



To Avoid Delay when
Replying or Telephoning

Please Quote:

WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 18 OCTOBER 2018 COMMENCING AT 5.00 PM

11 October 2018

Dear Councillors,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 18 OCTOBER, 2018**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 20 September 2018
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Noxious Weeds Ctee Mtg, 2/10/2018
- Art Gallery Ctee Mtg, 4/10/2018
- Local Traffic Ctee Mtg, 4/10/2018
- Heritage Ctee Mtg, 11/10/2018
- Planning & Development Ctee Mtg, 15/10/2018
- OLT Mtg, 16/10/2018
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs P Best, J Niven, S O’Byrne, C Brown, C Bembrick, J Parlett, S McKellar and P Diprose.
General Manager (G Carroll), Director Engineering (R Ranjit), Director Corporate Services (L Gibson) and Director Environmental Services (B Hayes).

APOLOGY: Nil

CONFIRMATION OF MINUTES:

172 **RESOLVED:** Cr Diprose and Cr Brown that the Minutes of the Ordinary Meeting, held on 20 September 2018 be taken and read as **CONFIRMED**.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received: -

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
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Nil

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE
WEDDIN SHIRE COUNCIL HELD, 18 OCTOBER 2018.**

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 14 September 2018.
- A2. Don Harwin MLC, P2.3.5: Pleased to advise that the NSW Government has announced an extra \$60 million in funding over four years to transform NSW public libraries across the state.
- A3. Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has announced the passing of a significant milestone in the creation of a new ambulance station for Grenfell.
- A4. Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke is encouraging event organisers planning events in the first half of next year to apply for the NSW Government's Flagship Event Fund, which is now open.
- A5. Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has called on the Cootamundra electorate's schools to apply to participate in the 2019 Premier's Anzac Memorial Scholarship.
- A6. Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has announced a \$3 million support package for the Cootamundra electorate's littlest learners to help community preschools during the tough drought period.
- A7. Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke today welcomed the NSW Government's landmark business incentive and support package that will ignite investment and create jobs in regional NSW.
- A8. The Hon David Elliot MP, A3.6.1: Advising on the 11th November this year New South Wales will join communities across Australia, and the world, to commemorate the Centenary of Armistice that marks the end of The Great War.
- A9. Hawkesbury City Council, C2.9.1: On behalf of Hawkesbury City Council, I would like to advise the results of the Mayor & Deputy Mayor Elections held at the Extra-Ordinary meeting of Council last night, Tuesday 18 September, 2018.
- A10. Bland Shire Council, C2.9.4: Please be advised that at Bland Shire Council's Ordinary Meeting held 18th September the Mayoral Election for the ensuing two year term was held with the following results:
- A11. Lockhart Shire Council, C2.9.4: Please be advised that at Lockhart Shire Council's Ordinary Meeting held Monday, 17 September 2018, the Mayoral Election for the 2018/2020 term was held with the following results:
- A12. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 21 September 2018.
- A13. The Nationals, A3.19.3: The NSW Nationals are pleased to announce that Federal Leader, Deputy Prime Minister and Member for Riverina Michael McCormack has been preselected to be the Nationals candidate for the Electoral Division of Riverina at the next federal election.

- A14. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke says Grenfell's Rural Fire Service brigade will open its doors to the community this weekend to help people be aware and prepare for bushfire risks this summer.
- A15. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke is encouraging the Cootamundra electorate to 'Share the Journey' by getting involved in Mental Health Month this October.
- A16. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has announced greater opportunities on offer for preschool aged children in the Cootamundra electorate thanks to a \$6 million infrastructure investment which will provide support for almost 400 new preschool places across the state.
- A17. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke announced today that \$500,00 in grants is available to combat illegal dumping in the Cootamundra electorate.
- A18. Newell Highway Task force, R2.8.2: Advising the NSW Freight and Ports Plan 2018 – 2023 was released today.
- A19. Centre for Economic and Regional Development, A3.6.54: Thank you for participating in the Regional Economic Development Strategies process to develop the *South Western Slopes Regional Economic Development Strategy 2018-2022* (Strategy) for your region.
- A20. Grenfell Garden Club, C1.3.28: An invitation is extended to you to attend the Grenfell Garden Club's official opening of their 'Poppies for Remembrance' Art Exhibition and Poppy Project to commemorate the 100th anniversary of Armistice Day.
- A21. Lachlan Shire Council, C2.9.6: Advising the following results for the Mayor and Deputy Mayor elections that were held at the Ordinary Meeting of Council Wednesday 26 September 2018.
- A22. Cowra Shire Council, C2.9.6: Advising the results of the Cowra Shire Council Mayoral elections for the 2018-2020 term that were held at the Ordinary Council meeting on Monday 24 September 2018 are as follows.
- A23. Forbes Shire Council, C2.9.6: Please be advised at Forbes Shire Council's Ordinary meeting today, Thursday 19 September 2018, the Mayoral Elections were held with the following results.
- A24. Bathurst Regional Council, C2.9.1: Advising at the Bathurst Regional Council's Ordinary Meeting of Council on 19 September 2018, please note the following results from our election.
- A25. Upper Lachlan Shire Council, C2.9.6: Advising at the Ordinary Meeting of Upper Lachlan Shire Council of 20 September 2018 Mayoral Elections were held with the following outcome.
- A26. Cabonne Council, C2.9.1: Advising the results of the Cabonne Council Deputy Mayoral elections that were held at the Ordinary Council meeting on Tuesday 25 September 2018 are as follows:

- A27. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 28 September 2018.
- A28. Local Government NSW, A3.9.1: Forwarding the LGNSW Annual Report 2017/2018 ahead of our annual conference on October 21-23.
- A29. The Hon Michael McCormack MP, A3.19.3: National's Riverina MP and Deputy Prime Minister Michael McCormack has announced the opening of Round 3 of the Federal Government's Building Better Regions Fund.
- A30. The Hon Steph Cooke MP, A3.19.2: Advising Small Business Month 2018 launches next week on 1 October 2018.
- A31. The Hon David Coleman MP, A3.3.1: Advising as the newly appointed Minister for Immigration, Citizenship and Multicultural Affairs I am writing to outline my expectations in relation to hosting Australian citizenship ceremonies, and remind you of your obligations under the *Australian Citizenship Ceremonies Code*.
- A32. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 5 October 2018.
- A33. Planning and Environment, A3.6.57: Writing to inform you about progress on the online system for building owners to register buildings with external combustible cladding.
- A34. NSW Government, G2.14.1: Advising the NSW Environment Trust is now inviting applications to the 2019 round of its Restoration and Rehabilitation Grants Program.
- A35. The Hon Steph Cooke MP, A3.19.2: Advising around 170 tradies across the Cootamundra electorate will save approximately \$320,000 over 10 years by not having to renew their licences every three years, as part of the NSW Government's Better Business Reforms.
- A36. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has urged local landholders to think about working with the NSW Biodiversity Conservation Trust (BCT) on a Biodiversity Management Program.

SECTION B - Matters for report

- B1. David Churchill, T5.49.2018: Thank you for the notification and Statement of Environmental; Effects dated 14 September 2018 concerning a development application for a proposed single story Ambulance Station fronting Cowra Road, Mid-Western Highway Grenfell.
- B2. Local Government NSW, A3.8.2: Advising we are so excited that in response to your work on our Renew Our Libraries campaign the NSW Government and opposition have committed to providing millions in additional funding to NSW public libraries over four years from 2019.
- B3. Alexander Abbott, T5.49.2018: Referring to your letter dated 14th September 2018 in regards to the plans for the new Single Storey Ambulance Station to be constructed at 21 Sullivan Street.

SECTION C - Matters for consideration

1. Office of Local Government, A3.9.3: Advising a new structure for the NSW SES will commence on 2 October 2018.

Copy forwarded to Councillors

For Information

Noted

2. Auditor-General of NSW, A1.21: Advising in June this year, I wrote to inform you of my intention to appoint a suitably qualified and experienced audit service provider (ASP) to perform the annual financial audit of Weddin Shire Council.

Following a competitive open tender process, I am pleased to inform you that my office has appointed Intentus Pty Ltd (Intentus) to carry out the annual financial audit of your council for a period of three years, with an option to extend a further two years. This arrangement will begin the year ending 30 June 2019.

My Office looks forward to working in collaboration with your council and Intentus to deliver a high-quality audit service that maximises value for money and generates insights that challenge and inform government to improve outcomes for citizens.

For Information

Noted

3. Grenfell Team Sorting, C1.1.3/C1.4.5: Advising Grenfell Team Sorting is holding another event for 2018 over the weekend of October 13 & 14, 2018 at Grenfell Showground. It is being run on behalf of the Grenfell Show Society.

Copy forwarded to Councillors

Note: As the event was held on 13 – 14 October 2018, approval was granted as requested.

RECOMMENDATION:

Confirm Action

174 RESOLVED: Cr McKellar and Cr Brown that the action be confirmed.

4. BreastScreen NSW, C1.7.12: Confirming that the BreastScreen Mobile Van is due to visit Grenfell tentatively from Thursday 28th March to Monday 29th April 2019.

The BreastScreen Mobile Van will be offering free screening mammograms for the women of these towns and surrounding areas.

I am arranging the towing of the Van from Cowra to Grenfell on the 28th March and I understand Weddin Shire moved our van previously and would like to confirm that Council is still in a position to do so?

Additionally, I am seeking approval to use the same site from last time – Vaughan Park, Melyra Street, Grenfell.

RECOMMENDATION: that Council authorise the moving of the Van from Cowra to Grenfell and approve the site adjacent to Vaughan Park in Melyra Street, Grenfell.

175 **RESOLVED:** Cr Parlett and Cr Diprose that Council authorise the moving of the Van from Cowra to Grenfell and approve the site adjacent to Vaughan Park in Melyra Street, Grenfell.

5. Grenfell Garden Club Inc., C1.3.28: The Grenfell Garden Club has received a proposal from local sculptor and artist Kathleen McCue to create a figure of a wedge tail eagle in recycled materials, for display in an approved public area within Grenfell.

Copy forwarded to Councillors

RECOMMENDATION:

For Council's Consideration.

176 **RESOLVED:** Cr Niven and Cr Parlett that Council agree to fund the installation costs and advise the Garden Club accordingly.

6. Margaret Nowlan – Jones, H2.7: Advising Max and Robyn Mara from Young have generously donated and paid to have the Bimbi WWI War Memorial restored.

All the names have been redone by Penrose and Sons, Grenfell, a new toilet door provided by Weddin Shire Council and fence repainted by Max and Robyn Mara.

This restoration will coincide with the upcoming 100 year Centenary Celebrations of the end of WWI on the 11th hour on the 11th November 2018.

Robyn's father Norman Louis Carr is on the memorial.

RECOMMENDATION: that Council write to Max and Robyn Mara thanking them for restoring the Bimbi WWI Memorial.

177 **RESOLVED:** Cr Diprose and Cr O'Byrne that Council write to Max and Robyn Mara thanking them for restoring the Bimbi WWI Memorial.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 18 OCTOBER 2018

RECOMMENDATION: that the late correspondence be received and dealt with because of the urgency of the matters.

178 **RESOLVED:** Cr Bembrick and Cr O'Byrne that the late correspondence be received and dealt with because of the urgency of the matters.

7. Mr Trevor Lobb, C1.3.0: Advising the editor of the Grenfell Record has been advised by Fairfax executives that on 30 October the Main Street building that has housed the paper since 1887 will be closed and abandoned.

Copy forwarded to Councillors

RECOMMENDATION: that Council:

- i) vehemently object to Fairfax Media regarding the proposed closure of the Grenfell Record Office,
- ii) endeavour to arrange a meeting with Fairfax representatives and nominate two Council representatives to attend the meeting,
- iii) arrange a public meeting outside the Grenfell Record office building on Friday 26 October, 2018 at 11.00am protesting the proposed closure,
- iv) encourage local residents to write to Fairfax Media protesting the proposed decision.

179 **RESOLVED:** Cr Diprose and Cr Brown that Council:

- i) vehemently object to Fairfax Media regarding the proposed closure of the Grenfell Record Office.
- ii) endeavour to arrange a meeting with Fairfax representatives and nominate two Council representatives to attend the meeting,
- iii) arrange a public meeting outside the Grenfell Record office building on Friday 26 October, 2018 at 11.00am protesting the proposed closure,
- iv) encourage local residents to write to Fairfax Media protesting the proposed decision.

RESOLVED: Cr O'Byrne and Cr Bembrick that the Mayor and Cr Diprose be nominated as Council's representatives to attend the meeting.

8. Mr Trevor Lobb, T4.3.1: Advising the Dept of Fair Trading has advised concurrence with the Gold Trails proposal to wind up and dispose of our assets to Weddin and Snowy Valleys Councils.

We will arrange to forward a donation of \$3,862 (\$4,050 less GST) in the next few days, as Gold Trails' contribution towards the cost of the website for 2018/2019 and 2019/2020 as agreed.

The Gold Trails committee thanks the Weddin Shire Council for its cooperation in this matter, and trusts the transfer of the website will be beneficial to Weddin and all the other Councils still involved.

For Information

180 **RESOLVED:** Cr Brown and Cr Bembrick that Council write to the Gold Trails Committee advising that Council is sorry to see the Committee winding up, thank them for working with Council in the past and for being willing to transfer the website to Weddin Shire for maintaining into the future.

9. The Hon Steph Cooke MP, U1.6.11: Thank you for your recent correspondence in which you offer your “in-principle” support to Central Tablelands Water (CTW) County Council and the Caragabal community and district in advocating for funding to undertake a feasibility study to supply water to Caragabal.

Further to concerns raised by the Caragabal community, I recently met with the Minister for Regional Water, The Hon Nyall Blair MLC. I understand that as a result of this meeting, the Minister’s Office has been in contact with Central Tablelands Water directly and it has been agreed that Central Tablelands Water will apply to the Safe and Secure Water Program for funding to undertake a feasibility study.

Thank you again for your correspondence.

For Information

Noted

181 **RESOLVED:** Cr Niven and Cr Best that the Correspondence be noted except where otherwise resolved.

11 October 2018

The Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Caragabal Water Supply, U1.6.11

A letter has been forwarded to the member for Cootamundra the Hon Stephanie Cooke MP offering “in principle” support to Central Tablelands Water (CTW) County Council and the Caragabal community and district in advocating for funding to undertake a feasibility study to supply reliable potable water to Caragabal.

A copy of the letter has been forwarded to Councillors and a copy has been included as an attachment to this Mayoral Minute.

RECOMMENDATION:

Confirm Action

182 **RESOLVED:** Cr Liebich and Cr Niven that the action be confirmed.

CLR MARK LIEBICH
MAYOR

183 **RESOLVED:** Cr Best and Cr McKellar that except where otherwise dealt with the Mayoral Minute be adopted.

11 October 2018

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Local Government Reform – Connected Leadership Program, C2.10.9

As reported to the September 2018 Council Meeting a Connected Leadership Program was undertaken as part of the Fitness Campaign and was an integral part of the Campaign because each Council recognised that we need to think and work differently.

The program included a combination of one-on-one coaching and development as well as group workshops. The one-on-one sessions focussed on developing the behaviours of individual leaders to support a shift in organisational culture. Group workshops focussed on developing a shared vision and purpose within each Council and across the MLA. Lead Consultant Mr David Gourlay conducted the one-on-one coaching sessions and workshops with staff prior to a Councillor workshop.

The one-on-one coaching sessions and workshops were excellent and designed to ensure that Weddin Shire Council has stronger social structures to support organisational change, support a cultural shift as well as strengthening the organisation's understanding of the benefits and opportunities of the Mid Lachlan Alliance and the Central NSW JO which will all result in increased performance right across the organisation.

It is imperative that we review the program, assess progress made to date and undertake further development sessions to assist in continuing to change our organisational culture.

Mr Gourlay has been engaged for further sessions with Councillors and staff from the 5 -7 November 2018 to review the progress to date and provide further assistance for the future.

It appears at this stage Mr Gourlay will be addressing staff from the 5-6 November and the Councillor session will be held on Wednesday 7 November 2018 which will be confirmed in due course.

For Information

Noted

2. Model code of conduct, C2.4.1

Reference is made to the September 2018 Council Meeting Correspondence item no. 4 whereby Council resolved as follows:

“that Mr Glenn Inglis be engaged to undertake Code of Conduct training for Councillors prior to the adoption of the code.”

THE GENERAL MANAGER'S REPORT

Mr Inglis has been engaged to conduct training for Councillors on Thursday 25 October 2018. As Mr Inglis is arriving at lunch time on the 24 October he will be available Wednesday afternoon for 'one on one' sessions for any Councillors who are interested.

RECOMMENDATION: that Mr Glenn Inglis be engaged to conduct code of conduct 'one on one' sessions on Wednesday afternoon on the 24 October 2018 for any interested Councillors.

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RESOLVED: Cr McKellar and Cr Diprose that Mr Glenn Inglis be engaged to conduct code of conduct 'one on one' sessions on Wednesday afternoon on the 24 October 2018 for any interested Councillors.

3. Weddin Regional Health Hub Operation, H1.1.7/P2.12.17

As previously reported proposals to operate the Weddin Regional Health Hub have been previously received by Council.

The proposal/s are currently being evaluated and a further report has been included in the Closed Council section.

For Information

Noted

4. Weddin Wellness Plan, H1.7.1

As reported to the September 2018 Council meeting, a draft Wellness Plan has been prepared to better facilitate coordination of health services in the Weddin Shire, to better understand the future health needs of an ageing community and to provide data for informed advocacy and improved health service delivery.

The plan was advertised for public comment for 28 days and closed Friday 10 August 2018. The plan was distributed among health agencies that impact and deliver services in the region with feedback obtained from various health professionals, particularly in regards to the future health needs of the Weddin Shire. A report will be provided to Council at the November 2018 Council Meeting to enable the Weddin Wellness Plan to be formally adopted.

Following adoption a skeleton business plan will be prepared to inform potential investors in health or aged care service providers of opportunities that exist in the Weddin Shire. This can then be used by potential investors to make applications for financial support or grants. Following agreement from the sector that Council will only have a facilitation role consideration will then be given to the appointment of a partnership agent for an initial period of 12 months (part time) and the establishment of the Weddin Wellness Planning Network.

For Information

Noted

5. Regional Growth Fund, G2.1/A3.19.2

Stronger Country Communities Fund

Council's grant funding application under the Stronger Country Communities Fund which is part of the NSW Government's \$1.3 billion Regional Growth Fund was successful with Council to receive \$768,982 under Round 1 to undertake the Main Street infrastructure project. The project will involve upgrading drainage and guttering infrastructure in the Main Street as well as improving Main Street amenities.

THE GENERAL MANAGER'S REPORT

Grant funding applications have been submitted under the Stronger Country Communities Program Round 2 in priority order as reported to the June 2018 Council meeting with \$1.537m available.

It is anticipated an announcement regarding the grant funding applications will be made early November 2018.

For Information

Noted

Regional Cultural Fund

An Expression of Interest (EOI) under Round 2 of this fund has been submitted on behalf of the Grenfell Dramatic Society to upgrade the Grenfell Community Arts Centre building and on behalf of the Grenfell Art Gallery Committee to install solar power for the community hub building and temperature control for the Art Gallery.

We are currently awaiting the outcome.

For Information

Noted

Regional Sports Infrastructure Fund

Detailed grant funding applications for both the Grenfell Go Kart Club project and the Bogolong Dam project have been submitted as reported to the June 2018 Council meeting.

Unfortunately, advice has been received that the application for Bogolong Dam was unsuccessful.

It is anticipated the outcome of the grant funding application for the Grenfell Go Kart Club will be known by late October/November 2018.

For Information

Noted

Growing Local Economies Fund

An expression of Interest (EOI) for an Economic Renewal and Digital Connectedness Project as part of Grenfell's Main Street upgrade valued at \$2.2mil has been submitted.

We are currently awaiting the outcome.

For Information

Noted

6. Australia Day Awards, C1.5.2

Council traditionally presents a number of awards at the annual Australia Day ceremony in Grenfell.

Nominations are normally invited during November, and reported to the December Meeting.

The open awards are for: -

Citizen of the Year

THE GENERAL MANAGER'S REPORT

Senior Citizen of the Year
Community Event/Organisation of the Year
Community Achievement Awards in any category
Achievement Award – each secondary and primary school in the Shire.
HSC Academic Award – Henry Lawson High School

Selection of all winners can be by the usual committee of Mayor, Deputy Mayor and General Manager, unless otherwise decided.

RECOMMENDATION:

It is recommended that: -

- i) nominations be invited for the annual open awards for Citizen, Senior Citizen and Community Event/Organisation of the Year.
- ii) the selection committee be authorised to award “Community Achievement Awards” to deserving nominations in any category.
- iii) nominations be invited for the Achievement Award from each primary and secondary school in the shire, and the HSC Academic Award from The Henry Lawson High School.
- iv) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.

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RESOLVED: Cr Diprose and Cr O’Byrne that: -

- i) nominations be invited for the annual open awards for Citizen, Senior Citizen and Community Event/Organisation of the Year.
- ii) the selection committee be authorised to award “Community Achievement Awards” to deserving nominations in any category.
- iii) nominations be invited for the Achievement Award from each primary and secondary school in the shire, and the HSC Academic Award from The Henry Lawson High School.
- iv) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.

7. Australia Day 2019 Ceremonies, C1.4.2

The Grenfell ceremony will be organised by the appointed Australia Day Committee and will take place in Taylor Park as usual. Catering will be by the local service clubs, the CWA, Cadets and the Historical Society.

In recent years Council has donated \$250 to each of the Greenethorpe, Quandialla and Caragabal Hall committees as a contribution towards Australia Day celebrations in the three villages. It is anticipated that these organisations will again organise the village ceremonies.

Australia Day Volunteers have been listed on Councils Voluntary Workers list for insurance purposes.

RECOMMENDATION: that: -

- i) the arrangements outlined above for Grenfell be confirmed,
- ii) Council offer a donation of \$250 towards the 2019 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla,
- iii) the village organising committees be appointed as section 355 committees of Council for this purpose if appropriate.

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RESOLVED: Cr Brown and Cr Bembrick that: -

- i) the arrangements outlined above for Grenfell be confirmed,
- ii) Council offer a donation of \$250 towards the 2019 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla,
- iii) the village organising committees be appointed as section 355 committees of Council for this purpose if appropriate.

8. Christmas Competition – Grenfell, T4.3.1

Prizes of \$100, \$50 and \$25 have been awarded for the three best Christmas displays in Grenfell over the last few years, with some prizes being privately sponsored.

The competition has been previously keenly contested and adds to the season's festivities. The winner has previously been chosen by an independent judge from a surrounding town and the prizes have been presented at the Vaughn Park Combined Christmas Party.

RECOMMENDATION: that: -

- i) Council offer prize money of \$100, \$50 and \$25 from the town maintenance vote for the three best Christmas displays in Grenfell, unless otherwise sponsored,
- ii) the winner be chosen by an independent judge from a surrounding town,
- iii) prizes be presented at the Vaughn Park Combined Christmas Party.

187

RESOLVED: Cr Diprose and Cr McKellar that: -

- i) Council offer prize money of \$100, \$50 and \$25 from the town maintenance vote for the three best Christmas displays in Grenfell, unless otherwise sponsored,
- ii) the winner be chosen by an independent judge from a surrounding town,
- iii) prizes be presented at the Vaughn Park Combined Christmas Party.

9. Christmas Competitions – Villages, T4.3.1

In recent years Council has donated \$100 prize money for Christmas competitions to be held in each of the three villages. Bimbi has previously been combined with the Quandialla competition.

RECOMMENDATION: that: -

- i) Council offer \$100 prize money from the village maintenance votes for Christmas competitions in Greenethorpe, Caragabal, and Quandialla/Bimbi.
- ii) the organising committees be appointed as Section 355 committees of Council for this purpose if appropriate.
- iii) the competitions be locally judged as arranged by the committees.
- iv) prizes be presented at the Australia Day or other local ceremony.

188

RESOLVED: Cr Parlett and Cr Bembrick that: -

- i) Council offer \$100 prize money from the village maintenance votes for Christmas competitions in Greenethorpe, Caragabal, and Quandialla/Bimbi.
- ii) the organising committees be appointed as Section 355 committees of Council for this purpose if appropriate.
- iii) the competitions be locally judged as arranged by the committees.
- iv) prizes be presented at the Australia Day or other local ceremony.

10. Christmas Arrangements, P1.5.1

- (a) The Christmas Function for Councillors, staff and partners in recent years has usually been held on a Thursday in late November or early December.

In 2017 the Councillors dinner was held at the Grenfell Bowling Club in conjunction with senior staff, committee members and retired employees. The outdoor and indoor staff held their own respective functions in Grenfell with Council making a \$300 donation to both functions.

RECOMMENDATION: that: –

- i) Councillors hold a Christmas function in conjunction with senior staff, committee members and retired employees at the Grenfell Country Club on Thursday 29 November, 2018
- ii) Council note the arrangements for the outdoor and indoor functions and donate \$300 to each function.

189 **RESOLVED:** Cr Diprose and Cr Bembrick that: –

- i) Councillors hold a Christmas function in conjunction with senior staff, committee members and retired employees at the Grenfell Country Club on Thursday 29 November, 2018
- ii) Council note the arrangements for the outdoor and indoor functions and donate \$300 to each function.

- (b) Council offices are normally closed over the Christmas-New Year Period, with office staff granted leave-in-lieu for overtime worked during the year. These days would be 27, 28 and 31 December 2018. It is proposed that the office will reopen on the 2 January 2019.

RECOMMENDATION: that Council offices be closed from 24 December 2018 until 2 January 2019 and office staff be granted 3 days special leave for the 27 – 31 December 2018 in lieu of overtime worked.

190 **RESOLVED:** Cr Brown and Cr Parlett that Council offices be closed from 24 December 2018 until 2 January 2019 and office staff be granted 3 days special leave for the 27 – 31 December 2018 in lieu of overtime worked.

11. Code of Conduct Complaints – Annual Report, C2.4.1

The General Manager is required to report annually on code of conduct complaints.

There were nil complaints for 2017/2018.

For Information

Noted

THE GENERAL MANAGER'S REPORT

12. November Council Meeting C2.8.1

Council has previously resolved that the November Meeting be a morning/day meeting to allow Councils external auditor to conduct a presentation in regards to the Financial Statements as well as allowing rural Councillors to attend to harvest.

It is proposed that the meeting commence at 8.00am on the 15 November, 2018 with the change to be advertised accordingly.

For Information

Noted

13. Leave Application, P4.10015/P4.10059/P4.10237

Application is made for leave from the 3 December 2018 to 14 December 2018.

It is proposed Mr Brendan Hayes be appointed as Acting General Manager for the first week and Mr Lachlan Gibson be appointed for the second week.

RECOMMENDATION: that:-

- i) the application for leave be approved.
- ii) Mr Brendan Hayes be appointed as the Acting General Manager with the same delegations from Council as for the General Manager for the period 3 December 2018 to 9 December 2018.
- iii) Mr Lachlan Gibson be appointed as the Acting General Manager with the same delegations from Council as for the General Manager for the period 10 December 2018 to 16 December 2018.

191 **RESOLVED:** Cr Diprose and Cr Parlett that:-

- i) the application for leave be approved.
- ii) Mr Brendan Hayes be appointed as the Acting General Manager with the same delegations from Council as for the General Manager for the period 3 December 2018 to 9 December 2018.
- iii) Mr Lachlan Gibson be appointed as the Acting General Manager with the same delegations from Council as for the General Manager for the period 10 December 2018 to 16 December 2018.

GLENN CARROLL
GENERAL MANAGER

192 **RESOLVED:** Cr Brown and Cr McKellar that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

11 October 2018

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 30 September 2018:

Bank Account	
Westpac	\$1,801,496.42
Investments	
CBA	<u>6,000,000.00</u>
Total Investments	<u>\$6,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 September 2018.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. Statement of Loan Balances as at 30 September 2018:

Loans	
ANZ Loan No...43092	1,932,719.64
ANZ Loan No...43084	<u>1,944,063.96</u>
Total Loans	<u>\$3,876,783.60</u>

For Information

Noted

3. A Summary of Income for The Month of September follows:

Rates Receipts	181,613.73
Credit Union Agency Commission	607.20
Service NSW Agency Commission	3,786.24
Medical Centre Grant Instalment	25,637.50
Development & Building Application Fees	5,414.00
CTC Income	1,163.40
Caravan Park Fees	5,099.00
Other	10,136.79
Total	<u>\$233,457.86</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

4. Roads and Other Expenditure 2018/2019:

Following are the up to date maintenance figures as at 30 September 2018:

Roads & Other Expenditure 2018/19

Item	Vote	Expenditure
Rural Roads Maintenance	562,270	208,330
Grenfell Town Streets Maintenance	181,319	32,470
Village Maintenance - Caragabal	8,069	4,157
Village Maintenance - Greenethorpe	7,000	3,880
Village Maintenance - Quandialla	7,000	4,248
Garbage / Recycling Collection	148,425	32,689
Quandialla Recycling Station	8,000	925
Greenethorpe Recycling Station	6,000	0
Greenethorpe Collections	8,000	1,730
Commercial Waste Collection	18,000	2,922
Grenfell Waste Depot Manning / Plant Hire	135,000	22,805
Tips Working Expenses	68,000	16,956
Grenfell Tip Green Waste Processing	20,000	0
Cemetery Maintenance & Operating Expenditure	72,000	14,803
Cemetery Sites etc income	(49,000)	(23,852)
Noxious Plants	84,500	15,740
Noxious Plants - Extra	20,000	0
Parks & Gardens	244,846	51,702
Library Expenditure	103,680	25,549
Baths Income	(40,000)	0
Baths Expenditure	173,350	(1,825)
Caravan Park Income	(65,000)	(13,992)
Caravan Park Expenditure	110,800	29,547

RTA Grant Works

Item	Vote	Expenditure
2018/19 State Roads (SH6)	122,838	122,838
2018/19 National Roads (SH17)	58,472	58,472
2018/19 Regional Roads Block Grant	830,000	39,968

2018/19 Rural Local Roads (FAG)	Vote	Expenditure
Reseals	217,000	6,738
New Forbes Road - Widen and Strengthen Pavement	108,500	48,016
Gravel Resheeting	195,300	52,753
Grenfell Streets Construction	86,800	0
Grenfell Kerb & Gutter	54,250	0
Grenfell Streets Footpaving	27,776	0
Village Streets Reconstruction	10,850	0
Weddin/Camp/Church Street Replace Footpaving	27,776	0
Thuddungara Road Safety Improvement	32,550	0
Sucker Removal/Shoulder Grading/Spraying	32,550	0
Industrial Area Sub Division Driveway Construction	10,850	0
Gibraltar Roacks Road Bridge Sized Culvert Replacement	195,300	0
RECONSTRUCT VILLAGE STREETS (17/18 C/Over)	32,590	0

THE DIRECTOR CORPORATE SERVICES' REPORT

QUANDIALLA DRAINAGE (17/18 C/Over)	87,438	3,173
GRENFELL MEDICAL CENTRE - K&G & FOOTPATH (17/18 C/Over)	130,000	0
GRENFELL STREETS CONSTRUCTION (17/18 C/Over)	108,495	0
GRENFELL KERB & GUTTER (17/18 C/Over)	102,231	0
MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (17/18 C/Over)	11,237	0
GREENETHORPE BUMBALDRY ROAD (17/18 C/Over)	22,503	14,321
CARAGABAL PARK UPGRADE (17/18 C/Over)	11,761	20,390
CARAGABAL PARK SHADE SAIL (17/18 C/Over)	4,274	15,670
GRENFELL STREETS - FOOTPAVING (17/18 C/Over)	82,551	0
QUANDIALLA FOOTPATHS RECONSTRUCTION (17/18 C/Over)	12,711	31,861
INDUSTRIAL AREA ROAD (17/18 C/Over)	63,042	11,084
Total	1,668,333	204,005
		0
2018/19 Roads to Recovery	Vote	Expenditure
GIBRALTOR ROCKS BRIDGE/CULVERT	214,266	348
Total	214,266	348

For Information

Noted

5. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity is as follows:

Continued liaison with Council's Debt Recovery Firm Outstanding Collections

3 referred to Outstanding Collections

1st instalment outstanding letters sent

27 - 2nd reminder letters sent

6 paid

1 response

20 no response

3 new arrangements made

Continued monitoring of existing arrangements, following up with further action where required.

Continued liaison with Council's Debt Recovery Firm and other debt collection activity of routine nature.

For Information

Noted

6. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:

A regular Friday afternoon of board games and Lego is being held every fortnight during the school term. A great turnout of kids has continued this month.

Subscribed to Legal Information Access Centre (LIAC). This will allow the community free access to legal information via books, brochures and online via the State Library of NSW.

Preschool Story time was held with a huge turnout of kids who enjoyed stories, songs and craft.

Attended the NSWPLA Central West Zone Meeting in Mudgee along with Cllr Diprose. The minutes are still to be received but most of the day's discussion surrounded the NSW Budget cuts, communications around events in the zone and the upcoming annual conference.

FOGL hosted their first bi-monthly Morning tea this month with the topic being the NSW State Government budget cuts. There was a great turnout from the community. Thank you to our Mayor Mark Liebich and Councillors Paul Best, Stephen O'Byrne, Philip Diprose for attending. The morning tea raised \$43 which was then spent on new baby board books for the new born information packs that are distributed by the Community Nurse.

After discussion with a number of other Librarians a subscription to the National Film & Sound Archive service for movies has been taken up. This will allow us to reinstate the cinema in the Hub. The movies only cost \$20 each which are kindly being paid for so far by FOGL. The movies will commence during October.

Reference is also made to the attached report on the progress of the Infrastructure Grant for Councillors information.

For Information

Noted

7. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Attended meeting with consultants for Food and Fibre Strategy Project under the Central West and Orana Regional Plan. Provided input into the plan and follow up information as requested.

Circulated grant information.

Started 2019 Australia Day preparations.

Requested updated quoted for Christmas Decorations for Main Street as per previous Council resolutions.

Small business Month –

- Registered events with Floktu as required
- Answered enquiries and handled bookings
- Advertised events

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

8. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Weddin Workshop Month – rescheduled workshops for September and liaised with workshop

Liaised with organisers for:

National Veteran Vehicle rally visiting Grenfell in September
Alpine Classic passing through Grenfell

Continued with Endemic Garden signage project

Further investigations for O'Brien time capsule enquiry

Website updates

Migrated old Bird trails page to Grenfell.org.au
Updated Heritage Near Me app content

Proovided input to a CENTROC social media survey for future workshops

Organised Prime7 visit

Completed Henry Lawson event survey summary – 144 respondents.

Submitted Bendigo Bank funding application for the 2019 Henry Lawson Festival.

For Information

Noted

9. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Submitted detail to CENTROC tourism group for Arts trail project in collaboration with Arts Outwest

Submitted stories for Nov/Dec Discover Magazine

Managed hub bookings – opened for after hrs bookings

Reviewed content for BnB

Organised pad map delivery

'Art & Science: Nature of Documentation' Exhibition

Bumped out exhibition
Sent letter of payment and account details to accounts

'The Call of the Wild' Exhibition

Liaised with group leader
Designed and distributed opening invite & poster
Assisted with hanging exhibition

THE DIRECTOR CORPORATE SERVICES' REPORT

Ran opening morning tea
Sent details to Grenfell Record for newspaper article

'Poppies for Remembrance' Exhibition
Liaised with exhibition coordinator

Weddin Workshop Month
Rescheduled some workshops to September & found new workshops
Promoted event
Liaised with facilitators

Confirmed artist for 2019 exhibitions

For Information

Noted

10. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Sales and Services

- Conducted computer services and repairs for 10 residential clients and 2 business clients
- Sold ESET Internet Security to 7 residential clients
- Sold software, parts, and accessories to 7 residential clients and 2 business clients
- Sold ink and toner cartridges to 12 residential clients
- Internet Café used by 18 clients for internet access and printing

Human Services Access Point

- Assist human services clients with access point usage

Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Hillbilly Customs Website
- Regular Monthly Maintenance to Grenfell Rugby Club Website

Technology Centre Maintenance

- Installation of software patches Windows workstations
- Decline superseded updates (WSUS) – Server Clean-up
- Plugin updates, and content management software updates (Website)
- Vulnerability and Malware scan (Website)
- Installation of patches (Backup System)
- Installation of patches (Test & Internal Wiki)
- Updated blog posts on following subjects:
 - <https://www.grenfellinternetcentre.com.au/internet-security/> - Internet Security
- Post blog posts on the following subjects:
 - <https://www.grenfellinternetcentre.com.au/mobile-service-centre-visiting-grenfell/> - Australian Government Mobile Service Centre Visiting Grenfell
 - <https://www.grenfellinternetcentre.com.au/google-yourself/> - Google Yourself

THE DIRECTOR CORPORATE SERVICES' REPORT

- <https://www.grenfellinternetcentre.com.au/tech-support-scams-update-sep-2018/> - Tech Support Scams Update September
- Perform Search Engine Optimisation tasks
- www.grenfellinternetcentre.com.au visited 172 times by 168 Users
- Blog Posts Shared on Facebook, Twitter, and Google Plus

Google Summary

- 208 people saw Grenfell Internet Centre via Google Search
- 134 people saw Grenfell Internet Centre on Google Maps
- 7 people found Grenfell Internet Centre on Google and called your business

Support of Other Council Departments

- Provide Tech Support to Tourism & Economic Development, & Library
- Installation of software patches (Library)
- Decline superseded updates (WSUS) – Server Clean-up (Library)
- Updates to Website (Library)
- Work With Libero to Migrate Software to new server

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

193 **RESOLVED:** Cr Diprose and Cr McKellar that except where otherwise dealt with the Director Corporate Services' report be adopted.

11 October 2018

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

1. Works Report (1st September 2018 to 30th September 2018)

1.1 Highways - Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

SH6 (Mid-Western Highway)

General maintenance

Reseal schedule has been received from RMS. Heavy Patching and sealing at segment 6245 have been done in September 2018.

Claim for Heavy Patching and Routine Maintenance of the duration July 18 to September 18 will be lodged to RMS by second week of October.

SH17 (Newell Highway)

General maintenance

Reseal schedule has been received from RMS. Heavy Patching and sealing at segment 17546, 17550 and 17555 have been done in September 2018.

Claim for Heavy Patching and Routine Maintenance of the duration July 18 to September 18 will be lodged to RMS by second week of October.

Slashing and spraying program commenced.

1.2 Regional Roads - Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

MR398 (Mary Gilmore Way)

- general maintenance
- Preparation of reseals continuing
- Culvert inspections completed

MR236 (Henry Lawson Way)

- general maintenance
- Preparation of reseals continuing
- Culvert inspections completed

MR237 (Gooloogong Road)

- general maintenance
- Preparation for reseals continuing
- Culvert inspections completed
- Sucker control completed

THE DIRECTOR ENGINEERING REPORT

MR239 (Henry Lawson Way	-	general maintenance
/ Young Road)	-	Preparation for reseals continuing
	-	Culvert inspections carried out

1.3 Rural Local Roads - Capital Works

- Roadside spraying program continuing
- Sucker control Pullabooka Rd
- Installation of Gravel Road warning signs on rural road network
- New Forbes Rd strengthening and widening (Ref. Photo 1.3)

1.4 Rural Local Roads – Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- grading of Boundary Rd, Gap Rd, Bald Hills Rd, Watts Ln, Adams Ln, Roberts Ln, Browns Ln, and Beazleys Ln
- Culvert inspections carried out on a number of roads
- Culvert cleaning on McDonald's Ln

1.5 Urban Area - Capital and Maintenance Works

- general maintenance
- Medical Centre construction continuing
- Damaged footpath replaced Main St
- Sewer lines and man holes cleaned in various locations
- Sewer lines inspected
- Industrial area subdivision electrical services commenced (Ref. Phot 1.5)
- Industrial area subdivision communication conduit installed
- Sewer man holes and risers installed Gooloogong Rd

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general maintenance
- Emu Creek rehabilitation continuing
- Trees raised and trimmed various locations
- Fixed solenoid Taylor Park
- Weed spraying of Parks and Ovals
- Gutters cleaned in various locations

THE DIRECTOR ENGINEERING REPORT

2.2 Cemeteries

The following graves have been prepared from; 01 September 2018 to 30 September 2018

Grenfell Lawn	—	4
Grenfell	—	0
Bimbi	—	0
Caragabal	—	Nil
Private property	—	Nil

The following maintenance has been carried out in the last month:

- general maintenance
- topped up graves
- cemetery beam construction continuing

2.3 Sewer Mains

Twenty-five (25) sewer chokes have been attended to during the last month, none in the relined sections.

2.4 Private Works

- Supply and delivery of gravel to a number of rate payers

2.5 Village Area - Capital and Maintenance Works

- general maintenance
- Quandialla drainage continuing
- Caragabal Park upgrade continuing
- Parks sprayed and mowed

2.6 Vandalism

Urban - Nil
Rural - Nil

Progressive Cost Urban:	\$0.00
Progressive Cost Rural:	\$0.00

For Information

Noted

THE DIRECTOR ENGINEERING REPORT

3. Future Works (01.10.2018 onwards)

3.1 Highways

- North Marsden Rehab to be fitted with Raised Pavement Markers.
- Segment markers getting replaced with steel yellow Duraposts
- Heavy patching to be scoped post JPA in reseal areas
- Tree trimming to be scoped post JPA

3.2 Regional Roads

- general maintenance
- Spraying program to continue
- Sucker spraying and removal to continue
- Resealing program to commence

3.3 Rural

- general maintenance
- Maintenance grading
- Gravel resheeting
- Gravel Rd signage installation to continue
- New Forbes Rd strengthening and widening to continue

3.4 Urban and Village

- general maintenance
- Emu Creek rehabilitation to continue
- Quandialla drainage program to continue
- Quandialla kerb and gutter replacement to commence
- Caragabal Park Upgrade to continue
- Tree trimming in various locations

For Information

Noted

4. RMS RMCC Contract, R2.54.4

The Draft estimates for Greenethorpe Bumbaldry road intersection upgrade will be sent to RMS by last week of October and actual road work in the field will be commenced in January 2019. Tree trimming in that section is planning to be done in November 2018 subject to the approval of work order by RMS.

For Information

Noted

THE DIRECTOR ENGINEERING REPORT

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month: -

PLANT NO	PLANT	DETAILS
Quandialla Pool	Pump Room	Full strip out of pump room for replacement system
Town Pool	Pump	Valve repaired in pump room
4104	Bad Boy Mower	Deck repairs, drum repairs, rim repairs, and welding of cracks and weak points
4102	Cat Grader	Repair of minor oil leak
4105	Cat Grader	Steering repairs. Westrac advised on steering control module test
5381	Wood Chipper	Blocked cutter wheel, tailgate repairs
3964	Water Cart	Registration inspection, relocation of number plate and lights. Brake boosters replaced. Wheel seals repaired
1118	Toyota Kluger	30000km service
4070	Grid Roller	Brake lines, steering valve replaced
4101	Volvo Loader	Quotes for reskinning of bucket and/or replacement. Scale service and minor oil leak repaired
5366	VMS Board	Replacement of solar panel from theft
3953	Garbage Truck	Repair of damage from hitting tree.
4107	Patch Truck	Blocked stone gate and bent bracket repaired
5300	Ride on Mower	Belt and catcher repair. Deck repair
5099	Trailer	Body and wiring repairs
STP	Pump	Pump overhaul in wet well.
2082	Nissan Patrol	Tail light repairs
4096	Roller	Issue with window repaired

For Information

Noted

THE DIRECTOR ENGINEERING REPORT

6. Noxious Weed Report

Activity	Location
Sucker Control Fulcrum Program	Sucker spraying ongoing Gooloogong Road, Mapping & recording with Fulcrum program
High Risk Road Inspections	Bland Rd & Henry Lawson way – Parthenium & Coolatai
Publicity	Received 1 box of trifold pamphlets & have ordered more to have enough for mail out with rate notice & have extra for handout
Mapping	Tablet is low on hard drive contact Chartis & get advice also fix sync issue
Training	Dubbo – Compliance training, Cowra & Homework in own time – Leadership & Management
Conference	Manly – 21 st Australasian Weed conference – report attached
Meeting	Grenfell – NSW farmers with DPI & LLS guests
Administration	Monthly report, conference report, mapping, BIS uploads, Inspections & weeds loaded on Roam, email replies to relevant emails, review weed spraying program & plan of action
Roadside Inspections & treat weeds if required	SH6, SH17, Tyagong Creek Rd, Tyagong Hall Road, Martins Lane, Pinnacle Road, Mary Gilmore way, Adelargo Road, Gooloogong Rd, Barkers Road, Driftway Road, Henry Lawson Way, cemeteries & Grenfell town area
TSR Inspections	SH17, Part of SH6, Driftway Rd, Henry Lawson Way (Forbes Rd), Mary Gilmore Way, part of Gooloogong Road, Stock Route Rd, Bimbi Quandt Rd & Bland Rd
Council owned land	Obriens hill, Bumbaldry, Greenethorpe, Quandialla, Caragabal, Grenfell town area & cemeteries
Rail Inspections	Quandialla & Koorawatha lines
Other High Risk Sites	Cemetery, Silos, Camping areas & rest areas
Slashing Spraying Program	Review roadside growth and prepare for slashing spraying program to begin again in Spring, slashing will be carried out in near future & spraying will commence once it has rained

For Information

Noted

7. Bus Stop - Caragabal Primary School

Amendment in the bus lane design in progress.

For Information

Noted

8. Road Train from Forbes and West Wyalong

Council and RMS are working actively on Road Train access to Grenfell.

For information

Noted

THE DIRECTOR ENGINEERING REPORT

9. Bus Shelter in Forbes Street - G2.19.1

Design of the bus shelter is in progress. Community consultation in regards to the location will commence in the near future.

For information

Noted

10. Roads to Recovery, R2.56

The works in progress as of 30th September 2018 is as follows:

Work Location	Budger for 2017/2018	Revised Proposed Expenditure	Complete	Start Works	Complete Works	Funding Type	Exp to Date	Forecast Exp Next Period	Remarks
Greenethorpe-Bumbaldry Road, Rural Road - Chainage 10.85 km to 11.7 km measured from start point 0.0	\$ 25,976.00	\$ 25,976.00	No	May-18	May-18		\$ -	\$ 25,976.00	
Greenethorpe-Koorawatha Road, Rural Road - Chainage 0.000 km to 0.900 km measured from start point 0	\$ 29,338.00	\$ 29,338.00	Yes	Nov-17	Nov-17		\$ 29,338.00	\$ -	Completed
Dritway Road, Rural Road - Chainage 12.690 km to 15.270 km measured from start point 0.000km at Mid-	\$ 73,589.00	\$ 73,589.00	Yes	Nov-17	Nov-17		\$ 73,589.00	\$ -	Completed
Dritway Road, Rural Road - Chainage 15.670 km to 16.350 km measured from start point 0.000km at Mid-	\$ 19,395.00	\$ 19,395.00	Yes	Nov-17	Nov-17		\$ 19,395.00	\$ -	Completed
Ballendene Road, Rural Road - Chainage 4.790 km to 7.620 km measured from start point 0.000km at Mid	\$ 80,719.00	\$ 80,719.00	Yes	Nov-17	Nov-17		\$ 80,719.00	\$ -	Completed
Subtotal	\$ 229,017.00	\$ 229,017.00					\$ 203,041.00	\$ 25,976.00	
Keiths Lane, Rural Road - Chainage 0km to 1.825km measured from start point 0.000km at Sandy Creek R	\$ 163,756.00	\$ 233,272.00	Yes	Jul-17	Oct-17		\$ 233,272.00	\$ -	Completed
Subtotal	\$ 163,756.00	\$ 233,272.00					\$ 233,272.00		
Bewleys Road, Rural Road - Chainage 0km to 9.750km measured from start point 0.000km at Newell Highw	\$ 200,000.00	\$ 200,000.00	No	Feb-18	Dec-18	JF	\$ -	\$ 200,000.00	
Subtotal	\$ 200,000.00	\$ 200,000.00					\$ -	\$ 200,000.00	
Caragabal-Pullabooka Road, Rural Road - Chainage 0.000 km to 5.600 km measured from start point 0.00	\$ 202,820.00	\$ 202,820.00	No	Feb-18	Apr-18		\$ 91,404.00	\$ 111,416.00	
Subtotal	\$ 202,820.00	\$ 202,820.00					\$ 91,404.00	\$ 111,416.00	
Driftway Road, Rural Road - Chainage 1.825km to 3.140km measured from start point 0.000km at Bimbi-Q	\$ 44,350.00	\$ 90,000.00	Yes	Sep-17	Nov-17		\$ 90,000.00	\$ -	Completed
Pinnacle Road, Rural Road - Chainage 11.770km to 12.530km measured from start point 0.000km at Henry	\$ 25,650.00	\$ 50,137.00	Yes	Jul-17	Aug-17		\$ 50,137.00	\$ -	Completed
Pinnacle Road, Rural Road - Chainage 13.200km to 14.090km measured from start point 0.000km at Henry	\$ 30,000.00	\$ 73,000.00	Yes	Aug-17	Oct-17		\$ 73,000.00	\$ -	Completed
Subtotal	\$ 100,000.00	\$ 213,137.00					\$ 213,137.00		
TOTAL	\$ 895,593.00	\$ 1,078,246.00					\$ 740,854.00	\$ 337,392.00	

The resealing work on Greenethorpe – Bumbaldry Road will be completed in November 2018.

For Information

Noted

11. Grenfell Main Street Renewal, R2.4.19

The Report on the Main Street Renewal project was submitted to the September Council meeting whereby Council resolved as follows:

- “ i) Refer the proposal to the Traffic Committee for confirmation of action.
- ii) request an extension of the milestone dates under the grant program.
- iii) urgently proceed with the Concept Evaluation and Community Consultation process for the Grenfell Main Street Draft Design Concept, as detailed in tasks 1 to 4 above, to enable a decision to be made by late October 2018 on the streetscape design and the program for its implementation, as the only technically viable and affordable option.

THE DIRECTOR ENGINEERING REPORT

- iv) conduct public trials as per point 1 – 3 above, but modifying point 3 above to be at least 4 weeks if permissible, once authorised by the Traffic Committee.
- v) undertake community consultation during the trial period as per point 4 above “

As per the resolution, the Main Street Renewal Project was referred to the Traffic Committee meeting on Thursday, 4th October 2018 whereby the following recommendation was made:

“That the Council not approve the central of road parking and do investigations for other options. The Recommendation is based on:

- Proposal not meeting the minimum width of road as per Australian Standards
- Central of road parking should be considered only in streets with little through movement and where all traffic moves slowly – as per Australian Standards
- 40kmph is considered as too fast for central road parking in the Centre Business District(CBD). Current speed zone is 50 kmph
- 10 kmph is not an option as doesn’t meet current guidelines”

Because of these constraints, the traffic committee did not authorise the trial period. Options now appear to be rear to kerb and nose to kerb parking which needs to be considered by Council. Council may also consider the trial of lined marking nose in parking for 3 months.

RECOMMENDATION:

For Council’s consideration

194 **RESOLVED:** Cr Bembrick and Cr Parlett that this item be deferred for consideration to the Director Engineering’s late report.

12. Trees near the cricket Nets

Verbal complaints have been received regarding the trees (white trees) near the cricket nets. It has been revealed that players have been injured by the falling of the tree branches time to time.

RECOMMENDATION: that removal of the trees be granted as per Council tree removal and replantation policy.

195 **RESOLVED:** Cr Bembrick and Cr Diprose that removal of the trees be granted as per Council tree removal and replantation policy.

13. Amended Plant Replacement Program - 2018/2019 to 2027/2028,

The Report on the amended Plant Replacement Program was submitted to the July 2018 Council Meeting Whereby Council resolved as follows:

“that the amended program be adopted and the replacement of the garbage truck be approved.”

THE DIRECTOR ENGINEERING REPORT

In July meeting, second hand (demo version) garbage truck was selected. After tendering process through Local Government Procurement, Vendor Panel system, it has been analysed that the first hand (brand new) garbage truck is more beneficial than second hand one. In order to accommodate for a new garbage truck, it is required to amend the current Plant replacement program by postponing the replacement program of three vehicles (\$ 55,000) to 2019/2020 and adding an item of one water tank of \$ 27,487. The revised budget is \$ 447,000.

The Results of the tender has been provided in closed Council meeting session.

The amended Plant Replacement Program has been attached.

RECOMMENDATION: that:

- (i) The resolution no 018 be rescinded
- (ii) the amended program be adopted and the replacement of the garbage truck by new garbage truck be approved.

196 **RESOLVED:** Cr Diprose and Cr McKellar that:

- (i) The resolution no 018 be rescinded
- (ii) the amended program be adopted and the replacement of the garbage truck by new garbage truck be approved.

14. Tree plantation on Forbes Street west of Grenfell Aquatic Centre.

Forbes Street west of the Grenfell Aquatic Centre had four old gum trees before constructing the new pool. They were very mature and impacting the footpath. In accordance to the Council's "Policy for tree preservation, removal & replacement planting", these trees were removed. Now Council is planning to re-plant four (4) of the "Ornamental Pears" trees in the same area. Aesthetically, the plantation in the central of road is the best option with similar configuration as in the west of the Motel in Forbes Street.

The total width of the road (Kerb to kerb) is 20.2 m and parking will be the same as before i.e 45-degree reverse parking and two disabled parking has been proposed near either side of the entry ramp.

RECOMMENDATION: that Council grant the approval to replant the four (4) Ornamental Pears trees in the car parking area away from the Footpath (2m away from kerb face) (Ref.Concept Plan 16).

197 **RESOLVED:** Cr Best and Cr McKellar that the Director Engineering report back to the November Council meeting with an option for centre tree planting in Forbes Street adjacent to the Grenfell Aquatic Centre.

RECOMMENDATION: that the Director Engineering's late report be received and dealt with because of the urgency of the matter.

198 RESOLVED: Cr McKellar and Cr Diprose that the Director Engineering's late report be received and dealt with because of the urgency of the matter.

15. Grenfell Main Street Renewal, R2.4.19

Please find below a late report from Consultants Leonard Lynch and Stephen Sykes in regards to the proposed Grenfell Main Street upgrade.

This report sets out the technical advice relating to Grenfell Main Street redevelopment central to Weddin Shire Councils economic revitalisation. It is understood that the Local Traffic Committee has considered the Main Street concept plan for the redevelopment of the CBD and raised some concerns on a few technical matters. The consultants have considered the issues that have been raised. As previously advised to the Council the concept does not meet the ideal design standards. However, this is not unusual and does not of itself mean that the concept design is not practically achievable and with minor refinements to the concept would clear the way for on-street trials to proceed in a timely manner, in accordance with Councils resolution at its last meeting on Thursday 20th September. In developing the preferred concept, we recognised the constraints of existing infrastructure, limited budget and short time frame for implementing any works and recommended this scheme precisely because it best fits those conditions.

For clarity we reiterate the advice given in our presentations to Council and discussions with staff, the spatial limits of Main Street and 'practical' parking habits of visitors (i.e. at an irregular 60 degree angle for the most part, irrespective of the signposted 45 degree angle) already result in far from ideal outcomes for pedestrians as well as the arrangement itself being non-compliant with ideal streetscape/traffic design standards. To maintain a rear-in 45 degree complying parking arrangement there would be no footpath widening advantage, post safety achieved or amenity improvement, except at extremely expensive intervention in footpath and myriad services replacement for the whole length of Main Street – and even with that investment, there would be a reduction in car parking places over alternative concepts illustrated in our previous report. Perusing refinements to the existing practice is therefore financially, socially and economically not a strategy we could recommend for Council's budget for the works and satisfaction of the resident community or future tourism development.

As Main Street is a Council road however, and not a State highway, it is a matter for Council to finally determine whether any relaxation of the 'ideal' design dimensions is justified in order to meet other worthwhile environmental, tourism and economic objectives. Indeed, Council has already instigated trials of alternative streetscape and parking arrangements, including the central 90 deg. option recommended for Main Street (in an improved, wider form), and has received reasonable community acceptance and practical feedback. By way of example of how approaches that have not met the 'ideal' design standards have been used to advantage in similar streetscape improvements in comparable towns to Grenfell we have attached a short analysis of precedents operating successfully in:

- Deniliquin
- Bungendore
- Dubbo
- Wellington
- Griffith

- Parkes
- Port Macquarie

In this selection of recent comparable town streetscape initiatives, significantly ***most do not comply*** with ideal standards (as suggested in the reasons for the Traffic Committees recommendation on the Grenfell concept) in one or other aspects and even, in several cases, are ***not as generous in parking bays or carriageways as proposed in the concept for Grenfell (detail of each design is provided to council for information)***. Consequently, we would recommend, as previously, that on street trials of the proposed concept be undertaken along with the strategy outlined for community explanation and consultation/feedback. Based on that testing we would further recommend that we then work with Council and the Traffic Committee in resolving any design details/modifications that will enable the best possible concept to proceed to implementation to meet with Councils original program and budget.

Indeed, we understand that the approach being adopted in other centres in NSW, where town centre improvements are being considered to attract and facilitate increased tourism, the primacy of economic outcomes over strict adherence to dimensional standards is being emphasised by RMS. We do recognise that in a more comprehensive program of town improvement, such as Grenfell is pursuing, the particular issue of change from familiar parking patterns will always present challenges, both real and perceived. But in meeting the full range of economic, social and cultural objectives Council has set for the town's development, change can be a positive catalyst for renewing facility and confidence in Main Street - as has been the experience of many other comparable towns and cities across NSW. To this end, the most effective way to both recognise, and solve, the challenges that are real, and to assuage those that are mostly perception, is through practical demonstration and community feedback.

Adopting this adaptive design approach largely within the existing street confines and infrastructure, as illustrated in previous reports, or in some similar modified form, together with properly instigated reduced speed limits on Main Street (say 40 km/h) is, according to our research on other projects with RMS advice, Council's prerogative. While we strongly recommend that it be perused to best effect, we are also keen to see a positive outcome from Council's long-term investment. Notwithstanding this view options are available to continue working on other design approaches if Council resolves to explore those and their budget implications.

Cr Bembrick left the room 6.17pm.

Cr Bembrick returned to the room 6.19pm.

RECOMMENDATION: that Council:

- i) proceed with the on-street trials and community consultation, as previously determined,
- ii) engage the Consultant team to work with Council staff and the Weddin Local Traffic Committee to incorporate community feedback and current design precedent successes elsewhere to finalise a concept for Grenfell.

199 RESOLVED: Cr Parlett and Cr Diprose that Council:

- i) proceed with the on-street trials and community consultation, as previously determined,

THE DIRECTOR ENGINEERING'S LATE REPORT

- ii) engage the Consultant team to work with Council staff and the Weddin Local Traffic Committee to incorporate community feedback and current design precedent successes elsewhere to finalise a concept for Grenfell.

RAJU RANJIT
DIRECTOR ENGINEERING

200 **RESOLVED:** Cr Best and Cr Brown that except where otherwise dealt with the Director Engineering's report be adopted.

11 October 2018

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

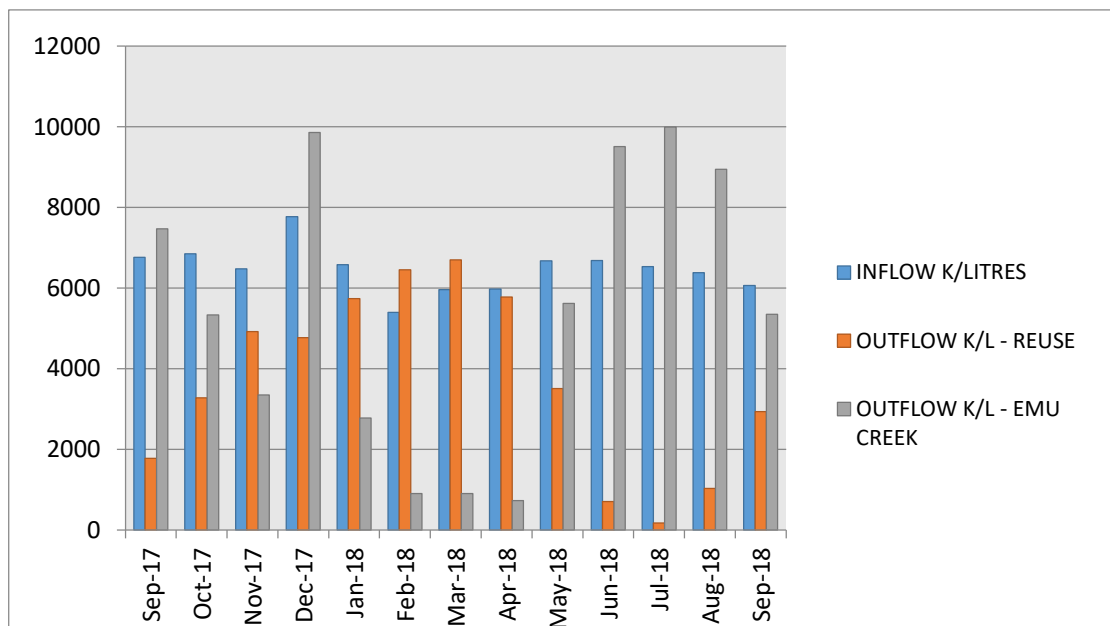
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during September 2018 was 6,061 kl with the daily average of 202.03 kl. Outflow for irrigation for reuse was 2,938 kl and discharge to Emu Creek 5,345.8 kl.

The highest daily recording of 224 kl occurred for the 24 hours ending 6.30 am on 7 September 2018 and the lowest of 185 kl for the 24 hours ending 6.30 am on 20 September 2018.

A total rainfall of 10.5 mm was recorded for the month.



For Council's Information

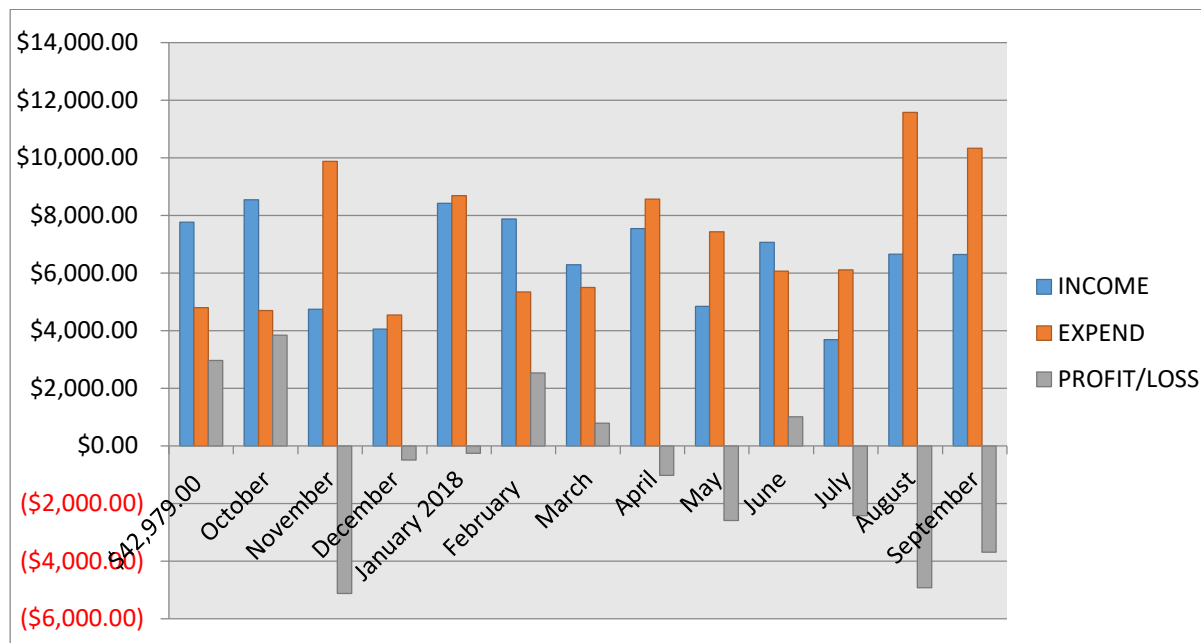
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Caravan Park Operations, P2.3.3

Income for the month of September 2018 was \$6,636.00 with expenditure of \$10,332.33 resulting in an operational loss of \$3,696.33 the month.

There were 176 sites occupied for the month of September 2018.



For Council's Information

Noted

3. Animal Control, A4.4.4

a. Companion Animals

Animals Seized & Impounded :	1	Animals Destroyed:	1
Animals Straying/Returned to Owners immediately:	3	Animals Released:	0
Animals Straying and Impounded:	0	Animals Rehomed:	1
Animals Surrendered:	1	Animals Sold:	0

Other Activities:

Companion Animals

- Compliance met – Vince and Harry Nowlan – permit application approved from LLS
- Communication with Grenfell Police
- Communication with owner of 1400 sheep - Bimbi sawmill
- Communication with RSPCA, LLS head office (Dubbo), LLS Forbes Ranger (Dale Robinson)
- Communication with NSW Revenue – Meagan Sunderland
- Commenced investigation alleged dog attack – Caragabal
- Commenced investigation into alleged dog attack - Grenfell
- Contemporaneous notetaking
- Witness Statements obtained (x 2)

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- 2 x Penalty Infringement Notices issued – “Owner Not Prevent Dog from Escaping”
- 2 x Notices of Intention issued – Declare Menacing Dog
- Reporting to OLG – submission of dog attack incident (x2)
- 2 x correspondence issued – verification microchip/registration status – Grenfell
- 1 dog flagged OLG CAR – “missing”
- 3 x “Notice to permanently identify” correspondence issued
- Animal control monthly report
- 1 x barking dog diary issued - Grenfell
- Pound duties
- OLG Dog and Cat Seizure Reporting – NSW OLG database
- Hiring, collection and record keeping of animal traps.
- Maintenance and record keeping of activities for impounding facility
- Updating existing records on the NSW Pet Registry as per required under NSW Companion Animals Act legislation
- Entering new data on NSW Pet Registry as per legislative requirements.
- Registration check cross reference
- Entering records on Council authority
- Verification of microchip/registration status
- Communication with public – Local Orders Policy for the keeping of Animals (Horses)

Stock

- Stray sheep – PINS issued (Bimbi) x 5 – cause or permit animal to be unattended public place -\$330 each
- 10 NOI's delivered under Environmental Planning & Assessment Act. 30 Caldwell Street Bimbi. Photographic evidence obtained. Contemporaneous notebook.

Environmental

- Inspection of illegal rubbish dumping hot spots

Overgrown blocks – Vacant Land

- Inspection of vacant land – Grenfell, Greenethorpe, Quandialla & Caragabal. Condition recorded. To monitor (No NOI's to be issued at this time due to dry weather conditions).

Advertising

- Grenfell Record – Dogs and Livestock Article –Increased Penalty Included (\$1,320 minimum fine) – *Own/in charge of dog that rushes/attacks/bites/harasses/chases any person/animal*
- Grenfell Record – Pussy Cat Pussy Cat – Increased Penalty Included (\$180.00 fine) – *Cat not wear identification*

Recycling

- Recycling bin checks for contaminated waste, correspondence issued to property owners.
- Bins delivered to new dwellings

For Council's Information

Noted

4. Quandialla Swimming Pool, P2.3.2

The upgrades of the filtration plant have been completed and the sand blasting of both pools completed.

The painting of the shells shall be completed prior to opening.

For Council's Information

Noted

5. Grenfell Aquatic Centre, P2.3.1

The centre has had its yearly maintain economic completed and the visit from filtration company has provided further advice to Council's Pool Manager and Plant Foreman for the better operation of plant for the new season.

For Council's Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
47/2018	Mr ID & Mrs RA McKellar	Demolition of existing Dwelling	\$0	LOT: B DP: 378934 33 Rose Street GRENFELL NSW 2810
48/2018	Grenfell Bowling Club	Alts to verandah to create storeroom	\$4,000	LOT: 1 DP: 612678 7-11 Cross Street GRENFELL NSW 2810
51/2018	Mr JP Murphy	Garage	\$14,100	LOT: 1 DP: 234777 Edward Square GREENETHORPE 2809
52/2018	Mr GJ Hunter	Garage & Carport	\$12,000	LOT: 3 DP: 832349 1G North Street GRENFELL NSW 2810

For Council's Information

Noted

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
Nil				

For Council's Information

Noted

3. Construction Certificates

The undermentioned applications were received and determined under delegation:

CC NO.	Applicant	Construction	Address
32/2018	Gfl & District Senior Citizens Welfare Committee	Carport x 2	LOT: 1 DP: 533072 & LOT: B DP: 359308 94 & 98 George Street GRENFELL NSW 2810
44/2018	Mr LJ Coady	Shed	LOT: 7 SEC: 1 DP: 758473 12 West Street GRENFELL NSW 2810
51/2018	Mr JP Murphy	Garage	LOT: 1 DP: 234777 Edward Square GREENETHORPE 2809

For Council's Information

Noted

4. Grenfell Sewerage Treatment Plant (STP) Upgrades, S1.1.5

The detailed design Contract has been awarded to GANDEN P/L and an inception meeting has been arranged for 24th October 2018.

The community and agency meeting for the development of the Recycled Water Management Plan has been completed and has assisted in the amendments to the draft plan. It will now be forwarded to agencies for comment.

For Council's Information

Noted

5. Grenfell Medical Centre, P2.12.1

Building works continue with all gyprocking being completed and internal painting starting on Monday 15 October. All internal services have been completed with doors and architraves installed.

A review of the consultancy rooms requires the ability for Econsulting for specific specialist assistance and two rooms will be identified for this service. This will require additional data service and will be installed shortly.

Council continues to work on the footpath levels with specific reference to the Main Street upgrade.

All tanks have been identified and remediated with all waters pumped and disposed of, and the tanks filled with concrete. The areas in proximity to the tanks has been validated by Council's environmental consultant.

For Council's Information

Noted

6. Development Application 49/2018 , LOT 59 DP 739569 - New Ambulance Station

Council are advised that the Development Application will be the subject of a late report.

For Council's Information

Noted

RECOMMENDATION: that the Director Engineering's late report be received and dealt with because of the urgency of the matter.

201 RESOLVED: Cr Bembrick and Cr Parlett that the Director Engineering's late report be received and dealt with because of the urgency of the matter.

7. Development Application – Ambulance Station DA 49/2018

Application Details:

Development Application No: DA 49/2018

Description of Development: New Ambulance Station

Applicant: City Plan Services

Landowner(s): Health Infrastructure NSW

Landowners consent provided: ☒ Yes ☐ No

(All Landowners must give consent to the proposed development)

The proposal is for the use of vacant residential land for the establishment of a new Ambulance Station in close proximity to Grenfell Hospital.

This Development Application is for the construction of a single storey ambulance station. The development includes:

- Three (3) internal ambulance parking spaces;
- One (1) external relief parking space;
- One (1) external wash bay;
- Four (4) external car parking spaces for staff and visitors (including 1 disabled parking space);
- Erection of a 1.8m high solid colorbond fence along the western site boundary;
- Internal facilities including:
- Administration and storage spaces; and
- Amenity facilities including lockers, toilets, showers, a kitchen and a commons room.

The maximum height of the proposed development is 5.54 metres. The proposal provides a 29 metre setback from the front southern boundary of the proposed ambulance station site. A 3 metre setback is proposed from the northern boundary of the ambulance station site, a 3.9 metre setback is proposed from the eastern boundary of the ambulance station site and a 3.4 metre setback is proposed from the western boundary of the ambulance station site.

New vehicular access (ingress and egress) to the development is proposed from the Mid Western Highway.

It is proposed that the ambulance station site will be excised from the existing MPS site. The proposed subdivision will be carried out as exempt development in accordance with Clause 2.75 of State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

THE DIRECTOR ENVIRONMENTAL SERVICES' LATE REPORT

Property Description:

Legal Description:	Lots 59 & 60 DP 739569 and Lot 558 DP 754578 – 21 Sullivan Street GRENFELL
Existing Improvements:	Hospital (Multi Purpose Centre) and vacant land
Current land-use:	R1 General Residential

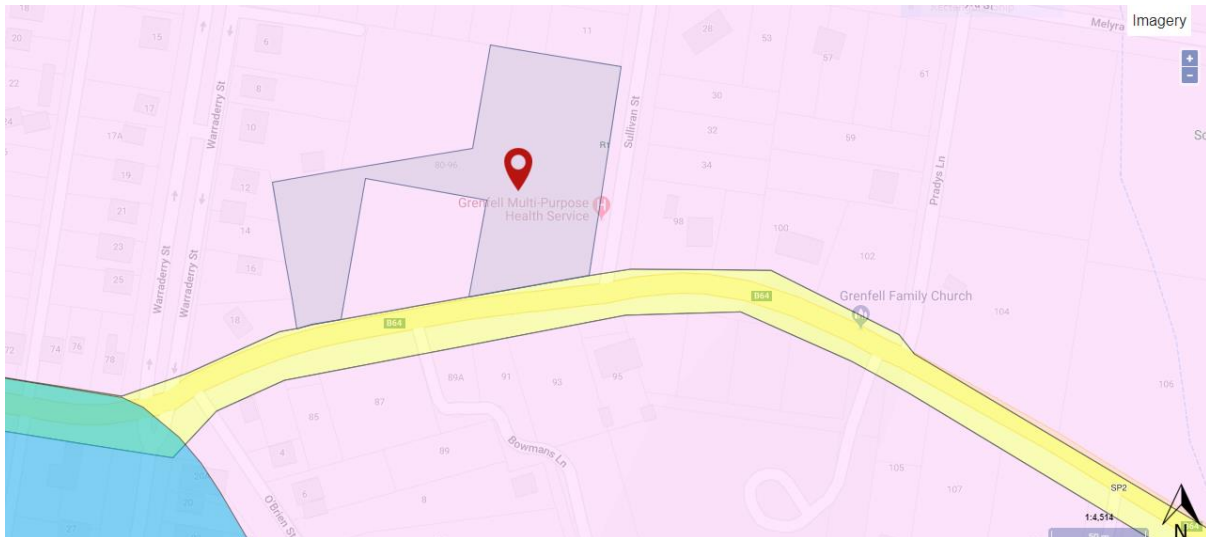
Locality and Aerial Map:



Site Location:

The site is located at the intersection of Sullivan Street and the Mid-Western Highway, on the north-eastern extent of Grenfell. The site is located at the Grenfell Multi-Purpose Health Service (MPS) and has a Street address of 21 Sullivan Street, Grenfell. The MHS site is legally described as Lot 59 in DP739569 and Lots 60 and 558 in DP754578 and has an area of approximately 2.1 hectares. There are three main buildings on the MHS site, in addition to various outbuildings and sheds within the central part of the site. The remainder of the site is mostly grassed with an internal access road running from the Mid-Western Highway and formal and informal car parking provided across the site. There are a number of native and non-native trees and shrubs located across the site and along its perimeter. The proposed ambulance station site will be located within the south-western extent of the wider MHS site, adjacent to the MHS' western boundary and neighbouring residential properties.

THE DIRECTOR ENVIRONMENTAL SERVICES' LATE REPORT



Has the subject land been correctly identified on DA Plans and SEE?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Is the land freehold title with all owners consent?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Is the site vacant of buildings?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Are there other buildings / structures located on the subject land?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Has the proposed building location been confirmed on the subject land?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Do the provided plans, specifications and supporting documents accurately depict the site conditions?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

Comments: The site of the new ambulance station is vacant however Grenfell Hospital (Multi-Purpose Centre) is also located on this land).

Site Inspection:

Date: 21 September 2018

Was the Applicant present?

☐ Yes

☒ No

Was the owner present?

☐ Yes

☒ No

Comments: Weddin Shire Council DES carried out inspection on 21 September 2018. From the site inspection the following points were noted:

- Services are available to the site
- Access will be directly off Cowra Road (Mid-Western Highway)

THE DIRECTOR ENVIRONMENTAL SERVICES' LATE REPORT

Site Photos



Photo 1



Photo 2



Photo 3



Photo 4



Photo 5



Photo 6

THE DIRECTOR ENVIRONMENTAL SERVICES' LATE REPORT

Internal Referral Advice:

Has an Internal Engineering Referral been received?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Has an Internal Building Referral been received?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Has an Internal Heritage Advice Referral been received?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

Comments: The proposal has been reviewed and assessed by Council's Engineering Department who have provided conditions of consent contained herein. In addition, Council's Heritage Advisor has provided comment and are recognised in several conditions of consent.

Easement(s):

Are there any easements applying to the subject land?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Is the proposed development clear of easements?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are there any proposed easements?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Are easements required?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A

Comments:

Section 79BA Consultation and development consent—certain bush fire prone land

Is the site identified on the Bushfire Prone Land Map?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
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Does the development comply with "Planning for Bushfire Protection" or a certificate provided by a person who is recognised by the NSW Rural Fire Service as a qualified consultant in bush fire risk assessment stating that the development conforms to the relevant specifications and requirement?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
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If no, has consultation been done Commissioner for Rural Fire Service?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
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Comments: Not relevant to the proposal.

Contributions:

Does the Section 94 Contributions Plan apply?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
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Section 4.15(1) Assessment

S4.15(1)(a)(i) The provisions of any environmental planning instrument

Local Environmental Plans

The Weddin Local Environmental Plan 2011 applies to all land within the Weddin Local Government Area. The site of the proposed development is zoned R1 General Residential under the Weddin Local Environmental Plan 2011. The Land Use Table for the R1 General Residential zone permits the use of land or a structure for an Ambulance uses (Community Facility).

Zone R1 General Residential

1 Objectives of zone

- *To provide for the housing needs of the community.*
- *To provide for a variety of housing types and densities.*
- *To enable other land uses that provide facilities or services to meet the day to day needs of residents.*

2 Permitted without consent

Environmental protection works; Home-based child care; Home occupations

3 Permitted with consent

Attached dwellings; Boarding houses; Building identification signs; Business identification signs; Child care centres; Community facilities; Dwelling houses; Food and drink premises; Group homes; Home industries; Hostels; Kiosks; Multi dwelling housing; Neighbourhood shops; Places of public worship; Residential flat buildings; Respite day care centres; Roads; Semi-detached dwellings; Seniors housing; Shop top housing; Waste or resource transfer stations; Water recycling facilities; Any other development not specified in item 2 or 4

4 Prohibited

Agriculture; Air transport facilities; Airstrips; Amusement centres; Animal boarding or training establishments; Boat building and repair facilities; Boat launching ramps; Boat sheds; Car parks; Charter and tourism boating facilities; Commercial premises; Correctional centres; Crematoria; Depots; Eco-tourist facilities; Extractive industries; Farm buildings; Farm stay accommodation; Forestry; Freight transport facilities; Heavy industrial storage establishments; Helipads; Highway service centres; Industrial retail outlets; Industrial training facilities; Industries; Jetties; Marinas; Mooring pens; Moorings; Mortuaries; Open cut mining; Port facilities; Public administration buildings; Recreation facilities (major); Research stations; Restricted premises; Rural industries; Rural workers' dwellings; Service stations; Sewerage systems; Sex services premises; Signage; Storage premises; Transport depots; Truck depots; Vehicle body repair workshops; Vehicle repair stations; Warehouse or distribution centres; Waste or resource management facilities; Water treatment facilities; Wharf or boating facilities; Wholesale supplies

The proposed development is permissible in the zone and not inconsistent with the objectives as set out in the land use table.

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Relevant Weddin LEP Clauses

4.1 Minimum subdivision lot size

A 900 sqm minimum lot size is applicable to the site. Subdivision is not proposed as part of this application. N/A

4.3 Height of buildings The site has no applicable height control. N/A

4.4 Floor space ratio The site has no applicable FSR control. N/A

5.10 Heritage conservation

The site is identified as a local Heritage item, known as "Grenfell Hospital". The site is also listed on the s170 Heritage register. A Statement of Heritage Impact has been prepared by Eric Martin & Associate and provided at Appendix 11. The Statement concludes that the development will have minimal impact on the adjacent heritage listed buildings and will not dominate the area.

6.1 Biodiversity protection Not applicable. N/A

6.2 Wetlands Not applicable. N/A

6.3 Groundwater vulnerability Not applicable. N/A

6.4 Riparian land and waterways Not applicable. N/A

6.5 Flood Planning Not applicable. N/A

6.6 Essential services

As outlined in the specialist consultant reports which accompany this application, the site can be serviced by all essential urban services such as water, electricity, sewage, stormwater and vehicle access.

Environmental Planning and Assessment Act 1979

Division 4.6 - Crown Development

This DA is classified as Crown Development given the DA has been made on behalf of HI. It is noted that Clause 4.33(1) states that a consent authority must not refuse consent to a Crown DA, except with approval from the Minister. Clause 4.33(2) requires that conditions of consent are imposed with approval of the Applicant or Minister.

Environmental Planning and Assessment Regulation 2000

Pursuant to the prescribed conditions under Clause 98 of the Regulation, any building work "must be carried out in accordance with the requirements of the Building Code of Australia".

Biodiversity Conservation Act 2016

The Biodiversity Conservation Act 2016 (BC Act) lists and protects threatened species, populations and ecological communities that are under threat of extinction in NSW. Impacts to

THE DIRECTOR ENVIRONMENTAL SERVICES' LATE REPORT

threatened species and endangered ecological communities listed under the BC Act are required to be assessed in accordance with Section 7.3 of the BC Act and Applicants must also consider whether their proposal will exceed the following Biodiversity Offset Scheme Development Thresholds:

1. Exceeding the clearing threshold on an area of native vegetation;
2. Carrying out development on land included in the Biodiversity Values Land Map; or
3. Having a 'significant effect' on threatened species or ecological communities.

The site does not contain any threatened species, endangered ecological community or critically endangered ecological community or habitat of a threatened species or ecological community. The trees proposed for removal include two eucalyptus leucoxylon, a brachychiton populenus, a Chinese pistache and a casuarina cunninghamiana. The site is not a declared area of outstanding biodiversity value and the biodiversity offsets scheme does not apply. Therefore, further consideration of this Act is not required.

State Environmental Planning Policies

The following State Environmental Planning Instruments (SEPPs) apply to the Weddin Local Government Area:

- SEPP 1 - Development Standards
- SEPP 4 - Development Without Consent & Miscellaneous Exempt & Complying Development
- SEPP 6 - Number of Storeys in a Building
- SEPP 21 - Caravan Parks
- SEPP 30 - Intensive Agriculture
- SEPP 32 - Urban Consolidation (Redevelopment of Urban Land)
- SEPP 33 - Hazardous and Offensive Development
- SEPP 36 - Manufactured Home Estates
- SEPP 44 - Koala Habitat Protection
- SEPP 50 - Canal Estate Development
- SEPP 55 - Remediation of Land
- SEPP 62 - Sustainable Aquaculture
- SEPP 64 - Advertising and Signage
- SEPP 65 - Design Quality of Residential Flat Development
- SEPP (Affordable Rental Housing) 2009
- SEPP (Building Sustainability Index: BASIX) 2004
- SEPP (Exempt and Complying Development Codes) 2008
- SEPP (Housing for Seniors or People with a Disability) 2004

- SEPP (Infrastructure) 2007
- SEPP (Major Development) 2005
- SEPP (Mining, Petroleum Production and Extractive Industries) 2007
- SEPP (Rural Lands) 2008
- SEPP (State and Regional Development) 2011
- SEPP (Miscellaneous Consent Provisions) 2007

The following SEPPs are specifically relevant to the assessment of the proposed development:

- **SEPP 44 - Koala Habitat Protection** - The Koala is listed as a 'vulnerable' species under the Threatened Species Conservation Act 1995 (TSC Act). This is due to the severe decline in Koalas across NSW, having disappeared from between 50 – 75% of their former range. Koalas are now uncommon, rare or extinct in many parts of NSW. Additionally, the species has a poor recovery potential (low breeding rate) and is subject to many on-going threats. Remaining populations are concentrated on the central, mid-north and north coasts, and west of the divide in the northern part of the state. Small and isolated populations also occur on the south and far south coasts, and on the tablelands of the Great Dividing Range.

SEPP 44 aims to encourage the proper conservation and management of areas of natural vegetation that provide habitat for koalas to ensure a permanent free-living population over their present range and reverse the current trend of koala population decline:

- by requiring the preparation of plans of management before development consent can be granted in relation to areas of core koala habitat; and
- by encouraging the identification of areas of core koala habitat; and
- by encouraging the inclusion of areas of core koala habitat in environment protection zones' (Department of Planning 1995a).'

SEPP 44 contains Schedule 1 – Local Government Areas, which lists Weddin Shire as a local government area to which the SEPP applies. Schedule 2 of the SEPP details the Koala Food Tree Species essential for the survival of the species. Circular B35 (Department of Planning 1995b) accompanies SEPP 44 and guides its implementation.

Weddin Shire Council Officers and land owners in the vicinity have never seen koalas in the area.

Site inspection reveals that the area has been cleared for the erection of the Old Weddin Hospital. Minimal trees and shrub, with only long grass are present on site. There were no signs of the presence of Koalas in the immediate area (scats or scratches on trees). There is no record of any reported sightings of Koalas at this location.

Consideration of SEPP 44 and research of the previous environmental reports conducted in and around the Weddin area confirms an absence of recordings of Koalas in the region

for many years. It is assessed that the subject land, including the areas of remnant / regrowth vegetation to the west, does not comprise a core Koala habitat.

- **SEPP 55 - Remediation of Land** - Clause 7 of SEPP 55 requires that a consent authority must consider the contamination potential of the land, and if the land is contaminated, it is satisfied that the land is suitable for the development in its contaminated state, or that appropriate arrangements have been made to remediate the site prior to the development being carried out.

In accordance with Clause 7(1) an investigation of the past uses of the site reveals that the land has been used as residential for over 30 years

No uses ancillary to the primary purpose of the land (residential) have been undertaken, including but not limited to hazardous waste storage or fuel storage.

Council has received a Site Investigation (Contamination) report completed by Envirowest Consulting Pty Ltd Ref R8670c2 dated 24 October 2017 for the site with a recommendation that no remediation of the site is required.

It is assessed that the proposed development site has not maintained past contaminating uses and therefore can be used as a community facility (Ambulance Station) with consent.

- **SEPP Infrastructure** - Clause 45 of SEPP Infrastructure requires a Consent Authority to consider any development application (or an application for modification of consent) for any development carried out:
 - within or immediately adjacent to an easement for electricity purposes (whether or not the electricity infrastructure exists),
 - immediately adjacent to an electricity substation,
 - within 5m of an overhead power line,
 - includes installation of a swimming pool any part of which is: within 30m of a structure supporting an overhead electricity transmission line and/or within 5m of an overhead electricity power line, or
 - placement of power lines underground.

The proposal is not within or immediately adjacent to any of the above infrastructure; as such, the subject application is considered to satisfy the provisions of Clause 45 SEPP Infrastructure.

- **SEPP (Exempt and Complying Development Codes) 2008**

Subdivision 38 Clause 2.75 of the SEPP (Exempt and Complying Development Codes) 2008 allows for the subdivision of land under certain circumstances without development consent.

Subdivision 38 Subdivision

2.75 Specified development

The subdivision of land, for the purpose only of any one or more of the following, is development specified for this code:

- (a) widening a public road,
- (b) a realignment of boundaries:
 - (i) that is not carried out in relation to land on which a heritage item or draft heritage item is situated, and
 - (ii) that will not create additional lots or increase the number of lots with a dwelling entitlement or increase the opportunity for additional dwellings, and
 - (iii) that will not result in any lot that is smaller than the minimum size specified in an environmental planning instrument in relation to the land concerned (other than a lot that was already smaller than that minimum size), and
 - (iv) that will not adversely affect the provision of existing services on a lot, and
 - (v) that will not result in any increased fire risk to existing buildings, and
 - (vi) if located in Zone RU1, RU2, RU3, RU4, RU6, E1, E2, E3 or E4—that will not result in more than a minor change in the area of any lot, and
 - (vii) if located in any other zone—that will not result in a change in the area of any lot by more than 10%,
- (c) (Repealed)
- (d) rectifying an encroachment on a lot,
- (e) creating a public reserve,
- (f) excising from a lot land that is, or is intended to be, used for public purposes, including drainage purposes, rural fire brigade or other emergency service purposes or public toilets.

There are no other provisions of any SEPPs that are specifically relevant to the assessment of the proposed development.

S4.15(1)(a)(ii) The provisions of any proposed environmental planning instrument

There are no draft LEPs or draft SEPPs that apply to the subject land.

S4.15(1)(a)(iii) The provisions of any development control plan

Weddin Council Development Control Plan 2014 applies to the land.

CHAPTER 10 – COMMERCIAL DEVELOPMENT

10.4 Objectives

The Objectives of this Development Control Plan are to:

- (a) To maintain the Weddin CBD as the primary focus of retail and commercial development throughout the Shire.
- (b) Ensure that new development contributes to and enhances the character of the Weddin Shire;
- (c) Ensure the compatibility of new development with the traditional shopping streets of Main & Burrangong Streets.

CHAPTER 13 – HERITAGE

13.3 Objectives

(a) The Objectives of this Development Control Plan are to:

- (b) To conserve the heritage significance of the built and natural environments;
- (c) To ensure that new development is sympathetic to the identified heritage significance;
- (d) To ensure the retention of heritage items and contributory items;
- (e) To provide planning and design guidelines for developments associated with heritage items and conservation areas;
- (f) To provide guidance to owners and perspective developers of heritage items concerning the most appropriate method for their development to proceed without detracting from the heritage significance and its value to the site.

The proposed development is not inconsistent with the objectives and comply with the standards set out in each Chapter. Conditions will be applied to reduce impacts.

S4.15(1)(a)(iiia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F

There are no planning agreements relating to the site. The applicant has not requested Council to enter into any form of planning agreement.

S4.15(1)(a)(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph

Division 8 of Part 6 of the Environmental Planning and Assessment Regulation 2000 specifies additional matters that must be taken into consideration by a consent authority in determining a development application. Consideration of these matters is included below:

- **Clause 92 - Government Coastal Policy** - Not applicable to the Weddin Shire Local Government Area.
- **Clause 92 - Building Demolition** – Not relevant to the proposal.
- **Clauses 93 - Change of Use Fire Safety and Structural Capacity Considerations**

The building complies (or will, when completed comply) with such of the Category 1 fire safety provisions as are applicable to the building's proposed use.

☐ Yes ☒ No

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The loading requirements for the proposed are the same as the existing pre change use (or) Structural Engineering Certification has been provided certifying that the structural capacity of the building will be appropriate to the building's proposed use.

☐Yes ☒No

- **Clauses 94 – Fire Safety Upgrades -**

The proposed building work, together with any other building work completed or authorised within the previous 3 years, does not represents more than half the total volume of the building, as it was before any such work was commenced,

☐Yes ☐No ☒N/A **AND**

The measures contained in the building are adequate:

- (i) to protect persons using the building, and to facilitate their egress from the building, in the event of fire, ☐Yes ☒No **AND**
- (ii) to restrict the spread of fire from the building to other buildings nearby. ☐Yes ☒No

Accordingly, it is appropriate to require the existing building to be brought into total or partial conformity with the Building Code of Australia. ☐Yes ☒No

- **Clause 94A - Temporary Structures** - not relevant to the proposal.
- **Clause 95 - Deferred Commencement** - not relevant to the proposal.
- **Clause 96 – Ancillary aspects of development** - not relevant to the proposal.
- **Clause 97 - Modification or surrender of development consent or existing use** - not relevant to the proposal.
- **Clause 97A - Fulfilment of BASIX commitments** – not relevant to the proposal.

S4.15(1)(b) the likely impact on the natural and built environment(s) and the likely social and/or economic impact on the locality

- **Context and Setting** – The SEE states that the proposal is for a single storey ambulance station. The surrounding built form includes the Grenfell MPS which comprises a heritage listed hospital building, as well as single storey buildings, a more recent cottage and two small sheds. Adjoining the site to the west are two storey detached dwellings. The ambulance station building is single storey and will not be seen from the main hospital site. The ambulance station is consistent with the height of the surrounding development and is setback from, and below, the road and will not dominate the streetscape. Considering the surrounding land uses and built form, the proposal will be compatible within the context and built form character of the existing area. The proposal is consistent with the character of the area

The subject land is residential zoned however maintains health infrastructure in form of a hospital, community health centre, Grenfell MPS and associated outbuildings. The land has been used for health purposes for an extensive period. It is not expected that the development will create significant impacts on the context and setting of the area. The proposal will be subject to conditions regarding landscaping to reduce any negative impacts regarding impact on the amenity of neighboring properties.

- **Land Use Conflict** - The subject land has been used for health services. The proposal is consistent with the Weddin Local Environmental Plan 2011 and Council's Development Control Plan 2014. The size and scale of the proposed use is appropriate. The development on the site will not detrimentally affect adjoining land and subject to conditions will not lead to land-use conflict.
- **Access and Traffic** – The SEE indicates the application is accompanied by a Transport Impact Assessment by PTC . This study has been assessed by Council Engineers and have no objections. The Assessment has considered the existing and proposed traffic conditions as a result of the proposal.

The report concludes:

- Four (4) parking spaces are proposed (including 1 disabled space). PTC considers this parking provision appropriate to cater for the number of staff at the ambulance station.
- Trips associated with emergency responses have been assessed using NSW Ambulance projections which indicate approximately 553 responses per annum. This will result in 0.31 trips per hour which will have a minor impact to the operation of the local road network.
- Ingress/egress is proposed along the Mid-Western Highway. PTC have that the driveway proposed provides sufficient width for vehicles to access the site. The Transport Impact Assessment concludes "Based on the assessment, PTC endorse the Development Application (DA), as part of this development, in the context of parking and traffic consideration".

Access to the site is available via Cowra Road. The development has internal access and associated car parking for employees including accessible parking.

The vehicle movements will be consistent with a health precinct however and will need to be controlled internally through appropriate traffic movement plans especially with the egress of emergency vehicles. The proposed development will not be above or beyond the capabilities of the existing road network.

- **Public Domain** - The proposed development will provide emergency services to the community and is considered a development that will have a positive outcome on the public domain.
- **Utilities** - NA

- **Heritage** - The Statement of Heritage Impact notes the following in relation to the proposed development:
 - The site is currently screened from the street by the existing hedge but the new opening in the hedge will expose more of the site, mainly when opposite the new opening. For most views from the street the site remains relatively screened.
 - The street is quite open with buildings in a landscaped setting which will not be affected by the proposal.
 - The new building is not visible from the main Hospital site and the hedge screens the new building from the heritage listed house opposite.
 - The scale of the building, being single storey, is similar to the adjacent houses which back onto the site. Being set much lower than the adjacent buildings, it is not a dominant item in the area.
 - The building is modern in design and materials, but as there is a range of architectural styles and finishes adjacent, it is considered appropriate as a modern building. The design is quite understated and will not dominate the area.
 - The building is set back from, and below, the road so will not be readily seen and will not dominate the area. It is set higher than the adjacent houses but being a skillion roof and single storey will not be a dominant element in the area.

The Statement concludes: "The proposed development will have minimal impact on the adjacent heritage listed places of the main Hospital and the Federation dwelling opposite.

Although the site is part of the heritage listed Hospital there are no known specific heritage issues associated with the proposed site of the new building. The building is of modern design but quite modest and will not dominate the area or be out of scale with adjacent residences or the adjacent buildings. The proposed development of the ambulance station will have minimal impact on the heritage values of the area and is considered to be consistent with the Weddin Shire Council DCP 2014."

Site inspection of the development area did not identify any sites, items or places of heritage significance. The proposed development is located on a heritage listed lot and appropriate referral to Councils Heritage advisor has been completed. Several comments have resulted in conditions of consent to assist with any impacts on the heritage environment. It is noted that the site will be subdivided from the existing heritage site with no impact on the existing heritage items located. After assessment of the Statement of Heritage Impact, Council is satisfied that the proposed development will not result in any impact on the heritage significance of the site and surrounds.

- **Other land resources** - The development will not have detrimental effects on conserving and using valuable land resources and water supply catchments.
- **Bushfire** - The site is not identified on the bushfire prone land map. No adverse impacts assessed.
- **Surface Water and Groundwater** - The site is not identified on the groundwater vulnerable land map.

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- **Soils** -. Council is satisfied site is clear of any potential contaminants and is suitable for the proposed use.
- **Air & Microclimate** –It is suggested that any plant will operate in accordance with appropriate noise levels.
- **Noise and Vibration** -Conditions of consent will be implemented to ensure that the development does not adversely impact on the amenity of the locality.
- **Flora and Fauna** - The site has been cleared and vacant for many years. The information in support of the application has not identified any threatened species of flora or fauna that may be impacted by the proposal. No adverse impacts are assessed.
- **Waste** - Collection service and arrange additional commercial collections for ongoing waste.
- **Natural Hazards** - The site is not flood prone or identified on the Bushfire Prone Land Map. No adverse impacts assessed.
- **Technological Hazards** – Nil.
- **Safety Security and Crime Prevention** - The proposal does not pose a safety security or crime prevention risk.
- **Social Impact in the Locality** - Due to the type and scale of the proposed development, the social impacts of the development are considered not significant with any impacts on the adjoining residential developments reduced by way of conditions.
- **Economic Impact in the Locality** - Due to the type and scale of the proposed development, the economic impacts of the development are significant.
- **Site Design and Internal Design** – The SEE states the proposed ambulance station is considered to be appropriate in terms of built form and resultant visual impact for the following reasons:
 - The proposed setbacks, and primarily the front/street setback, are generous so as to minimise the impact of any building on the site;
 - The building itself is single storey and low scale, consistent with, or lower in height, than the existing buildings within the hospital site and nearby detached residential dwellings;
 - The roof form is sloped, to provide variation in the built form and visual interest;
 - Whilst trees will be removed from the site, the proposed landscaping scheme by Outscape Landscape Architects incorporates a range of planting comprising grasses, ground covers and shrubs around the perimeter of the site to provide landscaped relief for the site; and
 - The material palette consists of neutral colours, including a windspray roof, to ensure compatibility with the surrounding area and to further soften the visual impact of the built

form. The arrangement of materials and finishes (as shown in the elevation plans above) also provides variation in the façade design and visual interest, particularly when viewed from the streetscape.

Council agrees that the built form and visual impact of the development to be acceptable and to provide a positive outcome when viewed from the streetscape. The proposal is consistent with the Weddin Local Environmental Plan 2011 and the Council's Development Control Plan 2014. The size and scale are appropriate for the subject lot. The development on the site will not detrimentally affect adjoining land.

- **Cumulative Impacts** - The proposal is consistent with the Weddin Local Environmental Plan 2011 and Council's Development Control Plan 2014.
-

S4.15(1)(c) the suitability of the site for the development,

The site has the capacity to support the proposal without creating adverse impacts on the site and adjoining land. The proposed ambulance station and associated car parking will be wholly located on the subject allotment. The proposed development will provide essential emergency services consistent with urban land and subject to conditions around landscaping the land use has been assessed not to lead to negative cumulative impacts on the environment, neighbouring land-uses, cultural or heritage items.

S4.15(1)(d) any submissions made in accordance with this Act or the regulations,

The proposed development has been publicly advertised and the applicant also undertook a community awareness campaign for the proposed development. During the notification period two (2) submissions were received

The objections related to the following:

1. Unsafe and Dangerous operations
2. Other locations be considered including near the new Medical Centre
3. Privacy concerns from overlooking
4. Water runoff
5. Devalue of property

All aspects of the submissions were reviewed and assessed in the application. It is considered that several of the matters raised can be addressed through the application of appropriate conditions such as stormwater control from the site and landscaping to the western boundary.

The applicant undertook their own community consultation following the announcement of the proposed ambulance station. Health Infrastructure and NSW Ambulance committed to engaging with the local Grenfell community during all stages of the delivery of the new facility, including prior to lodgement of the subject DA. Consultation with the community was undertaken through various forms including:

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- an announcement regarding the proposal via the Local MP's office;
- various forms of media coverage (i.e. local paper, Facebook);
- hand-delivered notification to nearby residences with contact details provided to enable feedback and questions;
- a manned information stand adjacent to the hospital on the Mid-Western Highway on 11 July 2018 (between 11:30am and 5:30pm); and
- house visits on 11 July 2018 (a total of sixteen (16) including properties immediately adjoining the site.

The strategy aimed at providing a range of opportunities for providing feedback at different times and via different mediums to ensure the broadest spectrum of the Grenfell community was engaged and consulted with. It is estimated that through the consultation strategy, approximately 7,000 community members were informed about the proposed ambulance station. Feedback was ultimately received from twenty-eight (28) members of the community, all of which supported the proposal and did not raise any concerns.

S4.15(1)(e) the public interest

The proposal is assessed to pose no significant impacts on the public interest.

Conclusion

The application seeks approval for a new ambulance station at 21 Sullivan Street, Grenfell, which will provide contemporary accommodation for existing ambulance services, allowing improved services to meet the emergency health care needs of the Grenfell community. It is considered the proposal is consistent with the local planning controls of the site. The proposal maintains design controls that not only consider the adjoining land uses and their built form but will provide minimal impact while developing an appropriate and practical building. While a contemporary design the physical appearance of the built form will contribute to the streetscape and is compatible with the context of both the built and unbuilt landscape.

The proposal addresses the physical characteristics of the site, its immediate surrounding area and locality with a developed design around context and scale. The site is well serviced by all utilities and appropriate access to transport routes and links. The co-location of the development with the existing adjoining health precinct is a development outcome that recognises the interaction of the health services in Grenfell and the close relationship in activities. Council agrees that "This SEE has undertaken an environmental assessment of the proposal and has concluded that the proposal provides a built form which is integrated with the surrounding locality considering the function, location and built form of the facility."

It is seen as imperative that Grenfell is serviced with an ambulance station that provides support to and recognises the current service needs of NSW Ambulance and the Rural Ambulance Infrastructure Reconfiguration Program (RAIR).

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RECOMMENDATION: that Development Application 49/2018 be approved subject to the following conditions:

Approved Plans and Documentation

1. The development shall be carried out in accordance with:

I. The approved stamped plans

Project No	Dwg No	Rev	
16429	R06-AR-000	2	
16429	R06-AR-0101	13	
16429	R06-AR-1101	B	
16429	R06-AR-1103	1	
16429	R06-AR-2001	B	
16429	R06-AR-2501	B	
16429	R06-AR-9000	6	
16429	R06-AR-9003	1	
16429	R06-LA-0101	3	
13669	R06-C1-2000/4000	B	Lindsay Dynan
13669	R06-C1-1000/1050	B	Lindsay Dynan

prepared by djrd Architects and dated 28 September 2018

II. The approved stamped Statement of Environmental Effects prepared by City Plan Services, September 2018 and attachments.

except as varied by the conditions listed herein.

1. The street address to the Grenfell Ambulance Station is to be known as 60 Cowra Road, Grenfell.

Prior to Commencement

3. Prior to any work commencing within a public road reserve, the Applicant shall submit for the approval by Weddin Shire Council's Director Engineering, an application to Occupy Roads and Footpath under Section 138 of the Roads Act 1993. As part of the application, detailed engineering design drawings of intended road, footpath and drainage works on any public roads are to be furnished to Council. The drawings are to be accompanied by associated sediment control plans, environmental management plans, work method statements and traffic control plans.

During Construction

4. Erosion and sediment controls are to be maintained on the site during construction and for as long as necessary to achieve the following:

- Stockpiling of topsoil so that no sediment, excavated material, construction and landscaping supplies and debris within the site.
- Diversion of uncontaminated run-off around cleared or disturbed areas.

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- Capture of silt and debris on site to prevent earthen material escaping into drainage systems or waterways.
 - Prevention of tracking of sediment by vehicles on roads.
 - Rehabilitation / revegetation to achieve stabilised ground surface conditions.
5. No building works are to encroach over any easement.
 6. The roof cladding of the Grenfell Ambulance Station building is to be galvanised steel or 'wind spray'.
 7. The premises is to be connected to the Central Tablelands Reticulated Water Supply System by lodging a 'Water and / or Sewer Connection Application Form' with Central Tablelands and making arrangements with Central Tablelands for connection of the water meter. The water service is to be of adequate size and of a design adequate to serve the development in accordance with the requirement of the Building Code of Australia and Australian Standard AS2419.1:2005 Fire hydrant installations - System design, installation and commissioning. Any necessary upgrading of existing mains / service is to be at no cost to Council. All works must be completed prior to occupation of the development.
 8. The premises is to be connected to the Weddin Shire Reticulated Sewerage System. All works must be completed prior to occupation of the development.
 9. The premises shall be connected to the centralised power grid to the satisfaction of Essential Energy.
 10. All stormwater discharged from the site shall be conveyed by means of underground drains to a legal point of discharge. Any construction works / drainage works should be carried out in a manner that eliminates / reduces water ponding and subsequent mosquitoes breeding (i.e. all run off / stormwater should be diverted away from low lying poor surface drainage area).
 11. All work shall be carried out by a licensed plumber and drainer and to the requirements of the Plumbing Code of Australia.
 12. All new vehicular access driveways shall be constructed of black asphalt or concrete and to Weddin Shire Council Engineering Standards. Concrete works shall be undertaken in accordance with the following specification:
 - Sand: crushed local stone to sand: NOT white
 - Cement: brown to yellow: NOT white
 13. No work is to be carried out on the site which would cause nuisance by way of the emission of noise, vibration, smell. Fumes, smoke, vapour, steam, soot, ash, dust, grunt, oil, water, water products or otherwise.
 14. All loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out within the confines of the property. No loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the

development proposal shall be carried out on the nature strip, footpath or public roadway system.

15. All building rubbish, demolition material and debris shall be disposed at an approved Waste Landfill Depot.
16. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration / repairs of property or services damaged during the works shall be met by the Applicant.

Prescribed Conditions

17. A development consent for development that involves any building work must be issued subject to the following conditions:
 - (a) that the work must be carried out in accordance with the requirements of the *Building Code of Australia*, in force on the date of the application.
 - (b) in the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.
18. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out.

Engineering Conditions

19. Stormwater discharge to be connected to existing stormwater reticulation.
20. Site Storm Water Discharge to comply with and be maintained to Council's requirements.
21. New concrete driveway to be constructed with kerb and channel to council requirements.
22. All internal access driveways and car parks to be constructed in all-weather sealed surface to Council's requirements.
23. If site levels are altered, the developer shall provide protection of adjoining properties e.g. erection of retaining wall. The developer is also to ensure that fence heights are adjusted in co-operation with the adjoining property owners to maintain reasonable privacy at the developer's expense.
24. Floor levels of all buildings should be suitably designed to prevent stormwater flooding.
25. Internal access / service roads to have adequate signage to provide clear direction for traffic management on site e.g. NO ENTRY /NO EXIT signs.
26. Access Requirements – Design and certification by a suitably qualified Engineer for all access ways.

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27. All service connections to be carried out to Council requirements. Sewer connection at the inspection point (boundary point) will be inspected after the fitting works completed and before backfilling or covering the installation.
28. The applicant shall provide physical screening to the western side of the proposed onsite car parking for the extent of the spaces at a height of not less than 1200mm. The design of the screen shall be forwarded to council for final approval. This element is to assist in the provision of appropriate visual screening from vehicles parking.

Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.*

202 **RESOLVED:** Cr Diprose and Cr O'Byrne that Development Application 49/2018 be approved subject to the following conditions:

Approved Plans and Documentation

1. The development shall be carried out in accordance with:

III. The approved stamped plans

Project No	Dwg No	Rev	
16429	R06-AR-000	2	
16429	R06-AR-0101	13	
16429	R06-AR-1101	B	
16429	R06-AR-1103	1	
16429	R06-AR-2001	B	
16429	R06-AR-2501	B	
16429	R06-AR-9000	6	
16429	R06-AR-9003	1	
16429	R06-LA-0101	3	
13669	R06-C1-2000/4000	B	Lindsay Dynan
13669	R06-C1-1000/1050	B	Lindsay Dynan

prepared by djrd Architects and dated 28 September 2018

- IV. The approved stamped Statement of Environmental Effects prepared by City Plan Services, September 2018 and attachments.

except as varied by the conditions listed herein.

2. The street address to the Grenfell Ambulance Station is to be known as 60 Cowra Road, Grenfell.

Prior to Commencement

3. Prior to any work commencing within a public road reserve, the Applicant shall submit for the approval by Weddin Shire Council's Director Engineering, an application to Occupy Roads and Footpath under Section 138 of the Roads Act 1993. As part of the application, detailed engineering design drawings of intended road, footpath and drainage works on any public roads are to be furnished to Council. The drawings are to be accompanied by associated sediment control plans, environmental management plans, work method statements and traffic control plans.

During Construction

4. Erosion and sediment controls are to be maintained on the site during construction and for as long as necessary to achieve the following:
 - Stockpiling of topsoil so that no sediment, excavated material, construction and landscaping supplies and debris within the site.
 - Diversion of uncontaminated run-off around cleared or disturbed areas.
 - Capture of silt and debris on site to prevent earthen material escaping into drainage systems or waterways.
 - Prevention of tracking of sediment by vehicles on roads.
 - Rehabilitation / revegetation to achieve stabilised ground surface conditions.
5. No building works are to encroach over any easement.
6. The roof cladding of the Grenfell Ambulance Station building is to be galvanised steel or 'wind spray'.
7. The premises is to be connected to the Central Tablelands Reticulated Water Supply System by lodging a 'Water and / or Sewer Connection Application Form' with Central Tablelands and making arrangements with Central Tablelands for connection of the water meter. The water service is to be of adequate size and of a design adequate to serve the development in accordance with the requirement of the Building Code of Australia and Australian Standard AS2419.1:2005 Fire hydrant installations - System design, installation and commissioning. Any necessary upgrading of existing mains / service is to be at no cost to Council. All works must be completed prior to occupation of the development.
8. The premises is to be connected to the Weddin Shire Reticulated Sewerage System. All works must be completed prior to occupation of the development.
9. The premises shall be connected to the centralised power grid to the satisfaction of Essential Energy.
10. All stormwater discharged from the site shall be conveyed by means of underground drains to a legal point of discharge. Any construction works / drainage works should be carried out in a manner that eliminates / reduces water ponding and subsequent mosquitoes breeding (i.e. all run off / stormwater should be diverted away from low lying poor surface drainage area).
11. All work shall be carried out by a licensed plumber and drainer and to the requirements of the Plumbing Code of Australia.
12. All new vehicular access driveways shall be constructed of black asphalt or concrete and to Weddin Shire Council Engineering Standards. Concrete works shall be undertaken in accordance with the following specification:
 - Sand: crushed local stone to sand: NOT white
 - Cement: brown to yellow: NOT white

13. No work is to be carried out on the site which would cause nuisance by way of the emission of noise, vibration, smell. Fumes, smoke, vapour, steam, soot, ash, dust, grunt, oil, water, water products or otherwise.
14. All loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out within the confines of the property. No loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out on the nature strip, footpath or public roadway system.
15. All building rubbish, demolition material and debris shall be disposed at an approved Waste Landfill Depot.
16. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration / repairs of property or services damaged during the works shall be met by the Applicant.

Prescribed Conditions

17. A development consent for development that involves any building work must be issued subject to the following conditions:
 - (a) that the work must be carried out in accordance with the requirements of the *Building Code of Australia*, in force on the date of the application.
 - (b) in the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.
18. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out.

Engineering Conditions

19. Stormwater discharge to be connected to existing stormwater reticulation.
20. Site Storm Water Discharge to comply with and be maintained to Council's requirements.
21. New concrete driveway to be constructed with kerb and channel to council requirements.
22. All internal access driveways and car parks to be constructed in all-weather sealed surface to Council's requirements.
23. If site levels are altered, the developer shall provide protection of adjoining properties e.g. erection of retaining wall. The developer is also to ensure that fence heights are adjusted in co-operation with the adjoining property owners to maintain reasonable privacy at the developer's expense.
24. Floor levels of all buildings should be suitably designed to prevent stormwater flooding.

THE DIRECTOR ENVIRONMENTAL SERVICES' LATE REPORT

25. Internal access / service roads to have adequate signage to provide clear direction for traffic management on site e.g. NO ENTRY /NO EXIT signs.
26. Access Requirements – Design and certification by a suitably qualified Engineer for all access ways.
27. All service connections to be carried out to Council requirements. Sewer connection at the inspection point (boundary point) will be inspected after the fitting works completed and before backfilling or covering the installation.
28. The applicant shall provide physical screening to the western side of the proposed onsite car parking for the extent of the spaces at a height of not less than 1200mm. The design of the screen shall be forwarded to council for final approval. This element is to assist in the provision of appropriate visual screening from vehicles parking.

Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.*

FOR: Crs Liebich, Parlett, Diprose, Niven, Best, Bembrick, O'Byrne, McKellar and Brown.

AGAINST: Nil

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

203 **RESOLVED:** Cr McKellar and Cr Niven that except where otherwise dealt with the Director Environmental Services' report be adopted.

MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY, 2 OCTOBER 2018, COMMENCING AT 5:00 PM (C2.6.13)

1. **PRESENT:** Kellie Frost (Noxious Weed Officer- Weddin Shire Council),
Clr John Niven (Weddin Shire Council), Harvey Matthews (NSW farmers),
Raju Ranjit (Chair- Weddin Shire Council), Clr. Paul Best (Weddin Shire Council), Keith Starr (Landcare- Grenfell)

2. **APOLOGY:** Clr. Stuart McKellar (Weddin Shire Council), James Ingrey (Community Member)

Resolved: Clr. John Niven and Harvey Matthews that the apologies be accepted.

3. **MINUTES:** 7th August 2018

Resolved: Harvey Matthews and Keith Starr that the Minutes of 7th August 2018 be adopted.

4. **MATTERS ARISING:**

NSW Farmers conducted a meeting in Grenfell Bowling Club at 7 pm on 27th September 2018. Guest speaker was Phil Blackmore.

Discussed about the Weed management plan/ policy, Weeds Risk assessment. Keith suggested that he will contact with Landcare for possible funding for a weed management plan.

Kellie mentioned that she will contact to Macquarie and Lachlan Valley Weeds committee members to see if anyone has done the plan.

Kellie to organise a separate meeting for weed list for a Weed management plan. Discussed about the Southern Downs Regional Council invasive pest management policy to see possible to implement in NSW.

Raju briefed about the advertisement for casual employee for weeds department.

Harvey Mathew mentioned that the Australian Weeds Conference was very good conference and it was great benefit to Council and community's members. He thanked the committee for allowing Kellie Frost and Keith Starr to attend the conference.

5. **CORRESPONDENCE:**
Nil

6. **NOXIOUS WEEDS OFFICERS REPORT:**

August 2018 September 2018
Noted

7. **NOXIOUS WEEDS BUDGET 2018/2019:**

Vote - \$ 84,500

- Expenditure to 31st August 2018 - \$ 8472

2018/2019 Noxious Plants Extra Vote - \$ 20,000

- Expenditure to 31st August 2018 – \$ 0.00

Noted

Clr. John Niven requested to show the expenditures on sucker control in Noxious weeds budget.

8. BUSINESS WITH NOTICE:

Biosecurity Act 2015

Committee was advised that the Biosecurity Act 2015 is new for everyone and is required to keep this item as an active until further notice.

Committee is looking into creating a local weed plan under the Biosecurity Act 2015.

9. QUESTIONS WITH NOTICE:

Clr. Paul Best suggested to contact Mid Lachlan Alliance about creating a joint Local Weeds Plan to keep cost down.

Bland Shire Council and Tafe NSW have been contacted re: traineeship for weeds. Currently there is no traineeship available.

11. NEXT MEETINGS:

Day	Date	Month	Year	Time	Venue
Tuesday	4	December	2018	5:00 PM	Council Chambers

12. CLOSURE: There being no further business to discuss the meeting closed at 6:20 pm.

204

RESOLVED: Cr Niven and Cr Bembrick that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD THURSDAY 4 OCTOBER 2018 AT THE COUNCIL CHAMBERS COMMENCING AT 8:30 AM (C2.6.35)

1. **PRESENT:** Cr Niven, Cr Brown, M Moffitt, H Moffitt, C McCann and G Carroll.

2. **ELECTION OF CHAIRPERSON:**

Resolved: Cr Brown and M Moffitt that Glenn Carroll be elected as Chairperson.

3. **APOLOGY:** W Crampton.

Resolved: Cr Niven and M Moffitt that the apology be accepted.

4. **MINUTES:** 2 August 2018

Resolved: Cr Brown and M Moffitt that the minutes of the meeting held on 2 August 2018 be adopted.

5. **DECLARATIONS OF INTEREST:**
Nil

6. **MATTERS ARISING:**
Nil

7. **CORRESPONDENCE:**
Inwards
Nil

Outwards
Nil

Noted

8. **ART GALLERY – CO-ORDINATORS REPORT:**

Resolved: C McCann and H Moffitt that the Art Gallery Co-ordinators report be adopted as presented.

9. **ART GALLERY – FINANCIAL STATEMENT:**

Resolved: Cr Brown and H Moffitt that the Art Gallery Financial Statement be adopted as presented.

10. **NEW PROJECTS:**
Nil

Noted

11. **GENERAL BUSINESS:**
11.1 Action Plan

Noted

11.2 Art Gallery Structure – Charter has been amended by Council to include an additional staff member.

Noted

11.3 Art Gallery Structure – consideration of additional community member.

Noted

12. **NEXT MEETING:** Thursday 6 December 2018 at 8.30am at the Council Chambers.

13. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.20am.

RESOLVED: Cr Brown and Cr McKellar that the Minutes of the Grenfell Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN LOCAL TRAFFIC COMMITTEE MEETING HELD IN
THE COUNCIL CHAMBER AT 10.10 AM ON THURSDAY, 4 OCTOBER 2018 (C2.6.3)**

1. **PRESENT:** Clr. Mayor Mark Liebich, R Ranjit (Director Engineering), Patrick Smith, (NSW Police), Deanne Freeman (RMS), Maurice Simpson (Local Member's Representative), Clr. Carly Brown (Observer), Clr John Niven (Observer)

2. **APOLOGIES:**

2.1 **WELCOME & APOLOGIES**

Committee welcomed two observers

Apologies: Nil

Apologies – 4 October 2018
Recommendation: Nil
Moved: Seconded:

3. **DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

4. **CONFIRMATIONS OF MINUTES OF PREVIOUS MEETING**

Minutes of Local Area Traffic Committee Meeting – 27 th July 2018
Recommendation: 1. That the minutes of the Local Area Traffic Committee Meeting held 27 th July 2018 , having been circulated be confirmed as a true and accurate record of that meeting.
Moved: Deanne Freeman Seconded : Maurice Simpson

5 **OUTSTANDING BUSINESSES**

5.1 **27th July 2018 - Traffic Committee Outstanding Matters**

Executive Summary

The following matters are outstanding from previous meetings of the Weddin Traffic Committee.

Date	Item no	Description	Recommendation	Status
1/02/2018		Pedestrian Safety Assessment in Main street to be conducted	a) Council to carry out an observation survey including a pedestrian and traffic count.	Done
			b) Council to investigate trimming trees or shrubs in the pedestrian crossing in main street.	Done
			c) Council to update the crossing to relevant standard and bring to committee meeting the changes	In progress
			d) Council to look in to requesting RMS introduce a 40 KMPH I pedestrian activity area.	In progress
26-07-18			e) Council to email survey data to traffic committee members for comments	In progress
01-02-18		Weddin Street Parallel parking and bike lane	a. Raju to submit a report in April Council meeting for removal either street parallel parking or bike lane	Done
26-07-18			b. Council to draft a plan and email to Traffic committee members for review or comments.	
05-04-18		Disable car park in Forbes street near the ramp to Pool in Grenfell. (Ref. attachment 1)	Council to provide final design to committee members for comments and approval	In progress
05-04-18		Short street car park	a. The parking will be trailed for a 6 months period with the condition of that removed the disable car park from the centre of the road and sign posts of parallel parking and central parking as per Australian Standard.	Done
26-07-18			b. Council to submit a draft plan of the parking to Traffic Committee before changing the width	In progress
26-07-18		Disable car park in Weddin Street (Front of council building)	That council provide a final plan for one disable car park with ramp to comply the standard	In progress
26-07-18		National Veteran Vehicle Rally on 25th September 2018 between 9 am to 4 pm	1. That Council liaise with event organiser on alternative parking options and details of the day. If a road closure is required the committee will be sent: (a) Updated copy of the public liability (b) TCP (c) time of closure	Done

Date	Item no	Description	Recommendation	Status
26-07-18		Holy Camp Road and Mary Gilmore way intersection	After site inspection, the committee members recommended to develop and submit a plan to committee with amendment of the existing intersection sign to a give way ahead sign.	In progress
26-07-18		Advance warning sign at Railway crossing on Mary Gilmore Way near Bribbaree	That the Council to inspect the site and provide a plan as per standard for to the committee.	In progress
26-07-18		Construction of a School Bus Stop opposite of the Laughlin's lane in Grenfell	Council to collect more information from school bus operator and history about the school bus stop area and forward to RMS if required.	In progress
26-07-18	6.4	Moving of 100 km sign north of the garbage tip turn off on the Gooloogong Road	Council to Submit a speed zone request to RMS	In progress
26-07-18		More signage regarding the caravan park on Forbes Street	Council to prepare a draft plan regarding the locations. The Proposed location on Highway be submitted to Deanne Freeman (RMS) and other locations be submitted to committee members for comments.	on going
08-08-18		Weddin Mountain Muster 2018	That the Local Area Traffic Committee recommend approval subject to: RMS consenting to closure of Mid-Western Highway	Done

6. COMMITTEE BUSINESS

6.1 Weddin Street parallel parking and bike lane (Ref. attachment 1)

The matter has been discussed in previous traffic committee and resolved as “Council to draft a plan and email to Traffic committee members for review or comments”

Weddin Street parallel parking and bike lane
Recommendation: 1. That the Council approve the plan to remove the bike lane line marking on Weddin Street between Camp Street and Railway track. Moved: Deanne Freeman Seconded: Patrick Smith

6.2 Short Street car park - central and parallel car park (Ref. attachment 2)

The parking has been trialled for last 6 months. Several requests have been received to change the width of the parking from 2.5 m to 3 m to facilitate parking easily and safely.

Short Street car park - central and parallel car park
Recommendation: 1. That the Council approve the amendments to change width from 2.5 m to 3m . Moved: Mark Liebich Seconded: Patrick Smith

6.3 Main Street Car Park - Central & Parallel (Ref. attachment 3)

Council has been succeeded to receive first part funding to renew the Main Street in Grenfell. This consisted of beautification by providing proper car configuration, landscaping and road rehabilitation works.

The existing car parking configuration is angled reversing parking in 45 degrees. Due to the unmarked parking, road users are parking in 60 degrees and is clashing with awing posts and car overhanging the footpath. This is reducing the pedestrian amenity by 2.2 m. Width vs options has been assessed against AS 2890.5-1993 on the street parking. The assessed options are;

- I. 30-degree reverser parking - provide 4.0 m more pedestrian footpath. It requires new kerb and gutter and footpath
- II. 45-degree reverse parking- It provides 1.4 m more pedestrian footpath and new k/g and footpath
- III. 60-degree reverse parking – Reduce the footpath by 2.2m

- IV. 90-degree reverse parking - 90-degree parking either side of the road reduces pedestrian space by 4 m of footpath
- V. Parallel + 90-degree centre parking. – parallel parking either side with 90-degree centre encroaches 300 mm into the footpath. This will encourage low speed environment and existing kerb and gutter system does not need to be changed.

After consideration all the five options, parallel parking and 90-degree central parking in Main Street has been found a best option to support the project and hence Council has decided to trial the best option in two locations of the main street as indicated in the map.

Detail design will be provided during the meeting.

Note: The General Manager Glenn Carroll arrived at 11:20 am to discuss the Main Street upgrade project

Parallel and central parking in Main Street

Recommendation:

1. That the Council not approve the central road parking and do investigations for other options. The Recommendation is based on:
 - Proposal not meeting the minimum width of road as per Australian Standards
 - Central of road parking should be considered only in streets with little through movement and where all traffic moves slowly – as per Australian Standards
 - 40kmph is considered as too fast for central road parking in the Centre Business District(CBD). Current speed zone is 50 kmph
 - 10 kmph is not an option as doesn't meet current guidelines

Moved: Maurice Simpson

Seconded : Deanne Freeman

Note: Cr Niven and the General Manager Glenn Carroll left the meeting room at this point 11.59am.

6.4 School bus stop sign near in east bound of Mary Gilmore Way (Ref. attachment 4)

This matter has been discussed in previous traffic committee meeting and resolved as “Council to prepare a draft plan for comments.

School bus stop sign near in east bound of Mary Gilmore Way

Recommendation:

1. That the council approve the plan to install a school bus stop ahead on Mary Gilmore Way near the Dicks Bridge as per the plan.

Moved: Deanne Freeman

Seconded : Maurice Simpson

6.5 Holy Camp Road and Mary Gilmore way intersection- Advanced warning sign (Ref. attachment 5)

This matter has been discussed in previous traffic committee meeting and resolved as “Council to prepare a draft plan for comments.

Holy Camp Road and Mary Gilmore way intersection- Advanced warning sign

Recommendation:

1. That the Council approve the plan to install a “Give way ahead sign” and remove the existing intersection sign.
2. That Council to email the revised plan with the Give way ahead sign.

Moved: Maurice Simpson

Seconded : Patrick Smith

6.6 Advance warning sign at Railway crossing on Mary Gilmore Way near Bribbaree (Ref. attachment 6a & 6b)

This matter has been discussed in previous traffic committee meeting and resolved as “Council to prepare a draft plan for comments.

Advance warning sign at Railway crossing on Mary Gilmore Way near Bribbaree

Recommendation:

1. That the Council approve the plan to install the signage and marking on Mary Gilmore way.

Moved: Maurice Simpson

Seconded : Patrick Smith

6.7 Disabled car park in Weddin Street (front of Council building) (Ref. attachment 7)

This matter has been discussed in previous traffic committee meeting and resolved as “Council to prepare a draft plan for comments.

Disabled car park in Weddin Street (front of Council building)

Recommendation:

1. That the Council approve the plan to provide one disabled car park in front of Council building in Weddin Street.
2. That Council email a detailed design of the disabled car park to committee.

Moved: Maurice Simpson

Seconded : Patrick Smith

6.8 Bus Zone directly opposite of the Current bus zone (Ref. attachment 8)

Council has received a request from Loader’s Coaches Pty Ltd to establish an additional bus zone located on eastern side of Forbes Street, directly opposite of the current bus zone located on the western side of Forbes Street in front of the Grenfell Pre School and Long Day care Centre.

Recently, the operators have difficulty to get the existing bus zone to pick the boys after afternoon due to car parking in this area.

Bus Zone directly opposite of the Current bus zone

Recommendation:

- | |
|--|
| 1. That the committee does not approve the proposal. |
|--|

Moved: Deanne Freeman

Seconded : Patrick Smith

6.9 New Bus Stop and Shelter in Forbes Street (Ref. attachment 9)

Council has been successful in receiving a grant of \$ 10,000 for the 2017-2019 Country Grant Scheme to build a new bus shelter in Forbes Street Grenfell.

New Bus Stop and Shelter in Forbes Street
--

Recommendation:

- | |
|---|
| 1. That the committee note the project. |
|---|

Moved: Maurice Simpson

Seconded : Mark Liebich

6.10 Sight Distance issue in the intersection of Lynch Lane and Mid-Western Highway (Ref. attachment 10)

It has been noted that the intersection has poor sight distance in the intersection of Lynch lane and Mid-Western Highway. Lynch lane is used by heavy vehicle and local residents frequently. The poor visibility is creating near misses in couple of times.

Sight Distance issue in the intersection of Lynch Lane and Mid-Western Highway

Recommendation:

- | |
|--|
| 1. That the committee refer the matter to RMS . |
| 2. That Council investigate the need for stop sign at the Lynch Road |

Moved: Deanne Freeman

Seconded : Maurice Simpson

6.11 Installation of Narrow Bridge signs and deep signs on Bumbaldry – Greenethorpe Road

From the inspection, it has been revealed that the road requires six narrow bridge signs and 4 deep signs to install as an advanced warning signs.

Installation of Narrow Bridge signs and deep signs on Bumbaldry – Greenethorpe Road**Recommendation:**

1. That Council develop a plan and submit to the committee for comments.

Moved: Maurice Simpson

Seconded : Patrick Smith

6.12 Installation of “No stopping signs “between Collin Street and Edward Square” opposite of post office. (Ref. attachment 11)

Council has received calls from the residents about the heavy vehicles that park between the Collin Street and Edward Square (opposite of post office) and impacting visibility to vehicles coming out from the Collin Street to Bumbaldry Road. It has been mentioned that there were several near misses in that intersection.

Installation of “ No stopping signs “ between Collin Street and Edward Square” opposite of post office.**Recommendation:**

1. That the Local Area Traffic Committee note and inform police when it happens.

Moved: Maurice Simpson

Seconded : Patrick Smith

6.13 Health, Western NSW Local Health District – Road closure

A request has been received from Grenfell Voices Against Violence Committee to close Main Street for 30 minutes from the Weddin Shire Council for White Ribbon Day on November 21st 2018.

The committee has proposed a march from the Main Street Medical Centre to the Grenfell Community Hub / Library. The program has been scheduled at 9:30 am and Concluded at 10:00 am.

The request has been considered at its September Council Meeting and resolved as follows ‘

“That the request be approved subject to Local Traffic Committee approval.”

Health, Western NSW Local Health District – Road closure**Recommendation:**

1. That the Council advise the event organiser needs to submit a full special event application.

Moved: Patrick Smith

Seconded : Maurice Simpson

7. GENERAL BUSINESS

7.1 Vehicles parking in no stopping zone

Local Sergeant has approached to Patrick Smith regarding the heavy vehicle parking on no stopping zone near the Caltex Services station on Camp Street that restricted visibility for cars coming from Main Street to Camp Street.

Action: Paint an area on the road between two no stopping sign post

7.2 Round about in the intersection of Main Street and Camp Street.

Council briefed about an important of a Roundabout in the intersection of Main Street and Camp Street near the Caltex Service station as there were several near misses and one accidents few months ago. RMS suggested that there some funding available for safety audit.

Action: Wait until some information from RMS regrading funding to conduct a road safety audit of the intersection.

7.3 Speed Zone amendment on Gooloogong Road and Young Road

Action: RMS advised Council to write a letter to RMS regarding the issues related to speed zone amendments.

Note: Maurice Simpson left the meeting room at 12:30 pm

8. NEXT MEETING: Thursday, 6 December 2018 at 10:00 am

9. CLOSE OF MEETING: 1:06 pm

206 RESOLVED: Cr Bembrick and Cr O'Byrne that the Minutes of the Local Traffic Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
THURSDAY 11 October 2018 at 4.30 pm at the COUNCIL CHAMBERS (C2.6.22).**

ELECTION OF CHAIRPERSON

Resolved: Mr I Pitt and Clr Brown that Mrs I Holmes be appointed as Acting Chair for this meeting and the Election of Chairperson to be held over to next meeting.

1. **PRESENT:** Mrs I Holmes (Chair), Mrs S Jackson-Stepowski (Heritage Advisor), Clr P Diprose, Clr C Brown, Mrs D Yates, Mr I Pitt (Historical Society), Mrs S Hughes and Observer: Mr A Lindsay (Acting DES)
2. **APOLOGIES:** Mr B Hayes (DES), Clr J Parlett and Mr J Hetherington

Resolved: Mr Pitt and Clr Diprose that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 2 August 2018

Resolved: Clr Brown and Mrs Yates that the minutes 2 August 2018 be adopted.

4. **CONFLICTS OF INTEREST:**

Mrs Holmes advised that Five Hours West (Denise Yates) has an interest in 5.1. Mrs Yates will stay in the room during discussion.

5. **MATTERS ARISING:**

5.1 Medical Centre Historic Reference Panels

Mrs Holmes advised that Mrs Jackson and Mr Pitt have been working on the final wording. Members received email regarding final wording on 3 Panels with the final 2 to be emailed out when finalised for comment. Panels are to be finalised for the opening of the Medical Centre. Clr Diprose suggested that the panels be put on display for Community comment for 14 days. Mrs Yates advised that the Panels need to be sent to the proposed Manufacturer by 1st December. Images to have Grenfell Historical Society appreciation. Discussion was had on the red outlining of images.

Resolved: Clr Brown and Clr Diprose that images will be in sepia with no red outlining.

Resolved: Clr Diprose and Clr Brown that panels to be advertised for Community consultation for 14 days in November.

5.2 Strategic Plan Development for direction of Heritage

Mrs Holmes discussed the following outcomes:

- i) **Heritage Promotion** – Suggested that Medical Centre panels could be the next promotion article.
- ii) **Heritage Booklet for Owners/Purchasers** – No further progress to date.
- iii) **Building Plaques** – To be advised at the next meeting.

5.3 Bushell's re Coffee Sign (Grenfell Furniture & Whitegoods)

Mrs Holmes advised that Mrs Jackson has been following up with a response being received this week. Mrs Jackson advised that 3 options from the International Conservation Services have been suggested. Mrs Jackson to follow up on costs for the 3 options to and advise further at the next meeting.

5.4 The meaning of the word “Weddin”

Clr Diprose advised that it was suggested to write to Stan Grant Snr and forward a copy of the article to ask his interpretation on the wording. Clr Diprose to supply address.

Resolved: Clr Diprose and Mrs Yates that a letter be forwarded to Stan Grant Snr asking for his interpretation on the wording.

5.5 Signage – Cobb & Co.

Mrs Holmes advised that Mrs Jackson has been working on the origin of the sign. Mrs Jackson advised that she has added the sign as a Marker. A copy of the Marker to be forwarded to members for information.

5.6 Signage - Grenfell

Mrs Holmes advised that it has been referred to the Director Engineering. Follow up with Director Engineering. Mrs Yates suggested to have white reflective wording.

5.7 2018/19 Heritage Grants

Mrs Holmes advised that grant funding was approved at the September Council meeting. Mrs Holmes advised members of the allocations and that agreements will be forwarded next week with conditions.

5.8 Appreciation Letters

Mrs Holmes advised that appreciation letters were forwarded to CJ Anderson & Co. and Grenfell Historical Society last week.

6. CORRESPONDENCE:

Nil

7. BUSINESS WITH NOTICE:

Nil

8. HERITAGE ADVISORS REPORT

The Heritage Advisor gave verbal report on her onsite meetings:

- Meeting with new owners of the ANZ Building
- 2 Meetings with Greenethorpe property owners
 - 4 Edward Square & 2 Edward Square
- Completed a talk for ICOMOS on Australian Sheep Farming

9. QUESTIONS WITH NOTICE:

Nil

10. NEXT MEETING: Thursday 13 December 2018 at 4.30pm.

11. CLOSURE: There being no further business the meeting closed at 5.50 pm.

207 **RESOLVED:** Cr Brown and Cr Diprose that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 15 OCTOBER 2018 COMMENCING AT 4.30 PM (C2.6.11)

1. **PRESENT:** Crs Liebich, Niven, Parlett, Diprose, McKellar, Brown and O'Byrne.
Messrs G Carroll, R Ranjit, B Hayes and L Gibson (observers).

2. **APOLOGY:** Nil

3. **MINUTES:** 17 September 2018

Resolved: Cr Niven and Cr Diprose that the minutes from the 17 September 2018 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **REPORTS:**

6.1 **General Manager:**
Local Government Reform – Connected Leadership Program, Model Code of Conduct, Weddin Regional Health Hub Operation, Weddin Wellness Plan and Regional Growth Fund.

Noted

Cr Bembrick entered the meeting during this item 4.36pm.

Cr Best entered the meeting during this item 4.38pm.

6.2 **Corporate Services Department:**
Roads and Other Expenditure 2018/2019 and Grenfell Library.

Noted

6.3 **Director Engineering:**
Works Report, Other Works, Future Works, RMS RMCC Contract, Plant Report, Noxious Weed Report, Bus Stop – Caragabal Primary School, Road Train from Forbes and West Wyalong, Bus Shelter in Forbes Street, Roads to Recovery, Grenfell Main Street Renewal, Trees near the cricket nets, Amended Plant Replacement Program – 2018-2019 to 2027/2018 and Tree plantation on Forbes Street west of Grenfell Aquatic Centre.

Noted

6.4 **Director Environmental Services:**
Sewerage Treatment Works, Caravan Park Operations, Animal Control, Quandialla Swimming Pool,

Cr Bembrick left the room during this item 6.02pm.

Cr Bembrick returned 6.06pm.

Grenfell Aquatic Centre, Complying Development Applications, Construction Certificates, Grenfell Sewerage Treatment Plant (STP) Upgrades, Grenfell Medical Centre, Development Application 49/2018, LOT 59 DP 739569 - New Ambulance Station and Town DA's.

Noted

7. GENERAL BUSINESS:

Nil

8. DEVELOPMENT ENQUIRIES

Over the last month Council has had enquiries for development at the following premises:

- | | |
|------------------------|---------------------------------|
| • Subdivision | Quondong Road |
| • Dwelling | Hilder Road |
| • North Street | Shed |
| • Grimshaw Lane | Dwelling/Shed |
| • Star Street | Shed with Amenities |
| • Quandialla | Zoning |
| • Main Street Building | Colour Scheme |
| • Guy Crescent | Fencing |
| • Iandra Road | Pool |
| • Clay Pit Road | Alt/Add to Dwelling |
| • Burrett Street | Dual Occupancy |
| • Rawson Street | Septic |
| • Adelargo Road | Subdivision |
| • Main Street | Opening of Food Business |
| • Weddin Street | New Shed/Demolition of Existing |
| • Main Street | Home Occupancy |

Noted

9. BUSINESS WITH NOTICE

Nil

10. QUESTIONS WITH NOTICE

Nil

11. NEXT MEETING: Monday, 12 November 2018 at 4.30 pm.

12. CLOSED: There being no further business to discuss the meeting closed at 6.26pm.

208 **RESOLVED:** Cr McKellar and Cr Bembrick that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING HELD ON TUESDAY, 16 OCTOBER 2018 COMMENCING AT 8.30AM (C2.6.10)

Present: Messrs G Carroll, R Ranjit, B Hayes and L Gibson.

Apology: Nil

Minutes: of meeting 18 September 2018.

Resolved: L Gibson and R Ranjit that the minutes from 18 September 2018 be adopted.

Theme	Item	Notes	Lead
People	Learning & development	i) <u>Traffic Control/Signage</u> – process implemented to ensure signage inspected on a regular basis. Training held. ii) <u>Henry Lawson Festival</u> - annual General Meeting (AGM) to be held 16 October, 2018.	DE GM
	Resource planning	i) <u>New Improvement Plan</u> - new plan adopted as part of new Resourcing Strategy. Presented to August 2018 Council meeting advising of the status of the plan. To be further pursued. ii) <u>2018/2019 Operational Plan</u> - in progress. Capital projects to be now instigated. iii) <u>2017/2018 Annual Report</u> – to be forwarded to the Division of Local Government by 30 November 2018. iv) <u>2017/2018 Annual Financial Statements</u> – to be forwarded to the Office of Local Government by 31 October 2018. v) <u>RMS Contract</u> – reported in Director Engineering’s report. vi) <u>Other Programs</u> – in progress. vii) <u>Overgrown Blocks</u> – letters seeking approval to slash blocks sent. Signed agreements being received. Works in progress. viii) <u>Village/Roadside Slashing/Spraying</u> – works to commence. x) <u>Engineering Strategic Planning Meetings</u> – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2018/2019. Director Corporate Services and	GM All GM DCS DE DE DE DE

		Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.	DE
	Recruitment	i) <u>Loader Operator</u> – advertised and closed 10 October 2018. Interviews to be arranged. ii) <u>Labourer</u> - advertised and closed 10 October 2018. Interviews to be arranged. iii) <u>Truck Driver</u> - advertised and closes 17 October 2018. Interviews to be arranged. iv) <u>Patch Truck Labourer</u> - advertised and closes 17 October 2018. Interviews to be arranged. v) <u>Patch Truck Operator</u> - advertised and closes 17 October 2018. Interviews to be arranged. vi) <u>Apprentice Gardener</u> - advertised and closes 17 October 2018. Interviews to be arranged. vii) <u>Apprentice Mechanic</u> - advertised and closes 17 October 2018. Interviews to be arranged. viii) <u>Casual Labour for Weeds</u> - advertised and closes 17 October 2018. Interviews to be arranged.	DE DE DE DE DE DE DE DE
	Appointments	Nil.	
	Health & Wellbeing	i) <u>Grenfell Medical Centre</u> – Construction works in progress. Very good progress being made. Consideration currently being given to the operation of the centre. ii) <u>New Ambulance Station</u> – a new Ambulance Station under the Rural Ambulance Infrastructure Reconfiguration (RAIR) programme to be built in Grenfell at the Grenfell MPS subject to DA approval. Community Consultation in progress. DA submitted and exhibition period closed 8 October, 2018. Two submissions received. To be considered by Council. iii) <u>Proposal for Health and Wellbeing</u> - Organisational Engagement Team (OET) have proposed a Health and Wellbeing program to be implemented to improve the Health and Wellbeing of staff as individuals and team members. The program will not only benefit the employees but Council as there will be reduced sick leave, improved work results while improving workplace satisfaction and culture at minimal cost to Council. It was unanimously agreed that the OLT support the program and the OET in its implementation. Awaiting OET response.	DES/GM DES All
Resources	Finance	i) <u>Grant Funding Applications</u> – Council contribution required to be identified prior to application being submitted.	All
	Information		
	Assets	i) <u>Quandialla Recycling Depot</u> – operating very well. Director Engineering monitoring. ii) <u>Smoke Testing</u> – next round of smoke testing to be undertaken when funding is available. Director Environmental Services pursuing internal compliance. Three properties yet to comply. iii) <u>Sewer Mains Relining</u> – next stage to be undertaken in 2018/2019 under a Centroc contract based on previous and recent CCTV works.	DE DE/ DES DE

		iv) <u>Sewerage Treatment Works Upgrade</u> – Stage 2 commenced with concept design and REF completed. Detailed design in progress.	DES
		v) <u>Gibraltar Rocks Road Bridge Culvert</u> – grant funding application submitted under Fixing Country Roads program. Awaiting outcome. Tenders for the demolition and construction of the box culvert closed 16 October 2018. To be considered at the November Council meeting. Works to be undertaken in 2018/2019 after grant funding is announced.	DE
		vi) <u>O’Briens Tributary</u> – preferred schemes currently being investigated by Floodplain committee. Funding to be then sourced.	DE
		vii) <u>Emu Creek Project</u> – works continuing. Very good community response to the project.	DE
		viii) <u>Industrial Land</u> – four sales completed. Three others currently in progress. 3 phase power installed. Internal works completed including conduit for possible NBN.	GM/DE/ DES
		ix) <u>Quandialla Pool Upgrade</u> – a debrief meeting held with the pool manager to determine upgrade works required. Works in progress prior to the 2018/2019 season.	DES
		x) <u>Quandialla Drainage</u> – stage 2 in progress.	DE
		xi) <u>Quandialla Footpath Upgrade</u> – completed.	DE
		xii) <u>Grenfell Main Street Upgrade</u> – funding obtained under Round 1 of the SCCF. Additional funding currently being sourced.	DE
	Investment		
Systems	Governance		
	Compliance	i) <u>Organisational Review</u> – to be undertaken in the 2018/2019 financial year.	GM
		ii) <u>Systems Review</u> – ledger restructure to be undertaken in the 2018/2019 financial year.	DCS
		iii) <u>Local Environment Plan (LEP) Review</u> – to be undertaken in the 2018/2019 financial year.	DES
		iv) <u>Waste Strategy</u> – commenced with Netwastes support.	DES
	Risk	i) <u>Building Profession Board (BPB)</u> – compliance reporting systems regarding building inspections to be implemented. Monthly reporting will continue to be provided to the Department of Fair Trading through internal system.	DES

Communication and Engagement	Communication plan		
	Staff engagement - Organisational Engagement Team (OET)	Recommendations: <ul style="list-style-type: none"> Store system / Depot Improvement Plan being reviewed and developed. 	DCS
	Community and stakeholder engagement	Community Engagement Strategy to be developed.	All
Summary of actions	Actions from meeting <ul style="list-style-type: none"> Task assignment Delegation to OET 	Attend as allocated. GM and Directors to delegate where applicable.	All All
Communication	Communication plan from meeting – what; who; when; how?	GM and Directors to communicate with staff where applicable.	All
Forward planning	Next agenda Recurring items Non-recurring items	Next Meeting: Tuesday, 13 November 2018 at 8.30 am. Closed: 10.29am	

209 RESOLVED: Cr Parlett and Cr Brown that the Minutes of the Organisational Leadership Team (OLT) Committee Meeting be noted.

INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES ACTION PLAN

INSPECTIONS AND MEETINGS		STATUS	BY
May 2018	1. <u>Public Meeting Le Tour de Greenethorpe</u> : arrange meeting to discuss the event.	In Progress	DE
July 2018	2. <u>Local Government NSW Annual Conference</u> : Mayor, Deputy Mayor and General Manager to attend 21-23 October 2018.	In Progress	GM
September 2018	3. <u>Australian Local Government Association</u> : Mayor and Director Engineering to attend 2018 Local Roads and Congress from 20-22 November, 2018 in Alice Springs.	In Progress	DE
DEFERRED ACTIVITIES			
April 2012	1. <u>Main Street Master Plan</u> : consider inclusion of heritage building signs.	In Progress	DE/DES
November 2013	2. <u>O'Brien's Tributary – Drainage Improvement</u> : refer matter back to floodplain committee for further consideration and other possible options.	In Progress	DE
June 2015	3. <u>RMS</u> : develop plans for a roundabout at the end of the Main Street in Grenfell and refer the proposal to RMS for their consideration.	Preparation for business case – In Progress	DE
	4. <u>Pigeon Control – Main Street</u> : continue to investigate options (DES).	Investigation Continuing	DES
April 2016	5. <u>Grenfell Caravan Park</u> : investigate alterations to dwelling and cost of a Manager's office (DES).	In Progress	DES
August 2016	6. <u>Policy for Planting of Vegetation along Kerbsides</u> : develop policy.	In Progress	DE/GM
November 2016	7. <u>NBN Fibre to the Premises</u> : make representations to ensure Industrial land vacant lots have access to NBN. Advocate for upgrade to the exchange to facilitate fibre to the premises.	In Progress	DES/GM
December 2016	8. <u>Waste Depot Fire Precautions</u> : investigate provision of water for firefighting purposes.	In Progress	DES
July 2017	9. <u>Short Street Parking</u> : review parking layout.	In Progress	DE
September 2017	10. <u>Council Property Inspections</u> : request design for replacing of timber at the Lawson Oval grandstand.	Attended meeting with Andrew Simpson 12/9/2018	DES
	11. <u>Council Property Inspections</u> : attend to provision of new subsurface drainage at Quandialla pool.	Awaiting Grant Outcome.	DES
November 2017	12. <u>Bus Shelter</u> : submit grant funding application.	Delete	DE
December 2017	13. <u>Weddin Shire Internet Connectivity Project</u> : submit grant funding application and develop advocacy plan.	It is planned to lodge this as a joint project with the Main Street to the Growing Local Economies Fund. EOI submitted. Awaiting outcome.	DCS/GM
March 2018	14. <u>Proposed NAB Closure</u> : write to banking royal commission.	Delete	GM
April 2018	15. <u>Bike Path in Weddin Street</u> : remove the bike path.	In Progress	DE

	16. <u>Rural Tips</u> : install padlocks, surveillance cameras and provide Fob keys for residents utilising Quandialla and Caragabal tips.	Surveillance cameras being installed. Gate and fencing being completed.	DES
May 2018	17. <u>Bimbi War Memorial ‘Avenue of Trees’</u> : refer proposal to Heritage Committee for further consideration and report back to Council.	In Progress	DE
June 2018	18. <u>Weddin Wellness Plan</u> : arrange meeting with health representative to discuss the plan. Further report be submitted to Council to adopt plan.	In Progress	GM
	19. <u>Stronger Country Communities Program</u> : submit grant funding application.	In Progress	DE
July 2018	20. <u>Regional Cultural Fund</u> : submit EOI under Round 2.	Completed	GM/DCS
	21. <u>Application for a bus stop O’Loughlins Lane</u> : refer to Traffic Committee and report back to Council.	In Progress	DE
August 2018	22. <u>Local Government Reform – Connected Leadership Program</u> : engage Mr David Gourlay for further sessions with Councillors and staff on 5-7 November 2018.	In Progress	GM
	23. <u>Quandialla Swimming Pool</u> : upgrade filtration plant. Empty, clean and paint pool shell.	In Progress	DES
	24. <u>Railway Station Amenities</u> : seek further information.	Letter Sent	DES
September 2018	25. <u>New Code of Conduct</u> : engage Mr Glenn Inglis to conduct training. Submit Code of Conduct to Council for formal adoption.	In Progress	GM
	26. <u>Grenfell RSL Sub-branch</u> : apply for grant funding under the Anzac Community grants program.	In Progress	DE
	27. <u>Christmas Decorations</u> : arrange purchase.	In Progress	DCS
	28. <u>Forbes Street Bus Shelter</u> : conduct Community consultation in regards to the location and report back to Council.	In Progress	DE/GM
	29. <u>Removal of Tree – Grenfell Cemetery</u> : remove and replace tree.	Quote Obtained	DE
	30. <u>Safer Communities Grant funding</u> : submit application for three (3) lights at Henry Lawson Drive.	Completed	DE
	31. <u>Grenfell Main Street Renewal</u> : refer proposal to Traffic Committee and report back to Council.	In Progress	DE
	32. <u>Netwaste Tender – Garden Organics</u> : accept tender and sign contract.	In Progress	DES/GM

**For Information
Noted**

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
 - (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

- 10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
 - (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

- 10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

210 **RESOLVED:** Cr O’Byrne and Cr Parlett that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

GENERAL MANAGERS REPORT

1. **Grenfell Medical Centre/Health Hub – Operation proposals, H1.1.7**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))
2. **Statement of Claim, A3.22.7**
Reason for confidentiality: commercial information (Section 10A(2)(g))

DIRECTOR ENGINEERING REPORT

1. **Request Contract Number VP116071 (3/2018) – Side Loading Waste Compaction Vehicle**
Reason for confidentiality: commercial information (section 10A(2)(d))
2. **Entering into Contracts for Sewer Rehabilitation (Pipe Relining) Services**
Reason for confidentiality: commercial information (section 10A(2)(d))

213 **RESOLVED:** Cr Diprose and Cr O’Byrne that the meeting return to open Council.

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council.

GENERAL MANAGERS REPORT

1. **Grenfell Medical Centre/Health Hub – Operation proposals, H1.1.7**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))
Noted
2. **Statement of Claim, A3.22.7**
Reason for confidentiality: commercial information (Section 10A(2)(g))
Noted

DIRECTOR ENGINEERING REPORT

1. **Request Contract Number VP116071 (3/2018) – Side Loading Waste Compaction Vehicle**
Reason for confidentiality: commercial information (section 10A(2)(d))
- 211 **RESOLVED:** that Council Accept the tender from IVECO TRUCKS AUSTRALIA LIMITED for new truck with Superior Pak body (Acco 6 X \$ Compactor Dual Control) At \$ 367,513.64 exl. GST (\$ 404,265 incl gst).
2. **Entering into Contracts for Sewer Rehabilitation (Pipe Relining) Services**
Reason for confidentiality: commercial information (section 10A(2)(d))

- 212 **RESOLVED:** that: -
1. Council accept the tender from Interflow
 2. Council authorise the signing of the contract under the seal of Council if necessary.
 3. Council accept the term of the contract being 1 November 2018 to 31 October 2020, with an optional 12-month extension.

CLOSURE: There being no further business the meeting closed at 7.07pm.

Taken as read and confirmed as a true record this day 15 November 2018.

..... General Manager.....Mayor