



MINUTES

Ordinary Council Meeting Thursday 15 February 2024

Date: Thursday 15 February 2024

Time: 5:00pm

**Location: Council Chambers
Cnr Camp & Weddin Streets
GRENFELL NSW 2810**

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**MINUTES OF WEDDIN SHIRE COUNCIL
ORDINARY MEETING
HELD AT THE COUNCIL CHAMBERS, CNR CAMP & WEDDIN STREETS,
GRENFELL NSW 2810
ON THURSDAY 15 FEBRUARY 2024 AT 5:00PM**

1 OPENING

In accordance with the WSC Code of Meeting Practice, this meeting will be recorded for the purposes of audio-visual livestreaming via Council's website and Facebook page. Those in attendance are asked to refrain from making any defamatory statements and comply with all relevant WSC codes, policies and procedures at all times.

2 ACKNOWLEDGEMENT OF COUNTRY

Weddin Shire Council would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

Weddin Shire Council would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

3 ACKNOWLEDGEMENT OF SERVICE

We honour our service personnel who have sacrificed their lives in the defence of our freedom, peace and prosperity. We acknowledge all of our frontline workers and volunteers who each day provide our essential and non-essential services, especially those within our Weddin Shire Local Government Area.

4 ATTENDANCE AND APPLICATIONS FOR LEAVE

ATTENDANCE

PRESENT:

Cr Craig Bembrick (Mayor), Cr Paul Best (Deputy Mayor), Cr Jason Kenah, Cr Michelle Cook, Cr Phillip Diprose, Cr Glenda Howell, Cr Stuart McKellar, Cr Warwick Frame, Cr Jan Parlett.

IN ATTENDANCE:

Ms Noreen Vu (General Manager), Mr Luke Sheehan (Director Environmental Services), Mr John Thompson (Director Corporate Services).

APOLOGIES

Linda Woods (Director Infrastructure Services)

LEAVE OF ABSENCE

Nil

LEAVE OF ABSENCE APPLICATION

5 CONFIRMATION OF MINUTES

RESOLUTION 007/24

Moved: Cr McKellar

Seconded: Cr Howell

That Minutes of the Ordinary Council Meeting held 14 December 2023 and the Extraordinary Council Meeting held 17 January 2024 be taken as read and CONFIRMED.

THE MOTION WAS CARRIED

6 DISCLOSURES OF INTEREST

Nil

7 PUBLIC FORUM

Nil

8 MAYORAL REPORTS/MINUTES

8.1 MAYORAL MINUTE | COST SHIFTING ON TO LOCAL GOVERNMENT

File Number: C2.1.7

Attachments:

1. ATT A - COST SHIFTING 2023 REPORT SUMMARY AND HIGHLIGHTS_LGNSW
2. ATT B - COST SHIFTING 2023 FULL REPORT

CSP Objective: Collaborative wealth building (strong, diverse and resilient local economy)

Budget:

RECOMMENDATION

That Council:

1. Receive and note the findings of the Local Government NSW (LGNSW) Cost Shifting Report for the 2021/2022 financial year
2. Endorse that the LGNSW Cost Shifting Report be placed on Council's website so that our communities can access it
3. Endorse that Council write to the Premier, the NSW Treasurer and the NSW Minister for Local Government seeking that they urgently seek to address these costs through a combination of regulatory reform, budgetary provision and appropriate funding.

RESOLUTION 008/24

Moved: Cr Howell

Seconded: Cr Kenah

That Council:

1. Receive and note the findings of the Local Government NSW (LGNSW) Cost Shifting Report for the 2021/2022 financial year
2. Endorse that the LGNSW Cost Shifting Report be placed on Council's website so that our communities can access it
3. Endorse that Council write to the Premier, the NSW Treasurer and the NSW Minister for Local Government seeking that they urgently seek to address these costs through a combination of regulatory reform, budgetary provision and appropriate funding.

THE MOTION WAS CARRIED

Councillors,

The pressure on councils to continue to provide services of appropriate standard to our communities is now extraordinary.

The unrelenting growth of cost shifting to councils, coupled with rate pegging, is increasingly eroding any possibility of financially sustainable local government and risking the capacity of councils to deliver tailored, grassroots services to their communities and properly deliver and maintain vital local infrastructure.

Alarmingly, the latest research commissioned by Local Government NSW (LGNSW) shows that the increase in cost shifting has been accelerated by various NSW Government policies.

As shown in the latest cost shifting report produced by independent consultants Morrison Low on behalf of LGNSW for the 2021/2022 financial year (www.lgnsw.org.au/costshifting), an amount of \$1.36 billion of expense has been passed on to councils to fund. This is an increase of \$540 million since the last report from the 2017/2018 financial year and represents lost services, lost opportunity and lost amenity for all our residents and businesses. A summary of the report is available at Attachment A with the full report at Attachment B.

On average, this represents an additional cost of \$460.67 for every ratepayer across the state.

With councils having to fund this ongoing subsidy for the State Government each and every year it means our communities get less or go without. They go without better roads, they go without better parks, they go without important community services that only councils provide, and they and their ratepayers are effectively paying hidden taxes to other levels of government.

Councillors, our communities deserve better and this must stop. Prior to the most recent state election the then Minns Opposition wrote to LGNSW acknowledging that cost shifting had undermined the financial sustainability of the local government sector.

Now in 2024, it is important to councils and communities that the NSW Government urgently seek to address cost shifting through a combination of regulatory reform, budgetary provision and appropriate funding.

As a result I move the following:

That Council:

1. Receive and note the findings of the Local Government NSW (LGNSW) Cost Shifting Report for the 2021/2022 financial year.
2. Endorse that the LGNSW Cost Shifting Report be placed on Council's website so that our communities can access it.
3. Endorse that Council write to the Premier, the NSW Treasurer and the NSW Minister for Local Government seeking that they urgently seek to address these costs through a combination of regulatory reform, budgetary provision and appropriate funding.

9 MOTIONS/QUESTIONS WITH NOTICE**9.1 NOTICE OF MOTION - EXPANSION OF THE COUNCILLORS' SECTION ON COUNCIL'S WEBSITE****File Number: C2.8.1****Mover: Cr Phillip Diprose****Attachments: 1. Att 1 - Notice of Motion re Councillor Details on WSC website****CSP Objective: Shire assets and services delivered effectively and efficiently****Budget: Baseline Operational Budget. Guidance is sought from Council's General Manager in calculating an estimate of the cost of implementation.****MOTION**Motion 1

That the format of the Councillors' section of Council's website be expanded slightly to allow for the following additional information for each Councillor:

1. Contact phone number
2. Memberships of various Council committees and delegate roles for external forums.

Motion 2

That each Councillor be given the option of having their own or no phone number shown on the Councillors' section of Council's website.

Motion 3

That the Councillors' section of Council's website be subsequently updated to include each Councillor's nominated Contact phone number (where applicable) and memberships of their respective Council committees and delegate external forums.

RESOLUTION 009/24**Moved: Cr Diprose****Seconded: Cr McKellar**Motion 1

That the format of the Councillors' section of Council's website be expanded slightly to allow for the following additional information for each Councillor:

1. Contact phone number
2. Memberships of various Council committees and delegate roles for external forums.

Motion 2

That each Councillor be given the option of having their own or no phone number shown on the Councillors' section of Council's website.

Motion 3

That the Councillors' section of Council's website be subsequently updated to include

each Councillor's nominated Contact phone number (where applicable) and memberships of their respective Council committees and delegate external forums.

THE MOTION WAS CARRIED UNANIMOUSLY

SUPPORTING COMMENTS

Extract of the Minutes of Council's Ordinary Meeting of 15 March 2018:

NOTICE OF MOTIONS

1. Councillors Contacts for Website, A3.15.5

I hereby give notice of the following motion at the March 2018 Council Meeting:

"that each Councillor's contact details, committee memberships and photograph be included on Weddin Shire Council's website".

Comments: Inclusion of the above on Council's website will send a positive message to the community that we are all readily approachable.

Signed: Cr Phillip Diprose

318 RESOLVED: Cr Diprose and Cr Parlett that each Councillor's contact details, committee memberships and photograph be included on Weddin Shire Council's website.

For various reasons the above resolution (2018/318) was only partially implemented. Approval and implementation of the 3 proposed Motions will result in completion of the Resolution from 2018 whilst at the same time taking into account advice received from our general Manager that some councillors do not want their personal phone numbers listed on Council's website for privacy or other reasons.

Implementation will also provide direction to staff in respect of what information they can provide to anyone seeking councillor contact information.

From a 'big-picture' perspective these collective NoM's fall within the broader categorisation of enhancing communication and access to the community and other parties.

Each Councillor's Council email address is already listed on Council's website. It is not proposed that this change.

STAFF COMMENTS

Council Officers have started a Council Committee section on the website and will add this information tailored to the individual Councillors as the business operations allows it. As per motion 2, Council Officers will upload information as instructed by each individual Councillors following this meeting.

10 GENERAL MANAGER REPORTS**10.1 ANNUAL CODE OF CONDUCT STATISTICS TO THE OFFICE OF LOCAL GOVERNMENT**

File Number: C2.4.1

Author: General Manager

Authoriser: General Manager

Attachments: 1. ATT 1 - Code of Conduct Statistics Report 01/09/2022 - 31/08/2023

CSP Objective: Democratic and engaged community supported by efficient internal systems

Precis: The Annual Code of Conduct Statistics have been submitted to the Office of Local Government for the reporting period 1 September 2022 to 31 August 2023.

Budget: Nil.

RECOMMENDATION

That Council notes, for information only, the annual Code of Conduct Complaints statistics for the reporting period 1 September 2022 to 31 August 2023 as contained in this report.

RESOLUTION 010/24

Moved: Cr Frame

Seconded: Cr Kenah

That Council notes, for information only, the annual Code of Conduct Complaints statistics for the reporting period 1 September 2022 to 31 August 2023 as contained in this report.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

The purpose of this report is to inform Council of the Code of Conduct statistics for complaints made about Councillors or the General Manager for the reporting period 1 September 2022 to 31 August 2023, as required by the *Procedures for Administration of the Model Code of Conduct for Local Councils in NSW*.

BACKGROUND

Council adopted its current Code and Procedures, based on the *Model Code of Conduct* and the *Procedures for the Administration of the Model Code of Conduct* at its Ordinary Council Meeting held on 15 September 2022. The *Model Code of Conduct* requires the Complaints Coordinator from each Council to report on a range of complaint statistics to the Council and the Office of Local Government within three months of the end of September each year (Clauses 11.1 and 11.2 of the Procedures).

ISSUES AND COMMENTS

During the reporting period, one (1) Code of Conduct complaint relating to a Councillor was received. The complaint was investigated by a conduct reviewer.

The Annual Code of Conduct Statistics were lodged to the Office of Local Government (OLG) on 22 December 2023. Council has fulfilled its obligation to submit this within the reporting timeframe.

POLICY/LEGAL IMPLICATIONS

Under the *Local Government Act 1993*, Council is required to comply with its obligations in respect of Code of Conduct complaints and associated reporting requirements. The production of this report meets the Council's obligations and ensures that operations comply with Council's policy requirements.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial or resourcing implications arising from this report. However as required to be reported by the *Model Code of Conduct*, the total cost of dealing with code of conduct complaints within the reporting period made about Councillors and the General Manager, including staff costs, was \$15,455.

INTERNAL/EXTERNAL CONSULTATION

The annual statistics were undertaken in consultation with the Complaints Coordinator.

CONCLUSION

Council has complied with its obligation to provide the annual statistics to the Office of Local Government, noting that one (1) complaint was received during the reporting period.

10.2 REPORTING ON THE PROVISION OF EXPENSES AND FACILITIES TO COUNCILLORS

File Number:

Author: Executive Assistant to the General Manager

Authoriser: General Manager

Attachments: 1. ATT 1 - Weddin Shire Council Councillor Expenses and Facilities Report | 1 July 2023 - 31 December 2023

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis: As per reporting requirements, provision of expenses and facilities to Councillors tabled

Budget:

RECOMMENDATION

That Council

1. Note the information contained within this report.
2. Note the Councillor Expenses Report for the period 1 July 2023 – 31 December 2023 will be published in full on Council's website.

RESOLUTION 011/24

Moved: Cr Frame

Seconded: Cr Best

That Council

1. Note the information contained within this report.
2. Note the Councillor Expenses Report for the period 1 July 2023 – 31 December 2023 will be published in full on Council's website.

THE MOTION WAS CARRIED

AMENDMENT**MOTION**

Moved: Cr Cook

Seconded: Cr Diprose

That Council

1. Note the information contained within this report.

2. Note the Councillor Expenses Report for the period 1 July 2023 – 31 December 2023 will be published in full on Council's website.
3. That Council include the information that is back dated to when the policy came in to effect

THE AMENDMENT WAS PUT AND LOST

PURPOSE

As per the Weddin Shire Councillor Expenses and Facilities Policy 1.3.17, Council will report on the provision of expenses and facilities to Councillors as required in the *Local Government Act 1993* and Local Government Regulations. Detailed reports on the provision of expenses and facilities to Councillors will be publically tabled at a Council meeting every six (6) months and published in full on Council's website. These reports will include expenditure summarised by individual Councillor and as a total for all Councillors.

BACKGROUND

The Weddin Shire Councillor Expenses and Facilities Policy 1.3.17 ('Policy') was adopted on 17 November 2022, reference to clause 13 Reporting which stipulates:

13.1 Council will report on the provision of expenses and facilities to Councillors as required in the Act and Regulations.

13.2 Detailed reports on the provision of expenses and facilities to Councillors will be publically tabled at a Council meeting every six (6) months and published in full on Council's website. These reports will include expenditure summarized by individual Councillor and as a total for all Councillors.

As such, I am tabling the Weddin Shire Councillors 'Councillor Expenses Report' for the period 1 July 2023 – 31 December 2023 see Attachment A.

ISSUES AND COMMENTS

As there is no Ordinary Council Meeting held in January each year, the earliest opportunity to table the Councillor Expenses Report for the reporting period 1 July – 31 December is in the February Ordinary Council Business Papers.

The Councillor Expenses Report for the reporting period 1 January – 30 June will be tabled at the July Ordinary Council Meeting.

POLICY/LEGAL IMPLICATIONS

As per the reporting requirements of the provision of expenses and facilities to Councillors as required in the *Local Government Act 1993* and Local Government Regulations.

FINANCIAL/RESOURCE IMPLICATIONS

Nil

INTERNAL/EXTERNAL CONSULTATION

Internal consultation with the Finance Team.

A Memo from the General Manager was distributed to Councillors on 18 January 2024 regarding the reporting requirements.

CONCLUSION

That Council note the report and note that the Councillor Expenses Report for the period 1 July 2023 – 31 December 2023 will be published on Council's website.

**10.3 DELIVERY PROGRAM AND OPERATIONAL PLAN (ACTIONS ONLY)
PROGRESS REPORT**

File Number:

Author: Executive Assistant to the General Manager

Authoriser: General Manager

Attachments: 1. ATT 1 - Update on Council's Delivery Program and Operational Plan to 31 December 2023

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis: An update on Council's Delivery Program and Operational Plan (Actions only)

Budget: Nil

For Information:

The Integrated Planning and Reporting (IP&R) framework was first issued by the Office of Local Government in 2010. As part of the IP&R Framework, Council must develop the Community Strategic Plan, which is the highest level of strategic planning undertaken by Council, with a ten year plus timeframe.

After each Council election, a four-year Delivery Program of activities is derived from the Community Strategic Plan and progressively implemented during the term of Council.

Each year, a 12-month Operational Plan is derived from the four-year Delivery Program and implemented by Council, and Monitoring and Reporting on the four-year and 12-month plan's progress are conducted at regular intervals and at the end of each year in an Annual Report.

The Delivery Program provides the mechanism where those components of the community's strategic objectives and strategies that Council takes responsibility for, are translated into actions. The delivery is a Statement of Commitment to the community from each newly elected Council.

It was a mandatory requirement under the *Local Government Act 1993* (now repealed s.404 (5)) that the General Manager provide progress reports to Council with respect to the principal activities detailed in the Delivery Program, at least every six (6) months. Although the part of the legislation has been repealed on 20 August 2021, it is good practice to provide Council a progress report to allow an oversight of the progress made to date.

Council received a progress update through its Annual Report to 30 June 2023.

For Council's information, progress report of Council's Operational Plan in alignment to the Delivery Program as at 31 December 2023 is attached.

10.4 ADOPTION OF CALL OUT RESPONSE POLICY**File Number:****Author:** Acting WHS Officer**Authoriser:** General Manager**Attachments:** 1. ATT 1 - Weddin Shire Council Call Out Response Policy
2. ATT 2 - Weddin Shire Council Response Policy_tracked**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** The Call out Response Policy has been exhibited and the final policy is provided for Council's adoption**Budget:****RECOMMENDATION**

That Council

1. Note the information contained in this report.
2. Adopt the Call out Response Policy

RESOLUTION 012/24

Moved: Cr McKellar

Seconded: Cr Howell

That Council

1. Note the information contained in this report.
2. Adopt the Call out Response Policy

THE MOTION WAS CARRIED UNANIMOUSLY**PURPOSE**

To ensure the Weddin Shire Council has consistent and strong internal controls around responding to emergencies and to manage the expectations of staff and management involved in emergency Call out response. To ensure expedient, coordinated, appropriately resourced, and safe responses to road and road-related incidents across the Weddin Shire during business hours, outside of standard work hours, on weekends and public holidays.

BACKGROUND

Weddin Shire Council provides a critical public service to residents of the Weddin Shire through reactive and planned maintenance of roads, infrastructure, stormwater assets, and through the provision of support to Transport for New South Wales (TfNSW) and Emergency Services (ES) such as NSW Police.

The nature of these services necessitates the availability and coordination of Weddin Shire Council workers outside of standard working hours to ensure that roads, infrastructure and stormwater assets remain safe and usable for residents and other road users and to ensure that TfNSW and ES have appropriate assistance at any time of the day or night.

Infrastructure Services manage the out of hours availability and coordination of staff and resources through the Call out Response roster.

Call out response may also occur within business hours.

ISSUES AND COMMENTS

The objectives of this Policy are to:

- Establish principles around Weddin Shire Council's Call out and emergency situation(s) that are a result or will result in a direct impact on public health and safety and/or Council's infrastructure, where immediate action is required of Council.
- Apply principles of work health and safety (WHS) management and risk management when responding to call out emergencies to make safe hazards relating to council assets.
- Establish a Call out response team to respond to hazards identified by service requests from the general public, council staff, Transport for NSW and emergency services.
- Establish a reasonably practicable timeframe for the treatment of identified hazards having regard to the resources available.
- Establish balance and equity between staff involved in the delivery of the service, whilst also ensuring that staff are appropriately trained and skilled to deal with the unique demands associated with the emergency response function.
- Establish a system to record and document the hazards and remediation undertaken.

POLICY/LEGAL IMPLICATIONS

The Policy is a local policy that supports the following legislation:

Work Health & Safety Act 2011

Work Health & Safety Regulation 2017

Roads Act 1993

Civil Liability Act 2002

Companion Animals Act 1998

Local Government Act 1993

Local Government (General) Regulation 2021

Local Government State Award 2023

FINANCIAL/RESOURCE IMPLICATIONS

The Call out response function is an existing service performed by Council and forms part of Council's contract with Transport for NSW. This policy has been drafted to support the work already undertaken by Council. It is expected that this policy will assist in managing the Council's resources and provide structure around managing the financial and resources involved with Call out response management. Additional costs and resources are not expected, outside what is already budgeted.

INTERNAL/EXTERNAL CONSULTATION

The preliminary draft Emergency Response Policy was consulted with a work group of workers that are involved and participate in, and attend Call outs for the Council. It was recommended that the draft policy be placed on Exhibition for a period of 49 days inviting submissions from the community to factor in the holiday period.

The Draft Policy was consulted with Council's workforce, through the WHS and Staff Consultative Committee and messages placed on employee payslips and hard copies provided in communal areas.

The Draft Policy was placed on public display and the final version (Attachment 1) reflects the comments received.

There was only one submission from the Council Acting WHS Officer that requested the Policy name be changed from Emergency Response Policy to Call Out Response Policy.

The reason for the change is that in accordance with Division 4 of the WHS Regulation 2017, the organisation has a duty to prepare, maintain and implement emergency plans with emergency response procedures. The previous Draft Emergency Response Policy name conflicts with the WHS legislative requirement and therefore it is the only recommended change.

CONCLUSION

That Council supports the adoption of the new Call Out Response Policy, noting the policy is a living document as incident response and legislation requirements are ever changing. By adopting the policy, Council will ensure they have consistent and strong internal controls around responding to Call out's and to manage the expectations of staff and management involved in Call Out Response.

10.5 AMEND COUNCILLOR EXPENSES AND FACILITIES POLICY**File Number: C2.4.10****Author: Executive Assistant to the General Manager****Attachments:**
1. ATT 1 - Draft Councillor Expenses and Facilities Policy-tracked
2. ATT 2 - Adopted_1.6.17_Councillor Expenses and Facilities Policy**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** To provide Council proposed amended Councillor Expenses and Facilities Policy for review**Budget:** \$ Nil to be sourced from**RECOMMENDATION**

That:

- a) Council note the information contained in this report.
- b) Council note the proposed amendments in the Councillor Expenses and Facilities Policy.
- c) Council resolves to adopt the Policy 1.6.18 Councillor Expenses and Facilities Policy.

RESOLUTION 013/24

Moved: Cr Frame

Seconded: Cr Diprose

That:

- a) Council note the information contained in this report.
- b) Council note the proposed amendments in the Councillor Expenses and Facilities Policy.
- c) Council resolves to adopt the Policy 1.6.18 Councillor Expenses and Facilities Policy

THE MOTION WAS CARRIED UNANIMOUSLY**PURPOSE**

The purpose of this report is to provide Council with an amended Councillor Expenses and Facilities Policy in track changes – see Attachment 1, for Council's adoption.

BACKGROUND

In November 2022, Council adopted the Policy 1.6.17 'Councillor Expenses and Facilities Policy', resolution 301/22 at Attachment 2.

The Office of Local Government's (OLG's) policy template for the payment of expenses and provision of facilities to mayors and councillors was used to develop the adopted policy.

The adopted Policy referenced monetary amounts, rates and allowances for the 2022/2023 financial year and did not take into consideration the annual amendments by the Local Government Remuneration Tribunal, the Australian Taxation Office or the NSW Crown Employees Award. In addition, the policy review date was set for August 2025, at least three (3) years since its adoption.

The amended policy attached, has been amended in track, to have the monetary rates referred to each agencies website rather than stipulated for each financial year. This will allow for the policy to be reviewed every three (3) years and enables the document to stay relevant for a longer period.

ISSUES AND COMMENTS

The policy has been updated to remove references to the rates for a set financial year, and instead has made reference to the rates to the relevant agencies website.

Under section 253(3) of the *Local Government Act 1993*, allows the Council to not give public notice of a proposed amendment to its policy for the payment of expenses or provisions of facilities if the Council is of the opinion that the proposed amendment is not substantial.

Advice from the Office of Local Government considered that the proposed amendments were not substantial and therefore did not require public exhibition.

POLICY/LEGAL IMPLICATIONS

The amendments to this policy are not substantial but necessary for Council's compliance with the *Local Government Act 1993* and Council's policy register will be updated accordingly upon adoption of the Councillor Expenses and Facilities Policy.

The updated information enables reference to the current Local Government Remuneration Tribunal and the Australian Taxation Office information.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial or resource implications arising from the amendment of the policy.

INTERNAL/EXTERNAL CONSULTATION

The Office of Local Government were consulted on the proposed amendment who advised that the policy would require a council resolution for amendment, and, that Council did not need to invite public submissions where the Council is of the opinion that the proposed amendment is not substantial.

CONCLUSION

Council's policy Councillor Expenses and the provision of facilities to Councillors has been updated to align with the Office of Local Government's recommended template for all NSW councils.

10.6 RESOLUTION REGISTER

File Number: C2.3.3
Author: Executive Assistant to the General Manager
Authoriser: General Manager
Attachments: 1. ATT 1 - Resolution Register as at 8 February 2024
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis:
Budget:

RECOMMENDATION

That Council note the attached Resolution / Action Register as at 8 February 2024.

RESOLUTION 014/24

Moved: Cr Kenah

Seconded: Cr Howell

That Council note the attached Resolution / Action Register as at 8 February 2024.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To provide Council with an update on the current outstanding Resolution Register action items, as at 8 February 2024.

11 CORPORATE SERVICES REPORTS**11.1 DRAFT DATA BREACH RESPONSE POLICY****File Number:****Author:** IT Officer**Attachments:** 1. Draft Data Breach Response Policy**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** To present to Council a new Draft Data Breach Response Policy**Budget:** Nil**RECOMMENDATION**

That Council

1. Note the information contain in this report
2. Note the draft Data Breach Response Policy
3. Place the draft Data Breach Response Policy as attached to this report, on Public Exhibition for a period of 28 days for the purpose of inviting submissions from the community.
4. The Director of Corporate Services present a further report to Council with all submissions received at the conclusion of the Public Exhibition period for Council's further consideration and adoption of the policy. Or in the event that no submissions are received during the exhibition period, Council formally adopt the Policy, without changes, as a policy of Council.

RESOLUTION 015/24

Moved: Cr McKellar

Seconded: Cr Best

That Council

1. Note the information contain in this report
2. Note the draft Data Breach Response Policy
3. Place the draft Data Breach Response Policy as attached to this report, on Public Exhibition for a period of 28 days for the purpose of inviting submissions from the community.
4. The Director of Corporate Services present a further report to Council with all submissions received at the conclusion of the Public Exhibition period for Council's further consideration and adoption of the policy. Or in the event that no submissions are received during the exhibition period, Council formally adopt the Policy, without changes, as a policy of Council

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

Council has a responsibility to maintain the security of confidentially of its data it holds. The purpose of the Draft Data Breach Response Policy is to provide comprehensive guidelines for Council on adhering to the Mandatory Notifiable Data Breach Scheme as stipulated under Part 6A of the *Privacy and Personal Information Protection Act 1998* (PIIP Act).

With these guidelines staff will be able to identify, report, and manage data breaches effectively, ensuring that our response aligns with the legal requirements set forth by the NSW Mandatory Notification of Data Breach (MNDB) scheme.

BACKGROUND

The Draft Data Breach Response Policy has been formulated in response to the amendments to the *Privacy and Personal Information Protection Act 1998*, focusing specifically on the Mandatory Notifiable Data Breach Scheme. This is a new policy.

The Draft Data Breach Response Policy is designed to work in harmony with existing Cyber Security initiatives, providing clear guidelines and procedures for responding to data breaches, thereby enhancing our commitment to safeguarding personal and sensitive data.

ISSUES AND COMMENTS

Amendments to the *Privacy and Personal Information Protection Act 1998* state that Council is required to have a public facing Data Breach Response Policy as well as a Public Register of Eligible data breaches.

This new policy ensure Council is complying with these amendments.

POLICY/LEGAL IMPLICATIONS

Council and its users have a responsibility to comply with relevant laws around Privacy and Personal Information.

The Policy relates to the following legislation:

- Privacy and Personal Information Protection Act 1998
- Privacy and Personal Information Protection Regulation 2019 (NSW)
- State Records Act 1998 (NSW)
- Weddin Shire Council Policy For Records Management

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial implications relating to this policy.

INTERNAL/EXTERNAL CONSULTATION

The preliminary draft Cyber Security Policy was consulted with Council's General Manager and IT Officer. Other council policies were reviewed in order to develop the policy. It is recommended that the draft policy be placed on Public Exhibition for a period of 28 days inviting submissions from the community. The Draft Policy will be consulted with Council's workforce, through the WHS and Staff Consultative Committee and message placed on employees' payslips and hard copies provided in communal areas.

CONCLUSION

Council is required to adopt and have a policy that specifies how Council handles a breach of its internal data. This also ensures staff have a comprehensive outline of what is required

in case of a breach of Councils data. The policy must comply with these requirements. The Draft Policy provides an opportunity for public exhibition and consultation.

11.2 COMMUNITY SUPPORT APPLICATION | GRENFELL RSL SUB-BRANCH | GRENFELL ANZAC DAY COMMEMORATIONS

File Number: C1.1.3
Author: Executive Assistant to the General Manager
Authoriser: General Manager
Attachments: 1. COMMUNITY SUPPORT APPLICATION | GRENFELL RSL SUB-BRANCH | 2024 ANZAC DAY COMMEMORATIONS
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis:
Budget: \$1,000 to be sourced from Community Support Vote

RECOMMENDATION

That Council:

1. Support the event and provide in-kind support for traffic control services for the 2024 ANZAC Day Commemorative Services events.

RESOLUTION 016/24

Moved: Cr Best

Seconded: Cr Parlett

That Council:

1. Support the event and provide in-kind support for traffic control services for the 2024 ANZAC Day Commemorative Services events.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To report to Council on a Community Support Application from the Grenfell RSL Sub-Branch.

BACKGROUND

The Grenfell RSL Sub-Branch are requesting the Council provide traffic control services for the 2024 Grenfell ANZAC Day Commemorative Services. Traffic control is required for the March Pass and the Main Service, being conducted along Main Street Grenfell NSW and the Grenfell Memorial Park.

ISSUES AND COMMENTS

There are no direct issues or comments.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications.

FINANCIAL/RESOURCE IMPLICATIONS

The in-kind support is estimated at \$1,000.

COMMUNITY PROJECT APPLICATIONS 2024 FINANCIAL YEAR						
Organisation	Event	Request	Resolution	Forecast Amount	Type (Hire, In-kind, donation)	Actual Amount
Caragabal Country Club	Caragabal Sheep Races	Coolroom	143/23	\$ 805.00	Hire/In-kind	\$ 805.00
Caragabal Country Club	Caragabal Sheep Races	Bollards/Mesh	143/23	\$ 32.00	Hire/In-kind	\$ 32.00
20230803 - GIVE - Giving Individuals Value Everyday	R U OK Day & World Suicide Prevention Day	Catering & Resources	175/23	\$ 1,000.00	Donation	\$ 1,000.00
20230808 - Grenfell Christian Bookshop Inc	Rebate of 25% on rates	Rate rebate	176/23	\$ 422.56	Donation	\$ 422.56
20230810 - Grenfell Jockey Club	Henry Lawson Loaded Dog Handicap - 23 September 2023	Coolroom Bins Bin liners Coolroom	174/23	\$ 333.00	In-kind	\$ 333.00
20230810 - Grenfell Jockey Club	Henry Lawson Loaded Dog	Donation	174/23	\$ 200.00	Donation	\$ 200.00
20230817 - Weddin Shire Council	Clare Hunt Civic Reception		161/23	\$ 1,000.00	Hire/In-kind	\$ 1,000.00
20230821 - Weddin Community Native Nursery	Rebate of 25% on rates	Donation	203/23	\$ 383.86	Donation	\$ 383.86
20230821 - Grenfell RSL Sub-Branch	2023 Remembrance Day Commemorative Service	Traffic Control for Event	199/23	\$ 1,000.00	In-kind	\$ 1,000.00
20230822 - Gunyah Craft Shop Inc	Rebate of Rates	Rate rebate	201/23	\$ 480.56	Donation	\$ 480.56
20230829 - Grenfell P.A.H & I Association Inc.	Waiver or Reduction to Sewerage Rates	Waiver or Reduction to Sewerage Rates	200/23	\$ 1,425.00	Donation	\$ 1,425.00
20230908 - Grenfell P.A.H & I Association Inc.	Grenfell Team Sorting - 14 & 15 October 2023	2 portable toilets 10 garbage bins Bin Liners Cool Room hire	202/23	\$ 701.00	Hire/In-kind	\$ 701.00

20230912 - Cargo 2 Grenfell	Fundraiser Walk March 2024	2 Traffic Controllers 2 vehicles 1 Portalo	204/23	\$ 885.00	\$500 Donation in lieu of request + in-kind portalo	\$ 885.00
20240115 - Cargo 2 Grenfell	Fundraiser Walk March 2023	Donation	314/22	\$ 500.00	\$500 donation	\$ 500.00
20231031 - Henry Lawson High School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Grenfell Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Saint Joseph;s Primary School Grenfell	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Quandialla Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Caragabal Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Greenethorpe Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00

20231107 - Grenfell Racecourse Land Manager	Request for waiver of DA Fees and Charges	Donation	262/23	\$ 897.00	Donation	\$ 897.00
20231027 - Quandialla Soldiers' Memorial Hall Association	Completion of flooring	Donation	263/23	\$ 1,500.00	Donation	\$ 1,500.00
20231130 - Grenfell Lions Club	Community Christmas Carnival	Use of Vaughn Park Otto Bins + Liners Barricades to block Melyra St Toilets to remain open until 10:00pm Gate open in Cross Street Power Box access in Melyra St	291/23	\$ 800.00	Hire/In-kind	\$ 800.00
20231120 - Quandialla Swimming Club	Annual Swimming Carnival	Coolroom for 5 x days	285/23	\$ 805.00	Hire/In-kind	\$ 805.00
20240105 - Grenfell RSL Sub-Branch	Grenfell 2024 ANZAC Day Commemorative Dawn Service	In-kind Traffic control		\$ 1,000.00	In-Kind Traffic Management	\$ 1,000.00
20240111 - Grenfell RSL Sub-Branch	Grenfell 2024 ANZAC Day Commemorative March Pass and Main Service	In-kind Traffic control		\$ 1,000.00	In-Kind Traffic Management	\$ 1,000.00
Total				\$ 15,769.98		\$ 15,769.98
Budget				\$ 25,000.00		\$ 25,000.00

INTERNAL/EXTERNAL CONSULTATION

Internal consultation with Infrastructure Services team.

CONCLUSION

The ANZAC Commemorative Events are supported by Council each year, there is budget available as outlined above; it is recommended that Council adopt the recommendation as presented.

11.3 COMMUNITY SUPPORT APPLICATION | GRENFELL RSL SUB-BRANCH | GRENFELL ANZAC DAY DAWN SERVICE

File Number: C1.1.3

Author: Executive Assistant to the General Manager

Authoriser: General Manager

Attachments: 1. COMMUNITY SUPPORT APPLICATION | GRENFELL RSL SUB-BRANCH | 2024 ANZAC DAY DAWN SERVICE

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis:

Budget: \$1,000 to be sourced from Community Support Vote

RECOMMENDATION

That Council:

1. Support the 2024 Dawn Service Event and provide in-kind support for traffic control services.

RESOLUTION 017/24

Moved: Cr Frame

Seconded: Cr Kenah

That Council:

1. Support the 2024 Dawn Service Event and provide in-kind support for traffic control services.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To report to Council on a Community Support Application from the Grenfell RSL Sub-Branch.

BACKGROUND

The Grenfell RSL Sub-Branch are requesting the Council provide traffic control services for the 2024 Grenfell ANZAC Day Commemorative Services. Traffic control is required for the 2024 Grenfell ANZAC Day Commemorative Dawn Service being conducted at the Grenfell Memorial Park.

ISSUES AND COMMENTS

There are no direct issues or comments.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications.

FINANCIAL/RESOURCE IMPLICATIONS

The in-kind support is estimated at \$1,000.

COMMUNITY PROJECT APPLICATIONS 2024 FINANCIAL YEAR						
Organisation	Event	Request	Resolution	Forecast Amount	Type (Hire, In-kind, donation)	Actual Amount
Caragabal Country Club	Caragabal Sheep Races	Coolroom	143/23	\$ 805.00	Hire/In-kind	\$ 805.00
Caragabal Country Club	Caragabal Sheep Races	Bollards/Mesh	143/23	\$ 32.00	Hire/In-kind	\$ 32.00
20230803 - GIVE - Giving Individuals Value Everyday	R U OK Day & World Suicide Prevention Day	Catering & Resources	175/23	\$ 1,000.00	Donation	\$ 1,000.00
20230808 - Grenfell Christian Bookshop Inc	Rebate of 25% on rates	Rate rebate	176/23	\$ 422.56	Donation	\$ 422.56
20230810 - Grenfell Jockey Club	Henry Lawson Loaded Dog Handicap - 23 September 2023	Coolroom Bins Bin liners Coolroom	174/23	\$ 333.00	In-kind	\$ 333.00
20230810 - Grenfell Jockey Club	Henry Lawson Loaded Dog	Donation	174/23	\$ 200.00	Donation	\$ 200.00
20230817 - Weddin Shire Council	Clare Hunt Civic Reception		161/23	\$ 1,000.00	Hire/In-kind	\$ 1,000.00
20230821 - Weddin Community Native Nursery	Rebate of 25% on rates	Donation	203/23	\$ 383.86	Donation	\$ 383.86
20230821 - Grenfell RSL Sub-Branch	2023 Remembrance Day Commemorative Service	Traffic Control for Event	199/23	\$ 1,000.00	In-kind	\$ 1,000.00
20230822 - Gunyah Craft Shop Inc	Rebate of Rates	Rate rebate	201/23	\$ 480.56	Donation	\$ 480.56
20230829 - Grenfell P.A.H & I Association Inc.	Waiver or Reduction to Sewerage Rates	Waiver or Reduction to Sewerage Rates	200/23	\$ 1,425.00	Donation	\$ 1,425.00
20230908 - Grenfell P.A.H & I Association Inc.	Grenfell Team Sorting - 14 & 15 October 2023	2 portable toilets 10 garbage bins Bin Liners Cool Room hire	202/23	\$ 701.00	Hire/In-kind	\$ 701.00

20230912 - Cargo 2 Grenfell	Fundraiser Walk March 2024	2 Traffic Controllers 2 vehicles 1 Portalo	204/23	\$ 885.00	\$500 Donation in lieu of request + in-kind portalo	\$ 885.00
20240115 - Cargo 2 Grenfell	Fundraiser Walk March 2023	Donation	314/22	\$ 500.00	\$500 donation	\$ 500.00
20231031 - Henry Lawson High School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Grenfell Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Saint Joseph;s Primary School Grenfell	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Quandialla Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Caragabal Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Greenethorpe Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00

20231107 - Grenfell Racecourse Land Manager	Request for waiver of DA Fees and Charges	Donation	262/23	\$ 897.00	Donation	\$ 897.00
20231027 - Quandialla Soldiers' Memorial Hall Association	Completion of flooring	Donation	263/23	\$ 1,500.00	Donation	\$ 1,500.00
20231130 - Grenfell Lions Club	Community Christmas Carnival	Use of Vaughn Park Otto Bins + Liners Barricades to block Melyra St Toilets to remain open until 10:00pm Gate open in Cross Street Power Box access in Melyra St	291/23	\$ 800.00	Hire/in-kind	\$ 800.00
20231120 - Quandialla Swimming Club	Annual Swimming Carnival	Coolroom for 5 x days	285/23	\$ 805.00	Hire/in-kind	\$ 805.00
20240105 - Grenfell RSL Sub-Branch	Grenfell 2024 ANZAC Day Commemorative Dawn Service	In-kind Traffic control		\$ 1,000.00	In-Kind Traffic Management	\$ 1,000.00
20240111 - Grenfell RSL Sub-Branch	Grenfell 2024 ANZAC Day Commemorative March Pass and Main Service	In-kind Traffic control		\$ 1,000.00	In-Kind Traffic Management	\$ 1,000.00
Total				\$ 15,769.98		\$ 15,769.98
Budget				\$ 25,000.00		\$ 25,000.00

INTERNAL/EXTERNAL CONSULTATION

Internal consultation with Infrastructure Services team.

CONCLUSION

The ANZAC Day Commemorative Dawn Service is supported by Council each year, there is budget available as outlined above; it is recommended that Council adopt the recommendation as presented.

11.4 RATES AND CHARGES COLLECTIONS - JANUARY 2024

File Number: A3.4.3
Author: Rates Clerk
Authoriser: Director Corporate Services
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: January 2024, monthly report on the rates and charges collection.
Budget: Nil

RECOMMENDATION

That Council note the information update on rates and charges collection for January 2024.

RESOLUTION 018/24

Moved: Cr Diprose
 Seconded: Cr Frame

That Council note the information update on rates and charges collection for January 2024.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

The purpose of this report is for Council to be updated with the most recent information pertaining to its rates and charges collections – as applicable to the month of January 2024.

BACKGROUND

The monthly report provides Council information on the rates and charges collection. It was noted in the preparation of the Draft Annual Financial Statement for the 2022-2023 period that the rates and annual charges outstanding percentage was higher than the desired benchmark at 10.51% at 30 June 2023. There are a number of reasons for the higher ratio, including a halt to outstanding rates collection during COVID-19.

ISSUES AND COMMENTS

The annual rate charges are set out within Council’s 2023/24 Operational Plan and the following provides a summary at 31 January 2024.

	31 January 2024	31 January 2023
Rates and Charges	\$ 2,723,511.55	\$ 2,517,337.38
Total	\$ 2,723,511.55	\$ 2,517,337.38

	31 Jan 2024	31 Jan 2023
Rates/Charges in arrears as at 30 June 2023	\$ 387,037.04	\$ 368,537.15
Rates/Charges levied & adjustments for 2023/24	\$ 4,524,387.46	\$ 4,116,939.65
Pension Concession – Granted with Annual Levy	(\$ 138,418.78)	(\$ 137,926.00)
Amount collected as at 31 January 2024	\$ 2,723,511.55	\$ 2,517,337.78

	LAST REPORT TO COUNCIL		THIS MONTH TO COUNCIL	
	30 Nov 2023	30 Nov 2022	31 Jan 2024	31 Jan 2023
Arrears, Instalment 1 & 2 Outstanding	\$ 761,073.67	-	\$ 518,489.08	-
Instalment 3 Outstanding	\$ 790,734.04	-	\$ 717,052.61	-
Instalment 4 Outstanding	\$ 811,978.70	-	\$ 799,402.15	-
Total Rates and Charges to be Collected	\$ 2,363,786.41	\$ 2,159,131.68	\$ 2,049,494.17	\$ 1,830,213.02

The amount levied for rates and charges for 2023/2024 includes the current year’s annual rates and charges and any interest added since the date the rates notices were issued. The amount received as of 31 January 2024 includes receipts for both arrears and current year’s amounts outstanding.

It should be noted that the rates and charges 2023/2024 levied amount is reduced by the pensioner concession of \$138,418.78; reducing the amount of income derived from these rates and charges. Of this concession, Council’s contribution is 45%, which represents an amount of \$62,288.45.

Council has submitted a claim for the 55%, which was due on 1 October 2023.

Debt Recovery Agency

During the month of January 2024 Council has been liaising with Council’s Debt Recovery Agency, updating and monitoring 58 active files down from 61 active files since October.

All fees relating to recovery of outstanding rates and charges are allocated to the individual rate assessments.

POLICY/LEGAL IMPLICATIONS

Council staff comply with the directions provided by Council’s suite of policies that govern this function of Council. The collection of rates does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Rate payers are afforded several opportunities to contact Council and make suitable arrangements regarding outstanding amounts.

FINANCIAL/RESOURCE IMPLICATIONS

Council has engaged the Council's Debt Recovery Agency and monitoring 58 active files. This does come at a collection cost to Council. There are no direct financial implications arising from this report. However, it needs to be acknowledged that post Covid-19 along with the additional increase in the cost of living could have an impact on Council's ability to collect rates and charges

INTERNAL/EXTERNAL CONSULTATION

This report is a monthly report to Council.

CONCLUSION

Council is focused on outstanding rates collection that will be undertaken in a sensitive and timely manner.

11.5 COMMUNITY SUPPORT APPLICATION | GRENFELL GOANNAS SENIOR LEAGUE FOOTBALL CLUB

File Number: C1.1.3
Author: Executive Assistant to the General Manager
Authoriser: General Manager
Attachments: 1. ATT 1 - COMMUNITY SUPPORT APPLICATION | GRENFELL GOANNAS SENIOR LEAGUE FOOTBALL CLUB
CSP Objective: Culturally rich, vibrant and inclusive community
Precis: Council has received a Community Support Application from the Grenfell Goannas Senior League Football
Budget: \$1,000.00 IN-KIND – COMMUNITY SUPPORT VOTE

RECOMMENDATION

That Council provides support to the Grenfell Goannas Senior League Football by providing a \$500.00 donation for the 2024 Grenfell Poker Run.

RESOLUTION 019/24

Moved: Cr Diprose
 Seconded: Cr McKellar

That Council provides support to the Grenfell Goannas Senior League Football by providing a \$500.00 donation for the 2024 Grenfell Poker Run

.THE MOTION WAS CARRIED UNANIMOUSLY

AMENDMENT

Moved: Cr McKellar
 Seconded: Cr Frame

That Council provides support to the Grenfell Goannas Senior League Football by providing a \$500.00 donation for the 2024 Grenfell Poker Run.

**THE AMENDMENT WAS CARRIED
 THE AMENDMENT BECOMES THE MOTION**

PURPOSE

To report to Council on the request from the Grenfell Goannas Senior League Football Club for the donation of \$1,000.00 for the 2024 Grenfell Poker run.

BACKGROUND

The Grenfell Goannas Senior League Football Club conduct the Grenfell Poker Run each year. The Poker Run is having it's ten year anniversary this year. The event is run through Grenfell, Wombat, Boorowa, Koorawatha and Greenethorpe before returning to Grenfell.

Each year the club hire a coach to ferry non-riders along the run. A quote has been obtained from Loaders for \$1,400.00 hire for this year. The Grenfell Goannas are seeking a donation from Council to assist with the hire of the coach.

ISSUES AND COMMENTS

The Goannas have made a small increase to the registration fee for the 2024 Poker Run to cover additional costs. The Goannas do not have a lot of sponsorship and do not want to ask local businesses who are already doing it tough to support the event.

POLICY/LEGAL IMPLICATIONS

There are no direct implications arising from this report.

FINANCIAL/RESOURCE IMPLICATIONS

There is currently funds available in the Community Support Vote to support the request, please see below:

COMMUNITY PROJECT APPLICATIONS 2024 FINANCIAL YEAR

Organisation	Event	Request	Resolution	Forecast Amount	Type (Hire, In-kind, donation)	Actual Amount
Caragabal Country Club	Caragabal Sheep Races	Coolroom	143/23	\$ 805.00	Hire/In-kind	\$ 805.00
Caragabal Country Club	Caragabal Sheep Races	Bollards/Mesh	143/23	\$ 32.00	Hire/In-kind	\$ 32.00
20230803 - GIVE - Giving Individuals Value Everyday	R U OK Day & World Suicide Prevention Day	Catering & Resources	175/23	\$ 1,000.00	Donation	\$ 1,000.00
20230808 - Grenfell Christian Bookshop Inc	Rebate of 25% on rates	Rate rebate	176/23	\$ 422.56	Donation	\$ 422.56
20230810 - Grenfell Jockey Club	Henry Lawson Loaded Dog Handicap - 23 September 2023	Coolroom Bins Bin liners Coolroom	174/23	\$ 333.00	In-kind	\$ 333.00
20230810 - Grenfell Jockey Club	Henry Lawson Loaded	Donation	174/23	\$ 200.00	Donation	\$ 200.00
20230817 - Weddin Shire Council	Clare Hunt Civic Reception		161/23	\$ 1,000.00	Hire/In-kind	\$ 1,000.00
20230821 - Weddin Community Native Nursery	Rebate of 25% on rates	Donation	203/23	\$ 383.86	Donation	\$ 383.86
20230821 - Grenfell RSL Sub-Branch	2023 Remembrance Day Commemorative Service	Traffic Control for Event	199/23	\$ 1,000.00	In-kind	\$ 1,000.00
20230822 - Gunyah Craft Shop Inc	Rebate of Rates	Rate rebate	201/23	\$ 480.56	Donation	\$ 480.56
20230829 - Grenfell P.A.H & I Association Inc.	Waiver or Reduction to Sewerage Rates	Waiver or Reduction to Sewerage Rates	200/23	\$ 1,425.00	Donation	\$ 1,425.00
20230908 - Grenfell P.A.H & I Association Inc.	Grenfell Team Sorting - 14 & 15 October 2023	2 portable toilets 10 garbage bins Bin Liners Cool Room hire	202/23	\$ 701.00	Hire/In-kind	\$ 701.00

20230912 - Cargo 2 Grenfell	Fundraiser Walk March 2024	2 Traffic Controllers 2 vehicles 1 Portaloo	204/23	\$ 885.00	\$500 Donation in lieu of request + In-kind portaloo	\$ 885.00
20240115 - Cargo 2 Grenfell	Fundraiser Walk March 2023	Donation	314/22	\$ 500.00	\$500 donation	\$ 500.00
20231031 - Henry Lawson High School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Grenfell Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Saint Joseph;s Primary School Grenfell	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Quandialla Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Caragabal Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Greenethorpe Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231107 - Grenfell Racecourse Land Manager	Request for waiver of DA Fees and Charges	Donation	262/23	\$ 897.00	Donation	\$ 897.00
20231027 - Quandialla Soldiers' Memorial Hall Association	Completion of flooring	Donation	263/23	\$ 1,500.00	Donation	\$ 1,500.00
20231130 - Grenfell Lions Club	Community Christmas Carnival	Use of Vaughn Park Otto Bins + Liners Barricades to block Melyra St Toilets to remian open until 10:00pm Gate open in Cross Street Power Box access in Melyra St	291/23	\$ 800.00	Hire/In-kind	\$ 800.00
20231120 - Quandialla Swimming Club	Annual Swimming Carnival	Coolroom for 5 x days	285/23	\$ 805.00	Hire/In-kind	\$ 805.00
20240105 - Grenfell RSL Sub-Branch	Grenfell 2024 ANZAC Day Commemorative	In-kind Traffic control		\$ 1,000.00	In-Kind Traffic Management	\$ 1,000.00

20240111 - Grenfell RSL Sub-Branch	Grenfell 2024 ANZAC Day Commemorative March Pass and Main Service	In-kind Traffic control		\$ 1,000.00	In-Kind Traffic Management	\$ 1,000.00
20240205 - Grenfell Picnic Race Club	Grenfell Picnic Races 13 April 2024	Cool room hire - in kind bogie axle Cool Room Hire in-kind single axle \$500 donation Garbage Bins x 16 Portaloos x 4 aluminium furniture		\$3,846.00	Hire in kind + donation	\$3,846.00
20240205 - Grenfell Goannas Senior League Football Club	Grenfell Poker Run	Donation		\$1,000	Donation	\$1,000
			Total	\$ 20,615.98		\$ 20,615.98
			Budget	\$ 25,000.00		\$ 25,000.00
			Budget Remaining	\$ 4,384.02		\$ 4,384.02

INTERNAL/EXTERNAL CONSULTATION

Consultation has occurred with the Finance team to ensure relevant budget is available.

CONCLUSION

Council has received a Community Support Application from the Grenfell Goannas Senior League Football Club for a donation of \$1,000.00 to go towards the hire of the coach. It is recommended that Council support this request.

11.6 STATEMENT OF BANK BALANCES

File Number: 11.4
Author: Rates Clerk
Authoriser: Director Corporate Services
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Statement of Bank Balances as at 31/01/2024
Budget: NIL

RECOMMENDATION

That Council notes the information provided.

RESOLUTION 020/24

Moved: Cr Frame
 Seconded: Cr Best

That Council notes the information provided.

THE MOTION WAS CARRIED

BANK BALANCES AS AT 31 JANUARY 2024

Bank Account	
Westpac	\$1,338,933.29
Short Term Deposits	
CBA	\$8,000,000.00
Total	\$9,338,933.29

TERM DEPOSITS

Below is a summary of Term Deposits for 2024 showing interest earned and interest rates of current investments.

11.7 LIBRARIAN'S REPORT | OCTOBER 2023 - JANUARY 2024

File Number: C2.8.15
Author: Executive Assistant to the General Manager
Authoriser: General Manager
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: To provide Council with Library statistics for the period October 2023 to January 2024.
Budget: NIL

RECOMMENDATION

That Council note the information contained within this report.

RESOLUTION 021/24

Moved: Cr McKellar
Seconded: Cr Howell

That Council note the information contained within this report.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To provide Council with the Library Statistics for the period October 2023 to January 2024.

STATISTICS

CIRCULATION	<ul style="list-style-type: none"> • 390 over 96 days <ul style="list-style-type: none"> ▪ Including 0 inter-library loans
LIBRARY VISITS	<ul style="list-style-type: none"> • 459 <ul style="list-style-type: none"> ▪ 16 x Phone enquiries ▪ 12 x Reference enquiries ▪ 8 x Internet Desktop ▪ 6 x Internet Wi-Fi ▪ 0 x Kids Games ▪ 0 x Word ▪ 4 x eResources
SOCIAL MEDIA	<ul style="list-style-type: none"> • 1057 x Facebook visits • 525 x Facebook followers • 70 x Instagram followers
BAG DELIVERY HOUSEBOUND	<ul style="list-style-type: none"> • 32 deliveries <ul style="list-style-type: none"> ▪ 8 x October 2023 ▪ 8 x November 2023 ▪ 8 x December 2023 ▪ 8 x January 2024
COST RECOVERY ACTIVITIES	<ul style="list-style-type: none"> • From December 2023 to current <ul style="list-style-type: none"> ▪ Photocopying/printing \$94.25 + \$75.50 ▪ Scan & Email \$10.00 + \$5.00 ▪ Lamination \$4.00 ▪ Disk Cleaning \$0.00 ▪ Library Bag \$0.00
INTERLIBRARY LOANS	<ul style="list-style-type: none"> • 0 x requests
MEMBERS	<ul style="list-style-type: none"> • Registrations as at 1 February 2024 = 840 <ul style="list-style-type: none"> ▪ 380 x Adult ▪ 11 x Housebound ▪ 8 x Institutions ▪ 72 x Junior ▪ 308 x Seniors ▪ 61 x Young Adults • 19 x New Registrations <ul style="list-style-type: none"> ▪ 12 x Adults ▪ 7 x Seniors
ADDITIONS OF STOCK	<ul style="list-style-type: none"> • 348 x new items • 115 x donated items <ul style="list-style-type: none"> ▪ Valued at \$2,757.38 ▪ 86 x Large Print ▪ 7 x toys ▪ 76 x Magazines ▪ 95 x DVDs ▪ 17 x Junior Fiction ▪ 54 x Fiction ▪ 12 x Board Books ▪ 1 x Young Adult DVD ▪ 86 x Non-Fiction ▪ 3 x Paperback ▪ 4 x Youth Adult Fiction ▪ 22 x Talking Books
DELETION OF STOCK	<ul style="list-style-type: none"> • 302 x items valued at \$4,089.47
DISCRETIONARY SPENDING AS AT 1 FEBRUARY 2024	<ul style="list-style-type: none"> • Book Vote 2023/2024: \$24,969 Committed. This includes standing orders set up for this year. • Magazines: \$2,923.00 Committed

Story Box Library

Site Access:	October	November	December	January
	0	1	0	1

Indyreads

	October	November	December	January
Loans:	3	10	5	3
Reservations:	2	3	0	0
Users:	55	71	21	22

BorrowBox

October	eAudiobooks	EBooks
Circulation:	63	79
Reservations:	24	30
Stock:	8966	17363
Users:	154	154

November	eAudiobooks	EBooks
Circulation:	73	94
Reservations:	32	31
Stocks:	9085	17371
Users:	155	155

December	eAudiobooks	EBooks
Circulation:	66	75
Reservations:	23	18
Stocks:	9174	17328
Users:	157	157

January	eAudiobooks	EBooks
Circulation:	65	62
Reservations:	33	18
Stocks:	10476	18062
Users:	157	157

OTHER

- The library collaborated with Bayside Council Libraries, and Weddin Shire Library received three (3) boxes of assorted Fiction and Non Fiction titles for free, which were added to our collections to the value of \$667.87.
- Ordering and Processing of new stock has continued.
- There was a delay of ordering specific stock, but that issue has now been resolved.
- The usual programming of posts on Facebook and Instagram has continued and updates to the website has continued.
- We have had quite a few school holiday activities being held at The Grenfell Library and the high attendance for the programs were welcoming. This will continue in the near future.
- There are new programs being introduced this year, so far the attendance for these have been good, this will continue for this year.

**11.8 COMMUNITY SUPPORT APPLICATION | GRENFELL PICNIC RACE CLUB INC.
| GRENFELL PICNIC RACES**

File Number:	C1.1.3
Author:	Arts and Tourism Officer
Authoriser:	General Manager
Attachments:	1. ATT 1 COMMUNITY SUPPORT APPLICATION GRENFELL PICNIC RACE CLUB INC.
CSP Objective:	Culturally rich, vibrant and inclusive community
Precis:	Council has received a Community Support request from Grenfell Picnic Race Club Inc.
Budget:	\$3,846.00 In Kind/ Donation from the Community Support Vote.

RECOMMENDATION

That Council provides support to the Grenfell Picnic Race Club Inc. by providing a \$500.00 donation & In Kind support to the total value of \$3,846.00 for the Grenfell Picnic Races.

RESOLUTION 022/24

Moved: Cr Frame

Seconded: Cr Diprose

That Council provides support to the Grenfell Picnic Race Club Inc. by providing a \$500.00 donation & In Kind support to the total value of \$3,846.00 for the Grenfell Picnic Races.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To report to Council on the request from Grenfell Picnic Race Club Inc. for a donation and in-kind support to conduct the 2024 Grenfell Picnic Races on 13 April 2024.

BACKGROUND

Grenfell Picnic Races are an annual Grenfell event bringing hundreds of visitors to Grenfell. Grenfell Picnic Race Club Inc has requested a financial donation and in kind support to conduct the Picnic Race Day as they have done in the past.

This is a major event on the Grenfell calendar and brings hundreds of people into Grenfell, many of whom stay overnight and book accommodation, eat meals at cafes, hotels and restaurants and inject valuable resources into Grenfell. Activity has been acknowledged by Council on Australia Day and featured in an issue of Country Living Magazine.

ISSUES AND COMMENTS

Noting the request for the \$500 cash donation and the breakdown of costs for the other in-kind request are as at:

- Cool Room (Bogie axle) hire x 3 days \$805.00

- Cool room (single axle) hire x 3 days \$565.00
- Garbage Bins x 16 @ \$20/ea \$320.00
- Port A Loos x 4 \$1,250.00
- Transportation of cool rooms, toilets & garbage bins \$214.50
- Collection use & return of aluminium furniture \$191.50
- Total \$3,346.00**

POLICY/LEGAL IMPLICATIONS

No policy or legal implications

FINANCIAL/RESOURCE IMPLICATIONS

There is currently funds available in the Community Support Vote to support the request, please see below:

COMMUNITY PROJECT APPLICATIONS 2024 FINANCIAL YEAR						
Organisation	Event	Request	Resolution	Forecast Amount	Type (Hire, In-kind, donation)	Actual Amount
Caragabal Country Club	Caragabal Sheep Races	Coolroom	143/23	\$ 805.00	Hire/In-kind	\$ 805.00
Caragabal Country Club	Caragabal Sheep Races	Bollards/Mesh	143/23	\$ 32.00	Hire/In-kind	\$ 32.00
20230803 - GIVE - Giving Individuals Value Everyday	R U OK Day & World Suicide Prevention Day	Catering & Resources	175/23	\$ 1,000.00	Donation	\$ 1,000.00
20230808 - Grenfell Christian Bookshop Inc	Rebate of 25% on rates	Rate rebate	176/23	\$ 422.56	Donation	\$ 422.56
20230810 - Grenfell Jockey Club	Henry Lawson Loaded Dog Handicap - 23 September 2023	Coolroom Bins Bin liners Coolroom	174/23	\$ 333.00	In-kind	\$ 333.00
20230810 - Grenfell Jockey Club	Henry Lawson Loaded	Donation	174/23	\$ 200.00	Donation	\$ 200.00
20230817 - Weddin Shire Council	Clare Hunt Civic Reception		161/23	\$ 1,000.00	Hire/In-kind	\$ 1,000.00
20230821 - Weddin Community Native Nursery	Rebate of 25% on rates	Donation	203/23	\$ 383.86	Donation	\$ 383.86
20230821 - Grenfell RSL Sub-Branch	2023 Remembrance Day Commemorative Service	Traffic Control for Event	199/23	\$ 1,000.00	In-kind	\$ 1,000.00
20230822 - Gunyah Craft Shop Inc	Rebate of Rates	Rate rebate	201/23	\$ 480.56	Donation	\$ 480.56
20230829 - Grenfell P.A.H & I Association Inc.	Waiver or Reduction to Sewerage Rates	Waiver or Reduction to Sewerage Rates	200/23	\$ 1,425.00	Donation	\$ 1,425.00
20230908 - Grenfell P.A.H & I Association Inc.	Grenfell Team Sorting - 14 & 15 October 2023	2 portable toilets 10 garbage bins Bin Liners Cool Room hire	202/23	\$ 701.00	Hire/In-kind	\$ 701.00

20230912 - Cargo 2 Grenfell	Fundraiser Walk March 2024	2 Traffic Controllers 2 vehicles 1 Portaloo	204/23	\$ 885.00	\$500 Donation in lieu of request + In-kind portaloo	\$ 885.00
20240115 - Cargo 2 Grenfell	Fundraiser Walk March 2023	Donation	314/22	\$ 500.00	\$500 donation	\$ 500.00
20231031 - Henry Lawson High School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Grenfell Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Saint Joseph's Primary School Grenfell	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Quandialla Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231102 - Caragabal Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00

20231102 - Greenethorpe Public School	Presentation Day	Donation	261/23	\$ 100.00	Donation	\$ 100.00
20231107 - Grenfell Racecourse Land Manager	Request for waiver of DA Fees and Charges	Donation	262/23	\$ 897.00	Donation	\$ 897.00
20231027 - Quandialla Soldiers' Memorial Hall Association	Completion of flooring	Donation	263/23	\$ 1,500.00	Donation	\$ 1,500.00
20231130 - Grenfell Lions Club	Community Christmas Carnival	Use of Vaughn Park Otto Bins + Liners Barricades to block Melyra St Toilets to remain open until 10:00pm Gate open in Cross Street Power Box access in Melyra St	291/23	\$ 800.00	Hire/In-kind	\$ 800.00
20231120 - Quandialla Swimming Club	Annual Swimming Carnival	Coolroom for 5 x days	285/23	\$ 805.00	Hire/In-kind	\$ 805.00
20240105 - Grenfell RSL Sub-Branch	Grenfell 2024 ANZAC Day Commemorative Dawn Service	In-kind Traffic control		\$ 1,000.00	In-Kind Traffic Management	\$ 1,000.00
20240111 - Grenfell RSL Sub-Branch	Grenfell 2024 ANZAC Day Commemorative March Pass and Main Service	In-kind Traffic control		\$ 1,000.00	In-Kind Traffic Management	\$ 1,000.00
20240205 - Grenfell Picnic Race Club	Grenfell Picnic Races 13 April 2024	Cool room hire - in kind bogie axle Cool Room Hire in-kind single axle \$500 donation Garbage Bins x 16 Portaloos x 4 aluminium furniture		\$3,846.00	Hire in kind + donation	\$3,846.00
20240205 - Grenfell Goannas Senior League Football Club	Grenfell Poker Run	Donation		\$1,000	Donation	\$1,000
			Total	\$ 20,615.98		\$ 20,615.98
			Budget	\$ 25,000.00		\$ 25,000.00
			Budget Remaining	\$ 4,384.02		\$ 4,384.02

INTERNAL/EXTERNAL CONSULTATION

Consultation has occurred with the Finance team to ensure relevant budget is available.

CONCLUSION

Council has received a Community Support Application from Grenfell Picnic Race Club Inc. for the Grenfell Picnic Races. It is recommended Council supports Grenfell Picnic Race Club Inc with a Donation & In Kind support as requested.

12 INFRASTRUCTURE SERVICES REPORTS

12.1 INFRASTRUCTURE WORKS REPORT

File Number: C2.8.16
Author: Acting Director Infrastructure Services
Authoriser: General Manager
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Infrastructure Works Report
Budget: NIL

RECOMMENDATION

That:

Council receive and note the information provided on infrastructure works completed in December 2023 and January 2024 and planned works for February 2024.

RESOLUTION 023/24

Moved: Cr Howell
Seconded: Cr Frame

That:

Council receive and note the information provided on infrastructure works completed in December 2023 and January 2024 and planned works for February 2024.

THE MOTION WAS CARRIED UNANIMOUSLY

EXECUTIVE SUMMARY

The following information is to update Councillors and the community on matters associated with construction and maintenance from the Infrastructure Division (Roads, Parks and Gardens, Sewerage and Plant for works, Urban Services and Weeds) undertaken in December 2023 and January 2024 and planned works for February 2024.

NATURAL DISASTERS

The Weddin Local Government Area has been impacted by a number of wet weather events and Natural Disaster declared events. When a Natural Disaster event is declared for Local Government areas, this means emergency repairs (to make safe only) are required to be completed within three (3) months of the declaration date.

Subsequent reconstruction works are a further claim that Council must apply to the NSW Government for approval and funding. In addition to this, a number of construction and

maintenance projects scheduled have been impacted by weather, resourcing of staff, contractors and supplies.

Summary of events and progress of Storm Emergency Work:

AGRN - Event	Phase - Package	\$ Value	Status
987 - 9 November 2021	EW	\$539,000	Approved, payment received.
1001 - 5 January 2022 onwards	EW	\$233,000	Approved, payment received.

AGRN - Event	Phase - Package	\$ Value	Status
1030 - 4 August 2022 onwards	EW	\$184,777.81	<ul style="list-style-type: none"> - Council provided all the remaining photographic evidence. - Finalise claim submitted to TfNSW (16 Oct 2023).
1034 - 14 September 2022 onwards	EW	\$719,993.85	<ul style="list-style-type: none"> - Council provided all the remaining photographic evidence. - Finalise claim submitted to TfNSW (16 Oct 2023).
1034 - 14 September 2022 onwards	EPA-RW - P1 MGW	\$1,129,634 (including variation) for 80% completed works. Additional scope not approved by TfNSW.	<ul style="list-style-type: none"> - Mary Gilmore Way - \$1.129m submitted to TfNSW. - Additional area sent to TfNSW not approved. - Council to proceed with final seal from RERRF Money subject to approval.
1034 - 14 September 2022 onwards	EPA-RW - P2 General Works	TBC	<ul style="list-style-type: none"> - DCPM submitted scope of work to TfNSW for approval. - Scope includes: <ul style="list-style-type: none"> o Unsealed roads (non-priority) o Tree & vegetation clearing - Roads included are: <ul style="list-style-type: none"> • Abbots Lane • Adams Lane • Adams Lane North • Adelargo Road • Andersons Road • Arramagong Road • Back Piney Range Road • Bald Hills Road • Beazleys Lane • Bembricks Lane • Berendebba Lane • Bewleys Road • Bimbi-Caragabal Road • Caragabal-Quandialla Road • Bobelar Lane • Campbells Lane • Clay Pit Road • Dixons Lane • Dunkleys Lane • Eualdrie Road • Eves Lane • Gerrybang Road • Gerrybang Road-II

AGRN - Event	Phase - Package	\$ Value	Status
			<ul style="list-style-type: none"> • Gibraltar Rocks Road • Goodes Lane • Grants Lane • Grimms Lane • Hancock-Flinns Road • Hancock-Williams Road • Hazells Road • Healys Road • Heathcotes Lane • Holy Camp Road • Kangaroooby Road • Major West Road • McCanns Lane • McDonalds Lane • Melyra Street • Napiers Road • O'Loughlins Lane • Peaks Creek Road • Piney Range Hall Road • Pinnacle Road • Reeves Lane • Sandy Creek Road • South Street • Taylors Road • Yambira Road
1034 - 14 September 2022 onwards	EPA-RW - P3 Priority Patches	\$8,828,278	<ul style="list-style-type: none"> - \$8.8m submitted, subject to TfNSW review. Tender submission submitted to TfNSW for upper limit approval. - Tendering and negotiations with TfNSW are completed regarding the upper limit for the package. Waiting for final approval from TfNSW before issuing purchase order to selected contractor on each road. - Scope includes: <ul style="list-style-type: none"> ○ Deaths Lane (80% completed by Council's own crew as Deaths Lane was unsafe) ○ Henry Lawson Way - Young ○ Henry Lawson Way - Forbes ○ Driftway Road ○ Morangarell Road ○ Quandialla-Caragabal Road
1034 - 14 September 2022 onwards	EPA-RW - P4 - North Patching	\$7,053,249.65	<ul style="list-style-type: none"> - With TfNSW for approval (31 Oct 2023) - Roads included in the package are:

AGRN - Event	Phase - Package	\$ Value	Status
			<ul style="list-style-type: none"> ○ Adelargo Road ○ Bald Hills Road - East West Ballendene ○ Bewleys Road ○ Goodes Lane ○ Gooloogong Road (MR237) ○ Hunters Road ○ Keiths Lane ○ Mortray Road ○ Muncks Lane ○ Piney Range Hall Road ○ Sandy Creek Road
<p>1034 - 14 September 2022 onwards</p>	<p>EPA-RW - P5 - South Patching</p>	<p>TBC</p>	<ul style="list-style-type: none"> - DCPM Submitted scope of works to TfNSW for approval. - Scope of works include: <ul style="list-style-type: none"> ○ Back Piney Range Road ○ Berrys Road ○ Bimbi-Quandialla Road ○ Bimbi-Thuddungra Road ○ Bland Road ○ Edward Square, Greenethorpe ○ Eualdrie Road ○ Gambarra Road ○ Gerrybang Road ○ Gooloogong Road (R096/MR237) ○ Greenethorpe-Bumbaldry Road ○ Greenethorpe-Koorawatha Road ○ Grenfell Street ○ Holy Camp Road ○ landra Road ○ James Street ○ Martins Lane ○ Melyra Street ○ Murrays Lane ○ Newton Street ○ Nowlans Road ○ Old Forbes Road ○ Sale Street ○ Second Street ○ South Street ○ Talbot Street ○ Third Street ○ Tyagong Creek Road

AGRN - Event	Phase - Package	\$ Value	Status
			<ul style="list-style-type: none"> ○ Wirega-Greenethorpe Road
1034 - 14 September 2022 onwards	EPA-RW - P6 - Priority Unsealed	\$1,941,823	<ul style="list-style-type: none"> - Waiting for final approval from TfNSW. Negotiations are ongoing for finalising heavy formation and light formation grading unit rates. - Scope includes medium and heavy formation grading. - Roads included are: <ul style="list-style-type: none"> ○ Arramagong Road ○ Bald Hills Road ○ Barkers Road East ○ Barkers Road North ○ Gannons Lane ○ Lynchs Road ○ Maddens Lane ○ McCanns Lane ○ Napiers Road ○ Nealons Lane ○ Reeves Lane
1034 - 14 September 2022 onwards	EPA-RW - P7 - Drain Cleaning	TBC	<ul style="list-style-type: none"> - Council providing scope and photos. - Once all other packages are approved, Council will begin with scope of work.
1034 - 14 September 2022 onwards	EPA-RW - P7 - Sinking Culverts	TBC	<ul style="list-style-type: none"> - Council providing scope and photos. - Once all other packages are approved, Council will begin with scope of work.

STATE ROADS

All 2023/24 RMCC Contract documentation has been completed.

Council has received the original approved 2023/24 Routine Maintenance Annual Program (RMAP) from TfNSW.

Newell Highway

- A work order for shoulder repair on asphalt sections of the Newell Highway has been received. Council commenced this work on 11 December 2023. Due to site variations, additional material and personal resources were required. This triggered an additional draft work order to be submitted to TfNSW to ensure the job could be completed. All earthworks were completed on 24 January 2024 with the sealing part of work scheduled for February.
- Line marking on the September 2023 Heavy Patches was completed in December.

- Tenders for stabilisation and bitumen seal programs went out via 'Vendor Panel' on 17 November 2023 for 21 days. These were evaluated and the successful tenderers were submitted to and accepted by Council at the 17 January 2024 Extraordinary Meeting.
- RMCC team are putting together the first packages for the 'Order of Services' to go out to tenderers in February 2024.
- Traffic control work to be undertaken by Council's own works staff under the required G Registration to carry out work on State Roads.

Mid Western Highway

- Routine maintenance continues.
- September 2023 Heavy Patching Program line mark completed in December 2023.
- Tenders for stabilisation and bitumen seal programs went out via 'Vendor Panel' on 17 November 2023 for 21 days. These were evaluated and the successful tenderers were submitted to and accepted by Council at the 17 January 2024 Extraordinary Meeting.
- RMCC team is putting together the first packages for the 'Order of Services' to go out to tenderers early February 2024.
- Murrays Bridge Guardrail Extension Work Order was received and Contractors documents are under review for work to commence in February 2024.
- Traffic control work to be undertaken by Council's own works staff under the required G Registration to carry out work on State Roads.
- For the RMCC works, refer to the separate report provided to Council.

MAJOR WORKS

Pullabooka Road Rehabilitation

- Council will commence drainage work on Pullabooka Road early in the New Year, which is funded through the Regional Local Roads Repair Program (RLRRP).

Greenethorpe-Koorawatha Road Rehabilitation

- Project under Fixing Local Roads Round three (3).
- The project involves the road length of 7.1km and Council has received funding for \$2.9M.
- Tree removal work has been completed.
- Pipes and culverts have been ordered and have arrived on site. Works have commenced on culvert extensions.
- Pavement works to commence in the New Year.

Nowlans Road Upgrade

- Project under Fixing Local Roads Round Four (4).

- The project involves the road length of 21.2km and Council has received funding for \$2.9M.
- Project planning work has commenced.
- Project work is expected to start in February 2024.
- Project works are expected to be completed by February 2025.

Arramagong Road Culvert Replacement

- Council has received the precast concrete box culvert cells at site.
- Creek bed is full of water.
- Council is planning to start construction works after Heathcotes Lane Culvert.

Heathcotes Lane Culvert Replacement

- Precast concrete box culverts have been installed.
- Concreting works have commenced, however due to the recent rain event this has held up these works.

Adelargo Road Culvert Replacement

- Project under Bridge Renewal Program (BRP) Round 5. The project involves replacing the existing culvert and installation of guardrails.
- 100% of the culvert work has been completed.
- Council has submitted the Post Completion Report (PCR) for payment of the final project cost.

Weddin Shire Road Entry Signs

- Approval has been received from TfNSW for installing signs within the road reserve of State Roads.
- Contractor has completed the geotechnical investigation.
- Contractor is currently doing a DBYD (service search) and foundation works almost complete.
- The Contractor, Armsign Pty Ltd have advised Council the signs will be constructed on site in February / March 2024.

Railway Walking Track

- Council staff will be constructing the walking track in January 2024 to be completed by March 2024.

Caragabal Shared Pathway

- Construction of the share pathway has commenced.

Grenfell Cemetery Amenities

- Council has accepted a quotation for the supply and construction for the supply and construction of the new amenities building.
- Council is in the process of submitting a DA modification for the amenities block.



Water Meter Installation According to Water NSW Requirement

- Supply and install water meter at two (2) locations: Caragabal (Lic. No: 70CA614170) and Bogolong Dam (Lic. No: 70CA614157) according to Water NSW requirement. J & G Bowerman was awarded this contract on 8 August 2023 for up to \$21,554.94.
- Council held a community consultation and awareness meeting in Caragabal Hall on Tuesday, 14 November 2023 regarding water meter installation.
- Site work will commence by December subject to availability of water meter with telemetry system and contractor availability.

FOOTPATH /KERB AND GUTTER WORKS

Third Street, Quandialla

- Procurement process is ongoing to select a suitable construction contractor for kerb and gutter replacement.
- Council has nominated the project under Regional and Local Roads Repair Program (RLRRP) which has been approved by TfNSW.

ROAD MAINTENANCE WORKS

Road maintenance works including pothole patching, vegetation management, gravel road maintenance and signage works have been undertaken in the past few months.

Maintenance Grading

Roads	Commencement	Completion
Morangarell Road	25/05/2023	Ongoing
Bewleys Road	22/06/2023	Ongoing
Quandialla-Caragabal Road	29/06/2023	Ongoing
Gerrybang Road	31/10/2023	Ongoing
Greenethorpe-Wirega Road	14/11/2023	Ongoing
Driftway Road (Section only)	5/12/2023	Ongoing
Deaths Lane (Section only)	6/11/2023	Ongoing

Maintenance Grading - Works Planned: 1 February - 29 February 2024

- Martins Lane
- Nealons Lane
- Brundah Hall Road
- Gannons Lane
- Hazell Road
- Maddens Lane
- Napiers Road
- Lynches Road
- Eves Lane

Gravel Re-sheeting

At this present time there is no re-sheeting happening as Council is attending to emergency road repairs.

PARKS AND RECREATION

The Parks and Gardens team are carrying out routine maintenance such as mowing, whipper snipping, tree trimming within sporting fields and the open space network.

Park Maintenance

- Mowing, weeding and whipper snipped in parks and garden areas
- Mowed and whipper snipped the cemetery grounds
- Mowed, weeded and whipper snipped Taylor Park
- Mowed and whipper snipped Vaughn Park
- Mowed and whipper snipped Proctor Park
- Mowed, weeded and whipper snipped Memorial Park
- Mowed and whipper snipped Rotary Park
- Mowed and whipper snipped Goodsell Park
- Mowed and whipper snipped SH6 Rest Stop
- Mowed, weeded and whipper snipped Rygate Square
- Mowed and whipper snipped Council Chambers
- Mowed and whipper snipped O'Briens Hill and Lookout
- Mowed, weeded and whipper snipped Endemic Garden
- Mowed, weeded and whipper snipped Sculpture Garden
- Mowed and whipper snipped Lawson Oval Top and Bottom
- Mowed, weeded and whipper snipped Henry Lawson's Birthplace
- Mowed and whipper snipped Railway Crossing on the Young Road
- Mowed and whipper snipped Warraderry Street Islands
- Mowed and whipper snipped Railway Free Camp (West Street)
- Mowed and whipper snipped Henry Lawson Way
- Mowed, weeded and whipper snipped Forbes Street Islands
- Mowed and whipper snipped West Street Dog Park
- Mowed and whipper snipped Company Dam Picnic Area
- Set sprinklers in Memorial Park
- Repaired water leak at Vaughn Park
- Replaced faulty irrigation pump in Taylor Park
- Repaired sprinkler system in Rotary Park
- Hedged the photinias at Camp Street Roundabout
- Weeded the daisies garden bed in Rygate Square

Town Maintenance

- Mulched all garden beds in Main Street
- Installation of irrigation in Main Street
- Checked and fixed sprinklers in Taylor Park as well as Memorial Park

- Whipper snipped around all islands on the road within the Grenfell town area
- Whipper snipped around guard railing
- Started tree lifting, whipper snipping and mowing in laneways

Village Maintenance

- Standard village maintenance of mowing in Greenethorpe, Caragabal and Quandialla
- Clearance of debris at Caragabal, Greenethorpe and Bimbi

PLANT REPORT

Plant Report			
Plant Number	Plant Description	Fault	Repairs
3957	Western Star	Rego repairs & service	All suspension bushes, shocks, full undercarriage service
3959	Tri Axle	Rego repairs	All suspension bushes, shocks, frame welding, lights mudflaps, ring pull bush
3958	Western Star	Rego service	Replace all suspension bushes, shocks, air dryer, full undercarriage service
3960	Tri Axle	Rego repairs	Suspension bushes, welding, lights, tyres
3952	Kenworth	Rego & service	Replace torque rods, driver's seat, full service
4110	Toro		Engine replacement
4116	Toro Mower		Replace deck pulleys, belts, engine service
2083	Nissan Patrol	Replace front brakes & wheel bearings	Service engine, driveline, replace tyres
3965	Garbage Truck	Service	Replace exhaust ass, repair all brakes, service
3961	Isuzu	Full service replace rear wheel bearings	Rego check
4106	Back Hoe	Starting fault	Check ignition wiring & repair
3962	Isuzu	Service	Full service & fit pull out tarp

Plant Report			
Plant Number	Plant Description	Fault	Repairs
3963	Isuzu	Brake unit	Fit red arc brake control
4095	John Deer	Service	Full service
4105 Grader	Caterpillar	Steering faults	Replace rear steer links
5200	Trailer	Service	Repack all wheel bearings
4113	Roller	A/C not working	Replace compressor
2097	Nissan	Service gear box faults	Full service
3958	Western Star	ADR 35	Replace air dryer & check valves
4095	John Deer	Steering	Replace broken hose ass
4107	Patch Truck	Blocked pipe	Remove, clean & test
3965	Garbage Truck	Tyres	Replace steer drive

Response to Quandialla Progress Association Service Request (4 Feb 2024)

The Quandialla and Caragabal localities have been impacted by the AGRN1030 and AGRN 1034 events. The roads in these regions form part of the packages submitted to TfNSW. These include priority packages 2, 3 and 5. Council is awaiting approval from TfNSW to commence the reconstruction works. The Mayor and General Manager are due to meet with the Minister for Regional Roads, Jenny Aitchison MP on 12 February 2024 to highlight the issues with the claims process and the need for upfront milestone payments. Until Council receives these approvals, we cannot commence.

BIOSECURITY

ACTIVITY	LOCATION
Administration	<ul style="list-style-type: none"> • Monthly report, mapping, BIS uploads, inspections and weeds loaded on Roam, email replies to relevant emails, review weed spraying program and plan of action, review relevant budget totals and review/reply service requests.
Public Awareness	<ul style="list-style-type: none"> • New merchandise arrived - handing out to raise weed awareness. • Planning new resident packs.
Mapping	<ul style="list-style-type: none"> • Weed information mapped, synced and uploaded to DPI. • Working on inputting data when drone is used. • Working with additional staff on using the new App. • Request to trial new App developed by Chartis Technology.
Meetings	<ul style="list-style-type: none"> • CWRWC at Condobolin. • WAP Operational at Condobolin. • Weddin Weeds Committee Meeting - 8 February 2024. • Weed Management Plans at Dubbo.
Training	<ul style="list-style-type: none"> • Training in Chartis Technology new weed App. • Procure to Pay Purchasing and Invoices Changes Training. • Cert III in Aviation (remote pilot) ongoing 12 months. • Continual in-house drone training.
Private Property Inspections	<ul style="list-style-type: none"> • Informal inspections using drone for training. • Information packages for landholders to receive during inspections or on request. • Authorisation update in progress.
Roadside Inspections and On-ground Control, if Required	<ul style="list-style-type: none"> • Continuous roadside inspections and control when required and environmental conditions allow.
Council Owned Land	<ul style="list-style-type: none"> • Council owned /managed vacant land, cemeteries, Grenfell and village areas.
TSR Inspections	<ul style="list-style-type: none"> • Stock Route Road, Driftway Road, Mortray Road, Forbes Road, Mary Gilmore Way, SH6, SH17.

ACTIVITY	LOCATION
Rail Inspections	<ul style="list-style-type: none"> • Caragabal, Quandialla areas.
Other High Risk Sites	<ul style="list-style-type: none"> • Cemetery, silos, camping areas, including National Parks and rest areas.
Sucker Control	<ul style="list-style-type: none"> • Sucker spraying ongoing, treated on sighting, when conditions allow. Road inspections to prioritise.
Biological Control	<ul style="list-style-type: none"> • Looking into trialling African Boxthorn Rust, Blackberry Rust and Bridal Creeper Rust and Leaf Hopper.
Other	<ul style="list-style-type: none"> • Mentoring staff members in Biosecurity.

13 ENVIRONMENTAL SERVICES REPORTS

13.1 DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES

File Number: T5
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Sustainable natural, agricultural and built environments
Precis: List of development application, construction certificate and complying development application determined during the period 1 December to 31 December 2023 & 1 January 2024 to 31 January 2024.
Budget: Nil

Background

Under s. 4.16 of the *Environmental Planning and Assessment Act 1979*, under delegated authority Council Officers can exercise the power to determine development applications and post consent certificates such as construction certificates and complying development certificates. The following provides a list of the development applications, complying development applications and construction certificate applications determined within the Weddin Shire during the month of December 2023 & January 2024.

Development Applications Determined by Council

The undermentioned applications were received and determined subject to specified conditions, by the Director Environmental Services under delegated authority:

December 2023				
DA NO.	Applicant	Construction	Value (\$)	Address
33/2023	CEO Design & Consult Pty Ltd	Signage	\$28,000	LOT: 13 DP: 750600 1-3 Third Street QUANDIALLA NSW 2721
34/2023	Mr PJ Rolls	Shed	\$7,000	LOT: 561 DP: 754578 63 Melyra Street GRENFELL NSW 2810
36/2023	Ms SL Butt	Fence	\$500	LOT: 520 DP: 754578 34 North Street GRENFELL NSW 2810
January 2024				
2/2024	Byrne Demolition	Demolition of existing single story building and associated sheds	\$0	LOT: 1 DP: 971145 39 Melyra Street GRENFELL NSW 2810

Complying Development Applications

The complying development certificate applications approved within the Shire in December 2023 & January 2024 by Council or any other Principal Certifiers.

December 2023				
CDC NO.	Applicant	Construction	Value (\$)	Address
CD 2/2023	Mr NJ Hockings	Swimming Pool	\$58,760	LOT: 203 DP: 754578 11 Manganese Road GRENFELL NSW 2810
January 2024				
CDC NO.	Applicant	Construction	Value (\$)	Address
NIL				

Construction Certificates

The undermentioned applications were determined by the Director Environmental Services under delegated authority:

December 2023			
CC NO.	Applicant	Construction	Address
26/2023	Mr JJ McCann	Shed	LOT: 9 DP: 1016394 36 Murrays Lane GRENFELL NSW 2810
36/2023	Ms SL Butt	Fence	LOT: 520 DP: 754578 34 North Street GRENFELL NSW 2810
January 2024			
CC NO.	Applicant	Construction	Address
Nil			

The undermentioned applications were determined by a Private Certifier:

January 2024			
CC NO.	Applicant	Construction	Address
24/2023	Mr Hector Johnson	Installation of Signage	LOT: 1 SEC: 4 DP: 758473 41 Camp Street GRENFELL NSW 2810

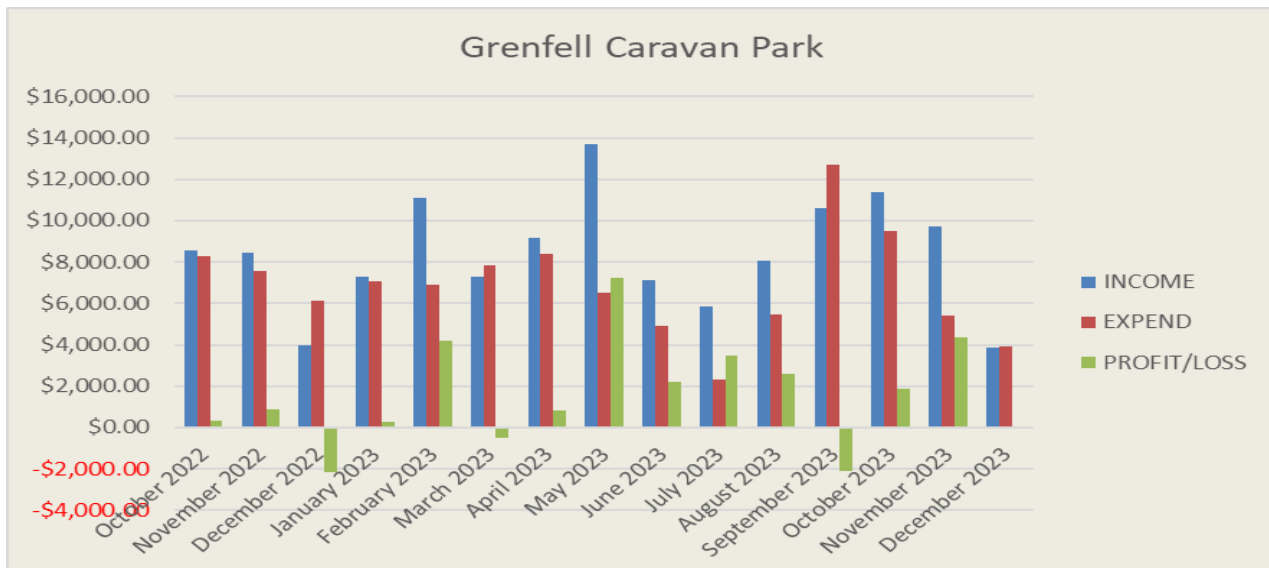
13.2 CARAVAN PARK OPERATION

File Number: P2.3.3
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Summary of Caravan Park operations during the second quarter of the financial year along with the month of January 2024.
Budget: Nil

The following provides a summary of the income and expenditure for the Grenfell Caravan Park for the second quarter of the 2023/2024 financial year and the month of January 2024.

MONTH	INCOME	EXPENDITURE	PROFIT/(LOSS)
October	\$11,356.32	\$9,508.18	\$1,848.14
November	\$9,740.76	\$5,385.95	\$4,354.81
December	\$3,842.29	\$3,924.97	(\$82.68)
January (until 29/1/24)	\$10,316.85	\$9,422.11	\$874.74

*Expenditure for October 2023 included a payment for electricity which was \$3,050.81.



Following a procurement process, a 12 month lease of the Caravan Park was issued to Gary Handcock on Monday 29th January 2024. Mr Handcock and his staff commenced operating the park on this date and will now be responsible for all bookings, cleaning, general maintenance and customer enquiries.

13.3 GRENFELL AQUATIC CENTRE

File Number: P2.3.1
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Culturally rich, vibrant and inclusive community
Precis: Operation of Grenfell Aquatic Centre
Budget: Nil

The following provides a summary of the attendance at the Grenfell Aquatic Centre during the second quarter of the 2023/24 financial year. The Centre opened on 2 October 2023.

October 2023

Total Attendance:	2110	School Usage:	28
Daily Average:	70	Other Usage:	687
Cash Attendance:	213 Child 105 Adult 28 Spectator	Season Ticket Sales:	
Season Ticket Attendance:	717 Child 718 Adult	Child:	5
		Adult:	8
		Family:	69
		Pensioner:	11

November 2023

Total Attendance:	4940	School Usage:	1749
Daily Average:	165	Other Usage:	1006
Cash Attendance:	214 Child 164 Adult 20 Spectator	Season Ticket Sales:	
Season Ticket Attendance:	872 Child 915 Adult	Child:	6
		Adult:	9
		Family:	15
		Pensioner:	9

December 2023

Total Attendance:	5168	School Usage:	1042
Daily Average:	167	Other Usage:	778
Cash Attendance:	488 Child 336 Adult 97 Spectator	Season Ticket Sales:	
Season Ticket Attendance:	1244 Child 1183 Adult	Child:	0
		Adult:	9
		Family:	8
		Pensioner:	2

13.4 QUANDIALLA SWIMMING CENTRE

File Number: P2.3.2
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Culturally rich, vibrant and inclusive community
Precis: Operation of Quandialla Swimming Centre
Budget: Nil

The following provides a summary of the attendance at the Quandialla Swimming Centre during the second quarter of the 2023/24 financial year. The Quandialla Swimming Centre opened on 31 October 2023.

November 2023

Total Attendance:	648	School Usage:	171
Daily Average:	20	Other Usage:	190
Cash Attendance:	38 Child 26 Adult 7 Spectator	Season Ticket Sales:	
Season Ticket Attendance:	76 Child 140 Adult	Child:	0
		Adult:	2
		Family:	12
		Pensioner:	0

December 2023

Total Attendance:	392	School Usage:	55
Daily Average:	12	Other Usage:	107
Cash Attendance:	45 Child 29 Adult 7 Spectator	Season Ticket Sales:	
Season Ticket Attendance:	70 Child 79 Adult	Child:	0
		Adult:	1
		Family:	1
		Pensioner:	0

13.5 DAMAGE TO COUNCIL ASSETS AS A RESULT OF HAIL STORM**File Number:****Author: Director Environmental Services****Authoriser: Director Environmental Services****Attachments: Nil****CSP Objective: Shire assets and services delivered effectively and efficiently****Precis: Damage caused to Councils assets as a result of hail storm.****Budget: \$15,000 (\$10,000 excess for buildings & \$5,000 excess for vehicles) to be sourced from depot capital expenses budget****RECOMMENDATION**

That Council note the report on the damage caused to Councils assets as a result of the hail storm on 25 December 2023.

RESOLUTION 024/24**Moved: Cr Best****Seconded: Cr Parlett**

That Council note the report on the damage caused to Councils assets as a result of the hail storm on 25 December 2023.

THE MOTION WAS CARRIED UNANIMOUSLY**PURPOSE**

The purpose of this report is to provide Council with an update on the effects of the hail storm experienced on 25 December 2023 on Councils assets.

BACKGROUND

On 25 December 2023 Grenfell experienced an extensive hail storm which resulted in widespread damage to Councils assets. A total of 16 Council vehicles and 37 buildings/structures received hail and water damage. Council lodged two (2) insurance claims, one (1) for damage to vehicles and one (1) for damage to buildings/structures.

ISSUES AND COMMENTS

As a result of the hail storm, Council notified its insurer of the incident and commenced an investigation into the damage caused to Councils assets on 26 December 2023.

Inspections completed by Council staff identified that a total of 16 Council vehicles and 37 Council owned buildings/structures were damaged by hail.

The 16 damaged vehicles received panel damage along with 9 of these vehicles also having broken windscreens. The damaged windscreens have largely been replaced to ensure that the vehicles are roadworthy.

Table 1 below provides a list of the buildings/structures which have been identified as having hail and water damage as a result of the storm.

Property	Address	Hail Damage
Lawson Oval - Bottom (Amenities)	1 Lawson Drive Grenfell	Roof and Air Conditioner
Lawson Oval - Bottom (Toilet Block)	1 Lawson Drive Grenfell	Roof and Skylights
Lawson Oval - Top (Soccer)	Lawson Drive Grenfell	Roof and whirly bird
Lawson Oval - Top (Toilet Block)	Lawson Drive Grenfell	Roof - Dents and screws lifting
Grenfell Cemetery (Toilet & Shelter)	Henry Lawson Way Grenfell	Roof - Minor Dents, Toilet Whirly bird broken
Caravan Park (Office)	Grafton Street Grenfell	Roof - Mainly awning
Caravan Park (BBQ Shelter)	Grafton Street Grenfell	Roof & Laserlite
Caravan Park (Amenities)	Grafton Street Grenfell	No Roof damage, gutter N/E corner of building damage
Caravan Park (Cabin 1)	Grafton Street Grenfell	Roof & Downpipe
Caravan Park (Cabin 2)	Grafton Street Grenfell	Roof, Cladding and Air Conditioner
Caravan Park (Cabin 3)	Grafton Street Grenfell	Roof and Cladding
O'Brien's Lookout Viewing Platform	Cowra Road Grenfell	Skylights
Rotary Park	South Street Grenfell	BBQ Shelters Roof and Shade sails
Taylor Park Toilets	Weddin Street Grenfell	Roof and Skylights
Taylor Park Rotunda & Park Lights	Weddin Street Grenfell	Roof - a few sheets lifting, park lights broken
Star Street Residence	26 Star Street Grenfell	Roof tiles, Window (Northern side), BBQ Area (laserlite)
Grenfell Aquatic Centre & Vaughn Park Toilet	2A Forbes Street Grenfell	All Roofs, Ext Paintwork, Umbrellas & Shade Sails
WSC Depot (Lunchroom Building)	South Street Grenfell	Roof, 2 Air conditioners, solar panels
WSC Depot (Stores Building)	South Street Grenfell	Roof, 3 Air conditioners

Property	Address	Hail Damage
WSC Depot (Vehicle Shed)	South Street Grenfell	Roof
Sewage Treatment Plant	Memory Street Grenfell	All Roofs, 3 Air Conditioners, recycled Water tank (black)
Pound	Memory Street Grenfell	Roof
Visitor Information Centre (HUB) & Public Toilets	Main Street Grenfell	Roof, Air Conditioners, Internal Paintwork damage & mould, carpet water damage, public toilets (skylights)
Grenfell Railway Station	West Street Grenfell	Roof and Awning (lifting/dents), hole in gutter, BBQ shelter holes in laserlite fencing
East Street Unit 1	72 East Street Grenfell	Roof, sensor light (garage)
East Street Unit 2	72 East Street Grenfell	Roof, sensor light (garage), Whirly bird, TV aerial
East Street Unit 3	72 East Street Grenfell	Roof, Clothes line, sensor light (garage)
East Street Unit 4	72 East Street Grenfell	Roof, Sensor light (garage), front window split
East Street Unit 5	72 East Street Grenfell	Roof, Sensor light (garage)
Rose Street Rooms (Dramatic Society)	26 Rose Street Grenfell	Roof, 2 x Air Conditioners, Toilet Block (Loose tiles), Storage Shed (tiles)
Main Street Medical Centre/Dentist	154A-156 Burrangong Street Grenfell	Roof/Awning, Broken Skylights, Water damage to ceiling and carpets
Old Commonwealth Bank	Main Street Grenfell	Roof and internal water damage
RFS Building	Forbes Street Grenfell	Roof/Awning, Whirly bird
Weddin Street Drs Surgery	Weddin Street Grenfell	Roof (lifing/dents), Air Conditioner
Huckel Street Dwelling	8 Huckel Close Grenfell	Roof damage to house and shed, Solar Hot Water Panels
WSC Administration Building	Camp Street Grenfell	Roof & Internal Damage
Museum Building	Camp Street Grenfell	Roof & Internal Damage

Council’s insurance assessor attended Grenfell on 18 January 2024 and conducted a preliminary assessment of the damaged buildings and structures. Subsequently, the insurance company engaged building consultants to conduct further comprehensive

inspections of the damaged buildings and structures on 1 and 2 February 2024. The building consultants are currently compiling damage reports for each building to provide to the insurance company as part of the claim.

The hail damaged vehicles were inspected by a repairer on 1 February 2024. The repairer is currently compiling damage reports and quotations to provide to the insurance company for assessment as part of the claim.

POLICY/LEGAL IMPLICATIONS

There are no policy or legal implications as a result of this report.

FINANCIAL/RESOURCE IMPLICATIONS

Council was required to lodge two (2) separate insurance claims, one (1) for vehicles and one (1) for buildings/structures. Councils excess for the building/structures claim is \$10,000 and \$5,000 for the vehicles claim. As a result Councils total excess for the damage caused by the hail storm will be \$15,000. It is proposed that this excess be funded by the existing depot capital expenses budget.

INTERNAL/EXTERNAL CONSULTATION

Council notified its insurer on 26 December 2023 of the hail storm and the damage caused to Councils vehicles, buildings and structures.

CONCLUSION

As a result of a hail storm on 25 December 2023 a total of 16 Council vehicles and 37 buildings/structures received hail and water damage. Council lodged two (2) insurance claims, one (1) for damage to vehicles and one (1) for damage to buildings/structures. The vehicles and buildings/structure have been inspected by insurance assessor, with Council currently awaiting the outcome of the claim.

13.6 QUANDIALLA & CARAGABAL WASTE FACILITIES

File Number:	E3.3.4/E3.3.5
Author:	Director Environmental Services
Authoriser:	Director Environmental Services
Attachments:	Nil
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	UPDATE ON ACTIONS RELATING TO QUANDIALLA AND CARAGABAL WASTE FACILITIES
Budget:	Unknown at this stage

RECOMMENDATION

That Council note the report providing updates on the actions taken regarding Quandialla and Caragabal waste facilities.

RESOLUTION 025/24

Moved: Cr Diprose

Seconded: Cr Kenah

That Council note the report providing updates on the actions taken regarding Quandialla and Caragabal waste facilities.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

The purpose of this report is to provide an update to Councillors and the community on actions taken to date relating to the Quandialla and Caragabal waste facilities since their closure.

BACKGROUND

Council received a formal letter from the Environment Protection Authority (EPA) on 5 October 2023 raising a number of concerns regarding the operation of Council waste facilities, including potential asbestos containing material (ACM) being identified at the Quandialla waste facility. The letter required Council to undertake a number of actions to ensure the facilities were being operated to an appropriate standards.

In accordance with the requirements of the EPA and recommendation of the Occupational Hygienist, the Quandialla and Caragabal waste facilities were closed to the public on 11 October 2023.

ISSUES AND COMMENTS

To comply with the requirements of the EPA, Council engaged Impact Environmental to prepare closure reports for each Council waste facility along with the preparation of a report investigating the actions required to bring Councils three (3) waste facilities up to EPA minimum environmental standards. In addition, Impact Environmental were also requested to prepare rehabilitation estimates for each waste facility as required by the Audit Office of NSW.

It is important to note that the preparation of a closure plan for a facility provides a framework to assist Council in the management of any potential impacts of the landfill site by providing environmental management and monitoring measures during both the pre and post closure stages. It does not necessarily indicate that a facility will be closed. Closure plans are also needed in order to justify waste reserve budgets to the Audit Office of NSW.

A response letter was sent to the EPA before the due date providing a copy of the closure plans for each waste facility and providing details of the measures taken at each site so far. In the letter Council requested that the EPA consider allowing Council to encapsulate any asbestos waste at each rural waste facility. This was the recommendation of Impact Environmental, Asbestos Contractor and Occupational Hygienist, due to the amount of potentially contaminated waste and soil and the significant cost and logistical problems with removing such waste from the sites. Council is currently awaiting a reply from the EPA regarding this request, before the next stage of clean up works can be undertaken.

Council officers are currently reviewing the Draft Weddin Landfill Environmental Improvement Plan. Once reviewed a copy of the plan will be tabled to a future Council meeting.

The Quandialla and Caragabal waste facilities will remain closed to the public until a response from the EPA has been received and all necessary clean-up and remediation works have been undertaken to ensure the safety and security of the sites.

POLICY/LEGAL IMPLICATIONS

Council is obligated to manage its unlicensed waste facilities in accordance with the minimum standards outlined in the Protection of the Environment Operations (Waste) Regulation 2015 (Regulation). Where Council does not meet these standards, it can be found guilty of an offence under s142A of the Act, which attracts a maximum penalty of \$2,000,000 (if the offence involved asbestos waste) or \$250,000, and in the case of a continuing offence, a further penalty of \$60,000 for each day the offence continues.

In conjunction with the works being undertaken to remediate the Quandialla and Caragabal waste facilities, Council is determining the improvements necessary and likely costs to comply with the obligations under the Regulation. This information will be included in the Weddin Landfill Environmental Improvement Plan which will be presented to Council at a future meeting.

FINANCIAL/RESOURCE IMPLICATIONS

The total cost of compliance with the EPA requirements is not known at this stage. The total cost of remediating the rural waste facilities will depend on feedback received from the EPA regarding encapsulating waste at these facilities.

INTERNAL/EXTERNAL CONSULTATION

Council has liaised with the EPA, an Occupation Hygienist and waste consultant regarding the required clean-up works and ongoing operation of the Quandialla and Caragabal waste facilities.

CONCLUSION

Closure plans for each Council waste facility have been received and provided to the EPA. The EPA have been requested to consider allowing Council to encapsulate asbestos contaminated waste at each of the rural waste facilities, due to the amount of material that would need to be removed from the sites. Council is awaiting a response from the EPA before further works can be undertaken.

The Quandialla and Caragabal waste facilities will remain closed until all necessary clean-up and remediation works have been undertaken to ensure the safety and security of the sites.

14 DELEGATE(S) REPORTS**14.1 WEDDIN LANDCARE | DELEGATE REPORT | 4 FEBRUARY 2024****File Number:****Author:** Cr**Attachments:** 1. ATT 1 | Delegates Report | Cr Diprose | Weddin Landcare**CSP Objective:** Sustainable natural, agricultural and built environments**Precis:** To provide Council with an update on activities undertaken by Weddin Landcare.**Budget:** NIL

A Weddin Landcare Delegate Report as at 4 February 2024 is at Attachment A for Council's information. The report provides an update on Weddin Landcare's activities over the last 12 months. A special note of thanks to Weddin Landcare's Local Landcare Coordinator Melanie Cooper for preparing the bulk of the delegate report.

15 MINUTES OF COMMITTEE MEETINGS**15.1 COUNCIL COMMITTEE REPORT | REQUIRING ACTION - MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING HELD ON 7 DECEMBER 2023 AND 1 FEBRUARY 2024****File Number:** C2.6.26**Author:** Arts, Tourism & Events Coordinator**Authoriser:** General Manager**Attachments:**

1. Attachment 1 - Minutes of the Weddin Shire Council Tourism Committee Meeting - 7 December 2023
2. Attachment 2 - Minutes of the Weddin Shire Council Tourism Committee Meeting - 1 February 2024

Precis:**Budget:** 0**RECOMMENDATION**

Except where otherwise dealt with, the Minutes of the Weddin Shire Council Tourism Committee Meeting of 7 December 2023 and 1 February 2024 be noted and adopted as presented.

RESOLUTION 026/24

Moved: Cr McKellar

Seconded: Cr Kenah

Except where otherwise dealt with, the Minutes of the Weddin Shire Council Tourism Committee Meeting of 7 December 2023 and 1 February 2024 be noted and adopted as presented.

THE MOTION WAS CARRIED UNANIMOUSLY**INFORMATION**

The Weddin Shire Council Tourism Committee was held on 7 December 2023 and 1 February 2024. The Minutes from this Meeting are attached for Council to note and adopt.

15.2 COUNCIL COMMITTEE REPORT | REQUIRING ACTION - MINUTES OF THE AUSTRALIA DAY EXECUTIVE MEETING HELD 19 DECEMBER 2023 AND 16 JANUARY 2024**File Number:** C1.4.2**Author:** Arts, Tourism & Events Coordinator**Authoriser:** General Manager**Attachments:**

1. Attachment 1 - Minutes of the Australia Day Meeting 19 December 2023
2. Attachment 2 - Minutes of the Australia Day Meeting 16 January 2024

Precis:**Budget:****RECOMMENDATION**

Except where otherwise dealt with, the Minutes of the Australia Day Executive Committee Meeting held 19 December 2023 and 16 January 2024 be adopted as presented.

RESOLUTION 027/24

Moved: Cr Frame

Seconded: Cr Kenah

Except where otherwise dealt with, the Minutes of the Australia Day Executive Committee Meeting held 19 December 2023 and 16 January 2024 be adopted as presented.

THE MOTION WAS CARRIED UNANIMOUSLY**INFORMATION**

The Australia Day Executive Committee Meeting was held on 19 December 2023 and 16 January 2024. The Minutes from this meeting are attached for Council to note and adopt as presented.

16 CLOSED COUNCIL**RECOMMENDATION**

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

16.1 QUANDIALLA SWIMMING POOL | TENDER FOR UPGRADE WORKS TO POOL AMENITIES BUILDING

This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

16.2 SUPPLY OF TEMPORARY TRAFFIC MANAGEMENT SERVICES TENDER

This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

16.3 PLANT HIRE TENDER

This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

RESOLUTION 028/24

Moved: Cr McKellar

Seconded: Cr Diprose

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

16.1 QUANDIALLA SWIMMING POOL | TENDER FOR UPGRADE WORKS TO POOL AMENITIES BUILDING

This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

16.2 SUPPLY OF TEMPORARY TRAFFIC MANAGEMENT SERVICES TENDER

This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

16.3 PLANT HIRE TENDER

This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

THE MOTION WAS CARRIED UNANIMOUSLY

RECOMMENDATION

The meeting return to Open Council.

RESOLUTION 032/24

Moved: Cr Kenah

Seconded: Cr McKellar

The meeting return to Open Council.

THE MOTION WAS CARRIED

17 RETURN TO OPEN COUNCIL

Returned to Open Council at 6:30pm.

18 REPORT ON CLOSED COUNCIL**16.1 QUANDIALLA SWIMMING POOL | TENDER FOR UPGRADE WORKS TO POOL AMENITIES BUILDING****RESOLUTION 029/24**

Moved: Cr McKellar

Seconded: Cr Frame

That Council:

1. Note the information contained in this report.
2. Accept the tender from Trevelli Constructions Pty Ltd for the upgrade of the Quandialla Swimming Pool amenities building.
3. Delegate to the General Manager the authority to execute the contract with Trevelli Constructions Pty Ltd for the value of \$216,818.18 (ex GST).

THE MOTION WAS CARRIED UNANIMOUSLY

16.2 SUPPLY OF TEMPORARY TRAFFIC MANAGEMENT SERVICES TENDER**RESOLUTION 030/24**

Moved: Cr McKellar

Seconded: Cr Frame

That Council:

1. Receive and note the information contained in this report regarding the Supply of Temporary Traffic Management Services Tender.
2. Delegate the General Manager to accept the initial tender submissions and the final and fixed tender rates from the following four Tenderers:
 - (a) Atlas Traffic Management Services Pty Ltd
 - (b) Carter Group
 - (c) East Coast Traffic Control
 - (d) Platinum Traffic Services Pty Ltd
3. Delegate the General Manager to enter into a Contract with the Contractors listed at 2(a) to 2(d) above, to form a Panel Contract for the provision of traffic management for the twelve (12) month period from 19 February 2024 to 19 February 2025, subject to relevant insurances information is provided and relevant documentation in Volume 4 of the Tender.

4. Delegates that the General Manager can extend the panel prior to its expiration (up to 90 days), in the event that a further panel has not been established prior to the expiration date in accordance with the Tender provisions, in agreement with the Contractors.

THE MOTION WAS CARRIED UNANIMOUSLY

16.3 PLANT HIRE TENDER

RESOLUTION 031/24

Moved: Cr Diprose

Seconded: Cr Kenah

That:

1. Council receive and note the information in this report regarding the Plant Hire Tender.
2. Delegate the General Manager to accept the initial tender submissions listed in the Attachment “2023/24 Plant Hire Tender Submissions” to this Report for the Supply of Casual Plant Hire Services for the twelve (12) month period from 19 February 2024 to 19 February 2025.
3. Council authorises the General Manager to be delegated the authority to sign the Panel Contracts subject to potential Contractors providing Council with the following:
 - a. Relevant insurances information
 - b. Relevant documentation in Volume 3 of the tender.
4. Council delegates that the General Manager can extend the panel prior to its expiration (up to 90 days), in the event that a further panel has not been established prior to the expiration date in accordance with the Tender provisions, in agreement with the Contractor.

THE MOTION WAS CARRIED UNANIMOUSLY

19 CLOSURE

Moved: Cr Frame

Seconded: Cr Parlett

The Meeting closed at 6:33PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 21 March 2024.

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CHAIRPERSON