



To Avoid Delay when
Replying or Telephoning

Please Quote:

WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:
The General Manager
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GRENFELL NSW 2810

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A.B.N. 73 819 323 291

MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 19 SEPTEMBER 2019 COMMENCING AT 5.00 PM

12 September 2019

Dear Councillors,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 19 SEPTEMBER, 2019**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

1. OPENING MEETING
2. ACKNOWLEDGEMENT OF COUNTRY
3. APOLOGIES AND COUNCILLOR LEAVE APPLICATIONS
4. CONFIRMATION OF MINUTES – Ordinary Mtg 15 August 2019
5. MATTERS ARISING
6. DISCLOSURES OF INTEREST
7. PUBLIC FORUM
8. MAYORAL MINUTE(S)
9. MOTIONS WITH NOTICE
10. CORRESPONDENCE (as per precis attached)
11. REPORTS:
 - (A) General Manager
 - (B) Director Corporate Services
 - (C) Director Engineering
 - (D) Director Environmental Services
 - (E) Delegates
12. ACTION LIST
13. COMMITTEES MINUTES
 - Noxious Weeds Ctee Mtg 9/9/2019
 - Weddin Traffic Ctee Mtg 12/9/2019
 - OLT Mtg, 13/08/2019
14. TENDERS AND QUOTATIONS
15. QUESTIONS WITH NOTICE
16. CLOSED COUNCIL
17. RETURN TO OPEN COUNCIL
18. REPORT ON CLOSED COUNCIL
19. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs P Best, C Bembrick, S O'Byrne, P Diprose and J Niven.
Acting General Manager and Director Environmental Services (B Hayes), Director Corporate Services (L Gibson) and Director Engineering (J Rath).

ACKNOWLEDGEMENT OF COUNTRY:

The Mayor read out the following:

"I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present."

APOLOGY: Cr Parlett and Cr Brown.

079 **RESOLVED:** O'Byrne and Cr McKellar that the apologies be accepted.

CONFIRMATION OF MINUTES:

080 **RESOLVED:** Cr Bembrick and Cr Best that the Minutes of the Ordinary Meeting, held on 15 August 2019 be taken as read as **CONFIRMED**.

DISCLOSURES OF INTEREST

Disclosure of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No	Nature of Interest	Type	Left the Room
Cr Liebich	C8	Vice President of Show Committee	Pecuniary	Yes
	DES B1	Managing Director of Bromar Engineering	Pecuniary	Yes
Cr Best	C10	Member of Committee	Non - Pecuniary	Yes
	DE 8	Owner of Property in Main St	Pecuniary	Yes
	DE 22	Owner of Property in Main St	Pecuniary	Yes
Cr O'Byrne	DE 8	Owner of Property in Main St	Pecuniary	Yes
	DE 22	Owner of Property in Main St	Pecuniary	Yes
Cr Bembrick	DE 8	Owner of Property in Main St	Pecuniary	Yes
	DE 22	Owner of Property in Main St	Pecuniary	Yes

PUBLIC FORUM

The Council may hold a public forum prior to or part of each ordinary meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to or part of Extraordinary Council meetings and meetings of committees of the Council.

To speak at a public forum, a person must first make an application to the council in the approved form. Applications to speak at the public forum must be received by at least 10 days before the date on which the public forum is to be held, and must be accompanied by a brief description of the topic and/or a copy of any question.

A person may apply to speak on no more than one item of business on the agenda of the council meeting.

The following applications have been received: -

Nil

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE
WEDDIN SHIRE COUNCIL HELD, 19 SEPTEMBER 2019.**

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 8 August 2019.
- A2. Local Government NSW, A3.8.2: Advising the decision to reverse a shock charge on Councils and ratepayers was the clearest indication yet that the NSW Government was genuinely committed to an equal partnership with local government, the sector's peak body said today.
- A3. Mr Tony Porter, P2.2.1: Recently, I travelled to your beautiful and historic town to seek out the graves of my Pioneering relatives that are interred in the Grenfell Monumental Cemetery.
- A4. Office of Local Government, A3.9.3: The purpose of this Circular is to remind Councils of the requirements of the *Local Government Act 1993* (the Act) relating to the appointment and dismissal of senior staff other than the General Manager.
- A5. Planning Industry & Industry & Environment, U1.6.8: As water security and drought continue to hurt our regional communities, the NSW Government remains committed to ensuring the people of regional NSW have access to a sustainable and secure town water supply.
- A6. Peter Evans, Office of Local Government, A3.6.54: Following initial interviews with 27 local Councils, Strategy & Operations group from DPC engaged Elton Consulting to facilitate a workshop with local council and state agency representatives.
- A7. Diane Skelton, Uniting Church Ladies Fellowship, C1.6.1: At our last meeting on 8th August, 2019 a motion was passed that a letter be sent expressing our concerns about the state of affairs facing elderly residents in Grenfell and surrounds, who require hostel or nursing home care.
- A8. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 15 August 2019.
- A9. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke MP is calling for applications in the last round of funding to protect historical war memorials and support activities which enhance veterans' wellbeing.
- A10. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke MP has welcomed the announcement that Essential Energy will halt its plan to cut jobs.
- A11. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke MP is urging motorists to slow down and rethink their driving habits during August as part of an effort to drive down the State's road toll.
- A12. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has announced planned changes to the Coroners Act 2009 which will enable families who lose loved ones in unexpected or unexplained circumstances to get the answers they need more quickly.
- A13. Michelle Maunder, P2.3.5: A reminder that our next Central West Zone meeting is to be held Friday 27 September, 9am at the Grenfell Library.
- A14. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 15 August 2019.
- A15. Local Government Grants Commission, A3.6.54: In accordance with the Commission's policy of providing information to Councils about the way it calculates financial assistance

grants (FAGs), please find attached a summary of Council's 2019-2020 estimated FAG entitlement.

- A16. The Hon Shelley Hancock MP, A3.6.1: Advising since my appointment as Minister for Local Government, I have been working closely with Joint Organisations (JOs) to identify issues and areas of concern, ensuring the NSW Government best assists you in delivering for your communities.
- A17. The Hon Michael McCormack MP, A3.19.3: Advising today we have lost one of Australia's finest with the passing of Tim Fischer AC.
- A18. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has paid tribute to Tim Fischer, who died today.
- A19. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke is encouraging community groups to get behind road safety and apply for up to \$30,000 in Community Road Safety Grants to help drive down the state's road toll.
- A20. The Hon Steph Cooke MP, A3.19.2: Farm trespassers will face the toughest penalties in Australia including up to three years jail time, while farmers will enjoy the State's first legislated 'right to farm', under a historic piece of legislation set to be introduced by the NSW Liberals and Nationals Government.
- A21. Senator Deborah O'Neill, A3.3.1: Writing to reconfirm my role as your Duty Senator responsible for the Federal Seat of Riverina, which also covers your Council area.
- A22. NSW Rural Fire Service, E1.3.1: Advising the NSW Rural Fire Service (NSW RFS) formalised an Area Management Model by combining the existing functions of the four regions and Operational and Mitigation Services (OMS), which includes Mitigation Crews, to create seven delivery areas across the state.
- A23. Dennis Hughes, T3.5.2: Forwarding a letter sent from the Lachlan Regional Transport Committee to the Hon Paul Toole MP.
- A24. Dennis Hughes, T3.5.2: Please find attached Minutes, Agenda and directions for the Lachlan Regional Transport Committee Meeting on the 7th September.
- A25. Grenfell Historical Society Inc, C1.3.15/P2.12.17: Thank you for your letter and consultation regarding the development of a map/brochure resource for visitors to the town re: the Interpretation panels on the Medial Centre.
- A26. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 30 August 2019.
- A27. The Hon Michael McCormack MP, A3.19.3: Inland Rail first construction complete.
- A28. Central West Councils Environment & Waterways Alliance, C2.7.30: Advising Weddin Shire Council's membership with the Central West Councils Environment and Waterways Alliance (Alliance) for the period 1 July 2019 – 30 June 2021 is due for payment.
- A29. NSW Government Health, C1.7.14: To celebrate Mental Health Week 2019, Sydney Local Health District (Mental Health) is running a photography competition.
- A30. Quandialla Progress Association, E3.3.4/C1.3.12: At our last Progress Meeting members discussed the current situation with the tip.

- A31. Quandialla Progress Association, E2.9.3/C1.3.12: At our last Progress Meeting members asked when stage 2 of the drainage project would be completed.
- A32. Quandialla Progress Association, R2.12.1/C1.3.12: At our last Progress Meeting members asked when Council would return to again address backfilling and compacting the edges of our new footpaths.
- A33. Australian Mobile Telecommunications Association, U1.2.3: Writing from the Australian Mobile Telecommunications Association (AMTA), the representative body for Australia's mobile telecommunications industry, regarding current and future generations of mobile telecommunications.
- A34. NSW Government, Planning and Industry, A3.6.52: The Minister for Water, Property and Housing is seeking nominations for board appointments to the Grenfell Showground Land Manager.
- A35. Grenfell RSL-Sub Branch, C1.3.26: Writing to express our thanks for the work carried out by Council to the Cenotaph and Memorial Park.
- A36. Grenfell RSL-Sub Branch, P2.2.1/C1.3.26: It is a real credit to Council the way the cemetery is kept so neat and tidy, especially under the difficult season we are experiencing.
- A37. NSW Government, Safework NSW, P1.8.4: Advising small business rebates up to \$500 are available to purchase a range of safety items to protect against exposure to crystalline silica.
- A38. We Are Create NSW, A3.6.1: Advising changes to the Create NSW leadership structure which gives focus to our priorities to deliver on the Government's commitments to driving excellence in arts and culture.
- A39. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 5 September 2019.
- A40. The Hon Michael McCormack MP, A3.19.3: The Hon Michael McCormack MP advising of a new safety campaign to help truckies and caravaners co-exist.
- A41. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke MP is encouraging the community to take advantage of the NSW Government's 2019 Grandparents Day celebrations to show our grandparents and seniors how valuable they are to the community.
- A42. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has announced that applications are now open for the 2019 Community Building Partnership Program.
- A43. Destination Country & Outback NSW, T4.1.6: New Tourism Forecasts released Tourism Research Australia's forecasts provide a ten-year view on changes on tourism indicators.
- A44. Destination Network Country & Outback, T4.1.6: Advising the Night Sky Master plan meeting to be held in Dubbo from 11am – 1pm Wednesday 18 September 2019 in the Orana Function Room.
- A45. Chad White, Suicide Prevention Project Officer, C1.7.14: Weddin Shire Community, R U OK Event.
- A46. Chad White, Suicide Prevention Project Officer, C1.4.5: Please see attached Domestic Violence training being held in Grenfell.

- A47. The Hon Steph Cooke MP, A3.19.2: Foster and kinship carers across the region are being celebrated this week for the work they do providing vulnerable children with safe, loving homes.
- A48. The Hon Steph Cooke MP, A3.19.2: Enclosing a response from the Hon John Barilaro MP regarding Weddin Shire Council's interest in the Regional Digital Connectivity Fund.
- A49. Revenue NSW, Emergency Services Levy, A3.6.50: Regarding the announcement made by the Government on 13 August 2019 that it would fund the increase in the emergency services levy for NSW Councils for the 2019-2020 financial year.
- A50. NSW Government, Veterans Affairs, A3.6.1: Re: The Premier's Anzac Memorial Scholarship Tour (PAMS 2020).

SECTION B - Matters for Report

- B1. Transport NSW, A3.6.51: Transport for NSW would like to inform Council's that the Fixing Country Roads 2019 application process is now open.
- B2. Roads & Maritime Services, R2.54.4: Roads and Maritime Services continues to value the collaborative contractual relationship with Councils to deliver road maintenance that meets the needs of our customers.
- B3. Progressive Property Solutions, P2.3.18: Forwarding submission to the Grenfell Main Street Renewal Draft Design Concept that is currently on public exhibition.
- B4. Progressive Property Solutions, T2.1.13: Draft Grenfell (Land Use/Settlement) Strategy.
- B5. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has called on community groups to get their project ideas prepared for the 2019 Community Building Partnership Program, which is unlocking \$27.9 million for community projects across NSW.
- B6. Jason Kenah, P2.3.18: Advising I would like to give my feedback on this draft renewal proposal for the Main Street of Grenfell.
- B7. Office of Local Government, A3.9.3: The *Local Government Act 1993* was amended in August 2016 to require each Council and joint organisation in NSW to appoint an audit, risk and improvement committee (ARIC).

081 RESOLVED: Cr Diprose and Cr Bembrick that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

1. The Hon David Littleproud MP, C2.9.4: Advising that funding of \$1,000,000 (GST exclusive) has now been approved under the Drought Communities Programme Extension to Weddin Shire Council (Council) for the Tourism, Water Security and Economic Development Drought Project.

Copy forwarded to Councillors

For Information

Noted

2. The Hon Michael McCormack MP, A3.19.3/C2.9.14: Writing after having received advice from the Minister for Water Resources, Drought, Rural Finance, Natural Disaster and Emergency Management, the Hon David Littleproud MP, approving the projects put forward by the Weddin Shire Council to be funded under the Drought Communities Programme (DCP).

Copy forwarded to Councillors

For Information

Noted

3. Office of Local Government, P2.3.18: Thank you for your letter regarding Weddin Shire Council's decision of 18 July 2019 to seek an exemption for Councillors Bembrick, Best, O'Byrne and Parlett under Part 5.21 (b) of the Model Code of Conduct 2018 (Model Code).

Copy forwarded to Councillors

Note: Waiting on Councillor forms to be returned.

For Information

Noted

4. NSW Government, Revenue NSW Emergency Services Levy, A3.6.41: In light of concerns expressed by Councils in relation to the increase and the timing of invoices, the Government will fund the \$13.6 million increase for 2019/2020 to support firefighters who develop cancer.

For Information

Noted

5. NSW Health Western NSW Local Health District, C1.7.8: Seeking support with road closure for 30 minutes from the Weddin Shire Council for White Ribbon Day on November 13th 2019 for a proposed march from the Main Street Medical Centre to the Grenfell Community Hub/Library. We are hoping to begin the march at 09:30am and conclude at 10:00am.

Referred to Director Engineering

For Information

Noted

6. The Grenfell Jockey Club (Inc), C1.2.3/C1.1.3: The sixteenth running of the Henry Lawson “Loaded Dog” Handicap is set down for Saturday September 28.

Council has assisted in the past years by provision of litter-bins and sponsorship. Would Council continue this or similar assistance for 2019?

Last year the Jockey Club hired from Council their large cool room to use on the day and Council generously reimbursed us the hire charges. The Club is again seeking use of this cool room and checking on its availability.

Any assistance Council could offer in the charge for the day would be greatly appreciated.

Note: The Community support application has been previously completed. Council donated \$200 and supplied cool room and bins at no charge in 2018.

RECOMMENDATION: that Council donate \$200 towards the expenses for the day and supply the cool room and bins at no charge.

082 RESOLVED: Cr Best and Cr McKellar that Council donate \$200 towards the expenses for the day and supply the cool room and bins at no charge.

7. The Grenfell Gunyah Craft Shop Inc., C1.1.3: Gunyah Craft Shop Inc. being a not for profit business are asking if you will once again this year consider a rebate on our Council rates.

Thank you for this consideration.

RECOMMENDATION: that the request be approved as per Council policy.

083 RESOLVED: Cr Diprose and Cr Bembrick that the request be approved as per Council policy.

8. Grenfell PAH & I Association Inc., C1.1.3: Advising we have recently received our sewerage charge account for 2019 totalling \$2,150.00.

The committee has requested that we apply to the Council for a waiver or reduction in the fees for the coming year.

Any assistance the Council can afford us in reducing our overheads will be greatly appreciated.

RECOMMENDATION: that the request be approved as per Council policy.

Cr Liebich previously submitted a written declaration of interest and left the room.

Cr Best took the chair.

084 RESOLVED: Cr Bembrick and Cr Diprose that the request be approved as per Council policy.

Cr Liebich returned to the room and resumed the chair.

9. Grenfell “Voices Against Violence” DV Committee, C1.7.8/C1.1.3: Advising the Grenfell Voices Against Violence Committee is requesting support for two events we are facilitating in 2019.

Each year trained facilitators run a program for Year 10 students, both female and male called LoveBites. The program provides education on Domestic Violence and Sexual Abuse.

We are seeking financial support from the Weddin Shire Council to assist with the implementation of the 2019 LoveBites Program.

The Grenfell Voices Against Violence Committee also require support with the 2019 White Ribbon Day. The previous four years have seen is facilitate a successful White Ribbon Day event and we are anticipating an equally successful campaign in 2019. Each year we hope to reach more community members as Domestic Violence impacts adults, children, families and the community.

The cost to achieve these goals will be approximately \$400.00. A contribution from Weddin Shire Council will be greatly appreciated as it will assist us to continue educating the youth in the Weddin Shire.

Thank you for your consideration.

Note: 2018 Donation was \$200 for the two events.

RECOMMENDATION:

For Council's consideration

085 RESOLVED: Cr Diprose and Cr O'Byrne that Council donate \$200 towards the events.

10. 1st Grenfell Cub Scouts, C1.1.3: The 1st Grenfell Cub Scouts would like to thank Weddin Shire Council for the support we have received in the past.

The Cubs have paid \$680.00 in August 2019 relating to Council charges for the 2019/2020 financial year. The group has a strong membership however like all small groups it relies heavily on the supporting community and the small number of families with children in cubs.

It would be of great assistance to the group if you would consider a reduction or subsidisation of the cost of the charges applied and any assistance would be appreciated.

Thank you for your time and consideration with regards to this request.

RECOMMENDATION: that the request be approved as per Council Policy.

Cr Best previously submitted a written declaration of interest and left the room.

086 RESOLVED: Cr Bembrick and Cr Diprose that the request be approved as per Council Policy.

Cr Best returned to the room.

11. Margaret Knight, P2.2.1: Writing to congratulate the Weddin Shire Council on the condition of the Grenfell Cemetery.

My request is that Council consider relocating the toilet to an area closer to the lawn cemetery where the water used on the lawn cemetery would also be available to use for a septic system or a much better facility.

Copy forwarded to Councillors

RECOMMENDATION: that the request for a toilet at the Grenfell Cemetery be referred to the 2020/2021 estimates process for consideration.

087 **RESOLVED:** Cr Diprose and Cr McKellar that the request for a toilet at the Grenfell Cemetery be referred to the 2020/2021 estimates process for consideration.

12. Cowra Information & Neighbourhood Centre Inc., P2.1.1: Seeking permission from Council to host a Family Fun Day in Grenfell on Tuesday 1 October, 2019.

We are hoping to host this event for all children and families at Vaughn Park Grenfell. We would need electricity supplied to the Jumping Castle as well as use of a BBQ.

Our Public Liability Insurance is attached.

Note: To allow sufficient time for advertising approval was given.

RECOMMENDATION:

Confirm action

088 **RESOLVED:** Cr McKellar and Cr Bembrick that the action be confirmed.

13. Grenfell RSL-Sub Branch, C1.3.26: Requesting permission to display our silhouettes and red metal poppies in the Camp Street Roundabout near Memorial Park on Remembrance Day the 11th November 2019.

Referred to Director Engineering

For Information

Noted

14. Grenfell RSL-Sub Branch, C1.3.26: Writing to Council seeking your help by asking you to consider painting the three flagpoles at Memorial Park.

RECOMMENDATION:

For Council's consideration

089 **RESOLVED:** Cr McKellar and Cr Best that Council undertake the maintenance work to be funded from the town streets maintenance vote.

15. Grenfell Racecourse Land Management Trust, Grenfell Jockey Club and the Grenfell Picnic Race Club Inc., C1.1.3: Submitting Community Project Support Application – Small.

Seeking \$1,000 (in cash or kind) that will be used to reimburse a suitable person to assist us with the completion of our grant applications.

Copy forwarded to Councillors

RECOMMENDATION: that Council donate \$500 towards the costs of obtaining assistance for the submission of the Infrastructure Grant.

090 **RESOLVED:** Cr Diprose and Cr O'Byrne that Council donate \$500 towards the costs of obtaining assistance for the submission of the Infrastructure Grant as a pilot not to be taken as setting a precedent for any future applications.

16. Grenfell Country Club, C1.1.3: Submitting Community Project Support Application – Small.

Requesting assistance with Infrastructure Grant.

Copy forwarded to Councillors

RECOMMENDATION: that Council donate \$500 towards the cost of obtaining assistance for the submission of the Infrastructure grant.

- 091 RESOLVED:** Cr Bembrick and Cr Diprose that Council donate \$500 towards the cost of obtaining assistance for the submission of the Infrastructure grant as a pilot not to be taken as setting a precedent for any future applications.

17. Rotary Club of Grenfell and Guides NSW, Grenfell, C1.1.3: Submitting Community Project Support Application – Small.

Requesting the provision of two portable toilets.

Copy forwarded to Councillors

RECOMMENDATION: that Council provide the support as requested.

- 092 RESOLVED:** Cr Niven and Cr McKellar that Council provide the support as requested.

- 093 RESOLVED:** Cr Diprose and Cr Niven that the Correspondence be noted except where otherwise resolved.

12 September 2019

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Regional Growth Fund, G2.1/A3.19.2

Stronger Country Communities Fund

Council's grant funding application under Round 1 of the Stronger Country Communities Fund (SCCF) which is part of the NSW Government's \$1.3 billion Regional Growth Fund was successful with Council to receive \$768,982 to undertake the Main Street infrastructure project. A request has been submitted to extend milestone 2 by six months which will allow more time for planning the project. We are currently awaiting a response.

Council's grant funding application under Round 2 of the Stronger Country Communities Fund (SCCF) was also successful with Council and community groups to receive \$1.537 million as follows:

Project Title	Grant Value
Lawson Park Amenities Renewal	\$820,000
Lawson Park Spectator facility	\$110,000
Lawson Park Fitness Circuit	\$50,000
Bogolong Dam site access and water access upgrade	\$110,000
Grenfell Squash Courts walls renew and upgrade	\$62,500
Rugby Union Upgrade and Renewal	\$101,040
Caragabal Country Club green and club house renewal	\$150,000
Quandialla Pool	\$84,000
Grenfell Tennis Courts Renewal	\$50,424

Listed below is an update on the Community projects:

- Squash Courts – Project is nearing completion
- Rugby Club - scoreboard will be erected shortly.
- Caragabal Country Golf Club - green replacement and club refurbishment in progress.
- Grenfell Tennis Club – works will commence shortly on 6 court replacement including DCP component.

Karen is currently undertaking the Project Officer role and ensuring the projects are completed and the grant funding is acquitted in the required time frames.

Planning continues for Council's projects with demolition of the Lawson Park Amenities completed.

THE GENERAL MANAGER'S REPORT

As previously mentioned, Round 3 of the Stronger Country Communities Fund (SCCF) opened on the 1 July, 2019 and closes on 27 September, 2019.

Council resolved to submit the Main Street infrastructure project and the upgrade of Bogolong Dam as a youth related project with the application process in progress.

For Information

Noted

Regional Cultural Fund

As previously advised Council has been successful with the Grenfell Community Arts Centre building refurbishment grant funding application which is great news.

Plans are currently being developed for the upgrade of the Community Arts Centre.

For Information

Noted

2. Drought Communities Program, C2.9.14

Council has received advice from the Hon Michael McCormack MP that the following projects submitted to receive funding under the Drought Communities Program have been approved.

Project Description	Ccl funds
Greenethorpe Memorial Hall upgrades	\$50,648.55
Weddin Mountain Muster – Stable project	\$81,769.09
Taylor Park toilets – disabled toilet	\$200,000
Grenfell Showground – 6 portable grand stands	\$30,000
Netball courts upgrade	\$113,045.50
Grenfell Country Club – Upgrade tennis courts	\$80,806.91
Caragabal Memorial Hall upgrades	\$52,355.50
Quandialla Memorial Hall upgrades	\$59,000.82
Grenfell Preschool and Long Day Care – Green Space Project	\$31,146.64
Grenfell Rugby Club – Replace light poles	\$44,740.00
Grenfell Soccer Club – Club House building extension	\$40,000
Bembrick Oval Watering System	\$82,463.59
Quandialla Water - Highflow Standpipe	\$52,011.70
Grenfell Water – Standpipe	\$52,011.70
Caragabal Village water security – repairs to water supply	\$30,000
Total	\$1,000,000

The grant funding deed has been signed by Council and agreements have been sent to Community groups for signing, and are currently being returned to Council. Works can commence immediately thereafter with Council required to ensure the projects are completed by 31 December 2019.

Mrs Karen Pollock has been engaged to administer the projects particularly with the community groups. Karen will also ensure the projects are completed and the grant funding is acquitted in the required time frames.

For Information

Noted

THE GENERAL MANAGER'S REPORT

3. Weddin Wellness Plan, H1.7.1

The Weddin Wellness Plan was adopted by Council at the November 2018 Council Meeting. The plan will assist to facilitate coordination of health services in the Weddin Shire, to better understand the future health needs of an ageing community and to provide data for informed advocacy and improved health service delivery.

Mr Stephen Sykes has been engaged as the partnership agent for an initial period of 12 months (part time) to progress the Weddin Wellness Plan.

For Information

Noted

4. Local Government Reform – New Improvement Plan, C2.10.9

The new Improvement Plan is still being finalised to provide improvement actions for Council to implement.

The new Improvement Plan will be submitted to Council for endorsement upon its completion.

For Information

Noted

5. Annual Returns of Disclosure of Interest, C2.2.2

The annual returns are required under the Act to be lodged by all Councillors and other designated persons by 30 September, 2019.

Draft forms have been separately forwarded. To date, completed returns for the 2018/2019 financial year have been received from: -

Crs O'Byrne, Diprose, Parlett, Best, Brown and Niven Messrs Carroll, Gibson, Hayes.

The returns once received are available for inspection by the public.

For Information

Noted

6. Appointment of Tourism Committee Member, C2.6.26

Due to a community members resignation from the Tourism Committee, applications were invited for a new community representative to fill the position. Nominations closed on Friday, 6 September 2019.

Nominations were received from Mrs Emily Essex, Ms Anda-Leigh Reilly, Mr Robert Reeves and Ms Cherie (Penny) Edgerton.

RECOMMENDATION: It is recommended that the community member be appointed.

THE GENERAL MANAGER'S REPORT

- 094** **RESOLVED:** Cr Diprose and Cr Niven that:
- i) the General Manager be appointed the returning officer.
 - ii) Council use the optional preferential system to elect the community member to the Tourism Committee.
- 095** **RESOLVED:** Cr Diprose and Cr Bembrick that Anda-Leigh Reilly be appointed to the Tourism Committee.

BRENDAN HAYES
ACTING GENERAL MANAGER

- 096** **RESOLVED:** Cr McKellar and Cr Best that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

12 September 2019

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 August 2019:

Bank Account	
Westpac	\$1,678,035.65
Short Term Deposits	
CBA	<u>6,000,000.00</u>
Total Investments	<u>\$6,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 August 2019.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. Statement of Loan Balances as at 31 August 2019:

Loans	
ANZ Loan No...43092	1,892,347.12
ANZ Loan No...43084	<u>1,909,999.72</u>
Total Loans	<u>\$3,802,346.84</u>

For Information

Noted

3. A Summary of Income for The Month of August follows:

Rates Receipts	1,140,295.69
Credit Union Agency Commission	607.20
Service NSW Agency Commission	5,032.22
Interest on Investments	1,479.45
Paid Parental Leave Scheme Payments	8,887.20
FAG Grant Instalment	342,968.00
Drought Communities Program Grant Instalment	500,000.00
RMS Works	1,005,883.49
Development & Building Application Fees	5,217.50
CTC Income	5,767.25
Caravan Park Fees	5,714.00
Other	8,513.14
Total	<u>\$3,030,365.14</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

4. Roads and Other Expenditure 2018/2019:

Following are the up to date maintenance figures as at 31 August 2019:

Roads & Other Expenditure 2018/19

Item	Vote	Expenditure
Rural Roads Maintenance	562,270	644,196
Grenfell Town Streets Maintenance	181,319	174,565
Village Maintenance - Caragabal	8,069	8,069
Village Maintenance - Greenethorpe	7,000	7,000
Village Maintenance - Quandialla	7,000	7,000
Garbage / Recycling Collection	148,425	125,253
Quandialla Recycling Station	8,000	4,648
Greenethorpe Recycling Station	6,000	0
Greenethorpe Collections	8,000	6,591
Commercial Waste Collection	18,000	10,561
Grenfell Waste Depot Manning / Plant Hire	135,000	115,496
Tips Working Expenses	68,000	89,318
Grenfell Tip Green Waste Processing	20,000	27,828
Cemetery Maintenance & Operating Expenditure	72,000	63,659
Cemetery Sites etc. income	(49,000)	(57,999)
Noxious Plants	84,500	62,332
Noxious Plants - Extra	20,000	3,900
Parks & Gardens	244,846	239,958
Library Expenditure	103,680	88,806
Baths Income	(40,000)	(40,729)
Baths Expenditure	173,350	268,810
Caravan Park Income	(65,000)	(68,333)
Caravan Park Expenditure	110,800	99,327

RTA Grant Works

Item	Vote	Expenditure
2018/19 State Roads (SH6)	1,204,054	1,204,054
2018/19 National Roads (SH17)	340,199	340,199
2018/19 Regional Roads Block Grant	830,000	833,077

Other Grants

Item	Vote	Expenditure
Bewleys Road - HVSP Grant (17/18 C/Over)	800,000	724,786
Bewleys Rd - Fixing Country Roads (17/18 C/Over)	88,786	88,786
Repair Program - MR239 Pavement Rehab	135,000	0
Drought Relief HVAP - Forbes Rd Widening & Strengthening	298,830	298,830

THE DIRECTOR CORPORATE SERVICES' REPORT

2018/19 Rural Local Roads (FAG)	Vote	Expenditure
Reseals	217,000	57,341
New Forbes Road - Widen and Strengthen Pavement	108,500	108,500
Gravel Resheeting	195,300	195,300
Grenfell Streets Construction	86,800	0
Grenfell Kerb & Gutter	54,250	5,968
Grenfell Streets Footpaving	27,776	0
Village Streets Reconstruction	10,850	0
Weddin/Camp/Church Street Replace Footpaving	27,776	0
Thuddungara Road Safety Improvement	32,550	32,550
Sucker Removal/Shoulder Grading/Spraying	32,550	12,159
Industrial Area Sub Division Driveway Construction	10,850	0
Gibraltar Rocks Road Bridge Sized Culvert Replacement	195,300	0
RECONSTRUCT VILLAGE STREETS (17/18 C/Over)	32,590	32,574
QUANDIALLA DRAINAGE (17/18 C/Over)	68,139	3,173
GRENFELL MEDICAL CENTRE - K&G & FOOTPATH (17/18 C/Over)	130,000	111,605
GRENFELL STREETS CONSTRUCTION (17/18 C/Over)	108,495	9,548
GRENFELL KERB & GUTTER (17/18 C/Over)	102,231	0
MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (17/18 C/Over)	11,237	0
GREENETHORPE BUMBALDRY ROAD (17/18 C/Over)	22,503	22,503
CARAGABAL PARK UPGRADE (17/18 C/Over)	11,761	11,761
CARAGABAL PARK SHADE SAIL (17/18 C/Over)	4,274	4,274
GRENFELL STREETS - FOOTPAVING (17/18 C/Over)	82,551	6,111
QUANDIALLA FOOTPATHS RECONSTRUCTION (17/18 C/Over)	32,010	32,010
INDUSTRIAL AREA ROAD (17/18 C/Over)	63,042	55,272
Total	1,668,333	700,647

0

2017/18 Roads to Recovery	Vote	Expenditure
GIBRALTOR ROCKS BRIDGE/CULVERT	240,928	155,476
GREENETHORPE BUMBALDRY RESEAL	25,976	25,976
Total	266,904	181,452

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

5. Roads and Other Expenditure 2018/2019:

RURAL/TOWN/VILLAGE EXPENDITURE AND CARRY-OVER WORKS 2018/2019

Item	2018/2019 Vote	2018/19 Exps	Surplus	Deficit	2019/20 Vote	Carry- Over	2019/20 Revised
Rural Roads	562,270	644,196	-	-81,926	700,572	-81,926	618,646
Grenfell Town Streets Maintenance	181,319	174,565	6,754	-	180,000	6,754	186,754
Caragabal Village M&R	8,069	8,069	-	-	10,000	-	10,000
Greenethorpe Village M&R	7,000	7,000	-	-	10,000	-	10,000
Quandialla Village M&R	7,000	7,000	-	-	10,000	-	10,000

For Information

Noted

6. **Debt Recovery – Rates and Debtors, A1.7**

Debt recovery activity is as follows:

12 referred to Council Debt Collection Agency

- 4 Paid
- 2 responses to pay
- 6 no response – further action required

1 month letters sent

Co-ordinating with Outstanding Collections – Late intervention visits

Continued monitoring of existing payment arrangements, following up with further action where required.

Continued liaison with Council's Debt Recovery Firm Outstanding Collections and other debt collection activity of routine nature.

For Information

Noted

7. **Preparation of the 2018/2019 Financial Statements, A1.6**

In preparing the 2018/2019 Financial Reports Section 413(2)(c) of the Local Government Act 1993 requires Council to prepare and sign a statement in the approved form as to its opinion on the general purpose financial reports.

The declaration states that the accounts have been prepared in accordance with the Australian Accounting Standards and present fairly Council's financial position and operating result for the year.

RECOMMENDATION: that Council endorse the Mayor, Deputy Mayor, General Manager and Director Corporate Services to sign the statement on Council's behalf.

097 **RESOLVED:** Cr Diprose and Cr Niven that Council endorse the Mayor, Deputy Mayor, General Manager and Director Corporate Services to sign the statement on Council's behalf.

8. **Grenfell Library, C2.8.15**

Activities by the Librarian over the last month included the following:

This month the movie was moved to a Saturday matinee at 4pm and showed Dumbo. A good crowd attended for an afternoon movie. We will do more of these over time. A movie marathon is planned for October at the end of the school holidays.

Preschool Storytime has continued with numbers increasing slowly.

This month we celebrated Children's Book Week with a special Storytime session and stage 1 students from Grenfell Public School visiting across two Tuesdays.

THE DIRECTOR CORPORATE SERVICES' REPORT

This month I have also started reorganising the Local and Family history collection to ensure that everything is listed within the catalogue and easily accessible.

The annual public library statistics have been released. Below are the comparisons for the previous three years.

	2015/16	2016/17	2017/18
Voted expenditure, subsidy & local priority grant – total funding	\$172,917.35 Per capita: \$46.72	\$173,761.31 Per capita: \$46.86	\$208,284.62 Per capita: \$56.88
Expenditure on library material	\$31,097.71 Per capita: \$8.40 placed 8/101	\$20,831.66 Per capita: \$5.62 placed 29/100	\$34,376.68 Per capita: \$9.39 Placed 6/90
Total expenditure	\$195,272.35 placed 98/101 Per capita \$52.76 placed 45/101	\$198,965.41 placed 88/100 Per capita \$53.66 placed 42/90	\$241,671.87 placed 88/90 Per capita \$65.91 Placed 25/90
Circulation	Total: 13,813 placed 100/101 Per capita: 3.73 placed 77/101	Total: 13,924 placed 88/90 Per capita: 3.76 placed 67/90	Total: 13,011 placed 88/90 Per capita: 3.55 placed 67/90
Total stock	13,390 placed 100/101 Per capita: 3.62 placed 13/101	12,175 placed 90/90 Per capita: 3.28 placed 17/90	8,688 placed 90/90 Per capita: 2.37 placed 35/90
Acquisitions and discards	Acquired: 1,277 placed 97/101 Per capita: 0.35 placed 15/101 Discarded: 1,707	Acquired: 1,133 placed 89/90 Per capita: 0.31 placed 18/90 Discarded: 2,360	Acquired: 2,131 placed 83/90 Per capita: 0.58 placed 2/90 Discarded: 5,640
Average cost of library material	\$24.35 placed 38/101	\$18.39 placed 66/100	\$16.13 placed 70/100
Turnover of stock	1.07 placed 92/101	1.19 placed 79/90	1.53 placed 72/90
Total members	939	922	697
Population	3,701 placed 99/101	3,708 placed 88/90	3,662 placed 88/90
Total library visits	6,109	5,724	7,732

For Information

Noted

9. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Distributed funding opportunities to relevant local organisations.

THE DIRECTOR CORPORATE SERVICES' REPORT

Provided information as requested to RDA Central West on poor connectivity in the shire. Communicated with regional stakeholders over poor connectivity. Participated in teleconference on poor connectivity and the Regional Digital Connectivity Fund.

Researched three farmer case studies on the impact of poor connectivity. Including preparing interview questions, conducting 2 in person interviews, sourcing a photography quote, organising a photo shoot including preparing a brief for photographer.

Reviewed census data that informed the South West Slopes Regional Economic Development Strategy and requested review of discrepancies.

Researched the Grant Guru funding platform.

Researched options for Grenfell to leverage the Hay Inc. training option. Opportunities presented to Lynne McCulloch at the High School as well as the representatives of the Country Education Foundation.

Met with Andrew Napier to discuss the draft Local Strategic Planning Statement.

For Information

Noted

10. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities: -

Staffed the Grenfell Accredited Visitor Information Centre as required, including weekends. Liaised with casual staff over weekend shift including filling gaps in the roster, key handover and preparation of tasks. Approved payment of AVIC invoices.

Acted as secretary for the Henry Lawson Festival committee including preparing electronic payments, checking mailbox and collecting invoices to pay. Responded to general Festival enquiries. Organised festival coordinator dinner at the Bowling Club.

Coordinated the installation of 3x silo arts street signs.

Prepared minutes of August tourism meeting and actioned them including preparing correspondence, joining the Inland Astro Trail, and advertising for a new community representative. Coordinated payment of guest speakers' invoice.

Sought Mayor and GMs approval for publication of 2x good news media releases.

Recorded Community Hub bookings, distributed and collected paperwork from clients, and set room up as required.

Liaised between Weddin Mountain Muster committee and WRI over event data collection opportunity by Destination Network Country and Outback.

Participated in promotions for Central NSW Councils including sharing social media content and accommodation survey.

Researched information for Grenfell Tourism events calendar.

THE DIRECTOR CORPORATE SERVICES' REPORT

Continued to research possible development at the Weddin Mountains National Park including communications with local and regional stakeholders.

Assessed submissions received in response to destination management plan request for quote, including preparing assessment criteria and assessment table, contacted referees and clarified questions. Notified successful and unsuccessful applicants.

Attended community consultation for signage strategy. Confirmed date for second community consultation session on September 10th, confirmed venue and start time and promoted date to community stakeholders including villages progress associations, senior staff and councillors, prepared and distributed a media release, posted on Facebook, added to events calendar, direct emails etc.

Sourced quote for additional Christmas decorations for Main Street and the villages.

Completed Arts Out West survey.

Met with heritage adviser to discuss Railway Station water tank.

For Information

Noted

11. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities: -

Art Gallery

- Weekend volunteer duty – standbys not available
- 'PLACE' exhibition
 - Exhibition opening set up
 - Attended exhibition opening
 - HLHS art students/teacher – email/visit
- Liaised with artists/coordinators of upcoming exhibitions including 'Grenfell Dramatic Society' exhibition, 'Earth & Water' exhibition, 'Paris & other Places', Grenfell Artists Inc' exhibition.
- Completed planning for the 2020 exhibition calendar
- Organised 2021 – exhibition dates/schedule
- Advertised Grenfell exhibitions - Discover magazine, Arts OutWest and The Grenfell Record
- Recorded Art Gallery visitor statistics
 - Daily, on occasions when volunteers were absent
 - Monthly total
- Greeted visitors & locals to the Gallery
- Check emails
- Handled general enquiries
- Handled Gallery Sales
- Monitor Gallery Donations
- Recorded exhibition statistics

Visitor Information Centre

THE DIRECTOR CORPORATE SERVICES' REPORT

- Greeted visitors at VIC
- Handled walk in enquiries/directions
- Phone call enquiries
- Contacted businesses regarding enquiries
- Contacted museum regarding enquiries
- Joblink Plus & Sureway enquiries
- Rural Financial enquiries
- Main Street Redevelopment Plans - enquiries
- Sent out brochures/information packs
- Checked and maintained brochures from other towns and districts
- Contacted other Visitor Information Centres regarding supplies
- Maintained and printed Grenfell brochures & maps
- Weekly emails to businesses regarding 'What's on in Grenfell'
- Recorded information from businesses for the week-end VIC staff
- Events calendar - emails
- Recorded daily VIC counter statistics
- Monthly statistics
- Monthly Tourism Group survey
- Recorded free camping statistics
- The Hub room hire
 - Booking enquiries
 - Room setups
 - Emails & phone calls
- Souvenir sales
- End of day reconciliations

Promotions

- Media release on Wattle seminar and farm tour
- Discovery Mag Sept/Oct Issue
- Media release on Grenfell STP upgrades
- Event promotion on social media and website
- Art Gallery promotion on social media

Visitor Information Centre

- Hub bookings
- Grenfell tourism information for visitors
- Responded to tourism enquiries via phone and email.
- Social Media posts

For Information

Noted

12. **Grenfell Internet Centre, C2.8.14**

Council's Internet Centre Officer has been involved in the following activities: -

Tech Support for Council Departments

- Provide Tech Support to Tourism & Economic Development, Council, & Library
 - Troubleshoot printing issue from public access pc
 - Setup Conference Room for Event
 - Troubleshoot Email issue Weekend Staff (VIC)

Client Enquires

- 90 clients made enquires via telephone
- 188 clients made enquires in store
- 29 clients made enquires via email

Sales and Services

- Conducted computer services and repairs for 16 residential clients and 1 business clients
- Replaced 1 mobile phone screens
- Sold ESET Internet Security to 2 residential clients
- Sold software, parts, and accessories to 13 residential clients and 4 business clients
- Sold ink and toner cartridges to 10 residential clients
- Internet Café used by 50 clients for internet access and printing

Computer Tuition

- Delivered 1 individual lessons.

Human Services Access Point

- Assist human services clients with access point usage

Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Grenfell Rugby Club Website
- Updates to Grenfell Hall website

Maintenance

- Installation of software patches Workstations (CTC, VIC, Library)
- Installation of software patches Servers (Domain Controller x 2, WSUS, Libero)
- Upgrade Libero and Cache software
- Upgrade all workstations to latest build of Windows 10
- Decline superseded updates (WSUS)
- Website plugin updates, and content management software updates (CTC, VIC)
- Website vulnerability and malware scan (CTC, Library)
- Installation of patches (Internal Wiki, Helpdesk)
- Publish blog posts on following subjects:
 - Enable File History Backups Windows 10
<https://www.grenfellinternetcentre.com.au/enable-file-history-backups-windows-10/>
- Perform Search Engine Optimisation tasks

THE DIRECTOR CORPORATE SERVICES' REPORT

- www.grenfellinternetcentre.com.au visited 507 times by 464 Users
- Blog Posts Shared on Facebook, and Twitter

Google Summary

- 192 people saw Grenfell Internet Centre via Google Search
- 115 people saw Grenfell Internet Centre on Google Maps
- 10 people found Grenfell Internet Centre on Google and called your business

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

098 **RESOLVED:** Cr McKellar and Cr Bembrick that except where otherwise dealt with the Director Corporate Services' report be adopted.

THE DIRECTOR ENGINEERING'S REPORT

12 September 2019

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Works Report (1st August 2019 to 31st August 2019)

1.1 Highways - Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on major highways this month:

SH6 (Mid-Western Highway)

- General Maintenance
- Asphalt repairs
- 2019-2020 Slashing program under review

SH17 (Newell Highway)

- General Maintenance
- Asphalt repairs
- 2019-2020 Slashing program under review

1.2 Regional Roads - Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on major highways this month:

MR398 (Mary Gilmore Way)

- General maintenance
- Asphalt Repair
- Slashing and Spraying program under review

MR236 (Henry Lawson Way)

- General maintenance
- Indicative signage on back order
- Asphalt Repair

MR237 (Gooloogong Road)

- General maintenance
- REPAIR application lodged for 2019/2020

THE DIRECTOR ENGINEERING'S REPORT

MR239 (Henry Lawson Way / Young Road)

- General maintenance
- Table drain maintenance
- REPAIR grant construction completed. Completed a 1.5km rehabbed section and 6km of shoulder widening.

1.3 Rural Local Roads - Capital Works

- New Forbes Rd –
 - Scope of works complete:
 - Culvert Replacements
 - Vertical/Horizontal alignment correction
 - Erosion Controls
- Re-Sheeting Program Scoped –
 - Adelargo Road (2km)
 - Arramagong Road (2km)
 - Bald Hills Road (1km)
 - Barkers Road East (2.2km)

1.4 Rural Local Roads – Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on rural local roads during the month:

- Maintenance Grading of Beasley's Ln
- Driftway Rd repair work completed and awaiting primer seal
- Drainage maintenance on Driftway Road
- Guide Posting –
 - Tyagong Ck Road
 - Gerrybang Rd Road
 - Iandra Rd

1.5 Urban Area - Capital and Maintenance Works

- General maintenance
- Eagle donated by the Grenfell garden club installed
- Numerous boundary traps located and raised

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- General maintenance
- Forbes St tree installation completed

2.2 Cemeteries

The following graves have been prepared from; 1st August 2019 to 31st August 2019:

Grenfell Lawn	—	1
Grenfell	—	0
Bimbi	—	1
Caragabal	—	0
Ashes Internment	—	3
Private property	—	0

The following maintenance has been carried out in the last month:

- General Maintenance:
 - Mowing / Slashing
 - Facilities Maintenance
- Topped up graves
- Plaques fitted

2.3 Sewer Mains

Ten (10) sewer chokes have been attended to during the month of August 2019. None were in the relined sections. The cause of all chokes were roots.

2.4 Private Works

The following private works were carried out from the 1st August 2019 to 31st August 2019:

- Nil

2.5 Village Area - Capital and Maintenance Works

- General maintenance
- Quandialla drainage is in design
- Caragabal Park upgrade continuing

THE DIRECTOR ENGINEERING'S REPORT

2.6 Vandalism

Rural - Nil
Urban - Nil

Progressive Cost Urban: \$0.00
Progressive Cost Rural: \$0.00

For Information

Noted

3. Future Works (01.08.2019 onwards)

3.1 Highways

- Heavy patching program is in draft stages in collaboration with RMS
- Tree trimming is currently being scoped for the Brundah Rehabilitation job.

3.2 Regional Roads

- General maintenance
- Rehab Program MR239 complete
- Tree Trimming Program on MR239 complete

3.3 Rural

- General maintenance
- Maintenance grading Arramagong Rd, Hamptons Ln, Stock Route Rd, Euraldrie Rd, Bald Hills Rd,
- Gravel Re-sheeting
- Gravel Rd signage installation to continue
- Sucker control and table drain maintenance ongoing
- Hancock Flinns Rd – Rectifying road geometry (F.A.G & R2R)
- Tree trimming Sandy Ck Rd (approx. 5km) quotes taken and work to be scheduled

3.4 Urban and Village

- General maintenance
- Emu Creeks Milestones rehabilitation to continue
- Quandialla drainage program in final design stages
- Caragabal Park Upgrade to continue
- Tree trimming in various locations

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

4. RMS RMCC Contract, R2.54.4

- Greenethorpe Bumbaldry Road Intersection is complete (Awaiting the time lapse footage from RMS)
- Brundah School Rehabilitation has a tentative start date of late Septmeber (3.5km x full width 100mm overlay)

For Information

Noted

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:

<u>PLANT ITEM</u>	<u>PLANT DESCRIPTION</u>	<u>WORKS PERFORMED</u>
3952	PRIME MOVER	BRAKE AND SUSPENSION REPAIRS
4107	PATCHING TRUCK	MAJOR REPAIRS/MAINTENANCE TO ALL OPERATING SYSTEMS & TRUCK
4108	DRUM ROLLER	HYDRAULIC,COOLING SYSTEM AND ELECTRICAL REPAIRS
4102	GRADER	HYDRAULIC, FRAME CENTRE PIN AND STEERING REPAIRS,MACHINE CONTROL
3965	GARBAGE TRUCK	MAINTENANCE , FITMENT OF INTEGRATED GPS SYSTEM.FITMENT OF ADBLUE FUEL STATION IN DEPOT
4105	GRADER	5500HR SERVICE, HEATER CORE REPAIR, ELECTRICAL REPAIRS, RENEW LIGHTS, RE SHIM CIRCLE. MACHINE CONTROL
3961	TRUCK	REPAIRS TO 12V SYSTEM, ELECTRICAL SHORT DIAGNOSIS
3962	TRUCK	SERVICE AND MAINTENANCE
2094	UTE	SERVICE AND MAINTENANCE
2095	UTE	SERVICE AND MAINTENANCE
RFS	NUMEROUS TRUCKS	REGISTRATION REPAIRS/ INSPECTIONS
4101	LOADER	1000HR MAJOR SERVICE, MAINTENANCE , HYDRAULIC REPAIRS
4106	BACKHOE	SIDE SHIFT REPAIRS
4094	BACKHOE	STARTING SYSTEM ELECTRICAL REPAIRS
3956	TIP TRAILER	HYDRAULIC RAM REPAIRS
2096	UTE	REPLACE BLOWN AIRBAGS
5227	GRAVE SHORINGS	REPLACE RAM SEALS THROUGHOUT AND FLUSH TANK OIL
5220	QUICKSPRAY	BUILD SPRAY BOOM FRAME SKID FOR 2083-UNFINISHED
3957	TRUCK	REPAIRS TO AIR INTAKES
4053	GRADER	ELECTRICAL AND HYDRAULIC REPAIRS
3229	TRUCK	COOLING SYSTEM REPAIRS
3964	TRUCK	FULL SERVICE , REPAIRS AND MAINTENANCE, RENEW LIGHTS,PUMP /TANK / SPARAYERS SERVICE.

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

6. Noxious Weed Report – 1st August – 31st August 2019

<u>Activity</u>	<u>Location</u>
Administration	<ul style="list-style-type: none"> • Monthly reporting • Mapping • BIS uploads • Email replies to relevant emails • Finalised weed spraying program & began slashing program review
Publicity	Restocked new Weed Awareness Merchandise located at various locations across the shire.
Mapping	'GETAC' tablet has arrived, antenna to be installed on vehicle yet.
Meeting	<ul style="list-style-type: none"> • Macquarie Valley Weeds Committee meeting (MVWCM) at Wellington • Central West Regional Weed Committee meeting (CWRWCM) at Coonabarabran
Training	NSW Weeds Conference – Newcastle
Property Inspections	Monitoring 3 properties with current weed issues.
Roadside Inspections & Reactive Treatment of weeds if required	Inspections: <ul style="list-style-type: none"> • Cemeteries • State Highway SH6 • Regional Roads (MR236, MR239, MR398) • Driftway Road
High Risk Weed Road Inspections	<ul style="list-style-type: none"> • Henry Lawson Way (MR239) – Weed marker maintenance
Weeds Treated	<ul style="list-style-type: none"> • Quickspray is in for maintenance as it is being mounted to a new vehicle. <i>NOTE – Limited growth due to drought</i>
Council Owned Land Inspections	<ul style="list-style-type: none"> • Grenfell Town Area • Bimbi town Area • Company Dam • O'Briens Hill • Bogolong Dam

THE DIRECTOR ENGINEERING'S REPORT

TSR Inspection	<ul style="list-style-type: none"> • SH6 • Henry Lawson Way • Mary Gilmore Way • Bimbi Rd • Quandialla Rd
Rail Inspection	<ul style="list-style-type: none"> • Quandialla Town Area
Other High Risk Weed Sites Inspected	<ul style="list-style-type: none"> • Cemetery • Silos • Rest Areas
Slashing Spraying Program	Have scoped the 2019-2020 Program
Sucker Control	Have scoped the 2019-2020 Program
Vehicle	Vehicle is currently being upgraded with side boom spray for roadside maintenance sprays. Side steps have been mounted.

For information

Noted

7. Roads to Recovery, R2.56

The 2019-2020 Roads to Recovery program is in the review stage. Attached for interest are the works being considered. We are still in the process of liaising with key individuals to ensure our program will deliver what is required against council's asset data..

Proposed Works Schedule Roads to Recovery 2019-2020		
As per 2019-2020 Operational Plan		
Site	Description	Price
Gibraltar Rocks Road	Bridge Sized Culvert Stage 2 (R2R/FAG)	\$ 215,115.00
Driftway Road	Stabilise and Rehab 200m Section	\$ 45,000.00
Quandialla-Caragabal Road Upgrade	Widen and renew small culverts	\$ 70,000.00
Industrial Area Road	Kerb and Guttering Approx 800m	\$ 120,000.00
Borehams Road	Re-Sheeting	\$ 42,000.00
Boundary Road	Re-Sheeting	\$ 20,895.00
Eves Lane	Re-Sheeting	\$ 15,000.00
Goodes Lane	Re-Sheeting	\$ 14,852.00
Re-seals		\$ 200,000.00
Approximate Total		\$ 635,304.50

For Information

Noted

8. Grenfell Main Street Renewal, R2.4.19

An open day was held on Tuesday 3rd September for the Main Street Upgrade public consultation. There were no significant issues to report on, any that were recorded are minor and will be factored into the final design of the main street.

For Information

Crs Best, Bembrick and O'Byrne previously submitted written declarations of interest and left the room.

Noted

Crs Best, Bembrick and O'Byrne returned to the room.

9. Tree plantation in Forbes Street, western side of Grenfell Aquatic Centre

Tree plantation is now complete. The Parks and Gardens teams should be commended on their initiative to install an automatic watering system; this will take away any water carting costs incurred in future.

For Information

Noted

10. Alteration of Give Way sign on the Intersection of Melyra and Forbes Street.

Process to relocate give way signs is in progress. Traffic counters are currently installed to determine the traffic volumes on each road to ensure it has a beneficial outcome. The traffic volume data and proposed design will then be put forward to the next Traffic Committee meeting for approval.

For Information

Noted

11. Caragabal Water Supply – U1.6.8

Residents are now able to receive drinking water with partial funding from the Department of Primary Industries. There are 61 residents living in the village and 22 non-residents school children attend the Caragabal Public School. The funding will cease at the end of 2019. An extension of time was approved in 2019 by the DPI (Department Primary Industries).

For Information

Noted

12. 2018-2019 Bimbi Floodplain Management Program

Council applied for financial assistance under the '2018-2019 Floodplain Management Program' and has been successful. An assistance of \$51,428.27 has been offered and the funding Agreement has been signed and lodged. The funding is a 5:1 ratio, where council will fund 1/6 of the total cost of the project. A work plan has been submitted to the Office of Environment and Heritage. Council will now engage three (3) different consultants and obtain quotations based on the work plan. Council will work within the procurement policy guidelines to elect the winning consultant.

For Information

Noted

13. CCTV Installation in the Grenfell Main Street

Council was successful under the 'Safer Communities Fund Round 3 – Infrastructure Grants' in receiving approximately \$207,792.00, this project is 100% funded.

Public consultation is currently underway and will be delivered in collaboration with the Main St upgrade.

For Information

Noted

14. Australian Government Blackspot Programme & NSW Government Safer Roads

Weddin Shire Council has lodged an application for the upgrade of 3.75 km of road on Henry Lawson Way (MR236). The proposed works meet all criteria under the programs on offer. An outcome of the application will be released in January 2020.

For Information

Noted

15. Stronger Communities Program (Round 4) – Upgrade of Cricket Pitches & Nets

Council has received grant funding for the update of existing cricket pitches and upgrade of practice net facilities. Works are due to be completed by the end of September 2019.

For Information

Noted

16. Amended Plant Replacement Program for 2019-2020 OH&S Compliance

In August of this year StateCover kindly attended the Weddin Shire Council depot and came up with a safety improvement plan, council are over 20% through meeting the requirements already. One issue highlighted was plant number '#4058 Tractor - 1965 Massey Ferguson'. Its primary use is to drill piers for sign installation. The new proposed alternative from 'DIGGA Australia' will attach to our existing backhoes rear arm. The proposal is to sell the existing plant and replace with this OH&S compliant alternative.

RECOMMENDATION: That Council approve the budget reallocation of \$8,280.45 from Rural Roads Program for the plant replacement and accept the Amended Plant Replacement Program for the 2019/2020 financial year (Changes highlighted green).

099 RESOLVED: Cr Niven and Cr McKellar that Council approve the budget reallocation of \$8,280.45 from Rural Roads Program for the plant replacement and accept the Amended Plant Replacement Program for the 2019/2020 financial year (Changes highlighted green).

17. Bring Forward Funding - Sewer Relining 2019/2020 Financial Year

In order to save money on establishment fees, it is proposed to bring forward the 2020-2021 budget for 'Sewer Relining' of \$120,000.00 to the current year. This will allow us to:

- Save approximately \$20,000.00 on establishment fees.
- Replace 5 sewer stacks in Grenfell which need replacement immediately

THE DIRECTOR ENGINEERING'S REPORT

- All Category 4 and 5 (worst rated) sewer pipes will be relined.

This proposed change to the budget has been discussed with the Director Corporate Services who is in agreeance given the benefits as above.

RECOMMENDATION: That Council approve bringing forward the 2020-2021 budget for 'Sewer Relining' of \$120,000.00 to the current 2019/2020 financial year.

100 **RESOLVED:** Cr O'Byrne and Cr McKellar that Council approve bringing forward the 2020-2021 budget for 'Sewer Relining' of \$120,000.00 to the current 2019/2020 financial year.

18. Asset Data Valuations 2019/2020 – Budget Reallocation

The 2019/2020 financial year valuations are based around road asset fair values which entail:

- Roads
- Drainage
- Bridges and Culverts
- Traffic Facilities
- Footpaths
- Kerb and Guttering

As a council, we should ensure our asset data is up to date and meets all standards from a financial audit perspective. To ensure we meet this requirement it is proposed to engage 'Shepherd Services' to conduct the asset valuation of our roads section.

Positive flow on effects in other departments from engaging shepherd services include:

- Up to date street imagery which will be viewable with the council's Intramaps.
- Real measurement data from street imagery
- Meets NDRRA (National Disaster Relief and Recovery Arrangements) requirements of pre-condition evidence
- Roughness meter allows council to precisely develop a maintenance grading and re-sheeting program which will have authenticity based on real data as opposed to service requests and old asset data.

The contractor will value 100% of the roads section and aid council on the remaining drainage, bridges & culverts, Traffic facilities, footpaths and Kerb and guttering sections. This approach will allow us to meet the fair value disclosure requirements even with our limited single person resource. The amount requested for reallocation is \$50,000.00, this will be sourced from the Rural Roads Program budget.

RECOMMENDATION: That Council approve the reallocation figure of \$50,000 from the Rural Roads Program to go to the '2019/2020 Fair Revaluation Project'.

101 **RESOLVED:** Cr Diprose and Cr McKellar that Council approve the reallocation figure of \$50,000 from the Rural Roads Program to go to the '2019/2020 Fair Revaluation Project'.

19. Fixing Country Roads 2019 Applications now open

The next round of Fixing Country Roads program has opened and builds upon the \$368 million already invested by the NSW State government. The program supports freight and connectivity of local roads to state roads. The 2019 instalment is part of a 543-million-dollar commitment for Restart NSW. Applications close 10th October 2019.

Weddin Shire council will pursue the routes from Quandialla silos → Caragabal silos → Wirrinya silos. These facilities do store different types of grain which will aid the business case alongside the previous traffic data counts.

For Information

Noted

20. 2019 Community Building Partnership Program

The 2019 Community Building Partnership Program opened on Monday September 2. The submission window is open until 5pm Friday September 27. This program has awarded more than \$300 Million in funding to 13,800 community projects since it commenced in 2009. The program this round is aimed at aiding in funding infrastructure such as playgrounds, accessible features and equipment refurbishments.

Council is seeking funding to aid in the replacement of a barbeque at Rotary Park.

For Information

Noted

21. Road Maintenance Council Contract (RMCC) – Roads and Maritime Services (RMS)

The current RMCC contract is approximately 10 years old and there are a number of changes that need to be made in order to ensure that RMCC is in line with legislation. The updated contract will also alleviate excessive overhead costs and administration fees.

The current RMCC contract will be terminated on Saturday 29 February 2020. RMS plan to re-engage Weddin Shire Council under a new arrangement as outlined below to start Sunday 1st March 2020.

- Pre-qualification requirement at R2 level to carry out ordered works
- Initial term of contract will be 2 years, 4 months
- Extension of contract – A provision will be allowed in which the contract can be extended up to two years beyond the above mentioned term.
- Sub-Contracting – Council's responsibility prior to engaging sub-contractors has been included
- Payment of routine services – Generally payment is to be made quarterly on completion of works.
- Law, guidelines and government – Updated for currency.

For Information

Noted

22. Main Street Upgrade Feedback Summary

The Main Street upgrade has received feedback from the public, a summary of the feedback is as follows:

- Residents concerned with the 45° option, as common practice is 65°
 - The council has been forced to design the upgrade with 45° as the width is not permissible and does not meet the standards of trafficable width.
- Re-zoning of the CBD to allow mix-use developments
- A lighting master plan developed to ensure the township maintains a country town warmth, not a modern city feel
 - Feedback received from a business who is planning on moving to Grenfell in 2020 put in an expression of interest to allow him to develop a master plan for lighting, this is exciting to hear businesses are looking at moving to Grenfell. The council will be sure to consult with the community before any new lighting is proposed.
- The provision for electricity is highly supported
- The tree type to be carefully considered
 - This was elaborated on in the public consultation quite extensively and the consultants are in favour of deciduous types to allow warmth and sunlight in the winter months.
- Bus Shelter relocation was fully supported
- CCTV locations are fully supported

For Information

Crs Best, Bembrick and O'Byrne previously submitted written declarations of interest and left the room.

Noted

Crs Best, Bembrick and O'Byrne returned to the room.

**JAYMES RATH
DIRECTOR ENGINEERING**

102 RESOLVED: Cr McKellar and Cr Best that except where otherwise dealt with the Director Engineering's report be adopted.

12 September 2019

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

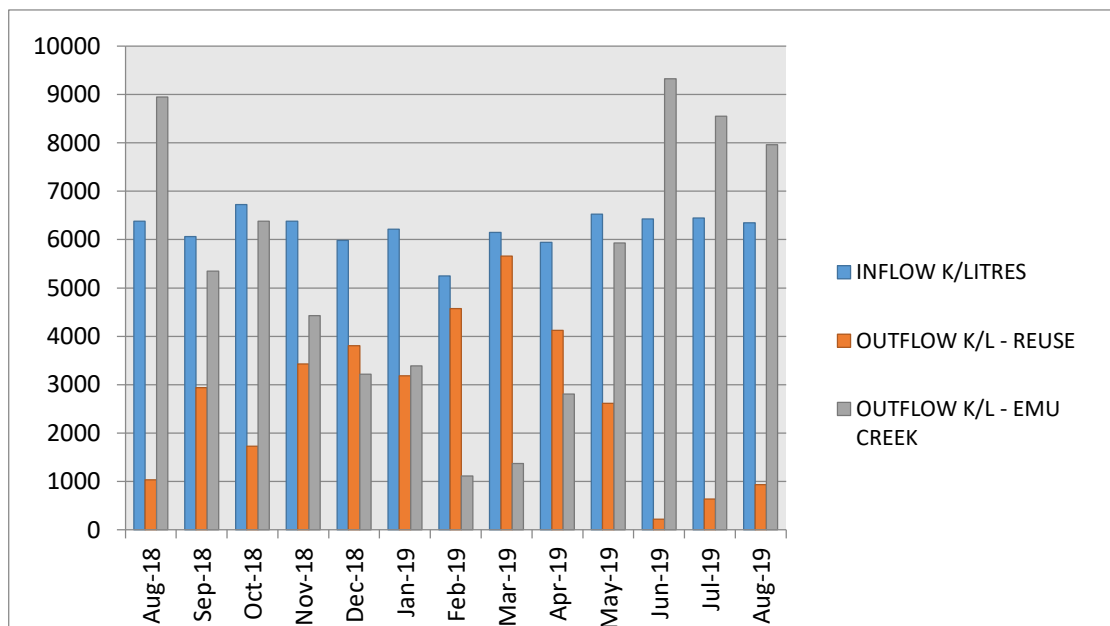
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during August 2019 was 6,349 kl with the daily average of 204.80kl. Outflow for irrigation for reuse was 935 kl and discharge to Emu Creek 7,962.1 kl.

The highest daily recording of 250 kl occurred for the 24 hours ending 6.30 am on 11 & 12 August 2019 and the lowest of 185 kl for the 24 hours ending 6.30 am on the 7 & 31 2019.

A total rainfall of 17 mm was recorded for the month.



For Council's Information

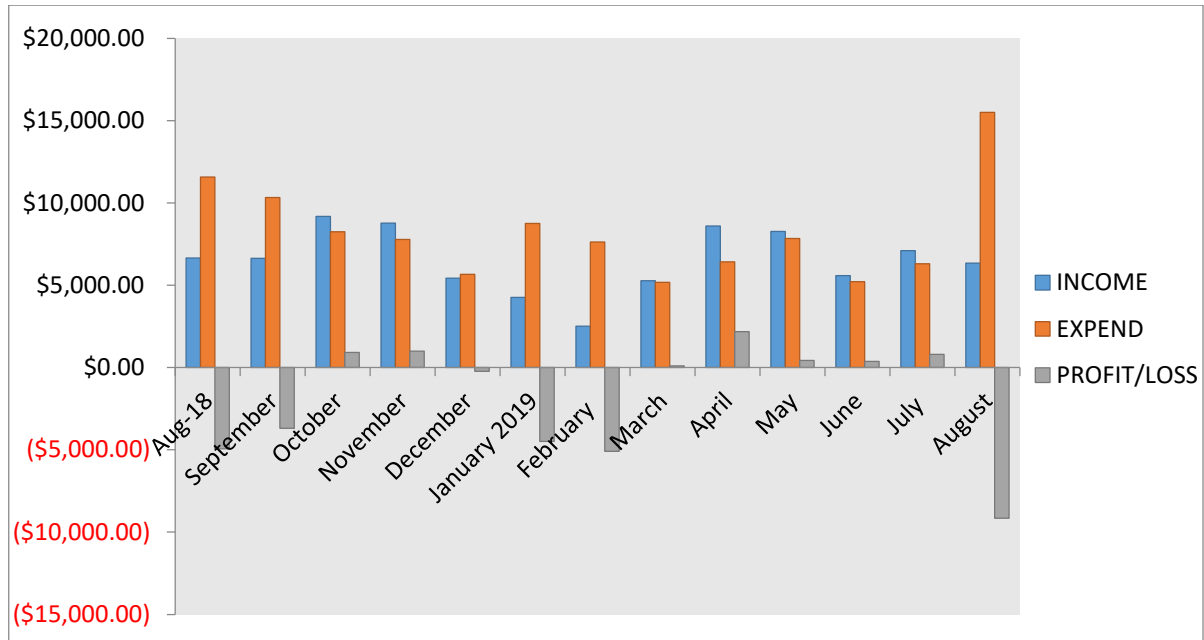
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Caravan Park Operations, P2.3.3

Income for the month of August 2019 was \$6,341.00 with expenditure of \$15,499.54 resulting in an operational loss of \$9,158.54 the month. The major expenses for the month were Rates \$5,406.40, Electricity \$3,045.93 and Water Rates \$742.75.

There were 169 sites occupied for the month of August 2019.



For Council's Information

Noted

3. Animal Control, A4.4.4

a. Companion Animals

Animals Seized & Impounded :	0	Animals Destroyed:	0
Animals Straying/Returned to Owners immediately:	1 (Dog)	Animals Released:	0
Animals Straying and Impounded:	1 (Dog)	Animals Rehomed:	0
Animals Surrendered:	0	Animals Sold:	2 (1 Cat, 1 Dog)

Other Activities:

Companion Animals

- 2 x alleged dog attack – investigation commenced
- Contemporaneous notetaking
- Statements obtained
- Grenfell Police assistance
- 2 x dog incident reports – OLG Director General (Numbers: A19053957 & A19053958)
- 1 x possession notice issued
- 4 x straying dog correspondence issued
- 1 x advisory letter – dog rushing at fence
- Pound duties

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- OLG Dog and Cat seizure reporting NSW OLG Database
- Hiring, collection and record keeping of animal traps
- Maintenance and record keeping of activities for impounding facility
- Updating existing records on the NSW Pet Registry as per required under the NSW Companion Animals Act legislation
- Entering new data on the NSW Pet Registry as per legislative requirements
- Registration check cross reference (DPI & E)
- Entering records on Council authority
- Verification of microchip/registration details
- 1 x NOI issued – Local Gov Act 1993 - removal of goats (Greenethorpe)

Stock

- Report 30 head 1st cross ewes straying Bimbi TSR area – reported to Ranger Dale Robinson LLS Forbes.

Environmental

- 1 x NOI issued EP&A Act – Demolition of dwelling

Recycling

- Contamination of bin check
- New bins delivered
- Unwanted bins collected

Advertising

- Grenfell Record – Dog Offences
- Grenfell Record – Grenfell Annual Show Fireworks – Reminder to all Pet Owners
- 2LF announcement – Grenfell Annual Show – Reminder to all Pet Owners
- Quandialla Central School newsletter – Cats and the Damage they can cause

For Council's Information

Noted

4. Grenfell Aquatic Centre, P2.3.1

In conjunction with Council's Pool Manager and community interest in the facility, the 2019/20 Season will run from 30/9/2019 to 29/3/2020 and will maintain the same opening hours as last season.

Monday to Thursday: 6.00am – 8.00am, 10.00am – 1.00pm, 3.00pm – 7.00pm
Friday: 6.00am – 8.00am, 10.00am – 1.00pm, 3.00pm – 6.00pm
Saturday: 6.00am – 8.00am, 10.00am – 7.00pm
Sunday: 11.00am – 7.00pm
Public Holidays: 11.00am – 7.00pm

Christmas School Holidays Opening Hours during the week:
Monday – Thursday: 6.00 - 8.00am, 10.00am - 7.00pm
Friday: 6.00 – 8.00am, 10.00am – 6.00pm

For Council's Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

5. Alcohol Free Zones, H1.6.9

Council resolved at its August 2019 Meeting that:-

- i) the proposal to re-establish Alcohol Free Zones be advertised and exhibited in accordance with the Local Government Act 1993 and Ministerial Guidelines on Alcohol Free Zones and public comment be invited,
- ii) all interested parties as listed in the aforementioned Guidelines be advised of the proposal.

Public comment period ended 12th September 2019 with no written submissions being received.

RECOMMENDATION: that

- i) Council re-establish Alcohol Free Zones as listed below:

It is proposed that the following areas be re-established as alcohol free zones at all times:

- Main Street from the intersection of Camp and Grafton Streets including Rygate Square to Burrangong Street, **excluding** the pedestrian footway under the projecting verandah on the western end of the premises known as the Railway Hotel, between Main Street and George Street Grenfell
- Burrangong Street from Main Street to Weddin Street
- Weddin Street from Burrangong Street to Camp Street
- George Street from Grafton Street to Short Street
- Forbes Street from Camp Street to George Street
- Teston Street from Main Street to George Street
- Nash Street footway from Main Street to George Street
- Short Street from Burrangong Street to George Street
- Unnamed footway/ lane running south from Dalton Street between George Street and Main Street

The following area is proposed to be an alcohol free zone between the hours of 10pm and 9am:

- the pedestrian footway under the projecting verandah on the western end of the premises known as the Railway Hotel, between Main Street and George Street Grenfell.

The following area is proposed be re-established as alcohol free zones at all times:

- Cross Street from North Street to Melyra Street
 - Forbes Street from George Street to North Street
 - Melyra Street from Cross Street to Forbes Street
- ii) The Alcohol Free Zones operate from the 1 October 2019 to 30 September 2023.
 - ii) A Notice to be published in the Grenfell Record declaring that Alcohol Free Zones have been re-established in the areas as listed in the recommendation commencing on 1st October 2019.
 - iii) The existing signage be amended to show the new period for which the Alcohol Free Zones will apply.
 - iv) Letters be sent to interested parties, the Police and licensees of Hotels and Clubs notifying of the re-establishment of the Alcohol Free Zones.

103 RESOLVED: Cr Diprose and Cr O'Byrne that:

- i) Council re-establish Alcohol Free Zones as listed below:

It is proposed that the following areas be re-established as alcohol free zones at all times:

- Main Street from the intersection of Camp and Grafton Streets including Rygate Square to Burrangong Street, **excluding** the pedestrian footway under the projecting verandah on the western end of the premises known as the Railway Hotel, between Main Street and George Street Grenfell
- Burrangong Street from Main Street to Weddin Street
- Weddin Street from Burrangong Street to Camp Street
- George Street from Grafton Street to Short Street
- Forbes Street from Camp Street to George Street
- Teston Street from Main Street to George Street
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- Cross Street from North Street to Melyra Street
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- iii) The existing signage be amended to show the new period for which the Alcohol Free Zones will apply.
- iv) Letters be sent to interested parties, the Police and licensees of Hotels and Clubs notifying of the re-establishment of the Alcohol Free Zones.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
DA 43/2016 – MOD	Andys Design & Drafting	Proposed Shed with Awning, 5 Silos, Office & Amenities for storage facility for Grain – Minor processing & packing	\$380,000	LOTS: 1-6 SEC: 35 DP: 758473 & LOT: 1 DP: 539199 Cnr Brundah & South Streets GRENFELL NSW 2810
21/2019	Mrs KS Mitton	New storage shed & 2 shipping containers on existing slab	\$34,760	LOT: 1262 DP: 754578 Gooloogong Road GRENFELL NSW 2810
23/2019	Andys Design & Drafting	New Dwelling	\$176,700	LOT: 5 DP: 1070179 21 Bradley Street GRENFELL NSW 2810
24/2019	Mr MJ Liebich	Change of Use – Licensed Motor Dealer to allow placement of VIN for trailers	\$0	LOT: 71 DP: 1148241 Grafton Street GRENFELL NSW 2810
26/2019	Mr P Birch	Awning	\$2,670	LOT: 1 SEC: 19 DP: 758473 80 Main Street GRENFELL NSW 2810

For Council's Information

Cr Liebich previously submitted a written declaration of interest and left the room.

Cr Best took the chair.

Noted

Cr Liebich returned to the room and resumed the chair.

2. Construction Certificates

The undermentioned applications were received and determined under delegation:

CC NO.	Applicant	Construction	Address
26/2019	Mr P Birch	Awning	LOT: 1 SEC: 19 DP: 758473 80 Main Street GRENFELL NSW 2810

For Council's Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

3. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
Nil				

For Council's Information

Noted

4. Grenfell (Land Use) Settlement Strategy, T2.1.13

A late report will be provided to Council at its Ordinary September 2019 Meeting.

For Council's Information

Noted

5. Weddin Shire Community Participation Plan,

A late report will be provided to Council at its Ordinary September 2019 Meeting.

For Council's Information

Noted

6. Henry Lawson Oval Redevelopment, P2.1.6

The purpose of the report is to provide an update on the activities for the Lawson Oval Amenities Building;

1. Demolition work was completed on Thursday 5 September
2. A temporary power pole has been established for the oval lights in case of emergency services
3. Requests for quotation have been sent out for concrete, structural steel, termite control and hydraulics
4. Requests for quotation for roofing supply, roofing and cladding install, brick supply, electrical and mechanical will be completed shortly.

For Council's Information

Noted

RECOMMENDATION: that the Director Environmental Services' late report be received and dealt with because of the urgency of the matters.

104 **RESOLVED:** Cr McKellar and Cr Best that the Director Environmental Services' late report be received and dealt with because of the urgency of the matters.

7. Grenfell (Land Use) Settlement Strategy, T2.1.13

Grenfell (Land Use) Settlement Strategy Draft documents have publically exhibited for 28 days and Council has received one submission.

31 individual consultation meetings were held with owners of land identified in the documents. The documents have also been forwarded to DPIE Planning for comment. On receipt of advice from DPIE Planning, the strategy will be reviewed with referral to Council for formal adoption.

For Council Information

Noted

8. Weddin Shire Community Participation Plan,

Community Participation Plans (CPPs) are a new requirement under the Environmental Planning and Assessment Act 1979 (the Act). A CPP will outline how and when planning authorities engage the community across their planning functions.

All applicable NSW planning authorities (including councils) will be required to have the final version of their first CPP published on the NSW Planning Portal by 1 December 2019.

Council developed its draft document and resolved at its Ordinary July Meeting to publically exhibit the Draft Weddin Shire Community Participation Plan for 28 days.

The exhibition period has expired and no submissions were received.

RECOMMENDATION: that Council adopt the Weddin Shire Community Participation Plan and place on NSW Planning Portal.

105 **RESOLVED:** Cr Diprose and Cr Best that Council adopt the Weddin Shire Community Participation Plan and place on NSW Planning Portal.

9. Household Chemical Cleanout, E3.3.14

NetWaste, the NSW Environmental Protection Authority (EPA) and local Councils are working together to provide a safe and easy disposal service for unwanted or out-of-date chemicals at home.

This is a free service for the safe disposal of a range of common household chemicals, many of which could cause harm if not disposed of correctly. (Flyer attached)

Materials that can be dropped off include:

- Pain & pain related products (strippers, thinners, varnish etc.)
- Pesticides, herbicides and poisons
- Solvents and household cleaners

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- Household batteries (not lead acid)
- Gas bottles
- Fire Extinguishers
- Pool chemicals
- Acids and alkalis; hobby chemicals (eg. Photography chemicals)
- Fluorescent tubes and smoke detectors
- Pharmaceuticals

Items NOT accepted include:

- Tyres
- Asbestos
- General rubbish
- Infectious waste
- Empty containers
- Explosives
- Flares
- Mobile phones

Household waste only – NO Commercial waste.

Collection will take place at the Grenfell Waste Depot on:

Tuesday 15th October, 10am – 1pm

Appropriate advertisements shall be placed in the local paper, website and social media sites.

For Council's Information

Noted

10. Local Strategic Planning Statements, T2.3.1

In March 2018, amendments to the *Environmental Planning and Assessment Act 1979* (EP&A Act) introduced new requirements for councils to prepare and make Local Strategic Planning Statements.

Local Strategic Planning Statements (LSPS) will set out the 20-year vision for land use in the local area the special characteristics which contribute to local identity, shared community values to be maintained and enhanced, and finally how growth and change will be managed into the future.

Council has previously adopted the LSPS timetable below:

- June 2019 – prepare LSPS outline / vision / desired character statements, broad growth statements & draft consultation strategy
- July – Council approval for outline / consultation strategy
- August – Place LSPS outline on exhibition with Grenfell Strategy
- September-October – Prepare LSPS
- November-December – Draft LSPS to Councillors & DPE

THE DIRECTOR ENVIRONMENTAL SERVICES' LATE REPORT

- January 2020 – LEP health check & DPE feedback
- February – Alignment with budgets
- March - Draft LSPS approved for exhibition
- April/May – Exhibition/Consultation
- May – Finalise
- June – Council adopts LSPS

Council is currently in conversation with DPIE Planning regarding the structure and content of the document and continues its conversation to ensure the final work is the most appropriate for Weddin Shire.

Council has required the use of consultancy assistance for the project and requires the budget of \$25,000.00 to complete the document.

RECOMMENDATION: that Council provide the budget of \$25,000 for completion of the LSPS and funds identified in the September Budget Review.

106 **RESOLVED:** Cr Diprose and Cr McKellar that Council provide the budget of \$25,000 for completion of the LSPS and funds identified in the September Budget Review.

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

107 **RESOLVED:** Cr McKellar and Cr Bembrick that except where otherwise dealt with the Director Environmental Services report be adopted.

ACTION LIST

INSPECTIONS AND MEETINGS		STATUS	BY
June 2019	1. <u>Downer</u> : the Mayor and General Manager to meet with representatives to discuss proposed location for a mobile phone base station in Bumbaldry.	In Progress	GM
July 2019	2. <u>Mr Dennis Hughes</u> : Council to host and cater for the next meeting of the LRTC at Greenethorpe on Saturday 7 September, 2019.	Completed	AGM
	3. <u>LGNNSW Annual Conference</u> : Mayor, Cr Bembrick and the General Manager to attend from 14-16 October, 2019.	In Progress	GM
DEFERRED ACTIVITIES			
April 2012	1. <u>Main Street Master Plan</u> : consider inclusion of heritage building signs.	In Progress	DE/DES
November 2013	2. <u>O'Brien's Tributary – Drainage Improvement</u> : refer matter back to floodplain committee for further consideration and other possible options.	In Progress	DE
June 2015	3. <u>RMS</u> : develop plans for a roundabout at the end of the Main Street in Grenfell and refer the proposal to RMS for their consideration.	Preparation for business case – In Progress	DE
	4. <u>Pigeon Control – Main Street</u> : continue to investigate options (DES).	Investigation Continuing	DES
April 2016	5. <u>Grenfell Caravan Park</u> : investigate alterations to dwelling and cost of a Manager's office (DES).	In Progress	DES
August 2016	6. <u>Policy for Planting of Vegetation along Kerbsides</u> : develop policy.	In Progress	DE/GM
November 2016	7. <u>NBN Fibre to the Premises</u> : make representations to ensure Industrial land vacant lots have access to NBN. Advocate for upgrade to the exchange to facilitate fibre to the premises.	In Progress	DES/GM
December 2016	8. <u>Waste Depot Fire Precautions</u> : investigate provision of water for firefighting purposes.	Quote sourced from local plumber	DES
April 2018	9. <u>Rural Tips</u> : install padlocks, surveillance cameras and provide Fob keys for residents utilising Quandialla and Caragabal tips.	In Progress	DES
May 2018	10. <u>Bimbi War Memorial 'Avenue of Trees'</u> : refer proposal to Heritage Committee for further consideration and report back to Council.	In Progress	DE
June 2018	11. <u>Application for a bus stop O'Loughlins Lane</u> : refer to Traffic Committee and report back to Council.	In Progress	DE
September 2018	12. <u>Grenfell RSL Sub-branch</u> : apply for grant funding under the Anzac Community grants program.	Completed	DE
	13. <u>Forbes Street Bus Shelter</u> : conduct Community consultation in regards to the location and report back to Council.	Completed	DE/GM

October 2018	14. <u>Tree Plantation – Forbes Street</u> : report back to Council with an option for tree planting. Trees planted with water system.	Completed	DE
December 2018	15. <u>Marketing Strategy Report</u> : initiate report.	In Progress	DCS/GM
	16. <u>Removal of Trees – Weddin Street</u> : remove trees and replace path. Consider prior to scheduled foot paving works.	In Progress	DE
	17. <u>Give Way Signs – Melyra Street</u> : relocate signs.	In Progress	DE
April 2019	18. <u>Grenfell Ambulance Station</u> : make enquires to purchase for \$1.	In Progress	GM
	19. <u>Grenfell Courthouse</u> : investigate proposed plans.	In Progress	GM
	20. <u>Grenfell Medical Centre Operation</u> : engage 'Five Hours West' to conduct a media and marketing campaign.	In Progress	DCS/GM
May 2019	21. <u>Councils Self Promotion</u> : take digital photos of Councils projects and display them in the Council Chambers.	In Progress	DCS/DE/ DES/GM
	22. <u>Henry Lawson Oval Redevelopment</u> : advertise plans for both projects. Demolish existing grandstand. Develop photographic testimonial.	In Progress	DES/GM
June 2019	23. <u>Clean Up Australia Day</u> : contact Pat Soley regarding 2020 event.	In progress	DES
	24. <u>Aboriginal Land Claims Investigation Unit</u> : invite representatives to address Council.	In Progress	GM
July 2019	25. <u>Councillors Professional Development</u> : engage Mr Glenn Inglis to conduct further Code of Conduct training for Councillors.	In Progress	GM
	26. <u>The Hon John Barilaro MP</u> : undertake community consultation and submit grant funding application under Round 3 of the Stronger Country Communities Fund (SCCF).	In Progress	GM/DCS
	27. <u>Grenfell Main Street Renewal</u> : place draft detailed design on public exhibition upon seeking RMS approval.	In Progress	DE
	28. <u>CCTV Installation</u> : place draft design on public exhibition.	In Progress	DE
	29. <u>Australian Government Black Spot Program</u> : submit formal request for a roundabout at the bottom of the Main Street.	In Progress	DE
August 2019	30. <u>Alcohol Free Zones</u> : advertise Alcohol Free Zones.	In Progress	DES

For Information

Noted

MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON MONDAY, 9 SEPTEMBER 2019, COMMENCING AT 5:00 PM (C2.6.13)

1. PRESENT: Jaymes Rath (Chair- Weddin Shire Council)
Kellie Frost (Noxious Weed Officer- Weddin Shire Council),
Cr John Niven (Weddin Shire Council)
Cr Stuart McKellar (Weddin Shire Council)
Harvey Matthews (NSW farmers)
Keith Starr (Landcare-Grenfell)

2 APOLOGY: James Ingre (Agronomist)
Cr Paul Best (Weddin Shire Council)
Cr Mark Liebich (Weddin Shire Council)

Resolved: Cr John Niven and Harvey Matthews that the apology be accepted.

3. MINUTES: 3rd June 2019

Resolved: Cr John Niven and Harvey Matthews that the minutes from 3rd June 2019 be adopted.

4. MATTERS ARISING:

- Enquire with council to carry out weed control works and property owners be invoiced once work is carried out.
- Weeds Management Plan - The legalities in meeting weed risk assessment requirements in order to add it to the current strategic management plan is highly unlikely and not financially viable. Weddin have been advised it would be best to work under the current Central West strategic management plan and fulfil our obligations under the Biosecurity Act 2015.
- Trainee Weed Officer - Committee will be advised of successful applicant at next meeting.
- Awareness of high risk of new weed incursions due to fodder purchases and fodder transport from varying States.
- Jaymes is currently drafting a letter to the minister for a more logical approach to distribution of WAP funding in the Central West area.

Motion:

That Weddin Shire Council reinforces its stance on the use of bio-herbicides, steam weed control and other environmentally friendly control measures to only be used in urban areas.

Resolved – Cr John Niven and Harvey Matthews

Noted

5. CORRESPONDENCE:
Nil

Noted

6. **NOXIOUS WEEDS OFFICERS REPORT:**

Kellie verbally updated the committee:

- Attended the NSW Weeds Conference along with Jaymes.
- Australasian Weed Conference – October 2020, consider members attending the event.
- Will present a report on the conference at next meeting.
- The current publicity regarding glyphosate
- Biological controls – fantastic results with the cochineal to control Hudson pear. A pathogen is currently being tested for control of Bathurst Burr
- Planning to hold a Macquarie Valley Weeds Committee Meeting in Weddin Shire May 2020. Possible drone displays by Hunter agriculture and Parkes Shire Council using spray drones.

Noted

7. **NOXIOUS WEEDS BUDGET**

<u>2019/2020 Budget</u>		
<u>Decription</u>	<u>Amount Allocated</u>	<u>Expenditure</u>
Employee Wages	\$ 82,000.00	\$ -
Extra (minus LCA commitment WAP)	\$ 7,083.18	\$ 3,828.36
Noxious Pests	\$ 2,500.00	\$ -
WAP	\$ 21,054.00	\$ 7,261.04
Block 2019/2020	\$ 15,000.00	\$ -
FAG 2019/2020	\$ 15,000.00	\$ -
Totals	\$ 142,637.18	\$ 11,089.40
Available Funds	\$ 131,547.78	

Noted

3. **BUSINESS WITH NOTICE**

- Nil

9. **QUESTIONS WITH NOTICE**

Nil

11. **NEXT MEETINGS:**

Day	Date	Month	Year	Time	Venue
9	9/12/2019	December	2019	5:00 PM	Committee Room

12. **CLOSURE:** There being no further business to discuss the meeting closed at 06:03 pm.

108 RESOLVED: Cr McKellar and Cr Niven that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE WEDDIN LOCAL TRAFFIC COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER AT 10.08 AM ON THURSDAY, 12th Sept 2019 (C2.6.3)

1. **PRESENT:** J Rath (Acting Director Engineering), Senior Constable Chris Brambrick (NSW Police), Maurice Simpson (Local Member's Representative), Deanne Freeman (RMS), Clr. Mayor Mark Liebich, Amy Hadley (WSC)

2. **APOLOGIES:** Michael Madgwick (NSW Police)

2.1 WELCOME & APOLOGIES

Apologies: Michael Madgwick (NSW Police)

Apologies – 12 th Sept 2019
Recommendation: That apologies received from Michael Madgwick be accepted. Moved: Clr. Mayor Mark Liebich Seconded: Maurice Simpson

3. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

Nil

4. CONFIRMATIONS OF MINUTES OF PREVIOUS MEETING

Minutes of Local Area Traffic Committee Meeting – 11 th July 2019
Recommendation: 1. That the minutes of the Local Area Traffic Committee Meeting held 11 July 2019, having been circulated be confirmed as a true and accurate record of that meeting. Moved: Previous Meetings Minutes were not confirmed Seconded :

5. OUTSTANDING BUSINESSES

5.1 29 January 2019 - Traffic Committee Outstanding Matters

Executive Summary

The following matters are outstanding from previous meetings of the Weddin Traffic Committee.

Date	Item no	Description	Recommendation	Status
1/02/2018	1	Pedestrian Safety Assessment in Main street to be conducted	a) Council to carry out an observation survey including a pedestrian and traffic count.	Done
			b) Council to investigate trimming trees or shrubs in the pedestrian crossing in main street.	Done
			c) Council to update the crossing to relevant standard and bring to committee meeting the changes	in progress

Date	Item no	Description	Recommendation	Status
			d) Council to look in to requesting RMS introduce a 40 KMPH I pedestrian activity area.	in progress
26-07-18			e) Council to email survey data to traffic committee members for comments	Done
05-04-18	2	Disable car park in Forbes street near the ramp to Pool in Grenfell. (Ref. attachment 1)	Council to provide final design to committee members for comments and approval	In progress
26-07-18	3	Disable car park in Weddin Street (Front of council building)	That council provide a final plan for one disable car park with ramp to comply the standard	In progress
26-07-18	4	Holy Camp Road and Mary Gilmore way intersection	After site inspection, the committee members recommended to develop and submit a plan to committee with amendment of the existing intersection sign to a give way ahead sign.	Done
26-07-18	5	Advance warning sign at Railway crossing on Mary Gilmore Way near Bribbaree	That the Council inspect the site and provide a plan as per standard for the committee. And that Inland Rail are contacted to discuss upgraded traffic devices.	In progress
26-07-18	7	Construction of a School Bus Stop opposite of the Laughlin's lane in Grenfell	Council to collect more information from school bus operator and history about the school bus stop area and forward to RMS if required.	in progress
26-07-18	6.4	Moving of 100 km sign north of the garbage tip turn off on the Gooloogong Road	Council to Submit a speed zone request to RMS. RMS opted no changes to the speed zone.	Done
26-07-18	8	More signage regarding the caravan park on Forbes Street	Council to prepare a draft plan regarding the locations. The Proposed location on Highway be submitted to Deanne Freeman (RMS) and other locations be submitted to committee members for comments.	on going
13/12/2018	6.1		1. ROI to obtain	Done

Date	Item no	Description	Recommendation	Status
		Henry Lawson Festival 2019		
			2. Updated TCP to resubmit	Done
			3. Public Liability Insurance cover to amend	Done
	6.2	Trial parallel and central parking in Main street	Investigation for an option of 45-degree reverser angle parking.	Withdrawn
	6.4	Give Away signs in Melyra Street (Intersection of Forbes and Melyra Street)	Further investigation including traffic count in Melyra street and re submit to Traffic Committee for further discussion	In progress
4/07/2019	10	Disabled Parking (Short St) Medical Centre	Council to investigate disabled parking on Short Street for access to the medical centre as RMS rejected a disabled park out the front of the newly established medical centre. LCT to assess the Attachment 3 and approve the proposed works or comments. Relocation of giveaway sign on Brundah and Forbes Street. Also to go through NHVR. LCT to approve the proposed position of the Eagle.	Withdrawn
04/07/2019	11	B-Double Route – Midwestern Highway to Gooloogong Rd		To be addressed in the Main St Upgrade
				In progress
04/07/2019	12	Proposed Eagle Statue	LCT Resolution: Committee advised council to find out the owner of the site and analysis of sight distances.	Done

6. COMMITTEE BUSINESS

6.1 Weddin Mountain Muster 2019

The Weddin Mountain Muster is to be held from 30 September to 4 October, 2019. The Traffic Management Plan and associated documents are attached for consideration.

Weddin Mountain Muster 2019**Recommendation:**

That the Weddin Local Traffic Committee recommend approval subject to RMS consenting to crossing of Mid-Western Highway and the TCP's being updated.

Moved: Maurice Simpson

Seconded : Deanne Freeman

6.2 Remembrance Day on 11th November 2019

Grenfell RSL Sub Branch has lodged a special event transport management plan for Remembrance Day Memorial Service on 11th November 2019. The starting time is 10:30 am and finishing time is 11:45 am. Approximately 150 people will be attending the Remembrance Day Service. Grenfell RSL and Council are seeking permission for the road closure from 10:30 am to 11:45 in order to create a peaceful environment for the ceremony attendees.

Remembrance Day on 11th November 2019**Recommendation:**

That the Weddin Local Traffic Committee recommend approval subject to RMS consenting to the closure of the Mid-Western Highway and an updated copy of Public Liability being provided.

Moved: Clr. Mayor Mark Liebich

Seconded : Deanne Freeman

6.3 Cargo to Grenfell 2020 – Traffic Management Plan

The annual Cargo to Grenfell walk for Beyond Blue have sent through the Traffic Management Plan for consideration.

Cargo to Grenfell 2020 – Traffic Management Plan**Recommendation:**

That Council provide all relevant documentation.

Moved: Clr. Mayor Mark Liebich

Seconded : Deanne Freeman

6.4 Health, Western NSW Local Health District – Road closure

A request has been received from the Grenfell Voices Against Violence Committee to hold a procession through Main Street for 20 minutes for White Ribbon Day on November 13, 2019.

The committee has proposed a march from the Main Street Medical Centre to the Grenfell Salvation Army Hall. The program has been scheduled at 9:30 am and Concluded before 10:00 am.

A Special Event Application has been requested.

The request will be considered by Council at the September Council Meeting.

Accessible park in front of Medical Centre**Recommendation:**

That Council provide all relevant documentation.

Moved: Maurice Simpson

Seconded : Senior Constable Chris Brambrick

7. GENERAL BUSINESS

8. **NEXT MEETING:** Thursday 21st November 2019

9. **CLOSE OF MEETING:** 10:56 am

109 RESOLVED: Cr Bembrick and Cr McKellar that the Minutes of the Local Traffic Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING HELD ON TUESDAY, 17 SEPTEMBER 2019 COMMENCING AT 9.30AM (C2.6.10)

Present: Messrs B Hayes, L Gibson and J Rath.

Minutes: of 13 August 2019.

Resolved: L Gibson and J Rath that the minutes from 13 August 2019 be adopted.

1. PEOPLE:

<u>Learning & development</u> - Strategic	i) <u>Traffic Control/Signage</u> – process implemented to ensure signage inspected on a regular basis. Training held.	DE
	ii) <u>Henry Lawson Festival</u> - Annual General Meeting (AGM) to be held October, 2019. A workshop to review the future direction of the festival is to be held.	GM
<u>Resource planning</u> - Strategic	i) <u>Resourcing Strategy</u> –formally adopted at the June 2019 Council meeting.	GM
	ii) <u>New Improvement Plan</u> - currently being developed.	GM
	iii) <u>2019/2020 Operational Plan</u> - in progress. Capital projects to be now instigated.	All
	iv) <u>2018/2019 Annual Report</u> – to be forwarded to the Division of Local Government by 30 November 2019.	GM
	v) <u>2018/2019 Annual Financial Statements</u> – to be forwarded to the Office of local Government by 31 October 2019.	DCS
	vi) <u>RMS Contract</u> – reported in Director Engineering’s report.	DE
	vii) <u>Overgrown Blocks</u> - letters seeking approval to slash blocks sent. Awaiting signed agreements prior to work commencing.	DE
	viii) <u>Village/Roadside Slashing/Spraying</u> – works to commence in the near future.	DE
	ix) <u>Engineering Strategic Planning Meetings</u> – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2019/2020. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.	DE
- Operational	v) <u>Other Programs</u> – in progress.	DE
<u>Recruitment</u> - Operational	i) <u>Corporate Services</u> – Team Leader Finance – to be advertised.	DCS
	ii) <u>Environmental Services</u> - Team Leader Environment – closed 6 September, 2019. Three (3) applications received. Interviews to be held.	DES

	<p>iii) <u>Engineering Department</u> – Special Projects Engineer – closed 23 August, 2019. One hundred and thirty-three (133) applications were received. Interviews to be held by 20 September, 2019.</p> <p>– Apprentice Mechanic- thirteen (13) applications were received. Interviews to be held Wednesday 18 September, 2019.</p> <p>– Patch Truck Driver – two (2) applications were received. Interviews to be held.</p> <p>– Truck Driver – closed. Interviews to be held</p> <p>– Weeds Trainee – closed. Interviews to be held.</p>	DE
<u>Appointments</u> - Operational	Nil	
<u>Health and Wellbeing</u> - Strategic	<p>i) <u>New Ambulance Station</u> – construction commenced to build a new Ambulance Station under the Rural Ambulance Infrastructure Reconfiguration (RAIR) programme at the Grenfell MPS.</p> <p>ii) <u>Proposal for Health and Wellbeing</u>- Health and Wellbeing program held on 6 August 2019 on a voluntary basis to improve the Health and Wellbeing of staff as individuals and team members. OZhelp provides programs that will be able to assist. The program includes a benchmarking report to employers giving them a snapshot of the overall health of their workforce. Activity completed and overall acceptance of success of program.</p> <p>iii) <u>Health and Wellbeing/Mental Health training</u> – to be organised in 2019/2020 for relevant staff to equip them to do deal with various situations and to provide a mentally healthy workplace.</p> <p>iv) <u>Dental Lease</u> – dental lease has been signed.</p>	<p>DES</p> <p>All</p> <p>DES/DCS</p> <p>GM</p>

2. RESOURCES

<u>Financial</u> - Strategic	i) <u>Grant Funding Applications</u> – Council contribution required to be identified prior to application being submitted. Future capital projects reserve established.	All
<u>Information</u>	Nil	
<u>Physical - Assets</u> - Strategic	<p>i) <u>Sewerage Treatment Works Upgrade</u> – Stage 2 commenced with concept design and REF completed. Detailed design in progress. Land to be classified as operational land as per Local Government Act, 1993. 60% design meeting/HAZOP completed.</p> <p>ii) <u>Grenfell Main Street Upgrade</u> – funding obtained under Round 1 of the SCCF. Milestones in funding deed have been deferred for six months to allow additional time for planning the project. Additional extension applied for. Consultant submitted draft plans which were forwarded to RMS for comment. Plans currently placed on public exhibition prior to being resubmitted to Council for formal adoption.</p>	<p>DES/GM/DCS</p> <p>DE</p>

- Operational	iii) <u>Quandialla Recycling Depot</u> – operating very well. Director Engineering monitoring.	DE
	iv) <u>Gibraltar Rocks Road Bridge Culvert</u> – works in progress. Funding being sourced from the Roads to Recovery and FAG Programmes.	DE
	v) <u>O'Briens Tributary</u> – preferred schemes currently being investigated by Floodplain committee. Funding to be then sourced.	DE
	vi) <u>Emu Creek Project</u> – works continuing. Very good progress.	DE
	vii) <u>Industrial Land</u> – four sales completed. Three others currently in progress. 3 phase power installed. Internal works completed including conduit for possible NBN. Subdivision requested ability to complete sales process.	GM/DE/ DES
	viii) <u>Quandialla Drainage</u> – stage 2 commenced in August 2019.	DE
	ix) <u>Quandialla Pool Upgrade</u> – upgrade works undertaken. A debrief meeting to be held with the pool manager to determine further upgrade works required prior to the 2019/2020 season.	DES
	x) <u>Annual Residence Inspections</u> – to be undertaken.	DES
<u>Human Resources</u>	i) <u>Organisational Review</u> – recommendations to be included in the new Improvement Plan.	All
<u>Investment</u>		

3. SYSTEMS

<u>Governance</u>	Nil	
<u>Compliance</u> - Strategic	i) <u>Systems Review</u> – currently in progress with general ledger being updated.	DCS
	ii) <u>Local Environment Plan (LEP) Review</u> – development of land use strategy in progress.	DES
	iii) <u>Waste Strategy</u> – in progress. To be reported to a future Council Meeting.	DES
	iv) <u>Webcasting of Council Meetings</u> – to be undertaken as per Councils Code of Meeting Practice. Systems currently being investigated.	GM/DCS
<u>Risk</u> - Operational	i) <u>Building Profession Board (BPB)</u> – compliance reporting systems regarding building inspections to be implemented. Monthly reporting continuing to be provided to the Department of Fair Trading through internal system.	DES
	ii) <u>Submission of DA's</u> – on-line service available to specific Councils from December 2018. To be further investigated.	DES

4. COMMUNICATION AND ENGAGEMENT

<u>Agenda's for OLT and OET</u>	Being utilised.	GM
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<u>Charters for OLT and OET</u>	Being utilised.	GM
<u>Communication Plan And Engagement Strategy</u>	Draft templates developed for use. Referred to OET for review.	DCS
<u>OLT and OET Terms of Reference</u>	Being utilised.	DES
<u>Staff engagement – Organisational Engagement Team</u>	<ul style="list-style-type: none"> • Meeting held. • Store system / Depot Improvement Plan being reviewed and developed. • Other recommendations to be pursued when submitted. • Quarterly meetings being held with indoor and outdoor staff. Next meeting to be scheduled upon General Manager's return. 	GM DCS/DE All All

5. NEXT MEETING: Tuesday, 15 October 2019 at 8:30am

6. CLOSED: 10.30 am

110 RESOLVED: Cr Diprose and Cr Best that the Minutes of the Organisational Leadership Team (OLT) Committee Meeting be noted.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

111 **RESOLVED:** Cr Bembrick and Cr McKellar that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

Cr Best left the room at this point 6.38pm.

Cr Best returned to the room 6.39pm.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

DIRECTOR ENGINEERING'S REPORT

- 1. Sale of Plant Item #3953 – Garbage Truck**
Reason for confidentiality: Commercial information (section 10A(2)(d)(i))

DIRECTOR ENVIRONMENTAL SERVICES' LATE REPORT

- 1. The Contract renewal for the Operations of Grenfell Waste Facility, T1.6.56**
Reason for confidentiality: commercial information (Section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council

DIRECTOR ENGINEERING'S REPORT

1. Sale of Plant Item #3953 – Garbage Truck

Reason for confidentiality: Commercial information (section 10A(2)(d)(i))

- 112 **RESOLVED:** that Council decline the offer and sell the truck through pickles auctions, Dubbo. This will attract a broader audience and allow council to achieve a higher sales value.

DIRECTOR ENVIRONMENTAL SERVICES' LATE REPORT

1. The Contract renewal for the Operations of Grenfell Waste Facility, T1.6.56

Reason for confidentiality: commercial information (Section 10A(2)(d))

- 114 **RESOLVED:** that Council receives and endorses the request for Calvani Haulage to extend the current contract for 3 years for the Management of Operations of the Grenfell Waste Facility until 31 October 2022.

CLOSURE: There being no further business the meeting closed at 6.50pm. .

Taken as read and confirmed as a true record this day 17 October 2019.

..... General Manager.....Mayor