



**Date: Thursday 16 February 2023**

**Time: 5:00PM**

**Location: Council Chambers  
Cnr Camp & Weddin Streets  
GRENFELL NSW 2810**

# **AGENDA**

## **Late Reports Ordinary Council Meeting 16 February 2023**

**Noreen Vu  
General Manager**

## Order Of Business

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**15 MINUTES OF COMMITTEE MEETINGS****15.1 MINUTES OF THE WEDDIN LOCAL TRAFFIC COMMITTEE MEETING HELD 2 FEBRUARY 2023****File Number:****Author:** Executive Assistant to the General Manager**Authoriser:** General Manager**Attachments:** 1. Minutes of the Weddin Local Traffic Committee Meeting held 2 February 2023**RECOMMENDATION**

Except where otherwise dealt with, the Minutes of the Weddin Local Traffic Committee Meeting held 2 February 2023 be adopted as presented.

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**INFORMATION**

The Weddin Local Traffic Committee Meeting was held 2 February 2023, with the Minutes from this meeting attached.



# **MINUTES**

## **Weddin Local Traffic Committee Meeting Thursday, 2 February 2023**

**Date:** Thursday, 2 February 2023

**Time:** 2:00pm

**Location:** Council Chambers  
Cnr Camp & Weddin Streets  
GRENFELL NSW 2810



**Order Of Business**

<b>1</b>	<b>Opening.....</b>	<b>3</b>
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<b>3</b>	<b>Attendance.....</b>	<b>3</b>
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7.2	MID WESTERN HWY KERB ADVISORY SIGNAGE .....	9
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**MINUTES OF WEDDIN SHIRE COUNCIL  
WEDDIN LOCAL TRAFFIC COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS, CNR CAMP & WEDDIN STREETS, GRENFELL  
NSW 2810  
ON THURSDAY, 2 FEBRUARY 2023 AT 2:00PM**

**1 OPENING**

Those in attendance are asked to comply with all relevant WSC codes, policies and procedures at all times.

**2 ACKNOWLEDGEMENT OF COUNTRY**

Weddin Shire Council would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

Weddin Shire Council would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

**3 ATTENDANCE**

**PRESENT:**

Andrew Tajsci, NSW Police; Jason Nicholson, TfNSW; Mayor Craig Bembrick, Weddin Shire Council; Linda Woods, A/g Director Infrastructure Services

**IN ATTENDANCE:**

Patrick Smith, NSW Police.

**4 RISK AWARENESS STATEMENT**

**5 CONFIRMATION OF MINUTES**

**RECOMMENDATION**

That Minutes of the Weddin Local Traffic Committee Meeting held 12 October 2022 be taken as read and **CONFIRMED**.

**RESOLUTION 001/23**

Moved: Andrew Tajsci

Seconded: Jason Nicholson

Minutes of 12 October 2022 taken as read and confirmed.

**CARRIED**

**6 GENERAL BUSINESS****6.1 CARGO TO GRENFELL 2023 EVENT**

**File Number:** C2.6.3  
**Author:** Overseer  
**Authoriser:** Acting Director Infrastructure Services  
**Attachments:**  

1. Event Application Form EA-1
2. Special Event Transport Management Plan Template.
3. C2G 2023 Risk Assessment
4. C2G 2023 Walk Summary Page
5. C2G Day 1
6. C2G Day 2
7. C2G Day 3
8. C2G 2023 Contingency Plan.
9. cargo grenfell walk TGS
10. Cargo to Grenfell Walk 2023 (50km, 60km 80km & 100km) TGS
11. C2G 2023 TMP Version 1 (002)

**CSP Objective:** Culturally rich, vibrant and inclusive community  
**Precis:** Transport Management Plan for the Cargo to Grenfell 2023 event  
**Budget:** \$500 Council In Kind Contribution

**RECOMMENDATION**

That:

The Committee endorse the Cargo 2 Grenfell 2023 event and the supplied Traffic Management Plan, subject to the provision of a Public Liability Insurance Certificate of Currency.

**COMMITTEE RESOLUTION 002/23**

Moved: Jason Nicholson  
Seconded: Andrew Tajsic

That:

The Committee endorse the Cargo 2 Grenfell 2023 event and the supplied Traffic Management Plan, subject to the provision of a Public Liability Insurance Certificate of Currency.

**CARRIED**

**PURPOSE**

The C2G Walk is a 96km fundraiser walk which takes place in Central West, NSW over three days. The 2023 C2G is Scheduled to take place from (9th – 11th March 2023)

**BACKGROUND**

Our purpose is to coordinate an event to raise awareness and funds to help improve the lives of people affected by mental health issues in regional communities.

**ISSUES AND COMMENT**

The walk is from Cargo to Canowindra to Gooloogong then concluding at Grenfell.

The C2G event is an all inclusive fundraiser that runs annually and aims to bring the community together to engage in a physical and mental challenge that enlightens and builds connections and friendships. Participants of the walk are from the towns which the event is held and also external participants, bringing people together from different communities.

The C2G walk provides an opportunity for community members to be involved in building awareness and funds for mental health in Central West NSW, which most community members can relate to on an individual basis and are aligned with the goals of providing resources for the region.

The Committee is to review the supplied Traffic Management Plan and related documentation for the portion of the event that takes place in the Weddin Shire on the final day, Saturday 11 March 2023.

**POLICY/LEGAL IMPLICATIONS**

Road Transport Legislation.

Roads Act

**FINANCIAL/RESOURCE IMPLICATIONS**

\$500.00 Council In Kind Contribution

**INTERNAL/EXTERNAL CONSULTATION**

The general public will be notified of the event in the Local News Paper, on the Council Website and on the Council Facebook page.

**CONCLUSION**

The Committee endorse the Cargo 2 Grenfell 2023 event and the supplied Traffic Management Plan, subject to the provision of a Public Liability Insurance Certificate of Currency.

## 6.2 GRENFELL 2023 ANZAC DAY PROCESSION AND MAIN SERVICE EVENT

<b>File Number:</b>	<b>C2.6.3</b>
<b>Author:</b>	<b>Acting Director Infrastructure Services</b>
<b>Authoriser:</b>	<b>Acting Director Infrastructure Services</b>
<b>Attachments:</b>	<ol style="list-style-type: none"> <li>1. Contingency Plan Main Service 2023 Grenfell RSL</li> <li>2. Special Event Transport Management Plan 2023 - Main Service</li> <li>3. Generic Risk Assessment- Main Service - 2023</li> <li>4. March Pass and Service Road Closures 2023</li> <li>5. March Pass George St</li> <li>6. Pg 1 EA1 Form ANZAC Day Service 2023</li> <li>7. Pg 2 EA1 Form ANZAC Day Service 2023</li> <li>8. Pg 3 EA1 Form ANZAC Day Service 2023</li> <li>9. Pg 4 EA1 Form ANZAC Day Service 2023</li> <li>10. Grenfell RSL Sub Branch COC 22-23</li> </ol>
<b>CSP Objective:</b>	<b>Culturally rich, vibrant and inclusive community</b>
<b>Precis:</b>	<b>Transport Management Plan for the Grenfell 2023 ANZAC Day procession and main service event</b>
<b>Budget:</b>	<b>\$1,000.00 to be sourced from the Community Events Budget</b>

### RECOMMENDATION

That

The Committee endorse the Special Event Transport Management Plan including Traffic Guidance Scheme, Risk Assessments, Public Liability Insurance (interested parties lists), Site Map and Contingency Plan for the Grenfell 2023 ANZAC Day Procession and Main Service provided permission to conduct the event is obtained by NSW Police.

### COMMITTEE RESOLUTION 003/23

Moved: Mayor Craig Bembrick

Seconded: Andrew Tajsic

That

The Committee endorse the Special Event Transport Management Plan including Traffic Guidance Scheme (A/g Director Infrastructure Services to provide updated TGS), Risk Assessments, Public Liability Insurance (interested parties lists), Site Map and Contingency Plan for the Grenfell 2023 ANZAC Day Procession and Main Service provided permission to conduct the event is obtained by NSW Police.

**CARRIED**

### PURPOSE

The Grenfell RSL Sub-Branch organise Grenfell's annual ANZAC Day events, including the Dawn Commemorative Service traditionally held at Memorial Park from 5:15am.

The Committee is to review the supplied Traffic Management Plan and related documentation for the 2023 event.

**BACKGROUND**

The ANZAC Day Commemorative Service is held yearly at Memorial Park. It is a public event that sees attendees come to pay honour to men and women who have served.

**ISSUES AND COMMENTS**

The attached Transport Management Plan is awaiting NSW Police permission.

**POLICY/LEGAL IMPLICATIONS**

Road Transport Legislation

**FINANCIAL/RESOURCE IMPLICATIONS**

Weddin Shire Council will support this event by contributing Traffic Control Services from the Community Events Budget.

**INTERNAL/EXTERNAL CONSULTATION**

The general public will be notified of the road closure in the Local News Paper, on the Council Website and on the Council Facebook. A TfNSW ROL will be obtained for traffic control impacting the Mid-Western Highway.

**CONCLUSION**

The ANZAC Day Commemorative Service strongly supports Council's strategic objective for culturally rich, vibrant and inclusive community, therefore Council wish to endorse the Remembrance Day Special Event as per the above mentioned recommendation and documentation provided.

**7 BUSINESS WITHOUT NOTICE****7.1 INSTALLATION OF 3 SCHOOL ZONE SIGNS AROUND ST JOSEPH'S PRIMARY SCHOOL****File Number:** C2.6.3**Author:** Acting Director Infrastructure Services**Authoriser:** Acting Director Infrastructure Services**Attachments:** Nil**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** School zone signage**Budget:**

Installation of three (3) school zone signs around St Joseph's Primary School have been completed.

**7.2 MID WESTERN HWY KERB ADVISORY SIGNAGE****File Number:** C2.6.3**Author:** Acting Director Infrastructure Services**Authoriser:** Acting Director Infrastructure Services**Attachments:** Nil**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** Kerb Advisory Signage**Budget:**

TfNSW has advised that following a safety audit on the Mid Western HWY after a recent fatality they will be extending the existing guardrail and installing kerb advisory signage.



**7.3 SIMPSON DRIVE GRENFELL SPEED ZONE REDUCTION**

**File Number:** C2.6.3  
**Author:** Acting Director Infrastructure Services  
**Authoriser:** Acting Director Infrastructure Services  
**Attachments:** Nil  
**CSP Objective:** Shire assets and services delivered effectively and efficiently  
**Precis:** Simpson Drive Speed zone reduction  
**Budget:**

TfNSW have advised following correspondence requesting that Simpson Drive's current speed limit of 80km/hr be reviewed as this speed limit is too fast for the road geometry.

TfNSW have advised they have reviewed this request and have approved Simpson Drive to have a Speed Zone reduction from 80km/hr to 60km/h.

New signage has been ordered by TfNSW and will be delivered to Weddin Shire's depot to be installed.

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Weddin Local Traffic Committee Meeting Minutes

2 February 2023

**8 NEXT MEETING**

- Extraordinary Weddin Local Traffic Committee Meeting Wednesday 1 March 2023, 2:00PM | Council Chambers, cnr Camp & Weddin Streets, GRENFELL NSW 2810

**9 CLOSURE**

**The Meeting closed at 2:50PM**

**The minutes of this meeting were confirmed at the Weddin Local Traffic Committee held on .**

.....  
**CHAIRPERSON**

**15.2 MINUTES OF THE QUANDIALLA SWIMMING POOL COMMITTEE MEETING HELD 25 NOVEMBER 2022.****File Number:****Author: Executive Assistant to the General Manager****Authoriser: General Manager**

**Attachments:**

- 1. Draft Minutes of the Quandialla Swimming Pool Committee Meeting | 25 November 2022**
- 2. Agenda - Quandialla Swimming Pool Committee Meeting | 25 November 2022**

**RECOMMENDATION**

Except where otherwise dealt with, the Minutes of the Quandialla Swimming Pool Committee Meeting held 25 November 2022 be adopted as presented.

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**INFORMATION**

The Quandialla Swimming Pool Committee Meeting was held on 25 November 2022, the Draft Minutes from this meeting are attached.



# **MINUTES**

## **Quandialla Pool 355 Committee**

**Date: Friday 25<sup>th</sup> November 2022**

**Time: 10:00 am**

**Location: Quandialla Swimming Pool**

## Order Of Business

<b>1</b>	<b>Opening .....</b>	<b>3</b>
<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>3</b>
<b>3</b>	<b>Attendance and Applications for Leave .....</b>	<b>3</b>
<b>4</b>	<b>Confirmation of Minutes .....</b>	<b>4</b>
<b>5</b>	<b>Disclosures of Interest .....</b>	<b>4</b>
<b>6</b>	<b>Public Forum.....</b>	<b>5</b>
<b>7</b>	<b>CHAIRPERSON Reports/Minutes .....</b>	<b>5</b>
<b>8</b>	<b>Motions/Questions with Notice .....</b>	<b>5</b>
	Text Arial 12	
<b>9</b>	<b>Correspondence .....</b>	<b>6</b>
	Text Arial 12	
<b>10</b>	<b>Reports .....</b>	<b>6</b>
	<b>Text Arial 12 .....</b>	<b>Error! Bookmark not defined.</b>
	10.3 RESOLUTION REGISTER .....	6
<b>11</b>	<b>REPORTS .....</b>	<b>6</b>
	<b>Text Arial 12 .....</b>	<b>Error! Bookmark not defined.</b>
<b>12</b>	<b>Closure.....</b>	<b>6</b>

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**MINUTES OF QUANDIALLA SWIMMING POOL 355 MEETING  
ORDINARY MEETING  
HELD AT THE QUANDIALLA SWIMMING POOL, QUANDIALLA ON FRIDAY 25<sup>TH</sup>  
NOVEMBER 2022**

**1 OPENING**

Meeting opened 10:07

**2 ACKNOWLEDGEMENT OF COUNTRY**

Acknowledged by Clr Phil Diprose

**3 ATTENDANCE AND APPLICATIONS FOR LEAVE**

**ATTENDANCE**

**PRESENT:**

Lyndon McNab (Chair), Clr Phil Diprose, Clr Michelle Cook, Luke Sheehan, Margaret Spratt, Martina Dykoff, Bronwyn Morley (Minutes)

**APOLOGIES:**

Leanne Logan, Kim Broomby, Angela Sweeny

**LEAVE OF ABSENCE**

Francesca Taylor

Quandialla Swimming Pool 355 Meeting Minutes

~~25<sup>th</sup> November 2022~~**4 CONFIRMATION OF MINUTES****RESOLUTION 001/022**

Moved: Luke Sheehan

Seconded: Phil Diprose

That Minutes of the Quandialla Swimming Pool 355 Meeting held 26<sup>th</sup> October 2022 be taken as read and CONFIRMED.

**CARRIED****5 DISCLOSURES OF INTEREST**

Item number and title	Nil declared
Name	
Type of interest	
Interest description	

**6 PUBLIC FORUM****7 CHAIRPERSON REPORTS/MINUTES****RECOMMENDATION**

1. That the following report be noted.
2. No Chairpersons report was tendered

**RESOLUTION**

Moved:

Seconded:

1. That the following report be noted. No Chairpersons report was tendered.

**CARRIED**

**8 MOTIONS/QUESTIONS WITH NOTICE****8.1 Charter review:**

Proposed charter was circulated in the meeting by Luke Sheehan and accepted by the committee with minor adjustments. Luke Sheehan to send electronic copy after meeting for submission with minutes.

**RESOLUTION 002/022**

Moved: Martina Dykoff

Seconded: Bronwyn Morley

That the proposed changes to the Quandialla Swimming Pool charter be adopted.

**8.2 Risk Management plan:**

Work on site specific risk management plan is ongoing and almost complete.

**8.3 Local Roads and Community Infrastructure Funding**

Addressing immediate safety concerns with funds will be prioritised by council.

Committee agreed to request council seek input from the community for preferred uses of funds for prioritisation, including local advertising at the pool and through the idle chatter.

**RESOLUTION 003/022**

Moved: Bronwyn Morley

Seconded: Martina Dykoff

That the Weddin Shire council will seek local input for fund spending for consideration when prioritising grant funds. Luke Sheehan to talk with Leanne Logan for action.



Quandialla Swimming Pool 355 Meeting Minutes

25<sup>th</sup> November 2022**8.4 Pool opening**

Has been delayed due to impacts of local flooding and road closures. It will be noted that this will also have impact on early season use.

**9 CORRESPONDENCE**

New meeting minute format was sent to Bronwyn Morley by Luke Sheehan.

**10 REPORTS**

Nil tendered

**10.3 RESOLUTION REGISTER**

**File Number:**

**Author:**

**Authoriser:**

**Attachments:** 1.

**Objective:**

**Precis:**

**Budget:** \$ -

N/A

**11 REPORTS**

Nil tendered

**122 CLOSURE**

**The Meeting closed at 11:11 am.**

**The minutes of this meeting were confirmed at the XXXXXX Meeting held on  
Day Month Year.**

.....  
**CHAIRPERSON**

*Quandialla Swimming pool vision: To have a village facility, for now and into the future to welcome community, joy, activity and growth*

AGENDA for QUANDIALLA POOL COMMITTEE MEETING TO BE HELD ON FRIDAY 25<sup>th</sup> November at 10AM

**PRESENT:**

**APOLOGIES:**

**CONFLICTS OF INTEREST:**

**CORRESPONDENCE:** New meeting minute template

Meeting opened :

**MINUTES:**

**MATTERS ARISING FROM PREVIOUS MINUTES:**

1.1: Bank Account/Fundraising committee

- Director for Environmental services advised that any funds associated with a 355 committee are considered council revenue. The current fundraising account needs to be administered by a separate committee altogether.
- Director for Environmental services will draft changes to the Charter reflecting same for consideration at next meeting.
- Proposal by Bronwyn Morley for consideration that the separate committee meet at the closure of each 355 committee meeting.
- Weddin Shire Council are committed to maintaining fundraising money separate from council revenue
- Query regarding collaborating with swimming club for spending, insurer recommendations for equipment upgrades
- Discussed need for public facing messaging regarding spending of fundraising committee funds.

1.1 Decision/Action

*Quandialla Swimming pool vision: To have a village facility, for now and into the future to welcome community, joy, activity and growth*

#### 1.2Drummuster Update

- Drummuster removed ~4000 drums. Some drums not suitable. Income to fundraising committee. Fundraising arm to support operations – Lyndon McNab is accredited
- Cage still under construction, Director Environmental Services to chase up completion
- Lyndon McNab to work with Weddin Shire Council to arrange suitable time and location for washing out of remaining drums

#### 1.2Decision/Action

#### 1.3 Grant update and pool master plan

- Local Roads Council Infrastructure Round 3 funding application submitted – Granted inclusive of Quandialla Swimming Pool see new business
- Long term planning for villages wasn't completed for 2022 Next round of village planning June 2023 – Council engaging a consultant seeking input from village communities at that time.
- Building better regions fun has been disbanded
- Stronger country communities grant applications for other projects for latest round.

#### 1.3 Decision/Action

*Quandialla Swimming pool vision: To have a village facility, for now and into the future to welcome community, joy, activity and growth*

#### 1.4 Adopted Charter

- Charter with suggested amendments will be tabled at next meeting by Director for Environmental services at next meeting for consideration by the group.

#### 1.4 Decision/Action

- 

#### 1.5 Risk Management plan

- Risk management plan almost complete, needs sign off by Royal LifeSaving: Incorporates industry best practice, risk management, signage, security, induction, emergency action plan
- Document to be tabled by next meeting post feedback by Royal LifeSaving and insurer

#### 1.5 Decision/Action

#### 1.6 Local Roads and Community Infrastructure Round 3 Funding Application

- Council nominated Quandialla Swimming Pool upgrade works.
- Wrote the application in a manner to allow for local decision making
- Committee and community involvement for submissions, Weddin Shire Council will seek same
- ? Create a master plan that includes priorities and options for allocating of funds

#### 1.6 Decision/Action

*Quandialla Swimming pool vision: To have a village facility, for now and into the future to welcome community, joy, activity and growth*

1.7 Committee requested a balance for the fundraising account

- Lyndon McNab will contact Francesca Taylor for account balance.

1.7 Decision/Action

1.8 Transition to infocouncil minute format

- Director of Environmental services to send Bronwyn Morley infocouncil meeting format for transition at next meeting.

1.8 Decision/Action

1.9 Quandialla Swimming club AGM 26<sup>th</sup> October

- Lyndon McNab to give verbal report of meeting updated pertinent to the Quandialla Swimming Club.

1.9 Decision/Action

*Quandialla Swimming pool vision: To have a village facility, for now and into the future to welcome community, joy, activity and growth*

**GENERAL BUSINESS WITH NOTICE:**

**Nil tendered**

2.1 Decision/Action

**BUSINESS WITHOUT NOTICE:**

3.1 Decision/Action

**NEXT MEETING:**

**15.3 MINUTES OF THE FLOODPLAIN ADVISORY COMMITTEE MEETING HELD 2 FEBRUARY 2023.****File Number:****Author:** Executive Assistant to the General Manager**Authoriser:** General Manager**Attachments:** 1. Minutes of the Floodplain Advisory Committee | 2 February 2023**RECOMMENDATION**

Council notes the Minutes of the Floodplain Advisory Committee Meeting held 2 February 2023 be adopted as presented.

**INFORMATION**

The Floodplain Advisory Committee Meeting was held on 2 February 2023, the Minutes of this meeting are attached. Unfortunately a quorum was unable to be formed and the Floodplain Advisory Committee Meeting has been rescheduled to Thursday 2 March 2023.



# **MINUTES**

## **Floodplain Advisory Committee Meeting Thursday 2 February 2023**

**Date: Thursday 2 February 2023**

**Time: 10:30AM**

**Location: Council Chambers  
Cnr Camp & Weddin Streets  
GRENFELL NSW 2810**



## Floodplain Advisory Committee Meeting Minutes

2 February 2023

**Order Of Business**

<b>1</b>	<b>Opening.....</b>	<b>3</b>
<b>2</b>	<b>Acknowledgement of Country.....</b>	<b>3</b>
<b>3</b>	<b>Attendance.....</b>	<b>3</b>
<b>4</b>	<b>Risk Awareness Statement.....</b>	<b>3</b>
<b>5</b>	<b>Confirmation of Minutes .....</b>	<b>3</b>
<b>6</b>	<b>Matters Arising .....</b>	<b>3</b>
6.1	BIMBI VILLIAGE FLOOD STUDY AND FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN .....	3
<b>7</b>	<b>General Business .....</b>	<b>4</b>
7.1	Draft Terms of Reference for the Flood Management Advisory Committee .....	4
<b>8</b>	<b>Next Meeting .....</b>	<b>4</b>
<b>9</b>	<b>Closure .....</b>	<b>4</b>

**MINUTES OF WEDDIN SHIRE COUNCIL  
FLOODPLAIN ADVISORY COMMITTEE MEETING HELD AT THE COUNCIL  
CHAMBERS, CNR CAMP & WEDDIN STREETS, GRENELL NSW 2810  
ON THURSDAY 2 FEBRUARY 2023 AT 10:30AM**

**1 OPENING**

Those in attendance are asked to comply with all relevant WSC codes, policies and procedures at all times.

**2 ACKNOWLEDGEMENT OF COUNTRY**

Weddin Shire Council would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

Weddin Shire Council would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

**3 ATTENDANCE**

**PRESENT:**

Linda Woods (ADIS/Chair), Luke Sheehan (DES), Clr W Frame, Graham Lamb (SES)

**APOLOGIES:**

Melanie Cooper (Weddin Landcare), Wayne Garnsey (Dept. of Planning), Stephen Pareira (LLS).

As no quorum was formed, the meeting was not held.

**4 RISK AWARENESS STATEMENT**

**5 CONFIRMATION OF MINUTES**

**6 MATTERS ARISING**

<b>6.1 BIMBI VILLIAGE FLOOD STUDY AND FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN</b>
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## Floodplain Advisory Committee Meeting Minutes

2 February 2023

**7 GENERAL BUSINESS****7.1 DRAFT TERMS OF REFERENCE FOR THE FLOOD MANAGEMENT ADVISORY COMMITTEE****8 NEXT MEETING**

Thursday 2 March 10:30AM

**9 CLOSURE**

The Meeting closed at 10:45AM. Attendees waited until 10:45AM before calling for a reschedule due to a quorum not being formed.

**The minutes of this meeting were confirmed at the Floodplain Advisory Committee Meeting held on .**

**Linda Woods  
CHAIRPERSON**

**15.4 MINUTES OF THE HERITAGE COMMITTEE MEETING HELD 1 FEBRUARY 2023****File Number:****Author:** Executive Assistant to the General Manager**Authoriser:** General Manager**Attachments:** 1. Minutes of the Heritage Committee Meeting | 1 February 2023**RECOMMENDATION**

Except where otherwise dealt with, the Minutes of the Heritage Committee Meeting held 1 February 2023 be adopted as presented.

**INFORMATION**

The Heritage Committee Meeting was held on 1 February 2023, the Minutes of this meeting are attached.



# **MINUTES**

## **Heritage Committee Meeting Wednesday, 1 February 2023**

**Date: Wednesday, 1 February 2023**

**Time: 4.30 PM**

**Location: Council Chambers  
Cnr Camp & Weddin Streets  
GRENFELL NSW 2810**

**Order Of Business**

<b>1</b>	<b>Opening .....</b>	<b>3</b>
<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>3</b>
<b>3</b>	<b>Attendance .....</b>	<b>3</b>
<b>4</b>	<b>Confirmation of Minutes .....</b>	<b>3</b>
<b>5</b>	<b>Matters Arising .....</b>	<b>5</b>
5.1	STRATEGIC PLAN DEVELOPMENT FOR DIRECTION OF HERITAGE .....	5
5.2	GENERAL MATTERS ARISING .....	7
<b>6</b>	<b>Correspondence .....</b>	<b>8</b>
6.1	General Correspondence .....	8
<b>7</b>	<b>Heritage Advisor's Report.....</b>	<b>9</b>
7.1	HERITAGE ADVISOR'S VERBAL REPORT .....	9
<b>8</b>	<b>Next Meeting .....</b>	<b>10</b>
<b>9</b>	<b>Closure.....</b>	<b>10</b>

**MINUTES OF WEDDIN SHIRE COUNCIL  
HERITAGE COMMITTEE MEETING  
HELD AT THE COUNCIL (COMMITTEE ROOM),  
CNR CAMP & WEDDIN STREETS, GRENFELL NSW 2810  
ON WEDNESDAY, 1 FEBRUARY 2023 AT 4.30 PM**

**1 OPENING**

Those in attendance are asked to comply with all relevant WSC codes, policies and procedures at all times.

**2 ACKNOWLEDGEMENT OF COUNTRY**

Weddin Shire Council would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

Weddin Shire Council would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

**3 ATTENDANCE****PRESENT:**

Mr L Sheehan (DES)(Chair), Cr P Diprose, Mr W Matchett, Mr J Hetherington,  
Mrs S Hughes, Mrs S Jackson-Stepowski (Heritage Advisor) and Mrs I Holmes (Observer)

**APOLOGIES:**

Cr G Howell and Cr J Kenah

**RESOLVED**

Moved: Cr Diprose

Seconded: Mr Matchett

1. That the apologies be accepted and that it is acknowledged that the meeting was notified late.
2. That committee recommends to Council that the vacant position is advertised.

**CARRIED**

**4 CONFIRMATION OF MINUTES****RECOMMENDATION**

That Minutes of the Heritage Committee Meeting held 7 December 2022 be taken as read and CONFIRMED.

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Heritage Committee Meeting Minutes

1 February 2023

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**RESOLVED**

Moved: Cr Diprose

Seconded: Mr Matchett

That Minutes of the Heritage Committee Meeting held 7 December 2022 be taken as read and CONFIRMED.



**5 MATTERS ARISING****5.1 STRATEGIC PLAN DEVELOPMENT FOR DIRECTION OF HERITAGE****File Number:** C2.6.22**Author:** Executive Assistant to the Director Environmental Services**Authoriser:** Director Environmental Services**Attachments:** Nil**CSP Objective:** Culturally rich, vibrant and inclusive community**Precis:** Strategic Plan for Heritage**Budget:** Nil**1. Heritage Promotion**

Mr Sheehan advised that a meeting has not yet been held however maybe an event could be held during the Heritage week or as part of the Henry Lawson Festival week.

**2. Heritage Booklet**

Mrs Stepowski showed the committee members previous draft sheets she had completed on House Styles.

**3. Building Plaques**

Mr Sheehan advised that we are currently looking into costings for the plaques however we will require funding to proceed with the project.

**4. Signage – Cobb & Co**

Mr Sheehan advised that we are still waiting for funding opportunities.

**5. Digitising Information**

Mr Sheehan advised that he will contact the company for a quote. A quote for a camera has not yet been provided.

**6. 2022/23 Heritage Grants**

Mr Sheehan advised applicants were advised with 2 applicants to provide additional information.

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## 7. Town Band Rotunda – Stone Plaque

Mr Sheehan advised that funding for the inclusion playground includes an amount to be allocated towards the rotunda, however this needs to be confirmed.

## 8. Grenfell Maternity Hospital

Mr Sheehan is currently drafting a letter for the Building Assessor from Western NSW Local Health District in Dubbo requesting support for the property to be listed on the NSW State Heritage Register. A copy of the Inventory sheet will be included.

**5.2 GENERAL MATTERS ARISING**

**File Number:** C2.6.22  
**Author:** Executive Assistant to the Director Environmental Services  
**Authoriser:** Director Environmental Services  
**Attachments:** Nil  
**CSP Objective:** Culturally rich, vibrant and inclusive community  
**Precis:** General Matters  
**Budget:** Nil

**1. Grenfell Dog Park**

Mr Sheehan advised that a report was submitted to the December Ordinary Meeting regarding the naming of the new off leash Dog Park. Mr Sheehan advised that it was resolved to name the park as the "Grenfell Dog Park – In Memory of Amy Brown. A local Icon". It was also advised that a story board will be installed at the park with pictures and stories of Amy Brown.

**6 CORRESPONDENCE****6.1 GENERAL CORRESPONDENCE**

**File Number:** CS.6.22  
**Author:** Executive Assistant to the Director Environmental Services  
**Authoriser:** Director Environmental Services  
**Attachments:** Nil  
**CSP Objective:** Culturally rich, vibrant and inclusive community  
**Precis:** Correspondence Received  
**Budget:** Nil

**1. Weddin HA visit – December 2022**

The Heritage Advisor read out her December report and gave a brief update on her visit.

**2. Brickfield Road Avenue of Trees**

CI Diprose gave a verbal report on the trees located on Brickfield Road, it is believed that Rotary may be planted the trees. The Heritage Advisor has partially completed a marker for the trees.

**RESOLVED**

Moved: Mr Hetherington

Seconded: Mrs Hughes

That the correspondence be noted.

**CARRIED**

**7 HERITAGE ADVISOR'S REPORT****7.1 HERITAGE ADVISOR'S VERBAL REPORT**

**File Number:** C2.6.22  
**Author:** Executive Assistant to the Director Environmental Services  
**Authoriser:** Director Environmental Services  
**Attachments:** Nil  
**CSP Objective:** Culturally rich, vibrant and inclusive community  
**Precis:** Heritage Advisor's Verbal Report  
**Budget:** Nil

Mrs Jackson-Stepowski provided verbal report of her activities during this visit:

- Luke/Isabel re Agenda and appointments
- Brickfield Road
- Taylor Park – Playground
- Housing Commission Area
- Reviewing of Maternity files/Plaques/Housing Styles etc

**RESOLVED**

Moved: Mr Hetherington

Seconded: Cllr Diprose

That the Heritage Advisor's verbal report be noted.

**CARRIED**

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**8        NEXT MEETING**

5 April 2023, 4.30pm

**9        CLOSURE**

**The Meeting closed at 5.26pm.**