



MINUTES

Ordinary Council Meeting Thursday, 20 October 2022

Date: Thursday, 20 October 2022

Time: 5:00pm

**Location: Council Chambers
Cnr Camp & Weddin Streets
GRENFELL NSW 2810**

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**MINUTES OF WEDDIN SHIRE COUNCIL
ORDINARY MEETING
HELD AT THE COUNCIL CHAMBERS, CNR CAMP & WEDDIN STREETS, GRENFELL
NSW 2810
ON THURSDAY, 20 OCTOBER 2022 AT 5:00PM**

1 OPENING

In accordance with the WSC Code of Meeting Practice, this meeting will be recorded for the purposes of audio-visual livestreaming via Council's website and Facebook page. Those in attendance are asked to refrain from making any defamatory statements and comply with all relevant WSC codes, policies and procedures at all times.

2 ACKNOWLEDGEMENT OF COUNTRY

Weddin Shire Council would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

Weddin Shire Council would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

3 ATTENDANCE AND APPLICATIONS FOR LEAVE

ATTENDANCE

PRESENT:

Cr Craig Bembrick (Mayor), Cr Paul Best (Deputy Mayor), Cr Michelle Cook, Cr Phillip Diprose, Cr Glenda Howell, Cr Stuart McKellar, Cr Warwick Frame, Cr Jan Parlett

IN ATTENDANCE:

Ms Noreen Vu (General Manager), Mr Michael Chalmers (Director Corporate Services), Mr Luke Sheehan (Director Environmental Services), Mrs Linda Woods (Acting Director Infrastructure Services)

APOLOGIES

Cr Jason Kenah

RECOMMENDATION

That the apology from Cr J Kenah be accepted.

Moved: Cr Best

Seconded: Cr Parlett

LEAVE OF ABSENCE

Nil

LEAVE OF ABSENCE APPLICATION

4 CONFIRMATION OF MINUTES

RECOMMENDATION

That Minutes of the Ordinary Council Meeting held 15 September 2022 be taken as read and CONFIRMED.

Moved: Cr Diprose

Seconded: Cr Frame

5 DISCLOSURES OF INTEREST

Item number and title	12.3: MAIN STREET UPDATE - SEPTEMBER/OCTOBER 2022 UPDATE
Name	Cr C Bembrick
Type of interest	Pecuniary and Significant (leaving the room)
Interest description	Property owner

Item number and title	12.3: MAIN STREET UPDATE - SEPTEMBER/OCTOBER 2022 UPDATE
Name	Cr P Best
Type of interest	Pecuniary and Significant (leaving the room)
Interest description	Owner of property in Main Street

Item number and title	12.3: MAIN STREET UPDATE - SEPTEMBER/OCTOBER 2022 UPDATE
Name	Cr JP Parlett
Type of interest	Pecuniary and Significant (leaving the room)
Interest description	Owner property in the Main Street

6 PUBLIC FORUM

MR MAURICE SIMPSON – ITEM 15.1 MINUTES OF THE LACHLAN REGIONAL TRANSPORT COMMITTEE INC HELD 1 OCTOBER 2022 –REPORT ON COMMITTEE, NEXT MEETING SATURDAY 25 FEBRUARY 2022

7 MAYORAL REPORTS/MINUTES

7.1 MAYORAL MINUTE - SEPTEMBER AND OCTOBER 2022 UPDATE

File Number:

Attachment: Nil

CSP Objective: Culturally rich, vibrant and inclusive community

Budget: Nil

RECOMMENDATION

[That the Mayoral Minute be received and noted.](#)

Councillors

I submit my Mayoral Report for the months of September and October 2022:

1. Central NSW Joint Organisation Presentation to Council

Council received a presentation from the Executive Officer of the Central NSW Joint Organisation (JO), Jenny Bennett prior to the September Ordinary Meeting and I was unable to provide a monthly update on the matter. On behalf of Council, I would like to thank the JO for coming to Grenfell to give old and new Councillors a presentation on what the JO do. I look forward to continuing to work collaboratively with the JO.

2. Councillors Depot Tour and Breakfast

Councillors were invited to the breakfast and depot tour on Friday 16 September 2022. Thank you to Councillors Diprose, Frame, Kenah and Parlett for your attendance. I felt it was a great opportunity to provide council officers an overview of ourselves as Councillors and also take a tour of the Depot to understand some of the operational elements. It was also a good opportunity to thank the team for their hard work, in particular working on our roads at the moment.

3. Grenfell Inaugural NAIDOC Community Day

Grenfell celebrated its inaugural NAIDOC Community Day on 16 September 2022. Thank you to the NAIDOC Committee organisers including Julie Ferguson, Chad White, Terry Carroll and the other local volunteers who helped out with the day. The inclusive event included a smoking ceremony at the front of the Council Chambers and included a flag raising ceremony. Thank you to Cr Diprose who represented the Council to thank the volunteers for their organisation and acknowledge that we meet on Wiradjuri Country.

4. Hilltops, Cowra and Weddin Shire Catch up

The General Manager and I travelled to have a neighbour catch up with Hilltops and Cowra Council's Mayor and General Managers. Hilltops Council belongs in the Canberra Region Joint Organisation meaning that without these regular catch ups there is not much of an opportunity to meet with our neighbours. On the agenda were a number of issues raised including roads, rate pegging and cost of wages and materials, the red fleet and other general business. All Councils agreed the need to catch up on a regular basis and focus on looking at better service delivery and shared resources wherever possible.

5. Nev Condon Memorial Stables Opening

I had the great privilege to attend the Nev Condon Memorial Stables at the Grenfell Showgrounds on Sunday 25 September 2022. Member for the Riverina, the Hon. Michael McCormack was also attendance. I wanted to thank the Weddin Mountain Muster Committee for the organisation of the opening. Thank you also to the Grenfell P.A.H and I Committee. Although the Weddin Mountain Muster had to be cancelled for the year due to the conditions, I wanted to thank the efforts of the Committee in all the organisation that occurred leading up to the fact.

6. Meeting with the Hon. Steph Cooke MP and the Hon. Michael McCormack MP

I had the opportunity to meet separately with both our state and federal members in regards to a number of topics with the focus being on the Main Street. Both our elected members were briefed on the 'project re-set' and the engagement of our two senior project engineers. It was also a good opportunity to advocate for their assistance in helping us complete the project.

7. Pollie Pedal

Pollie Pedal rode to Grenfell to support Soldier On. Riders and volunteers were welcomed to a Civic Welcoming at the Hub on Wednesday 5 October 2022. It was a great opportunity for the riders to know about our Weddin Shire and the number of strategic priorities for our Council and community. Thank you to Cr Howell and Cr Parlett for your attendance and it was nice to introduce the entire Council to the riders. We had the privilege to host the Hon. Angus Taylor MP and the Hon. Dr David Gillespie. Here I was able to share our concerns as a community including:

- The Grenfell Main Street
- Our ageing population including lack of accommodation and housing for our senior citizens
- Lack of rental and affordable accommodation in general
- Our Grenfell Daycare and Preschool is at capacity
- General Health and Medical Services and access to mental health care
- Our community service providers are unable to expand due to the lack of a community hub or neighbourhood centre and how we are approaching the NSW Government to have the old Ambulance Station transferred to us to allow for a community space.

We were able to end on a positive note with our Weddin Mountains Region being promoted to the riders. After the Civic Welcoming, I was invited to have dinner with the riders. They spoke highly of the hospitality they had received in Grenfell and acknowledged the contributions they had received for the Soldier On cause.

8. Bimbi Progress Group

Although I did not get to attend the Bimbi Progress Group, I know that they met for the first time on Thursday 6 October 2022 following their incorporation. I wanted to thank the volunteers and members of this group for the establishment of the group and hope that Council works closely with their members moving forward.

9. Greenethorpe Centenary Celebration of the Soldiers' Memorial Hall

Congratulations to the Greenethorpe community for the 100th birthday of the Greenethorpe Soldiers' Memorial Hall. I hear that the Centenary Cookbook was a hot commodity. Thank you again to the hard work of the volunteers who make these events happen.

10. Bathurst 1000 Mayoral Luncheon

The General Manager and I were invited to the Bathurst 1000 Mayoral Luncheon. Although the track and site conditions were a little wet, we had a wonderful time. I have followed up in correspondence to thank the Mayor and Councillors for our invitation to the Mayoral Luncheon. It was a great opportunity again for us to connect with the councils in the Central NSW JO.

11. Councillor Tour of Grenfell Multipurpose Health Service

Councillors were invited to tour the Grenfell MPS on Monday 10 October 2022 prior to the Health Council meeting. We were also invited to attend this meeting. This was a good opportunity to look at the facility and understand the pressures placed on this service. This in turns allows Council to advocate for better services.

12. Central NSW Joint Organisation Board Meeting

The Central NSW JO Board meeting occurred on 12 October 2022 in Sydney. The JO organised state members from the current government and opposition to provide presentations to the Board. Due to the timing of the business paper, the summary of this meeting will be reported at the November 2022 meeting.

13. Committee meetings

I note that there has been active participation by Councillors attending the various Committee Meetings and Progress Group meetings in addition to the Ordinary Meetings that occur. I got to attend the Tourism Committee meeting with Cr Kenah. This is an opportunity to thank Councillors and staff for their attendance to the different meetings, with some occurring after hours.

In addition, I know that Councillors were able to tour the Grenfell Multipurpose Service on Monday 10 October 2022 and also attend to the Health Council.

14. Meeting with Hawkesbury Council Mayor, Ms McMahon

I was pleased to attend a meeting via Zoom on 12 October with the newly elected Mayor of Hawkesbury City Council, Mayor Sarah McMahon.

Mayor McMahon was appointed to the position in August 2022. Hawkesbury City Council is our Country City alliance; it was a good opportunity to introduce myself and welcome her to the role. Although there are several hundred kilometres between us, the issue of flooding and road closures is a very common theme between city and country. Unfortunately, as with most of the east coast of Australia, the Hawkesbury Council area has been hit significantly this year with flooding. I look forward to meeting with Mayor McMahon on a regular basis and hope that we can learn and adopt similar practices; perhaps look at staff development opportunities ie provide a temporary staff mobility placement/secondment.

7.2 MAYORAL MINUTE - PRE AUSTRALIA DAY NOMINEES DINNER

File Number:

Attachment: Nil

CSP Objective: Culturally rich, vibrant and inclusive community

Budget: Up to \$3,000 Governance vote.

RECOMMENDATION

That:

1. Council endorse a Mayor and Councillor function for a Pre Australia Day Nominees Dinner for 2023 on 25 January 2023.
2. Council endorse a permanent Australia Day vote to also include Pre Australia Day activities with the amount to be determined each financial year.
3. Council support Council Officers in seeking grant funds to cover any expenditure that is eligible under any Australia Day grants.
4. Council supports an Australia Day that is meaningful, reflective, and respectful and change the focus of Australia Day from a celebration of nationalism to a demonstration of togetherness.

RESOLUTION 268/22

Moved: Cr Diprose

Seconded: Cr Parlett

That:

1. Council endorse a Mayor and Councillor function for a Pre Australia Day Nominees Dinner for 2023 on 25 January 2023.
2. Council endorse a permanent Australia Day vote to also include Pre Australia Day activities with the amount to be determined each financial year.
3. Council support Council Officers in seeking grant funds to cover any expenditure that is eligible under any Australia Day grants.
4. Council supports an Australia Day that is meaningful, reflective, and respectful and change the focus of Australia Day from a celebration of nationalism to a demonstration of togetherness.

CARRIED

Councillors, in addition to my Mayoral Minute update of September and October 2022 activities, I wanted to request the consideration of a pre Australia Day Nominees Dinner for 2023. The Council Agenda for this month seeks Council's endorsement to open the nomination process for the 2023 Australia Day event. Each year, Councillors attend a dinner with the Australia Day Ambassador on the 25 January to allow for a meet and greet with the Australia Day Ambassador.

For the 2023 Australia Day ceremony, I am proposing that Council consider hosting a pre Australia Day Nominees Dinner with the Ambassador, which will be an invitation from the Mayor and Councillors to all the local nominees and the Executive team of Council.

It is a small gesture of appreciation to the many residents in our community who provide a service to the community, whether it is through their businesses or volunteering and also to our Executive team here at Council.

Based on previous years' nominations which have normally included 10 or so nominees and around five community events/organisations. This would be in the order of a dinner party for up to 50 persons including partners and two or three members from each organisation (estimate of \$50 per person and allowance of some Australia Day decorations).

The dinner in previous years was funded from the Governance Vote.

I also propose that to acknowledge our Weddin Shire community that we consider having a permanent vote against Australia Day including the pre-dinner nominees' dinner in future operational budgets to come, with the amount to be determined at the time of considering the budget.

I am of the understanding that each year there are also grants available from the national Australia Day organisation and I would encourage that wherever possible Council Officers seek to have the cost recovered through this process.

Finally, I think it is important that we also ensure the strong recognition of our local Wiradjuri community and acknowledge our First Nations people. In line with the National Australia Day Committee's mandate we are "to create Australia Day events that are meaningful, reflective, and respectful and change the focus of Australia Day from a celebration of nationalism to a demonstration of togetherness".

7.3 MAYORAL MINUTE - COVID-19 REMOVAL OF ISOLATION PERIOD**File Number:****Attachment:** Nil**CSP Objective:** Culturally rich, vibrant and inclusive community**Budget:** Nil**RECOMMENDATION**

That Council note my Mayoral Minute on the COVID-19 Removal of the Isolation Period

RESOLUTION 269/22**Moved:** Cr Frame**Seconded:** Cr Best

That Council note my Mayoral Minute on the COVID-19 Removal of the Isolation Period

CARRIED

Councillors, you will note that on 14 October 2022, the NSW Public Health Order was changed. It is no longer mandatory to self-isolate at home if you test positive to COVID-19. I wanted to take a moment to reflect on what our community has been through since the Pandemic began. I know for many years to come there will be a recovery period.

I do want to take a moment to remind people that as per the NSW Health advice, that they still strongly recommend people who are sick or have tested positive to COVID-19 stay at home until their symptoms have gone.

Upon reflection of the last three years, we have had multiple lockdowns, work from home, school at home, mask wearing and constantly changing self-isolation rules. Without our essential workers, our frontline medical workers, our volunteers and many, many, other people within our community, we could not have gotten to the other side of this. Thank you to everyone, we got through this together.

8 MOTIONS/QUESTIONS WITH NOTICE**8.1 NOTICE OF MOTION - VIOLENCE AND ABUSE INITIATIVES ACROSS THE SHIRE****File Number: C2.8.1****Mover: Cr Michelle Cook****Attachments: 1. Notice of Motion - Cr Michelle Cook 10 October 2022****CSP Objective: Innovation in service delivery (healthy, safe and educated community)****Budget: No budget allocation has been provided in the Notice of Motion****MOTION****That:**

1. Council undertake to write, support, and implement a Policy based on all forms of Violence and Abuse for the Weddin Shire. Including Domestic, Family Violence, gendered based violence and Elder Abuse. To address issues at the organisational level and for the community.
2. Council set up a working group, to collate information about Family and domestic violence and related concerns in the Weddin Shire, the priorities of our local community, and how to address these issues in the organisational context and across the whole-of-council.
3. Council support the Victorian 16 Days of Activism initiative, from 25 November to 10 December to connect and build the capacity of community organisations and local councils to engage with education and awareness campaigns.

MOVED

Moved: Cr Cook

Seconded Cr Parlett

COMMITTEE OF THE WHOLE

Moved: Cr Diprose

Seconded: Cr Best

Council move into a Committee of the Whole to consider the matter.

COMMITTEE OF THE WHOLE

Moved: Cr Frame

Seconded: Cr Diprose

Council move out of Committee of the Whole.

AMENDED

Moved: Cr Diprose

Seconded: Cr Parlett

RESOLUTION 270/22

Moved: Cr Frame

Seconded: Cr Cook

That:

- 1) Given we have good service providers in our community we could support them as requested with any initiatives planned and with grant funding applications,
- 2) Council thank and acknowledge the excellent work of local health services and Grenfell Voices Against Violence for their work in this field,
- 3) Council delegate our General Manager to meet with the Grenfell Voices Against Violence Group and invite them to advise on how Council can assist,
- 4) Cr Cook provide Councillors with copies of other policies that are accepted as best practice from other Council's and areas through a workshop and
- 5) Council support the 16 Days of Activism initiative, from 25 November to 10 December to connect and build the capacity of community organisations and local councils to engage with education and awareness campaigns.

CARRIED

SUPPORTING COMMENTS

Searching the new Weddin Shire website page, no information comes up when you search for Domestic Violence.

Looking at the individual policies listed on the website, there are 78 policies, but there does not seem to be a Policy on Domestic Violence. I can see one that relates to Child Protection – which is Policy 14.26.2 adopted on 17 Aug 2017.

“As the closest level of government to the community, local government are uniquely placed to influence and drive social change to reduce violence against women. Local governments shape attitudes, culture and norms through employment, service provision, procurement, planning and local initiatives. They are in touch with people across their life span, from their early years to their senior years and they interact with a range of community groups.” *Slide from Presentation by DV NSW in the DV Awareness Course for local govt councillors.*

Further when I look at the NSW Recorded Crime Statistics for Weddin Shire,

Domestic violence related assault

Jan-Dec 2019		Jan-Dec 2020		Jan-Dec 2021	
Number of incidents	Rate per 100,000 population	Number of incidents	Rate per 100,000 population	Number of incidents	Rate per 100,000 population
10	276.8	14	389.3	15	417.1

Intimidation, stalking and harassment

29	802.7	21	584.0	24	667.4
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Breach Apprehended Violence Order

19	525.9	12	333.7	14	389.3
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I would like to see a policy, written, supported, and implemented by the Weddin Shire. To address issues at the organisational level and for the community as a whole. For domestic, family, gender equality and elder abuse.

Whole-of-organisation approach – What can your organisation do to promote norms, practices and structures that support gender equality and the prevention of violence for staff?

External approach to primary prevention – What can your organisation do to promote norms, practices and structures that support gender equality and the prevention of violence for external stakeholders?

I would like to see a working group set up, to collate information about Family and domestic violence and related concerns in the Weddin Shire, the priorities of our local community, and how to address these issues in the organisational context and across the whole-of-council.

10 Oct 2022

Clr Michelle Cook

STAFF COMMENT

Domestic and family violence is a matter that requires attention by all of the community, please note that this report has been divided to address the three motions in accordance with section 3.11 and 3.12 of the Code of Meeting Practice.

Motion 1:

1. Council undertake to write, support, and implement a Policy based on all forms of Violence and Abuse for the Weddin Shire. Including Domestic, Family Violence, gendered based violence and Elder Abuse. To address issues at the organisational level and for the community.

Council Officers require further clarification on what the local policy will cover to 'address the issues at the organisational level'. The Local Government (State) Award 2020 makes provisions for Council to consider family and domestic violence leave, for employees. Family and Domestic Violence is well defined in the Award for that documents purposes. In addition, Weddin Shire Council offers the Employment Assistance Program (EAP). To ensure that Council Officers are able to deliver on the implementation of a local policy, further guidance and clarification is required on the motion.

In regards to the local policy 'to address issues for the community', Council Officers would suggest that the community policy is separated from the organisational policy. Council is currently not resourced with a Community Services Officer or Coordinator to undertake the role of consulting with the community on a community policy. There is nobody suitably qualified who would be able to implement a community policy of this nature.

To ensure that Council Officers are able to deliver on the implementation of a local policy for the community, Council will need to consider the review of the Workforce Plan, noting that there are still a number of key positions, such as Work, Health and Safety, Human Resources, Information Technology and an Accountant, that are predicted to require further resourcing within the Workforce Plan. A Community Services Officer/Coordinator was not identified in the recently adopted Workforce Plan.

FINANCIAL IMPLICATIONS FOR MOTION 1

In accordance with section 3.12 of the Code of Meeting Practice, if the notice of motion does not identify a funding source, the General Manager can prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by Council or defer the matter.

Councillors should note that the 2022-23 budget was adopted by Council at the 30 June 2022 Extraordinary Meeting and therefore this financial year's information is available to Councillors and the community.

Dependent on the clarification on what the issues Council needs to address at an organisational level that is above and beyond the Local Government (State) Award 2020, Council Officers should be able to deliver an organisational policy in consultation with staff.

In accordance with section 3.12 of the Code of Meeting Practice, should Council agree to separating the community from the local policy, then the matter should be deferred until Council can resource a suitably qualified person to implement a community policy. A position like a Community Development Worker, Community Services Officer or a Community Services Coordinator at a fulltime equivalent could cost \$75,000 in salary plus 10.5% superannuation per annum. Under the operational budget of 2022-23 there is no availability in funds to implement this motion. Under the current staffing cohort of Council, there is no

one suitably qualified to implement a community policy or plan. The alternative option is to outsource an external contractor however the matter will need to be deferred until a budget can be identified.

It should be noted that the importance of the matter should not be diminished because of Council's current Operational budget or unidentified position within the Workforce Plan. However, Council's current situation will be unable to accommodate to the request.

Motion 2

2. Council set up a working group, to collate information about Family and domestic violence and related concerns in the Weddin Shire, the priorities of our local community, and how to address these issues in the organisational context and across the whole-of-council.

Across NSW there are many examples of committees and working groups that have been established in many towns to combat this important and significant issue. Research of similar working groups and committees shows the tiresome efforts of service providers, agencies such as NSW Police and Communities and Justice and councils working together to establish their committees. Council Officers sees the importance of establishing a working group however notes that in the instances provided through the NSW Communities and Justice database, these groups have not been established by Councils but through other service providers such as Mission Australia or neighbourhood centres. Though Councils are often a member to support the group's objective.

Under the current staffing resources and having nobody suitably qualified to undertake the lead, Council Officers would be unable to set up a working group. Noting that in many instances of these committees and working groups, statistics and cases are shared amongst service providers on incidents that have occurred, this is normally in the way of the monthly NSW Police reporting. Without having a suitably qualified person who has the background and experience to deal with the information can be a confronting situation.

Council will need to consider the review of the Workforce Plan to fund a suitably qualified person to undertake this lead, noting that there are still a number of key positions such as Work, Health and Safety, Human Resources, Information Technology and an Accountant that are predicted to require further resourcing within the Workforce Plan.

FINANCIAL IMPLICATIONS FOR MOTION 2

As above.

Under the operational budget of 2022-23 there is no availability in funds to implement this motion. Under the current staffing cohort of Council, there is no one suitably qualified to implement a community policy or plan. The alternative option is to outsource an external contractor however the matter will need to be deferred until a budget can be identified.

It should be noted that the importance of the matter should not be diminished because of Council's current Operational budget or unfunded position and unidentified position within the Workforce Plan. However, Council's current situation will be unable to accommodate to the request.

Motion 3

3. Council support the Victorian 16 Days of Activism initiative, from 25 November to 10 December to connect and build the capacity of community organisations and local councils to engage with education and awareness campaigns.

In line with the Domestic Violence NSW program who also support the 16 days of activism, this initiative should be supported through Council's social media and website.

FINANCIAL IMPLICATIONS FOR MOTION 3

Posting on social media and website will be undertaken by Council staff in the normal course of business. The indicative cost to advertise in the Grenfell Record is approximately \$550 and an ad should be placed Thursday 1 December 2022 during the activism initiative. This amount can be accommodated from the Advertising vote.

8.2 NOTICE OF MOTION - HOUSING WORKING GROUP**File Number:****Mover:** Cr Michelle Cook**Attachments:** 1. Cr M Cook - Notice of Motion - Housing Working Group**CSP Objective:** Culturally rich, vibrant and inclusive community**Budget:** No budget allocation has been provided in the Notice of Motion**MOTION**

That Council set up a working group, to collate information, discuss and present a report on the issues of housing and how to address the issues of housing in the Weddin Shire. To use the information, discussions, and community consultation to prepare a strategy in relation to Housing and housing issues in the Weddin Shire.

MOTION

Moved: Cr Cook

Seconded: Cr Diprose

COMMITTEE OF THE WHOLE

Moved: Cr Diprose

Seconded: Cr Best

Council move into a Committee of the Whole to consider the matter.

COMMITTEE OF THE WHOLE

Moved: Cr Best

Seconded: Cr Cook

Council move out of a Committee of the Whole.

That Council set up a working group, to collate information, discuss and present a report on the issues of housing and how to address the issues of housing in the Weddin Shire. To use the information, discussions, and community consultation to prepare a strategy in relation to Housing and housing issues in the Weddin Shire.

MOTION DEFEATED**SUPPORTING COMMENTS**

Refer to supporting comments provided by Cr Cook provided in Attachment 1.

STAFF COMMENTS

The *Environmental Planning and Assessment Act 1979* ('EP&A') is the overarching legislation which provides direction to Council in relation to strategic planning around housing. The EP&A Act provides the provisions on how to carry out the land use and zoning

changes. Land use changes requires the NSW Government's approval. The Weddin Local Environmental Plan 2011 (LEP) provides the local environmental planning provisions for land in the Weddin Shire. The LEP is also supported by the Weddin Shire Local Strategic Planning Statement (LSPS) 2020-2040. Under the LSPS, there are a number of planning priorities in relation to housing.

Councillors received a presentation from the Department of Planning and Environment on 13 September 2022 on approaches to housing strategy and the discussion of housing issues were discussed at this meeting. The DPE Officers were encouraging of Council's LSPS as a document that could support a future planning proposal to consider housing options.

The DPE Officers discussed multiple options for new greenfield areas but also brownfield areas within town and the villages. In addition, Council staff and Councillors highlighted the pressures of housing options for the ageing population through to younger families and affordable accommodation.

The advice from the DPE Officers was that they were supportive of Council placing a submission to the NSW Government's Regional Housing Strategic Planning Fund – Round 1 for up to \$250,000. The advice provided by the DPE Officers was that the Weddin Shire's work within the LSPS provided a good basis. In reviewing the LSPS, the information on the housing issues addressed in this Motion are largely addressed in the LSPS.

In addition to the affordable accommodation issues that are currently being experienced and also recognised in the LSPS, the NSW Regional Housing Strategic Planning Fund – Round 1 will also allow Council to consider some of the significant environmental constraints that currently impact on our ability to grow. This includes environmental issues such as mine subsidence, flooding and our need to update our flooding modelling in line with the new updates to the Flood Prone Package, and utility insecurities such as electricity and water.

To avoid duplicating a process and impacting on Council's submission to the NSW Regional Housing Strategic Planning Fund - Round 1, we would suggest waiting for the outcome of the grant application. If successful, it is recommended that Council work closely with DPE in meeting the milestones they stipulate to us in order to successfully deliver a new housing strategy for the Shire and use this as Council priority for addressing the community's needs and housing issue.

In the Mayor and General Manager's meeting with Minister Steph Cooke on 4 October 2022, Council's application to the NSW Regional Housing Strategic Planning Fund – Round 1 was mentioned to the Minister. The Minister supported Council's approach to look at the current environmental constraints, in particular flooding and commended Council on our approach to the funding application. Narrowing the parameters to look only at housing supply issue because of things such as short term accommodation without considering the broader strategic planning issues could significantly impact Council's grant application.

There is of course is a broader conversation regarding the existing housing supply and the short-term accommodation issue in our local government area. This is a real issue and recognised in the LSPS. All of this will form part of the conversation of the documents that will be submitted to the Department when Council is ready to lodge a much-needed planning proposal. The Department cannot consider the planning proposal without considering an expert's analysis on the demographic of the area and the current housing issue.

In the event that Council is successful with the NSW Regional Housing Strategic Planning Fund – Round 1, community consultation and engagement will be a key component in our ability to successfully deliver the project. Any working group or consultation process should be defined by the consultancy that Council successfully commissions to meet the milestones set out by the Department. A consultancy should be left to propose the most appropriate engagement and consultation process as the subject matter expert, and should not be limited to a narrow scope or limited by a Working Group before the grant has been determined.

Fortunately, for Council, the matter raised in the Notice of Motion has been on the agenda for a long time, with Councillors voting to allocate \$80,000 in the current financial year's budget to allow a consultancy to be engaged to look at a planning proposal for changes to the LEP.

FINANCIAL IMPLICATION

In accordance with section 3.12 of the Code of Meeting Practice, if the notice of motion does not identify a funding source, the General Manager can prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by Council or defer the matter.

Councillors should note that the 2022-23 budget was adopted by Council at the 30 June 2022 Extraordinary Meeting and therefore this financial year's information is available to Councillors and the community. Council allocated a budget of \$80,000 towards consideration of the Weddin Local Environmental Plan 2011 review. Council Officers are unsure why the proposed funding source requires access to the Budget document when it is readily available.

Council is not resourced with a Senior Strategic Planner to carry out the function of leading a Working Group. The \$80,000 allocation could offset some of the cost to engage a Strategic Planner, however the issue will be resourcing this position after 12 months as it is not identified in the Workforce Plan. Furthermore, the market value for a suitably qualified Senior Strategic Planner, who would be the right candidate to work undertake the project, would be in the order of \$110,000+ in salary, not including 10.5% in superannuation.

It is considered that there is more value in engaging an appropriate consultancy, rather than a temporary staff member to undertake the project, as they will have multiple expertise such as strategic planners, urban designers, GIS personnel to be able to deliver the project in the matter that is agreeable by the Department of Planning and Environment. A Council of our size should not resource an in-house Senior Strategic Planner if there is more value in approaching a firm who have multi-disciplinary teams.

Council is awaiting to hear from the NSW Regional Housing Strategic Planning Fund – Round 1 on the success of its application, which is expected to be announced in early December 2022. The information provided in this Motion should be provided to any future consultancy for consideration as the subject matter expert.

9 CORRESPONDENCE

Nil

10 GENERAL MANAGER REPORTS**10.1 RESOLUTION REGISTER - OCTOBER 2022 UPDATE****File Number:** C2.3.3**Author:** General Manager**Attachments:**

1. Resolution Register January to April 2022
2. 20221013 Resolution Register

Precis: Resolution Register Report including Jan – April 2022**Budget:** \$ -

For Council's information the latest Resolution Register Report is provided.

Commentary from the General Manager:

Councillors, please note that at the 18 August 2022 Ordinary Meeting, it was stated that the resolutions register was to include previous resolutions. I stated I would take this on notice, as the Resolution Register would have been established through a previous resolution of Council and should have captured a time period of when it was to commence.

Council considered at the 26 May 2022 Ordinary Meeting the Establishment of a Council Action Report, the Resolution Register. Resolution 145/22 stated that:

Resolution 145/22**Moved:** Cr Parlett**Seconded:** Cr Cook**That:**

1. Council endorse the establishment of the resolution register on a trial basis.
2. This trial be reviewed by the incoming General Manager and Council September 2022.

I note in the report that the resolution register, if adopted, was to commence from the April 2022 Ordinary Meeting resolutions. However, the status of resolutions prior to this time is often raised with me. I have subsequently instructed my team to collate resolutions since January 2022. There are now two attachments which includes a summary of resolutions between 11 January 2022 to 28 April 2022 meetings which were resolutions adopted prior to Council implementing the InfoCouncil software system and a report that is provided through InfoCouncil.

I have the pleasure of presenting to the Councillors the resolutions between January 2022 to April 2022. The attachment only includes resolutions of significance, that is, it does not include where Council had noted reports. There are 60 resolutions reported in the attachment with eleven (11) resolutions that are not completed. Of the eleven (11), the majority have been actioned to an extent that the business operations have allowed us to do so. I want to commend my team for their continued efforts.

Only the incomplete actions will be provided moving forward from this point.

10.2 GRANTS UPDATE AS AT 30 SEPTEMBER 2022**File Number:****Author:** General Manager**Authoriser:** General Manager**Attachments:** 1. Grants Update as at 30 September 2022**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** This report provides Council an update on the current grants and their status.**Budget:** Nil.

In addition to the information provided at the Ordinary Meeting of 21 July 2022 on the list of grants, the following is a summary of the overview of grant information and its status at the end of September 2022.

Grant funding comes in multiple forms and administered through a number of external funding bodies. The information included is an audit of grants that have commenced since September 2020.

The information provided includes:

- The name of the grant
- Funding body
- Original funding body amount
- Council's contribution
- Other contributions applicable
- Project total
- Project status (complete/not completed)
- Project comment.

Of the 47 grants listed in this summary, 20 have been completed. The status of the other grants are provided for your information.

10.3 AUSTRALIA DAY AWARDS AND ACTIVITIES GRENFELL & VILLAGES 2023

File Number:	C1.5.2
Author:	General Manager
Authoriser:	General Manager
Attachments:	Nil
CSP Objective:	Culturally rich, vibrant and inclusive community
Precis:	Council traditionally presents a number of Australia Day Awards with preparations beginning in October. Council donates to the villages in Weddin Shire towards Australia Day celebrations.
Budget:	\$1,000 to be sourced from the Governance vote

RECOMMENDATION

That Council agrees to:

1. Nominations be invited for the 2023 Australia Day Awards open on 24 October 2022 and close on 2 December 2022.
2. The list of Awards are:
 - Weddin Shire Citizen of the year,
 - Weddin Shire Senior Citizen of the year,
 - Weddin Shire Community Event/Organisation of the Year
 - Weddin Shire Community Achievement Award (Selection Committee be authorised to award 'Community Achievement Awards' to deserving nominations in any category)
3. Nominations be invited for the Youth Achievement Award from each primary and secondary school in the Shire, and the HSC Academic Achievement Award from The Henry Lawson High School
4. Winners be selected by a Committee, comprising of the Mayor, Deputy Mayor and General Manager.
5. Contribute \$250 to each Hall/Progress Committee as a contribution towards Australia Day celebrations in the villages of Greenethorpe, Quandialla, Caragabal and Bimbi.
6. To conduct the Grenfell Australia Day Awards event in Taylor Park.

RESOLUTION 271/22

Moved: Cr Diprose

Seconded: Cr Best

That Council agrees to:

1. Nominations be invited for the 2023 Australia Day Awards open on 24 October 2022 and close on 2 December 2022.
2. The list of Awards are:
 - Weddin Shire Citizen of the year,

-
- Weddin Shire Senior Citizen of the year,
 - Weddin Shire Community Event/Organisation of the Year
 - Weddin Shire Community Achievement Award (Selection Committee be authorised to award 'Community Achievement Awards' to deserving nominations in any category)
3. Nominations be invited for the Youth Achievement Award from each primary and secondary school in the Shire, and the HSC Academic Achievement Award from The Henry Lawson High School
 4. Winners be selected by a Committee, comprising of the Mayor, Deputy Mayor and General Manager.
 5. Contribute \$250 to each Hall/Progress Committee as a contribution towards Australia Day celebrations in the villages of Greenethorpe, Quandialla, Caragabal and Bimbi.
 6. To conduct the Grenfell Australia Day Awards event in Taylor Park and recommended a wet weather venue of the Public School Cola.

CARRIED

PURPOSE

To seek Council's agreement to call for nominations for the 2023 Australia Award categories and seek agreement for Council to donate a \$250 contribution to each of the villages of Greenethorpe, Quandialla, Caragabal and Bimbi towards their Australia Day Celebration activities in these villages.

BACKGROUND

Council traditionally presents a number of awards at the Annual Australia Day Ceremony in Grenfell. Call for nominations will open from Monday 24 October 2022 and close on Friday 2 December 2022. Nominations will be reported to the December 2022 Ordinary Meeting.

The nomination assessment panel consists of the Mayor, Deputy Mayor and General Manager who will determine the winners to be announced on Australia Day.

Previously, the villages in Weddin Shire have also conducted Australia Day Celebration activities with Council donating \$250 each to Greenethorpe, Quandialla and Caragabal through their Hall/Progress Committees.

Like previous years, the Grenfell ceremony will be organised by the Australia Day Committee, with the event taking place in Taylor Park and catering provided by the local service clubs, the CWA and the Historical Society. Council's application for an Australia Day Ambassador will be announced into the near future when further details are known.

It is anticipated that the Hall/Progress Committees in each village will again organise their respective village ceremonies and they may also provide some village awards.

It is proposed the Award Categories remain as per previous years' as outlined below and that it is for residents who live within the Weddin Local Government area for the following categories:

- Weddin Shire Citizen of the Year
- Weddin Shire Senior Citizen of the Year
- Weddin Shire Community Event/Organisation of the Year
- Weddin Shire Community Achievement Awards in any category

- Weddin Shire Youth Achievement Award – each secondary and primary school in the Shire
- HSC Academic Achievement Award – The Henry Lawson High School.

ISSUES AND COMMENTS

Bimbi now has its own Progress Committee and the Bimbi Progress Committee have requested Council consider donating \$250 to the Bimbi Progress Committee to enable the Bimbi community to have an Australia Day Celebration in its own right.

As there are a number of ceremonies across the local government area, it is suggested that closer to Australia Day, Councillors consider sharing the load and attending the ceremonies in Grenfell and the villages.

POLICY/LEGAL IMPLICATIONS

Australia Day volunteers will be listed on Council's Voluntary Workers list for insurance purposes.

FINANCIAL/RESOURCE IMPLICATIONS

There is a cost to Council of \$1,000 (donation of \$250 to each village, Greenethorpe, Quandialla, Caragabal and Bimbi) to be sourced from the Governance vote.

The organisation of the Australia Day Awards Ceremony for Grenfell will be costed from the community events budget.

INTERNAL/EXTERNAL CONSULTATION

Following the meeting, calls for nominations will open on 24 October 2022 and close on 2 December 2022. This will be advertised in the Grenfell Record, Facebook, Council's website and promoted to the village progress groups and other community organisations.

CONCLUSION

The planning for the 2023 Australia Day Awards Ceremony is underway, with the first committee meeting being held in November 2022. Nominations for the Weddin Shire award categories will open on 24 October 2022 and close on 2 December 2022. Winners will be determined by the Australia Day Awards Committee. Donations of \$250 will be given to each village of Bimbi, Caragabal, Greenethorpe and Quandialla.

10.4 CHRISTMAS DISPLAY COMPETITION - WEDDIN SHIRE

File Number:	T4.3.1
Author:	General Manager
Authoriser:	General Manager
Attachments:	Nil
CSP Objective:	Culturally rich, vibrant and inclusive community
Precis:	Council traditionally holds an Annual Christmas Display Competition
Budget:	\$600 to be sourced from the Governance vote and \$450 from the Town Maintenance vote

RECOMMENDATION

That Council agrees to:

1. Support the annual Christmas Display Competition in Grenfell.
2. Support the Christmas Display Competition in the villages of Bimbi, Caragabal, Greenethorpe and Quandialla through a donation of \$150 to each village through the progress group or hall committee and for their own administration of the donation.
3. Inviting an independent judge, a Council Officer within the Central NSW Joint Organisation councils to judge the Grenfell competition.
4. Grenfell prize winners are published on Council's website by 19 December 2022.

RESOLUTION 272/22

Moved: Cr Best

Seconded: Cr McKellar

That Council agrees to:

1. Support the annual Christmas Display Competition in Grenfell.
2. Support the Christmas Display Competition in the villages of Bimbi, Caragabal, Greenethorpe and Quandialla through a donation of \$150 to each village through the progress group or hall committee and for their own administration of the donation.
3. Inviting an independent judge, a Council Officer within the Central NSW Joint Organisation councils to judge the Grenfell competition.
4. Grenfell prize winners are published on Council's website by 19 December 2022.

CARRIED

PURPOSE

To seek Council's agreement to support the Christmas Display Competition in Grenfell, and in the villages, and allocate Bimbi Progress Committee with \$150 to hold the Christmas Display Competition in their own right.

BACKGROUND

Council traditionally holds an annual Christmas Display Competition in Grenfell with the prize money sourced from Council and previous donors. Over the past few years the prize money has been received from the following: \$100 from Council (Town Maintenance Vote), \$50 from the Car Club and \$25 from Terry & Deirdre Carroll. The prize money has not changed since the inception of the Grenfell Christmas Display Competition.

The villages receive \$150 each for the Christmas Gate Competition (donation from Council), previously shared between Quandialla/Bimbi, with Caragabal and Greenethorpe receiving their own allocation. This was formally referred to as the 'Christmas Gate Competition' for the villages, and should be renamed to Christmas Display Competition.

ISSUES AND COMMENTS

Bimbi's participation with the Christmas Display Competition

The Bimbi Progress Committee have asked Council to consider donating \$150 to participate in the Christmas Display Competition. Considering the amount is a small request, it can be supported through the Community Donations budget and administered by the Bimbi Progress Committee.

Prize money for Grenfell Christmas Display Competition

The prize money for the Grenfell Christmas Display competition has been donated by the same donors for a number of years and the amount of each prize has not changed. Previously the prize money allocation for the Grenfell Christmas Display Competition has been as follows:

First Prize - \$100

Second Prize - \$50

Third Prize - \$25

In the future Council may choose to opt for an Expression of Interest (EOI) to enable other local businesses to submit an application for sponsorship. This is of benefit to the local businesses as they will receive advertising for their support/sponsorship and enables Council to conduct business in a fair and transparent manner. The EOI could be for a cash amount or voucher to their businesses.

However, noting that the local businesses have been impacted by COVID-19 and other issues like the Main Street, it is recommended that for the 2022 Grenfell Christmas Display Competition that the Council provides all the prize money to alleviate this pressure placed on our local businesses to support this.

Existing donors will be contacted to let them know of this year's approach. Furthermore, from an accountability and open government approach, future prize monies like this should be open to all to express their interest in any future support.

It is also recommended that the prize money be increased to factor in the rising cost of electricity.

The winners will be determined by an out of town judge organised by the Economic Development and Tourism Officer and includes another Council Officer within the Central West Joint Organisation.

Winners of the Villages Christmas Display Competition

Winners and prize money for the villages for the Christmas Display Competition will be determined by the Hall/Progress Committees of the respective villages.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications relating to this report.

FINANCIAL/RESOURCE IMPLICATIONS

The financial implication for Council is similar to previous financial years with the addition of a donation to the Bimbi Progress Group. This includes:

- \$150 being donated to each village through their progress group or hall committee for the Christmas Display Competition for the villages of Bimbi, Caragabal, Greenethorpe and Quandialla totalling \$600 from the Community Donations Budget.
- \$450 from Council's Town Maintenance vote for the Grenfell Christmas Display competition (First prize: \$200; Second prize: \$150; and Third prize: \$100).

INTERNAL/EXTERNAL CONSULTATION

Following the meeting, Council will write to all village progress groups/hall committees on the village Christmas Display donation. The Grenfell Christmas Display competition will be advertised on Council's website, Grenfell Record and social media.

CONCLUSION

The planning for the 2022 Grenfell Christmas Display Competition and the villages Christmas Display Competition is underway. It is proposed that all villages of Bimbi, Caragabal, Greenethorpe and Quandialla are provided \$150 in cash donations each from the Governance vote. Council provides \$450 for prize money for the Grenfell Christmas Display Competition.

10.5 ORDINARY MEETINGS (NOVEMBER, 2022 AND DECEMBER 2022) AND COMMENCEMENT IN FEBRUARY 2023

File Number: C2.8.1
Author: General Manager
Authoriser: General Manager
Attachments: Nil
CSP Objective: Collaborative wealth building (strong, diverse and resilient local economy)
Precis: Changes to the upcoming Ordinary Council Meeting commencement time
Budget: N/A

BREAK

Moved: Cr Diprose

Seconded: Cr Howell

Council recess for a 5 minute break. Returned 6.42pm

RECOMMENDATION

That the:

1. Ordinary Council Meeting on 17 November 2022 commence at 8:00am with the change to be advertised accordingly.
2. Ordinary Council Meeting on 15 December 2022 commence at 8:00am with the change to be advertised accordingly.
3. Ordinary Council Meeting commence in 2023 on 16 February 2023 at 5:00pm.

RESOLUTION 273/22

Moved: Cr McKellar

Seconded: Cr Diprose

That the:

1. Ordinary Council Meeting on 17 November 2022 commence at 8:00am with the change to be advertised accordingly.
2. Ordinary Council Meeting on 15 December 2022 commence at 8:00am with the change to be advertised accordingly.
3. Ordinary Council Meeting commence in 2023 on 16 February 2023 at 5:00pm.

CARRIED

Ordinary meetings of Council are held at 5:00pm on the third Thursday of each month. Under section 365 of the Local Government Act, Councils are required to meet at least ten (10) times each year, each time in a different month.

As Council has done in previous years it is proposed that the November Ordinary Meeting commence at 8:00am on 17 November 2022 to factor in the harvest operations.

In addition, it is proposed that the December Ordinary Meeting commence at 8:00am on 15 December 2022 to factor in the harvest operations.

It is proposed that due to the Christmas and New Year shutdown and quieter time in January that the first Ordinary Meeting of 2023, commences on 16 February 2023 at 5:00pm.

10.6 RELATED PARTY DISCLOSURES AND WRITTEN RETURN OF INTERESTS

File Number: C2.2.2
Author: General Manager
Authoriser: General Manager
Attachments: 1. 20220927 - Councillors Designated Staff - Related Party Disclosure Form
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Related Party Disclosures due 31 October 2022
Budget: N/A

RECOMMENDATION

That Councillors and designated persons review their personal circumstances and lodge the Related Party Disclosure forms by 31 October 2022.

RESOLUTION 274/22

Moved: Cr McKellar
Seconded: Cr Frame

That Councillors and designated persons review their personal circumstances and lodge the Related Party Disclosure forms by 31 October 2022.

CARRIED

PURPOSE

The purpose of this report is to provide Councillors and Designated persons a formal reminder on their requirement to lodge a Related Party Disclosure form before the 31 October 2022.

It is also noted that all Written Disclosures from the current Councillors for the period 1 July 2021 to 30 June 2022 have been received and will be uploaded online.

ISSUES AND COMMENTS

Council must ensure all required disclosures are lodged and dealt with in the appropriate manner according to the relevant guidelines issued by the NSW Information Commissioner.

POLICY/LEGAL IMPLICATIONS

There is no direct policy or legal implication with this report. However, it is a requirement that these disclosures are completed and returned to the General Manager by 31 October 2022.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial or resourcing implications arising from this report.

INTERNAL/EXTERNAL CONSULTATION

This report is being brought to Council for information and does not require consultation.

CONCLUSION

The report provides Councillors and Designated persons a kind reminder to submit these to the General Manager by 31 October 2022.

11 CORPORATE SERVICES REPORTS

11.1 STATEMENT OF BANK BALANCES

File Number:

Author: Team Leader - Finance

Authoriser: Director Corporate Services

Attachments: Nil

CSP Objective: Collaborative wealth building (strong, diverse and resilient local economy)

Precis: Statement of Bank Balances

Budget: \$ NIL

Bank Account Westpac	\$1,947,391.12
Short Term Deposits CBA	<u>\$11,000,000.00</u>
Total	<u><u>\$12,947,391.12</u></u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 September 2022.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the *Local Government Act 1993*, the Regulations and Council's investment policies.

11.2 DRAFT ACCESS TO INFORMATION POLICY**File Number:****Author:** Director Corporate Services**Authoriser:** General Manager**Attachments:** 1. Draft Access to Information Policy**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** The Draft Access to Information Policy is provided to Council for consideration for Public Exhibition**Budget:** Nil**RECOMMENDATION**

That Council:

1. Places the Draft Access to Information Policy, on Public Exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. Requests the Directorate of Corporate Services to present a further report, together with all submissions received, to Council at the conclusion of the Public Exhibition period for Council's further consideration and adoption of the Access to Information Policy (with or without changes) at the Council Meeting of December 2022.

RESOLUTION 275/22

Moved: Cr Diprose

Seconded: Cr McKellar

That Council:

1. Places the Draft Access to Information Policy, on Public Exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. Requests the Directorate of Corporate Services to present a further report, together with all submissions received, to Council at the conclusion of the Public Exhibition period for Council's further consideration and adoption of the Access to Information Policy (with or without changes) at the Council Meeting of December 2022.

CARRIED**PURPOSE**

The purpose of the Draft Access to Information Policy, is to provide a local policy to assist in applications for documents that will be assessed in accordance with the *Government Information (Public Access) Act 2009*.

BACKGROUND

The *Government Information (Public Access) Act 2009* ('GIPA Act') was established to provide an open and transparent process for giving the public access to government

information. The GIPA Act defines what is considered to be 'government information' and encourages the public to have the right to access this information, except where there is an overriding public interest against releasing that information.

Council currently is not supported with a local policy that provides local delegations, customer response times and a review process to support the GIPA Act.

ISSUES AND COMMENTS

The purpose of this policy is to ensure Council is proactively releasing appropriate information to members of the public. The policy is a local supplement to the provisions of the Act and provides information on the:

- Roles and responsibilities of parties involved. This includes delegating the role of Principal Officer to the General Manager and delegating the role of Right to Information Officer (RIO) to the Directorate of Corporate Services. Or in their absence, delegated to the other Directors to perform the RIO role.
- Outline of the access to information categories defined under the GIPA Act, including:
 - Open access information (mandatory release),
 - Authorise proactive release,
 - Information release of information, and
 - Access application (formal application) of release of information.
- Fees and charges as outlined in the fees and charges.
- Exemption to access parameters to override the public interest against disclosure of information.
- Privacy considerations and the permissibility of releasing information.
- Access to information by Councillors in accordance with the 'Interaction Between Councillors and Staff Policy' (15.8.1) and the process for Councillors to apply for information as a member of the public.
- Copyright
- The Council website to maintain accessible information.
- Time limits including assessment times and response times.
- Breaches to the policy mechanisms.
- The rights to review process for a review of a Council's decision.

The draft policy has been developed with consideration of the NSW Information and Privacy Commission 'Information Access Guideline 6: Agency Information Guides' (2020) and what other Councils have adopted to support the administration of open access information.

POLICY/LEGAL IMPLICATIONS

Once adopted by Council, the Access to Information Policy will be a new Policy of Council. There are no direct legal implications arising from this report, other than those which have already been addressed above and within the draft policy.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial implications arising from this report. In addition, adoption of the Policy clearly delegates the roles of the Principal Officer to the General Manager and the

Responsible Information Officer to the Director of Corporate Services and is resourced in the normal course of business.

Noting that the Executive leadership team will undergo the Information and Privacy Commissioner's training provided through the e-Learning Portal. The modules are free of charge and will be undertaken in the normal course of business. There may also future requirements for the RIO and other personnel involved to undertake paid training in the administration of open government information and this will be assessed in line with the professional development and training offered for that individual.

INTERNAL/EXTERNAL CONSULTATION

The draft policy has been consulted internally with the Executive leadership team of Council. The proposal now is to place the Draft Access to Information Policy on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.

CONCLUSION

The Draft Access to Information Policy has been drafted. The draft policy has been developed with consideration of the NSW Information and Privacy Commission 'Information Access Guideline 6: Agency Information Guides' (2020) and what other Councils have adopted to support the administration of open access information. The local policy will assist in applications for documents that will be assessed in accordance with the GIPA Act. The Draft Access to Information Policy is to be placed on Public Exhibition for a period of 28 days for the purpose of inviting submissions from the community.

As this is a new policy, a further report will be presented to Council should we receive any submissions for Council's further consideration and adoption at the December 2022 Ordinary meeting.

11.3 DRAFT CASH HANDLING POLICY**File Number: C2.4.10****Author: Director Corporate Services****Attachments: 1. Draft Cash Handling Policy****CSP Objective: Democratic and engaged community supported by efficient internal systems****Precis: New Council Policy****Budget: \$ 0 to be sourced from No budget required****RECOMMENDATION**

That: -

- a) Council place the draft Cash Handling Policy, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community
- b) Council request the Director of Corporate Services to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition and submission period for Council's further consideration and adoption of the Cash Handling Policy (with or without changes) at its December 2022 Ordinary Meeting
- c) In the event of no submissions being received within the prescribed number of days, Council formally adopt Cash Handling Policy, without any changes, as a policy of Council.

RESOLUTION 276/22

Moved: Cr McKellar

Seconded: Cr Frame

That: -

- a) Council place the draft Cash Handling Policy, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community
- b) Council request the Director of Corporate Services to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition and submission period for Council's further consideration and adoption of the Cash Handling Policy (with or without changes) at its December 2022 Ordinary Meeting
- c) In the event of no submissions being received within the prescribed number of days, Council formally adopt Cash Handling Policy, without any changes, as a policy of Council.

CARRIED

PURPOSE

The purpose of this report is to adopt a Cash Handling Policy to ensure Council maintains consistent and strong internal controls.

BACKGROUND

A recent audit of Council's Public Pools for the 2022/23 season by Council's insurers, and Royal Lifesaving Australia it was recommended that Council put in place a Cash Handling Policy and Procedures. Previously, it was the view of Council that cash handling was a low risk and was not required. The issue of not having policy or procedure has not been raised by the Audit Office of NSW.

POLICY/LEGAL IMPLICATIONS

As previously mentioned, reviewing this policy is necessary for Council's compliance with the management plans of the Grenfell Aquatic Centre and Quandialla Pool.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial or resource implications.

INTERNAL/EXTERNAL CONSULTATION

Internal discussions have occurred with current staff and external consultation will occur as required by this report.

CONCLUSION

Council's policy for Cash Handling has been create to align with industry best practice. It is recommended that the draft policy, as attached to this report, be placed on public exhibition prior to its adoption by Council.

11.4 COMMUNITY PROJECT SUPPORT APPLICATION - THE GRENFELL RSL SUB-BRANCH

File Number: C1.1.3
Author: Director Corporate Services
Authoriser: General Manager
Attachments: 1. Community Support Application
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Community Project Support Application
Budget: \$ 1,000 to be sourced from Community Donation Budget

RECOMMENDATION

That Council provide traffic management services for the Grenfell RSL Sub-Branch for Remembrance day 2022.

RESOLUTION 277/22

Moved: Cr Best
Seconded: Cr Parlett

That Council provide traffic management services for the Grenfell RSL Sub-Branch for Remembrance day 2022.

CARRIED

PURPOSE

The purpose of this report is to respond to Community Project Support Application – Small from the Grenfell RSL Sub-Branch.

BACKGROUND

At 5am on 11 November 1918, three German government representatives accepted the Armistice terms presented to them by an allied commander, General Foch of the French Army. The demands of the Armistice included the withdrawal of German forces to the east bank of the Rhine within 30 days; immediate cessation of warfare; and surrender of the German fleet and all heavy guns with no further negotiations until the signing of the peace treaty.

The armistice became effective at 11am the same day, and as the guns fell silent on the Western Front in France and Belgium, four years of hostilities ended.

The cease-fire was made permanent the following year when members of the Commonwealth and the League of Nations signed the Treaty of Versailles. People across the world celebrated the war's end - celebrations tempered by thoughts of the enormous suffering and loss of life resulting from the War.

World War I began in 1914 and lasted for four years. More than 416 000 Australians volunteered for service in World War I. Of these, 324 000 served overseas. More than 60 000 Australians were killed, including 45 000 who died on the Western Front in France and Belgium and more than 8 000 who died on the Gallipoli Peninsula in Turkey. As well as

Australian soldiers, many nurses in the Australian Army Nursing Service served on the Western Front. These nurses worked in overcrowded hospitals for up to 16 hours a day, looking after soldiers with shocking injuries and burns. Those who worked in hospitals close to the fighting were also in danger of being shelled by the enemy.

In Australia and other allied countries, including New Zealand, Canada and the United States, 11 November became known as Armistice Day - a day to remember those who died in World War I. The day continues to be commemorated in Allied countries. After World War II the Australian Government agreed to the United Kingdom's proposal that Armistice Day be renamed Remembrance Day to commemorate those who were killed in both World Wars. Today the loss of Australian lives from all wars and conflicts is commemorated on Remembrance Day.

In October 1997 the then Governor-General issued a Proclamation declaring 11 November as Remembrance Day - a day to remember the sacrifice of those who have died for Australia in wars and conflicts.

The Proclamation reinforced the importance of Remembrance Day and encouraged all Australians to renew their observance of the event.

ISSUES AND COMMENTS

The Grenfell RSL Sub-Branch are requesting the Weddin Shire Council provide traffic control services for the 2022 Grenfell Remembrance Day Commemorative Service, being conducted in Memorial Park Grenfell.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications.

FINANCIAL/RESOURCE IMPLICATIONS

The request is approximately \$1,000 in in-kind support

DONATIONS 2023 FINANCIAL YEAR				
Organisation	Event	Request	Resolution	Amount
Caragabal Country Club	Caragabal Sheep Races	1 x Barrier Mesh	210/2022	\$ 32.00
Caragabal Country Club	Caragabal Sheep Races	1 x Cool	210/2022	\$ -
Weddin Mountain Muster	Trail Ride Event	Multiple items	225/2022	\$ 2,500.00
The Jockey Club Inc	Race Meeting	Multiple items	229/2022	\$ 400.00
Grenfell Gonyah Craft Shop Inc	Nil	Rates	258/2022	\$ 446.26
Grenfell P.A.H & I Association Inc	Nil	Rates	259/2022	\$ 950.00
Grenfell RSL Sub-Branch	Remembrance Day	Traffic control		\$ 1,000.00
Total				\$ 5,328.26
Budget				\$ 15,000.00
Budget Remaining				\$ 9,671.74

INTERNAL/EXTERNAL CONSULTATION

No consultation is required for this application. However, the traffic controls will be advertised on Council's website and social media platform.

CONCLUSION

The application meets requirements of the Community Project Support Policy and should be supported by Council.

11.5 COMMUNITY PROJECT SUPPORT APPLICATION - CRITERION HOTEL

File Number: C1.1.3
Author: Director Corporate Services
Authoriser: General Manager
Attachments: 1. Criterion Hotel Community Support Application
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Community Project Support Application
Budget: \$ 500 to be sourced from Community Donation Budget

RECOMMENDATION

That Council give the General Manager delegated authority to approve the Community Support Application provided the applicant giving further information on how the event will benefit Community Organisations.

RESOLUTION 278/22

Moved: Cr Diprose

Seconded: Cr McKellar

That Council support the application.

CARRIED

PURPOSE

The purpose of this report is to respond to Community Project Support Application – Small from the Criterion Hotel.

BACKGROUND

The Criterion Hotel will be holding a market day where local community members and visitors will have stalls selling handmade items including food. There will be a solo artist for all to enjoy. The contribution of the above items will assist greatly in catering for stall holders and attendees needs on the day.

We hope this annual event continues, bringing family and friends out to enjoy an afternoon of browsing, purchasing and relaxing. This will benefit many community groups and businesses in our amazing shire.

They are seeking five bins and two portable toilets for the event.

ISSUES AND COMMENTS

The application does not mention a specific community benefit.

POLICY/LEGAL IMPLICATIONS

Weddin Shire Council Community Project Support Guidelines 2.2, “Applicants must be a not-for-profit entity”.

Weddin Shire Council Community Project Support Guidelines 8, “Nothing in this policy prohibits Council from considering financial assistance or in-kind support outside the scope of this policy. Council will consider each case on its merits and any assistance provided will be without precedent”.

The application does fail to meet the intention of the Community Support Application however there is a discretionary clause that can be applied. In writing to the Criterion Hotel regarding Council’s support, a trade off could be that the Criterion provide a free market stall for a local non-for-profit entity to operate at the markets as their contribution to be passed on.

FINANCIAL/RESOURCE IMPLICATIONS

The request is approximately \$500 in in-kind support

DONATIONS 2023 FINANCIAL YEAR				
Organisation	Event	Request	Resolution	Amount
Caragabal Country Club	Caragabal Sheep Races	1 x Barrier Mesh	210/2022	\$ 32.00
Caragabal Country Club	Caragabal Sheep Races	1 x Cool	210/2022	\$ -
Weddin Mountain Muster	Trail Ride Event	Multiple items	225/2022	\$ 2,500.00
The Jockey Club Inc	Race Meeting	Multiple items	229/2022	\$ 400.00
Grenfell Gonyah Craft Shop Inc	Nil	Rates	258/2022	\$ 446.26
Grenfell P.A.H & I Association Inc	Nil	Rates	259/2022	\$ 950.00
Grenfell RSL Sub-Branch	Remembrance Day	Traffic control		\$ 1,000.00
Criterion Hotel	December Markets	Multiple items		\$ 500.00
Total				\$ 5,828.26
Budget				\$ 15,000.00
Budget Remaining				\$ 9,171.74

INTERNAL/EXTERNAL CONSULTATION

No consultation is required for this application.

CONCLUSION

The application fails to meet the intention of a Community Support Application. However, noting that the policy makes reference to Weddin Shire Council Community Project Support Guidelines 8, “Nothing in this policy prohibits Council from considering financial assistance or in-kind support outside the scope of this policy. Council will consider each case on its merits and any assistance provided will be without precedent”.

However, if the Criterion offered or informed Council that there would be no market stall fee for a Community Organisation then the application could be supported.

11.6 CHRISTMAS CLOSURES

File Number:	P1.5.1
Author:	Director Corporate Services
Authoriser:	General Manager
Attachments:	Nil
CSP Objective:	Democratic and engaged community supported by efficient internal systems
Precis:	Christmas Closures
Budget:	No budget required

RECOMMENDATION

That Council endorse the closures of facilities during the Christmas and New Year period for the 2023 financial year.

RESOLUTION 279/22

Moved: Cr McKellar

Seconded: Cr Parlett

That Council endorse the closures of facilities during the Christmas and New Year period for the 2023 financial year.

CARRIED

PURPOSE

To advise the community of Council's Facilities that will be closed over 2023 financial year Christmas and New Year periods.

BACKGROUND

The 2023 financial year Council's Facilities closures will be as follows:

Administration Building & Library – Closed from 12:00pm on Friday 23 December 2022 and reopen Tuesday 03 January 2023.

Visitor Information Centre (VIC) – Closed from Sunday 25 December 2022 and reopen Tuesday 27 December 2022. Closed 01 January 2023. The VIC will have reduced operating hours between 27 December 2022 and 03 January 2023 of 10am – 2pm, and 10am – 1pm on public holidays.

Grenfell Aquatic Centre & Quandialla Pool – Closed Sunday 25 December 2022.

Grenfell Waste Facility – Closed 25 December 2022 (subject to contract changes).

POLICY/LEGAL IMPLICATIONS

No policy or legal implications.

FINANCIAL/RESOURCE IMPLICATIONS

No financial or resource implications.

INTERNAL/EXTERNAL CONSULTATION

No consultation is required for this report. The closures will be advertised on Council's Facebook page and Council's website. A shutdown update will also be provided in the Grenfell Record.

CONCLUSION

That Council endorse the Council's proposed closures.

12 INFRASTRUCTURE SERVICES REPORTS**12.1 2022/23 PLANT HIRE TENDER**

File Number: T1.11.28
Author: Contracts Engineer
Authoriser: Acting Director Infrastructure Services
Attachments: 1. 2022/23 Plant Hire Tender Submissions
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: 2022/23 Plant Hire Tender
Budget: Nil

RECOMMENDATION

That:

1. Council accepts All Offers from Contractors and enters into individual Panel Contracts with All the Contractors listed in the Attachment to this Report for the Supply of Casual Plant Hire Services for the Twelve (12) month period from 8 November 2022 to 8 November 2023.
2. Council authorises the General Manager to be delegated the authority to sign the Panel Contracts subject to potential Contractors providing Council:
 - a. Relevant insurances information
 - b. Relevant documentation in Volume 3 of the tender.

RESOLUTION 280/22

Moved: Cr McKellar
Seconded: Cr Frame

That:

1. Council accepts All Offers from Contractors and enters into individual Panel Contracts with All the Contractors listed in the Attachment to this Report for the Supply of Casual Plant Hire Services for the Twelve (12) month period from 8 November 2022 to 8 November 2023.
2. Council authorises the General Manager to be delegated the authority to sign the Panel Contracts subject to potential Contractors providing Council:
 - a. Relevant insurances information
 - b. Relevant documentation in Volume 3 of the tender.

CARRIED

PURPOSE

To obtain a Council Resolution for Tender T28/2022 and proceed with the Plant Hire Panel Contracts.

BACKGROUND

Council has in the past, annually called for Expressions of Interest (EOI) for the Supply of Various Plant Items in accordance with a Panel Contract arrangement.

Tenderers provide fixed Rates for the 12-month Tender period.

This has the effect of locking in rates which provides Council with the opportunity to provide better estimates for various Council projects and accordingly raising Council's capacity to deliver higher quality projects into the future.

A total of Twenty-Seven (27) Contractors listed in the Attachment 1 – Summary of 2022/23 Plant Hire Contractors, submitted their rates.

ISSUES AND COMMENTS

During the review process of the Documentation, there has been some changes made to the Contract Documentation which provides a better financial outcome for Council and the Weddin Shire Community. i.e. in previous years the contractors were paid per km for travel now they get paid a flat establishment rate at the start of each project.

These have been discussed and explained at the Pre-Tender briefing with the Local Contractors.

Of the twenty-seven (27) Contractors that tendered, there were seven (7) businesses operating within the local government area.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications arising from this Tender as it has followed the Council's Procurement obligations under Part 7 of the Local Government (General) Regulations 2021 and Section 55 of the Local Government Act 1993. The Procurement has been undertaken in line with Council's Procurement Policy. Council has called Open Tenders through the Vendor Panel for the provision of Plant Hire services.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial implications relevant to this report because this is a Plant Hire Panel Tender and Contract which will allow Council Officers to request plant hire at locked in rates for the period of 8 November 2022 to 8 November 2023. The indirect benefit is the ability to draw on the panel rates.

INTERNAL/EXTERNAL CONSULTATION

Internal Consultation has been undertaken with Council's Supervisory staff to review and update current Contract Plant Hire arrangements.

External Consultation has been undertaken with Local Plant Hire Contractors by way of the Pre-Tender briefing held on 7 September 2022.

Six (6) Local Contractors were represented at the Pre-Tender briefing.

CONCLUSION

Typically, a Tender Evaluation Assessment would rank best to least appropriate submissions.

However, the intent of this Tender / Contract is to establish a Panel of Contractors to call upon to provide services at a fixed rate when services are required.

All tenderers were assessed as Pass / Fail or being able to or unable to provide the required services in accordance with the TfNSW G22 Specification and other relevant Council Documentation.

There were twenty-seven (27) Contractors who responded to Council's Expressions of Interest Tender.

It is recommended that the Tendered Rates of all twenty-seven (27) Contractors be accepted subject to finalisation of all required Insurances and Documentation as per volume 3 of the tender documentation such as Pricing schedule, Operators and personnel information, works compensation insurance, safety management plans, statutory declaration of solvency and non-collusive, centroc induction, probity declaration, contractor licences / tickets, and third party engagement check list.

12.2 POLICY, GUIDELINES AND AGREEMENT FOR THE PRESSURE SEWER SYSTEM

File Number: C2.4.15
Author: Acting Director Infrastructure Services
Authoriser: General Manager
Attachments: 1. 7.5.1 Pressure Sewerage System Policy
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Final Policy, guide and agreement for Pressure sewer system
Budget: Nil

RECOMMENDATION

That:

1. Council formally adopt the following documents presented in the August 2022 Council meeting: -
 - (a) The Policy for Pressure Sewer System
2. Council notes the:
 - (a) Property Owner's guide to responsibilities and maintenance
 - (b) Agreement for the Provision of Pressure Sewerage Services

RESOLUTION 281/22

Moved: Cr Best
Seconded: Cr Diprose

That:

1. Council formally adopt the following documents presented in the August 2022 Council meeting: -
 - (a) The Policy for Pressure Sewer System
2. Council notes the:
 - (a) Property Owner's guide to responsibilities and maintenance
 - (b) Agreement for the Provision of Pressure Sewerage Services

CARRIED

PURPOSE

The purpose of this report is to: -

- Request the formal adoption of the Policy for Pressure Sewer System as a local policy under section 161 of the Local Government Act 1993.

BACKGROUND

In the August 2022 Council meeting the following resolution (233/22) was passed as detailed below:

1. Council place the draft Policy for Pressure Sewer System, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. Council Officers write to affected landowners regarding the draft Policy for Pressure Sewer System, inviting them to make submissions.
3. Council request the Director of Infrastructure Services to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition and submission period for Council's further consideration and adoption of the Policy for the Pressure Sewer System (with or without changes) at its October 2022 Ordinary Meeting.
4. In the event of no submissions being received within the prescribed number of days, Council formally adopt the Policy for the Pressure Sewer System, without any changes, as a policy of Council.
5. Council notes the Pressure Sewer System Form and Pressure Sewer System Guideline, which are supporting documentation to the draft local policy.
6. Council notes that the Pressure Sewer System Guideline will also be placed on public exhibition to support the draft Policy

The draft Policy for Pressure Sewer System, the pressure Sewer System Guidelines and the Agreement, went on public exhibition for a period of 28 days for the purpose of inviting submissions from the community. No comments were received during the exhibition period.

Council Officers also have written to affected landowners regarding the draft Policy for Pressure Sewer System, inviting them to make submissions. No submissions have also been received.

ISSUES AND COMMENTS

No issues or comments were received from both public exhibition and letters sent to affected landowners.

POLICY/LEGAL IMPLICATIONS

Once adopted, this policy will be a local policy of Council.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct implications arising from this policy, however noting that the policy and its supporting documentation provides funding and operation and maintenance arrangements that will be impacted on at the time of actioning.

INTERNAL/EXTERNAL CONSULTATION

The draft Policy for Pressure System including the supporting documentation has been publicly exhibited for the 28 days in accordance with s. 160 of the *Local Government Act 1993*. Council Officers also wrote to all affected landowners regarding the draft policy.

CONCLUSION

The Council to adopt without change the Policy for Pressure Sewer and note the Property Owners 'guide to responsibilities and maintenance and the Agreement for the provision of sewer services.

Cr C Bembrick declared a conflict of interest in Item 12.3 (detailed in Item 5). [Cr Bembrick left the room at 6:54 pm.](#)

Cr P Best declared a conflict of interest in Item 12.3 (detailed in Item 5). [Cr Best left the room at 6:54 pm.](#)

Cr JP Parlett declared a conflict of interest in Item 12.3 (detailed in Item 5). [Cr Parlett left the room at 6:54 pm.](#)

[Cr Diprose was nominated to take the Chair and did so.](#)

12.3 MAIN STREET UPDATE - SEPTEMBER/OCTOBER 2022 UPDATE

File Number:

Author: General Manager

Authoriser: General Manager

Attachments: 1. Grenfell Main Street Update - as at 7 October 2022

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis: Update to the Grenfell Community on the status of the Main Street Renewal Project

Budget: Nil.

RECOMMENDATION

[That Council note the information within this report.](#)

NOTED

[Cr Bembrick entered the room at 6:57 pm.](#)

[Cr Best entered the room at 6:57 pm.](#)

[Cr Parlett entered the room at 6:57 pm.](#)

[Cr Bembrick resumed the Chair.](#)

PURPOSE

The purpose of this report is to inform the community on the status of the Grenfell Main Street project.

BACKGROUND

The Grenfell Main Street Project has presented a number of challenging problems since its commencement in December 2020. Council and the community have received a number of briefings which included project summary status, upcoming activities and budgetary expenditure.

Council resolved to engage Public Works Advisory (PWA) at the 18 August 2022 Ordinary Meeting to provide project management services for the Main Street.

Council has previously worked the PWA since early May 2022. Instructions by PWA to rehabilitate the Main Street for the Henry Lawson Festival for the June Long Weekend was completed and it was utilised for the festival.

The Grenfell Main Street Project October Update includes information on recent project updates.

ISSUES AND COMMENTS

Installation of Traffic Lane separators

The temporary water bollards have been removed and replaced with traffic lane separators. Council has purchased the separators so in future we will be able to utilise these in different locations. The feedback from local businesses so far has been somewhat positive in the change of appearance of the interim measure.



Handrail installation

In addition to the water bollards being removed from the centre of the road median, the handrails have been installed around the Royal Hotel to avoid pedestrian traffic stepping out onto the road.

Stormwater drainage (western end)

Works is currently being undertaken at the western end by the Railway Hotel. The inlet was set lower than the outlet causing water to pond in the pit. The works with local contractors has corrected this issue and removes the water from the pit. The Project Engineers have been working in close conjunction with business owners in that portion of the Main Street and minimising traffic disturbance.

Ongoing maintenance works

Filling in pot holes along the Main Street and around the roundabout has occurred. In addition, there were some works done at the pedestrian crossing including additional markings.

Project re-set phase

The General Manager undertook a door knock with shop keepers on Friday 7 October 2022 ahead of the drop into the hub catch up on Monday 10 October 2022. The businesses were provided with a project update which is attached for the community's reference.

POLICY/LEGAL IMPLICATIONS

There are no direct policy implications arising from this report.

FINANCIAL/RESOURCE IMPLICATIONS

Council Officers in conjunction with Public Works Advisory are currently undergoing a review of the cost estimates for the next phase of the project. The original estimation for the project was \$3,200,000. This was under the impression that all geotechnical conditions matched the conducted testing. The project will be going into a cost overrun with the amount to be determined with Public Works Advisory.

INTERNAL/EXTERNAL CONSULTATION

New updates on the Main Street Project are being advertised through the Council news section in the Grenfell Record. External consultation with the community is likely to occur following the review and submission to PWA on the revised project plan.

CONCLUSION

A number of maintenance activities have been undertaken down by the Main Street in Grenfell. In addition, works to correct previous drainage work down at the western end has been undertaken.

13 ENVIRONMENTAL SERVICES REPORTS

13.1 DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES

File Number: T5
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Sustainable natural, agricultural and built environments
Precis: List of development application, construction certificate and complying development application determined during the period 1 September to 30 September 2022.
Budget: Nil

BACKGROUND

Under s. 4.16 of the *Environmental Planning and Assessment Act 1979*, under delegated authority Council Officers can exercise the power to determine development applications and post consent certificates such as construction certificates and complying development certificates. The following provides a list of the development applications, complying development applications and construction certificate applications determined within the Weddin Shire during the month of September 2022.

Development Applications Determined by Council

The undermentioned applications were received and determined subject to specified conditions, by the Director Environmental Services under delegated authority:

DA NO.	Applicant	Construction	Value (\$)	Address
28/2022	Andy's Design & Drafting	New Dwelling & Shed	\$315,600	LOT: 6 DP: 1072519 64 Quondong Road GRENFELL NSW 2810

Complying Development Applications

The complying development certificate applications approved within the Shire in September 2022 by Council or any other Principal Certifiers.

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 5/2022	Mr WA Pummeroy	New Dwelling	\$431,060	LOT: 119 DP: 1081488 12 Huckel Close GRENFELL NSW 2810

Construction Certificates

The undermentioned applications were received and determined by the Director Environmental Services under delegation:

CC NO.	Applicant	Construction	Address
22/2021	Mr R G Reeves	New Shed and Shed	LOT: 4 ALT: A SEC: 23 DP: 758473 5 Cross Street GRENFELL NSW 2810
15/2022	Mr D C Bloomfield	New Dwelling	LOT: 1 DP: 1031608 63 Yambira Road GRENFELL NSW 2810
18/2022	Mr P E Reid	New Shed	LOT: 2 SEC: 27 DP: 758473 11 North Street GRENFELL NSW 2810

13.2 2022-2023 LOCAL HERITAGE GRANTS**File Number: H2.5.2.20****Author: Director Environmental Services****Authoriser: Director Environmental Services****Attachments:**

1. Applicant 1_12 Forbes St Grenfell
2. Applicant 2_8 Forbes St Grenfell
3. Applicant 3_10 Forbes St Grenfell
4. Applicant 4_6-8 Forbes St Grenfell
5. Applicant 5_10 Forbes St Grenfell
6. Applicant 6_42 Warraderry St Grenfell

CSP Objective: Sustainable natural, agricultural and built environments**Precis: An evaluation of the applications submitted for the 2022-2023 Weddin Shire Local Heritage Grants program has been undertaken and recommendations made for the allocation of available funding.****Budget: \$15,500 to be allocated from Local Heritage Grants Budget****RECOMMENDATION**

That

1. The following Weddin Shire Local Heritage Grants applications and corresponding funding allocations be approved, subject to appropriate documentation being supplied to Council:
 - (a) 12 Forbes Street, Grenfell – Verandah and Facade Preservation – 50% of cost up to a maximum of \$5000.
 - (b) 8 Forbes Street, Grenfell - painting of southern & eastern walls – 50% of cost up to a maximum of \$4113.
 - (c) 6-8 Forbes Street, Grenfell - Façade & Verandah – 50% of cost up to a maximum of \$1975.
 - (d) 42 Warraderry Street, Grenfell - Repairs to front porch, paint house & fit window hoods - 50% of cost up to a maximum of \$4412.

RESOLUTION 282/22

Moved: Cr McKellar

Seconded: Cr Parlett

That

1. The following Weddin Shire Local Heritage Grants applications and corresponding funding allocations be approved, subject to appropriate documentation being supplied to Council:
 - (a) 12 Forbes Street, Grenfell – Verandah and Facade Preservation – 50% of cost up to a maximum of \$5000.

-
- (b) 8 Forbes Street, Grenfell - painting of southern & eastern walls – 50% of cost up to a maximum of \$4113.
 - (c) 6-8 Forbes Street, Grenfell - Façade & Verandah – 50% of cost up to a maximum of \$1975.
 - (d) 42 Warraderry Street, Grenfell - Repairs to front porch, paint house & fit window hoods - 50% of cost up to a maximum of \$4412.

CARRIED

PURPOSE

To evaluate applications submitted for the 2022-2023 Weddin Shire Local Heritage Grants program and allocate funding to each successful application.

BACKGROUND

Each year Council provides a Local Heritage Grants program for local residents and organisations. This program is jointly funded by Council and Heritage NSW.

For the 2022-2023 financial year, Council was successful in obtaining up to \$5500 (ex. GST) from the Community Heritage Grants category of the NSW Heritage Grants program on the recommendation of the Heritage Council of NSW. While this funding does not require matching funding from Council, an additional \$10,000 has been allocated in Councils 2022-2023 budget for the Weddin Shire Local Heritage Grants program, resulting in a total of \$15,500 being available.

The Weddin Shire Local Heritage Grants program provides funding for the following purposes –

- conservation and maintenance works;
- to meet Building Code Australia upgrades (fire, services, and access) for ongoing and new uses; and
- for heritage items and items in conservation areas as identified in the Weddin Local Environmental Plan 2011.

The Funding is available for projects involving:

- listed heritage items in the 2011 Weddin Local Environmental Plan;
- buildings located within a conservation area in the Local Environmental Plan;
- buildings which are supported by the council's heritage advisor or other heritage specialist as being of heritage significance;
- Structural works that will extend the life of an important building;
- Reconstruction or restoration of the original details of building components such as windows, verandahs and fences;
- Painting in sympathetic colours;
- Repair or replacement of roofing, guttering and drainage; and
- Removal of inappropriate alterations or additions (e.g. verandah infill, aluminium windows).

Applications for the 2022-2023 Weddin Shire Local Heritage Grants program opened on 27 July 2022 and closed on 26 August 2022. A total of six (6) applications were received.

EVALUATION OF FUNDING APPLICATIONS

A copy of each grants application received is included in the **Attachments** to this report.

In accordance with the Local Heritage Fund Guidelines, funding is targeted to projects:

- with sustainable long-term heritage benefits;
- that are for public benefit and enjoyment
- that show innovation and leadership;
- where the project partners have the capacity and commitment to undertake the project;
- that demonstrate funding equity and cost effectiveness;
- that provide a degree of visibility to the public.

Further to the above, funding is allocated taking into account the extent of previous funding, ability to complete the project within an appropriate timeframe, evidence of tradesperson or suppliers quotes, and compliance with relevant legislation.

Successful applicants can only be reimbursed up to a maximum of 50% of the cost of the approved works, up to the maximum approved funding allocation for the project. Successful applicants will only be reimbursed their funding allocation when receipts are submitted on completion of the approved works and a final inspection by Council has been undertaken.

Council Director Environmental Services and Councils Heritage Advisor have undertaken an evaluation of each application received. Table 1 below provides a summary of each application along with the corresponding assessment and recommendation.

Table 1. Assessment of Funding Applications

Application Details						Assessment		
App. No.	Property	Applicant	Proposal	Est. Cost (Ex. GST)	Grant Requested	Heritage Item	Heritage Conservation Area	Recommendation
1	12 Forbes St Grenfell	Mitton Superannuation P/L	Vernadah and façade Preservation	\$80,000 Est.	50% over 5 years	Yes	Yes	<p>Conservation of verandah and façade is supported in principle. However, the application does not include details as to how works will be undertaken including materials and specification schedule. No quotations were submitted in support of the application.</p> <p>Recommendation: That Council write to applicant requesting further information in support of the application and where suitable information is provided to the satisfaction of Council’s Heritage Advisor and Director Environmental Services, funding up to a maximum of \$5000 be allocated to the project. The applicant be advised that additional applications will be required to be submitted each year for any proposed future works.</p>
2	8 Forbes Street Grenfell	Alison Mendham	Schweitzer’s Lane façade – painting of southern & eastern walls	\$4,750	\$2500	Yes	Yes	<p>Inspection and photos of the building indicates structural issue with parapet brickwork. This structural work takes priority over an external paint scheme.</p> <p>Recommendation: Council write to applicant advising that repair of structural issues involving brickwork are encouraged as a priority over paintwork. Where suitable information is provided to the satisfaction of Council’s Heritage Advisor and Director Environmental Services, 50% funding up to a</p>

								maximum of \$4113 be allocated to the project.
3	10 Forbes Street Grenfell	Alison Mendham	Schweitzer's Butchery – Heritage Asset Action Plan	\$12,000	50% \$6,000	Yes	Yes	<p>The priority for grants program is for works to be undertaken to ensure future integrity of the building. In this case, a more pressing issue is to stabilise the northern elevation facing the Schweitzer's Lane and remove source of salt attack and brick pan-cacking. No quotes were submitted with the application.</p> <p>Recommendation: The applicant be advised that the application is not supported and advising that investigation and stabilisation of the northern elevation of the building facing Schweitzer's lane is recommended in order to maintain the structural integrity of the building.</p>
4	6-8 Forbes Street Grenfell	Alison Mendham	Façade & Verandah	\$3950	\$2000	Yes	Yes	<p>Building is semi-detached, and not held in common ownership. Proposed works are supported in principle. No details provided of verandah finishes, no colour scheme provided. Consent will be required from adjoining property owner and agreement on colours. Owners needs to investigate cause of cracking in wall.</p> <p>Recommendation: Subject to owners consent being provided, further investigation of cause of cracking and suitable colours being chosen and agreed to by Council's Heritage Advisor and Director Environmental Services, 50% funding up to a maximum of \$1975 be provided.</p>

5	10 Forbes Street	Alison Mendham	Common Boundary Fencing	\$12,000	\$2000	Yes	Yes	<p>The proposal is to install a dividing fence and not to conserve an item of heritage significance. The dividing fence is matter for each landowner to negotiate under the Dividing Fences Act 1991.</p> <p>Recommendation: The applicant be advised that the application is not supported as the propose works are not considered conservation or maintenance works.</p>
6	42 Warraderry Street Grenfell	J & K North	Repairs to front porch, paint house & fit window hoods	\$8,824	\$4,412	Yes	No	<p>Funding for these works was allocated during the 2021-2022 financial year. Due to a delay in funding allocation, the work could not be completed. The applicant has submitted a new application for the current funding year and increased the requested amount to enable the proposed painting to be completed by a painter rather than by the property owners.</p> <p>Recommendation: The application be supported with 50% funding up to a maximum of \$4412 be provided.</p>
								<p>Total Grant Funding Allocation \$15,500</p>

POLICY/LEGAL IMPLICATIONS

There are no policy or legal implications resulting from the allocation of funding for the 2022-2023 Weddin Shire Local Heritage Grants program.

FINANCIAL/RESOURCE IMPLICATIONS

Council has secured funding up to \$5500 from Heritage NSW to contribute to the 2022-2023 Weddin Shire Local Heritage Grants program. A further \$10,000 has been allocation Councils 2022-2023 budget for the program, resulting in a total of \$15,500 being available.

An assessment of the applications received recommends four (4) projects be approved with a total funding allocation of up to \$15,500, meaning the 2022-2023 Weddin Shire Local Heritage Grants program will be within the allocated budget for the financial year.

INTERNAL/EXTERNAL CONSULTATION

The application for the Weddin Shire Local Heritage Grants program were referred to Councils Heritage Advisor for assessment. The recommendations listed in Table 1 above have been compiled in conjunction with Councils Heritage Advisor.

CONCLUSION

Applications for the 2022-2023 Weddin Shire Local Heritage Grants program opened on 27 July 2022 and closed on 26 August 2022. A total of six (6) application were received. An evaluation of each of the applications has been undertaken by Councils Heritage Advisor and Director Environmental Services. Four (4) applications have been recommended for approval with a total funding allocation of \$15,500.

13.3 NAMING OF GRENFELL DOG PARK

File Number:	A4.4.1
Author:	Director Environmental Services
Authoriser:	General Manager
Attachments:	1. Grenfell Dog Park - Letter Pip Wood
CSP Objective:	Culturally rich, vibrant and inclusive community
Precis:	Community consultation to name Grenfell Dog Park
Budget:	Nil

RECOMMENDATION

That:

1. Council undertake community consultation for a period of 21 days inviting suggestions from the public for the naming of the newly constructed Grenfell Dog Park.
2. Upon the completion of the community consultation period, a further report be provided to Council including the full list of suggested names for Councils consideration and final determination of the naming of the facility.

RESOLUTION 283/22

Moved: Cr Diprose

Seconded: Cr Frame

That:

1. Council undertake community consultation for a period of 21 days inviting suggestions from the public for the naming of the newly constructed Grenfell Dog Park.
2. Upon the completion of the community consultation period, a further report be provided to Council including the full list of suggested names for Councils consideration and final determination of the naming of the facility.

CARRIED

PURPOSE

To undertake community consultation for the naming of the newly constructed Grenfell Dog Park located on the corner of West Street and South Street.

BACKGROUND

Council recently completed the construction of a new Dog Park on the corner of West Street and South Street, Grenfell.

The new facility currently does not have an official name. Council has received correspondence from a member of the public suggesting that the facility needs to be given

an official name. A copy of the letter received from Ms Pip Wood is included in the Attachment to this report and had made a suggestion for the Park to be named after Sunny and provides a story to this.

PROPOSED

As the Dog Park has been well received by the Weddin Shire Community and visitors to the Shire, it is recommended that Council undertake community consultation inviting suggestions from the public on the official name for the facility.

Upon the completion of the community consultation period, a further report will be provided to Council providing the full list of suggested names for Councils consideration and final determination of the naming of the facility.

POLICY/LEGAL IMPLICATIONS

There are no policy or legal implications resulting from the proposed naming of the newly constructed Grenfell Dog Park.

FINANCIAL/RESOURCE IMPLICATIONS

There are no significant finance or resource implication associated with the proposed public consultation process for naming of the facility. A further report will be provided to Council at the completion of the public consultation process, which will include the cost associated with any proposed signage.

INTERNAL/EXTENRAL CONSULTATION

There has been no internal or external consultation undertaken at this stage. The purpose of this report is to undertake public consultation as part of the naming of the Grenfell Dog Park.

CONCLUSION

Council recently completed the construction of a new Dog Park on the corner of West Street and South Street, Grenfell. This facility currently does not have an official name. A member of the public has requested that Council officially name the facility.

It is proposed that Council undertake community consultation inviting suggestions from the public on the official name for the facility.

13.4 KEEPING CATS SAFE AT HOME PROGRAM

File Number:	A4.4.10
Author:	Director Environmental Services
Authoriser:	Director Environmental Services
Attachments:	Nil
CSP Objective:	Innovation in service delivery (healthy, safe and educated community)
Precis:	Council has successfully implemented the first stages of the Keeping Cats Safe at Home Program and recently de-sexed and microchipped the 100th cat as part of the program.
Budget:	Nil

RECOMMENDATION

That Council note the report on the Keeping Cats Safe at Home Program.

AMENDMENT

Moved: Cr Diprose

Seconded: Cr Parlett

That:

1. Council note the report on the Keeping Cats Safe at Home Program.
2. Allison Knowles & Melanie Cooper be commended for their work in the program.

CARRIED

PURPOSE

The purpose of this report is to provide an update on the successful rollout of the Keeping Cats Safe at Home project.

BACKGROUND

In January 2021, RSPCA NSW invited all NSW Councils to lodge an expression of interest to be a part of a 'Keeping Cats Safe at Home' 4-year behavioural change project. Council in partnership with Weddin Landcare lodged an expression of interest and was one (1) of eleven (11) Councils to be included in the project.

RSPCA NSW officially launched the project in Sydney in June 2022. As previously reported to Council, Councillor Diprose attended this event to represent Council.

ISSUES AND COMMENTS

Since the launch, Council has collaborated with RSPCA NSW and Weddin Landcare to develop the first stage of the Shire specific project. This has concentrated on free de-sexing and microchipping of cats and commencing an educational program on the benefits of keeping cats safe at home.

On 11 October 2022 the 100th cat was de-sexed and microchipped under the program at the local Grenfell Lachlan Valley Vets. This is a significant milestone and reflects how successful the program has been to date. This is largely due to work which Councils Ranger, Alison Knowles, has undertaken to implement the program.

RSPCA NSW initially set a target of 30 cats to be de-sexed per 1000 people in the Shire during the 4-year program, which equates to approximately 120 cats. Council, Weddin Landcare and Lachlan Valley Vets have been able to de-sex and microchip 100 cats as part of the program within four (4) months.

Representatives from Council, RSPCA NSW, Weddin Landcare and Lachlan Valley Vets together with the owner of the 100th cat attended the vet clinic on the day to celebrate the milestone. RSPCA NSW also organised a representative from the City of Parramatta Council to attend and to spend time with Council staff to learn about the successful implementation of the program to aid with the development of their own program.



Figure 1. Photo of 100th cat prior to de-sexing with representatives from Council, RSPCA NSW, Weddin Landcare, City of Parramatta Council and cat owner.

RSPCA NSW have stated that the de-sexing and microchipping program will continue until 2024 or until funding is exhausted. Council will be liaising with RSPCA NSW and Weddin

Landcare to develop and implement further initiatives as part of the program, which will include:

- Education packages and visits to all schools in the shire; and
- Further community education on the benefits of keeping cats safe at home.

POLICY/LEGAL IMPLICATIONS

There are no policy or legal implications associated with the Keeping Cats Safe at Home program.

FINANCIAL/RESOURCE IMPLICATIONS

As part of the Keeping Cats Safe at Home program, Council and Weddin Landcare co-contributed \$2500 each. The program is being largely funded by RSPCA NSW and therefore there will be no further funding required by Council or Weddin Landcare. As part of the funding agreement, Council Ranger will continue to help with the implementation of the program.

INTERNAL/EXTERNAL CONSULTATION

No internal or external consultation was required.

CONCLUSION

Council in conjunction with RSPCA NSW and Weddin Landcare have successfully implemented the first stages of the Keeping Cate Safe at Home Program in the Weddin Shire. Recently the 100th cat was de-sexed and microchipped as part of the program.

Council will be continuing to work with RSPCA NSW and Weddin Landcare to implement further initiatives as part of the program.

COMMENTARY FROM THE GENERAL MANAGER

Councillors, this program could not have occurred without your endorsement, the Weddin Landcare and Council's Animal Control Officer, Allison Knowles. For those who don't know, AI has gone above and beyond by ensuring the cats' welfare by transporting our feline friends to their appointments and back again. She has liaised with many local residents to administer this program (over 100 in fact). This is a great initiative and we really should take the time to commend AI for her work and services to our community.

14 DELEGATE(S) REPORTS

Nil

15 MINUTES OF COMMITTEE MEETINGS**15.1 MINUTES OF THE LACHLAN REGIONAL TRANSPORT COMMITTEE INC HELD 1 OCTOBER 2022**

File Number: T3.5.2

Author: General Manager

Authoriser: General Manager

Attachments: 1. LRTC Minutes 1st October 2022 BlueScope Wollongong
2. LRTC AGM MINUTES 2022-23 - 1st October 2022

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Lachlan Regional Transport Committee Inc held 1 October 2022 is presented to Council.

RESOLUTION 284/22

Moved: Cr Diprose

Seconded: Cr McKellar

Except where otherwise dealt with, the Minutes of the Lachlan Regional Transport Committee Inc held 1 October 2022 is presented to Council.

CARRIED

HEADING

The Ordinary meeting and Annual General Meeting of the Lachlan Regional Transport Committee was held on 1 October 2022.

15.2 MINUTES OF THE TOURISM COMMITTEE MEETING HELD 6 OCTOBER 2022

File Number: C2.6.26
Author: General Manager
Authoriser: General Manager
Attachments: 1. Tourism Minutes October 6 2022

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Tourism Committee Meeting held 6 October 2022 be adopted as presented.

RESOLUTION 285/22

Moved: Cr McKellar
Seconded: Cr Frame

Except where otherwise dealt with, the Minutes of the Tourism Committee Meeting held 6 October 2022 be adopted as presented.

CARRIED

HEADING

A Tourism Committee meeting was held 6 October 2022 with the minutes from this meeting attached.

15.3 MINUTES OF THE WEDDIN LOCAL TRAFFIC COMMITTEE HELD 12 OCTOBER 2022

File Number: C2.6.3

Author: General Manager

Authoriser: General Manager

Attachments: 1. MINUTES Traffic Committee Meeting 12 October 2022

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Weddin Local Traffic Committee held 12 October 2022 be adopted as presented.

RESOLUTION 286/22

Moved: Cr McKellar

Seconded: Cr Frame

Except where otherwise dealt with, the Minutes of the Weddin Local Traffic Committee held 12 October 2022 be adopted as presented.

CARRIED

BACKGROUND

A Weddin Local Traffic Committee meeting was held 12 October 2022 with the minutes from this meeting attached.

15.4 MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD 12 OCTOBER 2022

File Number: C2.6.
Author: Acting Director Infrastructure Services
Authoriser: General Manager
Attachments: 1. MINUTES LEMC 12October2022

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Local Emergency Management Committee held 12 October 2022 be adopted as presented.

RESOLUTION 287/22

Moved: Cr McKellar
Seconded: Cr Frame

Except where otherwise dealt with, the Minutes of the Local Emergency Management Committee held 12 October 2022 be adopted as presented.

CARRIED

HEADING

A Urgent Local Emergency Management Committee meeting was held 12 October 2022 with the minutes from this meeting attached.

16 CLOSED COUNCIL**RECOMMENDATION**

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

16.1 NEW FORBES ROAD STABILISING REPORT

This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

16.2 SEWER AVAILABILITY CHARGE FOR LOT 22 DP1224552, 8 PHIL ASTON PLACE GRENFELL

This matter is considered to be confidential under Section 10A(2) - b of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

16.3 SUPPLY OF TEMPORARY TRAFFIC MANAGEMENT SERVICES

This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

16.4 GRENFELL WASTE DEPOT TENDER

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

RESOLUTION 288/22

Moved: Cr McKellar

Seconded: Cr Howell

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

16.1 NEW FORBES ROAD STABILISING REPORT

This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

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16.4 GRENFELL WASTE DEPOT TENDER

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

CARRIED

17 RETURN TO OPEN COUNCIL**RESOLUTION 293/22**

Moved: Cr Best

Seconded: Cr Diprose

The meeting return to Open Council.

CARRIED**18 REPORT ON CLOSED COUNCIL****16.1 NEW FORBES ROAD STABILISING REPORT****RESOLUTION 289/22**

Moved: Cr McKellar

Seconded: Cr Frame

1. That Council accept the Unit Rate Submitted by Stabilised Pavements of Australia Pty Ltd in the sum of \$12.16/m2 incl. GST for the Full Service Stabilisation of New Forbes Road.
2. That Council accept the Unit Rate Submitted by Accurate Stabilising Pty Ltd in the sum of \$11.54/m2 incl. GST for the Full Service Stabilisation of New Forbes Road.
3. That Council accept the Unit Rate Submitted by Stabilised Pavements of Australia Pty Ltd in the sum of \$5.03/m2 incl. GST for the Part Service Stabilisation of New Forbes Road.
4. That Council accept the Unit Rate Submitted by Accurate Stabilising Pty Ltd in the sum of \$4.23/m2 incl. GST for the Part Service Stabilisation of New Forbes Road.
5. That Council accept the Unite Rate Submitted by Downer Road Services Pty Ltd in the sum of \$4.27/m2 incl. GST for the Part Service Stabilisation of New Forbes Road.

CARRIED**16.2 SEWER AVAILABILITY CHARGE****RESOLUTION 290/22**

Moved: Cr Diprose

Seconded: Cr Frame

That the fees and charges as per *Local Government Act 1993* for charges relating to properties /land which is not more than 75m from a sewer be applied to the property owner as indicated in the report, including recovery of unpaid Council rates, payment of all future sewerage charges and Council rates.

CARRIED

16.3 SUPPLY OF TEMPORARY TRAFFIC MANAGEMENT SERVICES

RESOLUTION 291/22

Moved: Cr Parlett

Seconded: Cr McKellar

That:

1. Council accepts the Submitted Rates from Eastcoast Traffic Management Services Pty Ltd for the twelve (12) month period from 1/11/2022 to 1/11/2023 with a possible extension of an additional period of twelve (12) months.
2. Council authorises the General Manager to be delegated the authority to sign the Contract with Eastcoast Traffic Management Pty Ltd.

CARRIED

16.4 GRENFELL WASTE DEPOT TENDER

RESOLUTION 292/22

Moved: Cr McKellar

Seconded: Cr Frame

That

1. Council accept the tender from Calvani Group Pty Ltd, being a cost of \$226,363.64 excluding GST, for the operation of the Grenfell Waste Facility for a 12-month period.
2. The contact with Calvani Group include a further 12-month option at the discretion of Council.

CARRIED

19 CLOSURE

The Meeting closed at 7.42.

Moved: Cr Diprose

Seconded: Cr Parlett

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 November 2022.

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CHAIRPERSON