



All correspondence to be addressed to:
The General Manager
P.O. Box 125
Camp Street
GRENFELL NSW 2810

Phone: (02) 6343 1212
Email: mail@weddin.nsw.gov.au
Website: www.weddin.nsw.gov.au
A.B.N. 73 819 323 291

MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 20 MAY 2021 COMMENCING AT 5:00 PM

13 May 2021

Dear Councillors,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 20 MAY 2021**, commencing at **5:00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

1. OPENING MEETING
2. ACKNOWLEDGEMENT OF COUNTRY
3. APOLOGIES AND COUNCILLOR LEAVE APPLICATIONS
4. CONFIRMATION OF MINUTES
 - Ordinary Mtg 15/04/2021
5. MATTERS ARISING
6. DISCLOSURES OF INTEREST
7. PUBLIC FORUM
8. MAYORAL MINUTE(S)
9. MOTIONS WITH NOTICE
10. CORRESPONDENCE (as per precis attached)
11. REPORTS:
 - (A) General Manager
 - (B) Director Corporate Services
 - (C) Director Engineering
 - (D) Director Environmental Services
 - (E) Delegates
12. ACTION LIST
13. COMMITTEES MINUTES
 - Bogolong Dam Precinct Ctee Mtg, 21/04/2021
 - Quandialla Swimming Pool Ctee Mtg, 23/04/2021
 - LEMC & Rescue Ctee Mtgs, 27/04/2021
 - The Grenfell Henry Lawson Festival of Arts Ctee Mtg, 05/05/2021
 - Weddin Local Traffic Ctee Mtg, 06/05/2021
 - OLT Mtg, 18/05/2021
14. TENDERS AND QUOTATIONS
15. QUESTIONS WITH NOTICE
16. CLOSED COUNCIL
17. RETURN TO OPEN COUNCIL
18. REPORT ON CLOSED COUNCIL
19. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs P Best, C Bembrick, S O’Byrne, P Diprose, S McKellar, C Brown, and J Niven.
General Manager (G Carroll), Director Environmental Services (L Sheehan), Director Corporate Services (M Chalmers) and Director Engineering (J Rath).

ACKNOWLEDGEMENT OF COUNTRY:

The Mayor read out the following:

“I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.”

At this point the Mayor welcomed everyone and advised that as per Council’s Code of Meeting Practice, Council wishes to advise that the meeting is being webcast and that those in attendance should refrain from making any defamatory statements.

At this point a minutes’ silence was held in memory of former long-time employee Kevin (Butch) Reid who recently passed away.

APOLOGY: Cr J Parlett

373 RESOLVED: Cr Brown and Cr Bembrick that the apology be accepted.

CONFIRMATION OF MINUTES:

374 RESOLVED: Cr Bembrick and Cr McKellar that the Minutes of the Ordinary Meeting, held on 15 April 2021 be taken as read and **CONFIRMED**.

DISCLOSURES OF INTEREST

Disclosure of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Previously Declared

Councillor	Item No	Nature of Interest	Type	Left the Room
Cr Best	DE7	Owner of business in Main Street	Pecuniary	Yes
Cr Bembrick	DE7	Owner of business in Main Street	Pecuniary	Yes
Cr O’Byrne	DE7	Owner of business in Main Street	Pecuniary	Yes

Declared During the Meeting

Staff	Item No	Nature of Interest	Type	Left the Room
General Manager	CC MM1	Staff member subject of review	Pecuniary	Yes

PUBLIC FORUM

The Council may hold a public forum prior to or part of each ordinary meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to or part of Extraordinary Council meetings and meetings of committees of the Council.

To speak at a public forum, a person must first make an application to the council in the approved form. Applications to speak at the public forum must be received by at least 10 days before the date on which the public forum is to be held, and must be accompanied by a brief description of the topic and/or a copy of any question.

A person may apply to speak on no more than one item of business on the agenda of the council meeting.

The following applications have been received: -

Nil

13 May 2021

Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors,

I wish to report as follows: -

1. The Grenfell Henry Lawson Festival of Arts Committee, C2.6.32

I hereby give notice of the following motion for Council's next meeting: -

“that the Councillors on The Grenfell Henry Lawson Festival of Arts Committee be on the Steering Committee.”

Funding source (where expenditure is sought):

N/A

Supporting comments:

The Grenfell Henry Lawson Festival of Arts Committee is a 355 Committee of Council.

The Festival is currently being reviewed and those Councillors who are members of the Committee should be involved in the activities of the Steering Committee.

Cr Diprose entered the meeting at this point 5:03pm.

375 RESOLVED: Cr Liebich that the Councillors on The Grenfell Henry Lawson Festival of Arts Committee be on the Steering Committee.

M J LIEBICH
MAYOR

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 20 MAY 2021.**

SECTION A - Matters for Information

- A1. NSW Office of Local Government A3.6.54: Forwarding fortnightly eNewsletter dated 16 April 2021.
- A2. NSW Office of Local Government A3.6.54: COVID-19 Council update as at 14 April 2021.
- A3. The Hon. Mark Coulton MP, A3.19.3: Advising the Australian Government is rolling out COVID-19 vaccines to regional, remote and rural Australia.
- A4. NSW Office of Local Government A3.9.3: Circular to Councils regarding additional functionality and improvements to the NSW Companion Animals Register and Pet Registry.
- A5. The Hon. Steph Cooke MP, A3.19.2: Thanking Council for advising me of your concerns about private rail crossings.
- A6. Service NSW, A3.24.4: Referring to the Agency Agreement between Service NSW (SNSW) and Council that is due to expire on 30 June 2021.
- A7. Adam Troy, P2.5.4: Writing to you in regard to a number of problematic issues I have had, and continue to have with the land I purchased from Weddin Shire Council.
- A8. The Hon. Steph Cooke MP, A3.19.2: Advising the NSW Government is offering \$4.1 million in grants to support asset and health and safety improvements on Crown land reserves.
- A9. The Hon. Michael McCormack MP, A3.19.3: Advising important agricultural research in the Riverina and Central West has received an injection of nearly \$200,000.
- A10. The Hon. David Littleproud MP & The Hon. Michael McCormack MP, A3.19.3: Advising a Drought Resilience Adoption and Innovation Hub launches in Southern NSW.
- A11. Transport for NSW, A3.6.62: Advising Farm Gate Access supports councils to manage infrastructure.
- A12. The Hon. Michael McCormack MP, A3.19.3: Advising the National Heavy Vehicle Regulator (NHVR) is urging heavy vehicles operators to use their Daily Safety Checklist.
- A13. The Hon. Michael McCormack MP, A3.19.3: Advising the Government has reappointed the Hon. Warren Truss AC as Chair of the Australian Rail Track Corporation (ARTC).
- A14. Inland Rail, T3.5.6: Writing to update you on Inland Rail's Stockinbingal to Parkes (S2P) project.
- A15. The Hon. Steph Cooke MP, A3.19.2: Advising the NSW Government is providing \$1.5 million to assist Cootamundra electorate apprentices.
- A16. The Hon. Michael McCormack MP, A3.19.3: Thanking you for your correspondence in relation to the Disaster Recovery Funding which Weddin Shire Council recently received.
- A17. The Hon. Michael McCormack MP, A3.19.3: Advising Condolence Books in honour of His Royal Highness The Duke Of Edinburgh have opened.
- A18. NSW Office of Local Government A3.6.54: Forwarding fortnightly eNewsletter dated 30 April 2021.
- A19. The Hon. Michael McCormack MP, T3.8.1/A3.19.3: Writing regarding the concerns of Weddin Shire Council around the safety of the Bimbi-Morangarell railway crossing.
- A20. Revenue NSW, A3.6.54: Advising the attached Assessment notice outlines arrangements for your council to pay Emergency Services Levy Contribution for 2021/2022.
- A21. Adam Troy, P2.5.4: Thanking you for your reply regarding land purchase from Weddin Shire Council – 8 Phil Aston Place, Grenfell.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 20 MAY 2021.**

- A22. The Hon. Steph Cooke MP, A3.19.2: Thanking you for your recent letter thanking the Federal and State Governments for the Fixing Local Roads Program – Round 2 funding.
- A23. The Hon. Steph Cooke MP, A3.19.2: Referring to correspondence regarding the management and operation of the Grenfell Courthouse.
- A24. Stanley Hazell, C1.3.19: Writing as Chairperson of the Grenfell Showground Land Managers.
- A25. Central NSW Joint Organisation, C2.7.3: Regarding the announcements from Minister Paul Toole for further investigation into an 11km tunnel from Blackheath to Mount Victoria.
- A26. NSW Office of Local Government, A3.9.3: Councils are reminded of their cat management responsibilities and of available companion animal and responsible pet ownership resources.
- A27. Grenfell Historical Society Inc., H2.8.2: Congratulating the Weddin Shire Council's work in improving the information signage at the Historic O'Brien's Mine Precinct.
- A28. Grenfell Historical Society Inc., C1.1.3: Thanking Weddin Shire Council for waiving the 2020/2021 property insurance contribution required from the Grenfell Historical Society.
- A29. The Hon. Steph Cooke MP, A3.19.2: Advising the NSW Government announced the first tranche of schools in the LED Lighting Upgrade Program.
- A30. NSW Small Business Commissioner, T3.4.1: Encouraging small businesses to sign up for a new \$1,500 rebate scheme.
- A31. Regional Development Australia Central West, T4.1.13: Advising RDA Central West is delivering a Social Media and Digital Marketing Workshop.
- A32. The Hon. Michael McCormack MP, A3.19.3: Advising the tourism industry's bounce-back is well underway.
- A33. NSW Nationals, A3.19.3: Announcing Michael McCormack has been pre-selected to be The Nationals' candidate for the Electoral Division of Riverina at the next federal election.
- A34. The Hon. Michael McCormack MP, A3.19.3: Advising the Federal Budget will secure Australia's economic recovery.
- A35. The Hon. Michael McCormack MP, A3.19.3: Advising Weddin Shire will be allocated a further \$1,270,670 under the Local Roads and Community Infrastructure (LRCI) program.
- A36. Coordinator-General, National Recovery and Resilience Agency, E1.9: Ensuring people impacted by natural disasters and drought get the support and advice they need to recover.
- A37. Lachlan Regional Transport Committee, T3.5.2: Forwarding a reply received from Ministerial Correspondence, Customer Strategy and Technology, Transport for NSW.
- A38. I.D. and R.A. McKellar, E3.5.4: Writing regarding a tree removal from the footpath of 33 Rose Street, Grenfell.
- A39. Valerie Glanville, P2.2.1: Advising when she visits the Grenfell Cemetery she cannot help but notice the state of the front entrance on the Young road.
- A40. Chris Moran, C1.1.3: Congratulating all members of Council for the work they have done in securing funds for various projects around the Shire.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 20 MAY 2021.**

SECTION B - Matters for Report

- B1. Jude Bryant, T2.3.7: Please find attached photos of Replica Iandra Gate.
- B2. Mark Thornton, P2.1.6: Writing to request permission from the Weddin Shire Council to attach a permanent plaque to a wall on the grandstand at the Henry Lawson Oval.
- B3. Criterion Hotel Grenfell, C1.1.3: Attaching a Community Support Project Application.

376 RESOLVED: Cr Brown and Cr Niven that Correspondence sections A and B be noted.

SECTION C - Matters for Consideration

- C1. Australian Local Government Association, A3.8.3: Inviting you and your colleagues to attend this year's National General Assembly of Local Government (NGA) in Canberra from 20 – 23 June 2021.

Copy forwarded to Councillors

RECOMMENDATION:

For Council's consideration

377 RESOLVED: Cr McKellar and Cr Brown that Council nominate the Mayor, the Deputy Mayor and Cr Bembrick to attend the National General Assembly of Local Government in Canberra from 20-23 June 2021.

- C2. Drought Communities Program (DCP) Program Manager, C2.9.14: Advising you of an amendment that has now been made to the Drought Communities Program – Extension (DCP-E) to extend the program end date.

Copy forwarded to Councillors

Note: Requests for Variations will be submitted and reported in respective Directors' reports.

Noted

- C3. The Hon. John Barilaro MP, G2.55/G2.1: Confirming the NSW Government's commitment to a new \$100 million Round Four of the Stronger Country Communities Fund (SCCF) as part of the recharged \$2 billion Regional Growth Fund.

The funding available for projects in the Weddin Shire Local Government Area (LGA) is \$772,850.

Copy forwarded to Councillors

RECOMMENDATION:

For Council's consideration

Note: reference is made to the February 2021 Council meeting Correspondence Item C3 Resolution No. 259 whereby Council resolved to submit a grant funding application for the Quandialla Pool amenities upgrade.

378 RESOLVED: Cr Best and Cr Bembrick that a workshop be held to determine the projects to be included in Council's grant funding application.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 20 MAY 2021.**

- C4. NSW Department of Planning, Industry & Environment, A3.6.57: Writing to advise and congratulate Council on your success in applying for funding under the Regional NSW Planning Portal Grant Scheme

DPIE is offering a funding contribution to Council of \$50,000 excluding GST to support Council's transition to the NSW Planning Portal by 1 July 2021, as required by the *Environmental Planning & Assessment Amendment (Planning Portal) Regulation 2020*.

To accept please sign and date the execution page of the attached funding agreement.

Note: the funding agreement was signed as requested.

RECOMMENDATION:

Confirm Action

379 RESOLVED: Cr Brown and Cr Best that the action be confirmed.

- C5. Grenfell Public School, P2.1.6: Requesting to reserve the Henry Lawson Top Oval (soccer fields) on Monday 17 May from 9:30am until 12:30pm for an inter-school soccer competition.

Note: as the request was for 17 May 2021 permission was granted.

RECOMMENDATION:

Confirm Action

380 RESOLVED: Cr Diprose and Cr Niven that the action be confirmed.

381 RESOLVED: Cr Brown and Cr McKellar that the Correspondence be noted except where otherwise resolved.

13 May 2021

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors,

I wish to report as follows: -

1. ANZAC Commemoration Services, C1.3.26

The 2021 ANZAC Commemoration was held in a very dignified and respectful manner at Memorial Park on Sunday 25 April 2021.

Petty Officer Chris Leibick delivered the Commemorative address at both the Dawn Service and the Main Commemoration Service, sharing his experiences in the Royal Australian Navy and reflecting on the sacrifices of those before him.

It was a very good day which afforded residents and visitors the opportunity to remember and honour the service and sacrifice of many Australians who lost their lives in the conflicts.

RECOMMENDATION: that Council write to the Grenfell RSL Sub-Branch congratulating them on the outstanding success of the 2021 ANZAC Commemoration services.

382 **RESOLVED:** Cr Best and Cr McKellar that Council write to the Grenfell RSL Sub-Branch congratulating them on the outstanding success of the 2021 ANZAC Commemoration services.

2. Grenfell RSL Sub-Branch Commemorative 'Dining In' Night, C1.3.26

The Grenfell RSL Sub-Branch held a Commemorative 'Dining In' Night in the tradition of the Royal Australian Navy on Saturday evening, 1 May 2021 at the Grenfell Country Club.

Petty Officer Chris Leibick was the guest speaker and delivered a very informative and thought provoking address.

It was a very good night which gave an insight into the Navy way of life and certainly made us appreciate the many sacrifices made by those who have and still are serving our Country.

RECOMMENDATION: that Council write to the Grenfell RSL Sub-Branch congratulating them on the outstanding success of the Commemorative 'Dining In' Night.

383 **RESOLVED:** Cr Bembrick and Cr McKellar that Council write to the Grenfell RSL Sub-Branch congratulating them on the outstanding success of the Commemorative 'Dining In' Night.

3. **COVID-19 Coronavirus, H1.6.1**

The COVID-19 Coronavirus is continuing to have an impact on Communities and Council services however the impact is expected to lessen further with the introduction of the COVID vaccine.

Essential Council services continue to be maintained with social distancing measures and protective screens in place at various service counters. Residents are also being encouraged to exercise caution and continue to practice good hygiene and social distancing measures.

The Community, Councillors and Council staff both indoor and outdoor continue to do an excellent job in dealing with the virus and providing services to the community in these difficult times. The situation will continue to be monitored and decisions will be made accordingly in accordance with Federal and State Government directives.

**For Information
Noted**

4. **Fees for Councillors and Mayors, C2.2.3**

Pursuant to Sec 241 of the *Local Government Act 1993* the Local Government Remuneration Tribunal released its Report on 23 April 2021 and determined to increase fees payable to Councillors and Mayors by 2.0% from 1 July 2021.

For Weddin Shire in the "Rural" category, the approved fees are as follows: -

	2021/2022	2020/2021	2019/2020
Councillor	\$9,370-\$12,400	\$9,190-\$12,160	\$9,190-\$12,160
Mayor (additional)	\$9,980-\$27,060	\$9,780-\$26,530	\$9,780-\$26,530

RECOMMENDATION: that: -

- i) the fees for 2021/2022 be determined
- ii) the adopted fees be included in the draft Policy for Fees, Expenses and Facilities for Councillors 2021/2022
- iii) the draft Policy as amended be placed on public exhibition for comment and resubmitted to the June 2021 Council meeting for formal adoption.

384 RESOLVED: Cr Niven and Cr Bembrick that: -

- i) the fees for 2021/2022 be set at the maximum amount
- ii) the adopted fees be included in the draft Policy for Fees, Expenses and Facilities for Councillors 2021/2022
- iii) the draft Policy as amended be placed on public exhibition for comment and resubmitted to the June 2021 Council meeting for formal adoption.

5. **Integrated Planning & Reporting, A3.4.4**

Council's Integrated Planning & Reporting (IPR) process is continuing with the following documents previously adopted or endorsed by Council: -

- *Weddin 2026* Community Strategic Plan
- Delivery Program 2017-2021
- Operational Plan 2020/2021
- Asset Management Strategy
- Asset Management Plans for:
 - Buildings
 - Recreation
 - Sewer
 - Transport
- Workforce Management Plan
- Long-Term Financial Management Plan

The 2017-2021 Delivery Program has been reviewed and revised to extend to 2022 as a result of the electoral cycle being extended for a further 12 months. The 2020/2021 Operational Plan will be replaced by the 2021/2022 Operational Plan. The Resourcing Strategy, which includes the Asset Management, Workforce and Long-Term Financial Plans will be reviewed and updated as required and presented to the June 2021 Council meeting.

Copies of these documents are available on Councillors' iPads in the IPR section.

**For Information
Noted**

6. **2017-2022 Delivery Program, A3.4.13**

The Delivery Program is a fixed term four-year plan to align with the Council electoral cycle. The Delivery Program is required to be reviewed every year prior to the Operational Plan being adopted by Council with a new Delivery Program developed every four years.

In view of the COVID-19 Coronavirus pandemic the electoral cycle was extended for a further 12 months and the Delivery Program has been revised accordingly.

Information on the Delivery Program is as follows: -

(Local Government Act 1993): -

- *"details the principal activities it will undertake to achieve the objectives of the Community Strategic Plan, within the reserves available under the Resourcing Strategy."*

(Planning and Reporting Guidelines): -

- *"must include a method of assessment to determine the effectiveness of each principal activity..."*

The 2017-2021 Delivery Program also meets the general requirements of the Integrated Planning and Reporting (IPR) manual for Local Government in NSW in that it:

- directly addresses the objectives and strategies of the Community Strategic Plan i.e. Grenfell Aquatic Centre, Grenfell Medical Centre, Main Street Upgrade
- identifies actions Council will take in achieving these objectives
- addresses Council's operations.

Priorities and activities for the Delivery Program were determined at a workshop on 3 February 2017.

The Delivery Program, incorporating these activities has been developed and it is proposed the 2017-2022 Delivery Program as reviewed be placed on public exhibition for comment prior to it being submitted to the June 2021 Council meeting for formal adoption.

RECOMMENDATION: that the Delivery Program 2017-2022 as reviewed be approved for public exhibition and resubmitted to the June 2021 Council meeting for formal adoption.

385 RESOLVED: Cr Brown and Cr Best that the Delivery Program 2017-2022 as reviewed be approved for public exhibition and resubmitted to the June 2021 Council meeting for formal adoption.

7. **2021/2022 Operational Plan, A3.4.14**

a) **Introduction**

The draft 2021/2022 Operational Plan has been prepared under the Integrated Planning and Reporting (IPR) requirements.

The contents of an Operational Plan are described in a number of documents: -

(Local Government Act 1993 Section 405): -

- *“ details the activities to be engaged in by the Council during the year as part of the Delivery Program covering that year ”*
- *“ ... must include a statement of the Council’s revenue policy... ”*
- *“ ... must be publicly exhibited for at least 28 days... ”*

(Local Government Regulation Clause 201): -

- *“ ... includes details of: -*
 - *Estimated income and expenditure*
 - *Ordinary rates and special rates*
 - *Proposed fees and charges*
 - *Council’s proposed pricing methodology*
 - *Proposed borrowings”*

(Planning and Reporting Guidelines): -

- 3.13 *“... be prepared as a sub-plan of the Delivery Program.”*
- 3.14 *“... must allocate responsibilities for each project, program or activity.”*
- 3.15 *“... must identify suitable measures...”*
- 3.16 *“... must include a detailed budget for the activities to be undertaken in that year.”*

(Planning and Reporting Manual): -

- *“ There is no set format for the Operational Plan. Councils are free to develop the format that best suits their existing business systems.”*

The draft Plan will be placed on public exhibition and then formally adopted at the June 2021 Council meeting after consideration of any submissions.

For Information
Noted

THE GENERAL MANAGER'S REPORT

b) Rating System

There are four prime **categories** of land as per Sec 493 of the *Local Government Act 1993* for 2021/2022, being: -

1. farmland
2. residential
3. mining
4. business

Rate adjustments and increases are discussed in the following reports and will be incorporated into the Operational Plan for 2021/2022

**For Information
Noted**

c) Consideration of General Fund Rates for 2021/2022

IPART has announced its determination of the maximum permissible rate increase for 2021/2022 as being 2.0% which will raise an additional \$58,080 in the General Fund. The approved figure for 2020/2021 was 2.6% which raised an additional amount of \$73,656.

Table 1 (following) outlines the rating increase for 2021/2022 based on the approved increase of 2.0%. An additional \$58,080 (approximately) will be raised in General Fund with total rates income totalling approximately \$2,962,083. The increase has been applied evenly across all rating categories.

Table 1 – Rating Increase 2021/2022

Category	2020/2021 2.6% Increase				2021/2022 2.0% Increase			
	Increase %	Base Charge	Ad Valorem	Yield	Increase %	Base Charge	Ad Valorem	Yield
Grenfell Residential	2.6	352	0.9391	738,535	2.0	359	0.9535	753,306
Ordinary Residential	2.6	337	0.4888	174,174	2.0	344	0.5015	177,657
Main Street Business	2.6	364	3.2030	86,989	2.0	371	3.2653	88,729
Ordinary Business	2.6	362	1.8106	89,118	2.0	369	1.8459	90,900
Bimbi Residential	2.6	80	0.7796	3,923	2.0	82	0.6928	4,001
Caragabal Residential	2.6	89	1.5834	11,874	2.0	91	1.6206	12,111
Greenethorpe Residential	2.6	119	1.2745	35,821	2.0	121	1.3099	36,537
Quandialla Residential	2.6	110	1.2420	18,153	2.0	112	1.2656	18,516
Farmland	2.6	291	0.1629	1,738,469	2.0	297	0.1663	1,773,238
Mining	2.6	992	3.0538	6,947	2.0	1012	3.1149	7,086
TOTAL				2,904,004				2,962,083

RECOMMENDATION: that Council adopt Table 1 showing the proposed rate increase for the 2021/2022 year for inclusion in the draft Operational Plan for 2021/2022.

386 RESOLVED: Cr Diprose and Cr McKellar that Council adopt Table 1 showing the proposed rate increase for the 2021/2022 year for inclusion in the draft Operational Plan for 2021/2022.

d) Consideration of Sewer Fund Charges for 2021/2022

The rate peg of 2.0% does not apply to sewer (or water) funds.

With the completion of the new Sewerage Treatment Plant a new Strategic Business Plan for Sewer will need to be undertaken. In the meantime, the sewer charge for 2021/2022 has been increased by the CPI as per Council's current Plan.

A comparison of 2020/2021 and 2021/2022 charges is shown in the following Table 2.

Table 2 – 2020/2021 and 2021/2022 Sewer Charges

Rate Name	2020/2021	2021/2022
Sewerage Charges		
- Connected:		
Residential	523	575
Non-Residential	573	630
- Unconnected:		
Residential	185	200
Non-Residential	188	210

RECOMMENDATION: that the sewer charges in Table 2 be included in the draft Operational Plan for 2021/2022.

387 RESOLVED: Cr Brown and Cr Bembrick that the sewer charges in Table 2 be included in the draft Operational Plan for 2021/2022.

e) Consideration of Domestic Waste Management (DWM) Charges for 2021/2022

Domestic Waste Management charges are levied under Sec 496 of the *Local Government Act, 1993*. Sec 504 stipulates that income obtained from charges for domestic use must be calculated so as to not exceed the reasonable cost to Council in the provision of these services.

The reasonable cost calculation has been undertaken and complies with Sec 504 of the *Local Government Act, 1993*.

A comparison of 2020/2021 and 2021/2022 charges is shown in the following Table 3.

Table 3 – 2020/2021 and 2021/2022 Domestic Waste Management Charges

Area of Waste	2020/2021	2021/2022
Domestic Waste/Recycling - Grenfell	\$310 per annum/bin (\$3.97 per service)	\$372 per annum/bin (\$4.77 per service)
Domestic Waste - Greenethorpe	\$275 per annum/bin (\$10.58 per service)	\$330 per annum/bin (\$12.69 per service)
Commercial Waste/Recycling - Grenfell	\$275 per annum/bin bulk (\$3.52 per service)	\$330 per annum/bin bulk (\$4.23 per service)
Rural Garbage Charge	\$25	\$50
Vacant Land Charge	\$25	\$50

RECOMMENDATION: that the Domestic Waste Management charges in Table 3 be included in the draft Operational Plan for 2021/2022.

388 RESOLVED: Cr O'Byrne and Cr Best that the Domestic Waste Management charges in Table 3 be included in the draft Operational Plan for 2021/2022.

f) 2021/2022 Budget

Priorities for the budget were determined by Councillors. A balanced draft budget has been prepared and is being forwarded as part of the draft Operational Plan.

All category A projects have been included. Category B projects were able to be included to B14.

The Category B projects which have received funding are as follows:

No.	Project Description	Ccl funds
B1	Weddin Street surgery – upgrade (c/o \$5,689)	Nil
B2	Administration Building – structural repairs (c/o \$10,000)	Nil
B3	Quandialla Pool Upgrades – (c/o \$10,000)	Nil
B4	Recycling Station at Caragabal (c/o \$10,000)	Nil
B5	Bogolong Dam – management (c/o \$30,000)	Nil
B6	Grenfell Community Hub Toilets Upgrade (c/o \$19,000)	Nil
B7	Company Dam Intermediate Surveillance Works Report (c/o \$20,000)	Nil
B8	Shire Tips – upgrade works (c/o \$50,000)	Nil
B9	Grenfell Cemetery – toilet upgrade (c/o \$100,000)	Nil
B10	Grenfell Caravan Park – new accessible cabin (\$100,000 - Ex-reserves)	Nil
B11	Provision for Purchase of Industrial Land (c/o \$80,000)	20000
B12	Grenfell Cemetery – beautification and maintenance	50000
B13	Tourism re-branding	40000
B14	Weddin Shire Visitor Guide	15000

The Category B projects which have not received funding are as follows:

No.	Project Description	Ccl funds
B15	Entrance to town signage	100000
B16	Council Animal Pound Facility – upgrade	50000
B17	landra Road Reserve – viewing area	20000
B18	Grenfell Waste Depot – recycling improvement plan	5000
B19	Grenfell to Greenethorpe Rail Trail feasibility study	40000
B20	New Bus Stop Lighting	6000
B21	Stained Glass – Hub/Library	10000
B22	Grenfell Aquatic Centre - Inflatable adventure park device	10000
B23	Heritage building information signs	10000
B24	Professional training – meetings	10000
B25	Water Tower project	40000
B26	Town clean up (bulk waste)	10000
B27	Old Records Archiving/Destruction	10000
B28	Statue	70000

These proposals may be altered by Council if desired however any additions will need to be offset by a corresponding reduction.

For Information

MOVED: Cr Diprose that Council substitute the \$40,000 allocated to project B13 Tourism re-branding with project B19 Grenfell to Greenethorpe Rail Trail feasibility study and that project B13 be funded by other means such as at a Quarterly Budget Review or external grant.

The motion lapsed for want of a seconder.

Noted

g) License Fees and Charges 2021/2022

The draft schedule of fees and charges for the 2021/2022 Operational Plan has been included in the draft Operational Plan.

Non-regulatory fees increases have generally been increased by the CPI, with all categories being reviewed.

RECOMMENDATION: that the draft schedule of fees and charges be included in the draft Operational Plan 2021/2022.

389 RESOLVED: Cr O'Byrne and Cr Niven that the draft schedule of fees and charges be included in the draft Operational Plan 2021/2022.

h) Draft Operational Plan 2021/2022

RECOMMENDATION: that the draft Operational Plan for 2021/2022 including rates and charges, detailed operational budget and fees and charges be approved for public exhibition and resubmitted to the June 2021 Council meeting for formal adoption.

390 RESOLVED: Cr Brown and Cr O'Byrne that the draft Operational Plan for 2021/2022 including rates and charges, detailed operational budget and fees and charges be approved for public exhibition and resubmitted to the June 2021 Council meeting for formal adoption.

8. Organisational Structure, C2.5.1

The Organisational Structure previously adopted is being reviewed as per Sec 333 of the *Local Government Act, 1993*.

As previously reported, the review of the Organisational Structure has been undertaken over three years from 1 July 2019 as resources permit with 2021/2022 being the final year.

It is proposed to include the Sewerage Treatment Works under the Director Engineering and Waste Operations under the Director Environmental Services. This should rectify issues that have been experienced in the past where areas of responsibility have been divided between the two Directors.

With the structure nearly finalised it is pleasing to see Council continue to direct resources to staffing the organisation which will assist in ensuring our processes are in place to achieve the right outcomes.

The structure will be included in the Operational Plan.

RECOMMENDATION: that the Organisational Structure be included in the 2021/2022 Operational Plan.

- 391 **RESOLVED:** Cr McKellar and Cr Best that the Organisational Structure be included in the 2021/2022 Operational Plan.

9. **Regional Growth Fund, G2.1/A3.19.2**

Stronger Country Communities Fund

Council's grant funding application under **Round 1** of the Stronger Country Communities Fund (SCCF) which is part of the NSW Government's \$1.3 billion Regional Growth Fund was successful with Council receiving \$768,982 to undertake the Main Street infrastructure project. The project, which involves upgrading drainage and guttering infrastructure in the Main Street as well as improving Main Street amenity is in progress.

Progress on the project is detailed further in the Director Engineering's report.

Council's grant funding application under **Round 3** of the Stronger Country Communities Fund (SCCF) was successful with Council receiving \$479,961 for the Main Street infrastructure project, which is a high priority in our Community Strategic Plan (CSP) and the upgrade of Bogolong Dam.

The projects are in progress and further reported in the Director Engineering's report.

A grant funding application will be submitted under **Round 4** of the Stronger Country Communities Fund (SCCF).

For Information
Noted

Regional Cultural Fund

Council has been successful with the Grenfell Community Arts Centre building refurbishment grant funding application.

Works are in progress and the project is further reported in the Director Environmental Services' report.

For Information
Noted

10. **Drought Communities Program – Extension, C2.9.14**

The following projects have been approved under the Drought Communities Program (DCP) – Extension.

Project Description	Funds requested	Status
Grenfell Main Street upgrade – trees purchasing/planting	\$200,000	In progress
Leash free dog area – fencing, seats, trees	\$100,000	In progress
Quandialla Hall – painting inside and out	\$36,750	In progress
Grenfell Kart Club – facilities upgrade	\$80,000	In progress
Upgrade to Company Dam Amenities	\$100,000	In progress
Caragabal Country Club – Multi purpose shed	\$31,500	In progress
Vintage sign project	\$10,000	Completed

THE GENERAL MANAGER'S REPORT

Bogolong Dam upgrade	\$100,000	In progress
Grenfell Racecourse – new toilet block	\$105,000	Completed
Caragabal – Historic signage park, median strip etc	\$25,000	In progress
Civic Sign at Railway Park	\$10,000	In progress
Walking and cycling path	\$90,000	In progress
Works at Grenfell Railway Park (sealing area adjacent to amenities area)	\$30,000	Completed
Grenfell Aquatic Centre - additional shade area	\$30,650	Completed
Henry Lawson Oval – top dressing	\$30,000	Completed
Cleaning of Community Curtain at Grenfell Art Gallery	\$8,500	Completed
Contribution to Scout/Guide Hall air conditioned room project	\$12,600	Completed
Total	\$1,000,000	

Works are in progress with Council required to ensure the projects are completed by 30 June 2021. The status of the Council projects is further reported in the respective Directors' reports and the status of the community projects is as follows: -

- Quandialla Hall – painting in progress. Expected to be complete by 30 June 2021.
- Grenfell Kart Club – works nearing completion. Anticipating finish by end of May 2021.
- Caragabal Country Club Storage Shed – pad ready for concrete to be poured at start of June 2021. Build to take place in June before 30 June 2021.
- Caragabal Signage – printing and installation of history signs on track to complete by 30 June 2021.
- Billboard has been printed and prepared. To be mounted in June 2021 after sowing.

Mrs Karen Pollock is again administering the projects with the community groups. Karen will also ensure the projects are completed and the grant funding is acquitted in the required time frames.

**For Information
Noted**

11. Weddin Wellness Plan, H1.7.1

As Councillors are aware the Weddin Wellness Network Action Plan has been previously adopted by Council. The Plan is a dynamic document that sets out the delivery activities required to achieve the agreed highest priority outcomes for the Weddin community, informed by the Weddin Wellness Plan.

The Action Plan looks to link a wide variety of Wellness-related outcomes underpinned by training up local people into qualified roles to support aged and disability care, providing skills to deliver services in the community. The Plan has the scope to meet a variety of needs including:

- Disadvantaged supported accommodation - Grenfell Senior Citizens
- High Care as identified in the Clinical Services Plan – NSW Health
- In-home support for NDIS and Home Care Packages
- Exploration of private sector Residential Aged Care and related support
- Council and community advocacy to secure resources
- Ensuring smart use of technology and collaboration to deliver integrated wellness services

NSW Health recently provided an update of the Clinical Services Plan (CSP), a summary is available on the NSW Health website. The Weddin Wellness Network will keep Council informed of opportunities to progress the CSP as they become apparent.

THE GENERAL MANAGER'S REPORT

The Network met most recently on Thursday 15 April 2021 and discussed opportunities to improve utilisation of both NDIS and Home Care (aged) packages and training of allied health staff in Grenfell. The Network reinforced the importance of skills development so that any future infrastructure can be properly staffed, for example accommodation for the aged and disadvantaged or high care facilities.

The Weddin Wellness Network will meet again on Thursday 10 June 2021 to review the priorities of the Action Plan.

For Information
Noted

12. The Grenfell Henry Lawson Festival of Arts Review, C1.4.1

The Grenfell Henry Lawson Festival of Arts strategic review being conducted by the *Tilma Group Pty Ltd* is continuing with Linda Tillman and Kushla Gale from the *Tilma Group* attending Grenfell from 4 – 6 May 2021.

The *Tilma Group* conducted a series of workshops and meetings with various groups and individuals to obtain information to facilitate the review process.

It is anticipated the final report, together with a strategic plan that articulates a vision for the future to assist in ensuring the future sustainability of the event will be received by 30 June 2021.

For Information
Noted

13. Consultative Committee – Charter, C2.6.12

As per the recommendations arising from the Section 355 Committees Review Report previously adopted by Council, the Charter of the Consultative Committee has been reviewed and is attached for Council's consideration.

RECOMMENDATION: that the Charter for the Consultative Committee be adopted as reviewed.

392 **RESOLVED:** Cr Diprose and Cr Best that the Charter for the Consultative Committee be adopted as reviewed.

14. Work Health & Safety Committee – Charter, C2.6.14

As per the recommendations arising from the Section 355 Committees Review Report previously adopted by Council, the Charter of the Work Health & Safety (WHS) Committee has been reviewed and is attached for Council's consideration.

RECOMMENDATION: that the Charter for the Work Health & Safety (WHS) Committee be adopted as reviewed.

393 **RESOLVED:** Cr Bembrick and Cr Brown that the Charter for the Work Health & Safety (WHS) Committee be adopted as reviewed.

15. Councillors' Projects Inspection, C2.2.7/C2.11.1

Council at its March 2021 meeting resolved as follows: -

“that: -

- a day be arranged for Councillors to inspect the achievements of recent State and Federal Government funding within the Weddin Shire and a bus be organised and a timetable be planned.*
- the Executive of each Community group be invited to attend to meet with Councillors on this trip.*

It is proposed to conduct the inspections on Friday 28 May 2021. *Loaders Coaches* have been tentatively booked for this date.

An itinerary for the day is currently being developed and will be forwarded to Councillors upon its completion.

RECOMMENDATION:

Confirm Action

394 RESOLVED: Cr Brown and Cr Niven that the action be confirmed.

THE GENERAL MANAGER'S LATE REPORT

RECOMMENDATION: that the General Manager's late report be received and dealt with because of the urgency of the matter.

- 395 **RESOLVED:** Cr Diprose and Cr McKellar that the General Manager's late report be received and dealt with because of the urgency of the matter.

16. **Leave Application, P4.10015/P4.10078**

Application is made for leave from 28 June 2021 to 4 July 2021.

It is proposed Mr Luke Sheehan be appointed as Acting General Manager during this period.

RECOMMENDATION: that: -

- i) the application for leave be approved
- ii) Mr Luke Sheehan be appointed as Acting General Manager with the same delegations from Council as for the General Manager for the period 28 June 2021 to 4 July 2021.

- 396 **RESOLVED:** Cr Diprose and Cr O'Bryne that: -
- i) the application for leave be approved
 - ii) Mr Luke Sheehan be appointed as Acting General Manager with the same delegations from Council as for the General Manager for the period 28 June 2021 to 4 July 2021.

GLENN CARROLL
GENERAL MANAGER

- 397 **RESOLVED:** Cr Brown and Cr Niven that except where otherwise dealt with the General Manager's Report be adopted.

DIRECTOR CORPORATE SERVICES' REPORT

13 May 2021

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

1. Statement of Bank Balances as at 30 April 2021:

Bank Account	
Westpac	2,575,288.83
Short Term Deposits	
CBA	9,000,000.00
Total Investments	<u>\$9,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 April 2021.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the *Local Government Act 1993*, the Regulations and Council's investment policies.

For Information
Noted

2. Statement of Loan Balances as at 30 April 2021:

Loans	
ANZ Loan No...43092	1,818,088.25
ANZ Loan No...43084	1,846,378.32
Total	<u>\$3,664,466.57</u>

For Information
Noted

DIRECTOR CORPORATE SERVICES' REPORT

3. Summary of Income - 1 April 2021 to 30 April 2021:

Rates Receipts	127,487.41
Service NSW Agency Commission	5,028.43
Interest on Term Deposits - Bank	1,039.18
Government Fuel Rebate	8,327.00
Insurance Rebate	3,088.22
Property Rental	1,456.12
Sec 603 Certificates	2,090.00
Section 10.7 Certificates	1,264.00
Noxious Weeds Certificates	120.00
Section 138 Road Permit	167.60
Rego Refund	146.01
Building & Development Fees	2,940.00
Dog/Cat Regos & Fees	396.00
Library - Fines & Fees	197.00
Grenfell Technology Centre Income	3,391.40
Community Hub Conference Room Hire	30.00
VIC Centre Income - Souvenirs/Advertising	272.50
Art Gallery Income	1,012.40
History Book Sales	80.00
Lions Box Income/Donations	1,030.15
Caravan Park Fees	9,649.00
Tip Fees	78.00
Sale of OTTO Bins and Lids	388.00
Total	<u>\$169,678.42</u>

**For Information
Noted**

4. Local Government Elections, C2.1.10

Local Government elections will be held on Saturday 4 September 2021. All candidates and groups standing in these elections are subject to the requirements that are regulated and enforced by the NSW Electoral Commission (NSWEC).

The primary source of information for candidates and groups is www.elections.nsw.gov.au. All relevant registration information and forms required by candidates and groups is provided on this website as well as information about the election and key dates.

Candidates for the 2021 September Local Government elections must pay a deposit of \$125 with their nomination. Candidates who receive more than 4% of the first preference vote (whether they get elected or not) will have their deposit returned after the election.

However, those candidates who do not receive at least 4% of the first preference vote forfeit their deposit. Those forfeited deposits are paid to the respective councils after the election.

DIRECTOR CORPORATE SERVICES' REPORT

Key dates for 2021 Local Government elections: -

Date	Information
Monday, 26 July 2021	6pm: Nominations open.
Wednesday, 4 August 2021	12 noon: Close of nominations and close of registration of candidates and groups. Registration of electoral materials open.
Thursday, 5 August 2021	10am: Conduct of ballot paper draw.
Friday, 6 August 2021	Caretaker period commences (4 weeks preceding election day)
Monday, 23 August 2021	Pre-poll voting period opens.
Friday, 27 August 2021	5pm: Close of registration of electoral material. Close of registration for third-party campaigners
Monday, 30 August 2021	5pm: Close of postal vote applications.
Friday, 3 September 2021	Close of pre-poll voting period.
Saturday, 4 September 2021	Election day, 8am - 6pm. Close of capped expenditure period,
From Tuesday, 7 September 2021	Results declared progressively as counts finalised by election manager.
From 28 September 2021	Last day for Councillors to elect the Mayor.

Council is working with Cowra Shire and Bland Shire Councils to hold new Councillor workshops in Cowra. Dates and times will be advertised when further information is available.

For Information
Noted

5. Debt Recovery – Rates and Debtors, A1.7

Debt recovery is as follows: -

Debt recovery activity for the period 1 April 2021 to 30 April 2021 has only been of a routine nature due to the COVID-19 Legislative Amendments made by the Office of Local Government. An update of debt recovery activity that commenced prior to this is as follows: -

- 33 referred to Debt Recovery firm Recoupa
 - 11 paid in full
 - 6 part payments
 - 14 no response
 - 2 responses – no payment
- Co-ordinating late intervention visits – Richard MacLean – ReCoupa

Continued liaison with Council's Debt Recovery Firm Outstanding Collections, however due to COVID-19 actions have been limited.

Continued monitoring existing payment arrangements, following up with further action where required.

For Information
Noted

6. Grenfell Library, C2.8.15

Council's Librarian has been involved in the following activities during the last month:

STATISTICS

Circulation: 1,070 (including 1 ILL) over 20 days at a daily average of 53.50 (March 2021 – 54.86, April 2020 – 35.31)

Library Visits: 532 (March 2021 - 603). Phone enquiries: 26. Reference enquiries: 43. Internet desktop: 16. Internet Wi-Fi: 9. Kids Games: 5. Word: 1. Facebook visits: 5,956.

Bag Delivery: 23 (March 2021 - 23)

Cost-Recovery Activities: Printing: \$110.20. Photocopy: \$43.20. Scan + email: \$30. Inter-Library Loans: \$6. Lost item: \$9. Lost card: \$3. Library bags: \$8.

Interlibrary Loans: 1 requests.

Registrations: New registrations during April – 6 (3 Adults, 1 Junior, 2 Seniors) Total registrations as of 30th April 2021 – 731 (345 adult, 10 Housebound, 6 Institutions, 71 Junior, 251 Seniors, 48 Young Adult).

Additions of Stock: 114 new and 12 donated items valued at \$4,996.59 (3 Book Club kits, 6 BC, 5 DVD, 18 E, 12 EB, 4 ER, 33 F, 3 JDVD, 29 JF, 2 J MAG, 10 JTBPL, 12 LP, 28 MAGS, 28 NF, 1 Toy, 18 TBCD, 5 YADVD, 10 YF)

Deletions of Stock: 244 items valued at \$7,925.71

Discretionary Spending as at 30.04.2021

Book Vote: 2020/21 - \$33,719.47

Book Vote \$28,494.94 committed this includes standing orders set up for the year

Magazines: \$1,997.41 committed

Borrow Box

Circulation: 55 eAudiobooks and 61 eBooks (March 2021 72 eAudiobooks and 49 eBooks)

Reservations: 21 eAudiobooks and 23 eBooks (March 2021 26 eAudiobooks and 21 eBooks)

Stock: 4996 eAudiobooks and 4280 eBooks (March 2021 4956 eAudiobooks and 4173 eBooks)

Users: 113 (March 2021 112)

Story Box Library

Site Access: 16 (266 March 2021)

indyreads™

Loans: 5 (0 March 2021)

Reservations: 0 (0 March 2021)

Users: 11 (11 March 2021)

OTHER

The following programs were held with great turnouts for all sessions:

- Preschool Storytime
- PJ Storytime
- Cinema

The usual programming of posts on Facebook and updates to the website have continued this month.

A great response to the Adults Only colouring-in competition with prize packs sponsored by The Tin Cupboard. A total of 51 entries were received. Thank you to Councillor Carly Brown in judging the competition.

The school holidays were busier than usual with families staying at home. The kids colouring-in competition received 16 entries. Thanks to FOGL for the prize packs.

DIRECTOR CORPORATE SERVICES' REPORT

Final details for Library & Information Week which is held in May is underway. This year National Simultaneous Storytime (NSS) is being held from the International Space Station on Wednesday 19 and the Biggest Morning Tea is back this year on Thursday 20 May.

This month the withdrawal program kicked up a gear as we are running out of space for stock. DVD, Adult fiction, Junior DVD, Large Print, Talking Books and YA DVD have all had items withdrawn.

Another 20 boxes of old stock have been collected for the James Bennett Sustainability program this month. That was another 390 items giving us a total of 715 items sent away for distribution.

Face to face programs are being organised now that restrictions have lifted. A few events for the second half of the year are being organised including an author visit.

ANNUAL STATISTICAL RETURN COMPARISON

The annual public library statistics have been released. Below are the comparisons for the previous three years.

	2017/18	2018/19	2019/20 (COVID-19 lockdown during final 3 months)
Voted expenditure, subsidy & local priority grant – total funding	\$208,284.62 Per capita: \$56.88	\$225,545.96 Per capita: \$62.03	\$244,380.78 Per capita: \$67.64
Expenditure on library material	\$34,376.68 Per capita: \$9.39 Placed 6/90	\$22,237.96 Per capita: \$6.12 Placed 19/90	\$37,268.91 Per capita: \$10.32 Placed 4/90
Total expenditure	\$241,671.87 placed 88/90 Per capita \$65.91 Placed 25/90	\$326,833.60 placed 88/90 Per capita \$89.89 Placed 13/90	\$271,126.40 placed 89/90 Per capita \$75.04 Placed 21/90
Circulation	Total: 13,011 placed 88/90 Per capita: 3.55 placed 67/90	Total: 13,992 placed 88/90 Per capita: 3.85 placed 61/90	Total: 12,439 placed 88/90 Per capita: 3.44 placed 59/90
Total stock	8,688 placed 90/90 Per capita: 2.37 placed 35/90	9,029 placed 90/90 Per capita: 2.48 placed 26/90	9,867 placed 90/90 Per capita: 2.73 placed 23/90
Acquisitions and discards	Acquired: 2,131 placed 83/90 Per capita: 0.58 placed 2/90 Discarded: 5,640	Acquired: 2,981 placed 76/90 Per capita: 0.82 placed 1/90 Discarded: 2,017	Acquired: 2,405 placed 79/90 Per capita: 0.67 placed 1/90 Discarded: 1,448
Average cost of library material	\$16.13 placed 70/100	\$7.46 placed 87/100	\$15.50 placed 75/90
Turnover of stock	1.53 placed 72/90	1.70 placed 73/90	1.40 placed 74/90
Total members	697	744	755
Population	3,662 placed 88/90	3,636 placed 88/90	3,613 placed 88/90
Total library visits	7,732	8,003	6,471

**For Information
Noted**

7. **Economic Development, C2.8.13**

Council's Economic Development Officer has been involved in the following activities during the last month:

Distributed funding opportunities to relevant local organisations and businesses.

Sourced content for WSC ED Facebook group.

Coordinated and attended presentation to councillors at the April workshop by Inland Rail.

Updated business directory for production of railway station sign.

Participated in ED Forum.

Attended Weddin Wellness Network meeting and prepared minutes.

Participated in rural land use meeting.

**For Information
Noted**

8. **Tourism/Promotions, C2.8.11**

Visitor Economic Contribution Update: -

In April 2021 Grenfell VIC recorded visitation up from zero visitors in the same month in the previous year which was impacted by a total COVID-19 closure, and up 154% on the same month in 2018, before the Grenfell Commodities Silo was complete. There were 769 visitors serviced in April 2021 and current Destination NSW data indicates a primary economic impact of \$161,638 to the Weddin visitor economy (domestic overnight visitor @ \$178, domestic day trip visitor @ \$167 (Central NSW visitor profile year ending June 2020)).

Coordinated casual staff in the VIC including allocating tasks and coordinating the key handover. Staffed VIC as required, including conference room bookings and policing the electronic sign in station.

Addressed enquiries received from Grenfell websites and forwarded to relevant stakeholders.

Liaised with John Holland, and council's planning and engineering staff over the progress of the walking and cycling path, and donation of water tower items.

Coordinated photography and videography shoot including preparing brief, securing quote, securing talent, preparing shoot schedule, coordinating props, applying for and securing permit to film in National Park, preparing script.

Participated in the JOs tourism group.

Advised local event organisers on COVID-19 compliance.

Prepared letter of support for council's heritage advisor.

**For Information
Noted**

9. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities during the last month:

Tourism & Visitor Information Centre

There were 769 people serviced through the Visitor Centre in April. That is up 168 people on 2019 (the VIC was closed in 2020 due to COVID-19).

See further statistics in Economic Development Officer report.

- COVID-19:
 - Continued assisting/monitoring people entering the building (library, hub, gallery, VIC) to record their details for contact tracing as required by the NSW government and per our COVIDSafe Plan. Encouraged people entering the building for the library to sign in at library
- Answered enquiries – email, phone and face to face
- Social media engagement
 - 10 Facebook posts
 - 6 Instagram posts
 - Filmed and/edited videos/photos for posts
 - 5 post to the Weddin Shire Council Economic Development business Facebook page
 - Social media engagement
- Website updates, including:
 - Business directory
 - Event listings
 - Grenfell Art Gallery exhibition information
- Weekly Questions email to database and collated replies
 - Additional following up to get ANZAC Day details and of the weekend of the power outage
- Managed community hub bookings and keys
- March report
- Assisted with Coach group that visited the VIC
- Continued with company dam project
- Liaised with designer and printer for update of attractions map and printing
- Assist organising and participate in photography / filming shoot
- Henry Lawson Festival review
 - Provide requested documents to Tilma Group
 - Provide feedback on community survey questions
 - Update Festival steering committee action list
- Updated COVIDSafe Plan for VIC, GAG and Conference Room
- Quotes for outdoor tinsel and outdoor rope lights for Main St Christmas tree

For Information
Noted

10. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities during the last month:

Helpdesk & System Administration

This month

- Troubleshoot EFTPOS machine issue (Hub)
- Setup laptop and docking station (Council)
- Tech Advice (Council iPad)
- Reset Apple ID (DCS iPad)
- Create Apple ID (DCS iPad)
- Install App (DCS iPad)
- Setup Monitors x 4 (Engineering)
- Configure Email (Engineering)

On going

- Install Operating System & Software Updates for On-Prem Servers
 - Domain Controller x 2
 - Windows Update Updates Services
 - Hyper-V
 - Libero
 - Internal Wiki
 - AV Security Management Centre
- Manage Operating System & Software Updates for Workstations via WSUS
 - Evaluate Latest Updates (Staging Environment)
 - Approve Evaluated Updates (Library, VIC, EDO, Internet Centre)
 - Decline Superseded Updates
 - WSUS Clean-up
 - Investigate PCs not connecting back to WSUS
- Maintenance of Websites (Internet Centre, Library, Caravan Park)
 - Install latest content management software
 - Install latest plugins
 - Investigate abnormalities detected by web application firewall
- Software Development
 - PowerShell – update Automated Client Install Script (CTC)

Marketing (Internet Centre)

- Search Engine Optimisation on Blog Posts
- www.grenfellinternetcentre.com.au visited 1.8K times by 1.8K Users

DIRECTOR CORPORATE SERVICES' REPORT

Sales and Services

- Conducted Computer Repairs for 10 residential clients
- Conducted Mobile Phone and Tablet repairs for 9 residential clients
- 1 Mobile Phone screen replacements
- PC sold to 1 residential client
- ESET Products sold to 3 residential clients
- Software, parts, and accessories sold to 12 residential clients and 1 business clients
- 18 Clients used printing and photocopying services

Computer Tuition

- Delivered 2 individual lessons

Printing

- Criterion Printing

Human Services Access Point

- Assist human services clients with access point usage

Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Grenfell Rugby Club Website

For Information
Noted

RECOMMENDATION: that the Director Corporate Services' late report be received and dealt with because of the urgency of the matter.

398 RESOLVED: Cr Brown and Cr Best that the Director Corporate Services' late report be received and dealt with because of the urgency of the matter.

11. Community Support Application – Criterion Hotel, C1.1.3

Report to: Council
From: Director Corporate Services
Date: 19 May 2021
Attachments: Community Support Application – Criterion Hotel

Purpose:

The purpose of this report is to assess the application for support received from the Criterion Hotel for its June long weekend Market and Family Fun Day.

Background:

The Criterion Hotel is a local business in Grenfell.

Issues:

The Criterion Hotel is not a not-for-profit entity; proving support would set a precedent for other business to apply for funding in the future.

Policy Implications:

If support is granted, Council would be violating the eligibility criteria 2.2 of its Community Project Support Guidelines as follows: -

“Applicants must be a not-for-profit entity”

Financial and Resource Implications:

Council's budget for donations has been exhausted for the financial year.

Internal/External Consultation:

There has not been any specific internal or external consultation carried out however, Council can look to previous community consultation carried out as a guide. Support of the Criterion Hotel could be considered to align with the following strategic outcomes within the Community Strategic Plan (CSP): -

1.2 *Weddin Shire's tourism potential is maximised: through marketing, accommodation and activities.*

RECOMMENDATION: that Council does not support the Criterion Hotel as it does not meet the eligibility criteria set out in the Community Project Support Guidelines.

- 399 RESOLVED:** Cr Brown and Cr Diprose that Council: -
- i) not support the Criterion Hotel's application as it does not meet the eligibility criteria set out in the Community Project Support Guidelines
 - ii) offer in-kind support to the event by provision of hireable Council plant as deemed appropriate by the General Manager such as garbage bins and coolrooms.

MICHAEL CHALMERS
DIRECTOR CORPORATE SERVICES

- 400 RESOLVED:** Cr McKellar and Cr Niven that the except where otherwise dealt with the Director Corporate Services' Report be adopted.

13 May 2021

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

1. Works Report – 1 April 2021 to 30 April 2021:

1.1. Highways – Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide posting has continued on major highways during the period 1 April 2021 to 30 April 2021.

- | | |
|---------------------------|---|
| SH6 (Mid Western Highway) | <ul style="list-style-type: none">- General maintenance- Rest area maintenance- Guide posting- Slashing- Whipper snipping around guardrails- Culvert maintenance- Install Narrow Bridge signs on four (4) bridges |
| SH17 (Newell Highway) | <ul style="list-style-type: none">- General maintenance- Rest area maintenance- Guide posting- Slashing- Bitumen patching- Culvert maintenance |

1.2. Regional Roads – Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide posting has continued on regional roads during the period 1 April 2021 to 30 April 2021.

- | | |
|--------------------------------------|---|
| MR398 (Mary Gilmore Way) | <ul style="list-style-type: none">- General maintenance- Pavement maintenance- Signs and guidepost maintenance |
| MR236 (Henry Lawson Way/Forbes Road) | <ul style="list-style-type: none">- General maintenance- Culvert extensions |
| MR237 (Gooloogong Road) | <ul style="list-style-type: none">- General maintenance- Signs and guidepost maintenance- Slashing maintenance |
| MR239 (Henry Lawson Way/Young Road) | <ul style="list-style-type: none">- General maintenance- Signs and guidepost maintenance- Reseal works- Shoulder maintenance |

DIRECTOR ENGINEERING'S REPORT

1.3. Rural Local Roads – Capital Works

Capital works on the following rural local roads during the month were completed:

- New Forbes Road - Culvert replacement
- Nowlans Road – Gravel resheet

1.4. Rural Local Roads – Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on rural local roads during the period 1 April 2021 to 30 April 2021.

- Maintenance Grading:
 - Stewarts Road
- Tree Maintenance:
 - Forbes Street
- Signs and Guidepost Maintenance:
 - Back Piney Range Road
 - Wongarra Lane
 - Nowlans Road
- Culvert/Drainage Maintenance:
 - New Forbes Road
 - Nowlans Road
 - Peaks Creek Road

**For Information
Noted**

2. Other Works:

2.1. Parks & Ovals Report

- Parks: routine mowing, whipper snipping, edging, weeding, furniture maintenance
- Grenfell town area: tree trimming, sucker removal
- Irrigation systems maintenance
- Parks: soft fall maintenance around swings
- Grenfell, Bimbi and Caragabal Cemeteries: mowing and weeding
- General mowing and whipper snipping carried out
- Rotary Park: tree maintenance
- Bimbi and Caragabal town area: mowing and weeding

2.2. Cemeteries

The following graves have been prepared during the period 1 April 2021 to 30 April 2021:

Grenfell Lawn	- 1
Grenfell	- 0
Bimbi	- 0
Caragabal	- 0
Ashes Internment	- 0
Private Property	- 0

DIRECTOR ENGINEERING'S REPORT

The following maintenance has been carried out during the period 1 April 2021 to 30 April 2021:

- General maintenance
 - Mowing/slashing
 - Facilities maintenance
 - Weed spraying/removal
- Topped up graves
- Plaques fitted
- Sprinkler repairs

2.3. Sewer Mains

One (1) sewer choke has been attended to during the period 1 April 2021 to 30 April 2021. The choke was not in the relined sections. The cause of the choke was root intrusion. This choke has been noted and will be prioritised in future sewer relining programs.

2.4. Private Works

One (1) private works was carried out during the period 1 April 2021 to 30 April 2021.

2.5. Village Area – Capital and Maintenance Works

- Nil

2.6. Vandalism

Rural	- Nil
Urban	- Nil
Progressive Cost Rural	\$ 0.00
Progressive Cost Urban	\$ 0.00

For Information
Noted

3. Future Works – 1 May 2021 onwards:

3.1. Highways

SH6 (Mid Western Highway)	- General maintenance
	- Crack sealing at roundabout
	- installing raised pavement markers on centreline at five (5) narrow bridges
SH17 (Newell Highway)	- General maintenance
	- sealing asphalt patch edges at Marsden

3.2. Regional Roads

MR398 (Mary Gilmore Way)	- General maintenance
	- Signs and guidepost maintenance
	- Crack sealing
MR236 (Henry Lawson Way/Forbes Road)	- General maintenance
	- Sucker spraying and removal to continue
	- Line marking
	- Safer Road Grant Project: shoulder/culvert/guard railing works to commence

DIRECTOR ENGINEERING'S REPORT

- | | |
|-------------------------------------|---|
| MR237 (Gooloogong Road) | <ul style="list-style-type: none">- General maintenance- Tree maintenance- Culvert and table drain maintenance- Line marking |
| MR239 (Henry Lawson Way/Young Road) | <ul style="list-style-type: none">- General maintenance- Signs and guidepost maintenance- Tree maintenance- Culvert and table drain maintenance- Line marking- Hunters Bridge approach works to commence |

3.3. Rural

- General maintenance
- Maintenance Grading
 - Melyra Street
 - Newton Road
 - Kangaroooby Road
 - Major West Road
- Culvert/Drainage Maintenance
 - New Forbes Road
 - Nowlans Road
 - Arramagong Road
- Slashing Maintenance
 - Manganese Road
 - Tyagong Creek Road
- Gravel re-sheeting as per Operational Plan
- Sucker control and table drain maintenance ongoing
- Back Piney Range Road: culvert replacement
- Hancock-Flinns Road: culvert replacement
- Arramagong Road: culvert replacement
- Heathcotes Lane: culvert replacement

3.4. Urban and Village

- General maintenance
- Tree trimming in various locations

For Information
Noted

4. RMS RMCC Contract, R2.54.4

Ordered Works

- SH17 (Newell Highway) – concrete pavement repairs with asphalt

For Information
Noted

DIRECTOR ENGINEERING'S REPORT

5. Plant Report, P6.1.1

The following Plant Maintenance was carried out during the period 1 April 2021 to 30 April 2021 as outlined below:

PLANT NO	PLANT	DETAILS
4106	BACKHOE	GEAR SELECTOR REPAIRS, DAMAGE REPAIRS, NEW TYRES
4105	GRADER	RENEW RADIOS, RENEW/REPAIR ROOF HARNESS WIRING
4102	GRADER	RUNNING REPAIRS AND MAINTENANCE
4120	LOADER	RUNNING REPAIRS AND MAINTENANCE
3958	GRAVEL TRUCK	EMISSION SYSTEM & COOLING SYSTEM REPAIRS
4107	PATCH TRUCK	ROUTINE MAINTENANCE, OVERHAUL MID PATCHER SYSTEM, HOPPER, CONVEYOR, DRIVES, HYDROS AND SEALS, INSTALL NEW PAVE BREAKER UNIT
Light Vehicle/Small Plant	NUMEROUS	SERVICING AND REPAIRS OF LIGHT VEHICLES AND SMALL PLANT ITEMS - CONCENTRATED ON CLEARING A HEAVY BACKLOG OF SMALL PLANT ITEMS AWAITING REPAIRS
5240	SPRAY RIG	DIAGNOSE PUMP DAMAGE, WOP, RETROFIT ALTERNATE SPRAY RIG TO TRUCK UNTIL REPAIRED
TOWN POOL	POOL	ROUTINE MAINTENANCE AND REPAIRS
3963	TRUCK	ENGINE FAULT DIAGNOSIS AND TEMPORARY REPAIRS WOP
4110	MOWER	MAINTENANCE AND REPAIRS
4116	MOWER	MAINTENANCE AND REPAIRS
5288	SLASHER	REPAIRS - FAB WORKS - SUBLET
3964	WATERCART	REPAIRS SPRAY VALVES & SYSTEM MAINTENANCE, FIT NEW HANDBRAKE VALVE, WATER LEAK REPAIRS
ADMIN	WORKSHOP/PLANT	PLANT REPLACEMENT PROGRAM, QUOTING, PROCUREMENT & NEW PLANT COMMISSIONING ETC.
4112	MOWER	DECK AND DRIVE SYSTEM OVERHAUL/REPAIRS, FINISH AS ALL PARTS ARRIVED. SERVICE AS REQ.
4108,4109, 4113	ROLLERS	ARTICULATION COUPLING FAULT - GROUNDED, START RE-ASSEMBLY
3952	PRIME MOVER	ENGINE & FUEL SYSTEM REPAIRS
3965	GARBAGE TRUCK	ROUTINE MAINTENANCE, SERVICE AND REPAIRS
4069	TRACTOR	ENGINE FAILURE - OVERHAUL PUMP AND COOLING SYSTEM, REPAIRS THROUGHOUT, CARRY OVER
5296	TRAFFIC LIGHT TRAILERS	ELECTRICAL REPAIRS AND SYSTEM OVERHAUL
5213	TRAFFIC LIGHT TRAILERS	ELECTRICAL REPAIRS AND SYSTEM OVERHAUL
WSC FLEET/RFS	ALL LIGHT/HEAVY PLANT	INSPECTIONS, CLEARANCES AND REPAIRS OF ALL COMMON EXPIRY PLANT
PLANT INSPECTION	ROAD PLANT	INSPECTION FOR COMPLIANCE OF CONTRACTORS ROAD PLANT

**For Information
Noted**

DIRECTOR ENGINEERING'S REPORT

6. Noxious Weeds Report, C2.8.12

The following Noxious Weeds Activities were carried out during the period 1 April 2021 to 30 April 2021 as outlined below:

<u>Activity</u>	<u>Location</u>
Administration	Monthly reporting
	Mapping
	BIS uploads
	Email replies to relevant emails
Publicity	Grenfell town area inspections and letter drop regarding Green Cestrum Stocktake & re-order merchandise through Regional project officer - LLS
Mapping	BIS compliance - all fields working well & uploads completed each month
Meeting	LVWC - cancelled, will have a joint meeting with MVWC and vote on merging the 2 committees
Training	Received confirmation of completion of all Em-train training for Biosecurity legislation and working in Agricultural emergencies
Roadside Inspections & Reactive Treatment of Weeds if required	MR 398 MR 237 MR 236 MR 239 450 Bland Road SH6 SH17
High Risk Weed Road Inspections	SH17 SH6 450 Bland Road
Weeds Treated	Green cestrum, Coolatai Grass, poplar tree, regrowth, roadside vegetation
Council Owned Land Inspections	Railway Park Bogolong Dam Company Dam O'Briens lookout Cemeteries (Grenfell & Caragabal)
TSR Inspection	SH6 SH17 MR 237 MR 239 291 Driftway Road
Other High Risk Weed Sites Inspections	Campgrounds Rest areas Tourist parking areas
Sucker Control	Continuous sucker control on various roads On request or sightings Various vegetation control being carried out

For Information
Noted

7. **Grenfell Main Street Renewal, R2.4.19**

Works installing the stormwater in Stage 1 of the project have been completed, some minor capping of pits and installation of lintels will occur after pavement works have commenced. The scheduled Works installing stormwater in Stage 2 (adjacent to the roundabout at Forbes Street) have been completed however, issues with the existing stormwater network have been identified and the scope of works in stage 2 has been expanded to include the replacement of an existing vitrified clay pipe.

This month works completed include: further installation of stormwater pits and pipes, installation of smaller (225mm diameter) concrete and uPVC pipes for use in future garden beds and establishment to prepare a base for and pour the new kerb near the railway hotel.

The installation of the stormwater pipes continues to uncover various buried assets and other latent site conditions however this month, apart from the vitrified clay pipe near the Forbes Street roundabout, no new problems have been encountered.

The relocation of the Essential Energy assets continues to be the critical limiting factor to works. Pavement construction cannot commence before the electrical assets are relocated however, the approvals process for the relocation is controlled by Essential Energy. Council have engaged a contractor to undertake a 'design and construct' to manage both the relocation and approvals process, this was scheduled to occur in mid-March with the pavement demolition to follow quickly thereafter. Unfortunately, this is still being held up by a mixture of construction complications and the approvals process.

Council is regularly updating the project webpage to give frequent updates to the community and enable any member of the public to ascertain the latest project information. The URL of the webpage is <https://grenfell-main-street-renewal-weddin.hub.arcgis.com/>

All major procurement for materials on the Project has been secured, including:

- Stormwater Pipes
- Strata-Vault System for Trees
- Trees (Being held by nursery until required)
- Street Signs

A site on the western side of the Grenfell Railway Station has been cleared for road material during demolition, this has been expanded this month to include additional stockpile space for the pavement materials.

Final work packages have been awarded with no more tenders for the works outstanding, contracts awarded include:

- Gravel Supply
- Pavement Demolition/Installation
- Tree Planting/Installation
- Electrical Conduit Installation
- Automated Irrigation System Design/Installation

The Project timeline is progressing however the delays in relocating the Essential Energy assets have impacted upon the project schedule.

Main Street Renewal Works Tentative Schedule	
<u>Date</u>	<u>Activity</u>
January 2021	Re-establish and commence deconstruction/construction
March 2021	Relocate Essential Energy
April 2021	Disestablish for Easter
	Re-establish and commence construction of pavement
May 2021	Landscaping and Asphaltting
June 2021	Handover

For Information

Crs Best, Bembrick and O'Byrne previously submitted written declarations of interest and left the room.

Noted

Crs Best, Bembrick and O'Byrne returned to the room.

8. Fixing Local Roads Program, R2.52.1

Council has secured \$4.83 million under the Fixing Local Roads program. The projects which received funding under this program are:

- \$3,898,702 for Pullabooka Road Rehabilitation
- due to commence in July
- \$504,800 for Nowlans Road Re-Sheeting
- project has now commenced
- \$213,410 for Back Piney Range Road Sealing
- project is complete

The successful projects will see a positive impact on tourism and heavy vehicle routes.

For Information

Noted

9. Local Roads and Community Infrastructure Program, R2.78

Council has received \$635,335 under the Local Roads and Community Infrastructure (LRCI) Program. The program aims to assist a community-led recovery from COVID-19 by supporting local jobs, firms, and procurement.

The following projects have been resolved for construction:

- \$117,655 for the Replacement of Back Piney Range Road Culvert (ID: CU0084)
- works to commence after Hancock-Flinns Road Culvert Replacement
- \$117,655 for the Replacement of Hancock-Flinns Road Culvert (ID: CU0532)
- works are now in progress

DIRECTOR ENGINEERING'S REPORT

- \$21,000 for the Geometry Rectification through Stabilisation of Hancock-Flinns Road
– works completed
- \$259,025 to go toward the Main Street Renewal
– works are in progress

For Information
Noted

10. Local Roads and Community Infrastructure Program Extension, R2.78

Council has secured a further \$518,531 in funding under the Local Roads and Community Infrastructure (LRCI) Extension Program.

The following projects were resolved for construction:

- \$518,531 to go toward the Main Street Renewal Project
– works are in progress

For Information
Noted

11. Bogolong Dam – Masterplan/Technical Design Development, E3.6.4/T1.6.101

Civille Pty Ltd has been engaged for the Site Visit/Consultation and Masterplan/Technical Design Development of the Bogolong Dam Precinct.

The first consultation meeting with the Bogolong Dam Committee was held on Wednesday 21 April 2021 and *Civille Pty Ltd* have already provided a high level strategic overview which highlights the intended uses of the facility to ensure it aligns with the Committee's aspirations.

It has been indicated that the DRAFT Masterplan will be ready to be presented to the July 2021 Ordinary Council Meeting.

For Information
Noted

12. 2018-2019 Bimbi Floodplain Management Program, T1.6.75

As previously reported Council has awarded the successful tenderer for the project. The project timeline is attached on the following page.

For Information
Noted

DIRECTOR ENGINEERING'S REPORT

Milestone number	Milestone	Activities	Outputs	Projected milestone completion date (dd/mm/yyyy)
1	Data collection review	Hydrologic and hydraulic data collection, inception meeting, field inspection	Progress Report Stage 1	20-08-20
2	Hydrologic and hydraulic modelling, community survey	Model for different design storm events on existing conditions, hydrographs, flood mapping, hazard assessment, community survey submissions assessed, submit draft Flood Study, initial FRMC meeting	Initial community consultation, draft Flood Study	21-05-21
3	Flood damages, hazard category and FRM options assessment	Assessment of floodplain risk management options	Draft Flood Risk Management Study (FRMS) report completed progress on Flood Risk Management Plan (FRMP)	30-07-21
4	Public exhibition of draft FRMS	Community consultation, FRMC meeting, public exhibition of draft FRMS	Final Flood Study report and draft Flood Risk Management Study publically exhibited	10-09-21
5	Final FRMS and draft FRMP	Assessment of exhibition comments, FRMC meeting, final assessments of future management options, preparation of final FRMP, prepare files for handover	Public submissions assessed and FRMP finalised based on submissions, final FRMS&P completed.	30-10-21
6	Completion of Flood Study, Flood risk Management study and plan.	Submit final plan to Council for adoption. Handover Study Material	Flood Risk Management Study & Plan adopted by Council, handover materials submitted to Council and uploaded to NSW DPIE portal	30-11-21
7	Final Report		Grant acquitted	31-12-21

13. Grenfell Cemetery – Damaged Fencing and Broken Pillars, P2.2.1

The following correspondence was received by Council on 9 May 2021.

“I would like to express my concerns about the damaged fencing and broken pillars at the gateway to the Cemetery in Grenfell, and how neglected and unattractive it looks to the many visitors and locals on their way in or out of our beautiful township. The gateway has been like this for quite some time (years in fact) and I would like to ask our Council by way of this letter to make a priority that these repairs be carried out as soon as possible.

Thank you”

Council currently has a Request for Quotation (RFQ) out for the development of the Grenfell Cemetery Masterplan.

The overall objectives of the Masterplan for the Grenfell Cemetery are: to improve the entrance through signage, improve car parking facilities, provide amenity for members of the public, optimise burial plot layout, offer some immediate advice and provide some long-term direction in regards to the following: -

- land use and existing facilities;
- access, circulation, and wayfinding;
- character and experience (including vegetation);
- infrastructure (including drainage), management, and maintenance (including maintenance shed, and stockpile area with circulation access by backhoe);
- optimal plot distribution based on religion (future lawn sections, columbarium & redistribution of allocated sections);
- new amenities location;
- entrance & car parking;
- beautification.

Council also considered and prioritised the project B12: Grenfell Cemetery – beautification and maintenance as part of its Estimates process and the subsequent balanced budget forwarded as part of the draft Operational Plan for 2021/2022 includes an allocation of \$50,000 for this project.

RECOMMENDATION: that Council reply to the resident outlining the objectives of the proposed Masterplan which is currently out for Request for Quotation, as well as advising Council considered and prioritised the project B12: Grenfell Cemetery – beautification and maintenance in its Estimates process for 2021/2022.

401 RESOLVED: Cr Brown and Cr McKellar that Council reply to the resident outlining the objectives of the proposed Masterplan which is currently out for Request for Quotation, as well as advising Council considered and prioritised the project B12: Grenfell Cemetery – beautification and maintenance in its Estimates process for 2021/2022.

14. Installation of Replica Iandra Castle Gates, Greenethorpe, T2.3.7

Report to: Council
From: Director Engineering
Date: 11 May 2021
Attachments: Correspondence re Replica Iandra Gates.pdf
Iandra Gate_1.jpg
Iandra Gate_2.jpg

EXECUTIVE SUMMARY:

This is a report concerning a request made to Council for the installation of a set of gates in Edward Square, Greenethorpe that replicate the original Iandra Castle gates as well as the installation of a shelter over the gates.

The recommendation proposed has been made to ensure that Council can continue to operate in a sustainable and safety-conscious manner that remains efficient while upholding the objectives outlined within the Community Strategic Plan (CSP).

PURPOSE OF REPORT/BACKGROUND:

In April 2021 correspondence was received by Council requesting the installation of Replica Iandra gates on the North West Side of Edward Square, Greenethorpe. This request was brought about due to a donation from Mr Kevin Bryant who built the gates for the Greenethorpe Community.

The proposed gates have no associated safety accreditations for being erected in a park area. The attraction would need to be fenced off, thereby separating the community from it. Reasoning for this is Edward Square has playground facilities already located onsite and the risk of children climbing and falling from the attraction would be high. Public safety is of the highest precedence for Council and the installation of the gates presents several risks.

Council must ensure that the proposal is thoroughly examined as it will incur both a capital cost of erection and ongoing operational costs that will be involved in maintaining the timber gates from the elements and maintaining the shelter. Presently, Council's priority is to renew and maintain all park equipment. This attraction would further stretch the operational/capital budgets as once the attraction is installed it would become Council's asset. The operational budget is already heavily utilised by Council and adding this infrastructure would further stretch the resources. There is no budget available at this time for the installation.

The proposal will also have to be placed on display for public consultation to ensure the local residents' consent is granted for the attraction as it is important the aesthetics matches the township.

KEY IMPLICATIONS AND CONSIDERATIONS

Financial Implications:

The financial impacts of the proposed project are included in the report.

Relevant Objectives in Community Strategic Plan:

Strategic Objective (SO) 6.1.1: Upgrade and maintain on an equitable basis for public facilities in Grenfell and the villages – public parks and spaces, public dams, picnic spots, footpaths, street light

RECOMMENDATION: that Council: -

- i) provide an estimation on the project costing and add to the 2022/2023 possible projects list for consideration as part of the Estimates process
- ii) undertake public consultation on the project if it is successful in the Estimates process.

402 RESOLVED: Cr Brown and Cr McKellar that Council: -

- i) provide an estimation on the project costing and add to the 2022/2023 possible projects list for consideration as part of the Estimates process
- ii) undertake public consultation on the project if it is successful in the Estimates process.

15. Installation of Additional Street Lighting on Campbell Street, Grenfell, U1.4.1

Report to: Council
From: Director Engineering
Date: 11 May 2021
Attachments: Correspondence re Street Lights - Campbell Street.pdf
NSW Public Lighting Code

EXECUTIVE SUMMARY:

This is a report concerning a request made to Council for the installation of additional street lights along Campbell Street, Grenfell.

The recommendation proposed has been made to ensure that Council can continue to operate in a sustainable manner that remains efficient whilst upholding the objectives outlined within the Community Strategic Plan (CSP).

PURPOSE OF REPORT/BACKGROUND:

In April 2021 a letter was received by Council requesting the installation of additional street lights along Campbell Street, Grenfell. This request was likely brought about due to the recent Shire-wide LED light installation upgrade, highlighting how low the existing lighting levels are in the street.

Council's service provider for street lighting is Essential Energy. New streetlights are installed at the request of local councils and designs are approved by Essential Energy. The design and installation work must be carried out by a suitably qualified Accredited Service Provider (ASP), and all relevant paperwork must be submitted to Essential Energy upon completion. If the council requires Essential Energy to maintain the lights following their installation, materials used in the design and construction must be selected from their Approved Material List.

Council must ensure that the proposal is thoroughly examined as it will not only incur a capital cost but also ongoing operational costs.

In order for Council to act with transparency it is advisable that Council carry out public consultation on the design with property owners who will be directly affected by the increase in lighting levels.

The design will be required to be conformant with the Australian Standard (AS) 1158.3.1:2020 Lighting for roads and public spaces. The standard outlines minimum lighting levels required for use by pedestrians and vehicular traffic.

KEY IMPLICATIONS AND CONSIDERATIONS

Financial Implications:

The financial impacts of the proposed project are included in the report.

Relevant Objectives in Community Strategic Plan:

Strategic Objective (SO) 2.5.8: Provide and maintain a safe and effective street lighting network to cater for the current and future development of Grenfell and the villages.

RECOMMENDATION: that Council: -

- i) provide an estimation on the project costing and add to the 2022/2023 possible projects list for consideration as part of the Estimates process
- ii) ensure the design is conformant with all relevant lighting standards including the AS1158.3.1:2020
- iii) undertake public consultation on the project if it is successful in the Estimates process.

403 RESOLVED: Cr Diprose and Cr McKellar that Council: -

- i) provide an estimation on the project costing and add to the 2022/2023 possible projects list for consideration as part of the Estimates process
- ii) ensure the design is conformant with all relevant lighting standards including the AS1158.3.1:2020
- iii) undertake public consultation on the project if it is successful in the Estimates process.

16. Electricity Procurement, T1.8.7/U1.3.15

Purpose

Member councils of the Central NSW Joint Organisation (CNSWJO) have been procuring electricity collaboratively for over 15 years. In the past this has provided substantial cost savings to members.

The contracts for small tariff sites (< 100MWh p.a.), large contract sites (> 100MWh p.a.) and street lighting expire on 31 December 2022. CNSWJO is now preparing to coordinate the next procurement process for a contract to commence on 1 January 2023.

While the procurement process in the 2019 electricity contract negotiation was unable to achieve councils' request for 20% renewable energy component at the right price, the energy market continues to evolve. A number of councils around the State have been able to secure up to 100% renewable energy Power Purchase Agreements (PPAs) at lower prices than existing electricity contracts.

There is increasing interest across the Central NSW region in energy efficiency and renewable energy, and the upcoming procurement process for the supply of electricity aims to take advantage of this opportunity and seeks a commitment from CNSWJO member councils to contribute a minimum of 50% of the total annual load to renewable energy.

DPIE has agreed to fund \$50,000 for third party procurement advice to the 2023 electricity contract where it includes consideration of a 50% renewable energy PPA.

Background

CNSWJO member councils have been procuring electricity through an aggregated approach for over 15 years, with significant savings being achieved. While estimated savings and actual savings differ where there is a change in the total load for individual sites, the estimated savings identified through the 2019 procurement process of the current contracts were \$2.92m across the CNSWJO region over the 3-year contract period when compared to the previous contracted prices. The current status of electricity contracts is as follows:

- Small tariff sites: Origin Energy – 1 January 2020 to 31 December 2022
- Large contract sites: Energy Australia – 1 January 2020 to 31 December 2022
- Street lighting: Energy Australia – 1 January 2020 to 31 December 2022

Through the Joint Organisation (JO), work is underway with the Department of Industry, Environment and Planning (DPIE) to deliver a variety of renewable energy and emissions reduction outcomes for member councils. Each member council has identified two key projects which include work such as emission reduction plans, renewable energy action plans, solar and storage assessments, operational efficiency audits of aquatic centres, and smart metering. This work has been fully funded by DPIE's Sustainable Councils and Communities (SCC) Program.

The DPIE SCC program has been well received by JO members including the advice on procuring renewable energy. The JO continues to seek funding support for other energy-related programs.

Engagement of Aggregated Electricity Procurement Support

At its meeting on 11 March 2021, the CNSWJO Board received a report on electricity procurement which included information on an upcoming Expression of Interest (EoI) process to be conducted by the JO to identify a consultant to assist the JO and member councils throughout the procurement process. It is expected that this EoI process will be followed by a Request for Quotation (RFQ) process.

In previous contracts for aggregated electricity procurement support, the fee structure has been through an ongoing trailing commission over the life of the contract. It is recommended that the consulting support be replaced with an up-front fee. It is expected that this will result in lower costs for councils overall.

CNSWJO approached DPIE to seek funding to support members in the electricity procurement process. In early April 2021, DPIE provided advice that approval had been granted to allocate up to \$50k to CNSWJO member councils for the aggregated electricity procurement support through its Sustainable Councils and Communities Program.

The DPIE funding is predicated on the following: -

- the funding is up to \$50k, with the remainder payable by participating CNSWJO member councils;
- the result must include a renewable energy PPA;
- the consultant will be engaged to gather necessary energy data from councils, provide technical advice and run a procurement process to secure quotes from energy providers to supply electricity including a PPA with as high a proportion of renewable energy as possible; and
- that GMAC commits to proceeding with the process with the inclusion of a renewable energy PPA at its 29 April 2021 meeting.

It is expected that the price of the consultant for all member councils combined will be in the vicinity of \$100k. Should this be the case, with the \$50k funding from DPIE, and assuming all councils participate, the cost to councils for the engagement could be as low as \$5k each. This is only an estimation, and the price will be confirmed through the EoI and RFQ process, with approval being required from each council prior to CNSWJO engaging the successful consultant.

DIRECTOR ENGINEERING'S REPORT

Should the contract for the supply of electricity not include renewable energy, DPIE will not contribute the \$50k and councils would be required to pay the full aggregated procurement support consulting fees.

At its meeting on 29 April 2021, GMAC received a report on electricity procurement including information regarding the DPIE funding for procurement support, where the following resolutions were made:

e. Electricity Procurement

Resolved	Mr D Waddell/Mr K Boyd
<i>That GMAC note the report on electricity procurement and</i>	
<i>1. nominate the following General Managers to provide oversight and direction to the evaluation panel for electricity procurement: David Sherley, Bradley Byrnes and Greg Tory;</i>	
<i>2. approve the RFQ resulting from the EOI for aggregated electricity procurement support to be a selective RFQ if sufficient responses are received to the EOI;</i>	
<i>3. approve an up-front fee structure for the aggregated electricity procurement support, with councils paying a minimum of 50%;</i>	
<i>4. note the funding of \$50k allocated from DPIE including the funding conditions where the contract for electricity supply must include a renewable energy PPA and the balance be paid by participating member councils;</i>	
<i>5. commend to the Board that it writes to DPIE to thank them for the support and funding to support the transition to renewable energy;</i>	
<i>6. receive proforma reports to Councils for the May Council meetings regarding commitment to the inclusion of renewable energy;</i>	
<i>7. each Council nominate the contact person for electricity procurement who will be responsible for providing data in a timely manner;</i>	
<i>8. commend to the Board that it writes to the Minister for Local Government seeking amendments to legislation to allow councils to have more options for the uptake of renewable energy;</i>	
<i>9. the minimum percentage of council's total load to allocate to be sourced from renewable energy in the contract commencing 1 January 2023 be a minimum of 50%, subject to pricing;</i>	
<i>10. engage an independent probity advisor to oversee the procurement process;</i>	
<i>11. refresh the legal advice on the procurement process and acceptance of offers regarding extenuating circumstances for the upcoming process; and</i>	
<i>12. recommend to the Board that it does not invite non-member councils to participate in the procurement process.</i>	

Procurement Process

While the contracts for electricity supply would not commence until 1 January 2023, it is recommended that the procurement process commence as soon as the aggregated procurement support consultant has been engaged. This long lead time will ensure there is sufficient time for data collection, understanding options and specific council requirements, conducting the procurement process, acceptance of offers, and if need be, seeking a reprice from retailers should offers not be accepted by the evaluation panel.

A Project Steering Committee has been established for Electricity Procurement, and includes:

- Bathurst Regional Council – Neil Southorn and Deborah Taylor
- Blayney Shire Council – Charlie Harris
- Orange City Council – David Waddell
- Parkes Shire Council – Andrew Francis
- CNSWJO – Jenny Bennett and Kate Barker
- DPIE – Mark Squires and Grant Christopherson
- Simply Sustainable – Simon Wright (consultant engaged through DPIE to support councils with the funded energy projects).

While the Project Steering Committee will not be involved in the evaluation of offers, an Evaluation Panel has been established which consists of representatives from JO member councils, and includes:

- Bathurst Regional Council – Neil Southorn and Deborah Taylor
- Blayney Shire Council – Charlie Harris
- Orange City Council – David Waddell
- Parkes Shire Council – Andrew Francis

Oversight to the Project Steering Committee is provided at General Manager level by David Sherley (Bathurst Regional Council), Bradley Byrnes (Cabonne Council) and Greg Tory (Lachlan Shire Council).

Renewable Energy Power Purchase Agreement (PPA)

Councils received reports in 2019 for the last procurement process regarding a recommendation to include 20% of the total load as being sourced from renewable energy. All 10 member councils and Central Tablelands Water resolved to include 20% of load. In the upcoming procurement process, and based on the significant increase in interest from members in renewable energy options, it is recommended that Council increase this percentage to 50%, as per the resolution from GMAC on 29 April 2021.

The stipulation on the 2019 procurement process was that the renewable energy price needed to be financially advantageous. The RFP requested prices for 80% grid/20% renewable energy, as well as 100% grid prices. As the 100% grid prices came in cheaper than the blend of grid and renewable energy, councils were unable to accept the offers. CNSWJO propose to seek offers for 50% grid/50% renewable energy in the upcoming process, along with an option to increase the renewable energy percentage above 50%, but not to decrease it.

There are one or two CNSWJO member councils that have a very small number of large contract sites (>100MWh pa), and where typically small sites (<100MWh pa) do not have 'time of use' meters installed, these councils may not be able to achieve the 50% blend due to their unknown daily load profile. More will be known once the aggregated procurement support consultant has been engaged, and affected councils will be presented with alternative options if necessary.

Typically, renewable energy PPAs are long-term agreements of around 7 - 10+ years, while the 'regular grid electricity' contracts are much shorter agreements ranging from 12 months to 36 months. A variety of options for duration will be considered throughout the process, however the advice from the aggregated procurement support consultant will determine the duration of contract requested in the procurement process, where there may be several options requested.

Other Considerations

As noted, all JO member councils are currently participating in the regional energy project where the consulting support is being fully funded by DPIE. Each council is participating in different projects according to what their priorities are.

When considering the upcoming electricity contract, councils will need to consider the impact of these projects and other current and future projects on the total electricity load.

Mechanism to Accept Offers

The previous two procurement processes for the supply of electricity have required a resolution from Council deeming there to be extenuating circumstances to the acceptance of offers for the supply of electricity. In 2019, this legal advice was refreshed, and reports were subsequently received by councils where the relevant resolution was made.

While the timeframe for the acceptance of renewable energy offers is typically longer than the acceptance of a regular grid power offer, which can be as little as 48 hours, the balance of the energy purchased would be regular grid power, so the timeframe for at least a portion of the offer may be subject to the 48-hour timeframe.

At its 29 April 2021 meeting, GMAC resolved to refresh the legal advice for the acceptance of offers.

Prior to conducting the procurement process for the supply of electricity and subsequent to the refresh of legal advice, JO member councils will receive a proforma report to Council detailing the process and seeking the relevant resolution.

Conclusion

The process of procuring electricity is complex and time-consuming. Expert advice and input are required from a consultant who specialises in the energy market, along with key stakeholders from member councils.

There is growing interest from members to incorporate renewable energy into the contract where until now it has only been regular grid power. While the 2019 process sought a minimum of 20% of the total load from renewable sources, the upcoming process will be increased to 50% on the basis that there is a strong focus on renewable energy opportunities from member councils.

As there are many elements to this process, GMAC will be updated throughout the next 12 to 18 months on this project, and interim direction will be sought from the General Managers providing oversight to the process in-between meetings.

RECOMMENDATION: that Council: -

- i) note the report on Council electricity procurement
- ii) note the alignment between the advice in this report and Council's Renewable Energy Plan/Energy Targets/the NSW Government's aspirations for Net Zero
- iii) contribute a minimum of 50% of Council's electricity load to a renewable energy Power Purchase Agreement where the pricing is lower than the existing contracted price
- iv) advise Central NSW Joint Organisation of Council's decision.

404 RESOLVED: Cr Bembrick and Cr Brown that Council: -

- i) note the report on Council electricity procurement
- ii) note the alignment between the advice in this report and Council's Renewable Energy Plan/Energy Targets/the NSW Government's aspirations for Net Zero
- iii) contribute a minimum of 50% of Council's electricity load to a renewable energy Power Purchase Agreement where the pricing is lower than the existing contracted price
- iv) advise Central NSW Joint Organisation of Council's decision.

DIRECTOR ENGINEERING'S LATE REPORT

RECOMMENDATION: that the Director Engineering's late report be received and dealt with because of the urgency of the matters.

- 405 **RESOLVED:** Cr Diprose and Cr Best that the Director Engineering's late report be received and dealt with because of the urgency of the matters.

17. Amended Plant Replacement Program 2020/2021, P6.1.3

An amended plant replacement program is attached. The emergency response trailer 50% co-contribution of \$25,000 is now included as well as several other vehicle updates.

RECOMMENDATION: that Council approve the amended plant replacement program for the 2020/2021 year.

- 406 **RESOLVED:** Cr McKellar and Cr Bembrick that Council approve the amended plant replacement program for the 2020/2021 year.

18. Council System Management Plan (CSMP), R2.1.14

Council's System Management Plan (CSMP) has been reviewed to comply with Transport for NSW requirements and is attached for Councillors' perusal.

RECOMMENDATION: that Council adopt the reviewed Council System Management Plan (CSMP) as presented.

- 407 **RESOLVED:** Cr McKellar and Cr O'Byrne that Council adopt the reviewed Council System Management Plan (CSMP) as presented.

JAYMES RATH
DIRECTOR ENGINEERING

- 408 **RESOLVED:** Cr Brown and Cr Niven that except where otherwise dealt with the Director Engineering's Report be adopted.

13 May 2021

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

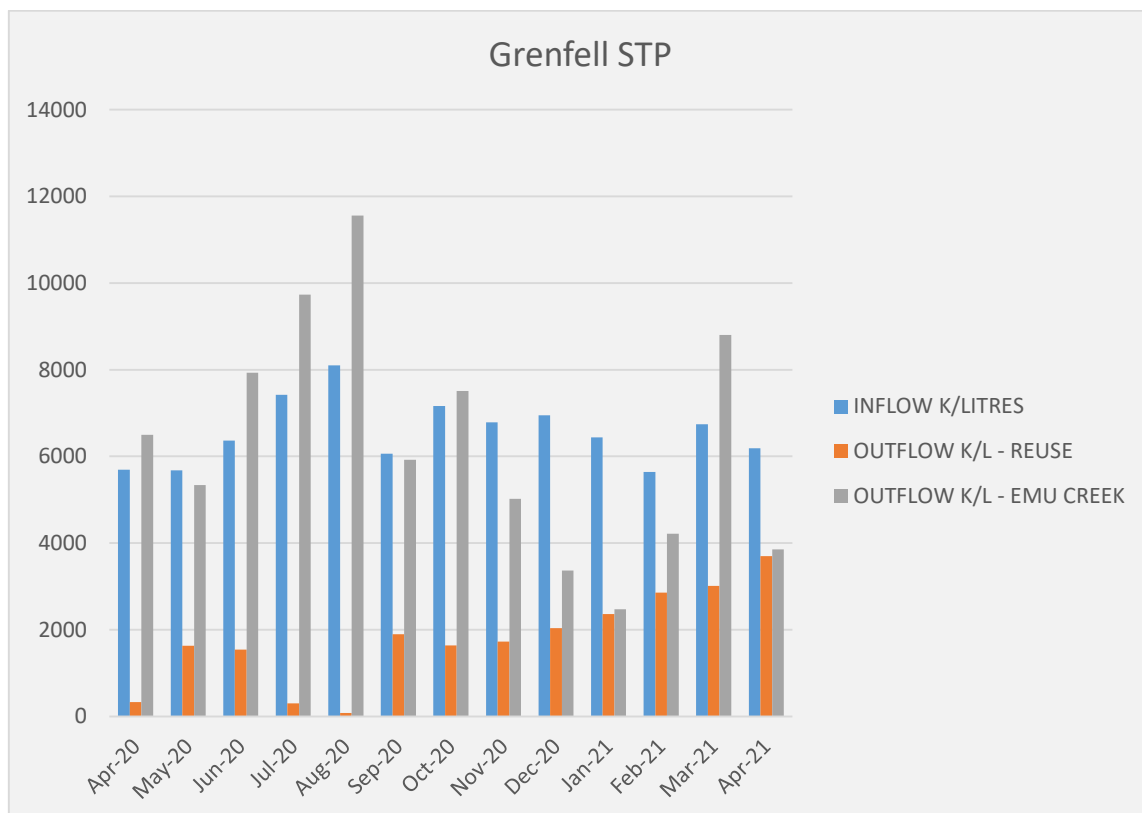
A Public Health and Environmental Matters

A1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during the period 1 April 2021 to 30 April 2021 was 6,188kL with a daily average of 206.26kL. Outflow for irrigation for reuse was 3,696kL and discharge to Emu Creek was 3,852.8kL.

The highest daily recording of 455kL occurred for the 24 hours ending 6:30am on 14 April 2021 and the lowest of 168kL for the 24 hours ending 6:30am on 30 April 2021.

A total rainfall of 0mm was recorded for the month.



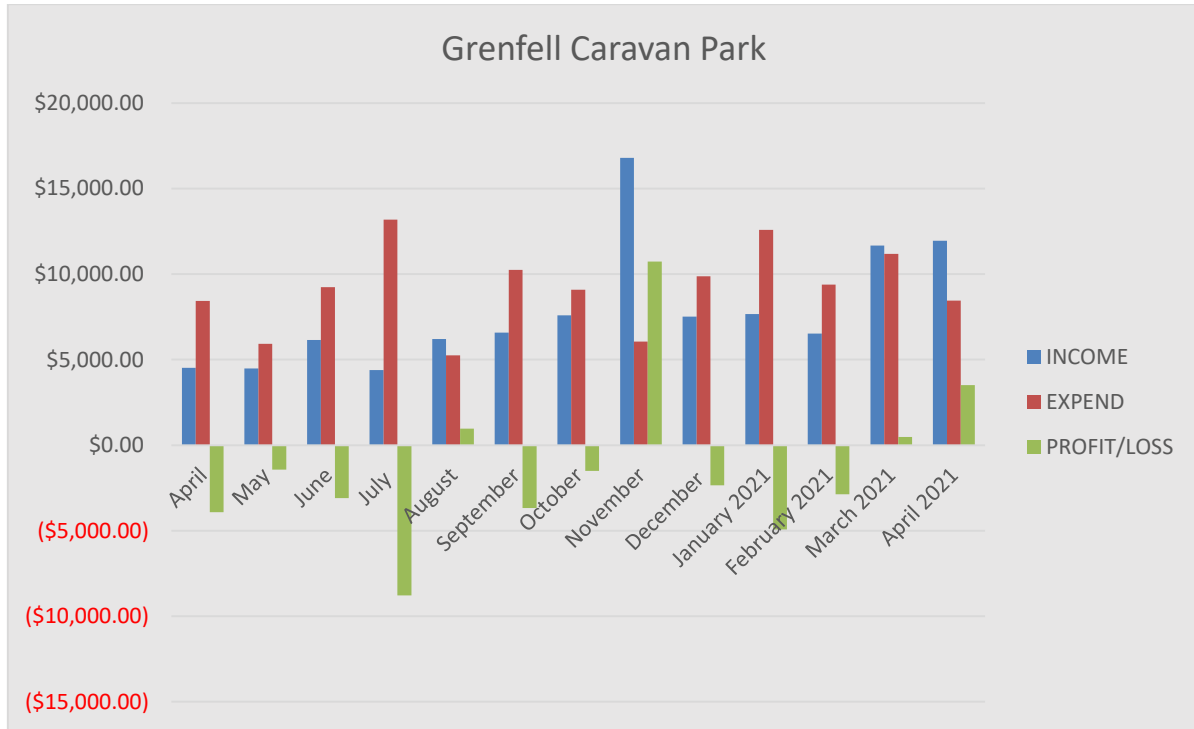
For Information
Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT

A2. Caravan Park Operations, P2.3.3

Income during the period 1 April 2021 to 30 April 2021 was \$11,959.00 with expenditure of \$8,445.46 resulting in an operational profit of \$3,513.54 for the month.

There were 311 sites occupied during the period 1 April 2021 to 30 April 2021.



For Information
Noted

B Planning and Development Matters

B1. Development Applications

The undermentioned applications were received and determined subject to specified conditions by the General Manager under delegated authority issued on 16 March 2017 (Res. No. 371).

DA NO.	Applicant	Construction	Value (\$)	Address
16/2021	Mr M J & Mrs S Loader	Shed	\$10,000	LOT: 6 DP: 1159150 25 Grimshaw Lane GRENFELL NSW 2810
17/2021	Mr B T Fitzsimmons	Shed with Amenities	\$36,000	LOT: 4 DP: 1070179 19 Bradley Street GRENFELL NSW 2810

For Information
Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B2. Construction Certificates

The undermentioned applications were received and determined under delegation.

CC NO.	Applicant	Construction	Address
7/2021	Mr T J Dun	Shed	LOT: 1225 DP: 754578 1A Hilder Road GRENFELL NSW 2810
16/2021	Mr M J & Mrs S Loader	Shed	LOT: 6 DP 11059150 25 Grimshaw Lane GRENFELL NSW 2810
17/2021	Mr B Fitzsimmons	Shed with Amenities	LOT: 4 DP: 1070179 19 Bradley Street GRENFELL NSW 2810

For Information
Noted

B3. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
-	-	-	-	-

For Information
Noted

B4. New Grenfell Sewage Treatment Plant (STP), S1.1.5

Progress at the new Sewer Treatment Plant is progressing steadily, a successful Operational Risk Workshop was held on site on Wednesday 5 May 2021 hosted by *Haslin Constructions Pty Ltd* and a representative from Parkes Waste Water Treatment Plant was able to provide hands-on advice at the workshop.

Sand filters are currently being installed as well as the roof on the control building. The sludge lagoons are nearing completion. Hand rails to the IDAL tank are also now being installed.

Recent photos of the works in progress have been distributed to all Councillors.

For Information
Noted

B5. NSW Planning Portal, A3.6.57

In November 2019, the Premier mandated that ePlanning Digital Services (Planning Portal) would become mandatory for certain councils in 2020. This was further supported by the *Environmental Planning and Assessment Amendment (Planning Portal) Regulation 2020* which introduced requirements for certain planning applications to be made through the NSW Planning Portal.

Councils and registered certifiers in the Sydney Metropolitan, Illawarra, Central Coast and Newcastle areas commenced using the Planning Portal from 1 July 2020 with the intent that 100% of planning applications from 31 December 2020 would be via these services. All remaining councils are mandated to implement the NSW Planning Portal by 1 July 2021.

Council's Environmental Services staff have recently undertaken a range of training on the use of the Planning Portal and developed the necessary processes in order to implement the Portal. It is intended to go live with the Planning Portal from Monday 17 May 2021 to allow development applications, construction certificates, occupation certificates, modifications and Section 68 applications to be lodged via the portal. Up until the 1 July 2021 applicants will still be able to lodge the abovementioned applications via existing methods of lodgment.

Letters have been sent to those contractors in the building industry which commonly work in the Weddin Shire to advise them of the adoption date of the Planning Portal. A number of information sheets from the Planning Portal were also attached for information as well as guidance on the use of the Planning Portal. In order to inform the local community, it is also intended to advertise the introduction of the Planning Portal in the Grenfell Record and via Council's social media.

**For Information
Noted**

B6. Regional NSW Planning Portal Grant, A3.6.57

The Department of Planning, Industry and Environment (DPIE) offered 95 regional councils the opportunity to apply for \$50,000 funding under the Regional NSW Planning Portal Grant Scheme. The aim of the funding was to support regional councils who are already using the Planning Portal and those who are yet to transition in order to improve digital infrastructure and support digital access to the Planning Portal for the local community.

Weddin Shire Council lodged a grant application and was successful in obtaining \$50,000 funding under the Regional NSW Planning Portal Grant Scheme. This funding will be used to implement the CIBIS integration platform which links the NSW DPIE Planning Portal with Civica's Authority business system which Council already uses. This will allow applications and other information which is lodged in the Planning Portal to automatically integrate with Council's IT system and vice versa. It is also intended to utilise remaining funding to undertake further training on the systems, along with further advertising of the Planning Portal to the local community.

**For Information
Noted**

B7. Office for Regional Youth – Holiday Break Program, G2.55

The Office of Youth offered councils in areas impacted by COVID-19 border closures, bushfires and drought the opportunity to apply for grant funding of up to \$5,000 to provide social and recreational activities, services and programs for young people (aged 12-24 years) over the April 2021 school holiday period. Funds could be used for infrastructure, staff and operational costs.

Council lodged a grant application for a number of activities which were run at the library including additional movies and colouring-in competitions, and for the operational cost of keeping the Grenfell Aquatic Centre available to a number of local school students to train for the State Swimming Championships.

Council has recently been advised that its grant application for \$5,000 has been approved. A funding deed is currently being developed with the Office of Regional Youth.

**For Information
Noted**

B8. Request for Memorial Plaque at Henry Lawson Oval, A3.30.21/P2.1.6.1

Council has received a request from Mr Mark Thornton to attach a permanent plaque to the wall of the grandstand building at Henry Lawson Oval. The plaque has been requested in memory of his late brother, Dennis Thornton, who tragically passed away at aged 15 during an Inter-School Rugby League match while playing for Condobolin against West Wyalong on the 18 August 1971 at Henry Lawson Oval.

Wednesday 18 August 2021 will mark the 50th anniversary of the passing of Dennis Thornton. Mark Thornton has proposed to install a bronze plaque measuring approximately 250mm L x 150mm H with the following wording:

IN LOVING MEMORY OF
DENNIS THORNTON
5/4/1956 - 18/8/1971
AGED 15 YEARS
PASSED AWAY ON THIS GROUND WHILST
PLAYING RUGBY LEAGUE FOR CONDOBOLIN
HIGH SCHOOL AGAINST WEST WYALONG HIGH
SCHOOL
ALWAYS IN OUR HEARTS

It has been identified that a brick wall which extends south from the south-east corner of the grandstand building would be a suitable location for the plaque. This would allow the plaque to face the main oval and would also allow sufficient room for any future memorial plaques. **Figure 1** below identifies the location of the proposed memorial plaque in relation to the grandstand building.



Figure 1. Photo indicating proposed location of memorial plaque.

Mark Thornton and his family have offered to cover the cost of purchasing and installing the memorial plaque.

Council has consulted with representatives from the Junior and Senior Rugby League along with the Henry Lawson High School. No objections have been raised to the installation of a memorial.

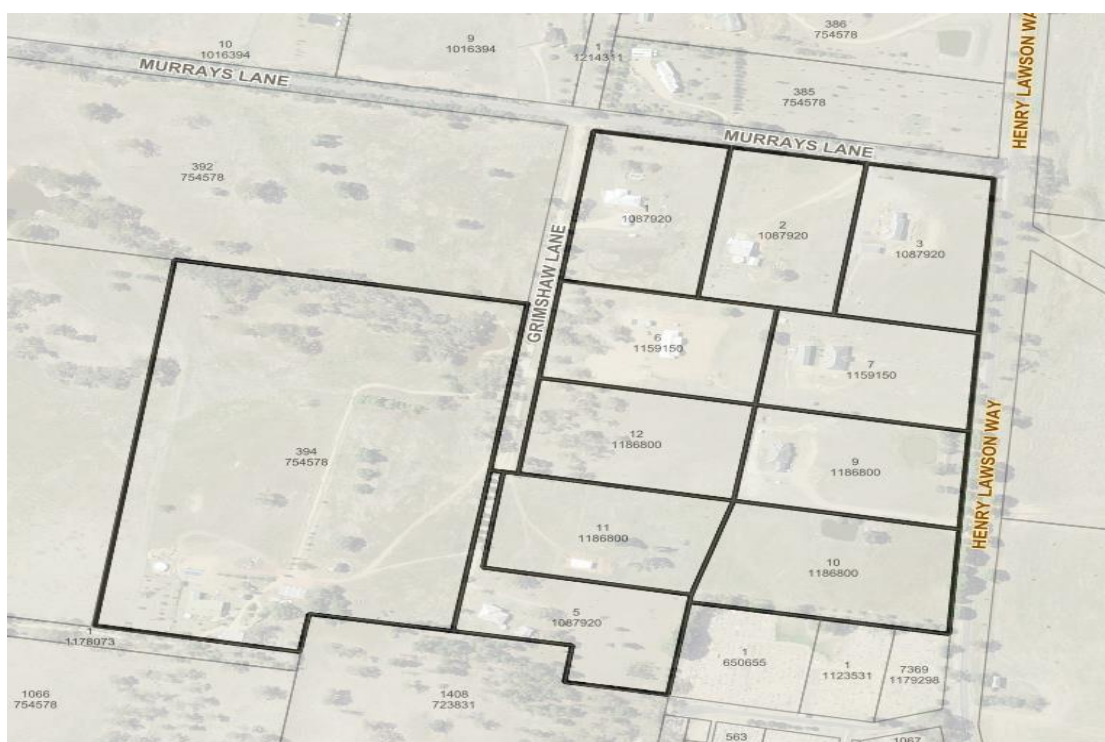
RECOMMENDATION: that permission be granted to the Thornton family for the erection of a memorial plaque measuring approximately 250mm L x 150mm H to be installed at the southern end of the brick wall which extends out from the south-east corner of the grandstand building at Henry Lawson Oval, subject to no cost being incurred by Council.

409 RESOLVED: Cr Diprose and Cr Brown that permission be granted to the Thornton family for the erection of a memorial plaque measuring approximately 250mm L x 150mm H to be installed at the southern end of the brick wall which extends out from the south-east corner of the grandstand building at Henry Lawson Oval, subject to no cost being incurred by Council.

B9. Request for Extension to Domestic Waste Management Service, E3.3.1

Council has received a request from the owner of Lot 7 DP 1159150, known as 4967 Henry Lawson Way, Grenfell, for the domestic waste management service to be extended to include this property.

A review of the current waste management service has identified that there is sufficient capacity to extend the service to include those properties which are located on the western side of Henry Lawson Way between Murrays Lane and the Grenfell Cemetery, and those properties located on Grimshaw Lane, as shown in **Map 1**. This would include the property which is the subject of the request.



Map 1. Properties recommended for inclusion in extended Council domestic waste management service.

An inspection of the area has confirmed that sufficient space is available within the Henry Lawson Way road reserve area for Council's garbage truck to pick up garbage bins without impacting on passing traffic. This would be subject to Council consulting with each land owner/occupant to identify the best position to leave their bins for pick up.

In accordance with clause 496 of the *Local Government Act 1993*, each property proposed to be included in the domestic waste management service would be subject to Council's annual residential waste levy.

It is therefore recommended that Council extend the domestic waste management service to include those properties identified in the attached map and that each property be charged Council's annual residential waste levy as stipulated in the fees and charges of Council's Operational Plan.

It is further recommended that Council write to each identified property owner to advise them that they have access to Council's domestic waste management service and will be subject to Council's annual residential waste levy.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT

RECOMMENDATION: that Council: -

- i) extend the domestic waste management service to include those properties identified in **Map 1**
- ii) write to each identified property owner to advise that they have access to Council's domestic waste management service and will be subject to Council's annual residential waste levy.

410 RESOLVED: Cr Brown and Cr O'Byrne that Council: -

- i) extend the domestic waste management service to include those properties identified in **Map 1**
- ii) write to each identified property owner to advise that they have access to Council's domestic waste management service and will be subject to Council's annual residential waste levy.

LUKE SHEEHAN

DIRECTOR ENVIRONMENTAL SERVICES

411 RESOLVED: Cr Best and Cr McKellar that except where otherwise dealt with the Director Environmental Services' Report be adopted.

ACTION LIST

INSPECTIONS AND MEETINGS		STATUS	BY
March 2020	1. <u>Aboriginal Land Claims Investigation Unit</u> : Cr Diprose and a staff member to attend meeting in Dubbo.	In Progress	GM
March 2021	2. <u>Funding Inspection</u> : arrange bus inspection for Friday 28 May 2021.	In Progress	GM
April 2021	3. <u>New Grenfell Sewer Treatment Plant</u> : conduct a commissioning workshop for Councillors.	In Progress	DES
DEFERRED ACTIVITIES			
May 2018	1. <u>Bimbi War Memorial 'Avenue of Trees'</u> : refer proposal to Heritage Committee for further consideration and report back to Council.	In Progress	DE
December 2018	2. <u>Marketing Strategy Report</u> : initiate report.	In Progress	DCS/GM
	3. <u>Give Way Signs – Melyra Street</u> : relocate signs.	In Progress	DE
April 2019	4. <u>Grenfell Courthouse</u> : investigate proposed plans.	Completed	GM
November 2019	5. <u>Bogolong Dam</u> : (SCCF Rd 2) commence excavation works once structural design plans developed.	In Progress	DE
March 2020	6. <u>Council Meeting Agenda</u> : alter Agenda and Reports to align with CSP.	In Progress	GM
August 2020	7. <u>Annual Returns of Interest</u> : place on Council's website. Review other positions.	In Progress	GM
	8. <u>Council Meetings – Webcasting</u> : investigate option to livestream remotely.	In Progress	GM/DCS
October 2020	9. <u>Sec 355 Committees Review</u> : submit draft Operational Manual and Event Management Guidelines to Council for formal adoption.	In Progress	GM
	10. <u>Proposed Bumbaldry Recycling Service</u> : extend garbage service to Bumbaldry area.	In Progress	DES
November 2020	11. <u>Historic Homes Books</u> : Develop options for memento acknowledging the Grenfell Sesquicentenary.	In Progress	GM
December 2020	12. <u>NetWaste Chemical Cleanout</u> : participate in the 2021 Regional Household Chemical Cleanout.	Completed	DES
February 2021	13. <u>Safety Audit – Adelargo Road</u> : conduct road safety audit.	In Progress	DE
	14. <u>Grenfell RSL Sub-Branch</u> : place items in roundabouts for ANZAC Day.	Completed	DE
	15. <u>The Grenfell Henry Lawson Festival of Arts</u> : undertake website upgrade.	In Progress	GM/DCS
March 2021	16. <u>Grenfell Main Street Renewal Modification</u> : run a conduit pipe for future electric car charging stations.	In Progress	DE
	17. <u>Regional Events Acceleration Fund</u> : submit grant funding application for Henry Lawson Festival.	In Progress	GM/DCS
	18. <u>Policy for Fees, Expenses and Facilities for Councillors</u> : resubmit policy to Council for public exhibition.	Completed	GM
April 2021	19. <u>Policy for Naming/Renaming of Council Assets</u> : resubmit policy to Council for formal adoption.	In Progress	DE

For Information
Noted

**MINUTES OF THE BOGOLONG DAM PRECINCT COMMITTEE MEETING
HELD WEDNESDAY 21 APRIL 2021 COMMENCING AT 2:30 PM (C2.6.44)**

1. **WELCOME:** by Chairperson
2. **PRESENT:** Cr M Liebich, J Rath, Cr P Best, D Nealon, R Grimm, D Knight (Consultant)
3. **APOLOGY:** G Carroll, Cr O'Byrne

Resolved: Cr P Best and R Grimm that the apologies be accepted.

4. **MINUTES:** 24 December 2020

Resolved: R Grimm and D Nealon that the minutes of the meeting held 24 December 2020 be adopted.

5. **MATTERS ARISING:**
Nil

6. **CORRESPONDENCE:**
Nil

7. **GENERAL BUSINESS:**

- 7.1. **Reviewed Charter:** Council has now adopted the reviewed charter of the Bogolong Dam Precinct Committee.

For Information

- 7.2. **Budget Update:** DE presented up-to-date expenditure regarding the project.

For Information

- 7.3. **Masterplan Consultation Session:** Committee members actively engaged with *CIVILLE Pty Ltd* in formulating a masterplan considering all potential uses of the facility. Draft sketches are proposed to be ready within 5 weeks.

8. **NEXT MEETING:** 3 June 2021 commencing at 3:00pm

9. **CLOSURE:** There being no further business to discuss the meeting closed at 5:30 pm.

412 RESOLVED: Cr Bembrick and Cr McKellar that except where otherwise dealt with the Minutes of the Bogolong Dam Precinct Committee meeting be adopted.

**MINUTES OF THE QUANDIALLA SWIMMING POOL COMMITTEE MEETING
HELD FRIDAY 23 APRIL 2021 COMMENCING AT 10:00 AM (C2.6.39)**

1. Present

- Angela Sweeny (Chair)
- Bronwyn Morley
- Francesca Taylor
- Cr Phil Diprose
- Cr Carly Brown
- Cr John Niven
- Luke Sheehan
- Kim Broomby

2. Apologies

- Anne Dixon
- Shea Broomby
- Jeremy Tancred
- Jennifer Kelly

Apologies: 23 April 2021

Recommendation: that the apologies be accepted.

Support for Recommendation: Unanimous

3. Confirmation of Minutes

Committee meeting held 26 March 2021

Previous Minutes: 26 March 2021

Recommendation: that the Minutes of the Quandialla Swimming Pool Committee meeting held 26 March 2021 be accepted.

Support for Recommendation: Unanimous

4. Matters Arising from the minutes

- 4.1. FT to update the existing SWSCU bank account name to “Weddin Shire Council Quandialla Pool Committee”: CWCU cannot change name of existing bank account.

Decision/Action:

Recommendation: that a new Council bank account be opened and the money in the existing account be transferred accordingly.

Support for Recommendation: Unanimous

Decision/Action:

FT to contact Director Corporate Services Michael Chalmers to action

- 4.2. Concrete repairs to be held until grant submission outcome is known:

Decision/Action:

To be carried over to next meeting.

- 4.3. Next season 50th Anniversary celebrations: sub-committee report.

Decision/Action:

Sub-committee to email bimonthly update to Committee members advising progress.

- AS enquired about financing celebrations group agreed that the fundraising account was to be accessed for some.

**MINUTES OF THE QUANDIALLA SWIMMING POOL COMMITTEE MEETING
HELD FRIDAY 23 APRIL 2021 COMMENCING AT 10:00 AM (C2.6.39)**

4.4. Story board funding:

Decision/Action:
AS to begin enquiries about story board with local progress association, heritage officer etc. (Auburn Carr, Isabel Holmes)

Decision/Action:
LS to enquire within Council about BLAMEY PARK story board contact, and fitting within heritage grant.

4.5. Winter garden/pool grounds maintenance:

- to be included in the upcoming handover from AL to LS – advertisement in school newsletter.
- AS enquired as to who is currently responsible for pool maintenance
 - o if local group has any issue with the pool aesthetics they are to let LS know

Decision/Action:
LS to discuss with local casual staff

- to date no applicants for the Pool Manager position

Decision/Action:
LS to look into potential solutions for current Council casual staffing.

4.6. Letters of thanks:

- BM to write thank you notes to Quandialla Fishing Club, Graincorp and Delta: Completed.

Noted

4.7. Crown Land enquiry letter: Council resolution to be included in minutes: Completed.

Noted

4.8. Fundraising costs - Calcutta:

- FT to verify with Jeremy Tancred re meal costs for 2020 Calcutta auction – a cash payment to be made to JT, donation as thanks.
- FT to pay progress association 50% of printing costs for tickets – FT to request invoice from progress association.

Decision/Action:
To be carried over to next meeting.

4.9. Letter of thanks: BM to write to Alan Lindsay thanking him for support: Completed.

Noted

4.10. drumMUSTER: Lyndon McNab enquired about setting up a drumMUSTER fundraiser for the pool at the Quandi tip. For advice from WSC.

- LS to double-check drumMUSTER process – Dennis Hughes is involved with Grenfell facility: Awaiting response from drumMUSTER.
- KB to engage LM to gain more than an in principle.
- Lyndon McNab willing to assist where required.

**MINUTES OF THE QUANDIALLA SWIMMING POOL COMMITTEE MEETING
HELD FRIDAY 23 APRIL 2021 COMMENCING AT 10:00 AM (C2.6.39)**

5. Correspondence

- 5.1. Inwards – The Hon. Steph Cooke MP re recent funding announcement of Community Building Partnerships grants:
See General Business item 6.1 for discussion.

6. General Business

- 6.1. Grant Application Advocacy Letters:
- FT/BM to engage community groups including those who have already sent letters: Emails sent and awaiting outcome of BBRF application.

Decision/Action:
FT/BM to follow up ASAP.

7. Business Without Notice

- 7.1. General Committee Meeting in August 2021:

Decision/Action: BM moved
Recommendation: that a general meeting be held on 27 August 2021 commencing at 12pm at the Bland Hotel.
Support for Recommendation: Unanimous

- 7.2. AGM 2021:

Decision/Action: PD proposed
Recommendation: that an AGM be held post September local government elections
Support for Recommendation: Unanimous

- 8. Next Meeting** to be held Friday 27 August 2021 commencing at 12pm.

9. Closure

There being no further business, the meeting closed at 11:05am.

- 413 RESOLVED:** Cr Diprose and Cr Niven that except where otherwise dealt with the Minutes of the Quandialla Swimming Pool Committee meeting be adopted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD TUESDAY 27 APRIL 2021 COMMENCING AT 2:30 PM (E1.1.5)**

1. **PRESENT:**
Jaymes Rath (Chair – WSC)
Thomas Hood (LEOCON)
Jacob Reeves (NSW Police)
Andrew Noble (Ambulance NSW)
Matthew Johnson (Fire & Rescue NSW)
Dean Campbell (Fire & Rescue NSW)
David Sheehan (SES)
Trish Malone (SES)
Cameron Bird (RFS)
Maurice Simpson (Observer – SES)
2. **APOLOGIES:**
Paul Lloyd (REMO)
Mark Hughes (Fire & Rescue NSW)
Robyn Favelle (RFS)
Jackie Skinner (NSW Health)
Steven Pereira (LLS)
Harvey Nicholson (Risk Manager – Cowra Shire Council)

Resolved: D Sheehan and M Johnson that the apologies be accepted.

3. **MINUTES:** 10 February 2021

Resolved: T Hood and D Sheehan that the minutes of the meeting held 10 February 2021 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **MEMBERS' REPORTS:**

- 6.1. **REMO Report**
Has been acting in Paul Lloyd's position. A lot of training available to agency members, currently inundated with interest. Will need to run a mock exercise.
- 6.2. **Police NSW**
Last meeting for Thomas Hood, Inspector Reeves is taking over in place. Deputy is remaining as Chris Bembrick.
Inspector Jacob Reeves introduced himself, currently LEOCON at Hilltops Council. Speaking on behalf of the LEOCON; every agency should be attending the LEMC meetings pursuant with the legislation. Looking to bring Weddin up to speed with the legislation, especially having the resources to run a functional Emergency Operations Centre (EOC).
Elaborated on the importance of having a charter which allows all relevant emergency personnel to attend.
- 6.3. **Weddin Shire Council**
Double fatality train/truck accident
Fire Breaks all completed
Monitoring rural tips as a fire hazard
- 6.4. **Ambulance NSW**
Fully staffed.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD TUESDAY 27 APRIL 2021 COMMENCING AT 2:30 PM (E1.1.5)**

6.5. Fire & Rescue NSW

Chainsaw Training completed – 5 crew members completed training
2 crews from Grenfell to floods in Port Macquarie

6.6. State Emergency Service

2 accidents
Train accident
Bumbaldry car accident
Flood meeting at Bimbi

6.7. Rural Fire Service

Cameron Bird introduced himself.
Operations plan
Training for group officers, upgraded Forbes' offices.
MBA 7 Instances
Sent liaison staff to Dubbo and Port Macquarie.
130ha hazard reduction burn planned for Saturday 8th May in conjunction with National Parks.

6.8. Health NSW

Nil

6.9. Local Land Services

Nil

7. GENERAL BUSINESS:

7.1. Train/Truck – Double Fatality:

7.2. Rural addressing:

Lynchs Lane has an issue with duplicate addresses of residential/rural along the same road.
Council is currently working on the issue and checking address registers to verify no other issues.

7.3. Emergency + Application

SES to organise an advertisement in the paper urging residents to download the application.

8. NEXT MEETING: Wednesday 28 July 2021 at 2:30pm.

9. CLOSURE: There being no further business to discuss the meeting closed at 3:29pm.

414 RESOLVED: Cr McKellar and Cr Brown that except where otherwise dealt with the Minutes of the Local Emergency Management Committee meeting be noted.

**MINUTES OF THE RESCUE COMMITTEE MEETING
HELD TUESDAY 27 APRIL 2021 COMMENCING AT 3:30 PM (E1.1.5)**

1. **PRESENT:** Jaymes Rath (Chair – WSC)
Thomas Hood (LEOCON)
Jacob Reeves (NSW Police)
Andrew Noble (Ambulance NSW)
Matthew Johnson (Fire & Rescue NSW)
Dean Campbell (Fire & Rescue NSW)
David Sheehan (SES)
Trish Malone (SES)
Cameron Bird (RFS)
Maurice Simpson (Observer – SES)
2. **APOLOGIES:** Paul Lloyd (REMO)
Mark Hughes (Fire & Rescue NSW)
Robyn Favelle (RFS)
Harvey Nicholson (Risk Manager – Cowra Shire Council)

Resolved: D Campbell and A Noble that the apologies be accepted.

3. **MINUTES:** 10 February 2021

Resolved: D Sheehan and T Hood that the minutes of the meeting held 10 February 2021 be adopted.

4. **MATTERS ARISING:** Nil

5. **CORRESPONDENCE:** Nil

6. **MEMBERS' REPORTS:**

- 6.1. **NSW Police:**
Storm event in March – 2 assistants requested in Weddin Shire Council.
- 6.2. **Ambulance NSW:**
Company Dam Incident – Rescue mission for three youths involved in vehicular accident.
- 6.3. **Fire & Rescue NSW:**
New Equipment and Equipment update as per LEMC meeting.
- 6.4. **State Emergency Service:**
Four (4) new members have joined and are currently undergoing training.
- 6.5. **Rural Fire Service:**
Have planned to move over to Computer Aided Dispatch (CAD) program. Moving to having call offices in Sydney. Currently get the hard call from Newcastle/Sydney from there brigades are engaged.

7. **GENERAL BUSINESS:**

- 7.1. **Resilience NSW:**
Resilience NSW will now get a seat at the table as a functional area.

8. **NEXT MEETING:** Wednesday 28 July 2021 following the LEMC meeting.

9. **CLOSURE:** There being no further business to discuss the meeting closed at 4:13pm.

415 RESOLVED: Cr Niven and Cr McKellar that except where otherwise dealt with the Minutes of the Rescue Committee meeting be noted.

**MINUTES OF THE GRENFELL HENRY LAWSON FESTIVAL OF ARTS COMMITTEE
MEETING HELD WEDNESDAY 5 MAY 2021 COMMENCING AT 7:30 PM (C2.6.32)**

1. ATTENDANCE: Cathy Gilbert, Kelly Hillsley, Belinda Power, Chad White, Maurice Simpson, Ray Smith, Betty Fittler, John Fittler, Mark Liebich, Warwick Simpson, Deb Stanton, Virginia Osborne, Carly Brown, Jan Parlett, Grant Simpson, Glenn Carroll

2. APOLOGIES: Glenda Howell, Warwick Crampton, Steve O'Byrne, Terry Carroll, Deidre Carroll, Amanda Mason, Cathy Lee, Kellie Frost, Lance Troy, Liz Carroll, Angela Hundy

Resolved: Grant Simpson/Carly Brown that the apologies be accepted. **CARRIED**

3. PRESIDENT'S WELCOME: President Belinda Power welcomed everyone to the meeting

4. MINUTES: 3 March 2021

Resolved: Glenn Carroll/Jan Parlett that the minutes of the previous meeting be confirmed. **CARRIED**

5. BUSINESS ARISING: Claire McCann responded to Richard Arnold's request for information about Donald Smith and an award he received in 1975.

6. CORRESPONDENCE:

Incoming

- i. An email received from Leigh Hay at the Lawsonian would be considered and discussed again at the next meeting.
- ii. There is a new Lawsonian
- iii. Central Tablelands Water, who are a sponsor, requested the new bank account details
- iv. There were emails about the 2021 event which have been responded to

Outgoing

- v. Two press releases

Resolved: Chad White/Carly Brown that the inwards and outwards correspondence be received and endorsed. **CARRIED**

7. TREASURERS REPORT:

See attached

Resolved: Ray Smith/Glenn Carroll that the treasurer's report be accepted.
CARRIED

**MINUTES OF THE GRENFELL HENRY LAWSON FESTIVAL OF ARTS COMMITTEE
MEETING HELD WEDNESDAY 5 MAY 2021 COMMENCING AT 7:30 PM (C2.6.32)**

8. GENERAL BUSINESS:

8.1 Festival Review

i. Steering committee update

- The steering committee met four times
- The committee consisted of the executive committee, along with Maurice Simpson and John Hetherington
- There will be another press release on Friday, 7th May
- A new poster will be put up around town
- There was some negative feedback from businesses about the time of their scheduled consultation with Linda and Kushla from the Tilma Group
- There was a mix up with the schools
- The public forum was met with enthusiasm and some great ideas

ii. Documents

- The Committee Charter was uploaded to the desktop review
- The other documents are still a work in progress

8.2 Richard Arnold – discussed in correspondence

8.3 Mayoral Minute

- i. Cathy Gilbert read out the following Mayoral Minute which was presented to council at their March meeting.

“That the Weddin Shire Council play a leading major role in staffing and funding the 2022 Henry Lawson Festival which is the 100th year of Henry’s Passing.

This will give direction to the Tilma group and the Weddin Shire Community that the Weddin Shire Council is 100% behind the Henry Lawson Festival.

Also that progress be reported to Council in our Business paper each month to inform of progress. The Henry Lawson Festival has run concurrently for 62 years up until the break due to COVID-19. At our recent Festival 355 review it was suggested that everyone wants the festival we just need to fix the resource problem.

Weddin Shire Council has a responsibility to the community to make sure this festival takes place.”

Resolved: Carly Brown/Maurice Simpson that the Mayoral Minute be minuted in this meeting. **CARRIED**

8.4 Belinda Power pointed out how much work goes into NOT running a festival

9. DATE FOR NEXT MEETING: Wednesday, 7 July, 7pm

10. CLOSE: There being no further business the meeting was closed at 8:16pm

416 RESOLVED: Cr Brown and Cr O’Byrne that except where otherwise dealt with the Minutes of The Grenfell Henry Lawson Festival of Arts Committee meeting be adopted.

**MINUTES OF THE WEDDIN LOCAL TRAFFIC COMMITTEE MEETING
HELD THURSDAY 6 MAY 2021 COMMENCING AT 10:00 AM (C2.6.3)**

1. **WELCOME:** J Rath welcomed everyone
2. **PRESENT:** Mr Jaymes Rath (Chair)
Mrs Angie Drooger
Mr Maurice Simpson
3. **APOLOGIES:** Cr Mark Liebich
Leading Constable Patrick Smith
Senior Constable Thomas Hood
Mr Michael Madgwick

Apologies: 6 May 2021	
Recommendation:	that the apologies be accepted.
Support for Recommendation:	Unanimous

4. **CONFIRMATION OF MINUTES:** 4 February 2021

Previous Minutes: 4 February 2021	
Recommendation:	that the minutes of the Weddin Local Traffic Committee meeting held 4 February 2021, having been circulated be confirmed as a true and accurate record of that meeting.
Support for Recommendation:	Unanimous

5. **OUTSTANDING BUSINESS:**
The following summary outlines matters that are outstanding from previous meetings of the Weddin Local Traffic Committee.

Meeting Date	Item No.	Description	Recommendation	Status
1 February 2018	1	Pedestrian Safety Assessment in Main St to be conducted Potentially rectified with the Main Street Upgrade.	a) Council to update the crossing to the relevant standard and bring changes to LTC meeting	In progress
			b) Council to look into requesting RMS introduce a 40km/hr 1 pedestrian activity area	In progress
5 December 2019	2	Level Crossing Improvement Plan for Caragabal crossing – pedestrian crossing across the railway line Council applying for a pedestrian crossing maze	ARTC hold an IA (Interface Agreement) with Council. The enquiry has been put forward – awaiting reply	In progress
	3	Approach Red Bend School Bus for alternative locations for drop-off and pick-up in designated Bus Zone area	Forbes Street Bus Zone will be suitable alternative location post Main Street Upgrade	In progress
28 February 2020	4	Service Station upgrade opposite to Council Administration Office has constructed pedestrian refuge without running through LTC – it has not been built to current standards	Engage RSA to conduct audit and determine suitable design to standard	In progress

**MINUTES OF THE WEDDIN LOCAL TRAFFIC COMMITTEE MEETING
HELD THURSDAY 6 MAY 2021 COMMENCING AT 10:00 AM (C2.6.3)**

28 February 2020	5	Train/Truck accident on Mary Gilmore Way	Council to install the recommended signage adopted in the December 2019 meeting Investigate whether Council has a Safety Management Plan for such an accident that took place at the Bribbaree Truck/Train crash	Complete
	6	Memory Street – extend the 50km/hr zone for the Grenfell Sewer Treatment Plant Upgrade	Lodge the proposal with RMS to extend the 50km/hr zone to Holy Camp Rd	In progress
30 April 2020	7	Old Forbes Road (Hilltops section) – Heavy Vehicle sign indicates that B-Doubles are accepted Check with Hilltops Shire Council and NHVR-accepted routes	Verify any discrepancies with Hilltops Shire Council and report back	Complete
	8	Parking at Hospital and Melyra St (Public School)	Conduct on-site technical survey	In progress
	9	Mid Western Highway & Main St roundabout proposal	Council to address the previous RSA issues highlighted on the local road.	In progress
10 September 2020	10	Signage Upgrades	Council to install all proposed signage upgrades	In progress
	11	Weddin Active Transport Plan	To be brought to next meeting in response to issue raised regarding safe crossing of Mid Western Highway Contact Caragabal Public School to determine scope of project.	In progress
	12	Grenfell Public School Signage	Council to look at signage to determine what needs to be replaced	completed
	13	Fatal Crash Findings (Quandialla)	Findings of crash investigation to be brought to next meeting.	completed
4 February 2021	14	Melyra Street Parking	Investigate the following proposals: - <ul style="list-style-type: none"> • Parking Signage (Timed) • One Way Street 	In progress
	15	Cargo 2 Grenfell Fundraiser Walk	Traffic Management Plans to be updated and distributed to Committee for approval.	Completed

**MINUTES OF THE WEDDIN LOCAL TRAFFIC COMMITTEE MEETING
HELD THURSDAY 6 MAY 2021 COMMENCING AT 10:00 AM (C2.6.3)**

6. CORRESPONDENCE:

6.1. INWARDS: The Hon. Michael McCormack MP re Bimbi Morangarell Railway Crossing	
Recommendation:	that the correspondence be noted.
Support for Recommendation:	Unanimous

7. GENERAL BUSINESS:

7.1. Cargo 2 Grenfell Fundraiser Walk	
Recommendation:	that the updated Traffic Management Plans for the 2021 Cargo 2 Grenfell Fundraiser Walk be confirmed as being approved by the Committee.
Support for Recommendation:	Unanimous

7.2. ANZAC Day Services	
Recommendation:	that the Traffic Management Plans for the 2021 ANZAC Day Services be confirmed as being approved by the Committee.
Support for Recommendation:	Unanimous

7.3. Grenfell Car Club	
Recommendation:	that the Traffic Management Plan be distributed electronically for the Committee's consideration and concurrence.
Support for Recommendation:	Unanimous

7.4. Criterion Hotel Grenfell	
Recommendation:	that the Traffic Committee support the proposed Traffic Management Plan from the Criterion Hotel.
Support for Recommendation:	Unanimous

7.5. MR 236 (Henry Lawson Way) – Signage Upgrade	
Recommendation:	that the Traffic Committee support the proposed traffic signage upgrade plan.
Support for Recommendation:	Unanimous

8. BUSINESS WITHOUT NOTICE:

8.1. Henry Lawson Festival: Traffic Control

Concerns were raised regarding the terrorism threat to the future Henry Lawson Festival events. Transport for NSW were questioned regarding suitable barrier controls.

9. NEXT MEETING: Thursday 5 August 2021

10. CLOSURE: There being no further business to discuss the meeting closed at 11:35am.

417 RESOLVED: Cr Niven and Cr Brown that except where otherwise dealt with the Minutes of the Weddin Local Traffic Committee meeting be adopted.

**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING
HELD TUESDAY 18 MAY 2021 COMMENCING AT 8:30 AM (C2.6.10)**

1. **PRESENT:** G Carroll, M Chalmers, L Sheehan and J Rath

2. **APOLOGY:** Nil

3. **MINUTES:** 13 April 2021

Resolved: L Sheehan and J Rath that the minutes of the meeting held 13 April 2021 be adopted.

4. **PEOPLE:**

<u>Learning development</u> - Strategic	i) <u>Traffic Control/Signage:</u> process implemented to ensure signage inspected on a regular basis. Process reviewed on a regular basis.	DE
	ii) <u>Annual Assessments:</u> - Administration – completed - Engineering – nearing completion - Environmental – completed	All
	iii) <u>Training Plans:</u> to be undertaken for individual employees emanating from Annual Assessments.	All
	iv) <u>Henry Lawson Festival:</u> strategic review in progress. Further reported in General Manager's report.	All
<u>Resource planning</u> - Strategic	i) <u>Integrated Planning and Reporting (IPR):</u> 2017-2022 Delivery Program and 2021/2022 Operational Plan (including revenue policy) currently being reviewed and developed. Plans to be presented to the May 2021 Council meeting in draft form. To then be placed on public exhibition for comment and resubmitted to the June 2021 Council meeting for formal adoption.	All
	ii) <u>Resourcing Strategy:</u> Asset Management Plans and Long-Term Financial Plan currently being reviewed.	GM
	iii) <u>New Improvement Plan:</u> action plan to be monitored and implemented.	GM
	iv) <u>RMS Contract:</u> reported in Director Engineering's report.	DE
	v) <u>Engineering Strategic Planning Meetings:</u> held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2020/2021. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.	DE
- Operational	vi) <u>Other Programs:</u> in progress.	DE
<u>Recruitment</u> - Operational	i) <u>Engineering:</u> Prasanna Kariyawasam engaged as Contracts Engineer on a temporary basis.	DE
	ii) <u>Corporate Services:</u> Customer Service Officer (Temporary up to 6 months) interviews held 12 May 2021. Appointment process in progress.	DCS
	iii) <u>Engineering:</u> Trainee Biosecurity Officer currently being re-advertised. Applications close 28 May 2021.	DE
	iv) <u>Engineering:</u> Works Engineer currently being advertised. Applications close 28 May 2021.	DE
<u>Appointments</u> - Operational	Nil	

**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING
HELD TUESDAY 18 MAY 2021 COMMENCING AT 8:30 AM (C2.6.10)**

<u>Health and Wellbeing</u> - Strategic	i) <u>Proposal for Health and Wellbeing:</u> Health and Wellbeing program previously developed on a voluntary basis to improve the Health and Wellbeing of staff as individuals and team members. OZhelp provides programs that will be able to assist. The program includes a benchmarking report to employers giving them a snapshot of the overall health of their workforce. Activity completed and overall acceptance of success of program. Results received. To be discussed and final outcomes to be presented to staff as soon as possible after COVID-19 restrictions are lifted.	All
	ii) <u>Health and Wellbeing/Mental Health training:</u> to be organised in 2020/2021 for relevant staff to equip them to do deal with various situations and to provide a mentally healthy workplace.	DES/DCS

5. RESOURCES:

<u>Financial</u> - Strategic	i) <u>Grant Funding Applications:</u> Council contribution required to be identified prior to application being submitted. Future capital projects reserve will be able to assist in sourcing Council's contribution.	All
<u>Information</u>	Nil	
<u>Physical – Assets</u> - Strategic	i) <u>Sewerage Treatment Works Upgrade:</u> in progress. Further reported in DES report.	DES
	ii) <u>Grenfell Main Street Renewal:</u> tenders awarded for all components of the project. Works in progress. Further reported in DE report.	DE
- Operational	iii) <u>Quandialla Recycling Depot:</u> operating very well. Director Engineering monitoring. J Rath left the meeting at this point and did not return 9:29am.	DE
	iv) <u>O'Brien's Tributary:</u> preferred schemes currently being investigated by Floodplain committee. Funding to be then sourced.	DE
	v) <u>Industrial Land:</u> consideration being given to purchasing additional land.	GM/DE/DES
	vi) <u>Annual Residence Inspections:</u> in progress.	DES
<u>Human Resources</u>	i) <u>HR Resources:</u> Peter Quinn engaged to provide HR services. To be further considered in future Organisation Structure review.	All
<u>Risk Management</u>	i) <u>WHS Resources:</u> to be further considered in future Organisation Structure review. Interim arrangements to be made.	All
<u>Information Technology</u>	i) <u>IT Resources:</u> to be further considered in future Organisational Structure review. Interim arrangements to be made.	All
<u>Investment</u>	Nil	

**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING
HELD TUESDAY 18 MAY 2021 COMMENCING AT 8:30 AM (C2.6.10)**

6. SYSTEMS:

<u>Governance</u>	Nil	
<u>Compliance</u> - Strategic	i) <u>Systems Review</u> : systems such as procurement and delegations to be reviewed. ii) <u>Local Environment Plan (LEP) Review</u> : development of land use strategy in progress. iii) <u>Waste Strategy</u> : to be reviewed. iv) <u>Webcasting of Council Meeting</u> : currently being undertaken as per Councils Code of Meeting Practice.	DCS/DE/GM DES DES GM/DCS
<u>Risk</u> - Operational	i) <u>Department of Fair Trading (DFT)</u> : compliance reporting systems regarding building inspections to be implemented. Monthly reporting continuing to be provided to the Department of Fair Trading through internal system. ii) <u>Submission of DA's</u> : on-line service available from 17 May 2021.	DES DES

7. COMMUNICATIONS AND ENGAGEMENT:

<u>Agendas for OLT and OET</u>	Being utilised.	GM
<u>Charters for OLT and OET</u>	Being utilised.	GM
<u>Communication Plan and Engagement Strategy</u>	Being utilised.	DCS
<u>OLT and OET Terms of Reference</u>	Being utilised.	DES
<u>Staff engagement – Organisational Engagement Team</u>	<ul style="list-style-type: none"> Meetings held. Store system / Depot Improvement Plan being implemented. Other recommendations to be pursued when submitted. Quarterly meetings being held with indoor and outdoor staff. Meetings held Thursday 4 March 2021. Next meetings to be held Thursday 1 July 2021. 	GM DCS/DE All All

8. NEXT MEETING: Tuesday, 15 June 2021 at 8:30am.

9. CLOSURE: There being no further business to discuss the meeting closed at 10:03am.

418 RESOLVED: Cr Diprose and Cr Best that except where otherwise dealt with the Minutes of the Organisational Leadership Team (OLT) meeting be noted.

QUESTIONS WITH NOTICE

Questions may be put to Councillors and Council employees in accordance with clause 9 of Council's **Code of Meeting Practice**, as follows: -

- “(9.14) A question must not be asked at a meeting of the council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.9 and 3.13.*
- (9.15) A councillor may, through the chairperson, put a question to another councillor about a matter on the agenda.*
- (9.16) A councillor may, through the general manager, put a question to a council employee about a matter on the agenda. Council employees are only obliged to answer a question put to them through the general manager at the direction of the general manager.*
- (9.17) A councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents. Where a councillor or council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and report the response to the next meeting of the council.*
- (9.18) Councillors must put questions directly, succinctly, respectfully and without argument.*
- (9.19) The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a councillor or council employee.”*

Questions should not be used to introduce **business without notice**. This is covered in clause 3 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C

- Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
 - (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

CLOSED COUNCIL

RECOMMENDATION: that Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

- 419 RESOLVED:** Cr Niven and Cr Bembrick that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

MAYORAL MINUTE

1. **General Manager's Employment Contract, P4.10015/4**
Reason for confidentiality: staff matter (Section 10A(2)(a))

MOTION WITH NOTICE

1. **Phil Aston Place Services P2.5.4**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

GENERAL MANAGER'S REPORT

1. **LiveBetter Proposal, H1.7.1**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))
2. **Bequest to Council, C1.1.3**
Reason for confidentiality: personnel matters concerning particular individuals (Section 10A(2)(a))

DIRECTOR ENGINEERING'S LATE REPORT

1. **Entering into Contracts for the Supply and Delivery of Bitumen Emulsion, T1.8.2**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

425 RESOLVED: Cr Bembrick and Cr Best that the meeting return to Open Council.

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from Closed Council: -

MAYORAL MINUTE

1. **General Manager's Employment Contract, P4.10015/4**
Reason for confidentiality: staff matter (Section 10A(2)(a))

The General Manager declared a Pecuniary conflict of interest as the subject of the review and left the room.

RESOLVED: that the General Manager complete a 360-degree review as part of his upcoming annual review.

Cr Diprose requested that his name be recorded as having voted against the motion.

The General Manager returned to the room.

MOTION WITH NOTICE

1. **Phil Aston Place Services P2.5.4**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

RESOLVED: that: -

- i) Councillors discuss, in Closed Council, issues raised by Mr Adam Troy in his correspondence to Council dated 19 April 2021 and 3 May 2021
- ii) Council advise Mr Troy that if he proceeds with a septic system as previously approved in his Development Application a reimbursement of up to \$2,500 will be granted for any charges incurred in connecting to any new sewage system Council may proceed with in the future
- iii) Council make application to connect all blocks at Phil Aston Place to the NBN network.

GENERAL MANAGER'S REPORT

1. **LiveBetter Proposal, H1.7.1**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

Noted

2. **Bequest to Council, C1.1.3**
Reason for confidentiality: personnel matters concerning particular individuals (Section 10A(2)(a))

RESOLVED: that Council agree to and confirm the above recommendations.

DIRECTOR ENGINEERING'S LATE REPORT

RESOLVED: that the Director Engineering's late Closed Council report be received and dealt with because of the urgency of the matters.

1. Entering into Contracts for the Supply and Delivery of Bitumen Emulsion, T1.8.2

Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

RESOLVED: that Council: -

- i) accept and sign a contract with *Bitupave Ltd* for the supply and delivery of bitumen emulsion
- ii) advise the Central NSW Joint Organisation of its decision.

CLOSURE: There being no further business the meeting closed at 7:12pm.