



To Avoid Delay when  
Replying or Telephoning

Please Quote:

## WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:  
The General Manager  
Camp Street or P.O. Box 125  
GRENFELL NSW 2810

Tel: (02) 6343 1212  
Fax: (02) 6343 1203  
Email: [mail@weddin.nsw.gov.au](mailto:mail@weddin.nsw.gov.au)  
website: [weddin.nsw.gov.au](http://weddin.nsw.gov.au)  
A.B.N. 73 819 323 291

### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 17 OCTOBER 2019 COMMENCING AT 5.00 PM

10 October 2019

Dear Councillors,

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 17 OCTOBER, 2019**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL  
GENERAL MANAGER

1. OPENING MEETING
2. ACKNOWLEDGEMENT OF COUNTRY
3. APOLOGIES AND COUNCILLOR LEAVE APPLICATIONS
4. CONFIRMATION OF MINUTES – Ordinary Mtg 19 September 2019
5. MATTERS ARISING
6. DISCLOSURES OF INTEREST
7. PUBLIC FORUM
8. MAYORAL MINUTE(S)
9. MOTIONS WITH NOTICE
10. CORRESPONDENCE (as per precis attached)
11. REPORTS:
  - (A) General Manager
  - (B) Director Corporate Services
  - (C) Director Engineering
  - (D) Director Environmental Services
  - (E) Delegates
12. ACTION LIST
13. COMMITTEES MINUTES
  - Heritage Ctee Mtg, 29/06/2019
  - Art Gallery Ctee Mtg, 3/10/2019
  - Tourism Ctee Mtg, 3/10/2019
  - OLT Mtg, 15/10/2019
14. TENDERS AND QUOTATIONS
15. QUESTIONS WITH NOTICE
16. CLOSED COUNCIL
17. RETURN TO OPEN COUNCIL
18. REPORT ON CLOSED COUNCIL
19. CLOSURE

**PRESENT:** The Mayor Cr M Liebich in the Chair, Crs P Best, C Bembrick, S O'Byrne, P Diprose, S McKellar, J Parlett, C Brown and J Niven.  
General Manager (G Carroll), Director Environmental Services (B Hayes), Director Corporate Services (L Gibson) and Director Engineering (J Rath).

**ACKNOWLEDGEMENT OF COUNTRY:**

The Mayor read out the following:

"I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present."

**APOLOGY:** Nil

**CONFIRMATION OF MINUTES:**

- 116 RESOLVED:** Cr Diprose and Cr McKellar that the Minutes of the Ordinary Meeting, held on 19 September 2019 be taken as read as **CONFIRMED**.

**DISCLOSURES OF INTEREST**

Disclosure of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No	Nature of Interest	Type	Left the Room
Cr Liebich	C5	Vice President of Show	Pecuniary	Yes
	DES B1	Managing Director	Pecuniary	No
Cr Brown	C5	Husband is part of the Showground Trust	Non - Pecuniary	Yes
Cr Best	DE 8	Owner of Property in Main Street	Pecuniary	Yes
Cr O'Byrne	DE 8	Owner of Property in Main Street	Pecuniary	Yes
Cr Parlett	DE 8	Owner of Property in Main Street	Pecuniary	Yes
Cr Bembrick	DE 8	Owner of Property in Main Street	Pecuniary	Yes

## **PUBLIC FORUM**

The Council may hold a public forum prior to or part of each ordinary meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to or part of Extraordinary Council meetings and meetings of committees of the Council.

To speak at a public forum, a person must first make an application to the council in the approved form. Applications to speak at the public forum must be received by at least 10 days before the date on which the public forum is to be held, and must be accompanied by a brief description of the topic and/or a copy of any question.

A person may apply to speak on no more than one item of business on the agenda of the council meeting.

---

The following applications have been received: -

Mr David Heatley - DA 29/2019 Proposed Shed  
PROPERTY: A DP:333737 31 Rose Street, GRENFELL

Mr Ian McKellar – DA 29/2019 Proposed Shed  
PROPERTY: A DP:333737 31 Rose Street, GRENFELL

**The applicants withdrew their submissions to address Council.**

## **MOTIONS WITH NOTICE**

### **1. National Heavy Vehicle Route Assessment, T3.6.2**

I hereby give notice of the following motion for Council's next meeting:

“That Council investigate the cost of engaging an appropriate external business or agency to carry out a national heavy vehicle route assessment on all non-approved B-double routes within the Weddin Shire.”

#### **Funding source (where expenditure is sought):**

From existing engineering administration budget. No new money required.

#### **Supporting comments: (optional)**

This is the first step in determining whether or not funding for this assessment will be sourced internally or externally ie. Grant funding be required.

Signed: Cr Best

**117** **RESOLVED:** Cr Best and Cr McKellar that Council investigate the cost of engaging an appropriate external business or agency to carry out a national heavy vehicle route assessment on all non-approved B-double and road train routes within the Weddin Shire.

## **CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 17 OCTOBER 2019.**

---

### **SECTION A - Matters for information**

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 12 September 2019.
- A2. The Hon Shelly Hancock MP, C2.1.11: Writing to inform you of the Government's response to the Independent Pricing and Regulatory Tribunal's (IPART) review of Local Government election costs.
- A3. The Hon Michael McCormack MP, A3.19.3: Reminding schools to apply for a share in up to \$200,000 in funding.
- A4. The Hon Steph Cooke MP, A3.19.2: Business startups across the Cootamundra electorate that are developing new products are invited to apply for development grants of up to \$25,000 from the NSW Government.
- A5. The Hon Steph Cooke MP, A3.19.2: Encouraging farmers from the Cootamundra electorate to nominate for the prestigious *NSW Farmer of the Year* and *NSW Young Farmer of the Year* awards, warning applications close next week.
- A6. Local Government NSW, A3.8.2: A one-off \$19.9 million funding grant to the NSW Election Commission (NSWEC) was a good first step in restoring transparency and fairness to the cost of Council elections, the Local Government sector said today.
- A7. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 20 September 2019.
- A8. The Hon Shelley Hancock MP, A3.6.54: Informing you of the NSW Government's soon-to-be launched website **Your Council**, which will showcase the great work of the State's 128 local councils.
- A9. The Hon Shelley Hancock MP, A3.6.54: Advising the new Model Code of Conduct set for the first time a monetary threshold on the value of gifts that may be accepted by council officials.
- A10. The Hon Steph Cooke MP, A3.19.2: Advising students living in social housing or who are in out-of-home care across the Cootamundra electorate are being encouraged to apply for a new round of scholarships worth \$1,000 each, to help them achieve their education and training goals.
- A11. Department of Home Affairs, A3.3.1: Forwarding a letter for the Hon David Coleman MP, Minister for immigration, Citizenship, Migrant Services and Multicultural Affairs, announcing the publication for the new Australian Citizenship Ceremonies Code.
- A12. Inland Rail, T3.8.1: Council has received an invitation to the *Opportunities with Inland Rail Information Session* being held by the Department of Infrastructure, Transport, Cities and Regional Development at Forbes on Thursday, 10 October 2019.
- A13. Destination Country & Outback NSW, T4.1.6: Advising the 2019 Annual General Meeting was held in Dubbo on Thursday 19 September, 2019 and we are pleased to announce the continuation of our Executive team who will provide strategic oversight of DNCO until the next AGM.
- A14. Local Government NSW, A3.8.22: Advising Sustaining the Regions 2019 is fast approaching, and we wanted to provide an update on the forum's program.

- A15. The Hon Shelley Hancock MP, A3.27.2: Graffiti vandalism costs the NSW Government and residents more than \$300 million every year. I'm aware that many Councils operate extensive graffiti removal programs to deal with this costly issue.
- A16. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke is calling on the Cootamundra electorate community to show their support for our local farmers and support the *Right to Farm Bill 2019*, currently before the NSW Parliament.
- A17. Leeton Shire Council, E3.6.3: The Murray Darling Association Region 9 Annual General Meeting and Ordinary Meeting will be held in Leeton on Thursday, 7 November 2019 at 10.00am.
- A18. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke is urging drought-ravaged farmers who applied for the Drought Transport Subsidy in the 2018/2019 financial year to claim their freight invoices by the end of this month.
- A19. Amiee Ford, Bathurst Regional Council, C2.9.1: Advising the Mayor and Deputy Mayor elections were conducted during the Bathurst Regional Council Ordinary Meeting held on Wednesday 18 September, 2019.
- A20. Lauren Ferson, Blayney Shire Council, C2.9.1: Advising that following our Ordinary Meeting of Council on Monday 16 September 2019 that:
- A21. Catherine Davis, Orange City Council, C2.9.1: Advising the Deputy Mayor elections were conducted during the Orange City Council Ordinary Meeting held on Tuesday 17 September, 2019.
- A22. Janelle Clarke, Forbes Shire Council, C2.9.5: Advising the election for Deputy Mayor was conducted at Council's ordinary meeting held Thursday 19 September, 2019.
- A23. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 26 September 2019.
- A24. The Hon Shelley Hancock MP, A3.6.54: Thank you for your correspondence regarding the NSW Government's commitment to fund the 2019-2020 increase in the Emergency Services Levy for all local Councils.
- A25. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has announced that new rules apply to drivers passing a stationary emergency vehicle, starting today.
- A26. Office of Local Government, A3.6.54: Forwarding the September edition of OLG's e-newsletter.
- A27. NSW Government, G2.14.1: Advising the NSW Environmental Trust is now inviting applications to the 2019 round of its Restoration and Rehabilitation Grants Program.
- A28. State Library NSW, G2.6.1: Writing to advise that NSW local authorities are now invited to apply for 2019/2020 Public Library Infrastructure Grant.
- A29. Kelly Luthje, A4.4.1: Writing in support of the article in last week's Grenfell Record about the need for a fenced leash free area in Grenfell.
- A30. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 26 September 2019.
- A31. The Hon Michael McCormack MP, A3.19.3: Riverina National's MP and Deputy Prime Minister Michael McCormack is in Grenfell today to inspect and discuss projects being delivered by the Federal Government.

- A32. The Hon Michael McCormack MP, A3.19.3: Advising I am delighted to confirm funding of \$1 million has been approved under the Drought Communities Programme (DCP Extension for Weddin Shire Council.)
- A33. Office of Local Government, A3.9.3: Mayors, Councillors and General Managers are encouraged to visit the OLG trade exhibition display (stalls 21 and 22), to speak with OLG staff or ask any questions about OLG programs and initiatives.
- A34. NSW Government, Office of Sport, G2.1: Advising the Local Sport Defibrillator Grant Program was first announced in June 2017. Since that time grants have been approved for the purchase of nearly 1200 Automated External Defibrillators (AEDs) across NSW.
- A35. Mrs Gloria Stien, R2.12.1: Re: Dangerous footpath outside of the Weddin Shire Council Chambers in Weddin Street Grenfell.
- A36. Grenfell Dramatic Society, C1.3.27: Thank you for your letter of 26<sup>th</sup> August 2019 advising that Council resolved to adopt the priority list that was submitted to you for the restoration of the old Grenfell Public School building currently used by Grenfell Dramatic Society and Grenfell Arts and Crafts.
- A37. Mr Dennis Hughes, T3.5.2: Please be advised that the next meeting of the Lachlan Regional Transport Committee will be held in Cowra on the 9<sup>th</sup> November, 2019.
- A38. Val Kennedy and Gerald Gilina, P2.3.10: Advising after moving here from Cowra three months ago and after living in Cowra for 58 Years we made a change which we are very happy to have done.

## **SECTION B - Matters for Report**

- B1. Grenfell Soccer Club Inc, P2.1.6: The Grenfell Soccer Club representing both the senior and junior clubs, would like to request permission from the Weddin Shire Council for the use of the Lawson Oval and its facilities to hold a summer seven aside soccer competition.
- B2. Mr Glenn Carroll, P4.10015: Writing to exercise the option to extend my contract for an additional 2 (two) years as per clause 2 of the contract.

**118 RESOLVED:** Cr Diprose and Cr Bembrick that Correspondence sections A and B be noted.

## **SECTION C - Matters for consideration**

1. IPART NSW, A3.6.64: Independent Pricing and Regulatory Tribunal (IPART) has set the 2020-2021 Rate Peg for NSW Councils at 2.6%.

**For Information**

**Noted**

2. Country Women's Association of NSW, C1.3.4: Advising the South West Group is holding our 88<sup>th</sup> Group Conference on Saturday 19 October, at the Country Club, Grenfell.

Would you or a representative be available to welcome Delegates and Councillors to Grenfell please?

Thank you for our attention to our request.

**RECOMMENDATION:** that the Mayor be Councils representative to welcome delegates to the CWA's South West Group Conference to be held on Saturday the 19 October, 2019 at the Grenfell Country Club.

**119** **RESOLVED:** Cr Brown and Cr Bembrick that Cr Parlett be Councils representative to welcome delegates to the CWA's South West Group Conference to be held on Saturday the 19 October, 2019 at the Grenfell Country Club.

3. NSW Rural Fire Service, E1.3.4: Advising the Minister for Police and Emergency Services, the Hon David Elliot MP, has approved allocations for the 2019-2020 Rural Fire Fighting Fund which supports volunteer brigades who protect your local community.

**Copy forwarded to Councillors**

**Referred to Director Engineering**

**Note: Councils contribution for 2019/2020 is approximately \$190 – \$200k with Council budgeting \$200,192.**

**For Information**

**Noted**

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 17 OCTOBER 2019.**

**RECOMMENDATION:** that the late correspondence be received and dealt with because of the urgency of the matters.

**120**     **RESOLVED:** Cr Diprose and Cr Best that the late correspondence be received and dealt with because of the urgency of the matters.

4.     RMS, A3.6.24: Advising the upcoming Local Government Forum which will be held on Tuesday 26<sup>th</sup> November 2019 at Lazy River Estate, Dubbo.

The content of the forum as per last year will be directed at Mayors, Councillors and General Managers (we suggest one or two elected representatives) and relevant senior members of staff such as technical, corporate and communication representatives.

**RECOMMENDATION:** that the Mayor and Director Engineering be Council representatives at the RMS forum to be held at Dubbo on 26 November, 2019.

**121**     **RESOLVED:** Cr Diprose and Cr McKellar that the Mayor or Deputy Mayor and Director Engineering be Council representatives at the RMS forum to be held at Dubbo on 26 November, 2019.

5.     Grenfell Team Sorting, C1.1.3: Submitting Community Project Support Application – Small.

Advising Weddin Shire Council has helped in the past by lending us some bins, toilets and a small cool room for the weekend. We are seeking the same assistance for this event.

The event is this coming weekend.

**RECOMMENDATION:** that the requests be approved.

**Cr Liebich and Cr Brown previously submitted written declarations of interest and left the room.**

**Cr Best took the chair.**

**122**     **RESOLVED:** Cr Parlett and Cr McKellar that the requests be approved.

**Cr Liebich and Cr Brown returned to the room with Cr Liebich resuming the chair.**

**123**     **RESOLVED:** Cr Diprose and Cr Niven that the Correspondence be noted except where otherwise resolved.

10 October 2019

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

### **1. Regional Growth Fund, G2.1/A3.19.2**

#### **Stronger Country Communities Fund**

Council's grant funding application under **Round 1** of the Stronger Country Communities Fund (SCCF) which is part of the NSW Government's \$1.3 billion Regional Growth Fund was successful with Council to receive \$768,982 to undertake the Main Street infrastructure project. The project will involve upgrading drainage and guttering infrastructure in the Main Street as well as improving Main Street amenity. A request has been submitted to extend milestone 2 by six months which will allow more time for planning the project. We are currently awaiting a response.

Council's grant funding application under **Round 2** of the Stronger Country Communities Fund (SCCF) was also successful with Council and community groups to receive \$1.537 million as follows:

<b>Project Title</b>	<b>Grant Value</b>
Lawson Park Amenities Renewal	\$820,000
Lawson Park Spectator facility	\$110,000
Lawson Park Fitness Circuit	\$50,000
Bogolong Dam site access and water access upgrade	\$110,000
Grenfell Squash Courts walls renew and upgrade	\$62,500
Rugby Union Upgrade and Renewal	\$101,040
Caragabal Country Club green and club house renewal	\$150,000
Quandialla Pool	\$84,000
Grenfell Tennis Courts Renewal	\$50,424

Listed below is an update on the Community projects:

- Grenfell Squash Courts – Squash court walls and floor complete. Painting of remaining internal walls mostly complete. A/C and Blinds ordered.
- Grenfell Rugby Club - scoreboard will be erected by 31 October 2019.
- Caragabal Country Golf Club - The bowling green is nearing completion. Club refurbishment measuring and ordering completed and will commence shortly.
- Grenfell Tennis Club – in the process of ordering the synthetic grass. The project should be finalised by mid December with all six courts complete.

Mrs Karen Pollock is currently liaising with the State Government, the local community groups and Council. Karen is ensuring the projects are completed and will also ensure the grant funding is acquitted in the required time frames.

Planning is currently underway for Council's projects.

## THE GENERAL MANAGER'S REPORT

---

**Round 3** of the Stronger Country Communities Fund (SCCF) opened on the 1 July, 2019 and closed on 27 September, 2019.

The grant funding for projects in the Weddin Shire is \$766,618 which is available for Council and the Community whereby 50% of the grant funding is required to be spent on youth related projects. Community organisations are able to apply for projects directly to the fund.

Councils grant funding application was submitted for the Main Street infrastructure project which is a high priority in our Community Strategic Plan (CSP) and the upgrade of Bogolong Dam within the required timeframe.

The outcome of Councils grant funding application should be known early 2020.

### **RECOMMENDATION:**

Confirm Action

**124** **RESOLVED:** Cr Diprose and Cr Brown that the action be confirmed.

### **Regional Cultural Fund**

As previously advised Council has been successful with the Grenfell Community Arts Centre building refurbishment grant funding application which is great news.

Plans are currently being developed for the upgrade of the Community Arts Centre.

For Information

Noted

## **2. Drought Communities Program, C2.9.14**

Council previously resolved to adopt the following projects to receive funding under the Drought Communities Program.

<b>Project Description</b>	<b>Ccl funds</b>
Weddin Mountain Muster – Stable project	\$81,769.09
Taylor Park toilets – disabled toilet	\$200,000
Grenfell Showground – 6 portable grand stands	\$30,000
Netball courts upgrade	\$113,045.50
Grenfell Country Club – Upgrade tennis courts	\$80,806.91
Greenethorpe Memorial Hall upgrades	\$50,648.55
Caragabal Memorial Hall upgrades	\$52,355.50
Quandialla Memorial Hall upgrades	\$59,000.82
Grenfell Preschool and Long Day Care – Green Space Project	\$31,146.64
Grenfell Rugby Club – Replace light poles	\$44,740.00
Grenfell Soccer Club – Club House building extension	\$40,000
Bembrick Oval Watering System	\$82,463.59
Quandialla Water - Highflow Standpipe	\$52,011.70
Grenfell Water – Standpipe	\$52,011.70
Caragabal Village water security – repairs to water supply	\$30,000
<b>Total</b>	<b>\$1,000,000</b>

## THE GENERAL MANAGER'S REPORT

---

Listed below is an update on the Community projects:

- Weddin Mountains Muster Stable Project - starting work shortly. Current anticipated finish date 15/12/19.
- Grenfell Showground – 6 portable grand stands – liaising with group to finalise administration requirements.
- Netball courts upgrade - currently meeting with supplier. Current anticipated finish date 31/12/19.
- Grenfell Country Club – Upgrade tennis courts. Current anticipated finish date 31/12/19.
- Greenethorpe Memorial Hall Upgrade - painting and paving in progress. Current anticipated finish date 30/12/19.
- Caragabal Memorial Hall Upgrade - ceiling, and repairs in progress. Current anticipated finish date 31/12/19.
- Quandialla Memorial Hall upgrade - disabled toilet and floor redress to be undertaken. DA submitted - Current anticipated finish date 30/11/19.
- Grenfell Preschool and Long Day Care – Green Space Project - earthworks in progress. Current anticipated finish date 14/11/19.
- Grenfell Rugby Club – replace light poles. Light poles ordered - current anticipated finish date 30/12/19.
- Grenfell Soccer Club – club house building extension - builder engaged. Current anticipated finish date 22/11/19.
- Caragabal Village water security – repairs to water supply in progress. Current anticipated finish date 31/12/19.

Project funding is intended to provide short-term support by boosting local employment and procurement, and addressing social and community needs. Council is required to complete the proposed local projects by 31 December 2019.

Mrs Karen Pollock is currently administering the projects particularly with the community groups. Karen is ensuring the projects are completed and the grant funding is acquitted in the required time frames.

**For Information**

**Noted**

### **3. Weddin Wellness Plan, H1.7.1**

The Weddin Wellness Plan has been previously adopted by Council. The plan will assist to facilitate coordination of health services in the Weddin Shire, to better understand the future health needs of an ageing community and to provide data for informed advocacy and improved health service delivery.

Mr Stephen Sykes has been appointed as the partnership agent for an initial period of 12 months (part time). The Weddin Wellness Planning Network is currently being established prior to the Weddin Wellness Plan being implemented.

A skeleton business plan will also be prepared to inform potential investors in health or aged care service providers of opportunities that exist in the Weddin Shire. This can then be used by potential investors to make applications for financial support or grants.

## THE GENERAL MANAGER'S REPORT

---

### **RECOMMENDATION:**

Confirm Proposed Action

**125**     **RESOLVED:** Cr Diprose and Cr Brown that the action be confirmed.

#### **4.     Local Government Reform – New Improvement Plan, C2.10.9**

A new Improvement Plan is currently being developed which will include recommendations from Councils 'Fit for the Future' program, Innovation Fund program, Organisational review, Auditor General report on Local Government as well as actions identified against the fifteen (15) sustainability objectives in the Sustainable Best Value Policy previously adopted by Council.

The new Improvement Plan will be submitted to Council for endorsement upon its completion.

**For Information**

**Noted**

#### **5.     Local Government NSW A R Bluett Memorial Award Entry, A3.8.2**

Council's entry in the LGNSW AR Bluett Memorial Award was submitted on the 31 July, 2019.

It is anticipated winners will be announced at the LGNSW conference from the 14 – 16 October, 2019.

**For Information**

**126**     **RESOLVED:** Cr Diprose and Cr Brown that Council submit an entry to the 2020 AR Bluett Memorial Award.

#### **6.     Code of Conduct Training, C2.4.1**

Reference is made to the July 2019 Council Meeting whereby Council confirmed the action to engage Mr Glenn Inglis to conduct further Code of Conduct training for Councillors as part of Councillors professional development requirements.

Mr Inglis has been engaged to conduct training for Councillors on Thursday 24 October 2019, commencing at 8.30am.

An invitation for Councillors to attend will be issued in due course.

**For Information**

**Noted**

#### **7.     Australia Day Awards, C1.5.2**

Council traditionally presents a number of awards at the annual Australia Day ceremony in Grenfell.

Nominations are normally invited during November, and reported to the December Meeting. The open awards are for: -

## THE GENERAL MANAGER'S REPORT

---

Citizen of the Year  
Senior Citizen of the Year  
Community Event/Organisation of the Year  
Community Achievement Awards in any category  
Achievement Award – each secondary and primary school in the Shire.  
HSC Academic Award – Henry Lawson High School

Selection of all winners can be by the usual committee of Mayor, Deputy Mayor and General Manager, unless otherwise decided.

### **RECOMMENDATION:**

It is recommended that: -

- i) nominations be invited for the annual open awards for Citizen, Senior Citizen and Community Event/Organisation of the Year.
- ii) the selection committee be authorised to award “Community Achievement Awards” to deserving nominations in any category.
- iii) nominations be invited for the Achievement Award from each primary and secondary school in the shire, and the HSC Academic Award from The Henry Lawson High School.
- iv) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.

### **127 RESOLVED:** Cr Bembrick and Cr O’Byrne that: -

- i) nominations be invited for the annual open awards for Citizen, Senior Citizen and Community Event/Organisation of the Year.
- ii) the selection committee be authorised to award “Community Achievement Awards” to deserving nominations in any category.
- iii) nominations be invited for the Achievement Award from each primary and secondary school in the shire, and the HSC Academic Award from The Henry Lawson High School.
- iv) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.

### **8. Australia Day 2020 Ceremonies, C1.4.2**

The Grenfell ceremony will be organised by the appointed Australia Day Committee and will take place in Taylor Park as usual. Catering will be by the local service clubs, the CWA, Cadets and the Historical Society.

In recent years Council has donated \$250 to each of the Greenethorpe, Quandialla and Caragabal Hall committees as a contribution towards Australia Day celebrations in the three villages. It is anticipated that these organisations will again organise the village ceremonies.

Australia Day Volunteers have been listed on Councils Voluntary Workers list for insurance purposes.

### **RECOMMENDATION:** that: -

- i) the arrangements outlined above for Grenfell be confirmed,
- ii) Council offer a donation of \$250 towards the 2020 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla,
- iii) the village organising committees be appointed as section 355 committees of Council for this purpose if appropriate.

- 128**     **RESOLVED:** Cr Diprose and Cr McKellar that: -
- i)     the arrangements outlined above for Grenfell be confirmed,
  - ii)    Council offer a donation of \$250 towards the 2020 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla,
  - iii)   the village organising committees be appointed as section 355 committees of Council for this purpose if appropriate.

### **9.     Christmas Competition – Grenfell, T4.3.1**

Prizes of \$100, \$50 and \$25 have been awarded for the three best Christmas displays in Grenfell over the last few years, with some prizes being privately sponsored.

The competition has been previously keenly contested and adds to the season's festivities. The winner has previously been chosen by an independent judge from a surrounding town and the prizes have been presented at the Vaughn Park Combined Christmas Party.

#### **RECOMMENDATION:** that: -

- i)     Council offer prize money of \$100, \$50 and \$25 from the town maintenance vote for the three best Christmas displays in Grenfell, unless otherwise sponsored,
- ii)    the winner be chosen by an independent judge from a surrounding town,
- iii)   prizes be presented at the Vaughn Park Combined Christmas Party.

- 129**     **RESOLVED:** Cr Brown and Cr O'Byrne that: -
- i)     Council offer prize money of \$200, \$100 and \$50 from the town maintenance vote for the three best Christmas displays in Grenfell, unless otherwise sponsored,
  - ii)    the winner be chosen by an independent judge from a surrounding town,
  - iii)   prizes be presented at the Vaughn Park Combined Christmas Party.

### **10.   Christmas Competitions – Villages, T4.3.1**

In recent years Council has donated \$100 prize money for Christmas competitions to be held in each of the three villages. Bimbi has previously been combined with the Quandialla competition.

#### **RECOMMENDATION:** that: -

- i)     Council offer \$100 prize money from the village maintenance votes for Christmas competitions in Greenethorpe, Caragabal, and Quandialla/Bimbi.
- ii)    the organising committees be appointed as Section 355 committees of Council for this purpose if appropriate.
- iii)   the competitions be locally judged as arranged by the committees.
- iv)    prizes be presented at the Australia Day or other local ceremony.

- 130**     **RESOLVED:** Cr McKellar and Cr Brown that: -
- i)     Council offer \$200 prize money from the village maintenance votes for Christmas competitions in Greenethorpe, Caragabal, and Quandialla/Bimbi.
  - ii)    the organising committees be appointed as Section 355 committees of Council for this purpose if appropriate.
  - iii)   the competitions be locally judged as arranged by the committees.
  - iv)    prizes be presented at the Australia Day or other local ceremony.

## THE GENERAL MANAGER'S REPORT

---

### 11. Christmas Arrangements, P1.5.1

- (a) The Christmas Function for Councillors, staff and partners in recent years has usually been held on a Thursday in late November or early December.

In 2018 the Councillors dinner was held at the Grenfell Country Club in conjunction with senior staff, committee members and retired employees. The outdoor and indoor staff held a joint function in Grenfell with Council making a \$600 donation.

**RECOMMENDATION:** that: –

- i) Councillors hold a Christmas function in conjunction with senior staff, committee members and retired employees at the Grenfell Bowling Club on Thursday 5 December, 2019
- ii) Council note the arrangements for the outdoor and indoor function and donate \$600 to the function.

**131** **RESOLVED:** Cr McKellar and Cr Diprose that: –

- i) Councillors hold a Christmas function in conjunction with senior staff, committee members and retired employees at the Grenfell Bowling Club on Thursday 5 December, 2019.
- ii) Council note the arrangements for the outdoor and indoor function and donate \$600 to the function.

- (b) Council offices are normally closed over the Christmas-New Year Period, with office staff granted leave-in-lieu for overtime worked during the year. These days would be 27, 30 and 31 December 2019. It is proposed that the office will reopen on the 2 January 2020.

**RECOMMENDATION:** that Council offices be closed from 24 December 2019 until 2 January 2020 and office staff be granted 3 days special leave for the 27 – 31 December 2019 in lieu of overtime worked.

**132** **RESOLVED:** Cr Brown and Cr Parlett that Council offices be closed from 24 December 2019 until 2 January 2020 and office staff be granted 3 days special leave for the 27 – 31 December 2019 in lieu of overtime worked.

### 12. Code of Conduct Complaints – Annual Report, C2.4.1

The General Manager is required to report annually on code of conduct complaints.

There were nil complaints for 2018/2019.

**For Information**

**Noted**

## THE GENERAL MANAGER'S REPORT

---

### **13. Henry Lawson Festival, C1.4.1**

The 2020 Henry Lawson Festival will be held from the 4 – 8 June 2020 and planning is underway.

The Festival Annual General Meeting (AGM) has been scheduled for Tuesday 29 October, 2019 at the Grenfell Community Hub. This has been advertised in the Grenfell Record and will be advertised on Councils facebook page as well as being further promoted prior to the AGM. Residents will be encouraged to attend the AGM and join the committee to assist in conducting the 2020 festival.

With the upgrade of the Grenfell Main Street there may be a need to relocate the festival event for a year possibly to the Grenfell Showground as the Main Street area will effectively become a worksite. This issue will need to be considered by the new committee.

Once the new committee is established it is proposed to conduct a festival workshop in the future to assist in the future direction of the festival.

**For Information**

**Noted**

### **14. November Council Meeting C2.8.1**

Council has previously resolved that the November Meeting be a morning/day meeting to allow Councils external auditor to conduct a presentation in regards to the Financial Statements as well as allowing rural Councillors to attend to harvest.

It is proposed that the meeting commence at 8.00am on the 21 November, 2019 with the change to be advertised accordingly.

**For Information**

**Noted**

**GLENN CARROLL**  
**GENERAL MANAGER**

**133**     **RESOLVED:** Cr Bembrick and Cr McKellar that except where otherwise dealt with the General Manager's Report be adopted.

## THE DIRECTOR CORPORATE SERVICES' REPORT

---

10 October 2019

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

**1. Statement of Bank Balances as at 30 September 2019:**

Bank Account	
Westpac	<b>\$1,098,957.71</b>
Short Term Deposits	
CBA	<u>7,500,000.00</u>
<b>Total Investments</b>	<b><u>\$7,500,000.00</u></b>

**CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 September 2019.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information  
**Noted**

**2. Statement of Loan Balances as at 30 September 2019:**

Loans	
ANZ Loan No...43092	1,892,347.12
ANZ Loan No...43084	<u>1,909,999.72</u>
<b>Total Loans</b>	<b><u>\$3,802,346.84</u></b>

For Information  
**Noted**

**3. A Summary of Income for The Month of September follows:**

Rates Receipts	247,292.88
Credit Union Agency Commission	607.20
Service NSW Agency Commission	4,930.80
Interest on Investments	22,430.14
Paid Parental Leave Scheme Payments	2,962.47
Statewide Mutual Insurance Rebate	8,493.39
Emu Creek Flood Maintenance Grant Instalment	91,028.56
Development & Building Application Fees	5,727.90
CTC Income	3,615.50
Caravan Park Fees	9,695.00
Other	9,765.03
<b>Total</b>	<b><u>\$406,548.87</u></b>

For Information  
**Noted**

## THE DIRECTOR CORPORATE SERVICES' REPORT

### 4. YTD Expenditure 2019/2020:

Year To Date (YTD) Income & Expenditure Summary		
Income	Budget	YTD Amount
Rates and Annual Charges	\$3,671,038	\$2,693,185
User Charges and Fees	\$2,177,652	\$1,209,969
Interest and Investment Revenue	\$148,800	\$35,677
Other Revenues	\$288,800	\$18,497
Grants & Contributions - Operating	\$5,264,753	\$734,685
<b>Total Operating Income</b>	<b>\$11,551,043</b>	<b>\$4,692,014</b>
Grants and Contributions - Capital	\$2,148,581	\$1,002,912
Sale of P&E	\$150,000	\$129,091
Sale of Land	\$30,000	\$0
<b>Total Capital Income</b>	<b>\$2,328,581</b>	<b>\$1,132,003</b>
<b>Total Income from continuing operations</b>	<b>\$13,879,624</b>	<b>\$5,824,017</b>
Expenses		
Employee costs	\$4,335,604	\$949,582
Borrowing Costs	\$156,550	\$39,542
Materials & Contracts	\$3,024,185	\$822,351
Depreciation	\$2,615,582	\$653,896
Legal Costs	\$10,000	\$2,042
Consultants	\$0	\$0
Other Expenses	\$841,047	\$144,049
<b>Total Operating Expenditure</b>	<b>\$10,982,968</b>	<b>\$2,611,461</b>
Capital Projects	\$6,912,285	\$886,128
Purchase P&E	\$555,000	\$119,314
Purchase Land	\$60,000	\$0
Borrowing Costs	\$81,712	\$18,893
<b>Total Capital Expenditure</b>	<b>\$7,608,997</b>	<b>\$1,024,335</b>
<b>Total Expenses from continuing operations</b>	<b>\$18,591,965</b>	<b>\$3,635,796</b>
<b>Net Operating Result</b>	<b>\$568,075</b>	<b>\$2,080,553</b>
<b>Net Capital Result</b>	<b>-\$5,280,416</b>	<b>\$107,667</b>
<b>Net Result</b>	<b>-\$4,712,341</b>	<b>\$2,188,220</b>
Add Back Depreciation	\$2,615,582	\$653,896
From/(To) Reserves	\$2,096,759	
Overall Reconciliation	\$0	

For Information

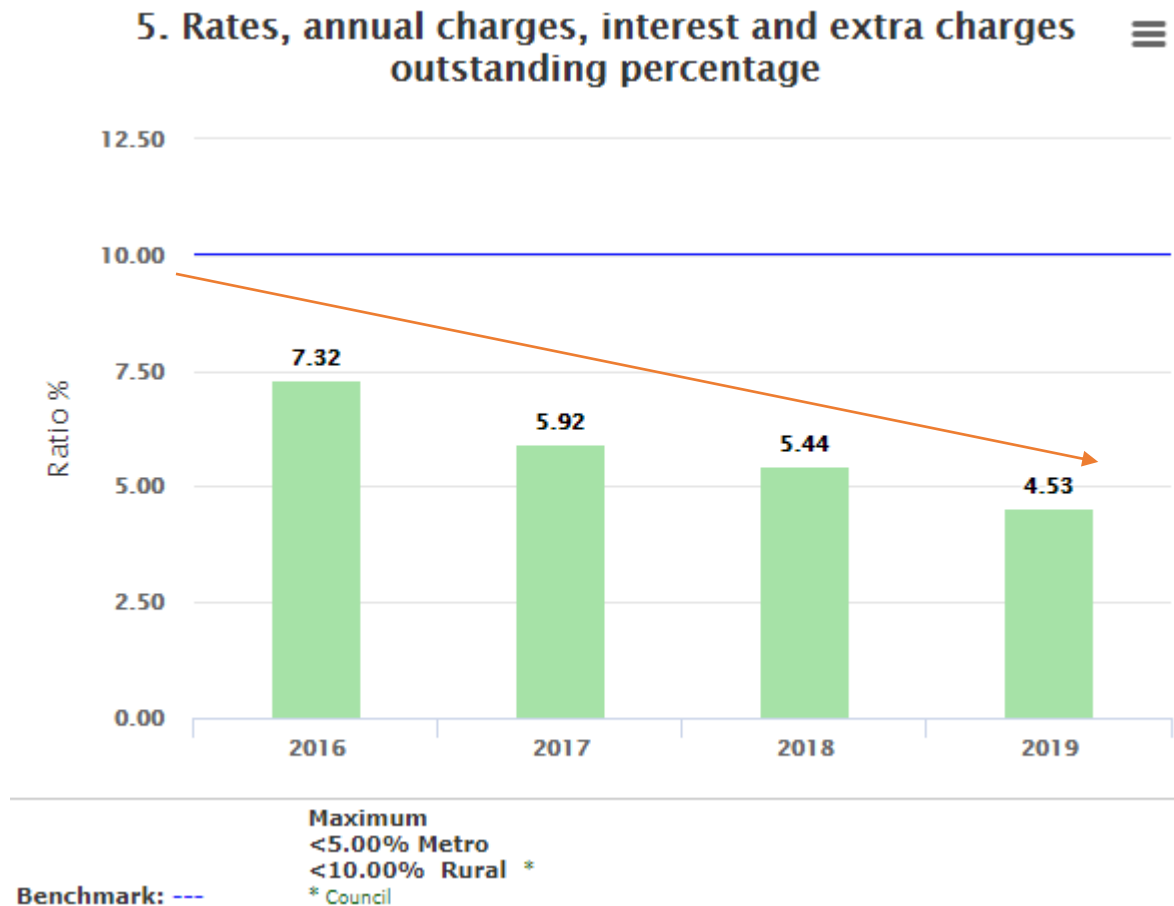
Noted

### 5. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity is as follows:

The 30 June 2019 outstanding rates & charges percentage was 4.53% compared to 2018 – 5.44% 2017 – 5.92%, 2016 – 7.32, 2015 – 8.03% & 2014 – 10.62%.

When examining this ratio, the overall trend is important. It is pleasing to see the outstanding percentage continue to decrease which reflects the continued effort and focus that has been placed on Debt Recovery activity by Council staff.



9 referrals to Council Debt Collection Agency

14-day reminder letters sent

1-month demand letters sent

Continued monitoring of existing payment arrangements, following up with further action where required.

Continued liaison with Council's Debt Recovery Firm Outstanding Collections and other debt collection activity of routine nature.

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' REPORT

---

### 6. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:

This month we showed Rocketman with a lovely turnout. For October we are trialling a movie marathon as well as a holiday movie for the kids.

Preschool Story time has continued with the kids celebrating Father's Day and spring.

Work has continued reorganising the Local and Family history collection to ensure that everything is listed within the catalogue and easily accessible.

Deletions this month included the withdrawal of the State Library stock of large print and talking books. These have been exchanged for new titles which will be entered into the system during October.

Grenfell Public Library hosted the spring Central West Zone Meeting of the Public Libraries Association on Friday 27th with 30 Librarians and Councillors attending. Dinner on the Thursday night was held at the Bowling Club with 20 in attendance.

**For Information**

**Noted**

### 7. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Distributed funding opportunities to relevant local organisations.

Communicated with regional stakeholders over poor connectivity. Participated in teleconference on current connectivity project status, sought revised quote on shire wide connectivity solution, identified possible private contribution and prepared update report. Made contact with Central Tablelands Water to explore access to the Grenfell water tower. Sought recommendations on private telcos working in regional Australia.

Completed three AgTech advocacy case studies on the impact of poor connectivity and distributed to relevant regional stakeholders.

Researched alternative grant platforms in addition to Grant Guru.

Attended Economic Development Forum at Parkes including site visit to Parkes Inland Rail Hub.

Assisted with judging of Cabonne's Daroo Business Awards.

**For Information**

**Cr Diprose left the room at this point 6.02pm.**

**Cr Diprose returned to the room 6.04pm.**

**Noted**

### 8. Tourism/Promotions, C2.8.11

Visitor Economy Economic Update: -

Grenfell VIC recorded an increase in visitation of 41% during September 2019 compared with the same period last year. Assuming an even split of day tripper and overnight stays, current Destination NSW data indicates a primary economic impact of \$100,142 to the Weddin visitor

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

---

economy (domestic overnight visitor- \$160, domestic day trip visitor- \$151). In addition to this primary economic impact there is also the flow on secondary economic impact.

Staffed the Grenfell Accredited Visitor Information Centre as required, including weekends and weekdays to cover sick leave. Liaised with casual staff over weekend shift including filling gaps in the roster, key handover and preparation of tasks. Updated tv screen and created social media content for Grenfell Tourism. Coordinated the recruitment of casual staff member for the VIC.

Coordinated update of draft silo art flyer with design requirements of key stakeholder and printer.

Coordinated update to Grenfell website with new eagle sculpture and addition night sky content.

Researched information for Grenfell Tourism events calendar.

Acted as secretary for the Henry Lawson Festival committee including preparing electronic payments, creating invoice, checking mailbox. Responded to general Festival enquiries. Prepared agendas for October meetings. Placed classified advert for October AGM. Requested local solicitor to update constitution as per previous extraordinary meeting.

Prepared and distributed agenda for October tourism meeting, including preparation of Night Sky report.

Provided advice to Mayor regarding the publication of 3x media releases.

Liaised between Weddin Mountain Muster committee and WRI over event data collection opportunity by Destination Network Country and Outback.

Participated in promotions for Central NSW Councils including sharing social media content, accommodation survey media releases and accommodation survey.

Continued to pursue possible development at the Weddin Mountains National Park including communications with local and regional stakeholders.

Attended DNCO Dubbo Night Sky master planning session.

Liaised with successful DMP consultant over data analysis and weeklong community consultation visit. Coordinated over 52 one on one and small group consultations across Grenfell and all villages. Sourced and provided numerous strategic planning, grant applications and business case documents from all departments of council. Provided feedback to unsuccessful DMP applicant. Reference is made to the attached consultation notes.

Promoted date for second tourism signage community consultation session to community stakeholders including villages progress associations, senior staff and councillors, prepared and distributed a media release, posted on Facebook, added to events calendar, direct emails etc. Attended community consultation for signage strategy, coordinated payment of staged invoices.

Coordinated purchase and delivery of additional Christmas decorations for Main Street and the villages.

Coordinated purchase and delivery of new bird trail signs.

## THE DIRECTOR CORPORATE SERVICES' REPORT

---

Requested additional quotes in relation to restoring advertising signs in Main Street.

Sourced digital copy of Historic Homes of the Weddin Shire on request of heritage advisor.  
Provided art and culture photography suggestions to local media stakeholder.

**For Information**

**Noted**

### **9. Arts/Tourism, C2.8.11**

Council's Arts/Tourism Officer has been involved in the following activities: -

#### **Art Gallery**

- Managed Art Gallery Volunteers including organising replacement volunteers throughout the month when rostered volunteers were not available
- Weekend volunteer duty – standbys not available
- 'PLACE' exhibition
  - Bump out/Packed up exhibition for next destination
  - Emails
- 'Grenfell Dramatic Society' exhibition
  - Liaised with co-ordinator
  - Phone calls
  - Emails
  - A3 posters
  - Evening exhibition opening
  - Radio plays
- Other exhibitions ('Earth & Water', 'Paris & other Places', 'Grenfell Artists Inc')
  - Liaised with artists
  - Phone calls
  - Emails
- Organisation of 2020 exhibition calendar and 2021 exhibition dates
- Discover magazine – Grenfell exhibitions
- Arts OutWest – Grenfell exhibitions
- The Record – Grenfell exhibitions
- Community Curtain
  - Liaised with ICS
- Recorded Art Gallery visitor statistics
  - Daily, on occasions when volunteers were absent
  - Monthly total
- Greeted visitors & locals to the Gallery
- Check emails
- Handled general enquiries
- Handled Gallery Sales
- Monitor Gallery Donations
- Recorded exhibition statistics

#### **Visitor Information Centre**

- Bus group enquiry – guide request
- Group enquiries/information & packs
- Contacted businesses regarding enquiries
- Contacted museum regarding enquiries
- Joblink Plus & Sureway enquiries
- Rural Financial enquiries
- Main Street Redevelopment Plans - enquiries
- Sent out brochures – Visitor Information Centres
- Sent out information packs – visitors
- Checked and maintained brochures
- Weekly emails to businesses regarding 'What's on in Grenfell'
- Recorded information from businesses for the week-end VIC staff
- Events calendar - emails
- Completed monthly Tourism Group survey
- Recorded free camping statistics

**For Information**

**Noted**

### **10. Grenfell Internet Centre, C2.8.14**

Council's Internet Centre Officer has been involved in the following activities: -

#### **Tech Support for Council Departments**

- Provide Tech Support to Tourism & Economic Development, Council, & Library
- Setup Projector Conference Room (Engineering)
- Setup Projector Conference Room (Landcare)
- Setup Projector Conference Room and Training Room (Fund for the Future)

#### **Client Enquires**

- 89 clients made enquires via telephone
- 227 clients made enquires in store
- 30 clients made enquires via email

#### **Sales and Services**

- Conducted computer services and repairs for 23 residential clients and 2 business clients
- Replaced 1 mobile phone screens
- Sold ESET Internet Security to 3 residential clients
- Sold software, parts, and accessories to 15 residential clients
- Sold ink and toner cartridges to 8 residential clients and 4 business clients
- Internet Café used by 69 clients for internet access and printing

#### **Computer Tuition**

- Delivered 3 individual lessons.

#### **Human Services Access Point**

- Assist human services clients with access point usage

#### **Client Websites**

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

---

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Grenfell Rugby Club Website
- Upgrade software (WordPress, PHP, Plugins), enable SSL, and update themes on Quandialla.com.au website.
- Migrate Anoint.com.au (Website, Emails)
- Migrate Maureenlockemaclean.com (Website)

### **Maintenance**

- Installation of software patches Workstations (CTC, VIC, Library)
- Installation of software patches Servers (Domain Controller x 2, WSUS, Libero)
- Decline superseded updates (WSUS)
- Website plugin updates, and content management software updates (CTC, VIC)
- Website vulnerability and malware scan (CTC, Library)
- Installation of patches (Internal Wiki, Helpdesk)
- Publish blog posts on following subjects:
  - Opening Hours - <https://www.grenfellinternetcentre.com.au/opening-hours/>
  - Office 2010 End of Support - <https://www.grenfellinternetcentre.com.au/office-2010-end-of-support/>
- Perform Search Engine Optimisation tasks
- [www.grenfellinternetcentre.com.au](http://www.grenfellinternetcentre.com.au) visited 278 times by 265 Users
- Blog Posts Shared on Facebook, Twitter, and Google Business.

### **Google Summary**

- 251 people saw Grenfell Internet Centre via Google Search
- 480 people saw Grenfell Internet Centre on Google Maps
- 9 people found Grenfell Internet Centre on Google and called your business

**For Information**

**Noted**

**LACHLAN GIBSON**  
**DIRECTOR CORPORATE SERVICES**

**134**     **RESOLVED:** Cr Parlett and Cr McKellar that except where otherwise dealt with the Director Corporate Services' report be adopted.

10<sup>th</sup> October 2019

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

### **1. Works Report (1<sup>st</sup> September 2019 to 30<sup>th</sup> September 2019)**

#### **1.1 Highways - Capital and Maintenance Works**

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on major highways this month:

SH6 (Mid-Western Highway)

- General Maintenance
- Asphalt repairs
- 2019-2020 Slashing program scoped and finalised

SH17 (Newell Highway)

- General Maintenance
- Asphalt repairs
- 2019-2020 Slashing program scoped and finalised

#### **1.2 Regional Roads - Capital and Maintenance Works**

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on major highways this month:

MR398 (Mary Gilmore Way)

- General maintenance
- Asphalt Repair
- 2019-2020 Slashing program scoped and finalised

MR236 (Henry Lawson Way)

- General maintenance
- Indicative signage on back order
- Asphalt Repair
- Resealing segments marked out
- 2019-2020 Slashing program scoped and finalised

MR237 (Gooloogong Road)

- General maintenance
- REPAIR application lodged for 2019/2020
- 2019-2020 Slashing program scoped and finalised

## **THE DIRECTOR ENGINEERING'S REPORT**

---

MR239 (Henry Lawson Way / Young Road)

- General maintenance
- Shoulder widening (6km) complete and sealed
- Resealing segments marked for program
- 2019-2020 Slashing program scoped and finalised

### **1.3 Rural Local Roads - Capital Works**

- New Forbes Rd –
  - Preparing a scope of works for:
    - Culvert Replacements
    - Vertical/Horizontal alignment correction
    - Erosion Controls
- Re-Sheeting Program Scoping –
  - Adelargo Road (2km)
  - Arramagong Road (2km)
  - Bald Hills Road (1km)
  - Barkers Road East (2.2km)

### **1.4 Rural Local Roads – Maintenance**

Routine maintenance such as slashing, patching and guide posting has continued on rural local roads during the month:

- Maintenance Grading of:
  - Stock Route Rd (Cont.)
  - Euraldrie Rd
  - Holy Camp Rd
  - Swinbournes Ln
  - Hunters Ln
  - Gibraltar Rocks Rd
  - Arramagong Rd
  - Hamptons Ln
  - Rumbles Ln
- Driftway Rd repair work and primer seal completed
- Guide Posting –
  - Driftway Road

### **1.5 Urban Area - Capital and Maintenance Works**

- General maintenance
- Numerous boundary traps located and raised
- Sewer Manholes raised to ground level

**For Information**

**Noted**

## THE DIRECTOR ENGINEERING'S REPORT

---

### 2. Other Works

#### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- General maintenance
- Forbes St tree installation complete
- Cricket pitch installation continuing
- HLO amenities pad construction continuing

#### 2.2 Cemeteries

The following graves have been prepared from; 1<sup>st</sup> September 2019 to 30th September 2019:

Grenfell Lawn	—	4
Grenfell	—	0
Bimbi	—	0
Caragabal	—	0
Ashes Internment	—	0
Private property	—	0

The following maintenance has been carried out in the last month:

- General Maintenance:
  - Mowing / Slashing
  - Facilities Maintenance
  - Weed Spraying / Removal
- Topped up graves
- Plaques fitted

#### 2.3 Sewer Mains

Six (6) sewer chokes have been attended to during the month of September 2019. None were in the relined sections. The cause of all chokes were roots.

#### 2.4 Private Works

The following private works were carried out from the 1<sup>st</sup> September 2019 to 30th September 2019:

- Gravel deliveries

#### 2.5 Village Area - Capital and Maintenance Works

- General maintenance
- Quandialla drainage design complete
- Caragabal Park upgrade continuing
- Tree removed from Caragabal Park

## THE DIRECTOR ENGINEERING'S REPORT

---

### 2.6 Vandalism

Rural - Nil  
Urban - Nil

**Progressive Cost Urban: \$0.00**  
**Progressive Cost Rural: \$0.00**

**For Information**

**Noted**

### **3. Future Works (01.10.2019 onwards)**

#### 3.1 Highways

- Heavy patching program is finalised and work will be completed in the coming weeks
- Tree trimming is currently being scoped for the Brundah Rehabilitation job.

#### 3.2 Regional Roads

- General maintenance
- Sucker spraying and removal to continue
- Tree Trimming Program on MR239
- Resealing program for MR 236 and MR 239

#### 3.3 Rural

- General maintenance
- Maintenance Grading:
  - Bald Hills Rd
  - Lynch's Rd
  - Parnells Ln
  - Brundah Hall Rd
- Gravel re-sheeting
- Gravel Rd signage installation to continue
- Sucker control and table drain maintenance ongoing
- Hancock Flinns Rd – Rectifying road geometry (F.A.G & R2R)
- Tree trimming Sandy Ck Rd (approx. 5km) quotes accepted and work has been scheduled

#### 3.4 Urban and Village

- General maintenance
- Emu Creek Rehabilitation Milestones 5 & 6 to continue
- Quandialla drainage program to continue
- Caragabal Park Upgrade to continue
- Tree trimming in various locations
- Cricket nets renewal in final stages

**For Information**

**Noted**

### 4. RMS RMCC Contract, R2.54.4

- Greenethorpe Bumbaldry Road Intersection is complete (Awaiting the time lapse footage from RMS)
- Brundah School Rehabilitation has a tentative start date of late October (3.5km x full width 100mm overlay)

**For Information**

**Noted**

## THE DIRECTOR ENGINEERING'S REPORT

### 5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:

<u>PLANT ITEM</u>	<u>PLANT DESCRIPTION</u>	<u>WORKS PERFORMED</u>
3229	TRUCK	MAJOR COOLING SYSTEM REPAIRS, SERVICING AND MAINTENANCE.
3965	GARBAGE TRUCK	SET UP ADD BLUE REFUEL STATION. MAINTENANCE AND REPAIRS.
4102	GRADER	CIRCLE, BLADE, RAM, SHIMS, SPACER ETC OVERHAUL FOR MACHINE CONTROL, MAINTENANCE AND REPAIRS
4105	GRADER	CIRCLE, BLADE, RAM, SHIMS, SPACER ETC OVERHAUL FOR MACHINE CONTROL, MAINTENANCE AND REPAIRS, COOLING SYSTEM REPAIRS, FIT MACHINE CONTROL, HEATER CONTROL MODULE & POWER CONVERTER.
5220	QUIKSPRAY	SPRAY RIG FAB & SET UP (CONTD)
4103	TRACTOR	AIRCONDITIONING AND PTO REPAIRS
4108	ROLLER	WINDOW AND DOOR REPAIRS, MAJOR SERVICE AND MAINTENANCE, COOLING SYSTEM REPAIRS, MIRRORS, HORN, HYDRAULIC REPAIRS, BONNET LATCHES, DIAGNOSE AIRCON & COMPACTION ECU.
4106	BACKHOE	ELECTRICAL REPAIRS
4104	MOWER	ELECTRICAL AND HYDRAULIC REPAIRS
3952	PRIME MOVER	FULL SERVICE, TRANSMISSION REPAIR, EXHAUST SYSTEM REPAIR, FUEL SYSTEM REPAIRS
2089	UTE	TRAY REPAIRS
3961	TRUCK	DASH REPAIRS
4101	LOADER	TEMPORARY REPAIRS OF SEAT AND SCALES
4110	MOWER	SERVICE AND MAINTENANCE, RENEW BLADES
WEST WYRRIN YARS	FIRETRUCK	ONSITE PUMP / ELECTRICAL REPAIRS
CARAGABAL RFS	FIRETRUCK	ONSITE ELECTRICAL REPAIRS
2095	UTE	REPLACE DAMAGED ENGINE SUMP, SERVICE AND MAINTENANCE
5240	QUIKSPRAY	REMOVE AND SET UP ON VEHICLE
4113	ROLLER	ELECTRICAL/WIRING AND BODY REPAIRS FIT NEW BATTERIES DUE TO VANDALISM
5195	QUAD BIKE	SET UP SPARY RIG ON FRONT OF BIKE FAB AS REQUIRED, FIT ROLLOVER PROTECTION SYSTEM TO REAR, SERVICE, FUEL AND ELECTRICAL REPAIRS
2085	UTE	SERVICE AS PER SCHEDULE
TOWN POOL	POOL	YEARLY SERVICE AND PREPS
5291	TRAILER	SET UP AS WATER CARTAGE FOR HORSE MUSTER
3960	DOG TRAILER	BEARING REPLACEMENT, MAINTENANCE
4112	MOWER	SERVICE AND MAINTENANCE, DECK REPIARS, ELECTRICAL REPAIRS AND PTO REPAIRS
RMS	INSPECTION STATION	AUDIT & MEETING
NEW VECHICLES	KLUGERS, AURION.	STRIP AND TRADE
5292	BROOM SWEEPER	BRUSHES AND BEARINGS
5355	MOWER	ONSITE MAINTENANCE (GREENETHORPE MOWER)
2099	UTE	MAJOR ELECTRICAL HARNESS & BODY MODULE REPAIRS.

For Information  
Noted

## THE DIRECTOR ENGINEERING'S REPORT

### 6. Noxious Weed Report – 1<sup>st</sup> September – 30th September 2019

<u>Activity</u>	<u>Location</u>
<b>Administration</b>	<ul style="list-style-type: none"> <li>• Monthly reporting</li> <li>• Mapping</li> <li>• BIS uploads</li> <li>• Email replies to relevant emails</li> <li>• Finalised slashing program &amp; began roadside spraying</li> </ul>
<b>Publicity</b>	Received merchandise for hand out regarding weed awareness also new magnets for weed vehicle.
<b>Mapping</b>	'GETAC' tablet awaiting ROAM to be loaded
<b>Meeting</b>	<ul style="list-style-type: none"> <li>• Macquarie Valley Weeds Committee meeting (MVWCM) at Wellington</li> <li>• Central West Regional Weed Committee meeting (CWRWCM) at Coonabarabran</li> </ul>
<b>Training</b>	Mental Health first aid training cost covered by MVWC
<b>Property Inspections</b>	Monitoring 3 properties with current weed issues.
<b>Roadside Inspections &amp; Reactive Treatment of weeds if required</b>	Inspections: <ul style="list-style-type: none"> <li>• Cemeteries</li> <li>• State Highway SH6</li> <li>• Regional Roads</li> </ul>
<b>High Risk Weed Road Inspections</b>	<ul style="list-style-type: none"> <li>• Henry Lawson Way (MR239) – Weed marker maintenance replace red guide post</li> </ul>
<b>Weeds Treated</b>	<ul style="list-style-type: none"> <li>• Quickspray is in for maintenance as it is being mounted to a new vehicle. Side boom being added</li> </ul> <p><i>NOTE – Limited growth due to drought conditions</i></p>

## THE DIRECTOR ENGINEERING'S REPORT

<b>Council Owned Land Inspections</b>	<ul style="list-style-type: none"> <li>• Grenfell Town Area</li> <li>• Bumbaldry area</li> </ul>
<b>TSR Inspection</b>	<ul style="list-style-type: none"> <li>• SH6</li> <li>• Henry Lawson Way</li> <li>• Mary Gilmore Way</li> </ul>
<b>Rail Inspection</b>	<ul style="list-style-type: none"> <li>• Grenfell Town Area</li> </ul>
<b>Other High Risk Weed Sites Inspected</b>	<ul style="list-style-type: none"> <li>• Cemetery</li> <li>• Silos</li> <li>• Rest Areas</li> </ul>
<b>Slashing Spraying Program</b>	Reviewing the 2019-2020 Program
<b>Sucker Control</b>	Reviewing the 2019-2020 Program
<b>Vehicle</b>	Vehicle is currently being upgraded with side boom spray for roadside maintenance sprays. Side steps have been mounted.

**For information**

**Noted**

### 7. Roads to Recovery, R2.56

The 2019-2020 Roads to Recovery program is now finalised.

<b>Proposed Works Schedule Roads to Recovery 2019-2020</b>		
<b>As per 2019-2020 Operational Plan</b>		
<b>Site</b>	<b>Description</b>	<b>Price</b>
Gibraltar Rocks Road	Bridge Sized Culvert Stage 2	\$ 215,115.00
Driftway Road	Stabilise and Rehab 200m Section	\$ 45,000.00
Quandialla-Caragabal Road Upgrade	Widen and renew small culverts	\$ 70,000.00
Industrial Area Road	Kerb and Guttering Approx 800m	\$ 120,000.00
Main Street	\$350k Split between two years for de-crowning of main Street	\$ 175,000.00
Goodes Lane	Re-Sheeting	\$ 14,852.00
Re-seals		\$ 102,925.50
<b>Approximate Total</b>		<b>\$ 635,335.00</b>

**For Information**

**Noted**

### **8. Grenfell Main Street Renewal, R2.4.19**

The detailed engineering design and draft tender documents for the Main Street Renewal are now in progress, following an extensive and very productive 28-day consultation period. It is proposed to submit the final Masterplan to the December Council meeting for consideration and adoption

A further round of consultation will take place with the business community concerning project delivery. Council acknowledges the importance of the project delivery to ensure minimal disruption to Main Street businesses during the construction period.

**For Information**

**Crs Best, O'Byrne, Bembrick and Parlett previously submitted written declarations of interest and left the room.**

**Noted**

**Crs Best, O'Byrne, Bembrick and Parlett returned to the room.**

### **9. Alteration of Give Way sign on the Intersection of Melyra and Forbes Street.**

Process to relocate give way signs is in progress. Traffic counters are currently installed to determine the traffic volumes on each road to ensure it has a beneficial outcome. The traffic volume data and proposed design will then be put forward to the next Traffic Committee meeting for approval.

**For Information**

**Noted**

### **10. Caragabal Water Supply – U1.6.8**

Council has fully expended the grant funding and are in the process of reapplying for financial assistance to aid with water carting to residents.

There are 61 residents living in the village and 22 non-residents school children attend the Caragabal Public School.

**For Information**

**Noted**

### **11. 2018-2019 Bimbi Floodplain Management Program**

Council applied for financial assistance under the '2018-2019 Floodplain Management Program' and has been successful. An assistance of \$51,428.27 has been offered and the funding Agreement has been signed and lodged.

Due to the unprecedented amount of capital works currently underway, council applied and successfully received an extension until February 2020 to finalise its draft workplan.

**For Information**

**Noted**

### 12. **Stronger Communities Program (Round 4) – Upgrade of Cricket Pitches & Nets**

Council has received grant funding for the update of existing cricket pitches and upgrade of practice net facilities. Works are in the final stages.



**For Information**

**Noted**

### 13. **Fixing Country Roads 2019 Applications now open**

The next round of Fixing Country Roads program has opened and builds upon the \$368 million already invested by the NSW State government. The program supports freight and connectivity of local roads to state roads. The 2019 instalment is part of a 543-million-dollar commitment for Restart NSW. Weddin Shire council will pursue the routes from:

Quandialla silos → Caragabal silos → Wirrinya silos.

These facilities store different types of grain which will aid the business case alongside the previous traffic data counts. Lengths of Road to be upgraded are:

- Quandialla – Caragabal Road – 20.2 Km
- Pullabooka Road – 11.1 Km

The funding ratio is 50% with Fixing Country Roads and matching funding will be required from either council or other grants such as “Heavy Vehicle Safety and Productivity Program” (HVSPP).

For now, council is funding \$70,000 towards culvert replacements/extension on the Quandialla – Caragabal road upgrade with Roads to Recovery.

Based on Bewleys Road upgrade, the cost of construction would be approximately 6.2 million dollars.

Further enquiries will be made to HVSPP to ascertain what funding is available.

**For Information**

**Noted**

**JAYMES RATH**  
**DIRECTOR ENGINEERING**

**135**      **RESOLVED:** Cr Best and Cr Brown that except where otherwise dealt with the Director Engineering's report be adopted.

10 October 2019

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

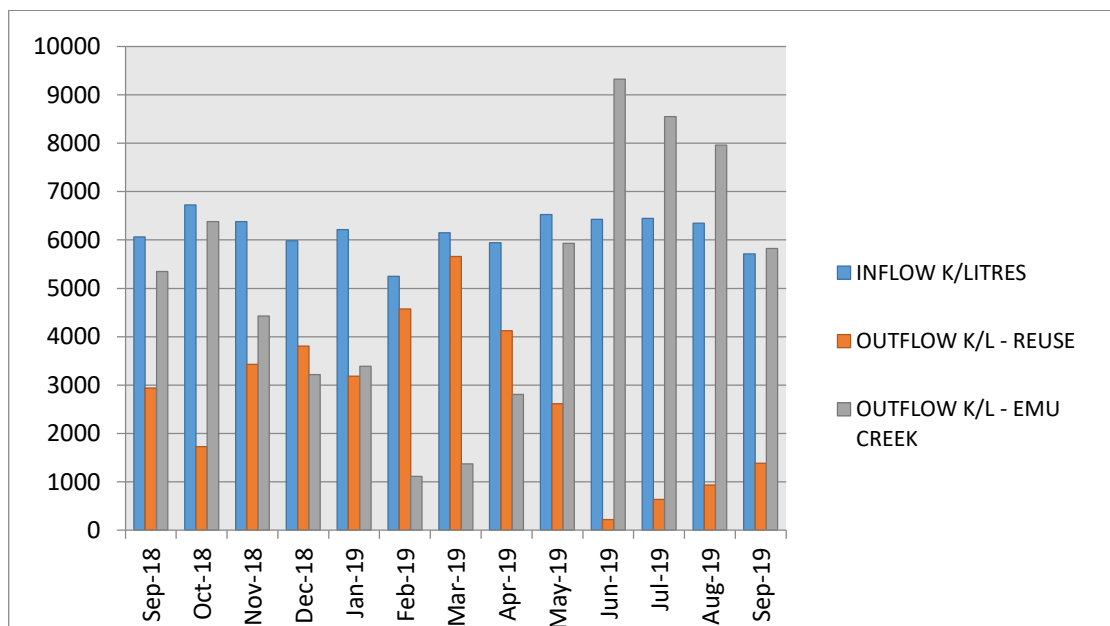
## A. Public Health and Environmental Matters

### 1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during September 2019 was 5,712 kl with the daily average of 190.4 kl. Outflow for irrigation for reuse was 1381 kl and discharge to Emu Creek 5,826.7 kl.

The highest daily recording of 208 kl occurred for the 24 hours ending 6.30 am on 7 September 2019 and the lowest of 166 kl for the 24 hours ending 6.30 am on the 1 & 2 September 2019.

A total rainfall of 17.5 mm was recorded for the month.



**For Council's Information**

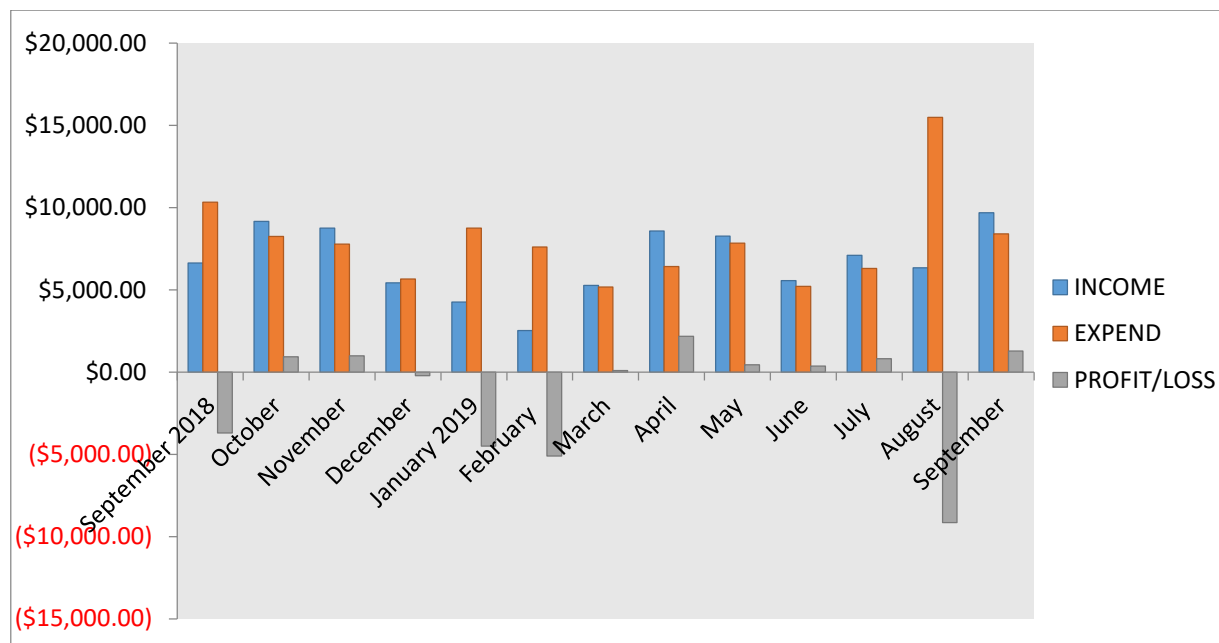
**Noted**

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### 2. Caravan Park Operations, P2.3.3

Income for the month of September 2019 was \$9,695.00 with expenditure of \$8,412.81 resulting in an operational profit of \$1,282.19 the month. The major expense for the month was Insurances \$1,736.21.

There were 239 sites occupied for the month of September 2019.



For Council's Information

Noted

### 3. Animal Control, A4.4.4

#### a. Companion Animals

Animals Seized & Impounded : 0  
Animals Straying/Returned to Owners immediately: 1 (Dog)  
Animals Straying and Impounded: 1 (Dog)  
Animals Surrendered: 3 (Dogs)

Animals Destroyed: 2 (Dogs)  
Animals Released: 0  
Animals Rehomed: 1 (Dog)  
Animals Sold: 2 (Dogs)

#### Other Activities:

##### Companion Animals

- 6 x registration notices issued
- 1 x correspondence issued – rooster complaint
- 2 x microchipping notices issued
- 1 x possession notice issued
- 3 x registration correspondence issued
- Contemporaneous notetaking
- 2 x straying dog correspondence issued
- Pound duties

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

---

- OLG Dog and Cat seizure reporting NSW OLG Database
- Hiring, collection and record keeping of animal traps
- Maintenance and record keeping of activities for impounding facility
- Updating existing records on the NSW Pet Registry as per required under the NSW Companion Animals Act legislation
- Entering new data on the NSW Pet Registry as per legislative requirements
- Registration check cross reference (DPI & E)
- Entering records on Council authority
- Verification of microchip/registration details

### **Stock**

- 1 x stray horse Memory Street. Owner informed.
- Report straying Murray Grey cows and calves – Mogongong Road. Reported LLS Ranger.

### **Environmental**

- 1 x NOI issued (overgrown block/accumulation materials/ household rubbish) Grenfell

### **Abandoned motor vehicle**

- Assistance required Grenfell Police removal 1 Ford Courier twin cab unregistered – Forbes Street
  - Correspondence issued last registered owner (4 day removal)

### **Recycling**

- Contamination of bin check
- New bins delivered

### **Educational talk**

- Ranger talk to Grenfell Pre School re role as a Ranger/animal control/ responsibilities of dog and cat owners

**For Council's Information**

**Noted**

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### **B. Planning and Development Matters:**

#### **1. Development Applications**

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
Mod 59/2018	Mr B Hunt	Modification – to include rear verandah addition	\$0	LOT: 817 DP: 754578 3 Hilder Road GRENFELL NSW 2810
25/2019	Mr MJ Liebich	New Industrial Building	\$200,000	LOT: 71 DP: 1148241 Grafton Street GRENFELL NSW 2810
27/2019	Mr J Ryder	New Dwelling	\$425,000	LOT: 5 DP: 739523 Adelargo Road GRENFELL NSW 2810
28/2019	Ms TL Sheer	Double Carport	\$2,050	LOT: 155 DP: 750600 Euroka Street QUANDIALLA NSW 2721
30/2019	Mr EW Hunter	New Garage & demolish existing Garage	\$15,000	LOT: 8 SEC: B DP: 6820 39 Weddin Street GRENFELL NSW 2810
36/2019	Grenfell Soccer Club	Extension to Club House/Changerooms (Storage)	\$40,000	Lot: 375 DP: 754578 17 Lawson Drive GRENFELL NSW 2810
37/2019	Caragabal West Water Inc.	Subdivision	\$0	LOT: 1 DP: 336384 Caragabal Parish GRENFELL NSW 2810

**For Council's Information**

**Cr Liebich previously submitted a written declaration of interest and stayed in the room.**

**Noted**

#### **2. Construction Certificates**

The undermentioned applications were received and determined under delegation:

CC NO.	Applicant	Construction	Address
CC 42/2018	Andys Design & Drafting	New Dwelling	LOT: 2 SEC: H DP: 6279 40 Edward Square GREENETHORPE NSW 2809
CC 67/2018	Ms P Coffee	Garage	LOTS: 7 & 8 SEC: B DP: 7892 7 Railway Street CARAGABAL NSW 2810
CC 30/2019	Mr EW Hunter	Garage	LOT: 8 SEC: B DP: 6820 39 Weddin Street GRENFELL NSW 2810

**For Council's Information**

**Noted**

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

---

### 3. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
Nil				

**For Council's Information**

**Noted**

B J HAYES

**DIRECTOR ENVIRONMENTAL SERVICES**

- 136**     **RESOLVED:** Cr Parlett and Cr Bembrick that except where otherwise dealt with the Director Environmental Services report be adopted.

## Central West Zone NSW Public Libraries Association Delegate Report for Weddin Shire Council

The Central West Zone of the NSW Public Libraries Association met at The Hub in Grenfell on 27/9/2019. Our Librarian, Erica Kearnes, did a fabulous job with the organising – of both the dinner at the Bowling Club on the Thursday evening (18 attended) and the actual event (30 people attended).

Some of the key points from the meeting are below.

1. The NSW State Library has been tasked with receiving and collating information from Councils demonstrating how the increased funding for public libraries that came out of the ‘Renew our Libraries’ campaign in the lead up to the last State election is being used. Concerns remain that some Councils may use the additional funding for non-library purposes.
2. Federal budget cuts to the National Library of Australia very nearly resulted in the closure of the Trove website – which contains digitised copies of a vast array of now publically accessible historical documents - including the Grenfell Records up to around 1952. The NLA can no longer afford to cold-store the microfiche copies of the underlying documents and will be transferring them for storage by the state/territory libraries. Another form of cost shifting – this time from the federal to the state governments.
3. About one third of libraries don’t charge fees for the late return of books as it is seen as too much of a deterrent.
4. A few years ago the United Nations developed 17 “Sustainable Development Goals” (SDG) which the UN website describe as: “a call for action by all countries – poor, rich and middle-income – to promote prosperity while protecting the planet”. Each is listed in the following table – with the 10 that are highlighted being those that have been determined in Australia as being ones libraries can support in various ways.

1 No Poverty	2 Zero Hunger	3 Good Health and Well-Being
4 Quality Education	5 Gender Equality	6 Clean Water and Sanitation
7 Affordable and Clean Energy	8 Decent Work and Economic Growth	9 Industry, Innovation, and Infrastructure
10 Reduced Inequalities	11 Sustainable Cities and Communities	12 Responsible Consumption and Production
13 Climate Action	14 Life Below Water	15 Life on Land
16 Peace, Justice and Strong Institutions	17 Partnerships for the Goals	

Each of the goals has a unique colour in the supporting material, with the logo containing all of them and being:



It is expected that in time the goals will filter into national, state and local government plans. Sydney and Newcastle councils have already commenced using the SDG goals in their plans.

5. It was resolved that the Central West Zone support the NSW Public Libraries Association incorporating the Sustainable Development Goals via adoption at its next AGM of a motion along the lines of:
  - a. That NSW Public Libraries Association consider integrating the appropriate United Nations Sustainable Development Goals into their Strategic Plan
  - b. That NSW Public Libraries Association include the United Nations Sustainable Development Goals as an agenda item on their Zone meetings.
6. The International Federation of Library Associations and Institutions (IFLA) has established a “Library Map of the World” which can be found at: <https://librarymap.ifla.org/>. The website describes its purpose as “a representative source of basic library statistics and a robust tool providing country-level data and a worldwide comparison of different library performance metrics by region.”
7. It was agreed that Central West Zone develop a Strategic Plan and that the following people comprise the working group: Clr Les Lambert (Narromine), Clr Monica Morse (Bathurst) and Clr Phillip Diprose (Weddin). In addition to teleconferences some face to face meetings of the working group will be required in order to develop the plan document: most likely in a central place such as Orange.
8. New libraries within the Central West Zone are at different stages of development at both Parkes and Molong.
9. The NSW PLA Annual Conference (<https://nswpla.org.au/switch2019>) will be held at Penrith from 19-22 November 2019. From Weddin Shire Council’s perspective it is not proposed we attend this year but plan for both our Librarian and Council delegate to attend the 2020 Conference.
10. The next 2 meetings of the Central West Zone of the NSW Public Libraries Association are planned as follows:
  - 13/3/2020 at Dubbo
  - 28/8/2020 at Moree

Clr Phillip Diprose  
8/10/2019

**137      RESOLVED:** Cr Diprose and Cr Brown that the delegates report be adopted.

## **ACTION LIST**

<b>INSPECTIONS AND MEETINGS</b>		<b>STATUS</b>	<b>BY</b>
June 2019	1. <u>Downer</u> : the Mayor and General Manager to meet with representatives to discuss proposed location for a mobile phone base station in Bumbaldry.	In Progress	GM
	2. <u>LGNSW Annual Conference</u> : Mayor, Cr Bembrick and the General Manager to attend from 14-16 October, 2019.	In Progress	GM
August 2019	3. <u>Australian Local Government Association</u> : Mayor and General Manager to attend National Local Roads Congress at Hahndorf SA from 18 – 20 November, 2019.	In Progress	GM
<b>DEFERRED ACTIVITIES</b>			
April 2012	1. <u>Main Street Master Plan</u> : consider inclusion of heritage building signs.	In Progress	DE/DES
November 2013	2. <u>O'Brien's Tributary – Drainage Improvement</u> : refer matter back to floodplain committee for further consideration and other possible options.	In Progress	DE
June 2015	3. <u>RMS</u> : develop plans for a roundabout at the end of the Main Street in Grenfell and refer the proposal to RMS for their consideration.	Preparation for business case – In Progress	DE
	4. <u>Pigeon Control – Main Street</u> : continue to investigate options (DES).	Investigation Continuing	DES
April 2016	5. <u>Grenfell Caravan Park</u> : investigate alterations to dwelling and cost of a Manager's office (DES).	In Progress	DES
August 2016	6. <u>Policy for Planting of Vegetation along Kerbsides</u> : develop policy.	In Progress	DE/GM
November 2016	7. <u>NBN Fibre to the Premises</u> : make representations to ensure Industrial land vacant lots have access to NBN. Advocate for upgrade to the exchange to facilitate fibre to the premises.	In Progress	DES/GM
December 2016	8. <u>Waste Depot Fire Precautions</u> : investigate provision of water for firefighting purposes.	Quote sourced from local plumber	DES
April 2018	9. <u>Rural Tips</u> : install padlocks, surveillance cameras and provide Fob keys for residents utilising Quandialla and Caragabal tips.	In Progress	DES
May 2018	10. <u>Bimbi War Memorial 'Avenue of Trees'</u> : refer proposal to Heritage Committee for further consideration and report back to Council.	In Progress	DE
June 2018	11. <u>Application for a bus stop O'Loughlins Lane</u> : refer to Traffic Committee and report back to Council.	In Progress	DE
December 2018	12. <u>Marketing Strategy Report</u> : initiate report.	In Progress	DCS/GM
	13. <u>Removal of Trees – Weddin Street</u> : remove trees and replace path. Consider prior to scheduled foot paving works.	In Progress	DE
	14. <u>Give Way Signs – Melyra Street</u> : relocate signs.	In Progress	DE
April 2019	15. <u>Grenfell Ambulance Station</u> : make enquires to purchase	In Progress	GM

	for \$1.		
	16. <u>Grenfell Courthouse</u> : investigate proposed plans.	In Progress	GM
	17. <u>Grenfell Medical Centre Operation</u> : engage 'Five Hours West' to conduct a media and marketing campaign.	In Progress	DCS/GM
May 2019	18. <u>Councils Self Promotion</u> : take digital photos of Councils projects and display them in the Council Chambers.	In Progress	DCS/DE/DES/GM
	19. <u>Henry Lawson Oval Redevelopment</u> : advertise plans for both projects. Demolish existing grandstand. Develop photographic testimonial.	Completed In Progress	DES/GM
June 2019	20. <u>Clean Up Australia Day</u> : contact Pat Soley regarding 2020 event.	In progress	DES
	21. <u>Aboriginal Land Claims Investigation Unit</u> : invite representatives to address Council.	In Progress	GM
July 2019	22. <u>Councillors Professional Development</u> : engage Mr Glenn Inglis to conduct further Code of Conduct training for Councillors.	In Progress	GM
	23. <u>The Hon John Barilaro MP</u> : undertake community consultation and submit grant funding application under Round 3 of the Stronger Country Communities Fund (SCCF).	Completed	GM/DCS
	24. <u>Grenfell Main Street Renewal</u> : place draft detailed design on public exhibition upon seeking RMS approval.	In Progress	DE
	25. <u>CCTV Installation</u> : place draft design on public exhibition.	In Progress	DE
	26. <u>Australian Government Black Spot Program</u> : submit formal request for a roundabout at the bottom of the Main Street.	In Progress	DE
August 2019	27. <u>Alcohol Free Zones</u> : advertise Alcohol Free Zones.	Completed	DES
	28. <u>Stronger Country Community Fund (SCCF)</u> – Submit grant funding application under Round 3 of the SCCF.	Completed	AGM
September 2019	29. <u>Grenfell RSL-Sub Branch</u> : paint three flagpoles at Memorial Park.	In Progress	DE
	30. <u>Household Chemical Cleanout</u> : collection to be conducted on Tuesday 15 October, 2019.	In Progress	DES

**For Information**

**Noted**

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON THURSDAY  
26 SEPTEMBER 2019 AT 4.30 PM AT THE COUNCIL CHAMBERS (C2.6.22).**

---

1. **PRESENT:** Mr B Hayes (DES)(Chair), Mrs S Jackson-Stepowski (Heritage Advisor), Clr P Diprose, Mr I Pitt (Historical Society), Mr J Hetherington, Mrs S Hughes, Mrs D Yates and Mrs I Holmes (Observer)

2. **APOLOGIES:** Clr J Parlett and Clr C Brown

**Resolved:** Mr Hetherington and Mrs Yates that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 6 June 2019

**Resolved:** Clr Diprose and Mr Hetherington that the minutes 6 June 2019 be adopted.

4. **CONFLICTS OF INTEREST:**

Nil

5. **MATTERS ARISING:**

5.1 Medical Centre Historic Reference Panels

Mr Hayes advised that correspondence has been received by the Grenfell Historical Society and Council's Tourism Officer in regards to a map/brochure on the Interpretation panels.

The Tourism Officer suggested the redesign of the 'Unearth Grenfell's streetscape' brochure to include the new panels prior to the next reprint.

5.2 Strategic Plan Development for direction of Heritage

Mr Hayes discussed the following outcomes:

i) **Heritage Promotion** – No articles were submitted last month.

ii) **Heritage Booklet for Owners/Purchasers** – No further progress to date.

iii) **Building Plaques** – To be held over to next meeting.

5.3 Bushell's re Coffee Sign (Grenfell Furniture & Whitegoods)

Mrs Jackson advised that she has been trying to get in contact with Bushell's however has had no luck so far. Look at applying for future grant funding when available and if suitable for the project.

5.4 The meaning of the word "Weddin"

Clr Diprose and Mrs Jackson gave a verbal update on the word. Mrs Jackson to look further into the word.

5.5 Signage – Cobb & Co.

Mr Hayes discussed with the Committee about the colour scheme of the sign.

**Resolved:** Clr Diprose and Mr Pitt that the development of an appropriate colour scheme for the re-interpretation of sign be completed.

5.6 Signage - Grenfell

Mr Hayes advised that community meetings have been held on signage for Weddin. Mrs Jackson advised that the signs should link into the 'Destination Management Plan'.

5.7 2019/20 Heritage Grants

Mr Hayes advised that a report was submitted to Council for project funding approval and advised the Committee on the successful projects/applicants. All agreements were posted out to successful applicants.

**6. CORRESPONDENCE:**

6.1 Weddin HA Visit June19

**Noted**

6.2 Update from Heritage (Dept of Premier & Cabinet)

**Noted**

Mrs Jackson advised that the Department have had an Aboriginal focus. The Department has also been focusing on keeping tourism in small towns.

6.3 Henry Lawson Grandstand – Lance Hockings

**Noted**

Mrs Hughes will have a look at the TROVE website for information.

6.4 Grenfell Historical Society

**Noted**

6.5 EDO – Auburn

**Noted**

**7. BUSINESS WITH NOTICE:**

7.1 2019/20 Heritage Funding Applications

Mr Hayes advised that 2 projects have been completed and all agreement acceptance forms have been returned.

**8. HERITAGE ADVISORS REPORT**

The Heritage Advisor gave verbal report on:

- ICOMOS 2020 Central West Tour
- Spoke about the Railway Station and conversations with John Holland Rail. Maybe the use of the water tower materials as an interpretation sculpture, have a walking trail etc.
- Site Visit – 8 Nash Street
- Reviewed the Land Use Strategy
- Helping with War Memorial Grant – Glen Ivins (RSL)
- Request to change the October Meeting to 26<sup>th</sup> September 2019

**9. QUESTIONS WITH NOTICE:**

Mr Pitt advised that after 16 years he will no longer be the Historical Society representative for the heritage meetings and that Mrs Sandra Hughes will now become the Historical Society Representative.

**10. NEXT MEETING:** Thursday 5 December 2019 at 4.30pm.

**11. CLOSURE:** There being no further business the meeting closed at 5.35 pm.  
**HERITAGE COMMITTEE MEETING – 26 September 2019 - ACTION PLAN**

Item	Action	By	Date Completed
Sep 5.2 (i)	<u>Heritage Promotion</u>	DES/Isabel	On going
Sep 5.2 (ii)	<u>Heritage Booklet</u>	DES/Isabel	On going
Sep 5.2 (iii)	<u>Building Plaques</u>	DES/HA/Isabel	
Sep 5.4	<u>Write to Stan Grant Snr re “Weddin” wording</u>	DES	
Apr 2019 5.4	<u>Aboriginal &amp; Torres Strait Island Protocol</u>	DES/HA	Draft

- 138 RESOLVED:** Cr Diprose and Cr Parlett that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD THURSDAY 3 OCTOBER 2019 AT THE COUNCIL CHAMBERS COMMENCING AT 8.30 AM (C2.6.35)**

---

1. **PRESENT:** Cr Niven, M Moffitt, H Moffitt, W Crampton, G Carroll and A Carr (Observer).

2. **APOLOGIES:** Cr Parlett, Cr Brown and S Tognetti.

**Resolved:** H Moffitt and Cr Niven that the apologies be accepted.

3. **MINUTES:** 1 August 2019

**Resolved:** W Crampton and M Moffitt that the minutes of the meeting held on 1 August 2019 be adopted.

4. **MATTERS ARISING:**

**Resolved:** M Moffitt and H Moffitt that the resolution in item 10.2 as detailed below be rescinded.

**“Resolved:** Cr Brown and M Moffitt that the generous offer of the ‘Spring Morning in Paris’ painting by R Ward-Thompson to raffle be accepted and local service clubs be contacted to facilitate the distribution of funds to drought relief.”

The following resolutions were then adopted.

**Resolved:** M Moffitt and H Moffitt that the generous offer of the ‘Spring Morning in Paris’ painting by R Ward-Thompson to raffle be accepted with the funds to be utilised for the restoration of the heritage advertising in Main Street and the lanes adjacent to the Main Street.

**Resolved:** W Crampton and Cr Niven that the tickets be sold at \$2.00 per ticket.

5. **DECLARATIONS OF INTEREST:**  
Nil

6. **CORRESPONDENCE:**  
**Inwards** - Grenfell Community Curtain

**Resolved:** W Crampton and H Moffitt that the Grenfell Community Curtain cleaning project be referred to the 2020/2021 estimates process for consideration at an estimated cost of \$5,000.

**Outwards** - Nil

**Noted**

7. **ART GALLERY – CO-ORDINATORS REPORT:**

**Resolved:** H Moffitt and W Crampton that the Art Gallery Co-ordinators report be adopted as presented.

8. **ART GALLERY – FINANCIAL STATEMENT:**

**Resolved:** Cr Niven and M Moffitt that the Art Gallery Financial Statement be adopted as presented.

9. **NEW PROJECTS:** Nil

**Noted**

10. **GENERAL BUSINESS:**

10.1 **ACTION PLAN**

**Noted**

11. **NEXT MEETING:** Thursday, 5 December 2019 at 8.30am at the Council Chambers.

12. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.19am.

**139** **RESOLVED:** Cr Niven and Cr McKellar that the Minutes of the Grenfell Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING  
HELD ON THURSDAY 3rd OCTOBER 2019 AT 3PM AT THE COUNCIL CHAMBERS**

Due to the absence of a quorum the meeting was not held.

**Noted**

**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING HELD  
ON TUESDAY, 15 OCTOBER 2019 COMMENCING AT 8.30AM (C2.6.10)**

---

Due to the absence of staff the meeting was not held.

**Noted**

## **QUESTIONS**

**Questions** may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
  - (a) may, through the chairperson, put a question to another councillor, and*
  - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

*[s 10A1 Which parts of a meeting can be closed to the public?*

**10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

*[s 10C] Notice of likelihood of closure not required in urgent cases*

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

*[s 10D] Grounds for closing part of meeting to be specified*

**10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**140** **RESOLVED:** Cr Bembrick and Cr O’Byrne that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

### **MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

#### **MAYORAL MINUTE**

1. **General Manager – Contract of Employment, P4.10015**  
Reason for confidentiality: staff matter (Section 10A(2)(a))

#### **GENERAL MANAGER’S REPORT**

1. **Performance Review – Director Corporate Services, P4.10240**  
Reason for confidentiality: staff matter (Section 10A(2)(a))
2. **Performance Review – Director Environmental Services, P4.10237**  
Reason for confidentiality: staff matter (Section 10A(2)(a))

**142** **RESOLVED:** Cr Brown and Cr Bembrick that the meeting return to open Council.

## **REPORT ON CLOSED COUNCIL**

The Mayor read out the following decisions from the Closed Council.

### **MAYORAL MINUTE**

1. **General Manager – Contract of Employment, P4.10015**

Reason for confidentiality: staff matter (Section 10A(2)(a))

**141 RESOLVED:** that the request be approved.

### **GENERAL MANAGER’S REPORT**

1. **Performance Review – Director Corporate Services, P4.10240**

Reason for confidentiality: staff matter (Section 10A(2)(a))

**Noted**

2. **Performance Review – Director Environmental Services, P4.10237**

Reason for confidentiality: staff matter (Section 10A(2)(a))

**Noted**

**CLOSURE:** There being no further business the meeting closed at 6.29pm.

.

Taken as read and confirmed as a true record this day 21 November 2019.

..... General Manager.....Mayor