



MINUTES

Ordinary Council Meeting Thursday 18 April 2024

Date: Thursday 18 April 2024

Time: 5:00pm

**Location: Council Chambers
Cnr Camp & Weddin Streets
GRENFELL NSW 2810**

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**MINUTES OF WEDDIN SHIRE COUNCIL
ORDINARY MEETING
HELD AT THE COUNCIL CHAMBERS, CNR CAMP & WEDDIN STREETS,
GRENFELL NSW 2810
ON THURSDAY 18 APRIL 2024 AT 5:00PM**

1 OPENING

In accordance with the WSC Code of Meeting Practice, this meeting will be recorded for the purposes of audio-visual livestreaming via Council's website and Facebook page. Those in attendance are asked to refrain from making any defamatory statements and comply with all relevant WSC codes, policies and procedures at all times.

2 ACKNOWLEDGEMENT OF COUNTRY

Weddin Shire Council would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

Weddin Shire Council would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

3 ACKNOWLEDGEMENT OF SERVICE

We honour our service personnel who have sacrificed their lives in the defence of our freedom, peace and prosperity. We acknowledge all of our frontline workers and volunteers who each day provide our essential and non-essential services, especially those within our Weddin Shire Local Government Area.

4 ATTENDANCE AND APPLICATIONS FOR LEAVE

ATTENDANCE

PRESENT:

Cr Craig Bembrick (Mayor), Cr Paul Best (Deputy Mayor), Cr Jason Kenah, Cr Michelle Cook, Cr Phillip Diprose, Cr Glenda Howell, Cr Stuart McKellar, Cr Warwick Frame, Cr Jan Parlett

IN ATTENDANCE:

Ms Noreen Vu (General Manager), Mr John Thompson (Director Corporate Services), Mr Luke Sheehan (Director Environmental Services),

APOLOGIES

Linda Woods (Director Infrastructure Services)

LEAVE OF ABSENCE

Nil

LEAVE OF ABSENCE APPLICATION

5 CONFIRMATION OF MINUTES

RESOLUTION 069/24

Moved: Cr Howell

Seconded: Cr Parlett

That Minutes of the Ordinary Council Meeting held 21 March 2024 be taken as read and CONFIRMED.

THE MOTION WAS CARRIED

6 DISCLOSURES OF INTEREST

ITEM NUMBER & TITLE	9.1 NOTICE OF MOTION - REPORT ON THE FINALISATION OF SIGNAGE AND MARKING OF THE MAIN STREET INCLUDING FOR DISABLED PARKING; REPORT ON CCTV IN MAIN STREET; REQUEST REGULAR UPDATES TO COUNCIL
NAME	MAYOR CRAIG BEMBRICK
TYPE OF INTEREST	PECUNIARY / SIGNIFICANT / LEAVING THE CHAMBER
INTEREST DESCRIPTION	OWNER OF PROPERTY IN THE MAIN STREET

ITEM NUMBER & TITLE	9.1 NOTICE OF MOTION - REPORT ON THE FINALISATION OF SIGNAGE AND MARKING OF THE MAIN STREET INCLUDING FOR DISABLED PARKING; REPORT ON CCTV IN MAIN STREET; REQUEST REGULAR UPDATES TO COUNCIL
NAME	DEPUTY MAYOR PAUL BEST
TYPE OF INTEREST	PECUNIARY / NOT SIGNIFICANT / LEAVING THE CHAMBER
INTEREST DESCRIPTION	OWNER OF PROPERTY IN THE MAIN STREET

ITEM NUMBER & TITLE	9.1 NOTICE OF MOTION - REPORT ON THE FINALISATION OF SIGNAGE AND MARKING OF THE MAIN STREET INCLUDING FOR DISABLED PARKING; REPORT ON CCTV IN MAIN STREET; REQUEST REGULAR UPDATES TO COUNCIL
NAME	CR JAN PARLETT
TYPE OF INTEREST	PECUNIARY / SIGNIFICANT / LEAVING THE CHAMBER
INTEREST DESCRIPTION	OWNER OF PROPERTY IN THE MAIN STREET

ITEM NUMBER & TITLE	9.2 NOTICE OF MOTION - THAT COUNCIL CONSIDERS A CONCERT OR EVENT THAT ATTRACTS PEOPLE OF ALL AGES THROUGH AN ENTERTAINMENT ACT LIKE THE AUSTRALIAN BEACH BOYS
NAME	CR PHILLIP DIPROSE
TYPE OF INTEREST	PECUNIARY / SIGNIFICANT / LEAVING THE ROOM
INTEREST DESCRIPTION	TOURISM OPERATOR

7 PUBLIC FORUM

ITEM NUMBER & TITLE	11.1 COMMUNITY SUPPORT APPLICATION WEDDIN MOUNTAIN MUSTER 2024 - REQUEST FOR IN-KIND SUPPORT
NAME	MS MELANIE COOPER
TYPE OF INTEREST	SPEAKING FOR

8 MAYORAL REPORTS/MINUTES

Nil

9 MOTIONS/QUESTIONS WITH NOTICE

9.1 NOTICE OF MOTION - REPORT ON THE FINALISATION OF SIGNAGE AND MARKING OF THE MAIN STREET INCLUDING FOR DISABLED PARKING; REPORT ON CCTV IN MAIN STREET; REQUEST REGULAR UPDATES TO COUNCIL.

File Number: C2.8.1

Mover: Cr Warwick Frame

Attachments: 1. ATT 1 | Notice of Motion - Report on the finalisation of signage and marking of the Main Street including for disabled parking; report on CCTV in Main Street; Request regular updates to Council

CSP Objective: Shire assets and services delivered effectively and efficiently

Budget: Within the current funding sources for the Main Street Project

MOTION

Moved: Cr Bembrick

Seconded: Cr Howell

That Cr Kenah be elected as Chair

THE MOTION WAS CARRIED UNANIMOUSLY

Cr Bembrick left the room at 5:11pm.

Cr Best left the room at 5:11pm.

Cr Parlett left the room at 5:11pm.

Cr Parlett entered the room at 5:19pm.

Cr Best entered the room at 5:19pm.

Cr Bembrick entered the room at 5:19pm.

Cr Bembrick resumed Chair at 5:19pm.

MOTION

For discussion as separate items:

1. That Council Officers provide a report on the finalisation of signage and marking of the Main Street including for disabled parking.
 2. That Council Officers provide a report on the CCTV in the Main Street.
 3. That Staff provide updates through the resolution register until it is finished.
-

RESOLUTION 070/24

Moved: Cr Frame

Seconded: Cr McKellar

Moved: Cr Frame

Seconded: Cr Diprose

For discussion as separate items:

1. That Council Officers provide a report on the finalisation of signage and marking of the Main Street including for disabled parking.
2. That Council Officers provide a report on the CCTV in the Main Street.
3. That Staff provide updates through the Infrastructure Works Report until it is finished.

THE MOTION WAS CARRIED UNANIMOUSLY

AMENDMENT

MOTION

Moved: Cr Frame

Seconded: Cr Diprose

For discussion as separate items:

1. That Council Officers provide a report on the finalisation of signage and marking of the Main Street including for disabled parking.
2. That Council Officers provide a report on the CCTV in the Main Street.
3. That Staff provide updates through the Infrastructure Works Report until it is finished.

THE AMENDMENT WAS PUT AND CARRIED

THE AMENDMENT BECOMES THE MOTION

SUPPORTING COMMENTS

I have had several elderly and disabled people ask me what is happening with the disabled parking in front of Aston and Joyce regarding the Main Street project. They wanted to know if the ramp was going to be put back. I am requesting that Council Officers

provide a report on the finalisation of signage and markings in the Main Street, in particular for disabled parking and that we can keep a track of it through the resolution register.

I have also raised enquiries about the CCTV with the General Manager and thought it would also be good to have a public report providing this information.

STAFF COMMENTS

Council staff are continuing to progress the works to finalise the Main Street. A regular update will be provided in alignment with last capital project to be undertaken being the festoon lighting and will also include information if resolved by Council. Council staff suggest that instead of the updates being included in the resolution register that the updates are provided under the heading Main Street Project under the Infrastructure Services Report.

As requested through this Notice of Motion, Council staff provide the following updates:

1. That Council Officers provide a report on the finalisation of signage and marking of the Main Street including for disabled parking.

The pedestrian crossing near Mawhoods IGA was completed 9 April 2024. The disabled parking and the signage are works in progress; subject to weather and staff resourcing it is anticipated that these works will be completed by mid to end May 2024.

Upon assessment and functionality of the Main Street and traffic flow, Council Officers would like to reconsider some of the parking locations of the disabled parking. This will need to be consulted with the Local Traffic Committee. Suggestions included moving the disabled parking towards the parking near the Mawhoods IGA entrance and maintain the Grenfell Taxi service in its current location. This will reduce the number of pram ramps and also accessibility for those accessing the taxi and require disabled parking.

2. That Council Officers provide a report on the CCTV in the Main Street.

The cameras that were removed from the original Essential Energy street light columns are at present being cleaned, checked and re-calibrated. The Contractor has been engaged for these services and due to current workloads the installers are not available for the next two weeks.

There are a further three (3) cameras to be delivered for servicing; these will be delivered the week ending 12 April 2024.

Once the installers are available, Council staff will be meeting them onsite to discuss the installation and positioning for the CCTV project completion; it is anticipated that the works will be completed by end of May 2024.

3. That Staff provide updates through the resolution register until it is finished.

Council staff suggest that the updates regarding the Main Street are included in the Infrastructure Services monthly report to Council under separate heading of Main Street.

9.2 NOTICE OF MOTION - THAT COUNCIL CONSIDERS A CONCERT OR EVENT THAT ATTRACTS PEOPLE OF ALL AGES THROUGH AN ENTERTAINMENT ACT LIKE THE AUSTRALIAN BEACH BOYS

File Number: C2.8.1

Mover: Cr Stuart McKellar

Attachments: 1. ATT 1 | That Council considers a concert or event that attracts people of all ages through an entertainment act like the Australian Beach Boys

CSP Objective: Culturally rich, vibrant and inclusive community

Budget: Through Grant

Cr Diprose left the room at 5:19pm.

Cr Diprose entered the room at 5:28pm.

MOTION

That Council considers a concert or event that attracts people of all ages through an entertainment act like the Australian Beach Boys for funding through a grant.

RESOLUTION 071/24

Moved: Cr McKellar

Seconded: Cr Frame

That Council considers a concert or event that attracts people of all ages through an entertainment act like the Australian Beach Boys for funding through a grant.

THE MOTION WAS CARRIED UNANIMOUSLY

SUPPORTING COMMENTS

The Weddin Shire offers a number of events like the Henry Lawson Festival of the Arts. Light Up the Night was also very successful. It would be good for Grenfell to consider an event that attracts people of all ages, in particular the older demographic who grew up with the older bands. Recently I attended the Australian Beach Boys in Wollongong and thought this type of event would be a draw card for our shire but also from surrounding shires. Council proactively looks out for grants for events and a headline act like this could be attached to an event like this.

STAFF COMMENTS

Council's Arts, Tourism and Events team have applied for a number of grants to hold an event towards the end of 2024. They are waiting to hear on the outcome of their applications. Staff are supportive of the concept and note that it is reliant on grant funding. Until the grant has been determined, we are unable to lock any acts in. The proposed

events are designed to have broad appeal and be easily accessible for all segments of the community. There is also an element to the application that will leave a lasting asset for the community once the event is over.

Many events rely on volunteers, with volunteer burnout being a significant issue in the community and one Council is aware of. Volunteers are ageing and numbers are declining, and it is becoming increasingly difficult to attract the numbers needed to hold events. The applications that Council have submitted for funding have minimal volunteer reliance and will be project managed in-house by staff.

Council is a key driver of, and stakeholder in, the tourism sector. Council supports events and activities and actively markets and promotes the Shire.

The Destination Management Plan (DMP) has six high level goals, one of which is 'Facilitate the development or enhancement of products, experiences and events'.

Section 11 in the DMP is about Growing the Events Sector.

The Weddin Shire Community Strategic Plan 2026, articulates the vision, directions and framework for coordinating development, resource allocation and service delivery within the Shire.

The Plan has six core strategies. Strategy 1 looks to grow, strengthen and diversify the local economy, with tourism recognised as one of the sectors that will help to achieve this. Strategy 4 focuses on enhancing community life through developing sporting, recreational, cultural and arts facilities and events. These facilities and events form part of the attraction and infrastructure base for the visitor economy.

Strategy 1: Collaborative Wealth Building (strong, diverse and resilient local economy)

Strategic Outcome 1.2 Weddin Shire's tourism potential maximised: through marketing, accommodation and activities.

Strategy 4: Culturally Rich, Vibrant and Inclusive Community

Strategic Outcome 4.3: Cultural and arts facilities and events are maintained and developed

Events have a core role to play in growing the visitor economy, strengthening key themes, showcasing and celebrating the Shire and its communities, and enhancing lifestyle.

Festivals and events are a core part of the product base of the region and a significant driver of visitation. LGA's around us are actively growing their event programs, focusing on 'refreshing' and growing existing events that have the potential to increase visitation, and developing new events.

Locally, events are part of the cultural and social fabric of the area, providing an opportunity to bring visitors and residents together, 'tell the stories', and create memorable experiences. Events also generate publicity and focus attention on the area. They can be a key driver in the economic, social and cultural development.

While Visitor Information Centres tend to promote most of the events held in their local government areas, in terms of using events to grow the visitor economy, it is important to distinguish between 'community' events and 'tourism' events. Community events are those that attract mainly local residents and include events such as Australia Day, NAIDOC Week, Anzac Day, charity fundraisers, debutant balls etc.

Tourism events are those that attract visitors to the area, generating economic benefits for the host community. There are broad types of tourism events, each of which have different implications in terms of the demands on Council and the Community, and the funds and resources required. We will proactively look for grants and consider this concept if resolved by Council.

10 GENERAL MANAGER REPORTS

10.1 WRITTEN RETURN OF INTERESTS AND RELATED PARTY DISCLOSURES

File Number: C2.2.2

Author: Executive Assistant to the General Manager

Authoriser: General Manager

Attachments:

1. ATT 1 | OLG_Ref - A825046 - Letter to Councils
2. ATT 2 | Written Return of Interests 2023 - 2024
3. ATT 3 | Completing Returns of Interest Forms
4. ATT 4 | Related Party Disclosure Form 2023 - 2024

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis: Written Return of Interests -

Budget: \$ Nil.

RECOMMENDATION

That:

1. Councillors and Designated persons review their personal circumstances and determine if they are required to lodge a Written Return of Interests within three (3) months of 30 June 2024.
2. Key Management Personnel review their personal circumstances and determine if they are required to lodge a Related Party Transaction Notification within 30 days after 30 June 2024.

RESOLUTION 072/24

Moved: Cr Frame

Seconded: Cr Best

That:

1. Councillors and Designated persons review their personal circumstances and determine if they are required to lodge a Written Return of Interests within three (3) months of 30 June 2024.
2. Key Management Personnel review their personal circumstances and determine if they are required to lodge a Related Party Transaction Notification within 30 days after 30 June 2024.

THE MOTION WAS CARRIED UNANIMOUSLY**PURPOSE**

The purpose of this report is to provide Councillors and Designated persons a formal reminder on their requirement to lodge a Written Return of Interest within three months of 30 June 2024 and a Related Party Disclosures within 30 days of 30 June 2024.

BACKGROUND**Written Returns of Interest**

Under the 'Model Code of Conduct for Local Councils in NSW' (the Model Code of Conduct), all Councillors and Designated persons are required to disclose their personal interests in publically available returns of interests. These operate as a key transparency mechanism for promoting community confidence in Council decision-making.

Councillors must make and lodge with the General Manager a return in the attached form, disclosing their interests within three (3) months after:

- (a) becoming a Councillor; and
- (b) 30 June each year; and
- (c) becoming aware of an interest they are required to disclose under schedule 1 of the Model Code of Conduct that has not been previously disclosed in a return lodged under (a) or (b).

On 20 March 2024, the Office of Local Government (OLG) issued a circular to Councils General Managers (ref A825046 – Attachment 1) regarding the results of the Returns of Interest (ROI) Audit. As per the OLG Audit, Weddin Shire Councillors need to ensure that all questions are answered, if the question is not applicable to the individual Councillor then please write 'not applicable' or 'does not apply'. In addition, Councillors must provide their place of residence in question 1; this applies to all Councillors.

Related Party Disclosures

The Related Party Disclosure Policy requires Weddin Shire Council's financial statements to contain disclosures necessary to comply with the Australian Accounting Standards AASB 124 – Related Party Disclosure.

Related party relationships are a normal feature of commerce and business. A related party relationship could have an effect on the profit or loss and financial position of Council. Related parties may enter into transactions that unrelated parties would not. For example, an entity that sells goods to its parent at cost might not sell on those terms to another customer.

In addition, the profit or loss and financial position of an entity may be affected by a related party relationship even if related party transactions do not occur. The mere existence of the relationship may be sufficient to affect the transactions of the entity with other parties.

Council is committed to responsible corporate governance, including compliance with the laws and regulations governing related party transactions.

ISSUES AND COMMENTS

Written Returns of Interest

Council must make all returns of interests publically available in accordance with the requirements of the *Government Information (Public Access) Act, 2009*, the *Government Information (Public Access) Regulation, 2018* and relevant guidelines issued by the NSW Information Commissioner.

Information Access Guideline 1 states that Councillors' returns of interests must be made publicly available free of charge on Council's website, unless there is an overriding public interest against disclosure of the information contained in them or to do so would impose unreasonable additional costs on Council. It is open to Council to redact information from returns of interests (e.g. a person's signature and residential address) when publishing returns on its website where there is an overriding public interest against the disclosure that information.

The returns specifically referenced in this Council report is for the return period of **1 July 2023 to 30 June 2024**.

A return lodged within three (3) months of 30 June must be tabled at the first Council meeting after the last day the return was required to be lodged. That is **30 September 2024**.

A copy of the form can be found in Attachment 2 and a guide on how to complete it at Attachment 3.

Related Party Disclosure

The Related Party Disclosure Notifications must be submitted by key management personnel within 30 days after 30 June. Key Management Personnel must proactively notify of any new or potential related party transactions that the person knows of, or any

changes to previously notified related party relationships or transactions, relevant to the subject financial year by providing this to the General Manager.

The Related Party Disclosure Notification in this Council report is for the return period of **1 July 2023 to 30 June 2024**.

A copy of the form can be found in Attachment 4.

POLICY/LEGAL IMPLICATIONS

There is no direct policy or legal implication with this report. However, failure to submit the Written Return of Interests within the three (3) months – 30 September 2024, will be in breach of the Model Code of Conduct and breaches of these requirements are to be referred to the Office of Local Government.

Failure to lodge the Related Party Disclosure Notification will result in a breach of the Related Party Disclosure Policy and the Australian Accounting Standards AASB 124 – Related Party Disclosures.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial or resourcing implications arising from this report.

INTERNAL/EXTERNAL CONSULTATION

This report is being brought to Council for information and does not require consultation, however noting that the General Manager has circulated an email to Councillors on 20 March 2024 including the circular A825046 from OLG and advising Councillors that should the information apply to them they have the option to amend their Written Return of Interest Form.

CONCLUSION

Under the 'Model Code of Conduct for Local Councils in NSW' (the Model Code of Conduct), all Councillors and Designated persons are required to disclose their personal interests in publically available returns of interests. These operate as a key transparency mechanism for promoting community confidence in Council decision making.

The report provides Councillors and Designated staff a kind reminder to submit these to the General Manager by **30 September 2024** for the period of **1 July 2023 to 30 June 2024**.

Under Council's Related Party Disclosure Policy and in accordance with Australian Accounting Standards AASB 124 – Related Party Disclosures, key management personnel are required to submit their Related Party Disclosure Notification by **30 July 2024** for the period of **1 July 2023 to 30 June 2024**.

10.2 RESOLUTION REGISTER

File Number: C2.3.3
Author: Executive Assistant to the General Manager
Authoriser: General Manager
Attachments: 1. ATT 1 | Resolution Action Register
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Providing Council with current resolution / action register
Budget: Nil

RECOMMENDATION

That Council note the attached Resolution / Action Register as at 10 April 2024.

RESOLUTION 073/24

Moved: Cr McKellar

Seconded: Cr Frame

That Council note the attached Resolution / Action Register as at 10 April 2024.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To provide Council with an update on the current outstanding Resolution Register action items as at 10 April 2024.

11 CORPORATE SERVICES REPORTS

11.1 COMMUNITY SUPPORT APPLICATION | WEDDIN MOUNTAIN MUSTER 2024 - REQUEST FOR IN-KIND SUPPORT

File Number: C1.1.3

Author: Executive Assistant to the General Manager

Authoriser: General Manager

Attachments: 1. ATT 1 | Community Support Application | Weddin Mountain Muster
2. ATT 2 | Community Support Allocation - Budget

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis: To provide Council with Community Support Application for Weddin Mountain Muster 2024

Budget: Community Support Vote \$4,130 (in-kind)

RECOMMENDATION

That Council provide in-kind support to the Weddin Mountain Muster Committee for the 2024 trail riding event 29 September 2024 to 5 October 2024

RESOLUTION 074/24

Moved: Cr Parlett
 Seconded: Cr McKellar
 That Council provide in-kind support to the Weddin Mountain Muster Committee for the 2024 trail riding event 29 September 2024 to 5 October 2024; revote of \$5,000.00 through Community Support Vote from Staff Wages Vote.

THE MOTION WAS CARRIED

AMENDMENT

Moved: Cr Parlett
 Seconded: Cr McKellar
 That Council provide in-kind support to the Weddin Mountain Muster Committee for the 2024 trail riding event 29 September 2024 to 5 October 2024; revote of \$5,000.00 through Community Support Vote from Staff Wages Vote.

THE AMENDMENT WAS PUT AND CARRIED

THE AMENDMENT BECOMES THE MOTION

PURPOSE

To report to Council on the request from the Weddin Mountain Muster Committee to have in-kind support, as outlined below, be provided for the Muster 29 September 2024 – 5 October 2024 inclusive.

BACKGROUND

The Weddin Mountain Muster is a five-day horse trail riding event held in Grenfell & surrounding area.

This will be the 23rd Weddin Mountain Muster. This year's event will be held from Sunday 29th September to Saturday 5th October.

Up to 120 Riders camp and their horses at the Grenfell Showground for the week of the Muster. There are an additional 40 committee members and some riding participants bring a family member to stay at base camp.

Departing each day for a Trail Ride of up to 28kms on a predetermined trail for that day and returning to the showground. A full support team of Vested Committee Horse Riders, Horse Marshalls, Catering Team, Safety, Health & Hygiene team also travel with the Riders.

At present the Executive of the Muster are working closely with Weddin Shire Infrastructure Services Team, Transport NSW to complete a Horse Management Plan to be submitted to the relevant Authorities to gain approval for the 2024 Muster.

The event itself is in its final planning stages, as it runs off a master plan from previous years.

This application is for In Kind Donations only.

Council has previously supported the Weddin Mountain Muster.

The Weddin Mountain Muster provides the opportunity for Horse Enthusiasts from many regions to immerse themselves in our Shire and all it has to offer. It directly promotes tourism which in turn influences our economy. The participants generally purchase, horse supplies, fuel, groceries etc whilst in Grenfell and are often seen to be supporting the local businesses.

All surplus funds raised from the Muster go directly to maintenance, upkeep and upgrades at the Grenfell Showground. This ensures that our community has a well maintained community asset for future generations that is funded from outside the local area.

The Muster also select a community-based association to support each year. This year is the Grenfell Hospital Auxiliary.

The riders also raise funds whilst in Grenfell to donate to Grenfell Hospital Auxiliary.

ISSUES AND COMMENTS

The Executive of the Muster would like to request that Weddin Shire Council once again consider supporting their event by way of allocating the following as per previous years.

1. Allocation of 20 Wheelie Bins & Liners for the week of the Muster
2. Collection of waste from these bins on Monday & Wednesday mornings (after 9am and before 12pm to avoid disruption to horses and vehicles leaving the showground) and again after the completion of the Muster.
3. Supply Two (2) Portaloos for the duration of the event
4. Provide a Trailer with a 1000L water tank & firefighting pump to be used to supply water on the rides for horses only (not for human consumption).
5. Prepare Traffic Management Plans with Engineer that meet the requirements of Transport NSW and NSW Police.
6. Provide Weddin Shire Council Staff with relevant qualifications to assist in Traffic Management for the planned Henry Lawson Way & Mid Western Highway crossings
(ie setup, control and pack up Special Event zones as per the Horse Management Plan developed in conjunction with Weddin Shire Council).

POLICY/LEGAL IMPLICATIONS

There are no direct implications arising from this report.

FINANCIAL/RESOURCE IMPLICATIONS

The in-kind contribution is \$4,130. Noting that Council has received two applications this month which will result in an overspend of the community support vote. As outlined in the Council's QBRS – Q3, a supplementary vote to increase the budget by \$5,000 to assist with both worthy applications. Council has always supported the Weddin Muster and should not be decreasing its scope of support. The increase by \$5,000 could be conducted within the staff wages (vacancy/leave) to cover the cost.

COMMUNITY PROJECT APPLICATIONS 2024 FINANCIAL YEAR						
Organisation	Event	Request	Resolution	Forecast Amount	Type (Hire, In-kind, donation)	Actual Amount
Caragabal Country Club	Caragabal Sheep Races	Coolroom	143/23	\$ 805.00	Hire/In-kind	\$ 805.00
Caragabal Country Club	Caragabal Sheep Races	Bollards/Mesh	143/23	\$ 32.00	Hire/In-kind	\$ 32.00
20230803 - GIVE - Giving Individuals Value Everyday	R U OK Day & World Suicide Prevention Day	Catering & Resources	175/23	\$ 1,000.00	Donation	\$ 1,000.00
20230808 - Grenfell Christian Bookshop Inc	Rebate of 25% on rates	Rate rebate	176/23	\$ 422.56	Donation	\$ 422.56
20230810 - Grenfell Jockey Club	Henry Lawson Loaded Dog Handicap - 23 September 2023	Coolroom Bins Bin liners Coolroom	174/23	\$ 333.00	In-kind	\$ 333.00
20230810 - Grenfell Jockey Club	Henry Lawson Loaded Dog	Donation	174/23	\$ 200.00	Donation	\$ 200.00
20230817 - Weddin Shire Council	Clare Hunt Civic Reception		161/23	\$ 1,000.00	Hire/In-kind	\$ 1,000.00
20230821 - Weddin Community Native Nursery	Rebate of 25% on rates	Donation	203/23	\$ 383.86	Donation	\$ 383.86
20230821 - Grenfell RSL Sub-Branch	2023 Remembrance Day Commemorative Service	Traffic Control for Event	199/23	\$ 1,000.00	In-kind	\$ 1,000.00
20230822 - Gunyah Craft Shop Inc	Rebate of Rates	Rate rebate	201/23	\$ 480.56	Donation	\$ 480.56
20230829 - Grenfell P.A.H & I Association Inc.	Waiver or Reduction to Sewerage Rates	Waiver or Reduction to Sewerage Rates	200/23	\$ 1,425.00	Donation	\$ 1,425.00
20230908 - Grenfell P.A.H & I Association Inc.	Grenfell Team Sorting - 14 & 15 October 2023	2 portable toilets 10 garbage bins Bin Liners Cool Room hire	202/23	\$ 701.00	Hire/In-kind	\$ 701.00

20230912 - Cargo 2 Grenfell	Fundraiser Walk March 2024	2 Traffic Controllers 2 vehicles 1 Portaloo	204/23	\$ 885.00	\$500 Donation in lieu of request + In-kind portaloo	\$ 885.00
20240115 - Cargo 2 Grenfell	Fundraiser Walk March 2023	Donation	314/22	\$ 500.00	\$500 donation	\$ 500.00
20231031 - Henry Lawson High School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Grenfell Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Saint Joseph's Primary School Grenfell	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Quandialla Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Caragabal Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Greenethorpe Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00

20231107 - Grenfell Racecourse Land Manager	Request for waiver of DA Fees and Charges	Donation	262/23	\$ 897.00	Donation	\$ 897.00
20231027 - Quandialla Soldiers' Memorial Hall Association	Completion of flooring	Donation	263/23	\$ 1,500.00	Donation	\$ 1,500.00
20231130 - Grenfell Lions Club	Community Christmas Carnival	Use of Vaughn Park Otto Bins + Liners Barricades to block Melyra St Toilets to remain open until 10:00pm Gate open in Cross Street Power Box access in Melyra St	291/23	\$ 800.00	Hire/In-kind	\$ 800.00
20231120 - Quandialla Swimming Club	Annual Swimming Carnival	Coolroom for 5 x days	285/23	\$ 805.00	Hire/In-kind	\$ 805.00
20240105 - Grenfell RSL Sub-Branch	Grenfell 2024 ANZAC Day Commemorative Dawn Service	In-kind Traffic control	017/24	\$ 1,000.00	In-Kind Traffic Management	\$ 1,000.00
20240111 - Grenfell RSL Sub-Branch	Grenfell 2024 ANZAC Day Commemorative March Pass and Main Service	In-kind Traffic control	016/24	\$ 1,000.00	In-Kind Traffic Management	\$ 1,000.00

20240205 - Grenfell Picnic Race Club	Grenfell Picnic Races 13 April 2024	Cool room hire - in kind bogie axle Cool Room Hire in-kind single axle \$500 donation Garbage Bins x 16 Portaloos x 4 aluminium furniture	022/24	\$3,846.00	Hire in kind + donation	\$3,846.00
20240205 - Grenfell Goannas Senior League Football Club	Grenfell Poker Run	Donation	019/24	\$1,000	Donation	\$500
20240405 - Weddin Mountain Muster	2024 Weddin Mountain Muster 29 Sept - 5 Oct 2024	In-Kind Donation 20 x Wheelie Bins + liners Collection of waste 2 x Portaloos 1000L water tank trailer + firefighting pump preparation of Traffic Management Plans		\$4,130	Hire in-kind	

20240409 - Grenfell Dramatic Society	Reimbursement of fees charged by WSC for plans, certificates and applications for development	Doantion		\$2,953	Donation	
		Total		\$ 27,698.98		\$ 20,115.98
		Budget		\$ 25,000.00		\$ 25,000.00
		Budget Remaining		-\$ 2,698.98		\$ 4,884.02

INTERNAL/EXTERNAL CONSULTATION

Consultation with Infrastructure Services Department has occurred to ensure availability of the assets and services for the period requested. Council Officers have set up regular meetings with the Weddin Mountain Muster Committee with the intentions to resolve any pending issues and assist the Committee whenever we can.

CONCLUSION

Council has received a Community Support Application from the Weddin Mountain Muster Committee for in-kind donation for assets and services for the Annual Weddin Mountain Muster. It is recommended that Council provide the in-kind support as requested and consider the need to revote additional funds into the Community Support Vote.

11.2 STATEMENT OF BANK BALANCES

File Number: 11.4
Author: Rates Clerk
Authoriser: Director Corporate Services
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Statement of Bank Balances as at 31/03/2024
Budget: NIL

RECOMMENDATION

That Council notes the information provided.

RESOLUTION 075/24

Moved: Cr Frame
 Seconded: Cr Kenah
 That Council notes the information provided.

THE MOTION WAS CARRIED

BANK BALANCES AS AT 31 MARCH 2024.

Bank Account	
Westpac	\$1,506,575.77
Short Term Deposits	
CBA	\$8,000,000.00
Total	\$9,506,575.77

TERM DEPOSITS

Below is a summary of Term Deposits as at 31 March 2024 showing interest earned and interest rates of current investments

	Invested Date	Maturity Date	Rate	Invested Amount	Interest
Commonwealth Bank	30/01/2024	29/04/2024	4.88	\$2,000,000	
Commonwealth Bank	08/02/2024	08/04/2024	4.59	\$1,000,000	
Commonwealth Bank	05/03/2024	05/06/2024	4.74	\$1,000,000	
Commonwealth Bank	05/03/2024	05/06/2024	4.74	\$ 500,000	
Commonwealth Bank	05/03/2024	05/06/2024	4.74	\$ 500,000	
Commonwealth Bank	12/03/2024	13/05/2024	4.58	\$ 500,000	
Commonwealth Bank	12/03/2024	13/05/2024	4.58	\$2,000,000	
Commonwealth Bank	12/03/2024	12/04/2024	4.38	\$ 500,000	
Total Interest – Year to Date				\$8,000,000	\$157,556.28

11.3 RATES AND CHARGES COLLECTIONS - MARCH 2024

File Number: A3.4.3
Author: Rates Clerk
Authoriser: Director Corporate Services
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: March 2024, monthly report on the rates and charges collection.
Budget: NIL

RECOMMENDATION

That Council note the information update on rates and charges collection for March 2024.

RESOLUTION 076/24

Moved: Cr Frame

Seconded: Cr Kenah

That Council note the information update on rates and charges collection for March 2024.

THE MOTION WAS CARRIED

PURPOSE

The purpose of this report is for Council to be updated with the most recent information pertaining to its rates and charges collections – as applicable to the month of March 2024.

BACKGROUND

The monthly report provides Council information on the rates and charges collection. It was noted in preparation of the Draft and Audited Annual Financial Statement for the 2022-2023 period that the rates and annual charges outstanding percentage was higher than the desired benchmark of <10%, being 10.51% at 30 June 2023. There were a number of reasons for the higher ratio in 2023, including a halt to outstanding rates collections during COVID-19.

ISSUES AND COMMENTS

The annual rate charges are set out within Council's 2023/24 Operational Plan and the following provides a summary at 31st March 2024.

Rates Collected:

	31 March 2024	31 March 2023
Rates and Charges Collected (C)	\$ 3,417,256.97	\$ 2,779,521.32
Total	\$ 3,417,256.97	\$ 2,779,521.32

Reconciliation: Rates Charged, Collected and to be Collected:

	2024	2023
Rates/Charges in arrears as at 30 June 2023 (A)	\$ 387,037.04	\$ 368,537.15
Gross Rates/Charges levied & adjustments for 2023/24	\$ 4,524,387.46	\$ 4,116,939.65
Less Pension Concession – Granted with Annual Levy	(\$ 138,418.78)	(\$ 137,926.00)
Net Amount Levied (B)	\$ 4,385,968.68	\$ 3,979,013.65
Total amount rates incl. arrears (A + B)	\$ 4,773,005.72	
Less: Total amount collected (C)	\$ 3,417,256.97	
Total rates still to be collected	\$ 1,355,748.75	

The amount levied for rates and charges for 2023/2024 includes the current year’s annual rates and charges and any interest added since the date the rates notices were issued. The amount received as of 31 March 2024 includes receipts for both arrears and current year’s amounts outstanding.

It should be noted that the rates and charges 2023/2024 levied amount is reduced by the pensioner concession of \$138,418.78; reducing the amount of income derived from these rates and charges. Of this concession, Council’s contribution is 45%, which represents an amount of \$62,288.45. Council has submitted a claim to reimburse itself for the 55%, which was due on 1 October 2023, and received 21 December 2023.

POLICY/LEGAL IMPLICATIONS

Council staff comply with the directions provided by Council’s suite of policies that govern this function of Council. The collection of rates does have an economic and social impact on the community. For this reason, Council is always willing to negotiate payment terms

with outstanding debtors. Rate payers are afforded several opportunities to contact Council and make suitable arrangements regarding outstanding amounts.

FINANCIAL/RESOURCE IMPLICATIONS

Uncollected rates is cash flow that is not available to Council to use for normal operational matters.

Council has engaged the Council's Debt Recovery Agency and is currently monitoring 58 active files. These agency costs unfortunately come at a considerable collection cost to Council.

However, it needs to be acknowledged that post Covid-19 along with the additional increase in the cost of living has impacted on Council's ability to collect rates and charges.

Council rates and annual charges outstanding percentage (as at the third quarter on 2024) of rates collected has continued to deteriorate to about 14.1% in arrears (noting the OLG benchmark of <10% of rates charged). Further analysis shows that the higher arrears percentage is in large part due to the significant arrears in 2023 rates that remain uncollected collected (representing 7.6% of the 14.1%). Only a further \$46,927 of the 2023 outstanding rates has been collected since 1 July 2023.

We put this down to the cost of living pressures experienced by ratepayers in 2024 causing an inability to pay outstanding 2023 rates. It needs to be noted that the payment in arrears of the 2024 rates is only 6.5% (which is well below the OLG benchmark) and very reasonable and comparable to the years prior to 2021.

INTERNAL/EXTERNAL CONSULTATION

This report is a monthly report to Council.

CONCLUSION

Council is focused on the collection of outstanding rates in a timely fashion but that this will always be undertaken in a sensitive manner.

11.4 DRAFT OPERATIONAL PLAN 2024 - 2025

File Number: A3.4.14
Author: Executive Assistant to the General Manager
Authoriser: General Manager
Attachments: 1. ATT 1 | Draft 2024 - 2025 Operational Plan
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: This is a presentation of the Draft Operational Plan 2024 - 2025
Budget: Nil.

COMMITTEE OF THE WHOLE

Moved: Cr Diprose
Seconded: Cr Cook

Council move into a Committee of the Whole to Consider the matter.

THE MOTION WAS CARRIED

Moved: Cr Frame
Seconded: Cr Howell

Council move out of Committee of the Whole.

THE MOTION WAS CARRIED

RECOMMENDATION

That Council:

1. Note the information contained in this report.
2. Authorises the Draft Operational Plan 2024 - 2025, and hereby makes, fixes and levies the expenditure amounts set out in the Draft Operational Plan 2024 - 2025 for public exhibition in accordance with provisions of Section 405 of the *Local Government Act 1993* for 28 days.
3. Delegates the General Manager to make minor editorial changes prior to the public exhibition if required.

RESOLUTION 077/24

Moved: Cr McKellar
Seconded: Cr Best

That Council:

1. Note the information contained in this report.

2. Authorises the Draft Operational Plan 2024 - 2025, and hereby makes, fixes and levies the expenditure amounts set out in the Draft Operational Plan 2024 - 2025 for public exhibition in accordance with provisions of Section 405 of the Local Government Act 1993 for 28 days.
3. Delegates the General Manager to make editorial changes, financial changes to the budget as tabled 18 April 2024 prior to the public exhibition if required.

THE MOTION WAS CARRIED UNANIMOUSLY

AMENDMENT

Moved: Cr McKellar

Seconded: Cr Kenah

That Council:

1. Note the information contained in this report.
2. Authorises the Draft Operational Plan 2024 - 2025, and hereby makes, fixes and levies the expenditure amounts set out in the Draft Operational Plan 2024 - 2025 for public exhibition in accordance with provisions of Section 405 of the Local Government Act 1993 for 28 days.
3. Delegates the General Manager to make editorial changes, financial changes to the budget as tabled 18 April 2024 prior to the public exhibition if required.

**THE AMENDMENT WAS PUT AND CARRIED
THE AMENDMENT BECAME THE MOTION**

PURPOSE

The purpose of this report is to seek Council's approval to place the draft Weddin Shire Council Operational Plan 2024 - 2025 on public exhibition for 28 days to invite comments/submissions from the community. Please refer to the Attachment included.

BACKGROUND

Council's draft Operational Plan 2024 - 2025 provides a direct link to the four (4) year Delivery Program, and in turn, the Community Strategic Plan. The Program is set out in the six (6) strategic objectives.

In line with the provisions of the *Local Government Act 1993*, section 405 requires that "a council must have a plan (called its operational plan) that is adopted before the beginning of each year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year".

ISSUES AND COMMENTS

The draft Operational Plan 2024 - 2025 includes the Operational Actions, Revenue Policy including the budget and the schedule of fees and charges. Council’s draft budget comprises the following:

(\$000)

Operational Revenue of	\$14,388
Operational Expenditure of	\$23,988
Capital Revenue	\$26,231
Capital Expenditure of	\$25,253
Loan Repayments (Principal)	\$120

The 2024 - 2025 draft Budget as per table below presents Council with a modest Operational deficit. Having noted this, several other factors have been identified that may/have impact/ed Council's finances and should be noted including:

Rates Income Increase	\$602,400
Emergency Services Levies Increase with removal of subsidy	\$35,400
Tips asbestos	Cost to be determined
Quarry and pits remediation	Cost to be determined
Forecast Performance Wage Increase	\$65,000
ARIC Commitments plus Internal audit	\$57,000
Insurance Increase 10% (approx.)	\$41,000 (approx.) has been budgeted
Continued IT Upgrade implementation	\$210,000

Council engaged a contractor to undertake an analysis of the Operational Plan 2022-23 in alignment with the Delivery Program and Strategic Plan. This resulted in a culling of 306 actions down to 60 actions for the 2023-2024 Operational Plan. Council Officers have undertaken a review of the actions and further refined it to ensure it reflects the Council’s current need including reconstruction road works following the natural disasters, asset management following the hailstorm damages and the waste management facilities closures at Quandialla and Caragabal following the direction of the EPA. The Operational Plan actions also reflect other strategic financial priorities following Council’s restricted cash breach.

A number of actions have been amended to reflect the progress of delivering the Delivery Program. A number of actions have been included to reflect the strategic and operational business needs.

Broadly speaking there will be strategic and operational challenges that Council will face going into the next reporting period including:

Scale and capacity

- The ability of our Council to have the scale and capacity to implement, and action our obligations under the integrated planning and reporting framework. Following the Council elections, the service reviews process will be a mandated process for all councils. Council will also need to undertake internal audits through the Audit, Risk and Improvement Committee commitments. The reviews and audits although necessary, creates an administration burden and budgetary constraint within our limited workforce and financial resources. The cost to meet these demands within Council's limited resource is further compounded with Council's limiting ability to generate revenue.
- There is opportunity to consider the use of Council's Financial Assistance Grant due to the funds administered through the NSW Government to consider these necessary projects such as delivering the Long Term Financial Plan and Business Continuity Plan.
- The accumulative impact on the unexpected and emergency events such as the natural disasters and post COVID-19. Council Officers are also working with other Councils and the NSW and Federal Governments on drought resilience and preparedness.

Compliance requirements

The cost to comply and to keep up with mandatory requirements without the ability to recover the costs continues to be an ongoing concern for Council.

- Regulatory – Companion Animals, Planning and Building matters, Food shop inspections, Swimming Pools etc.
- Planning – Council's Local Environmental Plan, Development Control Plans, Development Applications etc.
- Records Management – State Archive Legislation.
- TfNSW – Highway Works working under a strict accreditation regime.
- ARIC.

Waste Management

- The Caragabal and Quandialla waste management facilities were closed due to exposure of asbestos at the direction of the NSW Environment Protection Authority. The cost to remediate the site to the satisfaction and approval of the NSW EPA is a significant issue to Council that has not been costed. The Operational Plan flags that Council may need to consider a proposed borrowing at a later stage to deal with the matter.
- Council is also required to consider an asset remediation plan for its landfill sites. The costs to ensure these actions can be carried out will need to be appropriate costed to the waste management charge to be placed into a reserve.

Work, health and safety

- Council is expected to be a responsible employer.
- Senior executive management is liable in terms of the Work Health and Safety Act 2011 – with heavy fines and prison sentences in more serious instances.
- Workers' compensation is a "no fault" insurance.
- Need to continually improve WHS practices and permanently resource the position. Council identified that the WHS and HR position would be combined, however given the nature of the work involved, it requires at least two FTE.

Quarry management

- Council received a number of improvement orders relating to its quarries. This has instigated an audit of the existing quarries and pits. The business needs will need to be assessed against the risk of maintaining these sites. Into the future, similar to the waste management, Council will need to consider an asset remediation plan for the various sites.

Organisation structure

- Council should support the scale and capacity, compliance and legislative requirements.
- We should be encouraging training and development of staff and encouraging career paths.
- A learning organisation of growing our own.
- Council's lack of Business Continuity Plan which has been identified a high risk issue for Council.
- Council's Workforce Plan and strategies will need to be updated and as it struggles to comply with the mandatory audit, risk and WHS requirements.

External conditions and decisions

- Rate pegging is an ongoing State Government policy since 1978, with devastated effects for local government, eroding its revenue base.
- Increase in staff salaries and wages in line with the local government award (a good and encouraging exercise for staff).
- Cost shifting from the state and federal governments in areas like health.
- Emergency services levy lost in subsidy.
- Revenue (interest) earned on investments are no longer a source of additional income for Councils.

Asset management considerations

- Impact of our road network relating to natural disaster declarations.
- Lack of scale and capacity to undertake proactive maintenance on the road network due to the current condition.
- Ageing infrastructure, e.g. sewer network, footpaths, stormwater
- Deteriorated Council buildings e.g. Council Chambers.
- Further issues related to assets impacted by the hailstorm damages.

Rural Fire Service – account for their depreciation on red fleet

UNFORESEEN ISSUES

1. Asset remediation including dealing with asbestos at our waste management sites.
2. Hail Storm damages.
3. Risk management and asset remediation of Council's quarries and pits.

POLICY/LEGAL IMPLICATIONS

The Draft Operational Plan 2024-25 is presented to Council and proposed to go out for public exhibition to meet Council's requirement under section 405 of the *Local Government Act 1993*.

FINANCIAL/RESOURCE IMPLICATIONS

The 2024 - 2025 draft Budget as per table below presents Council with a modest Operational deficit.

INTERNAL/EXTERNAL CONSULTATION

A number of internal meetings were conducted with the executive team. An overview of the draft budget at a strategic level and the operational plan actions were presented to the Council at its Monday 18 March 2024 workshop. A further detailed budget workshop is proposed for Monday 15 April 2024. Council Officers have also participated in a number of IP&R workshops by the OLG and the CNSWJO. At the time of writing this report, the Draft Operational Plan and budget will also be provided as a briefing at the 15 April 2024 Councillor Workshop.

Follow endorsement of the Draft Operational Plan to go out on public exhibition, comments will close on Friday 25 May 2024. This will allow Council Officers to consider public submission and revise the final plan for the June Ordinary Meeting.

CONCLUSION

The Draft Operational Plan 2024 - 2025 is proposed for public exhibition for a period of 28 days.

11.5 COMMUNITY SUPPORT APPLICATION | GRENFELL DRAMATIC SOCIETY - REQUEST FOR REIMBURSEMENT

File Number:	C1.1.3
Author:	Executive Assistant to the General Manager
Authoriser:	General Manager
Attachments:	1. ATT 1 Community Support Application Grenfell Dramatic Society 2. ATT 2 Grenfell Dramatic Society Request for Reimbursement of Fees 3. ATT 3 Community Support Allocation - Budget
CSP Objective:	Sustainable natural, agricultural and built environments
Precis:	To provide Council with Community Support Application for reimbursement of fees
Budget:	Community Support Vote \$2,953

RECOMMENDATION

That Council:

1. Approve the reimbursement to the Grenfell Dramatic Society through the Community Support vote as a donation to include:
 - a. the Council Fees incurred for the Development Application, Construction Certificate and Occupation Certificate total of \$1,633.00.
 - b. the cost of the drawing of the plans as Council did not have plans available on file for the project \$1,320.00.

RESOLUTION 078/24

Moved: Cr Parlett

Seconded: Cr Howell

That Council:

1. Approve the reimbursement to the Grenfell Dramatic Society through the Community Support vote as a donation to include:
 - a. the Council Fees incurred for the Development Application, Construction Certificate and Occupation Certificate total of \$1,633.00.
 - b. the cost of the drawing of the plans as Council did not have plans available on file for the project \$1,320.00.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To report to Council on the request from the Grenfell Dramatic Society (GDS) to be reimbursed for costs incurred through the grant funded project to provide 'essential repairs

and fire safety installation to the community arts building. Total request of reimbursement is \$2,953.00

BACKGROUND

As Council would be aware, GDS received nearly \$129,000 in NSW Stronger Country Communities Fund (SCCF) Round 5 grant funding to do essential repairs to the building and install fire safety facilities to meet 'code' and ensure patron safety. The amount received was shaved down from what was requested. Thus GDS was obliged to reduce the scope of the works to fit the funding.

These works were approved by NSW Crown Lands, being the 'owner' of the building, and Weddin Shire Council (WSC), being the managing authority. This building has long been the home of Community Arts in Weddin Shire. GDS are the tenants of the building, and have been since the 1970s. Unlike the previous upgrade to the building, which was directly managed by WSC using NSW SCCF Round 3 funds, this time GDS was obliged to undertake the project ourselves.

As per their submission, "what GDS didn't anticipate, and budget for, was the additional expenses charged by WSC to GDS for approvals such as DA and CC for a building under WSC management. Also, because WSC was not able to provide plans of the building and prior DA and CC certification paperwork, the project required fresh drawings, researching building data and making applications. The total of these costs are \$2,953, with \$1,633 charged directly by WSC.

The grant funding rules allows the recipient to include costs for 'project management' and 'administration' expenditure along with the labour and materials of the project. To date, GDS volunteer project management has given over 150 hours without charge (circa \$6500).

The Grenfell Dramatic Society are seeking WSC refund GDS the \$1,633 charged. Also, they are asking Council to consider refunding GDS the \$1,320 cost of plan drawings, which are now available for WSC's files for the building Council manages."

ISSUES AND COMMENTS

The project involved:

- Undertaking essential works on the heritage building and grounds for 'fit for purpose' works include:
- Repair and repaint 49 heritage windows and 7 doors
- Replace front and rear exit doors with regulation fire safety doors with crash bars
- Install 'running man' fire exit signs, emergency lighting and fire extinguishers
- Build an emergency exit landing with stairs and disability ramp outside the hall main exit doors.

This building is under the management of WSC. Thus it is in the interests of WSC that it should be safe and in good condition for the users of the building and to comply with fire safety standards.

This is a major refurbishment project of Weddin Shire Council's managed building. The budget funds are almost \$129,000. The GDS are requesting that Weddin Shire refund its own fees that were charged to this project, because this is not a commercial project, rather a non-profit community group, occupying and maintaining NSW Crown Land's building under the auspices of Weddin Shire Council.

POLICY/LEGAL IMPLICATIONS

There are no direct implications arising from this report.

FINANCIAL/RESOURCE IMPLICATIONS

The total donation amount from the Community Support vote is \$2,953. Noting that Council has received two applications this month which will result in an overspend of the community support vote. As outlined in the Council's QBRS – Q3, a supplementary vote to increase the budget by \$5,000 to assist with both worthy applications. The increase by \$5,000 could be conducted within the staff wages (vacancy/leave) to cover the cost, noting that Council is the managing authority of the building.

COMMUNITY PROJECT APPLICATIONS 2024 FINANCIAL YEAR						
Organisation	Event	Request	Resolution	Forecast Amount	Type (Hire, In-kind, donation)	Actual Amount
Caragabal Country Club	Caragabal Sheep Races	Coolroom	143/23	\$ 805.00	Hire/In-kind	\$ 805.00
Caragabal Country Club	Caragabal Sheep Races	Bollards/Mesh	143/23	\$ 32.00	Hire/In-kind	\$ 32.00
20230803 - GIVE - Giving Individuals Value Everyday	R U OK Day & World Suicide Prevention Day	Catering & Resources	175/23	\$ 1,000.00	Donation	\$ 1,000.00
20230808 - Grenfell Christian Bookshop Inc	Rebate of 25% on rates	Rate rebate	176/23	\$ 422.56	Donation	\$ 422.56
20230810 - Grenfell Jockey Club	Henry Lawson Loaded Dog Handicap - 23 September 2023	Coolroom Bins Bin liners Coolroom	174/23	\$ 333.00	In-kind	\$ 333.00
20230810 - Grenfell Jockey Club	Henry Lawson Loaded Dog	Donation	174/23	\$ 200.00	Donation	\$ 200.00
20230817 - Weddin Shire Council	Clare Hunt Civic Reception		161/23	\$ 1,000.00	Hire/In-kind	\$ 1,000.00
20230821 - Weddin Community Native Nursery	Rebate of 25% on rates	Donation	203/23	\$ 383.86	Donation	\$ 383.86
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20230822 - Gunyah Craft Shop Inc	Rebate of Rates	Rate rebate	201/23	\$ 480.56	Donation	\$ 480.56
20230829 - Grenfell P.A.H & I Association Inc.	Waiver or Reduction to Sewerage Rates	Waiver or Reduction to Sewerage Rates	200/23	\$ 1,425.00	Donation	\$ 1,425.00
20230908 - Grenfell P.A.H & I Association Inc.	Grenfell Team Sorting - 14 & 15 October 2023	2 portable toilets 10 garbage bins Bin Liners Cool Room hire	202/23	\$ 701.00	Hire/In-kind	\$ 701.00

20230912 - Cargo 2 Grenfell	Fundraiser Walk March 2024	2 Traffic Controllers 2 vehicles 1 Portaloo	204/23	\$ 885.00	\$500 Donation in lieu of request + In-kind portaloo	\$ 885.00
20240115 - Cargo 2 Grenfell	Fundraiser Walk March 2023	Donation	314/22	\$ 500.00	\$500 donation	\$ 500.00
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20231102 - Grenfell Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Saint Joseph's Primary School Grenfell	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Quandialla Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Caragabal Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Greenethorpe Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00

20231107 - Grenfell Racecourse Land Manager	Request for waiver of DA Fees and Charges	Donation	262/23	\$ 897.00	Donation	\$ 897.00
20231027 - Quandialla Soldiers' Memorial Hall Association	Completion of flooring	Donation	263/23	\$ 1,500.00	Donation	\$ 1,500.00
20231130 - Grenfell Lions Club	Community Christmas Carnival	Use of Vaughn Park Otto Bins + Liners Barricades to block Melyra St Toilets to remain open until 10:00pm Gate open in Cross Street Power Box access in Melyra St	291/23	\$ 800.00	Hire/In-kind	\$ 800.00
20231120 - Quandialla Swimming Club	Annual Swimming Carnival	Coolroom for 5 x days	285/23	\$ 805.00	Hire/In-kind	\$ 805.00
20240105 - Grenfell RSL Sub-Branch	Grenfell 2024 ANZAC Day Commemorative Dawn Service	In-kind Traffic control	017/24	\$ 1,000.00	In-Kind Traffic Management	\$ 1,000.00
20240111 - Grenfell RSL Sub-Branch	Grenfell 2024 ANZAC Day Commemorative March Pass and Main Service	In-kind Traffic control	016/24	\$ 1,000.00	In-Kind Traffic Management	\$ 1,000.00

20240205 - Grenfell Picnic Race Club	Grenfell Picnic Races 13 April 2024	Cool room hire - in kind bogie axle Cool Room Hire in-kind single axle \$500 donation Garbage Bins x 16 Portaloos x 4 aluminium furniture	022/24	\$3,846.00	Hire in kind + donation	\$3,846.00
20240205 - Grenfell Goannas Senior League Football Club	Grenfell Poker Run	Donation	019/24	\$1,000	Donation	\$500
20240405 - Weddin Mountain Muster	2024 Weddin Mountain Muster 29 Sept - 5 Oct 2024	In-Kind Donation 20 x Wheelie Bins + liners Collection of waste 2 x Portaloos 1000L water tank trailer + firefighting pump preparation of Traffic Management Plans		\$4,130	Hire in-kind	

20240409 - Grenfell Dramatic Society	Reimbursement of fees charged by WSC for plans, certificates and applications for development	Doantion		\$2,953	Donation	
		Total	\$ 27,698.98			\$ 20,115.98
		Budget	\$ 25,000.00			\$ 25,000.00
		Budget Remaining	-\$ 2,698.98			\$ 4,884.02

INTERNAL/EXTERNAL CONSULTATION

Consultation with Environmental Services Department has occurred to confirm the information provided in relation to certification and plans; in particular the information that Weddin Shire Council (WSC) did not have a detailed plans of the building which were sufficient to be used as part of the development application and construction certificate process. Therefore the Grenfell Dramatic Society was required to produce new plans of the building.

CONCLUSION

Council has received a Community Support Application from the Grenfell Dramatic Society for reimbursement of costs incurred through the grant funded project to provide ‘essential repairs and fire safety installation to the community arts building. Total request of reimbursement is \$2,953.00 It is recommended that Council provide the Grenfell dramatic Society with reimbursement as requested consider the need to revote additional funds into the Community Support Vote.

11.6 QUARTERLY BUSINESS REVIEW STATEMENT (QBR) AS AT 31 MARCH 2024

File Number: A1.6
Author: Director Corporate Services
Authoriser: General Manager
Attachments: 1. ATT 1 | QBR - Quarter 3 | 31 March 2024
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Statutory Report
Budget: \$ Nil to be sourced from

RECOMMENDATION

That Council note and receive the FY 2024 Quarterly Business Review Statement (QBR) Quarter 3.

RESOLUTION 079/24

Moved: Cr McKellar

Seconded: Cr Howell

That Council defer the tabling of the QBR Quarter 3 to the Ordinary Council Meeting in May 2024.

THE MOTION WAS CARRIED

AMENDMENT

Moved: Cr Best

Seconded: Cr Frame

That Council defer the tabling of the QBR Quarter 3 to the Ordinary Council Meeting in May 2024.

**THE AMENDMENT WAS PUT AND CARRIED
THE AMENDMENT BECAME THE MOTION**

PURPOSE

The QBR is a financial reporting system that presents a summary of Council's financial position at the end of each quarter of the financial year.

BACKGROUND

The QBRS consist of a Responsible Accounting Officers (ROA) statement, Operational Income and Expenditure Budget Review, Capital Budget Review, Cash and Investments Review, Contracts Awarded, Legal Expenses, and Consultant Expenses.

The QBRS is designed to facilitate progress reporting against the original and revised budgets at the end of each quarter, provide explanations for major variations, and enable the ROA to indicate if Council will be in a satisfactory financial position at the end of the financial year.

ISSUES AND COMMENTS

The QBRS Quarter 3 Report is attached for Council's consideration and includes information on:

- Consolidated Revised Operational Plan Budget
- Profit and Loss
- Balance Sheet
- Contracts, consultants and legal budget review statement
- Supplementary votes
- Reserves (internal allocations will be provided prior to the Council Meeting).
- Council's capital program (new format to be improved as we continue to report to Council).

The Capital Program provides an update of projects in alignment to the information provided in the revised Operational Plan endorsed by Council at its February 2024 meeting. There are some minor variances to grants within its own funding stream proposed in this quarter. Council is provided the QBRS which may also include updates and amendments prior to the Council Meeting.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications.

FINANCIAL/RESOURCE IMPLICATIONS

The following is a summary of financial and resourcing implications for Council.

PROPOSED BUDGET VARIATIONS

General Budget

- As highlighted in Quarter One (1) and Quarter To (2), the Council required a revised Operational Plan Budget that closely reflects the operational revenue from

continuing operations. This was adopted by Council at its Extraordinary Meeting on 27 March 2024. The current operational budget is \$13.273 million and revised figure of \$45.226 million adopted. The increase reflected the reconstruction works cost attributed to the natural disaster declarations. At that point in time, submissions to TfNSW reflected a value of \$32 million with 40% allocated to this current financial year and 60% allocated to the FY 2025. Council has until 30 June 2025 to complete the works.

- AGRN1034 Package 3 and AGRN1034 Package 6 has had its upper limit approved. As presented to Council, Package 3 is now reduced by \$838,750.99 (43%) and Package 6 is reduced by \$1,616,409.97 (18%). The area to undertake the reconstruction works remains, but the cost to deliver the reconstruction works has reduced. Council has a list of approved suppliers which means that contractors selected will be based on approved rates by TfNSW. At this stage it is difficult to determine the dispute of costs of the other packages. Conservatively, Council should reduce its income calculation by approximately 30% for the AGRN income across this current financial year and the next. The Quarter 3 adjustment reflects the actuals (the upper limit approval for Packages 3 and 6), however Council Officers predict that this could be closer to \$23 million by the end of the financial year into the FY 2025. This means that the general budget adopted figure of \$45.226 million adopted which included \$12.8 million of natural disaster funding should be revised and adopted as **\$42.826 million**.
- This value is based on the assumptions that AGRN 1034 Packages 2, 4, 5 and 7 remains the same however a future adjustment may need to be made.

Governance and Corporate Services

- Council made a profit of \$157,556.28 of interest since January 2024.
- The Community Support Vote was increased from \$15,000 to \$25,000 from the 2022-2023 to 2023-2024. Due to the strong interest in this current financial year, for Council to consider the applications submitted this month, the budget will need to be increased. Council should consider an additional \$5,000 to take the Council to 30 June 2024 from the staff wages due to a number of vacancies/leave.
- The Corporate Services consultant's budget vote will be increased by \$100,000 from the interests earned to reflect costs within the existing financial year.

Infrastructure

- Council has submitted six reconstruction works packages with TfNSW and currently awaiting approval. Two packages have received the upper limit approval which has reduced the cost of the works. As above, the general budget will need to be readjusted.

ONGOING BUDGET CONCERNS

Environmental Services

- The temporary closures of the Quandialla and Caragabal tips is a significant area of concern. Council resolved to create an external restriction for waste management and immediately internally allocate \$100,000 to domestic waste management. The costs to clean up the site in accordance to the EPA requirements and longer term ability to set up a waste management fund to deal with the future rehabilitation and post rehabilitation is currently unknown and a significant concern.
- To the above, noting that in past practices the waste management charges were diverted into the general fund to cover the cost of other areas. This practice can no longer happen and the extent of this practice will be further analysed and modelled with the revision of the Long Term Financial Plan. This continues to remain on the QBRS reporting as it is a significant issue for Council.

Infrastructure Services

- Works with the RMCC continues however, the administration burden proving actual expenditure does not appropriately account for oncosts by council staff to administer our contract such as procurement activities, creditor payments and general business administration. The reduced square metre rate will have future implications for Council's ability to maintain the RMCC. In the last quarter, saw an administration burden of submitting in draft work orders to TfNSW which may not necessarily be carried out due to other competing priorities across the network.
- Natural disaster repair works for AGRN-1034 continues to be reduced in value. This can limit the Council's ability of selection of approved contractors. Once approved, the amount of works may see an increase in employee costs with overtime hours worked and/or additional staff to assist in the process, especially on the unsealed road network.
- The Regional Emergency Road Repair Fund recently announced for \$2,755,267.00 (in addition to the \$1,966,645 under the RLRRP), has a significant limitation of a 2% project management/oncost. This could see Council absorbing much of the internal project management cost to deliver the project.
- The REPAIR Program (through TfNSW) has been paused commencing 2023-2024 to 2026 to 2027. No new REPAIR projects will be approved during this time.
- Council is obligated to have an asset management strategy and plan through the Integrated Planning and Reporting Framework. The current asset management plans have not been reviewed since 2017. Council does not have an asset management strategy. With the new Director of Corporate Services, Budget will need to be considered within the next financial year to assist Council in complying with these requirements.
- Council's sewer fund will be a concern into the future as the costs to operate and maintain the new plant has proven to be costly. At this stage, it is only flagged for awareness.

Corporate Services

- Council is underway with its major IT upgrade to Authority 7.1 and server upgrade. The costs to support the program upgrade and ongoing upkeep of the different modules will need to be appropriately costed and reported back to Council at a later date.
- Of the different modules to be introduced through the upgrade, will include an asset management system and a customer response management system. This will allow for customer responses to be notified when jobs are completed.
- Council's long term financial plan has not been reviewed since its inception in 2017. Best practice includes an annual review. Whilst a number of the works can be undertaken in house, some assistance will need to be outsourced. Therefore it is important that the Corporate Services Consultants budget is supported with adequate resourcing. Given the timing of the financial year, Council is expected to commence this project within the next couple of months with cost to come from the consultant's budget. This will also influence Council's Workforce Plan and will assist in developing a Business Continuity Plan.
- Early indication of the next local government elections shows that the costs are significantly increasing with pre polling potentially being introduced. At this stage, Council has put a budget into this financial year to accrue into the next financial year to soften the impact, however did not pre-empt pre polling. In addition to the local government elections, neither Councils within the area (Bland, Cowra and Weddin) has a council office space for the returning office. This means that the Electoral Commission is likely to rent out a commercial tenancy next year for 14 weeks, which will be passed onto Council to pay. This was unforeseen when Council adopted its operational budget.

INTERNAL/EXTERNAL CONSULTATION

Council's Executive Team have been consulted on the issues raised in the QBRS and are of the understanding of the current limited capacity in house to undertake any material changes to the current budget.

CONCLUSION

The Quarterly Budget Review Statement for Quarter 3 is now attached. Council is provided the QBRS which will also include updates and amendments to reserves prior to the Council Meeting (as mentioned earlier).

11.7 DRAFT ARIC TERMS OF REFERENCE 2024**File Number:****Author:** Executive Assistant to the General Manager**Authoriser:** General Manager**Attachments:**

1. ATT 1 | DRAFT ARIC Terms of Reference 2024 (OLG Legislation Revision)
2. ATT 2 | DRAFT ARIC Terms of Reference 2024 (OLG Legislation Revision) - tracked
3. ATT 3 | OLG Circular A860774

CSP Objective: Shire assets and services delivered effectively and efficiently**Precis:** To provide Council with the draft ARIC Terms of Reference 2024 for adoption.**Budget:** NIL**RECOMMENDATION**

That Council endorse the Audit, Risk and Improvement Committee Terms of Reference 2024 at Attachment 1.

RESOLUTION 080/24

Moved: Cr Best

Seconded: Cr McKellar

That Council endorse the Audit, Risk and Improvement Committee Terms of Reference 2024 at Attachment 1.

THE MOTION WAS CARRIED**PURPOSE**

To provide Council with the draft Audit, Risk and Improvement Committee (ARIC) Terms of Reference 2024 for consideration and adoption by Council.

BACKGROUND

The Weddin Shire Council Audit, Risk and Improvement Committee was established in July 2023.

The Office of Local Government (OLG) established the 'Risk Management and Internal Audit Guidelines', which are now issued under Section 23A of the *Local Government Act 1993*. The OLG Circular to Council's 23-25 (A860774) regulation amendments prescribing requirements for ARIC was issued on 4 December 2023.

ISSUES AND COMMENTS

The OLG Guidelines now give statutory force to three (3) crucial elements that will help to strengthen governance in NSW Local Government. Council have until 1 July 2024 to comply.

As such the Weddin Shire Council ARIC Terms of Reference have been updated to incorporate the OLG Guidelines and are based on the Model Code issued by OLG.

- Attachment 1 is the draft Weddin Shire Council ARIC Terms of Reference 2024.
- Attachment 2 is the draft Weddin Shire Council ARIC Terms of Reference 2024 in track.
- Attachment 3 is the OLG Guidelines Circular.

POLICY/LEGAL IMPLICATIONS

Council is required to comply with the requirements from 1 July 2024 and, commencing with the 2024/25 annual report, to attest to their compliance with the requirements in Council's Annual Report.

FINANCIAL/RESOURCE IMPLICATIONS

NIL

INTERNAL/EXTERNAL CONSULTATION

Consultation occurred with the Weddin Shire Council Audit, Risk and Improvement Committee. The Weddin Shire ARIC resolved at the 26 February 2024 Ordinary ARIC Meeting:

COMMITTEE RESOLUTION 009/24

Moved: John Oldfield

Seconded: Les Hullick

That the Audit Risk and Improvement Committee (ARIC):

1. Note and receive the report
2. Note the OLG Circular to Councils 23-25 (A860774) regulation amendments prescribing requirements for audit risk and improvement committees, internal audit and risk management issued on 4 December 2023.
3. Endorse the Revised Weddin ARIC Terms of Reference 2024 and recommend for it to be provided to Council for consideration and adoption.

CARRIED

CONCLUSION

That Council adopt the revised Weddin ARIC Terms of Reference 2024 (Attachment 1), which incorporates the amendments to the OLG guidelines.

12 INFRASTRUCTURE SERVICES REPORTS**12.1 INFRASTRUCTURE WORKS REPORT**

File Number: C2.8.16
Author: Director Infrastructure Services
Authoriser: General Manager
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Infrastructure Works Report
Budget: NIL

RECOMMENDATION

That Council receive and note the information provided on infrastructure works completed in March 2024 and planned works for April 2024.

RESOLUTION 081/24

Moved: Cr Frame
Seconded: Cr Howell

That Council receive and note the information provided on infrastructure works completed in March 2024 and planned works for April 2024.

THE MOTION WAS CARRIED

EXECUTIVE SUMMARY

The following information is to update Councillors and the community on matters associated with construction and maintenance from the Infrastructure Division (Roads, Parks and Gardens, Sewerage and Plant for works, Urban Services and Weeds) undertaken in March 2024 and planned works for April 2024.

NATURAL DISASTERS

The Weddin Local Government Area has been impacted by a number of wet weather events and Natural Disaster declared events. When a Natural Disaster event is declared

for Local Government areas, this means emergency repairs (to make safe only) are required to be completed within three (3) months of the declaration date.

Subsequent reconstruction works are a further claim that Council must apply to the NSW Government for approval and funding. In addition to this, a number of construction and maintenance projects scheduled have been impacted by weather, resourcing of staff, contractors and supplies.

Summary of events and progress of Storm Emergency Work:

AGRN - Event	Phase - Package	\$ Value Subject to change	Status
030 - 4 August 2022 onwards	EW	\$184,777.81	Final claim approved in the amount of \$161,564.25.
1034 - 14 September 2022 onwards	EW	\$719,993.85	<ul style="list-style-type: none"> - Additional photographic evidence is required for the claim to be finalised. - Council gathering required data to submit to TfNSW.
1034 - 14 September 2022 onwards	EPA-RW - P1 MGW	\$1,129,634 (including variation) for 80% completed works. Additional scope not approved by TfNSW.	<ul style="list-style-type: none"> - Mary Gilmore Way - \$1.129m submitted to TfNSW. - Additional area sent to TfNSW not approved. - \$1,007,229.71 received from TfNSW for Mary Gilmore Way (Package 1). - Council proceeding with RERRF money for second seal. \$300k allocated for this work.

<p>1034 - 14 September 2022 onwards</p>	<p>EPA-RW - P2 General Works</p>	<p>\$1,850,539.82</p>	<ul style="list-style-type: none"> - DCPM submitted scope of work to TfNSW for approval. - Scope includes: <ul style="list-style-type: none"> o Unsealed roads (non-priority) o Tree & vegetation clearing - Roads included are: <ul style="list-style-type: none"> • Abbots Lane • Adams Lane • Adams Lane North • Adelargo Road • Andersons Road • Arramagong Road • Back Piney Range Road • Bald Hills Road • Beazleys Lane • Bembricks Lane • Berendebba Lane • Bewleys Road • Bimbi-Caragabal Road • Caragabal-Quandialla Road • Bobelar Lane • Campbells Lane • Clay Pit Road • Dixons Lane • Dunkleys Lane • Eualdrie Road • Eves Lane • Gerrybang Road • Gerrybang Road-II • Gibraltar Rocks Road • Goodes Lane • Grants Lane • Grimms Lane • Hancock-Flinns Road • Hancock-Williams Road • Hazells Road • Healys Road • Heathcotes Lane • Holy Camp Road • Kangaroooby Road • Major West Road • McCanns Lane • McDonalds Lane • Melyra Street • Napiers Road
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AGRN - Event	Phase - Package	\$ Value Subject to change	Status
			<ul style="list-style-type: none"> • O'Loughlins Lane • Peaks Creek Road • Piney Range Hall Road • Pinnacle Road • Reeves Lane • Sandy Creek Road • South Street • Taylors Road • Yambira Road
1034 - 14 September 2022 onwards	EPA-RW - P3 Priority Patches	\$8,828,278 Now: \$7,211,868.03	<ul style="list-style-type: none"> - \$7,211,868.03 upper limit is approved by TfNSW for Package 3. - CountryWide will start work on this package from the third week in April 2024. - Scope includes: <ul style="list-style-type: none"> ○ Deaths Lane (80% completed by Council's own crew as Deaths Lane was unsafe) ○ Henry Lawson Way - Young ○ Henry Lawson Way - Forbes ○ Driftway Road ○ Morangarell Road ○ Quandialla-Caragabal Road
1034 - 14 September 2022 onwards	EPA-RW - P4 - North Patching	\$7,053,249.65	<ul style="list-style-type: none"> - With TfNSW for approval (31 Oct 2023). - Roads included in the package are: <ul style="list-style-type: none"> ○ Adelargo Road ○ Bald Hills Road - East West Ballendene ○ Bewleys Road ○ Goodes Lane ○ Gooloogong Road (MR237) ○ Hunters Road ○ Keiths Lane ○ Mortray Road ○ Muncks Lane ○ Piney Range Hall Road ○ Sandy Creek Road

AGRN - Event	Phase - Package	\$ Value Subject to change	Status
1034 - 14 September 2022 onwards	EPA-RW - P5 - South Patching	\$10,707,900.20	<ul style="list-style-type: none"> - DCPM submitted scope of works to TfNSW for approval. - Scope of works include: <ul style="list-style-type: none"> o Back Piney Range Road o Berrys Road o Bimbi-Quandialla Road o Bimbi-Thuddungra Road o Bland Road o Edward Square, Greenethorpe o Eualdrie Road o Gambarra Road o Gerrybang Road o Gooloogong Road (R096/MR237) o Greenethorpe-Bumbaldry Road o Greenethorpe-Koorawatha Road o Grenfell Street o Holy Camp Road o Iandra Road o James Street o Martins Lane o Melyra Street o Murrays Lane o Newton Street o Nowlans Road o Old Forbes Road o Sale Street o Second Street o South Street o Talbot Street o Third Street o Tyagong Creek Road o Wirega-Greenethorpe Road

AGRN - Event	Phase - Package	\$ Value Subject to change	Status
1034 - 14 September 2022 onwards	EPA-RW - P6 - Priority Unsealed	\$1,941,823 Now: \$1,103,072.01	<ul style="list-style-type: none"> - \$1,103,072.01 is approved from TfNSW for Package 6. - Scope includes medium and heavy formation grading of unsealed roads. - 70% of the work under this scope is already completed. Council will submit the interim payment claim for this Package in May 2024. - Roads included are: <ul style="list-style-type: none"> o Arramagong Road o Bald Hills Road o Barkers Road East o Barkers Road North o Gannons Lane o Lynchs Road o Maddens Lane o McCanns Lane o Napiers Road o Nealons Lane o Reeves Lane
1034 - 14 September 2022 onwards	EPA-RW - P7 - Drain Cleaning	\$1,550,000.00	<ul style="list-style-type: none"> - Council providing scope and photos. - Once all other packages are approved, Council will begin with scope of work.
1034 - 14 September 2022 onwards	EPA-RW - P7 - Sinking Culverts	TBC	<ul style="list-style-type: none"> - Council providing scope and photos. - Once all other packages are approved, Council will begin with scope of work.

Council Officers are currently working with TfNSW to establish a tripartite agreement with the NSW Reconstruction Authority and TfNSW to allow for upfront milestone payments. Early indication suggest this could be a 20% payment upfront payment without the administration burden of completing the works and submitting a claim. This process does not delay the approval process of the above and will work in conjunction with the process once approved.

As noted in the QBRS Quarter 3, the total value of packages has been reduced by TfNSW, however the scope of work does not reduce.

STATE ROADS

- For the RMCC works, please refer to the separate report provided to Council.

MAJOR WORKS**Pullabooka Road Drainage and Resurfacing**

- Council is waiting to commence drainage work on Pullabooka Road in June 2024 which is funded through the Regional Local Roads Repair Program (RLRRP).

Greenethorpe-Koorawatha Road Rehabilitation

- Project under Fixing Local Roads Round Three (3).
- The project involves the road length of 7.1km and Council has received funding for \$2.9M.
- Tree removal work has been completed.
- Pipes and culverts have been ordered and have arrived on site. Works have commenced on culvert extensions.
- Pavement works to commence following tender evaluation and award.

Nowlans Road Upgrade

- Project under Fixing Local Roads Round Four (4).
- The project involves the road length of 21.2km and Council has received funding for \$2.9M.
- Project planning work has commenced.
- Project work is expected to start in July 2024.
- Project works are expected to be completed by February 2025.

Arramagong Road Culvert Replacement

- Council has received the precast concrete box culvert cells at site.
- Creek bed is full of water.
- Council is planning to start construction works after Heathcotes Lane Culvert.

Heathcotes Lane Culvert Replacement

- Precast concrete box culverts have been installed.

- Concreting works have commenced, however, due to the recent rain event, this has held up these works. Concrete is currently curing and is expected to open at the end of the month.

Adelargo Road Culvert Replacement

- Project under Bridge Renewal Program (BRP) Round 5. The project involves replacing the existing culvert and installation of guardrails.
- 100% of the culvert work has been completed and Council has received the final funding payment.
- Council has submitted the Post Completion Report (PCR) for payment of the final project cost.

Weddin Shire Road Entry Signs

- Approval has been received from TfNSW for installing signs within the road reserve of State Roads.
- Contractor has completed the signage foundation.
- The Contractor, Armsign Pty Ltd, has advised Council that the installation of signage will commence from April 2024. Installations commenced on the week of 8 April.

Railway Walking Track

- Council cannot commence the project as the grant body could only accept expenditure up to 31 March 2024 and the Contractor invoice was not received and approved within the allocated timeframe. Council Officers are currently looking at the expenditure of the DCP across all projects to acquit. The Railway Walking Track will need to be funded from other funding.

Caragabal Shared Pathway

- Footpath construction of the share pathway has commenced. Almost 90% of the work has been completed.
- All the lighting of the footpath has been installed.
- Two (2) seats have been installed.
- Council is waiting for ARTC to install the rubber matting on the railway corridor. Once the work is concluded, Council will complete the remaining 10m construction (both sides of the railway corridor).



Photo: Caragabal Shared Pathway

Grenfell Cemetery Amenities

- Council has accepted a quotation for the supply and construction of the new amenities building.
- Council is in the process of submitting a DA modification for the amenities block.
- Council has initialised the process of seeking variation in extension of the Covid Stimulus Grant.



Water Meter Installation According to Water NSW Requirement

- Supply and install water meter at two (2) locations: Caragabal (Lic. No: 70CA614170) and Bogolong Dam (Lic. No: 70CA614157) according to Water NSW requirement. J & G Bowerman was awarded this contract on 8 August 2023 for up to \$21,554.94.
- Council held a community consultation and awareness meeting in Caragabal Hall on Tuesday, 14 November 2023 regarding water meter installation.
- Caragabal water meter was completed with a telemetry system in December 2023. Bogolong Dam work is in progress. In addition, recently Council completed the Company Dam (Lic No: 70CA615222) water meter installation in Grenfell's Caravan Park area. Currently waiting for road patching after soil stabilisation.

FOOTPATH /KERB AND GUTTER WORKS

Third Street, Quandialla

- Procurement process is ongoing to select a suitable construction contractor for kerb and gutter replacement.
- Council has nominated the project under Regional and Local Roads Repair Program (RLRRP) which has been approved by TfNSW.

ROAD MAINTENANCE WORKS

Road maintenance works including pothole patching, vegetation management, gravel road maintenance and signage works have been undertaken in the past few months.

Maintenance Grading - Works Planned: 1 April – 30 April 2024

- Hancock Flinn Road
- Maddens Lane
- Major West Road
- Martins Lane
- Stock Route Road
- Wheatleys Road

Gravel Re-sheeting

Council is intending to undertake a gravel resheeting program for the roads indicated below as per Council's strategic planning. The gravel resheeting program will be funded under the Regional Emergency Road Repair Fund (RERRF). Council's plan is to complete the program by the next three (3) years depending on the availability of Council resources.

- Adams Lane

- Arramagong Road
- Arramagong Street
- Hamptons Lane
- Kangaroooby Road
- Manganese Road
- Melyra Street
- Mogongong Springs Road
- Nowlan Street
- Stock Route Road
- Wards Lane
- Watts Lane

PARKS AND RECREATION

The Parks and Gardens team are carrying out routine maintenance such as mowing, whipper snipping, tree trimming within sporting fields and the open space network.

Park Maintenance

- Mowing, weeding and whipper snipped in parks and garden areas
- Mowed and whipper snipped the Cemetery grounds
- Mowed, weeded and whipper snipped Taylor Park
- Mowed and whipper snipped Vaughn Park
- Mowed and whipper snipped Proctor Park
- Mowed, weeded and whipper snipped Memorial Park
- Mowed and whipper snipped Rotary Park
- Mowed and whipper snipped Goodsell Park
- Mowed and whipper snipped SH6 Rest Stop
- Mowed, weeded and whipper snipped Rygate Square
- Mowed and whipper snipped Council Chambers
- Mowed and whipper snipped O'Briens Hill and Lookout

- Mowed, weeded and whipper snipped Endemic Garden
- Mowed, weeded and whipper snipped Sculpture Garden
- Mowed and whipper snipped Lawson Oval Top and Bottom
- Mowed, weeded and whipper snipped Henry Lawson's Birthplace
- Mowed and whipper snipped Railway Crossing on the Young Road
- Mowed and whipper snipped Warraderry Street Islands
- Mowed and whipper snipped Railway Free Camp (West Street)
- Mowed and whipper snipped Henry Lawson Way
- Mowed, weeded and whipper snipped Forbes Street Islands
- Mowed and whipper snipped West Street Dog Park
- Mowed and whipper snipped Company Dam Picnic Area
- Set sprinklers in Memorial Park
- Repaired water leak at Vaughn Park
- Replaced faulty irrigation pump in Taylor Park
- Repaired sprinkler system in Rotary Park
- Hedged the photinias at Camp Street Roundabout
- Weeded the daisies garden bed in Rygate Square

Town Maintenance

- Mulched all garden beds in Main Street
- Installation of irrigation in Main Street.
- Checked and fixed sprinklers in Taylor Park as well as Memorial Park
- Whipper snipped around all islands on the road within the Grenfell town area
- Whipper snipped around guard railing
- Started tree lifting, whipper snipping and mowing in laneways

Village Maintenance

- Standard village maintenance of mowing in Greenethorpe, Caragabal and Quandialla
- Clearance of debris at Caragabal, Greenethorpe and Bimbi

PLANT REPORT

Plant Report			
Plant Number	Plant Description	Fault	Repairs
4116	Toro Mower	Service engine faults	Repair and service
3957	Western Star	Drive line over heating	Replace and service diffs
New Trailer	Plant Trailers	Wiring faults	Replace defective brake controllers x 3
4107	Patch Truck	Wheel movement	Replace bearings
Rego Checks	Fleet Vehicles	x 44	RMS checks
4106	Backhoe	Front end	Quote and repair air-conditioning
4105	Grader	Service and shim replacement all	Service
4109	Roller	Broken window	Replace
4095	John Deer	Fuel housing	Replace
4102	Grader	Steering	Replace steering box and service
4120	Volvo	Oil leak	Replace valve

BIOSECURITY

ACTIVITY	LOCATION
Administration	<ul style="list-style-type: none"> Monthly report, mapping, BIS uploads, inspections and weeds loaded on Chartis Weeds Technology (app now live), email correspondence, review weed spraying program and plan of action, review relevant budget totals, communicate with DPI regarding new grant process and review/reply Service Requests.

ACTIVITY	LOCATION
<p>Public Awareness</p>	<ul style="list-style-type: none"> • Handing out merchandise to raise weed awareness. • Planning social media / letterbox drop campaign. (Noted weeds include: African Boxthorn, Silverleaf Nightshade, Bridal Creeper, St John’s Wort, Bathurst Burr, Blackberry, Blue Heliotrope, Devils Claw, Green Cestrum, Khaki Weed, Noogoora Burr, Coolatai Grass and Spiny Burr Grass). <p>Aim is to educate the community on what weeds are targeted through WAP, how we target them and offer a line of contact for property owners to communicate their concerns/requests regarding these weeds when they threaten their property from a local government pathway (ie. roadsides bordering paddocks). This will help to enable more effective targeting of priority weeds with a more direct approach hand-in-hand with property owners / the community.</p> <ul style="list-style-type: none"> • Use of dye implemented 7 March 2024 to assist in public awareness of Weeds Program.
	<ul style="list-style-type: none"> • Weed information mapped, synced and uploaded to DPI. • Working on inputting data when drone is used.
<p>Meetings</p>	<ul style="list-style-type: none"> • WAP Operational Meeting at Warren - 5 March 2024. • Central West Weeds Committee Meeting, Warren - 5 March 2024. • Boxthorn Field Day - Warren, 6 March 2024. • Weddin Weeds Committee Meeting - 8 February 2024 (Next meeting 11 April 2024).
<p>Training</p>	<ul style="list-style-type: none"> • Cert III in Aviation (remote pilot) ongoing 12 months. • Continual in-house drone training. • Drone mapping course, Dubbo (Toongi Hall) - 19 March 2024.
<p>Private Property Inspections</p>	<ul style="list-style-type: none"> • Informal inspections using drone for training. • Information packages for landholders to receive during inspections or on request. • Authorisation update in progress.

ACTIVITY	LOCATION
<p>Roadside Inspections and On-ground Control, if Required</p>	<p>Continuous roadside inspections:</p> <ul style="list-style-type: none"> • Little Caragabal State Forest – (African Boxthorn) • Marsden Street – (African Boxthorn) • Bimbi-Quandialla Road – (African Boxthorn) • Burrangong Creek – (Boxthorn & Noogoora Burr) • Grimms Lane – (Green Cestrum) • Goodes Lane – (African Boxthorn, Bathurst Burr) • Gerrybang Road – (Bridal Creeper) • Bobelar Lane – (Bathurst Burr) • Wirega-Greenethorpe Road – (Khaki Weed, St John’s Wort) <p>Control when required and environmental conditions allow:</p> <ul style="list-style-type: none"> • Beazleys Lane • Bimbi-Quandialla Road • Deaths Lane • East Street • Gibraltar Rocks Road • Glasson Street • Greenethorpe-Wirega Road • Henry Lawson Way • Holy Camp Road • landra Road • Keiths Lane • Maganese Road • Mid-Western Highway • Morangarell Road • Morans Road • Pinnacle Road • Quondong Road • Third Street (back lane) • Tyagong Creek Road
<p>Council Owned Land</p>	<ul style="list-style-type: none"> • Council owned /managed vacant land, cemeteries, Grenfell and village areas.

ACTIVITY	LOCATION
TSR Inspections	<ul style="list-style-type: none"> • Stock Route Road, Driftway Road, Mortray Road, Forbes Road, Mary Gilmore Way, SH6, SH17.
Rail Inspections	<ul style="list-style-type: none"> • Caragabal, Quandialla areas. • Working on access to treat rail lines
Other High Risk Sites	<ul style="list-style-type: none"> • Cemetery, silos, camping areas, including National Parks and rest areas.
Sucker Control	<ul style="list-style-type: none"> • Sucker spraying ongoing, treated on sighting, when conditions allow.
Biological Control	<ul style="list-style-type: none"> • Looking into trialling African Boxthorn Rust, Blackberry Rust and Bridal Creeper Rust and Leaf Hopper.
Other	<ul style="list-style-type: none"> • Mentoring staff members in Biosecurity. • Biosecurity Team booked to Parks and Gardens to treat Grenfell Cemetery from 11 – 13 March 2024.

Chemical Use and Application Methods:

Distributed to Highway:

800ml Grazon METHOD: CUT AND PAINT

Parks and Gardens Numchuck:

1000 Litres – P&G Team (single reel) (18L Numchuck/1000L Water) METHOD: HANDGUN BLANKET SPRAYING

2000 Litres – Weeds Team (dual reel) (7.2L Numchuck/400L Water) METHOD: HANDGUN BLANKET SPRAYING

Biosecurity WAP targeted species:

1900 Litres – (9.5L Grazon) METHOD: HANDGUN SPOT SPRAYING

In March 2024, the Weeds Team targeted priority weed species in accordance with the Central West Weeds Action Program. Used 1900L mixed chemical and hand spray gun at this time.

12.2 ROAD MAINTENANCE COUNCIL CONTRACT (RMCC)

File Number:	2023/24 RMCC
Author:	RMCC Coordinator
Authoriser:	General Manager
Attachments:	Nil
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	Road Maintenance Council Contract (RMCC)
Budget:	Nil

RECOMMENDATION

That Council note the information contained in this report.

RESOLUTION 082/24

Moved: Cr McKellar

Seconded: Cr Kenah

That Council note the information contained in this report.

THE MOTION WAS CARRIED

PURPOSE

To provide Council with an overview of the RMCC Contract and, in particular, ordered work carried out by Council as part of the RMCC Contract during the 2023/2024 periods.

BACKGROUND

Council has a RMCC (Road Maintenance Council Contract) with Transport for NSW (TfNSW), which includes carrying out various maintenance and specific work such as reseals and heavy patching on the Mid Western Highway (HW06) and Newell Highway (HW17).

The Mid Western Highway is about 105 km and Newell Highway is about 22km. Council's current RMCC Contract is for a period of three (3) years from 1 July 2023.

The value of the Maintenance component of the RMCC Contract has reduced from \$627,000 to \$594,000 over the past three (3) years and could decrease further in future years. However noting that Council's data shows that the actual payment of the RMCC contract for the last three (3) years varied from \$614,000 to \$621,000 over the past three (3) years, meaning the potential for maintenance work to further reduce below the \$594,000. This relates to the way TfNSW applies an upper limit on contracts but rarely utilises this clause.

2023/2024 Routine Maintenance Annual Plan (RMAP)

The following funding for routine maintenance has been received for the first 9 months of the current financial year:

Reference	Description	Amount	Status
Q1	RMAP 2023/2024 Jul-Sep	\$140,156.50	Completed/Received
Q2	RMAP 2023/2024 Oct-Dec	\$197,311.4	Completed/Received
Q3	RMAP 2023/2024 Jan-Mar (estimate)	\$173.427.00	Completed

In addition to the RMAP funding, due to natural disaster events, the value of the issued ordered work component has gone up as follows:

- 2020/2021 - \$1.5 million.
- 2021/2022 - \$3.0 million.
- 2022/2023 - Approximately \$8.0 million.
- 2023/2024 - Approximately \$4.2 million to date.

It is noted that with the significant increase in the value of the ordered work and workload, comes with major operational / documentation / supervision challenges with the same amount of resources Council has always had / provided for RMCC work.

ISSUES AND COMMENTS

Council’s RMCC staff will continue to confer with the finance team to best decide on timing for taking on new works with TfNSW and to identify if part payments will be required during these projects.

Council must also ensure it meets all of its contractual requirements over the life of its contract. One of these requirement is the Aboriginal Procurement Policy (APP) which means if our contract with TfNSW exceeds \$7.5 million, we must commit \$1.5% of total funding to the engagement of Aboriginal employees or an aboriginal registered company.

Q1 and Q2 RMAPs funding has been claimed and reimbursed by TfNSW. Q3 will be claimed later this month.

Newell Highway

- Scoping of further natural disaster works has been undertaken with documentation and estimates submitted to TfNSW for processing. This was due earlier this month with no more new claims under this package from this point forward. All works must be completed by 30 June 2025.
- A Shoulder Repair Project on the Newell Highway commenced on 11 December 2023. Due to site variations, additional material and personnel resources were required. This triggered an additional draft work order to be submitted to TfNSW to ensure the job could be completed, this has now been approved and issued by TfNSW. All earthworks were completed on 24 January 2024 with the sealing aggregates now delivered ready for commencement 8 April 2024, weather pending.
- Stabilisation Tenderers (RFT-034-2023) as approved on the 17 January 2024 Extraordinary Meeting have been issued with Order of Services Forms for packages of work to be completed this financial year. It is expected the Newell component of Package 1 will be delivered by early April.
- Seal Tenderers (RFT-033-2023) as approved in the 17 January 2024 Extraordinary Meeting have been issued with Order of Service Packages 1, 2 and 3. Packages 1 and 2 were awarded to Countrywide Asphalt Pty Ltd with them to commence these packages early April, weather pending. Evaluations on Package 3 are underway.
- Where possible, traffic control work to be undertaken by Council's own works staff under the required G Registration to carry out work on State Roads.

Mid Western Highway

- Scoping of further natural disaster works has been undertaken with documentation and estimates submitted to TfNSW for processing. This was due earlier this month with no more new claims under this package from this point forward. All works must be completed by 30 June 2025.
- Stabilisation Tenderers RFT-034-2023 as approved in the 17 January 2024 Extraordinary Meeting have been issued with Order of Services Forms for packages of work to be completed this financial year. Council has awarded the first package of work and is underway with approximately 22,000m² of the 25,000m² package stabilised and the remaining completed early April with trimming and sealing to commence mid-April 2024.
- Seal Tenderers (RFT-033-2023) as approved in the 17 January 2024 Extraordinary Meeting have been issued with Order of Service Packages 1, 2 and 3. Packages 1 and 2 were awarded to Countrywide Asphalt Pty Ltd with them to commence these packages early April, weather pending. Evaluations on Package 3 are underway.

- Murrays Bridge Guardrail Extension Work Order has been completed with the claim to be submitted with other projects which will be finalised this month.
- Where possible, traffic control work to be undertaken by Council's own work staff under the required G Registration to carry out work on State Roads.

2023/2024 Ordered Work Program

The following work orders have been completed either in the 22/23 or 23/24 financial year with payments claimed this financial year but received to the year that the works were undertaken:

Reference	Description	Amount	Status
483.23.10	Flood damage Heavy Patch SH17	\$601,680.20	Completed/Received
483.23.11	Flood damage Heavy Patch SH06	\$1,272,348.00	Completed/Received
483.23.12	Reseals SH06	\$605,410.03	Completed/Received
483.23.13	Truck Incident Claim	\$40,982.70	Completed/Received
483.23.14	Flood damage Heavy Patch SH17	\$2,025,321.10	Completed/Received
483.23.15	Flood damage Heavy Patch SH06	\$858,439.45	Completed/Received
483.23.16	Flood damage Slab Jack SH17	\$465,390.00	Completed/Received
483.23.11_V01	Heavy Patch Variation SH17	\$97,191.60	Completed/Received
483.24.02	Segment 06310 Reshape	\$390,887.30	Completed/Received
483.24.05	SH17 Line marking	\$22,761.20	Completed/Received
483.24.06	SH06 Line Marking	\$17300.80	Completed/Received

The following lists all current issued outstanding work orders issued for the 2023-2024 program and their progress status:

Reference	Description	Amount	Status
483.24.01	Sh17 Shoulder Repairs	\$461,508.00	Underway
483.24.03	Murrays Creek	\$31,315.00	Completed
483.24.04	Culvert 288087	\$41,280.00	Planning

483.24.07	Heavy Patch Flood SH06	\$1,587,312.75	Underway
483.24.08	Heavy Patch HP SH06	\$49,271.19	Underway
483.24.09	Heavy Patch HP SH17	\$51,661.50	Underway

Council has received the following allocations for the current financial year. These works are in the planning but not started stage. It is to be noted that these allocations are at the Draft Work Order (DWO) stage and may vary due to other competing works that TfNSW may have within their network:

Reference	Description	Allocation	Status
TBA	Resurface Improvements for Seal SH06	\$380,000.00	DWO
TBA	Reseal SH06	\$200,000.00	DWO
TBA	Resurface Improvements for Seal Sh17	\$200,000.00	DWO
TBA	Reseal SH17	\$345,000.00	DWO
	Total Indicative Allocation	\$1,125,000.00	

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications arising from this report or work undertaken under the RMCC.

FINANCIAL/RESOURCE IMPLICATIONS

All work undertaken by Council and its Contractors on the State Roads network is fully funded by TfNSW under the RMCC Contract in two (2) parts - Routine Maintenance Annual Program (RMAP) and Ordered Work.

INTERNAL/EXTERNAL CONSULTATION

Council staff have been in regular contact with TfNSW RMCC Contract Representatives through the regular monthly meetings and other correspondence.

CONCLUSION

TfNSW have paid Council for all claimed Work Orders. Future works with TfNSW will continue to be delivered in accordance with the TfNSW contract terms and conditions as well as the new controls implemented by Council finance team.

13 ENVIRONMENTAL SERVICES REPORTS

13.1 GRENFELL AQUATIC CENTRE

File Number: P2.3.1
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Culturally rich, vibrant and inclusive community
Precis: Operation of Grenfell Aquatic Centre
Budget: Nil

The following provides a summary of the attendance at the Grenfell Aquatic Centre during the third quarter of the 2023/2024 financial year.

January 2024

Total Attendance:	4,970	School Usage:	0
Daily Average:	165	Other Usage:	755
Cash Attendance:	599 Child 440 Adult 31 Spectator	Season Ticket Sales:	
Season Ticket Attendance:	1,720 Child 1,425 Adult	Child:	0
		Adult:	3
		Family:	3
		Pensioner:	2

February 2024

Total Attendance:	4,336	School Usage:	528
Daily Average:	154	Other Usage:	1,068
Cash Attendance:	301 Child 212 Adult 5 Spectator	Season Ticket Sales:	
Season Ticket Attendance:	1,112 Child 1,110 Adult	Child:	1
		Adult:	0
		Family:	3
		Pensioner:	0

March 2024

Total Attendance:	2,878	School Usage:	104
Daily Average:	102	Other Usage:	733

Cash Attendance:	230 Child 114 Adult 113 Spectator	Season Ticket Sales: Child: 0 Adult: 0 Family: 0 Pensioner: 0
Season Ticket Attendance:	724 Child 860 Adult	

13.2 GRENFELL AQUATIC CENTRE - 2023/24 SEASON

File Number: P2.3.1
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Culturally rich, vibrant and inclusive community
Precis: Season Report for the Grenfell Aquatic Centre
Budget: Nil

The Grenfell Aquatic Centre opened on 2 October 2023 and closed on 28 March 2024.

Table 1 below provides a summary of the 2023/24 season attendance figures for the Grenfell Aquatic Centre.

Total Attendance:	24,470	School Usage:	3,451
Daily Average:	139	Other Usage: (aqua classes, swimming club, training, etc.)	5,027
Cash Attendance:	1,832 Child 1,266 Adult 294 Spectator	Season Ticket Sales:	
Season Ticket Attendance:	6,389 Child 6,211 Adult	Child: 12 Adult: 29 Family: 99 Pensioner: 24	

Table 1. Season Attendance Figures.

The Grenfell Amateur Swimming Club are an integral part of the facility, holding Club nights each Friday, supporting all local schools with equipment and support to run successful swimming carnivals.

The Club purchased 6 new Backstroke Ledgers for the facility. They celebrated 50 years of the Business House Relays, which shows the support from Weddin Shire Community for this event.

Council's secured funding for a Movie Night along with an Inflatable Obstacle Course for Australia Day, at the facility. Specific mention should be given to Council's Tourism, Events and Arts team for securing the funding and running these extremely well supported activities. The Australia Day event was supported by a large amount of our community, but it also drew patrons in from surrounding towns. It was a fun day of adventures and activities with only positive comments being received.

The Grenfell Community Health hosted a gentle exercise programme every Tuesday, and Aqua classes were held by an approved third party provider twice a week. These programmes are a great asset to the facility catering across all levels of age and fitness abilities.

Our squad programme which runs 4 afternoons a week during the season was a massive success. Swimming lessons during this season were quite limited due to staff shortages, but a very successful Swim Vac program was conducted in January in conjunction with Royal Life Saving.

The Grenfell Primary, Greenethorpe Primary and St Joseph's Primary Schools all held 10 swim safe programmes for students. The Henry Lawson High School ran compulsory water safety sessions for all students during the season as well as a very successful Outdoor Ed programme. These schools also held sport sessions at the centre, not forgetting 3 successful Swimming Carnivals.

The Centre also hosted the Western Regional District Carnival for Primary Schools. This carnival is a big draw card from surrounding districts.

There were no reportable accidents or incidents during the season, which is a credit to the staff and users, with the exception of two break-ins. These were reported to the Police, who are currently investigating.

13.3 QUANDIALLA SWIMMING CENTRE

File Number: P2.3.2
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Culturally rich, vibrant and inclusive community
Precis: Operation of Quandialla Swimming Centre
Budget: Nil

The following provides a summary of the attendance at the Quandialla Swimming Centre during the third quarter of the 2023/2024 financial year.

January 2024

Total Attendance:	434	School Usage:	0
Daily Average:	14	Other Usage:	228
Cash Attendance:	36 Child 34 Adult 10 Spectator	Season Ticket Sales:	
Season Ticket Attendance:	75 Child 51 Adult	Child:	0
		Adult:	0
		Family:	0
		Pensioner:	0

February 2024

Total Attendance:	414	School Usage:	6
Daily Average:	14	Other Usage:	288
Cash Attendance:	16 Child 36 Adult 0 Spectator	Season Ticket Sales:	
Season Ticket Attendance:	33 Child 35 Adult	Child:	0
		Adult:	0
		Family:	0
		Pensioner:	0

March 2024

Total Attendance:	500	School Usage:	35
Daily Average:	50 (10 days)	Other Usage:	250

Cash Attendance:	57 Child 12 Adult 50 Spectator	Season Ticket Sales: Child: 0
Season Ticket Attendance:	54 Child 42 Adult	Adult: 0 Family: 0 Pensioner: 0

13.4 QUANDIALLA SWIMMING CENTRE - 2023/24 REPORT

File Number: P2.3.2
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Culturally rich, vibrant and inclusive community
Precis: Season Report for the Quandialla Swimming Centre
Budget: Nil

The Quandialla Swimming Centre opened on 31 October 2023 and closed on 10 March 2024.

Table 1 below provides a summary of the 2023-2024 season attendance figures for the Quandialla Swimming Centre.

Total Attendance:	2,388	School Usage:	267
		Other Usage: (aqua classes, swimming club, swimming carnival):	1,063
Cash Attendance:	192 Child 137 Adult 74 Spectator	Season Ticket Sales:	
		Child:	0
		Adult:	3
Season Ticket Attendance:	308 Child 347 Adult	Family:	14
		Pensioner:	0

Table 1. Season Attendance Figures.

The Quandialla Swimming Club was a strong supporter of the centre on both Wednesday and Fridays for Club nights, they held a very successful Swimming Carnival on Sunday 2 March 2024.

The Quandialla, Bribbaree and Caragabal schools held a 10-day Swim Safe program. Quandialla and Bribbaree combined and held three (3) swimming sessions together.

Weekly aqua classes were also provided at the pool by a third party approved user.

There were no reportable accidents or incidents at the facility during the season which is a credit to the staff and users.

13.5 DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES

File Number: T5

Author: Executive Assistant to the Director Environmental Services

Authoriser: Director Environmental Services

Attachments: Nil

CSP Objective: Sustainable natural, agricultural and built environments

Precis: List of development application, construction certificate and complying development application determined during the period 1 March 2024 to 31 March 2024.

Budget: Nil

Background

Under s. 4.16 of the *Environmental Planning and Assessment Act 1979*, under delegated authority Council Officers can exercise the power to determine development applications and post consent certificates such as construction certificates and complying development certificates. The following provides a list of the development applications, complying development applications and construction certificate applications determined within the Weddin Shire during the month of March 2024.

Development Applications Determined by Council

The undermentioned applications were received and determined subject to specified conditions, by the Director Environmental Services under delegated authority:

March 2024				
DA NO.	Applicant	Construction	Value (\$)	Address
31/2023 MOD	Andy's Design & Drafting	Alterations & Additions to dwelling (Changes to floor plan)	\$90,000	LOT: 1249 DP: 754578 137 North Street GRENFELL NSW 2810
6/2024	Mr P Smugreski	Addition of verandah to existing dwelling and free standing carport	\$25,000	LOT: 848 DP: 754578 Manganese Road GRENFELL NSW 2810
7/2024	Mr SB Brown	Garage	\$34,365	LOT: 13 SEC: 21 DP: 758473 9 Warraderry Street

March 2024				
DA NO.	Applicant	Construction	Value (\$)	Address
				GRENFELL NSW 2810
9/2024	Taylor Made	Dwelling (Relocatable Home)	\$220,409	LOT: 1261 DP: 754578 79 Gooloogong Road GRENFELL NSW 2810
10/2024	Mr MC Walker	Dwelling	\$626,058	LOT: 3 DP: 1072519 58 Quondong Road GRENFELL NSW 2810

Complying Development Applications

The complying development certificate applications approved within the Shire in March 2024 by Council or any other Principal Certifiers.

March 2024				
CDC NO.	Applicant	Construction	Value (\$)	Address
NIL				

Construction Certificates

The undermentioned applications were determined by the Director Environmental Services under delegated authority:

March 2024				
CC NO.	Applicant	Construction	Address	
21/2023	Ms DM Donohue	Fire safety upgrade works to existing building and the construction of a new landing and stairs	LOT: 3 DP: 604531 26 Rose Street GRENFELL NSW 2810	
30/2023	Mr PC Napier	Alterations and additions to dwelling	LOT: 7 SEC: 45 DP: 758473 23 East Street GRENFELL NSW 2810	
10/2024	Mr MC Walker	Dwelling	LOT: 3 DP: 1072519 58 Quondong Road GRENFELL NSW 2810	

13.6 DRAFT WEDDIN SHIRE DISABILITY INCLUSION ACTION PLAN 2024-2028**File Number:****Author:** Director Environmental Services**Attachments:** 1. Draft Disability Inclusion Action Plan 2024-2028**CSP Objective:** Culturally rich, vibrant and inclusive community**Precis:** A draft Weddin Shire Disability Inclusion Action Plan 2024-2028 has been developed. The draft Plan is recommended to be placed on public exhibition including being referred to the Weddin Interagency.**Budget:** Nil**RECOMMENDATION**

That

1. Council place the draft Weddin Shire Disability Inclusion Action Plan 2024-2028, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. The draft Weddin Shire Disability Inclusion Action Plan 2024-2028 be formally referred to the Weddin Interagency during the public exhibition period, inviting comments and feedback from the Interagency as a whole or from individual agencies.
3. The Director of Environmental Services present a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and adoption of the Plan.

RESOLUTION 083/24

Moved: Cr Diprose

Seconded: Cr Kenah

That

1. Council place the draft Weddin Shire Disability Inclusion Action Plan 2024-2028, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. The draft Weddin Shire Disability Inclusion Action Plan 2024-2028 be formally referred to the Weddin Interagency during the public exhibition period, inviting comments and feedback from the Interagency as a whole or from individual agencies.
3. The Director of Environmental Services present a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and adoption of the Plan.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

The purpose of this report is to present the draft Weddin Shire Disability Inclusion Action Plan 2024-2028 to Council for consideration and request the draft plan be placed on public exhibition inviting submissions from members of the public and the Weddin Shire Interagency.

BACKGROUND

The Disability Inclusion Act 2014 (DIA) is the key piece of legislation guiding local government disability inclusion and access planning.

The objects of the DIA include:

- a. to acknowledge that people with disability have the same human rights as other members of the community and that the State and the community have a responsibility to facilitate the exercise of those rights,
- b. to promote the independence and social and economic inclusion of people with disability,
- c. to enable people with disability to exercise choice and control in the pursuit of their goals and the planning and delivery of their supports and services,
- d. to provide safeguards in relation to the delivery of supports and services for people with disability,
- e. to support, to the extent reasonably practicable, the purposes and principles of the United Nations Convention on the Rights of Persons with Disabilities,
- f. to provide for responsibilities of the State during and following the transition to the National Disability Insurance Scheme.

The DIA requires all NSW government agencies and local Councils to develop Disability Inclusion Action Plans (DIAP) in consultation with people with a disability, to review these plans every four (4) years and to report progress on DIAP implementation in their Annual Report.

A disability inclusion action plan demonstrates local government's commitment to people with a disability on improving access to services, facilities and jobs. It's also designed to change perceptions about people with a disability.

A disability inclusion action plan must:

1. Specify how the public authority proposes to have regard to the disability principles in its dealings with matters relating to people with disability, and
2. Include strategies to support people with disability, including, for example, strategies about the following:
 - (i) providing access to buildings, events and facilities,
 - (ii) providing access to information,
 - (iii) accommodating the specific needs of people with disability,
 - iv) supporting employment of people with disability,
 - (v) encouraging and creating opportunities for people with disability to access the full range of services and activities available in the community, and
3. Include details of the authority's consultation about the plan with people with disability, and
4. Explain how the plan supports the goals of the State Disability Inclusion Plan, and
5. Include any other matters prescribed by the regulations.

ISSUES AND COMMENTS

Council's current Disability Inclusion Action Plan was adopted in 2017 and is therefore due for review and renewal.

A new Weddin Shire Disability Inclusion Action Plan has been drafted to meet the requirements of the DIA. The new Plan builds upon the work undertaken under the

previous plan and identifies the following four (4) guiding principles, along with focus areas under each of these principles –

1. Positive community attitudes and behaviours
2. Creating liveable communities
3. Supporting access to meaningful employment
4. Improving access to mainstream services through systems and processes.

In preparing the draft DIAP, Council Officers also considered the Council's recent Community Satisfaction Survey which included targeted phone calls an open online survey. Information to assist in the formation of the DIAP included:

- 11% (16% in open survey) of respondents identified as living with a disability
- 62% of residents who identified as living with a disability felt that Council has performed well in improving disability access to Council facilities. Six percent felt that it was not well/not well at all.

As a result, Council has enacted a number of actions to assist in improving the community's level of satisfaction.

POLICY/LEGAL IMPLICATIONS

Once adopted, the Weddin Shire Disability Inclusion Action Plan 2024-2028 will supersede the previous Plan adopted by Council in 2017.

The Disability Inclusion Action Plan 2024-2028 will be strategically linked to Councils other Integrated Planning and Reporting documents and will provide valuable input when developing Councils Community Strategic Plan, Delivery Program and Operational Plan.

The DIA requires Council to report on the progress of implementation of the adopted Disability Inclusion Action Plan in its annual report.

FINANCIAL/RESOURCE IMPLICATIONS

There are no immediate cost or resource implications associated with the draft Weddin Shire Disability Inclusion Action Plan 2024-2028. The proposed Plan is a strategic document which aims to provide guidance to Council on inclusivity and accessibility within the Weddin Shire into the future.

Some of the actions identified in the draft Plan will have cost implications. These costs will need to be considered as part of Council annual budget, and as part of future grant applications.

INTERNAL/EXTERNAL CONSULTATION

It is proposed to place the draft Weddin Shire Disability Inclusion Action Plan 2024-2028 on public exhibition for a period of 28 days, inviting submissions from members of the public.

It is further proposed to formally provide a copy of the draft Plan to the Weddin Interagency requesting input from both the Interagency as a whole or from individual agencies.

CONCLUSION

Council's current Disability Inclusion Action Plan is due for review and renewal. A draft Weddin Shire Disability Inclusion Action Plan 2024-2028 has been developed based on the requirements of the Disability Inclusion Act 2014.

It is recommended that the draft Plan be placed on public exhibition including being referred to the Weddin Interagency.

14 DELEGATE(S) REPORTS

14.1 DELEGATE REPORT | NSW PUBLIC LIBRARIES ASSOCIATION ZONE MEETING

File Number: P2.3.5

Author: Cr

Authoriser: General Manager

Attachments: Nil

CSP Objective: Innovation in service delivery (healthy, safe and educated community)

Precis: This report contains some of the points of note from the Central West Zone of the NSW Public Libraries Association meeting held 5th April 2024 at Cowra. WSC attendee was Cr Phillip Diprose.

Budget: NIL

RECOMMENDATION
That the report be noted.

RESOLUTION 084/24
Moved: Cr Diprose
Seconded: Cr Best
That the report be noted.

THE MOTION WAS CARRIED UNANIMOUSLY

The Central West Zone of the NSW Public Libraries Association meeting was held on Friday 5th April 2024 in the Cowra Shire Council “Nguluway Room” - which is located between the Art Gallery and the Library. Listed below are a few matters discussed that may be of interest to Councillors and our community.

State Library Report

Phillipa Scarf from the NSW State Library advised that the outcome of the current round of the State Library Infrastructure grants is expected to be announced shortly; and that the recommendations are presently being considered by the relevant NSW Government Minister.

Mention was made that the NSW State Library has a multicultural book lending service available to all public libraries in NSW. In short, this entails the lending of books in different languages to local libraries for in turn lending to customers of those libraries. The service

is well used by the larger libraries throughout our region; and it was interesting that Cr Dallas Tout, Mayor of Wagga Wagga mentioned they now have residents with in excess of 100 different heritages in their LGA – due in no small part to their focus on welcoming refugees.

Lithgow Public Library

The recent refurbishment is now nearing completion. One component was the acquisition and installation of 3 standalone soundproof meeting/interview pods for use by patrons and community members. Photos of two of them are below. The one on the left caters for 2 people and the one on the right handles 6-8 people. The customers love using them.



Tour of Cowra Public Library

The Cowra Public Library operates under the Central West Libraries regional service; with the other branches being located at Blayney, Canowindra, Forbes, Manildra, Molong and Orange. An extensive renovation is nearing completion and to date has involved floor boards and carpeting replacement, new shelving all now on wheels, replacing the lighting with LED and installation of new furniture. The final step will be the installation of an external book locker. This will allow for after hours book returns and pick up of book reservations by patrons via the use of their library cards.

Group Photo

Given this was the final meeting of the Central West Zone of the NSWPLA prior to the next NSW Local Government Elections it was decided to take a group photo of those who attended the meeting in person. The photo is below; followed by the names of those who were present.



Back row: Cr Erin Watt – Cowra; Kathryn McAlister - Dubbo Library; Rachel Gill – Mid Western Library (Mudgee); Pam Kelly – Warren Library; Cr Paul Smith – Deputy Mayor (Cowra); Roslyn Cousins – Orange City Library; Jane Siermans – Cobar Library; Cr Phillip Diprose – Weddin; Cr Dallas Tout Mayor (Wagga Wagga);

Front row: Sharon Lewis – Lithgow Library; Kerryn Jones – Parkes Library; Cr Les Lambert – CWZ Chairperson (Narromine); Cr Ruth Fagan – Mayor (Cowra); and Cr Nikki Kiss – Cowra.

NSW Public Libraries Association – Annual Conference (AKA SWITCH Conference)

Arrangements are well advanced for the above to take place at the Opal Cove Resort, Coffs Harbour from 12-15 November 2024. Registrations open later this month.

Next Meeting

It was agreed that the location for our next gathering be Narromine. A Library Managers' meeting is proposed to commence at 3 pm 10th October 2024 preceding the networking dinner; with the Central West Zone meeting to commence at 10 AM 11 October 2024.

Cr Phillip Diprose

15 MINUTES OF COMMITTEE MEETINGS**15.1 COUNCIL COMMITTEE REPORT | REQUIRING ACTION - MINUTES OF THE BOGOLONG DAM PRECINCT COMMITTEE MEETING HELD 5 OCTOBER 2023, 1 FEBRUARY 2024 & 4 APRIL 2024****File Number: C2.6.44****Author: Executive Assistant to the General Manager****Authoriser: General Manager****Attachments:**

1. **ATT 1 | Minutes_Bogolong Dam Precinct Committee Meeting | 4 April 2024**
2. **ATT 2 | Minutes_Bogolong Dam Precinct Committee Meeting | 1 February 2024**
3. **ATT 3 | Minutes_Bogolong Dam Precinct Committee Meeting | 5 October 2023**

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Bogolong Dam Precinct Committee Meeting held 5 October 2023, 1 February 2024 and 4 April 2024 be noted and adopted as presented.

RESOLUTION 085/24**Moved: Cr Frame****Seconded: Cr Kenah**

Except where otherwise dealt with, the Minutes of the Bogolong Dam Precinct Committee Meeting held 5 October 2023, 1 February 2024 and 4 April 2024 be noted and adopted as presented.

THE MOTION WAS CARRIED**INFORMATION**

The Bogolong Dam Precinct Committee Meeting was held on 5 October 2023, 1 February 2024 and 4 April 2024 the Minutes from these meetings are attached for Council to note and adopt.

15.2 COMMITTEE REPORT | RECEIVE AND NOTE | DRAFT MINUTES OF THE WEDDIN SHIRE AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING HELD 26 FEBRUARY 2024

File Number: C2.6.48

Author: Executive Assistant to the General Manager

Authoriser: General Manager

Attachments: 1. ATT 1 | DRAFT Minutes_Audit, Risk and Improvement Committee Meeting | 26 February 2024

RECOMMENDATION

Except where otherwise dealt with, the Draft Minutes of the Weddin Shire Audit, Risk and Improvement Committee Meeting held 26 February 2024 be noted as presented.

RESOLUTION 086/24

Moved: Cr Bembrick

Seconded: Cr Best

Except where otherwise dealt with, the Draft Minutes of the Weddin Shire Audit, Risk and Improvement Committee Meeting held 26 February 2024 be noted as presented.

THE MOTION WAS CARRIED

INFORMATION

The Weddin Shire Audit, Risk and Improvement Committee was held on 26 February 2024, the draft Minutes from this meeting are attached for Council to note.

16 CLOSED COUNCIL

Nil

17 RETURN TO OPEN COUNCIL

N/A

18 REPORT ON CLOSED COUNCIL

N/A

19 CLOSURE

The Meeting closed at **6:45pm**.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 May 2024.

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CHAIRPERSON