



To Avoid Delay when
Replying or Telephoning

Please Quote:

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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 15 MARCH 2018 COMMENCING AT 8.30 AM

8 March 2018

Dear Councillors,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 15 MARCH, 2018**, commencing at **8.30 AM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 15 February 2018
3. DECLARATIONS OF INTEREST
4. PRESENTATION – Mr Richard Barwick
5. QUESTIONS FROM THE PUBLIC – Grenfell Garden Club Representative Address
6. GRENFELL GARDEN CLUB SUBMISSION (Copy attached)
7. MOTIONS WITH NOTICE
8. CORRESPONDENCE (As per Precis attached)
9. MAYORAL MINUTE
10. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
11. MINUTES - LEMC Ctee Mtg 27/2/2018
- Henry Lawson Festival Ctee Mtg 20/2/2018
- Planning & Development Ctee Mtg, 12/2/2018
- Organisational Leadership Team (OLT) Mtg, 13/2/2018
12. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
13. TENDERS AND QUOTATIONS
14. QUESTIONS
15. CLOSED COUNCIL
16. REPORT ON CLOSED COUNCIL
17. CLOSURE

PRESENT: The Mayor Crs M Liebich in the Chair, P Best, J Niven, C Bembrick, C Brown, S O’Byrne, J Parlett, S McKellar and P Diprose.
General Manager (G Carroll), Director Engineering (R Ranjit), Director Environmental Services (B Hayes) and Director Corporate Services (L Gibson).

APOLOGY: Nil

CONFIRMATION OF MINUTES:

- 316 RESOLVED:** Cr Bembrick and Cr Diprose that the Minutes of the Ordinary Meeting, held on 15 February 2018 be taken and read as **CONFIRMED**.

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Previously Declared				
Cr Liebich	C12	Vice President of Grenfell Show Society	Pecuniary	Yes
Cr Liebich	CC DES 1	Purchases concrete from Mitton Brothers	Non-Pecuniary	No
Cr Diprose	Presentation by Mr Richard Barwick	Tourism operator who may benefit	Pecuniary	Yes
Declared During the Meeting				
Cr Best	C9	President of Grenfell Club Scouts	Pecuniary	Yes
Cr Brown	C12	Husband is the President of the Grenfell PAH&I and is on the Showground Trust	Pecuniary	Yes

PRESENTATION – Mr Richard Barwick

Cr Diprose previously submitted a written declaration of interest and left the room

Mr Richard Barwick CEO of the CMCA delivered a presentation to Council in regards to the possible establishment of a CMCA RV Park in Grenfell.

The Mayor thanked Mr Barwick for his informative presentation.

- 317 RESOLVED:** Cr McKellar and Cr Brown that Council continue to negotiate with the CMCA to establish a CMCA RV Park in Grenfell.

Cr Diprose returned to the room.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received: - Grenfell Garden Club Representative Address

Mrs Jenny Hetherington addressed Council in regards to the 100th anniversary of Armistice Day and requested Councils support for the Garden Clubs Poppy project.

The Mayor thanked Mrs Hetherington for her informative presentation.

Grenfell Garden Club Submission

Grenfell Garden Club, C1.3.28: Referring to my letter dated 23 November 2017 requesting Council’s support for the Garden Club’s Poppy Project to celebrate the 100th anniversary of Armistice Day.

Copy forwarded to Councillors

Noted

NOTICE OF MOTIONS

1. Councillors Contacts for Website, A3.15.5

I hereby give notice of the following motion at the March 2018 Council Meeting:

“that each Councillor’s contact details, committee memberships and photograph be included on Weddin Shire Council’s website”.

Comments: Inclusion of the above on Council’s website will send a positive message to the community that we are all readily approachable.

Signed: Cr Phillip Diprose

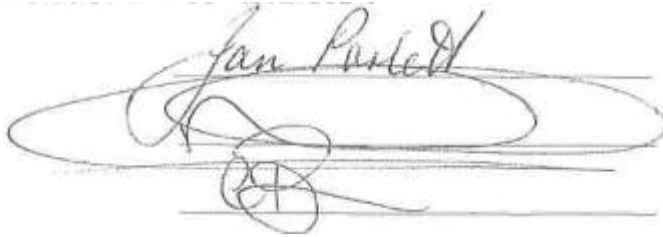
318 RESOLVED: Cr Diprose and Cr Parlett that each Councillor’s contact details, committee memberships and photograph be included on Weddin Shire Council’s website.

2. Grenfell Garden Club, C1.3.28

Notice is given of the following motions at the March 2018 Council Meeting:-

i) “that resolution 281 be rescinded.”

Signed:



Note: Resolution 281 is as follows: -

*(I) “Council decline the request due to ongoing maintenance issues
(II) Council consider placing artificial poppies in planter boxes and liaise with the Grenfell Garden Club and the Grenfell RSL to further progress this proposal as well as any other suggestions”.*

319 RESOLVED: Cr Parlett and Cr Brown that resolution 281 be rescinded.

ii) New Motion (if the motion above is passed):

“that Council support the request from the Grenfell Garden Club by planting poppy seeds in prominent locations in Main Street, Memorial Park (where practical), Taylor Park, O’Brien Street corner (at the Soil Conservation block, and the three town sign gardens.”

Signed:



COMMENTS:

1. The Garden Club has the full support of the local RSL sub branch for the project.
2. As the poppies are not required after Armistice Day celebrations there should be no ongoing maintenance issues if they are removed prior to seeding.
3. Possible planting in Main Street could include planter boxes and the medians
4. This project has the potential to be a tourist attraction bringing visitors to, family members to the town.
5. This project has the support of many of our community volunteers who are keen to progress with this planting proposal which is part of the 100th Anniversary of the First Armistice Day project to recognize, celebrate and demonstrate their civic pride.
6. Liaison has taken place to progress this proposal.

320 **RESOLVED:** Cr Parlett and Cr Brown that Council support the request from the Grenfell Garden Club by planting poppy seeds in town where practical, assisted by the Grenfell Garden Club with their nominated volunteers added to Councillors insurance volunteers list.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE
WEDDIN SHIRE COUNCIL HELD, 21 DECEMBER 2017.**

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 5/2018.
- A2. Office of Local Government, A3.9.3: Advising OLG is changing the way it engages with Councils. A key step is the establishment of a Council Engagement Team.
- A3. Transport Roads and Maritime Services, A3.6.61: Writing to notify you of new Funding Acknowledgement Guidelines (the Guidelines) that have been released by the Department of Premier and Cabinet.
- A4. The Hon Michael McCormack MP, A3.19.3: The Grenfell Health Hub is moving from concept to reality thanks to a \$950,000 boost from the Federal Government's Building Better Regions Fund (BBRF), secured by The Nationals' Member for Riverina Michael McCormack.
- A5. NSW Government Premier and Cabinet, G2.18.1: Writing regarding the NSW Government's \$200 million Stronger Country Communities Fund (SCCF).
- A6. NSW EPA, A3.6.17: Advising the EPA requires all reports submitted to the EPA to comply with the requirements of the Contaminated Land Management Act 1997 (CLM Act) to be prepared, or reviewed and approved, by a certified consultant.
- A7. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 6/2018.
- A8. The Hon Steph Cooke MP, A3.19.2: Summer may well be nearing an end, but Member for Cootamundra Steph Cooke is urging boat users to remain vigilant and maintain their focus on safe boating laws relating to towing, speeding and washing.
- A9. The Hon Michael McCormack MP, A3.19.3: Caragabal families and visitors to the town will soon be able to play in the shade at its only park thanks to a grant secured by the Nationals' Member for Riverina, Michael McCormack.
- A10. Office of Local Government, A3.9.3: Advising more than half of regional and rural NSW Councils having already resolved to join a Joint Organisation (JO).
- A11. Office of Local Government, C2.10.9: The draft of the Local Government (General) Amendment (Regional Joint Organisations) Regulation 2018 has been released for consultation today.
- A12. NSW Government Telco Authority, A3.6.50: Writing regarding the NSW Critical Communication Enhancement Program (CCEP), which will be delivering an enhanced Government Radio Network (GRN) across New South Wales.
- A13. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 7/2018.
- A14. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke is encouraging dreamers to get their events off the ground by applying for new funding for regional initiatives.

- A15. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke today joined mayors and general managers from across the Cootamundra electorate to discuss issues and priorities – and wins – in their local government areas.
- A16. Gloria Stien, T3.4.7: I would like to express my concerns regarding the proposed new Grenfell Bus Stop.
- A17. Roma Sinclair, A3.23.1: Advising it is genuine, humble thanks that I write to acknowledge the Council's award presented to me last Saturday.
- A18. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke is calling on the brightest creative local talent to nominate now for the 2018 NSW Creative Achievement Awards.
- A19. Icon Building Group, P2.3.1: Advising Icon Building Group would like to thank you for the opportunity to work with the Weddin Shire Council and we hope that the community enjoy the facility for many years to come.
- A20. Terry and Deidre Carroll, E2.9.6: Advising we as residents of Tyagong Street – between Grafton and Camp Streets are very concerned about the possibility of flooding from the creek that runs from Company Dam past our residence and runs into Emu Creek on the corner of Tyagong and Camp Streets.
- A21. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 8/2018.
- A22. The Hon John Barilaro MP, G2.1: Writing to inform you of important changes to the Regional Sports Infrastructure Fund.
- A23. Karen Pollock, C1.3.14: Advising the Caragabal Promotion Group met last night (20/2/18), and resolved to check on the progress of several Caragabal issues.
- A24. Grenfell Preschool and Long Day Care Centre, C1.8.5: The Grenfell Preschool and Long Day Care would like to invite the Mayor and Councillors to our Harmony Day celebrations here at the centre.
- A25. Mark Horne, P4.20176: Advising that I shall be resigning from my position of Storeman effective from Wednesday March 14, 2018.
- A26. David Pattinson, P2.3.3: Advising we were in Grenfell last week and very much enjoyed our stay.
- A27. John Nealon, P2.2.1: Advising recently I attended a funeral at the Grenfell Cemetery, there were quite a number of older residents in attendance some quite infirm, I am concerned at the lack of seating to accommodate these residents.
- A28. The Hon Steph Cooke MP, A3.19.2: Advising a new round of grants under the NSW Government's Heritage Near Me program will see \$2.8 million directed towards projects to protect local heritage around the state.
- A29. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke said last week's announcement that regional communities will receive \$4.154 billion for infrastructure as part of the Snowy transaction was a huge win for the area.

- A30. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke is reminding local Councils to apply for the NSW Government's 2018 Floodplain Management Program.
- A31. The Hon Steph Cooke MP, A3.19.2: The NSW Government's Business Bus will visit the Cootamundra electorate next week to provide specialist advice to small business owners looking to become more productive and profitable.
- A32. Grenfell Junior Rugby League Inc., P2.1.6: On behalf of Junior Rugby League and Senior Rugby League, I am writing to seek Council's consideration in purchasing a Defibrillator for the Lawson Park Canteen.
- A33. The Hon Steph Cooke MP, A3.19.2: Seniors in the Cootamundra electorate will celebrate, learn new skills and build friendships at local NSW Seniors Festival events in April this year.

SECTION B - Matters for report

B1. Transport Roads and Maritime Services, T3.6.1: Please find attached the Grain Harvest Management Scheme Report for the July 2016 – June 2017 (FY17) harvest period.

321 RESOLVED: Cr Brown and Cr Parlett that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

1. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke today announced an additional \$200 million will be available for regional towns and cities across NSW – including those in the Cootamundra electorate – as part of Round Two of the Stronger Communities Fund.

Copy Forwarded to Councillors

Noted

2. The Hon Dr John McVeigh MP, G2.55: Advising you that the \$272.2 million Regional Growth Fund (RGF) is now open for Initial Applications.

Copy forwarded to Councillors

RECOMMENDATION: that Council authorise the submission of a grant funding application on a regional basis with other Councils if a suitable project is identified.

322

RESOLVED: Cr Diprose and Cr Bembrick that Council authorise the submission of a grant funding application on a regional basis with other Councils if a suitable project is identified.

3. Western NSW Local Health District, C1.1.3: Writing to seek financial support from the Weddin Shire Council to assist with the Weddin Day Therapy Art Program for residents over 65 years of age in the Weddin Shire.

The funding will assist with the cost of the Art teacher purchasing the resources required to facilitate the program, such as canvases for painting, paints, and brushes.

The aim of the project will be to encourage community members to challenge and enhance physical and mental wellbeing by taking part in activity that is new to them. Evidence has shown activities including art programs promote healthy ageing. This program will give the disadvantaged in our community the opportunity to participate in a program which normally they may not be able to afford.

We are requesting funding of \$300.00. This contribution for Weddin Shire Council would be greatly appreciated. It is anticipated the completed are works would be displayed in an appropriate forum in the Weddin Shire.

Thank you for your consideration of this request.

RECOMMENDATION:

For Councils Consideration

323

RESOLVED: Cr Brown and Cr Parlett that Council donate \$300 as requested.

4. Southern Phone, U1.2.5: Confirming payment of your 2016-17 Southern Phone Company dividend. Your \$11,927.11 dividend represents 0.78% of the total dividend pool for this year, of \$1,000,000.

As you would be aware, the dividend calculation is based on 20% of the dividend pool being split equitably by the 35 shareholders, and 80% split based on the Southern Phone

revenues generated in your Council Area. The telecommunications market continues to evolve, creating challenges and opportunities that company's like ours are responding.

Short-term earnings are likely to be impacted as we meet the demands of the 'new' marketplace by investing in digitising the internal workings of the business and extending our capabilities to create customer outcomes beyond our traditional senior's home phone product range.

However, the longer-term prospects of the business are very positive and I believe the investments that we are making will create efficiencies and growth that will underpin shareholder returns well into the future.

Thank you for your support.

**For Information
Noted**

5. McCullough Robertson Lawyers, E2.2: Advising we act for Grenfell Gold Pty Ltd and its sole owner, Dr Phillip Smith.

Copy forwarded to Councillors

RECOMMENDATION: That Council support Grenfell Gold activities in accordance with the exploration licenses granted.

324 **RESOLVED:** Cr Bembrick and Cr Best that Council support Grenfell Gold activities in accordance with the exploration licenses granted.

6. Transport Roads and Maritime Services, R2.54.4: Forwarding Contractor's Performance Report for Quarter 4 2017.

Copy forwarded to Councillors

Note: Council was rated good in 3 categories, acceptable in 7, marginal in 2 with overall performance rated acceptable and deemed suitable for further work. The two areas rated marginal were Quality and Traffic Management.

Noted

7. Lachlan Regional Transport Committee Inc, T3.5.2: Advising the next meeting of the Lachlan Regional Transport Committee will be held at the Grenfell Bowling Club on the 19th May 2018 at 9.30am.

It has been quite a while since Grenfell has hosted a meeting. The last time we all enjoyed the venue and the hospitality and we would look forward to holding our meeting in Grenfell once again. It is traditional that the host Council supply morning tea and coffee and a light lunch after the meeting which I hope would be fine with your Council.

We would like to invite you or a representative from your Council to welcome the committee to Grenfell and share with the meeting the progress that Grenfell has made in the last few years.

Hoping that this date will work in well with you and your Council.

RECOMMENDATION: that:

- i) the Mayor be Council's representative at the LRTC meeting to be held at the Grenfell Bowling Club on the 19th May 2018.
- ii) Council supply the morning tea and lunch as requested.

325 **RESOLVED:** Cr O'Byrne and Cr Diprose that:

- i) the Mayor be Council's representative at the LRTC meeting to be held at the Grenfell Bowling Club on the 19th May 2018
- ii) Council supply the morning tea and lunch as requested.

8. Grenfell RSL – Sub Branch, C1.3.26: Advising the Grenfell RSL Sub-Branch wishes to advise Council that we will be conducting ANZAC Services at Memorial Park on Wednesday 25th April 2018.

The commemorations will commence as usual: Dawn Service at 6am and the main service at 11am. The march will commence at 10.45am from the front of The Christian Book Shop.

We look forward to Council's assistance with the Memorial Park associated traffic supervision.

RECOMMENDATION: that assistance be provided as requested.

326 **RESOLVED:** Cr Brown and Cr McKellar that assistance be provided as requested.

9. 1st Grenfell Club Scout, C1.1.3: Advising the 1st Grenfell Scout and Cubs would like to thank Weddin Shire Council for the support we have received in the past.

The club has paid the following fees in August 2017 to Weddin Shire Council relating to Council charges for the 2018 financial year:

\$254	Commercial Waste
<u>\$402</u>	Sewer Charges
\$656	Total

As you are aware the 1st Grenfell Scouts and Cubs is a non-profit Community organisation which currently has 10 cubs and a small committee of parents and helpers. Our main revenue comes from fund raising and is used to cover the maintenance and costs of the Scout Hall and to help with activities to run for the cubs.

It would be of great assistance to the group if you would consider a reduction or subsidisation in the cost of the charges applied and any assistance would be appreciated.

We thank you for your time and consideration in this matter.

RECOMMENDATION: that the request be approved as per Council policy.

Cr Best declared a conflict of interest as President of Grenfell Scouts Club and left the room 9.23am.

327 **RESOLVED:** Cr Niven and Cr O'Byrne that the request be approved as per Council policy.

Cr Best returned to the room 9.24am.

10. Grenfell Junior Rugby League Inc, P2.1.6: Advising Grenfell Junior Rugby League Club would like to request permission from the Weddin Shire Council for the use of the Lawson Oval and its facilities for the purpose of training and home games for the 2018 season.

Training will commence next Tuesday 13th March and will be held on Tuesday, Thursday and Fridays for the different grades ranging from approximate usage time of 5pm – 7.30pm.

Attached is a copy of the 2018 Certificate of Currency.

On behalf of Grenfell Junior Rugby League we would like to thank the Weddin Shire Council and staff for their ongoing support to our Club.

Note: as training is to commence on Tuesday 13 March and a copy of their public liability policy was provided, approval was granted as requested.

RECOMMENDATION:

Confirm Action

328

RESOLVED: Cr Brown and Cr Bembrick that the action be confirmed.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 15 MARCH 2018

RECOMMENDATION: that the late correspondence be received and dealt with because of the urgency of the matters.

329 **RESOLVED:** Cr Best and Cr Diprose that the late correspondence be received and dealt with because of the urgency of the matters.

11. The Hon John Barilaro, G2.55: Forwarding further details on Round Two of the Stronger Country Communities Fund (SCCF).

Copy forwarded to Councillors

Noted

12. Grenfell Team Sorting, C1.1.3: Advising the 2018 Grenfell Team sorting event is being held over the weekend of April 14 and 15, 2018 at Grenfell showground. It is being run on behalf of the Grenfell Show Society.

Team sorting is an event where 2 horses and 2 riders at a time sort a group of 10 cattle within cattle yards to a time limit. Horses and rider will be camping at the Showground.

To allow the event to be a success, we are asking Weddin Shire Council for in-kind sponsorship for the event. Assistance with a cool room, 6 garbage bins and portable toilets would be appreciated.

Thank you.

RECOMMENDATION:

For Council's Consideration

Cr Liebich previously declared a written declaration of interest and left the room 9.25am.

Cr Brown declared a conflict of interest as her husband is President of the Grenfell PAH&I, is on the Showground Trust and left the room 9.25am.

Cr Best took the Chair.

330 **RESOLVED:** Cr O'Byrne and Cr Parlett that Council provide the support as requested at no cost.

Cr Liebich returned to the room and resumed the chair 9.27am.

Cr Brown returned to the room 9.27am.

13. Peter Mellon Motors, C1.3.0: Advising we have been advised by Insurance Australia Group (IAG) that effective 30 June 2018 we will no longer be able to make available NRMA Insurance products to our customers.

This is part of a broader program by IAG that will see the closure of 77 'offline Country Service Centres'. We have been making available these products to our community for over 18 years and are upset by the decision – especially the effect it has on any of the elderly who are not technology savvy.

Please note that we will continue to offer NRMA Motoring and Service activities post 30 June 2018.

For Information

- 331** **RESOLVED:** Cr Diprose and Cr O’Byrne that:
i) Cr Liebich, Cr Diprose and Mr Lindsay Ballard be authorised to represent Council in negotiations with IAG
ii) Council thank Peter and Val Mellon for their services to the Shire over many years.
- 332** **RESOLVED:** Cr Best and Cr Brown that the Correspondence be noted except where otherwise resolved.

8 March 2018

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Local Government Reform – Innovation Fund, C2.10.9

Common Thread Consulting Pty Ltd are continuing to undertake two projects under the Innovation Fund for the Mid Lachlan Alliance (MLA) Councils as part of a 'Fitness Campaign' to deliver a Fiscal Responsibility Action Plan (FRAP) and a Service Review Action Plan (SRAP).

The Fitness Campaign will strengthen the case for councils to remain independent with a focus on asset management, financial sustainability and improved service delivery. It is founded upon simple documents (Service Dashboards) that will form part of each council's integrated planning and reporting framework, helping us to better understand our business and that of our partners in the MLA.

Detailed reviews are currently being finalised in several areas including ICT (Information Communications and Technology), Civica Authority (corporate computer system), roads, parks and customer service. Higher level reviews are also being carried out of all services to identify areas to explore further.

Where a potential opportunity for improvement is identified, a business case will be developed (either for our Council or for a number of Councils in the Alliance) that considers the costs, benefits and risks. If the business case is positive, it will then be recommended to Council for approval. A Program Management Office will be established in each Council to coordinate the development of business cases, develop project documentation and monitor the progress of each project.

A robust project management approach is an important part of the Fitness Campaign as this will help keep projects on track and ensure desired outcomes are realised. The result will be a sustainable Council with the capability and capacity to deliver better value for our local community.

Final reports with recommendations on each of the reviews are currently being finalised and it is anticipated they will be presented to the April 2018 Council Meeting.

**For Information
Noted**

2. Local Government Reform – Connected Leadership Program, C2.10.9

A Connected Leadership Program was also undertaken as part of the Fitness Campaign. The Connected Leadership Program is an integral part of the Fitness Campaign because each Council has recognised that we need to think and work differently.

THE GENERAL MANAGER'S REPORT

The program included a combination of one-on-one coaching and development as well as group workshops. The one-on-one sessions focussed on developing the behaviours of individual leaders to support a shift in organisational culture. Group workshops focussed on developing a shared vision and purpose within each Council and across the MLA. Lead Consultant Mr David Gourlay conducted the one-on-one coaching sessions and workshops with staff from the 14-21 February 2018 and Councillors on the 22-23 February 2018 prior to the Councillor workshop.

The one-on-one coaching sessions and workshops were excellent and designed to ensure that Weddin Shire Council has stronger social structures to support organisational change, support a cultural shift as well as strengthening the organisation's understanding of the benefits and opportunities of the Mid Lachlan Alliance which will all result in increased performance right across the organisation.

For Information
Noted

3. Regional Growth Fund, G2.1/A3.19.2

Stronger Country Communities Fund

The "once-in-a-generation" *Stronger Country Communities Fund* which is part of the NSW Government's \$1.3 billion Regional Growth Fund will support projects valued between \$100,000 and \$1 million, or even higher with financial co-contribution.

A grant application to upgrade the Main Street was submitted by the due date 18 October 2017 and we are currently awaiting the outcome.

This is a great opportunity to commence the Main Street upgrade which is a high priority in our Community Strategic Plan (CSP). It is planned to undertake community consultation at the appropriate time.

Member for Cootamundra the Hon Steph Cooke MP also announced on 2 March 2018 that an additional \$200 million will be available for regional towns and cities across NSW – including those in the Cootamundra electorate - as part of Round Two of the Stronger Country Communities Fund.

The new funding comes on top of the \$100 million announced in Round One and of the fresh \$200 million available in the second round of funding, half of it, \$100 million, will be allocated specifically towards sports projects in the bush which is great news.

For Information
Noted

Regional Cultural Fund

It is proposed to resubmit an Expression of Interest (EOI) in Round 2 when it opens on behalf of the Grenfell Dramatic Society to upgrade the Grenfell Community Arts Centre building and on behalf of the Grenfell Art Gallery Committee to install solar power for the community hub building and temperature control for the Art Gallery.

For Information
Noted

THE GENERAL MANAGER'S REPORT

Regional Sports Infrastructure Fund

Expressions of Interest (EOI's) for the Regional Sports Infrastructure Fund are open all year round with the fund targeting investments over \$1m.

If applicants are short listed they will be then required to develop a business plan for assessment for final funding decisions. Applicants are also encouraged to make a significant financial or in-kind contribution towards the project cost. Organisations can make a joint application with project nominations involving partnerships of eligible groups encouraged.

In this regard the submission of an EOI titled 'Weddin Shire Sporting Infrastructure Upgrades' for the upgrade of the following local sporting clubs infrastructure has been submitted. The value of the upgrades collectively is over \$1m.

- Grenfell Rugby Union Club
- Grenfell Rugby League Club
- Grenfell Soccer Club
- Grenfell Tennis Club
- Grenfell Squash Club
- Quandialla Swimming Pool

EOI's for the Grenfell Go Kart track and the Bogolong Dam upgrade have been submitted individually as they are deemed to be regional projects with the cost of each of the upgrades over \$1m.

In order that Council has a comprehensive set of integrated data and has completed community consultation a Community Wellness Plan and A Better Communities Strategy (ABC's) is being prepared. The Community Wellness Plan will bring together health objectives into one document and the A Better Communities Strategy (ABC's) will bring together Economic Development, Tourism, Sporting facilities and Town Planning objectives into one document that can translate into our Integrated Planning documents (Delivery Program and Operational Plan) over the next 4 years.

The development of the plans is including liaison with stakeholders and the digital panel is being utilised to gain valuable insight into community needs and expectations for a raft of new community projects.

It is anticipated that the draft plan and strategy will be completed in the near future.

For Information
Noted

Growing Local Economies Fund

The Growing Local Economies Fund was established to develop infrastructure to grow regional centres.

The fund is administrated by the Office of Regional Development whereby there is a two step process to apply for funding as follows:

- i) Contact the Office of Regional Department to discuss proposed projects
- ii) Submit a business case

THE GENERAL MANAGER'S REPORT

Eligible projects will be then assessed against four program criteria's:

- Strategic Assessment
- Economic Assessment
- Affordability
- Deliverability

In regards to the application process advice has been received from the Department of Premier and Cabinet that funding will be distributed on a regional basis. This is a key change for this particular fund as it is a move away from the rounds-based, whole-of-State competitive process to a new process that will see a notional allocation made to each regional economic area. This approach gets rid of the need to meet deadlines or competing against other regional areas, and will enable a planned, whole-of-region approach to growing our community and economy.

A draft set of regional economic areas called Functional Economic Regions (FERs) have been identified after examining a range of economic factors including labour flows, population and market characteristics, communities of interest and supply chains. These regional economic areas are usually comprised of a number of smaller towns surrounding a larger town (hub and spoke) and may cross Local Government boundaries. Weddin Shire has been included in the South West Slopes FER with Bland, Cootamundra, Hilltops and Temora Shires.

To enable the Government to move away from a state-wide approach and to approve projects related to growing economies in each of these areas, each FER will need to have a current Regional Economic Development Strategy (REDS) that clearly articulates key economic priorities and the enablers that are required to deliver them.

The Department want to make the development of the REDS as simple as possible and so they have appointed economic consultants to guide the process in order to reduce the administrative burden on Councils and other community organisations. It is recognised that many Local Government areas have existing, well developed strategies and that many of these will have a section which considers neighbouring Local Government Areas. In such cases, the process should be quite quick because this material will be used in the REDS. Applicants must demonstrate how projects will improve economic outcomes for communities and where possible projects should support local procurement, job creation and skills development.

As the process will be finished in the near future it is critical that we have input into the process to ensure our projects are included in the REDS. The Department will lodge the strategy with Infrastructure NSW and the projects will then commence.

In this regard meetings have been held to review the existing infrastructure priorities of each Council and discuss possible funding allocations across the FER when the funding is announced.

**For Information
Noted**

4. 2018/2019 Operational Plan, A3.4

As resolved at Council's February Meeting, the first step in the 2018/2019 Operational Plan process will be a workshop to be held at 9.30am on Thursday, 29 March 2018.

THE GENERAL MANAGER'S REPORT

In accordance with the Division's Meeting Practice Note No. 16, the workshop will be an informal meeting conducted by staff to enable Councillors to discuss and ask questions about the list of possible works for 2018/2019. The workshop cannot make decisions or determine priorities.

As previously requested, it would be appreciated if Councillors' suggestions for new projects for next year could be submitted in writing by 9 March 2018.

The Extra Ordinary estimates meeting has been scheduled for Thursday 12 April 2018 at the Council Chambers.

**For Information
Noted**

5. Policy for Fees, Expenses and Facilities for Councillors 2018/2019, C2.4.10

A copy of the 2017/2018 Policy (No.1.6.12) is included in Councillors' Policy Folders.

Council is required to review its policy for each financial year by the preceding 30 June and within twelve (12) months of an ordinary election. The policy is required to be placed on public exhibition each year.

An amended draft policy will be submitted to a subsequent council meeting. Once adopted in principle, the draft policy is required to be placed on public exhibition for a minimum of 28 days. This will not take place until the annual fees for Mayors and Councillors have been determined.

RECOMMENDATION: that:

- (i) any amendments to the current policy be determined, and;
- (ii) the draft policy for 2018/2019 be resubmitted to Council for public exhibition,
- (iii) the annual fees for the Mayor and Councillors be inserted when determined by Council.

333 RESOLVED: Cr Diprose and Cr Brown that:

- (i) any amendments to the current policy be determined, and;
- (ii) the draft policy for 2018/2019 be resubmitted to Council for public exhibition,
- (iii) the annual fees for the Mayor and Councillors be inserted when determined by Council.

6. Grenfell Aquatic Centre – Official Opening, P2.3.1

Saturday 17 February 2018 was a significant day for sport in the Weddin Shire with the Official Opening of the Grenfell Aquatic Centre by the Hon John Barilaro MP who was accompanied by the Hon Stephanie Cooke MP.

The Official Opening was conducted in conjunction with the Business House Relay event in perfect weather conditions. Councils Mayor Mark Liebich formally welcomed everyone and presented an overview of the project.

Gino Gigliotti from ICON Building Group Pty Ltd who constructed the pool addressed the crowd as did Danny Joyce the President of the Grenfell Swimming Club.

In conducting the Official Opening Mr Barilaro recognised the tremendous amount of work Stephanie is doing for local communities as well as recognising what a tremendous facility we now have in the Weddin Shire. Mr Barilaro was also very pleased that the grant funding provided by the State Government is being used in such a positive and constructive manner

THE GENERAL MANAGER'S REPORT

which is very important.

Two achievement awards were also presented to Roma Sinclair and Frank Freudenstein who together with their respective families have had a very long association with the pool and have contributed enormously to its operation for a long period of time.

The official opening was the culmination of the construction of a magnificent state of the art facility that will serve residents of the Weddin Shire and surroundings areas for many years into the future.

**For Information
Noted**

7. Proposed NAB Closure, A1.3

It was recently reported over 2LF radio and Prime TV News that the Grenfell Branch of the NAB Bank will be closing.

NAB are currently undertaking staff consultation prior to making any public announcement.

Further information will be provided at the earliest possible time.

RECOMMENDATION: that Council write to our local Member for Cootamundra the Hon Stephanie Cooke MP to make representations to NAB on Council's behalf to endeavour to obtain a commitment to keep the Grenfell NAB branch open prior to any public announcement being made.

334 RESOLVED: Cr O'Byrne and Cr Bembrick that the General Manager's item 7 be deferred to Closed Council.

8. Cootamundra Electorate Summit, A3.19.2

Member for Cootamundra the Hon Steph Cooke MP held an Electorate summit at Temora on Monday 26 February 2018 with Council represented by the Mayor Cr Liebich and myself.

Mayors and General Managers from all nine councils in the Cootamundra Electorate attended with each Council nominating major infrastructure projects that require funding as well as exchanging ideas, challenges and approaches to common problems across the electorate.

The summit was excellent as it ensured Weddin Shire's major infrastructure projects have been identified and brought to the attention of Ms Cooke who is compiling a list of infrastructure projects across the electorate.

**For Information
Noted**

9. 2017-2021 Delivery Program – Report to 31 December 2017

Under section 404 of the Local Government Act, 1993 Council is required to provide program reports at least every 6 months, with respect to the principal activities detailed in the Delivery Program.

The report to 31 December 2017 is set out below:

THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
SO#1	Strong, Diverse and Resilient Local Economy	
1.1	Strong and progressive agricultural sector	<p>Lobbying continued to reopen the Blayney-Demondrille rail line.</p> <p>Continue to carry out road upgrades under the FAG, R2R, Regional Roads, State Highway and National Highway programme and Fixing Country Roads.</p> <p>Advocacy and planning for a potential Shire wide connectivity project that would support agricultural innovation.</p>
1.2	Weddin Shire's tourism potential maximised	<p>Continued support provided to local events including but not limited to Henry Lawson Festival, Race days etc.</p> <p>Fortnightly grant funding information distributed as well as targeted grant information distributed to relevant groups when opportunities identified.</p> <p>Continued operation of accredited VIC.</p> <p>Industrial Estate land promoted resulting in sales. Forbes Street caravan parking trial working well.</p> <p>Applications for Local Heritage Grants and Heritage Advisor Grants submitted.</p> <p>Activate social media presence maintained with regular updates.</p> <p>Participation in Centroc tourism group planning. Ongoing application process to obtain approval for TASAC tourism signage.</p>
1.3	Infrastructure and services to support business activity	<p>Meetings held with TAFE to discuss training possibilities. TAFE programs promoted internally to staff and to wider community.</p> <p>Support provided to staff members to undertake training via the training and expenses policy.</p> <p>Industrial waste management services provided.</p> <p>Grenfell Internet Centre maintained to provide continued IT services support to local businesses.</p> <p>Liaised and supported NBN Co with roll out of NBN infrastructure.</p> <p>One school based student employed in parks and garden.</p> <p>Recycling at Quandialla being monitored and working well.</p> <p>Advocacy and planning for a potential Shire wide connectivity project that would support agricultural innovation.</p>
1.4	Support existing business & encourage new industries	<p>Weddin Development Committee supported, including on-going support of 'Go Grenfell' shopping cards.</p> <p>Continued liaison with and support of Central West BEC.</p> <p>Potential investors made aware of Council's incentive policies and opportunities.</p> <p>Grant funding information distributed fortnightly as well as targeted grant information distributed to relevant groups when opportunities identified.</p> <p>Industrial Estate land sales completed. Council is also facilitating installation/access to power.</p> <p>Health and aged care needs analysis being undertaken.</p> <p>Medical Centre construction started after successful grant application.</p> <p>Grant application submitted of Main Street redevelopment.</p> <p>Recreational needs review being completed in conjunction with A Better Community strategy.</p>

THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
		Work undertaken to drive a collaborative agricultural innovation project.
1.5	Promote land zoned for development	Industrial land promoted. Prospectuses distributed to promote the Weddin Shire. Potential new businesses contacted by EDO.
1.6	Foster partnerships to advance economic activity	Weddin Development Committee supported, including on-going support of 'Go Grenfell' shopping cards. Networks maintained with surrounding shires in order to leverage these partnerships to the benefit of our shire. Continued liaison with and support of Central West BEC. Support provided to host NSW Department of Industry Business Connect Business Bus. Service NSW agency implemented and operating out of Council's administration office. Village progress societies consulted. Department of Human Services Access Point provided out of Community Technology Centre. Participated in development of strategy for new Functional Economic Region.
1.7	Support expanded aged care facilities & services	Taxi Service maintained so as to maintain a subsidised form of public transport for the community including the aged. Support provided to numerous community organisations with strong connections to aged community members supporting social cohesion and connections for our elderly community members. Library village deposit stations and house bound service maintained. Seniors resources maintained at the library. Department of Human Services Access Point operated out of CTC. Grenfell Internet Centre services maintained including individual IT skills lessons, IT information distribution and free IT classes in seniors week. Funding for senior IT classes secured. Main Street project proposed to consider zoning charged that may facilitate innovative aged housing projects.
1.8	Support responsible mining	Site meeting with existing mining operations regarding life span and closure and rehabilitation plan.
1.9	Encourage renewable energy development	CEEP grant obtained through CENTROC for sewer relining and smoke detection. DA packs including renewable advice.
1.10	Advocacy Strategies for capital funding	Advocacy strategies developed for Grenfell Medical Centre and Grenfell Aquatic Centre grant funding applications. Grants applications supported by ongoing use of advocacy strategies.
SO#2	Healthy, safe, and educated community	
2.1	Encourage provision of quality medical facilities	Dr Patrick Akhiwu continues to operate from the Main Street Surgery. Dr Neil Premaratne engaged to operate from the Weddin Street Surgery. Local GP's being supported with subsidised accommodation and housing. Chiropractor operating out of Council premises. Grant secured for Grenfell Medical Centre with final preparations made to allow the start of construction. Health and aged care needs analysis being undertaken.

THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
2.2	Promote and develop health education	No local health courses proposed at this stage.
2.3	Support community transport	Taxi service maintained to provide subsidised form of public transport.
2.4	Support provision of adequate aged care service	Support provided to numerous community organisations with strong connections to aged community members supporting social cohesion and connections for our elderly community members. Department of Human Services Access Point operated out of CTC. House bound library service maintained as well as village deposit stations. Seniors resources maintained at the library. Health and aged care needs analysis being undertaken to inform future advocacy and actions.
2.5	Maximise public health and safety	Complaints and inspections attended to as appropriate. Home swimming pool inspections program developed and adopted, inspections to commence. RFS SLA completed, RFS meetings attended, assistance given to SES as required. Public toilets maintained. SLA adopted. All meetings attended by delegates and Director Engineering. Co-operation with Local Units s as requested. Cleaning schedule for toilets and street cleaning etc adhered to, including for special events. Street lighting operating satisfactorily. No new streetlights installed. Finance and administrative support provided to facilitate RFS activities.
2.6	Support local education institutions	Support provided to all schools within the shire for their presentation days to assist in encouraging educational achievement. Education and training opportunities for Council staff supported and encouraged. Australia Day academic award continued to recognise academic achievement. Student work experience placements facilitated at Council administrative offices. THLHS classes hosted for careers information session at Council administrative offices. Students hosted for work experience placements,
2.7	Provide lifelong learning opportunities	Library resources continually reviewed and updated. Access maintained to the State Library of NSW online resources via State Library E-Resources. Library supports special event and programs for all ages. The Grenfell Internet Centre supports the ongoing development of IT skills in the community. IT classes regularly held including free seniors week classes. IT articles submitted to the Grenfell Record, School Newsletters etc. and presentations and training conducted for community projects.

THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
		<p>TAFE courses advertised internally and to wider community to support ongoing provision of TAFE services in Grenfell.</p> <p>Children's magic desktop computer station at Library implemented.</p> <p>Liaised with youth development officer/social worker re: establishment of an at risk youths computer group.</p> <p>Grant application submitted to upgrade Library furniture.</p> <p>Borrow Box eBooks subscription implemented via a library zone collaborative.</p>
SO#3	Democratic and engaged community	
3.1	Develop leadership skills in the community	<p>Council staff encouraged and supported to take an active role in the community.</p> <p>Volunteers of community organisations encouraged and supported.</p> <p>Staff actively participate in numerous community organisations and by doing so foster the development of community leadership skills.</p> <p>Skill and capacity building workshops undertaken.</p>
3.2	Implement Integrated Planning and Reporting	<p>IP & R documents implemented and reviewed on an ongoing basis. The 2017-2026 Community Strategic Plan (CSP) and the 2017-2021 Delivery Program commenced 1 July 2017.</p> <p>Ongoing liaison with Councils auditor undertaken to ensure Councils accounting practices conform to best practice.</p> <p>Accounting standards are monitored and any new requirements incorporated into Councils procedures.</p> <p>FFTF action plan developed, articulated and being implemented to improve Council into the future.</p> <p>A Better Community Strategy being developed to inform Councils IP&R incorporating Health and aged care needs plan.</p> <p>MLA project outcomes to deliver improvement plan embedded within Councils IP&R documents.</p>
3.3	Support village progress organisation activities	Liaison undertaken with village progress associations.
3.4	Harness and leverage existing leadership network	<p>Information on grant funding opportunities distributed to community groups on a fortnightly basis and individually where a specific opportunity has been identified.</p> <p>Community networks leveraged to inform Council's strategic planning.</p> <p>Ongoing support provided to community groups and their initiatives for example the "Go Grenfell" shopping cards project.</p> <p>Administrative and other support provided to community groups.</p> <p>Council staff have undertaken the Connected Leadership program as part of the MLA project.</p>
3.5	Community consultation on major decisions	<p>Community groups consulted where appropriate e.g. Quandialla regarding drainage improvements.</p> <p>Community groups are encouraged to provide feedback to and assist Council where relevant eg. Recreational and sporting needs analysis.</p> <p>Council policies and projects advertised publically for feedback and comment.</p>

THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
		Community members welcomed to address Council. Social media and website presence maintained to engage with and inform the community. Council is increasingly using technology platforms to engage and consult with our community e.g use of Digital Community Panel.
3.6	Educate Community on role of Council & Councillors	Weekly column placed in Grenfell Record and website. Website and social media presence in addition to weekly column.
3.7	Leverage internet and social media to engage community in local leadership and communication	Regular updates made via website and other social media platforms such as Facebook and twitter to engage and inform the community. Survey Monkey surveys undertaken to inform the Council planning and decision making process. Regular website, Facebook and twitter updates completed on an ongoing basis in addition to consistent Grenfell Record articles. Council is increasingly using technology platforms to engage and consult with our community.
3.8	Internet access in Rural Sector and Villages	Grant funding applications to be submitted under the Regional Growth Fund to increase connectivity in the Shire.
3.9	Internal Systems and efficiencies reviewed	Systems reviewed as part of MLA 'Fitness Campaign' project.
3.10	Review service level efficiencies	Service reviews being undertaken as part of MLA 'Fitness Campaign' project.
SO#4	Culturally rich, vibrant and inclusive community	
4.1	Maintain & develop sporting facilities & events	Grenfell Aquatic Centre opened 1 November 2017 for public use. Amenities at Quandialla Pool upgraded as requested. Regularly monitor facilities. No complaints received.
4.2	Maintain & develop recreational facilities & events	Reserves and all parks mowed and maintained with no complaints. Free usage by schools granted as requested. Skate park maintained in a clean condition. Youth Week grant to be obtained. Sporting groups consulted to inform recreational and sporting needs analysis/strategy/plan being completed.
4.3	Maintain & develop cultural & arts facilities & events	Arts and Tourism Officer appointed. Numerous events supported financially as well as with promotional support. Ongoing support of the Art Gallery and Henry Lawson Festival. Active support of Grenfell Sesquicentenary as a Sec 355 Committee of Council. Tourism staff organise promotional support of numerous local events and maintain an event calendar. Numerous events supported financially and through in kind support. Application made for grant to fund Community Arts Centre upgrades. Repair and maintenance of Museum supported by Council.
4.4	Develop strategy for attracting diverse cultures	Prospectus developed and distributed to market the Weddin Shire to a diverse range of prospective residents.
4.5	Encourage sense of community & connectiveness	Community members encouraged to join community and Council committees and groups.

THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
		Support provided to numerous community groups. Special events held and supported for all age groups and interests. Community volunteers invited to assist with events where appropriate. Staff encouraged to be actively involved in community groups.
4.6	Implement a social activities planning program	Seniors Weeks IT classes held in addition to regular IT Classes. Taxi service maintained to provide access to a form of public transport. Movie service maintained at Community Hub. Conference room made available for employment agencies and social groups/activities. Access Point Services established in CTC for the Department of Human Services. Volunteer thank you events held. Knit, natter and nibble book and week events for the youth hosted by the library.
SO#5	Cared for natural, agricultural & built environments	
5.1	Implement environmental regs & control in Council operations Investigation stage completed for development of Sewer Treatment Plant.	DA's being processed in appropriate and timely manner. State of Environment Report completed. Heritage advice applied to applicable DA's. Urban stormwater maintained. Emu Creek maintenance plan adopted. Grenfell sewerage scheme operating well and within statutory limits. Bogolong Dam Management Plan to be developed. Storm water systems maintained satisfactorily. IWCM actions to be carried out as funds become available. Domestic and commercial waste as well as recycling collected as per schedule.
5.2	Encourage waste reduction & recycling	Grenfell, Greenethorpe and Quandialla recycling services operating well. Caragabal services deferred. Program for education for recycling in schools and reminders to residents as to recyclable materials.
5.3	Raise awareness of sustainable practices	No grants available at this stage.
5.4	Improve environmental outcomes of Council operations.	Garbage collection services operating well. Landfills operated as prescribed. Mulching of Greenwaste and construction of new putrescible waste cell undertaken. Domestic, commercial waste and recycling carried out satisfactorily including E waste, oils, chemicals and metal/steel recycling programs. Improvement plans developed for Grenfell, Caragabal and Quandialla facilities. Review of revel tiles commenced. Trees planted depending on climatic conditions.
5.5	Inform local ag industry about sustainable practices Local builders/contractors	Local forums publicised in Council newsletter. Tree planting carried out as season allows.
5.6	Preserve the heritage of built areas	Free Heritage Advisory service provided. Local heritage grants programs administered.
5.7	Preserve broader landscape connectivity for native fauna	Support given to schools for Tree Day as required.

THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
		Roadside vegetation study for all roads in Weddin Shire completed.
5.8	Review level of parks services in villages	Being reviewed as part of MLA 'Fitness Campaign' project.
5.9	Fiscal Responsibility Review	Being undertaken as part of MLA 'Fitness Campaign' project.

SO#6	Well maintained & improving Shire assets and services	
6.1	Council operations meet reasonable community expectations Grenfell Aquatic Centre opened to public 1 November 2017 Investigation stage of Sewerage Treatment Plant renewal completed with commencement of planning phase	Property/rating maintained up to date and approved SRV implemented. All rates notices issued on time. Emu Creek Management Plan adopted and O'Briens Tributary drainage improvement being completed. Grant opportunities constantly reviewed and information distributed. Hub building services maintained and operated. Rehabilitate selected sewer main. Working with Centroc for sewer main rehabilitation and smoke detection project.
6.2	Maintain & improve Council's transport infrastructure	All drainage and channels in Grenfell and Villages maintained. State, Regional, urban and rural roads, footpaths and drainage structures maintained in good order. Company Dam grounds and facilities maintained. Streetlight faults reported as required. Footpaths maintained as required. Grant reclined for Lawson Oval toilets. Tender being prepared. Re-evaluation of all road assets in Weddin Shire being carried out on an ongoing basis. Emu Creek floodplain upgrade has been commenced from 7 March, 2018. Second stage drainage project in Quandialla will commence from 7 March, 2018. Preparation updating data base and existing road network is in progress. Urban streets maintenance is in progress. Main rural roads in progress. Highways/regional roads improved in accordance with Council adopted standards.
6.3	Maintain structural assets Lawson Park grandstand investigated for seat replacement Administration building investigated for works around cracking	All structural assets maintained as funds permit within the relevant asset management plans levels of service. Grenfell, Bimbi and Caragabal Cemeteries maintained to a high level. Cemetery records maintained. Management and maintenance Council cemetery at Grenfell, Caragabal and Bimbi are in progress. Construction at lawn cemetery beam has been installed from 26 February, 2018.
6.4	Position Weddin Shire as "employer of choice" Council dwellings completed twice yearly with maintenance works actioned	Employees encouraged and supported to identify and undertake continuing professional development and training. One WHS meeting held. High level of WHS attained. PPE and all necessary tools is in progress.

THE GENERAL MANAGER'S REPORT

6.5	Provide a modern plant fleet	Light vehicles replaced as per policy. Plant maintained to high order. Equipment has been provided to staff.
6.6	Manage classified road on behalf of RMS	State, National and regional roads maintained within RMS standards. Maintenance of state road in accordance with agreement with RMS is in progress. No complaints from RMS have been received in terms of Regional Road maintenance.
6.7	Participate in, & support, Destination 2036	Centroc membership maintained and activities supported where relevant to our Shire, including JO pilot planning and development, community infrastructure prioritisation matrix development, joint tenders and joint initiatives. FFTF action plan developed to ensure ongoing financial sustainability and continuous improvement. MLA project progressed with an improvement plan being embedded in the output of the program.
6.8	Liaison & partnership with NSW State & federal govts	Continued liaison with key health sector stakeholders for the planning of the new Medical Centre. Liaison with and participation in Central NSW Tourism initiatives. Continued lobbying efforts in regard to Weddin Shire Council activities, grant funding submissions and capital projects with all levels of government. Service NSW outlet continues to operate from Council's administrative offices. Liaison with State and Federal Government departments undertaken where appropriate eg. Liaison with RMS in regards to the management of Bogolong Dam, liaison with NSW Medicare Local and NSW Rural Doctors Network regarding planning of proposed Medical Centre, NSW Trade and Investment for potential presenters to Weddin Development Committee. Utilise Floodplain grant from Office of Environment and Heritage for Emu Creek Management Plan and O'Briens Tributary Drainage Improvement.

For Information
Noted

GLENN CARROLL
GENERAL MANAGER

335 **RESOLVED:** Cr Diprose and Cr Parlett that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

8 March 2018

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 28 February 2018:

Bank Account	
Westpac	\$1,392,695.24
Investments	
CBA	<u>6,250,000.00</u>
Total Investments	<u>\$6,250,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 28 February 2018.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information
Noted

2. A Summary of Income for The Month of February follows:

Rates Receipts	375,747.34
Credit Union Agency Commission	607.20
Service NSW Agency Fee	4,829.38
Interest on Investments	29,033.83
FAG Grant Instalment	313,321.25
Southern Phone Dividend	11,927.11
RMS Flood Damage Payments	104,462.00
RMS Works	763,305.22
Development & Building Application Fees	10,977.55
CTC Income	2,697.40
Stronger Country Communities Grant	14,245.00
Caravan Park Income	8,720.90
Pool Entrance Charges	3,016.30
Other	10,959.87
Total	<u>\$1,653,850.35</u>

For Information
Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2017/2018:

Following are the up to date maintenance figures as at 28 February 2018.

Item	Vote	Expenditure
Rural Roads Maintenance	680,731	573,757
Grenfell Town Streets Maintenance	207,090	139,200
Village Maintenance - Caragabal	6,000	3,266
Village Maintenance - Greenethorpe	6,000	9,379
Village Maintenance - Quandialla	6,000	7,894
Garbage / Recycling Collection	130,000	84,200
Quandialla Recycling Station	8,000	2,342
Greenethorpe Recycling Station	6,000	320
Greenethorpe Collections	8,000	4,477
Commercial Waste Collection	18,000	8,366
Grenfell Waste Depot Manning / Plant Hire	135,000	79,195
Tips Working Expenses	66,000	40,219
Grenfell Tip Green Waste Processing	20,000	0
Cemetery Maintenance & Operating Expenditure	69,000	49,758
Cemetery Sites etc. income	(49,000)	(33,627)
Noxious Plants	84,500	48,104
Noxious Plants - Extra	20,000	5,802
Parks & Gardens	218,262	174,097
Library Expenditure	100,480	76,528
Baths Income	(25,000)	(38,713)
Baths Expenditure	174,000	129,802
Caravan Park Income	(65,000)	(48,270)
Caravan Park Expenditure	110,300	63,769

RTA Grant Works		
Item	Vote	Expenditure
2017/18 State Roads (SH6)	1,299,629	662,671
2017/18 National Roads (SH17)	612,664	356,362
2017/18 Regional Roads Block Grant	778,000	123,475
Repair Program - MR239 Pavement Rehab	162,507	68,485
Active Transport Plan	34,000	0

2017/18 Rural Local Roads (FAG)	Vote	Expenditure
RECONSTRUCT VILLAGE STREETS (16/17 C/Over)	36,520	0
QUANDIALLA DRAINAGE (16/17 C/Over)	105,001	16,176
GRENFELL MEDICAL CENTRE - K&G & FOOTPATH (16/17 C/Over)	130,000	0
GRENFELL STREETS CONSTRUCTION (16/17 C/Over)	108,495	0
GRENFELL KERB & GUTTER (16/17 C/Over)	102,231	0
MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (16/17 C/Over)	11,237	0
GREENETHORPE BUMBALDRY ROAD (16/17 C/Over)	160,083	137,581
BLACKS BRIDGE (16/17 C/Over)	3,609	3,609
ACTIVE TRANSPORT PLAN	19,750	15,150
CARAGABAL PARK UPGRADE	16,725	0
CARAGABAL PARK SHADE SAIL	17,094	0

THE DIRECTOR CORPORATE SERVICES' REPORT

GRAVEL RESHEETING (16/17 C/Over)	(0)	0
GRENFELL STREETS - FOOTPAVING (16/17 C/Over)	86,054	0
SUCKER REMOVAL/SHOULDER GRADING/SPRAYING (16/17 C/Over)	15,754	0
QUANDIALLA FOOTPATHS RECONSTRUCTION (16/17 C/Over)	38,896	0
INDUSTRIAL AREA ROAD	139,348	24,166
Total	990,797	196,682

2017/18 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	229,017	175,887
KEITHS LANE	163,756	233,272
BEWLEYS ROAD	200,000	40,573
CARAGABAL - PULLABOOKA	202,820	31,756
HEAVY PATCHING - PINNACLE & DRIFTWAY ROAD	100,000	256,317
Total	895,593	737,806
Item	Vote	Expenditure
Flood Damage Untied Funding	1,000,000	843,418
Flood Damage - Regional Roads	409,502	409,502
Flood Damage - Rural Roads	985,059	985,108

For Information
Noted

4. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity is as follows:

35 referred to Outstanding collections

- 22 Paid
- 2 No Response – further action
- 4 arrangements made
- 3 part payments
- 3 withdrawn – possible sale of properties
- 1 response – pending further action

2 new arrangements made.

17 x 1-month demand letters sent.

Continued monitoring of existing payment arrangements, following up with further action where required

Continued liaison with Council's Debt Recovery Firm Outstanding Collections and other debt collection activity of routine nature.

For Information
Noted

5. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

Weeding program continues with the Adult fiction, Nonfiction, DVD, Large Print and the children section.

The membership weeding program has continued. Those who have not borrowed in the past three years are being withdrawn from the system. This is a standard library practice.

New casuals have been employed so far Erica Moore, Sandra Frame and Verdel Maclean. Three others to be added shortly.

Library Lovers Day was held on February 14. Some lovely responses via the Love letter program.

Attended the Collect Connect Community training at the SLNSW. A great session with some great options for us to take up as a regional library service.

The first Preschool story time session was held with a lovely group of kids and parents in attendance. This will be held once a month during the school terms.

Participated in a fully funded position in the YA (Young Adult) ... why not? Online course via Sydney TAFE thanks to ALIA and the SLNSW. This is giving me some great ideas on how to attract our teenagers back to the library. Achieving community connectedness with this age cohort via the library will deliver many positive benefits to our community and to this at risk age group.

Otherwise activities were of a routine nature.

**For Information
Noted**

6. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Distributed funding opportunities to interested community groups.

Assisted the Weddin Development Committee in strategic planning for the future especially in relation to the proposed Weddin Business Awards.

Followed up government stakeholders over the possible funding program and our proposed application for a shire wide connectivity infrastructure project.

Provided ongoing input into the development of the Regional Economic Development Strategy (REDS) for our Functional Economic Region (FER) to ensure our shires interests are represented in this strategic document which will be used to guide NSW Government investment decisions in the future.

**For Information
Noted**

7. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Staffed the Grenfell Accredited Visitor Information Centre as required.

Progressed Main Street and George Street interpretive signs project. Finalised Draft of the 15 individual building histories and organised the review of these. Liaised with Heritage Adviser to confirm the colour of the 15 signs. Liaised with graphic designer over required edits and confirmed order of signs with sign manufacturer.

Recorded Community Hub bookings, distributed and collected paperwork from clients.

Distributed weekly Insights Newsletter from Destination NSW.

Supplied information to Centroc and Country and Outback Destination Network as requested.

Assisted with paperwork for local art exhibition as well as receiving art work for local exhibition in the week prior to its opening.

**For Information
Noted**

8. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Art & Art Gallery

Sesquicentenary Exhibition

- Arranged letter of payment for souvenirs sold

Grenfell Community Art & Craft Group Exhibition

- Arranged bump out
- Arranged letter of payment for artworks sold
- Arranged for artworks to be picked up

'Woodland Plains' Exhibition

- Arrange bump in
- Arranged hanging team
- Created name plates
- Liaised with artists about required information
- Designed and distributed evening opening invite
- Co-ordinated and ran opening evening

Sent event details to Arts Outwest for their enewsletter

Arranged replacement volunteers when rostered volunteers were not available

Art Gallery program

- Chased outstanding details from artists required for gallery program for first half of 2018
- Designed program and arranged printing of program
- Distributed program

Tromoy Quilt interpretive display board unveiling

- Created invites
- Researched those involved and distributed invites

THE DIRECTOR CORPORATE SERVICES' REPORT

- Sent information to paper for article
- Organised and ran unveiling

Arranged for monthly statistics to be counted and put into spreadsheet

Attended Art Gallery Committee meeting

Liaised with artists for 2018 exhibitions

Provided images and text for Discover Magazine article

Tourism

Updated business listings on Grenfell.org.au

- Fixed pages where formatting has been undone

Added and updated event listings on Grenfell.org.au

Manage Facebook account

Manage Instagram account

Sent out visitor guides to VIC's as requested

Weekly staff meeting with Director of Corporate Services

Picked up Heritage Near Me funded signage project

Answered EDO enquiries

Picked up Sesquicentenary DVD order distribution

Weddin Workshop Month

- Accepted successful funding
- Contacted artists to be involved in Weddin Workshop Weekend
- Liaised with confirmed artists
- Sourced suitable venues for workshops
- Updated website listing

Visitor Information Centre

Greeted visitors at VIC and handled enquiries (walk in, phone and email)

Assisted casual staff member with tasks

- weekly Wednesday email
- gallery roster
- HLF program
- Visitor statistics
- Visitor servicing

Organised casual weekend staff and their tasks

Met with, discussed and allocated tasks with casual staff members

Tallied and submitted VIC statistics to The Tourism Group

Managed bookings for conference room hire

Henry Lawson Festival

Arranged for updates to festival email re-directs

Responded to general Festival enquiries

General event management, including co-ordinator management

Liaised with Statuette artist, Michael, and Crawford's Casting for 2018 statuettes

Marketing

- Put together marketing plan and budget for 2018 event
- Managed Facebook account
- Updated website
- Sourced quotes for TV advertising
- Arrange quote for TVC design

- Accepted quote for poster and program design and printing. Discussed schedules and timeframes

Street Entertainment/ busking & stalls

- Stalls
 - Updated street stall application form
 - Email and posted street stall forms to database
 - Edited editorial and booked ad for Australian Markets & Fairs magazine
 - Updated stall holder database
 - Received and recorded stall application forms. Replied to applicants who had sent forms and enquiries
- Entertainment / busking
 - Liaised and booked items
 - Collected working with children checks and insurance forms
 - Discussed project with casual staff member and allocated tasks
 - Replied to street performer enquiries

Co-ordinator support

- Created mailchimp newsletter, prepared recipient list and sent out VSS entry form to database for co-ordinator
- Updated Children's competition page on website with information from coordinator
- Printing for Art & Porcelain co-ordinators
- Assisted in marketing planning for art & porcelain
- Updated Eventbrite details
- Liaised with photography coordinator and edited entry form as requested. Added to website
- Edited and posted information about Art & Porcelain judges to website
- Created Fun Run facebook event, created content for event and edited website content

**For Information
Noted**

9. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Sales and Services

- Conducted computer services and repairs for 19 residential clients and 1 business clients
- Replaced 1 mobile phone screens
- Sold ESET Internet Security to 8 residential clients and 1 business client
- Sold software, parts, and accessories to 16 residential clients and 1 business client
- Sold ink and toner cartridges to 9 residential clients and 4 business clients
- Internet Café used by 52 clients for internet access and printing

Computer Tuition

- Delivered 1 individual lessons.

Printing

- Bulk Printing for RSL Club

Human Services Access Point

- Assisted human services clients with access point usage

Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Hillbilly Customs Website
- Regular Monthly Maintenance to Grenfell Rugby Club Website

Technology Centre Maintenance

- Installation of software patches Windows workstations
- Decline superseded updates (WSUS) – Server Clean-up
- Plugin updates, and content management software updates (Website)
- Vulnerability and Malware scan (Website)
- Installation of patches (Backup System)
- Installation of patches (Test & Internal Wiki)
- Publish blog posts on following subjects:
 - Tech Support Scams Targeting Grenfell Residents - <https://www.grenfellinternetcentre.com.au/tech-support-scams-targeting-grenfell-residents/>
- Perform Search Engine Optimisation tasks
- www.grenfellinternetcentre.com.au visited 46 times by 44 Users
- Blog Posts Shared on Facebook, Twitter, and Google Plus

Google Summary

- 298 people saw Grenfell Internet Centre via Google Search
- 1 people saw Grenfell Internet Centre on Google Maps
- 4 people found Grenfell Internet Centre on Google and called your business

Support of Other Council Departments

- Provide Tech Support to Tourism & Economic Development, & Library
- Installation of software patches (Library)
- Decline superseded updates (WSUS) – Server Clean-up (Library)
- Updates to Website Library

**For Information
Noted**

**LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES**

336 RESOLVED: Cr Diprose and Cr McKellar that except where otherwise dealt with the Director Corporate Services' report be adopted.

8 March 2018

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Works Report (up to the end of February 2018)

1.1 Highways - Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

SH6 (Mid-Western Highway)	-	general maintenance
	-	Submitted Work order for Lignum Culvert upgrade
	-	commenced installation of new segment markers under RMAP
	-	completed 2 incident claims following truck accidents
	-	completed line marking on reseals
SH17 (Newell Highway)	-	general maintenance
	-	ordered new segment markers

1.2 Regional Roads - Capital and Maintenance Works

MR398 (Mary Gilmore Way)	-	general maintenance
MR236 (Henry Lawson Way)	-	general maintenance
MR237(Gooloogong Road)	-	general maintenance
MR239 (Henry Lawson Way / Young Road)	-	general maintenance

1.3 Rural Local Roads - Capital Works

- Continue widening of Caragabal Pullabooka Rd
- Stage 1 of reshaping and formation of Bimbi Caragabal Rd
- Culvert extensions on Bewlewys Rd continuing
- Bewlewys Rd prep continuing
- Maintenance grading of Major West Rd, Hunts Rd, Matchettes Rd, Bradfords Lane and Bald Hills Rd.

1.4 Rural Local Roads - Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

THE DIRECTOR ENGINEERING REPORT

- general maintenance
- removed trees in Bimbi Quandialla Rd, Wongarra Ln, Major West Rd and Kangaroooby Rd

1.5 Urban Area - Capital and Maintenance Works

- general maintenance
- Medical Centre construction continuing
- St Joseph's School crossing and signs being updated
- Industrial area table drains being cleared
- Heritage signs marked out of installation
- Memorial Park paving fixed and re-paved

For Information
Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- Replaced sprinklers HLO
- Irrigation fixed lawn cemetery B
- Repaired damaged pipe Vaughan Park
- Replaced rock in front of HLO toilets with granite
- Fertilised HL1
- Removed dangerous tree at cemetery

2.2 Cemeteries

The following graves have been prepared from; 02 February 2018 to 06 March 2018

Grenfell Lawn	—	1
Grenfell	—	1
Bimbi	—	Nil
Caragabal	—	Nil
Private property	—	Nil

The following maintenance has been carried out in the last month:

- general maintenance
- topped up graves
- attached a plaque in the lawn cemetery

2.3 Sewer Mains

Two (2) sewer chokes have been attended to during the last month, none in the relined sections.

THE DIRECTOR ENGINEERING REPORT

2.4 Private Works

- Delivery of gravel to D. Browne

2.5 Village Area - Capital and Maintenance Works

- general maintenance

2.6 Vandalism

Urban - Nil

Rural - Nil

Progressive Cost Urban: \$0.00

Progressive Cost Rural: \$0.00

(06 March 2018)

**For Information
Noted**

3. Future Works (For March)

3.1 Highways

- North Marsden Rehab to be fitted with Raised Pavement Markers.
- Segment markers getting replaced with steel yellow Duraposts
- Heavy patching to be scoped post JPA
- Tree trimming to be scoped for JPA
- Lignum bypass culvert upgrade
- Shoulder work to be scoped post JPS on identified reseal area.

3.2 Regional Roads

- general maintenance
- resealing program to commence

3.3 Rural

- general maintenance
- continue Caragabal Pullabooka Road widening and strengthening (Roads to Recovery)
- reseal program to commence
- continue Bewleys Road Upgrade Works
- heavy patching Bimbi Caragabal Rd, McAllister's Rd and Quandialla Caragabal Rd

3.4 Urban and Village

- general maintenance
- Emu Creek rehabilitation to commence

**For Information
Noted**

4. RMS RMCC Contract, R2.54.4

Resealing works on SH17 and SH6 have been completed.

Warranty claim on small section of Reseals on SH 17 to be undertaken.

THE DIRECTOR ENGINEERING REPORT

Greenethorpe Bumbaldry road intersection upgrade is in the planning stages and Greenethorpe-Bumbaldry Road intersection improvement projects will be carried out in 2018/19.

Brundah School Rehabilitation.

**For Information
Noted**

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month: -

Plant No	Plant Item	Maintenance
2083	Utility-Nissan Y61 Patrol Tray Top	Major Service finalised, driveline oils replaced and radiator blown, washed out
5220	Weed Spray Unit-Quick spray 5SDE	Repair Leak plus Fix case. Fit charge wires
4103	Tractor- New Holland TD80	Repairs/Maintenance
4105	Grader-Caterpillar 120M	Call Out, Blown Hose
3962	Truck-Isuzu 700P NPR200 4.5t Tipper	Refitted Differ that was overhauled by Traeserv, Water contamination internally
4094	Backhoe/loader – Case 580 SLE	Oil leaking around Transmission. Was valve body pack solenoid
4103	Tractor – New Holland TD80D	Repairs
4107	Patch truck- Isuzu/Austroad Jetmaster	Radiator Clean
3953	Truck- Garbage Collection	Replace wiring
3960		Pre rego inspection, RH steer Air Bag studs 1 missing dismantled and repaired
4408	Multipac 6118H roller	Electrical Issues,(assistance in repairs)
4098	Water Cart- Isuzu	Taken to Wagga Wagga for quotation
3960	3-axle Tipping Superdog trailer	Air bag repair
5220	Weed Spray Unit-Quickspray 5SDE	Repair leak and fix case
4108		Drifting roadcabin fn flow weeks found vents fault and fix
3957	Truck-Western Star Tripper	Light repairs, tailgate repairs, Tarp repairs
4070	Roller Cat 613- Grid	Brakes, Disassemble + Diag
4053	Grader- Caterpillar 12H	Service and changed spare from RH Steen, checked all other tyre psis

**For Information
Noted**

THE DIRECTOR ENGINEERING REPORT

6. Roads to Recovery, Amended work program, R2.56

Due to the additional scope of works such as full width rehabilitation, new pipe culverts, the work program was required to amended (Ref. attached work program). Originally the approved budget was \$895,593. The revised budget is \$1,078,246.

2018/2019 work program RTR will be reduced accordingly.

Work Location	Budger for 2017/2018	Revised Proposed Expenditure	Comple te	Start Works	Complete Works	Funding Type	Exp to Date	Forecast Exp Next Period	Remarks
Greenethorpe-Bumbaldry Road, Rural Road - Chainage 10.85 km to 11.7 km measured from start point 0.0	\$ 25,976.00	\$ 25,976.00	No	Mar-18	Mar-18		\$ -	\$ 25,976.00	
Greenethorpe-Koorawatha Road, Rural Road - Chainage 0.000 km to 0.900 km measured from start point 0	\$ 29,338.00	\$ 29,338.00	Yes	Nov-17	Nov-17		\$ 29,338.00	\$ -	Completed
Dritway Road, Rural Road - Chainage 12.690 km to 15.270 km measured from start point 0.000km at Mid-	\$ 73,589.00	\$ 73,589.00	Yes	Nov-17	Nov-17		\$ 73,589.00	\$ -	Completed
Dritway Road, Rural Road - Chainage 15.670 km to 16.350 km measured from start point 0.000km at Mid-	\$ 19,395.00	\$ 19,395.00	Yes	Nov-17	Nov-17		\$ 19,395.00	\$ -	Completed
Ballendene Road, Rural Road - Chainage 4.790 km to 7.620 km measured from start point 0.000km at Mid	\$ 80,719.00	\$ 80,719.00	Yes	Nov-17	Nov-17		\$ 80,719.00	\$ -	Completed
Subtotal	\$ 229,017.00	\$ 229,017.00					\$ 203,041.00	\$ 25,976.00	
Keiths Lane, Rural Road - Chainage 0km to 1.825km measured from start point 0.000km at Sandy Creek R	\$ 163,756.00	\$ 233,272.00	Yes	Jul-17	Oct-17		\$ 233,272.00	\$ -	Completed
Subtotal	\$ 163,756.00	\$ 233,272.00					\$ 233,272.00		
Bewleys Road, Rural Road - Chainage 0km to 9.750km measured from start point 0.000km at Newell Highw	\$ 200,000.00	\$ 200,000.00	No	Feb-18	Dec-18	JF	\$ 40,573.00	\$ 159,427.00	
Subtotal	\$ 200,000.00	\$ 200,000.00					\$ 40,573.00	\$ 159,427.00	
Caragabal-Pullabooka Road, Rural Road - Chainage 0.000 km to 5.600 km measured from start point 0.00	\$ 202,820.00	\$ 202,820.00	No	Feb-18	Mar-18		\$ 100,000.00	\$ 102,820.00	
Subtotal	\$ 202,820.00	\$ 202,820.00					\$ 100,000.00	\$ 102,820.00	
Driftway Road, Rural Road - Chainage 1.825km to 3.140km measured from start point 0.000km at Bimbi-Q	\$ 44,350.00	\$ 90,000.00	Yes	Sep-17	Nov-17		\$ 90,000.00	\$ -	Completed
Pinnacle Road, Rural Road - Chainage 11.770km to 12.530km measured from start point 0.000km at Henry	\$ 25,650.00	\$ 50,137.00	Yes	Jul-17	Aug-17		\$ 50,137.00	\$ -	Completed
Pinnacle Road, Rural Road - Chainage 13.200km to 14.090km measured from start point 0.000km at Henry	\$ 30,000.00	\$ 73,000.00	Yes	Aug-17	Oct-17		\$ 73,000.00	\$ -	Completed
Subtotal	\$ 100,000.00	\$ 213,137.00					\$ 213,137.00		
TOTAL	\$ 895,593.00	\$1,078,246.00					\$ 790,023.00	\$ 288,223.00	

RECOMMENDATION: that Council adopt the amended RTR program for 2017/2018.

337 RESOLVED: Cr Brown and Cr Bembrick that Council adopt the amended RTR program for 2017/2018.

7. Consent for the use of Grenfell – Orange Road for Cargo to Grenfell Annual Fundraiser Walk event, C2.6.3

Council has received a request from an event organiser for an approval of the Cargo to Grenfell Annual Fundraiser Walk between Cargo and Grenfell. The event is going to be held between 7:00 am Thursday 8th March 2018 to 5:00 pm Saturday 9th March 2018.

Council has received a consent to use the road from Roads and Maritime Services.

Note: As the event is starting from 8th March 2018, an approval was granted as requested.

RECOMMENDATION:

Confirm action

338 RESOLVED: Cr Diprose and Cr O'Byrne that the action be confirmed.

8. Participation in a Regional Procurement Process for Sewer Rehabilitation (pipe Relining), C2.7.3

Council participated in Centroc's regional contractor for sewer rehabilitation (pipe lining) in 2013. Centroc manages the process including all costs of advertising and tender assessment and takes a management fee from the supplier to cover these costs which council is not responding for. The management fee for this contact will be 1.5% which is based on the anticipated spend over the life of the contract.

The benefit of participating with Centroc is, it benefits of the larger buying power of multiple councils will be seen in the purchase of these services.

RECOMMENDATION: that:

1. The Council agree to participate in a regional contractor for sewer rehabilitation (pipe relining) and
2. Council to advise Centroc of its decision

339 RESOLVED: Cr Parlett and Cr Brown that:

1. The Council agree to participate in a regional contractor for sewer rehabilitation (pipe relining) and
2. Council to advise Centroc of its decision

9. Banner Posts, C1.2.3

Council has received a request from Grenfell Picnic Race Club for an approval to display banners to advertise their event on each of the four main roads leading in to Grenfell.

RECOMMENDATION: that:

Council approve the request subject to removing the banners promptly after the event by event organisers and provide a copy of public Liability Insurance prior to erecting the banners.

340 RESOLVED: Cr Niven and Cr Diprose that:

Council approve the request subject to removing the banners promptly after the event by event organisers and provide a copy of public Liability Insurance prior to erecting the banners.

10. Grain Harvest Management Scheme, T3.6.1

A Grain Harvest Management Scheme Report for the July 2016 to June 2017 harvest period has been received from the Transport Roads and Maritime Service.

Council has been participating in the NSW Class 3 Grain Harvest Management Scheme Exemption Notice 2016 until 30 June 2021.

The scheme has been operating very well.

**For information
Noted**

THE DIRECTOR ENGINEERING REPORT

11. Additional plaque in Memorial Park, P2.1.8

Council has received a request from Grenfell RSL to provide and install new plaques in Memorial Park. RSL has mentioned that the work will be carried out at the RSL's cost.

The list of the men and women are:

Gulf War
Hope P L
Ivins GP "CNC"
Liebick CD
Livingstone MR
McKellar KL
Reymonds MF
Rolls KH

East Timor – Peace Keeping
England BA
England DN
Kelly RW
Logan BL

World War II, 1939-1945
Hall J
Hall MA
Gulf War
Bateman ST
Forsyth JC
WW1
Bush GE
Walton FC

East Timor
Douglass EM nee Moffitt

RECOMMENDATION: that the request be approved and the RSL be advised accordingly.

- 341** **RESOLVED:** Cr Brown and Cr Bembrick that the request be approved and delegated authority be granted to the General Manager in consultation with the Director Engineering to discuss with the RSL and the Memorial Designer seeking a solution to adding the names.

12. Signs (Historical Photos) in Main Street, R2.4.19

Council has received a funding to install following signs (historical photos/plaques) in Main street and George Street. The spots for the signs have been marked on the foot path parallel to the kerb line but opposite to the building so the visitor can look down at the sign and then look up at the building and see the current day building from the same angle as the historic photo. See attached as an example:

The location map will be provided during the meeting session.

The buildings in question are:

George Street
Oddfellows Hall
Tattersalls Turf Hotel
Old Bank of NSW
Band Hall

THE DIRECTOR ENGINEERING REPORT

Bristol Arms (Old Railway Hotel)
Main Street
Railway Hotel
Temperance Hall (Al Liebich storage building between the Railway Hotel and ThriftyLink)
Exchange Hotel
Grenfell Record
Bembrick and Southwell (Furniture Shop)
Garden of Roses (Louisa's Locker)
Union Bank (ANZ)
Purdie and Co (IGA)
Bank of NSW (Aston and Joyce)
Dodd's newsagency (the newsagency)

The project to be completed before the end of March 2018.

RAILWAY HOTEL



Erected in 1914 for Joseph Thompson by contractor James Durning, the architect was John Holderness Bates and James Waldron was the first licensee.

As the bulk of Grenfell's commerce shifted to Main Street, Thompson transferred the licence from the *Old Railway Hotel* on the corner of George and Dalton Streets. Buildings of such a large size indicate the importance of the *Grenfell Railway Station* as a key piece of regional infrastructure before road transport became common.

The style is *Federation Free Classical*, popular for hotels at that time. The exaggerated parapet heights combined with deep wrap around verandahs contribute to its landmark status on the western entry to George and Main Streets. The main entrance opens into a large hall with tiled floor and glazed tile walls. The staircase is made of Queensland maple.


Of note this hotel was built during World War One, a time when such an undertaking was uncommon, but when wheat exports were vital to sustain troops overseas and to pay for the war effort.

Not long after the hotel opened, Thompson built a row of small shops to its east and rented these as a butcher shop, a bakery and a retail store. These shops originally featured French doors and retain a consistent parapet.

This group of buildings is significant as evidence of the town's growth based on successful grain cultivation. They also tell of the influence of wheat milling and grain transport activities at this end of Grenfell's Main Street during the early 20th century. Horse road transport was then still common - note the horse hitching loops on the verandah posts.

The *Railway Hotel* featured in the film '1915', a motion picture set during World War One starring Sigrid Thornton, released in 1982.

Noel Butlin Archives Centre, Australian National University: Tooth & Co collection.



Proudly funded by the NSW Government in association with Weddin Shire Council.



More information is available from the Grenfell Visitor Information Centre, 88 Main Street. Phone 02 6343 2059 or email info@grenfell.org.au

www.grenfell.org.au

RECOMMENDATION: that Council note and approve the locations.

342 RESOLVED: Cr McKellar and Cr Diprose that Council note and approve the locations.

RAJU RANJIT
DIRECTOR ENGINEERING

343 RESOLVED: Cr Diprose and Cr McKellar that except where otherwise dealt with the Director Engineering's report be adopted.

Cr Niven left the room at this point 10.17am.

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

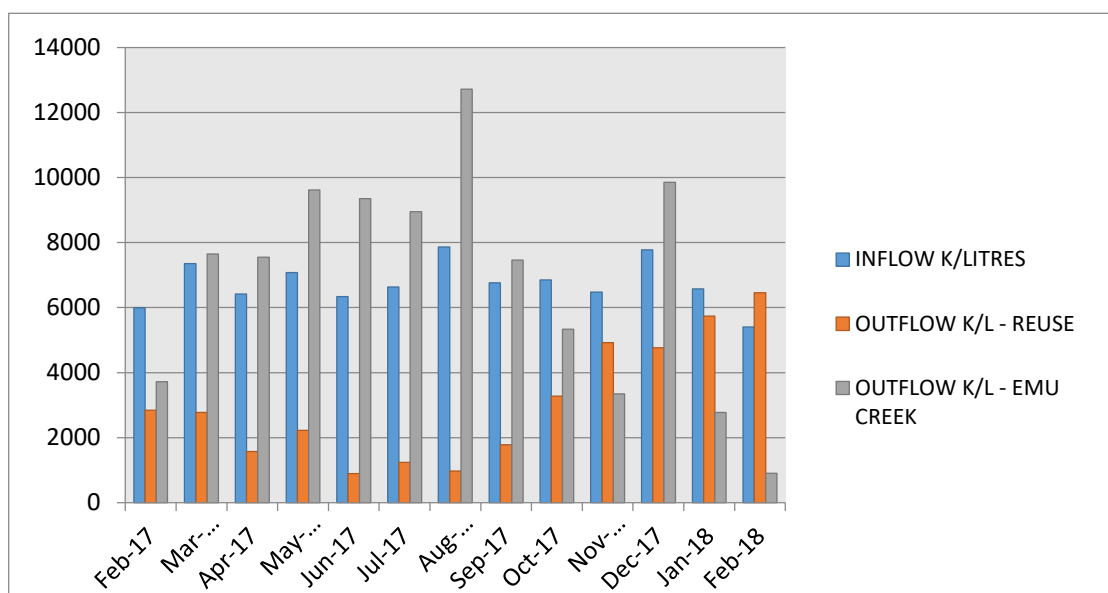
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during February 2018 was 5,399 kl with the daily average of 192.82 kl. Outflow for irrigation for reuse was 6,454 kl and discharge to Emu Creek 900.7 kl.

The highest daily recording of 213 kl occurred for the 24 hours ending 6.30 am on 26 February 2018 and the lowest of 177 kl for the 24 hours ending 6.30 am on 17 February 2018.

A total rainfall of 13 mm was recorded for the month.



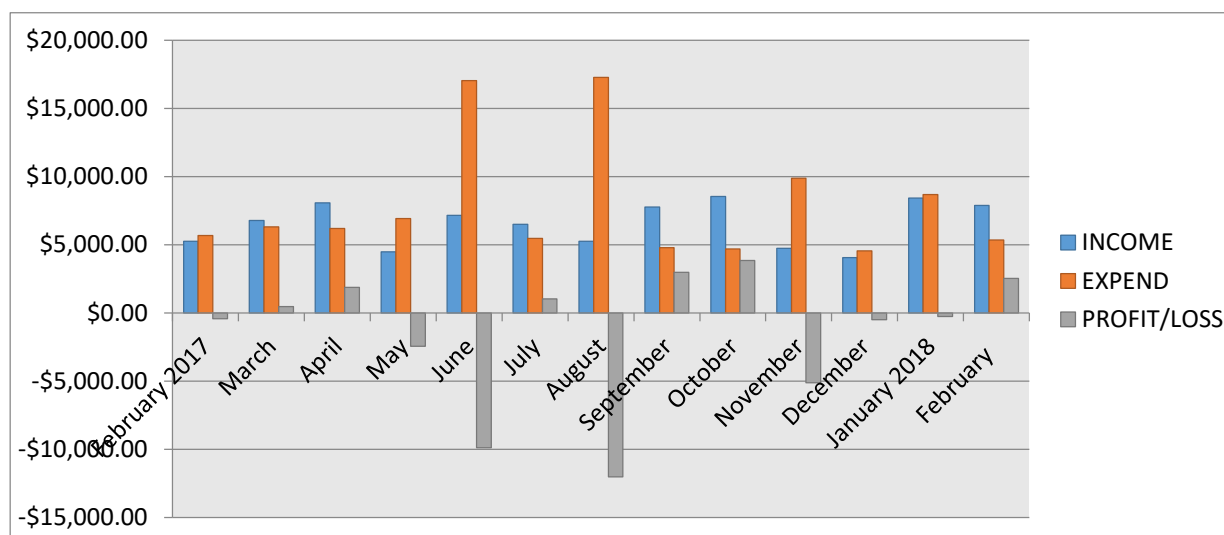
For Council's Information
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Caravan Park Operations, P2.3.3

Income for the month of February 2018 was \$7,874.00 with expenditure of \$5,342.19 resulting in an operational profit of \$2,531.81 the month.

There were 247 sites occupied for the month of February 2018.



For Council's Information
Noted

3. Animal Control, A4.4.4

a. Companion Animals

Animals Seized & Impounded :	0	Animals Destroyed:	0
Animals Straying/Returned to Owners immediately:	3	Animals Released:	0
Animals Straying and Impounded:	0	Animals Rehomed:	0
Animals Surrendered:	0	Animals Sold:	0

Other Activities:

Companion Animals

- 1 "show cause" correspondence issued – (stray dog)
- 2 stray dog correspondence issued
- 1 Notice to permanently identify" issued
- Animal control monthly report
- Determination – Dangerous Dog NOI
- Response to objection – (NOI Dangerous Dog)
- Pound duties
- OLG Dog and Cat Seizure Reporting – NSW OLG database.
- Notice of Intention issued – "Declaration of Menacing Dog"
- 1 Penalty Infringement Issued – (owner prevent dog escaping)
- Hiring, collection and record keeping of animal traps
- Maintenance and record keeping of activities for impounding facility.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- Updating existing records on the NSW Pet Registry as per required under NSW Companion Animals Act legislation
- Entering new data on NSW Pet Registry as per legislative requirements.
- Registration check cross reference
- Entering records on Council authority
- Acting and advising public in accordance with Companion Animals Act/Regulation
- Contemporaneous note taking
- Verification of microchip/registration status
- OLG Financial Report (registrations –November)
- Exercise and Functions under Companion Animals Act
- 1“show cause” – non compliance - registration
- Inspection of dog enclosure

Stock callouts

- 1 sheep unattended Eualdrie Road
- 1 sheep unattended Edward Square Greenethorpe owner advised sheep contained

Environmental

- Site inspection with property owner – 4 Sullivan Street – non compliance with Order (LGA)
- Photographs taken Warraderry Street – condition of verandah roof
- Photographs obtained Second Street Quandialla – demolition of dwelling without consent
- Company Dam inspection – illegal dumping of rubbish reported
- Photographs obtained – verbal direction given clean-up of premises Main Lead Road (compliance met)

Overgrown blocks – Vacant Land

- Inspection of vacant land – Grenfell, Greenethorpe, Quandialla & Caragabal. Condition recorded. To monitor (NOI's)

Recycling

- Recycling bin checks for contaminated waste, correspondence issued to property owners.
- Recycling bins delivered to new dwellings

Advertising

- Riding Horses in Grenfell – Grenfell Record article
- Attention Dog Owners – Grenfell Record Article

**For Council's Information
Noted**

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

4. Grenfell Aquatic Centre, P2.3.1

Total Attendance:	5532	School Usage:	745
Daily Average:	197	Other Usage:	1069
Cash Attendance:	717 Child	Season Ticket Sales:	Child 0
	180 Adult		Adult 0
Season Ticket Attendance:	1520 Child		Family 0
	1301 Adult		Pensioners 0

Activities for the month included:

- Annual School Swimming Carnivals – St Joseph's Primary, Henry Lawson High and Grenfell Public School.
- Mountains and Plains Summer Championship were hosted by the Grenfell Amateur Swimming Club. This was a great success for all the community bringing a large number of visitors to Grenfell.
- The Official Opening in conjunction with the Business House Relays was a great community event and enjoyed by all that were in attendance.
- St Joseph's Primary School held a 4-day Swim and Survive program for students.
- All other areas of participation by patrons is still strong which is great to see.

For Council's Information
Noted

5. Quandialla Swimming Pool, P2.3.2

Total Attendance:	1299
Daily Average:	46.39

Activities for the month included:

- Swimming Club carnival held on the 24th with clubs from Grenfell, Temora, West Wyalong, Junee and Cootamundra attending.
- Swimming club held twice x week.
- Aqua Fitness Classes four x week.
- Squad sessions twice x week.
- Lessons held on the weekends.

We invited Quandialla Public School, Bribbaree Public School, Caragabal Public School and Barmedman Public School to come along for three, two hour sessions of fitness, lifesaving skills and fun activities, hoping to create a social environment for the small schools in our area. Quandialla Public and Bribbaree attended and had a lot of fun. Barmedman couldn't manage this term.

February has still seen many planned and unplanned electrical outages which are a source of frustration and challenges with running the pump / filters.

For Council's Information
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

6. Rural Tips, E3.3.4/E3.3.5

Council has sourced details of the locking unit proposed to be placed at both Quandialla and Caragabal tips. The locking unit and surveillance unit will be similar to that installed at other rural tips (attached photos).

Council will be meeting with the concerned residents of both villages on 20 March 2018 to gauge support for the installation at the tips.

Cr Niven returned to the room during this item 10.20am.

**For Council's Information
Noted**

7. Enforcement Agency, Food Act 2003, H1.6.7

Weddin Shire Council has been appointed as a Category B enforcement agency under s.111(4) of the NSW Food Act 2003 (the Act). The *Instrument of Appointment* will take effect on 1 July 2018 and will be revoked on 30 June 2023, pursuant to section 111A of the Food Act 2003.

Before changes take effect on 1 July 2018, Council is required to:

- Update Authorised Officer's certificates of authority.

RECOMMENDATION: that Council approve the certification of Director Environment Services Brendan Hayes and Isabel Holmes as Authorised Officers of a Category B Enforcement Agency pursuant to Section 115 Food Act 2003 and attach Council Seal.

345 RESOLVED: Cr Best and Cr McKellar that Council approve the certification of Director Environment Services Brendan Hayes and Isabel Holmes as Authorised Officers of a Category B Enforcement Agency pursuant to Section 115 Food Act 2003 and attach Council Seal.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
6/2018	Andys Design & Drafting	New Dwelling & Shed	\$260,000	LOT: 130 DP: 1081488 3 Huckel Close GRENFELL NSW 2810
7/2018	Mr CR Bembrick	Carport	\$4,800	LOT: 911 DP: 1062978 23 Forbes Street GRENFELL NSW 2810
10/2018	Mr IC Brenner	Patio/Screen Enclosure	\$42,900	LOT: 1 DP: 1072519 24-30 Brickfield Road GRENFELL NSW 2810

For Council's Information
Noted

2. Grenfell Sewerage Treatment Plant (STP) Upgrades, S1.1.5

Council has continued the Concept Design Phase of the redevelopment with several milestones being reached.

Finalization of quantity and quality parameters for effluent leading to design programs developed. The design of the plant in using two trains allows for ease of maintenance and sequential processing of waste. A final concept design meeting and HAZOP workshop shall be carried out in mid-April 2018.

For Council's Information
Noted

3. Grenfell Medical Centre, P2.12.17

Activities continue at the construction site with extensive filling and construction works completed:

1. Brickwork to slab level completed
2. Plumbing for internal sewer completed
3. Fill to under slab completed
4. Provision of future NBN fibre to premises provided internally
5. Slab preparation commenced with reinforcing steel to be placed.
6. Site facilities fully operational with power, water, sanitary facilities, site manager's office, amenities room.

For Council's Information
Noted

4. 1G North Street, Grenfell, T2.3.1

Council is in receipt of correspondence from the owner of the abovementioned property regarding a request for Council to allow them to vary a covenant on the lot which requires any dwelling be constructed using extensive masonry construction. The owner has indicated the dwelling is proposed to be constructed of timber frame with clad external lining (copy letter attached).

The original subdivision approval was subject of Development Application 38/92 and was approved subject to several conditions (copy attached). None of these conditions required the placement of restrictions around construction material. The restrictions appeared on the 88B instrument submitted with the plan of subdivision (copy attached).

Several brick veneer dwellings have been constructed on land in Bradley Street and North Street with several dwellings opposite the site being of timber frame and clad material.

The construction of the clad dwelling is considered not to have a detrimental impact on the built environment and as a newly constructed dwelling, while of a different external finish the proposed dwelling is not out of keeping with adjoining residential development.

The adjoining land uses vary greatly and include residential, industrial and sporting fields and it is considered the construction of the clad dwelling is not inconsistent with the street profile and land use and development in the area.

RECOMMENDATION: that Council not require compliance with Clause 3(a) of the 88B Instrument for the construction of a timber clad dwelling at Lot 3 DP 832349 consistent with Clause 3(b) of the same instrument.

346 **RESOLVED:** Cr Parlett and Cr Diprose that Council not require compliance with Clause 3(a) of the 88B Instrument for the construction of a timber clad dwelling at Lot 3 DP 832349 consistent with Clause 3(b) of the same instrument.

5. Planning Proposal - Intensive Agriculture, T2.1.10

In January 2017 a Planning Proposal was submitted for amendment to Weddin Local Environmental Plan 2011 ('LEP2011') to include BOTH an amendment to the Minimum Lot Size for the Shire as well as the introduction of some new standard instrument clauses to the LEP.

By letter dated 21 February 2017 the Department of Planning & Environment wrote to Council to reject the changes to the Minimum Lot Size but suggesting the Planning Proposal was split so that the standard instrument clauses could proceed. This Planning Proposal has been amended to reflect that advice and only put forward the following standard instrument clauses.

- a) A 'boundary adjustment' clause;
- b) An 'intensive agriculture' clause permitting a dwelling below the minimum lot size;
- c) A clause addressing permissibility within a certain distance of certain zone boundaries;

The Planning Proposal has been prepared in accordance with Section 55 of the Environmental Planning and Assessment Act 1979 ('EP&A Act') and the NSW Government Guideline (August 2016) 'A guide to preparing planning proposals'.

Planning Circular PS 16-005 (30 August 2016) updates delegation of plan making decisions under Part 3 of the EP&A Act (and replaces PS12-006). The regional office of DPE has delegations to

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

make Gateway Determinations unless the proposal is not supported or is contentious because it is not consistent with strategic planning for the area.

Delegation to Council (as the Relevant Planning Authority or RPA) of the power to make this amendment (subject to discussions with DPE) has been requested as the introduction of standard clauses similar to adjacent/nearby Shires is of minimal impact.

The Planning Proposal incorporated the relevant sections of DRAFT Addendum to the Primary Production Strategy ('Draft Addendum') that provided the justification for introduction of the standard instrument clauses.

It was considered that there is sufficient detail in this Planning Proposal to justify the proposal considering the low complexity of the proposed amendments, the general support for recognised standard instrument clauses in rural areas, the consultation and negotiation with key agencies in 2016, and has addressed any significant impacts on primary production, the natural environment and the community.

At Council's meeting of December 2016 it resolved to endorse the previous Planning Proposal including the standard instrument amendments and to submit these to the Minister for Planning & Environment for a Gateway Determination under the EP&A Act. The inclusion of standard instrument clauses was unaffected by the removal of the Minimum Lot Size amendment.

Gateway Approval was granted on 18/4/2017 subject to several conditions including production of an amended DCP, consultation with government agencies as well as public exhibition.

This public consultation of both the Planning Proposal and Development Control Plan has been carried out in accordance with the departments approval and no submissions were received from the public, with three responses from government agencies with the following notations:

1. RFS

The New South Wales Rural Fire Service (NSW RFS) has reviewed the proposal with regard to Section 4.4 of the directions issued in accordance with Section 117(2) of the Environmental Planning and Assessment Act 1979.

The objectives of the direction are:

- (a) To protect life, property and the environment from bush fire hazards, by discouraging the establishment of incompatible land uses in bush fire prone areas, and*
- (b) To encourage sound management of bush fire prone areas.*

The direction provides that a planning proposal must:

- (a) Have regard to Planning for Bushfire Protection 2006,*
- (b) Introduce controls that avoid placing inappropriate developments in hazardous areas, and*
- (c) Ensure that bushfire hazard reduction is not prohibited within the APZ.*

Based upon an assessment of the information provided, NSW RFS raises no objections to the proposal subject to a requirement that the future subdivision of the land complies with Planning for Bush Fire Protection 2006. This includes, but is not limited to:

- Provision of Asset Protection Zones (APZs) within the proposed lots in accordance with Table A2.4;

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- Access to be provided in accordance with the design specifications set out in section 4.1.3; and
- Services to be provided in accordance with section 4.1.3.

2. Planning and Environment Resources and Geoscience

GSNSW has reviewed the planning proposal in regards to Section 117(2) Direction 1.3 of the Environmental Planning & Assessment Act 1979 and provisions of the State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007 and has no issues to raise.

3. Department of Primary Industries

The three amendments proposed are not opposed. The following recommendations are made to deal with the assessments of any proposal in relation to amendment a) boundary adjustments in the Primary Production Zone:

Assessing proposals that include agricultural viability is highly subjective and often can be used to embellish a proposal that is not realistic and often only reflective of one person's management approach. The better way of assessing this is to describe the agricultural enterprises being undertaken on the affected land and its impact prior the boundary adjustment and the agricultural impact post adjustment to the new farming situation. This includes changes in production returns as a result of the adjustment, changes in areas allocated to enterprises, etc.

The other comment is in relation to amendment c) development near zone boundaries.

Where proposed development is being considered on or adjacent to land zoned primary production, particularly with an approval of a dwelling, a Land Use Conflict Risk Assessment (LUCRA) to identify any potential land use conflict should be made on both the adjustment proposal and the agricultural activity on adjacent lands. Separation distances and management practices to minimize odour, dust and noise from sensitive receptors are some of the areas that can be examined.

RECOMMENDATION: that Council:

- 1) Endorse the Draft Planning Proposal prepared in accordance with section 55(1) of the Environmental Planning and Assessment Act 1979 to modify controls for minimum lot size for the existing RU1 Primary Production zoned land in the Weddin Shire and associated Development Control Plan.
- 2) Request that the local planning making functions in relation to this planning proposal be delegated to Council.
- 3) Delegate authority to the General Manager to negotiate minor amendments with DPE (if required) in consultation with the Director Environmental Services, consistent with the intent of the Draft Addendum, Planning Proposal and Development Control Plan.

347 RESOLVED: Cr Diprose and Cr Parlett that Council:

- 1) Endorse the Draft Planning Proposal prepared in accordance with section 55(1) of the Environmental Planning and Assessment Act 1979 to modify controls for minimum lot size for the existing RU1 Primary Production zoned land in the Weddin Shire and associated Development Control Plan.
- 2) Request that the local planning making functions in relation to this planning proposal be delegated to Council.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- 3) Delegate authority to the General Manager to negotiate minor amendments with DPE (if required) in consultation with the Director Environmental Services, consistent with the intent of the Draft Addendum, Planning Proposal and Development Control Plan.

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

- 348 RESOLVED:** Cr Brown and Cr McKellar that except where otherwise dealt with the Director Environmental Service's report be adopted.

Summary of Arts OutWest (AOW) Board Meeting, Tuesday 13 February, Bathurst Council Chambers, C1.3.16

Fran Charge, Chair (Oberon)
Clr Carly Brown, Secretary (Weddin)
Nyree Reynolds (Blayney)
Clr Monica Morse (Bathurst)
Kay Nankervis (CSU)

Sharon Wilcox, Vice Chair (Cabonne)
Bronwyn Giovenco (Treasurer)
Heather Blackley (Lachlan)
Warwick Tom (Parkes)
Kylie Shead (General Membership)

Attending: Tracey Callinan (Executive Director)

Apologies: Clr Susan Chau (Forbes)

Absent: Scott Maunder (Orange) – apology given post-meeting; Clr Stephen Lesslie

Welcome and apologies. Acknowledgement of board member Warwick Tom as being announced as Parkes 2017 Citizen of the Year.

Finances:

- 2017 figures are being audited (13 & 15 Feb). The accounts show a 2017 loss of \$16.5K. This is because AOW has written off several debts of almost \$30K. 2017 was actually a successful year financially and the write-offs mean that we go into 2018 without carrying any substantial bad debts.

Executive Director's Report:

Funding:

- 2017 Core funding from Create NSW (\$140K + GST = \$154K) was received late this year on the 2 Feb.
- RAF Musicians in Hospitals application was unsuccessful but we are auspicing Lingua Franca's successful RAF grant and are involved in other projects.

Strategic areas:

- Health Infrastructure have requested that AOW steps into to help complete some work in Broken Hill. Waiting for more information before deciding whether it is appropriate to take on the paid work outside of AOW region, and whether the fee would make it worthwhile.

General:

- Steven Cavanagh has been appointed to the Comms Position covering Maryanne's maternity leave. Steven also teaches at the National Art School and is on the board of the Australian Centre for Photography.
- Artstate plans are underway and AOW is encouraging volunteers to get involved.

Constitutional change:

A new model for the constitution of Arts OutWest was agreed on (subject to seeing the final amended constitution draft. Some of the features of the new model are:

- The AOW Board will move to being a skills-based board rather than the current representatives model.
- The membership of AOW will change from being councils and subscribing members to being councils and board members. Subscribing members will shift to a new non-constitutional category of supporters.

- A new level will be introduced which is the Advisory Council. This will be made of representatives of each council and of CSU. Members will represent their council's priorities and inform the AOW strategic plan.
- The board will now be made up of:
 - o 7 members selected from an EOI based on their skills, using a matrix to ensure that an appropriate mix of skills as well as diversity and geographic location is covered
 - o The chair of the Advisory Council
 - o Up to 2 co-opted members as required
- The board will deal with the governance and overseeing the operations of AOW.
- The move to the new constitution will be done at an EGM to be called before the 2018 AGM and the process will be staggered over 2 years.

2018 AGM:

The 2018 AGM will be held in Weddin Shire at a date to be decided, in late May or in June.

Other business:

- Progress on Artstate has started (the NSW regional arts event to be hosted by Bathurst, Nov 1-4, 2018. The board was updated on the venues, the structure of the program and the local involvement. A new work by BMEC will be part of the program.

Next meeting: Tuesday 8 May 2018, Orange.

EGM to be called before May, date to be confirmed.

349 RESOLVED: Cr Diprose and Cr Niven that the Arts OutWest Board Meeting report be adopted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE
MEETING HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 27 FEBRUARY 2018
COMMENCING AT 4.30 PM (E1.1.5)**

1. PRESENT: Raju Ranjit (Chair - Weddin Shire Council), Michael Madgwick (LEOCON), Jodie Marshall (REMO), Angus Neilsen (Rural Fire Service), Mark Hughes (Fire and Rescue, NSW), David Sheehan (State Emergency Service), Craig Johnson (Fire & Rescue NSW), Andrew Noble (NSW Ambulance), Karen Hancock (Health)

2. APOLOGIES: Trish Malone (State Emergency Service), Bruce Fitzpatrick (Fire & Rescue NSW), Brendan Haynes (WSC-Public Health)

Resolved: Michael Madgwick and A Nielsen that the apologies be accepted.

3. MINUTES:

Resolved: David Sheehan and M Madgwick that the minutes of meeting held on 28 November 2017 be adopted as read.

4. MATTERS ARISING

4.1 Weddin EMPLAN

Raju enquired about the Weddin EMPLAN. Jodie Marshall responded that the EMPLAN has been forwarded to RMC Central for endorsement.

5. GENERAL BUSINESS Nil

6. CORRESPONDENCE

Nil

7. MEMBERS REPORT

7.1 Police

All good

7.2 NSW Ambulance

Requested Council to email the road closure notification as they are not getting letter and newspaper timely and has been impacted on their operations. Council agreed to email the notification to all members

Minutes of Local Emergency Management Committee meeting February 2018

The NSW ambulance also requested Health to receive about the renovation programs. The Health has briefed the committee that the removal of asbestos has been done and laying of vinyl about to start. It also has been added that the notification has been done via media release.

7.3 Fire & Rescue NSW

- 13 incidents occurred
- Still one staff short.

7.4 SES

- Few staff call out in last month
- SES representative will organise to have a meeting with Bimbi resident, Council staff and Councillors.
- Date to be finalised.

7.5 Health

All good

7.6 Council

All good

7.7 RFS

Busy time, undergoing fire trial in all area

8. NEXT MEETINGS:

Tuesday, 29 May 2018 @ 4:30 PM

10. CLOSURE: There being no further business to discuss the meeting closed at 4:58 pm.

R RANJIT

(LEMC - WEDDIN SHIRE COUNCIL)

350 RESOLVED: Cr Niven and Cr Brown that the Minutes of the Local Emergency Management Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

Minutes of the Grenfell Henry Lawson Festival of Arts, Tuesday, 20th February, 2018 at the Grenfell Community Hub at 7.30pm.

President Alan Griffiths welcomed everyone to the meeting.

Present: Alan Griffiths, Jenny Hetherington, Betty Fittler, John Fittler, Pam Livingstone, Pene Starr, Mary Moffitt, Di Griffiths, Carly Brown, Claire McCann, Keryl McCann, Rachael Power, Judy Mitton, Helen Carpenter, Terry Carroll, Shirley Tognetti, Glenn & Liz Carroll

Apologies: Deidre Carroll, Chris Lobb, Hugh Moffitt, Dani Millynn, Vanessa Gibson, Peter Brown, Jen Kelly Moved: G Carroll/J Hetherington that the apologies be accepted

Minutes:

Resolved: M Moffitt/ P Livingstone that the minutes of 21st November, 2017, be confirmed.

Business Arising from the minutes:

*Alison Bell has accepted the invitation to be the Festival Guest for 2018. Alison is an actor & playwright who was born in Grenfell & spent her early years here. Her profile is on the Festival website.

President Alan commented that Festival could invite LOCAL achievers in future years eg: Inga Simpson (author), Sarah (Armstrong) Cress (TV production), Luke Armstrong (TV production), Sean Barker (actor), George Raftopoulos (artist), Gerard Carroll (actor).

Communication:

Inwards:

* Dept of Communications & the Arts -Lighting Funding Application: unsuccessful

*Weddin Shire Council: Australia Day Awards: nominee Peter Mitton was awarded Citizen of the Year, & Henry Lawson Festival was awarded Event of the Year

*Weddin Shire Council: Street Stall Dates: Fri 1st, Sat 2nd June & Fri 2nd June

* Lawsonian magazine *Kathleen Smith OAM – declining nomination for Patron

Moved: T Carroll/C Brown that a letter of thanks be sent regarding her support for the Festival over so many years.

*Destination NSW- Flagship Funding – unsuccessful – T Carroll asked if Regional Flagship Events Co-ordinator be contacted to provide feedback on our application & its assessment.

*Glenda Howell, suggesting Paul Jennings (author) be a Festival Guest. Claire advised that he had been previously approached but had not replied.

* Chris Lobb, nominating Judy Mitton as Festival Patron

Outwards:

*Weddin Shire Council- Battery Drive Fundraiser Letter, to co-incide with Drum Muster dates was read to meeting. WSC Manager G Carroll agreed to follow up.

*Weddin Shire Council – RFS & SES re Twilight Ball

*Weddin Shire Council – cancellation – due to clash with Greenethorpe Ball & lack of time to organise. A Hunter be approached re the event for 2019...if so, Date to be saved, item for March Agenda

Resolved: P Livingstone/C McCann that the inwards/outwards communication be endorsed.

Treasurer's Report:

Treasurer commented that \$10,460 sponsorship had already been received
Profit & Loss statement for January, 2018 tabled Balance Sheet for January:

NAB cheque a/c: \$25,898.88

NAB Term Deposit: \$35,000, (renewed for 3 months @2%)

Total Assets: \$60,898.88

Resolved: P Starr/ L Carroll that the treasurer's report be accepted as read

Coordinator's Reports:

Awards Dinner: Liz Carroll asked whether finger food or set meal preferred

Damper/ Poetry: Matthew Lynch is organising some HLHS students to perform. Betty & John Fittler would like to use the block on the eastern side of the obelisk for the damper fire. Requested that Jeannie Light be asked for permission as last year.

Art/Porcelain: Di has confirmed judges, sponsors, entry forms, advertisements in relevant magazines

Fun Run: Rachael outlined cost (\$2100 +GST) to set up on line Registration/digital timing for 4km & 8km runs. Some timing chips @80c per entrant left over from last year. Entry fee \$25...Prize money to be discussed. Entries last year were disappointing so facebook campaign needed & Claire will link to Festival promo.

Children's Competition: ART on the theme "POETRY in MOTION". Jenny demonstrated possible ideas that involved graceful movement: eg Winter Games, gymnastics, diving, toys, nature, waves, clouds. Facebook story on theme

Street Parade: Entry forms have been delivered to local businesses. Rolls Royce Club/ Fluffy Costumes entered. Floats need to demonstrate vitality with "Poetry in Motion" theme as outlined by Jenny. Helen commented that Ulladulla received money to rescue their "Blessing of the Fleet" Festival. Alan to discuss with Steph Cooke.

Street Activities/Stalls: Claire has booked "Balloon Guy" and face painting/ Food stall sites filling quickly

Sponsorship: Pene advised that sponsors need to be paid up by 28th Feb in order to have their name on program. Westlme is Major Sponsor with \$3,000. \$10,460 to date

Procession Marshalls: Glenda Howell/ Stuart McKellar

Program: Shirley Tognetti is compiling program

Raffle: Bill Rudd is working on prizes. Pene will liaise with Bill Social Engagement: Carly & Claire

Verse & Short Story: Mary has sent entry forms to known entrants & is receiving them with some payment via "Event Brite". Entries close at the end of March. Johanna Smith is to judge verse & Pippa Kay the prose. Their profiles could be used in promotion

Queen Comp: Fund raising can commence on 1st March.

Question? Do candidates need to be over 18? To be resolved by 1st March.

Concert: Shirley is checking with Jenn Kelly if she is happy to continue to organise event and if she needs help now Andrew has gone

Car Club: Sydney Car Club/ Maitland – 20 cars confirmed

General Business:

New Patron: Nominated: C Lobb/ P Starr Judy Mitton elected unanimously.

Need to recognise Kath Smith's contribution to Festival as former Patron & introduce Judy Mitton as incoming Patron through Grenfell Record & possibly Awards Dinner

Co-ordinators confirmed: moved G Carroll 2nd/C Brown: carried

Photography: Mardi Bucknell

Street Parade: Helen Carpenter

Awards Dinner: Liz Carroll

Queen Competition: Courtney (Hunter) Liebich

Poetry on the boards: still vacant. Carly suggested her father. Alan to approach him

Merchandise: Any remaining stubby holders/calico bags etc be sold/distributed

Photography: Venue to be Masonic Lodge as Court House is not available. A copy of the Masonic Lodge public liability for \$20million to be provided as this is private property not Council land.

Statuettes: Suggestion that monetary prizes be given instead of statuettes. Already resolved that they be retained in their present form this year. Approach Historical Society to see if they will loan theirs for display purposes, possibly in glass cabinet at Visitor Information Centre.

Main St Banners:

Resolved: G Carroll/D Griffiths that quotes be obtained re: design & printing of new banners that use the Festival logo

Naming rights for Festival:

Resolved: M Moffitt/J Hetherington that the committee investigate naming rights for the 2019 Festival

Gold Coin Entry to Main St:

Resolved: P Starr/M Moffitt that suitably themed receptacles be placed in Main St to encourage monetary support for the Festival

Change to Constitution – membership:

Proposal to change our Constitution: in relation to requirement to be a member of HLF for at least a month prior to having the right to vote. Advice sought from Peter Moffitt
Would need to be advertised as a “Special” meeting. Find out if it has to be ratified by WSC

Meeting closed: 9.33pm

Next meeting date: 7.30pm Tuesday, 20th March, 2018, at the Community Hub.

351 RESOLVED: Cr Diprose and Cr Niven that the Minutes of the Grenfell Henry Lawson Festival of Arts Committee Meeting be noted.

**MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING
HELD ON MONDAY, 12 MARCH 2018 COMMENCING AT 4.35 PM (C2.6.11)**

1. **PRESENT:** Crs Best, Niven, Diprose, Parlett, O'Byrne and McKellar.
Messrs G Carroll, R Ranjit, B Hayes and L Gibson (observers).

2. **Apologies:** Cr Liebich, Cr Bembrick

Resolved: Cr McKellar and Cr Niven that the apologies be accepted.

3. **Minutes:** 12 February 2018

Resolved: Cr Diprose and Cr Niven that the minutes from the 12 February 2018 be adopted.

4. **Matters Arising:**
Nil

5. **Correspondence:**
McCullough Robertson Lawyers, E2.2: Advising we act for Grenfell Gold Pty Ltd and its sole owner, Dr Phillip Smith.

Noted

6. **Reports:**

6.1 **General Manager:**
Local Government Reform – Innovation Fund

Cr Brown entered the meeting during this item 4.37pm.

Local Government Reform – Connected Leadership Program, Regional Growth Fund and Proposed NAB Closure.

Noted

6.2 **Corporate Services Department:**
Roads and Other Expenditure 2017/2018.

Noted

6.3 **Director Engineering:**
Other Works, Future Works, RMS RMCC Contract, Plant Report, Roads to Recovery, Consent for the use of Grenfell – Orange Road for Cargo to Grenfell Annual Fundraiser Walk event, Participation in a Regional Procurement Process for Sewer Rehabilitation (pipe Relining), Banner Posts, Grain Harvest Management Scheme, Additional plaque in Memorial Park and Signs (Historical Photos) in Main Street.

Noted

6.4 **Director Environmental Services:**
Sewerage Treatment Works, Caravan Park Operations, Animal Control, Grenfell Aquatic Centre, Quandialla Swimming Pool, Rural Tips, Grenfell Sewerage Treatment Plant (STP) Upgrades, Grenfell Medical Centre 1G North Street Grenfell, Planning Proposal - Intensive Agriculture and Town DA's.

Noted

7. General Business:

Nil

8. Development Enquiries

Over the last month Council has had enquiries for development at the following premises:

- | | |
|----------------------------------|------------------------------------|
| • Cowra Road | Change of Use/Bus Storage Facility |
| • McNamara's Road | Subdivision/Private Cemetery |
| • Griffiths Street, Greenethorpe | Shed |
| • Forbes Street | New Dwelling |
| • Manganese Road | Shed with Amenities |
| • Simpson Drive | Septic System |
| • Quondong Road | Shed |
| • Huckel Close x 2 | Zoning/Easement Enquiries |
| • Quondong Road | Swimming Pool |
| • 21 Huckel Close | New Dwelling |
| • Brickfield Road | Patio/Screen Enclosure |
| • Burrett Street | Shed |
| • North Street | Shed |
| • Lawson Drive | Zoning/Easement Enquiries |

Noted

10. BUSINESS WITH NOTICE

Nil

11. QUESTIONS WITH NOTICE

Nil

12. Next Meeting: Monday, 15 April 2018 at 4.30 pm.

13. Closed: There being no further business to discuss the meeting closed at 5.47pm.

352 RESOLVED: Cr Niven and Cr Parlett that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING HELD ON TUESDAY, 13 MARCH 2018 COMMENCING AT 8.20AM (C2.6.10)

Present: Messrs G Carroll, R Ranjit, B Hayes and L Gibson.

Apology: Nil

Minutes: of meeting 13 February 2018.

Resolved: B Hayes and R Ranjit that the minutes from 13 February 2018 be adopted.

Theme	Item	Notes	Lead
People	Learning & development	i) <u>Traffic Control/Signage</u> – process implemented to ensure signage inspected on a regular basis. Training recently held. Director Engineering pursuing.	DE
	Resource planning	i) <u>2018/2019 Operational Plan</u> – workshop and extra-ordinary meeting to be held to commence prioritising for the annual plan.	All
		ii) <u>RMS Contract</u> – reported in Director Engineering’s report.	DE
		iii) <u>Other Programs</u> –	DE
		iv) <u>Engineering Strategic Planning Meetings</u> – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2017/2018. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.	DE
	Recruitment	i) Contracts Engineer – Interviews held. Appointments currently being made.	DE
		ii) Projects Engineer – to be advertised.	DE
		iii) Design Engineer – to be advertised.	DE
		iv) Storeman – to be advertised.	DE
		v) Plant Operators – Interviews held. Appointments currently being made.	DE
		vi) Labourers - Interviews held. Appointments currently being made.	DE
		vii) Parks and Gardens Apprenticeship – to be re-advertised.	DE
		viii) Creditors Clerk – to be advertised.	DCS

	Appointments	Nil	
	Health & Wellbeing	<p>i) <u>Grenfell Medical Centre</u> – Construction works in progress.</p> <p>ii) <u>New Ambulance Station</u> – advice received from Katrina Hodgkinson MP that Grenfell will be receiving a new Ambulance Station under the Rural Ambulance Infrastructure Reconfiguration (RAIR) programme. Planning in progress. Proposed site currently being determined.</p>	<p>DES</p> <p>GM/ DES</p>
Resources	Finance	i) <u>Grant Funding Applications</u> – Council contribution required to be identified prior to application being submitted.	All
	Information		
	Assets	<p>i) <u>Quandialla Recycling Depot</u> – operating very well. Director Engineering monitoring.</p> <p>ii) <u>Smoke Testing</u> – next round of smoke testing to be undertaken under a Centroc contract. Director Environmental Services pursuing internal compliance. Three properties yet to comply.</p> <p>iii) <u>Sewer Mains Relining</u> – next stage to be undertaken in 2018/2019 under a Centroc contract based on previous and recent CCTV works.</p> <p>iv) <u>Sewerage Treatment Works Upgrade</u> – Stage 2 commenced with concept design and REF being undertaken. Director Environmental Services pursuing.</p> <p>v) <u>Gibraltar Rocks Road Bridge Culvert</u> – funding opportunities to be investigated.</p> <p>vi) <u>O’Briens Tributary</u> – preferred schemes currently being investigated by Floodplain committee. Funding to be then sourced.</p> <p>vii) <u>Industrial Land</u> – four sales completed. Two others currently in progress. 3 phase power currently being installed. Internal preliminary works to then recommence.</p> <p>viii) <u>Cemetery Beam</u> – currently in progress.</p> <p>ix) <u>Quandialla Pool Upgrade</u> – DES to have a debrief meeting with the pool manager to determine upgrade works required.</p>	<p>DE</p> <p>DE/ DES</p> <p>DE</p> <p>DES</p> <p>DE</p> <p>DE</p> <p>GM/DE/ DES</p> <p>DE</p> <p>DES</p>

		x) <u>Quandialla Drainage</u> – stage 2 in progress.	DE
		xi) <u>Grenfell Main Street Upgrade</u> – funding currently being sourced. Awaiting outcome.	DE
	Investment		
Systems	Governance	i) <u>Local Government Reform – Innovation Fund</u> - Innovation Fund programme continuing. Common Thread Consulting currently undertaking fiscal responsibility and service review processes which is a requirement of the FFTF action plan. Desktop review of other services also being undertaken. Connected Leadership Program undertaken.	GM
		ii) <u>Integrated Planning and Reporting (IPR)</u> – reported in General Managers Report.	GM
	Compliance	i) <u>Rural Land Use Study</u> – advice as to reducing the minimum lot size in rural zone (RU1) being sought.	DES
		ii) <u>Emu Creek Storm Management Plan</u> – works commenced early March 2018.	DE
		iii) <u>O’Briens Tributary</u> – preferred schemes currently being investigated by Floodplain committee. Funding to be then sourced.	DE
		iv) <u>Systems Review</u> – to be undertaken this financial year.	DES
	Risk	v) <u>Local Environment Plan (LEP) Review</u> – to be undertaken in the 2018/2019 financial year.	DES
		i) <u>Building Profession Board (BPB)</u> – compliance reporting systems regarding building inspections to be implemented by 1 July 2018.	DES
Communication and Engagement	Communication plan		
	Staff engagement - Organisational Engagement Team (OET)	<p>Recommendations:</p> <ul style="list-style-type: none"> Investigate Depot becoming “Smoke free zone” Store system review Storeman/yardman only permitted to have access to store All store purchases to be made through storeman/yardman Plant keys to be handed in daily Top gravel pit to be locked each day Council policy for procurement to be adhered to at all times Capital purchases to require a business case for purchases over \$100,000 	DE DCS DE DE DE DE All All

	Community and stakeholder engagement	Community Engagement Strategy to be developed.	All
Summary of actions	Actions from meeting <ul style="list-style-type: none"> ▪ Task assignment ▪ Delegation to OET 	Attend as allocated. GM and Directors to delegate where applicable.	All All
Communication	Communication plan from meeting – what; who; when; how?	GM and Directors to communicate with staff where applicable.	All
Forward planning	Next agenda Recurring items Non-recurring items	Next Meeting: Tuesday, 17 April 2018 at 8.15 am. Closed: 9.46am	

353 RESOLVED: Cr Brown and Cr Bembrick that the Minutes of the Organisational Leadership Team (OLT) Committee Meeting be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|----------------|--|--------------------|
| September 2017 | 1. <u>Quandialla and Caragabal Tips:</u> arrange meeting to discuss tip operations (DES). | In Progress |
| October 2017 | 2. <u>Innovation Fund - Connected Leadership Program:</u> arrange Councillor workshop with Mr David Gourlay in February 2018 (GM). | Carried Out |
| February 2018 | 3. <u>CMCA RV Park in Grenfell:</u> invite Mr Richard Barwick to address March 2018 Council Meeting (GM). | Carried Out |
| | 4. <u>2018/2019 Operational Plan:</u> arrange workshop to be held at 9.30 am Thursday, 29 March 2018 (GM). | In Progress |
| | 5. <u>2018/2019 Operational Plan:</u> arrange extra – ordinary estimates meeting to be held at 5.00 pm Thursday, 12 April 2018 (GM). | In Progress |
| | 6. <u>Rural Tips:</u> arrange meetings at Quandialla and Caragabal on Tuesday 20 March, 2018 (DES). | In Progress |

2. DEFERRED ACTIVITIES:

- | | | |
|---------------|--|--------------------|
| April 2012 | 1. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES). | In Progress |
| November 2013 | 2. <u>O'Brien's Tributary – Drainage Improvement:</u> refer matter back to floodplain committee for further consideration and other possible options (DE). | In Progress |
| June 2015 | 3. <u>RMS:</u> request roundabout to be considered at the end of the Main Street in Grenfell (DE). | In Progress |

354 RESOLVED: Cr O'Byrne and Cr Bembrick that Council develop plans for a roundabout at the end of the Main Street and the proposal be referred to the RMS for their consideration.

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| | 4. <u>Pigeon Control – Main Street:</u> continue to investigate options (DES). | In Progress |
| April 2016 | 5. <u>Grenfell Caravan Park:</u> investigate alterations to dwelling and cost of a Manager's office (DES). | In Progress |

August 2016	6. <u>Policy for Planting of Vegetation along Kerbsides:</u> develop policy (DE/GM).	In Progress
November 2016	7. <u>NBN Fibre to the Premises:</u> make representations to ensure Industrial land vacant lots have access to NBN. Advocate for upgrade to the exchange to facilitate fibre to the premises (DES/GM).	In Progress
December 2016	8. <u>Waste Depot Fire Precautions:</u> investigate provision of water for firefighting purposes (DES).	In Progress
June 2017	9. <u>Future Health Needs of the Weddin Shire:</u> arrange meeting to discuss future health needs of the Weddin Shire (GM).	In Progress
July 2017	10. <u>Short Street Parking:</u> review parking layout (DE).	In Progress
September 2017	11. <u>Council Property Inspections:</u> request design for replacing of timber at the Lawson Oval grandstand (DES).	In Progress
	12. <u>Council Property Inspections:</u> attend to provision of new subsurface drainage at Quandialla pool (DES).	In Progress
October 2017	13. <u>Future Health Needs of the Weddin Shire:</u> undertake study (GM).	In Progress
	14. <u>24 Hour Toilet Facility in Grenfell:</u> to be investigated (DE).	In Progress
November 2017	15. <u>Bus Shelter:</u> submit grant funding application (DE).	In Progress
December 2017	16. <u>Toilet in Museum Building:</u> investigate installing a toilet in the museum building (DES).	In Progress
	17. <u>CMCA Campground:</u> invite CMCA to investigate potential use of Railway Station precinct for a CMCA campground. Contact relevant ARTC to facilitate a potential lease for the CMCA campground (GM).	Carried Out

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|---------------|--|--------------------|
| | 18. <u>Weddin Shire Interact Connectivity Project</u> : submit grant funding application and develop advocacy plan (DCS/GM). | In Progress |
| | 19. <u>Community Hub Building</u> : install cost effective lighting in front windows of Community Hub Building (DES). | In Progress |
| | 20. <u>Grenfell Aquatic Centre Official Opening</u> : to be held at 5.30pm Saturday 17 February 2018 (GM/DES). | Carried Out |
| February 2018 | 21. <u>Sport and Recreation Priorities</u> : advertise Sport and Recreation Facilities Plan for public comment. Review priority list after advertising (GM). | Carried Out |
| | 22. <u>NSW Infrastructure Grants Program</u> : submit grant funding application to upgrade Henry Lawson Oval amenities (GM/DCS). | Carried Out |
| | 23. <u>Local Government Reform – Joint Organisation (JO’s)</u> : submit proposal for Council to be included in the Central West Joint Organisation (GM). | Carried Out |
| | 24. <u>Disposal of Toyota Landcruisers</u> : advertise sale of vehicles (DE). | Carried Out |
| | 25. <u>Hardeman Lane</u> : advertise and write to land owners seeking comment (DE) | In Progress |
| | 26. <u>Waste Strategy</u> : submit grant funding application to Netwaste (DES). | Carried Out |
| | 27. <u>Bushfire Mapping</u> : request RFS to undertake a formal review of the BFPL map (DES). | In Progress |

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
 (a) may, through the chairperson, put a question to another councillor, and
 (b) may, through the chairperson and the General Manager, put a question to a council employee.
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

355 RESOLVED: Cr Diprose and Cr Bembrick that Council break for morning tea 10.44am.

356 RESOLVED: Cr Brown and Cr McKellar that Council resume the meeting 11.05am.

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

- 10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
 - (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

- 10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

357 **RESOLVED:** Cr Best and Cr Diprose that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

DIRECTOR ENVIRONMENTAL SERVICES

1. **Grenfell Medical Centre, P2.12.17**
Reason for confidentiality: Commercial information (section 10A(2)(d))

DIRECTOR ENGINEERING

1. **Purchase of Gravel for Bewleys Road Upgrade Project**
Reason for confidentiality: Commercial information (section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council

DIRECTOR ENVIRONMENTAL SERVICES

1. Grenfell Medical Centre, P2.12.17

Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

- 362 RESOLVED:** that Council accept the quote from QA Concrete subject to every load being slump tested as per standards with any load that does not meet the standard to be rejected. Further, if QA Concrete fail to accept the requirements then the quote be accepted from Tegra.

Crs Diprose, Parlett and Brown requested that their names be recorded as being against the motion.

DIRECTOR ENGINEERING

1. Purchase of Gravel - Bewleys Road Upgrade Project

Reason for confidentiality: commercial information (Section 10A(2)(d))

- 363 RESOLVED:** that Council accept the offer from Cooper Civil & Crushing Pty Ltd.

GENERAL MANAGER

7. Proposed NAB Closure, A1.3

Reason for confidentiality: Commercial information (section 10A(2)(c))

- 364 RESOLVED:** that:
- i) Cr Liebich, Cr Diprose and Mr Peter Moffitt be authorised to make representations to NAB representatives to maintain a shop front presence in Grenfell
 - ii) Council write a letter to the banking royal commission.

CLOSURE: There being no further business the meeting closed at 11.56am.

Taken as read and confirmed as a true record this day 19 April 2018.

..... General Manager.....Mayor