



MINUTES

Ordinary Council Meeting Thursday 19 October 2023

Date: Thursday 19 October 2023

Time: 5:00pm

**Location: Council Chambers
Cnr Camp & Weddin Streets
GRENFELL NSW 2810**

ORDER OF BUSINESS

1 OPENING4

2 ACKNOWLEDGEMENT OF COUNTRY4

3 ACKNOWLEDGEMENT OF SERVICE4

4 ATTENDANCE AND APPLICATIONS FOR LEAVE4

5 CONFIRMATION OF MINUTES.....5

6 DISCLOSURES OF INTEREST 6

7 PUBLIC FORUM.....6

8 MAYORAL REPORTS/MINUTES6

9 MOTIONS/QUESTIONS WITH NOTICE.....6

10 CORRESPONDENCE6

11 GENERAL MANAGER REPORTS7

 11.1 WORKING DRAFT SELF-INITIATED IMPROVEMENT MANAGEMENT
 PLAN AND ANNUAL REPORT UPDATE..... 7

 11.2 ADOPTION OF STAFF TRAINING AND DEVELOPMENT POLICY..... 12

 11.3 PRESENTATION ON THE MAIN STREET BEAUTIFICATION AND
 RENEWAL PROJECT 14

 11.4 RESOLUTION REGISTER18

12 CORPORATE SERVICES REPORTS 19

 12.1 2024 KARTING NSW JUNIOR SPRINT CLASSIC..... 19

 12.2 WEDDIN SHIRE CHRISTMAS DISPLAY COMPETITIONS 22

 12.3 AUSTRALIA DAY AWARDS AND ACTIVITIES IN GRENFELL &
 VILLAGES 2023..... 24

 12.4 SCCF5 - TAYLOR PARK REDEVELOPMENT - DRAFT MASTER
 PLAN..... 27

 12.5 STATEMENT OF BANK BALANCES..... 31

 12.6 RATES AND CHARGES COLLECTIONS - SEPTEMBER 2023..... 33

 12.7 WRITTEN RETURN OF INTEREST FOR COUNCILLORS FOR 2022-
 2023 PERIOD..... 35

13 INFRASTRUCTURE SERVICES REPORTS 38

 13.1 INFRASTRUCTURE WORKS REPORT 38

 13.2 ROAD MAINTENANCE COUNCIL CONTRACT (RMCC)..... 50

14 ENVIRONMENTAL SERVICES REPORTS 53

 14.1 DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES
 AND COMPLYING DEVELOPMENT CERTIFICATES 53

 14.2 DA 21/2023 - FIRE SAFETY UPGRADE WORKS 55

14.3	QUANDIALLA & CARAGABAL WASTE FACILITIES.....	72
14.5	2023-2024 LOCAL HERITAGE GRANTS	83
14.6	SIGNAGE - COBB & CO	89
15	DELEGATE(S) REPORTS	91
15.1	LOCAL GOVERNMENT POLICY LAB (CHARLES STURT UNIVERSITY & CENTRAL NSW JOINT ORGANISATION).....	91
16	MINUTES OF COMMITTEE MEETINGS.....	93
16.1	COUNCIL COMMITTEE REPORT REQUIRING ACTION - MINUTES OF THE BOGOLONG DAM PRECINCT COMMITTEE MEETING HELD 5 OCTOBER 2023.....	93
16.2	MINUTES OF THE HERITAGE COMMITTEE MEETING HELD 5 OCTOBER 2023	95
16.3	COUNCIL COMMITTEE REPORT REQUIRING ACTION - MINUTES OF THE HENRY LAWSON FESTIVAL COMMITTEE MEETING HELD 13 SEPTEMBER 2023.....	96
17	CLOSED COUNCIL	97
17.1	MAYORAL MINUTE - GENERAL MANAGER'S ANNUAL PERFORMANCE REVIEW	97
17.2	MAIN ST FESTOON LIGHTING	97
17.3	CONTRACT FOR THE OPERATION OF GRENFELL WASTE FACILITY	97
18	RETURN TO OPEN COUNCIL	98
19	REPORT ON CLOSED COUNCIL	98
20	CLOSURE	99

**MINUTES OF WEDDIN SHIRE COUNCIL
ORDINARY MEETING
HELD AT THE COUNCIL CHAMBERS, CNR CAMP & WEDDIN STREETS, GRENFELL
NSW 2810
ON THURSDAY, 19 OCTOBER 2023 AT 5:00PM**

1 OPENING

In accordance with the WSC Code of Meeting Practice, this meeting will be recorded for the purposes of audio-visual livestreaming via Council's website and Facebook page. Those in attendance are asked to refrain from making any defamatory statements and comply with all relevant WSC codes, policies and procedures at all times.

2 ACKNOWLEDGEMENT OF COUNTRY

Weddin Shire Council would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

Weddin Shire Council would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

3 ACKNOWLEDGEMENT OF SERVICE

We honour our service personnel who have sacrificed their lives in the defence of our freedom, peace and prosperity. We acknowledge all of our frontline workers and volunteers who each day provide our essential and non-essential services, especially those within the Weddin Shire Local Government Area.

4 ATTENDANCE AND APPLICATIONS FOR LEAVE

ATTENDANCE

PRESENT:

Cr Craig Bembrick (Mayor), Cr Paul Best (Deputy Mayor), Cr Michelle Cook, Cr Phillip Diprose, Cr Glenda Howell, Cr Stuart McKellar, Cr Warwick Frame, Cr Jan Parlett

IN ATTENDANCE:

Ms Noreen Vu (General Manager), Mr Luke Sheehan (Director Environmental Services), Mrs Linda Woods (Director Infrastructure Services)

APOLOGIES

RECOMMENDATION

That the apologies of Cr Jason Kenah be noted.

RESOLUTION 218/23

Moved: Cr Frame

Seconded: Cr Howell

THE MOTION WAS CARRIED

LEAVE OF ABSENCE

LEAVE OF ABSENCE APPLICATION

RECOMMENDATION

That the leave of absence of Cr Jason Kenah be noted.

RESOLUTION 219/23

Moved: Cr Frame

Seconded: Cr Howell

THE MOTION WAS CARRIED UNANIMOUSLY

5 CONFIRMATION OF MINUTES

RESOLUTION 220/23

Moved: Cr McKellar

Seconded: Cr Parlett

That Minutes of the Ordinary Council Meeting held 28 September 2023 be taken as read and CONFIRMED.

1. Amendment to Confirmed Minutes – Cr Diprose and Cr Parlett raised voting against Item 12.5 (Point 3) – Councillor Expenses and Facilities Reimbursement Fee to Cr Bembrick (Resolution 150/23). Note Livestream at 14:39/2:54:05 mark.

THE MOTION WAS CARRIED

6 DISCLOSURES OF INTEREST

ITEM NUMBER & TITLE	11.3 – PRESENTATION ON THE MAIN STREET BEAUTIFICATION AND RENEWAL PROJECT
NAME	MAYOR, CR CRAIG BEMBRICK
TYPE OF INTEREST	NON PECUNIARY / NOT SIGNIFICANT / NOT LEAVING THE CHAMBER
INTEREST DESCRIPTION	OWNER OF PROPERTY IN THE MAIN STREET
ITEM NUMBER & TITLE	17.2 – MAIN STREET FESTOON LIGHTING (CLOSED COUNCIL)
NAME	MAYOR, CR CRAIG BEMBRICK
TYPE OF INTEREST	PECUNIARY / SIGNIFICANT / LEAVING THE CHAMBER
INTEREST DESCRIPTION	OWNER OF PROPERTY IN THE MAIN STREET
ITEM NUMBER & TITLE	11.3 – PRESENTATION ON THE MAIN STREET BEAUTIFICATION AND RENEWAL PROJECT
NAME	DEPUTY MAYOR, CR PAUL BEST
TYPE OF INTEREST	NON PECUNIARY / NOT SIGNIFICANT / NOT LEAVING THE CHAMBER
INTEREST DESCRIPTION	OWNER OF PROPERTY IN THE MAIN STREET
ITEM NUMBER & TITLE	17.2 – MAIN STREET FESTOON LIGHTING (CLOSED COUNCIL)
NAME	DEPUTY MAYOR, CR PAUL BEST
TYPE OF INTEREST	PECUNIARY / SIGNIFICANT / LEAVING THE CHAMBER
INTEREST DESCRIPTION	OWNER OF PROPERTY IN THE MAIN STREET
ITEM NUMBER & TITLE	11.3 – PRESENTATION ON THE MAIN STREET BEAUTIFICATION AND RENEWAL PROJECT
NAME	CR JAN PARLETT
TYPE OF INTEREST	NON PECUNIARY / NOT SIGNIFICANT / NOT LEAVING THE CHAMBER
INTEREST DESCRIPTION	OWNER OF PROPERTY IN THE MAIN STREET
ITEM NUMBER & TITLE	17.2 – MAIN STREET FESTOON LIGHTING (CLOSED COUNCIL)
NAME	CR JAN PARLETT
TYPE OF INTEREST	PECUNIARY / SIGNIFICANT / LEAVING THE CHAMBER
INTEREST DESCRIPTION	OWNER OF PROPERTY IN THE MAIN STREET
ITEM NUMBER & TITLE	17.1 – MAIN STREET FESTOON LIGHTING (CLOSED COUNCIL)
NAME	NOREEN VU
TYPE OF INTEREST	PECUNIARY / SIGNIFICANT / LEAVING THE CHAMBER
INTEREST DESCRIPTION	GENERAL MANAGER’S ANNUAL PERFORMANCE REVIEW

7 PUBLIC FORUM

8 MAYORAL REPORTS/MINUTES

Nil

9 MOTIONS/QUESTIONS WITH NOTICE

Nil

10 CORRESPONDENCE

Nil

11 GENERAL MANAGER REPORTS

11.1 WORKING DRAFT SELF-INITIATED IMPROVEMENT MANAGEMENT PLAN AND ANNUAL REPORT UPDATE

File Number:

Author: General Manager

Attachments: 1. 20231007 DRAFT Improvement Management Plan

CSP Objective: Democratic and engaged community supported by efficient internal systems

Precis: Resolution 196/23 required the General Manager to table a draft self-initiated improvement plan to Council

Budget: Nil.

RECOMMENDATION

That Council:

1. Note the information contained in this report.
2. Note that the Annual Report for the 2022-2023 period will be published online with the Draft Annual Financial Statements in line with section 428(5) of the *Local Government Act 1993*.
3. Approves that debtor income from the 2022-2023 is prioritised towards the internal allocations (Work paper C1-3 Restricted and Allocated Cash, Cash Equivalents and Investments, p. 31) which should have been in place at 30 June 2023. This includes:

Internal Allocations (\$'000)

Plant and vehicle replacement	287
Employee leave entitlement	500
Domestic waste management	100
Development projects	81
Gravel pits	36
Office equipment	40
Town and shire works	2,432
Financial Assistance Grant advance payment	3,200
Total internal allocations	6,676

4. Endorses the creation of an external restriction for domestic waste management moving forward to ensure Council meets its obligation with waste management.

- Note the working Draft Weddin Shire Council Self-Initiated Performance Management Improvement Plan.

MOTION TO MOVE AN AMENDMENT

That Council:

- Note the information contained in this report.
- Note that the Annual Report for the 2022-2023 period will be published online with the Draft Annual Financial Statements in line with section 428(5) of the *Local Government Act 1993*.
- Approves that debtor income from the 2022-2023 is prioritised towards the internal allocations (Work paper C1-3 Restricted and Allocated Cash, Cash Equivalents and Investments, p. 31) which should have been in place at 30 June 2023. This includes:

Internal Allocations (\$'000)

Plant and vehicle replacement	287
Employee leave entitlement	500
Domestic waste management	100
Development projects	81
Gravel pits	36
Office equipment	40
Town and shire works	2,432
Financial Assistance Grant advance payment	3,200
Total internal allocations	6,676

- Endorses the creation of an external restriction for domestic waste management moving forward to ensure Council meets its obligation with waste management.
- Endorses the creation of the working Draft Weddin Shire Council Self-Initiated Performance Management Improvement Plan and return to Council in December 2023.

The Amendment was **PUT** and **CARRIED**

Cr Cook recorded against

RESOLUTION 221/23

Moved: Cr Best

Seconded: Cr McKellar

That Council:

- Note the information contained in this report.
- Note that the Annual Report for the 2022-2023 period will be published online with the Draft Annual Financial Statements in line with section 428(5) of the *Local Government Act 1993*.

3. Approves that debtor income from the 2022-2023 is prioritised towards the internal allocations (Work paper C1-3 Restricted and Allocated Cash, Cash Equivalents and Investments, p. 31) which should have been in place at 30 June 2023. This includes:

Internal Allocations (\$'000)

Plant and vehicle replacement	287
Employee leave entitlement	500
Domestic waste management	100
Development projects	81
Gravel pits	36
Office equipment	40
Town and shire works	2,432
Financial Assistance Grant advance payment	3,200
Total internal allocations	6,676

4. Endorses the creation of an external restriction for domestic waste management moving forward to ensure Council meets its obligation with waste management.
5. Endorses the creation of the working Draft Weddin Shire Council Self-Initiated Performance Management Improvement Plan and return to Council in December 2023.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To provide Council a working draft Performance Management Improvement Plan that has been self-initiated by Council to help overcome some immediate issues and challenges relating Council's financial sustainability and resourcing.

BACKGROUND

At the 28 September 2023 Ordinary Meeting, Council identified a range of issues and challenges relating to our financial sustainability and resourcing. A number of these issues were found during the preparation of the Draft Annual Financial Statements for the 2022-2023 period. Other observations of issues and challenges are noted following a change in management.

Council engaged the services of Luka Group to undertake the preparation of the Draft Annual Financial Statements for the 2022-2023 period. The Draft Annual Financial Statements for 2022-2023 will be audited in November 2023. For now, the three biggest factors that concerns Council includes:

1. The restricted cash amount and breach as at 30 June 2023.
2. The amount of debtors and accruals at 30 June 2023.
3. The amount of grant liabilities at 30 June 2023.

ISSUES AND COMMENTS

Annual Report Update

Council received confirmation from the Office of Local Government that an extension to 22 December 2023 has been granted. An excerpt from their correspondence is provided below:

However, the *Local Government Act 1993* (the Act) does not authorise a similar extension in relation to Council’s annual reports, of which the audited financial statements form a part. Section 428(1) of the Act currently provides that a council must prepare an annual report within five months after the end of the financial year. Section 428(5) of the Act requires councils to place a copy of the annual report on the council website and provide a copy to the Minister for Local Government.

In order to comply with this requirement, the Annual Report including the draft financial statement will be placed on our website with a copy to the Minister for Local Government. Once the audited financial statements are confirmed, they will be subsequently added into the Annual Report and updated.

Internal Allocations

The Draft Annual Financial Statement for 2022-2023 highlighted that Council’s internal allocations were non-existent due to the restricted cash flow issue and the use of external restrictions. As advised by the Accountant, Council were advised at the workshop, to pass a resolution. The resolution is to focus on ensuring that debtors paid to Council is put back into the internal allocations (Work paper C1-3 Restricted and Allocated Cash, Cash Equivalents and Investments, p. 31) which should have been in place at 30 June 2023. This includes:

Internal Allocations (\$’000)

Plant and vehicle replacement	287
Employee leave entitlement	500
Domestic waste management	100
Development projects	81
Gravel pits	36
Office equipment	40
Town and shire works	2,432
Financial Assistance Grant advance payment	3,200
Total internal allocations	6,676

External Restrictions – Other

Council is also advised to endorse a resolution to create an external restriction for “domestic waste management”. This will ensure that the domestic waste charges are externally restricted for the purposes of waste management only moving forward. Waste management includes the mandatory plans such as the rehabilitation plans, plant, equipment, contractors, staff time, materials like bins etc. This will ensure the appropriation funds for the purpose of waste management.

Self-Initiated Improvement Management Plan

A working draft of the Self-Initiated Improvement Management Plan ('the Plan') is provided for Council, in accordance with Resolution 196/23, which required a draft and update to be tabled to the 19 October 2023 Ordinary Meeting. The plan provides:

- Background information to explain why we have initiated this plan.
- The objective focusing on improving the financial sustainability and addressing the immediate issues identified.
- Aims to allow staff, the Council, stakeholders and community to focus on.
- Similar to what was tabled at the 28 September 2023 meeting, short term, medium term and strategic performance for business improvement focus and goals have been provided. They are broken up into each section. The actions have been expanded with supporting information.
- The tables provide information on what the performance improvement objective is and why we are doing it. The quick summary allows readers to be across the issue. The table includes a number of required outcomes under each objective, which are followed by actions to help achieve the action and objective. The 'how to' part. The table outlines the support and systems needed to help achieve these actions. It also outlines who is responsible and the support staff. An indicative timeline is provided. Each table is wrapped up with a consequence statement. By achieving the objective/outcome, there will be a good consequence for the organisation.

In moving forward, the items will be reported to Council and actioned accordingly.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications arising from this report. However as identified at the last meeting, such a plan will have sensitivities to manage with staff due to the increased volume of reporting and meetings and should be appropriately consulted with the workforce.

FINANCIAL/RESOURCE IMPLICATIONS

Council is asked to commit to ensuring that the internal allocations are prioritised once debtors payments are made to Council. This includes a total of \$6,676,000 in internal allocations. Council is also requested to consider an external restriction for domestic waste management.

The improvement plan incorporates some actions that will require future funding. The plan commits staff to additional responsibilities and this does have a resource implication and should be appropriately consulted with the workforce.

INTERNAL/EXTERNAL CONSULTATION

The improvement plan has been forwarded onto the Audit, Risk and Improvement Committee Chair who will meet in November 2023. The Plan has been forwarded to staff and had some staff input when it was being developed. The Plan is still a work in progress, however was tabled at the request of Council.

CONCLUSION

Council's Annual Report for the 2022-2023 period will be published online with the Draft Annual Financial Statements in line with section 428(5) of the *Local Government Act 1993*.

Council is also requested to prioritise internal allocations following debtor repayments to Council as a first priority. Council is requested to endorse the creation of an external restriction for waste management.

The working draft Self-Initiated Improvement Management Plan is an opportunity for Council to address a number of issues found during the preparation of the Draft Annual Financial Statements for the 2022-2023 period. It allows an opportunity to address weaknesses within the business system, improve procedures and process and increase our reporting and accountability through the number of objectives, outcomes and actions proposed.

11.2 ADOPTION OF STAFF TRAINING AND DEVELOPMENT POLICY

File Number: C2.4.18

Author: Executive Assistant to the General Manager

Authoriser: General Manager

Attachments:

1. To be Adopted 14.15.05 -Training and Development Policy
2. 20230731 - Response to Submission 14.15
3. Submission on the Training and Development Policy 31 July 2023

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis: The Training and Development Policy has exhibited and the final policy is provided for Council's determination.

Budget: Nil.

RECOMMENDATION

That Council

1. Note the information contained in this report.
2. Adopt the Staff Training and Development Policy.

RESOLUTION 222/23

Moved: Cr McKellar

Seconded: Cr Best

That Council

1. Note the information contained in this report.
2. Adopt the Staff Training and Development Policy.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

The purpose of this report is to present the Staff Training and Development Policy (14.15.05) to Council and request the adoption of the final policy.

BACKGROUND

The Training and Education Policy (14.15.04 – Adopted August 2017) was originally created with the purpose to describe the circumstances in which Council will offer assistance to staff for approved training and education purposes and the extent of that assistance. A review of the Policy was conducted to ensure that Council could meet its ability as an employer to develop staff and to ensure that it is done so in a cost effective measure.

Weddin Shire Council recognises that staff development is essential to ensure that we can deliver and achieve Council's overall strategies and goals.

Council recognises that the calibre and competence of its employees are vital factors in ensuring that it remains a successful organisation. Consequently, Council will strive to promote employee development through high quality training and learning opportunities, both on and off the job.

The policy is provided following public consultation and consultation with the Council workforce.

The policy was deferred for consideration at the 28 September 2023 Ordinary Meeting as the report did not include the attached policy.

ISSUES AND COMMENTS

The final Policy is updated into Council's new template and format. It also incorporates feedback at the 18 May 2023 Ordinary Meeting and consideration of the one submission received.

Every year, staff undertake appraisals on their performance, which captures the development of an annual training plan. The final Policy considers this process and incorporates it into the Policy, which previously did not include this. This ensures that the training plans developed between the employee and their supervisor and management is achievable within Council's limited resources.

Employees also needed to have guidance on Conference and Seminar attendance and accommodation provisions, which were previously not included in the Policy. The final Staff Training and Development Policy has been created to encompass education, training, development and conference and seminar attendance, and will replace the Training and Education Expenses Policy.

The Policy also includes a form to assist employees with seeking approval.

An updated version is provided in track changes for Council. The attachment addresses the submission. The updated policy also incorporates comments from staff through the WHS and Staff Consultative Committee and also to ensure it aligned with the newly gazetted Local Government (State) Award.

POLICY/LLEGAL IMPLICATIONS

The Policy's objective will continue to support staff in their training and development noting that the Local Government (State) Award has now been approved which includes provisions on training and development for staff. Some of the changes also reflect alignment with the Local Government (State) Award and discussions with staff through the WHS and Staff Consultative Committee.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial or resource implications relating to this policy. Reviewing this policy and updating these provisions ensures financials and resourcing is considered at the time of sign off for training and development and that equity is achieved amongst the organisation.

INTERNAL/EXTERNAL CONSULTATION

Staff and the community have had an opportunity to provide a submission when the policy was on public exhibition and the final version incorporates all comments.

CONCLUSION

That Council support the new Staff Training and Development Policy, noting it will replace the Education and Training Expenses Policy. The Staff Training and Development Policy provides a clear explanation to staff regarding the process for seeking approval, what support is available, what reimbursements are available to them and what is expected from our employees; the new approval process will ensure that the budget for training and development is monitored regularly and will provide transparency and fairness across Council.

11.3 PRESENTATION ON THE MAIN STREET BEAUTIFICATION AND RENEWAL PROJECT**File Number:**

Author: General Manager

Attachments: Nil

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis: To provide a summary of the Main Street Project since the re-set and re-commencement

Budget: From a number of grants

MOTION

Move to the Committee of the Whole

Moved: Cr Diprose

Seconded: Cr Parlett

THE MOTION WAS PUT AND CARRIED

MOTION

Move out of the Committee of the Whole

Moved: Cr Frame

Seconded: Cr Cook

THE MOTION WAS PUT AND CARRIED

RECOMMENDATION

That Council note the information contained in this report.

RESOLUTION 223/23

Moved: Cr Frame

Seconded: Cr Howell

That Council note the information contained in this report.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

The purpose of this report is to provide a summary of the Main Street Project, which will be supported with a presentation at the Council Meeting by the Project Engineers.

BACKGROUND

The Grenfell Main Street Beautification and Renewal Project began in December 2020 and is funded through a number of grant programs. The project had a number of challenging problems. The project re-set and re-commencement began in September 2022 with a new project delivery team.

Council have been provided with monthly reports on the status of the project. Information updates were also provided through:

- Council's website (weekly program updates)
- Letterbox drops/Drop in to talk to businesses at regular intervals
- Facebook posts
- Public Notices on website for major disruptions.

ISSUES AND COMMENTS**Pre September 2022**

The discussion to beautify and renew the Grenfell Main Street began a number of years ago. Council considered the Grenfell Main Street Renewal Design Concept and was placed on public exhibition in July 2019. The Grenfell Main Street Renewal Preliminary Engineering Plans were also approved by Council at the May 2022 meeting.

In 2020, final design/construction plans led to the tendering for the construction of the Main Street project. Utility service location investigations were undertaken. Geotech investigation works carried out. The environmental impact report was undertaken.

The original estimation for the project was \$3,200,000. This was under the impression that all geotechnical conditions matched the conducted testing.

In 2021, began the site establishment. Stormwater construction, conduit installation for irrigation and streetlighting, Essential Energy relocation, POSI survey, and some kerb and guttering footpath construction.

Prior to September 2022, a temporary seal was constructed for the Henry Lawson Festival of Arts.

Post September 2022

Council originally looked at engaging Public Works Advisory in September 2022, however due to the in-house technical expertise, of our two Council Project Engineers, we were able to internally resource a project management team.

Through our technical experts, Mike Ryan and Bob Cohen and our group of contractors,

- Keough Hydro and Civil
- Konk Concreting
- BJ Excavations
- Forbes Readymix
- Gary Day Electrical
- Michael Abbott
- Think Water.

We were able to overcome the issues and challenges and deliver a revised construction program.

October 2022 to December 2022

The Main Street had reopened with a temporary seal following the 2022 Henry Lawson Festival of Arts. Ongoing and make safe works were underway following significant rainfall in August 2022. There was a strong focus on community engagement by the new project team.

Procedures for treatment of potential standard subgrade was developed and sub drainage lines installed. Priorities on undertaking drainage works to avoid further storm damage.

A revised pavement design from a flexible pavement to a rigid pavement with a lean mix concrete was born. Small trials were undertaken in sections. This assisted the construction crew to perfect traffic control and reduce disruptions to the businesses and public.

January 2023

The roundabout at Main Street and Forbes Street was constructed. After a temporary closure, the roundabout reopened with a new turning circle.

February 2023 to April 2023

Lean mix concrete for the western end ('bottom end') construction works. This included the installation of the strata vault systems and garden beds. Following completion of the lean mix concrete the asphalt works was carried out on 19 April 2023 to 21 April 2023 at the western end. This was carried out with minimal disturbance with the project focused on small segments to ensure traffic could flow through in both directions.

April 2023 to August 2023

Lean mix concrete for the eastern end ('top end') construction works. During this time, trees were planted at the western end. The eastern end included installation of strata vault systems and garden beds. There was also the resetting of pavers along the Main Street. Streetlights were installed and energised. Following the completion of the lean mix concrete, additional milling was undertaken towards the Mid Western Highway at the roundabout and down Short Street. Asphalt works was carried out on 21 to 23 August 2023. This was carried out

with minimal disturbance with the project focused on small segments to ensure traffic could flow through in both directions.

September 2023 onwards

Trees at the top end were planted. Streetlights were installed and energised. The team are now working on finishing the garden beds and the final pram/pedestrian ramp crossings. The focus now is to ensure that the grants are acquitted for outstanding grants.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications arising from this report.

FINANCIAL/RESOURCE IMPLICATIONS

The funding sources for the Main Street is made up of state and federal funding. This included:

- Stronger Country Community Fund Round 1 and 3
- Drought Stimulus Fund
- Local Roads and Community Infrastructure Phase 2 and 3
- Roads to Recovery 1 to 3
- Local Government Recovery Grant
- Drought Community Programme

The finalisation of the budget and the expenditure will be presented at a later date as we are now focussing on finishing the project and acquitting the grants.

INTERNAL/EXTERNAL CONSULTATION

The Main Street Project has had external and internal consultation, with various forms of mediums used to provide information to the community.

CONCLUSION

The Main Street Beautification and Renewal Project is nearing project completion. Our Project Engineers Mike Ryan and Bob Cohen will provide Council a summary of their time on the project.

11.4 RESOLUTION REGISTER

File Number:	C2.3.3
Author:	Executive Assistant to the General Manager
Authoriser:	General Manager
Attachments:	1. Att 1 - CURRENT ACTION/RESOLUTION REGISTER AS AT 12 OCTOBER 2023 2. Att 2 - RESOLUTION REGISTER JANUARY - APRIL 2022
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	Council Action/Resolution Register update
Budget:	Nil

RECOMMENDATION

That Council note the attached action/resolution registers.

RESOLUTION 224/23

Moved: Cr Diprose

Seconded: Cr Howell

That Council note the attached action/resolution registers.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To provide Council with an update on the current outstanding Action/Resolution Register as at 12 October 2023 (Attachment 1). For information, Attachment 2 is the Resolution Register for the period January – April 2022.

12 CORPORATE SERVICES REPORTS**12.1 2024 KARTING NSW JUNIOR SPRINT CLASSIC**

File Number:	T4.5.9
Author:	Grenfell VIC Arts & Tourism Officer
Authoriser:	General Manager
Attachments:	Nil
CSP Objective:	Culturally rich, vibrant and inclusive community
Precis:	Event proposal from Karting NSW through Sports Marketing Australia for Weddin to host the 2024 Karting NSW Junior Sprint Classic
Budget:	\$8,000 to be sourced from the 2024/2025 Community Project Support budget

RECOMMENDATION

That Council:

1. Note the information contained in this report.
2. Support hosting the 2024 Karting NSW Junior Sprint Classic at the Bogolong Race Track.
3. Approves the financial support to Karting NSW be capped at \$8,000 to be sourced from the 2024/2025 Community Support Project and request that Karting NSW acknowledge Weddin Shire Council's support.
4. Endorses the Corporate Services Team to work with Karting NSW on the event management including assisting with sponsorship opportunities for the event.

RESOLUTION 225/23

Moved: Cr McKellar

Seconded: Cr Parlett

That Council:

1. Note the information contained in this report.
2. Support hosting the 2024 Karting NSW Junior Sprint Classic at the Bogolong Race Track.
3. Approves the financial support to Karting NSW be capped at \$8,000 to be sourced from the 2024/2025 Community Support Project and request that Karting NSW acknowledge Weddin Shire Council's support.
4. Endorses the Corporate Services Team to work with Karting NSW on the event management including assisting with sponsorship opportunities for the event.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To report to Council on the proposal received from Sports Marketing Australia for financial support to host the Karting NSW Junior Sprint Classic 2024 at the Bogolong Kart Track.

BACKGROUND

Sports Marketing Australia (SMA) works closely with a wide array of event owners to present their events to Councils and Tourism Organisation Partners across the country. Their Partners engage them to develop events and seek out suitable, quality, and valuable event hosting opportunities.

SMA has been working closely with Karting NSW to secure venues for their future events and it was suggested that the Weddin Shire region would be an ideal location for the 2024 Junior Sprint Classic. The date is yet to be confirmed, but they have indicated Spring 2024. Taking into consideration the finish date of track resurfacing.

Karting NSW has recently called for Expressions of Interests from karting clubs throughout the state to host this event, and the Grenfell Kart Club submitted an application to host the event.

Grenfell Kart Club are also in need of some financial stimulation, so Karting NSW has proposed holding this event in the Shire to help to activate the new venue and provide some fund-raising assistance to the club. The objective is to realise the benefits such events bring to the local community, primarily the associated economic impact, but also community engagement, regional branding, and destination marketing benefits.

Karting NSW are requesting funding support of \$8,000 to assist them in bringing the event to the region, and such funding support will be a major factor in their ultimate venue decision.

This is a new event on the Karting NSW calendar. It is planned to become an annual event after its inaugural year, and whilst Karting NSW is primarily looking to confirm a location for 2024, the opportunity is also there to secure the event for following years, should Council be satisfied with the outcomes.

The Karting NSW Junior Sprint Classic will be an elite level, karting competition for young competitors, designed to showcase and provide a pathway event for the progression and development for the best junior up and coming drivers from around the state. The event will run over three days, featuring qualifying races over the first 2 days of competition, with finals held on the last day of the event.

They indicate approximately 120 participants (competitors / participants), 95% of participants visiting from outside region (5% expected from interstate) and 5% of participants would be local. Karting racing requires a team of support crew to assist the racing driver, usually including at least one dedicated mechanic travelling to events with the driver and support team to prepare the vehicle and make any running repairs required throughout the event.

SMA would produce a formal agreement outlining the arrangement and the deliverables to be met by the event owner, and send it through for both party's review and sign-off. Please note that SMA makes the funding support payable after the successful completion of the event and upon provision of a post event acquittal report, so that Council has confidence that the event will achieve its proposed outcomes and it will achieve the expected return on investment.

ISSUES AND COMMENTS

The Grenfell Kart Club is undergoing resurfacing works on their track. From conversations, the Arts, Tourism and Events Coordinator has had with the Club President, the track will be completed by the proposed event date timeline of September 2024.

The Arts, Tourism & Events Coordinator has spoken with the Grenfell Kart Club President about the event and the proposal from SMA. It was indicated that the club would also be seeking further support for the event, such as in-kind support (coolroom, toilets, bins etc), as they did in 2014 for the NSW State Karting Championships.

One of the additional benefits to hosting a karting event is the fact that motorsport participants will be travelling to the area and increase the visitor economy.

In the proposal it was stated on average, each participant will bring 2.5 accompanying guests. This number would include dedicated team mechanics, as well as supporting family members, etc. Based on 95% of 120 participants coming from out of the region (114), with an accompanying guest ratio of 1 : 2.5 (399 total people visiting from out of region), across 3 days of activities (and a 3 night stay) (1,197 total bed nights), with an average daily spend of \$374, (current TRA daily spend figure for sports tourist – Q3 2022), the proposed direct economic impact of this event would be \$447,678. There will also be an economic benefit in the region with accommodation.

Grenfell Kart Club hosted the 2014 NSW State Go Kart Championships in which council supported by the way of port-a-loos, garbage bins and collection on each race day, Traffic Control Plan (including signage) as well as other assistance. With the event sponsorship coming from Schweppes. Home Hosting was encouraged and Council's Tourism team assisted where possible with promotion of the event through such as putting together information packs for visitors and being a central point of contact for competitors, support crew, spectators etc that may require information about the event, the town or assisting with the event. A report in the 2014 Council meeting minutes states approximately 1000 people attended.

Highly successful lead up events held throughout the year in the lead up to the 2014 NSW Championships were also supported by council by the way of garbage bins, waste collection, port-a-loos and cool rooms. These were some of the largest race meetings in NSW. Many racers will try and come out multiple times in the lead up to the 2024 Sprint Championships, should we be successful in securing the event, to gain experience on the track. Creating further economic stimulus for the town.

The Grenfell Kart Club are open to once again seeking sponsorship from other sources such as Schweppes. And will be looking at seeking in-kind support from council.

POLICY/LEGAL IMPLICATIONS

The request complies with Council's Community Support Policy and Guidelines

FINANCIAL/RESOURCE IMPLICATIONS

As this event falls within the next financial year budget it allows Council the opportunity to budget for the event. The requested \$8,000 could come from the 2024/2025 Community Project Support Fund.

INTERNAL/EXTERNAL CONSULTATION

The Arts, Tourism & Events Coordinator has spoken with the president of the Grenfell Kart Club and this outlined above.

CONCLUSION

That Council supports this event and the Grenfell Kart Club in attracting and securing this event for Weddin Shire.

12.2 WEDDIN SHIRE CHRISTMAS DISPLAY COMPETITIONS

File Number:	T4.3.1
Author:	Grenfell VIC Arts & Tourism Officer
Authoriser:	General Manager
Attachments:	Nil
CSP Objective:	Culturally rich, vibrant and inclusive community
Precis:	Council traditionally holds an annual Christmas Display Competition
Budget:	\$1,050 from the Community Services and Education vote

RECOMMENDATION

That Council agrees to:

1. Support the annual Christmas Display Competition in Grenfell.
2. Support the Christmas Display Competition in the villages of Bimbi, Caragabal, Greenethorpe and Quandialla through a donation of \$150 to each village through the progress group or hall committee and for their own administration of the donation.
3. Inviting an independent judge, a Council Officer within the Central NSW Joint Organisation councils to judge the Grenfell competition.
4. Grenfell prize winners are published on Council's website by 18 December 2023.

RESOLUTION 226/23

Moved: Cr Frame

Seconded: Cr Cook

That Council agrees to:

1. Support the annual Christmas Display Competition in Grenfell.
2. Support the Christmas Display Competition in the villages of Bimbi, Caragabal, Greenethorpe and Quandialla through a donation of \$150 to each village through the progress group or hall committee and for their own administration of the donation.
3. Inviting an independent judge, a Council Officer within the Central NSW Joint Organisation councils to judge the Grenfell competition.
4. Grenfell prize winners are published on Council's website by 18 December 2023.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To seek Council's agreement to support the Christmas Display Competition in Grenfell, and in the villages (Bimbi, Caragabal, Greenethorpe and Quandialla)

BACKGROUND

Council traditionally holds an annual Christmas Display Competition in Grenfell with the prize money of \$450 sourced from Council. The winners will be determined by an out of town judge organised by the Arts, Tourism & Events staff and is another Council Officer within the Central West Joint Organisation.

The villages of Bimbi, Caragabal, Greenethorpe and Quandialla receive \$150 each for the Christmas Display Competition donated from Council. Winners and prize money for the villages for the Christmas Display Competition will be determined by the Hall/Progress Committees of the respective villages.

ISSUES AND COMMENTS

The Christmas Display Competition is an annual highlight for those who participate and those who tour the shire to look at displays and lights.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications relating to this report.

FINANCIAL/RESOURCE IMPLICATIONS

The financial amount for Council is the same as last financial year, however, this year the funding is coming from the Community Services and Education vote. Previously it has come from the Town and Villages Maintenance Vote. The following amounts are proposed:

- \$150 being donated to each village through their progress group or hall committee for the Christmas Display Competition for the villages of Bimbi, Caragabal, Greenethorpe and Quandialla totalling \$600 from the Community Services and Education vote, a revote of the Youth Week line. As Council have been successful in applying for the Department of Regional Youth School Holiday programs for the last 5 rounds, to the value of over \$40,000.
- \$450 for the Grenfell Christmas Display Competition (First prize: \$200; Second prize: \$150; and Third prize: \$100) from the Community Services and Education vote.

INTERNAL/EXTERNAL CONSULTATION

Following the meeting, Council will write to all village progress groups/hall committees on the village Christmas Display donation. The Grenfell Christmas Display Competition will be advertised on Council's website, Grenfell Record and social media.

CONCLUSION

The planning for the 2023 Grenfell Christmas Display Competition and the Villages Christmas Display Competition needs to get underway. It is proposed that all villages of Bimbi, Caragabal, Greenethorpe and Quandialla are provided \$150 donation each and \$450 for prize money for the Grenfell Christmas Display Competition from the Community Services and Education vote. The Christmas Display Competition is an annual highlight for those who participate and those who tour the shire to look at displays and lights.

12.3 AUSTRALIA DAY AWARDS AND ACTIVITIES IN GRENFELL & VILLAGES 2023

File Number: C1.5.2
Author: Arts, Tourism & Events Coordinator
Authoriser: General Manager
Attachments: Nil
CSP Objective: Culturally rich, vibrant and inclusive community
Precis: Council traditionally presents a number of Australia Day Awards with preparations beginning in October. Council donates to the villages in Weddin Shire towards Australia Day celebrations
Budget: Australia Day Budget from Governance Vote

RECOMMENDATION

That Council agrees to:

1. Nominations be invited for the 2024 Australia Day Awards open on 23 October 2023 and close on 1 December 2023.
2. The list of Awards are:
 - Weddin Shire Citizen of the year,
 - Weddin Shire Senior Citizen of the year,
 - Weddin Shire Community Event/Organisation of the Year
 - Weddin Shire Community Achievement Award (Selection Committee be authorised to award 'Community Achievement Awards' to deserving nominations in any category)
3. Nominations be invited for the Youth Achievement Award from each primary and secondary school in the Shire, and the HSC Academic Achievement Award from The Henry Lawson High School
4. Winners be selected by a Committee, comprising of the Mayor, Deputy Mayor and General Manager.
5. Contribute \$250 to each Hall/Progress Committee as a contribution towards Australia Day celebrations in the villages of Greenethorpe, Quandialla, Caragabal and Bimbi.
6. Conduct the Grenfell Australia Day Awards event in Taylor Park.

RESOLUTION 227/23

Moved: Cr Best

Seconded: Cr McKellar

That Council agrees to:

1. Nominations be invited for the 2024 Australia Day Awards open on 23 October 2023 and close on 1 December 2023.
2. The list of Awards are:

-
- Weddin Shire Citizen of the year,
 - Weddin Shire Senior Citizen of the year,
 - Weddin Shire Community Event/Organisation of the Year
 - Weddin Shire Community Achievement Award (Selection Committee be authorised to award 'Community Achievement Awards' to deserving nominations in any category)
3. Nominations be invited for the Youth Achievement Award from each primary and secondary school in the Shire, and the HSC Academic Achievement Award from The Henry Lawson High School
 4. Winners be selected by a Committee, comprising of the Mayor, Deputy Mayor and General Manager.
 5. Contribute \$250 to each Hall/Progress Committee as a contribution towards Australia Day celebrations in the villages of Greenethorpe, Quandialla, Caragabal and Bimbi.
 6. Conduct the Grenfell Australia Day Awards event in Taylor Park.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To seek Council's agreement to call for nominations for the 2024 Australia Award categories and seek agreement for Council to donate a \$250 contribution to each of the villages of Greenethorpe, Quandialla, Caragabal and Bimbi towards their Australia Day Celebration activities in these villages.

BACKGROUND

Council traditionally presents a number of awards at the Annual Australia Day Ceremony in Grenfell. Call for nominations will open from Monday 23 October 2023 and close on Friday 1 December 2023. Nominations will be reported to the December 2023 Ordinary Meeting.

The nomination assessment panel consists of the Mayor, Deputy Mayor and General Manager who will determine the winners to be announced on Australia Day.

The villages in Weddin Shire have also conducted Australia Day Celebration activities with Council donating \$250 each to Greenethorpe, Quandialla, Bimbi and Caragabal through their Hall/Progress Committees.

Like previous years, the Grenfell ceremony will be organised by the Australia Day Committee, with the event taking place in Taylor Park and catering provided by the local service clubs.

Council's application for an Australia Day Ambassador will be announced into the near future when further details are known.

It is anticipated that the Hall/Progress Committees in each village will again organise their respective village ceremonies and they may also provide some village awards.

It is proposed the Award Categories remain as per previous years' as outlined below and that it is for residents who live within the Weddin Local Government area for the following categories:

- Weddin Shire Citizen of the Year

- Weddin Shire Senior Citizen of the Year
- Weddin Shire Community Event/Organisation of the Year
- Weddin Shire Community Achievement Awards in any category
- Weddin Shire Youth Achievement Award – each secondary and primary school in the Shire
- HSC Academic Achievement Award – The Henry Lawson High School

ISSUES AND COMMENTS

As there are a number of ceremonies across the local government area, it is suggested that closer to Australia Day, Councillors consider sharing the load and attending the ceremonies in Grenfell and the villages.

POLICY/LEGAL IMPLICATIONS

Australia Day volunteers will be listed on Council's Voluntary Workers list for insurance purposes.

FINANCIAL/RESOURCE IMPLICATIONS

There is a cost to Council of \$1,000 (donation of \$250 to each village; Greenethorpe, Quandialla, Caragabal and Bimbi) to be sourced from the Australia Day budget within Governance vote.

The organisation of the Australia Day Awards Ceremony for Grenfell will be costed from the community events budget.

INTERNAL/EXTERNAL CONSULTATION

Following the meeting, calls for nominations will open on 23 October 2023 and close on 1 December 2023. This will be advertised in the Grenfell Record, Facebook, Council's website and promoted to the village progress groups and other community organisations.

CONCLUSION

The planning for the 2024 Australia Day Awards Ceremony is underway, with the first organising committee meeting will be held in November 2023. Nominations for the Weddin Shire award categories will open on 23 October 2023 and close on 1 December 2023. Winners will be determined by the Australia Day Awards Committee. Donations of \$250 will be given to each village of Bimbi, Caragabal, Greenethorpe and Quandialla. Arts, Tourism & Event staff will be applying for funding through the Australia Day grant program for additional Australia Day activities.

12.4 SCCF5 - TAYLOR PARK REDEVELOPMENT - DRAFT MASTER PLAN**File Number:****Author:** Arts, Tourism & Events Coordinator**Authoriser:** General Manager**Attachments:**

1. Livvi's Place at Taylor Park - Community Engagement
2. Taylor Park Draft Master Plan

CSP Objective: Culturally rich, vibrant and inclusive community**Precis:** Council received funding for the redevelopment of Taylor Park with inclusive playground**Budget:** \$629, 797 funded by the Department of Regional NSW through their Stronger Country Community Fund round 5 (SCCFr5)**RECOMMENDATION**

1. That council note information contained in this report.
2. Endorse the attached draft Taylor Park Master Plan and be placed on public exhibition for a period of 28 day with the purpose of inviting submissions from the public
3. Request the General Manager present a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and any additional recommendations for the consultant.

RESOLUTION 228/23

Moved: Cr Frame

Seconded: Cr Diprose

1. That council note information contained in this report.
2. Endorse the attached draft Taylor Park Master Plan and be placed on public exhibition for a period of 28 day with the purpose of inviting submissions from the public
3. Request the General Manager present a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and any additional recommendations for the consultant.

THE MOTION WAS CARRIED UNANIMOUSLY**PURPOSE**

The purpose of this report is to present to the Council the draft Taylor Park Master Plan (attachment 2 –Taylor Park Draft Master Plan) for endorsement and request the draft plan be placed on public exhibition for a period of 28 days inviting submissions from the community.

BACKGROUND

Council has obtained funding through the Department of NSW and their Stronger Country Communities Fund Round 5 (SCCFr5) to redevelop Taylor Park in Grenfell to be more versatile and inclusive for the Weddin Shire residents, incorporating the first inclusive playground for Weddin Shire and outdoor recreational spaces for all ages and demographics. The vision is to create a thriving outdoor community hub where locals and visitors can rest, recreate, gather and connect.

The Touched By Olivia foundation (TBO) are working with Weddin Shire Council to support the delivery of the inclusive play and recreation space in Taylor Park. This play space will form part of a national network of inclusive play spaces called Livvi's Place. TBO is a national charity committed to an inclusive society, connected through play. TBO works towards ensuring that there is an inclusive playspace within every community in Australia.

The new playground will be a unique place where people of all ages and abilities can be included side-by-side in a fun, challenging environment. A safe, secure and accessible public facility that socially includes the whole community.

Taylor Park's current use ranges from a short daily walk or play on equipment for locals, to visits by those coming to town for shopping and appointments. The park is occasionally used by local community groups for small gatherings and is a main gathering space for community events, like Australia Day and Christmas celebrations. Generally, the park is considered an under-utilised asset based on the community consultation.

The objective of this project is to break down the barriers of access and inclusion in the built environment. There are a number of key objectives including:

- To provide sufficient diversity of components to engage a large number of children, teens and the broader community in the park and play area
- To provide a design that complies with Australian Standards, and considers risk and ongoing maintenance responsibilities to the Council
- To provide the desired master plan and playground within the budget allocated
- Reflect the desires and needs of the community as demonstrated throughout the consultation process
- Inspire children's play and creativity
- Cater for all abilities
- Offer flexibility and ease of change as the area and community evolves
- Maximise all available space
- Maximise plants and green spaces
- Allow flow, and delineation of play spaces for various types of play or recreation
- Cater for active, sensory and reflective play
- Create a sense of place, represent the Shire, draw people to the town and activate the town centre

The playspace must be designed to the six principles of Inclusive Play:

1. Everyone can play
2. Access to nature

3. Total experience
4. A connection to community
5. Play independence
6. Friendship.

ISSUES AND COMMENTS

The proposed attached draft Masterplan is for the whole of Taylor Park and includes stages as funding arises. The elements of the inclusive playspace, landscaping and accessible pathway to toilets is funded through SCCFr5 (and accessible parking). With the remaining work to be completed in a staged approach when future funding is available. The masterplan has been done in such a way that any element can be added at any time and limiting disruption to other areas of the park.

The SCCFr5 funding must include the following work:

- Masterplan to upgrade Taylor Park to make the whole park accessible and inclusive
- Designing, creating and building an inclusive playspace
- Renew existing pathway to form an accessible pathway network
- Landscaping
- New park furniture
- Undercover BBQ area with wheelchair accessible seating and accessible children's seating
- Accessible parking

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications.

FINANCIAL/RESOURCE IMPLICATIONS

There is \$629,797 towards the project funded through Department of Regional NSW through the SCCFr5. The funded components of the SCCFr5 included the master plan, elements of the inclusive playground, fencing and accessible parking. Other stages of the masterplan will be funded when future funding becomes available.

Council and TBO went out with a request for quote (RFQ) for the Masterplan, in which sala4D were engaged to undertake. As part of their scope, Council has one opportunity to provide detailed comment to change their concept designs before we incur a cost variation. Therefore it is important to consult with the community on what this and to ensure that comments provided are incorporated once to avoid incurring additional costs.

INTERNAL/EXTERNAL CONSULTATION

Council entered a partnership with TBO to assist with the Taylor Park redevelopment, to guide a truly inclusive design. TBO undertook extensive consultation with all key stakeholders including the children, families and wider community members of the Weddin Shire and a detailed consultation report has been prepared which has been used for the basis of the design. Please refer to attachment 1: Livvi's Place at Taylor Park - Community Engagement.

Extensive community consultation was carried out by TBO and we would like to thank them for their guidance and involvement to date.

Arboriculture assessment was undertaken of the trees in Taylor Park. This report has been taken into consideration by sala4D for the Master Plan. They are aware that some of the trees in the top section of Taylor Park have plaques, which will need to be relocated. Council will need to work closely with the families of those whose plaques need to be relocated.

CONCLUSION

Following the public exhibition, and if no submissions are received, council will adopt the draft Taylor Park Master Plan without any changes. Stage 1 will be completed with Stronger Country Communities Fund round 5, with further funding to be sort for the remaining works.

Or in the event that there are submissions, the General Manager present a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration.

12.5 STATEMENT OF BANK BALANCES

File Number:
Author: Team Leader - Finance
Authoriser: General Manager
Attachments: Nil
CSP Objective: Collaborative wealth building (strong, diverse and resilient local economy)
Precis: Statement of Bank Balances as at 30/09/2023
Budget:

RECOMMENDATION

That Council notes the information provided.

RESOLUTION 229/23

Moved: Cr Diprose
 Seconded: Cr Howell

That Council notes the information provided.

THE MOTION WAS CARRIED UNANIMOUSLY

BANK BALANCES AS AT 30 SEPTEMBER 2023

Bank Account	
Westpac	\$864,849.24
Short Term Deposits	
CBA	<u>\$2,000,000.00</u>
TOTAL	<u>\$2,864,849.24</u>

TERM DEPOSITS

Below is a summary of Term Deposits for 2024 showing interest earned and interest rates of current investments.

DATE LODGED	BANK OR INSTITUTION	AMOUNT INVESTED	PERIOD (DAYS)	INTEREST RATE %	DUE DATE	DUE AT MATURITY	INTEREST EARNED	TOTAL INT. EARNT	
							0.00		
5/06/2023	CBA.62	\$1,000,000.00	88	4.61	1/09/2023	\$1,000,000.00	\$11,128.22	\$11,128.22	
6/06/2023	CBA.63	\$500,000.00	90	4.59	4/09/2023	\$500,000.00	\$5,658.90	\$16,787.12	
6/06/2023	CBA.64	\$500,000.00	90	4.59	4/09/2023	\$500,000.00	\$5,658.90	\$22,446.02	
13/06/2023	CBA.65	\$500,000.00	90	4.76	11/09/2023	\$500,000.00	\$5,868.49	\$28,314.51	****
4/09/2023	CBA.66	\$1,000,000.00	90	4.68	4/12/2023	\$1,000,000.00	\$0.00		
4/09/2023	CBA.67	\$500,000.00	90	4.68	4/12/2023	\$500,000.00	\$0.00		
4/09/2023	CBA.68	\$500,000.00	90	4.68	4/12/2023	\$500,000.00	\$0.00		
						ON CALL	\$0.00		
		\$2,000,000.00	Current Term Deposits				\$28,314.51		
	**** Returned to Everyday Bank Account								

12.6 RATES AND CHARGES COLLECTIONS - SEPTEMBER 2023

File Number: A3.4.3
Author: Executive Assistant to the General Manager
Authoriser: General Manager
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: September 2023, monthly report on the rates and charges collection.
Budget: Nil

RECOMMENDATION

That Council note this report and the information contained within.

RESOLUTION 230/23

Moved: Cr McKellar
 Seconded: Cr Frame

That Council note this report and the information contained within

THIS MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

The purpose of this report is for Council to be updated with the most recent information pertaining to its rates and charges collections – as applicable to the month of September 2023.

BACKGROUND

Council will now be provided a monthly report on Council’s rates and charges. It was noted in the preparation of the Draft Annual Financial Statement for the 2022-2023 period that the rates and annual charges outstanding percentage was higher than the desired benchmark at 10.51% at 30 June 2023. There are a number of reasons for the higher ratio, including a halt to outstanding rates collection during COVID-19.

ISSUES AND COMMENTS

The annual rate charges are set out within Council’s 2023/24 Operational Plan and the following provides a summary at 30 September 2023.

	30 September 2023	30 September 2022
Rates and Charges	\$ 2,999,050.56	\$ 2,776,105.77
Total	\$ 2,999,050.56	\$ 2,776,105.77

Rates and Charges

	30 Sept 2023	30 Aug 2022

Rates/Charges in arrears as at 30 June 2023	\$ 387,037.04	\$ 368,537.15
Rates/Charges levied & adjustments for 2023/24	\$ 4,524,387.46	\$4,116,939.65
Pension Concession – Granted with Annual Levy	(\$ 138,418.78)	(\$ 137,926.00)
Amount collected as at 30 th September 2023	\$1,773,955.16	\$1,571,445.03
Total Rates and Charges to be Collected	\$2,999,050.56	\$2,776,105.77

The amount levied for rates and charges for 2023/2024 includes the current year's annual rates and charges and any interest added since the date the rates notices were issued. The amount received as of 30 September 2023 includes receipts for both arrears and current year's amounts outstanding.

It should be noted that the rates and charges 2023/2024 levied amount is reduced by the pensioner concession of \$138,418.78; reducing the amount of income derived from these rates and charges. Of this concession, Council's contribution is 45%, which represents an amount of \$62,288.45.

Council has submitted a claim for the 55%, which was due on 1 October 2023.

Debt Recovery Agency

During the month of September 2023 Council has been liaising with Council's Debt Recovery Agency, updating and monitoring 61 active files.

POLICY/LEGAL IMPLICATIONS

Council staff comply with the directions provided by Council's suite of policies that govern this function of Council. The collection of rates does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Rate payers are afforded several opportunities to contact Council and make suitable arrangements regarding outstanding amounts.

FINANCIAL/RESOURCE IMPLICATIONS

Council has engaged the Council's Debt Recovery Agency and monitoring 61 active files. This does come at a collection cost to Council. There are no direct financial implications arising from this report. However, it needs to be acknowledged that post Covid-19 along with the additional increase in the cost of living could have an impact on Council's ability to collect rates and charges.

INTERNAL/EXTERNAL CONSULTATION

This report will be form a new monthly report to provide as part of Council's focus on financial improvement.

CONCLUSION

Council is focused on outstanding rates collection that will be undertaken in a sensitive and timely manner.

12.7 WRITTEN RETURN OF INTEREST FOR COUNCILLORS FOR 2022-2023 PERIOD

File Number:	C2.2.2
Author:	Executive Assistant to the General Manager
Authoriser:	General Manager
Attachments:	1. Att 1 - Written Return of Interests Mayor Craig Bembrick 2. Att 2 - Written Return of Interests Deputy Mayor Paul Best 3. Att 3 - Written Return of Interests Cr Michelle Cook 4. Att 4 - Written Return of Interests Cr Phillip Diprose 5. Att 5 - Written Return of Interests Cr Warwick Frame 6. Att 6 - Written Return of Interests Cr Glenda Howell 7. Att 7 - Written Return of Interests Cr Jason Kenah 8. Att 8 - Written Return of Interests Cr Stuart McKellar 9. Att 9 - Written Returns of Interest Cr Jan Parlett
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	To table to Council the Written Returns of Interest and Related Party Disclosures.
Budget:	Nil

RECOMMENDATION

That Council

1. Notes the content of this report.
2. Notes that the Councillor Written Returns of Interest forms are available on Council's website for public information, with personal information being redacted pursuant to the provision of Section 6(4) of the *Government Information (Public Access) Act 2009*.

RESOLUTION 231/23

Moved: Cr Best

Seconded: Cr Howell

That Council

1. Notes the content of this report.
2. Notes that the Councillor Written Returns of Interest forms are available on Council's website for public information, with personal information being redacted pursuant to the provision of Section 6(4) of the *Government Information (Public Access) Act 2009*.

THE MOTION WAS CARRIED

PURPOSE

The purpose of this report is to inform Council of the Written Return of Interest and Related Party Disclosure Form submitted as part of the *Government Information (Public Access) Act 2009 (GIPA Act)*.

BACKGROUND

In accordance with Council's adopted Model Code of Conduct, following the completion of the financial year, being July to June, Councillors and Designated persons are required to complete and lodge disclosure of interest returns by 30 September. As such, the return for the period the 1 July 2022 to the 30 June 2023 was due to be lodged with the General Manager by the end of September 2023. Once completed these returns, in accordance with the provisions of the *Government Information (Public Access) Act 2009 (GIPA Act)*, constitute an open access document and as such subject to mandatory proactive release.

As previously reported to Council at its 20 July 2023 Ordinary meeting, the completed returns are now due for tabling and consideration.

Written Returns of Interest

Under the 'Model Code of Conduct for Local Councils in NSW' (the Model Code of Conduct), all Councillors and Designated persons are required to disclose their personal interests in publically available returns of interests. These operate as a key transparency mechanism for promoting community confidence in Council decision-making.

Councillors must make and lodge with the General Manager a return in the relevant form, disclosing their interests within three (3) months after: -

- (a) becoming a Councillor; and
- (b) 30 June each year; and
- (c) becoming aware of an interest they are required to disclose under schedule 1 of the Model Code of Conduct that has not been previously disclosed in a return lodged under (a) or (b).

Council must make all returns of interests publically available in accordance with the requirements of the *Government Information (Public Access) Act, 2009*, the *Government Information (Public Access) Regulation, 2018* and relevant guidelines issued by the NSW Information Commissioner.

ISSUES AND COMMENTS

Information Access Guideline 1 states that Councillors' returns of interests must be made publicly available free of charge on Council's website, unless there is an overriding public interest against disclosure of the information contained in them or to do so would impose unreasonable additional costs on Council. It is open to Council to redact information from returns of interests (e.g. a person's signature and residential address) when publishing returns on its website where there is an overriding public interest against the disclosure that information. The returns specifically referenced in this Council report is for the return period of 1 July 2022 to 30 June 2023.

A return lodged within three (3) months of 30 June must be tabled at the first Council meeting after the last day the return was required to be lodged. That is 30 September 2023.

POLICY/LEGAL IMPLICATIONS

The following extract from Council's adopted Model Coded of Conduct outlines the requirement of a Councillor or designated person to complete and lodge a disclosure of interest return. The adopted Model Code of Conduct, specifically clause 4.15, then further outlines Council's obligations in the publication of these returns in accordance with the GIPA Act.

A return lodged within 3 months of 30 June must be tabled at the first council meeting after the last day the return was required to be lodged. By submitting this to Council, Council has complied with this statutory requirement.

Written Returns have been lodged on time by all Councillors and current designated persons:

Councillors	Designated persons
Mayor Craig Bembrick Deputy Mayor Paul Best Cr Michelle Cook Cr Phillip Diprose Cr Warwick Frame Cr Glenda Howell Cr Jason Kenah Cr Stuart McKellar Cr Jan Parlett	Noreen Vu - General Manager Luke Sheehan - Director of Environmental Services Linda Woods - Director of Infrastructure

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial or resource implications arising from this report.

INTERNAL/EXTERNAL CONSULTATION

This report is being brought to Council for information and does not require consultation, however noting that the General Manager had circulated both the Written Return Interest Form to Councillors and Designated Staff and the Related Party Disclosure Notification to Key Management Personnel on 12 July 2023 through email correspondence, and through the Council Business Paper item 10.5 in General Manager Reports at the 20 July 2023 Ordinary Council meeting. Written Returns have now been received and where appropriate have been uploaded to Council’s website under the Open Access tab.

CONCLUSION

The requirement for Councillors and designated persons to complete and lodge a written return of interest acts as an important risk mitigation strategy. It assists with the identification and management of potential conflicts of interest that may arise in the operations of Council.

Under the ‘Model Code of Conduct for Local Councils in NSW’ (the Model Code of Conduct), all Councillors and Designated persons are required to disclose their personal interests in publically available returns of interests. These operate as a key transparency mechanism for promoting community confidence in Council decision making.

A return lodged within 3 months of 30 June must be tabled at the first council meeting after the last day the return was required to be lodged. By submitting this to Council, Council has complied with this statutory requirement.

13 INFRASTRUCTURE SERVICES REPORTS**13.1 INFRASTRUCTURE WORKS REPORT**

File Number: C2.8.16
Author: Acting Director Infrastructure Services
Authoriser: General Manager
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Infrastructure Works Report
Budget: NIL

RECOMMENDATION

That Council receive and note the information provided on infrastructure works completed in September 2023 and planned works for October 2023.

RESOLUTION 232/23

Moved: Cr Frame
Seconded: Cr Howell

THE MOTION WAS CARRIED UNANIMOUSLY

EXECUTIVE SUMMARY

The following information is to update Councillors and the community on matters associated with construction and maintenance of Roads, Parks and Gardens, Sewerage and Plant for works undertaken in September 2023 and planned works for October 2023.

The Weddin Local Government Area has been impacted by a number of wet weather events and Natural Disaster declared events. When a Natural Disaster event is declared for Local Government areas, this means emergency repairs (to make safe only) are required to be completed within three (3) months of the declaration date.

Subsequent reconstruction works are a further claim that Council must apply to the NSW Government for approval and funding. In addition to this, a number of construction and maintenance projects scheduled have been impacted by weather, resourcing of staff, contractors and supplies.

NATURAL DISASTERS

Summary of events and progress of Storm Emergency Work:

AGRN - Event	Phase - Package	\$ Value	Status
987 - 9 November 2021	EW	\$539,000	Approved, payment received
1001 - 5 January 2022 onwards	EW	\$233,000	Approved, payment received

AGRN - Event	Phase - Package	\$ Value	Status
30 - 4 August 2022 onwards	EW	\$184,794	<ul style="list-style-type: none"> - Council to provide photographic evidence, ongoing - DCPM sent Form 306 to be signed
1034 - 14 September 2022 onwards	EW	\$720,024.70	<ul style="list-style-type: none"> - Works complete - Council has provided transaction list - DCPM sent Form 306 to be signed. - Photographic evidence needs to be sent for a few damaged roads as well as completed works.
1034 - 14 September 2022 onwards	EPA-RW - P1 MGW	\$1.12m	<ul style="list-style-type: none"> - Mary Gilmore Way - \$1.129m submitted to TfNSW - Work 80% complete (final seal outstanding) - Variations sent to TfNSW for approval - 80% progress claim for amount 0.9M submitted to TfNSW for approval
1034 - 14 September 2022 onwards	EPA-RW - P2 General Works	TBC	<ul style="list-style-type: none"> - DCPM progressing submission - Scope includes: <ul style="list-style-type: none"> o Unsealed Roads (non-priority) o Tree & vegetation clearing
1034 - 14 September 2022 onwards	EPA-RW - P3 Priority Patches	\$8,828,277.80	<ul style="list-style-type: none"> - \$8.8m submitted, subject to TfNSW review. TfNSW required Tender results before finalising the upper limit. - Tendering completed – Contractor selection in process. Work to start early November. - Scope includes: <ul style="list-style-type: none"> o Deaths Lane (Council own team to do work) o Henry Lawson Way - Young o Henry Lawson Way - Forbes o Driftway Road o Morangarell Road o Quandialla-Caragabal Road
1034 - 14 September 2022 onwards	EPA-RW - P4 - North Patching	\$7,127,841	<ul style="list-style-type: none"> - With TfNSW for approval - Approval requires rate submission from Council for package #3.
1034 - 14 September 2022 onwards	EPA-RW - P5 - South Patching	TBC	<ul style="list-style-type: none"> - DCPM progressing assessment and submission

AGRN - Event	Phase - Package	\$ Value	Status
			- Scope includes sealed roads south of Mid Western Highway
1034 - 14 September 2022 onwards	EPA-RW - P6 - Priority Unsealed	\$1,941,823	- F306 signed by General Manager - Waiting for final approval from TfNSW

STATE ROADS

Final claim of the 2022/23 Routine Maintenance Annual Program (RMAP) has been submitted and accepted by TfNSW.

Council's 2023/24 Draft RMAP has been submitted to TfNSW.

Waiting for 2023/24 RMAP approval. Work continues on submitted Draft RMAP.

Newell Highway

- Routine maintenance (potholes/slashing) continue.
- Draft work orders for various ordered work for 2023/24 have been submitted.
- New TfNSW Work Order Assessment and Approval process for 2023/24 has started.
- Council is not to start any New Work Orders unless TfNSW has approved the Draft Work Order and the Work Order has been formally issued in accordance with the RMCC.
- The September 2023 Heavy Patching Program has been completed and Work Order claims have been submitted to and accepted by TfNSW.

Mid Western Highway

- Routine maintenance (potholes/slashing) continues.
- Draft work orders for various ordered work for 2023/24 have been submitted.
- New TfNSW Work Order Assessment and Approval process for 2023/24 has started.
- Council is not to start any New Work Orders unless TfNSW has approved the Draft Work Order and the Work Order has been formally issued in accordance with the RMCC.
- The September 2023 Heavy Patching Program has been completed and Work Order claims have been submitted to and accepted by TfNSW.

MAJOR WORKS

Pullabooka Road Rehabilitation

- Project Completion Report (PCR) has been submitted to TfNSW.
- Following the submission of the PCR, TfNSW will now pay the remaining Completion Milestone payment of about \$1.10 million.

- Payment is expected by 27 October 2023.

New Forbes Road Rehabilitation

- Project Completion Report (PCR) has been submitted to TfNSW.
- Following the submission of the PCR, TfNSW will now pay the remaining Completion Milestone payment of about \$1.20 million.
- Payment is expected by 27 October 2023.

Greenethorpe-Koorawatha Road Rehabilitation

- Drainage work is expected to start late October 2023.
- Works will ensure that the road will not impact harvest operations.

Nowlans Road Upgrade

- Project work is expected to start around February 2024.
- Project works are expected to be completed by February 2025.

Arramagong Road Culvert Replacement

- Council has received the precast concrete box culvert cells at site.
- Council is planning to start construction work in November 2023 (weather permitting).

Heathcotes Lane Culvert Replacement

- The site has been underwater for a long time. Water is still flowing at the creek bed.
- Precast concrete box culverts have been delivered to site and work is expected to re-start in October/November 2023 (weather permitting).

Adelargo Road Culvert Replacement

Project under Bridge Renewal Program (BRP) Round 5. The project involves replacing the existing culvert and installation of guardrails.

- 100% of the culvert work has been completed.
- Council has submitted the Post Completion Report (PCR) and is awaiting final payment.

Weddin Shire Road Entry Signs

- Contractor has completed the geotechnical investigation.
- Contractor is currently doing a DBYD (service search) and foundation works are expected to commence from late October 2023.
- Council is waiting to receive the Construction Program from the Contractor, Armsign Pty Ltd.

Railway Walking Track

- Council has received the final design from the Designer for the track location of Stage 2.
- Council has received quotations from local contractors for the construction of the walking track but those are significantly higher than the remaining project budget.
- Council to seek more funding in order to proceed with the construction. Refer to the Bogolong Committee Report under the Drought Communities Program.

Mary Gilmore Way

- Project under REPAIR Program 2022/23 has been fully completed.
- Project Completion Report (PCR) has been submitted and final payment has been received.

Caragabal Shared Pathway

- Council has received only one (1) quotation from the local concreting contractor. TfNSW has revised the project scope and Council has amended the design.
- Final revised project estimate has been approved by TfNSW.
- Council is planning to start work late October 2023 approximately.

Grenfell Cemetery Amenities

Quotations are currently out for the supply and construction of the new amenities building.

Water Meter Installation According to Water NSW Requirement

Supply and install water meter at two (2) locations: Caragabal (Lic. No: WAL 32182) and Bogolong Dam (Lic. No: WAL 31816) according to Water NSW recording and reporting requirements. J & G Bowerman was awarded this contract on 8 August 2023 for up to \$21,554.94.

Site work will be commenced by the end of October subject to availability of water meter with telemetry system.

Council staff will arrange a presentation and a mailout to Caragabal residents in the near future to explain the mandatory requirement from the NSW Government.

FOOTPATH /KERB AND GUTTER WORKS

Third Street, Quandialla

Procurement process is ongoing to select a suitable construction contractor for kerb and gutter replacement.

Council has also nominated the project under Regional and Local Roads Repair Program (RLRRP) and submitted to TfNSW for approval.

ROAD MAINTENANCE WORKS

Road maintenance works including pothole patching, vegetation management, gravel road maintenance and signage works have been undertaken in the past few months.

- Undertook emergency grading on Quandialla-Caragabal Road to open it to the public.
- Morangarell Road is receiving an emergency grade due to the high volume of potholes to make it safe to travel on.

Maintenance Grading

Roads	Commencement	Completion
Mogongong Road	15/03/2023	Ongoing
Morangarell Road	25/05/2023	Ongoing
Bewleys Road	22/06/2023	Ongoing
Quandialla-Caragabal Road	29/06/2023	Ongoing
McCanns Lane	28/07/2023	Ongoing
Arramagong Road	28/07/2023	Ongoing
Kangaroooby Road	31/08/2023	Ongoing

Maintenance Grading - Works Planned: 1 October 2023 - 31 October 2023

- McKays Road
- Mogongong Road
- Mogongong Springs Road
- Barkers Road
- Lewis Lane
- Bobelar Lane
- Bald Hills Road
- Wheatleys Road
- Hamptons Lane

Gravel Resheeting

At this present time there is no re-sheeting happening as Council is attending to emergency road repairs.

PARKS AND RECREATION

The Parks and Gardens team are carrying out routine maintenance such as mowing, whipper snipping, tree trimming within sporting fields and the open space network.

Park Maintenance

- Mowing, weeding and whipper snipping in parks and garden areas
- Mowed and whipped the cemetery grounds
- Mowed, weeded and whipped Taylor Park
- Mowed and whipped Vaughn Park
- Mowed and whipped Proctor Park
- Mowed, weeded and whipped Memorial Park
- Mowed and whipped Rotary Park
- Mowed and whipped Goodsell Park
- Mowed and whipped SH6 Rest Stop
- Mowed, weeded and whipped Rygate Square
- Mowed and whipped Council Chambers
- Mowed and whipped O'Briens Hill and Lookout
- Mowed, weeded and whipped Endemic Garden
- Mowed, weeded and whipped Sculpture Garden
- Mowed and whipped Lawson Oval Top and Bottom
- Mowed, weeded and whipped Henry Lawson's Birthplace
- Mowed and whipped Railway Crossing on the Young Road
- Mowed and whipped Warraderry Street Islands
- Mowed and whipped Railway Free Camp (West Street)
- Mowed and whipped Henry Lawson Way
- Mowed, weeded and whipped Forbes Street Islands
- Mowed and whipped West Street Dog Park
- Mowed and whipped Company Dam Picnic Area
- Fertilised Henry Lawson Oval Bottom and Top Fields
- Fertilised Taylor Park
- Fertilised Vaughn Park

Town Maintenance

- Mowed the long grass next to the silos in West Street
- Planted Gardenias in the side garden beds at the top end of Main Street
- Planted Autumn Blaze Maple Trees and Snow Pear Trees in top end of Main Street

- Cleaned up the garden in front of the Medical Centre in Main Street
- Weeded Weddin Street garden beds
- Checked and fixed sprinklers in Taylor Park as well as Memorial Park
- Planted different types of daisies and installed new irrigation in Rygate Square garden bed
- Fixed sprinklers in Lawson Bottom Oval
- Whipped and mowed the General Cemetery
- Weeded garden beds in the Main Street

Village Maintenance

- Standard village maintenance of mowing in Greenethorpe, Caragabal and Quandialla.
- Clearance of debris at Caragabal, Greenethorpe and Bimbi.

PLANT REPORT

Plant Report			
Plant Number	Plant Description	Fault	Repairs
3962	Isuzu	Replace brake	Fit brakes pads
2085	Toyota	Wiper blades windscreen stone chips	Replaced
2097	Nissan	Gear change hard	Change gear box oil / adjust linkage
3952	Kenworth	Water leaks	Replace hoses
3956	Low loader	Suspension	Check and order in parts
3956	Low loader tyres worn	Tyres	Replace 4
3965	Iveco	PTO shaft	Replace
3965	Iveco	Service due	Engine service
3958	Western Star	Engine light	Coolant sensor worn
3957	Western Star	Fuel problem	Replace all check valves, hoses and filters
4095	John Deer	Air con service	Serviced

Plant Report			
Plant Number	Plant Description	Fault	Repairs
4105	Cat Grader	Air con and steer faults	Repaired and serviced
4106	Backhoe 432E	Low power	Engine filter change
4122	Backhoe 432	Batteries	Replace
2083	Nissan	Air bag faults	Replace
4102	Cat Grader 120m	Air con and engine	Air con service and engine service
BFO3864	RFS Truck	Rego and service	Full service: fit reverse camera and fit fridge power supply to back of truck
1132	Toyota	Service	Full service
5114	Fuel Trailer	Covert to water trailer	Still working on pump set up
4110	Toro Mower	Deck repair	New spindles belts and blades
4116	Toro Mower	Service	Full service plus blades
4117	Toro Mower Deck	Deck failure	Replaced
5257	Whipper Snipper	Broken	Parts ordered
5331	MTD Mower	Rebuild	Repaired for Quandialla Pool
5355	Gravely Mower	Major repair	Repaired for Greenethorpe
3965	Iveco	Brake problem	Parts ordered

BIOSECURITY

ACTIVITY	LOCATION
Administration	<ul style="list-style-type: none"> Monthly report, mapping, BIS uploads, inspections and weeds loaded on Roam, email replies to relevant emails, review weed spraying program and plan of action, review relevant budget totals.
Public Awareness	<ul style="list-style-type: none"> New merchandise arrived - bucket hats, beanies, caps and flyers. Have begun handing out.
Mapping	<ul style="list-style-type: none"> Weed information mapped, synced and uploaded to DPI. Working on inputting data when drone is used.
Meetings	Weddin Shire Council Weeds Committee Meeting.
Training	<ul style="list-style-type: none"> Continual drone training. In-house training – using Quikspray, quad bike and drone. Weed identification and all aspects of biosecurity with two (2) staff members.
Private Property Inspections	<ul style="list-style-type: none"> Informal inspections using drone for training. Information packages for landholders to receive during inspections or on request.
Roadside Inspections and On-ground Control, if Required	Continuous roadside inspections and control when required and environmental conditions allow.
Council Owned Land	Council owned/managed vacant land, cemeteries, town and village areas.
TSR Inspections	SH17, SH6, Mary Gilmore Way, Driftway Road, Henry Lawson Way (Forbes Road), Bland Road.
Rail Inspections	Quandialla/Pullabooka area.
Other High Risk Sites	Cemetery, silos, camping areas, including National Parks and rest areas.
Sucker Control	Sucker spraying ongoing, treated on sighting, when conditions allow. Investigating options for mounting a sucker sprayer.
Other	<ul style="list-style-type: none"> Mentoring staff members in biosecurity. Familiarising Central West Regional Strategic Weed Management Plan 2023 - 2027.

ACTIVITY	LOCATION
	<ul style="list-style-type: none"> • Sprayed Grenfell and Quandialla Swimming Pool lawn area • Sprayed Grenfell, Caragabal and Quandialla Tips • Sprayed Depot grounds • Sprayed spoil at Matthews Gravel Pit

13.2 ROAD MAINTENANCE COUNCIL CONTRACT (RMCC)

File Number:	2023/24 RMCC
Author:	Contracts Engineer
Authoriser:	Director Infrastructure Services
Attachments:	Nil
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	Shire Assets and Services delivered effectively and efficiently
Budget:	Nil

RECOMMENDATION

1. That Council note the information contained in this report.

RESOLUTION 233/23

Moved: Cr McKellar
Seconded: Cr Best

1. That Council note the information contained in this report

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To provide Council an overview of the RMCC Contract and in particular Ordered Work carried out by Council as part of the RMCC Contract during the 2022/2023 and 2023/2024 periods.

BACKGROUND

Council has an RMCC (Road Maintenance Council Contract) with Transport for NSW (TfNSW), which includes carrying out various maintenance and Specific work such as Reseals and Heavy Patching work on Mid Western Highway (HW06) & Newell Highway (HW17).

The Mid Western Highway is about 105 km and Newell Highway is about 25km.
Councils current RMCC Contract is for a period of three (3) years from 1 July 2023.

The value of the Maintenance component of the RMCC Contract has reduced from \$627,000 to \$594,000 over the past three (3) years and could decrease further in future years.

However, the value of the Ordered Work component has gone up as follows:

- 2020/2021 - \$1.5 million.
- 2021/2022 - \$3.0 million.
- 2022/2023 – About \$8.0 million.
- 2023/2024 – About \$1.9 million to date.

It is noted that with the significant increase in the value of the Ordered Work and work load, comes with major operational / documentation / supervision challenges with the same amount of resources Council has always had / provided for RMCC work.

ISSUES AND COMMENTS

TfNSW advised Council at the 19 July 2023 monthly RMCC meeting that TfNSW is starting a new process for Assessment and Approval for new Work Orders from 1 July 2023.

However, it was agreed with the Regional Director (West) that TfNSW RMCC Contract Management staff had incorrectly decided to apply / implement this new arrangement for all already completed Work Orders as well, going back to March 2023.

TfNSW advised Council that the outstanding completed Work Orders would be cleared urgently and that Council would receive the sum of about \$4.0 million immediately.

Even after providing a commitment to clear the completed Work Orders, TfNSW following a meeting with Council requested full justification of actual costs incurred in carrying out all outstanding Work Orders be provided in the form of General Ledger entries and all invoices provided in the financial year relating to those Work Orders.

Councils can claim only full and actual cost recovery.

It has been agreed with TfNSW that a sum of 10% of oncost can be added to the actual costs to cover Councils oncost administration.

2023/24 Ordered Work Program

Council has completed the September Heavy Patching Program as planned on 29 September 2023.

This program has been completed at the agreed rate of about \$85/m².

The total value of this program is about \$1.7 million.

The Quarter 4 RMAP expenditure claim is about \$0.18 million.

Total Claim Value of this 2023/24 claim is \$1.88 million.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications arising from this report or work undertaken under the RMCC.

FINANCIAL/RESOURCE IMPLICATIONS

All work undertaken by Council and its Contractors on the State Roads network is fully funded by TfNSW under the RMCC Contract in two (2) parts – Routine Maintenance Annual Program (RMAP) & Ordered Work. At the time of writing this report, Council had received, the following payments for the RMAP and one work order totalling \$800,215.93. More payments are currently sitting with TfNSW Shared Services awaiting payment.

INTERNAL/EXTERNAL CONSULTATION

Council staff have been in regular contact with TfNSW RMCC Contract Representatives through the regular monthly meetings and other correspondence.

CONCLUSION

Relevant staff have carried out an actual cost investigation and review of All Completed Work Orders.

Accordingly, outstanding Draft Work Orders have been revised & submitted with supporting General Ledger information on Friday 6 October 2023.

TfNSW is now required to provide the necessary Work Orders so that Council can submit the payment claim.

Payment claim to the value of about \$3.7 million will be submitted when the Work Orders have been received from TfNSW for the four (4) outstanding Work Orders.

Council staff will also be carrying out a review of other outstanding 2023/2024 Work Orders in the near future.

These are for future work proposals which may or may not proceed.

It has been observed and noted that, Council in continuing its ongoing good relationship in the RMCC Contract partnership with TfNSW has carried out work for TfNSW previously in good faith by undertaking work without TfNSW issuing the relevant Work Orders.

It is clearly stated in the RMCC Contract that Councils should not be doing any RMCC work without a formal Work Order and if they do so, TfNSW is under no obligation to pay for any such work.

Accordingly, in the future, Council will not be carrying out any RMCC Ordered Work without receiving a formal Work Order from TfNSW.

14 ENVIRONMENTAL SERVICES REPORTS

14.1 DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES

File Number: T5
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Sustainable natural, agricultural and built environments
Precis: List of development application, construction certificate and complying development application determined during the period 1 September to 30 September 2023.
Budget: Nil

Background

Under s. 4.16 of the *Environmental Planning and Assessment Act 1979*, under delegated authority Council Officers can exercise the power to determine development applications and post consent certificates such as construction certificates and complying development certificates. The following provides a list of the development applications, complying development applications and construction certificate applications determined within the Weddin Shire during the month of September 2023.

Development Applications Determined by Council

The undermentioned applications were received and determined subject to specified conditions, by the Director Environmental Services under delegated authority:

DA NO.	Applicant	Construction	Value (\$)	Address
22/2023	Andy's Design and Drafting	New amenities facilities to existing business (Delta Agribusiness)	\$12,196	Lot 12 Section 1 DP 7763 Second Street, Quandialla

Complying Development Applications

The complying development certificate applications approved within the Shire in September 2023 by Council or any other Principal Certifiers.

CDC NO.	Applicant	Construction	Value (\$)	Address
NIL				

Construction Certificates

The undermentioned applications were determined by the Director Environmental Services under delegated authority:

CC NO.	Applicant	Construction	Address
37/2022	Mrs M P Ray	Rural Industry (Grain Silos and Associated conveyors)	LOT: 26 DP: 1224552 7 Phil Aston Place GRENFELL NSW 2810
6/2023	Geerlings Filmworks Pty Ltd	Completion of hardstand area & connection of driveway to garage	LOT: 2 DP: 377091 51 Forbes Street GRENFELL NSW 2810

14.2 DA 21/2023 - FIRE SAFETY UPGRADE WORKS

File Number: DA 21/2023
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: 1. DA 21-2023 26 Rose Street Attachment 1
CSP Objective: Sustainable natural, agricultural and built environments
Precis: Development Application No. 21/2023 proposes fire safety upgrade works and the construction of a new landing and stairs to service the existing community facility building located on Lot 3 DP 604531, known as 26 Rose Street Grenfell. The application is referred to Council for determination as required by the Council Related Conflict of Interest Policy, as Council is the Crown Land Manager for the development site.
Budget: Nil

RECOMMENDATION

That:

1. Council notes that the reason for the decision is that the proposal largely complies with Section 4.15 of the *Environmental Planning and Assessment Act 1979*.
2. Development Application No. 21/2023, being for fire safety upgrade works and the construction of a new landing and stairs to service the existing community facility building located on Lot 3 DP 604531, known as 26 Rose Street Grenfell, be approved by Council subject to the recommended conditions listed in Appendix A to the Assessment Report and be signed under delegated authority by the Director Environmental Services.
3. The General Manager register this planning decision in line with s. 375A of the *Local Government Act 1993* including the names of the Councillors who supported the decision and the names of any Councillors who opposed (or are taken to have opposed) the decision.

Moved: Cr Best

Seconded: Cr McKellar

That:

1. Council notes that the reason for the decision is that the proposal largely complies with Section 4.15 of the *Environmental Planning and Assessment Act 1979*.
2. Development Application No. 21/2023, being for fire safety upgrade works and the construction of a new landing and stairs to service the existing community facility building located on Lot 3 DP 604531, known as 26 Rose Street Grenfell, be approved by Council subject to the recommended conditions listed in Appendix A to the Assessment Report and be signed under delegated authority by the Director Environmental Services.

-
3. The General Manager register this planning decision in line with s. 375A of the *Local Government Act 1993* including the names of the Councillors who supported the decision and the names of any Councillors who opposed (or are taken to have opposed) the decision.

THE MOTION WAS CARRIED UNANIMOUSLY

**FOR: MAYOR BEMBRICK, DEPUTY MAYOR PAUL BEST, CR COOK, CR DIPROSE,
CR FRAME, CR HOWELL, CR MCKELLAR, CR PARLETT**

ASSESSMENT REPORT

INTRODUCTION

Development Application No. 21/2023 proposes fire safety upgrade works and the construction of a new landing and stairs to service the existing community facility building located on Lot 3 DP 604531, known as 26 Rose Street, Grenfell.

The development site and building to which the upgrade works are proposed are owned by the Crown, with Weddin Shire Council being the Crown Land Manager. The building is currently used by a number of community groups including the Grenfell Dramatic Society, Grenfell Artist Group and Studio of Rose.

A copy of the proposed site plan, floor plan, elevation plans and statement of environmental effects (SEE), are included in **Attachment 1** to this report. The application was lodged by Ms D Donohue on behalf of the Grenfell Dramatic Society.

DESCRIPTION OF SITE

The development site is Crown Land being Lot 3 DP 604531. The site is located on the corner of Weddin Street and Rose Street in the township of Grenfell.

The development site is zoned R1 – General Residential under Weddin Local Environmental Plan 2011 ('Weddin LEP'). A map showing the location of the development site in relation to the surrounding locality is provided in **Figure 1** below.



Figure 1. Locality Plan

Lot 3 DP 604531 has an area of 1038.53m² and currently contains a number of community facility buildings.

DESCRIPTION OF PROPOSAL

Development Application 21/2023 proposes fire safety upgrade works to the community facilities building and the construction of a new landing and stairs.

The proposed fire safety upgrade works involve the installation and upgrading of a number of fire safety measures including exit signs, emergency lighting, exits and portable fire extinguishers, in order to bring into compliance with current standards.

The proposal also includes a new rear landing and associated stairway to provide better accessibility to the rear of the building and to ensure safe and compliant exit path of travel from the theatre hall section of the building.

Further details of the proposed development are included in the submitted plans and Statement of Environmental Effects which are provided in **Attachment 1**.

ENVIRONMENTAL IMPACT ASSESSMENT

In determining a development application, a consent authority is to take into consideration such matters as are of relevance to the development in accordance with Section 4.15(1) of the *Environmental Planning and Assessment Act 1979*. The following section provides an evaluation of the relevant Section 4.15 Matters for consideration for DA 21/2023:

S4.15(1)(a)(i) Any Environmental Planning Instrument

Weddin Local Environmental Plan 2011

The development site is zoned R1 General Residential under the provisions of Weddin LEP 2011. The building which is the subject of the proposed development is currently used a community facility, which is a permissible use within the R1 zone. The proposed ancillary works to the existing building are therefore permissible with consent in the R1 General Residential zone.

Clause 2.3

Clause 2.3(2) of the Weddin Local Environmental Plan 2011 requires that *“The consent authority must have regard to the objectives for development in a zone when determining a development application in respect of land within the zone”*. The objectives of the R1 General Residential zone are as follows:

**Zone R1 General Residential
Objectives of zone**

- *To provide for the housing needs of the community.*
- *To provide for a variety of housing types and densities.*
- *To enable other land uses that provide facilities or services to meet the day to day needs of residents.*

The existing building located on the site is used for the purposes of a community facility, which is a permissible use within the R1 General Residential Zone. The proposed fire safety upgrade works and construction of a new landing and stairway to service the existing building is therefore permissible and is assessed to be consistent with the objectives of the R1 General Residential zone.

Clause 5.21 Flood Planning

The development site is not identified as being within a flood planning area under Weddin LEP 2011. Therefore a detailed assessment of the proposed development in accordance with clause 5.21 is not required in this instance.

Clause 6.6

Clause 6.6 of the Weddin LEP 2011 states that:

Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the proposed development are available or that adequate arrangements have been made to make them available when required —

- (a) the supply of water,*
- (b) the supply of electricity,*
- (c) the disposal and management of sewage,*
- (d) stormwater drainage or on-site conservation,*
- (e) suitable road access.*

The existing building is currently serviced by reticulated water, Council’s sewer mains system and electricity which are considered suitable to service the proposed development.

Stormwater from existing building is currently diverted to Council street drainage system. The proposed development will not impact on the existing stormwater management system. The property is also serviced by an existing vehicular access to the site from Rose Street, which will not be impacted by the proposal.

It is considered that the development site has adequate services to cater for the proposed development.

State Environmental Planning Policies

The following State Environmental Planning Policies are considered relevant to Council's assessment of the development proposal:

State Environmental Planning Policy (Biodiversity and Conservation) 2021

Chapter 3 of the SEPP requires Council to assess if the development site is core Koala habitat and if the proposed development will have any impact on that habitat. There is no evidence to suggest that the development site is core Koala habitat. The land is extensively cleared and does not require the removal of any significant trees to allow for the new development. It is assessed that the proposed development will not impact any Koala habitat.

State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004

The proposed development is not a BASIX affected building as defined under the *Environmental Planning and Assessment Act 1979* and therefore the requirements of *SEPP (Building Sustainability Index: BASIX) 2004* do not apply.

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

The proposed development is not identified as being either exempt or complying development in accordance with the SEPP. The applicant has lodged a development application for the proposed development and therefore the requirements of *SEPP (Exempt and Complying Development Codes) 2008* do not apply.

State Environmental Planning Policy (Housing) 2021

The proposed development does not include any form of housing and therefore there are no requirements under the SEPP which apply to the proposal.

State Environmental Planning Policy (Industry and Employment) 2021

An assessment of the proposed development has revealed that there are no applicable requirements under *SEPP (Industry and Employment) 2021* that apply to the development.

State Environmental Planning Policy No. 65 – Design Quality of Residential Apartment Development

The proposed development does not include a residential apartment development and therefore the requirements of *SEPP No. 65 – Design Quality of Residential Apartment Development*, do not apply.

State Environmental Planning Policy (Planning Systems) 2021

The proposed development is not assessed as being State Significant or Regionally Significant development and therefore the requirements of the SEPP are not applicable.

State Environmental Planning Policy (Precincts-Regional) 2021

An assessment of *SEPP (Precincts-Regional) 2021* has identified that there are no part of the SEPP which apply to the proposed development.

State Environmental Planning Policy (Primary Production) 2021

The proposed development does not include State Significant Agricultural Land and does not propose a farm dam or other small scale and low risk artificial waterbodies. It is assessed that there are no requirements under the SEPP which would apply to the proposed development.

State Environmental Planning Policy (Resilience and Hazards) 2021

Under Clause 4.6 of the SEPP a consent authority must not consent to the carrying out of and development on land unless:

- (a) it has considered whether the land is contaminated, and
- (b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and
- (c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.

There are no known prior land-uses on the site that are likely to have resulted in the contamination of the land. Site inspection carried out did not reveal any evidence of contamination of the site. The SEE submitted with the application does not mention any previous land uses that are likely to have resulted in contamination of the site. No further investigation is warranted in this instance.

State Environmental Planning Policy (Resources and Energy) 2021

There are no requirements within the SEPP which are applicable to the proposed development.

State Environmental Planning Policy (Transport and Infrastructure) 2021

The proposed internal fire safety upgrade works will not impact on the electricity infrastructure in the area. The proposed landing and stairs are not located within any known electricity easements or located close to any infrastructure which would require referral to the electricity supply authority.

The proposed development is not classified as a traffic-generating development under Schedule 3 and therefore was not required to be referred to Transport for NSW under the provisions of the SEPP.

S4.15 (1) (a) (ii) Any draft Environmental Planning Instrument

There are no draft Environmental Planning Instruments that apply to the development.

S4.15 (1) (a) (iii) Any Development Control Plan (DCP)

Weddin Shire Development Control Plan 2014

Chapter 10 – Commercial Development

The proposal includes internal fire safety upgrade works along with minor external works to construct a landing and stairway at the rear of the existing building. The proposal will not change the current use of the building or the maximum number of occupants, and will not significantly change the external appearance of the structure. It is considered that the proposed development is consistent with the objectives of the Chapter 10 of the Weddin DCP.

Chapter 15 – Public Consultation

The development application was advertised and notified in accordance with the Council Related Conflict of Interest Policy and Chapter 15 of the Weddin DCP. No submissions were received as a result of the public consultation process.

S 4.15(1)(a)(iiia) provisions of any Planning Agreement(s)

There is no planning agreement that has been entered into under Section 7.4 of the *Environmental Planning and Assessment Act 1979* by the applicant in relation to the development proposal. Similarly, the applicant has not volunteered to enter into a draft planning agreement for the development proposal.

S4.15(1)(a)(iv) The EP & A Regulations

Section 4.15(1)(a)(iv) requires Council to also consider Clauses 61, 62, 63, & 64 of the *Environmental Planning and Assessment Regulation 2021*. The following provides an assessment of the relevant Clauses of the Regulation:

- Clause 61 –The proposal does not involve the demolition of a building and therefore the requirement to consider AS 2601-2001: The Demolition of Structures, is not required.

The land is not subject to a subdivision order or the Dark Sky Planning Guideline. The application does not propose a manor house or multi dwelling housing and therefore the requirements to consider the *Low Rise Housing Diversity Design Guide for Development Applications* does not apply. There are no other matters under clause 61 which apply to the development.

- Clause 62 – The proposal does not involve the change of a building use therefore the requirement to consider the fire protection and structural capacity of a building's proposed use is not required.
- Clause 63 – The proposal does not involve the erection of a temporary structure and therefore there are no matters under clause 63 which are relevant to the proposed development.

- Clause 64 – The proposal does involve the rebuilding or alteration of an existing building and therefore the requirements of clause 64 apply to the development. Council as the consent authority must consider whether it is appropriate to require the existing building to be brought into total or partial conformity with the *Building Code of Australia*. An assessment of the of the application has determined that the fire safety upgrade works proposed by the applicant are appropriate and will bring a number of applicable fire safety measures relating to the building into conformity with current standards. These measures will increase safety for occupants in the building in the case of an emergency. No additional upgrade works are considered necessary.

S4.15(1)(b) The likely impact on the natural and built environment(s) and the likely social and/or economic impact on the locality

Section 4.15(1)(b) requires the Council to consider the likely impacts of the development, including environmental impacts on both the natural and built environments as well as the social and economic impacts in the locality. The following provides an assessment of the likely impacts of the development:

Context and Setting

The development site is made up of one (1) allotment being Lot 3 DP 604531. The site is located on the corner of Weddin Street and Rose Street within a residential area in Grenfell. The site is generally surrounded by a mixture of residential properties, public buildings and land used in conjunction with the St Josephs Primary School.

The site is zoned R1 – General Residential under Weddin Local Environmental Plan 2011. The existing building located on the site is used for the purposes of a community facility, which is a permissible use within the R1 zone. The existing building is connected to water, sewer and electricity.

The proposed development involved internal fire safety upgrade works along with a minor extension to the rear of the building to provide a landing and associated stairs. It is assessed that the proposed development is consistent with the character and setting of the surrounding area.

Access, Transport and Traffic

An existing vehicle entrance is provide to the site from Rose Street, which is a sealed Council road. It is considered that the existing vehicle entrance is suitable to service the property and proposed development.

Pedestrian access is provided to the building from the rear carpark area and directly from Rose Street where access for people with a disability can be gained. The proposed rear landing and stairs will provide an additional safe and compliant access point to the building from the rear carpark area.

Public Domain

The proposal will not have a negative impact on public recreational opportunities or public spaces in the locality. The proposal will increase safety in a building which is already used for the purpose of a community facility.

Heritage

The development site is not located within a heritage conservation area and does not contain any items of environmental heritage listed in schedule 5 of the Weddin Local Environmental Plan 2011. However, as there are a number of local heritage items in close proximity to the development site, the development application was supported by a Heritage Impact Statement prepared by the applicant.

An assessment of the proposal with regards to heritage has identified that the proposed internal fire safety upgrade works and minor external works will not impact on the heritage values of the subject building or any heritage items in the vicinity.

Other Land Resources

The land does not contain any recorded mineral deposits and the proposal will not negatively impact any water catchment areas or waterways.

Water, Sewerage and Stormwater

The proposed development will not impact on water, sewerage or stormwater arrangements currently servicing the existing building.

Soils

The application will not have a negative impact on soils in the locality. The development will only require a small amount of earthworks to allow for the proposed landing and stairway.

Air and Microclimate

Minimal amounts of dust may be generated during the construction period. Once construction works are complete the development will not significantly impact on air quality.

Flora and Fauna

The development does not propose any major earthworks or the removal of any significant trees or natural vegetation. It is assessed that the proposal will not create any additional impacts on flora and fauna in the area.

Waste

Any waste generated during the construction process can be disposed of at a licensed waste management facility. The ongoing use of the development will not create any significant waste streams which need to be dealt with.

Energy

The proposed development will not significantly increase energy usage on the site.

Noise and Vibration

Some noise will occur during the construction phase of the development, but is not expected to adversely impact on any surrounding land uses. Council's standard condition regarding construction hours has been included in the recommended conditions of consent.

Natural Hazards

The development site is not identified as being within a flood planning area or bushfire prone area under Weddin LEP. There are no other identified natural hazards applying to the land.

Technological Hazards

There are no identified technological hazards relating to the proposed development.

Safety, Security and Crime Prevention

This development will not generate any activity likely to promote safety or security problems to the subject land or surrounding area.

Social and Economic Impacts on the locality

The proposed development will not result in any negative social or economic impacts in the locality.

Site Design and Internal Design

The proposed development will not significantly alter the current building footprint or internal design. The proposed fire safety upgrade works will involve the installation and upgrading of a number of fire safety measures including exit signs, emergency lighting, exits and portable fire extinguishers, in order to bring into compliance with current standards.

The design of the proposed works are considered appropriate in the circumstances.

Construction

The proposed works will be required to be undertaken in accordance with the requirements of the National Construction Code and relevant standards. No adverse impacts are anticipated to occur as a result of the construction of the development.

Cumulative impacts

The proposal is not expected to generate any ongoing negative cumulative impacts. The development will increase the safety of an existing building used as a community facility.

S4.15(1)(c) The Suitability of the Site for the Development

The development is consistent with the zone objectives and consideration has been given to the impacts the development will have within the locality. It is considered that the proposed development will not create adverse impacts within its local setting. It is further assessed that the development will not unduly impact upon any existing services.

The site is not constrained by natural features and is considered suitable for the development, subject to the imposition of appropriate conditions of consent.

Public Consultation

The Development Application was advertised and notified in accordance with the Council Related Conflict of Interest Policy from 31 August 2023 to 28 September 2023. No submissions were received as a result of the public consultation process.

Public Authority Consultation:

The development site is Crown Land, with Weddin Shire Council being the Crown Land Manager. As required by the Environmental Planning and Assessment Act 1979, the development application was supported by the written consent of the Minister for Lands and Property.

S4.15(1)(d) The Public Interest

Community Interest

The proposed development has been considered in terms of the context and setting of the locality in previous sections to this report. The proposed development will not impose any identified adverse economic or social impacts on the local community. It is assessed that the development will have a positive impact on an existing community facility.

SECTION 7.11 & 7.12 CONTRIBUTIONS

Council does not have a Section 7.11 or Section 7.12 Contributions Policy and therefore such contributions are not applicable to the proposed development.

CONCLUSION

Development Application No. 21/2023 proposes fire safety upgrade works and the construction of a new landing and stairs to service the existing community facility building located on Lot 3 DP 604531, known as 26 Rose Street, Grenfell.

The information submitted in support of the development application provides sufficient information to allow the proper assessment of the proposal.

Having considered the documentation supplied by the applicant, the findings of site inspection(s) and the comments made from consultation, it is assessed that the impacts of the proposal and the likely environmental interactions between the proposed development and the environment are such that Council should not refuse the development application. Accordingly, a recommendation of conditional approval is listed in the recommendation subject to the conditions listed in **Appendix A**.

APPENDIX A – SCHEDULE OF PROPOSED CONDITIONS OF DEVELOPMENT CONSENT

GENERAL CONDITIONS

1.1 Approved Plans and Supporting Documentation

The development is to be implemented in accordance with the approved plans, specifications, and supporting documentation listed below which have been endorsed by Council's approved stamp, except where modified by conditions of this consent.

Plan/Supporting Document	Reference No	Version	Prepared by	Date
Site Location	W23019 Sheet A000	2	Warrick Morley Drafting Services	10/7/2023
Site Plan	W23019 Sheet A001	1	Warrick Morley Drafting Services	10/7/2023
Ground Finish Floor Level	W23019 Sheet A002	2	Warrick Morley Drafting Services	10/7/2023
Elevation Plans	W23019 Sheet A003	2	Warrick Morley Drafting Services	10/7/2023
Perspective Plans	W23019 Sheet A004	2	Warrick Morley Drafting Services	10/7/2023
Statement of Environmental Effects	N/A	N/A	Applicant	Undated
Heritage Impact Statement	N/A	N/A	Applicant	Undated

In the event of any inconsistency between conditions of this development consent and the plans/supporting documents referred to above, the conditions of this development consent prevail. In the event of any inconsistency between the approved plans and the supporting documentation, the approved plans prevail.

Reason: To ensure the development proceeds in the manner assessed by Council and all parties are aware of the approved plans and supporting documentation that applies to the development.

BEFORE BUILDING WORK COMMENCES

2.1 Construction Certificate

Prior to the commencement of any earthworks or construction works the person acting on the development consent must obtain a construction certificate from Council or a registered certifier, certifying that the proposed works are in accordance with the Building Code of Australia, applicable standards and comply with the conditions of the development consent. It is the responsibility of the person acting on the development consent to ensure that the development complies with the Building Code of Australia.

Reason: To ensure compliance with legislative requirements.

2.2 Appointment of Principal Certifier

Prior to the commencement of work, the person having the benefit of the development consent and construction certificate must appoint a Principal Certifier. The Principal Certifier (if Council is not appointed) must notify Weddin Shire Council of their appointment, no later than 2 days before building work commences.

Reason: To meet the requirements of the *Environmental Planning and Assessment Act 1979*.

2.3 Notice of Commencement

The person having the benefit of the development consent and construction certificate, must at least two (2) days prior to the commencement of building or subdivision work, notify Weddin Shire Council of their intention to commence the work.

Reason: To meet the requirements of the *Environmental Planning and Assessment Act 1979*.

2.4 Signs on Development Sites

Prior to the commencement of building work, subdivision work or demolition work, the person acting on the consent must ensure that a rigid and durable sign is erected in a prominent position on the development site stating the following:

- a. the name, address and telephone number of the principal certifier, and
- b. if there is a principal contractor—the principal contractor's name, address and a telephone number on which the principal contractor may be contacted outside working hours.
- c. unauthorised entry to the work site is prohibited.

The sign must be able to be read easily by a person on a public road or in another public place adjacent to the site. The sign must be maintained at all times while the work is being carried out on the site and removed when the work has been completed.

Reason: To meet the requirements of the *Environmental Planning and Assessment Act 1979*.

2.5 Erosion and Sediment Control

Prior to the commencement of any demolition, earthworks or construction works, the person acting on the consent must install suitable erosion and sediment controls in accordance with the current version of the NSW Department of Housing Manual 'Managing Urban Stormwater: Soils and Construction Certificate' (the Blue Book). The controls must remain in place until the completion of all works and all excavated areas have been suitably restabilised.

Reason: To ensure sediment laden runoff and site debris do not impact local stormwater systems and waterways or adjoining land.

DURING BUILDING WORK

3.1 Aboriginal Heritage

If, during work, an Aboriginal object is uncovered then WORK IS TO CEASE IMMEDIATELY and the Office of Environment & Heritage is to be contacted urgently on (02) 6883 5300. Under the *National Parks and Wildlife Act 1974* it is an offence to harm an Aboriginal object or place without an 'Aboriginal heritage impact permit' (AHIP). Before making an application for an AHIP, the applicant must undertake Aboriginal community consultation in accordance with the *National Parks and Wildlife Regulation 2019*.

Reason: To comply with legislative requirements and the protection of objects of potential significance during works.

3.2 Dial Before You Dig

Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial before you dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial before You Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial before you dig service in advance of any construction or planning activities.

Reason: To protect underground assets from damage during works.

3.3 Plumbing and Drainage

The person acting on the consent must obtain all relevant approvals to carry out sewerage work, to carry out stormwater drainage work and to carry out water supply work from Weddin Shire Council, prior to the commencement of works. All works being carried out must comply with the conditions of the relevant approval.

Reason: To ensure all work complies with relevant legislation.

3.4 Mandatory Inspections

The person acting on the consent must ensure that each critical stage inspection and other inspection required by the principal certifier is carried out. Work must not continue after each inspection unless the principal certifier is satisfied the works may proceed in accordance with this consent and the relevant construction certificate.

Reason: To require approval to proceed with building work following each critical stage inspection.

3.5 Confines of Work

All construction works and demolition works must be carried out within the confines of the property unless separate written permission is obtained from the relevant landowner and/or authority in control of adjoining land. A copy of any written consents from adjoining land owners must be submitted to Council prior to any operations commencing on the affected land.

Reason: To protect and preserve the amenity of the surrounding locality.

3.6 Loading and Unloading of Goods and Materials

All loading and unloading of goods and materials relating to the development must be carried out within the confines of the development site and adequately stored within the boundaries of the property. No loading or unloading of goods and materials is permitted on a road, footpath or public reserve.

The unloading of building materials over any part of a public road by means of a lift, hoist or tackle projecting over the footway will require separate approval under *Section 68 of the Local Government Act 1993*.

Reason: To protect and preserve the amenity of the surrounding locality and comply with legislative requirements.

3.7 Construction Site Waste and Debris

All building rubbish and debris, including that which can be windblown, shall be contained on site in a suitable container or receptacle, for disposal at an approved Waste Management Facility. The container/receptacle must be located on the building site prior to any work commencing. The waste container/receptacle shall be regularly cleaned to ensure proper containment of the building wastes generated on the construction site until the completion of the project. No building rubbish or debris shall be placed or permitted to be placed on any adjoining public reserve, footway or road.

Reason: To protect and preserve the amenity of the surrounding locality.

3.8 Damage to Public Assets

Any damage caused to footpaths, roadways, utility installations and the like as part of the works being undertaken must be made good and repaired to a standard equivalent to that existing prior to commencement of works. The full cost of restoration/repairs of the damage must be met by the person acting on the consent or contractor responsible for the damage.

Reason: To ensure any damage to public infrastructure is rectified.

3.9 Noise

All construction and demolition works that generate noise which is audible at any residential premises, must be restricted to the following times:

- Monday to Friday – 7.00 am to 6.00 pm, and
- Saturday – 8.00 am to 1.00 pm
- No noise from construction or demolition works is to be generated on Sundays or Public Holidays.

Noise generated during the permitted times must not give rise to any offensive noise within the meaning of the *Protection of the Environment Operations Act 1997*.

Reason: To protect the amenity of the surrounding area.

3.10 Stormwater Drainage

Stormwater from all roofed and paved areas must also be properly drained in accordance with the Plumbing Code of Australia to discharge to the street drainage system, or other suitable location approved by Council, in a manner that does not cause soil erosion or nuisance to adjoining properties.

Reason: To ensure stormwater is appropriately managed on the site.

BEFORE THE ISSUE OF AN OCCUPATION CERTIFICATE

4.1 Fire Safety Certificate

A Final Fire Safety Certificate must be provided to the Principle Certifier confirming that a property qualified person has installed and checked the fire safety measures listed in the current fire safety schedule for the building, prior to the issue of any Occupation Certificate.

The Final Fire Safety Certificate must be issued using the standard template published by the NSW Government. A copy of the Fire Safety Certificate must be predominately displayed in the building and a copy submitted to Council by the Principle Certifier with the Occupation Certificate. An electronic copy of the Final Fire Safety Certificate (together with a copy of the current Fire Safety Schedule) must also be lodged with Fire and Rescue NSW by email at: firesafety@fire.nsw.gov.au

Reason: To ensure the building is safe for occupation and to comply with the requirements of the *Environmental Planning and Assessment Act 1979*.

4.2 Occupation Certificate

Occupation or use of the development must not occur until all work has been completed, all conditions of the consent have been satisfied and an Occupation Certificate has been issued by the Principal Certifier pursuant to section 6.10 of the *Environmental Planning and Assessment Act 1979*.

Reason: To ensure compliance with the *Environmental Planning and Assessment Act 1979*.

OCCUPATION AND ONGOING USE

5.1 Annual Fire Safety Statement

An Annual Fire Safety Statement must be issued each year using the standard template published by the NSW Government, confirming that an accredited certifier (fire safety) has assessed, inspected and verified the performance of each fire safety measure that applies to the building. The owner of the building must give the annual fire safety statement to Council within the later of—

- (a) 12 months after an annual fire safety statement was previously given to the Council, or
- (b) if a fire safety certificate has been issued within the previous 12 months—12 months after the certificate was issued.

A copy of the Annual Fire Safety Statement must be predominately displayed in the building and an electronic copy lodged with Fire and Rescue NSW by email at: firesafety@fire.nsw.gov.au

Reason: To ensure the building is safe for occupation and to comply with the requirements of the *Environmental Planning and Assessment Act 1979*.

14.3 QUANDIALLA & CARAGABAL WASTE FACILITIES

File Number:	E3.3.4/E3.3.5
Author:	Executive Assistant to the Director Environmental Services
Authoriser:	Director Environmental Services
Attachments:	1. Att 1 - INCOMING CORRESPONDENCE EPA ADVISORY LETTER - LANDFILL (5 OCTOBER 2023)
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	CLOSURE OF QUANDIALLA AND CARAGABAL WASTE FACILITIES AS A RESULT OF CONCERNS RAISED BY ENVIRONMENT PROTECTION AUTHORITY
Budget:	Unknown at this stage

RECOMMENDATION

That

1. Council note the details in the report regarding correspondence received from the Environment Protection Authority in relation to Quandialla Waste Facility;
2. Council note the action taken to close the Quandialla and Caragabal Waste Facilities to the public as a result of the potential asbestos risks, and to allow further investigations to be undertaken;
3. A further report be prepared to Council in the future regarding the ongoing management of the Quandialla and Caragabal Waste Facilities, including the estimated cost of any required clean-up and rehabilitation works to comply with the Environment Protection Authority requirements.

RESOLUTION 234/23

Moved: Cr Frame

Seconded: Cr Best

That

1. Council note the details in the report regarding correspondence received from the Environment Protection Authority in relation to Quandialla Waste Facility;
2. Council note the action taken to close the Quandialla and Caragabal Waste Facilities to the public as a result of the potential asbestos risks, and to allow further investigations to be undertaken;
3. A further report be prepared to Council in the future regarding the ongoing management of the Quandialla and Caragabal Waste Facilities, including the estimated cost of any required clean-up and rehabilitation works to comply with the Environment Protection Authority requirements.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

The purpose of this report is to inform Councillors and the community of the recent actions to close the Quandialla and Caragabal Waste Facilities as a result of correspondence received from the Environment Protection Authority (EPA) and advice provided by an Occupational Hygienist.

BACKGROUND

Council operates three (3) waste facilities located at Grenfell, Quandialla and Caragabal. The Grenfell Waste Facility is operated by a contractor and is manned during its opening hours being 10am to 4pm Tuesdays, Thursdays, Saturdays and Sundays. The Quandialla and Caragabal facilities are un-manned and open between the hours of 7am – 5pm Friday to Monday.

The Quandialla and Caragabal Waste Facilities both contain a waste cell for general waste, green waste disposal area, scrap metal disposal area, DrumMuster cage for the delivery and storage of used chemical containers eligible for recycling and a receptacle for collecting used motor oil.

All three (3) Shire facilities are not subject to an Environmental Protection License under the Protection of the Environment Operations Act 1997 (the Act), due to the amount of waste being received each year. However, as Council operates each facility, the EPA is the Appropriate Regulatory Authority for the regulation of environmental matters at each facility.

ISSUES AND COMMENTS

Historical Issues

A number of issues have been identified at both the Quandialla and Caragabal waste facilities over many years, including:

1. The facilities being un-manned when open, resulting in prohibited waste being dumped at the sites including asbestos;
2. Tyres being disposed of at each facility including large machinery tyres which pose a fire risk;
3. Fires being deliberately lit at each facility;
4. Break-ins occurring at each facility and damage being caused;
5. Fob locking systems installed to restrict access broken and then stolen;
6. Waste not being disposed of in the correct location within each facility;
7. Chemical containers being disposed of to the facilities prior to being checked as part of the DrumMuster program; and
8. The facilities being utilised by people who do not live within the Shire.



Figure 1. Photo showing waste dumped over lower fence at Quandialla Facility including prohibited waste (asbestos).



Figure 2. Damaged cause to front gate at Quandialla facility.



Figure 3. Photo showing tyres dumped in waste cell at Quandialla.



Photo 4. Photo showing stockpile of tyres removed from other waste areas at Caragabal facility.



Photo 5. Photo showing building waste including asbestos at Caragabal facility.

EPA Concerns

On 24 August 2023, Council received a telephone call from the EPA to advise of a complaint from a member of the public regarding the number of chemical containers located at the Quandialla Waste Facility. In the time period between the EPA receiving the complaint and Council being notified, an arson incident occurred at the facility where a number of fires were deliberately lit resulting in some of the chemical containers being burnt along with the waste cell, green waste and builder waste. The Rural Fire Service were required to attend the site to extinguish the fires.

Council received a formal letter from the EPA on the 8 September 2023 regarding the operation of the DrumMuster site and requesting a plan from Council as to how the operation of the site would be managed in the future to prevent potential contamination issues and the safe storage of the containers.

A letter of reply was provided to the EPA on 21 September 2023 advising of the works undertaken at the Quandialla facility to clean up the site and the proposed management arrangements to be implemented to educate the community that chemical containers would only be accepted at the facility during designated collection days, so that each container could be checked by the DrumMuster inspector and placed in the secure storage cage ready for collection.

EPA Officers inspected the Quandialla Waste Facility on 26 September 2023 and observed suspected asbestos containing material (ACM) in several locations and evidence where fires had occurred on the site. An EPA officer contacted Council by phone on 28 September 2023 to advise of the asbestos concerns.

A licensed asbestos contractor was engaged by Council to attend the Quandialla facility on Friday 29 September 2023. During an inspection of the site evidence of ACM was observed in an area of the facility. In order to limit potential dangers to the users of the facility, a barrier with signage was installed to prevent access to the area containing the potential ACM.

Despite this action occurring, Council received an additional formal letter on 5 October 2023 raising the following concerns:

1. Premises access is not controlled and waste disposal is unsupervised resulting in large volumes of mixed waste dispersed across the ground surface throughout the Premises;
2. EPA Officers observed a large accumulation of stockpiles such as green waste tyres (which present a fire risk), scrap metal, building and demolition waste, electronic waste, and waste oil drums potentially containing liquid waste with no environmental controls in place to manage pollution generated from this waste;
3. Insufficient control measures in place to minimise windblown rubbish;
4. Evidence of a recent fire(s) and incineration of suspected asbestos waste presenting a risk of friable Asbestos-containing materials (ACM) to human health at the premises.

The Protection of the Environment Operations (Waste) Regulation 2014 (Waste Regulation) provides minimum operational standards for unlicensed landfills across NSW. If the following minimum standards are adhered to they provide a defence to any prosecution under s142 of the Act for land pollution:

- (a) particulars of the location of the landfill site, and of the name and address of the occupier, had been notified to the EPA; and
- (b) there was lawful authority to use the land as a landfill site; and
- (c) the landfill site was being operated in accordance with the operating requirements; and
- (d) the landfill site was located outside the regulated area; and
- (e) the landfill site was owned and operated by or on behalf of a local council; and
- (f) the landfill site was in existence immediately before 28 April 2008.

The operating requirements mentioned above are as follows -

- (a) all reasonable steps are to be taken to minimise the emission of any offensive odour or offensive noise beyond the boundaries of a landfill site,
- (b) all reasonable steps are to be taken to avoid discharges from the landfill site causing water pollution,
- (c) all reasonable steps are to be taken to ensure that any plant at the landfill site that is used for the purposes of disposing of, or moving or covering, waste is properly maintained so as to avoid land pollution,
- (d) all reasonable steps are to be taken to ensure that any plant at the landfill site that is designed to control or prevent land pollution at the site (including any gas collection system and any leachate collection system) is maintained in an efficient condition,
- (e) all reasonable steps are to be taken to secure the site against uncontrolled public access (for example, by the provision of fencing and other security measures),
- (f) all reasonable steps are to be taken to minimise the emission of dust beyond the boundaries of the landfill site,
- (g) all reasonable steps are to be taken to minimise the tracking of dust or mud from the site on to any public road providing access to the site,
- (h) all reasonable steps are to be taken to minimise the risk of fire at the landfill site,
- (i) if the substance is asbestos waste—the requirements of clause 80 relating to covering that waste are to be complied with,

- (j) if the substance is clinical or related waste—the requirements of clause 113 relating to the disposal of that waste at a landfill site are to be complied with.

Based on the inspection of the Quandialla Waste Facility, the EPA has advised that they do not believe that the premises complies with the minimum environmental management standards and may be in breach of s142A of the Act.

In order to address the issues identified at the Quandialla Waste Facility, the EPA has requested Council undertake a review of the identified areas of concern and submit a plan to ensure compliance with legislative requirements for unlicensed landfills by 29 October 2023. The plan may include, but is not limited to:

- a) Engage a qualified occupational hygienist to undertake an assessment of the premises and determine the presence of asbestos or asbestos containing material (ACM). If detected, provide the following in a report to the EPA:
 - i. Immediately restrict public access to the premises until the assessment is undertaken and results available.
 - ii. Describe the type of ACM, its condition and estimated quantity present.
 - iii. Any potential risks of the ACM to the environment and public health and recommended measures required at the premises to address those risks.
 - iv. Determine an appropriate clean-up program for the incident including detailing the proposed methods of management and disposal of any asbestos containing material, and a schedule of works of recommended clean-up measures.
- b) Implement any clean-up measures recommended by the occupational hygienist within the timeframe(s) recommended, including the classification and lawful disposal of impacted waste.
- c) Ensure that no ACM is removed from the premises unless the removal is completed in accordance with the requirements of Part 7 of the Waste Regulation and NSW Safe Work requirements.
- d) By 30 November 2023 submit a written report to the EPA which details:
 - i. all clean-up actions taken in relation to the premises, DrumMuster chemical storage and handling and ACM management on site.
 - ii. the classification and quantities of all waste including ACM removed / and or treated at the premises (in tonnes or cubic metres) and any documentation in relation to that waste's lawful disposal.
 - iii. a copy of the closure plan prepared for the premises including a construction quality assurance report for the capping profile installed over all waste cells at the premises.
 - iv. how Council will ensure all unlicensed waste facilities within their responsibility will be risk assessed, and appropriate actions taken, to ensure they meet all legislative requirements.

A qualified occupational hygienist has been engaged to assess the Quandialla Waste Facility and prepare an appropriate clean-up program. An initial assessment of the site was undertaken on 10 October 2023, which included the collection of a number of samples for analysis. As the issues identified by the EPA were likely to be similar at Caragabal Waste Facility, the Occupational Hygienist also undertook a preliminary assessment of this facility.

Potential ACM was identified at both the Quandialla and Caragabal facilities and the Occupational Hygienist recommended that both facilities be closed to the public to allow

further investigation to be undertaken. They also instructed Council to notify the EPA, which was carried out. As a result of this advice and the EPA requirements, both the Quandialla and Caragabal Waste Facilities were closed to the public on Wednesday 11 October 2023. The facilities will remain closed to allow further investigations to be undertaken at each site to determine the level of risk and clean-up action required.

Signage has been installed on the roadways leading to each facility along with on the gateways and fencing at each site, advising the public of the closures and directing them to the Grenfell Waste Facility. A Public Notice have been placed on social media and Council is working with local community groups to inform affected residents of the closures. A copy of the public notice was also sent to the email addresses of those residents which previously were issued an access fob to the Quandialla and Caragabal Waste Facilities.

POLICY/LEGAL IMPLICATIONS

As mentioned above, Council has an obligation to manage its unlicensed waste facilities in accordance with the minimum standards outlined in the Waste Regulation. Where Council does not meet these standards, it can be found guilty of an offence under s142A of the Act, which attracts a maximum penalty of \$2,000,000 (if the offence involved asbestos waste) or \$250,000, and in the case of a continuing offence, a further penalty of \$60,000 for each day the offence continues.

FINANCIAL/RESOURCE IMPLICATIONS

The total cost of compliance with the EPA requirements is not known at this stage, however the cost of engaging a qualified Occupational Hygienist, asbestos contractor along with developing a clean-up plan and closure plan including a capping plan for the sites is likely to involve a significant cost.

Council has not historically allocated waste reserves for the future rehabilitation of its waste facilities until 2021, resulting in limited reserves being available. This is despite Council's previous financial statements acknowledging that there will be significant costs associated with the closure and post closure management of Councils waste facilities. The Audit Office of NSW has also identified the need for Council to update its projected future costs of rehabilitation of the waste facilities, as the current calculations have been based on costs estimated in 2014. The new cost estimates are required to be established by 30 June 2024.

As recommended in the General Manager's report, an external restriction for waste management should be set up for all waste charges to be isolated for this purpose. The internal allocation of \$100,000 once debtors income is received should be transferred to this external restriction.

Funding the works required by the EPA and the required closure and rehabilitation plans will require the allocation of suitable funding, unless grant funding can be obtained. A limiting factor will be obtaining grant funding within the timeframes required to meet the requirements of the EPA.

Council has made attempts in the last 12 months to apply for EPA grants to assist in the management of the unmanned facilities however have been unsuccessful. This unsuccessful bids by Council to the EPA was mentioned to them in our recent discussions.

INTERNAL/EXTERNAL CONSULTATION

Council liaised with the EPA and an Occupation Hygienist regarding safety issues at the Quandialla and Caragabal waste facilities, prior to closing the facilities to the public.

CONCLUSION

Council has received correspondence from the EPA raising a number of safety and operational issues regarding the Quandialla waste facility. The EPA have requested that Council undertake an investigation of potential asbestos contamination on the site and prepare and submit closure plan for the facility. Council has also been requested to submit details as to how other waste facilities operated by Council will be managed to comply with legislative requirements.

An Occupational Hygienist was engaged by Council to undertake a preliminary assessment of the Quandialla and Caragabal waste facilities in regards to asbestos. As a result of the feedback received from the Occupational Hygienist, notification to the EPA of the site inspection, and requirements of the EPA, the Quandialla and Caragabal waste facilities have been closed to the public to allow further investigation to be undertaken.

14.4 INTERIM WASTE MANAGEMENT SERVICES FOR RURAL RESIDENTS AT CARAGABAL AND QUANDIALLA

File Number: E3.3.4 & E3.3.5

Author: Director Environmental Services

Attachments: Nil

Precis: As a result of the closure of the Caragabal and Quandialla Waste Facilities, a number of interim waste management services have either been implemented or are in the process of being implemented for rural residents.

Budget: The exact cost of the interim waste management services is not known at this stage. The measures can be funded via the existing waste management budget.

RECOMMENDATION

That Council accept the late report

RESOLUTION 236/23

Moved: Cr Best

Seconded: Cr McKellar

That Council accept the late report.

THE MOTION WAS CARRIED

RECOMMENDATION

That Council note the interim waste management services implemented or in the process of being implemented for rural residents at Caragabal and Quandialla, which do not currently have access to Councils kerbside collection services.

RESOLUTION 237/23

Moved: Cr Best

Seconded: Cr McKellar

That Council note the interim waste management services implemented or in the process of being implemented for rural residents at Caragabal and Quandialla, which do not currently have access to Councils kerbside collection services.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To inform Councillors and the public of the interim waste management services which have either been implemented or are in the process of being implemented, for rural residents at Caragabal and Quandialla which do not currently have access to Councils kerbside collection services.

BACKGROUND

Council was required to close the Caragabal and Quandialla waste facilities on Wednesday 11 October 2023 as a result of asbestos concerns raised by the Environment Protection Authority (EPA) and an Occupation Hygienist.

ISSUES AND COMMENTS

As a result of the closure of the Caragabal and Quandialla Waste Facilities, rural residents of those villages which do not currently have access to Councils kerbside collection services, would have been required to transport their waste to the Grenfell Waste Facility.

Due to the unexpected closure of the facilities, the following interim waste management services have been implemented or are in the process of being implemented, for those residents within Caragabal and Quandialla, which do not currently have access to the general waste and recycling kerbside collection services:

1. Businesses and schools within Caragabal and Quandialla have been contacted to offer the kerbside collection services. Each applicable business and school have been provided with additional general waste and/or recycling bins where needed. It is proposed to offer this service free of charge for a period of 2 months or until the waste facilities re-open, whichever occurs first. If after the 2 month period the schools and business wish to continue with the kerbside collection services, they will be subject to the normal kerbside collection fees as stipulated in Councils Operational Plan. The 2 month free service is consistent with what was provided to residential properties within the villages when the kerbside collection services were implemented;
2. A one off collection service was organised for rural residents of Caragabal and Quandialla on 18 October 2023 allowing their bins to be placed at set locations at the villages for emptying by Councils garbage truck. Council advertised this service via Councils website, social media and through the Caragabal and Quandialla Progress

Groups. It is acknowledged that limited notice was able to be provided to rural residents due to time constraints between offering the service and the normal village general waste collection being undertaken. A total of 41 bins were emptied during the once off service;

3. A bank of general waste bins is in the process of being established at the RFS station at Quandialla to support the existing recycling bins. A bank of general waste bins and recycling bins is also to be established at Caragabal. The bins will allow rural residents which do not have access to the kerbside collection service, to dispose of their household rubbish and recycling in the bins;
4. The bank of general waste bins and recycle bins will be emptied during Councils normal general waste and recycling kerbside collection services which alternate each Wednesday.
5. Affected residents have been advised that they can dispose of waste to the Grenfell Waste Facility. Disposal fees will apply for non-recyclable bulky items and other waste outside normal household rubbish, as per Councils Fees and Charges Policy.

POLICY/LEGAL IMPLICATIONS

The proposed interim arrangements will not have any policy or legal implications. The arrangements will be monitored to ensure that they are being utilised appropriately.

FINANCIAL/RESOURCE IMPLICATIONS

There will be some additional costs to Council for the implementation of the interim waste management services. The exact cost of the interim services is unknown at this stage as it will depend on the amount of time that they need to be implemented for. The costs are not anticipated to be significant and can be funded by the existing waste management budget.

INTERNAL/EXTERNAL CONSULTATION

Due to time constraints, Council was not able to provide extensive public consultation regarding the interim waste management services. Limited consultation was undertaken with the Quandialla and Caragabal progress associations.

CONCLUSION

As a result of the closure of the Caragabal and Quandialla Waste Facilities, a number of interim waste management services have either been implemented or are in the process of being implemented, for rural residents at Caragabal and Quandialla which do not currently have access to Councils kerbside collection services.

14.5 2023-2024 LOCAL HERITAGE GRANTS

File Number: H2.5.2.21

Author: Executive Assistant to the Director Environmental Services

Authoriser: Director Environmental Services

Attachments:

1. Heritage Grant Application - Project 1
2. Heritage Grant Application - Project 2
3. Heritage Grant Application - Project 3
4. Heritage Grant Application - Project 4

CSP Objective: Sustainable natural, agricultural and built environments

Precis: An evaluation of the applications submitted for the 2023-2024 Weddin Shire Local Heritage Grants program has been undertaken and recommendations made for the allocation of available funding.

Budget: \$15,500 to be allocated from the Local Heritage Grants Budget

RECOMMENDATION

That

1. The following Weddin Shire Local Heritage Grants applications and corresponding funding allocations be approved by Council, subject to conditions and appropriate documentation being supplied to Council:
 - (a) 51 Forbes Street, Grenfell – Verandah repairs – 50% of cost up to a maximum of \$4,500.
 - (b) 14 Glasson Street, Quandialla – Repair and restore the damaged Church (St Brigid’s Catholic Church – 50% of cost up to a maximum of \$3,350.
 - (c) 66 Main Street, Grenfell – New Shop Verandah – 50% of cost up to a maximum of \$4,000.
 - (d) West Street, Grenfell – Paint Heritage Rail Carriage - 50% of cost up to a maximum of \$3,650.

RESOLUTION 238/23

Moved: Cr Diprose

Seconded: Cr Parlett

That

1. The following Weddin Shire Local Heritage Grants applications and corresponding funding allocations be approved by Council, subject to conditions and appropriate documentation being supplied to Council:
 - (a) 51 Forbes Street, Grenfell – Verandah repairs – 50% of cost up to a maximum of \$4,500.
 - (b) 14 Glasson Street, Quandialla – Repair and restore the damaged Church (St Brigid’s Catholic Church – 50% of cost up to a maximum of \$3,350.

-
- (c) 66 Main Street, Grenfell – New Shop Verandah – 50% of cost up to a maximum of \$4,000.
 - (d) West Street, Grenfell – Paint Heritage Rail Carriage - 50% of cost up to a maximum of \$3,650.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To evaluate applications submitted for the 2023-2024 Weddin Shire Local Heritage Grants program and allocate funding to each successful application.

BACKGROUND

Each year Council provides a Local Heritage Grants program for local residents and organisations. This program is jointly funded by Council and Heritage NSW.

Heritage NSW has simplified the Local Government Heritage Grant program to support, promote and realise the values of local heritage.

In previous years, Council was required to submit separate funding applications for Small Local Grants and for the Local Heritage Advisor Service, each year. Now only one funding application was required to be submitted for the 2023-25 years to Heritage NSW to cover both services.

Council was successful in obtaining a total of \$25,000 (ex. GST) in funding to be delivered between July 2023 and May 2025. Council received half the funding totalling \$12,500 in July 2023, with \$5,500 being allocated to the Weddin Shire Local Heritage Grants program. While this funding does not require matching funding from Council, an additional \$10,000 has been allocated in Councils 2023-2024 budget for the program, resulting in a total of \$15,500 being available.

The Weddin Shire Local Heritage Grants program provides funding for the following purposes –

- conservation and maintenance works;
- to meet Building Code Australia upgrades (fire, services, and access) for ongoing and new uses; and
- for heritage items and items in conservation areas as identified in the Weddin Local Environmental Plan 2011.

The Funding is available for projects involving:

- listed heritage items in the 2011 Weddin Local Environmental Plan;
- buildings located within a conservation area in the Local Environmental Plan;
- buildings which are supported by the council's heritage advisor or other heritage specialist as being of heritage significance;
- Structural works that will extend the life of an important building;
- Reconstruction or restoration of the original details of building components such as windows, verandahs and fences;
- Painting in sympathetic colours;
- Repair or replacement of roofing, guttering and drainage; and
- Removal of inappropriate alterations or additions (e.g. verandah infill, aluminium windows).

Applications for the 2023-2024 Weddin Shire Local Heritage Grants program opened on 2 June 2023 and closed on 30 June 2023. A total of four (4) applications were received.

EVALUATION OF FUNDING APPLICATIONS

A copy of each grants application received is included in the **Attachments** to this report.

In accordance with the Local Heritage Fund Guidelines, funding is targeted to projects:

- with sustainable long-term heritage benefits;
- that are for public benefit and enjoyment
- that show innovation and leadership;
- where the project partners have the capacity and commitment to undertake the project;
- that demonstrate funding equity and cost effectiveness;
- that provide a degree of visibility to the public.

Further to the above, funding is allocated taking into account the extent of previous funding, ability to complete the project within an appropriate timeframe, evidence of tradesperson or suppliers quotes, and compliance with relevant legislation.

Successful applicants can only be reimbursed up to a maximum of 50% of the cost of the approved works, in accordance with the approved funding allocation for the project. Successful applicants will only be reimbursed their funding allocation when receipts are submitted on completion of the approved works and a final inspection by Council has been undertaken.

Council Director Environmental Services and Councils Heritage Advisor have undertaken an evaluation of each application received. Table 1 below provides a summary of each application along with the corresponding assessment and recommendation.

Table 1. Assessment of Funding Applications

Application Details						Assessment		
App. No.	Property	Applicant	Proposal	Est. Cost (Ex. GST)	Grant Requested	Heritage Item	Heritage Conservation Area	Recommendation
1	51 Forbes St Grenfell	Mr David & Mrs Karen Geerlings	Verandah repairs – posts, hockey stick beam and painting	\$25,000	50% \$12,500	Yes (Item 54)	No	Recommendation: The application be supported subject to conditions with 50% funding up to a maximum of \$4500 be provided.
2	14 Glasson Street, Quandialla (St Brigid's Catholic Church)	Margaret Nowlan-Jones & Bronwyn Schlager	Repair and restore the damaged Church	\$55,000	50% \$27,5000	No	No	The applicants have stated that they will try and raise the balance of funding needed to complete the works within the grant timeframe. Recommendation: Council write to the applicants advising that grant funding timeframes need to be met on time and that the project could be completed in stages. The applicants be requested to provide evidence that the balance of funding is available. Subject to the above, the application be supported subject to conditions with 50% funding up to a maximum of \$3,350 allocated to the project.
3	66 Main Street Grenfell	Mr Wayne Holz	New Shop Front Verandah	\$12,000	50% \$6,000	No	Yes	Development Consent has been issued for the works. The applicant has submitted a construction certificate application with plans which vary from the development consent. The applicant has been advised of the requirement to submit revised plans or a modification application.

Application Details						Assessment		
App. No.	Property	Applicant	Proposal	Est. Cost (Ex. GST)	Grant Requested	Heritage Item	Heritage Conservation Area	Recommendation
								<p>Recommendation: The application be supported with 50% funding up to a maximum of \$4,000 subject to complying with the applicable conditions of the Development Consent or any modified development consent.</p>
4	West Street Grenfell	Mr Terry Carroll (Lions Club)	Paint the Heritage Rail Carriage at the Railway Station	\$7,300	\$4,000	No	No	<p>The Railway carriage is located within the Grenfell Railway Station precinct which is listed as a State Heritage Item.</p> <p>Recommendation: The application be supported subject to conditions with, 50% funding up to a maximum of \$3,650 be provided.</p>

POLICY/LLEGAL IMPLICATIONS

The grant applications have been evaluated in accordance with the Local Heritage Fund Guidelines. All grant allocations will be subject to the requirements of the guidelines.

FINANCIAL/RESOURCE IMPLICATIONS

Funding will be provided utilising the grant application received from Heritage NSW and Councils budget allocation. Funding will only be provide on the satisfactory completion of the projects.

INTERNAL/EXTERNAL CONSULTATION

The grant applications were referred to Councils Heritage Advisor for evaluation. This evaluation was completed in conjunction with the Director Environmental Services.

CONCLUSION

Council received a total of four (4) applications for the 2023/24 Weddin Shire Local Heritage Grants program. The applications were assessed in accordance with the Local Heritage Fund Guidelines, with funding allocations determined for each application subject to conditions.

14.6 SIGNAGE - COBB & CO

File Number:	H2.7
Author:	Executive Assistant to the Director Environmental Services
Authoriser:	Director Environmental Services
Attachments:	1. Cobb & Co Sign - colour options 2. Marker 78-2 Cobb & Co Sign
CSP Objective:	Sustainable natural, agricultural and built environments
Precis:	The recommendation of the Cobb & Co Sign located on the Mid Western Highway be restored.
Budget:	\$2,508.00 to be sourced from Cobb & Co Sign Restoration Funding Allocation in Council's Budget

RECOMMENDATION

That Council:

1. Place the two colour design options for the restoration of the Cobb & Co sign located on the Mid Western Highway on the approach to Grenfell, out for public consultation for a period of 28 days, requesting the public to vote for their preferred colour design.
2. The colour design option for the restoration of the Cobb & Co sign be chosen based on the most popular vote of the public.

RESOLUTION 239/23

Moved: Cr Diprose

Seconded: Cr Best

That Council:

1. Place the two colour design options for the restoration of the Cobb & Co sign located on the Mid Western Highway on the approach to Grenfell, out for public consultation for a period of 28 days, requesting the public to vote for their preferred colour design.
2. The colour design option for the restoration of the Cobb & Co sign be chosen based on the most popular vote of the public.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

The purpose of this report is to request the two colour design options for the restoration of the Cobb & Co sign located on the Mid Western Highway on the approach to Grenfell, be placed on public exhibition to determine the most popular design to be used for the restoration.

BACKGROUND

At the August 2018 Heritage Committee Meeting a Committee member requested Council to consider the restoration of the Cobb & Co sign located on the Mid-Western Highway on the approach to Grenfell. At the time there was no funding available for the project to be undertaken.

The original sign was erected as a road safety sign, with money raised for its installation by public subscription in 1959. The original sign was designed for Grenfell by Mr Lewis Roy Davies, Principal of the National Art School.

The sign was changed from its original design to the colours and design shown in image 2 of **Attachment 1**. A further design change was undertaken to reduce the size of the sign to its current size, being approximately 3.6m x 2.4m, and to its current colour being grey and black tones as shown in image 1 of **Attachment 1**.

ISSUES AND COMMENTS

Council Heritage Committee has had several discussions to determine which version of the sign it should be restored to. A quote has been received from a signmaker to restore the sign based on its current design. It has been advised that no additional cost will be incurred to transfer from the current grey and black tones to the colours indicated in image 2 of **Attachment 1**.

The owner of the property on which the sign is erected has previously been contacted and agreed to allow access for the sign to be restored.

In order to proceed with the restoration of the sign, it is recommended that Council undertake public consultation for a period of 28 days, requesting the public vote for their preferred design. The most popular colour design as voted by the public will be used for the restoration.

FINANCIAL/RESOURCE IMPLICATIONS

The proposed restoration of the sign will be funded from the Cobb & Co Sign Restoration funding allocation included in Council's 2023/24 budget.

CONCLUSION

Two colour designs for the restoration of the Cobb & Co sign located on the Mid Western Highway have been identified. It is recommended that Council undertake public consultation requesting the public vote for their preferred colour design. The most popular colour design to be used for the restoration.

15 DELEGATE(S) REPORTS**15.1 LOCAL GOVERNMENT POLICY LAB (CHARLES STURT UNIVERSITY & CENTRAL NSW JOINT ORGANISATION)****File Number:****Author:** Cr Howell**Attachments:** Nil**CSP Objective:** Innovation in service delivery (healthy, safe and educated community)**Precis:** Delegate Report on the CNSWJO and CSU Policy Lab**Budget:** Nil.

Cr Jason Kenah and I, along with the General Manager attended the Local Government Policy Lab presented by Charles Sturt University (CSU) and Central NSW Joint Organisation (CNSWJO) on Thursday 28 September 2023.

Opening remarks and welcome were delivered by Cr Kevin Beatty, Chair CNSWJO and Mayor of Cabonne Council, and Professor Mark Evans CSU Deputy Vice-Chancellor (Research).

Professor Graham Sansom presented findings of the Democratic Audit of Local Government and General Manager, Noreen Vu was part of the panel for this session.

Les White provided a workshop and we heard from Gerry Stoker, Professor of Politics and Governance at the University of Southampton UK.

Summary of the key points from the Policy Lab:

- Excessive Government control – no trust in LG
- Over regulation by Government – there is a need to explore opportunities for self-regulation.
- Not enough support for regional areas
- Need good quality Councillors – local knowledge and be able to do the right thing.
- Sharing resources with other Councils – a lot of red tape
- Collaboration with other Councils – there are a lot of barriers. Need to make things easier, find solutions.
- Constitutional recognition of LG needed.
- Need to encourage new Councillors. Elect the right people for the right roles, leads to better candidates. Must be there for the right reasons.

- Need money – LG is poor and has to beg for grants to do work. There is no money in the budget for the ‘nice to have’ things. Funding for LG is very very poor.
- Look at the structure of Regional Councils. To the end of Are they the way to go? Cover a bigger area? Are they too big?
- Councillors are underpaid for the work they do. (Since I started in April 2022, I have attended 80 meetings/trainings/workshops etc. I had not been able to attend a further 10. There are also approx. another 13 meetings/trainings/workshops/conference before by the end of 2023.)
- JO’s – make regional? Have more collaboration.
- Need expansion and more collaboration across the region.

Social Media – Les White

This was very good. He spoke of the pitfalls of social media and how it can work against you or for you.

One Regional Council recently had a very interesting experience with social media and a very unhappy community.

Les also spoke on words that poll badly:

Transformation and transition were just two of many out there.

16 MINUTES OF COMMITTEE MEETINGS**16.1 COUNCIL COMMITTEE REPORT | REQUIRING ACTION - MINUTES OF THE BOGOLONG DAM PRECINCT COMMITTEE MEETING HELD 5 OCTOBER 2023****File Number:****Author:** Executive Assistant to the General Manager**Attachments:** 1. Minutes | Bogolong Dam Precinct Committee Meeting | 5 October 2023**RECOMMENDATION**

That Council:

1. Except where otherwise dealt with, the Minutes of the Bogolong Dam Committee held 5 October 2023 be adopted as presented.
2. Approves the variation to move the Drought Communities Program (DCP) – Bogolong Dam Upgrade remaining funding to DCP Round 2 – Walking and Cycling track to complete the gravel walking track in Grenfell
3. Approves of the variation to reduce the number of DCP projects from 17 to 16 and remove the Bogolong Dam Upgrade from DCP Round 2 due to the timing issue related to completing this project.

RESOLUTION 240/23

Moved: Cr Frame

Seconded: Cr McKellar

That Council:

1. Except where otherwise dealt with, the Minutes of the Bogolong Dam Committee held 5 October 2023 be adopted as presented.
2. Approves the variation to move the Drought Communities Program (DCP) – Bogolong Dam Upgrade remaining funding to DCP Round 2 – Walking and Cycling track to complete the gravel walking track in Grenfell.
3. Approves of the variation to reduce the number of DCP projects from 17 to 16 and remove the Bogolong Dam Upgrade from DCP Round 2 due to the timing issue related to completing this project.

THE MOTION WAS CARRIED UNANIMOUSLY**INFORMATION**

The Bogolong Dam Precinct Committee Meeting was held on 5 October 2023, the Minutes from this meeting are attached for Council's adoption as presented.

The Committee resolved to seek Council's approval of the variation to move the Drought Communities Program (DCP) – Bogolong Dam Upgrade remaining funding to DCP Round 2 – Walking and Cycling track to complete the gravel walking track in Grenfell, and seek Council's approval of the variation to reduce the number of DCP projects from 17 to 16 and remove the Bogolong Dam Upgrade from DCP Round 2 due to the timing issue related to completing this project.

COMMITTEE RESOLUTION 002/23

Moved: Craig Bembrick

Seconded: Robert Grimm

That the Committee:

1. Notes the information contained in this report.
2. Endorse the variation to move the Drought Communities Program (DCP) – Bogolong Dam Upgrade remaining funding to DCP Round 2 – Walking and Cycling track to complete the gravel walking track in Grenfell and request the Council to approve this variation.
3. Endorse the variation to reduce the number of DCP projects from 17 to 16 and remove the Bogolong Dam Upgrade from DCP Round 2 due to the timing issue related to completing this project and request the Council to approve this variation.

THE MOTION WAS CARRIED UNANIMOUSLY

16.2 MINUTES OF THE HERITAGE COMMITTEE MEETING HELD 5 OCTOBER 2023

File Number: C2.6.22

Author: Executive Assistant to the General Manager

Authoriser: General Manager

Attachments: 1. Minutes of the Heritage Committee Meeting held 5 October 2023

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Heritage Committee Meeting held 5 October 2023 be adopted as presented.

RESOLUTION 241/23

Moved: Cr Diprose

Seconded: Cr Best

Except where otherwise dealt with, the Minutes of the Heritage Committee Meeting held 5 October 2023 be adopted as presented.

THE MOTION WAS CARRIED

INFORMATION

The Weddin Shire Council Heritage Committee Meeting was held on 5 October 2023. The Minutes from this meeting are attached for Council to note and adopt as presented.

16.3 COUNCIL COMMITTEE REPORT | REQUIRING ACTION - MINUTES OF THE HENRY LAWSON FESTIVAL COMMITTEE MEETING HELD 13 SEPTEMBER 2023

File Number: C2.6.32

Author: Executive Assistant to the General Manager

Authoriser: General Manager

Attachments: 1. **MINUTES - HENRY LAWSON FESTIVAL OF ARTS COMMITTEE MEETING | 13 SEPTEMBER 2023**

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Henry Lawson Festival of Arts Committee Meeting held 13 September 2023 be noted and adopted as presented.

RESOLUTION 242/23

Moved: Cr Diprose

Seconded: Cr Howell

Except where otherwise dealt with, the Minutes of the Henry Lawson Festival of Arts Committee Meeting held 13 September 2023 be noted and adopted as presented.

THE MOTION WAS CARRIED UNANIMOUSLY

INFORMATION

The Henry Lawson Festival of Arts Committee Meeting was held on 13 September 2023. The Minutes from this meeting are attached for Council to note and adopt as presented.

17 CLOSED COUNCIL**RECOMMENDATION**

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

17.1 Mayoral Minute - General Manager's Annual Performance Review

This matter is considered to be confidential under Section 10A(2) - a of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17.2 Main St Festoon Lighting

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

17.3 CONTRACT FOR THE OPERATION OF GRENFELL WASTE FACILITY

This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

RESOLUTION 243/23

Moved: Cr Best

Seconded: Cr Parlett

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

17.1 Mayoral Minute - General Manager's Annual Performance Review

This matter is considered to be confidential under Section 10A(2) - a of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17.2 Main St Festoon Lighting

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

17.3 CONTRACT FOR THE OPERATION OF GRENFELL WASTE FACILITY

This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

THE MOTION WAS CARRIED

RECOMMENDATION

The meeting return to Open Council.

MOTION

Moved: Cr McKellar

Seconded: Cr Parlett

The meeting return to Open Council.

THE MOTION WAS CARRIED

18 RETURN TO OPEN COUNCIL

19 REPORT ON CLOSED COUNCIL

RESOLUTION 244/23

Moved: Cr McKellar

Seconded: Cr Best

That Council:

1. Note and receive the Mayoral Minute.
2. Note and endorse the General Manager's Annual Performance Review for the 2022-2023 period, which includes a better than satisfactory score by the General Manager's Review Committee.
3. Note and endorse the General Manager's Review Committee's recommendation for the General Manager's discretionary annual increase in salary by 5%.

Noted that Cllr Cook voted against.

THE MOTION WAS CARRIED

RESOLUTION 245/23

Moved: Cr McKellar

Seconded: Cr Howell

That Council:

1. Note the information contained in this report.
2. Endorse option four (4) and acknowledge the pricing for the festoon lighting in the Main, Burrangong and Weddin Streets.
3. Approve the festoon lighting is moved to LRCI Phase 4 and seek approval from the Department of Infrastructure, Transport, Regional Development, Communication and the Arts for funding of the project.
4. Delegate the General Manager to be authorised to execute the contract with JRC Electrical for the endorsed option for the value of \$318,622.80 (ex GST) (combined tenders), subject to approval from the Department of Infrastructure, Transport, Regional Development, Communication and the Arts for funding of the project

THE MOTION WAS CARRIED

RESOLUTION 2467/23

Moved: Cr McKellar

Seconded: Cr Diprose

That Council accept the request from Calvani Haulage Pty Ltd for the extension of the current contract to operate the Grenfell Waste Facility for a further 12 month period, in accordance with the terms of the current contract.

THE MOTION WAS CARRIED

20 CLOSURE

The Meeting closed at 7:42PM.

Moved: Cr Frame

Seconded: Cr Parlett

THE MOTION WAS CARRIED

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 November 2023.

.....
CHAIRPERSON