



To Avoid Delay when  
Replying or Telephoning

Please Quote:

## WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:  
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### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 15 FEBRUARY 2018 COMMENCING AT 5.00 PM

8 February 2018

Dear Councillors,

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 15 FEBRUARY, 2018**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL  
GENERAL MANAGER

#### BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 21 December 2017
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. PRESENTATION
6. CORRESPONDENCE (As per Precis attached)
7. MOTIONS WITH NOTICE
8. MAYORAL MINUTE
9. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
10. MINUTES - Australia Day Ctee Mtg, 16/1/2018  
- Art Galley Ctee Mtg, 1/2/2018  
- Traffic Ctee Mtg, 1/2/2018  
- Tourism Ctee Mtg, 1/2/2018  
- Noxious Weed Ctee Mtg, 6/2/2018  
- Heritage Ctee Mtg, 8/2/2018  
- Planning & Development Ctee Mtg, 12/2/2018  
- Manex Mtg, 13/2/2018
11. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
12. TENDERS AND QUOTATIONS
13. QUESTIONS
14. CLOSED COUNCIL
15. REPORT ON CLOSED COUNCIL
16. CLOSURE

**PRESENT:** The Mayor Crs M Liebich in the Chair, P Best, J Niven, C Bembrick, C Brown, S O’Byrne, J Parlett and P Diprose.  
General Manager (G Carroll), Director Engineering (R Ranjit), Director Environmental Services (B Hayes) and Director Corporate Services (L Gibson).

**APOLOGY:** Cr McKellar

**272 RESOLVED:** Cr O’Byrne and Cr Bembrick that the apology be accepted.

**CONFIRMATION OF MINUTES:**

**273 RESOLVED:** Cr Parlett and Cr Brown that the Minutes of the Ordinary Meeting, held on 21 December 2017 be taken and read as **CONFIRMED**.

**QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

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The following requests have been received: -

Nil

**DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

| Councillor                 | Item No.  | Nature of Interest               | Type          | Left the Room |
|----------------------------|-----------|----------------------------------|---------------|---------------|
| <b>Previously Declared</b> |           |                                  |               |               |
| Cr Best                    | C3/DES 10 | Relation to group members        | Non-Pecuniary | Yes           |
| Cr Diprose                 | C1        | Tourism operator who may benefit | Pecuniary     | Yes           |

### **Statement from Councillor Diprose to Council meeting 15th February 2018**

At our December 2017 Council meeting Mayor Mark Liebich presented a Mayoral Minute outlining his desire that Council invite the Campervan and Motorhome Club of Australia to investigate the establishment of a CMCA campground at the Railway Precinct and that Council also contact the ARTC regarding a potential lease to facilitate such a campground.

As a consequence of the Mayoral Minute having been presented without notice to both the meeting and me personally, coupled with the brevity of the discussion, it was not until after the meeting that I realised I had a potential conflict of interest on the following 3 fronts that I did not have the opportunity to declare:

1. As a tourism operator my business may benefit from increased activity if an additional caravan park is established
2. The Mayor intimated during the discussion that he'd like the mooted CMCA site to be to the south of and adjacent to the Grenfell Men's Shed. I'm Honorary Treasurer of the Grenfell Men's Shed and it's conceivable that establishment of the suggested campground may impact on the organisation.
3. My tourism business has an existing business relationship with the Campervan and Motorhome Club of Australia (CMCA)

Given the above discovery and the fact that our Code of Meeting Practice gives no guidance on what to do in such instances I contacted the Governance Unit of the Office of Local Government for advice. They recommended that:

1. I make a statement at the next Council meeting outlining what had occurred and ask that my statement be included verbatim in the "Declaration of Interest" section of the February 2018 Council meeting minutes.
2. The meeting be advised that I have informally self-reported my Conflict of Interest to the Office of Local government; and
3. Post the meeting the General Manager give consideration to formally reporting my oversight to the Office of Local Government. I have no objections to this occurring.

Clr Phillip Diprose

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE  
WEDDIN SHIRE COUNCIL HELD, 21 DECEMBER 2017.**

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**SECTION A -       Matters for information**

- A1.    Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 49/2017.
- A2.    The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke MP today announced more than \$1.9 million will be spent on school maintenance projects in the Cootamundra electorate which will be running over the summer holiday period.
- A3.    Australian Government, G2.55: Advising you that your application for a grant under the
- A4.    NSW Government Planning and Environment, G2.55: Re: Grenfell Art Gallery Climate Control Solution.
- A5.    NSW Government Planning and Environment, G2.55: Re: Community Art Centre Refurbishment.
- A6.    Audit Office, A1.2.1: Management Letter on the Final Phase of the Audit for the Year ended 30 June 2017.
- A7.    Grenfell Public School, C1.1.3: On behalf of the school community of Grenfell Public School, we would like to thank you for your continued support of our School Presentation Award this year.
- A8.    Office of Local Government, C2.10.9: Following on from recent correspondence regarding the establishment of a Joint Organisation (JO), I am writing to acknowledge the time and effort that councils and regional organisations of councils have taken over the past months to discuss the opportunities available.
- A9.    The Hon Paul Toole MP, A3.6.52: Referring to Aboriginal Land Claims 40269 and 40270 lodged with the Aboriginal Land Rights Register by New South Wales Aboriginal Land Council on 14 March 2016 in relation to Lot 7003 and 7004 DP 1023460 respectively, in the locality of Bumbaldry (the Claims).
- A10.   Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 1/2018.
- A11.   Local Government NSW, A3.8.2: Advising that the interactive version of the Local Government Capability Framework is now available on the capability framework page of the LGNSW website.
- A12.   The Hon Don Harwin MLC, G2.7.1/C2.6.35: Advising I am pleased to advise that funding of \$2,430 has been approved through the NSW Government's Country Arts Support Program 2018 to Weddin Shire Council towards Weddin Workshop Month.
- A13.   Office of Local Government, C2.10.9: following on from recent correspondence regarding the establishment of a Joint Organisation (JO), I am writing to acknowledge the time and effort that councils and regional organisations of councils have taken over the past month to discuss the opportunities available.

- A14. The Hon Paul Toole MP, A3.6.52: Referring to Aboriginal Land Claims 40269 and 40270 lodged with the Aboriginal Land Rights Register by New South Wales Aboriginal Land Council on 14 March 2016 in relation to Lot 7003 and 7004 DP 1023460 respectively, in the locality of Bumbaldary (the Claims)
- A15. StateCover, A3.11.2: Advising a key element of StateCover's Specialised Insurer Loss Management Program is an annual WHS financial incentive, payable to all Members.
- A16. Grenfell Sesquicentenary Committee, C1.4.16: Advising I have the pleasure in enclosing a Bank Cheque for \$10,412.94 to Weddin Shire Council.
- A17. Grenfell Garden Club, C1.3.28/C2.6.35: Advising of the Grenfell Garden Club's projects to plant poppies for the 2018 Armistice Day.
- A18. Quandialla Public School, C1.1.3/C1.8.8: The students and Staff of Quandialla Public School wish to thank you very much for your kind donations towards our 2017 Presentation Day.
- A19. NSW Government Family & Community Services, G2.55: Advising I regret to inform you that your application for a 2018 NSW Seniors Festival grant was unsuccessful.
- A20. NSW Government Department of Industry, A3.6.52: Advising we had recently issued Sarah Lebroque with her Certificate, following completion of her traineeship training.
- A21. Henry Lawson Festival, C1.4.1: Writing on behalf of the Henry Lawson Festival committee to advise that the Festival Ball previously planned for March 2018 in Taylor Park has been cancelled.
- A22. Gold Trails, T4.3.7: Referring to the letter dated 12 December 2017 from Auburn Carr on behalf of the Weddin Tourism Committee, concerning the winding up of Gold Trails Inc.
- A23. Simon Stewart, P4.20385: Giving notice of his resignation from Weddin Shire Council on 22 December 2017.
- A24. Insources, P1.6.2: Advising it is that time of year when CEO's are required to submit the "Annual declaration on Compliance".
- A25. Local Government NSW, A3.8.2/G2.55: Advising NSW Flying-fox Grants Program stream 2 (Preparing Camp Management Plans) are open to NSW Local Government organisations including Councils, country Council and regional organisations of Councils.
- A26. See Solar Smart, U1.3.50: Advising See Solar are a Parkes NSW based company and specialise in LED stand-alone solar street lighting.
- A27. National Child Protection Week 2018, C1.3.0: Advising the release of the final report by the Royal Commission into Institutional Sexual Abuse, NAPCAN challenges all Australians to be part of a movement to value, respect and believe children.
- A28. Combined Training and Consulting Pty Ltd, P1.6.1: Advising the employer or accredited persons must ensure that those persons are either re-assessed or re-trained annually to ensure their on-going competency to perform activities with work near overhead power lines.

- A29. APA Group, U1.5.1: Advising APA Group (APA) owns and operates high pressure gas transmission pipelines throughout New South Wales, including Marsden to Dubbo, Moomba to Sydney, Moomba to Wilton.
- A30. International Women's Day 2018, C1.3.0: Advising many Councils across Australia are planning community activity for International Women's Day 2018.
- A31. NSW Government Fire and Rescue, E1.4: Advising extensive research over three years by Fire and Rescue NSW (FRNSW) has revealed that stronger steps are needed to ensure best practice fire safety and fire prevention in homes.
- A32. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 2/2018.
- A33. NSW EPA, A3.6.17: Advising the NSW Container Deposit Scheme (the Scheme), Return and Earn, commenced on 1 December 2017.
- A38. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 4/2018.
- A39. NSW Government Family and Community Services, P1.11.1: Advising on 6 November 2017 the Minister responsible for Volunteering, Ray Williams MP launched the new NSW Volunteering website.

**SECTION B - Matters for report**

- B1. Hardeman's Lane, R2.10.072: Advising my name is Anthony (tony) James Hardeman and I was born at "Bonnie Doon" Wirrimah.
- B2. Grenfell Picnic Race Club, C1.2.3: Advising our 2018 Race Day is drawing closer and as we have done in previous years, our Club would like to display banners to advertise our event on each of the four main roads leading to Grenfell.

**274 RESOLVED:** Cr Bembrick and Cr Diprose that Correspondence sections A and B be noted.

## **SECTION C - Matters for consideration**

1. Richard Barwick, P2.3.3: Responding to your correspondence dated 11 January in relation to CMCA looking at establishing the viability of CMCA RV Park in Grenfell.

I am pleased that we are firstly interested however, I will be in the Central West attending the NSW Tourism Conference in Parkes (from 13 – 14 March), so therefore I could inspect your proposed site and discuss with yourself and Council, our concept and proposal.

I look forward to your confirmation.

**Note: After discussion with Mr Barwick he indicated he would be willing to address Council at the March 2018 Council meeting. As Mr Barwick is planning to return to Newcastle on the 15<sup>th</sup> March, it is proposed that the meeting time be changed to 8.30am to facilitate this.**

**RECCOMENDATION:** that:

- i) Mr Richard Barwick be formally invited to address Council at the March 2018 Council Meeting.
- ii) the March 2018 Council Meeting commence at 8.30am and the change in commencement time be advertised accordingly.

**Cr Diprose previously declared a written declaration of interest and left the room 5.07pm.**

**275** **RESOLVED:** Cr Brown and Cr Niven that:

- i) Mr Richard Barwick be formally invited to address Council at the March 2018 Council Meeting.
- ii) the March 2018 Council Meeting commence at 8.30am and the change in commencement time be advertised accordingly.

**Cr Diprose returned 5.08pm.**

2. Raymond Abbott, S1.1.5: Referring to your letter dated 8 January 2018 in regards to the purchase of Lot 268 Memory Lane, Grenfell for the new Sewer Treatment Plant (STP).

**Copy forwarded to Councillors**

**RECCOMENDATION:** that Council go into Committee of the Whole to discuss the matter.

**276** **RESOLVED:** Cr Diprose and Cr Bembrick that Council form a Committee of the Whole to consider various matters before Council. AND THAT the Press and the public be excluded from the Meeting of the Committee of Whole because of the confidential nature of the business to be transacted.



## COMMITTEE OF THE WHOLE

**278**      **RESOLVED:** Cr Diprose and Cr Brown that Council grant delegated authority to the General Manager in consultation with the Director Environmental Services to negotiate on Council's behalf and report back to Council.

**279**      **RESOLVED:** Cr Best and Cr Niven that the meeting return to Open Council.

3.      Weddin Mountain Performance Horse Club Grenfell NSW Inc, C1.2.1: Advising the Weddin Mountain Performance Horse Club Grenfell NSW Inc request support from the Weddin Shire Council for our planned Grenfell Ranch Sporting events of 2018.

Weddin Shire Council's support for our past events have been greatly appreciated and has allowed the club to promote our sport which many of the local Equestrians have supported and has brought Ranch Sporting followers from as far afield as Nowra, Tumut and Tamworth.

Dates are as follows

3<sup>rd</sup> and 4<sup>th</sup> February

24<sup>th</sup> and 25<sup>th</sup> February

7<sup>th</sup> and 8<sup>th</sup> April

4<sup>th</sup> and 5<sup>th</sup> August

27<sup>th</sup> and 28<sup>th</sup> October

Our committee wondered if the Council would be able to assist with supply of any of the following for these events:

Supply of 4 garbage bins

3 portable toilets

Cool room (we will return as we have from past events in a clean condition).

Thank you for your consideration.

**Note:** As the first event was held on 3-4 February 2018 approval was granted as requested.

### RECOMMEDATION:

Confirm Action

**Cr Best previously declared a written declaration of interest and left the room 5.13pm.**

**280**      **RESOLVED:** Cr Parlett and Cr Bembrick that the action be confirmed.

**Cr Best returned to the room.**

4.      Grenfell Garden Club, C1.3.28: Advising the 11<sup>th</sup> November 2018 is the 100<sup>th</sup> anniversary of the first Armistice Day.

**Copy forwarded to Councillors**

**281**      **RESOLVED:** Cr Diprose and Cr Brown that:  
i) Council decline the request due to ongoing maintenance issues

ii) Council consider placing artificial poppies in planter boxes and liaise with the Grenfell Garden Club and the Grenfell RSL to further progress this proposal as well as any other suggestions.

5. Grenfell Picnic Race Club, C1.2.3: Writing to you, seeking assistance and approval, on behalf of our Grenfell Picnic Race Club committee.

Our 2018 Race Day is drawing closer and we are now down to the final stages of preparing this fantastic day after 12 months of hard work from the committee. As you are aware the costs of staging this very popular community event are approximately \$40,000 per year.

Once again we would like to put forward the following matters for your consideration:

- Extra 20 bins
- 2 x portal-toilets for race day
- Cool room
- Donation from Weddin Shire Council to pay for Lions Club children's rides

We would like to again propose that if Council decide to donate the toilets, bins and cool room that we would have "Proudly supported by Weddin Shire Council" printed in the race books as well as printed signs. As in the past Weddin Shire Council have also donated money that has been used to pay for the hire of the Lions Club of Grenfell children's rides. We would like to continue to this arrangement for 2018 if Council agrees.

We appreciate your previous support and any support you can provide is welcomed to our volunteer committee.

**Note: 2017 donation \$200**

**RECOMMENDATION:** that the request be approved and Council donate \$200 towards the hire of the children's rides.

**282** **RESOLVED:** Cr Best and Cr Brown that the request be approved and Council donate \$200 towards the hire of the children's rides.

6. Grenfell Rugby League Club, P2.1.6: Writing on behalf of the Grenfell Rugby League Club seeking permission to use Lawson Oval for the 2018 Woodbridge Cup Season.

At this stage training will be held on Tuesday and Thursday evenings with game days to be Sundays, with the odd Saturday game in the draw.

**RECOMMENDATION:** that permission be granted as requested subject to a copy of their public liability policy being provided to Council.

**283** **RESOLVED:** Cr Bembrick and Cr Best that permission be granted as requested subject to a copy of their public liability policy being provided to Council.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 20 JULY 2017**

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**RECOMMENDATION:** that the late correspondence be received and dealt with because of the urgency of the matters.

**284 RESOLVED:** Cr Diprose and Cr O’Byrne that the late correspondence be received and dealt with because of the urgency of the matters.

7. Stephen Sykes – Sport and Recreation Facility Draft Priorities, G2.1/A3.19.2: The following tables set out the priorities that have emerged from the analysis of community and Councillor input.

**Copy forwarded to Councillors**

**RECOMMENDATION:** that:

- i) the Draft priority list sport and recreation Facility list be adopted.
- ii) the council review the list after the Sport and Recreation Facilities Plan (as part of A Better Communities Strategy) is advertised and community comments received.
- iii) the General Manager be authorised to make application for funding as appropriate for the projects identified.

**285 RESOLVED:** Cr Diprose and Cr Parlett that:

- i) the Draft priority list sport and recreation Facility list be adopted.
- ii) the council review the list after the Sport and Recreation Facilities Plan (as part of A Better Communities Strategy) is advertised for 28 days and community comments received.
- iii) the General Manager be authorised to make application for funding as appropriate for the projects identified.

8. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has invited community organisations in Cootamundra electorate for the next round of funding for local projects under the NSW Government’s Infrastructure Grants program.

**Copy forwarded to Councillors**

**RECOMMENDATION:**

For Councils consideration

**286 RESOLVED:** Cr O’Byrne and Cr Diprose that Council submit a grant funding application under the NSW Infrastructure Grants Program to upgrade the Henry Lawson Oval amenities.

**287 RESOLVED:** Cr O’Byrne and Cr Brown that the Correspondence be noted except where otherwise resolved.

8 February 2018

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

### **1. Australia Day Celebrations, C1.5.2**

Australia Day celebrations were held on Friday, 26 January, 2018 at Taylor Park in glorious weather conditions with a very good crowd in attendance.

The Australia Day Special Guest Sandra Ireson was very well received by the crowd and MC Therese Clancy carried out her duties in a very articulate and efficient manner. Cr Carly Brown also sang the National Anthem with great enthusiasm and pride.

Winners of the main awards are detailed below:

- |  |  |
|--|--|
| • Citizen of the Year                      | - Peter Mitton                                 |
| • Senior Citizen of the Year               | - Meryl Hunter                                 |
| • Community Event/Organisation of the Year | - The Grenfell Henry Lawson Festival Committee |
| • Community Achievement                    | - Andrew Hooper                                |
|  | - Leann Logan                                  |
|  | - Pene Starr                                   |
|  | - John Hetherington                            |
|  | - Hugh Moffitt                                 |
|  | - Bruce Robinson                               |

Winners of the Greenethorpe awards were as follows:

- Greenethorpe Citizen of the Year – Merle and Bob Bryer

Winners of the student awards were as follows:

- |  |                 |
|--|-----------------|
| • Best pass in Higher School Certificate | - Yongyan Xia   |
| • Henry Lawson High School               | - Marie Knight  |
| • St Joseph's Primary School             | - Lila Yates    |
| • Grenfell Public School                 | - Hayley Taylor |
| • Quandialla Central School              | - Dana Yerbury  |
| • Caragabal Public School                | - Halle West    |

The award winner from Caragabal Halle West was presented with her award at the Caragabal ceremony.

It was wonderful to recognise, acknowledge and reward our residents who give freely of their time to volunteer in our community which is very much part of the Australian way of life.

## THE GENERAL MANAGER'S REPORT

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All of the award winners were congratulated and thanked for their contribution to the Weddin Shire Community during 2017.

For Information  
Noted

### 2. Local Government Reform - Joint Organisations, C2.10.9

The Local Government Amendment (Regional Joint Organisations) Act 2017 commenced on 15 December 2017 allowing Councils to voluntarily join new Joint Organisations (JOs) in their planning region.

#### **Background**

Joint Organisations (JOs) are a key component of the local government reform process and have the intention to transform the way in which the State Government and local government collaborates and sets regional priorities to support local communities. Centroc was selected as one of 5 Pilot JOs.

Centroc's entity status is currently a Section 355 Committee of Forbes Shire Council. The Centroc Board has had ongoing concerns with this structure as it unfairly burdens Forbes. The Board recognises that the JO legislation addresses this issue.

#### **Legislation**

A review of the Legislation shows the essential elements of a Joint Organisation's operation are as follows:

- *Established and dissolved* by Proclamation. This means that if a council wants to join or leave a JO then the JO must be recreated through Proclamation;
- *Body Corporate* and a statutory corporation under the *Interpretation Act*;
- *Council must resolve to join the JO*. The resolution must be in a specific format that mentions the other councils in the JO.
- *Principal Functions*:
  - Establish strategic regional priorities and strategies and plans for their delivery
  - Regional Leadership to advocate for strategic regional priorities
  - Identify and take up opportunities for intergovernmental co-operation.
- *Other functions*:
  - As directed by the members (including regulatory functions)
  - As directed by legislation
  - As delegated by the CEO of the OLG
- *Board* – Mayors only. One delegate per council unless the JO decides it wants two. Then it must be two from each council. The second delegate must be a councillor. General Managers attending meetings are not voting Board members
- *Associate Membership* – is provided for and includes Department of Premier and Cabinet (DPC) and County Councils which means that Central Tablelands Water can be an associate member. Hilltops, Upper Lachlan and other neighbouring Councils outside the Planning Boundary may seek to be associate members;
- *Voting* – equal votes per member council, no votes for associates;

## THE GENERAL MANAGER'S REPORT

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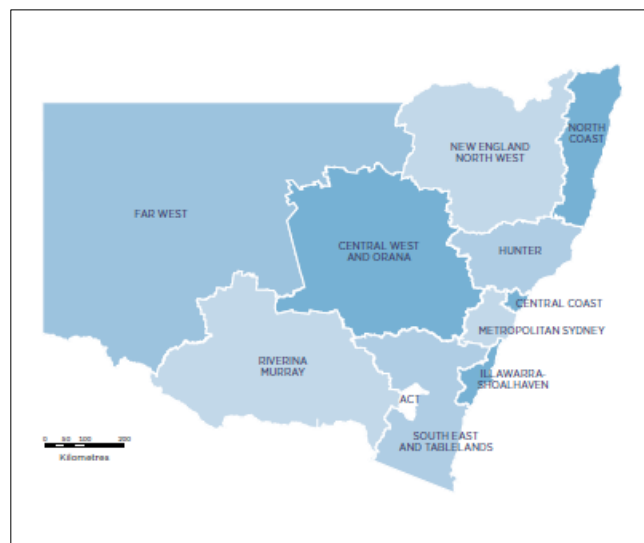
- *Chair* – holds office for 2 years and can be a non-voting Chair. Where there is a non-voting chair the chair's council nominates another representative to be the voting delegate;
- Executive Officer is the Public Officer;
- *Exercise of Functions* – can be by employees, agents and contractors, committees of the board, jointly with others including member councils or another JO and by a delegate of the joint organisation. A council cannot be required by a decision of the JO to delegate any of its functions to the JO;
- *Delegations* – can delegate to an Executive Officer (EO), a Board committee or any other person or body any of the functions of the JO. The JO can sub-delegate any functions delegated to it by the CEO of OLG;
- The Act applies to a JO the same way as it applies to a council except for the stated exemptions. JOs are exempted from activities such as Integrated Planning & Reporting, community consultations, elections, planning, strategic planning and annual reports;
- Staff are employed under the State Industrial Relations system; and

Regulations will be written to facilitate the work of the JO.

Joint Organisations can be formed within a minimum of 3 Councils which must lie within a State Planning Region as shown on the map below. According to the advice from the Office of Local Government, Joint Organisation boundaries should:

- align with, or 'nest' within one of the states planning regions
- demonstrate a clear community of interest between member councils and regions
- not adversely impact on other Councils or JOs, for example, leaving too few councils to form a JO
- be based around a strong regional centre or centres
- be of an appropriate size to partner with the state, commonwealth and other partners

While the choice to join and composition of a Joint Organisation is voluntary, the NSW Government will only support the creation of Joint Organisations within existing State planning regions and in regional NSW. For Council this would mean membership within the Central West/Orana Planning Area.



It is noteworthy that while Council can opt into the Joint Organisation, opting out is more difficult and would require Proclamation through State Parliament. Having said that, Council has been a

## THE GENERAL MANAGER'S REPORT

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voluntary member of Centroc and appreciated its value since its inception in the 1980s. Further, Local Government is a function of the State Government and exists at its behest – arguably the operating environment of Local Government is always within boundaries set by the State and so becoming a member of the Joint Organisation is no more constraining.

The Office of Local Government has provided advice that should Councils wish to take advantage of the Joint Organisation provisions they must do so by 28 February 2018. This is to allow for the Proclamation process and a start date of 1 July 2018.

### **Discussion in the region**

The Centroc Board met 23 November 2017 and gave consideration to becoming a JO and subsequently resolved as follows:

1. Support in principle Joint Organisation legislation;
2. Seek an extension of time for Councils to opt in to allow for the development of the regulations; and
3. Invite the Office of Local Government to present to the region as soon as possible.

Mr Chris Presland of the Office of Local Government made a presentation to the region on Joint Organisations on Tuesday 12 December 2017. Attendees at the meetings were generally positive about the opportunity to leverage becoming a member of a Joint Organisation with a boundary similar to that of Centroc. Attendees were in agreement that the Joint Organisation would offer a better structural arrangement than a Section 355 Committee of Forbes Shire Council as is current with Centroc.

Disappointment was expressed by Centroc members at the presentation on Tuesday 12 December regarding the lack of clarity due to the Regulations for Joint Organisations not being developed. It is understood that the Office of Local Government will commence consultation on the Regulations in February 2018. The region has sought advice particularly with regard to any liability of the Joint Organisation being extended to member Councils. Mr Presland agreed to undertake follow-up both in this regard and in relation to enabling aggregated procurement.

### **Consultation regarding membership**

Direction from the Office of Local Government is that full members of a Joint Organisation must fall into a regional planning area. Centroc members share a planning boundary with Orana Regional Organisations of Councils (OROC).

Advice from OROC is that there is no interest in forming a Joint Organisation with any Centroc members, rather they have State permission to include Councils in the Far West in their JO.

Centroc members agreed at the workshop on Tuesday 12 December to proceed with a JO within the planning boundary with the Centroc membership being Bathurst Regional Council, Blayney Shire Council, Cabonne Council, Cowra Shire Council, Forbes Shire Council, Lachlan Shire Council, Lithgow City Council, Oberon Council, Orange City Council, Parkes Shire Council and Weddin Shire Council.

Associate members will be at the discretion of the membership and developed as part of the Charter. The Charter will be developed subsequent to the Proclamation of the Joint Organisation and advice from the Office of Local Government is that it will be similar to the Charter developed during the Pilot period.

## THE GENERAL MANAGER'S REPORT

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### **Financial implications**

The Office of Local Government has advised that there is \$3.3m available in seed funding to establish JOs across NSW. Also, the Office of Local Government provides advice that Councils that are members of Joint Organisations will be able to take advantage of investment opportunities that are delivered through the Joint Organisation.

### **Effecting becoming a member of a Joint Organisation**

The Office of Local Government has provided Council with guidance regarding becoming a member of a Joint Organisation. This includes the resolution as printed above and filling in an online form. The online form included seeking advice regarding a name and advice on any non-financial support required to ensure the Joint Organisation proposal is successful.

### **Name**

The preferred name for the Joint Organisation of Councils is suggested as “Central NSW Councils Joint Organisation.” This name builds on the location of the region in Central NSW, its history as a Regional Organisation of Councils and emphasises its function as a collaboration of Councils.

### **Non-financial support required to ensure the Joint Organisation proposal is successful**

The following non-financial support would be useful in ensuring the success of Joint Organisations:

- Optimising aggregated procurement for Joint Organisations;
- Dedicated resource in the Office of Local Government for Joint Organisations including collaboration between Joint Organisations;
- Support for a JO Chairs Group with dedicated access to Ministers and senior bureaucrats;
- Giving consideration to the role of JOs in the funding and strategic framework;
- Standardised tools for prioritisation, communication, etc; and
- Minimising the devolution of State agency roles to the JO.

### **Conclusion**

Council has the option to evolve its existing Centroc membership into a membership of a Joint Organisation of Councils in Central NSW. This will overcome the ongoing issue of the entity status of Centroc as a Section 355 Committee of Forbes Shire Council.

While the Regulations for Joint Organisations are yet to be developed, discussion in the region is generally positive, encouraging Centroc members to take up this offer where the Centroc Board has provided in principle support. It is clear that the State is looking to leverage a regional approach and there will be further opportunities for Council to take advantage of this through the Joint Organisation.

**RECOMMENDATION:** that in accordance with Part 7 of Chapter 12 of the Local Government Act 1993 Weddin Shire Council resolves:

1. *That Council inform the Minister for Local Government the Hon Gabrielle Upton MP of Council's endorsement of the Minister recommending to the Governor the establishment of a Central West NSW Joint Organisation in accordance with this resolution.*
2. *To approve the inclusion of the Council's area in the Joint Organisation's area.*
3. *That the Joint Organisation be established to cover the Council's area and any one or more of the following council areas:*



## THE GENERAL MANAGER'S REPORT

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- a. *Bathurst Regional Council, Blayney Shire Council, Cabonne Council, Cowra Shire Council, Forbes Shire Council, Lachlan Shire Council, Lithgow City Council, Oberon Council, Orange City Council and Parkes Shire Council.*
4. *That before 28 February 2018, the General Manager provide the Minister with a copy of this resolution including the date on which Council made this resolution.*
5. *That, on the expiry of a period of 28 days from the making of this resolution, the General Manager inform the Minister that this resolution has not been rescinded.*

**288 RESOLVED:** Cr Diprose and Cr O'Byrne that in accordance with Part 7 of Chapter 12 of the Local Government Act 1993 Weddin Shire Council resolves:

1. *That Council inform the Minister for Local Government the Hon Gabrielle Upton MP of Council's endorsement of the Minister recommending to the Governor the establishment of a Central West NSW Joint Organisation in accordance with this resolution.*
2. *To approve the inclusion of the Council's area in the Joint Organisation's area.*
3. *That the Joint Organisation be established to cover the Council's area and any one or more of the following council areas:*
  - a. *Bathurst Regional Council, Blayney Shire Council, Cabonne Council, Cowra Shire Council, Forbes Shire Council, Lachlan Shire Council, Lithgow City Council, Oberon Council, Orange City Council and Parkes Shire Council.*
4. *That before 28 February 2018, the General Manager provide the Minister with a copy of this resolution including the date on which Council made this resolution.*
5. *That, on the expiry of a period of 28 days from the making of this resolution, the General Manager inform the Minister that this resolution has not been rescinded.*

### **3. Local Government Reform – Innovation Fund, C2.10.9**

Common Thread Consulting Pty Ltd are continuing to undertake two projects under the Innovation Fund for the Mid Lachlan Alliance (MLA) Councils as part of a 'Fitness Campaign' to deliver a Fiscal Responsibility Action Plan (FRAP) and a Service Review Action Plan (SRAP).

The Fitness Campaign will strengthen the case for councils to remain independent with a focus on asset management, financial sustainability and improved service delivery. It is founded upon simple documents (Service Dashboards) that will form part of each council's integrated planning and reporting framework, helping us to better understand our business and that of our partners in the MLA.

Detailed reviews are currently being finalised in several areas including ICT (Information Communications and Technology), Civica Authority (corporate computer system), roads, parks and customer service. Higher level reviews are also being carried out of all services to identify areas to explore further.

## THE GENERAL MANAGER'S REPORT

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Where a potential opportunity for improvement is identified, a business case will be developed (either for our Council or for a number of Councils in the Alliance) that considers the costs, benefits and risks. If the business case is positive, it will then be recommended to Council for approval. A Program Management Office will be established in each Council to coordinate the development of business cases, develop project documentation and monitor the progress of each project.

A robust project management approach is an important part of the Fitness Campaign as this will help keep projects on track and ensure desired outcomes are realised. The result will be a sustainable Council with the capability and capacity to deliver better value for our local community.

A Connected Leadership Program is also in progress as part of the Fitness Campaign. The Connected Leadership Program is an integral part of the Fitness Campaign because each Council has recognised that we need to think and work differently. The program includes a combination of one-on-one coaching and development as well as group workshops. The one-on-one sessions are focussing on developing the behaviours of individual leaders to support a shift in organisational culture. Group workshops are focussing on developing a shared vision and purpose within each Council and across the MLA.

Lead Consultant Mr David Gourlay has conducted one-on-one coaching sessions and workshops with staff and will conduct further sessions from the 14-21 February 2018. As previously advised David is a business psychologist with 20 years' experience across both the private and public sectors, having worked closely with organisations in Australia, the USA, and Europe. He has worked extensively in local government, in both the UK and Australia as well as having a strong background in the infrastructure and energy markets. In particular, he specializes in supporting organisations in improving through developing productive leadership and relationships that are underpinned by well designed systems, processes and structure.

A Councillor development workshop was held on the 12 December 2017 to update Councillors on the 'Fitness Program' which proved very beneficial. A second workshop will be held on the 23 February 2018 whereby it is planned David will attend to address Councillors in regards to leadership and the leadership program. David will also conduct one on one sessions with Councillors on the 22-23 February 2018 prior to the workshop.

**For Information  
Noted**

#### **4. Local Government Reform – Connected Leadership Program, C2.10.9**

Reference is made to item 2 above whereby it was reported that a Connected Leadership Program is currently being undertaken by Mr David Gourlay.

Mr Gourlay spent two days interviewing key staff to establish a baseline analysis and understanding of how the leadership of the organisation is currently viewed and what beliefs and experiences currently shape the culture.

This was followed by a workshop, the purpose of which was for MANEX to: -

- Establish an understanding of what the existing culture of Weddin Shire Council is
- Recognise what the key drivers of culture are
- Start to define what our 'desired' culture might look like

## THE GENERAL MANAGER'S REPORT

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- Learn how to change a culture
- Identify what interventions and strategic initiatives could be explored to help establish new ways of working that will support a shift into a new 'desired cultural state' (supporting our new operating environment).

The initiatives identified will ultimately lead to improvements and changes that can be made to systems, processes and behaviours for staff to operate with and improve the organisations performance and culture; ultimately 'hard-wiring' the leadership to the wider improvement program.

### **It was then agreed the purpose of the program as being to: -**

- achieve more 'connected leadership'
- develop strong social systems and networks across the organisation
- make staff feel more empowered
- enable the organisation to fulfil its purpose
- develop as leaders
- identify risks

### **The world we want to create (desired culture) was described as: -**

- all staff to feel ownership; 'This is my Council'
- a positive, happy and productive culture
- pride in working for the Council and providing services
- having a connected organisation
- having a culture of continuous improvement (agile)
- a motivated workforce

### **The focus was then shifted to the Leadership, i.e. MANEX: -**

The group defined the **purpose** of MANEX as to: -

- provide leadership
- act as a decision-making forum
- drive operations
- shape culture
- do strategic planning
- monitor progress against delivery objectives
- solve organisational problems

The group acknowledged that it isn't currently doing the highlighted actions above and is therefore not fulfilling its purpose. We identified that MANEX is currently too operationally focussed and doesn't have the right connectivity with management and the rest of the organisation to be addressing the critical issues and constraints that are preventing it from improving its services.

- it was agreed that MANEX will be rebranded to the 'Organisational Leadership Team' (OLT) from now on – this is **symbolism** to support the introduction of new ways of working
- it was decided that the OLT will start to focus its attention on more strategic matters which will broadly come under the following themes: -
  - **People** – e.g. L&D; Health & Wellbeing; Resource Planning; Recruitment; Reward & Recognition
  - **Resources** – e.g. Finance; Information; Assets; Investment

## THE GENERAL MANAGER'S REPORT

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- **Systems** – e.g. Governance; Compliance; Risk
- **Communication and Engagement** – e.g. Communication Plan; Staff Engagement; Community and Stakeholder Engagement
- it was recognised that a stronger social system/structure is required underneath the OLT to support the shift to better ways of working. It was decided to create an **‘Organisational Engagement Team’ (OET)**; the purpose of which is to: -
  - Strengthen the relationships across key management staff
  - Delegate more operational issues and decision making to free up the OLT and to empower managers
  - Enable the OLT to access the critical issues and opportunities that exist within the organisation
  - To support the cultural shift by aligning managers who will in turn align staff to enable shared beliefs to develop across the organization

Further one on one staff sessions and follow up workshops will be conducted between 14-21 February 2018 to check progress and to support further actions and changes required.

The above output is all designed to ensure that Weddin Shire Council has stronger social structures to support organisational change, support a cultural shift as well as strengthening the organisation's understanding of the benefits and opportunities of the Mid Lachlan Alliance which will all result in increased performance right across the organisation.

**For Information**  
**Noted**

### 5. Regional Growth Fund, G2.1/A3.19.2

#### Stronger Country Communities Fund

The “once-in-a-generation” *Stronger Country Communities Fund* which is part of the NSW Government's \$1.3 billion Regional Growth Fund will support projects valued between \$100,000 and \$1 million, or even higher with financial co-contribution.

A grant application to upgrade the Main Street was submitted by the due date 18 October 2017 and we are currently awaiting the outcome.

This is a great opportunity to commence the Main Street upgrade which is a high priority in our Community Strategic Plan (CSP). It is planned to undertake community consultation at the appropriate time.

**For Information**  
**Noted**

#### Regional Cultural Fund

Advice has been received that the Expression of Interest (EOI) submitted on behalf of the Grenfell Dramatic Society to upgrade the Grenfell Community Arts Centre building and on behalf of the Grenfell Art Gallery Committee to install solar power for the community hub building and temperature control for the Art Gallery was unsuccessful.

The assessment panel found that our application did not meet the affordability and deliverability criteria to a sufficient standard and these areas should be addressed before submitting an application in a future round.

## THE GENERAL MANAGER'S REPORT

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It is proposed to resubmit the Expression of Interest (EOI) in Round 2 when it opens.

**For Information  
Noted**

### **Regional Sports Infrastructure Fund**

Expressions of Interest (EOI's) for the Regional Sports Infrastructure Fund are open all year round with the fund targeting investments over \$1m.

If applicants are short listed they will be then required to develop a business plan for assessment for final funding decisions. Applicants are also encouraged to make a significant financial or in-kind contribution towards the project cost. Organisations can make a joint application with project nominations involving partnerships of eligible groups encouraged.

In this regard and as resolved by Council the submission of an EOI titled 'Weddin Shire Sporting Infrastructure Upgrades' for the upgrade of the following local sporting clubs infrastructure as well as the Bogolong Dam upgrade is currently in progress:

- Caragabal Sports Club
- Grenfell Rugby Union Club
- Grenfell Rugby League Club
- Grenfell Soccer Club
- Grenfell Kart Club
- Grenfell Tennis Club
- Grenfell Squash Club
- Quandialla Swimming Pool

In order that Council has a comprehensive set of integrated data and has completed community consultation a Community Wellness Plan is being prepared. This plan will bring together the objectives listed below into one plan that can translate into our Integrated Planning documents (Delivery Program and Operational Plan) over the next 4 years.

The Community Wellness Plan will use existing data from some current plans and the Mid Lachlan Alliance service reviews coupled with new data to address the following:

- For economic health:
  - Local economic development
  - Tourism
  - Destination Management
  - Health Services
  - Village development
- For social wellbeing and health
  - Sporting facilities
  - Cultural services and facilities
  - Health facilities
  - Aged care needs
  - Village health

## THE GENERAL MANAGER'S REPORT

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The Community Wellness Plan development will include liaison with stakeholders and the digital panel will be utilised to gain valuable insight into community needs and expectations for a raft of new community projects.

It is anticipated that the draft Community Wellness Plan will be completed by the end of February 2018 in respect to Weddin Shire's sports needs. This will facilitate the submission of the EOI for the Regional Sports Infrastructure Fund and the development of a business plan if we are invited to submit a grant funding application.

The Economic Development elements will be finalised by the end of February 2018 to align with the Regional Economic Development Strategy (REDS), linked to the South West Region (SWR) Functional Economic Region (FER). The Health facilities and Aged Care needs assessment will be completed the end of February 2018 which will identify the future health needs of the Weddin Shire.

**RECOMMENDATION:** that the Bogolong Dam upgrade be included in the Weddin Shire Sporting Infrastructure Upgrades list.

**289 RESOLVED:** Cr Brown and Cr Bembrick that the Bogolong Dam upgrade be included in the Weddin Shire Sporting Infrastructure Upgrades list.

### **Growing Local Economies Fund**

The Growing Local Economies Fund was established to develop infrastructure to grow regional centres.

The fund is administrated by the Office of Regional Development whereby there is a two step process to apply for funding as follows:

- i) Contact the Office of Regional Department to discuss proposed projects
- ii) Submit a business case

Eligible projects will be then assessed against four program criteria's:

- Strategic Assessment
- Economic Assessment
- Affordability
- Deliverability

In regards to the application process advice has been received from the Department of Premier and Cabinet that funding will be distributed on a regional basis. This is a key change for this particular fund as it is a move away from the rounds-based, whole-of-State competitive process to a new process that will see a notional allocation made to each regional economic area. This approach gets rid of the need to meet deadlines or competing against other regional areas, and will enable a planned, whole-of-region approach to growing our community and economy.

A draft set of regional economic areas called Functional Economic Regions (FERs) have been identified after examining a range of economic factors including labour flows, population and market characteristics, communities of interest and supply chains. These regional economic areas are usually comprised of a number of smaller towns surrounding a larger town (hub and spoke)

## THE GENERAL MANAGER'S REPORT

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and may cross Local Government boundaries. Weddin Shire has been included in the South West Slopes FER with Bland, Cootamundra, Hilltops and Temora Shires.

To enable the Government to move away from a state-wide approach and to approve projects related to growing economies in each of these areas, each FER will need to have a current Regional Economic Development Strategy (REDS) that clearly articulates key economic priorities and the enablers that are required to deliver them.

The Department want to make the development of the REDS as simple as possible and so they have appointed economic consultants to guide the process in order to reduce the administrative burden on Councils and other community organisations. It is recognised that many Local Government areas have existing, well developed strategies and that many of these will have a section which considers neighbouring Local Government Areas. In such cases, the process should be quite quick because this material will be used in the REDS. Applicants must demonstrate how projects will improve economic outcomes for communities and where possible projects should support local procurement, job creation and skills development.

As the process will be finished in the near future it is critical that we have input into the process to ensure our projects are included in the REDS. The Department will lodge the strategy with Infrastructure NSW and the projects will then commence.

In this regard meetings were held in Young on Tuesday 10 October 2017 and Friday 15 December 2017 to review the existing infrastructure priorities of each Council. A further meeting will be conducted in Young on Friday 16 February 2018 to further progress this process.

**For Information  
Noted**

### **6. Grenfell Aquatic Centre – Official Opening, P2.3.1**

Saturday 17 February 2018 will be a significant day for sport in the Weddin Shire with the Official Opening of the Grenfell Aquatic Centre.

Arrangements are currently in progress as follows:

- Invitations have been sent out to approximately fifty (50) guests including various parliamentary representatives, surrounding Mayor's and General Managers, Weddin Shire Councillors and Senior Staff. To date we have received 28 acceptances and 9 apologies.
- We are currently awaiting advice from the Hon Stephanie Cooke MP as to who will conduct the Official Opening. It is expected we will be advised prior to the Council meeting. This will need to be ratified by Council.
- A Marquee, light nibbles/drinks will be organized for the official guests
- The kerb and gutter works along Forbes Street have been completed with work on the footpath currently being completed. Line markings on the road and landscaping are to be completed.

The official opening will be the culmination of the construction of a magnificent state of the art facility that will serve residents of the Weddin Shire and surroundings areas for many years into the future.

**RECOMMENDATION:** that Council ratify the person conducting the Official Opening.



- 290 RESOLVED:** Cr Brown and Cr Diprose that the Hon John Barilaro MP be ratified as the person to conduct the Official Opening.

### **7. 2018/2019 Operational Plan, A3.4**

The annual draft Operational Plan will be presented to Council's May Meeting (17<sup>th</sup>) and submitted for adoption at Council's June Meeting (21<sup>st</sup>).

It has been previous practice to hold a workshop and an Extra-Ordinary Council Meeting in late March/early April to commence the prioritising for the annual plan. At this stage it is proposed to follow the same process as follows:

- Nomination of new projects – 9 March
- Workshop – 29 March (Chambers)
- Extra-ordinary Meeting – 12 April (Chambers)

#### **RECOMMENDATION:** that:-

- i) the following dates be adopted for the 2018/2019 Operational Plan:
- 9 March – closing date for new projects
  - 29 March – workshop (9.30am)
  - 12 April – Extra-ordinary estimates meeting (5.00 pm)

- 291 RESOLVED:** Cr Brown and Cr Diprose that:-
- i) the following dates be adopted for the 2018/2019 Operational Plan:
- 9 March – closing date for new projects
  - 29 March – workshop (9.30am)
  - 12 April – Extra-ordinary estimates meeting (5.00 pm)

**GLENN CARROLL**  
**GENERAL MANAGER**

- 292 RESOLVED:** Cr Niven and Cr Best that except where otherwise dealt with the General Manager's Report be adopted.



## THE DIRECTOR CORPORATE SERVICES' REPORT

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8 February 2018

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

**1. Statement of Bank Balances as at 31 January 2018:**

|                          |                              |
|--------------------------|------------------------------|
| Bank Account             |                              |
| Westpac                  | <b>\$820,564.19</b>          |
| Investments              |                              |
| CBA                      | <u>6,250,000.00</u>          |
| <b>Total Investments</b> | <b><u>\$6,250,000.00</u></b> |

**CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 January 2018.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**  
**Noted**

**2. A Summary of Income for The Month of January follows:**

|   |                            |
|---|----------------------------|
| Rates Receipts                          | 60,086.00                  |
| Credit Union Agency Commission          | 607.20                     |
| Service NSW Agency Fee                  | 4,829.38                   |
| Interest on Investments                 | 2,367.12                   |
| Paid Parental Leave Scheme Payments     | 5,560.00                   |
| OHS Insurance Rebate                    | 14,877.20                  |
| CTP Insurance Refund                    | 1,950.38                   |
| Fuel Tax Credit                         | 10,106.62                  |
| Library Annual Per Capita Grant         | 24,246.00                  |
| Development & Building Application Fees | 6,033.00                   |
| CTC Income                              | 2,300.95                   |
| Section 64 Contributions                | 3,730.00                   |
| Caravan Park Income                     | 9,565.00                   |
| Pool Entrance Charges                   | 7,239.70                   |
| Other                                   | 9,837.88                   |
| <b>Total</b>                            | <b><u>\$163,336.43</u></b> |

**For Information**  
**Noted**

## THE DIRECTOR CORPORATE SERVICES' REPORT

### 3. Roads and Other Expenditure 2017/2018:

Following are the up to date maintenance figures as at 31 January 2018.

| Item   | Vote     | Expenditure |
|--|----------|-------------|
| Rural Roads Maintenance                      | 680,731  | 425,468     |
| Grenfell Town Streets Maintenance            | 207,090  | 127,971     |
| Village Maintenance - Caragabal              | 6,000    | 2,844       |
| Village Maintenance - Greenethorpe           | 6,000    | 8,817       |
| Village Maintenance - Quandialla             | 6,000    | 6,032       |
| Garbage / Recycling Collection               | 130,000  | 77,363      |
| Quandialla Recycling Station                 | 8,000    | 2,152       |
| Greenethorpe Recycling Station               | 6,000    | 320         |
| Greenethorpe Collections                     | 8,000    | 4,201       |
| Commercial Waste Collection                  | 18,000   | 7,784       |
| Grenfell Waste Depot Manning / Plant Hire    | 135,000  | 65,472      |
| Tips Working Expenses                        | 66,000   | 33,780      |
| Grenfell Tip Green Waste Processing          | 20,000   | 0           |
| Cemetery Maintenance & Operating Expenditure | 69,000   | 39,176      |
| Cemetery Sites etc. income                   | (49,000) | (33,503)    |
| Noxious Plants                               | 84,500   | 42,667      |
| Noxious Plants - Extra                       | 20,000   | 3,668       |
| Parks & Gardens                              | 218,262  | 148,418     |
| Library Expenditure                          | 100,480  | 67,339      |
| Baths Income                                 | (25,000) | (35,855)    |
| Baths Expenditure                            | 174,000  | 102,341     |
| Caravan Park Income                          | (65,000) | (40,342)    |
| Caravan Park Expenditure                     | 110,300  | 58,427      |

| RTA Grant Works                       |         |             |
|---------------------------------------|---------|-------------|
| Item                                  | Vote    | Expenditure |
| 2017/18 State Roads (SH6)             | 777,429 | 637,803     |
| 2017/18 National Roads (SH17)         | 440,949 | 349,141     |
| 2017/18 Regional Roads Block Grant    | 778,000 | 122,725     |
| Repair Program - MR239 Pavement Rehab | 162,507 | 68,485      |
| Active Transport Plan                 | 34,000  | 3,817       |

| 2017/18 Rural Local Roads (FAG)                         | Vote    | Expenditure |
|---|---------|-------------|
| RECONSTRUCT VILLAGE STREETS (16/17 C/Over)              | 36,520  | 0           |
| QUANDIALLA DRAINAGE (16/17 C/Over)                      | 105,001 | 15,297      |
| GRENFELL MEDICAL CENTRE - K&G & FOOTPATH (16/17 C/Over) | 130,000 | 0           |
| GRENFELL STREETS CONSTRUCTION (16/17 C/Over)            | 108,495 | 0           |
| GRENFELL KERB & GUTTER (16/17 C/Over)                   | 102,231 | 0           |
| MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (16/17 C/Over)    | 11,237  | 0           |
| GREENETHORPE BUMBALDRY ROAD (16/17 C/Over)              | 160,083 | 137,581     |
| BLACKS BRIDGE (16/17 C/Over)                            | 81,865  | 3,609       |
| ACTIVE TRANSPORT PLAN                                   | 11,333  | 11,333      |
| GRAVEL RESHEETING (16/17 C/Over)                        | 103,327 | 0           |
| GRENFELL STREETS - FOOTPAVING (16/17 C/Over)            | 86,054  | 0           |

## THE DIRECTOR CORPORATE SERVICES' REPORT

|   |                |                |
|---|----------------|----------------|
| SUCKER REMOVAL/SHOULDER GRADING/SPRAYING (16/17 C/Over) | 15,754         | 0              |
| QUANDIALLA FOOTPATHS RECONSTRUCTION (16/17 C/Over)      | 38,896         | 0              |
| INDUSTRIAL AREA ROAD                                    | 0              | 24,065         |
| Total   | <b>990,797</b> | <b>191,885</b> |

| <b>2017/18 Roads to Recovery</b>          | <b>Vote</b>    | <b>Expenditure</b> |
|---|----------------|--------------------|
| RESEALS (R2R)                             | 229,017        | 100,175            |
| KEITHS LANE                               | 163,756        | 308,984            |
| BEWLEYS ROAD                              | 200,000        | 21,087             |
| CARAGABAL - PULLABOOKA                    | 202,820        | 0                  |
| HEAVY PATCHING - PINNACLE & DRIFTWAY ROAD | 100,000        | 256,317            |
| Total                                     | <b>895,593</b> | <b>686,564</b>     |
|   |                |                    |
| <b>Item</b>                               | <b>Vote</b>    | <b>Expenditure</b> |
| Flood Damage Untied Funding               | 1,000,000      | 843,418            |
| Flood Damage - Regional Roads             | 409,502        | 409,502            |
| Flood Damage - Rural Roads                | 985,059        | 985,059            |

For Information  
Noted

#### 4. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity is as follows:

Continued liaison with Council's Debt Recovery Firm Outstanding Collections.

35 referred to Outstanding collections

- 16 Paid
- 9 No Response – further action to be taken
- 4 arrangements
- 1 part payment
- 4 withdrawn – possible sale of properties
- 1 response – pending further action

2 new arrangements made.

General Reminder and 1-month demand letters sent.

Continued monitoring of existing payment arrangements, following up with further action where required

Continued liaison with Council's Debt Recovery Firm Outstanding Collections and other debt collection activity of routine nature.

For Information  
Noted

### 5. **Quarterly Budget Review Statement (QBRs) – 31 December 2017, A1.6**

The QBRs is a financial reporting system that presents a summary of Councils financial position at the end of each quarter of the financial year.

The QBRs consists of the following statements:

1. Responsible Accounting Officers Statement
2. Income and Expenditure Budget Review Statement – By Type
3. Income and Expenditure Budget Review Statement - By Activity
4. Capital Budget Review Statement
5. Cash and Investments Budget Review Statement
6. Contracts and other expenses Budget Review Statement

The QBRs is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of each quarter
- Provide explanations for major variations
- Enable the responsible accounting officer (RAO) to indicate if council will be in a satisfactory financial position at the end of the financial year.

**RECOMMENDATION:** that the Quarterly Budget Review Statement to the 31 December 2017 be adopted as presented.

**293** **RESOLVED:** Cr Parlett and Cr Niven that the Quarterly Budget Review Statement to the 31 December 2017 be adopted as presented.

### 6. **Grenfell Library, C2.8.15**

Activities by the Librarian over the last month included the following:-

Weeding program continues with the Adult fiction, Nonfiction and the children section.

The annual Summer Reading Club has commenced with 50 registrations across all age groups. The presentation was held on Thursday 25 January with over half attending the morning.

May Gibbs traveling exhibition arrived Thursday 18 January. The exhibition will be packed up Thursday night (1 Feb) for collection Friday morning. To date 102 have looked at the exhibition.

Two craft sessions were held with 12 children attending both sessions.

Board games & Lego sessions were held with 20 children and parents/carers attending.

The membership weeding program has continued. Those who have not borrowed in the past three years are being withdrawn from the system. This is a standard library practice.

This month I have also amended the types of memberships from Adult and Junior to Junior (birth-12 years), Young Adult (13-17 years), Adult (18-64 years) and Seniors (65+). The system has been

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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set up so that on a member's birthday they progress to each group. This makes it easier to fill in the annual statistical return, any grant applications and in the planning of various activities.

Otherwise activities were of a routine nature.

**For Information  
Noted**

### **7. Economic Development, C2.8.13**

Council's Economic Development Officer has been involved in the following activities:

Distributed funding opportunities to interested community groups.

Acted as secretary for the Weddin Development Committee including approaching sponsors for the 2018 Weddin Business Awards, preparing minutes for the December 2017 meeting, preparing and distributing the agenda for the February 2018 meeting and preparing invoices for Why Leave Town.

Coordinated the completion and return of mobile black spot assessment surveys for Bumbaldry and Glenelg and conveyed them to the assessor. Provided feedback on first draft of the report and arranged payment on receiving the final report.

Liaised with government stakeholders over the possible funding application for a shire wide connectivity infrastructure project.

Attended REDS meeting in Young and provided feedback on first draft.

Participated in January organisational leadership group meeting.

Sourced letters of support from the business community to support a grant funding application.

**For Information  
Noted**

### **8. Tourism/Promotions, C2.8.11**

Council's Tourism Officer has been involved in the following activities:-

Staffed the Grenfell Accredited Visitor Information Centre as required. Liaised with casual staff over their Christmas and weekend shifts including key handover and preparation of tasks. Coordinated uniforms and delivered new staff induction.

Completed minutes for the December tourism meeting. Sought quotes for Newell Highway Billboard and prepared correspondence to Cowra Tourism. Sought quotes on Christmas decorations and prepared report. Sought quotes for entrance to town signage and prepared report. Prepared business guidelines for targeted marketing. Prepared and distributed agenda for the February Tourism Meeting.

Acted as secretary for the Henry Lawson Festival committee including preparing agenda for February meeting, and approving electronic payments. Signed Eventbrite contract. Created Eventbrite platform for Verse, Short Story and Art. Met with festival executive. Met with new

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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coordinators to discuss position descriptions. Sought website updates to HLF website by webmaster.

Liaised with Grenfell Historical Society and Heritage Adviser over content for 15 interpretive signs in Main Street and George Street to be funded by a Heritage Near Me grant. Liaised with members of the community to research content. Researched and wrote 15 individual building histories. Liaised with Director of Environment Services to confirm the colour of the 15 signs. Confirmed quote with sign manufacturer, liaised with graphic designer over required edits.

Recorded Community Hub bookings, distributed and collected paperwork from clients.

Distributed weekly Insights Newsletter from Destination NSW.

Researched and recorded 4 radio interviews.

Supplied information to Central NSW Tourism and Centroc as requested.

Coordinated judging of the Grenfell Christmas display competition, with prizes distributed at the Combined Service Clubs Christmas Carnival.

Coordinated distribution of Australia Day and Christmas competition money to village committees.

Negotiated the distribution of a limited edition 2018 calendar from the visitor centre including multiple reprints.

Attended Grenfell meeting of the Active Transport plan consultation and sought attendees.

Coordinated ordering and payment for copies of the Sesquicentenary documentary.

Prepared meeting agenda, minutes and correspondence for the December and January meetings of the Australia Day committee. Submitted final stages of the Ambassador registration process. Coordinated welcome dinner on January 25th as well as accommodation for the ambassador.

Attended December Art Gallery Committee meeting.

Researched and produced rates notice insert.

Assisted with paperwork for local art exhibition as well as receiving art work for local exhibition in the week prior to its opening.

**For Information  
Noted**

### **9. Arts/Tourism, C2.8.11**

Council's Arts/Tourism Officer has been involved in the following activities:-

#### **Art & Art Gallery**

- Arranged replacement volunteers when rostered volunteers were not available
- Sent events to Arts Outwest for calendar

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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- Created name plates for exhibition 'Grenfell Community Arts & Craft Group'
- Liaised with Artists regarding collecting paperwork, i.e. Artist profiles, images etc.
- Gathered information and images for 2018 exhibitions
- Processed Art Gallery Sales
- Created regular social media posts of the various artworks to draw in visitors to the gallery
- Shared information about the various artists with visitors to the gallery
- Updated the Grenfell.org.au website with posts about the current exhibition
- Designed and sent invitation for exhibition opening to volunteers, art gallery committee, Mayor, GM, Grenfell Record and other interested parties via email and post and face to face contact

### **Tourism**

- Updated business listings on Grenfell.org.au
- Added and updated event listings on Grenfell.org.au
- Managed Facebook account
- Updated layout of general brochures for tourism distribution
- Delivered Art Gallery event posters around the businesses of Grenfell
- Direct marketing targeted to automobile clubs in NSW posted more invitations to visit Grenfell

### **Visitor Information Centre**

- Greeted visitors at VIC and handled enquiries (walk in, phone and email)
- Sent weekly email requesting information from business in the Shire about their availability, offers, news etc. and collated the replies
- Organised staff and their weekend tasks. Replied to their enquiries
- Ordered more visitor guides for the towns we had run out of.
- Sent out our brochures to VIC's as requested
- Sent out weekly email to surrounding VIC's outlining our weekend's events
- Submitted VIC October statistics to The Tourism Group
- Liaised with local stakeholders of accommodation to assist visitors find accommodation

### **Henry Lawson Festival**

- Attended HLF meeting
- Liaised with festival coordinators and executive regarding planning for the 2018 festival

**For Information**  
**Noted**

## **10. Grenfell Internet Centre, C2.8.14**

Council's Internet Centre Officer has been involved in the following activities:-

### **Sales and Services**

- Conducted computer services and repairs for 20 residential clients
- Replaced 1 mobile phone screens for business client
- Sold software, parts, and accessories to 14 residential clients and 3 business clients
- Sold ink and toner cartridges to 10 residential clients
- Internet Café used by 43 clients for internet access and printing

## THE DIRECTOR CORPORATE SERVICES' REPORT

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### Computer Tuition

- Delivered 1 individual lessons.

### Human Services Access Point

- Assist human services clients with access point usage

### Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Hillbilly Customs Website

### Technology Centre Maintenance

- Installation of software patches Windows workstations
- Decline superseded updates (WSUS) – Server Clean-up
- Plugin updates, and content management software updates (Website)
- Vulnerability and Malware scan (Website)
- Installation of patches (Backup System)
- Installation of patches (Test & Internal Wiki)
- Perform Search Engine Optimisation tasks
- www.grenfellinternetcentre.com.au visited 133 times by 144 Users
- Blog Posts Shared on Facebook, Twitter, and Google Plus
- Configure new domain controller x 2 (Community Hub Network)

### Google Summary

- 180 people saw Grenfell Internet Centre via Google Search
- people saw Grenfell Internet Centre on Google Maps
- 2 people found Grenfell Internet Centre on Google and called your business

### Support of Other Council Departments

- Provide Tech Support to Council Departments
- Installation of software patches (Library)
- Decline superseded updates (WSUS) – Server Clean-up (Library)
- Updates to Website (Library)
- Troubleshoot Depot internet connectivity

**For Information  
Noted**

**LACHLAN GIBSON**  
**DIRECTOR CORPORATE SERVICES**

**294** **RESOLVED:** Cr Diprose and Cr Best that except where otherwise dealt with the Director Corporate Services' report be adopted.



8 February 2018

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

### **1. Works Report (12 December 2017 to 02 February 2018)**

#### **1.1 Highways - Capital and Maintenance Works**

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

|                           |   |   |
|---------------------------|---|---|
| SH6 (Mid-Western Highway) | - | general maintenance                                 |
|                           | - | completed Grenfell Town Signage Upgrade works       |
|                           | - | completed new signage at Lynchs Road intersection   |
|                           | - | ordered new segment markers                         |
|                           | - | completed 2 incident claims following car accidents |

|                       |   |                             |
|-----------------------|---|-----------------------------|
| SH17 (Newell Highway) | - | general maintenance         |
|                       | - | ordered new segment markers |

#### **1.2 Regional Roads - Capital and Maintenance Works**

|                          |   |                     |
|--------------------------|---|---------------------|
| MR398 (Mary Gilmore Way) | - | general maintenance |
|--------------------------|---|---------------------|

|                          |   |                     |
|--------------------------|---|---------------------|
| MR236 (Henry Lawson Way) | - | general maintenance |
|--------------------------|---|---------------------|

|                        |   |                     |
|------------------------|---|---------------------|
| MR237(Gooloogong Road) | - | general maintenance |
|------------------------|---|---------------------|

|  |   |                     |
|--|---|---------------------|
| MR239 (Henry Lawson Way<br>/ Young Road) | - | general maintenance |
|--|---|---------------------|

#### **1.3 Rural Local Roads - Capital Works**

- Completed Driftway Road shoulders rehabilitation (Roads to Recovery) and primer sealed
- replaced pipe culverts in Driveway Road (450mm x 2 x 2 locations)
- Completed box culvert works in Melyra Street (1200mm x 300mm x 2)
- Patch gravelled/regraded Mogogong Rd, Kangerooby Rd, Quondong Rd, Davies Rd, Bass Rd, Bald Hills Rd, Nowlans Rd, Mcspadden Ln.
- Back Piney Range Road - shoulder works in progress

## THE DIRECTOR ENGINEERING REPORT

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### 1.4 Rural Local Roads - Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- removed trees in Kangaroooby Rd, Major West Road and O Laughlin's Road

### 1.5 Urban Area - Capital and Maintenance Works

- general maintenance
- pruned trees in Grenfell Town
- completed kerb and gutter Forbes St
- grading and sealing of shoulders Forbes St
- footpath preparation Forbes St
- medical centre base preparation
- paved blisters Forbes and Camp St
- grading of industrial area access road and levelling of blocks

**For Information**  
**Noted**

## **2. Other Works (12.12.2017 to 02.02.2018)**

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- sprinkler system upgrade on Henry Lawson oval
- cleared trees in Vaughn park
- tree trimming grenfell cementary, forbes st and east st
- slashing at Grenfell cementary
- replace bubbler in memorial park
- repair damaged seats henry Lawson surrounds

### 2.2 Cemeteries

The following graves have been prepared from; 12 December 2017 to 02 February

|                  |   |     |
|------------------|---|-----|
| Grenfell Lawn    | — | 1   |
| Grenfell         | — | 3   |
| Bimbi            | — | Nil |
| Caragabal        | — | Nil |
| Private property | — | Nil |

The following maintenance has been carried out in the last month:

- general maintenance
- topped up graves
- attached a plaque in the lawn cemetery



## THE DIRECTOR ENGINEERING REPORT

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### 4. RMS RMCC Contract, R2.54.4

Resealing works on SH17 and SH6 have been completed. The resealed segments need to be linemarked with the second coat.

Warranty claim on small section of Reseals on SH 17 to be undertaken

Greenethorpe Bumbaldry road intersection upgrade is in the planning stages and Greenethorpe-Bumbaldry Road intersection improvement projects will be carried out in 2018/19.

Brundah School Rehabilitation

**For Information  
Noted**

### 5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month: -

| Plant No | Plant Item                                | Maintenance   |
|----------|---|---|
| 2083     | Utility-Nissan Y61<br>Patrol Tray Top     | Major Service finalised, driveline oils replaced and radiator blown, washed out |
| 5220     | Weed Spray Unit-<br>Quick spray 5SDE      | Repair Leak plus Fix case. Fit charge wires                                     |
| 4103     | Tractor- New Holland<br>TD80              | Repairs/Maintenance   |
| 4105     | Grader-Caterpillar<br>120M                | Call Out, Blown Hose  |
| 3962     | Truck-Isuzu 700P<br>NPR200 4.5t Tipper    | Refitted Differ that was overhauled by Traeserv, Water contamination internally |
| 4094     | Backhoe/loader – Case<br>580 SLE          | Oil leaking around Transmission. Was valve body pack solenoid                   |
| 4103     | Tractor – New Holland<br>TD80D            | Repairs   |
| 4107     | Patch truck- Isuzu/<br>Austroad Jetmaster | Radiator Clean  |
| 3953     | Truck- Garbage<br>Collection              | Replace wiring  |
| 3960     |   | Pre rego inspection, RH steer Air Bag studs 1 missing dismantled and repaired   |
| 4408     | Multipac 6118H roller                     | Electrical Issues,(assistance in repairs)                                       |
| 4098     | Water Cart- Isuzu                         | Taken to waga waga for quotaion   |
| 3960     | 3-axle Tipping<br>Superdog trailer        | Air bag repair  |
| 5220     | Weed Spray Unit-<br>Quickspray 5SDE       | Repair leak and fix case  |
| 4108     |   | Drifting roadcabin fn flow weeks.found vents fault and fix                      |
| 3957     | Truck-Western Star<br>Tripper             | Light repairs, tailgate repairs, Tarp repairs                                   |
| 4070     | Roller Cat 613- Grid                      | Brakes, Disassemble + Diag  |

## THE DIRECTOR ENGINEERING REPORT

|      |                         |  |
|------|-------------------------|--|
| 4053 | Grader- Caterpillar 12H | Service and changed spare from RH Steen, checked all other tyre psis |
|------|-------------------------|--|

For Information  
Noted

### 6. Council Plant- Water Cart – E3.5.2

The Condition of Council water cart cabin is in a poor state and not working since last three weeks. Council has obtained a quotation to fix the problem which is more than the value of the truck and it has now been decided to replace the truck. It is an important plant for road construction crew and is required to be replaced urgently.

Due to the urgency of the Water Cart, it is proposed to defer to purchase the Bobcat to able to purchase the water truck in 2017/2018 financial year.

Council has obtained a quote for a used truck (excluding water tank) made in 2007 and has 200,000 km. The amount to purchase the truck is \$54,000 drive way.

Note: There is \$ 101,824 available which was allocated to purchase a bobcat.

#### RECOMMENDATION:

Confirmed proposed action

**295 RESOLVED:** Cr Brown and Cr Diprose that the action be confirmed.

### 7. Disposal of Toyota Landcrusiers- E1.3.11

Council has been given an approval to dispose of the following Rural Fire Services vehicles:-

- Toyota Landcruiser BF00996-Greenethorpe
- Toyota Landcruiser BF03033 -Quandialla

It is proposed to advertise the vehicles locally and in the Western and Southern Magazine for sale

#### RECOMMENDATION:

Confirmed proposed action

**296 RESOLVED:** Cr Best and Cr Niven that the action be confirmed.

### 8. Noxious Weed Report – December 2017

| Activity        | Location   |
|-----------------|--|
| Blue Heliotrope | SH6, Henry Lawson Way, SH6 & Bald Hills/Barkers Road   |
| St Johns Wort   | Gooloogong Rd, Henry Lawson Way, Mary Gilmore way, Gibraltar Rocks Rd, Campbells Lane, Bald Hills/Barkers Rd, New Forbes Rd, Martins Lane, Grenfell town area, Greenethorpe town area, Quandialla town area, Martins Lane, Hamptons Lane & Birchs Lane |

## THE DIRECTOR ENGINEERING REPORT

|  |   |
|--|---|
| Silver Leaf Nightshade   | Martins Lane, Campbells Lane, Stock Route Road, Campbells Lane, Hamptons Lane & Birchs Lane |
| Coolatai Grass, Red guide post inspect & monitor                       | Henry Lawson Way – Chemically treated regrowth  |
| Property Inspections   | Request to attend 2 properties to identify weed and advise on control methods               |
| Meetings – Local weeds meeting & Central West Regional Weeds Committee | Local - Weddin Shire Council<br>Central West - Dubbo  |
| Maintenance spraying   | Verges, guard rails & intersection sucker control , laneways, Medical Centre,               |
| Administration   | Mapping, reports, legislation research and familiarisation                                  |

### January 2018

| Activity   | Location  |
|--|---|
| Spiny burrgrass                                  | Grenfell cemetery   |
| African Boxthorn                                 | Pinnacle Rd, Hectors Rd, Gap Rd, Ballendine Rd, Kieths Lane                   |
| St Johns Wort                                    | Pinnacle Rd, Hectors Rd, Gap Rd, Ballendine Rd, Kieths Lane                   |
| Bathurst burr                                    | Pinnacle Rd, Hectors Rd, Gap Rd, Ballendine Rd, Kieths Lane                   |
| Coolatai Grass, Red guide post inspect & monitor | Henry Lawson Way – red guide post replaced after it being knocked down        |
| Property Inspections                             | Request to attend 1 properties to identify weed and advise on control methods |
| Maintenance spraying                             | Verges, guard rails & intersection, laneways & sucker control                 |
| Administration                                   | Mapping, reports, BIS uploads   |

## THE DIRECTOR ENGINEERING REPORT

- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.

**For Information  
Noted**

### 9. Roads to Recovery, R2.56

The works in progress as of 6 of February 2018 is as follows:

| Item | Road Name                    | Location   | Area       | Description of works | Budget   | Expenditure to 6 February 2018 | Percentage | Comments  |
|------|------------------------------|--|------------|----------------------|----------|--------------------------------|------------|-----------|
|      | Greenethorpe-Bumbaldry Road  | Chainage 10.85 km to 11.7 km measured from start point 0.000km at Mid-Western Highway          | 6,375 Sqm  | Resealing work       | \$25,976 | \$25,976                       | 100%       | Completed |
| 2    | Greenethorpe-Koorawatha Road | Chainage 0.000 km to 0.900 km measured from start point 0.000km at Greenethorpe-Bumbaldry Road | 7,200 Sqm  | Resealing work       | \$29,338 | \$29,338                       | 100%       | Completed |
| 3    | Dritway Road                 | Chainage 12.690 km to 15.270 km measured from start point 0.000km at Mid-Western Highway       | 18,060 Sqm | Resealing work       | \$73,589 | \$73,589                       | 100%       | Completed |
| 4    | Dritway Road                 | Chainage 15.670 km to 16.350 km measured from start point 0.000km at Mid-Western Highway       | 4,760 Sqm  | Resealing work       | \$19,395 | \$19,395                       | 100%       | Completed |

## THE DIRECTOR ENGINEERING REPORT

| Item | Road Name                                | Location   | Area       | Description of works       | Budget    | Expenditure to 6 February 2018 | Percentage | Comments                        |
|------|--|--|------------|----------------------------|-----------|--------------------------------|------------|---------------------------------|
| 5    | Ballendene Road                          | Chainage 4.790 km to 7.620 km measured from start point 0.000km at Mid-Western Highway | 40,600 Sqm | Resealing work             | \$80,719  | \$80,719                       | 100%       | Completed                       |
| 6    | Caragabal-Pullabooka Road                | Chainage 0.000 km to 5.600 km measured from start point 0.000km at Sandy Creek Road    |            | Shoulder widening          | \$202,820 | \$0.00                         | 0%         |                                 |
| 7    | Keiths Lane                              | Chainage 0km to 1.825km measured from start point 0.000km at Sandy Creek Road          | 45,990 Sqm | Widening and strengthening | \$163,756 | \$205,016                      | 125%       | Completed with additional works |
| 8    | Bewleys Road                             | Chainage 0km to 9.750km measured from start point 0.000km at Newell Highway            |            | Widening and strengthening | \$200,000 | \$21,087                       | 5%         | work in progress                |
| 9    | Driftway Road (Heavy patching shoulders) | Chainage 1.825km to 3.140km measured from start point 0.000km at Bimbi-Quandialla Road |            | Heavypatching work         | \$44,350  | \$90,000                       | 203%       | Completed with additional works |
| 10   | Pinnacle Road (Heavy patching shoulders) | Chainage 11.770km to 12.530km measured from start point                                |            | Heavypatching work         | \$25,650  | \$50,137                       | 195%       | Completed with additional works |



## THE DIRECTOR ENGINEERING REPORT

| Item | Road Name                                | Location   | Area | Description of works | Budget    | Expenditure to 6 February 2018 | Percentage | Comments                        |
|------|--|--|------|----------------------|-----------|--------------------------------|------------|---------------------------------|
|      |  | 0.000km at Henry Lawson Way (MR 236)   |      |                      |           |                                |            |                                 |
| 11   | Pinnacle Road (Heavy patching shoulders) | Chainage 13.200km to 14.090km measured from start point 0.000km at Henry Lawson Way (MR 236) |      | Heavy patching work  | \$30,000  | \$73,000                       | 243%       | Completed with additional works |
|      |  |  |      |                      | \$895,593 | \$668,257                      |            |                                 |

\*Scope of the works changed - new culverts being installed and full width rehabilitation occurred in few locations.

**For Information**  
**Noted**

### 10. Monthly Flood Works Report

| S.No | Road Name                  | Treatment Option | Project cost (\$) | Expenditure till 06 Feb 2018 | Progress (% works completed) | Project status |
|------|----------------------------|------------------|-------------------|------------------------------|------------------------------|----------------|
|      | <b>Section 1</b>           |                  |                   |                              |                              |                |
| 1    | Tyagong Hall Rd            | HP, Rehab        | 69,061.00         | 69,061.00                    | 100                          | Completed      |
| 2    | Roberts Rd                 | RS               | 9,486.00          | 9,486.00                     | 100                          | Completed      |
| 3    | Greenethorpe-Koorawatha Rd | HP, RG, RG & PG  | 17,197.00         | 17,197.00                    | 100                          | Completed      |
| 4    | Iandra Rd                  | HP               | 43,560.00         | 43,560.00                    | 100                          | Completed      |
| 5    | Parnells Ln                | RS               | 7,293.00          | 0.00                         | 0                            | Not started    |
| 6    | Barrs Ln, Gerrybang Rd II  | RS, RG & PG      | 20,976.00         | 20,976.00                    | 100                          | Completed      |
| 7    | Dunkleys Ln                | RS, RG, RG & PG  | 18,027.00         | 18,027.00                    | 100                          | Completed      |
| 8    | Barrs Ln                   | Replace Causeway | 18,000.00         | 18,000.00                    | 100                          | Completed      |
| 9    | Stanifords Ln, Wilson Ln   | RS               | 16,274.00         | 16,274.00                    | 100                          | Completed      |

## THE DIRECTOR ENGINEERING REPORT

| S.No | Road Name                      | Treatment Option         | Project cost (\$) | Expenditure till 06 Feb 2018 | Progress (% works completed) | Project status |
|------|--------------------------------|--------------------------|-------------------|------------------------------|------------------------------|----------------|
| 10   | Sunnyside Ln, Watts Ln         | RS, RG & PG              | 6,385.00          | 6,385.00                     | 100                          | Completed      |
| 11   | Adams Ln (East)                | RS                       | 16,065.00         | 16,065.00                    | 100                          | Completed      |
| 12a  | Freebairns Ln                  | RS, RG & PG              | 1,000             | 1,000.00                     | 100                          | Completed      |
| 12b  | Chappells Ln                   | RS, RG & PG              | 5,997             | 0.00                         | 0                            | Not started    |
| 13   | Greenethorpe-Wirega Rd         | RS, RG, RG & PG          | 23,181.00         | 23,181.00                    | 100                          | Completed      |
| 14   | Lewis Rd                       | RG & PG                  | 10,807.00         | 10,807.00                    | 100                          | Completed      |
| 15   | Barkers Rd (East), McKays Rd   | RG, RG & PG              | 18,567.00         | 18,567.00                    | 100                          | Completed      |
| 16   | Browns Ln                      | RG & PG                  | 9,337.00          | 9,337.00                     | 100                          | Completed      |
| 17   | Bobelar Ln, Brundah Hall Rd    | RG, RG & PG              | 21,930.00         | 21,930.00                    | 100                          | Completed      |
| 18   | Bembricks Ln                   | RS                       | 6,632.00          | 6,632.00                     | 100                          | Completed      |
| 19   | Mogongong Ln                   | RS, RG, RG & PG          | 8,265.00          | 8,265.00                     | 100                          | Completed      |
| 20   | Mogongong Rd                   | RS, RG                   | 12,434.00         | 12,434.00                    | 100                          | Completed      |
| 21   | Derribong Rd, Quondong Rd      | HP, RS, RG & PG, SCR     | 23,360.00         | 23,360.00                    | 100                          | Completed      |
|      | <b>Section 2</b>               |                          |                   |                              |                              |                |
| 22a  | Olouglin Ln                    | HP                       | 6,000.00          | 0.00                         | 0                            | Not started    |
| 22b  | Adelargo Rd                    | RS                       | 6,000.00          | 6,000.00                     | 100                          | Completed      |
| 22c  | Mcdonalds Lane                 | RS                       | 6,624.00          | 6,624.00                     | 100                          | Completed      |
| 23   | Peaks Creek Rd                 | RS, RG, Recon            | 49,147.00         | 49,147.00                    | 100                          | Completed      |
| 24   | Kanagrooby Rd, Clay Pit Rd     | RS, RG & PG, Recon       | 27,102.00         | 27,102.00                    | 100                          | Completed      |
| 25   | Kanagrooby Rd                  | Collapsed Pipe 450mm     | 2,220.00          | 2,220.00                     | 100                          | Completed      |
| 26   | Keewong Crossing on Yambira Rd | Casueway, Stabilise Bank | 61,281.00         | 61,281.00                    | 100                          | Completed      |
| 27   | Yambira Rd                     | RS, RG                   | 9,721.00          | 9,721.00                     | 100                          | Completed      |
| 28   | Adams Ln (North)               | RG & PG                  | 8,226.00          | 8,226.00                     | 100                          | Completed      |
|      | <b>Section 3</b>               |                          |                   |                              |                              |                |
| 29   | Wheatleys Rd                   | RG & PG                  | 6,484.00          | 6,484.00                     | 100                          | Completed      |
| 30   | Grants Ln, Borehams Rd         | RG, RG & PG              | 12,498.00         | 12,498.00                    | 100                          | Completed      |
| 31   | New Forbes Rd                  | HP, GS                   | 153,551.00        | 153,551.00                   | 100                          | Completed      |
| 32   | Barkers Rd (North)             | RG & PG, Recon           | 107,225.00        | 107,225.00                   | 100                          | Completed      |

## THE DIRECTOR ENGINEERING REPORT

| S.No | Road Name                                | Treatment Option           | Project cost (\$) | Expenditure till 06 Feb 2018 | Progress (% works completed) | Project status |
|------|--|----------------------------|-------------------|------------------------------|------------------------------|----------------|
| 33   | Bald Hills Rd                            | RG, RS, PG                 | 68,058.00         | 68,058.00                    | 100                          | Completed      |
| 34   | Matchetts Rd, Hunts Rd, Bradfords Ln     | RS                         | 12,998.00         | 5,200.00                     | 40                           | In progress    |
|      | <b>Section 4</b>                         |                            |                   |                              |                              |                |
| 35   | Piney Range Hall Rd, Pinnacle Rd         | HP, Rehab                  | 55,478.00         | 55,478.00                    | 100                          | Completed      |
| 36   | Goodes Ln                                | HP, RS                     | 13,880.00         | 13,880.00                    | 100                          | Completed      |
| 37   | Hoctors Ln, Mittions Ln, Boundary Rd     | RS, RG, PG                 | 16,714.00         | 16,714.00                    | 100                          | Completed      |
| 38   | Gap Rd, Ballendene Rd                    | HP, Rehab                  | 9,909.00          | 9,909.00                     | 100                          | Completed      |
| 39   | Hancock Flinns Rd, Hancock Williams Rd   | RS                         | 12,848.00         | 12,848.00                    | 100                          | Completed      |
| 40   | Sandy Creek Rd                           | HP                         | 50,850.00         | 50,850.00                    | 100                          | Completed      |
| 41   | Deans-Malloys Rd, Davies Lane, Baas Rd   | RG                         | 7,605.00          | 7,605.00                     | 100                          | Completed      |
|      | <b>Section 5</b>                         |                            |                   |                              |                              |                |
| 42   | Woodgates Rd, Muncks Ln                  | RG, RG & PG, Recon         | 28,155.00         | 28,155.00                    | 100                          | Completed      |
| 43   | Porters Mount Rd, Stewarts Rd, Taroon Ln | RG, RG & PG                | 16,340.00         | 16,340.00                    | 100                          | Completed      |
|      | <b>Section 6</b>                         |                            |                   |                              |                              |                |
| 44 a | Schneiders Ln                            | RS, RG, RG & PG            | 2,000.00          | 2,000.00                     | 100                          | Completed      |
| 44 b | Thompsons Ln, Andersons Ln               | RS, RG, RG & PG            | 6,707.00          | 6,707.00                     | 100                          | Completed      |
| 45   | Martins Ln, Hamptons Ln                  | HP, RS, RG & PG            | 14,513.00         | 14,513.00                    | 100                          | Completed      |
| 46   | Rumbles Ln, Arramagong Rd, McCanns Ln    | RS, RG, RG & PG            | 46,707.00         | 46,707.00                    | 100                          | Completed      |
| 47   | Stock Route Rd, Eualdrie Rd, Milnes Rd   | HP, RS, RG                 | 43,478.00         | 43,478.00                    | 100                          | Completed      |
| 48   | Holy Camp Rd, Campbells Ln               | HP, RG, RG & PG, Recon     | 48,961.00         | 48,961.00                    | 100                          | Completed      |
| 49   | Thuddungra Rd, Heathcotes Ln             | HP, RS, RG, RG & PG, Recon | 36,609.00         | 36,609.00                    | 100                          | Completed      |
| 50   | Nowlans Rd, Lynchs Rd                    | RS, RG, RG & PG, Recon     | 56,827.00         | 56,827.00                    | 100                          | Completed      |
| 51   | Back Piney Range Rd, Eves Ln             | HP, RS, RG, RG & PG        | 37,234.00         | 26,200.00                    | 70                           | In progress    |

## THE DIRECTOR ENGINEERING REPORT

| S.No | Road Name                                  | Treatment Option    | Project cost (\$) | Expenditure till 06 Feb 2018 | Progress (% works completed) | Project status |
|------|--|---------------------|-------------------|------------------------------|------------------------------|----------------|
|      | <b>Section 7</b>                           |                     |                   |                              |                              |                |
| 52   | Driftway Rd                                | HP, GS              | 34,762.00         | 34,762.00                    | 100                          | Completed      |
| 53   | Millars Ln, Gibraltar Rocks Rd, Taylors Rd | HP, RS, RG          | 18,763.00         | 18,763.00                    | 100                          | Completed      |
| 54   | Grenfell St (Garagabal), Grimms Rd         | RG, TDR             | 13,078.00         | 13,078.00                    | 100                          | Completed      |
| 55   | Beazleys Ln, Caragabal-Bimbi Rd            | HP, RS, RG, RG & PG | 15,371.00         | 15,371.00                    | 100                          | Completed      |
| 56   | Nealons Ln, Maddens Ln, Napiers Rd         | RS, RG, RG & PG     | 31,970.00         | 31,970.00                    | 100                          | Completed      |
| 57   | Maddens Ln                                 | Causeway Replace    | 7,200.00          | 7,200.00                     | 100                          | Completed      |
| 58   | Caragabal-Quandialla Rd, Scotts Ln         | HP, RG, RG & PG     | 40,765.00         | 40,765.00                    | 100                          | Completed      |
| 59   | Berendebba Ln, McNamaras Rd                | RG, RG & PG         | 27,592.00         | 27,592.00                    | 100                          | Completed      |
| 60   | Hanstocks Ln, McAllisters Rd               | HP, RS, RG          | 49,400.00         | 49,400.00                    | 100                          | Completed      |
| 61   | Trounsons Ln, Wards Rd, Hazells Rd         | RFG, RG, RG & PG    | 24,218.00         | 24,218.00                    | 100                          | Completed      |
| 62   | Eurabba Ln                                 | RS, RG              | 17,047.00         | 17,047.00                    | 100                          | Completed      |
| 63   | Stewarts Road                              | RG                  | 4,400.00          | 4,400.00                     | 100                          | Completed      |
|      |  | Total Amount        | 1,710,350.00      | 1,672,228.00                 |                              |                |

Remaining  
work

38,122

**For Information  
Noted**

### 11. Benches in memory of Ted and Gwen Lobb near Bimbi Fire Brigade at Bimbi - C1.6.1

Council has received a request from a Bimbi resident to place two benches near the Bimbi Fire Brigade at Bimbi in memory of her late mother and father. The area chosen is in Council area and near the other existing bench which was placed in similar principle. The job will be carried out at applicant's cost.



**RECOMMENDATION:** that approval be granted to place the two benches near the existing bench at owner's cost.

**297 RESOLVED:** Cr Diprose and Cr Parlett that approval be granted to place the two benches near the existing bench at owner's cost.

### 12. Spelling correction of Hardeman Lane - R2.10.058

Council received a request from a Grenfell resident to correct the spelling of Hardeman lane to Hardman lane. It has been mentioned in the request that the applicant is willing to pay any Registra's General fees if applicable.

**RECOMMENDATION:**

1. That Council write to landowners on Hardeman requesting their opinion on the proposed changes of name.



2. That Council advertise in the Grenfell Record seeking comment on the proposal to rename Hardeman as Hardman.
3. Request be referred to April Council meeting for further consideration.

**298 RESOLVED:** Cr Niven and Cr O'Byrne that:

1. Council write to landowners on Hardeman requesting their opinion on the proposed changes of name.
2. Council advertise in the Grenfell Record seeking comment on the proposal to rename Hardeman as Hardman.
3. Request be referred to April Council meeting for further consideration.

**13. Country Passenger Transport Infrastructure Grants Scheme - 2017/2019 – G2.19.1**

The Transport for NSW 2017-19 round of the Country Passenger Transport Infrastructure Grant Scheme (CPTIGS) has been re-opened for a further 3 months.

The Country Passenger Transport Infrastructure Grants Scheme (CPTIGS) provides subsidies to support the construction or upgrade of bus stop infrastructure generally owned and maintained by local councils across country NSW. The subsidies represent Transport for NSW's (TfNSW) financial contribution towards improving the accessibility and quality of kerb side passenger transport infrastructure in country areas. \$ 3,252,000 is available in this biennial 2017/ 2019 funding round.

Grants are available for up to \$ 10,000 (maximum) for a new shelter.

It is proposed that Council apply for funding to build a new shelter in the suitable location in Forbes Street near the intersection of Forbes and Main Street. The Scope of the works involved in the project are;

- Supply of pre-fabricated shelter and installation

The estimated cost for the project \$ 18,000 (Ref. Photo)

Applications close on Wednesday 28 February 2018 at 6 pm

**RECOMMENDATION: that: -**

1. Council make an application under the Transport for NSW 2017-19 round of the Country Passenger Transport Infrastructure Grant Scheme (CPTIGS)
2. Council to determine a location for the new bus shelter.



## **THE DIRECTOR ENGINEERING REPORT**

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- 299 RESOLVED:** Cr Parlett and Cr O'Byrne that: -
1. Council make an application under the Transport for NSW 2017-19 round of the Country Passenger Transport Infrastructure Grant Scheme (CPTIGS)

### **RAJU RANJIT** **DIRECTOR ENGINEERING**

- 300 RESOLVED:** Cr Diprose and Cr Best that except where otherwise dealt with the Director Engineering's report be adopted.

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

**A. Public Health and Environmental Matters**

**1. Sewerage Treatment Works, S1.1.1**

**December 2017**

Total inflow through the Works during December 2017 was 7,774 kl with the daily average of 250.77 kl. Outflow for irrigation for reuse was 4,767 kl and discharge to Emu Creek 9,858.3 kl.

The highest daily recording of 543 kl occurred for the 24 hours ending 6.30 am on 3 December 2017 and the lowest of 191 kl for the 24 hours ending 6.30 am on 21 December 2017.

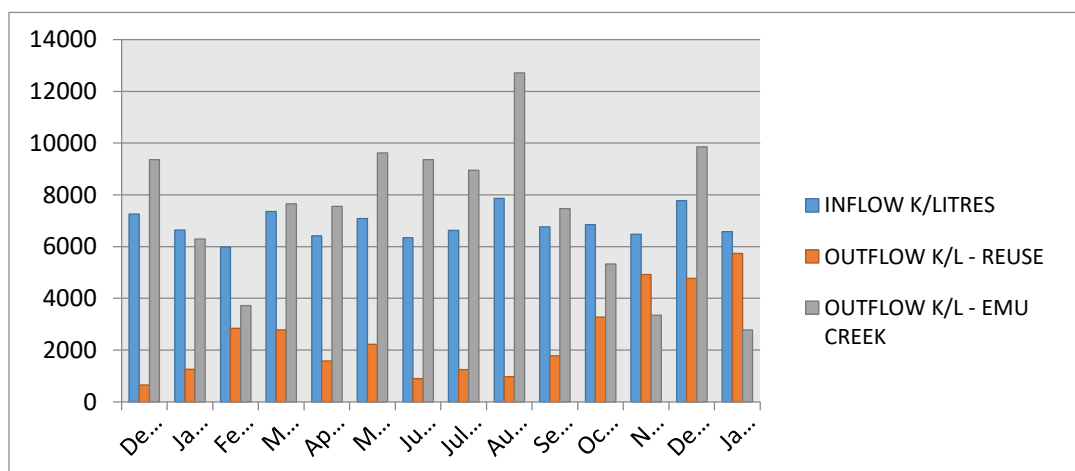
A total rainfall of 165.5 mm was recorded for the month.

**January 2018**

Total inflow through the Works during January 2018 was 6,578 kl with the daily average of 212.19 kl. Outflow for irrigation for reuse was 5,740 kl and discharge to Emu Creek 2,774.16 kl.

The highest daily recording of 314 kl occurred for the 24 hours ending 6.30 am on 1 January 2018 and the lowest of 175 kl for the 24 hours ending 6.30 am on 21 January 2018.

A total rainfall of 54.5 mm was recorded for the month.



**For Council's Information**  
**Noted**



## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### 2. Caravan Park Operations, P2.3.3

#### December 2017

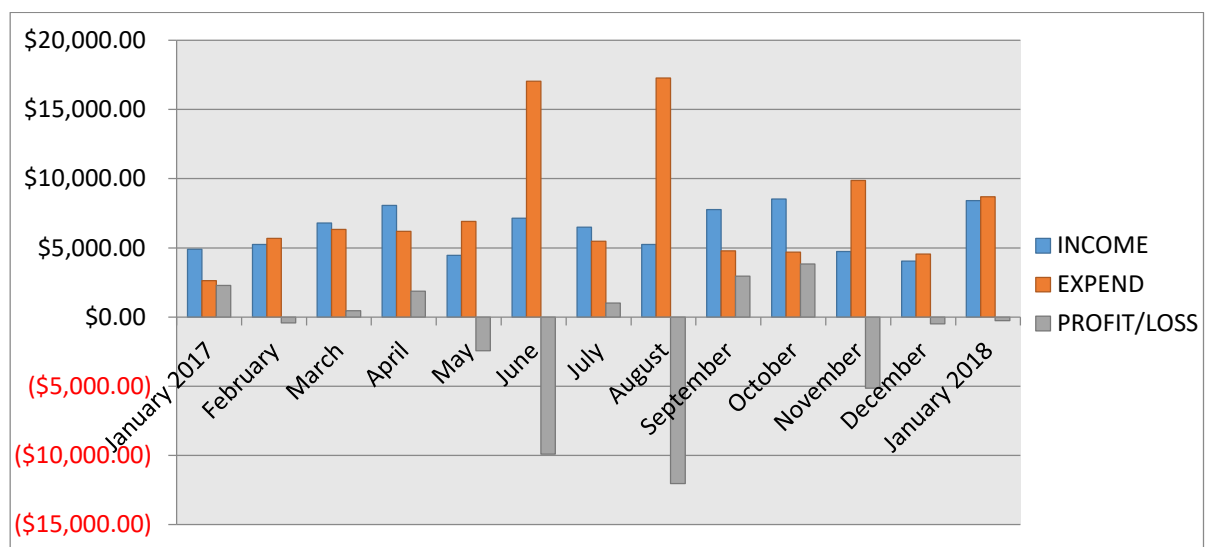
Income for the month of December 2017 was \$4,047.00 with expenditure of \$4,540.06 resulting in an operational loss of \$493.06 the month.

There were 120 sites occupied for the month of December 2017.

#### January 2018

Income for the month of January 2018 was \$8,421.00 with expenditure of \$8,681.64 resulting in an operational loss of \$260.64 the month.

There were 245 sites occupied for the month of January 2018.



For Council's Information  
Noted

### 3. Animal Control, A4.4.4

#### **December 2017**

##### **a. Companion Animals**

|  |   |                    |   |
|--|---|--------------------|---|
| Animals Seized & Impounded :                     | 1 | Animals Destroyed: | 0 |
| Animals Straying/Returned to Owners immediately: | 1 | Animals Released:  | 1 |
| Animals Straying and Impounded:                  | 0 | Animals Rehomed:   | 1 |
| Animals Surrendered:                             | 1 | Animals Sold:      | 0 |

#### **Other Activities:**

##### Companion Animals

- “show cause” correspondence issued - response received
- 4 stray dog correspondence issued

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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- 1 “Notice to permanently identify” issued
- 1 “notice to register” issued
- OLG Dog and Cat Seizure Reporting – NSW OLG database
- Seizure of dog after dog attack – Grenfell Police assistance. (seizure notice issued under CAA)
- Witness interviews
- Statement preparation
- Hiring, collection and record keeping of animal traps
- Maintenance and record keeping of activities for impounding facility
- Updating existing records on the NSW Pet Registry as per required under NSW Companion Animals Act legislation
- Entering new data on NSW Pet Registry as per legislative requirements.
- Registration check cross reference
- Entering records on Council authority
- Acting and advising public in accordance with Companion Animals Act and Local Orders for the keeping of Animals Policy
- Contemporaneous note taking
- Verification of microchip/registration status
- OLG Financial Report (registrations –November)
- Exercise and Functions under Companion Animals Act
- Co-operation with Cowra Shire Ranger – rehoming of pound dog
- Discussion held DES – amending Local Orders Policy for Keeping of Animals (cats).
- Reply correspondence issued to Mrs C Simpson – cat concerns
- 1 barking dog diary issued – Grenfell resident

### Stock callouts

- Report and investigation of straying pigs within Bimbi village – NOI issued (fencing).
- Stray sheep reported Melyra Street – contained private property, contemporaneous notes, Police assistance required, interview with Police and offender to follow.
- 1 cow unattended public place – contained, owner informed.

### Environmental

- Inspection undertaken West Street – accumulation of items. Co-operation to remove continuing. To re-inspect January
- NOI issued overgrown block under LGA – Sullivan Street

### Overgrown blocks – Vacant Land

- Inspection undertaken – NOI West Street – Compliance met
- Inspection of vacant land – Grenfell, Greenethorpe, Quandialla & Caragabal. Condition recorded. To monitor (NOI's)
- 5 letters of request issued to mow/maintain vacant land

### Unregistered vehicles in public place – Grenfell

- Removal of 1 unregistered caravan – Edward Square Greenethorpe.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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### Recycling

- Recycling bin checks for contaminated waste, correspondence issued to property owners
- Recycling bins delivered to new dwellings

### Advertising (Grenfell Record)

- Pets and Christmas
- Danger – Animals, Heat and cars.

## **January 2018**

### **a. Companion Animals**

|  |   |                    |   |
|--|---|--------------------|---|
| Animals Seized & Impounded :                     | 1 | Animals Destroyed: | 3 |
| Animals Straying/Returned to Owners immediately: | 3 | Animals Released:  | 1 |
| Animals Straying and Impounded:                  | 2 | Animals Rehomed:   | 2 |
| Animals Surrendered:                             | 2 | Animals Sold:      | 0 |

### **Other Activities:**

#### Companion Animals

- 1 “show cause” correspondence issued – (2 stray horses)
- 2 stray dog correspondence issued
- 3 “Notice to register” issued
- 1 verification of microchip/change details issued
- Animal control monthly report
- Pound duties
- OLG Dog and Cat Seizure Reporting – NSW OLG database
- Seizure of 2 dog after dog attack –Young Police assistance. (seizure notice issued under CAA)
- Witness interviews
- Statement preparation
- Notice of Intention issued – “Declaration of Dangerous Dog”
- 1 Penalty Infringement Issued – (owner prevent dog escaping)
- Hiring, collection and record keeping of animal traps
- Maintenance and record keeping of activities for impounding facility
- Updating existing records on the NSW Pet Registry as per required under NSW Companion Animals Act legislation
- Entering new data on NSW Pet Registry as per legislative requirements.
- Registration check cross reference
- Entering records on Council authority
- Acting and advising public in accordance with Companion Animals Act and Local Orders for the keeping of Animals Policy
- Contemporaneous note taking
- Verification of microchip/registration status
- OLG Financial Report (registrations –November)
- Exercise and Functions under Companion Animals Act
- 3 “show cause” – non compliance - registration

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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### Stock callouts

- 1 sheep unattended Young Road – contained – owner informed

### Environmental

- Order issued overgrown block under LGA – Sullivan Street.

### Overgrown blocks – Vacant Land

- Inspection of vacant land – Grenfell, Greenethorpe, Quandialla & Caragabal. Condition recorded. To monitor (NOI's).

### Recycling

- Recycling bin checks for contaminated waste, correspondence issued to property owners.
- Recycling bins delivered to new dwellings

**For Council's Information**  
**Noted**

#### **4. Grenfell Aquatic Centre, P2.3.1**

|                          |                   |                   |                      |                     |
|--------------------------|-------------------|-------------------|----------------------|---------------------|
| <b>Total Attendance:</b> | <b>8045 - Dec</b> | <b>5794 - Jan</b> | <b>School Usage:</b> | 1368 Dec, 0 - Jan   |
| <b>Daily Average:</b>    | <b>259</b>        | <b>186</b>        | <b>Other Usage:</b>  | 1068 Dec, 767 - Jan |
| <b>Cash Attendance:</b>  | 606 Child         | 819 Child         |                      |                     |
|                          | 530 Adult         | 569 Adult         |                      |                     |
| <b>Season Ticket</b>     | 2209 Child        | 1996 Child        |                      |                     |
| <b>Attendance:</b>       | 2264 Adult        | 1648 Adult        |                      |                     |

The facility is still being well supported in all areas and programs.

Our lunchtime closures did create a for issues during the school holidays with visitors to the facility. Maybe some consideration for next season by Council, is to run Saturday opening hours for this Christmas holiday period.

There has been no accidents or incidents during December/January period.

Essential Energy have advised external supply works for internal metering works are programmed for 27 February 2018

**For Council's Information**  
**Noted**

#### **5. Quandialla Swimming Pool, P2.3.2**

The pool opened for the 2017/18 season on the 6<sup>th</sup> December 2017.

#### **December 2017**

|                          |             |
|--------------------------|-------------|
| <b>Total Attendance:</b> | <b>1262</b> |
| <b>Daily Average:</b>    | <b>53</b>   |

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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### Activities for the month included:

- Swimming Club held twice a week.
- Squad training twice a week.
- Aqua Fitness Classes three times a week.
- Swimming Lessons every weekend.
- Bribbaree Public School Intensive Program during week 10 of term 4.
- Held a 'Holiday at Home' day for 29 children. A supervised day at the pool for kids with activities and play, lunch and snacks provided. We had great feedback from the community
- The Baptist Church Youth Group from Young made their annual visit on 15<sup>th</sup> December

The pool was closed for 24 hours 13<sup>th</sup> December for repairs.

### January 2018

**Total Attendance: 1178**

**Daily Average: 38**

### Activities for the month included:

- Swimming Club held twice a week
- Squad training twice a week
- Aqua Fitness three times a week
- swimming lessons each weekend
- Held another 'Holiday at Home' during January with 21 kids.

There was an extraordinary amount of electrical storms pass through in January causing a number of pool closures, blackouts and a phase 3 power loss.

For the two months of December and January there were 26 Family passes, 6 single passes and 13 Aqua Class Passes purchased.

**For Council's Information**  
**Noted**

### 6. Waste Strategy, E3.3.9

Netwaste have advised Council that there are funds available for assistance with the Development of a Waste Strategy on a 50/50 basis with an approximate figure of \$15k to \$20k.

The development of the strategy will help Council decide the direction of waste control, especially in the villages, and around collection options.

**RECOMMENDATION:** that Council submit an application to Netwaste for financial and administrative support for the Development of a Weddin Waste Strategy.

**301 RESOLVED:** Cr Diprose and Cr Parlett that Council submit an application to Netwaste for financial and administrative support for the Development of a Weddin Waste Strategy.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### **B. Planning and Development Matters:**

#### **1. Development Applications**

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

#### December 2017

| DA NO.  | Applicant       | Construction | Value (\$) | Address   |
|---------|-----------------|--------------|------------|---|
| 31/2017 | Mr AC Griffiths | Pergola      | \$18,000   | Lot: 131 DP: 1081488<br>1 Huckel Close<br>GRENFELL NSW 2810 |

#### January 2018

| DA NO.  | Applicant               | Construction                                      | Value (\$) | Address  |
|---------|-------------------------|---|------------|--|
| 55/2017 | Mr JJ McCann            | Patio   | \$12,000   | Lot: 3 DP: 1069026<br>49 Bradley Street<br>GRENFELL NSW 2810     |
| 56/2017 | Ms CA Pulvirenti        | New Dwelling                                      | \$80,000   | Lot: 11 DP: 224968<br>4 Sale Street<br>GRENFELL NSW 2810         |
| 57/2017 | Andys Design & Drafting | New Dwelling                                      | \$302,725  | Lot: 6 DP: 263310<br>24 Star Street<br>GRENFELL NSW 2810         |
| 59/2017 | Mr GT Quarm             | Storage Shed                                      | \$15,000   | Lot: 6 DP: 263310<br>24 Star Street<br>GRENFELL NSW 2810         |
| 61/2017 | Mr JE Evans             | Shed  | \$16,000   | Lot: 9 DP: 263310<br>18 Star Street<br>GRENFELL NSW 2810         |
| 62/2017 | Mr LM Ridley            | Swimming Pool                                     | \$30,500   | Lot: 4 DP: 803597<br>Mininjary Parish<br>GRENFELL NSW 2810       |
| 1/2018  | Mr SM & Mrs SJ Matthews | Garage  | \$17,000   | Lot: 10 DP: 706588<br>41 Weddin Street<br>GRENFELL NSW 2810      |
| 2/2018  | Andys Design & Drafting | Alterations/Addition to Dwelling to include a B&B | \$42,660   | Lot: 339 DP: 754578<br>241 Mary Gilmore Way<br>GRENFELL NSW 2810 |
| 3/2018  | Mrs KM Berry            | Patio   | \$15,000   | Lot: 5 DP: 9630<br>10 Bogalong Street<br>GRENFELL NSW 2810       |

**For Council's Information**  
**Noted**

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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### 2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

| CDC NO.   | Applicant          | Construction | Value (\$) | Address   |
|-----------|--------------------|--------------|------------|---|
| CD 4/2017 | Craftsman Homes PL | New Dwelling | \$401,440  | Lot: 11 DP: 1212714<br>84 Manganese Road<br>GRENFELL NSW 2810 |

**For Council's Information**  
**Noted**

### 3. Grenfell Sewerage Treatment Plant (STP) Upgrades, S1.1.5

Further work has been carried out around the concept design with specific reference to extensive investigation of flow rates and effluent quality.

Several parameters have required consideration of changes to be proposed around the overall plant design and operation. As mentioned previously inflow at storm events is a major consideration. Council has carried out further testing around water values and quality for design parameters.

Council's consultants continue to liaise with the contract designer with a Design meeting scheduled for late March 2018 to coincide with the project timetable.

**For Council's Information**  
**Noted**

### 4. Grenfell Medical Centre, P2.12.17

Site works have commenced with extensive activity occurring for footings, excavation site preparation and ongoing planning.

**For Council's Information**  
**Noted**

### 5. Building Professionals Board, A3.6.55

The Building Professionals Board has communicated with council certifiers of the need to prepare for these imminent and significant changes regarding mandatory reporting of building certification data.

Local councils will soon be required to report data on building certification to the NSW Government, for each development where the council is appointed as principal certifying authority.

The mandatory phase will likely start on 1 July 2018 (to be confirmed) and councils need to plan for that date.

#### **Actions councils should take now to ensure legislative compliance**

Councils must make system and process changes to prepare and ensure compliance with the legislation.

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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There are three reporting options available – a SFTP (secure file transfer protocol) for non-cloud-based systems, an API (application programming interface) for cloud-based systems, and the “CertAbility” app for mobile and tablet.

Each Council must:

- Contact its software provider to ensure software updates will be available
- Contact the Board to access the relevant technical documentation.

Councils should identify the resources that will be needed to implement their chosen reporting option (time, IT expertise, funds and/or staff training).

**For Council's Information**  
**Noted**

### **6. Legislative Updates to the Environmental Planning & Assessment Act, A3.6.57**

The updates to the *Environmental Planning and Assessment Act 1979* commence on Thursday 1 March 2018.

The updates have four underlying objectives:

- to enhance community participation
- to promote strategic planning
- to increase probity and accountability in decision-making
- to promote simpler, faster processes for all participants.

While most of the changes will commence on 1 March 2018, there will be a number of other changes that will involve further design and consultation. These new features of the planning system, will commence in a staged manner, as illustrated in the table below:

#### **Modernises the structure and language of the Act**

The EP&A Act is almost 40 years old, and has been amended over 150 times. To make the Act easier to navigate and understand, the Bill:

- gives the Act a clear structure of 10 principal parts, with decimal numbering of all provisions
- moves some detailed provisions to schedules and the regulations where appropriate
- updates the language of the objects of the Act while maintaining their substance.

#### **Creates new objects to ensure the Act supports a thriving built environment**

The new objects reflect the Government's commitment to thriving, safe and well-designed communities with local character and heritage. When performing functions under the Act, authorities will now be guided by additional objects promoting:

- good design and amenity of the built environment
- the sustainable management of built and cultural heritage (including Aboriginal cultural heritage)



## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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- the proper construction and maintenance of buildings, including the protection of the health and safety of their occupants.

### **Community participation**

When the community can engage effectively with planning decisions, the outcomes are better and there is more confidence in the decisions made. The Bill will make it clearer and easier for the community to understand how it can participate in planning decisions.

- every council – will need to prepare a community participation plan. This will spell out when and how they will engage with their communities across all the planning functions they perform
- the plans will have to meet the minimum requirements for community participation that will be set out in Schedule 1 to the Act.
- in preparing their plans, authorities will have to take into consideration new community participation principles, which set the bar for how the community should be engaged.
- to improve accountability to all stakeholders, decision-makers will have to give reasons for their decisions.

### **Strategic Planning**

For the first time, the Act recognises the critical role of councils in strategic planning. This is the process of working with the community to set out what is special about the local area, what its future should look like, and what actions are needed to get there. Under the new provisions:

- each council will prepare a local strategic planning statement. This will set out the 20-year vision for land-use in the local area, the special character and values that are to be preserved, and how change will be managed into the future. The statements will need to align with the regional and district plans, and the council's own priorities in the community strategic plan it prepares under local government legislation
- the statements will shape how the development controls in the local environmental plan (LEP)
- to ensure local views are reflected in the statements, councillors will have a lead role in preparing and endorsing the statements.

### **Development controls in the LEP and development control plans:**

- requiring councils to do a 'LEP check' at least every 5 years – they will consider whether the LEP is still fit for purpose given any changes in population, infrastructure, strategic plans and other key indicators. This check may prompt some updates to the LEP, or it may find that a comprehensive review of the LEP is needed
- allowing the creation of a standard format for DCPs. The Bill will allow the Government to establish a standard, online format for DCPs. The content will remain up to councils, but they will be able to draw on model provisions prepared by the Department.

### **Complying Development pathway**

- councils will be able to impose a levy on complying development certificates to fund monitoring and enforcement of complying development standards in their area

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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- councils will be able to stop work for up to seven days on a complying development site to investigate whether the construction is in line with the certificate. From there, the council can take more formal action – such as a development control order – if warranted
- the courts will be able to declare a complying development certificate invalid if it does not meet the approved standards.

### NSW agencies

NSW agencies often have a role in providing advice or approvals where development has the potential to affect the environment, infrastructure or public safety.

The Bill gives the Planning Secretary the power to ‘step-in’ and give approvals, concurrence or advice on behalf of another NSW agency, where the agency has not met statutory timeframes or where two agencies hold conflicting views

**For Council’s Information**  
**Noted**

### 7. Bushfire Mapping, A2.16

The NSW Rural Fire Service (NSW RFS) have worked on certifying the BFPL map within the Weddin Shire LGA and surrounding areas under Guideline 5b.

This Guideline outlines the legislative context for the mapping of Bush Fire Prone Land and the assessment of Development Applications on such land.

Council will need to assess the mapping with a view to discussing and finalising the BFPL map together with NSW RFS Development Assessment Planning staff.

The major change to the mapping is that the entire shire has been identified as Bush Fire Prone Land, extensively with grassland mapped.

This impacts greatly on the development in rural areas.

**For Council’s Information**

**302 RESOLVED:** Cr Parlett and Cr Best that Council respond to the RFS requesting the deletion of the extensive classification of “grassland” within the Bushfire Planning Map and undertake a formal review for the appropriate classification of rural cropping and grazing lands.

### 8. LOT 72 DP 1148241 – 1D North Street, Grenfell, T2.3.1

Council resolved at its March 2017 Ordinary council meeting that:

*“Council prepare a Planning Proposal for rezoning of Lot 72 DP 1148241, 1D North Street GRENFELL from IN1 General Industrial to R1 General Residential with funding to be sourced from the Economic Development Reserve.”*

This Planning Proposal (‘Proposal’) was prepared to amend Weddin Local Environmental Plan 2011 (‘LEP 2011’) to convert land at Lot 72 DP1148241 – 1D North Street, Grenfell (‘subject site’ or ‘lot’) that is currently within an industrial zone to a residential zone with a suitable minimum lot size for subdivision.

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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Council has complied with the community consultation conditions and will forward the proposal for final determination.

### **RECOMMENDATION:** that Council:

1. Endorse the Updated Planning Proposal (22 August 2017) prepared in accordance with section 55(1) of the Environmental Planning and Assessment Act 1979 and Updated in accordance with Gateway Determination (For Exhibition) to convert land at Lot 72 DP 1148241 – 1D North Street, Grenfell ('subject site' or 'lot') that is currently within an industrial zone to a residential zone with a suitable minimum lot size for subdivision.
2. Delegate the General Manager to negotiate minor amendments with DPE (if required) consistent with the intent of the Draft Addendum / PP.
3. Request that the local planning making functions in relation to this planning proposal be delegated to Council.

### **303 RESOLVED:** Cr Brown and Cr Bembrick that Council:

1. Endorse the Updated Planning Proposal (22 August 2017) prepared in accordance with section 55(1) of the Environmental Planning and Assessment Act 1979 and Updated in accordance with Gateway Determination (For Exhibition) to convert land at Lot 72 DP 1148241 – 1D North Street, Grenfell ('subject site' or 'lot') that is currently within an industrial zone to a residential zone with a suitable minimum lot size for subdivision.
2. Delegate the General Manager to negotiate minor amendments with DPE (if required) consistent with the intent of the Draft Addendum / PP.
3. Request that the local planning making functions in relation to this planning proposal be delegated to Council.

## **THE DIRECTOR ENVIRONMENTAL LATE SERVICES' REPORT**

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**RECOMMENDATION:** that the Director Environmental Services' late report be received and dealt with because of the urgency of the matters.

- 304 RESOLVED:** Cr Best and Cr Brown that the Director Environmental Services' late report be received and dealt with because of the urgency of the matters.

### **9. Rural Tips, E3.3.4/E3.3.5**

Council continues to have issues of suspected use of both Caragabal and Quandialla tips by persons outside the shire boundaries.

Investigations have resulted in the proposal to lock the tips with access cards provided to appropriate Weddin Shire users. This will be supported by surveillance cameras on each site. Some work will be required at the gate entrance areas.

These controls will assist with the use and overall lifespan of the tips.

It is proposed to hold Community Meetings in Quandialla and Caragabal on Thursday 22 March 2018 to seek community interest in this proposal.

**RECOMMENDATION:** that Community meetings be held on Thursday 22 March at Quandialla and Caragabal to discuss tip issues.

- 305 RESOLVED:** Cr Diprose and Cr Best that Community meetings be held on Tuesday 20 March at Quandialla and Caragabal to discuss tip issues.

- 306 RESOLVED:** Cr O'Byrne and Cr Niven that the Director Environmental Services' late report be received and dealt with because of the urgency of the matters.

### **10. Development Application – Equestrian Event DA 5/2018**

#### **Application Details:**

Development Application No: DA 5/2018

Description of Development: Equestrian Event

Applicant: Weddin Mountain Performance Horse Club

Landowner(s): L Staunton

Landowners consent provided: ☒ Yes ☐ No

(All Landowners must give consent to the proposed development)

The proposal is for the use of private rural land for the commercial use of holding Ranch Sorting Events.

Dates planned for events:

3<sup>rd</sup> & 4<sup>th</sup> February 2018 (Clinic)

24<sup>th</sup> & 25<sup>th</sup> February 2018

7<sup>th</sup> & 8<sup>th</sup> April 2018

4<sup>th</sup> & 5<sup>th</sup> August 2018

27<sup>th</sup> & 28<sup>th</sup> October 2018

## THE DIRECTOR ENVIRONMENTAL LATE SERVICES' REPORT

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- The sport revolves around two riders on horseback separating cattle from one round yard to another in numbered order in an allocated time.
- We envisage a maximum of forty riders per day to take part as time does not allow for many more so our provision allows to cater for a maximum of sixty people per day in attendance.
- The arena is the existing cattle yards on the premises modified for our purpose. The yards are also part of the farms working infrastructure when not being used for our events.
- Existing water is available on the site.
- We plan to have three Porta Loos on site and possibly further down the track to hire a self-contained shower block.
- Access to the venue is by public road to the gate. With a number of competitors anticipated we do not see any major strain on existing roads.
- Impact to the environment will be minimal with any horse manure not picked up decomposing in a very short time. The paddock is currently used to run sheep and cattle.
- Catering will be open to local charity and community groups.
- No alcohol will be sold on site.
- No entertainment will be held on site ie live bands or concerts.
- Only humane livestock practices are accepted.
- "Warraween" is a working rural property and the competition is no different to daily operations.
- Event traffic is estimated at about twenty vehicles per event. Quondong Road is sealed
- Approved directional signage will be erected to assist out of town visitors. All competitors are also given maps of the area with their entries.
- There will be a designated emergency assembly area.
- parking facilities are available amongst the trees (20 acres)
- Competition starts at 9.00am and finishes at 4.30pm Saturday and Sunday.
- Garbage bins are provided, separated for recycling.

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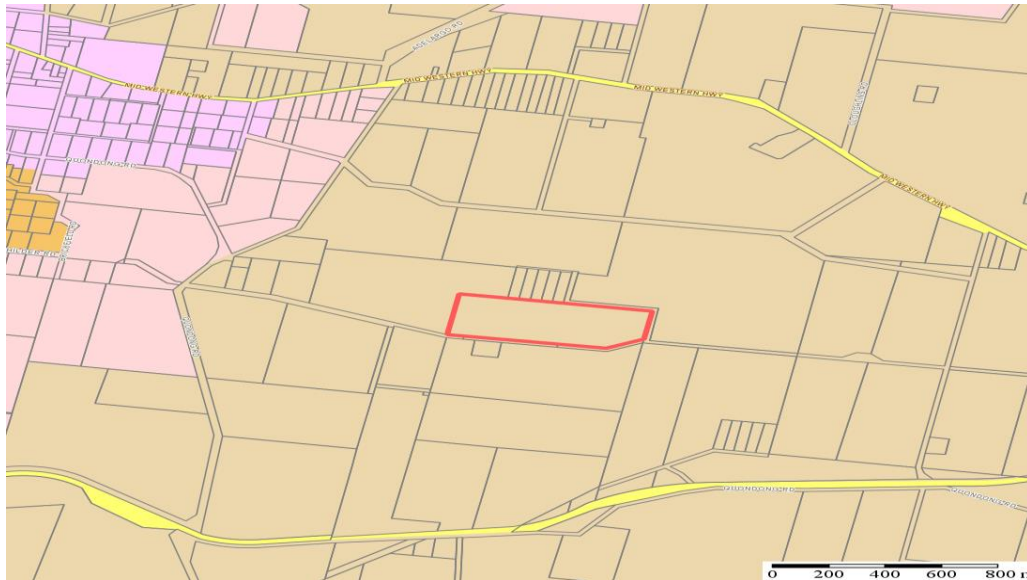
### Property Description:

|                        |                                 |
|------------------------|---------------------------------|
| Legal Description:     | Lot 1069 DP 754578              |
| Existing Improvements: | Dwelling, sheds and events yard |
| Current land-use:      | Rural RU1                       |

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### Locality and Site Context Map:

## THE DIRECTOR ENVIRONMENTAL LATE SERVICES' REPORT



### Site Location:

- Has the subject land been correctly identified on DA Plans and SEE? ☒ Yes ☐ No ☐ N/A
- Is the land freehold title with all owners consent? ☒ Yes ☐ No ☐ N/A
- Is the site vacant of buildings? ☐ Yes ☐ No ☒ N/A
- Are there other buildings / structures located on the subject land? ☒ Yes ☐ No ☐ N/A
- Has the proposed building location been confirmed on the subject land? ☒ Yes ☐ No ☐ N/A
- Do the provided plans, specifications and supporting documents accurately depict the site conditions? ☒ Yes ☐ No ☐ N/A

**Comments:** The site is currently being used as a working farm and events area.

### Site Inspection:

Date: 14 February 2018

Was the Applicant present?

☐ Yes

☒ No

Was the owner present?

☐ Yes

☒ No



## THE DIRECTOR ENVIRONMENTAL LATE SERVICES' REPORT

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**Comments:** Weddin Shire Council DES carried out inspection on 14/2/18. From the site inspection the following points were noted:

- Services are available to the site
- Access via existing route sealed road Quondong Road and unsealed McSpaddens Lane





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### Internal Referral Advice:

Has an Internal Engineering Referral been received?

☒ Yes ☐ No ☐ N/A

Has an Internal Building Referral been received?

☒ Yes ☐ No ☐ N/A

Has an Internal Heritage Advice Referral been received?

☐ Yes ☒ No ☐ N/A

**Comments:** The proposal has been reviewed and assessed by Council Engineering Department who have provided conditions of consent contained herein.

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### Easement(s):

Are there any easements applying to the subject land?

☐ Yes ☒ No ☐ N/A

Is the proposed development clear of easements?

☒ Yes ☐ No ☐ N/A

Are there any proposed easements?

☐ Yes ☒ No ☐ N/A

Are easements required?

☐ Yes ☒ No ☐ N/A



## THE DIRECTOR ENVIRONMENTAL LATE SERVICES' REPORT

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### Comments:

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#### Section 79BA Consultation and development consent—certain bush fire prone land

Is the site identified on the Bushfire Prone Land Map? ☐ Yes ☒ No ☐ N/A

Does the development comply with "Planning for Bushfire Protection" or a certificate provided by a person who is recognised by the NSW Rural Fire Service as a qualified consultant in bush fire risk assessment stating that the development conforms to the relevant specifications and requirement? ☐ Yes ☐ No ☒ N/A

If no, has consultation been done Commissioner for Rural Fire Service? ☐ Yes ☐ No ☒ N/A

**Comments:** Not relevant to the proposal.

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### Contributions:

Does the Section 94 Contributions Plan apply? ☐ Yes ☒ No ☐ N/A

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#### Section 79C(1) Assessment

##### S79(C)(1)(a)(i) The provisions of any environmental planning instrument

##### Local Environmental Plans

The Weddin Local Environmental Plan 2011 applies to all land within the Weddin Local Government Area. The site of the proposed development is zoned RU1 Primary Production under the Weddin Local Environmental Plan 2011. The Land Use Table for the RU1 General Industrial zone permits the use of land or a structure for a Rural uses.

Zone RU1 Primary Production

##### 1 Objectives of zone

- To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.
- To encourage diversity in primary industry enterprises and systems appropriate for the area.
- To minimise the fragmentation and alienation of resource lands.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.

##### 2 Permitted without consent

Environmental protection works; Extensive agriculture; Home-based child care; Home occupations

##### 3 Permitted with consent

Agriculture; Air transport facilities; Airstrips; Animal boarding or training establishments; Boat launching ramps; Boat sheds; Building identification signs; Business identification signs;

## THE DIRECTOR ENVIRONMENTAL LATE SERVICES' REPORT

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Camping grounds; Caravan parks; Cellar door premises; Cemeteries; Community facilities; Correctional centres; Depots; Dwelling houses; Eco-tourist facilities; Environmental facilities; Extractive industries; Farm buildings; Forestry; Freight transport facilities; Heavy industrial storage establishments; Heavy industries; Helipads; Highway service centres; Home businesses; Home industries; Home occupations (sex services); Industrial training facilities; Information and education facilities; Intensive livestock agriculture; Intensive plant agriculture; Jetties; Landscaping material supplies; Mooring pens; Moorings; Open cut mining; Recreation areas; Recreation facilities (major); Recreation facilities (outdoor); Research stations; Roads; Roadside stalls; Rural industries; Rural supplies; Rural workers' dwellings; Secondary dwellings; Sewerage systems; Tourist and visitor accommodation; Veterinary hospitals; Water recreation structures; Water supply systems

### 4 Prohibited

Serviced apartments; Any other development not specified in item 2 or 3

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## State Environmental Planning Policies

The following State Environmental Planning Instruments (SEPPs) apply to the Weddin Local Government Area:

- SEPP 1 - Development Standards
- SEPP 4 - Development Without Consent & Miscellaneous Exempt & Complying Development
- SEPP 6 - Number of Storeys in a Building
- SEPP 21 - Caravan Parks
- SEPP 30 - Intensive Agriculture
- SEPP 32 - Urban Consolidation (Redevelopment of Urban Land)
- SEPP 33 - Hazardous and Offensive Development
- SEPP 36 - Manufactured Home Estates
- SEPP 44 - Koala Habitat Protection
- SEPP 50 - Canal Estate Development
- SEPP 55 - Remediation of Land
- SEPP 62 - Sustainable Aquaculture
- SEPP 64 - Advertising and Signage
- SEPP 65 - Design Quality of Residential Flat Development
- SEPP (Affordable Rental Housing) 2009
- SEPP (Building Sustainability Index: BASIX) 2004
- SEPP (Exempt and Complying Development Codes) 2008
- SEPP (Housing for Seniors or People with a Disability) 2004
- SEPP (Infrastructure) 2007
- SEPP (Major Development) 2005
- SEPP (Mining, Petroleum Production and Extractive Industries) 2007
- SEPP (Rural Lands) 2008
- SEPP (State and Regional Development) 2011
- SEPP (Miscellaneous Consent Provisions) 2007

The following SEPPs are specifically relevant to the assessment of the proposed development:

- **SEPP 44 - Koala Habitat Protection** - The Koala is listed as a 'vulnerable' species under the Threatened Species Conservation Act 1995 (TSC Act). This is due to the severe decline

in Koalas across NSW, having disappeared from between 50 – 75% of their former range. Koalas are now uncommon, rare or extinct in many parts of NSW. Additionally, the species has a poor recovery potential (low breeding rate) and is subject to many on-going threats. Remaining populations are concentrated on the central, mid-north and north coasts, and west of the divide in the northern part of the state. Small and isolated populations also occur on the south and far south coasts, and on the tablelands of the Great Dividing Range.

SEPP 44 aims to encourage the proper conservation and management of areas of natural vegetation that provide habitat for koalas to ensure a permanent free-living population over their present range and reverse the current trend of koala population decline:

- by requiring the preparation of plans of management before development consent can be granted in relation to areas of core koala habitat; and
- by encouraging the identification of areas of core koala habitat; and
- by encouraging the inclusion of areas of core koala habitat in environment protection zones' (Department of Planning 1995a).'

SEPP 44 contains Schedule 1 – Local Government Areas, which lists Weddin Shire as a local government area to which the SEPP applies. Schedule 2 of the SEPP details the Koala Food Tree Species essential for the survival of the species. Circular B35 (Department of Planning 1995b) accompanies SEPP 44 and guides its implementation.

Weddin Shire Council officers and land owners in the vicinity have never seen koalas in the area.

Site inspection reveals that the area has been cleared for the erection of the Old Weddin Hospital. Minimal trees and shrub, with only long grass are present on site. There were no signs of the presence of Koalas in the immediate area (scats or scratches on trees). There is no record of any reported sightings of Koalas at this location.

Consideration of SEPP 44 and research of the previous environmental reports conducted in and around the Weddin area confirms an absence of recordings of Koalas in the region for many years. It is assessed that the subject land, including the areas of remnant / regrowth vegetation to the west, does not comprise a core Koala habitat.

- **SEPP 55 - Remediation of Land** - Clause 7 of SEPP 55 requires that a consent authority must consider the contamination potential of the land, and if the land is contaminated, it is satisfied that the land is suitable for the development in its contaminated state, or that appropriate arrangements have been made to remediate the site prior to the development being carried out.

In accordance with Clause 7(1) an investigation of the past uses of the site reveals that the land has been used as a grain handling facility for over 30years

No uses ancillary to the primary purpose of the land (as a grain handling facility) have been undertaken, including but not limited to hazardous waste storage or fuel storage.

Council has received a Site Investigation (Contamination) report completed by Douglas Partners dated August 2015 for the demolition of the Weddin Hospital buildings and is not a final validation report. Fifty soil samples were taken across the site of which six (41 - 43 and 48 - 50) are within proximity of the proposed development.

It is assessed that the proposed development site has not maintained past contaminating uses and therefore can be used as a general industrial facility with consent.

- **SEPP Infrastructure** - Clause 45 of SEPP Infrastructure requires a Consent Authority to consider any development application (or an application for modification of consent) for any development carried out:
  - within or immediately adjacent to an easement for electricity purposes (whether or not the electricity infrastructure exists),
  - immediately adjacent to an electricity substation,
  - within 5m of an overhead power line,
  - includes installation of a swimming pool any part of which is: within 30m of a structure supporting an overhead electricity transmission line and/or within 5m of an overhead electricity power line, or
  - placement of power lines underground.

The proposal is not within or immediately adjacent to any of the above infrastructure; as such, the subject application is considered to satisfy the provisions of Clause 45 SEPP Infrastructure.

There are no provisions of any SEPPs that are specifically relevant to the assessment of the proposed development.

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### **S79(C)(1)(a)(ii) The provisions of any proposed environmental planning instrument**

There are no draft LEPs or draft SEPPs that apply to the subject land.

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### **S79(C)(1)(a)(iii) The provisions of any development control plan**

Weddin Council Development Control Plan 2014 applies to the land.

## **CHAPTER 9 – RURAL DEVELOPMENT**

### **9.1 Objectives**

The Objectives of this section of the Weddin Development Control Plan are to:

- (a) To protect the agriculturally productive capacity of our rural land;
- (b) Ensure that rural living developments are integrated with the landscape;
- (c) Ensure subdivision potential is compatible with the capability of the land;
- (d) To minimise rural land use conflict; and

Maintain existing stands of vegetation

### **9.2 Rural Development Generally**

#### **1) Objectives**

- To minimise the impact of development upon the environment, prevent land degradation and protect natural water flows, streams and waterways.

### 2) Standards

1. Development should not disturb existing natural watercourses
2. Development should not disturb or remove existing stands of native vegetation

## 9.3 Non-Agricultural Development

### 3) Objectives

- To permit non-agricultural development within the rural area where it will not adversely impact potential agricultural production nor impact upon adjoining properties.

### 4) Standards

1. Developments which have the potential to generate traffic should consider the likely traffic generation and the condition and capacity of the road system.
2. Any necessary road upgrades to cater for the proposed development will be the responsibility of the applicant.
3. Applications for development likely to generate noise, odour or other environmental nuisance shall be accompanied by an assessment report prepared by a suitably qualified practitioner considering the environmental standards of the Department of Environment and Conservation. Consideration should be given to amelioration techniques and the location of existing surrounding rural dwellings in regard to prevailing winds.
4. Low scale rural tourist facilities are encouraged in the form of farm stay and bed and breakfast facilities. Larger proposals will be considered on their merits.

Conditions will be applied to reduce impacts.

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### **S79C(1)(a)(iiia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F**

There are no planning agreements relating to the site. The applicant has not requested Council to enter into any form of planning agreement.

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### **S79C(1)(a)(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph**

Division 8 of Part 6 of the Environmental Planning and Assessment Regulation 2000 specifies additional matters that must be taken into consideration by a consent authority in determining a development application. Consideration of these matters is included below:

- **Clause 92 - Government Coastal Policy** - Not applicable to the Weddin Shire Local Government Area.
- **Clause 92 - Building Demolition** – Not relevant to the proposal.
- **Clauses 93 - Change of Use Fire Safety and Structural Capacity Considerations**

## THE DIRECTOR ENVIRONMENTAL LATE SERVICES' REPORT

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The building complies (or will, when completed comply) with such of the Category 1 fire safety provisions as are applicable to the building's proposed use.

☐Yes ☒No

The loading requirements for the proposed are the same as the existing pre change use (or) Structural Engineering Certification has been provided certifying that the structural capacity of the building will be appropriate to the building's proposed use.

☐Yes ☒No

- **Clauses 94 – Fire Safety Upgrades -**

The proposed building work, together with any other building work completed or authorised within the previous 3 years, does not represents more than half the total volume of the building, as it was before any such work was commenced,

☐Yes ☐No ☒N/A **AND**

The measures contained in the building are adequate:

(i) to protect persons using the building, and to facilitate their egress from the building, in the event of fire,

☐Yes ☒No **AND**

(ii) to restrict the spread of fire from the building to other buildings nearby.

☐Yes ☒No

Accordingly, it is appropriate to require the existing building to be brought into total or partial conformity with the Building Code of Australia.

☐Yes ☒No

- **Clause 94A - Temporary Structures** - not relevant to the proposal.
- **Clause 95 - Deferred Commencement** - not relevant to the proposal.
- **Clause 96 – Ancillary aspects of development** - not relevant to the proposal.
- **Clause 97 - Modification or surrender of development consent or existing use** - not relevant to the proposal.
- **Clause 97A - Fulfilment of BASIX commitments** – not relevant to the proposal.

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### **S79C(1)(b) the likely impact on the natural and built environment(s) and the likely social and/or economic impact on the locality**

- **Context and Setting** - The subject land is a rural property in a rural setting. An events area has been installed in the vicinity of the onsite dwelling and near to the adjoining dwelling opposite. It is not expected that the development will create significant impacts on the context and setting of the area. The proposal will be subject to conditions around noise attenuation, dust control and hours of use to reduce any negative impacts regarding impact on the amenity of neighboring properties.
- **Land Use Conflict** - The subject land has been used for rural activities. The proposal is consistent with the Weddin Local Environmental Plan 2011 and Council's Development Control Plan 2014. The size and scale of the proposed use is appropriate. The development on the site will not detrimentally affect adjoining land and subject to conditions will not lead to land-use conflict.
- **Access and Traffic** - Access to the site is available via Quondong Lane and McSpaddens Lane. The development has internal access and associated car parking for event attendees.

## THE DIRECTOR ENVIRONMENTAL LATE SERVICES' REPORT

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The vehicle movements will be inconsistent with an rural use and will need to be controlled internally through appropriate traffic movement plans. The proposed development will not be above or beyond the capabilities of the existing road network however it is considered dust suppression is required both on site and along the unsealed road..

- **Public Domain** - The proposed development will provide recreational activity and is considered a development that will have a positive outcome on the public domain.
- **Utilities** - NA
- **Heritage** - Site inspection did not identify any sites, items or places of heritage significance. The proposed development is not located within proximity of any Local or State Significant identified Heritage items.
- **Other land resources** - The development will not have detrimental effects on conserving and using valuable land resources and water supply catchments.
- **Bushfire** - The site is not identified on the bushfire prone land map. No adverse impacts assessed.
- **Surface Water and Groundwater** - The site is not identified on the groundwater vulnerable land map.
- **Soils** -. Council is satisfied site is clear of any potential contaminants and is suitable for the proposed use.
- **Air & Microclimate** –It is suggested that any plant will operate in accordance with appropriate noise levels. Dust will be managed by the provision of a water cart.
- **Noise and Vibration** - The application seeks consent for operating hours of 7am 5.00pm Saturday and Sunday. The use of the land will create noise while operating. Conditions of consent will be implemented to ensure that the development does not adversely impact on the amenity of the locality.
- **Flora and Fauna** - The site has been cleared and utilised for rural purposes for many years. The information in support of the application has not identified any threatened species of flora or fauna that may be impacted by the proposal. No adverse impacts are assessed.
- **Waste** - Event collection service and arrange additional commercial collections for ongoing waste.
- **Natural Hazards** - The site is not flood prone or identified on the Bushfire Prone Land Map. No adverse impacts assessed.
- **Technological Hazards** – Nil.
- **Safety Security and Crime Prevention** - The proposal does not pose a safety security or crime prevention risk.

## **THE DIRECTOR ENVIRONMENTAL LATE SERVICES' REPORT**

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- **Social Impact in the Locality** - Due to the type and scale of the proposed development, the social impacts of the development are considered not significant with any impacts on the adjoining developments reduced by way of conditions.
  - **Economic Impact in the Locality** - Due to the type and scale of the proposed development, the economic impacts of the development are significant.
  - **Site Design and Internal Design** - The proposal is consistent with the Weddin Local Environmental Plan 2011 and the Council's Development Control Plan 2014. The size and scale are appropriate for the subject lot. The development on the site will not detrimentally affect adjoining land.
  - **Cumulative Impacts** - The proposal is consistent with the Weddin Local Environmental Plan 2011 and Council's Development Control Plan 2014. The proposal is located on rural land and has one adjoining neighbour.
- 

### **S79C(1)(c) the suitability of the site for the development,**

The site has the capacity to support the proposal without creating adverse impacts on the site and adjoining land. The proposed event area and associated camping will be wholly located on the subject allotment. The proposed development will provide a recreational activity consistent with rural land and subject to conditions around noise, dust, road treatment, fire protection, garbage control and landscaping the land use has been assessed not to lead to negative cumulative impacts on the environment, neighbouring land-uses, cultural or heritage items.

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### **S79C(1)(d) any submissions made in accordance with this Act or the regulations,**

The proposed development has been advertised to 4 neighbouring landowners. During the notification period 1 submission was received

The objections related to the following:

1. Dust from traffic and event
2. Noise from the traffic
3. Waste on roads

It is considered that several of the matters raised can be addressed through the application of appropriate conditions such as those dust and offensive noise provisions. Further the applicant needs to be aware of the requirements for compliance with such conditions and the actions that may be instituted should non-compliance occur.

In addition, conditions around the restrictions of hours of operation, waste control, landscaping and provisions of a water cart for the road and event area will be applied.

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### **S79C(1)(e) the public interest**

The proposal is assessed to pose no significant impacts on the public interest.

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## THE DIRECTOR ENVIRONMENTAL LATE SERVICES' REPORT

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Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008*.

**RECOMMENDATION:** that Development Application 5/2018 be approved subject to the following conditions:

### Conditions

#### Approved Plans and Documentation

1. Development is to take place in accordance with the attached stamped plans (Ref No. P1 Site Plan, Documentation submitted with the application and subject to the conditions below, to ensure the development is consistent with Council's consent.

*NOTE: Any alterations to the approved development application plans must be clearly identified **WITH THE APPLICATION FOR A CONSTRUCTION CERTIFICATE**. The Principal Certifying Authority (PCA) for the project may request an application for modification of this consent or a new application in the event that changes to the approved plans are subsequently made.*

*Reason: Statutory requirement and Public interest*

- 2.. The applicant will ensure that all activities and traffic movement areas are continually watered when in use in order to prevent raised dust from becoming a nuisance to neighbouring properties.

*Reason: Statutory requirement and Public interest*

#### Prescribed Conditions

3. The proposed use of the premises and the operation of all plant and equipment shall not give rise to an 'offensive noise' as defined in the Protection of the Environment Operations Act 1997 and Regulations.

*Reason: to ensure that noise emissions from the development satisfy legislative requirements and maintain reasonable levels of amenity to the area:*

4. In this regard, the operation of the premises and plant and equipment shall not give rise to a sound pressure level at any affected premises that exceeds the background (LA90), 15 min noise level, measured in the absence of the noise source/s under consideration by more than 5dB(A). The source noise level shall be assessed as an LAeq, 15 min and adjusted in accordance with the NSW Environmental Protection Authority's Industrial Noise Policy 2000 and Environmental Noise Control Manual (sleep disturbance).

*Reason: to ensure that noise emissions from the development satisfy legislative requirements and maintain reasonable levels of amenity to the area:*

## THE DIRECTOR ENVIRONMENTAL LATE SERVICES' REPORT

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5. A landscape design plan in respect of the proposed development is to be prepared and submitted for the approval of Council. The plan is to include botanical names, quantities and state of maturity of all proposed trees, shrubs and ground covers.

*Note 1: Landscaping is to be carried out and maintained in perpetuity in accordance with the landscape design plan once approved.*

*Note 2: The landscaping is to be completed prior to the occupation of the building.*

*Reason: Public Amenity*

### **Engineering**

6. Dust Control - The organizer shall be using water cart to reduce dust problem.

*Reason: Statutory requirement and Public interest*

7. Litter Collection -The road side shall be left clean after the event.

*Reason: Statutory requirement and Public interest*

**Cr Best previously declared a written declaration of interest and left the room 6.36pm.**

- 307 RESOLVED:** Cr O'Byrne and Cr Niven that Development Application 5/2018 be approved subject to the above conditions.

*Division required Local Government and Planning Legislation Amendment (Political Donations) Act 2008.*

**FOR:** Crs Liebich, Diprose, Niven, Brown, Bembrick, O'Byrne and Parlett

**AGAINST:** Nil

**Cr Best returned to the room.**

**B J HAYES**  
**DIRECTOR ENVIRONMENTAL SERVICES**

- 308 RESOLVED:** Cr Diprose and Cr Niven that except where otherwise dealt with the Director Environmental Service's report be adopted.

**Minutes of the Weddin Shire Council Australia Day Committee Meeting Held Tuesday 16th  
January 2018, 9am in the Council Meeting Room**

**1. Present:** E Baker, L Mason, K Engelsman, I Pitt, R Sinclair, A Carr.

**2. Apologies:** Nil

**3. Confirmation of Minutes:** December 19th 2017

**Resolved:** I Pitt / K Engelsman that the minutes of December 19th 2017 be confirmed

**4. Correspondence**

**In:**

|                                      |                        |
|--------------------------------------|------------------------|
| Ambassador allocation- Sandra Ireson | Town Band –yes         |
| Grenfell Town Band- yes              | John Hetherington- yes |
| Jennifer Kelly- no                   | Carly Brown- yes       |
| Chris Lobb- no                       | Peter Mitton- yes      |
| Ross Craven- yes                     | Therese Clancy – yes   |

**Out:**

Terry Carroll

**Noted**

**5. Program for 2017**

- Set up - Historical Society to provide flag, bunting and award table. Rotary to provide BBQ. Lions to provide chairs (50) and tables (6). Cadets to provide power cords for urn, Auburn to provide tablecloth, Keith to provide rostrum. Auburn to reconfirm with Rotary that they will provide the BBQ.
- Theme- Will implement the national theme ‘Everyone, every story’.
- Ceremony
  - Master of Ceremonies –Therese Clancy the principal of St Joseph’s School will MC.
  - Ambassador- Sandra Ireson the 2017 NSW/ACT Agrifutures Rural Women’s Award winner has been appointed ambassador.
  - Award Nominees- to be handled by Weddin Shire Council.
  - Indigenous Welcome- Terry Carroll confirmed
  - National Anthem – Carly Brown confirmed.
  - Flag raising- Cadets confirmed.
  - Prayer of Thanks- Ross Craven confirmed.
- Entertainment
  - Music – Town Band confirmed. Jennifer Kelly declined.
  - Poetry –John Hetherington confirmed
  - Children’s Competition- Chris Lobb has withdrawn, Jenny Hetherington confirmed. Roma Sinclair will provide prizes.
- Catering
  - BBQ- Rotary
  - Damper- CWA Night Branch
  - Tea, coffee and cold drinks- Cadets

## **6. General Business**

- Auburn to remind Engineering Determent of requirements for Taylor Park
- Auburn to organise a Historic Homes book as a gift for the ambassador.
- Peter Mitton confirmed as providing the PA system.
- K Engelsman has organized the Soldiers Memorial Hall (cnr Middle St & Church St) as wet weather venue and the rostrum.
- L Mason will provide short flagpole for wet weather venue.
- If January 26<sup>th</sup> is wet G Carroll will make the decision at 7am to move to the Soldiers Memorial Hall and will notify Lions, Rotary and Peter Mitton.
- **Next Meeting** November 20<sup>th</sup> 2018 9am in the Council Meeting Room.

Meeting closed at 9.15am

**309**      **RESOLVED:** Cr Brown and Cr Diprose that the Minutes of the Australia Day Committee Meeting be noted.

**MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD  
THURSDAY 1 FEBRUARY 2018 AT THE COUNCIL CHAMBERS COMMENCING AT  
8.30 AM (C2.6.35)**

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1. **PRESENT:** Cr Niven, Cr Brown, M. Moffitt and G. Carroll

2. **APOLOGIES:** Cr Parlett, H. Moffitt and W. Crampton

**Resolved:** M. Moffitt and Cr Niven that the apologies be accepted.

3. **MINUTES:** 7 December 2017

**Resolved:** Cr Brown and Cr Niven that the minutes of the meeting held on 7 December 2017 be adopted as amended.

4. **MATTERS ARISING:**  
Nil

5. **CORRESPONDENCE:**  
**Inwards**

- Museums and Galleries of NSW
- Grenfell Garden Club

**Noted**

**Resolved:** M. Moffitt and Cr Brown that the proposal to conduct an Art Gallery Exhibition from 30 October - 18 November 2018 be endorsed.

- Grenfell Art Gallery

Expression of Interest (EOI) submitted to install solar power at the Community Hub building and temperature control for the Art Gallery unsuccessful. To be resubmitted under Round 2.

**Resolved:** Cr Brown and Cr Niven that the reasons for the Expression of Interest (EOI) being unsuccessful be addressed and the Expression of Interest (EOI) be resubmitted under Round 2.

**C Myers entered the meeting at this point.**

**Outwards – Nil**

6. **ART GALLERY – CO-ORDINATORS REPORT:**

**Resolved:** C. Myers and M. Moffitt that the Art Gallery Co-ordinators report be adopted as presented.

7. **ART GALLERY – FINANCIAL STATEMENT:**

**Resolved:** Cr Brown and Cr Niven that the Art Gallery Financial Statement be adopted as presented.

8. **NEW PROJECTS:**  
Nil

9. **GENERAL BUSINESS:**  
9.1 – Action Plan

**Noted**

9.2 – Regional Growth Fund – Regional Cultural Fund

**Noted**

9.3 – Community curtain Interpretive Board

**Resolved:** Cr Brown and M. Moffitt that the unveiling of the Interpretive Board be held at 11.00am on Tuesday 27 February 2018.

9.4 - Square

**Noted**

**10. NEXT MEETING:** Thursday 5 April 2018 at 8.30am at the Council Chambers.

**11. MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.21am.

**310 RESOLVED:** Cr Niven and Cr O'Byrne that the Minutes of the Grenfell Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN LOCAL TRAFFIC COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER AT 10.00 AM ON THURSDAY, 1 FEBRUARY 2018 (C2.6.3)**

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1. **PRESENT:** R Ranjit (Director Engineering), Jim Prentice (NSW Police), Patrick Smith, (NSW Police), Deanne Freeman (RMS), Maurice Simpson (Local Member's Representative)

2. **APOLOGIES:** Clr Mayor Mark Liebich

**Resolved:** Deanne Freeman and Patrick Smith that the apologies be accepted

3. **MINUTES:** 2 November 2017

**Resolved:** Patrick Smith and D Freeman that the minutes of the meeting held 2 November 2017 be adopted as read.

4. **Agenda**

- 4.1 **St Joseph School - Bus zone signage and other items**

**Recommendation:**

- a) Council to bring the brief about the meeting with Grenfell Public School in next meeting.
- b) Signs to be installed or removed as per figure 2 in associated table.

- 4.2 **Temporary Closure of Southern part of George Street in Grenfell**

**Recommendation:**

- a) TCP to be amended and email to committee members to approve in principle.
- b) Council to change the signs on site according to the approved TCP

- 4.3 **Roundabout in Main Street and Camp Street**

**Recommendation:** Council to investigate solution to improve the visibility at the Eastern corner of Main Street and Camp Street.

- 4.4 **Henry Lawson Festival of Arts**

**Recommendation:**

- a) Council to add NSW Police and RMS in interested parties in the Certificate of Currency and provide the amended certificate of Currency to NSW Police and RMS
- b) Council to amend the TCP by adding towns name in Detour signs
- c) Council to identify where the disable parking will be
- d) Council to describe the meaning of Festival Parking mean in the TCP
- e) Council to get an approval from RMS to use VMS before Detour signage in two places
- f) TCP to be authorised.

#### **4.5 Cargo to Grenfell Fundraiser walk**

##### **Recommendation:**

- I. Council to ask to the event organiser to add NSW police and RMS in the interested parties in Certificate of Currency and email them
- II. Council to ask to the event organiser to add following notes and TCP modified number in the TCP and email back to the committee member the amended TCP for approval;
  - a) Pedestrian to walk at least 1.2 m from oncoming traffic
  - b) No undue delay to vehicular traffic to be caused.
  - c) All drivers to be qualified to implement a traffic control plan
  - d) Maintain walking in close in group.
- III. Council to advise to the event organiser to amend the TCP
  - a) by adding 40 km ahead and flashing arrow to before Reduce Speed sign and delete flashing arrow sign near the reduce speed sign
  - b) by adding Reduce Speed and people crossing sign before Lead vehicle sign in opposite direction

#### **4.6 Pedestrian Safety Assessment to be conducted for the Main Street Zebra Crossing**

##### **Recommendation:**

- a) Council to carry out an observation survey including a pedestrian and traffic count.
- b) Council to investigate trimming trees or shrubs in the vicinity of pedestrian crossing in Main Street
- c) Council to update the crossing to relevant standard and bring back to committee meeting the changes
- d) Council to look in to requesting RMS introduce a 40 KMPH in pedestrian activity area.

#### **4.7 Weddin Street parallel parking and bike lane**

Weddin Street has parallel parking and bike lane. The Bike lane has been affected by the parallel parking.

##### **Recommendation:**

Council to discuss if the parallel parking or bike lane is to be removed as only one can remain for legal and safety reasons.

#### **5. GENERAL BUSINESS:**

Committee advised to invite Council's Economic Development officer to discuss about the Henry Festival of Arts requirements in next meeting.

**6. NEXT MEETING:** Thursday 5<sup>th</sup> April, 2018 at 10 am.

**7. CLOSURE:** There being no further business to discuss the meeting closed at 1.08 pm.

**311 RESOLVED:** Cr Brown and Cr Bembrick that the Minutes of the Local Traffic Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.



**MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING  
HELD ON THURSDAY 1ST FEBRUARY 2018 AT 3PM AT THE COUNCIL CHAMBERS**

As apologies were received from a number of committee members, there was no quorum and the meeting was not held.

Noted

**MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY, 6 FEBRUARY 2018, COMMENCING AT 3.30 PM (C2.6.13)**

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1. **PRESENT:** Clr. Stuart McKellar, Keith Starr (Landcare), Kellie Frost (Noxious Weed Officer), Clr John Niven and Raju Ranjit (Chair)

2. **APOLOGY:** Clr. Paul Best, Harvey Matthews (NSW farmers)

**Resolved:** Clr Stuart McKellar and Keith Starr that the apologies be accepted.

3. **MINUTES:** 5 December 2017

**Resolved:** Clr. Stuart McKellar and Keith Starr (Landcare) that the Minutes of 5 December 2017 be adopted.

4. **MATTERS ARISING:**  
Nil

5. **CORRESPONDENCE:**  
Nil

6. **NOXIOUS WEEDS OFFICERS REPORT:**

December 2017  
Januarys 2018

Noted

7. **NOXIOUS WEEDS BUDGET**

2017/2018 Vote - \$ 84,500

Expenditure to 29<sup>th</sup> January 2018 - \$ 42,667

2017/2018 Noxious Plants Extra Vote - \$ 20,000

Expenditure of Noxious Plants Extra to 29<sup>th</sup> January 2018 - \$ 3,668

Noted

**Recommendation:** Kellie advised committee the need of chemical certificate training for her staff.

**Resolved:**

Moved: Keith Starr

Seconded: Clr John Niven

8. **BUSINESS WITH NOTICE**

Biosecurity Act 2015

Committee has advised that the Biosecurity Act 2015 is new for everyone and is required to keep this item as an active until all the members get full information.

9. **QUESTIONS WITH NOTICE**

Nil

**NEXT MEETINGS:**

| Day     | Date | Month    | Year | Time    | Venue            |
|---------|------|----------|------|---------|------------------|
| Tuesday | 6    | February | 2018 | 3:30 PM | Council Chambers |
| Tuesday | 3    | April    | 2018 | 3:30 PM | Council Chambers |
| Tuesday | 5    | June     | 2018 | 3:30 PM | Council Chambers |
| Tuesday | 7    | August   | 2018 | 3:30 PM | Council Chambers |
| Tuesday | 2    | October  | 2018 | 3:30 PM | Council Chambers |
| Tuesday | 4    | December | 2018 | 3:30 PM | Council Chambers |

**CLOSURE:** There being no further business to discuss the meeting closed at 3:58 pm.

**312 RESOLVED:** Cr Diprose and Cr Bembrick that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON THURSDAY 8 February 2018 at 4.30 pm at the COUNCIL CHAMBERS (C2.6.22).**

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1. **PRESENT:** Mr B Hayes (DES/Chair), Clr P Diprose, , Mrs S Jackson-Stepowski (Heritage Advisor), Mrs D Yates,), Mr J Hetherington and Mrs I Holmes
2. **APOLOGIES:** Mr W Crampton, Clr J Parlett, Clr C Brown and Mr I Pitt (Historical Society)

**Resolved:** Clr Diprose and Mrs Yates that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 23 November 2017

**Resolved:** Clr Diprose and Mrs Yates that the minutes 23 November 2017 be adopted.

4. **CONFLICTS OF INTEREST:**  
Mr Hayes advised that Five Hours West (Denise Yates) has an interest in 5.1. Mrs Yates will stay in the room during discussion.

5. **MATTERS ARISING:**

5.1 Medical Centre Historic Reference Panels

Mr Hayes advised that Five Hours West (Denise Yates) has been engaged to do the graphic designs for the Reference Panels on the Medical Centre.

**Resolved:** Clr Diprose and Mr Hetherington that Five Hours West is to complete graphic designs.  
Note: Mrs Yates did not vote.

5.2 Strategic Plan Development for direction of Heritage

Mr Hayes discussed the following outcomes:

- i) **Heritage Promotion** – No article has been published for the last 2 months. Promote on Facebook page.
- ii) **Heritage Booklet for Owners/Purchasers** – No further progress to date.
- iii) **Building Plaques** – Mr Hayes suggested that Council be the first have a plaque so it can be used as the example.

**Resolved:** Clr Diprose and Mr Hetherington that Council purchase and display the first building plaque.

5.3 The meaning of the word “Weddin”

No further information received.

5.4 2018 Heritage Festival – Theme of “My Culture My Story”

The Heritage Advisor spoke about completing a walk on the south side of the Main Street in April 2018, concentrating on the Bank Buildings. An outline will be provided to Mr Hayes.

**6. CORRESPONDENCE:**

6.1 National Trust Membership **Noted**

6.2 Heritage Referral Memo - Main Street Furniture **Noted**

6.3 Heritage Marker – No 63 Quandialla General Store **Noted**

The Heritage also spoke about the Grenfell Furniture & Whitegoods –  
Bushell’s Coffee sign and that it is rare and needs to be protected.

**Resolved:** Mrs Yates and Mr Hetherington that the Heritage Advisor write a letter to Bushell’s asking for financial support to help preserve the sign.

6.4 RMS/Heritage Near Me signs – Bank of NSW **Noted**

6.5 RMS/Heritage Near Me signs – Draft Exchange Hotel **Noted**

6.6 RMS/Heritage Near Me signs – Draft Oddfellows Hall **Noted**

6.7 RMS/Heritage Near Me signs – Draft Band Hall **Noted**

6.8 RMS/Heritage Near Me signs - Tattersalls Hotel **Noted**

**7. BUSINESS WITH NOTICE:**

7.1 Heritage Grants Progress

Mrs Holmes advised that one payment has been made, with another one being completed but has not handed in receipts. Emails have been forwarded to all other grant applicants asking about progress and given a reminder of completion date.

7.2 2018 Historic Houses Association

Mrs Holmes advised that Mrs Hetherington has provided a list of names. Letters will be sent out next week.

7.3 RMS/Heritage Near Me Signs

The Heritage Advisor has been working on the wording for the signs.

**8. HERITAGE ADVISORS REPORT**

Heritage Advisor gave verbal report on her onsite meetings:

- Site inspection at Manganese Road regarding footings and drainage on the property
- Site inspection at the Water tower – looking to demolish
- Spoke with shop owners regarding their Bushell’s Coffee sign
- Heritage walk will be 7<sup>th</sup> April.

**9. QUESTIONS WITH NOTICE:**

Nil

**10. NEXT MEETING:** Thursday 5 April 2018 at 4.30pm.

**11. CLOSURE:** There being no further business the meeting closed at 5.45pm.

**HERITAGE COMMITTEE MEETING – 8 February 2018 - ACTION PLAN**

| <b>Item</b>   | <b>Action</b>  | <b>By</b>     | <b>Date Completed</b> |
|---------------|--|---------------|-----------------------|
| Nov 5.1       | <u>Medical Centre Historical Reference Panels</u>                                  | DES/HA/Isabel |                       |
| Nov 5.2 (i)   | <u>Heritage Promotion</u>  | DES/Isabel    | On going              |
| Nov 5.2 (ii)  | <u>Heritage Booklet</u>  | DES/Isabel    | On going              |
| Nov 5.2 (iii) | <u>Building Plaques</u>  | DES/HA/Isabel |                       |
| Nov 5.4       | <u>Look into meaning of the word “Weddin”</u>                                      | DES/HA        |                       |
| Oct 5.5       | <u>Add completed Local Projects to: Facebook, Heritage Column &amp; Newsletter</u> | DES/Isabel    |                       |
| Feb 6.3       | <u>Write to Bushell’s asking for financial Support – Bushell’s Coffee Sign</u>     | HA            |                       |

**313 RESOLVED:** Cr Diprose and Cr Parlett that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 12 FEBRUARY 2018 COMMENCING AT 4.35 PM (C2.6.11)**

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1. **PRESENT:** Crs Liebich, Bembrick, Niven, Brown, Diprose, and O'Byrne.  
Messrs G Carroll, R Ranjit, B Hayes and L Gibson (observers).

2. **APOLOGIES:** Cr Parlett, Cr McKellar

**Resolved:** Cr Diprose and Cr Bembrick that the apologies be accepted.

3. **MINUTES:** 18 December 2017

**Resolved:** Cr Niven and Cr Brown that the minutes from the 18 December 2017 be adopted.

4. **MATTERS ARISING:**  
Nil

5. **CORRESPONDENCE:**  
Richard Barwick, P2.3.3: Responding to your correspondence dated 11 January in relation to CMCA looking at establishing the viability of CMCA RV Park in Grenfell.

**Noted**

Raymond Abbott, S1.1.5: Referring to your letter dated 8 January 2018 in regards to the purchase of Lot 268 Memory Lane, Grenfell for the new Sewer Treatment Plant (STP).

**Noted**

**Cr Best entered the meeting during this item 5.41pm.**

Grenfell Garden Club, C1.3.28: Advising the 11<sup>th</sup> November 2018 is the 100<sup>th</sup> anniversary of the first Armistice Day.

**Noted**

6. **REPORTS:**

6.1 **General Manager:**  
Local Government Reform - Joint Organisations, Local Government Reform – Innovation Fund, Local Government Reform – Connected Leadership Program, Regional Growth Fund and Grenfell Aquatic Centre – Official Opening.

**Noted**

6.2 **Corporate Services Department:**  
Roads and Other Expenditure 2017/2018 and Quarterly Budget Review Statement (QBRs) – 31 December 2017.

**Noted**

6.3 **Director Engineering:**  
Other Works, Future Works, RMS RMCC Contract, Plant Report, Council Plant- Water Cart, Disposal of Toyota Landcruisers, Noxious Weed Report – November 2017, Roads to Recovery, Monthly Flood Works Report, Benches in memory of Ted and Gwen Lobb near Bimbi Fire Brigade at Bimbi, Spelling correction of Hardeman Lane and Country Passenger Transport Infrastructure Grants Scheme - 2017/2019.

**Noted**

**6.4 Director Environmental Services:**

Sewerage Treatment Works, Caravan Park Operations, Animal Control, Grenfell Aquatic Centre, Quandialla Swimming Pool, Waste Strategy, Grenfell Sewerage Treatment Plant (STP) Upgrades, Grenfell Medical Centre, Building Professionals Board, Legislative Updates to the Environmental Planning & Assessment Act, Bushfire Mapping, LOT 72 DP 1148241 – 1D North Street, Grenfell and Town DA's.

**Noted**

**7. GENERAL BUSINESS:**

Nil

**8. DEVELOPMENT ENQUIRIES**

Over the last month Council has had enquiries for development at the following premises:

- |                    |                                  |
|--------------------|----------------------------------|
| • Young Street     | Shed                             |
| • Major West Road  | Zoning/Permissibility            |
| • Star Street      | Shed                             |
| • Camp Street      | Service Station                  |
| • Sale Street      | Dwelling                         |
| • Adelargo Road    | Subdivision                      |
| • Forbes Street    | Carport                          |
| • 3 Huckel Close   | Dwelling & Shed                  |
| • Bogalong Street  | Patio                            |
| • Mary Gilmore Way | Alt/Additions to include B&B     |
| • 22 Huckel Close  | Dwelling & shed                  |
| • Greenethorpe     | Swimming Pool                    |
| • George Street    | Carports                         |
| • Weddin Street    | Shed                             |
| • Mid Western Hwy  | Subdivision Permissibility       |
| • Camp Street      | Alt/Additions to Dwelling & Shed |
| • Wood Street      | Current Building Use             |

**Noted**

**10. BUSINESS WITH NOTICE**

Nil

**11. QUESTIONS WITH NOTICE**

Nil

**12. NEXT MEETING:** Monday, 12 March 2018 at 4.30 pm.

**13. CLOSED:** There being no further business to discuss the meeting closed at 6.41pm.

**314 RESOLVED:** Cr Parlett and Cr Diprose that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.



**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING HELD ON TUESDAY, 13 FEBRUARY 2018 COMMENCING AT 8.15AM (C2.6.10)**

**Present:** Messrs G Carroll, R Ranjit, B Hayes and L Gibson.

**Apology:** Nil

**Minutes:** of meeting 19 December 2017.

**Resolved:** R Ranjit and B Hayes that the minutes from 19 December 2017 be adopted.

| Theme  | Item                   | Notes   | Lead                              |
|--------|------------------------|---|-----------------------------------|
| People | Learning & development | i) <u>Traffic Control/Signage</u> – process implemented to ensure signage inspected on a regular basis. Director Engineering pursuing.  | DE                                |
|        | Resource planning      | i) <u>2018/2019 Operational Plan</u> – workshop and extra-ordinary meeting to be held to commence prioritising for the annual plan.   | All                               |
|        |                        | ii) <u>RMS Contract</u> – reported in Director Engineering’s report.  | DE                                |
|        |                        | iii) <u>Other Programs</u> –  | DE                                |
|        |                        | iv) <u>Engineering Strategic Planning Meetings</u> – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2017/2018. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.  | Noted<br>DE                       |
|        | Recruitment:           | i) Contracts Engineer – applications closed. 11 applications received. Interviews to be arranged.<br>ii) Projects Engineer – to be advertised.<br>iii) Plant Operators – applications closed. 10 applications received. Interviews to be arranged.<br>iv) Labourers - applications closed. 18 applications received. Interviews to be arranged.<br>v) Parks and Gardens Apprenticeship – currently being advertised.<br>vi) Creditors Clerk – to be advertised. | DE<br>DE<br>DE<br>DE<br>DE<br>DCS |
|        | Appointments           | • Engineering Trainee – Amy Hadley appointed. Commenced 29 January 2018.  | DE                                |

|           |                    |  |  |
|-----------|--------------------|--|--|
|           | Health & Wellbeing | <p>i) <u>Grenfell Medical Centre</u> – site preparation completed. Construction works commenced 1 February 2018.</p> <p>ii) <u>New Ambulance Station</u> – advice received from Katrina Hodgkinson MP that Grenfell will be receiving a new Ambulance Station under the Rural Ambulance Infrastructure Reconfiguration (RAIR) programme. Planning scheduled to begin shortly. Proposed site currently being determined.</p>  | DES<br><br>GM/DES  |
| Resources | Finance            | i) <u>Grant Funding Applications</u> – Council contribution required to be identified prior to application being submitted.  | All  |
|           | Information        |  |  |
|           | Assets             | <p>i) <u>Quandialla Recycling Depot</u> – operating very well. Director Engineering monitoring.</p> <p>ii) <u>Smoke Testing</u> – next round of smoke testing to be undertaken upon contract renewal. Director Environmental Services pursuing internal compliance. Three properties yet to comply.</p> <p>iii) <u>Sewer Mains Relining</u> – next stage to be undertaken in 2018/2019 based on previous and recent CCTV works.</p> <p>iv) <u>Sewerage Treatment Works Upgrade</u> – Stage 2 commenced with concept design and REF being undertaken. Director Environmental Services pursuing.</p> <p>v) <u>Grenfell Aquatic Centre Development</u> – reported in Director Environmental Services report.</p> <p>vi) <u>Gibraltar Rocks Road Bridge Culvert</u> – funding application submitted under the Fixing Country Roads Program Round 3 unsuccessful. Possible grant funding available under the Infrastructure Grants Program. To be investigated.</p> <p>vii) <u>O’Briens Tributary</u> – preferred schemes currently being investigated by Floodplain committee. Funding to be then sourced.</p> <p>vii) <u>Industrial Land</u> – four sales completed. Two others currently in progress. 3 phase power currently being installed. Internal preliminary works to then recommence.</p> <p>viii) <u>Cemetery Beam</u> - to be undertaken during this financial year.</p> <p>ix) <u>Quandialla Pool Upgrade</u> – filtration system to be reviewed.</p> | DE<br>DE/DES<br>DE<br>DES<br>DES<br>DE<br>DE<br>GM/DE/DES<br>DE<br>DES |
|           | Investment         |  |  |
| Systems   | Governance         | i) <u>NSW Government’s – Local Government Reform</u> – Council’s ‘Fit for the Future’ (FFTF) action plan to be further implemented.  | GM   |

|                              |   |  |   |
|------------------------------|---|--|---|
|                              |   | ii) <u>Local Government Reform – Innovation Fund</u> - Innovation Fund programme continuing. Common Thread Consulting currently undertaking fiscal responsibility and service review processes which is a requirement of the FFTF action plan. Desktop review of other services also being undertaken. Connected Leadership Program being implemented which will see changes to the Manex agenda and format.   | GM  |
|                              | Compliance  | i) <u>Rural Land Use Study</u> – response received from Minister for Planning and Environment advising the reduction of minimum lot size in rural zone (RU1) is not justified in a strategic context. Advice as to reducing the minimum lot size in rural zone (RU1) being sought.<br><br>ii) <u>Emu Creek Storm Management Plan</u> – works will commence early March 2018.<br><br>iii) <u>O’Briens Tributary</u> – preferred schemes currently being investigated by Floodplain committee. Funding to be then sourced.<br><br>iv) <u>Systems Review</u> – to be undertaken this financial year.<br><br>v) <u>Local Environment Plan (LEP) Review</u> – to be undertaken in the 2018/2019 financial year. | DES<br><br>DE<br><br>DE<br><br>DES<br><br>DES   |
|                              | Risk  | i) <u>Building Profession Board (BPB)</u> – compliance reporting systems regarding building inspections to be implemented by 1 July 2018.  | DES   |
| Communication and Engagement | Communication plan  |  |   |
|                              | Staff engagement - Organisational Engagement Team (OET)   | Recommendations: <ul style="list-style-type: none"> <li>• Investigate Depot becoming “Smoke free zone”</li> <li>• Store system review</li> <li>• Storeman/yardman only permitted to have access to store</li> <li>• All store purchases to be made through storeman/yardman</li> <li>• Plant keys to be handed in daily</li> <li>• Top gravel pit to be locked each day</li> <li>• Council policy for procurement to be adhered to at all times</li> <li>• Capital purchases to require a business case for purchases over \$100,000</li> </ul>  | DE<br>DCS<br>DE<br>DE<br>DE<br>DE<br>All<br>All |
|                              | Community and stakeholder engagement  | Community Engagement Strategy to be developed.   | All   |
| Summary of actions           | Actions from meeting <ul style="list-style-type: none"> <li>▪ Task assignment</li> <li>▪ Delegation to OET</li> </ul> | Attend as allocated.<br>GM and Directors to delegate where applicable.   | All<br>All                                      |

|                     |   |   |     |
|---------------------|---|---|-----|
| Communication       | Communication plan<br>from meeting – what;<br>who; when; how? | GM and Directors to communicate with staff where applicable.        | All |
| Forward<br>planning | Next agenda<br>Recurring items<br>Non-recurring items         | Next Meeting: Tuesday, 13 March 2018 at 8.15 am.<br>Closed: 9.46am. |     |

**315 RESOLVED:** Cr Diprose and Cr Parlett that the Minutes of the Organisational Leadership Team Committee Meeting be noted.

## **LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.**

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### **1. INSPECTIONS AND MEETINGS:**

- |                |  |                    |
|----------------|--|--------------------|
| September 2017 | 1. <u>Quandialla and Caragabal Tips:</u> arrange meeting to discuss tip operations (DES).  | <b>In Progress</b> |
| October 2017   | 2. <u>Innovation Fund - Connected Leadership Program:</u> arrange Councillor workshop with Mr David Gourlay in February 2018 (GM). | <b>In Progress</b> |
|                | 3. <u>Aged Care Conference:</u> Mayor and Deputy Mayor to attend in February 2018 if applicable.                                   | <b>Delete</b>      |

### **2. DEFERRED ACTIVITIES:**

- |               |  |                    |
|---------------|--|--------------------|
| April 2012    | 1. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES).   | <b>In Progress</b> |
| November 2013 | 2. <u>O'Brien's Tributary – Drainage Improvement:</u> refer matter back to floodplain committee for further consideration and other possible options (DE).   | <b>In Progress</b> |
| June 2015     | 3. <u>RMS:</u> request roundabout to be considered at the end of the Main Street in Grenfell (DE).   | <b>In Progress</b> |
|               | 4. <u>Pigeon Control – Main Street:</u> continue to investigate options (DES).   | <b>In Progress</b> |
| April 2016    | 5. <u>Grenfell Caravan Park:</u> investigate alterations to dwelling and cost of a Manager's office (DES).   | <b>In Progress</b> |
| August 2016   | 6. <u>Policy for Planting of Vegetation along Kerbsides:</u> develop policy (DE/GM).   | <b>In Progress</b> |
| November 2016 | 7. <u>NBN Fibre to the Premises:</u> make representations to ensure Industrial land vacant lots have access to NBN. Advocate for upgrade to the exchange to facilitate fibre to the premises (DES/GM). | <b>In Progress</b> |
| December 2016 | 8. <u>Waste Depot Fire Precautions:</u> investigate provision of water for firefighting purposes (DES).  | <b>In Progress</b> |

|                |  |  |
|----------------|--|--|
| June 2017      | 9. <u>Future Health Needs of the Weddin Shire</u> : arrange meeting to discuss future health needs of the Weddin Shire (GM).               |  |
| July 2017      | 10. <u>Concrete Blisters in the Intersection of Camp and Forbes Street</u> : pave the brick pavement (DE).                                 | <b>In Progress</b><br><b>Carried Out</b> |
| August 2017    | 11. <u>NSW Boating NOW Round 2</u> : submit grant funding application for upgrade of Bogolong Dam (DE).                                    | <b>Carried Out</b>                       |
| September 2017 | 12. <u>Council Property Inspections</u> : request design for replacing of timber at the Lawson Oval grandstand (DES).                      | <b>In Progress</b>                       |
|                | 13. <u>Council Property Inspections</u> : attend to provision of new subsurface drainage at Quandialla pool (DES).                         | <b>In Progress</b>                       |
|                | 14. <u>Development Application 30/2010</u> : investigate costings of an acoustic engineer to undertake independent auditory testing (DES). |  |
|                | <b>RESOLVED:</b> Cr O'Byrne and Cr Bembrick that this item be deleted.   |  |
| October 2017   | 15. <u>Future Health Needs of the Weddin Shire</u> : undertake study (GM).   | <b>In Progress</b>                       |
|                | 16. <u>Henry Lawson Birthplace Signage</u> : update existing and install new signs. Undertake a road signage visitor assessment (DE).      | <b>Carried Out</b>                       |
|                | 17. <u>24 Hour Toilet Facility in Grenfell</u> : to be investigated (DE).  | <b>In Progress</b>                       |
| November 2017  | 18. <u>Memory Street traffic sign</u> : request traffic committee to review the 100km sign/zone (DE).                                      | <b>Carried Out</b>                       |
|                | 19. <u>Bus Shelter</u> : submit grant funding application (DE).  | <b>In Progress</b>                       |
| December 2017  | 20. <u>Toilet in Museum Building</u> : investigate installing a toilet in the museum building (DES).                                       | <b>In Progress</b>                       |
|                | 21. <u>CMCA Campground</u> : invite CMCA to investigate potential use of Railway Station precinct for a CMCA campground. Contact           |  |

relevant ARTC to facilitate a potential lease for the CMCA campground (GM).

**In Progress**

22. Weddin Shire Interact Connectivity Project: submit grant funding application and develop advocacy plan (DCS/GM).

**In Progress**

23. Community Hub Building: install cost effective lighting in front windows of Community Hub Building (DES).

**In Progress**

24. Grenfell Aquatic Centre Official Opening: to be held at 5.30pm Saturday 17 February 2018 (GM/DES).

**In Progress**

## **QUESTIONS**

**Questions** may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:  
(a) may, through the chairperson, put a question to another councillor, and  
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil



## **CLOSED COUNCIL**

### **THE LOCAL GOVERNMENT ACT**

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

*[s 10A1 Which parts of a meeting can be closed to the public?*

**10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
  - (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
  - (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

*[s 10C] Notice of likelihood of closure not required in urgent cases*

- 10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
  - (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
    - (i) should not be deferred (because of the urgency of the matter), and
    - (ii) should take place in a part of the meeting that is closed to the public.

*[s 10D] Grounds for closing part of meeting to be specified*

- 10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) **[Details to be specified]** The grounds must specify the following:
    - (a) the relevant provision of section 10A(2),
    - (b) the matter that is to be discussed during the closed part of the meeting,
    - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

Nil

**CLOSURE:** There being no further business the meeting closed at 7.16pm.

Taken as read and confirmed as a true record this day 15 March 2018.

..... General Manager.....Mayor