



To Avoid Delay when  
Replying or Telephoning

Please Quote:

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## **MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 21 MARCH 2019 COMMENCING AT 5.00 PM**

14 March 2019

Dear Councillors,

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 21 MARCH, 2019**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

**GLENN CARROLL**  
**GENERAL MANAGER**

### **BUSINESS**

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 21 February 2019
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
9. MINUTES - Arts OutWest Board Ctee Mtg, 12/02/2019  
- HLF Ctee Mtg, 19/02/2019  
- OLT Mtg, 20/03/2019
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

**PRESENT:** The Mayor Cr M Liebich in the Chair, Crs P Best, C Brown, C Bembrick, J Parlett, S O'Byrne, S McKellar, J Niven and P Diprose.  
General Manager (G Carroll), Director Corporate Services (L Gibson), Director Environmental Services (B Hayes) and Acting Director Engineering (J Rath).

**APOLOGY:** Nil

**CONFIRMATION OF MINUTES:**

**333** **RESOLVED:** Cr Diprose and Cr Bembrick that the Minutes of the Ordinary Meeting, held on 21 February 2019 be taken as read as **CONFIRMED**

**QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute "question time" be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

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The following requests have been received: -

Nil

**DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No	Nature of Interest	Type	Left the Room
Cr Liebich	C5	Vice President of the Show Society	Pecuniary	Yes
Cr Liebich	C6	Major Sponsor	Pecuniary	Yes
Cr Brown	C4	Financial Commitment to Grenfell RSL Sub-Branch Secretary	Pecuniary	Yes

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 21 MARCH 2019.**

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**SECTION A - Matters for information**

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 15 February 2019.
- A2. Southern Phone, U1.2.5: Writing to confirm payment of your 2018-2018 Southern Phone Company dividend. Your \$12,099.90 dividend represents 0.80% of the total dividend pool for this year, of \$1,000,000.
- A3. The Hon Steph Cooke MP, A3.19.2: Communities across the Cootamundra electorate will benefit from Australia's largest health workforce boost delivering 8,300 more frontline staff to public hospitals in NSW.
- A4. Pam Livingstone, A3.30.19: Requesting that Weddin Shire Council consider VERY CAREFULLY the removal of the "Avenue" of plane trees from outside the Council Chambers in Weddin Street, Grenfell.
- A5. Marnie Moore, R2.18.11: Advising it has come to my attention that the request to have Grimshaw Lane sealed has been denied for the time being.
- A6. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke today invited local Councils to apply for a share of more than \$3 million in grants to improve regional and rural landfills in NSW.
- A7. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 22 February 2019.
- A8. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke today announced that applications are open for grant funding to assist NSW Councils with floodplain management projects.
- A9. The Hon Steph Cooke MP, A3.19.2: Advising the second allocation of the Flagship Fish Habitat Grants program has been announced and Cootamundra electorate organisations are encouraged to apply.
- A10. Grenfell Kart Club, C1.2.5: Advising the Grenfell Kart Club members would like to thank Weddin Shire Council for their support in the past.
- A11. Local Government NSW, A3.8.2: Advising the Local Government sector has welcomed a "rock-solid guarantee" that local water utilities will not be privatised if a Liberal-National Government is re-elected in NSW.
- A12. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 1 March 2019.
- A13. The Hon Steph Cooke MP, R2.8.2: Advising travellers on the Newell Highway will experience a safer journey and improved freight productivity with the NSW Nationals in Government committing \$200 million in new funding to flood-proof the Newell Highway between West Wyalong and Forbes.
- A14. The Hon Melinda Pavey MP, A3.19.2: Writing to inform you about the NSW Nationals commitment to increase funding for regional council roads by \$1 billion over the next five years and transfer more than 15,000 kilometres of Regional Roads back to the state.

- A15. NSW Government Planning and Environment, A3.6.57: Pleased to share with you the Cultural Infrastructure Plan 2025.
- A16. Caragabal Promotion Group, C1.3.14: Advising the Caragabal Promotion Group would like to advise Weddin Shire Council that community volunteers will be conducting a clean-up of the village and arterial roads on Saturday 16<sup>th</sup> March 2019.
- A17. Caragabal Promotion Group, U1.6.8: Forwarding a copy of a letter sent to Central Tablelands Water on behalf of the Caragabal community.
- A18. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 8 March 2019.
- A19. Alan Griffiths, A3.4.14: Advising I noticed in your Operational Plan Papers under the Integrated Planning and Reporting Process, that the causeways on Warraderry Creek on the northern end of the Adelargo Road, and the Native Dog Creek causeway on Clayneys Road have been omitted.
- A20. The Hon Michael McCormack MP, A3.19.3: Advising I am delighted to call for expressions of interest from throughout the Riverina and Central West for the Federal Government's Communities Environment Program and the Solar Communities Program.
- A21. Bland Shire Council, R2.8.2/T4.1.8: Advising the NRMA are delighted to inform you that the next NRMA electric vehicle (EV) fast charging station will 'power up' in West Wyalong on Friday 15 March.
- A22. NSW Health, P2.3.2: Refer to the recent inspection of Quandialla Public Swimming Pool on the 12<sup>th</sup> February 2019.

## **SECTION B - Matters for report**

- B1. RMS, R2.75: Confirming that Weddin's new price proposal for the intersection upgrade at Greenethorpe-Bumbaldry Road is accepted by RMS, and Council have approval for construction of the works.
- B2. NSW Government Premier and Cabinet, A3.6.54: Advising My Community Project is a new NSW Government funding program opening soon and I'm writing to let you know how you can get involved.
- B3. Office of the Auditor General, A3.6.54: Advising the Auditor-General for New South Wales, Margaret Crawford, released her report today on the Local Government sector.
- B4. Office of Environment & Heritage, G2.13: Application for funding under the 2018/2019 Floodplain Management Program Bimbi Floodplain risk management study and plan.

**334**      **RESOLVED:** Cr Diprose and Cr Brown that Correspondence sections A and B be noted.

## **SECTION C - Matters for consideration**

1. Premier and Cabinet, G2.1: Pleased to provide you with the attached Stronger Country Communities executed funding deed for Weddin Shire Council.

**For Information  
Noted**

2. Australian Local Government Association, A3.8.3: The Australian Local Government Association is pleased to invite you and your Council colleagues to attend this year's National General Assembly of Local Government (NGA) in Canberra from 16 – 19 June.

**Copy forwarded to Councillors**

### **RECOMMENDATION:**

For Council's Consideration

**335** **RESOLVED:** Cr Niven and Cr McKellar that the Mayor and two Councillors attend the NGA in Canberra from the 16-19 June, 2019.

**336** **RESOLVED:** Cr O'Byrne and Cr McKellar that Crs Liebich, Diprose and Brown be authorised to attend as Council representatives.

3. Central West Astronomical Society, P2.1.6: Advising the Central West Astronomical Society frequently organises astronomy events throughout the central west to promote astronomy and the society. As per our recent discussions we seek the use of Lawson 'top' sporting ovals for an astronomical outreach event on the night of the 13<sup>th</sup> April starting from 5.30pm – midnight.

The operation of a light barrier fence, to be allowed to subdue some area lighting (at our cost, red cellophane, sticky tape) and to have toilet access for the evening would be appreciated.

Central West Astronomical Society is a not for profit organisation based in the central west of NSW and exists to promote astronomy, both amateur and professional and to support its members and the general public through education and astronomy themed community outreach events.

More information on the society can be found at [www.cwas.org.au](http://www.cwas.org.au)

**Note: Pre-approval was granted to allow the organisers sufficient advertising time. A copy of their public liability policy was received.**

### **RECOMMENDATION:**

Confirm Action

**337** **RESOLVED:** Cr Diprose and Cr Best that the action be confirmed.

4. Grenfell RSL-Sub Branch, C1.13/C1.3.26: Advising the Grenfell RSL Sub-branch is requesting financial assistance for the 2019 ANZAC Day Commemorative Services.

**Copy forwarded to Councillors**

**RECOMMENDATION:** that the Grenfell RSL-Sub Branch be requested to make application under Council's Community Support Policy.

**Cr Brown previously submitted a written declaration of interest and left the room.**

- 338 RESOLVED:** Cr O’Byrne and Cr Best that the Grenfell RSL-Sub Branch be requested to make application under Council’s Community Support Policy.

**Cr Brown returned to the room.**

5. Grenfell Team Sorting, C1.2.1/C1.1.3: Advising the 2019 Grenfell Team Sorting event is being held over the weekend of April 13 & 14, 2019 at the Grenfell Showground. It is being run on behalf of the Grenfell Show Society.

**Copy forwarded to Councillors**

**RECOMMENDATION:** that Grenfell Team Sorting be requested to make application under Councils Community Support Policy.

**The Mayor Cr Liebich previously submitted a written declaration of interest and left the room.**

**The Deputy Mayor Cr Best took the Chair.**

- 339 RESOLVED:** Cr Bembrick and Cr Diprose that Grenfell Team Sorting be requested to make application under Councils Community Support Policy.

6. Grenfell Rodeo Club Inc., C1.2.1/C1.1.3: Advising the Grenfell Rodeo Committee would like to advise that our 2019 rodeo will be held Saturday 11<sup>th</sup> May 2019 at the Grenfell Show Ground.

**Copy forwarded to Councillors**

**RECOMMENDATION:** that the Grenfell Rodeo Club be requested to make application under Council’s Community Support Policy.

- 340 RESOLVED:** Cr Bembrick and Cr McKellar that the Grenfell Rodeo Club be requested to make application under Council’s Community Support Policy.

**Cr Liebich returned to the room and resumed the chair.**

7. Quandialla Progress Association, C1.1.3/C1.3.12: Writing on behalf of the Quandialla Progress Association to ask Council if they would consider giving some financial support to the Quandialla Soldiers Memorial Hall Association.

**Copy forwarded to Councillors**

**RECOMMENDATION:** that the Quandialla Progress Association be requested to make an application under Council’s Community Support Policy.

- 341 RESOLVED:** Cr Brown and Cr Diprose that the Quandialla Progress Association be requested to make an application under Council’s Community Support Policy.

8. The Henry Lawson Festival Committee, C2.6.32: Advising the Festival Committee is once again organising the Henry Lawson Festival of Arts to take place of the weekend of the 6<sup>th</sup> – 10<sup>th</sup> June 2019.

This letter is a request seeking the usual generous assistance of the Weddin Shire Council towards the following:

- Allocation of street stall dates in May and June 2019 to allow the promotion of the 2019 Henry Lawson Festival
- The use of the Art Gallery and the Conference Room for the Art Exhibition
- Turning on the coloured lights in the Main Street for the Festival week
- Installation of banners on polls in Main Street
- Regular emptying of bins in Main Street
- Regular cleaning and refreshing of toilet paper and hand towel in public toilets and port-a-loos
- Arranging for the closure of the Main Street and other necessary streets on Saturday 8<sup>th</sup> June & Sunday 9<sup>th</sup> June
- Main Street footpaths and gutters cleaned before the Festival weekend
- Health inspections of market stalls selling foods and safety inspections of the children's rides.

**RECOMMENDATION:** that the requests be approved and the HLF Committee be advised accordingly.

**342** **RESOLVED:** Cr O'Byrne and Cr Bembrick that the requests be approved and the HLF Committee be advised accordingly.

9. The Henry Lawson High School, P2.1.6: Requesting that the Henry Lawson High School use the Lawson Oval on the 13<sup>th</sup> March for girls cricket.

**Note: As the request was for the 13<sup>th</sup> March 2019 permission was granted. A copy of their public liability policy was received.**

**RECOMMENDATION:**

Confirm Action

**343** **RESOLVED:** Cr Diprose and Cr O'Byrne that the action be confirmed.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 21 MARCH 2019**

**RECOMMENDATION:** that the late correspondence be received and dealt with because of the urgency of the matters.

**344** **RESOLVED:** Cr Best and Cr O’Byrne that the late correspondence be received and dealt with because of the urgency of the matters.

10. St Joseph’s P&F Committee, C1.1.3/C1.8.4: Enquiring about the possibility of Weddin Shire Council donating the use of their cool room for the Festival of Small Halls fundraiser for St Joseph’s School.

Thanks for your consideration in this matter.

**RECOMMENDATION:** that the St Joseph’s P&F Committee be requested to make application under Council’s Community Support Policy.

**345** **RESOLVED:** Cr Brown and Cr McKellar that the St Joseph’s P&F Committee be requested to make application under Council’s Community Support Policy.

11. Grenfell Junior Rugby League, P2.1.6: Grenfell Junior Rugby League Club would like to request permission from Weddin Shire Council for the use of Lawson Oval and its facilities for the purpose of training and home games for the 2019 season.

Training will commence today 21<sup>st</sup> March and will be held on Tuesday, Thursday and Fridays for the different grades ranging from approximate usage time of 5pm - 6.30pm.

On behalf of Grenfell Junior Rugby League, we would like to thank the Weddin Shire Council and staff for their ongoing support to our Club.

**RECOMMENDATION:** that permission be granted as requested.

**346** **RESOLVED:** Cr Niven and Cr O’Byrne that permission be granted as requested.

**347** **RESOLVED:** Cr O’Byrne and Cr Bembrick that the Correspondence be noted except where otherwise resolved.



## **NOTICE OF MOTION**

### **1. Council Elections, C2.8.1/C2.1.11**

I hereby give notice of the following motion for Council's next meeting:

"That we **discuss and determine whether to** include a referendum in the 2020 Council elections to reduce Councillor numbers from 9 to 7 from 2024."

#### **Supporting Comments:**

A commitment in our 'Fit for the Future' proposal was that the number of Councillors be reduced from the present 9 to 7. [Chapter 4 Part 3 Division 2](#) of the Local Government Act 1993 stipulates that a referendum is required to change the number of councillors and that any such change needs to accord with the limits under [Section 224](#) of the Act. Dot point 1 of Section 224 reads: "*A council must have at least 5 and not more than 15 councillors (one of whom is the mayor).*"

It is my personal view that it not cost effective to hold a stand-alone referendum on the above matter and that we are better off to put the question to the community at the 2020 Council elections; with implementation if a change is approved to be effective from the 2024 elections.

Determining the above Notice of Motion now will then allow adequate time for the appropriate steps to be taken in conjunction with the NSW Electoral Commission prior to the 2020 elections.

Signed: \_\_\_\_\_ Cr Diprose

**348**     **RESOLVED:** Cr Diprose and Cr Parlett that we discuss and determine whether to include a referendum in the 2020 Council elections to reduce Councillor numbers from 9 to 7 from 2024.

**349**     **RESOLVED:** Cr Diprose and Cr Parlett that a referendum to reduce Councillor numbers not be included in the 2020 Councillor elections and the proposed reduction of Councillors be deleted from Council's Improvement Plan.

14 March 2019

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

### **1. Draft Model Code of Meeting Practice, C2.4.1**

Following an extensive consultation process, a Model Meeting Code has been prescribed under the Local Government (General) Regulation 2005 (the Regulation) and the existing meetings provisions of the Regulation have been repealed. The new Model Meeting Code is available on OLG's website [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).

The Model Meeting Code has two elements:

- It contains mandatory provisions (indicated in black font) that reflect the existing meetings provisions of the Act and update and enhance the meetings provisions previously prescribed under the Regulation to reflect contemporary meetings practice by councils.
- It contains non-mandatory provisions (indicated in red font) that cover areas of meetings practice that are common to most councils but where there may be a need for some variation in practice between councils based on local circumstances. The non-mandatory provisions also operate to set a benchmark based on what OLG sees as being best practice for the relevant area of practice.

The major mandatory provisions include the following:

- New meeting principles
- A new requirement for meetings to be webcast by 14 December 2019. Meetings are not required to be webcast live (livestreamed) and an audio (sound only) recording posted on Council's website at a later date is sufficient.
- New rules limiting the use of Mayoral Minutes without notice.

The major non-mandatory provisions include the following:

- Allowing multiple items to be adopted in a block
- Allowing rescission motions to be dealt with at the same meeting in cases of urgency and to correct an error
- Requiring a staff report for motions seeking decisions that do not align with Council Integrated Planning and Reporting Objectives and do not identify the source of funding required
- Placing time limits on meetings

The Model Code of Meeting Practice has to be adopted by the 14 June 2018. Council will also be required to exhibit the code for 28 days and provide members of the public 42 days to comment on the draft code. The draft code is being presented to the March 2019 Council Meeting before being placed on public exhibition prior to being submitted to the May 2019 Council Meeting for formal adoption.

## THE GENERAL MANAGER'S REPORT

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### **RECOMMENDATION:** that:

- i) the draft Model Code of Meeting Practice be placed on public exhibition for twenty-eight (28) days and the public be granted forty-two (42) days to make submissions.
- ii) the draft Model Code of Meeting Practice be resubmitted to the May 2019 Council Meeting for formal adoption.

### **350 RESOLVED:** Cr Diprose and Cr Brown that:

- i) the draft Model Code of Meeting Practice be placed on public exhibition for twenty-eight (28) days and the public be granted forty-two (42) days to make submissions.
- ii) the draft Model Code of Meeting Practice be resubmitted to the May 2019 Council Meeting for formal adoption.

### **2. Weddin Regional Health Hub Operation, H1.1.7/P2.12.17**

As previously reported proposals to operate the Weddin Regional Health Hub have been previously received by Council.

The proposal/s are currently being negotiated and a further report has been included in the Closed Council section.

**For Information  
Noted**

### **3. Regional Growth Fund, G2.1/A3.19.2**

#### **Stronger Country Communities Fund**

Council's grant funding application under Round 1 of the Stronger Country Communities Fund (SCCF) which is part of the NSW Government's \$1.3 billion Regional Growth Fund was successful with Council to receive \$768,982 to undertake the Main Street infrastructure project. The project will involve upgrading drainage and guttering infrastructure in the Main Street as well as improving Main Street amenity. A request submitted to extend the milestone periods by six months which will allow more time for planning the project has been approved.

Council's grant funding application under Round 2 of the Stronger Country Communities Fund (SCCF) was also successful with Council and community groups to receive \$1.537 million as follows:

<b>Project Title</b>	<b>Grant Value</b>
Lawson Park Amenities Renewal	\$820,000
Lawson Park Spectator facility	\$110,000
Lawson Park Fitness Circuit	\$50,000
Bogolong Dam site access and water access upgrade	\$110,000
Grenfell Squash Courts walls renew and upgrade	\$62,500
Rugby Union Upgrade and Renewal	\$101,040
Caragabal Country Club green and club house renewal	\$150,000
Quandialla Pool	\$84,000
Grenfell Tennis Courts Renewal	\$50,424

## **THE GENERAL MANAGER'S REPORT**

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Mrs Karen Pollock is currently engaged as a project officer to liaise between the State Government, the local community groups and Council. The grant funding deed has been signed and Karen is currently ensuring the projects are completed and will also ensure the grant funding is acquitted in the required time frames.

Planning is currently underway for Council's projects.

**For Information  
Noted**

### **Regional Cultural Fund**

As previously advised Council has been successful with the Grenfell Community Arts Centre building refurbishment grant funding application which is great news.

Plans are currently being developed and it is anticipated works will commence in due course.

**For Information  
Noted**

### **4. Organisational Review, C2.5.1**

The organisational review is continuing with Mr Stephen Sykes, Mr Glenn Inglis, Mr Ben Lawson and Chris Stratton undertaking the process.

A workshop was also conducted for Councillors prior to the February 2019 Council Meeting which was facilitated by Mr Sykes to allow Councillors to have input into the process.

The panel interviewed members of the Organisational Leadership Team (OLT) and met with the Organisational Engagement Team (OET) to obtain their input into the review process. Mr Sykes also conducted a meeting with all other staff on Thursday 28 February, 2019 to allow them input into the process as well.

It is anticipated that the final report will be provided to Council by Friday 29<sup>th</sup> March, 2019.

**For Information  
Noted**

### **5. 2019/2020 Operational Plan, A3.4**

As resolved at Council's February Meeting, the first step in the 2019/2020 Operational Plan process will be a workshop to be held at 9.30am on Thursday, 28 March 2019.

In accordance with the Division's Meeting Practice Note No. 16, the workshop will be an informal meeting conducted by staff to enable Councillors to discuss and ask questions about the list of possible works for 2019/2020. The workshop cannot make decisions or determine priorities.

Councillors' suggestions for new projects for next year were previously requested to be submitted in writing by 8 March 2019.

The Extra Ordinary estimates meeting has been scheduled for Thursday 11 April 2019 at the Council Chambers.

**For Information  
Noted**

### **6. Policy for Fees, Expenses and Facilities for Councillors 2019/2020, C2.4.10**

## THE GENERAL MANAGER'S REPORT

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A copy of the 2018/2019 Policy (No.1.6.13) is included in Councillors' Policy Folders.

Council is required to review its policy for each financial year by the preceding 30 June and within twelve (12) months of an ordinary election. The policy is required to be placed on public exhibition each year.

An amended draft policy will be submitted to a subsequent council meeting. Once adopted in principle, the draft policy is required to be placed on public exhibition for a minimum of 28 days. This will not take place until the annual fees for Mayors and Councillors have been determined.

**RECOMMENDATION:** that:

- (i) any amendments to the current policy be determined, and;
- (ii) the draft policy for 2019/2020 be resubmitted to Council for public exhibition,
- (iii) the annual fees for the Mayor and Councillors be inserted when determined by Council.

**351 RESOLVED:** Cr Best and Cr Diprose that:

- (i) any amendments to the current policy be determined, and;
- (ii) the draft policy for 2019/2020 be resubmitted to Council for public exhibition,
- (iii) the annual fees for the Mayor and Councillors be inserted when determined by Council.

**7. Drought Information Night, C2.9.14**

The Weddin Shire Drought Information Night was held at the Grenfell Bowling Club on Monday 25 February 2019 with approximately 150 residents in attendance.

The Member for Cootamundra the Hon Steph Cooke MP and James Cleaver from the Rural Resilience Program were in attendance and also assisted in the organisation of the event. A number of speakers from different organisations discussed what is available in terms of funding, assistance, counselling services and answered questions from community members.

John Beer from the Rural Financial Counselling Service, David Rothschild, Department Human Services, Anne Worrad the General Manager of Grenfell Community Health, Chad White from the Weddin Suicide Prevention Project, Sue Baxtor from On Farm Support, Phillip Diprose from Grenfell Men's Shed and William Morrow from the Grenfell Food Hall all spoke in regards to the type of assistance they are able to offer.

It was an excellent night whereby attendees were able to know who to contact if assistance is required.

**For Information  
Noted**

**8. Grenfell Medical Centre – Official Opening, P2.12.17**

Friday 3 May 2019 will be a significant day for health in the Weddin Shire with the Official Opening of the Grenfell Medical Centre at 11.00am.

Arrangements are currently in progress as follows:

- Invitations will be sent out to approximately seventy (70) guests including various parliamentary representatives, surrounding Mayor's and General Managers, Weddin Shire Councillors and Staff with the general public also invited to attend. The Deputy Prime Minister, Federal Member for Riverina, the Hon Michael McCormack MP will conduct the

## THE GENERAL MANAGER'S REPORT

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Official Opening.

- A light luncheon will be organized for the official guests

The official opening will be the culmination of the construction of a magnificent state of the art facility that will serve residents of the Weddin Shire and surroundings areas for many years into the future.

**RECOMMENDATION:** that Council:

- confirm that the Official Opening of the Grenfell Medical Centre be conducted by the Deputy Prime Minister, Federal Member for Riverina, the Hon Michael McCormack MP on Friday 3 May, 2019 at 11.00 am
- confirm other proposed arrangements.

**352 RESOLVED:** Cr Diprose and Cr Brown that Council:

- confirm that the Official Opening of the Grenfell Medical Centre be conducted by the Deputy Prime Minister, Federal Member for Riverina, the Hon Michael McCormack MP on Friday 3 May, 2019 at 11.00 am
- confirm other proposed arrangements.

### 9. 2017-2021 Delivery Program – Report to 31 December 2018

Under section 404 of the Local Government Act, 1993 Council is required to provide program reports at least every 6 months, with respect to the principal activities detailed in the Delivery Program.

The report to 31 December 2018 is set out below:

ITEM	ACTION	REPORT
SO#1	<b>Strong, Diverse and Resilient Local Economy</b>	
1.1	Strong and progressive agricultural sector	Lobbying continued to reopen the Blayney-Demondrille rail line. Continue to carry out road upgrades under the FAG, R2R, Regional Roads, State Highway and National Highway programme and Fixing Country Roads. Advocacy and planning for a potential Shire wide connectivity project that would support agricultural innovation. Skill and Capacity Building workshops conducted. Lobbying for exceptional circumstances assistance conducted.
1.2	Weddin Shire's tourism potential maximised	Continued support provided to local events including but not limited to Henry Lawson Festival, Race days etc. Fortnightly grant funding information distributed as well as targeted grant information distributed to relevant groups when opportunities identified. Continued operation of accredited VIC including collaboration with surrounding VICs. Industrial Estate land promoted resulting in sales. Forbes Street caravan parking trial working well. Applications for Local Heritage Grants and Heritage Advisor Grants submitted.

## THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
		Active social media presence maintained with regular updates. Participation in Centroc tourism group initiatives. Ongoing application process to obtain approval for TASAC tourism signage.
1.3	Infrastructure and services to support business activity	Meetings held with TAFE to discuss training possibilities. TAFE programs being undertaken by staff. Support provided to TAFE during build of CLC. Support provided to staff members to undertake training via the training and expenses policy. Industrial waste management services provided. Grenfell Internet Centre maintained to provide continued IT services support to local businesses. Group and individual training conducted by CTC. Liaised and supported NBN Co with roll out of NBN infrastructure. Recycling at Quandialla being monitored and working well.
1.4	Support existing business & encourage new industries	Continued liaison with and support of Central West RDA. Potential investors made aware of Council's incentive policies and opportunities. Grant funding information distributed fortnightly as well as targeted grant information distributed to relevant groups when opportunities identified. Four (4) Industrial Estate land sales completed. Three (3) others currently in progress. Installation of 3 phase power complete. Health and aged care needs analysis completed (Weddin Wellness Plan). Medical Centre nearing completion after successful grant application. Recreational needs review being completed in conjunction with A Better Community strategy.
1.5	Promote land zoned for development	Industrial land promoted. Prospectuses distributed to promote the Weddin Shire. Strategies being developed for Businesses, Industrial and Residential zones to support LEP Review. Potential new businesses contacted by EDO.
1.6	Foster partnerships to advance economic activity	Networks maintained with surrounding shires in order to leverage these partnerships to the benefit of our shire. Continued liaison with and support of Central West RDA. Support provided to host NSW Department of Industry Business Connect Business Bus. Service NSW agency implemented and operating out of Council's administration office. Village progress societies consulted. Department of Human Services Access Point provided out of Community Technology Centre. Participated in development of strategy for new Functional Economic Region.
1.7	Support expanded aged care facilities & services	Weddin Wellness Plan completed. Taxi Service maintained so as to maintain a subsidised form of public transport for the community including the aged. Support provided to numerous community organisations with strong connections to aged community members supporting social cohesion and connections for our elderly community members.

## THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
		<p>Library village deposit stations and house bound service maintained.</p> <p>Seniors resources maintained at the library.</p> <p>Department of Human Services Access Point operated out of CTC.</p> <p>Grenfell Internet Centre services maintained including individual IT skills lessons, IT information distribution and free IT classes in seniors week.</p> <p>Seniors IT classes held.</p> <p>Main Street project proposed to consider zoning changes that may facilitate innovative aged housing projects.</p>
1.8	Support responsible mining	Mining operations are in closure and care mode.
1.9	Encourage renewable energy development	<p>CEEP grant obtained through CENTROC for sewer relining and smoke detection.</p> <p>DA packs including renewable advice.</p> <p>Contact made with OEH to investigate solar Power Purchase Agreement (PPA).</p>
1.10	Advocacy Strategies for capital funding	Grants applications and approaches for funding supported by ongoing use of advocacy strategies.
<b>SO#2</b>	<b>Healthy, safe, and educated community</b>	
2.1	Encourage provision of quality medical facilities	<p>Grenfell Medical Centre construction in progress.</p> <p>Dr Patrick Akhiwu continues to operate from the Main Street Surgery. Dr Neil Premaratne engaged to operate from the Weddin Street Surgery.</p> <p>Local GP's being supported with subsidised accommodation and housing.</p> <p>Chiropractor operating out of Council premises.</p> <p>Grant secured for Grenfell Medical Centre with deed finalised and works commenced.</p> <p>Negotiations for lease of new Medical Centre ongoing.</p> <p>Health and Aged Care future needs analysis undertaken with Weddin Wellness Plan completed.</p>
2.2	Promote and develop health education	No local health courses proposed at this stage.
2.3	Support community transport	Taxi service maintained to provide subsidised form of public transport.
2.4	Support provision of adequate aged care service	<p>Support provided to numerous community organisations with strong connections to aged community members supporting social cohesion and connections for our elderly community members.</p> <p>Department of Human Services Access Point operated out of CTC.</p> <p>House bound library service maintained as well as village deposit stations.</p> <p>Seniors resources maintained at the library.</p> <p>Health and aged care needs analysis completed (Weddin Wellness Plan).</p>
2.5	Maximise public health and safety	<p>Complaints and inspections attended to as appropriate. Home swimming pool inspections program developed and adopted, inspections to commence.</p> <p>RFS SLA completed, RFS meetings attended, assistance given to SES as required. Public toilets maintained.</p> <p>SLA adopted.</p> <p>All meetings attended by delegates and Director Engineering.</p> <p>Co-operation with Local Units s as requested.</p>



## THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
		Cleaning schedule for toilets and street cleaning etc adhered to, including for special events. Street lighting operating satisfactorily. No new streetlights installed. Finance and administrative support provided to facilitate RFS activities.
2.6	Support local education institutions	Support provided to all schools within the shire for their presentation days to assist in encouraging educational achievement. Education and training opportunities for Council staff supported and encouraged. Australia Day academic award continued to recognise academic achievement. THLHS classes hosted for careers information session at Council administrative offices. Students hosted for work experience placements.
2.7	Provide lifelong learning opportunities	Library resources continually reviewed and updated. Access maintained to the State Library of NSW online resources via State Library E-Resources. Library supports special event and programs for all ages. The Grenfell Internet Centre supports the ongoing development of IT skills in the community. IT classes regularly held including free seniors week classes. IT articles submitted to the Grenfell Record, School Newsletters etc. and presentations and training conducted for community projects. TAFE courses advertised internally and to wider community to support ongoing provision of TAFE services in Grenfell. Children's magic desktop computer station at Library implemented. Liaised with youth development officer/social worker re: establishment of an at risk youths computer group. Grant application submitted to upgrade Library furniture. Borrow Box eBooks subscription implemented via a library zone collaborative.
<b>SO#3</b>	<b>Democratic and engaged community</b>	
3.1	Develop leadership skills in the community	Council staff encouraged and supported to take an active role in the community. Volunteers of community organisations encouraged and supported. Community volunteer database established. Staff actively participate in numerous community organisations and by doing so foster the development of community leadership skills. Skill and capacity building workshops undertaken.
3.2	Implement Integrated Planning and Reporting	IP & R documents implemented and reviewed on an ongoing basis. The 2017-2026 Community Strategic Plan (CSP) and the 2017-2021 Delivery Program commenced 1 July 2017. Ongoing liaison with Councils auditor undertaken to ensure Councils accounting practices conform to best practice. Accounting standards are monitored and any new requirements incorporated into Councils procedures. New Improvement Plan developed, articulated and being incorporated into Councils Resourcing Strategy.
3.3	Support village progress organisation activities	Liaison undertaken with village progress associations.

## THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
3.4	Harness and leverage existing leadership network	Information on grant funding opportunities distributed to community groups on a fortnightly basis and individually where a specific opportunity has been identified. Community networks leveraged to inform Council's strategic planning. Ongoing support provided to community groups and their initiatives. Administrative and other support provided to community groups. Council staff have undertaken the Connected Leadership program as part of the MLA project. Digital Community Panel used on an ongoing basis.
3.5	Community consultation on major decisions	Community groups consulted where appropriate e.g. Quandialla regarding drainage improvements. Community groups are encouraged to provide feedback to and assist Council where relevant e.g. Recreational and sporting needs analysis. Council policies and projects advertised publically for feedback and comment. Community members welcomed to address Council. Social media and website presence maintained to engage with and inform the community. Council is increasingly using technology platforms to engage and consult with our community e.g. use of Digital Community Panel.
3.6	Educate Community on role of Council & Councillors	Weekly column placed in Grenfell Record and website. Website and social media presence in addition to weekly column.
3.7	Leverage internet and social media to engage community in local leadership and communication	Regular updates made via website and other social media platforms such as Facebook and twitter to engage and inform the community. Survey Monkey surveys undertaken to inform the Council planning and decision making process. Regular website, Facebook and twitter updates completed on an ongoing basis in addition to consistent Grenfell Record articles. Council is increasingly using technology platforms to engage and consult with our community.
3.8	Internet access in Rural Sector and Villages	Grant funding application submitted under the Regional Growth Fund to increase connectivity in the Shire.
3.9	Internal Systems and efficiencies reviewed	Systems reviewed as part of MLA 'Fitness Campaign' project. Improvement Plan Incorporated into Resourcing Strategy.
3.10	Review service level efficiencies	Service reviews being undertaken as part of MLA 'Fitness Campaign' project.
<b>SO#4</b>	<b>Culturally rich, vibrant and inclusive community</b>	
4.1	Maintain & develop sporting facilities & events	Grenfell Aquatic Centre opened 1 November 2017 for public use. Amenities at Quandialla Pool upgraded with new filtration system installed and pools painted. Regularly monitor facilities. No complaints received.
4.2	Maintain & develop recreational facilities & events	Reserves and all parks mowed and maintained with no complaints. Free usage by schools granted as requested. Skate park maintained in a clean condition. Youth Week grant to be obtained.

## THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
		Sporting groups consulted to inform recreational and sporting needs analysis/strategy/plan being completed.
4.3	Maintain & develop cultural & arts facilities & events	Numerous events supported financially as well as with promotional support. Ongoing support of the Art Gallery and Henry Lawson Festival. Tourism staff organise promotional support of numerous local events and maintain an event calendar. Numerous events supported financially and through in kind support. Application made for grant to fund Community Arts Centre upgrades. Repair and maintenance of Museum supported by Council with installation of new WC facility commenced.
4.4	Develop strategy for attracting diverse cultures	Prospectus developed and distributed to market the Weddin Shire to a diverse range of prospective residents.
4.5	Encourage sense of community & connectiveness	Community members encouraged to join community and Council committees and groups. Support provided to numerous community groups. Special events held and supported for all age groups and interests. Community volunteers invited to assist with events where appropriate via volunteer database. A Better Community Strategy (ABC's) developed to pursue a better community. Staff encouraged to be actively involved in community groups.
4.6	Implement a social activities planning program	Seniors Weeks IT classes held in addition to regular IT Classes. Taxi service maintained to provide access to a form of public transport. Movie service maintained at Community Hub. Conference room made available for employment agencies and social groups/activities. Access Point Services established in CTC for the Department of Human Services. Volunteer thank you events held. Numerous social activities hosted by the Library for all ages.
<b>SO#5</b>	<b>Cared for natural, agricultural &amp; built environments</b>	
5.1	Implement environmental regs & control in Council operations Investigation stage completed for development of Sewer Treatment Plant.	DA's being processed in appropriate and timely manner. State of Environment Report completed. Heritage advice applied to applicable DA's. Urban stormwater maintained. Emu Creek maintenance plan adopted. Grenfell sewerage scheme operating well and within statutory limits. Bogolong Dam Management Plan to be developed. Storm water systems maintained satisfactorily. IWCM actions to be carried out as funds become available. Domestic and commercial waste as well as recycling collected as per schedule.
5.2	Encourage waste reduction & recycling	Grenfell, Greenethorpe and Quandialla recycling services operating well. Caragabal services deferred. Program for education for recycling in schools and reminders to residents as to recyclable materials.
5.3	Raise awareness of sustainable practices	No grants available at this stage.

## THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
5.4	Improve environmental outcomes of Council operations.	Garbage collection services operating well. Landfills operated as prescribed. Mulching of Greenwaste and construction of new putrescible waste cell undertaken. Domestic, commercial waste and recycling carried out satisfactorily including E waste, oils, chemicals and metal/steel recycling programs. Solid Waste Management strategic review carried out for Grenfell, Caragabal and Quandialla facilities. Review of revel tiles commenced. Trees planted depending on climatic conditions.
5.5	Inform local ag industry about sustainable practices Local builders/contractors	Local forums publicised in Council newsletter. Tree planting carried out as season allows.
5.6	Preserve the heritage of built areas	Free Heritage Advisory service provided. Local heritage grants programs administered.
5.7	Preserve broader landscape connectivity for native fauna	Support given to schools for Tree Day as required. Roadside vegetation study for all roads in Weddin Shire completed.
5.8	Review level of parks services in villages	Being reviewed as part of MLA 'Fitness Campaign' project.
5.9	Fiscal Responsibility Review	Completed as part of the MLA 'Fitness Campaign' project.

SO#6	Well maintained & improving Shire assets and services	
6.1	Council operations meet reasonable community expectations	Property/rating maintained up to date and approved SRV implemented. All rates notices issued on time. Grenfell Aquatic Centre opened to public 1 November 2017 Investigation stage of Sewerage Treatment Plant renewal completed with commencement of detailed design phase Emu Creek Management Plan adopted and O'Briens Tributary drainage improvement being completed. Grant opportunities constantly reviewed and information distributed. Hub building services maintained and operated. Rehabilitate selected sewer main. Working with Centroc for sewer main rehabilitation and smoke detection project.
6.2	Maintain & improve Council's transport infrastructure	All drainage and channels in Grenfell and Villages maintained. State, Regional, urban and rural roads, footpaths and drainage structures maintained in good order. Company Dam grounds and facilities maintained. Streetlight faults reported as required. Footpaths maintained as required. Re-evaluation of all road assets in Weddin Shire being carried out on an ongoing basis. Emu Creek floodplain upgrade has been commenced from 7 March, 2018. Quandialla Drainage commencing. Preparation updating data base and existing road network is in progress. Urban streets maintenance is in progress. Main rural roads in progress. Highways/regional roads improved in accordance with Council adopted standards.

## THE GENERAL MANAGER'S REPORT

6.3	Maintain structural assets Lawson Park grandstand investigated for seat replacement Administration building investigated for works around cracking	All structural assets maintained as funds permit within the relevant asset management plans levels of service. Grenfell, Bimbi and Caragabal Cemeteries maintained to a high level. Cemetery records maintained. Management and maintenance Council cemetery at Grenfell, Caragabal and Bimbi are in progress. Construction at lawn cemetery beam has been installed from 26 February, 2018.
6.4	Position Weddin Shire as “employer of choice” Council dwellings completed twice yearly with maintenance works actioned	Employees encouraged and supported to identify and undertake continuing professional development and training. One WHS meeting held. High level of WHS attained. PPE and all necessary tools is in progress.
6.5	Provide a modern plant fleet	Light vehicles replaced as per policy. Plant maintained to high order. Equipment has been provided to staff.
6.6	Manage classified road on behalf of RMS	State, National and regional roads maintained within RMS standards. Maintenance of state road in accordance with agreement with RMS is in progress. No complaints from RMS have been received in terms of Regional Road maintenance.
6.7	Participate in, & support, Destination 2036	Centroc membership maintained and activities supported where relevant to our Shire, including JO pilot planning and development, community infrastructure prioritisation matrix development, joint tenders and joint initiatives. Improvement plan developed and incorporated into Resourcing Strategy to ensure ongoing financial sustainability and continuous improvement.
6.8	Liaison & partnership with NSW State & federal govts	Continued liaison with key health sector stakeholders for the planning of the new Medical Centre. Liaison with and participation in Central NSW Tourism initiatives. Continued lobbying efforts in regard to Weddin Shire Council activities, grant funding submissions and capital projects with all levels of government. Service NSW outlet continues to operate from Council's administrative offices. Liaison with State and Federal Government departments undertaken where appropriate eg. Liaison with RMS in regards to the management of Bogolong Dam, liaison with NSW Medicare Local and NSW Rural Doctors Network regarding planning of proposed Medical Centre, NSW Trade and Investment for potential presenters to Weddin Development Committee. Utilise Floodplain grant from Office of Environment and Heritage for Emu Creek Management Plan and O'Briens Tributary Drainage Improvement.
6.9	Water needs of Caragabal are assessed during the life of the Plan.	Funding being sourced to conduct a feasibility study to supply reliable potable water to Caragabal.
6.10	Weddin Shire Council investigates freight hub opportunities.	To be further investigated.

For Information  
**Noted**

**10. April Council Meeting, C2.8.1**

The April 2019 Council Meeting is scheduled to be held on the 18 April 2019 at 5.00pm just prior to Easter.

To enable Councillors or staff who may be travelling over Easter to leave Thursday if they wish it is proposed to commence the meeting at 8.30am.

**RECOMMENDATION:**

For Council's Consideration  
**Noted**

- 353** **RESOLVED:** Cr O'Byrne and Cr Bembrick that Cr Diprose be granted leave of absence for the April 2019 Council meeting.

**GLENN CARROLL**  
**GENERAL MANAGER**

- 354** **RESOLVED:** Cr O'Byrne and Cr Best that except where otherwise dealt with the General Manager's Report be adopted.

# THE DIRECTOR CORPORATE SERVICES' REPORT

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14 March 2019

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

**1. Statement of Bank Balances as at 28 February 2019:**

Bank Account	
Westpac	<b>\$1,636,482.85</b>
Short Term Deposits	
CBA	<u>5,500,000.00</u>
<b>Total Investments</b>	<b><u>\$5,500,000.00</u></b>

**CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 28 February 2019.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information  
Noted**

**2. Statement of Loan Balances as at 28 February 2019:**

Loans	
ANZ Loan No...43092	1,912,713.24
ANZ Loan No...43084	<u>1,927,229.53</u>
<b>Total Loans</b>	<b><u>\$3,839,942.77</u></b>

**For Information  
Noted**

**3. A Summary of Income for The Month of February follows:**

Rates Receipts	465,311.57
Credit Union Agency Commission	607.20
Service NSW Agency Commission	4,829.38
Interest on Investments	4,083.63
FAG Instalment	347,942.00
Workers Compensation Insurance	9,303.03
Southern Phone Dividend	12,099.90
RMS Works	506,537.21
Drought Roads Grant	298,830.00
Library Grant	25,158.00
Cricket Pitch Grant	10,000.00
Development & Building Application Fees	2,909.90
CTC Income	5,004.40
Caravan Park Fees	3,069.90
Swimming Pool Entrance Charges	2,524.90
Other	4,828.89
<b>Total</b>	<b><u>\$1,703,039.91</u></b>

**For Information  
Noted**

## THE DIRECTOR CORPORATE SERVICES' REPORT

### 4. Roads and Other Expenditure 2018/2019:

Following are the up to date maintenance figures as at 28 February 2019:

#### **Roads & Other Expenditure 2018/19**

<b>Item</b>	<b>Vote</b>	<b>Expenditure</b>
Rural Roads Maintenance	562,270	387,756
Grenfell Town Streets Maintenance	181,319	116,375
Village Maintenance - Caragabal	8,069	8,069
Village Maintenance - Greenethorpe	7,000	7,000
Village Maintenance - Quandialla	7,000	7,000
Garbage / Recycling Collection	148,425	81,579
Quandialla Recycling Station	8,000	2,814
Greenethorpe Recycling Station	6,000	0
Greenethorpe Collections	8,000	4,324
Commercial Waste Collection	18,000	6,894
Grenfell Waste Depot Manning / Plant Hire	135,000	73,629
Tips Working Expenses	68,000	57,337
Grenfell Tip Green Waste Processing	20,000	0
Cemetery Maintenance & Operating Expenditure	72,000	42,301
Cemetery Sites etc. income	(49,000)	(37,036)
Noxious Plants	84,500	45,180
Noxious Plants - Extra	20,000	1,700
Parks & Gardens	244,846	166,470
Library Expenditure	103,680	58,961
Baths Income	(40,000)	(38,902)
Baths Expenditure	173,350	163,857
Caravan Park Income	(65,000)	(43,239)
Caravan Park Expenditure	110,800	70,774

#### **RTA Grant Works**

<b>Item</b>	<b>Vote</b>	<b>Expenditure</b>
2018/19 State Roads (SH6)	331,417	331,417
2018/19 National Roads (SH17)	326,233	326,233
2018/19 Regional Roads Block Grant	830,000	323,639

#### **Other Grants**

<b>Item</b>	<b>Vote</b>	<b>Expenditure</b>
Bewleys Road - HVSP Grant (17/18 C/Over)	800,000	618,855
Bewleys Rd - Fixing Country Roads (17/18 C/Over)	88,786	88,786
Repair Program - MR239 Pavement Rehab	135,000	0
Drought Relief HVAP - Forbes Rd Widening & Strengthening	298,830	0



## THE DIRECTOR CORPORATE SERVICES' REPORT

<b>2018/19 Rural Local Roads (FAG)</b>	<b>Vote</b>	<b>Expenditure</b>
Reseals	217,000	33,471
New Forbes Road - Widen and Strengthen Pavement	108,500	111,099
Gravel Resheeting	195,300	184,637
Grenfell Streets Construction	86,800	0
Grenfell Kerb & Gutter	54,250	0
Grenfell Streets Footpaving	27,776	0
Village Streets Reconstruction	10,850	0
Weddin/Camp/Church Street Replace Footpaving	27,776	0
Thuddungara Road Safety Improvement	32,550	5,050
Sucker Removal/Shoulder Grading/Spraying	32,550	5,279
Industrial Area Sub Division Driveway Construction	10,850	0
Gibraltar Rocks Road Bridge Sized Culvert Replacement	195,300	0
RECONSTRUCT VILLAGE STREETS (17/18 C/Over)	32,590	26,049
QUANDIALLA DRAINAGE (17/18 C/Over)	68,139	3,173
GRENFELL MEDICAL CENTRE - K&G & FOOTPATH (17/18 C/Over)	130,000	31,632
GRENFELL STREETS CONSTRUCTION (17/18 C/Over)	108,495	0
GRENFELL KERB & GUTTER (17/18 C/Over)	102,231	0
MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (17/18 C/Over)	11,237	0
GREENETHORPE BUMBALDRY ROAD (17/18 C/Over)	22,503	22,503
CARAGABAL PARK UPGRADE (17/18 C/Over)	11,761	11,761
CARAGABAL PARK SHADE SAIL (17/18 C/Over)	4,274	4,274
GRENFELL STREETS - FOOTPAVING (17/18 C/Over)	82,551	0
QUANDIALLA FOOTPATHS RECONSTRUCTION (17/18 C/Over)	32,010	32,010
INDUSTRIAL AREA ROAD (17/18 C/Over)	63,042	53,961
Total	<b>1,668,333</b>	<b>524,897</b>

0

<b>2017/18 Roads to Recovery</b>	<b>Vote</b>	<b>Expenditure</b>
GIBRALTOR ROCKS BRIDGE/CULVERT	240,928	4,848
GREENETHORPE BUMBALDRY RESEAL	25,976	0
Total	<b>266,904</b>	<b>4,848</b>

For Information  
Noted

### 5. **Debt Recovery – Rates and Debtors, A1.7**

Debt recovery activity is as follows:

27 referred to Council Debt Collection Agency

- 13 paid
- 2 responses – to commence payments
- 10 no response – referred for further action
- 2 arrangements

2<sup>nd</sup> reminder letters – 2<sup>nd</sup> instalment

As previously advised the sale of land for unpaid rates was held on the on 15 February 2019. A final report will be submitted to Council in due course.

Continued monitoring of existing payment arrangements, following up with further action where required.

Continued liaison with Council's Debt Recovery Firm Outstanding Collections and other debt collection activity of routine nature.

**For Information**  
**Noted**

### 6. **Grenfell Library, C2.8.15**

Activities by the Librarian over the last month included the following:

The cinema has grown in popularity. Our screening of Ladies in Black was a full house.

Weeding program continues with Adult Fiction, Large Print and kids.

Planning of the 2019 programs continues with another two authors being booked in for visits this year. Unfortunately, Jonathan Gravenor is rescheduling for later in the year. I am now in the process of organizing three other authors. Children's author Tim Harris for the Henry Lawson Festival weekend, Amanda Hampson for June 22 and Karly Lane for November 5.

BorrowBox membership is growing and we are starting to see some of the children join as well.

**For Information**  
**Noted**

### 7. **Economic Development, C2.8.13**

Council's Economic Development Officer has been involved in the following activities:

Distributed grant opportunity information

Liaised and assisted with Business bus booking for visit to Grenfell

Distributed WSC Drought night information through economic development channels.

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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Instigated planning for an update of local business database to facilitate marketing of local businesses and services both internally and externally.

**For Information  
Noted**

### **8. Tourism/Promotions, C2.8.11**

Council's Tourism Officer has been involved in the following activities: -

Provided Discover Magazine March/April content  
Continued liaison with CENTROC tourism group regarding passport project  
Participated in CENTROC PR campaign – art & unusual museums  
Provided content to CENTROC for social media 'What's on' posts  
Participated in a PhD investigation studying typography used in cultural festival logos  
Heritage Near Me app – providing current photos of buildings  
Promoted silo art event  
Provided advice for an Open cut mine / quarry filming enquiry  
Added and updated event listings on Grenfell.org.au  
Managed Facebook account

**For Information  
Noted**

### **9. Arts/Tourism, C2.8.11**

Council's Arts/Tourism Officer has been involved in the following activities: -

#### **Art & Art Gallery**

Managed art exhibitions including:

- 'A Portrait of Landscape and Time in Hill End' Exhibition - Organised artist talk & follow-up questionnaire, Bumped out
- Grenfell Community Art & Craft Group' Exhibition – Invite, Poster, Bump in & Opening
- 'Art of Aging' Exhibition – Organised exhibition delivery and forwarding dates
- Continued organising 2020 exhibitions – liaised with artists
- Finished, printed and distributed Feb to July program

Contacted International Conservation Services (ICS) regarding preservation of Community Curtain

Researched and ordered more picture hanging wires and hooks.

Researched lighting system in the gallery.

Organised for a builder to examine a movable partition cross bar shadow issue.

Organised volunteer morning tea with special guest Brad Hammond, Director Orange Regional Gallery which was well received by those that attended.

#### **Visitor Information Centre**

Greeted visitors at VIC and handled enquiries (walk in, phone and email)

Weekly email requesting information from business in the Shire about their availability, what's on, news etc. and collated the replies

Liaised with surrounding VIC's outlining our weekend's events, brochures etc.

Managed souvenirs.

Completed AVIC accreditation review document.

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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### **Henry Lawson Festival**

Assisted coordinators including - Short Story & Verse, Art, Children's Competition & Queen / King Co-ordinator  
Updated HLF website  
Accepted and liaised with stall holders  
Researched and booked street entertainment  
Commenced Sponsorship activity.  
Gathered quotes and ideas for merchandise  
Booked marketing – TVC, print and brochure  
Social Media posts  
Answered enquiries  
Liaised with Official Guest – Inga Simpson  
Undertook volunteer recruitment to fill vacant coordinator rolls – Photography, Street Stalls  
Worked on the budget with festival treasurer  
Continued discussions with Linda Tilma from Tilma Group about a HLF feasibility study to guide the future and direction of the festival. Held executive meeting to discuss.  
Liaised with Country Club representative re: Guinea Pig Races  
Started drafting of the 2019 program

**For Information**  
**Noted**

### **10. Grenfell Internet Centre, C2.8.14**

Council's Internet Centre Officer has been involved in the following activities: -

#### **Support of Council Departments**

- Provided Tech Support to other Council departments as follows:
  - Replacement HDD Weeds Officer
  - Troubleshoot printer issue (VIC)
  - Microsoft Publisher Assistance (VIC)
  - Supply VGA Cable and DVI adapter (Engineering)
  - Supply 2 x Ethernet Cables (Telephone system upgrade)
  - Troubleshoot iPad update issue (GM)
  - Reconfigure Outlook profile (Engineering)
  - Connect Drone PC to Domain (Engineering)
  - Disabled Email forwarding (EDO)

#### **Sales and Services**

- Conducted computer services and repairs for 23 residential clients and 2 business clients
- Sold ESET Internet Security to 14 residential clients and 1 business client
- Sold software, parts, and accessories to 19 residential clients and 4 business clients
- Sold ink and toner cartridges to 14 residential clients and 2 business clients
- Internet Café used by 50 clients for internet access and printing

#### **Computer Tuition**

- Tech Savvy Seniors classes – Introduction to Computers

#### **Human Services Access Point**

- Assist human services clients with access point usage

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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### **Client Websites**

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Grenfell Rugby Club Website
- Updates to DNS Ochre Arch Website

### **Maintenance**

- Installation of software patches Workstations (CTC, VIC, Library)
- Installation of software patches Servers (Domain Controller x 2, WSUS, Libero)
- Decline superseded updates (WSUS)
- Website plugin updates, and content management software updates (CTC, VIC)
- Website vulnerability and malware scan (CTC, Library)
- Installation of patches (Internal Wiki, Helpdesk)
- Publish blog posts on following subjects:
- <https://www.grenfellinternetcentre.com.au/my-heritage-suffers-data-breach/> - MyHeritage Suffers Data Breach
- Perform Search Engine Optimisation tasks
- [www.grenfellinternetcentre.com.au](http://www.grenfellinternetcentre.com.au) visited 350 times by 326 Users
- Blog Posts Shared on Facebook and Twitter.
- Update content to Library website
- Upgrade Libero Library Management Software

### **Google Summary**

- 277 people saw Grenfell Internet Centre via Google Search
- 150 people saw Grenfell Internet Centre on Google Maps
- 11 people found Grenfell Internet Centre on Google and called your business

### **Client Enquires**

- 137 clients made enquires via telephone
- 231 clients made enquires in store
- 21 clients made enquires via email

**For Information  
Noted**

**LACHLAN GIBSON**  
**DIRECTOR CORPORATE SERVICES**

**355**     **RESOLVED:** Cr Parlett and Cr Brown that except where otherwise dealt with the Director Corporate Services' report be adopted.

14 March 2019

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

**1. Works Report (1<sup>st</sup> February 2019 to 28<sup>th</sup> February 2019)**

**1.1 Highways - Capital and Maintenance Works**

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

- SH6 (Mid-Western Highway)
- General maintenance
  - Lignum Creek Culvert Upgrade completed
  - Installation of new segment markers under RMAP continuing
  - Slashing and spraying program commenced

- SH17 (Newell Highway)
- General maintenance
  - Slashing and spraying program commenced

**1.2 Regional Roads - Capital and Maintenance Works**

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

- MR398 (Mary Gilmore Way)
- general maintenance
  - Preparation of reseals continuing
  - Sucker control and table drains
  - Lodged application for grants under REPAIR programme

- MR236 (Henry Lawson Way)
- general maintenance
  - Line marking complete
  - Shoulder widening and strengthening has commenced
  - Received Grants (\$298k) under Drought Relief Programme for shoulder widening, strengthening, culvert widening & sealing – has to be completed by June 2019.

- MR237 (Gooloogong Road)
- General maintenance
  - Sucker control
  - Table drain maintenance
  - Fallen tree removed

## **THE ACTING DIRECTOR ENGINEERING REPORT**

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- |                                       |  |
|---------------------------------------|--|
| MR239 (Henry Lawson Way / Young Road) | - General maintenance  |
|                                       | - Preparation for reseals continuing   |
|                                       | - Heavy patching preparation   |
|                                       | - Received Grants (\$135k) under REPAIR Programme to strengthen the pavement by heavy patching & sealing – has to be completed by June 2019.(Planning Stage) |

### 1.3 Rural Local Roads - Capital Works

- Roadside spraying program continuing
- Sucker control various roads
- Installation of Gravel Road warning signs on rural road network

### 1.4 Rural Local Roads – Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- General maintenance / slashing
- Grading of Hancock Williams Rd, Hancock Flynns Rd, Kangaroo Rd and Barkers Rd
- Sucker control and table drain maintenance continuing Sandy Creek Rd

### 1.5 Urban Area - Capital and Maintenance Works

- General maintenance
- Medical Centre construction continuing
- Sewer lines and man holes cleaned and CCTV recording in various locations
- Sewer man hole locations verified with GPS
- 832m of sewer relining starting 12<sup>th</sup> March 2019 – 26<sup>th</sup> March 2019
- Medical Centre Kerb & Gutter completed (George St)
- Medical Centre Footpath commenced (Short St)

**For Information  
Noted**

## **2. Other Works**

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- General maintenance
- Forbes St signage repaired
- Fruit trees removed West St x 4 (replace with natives in the future)
- Memorial Park pavers fixed
- Broken water pipe repaired HLO
- Broken seat slat replaced HLO
- Effluent tank installed with chlorine floats for blue green algae

## THE ACTING DIRECTOR ENGINEERING REPORT

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- Taylor Park, sprinklers cleared and replaced
- Rygate square replace broken sprinkler
- Lawn cemetery replaced broken sprinkler
- SH6 West fallen tree removed
- Rotary Park cleared stop valve

### 2.2 Cemeteries

The following graves have been prepared from; 01 November 2018 to 30 November 2018

Grenfell Lawn	—	1
Grenfell	—	1
Bimbi	—	0
Caragabal	—	Nil
Ashes Internment	—	Nil
Private property	—	Nil

The following maintenance has been carried out in the last month:

- General maintenance
- Topped up graves
- Plaques fitted to headstones

### 2.3 Sewer Mains

Four (4) sewer chokes have been attended to during the last month, none in the relined sections.

### 2.4 Private Works

- Nil

### 2.5 Village Area - Capital and Maintenance Works

- General maintenance
- Quandialla drainage continuing
- Caragabal Park upgrade continuing
- Parks sprayed and mowed
- Drainage work commenced Greenethorpe

### 2.6 Vandalism

Urban - Nil

Rural - Nil

**Progressive Cost Urban: \$0.00**

**Progressive Cost Rural: \$0.00**

**For Information  
Noted**

### **3. Future Works (01.12.2018 onwards)**



### 3.1 Highways

- North Marsden Rehab to be fitted with Raised Pavement Markers.
- Segment markers getting replaced with steel yellow Duraposts
- Heavy patching to be scoped post JPA in reseal areas
- Tree trimming to be scoped post JPA

### 3.2 Regional Roads

- General maintenance
- Sucker spraying and removal to continue
- Resealing program to commence (MR 239, MR 398)
- Heavy patch program MR239 (REPAIR Program)
- Shoulder widening MR236 (Drought Funding) (\$298k)

### 3.3 Rural

- General maintenance
- Maintenance grading
- Gravel re-sheeting
- Gravel Rd signage installation to continue
- Sucker control and table drain maintenance ongoing

### 3.4 Urban and Village

- General maintenance
- Emu Creek rehabilitation to continue
- Quandialla drainage program to continue
- Quandialla kerb and gutter replacement to commence
- Caragabal Park Upgrade to continue
- Tree trimming in various locations
- Kerb & Gutter and footpath to commence Medical Centre (Main/Burrangong Streets)

**For Information**

**Noted**

## **4. RMS RMCC Contract, R2.54.4**

Greenethorpe Bumbaldry road intersection upgrade is in the planning stages and will be carried out in 2018/19.

Brundah School Rehabilitation (3.5km x full width 100mm overlay)

Council is awaiting RMS approval.

**For Information**

**Noted**

## **5. Plant Report**

## THE ACTING DIRECTOR ENGINEERING REPORT

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Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month: -

PLANT NO	PLANT	DETAILS
4107	Jet Patcher	Emulsion hose leak repaired, electrical faults repaired, air conditioning gassed and repaired, new joystick installed
4106	CAT Backhoe	Onsite breakdown, broken pick tube repaired
4095	John Deere Tractor	Transmission and light repairs, air-conditioning repaired
4104	Bad Boy Mower	Spindle bushes repairs
3952	Prime Mover	Turntable replaced, air conditioning repaired
2082	Nissan Patrol	Clutch and gearbox repairs
3953	Garbage Truck	Paddle and encoder issues repaired, service completed, rego prep undertaken
3229	Daihatsu Tipper	Registration check and oil leak repaired
5291	Recycling Trailer	Suspension greased, tow neck repairs
4102	CAT Grader	Re assembly and hydro fault diagnosis
4110	Toro Mower	Canopy repaired
3957	Western Star	Registration prep
3958	Western Star	Registration Prep
3962	Isuzu Tipper	Suspension repairs, rego preparation
3961	Isuzu Tipper	Brake test and rego finalisation
4094	Case Backhoe	Parts ordered for repairs
Town Pool	Mushroom	Fix solenoid and valve

**For Information**  
**Noted**

### **6. Road Train from Forbes**

Council and RMS are working actively for Type 1 Road train from Forbes to Grenfell. The Drought Funding for MR 236 (Forbes Road) of \$298,000.00 will facilitate the process.

**For information**  
**Noted**

### **7. Purchase of New Garbage truck**

Purchase order has been placed. The tentative delivery time is May 2019.

**For information**  
**Noted**

### **8. Roads to Recovery, R2.56**

The works in progress as of 14<sup>th</sup> March 2019 is as follows:

## THE ACTING DIRECTOR ENGINEERING REPORT

Work Location	Scope of works	Budger for 2017/2018	Budger for 2018/2019	Revised Proposed Expenditure	Complete	Start Works	Complete Works	Funding Type	Exp to Date	Forecast Exp Next Period	Remarks
Greenethorpe-Bumbaldry Road, Rural Road ,measured from the Mid Western Highway 0.00 km - 11.50 km the rail way crossing in Greenethorpe	Centre line , placing of warning signs before narrow bridges and low level crossings	\$ 25,976.00		\$ 25,976.00	YES	May-18	May-18		\$ -	\$ 25,976.00	Completed
Gibraltar Rocks Road ( Rural Road), work is located 0.37 km from the Mid Western Highway Intersection	Demolish and construct of new box culvert		\$240,928.00	\$ 240,928.00	No	April-19	Jun-19	JF		\$ 240,928.00	
Greenethorpe-Koorawatha Road, Rural Road - Chainage 0.000 km to 0.900 km measured from start point 0	Rehabilitation works	\$ 29,338.00		\$ 29,338.00	Yes	Nov-17	Nov-17		\$ 29,338.00	\$ -	Completed
Dritway Road, Rural Road - Chainage 12.690 km to 15.270 km measured from start point 0.000km at Mid-	Rehabilitation works	\$ 73,589.00		\$ 73,589.00	Yes	Nov-17	Nov-17		\$ 73,589.00	\$ -	Completed
Dritway Road, Rural Road - Chainage 15.670 km to 16.350 km measured from start point 0.000km at Mid-	Rehabilitation works	\$ 19,395.00		\$ 19,395.00	Yes	Nov-17	Nov-17		\$ 19,395.00	\$ -	Completed
Ballendene Road, Rural Road - Chainage 4.790 km to 7.620 km measured from start point 0.000km at Mid	Rehabilitation works	\$ 80,719.00		\$ 80,719.00	Yes	Nov-17	Nov-17		\$ 80,719.00	\$ -	Completed
Subtotal		\$ 229,017.00		\$ 469,945.00					\$ 203,041.00	\$ 266,904.00	
Keiths Lane, Rural Road - Chainage 0km to 1.825km measured from start point 0.000km at Sandy Creek R	Rehabilitation works	\$ 163,756.00		\$ 233,272.00	Yes	Jul-17	Oct-17		\$ 233,272.00	\$ -	Completed
Subtotal		\$ 163,756.00		\$ 233,272.00					\$ 233,272.00		
Bewleys Road, Rural Road - Chainage 0km to 9.750km measured from start point 0.000km at Newell Highw	Rehabilitation works	200000		200000	Yes	43132	43435	JF	200000	0	
Subtotal		\$ 200,000.00		\$ 200,000.00					\$ 200,000.00	\$ -	
Caragabal-Pullabooka Road, Rural Road - Chainage 0.000 km to 5.600 km measured from start point 0.00	Rehabilitation works	202820		202820	Yes	43132	43191		202820	0	
Subtotal		\$ 202,820.00		\$ 202,820.00					\$ 202,820.00	\$ -	
Driftway Road, Rural Road - Chainage 1.825km to 3.140km measured from start point 0.000km at Bimbi-Q	Rehabilitation works	\$ 44,350.00		\$ 90,000.00	Yes	Sep-17	Nov-17		\$ 90,000.00	\$ -	Completed
Pinnacle Road, Rural Road - Chainage 11.770km to 12.530km measured from start point 0.000km at Henry	Rehabilitation works	\$ 25,650.00		\$ 50,137.00	Yes	Jul-17	Aug-17		\$ 50,137.00	\$ -	Completed
Pinnacle Road, Rural Road - Chainage 13.200km to 14.090km measured from start point 0.000km at Henry	Rehabilitation works	\$ 30,000.00		\$ 73,000.00	Yes	Aug-17	Oct-17		\$ 73,000.00	\$ -	Completed
Subtotal		\$ 100,000.00		\$ 213,137.00					\$ 213,137.00		
TOTAL		\$ 895,593.00	\$240,928.00	\$1,319,174.00					\$1,052,270.00	\$ 266,904.00	

The additional work on Greenethorpe – Bumbaldry Road will be completed by March 2019.

For Information  
Noted

### 9. Grenfell Main Street Renewal, R2.4.19

Clouston Associates has been requested to carry out the detail investigation for the plan with 45-degree reverse angled parking (Option A mentioned previously) together with other options and considerations by the consultant following Traffic Committee and community feedback

For Information  
Noted

### 10. Tree plantation in Forbes Street, western side of Grenfell Aquatic Centre

Tree plantation will be carried out in July 2019. This is due to optimal planting times.

For Information  
Noted

### 11. Alteration of stop signs in the Intersection of Melyra and Forbes Street.

Process to relocate give way signs is in progress.

For Information  
Noted

### 12. Caragabal Water Supply – U1.6.8

Council forwarded a request on 30<sup>th</sup> January 2019 for financial assistance to the Minister Hon Niall Blair MP, Hon Stephanie Cooke MP and DPI NSW to supply water to the Caragabal Water Supply. This request has been successful and residents are now able to receive drinking water with partial funding from the Department of Primary Industries. There are 61 residents living in the village and 22 non-residents school children attend the Caragabal Public School.

For Information  
Noted

### 13. My Community Project NSW Government Funding Program

The NSW Government is opening applications to a new funding program named 'My Community Project' and will open on the 2<sup>nd</sup> April 2019 and close the 15<sup>th</sup> May 2019.

The amount of funding available is from \$20,000 to \$200,000. This program will enable individuals to put forward their ideas for a project in their area and a public vote will determine which projects have the most community support. Voting for the nominated projects will take place over a period of four weeks from the 15<sup>th</sup> July 2019 to the 15<sup>th</sup> August 2019. Examples of projects to be considered in this program are:

- Playgrounds
- Public Gardens
- Upgrades to local sporting facilities
- Health Programs

For Information  
Noted

## **THE ACTING DIRECTOR ENGINEERING'S LATE REPORT**

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**RECOMMENDATION:** that the Acting Director Engineering's late report be received and dealt with because of the urgency of the matters.

**356 RESOLVED:** Cr Diprose and Cr Brown that the Acting Director Engineering's late report be received and dealt with because of the urgency of the matters.

### **14. The Henry Lawson Festival of Arts Proposed Road Closures, C1.4.1**

There will be a number of road closures for the June Long Weekend as part of the Henry Lawson Festival of Arts.

These are:-

- 6:00 am to 5:30 pm on Saturday the 8th & Sunday the 9th June 2019 - **Burrangong Street** from Camp to Main Street, **Main Street** from Burrangong Street to Rygate Square, **Short Street** from Melyra Street to Burrangong Street and **Forbes Street** from Camp Street to George Street. **Camp Street (SH6)** from Weddin Street to Tyagong St, **West St** from Camp St to Young St
- **Note: the Mid Western Highway will be closed between Weddin Street and Grafton Street (detour will be available).**

Dedicated Car Parking and Accessible Parking will be available for the Festival on Saturday and Sunday.

The existing taxi rank in Main Street will be temporarily relocated into Forbes Street (west side) just north of Main Street.

**Note: The Weddin Local Traffic Committee have approved the proposal.**

**RECOMMENDATION:** that Council approve the road closures for the 2019 June Long Weekend as listed above.

**357 RESOLVED:** Cr Diprose and Cr O'Byrne that Council approve the road closures for the 2019 June Long Weekend as listed above.

**JAYMES RATH**  
**ACTING DIRECTOR ENGINEERING**

**358 RESOLVED:** Cr Bembrick and Cr Parlett that except where otherwise dealt with the Acting Director Engineering's report be adopted.

14 March 2019

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

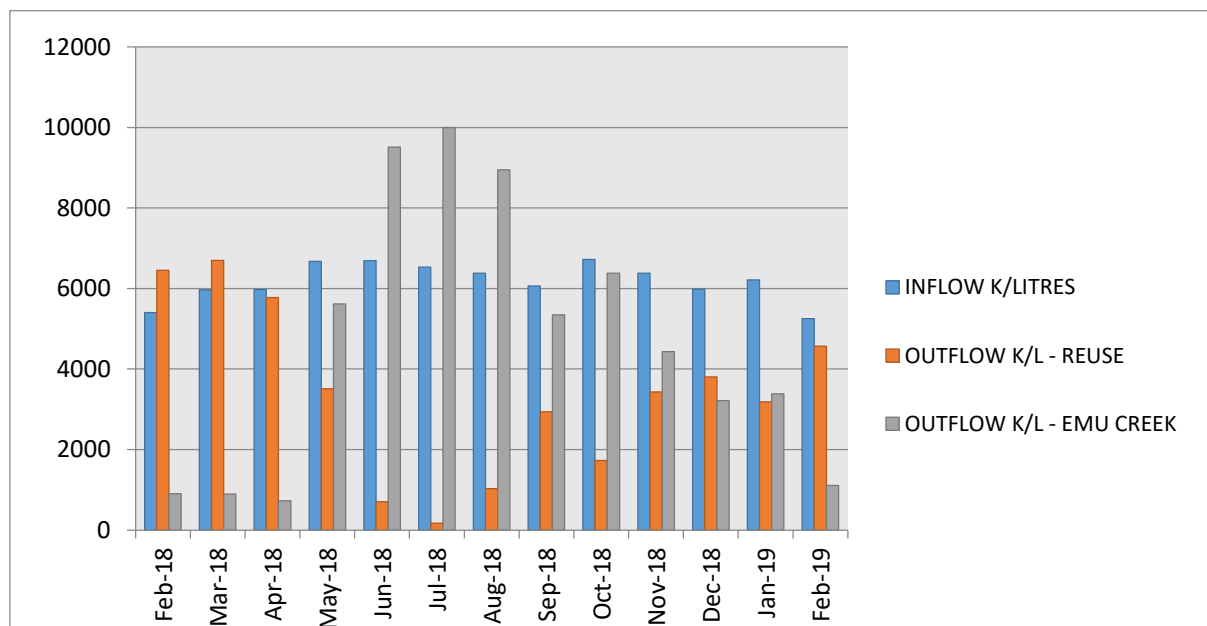
## A. Public Health and Environmental Matters

### 1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during February 2019 was 5,249 kl with the daily average of 187.46 kl. Outflow for irrigation for reuse was 4,571 kl and discharge to Emu Creek 1,110 kl.

The highest daily recording of 209 kl occurred for the 24 hours ending 6.30 am on 3<sup>rd</sup> & 6<sup>th</sup> February 2019 and the lowest of 167 kl for the 24 hours ending 6.30 am on the 7<sup>th</sup> & 20<sup>th</sup> February 2019.

A total rainfall of 20 mm was recorded for the month.



For Council's Information  
**Noted**

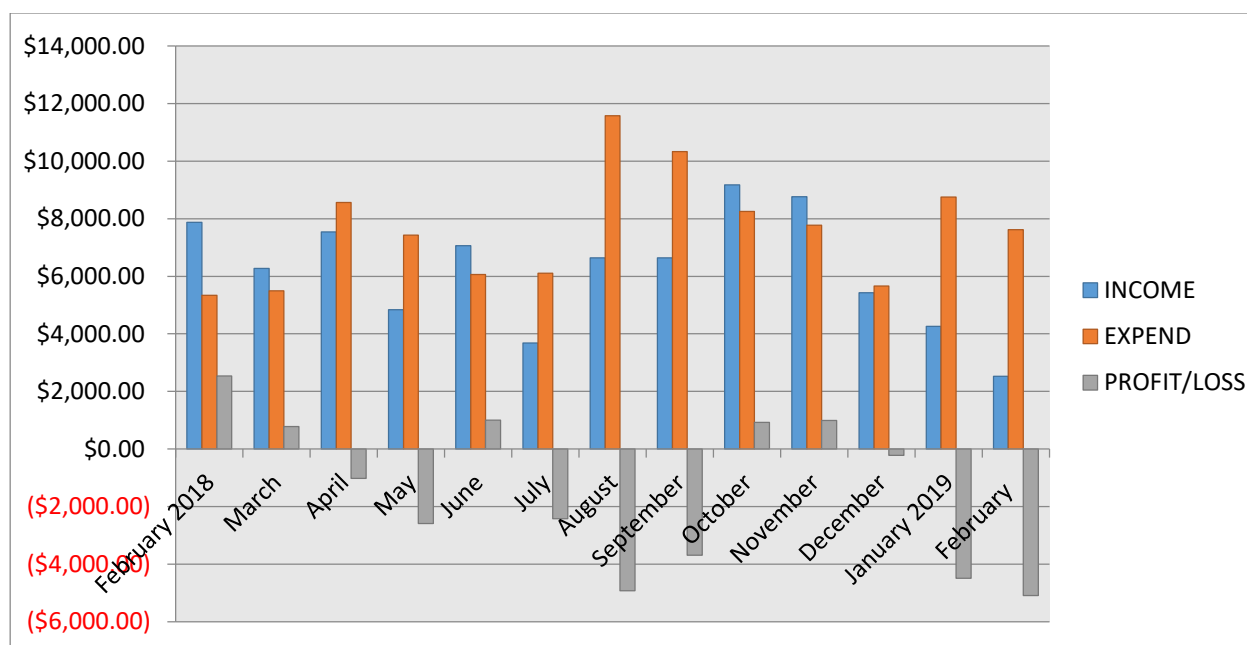
## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### 2. Caravan Park Operations, P2.3.3

Income for the month of February 2019 was \$2,520.00 with expenditure of \$7,616.26 resulting in an operational loss of \$5,096.26 the month. Council carried out renovation works to the cabins incorporating updating of vanities and cupboards to the value of \$3000.00

Over the last two weeks the telephone landline to the Caravan Park has been disconnected due to circumstances related to the upgrade of service to the facility. This has impacted on the ability of the Park Manager to receive and make bookings. Notification as to contacting the Park Mobile number directly has been placed on Councils Website and Facebook page and Council's phone provider is working to rectify the issue.

There were 71 sites occupied for the month of February 2019.



For Council's Information  
Noted

### 3. Animal Control, A4.4.4

#### a. Companion Animals

Animals Seized & Impounded :	0	Animals Destroyed:	0
Animals Straying/Returned to Owners immediately:	1 (Dog)	Animals Released:	1 (Dog)
Animals Straying and Impounded:	1 (Dog)	Animals Rehomed:	0
Animals Surrendered:	0	Animals Sold:	0

#### Other Activities:

##### Companion Animals

- Commenced investigation into alleged dog attack – Caragabal
- Contemporaneous notetaking
- Statement preparation (Ranger and witness)

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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- 3 x straying dog correspondence issued
- 1 x registration notice issued
- 1 show cause correspondence issued – non compliance microchipping notice
- Pound duties
- OLG Dog and Cat seizure reporting NSW OLG Database
- Hiring, collection and record keeping of animal traps
- Maintenance and record keeping of activities for impounding facility
- Updating existing records on the NSW Pet Registry as per required under the NSW Companion Animals Act legislation
- Entering new data on the NSW Pet Registry as per legislative requirements
- Registration check cross reference
- Entering records on Council authority
- Verification of microchip/registration details
- Advice given capture of feral cats
- Dog attack Incident entered and reported Director General OLG –Event number A19051286
- 1 verbal warning given – dog not under effective control in public place
- NSW Pet Registry amendment – deceased animal

### **Stock**

- Correspondence issued – straying sheep – cause or permit animal to be unattended (Impounding Act)

### **Environmental**

- 1 x “ Notice of Intentions” issued to serve Orders under Order No. 21 Local Government Act 1993.
- 3 x Orders issued overgrown/untidy premises under Order No. 21 Local Government Act 1993.

### **Recycling**

- Recycle bins checked for contaminated waste
- Recycling bins delivered new dwellings

### **Advertising**

- What Can Go In the Recycling Bin
- All School Newsletter drop – Grenfell and villages – Dog Offences x 4

### **Interdepartmental Activities**

- Assistance to Corporate Services, Rates Dept – stock inspection regarding sale of land

**For Council's Information**  
**Noted**



## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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### 4. Grenfell Aquatic Centre, P2.3.1

<b>Total Attendance:</b>	<b>4809</b>	<b>Other Usage:</b>	917
<b>Daily Average:</b>	<b>171</b>	<b>School Usage:</b>	812
<b>Cash Attendance:</b>	454 Child/Pensioner	<b>Season Ticket Sales:</b>	
	178 Adult	Child:	0
<b>Season Ticket Attendance:</b>	1289 Child	Adult:	0
	1159 Adult	Family:	0
		Pensioner:	0

During February all schools held their School Carnivals. This year saw the return of Grenfell Primary School being able to host PSSA District Carnival which was a great success.

St Joseph's School held a 5-day Swim Safe Programme and Grenfell Amateur Swimming Club held the Business House Relays.

**For Council's Information**  
**Noted**

### 5. Quandialla Swimming Pool, P2.3.2

**Total Attendance:** 1107  
**Daily Average:** 39.5

Gerard Van Yzendoorn (Snr Environmental Health Officer) from Department of Health inspected the facility on the 12<sup>th</sup> February.

#### **Activities for the month -**

- i) Swimming Club held on Wednesday and Friday evenings
- ii) Invitation Swimming Carnival (23<sup>rd</sup> February)
- iii) Squad program sessions held twice a week
- iv) Aqua Fitness Classes held four times a week
- v) Swimming lessons (most days of the week as requested)
- vi) Quandialla Public School and Bribbaree Public School attending each Friday for stroke correction and learn to swim instruction (Received funding through Dept of Education – School Sporting Unit)

**For Council's Information**

**359** **RESOLVED:** Cr Brown and Cr Parlett that Council write to the Quandialla Pool Committee and congratulate and thank them for their efforts in achieving the results of the Department of Health inspection.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### **B. Planning and Development Matters:**

#### **1. Development Applications**

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
1/2019 MOD	Mr LJ Howell	New Shed & Demolition of existing shed	\$17,000	LOT: 7 SEC: 6 DP: 758473 14 Weddin Street GRENFELL NSW 2810
4/2019	Mr D Erskine	New Dwelling	\$336,600	LOT: 9 DP: 1229401 11 Walshs Lane GRENFELL NSW 2810
5/2019	Ms TL Allerton	Swimming Pool	\$4,000	LOT: 111 DP: 1081488 32 Stan McCabe Drive GRENFELL NSW 2810

**For Council's Information**  
**Noted**

#### **2. Complying Development Applications**

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
Nil				

**For Council's Information**  
**Noted**

#### **3. Construction Certificates**

The undermentioned applications were received and determined under delegation:

CC NO.	Applicant	Construction	Address
71/2018	Mr RZ & Mrs M Gora	New Dwelling	LOT: 12 DP: 1171193 293 Yambira Road GRENFELL NSW 2810

**For Council's Information**  
**Noted**

#### **4. Grenfell Sewerage Treatment Plant (STP) Upgrades, S1.1.5**

Council has lodged its application for additional funding under the Safe and Secure Water Program in response to estimated cost increases in the redevelopment project. The application will be assessed and advice as to the success or otherwise received over the next month.

Council's consultant and peer reviewers have completed their review of the issues raised by DPI Water to finalise the concept design. The submission addressing the questions raised in consultation will now be forwarded to DPI Water for final consideration and endorsement of Concept Design.

**For Council's Information**  
**Noted**

### **5. Grenfell Medical Centre, P2.12.1**

The external building construction works of the project have been completed with rendering and painting finalised.

An update of Internal fit outs is as follows:

- 1) Furniture fit out - Completed
- 2) Phone installation - Completed
- 3) Medical furniture fit out – Completed
- 4) Interior wall treatments – late March 2019
- 5) Interpretation panels – early April
- 6) Dental Surgery Fit out- Late March 2019

Council Engineers have commenced work on the Short Street footpath/drainage and in conjunction with electrical relocation works by Essential Energy, construction of the Burrangong Street kerb and gutter will also be able to be started. Sealing of George Street will be programmed shortly.

**For Council's Information**

**Noted**

### **6. Grenfell (Land Use) Settlement Strategy, T2.1.13**

Council has continued its strategy development and is in the process of completing its Draft Local Profile and Background Paper. This document will serve to further assist and support investigations and recommendations for the strategies covering Commercial, Residential and Industrial components.

The further development of these documents will allow full briefing of Councillors with a specific workshop organised to review the proposed recommendations prior to drafts being formally adopted and going on public exhibition. It is envisaged that the Councillor workshop will be held in April 2019.

**For Council's Information**

**Noted**

B J HAYES

**DIRECTOR ENVIRONMENTAL SERVICES**

**360** **RESOLVED:** Cr Diprose and Cr Best that except where otherwise dealt with the Director Environmental Services' report be adopted.

## **BLAND SHIRE FORUM – DELEGATES REPORT**

Bland Shire conducted the forum on Wednesday 6 March 2019 and was represented by Councillors Liz McGlynn deputy mayor, Murray Thomas, Kerry Keatley and staff including director engineering Will Marsh. Weddin Shire was represented by Cr Paul Best and myself.

Councillor Liz McGlynn chaired the forum and extended her appreciation to Weddin Shire for the opportunity to visit and meet with the community.

Community concern was mainly the state of gravel roads. The engineer explained there had been a delay in flood damage approval and now there was a shortage of water. Gravel quality from different pits was discussed.

Access to Quandialla rubbish tip was discussed and some Bland Shire residents had already received application forms.

The main road from Quandialla to West Wyalong was of concern and it was suggested a joint application between Bland and Weddin Shires for Government funding could be considered.

I compliment the Bland Shire on their initiative to engage with the community.

**Clr JOHN NIVEN**

**361**     **RESOLVED:** Cr Brown and Cr McKellar that the Delegates report be noted.

## **SUMMARY OF THE ARTS OUTWEST (AOW) BOARD MEETING, TUESDAY 12 FEBRUARY 2019 AT BATHURST REGIONAL COUNCIL CHAMBERS**

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Fran Charge, Chair  
Clr Carly Brown, Secretary  
Nyree Reynolds  
Scott Maunder

Sharon Wilcox, Vice Chair (Cabonne)  
Clr Monica Morse (Bathurst)  
Kylie Shead  
Deb Bardon

Attending: Tracey Callinan (Executive Director)

Apologies: Bronwyn Giovenco (Treasurer); Margot Jolly; Madi Holborrow; Brian Langer

### **Business arising from previous meeting:**

- Working party to progress a campaign for improved funding and indexing to be instigated. Delayed due to Create NSW putting in a request to the Minister for the Arts that all Regional Arts Development Organisations receive additional \$20K. No response yet.
- Sub-committee completed an investigation into concerns raised by the CORRIDOR Project about Arts OutWest's management of an exhibition, including consulting with Arts Law and found that all protocols had been managed well by the Executive Director.

### **Finances:**

- 2018 finances are being finalised for audit. It appears that from an income of \$663K, AOW may have a very small loss for 2018 which will come from reserves.

### **Executive Director's Report:**

#### **Funding:**

- 2019 funding from Create NSW was paid in February
- Our short-listed Regional Partnerships application for *Musicians in Hospitals* was unsuccessful

### **Strategic areas:**

- Arts and Health:
  - Achieving excellent outcomes in the arts and aged care and dementia work at Oberon MPS
  - New partnership possibilities emerging from the presentation by AOW staff at the Arts and Health Australia conference
- Aboriginal arts development:
  - Successfully assisted with the management of Create NSW's inaugural NSW Aboriginal Arts and Culture Exchange held in Bathurst at CSU
- Cultural Tourism
  - Developing trails work with Central NSW JO (Centroc)
  - Working on *Inland Astro Trails*
- Lifelong Learning
  - Supporting work including *Skywriters*, Lingua Franca's development of *Mighty*
  - The highlight of the quarter was *Artstate Bathurst*. Arts OutWest was a presenting partner with Regional Arts NSW. Our staff were involved as presenters on panels and sessions, curating exhibitions at Tremain's Mill, and supporting the activities

### **General**

- Maryanne Jaques has returned from maternity leave and is now job sharing with Steven Cavanagh. This combination is working well.

### **Constitutional matters**

- Under the new constitution, seven of the existing positions on the board will cease at the upcoming AGM, to be replaced by three skills-based positions. Any of the people currently holding these seven positions can apply for one of the skills-based positions which will also be advertised and open to the general public.

- The process for applying to be on the board is to fill out the AOW skills matrix, send a CV and a paragraph explaining why you are interested in being on the board and what you would bring to the position. The positions are selected by a panel.

### **2018 AGM**

- The 2019 AGM will be held in the Bathurst council area. The date will be Sunday 2 June
- Councillor Monica Morse is leading on the event planning which will include visits to artists' studios and to the Fossil and Mineral Museum

### **Other business**

The next meeting date has been changed to 21 May in Orange

The meeting closed at 6.56pm

**362**     **RESOLVED:** Cr Brown and Cr McKellar that the Arts OutWest (AOW) board meeting summary be noted.

## **Minutes of the Grenfell Henry Lawson Festival of Arts, at 7.30 Tuesday, 19<sup>th</sup> February, 2019 at the Grenfell Community Hub**

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Vice- President, Glenn Carroll welcomed everyone to the meeting in the absence of President, Alan Griffiths

**Present :** Claire McCann, Pam Livingstone, Pene Starr, Glenn & Liz Carroll, Judy Mitton, Mary Moffitt, Jenny Hetherington, Wendy Johnson, Andrea Ladlow, Robyn Munck, Hugh Moffitt, Terry & Deidre Carroll, Billo Wheatley

**Apologies:** Rachael Power, Vanessa Gibson, Keryl McCann, Helen Carpenter, Jenn Kelly, Shirley Tognetti, Alan & Di Griffiths, John & Betty Fittler

**Moved:** T Carroll/L Carroll that the apologies be accepted

**Minutes:**

**Resolved:** That the minutes from the meeting 20.11.18 be confirmed

**Moved:** P Livingstone/M Moffitt

**Business Arising from the minutes:**

No further update on the street lighting

**Communication: Inwards:**

- Email – Jenn Graham – gift idea –“BAD HENRY” wine
- Email – Trish Grainger- thank you for sending her daughter’s medal, awarded from a placing in the junior section last year
- Email – Pam Livingstone – Official guest suggestion from Jenn Graham of Leah Purcell, actor, author & playwright
- Email – Keryl McCann- cancelled tentative booking with band “Shiraz” for Twilight ball (cancelled)
- Email – Shannon Karppinen – Norwegian Ambassador Larsen - apology

**Outwards:**

- Letter to WSC re Street Stall Dates: allocated: 24/25<sup>th</sup> /31stMay, 1<sup>st</sup> June

**Resolved:** P Livingstone/ C McCann: That the inwards communication be received & the outwards communication be endorsed.

**Treasurer’s Report:**

Balance Sheet as of January, 2019

NAB cheque a/c: \$5,358.49 NAB Term Deposit: \$60,000,

Total Assets: \$65,358.49

**Resolved:** P Starr/ H Moffitt that the treasurer’s report be adopted.

Treasurer requested if co-ordinators do post entries to bring them to Pene’s pigeon hole at the Hub.

**Co-ordinators’ reports:**

**Busking:** *Moved:* L Carroll/ A Ladlow that \$600 be allocated to the busking competition with prize money of \$300- 1<sup>st</sup>, \$200-2<sup>nd</sup>, \$100-3<sup>rd</sup> be awarded as well as trophies. Buskers must provide their own public liability insurance, minimum \$20million cover.

**Verse & Short Story:** M Moffitt has received 33 entries to date with the competition closing at the end of March.

**Art:** H Moffitt advised that entry forms have been mailed as well as being available on the website. This year there will be no porcelain competition. Judging date: 3<sup>rd</sup> June. Elaine Marshall from West Wyalong will have glass art for sale & Sculptures from Trundle. Sales attract 20% commission

**Merchandise:** Wool beanies, magnets, hat-pins, T-towels, enamel mugs, re-usable bags, stickers, vacuum cup were suggested.

*Moved:* D Carroll/L Carroll that C McCann proceed with purchase under delegated authority

**Street Entertainment:** after C McCann gave a presentation about costing

*Moved:* A Ladlow/L Carroll that C McCann be given authority to investigate & engage Street Entertainment

*Moved:* A Ladlow/ L Carroll that the budget for Street Entertainment be increased by \$6,000

**Children's Competition:** J Hetherington advised that a letter has been sent to local Primary Schools indicating that the theme is "ODE TO WINTER" with K/1<sup>st</sup>/2<sup>nd</sup> students submitting ART only. Years 3-6 required to add a verse, or "ode" of 4 or more lines with their Art work.

**Street Parade:** H Carpenter negotiating Lithgow Pipe Band. Last year's queens, Hannah Robinson & Mae Suzuki will be in procession.

**Concert:** THLHS Hall booked with opening time negotiated. Acts will run with Winter Theme.

**Quilt Show:** Located in Anglican Church Hall with a "soup kitchen"

**Woodchop:** Deidre has under control

**King/Queen Competition:** C Hunter has sent letter to candidates outlining rules & conditions. Fund raising can commence at 1<sup>st</sup> March

**Poetry & Dampier:** B Fittler request that Jeannie Light be advised the fire pits will be in same place as last year. John Hetherington has agreed to co-ordinate the Poetry.

**Photography:** M Bucknell has resigned. Brent Logan declined, Denise Yates declined, Angela Hunter declined. Denise has said she would assist with running an exhibition (no competition). Subject to Librarian Erica's approval, could be in Library to help with limited number of volunteers to manage 2 exhibitions.

**Street Stall:** Claire not able to co-ordinate the "physical" aspect on the weekend. Geoff McClelland to be approached.

**Awards Dinner:** Bowling Club booked as venue, tickets \$50 for sit down meal, Bookings at Maria's Shoes. Complimentary tickets to be considered, Liz and Pene to sit down together and work out complimentary tickets.

**Festival Guest:** Inga Simpson, local author, confirmed.

**Sunday Car Show:** Will be advertised in car magazines. Street closures will be the same as Saturday which will allow trucks to be parked down western end of Main St

**Raffle:** Brian & Wendy Johnson to co-ordinate

### **General Business:**

Country Club expressed interest in Festival involvement. Suggested they would be interested in having the Guinea Pig Races on the Sunday at the Club. Could be included in the program if decision is made shortly. It was suggested they contact Peter Mitton, Judy Mitton, Jack Black. Country Club also wished to be considered for Awards Dinner venue. L Carroll indicated that the Bowling Club was already booked and confirmed this year. It was also discussed the Bowling Club provide a substantial sponsorship contribution. The committee agreed as it was already booked and confirmed that we stay with the Bowling Club this year and it was suggested the Country Club write to the committee after this year's event outlining they would like to be considered for 2020.

*Moved:* G Carroll/ P Livingstone that a July wrap up meeting be held and a Public Meeting be held shortly after to discuss the Festivals future, with WSC staff, Councillors & business people to be invited. This is to make sure that the community and Council are aware of the situation the Festival is in.

**Meeting closed: 9:15**

**Next meeting date: Tuesday, 19<sup>th</sup> March, 2019**

**363**      **RESOLVED:** Cr Brown and Cr Parlett that the Minutes of the Henry Lawson Festival Committee be noted.



**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING HELD ON TUESDAY, 19 MARCH 2019 COMMENCING AT 8.30AM (C2.6.10)**

**Present:** Messrs G Carroll, B Hayes, L Gibson and J Rath

**Apology:** Nil

**Minutes:** of 20 February 2019.

**Resolved:** B Hayes and L Gibson that the minutes from 20 February 2019 be adopted.

**1. PEOPLE:**

<b><u>Learning &amp; development</u></b> - Strategic	i) <u>Traffic Control/Signage</u> – process implemented to ensure signage inspected on a regular basis. Training held.	ADE
<b><u>Resource planning</u></b> - Strategic	i) <u>New Improvement Plan</u> - new plan adopted as part of new Resourcing Strategy. Recommendations from Organisational Review currently being undertaken to be incorporated. ii) <u>RMS Contract</u> – reported in Director Engineering’s report. iii) <u>Engineering Strategic Planning Meetings</u> – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2018/2019. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues. iv) <u>2019/2020 Operational Plan</u> - workshop and extra-ordinary meeting to be held to commence prioritising for the annual plan.	GM  ADE  ADE  All
- Operational	v) <u>Other Programs</u> – in progress.	ADE
<b><u>Recruitment</u></b> - Operational	i) <u>Director Engineering</u> – Closed 1 March, 2019. Ten (10) applications received. Interviews to be held Friday 29 March, 2019.	GM
<b><u>Appointments</u></b> - Operational	i) <u>Apprentice Mechanic</u> – Nicholas Guise appointed. Commencement date to be determined.	ADE
<b><u>Health and Wellbeing</u></b> - Strategic	i) <u>Grenfell Medical Centre</u> – Construction works in progress. Very good progress being made. Consideration currently being given to the operation of the centre. To be added to insurance property list when completed. ii) <u>New Ambulance Station</u> – construction commenced to build a new Ambulance Station under the Rural Ambulance Infrastructure Reconfiguration (RAIR) programme at the Grenfell MPS. iii) <u>Proposal for Health and Wellbeing</u> - Organisational Engagement Team (OET) have proposed a Health and Wellbeing program to be implemented on a voluntary basis to improve the Health and Wellbeing of staff as individuals and team members. OZhelp provides programs that will be able to assist. The program includes a benchmarking report to employers giving them a snapshot of the overall health of their workforce. There was unanimous support for the program from the OLT.	DES/ GM/DCS  DES  All

	iv) <u>Health and Wellbeing/Mental Health training</u> – to be organised for relevant staff to equip them to do deal with various situations and to provide a mentally healthy workplace.	DES/DCS
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## 2. RESOURCES

<b><u>Financial</u></b> - Strategic	i) <u>Grant Funding Applications</u> – Council contribution required to be identified prior to application being submitted. Future capital projects reserve established.	All
<b><u>Information</u></b>	Nil	
<b><u>Physical - Assets</u></b> - Strategic	i) <u>Sewerage Treatment Works Upgrade</u> – Stage 2 commenced with concept design and REF completed. Detailed design in progress. Purchase of land completed. To be classified as operational land as per Local Government Act, 1993.  ii) <u>Grenfell Main Street Upgrade</u> – funding obtained under Round 1 of the SCCF. Options currently being considered. Milestones in funding deed have been deferred for six months to allow additional time for planning the project. Consultant currently developing plan based on reverse in parking and other possible options.	DES/GM/ DCS  ADE
- Operational	iii) <u>Quandialla Recycling Depot</u> – operating very well. Director Engineering monitoring.  iv) <u>Sewer Mains Relining</u> – commenced based on previous and recent CCTV works.  v) <u>Gibraltar Rocks Road Bridge Culvert</u> – grant funding application submitted under Fixing Country Roads program unsuccessful. Works to be undertaken in 2018/2019. Funding to be sourced from the Roads to Recovery and FAG Programmes. Planning in progress.  vi) <u>O'Briens Tributary</u> – preferred schemes currently being investigated by Floodplain committee. Funding to be then sourced.  vii) <u>Emu Creek Project</u> – works continuing. Very good community response to the project.  viii) <u>Industrial Land</u> – four sales completed. Three others currently in progress. 3 phase power installed. Internal works completed including conduit for possible NBN. Linen plans forwarded to Lands Titles Office after execution by Essential Energy to facilitate subdivision.  ix) <u>Quandialla Pool Upgrade</u> – completed.  x) <u>Quandialla Drainage</u> – stage 2 to commence in May 2019.	ADE  ADE  ADE  ADE  ADE  GM/DE/ DES  DES  ADE
<b><u>Human Resources</u></b>	i) <u>Organisational Review</u> – currently in progress.	All

	ii) <u>Staff Resources</u> – currently being reviewed as part of the organisational review.	All
<b><u>Investment</u></b>		

### 3. **SYSTEMS**

<b><u>Governance</u></b>	Nil	
<b><u>Compliance</u></b> - Strategic	i) <u>Systems Review</u> – currently in progress. ii) <u>Local Environment Plan (LEP) Review</u> – currently in progress. Consultation to be undertaken. iii) <u>Waste Strategy</u> – in progress. To be reported to a future Council Meeting.	DCS  DES  DES
<b><u>Risk</u></b> - Operational	i) <u>Building Profession Board (BPB)</u> – compliance reporting systems regarding building inspections to be implemented. Monthly reporting continuing to be provided to the Department of Fair Trading through internal system. ii) <u>New Telephone System</u> – installed. iii) <u>Submission of DA's</u> – on-line service available to specific Councils from December 2018. To be further investigated.	DES  DCS  DES

### 4. **COMMUNICATION AND ENGAGEMENT**

<b><u>Agenda's for OLT and OET</u></b>	Developed.	GM
<b><u>Charters for OLT and OET</u></b>	Developed.	GM
<b><u>Communication Plan And Engagement Strategy</u></b>	Developed.	DCS
<b><u>OLT and OET Terms of Reference</u></b>	Developed.	DES
<b><u>Staff engagement – Organisational Engagement Team</u></b>	<ul style="list-style-type: none"> <li>Meeting held.</li> <li>Store system / Depot Improvement Plan being reviewed and developed.</li> <li>Other recommendations to be pursued when submitted.</li> </ul>	GM DCS/DE All

5. **NEXT MEETING:** Tuesday, 16 April 2019 at 8:30am

6. **CLOSED:** 10.24 am

364 **RESOLVED:** Cr Diprose and Cr McKellar that the Minutes of the Organisational Leadership Team (OLT) Committee Meeting be noted.

## INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES ACTION PLAN

INSPECTIONS AND MEETINGS		STATUS	BY
DEFERRED ACTIVITIES			
April 2012	1. <u>Main Street Master Plan</u> : consider inclusion of heritage building signs.	In Progress	DE/DES
November 2013	2. <u>O'Brien's Tributary – Drainage Improvement</u> : refer matter back to floodplain committee for further consideration and other possible options.	In Progress	DE
June 2015	3. <u>RMS</u> : develop plans for a roundabout at the end of the Main Street in Grenfell and refer the proposal to RMS for their consideration.	Preparation for business case – In Progress	DE
	4. <u>Pigeon Control – Main Street</u> : continue to investigate options (DES).	Investigation Continuing	DES
April 2016	5. <u>Grenfell Caravan Park</u> : investigate alterations to dwelling and cost of a Manager's office (DES).	In Progress	DES
August 2016	6. <u>Policy for Planting of Vegetation along Kerbsides</u> : develop policy.	In Progress	DE/GM
November 2016	7. <u>NBN Fibre to the Premises</u> : make representations to ensure Industrial land vacant lots have access to NBN. Advocate for upgrade to the exchange to facilitate fibre to the premises.	In Progress	DES/GM
December 2016	8. <u>Waste Depot Fire Precautions</u> : investigate provision of water for firefighting purposes.	Private connection required with onsite storage for pressure/supply	DES
December 2017	9. <u>Weddin Shire Internet Connectivity Project</u> : submit grant funding application and develop advocacy plan.	This as a joint project with the Main Street to the Growing Local Economies Fund. EOI submitted. Application Unsuccessful.	DCS/GM
April 2018	10. <u>Rural Tips</u> : install padlocks, surveillance cameras and provide Fob keys for residents utilising Quandialla and Caragabal tips.	In Progress	DES
May 2018	11. <u>Bimbi War Memorial 'Avenue of Trees'</u> : refer proposal to Heritage Committee for further consideration and report back to Council.	In Progress	DE
June 2018	12. <u>Application for a bus stop O'Loughlins Lane</u> : refer to Traffic Committee and report back to Council.	In Progress	DE
September 2018	13. <u>New Code of Conduct</u> : Submit Code of Conduct to Council for formal adoption.	In Progress	GM
	14. <u>Grenfell RSL Sub-branch</u> : apply for grant funding under the Anzac Community grants program.	In Progress	DE
	15. <u>Forbes Street Bus Shelter</u> : conduct Community consultation in regards to the location and report back to Council.	In Progress	DE/GM
October 2018	16. <u>Trees near cricket nets</u> : remove and replant trees.	In Progress	DE
	17. <u>Amended plant Replacement program</u> : purchase new garbage truck.	In Progress	DE

	18. <u>Tree Plantation – Forbes Street</u> : report back to Council with an option for tree planting.	In Progress	DE
	19. <u>Grenfell Main Street Renewal</u> : proceed with on-street trials and community consultation.	In Progress	DE
November 2018	20. <u>Drought Grants for Freight</u> – submit grant funding application.	In Progress	DE
December 2018	21. <u>Marketing Strategy Report</u> : initiate report.	In Progress	DCS/GM
	22. <u>Organisational Review</u> : engage consultants to undertake review.	In Progress	GM
	23. <u>Sale of Land for Overdue Rates</u> : undertake sale on 15 February 2019.	Completed	DCS/GM
	24. <u>Purchase of New Garbage Truck</u> : utilise demonstration truck. Purchase new truck.	Completed	DE
	25. <u>Removal of Trees – Weddin Street</u> : remove trees subject to available funding.	In Progress	DE
	26. <u>Grenfell Main Street Renewal</u> : investigate 45 degree reverse angle parking with other options.	In Progress	DE
	27. <u>Give Way Signs – Melyra Street</u> : relocate signs.	In Progress	DE
February 2019	28. <u>Model Code of Meeting Practice</u> : Undertake training if necessary.	In Progress	GM
	29. <u>2019/2020 Operational Plan</u> : arrange workshop to be held at 9.30 am Thursday, 28 March 2019	In Progress	GM
	30. <u>2019/2020 Operational Plan</u> : arrange extra – ordinary estimates meeting to be held at 5.00pm Thursday, 11 April 2019	In Progress	GM
	31. <u>Waste Collections</u> : arrange change of collection procedures for rear lanes.	In Progress	DES/ADE

**For Information  
Noted**

## **QUESTIONS**

**Questions** may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
  - (a) may, through the chairperson, put a question to another councillor, and*
  - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

**[s 10A1 Which parts of a meeting can be closed to the public?**

**10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**[s 10C] Notice of likelihood of closure not required in urgent cases**

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

**[s 10D] Grounds for closing part of meeting to be specified**

**10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**365** **RESOLVED:** Cr Diprose and Cr Best that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

### **MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

#### **GENERAL MANAGERS REPORT**

1. **Grenfell Medical Centre – Operation proposals, H1.1.7**  
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))
2. **Statement of Claim, A3.22.7**  
Reason for confidentiality: commercial information (Section 10A(2)(g))



## **REPORT ON CLOSED COUNCIL**

The Mayor read out the following decisions from the Closed Council.

### **GENERAL MANAGERS REPORT**

1. **Grenfell Medical Centre – Operation proposals, H1.1.7**

Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

366 **RESOLVED:** that an Extra-Ordinary Council Meeting be held in closed Council on Thursday, 28 March 2019 at 8.30am to consider the recommendations of the independent panel with Mr Peter Moffitt from Gordon Garling Moffitt and Mr Stephen Sykes authorised to attend and address Council.

2. **Statement of Claim, A3.22.7**

Reason for confidentiality: commercial information (Section 10A(2)(g))

**Noted**

CLOSURE: There being no further business the meeting closed at 7.01pm.

Taken as read and confirmed as a true record this day 18 April 2019.

..... General Manager.....Mayor