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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 24 JUNE 2021 COMMENCING AT 5:00 PM

17 June 2021

Dear Councillors,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 24 JUNE 2021**, commencing at **5:00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

1. OPENING MEETING
2. ACKNOWLEDGEMENT OF COUNTRY
3. APOLOGIES AND COUNCILLOR LEAVE APPLICATIONS
4. CONFIRMATION OF MINUTES
 - Ordinary Mtg 20/05/2021
5. MATTERS ARISING
6. DISCLOSURES OF INTEREST
7. PUBLIC FORUM
8. MAYORAL MINUTE(S)
9. MOTIONS WITH NOTICE
10. CORRESPONDENCE (as per precis attached)
11. REPORTS:
 - (A) General Manager
 - (B) Director Corporate Services
 - (C) Director Engineering
 - (D) Director Environmental Services
 - (E) Delegates
12. ACTION LIST
13. COMMITTEES MINUTES
 - Tourism Ctee Mtg, 03/06/2021
 - Heritage Ctee Mtg, 03/06/2021
 - OLT Mtg, 22/06/2021
14. TENDERS AND QUOTATIONS
15. QUESTIONS WITH NOTICE
16. CLOSED COUNCIL
17. RETURN TO OPEN COUNCIL
18. REPORT ON CLOSED COUNCIL
19. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs P Best, C Bembrick, S O’Byrne, P Diprose, S McKellar, J Parlett, C Brown, and J Niven.
General Manager (G Carroll), Director Environmental Services (L Sheehan),
Director Corporate Services (M Chalmers) and Director Engineering (J Rath).

ACKNOWLEDGEMENT OF COUNTRY:

The Mayor read out the following:

“I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.”

At this point the Mayor welcomed everyone and advised that as per Council’s Code of Meeting Practice, Council wishes to advise that the meeting is being webcast and that those in attendance should refrain from making any defamatory statements.

APOLOGY: Nil

CONFIRMATION OF MINUTES:

426 RESOLVED: Cr Parlett and Cr Brown that the Minutes of the Ordinary Meeting, held on 20 May 2021 be taken as read and **CONFIRMED**.

DISCLOSURES OF INTEREST

Disclosure of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Previously Declared

Councillor	Item No	Nature of Interest	Type	Left the Room
Cr Liebich	C5	Vice President of Show Society	Pecuniary	Yes
Cr Best	DE7	Owner of business in Main Street	Pecuniary	Yes
	CC DE2	Owner of business in Main Street	Pecuniary	Yes
Cr Bembrick	DE7	Owner of business in Main Street	Pecuniary	Yes
	CC DE2	Owner of business in Main Street	Pecuniary	Yes
Cr O’Byrne	DE7	Owner of business in Main Street	Pecuniary	Yes
	CC DE2	Owner of business in Main Street	Pecuniary	Yes
Cr Parlett	DE7	Owner of business in Main Street	Pecuniary	Yes
	CC DE2	Owner of business in Main Street	Pecuniary	Yes

PUBLIC FORUM

The Council may hold a public forum prior to or part of each ordinary meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to or part of Extraordinary Council meetings and meetings of committees of the Council.

To speak at a public forum, a person must first make an application to the council in the approved form. Applications to speak at the public forum must be received by at least 10 days before the date on which the public forum is to be held, and must be accompanied by a brief description of the topic and/or a copy of any question.

A person may apply to speak on no more than one item of business on the agenda of the council meeting.

The following applications have been received: -

Grenfell Historical Society Inc.: Requesting to address Council in regards to its submission for consideration in the review of the Operational Plan for 2021/2022.

At this point Mr Jason Kenah addressed Council in regards to the Historical Society's submission.

The Mayor thanked Mr Kenah for his address and advised Council will consider the Historical Society's submission as part of Correspondence.

17 June 2021

Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors,

I wish to report as follows: -

1. Central NSW Joint Organisation (CNSWJO) Board Meeting, C2.7.3

The General Manger and I both attended the Central NSW Joint Organisation Board meeting held on Thursday 3 June 2021 at the CSU campus in Orange.

In 2020 the Board agreed to provide sponsorship to CSU over 5 years to the value of \$75,000, funding a scholarship for Medical students from our 10 LGAs. The Board met 3 successful students who showed their appreciation for the opportunities the scholarship has provided them.



The meeting focused on the following four priorities: -

1. Inter-Council Cooperation: the Board reviewed and approved a number of aggregated procurement contracts and adopted the Regional Electric Vehicle Charging Infrastructure report to support the growth of EVs and EV charging infrastructure in the region.
2. Regional Prosperity: the matter of challenges with skills shortages and housing across the region was raised and, while skills is not the business of local government a report was provided in the context of the Board's role and follow-up is to be undertaken with members.

MAYORAL MINUTE

3. Regional Transport and Infrastructure: the region is now working with the Western Sydney Dialogue to progress broader support for a safe swift link between the 'Two Wests'.
4. Regional Water Security: the Board was briefed on the huge amount of complex, strategic work underway at the State and Federal level that has implications for the management of water by local government in regional NSW as well as discussing the opportunity to co-design components of the new framework for Integrated Water Cycle Management (IWCM) strategies.

A snapshot of the value to members of the various activities undertaken by the JO in 2020/2021 as compared to that of 2019/2020 was presented and is summarised in the table below.

ACTIVITIES	PREVIOUS FY 2019/2020	CURRENT FY (to 31/3/21)
SUBMISSIONS	20	23
PLANS, STRATEGIES AND COLLATERAL	26	12
GRANTS	3	3
COMPLIANCE	13	9
DATA	6	3
PR VALUE OF TOURISM COLLABORATION	\$1.5m	TBC
MEDIA INCLUDING SOCIAL MEDIA	13	18
COST SAVINGS	\$1.87m	\$1.3m
REPRESENTATION	147	187
OPPORTUNITIES COUNCILS HAVE BEEN AFFORDED	35	95

For Information
Noted

M J LIEBICH
MAYOR

427 RESOLVED: Cr Liebich that the Mayoral Minute be adopted.

MOTIONS WITH NOTICE

1. **Section 355 Committees Review, C2.8.1**

I hereby give notice of the following motion for Council's next meeting: -

“that standing item 8 – Deferred Activity from the October 2020 Ordinary Council meeting – Section 355 Committees Review: submit draft Operational Manual and Event Management Guidelines to Council for formal adoption be completed.”

Supporting comments:

“Public money totalling \$6k was spent to assist our 355 Committees.” Glenn Inglis’ work here should translate in a time-efficient manner into working documents that will assist Council and Committees going forward.

Funding source (where expenditure is sought):

As above.

Signed: Cr Carly Brown

428 RESOLVED: Cr Brown and Cr Parlett that standing item 8 – Deferred Activity from the October 2020 Ordinary Council meeting – Section 355 Committees Review: submit draft Operational Manual and Event Management Guidelines to Council for formal adoption be completed.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 24 JUNE 2021.**

SECTION A - Matters for Information

- A1. NSW Office of Local Government A3.6.54: Forwarding fortnightly eNewsletter dated 14 May 2021.
- A2. NSW Office of Local Government A3.6.54: Forwarding a message from Minister Hancock advising reforms pass Parliament to ensure a fairer and more equitable rating system.
- A3. NSW Office of Local Government A3.6.54: Forwarding a message from Minister Hancock advising legislation passes Parliament to introduce superannuation for councillors.
- A4. NSW Office of Local Government A3.9.3: Advising the Tribunal has determined an increase of 2% to mayoral and councillor fees for the 2021/2022 financial year.
- A5. Australian Bureau of Statistics, A3.7.4: Writing to seek your support for the 2021 Census which is being held on Tuesday 10 August.
- A6. The Hon. Steph Cooke MP, A3.19.2/H1.7.1: Referring to earlier discussion regarding the population statistics in the Grenfell Multipurpose Service Clinical Services Plan.
- A7. Madeline Bott, T3.8.1: Thanking you in advance for taking the time to read her letter.
- A8. Inland Rail, T3.8.1: Forwarding the May 2021 Southern NSW Update.
- A9. Lachlan Regional Transport Committee, T3.5.2: Forwarding a report on the reinstatement of the Dubbo-Toongi Rail Line.
- A10. Lachlan Regional Transport Committee, T3.5.2: Forwarding the minutes of the last meeting of the Lachlan Regional Transport Committee.
- A11. Transport for NSW, T3.4.15: Writing to provide an update on the NSW Government's active transport investment in the 2021/2022 financial year.
- A12. The Hon. Michael McCormack MP, A3.19.3: Inviting local businesses to tender for works to build new overtaking lanes and other road safety works along the Newell Highway at Alleena.
- A13. The Hon. Steph Cooke MP, A3.19.2: Advising support for households impacted by the ongoing mouse plague is now available.
- A14. The Hon. Gareth Ward MP, H1.11: Thanking you for providing a progress report on Weddin Shire Council's Disability Inclusion Action Plan (DIAP).
- A15. Grenfell Garden Club, C1.3.28: Advising the Grenfell Garden Club would like to reinstate the Bushels sign on the property 64 Camp Street, Grenfell (the old bakery).
- A16. NSW Office of Local Government, A3.6.54: Forwarding fortnightly eNewsletter dated 28 May 2021.
- A17. NSW Office of Local Government, A3.6.54: Forwarding fortnightly eNewsletter dated 11 June 2021.
- A18. Audit Office of NSW, A3.6.50: Forwarding its report on Local Government 2020.
- A19. NSW Office of Local Government, A3.9.3: Circular to Councils advising the *Local Government Amendment Act 2021* was passed by the NSW Parliament on 13 May 2021.
- A20. NSW Office of Local Government, A3.9.3: Circular to Councils regarding 'electoral matters' and use of council resources prior to local government elections.
- A21. NSW Office of Local Government, A3.9.3: Advising the Federal Government will again bring forward the first two instalments of the estimated 2021-2022 FAGs.
- A22. Crown Lands, A3.6.52: Advising the NSW Government has provided councils more time to adopt Plans of Management for community land Crown reserves.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 24 JUNE 2021.**

- A23. Dams Safety NSW, A3.6.11: Advising every year declared dam owners must publish a report that demonstrates their compliance with the dams safety standards.
- A24. The Hon. Michael McCormack MP, A3.19.3: Advising the Federal Nationals have welcomed the historic Free Trade Agreement reached between Australia and the United Kingdom.
- A25. Rural Financial Counselling Service NSW Central Region, C1.7.8: Informing you of the closure of the Rural Financial Counselling Service NSW Central Region (RFCSCR).
- A26. RDA Central West, T4.3.1: Advising a Succession & Transition Planning Workshop will be delivered on Friday 18 June 2021 from 8:45am – 11am in Canowindra.
- A27. The Hon. Michael McCormack MP, A3.19.3: Advising early intervention support for at-risk young people is a special focus of the latest round of the Safer Communities Fund.
- A28. The Hon. Michael McCormack MP, A3.19.3: Advising improved national freight data has taken a leap forward with the launch of the National Freight Data Hub prototype website.
- A29. The Hon. Michael McCormack MP, A3.19.3: Advising construction on the game-changing Great Western Highway upgrade between Katoomba and Lithgow is on track to start next year.
- A30. The Hon. Michael McCormack MP, A3.19.3: Advising shifting to Inland Rail could save approximately \$170 million in transport costs each year.
- A31. The Hon. Paul Toole MP, T3.8.5: Advising the reactivation of the Cowra Lines is a step closer.
- A32. The Hon. Steph Cooke MP, A3.19.2: Urging NSW residents to sign the ePetition calling for increased safety measures at level crossings around the state.
- A33. Lorraine Ivins, T4.3.9/P2.3.18: Asking now that the Main Street is being remodelled and improved would it be possible for the town to have more pedestrian crossings.
- A34. Tourist Attraction Signposting Assessment Committee, T4.3.3: Writing regarding visitor attraction signposting for Grenfell Silo Art.
- A35. Karen Visser, T4.3.1: Advising she visited Grenfell whilst on a road trip around NSW and thought you might like some information about why casual travellers come to Grenfell.
- A36. Alison Coleman, P2.3.10: Congratulating you on the condition of your public toilets.

SECTION B - Matters for Report

- B1. Philip Napier, E3.2.2: Advising I am looking to purchase the old gasworks grounds.
- B2. The Hon. Steph Cooke MP, A3.19.2: Advising \$17 million in grants is available under the latest round of the Crown Reserves Improvement Fund (CRIF).
- B3. The Hon. Michael McCormack MP, A3.19.3: Calling for expressions of interest (EOIs) for the Federal Government's new Powering Communities Program.
- B4. Transport for NSW, G2.19.1: Now seeking nominations from councils under Round Two of the School Zone Infrastructure sub-program for delivery in 2021/2022.
- B5. Pollie Pedal, T3.4.1: Advising after two cancellations in 2020, it is hoped that the Pollie Pedal will proceed in September 2021.
- B6. Greenethorpe Soldiers' Memorial Hall, P2.13.2: Asking for support to help maintain the new Outdoor War Memorial.
- B7. Transport for NSW, G2.19.1: Advising applications are now open for round three of the NSW Government's \$500 million Fixing Local Roads Program.

429 RESOLVED: Cr Diprose and Cr Best that Correspondence sections A and B be noted.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 24 JUNE 2021.**

SECTION C - Matters for Consideration

- C1. The Hon. Shelley Hancock MP, A3.6.54: Advising the NSW Government is committed to continuing to support councils and their communities throughout the multiple challenges our state has faced, including bushfires, floods, the ongoing COVID-19 pandemic and mouse plague.

In addition to this support, the NSW Government is providing a one-off payment to fully fund the increase in the FY21-22 local government Emergency Services Levy (ESL) contributions.

Copy forwarded to Councillors

RECOMMENDATION: that Council write to the Hon. Shelley Hancock MP thanking the State Government for funding the 2021/2022 ESL increase.

- 430 RESOLVED:** Cr Best and Cr McKellar that Council write to the Hon. Shelley Hancock MP thanking the State Government for funding the 2021/2022 ESL increase.

- C2. Department of Planning, Industry and Environment – Crown Lands, G2.58: Writing to advise that Weddin Shire Council has been granted funding of \$150,000 by the NSW Government to contribute towards an amenities block upgrade.

Copy forwarded to Councillors

Note: the grant funding deed was signed as it was required by 9 June 2021.

RECOMMENDATION: that Council: -

- i) ratify the actions in signing the grant funding deed
- ii) write to the Department of Planning, Industry and Environment thanking the State Government for the funding
- iii) forward a copy of the letter of thanks to the Hon. Steph Cooke MP.

- 431 RESOLVED:** Cr Bembrick and Cr Brown that Council: -

- i) ratify the actions in signing the grant funding deed
- ii) write to the Department of Planning, Industry and Environment thanking the State Government for the funding
- iii) forward a copy of the letter of thanks to the Hon. Steph Cooke MP.

- C3. The Hon. Michael McCormack MP, A3.19.3: Advising a Federal Government grant program aimed at strengthening communities through small capital grants is set to deliver improvements to parks, halls and sports facilities throughout the region.

Approved Round Six Stronger Communities Program grants in the Riverina electorate include \$4,200 for Weddin Shire Council – Upgrade barbeque facilities at Rotary Park in Grenfell.

Copy forwarded to Councillors

RECOMMENDATION: that Council: -

- i) formally advise the Grenfell Rotary Club of Council's successful application
- ii) write to the Hon. Michael McCormack MP thanking the Federal Government for the grant.

- 432 RESOLVED:** Cr McKellar and Cr Brown that Council: -

- i) formally advise the Grenfell Rotary Club of Council's successful application
- ii) write to the Hon. Michael McCormack MP thanking the Federal Government for the grant.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 24 JUNE 2021.**

- C4. Grenfell Historical Society Inc., C1.3.15: Forwarding a submission for consideration by the Weddin Shire Council in the review of the Operational Plan for 2021/2022.

Copy forwarded to Councillors

Note: Approval to address Council has been granted.

RECOMMENDATION: that the Grenfell Historical Society be requested to make an application for assistance under Council's Community Project Support policy.

433 RESOLVED: Cr Diprose and Cr Parlett that: -

- i) the Grenfell Historical Society be requested to make an application for assistance under Council's Community Project Support policy.
- ii) the submission be referred to the Heritage Committee for consideration.

- C5. Grenfell P. A. H. & I. Association Inc., C1.1.3: Advising after a very turbulent year in 2020 and the challenges it brought, the Grenfell Show Committee is preparing for the Show to be held Friday 3rd and Saturday 4th September 2021.

Copy forwarded to Councillors

RECOMMENDATION: that the Grenfell P. A. H. & I. Association be requested to make an application for assistance under Council's Community Project Support policy.

Cr Liebich previously submitted a written declaration of interest and left the room.

Cr Best took the Chair.

434 RESOLVED: Cr Diprose and Cr Bembrick that the Grenfell P. A. H. & I. Association be requested to make an application for assistance under Council's Community Project Support policy.

Cr Liebich returned to the room and resumed the Chair.

- C6. Combined Churches of Grenfell, P2.1.3: Writing to advise at its last meeting the Carols in the Park were discussed and it is proposed to hold the 2021 event on Sunday 5 December 2021.

We would like to book Taylor Park for the event, knowing that the event could be cancelled at any stage due to COVID-19.

We hope this year the Carols can go ahead as it is a main community event for Grenfell and surrounding Districts.

RECOMMENDATION: that the event be approved as requested subject to a COVIDSafe event plan and a copy of their public liability policy being provided.

435 RESOLVED: Cr Niven and Cr O'Byrne that the event be approved as requested subject to a COVIDSafe event plan and a copy of their public liability policy being provided.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 24 JUNE 2021.**

- C7. Services Australia, T3.4.4: Advising an Australian Government Mobile Service Centre Desert Rose will be visiting your region soon:

TOWN	DATE OF VISIT	SERVICING HOURS
Grenfell	13 July 2021	10:00am – 4:00pm
Grenfell	14 July 2021	9:00am – 3:30pm

Australian Government Mobile Service Centres travel to rural and regional communities to provide community members with information and access to government services. They provide personalised face-to-face servicing to individuals and families who may not have easy access to a Services Australia office.

On the day of our visit we would like to set up the mobile service centre in an appropriate location and are seeking your assistance to identify the most suitable site. Previously we parked opposite the Library, Main Street GRENFELL.

Attached is a copy of the relevant Certificate of Currency for public liability purposes.

Please accept our thanks for your assistance and support.

RECOMMENDATION: that permission be granted as requested.

436 RESOLVED: Cr Diprose and Cr O’Byrne that permission be granted as requested.

- C8. AR Bluett Award Trustees, C1.5.4: Advising since 1945 the AR Bluett Memorial Award has been acknowledged as the greatest accolade a council can receive and the pinnacle of local government achievement.

Copy forwarded to Councillors

RECOMMENDATION:

For Council’s consideration

437 RESOLVED: Cr Niven and Cr McKellar that Council decline to make an application.

**LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 24 JUNE 2021.**

RECOMMENDATION: that the late Correspondence be received and dealt with because of the urgency of the matter.

- 438 RESOLVED:** Cr Diprose and Cr Brown that the late Correspondence be received and dealt with because of the urgency of the matter.

C9. The Hon. Steph Cooke MP, T3.8.1/A3.19.2: Referring to your earlier correspondence regarding the safety of private level crossings in the Weddin Shire Local Government Area.

Copy forwarded to Councillors

RECOMMENDATION: that Council's previous rail safety requests be forwarded to the Rail Industry Safety and Standards Board (RISSB) for their consideration.

- 439 RESOLVED:** Cr Brown and Cr Parlett that Council's previous rail safety requests be forwarded to the Rail Industry Safety and Standards Board (RISSB) for their consideration.

- 440 RESOLVED:** Cr Diprose and Cr Best that the Correspondence be noted except where otherwise resolved.

17 June 2021

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors,

I wish to report as follows: -

1. Policy for Fees, Expenses and Facilities for Councillors, C2.4.10

Council resolved at its May 2021 meeting (Resolution No. 384) as follows: -

“that: -

- i) the fees for 2021/2022 be set at the maximum amount*
- ii) the adopted fees be included in the draft Policy for Fees, Expenses and Facilities for Councillors 2021/2022*
- iii) the draft Policy as amended be placed on public exhibition for comment and resubmitted to the June 2021 Council meeting for formal adoption.”*

The draft policy for 2021/2022 (Policy No. 1.6.16) including the annual fees for the Mayor and Councillors was placed on public exhibition for a 28-day period up until Friday 18 June 2020.

At this stage, no submissions from the public have been received. Should a submission be received before the closing date, it will need to be considered at the meeting.

RECOMMENDATION: that: -

- i) all submissions from the public be considered, if any
- ii) Council consider any amendments
- iii) the draft Policy for Fees, Expenses and Facilities for Councillors for 2021/2022 (Policy No. 1.6.16) be adopted.

441 RESOLVED: Cr Brown and Cr Best that the draft Policy for Fees, Expenses and Facilities for Councillors for 2021/2022 (Policy No. 1.6.16) be adopted.

2. Integrated Planning – Resourcing Strategy, A3.4.10

The Resourcing Strategy for 2021/2022 has been reviewed and is submitted to Council for adoption.

The Resourcing Strategy includes updated Asset Management Plans which are included as appendices to the Strategy and have been included as attachments for: -

- Transport and Stormwater Drainage;
- Open Space and Recreation;
- Buildings; and
- Sewerage.

THE GENERAL MANAGER'S REPORT

The Resourcing Strategy also includes the Long Term Financial Plan and the Workforce Plan which have been included as attachments.

RECOMMENDATION: that the Resourcing Strategy for 2021/2022 be adopted.

442 **RESOLVED:** Cr Diprose and Cr Niven that the Resourcing Strategy for 2021/2022 be adopted.

3. 2017-2022 Delivery Program, A3.4.13

The reviewed Delivery Program for 2017-2022 is currently on public exhibition up until Friday 18 June 2021 and submissions from the public are being invited.

No submissions from the public have been received to date. Should a submission be received before the closing date, it will need to be considered by Council prior to adoption in accordance with the *Local Government Act 1993*.

RECOMMENDATION: that: -

- i) if required, any amendments be here considered.
- ii) the revised Delivery Program for 2017-2022 be adopted.

443 **RESOLVED:** Cr Brown and Cr McKellar that the revised Delivery Program for 2017-2022 be adopted as amended.

4. 2021/2022 Operational Plan, A3.4.14

The draft Operational Plan for 2021/2022 was placed on public exhibition up until Friday 18 June 2021 and submissions from the public are being invited.

a) Submissions and Amendments

One (1) submission from the *Grenfell Historical Society* has been received which has been referred to correspondence. Representatives from the Historical Society have requested to address Council at this meeting which has been approved.

Council may make alterations to the rates, the budget, the proposed works or the fees and charges if it so desires, or it may decide to adopt the items as advertised.

RECOMMENDATION: that if required, any submissions and amendments be here considered.

Noted

b) Adoption

Listed below are a series of recommendations culminating in the adoption of the 2021/2022 Operational Plan.

Noted

c) Interest on Overdue Rates and Charges

An interest rate of 6.0% per annum is proposed on overdue rates and charges as permitted in accordance with Sec 566 (3) of the *Local Government Act 1993*.

RECOMMENDATION: that interest on rates and charges that remain unpaid after they become due and payable be charged on a daily basis at the rate of 6.0% per annum for the year 1 July 2021 to 30 June 2022.

- 444 **RESOLVED:** Cr Diprose and Cr Best that interest on rates and charges that remain unpaid after they become due and payable be charged on a daily basis at the rate of 6.0% per annum for the year 1 July 2021 to 30 June 2022.

d) Fixing of Fees and Charges

Council has included fees and charges as permitted under the *Local Government Act 1993*.

RECOMMENDATION: that the list of fees and charges as incorporated in Section 10 of the Operational Plan be now fixed as the fees and charges for the year 1 July 2021 to 30 June 2022.

- 445 **RESOLVED:** Cr Bembrick and Cr Diprose that the list of fees and charges as incorporated in Section 10 of the Operational Plan be now fixed as the fees and charges for the year 1 July 2021 to 30 June 2022.

e) Operational Plan Adoption

RECOMMENDATION: that the draft Operational Plan for 2021/2022 as approved for public exhibition by Council at its meeting held 20 May 2021 be now adopted as the 2021/2022 Operational Plan.

- 446 **RESOLVED:** Cr Diprose and Cr Bembrick that the draft Operational Plan for 2021/2022 as approved for public exhibition by Council at its meeting held 20 May 2021 be now adopted as the 2021/2022 Operational Plan.

f) Voting of Expenditure

RECOMMENDATION: that Council votes for expenditure for the year 1 July 2021 to 30 June 2022 be now approved as the sums itemised in the estimates for the year incorporated in the adopted Operational Plan totalling \$19.113 million.

- 447 **RESOLVED:** Cr McKellar and Cr Brown that Council votes for expenditure for the year 1 July 2021 to 30 June 2022 be now approved as the sums itemised in the estimates for the year incorporated in the adopted Operational Plan totalling \$19.113 million.

5. Making of Rates and Charges, R1.4

a) General Purpose Rates

The names and descriptions of the various rate categories are given in Section 9 of the Operational Plan.

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 21 May 2021 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 24 June 2021 IT IS HEREBY RECOMMENDED THAT General Purpose Rates be now made for the year 1 July 2021 to 30 June 2022 on the land value of all rateable land in the Shire in accordance with the categories of rates named and defined as in the Operational Plan with the rate name, rate in the \$, base rate, percentage of total yield and rate yield as in the Table following: -

448 RESOLVED: Cr Diprose and Cr O'Byrne THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 21 May 2021 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 24 June 2021 IT IS HEREBY RECOMMENDED THAT General Purpose Rates be now made for the year 1 July 2021 to 30 June 2022 on the land value of all rateable land in the Shire in accordance with the categories of rates named and defined as in the Operational Plan with the rate name, rate in the \$, base rate, percentage of total yield and rate yield as in the Table following: -

Rate Name	Ad Valorem Amount (cents in \$)	Base Charge (\$)	Base Charge (% of Total per category)	Rate Yield (\$)
Grenfell Residential	0.9535	359	49.28%	753,306
Ordinary Residential	0.5015	344	37.92%	177,657
Main Street Business	3.2653	371	30.13%	88,729
Ordinary Business	1.8459	369	27.62%	90,900
Bimbi Residential	0.6928	82	47.23%	4,001
Caragabal Residential	1.6206	91	46.47%	12,111
Greenethorpe Residential	1.3099	121	36.88%	36,537
Quandialla Residential	1.2656	112	49.08%	18,516
Farmland Rate	0.1663	297	16.05%	1,773,238
Mining	3.1149	1,012	14.28%	7,086
Total				2,962,083

b) Sewer Charges

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 21 May 2021 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 24 June 2021 IT IS HEREBY RECOMMENDED THAT Sewerage Charges be now made for the year 1 July 2021 to 30 June 2022 on rateable land except land which is more than 75 metres from a sewer of the Council and is not connected to the sewer and land from which sewage could not be discharged into any sewer of the Council as in the Table following: -

- 449 RESOLVED:** Cr McKellar and Cr Brown THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 21 May 2021 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 24 June 2021 IT IS HEREBY RECOMMENDED THAT Sewerage Charges be now made for the year 1 July 2021 to 30 June 2022 on rateable land except land which is more than 75 metres from a sewer of the Council and is not connected to the sewer and land from which sewage could not be discharged into any sewer of the Council as in the Table following: -

Charge Name	Ad Valorem Amount (cents in \$)	Annual Charge (\$)	Annual Charge (% of Total per category)	Yield (\$)
- Connected				
Residential	Nil	575	85.87%	518,650
Non-Residential	Nil	630	11.37%	68,670
- Unconnected				
Residential	Nil	200	2.45%	14,800
Non-Residential	Nil	210	0.31%	1,890

c) Sewerage Service Charges

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 21 May 2021 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 24 June 2021 IT IS HEREBY RECOMMENDED THAT Sewerage Service Charges be now made for the year 1 July 2021 to 30 June 2022 on land which is not rateable to the Sewer Charge as in the Table following: -

- 450 RESOLVED:** Cr Bembrick and Cr McKellar THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 21 May 2021 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 24 June 2021 IT IS HEREBY RECOMMENDED THAT Sewerage Service Charges be now made for the year 1 July 2021 to 30 June 2022 on land which is not rateable to the Sewer Charge as in the Table following: -

THE GENERAL MANAGER'S REPORT

Properties not Rateable to the Sewer Charge	Each Water Closet (\$ per annum)	Each Urinal Cistern (\$ per annum)
• School lands and lands used as a playground in connection with such school or as the residence of a caretaker, servant or teacher of any such school	\$85	\$72
• Land which belongs to a religious body and which is occupied and used in connection with any church or other building used or occupied for public worship	\$85	\$72
• Other land	\$125	\$72

d) Waste Management Charges

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 21 May 2021 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 24 June 2021 IT IS HEREBY RECOMMENDED THAT Waste Management Charges be now made for the year 1 July 2021 to 30 June 2022 for each parcel of rateable land for which the service is available with the charge name, and charge per service as in the Table following: -

451 RESOLVED: Cr McKellar and Cr Best THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 21 May 2021 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 24 June 2021 IT IS HEREBY RECOMMENDED THAT Waste Management Charges be now made for the year 1 July 2021 to 30 June 2022 for each parcel of rateable land for which the service is available with the charge name, and charge per service as in the Table following: -

Rate Name	Annual Charge (\$)		
Domestic Waste/Recycling - Grenfell	\$372	per annum/bin	(\$4.77 per service)
Domestic Waste – Greenethorpe	\$330	per annum/bin	(\$12.69 per service)
Commercial Waste/Recycling - Grenfell	\$330	per annum/bin bulk	(\$4.23 per service)
Rural Garbage Charge	\$50		
Vacant Land Charge	\$50		

e) Rural Waste Charges

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 21 May 2021 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 24 June 2021 IT IS HEREBY RECOMMENDED THAT Rural Waste Charges be now made for the year 1 July 2021 to 30 June 2022 for each parcel of rateable land not paying a domestic waste charge, with the charge per service as in the Table following: -

- 452 RESOLVED:** Cr Niven and Cr McKellar THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 21 May 2021 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 24 June 2021 IT IS HEREBY RECOMMENDED THAT Rural Waste Charges be now made for the year 1 July 2021 to 30 June 2022 for each parcel of rateable land not paying a domestic waste charge, with the charge per service as in the Table following: -

Rate Name	Annual Charge (\$)
Farmland	\$50
Ordinary Residential	\$50
Villages (Caragabal, Bimbi, Quandialla)	\$50
Vacant Land Charge - Villages	\$50

6. Regional Growth Fund, G2.1/A3.19.2

Stronger Country Communities Fund

Council's grant funding application under **Round 1** of the Stronger Country Communities Fund (SCCF) which is part of the NSW Government's \$1.3 billion Regional Growth Fund was successful with Council receiving \$768,982 to undertake the Main Street infrastructure project. The project, which involves upgrading drainage and guttering infrastructure in the Main Street as well as improving Main Street amenity is in progress.

Progress on the project is detailed further in the Director Engineering's report.

Council's grant funding application under **Round 3** of the Stronger Country Communities Fund (SCCF) was successful with Council receiving \$479,961 for the Main Street infrastructure project, which is a high priority in our Community Strategic Plan (CSP) and the upgrade of Bogolong Dam. The projects are in progress and further reported in the Director Engineering's report.

Round 4 of the Stronger Country Communities Fund (SCCF) opened on 1 May 2021 and will close on 25 June 2021.

The grant funding available for projects in the Weddin Shire is \$772,850 which is available for Council and the Community whereby 50% of the grant funding is required to be spent on projects that increase female participation in sport and enhance female sporting facilities.

THE GENERAL MANAGER'S REPORT

Council held a workshop on 1 June 2021 to consider projects to be included in its grant funding application whereby the following two options were determined: -

	Project Description	Funds requested
Option 1	Entrance to Town/Villages signage	\$100,000
	Village Streetscapes	\$210,000
	Fencing playground at Vaughn Park for children safety	\$10,000
	Council Animal Pound Facility – upgrade	\$80,000
	Stained Glass – Hub/Library	\$12,850
	Grenfell Aquatic Centre - Inflatable adventure park device	\$10,000
	Heritage building information signs	\$10,000
	Professional training – meetings	\$10,000
	Statue – Jan Lehané	\$70,000
	Grenfell Rugby Ground – Watering System	\$60,000
	Bogolong Dam women's change rooms	\$200,000
Grand Total		\$ 772,850
Option 2	Quandialla Swimming Pool Upgrade Project	\$772,850
Total		\$ 772,850

RECOMMENDATION: that Council's grant funding applications under the Stronger Country Communities Fund (SCCF) Round 4 be submitted for projects as detailed above.

453 RESOLVED: Cr Parlett and Cr Brown that Council's grant funding applications under the Stronger Country Communities Fund (SCCF) Round 4 be submitted for projects as detailed above.

Regional Cultural Fund

Council has been successful with the Grenfell Community Arts Centre building refurbishment grant funding application.

Works are in progress and the project is further reported in the Director Environmental Services' report.

**For Information
Noted**

7. Drought Communities Program – Extension, C2.9.14

The following projects have been approved under the Drought Communities Program (DCP) – Extension.

Project Description	Funds requested	Status
Grenfell Main Street upgrade – trees purchasing/planting	\$200,000	In progress
Leash free dog area – fencing, seats, trees	\$100,000	Completed
Quandialla Hall – painting inside and out	\$36,750	In progress
Grenfell Kart Club –facilities upgrade	\$80,000	In progress
Upgrade to Company Dam Amenities	\$100,000	In progress
Caragabal Country Club – Multi purpose shed	\$31,500	In progress
Vintage sign project	\$10,000	Completed
Bogolong Dam upgrade	\$100,000	In progress
Grenfell Racecourse – new toilet block	\$105,000	Completed

THE GENERAL MANAGER'S REPORT

Caragabal – Historic signage park, median strip etc	\$25,000	In progress
Civic Sign at Railway Park	\$10,000	In progress
Walking and cycling path	\$90,000	In progress
Works at Grenfell Railway Park (sealing area adjacent to amenities area)	\$30,000	Completed
Grenfell Aquatic Centre - additional shade area	\$30,650	Completed
Henry Lawson Oval – top dressing	\$30,000	Completed
Cleaning of Community Curtain at Grenfell Art Gallery	\$8,500	Completed
Contribution to Scout/Guide Hall air conditioned room project	\$12,600	Completed
Total	\$1,000,000	

Works are in progress with Council required to ensure the projects are completed by 30 June 2021 where possible. Requests for variations will be submitted and reported in the respective Directors' reports. The status of the community projects is as follows: -

- Quandialla Hall – painting in progress. Expected to be complete by 30 June 2021.
- Grenfell Kart Club – works nearing completion. Anticipating finish by end of June 2021.
- Caragabal Country Club Storage Shed – pad ready for concrete to be poured and build to take place before 30 June 2021.
- Caragabal Signage – printing and installation of history signs on track to complete by 30 June 2021.
- Billboard has been printed and prepared. To be mounted by 30 June 2021.

Mrs Karen Pollock is again administering the projects with the community groups. Karen will also ensure the projects are completed and the grant funding is acquitted in the required time frames.

For Information
Noted

8. Local Government Reform – Organisational Improvement Plan (OIP), C2.10.9

The Organisational Improvement Plan (OIP) was adopted by Council at its September 2020 meeting and an Action Plan for 2020/2021, detailing who will be responsible for delivery and in what timeframe was developed and adopted at the November 2020 Council meeting.

The Action Plan has been reviewed and is attached for information. Three (3) projects have been completed, two (2) are nearing completion with the remaining projects in progress or to commence.

The OIP has allowed Council to begin a path of continuous improvement which will see Council continue to improve as an organisation in the future.

For Information
Noted

9. Weddin Wellness Plan, H1.7.1

As Councillors are aware the Weddin Wellness Network Action Plan has been previously adopted by Council. The Plan is a dynamic document that sets out the delivery activities required to achieve the agreed highest priority outcomes for the Weddin community, informed by the Weddin Wellness Plan.

The Action Plan looks to link a wide variety of Wellness-related outcomes underpinned by training up local people into qualified roles to support aged and disability care, providing skills to deliver services in the community. While the Plan is focused on the health outcomes of the community, it also informs economic development strategies to improve employment opportunities supported by improved health infrastructure in the Weddin Shire.

The Plan has the scope to meet a variety of needs including:

- Disadvantaged supported accommodation - Grenfell Senior Citizens
- High Care as identified in the Clinical Services Plan – NSW Health
- In-home support for NDIS and Home Care Packages
- Exploration of private sector Residential Aged Care and related support
- Council and community advocacy to secure resources
- Ensuring smart use of technology and collaboration to deliver integrated wellness services

NSW Health recently provided an update of the Clinical Services Plan (CSP), a summary is available on the NSW Health website. The Weddin Wellness Network will keep Council informed of opportunities to progress the CSP as they become apparent.

The Network met on Thursday 10 June 2021 and discussed amongst other things the Weddin Wellness Action Plan and an advocacy strategy required to support the development of the MPS expansion.

The Weddin Wellness Network will meet again on Thursday 12 August 2021 to review the priorities of the Action Plan.

For Information
Noted

10. The Grenfell Henry Lawson Festival of Arts Review, C1.4.1

The Grenfell Henry Lawson Festival of Arts strategic review being conducted by the *Tilma Group Pty Ltd* is continuing.

The Steering Committee has been meeting on a regular basis providing assistance to the *Tilma Group* in conducting the review.

It is anticipated the final report, together with a strategic plan that articulates a vision for the future to assist in ensuring the future sustainability of the event will be received by 19 July 2021.

For Information
Noted

11. Membership of Council Committees, C2.6.1

Council is required to conduct the Mayoral elections at its September meeting. It is usual at this meeting to also re-appoint all committees, (including community representatives) and delegates. Council normally invites community members to nominate (or re-nominate) for the available positions on its committees which are as follows: -

Heritage	- 3 positions
Tourism	- 4 positions
Art Gallery	- 3 positions
Bogolong Dam Precinct	- 3 positions
Weddin Shire Weeds	- 1 position
Caragabal Water Supply	- 2 positions
Quandialla Swimming Pool	- 7 positions

RECOMMENDATION: that applications be invited for the positions of community members on Council Committees up until 30 September 2023.

454 **RESOLVED:** Cr Diprose and Cr Brown that applications be invited for the positions of community members on Council Committees up until 30 September 2023.

12. Councillors Projects Inspection, C2.2.7/C2.11.1

Councillors and staff undertook a tour of the Shire on Friday 28 May 2021 to inspect many of the capital projects recently completed or currently underway.

A number of representatives from various community groups met with Council representatives to discuss the projects as well as describe how the community is benefiting from these initiatives.

The day was very informative and afforded Councillors and staff the opportunity to inspect the projects undertaken with recent Federal and State Government funding within the Weddin Shire.

**For Information
Noted**

GLENN CARROLL
GENERAL MANAGER

455 **RESOLVED:** Cr Bembrick and Cr Diprose that except where otherwise dealt with the General Manager's Report be adopted.

17 June 2021

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

1. Statement of Bank Balances as at 31 May 2021:

Bank Account	
Westpac	2,417,834.39
Short Term Deposits	
CBA	9,000,000.00
Total Investments	<u>\$9,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 May 2021.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the *Local Government Act 1993*, the Regulations and Council's investment policies.

For Information
Noted

2. Statement of Loan Balances as at 31 May 2021:

Loans	
ANZ Loan No...43092	1,818,138.49
ANZ Loan No...43084	1,846,445.72
Total	<u>\$3,664,584.21</u>

For Information
Noted

DIRECTOR CORPORATE SERVICES' REPORT

3. Summary of Income - 1 May 2021 to 31 May 2021:

Rates Receipts	478,972.45
Service NSW Agency Commission	5,028.43
Interest on Term Deposits - Bank	2,617.81
Grant – Safer Roads	\$20,000.00
Grant – FAG General	\$229,895.00
Grant – FAG Roads	\$126,863.25
Property Rental	1,144.52
Sec 603 Certificates	1,830.00
Section 10.7 Certificates	1,151.00
Section 138 Road Permit	251.40
Section 64 Contributions	3,730.00
Building & Development Fees	6,817.40
Sewer Diagram Charges	240.00
Dog/Cat Regos & Fees	1,743.00
Library - Fines & Fees	315.60
Library Donations	100.00
Grenfell Technology Centre Income	5,768.70
Community Hub Conference Room Hire	45.00
VIC Centre Income - Souvenirs/Advertising	467.50
Art Gallery Income	89.00
History Book Sales	104.00
Lions Box Income/Donations	1,109.75
Caravan Park Fees	9,220.00
Tip Fees	87.00
Sale of OTTO Bins and Lids	770.00
Sundry Income – Photocopying etc.	60.00
Total	\$898,420.81

**For Information
Noted**

4. Quarterly Budget Review Statement (QBRs) as at 31 March 2021, A1.6

The QBRs is a financial reporting system that presents a summary of Council's financial position at the end of each quarter of the financial year.

The QBRs consists of the following statements:

1. Responsible Accounting Officer's Statement
2. Income and Expenditure Budget Review Statement – By Type
3. Capital Budget Review Statement
4. Cash and Investments Budget Review Statement
5. Contracts and Other Expenses Budget Review Statement

The QBRs is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of each quarter
- Provide explanations for major variations
- Enable the Responsible Accounting Officer (RAO) to indicate if Council will be in a satisfactory financial position at the end of the financial year.

RECOMMENDATION: that the Quarterly Budget Review Statement as at 31 March 2021 be adopted as presented.

456 RESOLVED: Cr Best and Cr Brown that the Quarterly Budget Review Statement as at 31 March 2021 be adopted as presented.

5. Local Government Elections, C2.1.10

Local Government elections will be held on Saturday 4 September 2021. All candidates and groups standing in these elections are subject to the requirements that are regulated and enforced by the NSW Electoral Commission (NSWEC).

The primary source of information for candidates and groups is www.elections.nsw.gov.au. All relevant registration information and forms required by candidates and groups is provided on this website as well as information about the election and key dates.

Candidates for the 2021 September Local Government elections must pay a deposit of \$125 with their nomination. Candidates who receive more than 4% of the first preference vote (whether they get elected or not) will have their deposit returned after the election.

However, those candidates who do not receive at least 4% of the first preference vote forfeit their deposit. Those forfeited deposits are paid to the respective councils after the election.

Key dates for 2021 Local Government elections: -

Date	Information
Monday, 26 July 2021	6pm: Nominations open.
Wednesday, 4 August 2021	12 noon: Close of nominations and close of registration of candidates and groups. Registration of electoral materials open.
Thursday, 5 August 2021	10am: Conduct of ballot paper draw.
Friday, 6 August 2021	Caretaker period commences (4 weeks preceding election day)
Monday, 23 August 2021	Pre-poll voting period opens.
Friday, 27 August 2021	5pm: Close of registration of electoral material. Close of registration for third-party campaigners
Monday, 30 August 2021	5pm: Close of postal vote applications.
Friday, 3 September 2021	Close of pre-poll voting period.
Saturday, 4 September 2021	Election day, 8am - 6pm. Close of capped expenditure period,
From Tuesday, 7 September 2021	Results declared progressively as counts finalised by election manager.
From 28 September 2021	Last day for Councillors to elect the Mayor.

A free introductory two-hour session for potential candidates in the Weddin Shire will be held at the Cowra Civic Centre on Friday 2 July 2021 from 10.30am until 1:00pm. Further information and registration details can be obtained by emailing trobinson@cowra.nsw.gov.au or mail@weddin.nsw.gov.au. Transportation from Grenfell may be available if required.

**For Information
Noted**

6. Debt Recovery – Rates and Debtors, A1.7

Debt recovery is as follows: -

Debt recovery activity for the period 1 May 2021 to 31 May 2021 has only been of a routine nature due to the COVID-19 Legislative Amendments made by the Office of Local Government. An update of debt recovery activity that commenced prior to this is as follows: -

- 33 referred to Debt Recovery firm Recoupa
 - 12 paid in full
 - 7 part payments
 - 13 no response
 - 1 response – no payment
- Late intervention visits regarding above no responses - ReCoupa visited rate payers and spoke to ratepayers to arrange payments or scheduled followups

Continued monitoring existing payment arrangements, following up with further action where required.

For Information
Noted

7. Grenfell Library, C2.8.15

Council's Librarian has been involved in the following activities during the last month:

STATISTICS

Circulation: 929 (including 1 ILL) over 20 days at a daily average of 44.24 (April 2021 – 53.50, May 2020 – 25.88 (COVID lockdown))

Library Visits: 453 (April 2021 - 532). Phone enquiries: 29. Reference enquiries: 47. Internet desktop: 27. Internet Wi-Fi: 2. Kids Games: 0. Word: 1. Facebook visits: 5,706.

Bag Delivery: 26 (April 2021 - 23)

Cost-Recovery Activities: Printing: \$65.20. Photocopy: \$10. Scan + email: \$5. Inter-Library Loans: \$12. Reservations: \$4. Lamination: \$10.

Interlibrary Loans: 3 requests.

Registrations: New registrations during May – 2 (1 Adults, 1 Senior) Total registrations as of 31st May 2021 – 733 (346 adult, 10 Housebound, 6 Institutions, 70 Junior, 253 Seniors, 48 Young Adult).

Additions of Stock: 245 new and 2 donated items valued at \$3,674.71 (3 BC, 10 Binge DVD, 6 DVD, 15 E, 14 F, 2 Junior CD, 2 JDVD, 24 JF, 2 J MAG, 10 JTBPL, 12 LP, 25 MAGS, 2 Microfilms, 7 NF, 2 TBCD, 13 YADVD, 9 YF, 1 YA Mag, 88 YTBPL)

Deletions of Stock: 242 items valued at \$3,204.25

Discretionary Spending as at 31.05.2021

Book Vote: 2020/21 - \$33,819.47

Book Vote \$29,070.18 committed this includes standing orders set up for the year

Magazines: \$2,199.96 committed

BorrowBox

Circulation: 37 eAudiobooks and 76 eBooks (April 2021 55 eAudiobooks and 61 eBooks)

Reservations: 11 eAudiobooks and 22 eBooks (April 2021 21 eAudiobooks and 23 eBooks)

Stock: 5037 eAudiobooks and 4417 eBooks (April 2021 4996 eAudiobooks and 4280 eBooks)

Users: 114 (April 2021 113)

Story Box Library

Site Access: 69 (16 April 2021)

indyreads™

Loans: 2 (5 April 2021)

Reservations: 1 (0 April 2021)

Users: 11 (11 April 2021)

OTHER

The following programs were held with good turnouts for all sessions:

- Preschool Storytime
- PJ Storytime
- Junior Book Club
- Cinema

I hosted a double header for the cinema this month. We added a family movie in at 4pm plus the usual 8pm movie. Both were well attended.

Even though events are being well attended the day to day visitor numbers are down on previous months.

The usual programming of posts on Facebook and updates to the website have continued this month.

Library & Information Week was held this month. National Simultaneous Storytime (NSS) was watched from the International Space Station on Wednesday 19 and the Biggest Morning Tea was back this year on Thursday 20 May. We raised \$100 for the Cancer Council.

This month the withdrawal program continued as we are running out of space for stock. Beginner Chapter, Easy Readers, Adult fiction, Junior fiction, Magazine, Nonfiction and Young Adult fiction have all had items withdrawn.

Planning has started for the July school holidays, Book Week and other events.

Thanks to FOGL more Baby book packs have been provided to the Community Health Nurse to deliver to the newborns within Weddin Shire.

Thanks to FOGL another 2 years of the Grenfell Record on microfilm have been purchased and received. With another 2 years to come.

A thank you goes to Col & Pip Wood for a recent personal donation of \$100.

**For Information
Noted**

8. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities during the last month:

- Distributed funding opportunities to relevant local organisations and businesses.
- Sourced content for WSC ED Facebook group.
- Approved business directory for production, including securing the funding bodies approval, for railway station sign.
- Researched for and then attended rural land use meeting on request of Environmental Services.
- Participated in the project control group for the digital connectivity project.
- Coordinated and promoted business workshop to address emerging customer service issues, including delivering flyers to main street businesses, preparation of media release, securing a speaker and booking venue and speakers accommodation.

- Attended ED forum in Condobolin.
- Scoped projects for possible consideration under the Stronger Country Communities funding.
- Updated the Weddin listing on Move to More website.
- Prepared content for Weddin listing on Go Regional website.
- Update the Weddin listings on the Pointer Remote Community Finder website.
- Participated in JOs Electric Vehicle mapping project.

**For Information
Noted**

9. Tourism/Promotions, C2.8.11

Visitor Economic Contribution Update: -

In May 2021 Grenfell VIC recorded visitation up from zero in the same month in the previous year which was impacted by a total COVID-19 closure, and up 40% on the same month in 2018, before the Grenfell Commodities Silo was complete. This is despite the Main Street works impairing access to the Visitor Centre during this month. There were 548 visitors serviced in May 2021 and current Destination NSW data indicates a primary economic impact of \$104,141 to the Weddin visitor economy (domestic overnight visitor @ \$178, domestic day trip visitor @ \$167 (Central NSW visitor profile year ending June 2020)).

- Coordinated casual staff in the VIC including allocating tasks and coordinating the key handover. Staffed VIC as required, including conference room bookings and policing the electronic sign in station.
- Liaised with John Holland, and council's planning and engineering staff over the donation of water tower materials.
- Coordinated photography release forms for all talent to enable National Parks to use the imagery secured in April 2021.
- Attended meeting in National Parks with stakeholders from council, National Parks and Destination Country and Outback to discuss options to increase visitation to the park.
- Participated in the JOs tourism group.
- Met with festival executive to discuss elements of the program. Re-provided all documentation originally provided in February 2020.
- Research indigenous history of Weddin Mountains National Park on request of local health service.
- Liaised with heritage adviser for Grenfell plaques project.
- Commenced preparation of a Destination Branding request for quote document.
- Registered Weddin Shire Council as a voluntary organisation with Centrelink.
- Canvassed member of the Goldtrails footprint to determine future of website.

**For Information
Noted**

10. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities during the last month:

Tourism & Visitor Information Centre

There were approximately 548 people serviced through the Visitor Centre in May.
See further statistics in Economic Development Officer report.

- COVID-19
 - Continue assisting/monitoring people entering the building (library, hub, gallery, VIC) to record their details for contact tracing as required by the NSW government and per our COVIDSafe Plan. Encouraged people entering the building for the library to sign in at library
- Answered enquiries – email, phone and face to face
- Social media
 - 10 Facebook posts
 - 8 Instagram posts
 - Filmed /edited videos/photos for posts
 - 5 post to the Weddin Shire Council Economic Development business Facebook page
 - Social media engagement
- Website updates, including:
 - Business directory
 - Event listings
 - Grenfell Art Gallery exhibition information
- Weekly Questions email to database and collate replies
- Managed community hub bookings and keys
- April report
- Assisted with Coach group that visited the VIC/gallery
- Continued working on Company Dam project
- Henry Lawson Festival review
 - Provide requested documents to Tilma Group
 - Provide feedback for Tilma Group
 - Assisted Tilma Group with visit to Grenfell and meeting
- Put documents onto USB for Kelly (HLF secretary)
- Liaised with CTC about phone issues in Hub
- Continued to liaise with overseer to have remaining bird trails signs installed and company dam signage installed
- Set tasks for weekend staff

Art & Art Gallery

- 'The Visitor' exhibition
 - Liaised with artist
 - Supplied information to Discover magazine
 - Bumped out exhibition
- 'SEWN IN' exhibition
 - Liaised with group leader
 - Designed, printed and distributed poster
- 'Views and Releam' exhibition
 - Liaised with artist
 - Supplied information to Discover magazine
- Updated website GAG page
- Answered enquiries
- Organise volunteers and roster gaps
- Booking artists for 2022
- Arrange volunteer trip to National Gallery to see Botticelli to Van Gogh exhibition and promote trip. Liaise with coach company

For Information
Noted

11. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities during the last month:

Helpdesk & System Administration

This month

- Scan AD Server for breached passwords (Hub)
- Tech Support printing (VIC)
- Tech Support frozen PC (VIC)
- Factory Reset phone and reset password (Treatment Works)
- Configure New Phone (Engineering) x 2
- Reset Google Account (Engineering) x 2
- Order Switch (Hub)
- Tech Support Outlook
- Troubleshoot scan to email (Library)
- Investigate mapping software (VIC)

On going

Install Operating System & Software Updates for On-Prem Servers

- Domain Controller x 2
- Windows Update Updates Services
- Hyper-V
- Libero
- Internal Wiki
- AV Security Management Centre

Manage Operating System & Software Updates for Workstations via WSUS

- Evaluate Latest Updates (Staging Environment)
- Approve Evaluated Updates (Library, VIC, EDO, Internet Centre)
- Decline Superseded Updates
- WSUS Clean-up
- Investigate PCs not connecting back to WSUS

Maintenance of Websites (Internet Centre, Library, Caravan Park)

- Install latest content management software
- Install latest plugins
- Investigate abnormalities detected by web application firewall

Software Development

- PowerShell – update Automated Client Install Script (CTC)

Marketing (Internet Centre)

- Publish Blog Posts www.grenfellinternetcentre.com.au
- Sales Post www.grenfellinternetcentre.com.au/leader-companion-402-minecraft-edition/
- Share Posts on Social Media
 - Facebook
 - Twitter
 - Google Business
 - Instagram
- NordVPN Facebook Post
- Search Engine Optimisation on Blog Posts
- www.grenfellinternetcentre.com.au visited 292 times by 289 Users

Sales and Services

Client Enquires

- 83 clients made enquires via telephone
- 108 clients made enquires in store
- 42 clients made enquires via email/website

Sales and Services

- Conducted Computer Repairs for 13 residential clients and 2 business clients
- Conducted Mobile Phone and Tablet repairs for 10 residential clients
- Laptop sold to 1 residential client
- ESET Products sold to 6 residential clients and 1 business client
- Software, parts, and accessories sold to 9 residential clients and 1 business clients
- Ink and toner cartridges sold to 12 residential clients and 1 business client
- 20 Clients used printing and photocopying services

Computer Tuition

- Delivered 1 individual lessons.

Human Services Access Point

- Assist human services clients with access point usage

Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Grenfell Rugby Club Website
- Renewal of Exchange Online Hosting Jewelznthings

**For Information
Noted**

12. Digital Connectivity Project, G2.11.1

As Councillors are aware, Council has been awarded \$1 million to improve digital connectivity in the Weddin Shire as part of a \$2 million grant under the \$170 million Drought Stimulus Package.

The project aims to develop a strategy for Weddin Shire that: -

- will take a holistic approach to future investment decisions for digital connectivity infrastructure and services in the Weddin Shire;
- is consistent and aligns with other Government digital connectivity plans and strategies at all levels, which is also a condition of the grant funding. This will assist in sourcing additional funding for future projects;
- takes a user-centred approach to defining the key problems to be solved through robust community and business consultation;
- considers the importance of digital connectivity in the context of ongoing impacts of drought, bushfires and COVID-19;
- outlines how digital connectivity supports a diversified economy through enablement;
- outlines the benefits of connectivity for improved outcomes in agriculture (productivity and sustainability), local business and tourism development, emergency services, citizen safety, culture and connectedness; and
- identifies projects in thematic areas such as telecommunications infrastructure, skills development, connectivity, data management and smart devices.

DIRECTOR CORPORATE SERVICES' REPORT

The Regional Digital Connectivity Program have managed this project in conjunction with a Project Control Group (PCG) and Council. As part of the process *Grex Consulting* were engaged to develop an independent Strategy Report. A summary report is attached for Council's consideration.

During the consultation process:

- over 140 community members (from a diverse range) responded to the community survey as part of the stakeholder engagement process
- this was in addition to face-to-face engagement in Grenfell with a diverse range of stakeholders representing agriculture, business and tourism, community, education, health, emergency services and also industry engagement with 8 providers
- 17 projects and initiatives were identified and evaluated across 6 broad categories, this resulted in the identification of three categories of projects and initiatives within the available funding envelope
- a recommended approach was provided which consists of 12 projects and initiatives within the available funding envelope

The draft report was released to the PCG in March 2021 with the following recommendations:

1. Create local internet hubs offering free public internet access with printing facilities in Caragabal, Greenethorpe, Glenelg, and Quandialla.
2. Establish a Telehealth suite in the Grenfell Hospital.
3. Improve the facilities of the existing Grenfell CTC.

The project costs were estimated at \$920,000 Capex and \$14,000 Operational over a 4-year period.

The roadblocks to this recommendation include: -

- this 'solution' does not address digital connectivity across the Shire
- the estimated costs exceed the \$850,000 remaining from the grant funding by \$84,000
- Council does not own buildings suitable for the internet hubs which would mean the capital cost would be more significant than the Grex recommendation
- the operating costs have been severely underestimated. Based on an average of the CTC and other Council buildings, the operational costs would exceed \$150,000 over a 4-year period; Grex suggested approximately \$5,000
- there was not enough funding for the additional staff resourcing required
- Council would be responsible for the continued operational costs once the funding was fully acquitted

After discussions with the Regional Digital Connectivity Program and Grex, an alternate recommendation was provided based on the survey information and other initiatives not chosen in the draft Strategy Report.

The alternate recommendation is as follows: -

1. Maintain a staffing resource to advocate for further funding, oversee the other recommended projects, and maintain IT infrastructure over a three-year period - \$460,000.
2. Provide a telehealth suite for the Grenfell Hospital that allows residents the ability to visit their medical specialists remotely - \$50,000.
3. Conduct a low-Earth-orbit satellite trial that will allow Council to conclusively prove that the technology provides superior internet connectivity at lower costs than current providers. The staffing resource would then be able educate the rural community on the benefits and be a conduit between the user and service provider to help them connect - \$40,000.
4. Develop existing mobile sites to accommodate coverage and capacity - \$300,000.

DIRECTOR CORPORATE SERVICES' REPORT

RECOMMENDATION: that Council: -

- i) accept and agree on the alternate recommendation:
 - 1. A staffing resource to advocate for further funding, oversee the other recommended projects, and maintain IT infrastructure over a three-year period up to \$460,000
 - 2. Provide a telehealth suite for the Grenfell Hospital up to \$50,000
 - 3. A low-Earth-orbit satellite trial up to \$40,000
 - 4. Develop existing mobile sites to accommodate coverage and capacity up to \$300,000
- ii) advise the Regional Programs Unit at the Department of Regional NSW accordingly.

457 RESOLVED: Cr Diprose and Cr Parlett that Council: -

- i) accept and agree on the alternate recommendation:
 - 1. A staffing resource to advocate for further funding, oversee the other recommended projects, and maintain IT infrastructure over a three-year period up to \$460,000
 - 2. Provide a telehealth suite for the Grenfell Hospital up to \$50,000
 - 3. A low-Earth-orbit satellite trial up to \$40,000
 - 4. Develop existing mobile sites at Grenfell and Berendebba to accommodate coverage and capacity up to \$300,000
- ii) advise the Regional Programs Unit at the Department of Regional NSW accordingly.

MICHAEL CHALMERS **DIRECTOR CORPORATE SERVICES**

458 RESOLVED: Cr Best and Cr Diprose that except where otherwise dealt with the Director Corporate Services' Report be adopted.

17 June 2021

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

1. Works Report – 1 May 2021 to 31 May 2021:

1.1. Highways – Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide posting has continued on major highways during the period 1 May 2021 to 31 May 2021.

- | | |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| SH6 (Mid Western Highway) | <ul style="list-style-type: none">- General maintenance- Rest area maintenance- Guide posting- Bitumen patching- Slashing- Culvert maintenance- Table drain/shoulder grading maintenance |
| SH17 (Newell Highway) | <ul style="list-style-type: none">- General maintenance- Rest area maintenance- Guide posting- Slashing- Bitumen patching- Culvert maintenance |

1.2. Regional Roads – Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide posting has continued on regional roads during the period 1 May 2021 to 31 May 2021.

- | | |
|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| MR398 (Mary Gilmore Way) | <ul style="list-style-type: none">- General maintenance- Signs and guidepost maintenance- Pavement maintenance- Crack sealing |
| MR236 (Henry Lawson Way/Forbes Road) | <ul style="list-style-type: none">- General maintenance- Signs and guidepost maintenance- Culvert extensions |
| MR237 (Gooloogong Road) | <ul style="list-style-type: none">- General maintenance- Culvert maintenance- Signs and guidepost maintenance- Slashing maintenance- Tree maintenance |

DIRECTOR ENGINEERING'S REPORT

- MR239 (Henry Lawson Way/Young Road)
- General maintenance
 - Signs and guidepost maintenance
 - Reseal works
 - Culvert maintenance

1.3. Rural Local Roads – Capital Works

Capital works on the following rural local roads during the month were completed:

- New Forbes Road - Culvert replacement
- Nowlans Road – Gravel resheet

1.4. Rural Local Roads – Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on rural local roads during the period 1 May 2021 to 31 May 2021.

- Maintenance Grading:
 - Melyra Street
 - Newton Road

**For Information
Noted**

2. Other Works:

2.1. Parks & Ovals Report

- Parks: routine mowing, whipper snipping, edging, weeding, furniture maintenance
- Grenfell town area: tree trimming, sucker removal
- Irrigation systems maintenance
- Parks: soft fall maintenance around swings
- Grenfell, Bimbi and Caragabal Cemeteries: mowing and weeding
- General mowing and whipper snipping carried out
- Bimbi and Caragabal town area: mowing and weeding
- Caragabal sports ground: mowing and weeding

2.2. Cemeteries

The following graves have been prepared during the period 1 May 2021 to 31 May 2021:

Grenfell Lawn	- 1
Grenfell	- 1
Bimbi	- 0
Caragabal	- 0
Ashes Internment	- 0
Private Property	- 0

The following maintenance has been carried out during the period 1 May 2021 to 31 May 2021:

- General maintenance
 - Mowing/slashing
 - Facilities maintenance
 - Weed spraying/removal
- Topped up graves
- Plaques fitted
- Sprinkler repairs

DIRECTOR ENGINEERING'S REPORT

2.3. Sewer Mains

Four (4) sewer chokes have been attended to during the period 1 May 2021 to 31 May 2021. The cause of the chokes was root intrusion. These chokes have been noted and will be prioritised in future sewer relining programs.

2.4. Private Works

One (1) private works was carried out during the period 1 May 2021 to 31 May 2021.

2.5. Village Area – Capital and Maintenance Works

- Nil

2.6. Vandalism

Rural	- Nil
Urban	- Nil
Progressive Cost Rural	\$ 0.00
Progressive Cost Urban	\$ 0.00

For Information
Noted

3. Future Works – 1 June 2021 onwards:

3.1. Highways

SH6 (Mid Western Highway)

- General maintenance
- Crack sealing at roundabout
- Installing raised pavement markers on centreline at five (5) narrow bridges
- Bridge maintenance program for TfNSW

SH17 (Newell Highway)

- General maintenance
- Sealing asphalt patch edges at Marsden
- Line marking patches and narrow bridges

3.2. Regional Roads

MR398 (Mary Gilmore Way)

- General maintenance
- Signs and guidepost maintenance
- Crack sealing
- Line marking

MR236 (Henry Lawson Way/Forbes Road)

- General maintenance
- Sucker spraying and removal to continue
- Line marking
- Safer Road Grant Project: shoulder/culvert/guard railing works to continue

DIRECTOR ENGINEERING'S REPORT

- | | |
|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| MR237 (Gooloogong Road) | - General maintenance
- Line marking |
| MR239 (Henry Lawson Way/Young Road) | - General maintenance
- Signs and guidepost maintenance
- Tree maintenance
- Line marking
- Hunters Bridge approach works to commence |

3.3. Rural

- General maintenance
- Maintenance Grading
 - Kangaroooby Road
 - Major West Road
 - Hancock-Williams Road
 - Moores Lane
 - Fitches Lane/Melyra Street intersection
 - Harris Lane
 - Young Street, Bimbi
 - Grimms Lane
 - Lynches Lane
- Culvert/Drainage Maintenance
 - New Forbes Road
 - Nowlans Road
 - Arramagong Road
 - Kangaroooby Road
- Gravel re-sheeting as per Operational Plan
- Sucker control and table drain maintenance ongoing
- Back Piney Range Road: culvert replacement
- Hancock-Flinns Road: culvert replacement
- Arramagong Road: culvert replacement
- Heathcotes Lane: culvert replacement

3.4. Urban and Village

- General maintenance
- Tree trimming in various locations

For Information
Noted

4. RMS RMCC Contract, R2.54.4

Ordered Works

- SH17 (Newell Highway) – concrete pavement repairs with asphalt

For Information
Noted

DIRECTOR ENGINEERING'S REPORT

5. Plant Report, P6.1.1

The following Plant Maintenance was carried out during the period 1 May 2021 to 31 May 2021 as outlined below:

PLANT NO	PLANT	DETAILS
4106	BACKHOE	4 IN 1 BUCKET DAMAGE REPAIRS
5315	TRAFFIC LIGHTS	ELECTRICAL REPAIRS/OVERHAUL
5296	TRAFFIC LIGHTS	ELECTRICAL REPAIRS/OVERHAUL
4102	GRADER	CIRCLE, BLADE, DRAWBAR REPAIRS, SERVICE AND MAINTENANCE
3958	GRAVEL TRUCK	HEATER SYSTEM REPAIRS, ELECTRICAL REPAIRS
5355	MOWER	SERVICE, POST-SEASON MAINTENANCE AND REPAIRS
5357	MOWER	SERVICE, POST-SEASON MAINTENANCE AND REPAIRS
TOWN POOL	BLANKET /ROLLER	REPAIRS AS REQUIRED
4107	PATCH TRUCK	REPAIRS, MODS AND MAINTENANCE
Light Vehicle/Small Plant	NUMEROUS	SERVICING AND REPAIRS OF LIGHT VEHICLES AND SMALL PLANT ITEMS - CONT'D TO CLEAR A HEAVY BACKLOG OF SMALL PLANT ITEMS AWAITING REPAIRS
5220	SPRAY RIG	DIAGNOSE & REPAIR SOLENOID BOOM SPRAY ISSUE, REPAIR/FIT SIDE SPRAY
TOWN POOL	POOL	ROUTINE MAINTENANCE AND REPAIRS
3963	TRUCK	ONGOING TEMPORARY REPAIRS TO ENGINE LIGHT FAULT (STILL WIP)
4110	MOWER	MAINTENANCE AND REPAIRS
4116	MOWER	MAINTENANCE AND REPAIRS
3957	GRAVEL TRUCK	INTAKE SYSTEM AND BONNET REPAIRS
3964	WATERCART	WATER LEAK REPAIRS, OIL CONSUMPTION MONITORING, ELECTRICAL AND AIR SYSTEM REPAIRS
ADMIN	WORKSHOP/PLANT	PLANT REPLACEMENT PROGRAM, QUOTING, PROCUREMENT & NEW PLANT COMMISSIONING - ETC.
4109, 4113	ROLLERS	ARTICULATION COUPLING FAULT UPGRADE - REASSEMBLE ETC.
3952	PRIME MOVER	COOLING SYSTEM REPAIRS
3965	GARBAGE TRUCK	ROUTINE MAINTENANCE, SERVICE AND REPAIRS
4069	TRACTOR	ENGINE FAILURE - OVERHAUL PUMP AND COOLING SYSTEM, REPAIRS THROUGHOUT, CARRY OVER
5296	TRAFFIC LIGHT TRAILERS	ELECTRICAL REPAIRS AND SYSTEM OVERHAUL
5213	TRAFFIC LIGHT TRAILERS	ELECTRICAL REPAIRS AND SYSTEM OVERHAUL
4105	GRADER	ELECTRICAL REPAIRS TO START SYSTEM
1132	UTE	ACCIDENT DAMAGE REPAIRS
5368	VMS BOARD	BREAKDOWN REPAIRS - ELECTRICAL
2100-2103	UTE	DIAGNOSE UHF RADIO SYSTEMS FAULTS - WARRANTY CLAIM
RFS	TRUCKS	COMMENCED YEARLY SERVICE/REPAIRS/INSPECTION SCHEDULE, ORGANISE ENTIRE FLEET PARTS - OILS ETC.
5298	GENERATOR	YEARLY SERVICE AND MAINTENANCE, ELECTRICAL REPAIRS
4121	GRADER	ELECTRICAL AND GPS SYSTEM REPAIRS
4114	ROLLER	ELECTRICAL REPAIRS TO VIBRATORY SYSTEM
4103	TRACTOR	PTO SYSTEM DAMAGE REPAIRS
WSC FLEET/ RFS	ALL LIGHT/HEAVY PLANT	INSPECTIONS, CLEARANCES AND REPAIRS OF ALL COMMON EXPIRY PLANT
PLANT INSPECTION	ROAD PLANT	INSPECTION FOR COMPLIANCE OF CONTRACTORS ROAD PLANT

**For Information
Noted**

DIRECTOR ENGINEERING'S REPORT

6. Noxious Weeds Report, C2.8.12

The following Noxious Weeds Activities were carried out during the period 1 May 2021 to 31 May 2021 as outlined below:

<u>Activity</u>	<u>Location</u>
Administration	Monthly reporting
	Mapping
	BIS uploads
	Email replies to relevant emails
Publicity	Grenfell town area responses to letter drop
Mapping	BIS compliance - all fields working well & uploads completed each month
Meeting	MVWC - meeting at Lightning Ridge also field trip to see Biocontrol facility & Hudson Pear sites. Full report emailed to relevant parties
Training	Expression of interest for 4WD training, side-by-side training sent out from MVWC, LLS also offering training wish list
Roadside Inspections & Reactive Treatment of Weeds if required	325 - Bumbaldry/Greenethorpe 461 - Yambira SH6 431 - Kangaroooby 257 - Major West
High Risk Weed Road Inspections	SH17 SH6 MR239
Weeds Treated	Green cestrum, Tree of heaven, African boxthorn
Council Owned Land Inspections	Railway Park Bogolong Dam Company Dam O'Briens lookout Cemeteries (Grenfell & Caragabal)
TSR Inspection	SH6 SH17 MR237 MR239 378 – Stock Route
Other High Risk Weed Sites Inspections	Campgrounds Rest areas Tourist parking areas Sporting grounds Cemeteries
Sucker Control	Continuous sucker control on various roads On request or sightings Various vegetation control being carried out

For Information
Noted

7. **Grenfell Main Street Renewal, R2.4.19**

Works installing the stormwater in Stage 1 of the project have been completed, some minor capping of pits and installation of lintels will occur after pavement works have commenced. The scheduled Works installing stormwater in Stage 2 (adjacent to the roundabout at Forbes Street) have been completed however, issues with the existing stormwater network have been identified and the scope of works in stage 2 has been expanded to include the replacement of an existing vitrified clay pipe situated adjacent to the Forbes Street Motel.

This month works completed include: further installation of stormwater pits and pipes, installation of smaller (225mm diameter) concrete and uPVC pipes for use in future garden beds and establishment to prepare a base for and pour the new kerb near the Railway Hotel.

The installation of the stormwater pipes continues to uncover various buried assets and other latent site conditions.

The relocation of the Essential Energy assets continues to be the critical limiting factor to works. Pavement construction cannot commence before the electrical assets are relocated however, the approvals process for the relocation is controlled by Essential Energy. Council have engaged a contractor to undertake a 'design and construct' to manage both the relocation and approvals process, this was scheduled to occur in mid-March with the pavement demolition to follow quickly thereafter. Unfortunately, this is still being held up by a mixture of construction complications and the approvals process. A new proposal for street lighting is currently being developed.

The inclement weather currently being experienced, in addition to the street light electrical conduit issues have resulted in the project being pushed back. The completion date has been revised in consultation with engineers and forecasted for October 2021; this will allow contingency for inclement weather.

Council is regularly updating the project webpage to give frequent updates to the community and enable any member of the public to ascertain the latest project information. The URL of the webpage is <https://grenfell-main-street-renewal-weddin.hub.arcgis.com/>

All major procurement for materials on the Project has been secured, including:

- Stormwater Pipes
- Strata-Vault System for Trees
- Trees (Being held by nursery until required)
- Street Signs

A site on the western side of the Grenfell Railway Station has been cleared for road material during demolition, this has been expanded this month to include additional stockpile space for the pavement materials.

Final work packages have been awarded with no more tenders for the works outstanding, contracts awarded include:

- Gravel Supply
- Pavement Demolition/Installation
- Tree Planting/Installation
- Electrical Conduit Installation
- Automated Irrigation System Design/Installation

The revised Project timeline is shown on the following page.

Main Street Renewal Works Tentative Schedule	
<u>Date</u>	<u>Activity</u>
January 2021	Re-establish and commence deconstruction/construction
March 2021	Relocate Other services
April 2021	Disestablish for Easter, re-establish and continue with preliminaries and stormwater installation
June 2021	Finalise stormwater installation
July 2021	Demolition and conduit installation
August/September 2021	Pavement work
October 2021	Handover

For Information

Crs Best, Bembrick, O'Byrne and Parlett previously submitted written declarations of interest and left the room.

Noted

Crs Best, Bembrick, O'Byrne and Parlett returned to the room.

8. Fixing Local Roads Program, R2.52.1

Council has secured \$4.83 million under the Fixing Local Roads program which will see a positive impact on tourism and heavy vehicle routes. The projects which received funding under this program are:

- \$3,898,702 for Pullabooka Road Rehabilitation
- due to commence in July
- \$504,800 for Nowlans Road Re-Sheeting
- project now 50% complete
- \$213,410 for Back Piney Range Road Sealing
- project is complete

For Information

Noted

9. Local Roads and Community Infrastructure Program, R2.78

Council has received \$635,335 under the Local Roads and Community Infrastructure (LRCI) Program. The program aims to assist a community-led recovery from COVID-19 by supporting local jobs, firms, and procurement. The projects which received funding under this program are as follows: -

- \$117,655 for the Replacement of Back Piney Range Road Culvert (ID: CU0084)
- works commenced 10 May 2021 with culvert base slab concreting completed; contractor is now awaiting the precast concrete culverts
- \$117,655 for the Replacement of Hancock-Flinns Road Culvert (ID: CU0532)
- works commenced 9 April 2021 with culvert base slab concreting completed 3 May 2021
- \$21,000 for the Geometry Rectification through Stabilisation of Hancock-Flinns Road
- works completed

- \$259,025 to go toward the Main Street Renewal
 - works currently in progress
- \$120,000 to go toward the Grenfell Signage Rollout
 - tenders have now been released

For Information
Noted

10. Local Roads and Community Infrastructure Program Extension, R2.78

Council has secured a further \$518,531 in funding under the Local Roads and Community Infrastructure (LRCI) Extension Program. The projects which received funding under this program are as follows: -

- \$518,531 to go toward the Main Street Renewal Project
 - works are currently in progress

For Information
Noted

11. Bogolong Dam – Masterplan/Technical Design Development, E3.6.4/T1.6.101

Civille Pty Ltd has been engaged for the Site Visit/Consultation and Masterplan/Technical Design Development of the Bogolong Dam Precinct.

The first consultation meeting with the Bogolong Dam Committee was held on Wednesday 21 April 2021 and *Civille Pty Ltd* have already provided a high level strategic overview which highlights the intended uses of the facility to ensure it aligns with the Committee's aspirations.

It has been indicated that the DRAFT Masterplan will be ready to be presented to the July 2021 Ordinary Council Meeting.

For Information
Noted

12. 2018-2019 Bimbi Floodplain Management Program, T1.6.75

As previously reported Council has awarded the successful tenderer for the project. The project timeline and status report is attached on the following page.

For Information
Noted

DIRECTOR ENGINEERING'S REPORT

Milestone number	Milestone	Activities	Outputs	Projected milestone completion date	Status
1	Data collection review	Hydrologic and hydraulic data collection, inception meeting, field inspection	Progress Report Stage 1	20-08-20	Completed
2	Hydrologic and hydraulic modelling, community survey	Model for different design storm events on existing conditions, hydrographs, flood mapping, hazard assessment, community survey submissions assessed, submit draft Flood Study, initial FRMC meeting	Initial community consultation, draft Flood Study	21-05-21	Completed
3	Flood damages, hazard category and FRM options assessment	Assessment of floodplain risk management options	Draft Flood Risk Management Study (FRMS) report completed, progress on Flood Risk Management Plan (FRMP)	30-07-21	
4	Public exhibition of draft FRMS	Community consultation, FRMC meeting, public exhibition of draft FRMS	Final Flood Study report and draft Flood Risk Management Study publically exhibited	10-09-21	
5	Final FRMS and draft FRMP	Assessment of exhibition comments, FRMC meeting, final assessments of future management options, preparation of final FRMP, prepare files for handover	Public submissions assessed and FRMP finalised based on submissions, final FRMS&P completed	30-10-21	
6	Completion of Flood Study, Flood risk Management study and plan	Submit final plan to Council for adoption. Handover Study Material	Flood Risk Management Study & Plan adopted by Council, handover materials submitted to Council and uploaded to NSW DPIE portal	30-11-21	
7	Final Report		Grant acquitted	31-12-21	

13. Refurbishment of Caragabal Sportsground Toilets, G2.58

The Caragabal Progress Society have received \$9,000 funding under the Foundation for Rural and Regional Renewal (FRRR) program for the refurbishment of the Caragabal Sportsground toilets.

The toilet block is located on Crown land that Council manages. The proposed toilet block refurbishment plans are attached; the design will match the recently constructed toilet blocks at Henry Lawson Oval.

No development application is required for this project as per the Infrastructure State Environmental Planning Policy (SEPP) which states public authorities can undertake a range of developments without consent including “amenities for people using the reserve, including toilets and change rooms” (Division 12, Parks and Other Public Reserves, Clause 65 (3)(a)(vi)).

All necessary public consultation has been undertaken by the Caragabal Progress Society which is noted in the minutes also attached to this report.

RECOMMENDATION: that Council approve the proposed plans for the refurbishment of Caragabal Sportsground Toilets as presented.

459 RESOLVED: Cr Parlett and Cr Brown that Council approve the proposed plans for the refurbishment of Caragabal Sportsground Toilets as presented.

14. Greenethorpe Soldiers Memorial Hall Committee Request, P2.13.2

Report to:	Council
From:	Director Engineering
Date:	17 June 2021
Attachments:	GSMHC Request.pdf

Purpose:

The purpose of this report is to inform Council of the organisational impacts that would result if Council were to maintain the Greenethorpe Soldiers' Memorial Hall lawn area as requested.

Background:

The Greenethorpe Soldiers' Memorial Hall Committee has lodged another formal request for Council to maintain the newly installed turf located around the Hall and History room by utilising Council's Village Maintenance employee for two more hours per week

Issues:

1. Council does not own or manage the land on which the Soldiers Hall is located.
2. The Village maintenance staff are employed with an agreement reached at the inception of their employment for regular working hours.

Financial and Resource Implications:

The additional cost of maintenance cannot be charged to an asset which Council does not own or manage.

The additional work hours would be outside the village maintenance staff normal working hours, therefore would be funded by overtime incurring higher employee wage costings.

DIRECTOR ENGINEERING'S REPORT

Conclusion:

Council need to consider that, by allowing this maintenance service it may create a precedent for other non-Council-owned assets within the Weddin Local Government Area that are managed by committees.

RECOMMENDATION: that Council reject the formal request from the Greenethorpe Memorial Soldiers Hall Committee to maintain the lawn area located immediately outside the Hall and History Room.

460 RESOLVED: Cr Brown and Cr Best that: -

- i) Council reject the formal request from the Greenethorpe Memorial Soldiers Hall Committee to maintain the lawn area located immediately outside the Hall and History Room
- ii) the Greenethorpe Soldiers' Memorial Hall Committee be requested to submit an application for assistance under Council's Community Project Support policy.

JAYMES RATH

DIRECTOR ENGINEERING

461 RESOLVED: Cr Best and Cr Niven that except where otherwise dealt with the Director Engineering's Report be adopted.

17 June 2021

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

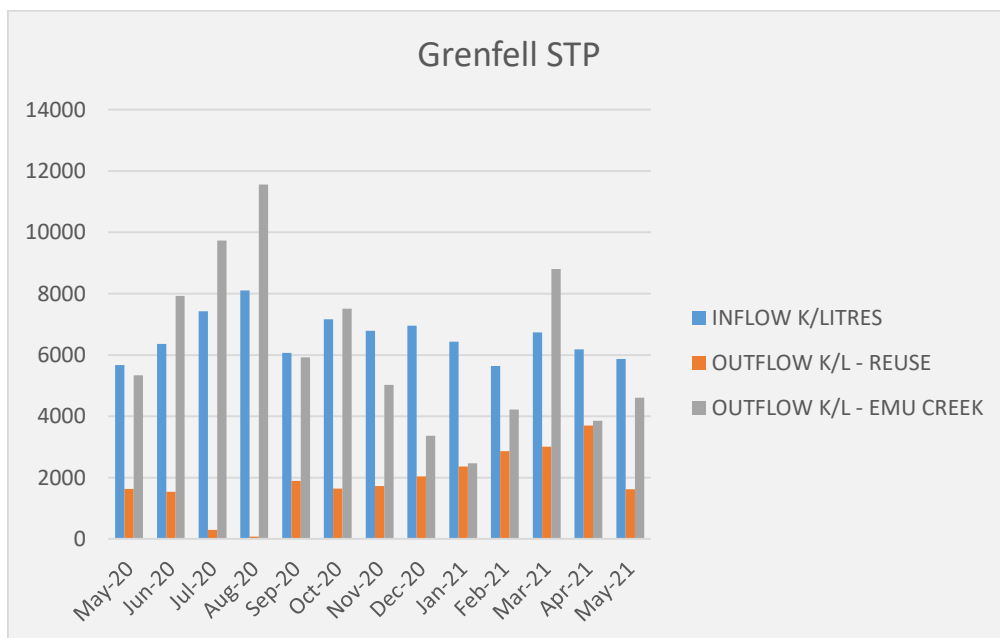
A Public Health and Environmental Matters

A1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during the period 1 May 2021 to 31 May 2021 was 5,868kL with a daily average of 189.29kL. Outflow for irrigation for reuse was 1,625kL and discharge to Emu Creek was 4,608.4kL.

The highest daily recording of 279kL occurred for the 24 hours ending 6:30am on 11 May 2021 and the lowest of 168kL for the 24 hours ending 6:30am on 17, 23 and 24 May 2021.

A total rainfall of 39mm was recorded for the month.



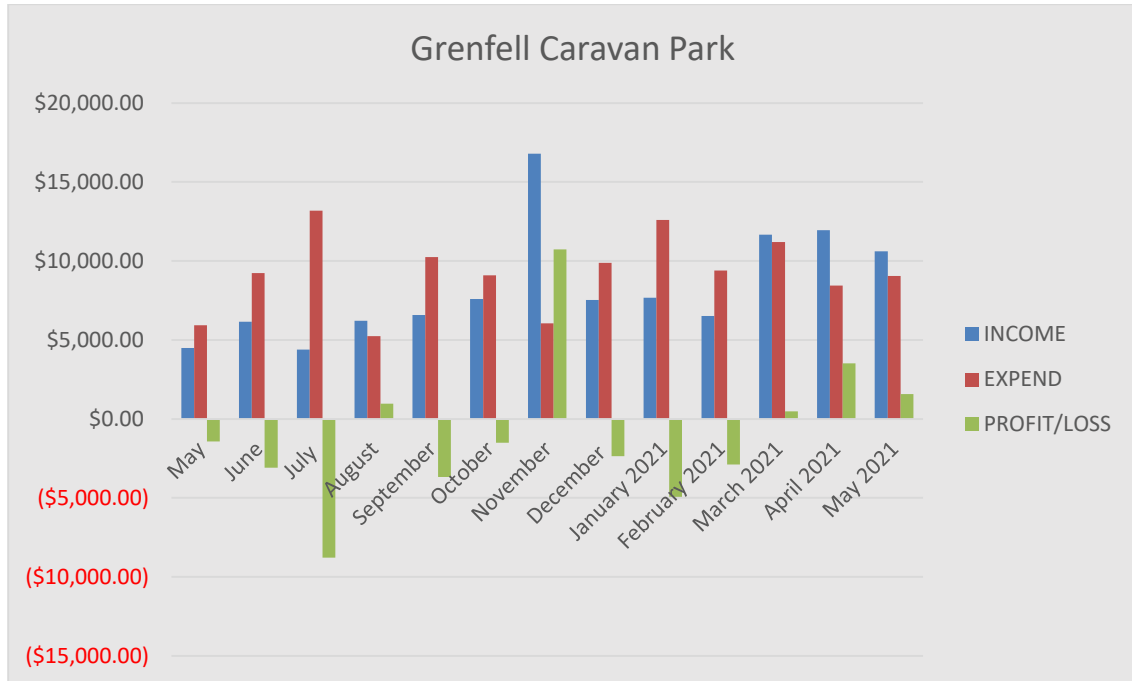
For Information
Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT

A2. Caravan Park Operations, P2.3.3

Income during the period 1 May 2021 to 31 May 2021 was \$10,618.00 with expenditure of \$9,044.93 resulting in an operational profit of \$1,573.07 for the month.

There were 243 sites occupied during the period 1 May 2021 to 31 May 2021.



For Information
Noted

B Planning and Development Matters

B1. Development Applications

The undermentioned applications were received and determined subject to specified conditions by the General Manager under delegated authority issued on 16 March 2017 (Res. No. 371).

DA NO.	Applicant	Construction	Value (\$)	Address
19/2021	CPC Land Development Consultants	Subdivision	\$0	LOT: 1 DP: 1245594 3393 Henry Lawson Way GRENFELL NSW 2810

For Information
Noted

B2. Construction Certificates

The undermentioned applications were received and determined under delegation.

CC NO.	Applicant	Construction	Address
-	-	-	-

For Information
Noted

B3. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
1/2020 Mod	Mrs S McLelland	Alteration and Additions – Additional boot room	\$400,000	LOT: 1 DP: 934531 1049 Eualdrie Road GRENFELL NSW 2810

For Information
Noted

B4. New Grenfell Sewage Treatment Plant (STP), S1.1.5

Progress has been delayed a bit this month due to the recent wet weather, however steady progress has still been carried out on site: -

- Roof now completed to the Control room;
- Gravel being levelled to the drying beds;
- Recycled water tank has arrived from overseas and being constructed now on-site;
- Structural work being erected;
- Mechanical, electrical and drainage being completed;
- Diffusers installed to the IDAL tank;
- Monthly on-site meeting held Monday 7 June with *Haslin Constructions*

An onsite inspection with the Director Environmental Services, Mr Luke Sheehan, Environmental Services Executive Assistant, Ms Isabel Holmes and a Year 10 work experience student, Connor Osborne was carried out on Tuesday 15 June.

For Information
Noted

B5. Draft Renewable Energy Action Plan, U1.3.10

100% Renewables was engaged by Central NSW Joint Organisation, acting through the Department of Planning, Industry and Environment to develop a Renewable Energy Action Plan (REAP) for Weddin Shire Council. The aim of the REAP is to allow Council to identify and prioritise opportunities that will help to cost-effectively increase the amount of renewable energy at its facilities and lower energy demand. A copy of the Draft REAP is provided in the attachments.

The Draft Weddin Shire Council REAP builds on past and continuing work by Council to improve energy efficiency and implement renewables, and puts a framework in place around future actions.

The Draft REAP comprises of the following three (3) main elements which are organised into short, medium and long term plans: -

1. Onsite energy efficiency and renewable energy;
2. Renewable electricity purchasing; and
3. Sustainable transport energy.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT

The energy efficiency and renewable energy opportunities outlined in the Draft REAP are based on *100% Renewables*' engagement with Council and site visits of Council's largest energy use facilities. The Draft REAP includes:

- 28 actions to improve efficiency and install renewable energy (including battery storage in the future) across 11 sites; and
- Identified actions in the short, medium and long term that will help Council to engage with, develop and implement opportunities for renewable energy purchasing and sustainable transport in the future.

It is now recommended that the Draft REAP be placed on public exhibition for a period of 28 days to allow Councillors and the wider public to review the draft document and make comments. A presentation by *100% Renewables* on the Draft REAP is also being organised for Councillors. All comments received in relation to the Draft REAP will be considered before the final document is reported to Council for adoption.

RECOMMENDATION: that: -

- i) the Draft Weddin Shire Council Renewable Energy Action Plan (REAP) be placed on public exhibition for a period of 28 days before being resubmitted to Council for formal adoption
- ii) a presentation by *100% Renewables* on the Draft REAP be organised for Councillors.

462 RESOLVED: Cr Diprose and Cr Bembrick that: -

- i) the Draft Weddin Shire Council Renewable Energy Action Plan (REAP) be placed on public exhibition for a period of 28 days before being resubmitted to Council for formal adoption
- ii) a presentation by *100% Renewables* on the Draft REAP be organised for Councillors.

LUKE SHEEHAN

DIRECTOR ENVIRONMENTAL SERVICES

463 RESOLVED: Cr Best and Cr Parlett that except where otherwise dealt with the Director Environmental Services' Report be adopted.

ACTION LIST

INSPECTIONS AND MEETINGS		STATUS	BY
March 2020	1. <u>Aboriginal Land Claims Investigation Unit</u> : Cr Diprose and a staff member to attend meeting in Dubbo.	In Progress	GM
March 2021	2. <u>Funding Inspection</u> : arrange bus inspection for Friday 28 May 2021.	Completed	GM
April 2021	3. <u>New Grenfell Sewer Treatment Plant</u> : conduct a commissioning workshop for Councillors.	In Progress	DES
May 2021	4. <u>ALGA National General Assembly</u> : nominate Crs Liebich, Best and Bembrick to attend NGA of Local Government in Canberra from 20-23 June 2021.	Completed	GM
	5. <u>Stronger Country Communities Fund (SCCF) Round 4</u> : arrange a workshop to determine projects for inclusion in grant funding application.	Completed	GM
DEFERRED ACTIVITIES		STATUS	BY
May 2018	1. <u>Bimbi War Memorial 'Avenue of Trees'</u> : refer proposal to Heritage Committee for further consideration and report back to Council.	In Progress	DE
December 2018	2. <u>Marketing Strategy Report</u> : initiate report.	In Progress	DCS/GM
	3. <u>Give Way Signs – Melyra Street</u> : relocate signs.	In Progress	DE
November 2019	4. <u>Bogolong Dam</u> : (SCCF Rd 2) commence excavation works once structural design plans developed.	In Progress	DE
March 2020	5. <u>Council Meeting Agenda</u> : alter Agenda and Reports to align with CSP.	In Progress	GM
August 2020	6. <u>Annual Returns of Interest</u> : place on Council's website. Review other positions.	Completed In Progress	GM GM
	7. <u>Council Meetings – Webcasting</u> : investigate option to livestream remotely.	In Progress	GM/DCS
October 2020	8. <u>Sec 355 Committees Review</u> : submit draft Operational Manual and Event Management Guidelines to Council for formal adoption.	In Progress	GM
	9. <u>Proposed Bumbaldry Recycling Service</u> : extend garbage service to Bumbaldry area.	In Progress	DES
November 2020	10. <u>Historic Homes Books</u> : Develop options for memento acknowledging the Grenfell Sesquicentenary.	In Progress	GM
February 2021	11. <u>Safety Audit – Adelargo Road</u> : conduct road safety audit.	In Progress	DE
	12. <u>The Grenfell Henry Lawson Festival of Arts</u> : undertake website upgrade.	In Progress	GM/DCS
March 2021	13. <u>Grenfell Main Street Renewal Modification</u> : run a conduit pipe for future electric car charging stations.	In Progress	DE
	14. <u>Regional Events Acceleration Fund</u> : submit grant funding application for Henry Lawson Festival.	In Progress	GM/DCS
April 2021	15. <u>Policy for Naming/Renaming of Council Assets</u> : resubmit policy to Council for formal adoption.	In Progress	DE

ACTION LIST

May 2021	16. <u>Henry Lawson Festival of Arts</u> : request Councillors to be on Steering Committee.	Completed	GM
	17. <u>Fees for Councillors and Mayor</u> : place on public exhibition and resubmit to the June 2021 Council meeting for formal adoption.	Completed	GM
	18. <u>Memorial Plaque – Lawson Oval</u> : arrange plaque installation.	In Progress	DES
	19. <u>Extension of DWM Service</u> : extend service.	In Progress	DES/DE

For Information
Noted

**MINUTES OF THE TOURISM COMMITTEE MEETING
HELD THURSDAY 3 JUNE 2021 COMMENCING AT 3:00 PM (C2.6.26)**

1. **PRESENT:** Clr C Brown, Clr J Parlett, T. Cooper, J Bryant, M Chalmers, C McCann, A Carr and Clr P Diprose (Observer)

2. **APOLOGY:** Clr P Best, D Yates, W Crampton

Resolved: Clr C Brown/J Bryant that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** 6 February 2020

Resolved: Clr C Brown/ Clr J Parlett that the minutes of the meeting held 6 February 2020 be confirmed.

4. **BUSINESS ARISING:**

4.1 Nominations for a new Committee Chair were called

Resolved: Clr J Parlett/ T Cooper that Director Corporate Services M Chalmers be elected Chair.

5. **CORRESPONDENCE:**

Incoming:

5.1 Caragabal Progress Group - draft historical sign design
- sign concept
- sign options

Noted

5.2 Pip Wood- Service Request

Noted

5.3 Karen Pollock- DMP

Noted

5.4 Warwick Crampton - VIC hours

Discussion was had over the increased visitation at Grenfell's visitor centre and the resulting resourcing implications.

Resolved: Clr C Brown/ J Bryant that a letter be prepared thanking Warwick for his correspondence and confirming Council is aware of the increased visitation and concurrent resourcing issues.

5.5 Greenethorpe Guardians - Information Centre update

Noted

5.6 Weddin Shire Council - Section 355 Committees Review
- Section 355 Committees Review Tourism
- Section 355 Committee Operational Manual
- WSC Event Management Guide Template
- Updated Tourism Committee Charter

Noted

5.7 Grenfell Historical Society - Museum opening hours
- Historic Homes of the Weddin Shire book
- Change of address

Noted

**MINUTES OF THE TOURISM COMMITTEE MEETING
HELD THURSDAY 3 JUNE 2021 COMMENCING AT 3:00 PM (C2.6.26)**

Outgoing:
Nil

Resolved: Clr C Brown/ Clr J Parlett moved that the correspondence be moved and noted.

6. REPORTS:

6.1 Revised Year 1 DMP Action Plan

Discussion was had over the Year 1 Action Plan presented.

3:36pm T Cooper left the room.

Moved: Clr C Brown/J Bryant that the Committee support the Revised Year 1 Destination Management Plan as prepared by staff.

3.39pm T Cooper re-entered the room.

Upon further discussion the motion was withdrawn, and a new motion was put to the Committee.

Resolved: Clr C Parlett/ J Bryant that the DMP Action Plan include the following in the first year:

- i) 9.3 Re-purpose the disused Grenfell Railway corridor as a rail trail: Rail trail feasibility study.
- ii) 2.1 Ensure that the Economic – Tourism section of Council is adequately resourced.
- iii) 9.1.1 Develop a Castle viewing area within the Iandra Road Reserve with this incorporating safe pull-off and parking for caravans; interpretation of the Castle; and an information directory for the Shire and surrounding area; with this area being landscaped and effectively signposted.

7. UPCOMING EVENTS:

For an up to date list visit www.grenfell.org.au/attractions/events

- 5 June- Breakfast with the Birds
- 6 June- Grenfell Kart Club June Race Day
- 8 June- Come and Try Girl Guides
- 8 June- What does it cost to be ME? workshop
- 8 June- Poetry by Candle Light
- 12 June- Rotary Winter Ball
- 12- 14 June- Wallangreen Sculpture Garden Open Day
- 13 June- Caragabal Camp Oven Cook Off
- 13 June- Grenfell Guinea Pig Races
- 13 June- Grenfell Car Show
- 15 June- What does it cost to be ME? workshop
- 15 June- 18 July- The Art of Ageing - Art Exhibition
- 16 June- The Art of Customer Service During COVID
- 19 June- What does it cost to be ME? workshop
- 26 June- What does it cost to be ME? workshop
- 10- 11 July- Grenfell Kart Club Bob Hinde Memorial Race Day
- 28 August- Criterion Classic

**MINUTES OF THE TOURISM COMMITTEE MEETING
HELD THURSDAY 3 JUNE 2021 COMMENCING AT 3:00 PM (C2.6.26)**

- 3- 4 September- 145th Annual Grenfell Show
- 11 September- Caragabal Sheep Races
- 19 September- Grenfell Kart Club September Race Day
- 19- 24 September- Weddin Mountain Muster
- 24 October- Grenfell Kart Club October Race Day
- 4- 5 December- Grenfell Kart Club Christmas Party and Race Meeting

Noted

8. BUSINESS WITH NOTICE:

8.1 T Cooper- signage strategy follow up

Discussion was had relating to the progress of the gateway signs project. Part funding has been allocated for the delivery of a first stage. Designs are currently awaiting RMS approval before tender documents can be circulated.

Discussion was had about the concurrent development of a street furniture family, including a heritage themed seat, which has been developed to complement the gateway signs.

9. QUESTIONS WITH NOTICE:

Nil

10. GENERAL BUSINESS:

10.1 M Chalmers- future direction of the Tourism Committee

Discussion was had over the frequency and timing of meetings and the content of the Charter now that a Destination Management Plan exists. Topic to be workshopped at the next meeting. Start time of next meeting was moved to 9am, directly following the Art Gallery meeting.

Resolved: T Cooper/ Clr J Parlett that the Committee reviews the Charter with recommendations to be put to the new Council.

11. NEXT MEETING: Thursday 5 August 2021 commencing at 9am in the Council Chambers

12. CLOSURE: 4.13pm

464 RESOLVED: Cr Brown and Cr Parlett that except where otherwise dealt with the Minutes of the Tourism Committee meeting be adopted.

**MINUTES OF THE HERITAGE COMMITTEE MEETING
HELD THURSDAY 3 JUNE 2021 COMMENCING AT 4:30 PM (C2.6.22)**

1. **PRESENT:** Mr L Sheehan (DES)(Chair), Clr C Brown, Clr J Parlett, Clr P Diprose (Entered at 4.45pm), Mrs S Hughes (Historical Society), Mr J Hetherington (Left at 5.23pm), and Mrs S Jackson-Stepowski (Heritage Advisor) and Mrs I Holmes (Observer)

2. **APOLOGIES:** Mrs D Yates and Mr W Matchett

Resolved: Clr Brown and Mr Hetherington that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** 8 April 2021

Resolved: Clr Brown and Mr Hetherington that the minutes of 8 April 2021 be adopted.

4. **CONFLICTS OF INTEREST:**
Nil

5. **MATTERS ARISING:**

5.1 Strategic Plan Development for direction of Heritage

The following outcomes were discussed:

- i) **Heritage Promotion** – ongoing.
- ii) **Heritage Booklet** – ongoing. The Heritage Advisor to provide the committee with an update of the booklet at the next meeting.
- iii) **Building Plaques** – discussion was had on who would run the project and funding of the plaques. Mr Sheehan advised that some funding (\$10,000) has been marked from Stronger Communities funding. Discussions were had on setting guidelines for plaques and having a draft agreement with owners. Mrs Hughes to look into building dates.

Resolved: Mr Hetherington and Clr Diprose that the Heritage Advisor and Mrs Hughes to pick building stories that enlighten town history, make a priority list and have examples to reference work for Tourism promotion.

5.2 Signage – Cobb & Co

Mrs Holmes advised that no response has been received from the owner. Mrs Holmes to follow-up. Mrs Jackson-Stepowski to follow-up action from last meeting.

Resolved: Clr Parlett and Clr Diprose that a meeting action list be created.

5.3 2020/2021 Heritage Funding Applications

Mrs Holmes gave a verbal on the grant applications and advised that only 2 projects were completed on time. Mrs Holmes advised that a shop owner in Main Street was contacted in regards to possible funding for shop renovations and also the owner of a private property in Greenethorpe however funding was unable to be allocated.

5.4 Henry Lawson Festival Plaque

Mrs Holmes advised that the plaques have been re-instated this week.

5.5 Heritage Council of NSW

Mr Sheehan advised a letter of support was provided to Mrs Jackson-Stepowski. Mrs Jackson-Stepowski advised that has not yet received a response.

**MINUTES OF THE HERITAGE COMMITTEE MEETING
HELD THURSDAY 3 JUNE 2021 COMMENCING AT 4:30 PM (C2.6.22)**

5.6 Forbes Street Memorial Trees

Mrs Jackson advised that Stuart Reed (Garden Society) has written to National Management Committee (NMC) to encourage their support of uploading the updated list on the website.
Replacement trees – WA red gum

Resolved: Mr Hetherington & Mrs Hughes that Council's Street policy be updated to include replacement trees as per marker.

5.7 Bogolong Memorial Trees

5.8 Digitising Information – Lachlan Shire

Mrs Jackson-Stepowski spoke about Lachlan Shire received a grant for archives.
Government Services in Bathurst are digitising the old rate books.

Resolved: Clr Diprose and Clr Parlett that Council look at digitising old rate books in Council's budget that rolls over each year.

6. CORRESPONDENCE:

6.1 Weddin HA visit – April 2021

Amend visit HA to replace "peppercorn" with "peppertree" cottage.

Noted

6.2 Heritage Funding – Local Grants & Heritage Advisor

Mrs Holmes advised that funding offer for the above grants have been received.

Resolved: Clr Brown & Clr Diprose that funding be acknowledged and the 2022/23 grants be advertised.

6.3 Weddin (Shire) Avenue of Trees

Noted

6.4 Marker 37 – Grenfell Railway Centenary of Federation Time Capsule (Updated)

Noted

6.5 Marker 93 – Former St Peter's Church WW2 Memorial Fence

Resolved: Clr Brown and Clr Diprose that the Heritage Advisor write to the NSW Veteran Affairs to pursue the Markers 93, 48-1 and 31-1 to be added to their inventory.

6.6 Marker 94 – Bogolong School Avenue Trees WW1

Noted

6.7 Marker 48-1 – Caragabal Memorial Hall & Hall Honour Rolls (Updated)

Noted

6.8 Marker 31-1 – Forbes WW2 Avenue Trees & Plaques

Noted

6.9 HA Memo – Building Plaques

Noted

7. BUSINESS WITH NOTICE

Nil

**MINUTES OF THE HERITAGE COMMITTEE MEETING
HELD THURSDAY 3 JUNE 2021 COMMENCING AT 4:30 PM (C2.6.22)**

8. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski provided verbal report of her activities during this visit:

- Met with Maurice Simpson and Ian Pitt (RSL representatives) regarding digitising their information for community use. Mrs Jackson-Stepowski advised them to do a spreadsheet and placing paper documents in plastic sleeves.
- Spoke with a RMS Heritage Officer regarding bridge plaques (which placed on timber bridges around 1925 – 1960s). Plaques made from gum metal and could have possibly come from Nags Head Bridge, Hunter Bridge.

Resolved: Mrs Hughes and Cllr Parlett to investigate the stone plaque on town band rotunda as it needs repairing.

9. QUESTIONS:

Nil

10. NEXT MEETING: Thursday 5 August 2021

11. CLOSURE: There being no further business the meeting closed at 5.45 pm.

465 RESOLVED: Cr Diprose and Cr Parlett that except where otherwise dealt with the Minutes of the Heritage Committee meeting be adopted.

**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING
HELD TUESDAY 22 JUNE 2021 COMMENCING AT 8:30 AM (C2.6.10)**

1. **PRESENT:** G Carroll, M Chalmers, L Sheehan and J Rath
2. **APOLOGY:** Nil
3. **MINUTES:** 18 May 2021

Resolved: J Rath and L Sheehan that the minutes of the meeting held 18 May 2021 be adopted.

4. **PEOPLE:**

<u>Learning development</u> - Strategic	i) <u>Traffic Control/Signage:</u> process implemented to ensure signage inspected on a regular basis. Process reviewed on a regular basis.	DE
	ii) <u>Annual Assessments:</u> <ul style="list-style-type: none"> - Administration – completed - Engineering – completed - Environmental – completed 	All
	iii) <u>Training Plans:</u> to be undertaken for individual employees emanating from Annual Assessments.	All
	iv) <u>Henry Lawson Festival:</u> strategic review in progress. Further reported in General Manager's report.	All
<u>Resource planning</u> - Strategic	i) <u>Integrated Planning and Reporting (IPR):</u> 2017-2022 Delivery Program and 2021/2022 Operational Plan (including revenue policy) placed on public exhibition for comment and will be resubmitted to the June 2021 Council meeting for formal adoption.	All
	ii) <u>Resourcing Strategy:</u> Asset Management Plans and Long-Term Financial Plan reviewed. To be submitted to the June 2021 Council meeting for formal adoption.	All
	iii) <u>New Improvement Plan:</u> action plan being implemented.	GM
	iv) <u>RMS Contract:</u> reported in Director Engineering's report.	DE
	v) <u>Engineering Strategic Planning Meetings:</u> held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2020/2021. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.	DE
- Operational	vi) <u>Other Programs:</u> in progress.	DE
<u>Recruitment</u> - Operational	i) <u>Engineering:</u> Storeperson interviews held 3 June 2021. Process in progress.	DE
	ii) <u>Engineering:</u> Trainee Biosecurity Officer interviews held 10 June 2021. Process in progress.	DE
	iii) <u>Engineering:</u> Works Engineer advertised. Applications closed 28 May 2021. Position currently being considered.	DE
<u>Appointments</u> - Operational	i) <u>Corporate Services:</u> Audrie Osborne appointed as Customer Service Officer (Temporary up to 6 months). Commenced May 2021.	DCS

**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING
HELD TUESDAY 22 JUNE 2021 COMMENCING AT 8:30 AM (C2.6.10)**

<u>Health and Wellbeing</u> - Strategic	i) <u>Proposal for Health and Wellbeing:</u> Health and Wellbeing program previously developed on a voluntary basis to improve the Health and Wellbeing of staff as individuals and team members. OZhelp provides programs that will be able to assist. The program includes a benchmarking report to employers giving them a snapshot of the overall health of their workforce. Activity completed and overall acceptance of success of program.	All
	Results received. To be discussed and final outcomes to be presented to staff as soon as possible after COVID-19 restrictions are lifted.	
	ii) <u>Health and Wellbeing/Mental Health training:</u> to be organised in 2020/2021 for relevant staff to equip them to do deal with various situations and to provide a mentally healthy workplace.	DES/DCS

5. RESOURCES:

<u>Financial</u> - Strategic	i) <u>Grant Funding Applications:</u> Council contribution required to be identified prior to application being submitted. Future capital projects reserve will be able to assist in sourcing Council's contribution.	All
	ii) <u>Local Government Superannuation:</u> employees' contributions to increase to 10.0% from 1 July 2021.	All
	iii) <u>Local Government (State) Award 2020:</u> 2.0% increase proposed from 1 July 2021. Salary Structure to be updated.	All
<u>Information</u>	Nil	
<u>Physical – Assets</u> - Strategic	i) <u>Sewerage Treatment Works Upgrade:</u> in progress. Further reported in DES report.	DES
	ii) <u>Grenfell Main Street Renewal:</u> tenders awarded for all components of the project. Works in progress. Further reported in DE report.	DE
- Operational	iii) <u>Quandialla Recycling Depot:</u> operating very well. Director Engineering monitoring.	DE
	iv) <u>O'Brien's Tributary:</u> preferred schemes currently being investigated by the Flood Management committee. Funding to be then sourced.	DE
	v) <u>Industrial Land:</u> consideration being given to purchasing additional land.	GM/DE/DES
	vi) <u>Annual Residence Inspections:</u> completed.	DES
<u>Human Resources</u>	i) <u>HR Resources:</u> Peter Quinn engaged to provide HR services. To be further considered in future Organisation Structure review.	All
<u>Risk Management</u>	i) <u>WHS Resources:</u> to be further considered in future Organisation Structure review. Interim arrangements to be made.	All
<u>Information Technology</u>	i) <u>IT Resources:</u> to be further considered in future Organisational Structure review. Interim arrangements to be made.	All
<u>Investment</u>	Nil	

**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING
HELD TUESDAY 22 JUNE 2021 COMMENCING AT 8:30 AM (C2.6.10)**

6. SYSTEMS:

<u>Governance</u>	Nil	
<u>Compliance</u> - Strategic	i) <u>Systems Review</u> : systems such as procurement and delegations to be reviewed. ii) <u>Local Environment Plan (LEP) Review</u> : development of land use strategy in progress. iii) <u>Waste Strategy</u> : to be submitted to Council for formal adoption. iv) <u>Webcasting of Council Meeting</u> : currently being undertaken as per Council's Code of Meeting Practice.	DCS/DE/GM DES DES GM/DCS
<u>Risk</u> - Operational	i) <u>Department of Fair Trading (DFT)</u> : compliance reporting systems regarding building inspections to be implemented. Monthly reporting continuing to be provided to the Department of Fair Trading through internal system. ii) <u>Submission of DA's</u> : on-line service available from 17 May 2021.	DES DES

7. COMMUNICATIONS AND ENGAGEMENT:

<u>Agendas for OLT and OET</u>	Being utilised.	GM
<u>Charters for OLT and OET</u>	Being utilised.	GM
<u>Communication Plan and Engagement Strategy</u>	Being utilised.	DCS
<u>OLT and OET Terms of Reference</u>	Being utilised.	DES
<u>Staff engagement – Organisational Engagement Team</u>	<ul style="list-style-type: none"> Meetings held. Store system / Depot Improvement Plan being implemented. Other recommendations to be pursued when submitted. Quarterly meetings being held with indoor and outdoor staff. Meetings held Thursday 4 March 2021. Next meetings to be held Thursday 8 July 2021. 	GM DCS/DE All All

8. NEXT MEETING: Tuesday, 13 July 2021 at 8:30am.

9. CLOSURE: There being no further business to discuss the meeting closed at 10:26am.

466 RESOLVED: Cr Best and Cr Brown that except where otherwise dealt with the Minutes of the Organisational Leadership Team (OLT) meeting be noted.

QUESTIONS WITH NOTICE

Questions may be put to Councillors and Council employees in accordance with clause 9 of Council's **Code of Meeting Practice**, as follows: -

- “(9.14) A question must not be asked at a meeting of the council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.9 and 3.13.*
- (9.15) A councillor may, through the chairperson, put a question to another councillor about a matter on the agenda.*
- (9.16) A councillor may, through the general manager, put a question to a council employee about a matter on the agenda. Council employees are only obliged to answer a question put to them through the general manager at the direction of the general manager.*
- (9.17) A councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents. Where a councillor or council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and report the response to the next meeting of the council.*
- (9.18) Councillors must put questions directly, succinctly, respectfully and without argument.*
- (9.19) The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a councillor or council employee.”*

Questions should not be used to introduce **business without notice**. This is covered in clause 3 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C

- Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
 - (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

CLOSED COUNCIL

RECOMMENDATION: that Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

467 RESOLVED: Cr Brown and Cr Parlett that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

MAYORAL MINUTE

1. **General Manager's Performance Review, P4.10015**
Reason for confidentiality: staff matter (Section 10A(2)(a))

GENERAL MANAGER'S REPORT

1. **LiveBetter Proposal, H1.7.1**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))
2. **Land Purchase Enquiry, E3.2.2**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))
3. **Superannuation Guarantee Contributions, P4.10069/P4.10078/P4.10104**
Reason for confidentiality: personnel matter (Section 10A(2)(a))

DIRECTOR ENGINEERING'S REPORT

1. **RFQ 12/2021: Develop Masterplan - Grenfell Cemetery, T3.6.103**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

DIRECTOR ENGINEERING'S LATE REPORT

2. **Grenfell Main Street Renewal – Installation of Centre Street Lighting, R2.4.19**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))
3. **RFT9/2021: Design, Supply and Install Sewer Mains and Sewer Pump Station, T3.6.104**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

- 476 RESOLVED:** Cr Parlett and Cr Bembrick that the meeting return to Open Council.

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from Closed Council: -

MAYORAL MINUTE

1. **General Manager's Performance Review, P4.10015**
Reason for confidentiality: staff matter (Section 10A(2)(a))

At this point the General Manager, Director Corporate Services, Director Engineering and Director Environmental Services left the room.

RESOLVED: that the action be confirmed.

The General Manager, Director Corporate Services, Director Engineering and Director Environmental Services returned to the room.

GENERAL MANAGER'S REPORT

1. **LiveBetter Proposal, H1.7.1**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

RESOLVED: that the lease of the Grenfell Internet Centre training room be signed under the seal of Council if necessary.

2. **Land Purchase Enquiry, E3.2.2**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

RESOLVED: that Mr Napier be advised that Council wishes to leave the site as vacant land.

3. **Superannuation Guarantee Contributions, P4.10069/P4.10078/P4.10104**
Reason for confidentiality: personnel matter (Section 10A(2)(a))

At this point the Director Corporate Services, Director Engineering and Director Environmental Services left the room.

RESOLVED: that the requests be granted.

The Director Corporate Services, Director Engineering and Director Environmental Services returned to the room.

DIRECTOR ENGINEERING'S REPORT

1. RFQ 12/2021: Develop Masterplan - Grenfell Cemetery, T3.6.103

Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

RESOLVED: that the Quotation received from '*Moir Landscape Architects*' for \$33,330.00 INC GST be accepted.

DIRECTOR ENGINEERING'S LATE REPORT

RESOLVED: that the Director Engineering's late report be received and dealt with because of the urgency of the matters.

2. Grenfell Main Street Renewal – Installation of Centre Street Lighting, R2.4.19

Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

Crs Best, Bembrick, O'Byrne and Parlett previously submitted written declarations of interest and left the room.

RESOLVED: that Council adopt Proposal C and authorise the General Manager to: -

- i) engage a contractor to install private street lighting on Main Street, Grenfell up to the value of \$200,000 without seeking more than one (1) quotation due to the specialised nature of the preferred street lighting option
- ii) request that Essential Energy decommission the existing street lighting
- iii) liaise with Council's Heritage Advisor to determine a suitable colour for the street light poles.

Crs Best, Bembrick, O'Byrne and Parlett returned to the room.

3. RFT9/2021: Design, Supply and Install Sewer Mains and Sewer Pump Station, T3.6.104

Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

RESOLVED: that Council endorse the Evaluation Committee's recommendation that no Tender be accepted.

477 RESOLVED: Cr Parlett and Cr Brown that the July 2021 Ordinary Council meeting be held on 29 July 2021.

CLOSURE: There being no further business the meeting closed at 6:30 pm.