



# **MINUTES**

## **Ordinary Council Meeting Thursday 28 September 2023**

**Date: Thursday 28 September 2023**

**Time: 5:00PM**

**Location: Council Chambers  
Cnr Camp & Weddin Streets  
GRENFELL NSW 2810**

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**MINUTES OF WEDDIN SHIRE COUNCIL  
ORDINARY MEETING  
HELD AT THE COUNCIL CHAMBERS, CNR CAMP & WEDDIN STREETS,  
GRENFELL NSW 2810  
ON THURSDAY 28 SEPTEMBER 2023 AT 5:00PM**

**1 OPENING**

In accordance with the WSC Code of Meeting Practice, this meeting will be recorded for the purposes of audio-visual livestreaming via Council's website and Facebook page. Those in attendance are asked to refrain from making any defamatory statements and comply with all relevant WSC codes, policies and procedures at all times.

**2 ACKNOWLEDGEMENT OF COUNTRY**

Weddin Shire Council would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

Weddin Shire Council would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

**3 ACKNOWLEDGEMENT OF SERVICE**

We honour our service personnel who have sacrificed their lives in the defence of our freedom, peace and prosperity. We acknowledge all of our frontline workers and volunteers who each day provide our essential and non-essential services, especially those within our Weddin Shire Local Government Area.

**4 ATTENDANCE AND APPLICATIONS FOR LEAVE****ATTENDANCE****PRESENT:**

Cr Craig Bembrick, Cr Paul Best, Cr Jason Kenah, Cr Michelle Cook, Cr Phillip Diprose, Cr Glenda Howell, Cr Stuart McKellar, Cr Warwick Frame, Cr Jan Parlett.

**IN ATTENDANCE:**

Ms Noreen Vu (General Manager), Mr Luke Sheehan (Director Environmental Services), Mrs Linda Woods (Director Infrastructure Services).

**APOLOGIES**

Nil

**LEAVE OF ABSENCE**

Nil

**LEAVE OF ABSENCE APPLICATION**

## 5 ELECTION | MAYOR & DEPUTY MAYOR

### 5.1 ELECTION OF MAYOR

|                       |  |
|-----------------------|--|
| <b>File Number:</b>   | <b>C2.1.3</b>  |
| <b>Author:</b>        | <b>Executive Assistant to the General Manager</b>  |
| <b>Authoriser:</b>    | <b>General Manager</b>   |
| <b>Attachments:</b>   | <b>Nil</b>   |
| <b>CSP Objective:</b> | <b>Democratic and engaged community supported by efficient internal systems</b>              |
| <b>Precis:</b>        | The Mayor is to be elected by the Councillors in a method of ballot by the choice of Council |
| <b>Budget:</b>        | <b>Nil</b>   |

### RECOMMENDATION

That:

1. Council elect the Mayor for the September 2023 to 2024 term.
2. The method of ballot for the position of Mayor be by ordinary ballot pursuant to Schedule 7, Part 1(3) of the *Local Government (General) Regulation 2021*.

### RESOLUTION 186/23

Moved: Cr Frame

Seconded: Cr Howell

That:

1. Council elect the Mayor for the September 2023 to 2024 term, Cr Craig Bembrick elected as Mayor.

### THE MOTION WAS CARRIED

The General Manager as the Returning Officer and advised there were three nominations for Cr Craig Bembrick as follows:

Nomination of Mayor -

1. Cr Craig Bembrick – Nominated by Cr Frame / Cr Howell
2. Cr Craig Bembrick – Nominated by Cr Howell / Cr Frame
3. Cr Craig Bembrick – Nominated by Cr McKellar / Cr Kenah

Cr Bembrick confirmed his acceptance of the nominations for the position of Mayor.

The General Manager as the Returning Officer, declared Cr Craig Bembrick duly elected as the Mayor of Weddin Shire Council for the remaining Council term.

## PURPOSE

To elect the Mayor of Weddin Shire Council who will be elected by Councillors in September 2023 to serve and hold office until the day of the Council's next ordinary election in September 2024, when their civic office as a Councillor and Mayor will expire.

## BACKGROUND

The Mayoral elections were postponed in September 2021, as such elections will now be held in September 2023.

Councillors must elect a Mayor from among their number every two years unless they are a popularly elected Mayor.

A mid-term Mayoral Election must be held in the September two years after the ordinary election of councillors or the first election of a new council following its establishment.

As per the Office of Local Government Circular to Councils '21-24 / 13 August 2021 / A784280' – Attachment 1; Mayoral elections must be conducted in accordance with Schedule 7 of the *Local Government (General) Regulation 2005* (as amended under the *Local Government (General) Regulation 2021*).

Schedule 7 prescribes three (3) methods of election of Mayors:

- Open Ballot (show of hands)
- Ordinary Ballot, or
- Preferential Ballot.

Open Ballots can be undertaken remotely where a Council is conducting its meeting by audio visual link.

Ordinary and preferential ballots are secret ballots and Councillors will need to attend the meeting in person if the election is to be held by way of an ordinary or preferential ballot.

Traditionally Council has undertaken an ordinary ballot.

In deciding which voting method to use for the Mayoral Election, Council's should consider the personal circumstances of their Councillors to ensure that all Councillors can participate in the Mayoral Election.

## ISSUES AND COMMENTS

### Nominations

Clause 2 of Schedule 7 of the *Local Government (General) Regulation 2021* provides that a Councillor may be nominated without notice as mayor. The nomination is to be made in writing by 2 or more councillors (one of whom may be the nominee). The nomination is not valid unless the nominee indicated consent to the nomination in writing. The nomination is to be delivered or sent to the returning officer.

The returning officer is to announce the names of the nominees at the council meeting at which the elections is to be held.

### Returning officer

Clause 1 of Schedule 7 of the *Local Government (General) Regulation 2021* provides that the General Manager or their delegate is the returning officer for the election of Mayor.

## POLICY/LLEGAL IMPLICATIONS

The election of the Weddin Shire Council Mayor is being conducted in accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2021*.

## FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial or resource implications arising from this report.

## INTERNAL/EXTERNAL CONSULTATION

Councillors were formally notified of the mayoral election at its last Ordinary Meeting (17 August 2023).

## CONCLUSION

Council is required to choose the method of ballot for the election of the Mayor for the September 2023 to September 2024 term. The options are open voting, ordinary ballot or preferential ballot. Council has traditionally utilised the ordinary ballot.

### 5.2 ELECTION OF DEPUTY MAYOR

**File Number:** C2.1.3

**Author:** Executive Assistant to the General Manager

**Authoriser:** General Manager

**Attachments:** Nil

**CSP Objective:** Democratic and engaged community supported by efficient internal systems

**Precis:** The Deputy Mayor is to be elected by the Councillors in a method of ballot by the choice of Council

**Budget:** Nil

## RECOMMENDATION

That:

1. Council elect the Deputy Mayor for the September 2023 to 2024 term.
2. The method of ballot for the position of Deputy Mayor be by ordinary ballot pursuant to Schedule 7, Part 1(3) of the *Local Government (General) Regulation 2021*.

## RESOLUTION 187/23

Moved: Cr Frame

Seconded: Cr Howell

That:

1. Council elect the Deputy Mayor for the September 2023 to 2024 term, Cr Paul Best elected to Deputy Mayor.

2. The method of ballot for the position of Deputy Mayor be by ordinary ballot pursuant to Schedule 7, Part 1(3) of the *Local Government (General) Regulation 2021*

### THE MOTION WAS CARRIED

Mayor Bembrick returned to the Chair at 5:03pm.

The General Manager as the Returning Officer advised that there were two nominations for Cr Paul Best as Deputy Mayor as follows:

Nomination of Deputy Mayor -

1. Cr Paul Best – Nominated by Cr Frame / Cr Howell
2. Cr Paul Best – Nominated by Cr Howell / Cr Frame

Cr Best confirmed his acceptance of the nominations for the position of Deputy Mayor.

The General Manager as the Returning Officer, declared Cr Paul Best duly elected as the Deputy Mayor of Weddin Shire Council for the remaining Council term.

### PURPOSE

To elect the Deputy Mayor of Weddin Shire Council who will be elected by Councillors in September 2023 to serve and hold office until the day of the Council's next ordinary election in September 2024, when their civic office as a Councillor and Deputy Mayor will expire.

### BACKGROUND

The Mayoral and Deputy Mayoral elections were postponed in September 2021, as such elections will now be held in September 2023.

Councillors elect a Deputy Mayor from among their number. The Deputy Mayor may be elected for the mayoral term or a shorter term. Usually the Deputy Mayor of Weddin Shire Council holds office for the same term as Mayor.

A mid-term Mayoral Election must be held in the September two years after the ordinary election of councillors or the first election of a new council following its establishment.

As per the Office of Local Government Circular to Councils '21-24 / 13 August 2021 / A784280' – Attachment 1; Mayoral elections must be conducted in accordance with Schedule 7 of the *Local Government (General) Regulation 2005* (as amended under the *Local Government (General) Regulation 2021*).

Schedule 7 prescribes three (3) methods of election of Deputy Mayors:

- Open Ballot (show of hands)
- Ordinary Ballot, or
- Preferential Ballot.

Open Ballots can be undertaken remotely where a Council is conducting its meeting by audio visual link.

Ordinary and preferential ballots are secret ballots and Councillors will need to attend the meeting in person if the election is to be held by way of an ordinary or preferential ballot.

Traditionally Council has undertaken an ordinary ballot.

In deciding which voting method to use for the Deputy Mayoral Election, Council's should consider the personal circumstances of their Councillors to ensure that all Councillors can



participate in the Deputy Mayoral Election. It is recommended that the same electoral process for the Mayoral position be followed for the Deputy Mayor.

## **ISSUES AND COMMENTS**

### **Nominations**

Clause 2 of Schedule 7 of the *Local Government (General) Regulation 2021* provides that a Councillor may be nominated without notice as deputy mayor. The nomination is to be made in writing by 2 or more councillors (one of whom may be the nominee). The nomination is not valid unless the nominee indicated consent to the nomination in writing. The nomination is to be delivered or sent to the returning officer.

The returning officer is to announce the names of the nominees at the council meeting at which the elections is to be held.

### **Returning officer**

Clause 1 of Schedule 7 of the *Local Government (General) Regulation 2021* provides that the General Manager or their delegate is the returning officer for the election of Deputy Mayor.

## **POLICY/LEGAL IMPLICATIONS**

The election of the Weddin Shire Council Deputy Mayor is being conducted in accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2021*.

## **FINANCIAL/RESOURCE IMPLICATIONS**

There are no direct financial or resource implications arising from this report.

## **INTERNAL/EXTERNAL CONSULTATION**

Councillors were formally notified of the mayoral and deputy mayoral election at its last Ordinary Meeting (17 August 2023).

## **CONCLUSION**

Council is required to choose the method of ballot for the election of the Deputy Mayor for the September 2023 to September 2024 term. The options are open voting, ordinary ballot or preferential ballot. Council has traditionally utilised the ordinary ballot. It is recommended that the same electoral process for the Mayoral position be followed for the Deputy Mayor.

## **6 CONFIRMATION OF MINUTES**

### **RESOLUTION 188/23**

Moved: Cr McKellar

Seconded: Cr Parlett

That Minutes of the Ordinary Council Meeting held 17 August 2023 be taken as read and CONFIRMED.

**THE MOTION WAS CARRIED**

**7 DISCLOSURES OF INTEREST**

|                      |   |
|----------------------|---|
| ITEM NUMBER & TITLE  | 9.1 – MAYORAL MINUTE – OFFICIAL OPENING OF THE MAIN STREET BEAUTIFICATION   |
| NAME                 | MAYOR, CR CRAIG BEMBRICK  |
| TYPE OF INTEREST     | NON PECUNIARY / NOT SIGNIFICANT (CIVIC DUTY) / NOT LEAVING THE CHAMBER  |
| INTEREST DESCRIPTION | OWNER OF PROPERTY IN THE MAIN STREET  |
| ITEM NUMBER & TITLE  | 12.5 – COUNCILLOR EXPENSES AND FACILITIES REIMBURSEMENT FEE TO CR BEMBRICK (RESOLUTION 150/23)  |
| NAME                 | MAYOR, CR CRAIG BEMBRICK  |
| TYPE OF INTEREST     | PECUNIARY / SIGNIFICANT / LEAVING THE CHAMBER   |
| INTEREST DESCRIPTION | FIRST RESPONDENT IN NOW DISCONTINUED MATTER   |
| ITEM NUMBER & TITLE  | 12.5 – COUNCILLOR EXPENSES AND FACILITIES REIMBURSEMENT FEE TO CR BEMBRICK (RESOLUTION 150/23) – LATE DECLARATION   |
| NAME                 | CR MICHELLE COOK  |
| TYPE OF INTEREST     | NON PECUNIARY / NOT SIGNIFICANT / LEAVING THE CHAMBER   |
| INTEREST DESCRIPTION | INVOLVEMENT IN THE MATTER   |
| ITEM NUMBER & TITLE  | 12.5 – COUNCILLOR EXPENSES AND FACILITIES REIMBURSEMENT FEE TO CR BEMBRICK (RESOLUTION 150/23)  |
| NAME                 | NOREEN VU, GENERAL MANAGER  |
| TYPE OF INTEREST     | NON PECUNIARY / NOT SIGNIFICANT / NOT LEAVING THE CHAMBER   |
| INTEREST DESCRIPTION | PREVIOUSLY DECLARED CONFLICT IN RELATION TO 5.2 OF THE CODE OF CONDUCT DUE TO THE OPEN MATTER. HOWEVER ADVISED THAT UNDER 5.3 OF THE CODE OF CONDUCT AS HER DUTY AS A COUNCIL OFFICIAL AND THAT THE MATTER WAS CLOSED WOULD BE STAYING IN THE ROOM. |
| ITEM NUMBER & TITLE  | 13.6 – COMMUNITY SUPPORT APPLICATION   WEDDIN COMMUNITY NATIVE NURSERY  |
| NAME                 | CR PHILLIP DIPROSE  |
| TYPE OF INTEREST     | PECUNIARY / NOT SIGNIFICANT / LEAVING THE CHAMBER   |
| INTEREST DESCRIPTION | JAN (MY WIFE) IS CHAIRPERSON OF WEDDIN COMMUNITY NATIVE NURSERY   |

**8 PUBLIC FORUM**

NIL

## 9 MAYORAL REPORTS/MINUTES

### 9.1 MAYORAL MINUTE - OFFICIAL OPENING OF THE MAIN STREET BEAUTIFICATION

**File Number:**

**Attachment:** Nil

**CSP Objective:** Shire assets and services delivered effectively and efficiently

**Budget:** Within funding streams of Main Street

#### RECOMMENDATION

That Council:

1. Endorse the official opening of the Main Street Beautification and Renewal Project for Saturday 18 November 2023.
2. Endorse the naming of two garden beds after Mike Ryan and Bob Cohen with honorary plaques to thank them for their oversight of the project.

---

#### MOTION TO MOVE AN AMENDMENT

Moved: Cr Diprose

Seconded: Cr Cook

That:

Letters of thanks be issued to Mr Ryan and Mr Cohen for their oversight of the project.

The Amendment was **PUT** and **LOST**.

---

#### MOTION TO MOVE AN AMENDMENT

Moved: Cr Best

Seconded: Cr Kenah

That Council:

1. Approve one, single plaque to be positioned in a garden bed as an overall thank you to those involved in the beautification of the Main Street whole project; with the Mayor to determine the wording. And that Council issues letters of thanks and gratitude be sent to Mr Ryan and Mr Cohen to thank them for their oversight of the project and letters of thanks to be sent to all who worked significantly on the project.

The Amendment was **PUT** and **CARRIED**.

---

#### RECOMMENDATION

That Council:

1. Approve one plaque to be positioned in a garden bed as an overall thank you to those involved in the beautification of the Main Street; with the Mayor to determine

the wording. And that Council issues letters of thanks and gratitude be sent to Mr Ryan and Bob Cohen to thank them for their oversight of the project and letters of thanks to be sent to all who worked significantly on the project.

---

**RESOLUTION 189/23**

Moved: Cr McKellar

Seconded: Cr Parlett

That Council:

1. Endorse the official opening of the Main Street Beautification and Renewal Project for Saturday 18 November 2023.

**THE MOTION WAS CARRIED**

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**RESOLUTION 190/23**

Moved: Cr Best

Seconded: Cr Kenah

That Council:

2. Approve one plaque to be positioned in a garden bed as an overall thank you to those involved in the beautification of the Main Street; with the Mayor to determine the wording. And that Council issues letters of thanks and gratitude be sent to Mr Ryan and Bob Cohen to thank them for their oversight of the project and letters of thanks to be sent to all who worked significantly on the project.

**THE MOTION WAS CARRIED**

With the Main Street beautification and renewal project nearing towards an end, the Project Engineers will be providing Council an end of project presentation next month. I thought it was timely to flag with you an official opening and celebration of the Main Street project that has been a long, and difficult, journey for our community. With the largest components now completed, including lean mix concrete, milling works, and asphalt and with trees and shrubs planted, I would like to move a motion for an official opening of the Main Street.

To celebrate the official opening and the busy end of year period approaching, I am proposing Saturday 18 November 2023 as the official Main Street opening date. I propose invitations to be sent to our Local Members of State and Federal Parliament and extended to the Mayors and General Managers of the Central West NSW Joint Organisation and Hilltops Council for their support and assistance during this time. As well as invitations sent to our funding bodies who helped fund this project. And most of all, to our business owners and our community members, an open invitation for them to attend.

In addition, to thank the two familiar faces who steered the project in the right direction, I move a motion for two garden beds to be named after Mike Ryan and Bob Cohen with honorary plaques to be affixed to the garden bed.



**9.2 MAYORAL MINUTE - COUNTRY MAYORS ASSOCIATION RURAL HEALTH FORUM | 15 SEPTEMBER 2023****File Number:****Attachment:** Nil**CSP Objective:** Innovation in service delivery (healthy, safe and educated community)**Budget:** \$360.00**RECOMMENDATION****That Council:**

- (1) Note that Weddin Shire Delegates (Mayor Craig Bembrick, Deputy Mayor Paul Best and General Manager Noreen Vu) attended the Country Mayors Association Rural and Regional Health Forum in Wagga on 15 September 2023.
- (2) Note that a number of mayoral letters to relevant state and federal health ministers to request a meeting to discuss better health outcomes to Weddin Shire Council have been sent.

**RESOLUTION 191/23****Moved:** Cr Frame**Seconded:** Cr Howell**That Council:**

- (1) Note that Weddin Shire Delegates (Mayor Craig Bembrick, Deputy Mayor Paul Best and General Manager Noreen Vu) attended the Country Mayors Association Rural and Regional Health Forum in Wagga on 15 September 2023.
- (2) Note that a number of mayoral letters to relevant state and federal health ministers to request a meeting to discuss better health outcomes to Weddin Shire Council have been sent.

**THE MOTION WAS CARRIED**

Weddin Shire Delegates (Myself, Deputy Mayor Paul Best and General Manager, Noreen Vu) attended the inaugural Rural and Regional Health Forum in Wagga on 15 September 2023. Prior to the event, we were welcomed by Mayor of Wagga Wagga, Cr Dallas Tout for a civic reception the evening before and a tour of their Special Activation Precinct.

More than 70 Country Mayor Association members from across rural and regional NSW met to discuss many health related issues and hear from health leaders and politicians.

We heard from a number of speakers from the Murrumbidgee Local Health District (LHD) who had a number of innovative approaches to strengthening engagement with communities. This included programs that allowed a variety of staff to rotate throughout the Murrumbidgee LHD network. All presentations focused on the attraction and retention issue,

offering insights to doctors who did non-metro fellowships were more likely to stay in those regional areas versus doctors who had metro fellowships. There was an important focus on 'growing our own' and how to support early career professionals.

The issuing of housing was raised as a major concern by all parties involved.

The topic of rural and regional aged care and the ageing population pressures on the health system was also an interesting topic to note. All speakers expressed the strong need for primary and preventative care.

I myself have written to a number of state and federal Ministers to seek a meeting to discuss our own health outcomes. I received a response from Minister for Regional Health, the Hon. Ryan Park MP regarding our Grenfell MPS Clinical Services Plan has no planned reduction in services which triggered the need to write to multiple parties. Weddin Shire needs an answer on when the recommendations in this plan will be implemented. I will continue to persist with writing to these Ministers and Assistant Ministers until we can have a meeting to discuss better health outcomes for our region.

**10 MOTIONS/QUESTIONS WITH NOTICE**

**10.1 NOTICE OF MOTION - REQUEST FOR DESKTOP INVESTIGATION ON NON-POTABLE WATER SYSTEM**

**File Number:** C2.8.1  
**Mover:** Cr Paul Best  
**Attachments:** 1. NOTICE OF MOTION | NON POTABLE WATER DESKTOP INVESTIGATION | DEPUTY MAYOR CR PAUL BEST  
**CSP Objective:** Sustainable natural, agricultural and built environments  
**Budget:** Existing Environmental Services Budget

**MOTION**

Moved: Cr Best  
 Seconded: Cr Frame

1. That Council investigate a possible non potable water system and source in order to supplement the current Parks and Gardens reticulated water systems.
2. That Council provide a desktop investigation on the benefits and disadvantages of such a system, indicative costings and other requirements such as licencing, external consultation required etc.

**MOTION TO MOVE AN AMENDMENT**

Moved: Cr Diprose  
 Seconded: Cr Frame

1. That Council, in collaboration with Central Tablelands Water investigate a possible non potable water system and source in order to supplement the current Parks and Gardens reticulated water systems.
2. That Council, in collaboration with Central Tablelands Water provide a desktop investigation on the benefits and disadvantages of such a system, indicative costings and other requirements such as licencing, external consultation required etc.

The Amendment was **PUT** and **CARRIED**

**RESOLUTION 192/23**

Moved: Cr Diprose  
 Seconded: Cr Best

1. That Council, in collaboration with Central Tablelands Water investigate a possible non potable water system and source in order to supplement the current Parks and Gardens reticulated water systems.
2. That Council, in collaboration with Central Tablelands Water provide a desktop investigation on the benefits and disadvantages of such a system, indicative



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costings and other requirements such as licencing, external consultation required etc.

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**THE MOTION WAS CARRIED UNANIMOUSLY**

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## **SUPPORTING COMMENTS**

Funding to be sourced from the existing Environmental Services Budget. This initial report is to identify costs and therefore where funding could be sourced from if Council determines to go ahead with the project.

## **STAFF COMMENTS**

Council currently utilises treated reclaimed water from the sewerage treatment plant to irrigate a number of Council parks and sportsgrounds. Other Council parks and gardens are watered using potable water from Central Tablelands Water. During drought conditions when water restrictions are in place, less reclaimed water is available for use and the parks and garden can be prohibited from being watered using potable supplies.

The development of a non-potable supply of water could provide benefits to Council and the wider community. It is suggested that a report be prepared and presented to Council exploring the options available for a non-potable water supply along with the associated costs.

Council Officers recommend the following:

1. That Council requests the Director of Environmental Services explore the options available for a non-potable water supply in Grenfell and table a future report to Council on the proposal that addresses the feasibility and costings associated with the project.

## **11 CORRESPONDENCE**

Nil

## **12 GENERAL MANAGER REPORTS**

|                                 |
|---------------------------------|
| <b>12.1 COMMITTEE DELEGATES</b> |
|---------------------------------|

**File Number:** C2.1.3

**Author:** Executive Assistant to the General Manager

**Authoriser:** General Manager

**Attachments:** Nil

**CSP Objective:** Democratic and engaged community supported by efficient internal systems

**Precis:** To vote committee delegates for Ordinary Meeting

**Budget:** Nil

**RECOMMENDATION**

That Council:

- 1) Appoint the Committee positions outlined in this report in Table One, Table Two and Table Three to September 2024.
  - 2) Investigate delegate nominations post Council meeting and defer nominations until next Council meeting for delegate members term of Council to September 2024 for Arts Outwest Board & Henry Lawson Festival of the Arts Committee.
  - 3) Seek an expression of interest for the vacancies - one (1) community member and one (1) village representative for the Tourism Committee.
- 

**MOTION TO MOVE AN AMENDMENT**

Moved: Cr Diprose

Seconded: Cr Frame

That Council:

- 1) Appoint the Committee positions outlined in this report in Table One, Table Two and Table Three (with removal of Cr Parlett as Councillor Delegate from the Henry Lawson Festival of Arts Committee) to September 2024.
- 2) Investigate delegate nominations post Council meeting and defer nominations until next Council meeting for delegate members term of Council to September 2024 for Arts Outwest Board & Henry Lawson Festival of the Arts Committee.
- 3) Seek an expression of interest for the vacancies - one (1) community member and one (1) village representative for the Tourism Committee.

The Amendment was **PUT** and **CARRIED**

---

**RESOLUTION 193/23**

Moved: Cr Kenah

Seconded: Cr McKellar

That Council:

- 1) Appoint the Committee positions outlined in this report in Table One, Table Two and Table Three (with removal of Cr Parlett as Councillor Delegate from the Henry Lawson Festival of Arts Committee) to September 2024.
- 2) Investigate delegate nominations post Council meeting and defer nominations until next Council meeting for delegate members term of Council to September 2024 for Arts Outwest Board & Henry Lawson Festival of the Arts Committee.
- 3) Seek an expression of interest for the vacancies - one (1) community member and one (1) village representative for the Tourism Committee.

**THE MOTION WAS CARRIED UNANIMOUSLY**

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**PURPOSE**

To provide Council a list of Committee Delegates for appointment.

**BACKGROUND**

In alignment with the mid-term Mayoral election and enquiries from Council’s Committee members on tenure of membership, the list of delegations to the different Committees is provided for adoption for September 2023 to September 2024. Committee members were asked to reconfirm their membership for the next period to September 2024.

**ISSUES AND COMMENTS**

**Council Committees**

Following a couple of general enquiries on tenure of Council Committees, the General Manager wrote to all volunteer committee delegates asking them to reconfirm their tenure for the next period. The Henry Lawson Festival of Arts Committee was contacted via the President to provide a list of committee members.

Determining the number of vacancies allows time to seek an expression of interest for committees that require additional members where required to do so.

The following is recommended for Council’s adoption, noting that the Audit, Risk and Improvement Committee and Central Tablelands Water is for the term of the Council. The Central NSW Joint Organisation Board is delegated to the Mayor and Deputy Mayor as an alternative. The following is broken up to committees/boards with Council membership, council advisory technical committees and section 355 committees of Council.

**Table One – COMMITTEES/BOARDS WITH COUNCIL MEMBERSHIP**

| <b>COMMITTEE</b>                                 | <b>MEMBERSHIP</b>   | <b>COUNCILLOR DELEGATE</b>               | <b>STAFF</b>                   | <b>COMMUNITY MEMBER</b> |
|--|---|--|--------------------------------|-------------------------|
| <b>Audit, Risk &amp; Improvement</b>             | 1 x Councillor<br>1 x Staff<br>Independent Chair<br>2 x Independent Members | - Cr Howell                              | 1 x Staff<br>(General Manager) | Nil                     |
| <b>Central NSW Joint Organisation (CNSWJO)</b>   | Mayor<br>General Manager  | - Mayor<br>Deputy Mayor<br>(alternative) | General Manager                | Nil                     |
| <b>Country Mayors Association</b>                | Mayor<br>General Manager  | Mayor<br>Deputy Mayor<br>(alternative)   | General Manager                | Nil                     |
| <b>Inter-Agency Health</b>                       | 1 x Councillor  | - Cr Parlett                             |                                |                         |
| <b>Lachlan Regional Transport</b>                | 2 x Councillors   | - Cr Frame<br>- Cr Cook                  |                                |                         |
| <b>NSW Public Libraries Association (NSWPLA)</b> | Weddin Shire Council Librarian<br>1 x Councillor                            | - Cr Diprose<br>(alternate - Cr Cook)    | 1 x Staff<br>(Librarian)       |                         |

| <b>COMMITTEE</b>  | <b>MEMBERSHIP</b>   | <b>COUNCILLOR DELEGATE</b>                                 | <b>STAFF</b>   | <b>COMMUNITY MEMBER</b> |
|---|---|--|--|-------------------------|
| <b>Mid Lachlan Valley Team Bushfire Management</b>      | 1 x Councillor<br>1 x Staff member (General Manager / Director Infrastructure Services)<br>Rural Lands Protection Board<br>Country Energy SRA<br>Department Bushfire Services<br>NPWS<br>Department Land and Water Conservation<br>Weddin Bush Fire Service and other bodies.<br>Representative Rural Fire Service acts as Executive Officer.<br>Combined committee with Forbes, Parkes and Lachlan Councils. | - Cr McKellar  | 1 x Staff Member (Director Infrastructure Services)                    |                         |
| <b>Weddin Health Council</b>                            | 1 x Councillor  | - Cr Parlett   |  |                         |
| <b>Weddin Landcare Steering Committee</b>               | 1 x Councillor<br>Community Members   | - Cr Diprose (alternate - Cr McKellar)                     |  |                         |
| <b>Weddin Rural Fire Service Senior Management Team</b> | 2 x Councillors<br>1 x Staff Member<br>RFS Members  | 2 x Councillors<br>- Mayor Bembrick<br>- Deputy Mayor Best | 1 x Staff member (General Manager / Director, Infrastructure Services) |                         |

**Table Two – Advisory/Technical Committees of Council**

| <b>COMMITTEE</b> | <b>MEMBERSHIP</b> | <b>COUNCILLOR DELEGATE</b> | <b>STAFF</b> | <b>COMMUNITY MEMBER</b> |
|------------------|-------------------|----------------------------|--------------|-------------------------|
|------------------|-------------------|----------------------------|--------------|-------------------------|

|                             |  |                         |   |      |
|-----------------------------|--|-------------------------|---|------|
| <b>Floodplains Advisory</b> | 2 x Councillors<br>2 x Staff Members<br>Local Land Services<br>Travelling Stock Route Ranger<br>Weddin Landcare<br>State Emergency Service<br>NSW Dept of Planning & Environment<br>NSW Dept of Primary Industries & Environment | - Cr Cook<br>- Cr Frame | 2 x Staff Members<br>- Director Infrastructure Services<br>- Director, Environmental Services | Nil. |
| <b>Weddin Local Traffic</b> | 1 x Staff member (Director, Infrastructure Services)<br>1 x Councillor Transport for NSW<br>NSW Police (Grenfell and Young)<br>Elected Representative (Steph Cooke MP)   | Mayor                   | 1 x Staff (Director, Infrastructure Services)   |      |

**Table Three – Section 355 Committees of Council**

| <b>COMMITTEE</b>   | <b>MEMBERSHIP</b>  | <b>COUNCILLOR DELEGATE</b>                      | <b>STAFF</b>  | <b>COMMUNITY MEMBER</b>                             |
|--|--|---|---|---|
| <b>Bogolong Dam Precinct</b>                               | 3 x Councillors<br>2 x Staff Members<br>Community Members  | - Cr Bembrick<br>- Cr Best<br>- Cr McKellar     | 2 x Staff<br>- General Manager<br>- Director, Infrastructure Services | - Robert Grimm<br>- Keryl McCann<br>- Darren Nealon |
| <b>General Manager's Performance Management (Annually)</b> | LGNSW<br>Mayor<br>Deputy Mayor<br>Councillor<br>Representative<br>General Manager<br>elected<br>Councillor<br>Representative | Mayor<br>Deputy Mayor<br>Cr Parlett<br>Cr Kenah |   | Nil   |
| <b>Heritage</b>  | 3 x Councillors<br>1 x Staff Members<br>Historical   | - Cr Diprose<br>- Cr Kenah<br>- Cr Howell       | 1 x Staff (Director Environmental Services)                           | - Sandra Hughes (HSR)                               |

| COMMITTEE                                    | MEMBERSHIP   | COUNCILLOR DELEGATE                                   | STAFF  | COMMUNITY MEMBER  |
|--|--|---|--|---|
|  | Society representative (HSR)<br>3 x Community Members<br>Heritage Advisor                      |   |  | - William Matchett<br>- John Hetherington<br>- Andy Reidy   |
| <b>Quandialla Pool Committee</b>             | 2 x Councillors<br>Director<br>Environmental Services<br>Community Members                     | - Cr Diprose<br>- Cr Cook                             | 1 x Staff Member<br>- Leann Logan<br>- (Director Environmental Services) | - Lyndon McNab<br>- Margaret Spratt<br>- Martina Dykoff<br>- Bronwyn Morley<br>- Angela Sweeny<br>- Kim Broomby<br>- Francesca Taylor |
| <b>The Henry Lawson Festival of the Arts</b> | 2 x Councillors<br>Community Members   | - <del>Cr Parlett</del><br>- Cr Howell                |  | Various members and membership is confirmed through meeting minutes sent to Council for adoption                                      |
| <b>Weddin Shire Council Tourism</b>          | 4 x Councillors<br>2 x Staff<br>3 x Community Members<br>1 x Village Representative (optional) | - Cr Bembrick<br>- Cr Best<br>- Cr Cook<br>- Cr Kenah | 2 x Staff  | - Jude Bryant<br>- Margaret Nowlan-Jones<br>- Vacant Community member<br>- Vacant Village representative                              |
| <b>Weddin Shire Weeds</b>                    | 3 x Councillors<br>2 x Staff<br>Members<br>Weddin Landcare Group<br>Community Members          | - Cr Best<br>- Cr McKellar<br>- Cr Frame              | - Director Infrastructure Services<br>- Kellie Frost                     | - Robert Taylor<br>- Keith Starr<br>- Harvey Matthews   |

**POLICY/LEGAL IMPLICATIONS**

There are no direct policy or legal implications arising from this report. Committee members were contacted to reconfirm their membership. At the time of writing this report, no community committee members had declined their next tenure.

**FINANCIAL/RESOURCE IMPLICATIONS**

There are no direct financial or resource implications arising from this report.

**INTERNAL/EXTERNAL CONSULTATION**

The General Manager wrote to all volunteer committee delegates asking them to reconfirm their tenure over the next period leading to the September 2024 elections.

**CONCLUSION**

The election of the Mayor and Deputy Mayor will occur at the September 2023 Ordinary Meeting and Committee Delegates will also be nominated or reconfirmed at the same meeting.

**12.2 RESOLUTION REGISTER**

|                       |  |
|-----------------------|--|
| <b>File Number:</b>   | <b>C2.3.3</b>  |
| <b>Author:</b>        | <b>Executive Assistant to the General Manager</b>  |
| <b>Authoriser:</b>    | <b>General Manager</b>   |
| <b>Attachments:</b>   | <ol style="list-style-type: none"> <li><b>ATT 1   CURRENT ACTION/RESOLUTION REGISTER   AS AT 21 SEPTEMBER 2023</b></li> <li><b>ATT 2   RESOLUTION REGISTER   JANUARY - APRIL 2022</b></li> </ol> |
| <b>CSP Objective:</b> | <b>Shire assets and services delivered effectively and efficiently</b>   |
| <b>Precis:</b>        | <b>Council Action / Resolution Register - update</b>   |
| <b>Budget:</b>        | <b>Nil.</b>  |

**RECOMMENDATION**

That Council note the attached action/resolution register.

**RESOLUTION 194/23**

Moved: Cr Kenah

Seconded: Cr McKellar

That Council note the attached action/resolution register.

**THE MOTION WAS CARRIED**

**PURPOSE**

To provide Council with an update on the current outstanding Action/Resolution Register as at 21 September 2023 (Attachment 1). For information, Attachment 2 is the Resolution Register for the period January – April 2022.

**12.3 STAFF TRAINING AND DEVELOPMENT POLICY**

**File Number: C2.4.18**

**Author:** Executive Assistant to the General Manager  
**Authoriser:** General Manager  
**Attachments:** Nil  
**CSP Objective:** Shire assets and services delivered effectively and efficiently  
**Precis:** The Training and Development Policy has exhibited and the final policy is provided for Council's determination.  
**Budget:** Nil.

## RECOMMENDATION

That Council

1. Note the information contained in this report.
2. Adopt the Staff Training and Development Policy.

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## MOTION TO MOVE AN AMENDMENT

Moved: Cr Diprose  
Seconded: Cr Frame

That Council:

- 1) Carry the Staff Training and Development Policy to the October 2023 Ordinary Meeting for consideration.

The Amendment was **PUT** and **CARRIED**

---

## RESOLUTION 195/23

Moved: Cr Frame  
Seconded: Cr Kenah

That Council

1. Carry the Staff Training and Development Policy to the October 2023 Ordinary Meeting for consideration

**THE MOTION WAS CARRIED**

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## PURPOSE

The purpose of this report is to present the Staff Training and Development Policy (14.15.05) to Council and request the adoption of the final policy.

## BACKGROUND

The Training and Education Policy (14.15.04 – Adopted August 2017) was originally created with the purpose to describe the circumstances in which Council will offer assistance to staff for approved training and education purposes and the extent of that assistance. A review of



the Policy was conducted to ensure that Council could meet its ability as an employer to develop staff and to ensure that it is done so in a cost effective measure.

Weddin Shire Council recognises that staff development is essential to ensure that we can deliver and achieve Council's overall strategies and goals.

Council recognises that the calibre and competence of its employees are vital factors in ensuring that it remains a successful organisation. Consequently, Council will strive to promote employee development through high quality training and learning opportunities, both on and off the job.

The policy is provided following public consultation and consultation with the Council workforce.

### **ISSUES AND COMMENTS**

The final Policy is updated into Council's new template and format. It also incorporates feedback at the 18 May 2023 Ordinary Meeting and consideration of the one submission received.

Every year, staff undertake appraisals on their performance, which captures the development of an annual training plan. The final Policy considers this process and incorporates it into the Policy, which previously did not include this. This ensures that the training plans developed between the employee and their supervisor and management is achievable within Council's limited resources.

Employees also needed to have guidance on Conference and Seminar attendance and accommodation provisions, which were previously not included in the Policy. The final Staff Training and Development Policy has been created to encompass education, training, development and conference and seminar attendance, and will replace the Training and Education Expenses Policy.

The Policy also includes a form to assist employees with seeking approval.

An updated version is provided in track changes for Council. The attachment addresses the submission. The updated policy also incorporates comments from staff through the WHS and Staff Consultative Committee and also to ensure it aligned with the newly gazetted Local Government (State) Award.

### **POLICY/LEGAL IMPLICATIONS**

The Policy's objective will continue to support staff in their training and development noting that the Local Government (State) Award has now been approved which includes provisions on training and development for staff. Some of the changes also reflect alignment with the Local Government (State) Award and discussions with staff through the WHS and Staff Consultative Committee.

### **FINANCIAL/RESOURCE IMPLICATIONS**

There are no direct financial or resource implications relating to this policy. Reviewing this policy and updating these provisions ensures financials and resourcing is considered at the time of sign off for training and development and that equity is achieved amongst the organisation.

**INTERNAL/EXTERNAL CONSULTATION**

Staff and the community have had an opportunity to provide a submission when the policy was on public exhibition and the final version incorporates all comments.

**CONCLUSION**

That Council support the new Staff Training and Development Policy, noting it will replace the Education and Training Expenses Policy. The Staff Training and Development Policy provides a clear explanation to staff regarding the process for seeking approval, what support is available, what reimbursements are available to them and what is expected from our employees; the new approval process will ensure that the budget for training and development is monitored regularly and will provide transparency and fairness across Council.

**12.4 PRESENTATION OF THE DRAFT ANNUAL REPORT 2022-2023 INCLUDING ANNUAL FINANCIAL STATEMENTS****File Number:****Author:** General Manager**Authoriser:** General Manager**Attachments:** 1. DRAFT | 2022 - 2023 Annual Report**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** To present to Council the Draft Annual Reporting 2022-2023 including the Annual Financial Statement**Budget:** Nil**RECOMMENDATION**

## That Council:

1. Note the information contained in this report.
2. Note the statement in accordance with Section 413(2)(c) of the *Local Government Act 1993*, Clause 215 of the Local Government (General) Regulation 2021, for the General Purpose Financial Statements for the year ending 30 June 2023 be made.
3. Note the statement in requirements of the Code of Accounting Practice in relation to the Special Purpose Financial Statements for the year ending 30 June 2023 be made.
4. Endorse the statement be signed by the Mayor, Deputy Mayor, General Manager, and Responsible Accounting Officer.
5. Endorse the General Purpose Financial Statements, Special Purpose Financial Statements, and Special Schedules be referred for audit.
6. Reaffirms its position on the non-recognition of Rural Fire Service assets in the Financial Statements.
7. Notes that the audit opinion to be issue by the Audit Office of NSW will be a qualified opinion for the non-recognition of Rural Fire Service assets in the Financial Statements.
8. Note the prior year error from the 2021/2022 financial year relating to depreciation that will require a prior year technical review and approval, which will impact the statements for this coming financial year.
9. Note that an extension to 22 December 2023 has been requested in order to allow time to correct the prior year error.
10. Delegate the General Manager and Contractor (Luka Group) to make any adjustments to the financial statements following the prior year correction.
11. Note all statements present fairly the operating result and the financial position for the year and Council is not aware of any matter that would render the statements false or misleading in any way.

12. Note following the audit, that the Audited Draft Financial Statements, will be placed on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
  13. Request the General Manager to report to Council on a Performance Improvement Plan by the November 2023 Council Meeting.
- 

### **MOTION TO MOVE AMENDMENT**

Moved: Cr Cook

Seconded: Cr Diprose

That Council:

1. Note the information contained in this report.
2. Note the statement in accordance with Section 413(2)(c) of the *Local Government Act 1993*, Clause 215 of the Local Government (General) Regulation 2021, for the General Purpose Financial Statements for the year ending 30 June 2023 be made.
3. Note the statement in requirements of the Code of Accounting Practice in relation to the Special Purpose Financial Statements for the year ending 30 June 2023 be made.
4. Endorse the statement be signed by the Mayor, Deputy Mayor, General Manager, and Responsible Accounting Officer.
5. Endorse the General Purpose Financial Statements, Special Purpose Financial Statements, and Special Schedules be referred for audit.
6. Change our position on the non-recognition of Rural Fire Service assets (Red Fleet) in the Financial Statements and have a vote to take the Red Fleet on as Councils assets.
7. Notes that the audit opinion to be issue by the Audit Office of NSW will be a qualified opinion for the non-recognition of Rural Fire Service assets in the Financial Statements.
8. Note the prior year error from the 2021/2022 financial year relating to depreciation that will require a prior year technical review and approval, which will impact the statements for this coming financial year.
9. Note that an extension to the 22 December 2023 has been requested in order to allow time to correct the prior year error.
10. Delegate the General Manager and Contractor (Luka Group) to make any adjustments to the financial statements following the prior year correction.
11. Note all statements present fairly the operating result and the financial position for the year and Council is not aware of any matter that would render the statements false or misleading in any way.
12. Note following the audit, that the Audited Draft Financial Statements, will be placed on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
13. Request the General Manager to report to Council on a Performance Improvement Plan by the October 2023 Council Meeting.

The Amendment was **PUT** and **LOST**.

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**MOTION TO MOVE AN AMENDMENT**

That Council:

1. Note the information contained in this report.
2. Note the statement in accordance with Section 413(2)(c) of the *Local Government Act 1993*, Clause 215 of the Local Government (General) Regulation 2021, for the General Purpose Financial Statements for the year ending 30 June 2023 be made.
3. Note the statement in requirements of the Code of Accounting Practice in relation to the Special Purpose Financial Statements for the year ending 30 June 2023 be made.
4. Endorse the statement be signed by the Mayor, Deputy Mayor, General Manager, and Responsible Accounting Officer.
5. Endorse the General Purpose Financial Statements, Special Purpose Financial Statements, and Special Schedules be referred for audit.
6. Reaffirms its position on the non-recognition of Rural Fire Service assets in the Financial Statements.
7. Notes that the audit opinion to be issue by the Audit Office of NSW will be a qualified opinion for the non-recognition of Rural Fire Service assets in the Financial Statements.
8. Note the prior year error from the 2021/2022 financial year relating to depreciation that will require a prior year technical review and approval, which will impact the statements for this coming financial year.
9. Note that an extension to the 22 December 2023 has been requested in order to allow time to correct the prior year error.
10. Delegate the General Manager and Contractor (Luka Group) to make any adjustments to the financial statements following the prior year correction.
11. Note all statements present fairly the operating result and the financial position for the year and Council is not aware of any matter that would render the statements false or misleading in any way.
12. Note following the audit, that the Audited Draft Financial Statements, will be placed on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
13. Request the General Manager to report to Council on an update on the Performance Improvement Plan for the October Council meeting with the final Performance Improvement Plan to be reported to the November 2023 Council Meeting.

The Amendment was **PUT** and **CARRIED**.

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**RESOLUTION 196/23**

Moved: Cr McKellar

Seconded: Cr Howell

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**That Council:**

1. Note the information contained in this report.
2. Note the statement in accordance with Section 413(2)(c) of the *Local Government Act 1993*, Clause 215 of the Local Government (General) Regulation 2021, for the General Purpose Financial Statements for the year ending 30 June 2023 be made.
3. Note the statement in requirements of the Code of Accounting Practice in relation to the Special Purpose Financial Statements for the year ending 30 June 2023 be made.
4. Endorse the statement be signed by the Mayor, Deputy Mayor, General Manager, and Responsible Accounting Officer.
5. Endorse the General Purpose Financial Statements, Special Purpose Financial Statements, and Special Schedules be referred for audit.
6. Reaffirms its position on the non-recognition of Rural Fire Service assets in the Financial Statements.
7. Notes that the audit opinion to be issue by the Audit Office of NSW will be a qualified opinion for the non-recognition of Rural Fire Service assets in the Financial Statements.
8. Note the prior year error from the 2021/2022 financial year relating to depreciation that will require a prior year technical review and approval, which will impact the statements for this coming financial year.
9. Note that an extension to the 22 December 2023 has been requested in order to allow time to correct the prior year error.
10. Delegate the General Manager and Contractor (Luka Group) to make any adjustments to the financial statements following the prior year correction.
11. Note all statements present fairly the operating result and the financial position for the year and Council is not aware of any matter that would render the statements false or misleading in any way.
12. Note following the audit, that the Audited Draft Financial Statements, will be placed on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
13. Request the General Manager to report to Council on an update on the Performance Improvement Plan for the October Council meeting with the final Performance Improvement Plan to be reported to the November 2023 Council Meeting.

**THE MOTION WAS CARRIED**

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**PURPOSE**

The purpose of this report is to present to the Council the Draft Annual Report for the 2022-2023 period including the Financial Statement for the year ended 30 June 2023 and for Council to formally resolve to refer all accounts to the Audit Office of NSW for the 2022-2023 period. This report seeks approval for the statements to be referred to audit. The report also seeks reconfirmation of not recognising the "Red Fleet", the Rural Fire Service (RFS) assets on the balance sheet. The report also provides Council an overview of the prior year error

relating to depreciation from the 2021/2022 period and the likely situation that Council will receive a Qualified Audit.

## BACKGROUND

In accordance with Part 4 of the *Local Government Act 1993*, under s. 428, within five months after the end of year financial year, a Council must prepare an annual report highlighting its achievements for implementing its deliver program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed.

Under s. 428 (4), an annual report must contain:

- (a) a copy of the council's audited financial reports prepared in accordance with the *Local Government Code of Accounting Practice and Financial Reporting* published by the Department, as in force from time to time,
- (b) such other information or material as the regulations or the guidelines under section 406 may require,
- (c) a statement of the action taken by the council in relation to any issue raised by the Anti-slavery Commissioner during the year concerning the operations of the council and identified by the Commissioner as being a significant issue,
- (d) a statement of steps taken to ensure that goods and services procured by and for the council during the year were not the product of modern slavery within the meaning of the *Modern Slavery Act 2018*.

Noting that the guidance from OLG states that s. 428(4)(c) and (d) came into effect from 1 July 2022.

## ISSUES AND COMMENTS

The Draft Annual Report for the 2022-2023 period, which includes the Annual Financial Statements, is now presented to Council. Weddin Shire Council would like to thank Luka Group for their assistance in preparation of the Annual Financial Statements.

### 'Red Fleet' Rural Fire Service

At the July 2022 Ordinary Meeting, Council resolved not to recognise the "Red Fleet", the Rural Fire Service (RFS) assets on the balance sheet. This report seeks to reconfirm this position. This position will result in a 'qualified audit opinion' for the non-recognition of the RFS assets. A position paper has been written to avoid the outcome however, it is likely to still result in a 'qualified audit opinion'.

### Prior Year Error – Depreciation (2021/2022 period)

In undertaking the preparation of the Annual Financial Statements, it was discovered that there was a prior year error relating to depreciation from the 2021/2022 period. As such, Council sought an extension from the Office of Local Government to allow time for the Audit Office to undertake the prior year correction and approval and sufficient time to undertake the audit.

### 2022/2023 Comments

In preparing the draft Annual Financial Statements, Council is likely to receive a qualified audit opinion. This includes the position on the "Red Fleet" of the Rural Fire Service. The other issue for Council's consideration is the restricted cash breach due to the large amount owing to Council from milestone payments in grants, natural disaster funding and the Road Maintenance Council Contracts (RMCC).

Unlike other years, Council had a \$39 million income, higher than the \$18.5 million from the previous financial year. This included income to repair roads and the large quantum of grants received for other community projects.

Council's works program was severely affected by wet weather and inclement conditions. Council's work program was further impacted by the administration burden of the Natural Disaster Declaration process, which has been flagged by several Councils. Council's focus has been on emergency road works with the limited staffing resources.

The point in time issue, highlights at 30 June 2023, Council had \$14 million in debtors on its book. The majority sits with the debtors from:

- Transport for NSW with the RMCC payments for works undertaken the previous financial year. See the RMCC Report.
- Milestone payments for a number of grants.
  - For Main Street related grants, final milestone requires the project to be completed.
  - For other grants, wet weather has affected the ability to complete some of the projects. This includes a number of culvert projects and road upgrades.
  - Wet weather affected grants also impacted the acquittal process for projects lumped into an overall grant application. For example through the Drought Communities Project – Round 2 there were 17 grants, however three are incomplete due to wet weather. Therefore Council has not been able to acquit the other 14 grants.
- Transport for NSW payment for the Fixing Local Road programs, e.g. Pullabooka Road and New Forbes Road.

The Audit Office's contractor will be on site to undertake an audit, week of 13 November 2023.

### **Performance Improvement Plan**

Council should note that Transport for NSW has provided some of the debtors funds (\$2,069,720.70) into this new financial year. There has been further commitment from TFNSW (Director of Central West) for additional RMCC monies owing to Council. Notwithstanding this, the point in time issue has highlighted that Council will need to consider a Performance Improvement Plan. In the event that Council is not issued an improvement notice, as an organisation we should initiate our own Performance Improvement Plan. Such a plan will have sensitivities to manage with staff and should be consulted with the workforce.

The Performance Improvement Plan should highlight a number of operational improvements and strategic improvements and submitted to Council. The following are a number of actions enacted or suggested for action as part of a Performance Improvement Plan. Further information will be tabled back to Council at a later date.

### **Operational**

1. Weekly expenditure reports to be provided to all managers and supervisors with a fortnightly meeting headed by the Corporate Services Team. (Enacted).
2. Weekly Remittance Advice Report to be sent to all managers and Directors on income from government agencies (Enacted).



3. Council's Tourism and Events Coordinator has been situated at the Council Chambers to assist in the acquittal of grants and main point of contact on unrelated road grants. (Enacted).
4. Council has recently employed new engineers to assist in a number of areas such as water and sewer, assets and projects. Their expertise and ability to work across projects and programs will alleviate this pressure. Weekly team meetings across Infrastructure Services with issues to be escalated. (Enacted).
5. Grants and Procurement meetings continue. Use of new grant spreadsheet developed by Luka Group. (Enacted).
6. Training and development for staff in procurement and contract management (enacted and ongoing).

### **For Council**

1. Monthly reporting to Council on the RMCC under a separate report on the status of works and status of payment claims headed by the Infrastructure Services Team.
2. Audit, Risk and Improvement Committee minutes to Council. Areas of concern to be reported to Council.
3. Monthly reporting to be provided on status of investments and rates and charges collection reports to Council.
4. Natural disaster declaration of works provided to Council (ongoing).

### **Strategic Performance**

1. **Financial management:** Resourcing of position(s)/consultants to review Council's compliance with accounting principles including the Local Government Act 1993, regulations and Code of Accounting Practice
2. **Service Reviews:** Undertake a service review map and plan of reviews that are to be carried out in accordance with the Integrated Planning and Reporting Framework.
3. **Review of Long Term Financial Plan:** Following resourcing the critical position(s), undertake review of LTFP.
4. **Authority Upgrade:** Improvement to financial systems to leverage on Authority modules that are currently not utilised.
5. **Revenue streams:** Optimal revenue (Fit for the Future recommendations).
6. **Strategic Risk Management Framework:** Develop a strategic risk management framework.
7. **Governance:** Improvement on policies, statutory reporting and compliance, corporate governance framework, delegations and approval processes.
8. **Asset management:** In alignment with Authority Upgrade, utilise asset management system module.

## **POLICY/LEGAL IMPLICATIONS**

The Local Government Act 1993, requires that Council must prepare and endorse an Annual Report within five months of the end of the financial year. The Draft Annual Report 2022-2023 including the draft Financial Statement is presented to Council. This Report seeks Council approval to refer the Draft Annual Financial Statements to audit. Resolution is

required before the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer are able to sign off. Council has sought an extension for the audit process to allow time to correct a prior year error. The Annual Report's statutory reporting requirements will need to be presented on Council's website within five months of the end of the financial year. Similarity to last year, Council will finalise the draft Annual Report to place on the website without the audited financial statements.

### **FINANCIAL/RESOURCE IMPLICATIONS**

The prior year error relating to depreciation will have a material impact on Council's Annual Financial Statement. Council will be required to undertake a prior year error correction process with the Audit Office.

Council's total income from continuing operations was over \$39 million. This is double the previous financial year and almost triple Council's historical average total income.

At 30 June 2023, Council had \$14 million in debtors. The point in time issue is likely to cause Council to have a Qualified Audit Opinion. Debtor payments have begun into the financial year, however this does not avoid the Qualified Audit Opinion.

### **INTERNAL/EXTERNAL CONSULTATION**

Once the Audit Office NSW has audited the Draft Financial Statements, the Annual Financial Statements will be placed on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.

Consultation has occurred with the OLG and Audit Office on requesting an extension for the purposes of undertaking the Audit. At the time of writing this report, the Draft Financial Statements were due to be presented to the Audit, Risk and Improvement Committee on 27 September 2023 and the Councillors on 25 September 2023.

### **CONCLUSION**

The draft Annual Report including the Annual Financial Statements for 2022-2023 period has been prepared. This paper seeks approval for the statements to be referred to audit, noting that an extension has been requested to allow for time to correct the previous year error. The Draft Financial Statements is attached and that the recommendation be resolved by Council. Council should note that an amount of \$14 million was in debtors at 30 June 2023 and the "Red Fleet" issue will mean a Qualified Audit Opinion.

**12.5 COUNCILLOR EXPENSES AND FACILITIES REIMBURSEMENT FEE TO CR BEMBRICK (RESOLUTION 150/23)****File Number:****Author:** General Manager**Authoriser:** General Manager**Attachments:** 1. Request for Legal Assistance dated 16 July 2023 from Cr Bembrick**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** Report on previous Council resolution 150/23 to notify Council of the outcome for determination in compliance with Section 8 of the Council policy.**Budget:** \$3,465 in reimbursement to Cr Bembrick to come from the Governance Legal Expenses Vote

Cr Bembrick left the room at 5:57 pm.

Cr Cook left the room at 5:57 pm.

Deputy Mayor takes position of Chair.

Cr Cook entered the room at 6:04 pm.

Cr Bembrick entered the room at 6:04 pm.

**RECOMMENDATION**

That Council:

- (1) Note the information contained in this report.
- (2) Reimburse the legal fees incurred by Cr Bembrick to the value of \$3,465.00 following the discontinuation of the matter (service of Notice of Discontinuance for 2023/00218413 on 6 September 2023) by the Plaintiff in accordance with Section 8 of Weddin Shire Council's Councillors Expenses and Facilities Policy.

**MOTION TO MOVE AN AMENDMENT**

Moved: Cr McKellar

Seconded: Cr Howell

That Council:

- (1) Note the information contained in this report.
- (2) Reimburse the legal fees incurred by Cr Bembrick to the value of \$3,465.00 following the discontinuation of the matter (service of Notice of Discontinuance for 2023/00218413 on 6 September 2023) by the Plaintiff in accordance with Section 8 of Weddin Shire Council's Councillors Expenses and Facilities Policy.
- (3) Resolves to refer this matter to the Office of Local Government as a Public Interest Disclosure matter, in regard to the expenditure of Public Money (\$3,465.00).

- (4) That in the event Cr Bembrick releases a public statement, Council resolves to support him with any legal expenditure associated to his favourable outcome on the matter to the value of \$1,000.00.

The Amendment was **PUT** and **CARRIED**

Cr Diprose against points 3 and 4.  
Cr Parlett against.

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### RESOLUTION 197/23

Moved: Cr Howell

Seconded: Cr Kenah

That Council:

- (1) Note the information contained in this report.
- (2) Reimburse the legal fees incurred by Cr Bembrick to the value of \$3,465.00 following the discontinuation of the matter (service of Notice of Discontinuance for 2023/00218413 on 6 September 2023) by the Plaintiff in accordance with Section 8 of Weddin Shire Council's Councillors Expenses and Facilities Policy.
- (3) Resolves to refer this matter to the Office of Local Government as a Public Interest Disclosure matter, in regard to the expenditure of Public Money (\$3,465.00).
- (4) That in the event Cr Bembrick releases a public statement, Council resolves to support him with any legal expenditure associated to his favourable outcome on the matter to the value of \$1,000.00.

**THE MOTION WAS CARRIED**

---

**DIVISION** required under the *Local Government Act 1993* called by Cr McKellar.

**FOR:** Cr Kenah, Cr Howell, Cr McKellar, Cr Frame, Cr Parlett

**AGAINST:** Cr Diprose

---

### PURPOSE

To provide Council an update on proceedings against Cr Craig Bembrick (first respondent) and to approve the reimbursement of \$3,465.00 to Cr Bembrick following the discontinuation of the matter.

### BACKGROUND

At the 20 July 2023 Ordinary Meeting of Council, Council considered a request from Cr Bembrick regarding a request for legal assistance under Section 8 of the Councillor Expenses and Facilities Policy. Resolution 150/23 approved:

**RESOLUTION 150/23**

Moved: Cr Frame

Seconded: Cr McKellar

That Council:

1. Note the information and attachments contained within this report.

2. Note the request in this report by the first respondent and the legal proceedings initiated by the plaintiff.
3. Approves under the Councillor Expenses and Facilities Policy, legal assistance in the form of the reimbursement of all legal expenses incurred by the first respondent in defending the legal proceedings which is the subject of this report.
4. Approves the reimbursement of legal expenses incurred by the first respondent subject to compliance with Section 8 and other reimbursement provisions in the Councillor Expenses and Facilities Policy and up to the value of \$14,999.00 in accordance with Council's Policy for Procurement and Sale of Assets.
5. Request that costs incurred above the Council's Policy for Procurement and Sale of Assets limit is referred back to Council Prior to further costs being incurred.

**CARRIED**

Cr Bembrick has submitted a claim for reimbursement of \$3,465.00 for his legal representation. This has included a copy of the Councillor Reimbursement Form with supporting documentation of the Notice of Discontinuance and the Invoice from his legal representative. The invoice was itemised and all information sent to the General Manager.

Under the Councillor Expenses and Facilities Policy, Section 8 Legal Assistance specifies the following:

#### **8. Legal assistance**

8.1. Council may, if requested, indemnify or reimburse the reasonable legal expenses of:

- a councillor defending an action arising from the performance in good faith of a function under the Local Government Act provided that the outcome of the legal proceedings is favourable to the councillor
- a councillor defending an action in defamation, provided the statements complained of were made in good faith in the course of exercising a function under the Act and the outcome of the legal proceedings is favourable to the councillor
- a councillor for proceedings before an appropriate investigative or review body, provided the subject of the proceedings arises from the performance in good faith of a function under the Act and the matter has proceeded past any initial assessment phase to a formal investigation or review and the investigative or review body makes a finding substantially favourable to the councillor.

8.2. In the case of a code of conduct complaint made against a councillor, legal costs will only be made available where the matter has been referred by the general manager to a conduct reviewer and the conduct reviewer has commenced a formal investigation of the matter and makes a finding substantially favourable to the councillor.

8.3. Legal expenses incurred in relation to proceedings arising out of the performance by a councillor of his or her functions under the Act are distinguished from expenses incurred in relation to proceedings arising merely from something that a councillor has done during his or her term in office. For example, expenses arising from an investigation as to whether a councillor acted corruptly would not be covered by this section.

8.4. Council will not meet the legal costs:

- of legal proceedings initiated by a councillor under any circumstances
- of a councillor seeking advice in respect of possible defamation, or in seeking a non-litigious remedy for possible defamation
- for legal proceedings that do not involve a councillor performing their role as a councillor.

8.5 Reimbursement of expenses for reasonable legal expenses must have Council approval by way of a resolution at a council meeting prior to costs being incurred

The report is for the reimbursement of this expense incurred by Cr Bembrick and a Council determination that it complies with the Council Policy.

## **ISSUES AND COMMENTS**

The first respondent (Cr Bembrick) was served a Statement of Claim from the Plaintiff (Cr Cook) on 13 July 2023 in the Small Claims Division for a relief claim of \$20,295.93. Cr Bembrick submitted a request for legal assistance on 16 July 2023 (Attachment 1) which was supported by Council.

A Notice of Discontinuance was submitted by the Plaintiff on 6 September 2023. The matter is now discontinued and the reimbursement now owing to Cr Bembrick is \$3,465.00 for his legal representation fees.

## **POLICY/LEGAL IMPLICATIONS**

Council's Councillor Expenses and Facilities Policy was adopted by Council on 17 November 2023. Resolution 150/23 requires that the legal expenses incurred by Cr Bembrick in defending the legal proceedings comply with section 8 of the Policy. Cr Bembrick has complied with the policy by seeking approval prior to fees being incurred. In addition, to ensure compliance with the Section 8, the Council is now to consider that the discontinuance is a 'favourable outcome' for Cr Bembrick to proceed with the reimbursement.

Council is requested to consider the legal reimbursement under the Councillor Expenses and Facilities Policy and not to discuss any other particular matters relating to the case.

## **FINANCIAL/RESOURCE IMPLICATIONS**

Council does not have a Councillors legal expenses vote. The cost of \$3,465.00 is proposed to come from Council's Governance Legal Expenses vote, which has an allocation of \$15,000. This means that 23% of this budget has been expended for this purpose.

## **INTERNAL/EXTERNAL CONSULTATION**

The Office of Local Government have advised that they did not see impediment to the expenses being reimbursed under section 8 of the Policy as a 'favourable outcome'.

## **CONCLUSION**

Cr Bembrick has provided the Notice of Discontinuance filed to the Small Claims Division on 6 September 2023. Council resolved to provide support in legal fees to Cr Bembrick, so long as it complied with Section 8 of the Councillor Expenses and Facilities Policy and resulted in a favourable outcome. Given the Notice of Discontinuance, it is requested that Council determine this to be a favourable outcome. Advice from the Office of Local Government supports such a decision.

**13 CORPORATE SERVICES REPORTS**

**13.1 ARTS, TOURISM, EVENTS AND GRANT ACTIVITIES FOR JULY TO SEPTEMBER 2023**

**File Number:** C2.6.43  
**Author:** Grenfell VIC Arts & Tourism Officer  
**Authoriser:** General Manager  
**Attachments:** 1. Winter In Weddin - Post Event Report (2023)  
**CSP Objective:** Culturally rich, vibrant and inclusive community  
**Precis:** Arts, Tourism, Events and Grant Activities – Jul to Sep 2023  
**Budget:** Nil

That Council note the report.

**RESOLUTION 198/23**

Moved: Cr Diprose  
 Seconded: Cr Kenah

**THE MOTION WAS CARRIED**

**PURPOSE**

The purpose of this report is to provide Council the Arts, Tourism, Events and Grants information for the period of 1 July 2022 to 19 September 2023.

Statistics

| Month  | No. of Visitors | Sales   |
|--------|-----------------|---|
| July   | 451             | Merchandise – \$3,026.65<br>Services – \$1,093<br>Gallery – NIL (NFS) |
| August | 349             | Merchandise – \$2,170.50<br>Services – \$923<br>Gallery \$1,340       |

**Internal Events**

- Grenfell Art Gallery Exhibition Openings –
  - Craig Penny - 4 August 2023
  - Lisa-Jane Van Dyk – 22 September 2023

- Regional Youth Winter Holiday Break events held (post event report attached)

**Meetings**

- Local businesses / industry
- Department of Regional NSW
- Inland Rail – project update
- Tourism Committee
- Destination Network Central West – Agritourism in Weddin Shire
- Local Small Commitments Allocation – Information Session
- Destination NSW - Visitor Attraction Signposting
- Destination Network Central West – Agritourism Workshop
- Storytowns
- Destination Network Central West – Cycling Strategy Workshop
- TikTok by The Tourism Tribe
- LG NSW Awards Night
- LG NSW Events Network Meeting

**Projects and Grants**

| Grant               | Project   | Status   |
|---------------------|---|--|
| <b>LRCI phase 3</b> | Festoon lighting                                  | Project management:<br>Tenders received, evaluation in progress.   |
| <b>SCCF-r1</b>      | Main St Infrastructure Revitalisation             | Grant Management:<br>To be signed off once plants have been planted and temporary infrastructure removed from top end.<br>Project completion report / acquittal. |
| <b>SCCF-r4</b>      | Grenfell Rugby Union Grounds Irrigation           | Project management:<br>Onsite meeting with GRUC, planning and infrastructure, internal meetings.   |
|                     | Committee Training                                | Procurement<br>Quotation requested   |
| <b>SCCF-r5</b>      | Taylor Park Redevelopment and Inclusive Playspace | Project management:<br>Concept design being finalised for October Council meeting and public exhibition.   |
| <b>RNIG-r2</b>      | Main St Infrastructure Revisualisation            | Grant management:<br>To be signed off once plants have been planted and temporary infrastructure removed from top end.   |



| Grant  | Project   | Status   |
|--|---|--|
|  |   | Milestone 3 completion report / acquittal.   |
| <b>LSCA</b>  |   | Project management:<br>Information session attended. Waiting for further grant information.          |
| <b>Department of Regional Youth Winter Holiday Break</b> | Trip to ACT for Ice Hockey Game 9 July 2023,<br>Splatter and Chatter 3 July 2023<br>Boppin Bingo 6 July 2023<br>Movie at the Hub 14 July 2023 | Successful - \$7,000.<br>All events successfully held.   |
| <b>Department of Regional Youth Spring Holiday Break</b> | Inflatable Day  | Application submitted - \$8,000. Waiting outcome.  |
| <b>Department of Communities &amp; Justice</b>           | Seniors Festival Grant  | Application submitted - \$5,000. Waiting outcome.  |
| <b>Creative Capital</b>                                  | Grenfell Art Gallery Upgrades   | Project management:<br>Humidity / climate control installation begun in gallery and conference room. |

General Activities at the Hub

- Manage social media accounts for WSC and WMR – posts, monitoring.
- Manage tourism website – updates, product uploads, events.
- Weekly business contact – emails, face to face.
- ABC Talk of the Town – monthly interviews

**13.2 COMMUNITY SUPPORT APPLICATION | GRENFELL RSL SUB-BRANCH**

|                       |  |
|-----------------------|--|
| <b>File Number:</b>   | <b>C1.1.3</b>  |
| <b>Author:</b>        | <b>Executive Assistant to the General Manager</b>  |
| <b>Authoriser:</b>    | <b>General Manager</b>   |
| <b>Attachments:</b>   | <b>1. COMMUNITY SUPPORT APPLICATION   GRENFELL RSL SUB-BRANCH</b>                            |
| <b>CSP Objective:</b> | <b>Shire assets and services delivered effectively and efficiently</b>                       |
| <b>Precis:</b>        | <b>To provide Council the Community Support Application from the Grenfell RSL Sub-Branch</b> |
| <b>Budget:</b>        | <b>\$1,000 in kind – Community Support Vote</b>  |

**RECOMMENDATION**

That Council support the request by the Grenfell RSL Sub-Branch for Council to provide traffic control services for the 2023 Grenfell Remembrance Day Commemorative Service on 11 November 2023 at Memorial Park Grenfell NSW 2810.

**RESOLUTION 199/23**

Moved: Cr Frame

Seconded: Cr Howell

That Council support the request by the Grenfell RSL Sub-Branch for Council to provide traffic control services for the 2023 Grenfell Remembrance Day Commemorative Service on 11 November 2023 at Memorial Park Grenfell NSW 2810

**THE MOTION WAS CARRIED**

**PURPOSE**

The purpose of this report is to respond to Community Project Support Application – Small from the Grenfell RSL Sub-Branch.

**BACKGROUND**

In Australia and other allied countries, including New Zealand, Canada and the United States, 11 November became known as Armistice Day - a day to remember those who died in World War I. The day continues to be commemorated in Allied countries. After World War II the Australian Government agreed to the United Kingdom's proposal that Armistice Day be renamed Remembrance Day to commemorate those who were killed in both World Wars. Today the loss of Australian lives from all wars and conflicts is commemorated on Remembrance Day.

In October 1997 the then Governor-General issued a Proclamation declaring 11 November as Remembrance Day - a day to remember the sacrifice of those who have died for Australia in wars and conflicts.

The Proclamation reinforced the importance of Remembrance Day and encouraged all Australians to renew their observance of the event.

### ISSUES AND COMMENTS

The Grenfell RSL Sub-Branch submitted a Community Project Support Application on 21 August 2023 are requesting the Weddin Shire Council to provide traffic control services for the 2023 Grenfell Remembrance Day Commemorative Service, being conducted in Memorial Park Grenfell NSW on 11 November 2023.

### POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications.

### FINANCIAL/RESOURCE IMPLICATIONS

The request is for in-kind support (staff costs to implement the Traffic Control Measures) at approximately \$1,000.00. A summary of the current budget is below (and includes the number of requests received to be considered at this meeting):

| COMMUNITY PROJECT APPLICATIONS 2024 FINANCIAL YEAR  |  |   |            |                         |   |               |
|---|--|---|------------|-------------------------|---|---------------|
| Organisation  | Event  | Request   | Resolution | Forecast Amount         | Type (Hire, In-kind, donation)                        | Actual Amount |
| Caragabal Country Club                              | Caragabal Sheep Races                                | Coolroom  | 143/23     | \$805.00                | Hire/In-kind  | \$ 805.00     |
| Caragabal Country Club                              | Caragabal Sheep Races                                | Bollards/Mesh   | 143/23     |                         | Hire/In-kind  | \$32          |
| 20230803 - GIVE - Giving Individuals Value Everyday | R U OK Day & World Suicide Prevention Day            | Catering & Resources  | 175/23     | \$1,000.00              | Donation  | \$1,000       |
| 20230808 - Grenfell Christian Bookshop Inc          | Rebate of 25% on rates                               | Rate rebate   | 176/23     | \$422.56                | Donation  | \$422.56      |
| 20230810 - Grenfell Jockey Club                     | Henry Lawson Loaded Dog Handicap - 23 September 2023 | Coolroom<br>Bins<br>Bin liners<br>Coolroom                            | 173/23     | \$333.00                | In-kind   |               |
| 20230810 - Grenfell Jockey Club                     | Henry Lawson Loaded                                  | Donation  | 173/23     | \$200.00                | Donation  | \$200.00      |
| 20230817 - Weddin Shire Council                     | Clare Hunt Civic Reception                           |   | 161/23     | \$1,000.00              | Hire/In-kind  |               |
| 20230821 - Weddin Community Native Nursery          | Rebate of 25% on rates                               | Donation  |            | \$383.86                | Donation  |               |
| 20230821 - Grenfell RSL Sub-Branch                  | 2023 Remembrance Day Commemorative Service           | Traffic Control for Event   |            | \$1,000.00              | In-kind   |               |
| 20230822 - Gunyah Craft Shop Inc                    | Rebate of Rates                                      | Rate rebate   |            | \$480.56                | Donation  |               |
| 20230829 - Grenfell P.A.H & I Association Inc.      | Waiver or Reduction to Sewerage Rates                | Waiver or Reduction to Sewerage Rates                                 |            | \$1,425.00              | Donation  |               |
| 20230908 - Grenfell P.A.H & I Association Inc.      | Grenfell Team Sorting - 14 & 15 October 2023         | 2 portable toilets<br>10 garbage bins<br>Bin Liners<br>Cool Room hire |            | \$701.00                | Hire/In-kind  |               |
| 20230912 - Cargo 2 Grenfell                         | Fundraiser Walk March 2024                           | 2 Traffic Controllers<br>2 vehicles<br>1 Portaloo                     |            | \$885.00                | \$500 Donation in lieu of request<br>In-kind portaloo |               |
|   |  |   |            | <b>Total</b>            |   | \$ 2,459.56   |
|   |  |   |            | <b>Budget</b>           |   | \$ 25,000.00  |
|   |  |   |            | <b>Budget Remaining</b> |   | \$ 22,540.44  |

## INTERNAL/EXTERNAL CONSULTATION

No consultation is required for this application. However, the traffic controls will be advertised on Council's website, social media platform and Live Traffic NSW.

## CONCLUSION

The application meets the requirements of the Community Project Support Policy and should be supported by Council. It is recommended that Council continue to support the Grenfell RSL Sub-Branch by providing Traffic Control services for the 2023 Remembrance Day Commemorative Service event on 11 November 2023.

### 13.3 COMMUNITY SUPPORT APPLICATION | GRENFELL P.A.H & I ASSOCIATION INC.

|                       |  |
|-----------------------|--|
| <b>File Number:</b>   | <b>C1.1.3</b>  |
| <b>Author:</b>        | <b>Executive Assistant to the General Manager</b>  |
| <b>Authoriser:</b>    | <b>General Manager</b>   |
| <b>Attachments:</b>   | <b>1. COMMUNITY SUPPORT APPLICATION   GRENFELL P.A.H &amp; I ASSOCIATION INC.</b>                            |
| <b>CSP Objective:</b> | <b>Culturally rich, vibrant and inclusive community</b>  |
| <b>Precis:</b>        | <b>To provide Council the Community Support Application from the Grenfell P.A.H &amp; I Association Inc.</b> |
| <b>Budget:</b>        | <b>\$1,425.00 from the Community Support Vote</b>  |

## RECOMMENDATION

That Council support the request from the Grenfell P.A.H & I Association Inc. for a reduction in the 2023 Sewerage Charge fees by providing a rebate to the value of \$1,425.00.

## RESOLUTION 200/23

Moved: Cr Parlett

Seconded: Cr McKellar

That Council support the request from the Grenfell P.A.H & I Association Inc. for a reduction in the 2023 Sewerage Charge fees by providing a rebate to the value of \$1,425.00.

**THE MOTION WAS CARRIED**

## PURPOSE

To report to Council on a Community support Application form the Grenfell P.A.H & I Association Inc. for a rebate on the 2023 Sewerage Charge Account.

**BACKGROUND**

For a number of years Council has provided a rebate to the Grenfell P.A.H & I Association Inc. up to 25 percent for the Sewerage Charge levy; however in 2022, Council provided a donation of 50 percent for the Sewerage Charge. As in previous years, the Treasurer has written to Council seeking a waiver or reduction in fees. The Treasurer acknowledged that Council has a number of costs to meet and noted that they are not the only community based association seeking assistance from Council.

Noting the ratings is per W/C unit, with the Grenfell Showground having 16 WCs and three (3) urinals which are rarely used throughout the year, the association is seeking assistance from Council to reduce their overheads.

**ISSUES AND COMMENTS**

Council has received a Community Project Support Application on 29 August 2023. Council has supported the Grenfell P.A.H & I Association Inc. since 1996, the donations have traditionally been 25 percent of their annual levy. In 2022, Council resolution 259/22, Council resolved to donate 50 percent of the sewer rates levy.

The annual levy for 2023 financial year is \$2,850.00.

**POLICY/LEGAL IMPLICATIONS**

The request complies with Council's Community Support Policy and Guidelines.

**FINANCIAL/RESOURCE IMPLICATIONS**

A summary of the current budget for Community Support Grants is below (and includes the number of requests received to be considered at this meeting):

| COMMUNITY PROJECT APPLICATIONS 2024 FINANCIAL YEAR  |  |   |            |                         |   |               |
|---|--|---|------------|-------------------------|---|---------------|
| Organisation  | Event  | Request   | Resolution | Forecast Amount         | Type (Hire, In-kind, donation)                        | Actual Amount |
| Caragabal Country Club                              | Caragabal Sheep Races                                | Coolroom  | 143/23     | \$805.00                | Hire/In-kind  | \$ 805.00     |
| Caragabal Country Club                              | Caragabal Sheep Races                                | Bollards/Mesh   | 143/23     |                         | Hire/In-kind  | \$32          |
| 20230803 - GIVE - Giving Individuals Value Everyday | R U OK Day & World Suicide Prevention Day            | Catering & Resources  | 175/23     | \$1,000.00              | Donation  | \$1,000       |
| 20230808 - Grenfell Christian Bookshop Inc          | Rebate of 25% on rates                               | Rate rebate   | 176/23     | \$422.56                | Donation  | \$422.56      |
| 20230810 - Grenfell Jockey Club                     | Henry Lawson Loaded Dog Handicap - 23 September 2023 | Coolroom<br>Bins<br>Bin liners<br>Coolroom                            | 173/23     | \$333.00                | In-kind   |               |
| 20230810 - Grenfell Jockey Club                     | Henry Lawson Loaded                                  | Donation  | 173/23     | \$200.00                | Donation  | \$200.00      |
| 20230817 - Weddin Shire Council                     | Clare Hunt Civic Reception                           |   | 161/23     | \$1,000.00              | Hire/In-kind  |               |
| 20230821 - Weddin Community Native Nursery          | Rebate of 25% on rates                               | Donation  |            | \$383.86                | Donation  |               |
| 20230821 - Grenfell RSL Sub-Branch                  | 2023 Remembrance Day Commemorative Service           | Traffic Control for Event   |            | \$1,000.00              | In-kind   |               |
| 20230822 - Gonyah Craft Shop Inc                    | Rebate of Rates                                      | Rate rebate   |            | \$480.56                | Donation  |               |
| 20230829 - Grenfell P.A.H & I Association Inc.      | Waiver or Reduction to Sewerage Rates                | Waiver or Reduction to Sewerage Rates                                 |            | \$1,425.00              | Donation  |               |
| 20230908 - Grenfell P.A.H & I Association Inc.      | Grenfell Team Sorting - 14 & 15 October 2023         | 2 portable toilets<br>10 garbage bins<br>Bin Liners<br>Cool Room hire |            | \$701.00                | Hire/In-kind  |               |
| 20230912 - Cargo 2 Grenfell                         | Fundraiser Walk March 2024                           | 2 Traffic Controllers<br>2 vehicles<br>1 Portaloo                     |            | \$885.00                | \$500 Donation in lieu of request<br>In-kind portaloo |               |
|   |  |   |            | <b>Total</b>            |   | \$ 2,459.56   |
|   |  |   |            | <b>Budget</b>           |   | \$ 25,000.00  |
|   |  |   |            | <b>Budget Remaining</b> |   | \$ 22,540.44  |

**INTERNAL/EXTERNAL CONSULTATION**

No consultation is required.

**CONCLUSION**

Council should support the request of a reduction in fees by applying a rebate for the 2023 Sewerage Rates levy of 50 percent (equates to \$1425.00) to Grenfell P.A.H & I Association Inc. as was been done last year.

**13.4 COMMUNITY SUPPORT APPLICATIONS | GRENFELL GUNYAH CRAFT SHOP**

|                       |   |
|-----------------------|---|
| <b>File Number:</b>   | <b>C1.1.3</b>   |
| <b>Author:</b>        | <b>Executive Assistant to the General Manager</b>   |
| <b>Authoriser:</b>    | <b>General Manager</b>  |
| <b>Attachments:</b>   | <b>1. COMMUNITY SUPPORT APPLICATION   GRENFELL GUNYAH CRAFT SHOP</b>                            |
| <b>CSP Objective:</b> | <b>Culturally rich, vibrant and inclusive community</b>   |
| <b>Precis:</b>        | <b>To provide Council the Community Support Application from the Grenfell Gonyah Craft Shop</b> |
| <b>Budget:</b>        | <b>\$480.56 from the Community Support Vote</b>   |

**RECOMMENDATION**

That Council support the request from the Grenfell Gonyah Craft Shop for a reduction in the 2023-2024 Shire Rates by providing a rebate of 25 per cent to the value of \$480.56.

**RESOLUTION 201/23**

Moved: Cr Howell

Seconded: Cr Parlett

That Council support the request from the Grenfell Gonyah Craft Shop for a reduction in the 2023-2024 Shire Rates by providing a rebate of 25 per cent to the value of \$480.56.

**THE MOTION WAS CARRIED**

**PURPOSE**

To report to Council on a Community Support Application from the Grenfell Gonyah Craft Shop for a rebate of 25 per cent on the 2023-2024 Shire Rates.

**BACKGROUND**

Gonyah Craft Shop have previously received a rebate from Council on the Council rates. As in previous years the Secretary has written to Council seeking this provision of a rebate on Council rates. Noting that it has been a particularly hard year with road works and limited access to the shop; the Gonyah Craft Shop have asked for consideration again this year.

**ISSUES AND COMMENTS**

The Gonyah Craft Shop have submitted a Community Support Application on 22 August 2023. Council has supported the Grenfell Gonyah Craft Shop previously.

**POLICY/LEGAL IMPLICATIONS**

The request complies with Council's Community Support Policy and Guidelines.

### FINANCIAL/RESOURCE IMPLICATIONS

A summary of the current budget for Community Support Grants is below (and includes the number of requests received to be considered at this meeting):

| COMMUNITY PROJECT APPLICATIONS 2024 FINANCIAL YEAR  |  |   |            |                         |   |               |
|---|--|---|------------|-------------------------|---|---------------|
| Organisation  | Event  | Request   | Resolution | Forecast Amount         | Type (Hire, In-kind, donation)                        | Actual Amount |
| Caragabal Country Club                              | Caragabal Sheep Races                                | Coolroom  | 143/23     | \$805.00                | Hire/In-kind  | \$ 805.00     |
| Caragabal Country Club                              | Caragabal Sheep Races                                | Bollards/Mesh   | 143/23     |                         | Hire/In-kind  | \$32          |
| 20230803 - GIVE - Giving Individuals Value Everyday | R U OK Day & World Suicide Prevention Day            | Catering & Resources  | 175/23     | \$1,000.00              | Donation  | \$1,000       |
| 20230808 - Grenfell Christian Bookshop Inc          | Rebate of 25% on rates                               | Rate rebate   | 176/23     | \$422.56                | Donation  | \$422.56      |
| 20230810 - Grenfell Jockey Club                     | Henry Lawson Loaded Dog Handicap - 23 September 2023 | Coolroom<br>Bins<br>Bin liners<br>Coolroom                            | 173/23     | \$333.00                | In-kind   |               |
| 20230810 - Grenfell Jockey Club                     | Henry Lawson Loaded                                  | Donation  | 173/23     | \$200.00                | Donation  | \$200.00      |
| 20230817 - Weddin Shire Council                     | Clare Hunt Civic Reception                           |   | 161/23     | \$1,000.00              | Hire/In-kind  |               |
| 20230821 - Weddin Community Native Nursery          | Rebate of 25% on rates                               | Donation  |            | \$383.86                | Donation  |               |
| 20230821 - Grenfell RSL Sub-Branch                  | 2023 Remembrance Day Commemorative Service           | Traffic Control for Event   |            | \$1,000.00              | In-kind   |               |
| 20230822 - Gunyah Craft Shop Inc                    | Rebate of Rates                                      | Rate rebate   |            | \$480.56                | Donation  |               |
| 20230829 - Grenfell P.A.H & I Association Inc.      | Waiver or Reduction to Sewerage Rates                | Waiver or Reduction to Sewerage Rates                                 |            | \$1,425.00              | Donation  |               |
| 20230908 - Grenfell P.A.H & I Association Inc.      | Grenfell Team Sorting - 14 & 15 October 2023         | 2 portable toilets<br>10 garbage bins<br>Bin Liners<br>Cool Room hire |            | \$701.00                | Hire/In-kind  |               |
| 20230912 - Cargo 2 Grenfell                         | Fundraiser Walk March 2024                           | 2 Traffic Controllers<br>2 vehicles<br>1 Portaloo                     |            | \$885.00                | \$500 Donation in lieu of request<br>In-kind portaloo |               |
|   |  |   |            |                         |   |               |
|   |  |   |            | <b>Total</b>            | \$8,635.98  | \$ 2,459.56   |
|   |  |   |            | <b>Budget</b>           | \$25,000  | \$ 25,000.00  |
|   |  |   |            | <b>Budget Remaining</b> | \$ 16,364.02  | \$ 22,540.44  |

### INTERNAL/EXTERNAL CONSULTATION

No consultation is required.

### CONCLUSION

Council should support the request by applying a rebate of 25 percent (equates to \$480.56) to Grenfell Gunyah Craft Shop for their Council Rates for 2023 – 2024, as has been done in the past.



**13.5 COMMUNITY SUPPORT APPLICATION | GRENFELL TEAM SORTING**

|                       |  |
|-----------------------|--|
| <b>File Number:</b>   | <b>C1.1.3</b>  |
| <b>Author:</b>        | <b>Executive Assistant to the General Manager</b>  |
| <b>Authoriser:</b>    | <b>General Manager</b>   |
| <b>Attachments:</b>   | <b>1. COMMUNITY SUPPORT APPLICATION   GRENFELL TEAM SORTING</b>  |
| <b>CSP Objective:</b> | <b>Culturally rich, vibrant and inclusive community</b>  |
| <b>Precis:</b>        | <b>To provide Council the Community Support Application from the Grenfell PAH &amp; I Association Inc.</b> |
| <b>Budget:</b>        | <b>\$701.00 from the Community Support Vote.</b>   |

**RECOMMENDATION**

That Council support the request by providing in-kind hire to:

1. Ten (10) wheelie bins, bin liners and garbage collection
2. One (1) large Coolroom Hire.
3. Two (2) Portable Toilets.

**RESOLUTION 202/23**

Moved: Cr McKellar

Seconded: Cr Kenah

That Council support the request by providing in-kind hire to:

1. Ten (10) wheelie bins, bin liners and garbage collection
2. One (1) large Coolroom Hire.
3. Two (2) Portable Toilets

**THE MOTION WAS CARRIED**

**PURPOSE**

To report to Council on a Community Support Application from the Grenfell P.A.H & I Association Inc. for use of Council Coolroom, wheelie bins (including servicing) and portable toilets for the Grenfell Team Sorting on 14 and 15 October 2023.

**BACKGROUND**

The Grenfell Team Sorting event will be held over 14 and 15 October 2023. It is a fast paced equine sport where a pair of horse riders attempt to sort ten (10) cattle in the quickest time possible. While time is important, the actual number of cattle sorted plays just as an important part in determining winners. At all time, riders must follow strict guidelines to ensure the health and safety of the horses and cattle. It is expect that a full event of 120 riders will participate. Most competitors begin arriving at the Grenfell Showground on the Friday and camp out over the weekend. It is a family sport and the event includes a group of junior riders competing in their own section.

Grenfell Team Sorting runs under the Grenfell Showground Society and all profits to the Show Society to use in the maintenance of the Showground.

A BBQ will be running over the weekend. The local RFS have been invited to run the BBQ to provide the RFS with the opportunity to raise money.

### **ISSUES AND COMMENTS**

Council received a Community Support Application on 1 September 2023. Council has previously supported the Grenfell Team Sorting.

### **POLICY/LLEGAL IMPLICATIONS**

The request complies with Council's Community Support Policy and Guidelines.

### **FINANCIAL/RESOURCE IMPLICATIONS**

The following table provides an overview of current state of the Community Project Support Applications (and includes the number of requests received to be considered at this meeting):

| COMMUNITY PROJECT APPLICATIONS 2024 FINANCIAL YEAR  |  |   |            |                         |   |               |
|---|--|---|------------|-------------------------|---|---------------|
| Organisation  | Event  | Request   | Resolution | Forecast Amount         | Type (Hire, In-kind, donation)                        | Actual Amount |
| Caragabal Country Club                              | Caragabal Sheep Races                                | Coolroom  | 143/23     | \$805.00                | Hire/In-kind  | \$ 805.00     |
| Caragabal Country Club                              | Caragabal Sheep Races                                | Bollards/Mesh   | 143/23     |                         | Hire/In-kind  | \$32          |
| 20230803 - GIVE - Giving Individuals Value Everyday | R U OK Day & World Suicide Prevention Day            | Catering & Resources  | 175/23     | \$1,000.00              | Donation  | \$1,000       |
| 20230808 - Grenfell Christian Bookshop Inc          | Rebate of 25% on rates                               | Rate rebate   | 176/23     | \$422.56                | Donation  | \$422.56      |
| 20230810 - Grenfell Jockey Club                     | Henry Lawson Loaded Dog Handicap - 23 September 2023 | Coolroom<br>Bins<br>Bin liners<br>Coolroom                            | 173/23     | \$333.00                | In-kind   |               |
| 20230810 - Grenfell Jockey Club                     | Henry Lawson Loaded                                  | Donation  | 173/23     | \$200.00                | Donation  | \$200.00      |
| 20230817 - Weddin Shire Council                     | Clare Hunt Civic Reception                           |   | 161/23     | \$1,000.00              | Hire/In-kind  |               |
| 20230821 - Weddin Community Native Nursery          | Rebate of 25% on rates                               | Donation  |            | \$383.86                | Donation  |               |
| 20230821 - Grenfell RSL Sub-Branch                  | 2023 Remembrance Day Commemorative Service           | Traffic Control for Event   |            | \$1,000.00              | In-kind   |               |
| 20230822 - Gonyah Craft Shop Inc                    | Rebate of Rates                                      | Rate rebate   |            | \$480.56                | Donation  |               |
| 20230829 - Grenfell P.A.H & I Association Inc.      | Waiver or Reduction to Sewerage Rates                | Waiver or Reduction to Sewerage Rates                                 |            | \$1,425.00              | Donation  |               |
| 20230908 - Grenfell P.A.H & I Association Inc.      | Grenfell Team Sorting - 14 & 15 October 2023         | 2 portable toilets<br>10 garbage bins<br>Bin Liners<br>Cool Room hire |            | \$701.00                | Hire/In-kind  |               |
| 20230912 - Cargo 2 Grenfell                         | Fundraiser Walk March 2024                           | 2 Traffic Controllers<br>2 vehicles<br>1 Portaloo                     |            | \$885.00                | \$500 Donation in lieu of request<br>In-kind portaloo |               |
|   |  |   |            | <b>Total</b>            |   | \$ 2,459.56   |
|   |  |   |            | <b>Budget</b>           |   | \$ 25,000.00  |
|   |  |   |            | <b>Budget Remaining</b> |   | \$ 22,540.44  |

**INTERNAL/EXTERNAL CONSULTATION**

No consultation is required.

**CONCLUSION**

Council should support the request of providing ten (10) wheelie bins with bin liners and provide garbage collection service; provide one (1) large coolroom at no hire charge and provide two (2) portable toilets to the Grenfell P.A. H & I Association Inc as has been done in the past. The value of the cool room hire is charged at the per day rate of \$333 and the toilets are \$184 per toilet per day, which will be at no charge and in-kind to the Grenfell P.A. H & I Association Inc.

**13.6 COMMUNITY SUPPORT APPLICATION | WEDDIN COMMUNITY NATIVE NURSERY**

|                       |  |
|-----------------------|--|
| <b>File Number:</b>   | <b>C1.1.3</b>  |
| <b>Author:</b>        | <b>Executive Assistant to the General Manager</b>  |
| <b>Authoriser:</b>    | <b>General Manager</b>   |
| <b>Attachments:</b>   | <b>1. COMMUNITY SUPPORT APPLICATION   WEDDIN COMMUNITY NATIVE NURSERY</b>                            |
| <b>CSP Objective:</b> | <b>Sustainable natural, agricultural and built environments</b>                                      |
| <b>Precis:</b>        | <b>To provide Council the Community Support Application from the Weddin Community Native Nursery</b> |
| <b>Budget:</b>        | <b>\$383.86 from the Community Support Vote</b>  |

Cr Diprose left the room at 6:11 pm.

Cr Diprose entered the room at 6:12 pm.

**RECOMMENDATION**

That Council support the request from the Weddin Community Native Nursery for a reduction in the 2023-2024 Shire Rates by providing a rebate of 25 per cent to the value of \$383.86.

**RESOLUTION 203/23**

Moved: Cr Frame

Seconded: Cr Kenah

That Council support the request from the Weddin Community Native Nursery for a reduction in the 2023-2024 Shire Rates by providing a rebate of 25 per cent to the value of \$383.86.

**THE MOTION WAS CARRIED**

**PURPOSE**

To report to Council on a Community Support Application from the Weddin Community Native Nursery for a rebate of 25 per cent on the 2023-2024 Shire Rates.

**BACKGROUND**

Weddin Community Native Nursery have previously received a rebate from Council on the Council rates. As in previous years the Chairperson has submitted an application to Council seeking this provision of a rebate on Council rates.

**ISSUES AND COMMENTS**

Council received a Community Support Application on 21 August 2023. Council has previously supported the Weddin Community Native Nursery by providing a rebate on their Shire Rates.

**POLICY/LEGAL IMPLICATIONS**

The request complies with Council’s Community Support Policy and Guidelines.

**FINANCIAL/RESOURCE IMPLICATIONS**

A summary of the current budget for Community Support Grants is below:

| COMMUNITY PROJECT APPLICATIONS 2024 FINANCIAL YEAR  |  |   |            |                         |   |               |
|---|--|---|------------|-------------------------|---|---------------|
| Organisation  | Event  | Request   | Resolution | Forecast Amount         | Type (Hire, In-kind, donation)                        | Actual Amount |
| Caragabal Country Club                              | Caragabal Sheep Races                                | Coolroom  | 143/23     | \$805.00                | Hire/In-kind  | \$ 805.00     |
| Caragabal Country Club                              | Caragabal Sheep Races                                | Bollards/Mesh   | 143/23     |                         | Hire/In-kind  | \$32          |
| 20230803 - GIVE - Giving Individuals Value Everyday | R U OK Day & World Suicide Prevention Day            | Catering & Resources  | 175/23     | \$1,000.00              | Donation  | \$1,000       |
| 20230808 - Grenfell Christian Bookshop Inc          | Rebate of 25% on rates                               | Rate rebate   | 176/23     | \$422.56                | Donation  | \$422.56      |
| 20230810 - Grenfell Jockey Club                     | Henry Lawson Loaded Dog Handicap - 23 September 2023 | Coolroom<br>Bins<br>Bin liners<br>Coolroom                            | 173/23     | \$333.00                | In-kind   |               |
| 20230810 - Grenfell Jockey Club                     | Henry Lawson Loaded                                  | Donation  | 173/23     | \$200.00                | Donation  | \$200.00      |
| 20230817 - Weddin Shire Council                     | Clare Hunt Civic Reception                           |   | 161/23     | \$1,000.00              | Hire/In-kind  |               |
| 20230821 - Weddin Community Native Nursery          | Rebate of 25% on rates                               | Donation  |            | \$383.86                | Donation  |               |
| 20230821 - Grenfell RSL Sub-Branch                  | 2023 Remembrance Day Commemorative Service           | Traffic Control for Event   |            | \$1,000.00              | In-kind   |               |
| 20230822 - Gunyah Craft Shop Inc                    | Rebate of Rates                                      | Rate rebate   |            | \$480.56                | Donation  |               |
| 20230829 - Grenfell P.A.H & I Association Inc.      | Waiver or Reduction to Sewerage Rates                | Waiver or Reduction to Sewerage Rates                                 |            | \$1,425.00              | Donation  |               |
| 20230908 - Grenfell P.A.H & I Association Inc.      | Grenfell Team Sorting - 14 & 15 October 2023         | 2 portable toilets<br>10 garbage bins<br>Bin Liners<br>Cool Room hire |            | \$701.00                | Hire/In-kind  |               |
| 20230912 - Cargo 2 Grenfell                         | Fundraiser Walk March 2024                           | 2 Traffic Controllers<br>2 vehicles<br>1 Portaloo                     |            | \$885.00                | \$500 Donation in lieu of request<br>In-kind portaloo |               |
|   |  |   |            | <b>Total</b>            |   | \$ 2,459.56   |
|   |  |   |            | <b>Budget</b>           |   | \$ 25,000.00  |
|   |  |   |            | <b>Budget Remaining</b> | \$ 16,364.02  | \$ 22,540.44  |

**INTERNAL/EXTERNAL CONSULTATION**

No consultation is required.

**CONCLUSION**

Council should support the request by applying a rebate of 25 percent (equates to \$383.86) to Weddin Community Native Nursery for their Council Rates for 2023 – 2024, as has been done in the past.

**13.7 COMMUNITY SUPPORT APPLICATION | CARGO 2 GRENFELL FUNDRAISER WALK**

|                       |  |
|-----------------------|--|
| <b>File Number:</b>   | <b>C1.1.3</b>  |
| <b>Author:</b>        | <b>Executive Assistant to the General Manager</b>  |
| <b>Authoriser:</b>    | <b>General Manager</b>   |
| <b>Attachments:</b>   | <b>1. COMMUNITY SUPPORT APPLICATION   CARGO 2 GRENFELL FUNDRAISER WALK</b>                             |
| <b>CSP Objective:</b> | <b>Culturally rich, vibrant and inclusive community</b>  |
| <b>Precis:</b>        | <b>To provide Council the Community Support Application from the Cargo to Grenfell Fundraiser Walk</b> |
| <b>Budget:</b>        | <b>\$885.00 to be sourced from the Community Support Vote</b>  |

**RECOMMENDATION**

That Council:

1. Note the information contained in this report.
2. Delegate the General Manager to write to the Cargo 2 Grenfell Committee to explain Council's competing resources will not allow Council to support the Community Support Application for two (2) traffic controllers and two (2) vehicles.
3. Endorse the offer of a \$500.00 donation towards the event instead.
4. Approve an in-kind donation of the hiring of the portaloos for use and at their towing and placement.

**RESOLUTION 204/23**

Moved: Cr McKellar

Seconded: Cr Kenah

That Council:

1. Note the information contained in this report.
2. Delegate the General Manager to write to the Cargo 2 Grenfell Committee to explain Council's competing resources will not allow Council to support the Community Support Application for two (2) traffic controllers and two (2) vehicles.
3. Endorse the offer of a \$500.00 donation towards the event instead.
4. Approve an in-kind donation of the hiring of the portaloos for use and at their towing and placement

**THE MOTION WAS CARRIED**

**PURPOSE**

To provide Council information on the Cargo 2 Grenfell (C2G) Fundraiser Walk Community Support Application.

## **BACKGROUND**

The C2G Walk is a 96km fundraiser walk that takes place in the Central West, NSW over three days in the second week of March. The walk is from Cargo to Canowindra to Gooloogong then concluding at Grenfell. This initiative was created with the purpose to assist people suffering from mental health-related issues through a community-driven environment dedicated to bringing essential programs, courses and workshops to the Region.

Council has previously supported the walk however note that Weddin Shire Council is the only Council that provides in-kind support amongst the three Council areas that this walk crosses over. At the March 2022 Council Meeting, Council resolved (86/2022) to review that position.

The event organisers have requested two Traffic Controllers with two vehicles for the three full days. As well as a Portaloo toilet for the three days.

## **ISSUES AND COMMENTS**

Council received a Community Support Application from the Cargo 2 Grenfell Committee on 12 September 2023.

The issue for the March 2024 walk is that Council will not have staff available for the event. Council's main priority is the repair of the damaged road network caused from last year's natural disasters and the work will continue well into the next calendar year. The Council's resources are small and having two qualified traffic controllers will cause major delays to Council's current workloads and projects.

In 2022, Council provided in-kind support to the value of \$3,816.00 and in 2023 Council provided a monetary donation of \$500.00.

The portaloo toilet can be hired with in-kind support and will be the responsibility of the committee to pick up and return the toilet after the event.

## **POLICY/LEGAL IMPLICATIONS**

There are no direct policy or legal implications.

## **FINANCIAL/RESOURCE IMPLICATIONS**

The event in 2022 when Council supported the Cargo 2 Grenfell Fundraiser Walk, the cost to Council in employee costs and plant hire was \$3,816.00. In this instance and moving forward Council is unable to provide the in-kind support. An estimated cost to provide the traffic control with two traffic controllers and two vehicles would be approximately \$4,500. However in terms of work, health and safety a third traffic controller would be required for breaks which would add to the cost.

It is encouraged that Council consider a monetary donation of \$500 in line with last year.

A summary of the current budget for Community Support Applications is below:

| COMMUNITY PROJECT APPLICATIONS 2024 FINANCIAL YEAR  |  |   |            |                         |   |               |
|---|--|---|------------|-------------------------|---|---------------|
| Organisation  | Event  | Request   | Resolution | Forecast Amount         | Type (Hire, In-kind, donation)                        | Actual Amount |
| Caragabal Country Club                              | Caragabal Sheep Races                                | Coolroom  | 143/23     | \$805.00                | Hire/In-kind  | \$ 805.00     |
| Caragabal Country Club                              | Caragabal Sheep Races                                | Bollards/Mesh   | 143/23     |                         | Hire/In-kind  | \$32          |
| 20230803 - GIVE - Giving Individuals Value Everyday | R U OK Day & World Suicide Prevention Day            | Catering & Resources  | 175/23     | \$1,000.00              | Donation  | \$1,000       |
| 20230808 - Grenfell Christian Bookshop Inc          | Rebate of 25% on rates                               | Rate rebate   | 176/23     | \$422.56                | Donation  | \$422.56      |
| 20230810 - Grenfell Jockey Club                     | Henry Lawson Loaded Dog Handicap - 23 September 2023 | Coolroom<br>Bins<br>Bin liners<br>Coolroom                            | 173/23     | \$333.00                | In-kind   |               |
| 20230810 - Grenfell Jockey Club                     | Henry Lawson Loaded                                  | Donation  | 173/23     | \$200.00                | Donation  | \$200.00      |
| 20230817 - Weddin Shire Council                     | Clare Hunt Civic Reception                           |   | 161/23     | \$1,000.00              | Hire/In-kind  |               |
| 20230821 - Weddin Community Native Nursery          | Rebate of 25% on rates                               | Donation  |            | \$383.86                | Donation  |               |
| 20230821 - Grenfell RSL Sub-Branch                  | 2023 Remembrance Day Commemorative Service           | Traffic Control for Event   |            | \$1,000.00              | In-kind   |               |
| 20230822 - Gunyah Craft Shop Inc                    | Rebate of Rates                                      | Rate rebate   |            | \$480.56                | Donation  |               |
| 20230829 - Grenfell P.A.H & I Association Inc.      | Waiver or Reduction to Sewerage Rates                | Waiver or Reduction to Sewerage Rates                                 |            | \$1,425.00              | Donation  |               |
| 20230908 - Grenfell P.A.H & I Association Inc.      | Grenfell Team Sorting - 14 & 15 October 2023         | 2 portable toilets<br>10 garbage bins<br>Bin Liners<br>Cool Room hire |            | \$701.00                | Hire/In-kind  |               |
| 20230912 - Cargo 2 Grenfell                         | Fundraiser Walk March 2024                           | 2 Traffic Controllers<br>2 vehicles<br>1 Portaloo                     |            | \$885.00                | \$500 Donation in lieu of request<br>In-kind portaloo |               |
|   |  |   |            |                         |   |               |
|   |  |   |            | <b>Total</b>            | \$8,635.98  | \$ 2,459.56   |
|   |  |   |            | <b>Budget</b>           | \$25,000  | \$ 25,000.00  |
|   |  |   |            | <b>Budget Remaining</b> | \$ 16,364.02  | \$ 22,540.44  |

**INTERNAL/EXTERNAL CONSULTATION**

No consultation is required.

**CONCLUSION**

The Cargo 2 Grenfell Fundraiser Walk is a very worthy cause, however Council cannot continue to be the only Council that contribute to the event given the limited resources that Council has. It is recommended that Council approve a donation of \$500.00 for the 2024 event and look to review again next year.



**13.8 STATEMENT OF BANK BALANCES**

**File Number:**  
**Author:** Team Leader - Finance  
**Authoriser:** General Manager  
**Attachments:** Nil  
**CSP Objective:** Collaborative wealth building (strong, diverse and resilient local economy)  
**Precis:** Statement of Bank Balances as at 31/08/2023  
**Budget:** NIL

**RECOMMENDATION**

That Council notes the information provided.

**RESOLUTION 205/23**

Moved: Cr Frame  
 Seconded: Cr McKellar

**THE MOTION WAS CARRIED**

|                     |                |
|---------------------|----------------|
| Bank Account        |                |
| Westpac             | \$1,480,043.63 |
| Short Term Deposits |                |
| CBA                 | \$2,500,000.00 |
| Total               | \$3,980,043.63 |

**TERM DEPOSITS - CBA**

Below is a summary of Term Deposits for 2024 showing interest earned and interest rates of current investments:-

| DATE<br>LODGED | BANK OR<br>INSTITUTION | AMOUNT<br>INVESTED | PERIOD<br>(DAYS) | INTEREST<br>RATE % | DUE<br>DATE | DUE AT<br>MATURITY | INTEREST<br>EARNED | TOTAL<br>INT. EARNT |
|----------------|------------------------|--------------------|------------------|--------------------|-------------|--------------------|--------------------|---------------------|
|                |                        |                    |                  |                    |             |                    | <b>0.00</b>        |                     |
| 5/06/2023      | CBA.62                 | \$1,000,000.00     | 88               | 4.61               | 1/09/2023   | \$1,000,000.00     | <b>\$11,128.22</b> | \$11,128.22         |
| 6/06/2023      | CBA.63                 | \$500,000.00       | 90               | 4.59               | 4/09/2023   | \$500,000.00       | <b>\$5,658.90</b>  | \$16,787.12         |
| 6/06/2023      | CBA.64                 | \$500,000.00       | 90               | 4.59               | 4/09/2023   | \$500,000.00       | <b>\$5,658.90</b>  | \$22,446.02         |
| 13/06/2023     | CBA.65                 | \$500,000.00       | 90               | 4.76               | 11/09/2023  | \$500,000.00       | <b>\$5,868.49</b>  | \$28,314.51         |
| 4/09/2023      | CBA.66                 | \$1,000,000.00     | 90               | 4.68               | 4/12/2023   | \$1,000,000.00     | <b>\$0.00</b>      |                     |
| 4/09/2023      | CBA.67                 | \$500,000.00       | 90               | 4.68               | 4/12/2023   | \$500,000.00       | <b>\$0.00</b>      |                     |
| 4/09/2023      | CBA.68                 | \$500,000.00       | 90               | 4.68               | 4/12/2023   | \$500,000.00       | <b>\$0.00</b>      |                     |
|                |                        |                    |                  |                    |             | <b>ON CALL</b>     | <b>\$0.00</b>      |                     |
|                |                        |                    |                  |                    |             |                    | <b>\$28,314.51</b> |                     |

**CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 August 2023.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the *Local Government Act 1993*, the Regulations and Council's investment policies.

**14 INFRASTRUCTURE SERVICES REPORTS**

**14.1 INFRASTRUCTURE WORKS REPORT**

**File Number:** C2.8.16  
**Author:** Acting Director Infrastructure Services  
**Authoriser:** General Manager  
**Attachments:** Nil  
**CSP Objective:** Shire assets and services delivered effectively and efficiently  
**Precis:** Infrastructure Works Report  
**Budget:** NIL

**RECOMMENDATION**

That Council receive and note the information provided on infrastructure works completed in August 2023 and planned works for September 2023.

**RESOLUTION 206/23**

Moved: Cr Howell  
 Seconded: Cr Best

**THE MOTION WAS CARRIED**

**EXECUTIVE SUMMARY**

The following information is to update Councillors and the community on matters associated with construction and maintenance of Roads, Parks and Gardens, Sewerage and Plant for works undertaken in August 2023 and planned works for September 2023.

The Weddin Local Government Area has been impacted by a number of wet weather events and Natural Disaster declared events. When a Natural Disaster event is declared for Local Government areas, this means emergency repairs (to make safe only) are required to be completed within three (3) months of the declaration date.

Subsequent reconstruction works are a further claim that Council must apply to the NSW Government for approval and funding. In addition to this, a number of construction and maintenance projects scheduled have been impacted by weather, resourcing of staff, contractors and supplies.

**NATURAL DISASTERS**

Summary of events and progress of Storm Emergency Work:

| <b>AGRN - Event</b>                 | <b>Phase - Package</b> | <b>\$ Value</b> | <b>Status</b>              |
|-------------------------------------|------------------------|-----------------|----------------------------|
| 987 -<br>9 November 2021            | EW                     | \$539,000       | Approved, payment received |
| 1001 -<br>5 January 2022<br>onwards | EW                     | \$233,000       | Approved, payment received |

| AGRN - Event                           | Phase - Package                       | \$ Value  | Status   |
|--|---------------------------------------|-----------|--|
| 30 -<br>4 August 2022<br>onwards       | EW                                    | \$185,000 | - Council to provide photographic evidence, ongoing<br>- DCPM to finalise claim  |
| 1034 -<br>14 September 2022<br>onwards | EW                                    | TBC       | - Works complete<br>- Council has provided transaction list<br>- DCPM to finalise claim  |
| 1034 -<br>14 September 2022<br>onwards | EPA-RW -<br>P1 MGW                    | \$1.12m   | - Mary Gilmore Way - \$1.129m approved<br>- Work 80% complete (final seal outstanding)<br>- Variations required due to weather, extent TBC<br>- Progress claim 75% complete  |
| 1034 - 14<br>September 2022<br>onwards | EPA-RW -<br>P2 General<br>Works       | TBC       | - DCPM progressing submission<br>- Scope includes:<br>o Unsealed Roads (non-priority)<br>o Tree & vegetation clearing  |
| 1034 -<br>14 September 2022<br>onwards | EPA-RW -<br>P3 Priority<br>Patches    | ~\$8.5m   | - \$8.8m submitted, subject to TfNSW review<br>- Council re-tendering market response<br>- Scope includes:<br>o Deaths Lane<br>o Henry Lawson Way - Young<br>o Henry Lawson Way - Forbes<br>o Driftway Road<br>o Morangarell Road<br>o Quandialla-Caragabal Road |
| 1034 -<br>14 September 2022<br>onwards | EPA-RW -<br>P4 - North<br>Patching    | ~\$7m     | - With Council for review and approval<br>- Council providing revisions to Bewleys Road scope  |
| 1034 - 14<br>September 2022<br>onwards | EPA-RW -<br>P5 - South<br>Patching    | TBC       | - DCPM progressing assessment and submission<br>- Scope includes sealed roads south of Mid Western Highway   |
| 1034 - 14<br>September 2022<br>onwards | EPA-RW -<br>P6 - Priority<br>Unsealed | ~\$1.5m   | - With Council for review and approval<br>- Council providing revisions to Bald Hill Road scope  |
| 1034 -<br>14 September 2022<br>onwards | EPA-RW -<br>P7 - Drain<br>Cleaning    | TBC       | - Council providing scope and photos   |
| 1034 -<br>14 September 2022<br>onwards | EPA-RW -<br>P7 - Sinking<br>Culverts  | TBC       | - Council providing scope and photos   |

## **STATE ROADS**

All 2023/24 RMCC Contract documentation has been completed.

Planning has started for the finalisation of the 2023/24 Routine Maintenance Annual Program (RMAP).

### **Newell Highway**

- Draft work orders for various ordered work for 2023/24 have been submitted. Routine maintenance (potholes) continues.
- Slab jacking and crack sealing works program, on the concrete pavement at Marsden, has been completed.
- Planning has been completed for the September 2023 Heavy Patching Program which is expected to start on 12 September 2023.
- Traffic control work to be undertaken by Council's own works staff under the required G Registration to carry out work on State Roads.

### **Mid Western Highway**

- Routine maintenance (potholes) continues.
- Draft work orders for various ordered work for 2023/24 have been submitted. Planning has started for the September 2023 Heavy Patching Program which is expected to start on 5 September 2023.
- Traffic control work to be undertaken by Council's own works staff under the required G Registration to carry out work on State Roads.

For the RMCC works, refer to the separate report provided to Council.

## **MAJOR WORKS**

### **Pullabooka Road Rehabilitation**

Project under Fixing Local Roads Round One (1). The project involves works along a road length of 11km and Council has received funding for \$3.9M.

- 100% of the road rehabilitation works have been completed.
- Line marking has been completed.
- The project has been completed in accordance with the agreed scope of work.
- TfNSW representatives have carried out an inspection of the project and agreed for Council to submit the Post Completion Report (PCR) for payment of the final 30% project cost, however, noting that the General Manager has requested a delay in signing the PCR until the drainage issues are resolved.

### **New Forbes Road Rehabilitation**

- Project under Fixing Local Roads Round Two (2). The project involves works along a road length of 16km and Council has received funding for \$4.3M.

- The project has been completed in accordance with the agreed scope of work.
- Guardrails works were completed on 1 September 2023.
- Council is in the process of applying for the Post Completion Report (PCR) for payment of the final 30% project cost.

### **Greenethorpe-Koorawatha Road Rehabilitation**

Project under Fixing Local Roads Round Three (3).

The project involves the road length of 7.1km and Council has received funding for \$2.9M.

- Tree removal work has been completed.
- Pipes and culverts have been ordered and have arrived on site.
- Drainage work is expected to start October 2023.

### **Nowlans Road Upgrade**

Project under Fixing Local Roads Round Three (3).

- The project involves the road length of 21.2km and Council has received funding for \$2.9M.
- Project planning work is expected to start about September 2023.
- Project is expected to start around February 2024.
- Project works are expected to be completed by February 2025.

### **Back Piney Range Road Culvert Replacement**

- All works under the project have been completed.

### **Hancock Flinns Road Culvert Replacement**

- All works under the project have been completed.

### **Arramagong Road Culvert Replacement**

- Council has received the precast concrete box culvert cells at site.
- Creek bed is full of water.
- Council is planning to start construction work in November 2023 (weather permitting).

### **Heathcotes Lane Culvert Replacement**

- The site has been underwater for a long time. Water is still flowing at the creek bed.
- Precast concrete box culverts have been delivered to site and work is expected to re-start in October 2023 (weather permitting).

### **Adelargo Road Culvert Replacement**

Project under Bridge Renewal Program (BRP) Round 5. The project involves replacing the existing culvert and installation of guardrails.

- 100% of the culvert work has been completed.
- Council is in the process to apply for the Post Completion Report (PCR) for the final payment.



Photo: Adelargo Road culvert replacement project with guardrails

### **Weddin Shire Road Entry Signs**

- Approval has been received from TfNSW for installing signs within the road reserve of State Roads.
- Contractor has completed the geotechnical investigation.
- Contractor is currently doing a DBYD (service search) and foundation works are expected to commence from October 2023.
- Council is waiting to receive the Construction Program from the Contractor, Armsign Pty Ltd.

### **Railway Walking Track**

- Council has received the final design from the Designer for the track location of Stage 2.
- Council has received quotations from local contractors for the construction of the walking track but those are significantly higher than the remaining project budget.
- Council to seek more funding in order to proceed with the construction.

### **Mary Gilmore Way**

Project under REPAIR Program 22/23 has been fully completed.

### **Caragabal Shared Pathway**

- Council had published the Tender for the construction of Caragabal Shared Path but did not receive any submissions.

- Council has received only one (1) quotation from the local concreting contractor. TfNSW has revised the project scope and Council is in the process of amending the design.
- Council has submitted a revised estimate to TfNSW for approval and negotiation of scope.

### **Grenfell Cemetery Amenities**

The GPR scanning works of the cemetery site for the new amenities building have now been completed.

A suitable location has been identified.

Tenders should be able to be called shortly for the construction of the new amenities building.

The new amenities structure will be similar to that of the Company Dam amenities building in appearance and colour, being a single amenity building consisting of an all-inclusive male and female facility.

### **Sewer Condition Assessment (CCTV) and Smoke Testing**

A new package of sewer condition assessment and smoke/dye testing was advertised on 20 March 2023 through Local Government Procurement (RFT 12/2023) and was awarded on 9 May 2023 to Interflow Pty Ltd for up to \$230,000.

The condition assessment work was completed on 1 September 2023.

### **Phil Aston Pressure Sewer Extension**

A Request For Quotation (RFQ 41/2022) for the supply and laying of approximately 600m of pressure sewer main and ancillaries (valves and flushing points) including house connections to nine (9) Industrial Estate properties was awarded on 18 May 2023 to Braddo's Plumbing Pty Ltd for up to \$118,000.

Site work commenced on 13 June 2023 and was completed on 27 July 2023. Road patching over the new sewer line was completed except for the road crossing. Heavy patching is planned to commence within the next few weeks under natural disaster, weather permitting.

### **Water Meter Installation According to Water NSW Requirement**

Supply and install water meter at two (2) locations: Caragabal (Lic. No: 70CA614170) and Bogolong Dam (Lic. No: 70CA614157) according to Water NSW requirement. J & G Bowerman was awarded this contract on 8 August 2023 for up to \$21,554.94.

Site work will be commenced by the end of October subject to availability of water meter with telemetry system.

### **Dam Safety Review of Company Dam**

A Comprehensive Dam Safety Review is being processed with the engagement of Public Works NSW. The total service fee is \$183,590.00.



The final report will be published in March 2024.

**FOOTPATH /KERB AND GUTTER WORKS**

**Third Street, Quandialla**

Procurement process is ongoing to select a suitable construction contractor for kerb and gutter replacement.

Council has also nominated the project under Regional and Local Roads Repair Program (RLRRP) and submitted to TfNSW for approval.

**ROAD MAINTENANCE WORKS**

Road maintenance works including pothole patching, vegetation management, gravel road maintenance and signage works have been undertaken in the past few months.

- Undertook emergency grading on Quandialla/Caragabal Road to open it to the public.
- Morangarell Road is receiving an emergency grade due to the high volume of potholes to make it safe to travel on.

**Maintenance Grading**

| <b>Roads</b>              | <b>Commencement</b> | <b>Completion</b> |
|---------------------------|---------------------|-------------------|
| Mogongong Road            | 15/03/2023          | Ongoing           |
| Morangarell Road          | 25/05/2023          | Ongoing           |
| Bewleys Road              | 22/06/2023          | Ongoing           |
| Quandialla-Caragabal Road | 29/06/2023          | Ongoing           |
| McCanns Lane              | 28/07/2023          | Ongoing           |
| Arramagong Road           | 28/07/2023          | Ongoing           |
| Kangaroooby Road          | 31/08/2023          | Ongoing           |

**Maintenance Grading - Works Planned: 1 September 2023 - 30 September 2023**

- Kangaroooby Road
- Mogongong Road
- Mogongong Springs Road
- Major West Road

- Clay Pit Road
- Browns Lane
- Bald Hills Road
- Wheatleys Road
- McDonalds Lane

### **Gravel Resheeting**

At this present time there is no re-sheeting happening as Council is attending to emergency road repairs.

### **PARKS AND RECREATION**

The Parks and Gardens team are carrying out routine maintenance such as mowing, whipper snipping, tree trimming within sporting fields and the open space network.

#### **Park Maintenance**

- Mowing, weeding and whipper snipping in parks and garden areas
- Mowed and whipped the cemetery grounds
- Mowed, weeded and whipped Taylor Park
- Mowed and whipped Vaughn Park
- Mowed and whipped Proctor Park
- Mowed, weeded and whipped Memorial Park
- Mowed and whipped Rotary Park
- Mowed and whipped Goodsell Park
- Mowed and whipped SH6 Rest Stop
- Mowed, weeded and whipped Rygate Square
- Mowed and whipped Council Chambers
- Mowed and whipped O'Briens Hill and Lookout
- Mowed, weeded and whipped Endemic Garden
- Mowed, weeded and whipped Sculpture Garden
- Mowed and whipped Lawson Oval Top and Bottom
- Mowed, weeded and whipped Henry Lawson's Birthplace
- Mowed and whipped Railway Crossing on the Young Road
- Mowed and whipped Warraderry Street Islands
- Mowed and whipped Railway Free Camp (West Street)
- Mowed and whipped Henry Lawson Way
- Mowed, weeded and whipped Forbes Street Islands

- Mowed and whipped West Street Dog Park
- Mowed and whipped Company Dam Picnic Area

### **Town Maintenance**

- Mowed the long grass next to the silos in West Street
- Planted Buxus hedge in centre garden beds at the bottom end of Main Street
- Planted Gardenias in the side garden beds at the bottom end of Main Street
- Planted Autumn Blaze Maple Trees and Snow Pear Trees in bottom end of Main Street
- Mulched all garden beds in the bottom end of Main Street
- Completed all irrigation in the bottom end of Main Street
- Cleaned up the garden in front of the Medical Centre in Main Street
- Weeded Dagmar Street
- Weeded Weddin Street garden beds
- Checked and fixed sprinklers in Taylor Park as well as Memorial Park
- Completed the bottom end of Main Street

### **Village Maintenance**

- Standard village maintenance of mowing in Greenethorpe, Caragabal and Quandialla.
- Clearance of debris at Caragabal, Greenethorpe and Bimbi.

**PLANT REPORT**

| <b>Plant Report</b> |                          |                                    |  |
|---------------------|--------------------------|------------------------------------|--|
| <b>Plant Number</b> | <b>Plant Description</b> | <b>Fault</b>                       | <b>Repairs</b>   |
| 4095                | John Deer                | Service and tyres                  | All filters, 2 front tyres re gas a/c replaced master switch                                     |
| 5288                | Slasher                  | Blades                             | New pto shaft and blades fitted  |
| 2098                | Toyota                   | Service                            | Service carried out  |
| 2083                | Nissan Patrol            | Full service                       | Replaced air bags, rear suspension   |
| 3958                | Western Star             | Break down                         | New wiring harness fitted  |
| 3957                | Western Star             | Fuel problem                       | Replace all fuel lines, service engine trucks (need to be upgraded they both need major repairs) |
| 3952                | Kenworth                 | Service and carry out repairs list | Service as required  |
| 3959                | Tri Axle Tipper          | Air bags                           | Replace front air bags   |
| 3960                | Tri Axle Tipper          | Height control                     | Replace x 2 valves   |
| 4116                | Toro Mower               | Broken axle                        | Remove and replace as well (these mowers need to be upgraded)                                    |
| 4117                | Toro Mower               | Blades bearings service            | Replaced all   |
| 4106                | Cat Backhoe              | Service                            | Backhoe very worn out (an Incident Report was completed when overheated)                         |
| 4102                | Cat Grader               | Service                            | Full service and replaced steering wire harness  |
| BFO5863             | Isuzu RFS                | Service and rego                   |  |
| BFO6778             | Isuzu RFS                | Service and rego                   |  |
| BFO0229             | Isuzu RFS                | Service and rego                   |  |

| Plant Report |                   |                  |  |
|--------------|-------------------|------------------|--|
| Plant Number | Plant Description | Fault            | Repairs  |
| BFO6207      | Isuzu RFS         | Service and rego |  |
| BFO6779      | Isuzu RFS         | Service and rego |  |
| BFO6203      | Isuzu RFS         | Service and rego |  |
| BFO8297      | Isuzu RFS         | Service and rego |  |
| BFO3821      | Isuzu RFS         | Service and rego |  |
| BFO4396      | Isuzu RFS         | Service and rego |  |
| BFO6280      | Isuzu RFS         | Service and rego |  |
| BFO5198      | Isuzu RFS         | Service and rego |  |
| BFO5648      | Isuzu RFS         | Service and rego |  |
| 4113         | Multi Pack Roller | Service          | Full service - replaced broken door lock, regassed air con |
| 3952         | Kenworth          | Driver's seat    | Repair and replace broken bolts                            |
| 4105         | New Holland       | Key broken       | Replaced   |
| 4120         | Volvo Loader      | Oil leak         | Fit kit ass and test                                       |
| 3962         | Isuzu             | Service          | Full service   |

**BIOSECURITY**

| <b>ACTIVITY</b>  | <b>LOCATION</b>   |
|--|---|
| <b>Administration</b>  | <ul style="list-style-type: none"> <li>• Monthly report, mapping, BIS uploads, inspections and weeds loaded on Roam, email replies to relevant emails, review weed spraying program and plan of action, review relevant budget totals.</li> </ul> |
| <b>Public Awareness</b>  | <ul style="list-style-type: none"> <li>• New merchandise orders - bucket hats, beanies, caps. Expected arrival end of September 2023.</li> <li>• Current stock - weed books, flyers, jumpers, caps and stubby holders.</li> </ul>                 |
| <b>Mapping</b>   | <ul style="list-style-type: none"> <li>• Weed information mapped, synced and uploaded to DPI.</li> <li>• Working on inputting data when drone is used.</li> <li>• Internet speed issues with syncing tablet.</li> </ul>                           |
| <b>Meetings</b>  | No meetings during August 2023 due to Conference attendance and commitments.  |
| <b>Training</b>  | <ul style="list-style-type: none"> <li>• AQ3 Chemical Accreditation training for four (4) staff members (funded by Local Land Services (LLS)).</li> <li>• Continual drone training.</li> <li>• Fire Ant - online training.</li> </ul>             |
| <b>Private Property Inspections</b>                            | <ul style="list-style-type: none"> <li>• Informal inspections using drone for training.</li> <li>• Information packages for landholders to receive during inspections or on request.</li> </ul>   |
| <b>Roadside Inspections and On-ground Control, if Required</b> | Continuous roadside inspections and control when required and environmental conditions allow.   |
| <b>Council Owned Land</b>                                      | Council owned/managed vacant land, cemeteries, town and village areas.  |
| <b>TSR Inspections</b>   | Stock Route Road, Mary Gilmore Way, Driftway Road, Bimbi-Quandialla Road.   |
| <b>Rail Inspections</b>  | Quandialla area.  |
| <b>Other High Risk Sites</b>                                   | Cemetery, silos camping areas, including National Parks and rest areas.   |

| ACTIVITY              | LOCATION   |
|-----------------------|--|
| <b>Sucker Control</b> | Sucker spraying ongoing, treated on sighting, when conditions allow.   |
| <b>Other</b>          | <ul style="list-style-type: none"> <li>• Mentoring staff member in biosecurity.</li> <li>• Familiarising Central West Regional Strategic Weed Management Plan 2023 – 2027.</li> <li>• Attended NSW Weeds Conference at Dubbo.</li> </ul> |

**Council Managed Gravel Pits**

Council has received several Improvement Notices from the NSW Resources Regulator in relation to the Council managed gravel pits within the Shire.

Council is currently reviewing the forty seven (47) gravel pits, which Council currently has registered with the Resource Regulator to ascertain whether a number of them should be decommissioned for reasons such as reducing Council’s risk and liability and unused pits for many years for reasons such as unsuitable material. Council’s WHS Adviser and WHS Officer have been undertaking site visits and risk assessments.

**Pigeon Reduction**

As per advice from the Director of Environmental Services and as a result of staff raising a number of health and safety issues caused by an increased number of pigeons at Council’s Depot, a pest contractor was engaged to undertake the humane targeted shooting of pigeons at the facility.

The contractor undertook the shooting on the night of Monday, 18 September 2023 using professional equipment, including high powered precision air rifles with silencers. In excess of 70 pigeons were shot and removed from the Depot. The contractor also targeted pigeons in the CBD area of Grenfell, where in excess of 100 pigeons were shot and removed.

Preventative measures to stop pigeons roosting in the buildings at Council Depot are currently being investigated however is likely to be a significant asset cost.

**14.2 AMENDMENT TO FEES AND CHARGES - SALE OF GRAVEL AND GRAVEL ROYALTIES****File Number:****Author:** Assets Engineer**Authoriser:** Director Infrastructure Services**Attachments:** Nil**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** Proposed amendments to Council's Operational Plan Schedule of Fees and Charges to amend sale of gravel and gravel royalty fees.**Budget:** Nil**RECOMMENDATION**

## That Council:

1. Note the information contained in this report.
2. Place the proposed Amendment to the Schedule of Fees and Charges – Sale of Gravel and Gravel Royalties for a period of 28 days and considers the submissions that may be made.
3. In the event that no submissions are received, that the Schedule of Fees and Charges is adopted as amended within the Weddin Shire Council Operational Plan 2023-2024 (Table 1).

**RESOLUTION 207/23**

Moved: Cr McKellar

Seconded: Cr Frame

## That Council:

1. Note the information contained in this report.
2. Place the proposed Amendment to the Schedule of Fees and Charges – Sale of Gravel and Gravel Royalties for a period of 28 days and considers the submissions that may be made.
3. In the event that no submissions are received, that the Schedule of Fees and Charges is adopted as amended within the Weddin Shire Council Operational Plan 2023-2024 (Table 1).

**THE MOTION WAS CARRIED****PURPOSE**

To present a draft amendment to the schedule of fees and charges in the Weddin Shire Council Operational Plan 2023-2024 relating to the sale of gravel and gravel royalties.



**BACKGROUND**

Council adopted the Weddin Shire Council Operational Plan 2023-2024 at its meeting held on 29 June 2023. As per Local Government Act 1993 and Integrated Planning and Reporting guidelines, the Operational Plan included details of the fees and charges, which Council would, imposed during the financial year.

The current sale of gravel and gravel royalties’ fees has been inconsistent. This has partly been due to inconsistent methods used to calculate volumes followed by royalty amounts to be paid.

Additionally, Council has received requests from gravel pit owners to streamline the process of royalty payments to be paid in terms of tonnage rather than volume.

For FY 2022-2023, the following rates had applied:

**8.4.2 Miscellaneous**

| Item      | Details                     | Charge   |                    | Type |
|-----------|-----------------------------|----------|--------------------|------|
| a) Gravel | Win by plant (uncrushed)    | \$7.35   | per tonne          | 3    |
|           | Crushed                     | \$14.80  | per tonne          | 3    |
|           | Gravel royalty (included in | \$1.00   | per m <sup>3</sup> | 3    |
|           | above)                      | \$0.80   | per tonne          | 3    |
|           | Loading                     | \$2.90   | per tonne          | 3    |
|           | Travel < 10km haul          | \$167.00 | per hour           | 3    |
|           | Travel > 10km haul          | \$0.20   | per km per tonne   | 3    |

However, in FY 2023-2024, there are no specific fees listed for the sale of gravel in the schedule of Fees and Charges. For the gravel royalty, the following rates as per schedule of Fees and Charges apply:

| ITEM      |                | UNIT OF MEASURE    | GST | CHARGE 2022/2023 | CHARGE 2023/2024 | TYPE |
|-----------|----------------|--------------------|-----|------------------|------------------|------|
| a) Gravel | Gravel Royalty | per m <sup>3</sup> | N   | \$1.00           | \$1.10           | 3    |

**Proposed Amendments**

The draft schedule of fees and charges relating to sale of gravel and gravel royalties’ fees as outlined in **Table One** below. Council is requested to place the draft proposed amendment of the sale of gravel and gravel royalties’ fees on public exhibition for a period of 28 days inviting submissions from members of the community, in accordance with s. 610F of the Local Government Act 1993.

As the price for winning and crushing changes between the gravel pits, so a fixed price for the sale of gravel is not outlined.

Royalty is to be calculated using the tonnage values obtained via load cells during loading.

**Table One:** Proposed amendments to sale of gravel and gravel royalties’ fees for 2023-24 financial year

| Item      | Details        | GST | Charge      | Unit of Measure | Type |
|-----------|----------------|-----|-------------|-----------------|------|
| a) Gravel | Crushed Gravel | Y   | Costs + 80% | per tonne       | 3    |

|    |         |                |   |        |           |   |
|----|---------|----------------|---|--------|-----------|---|
| b) | Royalty | Gravel Royalty | Y | \$1.00 | per tonne | 3 |
|----|---------|----------------|---|--------|-----------|---|

Note: Only Council personnel are authorized to load gravel, this includes private trucks. If the Council is not actively operating in the pit, the expenses associated with setting up and dismantling the loader will be the responsibility of the applicant.

Approval for gravel for private use is granted only by the Director of Infrastructure or General Manager.

Under no circumstances are Council's pits to be accessed by unauthorised personnel or private customers without prior written permission. A work, health and safety document such as a SWMS or SOP must be provided with the application to access the gravel for private use (i.e. safe work system to load) or the application will be denied by Council. Copies of insurance must also be provided. Approval is granted based on number of days specified for access and amount required. Approvals are not granted in perpetuity approval is required each time.

### ISSUES AND COMMENTS

Fees for the gravel royalty is updated in terms of tonnes, which previously used to be in terms of volume (m3) and was obtained by incorporating density values (which were less accurate).

The following steps shall govern the verification of royalty amounts:

- a. Calculation of volume of gravel stockpile to be carried out with the drone after completion of every crushing contract as it is an accurate method and shall serve as a tool for verification.
- b. Obtain the density of the gravel pit from geotechnical report furnished by external consultants, then calculate the tonnage followed by verifying the royalty amounts.

An example to understand these statements would be as follows.

#### Previous method

|              | Tonnes (hailed)   | Density (m3/ton) | Total (m3) | Royalty per m3 | Royalty     |
|--------------|-------------------|------------------|------------|----------------|-------------|
|              | 20                | 0.8              | 16         | \$1.1          | \$17.6      |
|              | 50                | 0.8              | 40         | \$1.1          | \$44        |
|              | 30                | 0.8              | 24         | \$1.1          | \$26.4      |
| <b>Total</b> | <b>100 tonnes</b> |                  |            |                | <b>\$88</b> |

#### Proposed method

|  | Tonnes (hailed) | Royalty per tonne | Royalty |
|--|-----------------|-------------------|---------|
|  | 20              | \$1               | \$20    |

|              |                   |     |              |
|--------------|-------------------|-----|--------------|
|              | 50                | \$1 | \$50         |
|              | 30                | \$1 | \$30         |
| <b>Total</b> | <b>100 tonnes</b> |     | <b>\$100</b> |

A 12% increase is anticipated in cost of gravel royalty to be paid out to gravel pit owners.

**POLICY/LEGAL IMPLICATIONS**

Council shall comply with its obligations under section 610F of the Local Government Act 1993, by giving public notice of the proposed changes to the fees and charges for a period of 28 days. Council shall need to consider any submissions that may be received during the public notice period. In the event that no submissions are received, the amended schedule will be adopted as part of the Operational Plan 2023-2024.

**FINANCIAL/RESOURCE IMPLICATIONS**

For the sale of gravel there are no cost implications to Council as a result of the proposed amendments.

For gravel royalties there are cost implications to Council as a result of the proposed amendments to the gravel royalty fees for example the existing method versus the proposed method is \$12 difference in favour of the property owner. This is in line with royalties paid by other councils and in line with industry standards. It also ensures an effective partnership with the property owners for Council to access this material for our road construction, noting that the royalties amount has not changed since 2017.

**INTERNAL/EXTERNAL CONSULTATION**

Following consultation with internal staff, it is established to streamline the gravel royalty calculations. This revised procedure involves using tonnage values acquired through load cells to determine royalty amounts, simplifying the process.

Additionally, for verification purposes, a drone survey of the gravel pit may be carried out to calculate the volume of stockpiles post-crushing. Subsequently, once the stock piles are entirely depleted, to cross-verify the royalty tonnage amounts with the tonnage obtained from the volume measurements obtained via drone survey (obtained via multiplying by the density specified in the geotechnical report).

**CONCLUSION**

It is recommended that following the public exhibition, Council formally adopt the amendments to the sale of gravel and gravel royalties' fees for the current 2023-24 financial year and accordingly update the fees and charges within the Weddin Shire Council Operation Plan 2023-2024.

**14.3 ROAD MAINTENANCE COUNCIL CONTRACT (RMCC)**

**File Number:** 2023/24 RMCC  
**Author:** Contracts Engineer  
**Authoriser:** Director Infrastructure Services  
**Attachments:** Nil

**CSP Objective:** Shire assets and services delivered effectively and efficiently

**Precis:** Provision of Various RMCC Ordered Work

**Budget:** Nil

**RECOMMENDATION**

1. That Council note the information contained in this report.

**RESOLUTION 208/23**

Moved: Cr Frame

Seconded: Cr McKellar

1. That Council note the information contained in this report

**THE MOTION WAS CARRIED**

**PURPOSE**

To provide Council an overview of the RMCC Contract and in particular Ordered Work carried out by Council as part of the RMCC the 2022/2023 and 2023/2024 period.

**BACKGROUND**

Council has an RMCC (Road Maintenance Council Contract) with Transport for NSW (TfNSW), which includes carrying out various maintenance and specific work such as Heavy Patching and Reseals on Mid-Western Highway (HW06) & Newell Highway (HW17).

The Mid-Western Highway is about 105 km and Newell Highway is about 25 km.

Council’s current RMCC is for a period of three (3) years.

The previous RMCC Contract expired on 30/6/23 and the new Contract started on 1/7/2023 for a period of three (3) years.

The value of the Maintenance component of the Contract has reduced from \$627,000 to \$594,000 over the past three (3) years.

**ISSUES AND COMMENTS**

**Natural Disasters Ordered Work**

The value of the Ordered Work component has increased significantly in the past three (3) years due the ageing condition of the network and significantly higher traffic loadings and damage caused by recent Natural Disasters.

| <b>Financial Year</b> | <b>Ordered Work</b> | <b>Maintenance Amount in a ‘typical year’</b> |
|-----------------------|---------------------|---|
| 2020/2021             | \$1.5 million       | \$627,000                                     |
| 2021/2022             | \$3.0 million       | \$627,000                                     |
| 2022/2023             | \$8.0 million       | \$627,000                                     |

All RMCC work is required to be carried out in accordance with the Contract, on full actual cost recovery basis with no profit margin.

The Newell Highway was closed for seven (7) weeks from 19 September 2022.

The Mid-Western Highway was also closed for a few weeks at the end of last year.

**About the Newell Highway**

It is noted that the Newell Highway is the third highest volume State Road in NSW after the Hume Highway and the Pacific Highway.

Traffic Volumes are estimated about 2000 vehicles / day with 50% Heavy Vehicles being the main Freight Route from Melbourne to Brisbane.

The age of the Road is 50 years or more.

It has been past practice that Council submits various Ordered Work proposals for work that TfNSW requires Council to do by engaging various specialist TfNSW approved Contractors.

Following the various Natural Disaster events during 2022/23, Council has responded extremely well in very difficult and challenging times.

**Contracted works**

As directed by TfNSW, Council engaged various Contractors to carry out the following major work during 2022/2023 and into 2023/2024:

| Date         | Ordered Works  | Claim Amount  | Claim Paid |
|--------------|--|---------------|------------|
| January 2023 | Heavy Patching Work@ the Rate of \$100/m2                  | \$2.1 million | Yes        |
| March 2023   | Heavy Patching Work@ the Rate of \$100/m2                  |               | No         |
| April 2023   | Reseal Work@ Various Rates depending on the type of Reseal |               | No         |
| May 2023     | Heavy Patching Work@ the Rate of \$100/m2                  |               | No         |

The total value of work completed and not paid is about **\$4.0 million**.

| Date        | Ordered Works   | Claim Amount | Claim Paid |
|-------------|---|--------------|------------|
| August 2023 | Slab Jacking / Crack Sealing Work@ the Rates submitted by the Contractors |              | No         |

**Council and TfNSW**

Council’s RMCC team meet on a regular basis with TfNSW to work through the contract requirements. As part of improving the contractual relationship, a number of business improvements have incurred to help Council meet its obligations in the RMCC arrangement. This includes updating our work, health and safety systems, procuring a RMCC emergency trailer and bolstering our internal traffic control resources.

TfNSW advised Council at the 19 July 2023 monthly RMCC meeting that TfNSW is starting a new process for Assessment and Approval of the various Work Orders.

Council staff were of the view, as it was not disputed, that this new arrangement was for all New Work Orders from the start of 2023/2024.

However, TfNSW\* had decided to implement this new arrangement for all Completed Work Orders as well as going back to March 2023.

**\*Commentary from the General Manager**

Councillors, please note I contacted TfNSW to discuss the administration burden of providing TfNSW additional evidence already submitted to show that the works were completed. This has included photos, evidence of tenders, contracts, invoices etc for works that have been completed and Council had already paid the contractors.

At the time of writing this report, it was corresponded by the Regional Director West of TfNSW that Council would receive *“payment in part or preferably in full urgently”*. Whilst Council commends TfNSW change in regime to ensure further transparency and accountability, the ongoing correspondence between both parties for past-completed works has caused a significant issue for Council’s cash flow situation.

Arguments on the rates previously agreed by TfNSW does not serve a purpose to the community or our employees. As noted in the next section, Council has had to compromise on a revised rate in delivering the RMCC for the next lot of work. I have flagged with TfNSW that costs to haul, accommodation, living away from home allowances and other overhead costs that our contractors charge needs to be taken into consideration of our proximity to suppliers.

In addition, the Senior Manager from TfNSW has contacted me to state that the new Assessment and Approval Process is to occur for all new works commencing this financial year and that there was internal confusion on the process and was incorrectly retrospectively applied. They advised that Council would be receiving its heavy patching payment immediately. This equates to \$4 million.

**2023/2024 Program moving forward**

Council is currently undertaking another Heavy Patching Program as requested by TfNSW on the Newell Highway. This program started on 5 September 2023 and is expected to be completed on Friday 29 September 2023.

In order to start the program as planned and to keep the Highway safe and open, Council officers have had to urgently review the Heavy Patching Rate for this program.

In consultation with TfNSW, it has been agreed to start the program for the negotiated / revised rate of \$85.00 / m2.

As the Rate for the current program has been agreed, there is expected to be no problem in claiming the about \$1.5 million cost of this program of work.

**POLICY/LEGAL IMPLICATIONS**

There are no direct policy or legal implications arising from this Report or work undertaken under the RMCC.

## **FINANCIAL/RESOURCE IMPLICATIONS**

All work undertaken by Council and its Contractors on the State Road network is fully funded by TfNSW under the RMCC RMAP (Routine Maintenance Annual Program) or Special Ordered Work.

The financial implications are that payment for works completed have been delayed due to the internal TfNSW confusion on the application of the new Assessment & Approval system for Ordered Work, thereby affecting the cash flow of Council. However TfNSW have committed to paying the completed works payment without retrospectively asking Council to provide further evidence on completed works and claims.

Whilst the RMCC has caused an impact on Council's financial statements for the 2022/2023 year, moving forward, we look forward to working with TfNSW to refine the new process to streamline the approval process.

Council staff will be implementing a number of measures such as expenditure and remittance reports along with cross departmental meetings to be across the income situation.

## **INTERNAL/EXTERNAL CONSULTATION**

Council staff have been in regular contact with TfNSW RMCC Contract Representatives through the regular monthly meetings and other correspondence.

## **CONCLUSION**

Relevant Council staff to carry out review of Rates of All Completed & to be completed Work Orders.

Following the completion of the Rate review, Council staff to finalise Claims and submit all outstanding RMCC Claims by 27/10/2023. A regular update on the RMCC Work Orders until the contract Maintenance Amount goes back to a typical year.

## **15 ENVIRONMENTAL SERVICES REPORTS**

### **15.1 DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES**

**File Number:** T5

**Author:** Executive Assistant to the Director Environmental Services

**Authoriser:** Director Environmental Services

**Attachments:** Nil

**CSP Objective:** Sustainable natural, agricultural and built environments

**Precis:** List of development application, construction certificate and complying development application determined during the period 1 August to 31 August 2023.

**Budget:** Nil

### **Background**

Under s. 4.16 of the *Environmental Planning and Assessment Act 1979*, under delegated authority Council Officers can exercise the power to determine development applications and post consent certificates such as construction certificates and complying development certificates. The following provides a list of the development applications, complying development applications and construction certificate applications determined within the Weddin Shire during the month of August 2023.

### Development Applications Determined by Council

The undermentioned applications were received and determined subject to specified conditions, by the Director Environmental Services under delegated authority:

| DA NO.        | Applicant           | Construction                      | Value (\$) | Address  |
|---------------|---------------------|-----------------------------------|------------|--|
| 4/2022<br>Mod | Mr J I<br>Gallimore | Modification to Shed<br>Extension | \$9,750    | LOT: B DP: 309449<br>17 Young Street<br>GRENFELL NSW 2810          |
| 19/2023       | Mr C C<br>White     | Dwelling, Garage<br>and Carport   | \$170,000  | LOT: 19 SEC: 3 DP: 7763<br>32 Talbot Street<br>QUANDIALLA NSW 2721 |

### Complying Development Applications

The complying development certificate applications approved within the Shire in August 2023 by Council or any other Principal Certifiers.

| CDC NO. | Applicant | Construction | Value (\$) | Address |
|---------|-----------|--------------|------------|---------|
| NIL     |           |              |            |         |

### Construction Certificates

The undermentioned applications were determined by the Director Environmental Services under delegated authority:

| CC NO.  | Applicant                  | Construction   | Address  |
|---------|----------------------------|--|--|
| 38/2022 | Mr D G Keough              | Shed Extension   | LOT: 1 DP: 855481<br>16/18 Henry Lawson Way<br>GRENFELL NSW 2810 |
| 12/2023 | Andys Design &<br>Drafting | New Shed   | LOT: 698 DP: 754578<br>47 Rose Street<br>GRENFELL NSW 2810       |
| 17/2023 | Mr DB Harris               | New Dwelling   | LOT: 241 DP: 754578<br>Manganese Road<br>GRENFELL NSW 2810       |
| 18/2023 | Mr J J<br>D'Ombra          | Industrial Building<br>(Manufacture of Concrete<br>Products) | LOT: 36 DP: 1251711<br>20 Phil Aston Place<br>GRENFELL NSW 2810  |
| 20/2023 | Mrs J M Dawes              | Shed   | LOT: 1 DP: 724965<br>72 West Street<br>GRENFELL NSW 2810         |



**15.2 REVIEW OF POLICY FOR WASTE AND RECYCLING SERVICES**

|                       |  |
|-----------------------|--|
| <b>File Number:</b>   | <b>5.6.3</b>   |
| <b>Author:</b>        | <b>Director Environmental Services</b>   |
| <b>Authoriser:</b>    | <b>Director Environmental Services</b>   |
| <b>Attachments:</b>   | <b>1. Draft Weddin Shire Council Waste and Recycling Kerbside Collection Policy</b>  |
| <b>CSP Objective:</b> | <b>Shire assets and services delivered effectively and efficiently</b>   |
| <b>Precis:</b>        | <b>Councils current Policy for Waste and Recycling Services has been reviewed and a new draft Weddin Shire Council Waste and Recycling Kerbside Collection policy developed.</b> |
| <b>Budget:</b>        | <b>Nil</b>   |

**RECOMMENDATION**

That

1. Council place the draft Weddin Shire Council Waste and Recycling Kerbside Collection Policy, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. The Director of Environmental Services present a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and adoption of the Policy, or in the event that no submissions are received during the exhibition period, Council formally adopt the Policy, without any changes, as a policy of Council.

**RESOLUTION 209/23**

Moved: Cr Frame

Seconded: Cr Kenah

That

1. Council place the draft Weddin Shire Council Waste and Recycling Kerbside Collection Policy, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. The Director of Environmental Services present a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and adoption of the Policy, or in the event that no submissions are received during the exhibition period, Council formally adopt the Policy, without any changes, as a policy of Council

**THE MOTION WAS CARRIED**

## **PURPOSE**

The purpose of this report is to present the draft Weddin Shire Council Waste and Recycling Kerbside Collection policy to Council for consideration and request the draft policy be placed on public exhibition inviting submissions from the community.

## **BACKGROUND**

Council provides a kerbside waste and recycling collection service to residential and commercial properties within Grenfell, Caragabal, Quandialla, Bimbi and Greenethorpe.

The current Policy for Waste and Recycling Services (Policy 5.6.3) was adopted by Council on 20 April 2017. This policy has been review and a new draft Weddin Shire Council Waste and Recycling Kerbside Collection policy developed. A copy of this draft policy is included in the **Attachment** to this report.

If adopted, the draft Weddin Shire Council Waste and Recycling Kerbside Collection policy will supersede the previously adopted policy.

## **ISSUES AND COMMENTS**

Since the adoption of the current Policy for Waste and Recycling Services (Policy 5.6.3), Council has implemented changes to the kerbside waste and recycling collection services, included the expansion of the services to the villages of Caragabal, Quandialla, Bimbi and Greenethorpe. The new draft Weddin Shire Council Waste and Recycling Kerbside Collection policy recognises the expanded service area.

Council has received several requests for the waste levy to be waived due to a property being vacant. The draft policy clarifies that applicable waste charges will be levied to a property regardless of whether that property is occupied or not.

## **POLICY/LEGAL IMPLICATIONS**

Once adopted, the draft Weddin Shire Council Waste and Recycling Kerbside Collection policy will supersede the previous policy adopted by Council on 20 April 2017, and be a local policy of Council.

## **FINANCIAL/RESOURCE IMPLICATIONS**

The draft policy details the residential and commercial kerbside collection services currently provided by Council and stipulates the requirements for users of these services.

The kerbside collection services provided by Council are user pays services. In accordance with clause 496 of the *Local Government Act 1993*, Council levies an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available.

There are no additional financial or resource implications to Council, as a result of the modified policy.

## INTERNAL/EXTERNAL CONSULTATION

As part of the development of the draft Weddin Shire Council Waste and Recycling Kerbside Collection policy, no external consultation was required.

It is proposed that the draft policy be placed on public exhibition in order to consult with the community and users of the kerbside collection services.

## CONCLUSION

Councils current Policy for Waste and Recycling Services has been reviewed and a new draft Weddin Shire Council Waste and Recycling Kerbside Collection policy developed.

The draft policy is proposed to be placed on public exhibition for a period of 28 days, for the purpose of inviting submissions from the community.

|  |
|--|
| <b>15.3 REQUEST FROM GROW GRENFELL GROUP TO LIGHT UP COUNCIL OWNED BUILDINGS</b> |
|--|

**File Number:**

**Author:** Executive Assistant to the Director Environmental Services

**Authoriser:** Director Environmental Services

**Attachments:**

1. Request from Grow Grenfell Group to Install Lighting on Council Owned Buildings
2. Support Letter from Chiropractic Life Grenfell
3. Support Letter from Historical Society
4. Support Letter from Grenfell Medical Centre
5. Draft Lighting Installation Agreement

**CSP Objective:** Shire assets and services delivered effectively and efficiently

**Precis:** The Grow Grenfell Group has submitted a written request to install exhibition-style lighting on four (4) Council owned buildings as part of the grant funded Grenfell Lights Project.

**Budget:** Nil

## RECOMMENDATION

That Council:

1. Provide in principle approval to the Grow Grenfell Group Inc. to install exhibition-style lighting on the following Council owned buildings, subject to no cost being incurred by Council or ongoing maintenance resourcing and a detailed lighting design for each building being prepared and submitted to Council for approval:
  - i. The Community Hub – 88 Main Street, Grenfell
  - ii. The Grenfell Medical Centre – 156 Burrangong Street, Grenfell
  - iii. Former Commonwealth Bank building - 59 Main Street, Grenfell
  - iv. The Grenfell Museum – 73 Camp Street, Grenfell

2. Delegate the General Manager to review and approve the lighting designs for each Council owned building and enter into a Lighting Installation Agreement with the Grow Grenfell Group Inc., incorporating the requirements of Transport for NSW for the lighting of the Grenfell Museum.

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## RESOLUTION 210/23

Moved: Cr McKellar

Seconded: Cr Cook

That Council:

1. Provide in principle approval to the Grow Grenfell Group Inc. to install exhibition-style lighting on the following Council owned buildings, subject to no cost being incurred by Council or ongoing maintenance resourcing and a detailed lighting design for each building being prepared and submitted to Council for approval:
  - i. The Community Hub – 88 Main Street, Grenfell
  - ii. The Grenfell Medical Centre – 156 Burrangong Street, Grenfell
  - iii. Former Commonwealth Bank building - 59 Main Street, Grenfell
  - iv. The Grenfell Museum – 73 Camp Street, Grenfell
2. Delegate the General Manager to review and approve the lighting designs for each Council owned building and enter into a Lighting Installation Agreement with the Grow Grenfell Group Inc., incorporating the requirements of Transport for NSW for the lighting of the Grenfell Museum

**THE MOTION WAS CARRIED**

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## PURPOSE

The purpose of this report is to respond to a request from the Grow Grenfell Group Inc. (GGG) to install exhibition-style lighting on four (4) Council owned buildings.

## BACKGROUND

The GGG is a community-based not-for-profit association that was formed in 2022 with the express purpose of identifying and implementing sustainable local projects for the township of Grenfell.

The GGG has over 60 members with an executive committee that has business experience and motivation to initiate projects that aim to drive more visitor stays in Grenfell, increase employment, create more jobs for young people and opportunities for those living within the Grenfell community.

The GGG has received funding totalling \$114,753 under the Stronger Country Communities Fund - Round 5, for the Grenfell Lights Project. This initiative involves buildings within the CBD area of Grenfell gradually being lit-up with exhibition-style lighting. Over the past 12

months a number of shop windows and building artwork have been illuminated. The next stage of the project will be the installation of state-of-the-art lighting at the Grenfell Silos and on selected building facades in the CBD.

## ISSUES AND COMMENTS

Council has received a written request from the GGG to install exhibition-style lighting on the following Council owned buildings:

1. The Community Hub – 88 Main Street, Grenfell
2. The Grenfell Medical Centre – 156 Burrangong Street, Grenfell
3. Former Commonwealth Bank building - 59 Main Street, Grenfell
4. The Grenfell Museum – 73 Camp Street, Grenfell

A copy of the request from the GGG is included in **Attachment 1**. The GGG has provided support letters from tenants of the Councils buildings, which is included in **Attachments 2, 3 and 4**. The Council owned buildings form part of a wider project, which will see lighting on a number of other privately owned buildings in the CBD area.

The GGG is proposing to cover all costs associated with the installation of the lighting on each building. The lights installed will be owned by the GGG, who will also be responsible for the on-going maintenance.

The GGG is seeking the approval from Council to light the four (4) Council owned buildings mentioned above, on the condition that a detailed lighting design for each building is prepared and submitted to Council for approval. The lighting proposed will be a low impact design to showcase the façades of the buildings and will only operate for a limited number of hours during the night.

The GGG is proposing to obtain a detailed lighting design for each of the buildings from a qualified Lighting Designer. However, prior to incurring any costs associated with obtaining the lighting designs, the GGG is seeking Council's approval for the lighting of Council's buildings.

The GGG has provided Council with a draft Lighting Installation Agreement which is included in **Attachment 5**.

It is considered that the lighting project proposed by the GGG will be a positive initiative for the Shire and will provide an additional attraction for both residents and tourist. This being the case, it will be important for Council to ensure that the lighting design for each Council owned building is appropriate and completed in consultation with the tenants of the buildings.

## POLICY/LEGAL IMPLICATIONS

The draft Lighting Installation Agreement outlines the legal obligations of the GGG with regards to the lighting installations. It is recommended that in principle approval for the installation of lights on Council owned building be granted, subject to an appropriate Lighting Installation Agreement being entered into with the GGG. It is recommended that the General Manager be delegated authority to review and approve any Agreement.

## FINANCIAL/RESOURCE IMPLICATIONS

The GGG is proposing to cover all the costs associated with the installation and ongoing maintenance of the lights on each building. It is recommended that the in principle approval

be granted for the lighting of the Council owned buildings, subject to no cost being incurred by Council.

### **INTERNAL/EXTERNAL CONSULTATION**

As the Grenfell Museum building is located adjacent to a classified road, Council has consulted with Transport for NSW (TfNSW) on the project. The following comments were received from TfNSW:

- Council would not need to seek approval from TfNSW for the project, as long as the lighting structure is within the property boundary;
- None of the colours displayed on the Museum walls are to resemble any regulatory signage colours;
- If at any stage there are any reported incidents on Camp St (Mid Western Highway) state road that motorists are distracted from the display on the Museum, Transport for NSW can ask for the display to be removed.

It is recommended that if Council approves the light installations on Council owned buildings, the above requirements from TfNSW be included in the Lighting Installation Agreement.

### **CONCLUSION**

The GGG has received funding under the Stronger Country Communities Fund - Round 5, for the Grenfell Lights Project. Council has received a written request from the GGG to install exhibition-style lighting on four (4) Council owned buildings.

The GGG is proposing to cover all cost associated with the lighting installation and on-going maintenance. A detailed lighting design for each building will be submitted to Council for approval, prior to the installation of any lights. A Lighting Installation Agreement will also be entered into.

It is recommended that Council provide in principle approval to the GGG to install the exhibition-style lighting on the four (4) Council owned buildings, and delegate to the General Manager the authority to review and approve the lighting designs for each building and enter into a Lighting Installation Agreement.

**16 DELEGATE(S) REPORTS****16.1 DELEGATE REPORT | NSW PUBLIC LIBRARIES ASSOCIATION ZONE MEETING - 15 SEPTEMBER 2023****File Number:** P2.3.5**Author:** Cr**Attachments:** Nil**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** This report contains some of the points of note from the Central West Zone of the NSW Public Libraries Association meeting held 15th September 2023 at Molong. WSC attendees were Cr Phillip Diprose and Stephen Terrill.**Budget:****RECOMMENDATION**

That the report be noted.

**RESOLUTION 211/23**

Moved: Cr Frame

Seconded: Cr Best

**THE MOTION WAS CARRIED**

The Central West Zone of the NSW Public Libraries Association meeting was held in the Council Chambers of Cabonne Shire Council at Molong on Friday 15<sup>th</sup> September 2023. Listed below are a few matters discussed that may be of interest to Councillors and our community.

**“Book Challenges” to Libraries**

A growing and concerning trend throughout the sector is individuals and groups “challenging” library staff on the content of books and publications they deem inappropriate for a wide array of reasons. Several of the librarians attending the meeting recently participated in an online meeting that included representatives from the Australian Library and Information Association (“ALIA”). A couple of handouts to assist library staff and councils have been developed and were made available to those in attendance at the meeting. I’ve separately provided a scanned copy to our General Manager.

**Library Reviews**

Phillipa Scarf from the NSW State Library recently conducted a Library Assessment for Parkes Library. This is a free service and was of considerable value to the library staff.

Roberta Ryan, Director Local Government Futures, University of Newcastle was recently engaged by Macquarie Regional Libraries to conduct a Library Services Review of each of the libraries within that region. One of the outputs was a Library Improvement Plan. The 3 councils involved selected this option being desirous of an independent analysis that links directly to the IP&R framework. The exercise was considered well worth it.

### **Introduction to Stephen Terrill**

The gathering proved to be a good opportunity for our local librarian to meet a good number of his peers throughout the region.

### **Tour of Cabonne Community Centre**

Matthew Christensen, Deputy GM Infrastructure provided a tour of the above facility which is nearing completion and located directly opposite the current Cabonne Shire Council Chambers and administration building. Handover to Cabonne Shire Council is expected at the end of October 2023. The main components include an auditorium that will seat just over 200, flexible art space, meeting rooms, library and commercial kitchen.



### **Networking Dinner 14 September 2023**

My wife, Jan, and I attended the networking dinner held at the Molong RSL on the evening before the meeting. Cr Libby Oldham informally hosted the function. Libby has been heavily involved with Arts OutWest for many years and is a member of the design committee for the new Community Centre.

### **Honour Boards**

Completely unrelated to the NSWPLA meeting ... but I noticed that in the Cabonne Shire Council Chamber there are a total of 5 'Honour Boards' in place. Each is for the current and prior Councils; which are/were: Amaroo Shire Council, Boree Shire Council, Cabonne Shire Council, part of Canobolas Shire Council and Molong Shire Council. Each Board list by year the various Mayors/Shire Presidents, Deputy Mayors/Deputy Shire Presidents and Shire Clerks/General Managers.

### **Next Meeting**

The next zone meeting will be held 29 September 2023 at Cowra, by which time it is anticipated that the renovations to the existing library will be complete.



Cr Phillip Diprose

**17 MINUTES OF COMMITTEE MEETINGS****17.1 COUNCIL COMMITTEE REPORT | REQUIRING ACTION - MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING HELD 3 AUGUST 2023**

**File Number:** C2.6.26

**Author:** Executive Assistant to the General Manager

**Authoriser:** General Manager

**Attachments:** 1. Minutes - Weddin Shire Council Tourism Committee Meeting | 3 August 2023

**RECOMMENDATION**

Except where otherwise dealt with, the Minutes of the Weddin Shire Council Tourism Committee Meeting held 3 August 2023 be noted and adopted as presented.

**RESOLUTION 212/23**

Moved: Cr McKellar

Seconded: Cr Howell

Except where otherwise dealt with, the Minutes of the Weddin Shire Council Tourism Committee Meeting held 3 August 2023 be noted and adopted as presented.

**THE MOTION WAS CARRIED**

**BACKGROUND**

The Weddin Shire Council Tourism Committee Meeting was held on 3 August 2023. The confirmed Minutes from this meeting are attached for Council to note and adopt as presented.

**17.2 COUNCIL COMMITTEE REPORT | REQUIRING ACTION - MINUTES OF THE WEDDIN SHIRE WEEDS COMMITTEE MEETING HELD 12 JULY 2023**

**File Number:** C2.6.13

**Author:** Executive Assistant to the General Manager

**Authoriser:** General Manager

**Attachments:** 1. **MINUTES | WEDDIN SHIRE WEEDS COMMITTEE - 12 JULY 2023**

**RECOMMENDATION**

Except where otherwise dealt with, the Minutes of the Weddin Shire Weeds Committee Meeting held 12 July 2023 be noted and adopted as presented.

**RESOLUTION 213/23**

Moved: Cr Frame

Seconded: Cr McKellar

Except where otherwise dealt with, the Minutes of the Weddin Shire Weeds Committee Meeting held 12 July 2023 be noted and adopted as presented.

**THE MOTION WAS CARRIED**

**INFORMATION**

The Weddin Shire Weeds Committee Meeting was held on 12 July 2023, the Minutes from this meeting are attached for Council to note and adopt.

**17.3 COUNCIL COMMITTEE REPORT | REQUIRING ACTION - MINUTES OF THE WEDDIN LOCAL TRAFFIC COMMITTEE MEETING HELD 8 AUGUST 2023**

**File Number:** C2.6.3  
**Author:** Executive Assistant to the General Manager  
**Authoriser:** General Manager  
**Attachments:** 1. **MINUTES | WEDDIN LOCAL TRAFFIC COMMITTEE HELD 8 AUGUST 2023**

**RECOMMENDATION**

Except where otherwise dealt with, the Minutes of the Weddin Local Traffic Committee held 8 August 2023 be noted and adopted as presented.

**RESOLUTION 214/23**

Moved: Cr Parlett  
Seconded: Cr Cook

Except where otherwise dealt with, the Minutes of the Weddin Local Traffic Committee held 8 August 2023 be noted and adopted as presented.

**THE MOTION WAS CARRIED UNANIMOUSLY**

**INFORMATION**

The Weddin Local Traffic Committee was held on 8 August 2023, the Minutes from this meeting are attached for Council to note and adopt.

**17.4 COUNCIL COMMITTEE REPORT | REQUIRING ACTION - MINUTES OF THE HENRY LASWON FESTIVAL ANNUAL GENERAL MEETING HELD 9 AUGUST 2023**

**File Number:** C2.6.32  
**Author:** Executive Assistant to the General Manager  
**Authoriser:** General Manager  
**Attachments:** 1. **ATT 1 | MINUTES - HENRY LAWSON FESTIVAL OF THE ARTS ANNUAL GENERAL MEETING | 9 AUGUST 2023**  
2. **ATT 2 | PRESIDENT'S REPORT**

**RECOMMENDATION**

Except where otherwise dealt with, the Minutes of the Henry Lawson Festival Annual General Meeting held 9 August 2023 be noted and adopted as presented.

**RESOLUTION 215/23**

Moved: Cr Diprose

Seconded: Cr McKellar

Except where otherwise dealt with, the Minutes of the Henry Lawson Festival Annual General Meeting held 9 August 2023 be noted and adopted as presented.

**THE MOTION WAS CARRIED**

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**INFORMATION**

The Henry Lawson Festival of the Arts Annual General Meeting was held on 9 August 2023. The Minutes from this meeting are at Attachment 1 for Council to note and adopt as presented.

For information, the President's Report is also attached (Attachment 2).

**18 CLOSED COUNCIL****RECOMMENDATION**

That Council move into Closed Council.

Moved into Closed Council at 6:45pm

Moved: Cr Kenah

Seconded: Cr Frame

**THE MOTION WAS CARRIED****RECOMMENDATION**

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

**18.1 Provision of Stabilising Services - Regional and Council Roads**

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**RESOLUTION 216/23**

Moved: Cr McKellar

Seconded: Cr Best

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The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

### **18.1 Provision of Stabilising Services - Regional and Council Roads**

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**THE MOTION WAS CARRIED**

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### **RECOMMENDATION**

The meeting return to Open Council.

### **RESOLUTION 217/23**

Moved: Cr Frame

Seconded: Cr Kenah

The meeting return to Open Council.

**THE MOTION WAS CARRIED**

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## **19 RETURN TO OPEN COUNCIL**

Returned to open council at 6:57pm.

## **20 REPORT ON CLOSED COUNCIL**

### **RESOLUTION 216/23**

Moved: Cr McKellar

Seconded: Cr Best

That:

1. Council receive and note the information in this report regarding the provision of Stabilising Services – Regional and Council Roads.
2. Delegate the General Manager to accept the initial tender submissions and the final and fixed tender rates from the Following Nine ( 9 ) Tenderers:
  - a) Stabilised Pavements of Australia Pty Ltd
  - b) Downer EDI Works
  - c) Accurate Asphalt and Road Repairs Pty Ltd
  - d) Countrywide Asphalt Pty Ltd
  - e) Fulton Hogan Pty Ltd

- f) Grab Hire ( Chambers Civil Construction ) Pty Ltd
- g) The Stabilising Pty Ltd
- h) Australian Indigenous Business Services Pty Ltd
- i) Durack Civil Pty Ltd

3. Delegate the General Manager to enter into a Contract with the Contractors listed listed at 2a) to 2i) above, to form a Panel Contract for the provision of Stabilising Services – Regional and Council Roads for the period to 31 October 2024

**THE MOTION WAS CARRIED**

**21 CLOSURE**

The Meeting closed at 6:58pm.

Moved: Cr Parlett

Seconded: Cr Kenah

**THE MOTION WAS CARRIED**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 October 2023.**

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**CHAIRPERSON**