



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Thursday, 20 October 2022

Time: 5:00pm

**Location: Council Chambers
Cnr Camp & Weddin Streets
GRENFELL NSW 2810**

AGENDA

Ordinary Council Meeting 20 October 2022

**Noreen Vu
General Manager**

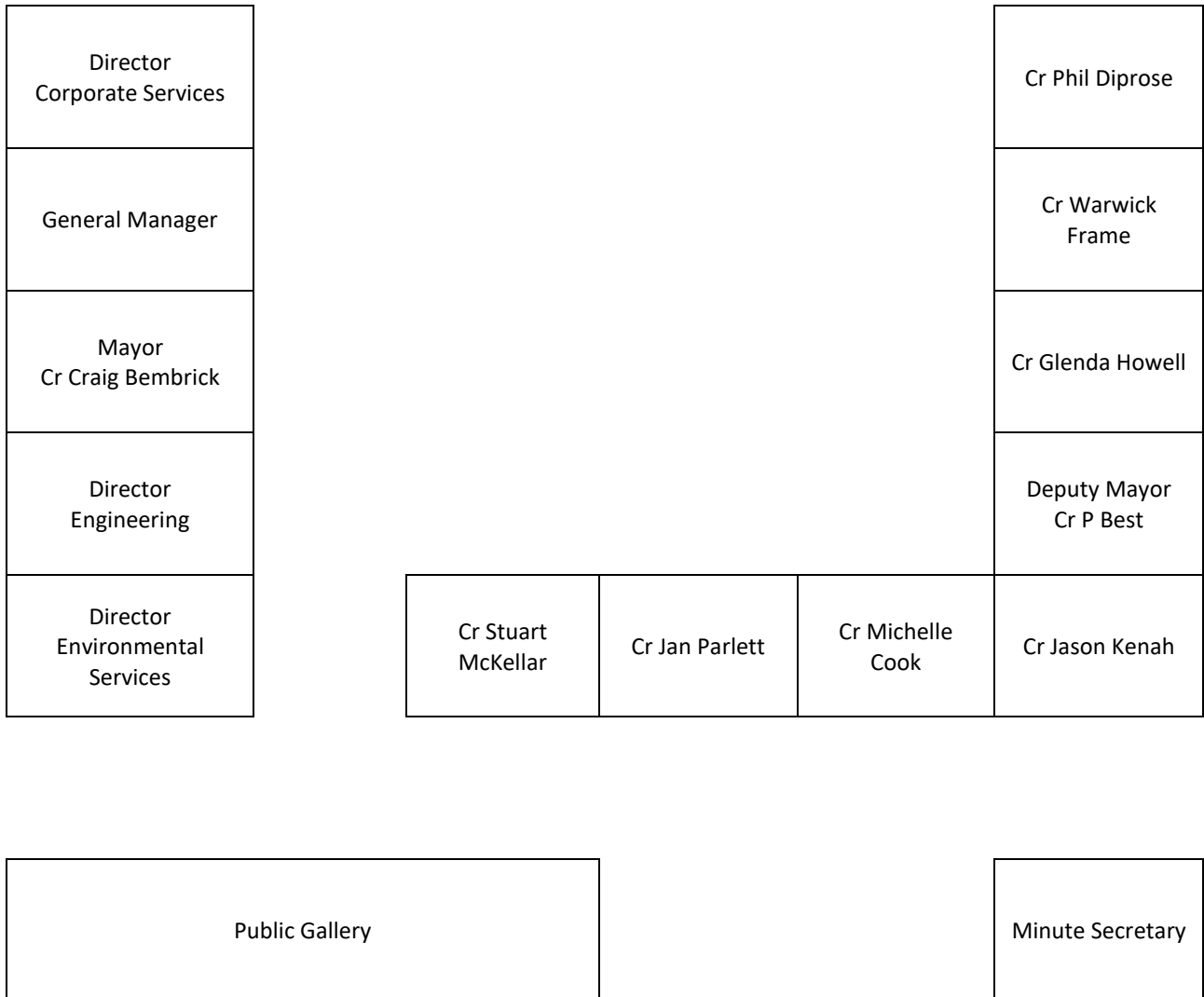
“Weddin Shire Council – working for and with the community”

Council’s Mission Statement









Councillors (from left to right) Phillip Diprose, Stuart McKellar, Warwick Frame, Craig Bembrick (Mayor), Glenda Howell , Paul Best (Deputy Mayor), Jason Kenah, Jan Parlett and Michelle Cook.

COUNCIL CHAMBERS LAYOUT



WSC STRATEGIC DIRECTION

To attain the overarching objective of the Community Strategic Plan (CSP), population growth, Council will work together with the Weddin Community to achieve the following strategic objectives, listed in priority order:

No.	Strategic Objective	Key Area
1.	Collaborative wealth building (strong, diverse and resilient local economy)	 Economic
2.	Innovation in service delivery (healthy, safe and educated community)	 Social
3.	Democratic and engaged community supported by efficient internal systems	 Civic Leadership
4.	Culturally rich, vibrant and inclusive community	 Social
5.	Sustainable natural, agricultural and built environments	 Environment
6.	Shire assets and services delivered effectively and efficiently	 Economic

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1 OPENING

In accordance with the WSC Code of Meeting Practice, this meeting will be recorded for the purposes of audio-visual livestreaming via Council's website and Facebook page. Those in attendance are asked to refrain from making any defamatory statements and comply with all relevant WSC codes, policies and procedures at all times.

2 ACKNOWLEDGEMENT OF COUNTRY

Weddin Shire Council would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

Weddin Shire Council would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

3 ATTENDANCE AND APPLICATIONS FOR LEAVE

ATTENDANCE

APOLOGIES

LEAVE OF ABSENCE

LEAVE OF ABSENCE APPLICATION

4 CONFIRMATION OF MINUTES

RECOMMENDATION

That Minutes of the Ordinary Council Meeting held 15 September 2022 be taken as read and CONFIRMED.

5 DISCLOSURES OF INTEREST

6 PUBLIC FORUM

7 MAYORAL REPORTS/MINUTES

7.1 MAYORAL MINUTE - SEPTEMBER AND OCTOBER 2022 UPDATE

File Number:

Attachment: Nil

CSP Objective: Culturally rich, vibrant and inclusive community

Budget: Nil

RECOMMENDATION

That the Mayoral Minute be received and noted.

Councillors

I submit my Mayoral Report for the months of September and October 2022:

1. Central NSW Joint Organisation Presentation to Council

Council received a presentation from the Executive Officer of the Central NSW Joint Organisation (JO), Jenny Bennett prior to the September Ordinary Meeting and I was unable to provide a monthly update on the matter. On behalf of Council, I would like to thank the JO for coming to Grenfell to give old and new Councillors a presentation on what the JO do. I look forward to continuing to work collaboratively with the JO.

2. Councillors Depot Tour and Breakfast

Councillors were invited to the breakfast and depot tour on Friday 16 September 2022. Thank you to Councillors Diprose, Frame, Kenah and Parlett for your attendance. I felt it was a great opportunity to provide council officers an overview of ourselves as Councillors and also take a tour of the Depot to understand some of the operational elements. It was also a good opportunity to thank the team for their hard work, in particular working on our roads at the moment.

3. Grenfell Inaugural NAIDOC Community Day

Grenfell celebrated its inaugural NAIDOC Community Day on 16 September 2022. Thank you to the NAIDOC Committee organisers including Julie Ferguson, Chad White, Terry Carroll and the other local volunteers who helped out with the day. The inclusive event included a smoking ceremony at the front of the Council Chambers and included a flag raising ceremony. Thank you to Cr Diprose who represented the Council to thank the volunteers for their organisation and acknowledge that we meet on Wiradjuri Country.

4. Hilltops, Cowra and Weddin Shire Catch up

The General Manager and I travelled to have a neighbour catch up with Hilltops and Cowra Council's Mayor and General Managers. Hilltops Council belongs in the Canberra Region Joint Organisation meaning that without these regular catch ups there is not much of an opportunity to meet with our neighbours. On the agenda were a number of issues raised including roads, rate pegging and cost of wages and materials, the red fleet and other general business. All Councils agreed the need to catch up on a regular basis and focus on looking at better service delivery and shared resources wherever possible.

5. Nev Condon Memorial Stables Opening

I had the great privilege to attend the Nev Condon Memorial Stables at the Grenfell Showgrounds on Sunday 25 September 2022. Member for the Riverina, the Hon. Michael McCormack was also attendance. I wanted to thank the Weddin Mountain Muster Committee for the organisation of the opening. Thank you also to the Grenfell P.A.H and I Committee. Although the Weddin Mountain Muster had to be cancelled for the year due to the conditions, I wanted to thank the efforts of the Committee in all the organisation that occurred leading up to the fact.

6. Meeting with the Hon. Steph Cooke MP and the Hon. Michael McCormack MP

I had the opportunity to meet separately with both our state and federal members in regards to a number of topics with the focus being on the Main Street. Both our elected members were briefed on the 'project re-set' and the engagement of our two senior project engineers. It was also a good opportunity to advocate for their assistance in helping us complete the project.

7. Pollie Pedal

Pollie Pedal rode to Grenfell to support Soldier On. Riders and volunteers were welcomed to a Civic Welcoming at the Hub on Wednesday 5 October 2022. It was a great opportunity for the riders to know about our Weddin Shire and the number of strategic priorities for our Council and community. Thank you to Cr Howell and Cr Parlett for your attendance and it was nice to introduce the entire Council to the riders. We had the privilege to host the Hon. Angus Taylor MP and the Hon. Dr David Gillespie. Here I was able to share our concerns as a community including:

- The Grenfell Main Street
- Our ageing population including lack of accommodation and housing for our senior citizens
- Lack of rental and affordable accommodation in general
- Our Grenfell Daycare and Preschool is at capacity
- General Health and Medical Services and access to mental health care
- Our community service providers are unable to expand due to the lack of a community hub or neighbourhood centre and how we are approaching the NSW Government to have the old Ambulance Station transferred to us to allow for a community space.

We were able to end on a positive note with our Weddin Mountains Region being promoted to the riders. After the Civic Welcoming, I was invited to have dinner with the

riders. They spoke highly of the hospitality they had received in Grenfell and acknowledged the contributions they had received for the Soldier On cause.

8. Bimbi Progress Group

Although I did not get to attend the Bimbi Progress Group, I know that they met for the first time on Thursday 6 October 2022 following their incorporation. I wanted to thank the volunteers and members of this group for the establishment of the group and hope that Council works closely with their members moving forward.

9. Greenethorpe Centenary Celebration of the Soldiers' Memorial Hall

Congratulations to the Greenethorpe community for the 100th birthday of the Greenethorpe Soldiers' Memorial Hall. I hear that the Centenary Cookbook was a hot commodity. Thank you again to the hard work of the volunteers who make these events happen.

10. Bathurst 1000 Mayoral Luncheon

The General Manager and I were invited to the Bathurst 1000 Mayoral Luncheon. Although the track and site conditions were a little wet, we had a wonderful time. I have followed up in correspondence to thank the Mayor and Councillors for our invitation to the Mayoral Luncheon. It was a great opportunity again for us to connect with the councils in the Central NSW JO.

11. Councillor Tour of Grenfell Multipurpose Health Service

Councillors were invited to tour the Grenfell MPS on Monday 10 October 2022 prior to the Health Council meeting. We were also invited to attend this meeting. This was a good opportunity to look at the facility and understand the pressures placed on this service. This in turns allows Council to advocate for better services.

12. Central NSW Joint Organisation Board Meeting

The Central NSW JO Board meeting occurred on 12 October 2022 in Sydney. The JO organised state members from the current government and opposition to provide presentations to the Board. Due to the timing of the business paper, the summary of this meeting will be reported at the November 2022 meeting.

13. Committee meetings

I note that there has been active participation by Councillors attending the various Committee Meetings and Progress Group meetings in addition to the Ordinary Meetings that occur. I got to attend the Tourism Committee meeting with Cr Kenah. This is an opportunity to thank Councillors and staff for their attendance to the different meetings, with some occurring after hours.

In addition, I know that Councillors were able to tour the Grenfell Multipurpose Service on Monday 10 October 2022 and also attend to the Health Council.

14. Meeting with Hawkesbury Council Mayor, Ms McMahon

I was pleased to attend a meeting via Zoom on 12 October with the newly elected Mayor of Hawkesbury City Council, Mayor Sarah McMahon.

Mayor McMahon was appointed to the position in August 2022. Hawkesbury City Council is our Country City alliance; it was a good opportunity to introduce myself and welcome her to the role. Although there are several hundred kilometres between us, the issue of flooding and road closures is a very common theme between city and country. Unfortunately, as with most of the east coast of Australia, the Hawkesbury Council area has been hit significantly this year with flooding. I look forward to meeting with Mayor McMahon on a regular basis and hope that we can learn and adopt similar practices; perhaps look at staff development opportunities ie provide a temporary staff mobility placement/secondment.

7.2 MAYORAL MINUTE - PRE AUSTRALIA DAY NOMINEES DINNER

File Number:

Attachment: Nil

CSP Objective: Culturally rich, vibrant and inclusive community

Budget: Up to \$3,000 Governance vote.

RECOMMENDATION

That:

1. Council endorse a Mayor and Councillor function for a Pre Australia Day Nominees Dinner for 2023 on 25 January 2023.
2. Council endorse a permanent Australia Day vote to also include Pre Australia Day activities with the amount to be determined each financial year.
3. Council support Council Officers in seeking grant funds to cover any expenditure that is eligible under any Australia Day grants.
4. Council supports an Australia Day that is meaningful, reflective, and respectful and change the focus of Australia Day from a celebration of nationalism to a demonstration of togetherness.

Councillors, in addition to my Mayoral Minute update of September and October 2022 activities, I wanted to request the consideration of a pre Australia Day Nominees Dinner for 2023. The Council Agenda for this month seeks Council's endorsement to open the nomination process for the 2023 Australia Day event. Each year, Councillors attend a dinner with the Australia Day Ambassador on the 25 January to allow for a meet and greet with the Australia Day Ambassador.

For the 2023 Australia Day ceremony, I am proposing that Council consider hosting a pre Australia Day Nominees Dinner with the Ambassador, which will be an invitation from the Mayor and Councillors to all the local nominees and the Executive team of Council.

It is a small gesture of appreciation to the many residents in our community who provide a service to the community, whether it is through their businesses or volunteering and also to our Executive team here at Council.

Based on previous years' nominations which have normally included 10 or so nominees and around five community events/organisations. This would be in the order of a dinner party for up to 50 persons including partners and two or three members from each organisation (estimate of \$50 per person and allowance of some Australia Day decorations).

The dinner in previous years was funded from the Governance Vote.

I also propose that to acknowledge our Weddin Shire community that we consider having a permanent vote against Australia Day including the pre-dinner nominees' dinner in future operational budgets to come, with the amount to be determined at the time of considering the budget.

I am of the understanding that each year there are also grants available from the national Australia Day organisation and I would encourage that wherever possible Council Officers seek to have the cost recovered through this process.

Finally, I think it is important that we also ensure the strong recognition of our local Wiradjuri community and acknowledge our First Nations people. In line with the National Australia Day Committee's mandate we are "to create Australia Day events that are meaningful, reflective, and respectful and change the focus of Australia Day from a celebration of nationalism to a demonstration of togetherness".

7.3 MAYORAL MINUTE - COVID-19 REMOVAL OF ISOLATION PERIOD**File Number:****Attachment:** Nil**CSP Objective:** Culturally rich, vibrant and inclusive community**Budget:** Nil**RECOMMENDATION**

That Council note my Mayoral Minute on the COVID-19 Removal of the Isolation Period

Councillors, you will note that on 14 October 2022, the NSW Public Health Order was changed. It is no longer mandatory to self-isolate at home if you test positive to COVID-19. I wanted to take a moment to reflect on what our community has been through since the Pandemic begun. I know for many years to come there will be a recovery period.

I do want to take a moment to remind people that as per the NSW Health advice, that they still strongly recommend people who are sick or have tested positive to COVID-19 stay at home until their symptoms have gone.

Upon reflection of the last three years, we have had multiple lockdowns, work from home, school at home, mask wearing and constantly changing self-isolation rules. Without our essential workers, our frontline medical workers, our volunteers and many, many, other people within our community, we could not have gotten to the other side of this. Thank you to everyone, we got through this together.

8 MOTIONS/QUESTIONS WITH NOTICE

8.1 NOTICE OF MOTION - VIOLENCE AND ABUSE INITIATIVES ACROSS THE SHIRE

File Number: C2.8.1

Mover: Cr Michelle Cook

Attachments: 1. Notice of Motion - Cr Michelle Cook 10 October 2022

CSP Objective: Innovation in service delivery (healthy, safe and educated community)

Budget: No budget allocation has been provided in the Notice of Motion

MOTION

That:

1. Council undertake to write, support, and implement a Policy based on all forms of Violence and Abuse for the Weddin Shire. Including Domestic, Family Violence, gendered based violence and Elder Abuse. To address issues at the organisational level and for the community.
2. Council set up a working group, to collate information about Family and domestic violence and related concerns in the Weddin Shire, the priorities of our local community, and how to address these issues in the organisational context and across the whole-of-council.
3. Council support the Victorian 16 Days of Activism initiative, from 25 November to 10 December to connect and build the capacity of community organisations and local councils to engage with education and awareness campaigns.

SUPPORTING COMMENTS

Searching the new Weddin Shire website page, no information comes up when you search for Domestic Violence.

Looking at the individual policies listed on the website, there are 78 policies, but there does not seem to be a Policy on Domestic Violence. I can see one that relates to Child Protection – which is Policy 14.26.2 adopted on 17 Aug 2017.

“As the closest level of government to the community, local government are uniquely placed to influence and drive social change to reduce violence against women. Local governments shape attitudes, culture and norms through employment, service provision, procurement, planning and local initiatives. They are in touch with people across their life span, from their early years to their senior years and they interact with a range of community groups.” *Slide from Presentation by DV NSW in the DV Awareness Course for local govt councillors.*

Further when I look at the NSW Recorded Crime Statistics for Weddin Shire,

Domestic violence related assault

Jan-Dec 2019		Jan-Dec 2020		Jan-Dec 2021	
Number of incidents	Rate per 100,000 population	Number of incidents	Rate per 100,000 population	Number of incidents	Rate per 100,000 population
10	276.8	14	389.3	15	417.1

Intimidation, stalking and harassment

29	802.7	21	584.0	24	667.4
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Breach Apprehended Violence Order

19	525.9	12	333.7	14	389.3
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I would like to see a policy, written, supported, and implemented by the Weddin Shire. To address issues at the organisational level and for the community as a whole. For domestic, family, gender equality and elder abuse.

Whole-of-organisation approach – What can your organisation do to promote norms, practices and structures that support gender equality and the prevention of violence for staff?

External approach to primary prevention – What can your organisation do to promote norms, practices and structures that support gender equality and the prevention of violence for external stakeholders?

I would like to see a working group set up, to collate information about Family and domestic violence and related concerns in the Weddin Shire, the priorities of our local community, and how to address these issues in the organisational context and across the whole-of-council.

10 Oct 2022

Clr Michelle Cook

STAFF COMMENT

Domestic and family violence is a matter that requires attention by all of the community, please note that this report has been divided to address the three motions in accordance with section 3.11 and 3.12 of the Code of Meeting Practice.

Motion 1:

1. Council undertake to write, support, and implement a Policy based on all forms of Violence and Abuse for the Weddin Shire. Including Domestic, Family Violence, gendered based violence and Elder Abuse. To address issues at the organisational level and for the community.

Council Officers require further clarification on what the local policy will cover to 'address the issues at the organisational level'. The Local Government (State) Award 2020 makes provisions for Council to consider family and domestic violence leave, for employees. Family and Domestic Violence is well defined in the Award for that documents purposes. In addition, Weddin Shire Council offers the Employment Assistance Program (EAP). To ensure that Council Officers are able to deliver on the implementation of a local policy, further guidance and clarification is required on the motion.

In regards to the local policy 'to address issues for the community', Council Officers would suggest that the community policy is separated from the organisational policy. Council is currently not resourced with a Community Services Officer or Coordinator to undertake the role of consulting with the community on a community policy. There is nobody suitably qualified who would be able to implement a community policy of this nature.

To ensure that Council Officers are able to deliver on the implementation of a local policy for the community, Council will need to consider the review of the Workforce Plan, noting that there are still a number of key positions, such as Work, Health and Safety, Human Resources, Information Technology and an Accountant, that are predicted to require further resourcing within the Workforce Plan. A Community Services Officer/Coordinator was not identified in the recently adopted Workforce Plan.

FINANCIAL IMPLICATIONS FOR MOTION 1

In accordance with section 3.12 of the Code of Meeting Practice, if the notice of motion does not identify a funding source, the General Manager can prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by Council or defer the matter.

Councillors should note that the 2022-23 budget was adopted by Council at the 30 June 2022 Extraordinary Meeting and therefore this financial year's information is available to Councillors and the community.

Dependent on the clarification on what the issues Council needs to address at an organisational level that is above and beyond the Local Government (State) Award 2020, Council Officers should be able to deliver an organisational policy in consultation with staff.

In accordance with section 3.12 of the Code of Meeting Practice, should Council agree to separating the community from the local policy, then the matter should be deferred until Council can resource a suitably qualified person to implement a community policy. A position like a Community Development Worker, Community Services Officer or a Community Services Coordinator at a fulltime equivalent could cost \$75,000 in salary plus 10.5% superannuation per annum. Under the operational budget of 2022-23 there is no availability in funds to implement this motion. Under the current staffing cohort of Council, there is no

one suitably qualified to implement a community policy or plan. The alternative option is to outsource an external contractor however the matter will need to be deferred until a budget can be identified.

It should be noted that the importance of the matter should not be diminished because of Council's current Operational budget or unidentified position within the Workforce Plan. However, Council's current situation will be unable to accommodate to the request.

Motion 2

- 2. Council set up a working group, to collate information about Family and domestic violence and related concerns in the Weddin Shire, the priorities of our local community, and how to address these issues in the organisational context and across the whole-of-council.**

Across NSW there are many examples of committees and working groups that have been established in many towns to combat this important and significant issue. Research of similar working groups and committees shows the tiresome efforts of service providers, agencies such as NSW Police and Communities and Justice and councils working together to establish their committees. Council Officers sees the importance of establishing a working group however notes that in the instances provided through the NSW Communities and Justice database, these groups have not been established by Councils but through other service providers such as Mission Australia or neighbourhood centres. Though Councils are often a member to support the group's objective.

Under the current staffing resources and having nobody suitably qualified to undertake the lead, Council Officers would be unable to set up a working group. Noting that in many instances of these committees and working groups, statistics and cases are shared amongst service providers on incidents that have occurred, this is normally in the way of the monthly NSW Police reporting. Without having a suitably qualified person who has the background and experience to deal with the information can be a confronting situation.

Council will need to consider the review of the Workforce Plan to fund a suitably qualified person to undertake this lead, noting that there are still a number of key positions such as Work, Health and Safety, Human Resources, Information Technology and an Accountant that are predicted to require further resourcing within the Workforce Plan.

FINANCIAL IMPLICATIONS FOR MOTION 2

As above.

Under the operational budget of 2022-23 there is no availability in funds to implement this motion. Under the current staffing cohort of Council, there is no one suitably qualified to implement a community policy or plan. The alternative option is to outsource an external contractor however the matter will need to be deferred until a budget can be identified.

It should be noted that the importance of the matter should not be diminished because of Council's current Operational budget or unfunded position and unidentified position within the Workforce Plan. However, Council's current situation will be unable to accommodate to the request.

Motion 3

3. Council support the Victorian 16 Days of Activism initiative, from 25 November to 10 December to connect and build the capacity of community organisations and local councils to engage with education and awareness campaigns.

In line with the Domestic Violence NSW program who also support the 16 days of activism, this initiative should be supported through Council's social media and website.

FINANCIAL IMPLICATIONS FOR MOTION 3

Posting on social media and website will be undertaken by Council staff in the normal course of business. The indicative cost to advertise in the Grenfell Record is approximately \$550 and an ad should be placed Thursday 1 December 2022 during the activism initiative. This amount can be accommodated from the Advertising vote.

WEDDIN SHIRE COUNCIL

NOTICE OF MOTION

MOTION:

I hereby give notice of the following motion for discussion at Council's next meeting:

That: Council undertake to write, support, and implement a Policy based on all forms of Violence and Abuse for the Weddin Shire. Including Domestic, Family Violence, gendered based violence and Elder Abuse. To address issues at the organisational level and for the community.

That: Council set up a working group, to collate information about Family and domestic violence and related concerns in the Weddin Shire, the priorities of our local community, and how to address these issues in the organisational context and across the whole-of-council.

that: Council support the Victorian 16 Days of Activism initiative, from 25 November to 10 December to connect and build the capacity of community organisations and local councils to engage with education and awareness campaigns.

FUNDING SOURCE (where expenditure is sought):

To be advised when access to Budget document is available

SUPPORTING COMMENTS:

Searching the new Weddin Shire website page, no information comes up when you search for Domestic Violence.

Looking at the individual policies listed on the website, there are 78 policies, but there does not seem to be a Policy on Domestic Violence. I can see one that relates to Child Protection – which is Policy 14.26.2 adopted on 17 Aug 2017.

"As the closest level of government to the community, local government are uniquely placed to influence and drive social change to reduce violence against women. Local governments shape attitudes, culture and norms through employment, service provision, procurement, planning and local initiatives. They are in touch with people across their life span, from their early years to their senior years and they interact with a range of community groups." *Slide from Presentation by DV NSW in the DV Awareness Course for local govt councillors.*

Further when I look at the NSW Recorded Crime Statistics for Weddin Shire,

Domestic violence related assault

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Breach Apprehended Violence Order

19	525.9	12	333.7	14	389.3
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I would like to see a policy, written, supported, and implemented by the Weddin Shire. To address issues at the organisational level and for the community as a whole. For domestic, family, gender equality and elder abuse.

Whole-of-organisation approach – What can your organisation do to promote norms, practices and structures that support gender equality and the prevention of violence for staff?

External approach to primary prevention – What can your organisation do to promote norms, practices and structures that support gender equality and the prevention of violence for external stakeholders?

I would like to see a working group set up, to collate information about Family and domestic violence and related concerns in the Weddin Shire, the priorities of our local community, and how to address these issues in the organisational context and across the whole-of-council.

10 Oct 2022

Clr Michelle Cook

Date:

8.2 NOTICE OF MOTION - HOUSING WORKING GROUP**File Number:****Mover:** Cr Michelle Cook**Attachments:** 1. Cr M Cook - Notice of Motion - Housing Working Group**CSP Objective:** Culturally rich, vibrant and inclusive community**Budget:** No budget allocation has been provided in the Notice of Motion**MOTION**

That Council set up a working group, to collate information, discuss and present a report on the issues of housing and how to address the issues of housing in the Weddin Shire. To use the information, discussions, and community consultation to prepare a strategy in relation to Housing and housing issues in the Weddin Shire.

SUPPORTING COMMENTS

Refer to supporting comments provided by Cr Cook provided in Attachment 1.

STAFF COMMENTS

The *Environmental Planning and Assessment Act 1979* ('EP&A') is the overarching legislation which provides direction to Council in relation to strategic planning around housing. The EP&A Act provides the provisions on how to carry out the land use and zoning changes. Land use changes requires the NSW Government's approval. The Weddin Local Environmental Plan 2011 (LEP) provides the local environmental planning provisions for land in the Weddin Shire. The LEP is also supported by the Weddin Shire Local Strategic Planning Statement (LSPS) 2020-2040. Under the LSPS, there are a number of planning priorities in relation to housing.

Councillors received a presentation from the Department of Planning and Environment on 13 September 2022 on approaches to housing strategy and the discussion of housing issues were discussed at this meeting. The DPE Officers were encouraging of Council's LSPS as a document that could support a future planning proposal to consider housing options.

The DPE Officers discussed multiple options for new greenfield areas but also brownfield areas within town and the villages. In addition, Council staff and Councillors highlighted the pressures of housing options for the ageing population through to younger families and affordable accommodation.

The advice from the DPE Officers was that they were supportive of Council placing a submission to the NSW Government's Regional Housing Strategic Planning Fund – Round 1 for up to \$250,000. The advice provided by the DPE Officers was that the Weddin Shire's work within the LSPS provided a good basis. In reviewing the LSPS, the information on the housing issues addressed in this Motion are largely addressed in the LSPS.

In addition to the affordable accommodation issues that are currently being experienced and also recognised in the LSPS, the NSW Regional Housing Strategic Planning Fund – Round 1 will also allow Council to consider some of the significant environmental constraints that currently impact on our ability to grow. This includes environmental issues such as mine subsidence, flooding and our need to update our flooding modelling in line with the new updates to the Flood Prone Package, and utility insecurities such as electricity and water.

To avoid duplicating a process and impacting on Council's submission to the NSW Regional Housing Strategic Planning Fund - Round 1, we would suggest waiting for the outcome of the grant application. If successful, it is recommended that Council work closely with DPE in meeting the milestones they stipulate to us in order to successfully deliver a new housing strategy for the Shire and use this as Council priority for addressing the community's needs and housing issue.

In the Mayor and General Manager's meeting with Minister Steph Cooke on 4 October 2022, Council's application to the NSW Regional Housing Strategic Planning Fund – Round 1 was mentioned to the Minister. The Minister supported Council's approach to look at the current environmental constraints, in particular flooding and commended Council on our approach to the funding application. Narrowing the parameters to look only at housing supply issue because of things such as short term accommodation without considering the broader strategic planning issues could significantly impact Council's grant application.

There is of course is a broader conversation regarding the existing housing supply and the short-term accommodation issue in our local government area. This is a real issue and recognised in the LSPS. All of this will form part of the conversation of the documents that will be submitted to the Department when Council is ready to lodge a much-needed planning proposal. The Department cannot consider the planning proposal without considering an expert's analysis on the demographic of the area and the current housing issue.

In the event that Council is successful with the NSW Regional Housing Strategic Planning Fund – Round 1, community consultation and engagement will be a key component in our ability to successfully deliver the project. Any working group or consultation process should be defined by the consultancy that Council successfully commissions to meet the milestones set out by the Department. A consultancy should be left to propose the most appropriate engagement and consultation process as the subject matter expert, and should not be limited to a narrow scope or limited by a Working Group before the grant has been determined.

Fortunately, for Council, the matter raised in the Notice of Motion has been on the agenda for a long time, with Councillors voting to allocate \$80,000 in the current financial year's budget to allow a consultancy to be engaged to look at a planning proposal for changes to the LEP.

FINANCIAL IMPLICATION

In accordance with section 3.12 of the Code of Meeting Practice, if the notice of motion does not identify a funding source, the General Manager can prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by Council or defer the matter.

Councillors should note that the 2022-23 budget was adopted by Council at the 30 June 2022 Extraordinary Meeting and therefore this financial year's information is available to

Councillors and the community. Council allocated a budget of \$80,000 towards consideration of the Weddin Local Environmental Plan 2011 review. Council Officers are unsure why the proposed funding source requires access to the Budget document when it is readily available.

Council is not resourced with a Senior Strategic Planner to carry out the function of leading a Working Group. The \$80,000 allocation could offset some of the cost to engage a Strategic Planner, however the issue will be resourcing this position after 12 months as it is not identified in the Workforce Plan. Furthermore, the market value for a suitably qualified Senior Strategic Planner, who would be the right candidate to work undertake the project, would be in the order of \$110,000+ in salary, not including 10.5% in superannuation.

It is considered that there is more value in engaging an appropriate consultancy, rather than a temporary staff member to undertake the project, as they will have multiple expertise such as strategic planners, urban designers, GIS personnel to be able to deliver the project in the matter that is agreeable by the Department of Planning and Environment. A Council of our size should not resource an in-house Senior Strategic Planner if there is more value in approaching a firm who have multi-disciplinary teams.

Council is awaiting to hear from the NSW Regional Housing Strategic Planning Fund – Round 1 on the success of its application, which is expected to be announced in early December 2022. The information provided in this Motion should be provided to any future consultancy for consideration as the subject matter expert.

WEDDIN SHIRE COUNCIL

NOTICE OF MOTION

MOTION:

I hereby give notice of the following motion for discussion at Council's next meeting:

That: Council set up a working group, to collate information, discuss and present a report on the issues of housing and how to address the issues of housing in the Weddin Shire. To use the information, discussions, and community consultation to prepare a strategy in relation to Housing and housing issues in the Weddin Shire.

FUNDING SOURCE (where expenditure is sought):

To be advised when access to Budget document is available

SUPPORTING COMMENTS:

Terms of reference should include topics such as:

1. An overview of housing and housing issues in the Weddin Shire
2. Housing affordability, mortgage and rental stress in the Weddin shire
3. An overview of rental availability in the area, access to housing and rentals.
4. The number and style of homes built and how this relates to the consumer needs and wishes in our shire
5. The issue of unoccupied homes and owners/landlords' upkeep of those properties.
6. Any effects on the growing popularity of short-term accommodation options such as Airbnb rentals on the housing availability in the shire.
7. The effects of the winding up of the National Rental Affordability Scheme and how that will impact Weddin, when it is expected that landlords will sell off the affordable houses, as the government support comes to an end.
8. How to support older residents and the needs for housing our aging population

Firstly, let's look at the **Mortgage and Rental stress in Weddin Shire**. Mortgage or rental stress is when a household pays more than 30% of household income in rent or mortgage payments. The Census information shows:

Mortgage monthly repayments						
<i>Occupied private dwellings (excl. visitor only and other non-classifiable households) owned with a mortgage or purchased under a shared equity scheme</i>						
	Weddin		New South Wales		Australia	
		%		%		%
Median mortgage repayments	953	N/A	2,167	N/A	1,863	N/A
Owner with mortgage households where mortgage repayments are less than or equal to 30% of household income (a)	278	75.3	677,486	71.9	2,398,902	74.0
Owner with mortgage households with mortgage repayments greater than 30% of household income (a)	34	9.2	163,060	17.3	468,817	14.5
Unable to determine (b)	55	14.9	102,255	10.8	374,734	11.6

Rent weekly payments						
<i>Occupied private dwellings (excl. visitor only and other non-classifiable households) being rented</i>						
	Weddin		New South Wales		Australia	
		%		%		%
Median rent (a)	198	N/A	420	N/A	375	N/A
Renter households where rent payments are less than or equal to 30% of household income (b)	180	65.7	529,731	56.1	1,667,080	58.7
Renter households with rent payments greater than 30% of household income (b)	67	24.5	335,404	35.5	915,317	32.2
Unable to determine (c)	28	10.2	79,448	8.4	259,992	9.1

In 2021 **24.5%** of renters pay more than 30% of household income in rent and **9.2%** of mortgage holders pay more than 30% of the household income in mortgage payments.

But what is concerning is comparing these figures to 2016 census figures.

In 2016 **4.5%** of rent payments were greater than or equal to 30% of the household income and **3.8%** of mortgage holders paid a mortgage greater than or equal to 30% of the household income.

Rental Payments 2016 4.5% 2021 24.5%

Mortgages 2016 3.8% 2021 9.2%

So from my interpretation of those figures is that mortgage stress has increased by 20% for renters or 5 times and 5.4% or 2.5 times for mortgage holders.

Mortgage monthly repayments	Weddin (A)	%	Australia	%
Median mortgage repayments	910	--	1,755	--
Households where mortgage repayments are less than 30% of household income	--	96.2	--	92.8
Households with mortgage repayments greater than or equal to 30% of household income	--	3.8	--	7.2

Rent weekly payments	Weddin (A)	%	Australia	%
Median rent	135	--	335	--
Households where rent payments are less than 30% of household income	--	95.5	--	88.5
Households with rent payments greater than or equal to 30% of household income	--	4.5	--	11.5

Population and Family Composition

According to the 2021 census, there were 3608 people in the Weddin Shire, of which there are 1762 women and 1847 males.

The Age groups that make up our population are:

Age	Weddin		New South Wales		Australia	
<i>All people</i>		%		%		%
Median age	52	N/A	39	N/A	38	N/A
0-4 years	165	4.6	468,056	5.8	1,463,817	5.8
5-9 years	192	5.3	500,810	6.2	1,586,138	6.2
10-14 years	216	6.0	501,135	6.2	1,588,051	6.2
15-19 years	197	5.4	457,896	5.7	1,457,812	5.7
20-24 years	119	3.3	496,185	6.1	1,579,539	6.2
25-29 years	143	4.0	555,967	6.9	1,771,676	7.0
30-34 years	149	4.1	586,057	7.3	1,853,085	7.3
35-39 years	144	4.0	580,185	7.2	1,838,822	7.2
40-44 years	190	5.3	522,984	6.5	1,648,843	6.5
45-49 years	210	5.8	516,915	6.4	1,635,963	6.4
50-54 years	234	6.5	500,027	6.2	1,610,944	6.3
55-59 years	291	8.0	490,155	6.1	1,541,911	6.1
60-64 years	288	8.0	471,628	5.8	1,468,097	5.8
65-69 years	283	7.8	416,493	5.2	1,298,460	5.1
70-74 years	301	8.3	372,234	4.6	1,160,768	4.6
75-79 years	219	6.1	268,110	3.3	821,920	3.2
80-84 years	133	3.7	183,409	2.3	554,598	2.2
85 years and over	143	4.0	183,895	2.3	542,342	2.1

The table above shows that in Weddin, 8% of our residents are aged between 55-59 years and 8% are aged from 60-64 years, 7.8% are aged between 65-69 years and 8.3% are aged 70-74 years. **That is 32% of our population is over the age of 55.**

Our family composition is made up as follows:

Family composition People aged 15 years and over	Weddin	%	New South Wales	%	Australia	%
Couple family without children	508	52.1	809,586	37.9	2,608,834	38.8
Couple family with children	310	31.8	954,588	44.7	2,944,140	43.7
One parent family	127	13.0	337,729	15.8	1,068,268	15.9
Other family	27	2.8	34,061	1.6	108,941	1.6

More information on [Family composition \(FMC2\)](#)
Table based on place of enumeration

Single (or lone) parents Proportion of the total single (or lone) parent population	Weddin	%	New South Wales	%	Australia	%
Male	N/A	25.2	N/A	19.0	N/A	19.6
Female	N/A	76.4	N/A	81.0	N/A	80.4

Household composition

Occupied private dwellings (excl. visitor only and other non-classifiable households)	Weddin	%	New South Wales	%	Australia	%
Family households	963	64.0	2,065,107	71.2	6,542,648	70.5
Single (or lone) person households	514	34.2	723,716	25.0	2,370,742	25.6
Group households	28	1.9	111,646	3.8	361,822	3.9

Overlay that with the figures for Registered marital status and Social marital status as shown below:

Registered marital status People aged 15 years and over	Weddin	%	New South Wales	%	Australia	%
Married	1,471	48.2	3,124,151	47.3	9,665,708	46.5
Separated	128	4.2	209,657	3.2	674,590	3.2
Divorced	315	10.3	568,516	8.6	1,831,952	8.8
Widowed	270	8.9	339,990	5.1	1,029,142	5.0
Never married	858	28.1	2,358,844	35.7	7,583,393	36.5

Social marital status People aged 15 years and over, usually resident and present in the household on Census night	Weddin	%	New South Wales	%	Australia	%
Registered marriage (a)	1,294	48.1	2,847,936	47.3	8,747,137	46.6
De facto marriage (b)	321	11.9	637,046	10.6	2,168,347	11.5
Not married	1,074	39.9	2,532,545	42.1	7,863,322	41.9

We see that Weddin Shire has 1471 people in registered marriages or 1615 as social marital status (includes registered marriages and de facto couples)

and

1571 people who state they are separated, divorced, widowed, or never married or 1074 never married in the social marital status table.

So, what does that mean?

Well let's look at the dwelling structure, again from the 2021 Census.

1405 dwellings in the Shire – of which 93.7% are separate houses. Further 40.2% of our houses have 3 bedrooms and 34.7% have 4 or more bedrooms.

That is 74.9% of our houses are built with 3 or more bedrooms.

And yet 34.2% of our households are single or lone persons households.

There were 253 unoccupied private dwellings in Weddin on census night in 2021, which positively is less than the 293 unoccupied private dwellings in 2016, but still 5.6% higher than the Australian average in 2016 and 5% in 2021.

Dwelling structure						
<i>Occupied private dwellings (excl. visitor only and other non-classifiable households)</i>	Weddin		New South Wales		Australia	
		%		%		%
Separate house	1,405	93.7	1,902,734	65.6	6,710,582	72.3
Semi-detached, row or terrace house, townhouse etc	34	2.3	340,582	11.7	1,168,860	12.6
Flat or apartment	52	3.5	630,030	21.7	1,319,095	14.2
Other dwelling	8	0.5	19,374	0.7	54,711	0.6

Number of bedrooms						
<i>Occupied private dwellings (excl. visitor only and other non-classifiable households)</i>	Weddin		New South Wales		Australia	
		%		%		%
None (includes studio apartments or bedsitters)	14	0.9	21,051	0.7	44,864	0.5
1 bedroom	60	4.0	190,792	6.6	488,681	5.3
2 bedrooms	279	18.5	657,578	22.7	1,768,530	19.1
3 bedrooms	606	40.2	1,006,121	34.7	3,617,803	39.0
4 or more bedrooms	522	34.7	983,314	33.9	3,224,351	34.8
Number of bedrooms not stated	25	1.7	41,623	1.4	130,989	1.4
Average number of bedrooms per dwelling	3.1	N/A	3.1	N/A	3.1	N/A
Average number of people per household	2.2	N/A	2.6	N/A	2.5	N/A

Dwelling count						
<i>Private dwellings (excl. visitor only and other non-classifiable households)</i>	Weddin		New South Wales		Australia	
		%		%		%
Occupied private dwellings	1,500	85.5	2,900,468	90.6	9,275,217	89.9
Unoccupied private dwellings	253	14.4	299,524	9.4	1,043,776	10.1

Why are these statistics important and relevant?

2016

Tenure	Weddin (A)		Australia	
<i>Occupied private dwellings</i>		%		%
Owned outright	725	49.9	2,565,695	31.0
Owned with a mortgage	361	24.9	2,855,222	34.5
Rented	289	19.9	2,561,302	30.9
Other tenure type	16	1.1	78,994	1.0
Tenure type not stated	61	4.2	224,869	2.7

2021

Tenure type	Weddin		New South Wales		Australia	
<i>Occupied private dwellings (excl. visitor only and other non-classifiable households)</i>		%		%		%
Owned outright	769	51.3	914,537	31.5	2,872,331	31.0
Owned with a mortgage (a)	369	24.6	942,804	32.5	3,242,449	35.0
Rented (b)	274	18.3	944,585	32.6	2,842,378	30.6
Other tenure type (c)	62	4.1	55,931	1.9	181,518	2.0
Tenure type not stated	33	2.2	42,613	1.5	136,538	1.5

In 2016 49.9% of households owned their dwelling outright

In 2021 51.3% of households owned their dwelling outright

In 2016 24.9% of households owned their dwelling with a mortgage

In 2021 24.6% of households owned their dwelling with a mortgage

In 2016 19.9% of households rented

In 2021 18.3% of households owned their dwelling with a mortgage

42.9% of people in our shire are affected by rising mortgage rates and rental costs. Let's look at a strategy to represent nearly half of our population.

10 Oct 2022

Clr Michelle Cook

Date:

9 CORRESPONDENCE

Nil

10 GENERAL MANAGER REPORTS**10.1 RESOLUTION REGISTER - OCTOBER 2022 UPDATE****File Number:** C2.3.3**Author:** General Manager**Attachments:**

1. Resolution Register January to April 2022
2. 20221013 Resolution Register

Precis: Resolution Register Report including Jan – April 2022**Budget:** \$ -

For Council's information the latest Resolution Register Report is provided.

Commentary from the General Manager:

Councillors, please note that at the 18 August 2022 Ordinary Meeting, it was stated that the resolutions register was to include previous resolutions. I stated I would take this on notice, as the Resolution Register would have been established through a previous resolution of Council and should have captured a time period of when it was to commence.

Council considered at the 26 May 2022 Ordinary Meeting the Establishment of a Council Action Report, the Resolution Register. Resolution 145/22 stated that:

Resolution 145/22**Moved:** Cr Parlett**Seconded:** Cr Cook**That:**

1. Council endorse the establishment of the resolution register on a trial basis.
2. This trial be reviewed by the incoming General Manager and Council September 2022.

I note in the report that the resolution register, if adopted, was to commence from the April 2022 Ordinary Meeting resolutions. However, the status of resolutions prior to this time is often raised with me. I have subsequently instructed my team to collate resolutions since January 2022. There are now two attachments which includes a summary of resolutions between 11 January 2022 to 28 April 2022 meetings which were resolutions adopted prior to Council implementing the InfoCouncil software system and a report that is provided through InfoCouncil.

I have the pleasure of presenting to the Councillors the resolutions between January 2022 to April 2022. The attachment only includes resolutions of significance, that is, it does not include where Council had noted reports. There are 60 resolutions reported in the attachment with eleven (11) resolutions that are not completed. Of the eleven (11), the majority have been actioned to an extent that the business operations have allowed us to do so. I want to commend my team for their continued efforts.

Only the incomplete actions will be provided moving forward from this point.

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Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
11/01/2022	004/2022	8.05	Code of Meeting Practice	Consideration of the DRAFT Code of Meeting Practice be deferred to the Ordinary Council meeting to be held in February 2022 and the proposed changes be highlighted and discussed at the PreMeeting Briefing Session.	Completed Adopted April Meeting Resolution 119/2022
11/01/2022	005/2022	8.06	LG NSW Special Conference	i) Council appoint and nominate the Mayor as its official delegate for voting purposes at the 2022 LGNSW Special Conference. ii) The Deputy Mayor be appointed as a delegate to attend the 2022 LGNSW Special Conference. iii) The Acting General Manager be authorised to attend the 2022 LGNSW Special Conference in an advisory capacity.	Completed
11/01/2022	006/2022	8.07	Local Roads and Community Infrastructure (LCRI) Phase 3	Council authorise the Acting General Manager to sign and accept the LRCI Grant Agreement and commence the tender process for the projects as listed.	LCRI Phase 3 approved on 7 October 2022.
11/01/2022	008/2022	9.09	Audited Financial Statements	i) Council consider any submissions for the audited Financial Statements during the public exhibition period ii) Council note the audited Financial Statements for the financial year ending 30 June 2021.	Completed Presentation held in March workshop
11/01/2022	010/2022	10.1	Development Application	i) Council notes that the reason for the decision is that the proposal largely complies with Section 4.15 of the Environmental Planning and Assessment Act 1979. ii) Development Application No. 63/2021, for a garage and carport on Lot 6 Section A DP 6820, 45 South Street Grenfell, be approved subject to the following conditions: DIVISION required under the Local Government And Planning Legislation Amendment (Political Donations) Act, 2008	Completed Development Application approved and sent to applicant.

Resolution Register from 11 January 2022 to 28 April 2022 Meeting

Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
11/01/2022	012/2022	11.12	Construction Of Caragabal RFS Shed	Council endorse the recommendation of the Evaluation Committee that a further Request for Tender (RFT) be called with an updated scope.	A meeting with the RFS was held regarding their tender submissions, and the RFS are working on trying to source more funding for this project based on the submissions received and also they were to decide whether they wanted council to carry out the project management of the construction or if the RFS is going to do this themselves pending the extra funding was made available.
17/2/2022	018/2022	8.01	Community & Not for Profit Organisations Survey	All Community and Not-For-Profit organisations in the Shire be surveyed to ascertain any grant funding requirements they are contemplating or seeking.	To be actioned
17/2/2022	019/2022	8.02	Village Plans	Village-specific sub-sections be included in the revised Delivery Program.	Council's General Manager has organised a potential contractor to look at the IP&R Framework and currently in negotiation phase.
17/2/2022	020/2022	8.03	Grenfell Library Budget	i) The Operational Plan clearly articulate the total Grenfell Library budget for both the current and next Plan period. ii) Funding be increased to at least in line with the Subsidy Payment	Will be completed when the next operational plan is developed.

Resolution Register from 11 January 2022 to 28 April 2022 Meeting

Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
				allocation from the State Library of NSW.	
17/2/2022	021/2022	8.04	Training for Members of Community Organisations and Committees	That Council engage Justice Connect to run a 'Governing a Not-for-profit and Top Legal Issues in Managing Volunteers' face to face training program for interested local community groups and young aspiring leaders.	To be actioned
17/2/2022	022/2022	9.01	Code of Meeting Practice	i) Council approve the DRAFT Code of Meeting Practice to be placed on public exhibition for a period of 28 days. ii) A further report be submitted to Council following the public exhibition period.	Completed Adopted April Meeting Resolution 119/2022

Resolution Register from 11 January 2022 to 28 April 2022 Meeting

Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
17/2/2022	025/2022	9.03	Election of Councillor Delegates	Council appoint the following delegates:a) Arts OutWest, C1.3.16Delegate: General Manager (Arts & Tourism Officer*)b) Central NSW Joint Organisation (JO), C2.7.3Delegates: Mayor and General Manager (alternate – Deputy Mayor) c) Inter-Agency Health, C1.3.9Delegate: Cr Whited) Lachlan CMA Local Government Reference Group, E3.9.2Delegates: Cr McKellar and General Manager (Director Environmental Services*)e) Lachlan Regional Transport Committee, T3.5.2Delegates: Cr Diprose and Cr Whitef) Local Emergency Management Committee, E1.1.6Delegate: General Manager (Director of Engineering*)g) Weddin Local Traffic Committee, C2.6.3Delegate: General Manager (Director Engineering*) Other members: Police, RMS, Local Member’s representative.h) Mid Lachlan Valley Team Bushfire Management Committee, E1.3.8Delegates: CrMcKellar and General Manager (Director Engineering*) i) Weddin Rural Fire Service Senior Management TeamDelegate: Mayor and Deputy Mayor, General Manager (Director of Engineering*)j) Weddin Landcare Steering Committee, E3.7.5Delegate: Cr Diprose (alternate – Cr Cook) k) NSW Public Libraries Association (NSWPLA), P2.3.5Delegate: Cr Diprose	Completed at meeting

Resolution Register from 11 January 2022 to 28 April 2022 Meeting

Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
17/2/2022	026/2022	9.04	Election of Council Committee Members	i) The elections of Council Committee members be determined by ordinary ballot. ii) Council elect the members of its Committees. iii) All nominees be notified of the outcome of the elections. iv) Council call for further nominations for the Community Representative positions on the Heritage and Tourism Committees.	Completed at meeting

Resolution Register from 11 January 2022 to 28 April 2022 Meeting

Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
17/2/2022	027/2022	9.04	Election of Council Committee Members	<p>Council appoint the following delegates and Community Representatives:</p> <p>a) Australia Day Executive Committee, C2.6.34 Delegate: 1 staff* and representatives of Historical Society, CWA, Rotary Club, Lions Club, Cadets</p> <p>b) Bogolong Dam Precinct Committee, C2.6.44 Delegates: Cr Bembrick, Cr Liebich, Cr Best Community Members: Robert Grimm, Keryl McCann, Darren Nealon</p> <p>c) The Grenfell Henry Lawson Festival of Arts Committee, C2.6.32 Delegates: Cr White, Cr Diprose</p> <p>d) Floodplain Management Advisory Committee, C2.6.38 Delegates: Cr Brown, Cr Liebich, no further Councillor nominations</p> <p>e) Heritage Committee, C2.6.22 Delegates: Cr Diprose, Cr Brown, Cr McClelland Community Representatives: John Hetherington, Council to call for further nominations for the Community Representative positions.</p> <p>f) Quandialla Swimming Pool Committee, C2.6.39 Delegates: Cr Brown, Cr Diprose, Cr Cook Community Representatives: Bronwyn Morley, Francesca Taylor, Martina Dykhoff, Kim Broomby, Angela Sweeny, Lyndon McNab, Margaret Spratt</p> <p>g) Tourism Committee, C2.6.26 Delegates: Cr Bembrick, Cr Cook, Cr Best, Cr White Community Representatives: Council to call for further nominations for the Community Representative positions.</p> <p>h) Weddin Shire Weeds Committee, C2.6.13 - Starr Delegates: Cr McKellar, Cr McClelland, Cr Liebich Community Representatives: Keith Wilbur Starr</p>	Completed at meeting

Resolution Register from 11 January 2022 to 28 April 2022 Meeting

Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
17/2/2022	028/2022	9.05	Grenfell Main Street Renewable Project Committee	i) Council establish a new section 355 Committee of Council to oversee the Grenfell Main Street Renewal Project.ii) The DRAFT Charter for the Grenfell Main Street Renewal Project Committee be adopted as presented except for the below amendments:a) The Charter title to be "Grenfell Main Street Renewal Project Advisory Committee"b) The Charter to specify that it is a "wholly advisory Committee"iii) Nominations be called for the one (1) community member and the four (4) Main Street business owner representative positions.iv) Council elect the Councillor representative position.	No further action required Committee withdrawn due to lack of interest Resolution 83/2022
17/2/2022	029/2022	9.05	Grenfell Main Street Renewable Project Committee	Amendment: The last Function of the Charter to be modified to read as "To formulate and issue pertinent project communications as the need arises".	No further action required Committee withdrawn due to lack of interest Resolution 83/2022
17/2/2022	030/2022	9.05	Grenfell Main Street Renewable Project Committee	Cr Diprose elected as the Councillor representative	No further action required Committee withdrawn due to lack of interest Resolution 83/2022
17/2/2022	033/2022	9.08	Henry Lawson Festival Strategic Plan	Option 1: The festival and the concert are held on the June long weekend by the festival committee. Council will donate the originally proposed \$40,000 for the event manager to the committee for running the festival. Council will request a variation to the REAF with some minor budget adjustment to scale the underwriting amount to approximately \$51,000. Councils existing in kind contribution will be honoured and that Council be available for extra assistance if required.	Completed at meeting
17/2/2022	037/2022	10.08	Delegations Register	Council adopt the DRAFT Delegations Register as presented.	Completed at meeting

Resolution Register from 11 January 2022 to 28 April 2022 Meeting

Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
17/2/2022	038/2022	10.09	Procurement Policy	i) Council approve the DRAFT Policy for Procurement and Sale of Assets to be placed on public exhibition for a period of 28 days. ii) A further report be submitted to Council following the public exhibition period.	Completed Policy adopted Resolution 124/2022
17/2/2022	039/2022	10.1	Credit Card Policy	i) Council approve the DRAFT Policy for Corporate Credit Cards to be placed on public exhibition for a period of 28 days. ii) A further report be submitted to Council following the public exhibition period.	Completed Policy adopted Resolution 123/2022
17/2/2022	041/2022	11.06	Draft Central West and Orana Regional Plan	That Council send a letter to endorse the Joint Organisation Draft Plan and that comments forwarded from Councillors to the Director of Environmental Services be included in this letter of endorsement.	Completed Letter sent to Department of Planning.
17/2/2022	043/2022	11.08	Development Application 1/2022 2 Sullivan Street	i) Council notes that the reason for the decision is that the proposal largely complies with Section 4.15 of the Environmental Planning and Assessment Act 1979. ii) Development Application No. 1/2022, being for a shed on Lot 1169 DP 754578, 2 Sullivan Street Grenfell, be approved subject to the following conditions:	Completed Development Application approved and sent to applicant.
17/2/2022	044/2022	11.09	Application To Modify Development Application 60/2020 18 George Street	i) Council notes that the reason for the decision is that the proposal largely complies with Section 4.15 of the Environmental Planning and Assessment Act 1979. ii) Section 4.55 (1A) Modification Application No. 6/2020, being for the use of the outdoor areas in association with the entertainment facility, modifying the carpark layout and providing disabled access to the premises on Lot 16 DP 964560 and Lot 1 DP 1091878, 18 George Street Grenfell, be approved subject to the following conditions (amended conditions highlighted)	Completed Modification application approved and sent to applicant.

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Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
17/2/2022	045/2022	11.1	Weddin Local Environmental Plan 2011 - Employment Zone Reform	i) Council note the preliminary translation of Weddin LEP 2011 prepared by DPIE and staff; ii) Council refer the preliminary land-use tables in this report to DPIE for use in the translation of Weddin LEP 2011. iii) Council note the change of the environment zones to conservation zones in Weddin LEP 2011.	No further action required Preliminary land-use tables referred to Department of Planning. The Department is currently finalising the employment zones changes.
17/2/2022	046/2022	11.11	Weddin Local Environmental Plan 2011 - Agritourism Reforms	i) Council note the proposed agritourism reforms;ii) Council write to the Department of Planning, Industry and Environment to request the two optional clauses relating to 'farm stay accommodation' and 'farm gate premises' being included in the Weddin LEP 2011;iii) Council write to Department of Planning, Industry and Environment to request that the new land use terms of 'agritourism', 'farm gate premises' and 'farm experience premises' along with the changes to the definition of 'farm stay accommodation' be permissible on land zoned RU1-Primary Production under Weddin LEP 2011.	No further action required Letter sent to Department of Planning requesting the two optional clauses relating to farm stay accommodation and farm gate premises be included in the Weddin LEP, and the new 'agritourism', 'farm gate premises' and 'farm experience premises' along with the changes to the definition of 'farm stay accommodation' be permissible on land zoned RU1-Primary Production under Weddin LEP 2011.
17/2/2022	048/2022	12.13	Masterplan Development For Bololong Dam Precinct	Option 1) that the proposed Masterplan be adopted as presented.	Masterplan has been adopted, ongoing discussions/Committee meetings regarding Bogolong Dam are required.

Resolution Register from 11 January 2022 to 28 April 2022 Meeting

Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
17/2/2022	049/2022	12.14	Masterplan Development For Weddin Shire Cemeteries	The proposed Masterplan for Grenfell Cemetery be adopted as presented with the Grenfell toilet facility to be prioritised. Further consultation to be held on the Bimbi and Caragabal Cemetery plan.	Completed at meeting
17/2/2022	051/2022	12.15	Grenfell Main Street Renewal - Landscaping	i) Council endorse the mass plantation be populated with Buxus microphylla (Japanese Box) as a low level fence centurial core be planted with Gardenia augusta. ii) Grenfell, Main Street Landscaping be modified to reflect above stated change. iii) Above stated Plantation theme to be incorporated in the Local Area Traffic Management islands and roundabouts within Grenfell Township.	Landscape plans to be modified to reflect the adopted recommendation
17/2/2022	052/2022	12.16	Assistance For Country Club	Option 1) Council to donate the use of a Council mower on weekends for a period of up to four (4) months, to be reviewed in June 2022. The Country Club would need to be inducted on to Council's plant and provide Council with their \$20M public liability insurance. Taken on notice to use COVID funding.	Completed at meeting
17/2/2022	053/2022	12.16	Assistance For Country Club	To amend resolution 052 to include "when not in use by Council staff" Option 1) Council to donate the use of a Council mower on weekends or when not in use by Council staff for a period of up to four (4) months, to be reviewed in June 2022. The Country Club would need to be inducted on to Council's plant and provide Council with their \$20M public liability insurance.	Completed at meeting

Resolution Register from 11 January 2022 to 28 April 2022 Meeting

Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
17/2/2022	054/2022	12.17	Request For Additional Parking Spaces and Extension Of Pavement	Council reject the formal request from the Grenfell Preschool and Long Day care centre for additional car parking spaces in the central island on Forbes Street, the extension of concrete pathway and the painting of the disabled car parking space. Advise the Preschool that they require a section 138 application form to be submitted to Council for the concrete pathway and painting of the disabled car parking space..	Completed at meeting
17/2/2022	055/2022	12.18	ANZAC Day Services	i) The ANZAC Day Dawn Service, Procession and Main Service events be approved. ii) Council provide the following in-kind support: a) traffic management b) unlock the electrical distribution box at Memorial Park c) the placement of memorial items at the two Grenfell roundabouts. d) Council purchase a comemorative wreath with the inscription " Weddin Shire Council Lest we Forget" to be held by the Grenfell RSL Sub Branch for all comemorative services, for purchase prior to the ANZAC Day comemorative service – Source General Working Funds.	Completed
17/2/2022	056/2022	12.19	Participation In A Regional Contract For The Supply and Delivery Of Bulk Fuel	Council agree to participate in a regional contract for the supply and delivery of bulk fuel and advise Central NSW Joint Organisation accordingly.	Completed at meeting

Resolution Register from 11 January 2022 to 28 April 2022 Meeting

Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
17/2/2022	062/2022	15	CLOSED COUNCIL	15.01 Recruitment of General Manager This matter is considered to be confidential under section 10A(2)(d)(i) of the Local Government Act 1993, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information. 15.02 Entering into Contracts for Linemarking Services This matter is considered to be confidential under section 10A(2)(d)(i) of the Local Government Act 1993, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information. 15.03 Website Development This matter is considered to be confidential under section 10A(2)(d)(i) of the Local Government Act 1993, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information.	15.01 Completed 15.02 Completed 15.03 Completed
17/2/2022	064/2022	17.01	Recruitment of General Manager	i. Council accept the proposal by Local Government Management Solutions (LGMS) to facilitate the recruitment process for the position of General Manager at a cost of \$14,000 + GST as presented. ii. Council nominated a Selection Committee comprising of the Mayor and Deputy Mayor, Cr Brown and Cr Cook to participate in all key recruitment activities and agree on the final shortlist of candidates for final interview with all Councillors.	Completed
17/2/2022	065/2022	17.02	Entering into Contracts for Linemarking Services	i. Council accept and sign contracts with Avante Linemarking, Central West Linemarking, Complete Linemarking and Oz Linemarking for linemarking services. ii. Council advise the Central NSW Joint Organisation of its decision.	Completed

Resolution Register from 11 January 2022 to 28 April 2022 Meeting

Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
17/2/2022	067/2022	17.03	Website Development	Council engage OpenCities to provide website development services under contract LGP115: IT&C Products, Services and Consulting for a total initial cost of \$25,000 (EXC GST) and an annually recurring fee of \$15,000 (EXC GST).	Completed Website active
21/3/2022	073/2022	7	REPORT ON CLOSED COUNCIL	<ol style="list-style-type: none"> 1. Luke Sheehan be appointed as Acting General Manager with the same delegations from Council as for the General Manager for the period 21 March to 27 March 2022 while the current Acting General Manager Jaymes Rath is on leave. 2. Under section 226 (o) of the Local Government Act 1993 that the Council Delegate the authority for the Mayor; <ol style="list-style-type: none"> a. approve sick leave for General Manager when it is requested b. approve annual/long service leave for General Manager when it is requested and is no greater than a one month period. 	Completed at meeting
21/3/2022	074/2022	7	REPORT ON CLOSED COUNCIL	<ol style="list-style-type: none"> 1. Pursuant to section 336(1) of the Local Government Act 1993, Council appoint Mr Alan McCormack with the same delegations from Council as for the General Manager from 28 March 2022 to act in the vacant position of General Manager until such time as Council makes a permanent appointment of a person to the position. 2. That the current Acting General Manager Jaymes Rath will cease his role of Acting General Manager at the close of business on the 27 March 2022 and return to his role of Director Infrastructure Services. 3. Council would like to formally recognise Jaymes Rath's hard work and dedication to the position of Acting General Manager since October 2021. 	Completed at meeting

Resolution Register from 11 January 2022 to 28 April 2022 Meeting

Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
24/3/2022	079/2022	7.01	Councillor Resignations	<p>1. Council note the resignation of Councillor White effective on Monday 14 March 2022;</p> <p>2. Council note the resignation of Councillors Liebich, Brown and McClelland effective on 17 March 2022.</p> <p>3. The Mayor and Acting General Manager continue to liaise with the NSW Office of Local Government and NSW Electoral Commission regarding the filling of the vacant Councillor positions.</p>	Completed at meeting
24/3/2022	081/2022	10.02	Dispute Resolutions	Councillor Cook be required to pay the cost of \$770.00 for Councillor Induction training which was undertaken without approval in accordance with Council Policy 1.6.16.	Completed at meeting
24/3/2022	085/2022	10.06	Formation Of Greenethorpe Progress Association	<p>That council allows the Greenethorpe Soldiers' Memorial Hall Committee to manage the yearly budget allocated to Greenethorpe for the maintenance of non-council owned assets.</p> <p>Amendment. To review after 12 months if a Progress Association is formed.</p>	Completed at meeting
24/3/2022	089/2022	11.1	Grenfell Picnic Race Club	Council provide the following support;1. 30 x bins and bin liners for race day2. 2 x Portal-toilets for race day3. 4 x aluminium tables, 20 x aluminium chairs, and 8 x aluminium benches from the Grenfell Aquatic Centre4. Cool room5. A \$500 donation.	Completed

Resolution Register from 11 January 2022 to 28 April 2022 Meeting

Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
24/3/2022	090/2022	11.11	Taxi Service	<ol style="list-style-type: none"> 1. Council advertise and Expression of Interest (EOI) for a licensed Taxi Operator with the below terms 2. The General or Acting General Manager be given delegated authority to sign an agreement with a suitable candidate 3. If a suitable candidate cannot be sourced a further report to Council is to be provided on the future of the Taxi Service in Grenfell 	Completed
24/3/2022	091/2022	11.12	Grenfell Car Club	<p>Council donate \$1,130.80 to cover the cost of traffic management for the Grenfell Car Show held on 12th June 2022.</p> <p>Amendment: to include the provision of bins and Council portable toilets.</p>	Completed
24/3/2022	093/2022	11.13	Grenfell Team Sorting - Grenfell PAH & I Association	<p>Council provides in-kind support for the use of 2 portable toilets, 10 garbage bins, and a cool room for the Grenfell Team Sorting event to be held on the 23 and 24 of April 2022.</p>	Completed
24/3/2022	095/2022	11.14	Caragabal Public School	<p>Council donate \$250 to contribute to the cost of BBQ supplies for a Colour Explosion Event.</p>	Completed
24/3/2022	096/2022	12.05	Extension Of Waste Services To Villages	<ol style="list-style-type: none"> 1. Council extend the kerbside general waste and recycling collection service to the villages of Bimbi, Caragabal, Greenethorpe and Quandialla; 2. The annual village waste levy for the new service be set at \$350 for both the 2021-2022 and 2022-2023 financial years, with any charge imposed during a financial year to be on a pro rata basis; 3. The bank of recycling bins located within the village of Quandialla to remain in their current location and a further bank of bins be provided at the Quandialla and Caragabal Waste Facilities; 4. Council provide each applicable property with a general waste bin and recycling bin as part of the new service; and 	Letters sent to all affected property owner advising that new service will begin on 19 October 2022. Council is currently in the process of delivering bins to each affected property owner.

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Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
				5. Council write to all affected property owners advising them of the new service along with the new village waste levy which will be imposed once the service is operational.	
24/3/2022	097/2022	13.13	Grenfell Car Club Car Show Event	Council endorse the 2022 Grenfell Car Show event subject to: - i) The revision of the supplied Traffic Management Plan to reflect the relevant 2022 dates and times; ii) The provision of a Public Liability Insurance Certificate of Currency that lists NSW Police as an interested party to the event.	Completed
24/3/2022	098/2022	13.14	Regional Contract For The Supply And Delivery of Bulk Fuel	Council agree to participate in a regional contract for the supply and delivery of bulk fuel and advise Central NSW Joint Organisation accordingly.	Partially completed. Letters have been sent to contractors, only one has been returned.
24/3/2022	105/2022	15.06	HLF Of Arts General Meeting Held 9 March 2022	The Minutes of the HLF of Arts meeting held 9 March 2022 be adopted including the resolutions therein with the following change; · That the motion to approve a delegation of \$5000 be changed to \$2999 to be in line with Council's procurement policy that is currently on public display.	Completed

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Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
24/3/2022	108/2022	16.02	Electricity Procurement	<p>Council: -i. note the report on electricity procurement; ii. note that a reduced tender period has been considered; iii. Resolve that because of the extenuating circumstances set out in the report a satisfactory result would not be achieved by inviting tenders for the aggregated procurement of electricity for large market sites and streetlighting which are due to commence on 1 January 2023;iv. note that the reasons for the decision of the Council in resolution 3 are as follows:a. The services with respect to which the tender relates can only be provided by energy retailers.b. Council has received expert advice that due to the nature of the relevant market, offers from those retailers which will be made in response to the request for tender will only be open for acceptance for a period of 1-2 weeks.c. Even if the tender period was shortened to 7 days as permitted under the Regulations, some if not all of the relevant tenders would expire prior to Council being able to undertake an assessment of tenders, report the matter to Council and resolve to accept or reject any tenders.d. This would result in Council either having no valid tenders which it is able to accept, or it would not be able to consider for acceptance all of the tenders lodged in response to the request for tender.e. This would not be a satisfactory result for Council.v. delegate the authority to execute the contracts for the supply of electricity for large market sites and streetlighting to the General Manager; andvi. advise Central NSW Joint Organisation of Council's decision.</p>	No further action required

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Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
28/3/2022	112/202	7	Closed Council	1. Rescind clause 1 of Council resolution 074/2022; 2. Council appoint Mr Luke Sheehan from 28 March 2022 to act in the vacant position of General Manager until such time as Council makes a permanent or interim appointment to the position; 3. The Mayor be delegated the authority to liaise with potential interim General Manager candidates.	Completed
28/4/2022	119/2022	11.02	Code of Meeting Practice	1. The Draft Weddin Shire Council Code of Meeting Practice be adopted; 2. The Weddin Shire Council Code of Meeting Practice dated 16 May 2019 be superseded.	Completed
28/4/2022	121/2022	11.03	Digital Connectivity	That Council endorses the revised scope of work for the digital connectivity project; i) \$150,000 – Connected Farms Contribution ii) \$150,000 – Starlink Internet Subsidy iii) \$300,000 – Co-contribution for future State and Federal funding opportunities iv) \$50,000 – Marketing and education campaign v) \$200,000 – Small Cell 4G upgrade for Caragabal and Greenethorpe.	On-going negotiations being held with grant authority.
28/4/2022	122/2022	12.05	Old Grenfell Ambulance Station	Council write to NSW Ambulance informing them that Council is not interested in acquiring the old Ambulance Station at 79 Main Street Grenfell.	Resolution rescinded 122/2022

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Meeting Date	Resolution	Item number	Topic	Recommendation	Comments/Updates
28/4/2022	126/2022	12.08	Tourism Branding	i) That Council adopts 'Weddin Mountains Region' as the new regional name and www.visitweddin.com.au as the new web address. ii) That Council adopt in principle Logo Option 1 with minor adjustments to be assessed and ratified as soon as possible. ii) That Council adopt Logo Option 1 without any amendments. On being put to the Meeting, the Amendment was carried and thus became the motion which was also carried.	Completed
28/4/2022	135/2022	19	REPORT ON CLOSED COUNCIL	1. That Council accepts the Tender submitted by Downer Road Services for \$491,260.00, including GST, for the Spray Sealing of Pullabooka Road	Completed
28/4/2022	136/2022	19	REPORT ON CLOSED COUNCIL	1. That Council does not accept any Tenders for the Supply & Delivery of 15,000 tonnes of DGS40 Road Pavement Material for the Pullabooka Road project. 2. That Council Invite Tenders through Request For Quote (RFQ) for the Winning & Crushing of 15,000 tonnes of DGS40 Road Pavement Material for the Pullabooka Road project	Completed

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Meeting	Officer/Director	Section	Subject
Council 26/05/2022	Cook, Michelle Vu, Noreen	Motions/Questions with Notice	NOTICE OF MOTION - COUNCIL SUPPORT THE DOLLY PARTON IMAGINATION LIBRARY IN WEDDIN SHIRE
<p>MOTION</p> <p>Moved: Cr Cook Seconded: Cr Parlett</p> <p>That this matter be opened for discussion by Council. Upon completion of that discussion, it was resolved as follows;</p> <p>RESOLUTION 143/22</p> <p>Moved: Cr Diprose Seconded: Cr Best</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council direct the Acting General Manager to undertake a thorough review of the current and future library operations, inclusive of the possible inclusion of the Dolly Parton Imagination Library program into the future operations of the Library. 2. This review be reported back to a future meeting of Council. <p style="text-align: right;">CARRIED</p>			

Meeting	Officer/Director	Section	Subject
Council 26/05/2022	Kershaw, Maxwell Vu, Noreen	General Manager Reports	NSW ELECTORAL COMMISSION
<p>RESOLUTION 147/22</p> <p>Moved: Cr Bembrick Seconded: Cr McKellar</p>			

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1. The report on the NSW Electoral Commission’s invoices in the amount of \$43,595.92 for the December 2021 local Council election and \$14,544.75 for the 2022 bi-election be received and noted, and
 2. That Council write to our Local State Member seeking her urgent support in having these accounts reviewed and significantly reduced given the reasons outlined in the report.
- CARRIED**
- 12 Jul 2022 2:00pm Osborne, Audrie
 Letter sent to the Local Member on 15/06/2022
- 11 Aug 2022 8:43am Osborne, Audrie
 Letter sent to NSW Electoral Commission

Meeting	Officer/Director	Section	Subject
Council 26/05/2022	Kershaw, Maxwell Vu, Noreen	General Manager Reports	PROPOSAL TO HAVE AN AED (DEFIBRILLATOR) LOCATED ON A COUNCIL BUILDING
<p>RESOLUTION 152/22</p> <p>Moved: Cr Diprose Seconded: Cr Best</p> <p>That:</p> <ol style="list-style-type: none"> 1. The report on this request from the Weddin Health Group be received and noted. 2. Council agree to this request and that the Acting General Manager be authorised to resolve any matters pertaining to this installation. <p style="text-align: right;">CARRIED</p> <p>09 Jun 2022 2:18pm Osborne, Audrie Letter forwarded to Weddin Community Health on 2/6/22 advising of this approval. Letter forwarded to local doctor / Main Street Medical Centre about pending installation - verbal approval given by this centre in support of this installation.</p> <p>12 Jul 2022 3:19pm Osborne, Audrie Defibrillator & Housing have arrived into WSC office, currently in discussion with project coordinator to coordinate installation</p>			

Meeting	Officer/Director	Section	Subject
Council 26/05/2022	Kershaw, Maxwell	General Manager Reports	CROWN LAND RESERVES

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Vu, Noreen

RESOLUTION 153/22

Moved: Cr Diprose

Seconded: Cr Frame

That:

1. The report on the Crown Land Reserves – generic plan of management prepared by Council’s consultants, Ward Planning and Consulting be received and noted; and
2. This report be referred to the NSW Department of Crown Land for initial review and comment prior to being reassessed by Council and then put on public exhibition for community feedback.

CARRIED

09 Jun 2022 2:24pm Osborne, Audrie

Management report forwarded to Crown Lands for assessment

12 Jul 2022 3:20pm Osborne, Audrie

Still underway

11 Aug 2022 8:56am Osborne, Audrie

8 July 2022 NSW Department of Crown Land acknowledged receipt of WSC letter and Management plan and are currently reviewing.

Meeting	Officer/Director	Section	Subject
Council 26/05/2022	Woods, Linda Woods, Linda	Infrastructure Services Reports	MAIN STREET UPGRADE - TREES

RESOLUTION 163/22

Moved: Cr McKellar

Seconded: Cr Kenah

That Council repurpose the 58 trees originally purchased for the Grenfell Main Street Renewal project to the following locations:

1. Twenty-one (21) Autumn Blaze and Thirty-four (34) Ornamental Pear trees be planted at the Grenfell Cemetery
2. Two (2) Autumn Blaze trees to replace trees removed on Short St in front of the HACC Centre

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3. One (1) Ornamental Pear be planted as a centre piece in the rose garden at Taylor Park **CARRIED**

09 Jun 2022 1:21pm Rath, Jaymes
 Council have Planned the works after the Henry Lawson Festival

13 Jul 2022 10:53am Osborne, Audrie
 Task in process, planting has commenced at the Grenfell Cemetery.

08 Sep 2022 3:24pm Osborne, Audrie - Reallocation
 Action reassigned to Woods, Linda by Osborne, Audrie

08 Sep 2022 3:28pm Osborne, Audrie
 In progress

Meeting	Officer/Director	Section	Subject
Council 16/06/2022	Bembrick, Craig Vu, Noreen	Mayoral Reports/Minutes	MAYORAL MINUTE - GRENFELL PRESCHOOL + LONG DAY CARE CENTRE
RESOLUTION 174/22			
Moved: Cr Bembrick			
Seconded: Cr Parlett			
That:			
1. Council indicates it's support in assisting the Grenfell Preschool and Long Day Care Centre to explore all possible options for the future expansion of this service.			
2. Council authorise the Mayor; Deputy Mayor and Council's Director of Environmental Services to be this Council's delegation to assist in this endeavour.			
CARRIED			
13 Jul 2022 4:53pm Osborne, Audrie In Progress			

Meeting	Officer/Director	Section	Subject
Council 16/06/2022	Woods, Linda Woods, Linda	Motions/Questions with Notice	NOTICE OF MOTION - TRAFFIC COUNTER

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RESOLUTION 175/22

Moved: Cr McKellar

Seconded: Cr Diprose

That:

1. Council receive and note the information on Council's existing suite of Traffic Counters.
2. A quarterly report on data emanating from these traffic counters be reported to Council for review.

CARRIED

13 Jul 2022 4:53pm Osborne, Audrie

In progress

08 Sep 2022 3:27pm Osborne, Audrie - Reallocation

Action reassigned to Woods, Linda by Osborne, Audrie

08 Sep 2022 3:30pm Osborne, Audrie

In progress

13 Oct 2022 10:17am Woods, Linda

Ongoing, however have been unable to commence traffic counts due continued road inspections / repairs due to the current weather conditions.

Meeting	Officer/Director	Section	Subject
Council 16/06/2022	Woods, Linda Woods, Linda	Infrastructure Services Reports	SPELLING CORRECTION OF HARDEMANS LANE WIRRIMAH

RESOLUTION 183/22

Moved: Cr Diprose

Seconded: Cr Parlett

That:

1. That Council authorise changing the name from "Hardemans Lane" to "Hardmans Lane" subject to the applicant paying \$300 toward the cost of new signage.

CARRIED

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13 Jul 2022 10:50am Osborne, Audrie - Reallocation
 Action reassigned to Rassack, Clive by Osborne, Audrie - Replacement signage to be ordered and rural addressing advisory as required.
13 Jul 2022 10:51am Osborne, Audrie
 In progress
08 Sep 2022 3:31pm Osborne, Audrie - Reallocation
 Action reassigned to Woods, Linda by Osborne, Audrie
13 Oct 2022 10:19am Woods, Linda
 In Progress

Meeting	Officer/Director	Section	Subject
Council 21/07/2022	Woods, Linda Woods, Linda	Infrastructure Services Reports	BIMBI VILLAGE FLOOD STUDY AND FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN
<p>RESOLUTION 212/22</p> <p>Moved: Cr Diprose Seconded: Cr Frame</p> <p>That:</p> <ol style="list-style-type: none"> The report on the draft Bimbi Village Flood Study and Floodplain Risk Management Study and Plan prepared by Council's consultants, HydroSpatial be received and noted. Council places the draft Bimbi Village Flood Study and Floodplain Risk Management Study (2022) and Plan (2022), on public exhibition for a period of 28 days for the purposes of inviting submissions from the community. Council Officers write to affected landowners regarding the draft Bimbi Village Flood Study and Floodplain Risk Management Study (2022) and Plan (2022), inviting them to make submissions. Council requests the Director Infrastructure Services to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition period for Council's further consideration and adoption of the final Bimbi Village Flood Study and Floodplain Risk Management Study and Plan at its September 2022 meeting. Council endorses Council Officers to prepare a draft Terms of Reference for the Floodplain Risk Management Committee and to provide this to Council at its August 2022 meeting with the intention to call for committee members. <p style="text-align: right;">CARRIED</p>			
10 Aug 2022 1:56pm Woods, Linda			

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In progress

07 Sep 2022 4:46pm Woods, Linda
 1,2,3,5 completed, 4 - a report to be prepared for the October Council meeting

08 Sep 2022 10:08am Osborne, Audrie
 RESOLUTION 212/22, Moved: Cr Diprose, Seconded: Cr Frame, That:, 1. ..., 2. ..., 3. ..., 4. ..., 5. Council endorses Council Officers to prepare a draft Terms of Reference for the Floodplain Risk Management Committee and to provide this to Council at its August 2022 meeting with the intention to call for committee members., CARRIED

13 Oct 2022 10:22am Woods, Linda
 Item 4 in progress. Waiting for consultant to complete the final report before presenting to Committee and Council

Meeting	Officer/Director	Section	Subject
Council 21/07/2022	Woods, Linda Woods, Linda	Infrastructure Services Reports	GRENFELL INDUSTRIAL ESTATE LOW PRESSURE SEWER SYSTEM
<p>THE ITEM WAS NOT FOUND (BOOKMARK: PDF2_ReportName_98) CHECK THE INTEGRITY OF THE ITEM IN THE MINUTES DOCUMENT</p> <p>DOCUMENT: \\GIS.WEDDIN.NSW.GOV.AU\INFOCOUNCIL\DOCUMENTS\PUBLIC\CO\MINUTES\CO_20220721_MIN_8_AT.DOCX Resolution not found</p>			
10 Aug 2022 1:56pm Woods, Linda			
<p>In progress</p> <p>08 Sep 2022 10:04am Osborne, Audrie RESOLUTION 213/22, Moved: Cr Best, Seconded: Cr Diprose, That:, 1. Council endorses the concept of a Low Pressure Sewer System for the Grenfell Industrial Estate., 2. Council Officers draft the Low Pressure Sewer System Policy and Procedure and present this back to Council for public exhibition with the scope to include:, (a) Council's responsibility to construct, operate and maintain the pressure main and connections up to the Boundary Kit for the nine (9) proposed Industrial Estate properties., (b) The landowner's responsibility to construct, operate and maintain the pump (including controls) and pump chamber up to the Boundary Kit as per Council guidelines., (c) Council to apply the same service charges to each Industrial Estate property connected to the LPSS, similar to the charges for the gravity sewer connected customers., (d) Council to consult with affected customers regarding their responsibilities for capital, operating and maintenance cost., 3. Council allocates and reserves \$213,000 from the Sewer Fund to resource Council's future construction activities., 4. Council consult with affected landowners on the proposed concept and approach., CARRIED</p> <p>13 Oct 2022 10:23am Woods, Linda Report prepared for October 22 Council meeting</p>			

Meeting	Officer/Director	Section	Subject
Council 18/08/2022	Bembrick, Craig Vu, Noreen	Mayoral Reports/Minutes	Mayoral Minute - ANNUAL FINANCIAL ASSISTANCE GRANTS (FAGs) PROGRAM
<p>RESOLUTION 222/22 Moved: Cr Best Seconded: Cr Diprose</p>			

Division: Committee: Officer:	Date From: Date To: Printed: 13 October 2022 12:10 PM
Action Sheets Report	

That:

1. That Council notes the contents of this report.
2. That Council seeks CNSWJO's support.
3. That Council submits a motion to the LG NSW Annual Conference, as follows:
 - (a) Motion 1: That the Council continues to encourage that LG NSW lobbies the Federal Government for one (1) per cent of annual Federal revenues to be tied to the Financial Assistance Grants (FAGs) program is still a relevant and achievable objective to strive for and requests that the policy and administration be reviewed.
 - (b) Motion 2: That the LG NSW lobbies the Federal Government to remove the FAGs program from metropolitan Sydney councils, in alignment with the intent of the legislation and policy, and review the policy as required.

CARRIED

08 Sep 2022 3:07pm Osborne, Audrie
 General Manager submitted to the LGNSW Conference our two motions.

Meeting	Officer/Director	Section	Subject
Council 18/08/2022	Vu, Noreen Vu, Noreen	General Manager Reports	STRONGER COUNTRY COMMUNITIES FUND - ROUND FIVE

RESOLUTION 224/22

Moved: Cr Best
 Seconded: Cr Howell

That Council:

1. Endorses the proposal of Project 1 for an inclusive playspace at Taylor Park, Grenfell to be submitted for consideration for the Stronger Country Communities Fund – Round Five for a value of \$350,000.
2. Endorses the proposal of Project 2 for freedom camping sites across the Weddin Local Government area including to be submitted for consideration for the Stronger Country Communities Fund – Round Five for a value of \$579,797.

CARRIED

Division: Committee: Officer:	Date From: Date To: Printed: 13 October 2022 12:10 PM
Action Sheets Report	

06 Sep 2022 1:55pm Vu, Noreen
 Council Officers are currently preparing for grant submission.

Meeting	Officer/Director	Section	Subject
Council 18/08/2022	Woods, Linda Woods, Linda	Infrastructure Services Reports	MAIN STREET UPGRADE - TREES
<p>RESOLUTION 231/22</p> <p>Moved: Cr Kenah Seconded: Cr Frame</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Rescind Council report resolution. 163/22 bullet points two (2) and three (3). 2. Repurpose the two (2) Autumn Blaze trees and the One (1) Ornamental Pear to be planted at the Grenfell Cemetery. 3. Plant two (2) Tristaniopsis Laurina 'Luscious' are planted in Short Street in front of the Community Services centre. 4. Plant one (1) Magnolia Grandiflora 'Little Gem' is planted in the rose garden at Taylor Park <p style="text-align: right;">CARRIED</p>			
07 Sep 2022 4:51pm Woods, Linda In progress			

Meeting	Officer/Director	Section	Subject
Council 18/08/2022	Woods, Linda Woods, Linda	Infrastructure Services Reports	DRAFT POLICY PRESSURE SEWER SYSTEM
<p>RESOLUTION 233/22</p> <p>Moved: Cr Best Seconded: Cr Parlett</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council place the draft Policy for Pressure Sewer System, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community. 			

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2. Council Officers write to affected landowners regarding the draft Policy for Pressure Sewer System, inviting them to make submissions.
 3. Council request the Director of Infrastructure Services to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition and submission period for Council's further consideration and adoption of the Policy for the Pressure Sewer System (with or without changes) at its October 2022 Ordinary Meeting.
 4. In the event of no submissions being received within the prescribed number of days, Council formally adopt the Policy for the Pressure Sewer System, without any changes, as a policy of Council.
 5. Council notes the Pressure Sewer System Form and Pressure Sewer System Guideline, which are supporting documentation to the draft local policy.
 6. Council notes that the Pressure Sewer System Guideline will also be placed on public exhibition to support the draft Policy.
- CARRIED**
- 07 Sep 2022 4:55pm Woods, Linda
 In progress
 13 Oct 2022 10:33am Woods, Linda
 Completed. Final Policy to go to the October 22 Council meeting for adoption

Meeting	Officer/Director	Section	Subject
Council 18/08/2022	Sheehan, Luke Sheehan, Luke	Environmental Services Reports	WEDDIN SHIRE SWIMMING POOL INSPECTION POLICY
RESOLUTION 236/22			
Moved: Cr Best			
Seconded: Cr Diprose			
That:			
<ol style="list-style-type: none"> 1. Council place the draft Weddin Shire Swimming Pool Inspection Policy, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community, using the proposed community engagement strategy outlined in the report. 2. The Director of Environmental Services present a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and adoption of the Policy, or in the event that no submissions are received during the exhibition period, Council formally adopt the Policy, without any changes, as a policy of Council. 			

Division: Committee: Officer:	Date From: Date To: Printed: 13 October 2022 12:10 PM
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CARRIED

08 Sep 2022 12:11pm Sheehan, Luke
 Draft policy placed on public exhibition. Awaiting exhibition period to finish to determine if further report to Council needed.

13 Oct 2022 12:01pm Osborne, Audrie
 Public exhibition completed no submissions received. Policy has been adopted and will replace previous policy

Meeting	Officer/Director	Section	Subject
Council 15/09/2022	Bembrick, Craig Vu, Noreen	Mayoral Reports/Minutes	Mayoral Minute - CONDITIONS OF OUR ROADS
<p>RESOLUTION 247/22</p> <p>Moved: Cr Frame Seconded: Cr McKellar</p> <p>That the report be noted as presented.</p> <p style="text-align: right;">CARRIED</p>			

Meeting	Officer/Director	Section	Subject
Council 15/09/2022	Bembrick, Craig Vu, Noreen	Mayoral Reports/Minutes	Mayoral Minute - REPORT ON CENTRAL NSW JOINT ORGANISATION CONFERENCE 25 AUGUST 2022
<p>RESOLUTION 248/22</p> <p>Moved: Cr Parlett Seconded: Cr Diprose</p> <p>1. That the following report be noted.</p> <p style="text-align: right;">CARRIED</p>			

Meeting	Officer/Director	Section	Subject
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Action Sheets Report	Division:	Date From:
	Committee:	Date To:
	Officer:	Printed: 13 October 2022 12:10 PM

Council 15/09/2022	Vu, Noreen Vu, Noreen	General Manager Reports	REVOCATION/RETIREMENT OF VARIOUS POLICIES
MOTION			
Moved: Cr Cook			
Seconded: Cr Parlett			
That: -			
Motion moved this item is deferred			
			DEFEATED
RESOLUTION 250/22			
Moved: Cr Diprose			
Seconded: Cr McKellar			
That: -			
a) Council revoke the fourteen (14) policies listed in Attachment A and that these policies are retired as per section 165 of the Local Government Act 1993.			
b) Council note that the General Manager will place a public notice on Council's website on the revocation of the fourteen (14) policies listed in Attachment A			
			CARRIED

Meeting	Officer/Director	Section	Subject
Council 15/09/2022	Vu, Noreen Vu, Noreen	General Manager Reports	DRAFT SOCIAL MEDIA POLICY - COUNCILLORS
RESOLUTION 251/22			
Moved: Cr Diprose			

Division: Committee: Officer:	Date From: Date To: Printed: 13 October 2022 12:10 PM
Action Sheets Report	

Seconded: Cr McKellar

That Council:

- Places the Draft Social Media Policy – Councillors, on Public Exhibition for a period of 28 days for the purpose of inviting submissions from the community.
- Requests the General Manager to present a further report, together with all submissions received, to Council at the conclusion of the Public Exhibition period for Council’s further consideration and adoption of the Social Media Policy – Councillors (with or without changes) at Council Meeting of November 2022

.CARRIED

13 Oct 2022 12:07pm Osborne, Audrie
 On public exhibition until 25 October 2022

Meeting	Officer/Director	Section	Subject
Council 15/09/2022	Vu, Noreen Vu, Noreen	General Manager Reports	DRAFT SOCIAL MEDIA POLICY - STAFF
<p>RESOLUTION 252/22</p> <p>Moved: Cr McKellar Seconded: Cr Frame</p> <p>That Council</p> <ul style="list-style-type: none"> • Agrees to provide the Draft Social Media Policy – Staff, to all Council staff for consultation. • Places the Draft Social Media Policy – Staff, on Public Exhibition for a period of 28 days for the purpose of inviting submissions from the community. • Requests the General Manager to present a further report, together with all submissions received, to Council at the conclusion of the Public Exhibition period for Council’s further consideration and adoption of the Social Media Policy – Staff (with or without changes) at Council Meeting of November 2022. <p style="text-align: right;">CARRIED</p> <p>13 Oct 2022 12:07pm Osborne, Audrie On public exhibition until 25 October 2022</p>			

Division: Committee: Officer:	Date From: Date To: Printed: 13 October 2022 12:10 PM
Action Sheets Report	

Meeting	Officer/Director	Section	Subject
Council 15/09/2022	Chalmers, Michael Chalmers, Michael	Corporate Services Reports	DRAFT COUNCILLOR EXPENSES AND FACILITIES POLICY
<p>RESOLUTION 253/22</p> <p>Moved: Cr Diprose Seconded: Cr McKellar</p> <p>That: -</p> <ul style="list-style-type: none"> a) Council place the draft Councillor Expenses and Facilities Policy, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community b) Council request the Director of Corporate Services to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition and submission period for Council's further consideration and adoption of the Councillor Expenses and Facilities Policy (with or without changes) at its November 2022 Ordinary Meeting c) In the event of no submissions being received within the prescribed number of days, Council formally adopt the Councillors Expenses and Facilities Policy, without any changes, as a policy of Council. d) Council approves the variation to the Councillor expenses vote to include separate budget items for the Mayoral position for General Travel Expenses of up to \$5,000 and Professional Development of up to \$5,000 for the 2022-23 period. e) Council approves a Mayoral General Travel Expenses vote and Mayoral Professional Development vote as part of its operational budget moving forward. <p style="text-align: right;">.CARRIED</p>			

Meeting	Officer/Director	Section	Subject
Council 15/09/2022	Woods, Linda Woods, Linda	Infrastructure Services Reports	REVIEW LANDSCAPING ON NATURE STRIPS POLICY
<p>RESOLUTION 261/22</p> <p>Moved: Cr McKellar</p>			

Division: Committee: Officer:	Date From: Date To: Printed: 13 October 2022 12:10 PM
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Action Sheets Report

Seconded: Cr Best

That Council:

1. Place the Draft Review of Landscaping on Nature Strips Policy on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. Council request the Director of Infrastructure Services to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition and submission period for Council's further consideration and adoption of the Policy for the Landscaping on Nature Strips (with or without changes) at its November 2022 Ordinary Meeting
3. In the event of no submissions being received within the prescribed number of days, Council formally adopt the Policy for the Landscaping on Nature Strips, without any changes, as a policy of Council.

CARRIED

13 Oct 2022 10:34am Woods, Linda
 Policy is currently on public exhibition.

Meeting	Officer/Director	Section	Subject
Council 15/09/2022	Sheehan, Luke Sheehan, Luke	Environmental Services Reports	DRAFT WEDDIN SHIRE ASBESTOS POLICY

RESOLUTION 263/22

Moved: Cr Best
 Seconded: Cr Frame

That:

1. Council place the draft Weddin Shire Asbestos Policy, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. The Director of Environmental Services present a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and adoption of the Policy, or in the event that no submissions are received during the exhibition period, Council formally adopt the Policy, without any changes, as a policy of Council.

CARRIED

Division: Committee: Officer:	Date From: Date To: Printed: 13 October 2022 12:10 PM
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Action Sheets Report

13 Oct 2022 12:02pm Osborne, Audrie
 Currently on public exhibition until 19th October 2022

Meeting	Officer/Director	Section	Subject
Council 15/09/2022	Chalmers, Michael Chalmers, Michael	Closed Council	PURCHASE AND SALE OF PROPERTY
<p>RESOLUTION 266/22</p> <p>Moved: Cr McKellar Seconded: Cr Kenah</p> <p>That:</p> <p>1) Due to the confidential nature of the report, Council endorse option 2 of the recommendation in the conclusion of this report.</p> <p style="text-align: right;">CARRIED AGAINST: Cr Cook</p>			

10.2 GRANTS UPDATE AS AT 30 SEPTEMBER 2022**File Number:****Author:** General Manager**Authoriser:** General Manager**Attachments:** 1. Grants Update as at 30 September 2022**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** This report provides Council an update on the current grants and their status.**Budget:** Nil.

In addition to the information provided at the Ordinary Meeting of 21 July 2022 on the list of grants, the following is a summary of the overview of grant information and its status at the end of September 2022.

Grant funding comes in multiple forms and administered through a number of external funding bodies. The information included is an audit of grants that have commenced since September 2020.

The information provided includes:

- The name of the grant
- Funding body
- Original funding body amount
- Council's contribution
- Other contributions applicable
- Project total
- Project status (complete/not completed)
- Project comment.

Of the 47 grants listed in this summary, 20 have been completed. The status of the other grants are provided for your information.

10.3 AUSTRALIA DAY AWARDS AND ACTIVITIES GRENFELL & VILLAGES 2023

File Number:	C1.5.2
Author:	General Manager
Authoriser:	General Manager
Attachments:	Nil
CSP Objective:	Culturally rich, vibrant and inclusive community
Precis:	Council traditionally presents a number of Australia Day Awards with preparations beginning in October. Council donates to the villages in Weddin Shire towards Australia Day celebrations.
Budget:	\$1,000 to be sourced from the Governance vote

RECOMMENDATION

That Council agrees to:

1. Nominations be invited for the 2023 Australia Day Awards open on 24 October 2022 and close on 2 December 2022.
2. The list of Awards are:
 - Weddin Shire Citizen of the year,
 - Weddin Shire Senior Citizen of the year,
 - Weddin Shire Community Event/Organisation of the Year
 - Weddin Shire Community Achievement Award (Selection Committee be authorised to award 'Community Achievement Awards' to deserving nominations in any category)
3. Nominations be invited for the Youth Achievement Award from each primary and secondary school in the Shire, and the HSC Academic Achievement Award from The Henry Lawson High School
4. Winners be selected by a Committee, comprising of the Mayor, Deputy Mayor and General Manager.
5. Contribute \$250 to each Hall/Progress Committee as a contribution towards Australia Day celebrations in the villages of Greenethorpe, Quandialla, Caragabal and Bimbi.
6. To conduct the Grenfell Australia Day Awards event in Taylor Park.

PURPOSE

To seek Council's agreement to call for nominations for the 2023 Australia Award categories and seek agreement for Council to donate a \$250 contribution to each of the villages of Greenethorpe, Quandialla, Caragabal and Bimbi towards their Australia Day Celebration activities in these villages.

BACKGROUND

Council traditionally presents a number of awards at the Annual Australia Day Ceremony in Grenfell. Call for nominations will open from Monday 24 October 2022 and close on Friday 2 December 2022. Nominations will be reported to the December 2022 Ordinary Meeting.

The nomination assessment panel consists of the Mayor, Deputy Mayor and General Manager who will determine the winners to be announced on Australia Day.

Previously, the villages in Weddin Shire have also conducted Australia Day Celebration activities with Council donating \$250 each to Greenethorpe, Quandialla and Caragabal through their Hall/Progress Committees.

Like previous years, the Grenfell ceremony will be organised by the Australia Day Committee, with the event taking place in Taylor Park and catering provided by the local service clubs, the CWA and the Historical Society. Council's application for an Australia Day Ambassador will be announced into the near future when further details are known.

It is anticipated that the Hall/Progress Committees in each village will again organise their respective village ceremonies and they may also provide some village awards.

It is proposed the Award Categories remain as per previous years' as outlined below and that it is for residents who live within the Weddin Local Government area for the following categories:

- Weddin Shire Citizen of the Year
- Weddin Shire Senior Citizen of the Year
- Weddin Shire Community Event/Organisation of the Year
- Weddin Shire Community Achievement Awards in any category
- Weddin Shire Youth Achievement Award – each secondary and primary school in the Shire
- HSC Academic Achievement Award – The Henry Lawson High School.

ISSUES AND COMMENTS

Bimbi now has its own Progress Committee and the Bimbi Progress Committee have requested Council consider donating \$250 to the Bimbi Progress Committee to enable the Bimbi community to have an Australia Day Celebration in its own right.

As there are a number of ceremonies across the local government area, it is suggested that closer to Australia Day, Councillors consider sharing the load and attending the ceremonies in Grenfell and the villages.

POLICY/LEGAL IMPLICATIONS

Australia Day volunteers will be listed on Council's Voluntary Workers list for insurance purposes.

FINANCIAL/RESOURCE IMPLICATIONS

There is a cost to Council of \$1,000 (donation of \$250 to each village, Greenethorpe, Quandialla, Caragabal and Bimbi) to be sourced from the Governance vote.

The organisation of the Australia Day Awards Ceremony for Grenfell will be costed from the community events budget.

INTERNAL/EXTERNAL CONSULTATION

Following the meeting, calls for nominations will open on 24 October 2022 and close on 2 December 2022. This will be advertised in the Grenfell Record, Facebook, Council's website and promoted to the village progress groups and other community organisations.

CONCLUSION

The planning for the 2023 Australia Day Awards Ceremony is underway, with the first committee meeting being held in November 2022. Nominations for the Weddin Shire award categories will open on 24 October 2022 and close on 2 December 2022. Winners will be determined by the Australia Day Awards Committee. Donations of \$250 will be given to each village of Bimbi, Caragabal, Greenethorpe and Quandialla.

10.4 CHRISTMAS DISPLAY COMPETITION - WEDDIN SHIRE

File Number:	T4.3.1
Author:	General Manager
Authoriser:	General Manager
Attachments:	Nil
CSP Objective:	Culturally rich, vibrant and inclusive community
Precis:	Council traditionally holds an Annual Christmas Display Competition
Budget:	\$600 to be sourced from the Governance vote and \$450 from the Town Maintenance vote

RECOMMENDATION

That Council agrees to:

1. Support the annual Christmas Display Competition in Grenfell.
2. Support the Christmas Display Competition in the villages of Bimbi, Caragabal, Greenethorpe and Quandialla through a donation of \$150 to each village through the progress group or hall committee and for their own administration of the donation.
3. Inviting an independent judge, a Council Officer within the Central NSW Joint Organisation councils to judge the Grenfell competition.
4. Grenfell prize winners are published on Council's website by 19 December 2022.

PURPOSE

To seek Council's agreement to support the Christmas Display Competition in Grenfell, and in the villages, and allocate Bimbi Progress Committee with \$150 to hold the Christmas Display Competition in their own right.

BACKGROUND

Council traditionally holds an annual Christmas Display Competition in Grenfell with the prize money sourced from Council and previous donors. Over the past few years the prize money has been received from the following: \$100 from Council (Town Maintenance Vote), \$50 from the Car Club and \$25 from Terry & Deirdre Carroll. The prize money has not changed since the inception of the Grenfell Christmas Display Competition.

The villages receive \$150 each for the Christmas Gate Competition (donation from Council), previously shared between Quandialla/Bimbi, with Caragabal and Greenethorpe receiving their own allocation. This was formally referred to as the 'Christmas Gate Competition' for the villages, and should be renamed to Christmas Display Competition.

ISSUES AND COMMENTS

Bimbi's participation with the Christmas Display Competition

The Bimbi Progress Committee have asked Council to consider donating \$150 to participate in the Christmas Display Competition. Considering the amount is a small request, it can be supported through the Community Donations budget and administered by the Bimbi Progress Committee.

Prize money for Grenfell Christmas Display Competition

The prize money for the Grenfell Christmas Display competition has been donated by the same donors for a number of years and the amount of each prize has not changed. Previously the prize money allocation for the Grenfell Christmas Display Competition has been as follows:

First Prize - \$100

Second Prize - \$50

Third Prize - \$25

In the future Council may choose to opt for an Expression of Interest (EOI) to enable other local businesses to submit an application for sponsorship. This is of benefit to the local businesses as they will receive advertising for their support/sponsorship and enables Council to conduct business in a fair and transparent manner. The EOI could be for a cash amount or voucher to their businesses.

However, noting that the local businesses have been impacted by COVID-19 and other issues like the Main Street, it is recommended that for the 2022 Grenfell Christmas Display Competition that the Council provides all the prize money to alleviate this pressure placed on our local businesses to support this.

Existing donors will be contacted to let them know of this year's approach. Furthermore, from an accountability and open government approach, future prize monies like this should be open to all to express their interest in any future support.

It is also recommended that the prize money be increased to factor in the rising cost of electricity.

The winners will be determined by an out of town judge organised by the Economic Development and Tourism Officer and includes another Council Officer within the Central West Joint Organisation.

Winners of the Villages Christmas Display Competition

Winners and prize money for the villages for the Christmas Display Competition will be determined by the Hall/Progress Committees of the respective villages.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications relating to this report.

FINANCIAL/RESOURCE IMPLICATIONS

The financial implication for Council is similar to previous financial years with the addition of a donation to the Bimbi Progress Group. This includes:

- \$150 being donated to each village through their progress group or hall committee for the Christmas Display Competition for the villages of Bimbi, Caragabal, Greenethorpe and Quandialla totalling \$600 from the Community Donations Budget.

- \$450 from Council's Town Maintenance vote for the Grenfell Christmas Display competition (First prize: \$200; Second prize: \$150; and Third prize: \$100).

INTERNAL/EXTERNAL CONSULTATION

Following the meeting, Council will write to all village progress groups/hall committees on the village Christmas Display donation. The Grenfell Christmas Display competition will be advertised on Council's website, Grenfell Record and social media.

CONCLUSION

The planning for the 2022 Grenfell Christmas Display Competition and the villages Christmas Display Competition is underway. It is proposed that all villages of Bimbi, Caragabal, Greenethorpe and Quandialla are provided \$150 in cash donations each from the Governance vote. Council provides \$450 for prize money for the Grenfell Christmas Display Competition.

10.5 ORDINARY MEETINGS (NOVEMBER, 2022 AND DECEMBER 2022) AND COMMENCEMENT IN FEBRUARY 2023

File Number:	C2.8.1
Author:	General Manager
Authoriser:	General Manager
Attachments:	Nil
CSP Objective:	Collaborative wealth building (strong, diverse and resilient local economy)
Precis:	Changes to the upcoming Ordinary Council Meeting commencement time
Budget:	N/A

RECOMMENDATION

That the:

1. Ordinary Council Meeting on 17 November 2022 commence at 8:00am with the change to be advertised accordingly.
2. Ordinary Council Meeting on 15 December 2022 commence at 8:00am with the change to be advertised accordingly.
3. Ordinary Council Meeting commence in 2023 on 16 February 2023 at 5:00pm.

Ordinary meetings of Council are held at 5:00pm on the third Thursday of each month. Under section 365 of the Local Government Act, Councils are required to meet at least ten (10) times each year, each time in a different month.

As Council has done in previous years it is proposed that the November Ordinary Meeting commence at 8:00am on 17 November 2022 to factor in the harvest operations.

In addition, it is proposed that the December Ordinary Meeting commence at 8:00am on 15 December 2022 to factor in the harvest operations.

It is proposed that due to the Christmas and New Year shutdown and quieter time in January that the first Ordinary Meeting of 2023, commences on 16 February 2023 at 5:00pm.

10.6 RELATED PARTY DISCLOSURES AND WRITTEN RETURN OF INTERESTS

File Number:	C2.2.2
Author:	General Manager
Authoriser:	General Manager
Attachments:	1. 20220927 - Councillors Designated Staff - Related Party Disclosure Form
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	Related Party Disclosures due 31 October 2022
Budget:	N/A

RECOMMENDATION

That Councillors and designated persons review their personal circumstances and lodge the Related Party Disclosure forms by 31 October 2022.

PURPOSE

The purpose of this report is to provide Councillors and Designated persons a formal reminder on their requirement to lodge a Related Party Disclosure form before the 31 October 2022.

It is also noted that all Written Disclosures from the current Councillors for the period 1 July 2021 to 30 June 2022 have been received and will be uploaded online.

ISSUES AND COMMENTS

Council must ensure all required disclosures are lodged and dealt with in the appropriate manner according to the relevant guidelines issued by the NSW Information Commissioner.

POLICY/LEGAL IMPLICATIONS

There is no direct policy or legal implication with this report. However, it is a requirement that these disclosures are completed and returned to the General Manager by 31 October 2022.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial or resourcing implications arising from this report.

INTERNAL/EXTERNAL CONSULTATION

This report is being brought to Council for information and does not require consultation.

CONCLUSION

The report provides Councillors and Designated persons a kind reminder to submit these to the General Manager by 31 October 2022.

FORM 1.1.4: Written Return of Interests 2022

C2.2.2

- 1. FORM CATEGORY: Councillors and Designated Staff
- 2. FORM NUMBER: 1.1.4
- 3. FORM NAME: Related Party Disclosure Form
- 4. VERSION DATE: 9 September 2022

RELATED PARTY DISCLOSURE – COUNCILLORS & DESIGNATED STAFF

PRIVATE AND CONFIDENTIAL

Related Party Declaration by Key Management Personnel (KMP)	
Name of Councillor/Designated Staff:	
Position:	
List details of close family member, entities that are controlled/jointly controlled by you and entities that are controlled/jointly controlled by close family members	
Name of person or entity	Relationship
I (insert full name), (insert position) declare that that the above list includes all my close family members and the entities controlled, or jointly controlled, by myself or my close family members. I make this declaration after reading the Council's Related Party Disclosures Policy which details the meaning of the words 'close family members' and 'entities controlled, or jointly controlled, by myself or my close family members'.	
Declared at:	(insert place)
on the	(insert date)
Signature of KMP:	

FORM 1.1.4: Written Return of Interests 2022

C2.2.2

ATTACHMENT A

**RELATED PARTY TRANSACTIONS
NOTIFICATION BY**

KEY MANAGEMENT PERSONNEL

Name of Key Management Person: _____

Position of Key Management Person: _____

Please read the Related Party Disclosure Policy which explains what a related party transaction is and the purposes for which Council is collecting, and will use and disclose, the related party information provided by you in this notification.

Please Complete either Section 1 or Section 2

Section 1 (Please tick if applicable)

No related party transactions have been carried out in the past 6-month period and I am not aware of any related party transactions anticipated in the future.

Section 2

Please complete the table attached for each related party transaction with Council that you, or a close member of your family, or an entity related to you or a close member of your family:

- a) has previously entered into and which will continue in the future, or
- b) has entered into, or is reasonably likely to enter into, in the future.

Notification

I, (Name) _____, (Position) _____ notify that, to the best of my knowledge, information, and belief, as at the date of this notification, the above list and attachments, if any, includes all existing and potential related party transactions with Council involving myself, close members of my family, or entities controlled or jointly controlled by me or close members of my family, relevant to the reporting period.

I make this notification after reading the Related Party Disclosure Policy provided by Weddin Shire Council, which details the meaning of the words "related party", "Related party transaction", "close members of the family of a person" and, in relation to an entity, "control" or "joint control" and the purposes for which this information will be used and disclosed.

I permit access to this information for the purpose of compliance with Council's legal obligations and disclosure.

Signature: _____

Date: _____

11 CORPORATE SERVICES REPORTS

11.1 STATEMENT OF BANK BALANCES

File Number:

Author: Team Leader - Finance

Authoriser: Director Corporate Services

Attachments: Nil

CSP Objective: Collaborative wealth building (strong, diverse and resilient local economy)

Precis: Statement of Bank Balances

Budget: \$ NIL

Bank Account Westpac	\$1,947,391.12
Short Term Deposits CBA	<u>\$11,000,000.00</u>
Total	<u>\$12,947,391.12</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 September 2022.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the *Local Government Act 1993*, the Regulations and Council's investment policies.

11.2 DRAFT ACCESS TO INFORMATION POLICY**File Number:****Author:** Director Corporate Services**Authoriser:** General Manager**Attachments:** 1. Draft Access to Information Policy**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** The Draft Access to Information Policy is provided to Council for consideration for Public Exhibition**Budget:** Nil**RECOMMENDATION**

That Council:

1. Places the Draft Access to Information Policy, on Public Exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. Requests the Directorate of Corporate Services to present a further report, together with all submissions received, to Council at the conclusion of the Public Exhibition period for Council's further consideration and adoption of the Access to Information Policy (with or without changes) at the Council Meeting of December 2022.

PURPOSE

The purpose of the Draft Access to Information Policy, is to provide a local policy to assist in applications for documents that will be assessed in accordance with the *Government Information (Public Access) Act 2009*.

BACKGROUND

The *Government Information (Public Access) Act 2009* ('GIPA Act') was established to provide an open and transparent process for giving the public access to government information. The GIPA Act defines what is considered to be 'government information' and encourages the public to have the right to access this information, except where there is an overriding public interest against releasing that information.

Council currently is not supported with a local policy that provides local delegations, customer response times and a review process to support the GIPA Act.

ISSUES AND COMMENTS

The purpose of this policy is to ensure Council is proactively releasing appropriate information to members of the public. The policy is a local supplement to the provisions of the Act and provides information on the:

- Roles and responsibilities of parties involved. This includes delegating the role of Principal Officer to the General Manager and delegating the role of Right to

Information Officer (RIO) to the Directorate of Corporate Services. Or in their absence, delegated to the other Directors to perform the RIO role.

- Outline of the access to information categories defined under the GIPA Act, including:
 - Open access information (mandatory release),
 - Authorise proactive release,
 - Information release of information, and
 - Access application (formal application) of release of information.
- Fees and charges as outlined in the fees and charges.
- Exemption to access parameters to override the public interest against disclosure of information.
- Privacy considerations and the permissibility of releasing information.
- Access to information by Councillors in accordance with the 'Interaction Between Councillors and Staff Policy' (15.8.1) and the process for Councillors to apply for information as a member of the public.
- Copyright
- The Council website to maintain accessible information.
- Time limits including assessment times and response times.
- Breaches to the policy mechanisms.
- The rights to review process for a review of a Council's decision.

The draft policy has been developed with consideration of the NSW Information and Privacy Commission 'Information Access Guideline 6: Agency Information Guides' (2020) and what other Councils have adopted to support the administration of open access information.

POLICY/LEGAL IMPLICATIONS

Once adopted by Council, the Access to Information Policy will be a new Policy of Council. There are no direct legal implications arising from this report, other than those which have already been addressed above and within the draft policy.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial implications arising from this report. In addition, adoption of the Policy clearly delegates the roles of the Principal Officer to the General Manager and the Responsible Information Officer to the Director of Corporate Services and is resourced in the normal course of business.

Noting that the Executive leadership team will undergo the Information and Privacy Commissioner's training provided through the e-Learning Portal. The modules are free of charge and will be undertaken in the normal course of business. There may also future requirements for the RIO and other personnel involved to undertake paid training in the administration of open government information and this will be assessed in line with the professional development and training offered for that individual.

INTERNAL/EXTERNAL CONSULTATION

The draft policy has been consulted internally with the Executive leadership team of Council. The proposal now is to place the Draft Access to Information Policy on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.

CONCLUSION

The Draft Access to Information Policy has been drafted. The draft policy has been developed with consideration of the NSW Information and Privacy Commission 'Information Access Guideline 6: Agency Information Guides' (2020) and what other Councils have adopted to support the administration of open access information. The local policy will assist in applications for documents that will be assessed in accordance with the GIPA Act. The Draft Access to Information Policy is to be placed on Public Exhibition for a period of 28 days for the purpose of inviting submissions from the community.

As this is a new policy, a further report will be presented to Council should we receive any submissions for Council's further consideration and adoption at the December 2022 Ordinary meeting.



DRAFT ACCESS TO INFORMATION POLICY

1. BACKGROUND

The Draft Access to Information Policy is a local policy to assist in applications for documents that will be assessed in accordance with the *Government Information (Public Access) Act 2009*. The local policy utilises the NSW Information and Privacy Commission 'Information Access Guideline 6: Agency Information Guides' (2020). The object of the *Government Information (Public Access) Act 2009* is to open government information to the public to maintain and advance a system of responsible and representative democratic government.

2. PURPOSE

The purpose of this policy is to ensure Council is proactively releasing appropriate information to members of the public. Open access information is published on the Council Website or provided through the Customer Service Counter.

Council as a local authority, is subject to the *Government Information (Public Access) Act 2009* ('GIPA Act') and accordingly acknowledges the right of the public to obtain information about Council's structure, plans and policies, information about development applications and any other information as prescribed by the Act and any accompanying regulations and guidelines.

As part of our commitment to the GIPA Act, Council endeavours to release open access information at the request of the customer within 20 days of the request.

The Policy is a local supplement to the provisions of the Act.

3. POLICY OBJECTIVES

The objectives of this Policy are to ensure that Council:

- Maintains the highest possible integrity for the GIPA Act related services provided by Council,
- Facilitates the public's right to access Council information under the GIPA Act,
- Administers and encourages proactive release of Council information,
- Provides Council Officers and the community with a framework for access to information, and
- Appropriately administers the access to open information in accordance with the GIPA Act and any supporting documentation.



Draft Version – Access to Information Policy



4. LEGISLATION

The Policy relates to the GIPA Act. However, there are also a number of legislation and regulations applicable to this policy:

- Government Information (Public Access) Act 2009
- Privacy and Personal Information Protection Act 1998
- Health Records and Information Privacy Act 2002
- State Records Act 1998
- Local Government Act 1993
- Environmental Planning and Assessment (EPA) Act 1979
- Companion Animals Act 1998
- NSW Government Information (Public Access) Act 2009
- NSW Local Government Act NSW 1993 (LGA)
- NSW Local Government Regulations
- NSW Privacy Code of Practice (Local Government)
- Federal Copyright Act 1968
- NSW Information and Privacy Commission 'Information Access Guideline 6: Agency Information Guides' (2020).

5. APPLICATION/SCOPE

This Policy applies to all Council Officials and members of the public wishing to access Council information.

6. POLICY

6.1. Roles and Responsibilities

The following table outlines the roles and responsibilities of personnel. Noting that the position titles may change, however, the responsibilities remain the same.

There are specific delegations associated with releasing information under the GIPA Act.

Roles	Responsibility
The Elected Council	To support Council delegates to administer the policy. Refer to section 6.6 for Access to Information for Councillors.
General Manager	The General Manager is responsible for the overall control and implementation of the Policy. The General Manager is Council's Principal Officer. The Principal Officer's role and responsibility is outlined in the



Roles	Responsibility
	<p>Information and Privacy Commission's factsheet however namely focuses on:</p> <ul style="list-style-type: none"> • Upholding the Public Sector's leadership commitment • Promote the four pathways • Promote a pro-disclosure culture • Raise awareness of information access issues regularly and proactively • Assess whether to release data and other information under authorised proactive release • Ensure Council has sound record keeping practices • Support informed and independent decision-making by Right to Information Officers • Review the resources available for dealing with access requests • Performance monitoring
Director of Corporate Services	<p>The Director of Corporate Services is responsible for the administration of this Policy.</p> <p>The Director of Corporate Services is the Right to Information Officer (RIO).</p> <p>The RIO is delegated and responsible to meet Council's day-to-day obligations under the GIPA Act.</p>
Other Directors	<p>In the absence of the RIO, Council's Principal Officer will appoint another Director to undertake the role of the RIO.</p>
Council Staff	<p>Council staff who are directly involved in an access to information request including but not limited to:</p> <ul style="list-style-type: none"> • Council's Records Officer • Council's Customer Service and Administration Officers • Other Council Executives and Managers.
General Public	<p>The general public must act in accordance with this policy and abide by any determination made as a result of this policy.</p>

6.2. ACCESSING INFORMATION

The Right to Information Officer (RIO) will deal with requests to inspect documents in accordance with the GIPA Act, free of charge but reasonable photocopying fees may apply under the Act.

Under the GIPA Act, a person seeking access to Council information has a right to be provided with access unless there is an overriding public interest against disclosure of the information.



In accordance to Part 2, Division 1 of the GIPA Act, access to government information may be exercised in four ways:

1. Open access information (mandatory release)

Under the law, Council is to publicly release certain information on the website unless there is an overriding public interest against doing so. Generally, open access information must be available on an agency's website. A list of particular information needed to be released is provided in a regulation under the GIPA Act. The following publication constitutes open access information:

- Agency Information Guide - provides the community with the structure and functions of Council and details on how each function affects them. In the guide it identifies what information is publicly available to members of the public, how to access government information and how to be involved in Council's decisions making processes.
- Disclosure log of formal access applications where in Council's opinion the information released may be of interest to other members of the public.
- Register of contracts worth more than \$150,000 that Council has with private sector bodies.
- Additional open access information.

2. Authorise proactive release

If it is in the public interest, Council is authorised and encouraged to release as much other information as possible, free of charge or at the lowest possible cost.

3. Information release of information

Customer to contact Council and ask for information. This is known as an informal request. Agencies can release information informally, subject to any reasonable conditions.

4. Access application (formal application) of release of information

If the information cannot be accessed through the above methods, customers can make an access application.

6.3. FEES AND CHARGES

For all fees and charges associated with access to Council information, please refer to Council's Fees and Charges.



6.4. EXEMPTION TO ACCESS

In determining whether there is an overriding public interest against the disclosure of the information, Council will fully consider the Public Interest Test.

Council will not classify information as exempt unless there are clear reasons for doing so. If documents contain exempt information in part, only this information will be withheld, and the remaining information will be made available under the Act.

The GIPA Act provides an exhaustive list of public interest considerations against disclosure and these are the only considerations against disclosure that Council will utilise when applying the public interest test. Considerations are grouped under the following test:

- responsible and effective government
- law enforcement and security
- individual rights, judicial processes and natural justice
- business interests of agencies and other persons
- environment, culture, economy and general matters
- secrecy provisions (in legislation other than those listed in Schedule 1)
- exempt documents under Freedom of Information legislation in all Australian States except NSW

In applying the public interest test, Council will not take into the account:

- that disclosure might cause embarrassment to, or loss of confidence in, the Council;
- that information disclosed might be misinterpreted or misunderstood by any person.

6.5. PRIVACY CONSIDERATIONS

The GIPA Act recognises privacy as a key principle against disclosure. Where an application for access to information involves the disclosure of personal information about a person other than the applicant, Council must gain permission from that other person before providing access to the information requested.

6.6. ACCESS TO INFORMATION BY COUNCILLORS

Councillors have a right to access Council information that is reasonably necessary for exercising the function of their Civic Office, including communication Council policy and decisions to the community, exercising community leadership and representing the views of residents and the ratepayers.



Councillors are to seek information in alignment with the Access to Information requirements set out in the GIPA Act, Guideline and in accordance to this Policy and the Interaction Between Councillors and Staff Policy (15.8.1).

Councillors may also apply for information as a member of the general public by making either a Formal or Informal application with the associated fees and charges.

6.7. COPYRIGHT

A large amount of information which is available for public access belongs to third parties and is the subject of copyright. These can include plans and reports submitted with development applications. Access to this information is provided to members of the public in accordance with GIPA Act and other relevant legislation, such as the Environmental Planning and Assessment Act 1979. As copyright laws apply to this information, Council must first seek the approval of the copyright owner before it reproduces this information, and applicants are encouraged to seek the consent of the copyright owner before reproducing, distributing or amending the information provided to them in any way.

6.8. COUNCIL WEBSITE

Council's website will have accessible information on the Access to Information process including forms.

6.9. TIME LIMITS

Council will acknowledge receipt of a formal access application within five working days. Council will further notify applicants of its decision within 20 working days unless the Applicant agrees to extend the time.

Informal applications will be assessed within 20 working days.

Council may extend the time by up to 15 working days where consultation is required with a third party or if Council needs to retrieve records from archives.

If access is deferred by Council, then the applicant will be notified, provided a reason for the deferral and given the date that the access will be provided. A decision to defer access to formal applications is reviewable (see Rights of Review and Appeal).

If Council does not decide the applicant's formal access application within the above timeframe, it is deemed 'refused' and Council will refund the application fee and the applicant may seek an internal or external review (see Rights of



Review) of this refusal. This will not apply if an extension of time has been arranged or payment of an advance deposit is pending.

6.10. BREACHES OF THIS POLICY

Breaches of this policy will be investigated in accordance with the appropriate mechanism, including but not limited to, Council's Code of Conduct.

6.11. RIGHTS OF REVIEW

In accordance with the GIPA Act, any member of the public who is dissatisfied with Council's decision in regard to a formal application for information may lodge a request for review. Under the Act, there are three options for review of a Council decision:

1. Internal Review

This is a review by someone within Council more senior than the original decision maker. That is, the Principal Officer undertaking a review of the RIO's original decision.

An application for internal review must be made within 20 working days of receiving Council's decision. Please refer to Council's most recent Fees and Charges schedule to see fee associated.

2. Review by the Information and Privacy Commissioner

If an applicant is not satisfied with the internal review, or does not wish one to be conducted, they can ask for a review by the Information and Privacy Commissioner.

Applicants have eight weeks from notification that their original application has been reused to ask for a review.

3. Review by the Administrative Decisions Tribunal (NCAT)

If an applicant is not satisfied with the decision of the Information and Privacy Commissioner or the internal review or if they do not wish to exercise these options, applicants can apply to the NSW Civil & Administrative Tribunal (NCAT). Applicants must apply for this review within 8 weeks of Council's decision or if a review by the Information and Privacy Commissioner has been undertaken, four weeks after the decision from that review or in accordance to the provisions outlined in the Guideline should it superseded the local policy.



7. DEFINITIONS

Key Terms	Meaning
Council	Weddin Shire Council
Council Officials	Includes Councillors, members of the staff of Council, administrators, council committee members, conduct reviewers and delegates of Council.
Contract Register	A register of government contracts that records information about each government contract to which Council is a party that has a value of \$150,000 or more.
Disclose information	Making information available for release or providing access to publicly available information.
Disclosure log	A list of documents released as a result of a decision about a valid Formal Application for access under the Act, which is published on Council's website.
Government information	Information contained in a record held by Council includes: <ul style="list-style-type: none"> any paper or other material on which there is writing. any paper or other material on which there are marks, figures, symbols or perforations having a meaning for a person qualified to interpret them. any disc, tape or other article or any material from which sounds, images, writings or messages are capable of being produced or reproduced (with or without the aid of another article or device).
Personal information	Information or an opinion about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion (definition from NSW Privacy and Personal Information Protection Act 1998).
Against disclosure	There is an "overriding public interest against disclosure" of government information for the purposes of GIPA Act if (and only if) there are public interest considerations against disclosure and, on balance, those considerations outweigh the public interest considerations in favour of disclosure.
Informal release	An agency is authorised to release government information held by it to a person in response to an informal request by the person (that is, a request that is not an access application) unless there is an overriding public interest against disclosure of the information.



Title: DRAFT Access to Information Policy		
Department: Corporate Services		
Version	Date	Author
0.1	27/9/2022	General Manager
<p>This policy may be amended or revoked at any time and must be reviewed at least three (3) years since its adoption (or latest amendment). The Director Corporate Services will be responsible for the review of this policy. Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guideline.</p>		
Review Date: TBC		
Amendments in the release		
Amendment History	Date	Detail
Annexure Attached:		
<p>Noreen Vu General Manager</p>		

11.3 DRAFT CASH HANDLING POLICY**File Number:** C2.4.10**Author:** Director Corporate Services**Attachments:** 1. Draft Cash Handling Policy**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** New Council Policy**Budget:** \$ 0 to be sourced from No budget required**RECOMMENDATION**

That: -

- a) Council place the draft Cash Handling Policy, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community
- b) Council request the Director of Corporate Services to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition and submission period for Council's further consideration and adoption of the Cash Handling Policy (with or without changes) at its December 2022 Ordinary Meeting
- c) In the event of no submissions being received within the prescribed number of days, Council formally adopt Cash Handling Policy, without any changes, as a policy of Council.

PURPOSE

The purpose of this report is to adopt a Cash Handling Policy to ensure Council maintains consistent and strong internal controls.

BACKGROUND

A recent audit of Council's Public Pools for the 2022/23 season by Council's insurers, and Royal Lifesaving Australia it was recommended that Council put in place a Cash Handling Policy and Procedures. Previously, it was the view of Council that cash handling was a low risk and was not required. The issue of not having policy or procedure has not been raised by the Audit Office of NSW.

POLICY/LLEGAL IMPLICATIONS

As previously mentioned, reviewing this policy is necessary for Council's compliance with the management plans of the Grenfell Aquatic Centre and Quandialla Pool.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial or resource implications.

INTERNAL/EXTERNAL CONSULTATION

Internal discussions have occurred with current staff and external consultation will occur as required by this report.

CONCLUSION

Council's policy for Cash Handling has been create to align with industry best practice. It is recommended that the draft policy, as attached to this report, be placed on public exhibition prior to its adoption by Council.



CASH HANDLING POLICY

DRAFT FOR CONSIDERATION

Background

Version	Details
	New Policy

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1. PURPOSE

To ensure the Weddin Shire Council has consistent and strong internal controls for cash handling to support and guide employees who deal with cash and to provide a safe working environment that protects the welfare of Council employees while safeguarding cash. Council receives cash from customers in the course of providing services. All employees who receive funds on behalf of Council have a responsibility to ensure the funds are received, held, accounted for and deposited in a secure manner.

2. POLICY OBJECTIVES

The objective of this policy is:

1. to ensure that all cash received by Council is fully accounted for and deposited to Council's bank account;
2. to provide a framework for cash-handling and the security of cash; and
3. to establish and maintain accountability for the flow of cash through Council.

Strong internal controls for cash handling are necessary to prevent mishandling of funds and to safeguard against loss. Internal audits will be conducted periodically.

Instances of employee non-compliance with the Cash Handling Policy and related procedures or inability to reconcile cash takings will be reported for internal auditing purposes.

Community groups collecting cash on behalf of Council (e.g. facility bookings paid directly to S355 committees) are excluded from this policy.

3. LEGISLATION

Council policy 1.28.01 Fraud and Corruption
Council Policy 16.08.02 Work Health and Safety
Work Health and Safety Act 2011 No 10
Local Government Act 1993

4. APPLICATION/SCOPE

This Policy applies to all locations (including offsite events) that the Weddin Shire Council is responsible for handling cash.

5. POLICY

Roles and Responsibilities

5.1. The following table outlines the roles and responsibilities of personnel. Noting that the position titles may change, however, the responsibilities remain the same.

Roles	Responsibility
The Elected Council	The Elected Council must act in accordance with this Policy and abide by any determination made as a result of this Policy.
General Manager	The General Manager is responsible for the overall control and implementation of the Policy.
Director of Corporate Services	The Director of Corporate Services is responsible for audit control, monitoring and reporting.
Council Officers	Council officers must act in accordance with this policy and abide by any determination made as a result of this policy.

Cash Handling

- 5.2. Sites are encouraged to actively move towards reducing cash transactions (e.g. by promoting use of EFTPOS) to reduce the risks surrounding the collection, holding and recording of cash transactions.
- 5.3. All cash must be kept secure in a locked drawer or safe.
- 5.4. All cash must be deposited the next business day.
- 5.5. A receipt must be offered for all transactions in accordance with the approved receipting procedure at each designated site, with an appropriate cash receipting system installed and maintained for each site.
- 5.6. All employees undertaking cash handling, banking and related duties must be appropriately trained. Managers responsible for sites must maintain and make available to employees all current cash handling policies, instructions and procedures.
- 5.7. Borrowing or taking cash from any float or till for personal benefit is prohibited.

Petty Cash

- 5.8. Petty cash must only be used to purchase goods and services where such goods and services are not readily or cost-effectively obtainable through Stores or other means of procurement. It may be used for purchases required at short notice or in the event of an emergency.
- 5.9. All expenditure reimbursed through the petty cash system must relate to the business of Council, be covered by a budget and be in accordance with this policy and Council's procurement policies.
- 5.10. Petty cash claims are limited to expenditure of up to \$100 per claim. Claims over \$100 are paid through the accounts payable system (Employee Expense Claim Form). This requirement must not be avoided by breaking down expenditure into a number of smaller claims. Claims must be submitted as soon as possible after a purchase.
- 5.11. All petty cash disbursements will be approved in accordance with Council's delegation of authority as long as it is certain that the expenditure is for Council's business purposes. Council officers cannot authorise their own petty cash claims.

5.12. Petty cash will be phased out of all Council locations by the start of the 2024 financial year.

Fraud and Corruption

Council will conduct periodic audits/reviews to ensure all cash handling is being done transparently, responsibly and in accordance with Council's fraud and corruption prevention policies and processes to support cash handling controls are present and effective.

Procedure

It is a requirement that all Council Officers who handle cash sign, acknowledge and understand the Council's Cash Handling Procedures. Cash Handling Procedures will not be publicly displayed.

6. DEFINITIONS

Term	Definition
Cash	Transactions of currency, i.e. coins, notes.
Cash handling	Manual and electronic means of cashiering, cash floats, petty cash, receipting, banking preparation and reconciliation.
Site	Council facility that receives cash payments.
Council Officers	Council's permanent and temporary employees, contractors, volunteers and all others that perform work on behalf of Council and whose tasks include cash handling.

11.4 COMMUNITY PROJECT SUPPORT APPLICATION - THE GRENFELL RSL SUB-BRANCH

File Number: C1.1.3
Author: Director Corporate Services
Authoriser: General Manager
Attachments: 1. Community Support Application
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Community Project Support Application
Budget: \$ 1,000 to be sourced from Community Donation Budget

RECOMMENDATION

That Council provide traffic management services for the Grenfell RSL Sub-Branch for Remembrance day 2022.

PURPOSE

The purpose of this report is to respond to Community Project Support Application – Small from the Grenfell RSL Sub-Branch.

BACKGROUND

At 5am on 11 November 1918, three German government representatives accepted the Armistice terms presented to them by an allied commander, General Foch of the French Army. The demands of the Armistice included the withdrawal of German forces to the east bank of the Rhine within 30 days; immediate cessation of warfare; and surrender of the German fleet and all heavy guns with no further negotiations until the signing of the peace treaty.

The armistice became effective at 11am the same day, and as the guns fell silent on the Western Front in France and Belgium, four years of hostilities ended.

The cease-fire was made permanent the following year when members of the Commonwealth and the League of Nations signed the Treaty of Versailles. People across the world celebrated the war's end - celebrations tempered by thoughts of the enormous suffering and loss of life resulting from the War.

World War I began in 1914 and lasted for four years. More than 416 000 Australians volunteered for service in World War I. Of these, 324 000 served overseas. More than 60 000 Australians were killed, including 45 000 who died on the Western Front in France and Belgium and more than 8 000 who died on the Gallipoli Peninsula in Turkey. As well as Australian soldiers, many nurses in the Australian Army Nursing Service served on the Western Front. These nurses worked in overcrowded hospitals for up to 16 hours a day, looking after soldiers with shocking injuries and burns. Those who worked in hospitals close to the fighting were also in danger of being shelled by the enemy.

In Australia and other allied countries, including New Zealand, Canada and the United States, 11 November became known as Armistice Day - a day to remember those who died in World War I. The day continues to be commemorated in Allied countries. After World War II the Australian Government agreed to the United Kingdom's proposal that Armistice Day be renamed Remembrance Day to commemorate those who were killed in both World Wars. Today the loss of Australian lives from all wars and conflicts is commemorated on Remembrance Day.

In October 1997 the then Governor-General issued a Proclamation declaring 11 November as Remembrance Day - a day to remember the sacrifice of those who have died for Australia in wars and conflicts.

The Proclamation reinforced the importance of Remembrance Day and encouraged all Australians to renew their observance of the event.

ISSUES AND COMMENTS

The Grenfell RSL Sub-Branch are requesting the Weddin Shire Council provide traffic control services for the 2022 Grenfell Remembrance Day Commemorative Service, being conducted in Memorial Park Grenfell.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications.

FINANCIAL/RESOURCE IMPLICATIONS

The request is approximately \$1,000 in in-kind support

DONATIONS 2023 FINANCIAL YEAR				
Organisation	Event	Request	Resolution	Amount
Caragabal Country Club	Caragabal Sheep Races	1 x Barrier Mesh	210/2022	\$ 32.00
Caragabal Country Club	Caragabal Sheep Races	1 x Cool	210/2022	\$ -
Weddin Mountain Muster	Trail Ride Event	Multiple items	225/2022	\$ 2,500.00
The Jockey Club Inc	Race Meeting	Multiple items	229/2022	\$ 400.00
Grenfell Gunyah Craft Shop Inc	Nil	Rates	258/2022	\$ 446.26
Grenfell P.A.H & I Association Inc	Nil	Rates	259/2022	\$ 950.00
Grenfell RSL Sub-Branch	Remembrance Day	Traffic control		\$ 1,000.00
Total				\$ 5,328.26
Budget				\$ 15,000.00
Budget Remaining				\$ 9,671.74

INTERNAL/EXTERNAL CONSULTATION

No consultation is required for this application. However, the traffic controls will be advertised on Council's website and social media platform.

CONCLUSION

The application meets requirements of the Community Project Support Policy and should be supported by Council.



WEDDIN SHIRE COUNCIL
COMMUNITY PROJECT SUPPORT
APPLICATION – SMALL (<\$1,000)

Weddin Shire Council is committed to the continued development of community capacity and sustainable communities through the provision of support to community organisations.

Introduction

This form should be used to submit requests for Council assistance including financial and/or in kind assistance (e.g. staff time, Council equipment such as cool room, bins etc.) where the total value is under \$1,000. Information on the cost of Council equipment can be found in Councils Fees & Charges Schedule which forms part of Councils Operational Plan.

Applicants should submit completed applications to Council no later than the first Friday of the month for the application to be considered at the next Council meeting on the Third Thursday of the month. Note – Council does not currently meet in January. Applications should be submitted at least two months prior to project commencement. Please submit the completed applications and any required supporting information to Weddin Shire Council at:

Email: mail@weddin.nsw.gov.au Post: Weddin Shire Council
 Deliver: Councils Administration Office PO Box 125
 Corner of Camp & Weddin Streets GRENFELL NSW 2810
 GRENFELL NSW

Project Title

Grenfell's 2022 Remembrance Day Commemorative Service.

Project Location

Memorial Park Grenfell.

Have you obtained all necessary permits, licenses, approvals and insurance? Yes No

Community Organisation

Grenfell RSL Sub-Branch.

Is the organisation a not-for-profit entity? Yes No

Project Contacts

Primary Contact		Secondary Contact	
Name	Glen Ivins	Name	Margaret Knight
Position	President	Position	Secretary
Postal Address	5259 Mid Western Hwy Grenfell NSW 2810	Postal Address	Young St Grenfell NSW 2810
Phone	02 6343 1731	Phone	02 6343 2120
Mobile	0447 456 509	Mobile	0428634 321
Email Address	glen_ivins@hotmail.com	Email Address	mknight41@bigpond.com

Bank account details for payment of funds

Account name	N/A
Bank State Branch Number (BSB)	Click or tap here to enter text.
Account number	Click or tap here to enter text.

What is requested from Council – Please provide details of what is requested from Council

The Grenfell RSL Sub-Branch requests the Weddin Shire Council provide traffic control services for the 2022 Grenfell Remembrance Day Commemorative Service, being conducted in Memorial Park Grenfell.

Project outline – Please provide details of the project

Grenfell's 2022 Remembrance Day Commemorative Service.

Timeline

Start date	11 November 2022
Finish date	11 November 2022

Other information – Please provide details of any other information that is relevant to your application

Please see submitted paperwork.

Undertaking and Authorisation/Declaration

In submitting this application, we hereby undertake to be bound by the following General Terms and Conditions and any additional Specific Terms and Conditions as resolved by Council when determining our community project support application.

GENERAL TERMS AND CONDITIONS:

1. Approved Community Project Support Funds will only be used for the purpose as outlined in this application, unless written permission for a variation has been obtained from Council prior to the funds being spent.
2. All required permits, licenses, approvals and insurance will be obtained.
3. We will acknowledge the assistance of Weddin Shire Council in all related promotions and promotional material. Approval by Council Officers will be sought for Artwork featuring Council's logo.
4. After the project/event we will complete a letter including:
 - a. Confirmation of the successful completion of the project/event
 - b. Confirmation the Approved Community Project Support Funds were spent as approved
 - c. Details of the project/event including participation rates/attendance figures
 - d. Confirmation of the acknowledgement of Weddin Shire Council's support
5. We will manage the resources of our organisation to the best of our ability and as efficiently as possible.
6. We will maintain appropriate internal controls over the finances and day to day operations of our organisation.
7. We indemnify, and promise to keep forever indemnified, Council, their respective officers, servants, agents and employees against all actions, suits, claims, demands, costs and other liabilities whatsoever of any nature which we or any third party now has or at any time may have, in equity, at law, under statute or otherwise, arising either directly or indirectly from, or in any way connected with the project/event for which this application of funding is being made.
8. We forever release and forever discharge Council from all actions, suits, claims, demands, costs and other liabilities whatsoever of any nature which we now have or at any time may have, in equity, at law, under statute or otherwise arising either directly from, or in any way connected with the project/event for which this application of funding is being made.

I certify to the best of my knowledge, the information contained within this application is true and correct.



President

Name	Glen Ivins
Date	06 October 2022

Please submit the completed application and any required supporting information to Weddin Shire Council at:

Email: mail@weddin.nsw.gov.au

Post: Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Deliver: Councils Administration Office
Corner of Camp & Weddin Streets
GRENFELL NSW

11.5 COMMUNITY PROJECT SUPPORT APPLICATION - CRITERION HOTEL

File Number:	C1.1.3
Author:	Director Corporate Services
Authoriser:	General Manager
Attachments:	1. Criterion Hotel Community Support Application
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	Community Project Support Application
Budget:	\$ 500 to be sourced from Community Donation Budget

RECOMMENDATION

That Council give the General Manager delegated authority to approve the Community Support Application provided the applicant giving further information on how the event will benefit Community Organisations.

PURPOSE

The purpose of this report is to respond to Community Project Support Application – Small from the Criterion Hotel.

BACKGROUND

The Criterion Hotel will be holding a market day where local community members and visitors will have stalls selling handmade items including food. There will be a solo artist for all to enjoy. The contribution of the above items will assist greatly in catering for stall holders and attendees needs on the day.

We hope this annual event continues, bringing family and friends out to enjoy an afternoon of browsing, purchasing and relaxing. This will benefit many community groups and businesses in our amazing shire.

They are seeking five bins and two portable toilets for the event.

ISSUES AND COMMENTS

The application does not mention a specific community benefit.

POLICY/LEGAL IMPLICATIONS

Weddin Shire Council Community Project Support Guidelines 2.2, “Applicants must be a not-for-profit entity”.

Weddin Shire Council Community Project Support Guidelines 8, “Nothing in this policy prohibits Council from considering financial assistance or in-kind support outside the scope of this policy. Council will consider each case on its merits and any assistance provided will be without precedent”.

The application does fail to meet the intention of the Community Support Application however there is a discretionary clause that can be applied. In writing to the Criterion Hotel regarding Council’s support, a trade off could be that the Criterion provide a free market stall for a local non-for-profit entity to operate at the markets as their contribution to be passed on.

FINANCIAL/RESOURCE IMPLICATIONS

The request is approximately \$500 in in-kind support

DONATIONS 2023 FINANCIAL YEAR				
Organisation	Event	Request	Resolution	Amount
Caragabal Country Club	Caragabal Sheep Races	1 x Barrier Mesh	210/2022	\$ 32.00
Caragabal Country Club	Caragabal Sheep Races	1 x Cool	210/2022	\$ -
Weddin Mountain Muster	Trail Ride Event	Multiple items	225/2022	\$ 2,500.00
The Jockey Club Inc	Race Meeting	Multiple items	229/2022	\$ 400.00
Grenfell Gunyah Craft Shop Inc	Nil	Rates	258/2022	\$ 446.26
Grenfell P.A.H & I Association Inc	Nil	Rates	259/2022	\$ 950.00
Grenfell RSL Sub-Branch	Remembrance Day	Traffic control		\$ 1,000.00
Criterion Hotel	December Markets	Multiple items		\$ 500.00
Total				\$ 5,828.26
Budget				\$ 15,000.00
Budget Remaining				\$ 9,171.74

INTERNAL/EXTERNAL CONSULTATION

No consultation is required for this application.

CONCLUSION

The application fails to meet the intention of a Community Support Application. However, noting that the policy makes reference to Weddin Shire Council Community Project Support Guidelines 8, “Nothing in this policy prohibits Council from considering financial assistance or in-kind support outside the scope of this policy. Council will consider each case on its merits and any assistance provided will be without precedent”.

However, if the Criterion offered or informed Council that there would be no market stall fee for a Community Organisation then the application could be supported.



WEDDIN SHIRE COUNCIL
COMMUNITY PROJECT SUPPORT
APPLICATION – SMALL (<\$1,000)

Weddin Shire Council is committed to the continued development of community capacity and sustainable communities through the provision of support to community organisations.

Introduction

This form should be used to submit requests for Council assistance including financial and/or in kind assistance (e.g. staff time, Council equipment such as cool room, bins etc.) where the total value is under \$1,000. Information on the cost of Council equipment can be found in Councils Fees & Charges Schedule which forms part of Councils Operational Plan.

Applicants should submit completed applications to Council no later than the first Friday of the month for the application to be considered at the next Council meeting on the Third Thursday of the month. Note – Council does not currently meet in January. Applications should be submitted at least two months prior to project commencement. Please submit the completed applications and any required supporting information to Weddin Shire Council at:

Email: mail@weddin.nsw.gov.au Post: Weddin Shire Council
 Deliver: Councils Administration Office PO Box 125
 Corner of Camp & Weddin Streets GRENFELL NSW 2810
 GRENFELL NSW

Project Title

Cri Market Day
 Saturday December 10, 2022-

Project Location

104 Main Street and Teston Street Grenfell NSW 2810

Have you obtained all necessary permits, licenses, approvals and insurance? Yes No

Community Organisation

Criterion Hotel Grenfell plus several community groups and visitors holding market stalls.

Is the organisation a not-for-profit entity? Yes No

Project Contacts

Primary Contact		Secondary Contact	
Name	Garry Handcock	Name	Katherine Brenner
Position	Manager	Position	Event Manager
Postal Address	104 Main Street GRENFELL	Postal Address	104 Main Street GRENFELL
Phone	63431301	Phone	63431301
Mobile	0400 901 742	Mobile	0431 403 567
Email Address	thecrigrenfell@gmail.com	Email Address	thecrigrenfell@gmail.com

Bank account details for payment of funds

Account name	Criterion Hotel Grenfell
Bank State Branch Number (BSB)	062534
Account number	10668850

What is requested from Council – Please provide details of what is requested from Council

We are asking for a contribution from Council of 5 x extra garbage bins and 2 x portable toilets for the day.

Project outline – Please provide details of the project

The Criterion Hotel will be holding a market day where local community members and visitors will have stalls selling handmade items including food. There will be a solo artist for all to enjoy. The contribution of the above items will assist greatly in catering for stall holders and attendees needs on the day.

Timeline

Start date	10 December 2022 – 3pm
Finish date	10 December 2022 – 9pm

Other information – Please provide details of any other information that is relevant to your application

We hope this annual event continues, bringing family and friends out to enjoy an afternoon of browsing, purchasing and relaxing. This will benefit many community groups and businesses in our amazing shire.

Undertaking and Authorisation/Declaration

In submitting this application, we hereby undertake to be bound by the following General Terms and Conditions and any additional Specific Terms and Conditions as resolved by Council when determining our community project support application.

GENERAL TERMS AND CONDITIONS:

1. Approved Community Project Support Funds will only be used for the purpose as outlined in this application, unless written permission for a variation has been obtained from Council prior to the funds being spent.
2. All required permits, licenses, approvals and insurance will be obtained.
3. We will acknowledge the assistance of Weddin Shire Council in all related promotions and promotional material. Approval by Council Officers will be sought for Artwork featuring Council's logo.
4. After the project/event we will complete a letter including:
 - a. Confirmation of the successful completion of the project/event
 - b. Confirmation the Approved Community Project Support Funds were spent as approved
 - c. Details of the project/event including participation rates/attendance figures
 - d. Confirmation of the acknowledgement of Weddin Shire Council's support
5. We will manage the resources of our organisation to the best of our ability and as efficiently as possible.
6. We will maintain appropriate internal controls over the finances and day to day operations of our organisation.
7. We indemnify, and promise to keep forever indemnified, Council, their respective officers, servants, agents and employees against all actions, suits, claims, demands, costs and other liabilities whatsoever of any nature which we or any third party now has or at any time may have, in equity, at law, under statute or otherwise, arising either directly or indirectly from, or in any way connected with the project/event for which this application of funding is being made.
8. We forever release and forever discharge Council from all actions, suits, claims, demands, costs and other liabilities whatsoever of any nature which we now have or at any time may have, in equity, at law, under statute or otherwise arising either directly from, or in any way connected with the project/event for which this application of funding is being made.

I certify to the best of my knowledge, the information contained within this application is true and correct.

Garry Handcock

Manager

Name	Garry Handcock
Date	11/10/2022

Please submit the completed application and any required supporting information to Weddin Shire Council at:

Email: mail@weddin.nsw.gov.au

Post: Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Deliver: Councils Administration Office
Corner of Camp & Weddin Streets
GRENFELL NSW

11.6 CHRISTMAS CLOSURES

File Number:	P1.5.1
Author:	Director Corporate Services
Authoriser:	General Manager
Attachments:	Nil
CSP Objective:	Democratic and engaged community supported by efficient internal systems
Precis:	Christmas Closures
Budget:	No budget required

RECOMMENDATION

That Council endorse the closures of facilities during the Christmas and New Year period for the 2023 financial year.

PURPOSE

To advise the community of Council's Facilities that will be closed over 2023 financial year Christmas and New Year periods.

BACKGROUND

The 2023 financial year Council's Facilities closures will be as follows:

Administration Building & Library – Closed from 12:00pm on Friday 23 December 2022 and reopen Tuesday 03 January 2023.

Visitor Information Centre (VIC) – Closed from Sunday 25 December 2022 and reopen Tuesday 27 December 2022. Closed 01 January 2023. The VIC will have reduced operating hours between 27 December 2022 and 03 January 2023 of 10am – 2pm, and 10am – 1pm on public holidays.

Grenfell Aquatic Centre & Quandialla Pool – Closed Sunday 25 December 2022.

Grenfell Waste Facility – Closed 25 December 2022 (subject to contract changes).

POLICY/LEGAL IMPLICATIONS

No policy or legal implications.

FINANCIAL/RESOURCE IMPLICATIONS

No financial or resource implications.

INTERNAL/EXTERNAL CONSULTATION

No consultation is required for this report. The closures will be advertised on Council's Facebook page and Council's website. A shutdown update will also be provided in the Grenfell Record.

CONCLUSION

That Council endorse the Council's proposed closures.

12 INFRASTRUCTURE SERVICES REPORTS

12.1 2022/23 PLANT HIRE TENDER

File Number: T1.11.28
Author: Contracts Engineer
Authoriser: Acting Director Infrastructure Services
Attachments: 1. 2022/23 Plant Hire Tender Submissions
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: 2022/23 Plant Hire Tender
Budget: Nil

RECOMMENDATION

That:

1. Council accepts All Offers from Contractors and enters into individual Panel Contracts with All the Contractors listed in the Attachment to this Report for the Supply of Casual Plant Hire Services for the Twelve (12) month period from 8 November 2022 to 8 November 2023.
2. Council authorises the General Manager to be delegated the authority to sign the Panel Contracts subject to potential Contractors providing Council:
 - a. Relevant insurances information
 - b. Relevant documentation in Volume 3 of the tender.

PURPOSE

To obtain a Council Resolution for Tender T28/2022 and proceed with the Plant Hire Panel Contracts.

BACKGROUND

Council has in the past, annually called for Expressions of Interest (EOI) for the Supply of Various Plant Items in accordance with a Panel Contract arrangement.

Tenderers provide fixed Rates for the 12-month Tender period.

This has the effect of locking in rates which provides Council with the opportunity to provide better estimates for various Council projects and accordingly raising Council's capacity to deliver higher quality projects into the future.

A total of Twenty-Seven (27) Contractors listed in the Attachment 1 – Summary of 2022/23 Plant Hire Contractors, submitted their rates.

ISSUES AND COMMENTS

During the review process of the Documentation, there has been some changes made to the Contract Documentation which provides a better financial outcome for Council and the

Weddin Shire Community. i.e. in previous years the contractors were paid per km for travel now they get paid a flat establishment rate at the start of each project.

These have been discussed and explained at the Pre-Tender briefing with the Local Contractors.

Of the twenty-seven (27) Contractors that tendered, there were seven (7) businesses operating within the local government area.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications arising from this Tender as it has followed the Council's Procurement obligations under Part 7 of the Local Government (General) Regulations 2021 and Section 55 of the Local Government Act 1993. The Procurement has been undertaken in line with Council's Procurement Policy. Council has called Open Tenders through the Vendor Panel for the provision of Plant Hire services.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial implications relevant to this report because this is a Plant Hire Panel Tender and Contract which will allow Council Officers to request plant hire at locked in rates for the period of 8 November 2022 to 8 November 2023. The indirect benefit is the ability to draw on the panel rates.

INTERNAL/EXTERNAL CONSULTATION

Internal Consultation has been undertaken with Council's Supervisory staff to review and update current Contract Plant Hire arrangements.

External Consultation has been undertaken with Local Plant Hire Contractors by way of the Pre-Tender briefing held on 7 September 2022.

Six (6) Local Contractors were represented at the Pre-Tender briefing.

CONCLUSION

Typically, a Tender Evaluation Assessment would rank best to least appropriate submissions.

However, the intent of this Tender / Contract is to establish a Panel of Contractors to call upon to provide services at a fixed rate when services are required.

All tenderers were assessed as Pass / Fail or being able to or unable to provide the required services in accordance with the TfNSW G22 Specification and other relevant Council Documentation.

There were twenty-seven (27) Contractors who responded to Council's Expressions of Interest Tender.

It is recommended that the Tendered Rates of all twenty-seven (27) Contractors be accepted subject to finalisation of all required Insurances and Documentation as per volume 3 of the tender documentation such as Pricing schedule, Operators and personnel information, works compensation insurance, safety management plans, statutory declaration of solvency and non-collusive, centroc induction, probity declaration, contractor licences / tickets, and third party engagement check list.

SL No.	Plant Hire rate Submissions - Company Name
1	A-Plant Equipment
2	Bitu-mill (Road maintenance) Pty Ltd.
3	BROOKS HIRE SERVICE PTY LTD
4	Brundah Group Pty Ltd
5	Coates Hire Operations
6	Cooper Civil & Crushing
7	CONPLANT PTY LTD
8	Downer EDI Works Pty Ltd
9	Dugs Bobcat & Tipper Hire
10	Fenworx PL Trading as Newpave Asphalt
11	FREO GROUP PTY LTD
12	H2O To Go Water Truck Hire
13	Hilltops Vegetation Services
14	Hunter Valley Concrete Pumping Service Pty Ltd
15	JR & EG Richards (NSW) Pty Ltd
16	Keough Hydro & Civil
17	Orange Hire
18	PremiAir Hire
19	Ray Bros Earthmoving
20	ROADWORX SURFACING PTY LTD
21	Rollers Australia
22	Sharpe Bros (AUST) Pty Ltd
23	Stabilfix Pty Ltd
24	Stabilised Pavements of Australia Pty Ltd
25	Stevens Sand & Gravel
26	THE Mining Pty Ltd
27	Tutt Bryant Hire Pty LTD

12.2 POLICY, GUIDELINES AND AGREEMENT FOR THE PRESSURE SEWER SYSTEM

File Number: C2.4.15
Author: Acting Director Infrastructure Services
Authoriser: General Manager
Attachments: 1. 7.5.1 Pressure Sewerage System Policy
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Final Policy, guide and agreement for Pressure sewer system
Budget: Nil

RECOMMENDATION

That:

1. Council formally adopt the following documents presented in the August 2022 Council meeting: -
 - (a) The Policy for Pressure Sewer System
2. Council notes the:
 - (a) Property Owner's guide to responsibilities and maintenance
 - (b) Agreement for the Provision of Pressure Sewerage Services

PURPOSE

The purpose of this report is to: -

- Request the formal adoption of the Policy for Pressure Sewer System as a local policy under section 161 of the Local Government Act 1993.

BACKGROUND

In the August 2022 Council meeting the following resolution (233/22) was passed as detailed below:

1. Council place the draft Policy for Pressure Sewer System, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. Council Officers write to affected landowners regarding the draft Policy for Pressure Sewer System, inviting them to make submissions.
3. Council request the Director of Infrastructure Services to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition and submission period for Council's further consideration and adoption of the Policy for the Pressure Sewer System (with or without changes) at its October 2022 Ordinary Meeting.

4. In the event of no submissions being received within the prescribed number of days, Council formally adopt the Policy for the Pressure Sewer System, without any changes, as a policy of Council.
5. Council notes the Pressure Sewer System Form and Pressure Sewer System Guideline, which are supporting documentation to the draft local policy.
6. Council notes that the Pressure Sewer System Guideline will also be placed on public exhibition to support the draft Policy

The draft Policy for Pressure Sewer System, the pressure Sewer System Guidelines and the Agreement, went on public exhibition for a period of 28 days for the purpose of inviting submissions from the community. No comments were received during the exhibition period.

Council Officers also have written to affected landowners regarding the draft Policy for Pressure Sewer System, inviting them to make submissions. No submissions have also been received.

ISSUES AND COMMENTS

No issues or comments were received from both public exhibition and letters sent to affected landowners.

POLICY/LEGAL IMPLICATIONS

Once adopted, this policy will be a local policy of Council.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct implications arising from this policy, however noting that the policy and its supporting documentation provides funding and operation and maintenance arrangements that will be impacted on at the time of actioning.

INTERNAL/EXTERNAL CONSULTATION

The draft Policy for Pressure System including the supporting documentation has been publicly exhibited for the 28 days in accordance with s. 160 of the *Local Government Act 1993*. Council Officers also wrote to all affected landowners regarding the draft policy.

CONCLUSION

The Council to adopt without change the Policy for Pressure Sewer and note the Property Owners 'guide to responsibilities and maintenance and the Agreement for the provision of sewer services.



PRESSURE SEWERAGE SYSTEM POLICY

1. BACKGROUND

Council is committed to providing an alternative solution for wastewater collection in wastewater connection areas in Weddin Shire Council LGA. Pressure Sewerage System (PSS) will be considered as an alternative solution for use by Council only and subject to:

- Terrain and ground conditions where it is impractical or uneconomical to service the area with conventional gravity sewer.
- Extension of sewer network by Council (supported by a business case/cost effective and value for money option) to properties within the existing wastewater connection areas that are currently not serviced by a Council gravity sewer.

Weddin Shire Council is responsible for the design of the entire PSS and the installation of the Off-property assets (Council pressure main on the street/footpath) as indicated in the Council PSS Property Owner's Guide to responsibilities and maintenance.

Property owners are responsible for the installation, operation, maintenance and renewal of all on-property assets in accordance with the Weddin Shire Council PSS Property Owner's Guide. Property owners must maintain and provide, on request, a current maintenance agreement with a registered service agent (to the satisfaction of Council) to service their on-property assets.

2. PURPOSE

Council recognises that a conventional gravity sewerage system is not always practicable or cost effective in all circumstances. This policy provides an alternative to gravity sewerage system by using a PSS, where it is assessed by Council as the preferred option.

This Policy applies to a Grinder Pump Sewer System, where sewage flows into a collection tank with a grinder pump that macerates the solids and discharges the macerated sewage into a pressurised sewer pipe system. This policy does not apply to Septic Tank Effluent Pump System.

3. POLICY OBJECTIVES

To describe how Pressure Sewerage Systems (PSS) are implemented in the Weddin Shire Council local government area (LGA) and define the ownership, operation and maintenance responsibilities of the PSS.

4. LEGISLATION

This policy should be read in conjunction with Weddin Shire Council Pressure Sewerage System Property Owner's Guide to responsibilities and maintenance, codes of practice, relevant internal policies, and guidelines and customer 'Agreement for provision of Pressure Sewerage Services'.



Related legislation and policies:

Name
Related Council Policy or Code of Practice <ul style="list-style-type: none"> • <i>Pressure Sewerage Code of Australia</i>
Related legislation <ul style="list-style-type: none"> • <i>Local Government Act 1993</i> • <i>EP&A Act 1993</i>

5. APPLICATION/SCOPE

This policy applies to all Property owners in the Weddin Shire Council local government area that are allowed to connect to a PSS.

6. POLICY

6.1. ROLES AND RESPONSIBILITIES

The following table outlines the roles and responsibilities of personnel. Noting that the position titles may change, however, the responsibilities remain the same.

Roles	Responsibility
The Elected Council	Review Policy as required.
General Manager	The General Manager is responsible for the overall control and implementation of the Policy.
Director of Infrastructure	The Director of Infrastructure is responsible for ensuring all properties connected to the PSS complies with this Policy.
General Public	The general public must act in accordance with this policy and abide by any determination made as a result of this policy.

6.2. REQUIREMENTS

Requirements	Responsibility
<p>Pressure Sewerage System</p> <p>Where Council authorises the installation of pressure sewerage systems, the systems will be designed, installed, operated, maintained and managed in accordance with Council's <i>PSS Guide, the Pressure Sewerage Code of Australia and the "Agreement for the Provision of Pressure Sewerage Service" between the Council and the property owner.</i></p>	Council
<p>Pressure Sewer Schemes</p> <p>Council, in consultation with the community, may decide to construct a pressure sewerage scheme to service an existing un-sewered area in preference to conventional gravity sewerage as a cost-effective solution to allow the scheme to progress.</p>	Council



Requirements	Responsibility
<p>All serviced properties within a pressure sewer scheme will have a pressure sewer system installed and connected to the Council sewer pressure main.</p> <p>The design of the overall pressure sewer scheme (both on Council land and on private property) will be the responsibility of Weddin Shire Council.</p>	
<p>The Director Infrastructure Services of Weddin Shire Council must concur with:</p> <ul style="list-style-type: none"> • the installation of Council pressure sewer systems. • connection of individual properties to the Council pressure sewer system. 	Council
<p>Ownership/construction/ Operation & Maintenance</p> <p>a) Council - Council will own, construct, maintain and operate the Off-property assets as per PSS property Owner's guide to responsibilities and maintenance. This includes the pressure sewer and the property isolation valve on Council property (footpath/street).</p> <p>b) Property owner - is responsible for the construction, operation and maintenance of the sewerage pressure system for the On-property assets as per Council's Pressure Sewerage System Property Owner's Guide, Agreement for provision of Pressure Sewerage Services and as per Council design and specifications of the PSS. The On-property assets includes: -</p> <ul style="list-style-type: none"> • collection tank (including the grinder pump) • discharge pipeline from the boundary kit to the property boundary • boundary kit and discharge pipeline from the collection tank to the boundary kit • electrical control panel and its connection and associated electricity connection and electricity consumption charges. 	<p>Council</p> <p>Property Owner</p>
<p>Agreement</p> <p>Property owners are required to enter into an Agreement for Provision of Pressure Sewerage Services with Council. The agreement will define the expectations of both parties in the ownership, operation and maintenance of the PSS, including compliance requirements and annual sewerage charges payable by the property owner.</p>	Council / Property Owner
<p>Staff</p> <p>Applicable Council staff will be responsible for ensuring that policies are implemented appropriately within their work area.</p>	Council



Requirements	Responsibility
<p>Concerns Public concerns communicated to Council regarding this policy will be recorded in Council’s records system and handled in accordance with Council’s Customer Service or Complaints Policy. They will be used to analyse the history of concerns and determine follow up actions.</p>	Council
<p>Consultation Consultation regarding this policy will occur with affected stakeholders and public submissions regarding proposed changes to this policy are invited and considered during the policy exhibition period.</p>	Council

7. DEFINITIONS

Key Terms	Meaning
Conventional gravity sewer	A pipe network for the collection and transport of wastewater by gravity flow through buried piping systems to a central wastewater treatment facility.
Off-property assets	Assets, owned by Weddin Shire Council, for the transport of wastewater that are outside a property boundary with the asset ownership boundary starting from and including the property isolation valve.
On-property assets	Assets owned by the property owner for the collection of wastewater within the property boundary including the sanitary drain, the grinder (or macerator) pump and collection tank, electrical works, control / alarm panels, property discharge line and boundary kit (up to but not including the property isolating valve which is owned by Weddin Shire Council). Refer 'Pressure Sewer System, Property Owner Guide).
Pressure Sewerage System (PSS)	Complete system wherein wastewater is conveyed under pressure generated by pumping units located on each property to a wastewater treatment facility or another wastewater system for treatment and disposal.
Property owner	Person or legal entity who owns the parcel of land being serviced.
Sewerage system	Network of pipelines and ancillary works that conveys sewage to a wastewater treatment works facility for treatment and disposal.
Wastewater Connection Area	Properties within the existing wastewater connected areas.



7.5.1 – Pressure Sewerage System Policy



Title: Pressure Sewerage Systems (PSS)		
Department: Infrastructure Services		
Version	Date	Author
1	TBA	Linda Woods
Reviews of the effectiveness of this policy could include the following:		
Performance indicator		Data source(s)
Concerns or complaints registered		Council records
Customer feedback, survey responses		Surveys
This policy may be amended or revoked at any time and must be reviewed at least three (3) years since its adoption (or latest amendment). The Director -Infrastructure Services will be responsible for the review of this policy. Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guideline.		
Review Date: TBC		
Amendment History	Date	Detail
Annexure Attached:		
<ul style="list-style-type: none"> • PSS Property Owner's guide to responsibilities and maintenance. • Agreement for the Provision of PSS. 		
<p>Noreen Vu General Manager</p>		

12.3 MAIN STREET UPDATE - SEPTEMBER/OCTOBER 2022 UPDATE**File Number:****Author:** General Manager**Authoriser:** General Manager**Attachments:** 1. Grenfell Main Street Update - as at 7 October 2022**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** Update to the Grenfell Community on the status of the Main Street Renewal Project**Budget:** Nil.**RECOMMENDATION**

That Council note the information within this report.

PURPOSE

The purpose of this report is to inform the community on the status of the Grenfell Main Street project.

BACKGROUND

The Grenfell Main Street Project has presented a number of challenging problems since its commencement in December 2020. Council and the community have received a number of briefings which included project summary status, upcoming activities and budgetary expenditure.

Council resolved to engage Public Works Advisory (PWA) at the 18 August 2022 Ordinary Meeting to provide project management services for the Main Street.

Council has previously worked the PWA since early May 2022. Instructions by PWA to rehabilitate the Main Street for the Henry Lawson Festival for the June Long Weekend was completed and it was utilised for the festival.

The Grenfell Main Street Project October Update includes information on recent project updates.

ISSUES AND COMMENTS**Installation of Traffic Lane separators**

The temporary water bollards have been removed and replaced with traffic lane separators. Council has purchased the separators so in future we will be able to utilise these in different locations. The feedback from local businesses so far has been somewhat positive in the change of appearance of the interim measure.



Handrail installation

In addition to the water bollards being removed from the centre of the road median, the handrails have been installed around the Royal Hotel to avoid pedestrian traffic stepping out onto the road.

Stormwater drainage (western end)

Works is currently being undertaken at the western end by the Railway Hotel. The inlet was set lower than the outlet causing water to pond in the pit. The works with local contractors has corrected this issue and removes the water from the pit. The Project Engineers have been working in close conjunction with business owners in that portion of the Main Street and minimising traffic disturbance.

Ongoing maintenance works

Filling in pot holes along the Main Street and around the roundabout has occurred. In addition, there were some works done at the pedestrian crossing including additional markings.

Project re-set phase

The General Manager undertook a door knock with shop keepers on Friday 7 October 2022 ahead of the drop into the hub catch up on Monday 10 October 2022. The businesses were provided with a project update which is attached for the community's reference.

POLICY/LEGAL IMPLICATIONS

There are no direct policy implications arising from this report.

FINANCIAL/RESOURCE IMPLICATIONS

Council Officers in conjunction with Public Works Advisory are currently undergoing a review of the cost estimates for the next phase of the project. The original estimation for the project was \$3,200,000. This was under the impression that all geotechnical conditions matched the conducted testing. The project will be going into a cost overrun with the amount to be determined with Public Works Advisory.

INTERNAL/EXTERNAL CONSULTATION

New updates on the Main Street Project are being advertised through the Council news section in the Grenfell Record. External consultation with the community is likely to occur following the review and submission to PWA on the revised project plan.

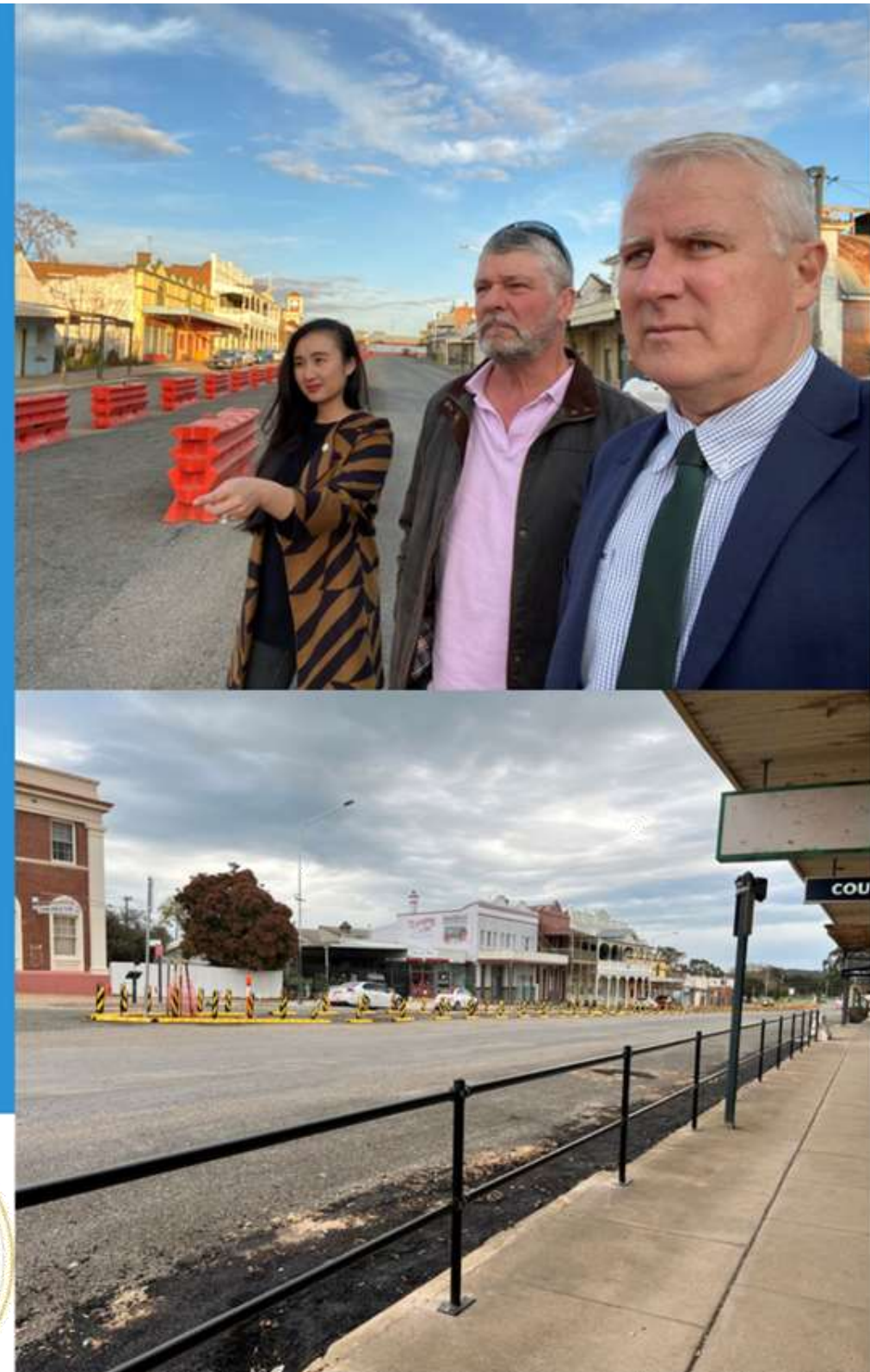
CONCLUSION

A number of maintenance activities have been undertaken down by the Main Street in Grenfell. In addition, works to correct previous drainage work down at the western end has been undertaken.

GRENFELL MAIN STREET

as at 7 October 2022

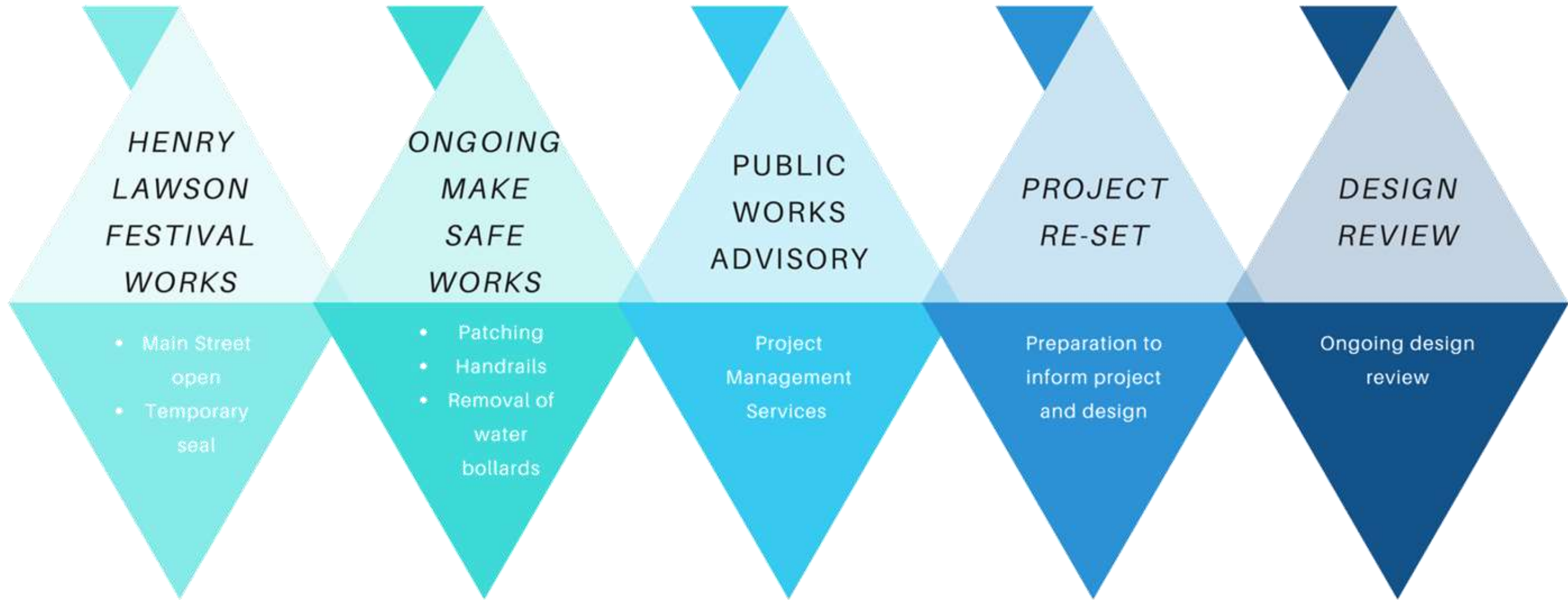
WEDDIN SHIRE COUNCIL





GRENFELL MAIN STREET UPDATE

WEDDIN SHIRE COUNCIL
since June/July 2022 to now



As at 7 October 2022

PROJECT TEAM



General Manager

Noreen Vu

**Director of
Infrastructure
Services**

Linda Woods



Council's Project Engineers

Mike Ryan

Bob Cohen

(Based at the Grenfell
Hub)



Public Works Advisory

Project Management
Services



Contractors

And Council team

As at 7 October 2022



PHASE 1 : PROJECT RE-SET

Main Street Update

As at 7 October 2022



PHASE 2: DESIGN REVIEW STAGE

The findings:

- Revised pavement design by Geotechnical Engineering Consultant.
- Procedures for treatment of potential standard subgrade being developed.
 - Variety of methods to be proposed.
 - Subsoil drainage lines to be installed.

As at 7 October 2022



PHASE 3: CONSTRUCTION STAGE

September 2022

- Handrail construction (outside the Royal Hotel).
- Removal of temporary water bollards and replace with traffic lane separators.
- Stormwater Drainage Works (outside Railway Hotel).

October 2022

- Installation of sub soil drainage lines at western end (Minimal traffic disturbance to shopkeepers).

As at 7 October 2022



PHASE 3: CONSTRUCTION STAGE

**November to December
2022**

- Strata vault system/landscaping.

Early 2023

- Road works

As at 7 October 2022

COMMUNITY INFORMATION SESSION

Coming soon



13 ENVIRONMENTAL SERVICES REPORTS

13.1 DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES

File Number:	T5
Author:	Executive Assistant to the Director Environmental Services
Authoriser:	Director Environmental Services
Attachments:	Nil
CSP Objective:	Sustainable natural, agricultural and built environments
Precis:	List of development application, construction certificate and complying development application determined during the period 1 September to 30 September 2022.
Budget:	Nil

BACKGROUND

Under s. 4.16 of the *Environmental Planning and Assessment Act 1979*, under delegated authority Council Officers can exercise the power to determine development applications and post consent certificates such as construction certificates and complying development certificates. The following provides a list of the development applications, complying development applications and construction certificate applications determined within the Weddin Shire during the month of September 2022.

Development Applications Determined by Council

The undermentioned applications were received and determined subject to specified conditions, by the Director Environmental Services under delegated authority:

DA NO.	Applicant	Construction	Value (\$)	Address
28/2022	Andy's Design & Drafting	New Dwelling & Shed	\$315,600	LOT: 6 DP: 1072519 64 Quondong Road GRENFELL NSW 2810

Complying Development Applications

The complying development certificate applications approved within the Shire in September 2022 by Council or any other Principal Certifiers.

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 5/2022	Mr WA Pummeroy	New Dwelling	\$431,060	LOT: 119 DP: 1081488 12 Huckel Close GRENFELL NSW 2810

Construction Certificates

The undermentioned applications were received and determined by the Director Environmental Services under delegation:

CC NO.	Applicant	Construction	Address
22/2021	Mr R G Reeves	New Shed and Shed	LOT: 4 ALT: A SEC: 23 DP: 758473 5 Cross Street GRENFELL NSW 2810
15/2022	Mr D C Bloomfield	New Dwelling	LOT: 1 DP: 1031608 63 Yambira Road GRENFELL NSW 2810
18/2022	Mr P E Reid	New Shed	LOT: 2 SEC: 27 DP: 758473 11 North Street GRENFELL NSW 2810

13.2 2022-2023 LOCAL HERITAGE GRANTS

File Number:	H2.5.2.20
Author:	Director Environmental Services
Authoriser:	Director Environmental Services
Attachments:	1. Applicant 1_12 Forbes St Grenfell 2. Applicant 2_8 Forbes St Grenfell 3. Applicant 3_10 Forbes St Grenfell 4. Applicant 4_6-8 Forbes St Grenfell 5. Applicant 5_10 Forbes St Grenfell 6. Applicant 6_42 Warraderry St Grenfell
CSP Objective:	Sustainable natural, agricultural and built environments
Precis:	An evaluation of the applications submitted for the 2022-2023 Weddin Shire Local Heritage Grants program has been undertaken and recommendations made for the allocation of available funding.
Budget:	\$15,500 to be allocated from Local Heritage Grants Budget

RECOMMENDATION

That

- The following Weddin Shire Local Heritage Grants applications and corresponding funding allocations be approved, subject to appropriate documentation being supplied to Council:
 - 12 Forbes Street, Grenfell – Verandah and Facade Preservation – 50% of cost up to a maximum of \$5000.
 - 8 Forbes Street, Grenfell - painting of southern & eastern walls – 50% of cost up to a maximum of \$4113.
 - 6-8 Forbes Street, Grenfell - Façade & Verandah – 50% of cost up to a maximum of \$1975.
 - 42 Warraderry Street, Grenfell - Repairs to front porch, paint house & fit window hoods - 50% of cost up to a maximum of \$4412.

PURPOSE

To evaluate applications submitted for the 2022-2023 Weddin Shire Local Heritage Grants program and allocate funding to each successful application.

BACKGROUND

Each year Council provides a Local Heritage Grants program for local residents and organisations. This program is jointly funded by Council and Heritage NSW.

For the 2022-2023 financial year, Council was successful in obtaining up to \$5500 (ex. GST) from the Community Heritage Grants category of the NSW Heritage Grants program on the recommendation of the Heritage Council of NSW. While this funding does not require

matching funding from Council, an additional \$10,000 has been allocated in Councils 2022-2023 budget for the Weddin Shire Local Heritage Grants program, resulting in a total of \$15,500 being available.

The Weddin Shire Local Heritage Grants program provides funding for the following purposes –

- conservation and maintenance works;
- to meet Building Code Australia upgrades (fire, services, and access) for ongoing and new uses; and
- for heritage items and items in conservation areas as identified in the Weddin Local Environmental Plan 2011.

The Funding is available for projects involving:

- listed heritage items in the 2011 Weddin Local Environmental Plan;
- buildings located within a conservation area in the Local Environmental Plan;
- buildings which are supported by the council's heritage advisor or other heritage specialist as being of heritage significance;
- Structural works that will extend the life of an important building;
- Reconstruction or restoration of the original details of building components such as windows, verandahs and fences;
- Painting in sympathetic colours;
- Repair or replacement of roofing, guttering and drainage; and
- Removal of inappropriate alterations or additions (e.g. verandah infill, aluminium windows).

Applications for the 2022-2023 Weddin Shire Local Heritage Grants program opened on 27 July 2022 and closed on 26 August 2022. A total of six (6) applications were received.

EVALUATION OF FUNDING APPLICATIONS

A copy of each grants application received is included in the **Attachments** to this report.

In accordance with the Local Heritage Fund Guidelines, funding is targeted to projects:

- with sustainable long-term heritage benefits;
- that are for public benefit and enjoyment
- that show innovation and leadership;
- where the project partners have the capacity and commitment to undertake the project;
- that demonstrate funding equity and cost effectiveness;
- that provide a degree of visibility to the public.

Further to the above, funding is allocated taking into account the extent of previous funding, ability to complete the project within an appropriate timeframe, evidence of tradesperson or suppliers quotes, and compliance with relevant legislation.

Successful applicants can only be reimbursed up to a maximum of 50% of the cost of the approved works, up to the maximum approved funding allocation for the project. Successful applicants will only be reimbursed their funding allocation when receipts are submitted on completion of the approved works and a final inspection by Council has been undertaken.

Council Director Environmental Services and Councils Heritage Advisor have undertaken an evaluation of each application received. Table 1 below provides a summary of each application along with the corresponding assessment and recommendation.

Table 1. Assessment of Funding Applications

Application Details						Assessment		
App. No.	Property	Applicant	Proposal	Est. Cost (Ex. GST)	Grant Requested	Heritage Item	Heritage Conservation Area	Recommendation
1	12 Forbes St Grenfell	Mitton Superannuation P/L	Vernadah and façade Preservation	\$80,000 Est.	50% over 5 years	Yes	Yes	<p>Conservation of verandah and façade is supported in principle. However, the application does not include details as to how works will be undertaken including materials and specification schedule. No quotations were submitted in support of the application.</p> <p>Recommendation: That Council write to applicant requesting further information in support of the application and where suitable information is provided to the satisfaction of Council’s Heritage Advisor and Director Environmental Services, funding up to a maximum of \$5000 be allocated to the project. The applicant be advised that additional applications will be required to be submitted each year for any proposed future works.</p>
2	8 Forbes Street Grenfell	Alison Mendham	Schweitzer’s Lane façade – painting of southern & eastern walls	\$4,750	\$2500	Yes	Yes	<p>Inspection and photos of the building indicates structural issue with parapet brickwork. This structural work takes priority over an external paint scheme.</p> <p>Recommendation: Council write to applicant advising that repair of structural issues involving brickwork are encouraged as a priority over paintwork. Where suitable information is provided to the satisfaction of Council’s Heritage Advisor and Director Environmental Services, 50% funding up to a</p>

								maximum of \$4113 be allocated to the project.
3	10 Forbes Street Grenfell	Alison Mendham	Schweitzer's Butchery – Heritage Asset Action Plan	\$12,000	50% \$6,000	Yes	Yes	<p>The priority for grants program is for works to be undertaken to ensure future integrity of the building. In this case, a more pressing issue is to stabilise the northern elevation facing the Schweitzer's Lane and remove source of salt attack and brick pan-cacking. No quotes were submitted with the application.</p> <p>Recommendation: The applicant be advised that the application is not supported and advising that investigation and stabilisation of the northern elevation of the building facing Schweitzer's lane is recommended in order to maintain the structural integrity of the building.</p>
4	6-8 Forbes Street Grenfell	Alison Mendham	Façade & Verandah	\$3950	\$2000	Yes	Yes	<p>Building is semi-detached, and not held in common ownership. Proposed works are supported in principle. No details provided of verandah finishes, no colour scheme provided. Consent will be required from adjoining property owner and agreement on colours. Owners needs to investigate cause of cracking in wall.</p> <p>Recommendation: Subject to owners consent being provided, further investigation of cause of cracking and suitable colours being chosen and agreed to by Council's Heritage Advisor and Director Environmental Services, 50% funding up to a maximum of \$1975 be provided.</p>

5	10 Forbes Street	Alison Mendham	Common Boundary Fencing	\$12,000	\$2000	Yes	Yes	<p>The proposal is to install a dividing fence and not to conserve an item of heritage significance. The dividing fence is matter for each landowner to negotiate under the Dividing Fences Act 1991.</p> <p>Recommendation: The applicant be advised that the application is not supported as the propose works are not considered conservation or maintenance works.</p>
6	42 Warraderry Street Grenfell	J & K North	Repairs to front porch, paint house & fit window hoods	\$8,824	\$4,412	Yes	No	<p>Funding for these works was allocated during the 2021-2022 financial year. Due to a delay in funding allocation, the work could not be completed. The applicant has submitted a new application for the current funding year and increased the requested amount to enable the proposed painting to be completed by a painter rather than by the property owners.</p> <p>Recommendation: The application be supported with 50% funding up to a maximum of \$4412 be provided.</p>
								<p>Total Grant Funding Allocation \$15,500</p>

POLICY/LEGAL IMPLICATIONS

There are no policy or legal implications resulting from the allocation of funding for the 2022-2023 Weddin Shire Local Heritage Grants program.

FINANCIAL/RESOURCE IMPLICATIONS

Council has secured funding up to \$5500 from Heritage NSW to contribute to the 2022-2023 Weddin Shire Local Heritage Grants program. A further \$10,000 has been allocation Councils 2022-2023 budget for the program, resulting in a total of \$15,500 being available.

An assessment of the applications received recommends four (4) projects be approved with a total funding allocation of up to \$15,500, meaning the 2022-2023 Weddin Shire Local Heritage Grants program will be within the allocated budget for the financial year.

INTERNAL/EXTERNAL CONSULTATION

The application for the Weddin Shire Local Heritage Grants program were referred to Councils Heritage Advisor for assessment. The recommendations listed in Table 1 above have been compiled in conjunction with Councils Heritage Advisor.

CONCLUSION

Applications for the 2022-2023 Weddin Shire Local Heritage Grants program opened on 27 July 2022 and closed on 26 August 2022. A total of six (6) application were received. An evaluation of each of the applications has been undertaken by Councils Heritage Advisor and Director Environmental Services. Four (4) applications have been recommended for approval with a total funding allocation of \$15,500.

WEDDIN SHIRE COUNCIL

**Local heritage fund project
Application form – 2022/23**

This form should be completed by all applicants who wish to obtain funding for their project from their council's local heritage fund.

WEDDIN SHIRE COUNCIL

25 AUG 2022

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REG NO

PAGE NO: 1A, 5, 9, 23

NOTE	
ATTEND	20/10/22
REPORT	
REPLY	
COPY	



item


1. Project name and address	
Project name	VERANDAH & FACADE PRESERVATION
Address of project	12 FORBES ST, GLENFELL
2. Project details	
Provide a short summary of what your project will achieve (under 100 words)	PRESERVATION OF THE HERITAGE STREETSCAPE OF THE EXISTING BUILDING (PORTION ONLY 6m) WORK IS TO INCLUDE THE REQUIRED MAINTENANCE A PRESERVATION OF THE FACADE, VERANDAH & FRONT PORTION OF 12 FORBES
What will you do with the local heritage fund funding?	REPAIRS & PAINTING
Project scope and itemised costing	Attach your project scope and itemised costing, and any supporting information, as a separate file or files, as Word or Excel documents. Please keep supporting information to a minimum.
Attach digital photos of your project as embedded Word files in column opposite. Email or post additional photos.	T.B.A.



OEH 2013/0169

<p>If your project is for urgent maintenance works to avert management risks, for example, to manage severe deterioration or avoid demolition or demolition through neglect, the funding priorities are:</p> <ul style="list-style-type: none"> • Rising damp ✓ • Waterproofing ✓ • Stormwater disposal ✓ • Replacement of damaged materials ✓ • Maintenance by renewal of materials and proper and adequate weather protection and painting. ✓ <p>If your project is for fire, service and access upgrades for Building Code of Australia compliance with ongoing or adaptive reuse of heritage items, the funding priorities are:</p> <ul style="list-style-type: none"> • Passive Fire Upgrades • Active Fire Upgrades • Access Upgrades 	
<p>6. Common selection criteria Answer all the following questions – 6a, 6b, 6c and 6d</p>	
<p>6a. Sustainable long-term heritage benefits Describe ways in which your project contributes to the sustainable management of the heritage item, such as through the development or update of a conservation management plan, maintenance plan, sustainability management plan. <i>Also attach a copy of your plan(s) as a separate file</i></p>	<p>ALREADY SUBMITTED</p>
<p>6b. Public benefit and enjoyment: community leadership Describe ways in which your project increases opportunities for learning, access and enjoyment; supports active community support, involvement, and employment; supports regional economies; and encourages positive community attitudes</p>	<p>PREVIOUSLY SUBMITTED + ADDRESSED BY WSL</p>

3. Project funding	
Total project cost	\$ 80,000 ESTIMATED
How much are you contributing?	\$ BALANCE
How much funding are you requesting?	\$ 50% OVER 5 YEARS
4. Funding eligibility	
To be eligible for funding, you must answer 'yes' to at least one of the following:	
My project is:	Please click either 'Yes' or 'No' box in each set below:
• for a heritage item or an item included in a conservation area in the council's local environmental plan	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
• supported by the council's heritage advisor or other heritage specialist as being of heritage significance	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
• an item listed on the State Heritage Register	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
• other (please specify below)	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
To be eligible for funding, you must answer 'yes' to all of the following:	
I will complete my project and claim my project funding by: 14 April 2023	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
I acknowledge that I may need to arrange local council or Heritage Act approvals for these works, apart from this funding application.	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
I agree to erect a council sign at the front of my heritage item(s) acknowledging funding assistance received.	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
5. Funding priorities	
Describe ways in which your project will achieve one or more of the funding priorities set out below.	
If your project is for heritage items in a well-maintained heritage streetscape or landscape setting, the funding priorities are:	
1. Appropriate colour schemes for painting approved by Council's Heritage Advisor.	Please type in the funding priority or priorities below, then explain ways in which your project will achieve the priority or priorities.
	PRESERVATION OF THE VERANDA & FACADE TO RETAIN THE HERITAGE STREETScape.

9. Ownership <i>Only complete this if you are not the owner of the heritage item. Otherwise, go to question 10.</i>	
Owner's name	MITTON'S SUPERANNATION
Contact name (if the contact is not the owner)	MICHAEL MITTON
10. Applicant's declaration	
I confirm that all the information provided in this project application is true and correct to the best of my knowledge	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
I have completed all the questions in this project application form	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
I have attached all requested other information as separate electronic files	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/> TBA.
Signature	
Date	26/8/22

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L76

Do you need assistance in completing this form or more information?

Please contact: Isabel Holmes (Environmental Services)

Phone: 02 63431212

Email: mail@weddin.nsw.gov.au

Submitting your application




Email your completed application form, and attached images and other information, to: mail@weddin.nsw.gov.au

or

Post your completed application form, and attached images and other information, to:

Weddin Shire Council
 PO Box 125
 GRENFELL NSW 2810

Please do not post and email your application.

<p>6c. Innovation Describe ways in which your project involves a high degree of innovation and creativity</p>	<p>N/A.</p>
<p>6d. Capacity and commitment to undertake the project Do you have the necessary time, and project and financial management skills, to successfully undertake this project? Will your project be completed within the funding timeframe and be fully claimed by: 14 April 2023</p>	<p>Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/> Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/></p>
<p>7. Local council contact</p>	
<p>I have discussed my project with the council heritage officer or heritage advisor before lodging this application</p>	<p>Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/></p>
<p>Name of council contact</p>	<p>MR LUKE SHEEHAN</p>
<p>8. Applicant details The council will correspond with this person</p>	
<p>Name</p>	<p>MICHAEL MITTON</p>
<p>Mailing address</p>	
<p>Phone number (business or day)</p>	
<p>Mobile phone number</p>	
<p>Fax number (business or day)</p>	
<p>Email address</p>	
<p>ABN registered name</p>	<p>TBA</p>
<p>ABN number</p>	<p>TBA</p>
<p>Are you registered for GST</p>	<p>Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/></p>

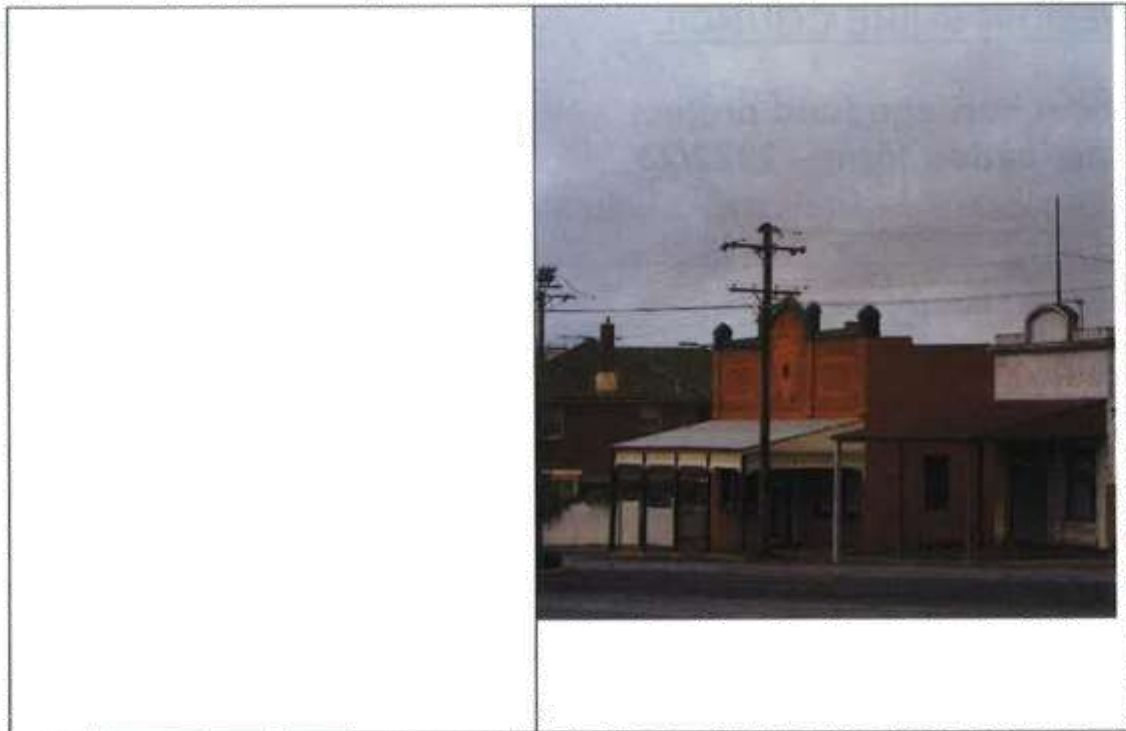
WEDDIN SHIRE COUNCIL



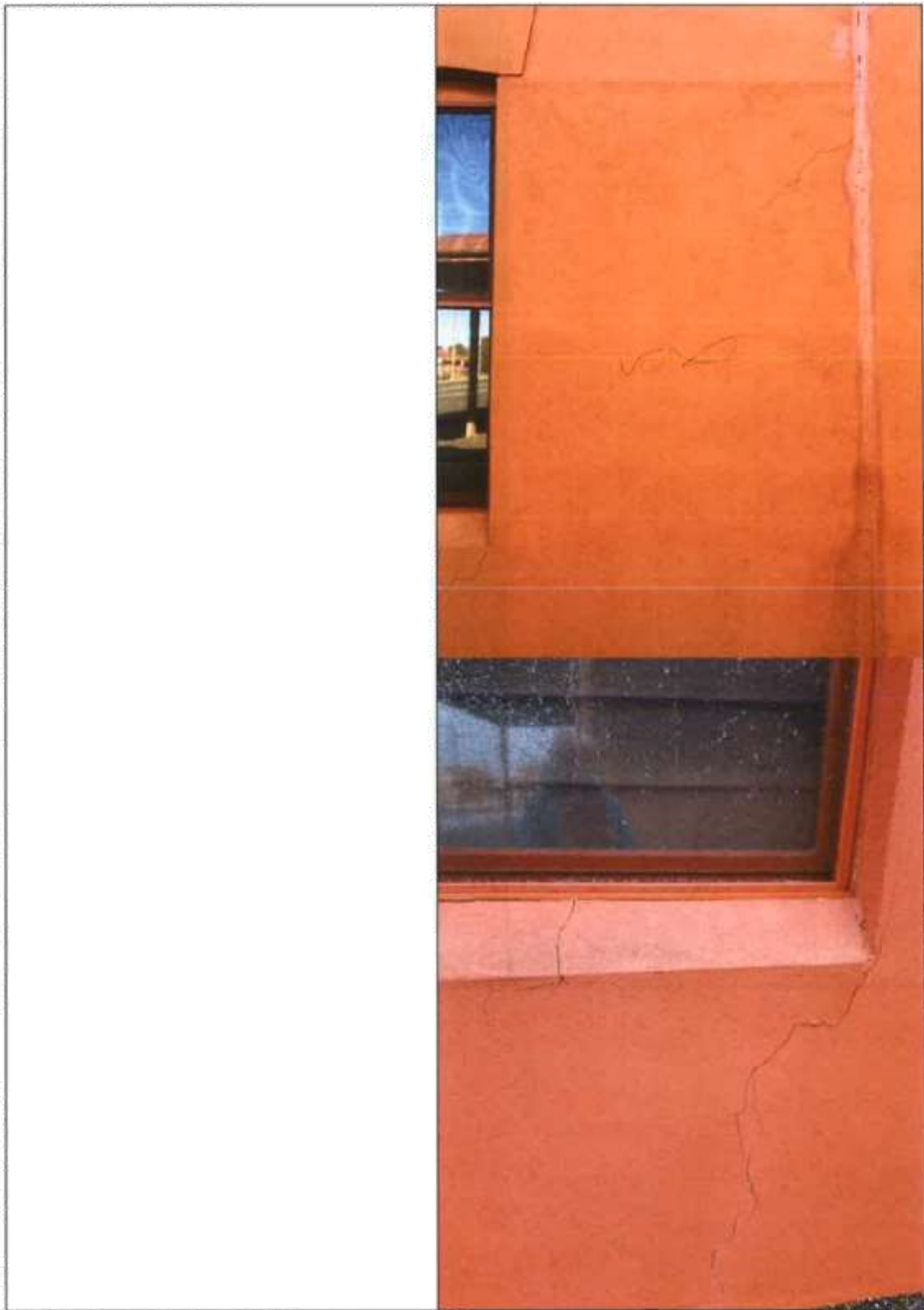
Local heritage fund project Application form – 2022/23

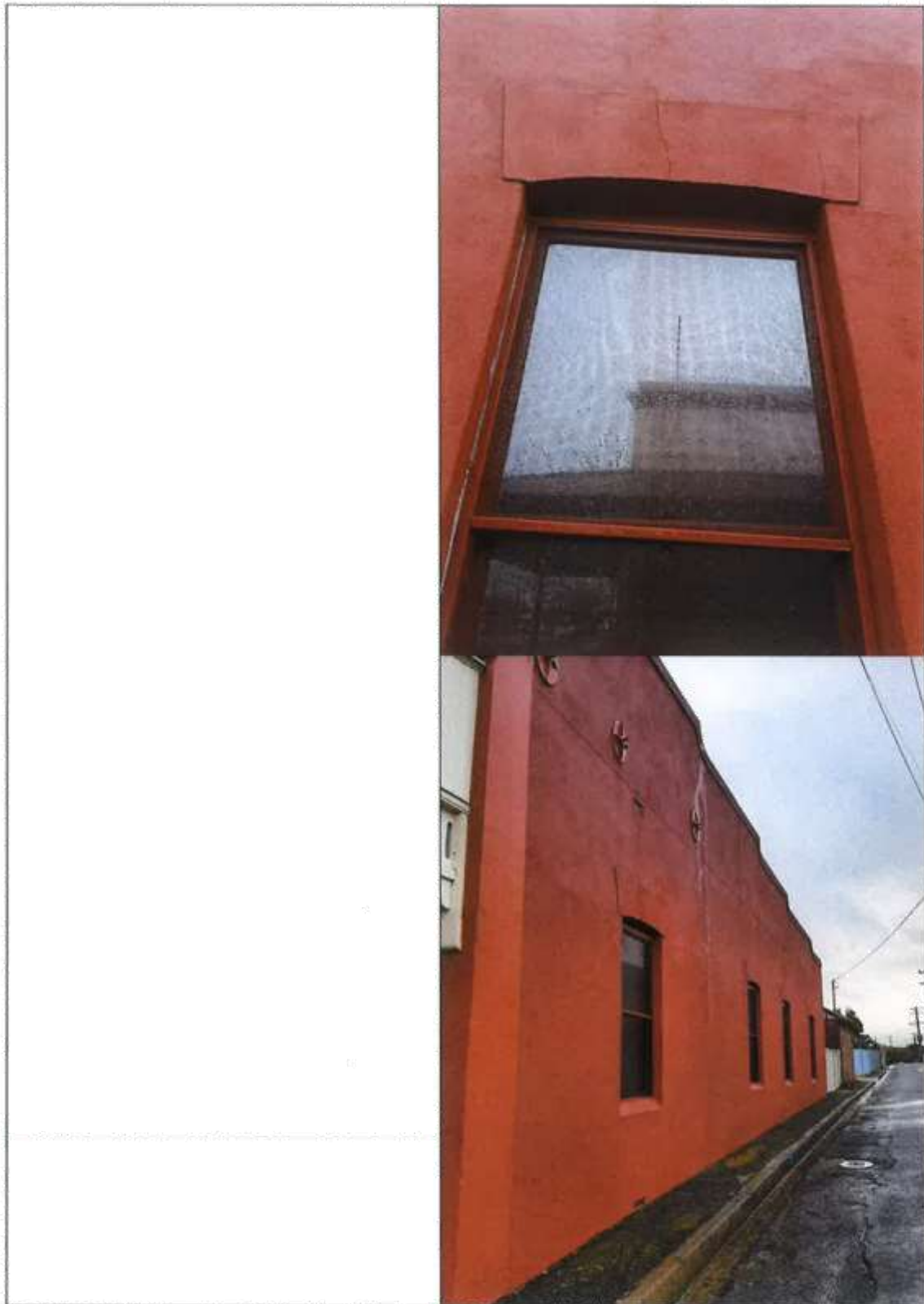
This form should be completed by all applicants who wish to obtain funding for their project from their council's local heritage fund.

1. Project name and address	
Project name	Schweitzer's Lane façade – painting of southern & eastern walls
Address of project	8 Forbes Street Grenfell NSW 2810
2. Project details	
Provide a short summary of what your project will achieve (under 100 words)	<p>The purpose of this project is to improve the building's presentation in the public domain and to conserve the integrity of walls by improving resilience for weather protection, through minor repair and exterior painting.</p> <p>Commencing at the intersection of Forbes Street and Schweitzer's Lane, the Schweitzer's Lane façade or southern wall has a zero offset to the lane and is highly visible in the public domain, as too is the eastern wall from Schweitzer's Lane</p>
What will you do with the local heritage fund funding?	The local heritage fund funding will be utilised solely, to engage the services of appropriately qualified trades for the painting and repair of the southern and eastern walls of a highly visible and prominent building in the Grenfell town centre.
Project scope and itemised costing	<p>The project scope is:</p> <ul style="list-style-type: none"> • Repainting Schweitzer's Lane Façade including above the roofline (southern wall) • Repainting of eastern wall • Includes paint and labour <p>\$4,750 (Excluding GST)</p> <p>Three quotations were sort from suitably qualified trades listed in the Weddin Shire Business Directory, to inform costing, however only one quotation was received (see attached).</p>
Attach digital photos of your project as embedded Word files in column opposite. Email or post additional photos.	













3. Project funding	
Total project cost	The estimated total project cost has been informed from seeking quotations and is: \$4,750 (Excluding GST) \$5,225 (Including GST)
How much are you contributing?	\$2,725
How much funding are you requesting?	\$2,500
4. Funding eligibility	
To be eligible for funding, you must answer 'yes' to at least one of the following: My project is:	
<ul style="list-style-type: none"> • for a heritage item or an item included in a conservation area in the council's local environmental plan • supported by the council's heritage advisor or other heritage specialist as being of heritage significance • an item listed on the State Heritage Register • other (please specify below) 	<p>Yes</p> <p>Unknown</p> <p>No</p> <p>8 Forbes Street Grenfell is in an Urban Conservation Area, Weddin LEP. Further, the building is part of the Camp and Forbes Street Heritage Precinct identified by the Grenfell Town Centre Heritage Study undertaken by Tropman & Tropman. This study proposed 8 Forbes Street be included on Council's Heritage Schedule (attached)</p>
To be eligible for funding, you must answer 'yes' to all of the following:	
I will complete my project and claim my project funding by: 14 April 2023	Yes
I acknowledge that I may need to arrange local council or Heritage Act approvals for these works, apart from this funding application.	Yes
I agree to erect a council sign at the front of my heritage item(s) acknowledging funding assistance received.	Yes
5. Funding priorities	

<p>Describe ways in which your project will achieve one or more of the funding priorities set out below.</p> <p>If your project is for heritage items in a well-maintained heritage streetscape or landscape setting, the funding priorities are:</p> <p>1. Appropriate colour schemes for painting approved by Council's Heritage Advisor.</p>	<p>This project proposes to improve the building's presentation in the public domain and to conserve the integrity of walls by improving resilience for weather protection, through minor repair and exterior painting.</p> <p>The colour scheme approved by the Heritage Advisor 2009-2010, is proposed to be retained.</p>
<p>If your project is for urgent maintenance works to avert management risks, for example, to manage severe deterioration or avoid demolition or demolition through neglect, the funding priorities are:</p> <ul style="list-style-type: none"> • Rising damp • Waterproofing • Stormwater disposal • Replacement of damaged materials • Maintenance by renewal of materials and proper and adequate weather protection and painting. <p>If your project is for fire, service and access upgrades for Building Code of Australia compliance with ongoing or adaptive reuse of heritage items, the funding priorities are:</p> <ul style="list-style-type: none"> • Passive Fire Upgrades • Active Fire Upgrades • Access Upgrades 	
<p>6. Common selection criteria</p> <p>Answer all the following questions – 6a, 6b, 6c and 6d</p>	
<p>6a. Sustainable long-term heritage benefits</p> <p>Describe ways in which your project contributes to the sustainable management of the heritage item, such as through the development or update of a conservation management plan, maintenance plan, sustainability management plan.</p> <p><i>Also attach a copy of your plan(s) as a separate file</i></p>	<p>The project contributes to the sustainable management of this building by conserving the integrity of walls by improving resilience for weather protection, through minor repair and exterior painting.</p> <p>8 Forbes Street was renovated 2009 – 2010, and it was at this time the Schweitzer's Lane façade (southern wall) was repaired and rendered and eastern modified and reinstalled.</p> <p>However both walls are subject to very high weather exposure with zero offset to Schweitzer's Lane and no veranda, limited or no eave to provide protection. Since 2010, spot repairs to extensive cracking (due to geotechnical conditions) and targeted painting have been undertaken on a needs basis.</p>

	<p>The proposed works will assist in the conservation of the buildings walls and improve the presentation of the building in the public domain. This will extend the longevity of the heritage asset and enhance the heritage streetscapes of Forbes Street and Schweitzer's Lane - which contributes to sustainable social and economic outcomes for the community.</p>
<p>6b. Public benefit and enjoyment: community leadership Describe ways in which your project increases opportunities for learning, access and enjoyment; supports active community support, involvement, and employment; supports regional economies; and encourages positive community attitudes</p>	<p>It is proposed the services for this project will be delivered by suitably qualified and experienced trades, supporting initiatives that the region is an attractive location to live and work.</p> <p>A project of this size and nature can be completed whilst undertaking more substantial commissions and would assist a small business with cash flow. Further, due to the building location, this project provides the opportunity for a business/trade to promote the services they are able to provide for heritage properties. Combined, increasing the viability of trading in the local area and supporting the regional economy.</p> <p>In addition, many studies have examined and confirmed the significant social and economic benefits of heritage tourism.</p> <p>Domestic tourism represents about three quarters of the value of the Australian tourist industry, with NSW commanding one of the largest shares of this market. The largest projected growth in the tourism market is in heritage and cultural activities.</p> <p>Forbes Street (Camp to Melyra Street) is a classified regional road. This link connects Grenfell to Canowindra, Gooloogong, Forbes, Orange and Bathurst. Schweitzer's Lane is a busy thoroughfare, servicing residents fronting the Mid-Western Highway and Main Street, whilst also servicing many Main Street commercial operations.</p> <p>The Weddin Shire Destination Management Plan Volume 2 Action Plan (DMPAP), notes the heritage buildings and precincts of Grenfell and Grenfell historic town walk, as key attractions. The DMPAP identifies that many travellers enter the town centre from Forbes Street. Further, Forbes Street attracts travellers due to availability of parking to the town centre.</p> <p>In addition, the DMPAP notes, Grenfell presents as 'struggling' due to the condition of buildings (and landscaping) in the public domain. The DMPAP outlines the importance of improving the public domain to improve economic outcomes. Going on to comment, property owners need to be encouraged to upgrade their building façades.</p> <p>The Forbes Street Precinct, is an established, unique and unbroken streetscape, which has been identified as an important heritage precinct (Grenfell Town Heritage Study) and sub-precinct within the heritage conservation area (Edwards Consultants 2021). This precinct makes an important and pleasing contribution to town and Shire. Laneways are also important to the urban environment, heritage streetscape and interpretation of the town centres history.</p>

	<p>8 Forbes Street is a notable building in this streetscape. The Schweitzer's Lane façade has a zero offset to the lane, which takes its namesake from Charles Schweitzer, founder and operator of the adjoining Schweitzer's Butchery. The buildings positioning, bulk and scale elevates the prominence of the building which is a key landmark at the throat of Schweitzer's Lane.</p> <p>Conservation of this asset supports the regional and local economy through the presentation of a well maintained heritage building which improves the public domain.</p>
<p>6c. Innovation Describe ways in which your project involves a high degree of innovation and creativity</p>	<p>This project does not involve a high degree of innovation and creativity.</p>
<p>6d. Capacity and commitment to undertake the project Do you have the necessary time, and project and financial management skills, to successfully undertake this project? Will your project be completed within the funding timeframe and be fully claimed by: 14 April 2023</p>	<p>Yes Yes</p>
<p>7. Local council contact</p>	
<p>I have discussed my project with the council heritage officer or heritage advisor before lodging this application</p>	<p>No – however, enquires were made of Council Staff regarding an appointment with the heritage advisor in April and May 2022, the advice given, at that time was that no appointments were being taken, and no forward appointment dates or contact information was provided.</p>
<p>Name of council contact</p>	
<p>8. Applicant details <i>The council will correspond with this person</i></p>	
<p>Name</p>	<p>Alison Mendham</p>
<p>Mailing address</p>	<p>Please send correspondence to email preferred:  Postal address:</p>

I have completed all the questions in this project application form	Yes
I have attached all requested other information as separate electronic files	Yes
Signature	
Date	23 August 2022

Do you need assistance in completing this form or more information?

Please contact: Isabel Holmes (Environmental Services)

Phone: 02 63431212

Email: mail@weddin.nsw.gov.au

Submitting your application

Email your completed application form, and attached images and other information, to: mail@weddin.nsw.gov.au

or

Post your completed application form, and attached images and other information, to:

Weddin Shire Council
 PO Box 125
 GRENFELL NSW 2810

Please do not post **and** email your application.

	[REDACTED]
Phone number (business or day)	[REDACTED]
Mobile phone number	[REDACTED]
Fax number (business or day)	
Email address	[REDACTED]
ABN registered name	<input type="checkbox"/> <input type="checkbox"/> Number Eight – Quality Accommodation
ABN number	79 357 885 153
Are you registered for GST	No
9. Ownership <i>Only complete this if you are not the owner of the heritage item. Otherwise, go to question 10.</i>	
Owner's name	Alison Mendham [REDACTED]
Contact name (if the contact is not the owner)	
10. Applicant's declaration I confirm that all the information provided in this project application is true and correct to the best of my knowledge	Yes <input type="checkbox"/> <input type="checkbox"/>

Area
+ item

WEDDIN SHIRE COUNCIL



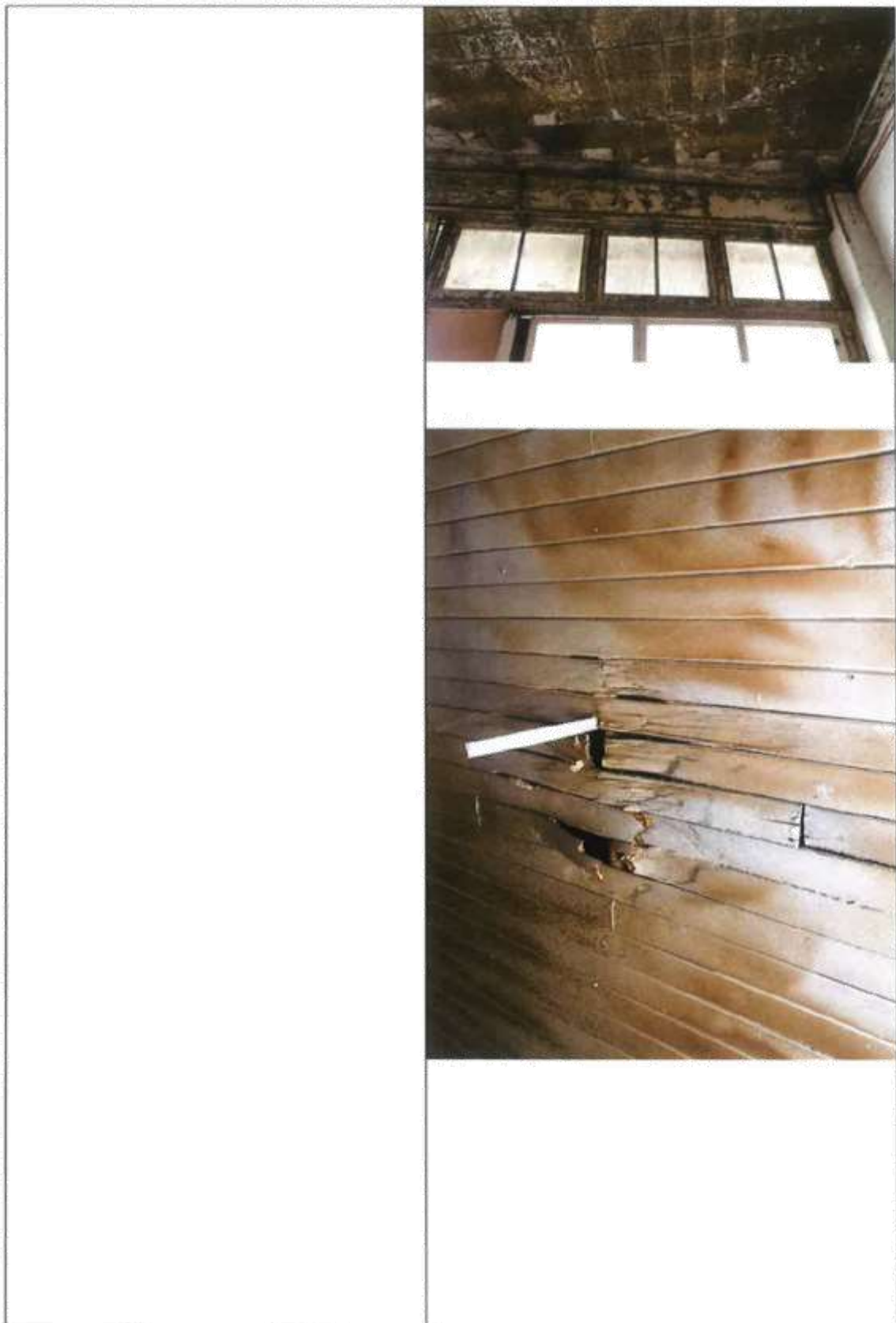
**Local heritage fund project
Application form – 2022/23**

This form should be completed by all applicants who wish to obtain funding for their project from their council's local heritage fund.

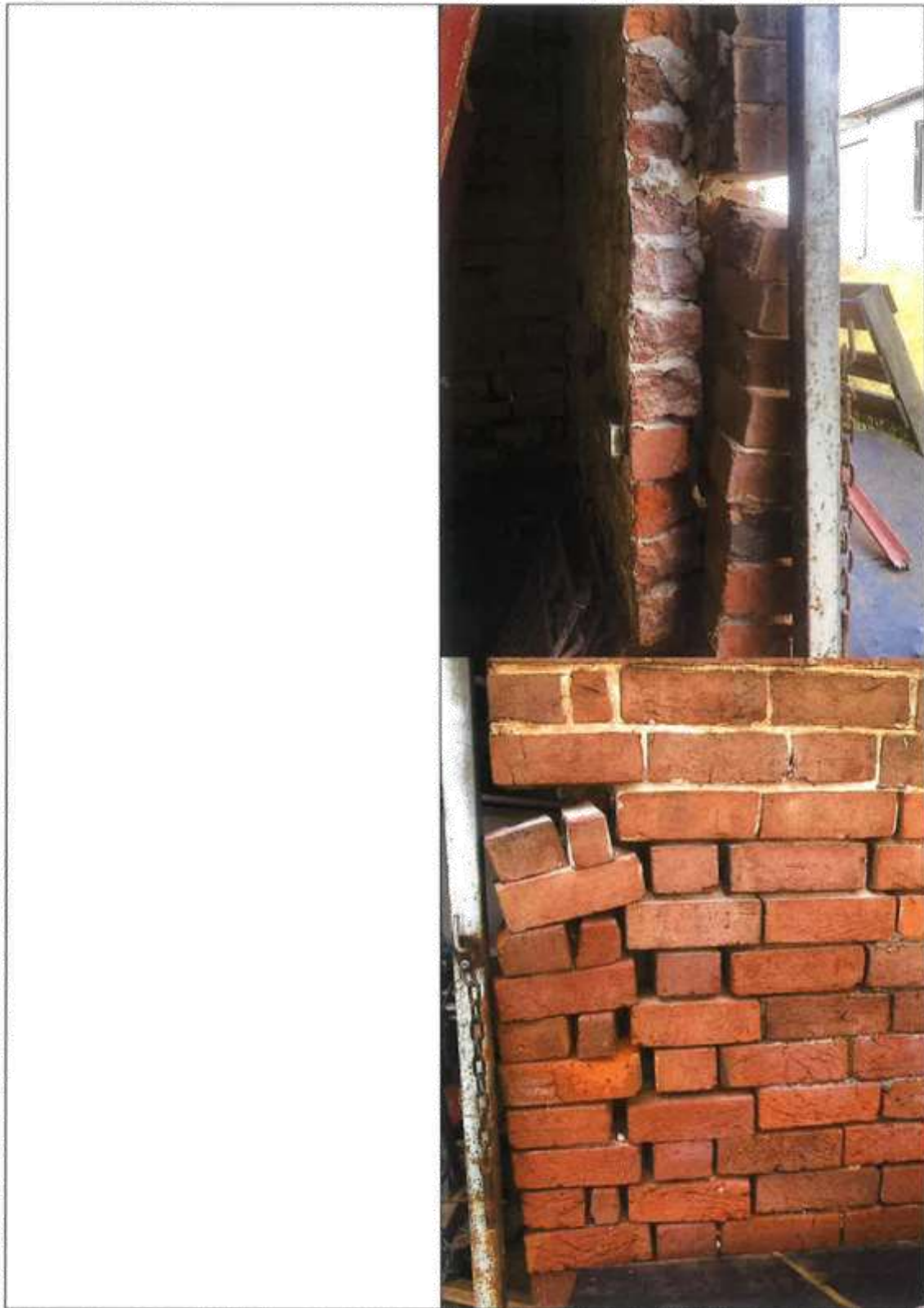
1. Project name and address													
Project name	Schweitzer's Butchery – Heritage Asset Action Plan												
Address of project	10 Forbes Street Grenfell NSW 2810												
2. Project details													
Provide a short summary of what your project will achieve (under 100 words)	<p>The purpose of this project is to develop a Heritage Asset Action Plan (HAAP) for the site known as 10 Forbes Street, Schweitzer's Butchery, which is listed in the Weddin LEP as Lot 1 DP 1083886, Lot A DP5579 old butcher shop.</p> <p>The site is historically important, with the commercial shop assessed by the Grenfell Town Centre Heritage Study as historically rare, representative and representative associative. However the premises are in a very poor condition and are considered derelict.</p> <p>An actionable plan is required to provide practical guidance on the maintenance of the heritage asset, without this support the asset is likely to be lost.</p>												
What will you do with the local heritage fund funding?	The local heritage fund funding will be utilised to obtain a Heritage Asset Action Plan (HAAP) for the site known as 10 Forbes Street, Schweitzer's Butchery.												
Project scope and itemised costing	<p>An itemised costing is not available at this time, however the hourly rate for services is estimated to be \$220 (excluding GST). A preliminary outline of the project is offered below:</p> <table border="1"> <tr> <td>Site enquiry and research</td> <td></td> </tr> <tr> <td>Site visit/s inclusive of travel and associated expenses</td> <td></td> </tr> <tr> <td>Liaison with stakeholders</td> <td></td> </tr> <tr> <td>Plan preparation and review</td> <td></td> </tr> <tr> <td>Liaison with Council and stakeholders for endorsement</td> <td></td> </tr> <tr> <td>Costing Estimate (including GST)</td> <td>\$12,000</td> </tr> </table>	Site enquiry and research		Site visit/s inclusive of travel and associated expenses		Liaison with stakeholders		Plan preparation and review		Liaison with Council and stakeholders for endorsement		Costing Estimate (including GST)	\$12,000
Site enquiry and research													
Site visit/s inclusive of travel and associated expenses													
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Costing Estimate (including GST)	\$12,000												

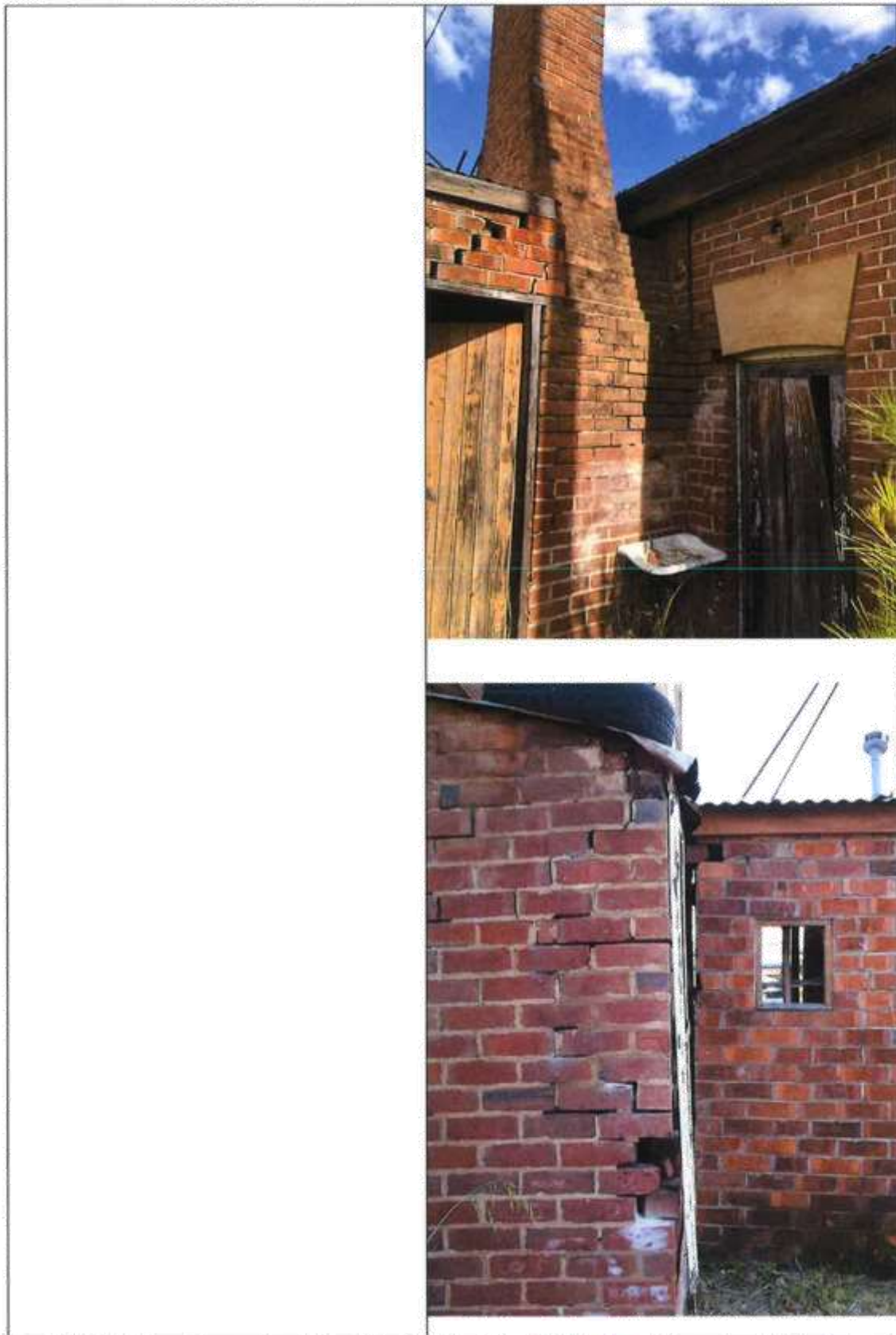
Attach digital photos of your project as embedded Word files in column opposite. Email or post additional photos.

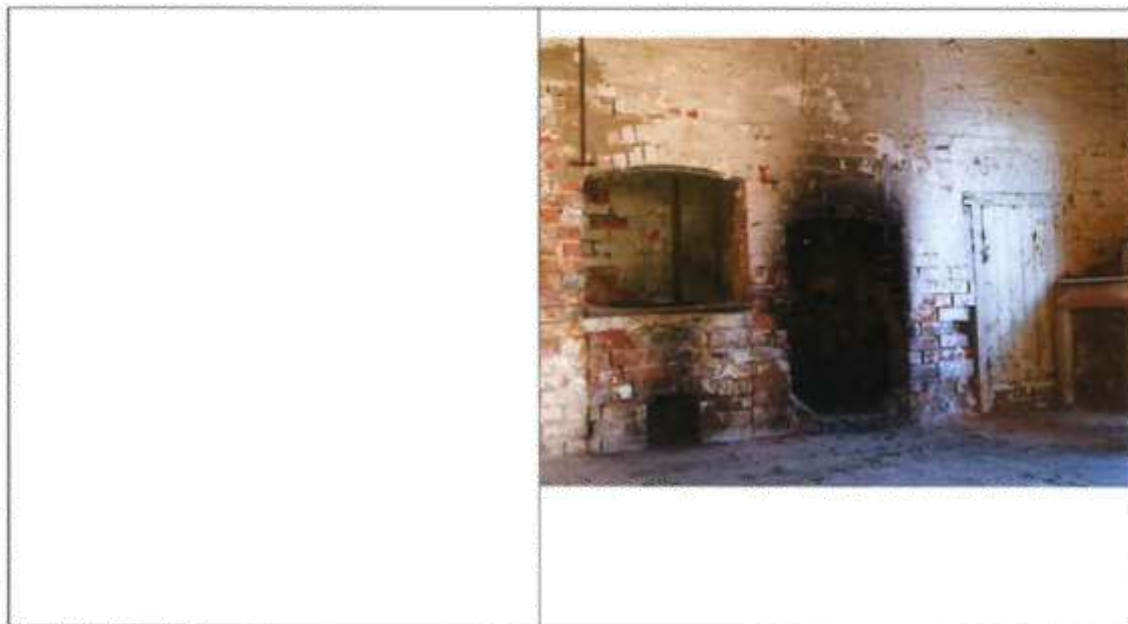













3. Project funding	
Total project cost	<p>The project cost estimate has been informed by seeking advice from suitably qualified professionals, however no written quotations have been received at this time. Further, given the nature and condition of the site, the services are expected to be billed at an hourly rate.</p> <p>The total project cost is estimated to be \$12,000 (including GST).</p>
How much are you contributing?	50% of actual costs to upper limit \$6,000 (including GST)
How much funding are you requesting?	50% of actual costs to upper limit \$6,000 (including GST)
4. Funding eligibility	
<p>To be eligible for funding, you must answer 'yes' to at least one of the following:</p> <p>My project is:</p> <ul style="list-style-type: none"> for a heritage item or an item included in a conservation area in the council's local environmental plan supported by the council's heritage advisor or other heritage specialist as being of heritage significance 	<p>Yes</p> <p>Unknown</p> <p>Noting recent enquires were made of Council Staff regarding an appointment with the heritage advisor in April and May 2022, the advice given, at that time was that no appointments were being taken, and no forward appointment dates or contact information were provided.</p>

<ul style="list-style-type: none"> • an item listed on the State Heritage Register • other (please specify below) 	<p>No</p>
<p>To be eligible for funding, you must answer 'yes' to all of the following:</p> <p>I will complete my project and claim my project funding by: 14 April 2023</p> <p>I acknowledge that I may need to arrange local council or Heritage Act approvals for these works, apart from this funding application.</p> <p>I agree to erect a council sign at the front of my heritage item(s) acknowledging funding assistance received.</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p>
<p>5. Funding priorities</p>	
<p>Describe ways in which your project will achieve one or more of the funding priorities set out below.</p> <p>If your project is for heritage items in a well-maintained heritage streetscape or landscape setting, the funding priorities are:</p> <p>1. Appropriate colour schemes for painting approved by Council's Heritage Advisor.</p>	<p>This project proposes the development of a Heritage Asset Action Plan (HAAP).</p> <p>Forbes Street (Camp Street to Main Street) is an established, unique and unbroken streetscape. This streetscape has been identified as an important heritage precinct (Grenfell Town Heritage Study) and sub-precinct within the heritage conservation area (Edwards Consultants 2021).</p> <p>Schweitzer's Butchery, the old butchers shop, is historically important, and is rare. However, the premises are in very poor condition and require significant repair as to avoid demolition.</p> <p>The purpose of the Heritage Asset Action Plan (HAAP), is to have an actionable plan that will be accepted by Council and provides practical guidance on the maintenance of the heritage asset to the owner.</p> <p>The HAAP will prioritise and inform actions to save the building, such as structural integrity, rising damp, waterproofing, stormwater disposal, replacement of damaged materials and weather protection.</p>

<p>If your project is for urgent maintenance works to avert management risks, for example, to manage severe deterioration or avoid demolition or demolition through neglect, the funding priorities are:</p> <ul style="list-style-type: none"> • Rising damp • Waterproofing • Stormwater disposal • Replacement of damaged materials • Maintenance by renewal of materials and proper and adequate weather protection and painting. <p>If your project is for fire, service and access upgrades for Building Code of Australia compliance with ongoing or adaptive reuse of heritage items, the funding priorities are:</p> <ul style="list-style-type: none"> • Passive Fire Upgrades • Active Fire Upgrades • Access Upgrades 	<p>The HAAP is required to facilitate maintenance works which will aim to make the site safer and to avoid the need for demolition.</p>
<p>6. Common selection criteria Answer all the following questions – 6a, 6b, 6c and 6d</p>	
<p>6a. Sustainable long-term heritage benefits Describe ways in which your project contributes to the sustainable management of the heritage item, such as through the development or update of a conservation management plan, maintenance plan, sustainability management plan. <i>Also attach a copy of your plan(s) as a separate file</i></p>	<p>Schweitzer’s Butchery, even in its current derelict state, has been identified as an important asset in the Urban Conservation Area, and in my experience to the community.</p> <p>This project will result in the development of a HAAP for the site which will facilitate maintenance works with the aim to make the site safer and to avoid the need for demolition.</p> <p>The development of a HAAP is proposed, rather than a Conservation Management Plan (CMP) – as it is believed the cost of a HAAP likely to be within the limited financial means of the owner, be both more affordable and practical than a CMP as no major change to the site is proposed.</p>
<p>6b. Public benefit and enjoyment: community leadership Describe ways in which your project increases opportunities for learning, access and enjoyment; supports active community support, involvement, and employment; supports regional economies; and encourages positive community attitudes</p>	<p>This project provides opportunities for learning about the evolution of the town and of the contributions of Schweitzer and Guthrie. Guthrie’s commercial premises directly adjoins the site. Guthrie was both the architect and builder of the butchery. Further, the butcher’s shop, as we understand, was a show piece of sorts for the materials (made and supplied), skill and talent of the Guthrie’s – somewhat not dissimilar to a modern day display home.</p>

	<p>This project provides opportunities for learning about the history of the town and the materials and techniques of the time, also learnings on how to navigate what is required to manage a heritage asset and prioritise works aligned with available funds.</p> <p>Schweitzer and Guthrie's contribution to Weddin Shire is not insignificant, regrettably their contribution has only been revealed to some recently, including the owner of the butchery, due to the proposed demolition of the former W.Guthrie & Son premises.</p> <p>Schweitzer's Butchery has been identified as an important heritage asset, the site makes a positive and welcomed contribution the Forbes Street streetscape and Urban Conservation Area. However, it is acknowledged that some in the community see only a derelict building, which is viewed as an eyesore. Further, those that feel that heritage is backwards looking, and the community would be better served by the removal of such buildings.</p> <p>Through example, this project proposes to encourage positive community attitudes. As the site becomes safer, the intention is to open to the community so that they may share in the journey of discovery and restoration.</p> <p>It is acknowledged that the restoration and protection of this of this asset requires a considered approach. The proposed project aligns with the Weddin Shires strategic objectives of heritage and a culturally rich community.</p>
<p>6c. Innovation Describe ways in which your project involves a high degree of innovation and creativity</p>	<p>This project does not involve a high degree of innovation and creatively. As noted above, as the site becomes safer, the intention is to open the site to the community so that they may share in the journey of discovery and restoration and learn more about the contributions of Guthrie and Schweitzer.</p>
<p>6d. Capacity and commitment to undertake the project Do you have the necessary time, and project and financial management skills, to successfully undertake this project? Will your project be completed within the funding timeframe and be fully claimed by: 14 April 2023</p>	<p>Yes Yes</p>
<p>7. Local council contact</p>	
<p>I have discussed my project with the council heritage officer or heritage advisor before lodging this application</p>	<p>No. Noting recent enquires were made of Council Staff regarding an appointment with the heritage advisor in April and May 2022, the advice given, at that time was that no appointments were being taken, and no forward appointment dates or contact information were provided.</p>

Name of council contact	
8. Applicant details <i>The council will correspond with this person</i>	
Name	Alison Mendham
Mailing address	Please send correspondence to email preferred: <div style="background-color: black; width: 150px; height: 40px; margin: 5px 0;"></div> <input type="checkbox"/> <input type="checkbox"/>
Phone number (business or day)	<div style="background-color: black; width: 80px; height: 15px; display: inline-block;"></div> <input type="checkbox"/>
Mobile phone number	<div style="background-color: black; width: 80px; height: 15px; display: inline-block;"></div>
Fax number (business or day)	
Email address	<input type="checkbox"/> _____ <input type="checkbox"/> <div style="background-color: black; width: 150px; height: 20px; margin-top: 5px;"></div>
ABN registered name	
ABN number	
Are you registered for GST	No
9. Ownership <i>Only complete this if you are not the owner of the heritage item. Otherwise, go to question 10.</i>	
Owner's name	<div style="background-color: black; width: 100px; height: 25px; display: inline-block;"></div>
Contact name (if the contact is not the owner)	
10. Applicant's declaration	

I confirm that all the information provided in this project application is true and correct to the best of my knowledge	Yes
I have completed all the questions in this project application form	Yes
I have attached all requested other information as separate electronic files	Yes
Signature	
Date	23 August 2022

Do you need assistance in completing this form or more information?

Please contact: Isabel Holmes (Environmental Services)

Phone: 02 63431212

Email: mail@weddin.nsw.gov.au

Submitting your application

Email your completed application form, and attached images and other information, to:
mail@weddin.nsw.gov.au

or

Post your completed application form, and attached images and other information, to:

Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Please do not post **and** email your application.

3.2.4

CAMP & FORBES STREETS PRECINCT

Precinct 4 is primarily a residential precinct. Its elevated siting represents the commencement of substantial residential buildings.

This precinct extends from Weddin Street in the East to Dalton Lane in the West.

The dwellings are single storey detached cottages with more prominent residences located on the corner blocks. A Uniting Church is located on the corner of Camp and Forbes Streets.

Many of the cottages have been altered though they have retained their basic form. The modifications/alterations have included infilled verandahs, aluminium windows and vinyl weatherboards.

Some of the sites have been redeveloped as housing units.

Proposed items to be included on Council's Heritage Schedule include:

- | | | | |
|------|----------------------------|---|-------------------------|
| 4.6 | 23 Forbes Street | - | residence |
| 4.7 | Forbes Street | - | residence/shop |
| 4.8 | 6-8 Forbes Street | - | Hamrah Holdings |
| 4.9 | 10-12 Forbes Street | - | Electrical shop |
| 4.10 | Cnr. Forbes & Camp Streets | - | Grenfell Uniting Church |

WEDDIN SHIRE COUNCIL

PHYSICAL CHARACTERISTICS (13)

ARCHITECTURAL STYLE (a)
Federation Vernacular.

MATERIALS (b)
Exterior
Face brick facade and parapet.
Corrugated iron roof.
Timber verandah and posts.
Interior
Not inspected.

MODIFICATIONS (e)

OTHER DETAILS OF PHYSICAL APPEARANCE (f)

HERITAGE LISTING (12)

- REGISTER OF THE NATIONAL ESTATE (AHC) - REGISTERED
- REGISTER OF THE NATIONAL ESTATE OF AUST. (AHC) - INTERIM
- REGISTER OF THE NATIONAL TRUST (NSW)
- REGISTER OF SIGNIFICANT 20th CENTURY ARCHITECTURE (RAIA)
- DEPARTMENT OF PUBLIC WORKS HERITAGE & CONS. ORDER
- HERITAGE COUNCIL REGISTER - PERMANENT CONS. ORDER
- HERITAGE COUNCIL REGISTER - INTERIM CONS. ORDER
- HERITAGE COUNCIL REGISTER - SECTION 130 ORDER
- HERITAGE COUNCIL REGISTER - NOMINATION
- NSW GOVT DEPT HERITAGE REGISTER (S170) HERITAGE ACT
- NP & WS HISTORIC SITES REGISTER
- NP & WS ABORIGINAL SITES REGISTER (CONTRACT SITES)
- INSTITUTE OF ENGINEERS (NSW) HERITAGE REGISTER
- EXISTING HERITAGE STUDY (WRITE NAME BELOW)
- REGIONAL ENVIRONMENTAL PLAN HERITAGE SCHEDULE
- LOCAL ENVIRONMENTAL PLAN HERITAGE SCHEDULE
- DRAFT LEP HERITAGE SCHEDULE
- OTHER

HISTORICAL THEMES (16)

H.I.P. THEMES
Foundation & Growth.
Emergence of building styles.

LOCAL THEMES
Grenfell's importance as a rural service centre.
Impact of fire shift to Main Street Conservation precinct.
Economic boom 1906 - 1914, consolidation of Main Street with a second wave of building activity.
More widespread use of brick during the Victorian period.

HISTORICAL NOTES (19)

STATEMENT OF SIGNIFICANCE (22)
This building is historically important as it allows an interpretation of the growth and development of the towns commercial centre. This building represents a shift and consolidation of solid commercial buildings from George Street to the higher ground in Main and Forbes Streets.

OTHER COMMENTS

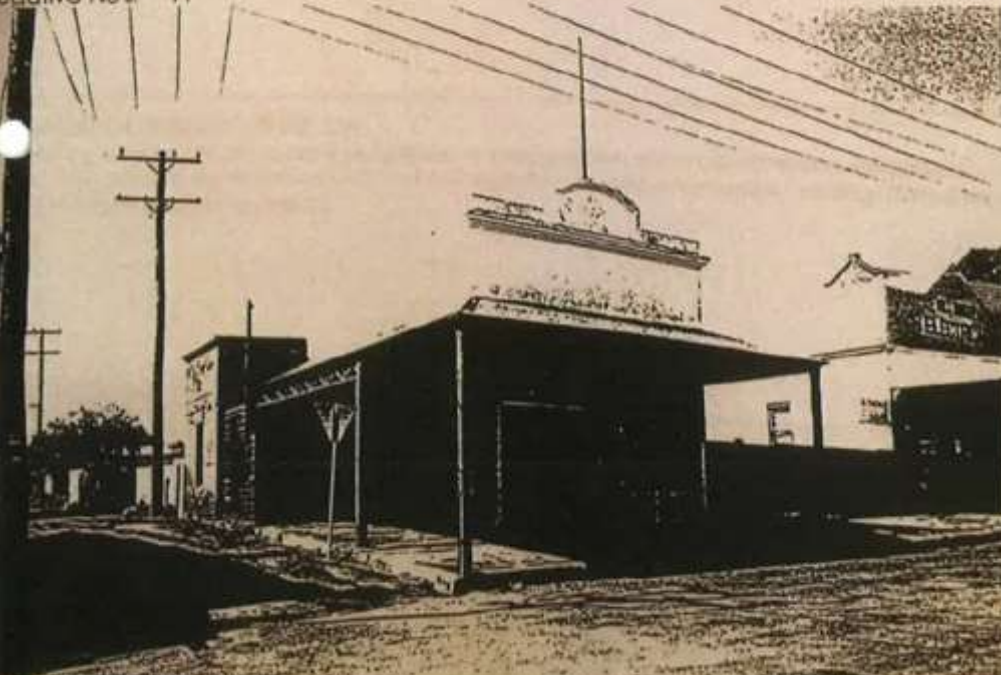
EVALUATION CRITERIA (21)

			S = State		R = Regional		L = Local
HISTORIC	RARE	<input checked="" type="checkbox"/>	ASSOCIATIVE	<input checked="" type="checkbox"/>	REPRESENTATIVE	<input checked="" type="checkbox"/>	
ESTHETIC	RARE	<input type="checkbox"/>	ASSOCIATIVE	<input type="checkbox"/>	REPRESENTATIVE	<input type="checkbox"/>	
SOCIAL	RARE	<input type="checkbox"/>	ASSOCIATIVE	<input type="checkbox"/>	REPRESENTATIVE	<input type="checkbox"/>	
SCIENTIFIC	RARE	<input type="checkbox"/>	ASSOCIATIVE	<input type="checkbox"/>	REPRESENTATIVE	<input type="checkbox"/>	
OTHER	RARE	<input type="checkbox"/>	ASSOCIATIVE	<input type="checkbox"/>	REPRESENTATIVE	<input type="checkbox"/>	

Lester Tropman & Associates (Australia) Pty Ltd ACN 003 549 745 Incorporated in New South Wales

BUILDINGS & OTHER WORKS/RELICS GRENFELL PRECINCT HERITAGE STUDY 1992

(The numbers in brackets denote the relevant corresponding numbers in the 'Inventory Manual July 1992')

<p>PRESENT NAME (6) BUTCHER PT COL MONGER</p> <p>PREVIOUS / OTHER NAMES (7)</p>	<p>DATE INSPECTED (3) 18.09.92</p>	<p>COUNCIL REF. NO.</p>	<p>REF. NO. (1) 4.8</p>																														
<p>LOCATION (10)</p> <p>STREET NO. 10-12 STREET NAME See Other Comments.</p> <p>TOWN / SUBURB Grenfell POSTCODE 2810</p> <p>LOCALITY Weddin</p>	<p>INFORMATION SOURCES (20)</p> <p>WRITTEN</p> <p>ORAL</p> <p>GRAPHIC</p>																																
<p>PRESENT OWNER (15a)</p> <p>NAME Mr. C. G. Monger</p> <p>ADDRESS</p> <p>STREET NO. 70 STREET NAME East</p> <p>TOWN / SUBURB GRENFELL POSTCODE 2810</p>	<p>PROPERTY DETAILS: (23) ASS 2354</p> <p>REAL PROPERTY DESCRIPTION (a) Sec 3 Pt Lot 20 & Lots A & B DP 5579</p> <p>SITE AREA (b) 986.5m² 29.18/28.35 x 52.7/31.9</p> <p>EXISTING ZONE (c) V</p>																																
<p>CATEGORY (4) Building.</p> <p>SUB CATEGORY (5) Other: commercial.</p> <p>DATE OF CONSTRUCTION (15c) c1910.</p> <p>ARCHITECT / DESIGNER (15f)</p> <p>BUILDER (15g)</p>	<p>PHOTOGRAPH (14)</p> <p>File No. 7426</p> <p>Negative No's. 11</p> <p style="text-align: center;">* Includes Item No 4.9</p>																																
		<p>CO-ORDINATES (11)</p> <p>Chart name & date</p> <p>Scale:</p> <p>Map/Chart ref No.</p> <p>Easting:</p> <p>Northing:</p> <p>Latitude:</p> <p>Longitude:</p>																															
<p>HISTORICAL PERIOD (18)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>PERIOD</th> <th>BUILT</th> <th>USED</th> </tr> </thead> <tbody> <tr> <td>PRE 1800</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>1800-1825</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>1826-1850</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>1851-1875</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>1876-1900</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>1900-1925</td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>1926-1950</td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>1951-1975</td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>POST 1975</td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> </tbody> </table>		PERIOD	BUILT	USED	PRE 1800	<input type="checkbox"/>	<input type="checkbox"/>	1800-1825	<input type="checkbox"/>	<input type="checkbox"/>	1826-1850	<input type="checkbox"/>	<input type="checkbox"/>	1851-1875	<input type="checkbox"/>	<input type="checkbox"/>	1876-1900	<input type="checkbox"/>	<input type="checkbox"/>	1900-1925	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1926-1950	<input type="checkbox"/>	<input checked="" type="checkbox"/>	1951-1975	<input type="checkbox"/>	<input checked="" type="checkbox"/>	POST 1975	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p style="font-size: x-small;">PREPARED FOR WEDDIN SHIRE COUNCIL BY TROPMAN & TROPMAN ARCHITECTS 1ST FLOOR 115 GEORGE STREET SYDNEY NSW 2000 FAX 251 6109 PHONE 251 3250</p>	
PERIOD	BUILT	USED																															
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POST 1975	<input type="checkbox"/>	<input checked="" type="checkbox"/>																															

A/29

WEDDIN SHIRE COUNCIL



**Local heritage fund project
Application form – 2022/23**

This form should be completed by all applicants who wish to obtain funding for their project from their council's local heritage fund.

1. Project name and address	
Project name	Forbes Street Grenfell - Façade and veranda conservation
Address of project	6 – 8 Forbes Street Grenfell NSW 2810
2. Project details	
Provide a short summary of what your project will achieve (under 100 words)	<p>The purpose of this project is to conserve the unique heritage features which are highly visible and shared in the public domain.</p> <p>This project proposes the painting and repair of part of the 6- 8 Forbes Street historic building façade, inclusive of heritage windows and doors, together with detailed fretwork on the veranda.</p> <p>6 – 8 Forbes Street is a semidetached building, which is held in different ownership. Without the grant it is likely the works will be undertaken as separate parts, at different times or perhaps not at all.</p>
What will you do with the local heritage fund funding?	The local heritage fund funding will be utilised solely, to engage the services of appropriately qualified trades for the painting and repair of part of the historic building façade, inclusive of heritage windows and doors, together with detailed fretwork on the veranda.
Project scope and itemised costing	<p>The project scope is:</p> <ul style="list-style-type: none"> • Repainting one front wall below awning • Repainting 4 windows from the outside only • Repainting two front doors inside and outside • Repainting 5 posts • Repainting fretwork • Repairing crack on the wall • Includes paint and labour <p>\$3,950 (Excluding GST)</p> <p>Three quotations were sort from suitably qualified trades listed in the Weddin Shire Business Directory, were sort to inform costing, however only one quotation was received (see attached).</p>

Attach digital photos of your project as embedded Word files in column opposite. Email or post additional photos.











3. Project funding	
Total project cost	The estimated total project cost has been informed from seeking quotations and is: \$3,950 (Excluding GST) \$4,345 (Including GST)
How much are you contributing?	\$2,345
How much funding are you requesting?	\$2,000
4. Funding eligibility	
To be eligible for funding, you must answer 'yes' to at least one of the following: My project is:	
<ul style="list-style-type: none"> for a heritage item or an item included in a conservation area in the council's local environmental plan 	Yes
<ul style="list-style-type: none"> supported by the council's heritage advisor or other heritage specialist as being of heritage significance 	Unknown

<ul style="list-style-type: none"> • an item listed on the State Heritage Register • other (please specify below) 	<p>No</p> <p>6-8 Forbes Street Grenfell is in an Urban Conservation Area, Weddin LEP. Further, the building is part of the Camp and Forbes Street Heritage Precinct identified by the Grenfell Town Centre Heritage Study undertaken by Tropman & Trompman. This study proposed 6-8 Forbes Street be included on Council's Heritage Schedule (attached)</p>
<p>To be eligible for funding, you must answer 'yes' to all of the following:</p> <p>I will complete my project and claim my project funding by: 14 April 2023</p> <p>I acknowledge that I may need to arrange local council or Heritage Act approvals for these works, apart from this funding application.</p> <p>I agree to erect a council sign at the front of my heritage item(s) acknowledging funding assistance received.</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p>
<p>5. Funding priorities</p>	
<p>Describe ways in which your project will achieve one or more of the funding priorities set out below.</p> <p>If your project is for heritage items in a well-maintained heritage streetscape or landscape setting, the funding priorities are:</p> <p>1. Appropriate colour schemes for painting approved by Council's Heritage Advisor:</p>	<p>This project proposes the painting and repair of part of the 6- 8 Forbes Street historic building façade, inclusive of heritage windows and doors, together with detailed fretwork on the veranda, to conserve the heritage features of this historic building. The colour scheme, which is understood to have been approved by the Heritage Advisor, 2009-2010, is proposed to be retained.</p>

<p>If your project is for urgent maintenance works to avert management risks, for example, to manage severe deterioration or avoid demolition or demolition through neglect, the funding priorities are:</p> <ul style="list-style-type: none"> • Rising damp • Waterproofing • Stormwater disposal • Replacement of damaged materials • Maintenance by renewal of materials and proper and adequate weather protection and painting. <p>If your project is for fire, service and access upgrades for Building Code of Australia compliance with ongoing or adaptive reuse of heritage items, the funding priorities are:</p> <ul style="list-style-type: none"> • Passive Fire Upgrades • Active Fire Upgrades • Access Upgrades 	
<p>6. Common selection criteria Answer all the following questions – 6a, 6b, 6c and 6d</p>	
<p>6a. Sustainable long-term heritage benefits Describe ways in which your project contributes to the sustainable management of the heritage item, such as through the development or update of a conservation management plan, maintenance plan, sustainability management plan.</p> <p><i>Also attach a copy of your plan(s) as a separate file</i></p>	<p>This project proposes the painting and repair of part of the 6- 8 Forbes Street historic building façade, inclusive of heritage windows and doors, together with detailed fretwork on the veranda, so as to conserve the unique heritage features which are highly visible and shared in the public domain</p> <p>6- 8 Forbes Street was renovated 2009 – 2010, and it was at this time the building and veranda was restored. Since 2010, spot repairs and painting have been undertaken on a needs basis on 8 Forbes Street façade and veranda.</p> <p>However, the veranda paintwork across the frontage of 6-8 Forbes Street is split and peeling, posts have been damaged by vehicles and some of the fretwork is decaying. The façade paintwork has sustained damage from pedestrians, exposure, and cracking due to geotechnical conditions.</p> <p>6 – 8 Forbes Street is a semidetached building, with 6 and 8 held in different ownership. Without the grant it is likely the works will be undertaken as separate parts, at different times or perhaps not at all.</p> <p>The proposed works will assist the conservation of this buildings unique historic features. The long term benefits of heritage assets has been the subject of many studies, with significant social and economic benefits noted.</p>

<p>6b. Public benefit and enjoyment: community leadership</p> <p>Describe ways in which your project increases opportunities for learning, access and enjoyment; supports active community support, involvement, and employment; supports regional economies; and encourages positive community attitudes</p>	<p>It is proposed the services for this project will be delivered by suitably qualified and experienced trades, supporting initiatives for an attractive location to live and work.</p> <p>A project of this size and nature, can be completed whilst undertaking more substantial commissions and would assist a small business with cash flow. Further, due to the building location, this project provides the opportunity for a business/trade to promote services they are able to provide for heritage properties. Combined increasing the viability of trading in the local area and supporting the regional economy.</p> <p>In addition, many studies have examined and confirmed the significant social and economic benefits of heritage tourism.</p> <p>Domestic tourism represents about three quarters of the value of the Australian tourist industry, with NSW commanding one of the largest shares of this market. The largest projected growth in the tourism market is in heritage and cultural activities.</p> <p>Forbes Street (Camp to Melyra Street) is a classified regional road. This link connects Grenfell to Canowindra via Gooloogong, through to Forbes, Orange and Bathurst.</p> <p>The Weddin Shire Destination Management Plan Volume 2 Action Plan (DMPAP), notes the heritage buildings and precincts of Grenfell and Grenfell historic town walk, as key attractions. Further, the DMPAP identifies that many travellers enter the town centre from Forbes Street. Further, Forbes Street attracts travellers due to availability of parking to the town centre.</p> <p>In addition, the DMPAP notes, Grenfell presents as 'struggling' due to the condition of buildings (and landscaping) in the public domain. The DMPAP outlines importance of improving the public domain to economic outcomes. Going on to comment, property owners need to be encouraged to upgrade their building facades.</p> <p>Forbes Street is in an established, unique and unbroken streetscape, which has been identified as an important heritage precinct (Grenfell Town Heritage Study) and sub-precinct within the heritage conservation area (Edwards Consultants 2021).</p> <p>6-8 Forbes Street is a notable building in this streetscape. The buildings veranda projects onto the public domain becoming a shared community asset and space.</p> <p>6 – 8 Forbes Street is a semidetached building, with 6 and 8 held in different ownership. This project proposes the painting and repair of part of the historic façade, inclusive of heritage windows and doors, together with detailed fretwork on the veranda. This grant will afford the opportunity for the proposed work to be undertaken by concurrently. Without the grant it is likely the works will be undertaken as separate parts, at different times or perhaps not at all.</p> <p>Conservation of this asset supports the regional economy through the presentation of a well maintained building</p>
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	which improves the public domain.
<p>6c. Innovation Describe ways in which your project involves a high degree of innovation and creativity</p>	<p>This project does not involve a high degree of innovation and creativity. Unless perhaps the committee is open to consider the approach to target particular unique features for restoration and conservation as innovative</p> <p>Management of assets, such as 6-8 Forbes Street which are in different ownership is difficult to navigate as owners may have differing views and financial capacity.</p> <p>This project proposes a pragmatic approach to the conservation of key and unique shared features of a historic building in the Camp and Forbes Street Heritage Precinct.</p>
<p>6d. Capacity and commitment to undertake the project Do you have the necessary time, and project and financial management skills, to successfully undertake this project? Will your project be completed within the funding timeframe and be fully claimed by: 14 April 2023</p>	<p>Yes</p> <p>Yes</p>
<p>7. Local council contact</p>	
<p>I have discussed my project with the council heritage officer or heritage advisor before lodging this application</p>	<p>No – however, enquires were made of Council Staff regarding an appointment with the heritage advisor in April and May 2022, the advice given, at that time was that no appointments were being taken, and no forward appointment dates or contact information was provided.</p>
<p>Name of council contact</p>	
<p>8. Applicant details <i>The council will correspond with this person</i></p>	
<p>Name</p>	<p>Alison Mendham</p>
<p>Mailing address</p>	<p>Please send correspondence to email preferred:</p> 
<p>Phone number (business or day)</p>	
<p>Mobile phone number</p>	
<p>Fax number (business or day)</p>	

Email address	
ABN registered name	Number Eight – Quality Accommodation
ABN number	79 357 005 153
Are you registered for GST	No
<p>9. Ownership</p> <p><i>Only complete this if you are not the owner of the heritage item. Otherwise, go to question 10.</i></p>	
Owner's name	
Contact name (if the contact is not the owner)	
<p>10. Applicant's declaration</p>	
I confirm that all the information provided in this project application is true and correct to the best of my knowledge	Yes
I have completed all the questions in this project application form	Yes
I have attached all requested other information as separate electronic files	Yes
Signature	

Date	21 August 2022

Do you need assistance in completing this form or more information?

Please contact: Isabel Holmes (Environmental Services)

Phone: 02 63431212

Email: mail@weddin.nsw.gov.au

Submitting your application

Email your completed application form, and attached images and other information, to:
mail@weddin.nsw.gov.au

or

Post your completed application form, and attached images and other information, to:

Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Please do not post and email your application.

Central West Painting
 PH: 6343 7183, MOB: 0467 365 801
 Email: centralwestpainting@hotmail.com
www.centralwestpainting.com
 Facebook – Central West Painting
 Licence: 310818C
 ABN: 79450829521

Quote

Customer: Alison

Job Address: 6-8 Forbes Street, Grenfell

Date: 03/04/2022

Quote 1

Job Description: Front of units 6 & 8

- Repainting one front wall below awning
- Repainting 4 windows from the outside only
- Repainting two front doors inside and outside
- Repainting 5 posts
- Repainting fretwork
- Repairing crack on the wall
- Includes paint and labour

Quote: \$3,950....

Quote 2

Job Description: Side & back of unit 8

- Repainting one back wall of unit 8 (includes above roof line) to the boundary
- Repainting one side wall of unit 8
- Includes paint and labour

Quote: \$4,750....

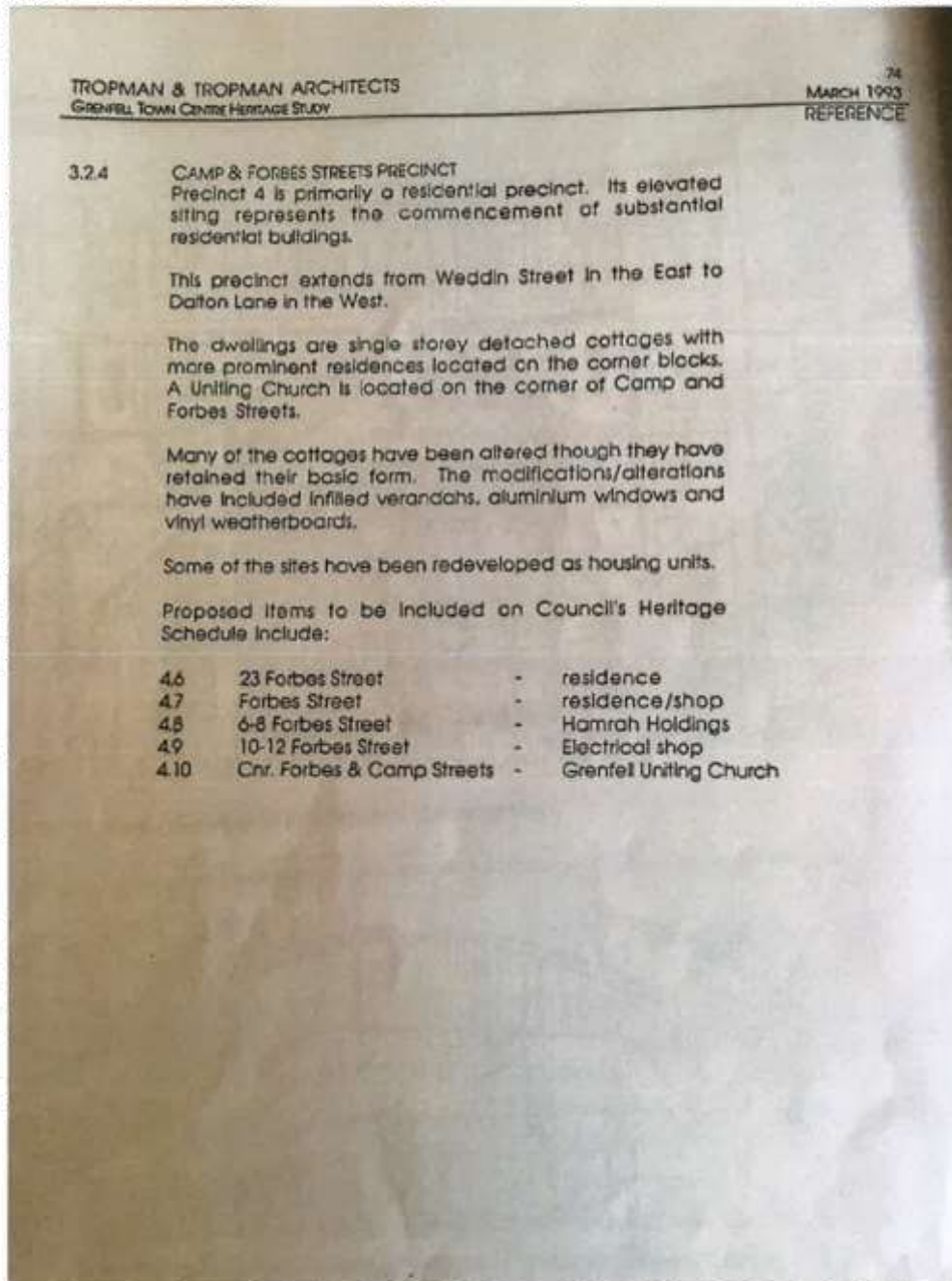
Quote valid for 3 months

Central West Painting

Photo of image in the publication 'A Walk Through the Past'

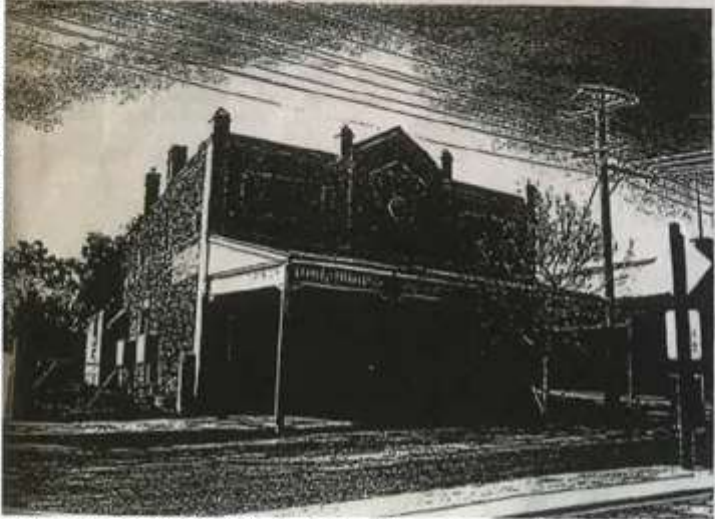


Crommelein and Moore, Solicitors. Situated in Forbes Street.



BUILDINGS & OTHER WORKS/RELIQS GRENFELL PRECINCT HERITAGE STUDY 1992

(Note: The numbers in brackets denote the relevant corresponding numbers in the "Inventory Manual July 1992")

<p>ESSENT NAME (6) ACCOUNTANT, DENTIST</p> <p>PREVIOUS / OTHER NAMES (7)</p> <p>LOCATION (10) LOT NO. 6-8 STREET NAME Forbes Street TOWN / SUBURB Grenfell POSTCODE 2810 CITY Weddin</p> <p>PRESENT OWNER (15a) NAME Hanwah Holdings Pty Ltd</p> <p>ADDRESS LOT NO. 128 STREET NAME Main TOWN / SUBURB GRENFELL POSTCODE 2810</p> <p>CATEGORY (8) Building CATEGORY (5) Other commercial</p> <p>DATE OF CONSTRUCTION (15c) c1910 ARCHITECT / DESIGNER (15b)</p> <p>PREPARED BY (15g)</p>	<p>DATE INSPECTED (3) 18.09.92</p> <p>COUNCIL REF. NO.</p>	<p>REF. NO. (1) 4.7</p>	<p>INFORMATION SOURCES (20) WRITTEN</p> <p>ORAL</p> <p>GRAPHIC</p> <p>PROPERTY DETAILS: (23) ASS 2353 REAL PROPERTY DESCRIPTION (a) Sec 3 Lot Cor Pt 1 V 2115 F 189 SITE AREA (b) Unknown 15.29/17.68 x 24.08/17.3 EXISTING ZONE (c)</p>																														
<p>TOPOGRAPH (14) 7425 Site No. 14</p> 	<p>CO-ORDINATES (11) Chart name & date</p> <p>Scale:</p> <p>Map/Chart ref No.</p> <p>Easting:</p> <p>Northing:</p> <p>Latitude:</p> <p>Longitude:</p>																																
<p>HISTORICAL PERIOD (18)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>PERIOD</th> <th>BUILT</th> <th>USED</th> </tr> </thead> <tbody> <tr> <td>PRE 1800</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>1800-1825</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>1826-1850</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>1851-1875</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>1876-1900</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>1900-1925</td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>1926-1950</td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>1951-1975</td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Post 1975</td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> </tbody> </table>				PERIOD	BUILT	USED	PRE 1800	<input type="checkbox"/>	<input type="checkbox"/>	1800-1825	<input type="checkbox"/>	<input type="checkbox"/>	1826-1850	<input type="checkbox"/>	<input type="checkbox"/>	1851-1875	<input type="checkbox"/>	<input type="checkbox"/>	1876-1900	<input type="checkbox"/>	<input type="checkbox"/>	1900-1925	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1926-1950	<input type="checkbox"/>	<input checked="" type="checkbox"/>	1951-1975	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Post 1975	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Post 1975	<input type="checkbox"/>	<input checked="" type="checkbox"/>																															

TROPMAN & TROPMAN ARCHITECTS
Woron Shire Council

<p>PHYSICAL CHARACTERISTICS (13) ARCHITECTURAL STYLE (a) Federation Arts and Crafts.</p> <p>MATERIALS (b) Exterior Faced brick with rendered brick facade. Timber verandah.</p> <p>Interior Not inspected.</p> <p>MODIFICATIONS (4)</p> <p>OTHER DETAILS OF PHYSICAL APPEARANCE (1)</p>	<p>HERITAGE LISTING (12)</p> <ul style="list-style-type: none"> <input type="checkbox"/> REGISTER OF THE NATIONAL ESTATE (ANCI - REGISTERED) <input type="checkbox"/> REGISTER OF THE NATIONAL ESTATE OF AUST. (ANCI - UNREGISTERED) <input type="checkbox"/> REGISTER OF THE NATIONAL TRUST (NSW) <input type="checkbox"/> REGISTER OF SIGNIFICANT 20TH CENTURY ARCHITECTURE (NSW) <input type="checkbox"/> DEPARTMENT OF PUBLIC WORKS HERITAGE & CONSV. ORDER <input type="checkbox"/> HERITAGE COUNCIL REGISTER - PERMANENT CONSV. ORDER <input type="checkbox"/> HERITAGE COUNCIL REGISTER - INTERIM CONSV. ORDER <input type="checkbox"/> HERITAGE COUNCIL REGISTER - SECTION 130 ORDER <input type="checkbox"/> HERITAGE COUNCIL REGISTER - NOMINATION <input type="checkbox"/> NSW GOVT DEPT HERITAGE REGISTER (1970 HERITAGE ACT) <input type="checkbox"/> NP & WS HISTORIC SITES REGISTER <input type="checkbox"/> NP & WS ABORIGINAL SITES REGISTER (CONTRACT SITES) <input type="checkbox"/> INSTITUTE OF ENGINEERS (NSW) HERITAGE REGISTER <input type="checkbox"/> EXISTING HERITAGE STUDY (WRITE NAME BELOW) <input type="checkbox"/> REGIONAL ENVIRONMENTAL PLAN HERITAGE SCHEDULE <input type="checkbox"/> LOCAL ENVIRONMENTAL PLAN HERITAGE SCHEDULE <input type="checkbox"/> DRAFT LEP HERITAGE SCHEDULE <input checked="" type="checkbox"/> OTHER 																														
<p>HISTORICAL THEMES (14) S.H.L.P. THEMES Foundation & Growth.</p> <p>Emergence of building styles.</p>	<p>LOCAL THEMES Glenfell's importance as a rural service centre. Impact of fire - shift to Main Street Conservation precinct. Economic boom 1906 - 1914 consolidation of Main Street with a second wave of building activity. More widespread use of brick during the Victorian period.</p>																														
<p>HISTORICAL NOTES (19)</p>																															
<p>STATEMENT OF SIGNIFICANCE (22) This building is historically important as it allows an interpretation of the growth and development of the towns commercial centre. This building represents a shift and consolidation of solid commercial buildings from George Street to the higher ground in Main and Forbes Streets.</p>																															
<p>OTHER COMMENTS</p>																															
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WEDDIN SHIRE COUNCIL



Local heritage fund project Application form – 2022/23

This form should be completed by all applicants who wish to obtain funding for their project from their council's local heritage fund.

1. Project name and address							
Project name	Schweitzer's / Guthrie – Common Boundary Fencing						
Address of project	10 Forbes Street Grenfell NSW 2810						
2. Project details							
Provide a short summary of what your project will achieve (under 100 words)	<p>The purpose of this project is improve security and property identification of heritage listed building Schweitzer's Butchery, 10 Forbes Street Grenfell.</p> <p>This project proposes the design and construction of a sufficient dividing fence on the common boundary of Lot A and B DP5569 between the common boundary between heritage listed buildings Schweitzer's Butchery and W Guthrie & Son.</p> <p>The two buildings are listed as one item in the Weddin LEP, being 178 and are known as the Old Butcher Shop and Old Electrical Shop, 10 and 12 Forbes Street and also known collectively as 10 Forbes Street Grenfell.</p>						
What will you do with the local heritage fund funding?	The local heritage fund funding will be utilised for the design, construction and associated documentation and approvals for a sufficient dividing fence on the common boundary of Lot A and B DP5569						
Project scope and itemised costing	<p>The proposed fencing with adjoin to the existing fence on the Forbes Street frontage and the fence to the rear adjacent to the Church Hall.</p> <p>Acknowledging the Weddin Shire has a number of fencing policies, as discussed with the Heritage advisor in 2012, it is proposed to match the rear fence with the Church hall. The proposed dividing fence will be of a simple galvanised iron construction, 1.8m high, uncapped with steel posts (subject to development approval).</p> <p>The proposed project scope is:</p> <table border="1"> <tr> <td>Design and Development Application preparation and submission, inclusive of statement of environmental effects, excluding heritage impact statement</td> <td>\$5,000</td> </tr> <tr> <td>Boundary identification and marking*</td> <td>\$3,000</td> </tr> <tr> <td>Construction, Materials and Labour</td> <td>\$4,000</td> </tr> </table>	Design and Development Application preparation and submission, inclusive of statement of environmental effects, excluding heritage impact statement	\$5,000	Boundary identification and marking*	\$3,000	Construction, Materials and Labour	\$4,000
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	<table border="1"> <tr> <td data-bbox="754 295 1150 360">(\$100 per metre)</td> <td data-bbox="1150 295 1332 360"></td> </tr> <tr> <td data-bbox="754 360 1150 405">Estimate (Excluding GST)</td> <td data-bbox="1150 360 1332 405">\$12,000</td> </tr> </table> <p><i>*The common boundary line was marked by Surveyor John (Jack) Black 2012, this has been accepted by adjoining owner/s as the defined boundary line since marked, however it is unknown whether owner B DP5569 will seek for boundary to be redefined.</i></p>	(\$100 per metre)		Estimate (Excluding GST)	\$12,000
(\$100 per metre)					
Estimate (Excluding GST)	\$12,000				
<p>Attach digital photos of your project as embedded Word files in column opposite. Email or post additional photos.</p>	<p>Photo taken looking east along common boundary from Forbes Street</p>  <p>Photo taken along common boundary looking west toward Forbes Street</p>  <p>Photo taken along common boundary facing west</p>				





One of three boundary line markings





Boundary line marking rear

3. Project funding	
Total project cost	The estimated total project cost has estimated to be \$12,000 (excluding GST)
How much are you contributing?	\$4,000 (excluding GST) which is subject to the adjoining owner contributing half of the expenses for a sufficient dividing fence.
How much funding are you requesting?	1/3 pro-rata actual costs to the upper value of \$2,000
4. Funding eligibility	
<p>To be eligible for funding, you must answer 'yes' to at least one of the following:</p> <p>My project is:</p> <ul style="list-style-type: none"> • for a heritage item or an item included in a conservation area in the council's local environmental plan • supported by the council's heritage advisor or other heritage specialist as being of heritage significance • an item listed on the State Heritage Register • other (please specify below) 	<p>Yes</p> <p>Yes – in that a dividing fence of this style and construction was discussed in 2012 with the heritage advisor, who was supportive at that time.</p> <p>No</p>
<p>To be eligible for funding, you must answer 'yes' to all of the following:</p> <p>I will complete my project and claim my project funding by: 14 April 2023</p> <p>I acknowledge that I may need to arrange local council or Heritage Act approvals for these works, apart from this funding application.</p> <p>I agree to erect a council sign at the front of my heritage item(s) acknowledging funding assistance received.</p>	<p>Yes – subject to Development Application processes and approval and agreement with adjoining owner/s.</p> <p>Yes</p> <p>Yes</p>
5. Funding priorities	

<p>Describe ways in which your project will achieve one or more of the funding priorities set out below.</p> <p>If your project is for heritage items in a well-maintained heritage streetscape or landscape setting, the funding priorities are:</p> <p>1. Appropriate colour schemes for painting approved by Council's Heritage Advisor.</p>	<p>This project proposes the design and construction of a sufficient dividing fence between two heritage listed buildings.</p> <p>Forbes Street (Camp Street to Main Street) is an established, unique and unbroken streetscape. This streetscape has been identified as an important heritage precinct (Grenfell Town Heritage Study) and sub-precinct within the heritage conservation area (Edwards Consultants 2021).</p> <p>For some time the Old Butchers Shop and Old Electrical Shop were held and managed as one holding by Col Monger. Although the properties have been in different and separate ownership since 2012, to the public and community, the properties present as one- with shared infrastructure, such as fencing, and shared street address.</p> <p>During my ownership, due to confusion as to which site is 10 and 12 Forbes Street - I have experienced trespassers. This includes vehicles and machinery entering the site, the dumping of waste and materials.</p> <p>The Butchers Shop, described as derelict in 2012, is in poor state of repair. Recently a development application was exhibited for the full demolition of the old electrical shop on the adjoining site.</p> <p>The application, for demolition of the adjoining site, is currently under consideration by Weddin Shire Council. Notwithstanding the determination or otherwise of this development application, the adjoining owner has recently indicated they will pursue demolition, and seek to construct two units.</p> <p>Currently the building structure of the Old Electrical Shop serves the function of a dividing fence, and is the only physical division between the two sites. When this structure is altered, demolished in part or full, it will leave the Butchers Shop vulnerable to trespass and vandalism. Further, when this structure is altered, being demolished in part or full, it will open up unintended sight lines to what is currently a derelict building.</p>
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<p>If your project is for urgent maintenance works to avert management risks, for example, to manage severe deterioration or avoid demolition or demolition through neglect, the funding priorities are:</p> <ul style="list-style-type: none"> • Rising damp • Waterproofing • Stormwater disposal • Replacement of damaged materials • Maintenance by renewal of materials and proper and adequate weather protection and painting. <p>If your project is for fire, service and access upgrades for Building Code of Australia compliance with ongoing or adaptive reuse of heritage items, the funding priorities are:</p> <ul style="list-style-type: none"> • Passive Fire Upgrades • Active Fire Upgrades • Access Upgrades 	
<p>6. Common selection criteria Answer all the following questions – 6a, 6b, 6c and 6d</p>	
<p>6a. Sustainable long-term heritage benefits Describe ways in which your project contributes to the sustainable management of the heritage item, such as through the development or update of a conservation management plan, maintenance plan, sustainability management plan. <i>Also attach a copy of your plan(s) as a separate file</i></p>	<p>Schweitzer’s Butchery, even in its current derelict state, has been identified as an important asset in the Urban Conservation Area, and in my experience to the community.</p> <p>Personally I would like to see the configuration and the setting of the buildings retained. I would like to see both buildings restored and utilised in harmony and in a joint setting - however I must now accept that this is not probable. As such, a dividing fence is now both urgent and essential for the protection of the Butchers Shop, so as to both define and secure the site.</p>
<p>6b. Public benefit and enjoyment: community leadership Describe ways in which your project increases opportunities for learning, access and enjoyment; supports active community support, involvement, and employment; supports regional economies; and encourages positive community attitudes</p>	<p>It is proposed the services for this project, where possible, will be delivered by suitably qualified and experienced trades, supporting initiatives that the region is an attractive location to live and work.</p> <p>A project of this size and value that would assist a small businesses with cash flow. Further, the location and profile of the project provides the opportunity for a business/trade to promote services, combined supporting the regional economy.</p> <p>Forbes Street (Camp to Main Street) is an established, unique and unbroken streetscape, which has been identified as an important heritage precinct (Grenfell Town Heritage Study) and sub-precinct within the heritage</p>

	<p>conservation area (Edwards Consultants 2021).</p> <p>Schweitzer's Butchery has been identified as an important heritage asset, the site makes a positive and welcomed contribution the Forbes Street streetscape and Urban Conservation Area. The protection of this of this asset, through defining and securing the site aligns with the Weddin Shires strategic objectives and supports the regional economy.</p>
<p>6c. Innovation Describe ways in which your project involves a high degree of innovation and creativity</p>	<p>This project does not involve a high degree of innovation and creatively. However, management of heritage listed assets, such as 10 and 12 Forbes Street which share a common history and infrastructure whilst being in different ownership is, in my experience, rather difficult to navigate and owners may have differing views and financial capacity.</p> <p>This project proposes a pragmatic solution which aims to positively benefit both heritage listed buildings.</p>
<p>6d. Capacity and commitment to undertake the project Do you have the necessary time, and project and financial management skills, to successfully undertake this project? Will your project be completed within the funding timeframe and be fully claimed by: 14 April 2023</p>	<p>Yes, subject to agreement with adjoining owner</p> <p>Yes, subject to agreement with adjoining owner</p>
<p>7. Local council contact</p>	
<p>I have discussed my project with the council heritage officer or heritage advisor before lodging this application</p>	<p>Yes – 2012.</p> <p>Noting recent enquires were made of Council Staff regarding an appointment with the heritage advisor in April and May 2022, the advice given, at that time was that no appointments were being taken, and no forward appointment dates or contact information were provided.</p>
<p>Name of council contact</p>	
<p>8. Applicant details <i>The council will correspond with this person</i></p>	
<p>Name</p>	<p>Alison Mendham</p>
<p>Mailing address</p>	<p>Please send correspondence to email preferred:</p> 
<p>Phone number (business or day)</p>	

Mobile phone number	
Fax number (business or day)	
Email address	
ABN registered name	
ABN number	<input type="checkbox"/> <input type="checkbox"/>
Are you registered for GST	No <input type="checkbox"/> <input type="checkbox"/>
9. Ownership <i>Only complete this if you are not the owner of the heritage item. Otherwise, go to question 10.</i>	<input type="checkbox"/> <input type="checkbox"/>
Owner's name	Alison Mendham 
Contact name (if the contact is not the owner)	
10. Applicant's declaration	
I confirm that all the information provided in this project application is true and correct to the best of my knowledge	Yes
I have completed all the questions in this project application form	Yes
I have attached all requested other information as separate electronic files	Yes
Signature	

	<input type="checkbox"/>	<input type="checkbox"/>
Date	21 August 2022	

Do you need assistance in completing this form or more information?

Please contact: Isabel Holmes (Environmental Services)

Phone: 02 63431212

Email: mail@weddin.nsw.gov.au

Submitting your application

Email your completed application form, and attached images and other information, to:
mail@weddin.nsw.gov.au

or

Post your completed application form, and attached images and other information, to:

Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Please do not post and email your application.

Extract from documents provided in relation to property Auctions of 10 and 12 Forbes Street 2012.

Common boundary
subject of this
application – proposed
galvanised iron fence,
uncapped, steel posts
1.8m high



WEDDIN SHIRE COUNCIL



**Local heritage fund project
Application form – 2022/23**

This form should be completed by all applicants who wish to obtain funding for their project from their council's local heritage fund.

1. Project name and address	
Project name	
Address of project	42 WARRADERRY ST, GRENFELL
2. Project details	
Provide a short summary of what your project will achieve (under 100 words)	<ul style="list-style-type: none"> - WINDOW HOODS WILL HELP PRESERVE THE WOODEN CASSETT ON WINDOWS. - REPLACEMENT OF THE PORCH POSTS + ROOF FRAME DUE TO ROT + DECAY OF TIMBER. - FITTING A GUTTER ABOVE THE PORCH TO PRESERVE THE INTEGRITY OF THE FRONT WALL OF THE HOUSE. - PAINTING OF ALL THE OUTSIDE WALLS + WINDOWS TO PRESERVE HOME FOR ANOTHER 15-20 YEARS
What will you do with the local heritage fund funding?	MAKE REPAIRS TO FRONT PORCH PAINT HOUSE + FIT WINDOW HOODS.
Project scope and itemised costing	Attach your project scope and itemised costing, and any supporting information, as a separate file or files, as Word or Excel documents. Please keep supporting information to a minimum.
Attach digital photos of your project as embedded Word files in column opposite. Email or post additional photos.	



OEH 2013/0169

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3. Project funding	
Total project cost	\$ 8824 —
How much are you contributing?	\$ 4412 —
How much funding are you requesting?	\$ 4412 —
4. Funding eligibility	
To be eligible for funding, you must answer 'yes' to at least one of the following: My project is:	Please click either 'Yes' or 'No' box in each set below:
<ul style="list-style-type: none"> for a heritage item or an item included in a conservation area in the council's local environmental plan 	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
<ul style="list-style-type: none"> supported by the council's heritage advisor or other heritage specialist as being of heritage significance 	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
<ul style="list-style-type: none"> an item listed on the State Heritage Register 	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
<ul style="list-style-type: none"> other (please specify below) 	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
To be eligible for funding, you must answer 'yes' to all of the following:	Please click either 'Yes' or 'No' box in each set below:
I will complete my project and claim my project funding by: 14 April 2023	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
I acknowledge that I may need to arrange local council or Heritage Act approvals for these works, apart from this funding application.	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
I agree to erect a council sign at the front of my heritage item(s) acknowledging funding assistance received.	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
5. Funding priorities	
Describe ways in which your project will achieve one or more of the funding priorities set out below. If your project is for heritage items in a well-maintained heritage streetscape or landscape setting, the funding priorities are:	Please type in the funding priority or priorities below, then explain ways in which your project will achieve the priority or priorities.
1. Appropriate colour schemes for painting approved by Council's Heritage Advisor.	<p>MAIN COLOUR TO STAY AS "CREAM" WHICH IS ORIGINAL COLOUR OF HOME</p> <p>WINDOW ACCENT COLOUR TO BE TAUBMANS - DEEP CLARET.</p>

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<p>If your project is for urgent maintenance works to avert management risks, for example, to manage severe deterioration or avoid demolition or demolition through neglect, the funding priorities are:</p> <ul style="list-style-type: none"> • Rising damp • Waterproofing • Stormwater disposal • Replacement of damaged materials • Maintenance by renewal of materials and proper and adequate weather protection and painting. <p>If your project is for fire, service and access upgrades for Building Code of Australia compliance with ongoing or adaptive reuse of heritage items, the funding priorities are:</p> <ul style="list-style-type: none"> • Passive Fire Upgrades • Active Fire Upgrades • Access Upgrades 	<p>REPLACEMENT OF DAMAGED MATERIALS. IE.</p> <ul style="list-style-type: none"> - POSTS + FRAME ON PORCH - ATTACH GUTTER TO MAIN ROOF LINE ABOVE PORCH - REPLACE BARGE BOARD. - PAINTING OF HOUSE WITH GOOD QUALITY PAINT + PREPARATION TO PRESERVE STRUCTURE
<p>6. Common selection criteria</p> <p>Answer all the following questions – 6a, 6b, 6c and 6d</p>	
<p>6a. Sustainable long-term heritage benefits</p> <p>Describe ways in which your project contributes to the sustainable management of the heritage item, such as through the development or update of a conservation management plan, maintenance plan, sustainability management plan.</p> <p><i>Also attach a copy of your plan(s) as a separate file</i></p>	<p>PRESERVING HERITAGE HOME THROUGH REPAIRS + REPLACEMENT OF DAMAGED MATERIALS.</p> <p>PREPARATION + PAINTING TO MAINTAIN HERITAGE STREETSCAPE.</p>
<p>6b. Public benefit and enjoyment: community leadership</p> <p>Describe ways in which your project increases opportunities for learning, access and enjoyment; supports active community support, involvement, and employment; supports regional economies; and encourages positive community attitudes</p>	<p>PASSER-BYS + NEIGHBOURS CAN SEE THAT THIS HERITAGE HOME IS WELL LOOKED AFTER + PRESERVED</p>

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PTO

<p>6c. Innovation Describe ways in which your project involves a high degree of innovation and creativity</p>	<p>ADDING TIMBER WINDOW HOODS AS A DECORATIVE FEATURE TO ENHANCE STREETSCOPE + PRESERVE WINDOW FRAMES.</p>
<p>6d. Capacity and commitment to undertake the project Do you have the necessary time, and project and financial management skills, to successfully undertake this project? Will your project be completed within the funding timeframe and be fully claimed by: 15 April 2022</p>	<p>Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/> Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/></p>
<p>7. Local council contact</p>	
<p>I have discussed my project with the council heritage officer or heritage advisor before lodging this application</p>	<p>Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/></p>
<p>Name of council contact</p>	<p>LUKE - DIRECTOR</p>
<p>8. Applicant details The council will correspond with this person</p>	
<p>Name</p>	<p>KEARIE + JOHN NORTH</p>
<p>Mailing address</p>	<p>[REDACTED]</p>
<p>Phone number (business or day)</p>	<p>[REDACTED]</p>
<p>Mobile phone number</p>	<p>[REDACTED]</p>
<p>Fax number (business or day)</p>	<p>—</p>
<p>Email address</p>	<p>[REDACTED]</p>
<p>ABN registered name</p>	<p>—</p>
<p>ABN number</p>	<p>—</p>
<p>Are you registered for GST</p>	<p>Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/></p>

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<p>9. Ownership <i>Only complete this if you are not the owner of the heritage item. Otherwise, go to question 10.</i></p>	
Owner's name	
Contact name (if the contact is not the owner)	
<p>10. Applicant's declaration</p>	
I confirm that all the information provided in this project application is true and correct to the best of my knowledge	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
I have completed all the questions in this project application form	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
I have attached all requested other information as separate electronic files	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
Signature	
Date	7/8/22

Do you need assistance in completing this form or more information?

Please contact: Isabel Holmes (Environmental Services)

Phone: 02 63431212

Email: mail@weddin.nsw.gov.au

Submitting your application

Email your completed application form, and attached images and other information, to: mail@weddin.nsw.gov.au

or

Post your completed application form, and attached images and other information, to:

Weddin Shire Council
 PO Box 125
 GRENFELL NSW 2810

Please do not post and email your application.

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13.3 NAMING OF GRENFELL DOG PARK

File Number:	A4.4.1
Author:	Director Environmental Services
Authoriser:	General Manager
Attachments:	1. Grenfell Dog Park - Letter Pip Wood
CSP Objective:	Culturally rich, vibrant and inclusive community
Precis:	Community consultation to name Grenfell Dog Park
Budget:	Nil

RECOMMENDATION

That:

1. Council undertake community consultation for a period of 21 days inviting suggestions from the public for the naming of the newly constructed Grenfell Dog Park.
2. Upon the completion of the community consultation period, a further report be provided to Council including the full list of suggested names for Councils consideration and final determination of the naming of the facility.

PURPOSE

To undertake community consultation for the naming of the newly constructed Grenfell Dog Park located on the corner of West Street and South Street.

BACKGROUND

Council recently completed the construction of a new Dog Park on the corner of West Street and South Street, Grenfell.

The new facility currently does not have an official name. Council has received correspondence from a member of the public suggesting that the facility needs to be given an official name. A copy of the letter received from Ms Pip Wood is included in the Attachment to this report and had made a suggestion for the Park to be named after Sunny and provides a story to this.

PROPOSED

As the Dog Park has been well received by the Weddin Shire Community and visitors to the Shire, it is recommended that Council undertake community consultation inviting suggestions from the public on the official name for the facility.

Upon the completion of the community consultation period, a further report will be provided to Council providing the full list of suggested names for Councils consideration and final determination of the naming of the facility.

POLICY/LEGAL IMPLICATIONS

There are no policy or legal implications resulting from the proposed naming of the newly constructed Grenfell Dog Park.

FINANCIAL/RESOURCE IMPLICATIONS

There are no significant finance or resource implication associated with the proposed public consultation process for naming of the facility. A further report will be provided to Council at the completion of the public consultation process, which will include the cost associated with any proposed signage.

INTERNAL/EXTENRAL CONSULTATION

There has been no internal or external consultation undertaken at this stage. The purpose of this report is to undertake public consultation as part of the naming of the Grenfell Dog Park.

CONCLUSION

Council recently completed the construction of a new Dog Park on the corner of West Street and South Street, Grenfell. This facility currently does not have an official name. A member of the public has requested that Council officially name the facility.

It is proposed that Council undertake community consultation inviting suggestions from the public on the official name for the facility.

[Redacted]
19.8.2022

The General Manager and Councillors,
Weddin Shire Council,
Grenfell, 2810.

Dear Madam and Councillors,

Re Grenfell Dog Park.

How wonderful to see such an accolade in the Grenfell Record column, "Weddin Whispers", about the new Weddin Shire Council dog park, and all the happy people and dogs who are using it.

It needs a proper name. I was wondering if it could be called "SUNNY'S DOG PARK". I believe that my friend, Mardie Bucknell was the great mover in hoping there could be a fully fenced free run facility in Grenfell for the exercise of dogs.

Her little dog, Sunny, enjoyed digging under the fence and roaming the streets, as Alison knows only too well. Everyone knew him, but sadly, it is assumed that he was picked up by strangers one afternoon during Covid lockdown and has disappeared.

This would be a very nice gesture towards someone, who has done much for Grenfell over many years, in memory of her little dog Sunny.

Yours faithfully,

[Redacted Signature]

Pip Wood.

WEDDIN SHIRE COUNCIL

22 AUG 2022

REG NO 001721

FILE NO A141

NOTE	DES
ATTEND	DES
REPORT	
PLY	
OPY	

13.4 KEEPING CATS SAFE AT HOME PROGRAM

File Number:	A4.4.10
Author:	Director Environmental Services
Authoriser:	Director Environmental Services
Attachments:	Nil
CSP Objective:	Innovation in service delivery (healthy, safe and educated community)
Precis:	Council has successfully implemented the first stages of the Keeping Cats Safe at Home Program and recently de-sexed and microchipped the 100th cat as part of the program.
Budget:	Nil

RECOMMENDATION

That Council note the report on the Keeping Cats Safe at Home Program.

PURPOSE

The purpose of this report is to provide an update on the successful rollout of the Keeping Cats Safe at Home project.

BACKGROUND

In January 2021, RSPCA NSW invited all NSW Councils to lodge an expression of interest to be a part of a 'Keeping Cats Safe at Home' 4-year behavioural change project. Council in partnership with Weddin Landcare lodged an expression of interest and was one (1) of eleven (11) Councils to be included in the project.

RSPCA NSW officially launched the project in Sydney in June 2022. As previously reported to Council, Councillor Diprose attended this event to represent Council.

ISSUES AND COMMENTS

Since the launch, Council has collaborated with RSPCA NSW and Weddin Landcare to develop the first stage of the Shire specific project. This has concentrated on free de-sexing and microchipping of cats and commencing an educational program on the benefits of keeping cats safe at home.

On 11 October 2022 the 100th cat was de-sexed and microchipped under the program at the local Grenfell Lachlan Valley Vets. This is a significant milestone and reflects how successful the program has been to date. This is largely due to work which Councils Ranger, Alison Knowles, has undertaken to implement the program.

RSPCA NSW initially set a target of 30 cats to be de-sexed per 1000 people in the Shire during the 4-year program, which equates to approximately 120 cats. Council, Weddin Landcare and Lachlan Valley Vets have been able to de-sex and microchip 100 cats as part of the program within four (4) months.

Representatives from Council, RSPCA NSW, Weddin Landcare and Lachlan Valley Vets together with the owner of the 100th cat attended the vet clinic on the day to celebrate the milestone. RSPCA NSW also organised a representative from the City of Parramatta Council to attend and to spend time with Council staff to learn about the successful implementation of the program to aid with the development of their own program.



Figure 1. Photo of 100th cat prior to de-sexing with representatives from Council, RSPCA NSW, Weddin Landcare, City of Parramatta Council and cat owner.

RSPCA NSW have stated that the de-sexing and microchipping program will continue until 2024 or until funding is exhausted. Council will be liaising with RSPCA NSW and Weddin Landcare to develop and implement further initiatives as part of the program, which will include:

- Education packages and visits to all schools in the shire; and
- Further community education on the benefits of keeping cats safe at home.

POLICY/LLEGAL IMPLICATIONS

There are no policy or legal implications associated with the Keeping Cats Safe at Home program.

FINANCIAL/RESOURCE IMPLICATIONS

As part of the Keeping Cats Safe at Home program, Council and Weddin Landcare co-contributed \$2500 each. The program is being largely funded by RSPCA NSW and therefore there will be no further funding required by Council or Weddin Landcare. As part of the funding agreement, Council Ranger will continue to help with the implementation of the program.

INTERNAL/EXTERNAL CONSULTATION

No internal or external consultation was required.

CONCLUSION

Council in conjunction with RSPCA NSW and Weddin Landcare have successfully implemented the first stages of the Keeping Cate Safe at Home Program in the Weddin Shire. Recently the 100th cat was de-sexed and microchipped as part of the program.

Council will be continuing to work with RSPCA NSW and Weddin Landcare to implement further initiatives as part of the program.

COMMENTARY FROM THE GENERAL MANAGER

Councillors, this program could not have occurred without your endorsement, the Weddin Landcare and Council's Animal Control Officer, Allison Knowles. For those who don't know, AI has gone above and beyond by ensuring the cats' welfare by transporting our feline friends to their appointments and back again. She has liaised with many local residents to administer this program (over 100 in fact). This is a great initiative and we really should take the time to commend AI for her work and services to our community.

14 DELEGATE(S) REPORTS

Nil

15 MINUTES OF COMMITTEE MEETINGS

15.1 MINUTES OF THE LACHLAN REGIONAL TRANSPORT COMMITTEE INC HELD 1 OCTOBER 2022

File Number: T3.5.2

Author: General Manager

Authoriser: General Manager

Attachments:

1. LRTC Minutes 1st October 2022 BlueScope Wollongong
2. LRTC AGM MINUTES 2022-23 - 1st October 2022

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Lachlan Regional Transport Committee Inc held 1 October 2022 is presented to Council.

HEADING

The Ordinary meeting and Annual General Meeting of the Lachlan Regional Transport Committee was held on 1 October 2022.

Minutes of the Ordinary Meeting held on 1st October 2022

1.

At BlueScope Steel Coniston at 10am.

CHAIRPERSON: Maurice Simpson opened the meeting at 10-35am and welcomed all present.

Attendance as per attendance sheet totalling **11 People**.

Apologies: Ian Gray, John Hetherington, Peter Sidgreaves MP, Wollondilly Council, Margaret Roles, Tony Hewson, Pascale Stendell, Judith Hannan, Garry Brathwate, Vicki Etheridge, Joe Kinsela. **Total 12**

MOVED: Gordon Bradbery **SECONDED:** Ray Morris **CARRIED.**

WELCOME: Wollongong Mayor Gordon Bradbery welcomed every one present. He stated that Blue Scope are investing Billions of \$s into the Port and the steel industry employs 60% of workers around the Wollongong area.

MINUTES OF THE PREVIOUS MEETING WERE DISTRIBUTED AND ADOPTED

MOVED: Bill West **SECONDED:** Philip Laird **CARRIED.**

BUSINESS ARISING FROM MINUTES. Bill West Requested that the wards Dubbo airport be corrected to read Cowra airport in the Minutes of the previous meeting.

CORRESPONDENCE OUT: 4/5/21 Correspondence to K. McLachlan
 4/5/21 Wollondilly to host Aug meeting
 4/5/21 Thanks to Wollongong for last meeting
 4/5/21 Steph Cooke Harden Railway Station
 22/6/21 Support Letter to Dubbo Regional Council re by Pass
 25/10/21 Letter to all Members from Executive
 16/11/21 Report on Level Crossing Debate.
 10/1/22 To all member Councils requesting continued support
 10/1/22 Letter to a number of non-member Councils requesting Membership
 29/8/22 Peter Sidgreaves MP. Invitation to Oct Meeting
 29/8/22 Sam Faraway MLC. Invitation to Oct Meeting.
 29/8/22 Clr Margaret Roles Mayor Hilltops & Graeme Schneider Info on LRTC

CORRESPONDENCE IN: 1/5/21 K. McLachlan Requesting correspondence & Petition
 4/5/21 Response from D. Harris MP to motion No6 Feb Minutes
 5/5/21 Response from Transport NSW Terry McSweeney
 12/5/21 Reply from Steph Cooke Harden Railway Station
 20/5/21 Report from Mike Sutherland from ASM
 24/5/21 SEATS report.
 23/6/21 Response from The Hon M. McCormack regarding Fast Rail
 5/6/21 Response from Hon P. Toole Cowra Line & Fast Rail
 16/4/22 Ian Gray – Web Site – TfNSW Meeting.
 31/7/22 Australian Strategic Materials Newsletter
MOVED: Bill West **SECONDED:** John Faulks That the Correspondence be Received and dealt with. **CARRIED.**

TREASURER REPORT: General Account.

1/7/2022 Opening Balance	\$20745.95
Total Income	\$ 16.53
Total Expenses	\$ 500.00
31/8/2022 Closing Balance	\$ 20,262.48
Card Account No 9596S 1	
1/7/2022 Opening Balance	\$ 145.68
Total Income	\$ 500.27
Total Expenses	\$ 0.00
31/8/2022 Closing Balance	\$ 645.95

MOVED: Dennis Hughes That the Treasurer’s Report be Accepted **SECONDED:** Bill West
CARRIED

GENERAL BUSSINES:

GUEST SPEAKER: Nat Openshaw Chief of Staff Representing Hon Sam Farraway MLC Minister for Regional Transport and Roads. He recorded notes on quite a number of issues raised by Committee members.

Phillip Laird: Blayney to Demondrille rail line study to be released- Answer later this year. Sydney has reached capacity. Please look at the Morton report as Maldon-Dombarton line needs to be assessed as an option.

Harvey Matthews: President Grenfell Branch of the NSW Farmers. The terrible state of Our local shire roads due to the pandemic and wet weather. Action needs to happen to speed up the delivery of grain to port. Maldon / Dombarton rail corridor needs to be secured to insure reliable rail supply in / out of Port Kembla.

Bill West: We have a problem getting product like grain into Port Kembla but more important getting product out of Port Kembla and Sydney as there is only 2 roads to the west of Sydney but what happens if there is an emergency west of Sydney. More money to be spent on infrastructure rather than stadiums and city roads. Lots of timber movements though Cowra Shire that could go by rail.

John Faulks: Freight in and out of Oberon and Tumut which could go by rail but there are other industries asking for rail.

Gordon Bradbery: Growth of the Wollongong and Port Kembla area requires attention now as it will not survive under the current circumstances. East West links to the Inland Rail need to be dealt with. Cost blow out is an issue but stick to the job of finding solutions.

Nat Openshaw: A lot to take back. Fleet issue city – country but the budget books are closed. There are 4 transport Ministers but you will only get one to deal with. The port of Newcastle is allowed to export more and ask about the Norton report. Nat left the meeting at 11-45am.

Tony Lord: President Bland Shire. Bland has many roads inundated by water. Rail line is part of the Newell Hwy flood problem by blocking flood flow. Bland has 3 thousand Ks of mostly gravel roads all of which are in need of repairs. Report needed on likely rerouting of the rail track around Lake Cowal to improve water issues.

Maurice Simpson: Need a wider base of support by local Councils for LRTC and provide a forum for transport rail needs for the social economic of there part of the state.

Philip Laird: Ask the relevant Ministers and Shadow Ministers and representatives of minor parties if they would, if elected.

1. Support the reopening of the Demondrille to Blayney line by 2025.
2. Support a start of work on completion of the 35Km Maldon Dombarton rail link during the next term of office (2020-27).
3. Support replacement of at least a further four level crossings by grade separated crossings of NSW sections on the Inland Railway over selected state and local roads.
4. Support compensation payments from the NSW Government to Local Government for additional road wear and tear due to the approval of heavier and larger articulated trucks on local roads.
5. Support, in the anticipated revision of the 2018-2023 NSW freight and ports strategy the reinstatement of rail as a priority for the movement of bulk freight.
6. Mainline track upgrades to support faster transit times for the new regional passenger trains that are now on order.

Moved: Bill West **Seconded:** Maurice Simpson **Carried.**

Next Meeting
25th February 2023
Cowra Loco Depot

Meeting Closed 12-20pm

Chairman:

Previous Meeting Venues

BlueScope Steel Coniston 1/10/22	Wollongong 1/5/21	Young 13/2/21,	Canowindra 10/10/20
Picton 15/2/20,	Cowra 9/11/19,	Greenethorpe 7/9/19,	Dubbo 11/5/19,
Blayney 9/2/19,	Temora 3/11/18,	Murrumburrah 11/8/18.	Grenfell 19/5/18
Picton 17/2/18	AIW Wollongong 4/11/17	Parkes 5/8/17	Canowindra 6/5/17
Temora 25/2/17	Lithgow 5/11/16	Boorowa 13/8/16	Wollongong 14/5/16
Cowra 6/2/16	Thirlmere 7/11/15		

LACHLAN REGIONAL TRANSPORT COMMITTEE

**Minutes of the Annual General Meeting held at
BlueScope Visitors Centre Coniston on the 1st October 2022 at
10am.**

Chairperson: Maurice Simpson opened the meeting and welcomed all present.

Attendance as per attendance sheet totalling **11 People**.

Apologies: Ian Gray, John Hetherington, Peter Sidgreaves MP, Wollondilly Council, Margaret Roles, Tony Hewson, Pascale Stendell, Judith Hannan, Garry Brathwate, Vicki Etheridge, Joe Kinsela. **Total 12**

MOVED: Gordon Bradbery **SECONDED:** Ray Morris **CARRIED.**

Welcome: Wollongong Mayor Gordon Bradbery welcomed every one present. He stated that Blue Scope are investing Billions of \$s into the Port and the steel industry employs 60% in the Wollongong area.

Minutes of the Previous AGM **MOVED:** Philip Laird **SECONDED:** Bill West **CARRIED.**

No Business arising from the previous AGM meeting.

Correspondence: Nil

Treasurers Report: Dennis Hughes presented the Treasurers report from the 1st July 2021 until the 30th June 2022.

CHEQUE A/C Balance as at the 1/7/2021 \$20399.40.

Income \$346.55 Expenses \$0.00 Balance at the 30/6/22 \$20745.95

CARD A/C Balance as at the 1/7/2021 \$ 475.34 Income \$300.34

Expenses \$630.00 Balance as at the 30th June 2022 \$ 145.68

MOVED: Dennis Hughes **SECONDED:** John Faulks **CARRIED.**

President’s Report: Nil

Chairperson declared all position vacant and invited Mayor to take the chair for the elections of office bearers.

PRESIDENT: Vicki Etheridge – Nominated by Maurice Simpson **Elected Unopposed**

VICE PRESIDENT: Maurice Simpson- Nominated by Bill West

Elected Unopposed

SECRETARY/TREASURER: Dennis Hughes Nominated by Maurice Simpson

Elected Unopposed

PUBLIC OFFICER: Lawrance Ryan- Nominated by Bill West **Elected Unopposed**

PUBLICITY OFFICER: To be appointed in the future

AUDITOR: Hugh Moffitt- Nominated by Dennis Hughes **Elected Unopposed**

GENERAL BUSINESS:

Membership Fees to be waived this year due to the A/C been in a good position.

MOVED: Gordon Bradbery **SECONDED:** Tony Lord **CARRIED.**

Cheque Signatures **MOVED:** Ray Morris That Dennis Hughes, Maurice Simpson and John Hetherington be the signatories for 2022-23 and other changes be made in accordance with guidelines. **SECONDED:** John Faulks **CARRIED**

MEETING CLOSED AT 10-35AM

CHAIRMAN

15.2 MINUTES OF THE TOURISM COMMITTEE MEETING HELD 6 OCTOBER 2022

File Number: C2.6.26

Author: General Manager

Authoriser: General Manager

Attachments: 1. Tourism Minutes October 6 2022

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Tourism Committee Meeting held 6 October 2022 be adopted as presented.

HEADING

A Tourism Committee meeting was held 6 October 2022 with the minutes from this meeting attached.

Minutes of the Weddin Shire Council Tourism Committee Meeting**held on Thursday 6th October 2022 at 3pm in the Council Chambers.**

1. **PRESENT:** Cllr C Bembrick, Cllr J Kenah, M Nowlan-Jones, C McCann, N Vu, J Bryant
2. **APOLOGY:** M Chalmers, Cllr P Best.
3. **ABSENT:** Cllr M Cook.

Resolved: Cllr C Bembrick / C McCann that the apologies be accepted.

4. **CONFIRMATION OF MINUTES:** 7th October 2021

Resolved: C McCann / J Bryant that the minutes of the 6th October 2021 meeting be confirmed.

5. **BUSINESS ARISING:**

3.25pm J Bryant entered.

RECOMMENDATION

That the Tourism Committee defer the review of the Charter to a later meeting and in the interim that a Position Paper to explore the purpose and strategic direction of the Tourism Committee be further explored and presented to the Committee to inform a future Charter. This is also to include a periodic status review of the Destination Management Plan at a biannual interval.

6. **CORRESPONDENCE:**

NIL

7. **UPCOMING EVENTS:**

To view visitweddin.com.au/events-weddin

- 9th Sept to 19th Oct – 'Passages & Portals' by Networks Australia
- 1st Oct – Rustic Maze & Country Garden Open Day
- 1st Oct – Obstacool & Outdoor Cinema Night
- 5th Oct – Safetalk
- 8th Oct – Grenfell Open Gardens
- 8th Oct – Greenethorpe Soldiers' Memorial Hall Centenary Celebrations
- 9th Oct – Iandra Castle Open House
- 15th Oct – Anglican Church Fete
- 20th Oct – Nathan 'Whippy' Griggs
- 21st Oct – 30th Nov – 'Explorations' exhibition by Di Franks, Wendy Hawthorne and Coralie Crouch
- 23rd Oct – Cookie Workshop
- 29th Oct - Oktoberfest

- 4th Nov – Grenfell Dramatic Society presents the stage play 'Cosi' by Louis Nowra
 - 11th Nov – Remembrance Day Commemorative Service
 - 23rd Nov – Advanced Leadership Workshop
 - 27th Nov – Wreath Workshop
 - 2nd Dec – 11th Jan – 'Three in a Boat' exhibition by Keith Rowe, Kayo Yokoyama & Scott Coleman
 - 3rd Dec – Christmas Wreath Workshop
 - 4th Dec - Carols in Taylor Park
- 2023
- 13th Jan – 'New Beginnings' by Grenfell Artists Inc
 - 18th Feb – 'Light up the Night'
 - 15th Apr – Grenfell Picnic Races
 - 8th June – Henry Lawson Festival

Noted

8. BUSINESS WITH NOTICE:

NIL

9. QUESTIONS WITH NOTICE:

NIL

10. GENERAL BUSINESS:

Stronger Country Communities Fund

Discussions held on topics raised by J Bryant.

- Clarity around previous rounds of SCCF and project status
 - o Village tourism signs
 - o Entrance to shire / village signage

Comment: The General Manager reported that the village signs are linked to the release of the SCCF and will follow up for further action. It was noted that an audit of the tourism signs would be actioned in the town and villages.

C McCann to follow up with Infrastructure Services on the audit of tourism signs and subsequently consult with the Progress Groups.

- Clarification that 'Official' free camp locations are not in all villages

Comment: Mrs Bryant raised concern about the commentary from the August 2022 Ordinary Meeting that an incorrect statement had been made that the villages had 'official' free camp locations and wanted to clarify this. The General Manager reported the SCCF Round 5 focused on improving existing facilities to formalise the areas and noted that the comment was not taken into consideration with the grant application.

Weddin State Forest

C McCann to enquire with Rural Fire Service about the maintenance of the Weddin State Forest access road which leads to the Black Springs Fire Trail (Management Trail). Concerns over how RFS would gain access to Management Trail in the case of a fire.

Discussions held about the poor condition of the Holy Camp Road to the Weddin Mountains National Park. C McCann explained that the Holy Camp Campground is for tent camping only, it is not a designated caravan site, and as such the road access is not suitable for this purpose.

C McCann to investigate road maintenance of the Holy Camp Road.

C McCann to discuss with National Parks about expanding the Holy Camp Campground to include caravans.

Better signage required for Eualdrie Road to direct traffic to Holy Camp Road for Weddin Mountains access.

11. NEXT MEETING: Thursday 1st December 2022, 10am at the Council Chambers

12. CLOSURE: 4.37pm.

15.3 MINUTES OF THE WEDDIN LOCAL TRAFFIC COMMITTEE HELD 12 OCTOBER 2022

File Number: C2.6.3

Author: General Manager

Authoriser: General Manager

Attachments: 1. MINUTES Traffic Committee Meeting 12 October 2022

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Weddin Local Traffic Committee held 12 October 2022 be adopted as presented.

BACKGROUND

A Weddin Local Traffic Committee meeting was held 12 October 2022 with the minutes from this meeting attached.



MINUTES

**Weddin Local Traffic Committee Meeting
Wednesday, 12 October 2022**

Date: Wednesday, 12 October 2022

Time: 10:00am

**Location: Council Chambers
Cnr Camp & Weddin Streets
GRENFELL NSW 2810**

Order Of Business

1	Opening	3
2	Acknowledgement of Country	3
3	Attendance	3
4	Risk Awareness Statement	3
5	Confirmation of Minutes	3
6	General Business	4
	Special Event - Light Up the Night	4
0.0	50 AHEAD TRAFFIC SIGN MID-WESTERN HW (COWRA ROAD).....	27
0.0	INSTALLATION OF 3 SCHOOL ZONE SIGNS AROUND ST JOSEPH'S PRIMARY SCHOOL, GRENFELL	29
6.4	Weddin Gateway Signage Project	30
6.2	Special Event - Remembrance Day Commemorative Service	127
6.3	Tyagong Creek Rd and Gerrybang Rd Intersection Signage Upgrade	146
6.1	Special Event - Cri Market Day	150
7	Next Meeting	175
8	Closure	175

**MINUTES OF WEDDIN SHIRE COUNCIL
WEDDIN LOCAL TRAFFIC COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS, CNR CAMP & WEDDIN STREETS, GRENFELL NSW
2810
ON WEDNESDAY, 12 OCTOBER 2022 AT**

1 OPENING

Those in attendance are asked to comply with all relevant WSC codes, policies and procedures at all times.

2 ACKNOWLEDGEMENT OF COUNTRY

Weddin Shire Council would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

Weddin Shire Council would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

3 ATTENDANCE

PRESENT:

Staff Linda Woods (A/Director Infrastructure Services), Mr Maurice Simpson (State Member Rep), Mr Jason Nicholson (TfNSW), Claire McCann (WSC), Amy Hadley (WSC), Andrew Tajsic (A/Sgt)

4 MATTERS ARISING

Jason Nicholson asked regarding the progress of signage, traffic counters and further traffic investigation for Grenfell Preschool. Council provided details of our progress with the traffic counters and continued plans for these. There is also currently linemarking pending when the contractors are next performing Council work. As the preschool is actively looking for a new site Council is working to ensure the site is safe and within guidelines while being conscious of remaining within a reasonable budget due to its shorter term nature.

5 CONFIRMATION OF MINUTES

COMMITTEE RECOMMENDATION

Moved: Maurice Simpson

Seconded: Jason Nicholson

That Minutes of the Weddin Local Traffic Committee Meeting held 20 July 2022 be taken as read and CONFIRMED.

6 GENERAL BUSINESS**6.1 SPECIAL EVENT - LIGHT UP THE NIGHT**

File Number:	C1.3.26
Author:	Casual Engineering Assistant
Authoriser:	Acting Director Infrastructure Services
Attachments:	1. Special Event Transport Management Plan - Light Up the Night
CSP Objective:	Culturally rich, vibrant and inclusive community
Precis:	Transport Management Plan for the Light Up the Night Special Event
Budget:	\$119,826.00 to be sourced from the Reconnecting Regional NSW/ Community Events Programs, \$10,000.00 Council In Kind Contribution

RECOMMENDATION

That the Committee endorse the Special Event Transport Management Plan including Traffic Guidance Scheme, Risk Assessment and Site Map for the Light Up the Night event provided Public Liability Insurance (interested parties lists), permission to conduct the event is obtained by NSW Police and Permission is obtained from relevant authorities is provided.

COMMITTEE RECOMMENDATION

Moved: Jason Nicholson
Seconded: Maurice Simpson

That the Committee endorse the Special Event Transport Management Plan including Traffic Guidance Scheme, Risk Assessment and Site Map for the Light Up the Night event provided Public Liability Insurance (interested parties lists), permission to conduct the event is obtained by NSW Police and Permission is obtained from relevant authorities is provided.

PURPOSE

The Economic Development and Tourism Department of Weddin Shire Council wish to hold Light Up the Night at the Heritage Railway Station precinct, Grenfell. Council wish to support the planning and execution of this event to ensure the event upholds safe and appropriate standards.

BACKGROUND

The Light Up the Night event comprise of market stalls, live entertainment and a drone light show. There will be no public, roads or private property in the vicinity of where the drones will be flying. The event is designed to be a family friendly event with free entry. However, the event will still be ticketed and fully fenced off to allow us to control the crowd numbers.

ISSUES AND COMMENTS

The Certificate of Currency for \$20,000,000.00 Public Liability had been requested and will be provided once Council's broker is back from leave.

The attached Transport Management Plan is awaiting NSW Police permission.

Written approval from relevant authorities is to be obtained.

POLICY/LEGAL IMPLICATIONS

Road Transport Legislation

Roads Act

FINANCIAL/RESOURCE IMPLICATIONS

\$119,826.00 to be sourced from the Reconnecting Regional NSW/ Community Events Programs, \$10,000.00 Council In Kind Contribution.

INTERNAL/EXTERNAL CONSULTATION

Council have engaged an external event management consultant to plan the event.

The general public will be notified of the road closure in the Local News Paper, on the Council Website and on the Council Facebook.

CONCLUSION

The Light Up the Night event strongly supports Council's strategic objective for culturally rich, vibrant and inclusive community, therefore Council wish to endorse the Remembrance Day Special Event as per the above mentioned recommendation and documentation provided.

6.2 50 AHEAD TRAFFIC SIGN MID-WESTERN HW (COWRA ROAD)

File Number:

Author: Acting Director Infrastructure Services

Authoriser: Acting Director Infrastructure Services

Attachments: 1. 50 Ahead - Reinstall

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis: The replaced LGA gateway signage will obstruct the vision of the 50 Ahead sign on approach to Grenfell from Cowra

Budget: -

RECOMMENDATION

Reinstall 50 Ahead sign 60m further down road as per attached details

COMMITTEE RECOMMENDATION

Moved: A/Sgt Andrew Tajsic

Seconded: Maurice Simpson

Once Jason Nicholson from TfNSW has advised Transport NSW of this change and received their approval then Council to reinstall 50 Ahead sign 60m further down road as per attached details.

The replaced LGA gateway signage will obstruct the vision of the 50 Ahead sign on approach to Grenfell from Cowra (as shown on attachment). As we are restricted in where we can install the Entry Sign on this approach to town the best solution will be to move the 50 Ahead sign 60m further down the road so that neither sign is obstructed.

The 50 Ahead sign will be re-installed 200m in advance of the 50 speed limit sign ahead as per the attached plan. It is believed this is in accordance with advance warning requirements for the signage, but are seeking approval from by TfNSW.

6.3 INSTALLATION OF 3 SCHOOL ZONE SIGNS AROUND ST JOSEPH'S PRIMARY SCHOOL, GRENFELL

File Number: C1.8.5
Author: Acting Director Infrastructure Services
Authoriser: Acting Director Infrastructure Services
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: School Zone Signs around St Joseph's Primary School
Budget: -

RECOMMENDATION

Install 3 School Zone Signs around St Joseph's Primary School which include 2x End School Zone (50) and 1x School Zone (40) to mirror existing school zone signs, as per attached details.

COMMITTEE RECOMMENDATION

Moved: Jason Nicholson
Seconded: A/Sgt Andrew Tajsic

Once Jason Nicholson from TfNSW has advised Transport NSW of this change and received their approval then Council to Install 3 School Zone Signs around St Joseph's Primary School which include 2x End School Zone (50) and 1x School Zone (40) to mirror existing school zone signs, as per attached details.

There are 3 School Zone Signs to be installed around St Joseph's Primary School which include 2 x End School Zone (50) and 1 x School Zone (40), details are attached.

These signs are not currently installed however it is best practice to have mirrored school zone signs therefore we would like approval to install these signs as per the TfNSW requirements on the opposite side of the road to the existing signs.

These signs are already purchased and in stores awaiting approval for their installation.

6.4 WEDDIN GATEWAY SIGNAGE PROJECT

File Number:	C2.6.3
Author:	Casual Engineering Assistant
Authoriser:	Acting Director Infrastructure Services
Attachments:	<ol style="list-style-type: none"> 1. Section 138 Application 2. Concurrence from Transport for NSW (TfNSW) pursuant to Section 138 (2) 3. Weddin Gateway Signage Positions 4. Signage Manual 5. Structural Drawings
CSP Objective:	Culturally rich, vibrant and inclusive community
Precis:	The Weddin Gateway Signage Project involves the replacement and upgrade of all shire, town and village entry signage.
Budget:	\$120,000.00 to be sourced from LRCI

RECOMMENDATION

That the Committee endorse the design, location and construction of Weddin Gateway Signage as per the attached documentation providing the conditions of the TfNSW Section 138 are meet.

COMMITTEE RECOMMENDATION

Moved: Maurice Simpson

Seconded: Jason Nicholson

That the Committee endorse the design, location and construction of Weddin Gateway Signage as per the attached documentation providing the conditions of the TfNSW Section 138 are meet.

PURPOSE

Council aim to develop a strong brand for the area that is representative of the community and creates a positive first impression for visitors. Council is ready to commence the construction stage of the project as per the requirements of the Section 138.

BACKGROUND

The Weddin Gateway Signage Project involves the upgrade of twenty-two (22) entry signs including eight (8) Shire Gateway Signs, five (5) Town Gateway Signs and nine (9) Village Gateway Signs. Seven (7) of these are located in State Highway road reserve and the remaining fifteen (15) are on local Regional and Rural Roads. For the seven (7) located on highways, Council has obtained conditional concurrence from TfNSW for construction of the signs.

ISSUES AND COMMENTS

Signage structures at all location will be designed and installed to the standard required in the Section 183 conditions.

POLICY/LEGAL IMPLICATIONS

Roads Act 1993

FINANCIAL/RESOURCE IMPLICATIONS

\$120,000.00 to be sourced from LRCI

INTERNAL/EXTERNAL CONSULTATION

Community Consultation through the design stage of the project.

Section 138 (2) obtained from TfNSW.

Structural Engineer to certify design and construction of sign structures.

CONCLUSION

Council wish to proceed to the construction stage of the Weddin Gateway Signage Project. Construction is to be carried out by contractor to TfNSW standards and overseen by Weddin Shire Council.

6.5 SPECIAL EVENT - REMEMBRANCE DAY COMMEMORATIVE SERVICE

File Number:	C1.3.26
Author:	Casual Engineering Assistant
Authoriser:	Acting Director Infrastructure Services
Attachments:	1. Transport Management Plan - Remembrance Day Commemorative Service
CSP Objective:	Culturally rich, vibrant and inclusive community
Precis:	Transport Management Plan for the Remembrance Day Commemorative Service Special Event
Budget:	\$1,000.00 to be sourced from the Community Events Budget

Maurice Simpson declared an interest and took no part in these discussions.

RECOMMENDATION

That the Committee endorse the Special Event Transport Management Plan including Traffic Guidance Scheme, Risk Assessments, Public Liability Insurance (interested parties lists), Site Map and Contingency Plan for the Remembrance Day Commemorative Service provided permission to conduct the event is obtained by NSW Police.

COMMITTEE RECOMMENDATION

Moved: Jason Nicholson

Seconded: A/Sgt Andre Tajsic

That the Committee endorse the Special Event Transport Management Plan including Traffic Guidance Scheme, Risk Assessments, Public Liability Insurance (interested parties lists), Site Map and Contingency Plan for the Remembrance Day Commemorative Service provided permission to conduct the event is obtained by NSW Police.

PURPOSE

The Grenfell RSL Sub-Branch wish to hold the annual Remembrance Day Commemorative Service at Grenfell Memorial Park including closing the Mid-Western Highway so to prevent passing traffic from disturbing the Service. Council wish to support the planning and execution of this event to ensure the event upholds safe and appropriate standards.

BACKGROUND

The Remembrance Day Commemorative Service is held yearly at Memorial Park. It is a public event that sees attendees come to pay honour to men and women who have served.

ISSUES AND COMMENTS

The attached Transport Management Plan is awaiting NSW Police permission.

POLICY/LEGAL IMPLICATIONS

Road Transport Legislation

FINANCIAL/RESOURCE IMPLICATIONS

Weddin Shire Council will support this event by contributing Traffic Control Services from the Community Events Budget.

INTERNAL/EXTERNAL CONSULTATION

The general public will be notified of the road closure in the Local News Paper, on the Council Website and on the Council Facebook. A TfNSW ROL will be obtained for traffic control impacting the Mid-Western Highway.

CONCLUSION

The Remembrance Day Commemorative Service strongly supports Council's strategic objective for culturally rich, vibrant and inclusive community, therefore Council wish to endorse the Remembrance Day Special Event as per the above mentioned recommendation and documentation provided.

6.6 TYAGONG CREEK RD AND GERRYBANG RD INTERSECTION SIGNAGE UPGRADE

File Number: C2.6.3
Author: Casual Engineering Assistant
Authoriser: Acting Director Infrastructure Services
Attachments: 1. Tyagong Creek Gerrybang Intersection Signage Design
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Intersection signage upgrade
Budget: \$1,700.00 to be sourced from FAG

RECOMMENDATION

That the Committee endorse the installation of intersection signage as per the design attached.

COMMITTEE RECOMMENDATION

Moved: Maurice Simpson

Seconded: Jason Nicholson

That the Committee endorse the installation of intersection signage as per the design attached.

PURPOSE

Council has received a service request regarding the condition of signage at both intersections of Tyagong Creek Road and Gerrybang Road. As identified by residents', signage at these locations is in poor condition. Council wish to bring the signage at both intersections up to standard in response to this request.

BACKGROUND

Signs included in this design are considered to be "prescribed traffic control devices" and delegated/authorised to council to install on the network they manage. Approval to install is required by Traffic Committee or by written approval from Transport for NSW.

ISSUES AND COMMENTS

Signage upgrade is to be installed in line with AS 1742.15:2019.

POLICY/LEGAL IMPLICATIONS

Delineation (Roads and Maritime Services), Section 6.

FINANCIAL/RESOURCE IMPLICATIONS

\$1,700.00 to be sourced from FAG

INTERNAL/EXTERNAL CONSULTATION

Approval to install is required by Traffic Committee or by written approval from Transport for NSW.

CONCLUSION

Council wish to proceed with the installation of upgraded intersection signage at Tyagong Creek Road and Gerrybang Road intersections as per the attached design in response to a customer service request.

6.7 SPECIAL EVENT - CRI MARKET DAY

File Number:	C1.4.5
Author:	Casual Engineering Assistant
Authoriser:	Acting Director Infrastructure Services
Attachments:	1. Transport Management Plan
CSP Objective:	Culturally rich, vibrant and inclusive community
Precis:	Transport Management Plan for the Cri Market Day Special Event
Budget:	No Council budget requirements

RECOMMENDATION

That the Committee endorse the Special Event Transport Management Plan including Traffic Guidance Scheme, Risk Assessments, Public Liability Insurance (interested parties lists), Site Map, Use of Council Land Application and Contingency Plan for the Cri Market Day event provided permission to conduct the event is obtained by NSW Police.

COMMITTEE RECOMMENDATION

Moved: Jason Nicholson

Seconded: A/Sgt Andrew Tajsic

That the Committee endorse the Special Event Transport Management Plan including Traffic Guidance Scheme, Risk Assessments, Public Liability Insurance (interested parties lists), Site Map, Use of Council Land Application and Contingency Plan for the Cri Market Day event provided permission to conduct the event is obtained by NSW Police.

PURPOSE

The Criterion Hotel wish to hold their Cri Market Day event which includes a live band and market stalls with activities taking place on the Hotel premises as well as Teston Street which adjoins the property. Council wish to support the planning and execution of this event to ensure the event upholds safe and appropriate standards.

BACKGROUND

The Criterion Hotel's Cri Market Day is a running event. The hotel invites stall holders to participate in a market day event hosted by the Hotel. It is a public event that invites locals and visitors to enjoy locally crafted goods including handmade items and food.

ISSUES AND COMMENTS

The attached Transport Management Plan is awaiting NSW Police permission.

POLICY/LEGAL IMPLICATIONS

Road Transport Legislation

FINANCIAL/RESOURCE IMPLICATIONS

No Council resources required.

INTERNAL/EXTERNAL CONSULTATION

Neighbouring properties are to receive a letter regarding road closure and general public will be notified of the road closure in the Local News Paper, on the Council Website and on the Council Facebook.

CONCLUSION

The Cri Market Day strongly supports Council's strategic objective for culturally rich, vibrant and inclusive community, therefore Council wish to endorse the Cri Market Day Special Event as per the above mentioned recommendation and documentation provided.

7 NEXT MEETING

Wednesday 1 February 2022

8 CLOSURE

The Meeting closed at 10.40am.

The minutes of this meeting were confirmed at the Weddin Local Traffic Committee held on .

.....
CHAIRPERSON

15.4 MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD 12 OCTOBER 2022

File Number: C2.6.
Author: Acting Director Infrastructure Services
Authoriser: General Manager
Attachments: 1. MINUTES LEMC 12October2022

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Local Emergency Management Committee held 12 October 2022 be adopted as presented.

HEADING

A Urgent Local Emergency Management Committee meeting was held 12 October 2022 with the minutes from this meeting attached.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD WEDNESDAY 12 OCTOBER COMMENCING AT 10:45AM (E1.1.5)**

1. PRESENT:

Linda Woods (Chair – LEMO)
Luke Sheehan (Deputy LEMO)
Craig Johnson (FRNSW Captain)
Andrew Noble (ANSW)
Sgt Andrew Tajsic (NSWPF) (LECON)
Maurice Simpson (SES member)
Dean Campbell (FRNSW)
Graham Lamb (SES Unit Commander)
Matt Chifley (REMO)
Stephen Pereira (CW LLS)

Present via Zoom:

Daniel Clark
Michael Hreszczuk (FRNSW)
Michael Robinson (NSWRF)
Pauline Rowston (NSW Health)
Linda Thomas (Resilience NSW)

2. APOLOGIES:

Donna Argus (Resilience NSW)
Harvey Nicholson (Cowra Council)
Ray Crawthorne (SES)
Ben Anderson (Transport for NSW representative)
Jackie Skinner (NSW Health)
Annie Jacobs (Resilience NSW)
Sgt Mathew Carroll (NSWPF)

3. MATTERS ARISING:

- Various Roads are closed around the Weddin LGA with updates being posted on Facebook, Council Website and via roads condition report sent to all agencies.
- Question asked if Bribbaree Rd and Morans Rd is impacted by flooding, currently no water over road however are being monitored.
- Question asked by Andrew Noble if water height advice could be provided with Road Closure Notice to Emergency Services Members only – unfortunately Council didn't feel they could do this with any accuracy as levels can change so quickly and staffing numbers don't allow for constant monitoring.
- Michael Robinson asked if Quandialla and Bimbi are being considered as isolation or flood risk – answered that Quandialla is considered an isolation risk and Bimbi a flood and isolation risk.
- Andrew Tajsic advised that he will have emergency services notifications to be forwarded to police as well as ambulance for the short term so police can assist ambulance to respond.
- Moving forward access to Quandialla will depend on which roads clear first. The situation is being monitored regularly.
- It was commented that the Welfare Assistance Groups should be notified and be ready to respond if necessary. Linda Thomas to advise of contact person.
- Michael Robinson advised that there is currently a Helipad on standby at Forbes which is available for other emergency services to use if required (day by day basis). There is also a MH92 at Parkes, Cowra airport allows night flights.
- Michael Robinson advised assistance is available to the other agencies if and when

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD WEDNESDAY 12 OCTOBER COMMENCING AT 10:45AM (E1.1.5)**

needed.

- Discussion over the risk of Quandialla being isolated (higher level town, but surrounded by low level areas), whereas Bimbi is at risk of flooding as the township is low lying. Population of Bimbi estimated at 25-50 people. Evacuation centre's are Grenfell Bowling Club, Grenfell Showground, Grenfell High School.
- Mary Gilmore Way is subject to flooding just before Bimbi near town 50km sign. If Mary Gilmore Way is closed due to flooding and emergency services or welfare services need to access Bimbi, the question was asked if other Shires could provide assistance and access, it was indicated that this was unlikely as the Temora Ambulance service was not able to reach Bimbi recently.
- Regarding Bimbi it was discussed that a proactive message should be taken to residents discussing the option of leaving the area for a short time in the case of the town becoming flooded and to prevent emergency evacuations having to be undertaken. Andrew Tajsic with the assistance of the SES to door knock residents and have face to face discussions with them on current situation.
- Regarding Quandialla, a similar approach of door knocking and advising residents on the possibility of isolation and preparedness was discussed by Andrew Tajsic.
- Maurice Simpson asked if updated signage for water depth signs are being considered, Council responded that a Grant has been sought for this and it is expected to update more major water depth signs first and progress through to smaller roads.

4. **NEXT MEETING:** 1/11/2022 at 10:00am.

4.1. **CLOSURE:** There being no further business the meeting closed at _11:20am.

16 CLOSED COUNCIL

RECOMMENDATION

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

16.1 NEW FORBES ROAD STABILISING REPORT

This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

16.2 SEWER AVAILABILITY CHARGE FOR LOT 22 DP1224552, 8 PHIL ASTON PLACE GRENFELL

This matter is considered to be confidential under Section 10A(2) - b of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

16.3 SUPPLY OF TEMPORARY TRAFFIC MANAGEMENT SERVICES

This matter is considered to be confidential under Section 10A(2) - d(i) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

16.4 GRENFELL WASTE DEPOT TENDER

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

- 17 RETURN TO OPEN COUNCIL**
- 18 REPORT ON CLOSED COUNCIL**
- 19 CLOSURE**