



To Avoid Delay when
Replying or Telephoning

Please Quote:

All Correspondence to be addressed to:
The General Manager
Camp Street or P.O. Box 125
GRENFELL NSW 2810

Tel: (02) 6343 1212
Fax: (02) 6343 1203
Email: mail@weddin.nsw.gov.au
website: weddin.nsw.gov.au
A.B.N. 73 819 323 291

MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 20 JUNE 2019 COMMENCING AT 5.03 PM

13 June 2019

Dear Councillors,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 20 JUNE, 2019**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully
GLENN CARROLL
GENERAL MANAGER

1. OPENING MEETING
2. ACKNOWLEDGEMENT OF COUNTRY
3. APOLOGIES AND COUNCILLOR LEAVE APPLICATIONS
4. CONFIRMATION OF MINUTES – Ordinary Mtg 16 May 2019
5. MATTERS ARISING
6. DISCLOSURES OF INTEREST
7. PUBLIC FORUM
8. MAYORAL MINUTE(S)
9. MOTIONS WITH NOTICE
10. CORRESPONDENCE (as per precis attached)
11. REPORTS:
 - (A) General Manager
 - (B) Director Corporate Services
 - (C) Director Engineering
 - (D) Director Environmental Services
 - (E) Delegates
12. ACTION LIST
13. COMMITTEES MINUTES
 - HLF Ctee Mtg, 19/03/2019
 - HLF Ctee Mtg, 16/04/2019
 - HLF Ctee Mtg, 21/05/19
 - Art Gallery Ctee Mtg, 24/05/2019
 - Tourism Ctee Mtg, 30/05/2019
 - Noxious Weeds Ctee Mtg, 3/06/2019
 - Heritage Ctee Mtg, 6/06/2019
 - OLT Mtg, 18/06/2019
14. TENDERS AND QUOTATIONS
15. QUESTIONS WITH NOTICE
16. CLOSED COUNCIL
17. RETURN TO OPEN COUNCIL
18. REPORT ON CLOSED COUNCIL
19. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs P Best, C Bembrick, S O'Byrne, J Parlett, S McKellar, C Brown, P Diprose and J Niven.
General Manager (G Carroll), Director Corporate Services (L Gibson), Director Environmental Services (B Hayes) and Director Engineering (J Rath).

At this point a minutes silence was held for former Overseer Mr Jim Montgomery who recently passed away.

APOLOGY: Nil

CONFIRMATION OF MINUTES:

448 **RESOLVED:** Cr Diprose and Cr Brown that the Minutes of the Ordinary Meeting, held on 16 May 2019 be taken as read as **CONFIRMED**.

DISCLOSURES OF INTEREST

Disclosure of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

| Councillor | Item No | Nature of Interest | Type | Left the Room |
|------------------------------------|-----------|---|---------------|---------------|
| Previously Declared | | | | |
| Cr Diprose | C7 | Working group member and authorised by Committee of Management to negotiate possible site purchase from TAFE NSW. | Non-Pecuniary | Yes |
| Cr Brown | C8 | Husband is the club coach | Pecuniary | Yes |
| Declared During the Meeting | | | | |
| Cr Liebich | C7 | Daughter is a Committee Member | Non-Pecuniary | Yes |
| Cr Bembrick | DE Item 9 | Business Owner in Main Street | Pecuniary | Yes |
| Cr Parlett | DE Item 9 | Business Owner in Main Street | Pecuniary | Yes |
| Cr Best | DE Item 9 | Business Owner in Main Street | Pecuniary | Yes |

PUBLIC FORUM

The Council may hold a public forum prior to or part of each ordinary meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to or part of Extraordinary Council meetings and meetings of committees of the Council.

To speak at a public forum, a person must first make an application to the council in the approved form. Applications to speak at the public forum must be received by at least 10 days before the date on which the public forum is to be held, and must be accompanied by a brief description of the topic and/or a copy of any question.

A person may apply to speak on no more than one item of business on the agenda of the council meeting.

The following applications have been received: -

Nil

13 June 2019

The Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. CENTROC Board Meeting, C2.7.3

The General Manager and I attended the Board meeting of Centroc and Central NSW Joint Organisation on Wednesday 29 May 2019 at the LGNSW Boardroom in Margaret Street, Sydney then a round table with Ministers on Thursday 30 May at Parliament House and I provide the following report for Councils information.

Emergency Services Levy Increase - Members of Central NSW JO are reporting up to 25% increases in the levy. This will mean members will need to find additional funds and/or cut planned initiatives or services.

From 1 July 2019 the NSW Government plans to collect an additional \$160 million (in 2019/20) from NSW councils, communities and those paying insurance premiums to provide better workers' compensation coverage for volunteer and career firefighters who are diagnosed with one of 12 specific work-related cancers.

The Board met with 7 Ministers:

- The Hon Stuart Ayres MP, Minister for Jobs, Investment, Tourism and Western Sydney
- The Hon Rob Stokes MP, Minister for Planning and Public Spaces
- The Hon. Paul Toole MP, Minister for Regional Transport and Roads
- The Hon. Brad Hazzard, Minister for Health and Minister for Medical Research
- The Hon Shelley Hancock MP, Minister for Local Government
- The Hon Melinda Pavey MP, Minister for Water, Property and Housing
- The Hon. Adam Marshall, MP, Minister for Agriculture and Western New South Wales

We were very warmly welcomed by our host the Hon Steph Cooke member for Cootamundra – she is keen to work more closely with Joint Organisations and is very supportive of the reopening of the Blayney Demondrille rail line.

Concerns were raised about the Emergency Services Levy and drought management.

Minister Toole advised that the focus on the Great Western Hwy will continue. Further briefing will be provided to Paul Toole on Blayney – Demondrille rail line.

Concerns were raised with **Minister Hazzard** regarding maternity services and health services more broadly. Follow-up will be undertaken.

The region welcomed the fact that we have a stand-alone Local Government Minister, **Shelly Hancock**, with Local Government experience representing Councils and their communities.

Minister Pavey advised on water security and more storage at Wyangala. There are opportunities to work with the Joint Organisation on the management of both existing and more storage in region and follow-up will be undertaken with the Minister.

Minister Marshall advised on the drought including a rework of the drought support package.

All activities through Centroc and the Central NSW Joint Organisation are progressing well.

I commend this report to you.

RECOMMENDATION: that the Mayoral Minute be adopted.

449 RESOLVED: Cr Liebich and Cr Best that the Mayoral Minute be adopted.

CLR MARK LIEBICH
MAYOR

MOTIONS WITH NOTICE

1. Clean Up Australia Day, E3.4.1

I hereby give notice of the following motion for Council's next meeting:

"that Weddin Shire Council contact Pat Soley, past volunteer coordinator of Clean up Australia Day to determine if the group intends to lead the activity in March 2020. And that Council offer it's in kind support to the event (as has been done historically).

Funding Source:

N/A

Signed: _____ Cr Brown

450 **RESOLVED:** Cr Brown and Cr Parlett that Weddin Shire Council contact Pat Soley, past volunteer coordinator of Clean up Australia Day to determine if the group intends to lead the activity in March 2020. And that Council offer it's in kind support to the event (as has been done historically).

2. Aboriginal Land Claims Investigation Unit (ALCIU), A3.6.46

I hereby give notice of the following motion for Council's next meeting:

"that an invitation be extended to senior representatives from the Aboriginal Land Claims Investigation Unit (ALCIU) within the Department of Industry to address Councillors and senior staff on the following:

- Background to the current surge in land claims
- Process and criteria for assessing claims
- Likely impact of approved claims into the future"

Funding Source:

N/A – to be met from baseline operational budgets

Supporting Comments:

In recent times Council has been received a surge of advices from the ALCIU that they have received and are assessing Aboriginal land claims within the Weddin Shire. The number and location of claims are as follows:

- Advice received late March 2019 – 1 claim. Site at corner Mid Western Highway and Newell Highway
- Advice dated 5th April 2019 contained 6 claims – Lots within what was the village of Marsden
- Advice dated 29th April 2019 contained 20 claims – Various locations throughout the Shire, one being almost 4 hectares to the west of the village of Greenethorpe

Signed: _____ Cr Diprose

451 RESOLVED: Cr Diprose and Cr Parlett that an invitation be extended to senior representatives from the Aboriginal Land Claims Investigation Unit (ALCIU) within the Department of Industry to address Councillors and senior staff on the following:

- Background to the current surge in land claims
- Process and criteria for assessing claims
- Likely impact of approved claims into the future.

Cr McKellar requested that his name be recorded as being against the motion.

RECOMMENDATION: that the late Motion with Notice be received and dealt with because of the urgency of the matter.

452 RESOLVED: Cr O’Byrne and Cr McKellar that the late Motion with Notice be received and dealt with because of the urgency of the matter.

3. Potable Water to the Village of Caragabal, U1.6.11

I hereby give notice of the following motion for Council’s next meeting:

“ that Council write to the Minister for Water the Hon Melinda Pavey MP requesting that the project to supply potable water to the village of Caragabal be considered outside the IWCM requirements for the Safe and Secure Water Program funding guidelines and that a copy be forwarded to the Hon Steph Cooke MP.”

Funding Source:

N/A

Supporting Comments: (optional)

This project has been identified in Weddin Shire Councils Strategic Planning Documents as a high priority.

Signed: Cr Best

453 RESOLVED: Cr Best and Cr Bembrick that Council write to the Minister for Water the Hon Melinda Pavey MP requesting that the project to supply potable water to the village of Caragabal be considered outside the IWCM requirements for the Safe and Secure Water Program funding guidelines and that a copy be forwarded to the Hon Steph Cooke MP.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE
WEDDIN SHIRE COUNCIL HELD, 20 JUNE 2019.**

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 10 May 2019.
- A2. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has cut the ribbon on a brand new bridge across Lignum Creek.
- A3. Transport Roads and Maritime, A3.6.24: Roads and Maritime Services have reviewed the requirements surrounding consent for road occupancy to ensure a consistent approach, the effective management of the regional New South Wales state road network and ensuring the legal requirement under Section 138 of the Roads Act are satisfied.
- A4. Grenfell RSL-Sub Branch, C1.3.26: On behalf of the President and members of the Grenfell Sub-Branch, we wish to extend our sincere appreciation of the support you gave to the RSL Sub-Branch through sponsorship for the printing of the ANZAC Day Programmes.
- A5. Dennis Hughes, Secretary/Treasurer LRTC, T3.5.2: Please find attached reports on the Inland Rail from the Lachlan Regional Transport Committee.
- A6. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 17 May 2019.
- A7. The Hon Darren Chester MP, G2.55: I am pleased to advise that I have approved a grant of \$940 under the Commemorative Grants category of the *Saluting Their Service* Commemorations Program to Weddin Shire Council.
- A8. The Hon Steph Cooke MP, A3.19.2: Hundreds of fire stations across the state opened their doors to the community on Saturday for Fire and Rescue NSW (FRNSW) Open Day, inviting people to learn more about Australia's largest urban fire and rescue service.
- A9. Dennis Hughes, T3.5.2: Please find attached minutes from the May meeting of the Lachlan Regional Transport Committee held at Dubbo.
- A10. Cr Parlett, C1.3.9: Circulating the latest minutes of the Grenfell Interagency Meeting.
- A11. Margaret Nowlan-Jones, H2.5.216: Unveiling Plaques Bimbi Sunday 9th June, 2019 at 2pm.
- A12. Arts OutWest, C1.3.16: Please find attached the Regional Arts Gathering and Arts OutWest AGM invitation for Sunday 2 June 2019.
- A13. Denise MacDonald, C1.7.2: Please find the flyers attached for both Cowra and Grenfell. Lunch will be provided on both days.
- A14. MBIRA, T3.8.4: The Melbourne to Brisbane Rail Alliance (MBIRA) has congratulated Rail Freight Alliance on the success of the Inland Rail Symposium in Melbourne.
- A15. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 24 May 2019.
- A16. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has today encouraged first year apprentices doing it tough across the electorate to apply for the 2019 Bert Evans Scholarships.

- A17. The Hon Steph Cooke MP, A3.19.2: Organisations looking to kick-start projects promoting youth engagement and inclusion can now apply for a \$1.5 million NSW Government fund.
- A18. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke is encouraging all primary producers to make use of a new guide launched by the NSW Government which aims to make farms safer.
- A19. Ricky Konza, P2.3.11: Advising we are offering all towns the opportunity of having a competition and skatepark clinic so that all athletes and participants have equal opportunity in the western regions.
- A20. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 24 May 2019.
- A21. The Hon Michael McCormack MP, A3.19.3: Riverina National's MP Michael McCormack has recommitted to being a strong voice for the Riverina and Central West in Canberra after his re-election earlier this month.
- A22. The Hon Michael McCormack MP, A3.19.3: Forwarding transcript Wagga Wagga doorstep interview, 30 May 2019.
- A23. Local Government Grants Commission, A3.6.4: Advising local government financial assistance grants (grants) are paid to local councils under the provisions of the *Federal Local Government (Financial Assistance) Act 1995*.
- A24. Office of Environment & Heritage, G2.1.1: Pleased to advise that the Chief Executive as the Minister's delegate has approved an annual grant of up to \$6,000 (ex GST) to Weddin Shire Council for both the 2019-2020 and 2020-2021 financial years with no matching funding required from your Council.
- A25. Western NSW Primary Health Network (WNSW PHN), G2.9.1: The Western NSW Primary Health Network (WNSW PHN) is offering more funding to assist communities in the region affected by drought.
- A26. The Hon Michael McCormack MP, A3.19.3: Riverina National's MP Michal McCormack is encouraging rural and regional students to apply for Government-funded scholarship to assist with their tertiary education costs.
- A27. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke is encouraging households in the Cootamundra electorate to look at a new way to save potentially hundreds of dollars a year on their gas bills thanks to an expansion of the NSW Government's popular Energy Switch Service.
- A28. The Hon Steph Cooke MP, A3.19.2: Heritage in the Cootamundra electorate is set to benefit from \$180,500 in grants under the NSW Government Heritage Grants Program, Member for Cootamundra Steph Cooke announced today.
- A29. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has announced the expansion of a grants program which will see more children being able to access upgraded facilities and a wider range of education experiences.
- A30. Jamie Lawson, T3.4.13: Advising every year for the past thirty years our Road Boss Charity car rally has been on the road raising money and awareness for many and varied charities and supporting rural, regional and remote communities.

- A31. Manchester Unity Independent Order of Oddfellows in NSW, P2.3.15: From the South West & Riverina Area of Manchester Unity I.O.O.F in NSW we wish to thank you for allowing us to hire your Visitor's Centre on Sunday, 19th May for our Annual Area Meeting. It was very much appreciated by our Officers and Members.
- A32. The Hon Michael McCormack MP, A3.19.3/C2.9.14: Thank you for your letter thanking me for the \$1 million Drought Communities Programme (DCP) grant for Weddin Shire Council.
- A33. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 6 June 2019.
- A34. Office of Local Government, A3.9.3: Advising from 1 July 2019 cat and dog lifetime registration fees will increase in line with the Consumer Price Index as required by the *Companion Animals Regulation 2018*.
- A35. Emma Weyers, A4.4.1: Advising about 4 years ago there was a 12 month trial of making the Showground at Greenethorpe an off leash area.
- A36. Haylee Redfern, C1.4.5: Active Farmers in conjunction with Central West Lachlan Landcare are holding a Wellness morning of Yoga & Meditation followed by a light lunch for anyone in the area interested.
- A37. Maurice Burn, P4.20109: Advising I formerly tender my resignation as of 6/6/2019.

SECTION B - Matters for Report

- B1. RMS, T3.7.3: Australian Government Black Spot Programme and NSW Government Safer Roads Program: Call for nominations.
- B2. Anthony Brown, E2.9.3: Submitting an enquiry to the Weddin Shire Council in regards to the possibility of relocating the existing storm water drain located at 8 Nash Street, Grenfell.
- B3. LGNSW, A3.18.3: Advising I am delighted to invite you to attend this year's Local Government NSW (LGNSW) Annual Conference from Monday 14 to Wednesday 16 October at the William Inglis Hotel, 155 Governor Macquarie Drive, Warwick Farm.

454 RESOLVED: Cr Diprose and Cr Brown that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

1. Office of Local Government, A3.6.54: Thank you for your letter seeking an extension of time to comply with the requirement to webcast meetings on behalf of Weddin Shire Council.

Copy forwarded to Councillors

For Information

Noted

2. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke welcomed Premier Gladys Berejiklian, Deputy Premier John Barilaro, Treasurer Dominic Perrottet and Agriculture Minister Adam Marshall to Coolamon today to help announce a \$355 million drought support package boost.

Copy forwarded to Councillors

For Information

Noted

3. Downer, U1.1.11: Advising the Australian Government is improving mobile phone coverage and competition in regional and remote Australia through the Mobile Black Spot Program.

Copy forwarded to Councillors

RECOMMENDATION: that the Mayor and General Manager meet with Downer representatives to discuss proposed locations for a mobile phone base station in Bumbaldry.

455 **RESOLVED:** Cr Diprose and Cr McKellar that the Mayor and General Manager meet with Downer representatives to discuss proposed locations for a mobile phone base station in Bumbaldry.

4. NAIDOC Week Initiatives, C1.7.2: We are delighted to forward the 2019 NAIDOC Week School Initiatives proposal that Council has been a previous partner.

Copy forwarded to Councillors

RECOMMENDATION: that Council:

- i) support NAIDOC Week where possible
- ii) consider a donation towards the printing and distribution of entry forms.

456 **RESOLVED:** Cr Brown and Cr O'Byrne that Council:
i) support NAIDOC Week where possible
ii) donate \$450 towards the printing and distribution of entry forms.

5. Local Government NSW, A3.8.2: Advising nominations are now open for this year's AR Bluett Memorial Award – widely acknowledged as the greatest accolade a Council can achieve and the 75th year for which the awards have been presented.

Copy forwarded to Councillors

RECOMMENDATION:

For Council's consideration

457 RESOLVED: Cr Diprose and Cr Niven that Council make a submission with external support and \$10,000 funding to be sourced from the Economic Development Reserve.

6. Inland Rail, T3.8.1: ARTC is seeking to enter into a Third Party Agreement (TPA) with your Council and as such request you sign the attached Mutual Confidentiality Agreement (MCA) to begin the process.

The purpose of the TPA is primarily to establish the rules of engagement between ARTC and Council with regard to our interaction with any Council Assets and/or an Returned Works in delivering the IR Project.

Once we have both signed the MDA we would appreciate the opportunity to meet with you to introduce our Third Party Agreement Manager (Bert Musch) who will outline the process and draft documents required to having a TPA in place.

RECOMMENDATION: that authority be granted to sign the Mutual Confidentiality Agreement (MCA).

458 RESOLVED: Cr O'Byrne and Cr Bembrick that authority be granted to sign the Mutual Confidentiality Agreement (MCA).

7. Grenfell Preschool and Long Day Care Centre, C1.8.5: Seeking Council's support in our endeavours to purchase the above property from TAFE NSW for a nominal amount, demolish the existing buildings design and construct a new state-of-the-art preschool and day care centre that caters for both the present and future needs of our local community, and divest our current facility in due course.

Copy forwarded to Councillors

RECOMMENDATION: that Council support the Grenfell Preschool's proposal to purchase the old TAFE building for a nominal amount and provide "in principle" support for their other requests within the confines of Council's budget.

Cr Diprose previously submitted a written declaration of interest and left the room.

Cr Liebich declared a Conflict of Interest as his daughter is a Committee Member and left the room.

Cr Best took the chair.

459 RESOLVED: Cr Parlett and Cr Brown that Council support the Grenfell Preschool's proposal to purchase the old TAFE building for a nominal amount and provide "in principle" support for their other requests within the confines of Council's budget.

Crs Liebich and Diprose returned to the room with Cr Liebich resuming the chair.

8. Grenfell Rugby Union Club Inc, C1.1.3: On behalf of the Grenfell Rugby Union Club I am writing to request a contribution towards our annual rates, which we have recently paid. Any reduction possible would greatly benefit our club.

On behalf of the club and committee I would like to thank you for your consideration in this important matter.

RECOMMENDATION: that the request be approved as per Council Policy.

Cr Brown previously submitted a written declaration of interest and left the room.

460 RESOLVED: Cr O'Byrne and Cr Diprose that the request be approved as per Council Policy.

Cr Brown returned to the room.

9. Life Education NSW, C1.7.4: Forwarding a copy of the 2019 Life Education van moving schedule for the South West region for term 3 only.

| | | | |
|--------------------------|-------------------------------------|----------------------------|----------------------|
| Monday 26 August 2019 | St Joseph's Weddin Street GRENFELL | Arthur Sharp to Coordinate | Weddin Shire Council |
| Tuesday 27 August 2019 | Caragabal PS Caragabal | Weddin Shire Council | Weddin Shire Council |
| Wednesday 28 August 2019 | Quandialla Public School Quandialla | Weddin Shire Council | Weddin Shire Council |

RECOMMENDATION: that approval to transport the Life Education Van be granted as requested.

461 RESOLVED: Cr Best and Cr Brown that approval to transport the Life Education Van be granted as requested.

10. Grenfell Soccer Club Inc., P2.1.6: The Grenfell Soccer Club representing both the senior and junior clubs, would like to request permission from the Weddin Shire Council, for the use of the Lawson Oval and its facilities for the purpose of training and matches.

Training commenced on the 27 March 2019 and will be held each Wednesday commencing at 4.00pm with the last group finishing at 6pm.

Attached is a copy of the public liability insurance policy and also a copy of the draw for 2019.

On behalf of Grenfell Soccer Club, we would like to thank Weddin Shire Council for their ongoing support to the Club.

RECOMMENDATION: that approval be granted as requested and the Grenfell Soccer Club be advised accordingly.

462 RESOLVED: Cr Bembrick and Cr O'Byrne that approval be granted as requested and the Grenfell Soccer Club be advised accordingly.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 20 JUNE 2019

RECOMMENDATION: that the late correspondence be received and dealt with because of the urgency of the matters.

463 **RESOLVED:** Cr Brown and Cr Parlett that the late correspondence be received and dealt with because of the urgency of the matters.

11. Sharon Bennett, T3.8.5: Advising in conjunction with the Member for Cootamundra, this meeting is to brief the Mayor and General Manager of the five Councils in the immediate vicinity of the Cowra Lines.

We will explain what will be undertaken as part of the Feasibility Study, when the work is expected to be completed and how you can participate.

RECOMMENDATION: that the Mayor and General Manager attend the meeting at Cowra on Wednesday 3 July, 2019.

464 **RESOLVED:** Cr Brown and Cr Bembrick that the Mayor and Director Environmental Services attend the meeting at Cowra on Wednesday 3 July, 2019.

12. The Hon Melinda Pavey MP, A3.6.54: As you will be aware, NSW remains in the midst of one of the worst droughts on record.

Copy forwarded to Councillors

RECOMMENDATION: that Council contact Central Tablelands Water to ascertain our towns current water situation and advise Mr McTavish accordingly.

465 **RESOLVED:** Cr McKellar and Cr Diprose that Council contact Central Tablelands Water and Cowra Shire Council to ascertain our towns and villages current water situation as well as obtaining information on stock water and advise Mr McTavish accordingly.

466 **RESOLVED:** Cr Bembrick and Cr McKellar that the Correspondence be noted except where otherwise resolved.

13 June 2019

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Policy for Fees, Expenses & Facilities for Councillors 2019/2020, C2.4.10

Council resolved at its March 2019 meeting as follows:

(Resolution 351) “that:

- (i) *any amendments to the current policy be determined, and;*
- (ii) *the draft policy for 2019/2020 be resubmitted to Council for public exhibition,*
- (iii) *the annual fees for the Mayor and Councillors be inserted when determined by Council.*

The draft policy for 2019/2020 (No. 1.6.14) was resubmitted to Councils May meeting whereby Council resolved to place the draft policy including the annual fees for the Mayor and Councillors on public exhibition for a 28 day period up until Thursday, 13 June 2019.

At this stage, no submissions from the public have been received. Should a submission be received before the closing date, it will need to be considered at the meeting.

RECOMMENDATION: that:

- i) all submissions from the public be considered, if any,
- ii) Council consider any amendments,
- iii) the draft policy number 1.6.14 for 2019/2020 be adopted.

467 RESOLVED: Cr Best and Cr Bembrick that:

- i) all submissions from the public be considered, if any,
- ii) Council consider any amendments,
- iii) the draft policy number 1.6.14 for 2019/2020 be adopted.

2. Regional Growth Fund, G2.1/A3.19.2

Stronger Country Communities Fund

Council's grant funding application under Round 1 of the Stronger Country Communities Fund (SCCF) which is part of the NSW Government's \$1.3 billion Regional Growth Fund was successful with Council to receive \$768,982 to undertake the Main Street infrastructure project. The project will involve upgrading drainage and guttering infrastructure in the Main Street as well as improving Main Street amenity. A request has been submitted to extend milestone 2 by six months which will allow more time for planning the project. We are currently awaiting a response.

Council's grant funding application under Round 2 of the Stronger Country Communities Fund (SCCF) was also successful with Council and community groups to receive \$1.537 million as follows:

THE GENERAL MANAGER'S REPORT

| Project Title | Grant Value |
|---|--------------------|
| Lawson Park Amenities Renewal | \$820,000 |
| Lawson Park Spectator facility | \$110,000 |
| Lawson Park Fitness Circuit | \$50,000 |
| Bogolong Dam site access and water access upgrade | \$110,000 |
| Grenfell Squash Courts walls renew and upgrade | \$62,500 |
| Rugby Union Upgrade and Renewal | \$101,040 |
| Caragabal Country Club green and club house renewal | \$150,000 |
| Quandialla Pool | \$84,000 |
| Grenfell Tennis Courts Renewal | \$50,424 |

Mrs Karen Pollock is currently engaged as a project officer to liaise between the State Government, the local community groups and Council. Karen is currently ensuring the projects are completed and will also ensure the grant funding is acquitted in the required time frames.

Planning is currently underway for Council's projects.

For Information

Noted

Regional Cultural Fund

As previously advised Council has been successful with the Grenfell Community Arts Centre building refurbishment grant funding application which is great news.

Plans are currently being developed and it is anticipated works will commence in due course.

For Information

Noted

3. Drought Communities Program, C2.9.14

As previously advised the Deputy Prime Minister and Federal Member for Riverina the Hon Michael McCormack MP announced in Grenfell on 23 March 2019 that Weddin Shire has been granted \$1m grant funding under the Federal, Liberal and National Governments Drought Communities Program (DCP).

The funding will help to boost local employment opportunities, stimulate local spending and address social and community needs, help to ease pressures and share economic benefits for people living and working in these areas who have been facing tough times, due to drought. The DCP funding also enables eligible farmers, farm workers and suppliers/contractors in each Local Government area to apply for up to \$3,000 per eligible drought affected household through the Drought Community Support Initiative.

Project funding is intended to provide short-term support by boosting local employment and procurement, and addressing social and community needs. Council is required to complete the proposed local projects by 31 December 2019.

At the May 2019 Council Meeting, Council resolved to adopt the following projects to receive funding under the Drought Communities Program.

THE GENERAL MANAGER'S REPORT

| Project Description | Ccl funds |
|---|--------------------|
| Entry Signs On Main Roads into Grenfell | \$80,000 |
| Company Dam Desilting | \$80,000 |
| Quandialla Water Standpipe – Caragabal Water Scheme | \$40,000 |
| Grenfell Water – Standpipe | \$40,000 |
| Netball courts upgrade | \$78,000 |
| Grenfell Country Club – Upgrade tennis courts and Clubhouse kitchen | \$80,000 |
| Caragabal Village water security – repairs to water supply | \$30,000 |
| Caragabal Memorial Hall upgrades | \$50,000 |
| Quandialla Memorial Hall upgrades | \$50,000 |
| Greenethorpe Memorial Hall upgrades | \$50,000 |
| Grenfell Preschool and Long Day Care – Green Space Project | \$30,000 |
| Weddin Mountain Muster – Stable project | \$80,000 |
| Taylor Park toilets – disabled toilet | \$200,000 |
| Grenfell Rugby Club – Replace light poles | \$42,000 |
| Grenfell Soccer Club – Club House building extension | \$40,000 |
| Grenfell Showground – 6 portable grand stands | \$30,000 |
| Total | \$1,000,000 |

A grant funding application is currently being submitted to ensure the projects applied for meet the grant funding criteria. The grant funding deed will then be signed after approval.

For Information

468 RESOLVED: Cr Parlett and Cr Diprose that Council amend the DCP as follows:

| Project Description | Ccl funds |
|---|--------------------|
| Entry Signs On Main Roads into Grenfell | \$80,000 |
| Bembrick Oval Watering System | \$40,000 |
| Quandialla/Caragabal Water - Highflow Standpipe | \$40,000 |
| Grenfell Water – Standpipe | \$40,000 |
| Netball courts upgrade | \$118,000 |
| Grenfell Country Club – Upgrade tennis courts and Clubhouse kitchen | \$80,000 |
| Caragabal Village water security – repairs to water supply | \$30,000 |
| Caragabal Memorial Hall upgrades | \$50,000 |
| Quandialla Memorial Hall upgrades | \$50,000 |
| Greenethorpe Memorial Hall upgrades | \$50,000 |
| Grenfell Preschool and Long Day Care – Green Space Project | \$30,000 |
| Weddin Mountain Muster – Stable project | \$80,000 |
| Taylor Park toilets – disabled toilet | \$200,000 |
| Grenfell Rugby Club – Replace light poles | \$42,000 |
| Grenfell Soccer Club – Club House building extension | \$40,000 |
| Grenfell Showground – 6 portable grand stands | \$30,000 |
| Total | \$1,000,000 |

4. Organisational Review, C2.5.1

The draft organisational review report was presented to the April 2019 Council Meeting.

Councillors and staff were forwarded the draft report for their perusal. A workshop was conducted by Mr Glenn Inglis and Mr Stephen Sykes prior to the May Council Meeting to present the review to Councillors and staff.

Recommendations emanating from the final draft report have been included as an attachment for adoption by Council.

THE GENERAL MANAGER'S REPORT

RECOMMENDATION: that the Draft Organisational Review recommendations be adopted as presented.

469 **RESOLVED:** Cr Best and Cr Diprose that the Draft Organisational Review recommendations be adopted as presented.

5. Integrated Planning – Resourcing Strategy, A3.4.10

The Resourcing Strategy for 2019/2020 has been reviewed and is submitted to Council for adoption.

The Resourcing Strategy includes updated Asset Management Plans which are included as appendices to the Strategy and have been included as attachments for:

- Transport and Stormwater Drainage
- Open Space and Recreation
- Buildings and
- Sewerage

The Resourcing Strategy also includes the Long Term Financial Plan and the Workforce Plan which have been included as attachments.

RECOMMENDATION: that the Resourcing Strategy for 2019/2020 be adopted.

470 **RESOLVED:** Cr McKellar and Cr Parlett that the Resourcing Strategy for 2019/2020 be adopted.

6. Delivery Program 2017/2021, A3.4.13

The reviewed draft Delivery Program for 2017/2021 is currently on public exhibition up until Thursday 13 June 2019 and submissions from the public are being invited.

To date no submissions have been received. Any submission received between the time of writing and 13 June 2019 will be required to be considered by Council prior to adoption, in accordance with the Local Government Act, 1993.

RECOMMENDATION: that:

- i) if required, any amendments be here considered.
- ii) the revised Delivery Program for 2017/2021 be adopted.

471 **RESOLVED:** Cr Brown and Cr Diprose that:
i) if required, any amendments be here considered.
ii) the revised Delivery Program for 2017/2021 be adopted.

7. Operational Plan 2019/2020, A3.4.14

The draft Operational Plan for 2019/2020 was placed on public exhibition up until 13 June 2019 and submissions from the public are being invited.

a) Submissions and Amendments

THE GENERAL MANAGER'S REPORT

To date no submissions have been received. Any submission received between the time of writing and 13 June 2019 will be required to be considered by Council prior to adoption, in accordance with the Local Government Act, 1993.

Council may make alterations to the rates, the budget, the proposed works or the fees and charges if it so desires, or it may decide to adopt the items as advertised.

RECOMMENDATION: that if required, any amendments from submissions be here considered.

Noted

b) Adoption

Listed below are a series of recommendations culminating in the adoption of the 2019/2020 Operational Plan.

Noted

c) Interest on Overdue Rates and Charges:

An interest rate of 7.5% per annum is proposed on overdue rates and charges as permitted under the Local Government Act, 1993.

RECOMMENDATION: that interest on rates and charges that remain unpaid after they become due and payable be charged on a daily basis at the rate of 7.5% per annum for the year 1 July 2019 to 30 June 2020.

472 RESOLVED: Cr Diprose and Cr Bembrick that interest on rates and charges that remain unpaid after they become due and payable be charged on a daily basis at the rate of 7.5% per annum for the year 1 July 2019 to 30 June 2020.

d) Fixing of Fees and Charges:

Council has included fees and charges as permitted under the Local Government Act, 1993.

RECOMMENDATION: that the list of fees and charges as incorporated in Section 10 of the Operational Plan be now fixed as the fees and charges for the year 1 July 2019 to 30 June 2020.

473 RESOLVED: Cr McKellar and Cr Best that the list of fees and charges as incorporated in Section 10 of the Operational Plan be now fixed as the fees and charges for the year 1 July 2019 to 30 June 2020.

e) Operational Plan Adoption

RECOMMENDATION: that the draft Operational Plan for 2019/2020 as approved for public exhibition by Council at its meeting held 16 May 2019, be now adopted as the 2019/2020 Operational Plan.

474 RESOLVED: Cr McKellar and Cr Brown that the draft Operational Plan for 2019/2020 as approved for public exhibition by Council at its meeting held 16 May 2019, be now adopted as the 2019/2020 Operational Plan.

f) Voting of expenditure

THE GENERAL MANAGER'S REPORT

RECOMMENDATION: that Council votes for expenditure for the year 1 July 2019 to 30 June 2020 be now approved as the sums itemised in the estimates for the year incorporated in the adopted Operational Plan totalling \$10,900,000.

475 RESOLVED: Cr Diprose and Cr McKellar that Council votes for expenditure for the year 1 July 2019 to 30 June 2020 be now approved as the sums itemised in the estimates for the year incorporated in the adopted Operational Plan totalling \$10,900,000.

8. Making of Rates and Charges

a) General Rate:

The names and descriptions of the various rate categories are given in Section 9 of the draft Operational Plan.

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 17 May 2019 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 20 June 2019 IT IS HEREBY RECOMMENDED THAT ordinary general purpose rates be now made for the year 1 July 2019 to 30 June 2020 on the land value of all rateable land in the Shire in accordance with the categories of rates named and defined as in the Operational Plan with the rate name, rate in the \$, base rate, percentage of total yield and rate yield as in the Table following:-

476 RESOLVED: Cr Diprose and Cr McKellar THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 17 May 2019 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 20 June 2019 IT IS HEREBY RECOMMENDED THAT ordinary general purpose rates be now made for the year 1 July 2019 to 30 June 2020 on the land value of all rateable land in the Shire in accordance with the categories of rates named and defined as in the Operational Plan with the rate name, rate in the \$, base rate, percentage of total yield and rate yield as in the Table following:-

| Rate Name | Ad Valorem Amount Cents in \$ | Base Charge \$ | Base Charge % of Total per category | Rate Yield \$ |
|-----------------------|----------------------------------|-------------------|---|---------------------|
| Grenfell Residential | 1.2096 | 343 | 48.94% | 719,820 |
| Ordinary Residential | 0.5960 | 328 | 38.60% | 169,760 |
| Main Street Business | 3.0578 | 354 | 30.09% | 84,785 |
| Ordinary Business | 2.4258 | 352 | 25.14% | 86,860 |
| Bimbi Residential | 1.1905 | 80 | 48.12% | 3,824 |
| Caragabal Residential | 2.2596 | 87 | 46.01% | 11,573 |

THE GENERAL MANAGER'S REPORT

| | | | | |
|--------------------------|--------|-----|--------|------------------|
| Greenethorpe Residential | 1.3774 | 116 | 37.56% | 34,913 |
| Quandialla Residential | 1.8655 | 107 | 48.90% | 17,693 |
| Farmland Rate | 0.2497 | 283 | 16.44% | 1,694,414 |
| Mining | 7.4418 | 966 | 14.27% | 6,771 |
| Total | | | | 2,830,413 |

b) Sewer Charges

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 17 May 2019 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 20 June 2019 IT IS HEREBY RECOMMENDED THAT Sewerage charges be now made for the year 1 July 2019 to 30 June 2020 on rateable land except land which is more than 75 metres from a sewer of the Council and is not connected to the sewer and land from which sewage could not be discharged into any sewer of the Council charge as in the following table:-

477 RESOLVED: Cr Diprose and Cr Bembrick THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 17 May 2019 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 20 June 2019 IT IS HEREBY RECOMMENDED THAT Sewerage charges be now made for the year 1 July 2019 to 30 June 2020 on rateable land except land which is more than 75 metres from a sewer of the Council and is not connected to the sewer and land from which sewage could not be discharged into any sewer of the Council charge as in the following table:-

| Rate Name | Ad Valorem Amount Cents in \$ | Annual Charge \$ | % of Total Charge | Yield \$ |
|---------------------------|----------------------------------|---------------------|-------------------|-------------|
| Sewerage Charges | | | | |
| - Connected Residential | Nil | 512 | 85.04% | 445,440 |
| Non Residential | Nil | 561 | 11.67% | 61,149 |
| - Unconnected Residential | Nil | 181 | 3.04% | 15,928 |
| Non – Residential | Nil | 184 | 0.25% | 1,288 |

c) Sewerage Service Charges

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 17 May 2019

THE GENERAL MANAGER'S REPORT

AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 20 June 2019 IT IS HEREBY RECOMMENDED THAT Sewerage Service charges be now made for the year 1 July 2019 to 30 June 2020 on land which is not rateable to the sewer charge as in the following table:-

- 478 RESOLVED:** Cr McKellar and Cr Diprose THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 17 May 2019 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 20 June 2019 IT IS HEREBY RECOMMENDED THAT Sewerage Service charges be now made for the year 1 July 2019 to 30 June 2020 on land which is not rateable to the sewer charge as in the following table:-

Properties not Rateable to the Sewer Charge

| | Each Water Closet per annum | Each Urinal Cistern Per annum |
|---|--------------------------------|----------------------------------|
| • School lands and lands used as a playground in connection with such school or as the residence of a caretaker, servant or teacher of any such school | \$75 | \$65 |
| • Land which belongs to a religious body and which is occupied and used in connection with any church or other building used or occupied for public worship | \$75 | \$65 |
| • Other land | \$115 | \$65 |

d) Waste Management/Recycling Charges:

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 17 May 2019 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 20 June 2019 IT IS HEREBY RECOMMENDED THAT waste management/recycling service charges be now made for the year 1 July 2019 to 30 June 2020 for each parcel of rateable land for which the service is available with the charge name, and charge per service as in the following table:-

- 479 RESOLVED:** Cr McKellar and Cr Bembrick THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 17 May 2019 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 20 June 2019 IT IS HEREBY RECOMMENDED THAT waste management/recycling service charges be now made for the year 1 July 2019 to 30 June 2020 for each parcel of rateable land for which the service is available with the charge name, and charge per service as in the following table:-

THE GENERAL MANAGER'S REPORT

- Domestic Waste/Recycling - Grenfell: \$300 per annum/bin (\$3.85 per service)
- Domestic Waste - Greenethorpe: \$270 per annum/bin (\$10.38 per service)
- Commercial Waste/Recycling Grenfell: \$270 per annum/bin bulk (\$3.46 per service)
- Rural Garbage Charge \$25
- Vacant Land Charge \$25

e) Rural Garbage Charge

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 17 May 2019 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 20 June 2019 IT IS HEREBY RECOMMENDED THAT the rural garbage charge be now made for the year 1 July 2019 to 30 June 2020 for each parcel of rateable land not paying a domestic waste charge, with the charge per service as in the following table:-

480 RESOLVED: Cr O'Byrne and Cr McKellar THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 17 May 2019 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 20 June 2019 IT IS HEREBY RECOMMENDED THAT the rural garbage charge be now made for the year 1 July 2019 to 30 June 2020 for each parcel of rateable land not paying a domestic waste charge, with the charge per service as in the following table:-

| | Per annum |
|---|-----------|
| Farmland | \$25.00 |
| Ordinary Residential | \$25.00 |
| Villages (Caragabal, Bimbi, Quandialla) | \$25.00 |
| Vacant Land Charge - Villages | \$25.00 |

Crs Bembrick and McKellar left the room at this point 6.13pm.

9. LGNSW Visit, A3.8.2

The President of LGNSW Ms Linda Scott and CEO Ms Tara McCarthy visited Weddin Shire on Thursday 23 May 2019 with the following issues discussed:

- Increase in ESL contribution
- Proposed taking back of Regional Roads
- Webcasting of Council Meetings
- Interaction with Joint Organisations (JO's)
- Drought Funding
- Aboriginal land claims – ramifications
- Planning issues
- NSW Waste Levy
- Compulsory Internal Audit, Risk and Improvement Committees
- FAG redistribution
- Location of training courses

THE GENERAL MANAGER'S REPORT

The meeting was very productive and allowed representatives from LGNSW and Council to discuss important issues that are affecting Local Government Councils at this point in time.

For Information

Noted

10. Henry Lawson Festival, C1.4.1

The 62nd annual Henry Lawson Festival was held from 6-10 June 2019 and was an outstanding success. The festival was held in cloudy weather conditions which didn't deter the massive crowd to enjoy the many events and activities that were on offer.

The Verse and Short Story competitions, Art and Porcelain exhibition, the street procession, concert, poetry recitals, the fun run and street activities were just some of the events and activities that were held over the weekend. Saturday concluded with the Awards presentation at the Grenfell Bowling Club which was very well attended and featured our special guest Inga Simpson who was very impressive and popular with all attendees.

The Grenfell Car Club car show on Sunday was also very impressive and appears to be getting bigger every year. In fact, there were a lot of people around on Sunday many of whom continued to enjoy the many activities on offer.

The 2019 Henry Lawson Festival was a fantastic event and it is a credit to the Festival Executive, the committee, co-ordinators and all of the volunteers who all worked tirelessly to make it such a great success.

RECOMMENDATION: that Council write to the Henry Lawson Festival (HLF) committee congratulating and thanking them for their efforts in making the 2019 Henry Lawson Festival an outstanding success.

481 **RESOLVED:** Cr Parlett and Cr Diprose that Council write to the Henry Lawson Festival (HLF) committee congratulating and thanking them for their efforts in making the 2019 Henry Lawson Festival an outstanding success.

Crs Bembrick and McKellar returned to the room 6.15pm.

11. Alliance with Hawkesbury City Council, C2.7.26

Council has previously hosted special guests at the Henry Lawson Festival from Hawkesbury City Council.

Council's City-Country alliance with Hawkesbury City Council has seen a number of trips occur between the two Councils and these visits have further enhanced the relationship.

Unfortunately, representatives from Hawkesbury City Council advised that this year due to time constraints they were unable to attend.

For Information

Noted

THE GENERAL MANAGER'S REPORT

GLENN CARROLL
GENERAL MANAGER

- 482** **RESOLVED:** Cr Brown and Cr McKellar that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

13 June 2019

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 May 2019:

| | |
|--------------------------|------------------------------|
| Bank Account | |
| Westpac | \$1,918,348.23 |
| Short Term Deposits | |
| CBA | <u>5,000,000.00</u> |
| Total Investments | <u>\$5,000,000.00</u> |

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 May 2019.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information
Noted**

2. Statement of Loan Balances as at 31 May 2019:

| | |
|---------------------|------------------------------|
| Loans | |
| ANZ Loan No...43092 | 1,902,575.55 |
| ANZ Loan No...43084 | <u>1,918,664.62</u> |
| Total Loans | <u>\$3,821,240.17</u> |

**For Information
Noted**

3. A Summary of Income for The Month of May follows:

| | |
|---|------------------------------|
| Rates Receipts | 507,554.67 |
| Credit Union Agency Commission | 607.20 |
| Service NSW Agency Commission | 4,829.38 |
| Interest on Investments | 3,128.90 |
| FAG Grant Instalment | 347,942.00 |
| RMS Works | 521,973.98 |
| Sale of Land for Unpaid Rates Proceeds | 17,577.00 |
| Capital Contribution Bogolong Dam | 13,441.89 |
| Development & Building Application Fees | 8,047.20 |
| CTC Income | 5,115.10 |
| Caravan Park Fees | 8,209.00 |
| Other | 7,652.20 |
| Total | <u>\$1,446,078.52</u> |

**For Information
Noted**

THE DIRECTOR CORPORATE SERVICES' REPORT

4. Roads and Other Expenditure 2018/2019:

Following are the up to date maintenance figures as at 31 May 2019:

Roads & Other Expenditure 2018/19

| Item | Vote | Expenditure |
|--|-------------|--------------------|
| Rural Roads Maintenance | 562,270 | 448,778 |
| Grenfell Town Streets Maintenance | 181,319 | 130,105 |
| Village Maintenance - Caragabal | 8,069 | 8,069 |
| Village Maintenance - Greenethorpe | 7,000 | 7,000 |
| Village Maintenance - Quandialla | 7,000 | 7,000 |
| Garbage / Recycling Collection | 148,425 | 104,013 |
| Quandialla Recycling Station | 8,000 | 3,583 |
| Greenethorpe Recycling Station | 6,000 | 0 |
| Greenethorpe Collections | 8,000 | 5,094 |
| Commercial Waste Collection | 18,000 | 8,282 |
| Grenfell Waste Depot Manning / Plant Hire | 135,000 | 92,241 |
| Tips Working Expenses | 68,000 | 70,211 |
| Grenfell Tip Green Waste Processing | 20,000 | 27,828 |
| Cemetery Maintenance & Operating Expenditure | 72,000 | 52,243 |
| Cemetery Sites etc. income | (49,000) | (41,629) |
| Noxious Plants | 84,500 | 52,259 |
| Noxious Plants - Extra | 20,000 | 1,700 |
| Parks & Gardens | 244,846 | 219,737 |
| Library Expenditure | 103,680 | 71,208 |
| Baths Income | (40,000) | (40,729) |
| Baths Expenditure | 173,350 | 204,176 |
| Caravan Park Income | (65,000) | (55,528) |
| Caravan Park Expenditure | 110,800 | 82,375 |

RTA Grant Works

| Item | Vote | Expenditure |
|------------------------------------|-------------|--------------------|
| 2018/19 State Roads (SH6) | 1,017,615 | 1,017,615 |
| 2018/19 National Roads (SH17) | 334,607 | 334,607 |
| 2018/19 Regional Roads Block Grant | 830,000 | 442,198 |

Other Grants

| Item | Vote | Expenditure |
|--|-------------|--------------------|
| Bewleys Road - HVSP Grant (17/18 C/Over) | 800,000 | 619,860 |
| Bewleys Rd - Fixing Country Roads (17/18 C/Over) | 88,786 | 88,950 |
| Repair Program - MR239 Pavement Rehab | 135,000 | 0 |
| Drought Relief HVAP - Forbes Rd Widening & Strengthening | 298,830 | 308,227 |

THE DIRECTOR CORPORATE SERVICES' REPORT

| 2018/19 Rural Local Roads (FAG) | Vote | Expenditure |
|---|------------------|--------------------|
| Reseals | 217,000 | 57,341 |
| New Forbes Road - Widen and Strengthen Pavement | 108,500 | 123,034 |
| Gravel Resheeting | 195,300 | 206,120 |
| Grenfell Streets Construction | 86,800 | 0 |
| Grenfell Kerb & Gutter | 54,250 | 5,968 |
| Grenfell Streets Footpaving | 27,776 | 0 |
| Village Streets Reconstruction | 10,850 | 0 |
| Weddin/Camp/Church Street Replace Footpaving | 27,776 | 0 |
| Thuddungara Road Safety Improvement | 32,550 | 8,631 |
| Sucker Removal/Shoulder Grading/Spraying | 32,550 | 12,159 |
| Industrial Area Sub Division Driveway Construction | 10,850 | 0 |
| Gibraltar Rocks Road Bridge Sized Culvert Replacement | 195,300 | 0 |
| RECONSTRUCT VILLAGE STREETS (17/18 C/Over) | 32,590 | 31,565 |
| QUANDIALLA DRAINAGE (17/18 C/Over) | 68,139 | 3,173 |
| GRENFELL MEDICAL CENTRE - K&G & FOOTPATH (17/18 C/Over) | 130,000 | 103,002 |
| GRENFELL STREETS CONSTRUCTION (17/18 C/Over) | 108,495 | 9,548 |
| GRENFELL KERB & GUTTER (17/18 C/Over) | 102,231 | 0 |
| MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (17/18 C/Over) | 11,237 | 0 |
| GREENETHORPE BUMBALDRY ROAD (17/18 C/Over) | 22,503 | 22,503 |
| CARAGABAL PARK UPGRADE (17/18 C/Over) | 11,761 | 11,761 |
| CARAGABAL PARK SHADE SAIL (17/18 C/Over) | 4,274 | 4,734 |
| GRENFELL STREETS - FOOTPAVING (17/18 C/Over) | 82,551 | 6,111 |
| QUANDIALLA FOOTPATHS RECONSTRUCTION (17/18 C/Over) | 32,010 | 32,010 |
| INDUSTRIAL AREA ROAD (17/18 C/Over) | 63,042 | 55,272 |
| Total | 1,668,333 | 692,929 |

0

| 2017/18 Roads to Recovery | Vote | Expenditure |
|----------------------------------|----------------|--------------------|
| GIBRALTOR ROCKS BRIDGE/CULVERT | 240,928 | 60,899 |
| GREENETHORPE BUMBALDRY RESEAL | 25,976 | 25,976 |
| Total | 266,904 | 86,875 |

For Information

Noted

5. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity is as follows:

6 referred to Council Debt Collection Agency

- 4 Paid
- 1 new arrangement
- 1 part-payment

1 new arrangement made

2 follow up 3rd Instalment letters sent

1 month letters of demand sent

Continued monitoring of existing payment arrangements, following up with further action where required.

Continued liaison with Council's Debt Recovery Firm Outstanding Collections and other debt collection activity of routine nature.

For Information

Noted

6. Auditor General Report on Local Government, A1.2.1

Reference is made to the attached report and associated information.

RECOMMENDATION: that Council include the opportunities for improvement in our Improvement Plan (incorporated within our Resourcing Strategy) and allocate resources to complete the required actions in due course.

483 RESOLVED: Cr Diprose and Cr McKellar that Council include the opportunities for improvement in our Improvement Plan (incorporated within our Resourcing Strategy) and allocate resources to complete the required actions in due course.

7. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:

The cinema was not as popular this month due to the number of other events on in town leading up to the Festival. It will be back in July for the school holidays.

The Tech Savvy Seniors classes have picked up with bookings and are being held as advertised. Only one left to conduct.

Hosted the volunteers from the Museum this month for a demonstration on the new microfilm reader.

THE DIRECTOR CORPORATE SERVICES' REPORT

The new library cards arrived and look amazing. A huge thank you goes to Jenn Graham for the use of the images.

Library & Information Week was held this month with us participating in National Simultaneous Storytime with 10 children attending. We also held the Biggest Morning Tea where we raised \$150 for the Cancer Council.

Launched two new collections this month. Puzzles and Playaway talking books.

Spent time mentoring the new Librarian, Damien Briggs at the high school to help with any questions about purchasing, statistics, collections and sharing ideas.

For Information

Noted

8. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Assisted to promote May Grenfell Action Group meeting and Single Touch Payroll workshop organised by Business HQ.

Completed investment strategy proposal including sourcing quotes.

Attended briefing on 'Easy to do Business' program, distributed information to relevant director and sought additional information on program.

Attended feedback briefing with representative from Department of Premier and Cabinet on Weddin's unsuccessful Growing Local Economies application.

Updated business database.

Provided contact details for local stakeholders to the Digital Connectivity Project Central West and Orana coordinated by Central NSW Councils.

Distributed funding opportunities to relevant local organisations.

Met with new business considering relocating to Grenfell.

Provided Business HQ contact details to local sole trader requiring assistance.

For Information

Noted

9. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities: -

Staffed the Grenfell Accredited Visitor Information Centre as required. Liaised with casual staff over weekend shift including filling gaps in the roster, key handover and preparation of tasks. Compiled 'Weekly Wednesday' responses for the VIC as required.

THE DIRECTOR CORPORATE SERVICES' REPORT

Acted as secretary for the Henry Lawson Festival committee including preparing agenda for May meeting, proofing May minutes and approving electronic payments. Met with festival executive and festival stakeholders to plan Main Street road closures. Liaised with coordinators over their events. Distributed posters to business community. Prepared president's speech for Elaine Needham's funeral, Weddin Shire Arts Award, Official Opening, Awards Dinner and Bill Rudd's posthumous presentation. Organised transport for festival patron, confirmed patron's accommodation requirements. Organised time for queen candidate photos. Confirmed statuette order. Secured APRA licence, provided feedback on advertising, invited Lithgow Highland Pipe band at late notice, coordinated media enquiries, prepared 5 media releases for Grenfell Record, edited festival program prior to print.

Edited the graphic design of new 'attractions map' for Grenfell and sourced printing quote.

Prepared draft text for silo art flyer.

Prepared agenda, reports and minutes for May Tourism meeting.

Engaged in recruitment process for maternity relief role and weekend casual VIC Officers.

Recorded Community Hub bookings, distributed and collected paperwork from clients.

Participated in Destination NSW visitor centre training in Forbes on May 6th.

Communicated with representative of Grenfell Commodities to discuss promotion of the Grenfell Commodities Silo.

Participated in promotions for Central NSW Councils, including Discovery Passport promotion.

Continued to research possible development at the Weddin Mountains National Park including communication with regional stakeholders.

Update B&B contacts on networking table.

Assisted to promote Grenfell through NRMA Open Road media visit.

Provided feedback to Acting Director Engineering on entrance to shire sign.

For Information

Noted

10. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities: -

Art & Art Gallery

- Organised ICS visit to assess the community curtain
- Organised and acted as MC for the Henry Lawson Festival Art & Porcelain Exhibition opening
- 'Landscape Shadows' Exhibition
 - Bumped out exhibition
 - Liaised with artist

THE DIRECTOR CORPORATE SERVICES' REPORT

- Liaised with artists about upcoming exhibitions for second half of 2019 and beginning of 2020
- 'Art of Ageing' exhibition
 - Posters
 - Invitations
 - Liaise with tour organiser

Tourism

- Coordinated Model A Ford Car Club of NSW visit information
- Event promotion
- Contacted villages progress associations
- Attended May meeting

Visitor Information Centre

- Hub bookings
- Casual weekend staff tasks
- Weekly Wednesday Questions email

Henry Lawson Festival

- Responded to general Festival enquiries
- Assisted coordinators
 - Short Story & Verse
 - Art
 - Photography
 - Busking
 - Queen / King
 - Raffle
- Provided event assistance to guinea pig races
- Meeting with official photographer
- Accepted and liaised with stall holders
- Liaised with street entertainers
- Liaised with Official Guest
- Completed Street procession risk assessment
- Worked with Council Overseer to have the Hub emptied for photography & art exhibitions
- Organised sponsor area
- Marketing
 - Program
 - Radio advertising
 - Facebook – managed account, boosted posts,
 - Updated website
 - Arranged TV and Radio interviews
 - Supplied information and images to Cowra Guardian and Grenfell Record for festival feature

For Information

Noted

11. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities: -

Tech Support for Council Departments

- Provide Tech Support to Tourism & Economic Development, Council, & Library
 - Setup Training Room (Library Techno Seniors) x 2
 - Troubleshoot Printer issue on Public Access PC (Library)
 - Setup PC (VIC)
 - Remove email forwarder (VIC)
 - Troubleshoot PC Booting (VIC)
 - Install Docket Printer (Library)
 - Install Wireless Barcode Reader (Library)
 - Migrate Libero Virtual Machine to Solid State Drive (Library)
 - Upgrade Library Management Software (Library)

Client Enquires

- 113 clients made enquires via telephone
- 266 clients made enquires in store
- 37 clients made enquires via email

Sales and Services

- Conducted computer services and repairs for 23 residential clients and 4 business clients
- Replaced 2 mobile phone screens
- Sold laptops/computers to 3 business clients
- Sold ESET Internet Security to 10 residential clients and 2 business clients
- Sold software, parts, and accessories to 17 residential clients and 7 business clients
- Sold ink and toner cartridges to 7 residential clients
- Internet Café used by 59 clients for internet access and printing

Computer Tuition

- Delivered 1 individual lessons.
- Techno Seniors Class – Introduction to Cyber Safety

Printing

- Flyers AHRT
- Various Printing Good Sports Night

Human Services Access Point

- Assisted human services clients with access point usage

Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Grenfell Rugby Club Website

Maintenance

- Installation of software patches Workstations (CTC, VIC, Library)

THE DIRECTOR CORPORATE SERVICES' REPORT

- Installation of software patches Servers (Domain Controller x 2, WSUS, Libero)
- Decline superseded updates (WSUS)
- Website plugin updates, and content management software updates (CTC, VIC)
- Website vulnerability and malware scan (CTC, Library)
- Installation of patches (Internal Wiki, Helpdesk)
- Perform Search Engine Optimisation tasks
- www.grenfellinternetcentre.com.au visited 560 times by 522 Users
- Blog Posts Shared on Facebook, and Twitter
 - Google Yourself <https://www.grenfellinternetcentre.com.au/google-yourself>
- Update content to Library website

Google Summary

- 218 people saw Grenfell Internet Centre via Google Search
- 122 people saw Grenfell Internet Centre on Google Maps
- 4 people found Grenfell Internet Centre on Google and called your business

For Information

Noted

LACHLAN GIBSON

DIRECTOR CORPORATE SERVICES

484 **RESOLVED:** Cr Diprose and Cr Parlett that except where otherwise dealt with the Director Corporate Services' report be adopted.

13 June 2019

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Works Report (1st May 2019 to 31st May 2019)

1.1 Highways - Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

- SH6 (Mid-Western Highway)
- General Maintenance
 - Lignum Creek Bridge Upgrade completed
 - Slashing and spraying program complete
 - Bumbaldry Intersection 97% Complete. Before EOFY.

- SH17 (Newell Highway)
- General Maintenance
 - Slashing complete and spraying program complete

1.2 Regional Roads - Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

- MR398 (Mary Gilmore Way)
- General maintenance
 - Cold Patching
 - Sucker control and table drains
 - Lodged application for grants under REPAIR program
 - Slashing and Spraying program ongoing

- MR236 (Henry Lawson Way)
- General maintenance
 - Shoulder widening now complete awaiting linemarking for completion. – To be completed by EOFY.
 - Indicative signage ordered
 - Table Drain maintenance

- MR237 (Gooloogong Road)
- General maintenance
 - Sucker control
 - REPAIR application lodged
 - Table drain maintenance

THE DIRECTOR ENGINEERING REPORT

MR239 (Henry Lawson Way
/ Young Road)

- General maintenance
- Heavy patching preparation
- Received Grant (\$135k) under REPAIR Programme to complete a 1.5km rehab– To be completed by June 2019.

1.3 Rural Local Roads - Capital Works

- New Forbes Rd – Preparing scope of works for widening and vertical alignment correction of floodways.

1.4 Rural Local Roads – Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- General maintenance and Slashing
- Sucker control and table drain maintenance continuing Sandy Creek Rd
- Guide Posting
- Installation of Gravel Road warning signs on rural road network

1.5 Urban Area - Capital and Maintenance Works

- General maintenance
- Sewer lines and man holes cleaned and CCTV recording in various locations
- 832m of sewer relining completed (Interflow) on:
 - George St
 - Forbes St
 - Dalton St
 - Graham St
 - Weddin St
 - West St
 - South St

For Information

Noted

THE DIRECTOR ENGINEERING REPORT

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- General maintenance
- Broken water pipe repaired Henry Lawson Oval
- Parks - Sprinklers performance checked and replaced if needed.

2.2 Cemeteries

The following graves have been prepared from; 01 May 2019 to 31 May 2019

| | | |
|------------------|---|---|
| Grenfell Lawn | — | 4 |
| Grenfell | — | 0 |
| Bimbi | — | 0 |
| Caragabal | — | 0 |
| Ashes Internment | — | 1 |
| Private property | — | 0 |

The following maintenance has been carried out in the last month:

- General maintenance
- Topped up graves
- Plaques fitted to headstones

2.3 Sewer Mains

Two (2) sewer chokes have been attended to during the last month, none in the relined sections.

2.4 Private Works

- Nil

2.5 Village Area - Capital and Maintenance Works

- General maintenance
- Quandialla drainage investigation continuing
- Caragabal Park upgrade continuing
- Drainage work commenced Greenethorpe
- Maintenance of Bimbi town Centre

THE DIRECTOR ENGINEERING REPORT

2.6 Vandalism

Rural - Nil

Progressive Cost Urban: \$0.00
Progressive Cost Rural: \$0.00

For Information

Noted

3. Future Works (01.06.2019 onwards)

3.1 Highways

- Heavy patching is currently being scoped from the JPA data
- Tree trimming is currently being scoped from the JPA data

3.2 Regional Roads

- General maintenance
- Sucker spraying and removal to continue
- Rehab Program MR239 (REPAIR Program)
- Shoulder widening MR236 (Drought Funding) (\$298k) Complete
- Tree Trimming Program currently being scoped

3.3 Rural

- General maintenance
- Maintenance grading
- Gravel re-sheeting
- Gravel Rd signage installation to continue
- Sucker control and table drain maintenance ongoing
- Hancock Flinns Rd – Rectifying road geometry

3.4 Urban and Village

- General maintenance
- Emu Creek rehabilitation to continue
- Quandialla drainage program to continue
- Caragabal Park Upgrade to continue
- Tree trimming in various locations

For Information

Noted

THE DIRECTOR ENGINEERING REPORT

4. RMS RMCC Contract, R2.54.4

- Greenethorpe Bumbaldry road intersection upgrade is in progress to be completed by the end of financial year.
- Brundah School Rehabilitation (3.5km x full width 100mm overlay)

For Information

Noted

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month: -

| PLANT NO | PLANT | DETAILS |
|----------|---------------------------------------|---|
| 4105 | Grader- Caterpillar 120M | Maintenance & Servicing Hydraulics |
| 4102 | Grader- Caterpillar 120M | Repairs to Trimble Machine Control System |
| 4094 | Backhoe/loader- Case 580 SLE | Repairs to side shift, chain drives, oil seals |
| 4095 | Tractor-John Deere 601098A | Replace Windscreen, Electrical Fault repairs & Fuel System Repairs. |
| 4101 | Wheel Loader- Volvo L60E | Maintenance & Service Hydraulics |
| 5114 | Fuel Trailer | Replace Axle & Brakes. General maintenance |
| 3960 | Dog Trailer | Repair suspension, general maintenance |
| 4104 | Bad Boy mower- AOS 60" 35hp | Deck Repairs |
| 4053 | Grader-Caterpillar 12H | Prep for use, New Batteries & general maintenance |
| 4070 | Roller-Cat 613/Grid | Overhaul of electronics, fuel system repairs & hydraulic repairs. |
| 2085 | Utility-Toyota Hilux ExtraCab TrayTop | Major Service & Maintenance |
| 1124 | Wagon-Toyota Kluger 4x2 GX | Scheduled Service |
| 3952 | Prime Mover- Kenworth T401 | Front diff overhaul, renew seals, bearing & universal joint, Scheduled service and diagnose shutter in driveline. |
| 5288 | Slasher | Repairs to slasher deck cracking |
| 1114 | Taxi | Scheduled Major service |
| 5196 | Weeds Trailer | Tailgate and wiring repairs |
| 3953 | Truck-Garbage Collection | Oil Leak, replace seals, prepare for sale |
| 2094 | Utility-Nissan NP300 Diesel dualcab | Service and Maintenance, replace sump gasket on engine |
| 1127 | Wagon-Toyota Kluger 4x2 GX | Scheduled servicing |
| 4107 | Patchtruck- Isuzu/Ausroad Jetmaster | Repair emulsion system & starting system repairs |
| 5322 | Zero turn mower- Gravely 2T HD 44" | Deck Repairs & maintenance |
| 5315 | Traffic Lights | Diagnose and repair non-communication between units. Replace batteries. |

For Information

Noted

6. Road Train from Forbes

Council and RMS are working actively for Type 1 Road train from Forbes to Grenfell. The Drought Funding for MR 236 (Forbes Road) of \$298,000.00 will enable the route to become certified.

For information

Noted

7. Purchase of New Garbage truck

The Garbage truck was delivered on the 4th June 2019.



Source - Weddin Shire Council: Facebook

For information

Noted

8. Roads to Recovery, R2.56

The works in progress as of 12th June 2019 is as follows:

THE DIRECTOR ENGINEERING REPORT

| Work Location | Scope of works | Budger for 2017/2018 | Budger for 2018/2019 | Revised Proposed Expenditure | Complete | Start Works | Complete Works | Funding Type | Exp to Date | Forecast Exp Next Period | Remarks |
|---|--|----------------------|----------------------|------------------------------|----------|-------------|----------------|--------------|----------------|--------------------------|-------------|
| Greenethorpe-Bumbaldry Road, Rural Road ,measured from the Mid Western Highway 0.00 km - 11.50 km the rail way crossing in Greenethorpe | Centre line , placing of warning signs before narrow bridges and low level crossings | \$ 25,976.00 | | \$ 25,976.00 | YES | May-18 | May-18 | | \$ - | \$ 25,976.00 | Completed |
| Gibraltar Rocks Road (Rural Road), work is located 0.37 km from the Mid Western Highway Intersection | Demolish and construct of new box culvert | | \$240,928.00 | \$ 240,928.00 | No | April-19 | Jun-19 | JF | | \$ 240,928.00 | In Progress |
| Greenethorpe-Koorawatha Road, Rural Road - Chainage 0.000 km to 0.900 km measured from start point 0 | Rehabilitation works | \$ 29,338.00 | | \$ 29,338.00 | Yes | Nov-17 | Nov-17 | | \$ 29,338.00 | \$ - | Completed |
| Dritway Road, Rural Road - Chainage 12.690 km to 15.270 km measured from start point 0.000km at Mid- | Rehabilitation works | \$ 73,589.00 | | \$ 73,589.00 | Yes | Nov-17 | Nov-17 | | \$ 73,589.00 | \$ - | Completed |
| Dritway Road, Rural Road - Chainage 15.670 km to 16.350 km measured from start point 0.000km at Mid- | Rehabilitation works | \$ 19,395.00 | | \$ 19,395.00 | Yes | Nov-17 | Nov-17 | | \$ 19,395.00 | \$ - | Completed |
| Ballendene Road, Rural Road - Chainage 4.790 km to 7.620 km measured from start point 0.000km at Mid | Rehabilitation works | \$ 80,719.00 | | \$ 80,719.00 | Yes | Nov-17 | Nov-17 | | \$ 80,719.00 | \$ - | Completed |
| Subtotal | | \$ 229,017.00 | | \$ 469,945.00 | | | | | \$ 203,041.00 | \$ 266,904.00 | |
| Keiths Lane, Rural Road - Chainage 0km to 1.825km measured from start point 0.000km at Sandy Creek R | Rehabilitation works | \$ 163,756.00 | | \$ 233,272.00 | Yes | Jul-17 | Oct-17 | | \$ 233,272.00 | \$ - | Completed |
| Subtotal | | \$ 163,756.00 | | \$ 233,272.00 | | | | | \$ 233,272.00 | | |
| Bewleys Road, Rural Road - Chainage 0km to 9.750km measured from start point 0.000km at Newell Highw | Rehabilitation works | 200000 | | 200000 | Yes | 43132 | 43435 | JF | 200000 | 0 | |
| Subtotal | | \$ 200,000.00 | | \$ 200,000.00 | | | | | \$ 200,000.00 | \$ - | |
| Caragabal-Pullabooka Road, Rural Road - Chainage 0.000 km to 5.600 km measured from start point 0.00 | Rehabilitation works | 202820 | | 202820 | Yes | 43132 | 43191 | | 202820 | 0 | |
| Subtotal | | \$ 202,820.00 | | \$ 202,820.00 | | | | | \$ 202,820.00 | \$ - | |
| Driftway Road, Rural Road - Chainage 1.825km to 3.140km measured from start point 0.000km at Bimbi-Q | Rehabilitation works | \$ 44,350.00 | | \$ 90,000.00 | Yes | Sep-17 | Nov-17 | | \$ 90,000.00 | \$ - | Completed |
| Pinnacle Road, Rural Road - Chainage 11.770km to 12.530km measured from start point 0.000km at Henry | Rehabilitation works | \$ 25,650.00 | | \$ 50,137.00 | Yes | Jul-17 | Aug-17 | | \$ 50,137.00 | \$ - | Completed |
| Pinnacle Road, Rural Road - Chainage 13.200km to 14.090km measured from start point 0.000km at Henry | Rehabilitation works | \$ 30,000.00 | | \$ 73,000.00 | Yes | Aug-17 | Oct-17 | | \$ 73,000.00 | \$ - | Completed |
| Subtotal | | \$ 100,000.00 | | \$ 213,137.00 | | | | | \$ 213,137.00 | | |
| TOTAL | | \$ 895,593.00 | \$240,928.00 | \$1,319,174.00 | | | | | \$1,052,270.00 | \$ 266,904.00 | |

For Information

Noted

9. Grenfell Main Street Renewal, R2.4.19

Clouston Associates have been requested to carry out a detailed investigation for a plan with 45-degree reverse in with 45-degree nose in. Clouston's report will be ready for the July council meeting.

For Information

Crs Best, Parlett and Bembrick declared conflicts of interests as business owners in the Main Street and left the room.

485 RESOLVED: Cr Niven and Cr O'Byrne that the Main Street renewal only be considered with reverse in parking.

Crs Best, Parlett and Bembrick returned to the room.

10. Tree plantation in Forbes Street, western side of Grenfell Aquatic Centre

Tree plantation will be carried out in July 2019. This is due to optimal planting times.

For Information

Noted

11. Alteration of Give Way sign on the Intersection of Melyra and Forbes Street.

Process to relocate give way signs is in progress. Design is now complete and awaiting Traffic Committee for approval.

For Information

Noted

12. Caragabal Water Supply – U1.6.8

Residents are now able to receive drinking water with partial funding from the Department of Primary Industries. There are 61 residents living in the village and 22 non-residents school children attend the Caragabal Public School. The funding will cease at the end of the financial year.

For Information

486 RESOLVED: Cr Bembrick and Cr O'Byrne that Council request an extension of 6 months for the drought emergency water supply funding to be expended.

13. 2018-2019 Bimbi Floodplain Management Program

Council applied for financial assistance under the '2018-2019 Floodplain Management Program' and has been successful. An assistance of \$51,428.27 has been offered and the funding Agreement will be signed and lodged before 13th April 2019. The funding is a 5:1 ratio, where council will fund 1/5 the total cost of the project. A work plan will be submitted to Office of Environment and Heritage before the 29th July 2019.

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

14. CCTV Installation in the Grenfell Main Street

Council is currently in the design process and is finalising the configuration of cameras. The public consultation will be delivered alongside with the Main St upgrade proposal.

For Information

Noted

15. Use of Henry Lawson Oval 1– League Stars

League Stars has requested the use of Henry Lawson 1 oval for the 6 training sessions dated below. I accepted League Stars proposal and they provided a certificate of currency stating their public liability of greater than 20 million dollars.

Week 1: Monday 13/5/19

Week 2: Monday 20/5/19

Week 3: Monday 27/5/19

Week 4: Monday 3/6/19

Week 5: Monday 17/6/19

Week 6: Monday 24/6/19

RECOMMENDATION:

Confirm action

487 **RESOLVED:** Cr Diprose and Cr Niven that the action be confirmed.

16. Use of Henry Lawson Oval 2 – Grenfell Soccer Club

Grenfell Soccer Club has requested the use of Henry Lawson oval 2 for the purpose of training and matches training which are dated below. I accepted Grenfell Soccer Club's proposal and they provided a certificate of currency showing their public liability of greater than 20 million dollars.

Week 1: Saturday 4th May 2019

Week 2: Saturday 11th May 2019

Week 3: Saturday 18th May 2019

Week 4: Saturday 25th May 2019

Week 5: Saturday 1st June 2019

Week 6: Saturday 15th June 2019

Week 7: Saturday 22nd June 2019

Week 8: Saturday 29th June 2019

Week 9: Saturday 20th July 2019

Week 10: Saturday 27th July 2019

Week 11: Saturday 3rd August 2019

Week 12: Saturday 10th August 2019

Week 13: Saturday 17th August 2019

Semi Final: Saturday 24th August 2019

Final: Saturday 31st August 2019

RECOMMENDATION:

Confirm Action

488 **RESOLVED:** Cr Bembrick and Cr McKellar that the action be confirmed.

17. Australian Government Blackspot Programme & NSW Government Safer Roads

As part of the Local and State Government Road Safety Package announced in the 2019-20 Budget, the Australian Government has committed an additional \$50 million per year from 2019-20 to the Black Spot Program. The Government will provide \$1.0 billion to the Black Spot Program from the 2013-2014 financial year to the 2022-2023 financial year, with an on-going commitment of \$110 million each year following.

Councils have now been invited to submit proposals for the Australian Government Blackspot program and NSW Government Safer Roads Program.

Weddin Shire Council is currently working in collaboration with the Manager Local Government within RMS to develop proposals based on the crash data for the regional and local roads. The deadline for proposals is 31st July 2019.

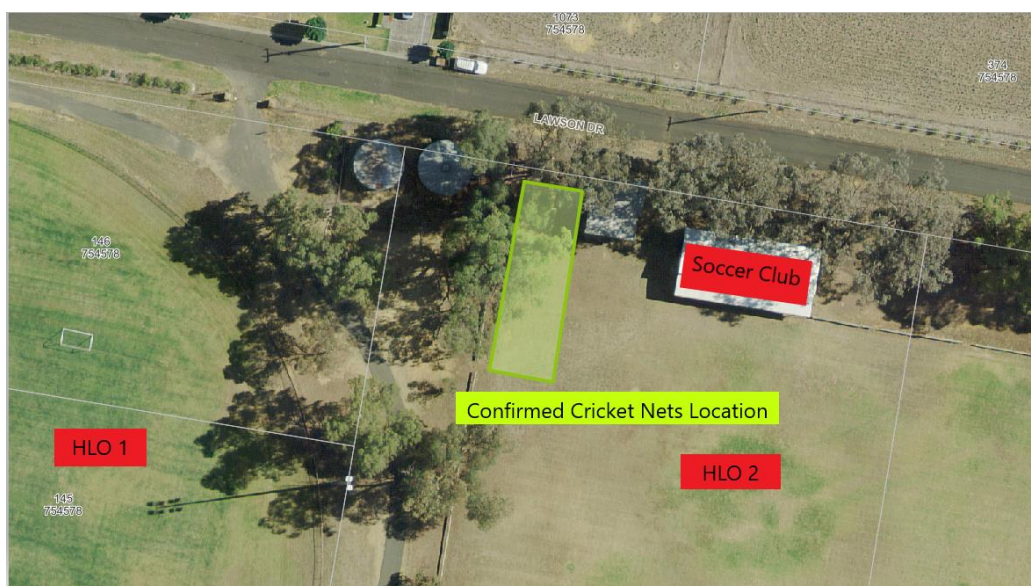


For Information

Noted

18. Stronger Communities Program (Round 4) – Upgrade of Cricket Pitches & Nets

Council has recently received grant funding for the update of existing cricket pitches and upgrade of practice net facilities. Upon demolishing the original practice nets, council liaised on site with all key stakeholders who are involved with the Henry Lawson Oval and its activities. It was determined at the site meeting that the below location was most suited and will work in accordance with the Australian Standards for Cricket Nets (AS1725).



Source: WSC Intramaps

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

19. Reallocating F.A.G. Moneys to Upgrade of Cricket Nets and Pitches

This reallocation will be for the project mentioned in number 18 under the Stronger Communities Program. Only \$10,000 will come from the Stronger Communities Program grant the remaining \$23,919.32 needed will come from the completed 'Thuddungara Road Safety Improvement'.

RECOMMENDATION: that Council accept the proposal to reallocate the remaining funds of \$23,919.32 from the 'Thuddungara Road Safety Improvement' to the 'Upgrading of Cricket Nets & Pitches'.

489 **RESOLVED:** Cr Diprose and Cr Bembrick that Council accept the proposal to reallocate the remaining funds of \$23,919.32 from the 'Thuddungara Road Safety Improvement' to the 'Upgrading of Cricket Nets & Pitches'.

20. Sale of Replaced Garbage Truck

Council is putting out an expression of interest for the sale of the replaced Garbage truck. The expression of interest will run into the new financial year for the disposal to take place in the 19/20 financial year.

This is in accordance with the plant replacement program (19-20).

For Information

Noted

JAYMES RATH
DIRECTOR ENGINEERING

490 **RESOLVED:** Cr Best and Cr Niven that except where otherwise dealt with the Director Engineering's report be adopted.

13 June 2019

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

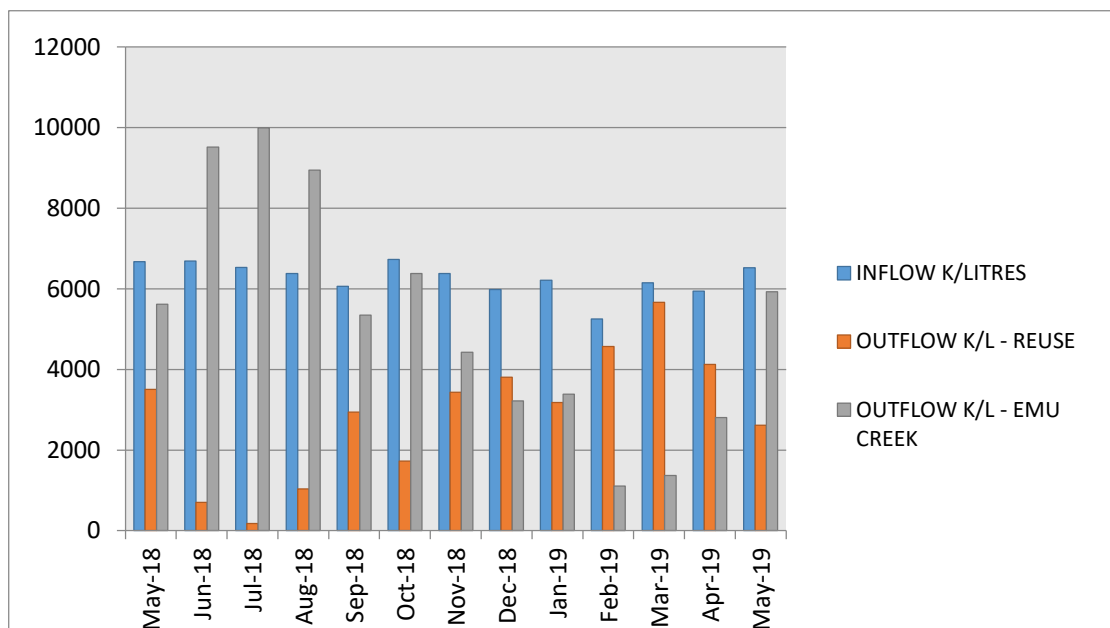
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during May 2019 was 6,526 kl with the daily average of 210.51 kl. Outflow for irrigation for reuse was 2,618 kl and discharge to Emu Creek 5,928.1 kl.

The highest daily recording of 238 kl occurred for the 24 hours ending 6.30 am on 28 May 2019 and the lowest of 186 kl for the 24 hours ending 6.30 am on the 3 May 2019.

A total rainfall of 27 mm was recorded for the month.



THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Council has received notification from the EPA that because of Council's commitment to upgrading works at its existing plant, program conditions on Council's licence have been removed.

These related to the following:

- On 26 November 2014 the EPA varied the licence to include a Pollution Studies and Reduction Program as conditions U1 and U2.
- On 16 February 2015 the EPA received confirmation that condition U1: *Liquid Waste Dam Upgrade* had been completed.
- On 18 April 2019 the EPA received confirmation that condition U2: *Stormwater Infiltration Minimisation Project* had been completed.
- By the Notice, the EPA varies the licence to remove conditions U1 and U2 as the works have been completed.

Councils Staff are to be congratulated on addressing these program conditions and maintaining the facility in good condition. This work has helped the plant comply with its output quality levels and provide extensive reuse water for parks and ovals.

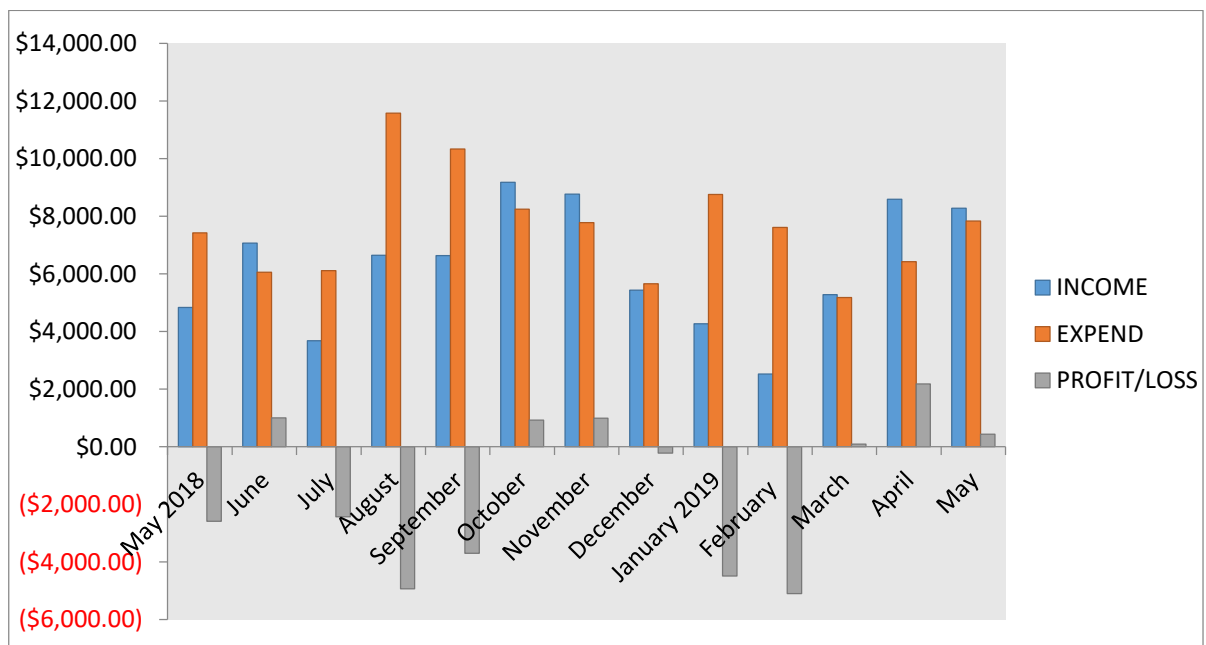
For Council's Information

Noted

2. Caravan Park Operations, P2.3.3

Income for the month of May 2019 was \$8,274.00 with expenditure of \$7,835.17 resulting in an operational profit of \$438.83 the month.

There were 248 sites occupied for the month of May 2019.



For Council's Information

Noted

3. Animal Control, A4.4.4

a. Companion Animals

| | | | |
|--|----------|--------------------|---|
| Animals Seized & Impounded : | 2 | Animals Destroyed: | 3 |
| Animals Straying/Returned to Owners immediately: | 3 (Dogs) | Animals Released: | 4 |
| Animals Straying and Impounded: | 4 | Animals Rehomed: | 0 |
| Animals Surrendered: | 1 | Animals Sold: | 0 |

Other Activities:

Companion Animals

- 1 dog attack reported, investigation conducted, 4 sheep injured, owner/person in charge of dog informed, dog surrendered and destroyed.
- 1 alleged dog attack reported, enquiries made, insufficient proofs, warning letter to owner of dog issued
- Contemporaneous notetaking
- Pound duties
- 2 x show cause issued – dog not under effective control in public place
- 3 x “Notice to Microchip” issued
- 1 x Penalty Infringement Notice issued – dog not under control in public place
- 4 x standard straying dog letters issued
- 5 x “Notice to Register” issued
- 1 x correspondence issued – request for appointment – no response
- OLG Dog and Cat seizure reporting NSW OLG Database
- Hiring, collection and record keeping of animal traps
- Maintenance and record keeping of activities for impounding facility
- Updating existing records on the NSW Pet Registry as per required under the NSW Companion Animals Act legislation
- Entering new data on the NSW Pet Registry as per legislative requirements
- Registration check cross reference
- Entering records on Council authority
- Verification of microchip/registration details
- Barking dog complaint – discussion with owner
- Rooster complaint – investigated verbal direction to remove
- NSW Revenue statement – April 2019

Stock

- Stray sheep reported Henry Lawson Way – investigated
- Stray sheep reported unattended Bumbaldry – investigated
- Stray sheep Manganese Road – investigated – sheep removed and contained

Abandoned Articles in public place

- 1 broken washing machine removed from East Street back lane.

Environmental

- 1 X Notice of Intention issued LGA Order No. 21 Sullivan Street Grenfell.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Recycling

- Recycle bins checked for contaminated waste
- Recycling bins delivered new dwellings

Advertising

- Advertising 4 different Dog Offences through the following school newsletters –

Henry Lawson High
Grenfell Public
Quandialla Central
Caragabal Public
Greenethorpe Public

- Organisation of letterbox drop for Quandialla, Caragabal and Greenethorpe – media release from DPI to all companion animal breeders
- Recycling – What can go in the Recycling Bin

For Council's Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

| DA NO. | Applicant | Construction | Value (\$) | Address |
|---------|--|---|-------------|--|
| 11/2019 | Andys Design & Drafting | Primary & Secondary Dwelling and Shed | \$597,700 | LOT: 10 DP: 1186800 4951 Henry Lawson Way GRENFELL NSW 2810 |
| 12/2019 | Mrs JA Hamilton | Shed | \$12,000 | LOT: 26 SEC: E DP: 6279 16 Griffith Street GREENETHORPE NSW 2810 |
| 13/2019 | Grenfell Senior Citizens Welfare Committee | Multi Dwelling Housing | \$1,889,700 | LOT: 524 DP: 754578 Cnr North & Star Street GRENFELL NSW 2810 |
| 14/2019 | Lions Club Inc | Extension of amenities for coin operated Shower Block | \$13,491 | PTL: 10 SEC: 31 DP: 758473 West Street GRENFELL NSW 2810 |
| 15/2019 | Steadfast Homes PL | Dwelling | \$345,050 | LOT: 1 DP: 1247304 3 Brundah Street GRENFELL NSW 2810 |
| 16/2019 | Mr J White | Shed | \$10,000 | LOT: 1 DP: 379883 19 Alexandra Street GRENFELL NSW 2810 |
| 17/2019 | Mr ID McKellar | Shed with Amenities | \$15,590 | LOT: B DP: 378934 33 Rose Street GRENFELL NSW 2810 |

For Council's Information

Noted

2. Construction Certificates

The undermentioned applications were received and determined under delegation:

| CC NO. | Applicant | Construction | Address |
|---------|--------------------|---|--|
| 6/2019 | Mr DJ Forsyth | Shed | LOT: 1 DP: 1249252 98 Adelargo Road GRENFELL NSW 2810 |
| 14/2019 | Lions Club Inc | Extension of amenities for coin operated Shower Block | PTL: 10 SEC: 31 DP: 758473 West Street GRENFELL NSW 2810 |
| 15/2019 | Steadfast Homes PL | Dwelling | LOT: 1 DP: 1247304 3 Brundah Street GRENFELL NSW 2810 |
| 16/2019 | Mr J White | Shed | LOT: 1 DP: 379883 19 Alexandra Street GRENFELL NSW 2810 |
| 17/2019 | Mr ID McKellar | Shed with Amenities | LOT: B DP: 378934 33 Rose Street GRENFELL NSW 2810 |

For Council's Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

3. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

| CDC NO. | Applicant | Construction | Value (\$) | Address |
|---------|-----------|--------------|------------|---------|
| Nil | | | | |

For Council's Information

Noted

4. Grenfell Sewerage Treatment Plant (STP) Upgrades, S1.1.5

Council continues to work on the detailed design while awaiting the outcome application for additional funding under the Safe and Secure Water Program. The outcome of the application will be advised as soon as possible.

For Council's Information

Noted

5. Henry Lawson Oval Redevelopment, P2.1.6

Council has received grant funding through the Stronger Safer Communities Fund Round 2 for the following developments at Henry Lawson Oval:

| | |
|---|-----------|
| 1) Henry Lawson Oval Amenities Renewal | \$820,000 |
| 2) Henry Lawson Oval Spectator Facility (Covered Seating) | \$110,000 |
| 3) Lawson Park Fitness Circuit | \$ 50,000 |

Request for quotations from three providers have been called for the fitness circuit and close on the 14th June 2019.

Plans for the Amenities Renewal and Covered Seating have been finalised with the preparation of the specification and engineering details in progress.

For Council's Information

Noted

6. Grenfell Community Arts Centre Refurbishment, C1.3.27

Council has received funding through the Regional Cultural Fund - Round Two – for the restoration of the old Grenfell Public School building for use by Grenfell Dramatic Society and Grenfell Arts and Crafts. The project scope includes:

- Re-roof the building
- Paint the interior and exterior
- Build ramps to make the building accessible
- Upgrade the kitchen, lighting and sound equipment
- New storage space (Garage) with accessible entrance
- Refurbishment of an existing outbuilding for youth activities.

Meetings have been held with all groups with plans being developed for the buildings in conjunction with a priority list of refurbishment works requested. This list will be costed to achieve an appropriate outcome based on the grant particulars and essential works required.

The project must be commenced by 31/12/20 and completed by 31/12/21.

For Council's Information

Noted

7. Grenfell (Land Use) Settlement Strategy, T2.1.13

Council were previously advised the Grenfell (Land Use) Settlement Strategy documents would be available for adoption and resolution to exhibit in June 2019.

Further work has been carried out to address additional sites identified for rezoning and in conjunction with the timetable for the development of the Weddin Local Strategic Planning Statement, the strategy documents will be available for the July meeting for exhibition in late July/August. This will align with the exhibition of the LSPS outline.

For Council's Information

Noted

8. Local Strategic Planning Statements, T2.3.1

In March 2018, amendments to the *Environmental Planning and Assessment Act 1979* (EP&A Act) introduced new requirements for councils to prepare and make Local Strategic Planning Statements.

Local Strategic Planning Statements (LSPS) will set out the 20-year vision for land use in the local area the special characteristics which contribute to local identity, shared community values to be maintained and enhanced, and finally how growth and change will be managed into the future.

The Act recognizes the critical role of councils in strategic planning for their local area. The statements will implement actions in the regional and district plans, and the council's own priorities in the community strategic plan it prepares under local government legislation.

The statements will shape how the development controls in the local environmental plan (LEP) evolve over time to meet the community's needs, with the LEP the main tool to deliver the council and community's plan.

It is planned the statements will be a succinct and easy to understand document that will allow community members to contribute to and understand the future direction of land use in their area. The statements must identify the planning priorities for an area and explain how these are to be delivered. They must also show how the council will monitor and report on how the priorities will be implemented.

Councils may choose to develop their local strategic planning statement as a single approach for the whole council area and may choose to address matters on a theme basis.

It is noted that local strategic planning statements focus on the vision and priorities for land use in the local area whereas community strategic plans (prepared under the *Local Government Act 1993*) have a broader focus on achieving the long term social, environmental and economic aspirations of the community. They are the governing document for the council in its strategic business planning across all of its activities.

Councils, in consultation with their communities, will determine the priorities for their area, informed by and consistent with other applicable strategic plans. Developing actions that respond to and build on the place and community's strengths and potential.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

The development of the LSPS will shift the NSW planning system into a **strategic-led planning framework**. The statements provide a clear **line-of-sight** between the key strategic priorities identified at regional or district areas and the finer-grained planning at local, centre and neighbourhood scales.

The statements provide a **bridging point** to ensure that regional and district priorities are placed within a clear local context and tailored to the unique economic, social and environmental characteristics of the local government area.



Regional councils must have their statement in place by 1 July 2020.

The draft LSPS timetable has been developed for Council information:

- *June 2019 – prepare LSPS outline / vision / desired character statements, broad growth statements & draft consultation strategy*
- *July – Council approval for outline / consultation strategy*
- *August – Place LSPS outline on exhibition with Grenfell Strategy*
- *September-October – Prepare LSPS*
- *November-December – Draft LSPS to Councillors & DPE*
- *January 2020 – LEP health check & DPE feedback*
- *February – Alignment with budgets*
- *March - Draft LSPS approved for exhibition*
- *April/May – Exhibition/Consultation*
- *May – Finalise*
- *June – Council adopts LSPS*

RECOMMENDATION: that Council:

1. Note the information and adopt the timetable for the development of the Weddin Local Strategic Planning Statement.
2. Funding for LSPS program to be identified in the September Quarterly Budget Review.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

491 **RESOLVED:** Cr Parlett and Cr McKellar that Council:

1. Note the information and adopt the timetable for the development of the Weddin Local Strategic Planning Statement.
2. Funding for LSPS program to be identified in the September Quarterly Budget Review.

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

492 **RESOLVED:** Cr Diprose and Cr Bembrick that except where otherwise dealt with the Director Environmental Service's report be adopted.

ACTION LIST

| INSPECTIONS AND MEETINGS | | STATUS | BY |
|---------------------------------|--|---|-----------|
| March 2019 | Australian Local Government Association: Clrs Liebich, Diprose and Brown to attend the National General Assembly of Local Government in Canberra from 16-19 June, 2019. | In Progress | GM |
| DEFERRED ACTIVITIES | | | |
| April 2012 | 1. <u>Main Street Master Plan</u> : consider inclusion of heritage building signs. | In Progress | DE/DES |
| November 2013 | 2. <u>O'Brien's Tributary – Drainage Improvement</u> : refer matter back to floodplain committee for further consideration and other possible options. | In Progress | DE |
| June 2015 | 3. <u>RMS</u> : develop plans for a roundabout at the end of the Main Street in Grenfell and refer the proposal to RMS for their consideration. | Preparation for business case – In Progress | DE |
| | 4. <u>Pigeon Control – Main Street</u> : continue to investigate options (DES). | Investigation Continuing | DES |
| April 2016 | 5. <u>Grenfell Caravan Park</u> : investigate alterations to dwelling and cost of a Manager's office (DES). | In Progress | DES |
| August 2016 | 6. <u>Policy for Planting of Vegetation along Kerbsides</u> : develop policy. | In Progress | DE/GM |
| November 2016 | 7. <u>NBN Fibre to the Premises</u> : make representations to ensure Industrial land vacant lots have access to NBN. Advocate for upgrade to the exchange to facilitate fibre to the premises. | In Progress | DES/GM |
| December 2016 | 8. <u>Waste Depot Fire Precautions</u> : investigate provision of water for firefighting purposes. | Private connection required with onsite storage for pressure/supply | DES |
| April 2018 | 9. <u>Rural Tips</u> : install padlocks, surveillance cameras and provide Fob keys for residents utilising Quandialla and Caragabal tips. | In Progress | DES |
| May 2018 | 10. <u>Bimbi War Memorial 'Avenue of Trees'</u> : refer proposal to Heritage Committee for further consideration and report back to Council. | In Progress | DE |
| June 2018 | 11. <u>Application for a bus stop O'Loughlins Lane</u> : refer to Traffic Committee and report back to Council. | In Progress | DE |
| September 2018 | 12. <u>New Code of Conduct</u> : Submit Code of Conduct to Council for formal adoption. | Completed | GM |
| | 13. <u>Grenfell RSL Sub-branch</u> : apply for grant funding under the Anzac Community grants program. | In Progress | DE |
| | 14. <u>Forbes Street Bus Shelter</u> : conduct Community consultation in regards to the location and report back to Council. | In Progress | DE/GM |
| October 2018 | 15. <u>Trees near cricket nets</u> : remove and replant trees. | Completed | DE |
| | 16. <u>Tree Plantation – Forbes Street</u> : report back to Council with an option for tree planting. | In Progress | DE |

| | | | |
|---------------|---|--------------------------|-------------------|
| November 2018 | 17. <u>Drought Grants for Freight</u> – submit grant funding application. | Completed | DE |
| December 2018 | 18. <u>Marketing Strategy Report</u> : initiate report. | In Progress | DCS/GM |
| | 19. <u>Organisational Review</u> : engage consultants to undertake review. Arrange workshop on 16 May, 2019. | Completed | GM |
| | 20. <u>Purchase of New Garbage Truck</u> : purchase new truck. | Completed | DE |
| | 21. <u>Removal of Trees – Weddin Street</u> : remove trees subject to available funding. | In Progress | DE |
| | 22. <u>Grenfell Main Street Renewal</u> : investigate 45 degree reverse angle parking with other options. | In Progress | DE |
| | 23. <u>Give Way Signs – Melyra Street</u> : relocate signs. | In Progress | DE |
| March 2019 | 24. <u>Draft Model Code of Meeting Practice</u> : place on public exhibition and resubmit to May 2019 Council meeting for formal adoption. | Completed | GM |
| | 25. <u>Policy for Fees, Expenses and Facilities for Councillors 2019/2020</u> : resubmit policy to Council for public exhibition. | Completed | GM |
| April 2019 | 26. <u>Grenfell Ambulance Station</u> : make enquires to purchase for \$1. Investigate depreciation cost. | In Progress Completed | GM DCS |
| | 27. <u>Grenfell Courthouse</u> : investigate proposed plans. | In Progress | GM |
| | 28. <u>Drought Communities Program (DCP)</u> : collate projects and submit to May meeting for prioritisation. | Completed | GM |
| | 29. <u>Grenfell Medical Centre Operation</u> : engage ‘Five Hours West’ to conduct a media and marketing campaign. | In Progress | DCS/GM |
| May 2019 | 30. <u>Councils Self Promotion</u> : take digital photos of Councils projects and display them in the Council Chambers. | In Progress | DCS/DE/ DES/GM |
| | 31. <u>Drought Communities Program (DCP)</u> : Submit grant funding application. | In Progress | GM/DCS |
| | 32. <u>Grenfell Main Street Renewal</u> : apply for an extension under Round 1 of SCCF. | Completed | GM/DE/ DCS |
| | 33. <u>Henry Lawson Oval Redevelopment</u> : advertise plans for both projects. Demolish existing grandstand. Develop photographic testimonial. | In Progress | DES/GM |

For Information

Noted

Minutes of the Grenfell Henry Lawson Festival of Arts, at 7.30 Tuesday, 19th March, 2019 at the Grenfell Community Hub

Apologies: Angela Hunter, Fiona Johnson, Tina Cooper, Keryl McCann, Rachael Power, Vanessa Gibson, Courtney Hunter, Deidre Carroll

Resolved: T Carroll/ L Carroll that the apologies be accepted

President A Griffiths welcomed everyone to the meeting, thanked Glenn for chairing last month's meeting, welcomed Auburn back & offered the committee's congratulations to Liz Carroll for her Australia Day "Citizen of the Year" Award.

Present: Alan & Di Griffiths, Claire McCann, Helen Carpenter, Pam Livingstone, Pene Starr, Glenn & Liz Carroll, Judy Mitton, Mary Moffitt, Jenny Hetherington, Wendy Johnson, Robyn Munk, Hugh Moffitt, Terry Carroll, Billo Wheatley, Alan Hodgson, Auburn Carr, John & Betty Fittler

Resolved: P Livingstone/ G Carroll That the minutes from the general meeting 19.2.19 be confirmed

Communication: Inwards:

- The Lawsonian
- Safety Officers will attend
- Grenfell Town Band will attend
- Pam Holland – yes to stage power
- Bronwyn Liebich truck for stage

Outwards:

- Grenfell Town & District Band invited to attend
- Jeannie Murray asked for permission to use her land for damper cooking
- Mark Liebich – truck for stage
- Peter Mitton – sound technician
- Pam Holland – power for stage
- Safety Officers : Warwick Simpson, David Sheehan, Bill Acheson
- Murray Mitton – stage MC
- Weddin Shire Council – general assistance

Resolved: J Hetherington/L Carroll: That the inwards communication be received & the outwards communication be endorsed.

Treasurer's Report:

Balance Sheet as of January, 2019

NAB cheque a/c: 12,667.27 NAB Term Deposit: \$60,000,

Total Assets: \$72,717.27

Resolved: P Starr/ H Moffitt that the treasurer's report be adopted.

Treasurer advised that \$11,000 approx in sponsorship received to date

Co-ordinators' reports: Busking/ Art/ Woodchop/ Quilts/ Fun Run/ Poetry & Damper/ Concert all reported "on track".

Verse & Short Story: M Moffitt - 71 in verse, judge Amanda Anastasi, 29 in Short Story, judge Narelle Harris. Few entries in student category Claire sending reminders.

Street Entertainment: C McCann - 3D Art Work, roving band, roving artist booked

Children's Competition: J Hetherington - G Taylor/ P Livingstone to assist with display – Gloria Harris judge.

Street Parade: H Carpenter still negotiating Lithgow Pipe Band. Stuart Taylor/Stuart McKellar to be marshalls

King/Queen Competition: C Hunter - x3 candidates: from Swimming Club, Lions (Tara Anderson), Rotary (Chad White)

Photography: Tina Cooper has agreed to co-ordinate competition for statuette – entries to be displayed in Library.

\$5 will permit entry to both Art/Photography Exhibitions

Street Stalls: Fiona Johnson has agreed to co-ordinate with assistance from Wayne Lavers.

Awards Dinner: Resolved: P Starr/ G Carroll that \$50 entry per person be set

Resolved: L Carroll/ M Moffitt that Heritage Book (\$80) be purchased as gift for Festival Guest, Inga Simpson

Raffle: W Johnson – all prizes have been nominated

Program: C McCann to check with T Mawhinney about including Grenfell's SILO ART in the program.

Resolved: C McCann/H Moffitt that "Rustic Maze" be included @ \$50

General Business:

*Country Club will host Guinea Pig Races on the Sunday.

* Kathleen Smith (retired Patron)be invited to street parade/dinner

***Festival Future:** Think about questions that need to be asked eg: Does Grenfell want Festival to continue? Should there be a paid organiser? Is Henry Lawson relevant? How could paid entry be organised?

Resolved: A Carr/M Moffitt that a widely advertised Public meeting be held in July (possibly Tuesday 30th) – after Festival de-brief meeting - involving Weddin Shire Council, H L F Committee & Weddin Community, chaired by Stephen Sykes to discuss future directions. S Sykes quote \$3,000

***Change to Constitution:**

At present the Festival Committee can only spend money on projects directly related to Henry Lawson.

Resolved: H Moffitt/ L Carroll that legal advice be sought re constitutional change

***Amusement Rides:**

Resolved: T Carroll/ P Starr that the manager of the entertainment located in the Railway Station area be charged \$1500, payable in advance, for use of site

Meeting closed: 8.49

Next meeting date: Tuesday, 16th April, 2019

493 RESOLVED: Cr Bembrick and Cr Niven that the Minutes of the Henry Lawson Festival Committee be noted.

Minutes of the Grenfell Henry Lawson Festival of Arts, at 7.30 Tuesday, 16th April, 2019 at the Grenfell Community Hub

Apologies: Rachael Power, Vanessa Gibson, Deidre & Terry Carroll, Mary Moffitt

Resolved: L Carroll/H Moffitt that the apologies be accepted

President A Griffiths welcomed everyone to the meeting.

Present: Alan & Di Griffiths, Claire McCann, Helen Carpenter, Pam Livingstone, Pene Starr, Glenn & Liz Carroll, Judy Mitton, Jenny Hetherington, Wendy Johnson, Robyn Munck, Andrea Ladlow, Hugh Moffitt, Billo Wheatley, Auburn Carr, John & Betty Fittler

Resolved: G Carroll/H Carpenter That the minutes from the general meeting 19.3.19 be confirmed

Business Arising:

*L Carroll to follow up invitation to retired Patron K Smith to attend Festival functions

*Meeting re “FESTIVAL FUTURES” to be held 6.30, Tuesday, 30th July at the Bowling Club

*Change of Constitution – Peter Moffitt to be contacted

*Children’s Rides: \$1500 to be paid on Saturday afternoon

Communication: Inwards:

*Bianca Hughes – Bowling Club – wishing to retain all monies raised to put towards more shade at Grenfell Aquatic Centre

Resolved: H Moffitt/A Ladlow that their request be declined, as the 15% of funds raised is essential to running the Festival

*Jennifer Greenhalh – re children’s rides

*H Carpenter/ Lithgow Pipe Band is available for \$600

Resolved: A Ladlow/P Livingstone that the Band be invited to the Festival Procession

*Stephen Sykes available for Festival Futures meeting

*Camille Baldwin confirming Cadets involvement

*Hilarie Lindsay confirming travel & accommodation arrangements

*From Grenfell Record re Awards Dinner photographer

Outwards:

*SES

*GGM

*Invitations to Kath Smith, all WSC Councillors, Michael McCormack, Steph Cooke, Ian Armstrong, Police Commander

*Patron Lindsay re travel plans

Resolved: A Carr/D Griffiths: That the inwards communication be received & the outwards communication be endorsed.

Treasurer’s Report:

Balance Sheet as of March, 2019

NAB cheque a/c: \$21,893.15 NAB Term Deposit: \$60,000,

Total Assets: \$81,893.15

Resolved: P Starr/ H Moffitt that the treasurer’s report be adopted.

Treasurer advised that \$24,000 approx in sponsorship received to date

Co-ordinators’ reports:

Busking: only three buskers to date, in spite of emails/facebook/personal contact: Val Ward, Elaine Henry & Andrea Ladlow. All have insurance. Andrea will be busking but as she is the co-ordinator, will not be competing

Art: Hugh & Di have visited Elaine Marshall, exhibitor from Wyalong

Woodchop: sponsorship money to be collected ASAP

Fun Run: Written report from Vanessa & Rachael: same course as last year 7.5 & 4km/ Facebook page set up, pre-registration & payment preferred (website), runners timed manually/letter written to WSC re grading & signs/ bus to be organised to take 4km runners to Quondong Rd from H L Oval

Poetry & Damper: Bruce Roberts will be performing with John Hetherington. Damper cooking needs to start earlier than last year

Verse & Short Story: M Moffitt – written report – 216 entries in Verse, 129 in Short Story with entry money up on last year

Children's Competition: J Hetherington – entries collected 24th May, to be hung on 3rd June, returned to schools Tuesday, 11th June

Street Parade: H Carpenter - very few entries

King/Queen Competition: No profiles/photos of candidates on display as yet. After some discussion re fund raising issues,

Resolved: H Carpenter/ P Starr that in 2020, all co-ordinators' entry forms be presented to the incoming committee by a certain date, for their approval

Raffle: 18 prizes

Program: nearly ready - Lithgow Pipe Band to be included

Sunday Car Show: Billo reported still too early for entries to be known but, as Grenfell street closures will be the same for Sunday as Saturday, committee is looking at expanding the car show to become a "Motor Show" with bikes, utes, trucks, tractors filling top end Main St. Car show not able to co-ordinate this event

General Business:

*It is apparent that the local Dramatic Society is not able to stage a production this year. Contact Stephen Griffin to see if entertainment from another town is available

***Weddin Shire Arts Award**

Resolved: P Livingstone/D Griffiths that a statuette be awarded at the 2019 Henry Lawson Festival for an outstanding contribution to the local Arts scene.

Meeting closed: 8.38

Next meeting date: Tuesday, 21st May, 2019

494 **RESOLVED:** Cr Niven and Cr O'Byrne that the Minutes of the Henry Lawson Festival Committee be noted.

Minutes of the Grenfell Henry Lawson Festival of Arts, at 7.30 Tuesday, 21st May, 2019 at the Grenfell Community Hub

Apologies: Glenda Howell, Helen Carpenter, Keryl McCann, John & Betty Fittler, Tina Cooper

Resolved: H Moffitt/G Carroll that the apologies be accepted

President A Griffiths welcomed everyone to the meeting.

Present: Alan & Di Griffiths, Claire McCann, Pam Livingstone, Pene Starr, Glenn & Liz Carroll, Judy Mitton, Jenny Hetherington, Wendy Johnson, Robyn Munck, Andrea Ladlow, Hugh Moffitt, Billo Wheatley, Auburn Carr, Deidre & Terry Carroll, Mary Moffitt, Rachael Power

Resolved: P Livingstone/A Ladlow That the minutes from the general meeting 16.4.19 be confirmed

Business Arising: to be dealt with in **General Business**

Communication: Inwards:

*Road closures over the weekend:

Glenda Howell advised that RFS is no longer able to close the roads

David Sheehan advised that SES will help with Henry's Head, stairs for the truck, flag pole & a cover for the band outside the motel, but cannot assist with Traffic Management.

Resolved: A Carr/P Starr that a new Safety Officer for the 2019 Festival be introduced, with Brett Biddle & Warwick Simpson acting as joint Safety Officers.

WSC has agreed to pay for the cost of the Traffic Control contractors and staff.

*Anthony Doyle is to judge the Window Displays

*Manager of Grenfell TAFE offered the new building as a possible venue for photography competition next year

Hillarie Lindsay- community transport is booked and tickets are allocated.

Steph Cooke will attend official opening but not awards dinner

Michael Mandelc- statuettes are in process

Outwards:

Sympathy card to Marie Rudd

Letters to 12 Short Street residents about street closure

Peter and Shirley Mawhinney- invite and tickets to awards dinner

Grenfell Bowling Club- response RE queen commission

Councillors invited to awards dinner

Golden oldies truck club- motor display invitation

Forbes tractor club- motor display invitation

Ulysses club- motor display invitation

Lithgow highland pipe band invitation

APRA licence

Resolved: A Carr/P Starr: That the inwards communication be received & the outwards communication be endorsed.

Treasurer's Report:

Balance Sheet as of April, 2019

NAB cheque a/c: \$27,350.53 NAB Term Deposit: \$55,000

Total Assets: \$82,415.53

Treasurer requested that co-ordinators advise her as to cheques/ change they will require for a cash float on the weekend. Please present invoices for payment ASAP.

Resolved: P Starr/ L Carroll that the treasurer's report be adopted & that the transfer of \$5,000 from the Term Deposit into the working a/c be ratified

Co-ordinators' reports:

Awards Night: on track

Busking: Val Ward- outside Jan Parlett's, Elaine & Stephen Henry- Reid's Hardware, Alex

Winnel- Criterion Hotel, Andrea Ladlow-New Car Club, Vickie Walsh- Royal Hotel. Trophies presented 3pm Saturday: Best of the day: \$200, Second: Best Australian Song \$100, Third: Best yodel song \$50 (Donated by Robyn Munck) Best Gospel: trophy. Judges: Noel Cartwright & Robin Munck

Busking co-ordinators very kindly donated \$300 from their budget to the cost of the Pipe Band
Art: H Moffitt: Entries arriving. Official opening at 7:00 Thursday 6.6.19 – provision of finger food appreciated

Woodchop: D Carroll: all organised

Fun Run: R Power: Facebook interest, last year's spreadsheet can be used.

WSC: all in order, Peter Moffitt will drive Bowling Club bus to take 4km runners to Quandong Rd from H L Oval. Marshalls will be GGM staff

Verse & Short Story: M Moffitt judging complete, Judges profiles publicised, Winners notified (Statuettes: Short Story: Julie Davies, Poetry: Mark Miller- both unable to attend) & announced on website & Grenfell Record. Local students-x3 from THLHS & x3 from St Joseph's. All entrants thanked by email, with positive feedback about the opportunities provided for writers. 35 anthologies compiled & printed

Children's Competition: J Hetherington – Art to be hung in Reid's shop & Warren Johnson's premises.

Street Parade: H Carpenter – shed can be used for registrations from 8:00, Hannah Robinson, last year's Queen will lead parade.

King/Queen Competition: no report. Entrants' photos taken 20.5.19

Raffle: W Johnson: from Gavin Johnson & Jenn Bell-Donation of Dinner for two at the Railway Hotel. Total takings to date: \$1,592

Program: distributed to all local businesses, TV ads appearing on WIN & Prime, publicity x5 pages in DISCOVER magazine

Sunday Car Show: B Wheatley advised Car Club donated \$300 towards cost of Pipe Band

Merchandise Stall: new stock: beanies- \$15, travel mugs- \$13, stickers-\$2, magnets-\$5, together with some stubby holders, programs, Grenfell information, near stage

General Business:

***Vale:** Bill Rudd- Raffle co-ordinator & best ever ticket seller in Grenfell

***Vale:** Elaine Needham-Weddin Shire Arts Award Statuette, 1997, for community service to the Arts

Resolved: D Carroll/A Ladlow (1) that a Certificate of Appreciation be posthumously presented to Bill Rudd on Awards night. (2) A sympathy card be sent to Elaine Needham's family

***Keith Starr/Craig Millynn** be asked to organise Main St seating on Saturday

***Street closures** will be the same for Sunday as Saturday. Businesses have been advised of these arrangements. Main St will re-open on Sunday afternoon, probably after 2:00. Brett Biddle has the authority to decide the actual time.

Stalls will be located up and down Main St

***Change to Constitution:**

9. Constitution- recommendation to change from:

3.e) To undertake fundraising and promotional activities throughout the year and during the festival with funds raised to be used solely for the benefit of current and future festivals and for such other purposes that the committee may decide to promote the life of Henry Lawson.

to

3.e) To undertake fundraising and promotional activities throughout the year and during the festival with funds raised to be used solely for the benefit of current and future festivals and for such other purposes that the committee may decide to promote the life of Henry Lawson and the

wider Grenfell Community.

Resolved: P Starr/H Moffit (1) that an extraordinary meeting be called at 7pm on July 2nd to vote on this change to constitution.
(2) That this Extraordinary Meeting be advertised in the Grenfell Record

Meeting closed: 8.37

Next meeting date: 7:00, Tuesday, 2nd July, 2019 Extraordinary Meeting to vote on Change to Constitution.
7:30 General Meeting & de-briefing of 2019 Festival

495 **RESOLVED:** Cr Brown and Cr McKellar that the Minutes of the Henry Lawson Festival Committee be noted.

**MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD
FRIDAY 24 MAY 2019 AT THE COUNCIL CHAMBERS COMMENCING AT 8.30 AM
(C2.6.35)**

1. **PRESENT:** Cr Niven, Cr Brown, M Moffitt, W Crampton, C McCann and G Carroll.

2. **APOLOGY:** H Moffitt

Resolved: W Crampton and M Moffitt that the apology be accepted.

3. **DECLARATIONS OF INTEREST:**
Nil

4. **MINUTES:** 4 April 2019

Resolved: M Moffitt and Cr Niven that the minutes of the meeting held on 4 April 2019 be adopted.

5. **MATTERS ARISING:**
Nil

6. **CORRESPONDENCE:**
Inwards
Nil

Outwards
Nil

Noted

7. **ART GALLERY – CO-ORDINATORS REPORT:**

Resolved: C McCann and W Crampton that the Art Gallery Co-ordinators report be adopted as presented.

Cr Parlett entered the meeting at this point 8.41pm.

8. **ART GALLERY – FINANCIAL STATEMENT:**

Resolved: Cr Brown and Cr Niven that the Art Gallery Financial Statement be adopted as amended.

9. **NEW PROJECTS:**
- Future focus to be conservation of the curtain.

Noted

10. **GENERAL BUSINESS:**
- Nil

Noted

10.1 **ACTION PLAN** – attached.

Noted

11. **NEXT MEETING:** Thursday, 1 August 2019 at 8.30am at the Council Chambers.

12. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.16am.

496 **RESOLVED:** Cr O’Byrne and Cr Brown that the Minutes of the Grenfell Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING
HELD ON THURSDAY 30th MAY 2019 AT 3PM AT THE COUNCIL CHAMBERS**

NOTE: For this and future meetings, please enter via stairs near the Camp Street roundabout.

1. **PRESENT:** Clr C Brown, Clr J Parlett, T Cooper, D Yates, W Crampton, A Griffiths, L Gibson, C McCann, A Carr.

2. **Guest:** Acting Director Engineering J Rath.

3. **APOLOGY:** Clr S O'Byrne

Resolved: D Yates / Clr C Brown that the apology be accepted

3.01pm W Crampton entered the meeting.

4. **CONFIRMATION OF MINUTES:** 4th April 2019

Resolved: T Cooper / W Crampton that the minutes of the 4th April 2019 meeting be confirmed.

5. **BUSINESS ARISING:** Nil

3.02pm Clr J Parlett entered the meeting.

6. **CORRESPONDENCE:**

Inwards

- J Rath- Entrance to shire designs for consideration

J Rath confirmed that the proposed sign will not be installed, as such the correspondence was not discussed.

Clr C Brown thanked J Rath for his initiative.

3.04pm J Rath left the meeting.

Outwards

- Nil

3.05pm A Griffiths entered the meeting.

7. **TOURISM WORKSHOP:**

After the success of the March tourism workshop it is proposed that future tourism meetings incorporate time for 'workshop style' discussion. To ensure meaningful discussion it is proposed that only one topic is addressed in each meeting workshop, with project rankings from the April survey providing the order topics are addressed. The topic for each workshop will have been identified at the previous meeting, allowing staff time to prepare background documents. Staff will have discretion to replace a topic if preliminary research indicates a need. It is anticipated that once the DMP is developed, it will inform the workshop topic.

Resolved: D Yates / T Cooper:

- 1) That each meeting agenda include time for workshop discussion of one suitable topic.
- 2) That each meeting confirm a workshop topic for the next meeting.
- 3) That staff may replace a workshop topic if necessary.
- 4) That once the DMP is developed, it will inform the workshop topic.

Discussion was had over the choice of topic for the next meeting workshop, with the topic 'event establishment -astro-tourism' confirmed. Committee members were encouraged to research the topic and to consider it from a 'visitor economy' perspective. A representative from an astro-tourism group be invited to speak at the next meeting.

Resolved: Clr C Brown / W Crampton that astro tourism event establishment will be the topic for the next meeting.

Projects for Workshop Discussion

- | | |
|---|---|
| 1. Develop DMP for Weddin featuring data | 16. Plan for Railway Station precinct including turntable & crane |
| 2. Event establishment- astro-tourism, sporting, trail running, ag-tech etc | 17. Grow the perception of Grenfell in the minds of caravan and motorhome owners |
| 3. Coloured lights the full length of Main Street | 18. Develop a Tourism Operators networking group |
| 4. Restore advertising signs on old buildings | 19. Support VFR via regular community communication and invitations to the AVIC /Backyard Champions campaign. |
| 5. Establish Weddin Arts Trail including Main St. | 20. Encourage improved accommodation |
| 6. Shire wide signage study and concept plan | 21. Online bookings for tourism operators. |
| 7. Entry signage for Grenfell and each village | 22. Remove Railway paddock from State Heritage Register to facilitate development |
| 8. Replace bird trails signage | 23. Shire wide beautification |
| 9. Weddin Mountains- relationship building, promotion, event establishment -sport/ horse-riding/ 4x4 etc. | 24. Henry Lawson Birthsite signage |
| 10. Develop relationships with Forbes/ Cowra/ Young AVICs that lead to referrals. | 25. Special interest tours/ work closely with regional groups ie car clubs |
| 11. Develop self-guided tours/ packages for visitors | 26. O'Brien's Hill project |
| 12. Assist with the development of workshop weekends | 27. Stan McCabe development |
| 13. Maintain standard of the AVIC | 28. Reggie McNamara development |
| 14. Participate in all appropriate regional tourism campaigns | 29. Jan Lehane development |
| 15. Installation of consistent signage shire wide | 30. Steam clock |

8. REPORTS:

*pending adoption of the 2019/2020 budget at the June 2019 Council meeting.

Brief for DMP tender- A draft document that will be used to request quotes for a Weddin Shire Destination Management Plan was tabled but not discussed. Members were encouraged to email the EDO directly with feedback on the draft.

Resolved: Clr C Brown /W Crampton that the two late reports be received and dealt with.

Entrance to shire sign report- A report on entrance to shire signs outlined that there would be strategic value in developing a signage audit and concept plan for a consistent shire wide 'signage family'. An external consultant should be engaged to undertake shire wide community consultation so a transparent and strategic process can inform the development of entrance to shire, entrance to town and entrance to village sign concepts.

As J Rath has confirmed the entrance to shire sign will not be installed prior to June 30th 2019, the report's first recommendation has been deleted.

Resolved: Cllr J Parlett / T Cooper that:

- 1) A shire wide signage audit and concept plan featuring a "signage family" be developed.
- 2) The shire wide signage audit and concept plan be funded from the 2018/2019 tourism budget and economic development reserve.

D Yates previously declared a non- pecuniary interest and remained in the room.

Silo art directional signs report- A report was tabled by D Yates in relation to silo art directional signs. Discussion was had over the Grenfell Commodities Silos. The silo art has proved to be a valuable tourism asset. It has become evident that directional signs guiding visitors to the silos, are necessary. Long term, brown tourist signs should be pursued however because of the process around applying for brown signs, blue signs should be considered as an interim measure. Ideal locations for these blue directional signs would be at the junction of Main Street and Camp Street at Rygate Square, on the corner of West and Camp Street at the Railway Station and on the corner of Brundah Street and South Street.

Resolved: A Griffiths / W Crampton that three blue silo art directional signs be pursued.

9. UPCOMING EVENTS:

For an up to date list visit www.grenfell.org.au/attractions/events

- 1 June- Lions Club Queen Fundraiser
- 6 to 10 June- Henry Lawson Festival
- 9 June- Guinea Pig Races
- 9 June- Bimbi Plaque Unveiling
- 9 June- Iandra Castle Open Day
- 9 June- Caragabal camp Oven Cookoff
- 11 June- Aboriginal and Torres Strait Islander Mental Health First Aid Course
- 12 June to 26 July- Art of Ageing Exhibition
- 19 June- Live Better 4 Seniors Program
- 25 June- Grazing Management Workshop
- 29 June- Quandialla Big Merino Fundraiser
- 19 July- Grenfell Kart Club Bob Hinde Race Day
- 27 July- Anglican Holy Trinity Church Fete
- 30 July- 'Place: a travelling exhibition of artists' books' - Grenfell Art Gallery Exhibition
- 30 to 31 August- 143rd Annual Grenfell Show
- 8 September- Grenfell Rotary Markets
- 10 September- 'Our Wardrobe: Bringing Characters to Life for 60 years' Exhibition
- 14 September- Caragabal Sheep Races
- 15 September- Grenfell Kart Club Race Day

- 28 September- Grenfell Jockey Club Races
- 29 September to 4 October- Weddin Mountain Muster
- 5 November- Grenfell Library Author Visit - Karly Lane
- 10 November- Grenfell Rotary Markets
- 10 November- Grenfell Kart Club November Race Day
- 3 December to 12 January- Exhibition by Ramon Ward-Thompson
- 8 December- Grenfell Kart Club Christmas Race Meeting
- 8 December- Carols in Taylor Park

Discussion was had on the Henry Lawson Festival and the meeting was advised about the July 30th Festival Forum to discuss the festival's future.

10. BUSINESS WITH NOTICE:

Alan Griffiths- Main Street Beautification- The matter was deferred to the next meeting.

Alan Griffiths- Tourism Workshop Structure- The matter was withdrawn by A Griffiths as the topic was fully addressed earlier in the meeting.

11. QUESTIONS WITH NOTICE: Nil

12. NEXT MEETING: Thursday 1st August 2019, 3pm at the Council Chambers

13. CLOSURE: 4.10pm

497 **RESOLVED:** Cr Diprose and Cr Brown that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON MONDAY, 3 JUNE 2019, COMMENCING AT 5:00 PM (C2.6.13)

1. **PRESENT:** Kellie Frost (Noxious Weed Officer- Weddin Shire Council),
Cr John Niven (Weddin Shire Council)
Jaymes Rath (Chair- Weddin Shire Council)
Cr Mark Liebich (Weddin Shire Council)
Cr Paul Best (Weddin Shire Council)

- 2 **APOLOGY:** James Ingrey (Agronomist)
Cr Stuart McKellar (Weddin Shire Council)
Harvey Matthews (NSW farmers)
Keith Starr (Landcare-Grenfell)

Resolved: Cr Paul Best and Cr Mark Liebich that the apology be accepted.

3. **MINUTES:** 11 April 2019

Resolved: Kellie Frost and Cr John Niven that the minutes from 11 April 2019 be adopted.

4. **MATTERS ARISING:**

- Upon implementing the new work order structure, a report be displayed for weeds at the next committee meeting
- Contact Michael Hooper for any John Holland related issues
- Weeds Management Plan legalities
- Trainee Weed officer update as they will be hired before next meeting

Noted

5. **CORRESPONDENCE:**

Nil

Noted

6. **NOXIOUS WEEDS OFFICERS REPORT:**

Kellie verbally updated the committee:

- Attended Hudson pear awareness training at lightning ridge
- Awaiting DPI response about being in control of mobile devices whilst the motor is still running.
- She now has a contact for the rail corridor issues relating to the spraying of weeds.

Noted

7. **NOXIOUS WEEDS BUDGET**

2018/2019 Vote - \$ 84,500

- Expenditure to 3rd June 2019 - \$ 55,580.14

2018/2019 Noxious Plants Extra Vote - \$ 20,000

- Expenditure to 3rd June 2019 – \$ 3,899.79

Noted

8. **BUSINESS WITH NOTICE**

- 2019 Weeds conference. Jaymes and Kellie to attend from WSC. (26th-29th August 2019)

Moved: Cr John Niven

Seconded: Keith Starr

9. **QUESTIONS WITH NOTICE**

Nil

11. **NEXT MEETINGS:**

| Day | Date | Month | Year | Time | Venue |
|-----|----------|-----------|------|---------|----------------|
| 9 | 9/9/2019 | September | 2019 | 5:00 PM | Committee Room |

12. **CLOSURE:** There being no further business to discuss the meeting closed at 06:01pm.

498 **RESOLVED:** Cr McKellar and Cr Niven that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
THURSDAY 6 June 2019 at 4.30 pm at the COUNCIL CHAMBERS (C2.6.22).**

ELECTION OF CHAIR:

Mrs Isabel Holmes was nominated as a temporary chairperson for the meeting in Mr Hayes absence.

Resolved: Clr C Brown and Clr J Parlett that Mrs Holmes to chair this meeting.

1. **PRESENT:** Mrs I Holmes (Chair), Mrs S Jackson-Stepowski (Heritage Advisor), Clr P Diprose, Clr C Brown, Clr J Parlett, Mr I Pitt (Historical Society), Mr J Hetherington and Mrs S Hughes.

2. **APOLOGIES:** Mr B Hayes (DES)(Chair) and Mrs D Yates

Resolved: Clr Parlett and Clr Brown that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 11 April 2019

Resolved: Clr Brown and Mrs Hughes that the minutes 11 April 2019 be adopted.

4. **CONFLICTS OF INTEREST:**

Nil

5. **MATTERS ARISING:**

5.1 Medical Centre Historic Reference Panels

Mrs Holmes advised that the panels were erected on the Grenfell Medical Centre prior to the official opening with positive community comments being received.

Resolved: Clr Brown and Mrs Hughes that the Grenfell Historical Society and Council's Tourism Officer are approached to ask if a map/brochure on the Interpretation panels would be a useful resource for visitors.

5.2 Strategic Plan Development for direction of Heritage

Mrs Holmes discussed the following outcomes:

i) **Heritage Promotion** – An article to be placed in the Grenfell Record regarding the outcomes of the 2018/19 grants and advertising the 2019/20 grants.

ii) **Heritage Booklet for Owners/Purchasers** – No further progress to date.

iii) **Building Plaques** – To be held over to next meeting.

5.3 Bushell's re Coffee Sign (Grenfell Furniture & Whitegoods)

Mrs Jackson advised that she has been trying to get in contact with Bushell's personally to request if there is any funding available with no response to date. Mrs Jackson to approach owners and look at other possible funding avenues.

5.4 The meaning of the word "Weddin"

Clr Diprose and Mrs Jackson gave a verbal update on the word. Mrs Jackson has forwarded to the Director Environmental Services information obtained and requested further direction as to whether she needs to further pursue the matter and if so what direction.

5.5 Signage – Cobb & Co.

Mrs Holmes advised that Mrs Hughes had found a colour photo. The original photo is still required.

Resolved: Mr Hetherington and Mr Pitt that an article be placed into the Grenfell Record, requesting Community input and if anyone has colour photos of the signage.

5.6 Signage - Grenfell

Mr Hayes will follow with the Director Engineering.

5.7 2018/19 Heritage Grants

Mrs Holmes advised that all annual reports had being submitted to the Office of Environment and Heritage. All payments have been made and that Mr and Mrs Armstrong also received funding.

6. CORRESPONDENCE:

6.1 Heritage Office – Grant Funding 2019

Mrs Holmes advised that a letter of offer was received by Council for the Heritage Advisor and Small Heritage Grants for the years 2019/20 and 2020/21 and has been accepted.

Resolved: Cllr Diprose and Cllr Brown that the 2019/20 grant funding application be advertised in the Grenfell Record, Facebook and Council's website.

6.2 Invitation – Unveiling of Plaques, Bimbi

Noted

6.3 Weddin HA Visit Apr19

Noted

7. BUSINESS WITH NOTICE:

7.1 Aboriginal Protocols and Guidelines

Some discussion was had on the draft document and it will be a work in progress.

8. HERITAGE ADVISORS REPORT

The Heritage Advisor gave verbal report on:

- ICOMOS 2020 Central West Tour
- Site visit at W & C Matchett re woolshed for the CW Tour
- Site Visit – Grenfell Guide Hall
- Visit with the EDO/Tourism Officer (Auburn)
- Request to change the October Meeting to 26th September 2019

Resolved: Cllr Brown and Mrs Hughes that the 3rd October Meeting be changed to 26th September 2019.

9. QUESTIONS WITH NOTICE:

Nil

10. NEXT MEETING: Thursday 1 August 2019 at 4.30pm.

11. CLOSURE: There being no further business the meeting closed at 5.30 pm.

499 RESOLVED: Cr Parlett and Cr Diprose that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING
HELD ON TUESDAY, 18 JUNE 2019 COMMENCING AT 3.11PM (C2.6.10)

Present: Messrs G Carroll, B Hayes, L Gibson and J Rath

Minutes: of 14 May 2019.

Resolved: J Rath and B Hayes that the minutes from 14 May 2019 be adopted.

1. PEOPLE:

| | | |
|---|---|--|
| <u>Learning & development</u> - Strategic | i) <u>Traffic Control/Signage</u> – process implemented to ensure signage inspected on a regular basis. Training held. | DE |
| <u>Resource planning</u> - Strategic | i) <u>Integrated Planning and Reporting (IPR)</u> – 2017/2021 Delivery Program and 2019/2020 Operational Plan (including revenue policy) placed on public exhibition for comment and will be resubmitted to the June 2019 Council meeting for formal adoption. ii) <u>Resourcing Strategy</u> – Asset Management Plans and Long Term Financial Plan reviewed. To be submitted to the June 2019 Council meeting for formal adoption. iii) <u>New Improvement Plan</u> - new plan adopted as part of new Resourcing Strategy. Recommendations from the Organisational Review and the Auditor General Report into Local Government to be incorporated. To be incorporated into one improvement plan document. iv) <u>RMS Contract</u> – reported in Director Engineering’s report. v) <u>Engineering Strategic Planning Meetings</u> – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2018/2019. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues. | All All GM DE DE |
| - Operational | v) <u>Other Programs</u> – in progress. | DE |
| <u>Recruitment</u> - Operational | Nil | |
| <u>Appointments</u> - Operational | i) <u>Director Engineering</u> – Jaymes Rath appointed. Commenced Monday 3 June, 2019. | GM |
| <u>Health and Wellbeing</u> - Strategic | i) <u>Grenfell Medical Centre</u> – officially opened 3 May, 2019. Dr Patrick Awikhu operating the centre very well. ii) <u>New Ambulance Station</u> – construction commenced to build a new Ambulance Station under the Rural Ambulance Infrastructure Reconfiguration (RAIR) programme at the Grenfell MPS. iii) <u>Proposal for Health and Wellbeing</u> - Health and Wellbeing program to be implemented on a voluntary basis to improve the Health and Wellbeing of staff as individuals and team members. OZhelp provides programs that will be able to assist. The program includes a benchmarking report to employers giving them a snapshot of the overall health of their workforce. In the process of being implemented. | DES/ GM/DCS DES All |

| | | |
|--|--|---------|
| | iv) <u>Health and Wellbeing/Mental Health training</u> – to be organised in 2019/2020 for relevant staff to equip them to do deal with various situations and to provide a mentally healthy workplace. | DES/DCS |
| | v) <u>Dental Lease</u> – negotiations with prospective dentists in progress. | GM |

2. RESOURCES

| | | |
|--|---|------------|
| <u>Financial</u> - Strategic | i) <u>Grant Funding Applications</u> – Council contribution required to be identified prior to application being submitted. Future capital projects reserve established. | All |
| | ii) <u>Local Government Superannuation</u> – employees’ contributions remaining at 9.5% from 1 July 2019 for another two (2) years. | All |
| | iii) <u>Local Government (State) Award 2017</u> – 2.5% increase proposed from 1 July 2019. Salary structure to be updated. | All |
| <u>Information</u> | i) <u>Henry Lawson Festival</u> – meeting to be held on Tuesday 30 July, 2019 at the Grenfell Bowling Club to review the festivals future direction. Councillors to be invited to attend. | GM |
| <u>Physical - Assets</u> - Strategic | i) <u>Sewerage Treatment Works Upgrade</u> – Stage 2 commenced with concept design and REF completed. Detailed design in progress. Land to be classified as operational land as per Local Government Act, 1993. | DES/GM/DCS |
| | ii) <u>Grenfell Main Street Upgrade</u> – funding obtained under Round 1 of the SCCF. Options currently being considered. Milestones in funding deed have been deferred for six months to allow additional time for planning the project. Additional extension applied for. Consultant to submit draft plan based on reverse in parking and other possible options. Director Engineering to submit further report to July 2019 Council Meeting. | DE |
| - Operational | iii) <u>Quandialla Recycling Depot</u> – operating very well. Director Engineering monitoring. | DE |
| | iv) <u>Gibraltar Rocks Road Bridge Culvert</u> – works commenced. Funding to be sourced from the Roads to Recovery and FAG Programmes. | DE |
| | v) <u>O’Briens Tributary</u> – preferred schemes currently being investigated by Floodplain committee. Funding to be then sourced. | DE |
| | vi) <u>Emu Creek Project</u> – works continuing. Very good community response to the project. | DE |
| | vii) <u>Industrial Land</u> – four sales completed. Three others currently in progress. 3 phase power installed. Internal works completed including conduit for possible NBN. Linen plans forwarded to Lands Titles Office (LTO) after execution by Essential Energy to facilitate subdivision. Awaiting registration with LTO. | GM/DE/DES |
| | viii) <u>Quandialla Drainage</u> – stage 2 to commence in August 2019. | DE |
| <u>Human Resources</u> | i) <u>Organisational Review</u> – completed. Recommendations to be included in the new Improvement Plan. | All |
| | ii) <u>Staff Resources</u> – reviewed as part of the organisational review. | All |
| <u>Investment</u> | | |

3. SYSTEMS

| | | |
|---|--|---|
| <u>Governance</u> | Nil | |
| <u>Compliance</u> - Strategic | i) <u>Systems Review</u> – currently in progress with general ledger being updated. ii) <u>Local Environment Plan (LEP) Review</u> – development of land use strategy in progress. Public consultation to be undertaken. iii) <u>Waste Strategy</u> – in progress. To be reported to a future Council Meeting. iv) <u>Webcasting of Council Meetings</u> – to be undertaken as per Councils Code of Meeting Practice. Systems to be investigated. | DCS DES DES GM/DCS |
| <u>Risk</u> - Operational | i) <u>Building Profession Board (BPB)</u> – compliance reporting systems regarding building inspections to be implemented. Monthly reporting continuing to be provided to the Department of Fair Trading through internal system. ii) <u>Submission of DA's</u> – on-line service available to specific Councils from December 2018. To be further investigated. | DES DES |

4. COMMUNICATION AND ENGAGEMENT

| | | |
|---|---|----------------------------|
| <u>Agenda's for OLT and OET</u> | Being utilised. | GM |
| <u>Charters for OLT and OET</u> | Being utilised. | GM |
| <u>Communication Plan And Engagement Strategy</u> | Draft templates developed for use. To be referred to OET for review. | DCS |
| <u>OLT and OET Terms of Reference</u> | Being utilised. | DES |
| <u>Staff engagement – Organisational Engagement Team</u> | <ul style="list-style-type: none"> • Meeting held. • Store system / Depot Improvement Plan being reviewed and developed. • Other recommendations to be pursued when submitted. • Quarterly meetings to be held with indoor and outdoor staff Thursday 4 July, 2019. | GM DCS/DE All All |

5. **NEXT MEETING:** 1 Tuesday, 16 July 2019 at 8:30am

6. **CLOSED:** 4.21pm

500 **RESOLVED:** Cr Niven and Cr McKellar that the Minutes of the Organisational Leadership Team (OLT) Committee Meeting be noted.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

501 **RESOLVED:** Cr Parlett and Cr Bembrick that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

MAYORAL MINUTE

1. **General Manager –Performance Review, P4.10015**
Reason for confidentiality: staff matter (Section 10A(2)(a))

GENERAL MANAGERS REPORT

1. **Statement of Claim, A3.22.7**
Reason for confidentiality: commercial information (Section 10A(2)(g))

DIRECTOR ENGINEERING REPORT

1. **Entering into Contracts for the Supply and Delivery of Bulk Fuel, T1.8.22**
Reason for confidentiality: commercial information (section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council

MAYORAL MINUTE

1. **General Manager –Performance Review, P4.10015**

Reason for confidentiality: staff matter (Section 10A(2)(a))

502 RESOLVED: that the action be confirmed.

GENERAL MANAGERS REPORT

1. **Statement of Claim, A3.22.7**

Reason for confidentiality: commercial information (Section 10A(2)(g))

503 RESOLVED: that the action be confirmed.

DIRECTOR ENGINEERING REPORT

1. **Entering into Contracts for the Supply and Delivery of Bulk Fuel, T1.8.22**

Reason for confidentiality: commercial information (section 10A(2)(d))

504 RESOLVED: that Council accept and sign contracts with Dib Group, GBS Distributions, Liberty Oil Australia, Ocwen Energy, Oilplus Holdings Australia and Park for the supply and delivery of bulk fuel.

CLOSURE: There being no further business the meeting closed at 7.42pm.

Taken as read and confirmed as a true record this day 18 July 2019.

..... General Manager.....Mayor