



MINUTES

Ordinary Council Meeting Thursday, 17 November 2022

Date: Thursday, 17 November 2022

Time: 8:00am

**Location: Council Chambers
Cnr Camp & Weddin Streets
GRENFELL NSW 2810**

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**MINUTES OF WEDDIN SHIRE COUNCIL
ORDINARY MEETING
HELD AT THE COUNCIL CHAMBERS, CNR CAMP & WEDDIN STREETS, GRENFELL
NSW 2810
ON THURSDAY, 17 NOVEMBER 2022 AT 8:00AM**

1 OPENING

In accordance with the Weddin Shire Council (WSC) Code of Meeting Practice, this meeting will be recorded for the purposes of audio-visual livestreaming via Council's website and Facebook page. Those in attendance are asked to refrain from making any defamatory statements and comply with all relevant WSC codes, policies and procedures at all times.

2 ACKNOWLEDGEMENT OF COUNTRY

Weddin Shire Council would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

Weddin Shire Council would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

3 ATTENDANCE AND APPLICATIONS FOR LEAVE

ATTENDANCE

PRESENT:

Cr Craig Bembrick (Mayor), Cr Paul Best (Deputy Mayor), Cr Jason Kenah, Cr Michelle Cook [via ZOOM], Cr Phillip Diprose, Cr Glenda Howell, Cr Stuart McKellar, Cr Warwick Frame, Cr Jan Parlett

IN ATTENDANCE:

Ms Noreen Vu (General Manager), Mr Michael Chalmers (Director Corporate Services), Mr Luke Sheehan (Director Environmental Services), Ms Linda Woods (Acting Director Infrastructure Services)

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

LEAVE OF ABSENCE APPLICATION

Nil

4 CONFIRMATION OF MINUTES

RECOMMENDATION

That Minutes of the Ordinary Council Meeting held 20 October 2022 be taken as read and CONFIRMED.

RESOLUTION

Moved: Cr Diprose

Seconded: Cr Parlett

That Minutes of the Ordinary Council Meeting held 20 October 2022 be taken as read and CONFIRMED.

CARRIED

5 DISCLOSURES OF INTEREST

- 12.3 Cr Parlett
- 12.3 Cr Bembrick
- 12.3 Cr Best
- 15.1 Cr Parlett

6 PUBLIC FORUM

NIL

7 MAYORAL REPORTS/MINUTES

7.1 MAYORAL MINUTE - OCTOBER AND NOVEMBER 2022 UPDATES

File Number:

Attachment: Nil

Budget: Nil

RECOMMENDATION

That the Mayoral Minute be received and noted.

Council received and noted.

Moved: Cr Parlett

Seconded: Cr Frame

CARRIED

Councillors,

I submit my Mayoral Minute for the months of October and November 2022:

1. LG NSW Conference Hunter Valley

I attended the LG NSW Annual Conference in the Hunter Valley on 23 to 25 October 2022. At the Conference, I had the privilege of being Council's voting delegate to vote on over 140 notice of motions. While I can assure you that it was all work at the Hunter Valley, there was again a good opportunity to network with Mayors and Councillors across the state. As a voting delegate I voted on about 140 motions on a variety of topics that encourage LG NSW to lobby and advocate to the NSW Government. Of particular interest to our Shire includes:

- Advocating for urgent changes to occur with the NSW Planning Portal
- Calling for action on housing and accommodation shortages be dealt with
- Make representation to have streamlined management of infrastructure approvals and delivery
- A motion passed that advocates for a fairer distribution of the Federal Assistance Grants.

2. Happy anniversary to our local Member for Cootamundra, Minister Steph Cooke MP

I had the opportunity to attend Minister Steph Cooke's five-year anniversary dinner on Friday 4 November 2022 in Temora and acknowledge her time as our local state member. The dinner was well attended and supported with community members across the electorate. I know Steph has had a busy few weeks with the flooding situation however the night was a circuit breaker for her and her staff to celebrate the achievement.

3. Newell Highway Emergency Repairs

I provided comment through a media release by Transport for NSW welcoming the emergency repairs carried out on the Newell Highway between Forbes and West Wyalong.

The Newell Highway is a vital link for the Central West residents and businesses to the rest of the state and we look forward to these repairs finally allowing for it to reopen to all road users.

7.2 MAYORAL MINUTE - FORBES & COWRA SWIMMING COMMUNITY

File Number: P2.3.1

Attachment: Nil

CSP Objective: Culturally rich, vibrant and inclusive community

Budget: \$ 400 per additional shift (if implemented on a night outside of Friday) from the Grenfell Aquatic Centre Staff wages budget

RECOMMENDATION

That

1. Weddin Shire Council waives all entry fees for Cowra Shire Council and Forbes Shire Council residents who hold a valid season ticket and grant free access into the Grenfell Aquatic Centre while their aquatic centres are not operating in accordance with s. 610E of the Local Government Act 1993.
2. The Weddin Shire Council Aquatic Manager welcomes the Cowra Swimming Club(s) and Forbes Swimming Club(s) free access to the Grenfell Aquatic Centre, including providing additional options for clubs to run their club nights.
3. Council waives all entry fees to any member of the Cowra Swimming Club(s) and Forbes Swimming Club(s) into the Grenfell Aquatic Centre while their aquatic centres are not operating in accordance with s. 610E of the Local Government Act 1993.
4. Council waives all spectator fees to any spectators providing support to season ticket holders of the Cowra Aquatic Centre or Forbes Aquatic Centre or members of the Cowra Swimming Club(s) and Forbes Swimming Club(s) while their aquatic centres are not operating in accordance with s. 610E of the Local Government Act 1993.

RESOLUTION 294/22

Moved: Cr Parlett

Seconded: Cr Frame

That:

1. Weddin Shire Council waives all entry fees for Cowra Shire Council and Forbes Shire Council residents who hold a valid season ticket and grant free access into the Grenfell Aquatic Centre while their aquatic centres are not operating in accordance with s. 610E of the Local Government Act 1993.
2. The Weddin Shire Council Aquatic Manager welcomes the Cowra Swimming Club(s) and Forbes Swimming Club(s) free access to the Grenfell Aquatic Centre, including providing additional options for clubs to run their club nights.
3. Council waives all entry fees to any member of the Cowra Swimming Club(s) and Forbes Swimming Club(s) into the Grenfell Aquatic Centre while their aquatic centres are not operating in accordance with s. 610E of the Local Government Act 1993.
4. Council waives all spectator fees to any spectators providing support to season ticket holders of the Cowra Aquatic Centre or Forbes Aquatic Centre or members of the

Cowra Swimming Club(s) and Forbes Swimming Club(s) while their aquatic centres are not operating in accordance with s. 610E of the Local Government Act 1993.

CARRIED

Weddin Shire Council would like to acknowledge the devastation caused to both our surrounding Shire Councils in Forbes and Cowra and Councils further afield during these recent flood events and offer our sincere thoughts and condolences to those affected.

As we know this would normally be the time of year when our strong swimming communities would be beginning to enjoy not only the swimming season, but also the local Swimming Clubs would be underway with swimmers practicing for competition on a regular basis.

Weddin Shire Council would like to offer the residents of Cowra Council or Forbes Shire Council that have a valid season ticket for either of those aquatic centres, free admission into the Grenfell Aquatic Centre until such time as their swimming pool is back up and running.

Both towns also have amateur swimming clubs who normally have swim club nights on Tuesdays (Cowra) and Thursdays (Forbes). The Grenfell Aquatic Centre Manager, Leann Logan who orchestrated the idea through the General Manager has suggested that our facility could provide additional nights or also give these clubs an option to join the Grenfell Swimming Club nights on Fridays. The options can be determined by the staff.

I wanted to personally thank Ms Logan for this idea. I have also talked to my counterparts in Mayor West and Mayor Miller in Cowra and Forbes to flag the idea.

The Cowra Amateur Swimming Club have between 50 to 80 swimmers and the Forbes Amateur Swimming Club have between 30 to 50 swimmers. While I don't expect all swimmers will take up this opportunity, a small gesture would have minimal cost implications for Council. The recommendation provided also gives an opportunity for consideration of additional swimming clubs that may be operating in these local government areas that I am not aware of however I note that the two main clubs are the Cowra Amateur Swimming Club and the Forbes Amateur Swimming Club.

The cost implication to Council would be minimal with a breakdown provided below:

Description	Fee	Cost To Council
Entry fee Child	\$3.50	Staffing costs are already covered under current budget
Entry fee Adult	\$4.50	Staffing costs are already covered under current budget
Spectator	\$1.50	No costs associated
Pool Hire Charge	\$0.00	Additional staffing costs may be required if numbers were sufficient enough to warrant separate Swim Club events, otherwise swimmers could be included with the Grenfell Swimming Club night. It would be expected that this would be minimal and only until such time that Cowra and Forbes Swimming facilities are back up and running.

		Due to the pool season commencing later this year due to the weather, there is budget to accommodate for additional staffing hours, if required.
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8 MOTIONS/QUESTIONS WITH NOTICE**8.1 NOTICE OF MOTION - TO LEASE OR LICENSE THE OLD DENNIS FIRE TRUCK****File Number:** C2.8.1**Mover:** Cr Phillip Diprose**Attachments:** 1. 20221107 PBD NoM re Fire Truck**CSP Objective:** Culturally rich, vibrant and inclusive community**Budget:** \$ -**MOTION**

That council seek expressions of interest from community organisations or qualified individuals to lease or license the old Dennis Fire Truck, subject to agreed conditions on matters including routine maintenance, restoration, garaging, insurance, fuel, major repairs, registration, tyres, and use for exhibitions and promotional events.

RESOLUTION 295/22**Moved:** Cr Diprose**Seconded:** Cr McKellar**That:**

Council seek expressions of interest from community organisations or qualified individuals to lease or license the old Dennis Fire Truck, subject to agreed conditions on matters including routine maintenance, restoration, garaging, insurance, fuel, major repairs, registration, tyres, and use for exhibitions and promotional events.

CARRIED**SUPPORTING COMMENTS**

Background: On 16 September 2022 Councillors attended the monthly BBQ breakfast for Council's outdoor staff at the Depot. During the site familiarisation tour it was brought to my attention that the old fire truck (see photo below) was taking up space and that staff wanted it gone from the Depot to make room for other vehicles.



Historical References: A search of The Grenfell Record and Lachlan District Advertiser via Trove has brought to light the following articles;

Thu 5 Sep 1929 Page 2 Local Fire Brigade

<p>Local Fire Brigade</p> <hr/> <p>NEW FIRE STATION AND ENGINE</p> <p>OFFICIAL OPENING.</p> <p>The official opening of the new fire station will take place to-night, when the Board of Fire Commissioners will be present—Mr. Smith, M.L.C. (President), Messrs. Douglas, Haythorpe, Berwick, Collins, Watt and Pascoe.</p> <p>Motor Inspector H. Coghlan will also be in attendance. This officer was the instructor and installing officer for the old turbine engine, put in at the local station six years ago. That engine has been replaced by a 250 gallon Dennis Turbine Motor Fire Engine, which is driven under its own power, and is a fine fire fighting force.</p>	<p>Station Officer Lusty has been in attendance for the past week instructing the men in the handling of the motor and pumps, and the members of the brigade feel that they now have an engine that will reduce to a minimum the danger from fires in the town.</p> <p>The new station, upon which we have previously reported, is a fine building in every way, well built, and finished off in a manner that shows thoroughness.</p> <p>We congratulate the Board upon having erected such a welcome addition to the public buildings of the town, and the local brigade upon having such premises and engine.</p>
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Mon 29 Jul 1940 Page 2 NEW FIRE ENGINE



The Fire Truck that is the subject of this Notice of Motion is a 1937 “Dennis” and was obtained through the Board of Fire Commissioners from the Museum of Fire (based at Penrith) some years ago. It’s particularly interesting that the make and model of ours now is the same or similar as the fire truck referenced as being purchased new locally in 1940.

Contact has been made with the Museum of Fire to see if they have records of when the fire truck we have now was obtained as well as any information on its prior history and use.

Commentary:

Our fire truck was used by Weddin Shire fire fighters (not so much the Grenfell Fire Brigade) as a high output pumper, serviced for many years at Council’s Depot by Doug Pipe. Doug has confirmed to me that he would spend a couple of hours every now and then servicing both the mechanical aspects of the vehicle and the pumps to keep it in working order. He also explained that it played an important role in at least one of the Weddin Mountains fires ... with it being connected to the fire hydrant out the front of the Council chambers and in effect being the ‘rapid-fill’ for local fire fighting units. It was also used by Council staff in Henry Lawson Festival street processions; and is well and favourably perceived throughout the local community.

1937 Dennis fire trucks are fairly scarce these days. Consequently it would probably have an appreciable value for collectors if offered for sale. If sold, however, it would doubtlessly leave the area.

The idea of making available or selling the Fire Truck to a local car club has been aired previously. I have had a couple of brief chats with some local car club members and there is interest in exploring the opportunity again.

Given her considerable involvement with the local RFS I sought feedback from Cr Howell on this Notice of Motion. She commented that it was offered a while back to the Weddin Headquarters Brigade but as they did not have the resources to bring it up to good working order or a place to keep it they sadly had to decline the offer. Cr Howell has strong doubts that the NSW RFS would allow it to be used in any firefighting capacity given it may not meet the current fleet specifications etc. She has also contacted the NSW RFS Heritage group for additional input.

Opinion:

- The Fire Truck has no value to the current operations of the council, and the need for ongoing maintenance makes it an expense item.
- It does have a strong connection with the past of the Weddin Shire, a council which promotes its heritage as one of its main attractions. Retention is considered consistent with Council's stated values.
- Ideally it would be preferable for the council to retain ownership but to lease or license the truck to, say, a community organisation (such as a car club) which would garage and maintain it with the right to use it for events.

Draft Agreement (example only): Without being at all prescriptive the following concept might work:

Organisation (that leases or licences the vehicle) could be responsible for:

- ongoing routine maintenance and progressive restoration
- secure under-cover garaging
- comprehensive insurance
- use of the truck for exhibitions and promotional events within, say, 250 km radius
- fuel costs,

Council could be responsible for:

- major repairs, registration costs and replacement tyres.

Provisos:

- It may be preferable for council to retain responsibility for registration
- The optimum option for insurance needs to be determined.
- An informal group of residents (not an org) may also be interested.

Concluding comment:

The primary intent of this Notice of Motion is simply to formally kick off a conversation and potential negotiation throughout our local community targeted at seeing the Fire Truck retained locally, stored off Council premises; enjoyed and used by enthusiasts and seen from time to time at appropriate events throughout the region.

Clr Phillip Diprose

Date: 7 November 2022

STAFF COMMENTS

The fire truck is currently stored at the Council Depot in an open bay shed exposed to weather. Over time it has been deteriorating due to no maintenance being carried out, nor unfortunately does council have the resources for the ongoing maintenance of the fire truck. The truck has a significant place in the history of the Shire and to the Weddin Community,

as such Council Officers would like to see the fire truck restored back to its original condition and to be kept locally for the community.

9 CORRESPONDENCE

Nil

10 GENERAL MANAGER REPORTS**10.1 COMMITTEES NOMINATION AND UPDATE****File Number:** T3.5.2**Author:** General Manager**Authoriser:** General Manager**Attachments:** 1. Council elect external delegate representatives February 2022 meeting minutes**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** An audit of Council Committees and nominations**Budget:** \$ -**RECOMMENDATION**

That:

- 1) Council notes this report.
- 2) Council nominates a Councillor delegate, Clr _____ for the Lachlan Regional Transport Committee to replace the vacancy created after a delegate resignation.
- 3) Council nominates a Councillor delegate, Clr _____ for the Bogolong Dam Committee to replace the vacancy created after a delegate resignation.

RESOLUTION 296/22

Moved: Cr Diprose

Seconded: Cr McKellar

That:

- 1) Council notes this report.
- 2) Council nominates a Councillor delegate, Cr M Cook for the Lachlan Regional Transport Committee to replace the vacancy created after a delegate resignation.
- 3) Council nominates a Councillor delegate, Cr McKellar for the Bogolong Dam Committee to replace the vacancy created after a delegate resignation.

CARRIED**UPDATE ON SECTION 355 COMMITTEES****Background**

In 2020, Council commissioned a report by Glenn Inglis to review the Section 355 Committees of Council. In July 2020, there were twenty (20) s. 355 Committees of Council. As a result of the work conducted, Council at its 15 October 2020 Ordinary Meeting

resolved to adopt the recommendations provided in the report. This meant the creation of s. 355 committees, statutory and special purpose committees and staff committees. Thus reducing the number of s. 355 committees.

The s. 355 Committees had Councillor delegates nominated to them at the 17 February 2022 and 26 May 2022 Ordinary Meetings of Council. Members were elected to the Committees including:

- Heritage
- Tourism
- Weddin Shire Weeds
- The Henry Lawson Festival of Arts
- Quandialla Pool Committee.

The following table provides a breakdown of when these Committees have met since its establishment.

S. 355 Committee	Meeting Dates 2022
Heritage	3 August 2022
Tourism	6 October 2022
Weddin Shire Weeds	8 August 2022
The Henry Lawson Festival of Arts	9 March 2022, 23 March 2022, 6 April 2022, 4 May 2022, 11 May 2022, 18 May 2022, 25 May 2022, 1 June 2022, 7 June 2022, 29 June 2022, 20 July 2022, 10 August 2022, 12 October 2022
Quandialla Pool	4 March 2022, 22 April 2022, 26 October 2022

LACHLAN REGIONAL TRANSPORT COMMITTEE

The Lachlan Regional Transport Committee (LRTC) includes fifteen local government councils and was established in 1983. The LRTC meet every three months. The LRTC has advocated to all levels of government about freight and passenger transport. Council's membership cost is \$300 per annum.

Lachlan Regional Transport Committee have a standing request for two (2) delegates to be appointed from Council to their Committee. As one (1) delegate has had to resign, Council is requested to elect a new delegate.

BOGOLONG DAM COMMITTEE

The Bogolong Dam Committee was established on 20 November 2014. The Committee has not met for some duration and noting that delegates for the s. 355 Bogolong Dam Committee included a Councillor that are no longer with Council. Resolution 027/2022 determined that the Delegates included:

Delegates: Mayor Bembrick, Cr Liebick, Cr Best

Community Members: Robert Grimm, Keryl McCann, Darren Nealon.

Under the Local Government Act 1993, Council may only delegate to the General Manager. Where a staff member* is to be selected as a delegate, the appointment should

be for the “General Manager or delegate(s)”. It has previously been resolved by Council in 2016 that delegates be elected for a term of two years; given the shorter nature of this Council term it is proposed that the delegates be elected until September 2023. Membership also included the General Manager and Director of Infrastructure.

The Boglong Dam Committee is made up of three (3) Councillors, three (3) community members and two (2) staff members.

The Bogolong Dam Committee requires one (1) additional delegate and Council is requested to elect a new delegate.

10.2 DRAFT ANNUAL REPORT 2021-2022**File Number:****Author:** General Manager**Authoriser:** General Manager**Attachments:** 1. 2021-22 Annual Report DRAFT Combined**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** The Draft Annual Report 2021-2022 minus the Financial Statements and Audit Reports for the year ended June 2022**Budget:** Nil**RECOMMENDATION****That:**

1. Council notes the information contained in this report.
2. Council notes the extension provided by the Office of Local Government for the 2021-22 Financial Statements and Audit Report to 15 December 2022.
3. Council endorses the Annual Report for the 2021-22, excluding the Financial Statement and Audit Report which addresses other information or materials as the regulation or guidelines requires under s. 406 of the Local Government Act 1993 and thus complying with s. 428(4)(b) of the Local Government Act 1993.
4. Council notes that the Final Annual Report 2021-22 including the Financial Statements and Audit Report will be submitted to Council for further endorsement.

RESOLUTION 297/22**Moved:** Cr McKellar**Seconded:** Cr Diprose**That:**

1. Council notes the information contained in this report.
2. Council notes the extension provided by the Office of Local Government for the 2021-22 Financial Statements and Audit Report to 15 December 2022.
3. Council endorses the Annual Report for the 2021-22, excluding the Financial Statement and Audit Report which addresses other information or materials as the regulation or guidelines requires under s. 406 of the Local Government Act 1993 and thus complying with s. 428(4)(b) of the Local Government Act 1993.
4. Council notes that the Final Annual Report 2021-22 including the Financial Statements and Audit Report will be submitted to Council for further endorsement

CARRIED

PURPOSE

The purpose of this report is to present to Council the draft Annual Report for the 2021-2022 period excluding the Financial Statement and Audit Report for the year ended 30 June 2022.

BACKGROUND

In accordance with Part 4 of the *Local Government Act 1993*, under s. 428, within five months after the end of year financial year, a Council must prepare an annual report highlighting its achievements for implementing its deliver program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed.

Under s. 428 (4), an annual report must contain:

- (a) a copy of the council's audited financial reports prepared in accordance with the *Local Government Code of Accounting Practice and Financial Reporting* published by the Department, as in force from time to time,
- (b) such other information or material as the regulations or the guidelines under section 406 may require,
- ~~(c) a statement of the action taken by the council in relation to any issue raised by the Anti-slavery Commissioner during the year concerning the operations of the council and identified by the Commissioner as being a significant issue,~~
- ~~(d) a statement of steps taken to ensure that goods and services procured by and for the council during the year were not the product of modern slavery within the meaning of the [Modern Slavery Act 2018](#).~~

Noting that the guidance from OLG states that s. 428(4)(c) and (d) comes into effect from 1 July 2022 and therefore the document for the 2021-22 period does not need to cover this.

ISSUES AND COMMENTS

Council submitted an extension of lodgement of Weddin Shire council's 2021-22 Financial statement. The Office of Local Government (OLG) has provided Council an extension to 15 December 2022 to complete its 2021-22 Financial Statement.

In accordance to s. 428(4) and the OLG checklist, a draft Annual Report has been prepared to address 428(4)(b) and excludes the audited financial statements.

Any financial information provided in the Annual Report may be subject to changes however noting that a lot of the mandated statistical information is non-financial information. The OLG Integrated Planning and Reporting Guidelines (2021) also requires the State of Our City Report (formerly referred to as End of Term Report) in the year of the ordinary election be appended to the Annual Report in that year.

The Draft Annual Report has been prepared excluding the financial statement to showcase to Council and the Community on its progress.

Following completion of the Financial Statement and Audit for the 2021-22 period, this will be appended to the Annual Report and placed on Council's website in accordance with the requirements set out in s. 428.

POLICY/LEGAL IMPLICATIONS

The *Local Government Act 1993*, requires that Council must prepare and endorse an Annual Report within five months of the end of the financial year. The Annual Report prepared excludes the Financial Statement and Audit Report which has been granted an extension by the Office of Local Government. Endorsement of the Draft Annual Report which excludes the financials allows Council to comply with s. 428(4)(b).

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial implications or resource implications relating to this report.

INTERNAL/EXTERNAL CONSULTATION

The Draft Annual Report 2021-22 excluding the Financial Statements and Audit Report has been prepared with the Executive Leadership team of Council.

CONCLUSION

Council must prepare an annual report highlighting its achievements for implementing its deliver program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed. Council received an extension on its Financial Statements and Audit Report for the 2021-22 period from the OLG. The endorsement of the Draft Annual Report excluding the Financial Statements and Audit Report will allow Council to comply with s. 428(4)(b).

10.3 RESOLUTION REGISTER - NOVEMBER 2022 UPDATE**File Number: C2.3.3****Author: General Manager****Attachments:**

1. 20221117 Resolution Register Jan to April 2022
2. 20221117 Resolution Register

Precis: Resolution Register Report including Jan – April 2022**Budget: \$ -**

For Council's information the latest Resolution Register Report and Jan-April Resolution Register Report is provided.

10.4 SOCIAL MEDIA POLICY - COUNCILLORS

File Number: C2.4.17
Author: General Manager
Authoriser: General Manager
Attachments: 1. 20221110_C2.4.17 - Social Media Policy_Councillors
CSP Objective: Culturally rich, vibrant and inclusive community
Precis: Adoption of Social Media Policy - Councillors
Budget: NIL

RECOMMENDATION

That Council:

1. Notes the information contained in this report.
2. Adopts the Social Media Policy – Councillors.

RESOLUTION 298/22

Moved: Cr Frame
Seconded: Cr Kenah

That Council:

1. Notes the information contained in this report.
2. Adopts the Social Media Policy – Councillors

.CARRIED

PURPOSE

The purpose of the Social Media Policy – Councillors, is to provide a clear standard of conduct for the Weddin Shire Councillors in relation to social media use. The policy is adopted from the Model Social Media Policy template, developed by the Office of Local Government.

BACKGROUND

The Model Social Media Policy template has been developed by the Office of Local Government (OLG) in consultation with councils. The Model Social Media Policy sets out an exemplar approach by incorporating examples of best practice from the social media policies of a diverse range of NSW councils, as well as from Commonwealth and State Government agencies.

At the 15 September 2022 Ordinary Meeting Council resolved to publically exhibit the draft Social Media Policy – Councillors for a period of 28 days with the intention of welcoming submissions.

The Weddin Shire Council (WSC) Social Media Policy – Councillors, is adopted from the OLG Model Social Media Policy providing a robust framework for the administration and

management of Council's social media platforms. The policy sets the standards of conduct for all council officials who use social media in their official capacity.

Weddin Shire Council is currently undertaking a review of all policies and is in the process of updating policies. It was noted that WSC did not have a Social Media Policy and to ensure WSC complies with the Office of Local Government NSW 'Best Practice Policies' and our own internal governance processes.

A separate policy for Council Officers is also being considered separately to this report.

ISSUES AND COMMENTS

As in the federal and state jurisdictions, social media has become an important tool in government and political discourse at the local level. In the context of NSW local government, social media has two primary functions:

- it is used by councils to interact and share information with their communities in an accessible and often more informal format.
- it enables councillors to promote their achievements and address their constituents directly about community issues and events in ways that either complement or bypass traditional news and print media.

In addition, many councils use social media as the platform through which they webcast their meetings. This increases transparency by providing visibility of council decision making in real time.

However, councils and councillors are not immune from the challenges associated with social media, which can pose a significant risk both in a legal sense, and in terms of a council's ability to operate in a unified and coordinated way. It is therefore vital that councils have the right policy settings in place so that both councils and councillors can realise the full benefits of social media whilst mitigating risk.

While not mandatory, the Model Social Media Policy reflects best practice and all councils, county councils and joint organisations are encouraged to adopt it.

CHANGES TO THE POLICY

Following the Councillor Workshop on 18 October 2022, a number of minor changes occurred. This includes:

- **Part 2:** Social media monitoring and moderation was moved from later in the policy (text before part 5) to Part 2 Administrative Framework for Council's social media platform. This section at 2.17 shows the time that the platform will be monitored by Council staff and the words 'local provision' added in to assist readers.
- **Part 3:** A local provision is inserted from 3.9 outlining Other General Requirements for Councillors' social media platform, thus changing the OLG template numbering. This is in line with other social media policies from other Councils.
- **Part 9:** Local provision added at 9.1 regarding the administration of complaints and reference to Annexure A. This is in line with other social media policies from other councils.
- **Numbering:** The OLG template numbering changes because of the local provision insertion at 2.17, 3.9 and 9.1.
- **Strikethrough:** Provisions that had strikethrough text have been deleted.

POLICY/LEGAL IMPLICATIONS

Once adopted by Council, the Social Media Policy – Councillors, will be a new Policy of Council. There are no direct legal implications arising from this report, other than those which have already been addressed above and within the draft policy.

Clause 3.1(b) of the *Model Code of Conduct for Local Councils in NSW* provides that council officials must not conduct themselves in a manner that is contrary to a council's policies. If adopted by a council, a breach of the Social Media Policy – Councillors will be a breach of the council's code of conduct.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial or resource implications arising from this report.

INTERNAL/EXTERNAL CONSULTATION

The Draft Social Media Policy – Councillors was placed on public exhibition for a period of 28 days for the purpose of inviting submissions from the community. This was advertised in the Grenfell Record and Council's website. There were no submissions received.

Councillors received an overview of the Policy on 18 October 2022 Councillor Information Workshop. A number of minor changes were made based on the conversation.

CONCLUSION

The Social Media Policy – Councillors, has publically exhibited from the Model Social Media Policy template, developed by the Office of Local Government.

The Social Media Policy – Councillors, was developed to provide a clear standard of conduct for the Weddin Shire Councillors in relation to social media use and is now presented to Council for adoption.

10.5 SOCIAL MEDIA POLICY - STAFF

File Number:	C2.4.17
Author:	General Manager
Authoriser:	General Manager
Attachments:	1. SOCIAL MEDIA POLICY - STAFF
CSP Objective:	Culturally rich, vibrant and inclusive community
Precis:	Adoption of Social Media Policy - Staff
Budget:	NIL

RECOMMENDATION

That Council

1. Note the information contained in this report.
2. Endorses the Social Media Policy – Staff.

RESOLUTION 299/22

Moved: Cr McKellar

Seconded: Cr Frame

That Council:

1. Note the information contained in this report.
2. Endorses the Social Media Policy – Staff.

.CARRIED

PURPOSE

The purpose of the Social Media Policy – Staff, is to provide a clear standard of conduct for all staff of Weddin Shire Council in relation to social media use. The policy is adopted from the Model Social Media Policy template, developed by the Office of Local Government.

BACKGROUND

The Model Social Media Policy template has been developed by the Office of Local Government (OLG) in consultation with councils. The Model Social Media Policy sets out an exemplar approach by incorporating examples of best practice from the social media policies of a diverse range of NSW councils, as well as from Commonwealth and State Government agencies.

The Weddin Shire Council (WSC) Social Media Policy – Staff, is adopted from the OLG Model Social Media Policy providing a robust framework for the administration and management of Council's social media platforms. The policy sets the standards of conduct for all council officials who use social media in their official capacity.

Weddin Shire Council is currently undertaking a review of all policies and is in the process of updating policies. It was noted that WSC did not have a Social Media Policy and to

ensure WSC complies with the Office of Local Government NSW 'Best Practice Policies' and our own internal governance processes.

A separate policy for Councillors is also being considered separately to this report.

ISSUES AND COMMENTS

As in the federal and state jurisdictions, social media has become an important tool in government and political discourse at the local level. In the context of NSW local government, social media has two primary functions:

- it is used by councils to interact and share information with their communities in an accessible and often more informal format.
- it enables councillors to promote their achievements and address their constituents directly about community issues and events in ways that either complement or bypass traditional news and print media.

In addition, many councils use social media as the platform through which they webcast their meetings. This increases transparency by providing visibility of council decision making in real time.

However, councils are not immune from the challenges associated with social media, which can pose a significant risk both in a legal sense, and in terms of a council's ability to operate in a unified and coordinated way. It is therefore vital that councils have the right policy settings in place so that both councils and councillors can realise the full benefits of social media whilst mitigating risk.

While not mandatory, the Model Social Media Policy reflects best practice and all councils, county councils and joint organisations are encouraged to adopt it.

The reason for the separation of the policies for staff and Councillors is because the OLG Template policy was a long policy document and the delineation will assist Council Officers in the implementation of the policy into a succinct policy.

The approach has been utilised by other councils and is similar to the Model Code of Conduct for Councillors and the Model Code of Conduct for Staff.

POLICY/LEGAL IMPLICATIONS

Once adopted by Council, the Social Media Policy – Staff, will be a new Policy of Council. There are no direct legal implications arising from this report, other than those which have already been addressed above and within the policy.

Clause 3.1(b) of the Model Code of Conduct for Local Councils in NSW provides that council officials must not conduct themselves in a manner that is contrary to a council's policies. If adopted by a council, a breach of the Social Media Policy – Staff, will be a breach of the council's code of conduct.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial or resource implications relating to this policy.

INTERNAL/EXTERNAL CONSULTATION

The Social Media Policy – Staff, was placed on public exhibition for a period of 28 days for the purpose of inviting submissions from the community. The Draft Policy was advertised in the Grenfell Record and Council website.

In addition, the policy was provided to all WSC staff for consultation. This included:

- The General Manager informing staff down at the Depot, Council Administration Building and down by the Hub.
- The weekly payslip message included a message for staff to view the Draft Policy.
- The Draft Policy was also provided in the staff lunchrooms.
- The Draft Policy was also circulated to staff through email (with a weddin.nsw.gov.au).
- The Draft Policy was discussed at both the September and October Staff Consultative Committees.

One internal submission was received that picked up at grammatical error.

CONCLUSION

The Social Media Policy – Staff, has been adopted from the Model Social Media Policy, developed by the Office of Local Government.

The Social Media Policy – Staff, was developed to provide a clear standard of conduct for all staff of the Weddin Shire Council, in relation to social media use and has been consulted with staff.

11 CORPORATE SERVICES REPORTS**11.1 STATEMENT OF BANK BALANCES****File Number:****Author:** Team Leader - Finance**Authoriser:** Director Corporate Services**Attachments:** Nil**CSP Objective:** Collaborative wealth building (strong, diverse and resilient local economy)**Precis:** Statement of Bank Balances as at 31/10/2022**Budget:** \$ NIL

Bank Account Westpac	\$877,941.37
Short Term Deposits CBA	<u>\$11,000,000.00</u>
Total	<u>\$11,877,941.37</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 October 2022.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the *Local Government Act 1993*, the Regulations and Council's investment policies.

11.2 DEBT RECOVERY - RATES

File Number:	A1.7
Author:	Director Corporate Services
Authoriser:	General Manager
Attachments:	Nil
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	Council's debt recovery activities during the period 01/07/2022 – 30/09/22
Budget:	\$ -

The purpose of this report is for Council to be updated with the most recent information pertaining to Rates Debt Recovery as applicable for the reporting period of 1 July 2022 to 30 September 2022.

The following activities continued to be monitored:

- Continued monitoring of past files referred to Recoupa (The Centre of Sustainable Debt Recovery Pty Ltd)
- 2nd Instalment Sent out
- 1st Instalment outstanding reminder letters sent
- 14 day letters issued.
- Continued Late intervention visits continue regarding above no responses ReCoupa visited rate payers and spoke to ratepayers to arrange payments or scheduled follow ups.
- Continued monitoring of existing payment arrangements, following up with further action where required.

Other debt collection activity has been of routine nature.

11.3 GRENFELL LIBRARY

File Number:	C2.8.15
Author:	Director Corporate Services
Authoriser:	General Manager
Attachments:	Nil
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	Grenfell Library Activities/Events for the period 01/07/2022 to 30/09/2022
Budget:	\$ -

During the above period the following activities/Events took place:-

- 75th Library Anniversary 1947-2022 held 25/08/2022 - 27 attendees
- Book Lovers Festival - 15/08/2022 to 18/09/2022
- Meet the Authors - 15/09/2022
 - Annie Seaton Talk – 7 attendees
 - Fiona McArthur Writing Workshop – 16 attendees
 - Darry Frazer Talk – 16 attendees
 - Fiona McArthur Talk – 16/09/2022 – 10 attendees
 - Annie Seaton Writing Workshop – 16/09/2022 – 10 attendees
 - Meet the Authors Workshop – 17/09/2022 – 26 attendees
- FOGAL Christmas Raffle – Ongoing – To be drawn 03/12/2022
- 10th Grenfell Librarian – Ingrid Grace commenced 12/09/2022

11.4 ARTS AND TOURISM

File Number: C2.8.11
Author: Director Corporate Services
Authoriser: General Manager
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Arts and Tourism activities during the period 01/07/22 – 3/09/22.
Budget: \$ -

The purpose of this report is to provide Council the Arts and Tourism information for the period of 1 July 2022 to 30 September 2022.

Number of walk in visitors to Grenfell Visitor Information Centre

Month	Number of Visitors
July 2022	357
August 2022	314
September 2022	583

Weddin Mountains Region

Rollout new Weddin Shire Tourism Branding (Weddin Mountains Region) including

- launch night
- rebrand of visitor centre
- new website
- collateral updated and
- new visitor guide.

Events

- Grenfell Art Gallery Exhibition Openings – 29 July 2022, 9 September 2022
- Light Up the Night – event planning

Meetings

- Destination Network Central West – Draft DMP discussions and feedback – zoom and in person
- Destination Network Country & Outback regional zoom meetings
- Economic Development Managers Forum – Cowra
- AVIConnect Regional Roundup (Accredited Visitor Information Centre meetings)
- Weddin Landcare Vaughn Dam project meeting

General Activities down at the Hub

- Manage increasing number of Community Hub room hire bookings.
- Manage social media accounts – posts, monitoring.
- Manage tourism website – updates, product uploads, events.
- Weekly business contact – emails, face to face.

Grants Application Submitted by Economic Development and Tourism

Grant applications started / submitted/ successful / unsuccessful:

Funding Body	Amount	Status
Creative Capital Minor Works and Equipment Round Two	\$241,476.00	Submitted
Stronger Country Communities Fund - Round Five	\$929,797.00	Submitted
Electric Vehicle Destination Charging Grant	\$12,018.35.00	Submitted
Regional Youth Spring Holiday Break 2022	\$6,990.00	Successful
Regional Youth Summer Holiday Break 2022/23	\$14,022.17	Submitted

**11.5 QUARTERLY BUSINESS REVIEW STATEMENT (QBRS) AS AT
30 SEPTEMBER 2022**

File Number: A1.6
Author: Director Corporate Services
Authoriser: General Manager
Attachments: 1. QBRS Report
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Statutory Report
Budget: \$ Nil to be sourced from

RECOMMENDATION

That the Quarterly Budget Review Statement as at 30 September 2022 be adopted as presented.

RESOLUTION 300/22

Moved: Cr Diprose
Seconded: Cr Kenah

That the Quarterly Budget Review Statement as at 30 September 2022 be adopted as presented.

.CARRIED

PURPOSE

The QBRS is a financial reporting system that presents a summary of Council's financial position at the end of each quarter of the financial year.

BACKGROUND

The QBRS consist of a Responsible Accounting Officers (ROA) statement, Operational Income and Expenditure Budget Review, Capital Budget Review, Cash and Investments Review, Contracts Awarded, Legal expenses, and consultant expenses.

The QBRS is designed to facilitate progress reporting against the original and revised budgets at the end of each quarter, provide explanations for major variations, and enable the ROA to indicate if Council will be in a satisfactory financial position at the end of the financial year.

ISSUES AND COMMENTS

Council has an extension to complete the 2022 Financial Year (FY) Annual Financial Statements to the 15 December 2022. Reserves are at the 31/03/2022. The QBRS Report is attached for Council's consideration and includes information on:

- Consolidated income statement
- Income statement by fund
- Contracts, consultants and legal budget review statement

- Council's performance (by programs)
- Revenue analysis versus budget
- Expenditure analysis versus budget
- Council's capital program
- Supplementary votes
- Reserves.

At the last Council Meeting, Council requested information on restricted funds on the Statement of Bank Balances. The QBRS Report provides information on the external restricted assets and funds and internally restricted assets and reserves.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications.

FINANCIAL/RESOURCE IMPLICATIONS

- As predicted the new Sewer Treatment Plant expenses have been higher than anticipated in regards to electricity, chemicals, and general maintenance. The main increase is due to a contract engineer being engaged that was not in the original budget. A supplementary (sup) vote of has been included to resolve this issue.
- Budget revotes for capital projects not completed in the last final year have been included in the sup votes at a value of \$11.2M. The vast majority are grant funded projects.
- An additional \$10.8M has been added to account for the capital projects and grant funding received in the first quarter of 2023 FY.

INTERNAL/EXTERNAL CONSULTATION

No consultation is required.

CONCLUSION

To adopt the Quarterly Review Statement as recommended.

11.6 COUNCILLOR EXPENSES AND FACILITIES POLICY

File Number:

Author: Director Corporate Services

Authoriser: General Manager

Attachments: 1. Councillor Expenses and Facilities Policy
2. Submission

CSP Objective: Democratic and engaged community supported by efficient internal systems

Precis: Councillor Expenses and Facilities Policy to be adopted

Budget: Nil

RECOMMENDATION

That:

1. Council formally adopt the Councillor Expenses and Facilities Policy as a Policy of Council

RESOLUTION 301/22

Moved: Cr Diprose

Seconded: Cr McKellar

That:

1. Council formally adopt the Councillor Expenses and Facilities Policy as a Policy of Council.

CARRIED

PURPOSE

The purpose of to report to Council the public submissions for the Draft Councillor Expenses and Facilities Policy and to adopt the Policy.

BACKGROUND

At the September 2022 Council Meeting Council resolved to place the Draft Councillor Expenses and Facilities Policy on public exhibition inviting submissions from the community. Councillors requested a workshop which was undertaken on 1 September 2022.

ISSUES AND COMMENTS

Council received one submission which is attached. The suggested changes are highlighted in Blue. There were some changes to the wording that was provided in the policy from the Submission. The "Shared driving of the pool vehicle is permitted" was not included as Council insurance only covers Council Officers. All Council Officers are permitted to drive a Council vehicle. A Councillor is considered to be a Council Officer.

POLICY/LEGAL IMPLICATIONS

Once adopted by Council, the Councillor Expenses and Facilities Policy will be an updated Policy of Council. There are no direct legal implications arising from this report, other than those which have already been addressed above and within the policy.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial implications arising from this report.

INTERNAL/EXTERNAL CONSULTATION

The draft policy has been on public exhibition for a period greater than 28 days as required. A workshop with Councillors was carried on 1 September 2022. One submission was received during this period of time.

CONCLUSION

The Councillor Expenses and Facilities Policy has had extensive consultation and the submission provides further clarity to the policy and should be adopted as presented. The final will remove the highlighted colours.

12 INFRASTRUCTURE SERVICES REPORTS**12.1 LANDSCAPING ON NATURE STRIPS POLICY**

File Number: 5.12.2
Author: Acting Director Infrastructure Services
Authoriser: General Manager
Attachments: 1. 5.12.2 - Landscaping on Nature Strips Policy
CSP Objective: Culturally rich, vibrant and inclusive community
Precis: Final Policy, Landscaping on Nature Strips
Budget: Nil

RECOMMENDATION

That:

1. Council notes the report.
2. Council formally adopt the Policy for Landscaping on Nature Strips.

RESOLUTION 302/22

Moved: Cr McKellar
Seconded: Cr Kenah

That:

1. Council notes the report.
2. Council formally adopt the Policy for Landscaping on Nature Strips.

CARRIED

PURPOSE

The purpose of this report is to: -

- Request the formal adoption of the Policy for Landscaping on Nature Strips as a local policy under section 161 of the Local Government Act 1993.

BACKGROUND

In the September 2022 Council meeting the following resolution (261/22) was passed as detailed below:

That Council:

1. Place the Draft Review of Landscaping on Nature Strips Policy on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. Council request the Director of Infrastructure Services to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition and submission period for Council's further consideration and adoption of the Policy for

the Landscaping on Nature Strips (with or without changes) at its November 2022 Ordinary Meeting

3. In the event of no submissions being received within the prescribed number of days, Council formally adopt the Policy for the Landscaping on Nature Strips, without any changes, as a policy of Council.

The draft Policy for Landscaping on Nature Strips, went on public exhibition for a period of 28 days for the purpose of inviting submissions from the community. No comments were received during the exhibition period.

ISSUES AND COMMENTS

No issues or comments were received from the public exhibition.

POLICY/LEGAL IMPLICATIONS

Once adopted, this policy will be a local policy of Council.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct implications arising from this policy.

INTERNAL/EXTERNAL CONSULTATION

The draft Policy for Landscaping on Nature Strips has been publicly exhibited for the 28 days in accordance with s. 160 of the *Local Government Act 1993*. Notices were provided through the Grenfell Record and Council's website. No public submissions were received.

CONCLUSION

The Council to adopt without change the Policy for Landscaping on Nature Strips.

12.2 INFRASTRUCTURE WORKS REPORT

File Number: C2.8.16
Author: Acting Director Infrastructure Services
Authoriser: General Manager
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Infrastructure works program update
Budget: NIL

EXECUTIVE SUMMARY

The following information is provided to updated Councillors and the community on matters associated with Construction and Maintenance of Roads, Parks and Gardens, Sewerage, and Plant.

RECOMMENDATION

That Council:

1. Receive and note the information provided on works completed and works planned.

RESOLUTION 303/22

Moved: Cr McKellar
Seconded: Cr Frame

That Council:

1. Receive and note the information provided on works completed and works planned.

CARRIED

NATURAL DISASTERS**Summary:**

The Weddin Local Government Area (LGA) has been impacted by a number of natural disasters. Under the Disaster Recovery Funding Arrangements (DRFA), the Weddin LGA has been declared for four (4) natural disasters in the last twelve (12) months, these are listed in table below.

Council staff have spent a considerable amount of time undertaking the:

- Assessment
- Claims process

- Completion of works

The administration and evidentiary burden associated with this work is ongoing.

Delays:

There are two primary reasons for delays in finalising an approved Essential Public Asset – Reconstruction Works (EPA-RW) scope:

- Multiple consecutive events,
 - o Meaning Council must focus on Emergency Works following an event,
 - o Meaning Council must reassess/scope outstanding damages for the EPA-RW scope.
- Delayed activation for Australian Government reference number (AGRN) 1001 by Resilience NSW:
 - o There were four (4) months before Council was able to activate the AGRN 1001 – January 2022 event.
 - o Council applied for activation 9 March 2022 and this was only activated 23 June 2022.
 - o This gave Council roughly 5 weeks to work through the claim documentation in earnest before Council was impacted again by AGRN 1030 – August 2022.

Plan & Priorities:

The good news is that Council now has until 14 January 2023 to complete eligible temporary/make-safe Emergency Works which are fully reimbursed under the scheme.

While this is ongoing, documentation priorities are listed in order below, with further information in table:

1. 1034 IRW Sealed Pavement priority scope
2. 1001 EPA-RW – due 23/12/2022
3. 1034 EPA-RW – due 06/04/2023

Details per Event/Phase:

Event	Phase	\$ Value	Status	Note
987 – Nov 21	EW	\$530k	Approved	- Council to confirm if payment received
	EPA-RW	N/A	N/A	- No submission - outstanding scope pushed into 1001
1001 – Jan 22	EW	\$240k	95% complete	- DCPM to finalise claim, must match Fulcrum/DCPM photo evidence
	EPA-RW	~\$1.4m	90% complete	- DCPM to finalise submission - Scope has been split to exclude roads worsened by 1030/1034 - Submission deadline - 23/12/2022
1030 – Aug 22	EW	\$180k	Pending	- Council to provide transaction list - Include only costs incurred from 20/08/22 to 14/09/22 - Submission deadline 03/12/22
	EPA-RW	N/A	N/A	- No submission - outstanding scope pushed into 1034
	EW	TBC	Pending	- Works completion deadline ~14/01/23 - Claim submission deadline 28/03/22

1034 – Sep 22	IRW	TBC	40% complete	<ul style="list-style-type: none"> - DCPM finalising scope and estimates based on September inspections - Council to confirm end of year capacity, if insufficient will submit as EPA-RW - Will include: <ul style="list-style-type: none"> o Morangarell Road – sealed pavement o Pinnacle Road - culvert o Goolagong Road – sealed pavement o Henry Lawson Way – sealed pavement (young side) o Mary Gilmore Way – sealed pavement o Quandialla-Caragabal Road – sealed pavement
	EPA-RW	TBC	20% complete	<ul style="list-style-type: none"> - Includes all outstanding damage on roads identified as worsened under 1034 - Submission deadline 06/04/23

Council Staff and Contractors have commenced emergency works on the following sealed and unsealed roads. The majority of work consists of table drains and culverts silted up and require cleaning out and removal of material, and repairing unsealed surface defects such as washouts, potholes, and sealed surface defects such as potholes. Other Works include tree removal & guide post replacement.

- Kangaroooby Road
- Major west Road
- Mogongong Spring Road
- Morans Road
- Berendebba Road
- Maddens Road
- Driftway Road
- McDonalds Road
- Adelargo Road

Town / Village Streets

- South Street Grenfell
- Bradley Street Grenfell
- Manganese Street Grenfell
- Fitzroy Street Greenethorpe
- Edward Square Greenethorpe
- Cotton Street Greenethorpe
- James Street Greenethorpe
- Rawson Street Greenethorpe
- Griffith Street Greenethorpe
- Redbank Street Greenethorpe
- Greenethorpe- Wirega Road
- Chapple Street Greenethorpe
- Wood Street Grenfell

STATE ROADS

Council provided Flooding Emergency on the Newell Highway at Marsden under a 24 hr Traffic Control. This meant only a Single Lane of Traffic was allowed to go through. Water was across the road in a number of locations North of Marsden.

TfNSW requires the main Freight Route from Victoria to Brisbane to be kept open 24 hrs a day to all Traffic even though recommended to be closed by Council.

Council has been providing regular and on-going routine Bitumen Patching work on the flood damaged road pavement in order to maintain the Road in a safe condition for heavy vehicles.

Council also provided Flooding Emergency at the Mid Western Highway at Lignum Creek under a 24 hr Traffic Control. This meant only Single Lane of Traffic was allowed to go through. Water was across the road in a number of locations near Lignum Creek Bridge.

MAJOR WORKS

Pullabooka Road Rehabilitation

Project under Fixing Local Roads Round One. The project involves works along a road length of 11 km and Council received funding for \$3.9M.

- 75% of the road rehabilitation works have been completed.
- The remaining works are on hold due to inclement weather and flooding.



New Forbes Road Rehabilitation

Project under Fixing Local Roads Round Two. The project involves works along a road length of 16 km and Council received funding for \$4.3M.

The tree removal job has been completed.

- Council is undertaking the drainage works which includes culvert extensions.
- The remaining works are on hold due to inclement weather and wet ground



Greenethorpe Road Rehabilitation

Project under Fixing Local Roads Round Three. The project involves the road length of 7.1 km and Council received funding for \$2.9M.

- Council is currently undertaking the project procurement works.
- The works is on hold due to inclement weather and wet ground



Back Piney Range Road Culvert Replacement

- 80% finished backfill around wingwalls required by contractor, works halted due to weather.



Hancock-Flinns Road Culvert Replacement

- 80% finished backfill around wingwalls required by contractor, works halted due to weather.



Arramagong Road Culvert Replacement

- The creek bed is full of water.
- Council is planning to commence the construction next year.

Heathcotes Lane Culvert Replacement

- The whole road is under water due to recent flooding.
- Culvert works are on hold due to water.



Photo taken on 1st November 2022



Photo taken on 24th October 2022



Photo taken on 3rd May 2022
2022



Photo taken on 5th June

Adelargo Road Culvert Replacement

- The creek bed is full of water.
- Culvert works are on hold due to water.



Photo taken on 10th May 2022
2022



Photo taken on 24th October

WEDDIN SHIRE ROAD ENTRY SIGNS

- Approval has been received from TfNSW for installing signs at roadside of state roads
- Contractor has completed the Geotechnical investigation

RAILWAY WALKING TRACK

- Discussion ongoing with the designer to change the track location

CARAGABAL SHARED PARTHWAY

Council is currently working with ARTC and TfNSW for final approval for the crossing location of the shared pathway over the railway corridor.

GRENFELL CEMETERY AMENITIES

The Grenfell Cemetery Amenities Building to date:

- Expressions of interest sought from plan drawers
- Plan drawer appointed
- Draft plans provided
- Final plan
- Submission of Development Application
- Development Application approved
- Expressions of interest sought from Structural Engineers
- Expression of interest sought form consultants for soil test and waste water report
- Appointment of Structural Engineer
- Appointment of Consultant for soil test and Waste Water Report
- Structural Plans received
- Soil Classification and Waste
- Water Report received
- Submission of Construction Certificate Application
- Submission of Section 68 application
- Expressions of interests sought from local builders
- Construction Certificate approval received
- Section 68 approval received

- Quotes sought form builders
- Expressions of interests sought for grave survey of the site (this has been held up by the current inclement weather).

FOOTPATH /KERB AND GUTTER WORKS

St Josephs Primary School

- Project works has been completed

Grenfell Public School

- Project works has been completed
- TfNSW has requested for road safety audit
- Council is in the process of engaging an audit company.

Henry Lawson High School

- Project works has been completed
- TfNSW has requested for road safety audit
- Council is in the process of engaging an audit company.

Third Street Quandialla

- Procurement process ongoing to select suitable construction contractor for Kerb & Gutter replacement.

ROAD MAINTENANCE WORKS

Road maintenance works including pothole patching, vegetation management, gravel road maintenance and signage works have been undertaken in the past few months.

Maintenance Grading

Roads	Commencement	Completion	Comment
Newmans Lane	25/07/2022	28/07/2022	Completed
Browns Lane	2/08/2022	5/08/2022	Completed
Bobelar Lane	19/07/2022	80% completed	Started halted due to weather
Brundah Halls Road	21/07/2022	80% completed	Halted due to weather
Dunkleys Road	17/10/2022	60% completed	Halted due to weather
Yambira Road	03/11/2022	03/11/2022	Completed
Barkers Road	2/11/2022	80% completed	Halted due to weather

Maintenance Grading – Works Planned – 11 November 2022 – 9 December 2022

Bobelar Lane
 Brundah Halls Road
 Dunkleys Road
 Yambira Road
 Barkers Road
 Eves Lane

Lynches Lane
Taylors Road
Peaks Creek Road
Nealons Lane
Gannons Lane
Gaults Lane
Kerrs Lane

Slashing

Gooloogong Rd - Completed
Bald Hills Rd - Completed
Forbes Rd - Completed
Adelargo Rd - Completed

Slashing - Works Planned – 11 November 2022 – 9 December 2022

Henry Lawson Way (Young Road)
Mary Gilmore Way
Bimbi Road
Tyagong Road
Tyagong Hall Road
landra Road
Gerrybang Road
Sandy Creek Road
Back Pine Range Road
Pinnacle Road
Mortray Road
Piney Range Hall Road
Deaths Lane

Gravel Re-sheeting

At this present time there is no re-sheeting happening due to the weather.

SEWER

Bradley Street Sewer extension

Work on Bradley Street is complete and connections can be made to the new sewer extension. Minor restoration work is remaining subject to weather conditions.

Quondong Road Sewer extension

Quotations closed on Friday 4 November 2022. Assessment to be completed, approval and engagement is planned by Friday 11 November 2022. Work is planned to commence 10 December 2022, subject to order of material (pipes and Manholes, Maintenance shafts). Work is planned to be completed by Mid-February 2023 subject to weather conditions.

Phil Aston Place Pressure Sewer System

Design of new Pressure Sewer System for Phil Aston Place will be completed by 11 November 2022. Consultation is ongoing with Central Tablelands Water for the installation of the Pressure sewer in a common trench for both the new water main and pressure sewer system. Council is awaiting response from Central Tablelands Water to select the excavation contractor for the water main. Weddin Shire Council will negotiate with the contractor for the pressure sewer excavation work. Weddin Shire Council will seek

quotations for the installation of the pressure sewer main and connections. Work is anticipated to be completed by April 2023.

Effluent Discharge Swale Upgrade at Grenfell Sewerage Treatment Plant (STP)

The EPA requested in their recent site inspection of Grenfell STP to upgrade the swale to minimise erosion and environmental impact on receiving water (Emu Creek). They have requested that this work to be completed by the end of this year.

First stage of work is planned to commence on 8 November 2022 and be completed by Friday 11 November 2022. This work involves the lining of the swale with gabion rock for the first 100 meters. The second stage of work which is approximately 50 metres also requires the swale lining with Gabion rock. This work can only commence when the grounds are dry as no equipment can access the site area. This work is likely to be completed later next year 2023. EPA will be informed of the proposed program and Council Officers continue to maintain contact with the EPA.

Environmental Assessment of STP Effluent Discharge

The EPA requested in their recent site inspection to prepare an Environmental Impact Assessment of the new STP discharge Point. They have requested that this work be completed by June 2023. A quotation for the work was issued on 7 November 2022. Work is planned to be completed by March 2023.

Grenfell STP Licence Variation

Licence Variation for Limit Condition Volume/Mass limit from 800KI/ day to 1600K/day has been submitted to EPA on 1 November 2022. This submission was made to reduce the frequent reporting to EPA as the licence limit exceedance of 800KL/day occurred after most rain events. There were also a couple of other changes related to licence discharge point and STP Easting and Northing. Council is awaiting response from EPA on decision to vary the Licence.

PARKS AND RECREATION

The Parks and Gardens team are carrying out routine maintenance such as mowing, whipper snipping, tree trimming within sporting fields and the open space network. With the inclement wet weather some of the mowing has been delayed.

Park Maintenance

Establish flower beds Rygate Square

Caught up on all mowing in parks and garden areas where previously unable to due to the inclement wet weather

Mowing carried out at cemetery

Oval Maintenance

Mowing and whipper snipping

Prepare grounds for cricket season

Town Maintenance

Prepare garden bed for planting

Keeping on top of weeds around town

Garden Island Planting

Weeding and planting has taken place on the island on Dagmar and Camp Streets.

Parks and Gardens - 11 November 2022 – 9 December 2022

Replant trees Forbes Street Memorial Ave

Plant native's memorial Ave island beds

Plant trees at cemetery

Trees for Rose Street Island

Town parks and garden areas

Mowing and Maintenance at O'Brien's Hill

PLANT REPORT

Plant Number	Date	Fault	Repairs
	4- Oct		
3229		Engine warning light	Check over. Plug in scan tool and rectify
4106		Warning light on console	Check and replace air filter
	5- Oct		
5177		Blowning circuit breaker	Strip down. Damaged reed valves
3965		Camera not working	Change out to Streetscape camera
4113	6-Oct	full service	roller all filters and oil change
3957	10- Oct	full service	check entire drive line and service
3958	12- Oct	full service	check air drier operation
2102	13- Oct	tyre fittment x4	
3229	16- Oct	speedo repairs	remove dash assembly
2097	18- Oct	full service	check engine oil leak and repair
3963	19- Oct	full service	repair rear lights
1135	23- Oct	full service	check tyre wear
4095	25 - Oct	service check oil leaks	
5425	26- Oct	replace blades	
4107	30- Oct	kero lines replace	
3229	1- Nov	break down	re wire fuel pump wiring
4116		blades replace	service repair oil leaks starter solonoid
4117		blades replace	service repair deck bearings and pulleys
4103		full service	

2099		full service	
3965		full service	
6038		fire truck	emu creek repairs
2101		full service	engine fault codes
4109		park brake faults	
5482	7- Nov	repairs	wipper snipper repairs
3962	8- Nov	starter motor	replacement

12.3 MAIN STREET UPDATE - OCTOBER/NOVEMBER 2022 UPDATE

File Number:

Author: General Manager

Authoriser: General Manager

Attachments: Nil

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis: Update to the Grenfell Community on the status of the Main Street Renewal Project

Budget: Nil.

Voted in Cr Diprose to Chair.

Cr Parlett left the room at 8:42am.

Cr Best left the room at 8:42am.

Cr Bembrick left the room at 8:42am.

RECOMMENDATION

That Council note the information within this report.

RESOLUTION 304/22

Moved: Cr McKellar

Seconded: Cr Kenah

That Council note the information within this report.

CARRIED

Cr Bembrick entered the room at 8:44am.

Cr Best entered the room at 8:45am.

Cr Parlett entered the room at 8:45am.

PURPOSE

The purpose of this report is to inform the community on the status of the Grenfell Main Street project.

BACKGROUND

The Grenfell Main Street Project has presented a number of challenging problems since its commencement in December 2020. Council and the community have received a number of briefings which included project summary status, upcoming activities and budgetary expenditure.

Council resolved to engage Public Works Advisory (PWA) at the 18 August 2022 Ordinary Meeting to provide project management services for the Main Street.

Council has previously worked the PWA since early May 2022. Instructions by PWA to rehabilitate the Main Street for the Henry Lawson Festival for the June Long Weekend was completed and it was utilised for the festival.

The Grenfell Main Street Project October Update includes information on recent project updates.

ISSUES AND COMMENTS

Where to get information?

Council has been utilising the Grenfell Record as a form of media to provide information on the Main Street. The Mayoral Column provides information on the works carried out or to be carried out and some project updates.

A weekly update is now being provided on Council's website. The purpose of the weekly update is to provide the community awareness of the weekly works program. Unfortunately, there are a number of 're-setting' works currently occurring and this means there are a number of plant and operators working in the Main Street however in consultation with the business owners, this is being kept to a minimal disturbance.

Information gathering by the team

There has been a considerable amount of investigation into the existing and installed infrastructure beneath the street road surface. This has been confined to the northern side. The fact finding has assessed the electricity conduits which will provide power to the centrally aligned streetlights and make provision for cabling for future junction pits. In addition, there were pressure tests done for the irrigation system.

Due to the telecommunication cables and water mains in the vicinity of the roundabout this has led to our Project Engineers in conjunction with the designers working on a roundabout design as a matter of priority.

The Project Engineers in conjunction with the designers are also looking at a structural engineering design for the road pavement. The team have also drafted up the following documents which are live documents and continually being updated and modified by our Project Engineers:

- Quality Management Plan
- Risk Management Plan with accompanying plans
- Environmental Management Plan
- Project Management Plan

Completed re-setting works

1. Repositioning of a kerb inlet drainage pit and construction of adjoining kerb and gutter and footpath at Forbes St. / Main St. intersection SE corner.
2. Location of electrical conduits and installation of electrical power pits at the southern and northern entrances to the Forbes St. / Main St. roundabout.
3. The drainage grated kerb inlet outside 77 Main St. (Union Bank building) concrete connections to the existing Kerb and Gutter and adjoining footpath.
4. A small section of gutter on the SE corner of the roundabout repaired.
5. Irrigation pressure testing

Works program

1. Kerb and guttering outside the Grenfell Motel will be completed in Forbes Street,

2. Sub drainage works outside of the Railway Hotel. The subdrainage lines will remove excess water from the planter beds to the trunk drainage line and will be located and depth check in the near future.
3. Stratavault system to be trialled.
4. Trial area of lean mix concrete in Lot 1 is proposed to allow monitoring and testing of the proposed road pavement.

POLICY/LEGAL IMPLICATIONS

There are no direct policy implications arising from this report.

FINANCIAL/RESOURCE IMPLICATIONS

Council Officers in conjunction with Public Works Advisory are currently undergoing a review of the cost estimates for the next phase of the project. The original estimation for the project was \$3,200,000. This was under the impression that all geotechnical conditions matched the conducted testing. The project will be going into a cost overrun with the amount to be determined with Public Works Advisory.

INTERNAL/EXTERNAL CONSULTATION

New updates on the Main Street Project are being advertised through the Council news section in the Grenfell Record. External consultation with the community is likely to occur following the review and submission to PWA on the revised project plan.

CONCLUSION

A number of maintenance activities have been undertaken down by the Main Street in Grenfell. In addition, works to correct kerb and guttering and drainage works have also occurred in the last month.

13 ENVIRONMENTAL SERVICES REPORTS**13.1 DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES**

File Number: T5

Author: Executive Assistant to the Director Environmental Services

Authoriser: Director Environmental Services

Attachments: 1. SSD Notice of Decision (1)
2. SSD-13855453 Instrument of Consent

CSP Objective: Sustainable natural, agricultural and built environments

Precis: List of development application, construction certificate and complying development application determined during the period 1 October to 31 October 2022.

Budget: Nil

BACKGROUND

Under s. 4.16 of the *Environmental Planning and Assessment Act 1979*, under delegated authority Council Officers can exercise the power to determine development applications and post consent certificates such as construction certificates and complying development certificates. The following provides a list of the development applications, complying development applications and construction certificate applications determined within the Weddin Shire during the month of October 2022.

Development Applications Determined by Council

The undermentioned applications were received and determined subject to specified conditions, by the Director Environmental Services under delegated authority:

DA NO.	Applicant	Construction	Value (\$)	Address
33/2022	S McLelland	Subdivision (4 Residential Lots)	\$5,000	LOTS: 1109, 1287, 369 & 996 DP: 754578 Brundah Parish GRENFELL NSW 2810
35/2022	Mr A J Woodrow	Swimming Pool	\$30,000	LOT: 125 DP: 1081488 13 Huckel Close GRENFELL NSW 2810
39/2022	Mr A J Porter	Shed	\$28,300	LOT: 1 DP: 510070 30 Forbes Street GRENFELL NSW 2810

Complying Development Applications

The complying development certificate applications approved within the Shire in October 2022 by Council or any other Principal Certifiers.

CDC NO.	Applicant	Construction	Value (\$)	Address
Nil				

Construction Certificates

The undermentioned construction certificate applications were received and determined by the Director Environmental Services under delegation:

CC NO.	Applicant	Construction	Address
9/2018	Mr TJ Fowler	Extension/Addition to Dwelling	LOT: 4 SEC: 4 DP: 758473 47 Camp Street GRENFELL NSW 2810
14/2022	Mr T R Hinde	Two (2) Industrial Buildings	LOT: 25 DP: 1224552 11 Phil Aston Place GRENFELL NSW 2810
39/2022	Mr A J Porter	Shed	LOT: 1 DP: 510070 30 Forbes Street GRENFELL NSW 2810

State Significant Development

The Director, Industry Assessments, as delegate of the Minister for Planning has, under section 4.38 of the Environmental Planning and Assessment Act 1979 (the Act), granted consent to development application SSD-13855453, being for the development of a poultry breeding and rearing facility at 1130 Gooloogong Road Grenfell, comprising of four (4) poultry farms consisting of a total of 40 fully enclosed tunnel ventilated poultry sheds, 8 brick veneer manager residences, bulk earthworks, road upgrades, associated supporting infrastructure, internal roads and landscaping. The facility will have a maximum operational capacity of 570,000 birds at any one time.

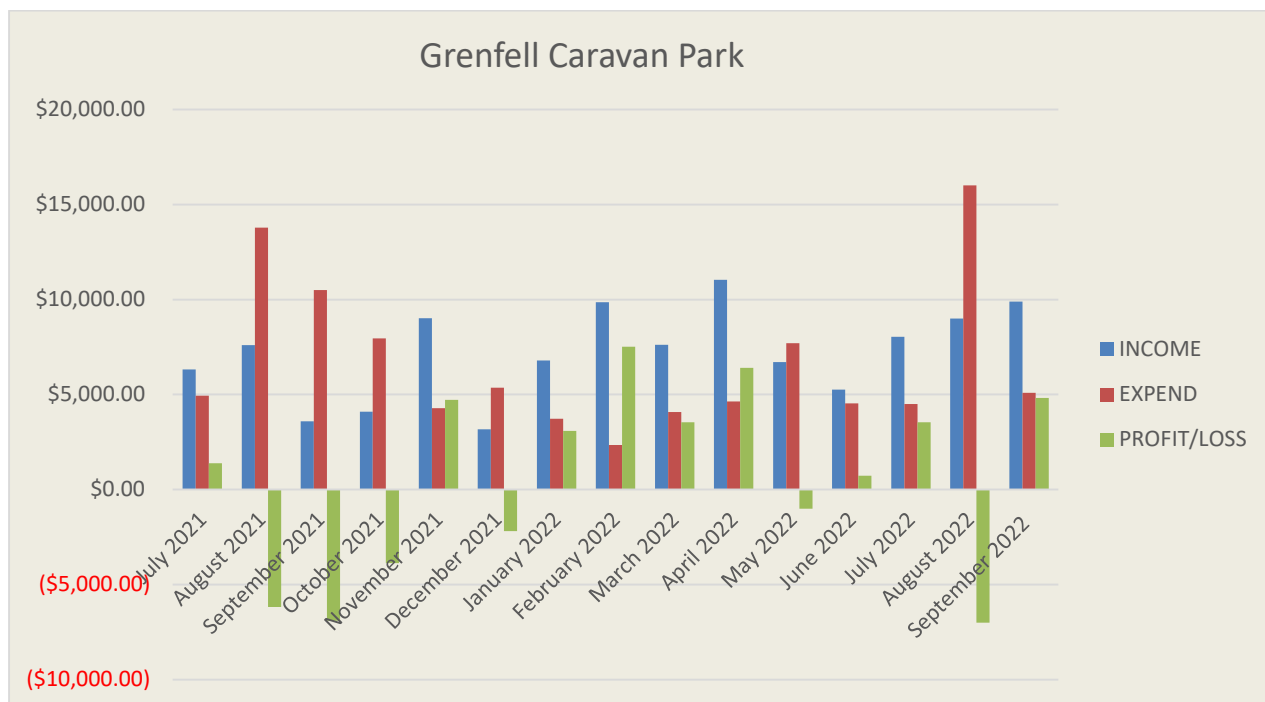
A copy of the Notice of Decision and Instrument of Consent are included in the **Attachment 1** to this report.

13.2 CARAVAN PARK OPERATION

File Number: P2.3.3
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Culturally rich, vibrant and inclusive community
Precis: Summary of Caravan Park operations during the period 1 July to 30 September 2022
Budget: Nil

The following provides a summary of the income and expenditure for the Grenfell Caravan Park for the first quarter of the 2022/2023 financial year.

MONTH	INCOME	EXPENDITURE	PROFIT/(LOSS)
July	\$8,041.83	\$4,498.19	\$3,543.64
August	\$8,996.35	\$16,001.31	(\$7004.96)
September	\$9,900.00	\$5,082.98	\$4,817.02
			Total \$1,355.70



14 DELEGATE(S) REPORTS**14.1 DELEGATE REPORT - NSW PUBLIC LIBRARIES ASSOCIATION ZONE MEETING****File Number:** P2.3.5**Author:** Cr**Authoriser:** General Manager**Attachments:** Nil**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** This report contains some of the points of note from the Central West Zone of the NSW Public Libraries Association meeting held 28th October 2022 at Orange. WSC attendees were Cr Phillip Diprose and our Librarian Ingrid Grace.**Budget:** \$ nil

Delegate Report submitted by Cr Phillip Diprose

1. Main purpose of meeting

Half yearly meeting open to all library managers and Councillor delegates located in the Central West Zone of the NSW Public Libraries Association. Agenda topics were:

- Apologies
- Minutes from previous meeting held 1/4/2022
- Business arising
- NSWPLA Report
- NSW State Library Report
- Presentation by Children's Discovery
- General Business
- Zone Libraries reports
- Next meeting



(Photo: Some of the attendees at the meeting. Venue was the meeting room adjacent to Orange City Council's Council Chambers)

2. Key messages / Highlights

Romola Hollywood (Cr from City of Blue Mountains) was recently voted President Elect of the NSW PLA; taking over from Dallas Tout who is now Mayor of Wagga Wagga City Council.

Adam Selinger, CEO, Children's Discovery gave a presentation via Zoom. The following is some background to the organisation and some of the programs they run, extracted from a document provided to the Central West Zone Secretary of the NSW PLA post our meeting:

Children's Discovery is a registered charity (and Deductible Gift Recipient) established in 2002 with the mission of introducing to Australia the ideals of the US-styled Children's Museum movement. Centred around the notion of learning through play, these family destinations encourage multi-generational and multi-cultural engagement with thinking and doing; science, arts, culture, in a setting highly desirable to children and their accompanying adults.

Children's Museums, and other 'leisure learning' venues such as science centres, discovery spaces and libraries, are recognised as having immense impact in the economy and social ecosystem of their communities. In 2015, Children's Discovery completed development of the Early Start Discovery Space at the University of Wollongong.

Recognising the need for children, wherever they reside, to have access to the same kind of high-quality learning experiences, Children's Discovery is partnering with community libraries in offering training, equipment, support and advocacy for 'science in the library' – a blanket expression for STEM (Science, Technology, Engineering and Mathematics) the - based hands-on activities and the critical associated attributes of curiosity, creativity, collaboration, communication and a can-do attitude.

Over 600 librarians across 15% of Australia's LGAs have already been trained to run Children's Discovery programs, with overwhelmingly positive feedback from both participants and library staff. This successful rollout would not be possible without the collaboration of public library services motivated to stimulate STEM-based education and provide accessible, play-based learning activities that support children's desire to take their curiosity and learning further. With their support, Children's Discovery has been able to reach communities across the entire state of South Australia and in many parts of NSW, Victoria, Tasmania and Western Australia."

During the presentation it was agreed that Children's Discovery be invited to run a training event on their various programs on the day prior to the next CWZ NSWPLA meeting. Doing this would make it cost effective for our own librarian to have access to the training.

Philippa Scarf provided the report from the NSW State Library. Some points:

- The next round of Library subsidies are to be paid shortly based on the latest Census data
- The State Library now has a 300 seat auditorium for events
- Training on the services provided by the State Library is now done on-line (rather than face to face as was the case pre-COVID)

Some of the activities from other libraries throughout the Zone included:

- Broken Hill is presently renovating and extensively extending its library -with a budget of approximately \$12m.
- Lithgow library is now separately identifying in their budget and reporting where they are spending their State Library subsidy.
- Mudgee library recently held several activities in connection with this year being 100 years since the death of Henry Lawson

After the meeting both Ingrid and I were given a brief tour of the Orange City Library.

3. Suggestions for Future Action (if appropriate)

It is suggested that consideration be given to the following:

- Attendance by our librarian at the training event to be held 23 March 2023 in Parkes (to be) run by Children's Discovery.
- Budget allocation to be included in the 2023/24 Operational Plan for both our librarian and councillor delegate to attend the 2023 NSW PLA Conference and Trade Show to be held at Penrith, noting that the 2022 fees were \$850 per delegate (\$1,700), two nights accommodation at \$380 per night (\$1,520), sustenance at \$50 per night (\$200) and travel related costs. The conference is anticipated to occur in the latter half of 2023. Costs are indicative at the time of writing this delegate report.
- Purchase of some "Spark Boxes" for use by library patrons to support the Children's Discovery programs.

4. Other Comments

My personal thanks go to:

- Michael Chalmers, Director Corporate Services for supporting our Librarian's attendance at the meeting and for allowing use of his Council vehicle for transport.
- Ingrid Grace, WSC Librarian for arranging accommodation
- Roslyn Cousins and her team at Central West Libraries for hosting the meeting and covering the meal costs at the networking dinner held on the evening before meeting.

The next meeting has been scheduled for Friday 24th March 2023 at Parkes.

Cr Phillip Diprose

7th November 2022

15 MINUTES OF COMMITTEE MEETINGS

15.1 MINUTES OF THE HENRY LAWSON FESTIVAL GENERAL MEETING HELD 9 NOVEMBER 2022

File Number:

Author: General Manager

Authoriser: General Manager

Attachments: 1. HLF General Meeting Minutes 9 November 2022

Cr Parlett left the room at 8:54am

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the HLF General Meeting held 9 November 2022 be adopted as presented.

Council noted the Minutes as presented.

Moved: Cr Diprose

Seconded: Cr Best

CARRIED

INFORMATION

A HLF General meeting was held 9 November 2022 with the minutes from this meeting attached.

15.2 MINUTES OF THE HENRY LAWSON FESTIVAL ANNUAL GENERAL MEETING HELD 12 OCTOBER 2022**File Number:****Author:** General Manager**Authoriser:** General Manager**Attachments:** 1. HLF AGM October 2022 Minutes**RECOMMENDATION**

Except where otherwise dealt with, the Minutes of the HLF AGM meeting held 12 October 2022 be adopted as presented.

RESOLUTION 305/22

Moved: Cr McKellar

Seconded: Cr Diprose

1. Except where otherwise dealt with, the Minutes of the HLF AGM meeting held 12 October 2022 be adopted as presented.
2. The Charter attached is approved by Council in accordance with s. 355 and s. 377 of the Local Government Act 1993, noting minor grammatical changes and removing the word “external audit” to “audit” under Financial Statement.

CARRIED

Cr Parlett entered the room at 8:58am.

AMENDMENT

Cr Cook requested that ‘external audit ‘ be kept in the Charter; motion not seconded.

INFORMATION

A HLF AGM meeting was held 12 October 2022 with the minutes from this meeting attached.

At the time of writing this report, the HLFA Committee had notified Council that they were working through the Charter and this will be tabled at the Council Meeting.

UPDATE AT 16 NOVEMBER 2022

The HLFA Committee provided Council a Charter on 16 November 2022. The Charter was considered amongst a Working Group of the HLFA Committee and subsequent correspondence between the President, Councillor Delegates and the General Manager to provide the version presented to Council. Council’s General Manager requested the President seek confirmation from the Working Group on the version presented which was received with great appreciation in the evening of 16 November 2022. We are grateful to the volunteers for their commitment.

Under s. 377(1)(t) the Local Government Act 1993, a Council, may, by resolution to the General Manager or any other person or body any of the functions of the Council under this

or any other Act this power of delegation to form the Henry Lawson Festival Committee of the Arts in accordance with the Charter provided.

16 CLOSED COUNCIL

Nil

17 RETURN TO OPEN COUNCIL

N/A

18 REPORT ON CLOSED COUNCIL

N/A

19 OTHER BUSINESS

Country Mayor Association Meeting scheduled for 18 November 2022, unfortunately Mayor Bembrick is unable to attend due to unforeseen circumstances. Deputy Mayor is also unable to attend. Cr Howell nominated to attend with the General Manager as Council’s delegate.

Motion carried

Moved: Cr Diprose

Seconded: Cr Best

20 CLOSURE

Motion carried

Moved: Cr Diprose

Seconded: Cr Best

The Meeting closed at 9:05AM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 December 2022.

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CHAIRPERSON