



All correspondence to be addressed to:
The General Manager
P.O. Box 125
Camp Street
GRENFELL NSW 2810

Phone: (02) 6343 1212
Email: mail@weddin.nsw.gov.au
Website: www.weddin.nsw.gov.au
A.B.N. 73 819 323 291

REF:

MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 15 OCTOBER 2020 COMMENCING AT 5:00 PM

8 October 2020

Dear Councillors,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 15 OCTOBER 2020**, commencing at **5:00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

1. OPENING MEETING
2. ACKNOWLEDGEMENT OF COUNTRY
3. APOLOGIES AND COUNCILLOR LEAVE APPLICATIONS
4. CONFIRMATION OF MINUTES – Ordinary Mtg 17/09/2020
5. MATTERS ARISING
6. DISCLOSURES OF INTEREST
7. PUBLIC FORUM
8. MAYORAL MINUTE(S)
9. MOTIONS WITH NOTICE
10. CORRESPONDENCE (as per precis attached)
11. REPORTS:
 - (A) General Manager
 - (B) Director Corporate Services
 - (C) Director Engineering
 - (D) Director Environmental Services
 - (E) Delegates
12. ACTION LIST
13. COMMITTEES MINUTES
 - Floodplain Ctee: 30/09/20
 - Tourism Ctee: 01/10/20
 - Heritage Ctee: 01/10/20
 - Bogolong Dam Ctee: 01/10/20
 - WH&S Ctee: 06/10/20
 - Noxious Weeds Ctee: 13/10/20
 - OLT Mtg, 13/10/2020
14. TENDERS AND QUOTATIONS
15. QUESTIONS WITH NOTICE
16. CLOSED COUNCIL
17. RETURN TO OPEN COUNCIL
18. REPORT ON CLOSED COUNCIL
19. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs P Best, C Bembrick, S O’Byrne, P Diprose, S McKellar, J Parlett, C Brown, and J Niven.
General Manager (G Carroll), Acting Director Environmental Services (A Lindsay), Director Corporate Services (L Gibson) and Director Engineering (J Rath).

ACKNOWLEDGEMENT OF COUNTRY:

The Mayor read out the following:

“I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.”

At this point the Mayor welcomed everyone and advised that as per Council’s Code of Meeting Practice, Council wishes to advise that the meeting is being webcast and that those in attendance should refrain from making any defamatory statements.

APOLOGY: Nil

CONFIRMATION OF MINUTES:

123 RESOLVED: Cr Diprose and Cr O’Byrne that the Minutes of the Ordinary Meeting, held on 17 September 2020 be taken as read and **CONFIRMED**.

DISCLOSURES OF INTEREST

Disclosure of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Previously Declared

Councillor	Item No	Nature of Interest	Type	Left the Room
Cr Liebich	C1	Vice President of Show Society	Pecuniary	Yes
Cr Best	DE7	Owner of business in Main Street	Pecuniary	Yes
Cr Bembrick	DE7	Owner of business in Main Street	Pecuniary	Yes
Cr O’Byrne	DE7	Owner of business in Main Street	Pecuniary	Yes
Cr Parlett	DE7	Owner of business in Main Street	Pecuniary	Yes
Cr McKellar	DE9	Land holder	Pecuniary	Yes

PUBLIC FORUM

The Council may hold a public forum prior to or part of each ordinary meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to or part of Extraordinary Council meetings and meetings of committees of the Council.

To speak at a public forum, a person must first make an application to the council in the approved form. Applications to speak at the public forum must be received by at least 10 days before the date on which the public forum is to be held, and must be accompanied by a brief description of the topic and/or a copy of any question.

A person may apply to speak on no more than one item of business on the agenda of the council meeting.

The following applications have been received: -

Nil

8 October 2020

Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors,

I wish to report as follows: -

1. CENTROC and Central NSW Joint Organisation Board Meeting, C2.7.3

The General Manger and I both attended the Central NSW Joint Organisation Board meeting held on Thursday 27 August 2020; myself in person in Cowra whilst the General Manager attended online via Zoom.



The theme for the day was '*Productive Water*' and there were a number of presentations given that are outlined below.

NSW Water Directorate Mr Brendan Guiney, Executive Officer, provided an update on the role of the Water Directorate and the current operating environment for Local Government Local Water Utilities.

Department of Planning, Industry and Environment - Water representatives have been working with CNSWJO members to develop the Regional Water Strategies for the Lachlan and Macquarie catchments. These strategies are a major step forward for long-term water planning across our region and present great opportunities for future collaboration with the JO.

Murray Darling Association Inc. (MDA) Phyllis Miller, Chair of Region 10 and Emma Bradbury Chief Executive Officer, updated the Board on work of the MDA including their new Strategic Plan.

Water NSW, Mr David Hogan, Alex Fisher, Stephen Negus and Alice Jarret presented on the Wyangala Dam Wall Raising Project.

Ms Steph Cooke MP, Member for Cootamundra expressed her support of the CNSWJO. From the discussion on the day there were several follow ups to be undertaken by Ms Cooke's Office, including Valuer General land valuations and Water Licences, Regional Show Societies receiving compensation.

Regional Procurement and Contract Management Report

The Board approved:

1. A procurement process for the supply and delivery of bitumen emulsion to be conducted on behalf of member Councils;
2. A procurement process for WHS compliance training to be conducted on behalf of member Councils;
3. The extension and variation of the pipe relining contract with Interflow for a period of 12 months;
4. The extension of the CCTV for sewer and stormwater contracts with Interflow, Total Drain Cleaning and Toxfree for a period of 12 months;
5. The Linemarking services contracts with Avante Linemarking, Central West Linemarking, Complete Linemarking, Oz Linemarking and Red Squirrel for a period of 12 months.

Report from the NSW JO Chairs' Forum (the Forum)

Key areas of discussion in the forum, with a focus on JO sustainability going forward, were:

- Opportunities in the funding and strategic framework for Councils and the State to derive value from water and waste;
- Baseline funding for JOs;
- The JO Sustainability Toolkit;
- Aligning JOs with Regional NSW;
- Submission to the Inquiry into the integrity, efficacy and value for money of NSW Government grant programs;
- Providing advice on the Terms of Reference for the JO Review as contemplated by the Office of Local Government;
- Activities being undertaken around the State by JOs; and
- Support from the Minister for Local Government and the Office of Local Government for JO collaboration.

Codesigned Regional Leadership Executive and Central NSW Joint Organisation Consultation Policy

Members have been expressing frustration with consultation by State agencies in the region. Joint Organisations have been designed to, among other things, enable collaboration between State and Local Government working regional; not replace engagement with Councils and their communities.

MAYORAL MINUTE

Financial

The Board gave permission for the audited accounts to be signed under the auspices of the Secretary Treasurer if the final result after audit does not differ greatly from the figures presented and taking into account the consolidation of the final accounts for Centroc.

For Information
Noted

CR M J LIEBICH
MAYOR

124 **RESOLVED:** Cr Liebich and Cr Bembrick that the Mayoral Minute be adopted.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 15 OCTOBER 2020.**

SECTION A - Matters for Information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 11 September 2020.
- A2. Office of Local Government, A3.6.54: COVID-19 Council update as at 10 September 2020.
- A3. Office of Local Government, A3.6.54: COVID-19 Council update as at 17 September 2020.
- A4. Office of Local Government, A3.6.54: Forwarding a message from Minister Hancock.
- A5. Bland Shire Council, C2.9.4: Advising that Cr Brian Monaghan was re-elected as Mayor and Cr Rodney Crowe was elected as Deputy Mayor.
- A6. Bathurst Regional Council, C2.9.1: Advising that Cr Ian North was re-elected unopposed as Deputy Mayor and Cr Bobby Bourke remains as Mayor until the Local Government elections in September 2021.
- A7. The Hon. Melinda Pavey MP, U1.6.8: Thanking Council for its letter regarding financial assistance towards the cost of water cartage to maintain essential supplies of water to the villages of Caragabal and Bimbi.
- A8. The Hon. Michael McCormack MP, A3.19.3: Advising the National Water Grid Advisory Board will grow our agriculture sector, increase water security and build resilience from drought and floods.
- A9. The Hon. Michael McCormack MP, A3.19.3: Advising history was made at Peak Hill with the completion of the first section of Inland Rail from Parkes to Narromine.
- A10. The Hon. Darren Chester MP, A3.6.1: Advising on 11 November each year we pause for one minute of silence to remember those who have served and died in wars, conflicts and peacekeeping operations.
- A11. The Hon. Steph Cooke MP, A3.19.2: Advising RSLs and schools are amongst a range of community organisations eligible to apply for NSW Government funding to deliver projects that improve veteran wellbeing and celebrate their important contributions to society.
- A12. The Hon. Steph Cooke MP, A3.19.2: Advising the NSW Rural Fire Service is calling for all residents to join their local volunteers for 'Get Ready Weekend' to prepare for the bush fire season.
- A13. The Hon. Steph Cooke MP, A3.19.2: Advising the focus of Foster Care Week is finding safe, loving and permanent homes for vulnerable kids.
- A14. Fireworks Australia Importers Pty Ltd, A3.1.3: Advising the COVID-19 pandemic has caused the cancellation of nearly all significant public events.
- A15. Hayley Griffiths, T3.4.4/T3.4.7: Asking to make the wheelchair access ramp in Weddin Street more accessible.
- A16. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 18 September 2020.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 15 OCTOBER 2020.**

- A17. Office of Local Government, A3.6.54: COVID-19 Council update as at 21 September 2020.
- A18. Office of Local Government, A3.6.54: Forwarding a message from Minister Hancock.
- A19. Office of Local Government, A3.9.3: Council Circular regarding the status of special COVID-19 measures.
- A20. Lachlan Shire Council, C2.9.6: Advising that Cr John Medcalf OAM was re-elected as Mayor unopposed and Cr Paul Phillips was re-elected Deputy Mayor unopposed.
- A21. Cabonne Council, C2.9.1: Advising Cr Jamie Jones was re-elected unopposed as Deputy Mayor.
- A22. Mid-Western Regional Council, C2.9.1: Advising that Cr Des Kennedy was re-elected Mayor unopposed and Cr Sam Paine re-elected Deputy Mayor unopposed.
- A23. Temora Shire Council, C2.9.1: Advising that Cr Rick Firman OAM was re-elected unopposed as Mayor and Cr Graham Sinclair was re-elected unopposed as Deputy Mayor.
- A24. Coolamon Shire Council, C2.9.1: Advising that Clr John Seymour was re-elected unopposed as Mayor and Clr Bruce Hutcheon was re-elected unopposed as Deputy Mayor.
- A25. The Hon. Steph Cooke MP, A3.19.2: Advising community organisations impacted by COVID-19 are encouraged to apply for the next round of the NSW Government's Infrastructure Grants program.
- A26. The Hon. Michael McCormack MP, A3.19.3: Advising farmers, fishers and foresters can now apply for Federal Government funding of up to \$100,000 to support their natural resource management efforts.
- A27. The Hon. Michael McCormack MP, A3.19.3: Advising the Morrison-McCormack Government is doubling its cash contribution for the Wyangala and Dungowan Dam projects, providing an additional \$283.5 million.
- A28. The Hon. Michael McCormack MP, A3.19.3: Advising a new streamlined procurement process for Inland Rail will see more businesses benefit.
- A29. The Hon. Steph Cooke MP, A3.19.2: Encouraging local women to put their hand up to run for election at the September 2021 Council elections.
- A30. The Hon. Steph Cooke MP, A3.19.2: Advising residents are now able to petition the NSW Parliament online, following the introduction of ePetitions.
- A31. The Hon. Michael McCormack MP, A3.19.3: Advising the Federal Government has delivered on a promise to back the hundreds of Men's and Women's Sheds providing support to Australians of all walks of life.
- A32. Quandialla Progress Association, C1.3.12: Advising the Quandialla Progress Association was approached by one of its members to place chairs along Quandialla Main Street in sheltered positions for our older residents to use as rest points.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 15 OCTOBER 2020.**

- A33. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 25 September 2020.
- A34. Office of Local Government, A3.6.54: COVID-19 Council update as at 24 September 2020.
- A35. Office of Local Government, A3.6.54: COVID-19 Council update as at 29 September 2020.
- A36. NSW Department of Primary Industries, A3.6.45: NSW DPI COVID-19 update.
- A37. Cowra Council, C2.9.2: Advising that Cr Bill West was returned as Mayor and Cr Judi Smith was returned as Deputy Mayor.
- A38. NSW Department of Primary Industries, G2.13: Regarding your application for funds from the Recreational Fishing Trust.
- A39. National Australia Day Council, G2.5.1: Thanking you for your application under the Australia Day Branding Grant Program.
- A40. NSW Crown Lands, A3.6.52: The Crown Lands Aboriginal Land Claim Assessment Team is currently assessing Aboriginal land claims.
- A41. The Hon. Michael McCormack MP, A3.19.3: Advising the Morrison-McCormack Government will inject \$250 million into regional Australia.
- A42. The Hon. Michael McCormack MP, A3.19.3: Advising the Federal Government's reforms of Australia's insolvency framework will help keep businesses open and residents in jobs.
- A43. The Hon. Steph Cooke MP, A3.19.2: Advising the successful AgSkilled program has been expanded.
- A44. The Hon. Steph Cooke MP, A3.19.2: Urging the community to come together to help harvest the electorate's agricultural crops.
- A45. The Hon. Steph Cooke MP, A3.19.2: Calling the community to provide its feedback on a draft Regional Water Strategy for the Lachlan region.
- A46. Office of the Auditor-General, A3.6.50: Examining whether the planning for, and funding of town water infrastructure in regional NSW has been effectively supported.
- A47. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 2 October 2020.
- A48. Office of Local Government, A3.6.54: COVID-19 Council update as at 6 October 2020.
- A49. The Hon. Steph Cooke MP, A3.19.2: Advising manufacturers of critical PPE can now apply for grants from a \$5 million fund to support local jobs and protect NSW communities against COVID-19.
- A50. Office of Local Government, A3.6.54: Forwarding a message from Minister Hancock.
- A51. Local Government NSW, A3.8.2: Regarding Federal Budget 2020 Outcomes.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 15 OCTOBER 2020.**

- A52. The Hon. Michael McCormack MP, A3.19.3: Advising tax cuts, big infrastructure spending and support for all sectors to create more jobs are the cornerstones of the 2020 Budget.
- A53. The Hon. Michael McCormack MP, A3.19.3: Advising the Nationals in Government will continue to support job-creating, economy-boosting infrastructure.
- A54. The Hon. Michael McCormack MP, A3.19.3: Advising the Federal Budget has set aside an additional \$1 billion to flow through local Councils.
- A55. The Hon. Michael McCormack MP, A3.19.3: Advising the Australian Government is directly investing \$2 billion in the 2020/2021 Budget towards road safety initiatives.
- A56. The Hon. Mark Coulton MP, G2.11.1: Advising the Morrison-McCormack Government has committed a further \$30 million to the Regional Connectivity Program.
- A57. Department of Planning, Industry & Environment, A3.6.57: Advising on 15 July 2020 the Premier announced the Planning System Acceleration Program.
- A58. The Hon. Steph Cooke MP, A3.19.2: Advising NSW Small Business Month 2020 will kick off on October 1.
- A59. The Hon. Michael McCormack MP, A3.19.3: Announcing applications for Round 8 of the Remote Airstrip Upgrade Program have opened.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 15 OCTOBER 2020.**

SECTION B - Matters for Report

- B1. Bland Shire Council, C2.9.4: Advising Bland Shire has submitted Quandialla Road for a classification change from a Local Road to a Regional Road.
- B2. John Sutton, E3.3.7: Advising he believes the proposal for a recycling station at Bumbaldry is a good idea.
- B3. Harvey Nicholson, E3.3.7: Taking the opportunity to respond to the proposal of establishing a recycling station in the Bumbaldry area.
- B4. Fiona and Michael Drummond, E3.3.7: Writing in response to the letter we received from you regarding the rubbish dumping at the Bumbaldry Bus Exchange.
- B5. Quandialla Swimming Pool Committee, C2.6.39/P2.3.1: Thanking you for making the time to meet with the Quandialla Swimming Pool Committee to discuss the ongoing management and support structure for the Pool.
- B6. Kellie King, E3.3.7: Thanking you for the opportunity to provide feedback on the matter of rubbish dumping at Bumbaldry bus exchange area and Broula Hill.
- B7. Crown Lands, R2.1.4: Advising the Department requests that Council accept the transfer of control of the Crown road known as Peaks Creek Road, Warraderry.
- B8. Dams Safety NSW, A3.6.11: Forwarding a copy of the fact sheet and Final Report on the proposed funding model for Dams Safety NSW which was released today.
- B9. Mardie Bucknell, A4.4.1: Forwarding a submission relating to the Off-Leash Dog Park.

125 **RESOLVED:** Cr Parlett and Cr Brown that Correspondence sections A and B be noted.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 15 OCTOBER 2020.**

SECTION C - Matters for Consideration

- C1. Grenfell P. A. H. & I. Association Inc., C1.1.3/C1.3.19: Advising we have recently received our Sewerage Rate Notice for 2020/2021.

Copy forwarded to Councillors

RECOMMENDATION: that the request be approved as per Council's policy.

**Cr Liebich previously submitted a written declaration of interest and left the room.
Cr Best took the Chair**

- 126** **RESOLVED:** Cr Diprose and Cr Parlett that the request for a rebate be approved as per Council's policy being 25% of the sewer charges.

Cr Liebich returned to the room and resumed the Chair.

- C2. Caragabal West Water Incorporated, R1.2: Writing in relation to a rates notice we received from the Weddin Shire Council recently.

Copy forwarded to Councillors

RECOMMENDATION: that the request be approved as per Council's policy.

- 127** **RESOLVED:** Cr Brown and Cr McKellar that the request for a rebate be approved as per Council's policy being 25% of the rates.

- C3. Grenfell Public School, C1.8.2: Advising our school's Annual Presentation Day is fast approaching and is scheduled for Tuesday 8 December 2020. On this day our students are recognised for their scholastic, sporting and social achievements during the year.

We thank you for any previous donations and ask that you consider making a donation this year towards the cost of certificates and trophies which will be presented to students on the day.

Thanking you in anticipation.

RECOMMENDATION: that: -

- i) Council donate \$100 to each of the six schools in the Shire towards their annual presentation days
- ii) the Mayor be Council's representative at the ceremonies to make presentations if required.

- 128** **RESOLVED:** Cr Parlett and Cr Bembrick that: -
- i) Council donate \$100 to each of the six schools in the Shire towards their annual presentation days
 - ii) the Mayor be Council's representative at the ceremonies to make presentations if required.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 15 OCTOBER 2020.**

- C4. The Henry Lawson High School, P2.1.6: Requesting the use of Lawson Park on Wednesday afternoons during their scheduled sport time 1:40pm – 3:00pm during Term 4 12/10/20 – 20/12/20.

We would like to use the playing fields, cricket nets and fitness equipment and would require the use of the toilet facilities.

Note: As the request was from 12 October 2020 approval was granted subject to a copy of their public liability policy being provided.

RECOMMENDATION:

Confirm Action

129 RESOLVED: Cr Brown and Cr McKellar that the action be confirmed.

- C5. Grenfell Cricket Club Inc., P2.1.6: Advising the Grenfell Cricket Club would like to apply for permission to use Top Lawson Park.

The Cricket Club would be using the grounds on Saturdays during the 2020/2021 cricket season. Games will officially start between 10 October 2020 and run through to 30 March 2021. Also, the Club would be using the grounds and nets for training which will commence on the first Wednesday in October 2020.

Training will be in the afternoon on Wednesdays, for juniors 4-6pm and seniors training B Grade 6-8pm.

The Cricket Club will endeavour to leave the fields as we find them, with rubbish removed at the end of games and training.

Note: As games commenced 10 October 2020 permission was granted as requested subject to a copy of their public liability policy being provided.

RECOMMENDATION:

Confirm Action

130 RESOLVED: Cr Diprose and Cr Niven that the action be confirmed.

- C6. Alex Prout, P2.1.6: Advising we are planning to run a Primary League Tag gala day at Grenfell on Thursday 19 November 2020 and would like to use Henry Lawson Oval for the event.

Attached is our COVID-Safe Plan and also our Certificate of Currency.

RECOMMENDATION: that approval be granted as requested.

131 RESOLVED: Cr O'Byrne and Cr Bembrick that approval be granted as requested.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 15 OCTOBER 2020.**

- C7. Grenfell Amateur Swimming Club, P2.3.1/C1.2.8: Requesting the use of the Pool at the following times and dates for its 2020/2021 season.

Club night every Friday from 6:00pm until close 16 October 2020 – 13 March 2021 (excluding 25 December 2020 and 1 January 2021, proposed presentation night on 26 March 2021)

Grenfell Development Swimming Carnival all day Sunday 6 December 2020

Australia Day Disco from 5:00pm – 8:00pm (approximately) on 26 January 2021

Business House Relays from 5:00pm – close on Sunday 14 December 2020

Thank you in anticipation.

RECOMMENDATION: that approval be granted as requested subject to a copy of their public liability policy being provided.

- 132** **RESOLVED:** Cr McKellar and Cr Diprose that approval be granted as requested subject to a copy of their public liability policy being provided.

- C8. Australian Mobile Service Centre, T3.4.4: Advising the Australian Mobile Service Centres travel to rural and regional communities to provide community members with information and access to government services.

They provide personalised face-to-face servicing to individuals and families who may not have easy access to a Services Australia office. Staff from Services Australia travel with the Mobile Service Centres and can help the community with Centrelink and Medicare payments and services. Information about Department of Veteran's Affairs programs and support services for veterans and their families is also available.

A Mobile Service Centre will be visiting Grenfell on 2 – 3 November 2020.

On the day of our visit we would like to set up the mobile service centre in an appropriate location and are seeking your assistance to identify the most suitable site. Previously we have parked opposite the Library in Main Street, Grenfell.

I have attached a copy of the relevant Certificate of Currency for public liability purposes.

RECOMMENDATION: that approval be granted for Services Australia to set up their Mobile Service Centre opposite the Library in Main Street, Grenfell on 2 – 3 November 2020.

- 133** **RESOLVED:** Cr Brown and Cr McKellar that approval be granted for Services Australia to set up their Mobile Service Centre opposite the Library in Main Street, Grenfell on 2 – 3 November 2020.

**LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING
OF WEDDIN SHIRE COUNCIL HELD, 15 OCTOBER 2020.**

RECOMMENDATION: that the late correspondence be received and dealt with because of the urgency of the matters.

134 **RESOLVED:** Cr McKellar and Cr Niven that the late correspondence be received and dealt with because of the urgency of the matters.

C9. The Hon. Michael McCormack MP, A3.19.3: Advising Regional Australia will have a vital role in building a road to our national economic recovery.

Weddin Shire Council will receive an extra \$518,531 under an extension of the well-received Local Roads and Community Infrastructure (LRCI) Program as part of the 2020 Budget, bringing the total funding to more than \$1.15 million.

Copy forwarded to Councillors

RECOMMENDATION: that: -

- i) Council write to the Hon. Michael McCormack MP thanking the Federal Government for the grant funding
- ii) a further report be submitted to the November 2020 Council meeting to determine the allocation of the funding.

135 **RESOLVED:** Cr McKellar and Cr Parlett that: -

- i) Council write to the Hon. Michael McCormack MP thanking the Federal Government for the grant funding
- ii) a further report be submitted to the November 2020 Council meeting to determine the allocation of the funding.

C10. The Hon. Steph Cooke MP, A3.19.3: Referring to her representations on behalf of Councils within the Cootamundra electorate concerning the Emergency Services Levy (ESL) and the establishment of Resilience NSW.

Copy forwarded to Councillors

RECOMMENDATION: that Council: -

- iii) write to the Hon. David Elliott MP requesting that he address the funding issues regarding the new Resilience Department raised in Council's letter
- iv) refer Council's letter to the Treasurer, the Hon. Dominic Perrottet MP for a response in regards to the ESL issue.

136 **RESOLVED:** Cr Diprose and Cr McKellar that Council: -

- i) write to the Hon. David Elliott MP requesting that he address the funding issues regarding the new Resilience Department raised in Council's letter
- ii) refer Council's letter to the Treasurer, the Hon. Dominic Perrottet MP for a response in regards to the ESL issue.

**LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING
OF WEDDIN SHIRE COUNCIL HELD, 15 OCTOBER 2020.**

- 137** **RESOLVED:** Cr Diprose and Cr Parlett that Council: -
- i) submit a Motion with Notice to the LGNSW conference requesting that the issues raised in Council's letter be considered
 - ii) write to IPART as part of the Local Government Cost Index (LGCI) process highlighting the ESL cost in comparison to Council's rate base.
- 138** **RESOLVED:** Cr McKellar and Cr Niven that the Correspondence be noted except where otherwise resolved.

8 October 2020

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors,

I wish to report as follows: -

1. COVID-19 Coronavirus, H1.6.1

The COVID-19 Coronavirus is continuing to have an impact on Communities and Council services although there is a gradual lifting of restrictions currently underway as we are endeavouring to return to normality.

Essential Council services continue to be maintained with social distancing measures and protective screens in place at various service counters. Residents are also being encouraged to exercise caution and continue to practice good hygiene and social distancing measures.

Councillors, together with the Community and Council staff both indoor and outdoor are doing an excellent job continuing to provide these services to the community in these difficult times. The situation will continue to be monitored and decisions will be made accordingly in accordance with Federal and State Government directives.

**For Information
Noted**

2. Regional Growth Fund, G2.1/A3.19.2

Stronger Country Communities Fund

Council's grant funding application under **Round 1** of the Stronger Country Communities Fund (SCCF) which is part of the NSW Government's \$1.3 billion Regional Growth Fund was successful with Council to receive \$768,982 to undertake the Main Street infrastructure project. The project will involve upgrading drainage and guttering infrastructure in the Main Street as well as improving Main Street amenity.

Progress on the project is detailed further in the Director Engineering's report.

THE GENERAL MANAGER'S REPORT

Council's grant funding application under **Round 3** of the Stronger Country Communities Fund (SCCF) was successful with Council receiving \$479,961 for the Main Street infrastructure project, which is a high priority in our Community Strategic Plan (CSP) and the upgrade of Bogolong Dam.

The projects are in progress and further reported in the Director Engineering's report.

For Information
Noted

Regional Cultural Fund

Council has been successful with the Grenfell Community Arts Centre building refurbishment grant funding application.

Works are in progress and the project is further reported in the Acting Director Environmental Services' report.

For Information
Noted

3. Drought Communities Program – Extension, C2.9.14

Council has received advice that the following projects have been approved under the Drought Communities Program (DCP) – Extension except for the Vintage sign project and the Walking and cycling path which we are currently seeking approval for an amendment to the program.

Project Description	Funds requested
Grenfell Main Street upgrade – trees purchasing/planting	\$200,000
Leash free dog area – fencing, seats, trees	\$100,000
Quandialla Hall – painting inside and out	\$36,750
Grenfell Kart Club –facilities upgrade	\$80,000
Upgrade to Company Dam Amenities	\$100,000
Caragabal Country Club – Multi purpose shed	\$31,500
Vintage sign project	\$10,000
Bogolong Dam upgrade	\$100,000
Grenfell Racecourse – new toilet block	\$105,000
Caragabal – Historic signage park, median strip etc	\$25,000
Civic Sign at Railway Park	\$10,000
Walking and cycling path	\$90,000
Works at Grenfell Railway Park (sealing area adjacent to amenities area)	\$30,000
Grenfell Aquatic Centre - additional shade area	\$30,650
Henry Lawson Oval – top dressing	\$30,000
Cleaning of Community Curtain at Grenfell Art Gallery	\$8,500
Contribution to Scout/Guide Hall air conditioned room project	\$12,600
Total	\$1,000,000

Works are in progress with Council required to ensure the projects are completed by 31 December 2020. The status of the Council projects is further reported in the respective Directors' reports and the status of the community projects is as follows: -

- Quandialla Hall – in progress. To finish by deadline.
- Grenfell Kart Club - drainage and trackwork - currently in consultation regarding excavation works.
- Caragabal Country Club – shed – DA approved. Shed has been ordered. Pad has been formed up. Build to take place in October/November.
- Grenfell Racecourse Toilet Block - design finalised. Supplies currently being ordered.
- Caragabal Signage - billboard sign sent to printer. History sign content currently being reworked. To be sent to printer in October.
- Scout and Guide Hall - renovation works well underway. Planning to finish by the end of October.

Mrs Karen Pollock has again been engaged to administer the projects with the community groups. Karen will also ensure the projects are completed and the grant funding is acquitted in the required time frames.

**For Information
Noted**

4. Weddin Wellness Plan, H1.7.1

The Weddin Wellness Plan which has been previously adopted by Council is assisting in facilitating the coordination of health services in the Weddin Shire, a better understanding of the future health needs of an ageing community, and providing data for informed advocacy and improved health service delivery. As Councillors are aware, the COVID-19 pandemic has delayed some of the planning – especially the Clinical Services Plan.

The Wellness Plan identifies specific actions which we have completed and commenced actioning as detailed below:

- Collaboration has commenced with the local health area looking to form the Weddin Wellness Planning Network which, when established will be tasked with reviewing the Wellness Plan twice yearly and developing priorities for action in each year.
- A meeting with the key stakeholders is now scheduled for mid-October to commence the priorities which will include:
 1. A future application for Grenfell Disadvantaged Aged and Disability Housing Units when the next programme is announced
 2. The development of a service provision hub for aged care and NDIS support delivery in Grenfell, in collaboration with an existing provider
 3. The development of a targeted disability and aged care certificate IV TAFE course aligned to the NDIS and Aged care package, delivery locally
 4. Support for expanded Clinical Support services – including increased high-level aged care at the Grenfell MPS
 5. The network will consider other options at its mid-October meeting.

- The Clinical Service Plan (CSP) being prepared by the Local Health District (LHD) is also informed by the Wellness Plan. As Council is aware the CSP has been delayed by COVID-19 however, it is now approaching completion and forms the basis for funding opportunities, especially for residential aged care, hospital services and community services. Meetings have been held with the LHD planners who are integrating Council's Wellness Plan into the CSP. This outcome is consistent with Weddin Shire Council's Wellness Plan strategy.
- The Grenfell Medical Centre is complete and operating successfully as a well-integrated, multidisciplinary patient-centred care service.
- A skeleton business case for disadvantaged accommodation through the Grenfell and Districts Senior Citizens Committee (GDSCC) was completed and was used as the basis of making a Building Better Regions Fund (BBRF) application for 13 new double units to be constructed in Park Street, Grenfell.

**For Information
Noted**

5. Local Government Reform – Organisational Improvement Plan, C2.10.9

The draft Organisational Improvement Plan (OIP) was adopted at the September 2020 Council meeting.

The OIP is a working document that is designed to be flexible to ensure the effective and efficient delivery of services and capital projects by Council is maintained whilst our organisational culture continues to develop and improve.

It is now planned to develop an Action Plan detailing the priorities for 2020/2021, who will be responsible for delivery, in what timeframe and submit the Plan to the November 2020 Council meeting for formal adoption.

RECOMMENDATION: that an Action Plan be developed and submitted to the November 2020 Council meeting for formal adoption.

139 **RESOLVED:** Cr Brown and Cr Best that an Action Plan be developed and submitted to the November 2020 Council meeting for formal adoption.

6. Section 355 Committees Review, C2.5.1

Reference is made to the above whereby Council at its February 2020 meeting resolved as follows:

“that Council review the structure and operations of all current committees established under section 355 of the Local Government Act 1933 (the Act) to ensure they align with present-day Office of Local Government NSW requirements.”

Mr Glenn Inglis was appointed to undertake the reviews and attended Grenfell from the 23 – 24 July 2020 to meet with the executive or a representative member of each of Council's Sec 355 Committees.

THE GENERAL MANAGER'S REPORT

Mr Inglis submitted his final report to Council which was previously forwarded to Councillors. A draft Sec 355 Committee Operational Manual as well as a draft Event Management Guidelines document were also previously forwarded to Councillors for perusal.

The applicable sections of the draft report were forwarded to the respective Committees together, where appropriate, with the Sec 355 Committee Operational Manual and Event Management Guidelines document for comment. One written response has been received from the Quandialla Swimming Pool Committee as well as a comment from a member of the Henry Lawson Festival Committee executive.

Discussions have been had with Mr Inglis in regards to the written response and comment where minor modifications have been made to the report and recommendations.

RECOMMENDATION: that: -

- i) the Weddin Shire Council Section 355 Committee Review Report be adopted including the recommendations therein
- ii) the draft Section 355 Committee Operational Manual and the Event Management Guidelines be resubmitted to the November 2020 Council meeting for formal adoption.

140 **RESOLVED:** Cr Diprose and Cr Bembrick that: -

- i) the Weddin Shire Council Section 355 Committee Review Report be adopted including the recommendations therein
- ii) the draft Section 355 Committee Operational Manual and the Event Management Guidelines be resubmitted to the November 2020 Council meeting for formal adoption
- iii) Council write to Mr Glenn Inglis thanking him for undertaking the review of Council's Section 355 Committees.

7. Australia Day Awards, C1.5.2

Council traditionally presents a number of awards at the annual Australia Day ceremony in Grenfell.

Nominations are normally invited during November, and reported to the December meeting.

The open awards are for: -

- Citizen of the Year
- Senior Citizen of the Year
- Community Event/Organisation of the Year
- Community Achievement Awards in any category
- Achievement Award – each secondary and primary school in the Shire.
- HSC Academic Award – Henry Lawson High School

Selection of all winners can be decided by the usual committee of Mayor, Deputy Mayor and General Manager, unless otherwise decided.

RECOMMENDATION: that: -

- i) nominations be invited for the annual open awards for Citizen, Senior Citizen and Community Event/Organisation of the Year.
- ii) the selection committee be authorised to award “Community Achievement Awards” to deserving nominations in any category.
- iii) nominations be invited for the Achievement Award from each primary and secondary school in the Shire, and the HSC Academic Award from The Henry Lawson High School.
- iv) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.

141 **RESOLVED:** Cr McKellar and Cr Brown that: -

- i) nominations be invited for the annual open awards for Citizen, Senior Citizen and Community Event/Organisation of the Year.
- ii) the selection committee be authorised to award “Community Achievement Awards” to deserving nominations in any category.
- iii) nominations be invited for the Achievement Award from each primary and secondary school in the Shire, and the HSC Academic Award from The Henry Lawson High School.
- iv) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.

8. Australia Day 2021 Ceremonies, C1.4.2

Due to the COVID-19 Coronavirus pandemic the Australia Day Executive Committee and the organising Hall Committees in Greenethorpe, Quandialla and Caragabal will have to consider whether their respective events will go ahead in view of the NSW Government's Public Health Orders.

If the Grenfell event proceeds the ceremony will take place in Taylor Park as usual. Catering will be by the local service clubs, the CWA, Cadets and the Historical Society.

In recent years Council has donated \$250 to each of the Greenethorpe, Quandialla and Caragabal Hall committees as a contribution towards Australia Day celebrations in the three villages. It is proposed to do this again if the events proceed.

Australia Day Volunteers have been listed on Council's Voluntary Workers list for insurance purposes.

RECOMMENDATION: that: -

- i) arrangements outlined above for the Grenfell ceremony if it is to proceed be confirmed.
- ii) Council offer a donation of \$250 towards the 2021 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla if events proceed.

142 **RESOLVED:** Cr McKellar and Cr Best that: -

- i) arrangements outlined above for the Grenfell ceremony if it is to proceed be confirmed.
- ii) Council offer a donation of \$250 towards the 2021 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla if events proceed.

9. **Christmas Competition – Grenfell, T4.3.1**

Prizes of \$100, \$50 and \$25 have been awarded for the three best Christmas displays in Grenfell over the last few years, with some prizes being privately sponsored.

The competition has been previously keenly contested and adds to the season's festivities. The winner has previously been chosen by an independent judge from a surrounding town and the prizes have been presented at the Vaughn Park Combined Christmas Party.

RECOMMENDATION: that: -

- i) Council offer prize money of \$100, \$50 and \$25 from the town maintenance vote for the three best Christmas displays in Grenfell, unless otherwise sponsored
- ii) the winner be chosen by an independent judge from a surrounding town
- iii) prizes be presented at the Vaughn Park Combined Christmas Party.

143 **RESOLVED:** Cr Bembrick and Cr Best that: -

- i) Council offer prize money of \$100, \$50 and \$25 from the town maintenance vote for the three best Christmas displays in Grenfell, unless otherwise sponsored
- ii) the winner be chosen by an independent judge from a surrounding town
- iii) prizes be presented at the Vaughn Park Combined Christmas Party.

10. **Christmas Competition – Villages, T4.3.1**

In recent years Council has donated \$100 prize money for Christmas competitions to be held in each of the three villages. Bimbi has previously been combined with the Quandialla competition.

RECOMMENDATION: that: -

- i) Council offer \$100 prize money from the village maintenance votes for Christmas competitions in Greenethorpe, Caragabal, and Quandialla/Bimbi
- ii) the competitions be locally judged as arranged by the committees
- iii) prizes be presented at the Australia Day or other local ceremony.

144 **RESOLVED:** Cr Diprose and Cr Niven that: -

- i) Council offer \$100 prize money from the village maintenance votes for Christmas competitions in Greenethorpe, Caragabal, and Quandialla/Bimbi
- ii) the competitions be locally judged as arranged by the committees
- iii) prizes be presented at the Australia Day or other local ceremony.

11. **Christmas Arrangements, P1.5.1**

(a) Christmas Functions

The Christmas Function for Councillors, staff and partners in recent years has usually been held on a Thursday in late November or early December. However, due to the COVID-19 Coronavirus and restrictions on gatherings and movement the function will have to be further considered.

THE GENERAL MANAGER'S REPORT

In 2019 the Councillors dinner was held at the Grenfell Bowling Club in conjunction with senior staff, Committee members and retired employees. The outdoor and indoor staff held a combined function at the Criterion Hotel with Council making a \$300 donation towards the function.

RECOMMENDATION: that: -

- i) subject to COVID-19 Coronavirus restrictions, Councillors hold a Christmas function in conjunction with senior staff, Committee members and retired employees at the Grenfell Country Club on Thursday 26 November 2020
- ii) Council note the arrangements for the outdoor and indoor function and donate \$600 towards the function if the event proceeds.

145 **RESOLVED:** Cr McKellar and Cr Parlett that: -

- i) subject to COVID-19 Coronavirus restrictions, Councillors hold a Christmas function in conjunction with senior staff, Committee members and retired employees at the Grenfell Country Club on Thursday 26 November 2020
- ii) Council note the arrangements for the outdoor and indoor function and donate \$600 towards the function if the event proceeds.

(b) Christmas Closures

Council's Administration Office is normally closed over the Christmas - New Year period, with office staff granted leave-in-lieu for overtime worked during the year. These days would be 29, 30 and 31 December 2020. It is proposed that the office will reopen on Monday 4 January 2021.

RECOMMENDATION: that Council's Administration Office be closed from 24 December 2020 until 4 January 2021 and office staff be granted 3 days special leave for the 29 – 31 December 2020 in lieu of overtime worked.

146 **RESOLVED:** Cr Brown and Cr O'Byrne that Council's Administration Office be closed from 24 December 2020 until 4 January 2021 and office staff be granted 3 days special leave for the 29 – 31 December 2020 in lieu of overtime worked.

12. Code of Conduct Complaints – Annual Report, C2.4.1

The General Manager is required to report annually on Code of Conduct complaints.

There was one complaint during 2019/2020 which was not referred to a conduct reviewer as per clause 5.23 of Council's Code of Conduct Procedures.

**For Information
Noted**

13. Local Government NSW A R Bluett Memorial Award Entry, A3.8.2

Reference is made to the above whereby Council's entry was submitted prior to the closing date on 31 July, 2020.

We are currently awaiting the outcome.

For Information
Noted

14. Tidy Yard Competitions, T4.3.1

Tidy Yard Competitions have been arranged and are currently underway in Grenfell, Quandialla, Caragabal, Greenethorpe and Bimbi.

Judging will take place on Monday, 12 October 2020 with \$200 prize money available to the winner in Grenfell and each of the villages. It is proposed to fund the \$1,000 total prize money from the Economic Development Reserve.

There is currently an influx of travellers to Regional areas due to the COVID-19 pandemic and these measures will encourage these travellers to visit and stay in the Weddin Shire.

Council staff are also endeavouring to ensure our Parks and Gardens, streets and footpaths are as clean and tidy as possible.

RECOMMENDATION:

Confirm Action

147 **RESOLVED:** Cr O'Byrne and Cr Diprose that the action be confirmed.

15. November Council Meeting, C2.8.1

Council has previously resolved that the November meeting be a morning/day meeting to allow Council's external Auditor to conduct a presentation in regards to the Financial Statements as well as allowing rural Councillors to attend to harvest.

It is proposed that the meeting commence at 8:00am on 19 November, 2020 with the change to be advertised accordingly.

For Information
Noted

THE GENERAL MANAGER'S LATE REPORT

RECOMMENDATION: that the General Manager's late report be received and dealt with because of the urgency of the matter.

148 **RESOLVED:** Cr Diprose and Cr McKellar that the General Manager's late report be received and dealt with because of the urgency of the matter.

16. The Grenfell Henry Lawson Festival of Arts Committee, C2.6.32

Reference is made to item 6 of my report.

If the recommendation in regards to The Grenfell Henry Lawson Festival of Arts Committee was adopted by Council the following parts of the recommendation will need to be addressed immediately given the Annual General Meeting and monthly meeting of the Festival Committee will be held next Wednesday 21 October 2020.

“That a new Charter be prepared with clear and concise Terms of Reference that strategically aligns with Council's Community Strategic Plan and Destination Management Plan.”

“That the membership structure of the Section 355 Committee comprise at least four Councillors and that all volunteers become Committee members.”

The draft Charter is attached for Council's consideration and Council will need to nominate four (4) representatives to be members of the Committee.

In regards to the legal entity of the Committee, The Grenfell Henry Lawson Festival of Arts Committee was deregistered on 4 November 2005 and is no longer an incorporated body.

The name on the bank account will have to be changed to Weddin Shire Council The Grenfell Henry Lawson Festival of Arts Committee and the existing Australian Business Number (ABN) will need to be deleted.

RECOMMENDATION: that: -

- i) the draft Charter for The Grenfell Henry Lawson Festival of Arts Committee be adopted
- ii) Council nominate four (4) representatives to be members of the The Grenfell Henry Lawson Festival of Arts Committee.

149 **RESOLVED:** Cr Niven and Cr McKellar that: -

- i) the draft Charter for The Grenfell Henry Lawson Festival of Arts Committee be adopted
- ii) Crs Liebich, O'Byrne, Parlett and Brown be Council representatives on The Grenfell Henry Lawson Festival of Arts Committee.

GLENN CARROLL
GENERAL MANAGER

150 **RESOLVED:** Cr Niven and Cr Parlett that except where otherwise dealt with the General Manager's Report be adopted.

8 October 2020

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

1. Statement of Bank Balances as at 30 September 2020:

Bank Account	
Westpac	\$2,874,369.12
Short Term Deposits	
CBA	<u>6,000,000.00</u>
Total Investments	<u>\$6,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 September 2020.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the *Local Government Act 1993*, the Regulations and Council's investment policies.

**For Information
Noted**

2. Statement of Loan Balances as at 30 September 2020:

Loans	
ANZ Loan No...43092	1,850,509.74
ANZ Loan No...43084	<u>1,874,316.59</u>
Total	<u>\$3,724,826.33</u>

**For Information
Noted**

3. Summary of Income - 1 September 2020 to 30 September 2020:

Rates Receipts	683,149.33
Credit Union Agency Commission	607.20
Service NSW Agency Commission	5,223.69
Interest on Investments	2,301.65
Workers Compensation Insurance	10,909.19
Roads to Recovery Grant Instalment	317,668.00
Drought Communities Program Instalment	500,000.00
RMS Works	42,851.60
Development & Building Application Fees	7,821.00
CTC Income	2,246.15
VIC Merchandise Sales	3,820.20
Caravan Park Fees	6,581.00
Other	8,799.91
Total	\$1,591,978.92

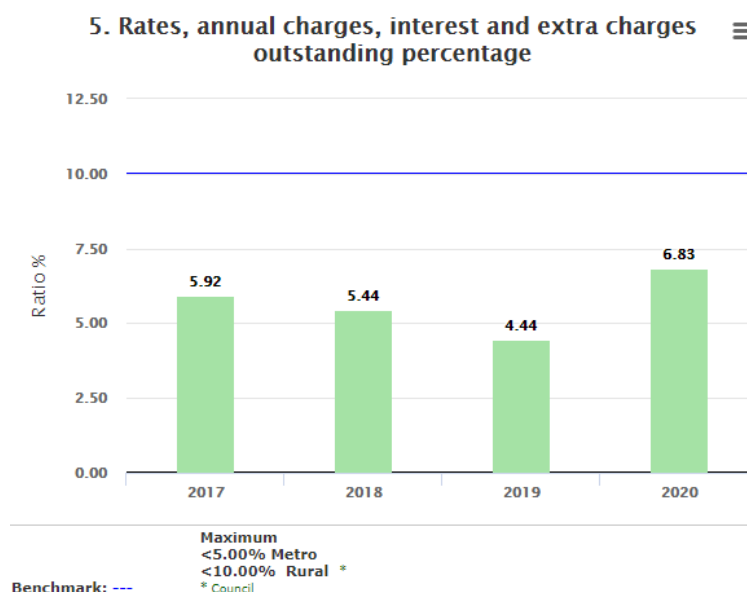
For Information
Noted

4. Debt Recovery – Rates and Debtors, A1.7

The 30 June 2020 outstanding rates & charges percentage was 6.83 compared to following years:

2019	4.44
2018	5.44
2017	5.92
2016	7.32
2015	8.03
2014	10.62

This ratio remains within the acceptable benchmark.



For Information
Noted

5. **Grenfell Library, C2.8.15**

Council's Librarian has been involved in the following activities during the last month:

- The CW Zone Meeting was held online on Wednesday 2 September. Discussion was held regarding COVID-19 responses across the region, Trainees and Sponsorships. Next meeting to be held in March and will again be online.
- Subscribed to the state-wide online author talk program, which is being paid for by the NSW Public Libraries Association. The first talk will be in October with Chris Hammer and then Garth Nix in November. More are currently being coordinated. These are free to members, but bookings are required.
- Subscribed to the James Bennett (JB) Sustainability program. This program involves JB collecting, at their expense, the unwanted ex-stock. This is then distributed through nursing homes, third world countries or resold depending on the condition of the stock.
- Commenced preparations to host a half price day for the second-hand book sale on Saturday 3 October in the hope of taking advantage of Grenfell being busy for the long weekend and the school holidays.
- Preparations for the new DVD Binge collection launch in October are well underway. Stock has now fully arrived and is being processed.
- Book Week this year has been moved from August to October due to COVID-19 with organisation for this in progress.
- Submitted the completed annual Local Subsidy forms to the SLNSW.
- Outstanding deliveries have finally been received from Australia Post. We are still experiencing difficulties getting supplies of large print and talking book stocks due to COVID-19 and the fact that all companies are located in Melbourne.
- The month has ended with the first week of the spring school holidays however, due to COVID-19 no activities are being held. Instead various craft suggestions are available for families to take home and complete.

**For Information
Noted**

6. **Economic Development, C2.8.13**

Council's Economic Development Officer has been involved in the following activities during the last month:

- Promoted 'Shop Local' campaign across the Shire including: coordinating August draw and prize presentation, topping up businesses supplies of entry coupons, updating register of participating businesses, distributing entry boxes, coupons and marketing materials, securing local promotion including articles in the local paper.
- Distributed funding opportunities to relevant local organisations and businesses.
- Attended Digital Connectivity Project Control Group briefing, reviewed proposals received and assessed against selection criteria.
- Liaised with Regional Australia Institute regarding development of a marketing/workforce attraction and retention strategy.
- Planned and executed marketing campaign videography shoot including: confirming dates, writing scripts, booking talent, securing image release forms and securing permission to film in government facilities. Shoot involved over 40 stakeholders across 33 sites in two days.

- Promoted Small Business Month event as a result of successful funding application. Unfortunately, due to complications arising from COVID-19 border closures we have had to cancel the workshop.
- Prepared response on behalf of Mayor for an Inland Rail promotional opportunity.
- Sourced content for WSC ED Facebook group.
- Successfully applied for \$1,000 marketing funding for Australia Day in 2021.

**For Information
Noted**

7. Tourism/Promotions, C2.8.11

Visitor Economic Contribution Update: -

In September 2020 Grenfell VIC recorded its busiest month on record, and up 44% on the same month in the previous year. There were 927 visitors serviced. Current Destination NSW data indicates a primary economic impact of **\$177,732** to the Weddin visitor economy (domestic overnight visitor @ \$177, domestic day trip visitor @ \$165 (Central NSW visitor profile year ending March 2020)).

- Attended Central West Joint Organisation (JO) Tourism Group meeting at Bathurst where the next phase of the 'We Want You Back' campaign was planned as well as the review of the JOs tourism plan. Responded to all requests for information from the JO.
- Liaised with Heritage Advisor over Railway Station sign design, position and content. Commenced work on the DA for the new Railway Station sign to be funded under the DCP - Extension.
- Sought second quote for vintage advertising signs in Teston Street, liaised with building owner, sign writer and Heritage Advisor over artwork for the third sign. Commenced work on the DA and TMP, to be funded under the DCP - Extension.
- Continued to progress the development of Railway Station to Lawson Birthplace walking and cycling trail, including attending in-person meeting with representatives of John Holland, Transport for NSW, Director of Environmental Services, and Project Engineer. Completed Lease/Licencing Application, and gifting of materials request and commenced Third Party Works application, including securing an updated certificate of currency. Sought a letter of support from the local member for the project.
- Confirmed final design, including securing confirmation from attraction owner, and sought clarification on DA requirements from Bland Shire for replacement of Newell Highway sign.
- Collated feedback from an extensive list of stakeholders on the draft DMP documents.
- Finalised design of the canola trail self-drive flyer and approved it for print.
- Attended in-person networking meeting with representative of Destination Country and Outback NSW (DNCO) to discuss product development opportunities.
- Sourced three quotes to replace Gold Trails signs at O'Brien's Hill.

**For Information
Noted**

8. Destination Management Plan (DMP), T4.3.1

Report to:	Council
From:	Director Corporate Services/Economic Development Officer
Date:	8 October 2020
Attachments:	Summary of DMP Input Received Weddin Shire DMP Destination Analysis Weddin Shire DMP Action Plan

Purpose:

The purpose of this report is to provide Council with the results of the DMP public consultation.

Background:

The purpose of the Weddin Shire DMP is to provide the direction and framework for taking the Shire's tourism sector forward over the next five years. The primary goal of this Plan is to increase visitor expenditure within the Shire, with resultant economic and social benefits for the Shire community. The Weddin Shire DMP is the starting point for consolidating and growing the visitor economy over the next five years. It will however take time, funds and resources, as well as commitment to implement the strategies and actions incorporated in this Plan.

The Plan is presented in two volumes:

- Destination Analysis which provides an assessment of the current status of the visitor economy in Weddin Shire and explores opportunities to improve the Shire's tourism products and infrastructure to stimulate and support growth in visitation.
- DMP Action Plan which provides the strategic framework and actions to grow and support the Shire's visitor economy.

At its July 2020 meeting Council resolved to place the DMP on public exhibition.

Report:

There has been significant public response from the Greenethorpe area in particular, but more generally it has been pleasing to see the community's response to and engagement with the DMP.

Extensive community consultation was undertaken by the consultant when initially developing the DMP. This community engagement and awareness has ensured the DMP reflects our community's views and that nothing contained within the DMP came as a surprise but rather there was already a level of community commitment to the actions proposed within the DMP.

This fact has been confirmed via the public input received with 18 public submissions received. Of the submissions received all 18 can be classified as positive and largely in support of the DMP. This included a letter of support/petition including the signatures of 72 Greenethorpe residents.

There has also been a recent Grenfell Record article organised by Greenethorpe residents calling on members of the community to support the proposed Greenethorpe – Grenfell Rail Trail idea.

Policy Implications:

There are no policy implications of the adoption of the DMP.

Financial and Resource Implications:

Whilst actions contained within the DMP will require Council resources (including financial resources), the adoption of the DMP itself does not have any financial or resource implications.

Use of resources undertaking any of the actions within the DMP will be subject to existing delegations/approval processes with each item considered on a case-by-case basis as appropriate in future.

Internal/External Consultation:

Extensive internal and external consultation was undertaken in developing the DMP and also upon release of the DMP for public exhibition. Briefings have been undertaken with key stakeholders to ensure their understanding of the detail contained within the DMP.

Conclusion:

There has been an overwhelmingly positive response to the DMP and it is recommended that Council adopt the Plan.

Once the DMP is adopted it is planned that staff will review the actions within the DMP with a view to prioritising a list of short-term, medium-term and long-term actions (including cost estimates where appropriate) to be reported back to a future Council meeting to focus/guide Council's future tourism activities. This will also allow staff to move forward with clarity in progressing the objectives of the DMP.

RECOMMENDATION: that Council adopt the Destination Management Plan.

151 **RESOLVED:** Cr Diprose and Cr Parlett that Council: -

- i) adopt the Destination Management Plan
- ii) investigate the steps required to develop a feasibility study into a rail trail from Grenfell to Greenethorpe.

9. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities during the last month:

Art & Art Gallery

- 'Inside Life Inside' Exhibition:
 - Bump out exhibition
 - Reconciled sales with initial inventory
 - Letter of payment
- 'Kaleidoscope' Exhibition:
 - Liaised with artist
 - Organised catering
 - Ran exhibition opening evening
- Kathleen McCue's Exhibition:
 - Liaised with artists
- Liaised with artists who cancelled exhibition
- Sought assistance from Arts OutWest for emergency exhibitor
- Liaised with new exhibitor

- 'Legacy' Exhibition:
 - Liaised with artist
 - Designed opening invitation
- Answered enquiries
- Organised volunteers

Tourism & Visitor Information Centre

- Social media:
 - 22 Facebook posts
 - 8 Instagram posts
 - 11 posts to the Weddin Shire Council Economic Development business Facebook page
 - 2 WSC Facebook posts
 - Social media engagement
 - Went out and took footage and images of Canola and Paterson's Curse
- Participated in industry webinars and Zoom meetings –The Tourism Group, Events Academy
- Website updates, including:
 - Business directory
 - Event listings
 - Grenfell Art Gallery exhibition information
 - Instagram widget enquiry
- Weekly Questions email to database and collated replies
- Monitored every person entering the Community Hub to ensure they comply with COVID-Safe Plan – including sanitising and signing-in upon entry to the Hub.
- Continued with creation of new Weddin Shire Bird Trails brochure.
- Organised and gathered content for part 2 of Central NSW #wewantyouback campaign
 - Organised talents, scripts and recordings
- Developed and implemented new registration form for Community Hub iPad
- Developed new sign-in QR code for Grenfell Aquatic Centre and Quandialla Swimming Pool
- Met with Destination Country and Outback NSW (DNCO) staff for networking catchup
- Sought permission for use of Grenfell Commodities Silo image
- 'Shop Local' campaign:
 - Assisted with collecting dockets from businesses
 - Delivered more dockets to businesses that had run out
 - Organised draw of winner with Mayor
 - Organised presentation of money to winners with Mayor
- Assisted with organisation of WSC marketing filming/photography shoot and attended 2-day shoot
- Sought tech support for EFTPOS machine issues
- Gathered details on accommodation availability and opening times for businesses and attractions over the October long weekend
- Investigated interactive Love NSW map listings

**For Information
Noted**

10. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities during the last month:

Helpdesk & System Administration

- Setup iPad (DCS)
- Finalise settings for Content Filtering Service (Library)
- Order Phone (Engineering)
- Order 2 x Surface Laptops (Engineering)
- Investigate & Resolve DC not reporting back to AV SMC (Hub)
- Troubleshoot & Resolve PC login (Aquatic Centre)
- Configure secondary email in Outlook (EDO)
- Reset local user password (Aquatic Centre)
- Configure email in Outlook (Aquatic Centre)
- Configure 'Suggested purchases' form (Library Website)
- Order x 4 Monitors (Engineering)
- Install MFiles and Dropbox for Treatment Works Project (DES)
- Troubleshoot Google Docs issue (Engineering)
- Setup iPad (Councillor)
- 2 x Configure/Deploy Software Surface Laptop (Engineering)
- Supply and Setup Printer (DES)
- Investigate malicious emails and send email warning to staff members
- Reset expired exchange password (Councillor)
- Replace backup drive (Community Hub)
- Configure OneDrive account and shared folder (DCS)
- Configure OneDrive account and shared folder (DES)
- Advice regarding Dropbox Upgrade (ESA)
- Configure OneDrive account and shared folder (GM)
- Troubleshoot PC not getting IP address (GM Secretary)
- Troubleshoot Tablet not connecting to reset password (Weeds)
- Check phone for malware (Weeds)
- Confirm Hub Domain Controllers aren't vulnerable to CVE-2020-1472 - <https://kb.cert.org/vuls/id/490028>

Ongoing

Install Operating System & Software Updates for On-Prem Servers

- Domain Controller x 2
- Windows Update Updates Services
- Hyper-V
- Libero – Install New Release
- Internal Wiki
- AV Security Management Centre

Manage Operating System & Software Updates for Workstations via WSUS

- Evaluate Latest Updates (Staging Environment)
- Approve Evaluated Updates (Library, VIC, EDO, Internet Centre)
- Decline Superseded Updates
- WSUS Clean-up
- Investigate PCs not connecting back to WSUS

Maintenance of Websites (Internet Centre, Library, Caravan Park)

- Install latest content management software
- Install latest plugins
- Investigate abnormalities detected by web application firewall

Software Development

- PowerShell – update Automated Client Install Script (CTC)

Marketing (Internet Centre)

- Search Engine Optimisation on Blog Posts
- www.grenfellinternetcentre.com.au visited 347 times by 325 Users
- Facebook Post – Optus Outage

Sales and Services

Client Enquires

- 115 clients made enquires via telephone
- 80 clients made enquires in-store
- 43 clients made enquires via email/website

Sales and Services

- Conducted Computer Repairs for 10 residential clients and 1 business clients
- Conducted Mobile Phone and Tablet repairs for 3 residential clients
- 1 Remote Session
- PC sold to 1 business client
- ESET Products sold to 8 residential clients
- Software, parts, and accessories sold to 12 residential clients
- Ink and toner cartridges sold to 1 residential client
- 5 clients emailed documents for printing

Computer Tuition

- Delivered 1 individual lesson

Printing

- Criterion Hotel

Human Services Access Point

- Assist human services clients with access point usage

Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Grenfell Rugby Club Website
- Updates to Wallangreen Website

**For Information
Noted**

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

152 **RESOLVED:** Cr McKellar and Cr Diprose that except where otherwise dealt with the Director Corporate Services' Report be adopted.

8 October 2020

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

1. Works Report – 1 September 2020 to 30 September 2020:

1.1. Highways – Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide posting has continued on major highways during the period 1 September 2020 to 30 September 2020.

- | | |
|---------------------------|--|
| SH6 (Mid Western Highway) | <ul style="list-style-type: none">- General maintenance- Heavy patching scheduled on 12 October for 3 weeks- Mini rehab on S-bend scheduled on 12 October for 3 weeks- Sealed shoulder widening scoped up- Reseal program scheduled on December 20 |
|---------------------------|--|

- | | |
|-----------------------|--|
| SH17 (Newell Highway) | <ul style="list-style-type: none">- General maintenance- Heavy patching scheduled on 12 October for 3 weeks- Reseal program scheduled on December 20 |
|-----------------------|--|

1.2. Regional Roads – Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide posting has continued on regional roads during the period 1 September 2020 to 30 September 2020.

- | | |
|-------------------------------------|---|
| MR398 (Mary Gilmore Way) | <ul style="list-style-type: none">- General maintenance- Rehabilitation works under Repair Program completed |
| MR236 (Henry Lawson Way) | <ul style="list-style-type: none">- General maintenance |
| MR237 (Gooloogong Road) | <ul style="list-style-type: none">- General maintenance |
| MR239 (Henry Lawson Way/Young Road) | <ul style="list-style-type: none">- General maintenance- Heavy patching completed |

THE DIRECTOR ENGINEERING'S REPORT

1.3. Rural Local Roads – Capital Works

Capital works on the following rural local roads during the month were completed:

- Quandialla-Caragabal Road – Culvert replacement commenced
- New Forbes Road - Culvert replacement - side track monitoring

1.4. Rural Local Roads – Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on rural local roads during the period 1 September 2020 to 30 September 2020.

- Dunkleys Lane
- Browns Lane
- Barkers Road
- Back Piney Range Road
- Porters Mount Road
- Piney Range Hall Road
- Staniford Lane
- Sunnyside Lane
- Wilsons Lane
- Watts Lane
- Adams Lane
- Freebairns Lane
- Kangaroooby Road
- Major West Road
- Clay Pit Road
- Driftway Road
- Quondong Road

1.5. Urban Area – Capital and Maintenance Works

- General maintenance

For Information
Noted

2. Other Works:

2.1. Parks & Ovals Report

- Depot – repaired broken water pipe
- Henry Lawson Oval – fertilised top and bottom ovals
- Mid-Western Highway approaches – slashing and whipper snipping
- Camp Street – tree trimming
- Parks – soft fall maintenance around swings
- General mowing and whipper snipping carried out
- Weeding around annuals

2.2. Cemeteries

The following graves have been prepared during the period 1 September 2020 to 30 September 2020:

Grenfell Lawn	- 1
Grenfell	- 0
Bimbi	- 1
Caragabal	- 0
Ashes Internment	- 1
Private Property	- 0

The following maintenance has been carried out during the period 1 September 2020 to 30 September 2020:

- General maintenance
 - Mowing/slashing
 - Facilities maintenance
 - Weed spraying/removal
- Topped up graves
- Plaques fitted
- Sprinkler repairs

2.3. Sewer Mains

Seven (7) sewer chokes have been attended to during the period 1 September 2020 to 30 September 2020. None were in the relined sections. The cause of all chokes was root intrusion. These chokes have been noted and will be prioritised in future sewer relining programs.

2.4. Private Works

Nil private works were carried out during the period 1 September 2020 to 30 September 2020.

2.5. Village Area – Capital and Maintenance Works

- Quandialla Drainage design RFQ awarded. Construction to commence mid-October

2.6. Vandalism

Rural	- Nil
Urban	- One
Progressive Cost Rural	\$ 0.00
Progressive Cost Urban	\$ 84.00

**For Information
Noted**

3. Future Works – 1 October 2020 onwards:

3.1. Highways

- General maintenance
- Weed spraying
- Sealed shoulder widening
- Heavy patching
- Reseal program
- S-Bend rehab

3.2. Regional Roads

- General maintenance
- Sucker spraying and removal to continue
- MR236 – Safer Road Grant project

3.3. Rural

- General maintenance
- Maintenance Grading:
 - Arramagong Road
 - Brundah Hall Road
 - Bald Hill Road
 - Bimbi - Quandialla Road
 - Quandialla-Caragabal Road
 - Eualdrie Road
 - Tyagong Hall Road
 - Tyagong Creek Road
 - Hectors Lane
 - Mogongong Springs Road
 - Berendebba Lane
 - McNamaras Road
 - Scotts Lane
 - Hanstocks Lane
 - McAlisters Road
 - Caragabal-Bimbi Road
 - Clayneys Road
- Gravel re-sheeting as per Operational Plan
- Gravel Rd signage installation to continue
- Bobelar Lane signage
- Bumbaldry Road signage
- Tyagong Creek Road signage
- Gerrybang Road signage
- Greenethorpe Wirega Road signage
- Sucker control and table drain maintenance ongoing
- Hancock Flinns Rd – Rectifying road geometry as part of the culvert upgrade

3.4. Urban and Village

- General maintenance
- Emu Creek Rehabilitation Milestones 5 & 6 to continue
- Quandialla Drainage program in its final year
- Tree trimming in various locations

For Information
Noted

THE DIRECTOR ENGINEERING'S REPORT

4. RMS RMCC Contract, R2.54.4

Ordered Works

- Major Culvert Replacement on Newell Highway – project completed.
- Heavy Patching on Newell and Mid Western Highways
- Sealed Shoulder Widening on Mid Western Highway
- Mini Rehab on S-bend on Mid Western Highway
- Resealing Program on Newell and Mid Western Highways

For Information
Noted

5. Plant Report, P6.1.1

The following Plant Maintenance was carried out during the period 1 September 2020 to 30 September 2020 as outlined below:

PLANT NO	PLANT	DETAILS
5240	SPRAY RIG	REPAIRS AND DIAGNOSIS OF SPRAY UNIT & CONTROLLER
3229	SPRAY TRUCK	OVERHEATING - REPAIRS TO COOLING SYSTEM - MAINTENANCE AND REPAIRS
3965	GARBAGE TRUCK	BIN LIFTER REPAIR, SERVICE , REPAIRS & MAINTENANCE
4102	GRADER	FUEL SYSTEM, FRAME AND ELECTRICAL REPAIRS
5240	RAPID SPRAY UNIT	REPAIRS AND MAINTENANCE
4109	DRUM ROLLER	RETROFIT AIR CONDITIONING UNITS, MAINTENANCE AND REPAIRS
4107	PATCH TRUCK	AIR VALVES, RUNNING REPAIRS AND MAINTENANCE.
Light Vehicle/Small Plant	NUMEROUS	SERVICING AND REPAIRS OF LIGHT VEHICLES AND SMALL PLANT ITEMS
4108	ROLLER	INSPECTIONS AND REPAIRS
4113	ROLLER	INSPECTIONS AND REPAIRS
4096	ROLLER	FUEL & ELECTRICAL SYSTEM REPAIRS
RFS	SHIRE FLEET	CONTINUED YEARLY SERVICE AND MAINTENANCE SCHEDULE, REGISTRATION INSPECTIONS - SOME MAJOR REPAIRS REQUIRED ON SOME TRUCKS
3962	TRUCK	ENGINE MANAGEMENT REPAIRS
3963	TRUCK	ENGINE MANAGEMENT REPAIRS
4119	VAN	SET UP AND SIGN WRITE PLANT ID
4118	VAN	SET UP AND SIGN WRITE PLANT ID
QUANDI POOL	POOL	MAINTENANCE AND REPAIRS & ASSIST CONTRACTOR
4105	GRADER	R&R TRIMBLE SYSTEMS, SERVICE AND REPAIRS LIST
5366,5367	VMS BOARDS	ELECTRICAL REPAIRS AS ALL PARTS NOW AVAILABLE
4120	LOADER	PREP AND SETUP SIGN WRITING
4110	MOWER	SERVICE AND REPAIRS
3959	DOG TRAILER	BRAKE & HOSE REPLACEMENT
5421	MOWER	FIRST SERVICE AND FIT SPRAY RIG ADAPTER AND WIRING
STP	TRASH PUMPS	SERVICE AND REPAIRS

THE DIRECTOR ENGINEERING'S REPORT

PLANT NO	PLANT	DETAILS
2097	UTE	PANEL DAMAGE REPAIRS
5200	TRAILER	START FIT OUT FOR WORKSHOP TRAILER
5240	SPRAY UNIT	REPAIRS TO SPRAY RIG SYSTEM
TOWN POOL	MAIN POOL	DIAGNOSIS OF EQUIPMENT AND SYSTEMS CAUSING FAULTS, BLOCKED DAMAGED MAINS PIPE - REPAIRS, ELECTRICAL CONTROLLER DAMAGED WIRING - REPAIRS, POOL CLEANER REPAIRS
ADMIN	WORKSHOP /PLANT	WORK ON PLANT REPLACEMENT PROGRAM, QUOTING
AND PROCUREMENT ETC.		
4109	ROLLER	SWIVEL JOINT FAILURE CAUSING DAMAGE - INSPECTIONS - MAJOR REPAIRS STARTED
3956	FLOAT	STRIP, SAND BLAST, REPAIRS AND PAINT - FIT SIGN WRITING
4117	MOWER	SERVICE AND REPAIRS
NUMEROUS	PLANT TRAILERS	REPAIRS AND PREP FOR PAINT AND SIGN WRITING
4103	TRACTOR	REPAIR LIST, ELECTRICAL & TRANSMISSION
5084/5292	ROAD BROOMS	REPAIRS TO DRIVES AND BROOMS
4111	RUBBER ROLLER	SERVICE AND ONCE OVER
5220	SPRAY RIG	PRESSURE HEAD RENEWAL
5196	BIKE	SERVICE, ELECTRICAL AND SUMP REPAIRS

**For Information
Noted**

6. Noxious Weeds Report, C2.8.12

The following Noxious Weeds Activities were carried out during the period 1 September 2020 to 30 September 2020 as outlined below:

<u>Activity</u>	<u>Location</u>
Administration	Monthly reporting
	Mapping
	BIS uploads
	Email replies to relevant emails
Publicity	Public awareness - article completed relating to the weed awareness signs.
Mapping	Both tablets working - relevant information input for BIS compliance
Meeting	COVID restrictions - some Councils are still restricting meeting attendance. LVWC & MVWC tentatively carried over until November Weddin - presentation on Coolatai Grass completed for next CWRWC meeting 17/11/2020
Training	Kai – Tocal college Cert111 – Conservation Land Management

THE DIRECTOR ENGINEERING'S REPORT

<u>Activity</u>	<u>Location</u>
Property Inspections	Monitoring 1 properties with current weed issues.
Roadside Inspections & Reactive Treatment of weeds if required	Bogolong area Birangan area Maudry area Yuline area Warraderry area Melyra area landra area Bungalong area
High Risk Weed Road Inspections	Henry Lawson Way (MR239) – Weed marker maintenance SH17 –SH6 – Several new incursion sites across the Central West – Parthenium Weed – no sightings in Weddin Bland Road
Weeds Treated	African boxthorn, sweet Briar & Bridal Creeper
Council Owned Land Inspections	Grenfell Town Area Caragabal area Bumbaldry area Bimbi area Quandialla area
TSR Inspection	SH6 Driftway Road Henry Lawson Way (MR236) Mary Gilmore Way Stock Route Road Gooloogong Road
Rail Inspection	Quandialla area
Other High Risk Weed Sites Inspections	Cemeteries Camping areas Rest stops Tourist sites Silos Reserves
Slashing Spraying Program	Guidepost and sign spraying – ongoing
Sucker Control	Continuous sucker control various roads On request or sightings

**For Information
Noted**

7. Grenfell Main Street Renewal, R2.4.19

My report to the August 2020 Council meeting refers whereby Council resolved to decline all tenders received and engage a project management office (PMO) to analyse and estimate the total project costing.

Council has been working closely with the PMO to develop a preliminary timeline which is pragmatic and derived from a holistic approach. Once a timeline is finalised, all key stakeholders and business owners will be consulted so as to ensure minimal disruption and transparency to those who will be affected.

The PMO is currently compiling work packages which incorporates tender documents where appropriate for all components of the project; these packages will be broken down to a level to ensure local contractors have the opportunity to bid. By employing local contractors, it not only stimulates economic growth but also upskills the local workforce.

On Thursday 8 October a workshop was facilitated by the PMO with all potential local contractors and Council staff presenting the expected levels of safety expected on the site. This was successful and beneficial to both Council and local contractors.

For Information

Crs Best, Bembrick, O'Byrne and Parlett previously submitted written declarations of interest and left the room.

Noted

Crs Best, Bembrick, O'Byrne and Parlett returned to the room.

8. Fixing Local Roads Program, R2.52.1

Council has secured \$4.83 million under the Fixing Local Roads program. The projects which received funding under this program are:

- Pullabooka Road Rehabilitation \$3,898,702
- Nowlans Road Re-Sheeting \$504,800
- Back Piney Range Road Sealing \$213,410

The successful projects will see a positive impact on tourism and heavy vehicle routes.

Works are currently being scheduled and contract preparation is in progress.

For Information

Noted

Cr McKellar left the room at this point.

9. Local Roads and Community Infrastructure Program, R2.78

Council has been offered \$635,335 under the Local Roads and Community Infrastructure (LRCI) Program. The program aims to assist a community-led recovery from COVID-19 by supporting local jobs, firms, and procurement.

The following projects have been approved for funding and will see a positive impact on heavy vehicle routes:

- \$263,964 for the replacement of Back Piney Range Road Culvert (ID: CU0084)
- \$251,371 for the replacement of Hancock-Flinns Road Culvert (ID: CU0532)

Tenders are currently being advertised on Tenderlink. The final tender evaluation report will be submitted to the November 2020 Council meeting for adoption.

As the winter crop harvest commences in October and will continue through to January, it is proposed to commence the culvert construction after this period so as to cause minimal disruption to farmers. The culverts do have a reduced speed limit enforced along with a single traffic lane width to safely allow B-doubles access.

For Information

Cr McKellar previously submitted a written declaration of interest and remained out of the room.

Noted

Cr McKellar returned to the room.

10. Bogolong Dam Safety Analysis, E3.6.4

The successful tenderer of the Bogolong Dam Safety works has issued a project timeline, which is outlined below.

The onsite drilling was completed within the proposed timeslot and had minimal disruption on-site as the weather was favourable.

In recent conversations with the contractor they have stated the project is on schedule.

Bogolong Dam Tentative Safety Works Schedule	
<u>Date</u>	<u>Activity</u>
14-Sept-2020 to 06-October 2020	Drilling Onsite investigation - completed
07-Oct-2020 to 06-Oct-2020	Laboratory testing
27-Oct-2020 to 14-Dec-2020	Remedial options design phase
	Stability analysis design phase
	Piping risk assessment
15-Dec-2020 to 23-Dec-2020	Final Reporting Issued to Council

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

11. 2018-2019 Bimbi Floodplain Management Program, T1.6.75

As previously reported Council has awarded the successful tenderer for the project. The project timeline is shown below.

Milestone number	Milestone	Activities	Outputs	Projected milestone completion date (dd/mm/yyyy)
1	Data collection review	Hydrologic and hydraulic data collection, inception meeting, field inspection	Progress Report Stage 1	20-08-20
2	Hydrologic and hydraulic modelling, community survey	Model for different design storm events on existing conditions, hydrographs, flood mapping, hazard assessment, community survey submissions assessed, submit draft Flood Study, initial FRMC meeting	Initial community consultation, draft Flood Study	22-01-21
3	Flood damages, hazard category and FRM options assessment	Assessment of floodplain risk management options	Draft Flood Risk Management Study (FRMS) report completed progress on Flood Risk Management Plan (FRMP)	30-04-21
4	Public exhibition of draft FRMS	Community consultation, FRMC meeting, public exhibition of draft FRMS	Final Flood Study report and draft Flood Risk Management Study publically exhibited	30-07-21
5	Final FRMS and draft FRMP	Assessment of exhibition comments, FRMC meeting, final assessments of future management options, preparation of final FRMP, prepare files for handover	Public submissions assessed and FRMP finalised based on submissions, final FRMS&P completed.	30-09-21
6	Completion of Flood Study, Flood risk Management study and plan.	Submit final plan to Council for adoption. Handover Study Material	Flood Risk Management Study & Plan adopted by Council, handover materials submitted to Council and uploaded to NSW DPIE portal	30-11-21
7	Final Report		Grant acquitted	31-12-21

**For Information
Noted**

12. Off-Leash Dog Park, A4.4.1

My report to the August 2020 Council meeting refers whereby Council resolved as follows: -

“that Council approve the proposed Off-Leash Dog Park Design for public exhibition over a period of 28 days with a single afternoon consultation walk-in session held at the Grenfell Community Hub before being resubmitted to Council for formal adoption.”

One (1) submission was received. The comments contained therein are summarised below: -

- 1) Resident 1:
 - i. *“Would like to see a scattering of park bench seats for owners to sit on and ensure all owners and dogs are not located in one intense area.”*
 - ii. *“SHADE trees be located at the seats to provide shade in summer”*
 - iii. *“The Autumn Blaze Lipstick Maples are beautiful trees but hopefully they will not be planted in the summer heat because they will require a lot of water to become established”*
 - iv. *“Perhaps more than one drinking outlet per park could be installed”.*

Responses to the above submission are summarised below: -

- 1) Resident 1:
 - i. Additional park benches will be added to the west of the park allowing dog owners to be shaded by the Lipstick Maples during the summer months, budget permitting.
 - ii. See response (i).
 - iii. Council intends to plant the trees in consultation with the Parks and Gardens staff. If they wish to postpone the planting Council will support this decision. Keeping in mind the Project is governed by an end-of-calendar-year deadline.
 - iv. Council will keep this feedback in mind and if in future it becomes a problem with teeming numbers of dogs, Council will install further drinking fountains.

RECOMMENDATION: that the proposed Off-Leash Dog Park Design be adopted as presented.

153 **RESOLVED:** Cr Diprose and Cr Bembrick that the proposed Off-Leash Dog Park Design be adopted as presented.

JAYMES RATH
DIRECTOR ENGINEERING

154 **RESOLVED:** Cr Best and Cr McKellar that except where otherwise dealt with the Director Engineering's Report be adopted.

8 October 2020

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

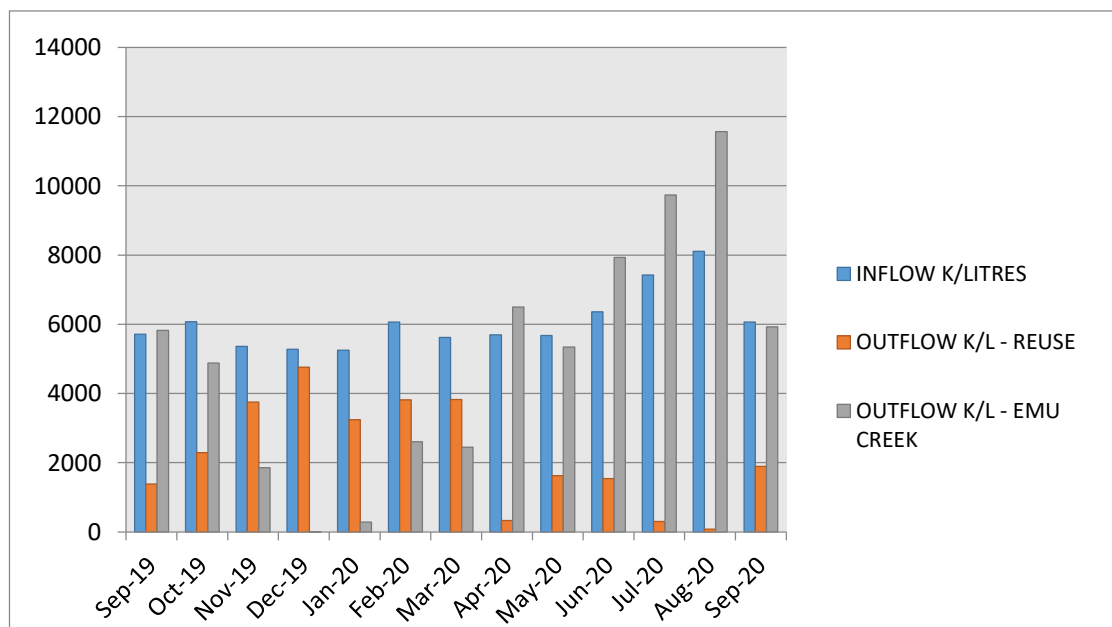
A Public Health and Environmental Matters

A1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during the period 1 September 2020 to 30 September 2020 was 6,065kL with a daily average of 202.16kL. Outflow for irrigation for reuse was 1,897kL and discharge to Emu Creek was 5,923.6kL.

The highest daily recording of 250kL occurred for the 24 hours ending 6:30am on 22 September 2020 and the lowest of 180kL for the 24 hours ending 6:30am on 16 September 2020.

A total rainfall of 29mm was recorded for the month.

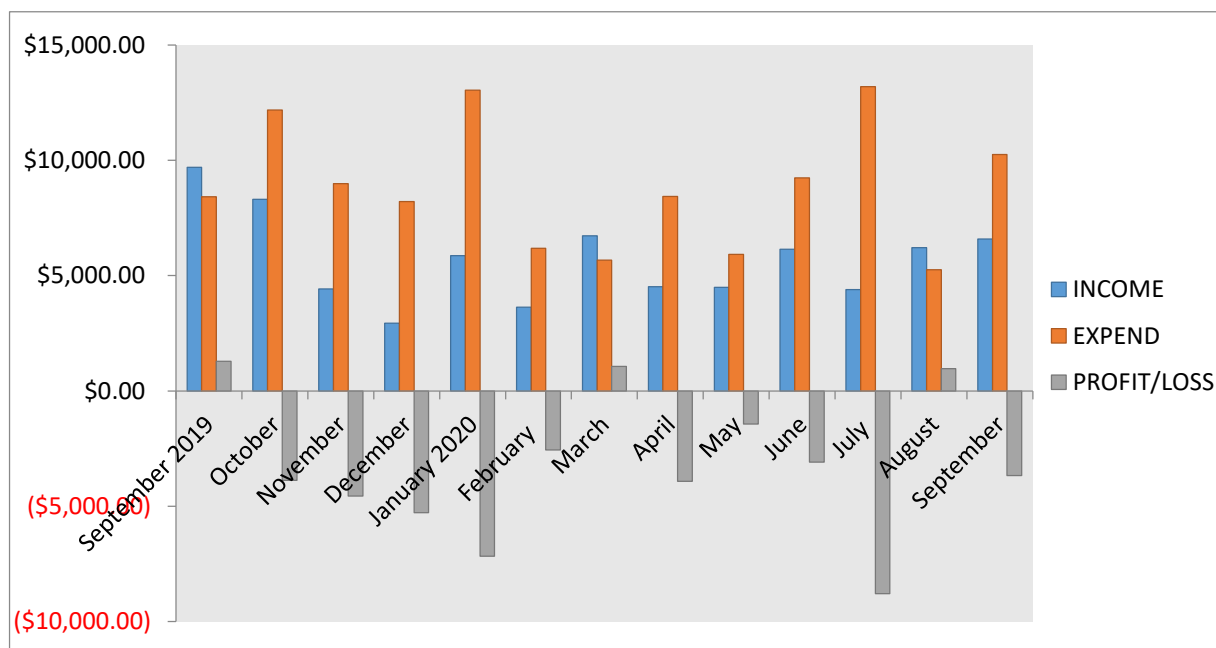


For Information
Noted

A2. Caravan Park Operations, P2.3.3

Income during the period 1 September 2020 to 30 September 2020 was \$6,581.00 with expenditure of \$10,248.57 resulting in an operational loss of \$3,667.57 for the month. During the month a new coin-operated washing machine was purchased.

There were 201 sites occupied during the period 1 September 2020 to 30 September 2020.



For Information
Noted

A3. Proposed Bumbaldry Recycling Station, E3.3.7

Following a survey of the Bumbaldry community, it became apparent that the majority of residents were not in favour of a recycling station due to possibly increasing the issue of rubbish dumping however, a strong viewpoint was the provision of a garbage service to the area.

Discussions with Council's Director Engineering has revealed that the garbage service could be extended to the Bumbaldry area as the garbage truck comes past this area on the way to Greenethorpe, provided the residents pay for the service in accordance with Council's fees and charges. Other Councils provide a similar service.

RECOMMENDATION: that the garbage service be extended to the Bumbaldry area for those residents willing to participate in the service.

155 RESOLVED: Cr Parlett and Cr McKellar that the garbage service be extended to the Bumbaldry area for those residents willing to participate in the service.

ACTING DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B Planning and Development Matters

B1. Development Applications

The undermentioned applications were received and determined subject to specified conditions by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368).

DA NO.	Applicant	Construction	Value (\$)	Address
MOD 23/2011	Mr WB Harris	New Dwelling with attached Garage (Enlarge verandah)	\$0	LOT: 1036 DP: 754578 68 Derribong Lane GRENFELL NSW 2810
51/2020	Steadfast Homes PL	New Dwelling & Shed	\$321,600	LOT: 12 DP: 1229401 4 Guy Crescent GRENFELL NSW 2810
52/2020	Andy's Design & Drafting	Public Amenities Building & demolish existing	\$123,000	LOT: 886 DP: 754578 223 Holy Camp Road GRENFELL NSW 2810
54/2020	Mr SA Lawler	Double Garage	\$12,000	LOT: 3 DP: 22271 4 O'Brien Street GRENFELL NSW 2810
55/2020	Clare Park PL	Storage Shed	\$40,000	LOT: 1 DP: 818797 19 Gerrybang Road GRENFELL NSW 2810

**For Information
Noted**

B2. Construction Certificates

The undermentioned applications were received and determined under delegation.

CC NO.	Applicant	Construction	Address
37/2011	Mr JM Wright	Verandahs & Patio Cover	LOT: 174 DP: 754580 Brundah Hall Road GRENFELL NSW 2810
9/2020	Mr BJ & Mrs KL Hewen	Shed with amenities	LOT: 9 DP: 1186800 4953 Henry Lawson Way GRENFELL NSW 2810
45/2020	Mr ML Breed	Shed	LOT: 1 DP: 233869 11 Bogalong Street GRENFELL NSW 2810
51/2020	Steadfast Homes PL	New Dwelling and Shed	LOT: 12 DP: 1229401 4 Guy Crescent GRENFELL NSW 2810
52/2020	Andy's Design & Drafting	Public Amenities Building & demolish existing	LOT: 886 DP: 754578 223 Holy Camp Road GRENFELL NSW 2810
54/2020	Mr SA Lawler	Double Garage	LOT: 3 DP: 22271 4 O'Brien Street GRENFELL NSW 2810
55/2020	Clare Park PL	Storage Shed	LOT: 1 DP: 818797 19 Gerrybang Road GRENFELL NSW 2810

**For Information
Noted**

B3. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
Nil				

For Information
Noted

B4. Grenfell Sewerage Treatment Plant (STP) Upgrades, S1.1.5

Work is now progressing at a steady rate on the new STP. The IDAL tank slab has been poured and part of the walls to the Balance tank have been poured and formwork is being installed for the other walls to the Balance tank, current photos of the progress have been circulated.

For Information
Noted

B5. Community Arts Building, Rose Street, Grenfell, P2.3.17

Work on the Community Arts Building is progressing with the majority of the new roof now completed and electrical works to soon commence by local contractor G Day. The next area to be renovated will be the entry verandah to Rose Street and the side verandah to Weddin Street, progress photos have been circulated.

For Information
Noted

B6. Grenfell Aquatic Centre, P2.3.1

All the shade shelters have now been completed at the Grenfell Aquatic Centre. The Centre opened on Monday 5 October with a large crowd enjoying the warm spring weather, progress photos have been circulated.

For Information
Noted

B7. Quandialla Swimming Pool, P2.3.2/C1.3.30

The Quandialla Pool is set to open on the last weekend in October and works are progressing at the pool to ensure the pool will be ready for the opening date.

For Information
Noted

B8. Grenfell Caravan Park, P2.3.3

The sale of the Manager's residence at the Caravan Park is progressing with the two local Real Estate agents. A new advertising campaign has been launched.

For Information
Noted

B9. Mayor's New Office, C2.2.7

Local builder D Lenane has been engaged for the new office for the Mayor with work to commence on Friday 16 October.

For Information
Noted

ALAN LINDSAY

ACTING DIRECTOR ENVIRONMENTAL SERVICES

156 **RESOLVED:** Cr Diprose and Cr Brown that except where otherwise dealt with the Acting Director Environmental Services' Report be adopted.

ACTION LIST

INSPECTIONS AND MEETINGS		STATUS	BY
March 2020	1. <u>Aboriginal Land Claims Investigation Unit</u> : Cr Diprose and a staff member to attend meeting in Dubbo.	In Progress	GM
August 2020	2. <u>National Local Roads and Transport Congress</u> : Mayor and DE authorised to attend virtual conference.	In Progress	DE
	3. <u>Councillor Workshop – Roles, Responsibilities and Relationships</u> : arrange workshop.	Completed	GM
September 2020	4. <u>Local Government NSW Annual Conference</u> : Mayor and General Manager to attend conference online.	In Progress	GM
DEFERRED ACTIVITIES			
November 2013	1. <u>O'Brien's Tributary – Drainage Improvement</u> : refer matter back to Floodplain Committee for further consideration and other possible outcomes.	In Progress	DE
April 2016	2. <u>Grenfell Caravan Park</u> : investigate alterations to dwelling and cost of a Manager's office (DES).	In Progress	DES
May 2018	3. <u>Bimbi War Memorial 'Avenue of Trees'</u> : refer proposal to Heritage Committee for further consideration and report back to Council.	In Progress	DE
December 2018	4. <u>Marketing Strategy Report</u> : initiate report.	In Progress	DCS/GM
	5. <u>Removal of Trees – Weddin Street</u> : remove trees and replace path. Consider prior to scheduled foot paving works.	In Progress	DE
	6. <u>Give Way Signs – Melyra Street</u> : relocate signs.	In Progress	DE
April 2019	7. <u>Grenfell Courthouse</u> : investigate proposed plans.	In Progress	GM
	8. <u>Grenfell Medical Centre Operation</u> : conduct a media and marketing campaign.	In Progress	DCS/GM
May 2019	9. <u>Councils Self Promotion</u> : take digital photos of Councils projects and display them in the Council Chambers. Council's Main Street to be promoted.	In Progress	DCS/DE/DES/GM
October 2019	10. <u>National Heavy Vehicle Route Assessment</u> : investigate cost to carry out national heavy vehicle route assessment.	In Progress	DE
November 2019	11. <u>Bogolong Dam</u> : (SCCF Rd 2) commence excavation works once structural design plans developed.	In Progress	DE
February 2020	12. <u>Sec 355 Committee</u> : review structure and operation of all current committees.	In Progress	GM
March 2020	13. <u>Council Meeting Agenda</u> : alter Agenda and Reports to align with CSP.	In Progress	GM
	14. <u>New Shire Event</u> : arrange ticketed music event.	Delete	DCS/GM
	15. <u>Clean Up Australia Day</u> : contact Pat Soley regarding 2021 event.	In Progress	DES
July 2020	16. <u>Newell Highway Sign</u> : replace sign.	In Progress	DCS
	17. <u>Marketing Video</u> : produce video.	In Progress	DCS
	18. <u>Destination Management Plan</u> : place on public exhibition and resubmit to Council for formal adoption.	In Progress	DCS

ACTION LIST

August 2020	19. <u>Annual Returns of Interest</u> : place on Council's website. Review other positions.	In Progress	GM
	20. <u>Organisational Improvement Plan</u> : resubmit to September 2020 Council meeting for formal adoption.	Completed	GM
	21. <u>Crown Reserve 94225</u> : submit further report regarding classification and categorisation.	Completed	GM
	22. <u>Grenfell Sesquicentenary Merchandise</u> : donate to Grenfell Museum. Amend sale price.	Completed	GM
	23. <u>Council Meetings – Webcasting</u> : investigate option to livestream remotely.	In Progress	GM/DCS
	24. <u>Fraud and Corruption Framework</u> : place documents on public exhibition and resubmit to Council for formal adoption.	In Progress	DCS
	25. <u>Drought Communities Project – Extension</u> : submit a request for alteration to the program.	In Progress	DCS/GM
	26. <u>Off-Leash Dog Park</u> : place design on public exhibition and resubmit to Council for formal adoption. Conduct consultation session.	In Progress	DE
	27. <u>Bumbaldry Recycling Station</u> : conduct community consultation to determine a suitable site prior to installing recycling station.	In Progress	DES
September 2020	28. <u>Committee Community Representatives</u> : advertise vacant positions.	In Progress	DCS/DES
	29. <u>Code of Meeting Practice</u> : amend Code as per September 2020 Council meeting.	Completed	GM
	30. <u>Grenfell RSL Remembrance Day</u> : place commemorative symbols in roundabouts.	In Progress	DE
	31. <u>Council Events</u> : internal decision timeline to be developed.	In Progress	DCS
	32. <u>Main Street Renewal</u> : engage PMO to analyse and estimate cost and develop work packages incorporating tender documents.	In Progress	DE
	33. <u>Company Dam Amenities Upgrade</u> : place design proposals on public exhibition and submit to community panel for feedback.	In Progress	DE
	34. <u>Mayor's New Office</u> : construct and fund the expenditure at the next quarterly budget review.	In Progress	DES/DCS/ GM

**For Information
Noted**

**MINUTES OF THE FLOODPLAIN COMMITTEE MEETING HELD WEDNESDAY
30 SEPTEMBER 2020 COMMENCING AT 10:00AM (C2.6.27)**

1. **PRESENT:** J Rath (Chair), Cr Brown, Cr Niven, D Sheehan, G Carroll, S Khaled, and A Lindsay

2. **APOLOGY:** Cr Liebich, K Grbevski, Craig Ronan (SES)

Resolved: Cr Brown and Cr Niven that the apologies be accepted.

3. **MINUTES:** 31 July 2019

Resolved: Cr Niven and Cr Brown that the minutes of the meeting held 31 July 2019 be adopted.

4. **MATTERS ARISING:**

4.1 Item 6.2 – Emu Creek Project: has been completed and acquitted.

Noted

4.2 Emu Creek - – potential blockage at Holy Camp Road: investigate with Overseer.

5. **CORRESPONDENCE:**

5.1 Inwards re: Report on Section 355 Committees Review: All members of the Committee concurred with the recommendation from the report.

Resolved: Cr Niven and C Brown that the Committee recommend that Council adopt the recommendation put forward in Glenn Inglis' report.

5.2 Outwards re: Bimbi Flood Study Questionnaire: Committee was happy with the questions. No comments.

Organise to meet farmers on property and residents in Bimbi. Councillors and emergency services will be asked to attend the meeting.

DE to send out invites to Committee.

6. **GENERAL BUSINESS:**

6.1 O'Brien Tributary Geotechnical Investigation Quote:

Resolved: Cr Brown and Cr Niven that Council investigate and apply for potential funding available for the selected option.

7. **NEXT MEETING:** Wednesday, 3 February 2021 commencing at 10:00am.

8. **CLOSURE:** There being no further business to discuss the meeting closed at 10:43am.

157 RESOLVED: Cr Brown and Cr Niven that the Minutes of the Floodplain Committee meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE TOURISM COMMITTEE MEETING HELD THURSDAY 1
OCTOBER 2020 COMMENCING AT 3:00PM (C2.6.26)**

Apologies were received from Mr L Gibson, Mr W Crampton, Cr J Parlett, Ms D Yates and Ms T Cooper.

As there was no quorum, the meeting was not held.

Noted

**MINUTES OF THE HERITAGE COMMITTEE MEETING HELD THURSDAY 1
OCTOBER 2020 COMMENCING AT 4:30PM (C2.6.22)**

ELECTION OF CHAIRPERSON

Resolved: Clr Diprose and Mrs S Hughes that Mr A Lindsay be elected as Chairperson.

1. **PRESENT:** Mr A Lindsay (Acting DES)(Chair), Mrs S Jackson-Stepowski (Heritage Advisor), Clr P Diprose, Clr C Brown, Mrs S Hughes (Historical Society) and Mrs I Holmes (Observer)

2. **APOLOGIES:** Mrs D Yates, Clr J Parlett and Mr J Hetherington

Resolved: Clr Diprose and Clr Brown that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 6 February 2020

Resolved: Clr Diprose and Clr Brown that the minutes of the meeting held 6 February 2020 be adopted.

4. **CONFLICTS OF INTEREST:**
Nil

5. **MATTERS ARISING:**

5.1 Strategic Plan Development for direction of Heritage

The following outcomes were discussed:

- i) **Heritage Promotion** – No articles have been submitted. Next promotion article will be done on the progress of the Community Arts Building.
- ii) **Heritage Booklet for Owners/Purchasers** – No further progress has been made.
- iii) **Building Plaques** – The first plaque is for the Weddin Shire Council building.

5.2 Signage – Cobb & Co.

Discussions were had on the signage and progress.

Resolved: Clr Brown and Mrs Hughes that a letter be written to the landowner to obtain permission for access to restore the sign.

Resolved: Clr Diprose and Mrs Hughes that materials/photos be forwarded to Mark Taylor for his input into the design and for a quote to complete work.

5.3 Henry Lawson Grandstand – Lance Hockings

Lance Hocking to be advised of findings and a copy of the Lawson Park marker be forward to him.

5.4 2019/20 Heritage Grants

Mrs Holmes advised that all payments were made to grant applicants and Annual Reports were submitted to the Heritage Office in May for funding claim.

**MINUTES OF THE HERITAGE COMMITTEE MEETING HELD THURSDAY 1
OCTOBER 2020 COMMENCING AT 4:30PM (C2.6.22)**

- 5.5 John Holland Rail – Grenfell Water Tower
The Heritage Advisor will discuss in her report.

6. CORRESPONDENCE:

- 6.1 Weddin HA Visit May20 **Noted**
- 6.2 2020/21 Local Heritage Funding Advertisement **Noted**
Mrs Holmes advised that the current funding was advertised in July.
- 6.3 Marker 81 – Revised (St Marks Anglican Church, Quandialla) **Noted**
- 6.4 Marker 87 – Wentworth Old Shearing Shed, Bimbi **Noted**
- 6.5 Marker 88 – Nowlan Family Plaque **Noted**
- 6.6 Marker 89 – St Brigid’s Catholic Church, Quandialla **Noted**
- 6.7 Marker 91 – Quandialla, Sunshine Gates **Noted**
- 6.8 WSC Section 355 Committee Review Report

Resolved: Clr Brown and Clr Diprose that the Committee accepts Glenn Inglis’ review and recommendations for the Heritage Committee.

Resolved: Clr Brown and Mrs Hughes that the following late correspondence be accepted.

- 6.9 Quandialla Progress Association – Chairs

Resolved: Clr Diprose and Mrs Hughes that the correspondence be referred to the Engineering Department for consideration.

- 6.10 Weddin HA Visit Aug20 **Noted**

7. BUSINESS WITH NOTICE:

- 7.1 2020/21 Heritage Funding Applications
Mrs Holmes advised that applications were reviewed by Mr Lindsay and the Heritage Advisor and a report was accepted by Council at their August Meeting. Mrs Holmes advised the Committee of the projects and scope of work. Clr Diprose queried the address of one application as per the last Council Meeting report (Mrs Holmes to check correct address). All applicants have been advised of the outcome of their application.

**MINUTES OF THE HERITAGE COMMITTEE MEETING HELD THURSDAY 1
OCTOBER 2020 COMMENCING AT 4:30PM (C2.6.22)**

8. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski spoke about the “Guthrie” bag who is a late relative of a local family. Mrs Jackson-Stepowski advised that she has been speaking with family members and also the Veteran Affairs who have asked that an article be written for their website. The late Mr Guthrie designed a number of buildings/structures within the town such as the Taylor Park Rotunda.

Other activities the Heritage Advisor has undertaken were:

- Looking into the Jan Lenane’s Collection donated to Council
- Sloane’s Cottage – Looking into finding the articles removed from the cottage
- O’Brien’s Hill – David Scobie Plan
- Railway Project

Resolved: Cllr Brown and Mrs Hughes that the Heritage Committee supports a Masterplan for the Railway Precinct.

9. QUESTIONS WITH NOTICE:

Nil

10. NEXT MEETING: Thursday 3 December 2020 at 4.30pm.

11. CLOSURE: There being no further business the meeting closed at 5.38 pm.

158 **RESOLVED:** Cr Diprose and Cr Brown that except where otherwise dealt with the Minutes of the Heritage Committee meeting be adopted.

**MINUTES OF THE BOGOLONG DAM COMMITTEE MEETING HELD THURSDAY
1 OCTOBER 2020 COMMENCING AT 4:30PM (C2.6.44)**

1. **PRESENT:** Cr Liebich, Cr Best, D Nealon, R Grimm, A Griffiths, J Rath and G Carroll
2. **APOLOGY:** Nil
3. **MINUTES:** 3 September 2020

Resolved: A Griffiths and R Grimm that the minutes of the meeting held 3 September 2020 be adopted.

4. **MATTERS ARISING:**
Nil
5. **CORRESPONDENCE:**
Nil
6. **GENERAL BUSINESS:**

- 6.1. **Safety Analysis Works:** in progress with the timeline as follows:

Bogolong Dam Tentative Safety Works Schedule	
<u>Date</u>	<u>Activity</u>
14-Sept-2020 to 06-October 2020	Drilling Onsite investigation
07-Oct-2020 to 06-Oct-2020	Laboratory testing
27-Oct-2020 to 14-Dec-2020	Remedial options design phase
	Stability analysis design phase
	Piping risk assessment
15-Dec-2020 to 23-Dec-2020	Final Reporting Issued to Council

- 6.2. **Budget Update:** DE presented up-to-date expenditure in regards to the project as follows:

Bogolong Dam Budget	Amount	Expended
SCCF Rnd 2	\$ 110,000.00	\$ 110,000.00
DPI Fish Cleaning Table	\$ 15,000.00	\$ -
SCCF Rnd 3	\$ 300,000.00	\$ 41,575.84
Drought Communities Program (Extension)	\$ 95,000.00	\$ 6,572.06
Grenfell BNS Group, Held In trust	\$ 13,000.00	\$ -
Carry Forward Weddin Landcare	\$ 10,000.00	\$ -
Operational Budget (Carry Forward)	\$ 30,000.00	\$ 30,000.00
Totals	\$ 573,000.00	\$ 188,147.90
Remaining	\$ 384,852.10	

7. **NEXT MEETING:** Thursday, 4 February 2020 at 3:30pm.
8. **CLOSURE:** There being no further business to discuss the meeting closed at 4:41pm.

159 **RESOLVED:** Cr McKellar and Cr Diprose that except where otherwise dealt with the Minutes of the Bogolong Dam Committee meeting be adopted.

**MINUTES OF THE WORK, HEALTH & SAFETY COMMITTEE MEETING HELD
TUESDAY 6 OCTOBER 2020 COMMENCING AT 2:30PM (C2.6.14)**

1. **PRESENT:** J Rath, L Gibson, A Lindsay, L Woods (Chair), L Logan

2. **APOLOGY:** M Conway, R Greenaway

3. **MINUTES:** 25 February 2020

Resolved: J Rath and L Logan that the minutes of the meeting held 25 February 2020 be adopted.

4. **MATTERS ARISING:**

4.1. Comment from truck drivers about reflective stripes on PPE Shirts: They reflect in the windscreen of the trucks while driving. Will check with the Storeperson to verify all PPE shirts meet Australian Standards.

Resolved: L Woods and L Logan that Council purchase high visibility vests with no reflective tape stripes for truck drivers to use whilst operating the vehicles.

5. **CORRESPONDENCE:**

5.1. Inwards re: Report on Section 355 Committees Review: All members concur with the recommendation, correspondence noted.

5.2. Inwards re: State Cover WHS Audit Report 2020: Noted – Under General Business Council has initiated the process to deliver the report recommendations.

6. **GENERAL BUSINESS:**

6.1. Draft WHS Committee Constitution: Noted, revisit next meeting for adoption.

6.2. Formal WHS Training for Committee Members: Noted, will mediate a date with RTO for Mon Tue.

6.3. Draft WHS Management System: Noted, Committee to review and make comment and feedback at next meeting.

6.4. Injury/Incident Incidents:

Incident	Further action required	Responsible Officer	Action completion date
Reversing Truck and Dog out of shed – Dog hit Ute and caused damage to the front guard	Action taken by DE to extend shed and allow trucks to park under larger shed meaning no reversing will occur in the yard of Truck and Dogs	DE	
Rolling gravel road – Roller snapped in half as Operator executed a turn into driveway	Currently under investigation with SafeWork. Results will be released at the next Committee meeting	DE	
Guide Posting Machine damaged – Operator error	Resolved by delivering training x 2	Works Overseer	Completed

**MINUTES OF THE WORK, HEALTH & SAFETY COMMITTEE MEETING HELD
TUESDAY 6 OCTOBER 2020 COMMENCING AT 2:30PM (C2.6.14)**

Incident	Further action required	Responsible Officer	Action completion date
Bent blinker arm and bonnet guard on Grader – hit trees	Reminder to staff to fully complete the forms	Works Foreman	
Back injury	Safe lifting technique not followed – Safety Hub Course on manual handling practices	Clive Rassack	
Damage to Council vehicle whilst operating Taxi	Circulate ZURICH safe driver information to Council staff	DF to provide documentation. LW to provide information to Council staff	
Lower back injury – incorrect lifting procedure	Safety Hub Course on manual handling practices	Clive Rassack	
Damage to plant – carrying 12mm bar – hit left side blinker cover	Vehicle parked too close to worksite. Lack of awareness and hazard control methods	No further action required	
Damage to plant – Garbage Truck – galah hit front guard	No further action required	No further action required	
Personal injury picking up tree limbs	Safety Hub Course on manual handling practices	Clive Rassack	
Hit tree stump in long grass – damage to Council vehicle	Observe surroundings – have somebody walk through to survey the area first. Lack of awareness and hazard control methods	No further action required	
Damage to plant – broken window	Not enough information, refer to employee.	Works Overseer	
Damage to plant – 3 panels smashed and scratched on vehicle while exiting 45 degree park	Visual awareness of hazards	No further action required	
Kicked ring feeder on Truck and Dog while trying to engage feeder and hurt leg	Refer to workshop for proper action, ensure startup has greasing point nominated on ring feeder.	Workshop Foreman	
Leant over and scraped face on steel sculpture at apprentice garden	Lack of awareness of hazards and surroundings	No further action required	
Private vehicle damaged by spray boom – Weeds Vehicle - boom was not secured in the startup procedure	Operator knowingly operating machine without fully verifying the startup problem	Works Overseer	
Weeds Vehicle – lost a spare tyre on highway	Workshop rectified – Pre-startup. Ensure pre-startup checks are carried out.	Works Overseer	

**MINUTES OF THE WORK, HEALTH & SAFETY COMMITTEE MEETING HELD
TUESDAY 6 OCTOBER 2020 COMMENCING AT 2:30PM (C2.6.14)**

Incident	Further action required	Responsible Officer	Action completion date
Damage to plant – damage to canopy on Mower	Lack of awareness of hazards and surroundings	No further action required	
Brown snake encounter	Lack of awareness of hazards and surroundings – review First Aid kits in all vehicles	Stores	
Chainsaw ripped chaps	Chainsaw Training delivered to Operator	No further action required	
Aggravation of existing injury – sharp pain in lower back from exiting Council vehicle	Return to work formulated. Safety Hub Course on manual handling practices	Clive Rassack	
Damage to plant – stone chip in windscreen from passing cattle truck	No further action required	No further action required	
Damage to plant – Taxi - RHS damaged while unattended	Review Taxi Parking	DF	
Damage to plant – backed in to low tree stump at garbage tip	Lack of awareness of hazards and surroundings.	No further action required	
Pulled muscle in leg while climbing onto float	Verify steps are located on plant item – utilise steps on plant item to clip onto deck – ensure 3 points of contact.	Workshop Foreman	
Cut thumb on angle grinder while removing slasher blades	Refer plant issues to workshop. Ensure appropriate PPE	Workshop Foreman	
Damage to plant – plant reversed into fence	Paperwork not sufficiently filled out – refer to staff to be filled in correctly	Works Overseer	
Trailer plug came out and dragged along the ground whilst driving	Replaced plug to ensure there was a cap to grip. Ensure vehicle is safe to drive before leaving location.	No further action required	
Broken cover plates on balance tanks	Be aware of surroundings	No further action required	
Damage to plant – clipped LHS mirror while reversing	Referred to workshop – Be aware of surroundings	No further action required	
Damage to plant – hand pinned under water tank trailer	Ensure risk assessment conducted. Risk assessment training if required	Clive Rassack	
Tree felling – dropped a tree and bees stung two (2) workers	Appropriate action taken	No further action required	
Portable traffic lights failed multiple times	Appropriate action taken	No further action required	

**MINUTES OF THE WORK, HEALTH & SAFETY COMMITTEE MEETING HELD
TUESDAY 6 OCTOBER 2020 COMMENCING AT 2:30PM (C2.6.14)**

Incident	Further action required	Responsible Officer	Action completion date
Hired Backhoe – rear window damage – damage was not reported to workshop	Potentially hire company fault if the strut was broken upon receipt from rental company - Review pre-inspection report upon receiving plant items which are hired.	Workshop Foreman	
Damage to plant – crack appeared in windscreen	No fault of Operator	No further action required	
Weeds Vehicle – nozzle not secured properly and fell off back of Ute and dragged along road - no longer usable	Appropriate plant inspection to be carried out before driving vehicle	Works Overseer	
Damage to plant – side-swiped another vehicle while reverse parking	Lack of awareness of hazards and surroundings	No further action required	

6.5. Inspections: Formulate an inspection calendar and allocate staff to relevant areas.

6.6. Future Inspections

6.7. WHS Incident Reporting: WHS Committee to issue a memo requesting all staff members supply adequate recollection of events to ensure appropriate action can be taken to rectify issues.

6.8. WHS Staff Training/Induction: The WSC Induction has been implemented successfully with 95% of employees currently inducted. Remaining departments are Corporate and Pool workers.

6.9. Draft Uniform Procedure: Discussed tailoring the document to suit a more professional look for Council. Revisit at next meeting.

6.10. Maintenance of Registers:

- Add to the Register – Working with Children Check
- Investigate whether CIVICA can support a repository for all qualifications

6.11. Maintenance Emergency Vehicles – trailer: Trailer is currently in design process and will be funded in the 2020-2021 Plant Replacement Program. Looking at funding 50% of the cost through Office of Responsible Gambling under the disaster readiness grant

6.12. Quarterly Meetings: Will ensure Directors/GM brings up any trends in WHS incidents at the meetings.

**MINUTES OF THE WORK, HEALTH & SAFETY COMMITTEE MEETING HELD
TUESDAY 6 OCTOBER 2020 COMMENCING AT 2:30PM (C2.6.14)**

7. **NEXT MEETING:** Tuesday, 22 December 2020 at 2:30pm.
8. **CLOSURE:** There being no further business to discuss the meeting closed at 4:33 pm.

160 **RESOLVED:** Cr Diprose and Cr Parlett that the Minutes of the Work, Health and Safety Committee meeting be noted.

**MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD TUESDAY
13 OCTOBER 2020 COMMENCING AT 5:00PM (C2.6.13)**

1. **PRESENT:** J Rath (Chair – WSC), Cr Liebich (WSC), Cr Best (WSC), Harvey Matthews (NSW Farmers), Keith Starr (Landcare Grenfell)
2. **APOLOGY:** Cr McKellar (WSC), James Ingre (Community Representative), K Frost (Biosecurity Officer – WSC), K Chambers (Trainee Biosecurity Officer – WSC), Cr Niven (WSC)

Resolved: Cr P Best and H Matthews that the apologies be accepted.

3. **MINUTES:** 9 March 2020

Resolved: K Starr and H Matthews that the minutes of the meeting held 9 March 2020 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**

- 5.1. Inwards re: Report on Section 355 Committees Review: Committee fully support the recommendation.

6. **NOXIOUS WEEDS OFFICER’S REPORT:**
Nil

7. **GENERAL BUSINESS:**

- 7.1. DE Report re: Recent Exponential Growth of Paterson’s Curse: discussed Paterson’s Curse currently prevalent around the Shire. DPI has indicated that within twelve months the bio-control will bring numbers under control. Local bee keepers have seen a positive impact from increased flowering numbers.

- 7.2. Creeping Oxalis:



**MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD TUESDAY
13 OCTOBER 2020 COMMENCING AT 5:00PM (C2.6.13)**

- 7.3. Variety of Mustards: currently thriving in the Shire.



- 7.4. Fleabane: discussed that this weed was once notorious in the region but has disappeared through a natural rusting process.
- 7.5. Reporting Weeds of Significance: Outdoor staff to monitor and liaise with Weeds Officer if unsure of species.
- 7.6. Dead Pine and Defoliated Gum Trees: left from the past dry seasons, allowing light to penetrate through the canopy and as such seeds that wouldn't normally grow in such conditions can now flourish.
- 7.7. Intersections: to be slashed on arterial roads as sight distance is becoming an issue
- 7.8. 'Uragan': trial to slow the growth of vegetation on road verges.
- 7.9. New Glyphosate: named "CRUCIAL" developed. Discussed issues around weeds resistant to glyphosate.
- 7.10. Update on Local Strategic Weeds Management Plan: to be undertaken by Weeds Officer.
8. **NEXT MEETING:** Monday, 21 December 2020 at 5:00pm.
9. **CLOSURE:** There being no further business to discuss the meeting closed at 6:12pm.

161 **RESOLVED:** Cr Best and Cr McKellar that the Minutes of the Noxious Weeds Committee meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING
HELD TUESDAY 13 OCTOBER 2020 COMMENCING AT 8:30 AM (C2.6.10)**

1. **PRESENT:** G Carroll, J Rath, A Lindsay and L Gibson

2. **APOLOGY:** Nil

3. **MINUTES:** 15 September 2020

Resolved: A Lindsay and J Rath that the minutes of the meeting held 15 September 2020 be adopted.

4. **PEOPLE:**

<u>Learning development</u> - Strategic	i) <u>Traffic Control/Signage:</u> process implemented to ensure signage inspected on a regular basis.	DE
	ii) <u>Training Plans:</u> to be undertaken for individual employees emanating from Annual Assessments.	All
	iii) <u>Sec 355 Committees Review:</u> report received. To be submitted to October meeting for adoption.	GM
	iv) <u>Henry Lawson Festival</u> Annual General Meeting (AGM) to be held 21 October 2020.	All
<u>Resource planning</u> - Strategic	i) <u>New Improvement Plan:</u> adopted by Council. Action Plan to be resubmitted to November meeting.	GM
	ii) <u>Annual Report:</u> to be forwarded to the Office of Local Government by 31 December 2020.	GM
	iii) <u>2019/2020 Annual Financial Statements:</u> to be forwarded to the Office of Local Government by 30 November 2020.	DCS
	iv) <u>RMS Contract:</u> reported in Director Engineering's report.	DE
	v) <u>Engineering Strategic Planning Meetings:</u> held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2020/2021. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.	DE
- Operational	vi) <u>Other Programs:</u> in progress.	DE
<u>Recruitment</u> - Operational	i) <u>Environmental Services:</u> Environmental Services trainee to be advertised.	DES
	ii) <u>Corporate Services:</u> Administration trainee to be advertised.	DCS
<u>Appointments</u> - Operational	i) <u>Team Leader - Engineering:</u> L Woods appointed. Commenced Monday 28 September 2020.	DE
	ii) <u>Project Engineering:</u> R Rafiq appointed on a temporary 12-month basis. Commencement date to be determined.	DE
	iii) <u>Project Engineering:</u> R Garner appointed on a temporary 12-month basis. Commencement date to be determined.	DE

**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING
HELD TUESDAY 13 OCTOBER 2020 COMMENCING AT 8:30 AM (C2.6.10)**

<u>Health and Wellbeing</u> - Strategic	i) <u>Proposal for Health and Wellbeing:</u> Health and Wellbeing program previously developed on a voluntary basis to improve the Health and Wellbeing of staff as individuals and team members. OZhelp provides programs that will be able to assist. The program includes a benchmarking report to employers giving them a snapshot of the overall health of their workforce. Activity completed and overall acceptance of success of program. Results received. To be discussed and final outcomes to be presented to staff as soon as possible after COVID-19 restrictions are lifted.	All
	ii) <u>Health and Wellbeing/Mental Health training:</u> to be organised in 2020/2021 for relevant staff to equip them to do deal with various situations and to provide a mentally healthy workplace.	DES/DCS

5. RESOURCES:

<u>Financial</u> - Strategic	i) <u>Grant Funding Applications:</u> Council contribution required to be identified prior to application being submitted. Future capital projects reserve established.	All
<u>Information</u>	Nil	
<u>Physical – Assets</u> - Strategic	i) <u>Sewerage Treatment Works Upgrade:</u> in progress. Further reported in DES report.	DES
	ii) <u>Grenfell Main Street Renewal:</u> Project Management Office (PMO) engaged to analyse and estimate total project costing and also develop work packages incorporating tender documents where appropriate for all components of the project.	DE
- Operational	iii) <u>Quandialla Recycling Depot:</u> operating very well. Director Engineering monitoring.	DE
	iv) <u>O'Brien's Tributary:</u> preferred schemes currently being investigated by Floodplain committee. Funding to be then sourced.	DE
	v) <u>Industrial Land:</u> consideration to be given to purchasing additional land.	GM/DE/DES
	vi) <u>Quandialla Drainage:</u> Works commenced.	DE
	vii) <u>Annual Residence Inspections:</u> in progress.	DES
	viii) <u>Quandialla Pool:</u> debrief meeting to be held with the Pool Manager to determine upgrade works to be undertaken prior to the 2020/2021 season.	DES/GM
	vii) <u>Overgrown Blocks:</u> letters seeking approval to slash blocks sent. Awaiting signed agreements prior to work commencing.	DE
	viii) <u>Village/Roadside Slashing/Spraying:</u> works in progress.	DE
<u>Risk Management</u>	i) <u>WHS Resources:</u> to be further considered as part of Organisation Structure review.	All
<u>Human Resources</u>	ii) <u>HR Resources:</u> to be further considered as part of the Organisation Structure review.	All
<u>Investment</u>	Nil	

**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING
HELD TUESDAY 13 OCTOBER 2020 COMMENCING AT 8:30 AM (C2.6.10)**

6. SYSTEMS:

<u>Governance</u>	Nil	
<u>Compliance</u> - Strategic	i) <u>Systems Review</u> : general ledger review completed. Assets Management system for roads completed. HR systems completed. Other systems such as procurement and delegations need to be reviewed. ii) <u>Local Environment Plan (LEP) Review</u> : development of land use strategy in progress. iii) <u>Waste Strategy</u> : actions in progress. iv) <u>Webcasting of Council Meeting</u> : currently being undertaken as per Councils Code of Meeting Practice. Livestreaming of Council meetings remotely to be investigated.	DCS/DE DES DES GM/DCS
<u>Risk</u> - Operational	i) <u>Department of Fair Trading (DFT)</u> : compliance reporting systems regarding building inspections to be implemented. Monthly reporting continuing to be provided to the Department of Fair Trading through internal system. ii) <u>Submission of DA's</u> : on-line service available to specific Councils. To be instigated 1 July 2021 for all Councils.	DES DES

7. COMMUNICATIONS AND ENGAGEMENT:

<u>Agendas for OLT and OET</u>	Being utilised.	GM
<u>Charters for OLT and OET</u>	Being utilised.	GM
<u>Communication Plan and Engagement Strategy</u>	Being utilised.	DCS
<u>OLT and OET Terms of Reference</u>	Being utilised.	DES
<u>Staff engagement – Organisational Engagement Team</u>	<ul style="list-style-type: none"> Meetings held. Store system / Depot Improvement Plan being implemented. Other recommendations to be pursued when submitted. Quarterly meetings being held with indoor and outdoor staff. Next meetings to be held Thursday 5 November 2020. 	GM DCS/DE All All

8. NEXT MEETING: Tuesday, 17 November 2020 at 8:30am.

9. CLOSURE: There being no further business to discuss the meeting closed at 12:29pm.

162 RESOLVED: Cr Diprose and Cr Bembrick that the Minutes of the Organisational Leadership Team (OLT) meeting be noted.

QUESTIONS WITH NOTICE

Questions may be put to Councillors and Council employees in accordance with clause 9 of Council's **Code of Meeting Practice**, as follows: -

- “(9.14) A question must not be asked at a meeting of the council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.9 and 3.13.*
- (9.15) A councillor may, through the chairperson, put a question to another councillor about a matter on the agenda.*
- (9.16) A councillor may, through the general manager, put a question to a council employee about a matter on the agenda. Council employees are only obliged to answer a question put to them through the general manager at the direction of the general manager.*
- (9.17) A councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents. Where a councillor or council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and report the response to the next meeting of the council.*
- (9.18) Councillors must put questions directly, succinctly, respectfully and without argument.*
- (9.19) The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a councillor or council employee.”*

Questions should not be used to introduce **business without notice**. This is covered in clause 3 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?]

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

CLOSED COUNCIL

RECOMMENDATION: that Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

- 163** **RESOLVED:** Cr McKellar and Cr Bembrick that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

DIRECTOR CORPORATE SERVICES' REPORT

1. **Digital Connectivity Project, G2.11.1**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

DIRECTOR ENGINEERING'S REPORT

1. **Participation in Regional Contract for the Supply and Delivery of Bitumen Emulsion**
Reason for confidentiality: commercial information (Section 10A(2)(d))

- 165 **RESOLVED:** Cr Diprose and Cr McKellar that the meeting return to Open Council.

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from Closed Council: -

DIRECTOR CORPORATE SERVICES' REPORT

1. **Digital Connectivity Project, G2.11.1**

Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

Noted

DIRECTOR ENGINEERING'S REPORT

1. **Participation in Regional Contract for the Supply and Delivery of Bitumen Emulsion**

Reason for confidentiality: commercial information (Section 10A(2)(d))

RESOLVED: that Council agree to participate in a regional contract for the supply and delivery of bitumen emulsion and advise CNSWJO accordingly.

CLOSURE: There being no further business the meeting closed at 6:00pm.