



# **MINUTES**

## **Ordinary Council Meeting Thursday 19 December 2024**

**Date: Thursday 19 December 2024**

**Time: 5:00pm**

**Location: Council Chambers  
73 Camp Street  
GRENFELL NSW 2810**

**ORDER OF BUSINESS**

<b>1</b>	<b>OPENING.....</b>	<b>4</b>
<b>2</b>	<b>ACKNOWLEDGEMENT OF COUNTRY.....</b>	<b>4</b>
<b>3</b>	<b>ACKNOWLEDGEMENT OF SERVICE.....</b>	<b>4</b>
<b>4</b>	<b>ATTENDANCE AND APPLICATIONS FOR LEAVE.....</b>	<b>4</b>
<b>5</b>	<b>CONFIRMATION OF MINUTES .....</b>	<b>5</b>
<b>6</b>	<b>DISCLOSURES OF INTEREST.....</b>	<b>6</b>
<b>7</b>	<b>PUBLIC FORUM.....</b>	<b>6</b>
<b>8</b>	<b>MAYORAL REPORTS/MINUTES.....</b>	<b>6</b>
	NIL	
<b>9</b>	<b>MOTIONS/QUESTIONS WITH NOTICE.....</b>	<b>6</b>
9.1	QUESTION ON NOTICE   INDEPENDENT INVESTIGATION.....	6
<b>10</b>	<b>GENERAL MANAGER REPORTS.....</b>	<b>7</b>
10.1	DRAFT CODE OF CONDUCT POLICY 15.1.4 .....	7
10.2	DRAFT CODE OF MEETING PRACTICE 15.2.4 .....	11
10.3	DRAFT COUNCILLOR AND STAFF INTERACTION POLICY 15.8.3 .....	14
10.4	DRAFT COUNCILLOR EXPENSES AND FACILITIES POLICY 1.6.19 .....	17
10.5	REVIEW OF DELEGATIONS REGISTER.....	20
10.6	RESOLUTION REGISTER .....	24
10.7	SELF INITIATED IMPROVEMENT MANAGEMENT PLAN UPDATE .....	25
10.8	ELECTION OF COMMITTEE DELEGATES.....	28
10.9	2025 COUNCIL MEETING DATES .....	32
<b>11</b>	<b>CORPORATE SERVICES REPORTS.....</b>	<b>34</b>
11.1	RELOCATION OF PORTRAITS ON MOTEL WALL.....	34
11.2	STATEMENT OF BANK BALANCES AND BANKING FACILITIES REPORT.....	38
11.3	RATES AND CHARGES COLLECTION - NOVEMBER 2024 .....	41
11.4	ARTS, TOURISM AND EVENTS ACTIVITIES FOR OCTOBER AND NOVEMBER 2024 .....	44
11.5	GRENFELL CULTURAL CENTRE .....	47
11.6	COMMUNITY SUPPORT APPLICATION   CARGO 2 GRENFELL FUNDRAISER WALK .....	49
<b>12</b>	<b>INFRASTRUCTURE SERVICES REPORTS.....</b>	<b>54</b>
12.1	INFRASTRUCTURE SERVICES REPORT - DECEMBER 2024.....	54
<b>13</b>	<b>ENVIRONMENTAL SERVICES REPORTS.....</b>	<b>66</b>
13.1	DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES.....	66

13.2	PROPOSED AMENDMENT TO DRAFT PLANNING PROPOSAL - RELCASSIFICATION OF COMMUNITY LAND TO OPERATIONAL LAND .....	68
13.3	MODEL CODE OF CONDUCT COMPLAINT STATISTICS 2023-2024 .....	71
<b>14</b>	<b>DELEGATE(S) REPORTS.....</b>	<b>73</b>
14.1	CENTRAL TABLELANDS WATER   11 DECEMBER 2024.....	73
<b>15</b>	<b>MINUTES OF COMMITTEE MEETINGS .....</b>	<b>76</b>
15.1	COUNCIL COMMITTEE REPORT   REQUIRING ACTION - MINUTES OF THE WEDDIN SHIRE COUNCIL AUSTRALIA DAY EXECUTIVE MEETING HELD 19 NOVEMBER 2024 .....	76
<b>16</b>	<b>CLOSED COUNCIL .....</b>	<b>77</b>
<b>17</b>	<b>RETURN TO OPEN COUNCIL .....</b>	<b>80</b>
<b>18</b>	<b>REPORT ON CLOSED COUNCIL .....</b>	<b>80</b>
16.1	RFT20/2024- PART STABILISATION SERVICES - STATE HIGHWAYS ....	80
16.2	RFT38/2024 NOWLANS ROAD EARTHWORKS, ROAD FORMATION & DRAINAGE PROJECT .....	81
16.3	APPOINTMENT OF INDEPENDENT MEMBERS FOR THE AUDIT, RISK & IMPROVEMENT COMMITTEE .....	81
16.4	TENDER FOR THE OPERATION OF THE GRENFELL CARAVAN PARK.....	82
16.5	CENTRAL WEST LIBRARIES .....	82
<b>19</b>	<b>CLOSURE.....</b>	<b>82</b>

**MINUTES OF WEDDIN SHIRE COUNCIL  
ORDINARY MEETING  
HELD AT THE COUNCIL CHAMBERS, 73 CAMP STREET, GRENFELL NSW 2810  
ON THURSDAY 19 DECEMBER 2024 AT 5:00PM**

## **1 OPENING**

In accordance with the WSC Code of Meeting Practice, this meeting will be recorded for the purposes of audio-visual livestreaming via Council's website and YouTube Channel. Those in attendance are asked to refrain from making any defamatory statements and comply with all relevant WSC codes, policies and procedures at all times.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

Weddin Shire Council would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

Weddin Shire Council would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

## **3 ACKNOWLEDGEMENT OF SERVICE**

We honour our service personnel who have sacrificed their lives in the defence of our freedom, peace and prosperity.

We acknowledge all of our frontline workers and volunteers who each day provide our essential and non-essential services, especially those within our Weddin Shire Local Government Area.

## **MOTION**

That Council note a break to the standing general order of business for the Mayor to speak for the purposes of offering condolences on behalf of council to the families, friends and community following the tragedy that has occurred this week.

## **RESOLUTION**

Moved: Cr Makin

Seconded: Cr Montgomery

That Council note a break to the standing general order of business for the Mayor to speak for the purposes of offering condolences on behalf of council to the families, friends and community following the tragedy that has occurred this week.

**THE MOTION WAS CARRIED UNANIMOUSLY**

## **4 ATTENDANCE AND APPLICATIONS FOR LEAVE**

### **ATTENDANCE**

#### **PRESENT:**

Mayor Paul Best, Deputy Mayor Colleen Gorman, Cr John Niven, Cr Jeanne Montgomery, Cr Simon Rolls (will arrive late), Cr Michael Neill, Cr Wezley Makin, Cr Chad White

#### **IN ATTENDANCE:**

Ms Noreen Vu (General Manager), Mr Luke Sheehan (Director Environmental Services), Anthony Prpic (Acting Director Infrastructure Services), Mrs Auburn Carr (Acting Director Corporate Services), Mrs Da'na Hojlund (Acting Chief Financial Officer)

### **APOLOGIES**

Cr Jan Parlett

Cr Rolls will arrive late.

### **RECOMMENDATION**

That the apology received from Cr Jan Parlett be accepted.

### **RESOLUTION 261/24**

Moved: Cr Montgomery

Seconded: Cr White

That the apology received from Cr Jan Parlett be accepted.

**THE MOTION WAS CARRIED UNANIMOUSLY**

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### **LEAVE OF ABSENCE**

### **LEAVE OF ABSENCE APPLICATION**

## **5 CONFIRMATION OF MINUTES**

### **RESOLUTION 262/24**

Moved: Deputy Mayor Gorman

Seconded: Cr White

That Minutes of the Ordinary Council Meeting held 21 November 2024 be taken as read and CONFIRMED.

**THE MOTION WAS CARRIED UNANIMOUSLY**

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6 DISCLOSURES OF INTEREST

ITEM NUMBER & TITLE	10.4 DRAFT COUNCILLOR EXPENSES AND FACILITIES POLICY 1.6.19
NAME	CR JOHN NIVEN
TYPE OF INTEREST	PECUNIARY / NOT SIGNIFICANT / LEAVING THE CHAMBER
INTEREST DESCRIPTION	TRAVEL ALLOWANCE (RECEIVED LATE NOTIFICATION)

ITEM NUMBER & TITLE	13.2 PROPOSED AMENDMENT TO DRAFT PLANNING PROPOSAL – RECLASSIFICATION OF COMMUNITY LAND TO OPERATIONAL LAND
NAME	GENERAL MANAGER NOREEN VU
TYPE OF INTEREST	PECUNIARY / NOT SIGNIFICANT / LEAVING THE CHAMBER
INTEREST DESCRIPTION	TENANT

7 PUBLIC FORUM

ITEM NUMBER & TITLE	11.5 GRENFELL CULTURAL CENTRE
NAME	MR JEFF GALLIMORE
TYPE OF INTEREST	GROW GRENFELL GROUP SPEAKING FOR

8 MAYORAL REPORTS/MINUTES

Nil

9 MOTIONS/QUESTIONS WITH NOTICE

9.1 QUESTION ON NOTICE | INDEPENDENT INVESTIGATION

**File Number:** C2.8.1  
**Author:** Councillor John Niven  
**Attachments:** 1. ATT 1 | Question on Notice

The following question on notice was received from Councillor John Niven on 4 December 2024. Attachment A provides the full Question with Notice.

**Question**

- 1. Has the “independent investigation” agreed with SafeWork as Reported at the Meeting of the Council held on 18<sup>th</sup> July, 2024 been completed?

2. Is it correct that Council commissioned Weir Consulting to carry out the investigation and if not who was the independent Investigator?
3. What was the final total cost to the Council of the carrying out of the investigation?

### GENERAL MANAGER'S RESPONSE

In accordance with the Code of Meeting Practice:

#### Questions with notice

3.13. A Councillor may, by way of a notice submitted under clause 3.9, ask a question for response by the General Manager about the performance or operations of Council.

3.14. A Councillor is not permitted to ask a question with notice under clause 3.13 that comprises a complaint against the General Manager or a member of staff of Council, or a question that implies wrongdoing by the General Manager or a member of staff of Council.

3.15. The General Manager or their nominee may respond to a question with notice submitted under clause 3.13 by way of a report included in the business papers for the relevant meeting of Council or orally at the meeting.

The response has been issued by way of a report and will not be provided orally at the meeting.

1. Has the "independent investigation" agreed with SafeWork as Reported at the Meeting of the Council held on 18<sup>th</sup> July, 2024 been completed?

*There was none.*

2. Is it correct that Council commissioned Weir Consulting to carry out the investigation and if not who was the independent Investigator?

*No.*

3. What was the final total cost to the Council of the carrying out of the investigation?

*\$0.*

## 10 GENERAL MANAGER REPORTS

### 10.1 DRAFT CODE OF CONDUCT POLICY 15.1.4

#### File Number:

**Author:** Arts and Tourism Officer

**Authoriser:** General Manager

**Attachments:** 1. DRAFT CODE OF CONDUCT POLICY 15.1.4

**CSP Objective:** Democratic and engaged community supported by efficient internal systems

**Precis:** To present the draft Code of Conduct Policy and Procedures to the newly elected Council for review.

**Budget:** NIL

## RECOMMENDATION

That

1. Council place the draft Model Code of Conduct Policy and Procedures as attached to the report, on public exhibition for a period of 42 days for the purpose of inviting submissions from the community.
2. Request the General Manager presents a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and adoption of the policy, or in the event that no submissions are received during the exhibition period, Council formally adopt the Policy, without any changes, as a Policy.
3. In the event of no submissions being received within the prescribed number of days, Council formally adopt the Model Code of Conduct Policy and Procedures, without any changes as a local policy of Council.

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## RESOLUTION 263/24

Moved: Cr Makin

Seconded: Cr Neill

That

1. Council place the draft Model Code of Conduct Policy and Procedures as attached to the report, on public exhibition for a period of 42 days for the purpose of inviting submissions from the community.
2. Request the General Manager presents a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and adoption of the policy, or in the event that no submissions are received during the exhibition period, Council formally adopt the Policy, without any changes, as a Policy.
3. In the event of no submissions being received within the prescribed number of days, Council formally adopt the Model Code of Conduct Policy and Procedures, without any changes as a local policy of Council.

**THE MOTION WAS CARRIED**

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## PURPOSE

The purpose of this report is to update the Code of Conduct Policy and the accompanying Procedures for the Administration of the Model Code of Conduct to align with the NSW Government Office of Local Government Model Code of Conduct Policy, revised in 2020. This ensures Weddin Shire Council's governance practices remain compliant and reflective of the latest standards for ethical conduct and procedural fairness.



## BACKGROUND

Council is required to review its Councillor related policies within 12 months of the commencement of a new council term or otherwise specified.

The Model Code of Conduct for Local Councils in NSW and the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW are prescribed under the *Local Government Act 1993* and the Local Government (General) Regulation 2021.

## ISSUES AND COMMENTS

The Model Code of Conduct sets the minimum standards of conduct for council officials. It is prescribed by regulation to assist council officials to:

- understand and comply with the standards of conduct that are expected of them.
- enable them to fulfil their statutory duty to act honestly and exercise a reasonable degree of care and diligence (section 439).
- act in a way that enhances public confidence in local government.

A Council's adopted code of conduct may prescribe requirements that are more onerous than those prescribed in the Model Code of Conduct.

Councillors, administrators, members of staff of councils, delegates of councils, (including members of council committees that are delegates of a council) and any other person a Council's adopted code of conduct applies to, must comply with the applicable provisions of their Council's code of conduct.

Breaches of a Council's or joint organisation's code of conduct are to be dealt with in accordance with the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW. All councils (including county councils) and joint organisations must adopt procedures for the administration of their codes of conduct that incorporate the provisions of the Model Procedures.

## POLICY/LEGAL IMPLICATIONS

Once adopted by Council, the Code of Conduct Policy and Procedures will be an updated Policy of Council. There are no direct legal implications arising from this report, other than those which have already been addressed above and within the draft policy. The Office of Local Government had recently released a *"Discussion Paper on Councillor Conduct and Meeting Practices – a New Framework"*, however the timeframe to changes to the Model Code is still unknown. Under section 440 of the *Local Government Act 1993*, Council's are required to adopt a code of conduct that incorporates the provisions of the model code and this must be done within 12 months after the ordinary election. Therefore, Council is requested to consider the need to progress with adopting a Code of Conduct Policy and Procedure to comply with section 440.

## FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial or resource implications relating to this report. The Council should note that on an annual basis, the cost of administering the Code of Conduct process must be reported to Council. This is under separate cover.

## INTERNAL/EXTERNAL CONSULTATION

The Office of Local Government has analysed and consulted with councils in developing its standard model policy. As with all Council policies, the draft Model Code of Conduct Policy

and Procedures will be placed on public exhibition for a period of 42 days in accordance with *s. 160 of the Local Government Act 1993* to invite submissions from the community, and to factor in the Christmas and New Year period.

## **CONCLUSION**

The Code of Conduct Policy and Procedures has been updated in line with the latest Model Code of Conduct and is to be placed on public exhibition for a period of 42 days for the purpose of inviting submissions from the community. The Code of Conduct Policy and Procedures will be presented to Council with a further report, together with all submissions received, for Council's further consideration and adoption at its February 2025 Ordinary Meeting.

**10.2 DRAFT CODE OF MEETING PRACTICE 15.2.4****File Number:****Author:** Arts and Tourism Officer**Authoriser:** General Manager**Attachments:** 1. DRAFT CODE OF MEETING PRACTICE 15.2.4**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** to present the draft Code of Meeting Practice Policy to the newly elected council for review.**Budget:** NIL**RECOMMENDATION**

That Council

1. Place the draft Model Code of Meeting Practice policy, as attached to the report, on public exhibition for a period of 42 days for the purpose of inviting submissions from the community.
2. Request the General Manager presents a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and adoption of the policy, or in the event that no submissions are received during the exhibition period, Council formally adopt the Policy, without any changes, as a Policy.
3. In the event of no submissions being received within the prescribed number of days, Council formally adopt the Model Code of Meeting Practice policy, without any changes as a local policy of Council.

**RESOLUTION 264/24**

Moved: Deputy Mayor Gorman

Seconded: Cr Montgomery

That Council

1. Place the draft Model Code of Meeting Practice policy, as attached to the report, on public exhibition for a period of 42 days for the purpose of inviting submissions from the community.
2. Request the General Manager presents a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and adoption of the policy, or in the event that no submissions are received during the exhibition period, Council formally adopt the Policy, without any changes, as a Policy.
3. In the event of no submissions being received within the prescribed number of days, Council formally adopt the Model Code of Meeting Practice policy, without any changes as a local policy of Council.

**THE MOTION WAS CARRIED UNANIMOUSLY**

## PURPOSE

The purpose of this report is to ensure Council meets its obligations under Part 2 of the *Local Government Act 1993* (the Act) in regards to Council meetings.

## BACKGROUND

The Model Code of Meeting Practice provides a uniform set of meeting rules for Councils across the state to help ensure more accessible, orderly, effective and efficient meetings. The code applies to all meetings of councils and committees of councils of which all members are councillors (committees of Council).

Council is required to review all its Councillor related policies within 12 months of the commencement of a new council term.

A Draft Code of Meeting Practice (Draft Code) has been prepared for Council's consideration and adoption.

## ISSUES AND COMMENTS

The Model Code of Meeting Practice comprises of mandatory and non-mandatory provisions. Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the Model Code of Meeting Practice no later than 12 months after each ordinary council elections. Councils are required to consult with their communities prior to adopting a code of meeting practice.

The Model Code of Meeting Practice from 2021 has not changed. The provisions of the Model Meeting Code that are not mandatory are indicated in red font. Localised provisions relating to speaking time and others are also populated.

It is the request from staff that in moving forward any Notices of Motions to be submitted to Council is undertaken 14 days before the Council Meeting, to allow Council Officers time to prepare a response. Questions with Notice are also treated like Notices of Motion will also require the same timeframe. As a small Council it is important that the boundaries of the staff wellbeing are respected. It also ensures that the Council are provided with a satisfactory response that is methodical and strategic.

## POLICY/LEGAL IMPLICATIONS

Once adopted by Council, the Code of Meeting Practice Policy will be an updated Policy of Council. The Office of Local Government has recently released a *"Discussion Paper on Councillor Conduct and Meeting Practices – a New Framework"*, however the timeframe to changes to the Model Code is still unknown. Under section 362 of the *Local Government Act 1993*, Council's are required to adopt a code of meeting practice that incorporates the provisions of the model code and this must be done within 12 months after the ordinary election.

## FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial or resource implications relating to this report.

## INTERNAL/EXTERNAL CONSULTATION

The Office of Local Government has analysed and consulted with councils in developing its standard model policy. As with all Council policies, the draft Model Code of Meeting Practice Policy will be placed on public exhibition for a period of 42 days in accordance with s. 160

*of the Local Government Act 1993* to invite submissions from the community, and to factor in the Christmas and New Year period.

## **CONCLUSION**

It is recommended that the Draft Code be approved for public exhibition as presented so as to comply with the *Local Government Act 1993*.

**10.3 DRAFT COUNCILLOR AND STAFF INTERACTION POLICY 15.8.3**

**File Number:**

**Author:** Arts and Tourism Officer

**Authoriser:** General Manager

**Attachments:** 1. Draft Councillor and staff interaction policy 15.8.3

**CSP Objective:** Democratic and engaged community supported by efficient internal systems

**Precis:** To provide the newly elected Council with the draft Councillor and Staff interaction policy for public exhibition

**Budget:** NIL

**RECOMMENDATION**

That Council:

1. Endorse that the draft Model Councillor and Staff Interaction Policy, as attached to the report, be placed on public exhibition for a period of 42 days for the purpose of inviting submissions from the community.
2. Request the General Manager to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition and submission period for Council's further consideration and adoption of the Model Councillor and Staff Interaction Policy (with or without changes) at its February 2025 Ordinary Meeting.
3. In the event of no submissions being received within the prescribed number of days, Council formally adopt the Model Councillor and Staff Interaction Policy, without any changes as a local policy of Council.

**RESOLUTION 265/24**

Moved: Cr Makin

Seconded: Deputy Mayor Gorman

That Council:

1. Endorse that the draft Model Councillor and Staff Interaction Policy, as attached to the report, be placed on public exhibition for a period of 42 days for the purpose of inviting submissions from the community.
2. Request the General Manager to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition and submission period for Council's further consideration and adoption of the Model Councillor and Staff Interaction Policy (with or without changes) at its February 2025 Ordinary Meeting.
3. In the event of no submissions being received within the prescribed number of days, Council formally adopt the Model Councillor and Staff Interaction Policy, without any changes as a local policy of Council.

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**THE MOTION WAS CARRIED UNANIMOUSLY**

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**PURPOSE**

To provide Council with a Draft Councillor and Staff Interaction Policy which aligns to the Office of Local Government's model policy.

**BACKGROUND**

The Draft Councillor and Staff Interaction Policy ('Draft Policy') provides a framework for Councillors when exercising their civic functions by specifically addressing their ability to interact with, and receive advice, authorised by staff. The Model Policy has been updated for the new Council Term and now forms a new Draft Policy.

**ISSUES AND COMMENTS**

The Draft Policy should be read in conjunction with Council's Code of Conduct and Procedures as both policies complement each other. The aim of the Policy is to facilitate a positive working relationship between Councillors, as the community's elected representatives, and staff, who are employed to administer the operations of the Council. The Policy provides direction on interactions between Councillors and staff to assist both parties in carrying out their day-to-day duties professionally, ethically and respectfully.

**The Councillor Request System**

Additional provisions have been placed into section 5 of the Model Policy. This allows for a localised approach to ensure that Councillor Requests are dealt with in an efficient manner.

Councillors may submit their Councillor request to the Authorised Staff contacts in Schedule 1. Councillors must include the General Manager's email and the [mail@weddin.nsw.gov.au](mailto:mail@weddin.nsw.gov.au). The Councillor Request must be clearly marked in the Subject of the email as "Councillor Request: [insert topic]". An example is provided below:

<p>To: Authorised Staff</p> <p>CC: noreen.vu@weddin.nsw.gov.au; mail@weddin.nsw.gov.au</p> <p>Subject: Councillor Request: [insert topic]</p>
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Nothing prevents Councillors from contacting the Authorised Staff in relation to general enquiries that do not require a response within two (2) business days.

**POLICY/LEGAL IMPLICATIONS**

The Draft Policy has been created using the Office of Local Government's Model Policy. At the time of development Model Policy, Office of Local Government analysed other existing policies and determined this as the "best of breed" approach.

**FINANCIAL/RESOURCE IMPLICATIONS**

There are no direct financial or resourcing implications associated with this report.

**INTERNAL/EXTERNAL CONSULTATION**

The Office of Local Government has analysed and consulted with councils in developing its standard model policy. As with all Council policies, the draft Model Councillor and Staff Interaction Policy will be placed on public exhibition for a period of 42 days in accordance with *s. 160 of the Local Government Act 1993* to invite submissions from the community, and to factor in the Christmas and New Year period.

**CONCLUSION**

The Draft Councillor and Staff Interaction Policy provides a framework for Councillors when exercising their civic functions by specifically addressing their ability to interact with, and receive advice, authorised by staff. The draft will be placed on public exhibition for a period of 42 days in accordance with *s. 160 of the Local Government Act 1993* to invite submissions from the community.



**10.4 DRAFT COUNCILLOR EXPENSES AND FACILITIES POLICY 1.6.19****File Number:****Author:** Arts and Tourism Officer**Authoriser:** General Manager**Attachments:** 1. DRAFT COUNCILLOR EXPENSES AND FACILITIES POLICY 1.6.19**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** To present the Draft Councillor Expenses Policy to the newly elected Council for review**Budget:** NIL

Cr Niven left the room at 5:29 pm.

Cr Niven entered the room at 5:33 pm.

**RECOMMENDATION**

That Council:

1. Place the draft Councillor Expenses and Facilities Policy, as attached to the report, on public exhibition for a period of 42 days for the purpose of inviting submissions from the community.
2. Request the General Manager to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition and submission period for Council's further consideration and adoption of the Councillor Expenses and Facilities Policy (with or without changes) at its February 2025 Ordinary Meeting
3. In the event of no submissions being received within the prescribed number of days, Council formally adopts the Councillors Expenses and Facilities Policy, without any changes, as a policy of Council.
4. Note that forms to support the Policy, once adopted, will be placed onto LG Hub for Councillors to access.
5. That Council amend the policy, introduce clause 6.7k to include a specific travel distance from Weddin Shire Council Boundary for the official business of Council.

**RESOLUTION 266/24**

Moved: Cr Makin

Seconded: Cr White

That Council:

1. Place the draft Councillor Expenses and Facilities Policy, as attached to the report, on public exhibition for a period of 42 days for the purpose of inviting submissions from the community.
2. Request the General Manager to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition and submission period for Council's further consideration and adoption of the Councillor Expenses and Facilities Policy (with or without changes) at its February 2025 Ordinary Meeting
3. In the event of no submissions being received within the prescribed number of days, Council formally adopts the Councillors Expenses and Facilities Policy, without any changes, as a policy of Council.
4. Note that forms to support the Policy, once adopted, will be placed onto LG Hub for Councillors to access.
5. That Council amend the policy, introduce clause 6.7k to include a specific travel distance from Weddin Shire Council Boundary for the official business of Council.

**THE MOTION WAS CARRIED**

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## **AMENDMENT**

Moved: Deputy Mayor Gorman

Seconded: Cr Makin

That Council amend the policy, introduce clause 6.7k to include a specific travel distance from Weddin Shire Council Boundary for the official business of Council.

**THE MOTION WAS PUT AND CARRIED**

**THE AMENDMENT BECOMES THE MOTION**

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## **PURPOSE**

To provide Council with an updated Councillor Expenses and Facilities Policy which aligns to the Office of Local Government's model policy.

## **BACKGROUND**

Council is required to review Councillor related policies within 12 months of the commencement of a new Council term or otherwise specified.

The Office of Local Government's (OLG's) policy template for the payment of expenses and provision of facilities to Mayors and Councillors was used to develop the attached draft policy.

## **ISSUES AND COMMENTS**

The model policy template was released on 27 June 2017 and was adopted by the previous term of Council on 17 November 2022. A small number of amendments have been made to the OLG Template to better suit local needs and circumstances. The additions also incorporate the travel section in Council's previous superseded policy which allows for a more defined approach to "official business".

The policy once adopted, will support Councillors in their professional development. In accordance with the model policy, detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled at a Council meeting every six months and published in full on Council's website. These reports will include expenditure summarised by individual Councillor and as a total for all Councillors. The reporting periods being 1 July to 31 December, and 1 January to 30 June each year.

Forms that support the policy will be placed onto the Councillor LG Hub for Councillors to access.

### **POLICY/LEGAL IMPLICATIONS**

The Draft Policy has been created using the Office of Local Government's Model Policy. At the time of development Model Policy, Office of Local Government analysed other existing policies and determined this as the "best of breed" approach.

The forms to support the policy, once adopted will be placed onto the Council's LG HUB portal.

### **FINANCIAL/RESOURCE IMPLICATIONS**

The total operating expenditure for the Mayor and Councillor operations for the FY2025 budget is \$232,081.00 and has already been endorsed by Council when it adopted the operational plan.

### **INTERNAL/EXTERNAL CONSULTATION**

The Office of Local Government has analysed and consulted with councils in developing its standard model policy. As with all Council policies, the draft Model Councillor Expenses and Facilities Policy will be placed on public exhibition for a period of 42 days in accordance with *s. 160 of the Local Government Act 1993* to invite submissions from the community, and to factor in the Christmas and New Year period.

### **CONCLUSION**

Council's policy for the reimbursement of expenses and the provision of facilities to Councillors has been updated to align with the Office of Local Government's recommended template for all NSW Councils. It is recommended that the draft policy, as attached to this report, be placed on public exhibition prior to its adoption by Council.

**10.5 REVIEW OF DELEGATIONS REGISTER****File Number:****Author:** Arts and Tourism Officer**Authoriser:** Management Accountant/CFO**Attachments:** 1. Full Version - WEDDIN SHIRE COUNCIL DELEGATIONS REGISTER UPDATED 20241219**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** The delegations register has been reviewed and is presented to the newly elected Council for review of delegations**Budget:** NIL**RECOMMENDATION**

That Council:

1. Note the information contained in this report.
2. Delegate to the Mayor and Deputy Mayor the delegations listed in the delegation register under delegated authority in accordance with section 377 of the *Local Government Act 1993*.
3. Delegate to the General Manager the delegations listed in the delegation register under delegated authority in accordance with section 377 and 378 of the *Local Government Act 1993*.
4. Note the sub-delegations that the General Manager will delegate to Council Officers in accordance with section 378 of the *Local Government Act 1993*.

**RESOLUTION 267/24**

Moved: Cr Montgomery

Seconded: Deputy Mayor Gorman

That Council:

1. Note the information contained in this report.
2. Delegate to the Mayor and Deputy Mayor the delegations listed in the delegation register under delegated authority in accordance with section 377 of the *Local Government Act 1993*.
3. Delegate to the General Manager the delegations listed in the delegation register under delegated authority in accordance with section 377 and 378 of the *Local Government Act 1993*.
4. Note the sub-delegations that the General Manager will delegate to Council Officers in accordance with section 378 of the *Local Government Act 1993*.

**THE MOTION WAS CARRIED UNANIMOUSLY**

## PURPOSE

To facilitate the operations of Council, the *Local Government Act 1993*, s.377 provides for a general power of the council to delegate certain functions. This report provides an updated delegation register to the General Manager, Mayor and Deputy Mayor.

## BACKGROUND

Section 377 is provided below for information:

### **377 General power of the council to delegate**

(1) A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council under this or any other Act, other than the following-

- (a) the appointment of a general manager,
- (b) the making of a rate,
- (c) a determination under section 549 as to the levying of a rate,
- (d) the making of a charge,
- (e) the fixing of a fee,
- (f) the borrowing of money,
- (g) the voting of money for expenditure on its works, services or operations,
- (h) the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),
- (i) the acceptance of tenders to provide services currently provided by members of staff of the council,
- (j) the adoption of an operational plan under section 405,
- (k) the adoption of a financial statement included in an annual financial report,
- (l) a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,
- (m) the fixing of an amount or rate for the carrying out by the council of work on private land,
- (n) the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work,
- (o) the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the *Environmental Planning and Assessment Act 1979*,
- (p) the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194,
- (q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons,
- (r) a decision under section 234 to grant leave of absence to the holder of a civic office,
- (s) the making of an application, or the giving of a notice, to the Governor or Minister,
- (t) this power of delegation,
- (u) any function under this or any other Act that is expressly required to be exercised by resolution of the council.

(1A) Despite subsection (1), a council may delegate its functions relating to the granting of financial assistance if—

- (a) the financial assistance is part of a specified program, and
- (b) the program is included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and
- (c) the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and
- (d) the program applies uniformly to all persons within the council's area or to a significant proportion of all the persons within the council's area.

(2) A council may, by resolution, sub-delegate to the general manager or any other person or body (not including another employee of the council) any function delegated to the council by the Departmental Chief Executive except as provided by the instrument of delegation to the council.

(3) A council may delegate functions to a joint organisation only with the approval, by resolution, of the board of the joint organisation.

Further, the *Local Government Act 1993* section 378 provides the power for the General Manager to delegate functions. This section provides that:

### **378 Delegations by the general manager**

- (1) The general manager may delegate any of the functions of the general manager, other than this power of delegation.
- (2) The general manager may sub-delegate a function delegated to the general manager by the council to any person or body (including another employee of the council).
- (3) Subsection (2) extends to a function sub-delegated to the general manager by the council under section 377(2).

## **ISSUES AND COMMENTS**

Council is required to review its delegations during the first 12 months of each term of office under section 380 of the *Local Government Act 1993*.

A review of Weddin Shire Council's existing Delegation Register has been undertaken and updated. It is proposed the attached updated delegations register for the General Manager to be adopted by Council and that for Council to note the information updates of the sub delegation from the General Manager to the Council Officers.

## **POLICY/LEGAL IMPLICATIONS**

There are no direct policy or legal implications. The review ensures that the delegation register is up-to-date and incorporates delegations within the confinement of the relevant legislation. From time-to-time it is good practice to undertake a review of the delegation register to ensure that it complies. A number of legislations require Officers to be issued an Instrument of Appointment/Authorisation and this will be issued to the relevant staff who may require this.

## **FINANCIAL/RESOURCE IMPLICATIONS**

Council's purchase authorisation limits were also updated. There are no direct financial or resource implications arising to the adoption of the reviewed delegation register. It is good

practice to undertake a review of the purchase authorisation limits to ensure that we comply with best practice in procurement. The reduction in financial delegates is in line with better procurement practices being implemented in the organisation to allow for more effective monitoring of budgets and ensuring that staff raising a requisition are unable to approve their own requisitions.

### **INTERNAL/EXTERNAL CONSULTATION**

The review was undertaken with input from the Directors and the Corporate Services team and they should be thanked for the time and contribution they made in undertaking this review as it was a collaborative approach. The sub delegations will be consulted with the relevant staff members and may change from time-to-time.

### **CONCLUSION**

To facilitate the operations of Council, the *Local Government Act 1993*, s.377 provides for, by Council resolution, to delegate the functions of Council. This is now reflected in the Delegations Register for the General Manager and for the Council to note the intended sub-delegations to Council Officers.

**10.6 RESOLUTION REGISTER**

**File Number:** C2.3.3  
**Author:** Executive Assistant to the General Manager  
**Authoriser:** General Manager  
**Attachments:** 1. ATT 1 | Resolution Register as at 11 December 2024  
**CSP Objective:** Shire assets and services delivered effectively and efficiently  
**Precis:** To provide Council with the current outstanding action items  
**Budget:** NIL

**RECOMMENDATION**

That Council note the attached Resolution Register as at 11 December 2024.

**RESOLUTION 268/24**

Moved: Cr Neill

Seconded: Cr White

That Council note the attached Resolution Register as at 11 December 2024.

**THE MOTION WAS CARRIED UNANIMOUSLY**

**PURPOSE**

To provide Council with an update on the current outstanding actions on the Resolution Register as at 11 December 2024.

**CONCLUSION**

That Council note the outstanding actions on the Resolution Register as at 11 December 2024.



**10.7 SELF INITIATED IMPROVEMENT MANAGEMENT PLAN UPDATE****File Number:****Author:** Arts and Tourism Officer**Authoriser:** General Manager**Attachments:** 1. SELF INITIATED IMPROVEMENT MANAGEMENT PLAN UPDATE V1.6**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** Following the presentation to Weddin Shire's Audit, Risk & Improvement Committee, the Self Initiated Improvement plan is presented to Council for review.**Budget:** NIL**RECOMMENDATION**

That Council

1. Note the updates provided in this report.

**RESOLUTION 269/24**

Moved: Cr White

Seconded: Cr Makin

That Council

1. Note the updates provided in this report.

**THE MOTION WAS CARRIED****PURPOSE**

To provide Council with an update on progress for Council's Self-Initiated Improvement Management Plan.

**BACKGROUND**

At the 28 September 2023 Ordinary Meeting, Council identified a range of issues and challenges relating to our financial sustainability and resourcing. A number of these issues were found during the preparation of the Draft Annual Financial Statements for the 2022-2023 period. Other observations of issues and challenges are noted following a change in management.

The Audited Financial Statements (2022-2023) found that the three biggest factors that concerns Council includes:

1. The restricted cash amount and breach as at 30 June 2023.
2. The amount of debtors and accruals at 30 June 2023.
3. The amount of grant liabilities at 30 June 2023.

During the Audit process, further issues around contract management and accruals were identified. The Plan has been consulted with the Audit, Risk and Improvement Committee, the Council and staff and now reflect those discussions.

## ISSUES AND COMMENTS

Council endorsed the Self-Initiated Improvement Management Plan at its December 2023 Ordinary Meeting (Resolution 279/23).

The plan provides:

- Background information to explain why we have initiated this plan.
- The objective focusing on improving the financial sustainability and addressing the immediate issues identified.
- Aims to allow staff, the Council, stakeholders and community to focus on.
- The plan includes short term, medium term and strategic performance for business improvement focus and goals have been provided. They are broken up into each section. The actions have been expanded with supporting information.
- The tables provide information on what the performance improvement objective is and why we are doing it. The quick summary allows readers to be across the issue. The table includes a number of required outcomes under each objective, which are followed by actions to help achieve the action and objective. The 'how to' part. The table outlines the support and systems needed to help achieve these actions. It also outlines who is responsible and the support staff. An indicative timeline is provided. Each table is wrapped up with a consequence statement. By achieving the objective/outcome, there will be a good consequence for the organisation.

## Updates

An action update has been provided to the ARIC at the 25 November 2024 meeting. As per resolution 279/23, it is now presented to Council for review.

### RESOLUTION 279/23

Moved: → Cr-Frame

Seconded: → Cr-Howell

That Council:

1. → Note the information contained in this report.
2. → Endorses the Weddin Shire Council Self-Initiated Performance Management Improvement Plan.
3. → Endorses the General Manager to continue to add or amend the Plan as required and actions and amendments are reported to the Audit, Risk and Improvement Committee and then to Council.

**THE MOTION WAS CARRIED**

The changes are in yellow highlight for ease of reference.

Similar to the Report Card, the Status provides simple words to the ARIC and Council to monitor issues requiring attention.

Key	Explanation
Completed	The action is completed.

<b>Needs Attention</b>	Requires the ARIC/Council's focus, possible ongoing concern.
<b>Does Need Attention</b>	Generally considered as in progress and on track.

The following provides an overview of actions and their status updates:

	<b>Completed</b>	<b>Does not need attention</b>	<b>Needs attention</b>		<b>Total</b>
<b>Short term</b>	1	13	3 (3.3, 5.1 & 5.2)		<b>17</b>
<b>Mid Term</b>	0	2	1 (6.1)		<b>3</b>
<b>Strategic</b>	0	4	2 (7.1 & 8.2)		<b>6</b>

In summary this includes:

### **Short Term**

3.3 Review of natural disaster claims process and improve internal function of documenting and submitting in claims.

5.1 All procurement purchases are supported with relevant quotes and or tenders.

5.2 All contract management is streamlined and uniformed.

### **Mid-Term**

6.1 Council adopts a Strategic Risk Management Framework.

### **Strategic**

7.1 Resourcing to support financial Management (the People)

8.2 Adoption of new Long Term Financial Plan (LTFP).

## **POLICY/LEGAL IMPLICATIONS**

There are no direct policy or legal implications arising from this report.

## **FINANCIAL/RESOURCE IMPLICATIONS**

The matters raised in the update relate to financial and resource implications of concern for Council. Those requiring attention are highlighted as an ongoing concern for staff.

## **INTERNAL/EXTERNAL CONSULTATION**

Council endorsed that the General Manager add or amend the plan as required and actions and amendments are reported to the ARIC and then to Council (Resolution 279/23). At this stage, following consultation with staff, no additional actions have been added onto the plan.

## **CONCLUSION**

The Self-Initiated Improvement Management Plan is an opportunity for Council Officers to address a number of issues found during the preparation of the Annual Financial Statements for the 2022-2023 period. It allows an opportunity to address weaknesses within the business system, improve procedures and process and increase our reporting and accountability through the number of objectives, outcomes and actions proposed.

**10.8 ELECTION OF COMMITTEE DELEGATES****File Number:****Author:** Arts and Tourism Officer**Authoriser:** General Manager**Attachments:** Nil**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** To vote Councillor Committee delegates for Weddin Health Council, Lachlan Regional Transport and Weddin Landcare**Budget:** NIL**RECOMMENDATION**

That Council:

1. Note the information contained in this report.
2. Resolve to appoint Councillor Delegates to the Weddin Landcare Steering Committee and the Weddin Health Council.
3. Appoint the following Council Committee Councillor positions outlined in this report for a period of four years:
  - (a) Cr Niven - Weddin Landcare Steering Committee
  - (b) Cr White - Weddin Health Council.
4. Resolve to withdraw its membership to the Lachlan Regional Transport Committee Inc. (LRTC) and delegate the Mayor to write to the LRTC to thank them for their commitment to regional transport.

**RESOLUTION 270/24**

Moved: Cr White

Seconded: Deputy Mayor Gorman

That Council:

1. Note the information contained in this report.
2. Resolve to appoint Councillor Delegates to the Weddin Landcare Steering Committee and the Weddin Health Council.
3. Appoint the following Council Committee Councillor positions outlined in this report for a period of four years:
  - (a) Cr Niven - Weddin Landcare Steering Committee
  - (b) Cr White - Weddin Health Council.

- 
4. Resolve to withdraw its membership to the Lachlan Regional Transport Committee Inc. (LRTC) and delegate the Mayor to write to the LRTC to thank them for their commitment to regional transport.

**THE MOTION WAS CARRIED UNANIMOUSLY**

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## **PURPOSE**

To provide Council a list of additional committee delegates positions that require Councillor appointment.

## **BACKGROUND**

In alignment with the Local Government 2024 election and the new term of Council. Delegates are now sought for the different Council Committees, for the four years of the new Council term.

## **ISSUES AND COMMENTS**

### **Council Committees**

Council at its Extraordinary Meeting on 8 October 2024 voted a number of delegates including:

- Statutory (legislative requirement for them to operate).
- Legislated (defined under the *Local Government Act 1993*, e.g. Central NSW Joint Organisation and Central Tablelands Water).
- Section 355 committees (under s. 355 of the *Local Government Act 1993*).
- Peak body memberships
- Community.

### **Section 355 Committees to be deferred**

At the last Extraordinary Meeting on 8 October 2024, it was outlined that Council Officers would provide a report on a number of Section 355 Committees that require further review. A detailed report will be provided in 2025 due to a number of competing priorities and departure of one of our Executive staff members and this was unable to be achieved before Christmas. The following Council Section 355 Committees require further review and analysis to understand its purpose and direction of these meetings. Councillors, staff and community members should avoid meeting, for the sake of having a meeting. This allows for a new opportunity to look at the efficacy of these committees, their requirements and if they remain, how to operate them efficiently and purposefully.

The following Section 355 Committees require further review and will be tabled into early 2025:

- Heritage Committee
- Quandialla Pool Committee
- Tourism Committee
- Weeds Committee.

### **Community committees to be voted on**

At the Extraordinary Meeting on 8 October 2024 the following was stated:

*A number of community committees where it is unclear about Council's membership has been flagged. This can be resolved with a new resolution for Council's membership. Delegates will be required to table a report to Council on the meeting attended. This will form part of a further review process.*

*This includes:*

- *Lachlan Regional Transport*
- *Weddin Health Council*
- *Weddin Landcare Steering Committee*

### **Weddin Landcare**

Weddin Landcare Steering Committee Inc. (Weddin Landcare) was established in the mid-1990s in response to the increasing burden on the volunteers involved in what was then 10 small individual Landcare groups spread across the Weddin Local Government Area. Council has had a Councillor Delegate dating back to 2008.

Council has received correspondence from Weddin Landcare relating to the role of the Councillor delegate. This was sent to Councillors from Weddin Landcare on 16 October 2024 and further circulated by the General Manager on 21 November 2024. A new council resolution to vote a delegate on for the period of four years is now recommended to reaffirm our position on the Committee. The delegate is to table a delegate report to Council in meetings they attended or alternatively provide the meeting minutes as part of the delegate report as a record of attendance. It also allows the Council to be across matters, events and opportunities raised by the Weddin Landcare. At the end of each financial year, the delegate must provide a record of the meetings they attended in the Annual Report.

### **Weddin Health Council**

Similar to the above, it is recommended that a new council resolution to vote a delegate onto the Weddin Health Council as a Councillor Delegate is proposed. A discussion with the Weddin Health Council on 11 December 2024, stated that the meeting minutes would be able to be provided by way of Delegate report to the Council to ensure that the Council are across matters, events and opportunities raised by the Weddin Health Council. It is noted that this did not occur in past practice.

Rural and regional health outcomes continue to be an issue for rural communities like ours and it is important that the Council is across these matters, even though they are outside of Council's jurisdiction. Weddin Shire Council plays an important advocate role.

At the end of each financial year, the delegate must provide a record of the meetings they attended in the Annual Report.

### **Lachlan Regional Transport Committee Inc.**

Lachlan Regional Transport Committee (LRTC) is a non-partisan group formed to discuss transport issues affecting regional NSW and communicate the concerns of regional people to government and other organisations. Council pays an annual membership fee of \$300 and has been a member since its inception in the 1990s. Council has traditionally had two councillor delegates on the LRTC. The LRTC meet quarterly on a Saturday at centres throughout the region, including from Wollongong through to Grenfell.

The advocacy work of the LRTC is to be applauded. We also acknowledge the work of the late Mo Simpson for his work as a LRTC Member in his role as Mayor but also as an advocating community member.

The Council also is part of the Central NSW Joint Organisation Board and with staff also having access to the regional Transport Group as well as CNSWJO Board Meetings with Regional Roads Minister.

It is our recommendation to the Council that we no longer participate as a member on the LRTC because of the advocacy traction we receive through the CNSWJO Board Meeting and the time commitment for Councillors to undertake these meetings.

It is our recommendation that the Mayor writes to the LRTC to thank them for their efforts and to decline our future membership due to the other competing priorities for Councillors.

### **POLICY/LEGAL IMPLICATIONS**

There are no direct policy or legal implications arising from this report. However, noting that historically, membership was for a period of two years. In line with the Committees voted on at the 8 October 2024 Extraordinary meeting, it is recommended that in moving forward, memberships and commitment to committees is for the council term, of four years. Councillors may request to be removed off a committee for other reasons at a later date.

### **FINANCIAL/RESOURCE IMPLICATIONS**

There are no direct financial or resource implications arising from this report.

### **INTERNAL/EXTERNAL CONSULTATION**

A preliminary review was undertaken by Council's Executive team of committee memberships. A number of committees have been flagged for further deferral until a review is undertaken in 2025.

### **CONCLUSION**

The report provides a list of committees that require councillor delegates. A number of committees have been deferred until a review is undertaken by staff which will be tabled in early 2025.

**10.9 2025 COUNCIL MEETING DATES**

**File Number:** C2.8.1  
**Author:** Executive Assistant to the General Manager  
**Authoriser:** General Manager  
**Attachments:** Nil  
**CSP Objective:** Shire assets and services delivered effectively and efficiently  
**Precis:** To provide Council with the proposed dates for the 2025 Council Meetings  
**Budget:** NIL

**RECOMMENDATION**

That Council:

1. Endorse the proposed dates for Council Meetings for the 2025 calendar year.

**RESOLUTION 271/24**

Moved: Cr Neill

Seconded: Cr Montgomery

That Council:

1. Endorse the proposed dates for Council Meetings for the 2025 calendar year.

**THE MOTION WAS CARRIED UNANIMOUSLY**

**PURPOSE**

To seek Council's endorsement of the dates proposed for the 2025 Council Meetings as per table 1 below.

**BACKGROUND**

As per Clause 3.1 of the Code of Meeting Practice Policy, Ordinary meetings of Council will be held at 5:00pm on the third Thursday of each month at the Council Chambers, Grenfell NSW, unless otherwise resolved or in an emergency circumstance by authorisation of the Mayor.

Under Section 365 of the *Local Government Act 1993*, Council are required to meet at least ten (10) times each year, each time in a different month.

**ISSUES AND COMMENTS**

Council is only required to meet ten (10) times throughout the calendar year, Council may wish to delete, up to two (2) of the meeting dates proposed. Council generally meets from February onwards. An extraordinary meeting will be called on 16 January 2025 to allow for



council to consider a number of tenders. Noting that for the last three years, Council has had to hold three extraordinary meetings in January.

Meeting	Date	Time	Location
January Meeting (Extraordinary)	Thursday 16 January 2025	5:00pm	Council Chambers 73 Camp Street GRENFELL NSW 2810
February Meeting	Thursday 20 February 2025	5:00pm	Council Chambers 73 Camp Street GRENFELL NSW 2810
March Meeting	Thursday 20 March 2025	5:00pm	Council Chambers 73 Camp Street GRENFELL NSW 2810
April Meeting	Thursday 17 April 2025	5:00pm	Council Chambers 73 Camp Street GRENFELL NSW 2810
May Meeting	Thursday 15 May 2025	5:00pm	Council Chambers 73 Camp Street GRENFELL NSW 2810
June Meeting	Thursday 19 June 2025	5:00pm	Council Chambers 73 Camp Street GRENFELL NSW 2810
July Meeting	Thursday 17 July 2025	5:00pm	Council Chambers 73 Camp Street GRENFELL NSW 2810
August Meeting	Thursday 21 August 2025	5:00pm	Council Chambers 73 Camp Street GRENFELL NSW 2810
September Meeting	Thursday 18 September 2025	5:00pm	Council Chambers 73 Camp Street GRENFELL NSW 2810
October Meeting	Thursday 16 October 2025	5:00pm	Council Chambers 73 Camp Street GRENFELL NSW 2810
November Meeting	Thursday 20 November 2025	5:00pm	Council Chambers 73 Camp Street GRENFELL NSW 2810
December Meeting	Thursday 18 December 2025	5:00pm	Council Chambers 73 Camp Street GRENFELL NSW 2810

Table: 1 – Proposed dates for the 2025 Council Meetings

## POLICY/LEGAL IMPLICATIONS

Under Section 365 of the *Local Government Act 1993*, Council are required to meet at least ten (10) times each year, each time in a different month.

## FINANCIAL/RESOURCE IMPLICATIONS

Currently Council outsources the recording and livestreaming for all Council meetings, as Council does not have the technology or resource to undertake in-house. The cost for the outsourcing is \$1,650.00 per meeting.

## INTERNAL/EXTERNAL CONSULTATION

Council Executive Team have been consulted.

## CONCLUSION

That Council endorse the proposed meeting dates for the 2025 calendar year as outlined in table 1.

## 11 CORPORATE SERVICES REPORTS

### 11.1 RELOCATION OF PORTRAITS ON MOTEL WALL

**File Number:** G2.5.1

**Author:** Tourism Officer

**Authoriser:** EDO/TPO/ Acting Director Corporate Services

**Attachments:**

1. Grenfell Aquatic Centre - Western Side Wall
2. Scout Hall
3. Amenities Block - Lawson Park
4. Grenfell Rugby League Storage Shed
5. Grenfell Soccer Club

**CSP Objective:** Culturally rich, vibrant and inclusive community

**Precis:** Council is asked to select a single new location for the rehoming of the portraits from the motel wall.

**Budget:** Mounting costs associated with the relocation of the portraits will be covered by funding received from Transport for NSW under their Open Streets Program.

### RECOMMENDATION

That Council:

1. Notes the information contained in this report.
2. Notes that permission has been granted by the Girl Guides and Scouts Association to use the northern wall of the Girl Guide and Scout Hall as one of the options.
3. Approves the Arts, Tourism & Events team to proceed with the relocation and installation process once a location has been selected.
4. Endorses the northern wall of the Girl Guide and Scout Hall as the most suitable location, recognising its potential to encourage locals and visitors alike to utilise the area as a space to sit, stay, and enjoy the portraits, rather than simply passing by, while also offering accessibility, adequate parking for towing vehicles, and proximity to the Main Street.

### RESOLUTION 272/24

Moved: Cr White

Seconded: Cr Makin

1. Notes the information contained in this report.
2. Notes that permission has been granted by the Girl Guides and Scouts Association to use the northern wall of the Girl Guide and Scout Hall as one of the options.
3. Approves the Arts, Tourism & Events team to proceed with the relocation and installation process once a location has been selected.

- 
4. Endorses the northern wall of the Girl Guide and Scout Hall as the most suitable location, recognising its potential to encourage locals and visitors alike to utilise the area as a space to sit, stay, and enjoy the portraits, rather than simply passing by, while also offering accessibility, adequate parking for towing vehicles, and proximity to the Main Street.

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### THE MOTION WAS CARRIED

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#### PURPOSE

To seek Council's endorsement of the new location from the proposed options for the rehoming of the portraits that have been removed from the western wall of the Grenfell Motel.

#### BACKGROUND

The motel portraits, previously displayed on the western wall of the Grenfell Motel, have been taken down to make way for a new mural. Several potential rehoming sites have been identified, including council-owned buildings and the northern wall of the Girl Guide and Scout Hall, for which permission has already been granted by the relevant representatives.

Council is required to determine the most suitable single location from the proposed options to ensure the portraits are displayed in a prominent and appropriate site. All relocation costs will be covered by Council with the mounting costs associated with the relocation of the portraits covered by funding received from Transport for NSW under their Open Streets Program

#### ISSUES AND COMMENTS

The relocation of the motel portraits was necessary to facilitate the new mural installation (Resolution 241/24 and 247/24). Council's decision to select one final location will allow the portraits to remain accessible to the public while enhancing the local streetscape.

The Grow Grenfell Group has funded a restoration and touch-up of the portraits, demonstrating their invested interest in their continued display. Additionally, the group proposes incorporating these portraits into their "*Lights Up*" project, with their aim to light up the buildings in the town of Grenfell to help grow the population of Grenfell and to bring tourism to town. The group has expressed a strong desire for the portraits to be located on the western side wall of the Grenfell Aquatic Centre. However, this location poses several concerns:

- **Environmental Impact:** Chlorine exposure has been shown to erode materials, as evidenced by its impact on the pool fencing, raising concerns about the long-term preservation of the portraits.
- **Visitor Access:** Encouraging long vehicles to park in this area could disrupt regular car spaces and accessibility for other users.
- **Obstructed View:** The location has limited visibility due to the presence of telegraph poles, which may detract from the display's impact.

- **Future Use Potential:** The local swimming club and aquatic centre staff may wish to utilise this wall to commemorate past successful swimmers or long-standing club members, making it a space of potential historical and community significance.

The options put forward for Council to consider are below. These suggestions were also captured in the community consultation undertaken for the new Mural Concept. Attached are images of the proposed options:

1. Grenfell Aquatic Centre, Western side wall
2. Scout Hall, Northern wall
3. Amenities Block Lawson Park, Western wall
4. Grenfell Rugby League storage shed, Western wall
5. Grenfell Soccer Club, Eastern side

Other locations have been suggested by the community, such as the Railway Station and painted silos. However, a completely new frame to mount the portraits onto exceeds the budget for this project.

Furthermore, Council is encouraged to consider whether the proposed locations might hold potential for other projects in the future. By evaluating this aspect, Council may decide to avoid choosing a site that could be utilised for a more significant project for that site later on.

Permission has been granted by the Girl Guides and Scouts Association to use the northern wall of their hall as a potential relocation site should Council elect to approve this site. It is our recommendation that this is the preferred site. The Girl Guides and Scouts Association regularly use the hall. Unlike the Grenfell Aquatic Centre which is seasonal. The surrounds at Proctor Park makes it an inviting location for visitors to visit and view the portraits.

## **POLICY/LEGAL IMPLICATIONS**

There are no direct policy or legal implications relating to this report.

## **FINANCIAL/RESOURCE IMPLICATIONS**

Costs associated with the relocation and mounting of the portraits will be covered by a grant from Transport for NSW under their Open Streets Program.

## **INTERNAL/EXTERNAL CONSULTATION**

Permission has been granted by the Girl Guides and Scouts Association to use the northern wall of their hall as a potential relocation site should Council elect to approve this site.

The Grow Grenfell Group have expressed their interests around the relocation of the portraits, with plans to illuminate the portraits as part of their "*Lights Up*" project. They have a strong desire to see them relocated to the Grenfell Aquatic Centre. It should be noted that whatever the location is for the portraits, that negotiations will need to be held separately about the lighting component.

The suggestion of locations was also captured in the community consultation undertaken for the new Mural concept.

**CONCLUSION**

Council is provided a report relating to the new location of rehoming of the portraits that have been removed from the western wall of the Grenfell Motel. The locations put forward in this report were suggestions from the community consultation including:

1. Grenfell Aquatic Centre, Western side wall
2. Scout Hall, Northern wall
3. Amenities Block Lawson Park, Western wall
4. Grenfell Rugby League storage shed, Western wall
5. Grenfell Soccer Club, Eastern side

It is the recommendation that the Girl Guide and Scout Hall is the preferred location.

**11.2 STATEMENT OF BANK BALANCES AND BANKING FACILITIES REPORT****File Number:****Author:** Rates Clerk**Authoriser:** Director Corporate Services**Attachments:** Nil**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** Statement of Bank Balances as at 30/11/2024, restricted cash and banking facilities**Budget:** NIL**RECOMMENDATION**

That Council:

Note the information contained in the Statement of Bank Balances and Banking Facilities Report.

**RESOLUTION 273/24**

Moved: Cr White

Seconded: Cr Montgomery

That Council:

Note the information contained in the Statement of Bank Balances and Banking Facilities Report.

**THE MOTION WAS CARRIED UNANIMOUSLY****BANK BALANCES AS AT 30 NOVEMBER 2024.**

Below is a list of all of the current bank balances for each account, as at 30 November 2024.

Table 1 below provides a summary of the current bank balances for each account, as at 30 November 2024.

<b>Bank Account</b>	<b>\$</b>
Westpac – Operating account	\$1,333,023,58
Westpac – Business Cash Reserve	\$2,172,173.28
Westpac - Short Term Deposits	
CBA Term Deposits (Table 2)	\$7,000,000.00
Westpac Term Deposits (Table 3)	\$3,000,000.00

<b>Total</b>	<b>\$13,505,196.86</b>
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Table 1 – Current bank balances

### Commonwealth Bank Investments

Table 2 below provides a summary of Commonwealth Bank Term Deposits as at 30 November 2024 showing interest earned and interest rates of current investments.

	<b>Invested Date</b>	<b>Maturity Date</b>	<b>Rate</b>	<b>Invested Amount</b>	<b>Interest earned</b>
<b>Commonwealth Bank</b>	19/09/2024	29/11/2024	4.82	\$ 500,000	
<b>Commonwealth Bank</b>	19/09/2024	18/12/2024	4.82	\$ 500,000	
<b>Commonwealth Bank</b>	19/09/2024	18/12/2024	4.82	\$ 500,000	
<b>Commonwealth Bank</b>	19/09/2024	18/12/2024	4.82	\$2,000,000	
<b>Commonwealth Bank</b>	25/10/2024	20/12/2024	4.71	\$1,000,000	
<b>Commonwealth Bank</b>	30/10/2024	30/12/2024	4.70	\$1,000,000	
<b>Commonwealth Bank</b>	18/11/2024	17/01/2025	4.75	\$ 500,000	
<b>Commonwealth Bank</b>	29/11/2024	27/02/2025	4.89	\$1,000,000	
<b>Total Interest – Year to Date</b>				<b>\$7,000,000</b>	<b>\$94,673.70</b>

Table 2: Commonwealth Bank Investments

### Westpac Investments

Table 3 below provides a summary of Westpac Banking Corporation Term Deposits as at 30 November 2024 showing interest earned and interest rates of current investments.

	<b>Invested Date</b>	<b>Maturity Date</b>	<b>Rate</b>	<b>Invested Amount</b>	<b>Interest earned</b>
<b>Westpac Bank</b>	18/07/2024	18/01/2025	5.31	\$3,000,000	
<b>Total Interest – Year to Date</b>				<b>\$3,000,000</b>	<b>\$39,193.98</b>

Table 2: Westpac Investments

**TOTAL CASH (B/FWD FROM TABLE 1) \$13,505,196.86**

**LESS: EXTERNALLY RESTRICTED BALANCES AS AT  
30 NOVEMBER 2024**

Restricted cash balance specific purpose

Unexpended grants \$ 9,820,978

Domestic Waste management \$ 250,000

Developer Contributions – Sewer Fund \$ 128,000

Sewer Fund \$ 353,000

**Total Restricted cash \$ 10,551,978**

**LESS: LIABILITIES AS AT 30 NOVEMBER 2024**

Current Liabilities

Employee Leave Entitlement \$ 1,025,728

Borrowings \$ 252,168

Non-Current Liabilities

Borrowings \$ 3,256,332

**Total liabilities \$ 4,534,228**

**ADD: ACQUITTED GRANTS/FUNDING**

Local Roads and Community Infrastructure (LRCI)

Phase 1, 2 & 3 \$750,721

Bridges Renew Program Round 5 \$133,788

Road Maintenance Council Contract (RMCC) Claim 3 \$873,933

**Total Grants/Funding \$ 1,758,442**

**TOTAL CASH available NOT EXTERNALLY RESTRICTED/LIABILITY \$ 177,433**

**OVERDRAFT FACILITY**

Council currently has in place an overdraft facility approved to \$1,000,000. To date Council has not needed to draw on this facility.



## CONCLUSION

Council is in a solid cash position and continually balances cash flow and funds to maximum yields and also to provide cash flow liquidity for its operations.

### 11.3 RATES AND CHARGES COLLECTION - NOVEMBER 2024

**File Number:**

**Author:** Rates Clerk

**Authoriser:** Director Corporate Services

**Attachments:** Nil

**CSP Objective:** Shire assets and services delivered effectively and efficiently

**Precis:** November 2024, monthly report on the rates and charges collection.

**Budget:** NIL

## RECOMMENDATION

That Council note the information in this report, update on rates and charges collection for the month of November 2024.

## RESOLUTION 274/24

Moved: Cr Makin

Seconded: Deputy Mayor Gorman

That Council note the information in this report, update on rates and charges collection for the month of November 2024.

**THE MOTION WAS CARRIED UNANIMOUSLY**

## PURPOSE

The purpose of this report is for Council to be updated with the most recent information pertaining to its rates and charges collections – as applicable to the month of November 2024.

## BACKGROUND

The monthly report provides Council information on the rates and charges collection.

Refer to the Financial/Resource Implications for the more recent commentary background with respect to collections for the current period to date.

## ISSUES AND COMMENTS

The annual rate charges are set out within Council's 2024/25 Operational Plan.

The following provides a summary as at 30 November 2024.

### Rates Collected to the month of:

	Period to 30 November 2024	Period to 30 November 2023
Rates and Charges Collected (C)	\$ 2,478,374.22	\$ 2,334,655.16
<b>Total</b>	<b>\$ 2,478,374.22</b>	<b>\$ 2,334,655.16</b>

	2025	2024
Net Rates/Charges in arrears (A)	\$ 474,339.62	\$ 387,037.04
2025 Gross Rates/Charges	\$ 4,818,150.14	\$ 4,524,387.46
Less Pension Concession	(\$ 132,046.67)	(\$ 138,418.78)
<b>Net Amount Levied (B)</b>	<b>\$ 4,686,103.47</b>	<b>\$ 4,385,968.68</b>
<b>Total amount rates incl. arrears (A + B)</b>	<b>\$ 5,160,442.49</b>	<b>\$ 4,773,005.72</b>
Less: Total amount collected (current and arrears) (C)	\$ 2,478,374.22	\$ 2,334,655.16
Add: Rate Accounts in Credit (income in advance)	\$ 54,803.84	\$ 29,131.25
<b>Total rates outstanding</b>	<b>\$ 2,736,872.11</b>	<b>\$ 2,363,786.41</b>

Total rates outstanding has reduced by \$503,732.08 for the month of November 2024 compared with \$165,903.98 in October. This relates to the second instalment due on 30 November 2024.

## POLICY/LEGAL IMPLICATIONS

Council staff comply with the directions provided by Council's suite of policies that govern this function of Council. The collection of rates does have an economic and social impact on the community. Recognising this, Council is always willing to negotiate payment terms with outstanding debtors due to hardship. Rate payers are afforded several opportunities and encouraged to contact Council and make suitable arrangements regarding outstanding amounts.

## FINANCIAL/RESOURCE IMPLICATIONS

Uncollected rates is cash flow that is not available to Council to use for normal operational matters and use. Rate collection is a necessary function for council operation.

It needs to be acknowledged that post Covid-19 along with the additional increase in the cost of living has impacted on Council's ability to collect rates and charges.

Council now has additional staff resources available to enable it to increase its focus on recovery of these debts. As well Council continues to engage with a Debt Recovery Agency which is currently monitoring 47 active files. These agency costs unfortunately come at a considerable collection cost to Council both in terms of time and in monetary terms so our preference is always to manage collection of debt internally by our Rates Officers.

Council Officers sent out 1,836 printed Annual Rates Notices as well as 234 emailed notices for the 2024/25 financial year.

Council **outstanding rates and annual charges** (includes interest charged as at November 2024 was \$425,536.46 plus the rates paid in advance of \$54,803.84 = **\$480,340.30**. As a comparison, Rates and annual changes receivable was **\$592,000** in the 2024 Financial statements (C1-3). As a percentage, this is approximately **10.25% in arrears** (the OLG benchmark of <10% of rates charged) and a reduction of 1.90% compared to 30 June 2024 of 12.15%.

Council finance staff continue to review this regularly and are now in a position to actively work with our ratepayers to collect outstanding debts with a potential Sale of Land in Financial Year 2026, as well as proactively engage with external debt collectors.

## INTERNAL/EXTERNAL CONSULTATION

This report is a monthly report to Council.

## CONCLUSION

Council is focused on the collection of outstanding rates in a timely fashion but that this will always be undertaken in a sensitive manner.

## 11.4 ARTS, TOURISM AND EVENTS ACTIVITIES FOR OCTOBER AND NOVEMBER 2024

**File Number:** C2.6.43  
**Author:** Arts, Tourism & Events Coordinator  
**Authoriser:** EDO/TPO/ Acting Director Corporate Services  
**Attachments:** Nil  
**CSP Objective:** Culturally rich, vibrant and inclusive community  
**Precis:** Arts, Tourism and Events Activities – October and November 2024  
**Budget:** Nil

### RECOMMENDATION

That Council note the report.

### RESOLUTION 275/24

Moved: Deputy Mayor Gorman

Seconded: Cr Neill

That Council note the report.

**THE MOTION WAS CARRIED UNANIMOUSLY**

### PURPOSE

The purpose of this report is to provide Council the Arts, Tourism & Events information for the period of 1 October to 30 November 2024.

The report is normally timed with the Quarterly Budget Review Statement however was not provided last month.

### Statistics

Month	No. of visitors	Sales	Gallery Sales
October	540	<b>Merchandise: \$1,410</b> <b>Services*: \$334.25</b>	Kaleidoscope - \$2,718.67
November	325	<b>Merchandise: \$1,833.95</b> <b>Services*: \$229.80</b>	John Thomas \$2,815 (exhibition still running)

Services\* include Hub Hire, Caravan Park, Gallery Donations, Printing/Photocopying

### Meetings/Workshops attended

- AVIC Connect Meeting
- Respect at Work training
- ATDW Uplift Program
- Procurement Training
- Department of Planning, Industry and Environment - Regional Development grant meeting
- ABC – Talk of the Town

- Village project meetings
- DNCW Snapshots
- Taylor Park project meetings

### Weddin Mountains Region Events

- Canberra Caravan & Camping Expo – partnership with Cowra Tourism
- Grenfell Art Gallery Exhibition Installations/Openings
  - ‘Simply Favourites’ by John Thomas

### Projects and Grants

Grant	Project	Status
LRCI phase 4	Festoon lighting	Project management: All poles and festoon lighting installed. Testing to take place over the next two weeks before Christmas. Make good work to be completed where old EE poles were.
SCCF-r4 – 0650	Village Streetscapes	Project management: Costings established and provided to Caragabal and Quandialla. Villages assisting staff with project. Meeting to be held with Greenethorpe in new year.
SCCF-r4 - 0782	Grenfell Rugby Union Grounds Irrigation	Grant management: Project finished and ready to be acquitted.
SCCF-r5	Taylor Park Redevelopment and Inclusive Play space – Stage 1	Project management: Sod turning event held. Work to begin February 2025 due to the Christmas Carols event in December 2024 and Australia Day Ceremony in late January 2025. Play equipment orders have been placed. RFQ information for earthworks, concreting, hand railings etc going out next.
	Strengthen villages by enhancing sports / showground facilities and providing freedom camping areas (Caragabal, Quandialla and Greenethorpe)	Project management: Costings established and provided to Caragabal and Quandialla. Villages assisting staff with project. Meeting to be held with Greenethorpe in new year.
LSCA	Public EV Destination Charger	Project management: Submission successful. Waiting on second quote for the project.
Creative Capital	Grenfell Art Gallery Upgrades	Project management: RFQs for building, painting and lighting have closed. Lighting contractor

Grant	Project	Status
		engaged, work to begin in the new year. No submissions for building and painting. To go back out to market in early new year. All works to be completed before May 2025. However, extension may be sort in order for hail damage work to be completed first.
Department of Regional Youth Winter & Spring Holiday Break Program 2024	Winter & Spring school holiday events	Events successfully held. Acquittal completed.
Transport for NSW Open Streets Program	Light Up the Night 2024/2025 Event	Mural installation underway. Event planning on track.
Department of Regional Youth Summer & Autumn Holiday Break Program 2024/25	Summer and Autumn school holiday events	Approved - \$10,000.00  Summer: Mandala painting workshop & string art workshops.  Autumn: Silent disco
NSW Seniors Festival Grants Program	Seniors event 2025	Unsuccessful

### visitweddin.com.au Google Analytics

	October	November
<b>E-commerce</b>	\$282.68	\$130.90
<b>Users</b> (number of unique users)	1.5k	2.5K
<b>Events</b> (user interactions on your website or app)	11k	19K
<b>Top 5 pages</b>	Home page Canola fields Events Accommodation Grenfell Motel	Home The perfect year-round escape Events Grenfell Motel Accommodation

**11.5 GRENFELL CULTURAL CENTRE****File Number:****Author:** EDO/TPO/ Acting Director Corporate Services**Authoriser:** General Manager**Attachments:**

1. Grenfell Cultural Centre | Overview
2. Grenfell Cultural Centre
3. Grenfell Cultural Centre View of Foyer
4. Grenfell Cultural Centre View of Youth Centre
5. Grenfell Cultural Centre View of Building Render

**CSP Objective:** Culturally rich, vibrant and inclusive community**Precis:** To advise Council of the concept for a Grenfell Cultural Centre.**Budget:** Nil**RECOMMENDATION**

That Council

1. Note the information contained in this report.

**RESOLUTION 276/24**

Moved: Deputy Mayor Gorman

Seconded: Cr Neill

That Council

1. Note the information contained in this report.

**THE MOTION WAS CARRIED UNANIMOUSLY****PURPOSE**

To make Council aware of progress in designing a potential Grenfell Cultural Centre as a new community venue to house Grenfell's existing cultural attractions alongside a new café and youth centre that has been initiated by the Grow Grenfell Group.

**BACKGROUND**

The Grow Grenfell Group through their own initiative have commissioned a set of designs and renders for a potential Grenfell Cultural Centre. The concept plans feature the Grenfell Visitor Information Centre, Grenfell Art Gallery and Grenfell Historical Museum alongside a new café and multipurpose youth centre and indoor sports and recreation facility. The plans have been funded by members of the Grow Grenfell Group.

The group proposes that the Grenfell Cultural Centre is identified as a potential new project for Weddin Shire and put forward when suitable funding opportunities arise.

## **ISSUES AND COMMENTS**

Grenfell does not have a 'town hall' facility available for use by a broad variety of user groups. Currently community activities are shared across the Grenfell Bowling Club, Grenfell Country Club and Community Hub Building, depending on the activity's exact requirements. The Grenfell Cultural Centre could be a multipurpose facility bringing together a variety of community activities and visitor attractions, under one roof.

The Grow Grenfell Group have commissioned attractive design renders to help visualise the concept. The designs have been developed with the goal of the facility being self-funding via hire fees and user charges. The Grow Grenfell Group intend for the facility to be owned and operated by Weddin Shire Council on behalf of the Weddin Shire community.

The project has undergone a level of project scoping by the Grow Grenfell Group with a potential greenfield site identified on the corner of West Street and Camp Street adjacent to the Railway Station precinct. This site is owned by Transport Asset Manager of NSW. Council currently leases certain parcels of land.

The parcels of land have a split zoning of SP2 Infrastructure and R1 General Residential under the Weddin Local Environmental Plan 2011. Under the Weddin LEP, the concept would be a prohibited development in the SP2 Infrastructure zoning and the R1 General Residential Zoning as it would likely be described as a "commercial premises". Notwithstanding that, Council has submitted a grant application to the Department of Planning, Housing and Infrastructure to undertake a review of the Weddin Local Environmental Plan 2011. Council Officers will work with the Grow Grenfell Group in consideration of expanding the 'permitted with consent development' in the Weddin LEP.

## **POLICY/LEGAL IMPLICATIONS**

There are no direct policy or legal implications relating to this report.

## **FINANCIAL/RESOURCE IMPLICATIONS**

There are no direct financial implications relating to this report.

## **INTERNAL/EXTERNAL CONSULTATION**

There are approximately 20 members of the Grow Grenfell Group. This report is the first time this concept has been presented in the community, and consultation is yet to occur with stakeholders or the land manager and the NSW Department of Planning, Housing and Infrastructure to amend the Weddin LEP.

## **CONCLUSION**

Council is asked to note the information presented. Opportunities for community engagement are planned for early 2025. All members of the community, including members of the Grow Grenfell Group, will be invited to contribute ideas that will inform Council's Community Strategic Plan, Delivery Program and Operational Plan.



**11.6 COMMUNITY SUPPORT APPLICATION | CARGO 2 GRENFELL FUNDRAISER WALK****File Number:****Author:** EDO/TPO/ Acting Director Corporate Services**Authoriser:** General Manager**Attachments:** 1. Cargo 2 Grenfell Fundraiser walk grant application  
2. Cargo 2 Grenfell Community Support Application - Redacted**CSP Objective:** Innovation in service delivery (healthy, safe and educated community)**Precis:** Cargo 2 Grenfell Fundraiser Walk have submitted a Community Support Application**Budget:** \$500.00 donation and \$347.00 in- kind.**RECOMMENDATION**

That Council

1. Note the information contained in this report.
2. Delegate the General Manager to write to the Cargo 2 Grenfell Walk to explain that Council's limited resources do not allow Council to provide the full donation requested in the Community Support Application.
3. Endorse the offer for a \$500.00 donation towards the event.
4. Approve the in-kind donation of the hiring of the portaloos for use at their towing and placement for the 13 to 15 March 2025.

**RESOLUTION 277/24**

Moved: Cr Montgomery

Seconded: Deputy Mayor Gorman

That Council

1. Note the information contained in this report.
2. Delegate the General Manager to write to the Cargo 2 Grenfell Walk to explain that Council's limited resources do not allow Council to provide the full donation requested in the Community Support Application.
3. Endorse the offer for a \$500.00 donation towards the event.
4. Approve the in-kind donation of the hiring of the portaloos for use at their towing and placement for the 13 to 15 March 2025.

**THE MOTION WAS CARRIED****PURPOSE**

To report to Council on a Community Support Application from the Cargo 2 Grenfell Fundraiser Walk for costs of delivering their event.

## BACKGROUND

The Cargo 2 Grenfell Fundraiser Walk is held annually in March, and 2025 will be the event's ninth year. The 96km Cargo 2 Grenfell Walk occurs over three days with the purpose of raising funds, awareness and providing education for mental health in rural NSW. The event commences in Cargo, travels via Canowindra and Gooloogong and concludes in Grenfell. Participants stay the night in Canowindra and Gooloogong on the journey. The event is capped at 100 participants.

## ISSUES AND COMMENTS

The Cargo 2 Grenfell Walk generates a positive ripple effect within local communities as it passes through. The positive impacts are both social and economic with event participants contributing to the local economy via the purchase of meals, accommodation and transport. The event occurs during a shoulder season for visitation, making this economic impact important in small communities.

## POLICY/LEGAL IMPLICATIONS

The request complies with Council's Community Support Policy and Guidelines.

## FINANCIAL/RESOURCE IMPLICATIONS

The remaining budget for Community Support Applications for 2024/2025, including committed funds, is \$3,972.60. Although the \$2000.00 amount requested is within budget, it leaves little for the remainder of the financial year. Council has provided a cash contribution of \$500 for the last two financial years. It is recommended that the donation remains the same.

COMMUNITY PROJECT pre approved as per Donations and In Kind Policy APPLICATIONS 2025 FINANCIAL YEAR						
Organisation	Event	Request	Resolution	Forecast Amount	Type (Hire, In-kind, donation)	Actual Amount
Caragabal Country Club	Caragabal Sheep Races	Coolroom Hire - Bogie Axle Bollards Mesh Portaloos	173/24	\$807.00	Hire/In-Kind	\$807.00
Caragabal Public School	Presentation	Donation		\$100.00		
Greenethorpe Public School	Presentation	Donation		\$100.00		
Grenfell Christian Bookshop		Donation (towards rates) 25%		\$479.65		
Grenfell Country Education Foundation		Donation		\$2,500.00		
Grenfell Gunyah Craft Shop		Donation (towards rates) 25%		\$504.90		

Grenfell P.A.H&I Association Inc		Donation (Towards sewer charges) 25%		\$736.25		
Grenfell P.A.H&I Association Inc	Grenfell Team Sorting	Various items including bins, toilets, coolroom hire		\$701.00		
Henry Lawson High School	Presentation	Donation		\$100.00		
Grenfell Public School	Presentation	Donation		\$100.00		
Grenfell Jockey Club (Inc)	Annual 'Loaded Dog' Race	Coolroom Hire - Bogie Axle 20 rubbish bins 20 bin liners Garbage collection	174/24	\$745.00	Hire/In-Kind	\$745.00
Grenfell Jockey Club (Inc)	Annual 'Loaded Dog' Race	Donation		\$200.00	Hire/In-Kind	
Grenfell Picnic Race	Picnic Race Meeting	Donation Various items including bins, toilets, coolroom hire		\$3,546.00		
Grenfell Picnic Race	Picnic Race Meeting	Donation		\$500.00		
Grenfell RSL Sub-Branch	2024 Commemorative Service - Long Tan	Traffic Control		\$1,000.00	In-kind	
Grenfell RSL Sub-Branch	2024 Remembrance Day	Traffic Control	171/24	\$1,000.00	In kind	\$1,000.00
Grenfell RSL Sub-Branch	2025 ANZAC Day	Traffic Control		\$1,000.00	In Kind	
Grenfell Town & District Band		Donation		\$500.00		
Quandialla Public School	Presentation	Donation		\$100.00		
St Joseph's Primary School	Presentation	Donation		\$100.00		
Weddin Mountain Muster	Weddin Mountain Muster	Various items including bins, toilets, water tank, traffic management		\$4,130.00		
Weddin NAIDOC committee	NAIDOC Event	Donation		\$1,000.00		
Weddin Native Nursery	Donation (towards rates) 25%			\$412.60		
		<b>Total</b>		\$20,362.40		\$2,552.00
		<b>Budget</b>		\$25,000.00		\$25,000.00

		<b>Budget Remaining after pre approved commitments</b>		\$4,637.60		\$22,448.00
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COMMUNITY PROJECT APPLICATIONS 2025 FINANCIAL YEAR						
Organisation	Event	Request	Resolution	Forecast Amount	Type (Hire, In-kind, donation)	Actual Amount
Weddin Health Care		Monetary donation for replacement of battery and pads	239/24	\$665.00	Donation	\$665.00
Cargo 2 Grenfell fundraiser walk		Request of monetary donation & in Kind - Portaloo		\$547.00	Donation/In Kind	
				<b>Total</b>		\$665.00
				<b>Budget</b>		\$4,637.60
				<b>Budget Remaining</b>		<b>\$3,972.60</b>

## INTERNAL/EXTERNAL CONSULTATION

No consultation is required.

## CONCLUSION

Council should support a revised donation and in-kind request for the 2025 Cargo 2 Grenfell Fundraiser Walk Community Support Application as per monetary donation of \$500.00 and in kind support of Portaloo for the three days (\$347.00).

## 12 INFRASTRUCTURE SERVICES REPORTS

### 12.1 INFRASTRUCTURE SERVICES REPORT - DECEMBER 2024

**File Number:****Author:** Executive Assistant - Infrastructure Services**Authoriser:** Acting Director of Infrastructure**Attachments:** Nil**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** INFRASTRUCTURE WORKS REPORT**Budget:** Nil

### RECOMMENDATION

That Council receive and note the information provided on infrastructure works completed in November 2024 and planned works for December 2024.

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### RESOLUTION 278/24

Moved: Cr Montgomery

Seconded: Cr Makin

That Council receive and note the information provided on infrastructure works completed in November 2024 and planned works for December 2024.

**THE MOTION WAS CARRIED**

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### EXECUTIVE SUMMARY

The following information is to update the Council and community on matters associated with construction and maintenance from the Infrastructure Division (Roads, Parks and Gardens, Sewerage and Plant for works, Urban Services and Weeds) undertaken in November 2024 and planned works for December 2024.

### NATURAL DISASTERS

The Weddin Local Government Area has been impacted by a number of wet weather events and Natural Disaster declared events. When a Natural Disaster event is declared for Local Government areas, this means emergency repairs (to make safe only) are required to be completed within three (3) months of the declaration date or in our circumstances extended by the NSW Government. However, noting that the extension granted has expired.

Subsequent reconstruction works are a further claim that Council must apply to the NSW Government for approval and funding. In addition to this, a number of construction and maintenance projects scheduled have been impacted by weather, resourcing of staff, contractors and supplies.

Summary of events and progress of work is provided in the following table.

Information of the packages and their approval status are now publicly available on Council's website with information of where road crews are operating for the natural disaster packages are now uploaded. Scope of works for the financial year has been developed with minor changes pending.

Last correspondence refers to dates that Council last formally heard from TfNSW, noting that Council Officers have submitted multiple follow ups.

AGRN Event	Phase - Package	\$ Value (Subject to Change)	Status
1034 - 14 September 2022 onwards	EPA-RW - P2 General Works	\$1,736,708.30	<p>Heavy Patching on Sealed Roads Submitted scope of works to TfNSW for approval (last correspondence December 2024) Package 2 Scope includes:</p> <ul style="list-style-type: none"> <li>o Unsealed roads (non-priority)</li> <li>o Tree &amp; vegetation clearing</li> </ul> <p>Roads included are:</p> <ul style="list-style-type: none"> <li>• Abbots Lane</li> <li>• Adams Lane</li> <li>• Adams Lane North</li> <li>• Adelargo Road</li> <li>• Andersons Road</li> <li>• Arramagong Road</li> <li>• Back Piney Range Road</li> <li>• Bald Hills Road</li> <li>• Beazleys Lane</li> <li>• Bembricks Lane</li> <li>• Berendebba Lane</li> <li>• Bewleys Road</li> <li>• Bimbi St (Caragabal-Quandialla Road)</li> <li>• Bobelar Lane</li> <li>• Campbells Lane</li> <li>• Clay Pit Road</li> <li>• Dixons Lane</li> <li>• Dunkleys Lane</li> <li>• Eualdrie Road</li> <li>• Eves Lane</li> <li>• Gerrybang Road-I</li> <li>• Gerrybang Road-II</li> <li>• Gibraltar Rocks Road</li> <li>• Goodes Lane</li> <li>• Grants Lane</li> <li>• Grimms Lane</li> <li>• Hancock-Flinns Road</li> <li>• Hancock-Williams Road</li> <li>• Hazells Road</li> <li>• Healys Road</li> </ul>

AGRN Event -	Phase - Package	\$ Value (Subject to Change)	Status
			<ul style="list-style-type: none"> <li>• Heathcotes Lane</li> <li>• Holy Camp Road</li> <li>• Kangaroo Road</li> <li>• Major West Road</li> <li>• McCanns Lane</li> <li>• McDonalds Lane</li> <li>• Melyra Street</li> <li>• Napiers Road</li> <li>• O'Loughlins Lane</li> <li>• Peaks Creek Road</li> <li>• Piney Range Hall Road</li> <li>• Pinnacle Road</li> <li>• Reeves Lane</li> <li>• Sandy Creek Road</li> <li>• South Street</li> <li>• Taylors Road</li> <li>• West Street</li> <li>• Yambira Road</li> </ul>
1034 - 14 September 2022 onwards	EPA-RW - P3 Priority Patches	\$7,211,868.03	<p>Heavy Patching on Sealed Roads \$7,211,868.03 upper limit is approved by TfNSW for Package 3.</p> <p>Submitted scope of works to TfNSW for approval</p> <p>95% complete</p> <p>Overall Scope includes:</p> <ul style="list-style-type: none"> <li>• <del>Line marking work on Henry Lawson</del> (completed)</li> <li>• <del>Driftway Road</del> (completed)</li> <li>• <del>Deaths Lane</del> (completed)</li> <li>• Henry Lawson Way - Forbes</li> <li>• <del>Morangarell Road</del> (completed)</li> <li>• <del>Quandialla Caragabal Road</del> (completed)</li> </ul>
1034 - 14 September onwards	EPA-RW - P4 - North Patching	\$6,092,819.36	<p>Heavy Patching on Sealed Roads</p> <p>Council is working with TfNSW on the revised scope of works for Package 4. TfNSW is disputing contractor rates and other issues. Council is negotiating with TfNSW and awaiting a response.</p> <p>Roads included in Package 4 are:</p> <ul style="list-style-type: none"> <li>• Adelargo Road</li> <li>• Bald Hills Road - East West</li> <li>• Ballendene Road</li> <li>• Bewleys Road</li> <li>• Goodes Lane</li> <li>• Gooloogong Road (MR237)</li> <li>• Hunters Road</li> <li>• Keiths Lane</li> <li>• Mortray Road</li> </ul>



AGRN Event	Phase - Package	\$ Value (Subject to Change)	Status
			<ul style="list-style-type: none"> <li>• Muncks Lane</li> <li>• Piney Range Hall Road</li> <li>• Sandy Creek Road</li> </ul>
1034 - 14 September 2022 onwards	EPA-RW - P5 - South Patching	\$10,726,397.41	<p>Heavy Patching on Sealed Roads</p> <p>Submitted scope of works to TfNSW for Package 5 approval (last correspondence December 2024)</p> <p>Scope of works include:</p> <ul style="list-style-type: none"> <li>• Back Piney Range Road</li> <li>• Berrys Road</li> <li>• Bimbi-Quandialla Road</li> <li>• Bimbi-Thuddungra Road</li> <li>• Bland Road</li> <li>• Edward Square, Greenethorpe</li> <li>• Eualdrie Road</li> <li>• Gambarra Road</li> <li>• Gerrybang Road</li> <li>• Gooloogong Road (R096/MR237)</li> <li>• Greenethorpe-Bumbaldry Road</li> <li>• Greenethorpe-Koorawatha Road</li> <li>• Grenfell Street</li> <li>• Holy Camp Road</li> <li>• landra Road</li> <li>• James Street</li> <li>• Martins Lane</li> <li>• Melyra Street</li> <li>• Murrays Lane</li> <li>• Newton Street</li> <li>• Nowlans Road</li> <li>• Old Forbes Road</li> <li>• Sale Street</li> <li>• Second Street</li> <li>• South Street</li> <li>• Talbot Street</li> <li>• Third Street</li> <li>• Tyagong Creek Road</li> <li>• Wirega-Greenethorpe Road</li> </ul>
1034 - 14 September 2022 onwards	EPA-RW - P6 - Priority Unsealed	\$1,103,072.01	<p>Scope for Package 6 includes medium and heavy formation grading of unsealed roads.</p> <p>90% of work completed (last correspondence December 2024)</p> <p>Roads included are:</p> <ul style="list-style-type: none"> <li>• Arramagong Road (completed)</li> <li>• Bald Hills Road</li> <li>• Barkers Road East (completed)</li> <li>• Barkers Road North (completed)</li> <li>• Gannons Lane (completed)</li> <li>• Lynchs Road (completed)</li> </ul>

AGRN Event	Phase - Package	\$ Value (Subject to Change)	Status
			<ul style="list-style-type: none"> <li>Maddens Lane</li> <li>McCanns Lane (completed)</li> <li>Napiers Road (completed)</li> <li>Nealons Lane (completed)</li> <li>Reeves Lane (completed)</li> </ul>
1034 - 14 September 2022 onwards	EPA-RW - P7 - Sinking Culverts	\$900,000	Now includes scope for drain cleaning <ul style="list-style-type: none"> <li>Awaiting approval</li> </ul>

## **STATE ROADS**

- This is a bi-monthly report and will be detailed in the next scheduled Council Meeting.

## **MAJOR WORKS**

### **Pullabooka Road Drainage and Resurfacing**

- Council is waiting to commence table-drain drainage work on Pullabooka Road in January 2025 which is funded through the Regional Local Roads Repair Program (RLRRP).

### **Greenethorpe-Koorawatha Road Rehabilitation**

- All works were due to be completed by end November 2024. Due to harvest trucks not allowing sealing contractor access to the first kilometre of roadworks, in front of Graincorp, this has not been sealed. We will complete all works when harvest movements are finished.

### **Nowlans Road Upgrade**

- Works have commenced, however due to harvest, this project is now expected to be completed at the end of April 2025. Construction contract will be awarded to a contractor to complete this work.

### **Arramagong Road Culvert Replacement**

- Council is planning to start construction works February 2025. Tenders are in the process of evaluation.

### **Heathcotes Lane Culvert Replacement**

- Council has submitted the project completion report (PCR) to TfNSW and is awaiting the final payment.

### **Weddin Shire Road Entry Signs**

- Contractor has completed installing all signs. Solar lights are yet to be completed and correction of the year from 1869 to 1866 has been done.

**Caragabal Shared Pathway**

- Council is waiting for ARTC to install the rubber matting on the railway corridor, due December 2024 but this has again been taken into the new year. Once the work is concluded, Council will complete the remaining 20m construction (both sides of the railway corridor).

**Grenfell Cemetery Amenities**

- The toilet facility is complete. The solar light needs to be fixed as it is operating intermittently and the contractor is addressing this.
- **Bogolong Dam Restoration Project**
- Public Works Department is compiling a report for Council that will provide information necessary for determining the safety and stability of the dam.
- Once received, a final consideration by the Bogolong Dam Committee will be made and presented to Council.

**Main Street**

- Line marking of the roundabout at Forbes Street and the pedestrian crossing has been completed.
- CCTV installation has been fully installed however some power supply issues are yet to be resolved.
- Disabled Parking needs to be completed in front of IGA, including a disabled bollard at each 'Shared Parking Area' this work is continuing as is the need to install new pram ramps at some of these locations.

**FOOTPATH /KERB AND GUTTER WORKS****Third Street, Quandialla**

- Procurement process is ongoing to select a suitable construction contractor for kerb and gutter replacement. Sufficient quantity of kerb and gutter work needs to be generated to make this work viable. Delivery of this work is planned for end of the financial year.

**ROAD MAINTENANCE WORKS**

- Road maintenance works including pothole patching, vegetation management, gravel road maintenance and signage works have been undertaken in the past few months.

**GRAVEL RESHEETING**

- Council is intending to undertake a gravel resheeting program as per Council's strategic planning. The gravel resheeting program will be funded under the Regional Emergency Road Repair Fund (RERRF). Council's plan is to complete the program within the next three (3) years depending on the availability of Council resources.

**PARKS AND RECREATION**

The Parks and Gardens team are carrying out routine maintenance such as mowing, whipper snipping, tree trimming within sporting fields and the open space network.

### **Park Maintenance**

- Mowing, weeding and whipper snipped in parks and garden areas
- Mowed and whipper snipped the Cemetery grounds
- Mowed, weeded and whipper snipped Taylor Park
- Mowed and whipper snipped Vaughn Park
- Mowed and whipper snipped Proctor Park
- Mowed, weeded and whipper snipped Memorial Park
- Mowed and whipper snipped Rotary Park
- Mowed and whipper snipped Goodsell Park
- Mowed and whipper snipped SH6 Rest Stop
- Mowed, weeded and whipper snipped Rygate Square
- Mowed and whipper snipped Council Chambers
- Mowed and whipper snipped O'Briens Hill and Lookout
- Mowed, weeded and whipper snipped Endemic Garden
- Mowed, weeded and whipper snipped Dagmar Street
- Mowed and whipper snipped Lawson Oval Top and Bottom
- Mowed, weeded and whipper snipped Henry Lawson's Birthplace
- Mowed and whipper snipped Railway Crossing on the Young Road
- Mowed and whipper snipped Dalton Street
- Mowed and whipper snipped Railway Free Camp (West Street)
- Mowed and whipper snipped Henry Lawson Way
- Mowed, weeded and whipper snipped Forbes Road Rest Stop
- Mowed and whipper snipped Camp Street
- Mowed and whipper snipped Melyra Street
- Mowed and whipper snipped Brundah Street
- Set sprinklers in Memorial Park
- Repaired sprinkler system in Rotary Park
- Weeded the daisies garden bed in Rygate Square

### **Town Maintenance**

- Mulched all garden beds in Main Street
- Checked and fixed sprinklers in Taylor Park as well as Memorial Park
- Whipper snipped around all islands on the road within the Grenfell town area
- Whipper snipped around guard railing
- Started tree lifting, whipper snipping and mowing in laneways

**Village Maintenance**

- Standard village maintenance of mowing in Greenethorpe, Caragabal and Quandialla
- Clearance of debris at Caragabal, Greenethorpe and Bimbi

**PLANT REPORT**

<b>Plant Report for November 2024</b>			
5202	Howard Slasher	Replaced blades and adjusted gear box	Maintenance repair and service
4095	John Deere Tractor	Replaced rear tyre and engine Service	Maintenance repair and service
3952	Kenworth	Replaced air bags, shocks, wheel bearings and brakes	Major repair for RMS inspection and rear end service
4118	Caravan – Lunch Room	Replaced brake system and tyres	Maintenance repair
4119	Caravan – Lunch Room	Replaced brake system and tyres	Maintenance repair
4102	Caterpillar Grader	500 hr service and transmission inspection	General service. Currently undergoing inspection of wire harness in Parkes
4105	Caterpillar Grader	500 hr service	General service
3958	Western Star Prime Mover	Replaced drive tyres, air con, pullies, fan belt and re-gas air con	Maintenance repair
3957	Western Star Prime Mover	Replaced drive tyres, air conditioner and re-gas air con	Maintenance repair
3960	Tri Axle Tipper	Replaced 2nd axle air bags x 2	Maintenance repair
3959	Tri Axle Tipper	Replaced 2nd axle air bags x 2	Maintenance repair
2100	Hilux	Replace rear springs and repair drive axle	Maintenance repair
1114	Taxi	90,000 km service	Scheduled service
4120	Volvo	Replaced hydraulic valve	Maintenance repair
4120	Volvo	Transmission service and engine full service	General service
3965	Garbage Truck	Replaced drive tyres and engine service	Maintenance repair and service

<b>Plant Report for November 2024</b>			
4117	Toro Mower Ride On	Full service and replaced blades and belts	Maintenance repair and service
4116	Toro Mower Ride On	Full service and replaced blades and belts	Maintenance repair and service
4127	Husky Mower	Replaced drive belt	Maintenance repair
2097	Nissan	Full service, replaced rear tyres	Maintenance repair and service
5355	Gravley Mower	Clutch adjustment	Maintenance repair
2098	Hilux	Full service and replaced tyres x 2	Maintenance repair and service
2099	Hilux	Full service and replaced tyres x 4	Maintenance Repair and service
4115	Forklift	General service	Scheduled service
4108	Multipac Roller	Engine service	Scheduled service
4109	Multipac Roller	Engine service	Scheduled service
5292	Sweepster Road Broom	Replaced PTO shaft	Maintenance repair

Council is using a JetPatcher under a rental agreement.

## **BIOSECURITY**

Two vehicles were available for inspections and spraying in November 2024.  
Both vehicles & quiksprays have been in workshop separately on numerous occasions.

<b>ACTIVITY</b>	<b>LOCATION</b>
<b>Administration</b>	<ul style="list-style-type: none"> <li>Monthly report, mapping, BIS uploads, inspections and weeds loaded on Chartis Weeds App, email correspondence, review weed spraying program and plan of action, review relevant budget totals, review/reply Service Requests when received</li> <li>Jaime Elms – Junior Vice Chairman – researching grants, fulfilling duties we are obligated under our WAP agreement</li> </ul>

ACTIVITY	LOCATION
<b>Public Awareness</b>	<ul style="list-style-type: none"> <li>• Handing out merchandise to raise weed awareness</li> <li>• Social media campaign</li> <li>• Spot and Report Signs – investigating grant funding for installation</li> </ul>
<b>Mapping</b>	<ul style="list-style-type: none"> <li>• Weed information mapped, synced and uploaded to DPI</li> <li>• Working on inputting data when a drone is used</li> </ul>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>• Weekly Infrastructure works meeting (unable to attend in November)</li> <li>• Awaiting on news of delegates for Local Weed Committee and dates for 2025 meetings</li> </ul>
<b>Training</b>	<ul style="list-style-type: none"> <li>• Continual drone training/practise</li> <li>• EMtrain online modules</li> <li>• Local weed identification</li> </ul>
<b>Private Property Inspections</b>	<ul style="list-style-type: none"> <li>• Informal inspections using drone for training</li> <li>• Information packages for landholders to receive during inspections or on request</li> <li>• Inspections organisation in progress</li> </ul>
<b>Roadside Inspections and On-ground Control, if Required</b>	<ul style="list-style-type: none"> <li>• Continuous roadside inspections</li> <li>• Limited control when environmental conditions allow</li> <li>• Priority weeds mapped during inspection for future control</li> </ul>
<b>Council Owned Land</b>	<ul style="list-style-type: none"> <li>• Council owned /managed vacant land, Grenfell and village areas</li> <li>• Weeds staff been kept very busy assisting in other areas such as parks &amp; gardens spraying, depot spraying, cemetery spraying, laneway spraying, small village spraying</li> </ul>
<b>Travelling Stock Route (TSR) Inspections</b>	<ul style="list-style-type: none"> <li>• Forbes Road, Mary Gilmore Way, SH6, SH17, Gooloogong Road &amp; Reserves on non TSR roads</li> <li>• Stock Route Road</li> </ul>
<b>Rail Inspections</b>	<ul style="list-style-type: none"> <li>• WAP required Rail inspections complete for this financial year</li> <li>• Working on having the rail lines treated and updating relevant contacts and approval process</li> </ul>
<b>Other High Risk Sites</b>	<ul style="list-style-type: none"> <li>• Cemetery, silos, camping areas, including National Parks and rest areas</li> </ul>
<b>Sucker Control</b>	<ul style="list-style-type: none"> <li>• Funding has been approved and work will start in December 2025.</li> </ul>



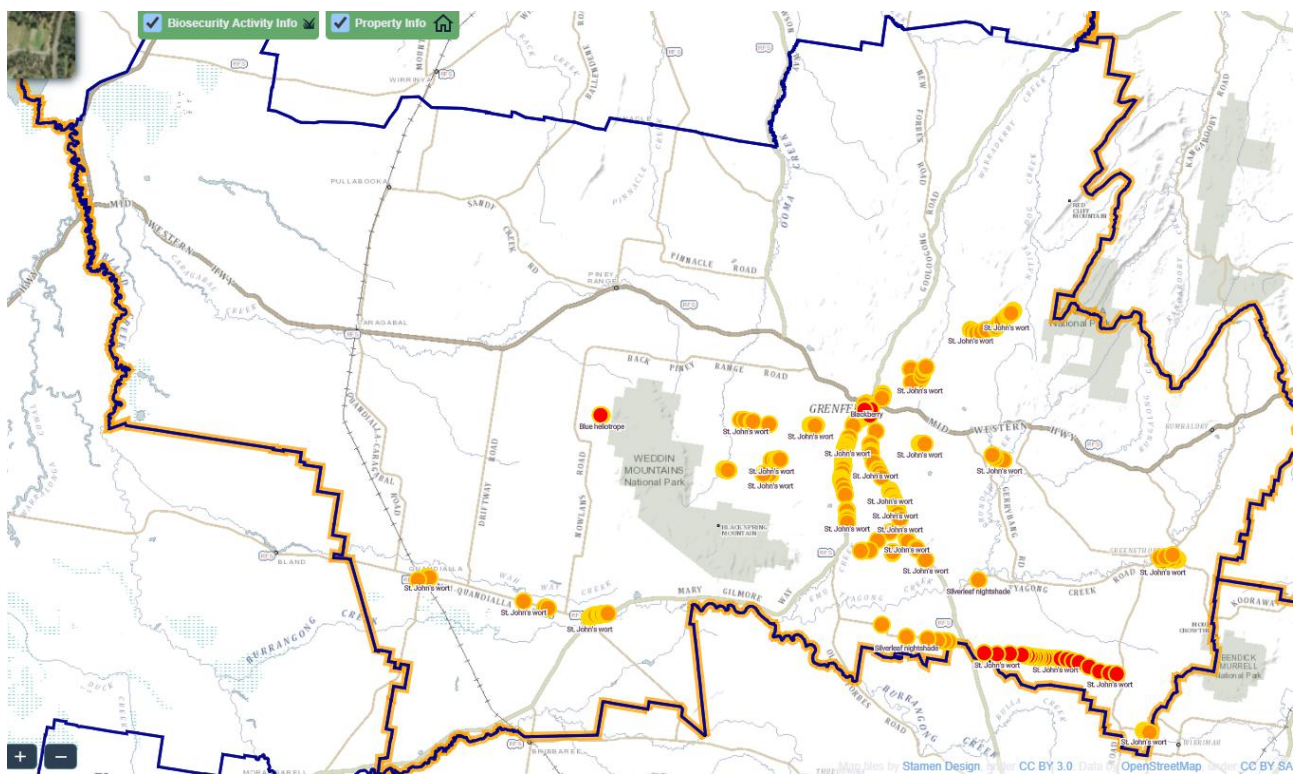
ACTIVITY	LOCATION
<b>Biological Control</b>	<ul style="list-style-type: none"> <li>• Ongoing research in Biocontrol for additional tools for use in Priority weed control</li> <li>• African boxthorn rust release with State Forest in June 2024, will monitor throughout coming months, new release site planned &amp; release will be early November</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>• Mentoring staff members in Biosecurity</li> </ul>

## Chemicals Used for Weed Spraying

The following chemicals were used in November for priority weeds:

- 25L Grazon
- 20L Glyphosate

There were 330 instances of control measures taken over the Weddin Shire Council in November. The map below shows an overview of the locations treated.



**13 ENVIRONMENTAL SERVICES REPORTS****13.1 DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES**

**File Number:** T5  
**Author:** Executive Assistant to the Director Environmental Services  
**Authoriser:** Director Environmental Services  
**Attachments:** Nil  
**CSP Objective:** Sustainable natural, agricultural and built environments  
**Precis:** Details of development applications, construction certificates and complying development applications determined during the period 1 November 2024 to 30 November 2024.  
**Budget:** Nil

Moved: Cr Makin  
 Seconded: Cr Montgomery

**CARRIED****Background**

Under s. 4.16 of the *Environmental Planning and Assessment Act 1979*, under delegated authority Council Officers can exercise the power to determine development applications and post consent certificates such as construction certificates and complying development certificates. The following provides a list of the development applications, complying development applications and construction certificate applications determined within the Weddin Shire during the month of November 2024.

**Development Applications Determined by Council**

The following applications were determined subject to specified conditions, by the Director Environmental Services under delegated authority:

DA NO.	Applicant	Construction	Value (\$)	Address
16/2023 Mod	Mrs S McLelland	Installation & use of two (2) above ground fuel storage self-bunded tanks	\$100,000	LOT: 8 SEC: 1 DP: 758473 14 West Street GRENFELL NSW 2810
37/2023	Mrs S McLelland	Concrete Batching Plant and Industrial Building with Office	\$550,800	LOT: 4 DP: 1070941 Mary Gilmore Way GRENFELL NSW 2810
27/2024 Mod	Andy's Design & Drafting	Dwelling Additions (Rear Verandah)	\$49,200	LOT: 1 DP: 398137 25 Dagmar Street GRENFELL NSW 2810
28/2024 Mod	Mrs S Brown	Construction of new Shed	\$7,615	LOT: B DP: 306003 & LOT: 7 SEC: 21 DP: 758473 12-14 East Street GRENFELL NSW 2810

DA NO.	Applicant	Construction	Value (\$)	Address
33/2024	Jatec Petroleum Pty Ltd	Removal of existing 15,000L aboveground diesel tank and installation of new 33,000L diesel tank	\$168,184	LOT: 2 DP: 352088 83 Camp Street GRENFELL NSW 2810
34/2024	Mrs JA Skinner	Continued use of shipping container structure on site	\$3,500	LOT: 1 DP: 965493 14 South Street GRENFELL NSW 2810

### Complying Development Applications

The complying development certificate applications approved within the Shire in November 2024 by Council or any other Principal Certifiers.

CDC NO.	Applicant	Construction	Value (\$)	Address
NIL				

### Construction Certificates

The following applications were determined by the Director Environmental Services under delegated authority:

CC NO.	Applicant	Construction	Address
37/2023	Mrs S McLelland	Concrete Batching Plant and Industrial Building with Office	LOT: 4 DP: 1070941 Mary Gilmore Way GRENFELL NSW 2810
32/2024	Mr S P Brown	Construction of Principal Dwelling	LOT: 1 DP: 1053881 285 Melyra Street GRENFELL NSW 2810

**13.2 PROPOSED AMENDMENT TO DRAFT PLANNING PROPOSAL -  
RELCASSIFICATION OF COMMUNITY LAND TO OPERATIONAL LAND****File Number:****Author:** Director Environmental Services**Authoriser:** General Manager**Attachments:** 1. Draft Additional Planning Proposal Site 16**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** It is proposed to amend the Draft Planning Proposal for the reclassification of various Council owned allotments from community land to operational land to include one (1) additional property being Lot 5 DP263310, 26 Star Street Grenfell NSW 2810.**Budget:** Nil – there are no costs associated with the lodgement of a Planning Proposal to the Department of Planning, Housing and Infrastructure

General Manager left the room at 6:21 pm.

General Manager returned at 6:25 pm.

**RECOMMENDATION****That:**

1. Council note and endorse the proposed amendment to the Draft Planning Proposal for the reclassification of Council owned allotments from Community land to Operational Land, in order to include an additional allotment being Lot 5 DP263310 known as 26 Star Street Grenfell NSW 2810, resulting in the Planning Proposal including a total of sixteen (16) allotments.

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**RESOLUTION 279/24****Moved:** Cr White**Seconded:** Cr Montgomery**That:**

1. Council note and endorse the proposed amendment to the Draft Planning Proposal for the reclassification of Council owned allotments from Community land to Operational Land, in order to include an additional allotment being Lot 5 DP263310 known as 26 Star Street Grenfell NSW 2810, resulting in the Planning Proposal including a total of sixteen (16) allotments.

**THE MOTION WAS CARRIED UNANIMOUSLY**

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**PURPOSE**

The purpose of this report is to seek Council's endorsement to include one (1) additional allotment, being Lot 5 DP263310 known as 26 Star Street Grenfell NSW 2810, in the Draft

Planning Proposal for the reclassification of Council owned allotments from Community Land to Operational Land.

## BACKGROUND

A Draft Planning Proposal for the reclassification of fifteen (15) Council owned allotments from Community Land to Operational Land was presented to Council at its Ordinary Meeting held on 21 November 2024, where the following resolution was resolved:

That:

1. Council note the draft Planning Proposal for the reclassification of fifteen (15) Council owned allotments from community land to operational land under the Local Government Act 1993.
2. Council endorse the draft Planning Proposal and its lodgement to the Department of Planning, Housing and Infrastructure for a gateway determination.
3. Council endorse the draft Planning Proposal being placed on public exhibition in accordance with the community consultation strategy detailed in the document, subject to obtaining a gateway determination from the Department of Planning, Housing and Infrastructure without the need for significant changes to the proposal.
4. A further report to be presented to Council on the draft Planning Proposal at the completion of community consultation period, including details of any submissions made and proposed changes to the proposal

## ISSUES AND COMMENTS

Prior to the lodgement of the Draft Planning Proposal to the Department of Planning, Housing and Infrastructure for a gateway determination, it was identified that Lot 5 DP263310, known as 26 Star Street Grenfell NSW 2810, had been inadvertently omitted from the Draft Proposal.

26 Star Street Grenfell currently contains a Council owned dwelling. A review of the property has identified that the most appropriate classification for the site would be as operational land. Therefore, it is proposed to include this allotment in the Draft Planning Proposal, prior to lodging with Department of Planning, Housing and Infrastructure.

An assessment of all the matters specified in Attachment 1 of LEP Practice Note PN – 16-001 – Classification and Reclassification of Public Land through a Local Environmental Plan, pertaining to the allotment, has been undertaken. A copy of this assessment is provided in **Attachment 1** to this report. It is proposed to include this additional assessment within the Draft Planning Proposal.

## POLICY/LEGAL IMPLICATIONS

The proposed inclusion of the additional allotment in the Draft Planning Proposal does not create any additional policy or legal implications to those which were highlighted in the previous Planning Proposal report considered at the Ordinary Council Meeting held on 21 November 2024.

## **FINANCIAL/RESOURCE IMPLICATIONS**

There are no additional costs or resource implications resulting from the proposed inclusion of the additional allotment in the Draft Planning Proposal.

## **INTERNAL/EXTERNAL CONSULTATION**

Subject to Council endorsement, the additional allotment will be included in the draft Planning Proposal to be referred to the Department of Planning, Housing and Infrastructure, to request a Gateway Determination.

In the event that a gateway determination is received, it is proposed to undertake community consultation on the Planning Proposal in accordance with the strategy outlined in the Proposal. This will also include referrals to any relevant State and Commonwealth public authorities. A Public Hearing is proposed to be undertaken in accordance with the requirements of clause 29 of the *Local Government Act 1993* and clause 3.34 of the *Environmental Planning and Assessment Act 1979*.

## **CONCLUSION**

A Draft Planning Proposal for the reclassification of fifteen (15) Council owned allotments from Community Land to Operational Land was presented to Council at the Ordinary Meeting held on 21 November 2024.

Prior to the lodgement of the Draft Planning Proposal to the Department of Planning, Housing and Infrastructure for a gateway determination, it was identified that Lot 5 DP263310, known as 26 Star Street Grenfell NSW 2810, had been inadvertently omitted from the Draft Proposal.

It is proposed to include the additional allotment in the Draft Planning Proposal, prior to lodging with Department of Planning, Housing and Infrastructure.

**13.3 MODEL CODE OF CONDUCT COMPLAINT STATISTICS 2023-2024**

<b>File Number:</b>	<b>C2.4.1</b>
<b>Author:</b>	<b>Director Environmental Services</b>
<b>Authoriser:</b>	<b>General Manager</b>
<b>Attachments:</b>	<b>1. Annual Code of Conduct Statistics for Reporting Period 1 September 2023 to 31 August 2024</b>
<b>CSP Objective:</b>	<b>Democratic and engaged community supported by efficient internal systems</b>
<b>Precis:</b>	<b>The Annual Code of Conduct Statistics for the reporting period 1 September 2023 to 31 August 2024 is presented to Council for information, as required by the Procedures for the Administration of the Model Code of Conduct.</b>
<b>Budget:</b>	<b>Nil</b>

**RECOMMENDATION**

That Council note the Annual Code of Conduct Statistics for the reporting period 1 September 2023 to 31 August 2024.

**RESOLUTION 280/24**

Moved: Cr Makin

Seconded: Cr White

That Council note the Annual Code of Conduct Statistics for the reporting period 1 September 2023 to 31 August 2024.

**THE MOTION WAS CARRIED**

**PURPOSE**

The purpose of this report is to inform Council of the Code of Conduct statistics for complaints made about Councillors or the General Manager for the reporting period 1 September 2023 to 31 August 2024, as required by the *Procedures for Administration of the Model Code of Conduct for Local Councils in NSW*.

**BACKGROUND**

Council adopted its current Code and Procedures, based on the *Model Code of Conduct* and the *Procedures for the Administration of the Model Code of Conduct*, at its Ordinary Council Meeting held on 15 September 2022.

The *Model Code of Conduct* requires the Complaints Coordinator from each Council to report on a range of complaint statistics to both the Council and the Office of Local Government (OLG) within three months of the end of September each year (Clauses 11.1 and 11.2 of the Procedures).

**ISSUES AND COMMENTS**

During the reporting period, eleven (11) Code of Conduct complaints were received.

A copy of the Model Code of Conduct Complaint Statistics report which is required to be provided to the OLG by 31 December 2024 is included in **Attachment 1** to this report. The report provides a range of complaint statistics as required by clause 11.1 of the *Procedures for the Administration of the Model Code of Conduct*.

### **POLICY/LEGAL IMPLICATIONS**

Under the *Local Government Act 1993*, Council is required to comply with its obligations in respect of Code of Conduct complaints and associated reporting requirements. As mentioned previously, clause 11.1 of the *Procedures for the Administration of the Model Code of Conduct*, requires the Complaints Coordinator from each Council to report on a range of complaint statistics to the Council and the Office of Local Government (OLG) within three months of the end of September each year.

The production of this report meets part of the Council's reporting obligations. The required statistics report will be provided to the OLG, prior to the 31 December 2024 deadline in order to comply with all reporting requirements.

### **FINANCIAL/RESOURCE IMPLICATIONS**

There is no direct financial or resourcing implications arising from this report. However, as required to be reported by the *Procedures for the Administration of the Model Code of Conduct*, the total cost of dealing with Code of Conduct complaints within the reporting period made about Councillors and the General Manager, including staff costs, was \$21,123.

### **INTERNAL/EXTERNAL CONSULTATION**

No internal or external consultation was required as part of this report.

### **CONCLUSION**

The Code of Conduct statistics for complaints made about Councillors or the General Manager for the reporting period 1 September 2023 to 31 August 2024, is presented to Council as required by the *Procedures for Administration of the Model Code of Conduct for Local Councils in NSW*.

The statistics report will be provided to the OLG prior to the 31 December 2024 deadline.



**14 DELEGATE(S) REPORTS****14.1 CENTRAL TABLELANDS WATER | 11 DECEMBER 2024****File Number:** U1.6.7**Author:** Mayor**Attachments:** Nil**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** To provide Council with the Delegates Report for the Central Tablelands Water (CTW) Meeting on 11 December 2024**Budget:** NIL**Moved:** Cr Gorman**Seconded:** Cr Niven**CARRIED**

Central Tablelands Water (CTW) Meeting was held in Canowindra on 11 December 2024. Myself and Councillor Parlett travelled across to Canowindra for the meeting. Matters for discussion included:

- Transitioning Council's Local Water Utility Strategic Planning from Integrated Water Cycle Management (IWCM) to Integrated Planning & Reporting (IP&R). In order to support Local Water Utilities transition to IP&R the CNSWJO with funding from the Office of Local Government has developed a Practitioner's Toolkit that distils the 550 pages of guidance from the Department of Planning and Environment on the process into a step-by-step guide for Councils. The Council is supportive of the CNSWJO advocating against more unnecessary regulation in this space. CTW has received information that the process may be supported with funding through the Safe and secure water program at a 50 % contribution rate. While this is greatly appreciated the process could still come at a substantial cost to CTW.
- To achieve its goal of increasing employment numbers in Local Government by 15%, the Office of Local Government has provided funding to directly employ trainees, apprentices, and cadets. This initiative is designed to address identified workforce shortages, with the water sector being highlighted as an area in need of assistance. CTW has applied to this funding program with the intention of employing two trainees. These trainees will be integrated into the network operators and treatment operators' team. Despite potential training expenses, the savings offered through the funding program are substantial, amounting to approximately \$160,000. This significant saving will positively impact CTW's budget, allowing for better allocation of resources in our operations.

- Council adopted the Fraud & Corruption Control Policy and Plan and endorsed the draft Procurement Policy and draft Water Quality Management Policy to be placed on public display for a period of 28 days.
- Council received the 2023/24 Financial Statements with Ms Katy Henry on behalf of the Audit Office of NSW presenting the Auditor's Reports at the meeting. The draft accounts were sent to Council's Audit Risk and Improvement Committee (ARIC) for review prior to submission. The Financial Statements were lodged with the Office of Local Government (OLG) on 24 October 2023 after unqualified audit reports had been received. This lodgement met the deadline set by the Office of Local Government of 31 October 2024. Matters of interest from the report were:
  - • Total user fees and charges increased from \$4,956k in 22/23 to \$5,557K in 23/24. This was lower than the original budget of 5,872K due to lower water sales than estimated.
  - • Total expenses increased by 5.7% from \$7,800K in 22/23 to \$8,242K in 23/24. This was attributable to a 10.5% increase in depreciation to 3,014K. Depreciation now being the largest single expense category for Council.
- Council adopted the budget review statement for the quarter ended 30 September 2024.
- Project Updates included;
  - Water Loss Management project is underway and will be completed in the new year.
  - Sub Regional Town Water Strategy nearing completion with the Ground Water Assessment being the last remaining major task which is now essentially completed. Once the overall water security assessment is finished a workshop will be scheduled to review the outcomes of the work and develop preferred scenarios for inclusion in a final report.
  - The Belubula Water Security Project (BWSP) is being undertaken by Department of Climate Change Energy Environment and Water (DCCEEW) through funding from the NSW State and Federal Governments. The project is considering four key options. 1. New Pipeline Between Lake Rowlands Dam and Carcoar Dam to transfer up to 2 gigalitres of water per year. 2. Raising the Lake Rowlands Dam to increase storage capacity from 4.5 gigalitres to 8 gigalitres. 3. New Dam Construction Downstream of Lake Rowlands 4. Operational Rules for an Interregional Pipeline between Belubula and Macquarie valleys. More information regarding this project is available at the Departments website: *Belubula Water Security Project | NSW Government Water* . On November 13<sup>th</sup> CTW's Chairman Andrew Rawson had the opportunity to ask the water minister, the Hon. Rose

Jackson, about the Belubula Water Security project. I The Chairmen outlined the potential competing interests for use of BWSP water and was wanting assurance that town water supplies were the priority for the project. Minister Jackson emphatically and publicly expressed her view that town water security was her highest priority, and therefore the highest priority of the BWSP. It is view that CTW shares.

The newly elected CTW Members are:



*From L – R: Cr Jan Parlett, Cr Paul Best, Cr John Newstead, Deputy Chair Craig Gosewisch, Cr Marlene Nash, Chairman Andrew Rawson, General Manager Charlie Harris.*

This report is provided to Council for information, further information can be obtained from the meeting minutes located on CTW website:  
<https://www.ctw.nsw.gov.au/publications/business-papers/>

Councillor Paul Best

## 15 MINUTES OF COMMITTEE MEETINGS

### 15.1 COUNCIL COMMITTEE REPORT | REQUIRING ACTION - MINUTES OF THE WEDDIN SHIRE COUNCIL AUSTRALIA DAY EXECUTIVE MEETING HELD 19 NOVEMBER 2024

**File Number:** 2.6.26

**Author:** Arts, Tourism & Events Coordinator

**Authoriser:** General Manager

**Attachments:** 1. Attachment 1 - Minutes of the Australia Day Meeting 19 November 2024

**Precis:** To provide Council the Meeting Minutes from the Australia Day Executive Committee Meeting held 19 November 2024

**Budget:** NIL

### RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Australia Day Executive Committee Meeting held 19 November 2024 be noted and adopted as presented.

### RESOLUTION 281/24

Moved: Cr Montgomery

Seconded: Cr Neill

Except where otherwise dealt with, the Minutes of the Australia Day Executive Committee Meeting held 19 November 2024 be noted and adopted as presented.

**THE MOTION WAS CARRIED**

### INFORMATION

The Australia Day Executive Committee Meeting was held on 19 November 2024. The Minutes from this meeting are attached for Council to note and adopt as presented.

**16 CLOSED COUNCIL****RECOMMENDATION**

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

**16.1 RFT20/2024- PART STABILISATION SERVICES - STATE HIGHWAYS**

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**PURPOSE**

*To provide Council an overview of the Request for Tender RFT20/2024 – Provision Stabilisation Services - State Roads for Council resolution.*

**16.2 RFT38/2024 NOWLANS ROAD EARTHWORKS, ROAD FORMATION & DRAINAGE PROJECT**

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**PURPOSE**

*To provide Council an overview of the Request for Tender RFT38/2024 – Nowlans Road Earthworks, Road Formation & Drainage Project and obtain a Council resolution to award the tender.*

**16.3 APPOINTMENT OF INDEPENDENT MEMBERS FOR THE AUDIT, RISK & IMPROVEMENT COMMITTEE**

This matter is considered to be confidential under Section 10A(2) - a of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**PURPOSE**

*The purpose of this report is to appoint an Independent Members for Audit Risk and Improvement Committee (ARIC).*

**16.4 Tender for the Operation of the Grenfell Caravan Park**

This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial

information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**PURPOSE**

*To seek Council endorsement to award a contract for the operation of the Grenfell Caravan Park for a two (2) year period, with two (2) further options subject to Council assessment and performance, each of two (2) years (2+2+2 lease).*

**16.5 CENTRAL WEST LIBRARIES**

This matter is considered to be confidential under Section 10A(2) - a of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**PURPOSE**

*To provide the Council with information relevant to the ongoing operation of the Grenfell Public Library and the potential contractual arrangement with Central West Libraries.*

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**RESOLUTION 282/24**

Moved: Cr White

Seconded: Cr Makin

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

**16.1 RFT20/2024- PART STABILISATION SERVICES - STATE HIGHWAYS**

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**PURPOSE**

*To provide Council an overview of the Request for Tender RFT20/2024 – Provision Stabilisation Services - State Roads for Council resolution.*

**16.2 RFT38/2024 NOWLANS ROAD EARTHWORKS, ROAD FORMATION & DRAINAGE PROJECT**

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.



**PURPOSE**

*To provide Council an overview of the Request for Tender RFT38/2024 – Nowlans Road Earthworks, Road Formation & Drainage Project and obtain a Council resolution to award the tender.*

**16.3 APPOINTMENT OF INDEPENDENT MEMBERS FOR THE AUDIT, RISK & IMPROVEMENT COMMITTEE**

This matter is considered to be confidential under Section 10A(2) - a of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**PURPOSE**

*The purpose of this report is to appoint an Independent Members for Audit Risk and Improvement Committee (ARIC).*

**16.4 Tender for the Operation of the Grenfell Caravan Park**

This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**PURPOSE**

*To seek Council endorsement to award a contract for the operation of the Grenfell Caravan Park for a two (2) year period, with two (2) further options subject to Council assessment and performance, each of two (2) years (2+2+2 lease).*

**16.5 CENTRAL WEST LIBRARIES**

This matter is considered to be confidential under Section 10A(2) - a of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**PURPOSE**

*To provide the Council with information relevant to the ongoing operation of the Grenfell Public Library and the potential contractual arrangement with Central West Libraries.*

**THE MOTION WAS CARRIED UNANIMOUSLY**

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The Meeting moved to Closed Council at 6:36pm.

**RECOMMENDATION**

The meeting return to Open Council.

**RESOLUTION 288/24**

Moved: Cr Makin

Seconded: Cr Rolls

The meeting return to Open Council.

**THE MOTION WAS CARRIED UNANIMOUSLY**

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**17 RETURN TO OPEN COUNCIL**

Returned to Open Council at 7:31pm.

**18 REPORT ON CLOSED COUNCIL**

<b>16.1 RFT20/2024- PART STABILISATION SERVICES - STATE HIGHWAYS</b>
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**RESOLUTION 283/24**

Moved: Deputy Mayor Gorman

Seconded: Cr Makin

That Council:

1. Receive and note the information in this report regarding the Provision of Part Stabilisation Services – State Road (RFT20/2024).
2. Delegates the General Manager to accept the following five (5) submitted tenders from:
  - (a) Downer EDI
  - (b) Fulton Hogan
  - (c) Stabilcorp
  - (d) Stabilised Pavements of Australia.
  - (e) The Stabilising.
3. Delegates the General Manager to enter into a Contract with the Contractors listed at 2(a) to 2(e) above, to form a Panel Contract for the Provision of Stabilisation for State Roads for the twelve (12) month period 25 December 2024 to 23 December 2025.
4. Delegates that the General Manager can extend the Panel Contract prior to its expiration (up to 90 days), in the event that a further panel has not been established prior to the expiration date in accordance with the Tender provisions and in mutual agreement with the Contractor.

**THE MOTION WAS CARRIED**



**16.2 RFT38/2024 NOWLANS ROAD EARTHWORKS, ROAD FORMATION & DRAINAGE PROJECT**

Cr Rolls arrived at 6:48pm.

**RESOLUTION 284/24**

Moved: Cr Neill

Seconded: Deputy Mayor Gorman

That Council:

1. Note the information contained in this report.
2. Note the evaluation information contained in this report regarding RFT 38/2024 Nowlans Road Earthworks, Road Formation & Drainage Project.
3. In accordance with Clause 176 of the Local Government (General) Regulation 2021, allow the General Manager to seek variations with the three preferred suppliers (Riverina Earth Moving and Civil, Cooper Civil and Crushing, DC Civil Enterprises) to allow variation prices to be obtained for the revised scope of works.
4. Delegates the General Manager to enter into a contract with the tenderer who is assessed by the Evaluation Panel in providing best value and submission after the request for variation to the tender RFT38/2024 Nowlans Road Earthworks, Road Formation & Drainage Project is submitted in accordance with Clause 178(3)(e) of the Local Government (General) Regulation 2021.

**THE MOTION WAS CARRIED**

**16.3 APPOINTMENT OF INDEPENDENT MEMBERS FOR THE AUDIT, RISK & IMPROVEMENT COMMITTEE****RESOLUTION 285/24**

Moved: Deputy Mayor Gorman

Seconded: Cr Neill

That Council

1. Note the information contained in this report.
2. Appoint Independent Member Mr Michael Jones to Council's Audit, Risk & improvement Committee at the remuneration stated within this report to commence on 1 January 2025 for a period of two (2) years.
3. Appoint Independent Member Ms Kylie McCrae to Council's Audit, Risk & improvement Committee at the remuneration stated within this report to commence on 1 January 2025 for a period of four (4) years.

**THE MOTION WAS CARRIED**

**16.4 TENDER FOR THE OPERATION OF THE GRENFELL CARAVAN PARK****RESOLUTION 286/24**

Moved: Cr White

Seconded: Deputy Mayor Gorman

That:

1. Council note the report on the evaluation of Tender submissions for the lease of the Grenfell Caravan Park.
2. Council endorse Tender 40/2024 for the lease of the Grenfell Caravan Park for a two (2) year period, with two (2) further options subject to Council assessment and performance, each of two (2) years (2+2+2 lease), being awarded to J2M Property Maintenance, for the lease fee as set out in this report.
3. The General Manager be authorised to execute the contract and apply the Council Seal on the relevant documentation.
4. Following the execution of the Contract, that the contract with J2M Property Maintenance is listed on the Council's Contract Register.

**THE MOTION WAS CARRIED UNANIMOUSLY****16.5 CENTRAL WEST LIBRARIES****RESOLUTION 287/24**

Moved: Cr Rolls

Seconded: Cr Makin

That Council

1. Note the information contained in this report.
2. Delegate the General Manager to commence the transition of the Grenfell Library to Central West Libraries.
3. Delegate the General Manager to accept the advice of Central West Libraries in relation to appropriate staffing levels and opening hours.

**THE MOTION WAS CARRIED UNANIMOUSLY****19 CLOSURE**

Moved: Cr Rolls

Seconded: Cr Neill

**THE MEETING CLOSED AT 7:36PM.****THE MOTION WAS CARRIED UNANIMOUSLY**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 January 2025.**

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**CHAIRPERSON**