



To Avoid Delay when  
Replying or Telephoning

Please Quote:

## WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:  
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### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 21 NOVEMBER 2019 COMMENCING AT 8.00 AM

14 November 2019

Dear Councillors,

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 21 NOVEMBER, 2019**, commencing at **8.00 AM** and your attendance is requested.

Yours faithfully

GLENN CARROLL  
GENERAL MANAGER

1. OPENING MEETING
2. ACKNOWLEDGEMENT OF COUNTRY
3. APOLOGIES AND COUNCILLOR LEAVE APPLICATIONS
4. CONFIRMATION OF MINUTES – Ordinary Mtg 17 October 2019
5. MATTERS ARISING
6. DISCLOSURES OF INTEREST
7. PUBLIC FORUM
8. MAYORAL MINUTE(S)
9. MOTIONS WITH NOTICE
10. CORRESPONDENCE (as per precis attached)
11. REPORTS:
  - (A) General Manager
  - (B) Director Corporate Services
  - (C) Director Engineering
  - (D) Director Environmental Services
  - (E) Delegates
12. ACTION LIST
13. COMMITTEES MINUTES
  - HLF AGM Mtg 29/10/2019
  - HLF Ctee Mtg, 29/10/2019
  - OLT Mtg, 19/11/2019
14. TENDERS AND QUOTATIONS
15. QUESTIONS WITH NOTICE
16. CLOSED COUNCIL
17. RETURN TO OPEN COUNCIL
18. REPORT ON CLOSED COUNCIL
19. CLOSURE

**PRESENT:** The Mayor Cr M Liebich in the Chair, Crs P Best, C Bembrick, S O’Byrne, P Diprose, S McKellar, J Parlett, C Brown and J Niven.  
General Manager (G Carroll), Director Environmental Services (B Hayes), Director Corporate Services (L Gibson) and Director Engineering (J Rath).

**ACKNOWLEDGEMENT OF COUNTRY:**

The Mayor read out the following:

“I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.”

**At this point the Mayor welcomed everyone and advised that the meeting would be live streamed.**

**A minutes silence was held for former Director Engineering Mr Bill Twohill who recently passed away.**

**APOLOGY:** Nil

**CONFIRMATION OF MINUTES:**

- 143 RESOLVED:** Cr Diprose and Cr Niven that the Minutes of the Ordinary Meeting, held on 17 October 2019 be taken as read as **CONFIRMED**.

**DISCLOSURES OF INTEREST**

Disclosure of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No	Nature of Interest	Type	Left the Room
Cr Brown	C3	Child at school	Non-Pecuniary	No
	C6	Child at school	Non-Pecuniary	No
Cr McKellar	C13	Deputy Chair of Scheme	Pecuniary	Yes

## **PUBLIC FORUM**

The Council may hold a public forum prior to or part of each ordinary meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to or part of Extraordinary Council meetings and meetings of committees of the Council.

To speak at a public forum, a person must first make an application to the council in the approved form. Applications to speak at the public forum must be received by at least 10 days before the date on which the public forum is to be held, and must be accompanied by a brief description of the topic and/or a copy of any question.

A person may apply to speak on no more than one item of business on the agenda of the council meeting.

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The following applications have been received: -

Nil

## **MAYORAL MINUTE**

**144 RESOLVED: Cr McKellar and Cr Parlett that the late Mayoral Minute be received and dealt with because of the urgency of the matter.**

**1. Bogolong Dam, P3.6.4**

The Mayor gave a verbal report on Bogolong Dam.

**145 RESOLVED: Cr McKellar and Cr Parlett that:**

- i) the \$13,335 allocated for Bogolong Dam be transferred from internal reserves to fund the engineering plans for the Bogolong Dam's structural design.**
- ii) excavation start in preparation for the new boat ramp once the Bogolong Dam's structural design plans have been developed.**
- iii) Bogolong Dam Committee consider various design options.**

## **CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 21 NOVEMBER 2019.**

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### **SECTION A - Matters For Information**

The following letters are summarised and forwarded for the information of Councillors.

Enquiries should be directed to the relevant Director, or a copy of any letter may be obtained by contacting Katherine.

Should any particular action be desired for Section A, Councillors are requested to submit a Notice of Motion in accordance with the Code of Meeting Practice.

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 10 October 2019.
- A2. The Hon Matt Kean MP, A3.6.63: Advising our national parks systems is important to NSW because it protects some of our best natural and cultural heritage.
- A3. The Hon John Barilaro MP, A3.6.1: Please find attached an invitation from the Hon John Barilaro MP, Deputy Premier and Minister for Regional New South Wales, to participate in the NSW Government's Regional Digital Connectivity community consultations.
- A4. The Hon Shelley Hancock MP, A3.6.54: Advising today I joined the Premier Gladys Berejiklian and Deputy Premier John Barilaro to sign a new Intergovernmental Agreement to guide relations on strategic partnerships between the NSW Government and the Local Government sector.
- A5. The Hon Michael McCormack MP, A3.19.3: Regional Airport owners and operators will soon be able to apply for a share in \$100 million of funding for safety upgrades part of the Federal Liberal and Nationals Government's new Regional Airports Program.
- A6. The Steph Cooke MP, A3.19.2: A boost to grassroots sports development or upgrades to local sporting facilities across the Cootamundra electorate are just some of the projects eligible for funding, in the latest round of the NSW Government's Local Sport Grant Program.
- A7. Local Government NSW, A3.8.2: A new agreement between Councils and the State Government establishes the kind of equal partnership needed to really deliver good outcomes for NSW communities, Local Government NSW (LGNSW).
- A8. Jenny Bennett, Executive Officer, Central NSW Joint Organisation (CNSWJO), U1.4.1: Advising we are writing to provide you with an update on the Southern Lights NSW initiative.
- A9. Cr Carly Brown, C1.3.16: Forwarding minutes of the Arts OutWest advisory Council Meeting held Tuesday 8<sup>th</sup> October, 11.30am, at the Bathurst Council Chambers.
- A10. BMM Group Pty Ltd (on behalf of Telstra Corporation LTD), U1.2.3: BMM Group Pty Ltd are writing on behalf of Downer and Telstra in relation to new Satellite Small Cell facility.
- A11. NSW Office of Sport, G2.1: Advising that the Local Sport Grant Program is open for applications and will close 25 November 2019.
- A12. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke MP has welcomed today's announcement that the NSW Nationals in Government will introduce historic legislation to facilitate declared emergency drought works and fast track raising the Wyangala Dam wall, among other major water infrastructure projects for drought stricken regional NSW.
- A13. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 10 October 2019.

- A14. Local Government NSW, A3.8.2: Newly re-elected Local Government NSW (LGNSW) President Linda Scott says the association will be pushing state and federal governments to support stronger drought measures and recycling growth in partnership with councils as part of a far-reaching new advocacy agenda set at last week's LGNSW Annual Conference.
- A15. Local Government NSW, A3.8.2: Local Government NSW (LGNSW) will be headed by President Linda Scott for a second term.
- A16. NSW Government, Industry, A3.6.45: Invitation to attend an information session: drought and water availability.
- A17. The Hon Shelley Hancock, MP, A3.6.54: Advising this week the newly formed and restructured Local Government Ministerial Advisory Group (MAG) met to discuss ways to enable closer collaboration and engagement between the local government sector and the NSW Government.
- A18. National Farmers Federation, A3.19.3: The National Farmers Federation met with Prime Minister, Scott Morrison to discuss both what more could be done to assist farmers and communities managing this drought and a long-term policy to guide the nation's response to future droughts.
- A19. Jasmine Pipe, T3.4.4: Writing this letter to bring your attention, the access out the front of the new Main Street Medical Centre.
- A20. Dominic Calvani, Calvani Haulage Pty Ltd, E3.3.2/T1.6.56: Extending my thanks to you, Brendan Hayes and the entire Weddin Shire Council, in regards to the extension of our contract.
- A21. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 24 October 2019.
- A22. Country Education Fund (CEF) Grenfell, C1.8.1: Acknowledging the Councillors for their continued support of our organisation in the \$500 donated earlier this year.
- A23. Vanessa Gibson, Gordon Garling Moffitt, C1.4.5: I would be grateful if you would forward this invitation to all Council Staff and Councillors.
- A24. Gary Smith, C1.6.1: Advising as a resident of Grenfell I feel I should comment on the eagle sculpture on the corner of Warraderry and O'Brien Street.
- A25. Dams Safety, A3.6.11: Advising on 1 November 2019, the Dam Safety Act 2015 (2015 Act) and Dams Safety Regulation 2019 (the Regulation) commences.
- A26. Phil Taylor, P4.20251: Advising I would like to inform you that I will be retiring from my position as Team Leader, Culvert Crew effective 23 October 2019.
- A27. Dennis Hughes, T3.5.2: Advising the LRTC have been invited to write a letter of support or submission to the enquiry of the Management of the Inland Rail project by the Australian Rail Track Corporation and the Commonwealth Government.
- A28. Kathy Parker, T3.4.10/C1.4.1: Writing regarding several issues that need to be addressed urgently in Grenfell.
- A29. Arts OutWest, C1.3.16: Forwarding working with communities in 2018.
- A30. NSW Planning Industry & Environment, G2.17.1: Advising Everyone Can Play is a commitment to the future of inclusive play in NSW that will encourage the creation of inclusive playspaces across NSW.

- A31. Planning, Industry and Environment, A3.6.57: Writing regarding the shift in focus of the planning system to up-front strategic planning, which is required through amendments made to the *Environmental Planning and Assessment Act 1979* in March 2018.
- A32. Local Government Remuneration Tribunal, P1.1.10: Please find attached a letter from the Local Government Remuneration Tribunal inviting submissions from individual Councils in respect to the 2020 annual determination.
- A33. Mrs Mardie Bucknell, A4.4.1: Subject: NSW Companion Animals Act 1998 – State Legislation.
- A34. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 1 November 2019.
- A35. The Hon John Barilaro MP, A3.6.1: Thank you for your letter volunteering Weddin Shire as a case study for the Liberal and Nationals Government's \$400 million Regional Digital Connectivity Program.
- A36. The Hon John Barilaro MP, A3.6.1: Thank you for your letter of 22 August 2019 and suggestions for improved freight rail access for the Central West.
- A37. Office of Local Government, A3.6.54: Forwarding a message from Minister Hancock.
- A38. Local Government NSW, A3.8.2: The Local Government sector has welcomed reports that partial planning controls will be returned to Councils in specific growth areas.
- A39. Central West Local Land Services, A3.6.65: Advising Biosecurity is important as it protects the economy, environment and community from the negative impacts of pests, disease and weeds.
- A40. NSW Health, Western NSW Local Health District, P2.3.1: Re: Grenfell Swimming Pool.
- Referring to the recent inspection of Grenfell Public Swimming Pool on the 28<sup>th</sup> October, 2019.
- A41. Chad White, C1.7.8: Please see attached flyer for one day training in suicide prevention hosted by Wesley Mission.
- A42. National Parks and Wildlife Service, A3.6.18: Advising that the Minister for Energy and Environment has adopted an amendment to the plan of management for Weddin Mountains National Park under the *National Parks and Wildlife Act 1974*.
- A43. Jim Griffiths, A4.4.1: Not sure if anyone has brought this problem to your attention.
- A44. Local Government NSW, A3.8.2: An increase in safe disposal areas for asbestos and an end to expensive asbestos disposal levies are expected to reduce illegal dumping in a win for communities and councils across NSW.
- A45. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 7 November 2019.
- A46. Regions, Industry, Agriculture and Resources, P2.3.18: As requested by Weddin Shire Council, please find attached approved Deed of Variation for the below project:

## **SECTION B**

## **- Matters for Report**

- B1. Centre for Maritime Safety Transport for NSW, G2.19.1: Advising on Friday, 11 October 2019, the NSW Minister for Transport and Roads launched Round 3 of the NSW Boating Now Program.
- B2. Audit Office of NSW, A1.2.1: Forwarding our audit reports for the general and special purpose financial statements and schedules.
- B3. NSW Environment Protection Authority (EPA), E3.3.2: Referring to an inspection of Weddin Shire Council's landfill at Grenfell (the landfill) undertaken by the Environment Protection Authority (EPA) on 29 October, 2019.
- B4. Jacinta Barnard, RMS, A3.6.24: The NSW Government has launched the 'Fixing Local Roads Program' which has been specifically developed for regional and rural Councils to carry out vital maintenance and repair work on local roads.
- B5. NSW Public Libraries Association, P2.3.5: Advising thanks to strong support of Council, libraries and communities across NSW, the NSW Public Libraries Association's (NSWPLA) Renew Our Libraries funding campaign secured a \$12.95 million increase in Grants and Subsidies funding for NSW libraries in the 2019/2020 NSW state budget.

**146**     **RESOLVED:** Cr Bembrick and Cr Best that Correspondence sections A and B be noted.



## **SECTION C - Matters for consideration**

1. Clr Carly Brown, C2.2.4: Advising Regional Arts NSW has announced the program for Artstate Tamworth, a four-day event that will transform Tamworth into a bustling arts hub from 31 October 2019 to 3 November 2019. Artstate is a four-year program presented by Regional Arts NSW which aims to shine a light on excellence in regional arts practice and to explore the exciting possibilities for arts and cultural development across the state.

The link to the event for the where and what I am attending as Council's arts delegate:  
<http://www.artstate.com.au/>

### **RECOMMENDATION:**

**Confirm action.**

#### **147 RESOLVED: Cr Parlett and Cr Brown that the action be confirmed**

2. Caragabal Public School, C1.8.10: Advising Caragabal Public School will be holding their annual Presentation Evening on Tuesday 17<sup>th</sup> December, 2019 beginning at 5:30pm.

Shields and Medals will be presented to students for outstanding achievement in all key learning areas. We are seeking donations to help with the cost of this event. Should you choose to donate, we would like to invite you or a committee member to present a shield and medal at our Presentation Evening.

### **RECOMMENDATION: that:**

- i. **Council donate \$100 to each of the six schools in the Shire towards their annual presentation days.**
- ii. **The Mayor be Councils representative to present a shield and medal at the presentation.**

#### **148 RESOLVED: Cr Best and Cr McKellar that:**

- i. **Council donate \$100 to each of the six schools in the Shire towards their annual presentation days.**
  - ii. **the Mayor be Council's representative to present a shield and medal at the presentation.**
3. The Henry Lawson High School, C1.8.3: Advising we will be recognising our student's achievements at our Presentation Day ceremony on Wednesday, 18 December 2019 at 11.00 am.

We are very proud of our school's long tradition of academic, school citizenship, sporting, leadership and musical excellence. Recognising the achievements of students is both essential and exciting and a highlight of the school year.

The school relies almost entirely on the generosity of parents, interested citizens, business houses and other organisations to provide these student awards. We will acknowledge your support in the school's Presentation Day program, as well as on our Facebook page and in the Lawson's Latest school newsletter.

We appreciate your assistance.

**Note: Recommendation in Item No. 2.**

**Clr Brown previously declared a conflict of interest and stayed in the room.**

**Noted**

4. Greenethorpe Public School, C1.8.9: Advising it is time to begin planning to recognise our Students' achievements at our Annual Presentation Day which is to be held on Monday, 16 December at 9.30 am in the Soldiers Memorial Hall.

In previous years your organisation has made a kind donation towards prizes for this presentation and it is hoped that this will be possible again.

We would be pleased to have a representative of your organisation attend the ceremony to assist with presentations of awards.

We would be pleased to have your response by Thursday, 12 December, 2019.

**Note: Recommendation in Item No. 2.**

**RECOMMENDATION: that the Mayor be Council's representative at the annual presentation day to be held Monday, 16 December 2019 in the Greenethorpe Soldiers Memorial Hall.**

**149 RESOLVED: Cr Diprose and Cr Bembrick that the Mayor be Council's representative at the annual presentation day to be held Monday, 16 December 2019 in the Greenethorpe Soldiers Memorial Hall.**

5. Grenfell Public School, C1.8.2: Advising our school's Annual presentation Day is fast approaching and is scheduled for Tuesday, 17 December 2019. We thank you for any previous donations and ask that you consider making a donation this year towards the cost of certificates and trophies which will be presented to students on the day. Thanking you in anticipation.

**Note: Recommendation in Item No. 2.**

**Noted**

6. The Henry Lawson High School, P2.1.6: Advising our school would like permission to use Lawson Oval for a student cricket match next Thursday 7 November, 2019 between 9am and 3pm.

Please let us know if permitted.

**Note: As the match was scheduled for 7 November 2019 permission was granted to use top Lawson oval.**

**RECOMMENDATION:**

**Confirm Action**

**Clr Brown previously declared a conflict of interest and stayed in the room.**

**150 RESOLVED: Cr Diprose and Cr McKellar that the action be confirmed.**

7. Koori Kids, C1.7.2: Advising we are delighted to forward the 2020 NAIDOC Week School Initiatives proposal that Council has been an energetic partner.

**Copy forwarded to Councillors**

**RECOMMENDATION: that Council support the 2020 NAIDOC Week where possible.**

**151 RESOLVED: Cr Brown and Cr Bembrick that Council support the 2020 NAIDOC Week where possible.**

8. Drought Communities Programme, C2.9.14: Advising on 7 November the Australian Government committed to provide an additional \$1 million each to 122 drought-affected councils and shires under the Drought Community Programme – Extension.

**Copy forwarded to Councillors.**

**RECOMMENDATION: that Council write to the Deputy Prime Minister and Member for Riverina the Hon Michael McCormack thanking the Federal Government for the additional \$1m drought funding.**

**152 RESOLVED: Cr Parlett and Cr Diprose that Council write to the Deputy Prime Minister and Member for Riverina the Hon Michael McCormack thanking the Federal Government for the additional \$1m drought funding.**

9. The Hon Michael McCormack MP, A3.19.3: Riverina MP and Deputy Prime Minister Michael McCormack has delivered further financial relief for Weddin Shire as part of a comprehensive drought relief package announced last week regarding the Roads to Recovery Program.

**Copy forwarded to Councillors**

**RECOMMENDATION: that Council write to the Deputy Prime Minister and Member for Riverina the Hon Michael McCormack thanking the Federal Government for the additional drought relief funding.**

**153 RESOLVED: Cr Brown and Cr Bembrick that Council write to the Deputy Prime Minister and Member for Riverina the Hon Michael McCormack thanking the Federal Government for the additional drought relief funding.**

10. LGWestern – RMS, R2.51.23: Thank you for your application for the 2019/2020 REPAIR Program. Roads and Maritime is pleased to confirm you have been successful in receiving funding.

Can you please complete attachments C and D and return to RMS within 5 working days.

**Note: the acceptance form was signed and returned to the RMS as requested. The funding received is \$267,500.**

**RECOMMENDATION:**

**Confirm Action**

**154 RESOLVED: Cr McKellar and Cr Diprose that the action be confirmed.**

11. Grenfell Historical Society, C1.1.3: Submitting Community Project Support Application – Small.

Requesting the reimbursement of \$800.00 payment for building insurances on the ‘School of Arts’ building, 71 Camp Street, Grenfell, occupied by the Grenfell Historical Society Incorporated and the Grenfell Historical Museum operated by this organisation.

**RECOMMENDATION: that Council reimburse \$800.00 to the Grenfell Historical Society as a donation towards their building insurances as requested.**

- 155 RESOLVED: Cr Parlett and Cr Brown that Council reimburse \$800.00 to the Grenfell Historical Society as a donation towards their building insurances as requested.**

12. Veteran, Vintage and Classic Vehicle Club (VVCVC), C1.1.3: requesting if the Weddin Shire Council could give us a donation in the way of a rebate of our rates paid by us, at 123 Main Street. The VVCVC is a non profit organisation.

Thank you for your assistance in this matter.

**RECOMMENDATION: that the Veteran, Vintage and Classic Vehicle Club be requested to complete a Community Project Support Application.**

- 156 RESOLVED: Cr Diprose and Cr McKellar the Veteran, Vintage and Classic Vehicle Club be requested to complete a Community Project Support Application.**

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 21 NOVEMBER 2019.**

**RECOMMENDATION:** that the late correspondence be received and dealt with because of the urgency of the matters.

**157 RESOLVED: Cr O’Byrne and Cr Bembrick that the late correspondence be received and dealt with because of the urgency of the matters.**

13. Piney Range Water, U1.6.4: The newly formed group known as Piney Range Water have been given a guaranteed allocation of ½ megalitre per day from Central Tablelands Water. This allocation was made possible due to the Gooloogong to Grenfell Trunk line K upgrade. The water will be sourced from the Grenfell West Reservoir via the Bogolong pipeline, which is envisaged will be enough to supply approximately 25 connections to landholders in the Bogolong and Central Piney Range area.

Piney Range Water is asking Weddin Shire Council if they would consider help fund the feasibility study and hydrology report from this anticipated drought grant. This funding is crucial to the first step and needed to facilitate the costing and implementation of the proposed water scheme.

**RECOMMENDATION:** that Piney Range Water be invited to submit an application under Council’s Community Project Support Policy.

Copy forwarded to Councillors

Clr McKellar previously submitted a written declaration of interest and left the room.

The Director Corporate Services previously declared a conflict of interest to the General Manager as a possible participant in the scheme and left the room.

**158 RESOLVED: Cr Diprose and Cr Best that Piney Range Water be invited to submit an application under Council’s Community Project Support Policy.**

Clr McKellar and the Director Corporate Services returned to the room.

14. Damien & Heidi Troth, U1.6.4: Regarding the need for more reliable, secure water supply for the farming families east of the railway line in the Caragabal locality. We request assistance in:
- researching potential funding sources to conduct a feasibility study
  - investigating feasibility options and;
  - make representation on our behalf to government and advocacy groups.

**RECOMMENDATION:**

For Council’s Consideration.

Copy forwarded to Councillors.

**159 RESOLVED: Cr McKellar and Cr Diprose that Council write to Central Tablelands Water (CTW) to ascertain the status of the previously submitted grant funding application for the feasibility study.**

**160 RESOLVED: Cr Best and Cr Brown that the Correspondence be noted except where otherwise resolved.**

14 November 2019

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

### **1. Annual Report 2018/2019, C2.3.1**

The 2018/2019 Annual Report is required to be submitted to the Division of Local Government by 30 November 2019.

The report has been finalised in draft form and a copy will be on display at the Council meeting as well as being forwarded to Councillors. A copy of the final Annual Report will be provided to Councillors after adoption.

The supplementary State of Environment Report has been prepared as an Appendix to the Annual Report. The Financial Statements for 2018/2019 have also been prepared as an Appendix.

Copies of the State of Environment Report and the Annual Statements will be available on request.

**RECOMMENDATION: that the Annual Report for 2018/2019 including the State of Environment Report be adopted, with the Annual Statements to be separately considered.**

**161 RESOLVED: Cr Diprose and Cr McKellar that the Annual Report for 2018/2019 including the State of Environment Report be adopted, with the Annual Statements to be separately considered.**

### **2. Regional Growth Fund, G2.1/A3.19.2**

#### **Stronger Country Communities Fund**

Council's grant funding application under **Round 1** of the Stronger Country Communities Fund (SCCF) which is part of the NSW Government's \$1.3 billion Regional Growth Fund was successful with Council to receive \$768,982 to undertake the Main Street infrastructure project. The project will involve upgrading drainage and guttering infrastructure in the Main Street as well as improving Main Street amenity. A request was submitted to extend milestone 2 by six months which will allow more time for planning the project. This request has been approved.

Council's grant funding application under **Round 2** of the Stronger Country Communities Fund (SCCF) was also successful with Council and community groups to receive \$1.537 million as follows:

## THE GENERAL MANAGER'S REPORT

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Project Title	Grant Value
Lawson Park Amenities Renewal	\$820,000
Lawson Park Spectator facility	\$110,000
Lawson Park Fitness Circuit	\$50,000
Bogolong Dam site access and water access upgrade	\$110,000
Grenfell Squash Courts walls renew and upgrade	\$62,500
Rugby Union Upgrade and Renewal	\$101,040
Caragabal Country Club green and club house renewal	\$150,000
Quandialla Pool	\$84,000
Grenfell Tennis Courts Renewal	\$50,424

Listed below is an update on the Community projects:

- Grenfell Squash Courts – nearly completed.
- Grenfell Rugby Club - scoreboard currently being erected.
- Caragabal Country Golf Club - The bowling green is completed. Club refurbishment measuring and ordering completed and will commence shortly.
- Grenfell Tennis Club – ordered the synthetic grass. The project should be finalised by mid December with all six courts complete.

Mrs Karen Pollock is currently liaising with the State Government, the local community groups and Council. Karen is ensuring the projects are completed and will also ensure the grant funding is acquitted in the required time frames.

Council's projects are in progress and will be further reported in the respective Directors reports.

Council's grant funding application under **Round 3** of the Stronger Country Communities Fund (SCCF) has been submitted.

Council's grant funding application was submitted for the Main Street infrastructure project which is a high priority in our Community Strategic Plan (CSP) and the upgrade of Bogolong Dam within the required timeframe.

The grant funding for projects in the Weddin Shire is \$766,618 which is available for Council and the Community whereby 50% of the grant funding is required to be spent on youth related projects. Community organisations were able to apply for projects directly to the fund.

The outcome of Council's grant funding application should be known early 2020.

**For Information**

**Noted**

### **Regional Cultural Fund**

As previously advised Council has been successful with the Grenfell Community Arts Centre building refurbishment grant funding application which is great news.

Plans are currently being developed for the upgrade of the Community Arts Centre.

**For Information**

**Noted**

### 3. Drought Communities Program, C2.9.14

Council previously resolved to adopt the following projects to receive funding under the Drought Communities Program.

<b>Project Description</b>	<b>Ccl funds</b>
Weddin Mountain Muster – Stable project	\$81,769.09
Taylor Park toilets – disabled toilet	\$200,000
Grenfell Showground – 6 portable grand stands	\$30,000
Netball courts upgrade	\$113,045.50
Grenfell Country Club – Upgrade tennis courts	\$80,806.91
Greenethorpe Memorial Hall upgrades	\$50,648.55
Caragabal Memorial Hall upgrades	\$52,355.50
Quandialla Memorial Hall upgrades	\$59,000.82
Grenfell Preschool and Long Day Care – Green Space Project	\$31,146.64
Grenfell Rugby Club – Replace light poles	\$44,740.00
Grenfell Soccer Club – Club House building extension	\$40,000
Bembrick Oval Watering System	\$82,463.59
Quandialla Water - Highflow Standpipe	\$52,011.70
Grenfell Water – Standpipe	\$52,011.70
Caragabal Village water security – repairs to water supply	\$30,000
<b>Total</b>	<b>\$1,000,000</b>

Listed below is an update on the Community projects:

- Weddin Mountains Muster Stable Project – currently ordering materials. Starting work shortly. Current anticipated finish date 15/12/19.
- Grenfell Showground – 6 portable grand stands – materials have been ordered. Construction should be completed by the end of November.
- Netball courts upgrade - installation of courts to start this week - original anticipated finish date was 31/12/19, but is now looking like it may be late November.
- Grenfell Country Club – upgrade tennis courts. Synthetic grass is ordered. The project should be finished by mid December.
- Greenethorpe Memorial Hall Upgrade - internal painting commenced. Pavers have been delivered. Formwork for the concrete slab has been installed. Current anticipated finish date 31/12/19.
- Caragabal Memorial Hall Upgrade - termite damage has been repaired. Expected to finish by 31/12/2019.
- Quandialla Memorial Hall upgrade - floor pinning is half completed. Toilet construction will start in next fortnight. Current anticipated finish date 31/12/19.
- Grenfell Preschool and Long Day Care – Green Space Project - earthworks started. Anticipated finish date 30/11/19.
- Grenfell Rugby Club – light poles ordered. Current anticipated finish date 31/12/19.
- Grenfell Soccer Club – building to start in the next fortnight. Anticipated finish date late December.
- Caragabal Village water security –new pump and motor complete. Solar frames installed. All other improvements scheduled over the next 6 weeks. Current anticipated finish date before 31/12/19.



## THE GENERAL MANAGER'S REPORT

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Project funding is intended to provide short-term support by boosting local employment and procurement, and addressing social and community needs. Council is required to complete the proposed local projects by 31 December 2019.

Mrs Karen Pollock is currently administering the projects particularly with the community groups. Karen is ensuring the projects are completed and the grant funding is acquitted in the required time frames.

**For Information**

**Noted**

#### **4. Australia Day Awards, C1.5.2**

Nominations for the annual Weddin Shire Australia Day Awards are currently being invited with interested persons and organisations invited to make nominations for the 2020 awards within the categories detailed below:-

- Citizen of the Year
- Senior Citizen of the Year
- Community Event/Organisation of the Year
- Community Achievement Awards in any category
- Achievement Award – each secondary and primary school in the Shire.
- HSC Academic Award – Henry Lawson High School

Nominations will be accepted up until Friday 6 December, 2019.

**For Information**

**Noted**

#### **5. Weddin Wellness Plan, H1.7.1**

The Weddin Wellness Plan has been previously adopted by Council. The plan will assist to facilitate coordination of health services in the Weddin Shire, to better understand the future health needs of an ageing community and to provide data for informed advocacy and improved health service delivery.

Mr Stephen Sykes has been appointed as the partnership agent for an initial period of 12 months (part time). The Weddin Wellness Planning Network is currently being established prior to the Weddin Wellness Plan being implemented.

A skeleton business plan will also be prepared to inform potential investors in health or aged care service providers of opportunities that exist in the Weddin Shire. This can then be used by potential investors to make applications for financial support or grants.

**For Information**

**Noted**

### **6. Local Government Reform – New Improvement Plan, C2.10.9**

A new Improvement Plan is currently being developed which will include recommendations from Councils 'Fit for the Future' program, Innovation Fund program, Organisational review, Auditor General report on Local Government as well as actions identified against the fifteen (15) sustainability objectives in the Sustainable Best Value Policy previously adopted by Council.

The new Improvement Plan will be submitted to Council for endorsement upon its completion.

**For Information**

**Noted**

### **7. Local Government Reform – Connected Leadership Program, C2.10.9**

Mr David Gourlay has previously conducted various sessions with Councillors and staff to review the progress to date in regards to our Connected Leadership Programme and to provide further assistance for the future.

The program review included a combination of one-on-one coaching and development sessions as well as group workshops with Councillors and staff. The one-on-one sessions focussed on reviewing and further developing the behaviours of individual leaders to support a shift in our changing organisational culture, reviewing and re-setting our program to assist us to continue to change our culture and giving us further direction for the future.

To review our progress with the program and to ensure that Weddin Shire Council continues to have stronger social structures to support organisational and cultural change it is proposed to engage Mr Gourlay in early March 2020. Mr Gourlay will be engaged to conduct further sessions with Councillors and Staff to review our progress in shifting our organisational culture and give us further assistance and direction for the future.

### **RECOMMENDATION:**

**Confirm Proposed Action**

**162 RESOLVED: Cr Brown and Cr Bembrick that the action be confirmed.**

### **8. Code of Conduct Training, C2.4.1**

As part of Councillors Professional Development requirements Mr Glenn Inglis conducted Code of Conduct training for Councillors on Thursday 24 October 2019 which was preceded by a 'one on one' session for a Councillor on Wednesday afternoon the 23 October 2019 with further separate sessions being made available on Friday, 25 October 2019.

By all reports the training was again very productive and has afforded Councillors a greater understanding of the Code which will be very beneficial for Councillors in undertaking their Councillor roles.

**For Information**

**Noted**

### 9. Councillor and Staff Interaction Policy, C2.4.16

Emanating from the Code of Conduct Training was a need to develop the above policy.

A draft copy of the Policy Interaction between Councillors and Staff is available on Councillors' iPads.

Councillors are invited to submit comments on the policy by 4 pm Friday, 6 December 2019. An updated draft will be presented to the December Council meeting for formal adoption.

**For Information**

**Noted**

### 10. Regional Digital Connectivity Program, A3.6.1

Regional Digital Connectivity Program Community Consultation sessions were conducted in Grenfell on 5-6 November 2019 and were very informative and very well attended.

The NSW Liberals and Nationals Government is investing \$400 million through the Snowy Hydro Legacy Fund to address poor internet and mobile coverage for people living in regional NSW and these sessions afforded the convenors the opportunity to obtain feedback from residents on where and how these funds could be allocated.

Residents were able to advise the convenors of connectivity issues they were experiencing in regards to internet and mobile coverage particularly in rural areas of the Shire. Residents were encouraged to have a say by completing a survey either online or by hard copy.

**For Information**

**Noted**

### 11. Lawson Park Amenities Upgrade, P2.1.6

Tuesday 29 October, 2019 was a significant day for sport in the Weddin Shire with the Member for Cootamundra the Hon Steph Cooke MP attending Lawson Park together with Councillors, staff and members of the Grenfell Rugby League Club to 'turn a sod' to officially mark the commencement of the Lawson Park Amenities Upgrade project.

Council's grant funding application under Round 2 of the Stronger Country Communities Fund (SCCF) was successful with the project to be funded as follows:

<b>Project Title</b>	<b>Grant Value</b>
Lawson Park Amenities Renewal	\$820,000
Lawson Park Spectator facility	\$110,000
Lawson Park Fitness Circuit	\$50,000

It was terrific that all in attendance were able to express and extend their appreciation and thanks to Steph and the State Government for the grant funding, as well as Council for their efforts in obtaining the grant funding.

**For Information**

**Noted**

### **12. Central Tablelands Water (CTW), U1.6.7**

Central Tablelands Water County Council celebrated their 75<sup>th</sup> Anniversary of Proclamation at “Eat Your Greens” in Eugowra on Wednesday, 30 October 2019 with Council represented by the Mayor and General Manager. Cr Bembrick and Cr Best attended as Council’s representatives on CTW together with past Councillors and CTW representatives Geoff McClelland, Alan Griffiths and Barry Hinde.

Representatives from CTW detailed the history of CTW and highlighted many of their achievements over the 75 years.

Council representatives appreciated the opportunity to be involved in the celebrations as well as the hospitality show by CTW.

**RECOMMENDATION:** that Council write to Central Tablelands Water (CTW) congratulating them on their 75<sup>th</sup> Anniversary of Proclamation and thanking them for the hospitality shown to Council representatives on Wednesday, 30 October 2019.

**163 RESOLVED: Cr Brown and Cr Bembrick that Council write to Central Tablelands Water (CTW) congratulating them on their 75<sup>th</sup> Anniversary of Proclamation and thanking them for the hospitality shown to Council representatives on Wednesday, 30 October 2019.**

**164 RESOLVED: Cr Brown and Cr Best that Council write to Central Tablelands Water (CTW) and to the late Darrell Sligar’s family expressing sympathy of the passing of Darrell.**

### **13. The Henry Lawson Festival Committee, C2.6.32**

The Annual General Meeting of the Henry Lawson Festival Committee was held on Tuesday, 29 October 2019.

As the Committee is a Sec 355 Committee of Council the audited financial statements for the period ending 31 August 2019 are attached for Councillors information.

**For Information**

**Noted**

### **14 Council Meeting Webcasting, C2.8.1**

Thursday, 21 November 2019 will see Council take a significant step into the technological world with Council’s Monthly meeting being webcast on Council’s website for the first time.

The Model Meeting Code of Practice provides that all meetings of Councils and Committees whose membership comprises only of Councillors should be webcast to increase the transparency of council decision making and to allow access to those who may not be physically able to attend meetings. This does not apply to parts of meetings that have been closed to the public under section 10A of the Act.

## THE GENERAL MANAGER'S REPORT

---

The live streaming and subsequent uploading to Council's website of our Council Meetings is very exciting and a major step in Council becoming a more modern and progressive organisation.

**For Information**

**Noted**

### **15. December Council Meeting, C2.8.1**

It has been previously resolved that the December Meeting be a morning/day meeting.

Commencement of the meeting in the morning will allow Councillors still involved in harvesting to make best use of the day. It will also allow Council staff to complete their administrative requirements emanating from the Council meeting prior to the office closing on Christmas Eve.

The meeting will commence at 8.00 am on the 19 December, 2019 and the change will be advertised accordingly.

**For Information**

**Noted**

**Note:** The commencement time for the December 2019 Council meeting was further considered at the end of the meeting whereby Council resolved to commence the meeting at 9.30 am.

**GLENN CARROLL**  
**GENERAL MANAGER**

**165      RESOLVED: Cr Diprose and Cr Best that except where otherwise dealt with the General Manager's Report be adopted.**

## THE DIRECTOR CORPORATE SERVICES' REPORT

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15 November 2019

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

**1. Statement of Bank Balances as at 31 October 2019:**

Bank Account	
Westpac	\$175,891.07
Short Term Deposits	
CBA	7,500,000.00
<b>Total Investments</b>	<b><u>\$7,500,000.00</u></b>

**CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 October 2019.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

**2. Statement of Loan Balances as at 31 October 2019:**

Loans	
ANZ Loan No...43092	1,882,145.17
ANZ Loan No...43084	1,901,233.65
<b>Total Loans</b>	<b><u>\$3,783,378.82</u></b>

**For Information**

**Noted**

**3. A Summary of Income for The Month of October follows:**

Rates Receipts	130,856.91
Credit Union Agency Commission	607.20
Service NSW Agency Commission	4,930.80
Interest on Investments	5,051.24
RMS Works	159,626.12
Development & Building Application Fees	5,527.00
CTC Income	4,419.15
Caravan Park Fees	8,303.00
Swimming Pool Entrance Charges	13,011.00
Other	11,886.11
<b>Total</b>	<b><u>\$344,218.53</u></b>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' REPORT

### 4. YTD Expenditure 2019/2020:

Income	Budget	YTD Amount
Rates and Annual Charges	\$3,671,038	\$2,691,546
User Charges and Fees	\$2,177,652	\$1,415,215
Interest and Investment Revenue	\$148,800	\$37,157
Other Revenues	\$288,800	\$27,196
Grants & Contributions - Operating	\$5,264,753	\$734,685
<b>Total Operating Income</b>	<b>\$11,551,043</b>	<b>\$4,905,799</b>
Grants and Contributions - Capital	\$2,148,581	\$1,072,214
Sale of P&E	\$150,000	\$126,364
Sale of Land	\$30,000	\$0
<b>Total Capital Income</b>	<b>\$2,328,581</b>	<b>\$1,198,578</b>
<b>Total Income from continuing operations</b>	<b>\$13,879,624</b>	<b>\$6,104,377</b>
Expenses		
Employee costs	\$4,335,604	\$1,316,318
Borrowing Costs	\$156,550	\$78,778
Materials & Contracts	\$3,024,185	\$1,082,139
Depreciation	\$2,615,582	\$653,896
Legal Costs	\$10,000	\$4,396
Consultants	\$0	\$0
Other Expenses	\$841,047	\$173,991
<b>Total Operating Expenditure</b>	<b>\$10,982,968</b>	<b>\$3,309,517</b>
Capital Projects	\$6,912,285	\$1,317,089
Purchase P&E	\$555,000	\$228,078
Purchase Land	\$60,000	\$0
Borrowing Costs	\$81,712	\$0
<b>Total Capital Expenditure</b>	<b>\$7,608,997</b>	<b>\$1,545,168</b>
<b>Total Expenses from continuing operations</b>	<b>\$18,591,965</b>	<b>\$4,854,685</b>
<b>Net Operating Result</b>	<b>\$568,075</b>	<b>\$1,596,282</b>
<b>Net Capital Result</b>	<b>-\$5,280,416</b>	<b>-\$346,590</b>
<b>Net Result</b>	<b>-\$4,712,341</b>	<b>\$1,249,692</b>

For Information

Noted

**5. Debt Recovery – Rates and Debtors, A1.7**

Debt recovery activity is as follows:

Continued liaison with Council's Debt Recovery Firm Outstanding Collections

9 previously referred to Council Debt Collection Agency

2 arrangements

3 paid

4 no response

Further 9 referred to Council Debt Collection

Additional 1-month letter demand letters sent

Continued monitoring of existing payment arrangements, following up with further action where required.

Continued liaison with Council's Debt Recovery Firm Outstanding Collections and other debt collection activity of routine nature.

**For Information**

**Noted**

**6. Quarterly Budget Review Statement (QBRs) – 30 September 2019, A1.6**

The QBRs is a financial reporting system that presents a summary of Councils financial position at the end of each quarter of the financial year.

The QBRs consists of the following statements:

1. Responsible Accounting Officers Statement
2. Income and Expenditure Budget Review Statement – By Type
3. Capital Budget Review Statement
4. Cash and Investments Budget Review Statement
5. Contracts and other expenses Budget Review Statement

The QBRs is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of each quarter
- Provide explanations for major variations
- Enable the responsible accounting officer (RAO) to indicate if council will be in a satisfactory financial position at the end of the financial year.

**RECOMMENDATION: that the Quarterly Budget Review Statement to the 30 September 2019 be adopted as presented.**



166 **RESOLVED: Cr Diprose and Cr Bembrick that the Quarterly Budget Review Statement to the 30 September 2019 be adopted as presented.**

**7. Grenfell Library, C2.8.15**

Activities by the Librarian over the last month included the following:

We ran the usual school holiday movie Aladdin which was a huge hit. Movies for November and December have been announced.

School holiday stem activities were a big hit with the kids building either cars or planes and having to test their ability to move. It was great to see them all think about how to use the pieces provided.

Preschool Story time has continued this month.

More stock from the State Library arrived and is pending entry into the system.

The spring FOGL street stall was hosted again and was successful for the group.

I attended the Libero User Group meeting in Tweed Heads this month. It was great to see what other libraries are achieving with the system and what new changes are coming over the next 12 months. Some great new initiatives have been tested and installed or are coming our way.

Final preparations for author visit next month. And planning for the Christmas/Summer holidays is well underway.

**For Information**

**Noted**

**8. Economic Development, C2.8.13**

Council's Economic Development Officer has been involved in the following activities:  
Distributed funding opportunities to relevant local organisations.

Prepared connectivity update report based on previous application at the request of state government department, including sourcing an updated quote. Communicated with regional stakeholders over poor connectivity. Promoted November 5 and 6 consultation meetings in Grenfell through direct emails including reminders, distribution of poster and flyers, radio interview, personal contact with relevant stakeholders including RFS, NSW Farmers, Young Farmers, Lachlan Fertilisers etc. Distributed online and hardcopy surveys to interested parties. Reference is made to the attached Connectivity Report for Councillors information.

Promoted and hosted Energy 101 for Small Business Webinar for Small Business Month.

Attended Inland Rail meeting in Forbes to hear about current funding opportunities.

Investigate opportunities around Pointer Remote Roles and sourced quote to deliver an information workshop in Grenfell.

Arranged updates for online business listings.

**For Information**  
**Noted**

### 9. Tourism/Promotions, C2.8.11

#### Visitor Economy Update: -

Grenfell VIC recorded an increase in visitation of 26% during October 2019 compared with the same period last year with 796 visitors serviced by the VIC.

Current Destination NSW data indicates a primary economic impact of **\$116,153** to the Weddin visitor economy (domestic overnight visitor@ \$160, domestic day trip visitor@ \$151).

Staffed the Grenfell Accredited Visitor Information Centre as required. Liaised with casual staff over weekend shift including filling gaps in the roster, key handover and preparation of tasks. Updated TV screen 2x and created social media content for Grenfell Tourism.

Updated Get Connected Listings for 18 attractions and events.

Printed and folded VIC documents as required.

Sought advice for B&B operators on current online scams.

Ordered merchandise for the AVIC.

Researched, designed and arranged distribution of a rate notice insert.

Prepared publicity for the Western Rural Guide.

Coordinated update to Grenfell website with new events, and updated bird trails page with new flyer.

Acted as secretary for the Henry Lawson Festival committee including preparing electronic payments and checking post office box. Responded to general enquiries. Prepared agendas and minutes for October meetings, prepared position descriptions for minutes secretary, secretary and treasurer positions and assisted to recruit new coordinators. Placed classified advert for rescheduled October 29<sup>th</sup> AGM.

Coordinated the redevelopment and printing of silo art flyers.

Participated in promotions for Central NSW Councils including sharing social media content, accommodation survey media releases and accommodation surveys.

Continued to pursue possible accreditation of the Weddin Mountains National Park as an International Dark Sky Park including face to face meeting with national parks staff in Forbes, investigation of requirement to host events in a national parks and identifying members to join a Dark Sky Park management committee.

Liaised with DMP consultant to source report on findings from visit in late September to include in October business paper. Negotiated councillor DMP workshop in November.

Coordinated installation of new bird trail signs, updated bird trails brochure and edited 'good news' media release on the new bird trail at Bimbi.

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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Commenced Australia Day Ambassador application process. Prepared and distributed Australia Day agenda to committee. Arranged for payment of Council donations to villages associations for their individual Australia Day ceremonies.

Arranged prizemoney for the Grenfell and village Christmas competitions.

Coordinated the procurement, publicity and sale of calendars by local artist at the VIC. Research and wrote profiles and sourced images on 6 local shops for a regional Christmas shopping promotion.

Undertook radio promotion for community activities and events in absence of local stakeholder.

**For Information**

**Noted**

### **10. Arts/Tourism, C2.8.11**

Council's Arts/Tourism Officer has been involved in the following activities: -

#### **Art Gallery**

- Organised replacement volunteers throughout the month when rostered volunteers were not available
- 'Grenfell Dramatic Society' exhibition
  - Liaised with co-ordinator
  - Phone calls
  - Letter
- 'Earth & Water' exhibition
  - Phone calls
  - Emails
  - A3 posters
  - Invitations
  - Liaised with artists
  - Name plates
  - Sale lists
  - Exhibition opening & set up
- 'Paris & other Places'
  - Phone calls
  - Emails
- 'Grenfell Artists Inc' exhibition
  - Liaised with artists
- 2020 exhibition calendar
  - Phone calls
  - Emails
- 2021 – exhibition calendar
  - Phone calls
  - Emails

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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- Advertising Grenfell Exhibitions - Discover magazine, Arts Out West, The Grenfell Record

### **Visitor Information Centre**

- VIC stat report for 2018 data entry.
- Contacted businesses regarding enquiries
- Contacted museum regarding enquiries
- Joblink Plus enquiries
- Sent out brochures to other Visitor Information Centres
- Sent out information packs to visitors
- Maintained brochures from other towns and districts
- Printed Grenfell brochures & maps
- Weekly emails to businesses regarding 'What's on in Grenfell'
- Recorded information from businesses for the week-end VIC staff
- Updated Events calendar
- Recorded daily VIC counter statistics
- Monthly statistics totalled
- Monthly Tourism Group survey
- Recorded free camping statistics
- The Hub - room hire
  - Booking enquiries
  - Room setups
  - Remove & replace artwork for function
- Henry Lawson Festival meeting – set up & attended

### **Tourism**

- Discovery Mag Nov/Dec Issue
- Event promotion on social media and website
- Art Gallery promotion on social media
- Media release on new bird trail

**For Information**

**Noted**

### **11. Grenfell Internet Centre, C2.8.14**

Council's Internet Centre Officer has been involved in the following activities: -

#### **Sales and Services**

##### **Client Enquires**

- 76 clients made enquires via telephone
- 183 clients made enquires in store
- 18 clients made enquires via email/website

##### **Sales and Services**

- Conducted Repairs for 23 residential clients and 4 business clients
- Laptop sold to 1 residential client

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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- ESET Products sold to 2 residential clients
- Software, parts, and accessories sold to 19 residential clients and 1 business clients
- Ink and toner cartridges sold to 5 residential clients
- 34 Clients used Training Room for internet access and printing

### **Computer Tuition**

- Delivered 2 individual lessons.

### **Printing**

- Poster Printing (Criterion Hotel)

### **Human Services Access Point**

- Assist human services clients with access point usage

### **Client Websites**

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Grenfell Rugby Club Website

### **System Administration**

#### **This month**

- Migrate Libero to new Hyper-V Server (Library)
- PowerShell – Script for adding protocol handler permissions on new install of chrome (Council)
- Mount servers in new server rack

#### **On going**

##### **Install Operating System & Software Updates for On-Prem Servers**

- Domain Controller x 2
- Windows Update Updates Services
- Hyper-V
- Libero
- Internal Wiki

##### **Manage Operating System & Software Updates for Workstations via WSUS**

- Evaluate Latest Updates (Staging Environment)
- Approve Evaluated Updates (Library, VIC, EDO, Internet Centre)
- Decline Superseded Updates
- WSUS Clean-up
- Investigate PCs not connecting back to WSUS

##### **Maintenance of Websites (Internet Centre, Library)**

- Install latest content management software
- Install latest plugins
- Investigate abnormalities detected by web application firewall

##### **Development**

- PowerShell – update Automated Client Install Script (CTC)

### **Help Desk (Council Departments)**

- Replace Toner (Visitor Centre)
- Troubleshoot issue with Mobile Phone (Taxi)
- Troubleshoot issue with till (Visitor Centre)
- Create page and set permissions (Library Website)
- Troubleshoot video card issue (EDO)
- Provide support for custom protocol handler PowerShell script (Council)
- Troubleshoot issue with images saving (EDO)

### **Marketing (Internet Centre)**

Publish Blog Posts (<https://www.grenfellinternetcentre.com.au>)

- **Upgrade to Windows 10** - <https://www.grenfellinternetcentre.com.au/upgrade-to-windows-10/>
- **Are you running the latest version of Windows 10** - <https://www.grenfellinternetcentre.com.au/are-you-running-the-latest-version-of-windows-10/>
- Share Posts on Social Media
  - Facebook
  - Twitter
  - Google Business
- Search Engine Optimisation on Blog Posts

[www.grenfellinternetcentre.com.au](https://www.grenfellinternetcentre.com.au) visited 279 times by 265 Users

**For Information**

**Noted**

**167 RESOLVED: Cr Diprose and Cr Parlett that the Director Corporate Services report be deferred until after the auditor's presentation.**

14<sup>th</sup> November 2019

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

### **1. Works Report (1<sup>st</sup> October 2019 to 31st October 2019)**

#### **1.1 Highways - Capital and Maintenance Works**

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on major highways this month:

##### **SH6 (Mid-Western Highway)**

- General Maintenance
- Asphalt repairs
- 2019-2020 Slashing program on hold due to conditions
- Heavy Patching Completed

##### **SH17 (Newell Highway)**

- General Maintenance
- Asphalt repairs
- 2019-2020 Slashing program on hold due to conditions
- Heavy Patching completed

#### **1.2 Regional Roads - Capital and Maintenance Works**

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on major highways this month:

##### **MR398 (Mary Gilmore Way)**

- General maintenance
- Asphalt Repair
- 2019-2020 Slashing program on hold due to conditions

##### **MR236 (Henry Lawson Way)**

- General maintenance
- Indicative signage on back order
- Asphalt Repair
- Resealing segments marked out
- 2019-2020 Slashing program on hold due to conditions

### MR237 (Gooloogong Road)

- General maintenance
- REPAIR application lodged for 2019/2020
- 2019-2020 Slashing program on hold due to conditions

### MR239 (Henry Lawson Way / Young Road)

- General maintenance
- Fog line Linemarking scheduled
- Resealing segments marked for program
- 2019-2020 Slashing program on hold due to conditions

### 1.3 Rural Local Roads - Capital Works

- New Forbes Rd –
  - Preparing a scope of works for:
  - Culvert Replacements
  - Vertical/Horizontal alignment correction
  - Erosion Controls
- Re-Sheeting Program Scoping –
  - Adelargo Road (2km)
  - Arramagong Road (2km)
  - Barkers Road East (2.2km)
  - Lynches Rd

### 1.4 Rural Local Roads – Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on rural local roads during the month:

- Maintenance Grading of Bald Hills Rd, Rumbles Ln, Brundah Hall Rd, Stock Route Rd
- Tree trimming Sandy Creek Rd complete
- Driftway Rd repair work completed and primer seal complete
- Drainage maintenance on Driftway Road
- Guide Posting various locations

### 1.5 Urban Area - Capital and Maintenance Works

- General maintenance
- Numerous boundary traps located and raised

**For Information**

**Noted**



## THE DIRECTOR ENGINEERING'S REPORT

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### 2. Other Works

#### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- General maintenance
- Forbes St tree installation completed
- Bollards for trees in Forbes St installed
- Soft fall topped up in all parks
- Slashing completed on all town approaches
- Industrial block slashed
- Cricket pitch completed
- Industrial area water pipe replaced (25m)
- Replaced solenoids in Taylor park
- Replaced three phase circuit breaker for pump
- Replaced broken sprinkler Memorial Park
- HLO amenities pad continuing

#### 2.2 Cemeteries

The following graves have been prepared from; 1<sup>st</sup> July 2019 to 30th July 2019:

Grenfell Lawn	—	1
Grenfell	—	0
Bimbi	—	1
Caragabal	—	0
Ashes Internment	—	0
Private property	—	0

The following maintenance has been carried out in the last month:

- General Maintenance:
  - Mowing / Slashing
  - Facilities Maintenance
  - Weed Spraying/removal
- Topped up graves
- Plaques fitted
- Cemetery sprayed for weeds

#### 2.3 Sewer Mains

Four (4) sewer chokes have been attended to during the month of October 2019. None were in the relined sections. The cause of all chokes were roots.

#### 2.4 Private Works

The following private works were carried out from the 1<sup>st</sup> October 2019 to 31st October 2019:

- Nil

## THE DIRECTOR ENGINEERING'S REPORT

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### 2.5 Village Area - Capital and Maintenance Works

- General maintenance
- Quandialla drainage is in design
- Caragabal Park upgrade continuing
- Bimbi Fire Station mowed
- Broken pipe in Quandialla toilets fixed
- Soft fall topped up Quandialla and Greenethorpe

### 2.6 Vandalism

Rural - Graffiti removed Quandialla toilets  
Urban - Nil

**Progressive Cost Urban: \$0.00**  
**Progressive Cost Rural: \$500.00 (approx.)**

**For Information**

**Noted**

## **3. Future Works (01.11.2019 onwards)**

### 3.1 Highways

- Tree trimming is currently being scoped for the Brundah Rehabilitation job.
- Brundah Rehabilitation project start date delayed

### 3.2 Regional Roads

- General maintenance
- Sucker spraying and removal to continue
- Rehab Program MR239 (REPAIR Program) (In progress 90%)
- Tree Trimming Program on all Regional Roads
- Line marking to be completed after reseals

### 3.3 Rural

- General maintenance
- Maintenance grading
- Gravel re-sheeting
- Gravel Rd signage installation to continue
- Sucker control and table drain maintenance ongoing
- Hancock Flinns Rd – Rectifying road geometry (F.A.G & R2R)
- Guide Posting

### 3.4 Urban and Village

- General maintenance
- Emu Creek rehabilitation to continue
- Quandialla drainage program to continue
- Caragabal Park Upgrade to continue
- Tree trimming in various locations

**For Information**

**Noted**

### 4. RMS RMCC Contract, R2.54.4

- Greenethorpe Bumbaldry Road Intersection is complete (Awaiting the time lapse footage from RMS)
- Brundah School Rehabilitation – (3.5 km x full width 100 mm overlay)
  - Final Stages of Estimation
  - Preparing Job Specific paperwork.

For Information

Noted

### 5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the month of October: -

PLANT NO	PLANT	DETAILS
3965	Garbage Truck	Major service completed
2091	Toyota Hilux	Service completed
4101	Volvo Loader	Seat replacement and scales re ordered
4104	Bad Boy Mower	Safety switch repaired
3952	Prime Mover	Cab vibration and cab mounts repaired
2082	Nissan Patrol	Skip for weed spraying near completion
3229	Daihatsu Tipper	Radiator repairs
4107	Jet Patcher	Wiring repairs completed. Air leak found and repaired
4105	CAT Grader	Air conditioning repaired
4110	Toro Mower	Canopy repaired
3964		Air leak repairs
2090	Toyota Hilux	Tyres repair and replace
5322		Parts ordered for repairs
Town Pool	Pump room	Bleed and reset pumps

For Information

Noted

## THE DIRECTOR ENGINEERING'S REPORT

### 6. Noxious Weed Report – 1<sup>st</sup> October – 31st October 2019

<u>Activity</u>	<u>Location</u>
<b>Administration</b>	<ul style="list-style-type: none"> <li>• Monthly reporting</li> <li>• Mapping</li> <li>• BIS uploads</li> <li>• Email replies to relevant emails</li> <li>• Interviews for trainee position</li> </ul>
<b>Publicity</b>	New property owner information packs
<b>Mapping</b>	'GETAC' tablet arrived weed mapping program installed
<b>Meeting</b>	Works meeting and Interview review
<b>Training</b>	Total College – Recognising Grasses Dubbo Drought funded mental health first aid - Dubbo
<b>Property Inspections</b>	Monitoring 3 properties with current weed issues. Bogolong dam inspection and treatment plan
<b>Roadside Inspections &amp; Reactive Treatment of weeds if required</b>	Inspections: <ul style="list-style-type: none"> <li>• Cemeteries</li> <li>• State Highway SH6</li> <li>• Henry Lawson Way</li> </ul>
<b>High Risk Weed Road Inspections</b>	<ul style="list-style-type: none"> <li>• Henry Lawson Way (MR239) – Weed marker maintenance</li> </ul>
<b>Weeds Treated</b>  <b>Weeds Treated</b>	<ul style="list-style-type: none"> <li>• Quickspray is in for maintenance as it is being mounted to a new vehicle and boom spray being mounted</li> </ul> <p><i>NOTE – Limited growth due to drought conditions</i></p>
<b>Council Owned Land Inspections</b>	<ul style="list-style-type: none"> <li>• Grenfell Town Area</li> <li>• Bimbi town Area</li> <li>• Company Dam</li> <li>• O'Briens Hill</li> </ul>
<b>TSR Inspection</b>	<ul style="list-style-type: none"> <li>• SH6</li> <li>• Henry Lawson Way</li> <li>• Mary Gilmore Way</li> <li>• Bimbi Rd</li> <li>• Quandi Rd</li> </ul>
<b>Rail Inspection</b>	<ul style="list-style-type: none"> <li>• Grenfell town area</li> </ul>
<b>Other High Risk Weed Sites Inspected</b>	<ul style="list-style-type: none"> <li>• Cemetery</li> <li>• Silos</li> <li>• Rest Areas</li> </ul>

## THE DIRECTOR ENGINEERING'S REPORT

<b>Slashing Spraying Program</b>	Reviewing the 2019-2020 Program
<b>Sucker Control</b>	Reviewing the 2019-2020 Program
<b>Vehicle</b>	Vehicle is currently being upgraded with side boom spray for roadside maintenance sprays. Side steps have been mounted.

**For Information**

**Noted**

### **7. Roads to Recovery, R2.56**

On the 6th November 2019, the Government announced \$138.9 million additional Roads to Recovery funding in the 2020 calendar year for the 128 Local Government Areas eligible for the Drought Communities Programme Extension.

Weddin Shire Council has been fortunate to receive an additional \$635,335 over the 2019-20 to 2020-21 financial years.

Scoping is currently underway for the additional funding and council is having an emphasis on heavy vehicle routes and safety.

**For Information**

**Noted**

### **8. Grenfell Main Street Renewal, R2.4.19**

The detailed engineering design and draft tender documents for the Main Street Renewal are now in progress, and are at 70% completion

It is proposed to submit the final technical design to the next local traffic committee meeting for consideration and adoption.

**For Information**

**Noted**

### **9. Alteration of Give Way sign on the Intersection of Melyra and Forbes Street.**

Process to relocate give way signs is in progress. Traffic count data has now been compiled and a design proposal has been drafted, the proposal will go to the next traffic committee meeting for consideration and adoption.

**For Information**

**Noted**

### **10. Caragabal Water Supply – U1.6.8**

Council were successful in the application for further assistance with water carting to the township of Caragabal. A high demand was evident in the month of October.

## **THE DIRECTOR ENGINEERING'S REPORT**

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There are 61 residents living in the village and 22 non-residents school children attend the Caragabal Public School.

**For Information**

**Noted**

### **11. 2018-2019 Bimbi Floodplain Management Program**

Council applied for financial assistance under the '2018-2019 Floodplain Management Program' and has been successful. An assistance of \$51,428.27 has been offered and the funding Agreement has been accepted.

A draft work plan has been compiled in collaboration with OEH. Council intend to have the work plan finalised by February 2020.

**For Information**

**Noted**

### **12. Stronger Communities Program (Round 4) – Upgrade of Cricket Pitches & Nets**

Council has received grant funding for the update of existing cricket pitches and upgrade of practice net facilities. Works are now complete. A time-lapse video of the build will be published to council's website and Facebook page for public viewing.

**For Information**

**Noted**

### **13. Fixing Local Roads Program**

The NSW Government has launched the 'Fixing Local Roads Program' which has been specifically developed for regional and rural councils to carry out vital maintenance and repair work on local roads.

The Fixing Local Roads Program is a commitment of \$500 million over five years to assist councils in managing and maintaining their local road networks. This investment will aid in the reduction of council maintenance backlogs for local roads and assist in keeping communities connected, increasing economic and social development in regional and rural NSW.

Applications are now invited from eligible councils for the Fixing Local Roads funding and will be received up to 2nd December 2019. Councils are strongly encouraged to identify opportunities for funding and ensure they apply within the designated timeframe.

Eligible projects are required to be maintenance driven and include repairing pot holes on a key local road, sealing an unsealed road that will improve safety or improve access to services or industry or patching or repairing cracking on a key local road.

**For Information**

**Noted**

**JAYMES RATH**  
**DIRECTOR ENGINEERING**

**168 RESOLVED: Cr Bembrick and Cr Niven that except where otherwise dealt with the Director Engineering's Report be adopted.**

14 November 2019

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

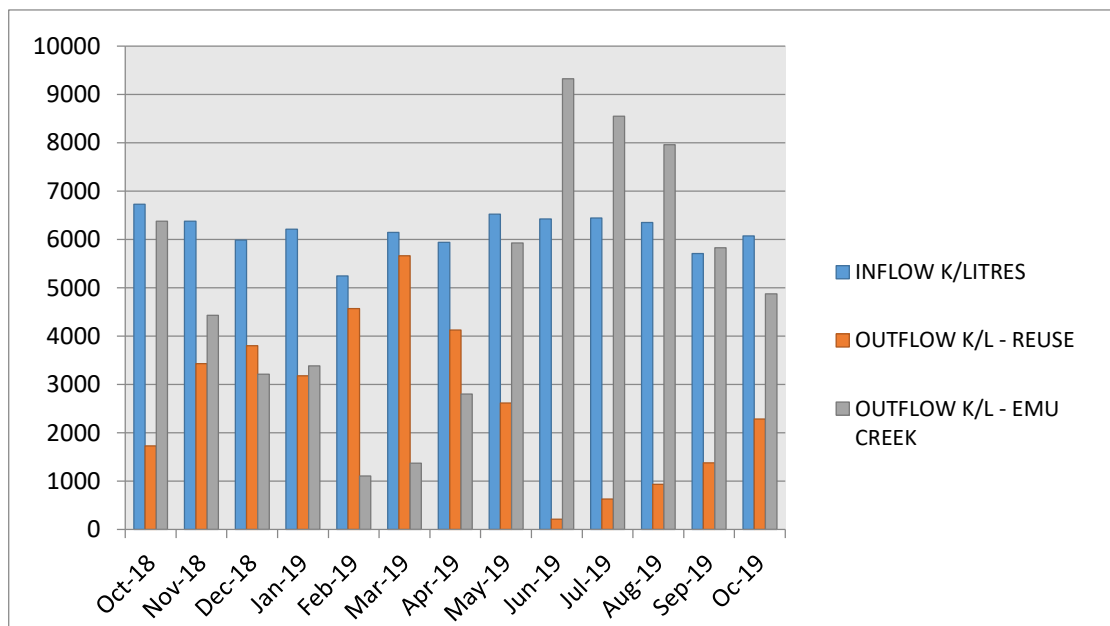
## A. Public Health and Environmental Matters

### 1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during October 2019 was 6,071 kl with the daily average of 195.83 kl. Outflow for irrigation for reuse was 2,288 kl and discharge to Emu Creek 4,876.6 kl.

The highest daily recording of 214 kl occurred for the 24 hours ending 6.30 am on 9 October 2019 and the lowest of 175 kl for the 24 hours ending 6.30 am on the 31 October 2019.

A total rainfall of 6 mm was recorded for the month.



For Council's Information

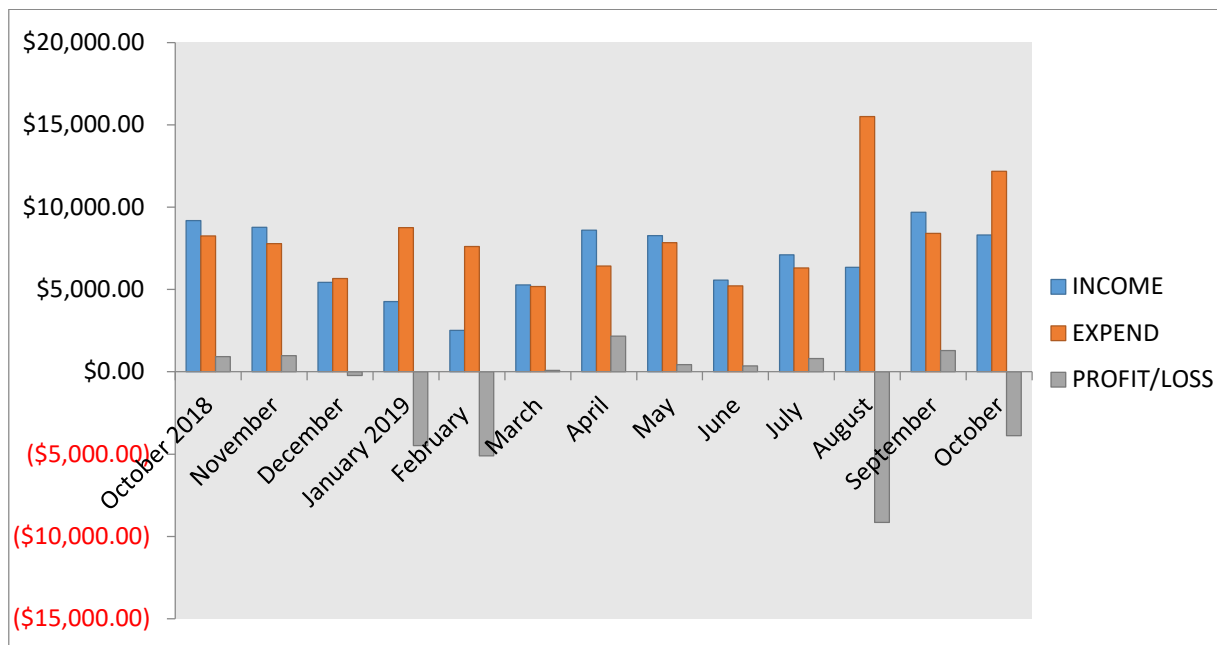
Noted

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### 2. Caravan Park Operations, P2.3.3

Income for the month of October 2019 was \$8,303.00 with expenditure of \$12,174.56 resulting in an operational loss of \$3,871.56 the month.

There were 240 sites occupied for the month of October 2019.



For Council's Information

Noted

### 3. Animal Control, A4.4.4

#### a. Companion Animals

Animals Seized & Impounded :	0	Animals Destroyed:	0
Animals Straying/Returned to Owners immediately:	1 (Dog)	Animals Released:	0
Animals Straying and Impounded:	1 (Dog)	Animals Rehomed:	0
Animals Surrendered:	0	Animals Sold:	0

#### Other Activities:

##### Companion Animals

- 7 x registration notices issued
- Contemporaneous notetaking
- 4 x straying dog correspondence issued
- 3 x show cause correspondence issued (2 stray dog, 1 non compliance registration)
- 4 x general correspondence (1 off leash enquiry, 1 x animal cruelty issue, 1 dog incident, 1 rooster complaint)
- 1 x dog attack reported
- Statements obtained
- Recording of incident reported to OLG



## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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- Pound duties
- OLG Dog and Cat seizure reporting NSW OLG Database
- Hiring, collection and record keeping of animal traps
- Maintenance and record keeping of activities for impounding facility
- Updating existing records on the NSW Pet Registry as per required under the NSW Companion Animals Act legislation
- Entering new data on the NSW Pet Registry as per legislative requirements
- Registration check cross reference (DPI & E)
- Entering records on Council authority
- Verification of microchip/registration details

### Stock

- 1 x correspondence issued stray goats (Greenethorpe)
- 1 x correspondence issued stray sheep

### Environmental

- 5 x NOI's issued LGA Order No. 21 (overgrown block/accumulation materials/household rubbish) Grenfell and Caragabal
- 2 x NOI's issued removal of animals LGA Order No. 18 Grenfell and Greenethorpe
- 1 x Order issued LGA Order No. 21 (overgrown block/accumulation materials/household rubbish) – compliance met
- 1 x show cause issued – non compliance EPAA Order No. 3 - Quandialla

### Recycling

- Contamination of bin check
- New bins delivered

### Advertising

- Grenfell Record, Caragabal Public School, Quandialla Public School, The Henry Lawson High School, Grenfell Public School – “Pussy Cat Pussy Cat” (article regarding stray cats, benefits of desexing)

**For Council's Information**

**Noted**

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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### 4. Grenfell Aquatic Centre, P2.3.1

<b>Total Attendance:</b>	<b>2423</b>	<b>School/Other Usage:</b>	<b>41</b>
<b>Daily Average:</b>	<b>76</b>		
<b>Cash Attendance:</b>	364 Child	<b>Season Ticket Sales:</b>	
	109 Adult	Child:	3
<b>Season Ticket Attendance:</b>	1028 Child	Adult:	10
	662 Adult	Family:	46
		Pensioner:	10

Activities for the month –

- The Health Department conducted an onsite inspection 28<sup>th</sup> October 2019
- Swimming Club commenced on the 25<sup>th</sup> October
- Henry Lawson High School, Greenethorpe Primary and Koorawatha Primary have commenced swim programmes.

**For Council's Information**

**Noted**

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### **B. Planning and Development Matters:**

#### **1. Development Applications**

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

<b>DA NO.</b>	<b>Applicant</b>	<b>Construction</b>	<b>Value (\$)</b>	<b>Address</b>
Mod 2/2019	Grenfell Rugby Club Incorporated	Awning, Scoreboard & Extend Light Poles	\$30,000	LOT: 2 DP: 1126750 Grafton Street GRENFELL NSW 2810
Mod 24/2019	Mr MJ Liebich	Change of Use – Licensed Motor Dealer	\$0	LOT: 71 DP: 1148241 4-6 Grafton Street GRENFELL NSW 2810
29/2019	Mr DM Heatley	Shed	\$9,000	LOT: A DP: 333737 31 Rose Street GRENFELL NSW 2810
31/2019	Mr CD Baker	Addition to existing shed & a Garaport/Verandah	\$19,300	LOT: 1351 DP: 754578 5021 Henry Lawson Way GRENFELL NSW 2810
32/2019	Mr NC Heatley	Shed	\$10,000	LOT: E DP: 336388 11 Rose Street GRENFELL NSW 2810
33/2019	Ms TL Sheer	Relocatable Dwelling	\$11,950	LOT: 155 DP: 750600 Euroka Street QUANDIALLA NSW 2721
34/2019	Mr BJ McKibbin	New Dwelling	\$80,000	LOT: 27 DP: 1063500 28 Simpson Drive GRENFELL NSW 2810
35/2019	Mr AR Brown	New Dwelling & Shed (Demolish existing Dwelling)	\$262,000	LOT: 4 SEC: 20 DP: 758473 8 Nash Street GRENFELL NSW 2810
38/2019	Andy's Design & Drafting	Extension/Addition to Dwelling	\$36,000	LOT: 4 DP: 224968 1 South Street GRENFELL NSW 2810
39/2019	Mr RG Reeves	Disable Amenities	\$20,000	LOT: 10 SEC: 1 DP: 7763 20 Second Street QUANDIALLA NSW 2721
41/2019	Mr JA Johnson	Dwelling/Shed	\$30,000	LOT: 9 SEC: D DP: 6279 5 Griffith Street GREENETHORPE NSW 2809

**For Council's Information**

**Noted**

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### 2. Construction Certificates

The undermentioned applications were received and determined under delegation:

CC NO.	Applicant	Construction	Address
39/2017	Greenethorpe Soldiers Memorial Hall Inc.	Shed (Housing of Historical Items)	LOTS: 1-3 SEC: Q DP: 6279 Louth Street GREENETHORPE NSW 2810
2/2019	Grenfell Rugby Club Inc.	Awning, Scoreboard & Extend Light Poles	LOT: 2 DP: 1126750 Grafton Street GRENFELL NSW 2810
21/2019	Mrs KS Mitton	New Storage Shed & 2 Shipping Containers on existing Slab	LOT: 1262 DP: 754578 Gooloogong Road GRENFELL NSW 2810
31/2019	Mr CD Baker	Addition to existing Shed and a Garaport/Verandah	LOT: 1351 DP: 754578 5021 Henry Lawson Way GRENFELL NSW 2810
36/2019	Grenfell Soccer Club	Extension to Club House/Changerooms (Storage)	LOT: 375 DP: 754578 17 Lawson Drive GRENFELL NSW 2810
38/2019	Andy's Design & Drafting	Extension/Addition to Dwelling	LOT: 4 DP: 224968 1 South Street GRENFELL NSW 2810
39/2019	Mr RG Reeves	Disabled Amenities	LOT: 10 SEC: 1 DP: 7763 20 Second Street QUANDIALLA NSW 2721
41/2019	Mr JA Johnson	Dwelling/Shed	LOT: 9 SEC: D DP: 6279 5 Griffith Street GREENETHORPE NSW 2809

**For Council's Information**

**Noted**

### 3. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
Nil				

**For Council's Information**

**Noted**

### 4. Lawson Oval Amenities Project, P2.1.6

The construction pad has been completed with plumbing and concreting to commence directly with structural steel, roofing and brickwork planned to commence on completion of the concrete slabs.

**For Council's Information**

**Noted**

### 5. Taylor Park Accessible Toilets, C2.9.14/P2.3.10/P2.1.3

Demolition of the existing toilets has been scheduled to occur by the 20<sup>th</sup> November 2019 with requests for quotations being prepared for various trades.

**For Council's Information**

**Noted**

### 6. Local Strategic Planning Statements, T2.3.1

In March 2018, amendments to the *Environmental Planning and Assessment Act 1979* (EP&A Act) introduced new requirements for councils to prepare and make Local Strategic Planning Statements.

Local Strategic Planning Statements (LSPS) will set out the 20-year vision for land use in the local area the special characteristics which contribute to local identity, shared community values to be maintained and enhanced, and finally how growth and change will be managed into the future.

Council has previously adopted the LSPS timetable below:

- June 2019 – prepare LSPS outline / vision / desired character statements, broad growth statements & draft consultation strategy
- July – Council approval for outline / consultation strategy
- August – Place LSPS outline on exhibition with Grenfell Strategy
- September-October – Prepare LSPS
- November-December – Draft LSPS to Councillors & DPE
- January 2020 – LEP health check & DPE feedback
- February – Alignment with budgets
- March - Draft LSPS approved for exhibition
- April/May – Exhibition/Consultation
- May – Finalise
- June – Council adopts LSPS

Council has had several meetings with NSW Planning regarding the content and format of the statement. It is planned to bring the draft document to the December Council meeting with briefing at the general council workshop on the 16<sup>th</sup> December 2019.

**For Council's Information**

**Noted**

### 7. **Grenfell Sewer Treatment Plant Upgrade, S1.1.5**

Council continues with the detailed design component of the project with the 90% completion meeting carried out in late October.

The work has continued to a point where it is envisaged that the final documents will be ready by late December 2019 with a view to going to tender for construction in early February 2020. It is considered appropriate to seek Council resolution to call tenders at this time due to document delivery and council meeting timetables.

**RECOMMENDATION:** That Council call Tenders for the construction of the Grenfell Sewer Treatment Plant on submission and acceptance of Detailed Design drawings.

169 **RESOLVED:** Cr Diprose and Cr Brown that Council call Tenders for the construction of the Grenfell Sewer Treatment Plant on submission and acceptance of Detailed Design drawings.

### 8. **Weddin Council Members for Western Regional Planning Panel, T2.3.14**

The Western Regional Planning Panel makes decisions on sensitive, complex and high-value DAs that come before councils, with council staff, under delegation, still determining the straighter forward DAs.

Community representatives appointed to a local planning panel are not required to have planning expertise. The role of the community representative is to ensure that local insights and knowledge are considered as part of the panel's decision-making.

The Planning Panels Operational Procedures set out that the Panels have two members appointed by each council. At least one council member is required to have expertise in one or more of the following areas: planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering or tourism.

Council currently have the following nominated as permanent members of the Western Regional Planning Panel -

Peter Moffitt – Permanent  
Geoff Cunningham – Permanent

The appointment terms of these members are now expired.

**RECOMMENDATION:** That Council invite Mr Peter Moffitt and Mr Geoff Cunningham to be Weddin Shire Council's members of the Western Regional Planning Panel and appoint on their acceptance.

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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- 170 RESOLVED: Cr McKellar and Cr Parlett that Council invite Mr Peter Moffitt and Mr Geoff Cunningham to be Weddin Shire Council's members of the Western Regional Planning Panel and appoint on their acceptance.**

B J HAYES

**DIRECTOR ENVIRONMENTAL SERVICES**

- 171 RESOLVED: Cr Brown and Cr Bembrick that except where otherwise dealt with the Director Environmental Services's Report be adopted.**

### ARTSTATE TAMWORTH

Thursday, 31 October 2019 at 6:00 pm - Sunday, 3 November 2019.

Cr Carly Brown Arts Outwest Delegates Report 12.11.2019

- As the Chair of the Artsoutwest Advisory Council and Councils delegate to Arts Outwest I attend Artstate in Tamworth, sacred land of the Kamilaroi people
- The 2019 Artstate theme was “On-Country-In Country” and “Arts in the Age of Uncertainty” -How the arts addresses the big issues of our day.
- Artstate was also attended by NSW Minister for the Arts, The Hon. Don Harwin MLC, and The Hon. Ben Franklin, MLC Parliamentary Secretary for Energy and the Arts. Mayor Cr Col Murray Tamworth Regional Council, Mayor Cr Greg Conkey Wagga Wagga City Council.
- Tamworth Artstate – *partner* Arts North West, Chair Anna Watt.
- Artstate Executive Producer, Elizabeth Rogers CEO Regional Arts NSW.
- Director Artstate Arts Program, Greg Pritchard.
- Chair Regional Arts NSW, Julie Briggs.
- Funding Partner Destination NSW.

Artstate is a four-year program presented by Regional Arts NSW which aims to shine a light on excellence in regional arts practice and to explore the exciting possibilities for arts and cultural development across the state. Artstate was previously held at Bathurst 2018 - *partner* Artsoutwest, and Lismore 2017 - *partner* Arts Northern Rivers.



Artstate Program Tamworth as attended by Cr Brown

2 days 3 nights: 4 Keynotes – 5 Panels – 1 Worksop – 2 Official Functions 1 Gallery Opening 1 Info session.

#### **Thursday 31 October**

**Registration:** Tamworth War Memorial Town Hall.

**Official Opening and Welcome Ceremony,** Bicentennial Park.

#### **Friday 1 November**

Keynote 1: Aboriginal Peoples cultural values and perspectives of rivers and groundwater in a modern Context.

Panel: Music on Country.

Keynote 2: The Power of Media in a Systemically Racist Society.

Panel: On Country off Country.

Panel: Arts Development on Country - AOW Panellist.



## DELEGATES REPORT

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Exploded Textiles Opening: The Art Gallery of New South Wales and Tamworth Regional Gallery co-hosted Exploded textiles, a new exhibition of leading international and Australian artists drawn from the collections of both galleries.

Festival Club: Live Music.

### **Saturday 2<sup>nd</sup> November**

Keynote 3: Arts and Creativity in Australia.

Panel: Arts Addressing the Big Issues in Western NSW.

Keynote 4: Nothing is Certain but Death and Taxes.

Panel: Weathering Change – the evolving landscape for independent artists - *AOW Panellist*.

Workshop: Failure.

Info Session: Live Music Office and TAFE NSW.

Performance Art: Intention.

Official Dinner: Wagga Wagga City announced as the final host for Artstate.

Festival Club: Live Music.

### **Attendees to Tamworth Artstate from Arts Outwest**

Executive Director Tracey Callinan.

Arts Outwest Chair Fran Charge + husband Tim Charge Oberon.

Cr Carly Brown Weddin

AOW Staff: Aboriginal Arts Development Officer Aleshia Lonsdale.

Arts and Health, Christine McMillan.

AOW Communications Officer, Steven Cavanagh.

Completed Destination NSW brief event survey 13.11.19 to enable Destination NSW to be able to detail my event feedback, as well as the contribution that events such as theirs make to the regional NSW economy.

- 172      RESOLVED: Cr Parlett and Cr Bembrick that except where otherwise dealt with the Delegates Report be adopted.**

## **ACTION LIST**

<b>INSPECTIONS AND MEETINGS</b>		<b>STATUS</b>	<b>BY</b>
June 2019	1. <u>Downer</u> : the Mayor and General Manager to meet with representatives to discuss proposed location for a mobile phone base station in Bumbaldry.	In Progress	GM
August 2019	2. <u>Australian Local Government Association</u> : Mayor and General Manager to attend National Local Roads Congress at Hahndorf SA from 18 – 20 November, 2019.	In Progress	GM
October 2019	3. <u>CWA of NSW</u> : Clr Parlett to attend CWA's South West Group Conference (SWGC) on Saturday 19 October 2019.	Completed	GM
	4. <u>RMS</u> : Mayor or Deputy Mayor and Director Engineering to attend RMS forum at Dubbo 26 November 2019.	In Progress	DE
<b>DEFERRED ACTIVITIES</b>			
April 2012	1. <u>Main Street Master Plan</u> : consider inclusion of heritage building signs.	In Progress	DE/DES
November 2013	2. <u>O'Brien's Tributary – Drainage Improvement</u> : refer matter back to floodplain committee for further consideration and other possible options.	In Progress	DE
June 2015	3. <u>RMS</u> : develop plans for a roundabout at the end of the Main Street in Grenfell and refer the proposal to RMS for their consideration.	Preparation for business case – In Progress	DE
	4. <u>Pigeon Control – Main Street</u> : continue to investigate options (DES).	Investigation Continuing	DES
April 2016	5. <u>Grenfell Caravan Park</u> : investigate alterations to dwelling and cost of a Manager's office (DES).	In Progress	DES
August 2016	6. <u>Policy for Planting of Vegetation along Kerbsides</u> : develop policy.	In Progress	DE/GM
November 2016	7. <u>NBN Fibre to the Premises</u> : make representations to ensure Industrial land vacant lots have access to NBN. Advocate for upgrade to the exchange to facilitate fibre to the premises.	In Progress	DES/GM
December 2016	8. <u>Waste Depot Fire Precautions</u> : investigate provision of water for firefighting purposes.	Completed	DES
April 2018	9. <u>Rural Tips</u> : install padlocks, surveillance cameras and provide Fob keys for residents utilising Quandialla and Caragabal tips.	In Progress	DES
May 2018	10. <u>Bimbi War Memorial 'Avenue of Trees'</u> : refer proposal to Heritage Committee for further consideration and report back to Council.	In Progress	DE
June 2018	11. <u>Application for a bus stop O'Loughlins Lane</u> : refer to Traffic Committee and report back to Council.	In Progress	DE
December 2018	12. <u>Marketing Strategy Report</u> : initiate report.	In Progress	DCS/GM
	13. <u>Removal of Trees – Weddin Street</u> : remove trees and replace path. Consider prior to scheduled foot paving works.	In Progress	DE

	14. <u>Give Way Signs – Melyra Street</u> : relocate signs.	In Progress	DE
April 2019	15. <u>Grenfell Ambulance Station</u> : make enquires to purchase for \$1.	In Progress	GM
	16. <u>Grenfell Courthouse</u> : investigate proposed plans.	In Progress	GM
	17. <u>Grenfell Medical Centre Operation</u> : engage ‘Five Hours West’ to conduct a media and marketing campaign.	In Progress	DCS/GM
May 2019	18. <u>Councils Self Promotion</u> : take digital photos of Councils projects and display them in the Council Chambers.	In Progress	DCS/DE/ DES/GM
	19. <u>Henry Lawson Oval Redevelopment</u> :	In Progress	DES/GM
June 2019	20. <u>Clean Up Australia Day</u> : contact Pat Soley regarding 2020 event.	In progress	DES
	21. <u>Aboriginal Land Claims Investigation Unit</u> : invite representatives to address Council.	In Progress	GM
July 2019	22. <u>Councillors Professional Development</u> : engage Mr Glenn Inglis to conduct further Code of Conduct training for Councillors.	Completed	GM
	23. <u>Grenfell Main Street Renewal</u> : place draft detailed design on public exhibition upon seeking RMS approval.	Completed	DE
	24. <u>CCTV Installation</u> : place draft design on public exhibition.	In Progress	DE
	25. <u>Australian Government Black Spot Program</u> : submit formal request for a roundabout at the bottom of the Main Street.	In Progress	DE
September 2019	26. <u>Grenfell RSL-Sub Branch</u> : paint three flagpoles at Memorial Park.	Completed	DE
	27. <u>Household Chemical Cleanout</u> : collection to be conducted on Tuesday 15 October, 2019.	Completed	DES
October 2019	28. <u>National Heavy Vehicle Route Assessment</u> : investigate cost to carry out national heavy vehicle route assessment.	In Progress	DE
	29. <u>AR Bluett Memorial Award</u> : submit an entry in the 2020 AR Bluett Memorial Award.	In Progress	GM

**For Information**

**Noted**

## **The Grenfell Henry Lawson Festival Annual General Meeting Minutes Tuesday, 29<sup>th</sup> October, 2019 at the Grenfell Community Hub at 7.30**

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- 1. PRESENT :** Pam Livingstone, Jenny Hetherington, Allan Hodgson, Alan Griffiths, Jill Hodgson, Pene Star, Glenn Carroll, Liz Carroll, Di Griffiths, Hugh Moffitt, Deidre Carroll, Grant Simpson, Judy Mitton, Kathryn Harvey, Paul McKnight, Shirley Tognetti, Jenn Graham, Dallas Munck, Chad White, Mark Liebich, Warwick Crampton, Gordon Gam, Anda-Leigh Reilly, Carly Brown, Brook Brown, Rachael Power, Vanessa Gibson, Billo Wheatley, Erica Kearnes, Jan Parlett, Cathy Gilbert, Auburn Carr, Carolyn Shaw, Mary Moffitt, Peter Moffitt, Glenda Howell, Peter Mitton, David Ballard.
- 2. APOLOGIES:** Kelly Luthje, Keith Star, Dani Millynn, Terry Carroll, Tina Cooper, Michael Neil, Maria Neill, Mardie Bucknell, Lachlan Gibson.

**Resolved:** Liz Carroll / Pene Star that the apologies be accepted.

### **3. CONFIRMATION OF MINUTES: 16<sup>th</sup> October, 2018**

**Resolved:** Deidre Carroll / Hugh Moffitt that the minutes of 16<sup>th</sup> October, 2018 be confirmed.

- 4. PRESIDENT'S REPORT:** Past President Alan Griffiths thanked the outgoing committee for a job well done and wished the incoming committee all the best.

**Resolved:** Liz Carroll / Pene Star that the President's Report be received.

- 5. TREASURER'S REPORT:** The festival made a profit of \$889 down from \$10,338 last year due to a decline in income and an increase in expenses.

In summary our current Bank balance as at 31/8/2019	\$10,731.89
Term deposit	\$55,000.00
<b>TOTAL FUNDS</b>	<b>\$65,731.89</b>

**Resolved:** Hugh Moffitt/ Liz Carroll that the treasurer's report be adopted as read & tabled.

### **6. Election of Office Bearers & Co-ordinators**

**Glenn Carroll took the chair and acted as returning officer.**

<b>ROLE</b>	<b>NOMINATED</b>	<b>SECONDED</b>	<b>CARRIED</b>
<b>President</b>			
<b>Vice President</b> Glenn Carroll	Liz Carroll	Mary Moffitt	✓
<b>Secretary</b>			
<b>Minutes Secretary</b>			
<b>Treasurer</b> Graham Eppelstun	Deidre Carroll	Alan Griffiths	Subject to acceptance
<b>Assistant Treasurer</b>			

<b>Festival Patrons</b> Judy Mitton Hilarie Lindsay	Pene Starr	Jenny Hetherington	Subject to acceptance
<b>Honorary Auditor</b> Terry Carroll	Alan Griffiths	Pene Star	✓
<b>Art</b>			
<b>Awards Dinner</b>			
<b>Busking</b> Andrea Ladlow	Mary Moffitt	Liz Carroll	Subject to acceptance
<b>Car Show</b> Billo Wheatly/ Allan Hodgson	Alan Griffiths	Mary Moffitt	✓
<b>Children's Competition</b> Jenny Hetherington	Liz Carroll	Mary Moffitt	✓
<b>Concert - Friday Night</b> Jennifer Kelly	Mary Moffitt	Pam Livingstone	Subject to acceptance
<b>Fun Run</b> Rachael Power/ Vanessa Gibson	Mary Moffitt	Pene Star	✓
<b>Indigenous Welcome</b> Terry Carroll	Mary Moffitt	Pene Star	✓
<b>King/Queen</b> Chad White	Rachael Power	Mary Moffitt	✓
<b>Market Stalls</b>			
<b>Merchandise</b>			
<b>Photography</b> Tina Cooper	Pam Livingstone	Mary Moffitt	✓
<b>Poetry on the Boards/ Poetry Slam</b>			
<b>Procession</b>			
<b>Procession Marshall</b> Glenda Howell	Mary Moffitt	Jenny Hetherington	✓
<b>Program</b> Judy Mitton	Mary Moffitt	Glenda Howell	✓
<b>Publicity &amp; Social Engagement</b> Visitor Centre Staff			
<b>Quilt Exhibition</b>			
<b>Raffle</b> Brian & Wendy Johnson	Mary Moffitt	Rachael Power	Subject to acceptance
<b>Sponsorship</b>			
<b>Street Entertainment</b> Visitor Centre Staff			

<b>Sunday Morning Damper</b> Betty & John Fittler	Mary Moffitt	Liz Carroll	✓
<b>Sunday Morning Poetry</b> Matt Lynch & John Hetherington	Mary Moffitt	Jenny Hetherington	Subject to acceptance
<b>Verse &amp; Short Story</b> Mary Moffitt	Jenny Hetherington	Liz Carroll	✓
<b>Vintage Engines</b> Stephen Ryder	Mary Moffitt	Liz Carroll	✓
<b>Window Dressing</b> Joan Eppulstun	Deidre Carroll	Judy Mitton	Subject to acceptance
<b>Wood Chop</b> Deidre & Terry Carroll	Mary Moffitt	Rachael Power	✓
<b>Guineapig Races</b> Grenfell Country Club	Mary Moffitt	Pam Livingstone	✓

**Vice President Glenn Carroll offered to act in the role of President in the interim period while we are engaging a President.**

**Resolved:** Deidre Carroll/Pam Livingstone that Glenn Carroll be appointed as Acting President in the interim period.

#### **7. Subscriptions:**

**Resolved:** Mary Moffitt/ Deidre Carroll that subscriptions remain at \$2.00

#### **8. Signatories:**

**Resolved:** Mary Moffitt/ Liz Carroll that the signatories remain unchanged in the interim until executive positions can be filled.

**Meeting closed:** 8.02pm

**Next AGM meeting date:** Tuesday, 20<sup>th</sup> October 2020

**173 RESOLVED: Cr Diprose and Cr McKellar that except where otherwise dealt with the Minutes of the Henry Lawson Festival Annual General Meeting be noted.**

## **Minutes of the Grenfell Henry Lawson Festival of Arts, Meeting, Tuesday, 29th October, 2019 at the Grenfell Community Hub at 8.02pm.**

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1. **PRESENT:** Pam Livingstone, Jenny Hetherington, Allan Hodgson, Alan Griffiths, Jill Hodgson, Pene Starr, Glenn Carroll, Liz Carroll, Di Griffiths, Hugh Moffitt, Deidre Carroll, Grant Simpson, Judy Mitton, Kathryn Harvey, Paul McKnight, Shirley Tognetti, Jenn Graham, Dallas Munck, Chad White, Mark Liebich, Warwick Crampton, Gordon Gam, Anda-Leigh Reilly, Carly Brown, Brook Brown, Rachael Power, Vanessa Gibson, Billo Wheatley, Erica Kearnes, Jan Parlett, Cathy Gilbert, Auburn Carr, Carolyn Shaw, Mary Moffitt, Peter Moffitt, Glenda Howell, Peter Mitton, David Ballard.
2. **APOLOGIES:** Kelly Luthje, Keith Starr, Dani Millynn, Terry Carroll, Tina Cooper, Michael Neil, Maria Neill, Mardie Bucknell, Lachlan Gibson.

**Resolved:** Mary Moffitt / Jenny Hetherington that the apologies be accepted.

3. **ACTING PRESIDENT** Glenn Carroll welcomed everyone to the meeting.

4. **MINUTES:** 2 July 2019

**Resolved:** Liz Carroll/ Pam Livingstone that the minutes from the general meeting 2.7.19 be confirmed

5. **BUSINESS ARISING:** Nil

6. **COMMUNICATION:**

**Inwards:**

Lawsonian

Alan Griffiths resignation

Pene Star resignation

Pam Livingstone resignation

Helen Carpenter resignation

**Outwards:** Nil

**Noted**

**Resolved:** Mary Moffitt/ Hugh Moffitt that the inwards and outwards communication be received and endorsed.

7. **TREASURER'S REPORT:** Monthly expenses for August total \$852.39, monthly income totals \$130.00, giving a net loss for the month of -\$722.39. Total funds at 31/8/2019, \$65648.30.

**Resolved:** Pene Starr/ Liz Carroll that the treasurer's report be adopted.

8. **CO-ORDINATORS' REPORTS:**

**Car Show:** organisers need to know the venue for the 2020 festival before they can commence planning. 120 cars are committed to entering the car show in 2021.

**Fun Run:** will not be using electronic timing in 2020. GGM staff will assist on the day.

**Woodchop:** promotion of 2020 categories has commenced. A youth category has been added.

9. **GENERAL BUSINESS:** Discussion was held over a possible change of venue due to the redevelopment of Main Street. Showgrounds or Lawson Park are possible options.

Discussion was held over a possible theme for 2020.

**Resolved:** Pam Livingstone/ Mary Moffitt that the theme for the 2020 festival be 'The Loaded Dog'.

Strategy workshop with Stephen Sykes to be held late March 2020.

**Resolved:** Mary Moffitt/ Glenda Howell that Stephen Sykes be engaged to undertake a survey of what the community wants in the festival program and that Stephen be invited to attend the February meeting as an observer prior to the workshop.

10. **MEETING CLOSED:** 8.40pm

11. **NEXT MEETING DATE:** Tuesday, 26<sup>th</sup> November, 2019.

174 **RESOLVED: Cr Diprose and Cr McKellar that except where otherwise dealt with the Minutes of the Henry Lawson Festival Meeting be noted.**



**AGENDA OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING  
HELD ON TUESDAY, 19 NOVEMBER 2019 COMMENCING AT 8.30AM (C2.6.10)**

**Present:** Messrs B Hayes, L Gibson and J Rath.

**Apology:** Mr G Carroll

**Minutes:** of 19 November 2019

**Resolved:** L Gibson and J Rath that the minutes from 15 October 2019 be adopted.

**1. PEOPLE:**

<b><u>Learning &amp; development</u></b> - Strategic	i) <u>Traffic Control/Signage</u> – process implemented to ensure signage inspected on a regular basis. Training held.  ii) <u>Henry Lawson Festival</u> – Annual General Meeting (AGM) to be held October, 2019. A workshop to review the future direction of the festival is to be held.	DE  GM
<b><u>Resource planning</u></b> - Strategic	i) <u>Resourcing Strategy</u> –formally adopted at the June 2019 Council meeting.  ii) <u>New Improvement Plan</u> - currently being developed.  iii) <u>2019/2020 Operational Plan</u> – in progress. Capital projects to be now instigated.  iv) <u>2018/2019 Annual Report</u> – to be forwarded to the Division of Local Government by 30 November 2019.  v) <u>2018/2019 Annual Financial Statements</u> – to be forwarded to the Office of local Government by 31 October 2019.  vi) <u>RMCC Contract</u> – reported in Director Engineering’s report and new contract accepted.  vii) <u>Overgrown Blocks</u> – letters seeking approval to slash blocks sent. Awaiting signed agreements prior to work commencing.  viii) <u>Village/Roadside Slashing/Spraying</u> – works to commence in the near future.  ix) <u>Engineering Strategic Planning Meetings</u> – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2019/2020. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.	GM  GM  All  GM  DCS  DE  DE  DE
- Operational	v) <u>Other Programs</u> – in progress.	DE
<b><u>Recruitment</u></b> - Operational	i) <u>Corporate Services</u> – Team Leader Finance – to be advertised.  ii) <u>Environmental Services</u> – Team Leader Environment – closed 6 September, 2019. Three (3) applications received. Interviews to be held. Position not filled.	DCS  DES

	<p>iii) <u>Engineering Department</u> – Special Projects Engineer – closed 23 August, 2019. One hundred and thirty-three (133) applications were received. Interviews to be held by 20 September, 2019.</p> <ul style="list-style-type: none"> <li>- Apprentice Mechanic – appointed September 2019</li> <li>- Patch Truck Driver – appointed.</li> <li>- Truck Driver – appointed.</li> <li>- Weeds Trainee – appointed.</li> </ul>	DE
<b><u>Appointments</u></b> - Operational	Nil	
<b><u>Health and Wellbeing</u></b> - Strategic	<p>i) <u>New Ambulance Station</u> – construction completed to build a new Ambulance Station under the Rural Ambulance Infrastructure Reconfiguration (RAIR) programme at the Grenfell MPS.</p> <p>ii) <u>Proposal for Health and Wellbeing</u>- Health and Wellbeing program held on 6 August 2019 on a voluntary basis to improve the Health and Wellbeing of staff as individuals and team members. Ozhel provides programs that will be able to assist. The program includes a benchmarking report to employers giving them a snapshot of the overall health of their workforce. Activity completed and overall acceptance of success of program.</p> <p>iii) <u>Health and Wellbeing/Mental Health training</u> – to be organised in 2019/2020 for relevant staff to equip them to do deal with various situations and to provide a mentally healthy workplace.</p> <p>iv) <u>Dental Lease</u> – signed and commenced operations 3 days/week</p>	<p>DES</p> <p>All</p> <p>DES/DCS</p> <p>GM</p>

## 2. RESOURCES

<b><u>Financial</u></b> - Strategic	i) <u>Grant Funding Applications</u> – Council contribution required to be identified prior to application being submitted. Future capital projects reserve established.	All
<b><u>Information</u></b>	Nil	
<b><u>Physical – Assets</u></b> - Strategic	<p>i) <u>Sewerage Treatment Works Upgrade</u> – Detailed design in progress. Land to be classified as operational land as per Local Government Act, 1993. 90% design meeting/HAZOP completed. Email submission by December.</p> <p>ii) <u>Grenfell Main Street Upgrade</u> – funding obtained under Round 1 of the SCCF. Milestones in funding deed have been deferred for six months to allow additional time for planning the project. Additional extension applied for. 70% design completed for Design and Tender documents. Final Engineering drawings to Traffic. Tender in February.</p>	<p>DES/GM/DCS</p> <p>DE</p>

- Operational	iii) <u>Quandialla Recycling Depot</u> – operating very well. Director Engineering monitoring.	DE
	iv) <u>Gibraltar Rocks Road Bridge Culvert</u> – completed.	DE
	v) <u>O'Briens Tributary</u> – preferred schemes currently being investigated by Floodplain committee. Funding to be then sourced.	DE
	vi) <u>Emu Creek Project</u> – Milestones 5 and 6 continuing.	DE
	vii) <u>Industrial Land</u> – four sales completed. Three others currently in progress. Subdivision registered. Sales available. Kerb and gutter before end of financial year.	GM/DE/ DES
	viii) <u>Quandialla Drainage</u> – stage 2 commenced in August 2019.	DE
	ix) <u>Quandialla Pool Upgrade</u> – upgrade works undertaken.	DES
	x) <u>Annual Residence Inspections</u> – to be undertaken.	DES
<b><u>Human Resources</u></b>	i) <u>Organisational Review</u> – recommendations to be included in the new Improvement Plan.	All
<b><u>Investment</u></b>		

### 3. SYSTEMS

<b><u>Governance</u></b>	Nil	
<b><u>Compliance</u></b> - Strategic	i) <u>Systems Review</u> – currently in progress with general ledger being updated.	DCS
	ii) <u>Local Environment Plan (LEP) Review</u> – development of land use strategy in progress.	DES
	iii) <u>Waste Strategy</u> – in progress. To be reported to a future Council Meeting.	DES
	iv) <u>Webcasting of Council Meetings</u> – to be undertaken as per Councils Code of Meeting Practice. Systems currently being investigated.	GM/DCS
<b><u>Risk</u></b> - Operational	i) <u>Building Profession Board (BPB)</u> – compliance reporting systems regarding building inspections to be implemented. Monthly reporting continuing to be provided to the Department of Fair Trading through internal system.	DES
	ii) <u>Submission of DA's</u> – on-line service available to specific Councils from December 2018. To be further investigated.	DES

### 4. COMMUNICATION AND ENGAGEMENT

<b><u>Agenda's for OLT and OET</u></b>	Being utilised.	GM
<b><u>Charters for OLT and OET</u></b>	Being utilised.	GM

<b><u>Communication Plan And Engagement Strategy</u></b>	Draft templates developed for use. Referred to OET for review.	DCS
<b><u>OLT and OET Terms of Reference</u></b>	Being utilised.	DES
<b><u>Staff engagement – Organisational Engagement Team</u></b>	<ul style="list-style-type: none"> <li>• Meeting held.</li> <li>• Store system / Depot Improvement Plan being reviewed and developed.</li> <li>• Other recommendations to be pursued when submitted.</li> <li>• Quarterly meetings being held with indoor and outdoor staff.</li> </ul> Next meeting to be scheduled upon General Manager's return.	GM DCS/DE All All

**5. NEXT MEETING:** Tuesday, 17 December 2019 at 8:30am

**6. CLOSED:** 9.30 am

**175 RESOLVED:** Cr Diprose and Cr McKellar that except where otherwise dealt with the minutes of the Organisational Leadership Team (OLT) Committee meeting be noted.

## **QUESTIONS**

**Questions** may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
  - (a) may, through the chairperson, put a question to another councillor, and*
  - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

*[s 10A] Which parts of a meeting can be closed to the public?*

#### **10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

*[s 10C] Notice of likelihood of closure not required in urgent cases*

- 10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
  - (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
    - (i) should not be deferred (because of the urgency of the matter), and
    - (ii) should take place in a part of the meeting that is closed to the public.

*[s 10D] Grounds for closing part of meeting to be specified*

- 10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
  - (b) the matter that is to be discussed during the closed part of the meeting,
  - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**176 RESOLVED: Cr Best and Cr Diprose that Council form a Closed Council to consider the items listed below,**

**AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:**

**MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

**GENERAL MANAGER'S REPORT**

1. **Proposed Lease of Building, 139 Burrangong Street, P2.4.8:**  
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))
2. **Southern Phone Company Share Portfolio, U1.2.5**  
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

**GLENN CARROLL**  
**GENERAL MANAGER**

179 **RESOLVED: Cr Diprose and Cr Brown that the meeting return to open Council.**

### **REPORT ON CLOSED COUNCIL**

The Mayor read out the following decisions from the Closed Council:

### **GENERAL MANAGER'S REPORT**

1. **Proposed Lease of Building, 139 Burrangong Street, P2.4.8:**  
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

177 **RESOLVED: that the action be confirmed.**

2. **Southern Phone Company Share Portfolio, U1.2.5**  
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

178 **RESOLVED: that Council:**

- i) **vote in favour of a special resolution to update Southern Phone Company's constitution that is required to facilitate the AGL Transaction, including to permit non-council shareholders of the Company**
- ii) **sell its Southern Phone shares to AGL by entering into a Share Sale Agreement and executing related transaction documents, being the Limited Power of Attorney, Share Transfer Form and Lost Share Certificate Indemnity (if applicable)**
- iii) **delegate authority to the General Manager to execute all relevant documentation.**

180 **RESOLVED: Cr Diprose and Cr Parlett that Council break for morning tea at 9.29 am.**

181 **RESOLVED: Cr Diprose and Cr Brown that Council resume the Council Meeting at 9.59 am.**

**Item 12 of the Director Corporate Services' Report was considered here with the Auditor's Presentation.**

**At this point Cr Liebich welcomed Mr John O'Malley from Intentus Chartered Accountants Pty Ltd who delivered a presentation in regards to the 2018/2019 Financial Statements.**

**Cr Liebich on behalf of Council thanked Mr O'Malley for his comprehensive presentation and also thanked the staff for their efforts in completing the 2018/2019 Financial Statements.**

**The Director Corporate Services also thanked Mr O'Malley for the audit and his presentation of the 2018/2019 Financial Statements.**



## **12. 2018/2019 Financial Statements, A1.6**

The 2018/2019 Financial Statements have been completed and audited with the reports sent to the Division of Local Government. A copy of the audit report has been forwarded separately for Councillors information with a copy of the Annual Statements being tabled at the meeting.

Section 418 of the Local Government Act (1993) requires that as soon as practical after Council receives a copy of the audit report it must fix a date for the meeting at which it proposes to present its audited financial reports together with the audit report to the public. Furthermore, Council must give notice of the date fixed. The Financial Statements have been advertised in the Grenfell Record with the date of the presentation to the public being 21 November 2019.

Councils auditors have been invited to attend the meeting to deliver a presentation in regard to the financial reports and answer any queries Councillors may have.

**Deferred to until after the auditor's presentation.**

**RECOMMENDATION: that Council formally adopt the Auditors Report and present the 2018/2019 Financial Statements to the public.**

- 182 RESOLVED: Cr Diprose and Cr Parlett that Council formally adopt the Auditors Report and present the 2018/2019 Financial Statements to the public.**

**LACHLAN GIBSON  
DIRECTOR CORPORATE SERVICES**

- 183 RESOLVED: Cr Diprose and Cr Parlett that except where otherwise dealt with the Director Corporate Services' Report be adopted.**

- 184 RESOLVED: Clr McKellar and Clr Bembrick that the December 2019 Council meeting commence at 9.30 am and the change be advertised accordingly.**

**CLOSURE: There being no further business the meeting closed at 10.24 am**