



To Avoid Delay when
Replying or Telephoning

Please Quote:

WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:
The General Manager
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GRENFELL NSW 2810

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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 19 JULY 2018 COMMENCING AT 5.00 PM

12 July 2018

Dear Councillors,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 19 JULY, 2018**, commencing at **5.00 PM** and your attendance is requested.

Note: Tracey Callinan Executive Director of Arts OutWest will be addressing Council at 4.30pm prior to the Council Meeting.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 21 June 2018
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Consultative Ctee Mtg, 19/6/2018
- WH&S Ctee Mtg, 19/6/2018
- Arts OutWest Board Ctee Mtg, 27/6/2018
- Planning & Development Ctee Mtg, 16/7/2018
- OLT Mtg, 17/7/2018
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs P Best, C Bembrick, C Brown, S McKellar, S O'Byrne, J Parlett and P Diprose.
General Manager (G Carroll), Director Engineering (R Ranjit), Director Environmental Services (B Hayes) and Director Corporate Services (L Gibson).

APOLOGY: Nil

Cr Niven has been granted leave of absence Resolution No. 479

CONFIRMATION OF MINUTES:

001 RESOLVED: Cr Diprose and Cr Parlett that the Minutes of the Ordinary Meeting, held on 21 June, 2018 be taken and read as **CONFIRMED**.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute "question time" be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received: -
Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room	Reason for NOT leaving the room
Previously Declared					
Cr Brown	DE 8	Objector Mr McMillan is Cr Brown's father	Non-Pecuniary	No	I will fulfil my civic duty fairly and without bias
Declared During the Meeting					

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE
WEDDIN SHIRE COUNCIL HELD, 19 JULY 2018.**

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 23/2018.
- A2. The Hon Steph Cooke MP, A3.19.2: Advising member for Cootamundra the Hon Steph Cooke MP has welcomed the NSW Budget.
- A3. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra the Hon Steph Cooke MP announced applications are now open for \$1.5 million in grants to make the State's heritage items more energy efficient.
- A4. The Hon Michael McCormack MP, A3.19.3: Advising the Liberals and Nationals' Government has taken another step on the pathway towards positive improvements and new enhancements to national drought policy.
- A5. NSW Government Premier and Cabinet, G2.55: Thank you for submitting applications under the Stronger Country Communities Fund.
- A6. NSW Office of Local Government, A3.6.54: Advising the Office of Local Government (OLG) is establishing a new Council Engagement Team.
- A7. Marnie Moore, C1.1.3: Wanting to take this opportunity to show our thanks to your engineering team.
- A8. Grenfell Preschool and Long Day Care Centre, C1.8.5: Please find attached our Maggie Dent flyer.
- A9. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 24/2018.
- A10. The Hon Steph Cooke MP, A3.19.2: Community members and sporting groups across the Cootamundra electorate are invited to have their say on key local strategies developed to improve the delivery and planning of grassroots local sport over the next five years.
- A11. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra the Hon Steph Cooke MP is encouraging tourism businesses in the Cootamundra electorate to get amongst 32 face-to-face workshops and 11 new on-demand webcasts to help sell their destination or product to the world.
- A12. Local Government Grants Commission, A3.6.4: The Minister for Regional Development, Territories and Local Government, The Hon Dr John McVeigh MP, has announced that the Australian Government will again bring forward the first two instalments of the estimated 2018/2019 FAGs.
- A13. NSW Government Premier & Cabinet, C1.5.2: Advising I would like to take this opportunity to encourage you to consider nominating representatives from your community for the Australian of the Year awards.
- A14. Department of Industry, A3.6.52: Advising as a licensee that holds tenure with the NSW Department of Industry – Lands & Water for communications infrastructure on Crown land, the new *Crown Land Management Act 2016* (the Act) will come into force on 1 July 2018.

- A15. Transport Roads & Maritime, A3.6.61: Writing to notify you that the TRLSS payment to your Council for 2017/2018 will be \$35,000.
- A16. Gordon Garling Moffitt, C1.4.1: Following on from the Henry Lawson Festival, it is incumbent of me to praise the efforts of Council towards the event.
- A17. Friends of Grenfell Library, P2.3.5: Advising the Friends of Grenfell Library wish to inform Council that we strongly object to the state Budget's funding cuts to Libraries across NSW.
- A18. Clr Carly Brown, C1.3.16: Forwarding minutes Arts OutWest May Ordinary and Special Meetings, plus AOW AGM.
- A19. Claire McCann, T4.4.1: Please find details below about the upcoming Tourism Development Workshop in Bathurst next Friday 6 July, 2018.
- A20. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 25/2018.
- A21. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra the Hon Steph Cooke today visited the site of the new Lignum Creek bridge to mark the start of work on the replacement bridge along the Mid Western Highway.
- A22. Grenfell Preschool and Long Day Care Centre, C1.8.5: On behalf of the Grenfell Preschool and Long Day Care Centre I would like to thank the Weddin Shire Council for their sponsorship of money to help present Real kids in the Unreal world with Maggie Dent.
- A23. Grenfell Community Arts and Crafts Group, P2.3.17, P2.3.17: Bringing to your attention problems at the Rose Street Arts and Craft Studio.
- A24. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 26/2018.
- A25. The Hon Steph Cooke MP, A3.19.2: Advising Local sports groups across the Cootamundra electorate are being encouraged to apply for the latest round of funding under the NSW Government's Local Sport Grant Program.
- A26. The Hon Steph Cooke MP, A3.19.2: Community organisations looking to build new or upgrade current facilities are encouraged to apply for funding from the NSW Government's Infrastructure Grants program.
- A27. PHN Western NSW, H1.7.1: Advising everyone in Western NSW will have the opportunity to have their say on local health priorities with the launch of an online health needs survey.
- A28. Alpine Classic, T3.4.13: Re: Permission to conduct the 2018 Alpine Classic in your Local Government Area.
- A29. Dennis Hughes, T3.5.2: Forwarding to interested LRTC Members.
- A30. John Brandt, P4.202.64: Advising I wish to resign from the Weddin Shire Council as I am retiring effective from 15 July 2018.

SECTION B - Matters for report

- B1. Marlene Harris, T5.30.2018: Advising I wish to object to the Development Application 30/2018.
- B2. Colleen and Doug Harris, T5.30.2018: Advising we wish to submit our objection to the Development Application 30/2018.
- B3. Jenny McNickle, T5.30.2018: Advising in reference to the Development Application 30/2018 I wish to submit my concerns and objections.
- B4. Margaret Collins, T5.30.2018: Advising I would like to express my concern about the Development Application 30/2018.
- B5. Robert McMillan, T5.30.2018: Subject: DA 30/2018 – TAFE NSW Connected Learning Centre my submission with my objection to certain façade design elements.
- B6. NSW Government Planning and Environment, A3.6.57: From 1 July 2018, a new requirement under the EP&A Act begins.
- B7. D.L.Walker, T3.4.7: Advising I hereby make an application for a bus stop opposite my lane way as it's totally dangerous for the school bus not being able to get off the Mid-Western Highway when picking up my children.
- B8. Caragabal Promotion Group, C1.3.14: As discussed, please find further details about the improvements that the Caragabal Promotion group (CPG) would like to make to the Caragabal Median Strip, if agreeable to Council.

002 RESOLVED: Cr Diprose and Cr McKellar that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

1. Office of Local Government, A3.6.54: Writing to advise you of a funding allocation to your Council to assist in the implementation of the new *Crown Land Management Act 2016* (CLM Act), which came into force on 1 July 2018.

The Government has allocated \$7 million in funding for NSW Councils to assist with the development of compliant plans of management under the CLM Act.

To support equitable distribution of the funds, there is a base level of funding set at \$30,000 and a funding cap of \$100,000.

I am therefore pleased to confirm that, in-line with this methodology the funding allocation for Weddin Shire Council is \$65,375.

OLG will shortly distribute a draft funding agreement to your Council specifying the terms and conditions of the allocation. The agreement should be signed and returned to OLG as soon as possible. The distribution of funds is expected to occur in early September 2018.

RECOMMENDATION: that the grant be accepted and authority be granted to sign the funding agreement.

003 **RESOLVED:** Cr Brown and Cr Bembrick that the grant be accepted and authority be granted to sign the funding agreement.

2. Suicide Prevention Project Lachlan & Weddin LGA's, P2.1.6/C1.7.14: Advising I would like to hold an event at the Lawson Oval on the 15th September, 2018.

RECOMMENDATION: that approval be granted as requested subject to a copy of their public liability policy being forwarded to Council.

004 **RESOLVED:** Cr O'Byrne and Cr Parlett that approval be granted as requested subject to a copy of their public liability policy being forwarded to Council.

3. Chad White, C1.7.2: Writing to request that the Aboriginal flag be flown all year round.

I would like to see this flag flown in regards to my culture and to all other Aboriginal people of the community.

It would also show that the community and Council support and recognise the Aboriginal community and the traditional land owners of Australia.

RECOMMENDATION:

For Council's Consideration

005 **RESOLVED:** Cr Parlett and Cr O'Byrne that Council fly the Aboriginal flag all year round.

Cr McKellar requested that his name be recorded as being against the motion.

4. Grenfell RSL-Sub Branch, C1.3.26: Advising on behalf of the Grenfell RSL Sub Branch, I am writing to let you know we will once again be holding the Commemoration Service, remembering the Battle of Long tan, at the cenotaph at 1800 hours, on the 18th August 2018.

Once again we look forward to Council's assistance with Memorial Park.

RECOMMENDATION: that Council provide assistance as requested.

006

RESOLVED: Cr Bembrick and Cr McKellar that Council provide assistance as requested.

5. Destination NSW, T4.1.6: Destination Network Country and Outback NSW will be hosting a Tourism Forum on Friday July 27, 2018.

Copy forwarded to Councillors

**For Information
Noted**

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 19 JULY 2018

RECOMMENDATION: that the late correspondence be received and dealt with because of the urgency of the matters.

007 RESOLVED: Cr O’Byrne and Cr Brown that the late correspondence be received and dealt with because of the urgency of the matters.

6. Grenfell Henry Lawson Festival of Arts Committee, C2.6.32: writing on behalf of the President and members of the Grenfell Henry Lawson Festival of Arts Committee to thank Weddin Shire Council for their ongoing support of the Festival.

Copy forwarded to Councillors

**For Information
Noted**

7. Building Better Regions Fund Infrastructure Projects, G2.55: Project: Main Street Transformation: Piloting Small Town Economic Resilience.

Thank you for your application to the Building Better Regions Fund Infrastructure Projects Stream. Unfortunately your application for the above was not successful.

The Building Better Regions Fund is a competitive program with 567 applications received under Round 2 of the Infrastructure Projects Stream. For applications to be successful they must rate highly against all merit criteria as well as other applications in the round, taking into consideration the project size, complexity, grant amount requested, and the risks associated with the project.

A list of funded projects and general feedback for applicants is available at www.business.gov.au/bbrf. If you would like to receive feedback specific to your application please email bbrffeedback@industry.gov.au by Friday 24 August 2018 to arrange an appointment.

Decisions are final and will not be reviewed.

Thank you for your interest in the Building Better Regions Fund.

**For Information
Noted**

008 RESOLVED: Cr Best and Cr McKellar that the Correspondence be noted except where otherwise resolved.

12 July 2018

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Integrated Planning Process, A3.4.10

The beginning of the new financial year on 1 July 2018 has seen the continuation of Councils Integrated Planning and Reporting (IPR) process.

Council has developed the following plans which continue to be and are effective from 1 July:

- 2017-2026 Community Strategic Plan – Weddin 2026
- 2017-2021 Delivery Program
- 2018-2019 Operational Plan
- Resourcing Strategy (including the Asset Management Plan (AMP), Long Term Financial Plan (LTFP) and Workforce Plan.)

While Council has developed a strategic direction for a ten year period the 2017-2021 Delivery Program outlines various projects to be undertaken in this four year period. The 2018/2019 Operational Plan details various projects that will be undertaken during this financial year.

It is very pleasing to advise that of the top three (3) priorities in the Delivery Program, one has been completed being the Grenfell Aquatic Centre, one is in progress being the Grenfell Medical Centre with planning of the Grenfell Main Street upgrade in progress which is a real credit to Council.

The projects in progress together with various other projects are detailed below:

- Grenfell Medical Centre development,
- Grenfell Main Street Upgrade,
- Sewerage Treatments Works upgrade,
- Facilitating Weddin Shire Health needs study
- maintenance and capital works on Council road network,
- Weddin Waste Facilities upgrades
- provision of funds for the future Taylor Park toilet upgrade,
- administration projects such as the replacement of IT equipment, systems review, LEP review, organisational review,
- projects emanating from the Innovation Fund program's new Improvement Plan,
- provision for floodplain maintenance from the Grenfell Flood Study,
- continuation of strong support for the Henry Lawson Festival as well as other events.

THE GENERAL MANAGERS' REPORT

It will be critical that we allocate our human, financial and physical resources in an efficient and cost effective manner to ensure we are able to continue to achieve our strategic objectives as detailed in our strategic plans.

**For Information
Noted**

2. Regional Growth Fund, G2.1/A3.19.2

Stronger Country Communities Fund

As Councillors are aware Council's grant funding application under the Stronger Country Communities Fund which is part of the NSW Government's \$1.3 billion Regional Growth Fund was successful with Council to receive \$768,982 under Round 1 to undertake the Main Street infrastructure project. The project will involve upgrading drainage and guttering infrastructure in the Main Street as well as improving Main Street amenities.

Council is also currently applying for Federal Government grant funding under the Building Better Regions Fund (BBRF) and State Government grant funding under the Regional Growth Funds, Growing Local Economies Fund to be allocated to the Main Street project to facilitate the commencement of the project. If the grant funding applications are successful, then the \$1.537m under Round 2 of the Stronger Country Communities Fund will be able to be allocated to local sports and amenity projects.

In this regard and as previously resolved by Council grant funding applications have been submitted under the Stronger Country Communities Program Round 2 in priority order as reported to the June 2018 Council meeting. If the grant funding applications are unsuccessful half of the \$1.537m will need to be utilised for the Main Street Project. The criteria for this program stipulates that 50% must be allocated specifically to sport related facilities. The Main Street project is a high priority in our Community Strategic Plan (CSP) and its commencement will see another major infrastructure project being undertaken which is also very significant for the business sector in Grenfell.

It is anticipated the outcome of the grant funding applications will be known by August/September 2018.

**For Information
Noted**

Regional Cultural Fund

The second round of Create NSW's Cultural Fund is now open with \$47 million available, including \$5 million specifically for regional public library infrastructure projects, and support for the creation and installation of artist-led public art.

The fund aims to strengthen regional arts, screen, culture and heritage, and revitalise local communities through targeted investments.

The application process has been streamlined into two categories:

- Projects with an estimated total of costs of up to \$250,000
- Projects with an estimates total of costs of more than \$250,000.

It is proposed to resubmit an Expression of Interest (EOI) in Round 2 when it opens on behalf of the Grenfell Dramatic Society to upgrade the Grenfell Community Arts Centre building and on

THE GENERAL MANAGERS' REPORT

behalf of the Grenfell Art Gallery Committee to install solar power for the community hub building and temperature control for the Art Gallery.

Applications close on Friday 21 September 2018.

RECOMMENDATION:

Confirm Proposed Action

009 RESOLVED: Cr Diprose and Cr Brown that the proposed action be confirmed.

Regional Sports Infrastructure Fund

Detailed grant funding applications for both the Grenfell Go Kart Club project and the Bogolong Dam project have been submitted as reported to the June 2018 Council meeting.

It is anticipated the outcome of the grant funding applications will be known by August/September 2018.

**For Information
Noted**

Growing Local Economies Fund

The NSW Department of Premier and Cabinet have indicated that an expression of Interest (EOI) for an Economic Renewal and Digital Connectedness Project valued at \$2.2mil can be prepared and submitted.

The EOI has been submitted and we are currently awaiting the outcome.

**For Information
Noted**

3. Local Government Reform – Improvement Plan, C2.10.9

A new Improvement Plan has been prepared with actions identified against the fifteen (15) sustainability objectives in the Sustainable Best Value Policy.

The new Improvement Plan will be submitted to the August Council meeting advising the current status of the plan.

**For Information
Noted**

4. Weddin Wellness Plan, H1.7.1

A draft Wellness Plan has been prepared to better facilitate coordination of health services in the Weddin Shire, to better understand the future health needs of an ageing community and to provide data for informed advocacy and improved health service delivery.

The plan is currently being advertised for public comment for 28 days and has been distributed among health agencies that impact and deliver services in the region. It is then proposed to conduct a meeting co-ordinated by Mr Stephen Sykes with various health professionals to discuss the Wellness Plan with a particular focus on the future health needs of the Weddin Shire. A report will then be provided to Council to enable the Weddin Wellness Plan to be formally adopted.

THE GENERAL MANAGERS' REPORT

Following adoption a skeleton business plan will be prepared to inform potential investors in health or aged care service providers of opportunities that exist in the Weddin Shire. Consideration will then also be given to the appointment of a partnership agent for an initial period of 12 months (part time) and the establishment of the Weddin Wellness Planning Network.

**For Information
Noted**

5. Local Government NSW Annual Conference, A3.18.3

The 2018 Local Government NSW Annual Conference will be held at the Albury Entertainment Centre, 21 – 23 October 2018.

Council needs to nominate its official delegate for voting purposes. In previous years this has been the Mayor.

For registration and accommodation purposes it would be appreciated if any other delegates could also be nominated.

RECOMMENDATION: that:

- (i) Council appoint and nominate its official delegate for voting purposes,
- (ii) any other delegates also be appointed and nominated,
- (iii) the General Manager be authorised to attend.

010 RESOLVED: Cr Diprose and Cr Parlett that Council appoint and nominate the Mayor as its official delegate for voting purposes.

011 RESOLVED: Cr Bembrick and Cr McKellar that the Deputy Mayor Cr Best be appointed and nominated as a delegate.

RESOLVED: Cr Diprose and Cr Brown that the General Manager be authorised to attend.

6. Annual Returns of Disclosure of Interest, C2.2.2

The annual returns are required under the Act to be lodged by 30 September 2018 by all Councillors and other designated persons. Draft forms will be separately forwarded.

The completed returns will be available for inspection by the public.

**For Information
Noted**

7. Membership of Council Committees, C2.6.1

Council is required to conduct the Mayoral elections at its September meeting. It is usual at this meeting to also re-appoint all committees, (including community representatives) and delegates. Council normally invites community members to nominate (or renominate) for the available positions on its committees which are:

Heritage	- 3 positions
Tourism	- 3 positions
Art Gallery	- 3 positions
Bogolong Dam	- 3 positions

THE GENERAL MANAGERS' REPORT

RECOMMENDATION: that applications be invited for the positions of community members on Council committees up until 30 September 2020.

- 012** **RESOLVED:** Cr Diprose and Cr McKellar that applications be invited for the positions of community members on Council committees up until 30 September 2020.

8. 2018 Henry Lawson Festival, C1.4.1

The Henry Lawson Festival was held from the 7 – 11 June 2018 and the general consensus was that the festival was excellent with approximately 5,000 – 6,000 people attending which was absolutely magnificent considering the weather.

The festival executive, committee, coordinators and all of the volunteers should be justifiably proud of their efforts and ultimate achievement of making the festival a great success.

A debrief session was held on Tuesday 17 June, 2018 with a full review of the festival undertaken to ensure the 2019 festival will be even bigger and better. The committee is now having a well earned break for a few months prior to the Annual General Meeting (AGM) in October.

RECOMMENDATION: that Council write to the Henry Lawson Festival (HLF) committee congratulating and thanking them for their efforts in making the 2018 Henry Lawson Festival a fantastic success.

- 013** **RESOLVED:** Cr O'Byrne and Cr Best that Council write to the Henry Lawson Festival (HLF) committee congratulating and thanking them for their efforts in making the 2018 Henry Lawson Festival a fantastic success.

9. The Henry Lawson Festival Committee - Appreciation Dinner, C1.4.1/C2.6.32

A thank you dinner for the Henry Lawson Festival Committee members and volunteers was held on Friday, 13 July 2018 at the Grenfell Bowling Club and was a very enjoyable evening.

President Alan Griffiths thanked everybody for their efforts in making the 61st Henry Lawson Festival a great success and advised he looked forward to another excellent Henry Lawson Festival in 2019.

**For Information
Noted**

**GLENN CARROLL
GENERAL MANAGER**

- 014** **RESOLVED:** Cr McKellar and Cr Bembrick that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

12 July 2018

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 30 June 2018:

Bank Account	
Westpac	\$1,235,110.06
Investments	
CBA	<u>6,000,000.00</u>
Total Investments	<u>\$6,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 June 2018.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information
Noted

2. Statement of Loan Balances as at 30 June 2018:

Loans	
ANZ Loan No...43092	1,942,589.94
ANZ Loan No...43084	<u>1,952,335.76</u>
Total Loans	<u>\$3,894,925.70</u>

For Information
Noted

3. A Summary of Income for The Month of June follows:

Rates Receipts	104,091.00
Credit Union Agency Commission	607.20
Service NSW Agency Commission	4,829.38
Interest on Investments	8,900.55
FAG Grant Instalment	1,290,357.00
Property Insurance Rebate	6,859.87
Innovation Fund Grant Instalment	100,000.00
Active Transport Grant Instalment	4,000.00
Heritage Grants	6,000.00

THE DIRECTOR CORPORATE SERVICES' REPORT

Development & Building Application Fees	5,372.00
Traffic Route Lighting Subsidy	35,000.00
CTC Income	6,381.45
Caravan Park Income	7,498.85
Other	11,168.85
Total	<u>\$1,591,066.15</u>

**For Information
Noted**

4. Roads and Other Expenditure 2017/2018:

Following are the up to date maintenance figures as at 30 June 2018.

Item	Vote	Expenditure
Rural Roads Maintenance	680,731	728,786
Grenfell Town Streets Maintenance	207,090	193,554
Village Maintenance - Caragabal	6,000	4,873
Village Maintenance - Greenethorpe	6,000	14,371
Village Maintenance - Quandialla	6,000	11,198
Garbage / Recycling Collection	130,000	157,699
Quandialla Recycling Station	8,000	3,795
Greenethorpe Recycling Station	6,000	553
Greenethorpe Collections	8,000	8,079
Commercial Waste Collection	18,000	12,006
Grenfell Waste Depot Manning / Plant Hire	135,000	123,448
Tips Working Expenses	66,000	70,978
Grenfell Tip Green Waste Processing	20,000	1,391
Cemetery Maintenance & Operating Expenditure	69,000	67,550
Cemetery Sites etc. income	(49,000)	(45,677)
Noxious Plants	84,500	76,763
Noxious Plants - Extra	20,000	9,005
Parks & Gardens	218,262	254,503
Library Expenditure	100,480	102,436
Baths Income	(25,000)	(40,158)
Baths Expenditure	174,000	199,561
Caravan Park Income	(65,000)	(71,658)
Caravan Park Expenditure	110,300	92,266

RTA Grant Works		
Item	Vote	Expenditure
2017/18 State Roads (SH6)	812,943	812,943
2017/18 National Roads (SH17)	388,484	388,484
2017/18 Regional Roads Block Grant	778,000	597,053
Repair Program - MR239 Pavement Rehab	162,507	68,485

THE DIRECTOR CORPORATE SERVICES' REPORT

Active Transport Plan	34,000	34,150
Bewleys Road - HVSP Grant	800,000	0
Bewleys Rd - Fixing Country Roads	1,000,000	836,672

2017/18 Rural Local Roads (FAG)	Vote	Expenditure
RECONSTRUCT VILLAGE STREETS (16/17 C/Over)	36,520	3,930
QUANDIALLA DRAINAGE (16/17 C/Over)	105,001	17,563
GRENFELL MEDICAL CENTRE - K&G & FOOTPATH (16/17 C/Over)	130,000	0
GRENFELL STREETS CONSTRUCTION (16/17 C/Over)	108,495	0
GRENFELL KERB & GUTTER (16/17 C/Over)	102,231	0
MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (16/17 C/Over)	11,237	0
GREENETHORPE BUMBALDRY ROAD (16/17 C/Over)	160,083	137,581
BLACKS BRIDGE (16/17 C/Over)	3,609	3,609
ACTIVE TRANSPORT PLAN	19,750	19,750
CARAGABAL PARK UPGRADE	16,725	0
CARAGABAL PARK SHADE SAIL	17,094	0
GRAVEL RESHEETING (16/17 C/Over)	(0)	0
GRENFELL STREETS - FOOTPAVING (16/17 C/Over)	86,054	3,503
SUCKER REMOVAL/SHOULDER GRADING/SPRAYING (16/17 C/Over)	15,754	1,895
QUANDIALLA FOOTPATHS RECONSTRUCTION (16/17 C/Over)	38,896	26,185
INDUSTRIAL AREA ROAD	139,348	76,266
Total	990,797	290,282

2017/18 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	229,017	190,831
KEITHS LANE	163,756	258,604
BEWLEYS ROAD	200,000	200,000
CARAGABAL - PULLABOOKA	202,820	131,997
HEAVY PATCHING - PINNACLE & DRIFTWAY ROAD	100,000	262,567
Total	895,593	1,044,000
Item	Vote	Expenditure
Flood Damage Untied Funding	1,000,000	1,000,000
Flood Damage - Regional Roads	409,502	409,502
Flood Damage - Rural Roads	985,059	985,059

For Information
Noted

5. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity is as follows:

Continued liaison with Council's Debt Recovery Firm Outstanding Collections.

20 referred to Outstanding Collection

- 11 no response
- 4 paid
- 3 response pending payment
- 2 part payment

4th Instalment Outstanding letters sent

10 2nd Reminder letters sent

Continued monitoring of existing arrangements, following up with further action where required.

Continued liaison with Council's Debt Recovery Firm and other debt collection activity of routine nature.

**For Information
Noted**

6. Insurance Renewals 2018-19, A3.11.1

Quotations were recently received for Council's Insurance Renewals for the 2018/2019 financial year.

The global insurance market is currently going through a transition period. The last 18 months have seen a number of catastrophic events resulting in one of the largest losses in history for insurers. The large claims resulting from hurricanes Harvey, Irma and Maria combined with The Grenfell Tower fire and Californian forest fires have left some insurance analysts to estimate global losses to be close to \$150 billion.

On a global front, the European Union is looking increasingly weaker. Brexit negotiation delays have destabilised investment in not just the UK but Eurozone countries too. The EU is trying to combat the referendum whispers coming out of Holland with the Dutch disenfranchised with the EU ideal and their lack of control on EU spending. Further doubts are cast on the future of the EU with the political spectrum in Italy, Germany and Greece moving further to the nationalist right, while in the USA, fiscal incentives designed to stimulate growth and consumer confidence are being offset by the international friction caused by the US Government's review of international trade arrangements.

Locally employment is high across Australia, although in the final quarter of 2017 economic growth started to slow as a result of the Australian Dollar losing ground against other leading currencies, a slowdown in construction growth and a fall in the value of the Australian housing

THE DIRECTOR CORPORATE SERVICES' REPORT

market. These trends are likely to continue throughout 2018 further decreasing consumer confidence.

The results of the past 18 months have led to investment capital being withdrawn from the reinsurance market for opportunities with a higher rate of return. Insurer investment income is also no longer able to fill the gap left by underwriting losses. This has resulted in insurers not only reviewing all lines of business looking for rating increases but also considering if pulling out from certain lines will help mitigate further losses. In March this year CGU confirmed they are no longer willing to write business in relation to ASX250 and all government business for property and liability lines.

Given these factors, we expect to see premium rates begin to firm even further throughout 2018. In prior years, insurers were able to write for an underwriting loss as investment returns would help to turn this into a gross profit however this is no longer the case.

We are now seeing insurers regroup and review rates on each line of business and adjust accordingly.

The Local Government sector has a unique and diverse risk. As such, it is paramount for Councils to partner with insurance and risk advisors with proven experience in the Local Government sector, as well as the expertise to address the specific needs of Councils.

The Mutual is structured in such a way that the established long term reinsurance arrangements will work to protect our Members from this market volatility to hopefully achieving continued stability in pricing.

Additional relevant commentary relating to the individual policies as follows:

Property:

The mutual leadership have engaged a number of key reputable insurers to undertake a series of negotiations on behalf of our member Councils to obtain various new coverages, deductibles and special terms that will take effect from 30 June 2018. These amendments will be reflected via a new scheme wording and endorsements. This has enhanced the coverage to be broader and transfer more risk from our member councils to the insurers. Through our continued partnerships with our insurers who understand our local government risk, we were able to achieve more stable contributions for the benefit of our Members.

There is great stability in their support of the Scheme and it has enabled Statewide Mutual to maintain contributions at sustainable and competitive levels.

This enables the Mutual to follow its mission statement of 'the protection of Members through stable premiums, cost containment and spread of risk'.

This year we have reviewed the declared values for our property portfolio and have increased them to be more in line with the insurers appointed valuer valuations. This will result in premium increases which we have offset by increasing the excess payable from \$2,000 to \$10,000.

THE DIRECTOR CORPORATE SERVICES' REPORT

Public Liability – Professional Indemnity:

Statewide Mutual and its Member Councils are provided their liability insurance protection by way of JLT's national liability reinsurance programme which was developed in response to the public liability purchasing crisis of the 1990s.

Reinsurance for the Statewide Mutual Liability scheme is arranged through Lloyds and other London underwriters as well as within the local market under a national arrangement. This arrangement is remarketed on a yearly basis ensuring the programme remains fit for purpose and offers the best value for money for our clients.

Councillors' and Officers Liability:

The C&O portfolio has seen a number of large claims in recent years. Some of these have involved high profile ICAC cases while others have involved Code of Conduct enquiries. There has also been an increase in the reported frequency of Employment Practices Liability related matters. These claims and incident reports give underwriters concern that the overall portfolio claims experience may deteriorate and costs escalate.

Outside of Council insurance, in the commercial arena, there is an increase in claims across corporate Australia. This has prompted many Insurers to review their portfolios and clients are experiencing premium increases, in many cases, greater than 10%.

Insurers providing Employment Practice Liability Insurance are also suffering from a deteriorating portfolio. There are premium increases and coverage reductions to try and arrest the trend. The contributions requested by Statewide Mutual remain on the whole steady demonstrating the value of the Mutual and the well managed portfolio given the wider market context.

Motor Vehicle:

Claims again continue to rise in both frequency and cost, with the number of animal related incidents on the rise in rural areas.

The 2017 calendar year has gone down as the worst year on record globally for property losses and motor vehicle losses for the Scheme has followed a similar trend.

Despite the increasing claims cost, with the current protection period producing a loss ratio approaching 100% of contributions, through JLT's market negotiations the total scheme costs have been restricted to an increase of only 7.66%. Increases to individual Member contributions continue to be driven by claims incurred and calculated loss ratio over a 5-year period.

Due to the continuing upward trend in claims costs, the 2018-2019 year will see an increased level of activity in fleet risk management being offered to Mutual Members. The ultimate insurers have agreed to assist Statewide Mutual in initiatives to raise awareness of claim trends and approaches to managing risk exposures.

Crime:

Since June 2015 the Board resolved to enhance the cover offered under the Fidelity/Crime Scheme to include Security and Privacy Protection (Cyber Liability). This arrangement continues with the cover provided on an 'opt out' basis.

Crime - Coverage A has been extended (subject to the terms and conditions of the policy) to include losses that have incurred due to “social engineering fraud committed by persons who are not your employees”.

Cyber crime is now considered as one of the top 5 major risk concerns in corporate Australia. Councils are not immune from this risk.

Cyber Liability is a coverage which addresses exposures associated with data security and privacy breaches that traditional insurance policies do not cover, either adequately or at all.

As a consequence of the ever changing cyber world, the Board has taken the proactive approach to enhance the Statewide Mutual offering under the CyberCrime Scheme and as part of the protection offered under Coverage B the insurance provided by Statewide Mutual, includes providing post-breach assistance with support from Zurich Insurance via their DigitalResolve Solution.

Personal Accident:

This year for the first time the policy integrates Journey Injury risk in to the Business Travel and Group Personal Accident policy moving towards being able to provide a full Human Risk insurance protection.

Journey Injury risk was part of statutory Workers Compensation prior to reforms in NSW in 2012. At this time, cover for this risk was introduced to our programme for Councils to fill the void left by the reforms. This was a new insurance cover in NSW but insurers had been providing for this risk in this way in other states. As the NSW market has developed some maturity, insurers have been able to review their portfolios and the risks presented and refine the rates that apply to Journey Injury risk. JLT has negotiated a policy that brings together three elements of Human Risk – Business Travel, Journey Injury and Personal Accident. In doing so, JLT has been able to achieve rate reductions on this newly incorporated cover for all Councils, while enhancing the available cover.

It is rare in this market to have a 100% of weekly income policy benefit but JLT's Local Government Personal Accident protection does just that, and has done so historically.

The Journey Injury cover provides assistance to employees who may be injured on their way from home to work or vice versa and is intended as a weekly income replacement benefit for up to 156 weeks to assist people through their rehabilitation and return to normal work following an injury.

Casual Hirer's

This policy provides insurance coverage to Casual and Regular Private Hirers (of facilities owned by Council) being any person or group of persons (not being a sporting body, club, association, corporation or incorporated body), who hires a Council facility for non-commercial or non-profit making purpose.

It is important to note that seasonal or annual hire of Council facilities by incorporated bodies, sporting clubs, religious organisations and commercial enterprises still requires these organisations to be responsible for their own Public Liability Coverage. On this basis our current process of requiring evidence of coverage held for these organisations will need to continue.

THE DIRECTOR CORPORATE SERVICES' REPORT

Carriers Combined Loan (Carriers Liability / Goodwill)

This is a new policy to cover a risk for which we previously did not have insurance coverage. Council is exposed to this risk when transporting third party plant and equipment on one of our semi-trailer low loader combinations. We are aware of situations whereby Councils have suffered loss due to an incident involving the transportation of third party plant and equipment and given the relatively low cost associated with this policy it was deemed prudent endorse this policy to mitigate the risk.

The renewal terms offered to Council for the 2018-2019 financial year are detailed in the following table:

Class of Insurance	Insurer	2017/2018 Premium (GST Inc)	2018/2019 Premium (GST Inc)	Excess	Interest Protected / Categories / Notes
Public Liability/ Professional Indemnity	Statewide Liability Scheme	105,304.58	107,937.20	\$12,500	All sums for which The Member shall become legally liable to pay by way of compensation in respect of: Death or Personal Injury Loss or Damage to Property caused by an occurrence in connection with the business from (a) Public Liability (b) Products Liability
Councillors and Officers Liability	Statewide Liability Scheme	18,793.80	19,263.64	Varies (\$5,000 to \$25,000) according to event	* Councillors & Officers Liability * Council Reimbursement * Employment Practices Liability * Council Statutory Liability * Council Supplementary Legal Expenses * Council Defamation, Libel & Slander
Personal Accident	Chubb Insurance Australia Limited	2,931.78	2,768.98	Nil unless stated in policy wording	* The Mayor, Chairperson, Elected Members, Councillors, Commissioners * All Employees of the policy holder including accompanying

THE DIRECTOR CORPORATE SERVICES' REPORT

					Spouse/Partners &/or Dependent Children * All voluntary workers of the Policyholder * All members of any Committees & Trusts established by the Policyholder * Work Experience Students and Other Persons * All Employees of the Policyholder engaged in authorised amateur sporting competitions organised by the Policyholder
Property	Statewide Property Mutual	55,531.7 6	69,112.4 5	Varies (\$10,000 to \$100,000) accordin g to event	All risks of direct physical loss or damage, as defined and limited in the Scheme Wording, on Real Property, Personal Property, Stock and Supplies, Business Interruption, including the Extensions of Coverage applying at the described locations in the schedule advised to and on file with Statewide Property Mutual.
Motor Vehicles	Statewide Motor Vehicle Scheme	34,842.5 0	35,899.7 4	Basic excess \$500	All Motor Vehicles & Trailers owned, mortgaged under Hire Purchase Agreement, hired or leased by the Member as declared.
Crime <u>Includes:</u> Coverage A – Commercial Crime Protection Coverage B – Cyber Protection	Statewide Cyber & Commercial Crime Mutual Liability Scheme	5,687.21	5,829.38	1% of claim with a minimu m of \$500 And \$15,000	Loss sustained as a result of a. an internal crime b. an external crime c. a theft, physical loss or damage as defined in the Scheme Protection Wording

THE DIRECTOR CORPORATE SERVICES' REPORT

Casual Hirer's Policy	Statewide - Casual Hirers Scheme	2,948.00	3,021.70	\$2,000	Public Liability – Legal Liability to Third Parties for: a) Death, illness or personal/bodily injury b) Loss or damage to property as a result of an occurrence happening in connection with the use of the hired facility by the Hirer. Products Liability – Legal Liability to Third Parties for: a) Death, illness or personal/bodily injury b) Loss or damage to property as a result of an occurrence and caused by the nature, condition and quality of any of the products sold or supplied by the Hirer in connection with the use of the hired facility.
Carriers Combined Load	QBE Insurance (Australia) Ltd through Key Underwriting P/L	0.00	2,887.50	Varies (\$250 to \$750 according to event)	Loss or damage as per the policy wording, on Third Party Goods for which the insured is legally liable.
Total		226,039.63	246,720.59		

RECOMMENDATION: that Council confirm the actions of the Director Corporate Services in accepting the Insurance Premium Renewals as listed in the table above for the 2018/2019 financial year.

015 RESOLVED: Cr Diprose and Cr Parlett that Council confirm the actions of the Director Corporate Services in accepting the Insurance Premium Renewals as listed in the table above for the 2018/2019 financial year.

7. **Grenfell Library, C2.8.15**

Activities by the Librarian over the last month included the following:

The membership weeding program has completed this month. We now have a steady membership basis to improve on. Those who have not borrowed in the past three years are being withdrawn from the system as per standard library practice.

A regular Friday afternoon of board games and Lego is being held every fortnight during the school term. A great turnout of kids has continued this month.

The final Tech Savvy Senior computer classes have been held. We are fully booked out for the entire series of classes. Josh and I are now looking at what other classes are on offer as the new rounds of funding have opened for application for the next year.

Preschool story time has continued with great success.

The second-hand book sale was held during the festival and raised \$1,180.50. Sales are continuing in the Library on a smaller scale. Over the three days we had a total of 381 people visit the library.

This month the State Government handed down their annual budget. This included a cut to Public Libraries of 18% translating to a cut of \$5.275m. The cut is removing the Infrastructure Grant Program of \$4m which we greatly received this past financial year and the remainder being cut from the Local Priority Projects (LPP). At this stage this means that the programs of visiting authors/illustrators, school holiday activities and an increase in Preschool Story time will have to be cut from our activities program. This past financial year majority of the LPP was spent on updating the nonfiction collection. Moving forward this will limit us to a smaller number of new items due to the price of new materials in particular talking books, large print and nonfiction books.

Reference is made to the attached report which gives more of an insight to the state of the budget. This has been provided to us by Robert Knight OAM, Library Manager Member – Country, NSW Public Libraries Association Executive and Executive Director of Riverina Regional Library.

Robert has also kindly issued some further information that has come to light in regard to the previous Public Library Infrastructure Grant funds.

Regional Cultural Fund Guidelines Round 2 includes new information about funding specifically for libraries. An excerpt from page 2 says “There will be \$47 million available in Round Two, including \$5 million specifically for regional public library infrastructure projects. “

The problems with this allocation are as follows:

- This reallocation of grant funding was never discussed with SLNSW, PLCC or Library Council, despite the fact that the state government has appointed its own expert panel (the Library Council of NSW) to provide advice on library matters. The Library Council, in turn, has appointed the Public Libraries Consultative Committee to provide advice to Library Council. Where was the pre-budget consultation?
- This grant program excludes metropolitan councils. This is not something that either NSWPLA or country members of the Association support.

THE DIRECTOR CORPORATE SERVICES' REPORT

- This funding is at risk as it is not legislated. Is this a one-year wonder?
- There is still \$1.275M reduction in library subsidy payments direct to councils. In all likelihood, every council in NSW will get less funding in 2018-19.
- NSW libraries are still the lowest per capita funded state in Australia.
- Assuming that \$5M is actually available to country libraries in NSW via the Regional Cultural Fund, there is still a \$275k reduction in total overall funding from the state government compared to the 2017-18 public libraries allocation.
- The State Government has completely ignored the recommendation of its own expert panel, the Library Council of NSW which, in consultation with the State Library of NSW and the NSW Public Libraries Consultative Committee, recommended an increase in public library funding to \$31.5M in 2018-19.

RECOMMENDATION: that:

1. Council make representation to the local State Member, Steph Cooke, in relation to the need for additional funding from the NSW State Government for the provision of public library services.
2. Council write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of a significant increase in state funding for NSW public libraries, supported by a sustainable future funding model.
3. Council advocate for increased and sustainable state government funding for libraries.
4. Council endorse the distribution of the NSW Public Libraries Association NSW library funding advocacy information in Council libraries, as well as involvement in any actions proposed by the Association.

016 RESOLVED: Cr Brown and Cr Parlett that:

1. Council make representation to the local State Member, Steph Cooke, in relation to the need for additional funding from the NSW State Government for the provision of public library services.
2. Council write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of a significant increase in state funding for NSW public libraries, supported by a sustainable future funding model.
3. Council advocate for increased and sustainable state government funding for libraries.
4. Council endorse the distribution of the NSW Public Libraries Association NSW library funding advocacy information in Council libraries, as well as involvement in any actions proposed by the Association.

8. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Liaised with Why Leave Town promotions about the future of Go Grenfell cards.

Liaised with Department of Premier and Cabinet regarding growing local economies EOI.

Started planning workshops for Small Business Month.

**For Information
Noted**

9. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Event management in relation to the Weddin Workshop Month.

Attended a site meeting and followed up organisers offering support for a potential new music event in the shire.

Distributed CENTROC media release about increased visitation to our region.

Circulated grant information to community groups.

Assisted preplanning for Cowra Business Council visit.

Submitted changes to CENTROC for padmap reprint.

Designed July rates insert.

Liaised with designers for Grenfell branded toppers for event advertising signs at town entrances.

Proof read HerCanberra article to correct misstatement of facts only.

Drafted letter for National Parkes & Wildlife Services about NSW Budget announcement for walking and safety in National Parkes to gauge interest in a potential project in the Weddin Mountains.

Enquired into ONE ROAD Great Australian Road Trips Television Series to explore the possibility of featuring our shire.

**For Information
Noted**

10. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Art & Art Gallery

- Organised replacement volunteers throughout the month when rostered volunteers were not available

THE DIRECTOR CORPORATE SERVICES' REPORT

- Made changes to Art Gallery Roster for volunteers
- 'Shared Observation' Exhibition (3 Artists)
 - Organised for payments to be processed, emailed letters of payment
- 'Henry Lawson Festival' Exhibition
 - Attended Official Opening of Exhibition, collected exhibition entry fees & checked off membership subscriptions at the opening, winner's certificates placed on art & porcelain after winners announced, bumped out exhibition – assisted couriers & artists
- 'Commonality' Exhibition
 - Liaised with Artist's family, prepared name plates for artwork, recorded and processed sales, Invitation design and distribution, assisted with hanging, hosted opening
- 'Art & Science' Exhibition (2 Artists)
 - Set up exhibition file, set up draft name plates, drafted exhibition opening invitation, drafted exhibition poster
- 'The Call of the Wild' Exhibition (18 Artists)
 - Set up files, scanned letters, lists & Disclaimers
- Liaised with 2018/2019 exhibitors
- Rehung Henry Lawson acquisitives in conference room
- Submitted stories for July/August Discover Magazine
- Investigated non reflective preservation material for Community Curtain

Visitor Information Centre

- Amended conference room booking form, unlocked for hire outside of opening hours, assisted with audio equipment when used
- Drafted proposal to Grenfell Museum for a rotating display at Visitor Centre
- Weekly email to businesses regarding 'What's on in Grenfell', Collated returned information for the week-end VIC staff
- Email to Arts Out West Art & Cultural events for What's on in July

Henry Lawson Festival

- Organised complementary tickets for Friday night concert, Awards dinner and official luncheon
- Organised wrap up meeting and coordinator thank you dinner
- Assisted with running of 2018 Henry Lawson Festival Including marking out stall sites, bumping in/out street stalls on Saturday & Sunday
- Marketing including Facebook updates and replying to enquiries, website updates & radio interviews
- Coordinator support
- Held internal wrap up meeting with WSC Overseer and Director Engineering to ensure any opportunities for improvement are identified and incorporated in to the next years planning.
- Supplied content in response to various media enquiries
- Organised survey for the 2018 Festival to gather useful data for future planning

**For Information
Noted**

11. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Sales and Services

- Conducted computer services and repairs for 28 residential clients and 3 business clients
- Replaced 1 mobile phone screens
- Sold laptops/computers to 1 residential client.
- Sold ESET Internet Security to 14 residential clients
- Sold software, parts, and accessories to 28 residential clients and 8 business clients
- Sold ink and toner cartridges to 22 residential clients and 2 business clients
- Internet Café used by 39 clients for internet access and printing

Computer Tuition

- Delivered 3 individual lessons.

Human Services Access Point

- Assist human services clients with access point usage

Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Hillbilly Customs Website
- Regular Monthly Maintenance to Grenfell Rugby Club Website

Technology Centre Maintenance

- Installation of software patches Windows workstations
- Decline superseded updates (WSUS) – Server Clean-up
- Plugin updates, and content management software updates (Website)
- Vulnerability and Malware scan (Website)
- Installation of patches (Backup System)
- Installation of patches (Test & Internal Wiki)
- Perform Search Engine Optimisation tasks
- www.grenfellinternetcentre.com.au visited 302 times by 284 Users
- Replace Faulty Hard Drive with SSD for 1 Training Room PC
- Upgrade 4 x Training Room PCS to Windows 10

Google Summary

- 187 people saw Grenfell Internet Centre via Google Search
- 80 people saw Grenfell Internet Centre on Google Maps
- 8 people found Grenfell Internet Centre on Google and called your business

Support of Other Council Departments

- Provide Tech Support to Tourism & Economic Development, & Library
- Installation of software patches (Library)
- Decline superseded updates (WSUS) – Server Clean-up (Library)
- Updates to Website (Library)

THE DIRECTOR CORPORATE SERVICES' REPORT

- Configure 5 x Workstations (Library)

**For Information
Noted**

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

017 **RESOLVED:** Cr Bembrick and Cr McKellar that except where otherwise dealt with the Director Corporate Services' report be adopted.

Cr Diprose left the room at this point 5.50pm.

12 July 2018

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Works Report (1st June 2018 to 30th June 2018)

1.1 Highways - Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

- | | | |
|---------------------------|---|--------------------------------------------------------------------------|
| SH6 (Mid-Western Highway) | - | general maintenance |
| | - | Installation of new segment markers under RMAP completed |
| | - | Installation of RPM (Raised Pavement Marker) at Lignum By Pass completed |
| | - | Traffic Management Services at Lignum By Pass is continuing |
| | - | Slashing and spraying program commenced |
| SH17 (Newell Highway) | - | general maintenance |
| | - | Slashing and spraying program commenced |
| | - | Installation of RPM (Raised Pavement Marker) at completed |
| | - | Maintenance on Overtaking lane completed |

1.2 Regional Roads - Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

- | | | |
|---------------------------------------|---|---------------------|
| MR398 (Mary Gilmore Way) | - | general maintenance |
| MR236 (Henry Lawson Way) | - | general maintenance |
| MR237(Gooloogong Road) | - | general maintenance |
| MR239 (Henry Lawson Way / Young Road) | - | general maintenance |

1.3 Rural Local Roads - Capital Works

- Culvert extensions on Bewleys Rd complete

THE DIRECTOR ENGINEERING REPORT

- Bewleys Rd spray seal completed
- Culvert replacements on Bewleys Rd complete
- Stewarts Rd Maintenance graded
- Roadside spraying program commenced
Martins Ln and Young Rd culvert extension

1.4 Rural Local Roads - Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance

1.5 Urban Area - Capital and Maintenance Works

- general maintenance
- Medical Centre construction continuing
- Slashing program completed
- Henry Lawson Festival banners taken down
- Sullivan St chairs slats replaced and painted
- Broken tap on Main St replaced

**For Information
Noted**

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- Emu Creek rehabilitation continuing
- Trees raised and trimmed various locations
- Endemic garden plants and top soil
- GTA drains cleared
- Drain cover replaced council chambers

2.2 Cemeteries

The following graves have been prepared from; 01 June 2018 to 30 June 2018

Grenfell Lawn	—	0
Grenfell	—	1
Bimbi	—	0
Caragabal	—	Nil
Private property	—	Nil

THE DIRECTOR ENGINEERING REPORT

The following maintenance has been carried out in the last month:

- general maintenance
- topped up graves
- cemetery beam construction continuing
- Trees lifted lawn cemetery

2.3 Sewer Mains

Seven (7) sewer chokes have been attended to during the last month, none in the relined sections.

2.4 Private Works

- Culvert extension Gooloogong Rd - completed

2.5 Village Area - Capital and Maintenance Works

- general maintenance
- Quandialla footpath construction continuing
- Recycling sign installed Greenethorpe

2.6 Vandalism

Urban - Nil

Rural - Nil

Progressive Cost Urban: \$0.00

Progressive Cost Rural: \$0.00

**For Information
Noted**

Cr Diprose returned to the room at this point 5.53pm.

3. Future Works (01.07.2018 onwards)

3.1 Highways

- Segment markers getting replaced with steel yellow Duraposts
- Heavy patching to be scoped post JPA in reseal areas
- Tree trimming to be scoped post JPA
- Reseal program

3.2 Regional Roads

- general maintenance
- Spraying program to continue

3.3 Rural

- general maintenance

THE DIRECTOR ENGINEERING REPORT

- Resealing on Bewleys Road Upgrade Works
- Maintenance grading
- Martins Ln Young Rd intersection to be widened

3.4 Urban and Village

- general maintenance
- Emu Creek rehabilitation to continue
- Quandialla drainage program to continue
- Quandialla footpath construction to continue
- Quandialla kerb and gutter replacement to commence

3.5 Private Works

- Road works and sealing on drive way for East Coast Stockfeed on Gooloogong Rd
- Installation two benches in Bimbi Memorial Park

For Information
Noted

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month: -

S.NO	Plant no	Name of Plant	Description of works
1	3952	Prime Mover Kenworth	Registration inspection in Bathurst, repair turntable plate issue, repair blinker indicator in dash, replace leaking oil pressure gauge, replace tractor protection valve, repair/diagnosis of fuel flow from pump, repair axle & breaks, diff analysis & plan repair procedure
2	4104	Bad Boy Mower	Repair blades & service
3	4112	Iseki 72" Zero Turn Mower	Dismantle seat frame, reweld, paint & refit, repair deck, replace & adjust L & R handbrake shoes, repair hydraulic drive pump, service
4	4070	Roller Cat 613/Grid	Repair fuel system,
5	4095	John Deere Tractor	Repair cab door, fan, lights, aerial, exhaust, steps & dash switches
6	5114	Trailer Fuel & Pump	Repair Fuel pump
7	HG		Repair bin lift mechanism, replace return filters, reset airbags & adjust hydraulics
8	3958	Truck Western Star Tipper	Replace & prime fuel filters, service
9	4107	Patchtruck Isuzu/Ausroad Jetmaster	Full service, Repair retractable tarp motor, repair air leak, repair hydraulic, replace stone hose assy, replace front brake parts & adjust, repair wiring & rear hopper bolts & tyres
10	4189		Repair & diagnosis of brake & fuel issues

THE DIRECTOR ENGINEERING REPORT

11	3960	3 Axle Tipping Superdog Trailer	Repair flat tyre & air bag
12	2097	Utility Nissan NP300	Electrical wiring for trailer, repair & service
13	3953	Truck Garbage Collection	Analysis, remove & strip differential
14	SS		Broom maintenance, remove blockages, inspect buckle in rim
15	3962	Truck Isuzu 700P NPR200	Repair & Service
16	5193	Formit Portable Toilet & Trailer	Remove & switch toilet module with PI 5156
17	5156	Fibreglass Portable Toilet & Trailer	Remove & switch toilet module with PI 5193
18	5296	Jigsaw Worx WX 473	Repairs batteries
19	4053	Grader Caterpillar 12H	Replace steering ram, replace engine breather unit, repair body panel mounts, repair artic ram pin shims
20	5322	Gravely Zero Turn Mower	Replace final drive oils & filters, adjust handbrake & deck levelled
21	5326	Echo Pole Saw	Rebuild engine

**For Information
Noted**

5. Noxious Weed Report

Activity	Location
Slashing & roadside spraying	All roads slashed & roadside spraying has commenced and will continue until completion weather permitting
Inspections	2 rural properties inspected
Maintenance	Depot - repairs on quikspray and set up extra vehicle for roadside spraying
Bridal creeper	Gooloogong Rd, Adelargo Rd, Henry Lawson way & Pinnacle Rd
Weddin Shire weed meeting	Weddin Shire Council office – great attendance and feedback was positive also topics for more consideration were appointing another Authorised officer and Weddin Shire to work on a new weed plan
Administration	Mapping, reports, BIS uploads, Inspections loaded on Roam mapping program beginning to prepare for WAP report

- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.

**For Information
Noted**

THE DIRECTOR ENGINEERING REPORT

6. Roads to Recovery, R2.56

The works in progress as of 30th June 2018 is as follows:

Expenditure - Roads to Recovery Funding - 2017/2018									
Work Location	Budger for 2017/2018	Revised Proposed Expenditure	Comple te	Start Works	Complete Works	Funding Type	Exp to Date	Forecast Exp Next Period	Remarks
Greenethorpe-Bumbaldry Road, Rural Road - Chainage 10.85 km to 11.7 km measured from start point 0.0	\$ 25,976.00	\$ 25,976.00	No	May-18	May-18		\$ -	\$ 25,976.00	
Greenethorpe-Koorawatha Road, Rural Road - Chainage 0.000 km to 0.900 km measured from start point 0	\$ 29,338.00	\$ 29,338.00	Yes	Nov-17	Nov-17		\$ 29,338.00	\$ -	Completed
Dritway Road, Rural Road - Chainage 12.690 km to 15.270 km measured from start point 0.000km at Mid-	\$ 73,589.00	\$ 73,589.00	Yes	Nov-17	Nov-17		\$ 73,589.00	\$ -	Completed
Dritway Road, Rural Road - Chainage 15.670 km to 16.350 km measured from start point 0.000km at Mid-	\$ 19,395.00	\$ 19,395.00	Yes	Nov-17	Nov-17		\$ 19,395.00	\$ -	Completed
Ballendene Road, Rural Road - Chainage 4.790 km to 7.620 km measured from start point 0.000km at Mid	\$ 80,719.00	\$ 80,719.00	Yes	Nov-17	Nov-17		\$ 80,719.00	\$ -	Completed
Subtotal	\$ 229,017.00	\$ 229,017.00					\$ 203,041.00	\$ 25,976.00	
Keiths Lane, Rural Road - Chainage 0km to 1.825km measured from start point 0.000km at Sandy Creek R	\$ 163,756.00	\$ 233,272.00	Yes	Jul-17	Oct-17		\$ 233,272.00	\$ -	Completed
Subtotal	\$ 163,756.00	\$ 233,272.00					\$ 233,272.00		
Bewleys Road, Rural Road - Chainage 0km to 9.750km measured from start point 0.000km at Newell Highw	\$ 200,000.00	\$ 200,000.00	No	Feb-18	Dec-18	JF	\$ 200,000.00	\$ -	Completed
Subtotal	\$ 200,000.00	\$ 200,000.00					\$ 200,000.00	\$ -	
Caragabal-Pullabooka Road, Rural Road - Chainage 0.000 km to 5.600 km measured from start point 0.00	\$ 202,820.00	\$ 202,820.00	No	Feb-18	Apr-18		\$ 202,820.00	\$ -	
Subtotal	\$ 202,820.00	\$ 202,820.00					\$ 202,820.00		
Driftway Road, Rural Road - Chainage 1.825km to 3.140km measured from start point 0.000km at Bimbi-Q	\$ 44,350.00	\$ 90,000.00	Yes	Sep-17	Nov-17		\$ 90,000.00	\$ -	Completed
Pinnacle Road, Rural Road - Chainage 11.770km to 12.530km measured from start point 0.000km at Henry	\$ 25,650.00	\$ 50,137.00	Yes	Jul-17	Aug-17		\$ 50,137.00	\$ -	Completed
Pinnacle Road, Rural Road - Chainage 13.200km to 14.090km measured from start point 0.000km at Henry	\$ 30,000.00	\$ 73,000.00	Yes	Aug-17	Oct-17		\$ 73,000.00	\$ -	Completed
Subtotal	\$ 100,000.00	\$ 213,137.00					\$ 213,137.00		
TOTAL	\$ 895,593.00	\$ 1,078,246.00					\$ 1,052,270.00	\$ 25,976.00	

The resealing work on Greenethorpe – Bumbaldry Road will be completed in November 2018.

**For Information
Noted**

7. Amended Plant Replacement Program – 2018/2019 to 2027 /2028

The condition of garbage truck has changed since May 2018. Due to the differential problem, the truck is under repair. Council staff has already spent lots of time to repair the truck. The total expenditure spent on the truck on 2017/2018 is \$ 43,964.

Currently, the essential service has been provided by hiring a garbage truck at the rate of \$3,500 per week. Hence it is recommended for amendment of existing Plant Replacement Program and approve to purchase a new Garbage truck.

The amount to purchase these plants is \$ 320,000 (Incl gst)

RECOMMENDATION: that the amended program be adopted and the replacement of the garbage truck be approved.

018 RESOLVED: Cr Diprose and Cr Parlett that the amended program be adopted and the replacement of the garbage truck be approved.

8. Recycling depot in Greenethorpe- E3.3.7

A request from Greenethorpe resident has been received regarding the Recycling Depot in Greenethorpe.. Following options have been mentioned in the request;

- a. Remove the depot from its current location
- b. Replace the crate with blue lid bins (cardboard and paper only)
- c. Install brackets that keep the lids closed to allow only for the trained users.
- d. Relocate the depot to Greenethorpe showground with sorting facility
- e. Provide kerbside service

It has been found that people are placing general waste and recycling items in the bins. Council is in process to set up a sign (Recycling Rules) in the Greenethorpe Recycling Depot, similar to Quandialla Recycling Depot

RECOMMENDATION: that Council defer consideration of the request until the 2019/2020 estimates process whereby the provision of a kerb side service can be considered.

019 RESOLVED: Cr Diprose and Cr Best that Council defer consideration of the request until the 2019/2020 estimates process whereby the provision of a kerb side service can be considered.

9. Application for a bus stop - T3.4.7

A request has been received to provide a bus stop on the side of east bound lane on Mid-Western Highway near the intersection of O’Laughlin’s Lane & Mid-Western Highway.

RECOMMENDATION: that:

1. the matter be referred to the July 2018 Traffic Committee meeting for consideration.
2. a further report be submitted to Council taking into consideration Traffic Committee recommendations

020 RESOLVED: Cr Brown and Cr Bembrick that:

1. the matter be referred to the July 2018 Traffic Committee meeting for consideration.
2. a further report be submitted to Council taking into consideration Traffic Committee recommendations

THE DIRECTOR ENGINEERING REPORT

10. Caragabal Park Upgrade

The Caragabal Park Upgrade is in progress with the installation of Poles for Shade shelter and concrete floor for the BBQ completed. Below is the work program for the project;

CARAGABAL PARK SCHEDULE OF WORKS						
SCOPE OF WORK		JUNE	JULY			
		W-26	W-27	W-28	W-29	W-30
SHADE SAIL STRUCTURE	INSTALL POLES					
	INSTALL SAILS					
BBQ AREA STRUCTURE	CONCRETE SLAB CONSTRUCTION					
	CARPORT CONSTRUCTION					
	TAP AND STORM WATER WASTE					
PICNIC TABLES	REFURBISH PICNIC TABLES					
	INSTALLATION					
BBQ	DELIVERY					
	INSTALLATION					
PLAY EQUIPMENT	DELIVERY					
	INSTALLATION					
		KEY				
			Order delivery			
			Scheduled Works			

For Information
Noted

11. Caragabal Median Strip - C1.3.14

Council has received a request for an improvement to Caragabal Median Strip from the Caragabal Promotion Group. One of the improvements that is required is to repaint the War Memorial Seats. The Caragabal Promotion Group has shown their interest to repaint the seats at their costs. The activities involved in the repaint seats are;

- to sand back and repaint the 3 metal seats located near the war memorial at the Caragabal Median Strip.
- To change the colour of the strip / park to grey tones gradually to match the repainted toilet block and the new shade sails

Additionally, there are other following items in the Median strip that require urgent attention. The Promotion group has advised that they are unable to fund for these additional items.

- 6 other missed seats in the median strip be replaced
- Damage bollard be replaced
- Broken BBQ key be replaced

THE DIRECTOR ENGINEERING REPORT

RECOMMENDATION: that:

1. permission be granted to the Caragabal Promotion Group to repaint War Memorial seats as requested at their cost.
2. Council approve to carry out the following items subject to funding being sourced.
 - 6 other missed seats in the median strip be replaced
 - Damage bollard be replaced
 - Broken BBQ key be replaced

021 RESOLVED: Cr Diprose and Cr O’Byrne that:

1. permission be granted to the Caragabal Promotion Group to repaint War Memorial seats as requested and that Council pay for the paint.
2. Council approve to carry out the following items subject to funding being sourced.
 - 6 other missed seats in the median strip be replaced
 - Damage bollard be replaced
 - Broken BBQ key be replaced

12. Bus Stop - Caragabal Primary School

A site meeting has been conducted between RMS, School and Council regarding the island on Mid-Western Highway (front of School).

An option of “Install a temporary pac- man or painted median between the highway travel lane and the bus zone to provide a bus lane behind the NO STOPPING signs between the west bound travel lane of the Mid-Western Highway and the school fence line” has been suggested.

An initial design has been submitted to RMS. The final design is in progress.

**For Information
Noted**

RAJU RANJIT
DIRECTOR ENGINEERING

022 RESOLVED: Cr McKellar and Cr Brown that except where otherwise dealt with the Director Engineering’s report be adopted.

12 July 2018

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

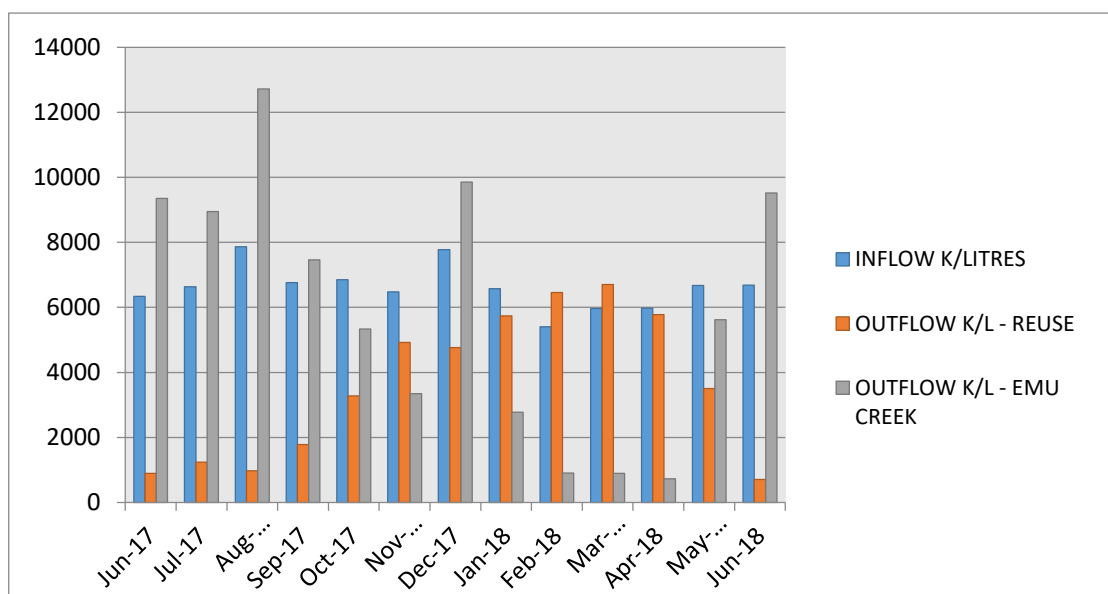
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during June 2018 was 5,973 kl with the daily average of 229.9 kl. Outflow for irrigation for reuse was 6,687 kl and discharge to Emu Creek 9,514 kl.

The highest daily recording of 284 kl occurred for the 24 hours ending 6.30 am on 10 June 2018 and the lowest of 196 kl for the 24 hours ending 6.30 am on 26 June 2018.

A total rainfall of 44 mm was recorded for the month.



In conjunction with a recent meeting with the EPA regarding Council's current licence and its septic recieval area, it was reconfirmed by the EPA that Council's Licence does not permit the recieval of trade waste at its facility. Any recieval will place Council in breach of its conditions.

RECOMMENDATION: that Council write to all local septic and trade waste removal providers advising of the restriction and confirm with EPA the restricted practise in accordance with Council's Licence conditions.

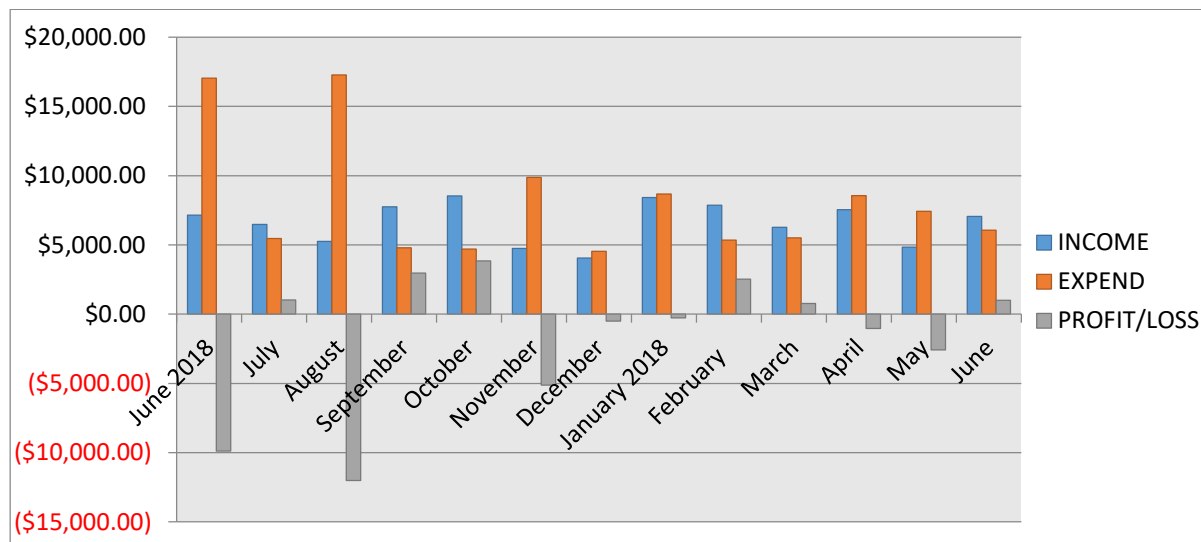
023 RESOLVED: Cr McKellar and Cr Best that Council write to all local septic and trade waste removal providers advising of the restriction and confirm with EPA the restricted practise in accordance with Council's Licence conditions.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Caravan Park Operations, P2.3.3

Income for the month of June 2018 was \$7,065.00 with expenditure of \$6,059.31 resulting in an operational profit of \$1,005.69 the month.

There were 193 sites occupied for the month of June 2018.



For Council's Information
Noted

3. Animal Control, A4.4.4

a. Companion Animals

Animals Seized & Impounded :	2	Animals Destroyed:	0
Animals Straying/Returned to Owners immediately:	0	Animals Released:	3
Animals Straying and Impounded:	1	Animals Rehomed:	1
Animals Surrendered:	1	Animals Sold:	0

Other Activities:

Companion Animals

- Investigation/enquiries alleged dog attack on sheep
- Contemporaneous notetaking
- 1 x stray dog picked up – action pending
- 1 x stray dog correspondence issued
- 2 x “Notices to Register” correspondence issued
- 2 x barking dog correspondence issued
- 1 x show cause issued – stray dog
- 1 x show cause issued – non compliance registration
- 1 x “Notice of Intention” – Declare Dog to be Nuisance correspondence issued
- 2 x verification of microchip, details updated
- 1 direction given – immediately remove and contain stock
- 1 x Penalty Infringement Notice issued – cause or permit animal to be unattended public place \$330.00 (cattle)

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- 1 “ Notice of Intention” to serve Order – fencing of land issued
- 1 “Notice of Intention” to serve Order – reduction of dogs issued
- Animal control monthly report
- Pound duties
- OLG Dog and Cat Seizure Reporting – NSW OLG database.
- Hiring, collection and record keeping of animal traps.
- Maintenance and record keeping of activities for impounding facility.
- Updating existing records on the NSW Pet Registry as per required under NSW Companion Animals Act legislation.
- Entering new data on NSW Pet Registry as per legislative requirements.
- Registration check cross reference.
- Entering records on Council authority.
- Acting and advising public in accordance with Owners of private property impounding trespassing animals.
- Verification of microchip/registration status
- OLG Financial Report (registrations –May)
- Exercise and Functions under Companion Animals Act
- Communication with Grenfell Police

Stock callouts

- Stray cattle – Bimbi area – owner on site – PIN, NOI issued. Further action pending

Environmental

- Rubbish dumped Company dam. Offender identified. Immediate direction to clean up 24 hours – compliance met.
- Patrols of hot spot dumping areas – Company Dam and rest areas
- 2 x new signage ordered (illegal rubbish dumping, dogs on lead) – to be erected Company Dam

Overgrown blocks – Vacant Land

- Inspection of vacant land – Grenfell, Greenethorpe, Quandialla & Caragabal. Condition recorded. To monitor (NOI's).
- Communication with GM Secretary – date confirmed authority letters to issue (slashing of vacant land)

Recycling

- Recycling bin checks for contaminated waste, correspondence issued to property owners.

Advertising

- Attention all dog owners

For Council's Information
Noted

4. Traditional/cultural Burning event/workshop, E3.75

Weddin Landcare/Grenfell Urban Landcare would like to conduct a slow burn on Vaughn's Dam TSR (also known as Grenfell Common). They would like to hold the workshop and burn on or about Thursday 26th July. The burn will be part of our management of the site, which they are slowly restoring to a healthy Box Gum Grassy Woodland, under the approval and advice of Central West Local Land Services. The group has approval for the burn from LLS contact Gary Sutton, who is the TSR Ranger.

The RFS representative, Angus Nielsen, has been contacted and is also in favour of the burn and intends to notify all the local fire captains to invite them along as well.

All neighbours will be notified of the burn and to be invited to attend.

Dr Milton Lewis will run the workshop and burn. The workshop will consist of a PowerPoint presentation and will be held at an appropriate venue in town. The group will then travel to the TSR to conduct the burn and give a brief overview of the site and its ecological characteristics and the work we plan to do on it.

For Council Information
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
Modified 57/2017	Andys Design & Drafting	New Dwelling	\$302,725	LOT: 6 DP: 263310 24 Star Street GRENFELL NSW 2810
58/2017	DG International Investment PL	Demolish existing Service Station & build new Service Station including sales building, fuel dispensing canopy, U/G fuel tanks, site ID signage and associated works.	\$1,140,000	LOT: 1 SEC: 6 DP: 758473 75 Camp Street GRENFELL NSW 2810
28/2018	Mr SD & Mrs CJ Baker	Garage/Shed	\$30,000	LOT: 13 DP: 1229401 3 Guy Crescent GRENFELL NSW 2810
31/2018	Mr IM & Mrs WJ Taylor	Carport	\$9,950	LOT: 1 DP: 1140207 4475 Mid Western Highway CARAGABAL NSW 2810

For Council's Information
Noted

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
NIL				

For Council's Information
Noted

3. Construction Certificates

The undermentioned applications were received and determined under delegation:

CC NO.	Applicant	Construction	Address
24/2018	Mr SA Makin	New Dwelling	LOT: 491 DP: 754578 1 Grafton Street GRENFELL NSW 2810
25/2018	Mr CL Latham	Shed	LOT: 9 SEC: D DP: 7915 11 Burge Street CARAGABAL NSW 2810
26/2018	Mr SD Jones	Shed with Awning	LOT: 13 DP: 1229401 35-37 Young Street

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

			BIMBI NSW 2810
28/2018	Mr SD & Mrs CJ Baker	Garage/Shed	LOT: 13 DP: 1229401 3 Guy Crescent GRNEFELL NSW 2810

For Council's Information
Noted

4. Grenfell Sewerage Treatment Plant (STP) Upgrades, S1.1.5

Council has provided its comments on the Final Concept Design and recommended for work be carried out on the REF after EPA and officer review comments. A HAZOP and Risk Analysis workshop for the project was carried out on Thursday 21 June 2018 with Council's Consultant and Agency attendance for input around the project with specific reference to the Recycled Water Management Scheme.

The Recycled Water Management Plan required to support Council's application pursuant to Section 60 Local Government Act to operate the recycled system has been commenced.

Agency input was substantial and all parties were very happy with the outcomes with DPI Water providing very positive comments around the process.

Council has commenced development of the Brief on the Detailed Design component which will be release to Tender after completion.

For Council's Information
Noted

5. Grenfell Medical Centre, P2.12.1

Building activities continue on site with all internal framework completed, external mouldings applied, commencement of rendering above awning, mechanical services for AC installed, roofing completed, external brickwork and brickwork cleaning in progress and internal plumbing and electrical fit out have commenced.

A Site Safety Audit was carried out by an independent auditor with the site and site records being rated as very good. This reflects directly on the very good site management and site control activities of the foreman and sub-contractors.

For Council's Information
Noted

6. Development Application – Alterations and Additions to existing Dwelling and Carport, Garage and Laundry - DA 9/2018, 47 Camp Street Grenfell

The proposal for the construction of alterations and additions to the rear of the existing single storey dwelling incorporating a new kitchen and covered deck and a steel frame metal clad carport, garage and laundry 3.3m high to the gutter level (overall ridge height of 4.3 m) and overall length of 21m (carport 6m, garage 12m and laundry 3m) sited 500mm from the rear Boundary (Laneway) and 1m from the eastern boundary and existing garage be demolished was approved at Council's Ordinary May 2018 Meeting subject to conditions.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

The owner is seeking to alter the proposed colour of the garage from standard “Windspray” to “Basalt” matt finish. Windspray has been consistently used in the heritage conservation area as the colour most appropriate.

RECOMMENDATION: that Council confirm the colour of the garage, carport and laundry be Colourbond Windspray.

024 RESOLVED: Cr McKellar and Cr Brown that Council confirm the colour of the garage, carport and laundry be Colourbond Windspray.

7. LOT 1 DP 712149 – ‘Wentworth’, Bimbi-Caragabal Road Grenfell, DA 47/2006

Council is in receipt of correspondence from Gordon Garling Moffitt regarding the LOT 1 DP 712149 – ‘Wentworth’, Bimbi-Caragabal Road Grenfell and previous Development Application 47/2006.

The application was approved for the subdivision of the aforementioned land for the creation of lots as set out in relative wills of the Nowlan family.

The application expired on 2 March 2011 and Council has advised and confirmed as such.

The ability for Council to consider a similar proposal has been removed from the Weddin LEP 2011.

There is provision within the current LEP for Council to consider exceptions to the development standards around subdivisions pursuant to Part 4 – Clause 4.6 with the concurrence of the Secretary of Planning.

It is noted that Clause (6) states:

Development consent must not be granted under this clause for a subdivision of land in Zone RU1 Primary Production, Zone RU2 Rural Landscape, Zone RU3 Forestry, Zone RU4 Primary Production Small Lots, Zone RU6 Transition, Zone R5 Large Lot Residential, Zone E2 Environmental Conservation, Zone E3 Environmental Management or Zone E4 Environmental Living if:

- (a) the subdivision will result in 2 or more lots of less than the minimum area specified for such lots by a development standard, or*
- (b) the subdivision will result in at least one lot that is less than 90% of the minimum area specified for such a lot by a development standard.*

The Solicitors have requested that:

- i. Council supports in principal this one off situation; and
- ii. Council then makes an application to the Department of Planning, for Council to be authorised to give its approval to the proposal.

RECOMMENDATION: that Council write to Department of Planning and Environment seeking advice regarding Council’s ability to consider an application for subdivision.

025 RESOLVED: Cr Parlett and Cr Diprose that Council write to Department of Planning and Environment seeking advice regarding Council’s ability to consider an application for subdivision.

8. **Development Application – Education Establishment (TAFE NSW Connected Learning Centre) - DA 03/2018, 44 - 46 George Street, Grenfell**

Application Details:

Development Application No: DA 03/2018
Description of Development: Education Establishment (TAFE NSW Connected Learning Centre)
Applicant: Technical and Further Education Commission (TAFE NSW) C/- Geolyse
Landowner(s): Weddin Shire Council
Landowners consent provided: ☒ Yes ☐ No
(All Landowners must give consent to the proposed development)

The proposal is for the construction of a new education establishment, being a TAFE Connected Learning Centre, on Lot 4 DP 758473 and Lot 1 DP 1086673, 44 - 46 George Street, Grenfell NSW.

The applicant for the Development Application (DA) is TAFE NSW C/ - Geolyse. In accordance with Clause 226 of the Environmental Planning and Assessment Regulation 2000 a TAFE establishment is a Crown Authority, and as such Council cannot refuse its consent to a Crown DA (except with the approval of the Minister) or impose a condition on its consent without the approval of the applicant or the Minister.

The owner of Lot 4 DP 758473 and Lot 1 DP 1086673 is Weddin Shire Council, who is also consent authority for the DA. To address any perception of a potential conflict of interest between Council's role as consent authority and landowner, Council has engaged the services of a senior town planner working for Parkes Shire Council to undertake an independent assessment of the proposal under the NSW Environmental Planning and Assessment Act 1979.

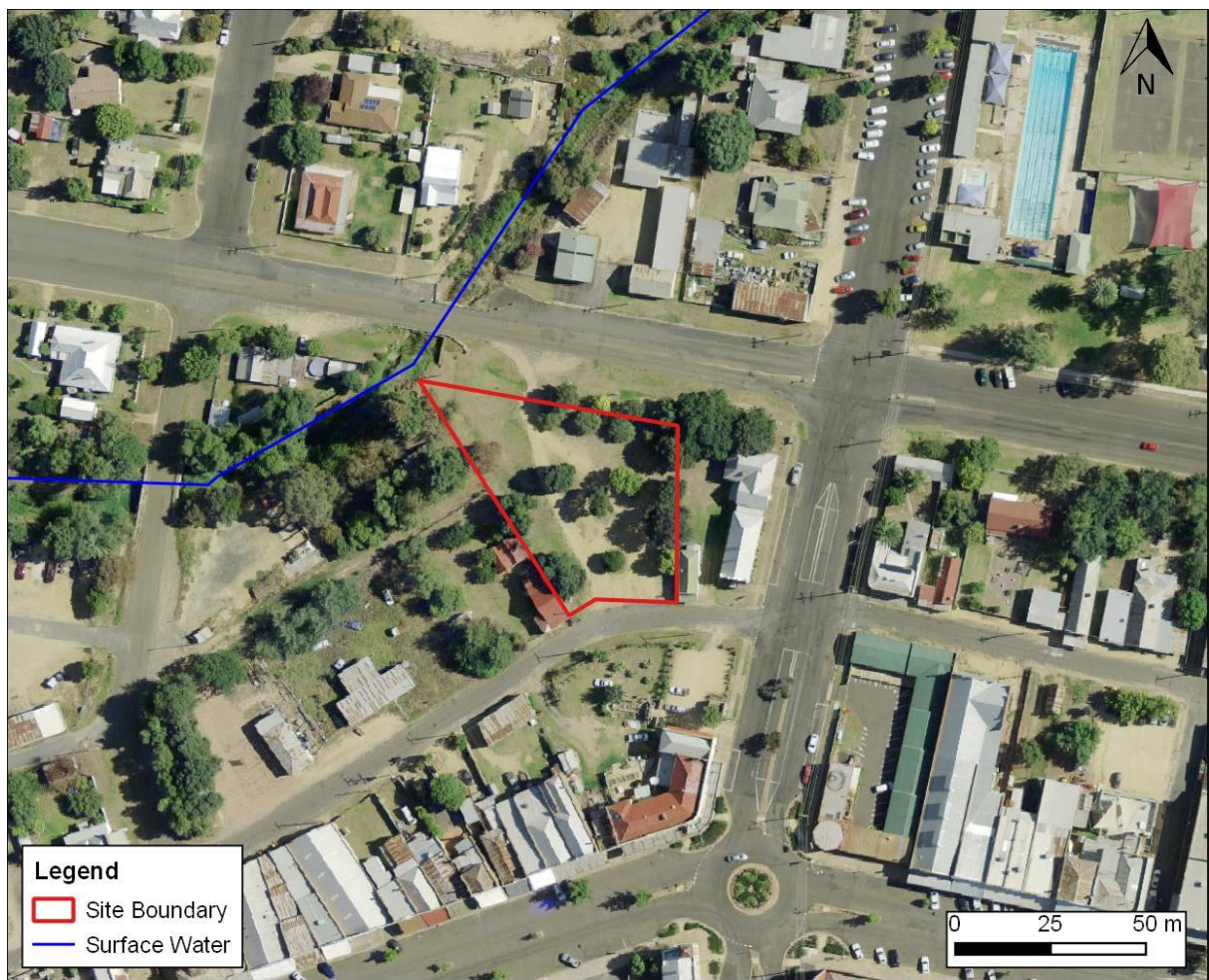
This report has been prepared by Michael Carter, the Acting Manager of Planning Services at Parkes Shire Council for consideration by Weddin Shire Council. It recommends conditional approval of the proposed TAFE Connected Learning Centre. The draft conditions included in this report have been tabled with TAFE NSW, who advise acceptance of the recommended conditions.

The report has been reviewed and I concur with the assessment content and conditions recommended.

Property Description:

Legal Description: Lot 4 DP 758473 and Lot 1 DP 1086673, 44 - 46 George Street, Grenfell NSW.
Existing Improvements: The site is currently vacant and does not contain any dwellings or infrastructure. Current use is for parking, managed by Council.
Current land-use: R1 General Residential.

Figure 1: Locality and Site Context Map



Source: Geolyse Statement of Environmental Effects, May 2018

Site Location:

Has the subject land been correctly identified on DA Plans and SEE?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Is the land freehold title with all owners consent?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Is the site vacant of buildings?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are there other buildings / structures located on the subject land?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Has the proposed building location been confirmed on the subject land?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Do the provided plans, specifications and supporting documents accurately depict the site conditions?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

Comments: The site is currently vacant and does not contain any dwellings or infrastructure. Current use is for car parking, managed by Council. The Statement of Environmental Effects (SEE) prepared by Geolyse, states the site is highly disturbed, featuring mown grass and exposed soil, affected by the car parking use. Existing vehicular access to the subject site is gained via both George and Melyra Streets, with an unsealed, earthen track connecting the two.

The SEE states the subject site is located within Council’s Heritage Conservation Area. The closest mapped heritage item under the Weddin Local Environmental Plan 2011 is the “Old Timber Yard Office” on the corner of Main and George Streets, approximately 30 metres south east of the site. The Town Band Hall (pre 1883) is located adjacent the subject site at 48 George Street. The former

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Salvation Army Citadel (constructed 1924) is located at 50 George Street. The citadel is not an identified heritage item, however it is considered to be of local historical significance. The SEE states the proposal does not encroach on the curtilage of any known heritage item in the locality.

Site Inspection:

Date: 2 July 2018

Was the Applicant present?

☐ Yes

☒ No

Was the owner present?

☐ Yes

☒ No

Comments: Parkes Shire Council Acting Planning Manager carried out inspection on Monday 2 July 2018.

Internal Referral Advice:

Has an Internal Engineering Referral been received?

☒ Yes

☐ No

☐ N/A

Has an Internal Building Referral been received?

☐ Yes

☒ No

☐ N/A

Has an Internal Heritage Advice Referral been received?

☒ Yes

☐ No

☐ N/A

Comments: The proposal has been reviewed and assessed by the Council Director of Engineering and the Council Heritage Advisor. As a Crown DA, it is the responsibility of TAFE NSW to ensure building works are carried out in accordance with the Building Code of Australia and all other relevant legislation / guidelines. As such, a Construction Certificate is not required to be issued and Council is not obliged to undertake any building inspections as a certifying authority.

Easement(s):

Are there any easements applying to the subject land?

☐ Yes

☒ No

☐ N/A

Is the proposed development clear of easements?

☒ Yes

☐ No

☐ N/A

Are there any proposed easements?

☒ Yes

☐ No

☐ N/A

Are easements required?

☐ Yes

☒ No

☐ N/A

Comments: All services are available to the subject site and these would be augmented as required to facilitate the development of the site. The SEE states all water and sewer services will be provided to satisfy Council's requirements.

A right of carriageway is proposed at the north-western corner of the development site to provide practical and legal access to Lot 3 Section 17 DP 758473, 7 Melyra Street, as per Site Plan GR-A100 dated 26 June 2018.

Section 79BA Consultation and development consent—certain bush fire prone land

Is the site identified on the Bushfire Prone Land Map?

☐ Yes

☒ No

☐ N/A

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Does the development comply with "Planning for Bushfire Protection" or a certificate provided by a person who is recognised by the NSW Rural Fire Service as a qualified consultant in bush fire risk assessment stating that the development conforms to the relevant specifications and requirement? ☐ Yes ☐ No ☒ N/A

If no, has consultation been done Commissioner for Rural Fire Service? ☐ Yes ☐ No ☒ N/A

Comments: Not relevant to the proposal.

Contributions:

Does the Section 94 Contributions Plan apply? ☐ Yes ☒ No ☐ N/A

Environmental Planning Assessment:

This section of the report provides an assessment of the proposed development in accordance with the relevant matters for consideration under Section 4.15 of the Environmental Planning and Assessment Act 1979.

S4.15(1)(a)(i) The provisions of any environmental planning instrument

Local Environmental Plans

The Weddin Local Environmental Plan 2011 applies to all land within the Weddin Local Government Area. The site of the proposed development is zoned R1 General Residential under the Weddin Local Environmental Plan 2011. The Land Use Table for the R1 General Residential permits the TAFE educational establishment with consent.

Clause 2.3(2) of the Weddin Local Environmental Plan 2011 states a consent authority shall have regard to the objectives for development in a zone when determining a development application in respect of land within the zone. The objectives of the R1 General Residential zone are:

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.

Having regard to the objectives above, the proposed educational establishment is permissible with consent and a compatible land-use in the locality. The proposal will provide an important educational facility / service that is conveniently located close to the Grenfell Central Business District.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

A number of special provisions of Weddin Local Environmental Plan 2011 apply to the subject land, which are listed below:

Clause 5.10 Heritage Conservation

The subject site is located within the Grenfell Urban Conservation Area as identified in the Weddin Local Environmental Plan 2011, and as shown in Figure 2 below.

Figure 2: Grenfell Heritage Conservation Area



Source: Weddin Local Environmental Plan 2011 Heritage Map - Sheet HER_008A

Clause 5.10(2) of the Weddin Local Environmental Plan 2011 states development consent is required for any of the following:

- (a) demolishing or moving any of the following or altering the exterior of any of the following (including, in the case of a building, making changes to its detail, fabric, finish or appearance):
 - (i) a heritage item,
 - (ii) an Aboriginal object,
 - (iii) a building, work, relic or tree within a heritage conservation area,
- (b) altering a heritage item that is a building by making structural changes to its interior or by making changes to anything inside the item that is specified in Schedule 5 in relation to the item,
- (c) disturbing or excavating an archaeological site while knowing, or having reasonable cause to suspect, that the disturbance or excavation will or is likely to result in a relic being discovered, exposed, moved, damaged or destroyed,
- (d) disturbing or excavating an Aboriginal place of heritage significance,
- (e) erecting a building on land:

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- (i) on which a heritage item is located or that is within a heritage conservation area, or
 - (ii) on which an Aboriginal object is located or that is within an Aboriginal place of heritage significance,
- (f) subdividing land:
 - (i) on which a heritage item is located or that is within a heritage conservation area, or
 - (ii) on which an Aboriginal object is located or that is within an Aboriginal place of heritage significance.

The SEE states an online search of the NSW Office of Environment and Heritage (OEH) Aboriginal Heritage Information Management System (AHIMS) was undertaken and no sites of Aboriginal heritage within 50 metres of the subject site were identified.

The SEE advises the proposal does not encroach on the curtilage of any known heritage item in the locality. The closest mapped heritage item is the “Old Timber Yard Office” on the corner of Main and George Streets, approximately 30 metres south-east of the site. The Town Band Hall (pre 1883) is located adjacent the subject site at 48 George Street and the former Salvation Army Citadel (constructed 1924) is located at 50 George Street. Whilst not identified heritage items under the Weddin Local Environmental Plan 2011, the SEE states these nearby buildings are considered to be of local historical significance.

The SEE advises the proposed TAFE Connected Learning Centre has been designed to address the standards outlined in Section 13.7 of the Weddin Shire Council Development Control Plan 2014 with respect to heritage conservation areas.

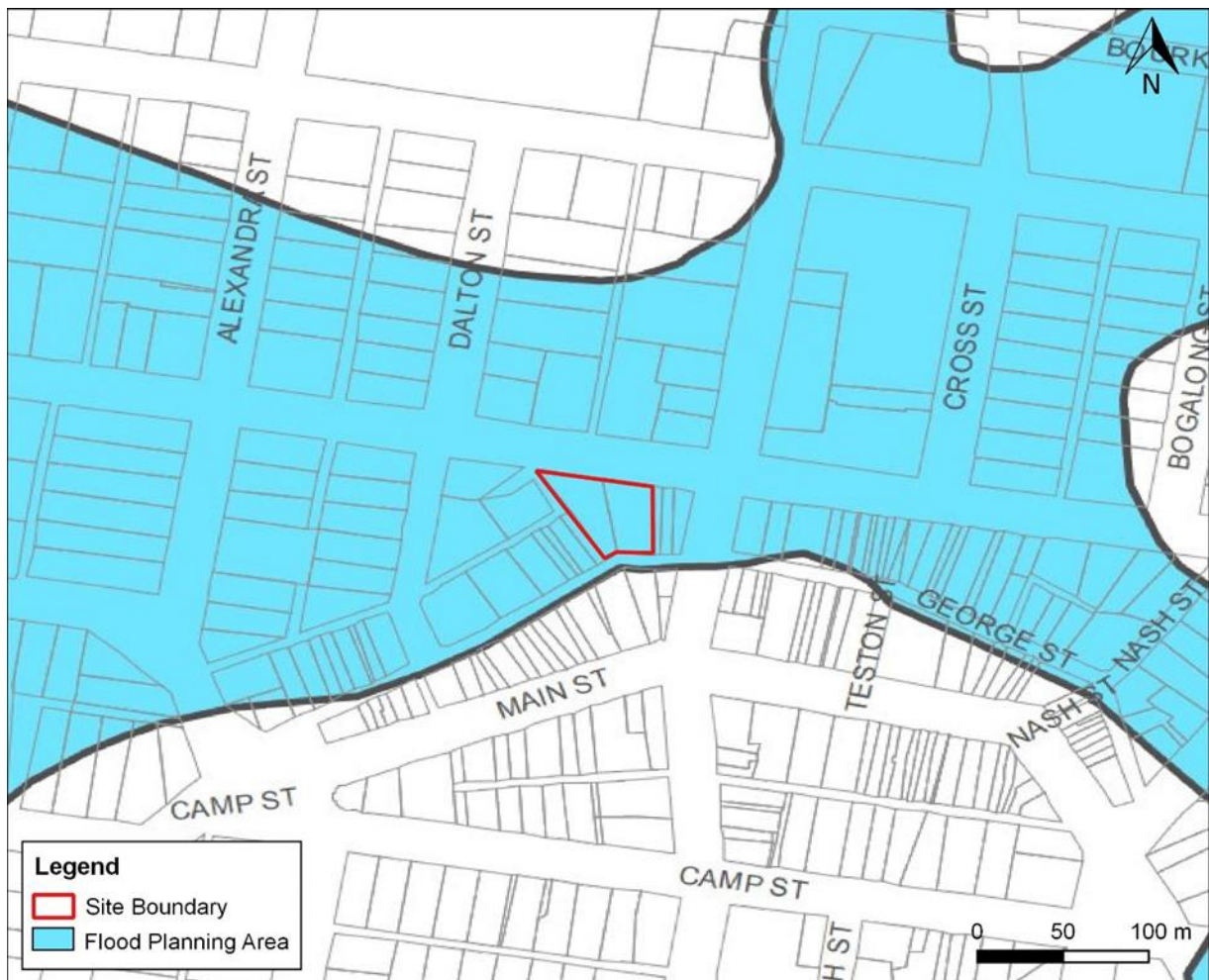
Council’s Heritage Advisor has provided referral comments on the proposal, which is included in Attachment A. These comments provide a comprehensive assessment of the impacts of the TAFE proposal on the Grenfell Urban Conservation Area, as identified in the Weddin Local Environmental Plan 2011. They also provide detailed conditions that aim to reduce the impacts of the proposed new TAFE Connected Learning Centre on nearby heritage items and the wider Heritage Conservation Area. The Heritage Adviser Report has been referred to the applicant for their review and acceptance of comments for possible inclusion in the recommended conditions. Geolyse have provided their comments on the heritage advisor report, which is included in Attachment B. Most of the specific design requirements / conditions recommended in the Heritage Advisor Report have been accepted by TAFE NSW. Some of the requirements relating to access and structural building redesigns have not been accepted by TAFE NSW, as not being practical.

It is concluded the proposed TAFE educational establishment does not involve any works on or near a heritage item. The proposal will interact with the Grenfell Urban Conservation Area in a manner that is not considered significantly impact on the conservation area as a whole. TAFE NSW is accepting of changes to the proposal, where they are practical to implement. The conditions accepted by TAFE NSW are appropriate to address heritage issues and special design requirements.

Clause 6.5 Flood Planning

The subject site is within land mapped as flood planning area, as shown in Figure 3 below.

Figure 3: Grenfell Flood Planning Map



Source: Weddin Local Environmental Plan 2011 Flood planning Map - Sheet FLD_008A

Clause 6.5(3) of the Weddin Local Environmental Plan 2011 states development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that the development:

- (a) is compatible with the flood hazard of the land, and
- (b) is not likely to significantly adversely affect flood behaviour resulting in detrimental increases in the potential flood affectation of other development or properties, and
- (c) incorporates appropriate measures to manage risk to life from flood, and
- (d) is not likely to significantly adversely affect the environment or cause avoidable erosion, siltation, destruction of riparian vegetation or a reduction in the stability of river banks or watercourses, and
- (e) is not likely to result in unsustainable social and economic costs to the community as a consequence of flooding.

The SEE states the Emu Creek Floodplain Risk Management Study and Plan investigated the flood behaviour for a range of rainfall events to develop a clear understanding of local flood risks and enable the implementation of appropriate management controls. From this study the subject site is classified as being within the Intermediate Floodplain, indicating the site lies outside of the floodway zone but within the Flood Planning Level, which is the 100 year ARI flood plus an allowance of 500 mm freeboard.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

The SEE advises the proposed TAFE Connected Learning Centre is designed with consideration of the specific controls and planning requirements outlined in Chapter 4 of the Weddin Shire Council Development Control Plan 2014. Table 5.3 of the SEE shows how the proposed educational establishment has been designed to satisfy the requirements of the DCP.

No assessment has been documented in the SEE to specifically address the criteria in Clause 6.5(3). It is assessed the development proposal is compatible with the flood hazard, particularly given the development is located amongst existing buildings in the Grenfell urban area and is not located in the floodway zone. The development is unlikely to significantly adversely affect the behaviour of waterways in times of flood, resulting in detrimental increases in the potential flood affectation of other development or properties. Adequate measures are proposed in the SEE to control soil erosion, siltation and destruction of riparian vegetation. The development site is sufficiently setback from the Emu Creek so as not to cause a reduction in the stability of this watercourse.

Clause 6.6 Essential Services

Clause 6.6 of the Weddin Local Environmental Plan 2011 states development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the proposed development are available or that adequate arrangements have been made to make them available when required:

- (a) the supply of water,
- (b) the supply of electricity,
- (c) the disposal and management of sewage,
- (d) stormwater drainage or on-site conservation,
- (e) suitable road access.

The SEE states all services are available to the subject site and these would be augmented as required to facilitate the development of the site. Electricity and telecommunications services are available at the development site and would be augmented in accordance with the relevant supply authority and without unreasonable burden to the owner or community. All water and sewer services would be provided to satisfy Council's requirements. An internal driveway would be constructed by TAFE to provide vehicular access to the parking area.

On the basis of the above, it is considered that the proposed development would have adequate service provision.

Clause 6.7 Earthworks

Clause 6.7(3) of Weddin Local Environmental Plan 2011 requires consideration of the following in relation to earthworks:

- (a) the likely disruption of, or any detrimental effect on, existing drainage patterns and soil stability in the locality,
- (b) the effect of the proposed development on the likely future use or redevelopment of the land,
- (c) the quality of the fill or the soil to be excavated, or both,
- (d) the effect of the proposed development on the existing and likely amenity of adjoining properties,
- (e) the source of any fill material and the destination of any excavated material,

(f) the likelihood of disturbing relics,

(g) the proximity to and potential for adverse impacts on any watercourse, drinking water catchment or environmentally sensitive area.

The proposed development will involve minor earthworks. It is assessed that the earthworks are appropriate and will not have a detrimental impact on the surrounding environment.

State Environmental Planning Policies

The following State Environmental Planning Instruments (SEPPs) apply to the Weddin Local Government Area:

- SEPP 1 - Development Standards
- SEPP 4 - Development Without Consent & Miscellaneous Exempt & Complying Development
- SEPP 6 - Number of Storeys in a Building
- SEPP 21 - Caravan Parks
- SEPP 30 - Intensive Agriculture
- SEPP 32 - Urban Consolidation (Redevelopment of Urban Land)
- SEPP 33 - Hazardous and Offensive Development
- SEPP 36 - Manufactured Home Estates
- SEPP 50 - Canal Estate Development
- SEPP 55 - Remediation of Land
- SEPP 62 - Sustainable Aquaculture
- SEPP 64 - Advertising and Signage
- SEPP 65 - Design Quality of Residential Flat Development
- SEPP (Affordable Rental Housing) 2009
- SEPP (Building Sustainability Index: BASIX) 2004
- SEPP (Exempt and Complying Development Codes) 2008
- SEPP (Housing for Seniors or People with a Disability) 2004
- SEPP (Infrastructure) 2007
- SEPP (Major Development) 2005
- SEPP (Mining, Petroleum Production and Extractive Industries) 2007
- SEPP (Rural Lands) 2008
- SEPP (State and Regional Development) 2011
- SEPP (Miscellaneous Consent Provisions) 2007
- SEPP (Vegetation in Non-Rural Areas) 2017
- SEPP (Educational Establishments and Child Care Facilities) 2017

The following SEPPs are particularly relevant to the assessment of the proposed development:

- **SEPP 55 - Remediation of Land** - Clause 7 of SEPP 55 requires that a consent authority must consider the contamination potential of the land, and if the land is contaminated, it is satisfied that the land is suitable for the development in its contaminated state, or that appropriate arrangements have been made to remediate the site prior to the development being carried out.

The SEE states online searches of the NSW EPA Contaminated Land Record of Notices dated 19 April 2018 and List of NSW contaminated sites notified to the EPA did not

identify any contaminated sites at or near the site. On the basis these background searches did not reveal any indicators of contaminating land uses and that the site has been managed as open space associated with adjacent residential development, the SEE states the likelihood of contamination is low and the development is acceptable in the context of SEPP 55.

It is assessed that the proposed development site has not maintained past contaminating uses and therefore can be used as a TAFE Connected Learning Centre with consent.

- **SEPP Infrastructure** - Clause 45 of SEPP Infrastructure requires a Consent Authority to consider any development application (or an application for modification of consent) for any development carried out:
 - within or immediately adjacent to an easement for electricity purposes (whether or not the electricity infrastructure exists),
 - immediately adjacent to an electricity substation,
 - within 5m of an overhead power line,
 - includes installation of a swimming pool any part of which is: within 30m of a structure supporting an overhead electricity transmission line and/or within 5m of an overhead electricity power line, or
 - placement of power lines underground.

The proposal is not within or immediately adjacent to any of the above infrastructure; as such, the subject application is considered to satisfy the provisions of Clause 45 SEPP Infrastructure.

- **SEPP (Vegetation in Non-Rural Areas) 2017** - The objectives of the State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017 (Vegetation SEPP) are:
 - (a) to protect the biodiversity values of trees and other vegetation in non-rural areas of the State, and
 - (b) to preserve the amenity of non-rural areas of the State through the preservation of trees and other vegetation.

Clause 9 of the Vegetation SEPP applies where a Development Control Plan has been created that declares vegetation in any non-rural area of the state to be vegetation that Part 3 of the Vegetation SEPP applies to. A review of the Weddin Shire Council Development Control Plan 2014 confirms no specific provisions relating to the need to gain Council approval for tree removal. The Vegetation SEPP does not apply to the development site. Notwithstanding, it is noted that five trees would be removed to facilitate the development. Consideration of the potential impacts has been assessed to be minimal.

- **SEPP (Educational Establishments and Child Care Facilities) 2017** - The aims of the policy are to facilitate the effective delivery of educational establishments and early education and care facilities across the State. Clause 52 of the Education SEPP identifies that TAFE establishments are permitted with consent in certain situations. Table 4.2 of the SEE documents the criteria under Clause 52, in particular the permissibility of the educational establishment on land in a prescribed zone, which includes land zoned R1 General Residential. The development proposal is acceptable in the context of clause 52 of the Education SEPP and is permissible with the consent of Council.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

There are no provisions of any other SEPPs that are specifically relevant to the assessment of the proposed development.

S4.15(1)(a)(ii) The provisions of any proposed environmental planning instrument

There are no draft LEPs or draft SEPPs that apply to the subject land.

S4.15(1)(a)(iii) The provisions of any development control plan

Weddin Shire Council Development Control Plan 2014 (DCP) applies to the subject land. The DCP structure provides for controls over a broad range of development types. These development types do not include educational establishments. However, the following sections in the DCP are relevant to the proposed development and have been addressed in Table 4.3 of the SEE:

- Chapter 4 – Flooding and Flood Affected Land
- Chapter 13 – Heritage; and
- Chapter 14 – Salinity

It is assessed the proposed TAFE educational establishment is consistent with all relevant provisions of the DCP. More detailed assessments of flooding, heritage and soils are undertaken in previous sections of this report, particularly relating to LEP matters.

The Public Consultation provisions of the DCP have been followed in the processing of the development application. Accordingly, the proposal was advertised / neighbour notified from 21 May 2018 until 18 June 2018.

S4.15(1)(a)(iiia) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4

There are no planning agreements relating to the site. The applicant has not requested Council to enter into any form of planning agreement.

S4.15(a)(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph)

Division 8 of Part 6 of the Environmental Planning and Assessment Regulation 2000 specifies additional matters that must be taken into consideration by a consent authority in determining a development application. Consideration of these matters is included below:

- **Clause 92 - Government Coastal Policy** - Not applicable to the Weddin Shire Local Government Area.
- **Clause 92 - Building Demolition** – Not relevant to the proposal.
- **Clauses 93 - Change of Use Fire Safety and Structural Capacity Considerations**
The building complies (or will, when completed comply) with such of the Category 1 fire safety provisions as are applicable to the building's proposed use.

☒ Yes ☐ No

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

The loading requirements for the proposed are the same as the existing pre change use (or) Structural Engineering Certification has been provided certifying that the structural capacity of the building will be appropriate to the building's proposed use.

☐ Yes ☒ No

- **Clauses 94 – Fire Safety Upgrades -**

The proposed building work, together with any other building work completed or authorised within the previous 3 years, does not represents more than half the total volume of the building, as it was before any such work was commenced,

☐ Yes ☐ No ☒ N/A **AND**

The measures contained in the building are adequate:

- (i) to protect persons using the building, and to facilitate their egress from the building, in the event of fire, ☐ Yes ☒ No **AND**
- (ii) to restrict the spread of fire from the building to other buildings nearby. ☐ Yes ☒ No

Accordingly, it is appropriate to require the existing building to be brought into total or partial conformity with the Building Code of Australia. ☒ Yes ☐ No

- **Clause 94A - Temporary Structures** - not relevant to the proposal.
- **Clause 95 - Deferred Commencement** - not relevant to the proposal.
- **Clause 96 – Ancillary aspects of development** - not relevant to the proposal.
- **Clause 97 - Modification or surrender of development consent or existing use** - not relevant to the proposal.

S4.15(1)(b) the likely impact on the natural and built environment(s) and the likely social and/or economic impact on the locality

- **Context and Setting** - The proposed development involves the erection of a new building and ancillary services to provide a TAFE Connected Learning Centre. The subject land is currently vacant of buildings. Given the position of the site adjacent to Grenfell Central Business District, the proposed educational establishment is considered to be well located and a compatible land-use in the locality. The development is of a high quality design and would complement the streetscape through innovative use of materials and complementary landscaping arrangement. The changes to some design elements to suit the heritage requirements of the Grenfell Urban Conservation Area will help to minimise impacts. No significant adverse impacts on the natural or built environment are assessed.
- **Land Use Conflict** - The subject land is vacant of buildings. The proposed TAFE Connected Learning Centre has been designed to fit the locality with minimal disruption to surrounding land-uses. The size and scale of the proposed use is appropriate. The proposal is consistent with the Weddin Local Environmental Plan 2011 and the Weddin Shire Council Development Control Plan 2014. The development will not detrimentally affect adjoining land and will not lead to land-use conflict. No significant adverse impacts are assessed.
- **Access and Traffic** - The SEE states vehicle access to the site would be from George and Melyra Streets, enabling access to an on-site car park providing five car parking spaces

including one accessible parking space. All movements into and out of the site would be in a forward direction. The proposed new driveways are sufficiently offset from adjacent intersections to ensure that the impacts associated with the development would not have a detrimental impact upon the operation of surrounding local roads.

The SEE advises additional street parking is available on Melyra Street. Pedestrian access to the site would be via either George Street or Melyra Street. The facility would have 2-3 staff at any one time and a maximum of 20 students on site at any one time. The Weddin Shire Council Development Control Plan 2014 identifies that parking should be provided in relation to educational establishments at a rate of 1 space per 2 staff, plus 1 space per 10 students over 17 years ('senior students'). The development therefore generates the need for 1.5 spaces for staff and 2 spaces for students, or 4 spaces in total (rounded up). The proposal provides five spaces, of which one is a disabled accessible car parking space.

The SEE states that given the nature of the proposed use, it is not expected that the maximum student numbers would be on site all at one time with any regularity. In addition, the site is well situated within close proximity to the Grenfell Central Business District and residential areas. This would encourage people to walk to the site rather than drive. A condition has been included requiring extension of the footpath network to service the development.

No significant adverse impacts on access and traffic are assessed.

- **Public Domain** - The proposed development would not adversely impact on the public domain in terms of public recreational opportunities, public spaces surrounding the subject site or pedestrian linkages. The development would result in a minor decrease of available public car parking, however alternate on-street parking is available within the immediate vicinity. No significant adverse impacts are assessed.
- **Utilities** – The SEE states all relevant services are available to the subject site and these would be augmented as required to facilitate the development of the site. The proposed development will not operate above or beyond the capabilities of each system. No significant adverse impacts are assessed.
- **Heritage** – The SEE states a search of the NSW Office of Environment and Heritage (OEH) Aboriginal Heritage Information Management System (AHIMS) confirms there are no sites of Aboriginal heritage within 50 metres of the subject site. The subject site is located within the Grenfell Urban Conservation Area as listed under Schedule 5 of the Grenfell Local Environmental Plan 2011. The site does not contain any heritage items listed under Part 1 of Schedule 5 of the LEP or on the State Heritage Register or Australian Heritage Database. The SEE states the proposal does not encroach on the curtilage of any known heritage item in the locality. The closest mapped heritage item is the "Old Timber Yard Office" on the corner of Main and George Streets, approximately 30 metres south-east of the site.

Council Heritage Advisor has provided comments on the proposed development (see Attachment A). The applicant has reviewed the comments provided by Council's Heritage Advisor and has accepted changes to suit local heritage issues where practical (see Geolyse response in Attachment B). Appropriate conditions have been included in the recommendations to address heritage issues and special design requirements.

The draft conditions in the Heritage Advisor Report have been reviewed to determine whether the proposal (as amended) would likely lead to unacceptable heritage impacts. It is assessed that the proposed development, as proposed to be modified to suit local heritage issues where

practical, is acceptable. Appropriate conditions have been included in the recommendations to address heritage issues and special design requirements. No significant adverse impacts are assessed.

- **Other land resources** - The development will not have detrimental effects on conserving and using valuable land resources and water supply catchments. No significant adverse impacts are assessed.
- **Bushfire** - The site is not identified on the bushfire prone land map. No adverse impacts are assessed.
- **Surface Water and Groundwater** - The site is not identified on the groundwater vulnerable land map. Stormwater from the proposed development will be discharged to Council's stormwater infrastructure as per the existing system. Council will require the disposal of stormwater to be controlled to assist with the impacts on the existing stormwater system. No adverse impacts are assessed.
- **Soils** - The site will be properly drained to ensure that there will no potential for soil erosion. The on-going use of the development is unlikely to create impacts to the site soils. No adverse impacts are assessed.
- **Air & Microclimate** - Minor dust generation may occur at construction stage, which can be controlled with conditions. At completion of the development, it is not expected that significant dust levels will be generated given the site will be developed with buildings, sealed driveways and landscaping. No adverse impacts are assessed.
- **Noise and Vibration** - Construction noise is anticipated and the SEE states such noise will be managed at construction phase. At completion of the development, it is not expected that significant noise and vibration levels will be generated from the TAFE education establishment that would exceed criteria under the NSW Noise Policy for Industry 2017. No adverse impacts are assessed.
- **Flora and Fauna** - The site has been partially cleared and utilised for public purposes for many years. The information in support of the application has not identified any threatened species of flora or fauna that may be impacted by the proposal. No adverse impacts are assessed.
- **Waste** - Construction waste associated with the construction can be disposed of at an approved landfill site. The land is within the Weddin kerbside collection area and therefore will be able to utilise the weekly pickup collection service and arrange additional commercial collections for ongoing waste. No adverse impacts are assessed.
- **Natural Hazards** - The site is not identified on the Bushfire Prone Land Map. The site is identified as being located within a Flood Planning Area under the Weddin Local Environmental Plan 2011. The site is classified as being within the Intermediate Floodplain as detailed in the Emu Creek Floodplain Risk Management Study and Plan. The site lies outside the floodway zone. Flooding impacts on the site, the proposed development and surrounding land-uses are assessed to be minimal. No significant adverse impacts are assessed.
- **Technological Hazards** – No significant adverse impacts are assessed.

- **Safety Security and Crime Prevention** - The proposal does not pose a safety security or crime prevention risk. No significant adverse impacts are assessed.
 - **Social Impact in the Locality** - Due to the type and scale of the proposed development, the social impacts of the development are considered not significant with any impacts on the adjoining developments reduced by way of conditions.
 - **Economic Impact in the Locality** - Due to the type and scale of the proposed development, the economic impacts of the development are positive.
 - **Site Design and Internal Design** - The proposal is consistent with the Weddin Local Environmental Plan 2011 and the Weddin Shire Council Development Control Plan 2014. The size and scale of the development are appropriate for the subject lot. The development on the site will not detrimentally affect adjoining land.
 - **Cumulative Impacts** - The proposal is consistent with the Weddin Local Environmental Plan 2011 and Weddin Shire Council Development Control Plan 2014. It is assessed that the cumulative impacts of the proposed development are not such that the application should be refused.
-

S4.15(c) The suitability of the site for the development,

The site has the capacity to support the proposal without creating adverse impacts on the site and adjoining land. The proposal will provide an education establishment within close proximity to Grenfell Central Business District. It is assessed the proposal will not lead to negative cumulative impacts on the environment, neighbouring land-uses, cultural or heritage items.

S4.15(d) Any submissions made in accordance with this Act or the regulations,

The proposed development was exhibited in the Grenfell Record and neighbour notified from 21 May 2018 until 18 June 2018 in accordance with the Weddin Shire Council Development Control Plan 2014. During the notification period seven (7) submissions were received. Copies of all submissions are included in Appendix C, with the issues raised in submissions summarised below, and followed by an assessment response:

B and R Matson

24 Nicker Crescent, Gillen, NT

Matson Submission: Objects to DA 03/2018 as the development will block access to their land (7 Melyra Street) and there is no provision for practical access to their land given the access laneway to the property exits to Melyra Street at a point that is blocked by a drainage culvert and other parts of the laneway are blocked by trees and a Colourbond fence.

Assessment Response: B and R Matson own Lot 3 Section 17 DP 758473, 7 Melyra Street, which adjoins the development site to the west. The subject land is approximately 1,260m² in area, is zoned R1 General Residential and is practically land-locked, except for a laneway that has not been formed or available for access by vehicular traffic. The entry / exit point of the laneway to Melyra Street is aligned at a large road culvert and open drainage channel. Practical access from Lot 3 DP 758473 to Melyra Street would be very difficult to achieve and would likely require some form of bridging over the drainage channel at the entry / exit to the laneway.

The issue of access to Lot 3 Section 17 DP 758473, 7 Melyra Street was raised between Weddin Shire Council and TAFE NSW. While it was noted TAFE has no legal obligation to provide practical and legal access to land not associated with its development (this is more a Council issue as the road authority) it was accepted the TAFE proposal provides a timely / cost effective opportunity to achieve practical and legal access to the Matson property. In correspondence dated 20 June 2018, Geolyse confirm TAFE has no objection to a right of carriageway being provided across the site to allow access by the adjacent land owner. A right of carriageway is proposed at the north-western corner of the development site to provide practical and legal access to Lot 3 Section 17 DP 758473, 7 Melyra Street, as per Site Plan GR-A100 dated 26 June 2018. The proposed access arrangement has been canvassed with B and R Matson who have not provided confirmation of position. It is determined an appropriate position and width for access.

R McMillan

730 Sunset Lane, Grenfell, 2810

McMillan submission: Objects to DA 03/2018 based on the impacts of the building design on historic George Street.

Assessment Response: The subject site is located within the Grenfell Urban Conservation Area as listed under Schedule 5 of the Grenfell Local Environmental Plan 2011. The site does not contain any heritage items listed under Part 1 of Schedule 5 of the LEP or on the State Heritage Register or Australian Heritage Database.

As discussed in previous sections of this report, the Weddin Local Environmental Plan 2011 requires consent for demolition / alterations / changes to a heritage item. In this case, the development site does not contain any heritage items, and is located in the Grenfell Heritage Conservation Area, where there is a significant concentration of listed Heritage Items in and around the Grenfell Central Business District.

Council's Heritage Advisor has provided detailed comments on the proposed development (see Attachment A). These comments provide a thorough assessment of the impacts of the TAFE proposal on the Grenfell Urban Conservation Area, as identified in the Weddin Local Environmental Plan 2011 and Weddin Shire Council Development Control Plan 2014. They also provide detailed draft conditions that aim to reduce the impacts of the proposed new TAFE Connected Learning Centre on nearby heritage items and the wider Heritage Conservation Area.

On 8 June 2018, Weddin Shire Council wrote to Geolyse and provided a full copy of the Heritage Advisor Report, including recommended conditions. As previously noted in this report, the applicant (as a Crown Authority) is not obliged to accept conditions, as provided under Clause 226 of the Environmental Planning and Assessment Regulation 2000. As a Crown DA, Council cannot refuse its consent to a Crown DA (except with the approval of the Minister) or impose a condition on its consent without the approval of the applicant or the Minister.

On 20 June 2018 Geolyse provided its review of the Heritage Advisor Report, advising it has accepted changes to suit local heritage issues where practical (see Geolyse response in Attachment B). Geolyse have since confirmed acceptance of all draft conditions in the recommendation of this report. The recommended conditions therefore reflect the requirements for the Crown DA as stipulated under the NSW Environmental Planning and Assessment Act 1979 and Regulation 2000.

M Harris

88 Manganese Road, Grenfell, 2810

M Harris submission: Objects to DA 03/2018 based on the grounds it will not comply with the Heritage Order of the George Street Area. Also expressed regret about the old high school being allowed to become vacant and derelict when the money could be used to restore the building.

Assessment Response: As discussed in previous sections of this report, the Weddin Local Environmental Plan 2011 requires consent for demolition / alterations / changes to a heritage item. In this case, the development site does not contain any heritage items listed under Part 1 of Schedule 5 of the LEP but is located in the Grenfell Heritage Conservation Area, where there is a significant concentration of listed Heritage Items in and around the Grenfell Central Business District.

Council's Heritage Advisor has provided detailed comments on the proposed development (see Attachment A). These comments provide a thorough assessment of the impacts of the TAFE proposal on the Grenfell Urban Conservation Area, as identified in the Weddin Local Environmental Plan 2011 and Weddin Shire Council Development Control Plan 2014. They also provide detailed draft conditions that aim to reduce the impacts of the proposed new TAFE Connected Learning Centre on nearby heritage items and the wider Heritage Conservation Area.

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C and D Harris

Young Street, Grenfell, 2810

C and D Harris submission: Objects to DA 03/2018 based on the grounds that the design and building materials proposed are not in keeping with the requirements of the Grenfell Urban Conservation Area. Also expressed concern as to why the existing TAFE cannot be utilised / it will become another derelict empty building which could be preserved with the money being spent on this new one.

Assessment Response: As discussed in previous sections of this report, the Weddin Local Environmental Plan 2011 requires consent for demolition / alterations / changes to a heritage item. In this case, the development site does not contain any heritage items listed under Part 1 of Schedule 5 of the LEP but is located in the Grenfell Heritage Conservation Area, where there is a significant concentration of listed Heritage Items in and around the Grenfell Central Business District.

Council's Heritage Advisor has provided detailed comments on the proposed development (see Attachment A). These comments provide a thorough assessment of the impacts of the TAFE proposal on the Grenfell Urban Conservation Area, as identified in the Weddin Local Environmental Plan 2011 and Weddin Shire Council Development Control Plan 2014. They also provide detailed draft conditions that aim to reduce the impacts of the proposed new TAFE Connected Learning Centre on nearby heritage items and the wider Heritage Conservation Area.

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J McNickle

"Nulgarra" Caragabal, 2810

McNickle submission: Objects to DA 03/2018 as the proposed design of the building is not in keeping with the heritage listed of the George Street area / band hall and the impacts of the TAFE on parking spaces near the Main Street. Also concerned about what happens to the old high school building that currently houses TAFE. It will go to rack and ruin and become an eyesore. The money being spent on a new TAFE would be more appropriately spent repairing the old high school building. Requests Council not approve the application and lobby for the money to be spent more appropriately on the old high school building.

Assessment Response: As discussed in previous sections of this report, the Weddin Local Environmental Plan 2011 requires consent for demolition / alterations / changes to a heritage item. In this case, the development site does not contain any heritage items listed under Part 1 of Schedule 5 of the LEP but is located in the Grenfell Heritage Conservation Area, where there is a significant concentration of listed Heritage Items in and around the Grenfell Central Business District.

Council's Heritage Advisor has provided detailed comments on the proposed development (see Attachment A). These comments provide a thorough assessment of the impacts of the TAFE proposal on the Grenfell Urban Conservation Area, as identified in the Weddin Local Environmental Plan 2011 and Weddin Shire Council Development Control Plan 2014. They also provide detailed draft conditions that aim to reduce the impacts of the proposed new TAFE Connected Learning Centre on nearby heritage items and the wider Heritage Conservation Area.

On 8 June 2018, Weddin Shire Council wrote to Geolyse and provided a full copy of the Heritage Advisor Report, including recommended conditions. As previously noted in this report, the applicant (as a Crown Authority) is not obliged to accept conditions, as provided under Clause 226

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

of the Environmental Planning and Assessment Regulation 2000. As a Crown DA, Council cannot refuse its consent to a Crown DA (except with the approval of the Minister) or impose a condition on its consent without the approval of the applicant or the Minister.

On 20 June 2018 Geolyse provided its review of the Heritage Advisor Report, advising it has accepted changes to suit local heritage issues where practical (see Geolyse response in Attachment B). Geolyse provided a table listing the conditions it accepts to address the heritage issues raised as a result of the assessment of the DA. Geolyse also confirm in several discussions that the old high school does not suit the requirements of TAFE NSW, and the existing building is not proposed for alterations / additions / reuse. Geolyse have since confirmed acceptance of all draft conditions in the recommendation of this report. The recommended conditions therefore reflect the requirements for the Crown DA as stipulated under the NSW Environmental Planning and Assessment Act 1979 and Regulation 2000.

M Collins

79 Neubik Street, Lidsdale, 2790

Collins submission: Expresses concern about DA 03/2018 as it would be a shame to allow a modern building with modern building materials to be established in historic George Street. The historic nature of Grenfell is a drawcard for visitors. To see the old high school repaired and maintained as the TAFE would seem a more appropriate decision. If this is not feasible a more appropriate location for the new TAFE should be found.

Assessment Response: As discussed in previous sections of this report, the Weddin Local Environmental Plan 2011 requires consent for demolition / alterations / changes to a heritage item. In this case, the development site does not contain any heritage items listed under Part 1 of Schedule 5 of the LEP but is located in the Grenfell Heritage Conservation Area, where there is a significant concentration of listed Heritage Items in and around the Grenfell Central Business District.

Council's Heritage Advisor has provided detailed comments on the proposed development (see Attachment A). These comments provide a thorough assessment of the impacts of the TAFE proposal on the Grenfell Urban Conservation Area, as identified in the Weddin Local Environmental Plan 2011 and Weddin Shire Council Development Control Plan 2014. They also provide detailed draft conditions that aim to reduce the impacts of the proposed new TAFE Connected Learning Centre on nearby heritage items and the wider Heritage Conservation Area.

On 8 June 2018, Weddin Shire Council wrote to Geolyse and provided a full copy of the Heritage Advisor Report, including recommended conditions. As previously noted in this report, the applicant (as a Crown Authority) is not obliged to accept conditions, as provided under Clause 226 of the Environmental Planning and Assessment Regulation 2000. As a Crown DA, Council cannot refuse its consent to a Crown DA (except with the approval of the Minister) or impose a condition on its consent without the approval of the applicant or the Minister.

On 20 June 2018 Geolyse provided its review of the Heritage Advisor Report, advising it has accepted changes to suit local heritage issues where practical (see Geolyse response in Attachment B). Geolyse provided a table listing the conditions it accepts to address the heritage issues raised as a result of the assessment of the DA. Geolyse also confirm in several discussions that the old high school does not suit the requirements of TAFE NSW, and the existing building is not proposed for alterations / additions / reuse. Geolyse have since confirmed acceptance of all draft conditions in the recommendation of this report. The recommended conditions therefore reflect the requirements for the Crown DA as stipulated under the NSW Environmental Planning and Assessment Act 1979 and Regulation 2000.

T Lobb

51 Forbes Street Grenfell

Lobb submission: Expressed disappointment to see the proposed new TAFE building is of modern design and modern materials. Provided the following comments on design aspects of the building:

- The roof is flat and does not fit with the Urban Conservation Area. A ridged roof would be much more sympathetic and far preferable.
- Roof cladding should be galvanised iron or a close imitation.
- Exterior is very modern and not sympathetic with the Urban Conservation Area.
- The proposed metal cladding, together with the flat roof, will be completely out of place on the frontage of Grenfell's original main street (George Street).
- The proposed access to George Street will increase traffic movements in George Street, which is promoted by Council as a Heritage Walk. There is sufficient width for the trailer-mounted Mobile Training Units to easily enter / exit via Melyra Street.
- Vehicular access should be restricted (George Street).

Requests Council refer to Heritage Advisor comments (assuming a report has been prepared) and the requirements of the Weddin Shire Council Development Control Plan 2014.

Assessment Response: As discussed in previous sections of this report, the Weddin Local Environmental Plan 2011 requires consent for demolition / alterations / changes to a heritage item. In this case, the development site does not contain any heritage items listed under Part 1 of Schedule 5 of the LEP but is located in the Grenfell Heritage Conservation Area, where there is a significant concentration of listed Heritage Items in and around the Grenfell Central Business District.

Council's Heritage Advisor provided detailed comments on the proposed development (see Attachment A). These comments provide a comprehensive assessment of the impacts of the TAFE proposal on the Grenfell Urban Conservation Area, as identified in the Weddin Local Environmental Plan 2011 and Weddin Shire Council Development Control Plan 2014. They raise similar design issues / requirements as raised in the submission provided from Mr T Lobb. They also provide detailed conditions that aim to reduce the impacts of the proposed new TAFE Connected Learning Centre on nearby heritage items and the wider Heritage Conservation Area.

On 8 June 2018, Weddin Shire Council wrote to Geolyse and provided a full copy of the Heritage Advisor Report, including recommended conditions. As previously noted in this report, the applicant (as a Crown Authority) is not obliged to accept conditions, as provided under Clause 226 of the Environmental Planning and Assessment Regulation 2000. As a Crown DA, Council cannot refuse its consent to a Crown DA (except with the approval of the Minister) or impose a condition on its consent without the approval of the applicant or the Minister.

On 20 June 2018 Geolyse provided its review of the Heritage Advisor Report, advising it has accepted changes to suit local heritage issues where practical (see Geolyse response in Attachment B). Geolyse provided a table listing the conditions it accepts to address the heritage issues raised as a result of the assessment of the DA. Geolyse also confirm in several discussions that the old high school does not suit the requirements of TAFE NSW, and the existing building is not proposed for alterations / additions / reuse. Geolyse have since confirmed acceptance of all draft conditions in the recommendation of this report. The recommended conditions therefore reflect the

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

requirements for the Crown DA as stipulated under the NSW Environmental Planning and Assessment Act 1979 and Regulation 2000.

S4.15(e) The public interest

The proposed TAFE educational establishment is permitted in the R1 General Residential Zone.

The Public Consultation provisions of the Weddin Shire Council Development Control Plan 2017 have been followed in the processing of the development application. Accordingly, the proposal was advertised / neighbour notified from 21 May 2018 until 18 June 2018.

The applicant for the Development Application (DA) is TAFE NSW C/ - Geolyse. In accordance with Clause 226 of the Environmental Planning and Assessment Regulation 2000 a TAFE establishment is a Crown Authority, and as such Council cannot refuse its consent to a Crown DA (except with the approval of the Minister) or impose a condition on its consent without the approval of the applicant or the Minister. The wider public interests are reflected in the legislative requirements for Crown developments, as stipulated under the NSW Environmental Planning and Assessment Act 1979 and Regulation 2000.

There are no other specific policy statements from either Federal or State Government that are relevant to this proposal, nor any planning studies or strategies. There is no management plan, planning guideline or advisory document that is applicable to the development.

A right of carriageway is proposed at the north-western corner of the development site to provide practical and legal access to Lot 3 Section 17 DP 758473, 7 Melyra Street, as per Site Plan GR-A100 dated 26 June 2018. This additional information includes minor physical changes to the original development proposal, as a result of the right of carriageway to address adjoining owner access issues. The proposed right of carriageway are positive changes to the original TAFE design concept. The proposed development, as amended, has not converted the original concept into a substantially different development, and the proposed amendments will not radically transform the development in any material respect.

It is assessed that the changes to development application are minor and do not alter the proposal in a manner that warrants a new development application being lodged or re-public-exhibition / neighbour notification of the current application.

RECOMMENDATION: that Development Application 03/2018 be approved subject to the following conditions:

Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.*

Approved Plans and Documentation

1. The development shall be carried out in accordance with:
 - I. The approved stamped plans GR-DA02, GR-DA03 and GR-DA04 prepared by Brewster Hjorth Architects and dated 15 May 2018, as well as GR-A100 prepared by Brewster Hjorth Architects and dated 26 June 2018

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- II. The approved stamped Statement of Environmental Effects prepared by Geolyse, dated May 2018
except as varied by the conditions listed herein.
2. The street address to the TAFE Connected Learning Centre is to be known as 16 Melyra Street, Grenfell.
 3. All and any overflow parking is to be in Melyra Street and not in George Street.
 4. Signage in George Street shall be deleted. Premises identification is to be only on the Melyra Street frontage.

Prior to Commencement

5. Prior to any work commencing within a public road reserve, the Applicant shall submit for the approval by Weddin Shire Council's Director Engineering, an application to Occupy Roads and Footpath under Section 138 of the Roads Act 1993. As part of the application, detailed engineering design drawings of intended road, footpath and drainage works on any public roads are to be furnished to Council. The drawings are to be accompanied by associated sediment control plans, environmental management plans, work method statements and traffic control plans.
6. Prior to the commencement of any work on the site of the TAFE Connected Learning Centre, suitable protection of the Band Hall shall be carried out to ensure no damage to this asset.

During Construction

7. No changes to the existing ground level shall be carried out within 0.5 metres of the Band Hall walls.
8. Erosion and sediment controls are to be maintained on the site during construction and for as long as necessary to achieve the following:
 - Stockpiling of topsoil so that no sediment, excavated material, construction and landscaping supplies and debris within the site.
 - Diversion of uncontaminated run-off around cleared or disturbed areas.
 - Capture of silt and debris on site to prevent earthen material escaping into drainage systems or waterways.
 - Prevention of tracking of sediment by vehicles on roads.
 - Rehabilitation / revegetation to achieve stabilised ground surface conditions.
9. No building works at the TAFE Connected Learning Centre are to encroach over any easement.
10. The roof cladding of the TAFE Connected Learning Centre building is to be galvanised steel or 'wind spray'.
11. The premises is to be connected to the Central Tablelands Reticulated Water Supply System by lodging a 'Water and / or Sewer Connection Application Form' with Central Tablelands and making arrangements with Central Tablelands for connection of the water meter. The

- water service is to be of adequate size and of a design adequate to serve the development in accordance with the requirement of the Building Code of Australia and Australian Standard AS2419.1:2005 Fire hydrant installations - System design, installation and commissioning. Any necessary upgrading of existing mains / service is to be at no cost to Council. All works must be completed prior to occupation of the development.
12. The premises is to be connected to the Weddin Shire Reticulated Sewerage System. All works must be completed prior to occupation of the development.
 13. The premises shall be connected to the centralised power grid to the satisfaction of Essential Energy.
 14. All stormwater discharged from the site shall be conveyed by means of underground drains to a legal point of discharge. Any construction works / drainage works should be carried out in a manner that eliminates / reduces water ponding and subsequent mosquitoes breeding (i.e. all run off / stormwater should be diverted away from low lying poor surface drainage area).
 15. All work shall be carried out by a licensed plumber and drainer and to the requirements of the Plumbing Code of Australia.
 16. Kerb and gutter shall be constructed along the full frontage of the development site adjoining Melyra Street to match the existing kerb and gutter profile. A spoon drain shall be constructed with a pit of 600 mm x 600mm x 900 mm deep at the end of the property in George Street and connected to the proposed storm water drainage system.
 17. All new vehicular access driveways shall be constructed of black asphalt or concrete and to Weddin Shire Council Engineering Standards. Concrete works shall be undertaken in accordance with the following specification:
 - Stone aggregate and source: - brown crushed river pebbles
 - Sand: crushed local stone to sand: NOT white
 - Cement: brown to yellow: NOT white
 - Finish: test panels either at the Weddin Shire Council depot and / or at a select location in Main Street.
 - while still 'green' / fresh, gurney to take off fines to just expose some aggregate and to look a bit weathered: depending on pressure: NOT to remove too much of the cement matrix, just to show the tops of the stones.
 18. A minimum 1.3-metre-wide concrete footpath shall be constructed on Melyra Street, from the main entrance to the TAFE Connected Learning Centre to the existing concrete footpath in Forbes Street. Street lighting of the footpath shall be provided where necessary to comply with Essential Energy requirements.
 19. No work is to be carried out on the site which would cause nuisance by way of the emission of noise, vibration, smell. Fumes, smoke, vapour, steam, soot, ash, dust, grunt, oil, water, water products or otherwise.
 20. All loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out within the confines of the property. No loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

development proposal shall be carried out on the nature strip, footpath or public roadway system.

21. All building rubbish, demolition material and debris shall be disposed at an approved Waste Landfill Depot.
22. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration / repairs of property or services damaged during the works shall be met by the Applicant.

Prior to Occupation

23. Prior to occupation of the TAFE CLC, Lot 4 section 17 DP 758473 and Lot 1 DP 1086673 shall be consolidated into the one allotment. In addition, a Four-metre-wide Right of Way shall be provided to the north western portion of the site to service the unmade road located on the western boundary of the site.

Prescribed Conditions

24. A development consent for development that involves any building work must be issued subject to the following conditions:
 - (a) that the work must be carried out in accordance with the requirements of the *Building Code of Australia*, in force on the date of the application.
 - (b) in the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.
25. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out.

Amenity Conditions

26. Substantial soft landscaping (3-4m high specimen plantings plus dense 1-3m high scrubs) of a species appropriate to Weddin Shire Council landscaping design requirements shall be placed along the George street boundary to assist with appropriate screening. A full landscape plan shall be prepared and submitted to Council.
27. The George Street boundary is to treated with 1.1 m high fencing and access gates. The fence and gates shall be constructed with 'Emu twisted wire' set between metal posts with a Vehicular access gate only and undertakings that the gate shall be closed in times when not in use.

Attachments to Report

Attachment A:	Weddin Shire Council Heritage Advisor Report
Attachment B:	Geolyse comments on the heritage advisor report
Attachment C:	Submissions
Attachment D:	Architectural Plans

Cr Brown previously submitted a written declaration of interest and stayed in the room.

- 026 RESOLVED:** Cr Diprose and Cr O'Byrne that Development Application 3/2018 be approved subject to the following conditions:

Approved Plans and Documentation

1. The development shall be carried out in accordance with:
 - III. The approved stamped plans GR-DA00 REV B, GR-DA01 REV B, GR-DA02 REV B, GR- DA03 REV B, GR- DA04 REV B prepared by Brewster Hjorth Architects and dated 17 July 2018, as well as GR-A100 prepared by Brewster Hjorth Architects and dated 26 June 2018
 - IV. The approved stamped Statement of Environmental Effects prepared by Geolyse, dated May 2018

except as varied by the conditions listed herein.

2. The street address to the TAFE Connected Learning Centre is to be known as 16 Melyra Street, Grenfell.
3. All and any overflow parking is to be in Melyra Street and not in George Street.
4. Signage in George Street shall be deleted. Premises identification is to be only on the Melyra Street frontage.

Prior to Commencement

5. Prior to any work commencing within a public road reserve, the Applicant shall submit for the approval by Weddin Shire Council's Director Engineering, an application to Occupy Roads and Footpath under Section 138 of the Roads Act 1993. As part of the application, detailed engineering design drawings of intended road, footpath and drainage works on any public roads are to be furnished to Council. The drawings are to be accompanied by associated sediment control plans, environmental management plans, work method statements and traffic control plans.
6. Prior to the commencement of any work on the site of the TAFE Connected Learning Centre, suitable protection of the Band Hall shall be carried out to ensure no damage to this asset.

During Construction

7. No changes to the existing ground level shall be carried out within 0.5 metres of the Band Hall walls.
8. Erosion and sediment controls are to be maintained on the site during construction and for as long as necessary to achieve the following:
 - Stockpiling of topsoil so that no sediment, excavated material, construction and landscaping supplies and debris within the site.
 - Diversion of uncontaminated run-off around cleared or disturbed areas.

- Capture of silt and debris on site to prevent earthen material escaping into drainage systems or waterways.
 - Prevention of tracking of sediment by vehicles on roads.
 - Rehabilitation / revegetation to achieve stabilised ground surface conditions.
9. No building works at the TAFE Connected Learning Centre are to encroach over any easement.
 10. The roof cladding of the TAFE Connected Learning Centre building is to be galvanised steel or 'wind spray'.
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 15. All work shall be carried out by a licensed plumber and drainer and to the requirements of the Plumbing Code of Australia.
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 - Stone aggregate and source: - brown crushed river pebbles
 - Sand: crushed local stone to sand: NOT white
 - Cement: brown to yellow: NOT white
 - Finish: test panels either at the Weddin Shire Council depot and / or at a select location in Main Street.
 - while still 'green' / fresh, gurney to take off fines to just expose some aggregate and to look a bit weathered: depending on pressure: NOT to remove too much of the cement matrix, just to show the tops of the stones.

18. A minimum 1.3-metre-wide concrete footpath shall be constructed on Melyra Street, from the main entrance to the TAFE Connected Learning Centre to the existing concrete footpath in Forbes Street. Street lighting of the footpath shall be provided where necessary to comply with Essential Energy requirements.
19. No work is to be carried out on the site which would cause nuisance by way of the emission of noise, vibration, smell. Fumes, smoke, vapour, steam, soot, ash, dust, grunt, oil, water, water products or otherwise.
20. All loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out within the confines of the property. No loading, unloading and storage of goods, equipment, tools and building materials, or the carrying out of building operations related to the development proposal shall be carried out on the nature strip, footpath or public roadway system.
21. All building rubbish, demolition material and debris shall be disposed at an approved Waste Landfill Depot.
22. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration / repairs of property or services damaged during the works shall be met by the Applicant.

Prior to Occupation

23. Prior to occupation of the TAFE CLC, Lot 4 section 17 DP 758473 and Lot 1 DP 1086673 shall be consolidated into the one allotment. In addition, a Four-metre-wide Right of Way shall be provided to the north western portion of the site to service the unmade road located on the western boundary of the site.

Prescribed Conditions

24. A development consent for development that involves any building work must be issued subject to the following conditions:
 - (a) that the work must be carried out in accordance with the requirements of the Building Code of Australia, in force on the date of the application.
 - (b) in the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.
25. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out.

Amenity Conditions

26. Substantial soft landscaping (3-4m high specimen plantings plus dense 1-3m high scrubs) of a species appropriate to Weddin Shire Council landscaping design requirements shall be

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

placed along the George street boundary to assist with appropriate screening. A full landscape plan shall be prepared and submitted to Council.

27. The George Street boundary is to treated with 1.1 m high fencing and access gates. The fence and gates shall be constructed with 'Emu twisted wire' set between metal posts with a Vehicular access gate only and undertakings that the gate shall be closed in times when not in use.
28. Roofing profile to the Covered Student Open Space and vertical southern metal cladding to be corrugate profile and Colourbond Windspray for the finish.

Division required Local Government and Planning Legislation Amendment (Political Donations) Act 2008.

FOR: Crs Liebich, Best, Diprose, Brown, Bembrick, McKellar, O'Byrne and Parlett

AGAINST: Nil

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

- 027 RESOLVED:** Cr Brown and Cr Bembrick that except where otherwise dealt with the Director Environmental Service's report be adopted.

**MINUTES OF THE WEDDIN SHIRE COUNCIL CONSULTATIVE COMMITTEE
MEETING HELD ON TUESDAY 19 JUNE 2018 AT 2.30PM AT THE COUNCIL
CHAMBERS**

As apologies were received from a number of committee members, there was no quorum and the meeting was not held.

Noted

MINUTES OF THE WORK HEALTH AND SAFETY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY 19 JUNE 2018 COMMENCING AT 3:40PM (C2.6.14)

1. **PRESENT:** B Hayes, P Gavin, R Ranjit, and M Rassack

2. **APOLOGY:** L Logan and L Gibson

Resolved: P Gavin and M Rassack that the apology be accepted.

3. **MINUTES:**

Resolved: M Rassack and P Gavin that the minutes of the meeting held on 9 April 2018 be adopted.

4. **MATTERS ARISING:** Nil

5. **GENERAL BUSINESS**

5.1 **Employee Incident/Accident Report**

Discussed Incident Report. DE suggested that the matric is required for small fine tuning for generic report.

Committee also discussed about the SWMS for all the Council work activities and agreed to submit 2-3 SWMS in each meeting for discussion and approval.

Noted

5.2 **Inspections**

Nil

Noted

5.3 **Future Inspections**

DES briefed that the Council building has been inspected and did not find any critical issues.

DE suggested that inspections for Council building, depot and parks are required to be done by Committee members. It has been mentioned that a template for the inspections will be provided by Maegan. Committee agreed for 5 inspections in each meeting, the first 5 inspections will be completed before 21 August 2018 and will be submitted to the committee for discussion.

Moved: P Gavin

Seconded: M Rassack

6. **CORRESPONDENCE:**

Nil

7. **BUSINESS WITH NOTICE**

Nil

8. **ACTION LIST**

Nil

9. **NEXT MEETING:** Tuesday, 21 August 2018 at 3.30pm

10. **CLOSURE:** There being no further business the meeting closed at 4.10pm.

028 RESOLVED: Cr Diprose and Cr Brown that the Minutes of the Work Health and Safety Committee Meeting be noted.

MINUTES OF ARTS OUTWEST BOARD MEETING HELD WEDNESDAY 27 JUNE 2018 THE D'AIRY, BENTINCK STREET, BATHURST 3.15PM

PRESENT:

Fran Charge (Chair); Cr Carly Brown (Secretary); Cr Monica Morse; Kylie Shead; Nyree Reynolds; Brian Langer; Deb Bardon (phone); Margot Jolly, Scott Maunder

APOLOGIES:

Bronwyn Giovenco (Treasurer); Madi Holborrow; Sharon Wilcox (Vice-Chair)

Meeting opened 3.15pm.

ITEM 1. APPOINTMENT OF OFFICE BEARERS

All office bearers stood down from their executive positions and the Public Officer, Tracey Callinan conducted the appointment of office bearers.

The following positions were nominated as office bearers on the board of Arts OutWest. All nominations were accepted unopposed.

Chair: Fran Charge

Vice-Chair: Sharon Wilcox

Treasurer: Bronwyn Giovenco

Secretary: Carly Brown

Moved: Margot Jolly

Seconded: Monica Morse

It was **RESOLVED** with all in favour that those people nominated be appointed to the Executive.

The meeting closed at 3.27pm

029 RESOLVED: Cr Brown and Cr Bembrick that the Minutes of the Arts OutWest Board Meeting be noted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE ARTS OUTWEST ADVISORY COUNCIL COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY 27 JUNE 2018

Arts OutWest (AOW) Advisory Council Minutes

Date: 27 June 2018

At: Dairy Creative, Cnr Bentinck and Prince St, Bathurst

Minutes recorded by RWilson, Comms Officer AOW

Present: Carly Brown, Tracey Callinan, Monica Morse, Libby Oldham, Warwick Tom, Scott Maunder, Fran Charge, Brian Langer, Rebecca Wilson

Apologies: Heather Blackley is phoning in around 2pm

Welcome – Carly Brown welcomes attendees to the first Advisory Council meeting and acknowledges the achievements of the board in recent times under the leadership of Fran Charge.

Item 1. Apologies – Tracey explains that heather will be phoning in from around 2pm, no word from Forbes, Blayney or Lithgow or CSU representatives.
Fran and Warwick accept apologies.

Item 2. Regional Round Up – These are brief notes. Please see the attached Regional Round Up pdf.

Bathurst

Monica talks about the Bath. War Memorial Carillion needing a particular keyboard and that is currently a singing tower not really a Carillion. Special bells are being shipped and hopefully will be installed in time for a special performance as part of the opening for Artstate. Boris Hunter is writing a piece of music specifically for the Carillion and it will be a world first – played on an electronic keyboard and a peel of bells will ring as part of the opening for Artstate.

Blayney – not present

Cabonne

Central School Spring Festival. Canowindra based Artful 8 art group is growing in numbers, now 20. Corridor Project got the infrastructure grant. Molong hospital etchings have been approved. Council building new library in Molong.

Cowra

Remember Me exhibition is opening 20 July, it is a touring collection from the War Memorial. Photographs taken in Vignacourt. Kerry Stokes donated to War memorial. Cultural Council meeting – all cultural and historical groups compiling 30 years of info and the book on Cowra's history will be updated by December. NAIDOC Week 9 July street parade.

Forbes – not present

Lachlan – see attached Regional Round Up

Lithgow – not present

Oberon

Arts and Health program being delivered by AOW with Christine McMillan and Fran is assisting at the Oberon MPS Centre. Clients from the day care and MPS centre are responding really well to the

activities in the program. Some clients who have not spoken for a long period have started to engage again. Exhibition to come. Arts Council is re invigorated and workshops are planned for the 12th August with local poet Brian Bearsley(?). Oberon has a new library manager.

Orange

Here Now is opening at the Orange Regional Gallery on Friday night. Infrastructure grant has been approved for Arts and Health Program and for 400m2 of storage which means the gallery can keep collecting work. Community Rooms have been upgraded and that will be complete next month. CW libraries – now has a service level agreement for each structure, bit of a tidy up. Cons. Of Music struggling with space shortage, Planetarium for Orange Symphony Orchestra and Colour City Chamber orchestra. New Wiradjuri language name for the HACC centre.

Parkes

2.2 million grant to extend the Parkes Library from the Coventry Room out to Bogan St. This will provide more facilities and day time play sessions. Shellie buckle is retiring in six months. Further notes in the attached Regional Round Up.

Weddin

Henry Lawson Festival very successful. Brent Logan is the exhibiting artist showing right now. CASP grant for JULY Weddin Workshop Month, all being rolled out now. See further notes in the attached Regional Round Up.

Item 3. Election of Chair –

One nominee only – Carly Brown. Carly steps down as Chair. All present vote Carly Brown in as Chair for a 2 year term.

Item 4. Terms of Reference –

Carly enquires as to whether all present are familiar with the Terms of Reference and asks if anyone has any amendments to suggest.

Monica asks about the start date of the two year term for Advisory Council reps. She suggests the council elections be considered in the allocation of dates to commence serving from. Next council elections are September 2020. Next October there will be a meeting, Monica asks when that will occur and Tracey confirms it will be in early October.

In the case of a change of councillor through elections it is council's call who they nominate from their region as a representative – unless AOW puts in a request for a change of representative. It is suggested that perhaps a letter should be sent to councils to explain that council can allocate a representative at that time of elections as that would be a good time to do it.

Recommendation: that the terms of reference for the Advisory Council be adopted.

It is moved by Warwick that the terms of reference be adopted but reviewed in one year and seconded by Fran. All were in favour.

Item 5. Strategic Planning –

a. Activity Plan – Tracey explains that the activity plan is a yearly plan and that a three year submission was compiled for 2016, 2017, 2018. The next year's plan needs to be submitted by May 2019 and Tracey would like to have the first draft completed by the October meeting this year. All in favour.

b. Strategic Plan – Tracey asks if we should keep the same strategic areas. They are: Lifelong Learning, Cultural Tourism, Arts and Health and Aboriginal Arts. Is there another strategic area

that should be considered? Tracey also talks about Create NSW's focus areas of Youth, Disability, Aboriginal and Culturally and Linguistically Diverse (CALD) backgrounds. Explains that multicultural projects are separate to Aboriginal projects and cannot be mixed regarding funding.

Scott talks about education and schools being a focus area and talks about successful programs from other places that focus on getting K-12 to feel comfortable in any public institution like galleries and museums. Broad artistic base – mainstream base.

Tracey asks if pushing mainstream and professional development, more creative industries areas is something they want to consider.

Monica talks about the possibility of focussing more on music and heritage. She outlines the distances required for students to have access to particular music tuition and the huge pool of talent in the region. She feels that the support for music in the region could be better.

Brian suggests not to lose focus or try to be all things to all people. He talks about collaboration and providing support for existing programs regarding music. Regarding heritage he suggests that subject area can be read into Cultural Tourism and suggests that most councils have heritage people who can focus on that. He also talks about the areas of Arts and Health being very broad - arts, wellbeing, lifestyle and health and suggests focus on wellbeing.

Tracey acknowledges the feeling that sometimes music and writing are a little neglected but does not suggest pulling out particular artforms and reminds that it is important to focus on the strategic areas.

Warwick asks about Create NSW and where they get their stats from. Tracey advises that they draw from state wide data and that Create has had four priority areas (regarding funding) for a long time now. She adds that there are no rules about the strategic areas and that it could concentrate on artistic development and artform development. Tracey advises that the Activity Plan is subject to funding. She suggests people look at the plan and if they like the look of it for general approval and the coverage of LGAs.

Carly summarises that the Advisory Council needs to advocate and direct the strategic plan and that in May the progress can be revisited.

Lifelong learning was discussed and some were not happy with that heading/title. Tracey advised that is a well known and recognised term that symbolises the pursuit of learning from youth to old age. Others felt it had negative connotations. Fran would prefer lifelong artform development for example.

Item 6. Any other business –

The agenda for future meetings – Carly asks if notice for meeting will be at least one week ahead of time. Warwick points out that he needs a lot of notice so he can consult with the arts council or other relevant groups in Parkes.

Monica talks about not forgetting the smaller groups in the region like the Evans Arts Council who she met with recently in relation to Artstate. Tracey says she is meeting with them soon to discuss Artstate. Carly talks about meeting with community groups and communicating what AOW core business is. Brian asks if he might attend with Tracey to learn more.

Libby asks about how the Advisory Council will keep in touch with each other in between meetings. Carly says that minutes, questions, suggestions can be distributed at anytime and Tracey says she will do a monthly update. Monica talks about the library networks communications notice

board and the possibility of having something similar. Tracey suggest social media as a useful communications tool.

Carly asks about any other business and called the meeting closed at 2.52pm.

030 RESOLVED: Cr Brown and Cr Parlett that the Minutes of the Arts OutWest Advisory Council Committee Meeting be noted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 16 JULY 2018 COMMENCING AT 4.30 PM (C2.6.11)

1. **PRESENT:** Crs Liebich, Best, Parlett, Bembrick, Diprose, Brown, McKellar and O'Byrne.
Messrs G Carroll, R Ranjit, B Hayes and L Gibson (observers).

2. **APOLOGY:** Nil

Cr Niven has been granted leave of absence Resolution No. 479

3. **MINUTES:** 18 June 2018

Resolved: Cr Diprose and Cr Brown that the minutes from the 18 June 2018 be adopted.

4. **MATTERS ARISING:**
Nil

5. DECLARATIONS OF INTEREST

Councillor	Item No.	Nature of Interest	Type	Left the Room	Reason for NOT leaving the Room
Previously Declared					
Cr Brown	DES B8	Father has written an objection to TAFE DA	Non-Pecuniary	No	The objection by Mr McMillian will not influence my decision.

6. **CORRESPONDENCE:**
Nil

7. REPORTS:

Resolved: Cr Diprose and Cr Bembrick that the Director Environmental Services report be brought forward.

7.4 Director Environmental Services:

Sewerage Treatment Works, Caravan Park Operations, Animal Control, Complying Development Applications, Construction Certificates, Grenfell Sewerage Treatment Plant (STP) Upgrades, Grenfell Medical Centre, DA 9/2018, 47 Camp Street Grenfell, LOT 1 DP 712149 – 'Wentworth', Bimbi-Caragabal Road Grenfell, DA 47/2006 and Town DA's.

Noted

B8. Development Application – Education Establishment (TAFE NSW Connected Learning Centre) - DA 03/2018, 44 - 46 George Street, Grenfell

Cr Brown previously submitted a declaration of interest and stayed in the room.

Noted

Resolved: Cr Parlett and Cr McKellar that Cr Bembrick take the Chair in the Mayors absence.

At this point the Mayor, Deputy Mayor and Cr Parlett left the meeting and did not return 5.20pm.

7.2 General Manager:

Regional Growth Fund, Local Government Reform – Improvement Plan and Weddin Wellness Plan.

Noted

7.3 Director Corporate Services:

Roads and Other Expenditure 2017/2018 and Insurance Renewals 2018-19.

Noted

7.4 Director Engineering:

Works Report, Other Works, Future Works, Plant Report, Noxious Weed Report, Roads to Recovery, Amended Plant Replacement Program – 2018/2019 to 2027 /2028, Recycling depot in Greenethorpe, Application for a bus stop and Caragabal Park Upgrade.

Noted

8. GENERAL BUSINESS:

Nil

9. DEVELOPMENT ENQUIRIES

Over the last month Council has had enquiries for development at the following premises:

- Main Street ANZ Building permissibility
- West Street Shed
- Bradley Street Dwelling
- Yambira Parish Shed
- Henry Lawson Way Shed
- South Street Verandah
- Murrays Lane Subdivision
- Mary Gilmore Way Dwelling Alt/Additions
- Simpson Drive Shed
- Greenethorpe Dwelling Internal Alterations
- Bumbaldry Dwelling permissibility
- Wood Street Dwelling permissibility
- Simpsons Drive Septic System
- Sullivan Street Shed

Noted

10. BUSINESS WITH NOTICE

Nil

11. QUESTIONS WITH NOTICE

Nil

12. NEXT MEETING: Monday, 13 August 2018 at 4.30 pm.

13. CLOSED: There being no further business to discuss the meeting closed at 6.02pm.

031 RESOLVED: Cr Bembrick and Cr Diprose that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING HELD ON TUESDAY, 17 JULY 2018 COMMENCING AT 8.20AM (C2.6.10)

Present: Messrs G Carroll, R Ranjit, B Hayes and L Gibson.

Apology: Nil

Minutes: of meeting 19 June 2018.

Resolved: R Ranjit and L Gibson that the minutes from 19 June 2018 be adopted.

Theme	Item	Notes	Lead
People	Learning & development	i) <u>Traffic Control/Signage</u> – process implemented to ensure signage inspected on a regular basis. Training held.	DE
		ii) <u>Henry Lawson Festival</u> - Debrief session held 17 July 2018. Annual General Meeting (AGM) to be held 16 October, 2018.	DE
	Resource planning	i) <u>Resourcing Strategy</u> –formally adopted at the June 2018 Council meeting.	GM
		ii) <u>New Improvement Plan</u> - new plan adopted as part of new Resourcing Strategy. To be presented to August 2018 Council meeting advising of the status of the plan.	GM
		iii) <u>2018/2019 Operational Plan</u> - in progress. Capital projects to be now instigated.	All
		iv) <u>Annual Report</u> – to be forwarded to the Division of Local Government by 30 November 2018.	GM
		v) <u>RMS Contract</u> – reported in Director Engineering’s report.	DE
		vi) <u>Other Programs</u> –	DE
		vii) <u>Engineering Strategic Planning Meetings</u> – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2018/2019. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.	DE
	Recruitment	i) <u>Overseer</u> – currently being advertised. Closes Friday 27 July, 2018.	DE
	Appointments	i) <u>Creditors Clerk</u> – Jordan Barclay appointed. Commenced 25 June, 2018.	DCS

	Health & Wellbeing	<p>i) <u>Grenfell Medical Centre</u> – Construction works in progress. Very good progress being made.</p> <p>ii) <u>New Ambulance Station</u> – a new Ambulance Station under the Rural Ambulance Infrastructure Reconfiguration (RAIR) programme to be built in Grenfell. Member for Cootamundra the Hon Stephanie Cooke MP attended Grenfell on Saturday 7 July 2018 and formally announced that the site will be at the Grenfell MPS.</p> <p>iii) <u>Proposal for Health and Wellbeing</u>- Organisational Engagement Team (OET) have proposed a Health and Wellbeing program to be implemented to improve the Health and Wellbeing of staff as individuals and team members. The program will not only benefit the employees but Council as there will be reduced sick leave, improved work results while improving workplace satisfaction and culture at minimal cost to Council. It was unanimously agreed that the OLT support the program and the OET in its implementation.</p>	<p>DES</p> <p>GM/ DES</p> <p>All</p>
Resources	Finance	<p>i) <u>Grant Funding Applications</u> – Council contribution required to be identified prior to application being submitted.</p> <p>ii) <u>Local Government (State) Award 2017</u> – 2.5% increase to be implemented from 1 July 2018. Salary structure updated.</p>	<p>All</p> <p>All</p>
	Information		
	Assets	<p>i) <u>Quandialla Recycling Depot</u> – operating very well. Director Engineering monitoring.</p> <p>ii) <u>Smoke Testing</u> – next round of smoke testing to be undertaken under a Centroc contract. Director Environmental Services pursuing internal compliance. Three properties yet to comply.</p> <p>iii) <u>Sewer Mains Relining</u> – next stage to be undertaken in 2018/2019 under a Centroc contract based on previous and recent CCTV works.</p> <p>iv) <u>Sewerage Treatment Works Upgrade</u> – Stage 2 commenced with concept design and REF being undertaken. Director Environmental Services pursuing.</p> <p>v) <u>Gibraltar Rocks Road Bridge Culvert</u> – grant funding application submitted under Fixing Country Roads program. Awaiting outcome. Works to be undertaken in 2018/2019.</p> <p>vi) <u>O'Briens Tributary</u> – preferred schemes currently being investigated by Floodplain committee. Funding to be then sourced.</p> <p>vii) <u>Industrial Land</u> – four sales completed. Three others currently in progress. Planning for 3 phase power currently in progress. Internal works in progress.</p>	<p>DE</p> <p>DE/ DES</p> <p>DE</p> <p>DES</p> <p>DE</p> <p>DE</p> <p>GM/DE/ DES</p>

		<p>viii) <u>Cemetery Beam</u> – completed.</p> <p>ix) <u>Quandialla Pool Upgrade</u> – a debrief meeting to be held with the pool manager to determine upgrade works required. Planning in progress for upgrade works to be undertaken prior to the 2018/2019 season.</p> <p>x) <u>Quandialla Drainage</u> – stage 2 in progress.</p> <p>xi) <u>Quandialla Footpath Upgrade</u> – in progress.</p> <p>xii) <u>Grenfell Main Street Upgrade</u> – funding obtained under Round 1 of the SCCF. Additional funding currently being sourced.</p> <p>xiii) <u>Annual Residence Inspections</u> – to be undertaken.</p>	<p>DE</p> <p>DES</p> <p>DE</p> <p>DE</p> <p>DE</p> <p>DES</p>
	Investment		
Systems	Governance		
	Compliance	<p>i) <u>Rural Land Use Study</u> – Project completed.</p> <p>ii) <u>Emu Creek Project</u> – works continuing.</p> <p>iii) <u>Organisational Review</u> – to be undertaken in the 2018/2019 financial year.</p> <p>iv) <u>Systems Review</u> – ledger restructure to be undertaken in the 2018/2019 financial year.</p> <p>v) <u>Local Environment Plan (LEP) Review</u> – to be undertaken in the 2018/2019 financial year.</p>	<p>DES</p> <p>DE</p> <p>GM</p> <p>DCS</p> <p>DES</p>
	Risk	i) <u>Building Profession Board (BPB)</u> – compliance reporting systems regarding building inspections to be implemented by 1 July 2018.	DES
Communication and Engagement	Communication plan		
	Staff engagement - Organisational Engagement Team (OET)	<p>Recommendations:</p> <ul style="list-style-type: none"> Investigate Depot becoming “Smoke free zone” Store system / Depot Improvement Plan being reviewed and developed. All store purchases to be made through storeman/yardman 	<p>Completed</p> <p>DCS</p> <p>Completed</p>
	Community and stakeholder engagement	Community Engagement Strategy to be developed.	All

Summary of actions	Actions from meeting <ul style="list-style-type: none"> ▪ Task assignment ▪ Delegation to OET 	Attend as allocated. GM and Directors to delegate where applicable.	All All
Communication	Communication plan from meeting – what; who; when; how?	GM and Directors to communicate with staff where applicable.	All
Forward planning	Next agenda Recurring items Non-recurring items	Next Meeting: Tuesday, 14 August 2018 at 8.15 am. Closed: 9.56am.	

032 RESOLVED: Cr Brown and Cr O’Byrne that the Minutes of the Organisational Leadership Team (OLT) Committee Meeting be noted.

INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES ACTION PLAN

INSPECTIONS AND MEETINGS		STATUS	BY
May 2018	1. <u>Public Meeting Le Tour de Greenethorpe</u> : arrange meeting to discuss the event.	In Progress	DE
DEFERRED ACTIVITIES			
April 2012	1. <u>Main Street Master Plan</u> : consider inclusion of heritage building signs.	In Progress	DE/DES
November 2013	2. <u>O'Brien's Tributary – Drainage Improvement</u> : refer matter back to floodplain committee for further consideration and other possible options.	In Progress	DE
June 2015	3. <u>RMS</u> : develop plans for a roundabout at the end of the Main Street in Grenfell and refer the proposal to RMS for their consideration.	Preparation for business case – In Progress	DE
	4. <u>Pigeon Control – Main Street</u> : continue to investigate options (DES).	Investigation Continuing	DES
April 2016	5. <u>Grenfell Caravan Park</u> : investigate alterations to dwelling and cost of a Manager's office (DES).	In Progress	DES
August 2016	6. <u>Policy for Planting of Vegetation along Kerbsides</u> : develop policy.	In Progress	DE/GM
November 2016	7. <u>NBN Fibre to the Premises</u> : make representations to ensure Industrial land vacant lots have access to NBN. Advocate for upgrade to the exchange to facilitate fibre to the premises.	In Progress	DES/GM
December 2016	8. <u>Waste Depot Fire Precautions</u> : investigate provision of water for firefighting purposes.	In Progress	DES
July 2017	9. <u>Short Street Parking</u> : review parking layout.	In Progress	DE
September 2017	10. <u>Council Property Inspections</u> : request design for replacing of timber at the Lawson Oval grandstand.	Waiting for result.	DES
	11. <u>Council Property Inspections</u> : attend to provision of new subsurface drainage at Quandialla pool.	In Progress	DES
October 2017	12. <u>Future Health Needs of the Weddin Shire</u> : Arrange meeting to discuss future health needs of the Weddin Shire.	Delete – Refer to item 23	GM
November 2017	13. <u>Bus Shelter</u> : submit grant funding application.	Waiting for result.	DE
December 2017	14. <u>Weddin Shire Internet Connectivity Project</u> : submit grant funding application and develop advocacy plan.	It is planned to lodge this as a joint project with the Main Street to the Growing Local Economies Fund.	DCS/GM
March 2018	15. <u>Proposed NAB Closure</u> : write to banking royal commission.	In progress	GM
April 2018	16. <u>Regional Growth Fund</u> : submit EOI under Growing Local Economies Fund.	Completed	GM/DCS
	17. <u>Bike Path in Weddin Street</u> : remove the bike path.	In Progress	DE
	18. <u>Sale of Goods and Equipment</u> : arrange sale by auction.	Completed	DE

	19. <u>Rural Tips</u> : install padlocks, surveillance cameras and provide Fob keys for residents utilising Quandialla and Caragabal tips.	In Progress	DES
May 2018	20. <u>Bimbi War Memorial ‘Avenue of Trees’</u> : refer proposal to Heritage Committee for further consideration and report back to Council.	In Progress	DE
June 2018	21. <u>Arts OutWest</u> : Tracey Callinan be invited to address Council prior to the July 2018 Council meeting.	Completed	GM
	22. <u>NAIDOC Week</u> : support local celebrations and source and fly the Aboriginal flag.	Completed	GM
	23. <u>Weddin Wellness Plan</u> : place plan on public exhibition for 28 days. Arrange meeting to discuss the plan. Further report be submitted to Council to adopt plan.	In Progress	GM
	24. <u>NSW Public Libraries Association – Council Delegate</u> : nominate Cr Diprose as Councils NSWPLA delegate.	Completed	DCS
	25. <u>Stronger Country Communities Program</u> : submit grant funding application.	In Progress	DE
	26. <u>Propose Closure of Public Roads</u> : object to closing of crown road.	Completed	DE
	27. <u>24/7 Toilet Facility</u> : arrange public use 24/7 on a six (6) month trial basis.	Completed	DE

For Information
Noted

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
 - (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

033 RESOLVED: Cr O’Byrne and Cr Diprose that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

GENERAL MANAGER’S REPORT

1. **General Manager –Performance Review, P4.10015**
Reason for confidentiality: staff matter (Section 10A(2)(a))
2. **Proposed Purchase of Land, S1.1.5**
Reason for confidentiality: Commercial information (section 10A(2)(d)(i))
3. **Proposed Sale of Land, C1.8.7**
Reason for confidentiality: Commercial information (section 10A(2)(d)(i))

DIRECTOR ENGINEERING REPORT

1. **T2/2018 for Hired Plant and Minor Works on a Casual Basis 2018/2019**
Reason for confidentiality: commercial information (section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council

GENERAL MANAGER'S REPORT

1. General Manager –Performance Review, P4.10015

Reason for confidentiality: staff matter (Section 10A(2)(a))

039 RESOLVED: that the proposed action be confirmed.

2. Proposed Purchase of Land, S1.1.5

Reason for confidentiality: Commercial information (section 10A(2)(d)(i))

040 RESOLVED: that Council grant delegated authority to the General Manager to continue negotiations in consultation with the Director Environmental Services.

3. Proposed Sale of Land, C1.8.7

Reason for confidentiality: Commercial information (section 10A(2)(d)(i))

041 RESOLVED: that Council formally accept TAFE NSW's offer to purchase Council land at 44-46 George Street, Grenfell being Lot 1 DP 1086673 and Lot 4 Sec 17 DP 758473 (Area 2612m²) under the seal of Council if necessary.

DIRECTOR ENGINEERING REPORT

1. T2/2018 for Hired Plant and Minor Works on a Casual Basis 2018/2019

Reason for confidentiality: commercial information (section 10A(2)(d))

042 RESOLVED: that approval be given to the acceptance of the tenders received for the use of this plant on Council's works where required during 2018/2019 where the rates are most advantageous to Council and the lowest rate not necessarily given priority.

CLOSURE: There being no further business the meeting closed at 7.09pm.

Taken as read and confirmed as a true record this day 16 August 2018.

..... General Manager.....Mayor