



To Avoid Delay when
Replying or Telephoning

Please Quote:

WEDDIN SHIRE COUNCIL

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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 21 JUNE 2018 COMMENCING AT 4.11 PM

14 June 2018

Dear Councillors,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 21 JUNE, 2018**, commencing at **4.00 PM** and your attendance is requested.

Note: Common Thread Consulting will be conducting a workshop at 3.00pm prior to the Council meeting to discuss the new Resourcing Strategy.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 17 May 2018
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - LEMC Ctee Mtg, 29/5/2018
- Noxious Weeds Ctee Mtg, 5/6/2018
- Art Gallery Ctee Mtg, 7/6/2018
- Tourism Ctee Mtg, 7/6/2018
- Heritage Ctee Mtg, 7/6/2018
- Planning & Development Ctee Mtg, 18/6/2018
- OLT Mtg, 19/6/2018
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Deputy Mayor Cr P Best in the Chair, Crs J Niven, C Bembrick, C Brown, S McKellar, S O'Byrne, J Parlett and P Diprose.
General Manager (G Carroll), Director Engineering (R Ranjit), Director Environmental Services (B Hayes) and Director Corporate Services (L Gibson).

APOLOGY: Nil

The Mayor Cr Liebich has been granted leave of absence Resolution No. 445

CONFIRMATION OF MINUTES:

472 RESOLVED: Cr Parlett and Cr Diprose that the Minutes of the Ordinary Meeting, held on 17 May, 2018 be taken and read as **CONFIRMED**.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute "question time" be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received: -
Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Previously Declared				
Cr Brown	C2	Weddin Mountain Muster is a sub committee of Grenfell PAH&I – Husband President	Non-Pecuniary	Yes
	C5	PAH&I – Husband is President on the Showground Trust	Non-Pecuniary	Yes
Declared During the Meeting				

Nil

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE
WEDDIN SHIRE COUNCIL HELD, 21 JUNE 2018.**

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 18/2018.
- A2. The Hon Steph Cooke MP, A3.19.2: Writing to seek your support for the NSW Small Business Month initiative.
- A3. Office of Environment and Heritage, H2.4.7: Thank you for submitting an exemption notification for replacement of roof tiles of the manager's residence at Iandra Homestead Pastoral Estate.
- A4. Adrian Capra, T4.3.1: Advising we anticipate to host a live music event, The John Butler Trio Live at Iandra Castle in either February or March of 2019.
- A5. Department of Premier and Cabinet, A3.6.54: As you would be aware, the Qantas Group has previously announced their intention to establish a Pilot Academy in a regional location in Australia to be operational by 2019.
- A6. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has today urged anyone in the Cootamundra electorate with an unregistered or unwanted firearm to take advantage of the NSW Firearm Amnesty from July 1 to September 30, 2018.
- A7. NSW Government Heritage Council, H2.7: Advising the Heritage Division is distributing the State Heritage Inventory Web Application (SHI Web App), a web-based platform to support the collection, management and submission of Council heritage data to the State Heritage Inventory.
- A8. Primary Communication, E1.4: Advising the annual Fire and Rescue NSW (FRNSW) Open Day will be held this Saturday 19 May, 2018 from 10.00am to 2.00pm.
- A9. Grenfell RSL Sub Branch, C1.3.26: Advising on behalf of the Grenfell RSL Sub Branch members, we wish to extend our appreciation of all the assistance of your staff who assisted with the organisation of ANZAC Day.
- A10. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 19/2018.
- A11. The Hon Michael McCormack MP, A3.19.3: Advising a VITAL regional infrastructure program which is delivering jobs and much-needed projects throughout the Riverina and Central West has been continued thanks to the recent Liberal and Nationals' Budget.
- A12. Office of Local Government, A3.9.3: Advising the Auditor-General for NSW has tabled a report to Parliament commenting on the audit of NSW councils' 2016-2017 financial statements.
- A13. Weddin Landcare Steering Committee, E3.7.2: The Weddin Landcare Steering Committee recently conducted a survey within the Weddin Shire asking residents what their concerns were regarding a range of natural resource management issues.
- A14. Gordon Gam, E3.3.7: Writing this letter to find out when Grenfell is going to get a return and earn facility here in Grenfell.

- A15. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 20/2018.
- A16. The Hon Steph Cooke MP, A3.19.2: This Volunteer Week, Member for Cootamundra Steph Cooke is encouraging locals to nominate community members who volunteer their time for the 2018 Premier's Volunteer Recognition Program.
- A17. Local Government NSW, A3.8.2: The decision to align state and local government vote counting methods has been welcomed by Local Government NSW (LGNSW), along with moves to replace costly by-elections with a "countback" system.
- A18. Arts OutWest, C1.3.16: Enclosing copies of:
- The Arts OutWest 2017 annual report ('What We Did')
 - Individual summaries of value delivered to you LGA in 2017.
- A19. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 21/2018.
- A20. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra the Hon Steph Cooke MP has announced that applications are open for \$2 million in grants to support conservation by private landholders in NSW.
- A21. The Hon Michael McCormack MP, A3.19.3: Writing to inform you that Round Two of the Australian Government's \$50 million Smart Cities and Suburbs Program is now open for applications.
- A22. The Hon Michael McCormack MP, A3.19.3: Advising the Nationals' Member for Riverina and Deputy Prime Minister, Michael McCormack, will open an electorate office in Parkes on Monday, 4 June.
- A23. Office of Local Government, A3.9.3: Advising the Minister for Lands and Forestry, the Hon Paul Toole MP, today announced that the *Crown Land Management Act 2016* (CLM Act) will commence on 1 July 2018.
- A24. Roads and Maritime Services, C2.6.3: Referring to Weddin Shire Council's application for approval of the Henry Lawson Festival Fun Run.
- A25. Bernard Bratusa, C1.4.5: Forwarding a snapshot of the 2018 NSW Sand/Grass Greens Championship tournament together with a proposed KPI linked directly to the number of officials/players involved in the event.
- A26. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 22/2018.
- A27. The Hon Michael McCormack MP, A3.19.3: Advising a fourth round of funding for the Federal Government's mobile phone black spot program worth \$25 million will deliver improved coverage to regional and remote communities.
- A28. Department of Premier and Cabinet, G2.55: The Resources for Regions program delivers improved local infrastructure to mining-related communities, and improved economic growth and productivity in NSW.
- A29. Helen Carpenter, C1.6.1: Writing this letter to inform you of a new community group which we have launched for the Weddin Shire area.

SECTION B - Matters for report

- B1. Malcom Stevens, S1.2.3: Advising I am currently the owner of land being Lot 2 DP 105764 corner of Bradley Street and Manganese Road Grenfell.
- B2. John Priestley, R2.12.1: Please find attached a sketch of additional concrete required on footpath in front of the Quandialla Post Office.
- B3. Central West Libraries, P2.3.5: Writing to you concerning the NSW Public Libraries Association (NSWPLA) and your membership of the Central West Zone of that Association.
- B4. The Hon Michael McCormack MP, A3.19.3: A further boost to local community organisations has been delivered thanks to the recent Liberal and Nationals' Government Budget, local Nationals' MP and Deputy Prime Minister Michael McCormack says.
- B5. National Heavy Vehicle Regulator (NHVR), T3.6.6: Writing to advise you that in mid-June, the National Heavy Vehicle Regulator (NHVR) will be approaching your Council to seek your consent to continue access on existing B-double networks and general access arrangements for B-doubles in your Council area.
- B6. Trevor Lobb, T5.30.2018: Referring to the public notice for the above development in George Street.
- B7. James Rowe, E3.3.7: Advising for several years the recycling depot in Greenethorpe has been of some concern to many people.

473 RESOLVED: Cr Brown and Cr McKellar that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

1. Local Government NSW, A3.8.2: Writing to provide members of the Local Government and Shires Association of New South Wales (“Association”) in the “Rural/Regional councils” category with important information about an election to fill a casual vacancy in the office of Vice President (Rural/Regional councils) on the Board of the Association (“Board”).

On 6 April 2018 the former Vice President (Regional/Rural councils) resigned from the Board. This resulted in a casual vacancy. The Association’s rules require the casual vacancy to be filled by secret postal ballot in accordance with the provisions appropriate to the election for the vacant office.

The timetable for the election is as follows:

- **Friday, 6 July 2018, 12 noon (AEST)** – Ordinary members of the Association entitled to vote in the election must provide the names and postal addresses of their nominated voting delegates to the Association by this date/time (including, for each person – a street address or PO Box number, suburb, state, postcode, and whether the address is a workplace address). No changes to the names of voting delegates (Roll of Voters) will be accepted after this date/time.
- **Friday, 13 July 2018** – The AEC will cause an **Election Notice** inviting nominations for the office of Vice President (Rural/Regional councils) to be published in the Association’s official journal, the *LGNSW Weekly*, and sent to each member entitled to vote in the election, by post, on this date.

Further details about the election, including the date that nominations close and the date that the ballot opens/closes will be contained in the Election Notice.

RECOMMENDATION: that the Mayor Cr Liebich be nominated as Councils voting delegate.

474 **RESOLVED:** Cr Brown and Cr Parlett that the Mayor Cr Liebich be nominated as Councils voting delegate.

2. Weddin Mountain Muster, C1.4.13/C1.1.3: Advising this year’s Weddin Mountain Muster will run from Sunday 30 September through to Friday 5 October 2018.

The event has 120 registered riders.

The committee is requesting the use of two port-a-loos for the week of the muster.

We would also like to request the use of Council Wheelie Bins at the showground for the week of the muster, and the collection of the rubbish during the week and at the end of the event.

Your assistance with these matters would be greatly appreciated.

RECOMMENDATION: that the requests be approved.

Cr Brown previously submitted a written declaration of interest and left the room 4.14pm.

475 **RESOLVED:** Cr Diprose and Cr McKellar that the requests be approved.

Cr Brown returned to the room 4.15pm.

3. The Rotary Club of Grenfell, C1.3.6: Advising the purpose of this application is to seek approval to use Taylor Park for community markets organised and managed by the Rotary Club of Grenfell.

Copy forwarded to Councillors

RECOMMENDATION: that the request be approved subject to a copy of their public liability policy being forwarded to Council.

476 **RESOLVED:** Cr Brown and Cr Diprose that the request be approved subject to a copy of their public liability policy being forwarded to Council.

4. Suicide Prevention Project Lachlan & Weddin LGA's, C1.7.14/P2.1.3: Writing to ask permission for the use of Taylor Park on the 6 July. This is in aid of a community event based on NAIDOC week.

Copy forwarded to Councillors

RECOMMENDATION: that the request be approved subject to a copy of their public liability policy being provided.

477 **RESOLVED:** Cr McKellar and Cr Diprose that the request be approved subject to a copy of their public liability policy being provided.

5. Grenfell P.A.H & I Association Inc., C1.3.19/C1.1.3: Advising after a very successful and enjoyable event in 2017, the Grenfell Show Committee is preparing for the Show to be held Friday 31 August and Saturday 1 September 2018.

Copy forwarded to Councillors

Note: 2017 Donation \$250

RECOMMENDED:

For Council Consideration

Cr Brown previously submitted a written declaration of interest and left the room 4.16pm.

478 **RESOLVED:** Cr Parlett and Cr Diprose that Council donate \$250 to the Grenfell P.A.H & I Association for the 2018 Grenfell Show.

Cr Brown returned to the room 4.17pm.

6. Clr John Niven, C2.2.6: Applying for leave of absence from July monthly meeting.

RECOMMENDATION: that the leave of absence be approved as requested.

479 **RESOLVED:** Cr Bembrick and Cr Brown that the leave of absence be approved as requested.

7. Arts OutWest, C1.3.16: Please find enclosed Arts OutWest's Annual Reports.

Copy forwarded to Councillors

RECOMMEDATION: that Tracey Callinan Executive Director of Arts OutWest be invited to address Council at 4.30pm on Thursday 19 July 2018 prior to the Council Meeting.

480 **RESOLVED:** Cr Parlett and Cr Diprose that Tracey Callinan Executive Director of Arts OutWest be invited to address Council at 4.30pm on Thursday 19 July 2018 prior to the Council Meeting.

8. NRMA Insurance, C1.3.0: Thank you for your time in meeting with Michael Finlay and I on 11 May, 2018.

Copy forwarded to Councillors

**For Information
Noted**

9. Life Education, C1.7.4: Forwarding a copy of the 2018 Life Education van-moving schedule for the Sou West region for term 3 only.

Thursday 30 August	St Joseph's PS Weddin Street Grenfell Phone 6343 1514	Weddin Shire Council
Monday 3 September	Caragabal PS Marsden Street Caragabal Phone 6347 5225	Weddin Shire Council
Wednesday 5 September	Quandialla Central School Third Street Quandialla Phone 6347 1207	Weddin Shire Council

RECOMMENDATION: that approval to transport the Life Education van be granted as per the above schedule.

481 **RESOLVED:** Cr Brown and Cr Bembrick that approval to transport the Life Education van be granted as per the above schedule.

482 **RESOLVED:** Cr O'Byrne and Cr Diprose that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTION

1. NAIDOC Week, C1.4.5

I hereby give notice of the following motion at the June 2018 Council Meeting:

“that Weddin Shire Council support local celebrations for NAIDOC Week 2018”

Signed: Cr Jan Parlett

483 RESOLVED: Cr Parlett and Cr Diprose that Weddin Shire Council support local celebrations for NAIDOC Week 2018 and source and fly the Aboriginal flag.

14 June 2018

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Policy for Fees, Expenses & Facilities for Councillors 2018/2019, C2.4.10

Council resolved at its March 2018 meeting as follows:

(Resolution 333) “that:

- i) *any amendments to the current policy be determined, and;*
- ii) *the draft policy for 2018/2019 be resubmitted to Council for public exhibition,*
- iii) *the annual fees for the Mayor and Councillors be inserted when determined by Council.”*

The draft policy for 2018/2019 (No. 1.6.13) was resubmitted to Councils May meeting whereby Council resolved to place the draft policy including the annual fees for the Mayor and Councillors on public exhibition for a 28 day period up until Thursday, 14 June 2018.

At this stage, no submissions from the public have been received. Should a submission be received before the closing date, it will need to be considered at the meeting.

RECOMMENDATION: that:

- i) all submissions from the public be considered, if any,
- ii) Council consider any amendments,
- iii) the draft policy number 1.6.13 for 2018/2019 be adopted.

484 RESOLVED: Cr Bembrick and Cr Diprose that:

- i) all submissions from the public be considered, if any,
- ii) Council consider any amendments,
- iii) the draft policy number 1.6.13 for 2018/2019 be adopted.

2. Regional Growth Fund, G2.1/A3.19.2

Stronger Country Communities Fund

As Councillors are aware Council’s grant funding application under the Stronger Country Communities Fund which is part of the NSW Government’s \$1.3 billion Regional Growth Fund was successful with Council to receive \$768,982 under Round 1.

The grant funding will be utilized to undertake the Main Street infrastructure project which will assist in revitalizing the Main Street and the business sector. The project will involve upgrading drainage and guttering infrastructure in the Main Street as well as improving Main Street amenities.

Council is also currently applying for Federal Government grant funding under the Building Better Regions Fund (BBRF) and State Government grant funding under the Regional Growth

THE GENERAL MANAGERS' REPORT

Funds, Growing Local Economies Fund to be allocated to the Main Street project to facilitate the commencement of the project. If the grant funding applications are successful, then the \$1.537m under Round 2 of the Stronger Country Communities Fund will be able to be allocated to local sports and amenity projects. If the grant funding applications are unsuccessful half of the \$1.537m will need to be utilised for the Main Street Project. The criteria for this program stipulates that 50% must be allocated specifically to sport related facilities. The Main Street project is a high priority in our Community Strategic Plan (CSP) and its commencement will see another major infrastructure project being undertaken which is also very significant for the business sector in Grenfell.

In this regard and as previously resolved by Council grant funding applications have been submitted under the Stronger Country Communities Program Round 2 in priority order as detailed below:

1. Henry Lawson (bottom) Oval male and female home and away rooms, officials rooms; toilets and canteen; amenities building and base spectator area
2. Quandialla pool treatment pumps and drainage remediation
3. Rugby Union (Bembrick Grounds and Amenities upgrade)
4. Grenfell Tennis courts and lights renewal
5. Grenfell squash court renewal
6. Bogolong dam entry and water access development
7. Caragabal Country Club facilities upgrade

Supplementary applications have also been submitted as detailed below if the BBRF and the Growing Local Economies applications are unsuccessful:

8. Main Street beautification This will be withdrawn once the Expression of Interest (EOI) for the Growing Local Economies fund is accepted. If the EOI fails, then it is proposed to withdraw the Henry Lawson Oval Amenities Renewal Application so that the main street project can be completed. An EOI for Henry Lawson Oval can then be submitted at a later date.
9. Henry Lawson Oval amenities spectator seating in case there are extra funds available or if any of the projects submitted do not fully meet the criteria.
10. Henry Lawson Oval Fitness Track/Equipment submitted on the basis that if the above EOI fails additional funds will be available to expend on this project.

It is anticipated the outcome of the grant funding applications will be known by August/September 2018.

For Information
Noted

Regional Cultural Fund

It is proposed to resubmit an Expression of Interest (EOI) in Round 2 when it opens on behalf of the Grenfell Dramatic Society to upgrade the Grenfell Community Arts Centre building and on behalf of the Grenfell Art Gallery Committee to install solar power for the community hub building and temperature control for the Art Gallery.

For Information
Noted

THE GENERAL MANAGERS' REPORT

Regional Sports Infrastructure Fund

Detailed grant funding applications for both the Grenfell Go Kart Club project and the Bogolong Dam project have been submitted. The detailed application will be determined under the Round 2 guidelines which require a 25% co-contribution of the grant amount and target projects over \$1m. This means that if the grant is \$800,000 Council is required to fund \$200,000.

As Council is aware it's discretionary capacity to fund the 25% contribution is limited given that Council has provided funding to the Grenfell Aquatic Centre and the Grenfell Medical Centre. As a consequence, the RSIF applications were made under a 'hardship' provision in the guidelines. This then allows 'in kind' contributions to be taken into account in meeting Councils 25% contribution.

It is anticipated the outcome of the grant funding applications will be known by August/September 2018.

For Information
Noted

Growing Local Economies Fund

The NSW Department of Premier and Cabinet have indicated that an expression of Interest (EOI) for an Economic Renewal and Digital Connectedness Project valued at \$2.2mil can be prepared and submitted.

Council is required to contribute 25% of the grant value. This can be funded by a short-term loan if a hardship provision is not available to Council.

The Growing Local Economies fund EOI incorporates the Main Street upgrade as well as economic renewal providing impetus to the private sector revitalization of business targeting aged services, tourist accommodation and digital business spaces. This will improve visitor experience in the business district adding value to streetscapes which will ultimately improve business and community connectedness. This will then be linked to the digital connectedness across the villages and the Shire.

The current Stronger Country Community funded project for Main Street is focused on base infrastructure including drainage; access and footpaths. The Growing Local Economies project will enhance this improved base infrastructure.

If the EOI, under growing local economies is not approved then Council would need to defer the Henry Lawson oval submission under Round 2 of the SCCP to free up funds to undertake the Main Street beautification project (with no digital connectedness).

It is anticipated the EOI under this fund will be submitted in the near future.

For Information
Noted

3. Weddin Wellness Plan, H1.7.1

A draft Wellness Plan has been prepared to better facilitate coordination of health services in the Weddin Shire and to better understand the future health needs of an ageing community.

THE GENERAL MANAGERS' REPORT

The plan was also seen as being important to provide data for informed advocacy and improved health service delivery. The Draft Plan can now be advertised for community, agency and health professional comment and feedback prior to its adoption.

For the convenience of the community and decision makers there are two parts of the Wellness Plan

- Weddin Wellness Plan – in Brief
- Weddin Wellness Plan – Embracing Community Health

Actions identified in the Plan will be summarised in A Better Community Strategy (ABC's) along with a number of Council services and facilities. The ABC's will also provide defined actions to be directed into Council's Integrated Planning and Review (IP&R).

The plan is also seen as an important way of communicating to potential investors in health-related services from medical to aged care, from suicide prevention and support to improved access to services such as the National Disability Insurance Scheme (NDIS).

The Draft Plan is now prepared and has involved a wide range of service providers. This engagement has highlighted a number of opportunities to capture resources to improve wellness outcomes for the community.

Executive Summary of the Wellness Plan

The Weddin Wellness Plan responds to Council's concern for the health of the community and an increasing ageing population, increasing numbers presenting with chronic disease, high suicide rates, a significant number of people requiring assistance or with a disability. Weddin Shire Council is determined to ensure that community amenity across all areas is the best it can be in order to attract and retain quality skills to support business and industry.

The implementation of the Weddin Wellness Plan requires the coordinated support and oversight of a multi-agency governance structure. Otherwise the risk is that these health and wellness projects and strategies, which all require partnerships and coordination, are implemented in silos and work at odds with each other, placing increased demands on limited resources.

Delivering efficient services require effective management and co-ordination. In looking at the specific governance requirements for these projects it would appear that none of the governance committees would be able to take on the broad scope of the Wellness Plan and all the projects and strategies within it. The preferred and likely most effective approach is for Council to take an initial facilitating role to ensure a sound foundation is established for the future.

To oversee the initial implementation of the Plan it is proposed that Weddin establish the Weddin Wellness Planning Network comprised of all the key projects and stakeholders. It would meet as required, possibly every quarter, and be the formal avenue for shared communication, information and engagement. The Networks specific role would include:

- Revise, update and confirm Weddin Wellness Plan
- Scope existing services
- Identify opportunities and build partnerships around initiatives
- Ensure communication between Grenfell Health, Suicide Prevention Trial Project, Grenfell Integrated Care Project
- Monitor progress on the implementation of the *Weddin Wellness Plan*

THE GENERAL MANAGERS' REPORT

It is also proposed that Council engage and provide support and oversee a Partnership Agent for an initial period of 12 months (part time) to work with key stakeholders in the development of partnerships particularly in the area of:

- Establishing the Weddin Planning Network
- Developing options / promote the skeleton Business Case for residential care / hostel accommodation to possible providers
- Supporting the implementation of the National Disability Insurance Scheme (NDIS)
- Attracting service providers to Weddin to ensure the community has access to services through the NDIS
- Facilitate communication and coordinated services through working with the Local Health District's Multi-Purpose Centre (MPS) and the Grenfell Integrated Care Project; the Suicide Prevention Trial Project and Grenfell Health.

Impacts to date

It is pleasing to note that in the process of developing the Wellness Plans a number of agencies and providers have actively supported the initiative and this has led Weddin to be seen as being proactive and involved warranting a stronger focus for better service provision. The Plan identifies the need to resource the implementation and imbed / drive outcomes with the appointment of a part time facilitator for 12 months.

It is proposed that the plan will be advertised and distributed among health agencies that impact and deliver services in the region for comment for 28 days. It is then proposed to conduct a meeting co-ordinated by Mr Stephen Sykes with various health professionals to discuss the Wellness Plan with a particular focus on the future health needs of the Weddin Shire. A report will then be provided to Council to enable the Weddin Wellness Plan to be formally adopted.

Following adoption a skeleton business plan will be prepared to inform potential investors in health or aged care service providers of opportunities that exist in the Weddin Shire.

RECCOMENDATION: that:

1. the draft Weddin Wellness plan be placed on public exhibition for comment for 28 days.
2. agencies and health providers be forwarded a copy of the plan and be invited to comment on the Weddin Wellness Plan.
3. a meeting co-ordinated by Mr Stephen Sykes be conducted with various health professionals to discuss the Wellness Plan.
4. a further report be then submitted to Council to formally adopt the Weddin Wellness Plan.

485 RESOLVED: Cr Brown and Cr McKellar that:

1. the draft Weddin Wellness plan be placed on public exhibition for comment for 28 days.
2. agencies and health providers be forwarded a copy of the plan and be invited to comment on the Weddin Wellness Plan.
3. a meeting co-ordinated by Mr Stephen Sykes be conducted with various health professionals to discuss the Wellness Plan.
4. a further report be then submitted to Council to formally adopt the Weddin Wellness Plan.

4. **A Better Community Strategy (ABC's), H1.12**

A Better Community Strategy (ABC's) is currently being developed to ensure the community can access good community amenity so that we can retain and attract skills to build a strong cohesive and better community.

As the actions from the Weddin Wellness Plan will be implemented into the ABC's, this document will not be able to be finalised until after the Wellness Plan has been adopted by Council.

**For Information
Noted**

5. **Sustainable Best Value Policy, C2.10.9**

A Sustainable Best Value Policy has been developed to define what best value is and how Council intends to realise it via our Integrated Planning and Reporting Framework.

The draft policy was placed on public exhibition for 28 days for comment with no comments received.

RECOMMEDATION: that the draft Sustainable Best Value Policy be formally adopted.

486 RESOLVED: Cr Diprose and Cr Parlett that the draft Sustainable Best Value Policy be formally adopted.

6. **Local Government Reform – Improvement Plan, C2.10.9**

A new Improvement Plan has been prepared with actions identified against the fifteen (15) sustainability objectives in the Sustainable Best Value Policy.

The new Improvement Plan is being submitted to Council for formal adoption as part of the revised Resourcing Strategy.

**For Information
Noted**

7. **Integrated Planning – Resourcing Strategy, A3.4.10**

Common Thread Consulting have now prepared a new Resourcing Strategy which is attached for Councillors perusal.

A key part of the Strategy is a new Improvement Plan identifying actions to pursue the sustainability objectives in Council's Sustainable Best Value Policy in relation to Council's:

- finances
- infrastructure (asset management) and
- organisational capability and capacity.

Updated Asset Management Plans are included as appendices to the Strategy for:

- Transport and Stormwater Drainage
- Open Space and Recreation

THE GENERAL MANAGERS' REPORT

- Buildings and
- Sewerage.

As previously indicated the Resourcing Strategy (including the new Improvement Plan) will be required to be adopted by Council.

Also included in Appendix 1A of the Resourcing Strategy is a set of Service Dashboards. These are designed to summarise Council's activities, budgets and performance objectives as well as the infrastructure that supports them (in future, this could be a different format for Council's Delivery Program).

RECOMMENDATION: that the 2018/2019 Resourcing Strategy be adopted.

487 **RESOLVED:** Cr McKellar and Cr Bembrick that the 2018/2019 Resourcing Strategy be adopted.

8. Delivery Program 2017/2021, A3.4.13

The reviewed draft Delivery Program for 2017/2021 is currently on public exhibition up until Thursday 14 June 2018 and submissions from the public are being invited.

To date no submissions have been received. Any submission received between the time of writing and 14 June 2018 will be required to be considered by Council prior to adoption, in accordance with the Local Government Act, 1993.

RECOMMENDATION: that:

- i) if required, any amendments be here considered.
- ii) the revised Delivery Program for 2017/2021 be adopted.

488 **RESOLVED:** Cr Brown and Cr McKellar that:

- i) if required, any amendments be here considered.
- ii) the revised Delivery Program for 2017/2021 be adopted.

9. Operational Plan 2018/2019, A3.4.14

The draft Operational Plan for 2018/2019 was placed on public exhibition up until 14 June 2018 and submissions from the public are being invited.

a) Submissions and Amendments

To date no submissions have been received. Any submission received between the time of writing and 14 June 2018 will be required to be considered by Council prior to adoption, in accordance with the Local Government Act, 1993.

Council may make alterations to the rates, the budget, the proposed works or the fees and charges if it so desires, or it may decide to adopt the items as advertised.

RECOMMENDATION: that if required, any amendments from submissions be here considered.

Noted

THE GENERAL MANAGERS' REPORT

b) Adoption

Listed below are a series of recommendations culminating in the adoption of the 2018/2019 Operational Plan.

Noted

c) Interest on Overdue Rates and Charges:

An interest rate of 7.5% per annum is proposed on overdue rates and charges as permitted under the Local Government Act, 1993.

RECOMMENDATION: that interest on rates and charges that remain unpaid after they become due and payable be charged on a daily basis at the rate of 7.5% per annum for the year 1 July 2018 to 30 June 2019.

489 **RESOLVED:** Cr Bembrick and Cr Diprose that interest on rates and charges that remain unpaid after they become due and payable be charged on a daily basis at the rate of 7.5% per annum for the year 1 July 2018 to 30 June 2019.

d) Fixing of Fees and Charges:

Council has included fees and charges as permitted under the Local Government Act, 1993.

RECOMMENDATION: that the list of fees and charges as incorporated in Section 10 of the Operational Plan be now fixed as the fees and charges for the year 1 July 2018 to 30 June 2019.

490 **RESOLVED:** Cr Brown and Cr Niven that the list of fees and charges as incorporated in Section 10 of the Operational Plan be now fixed as the fees and charges for the year 1 July 2018 to 30 June 2019.

e) Operational Plan Adoption

RECOMMENDATION: that the draft Operational Plan for 2018/2019 as approved for public exhibition by Council at its meeting held 17 May 2018, be now adopted as the 2018/2019 Operational Plan.

491 **RESOLVED:** Cr Diprose and Cr Parlett that the draft Operational Plan for 2018/2019 as approved for public exhibition by Council at its meeting held 17 May 2018, be now adopted as the 2018/2019 Operational Plan.

f) Voting of expenditure

RECOMMENDATION: that Council votes for expenditure for the year 1 July 2018 to 30 June 2019 be now approved as the sums itemised in the estimates for the year incorporated in the adopted Operational Plan totalling \$10,500,000.

492 **RESOLVED:** Cr Brown and Cr McKellar that Council votes for expenditure for the year 1 July 2018 to 30 June 2019 be now approved as the sums itemised in the estimates for the year incorporated in the adopted Operational Plan totalling \$10,500,000.

THE GENERAL MANAGERS' REPORT

10. Making of Rates and Charges

a) **General Rate:**

The names and descriptions of the various rate categories are given in Section 9 of the draft Operational Plan.

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 18 May 2018 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 21 June 2018 IT IS HEREBY RECOMMENDED THAT ordinary general purpose rates be now made for the year 1 July 2018 to 30 June 2019 on the land value of all rateable land in the Shire in accordance with the categories of rates named and defined as in the Operational Plan with the rate name, rate in the \$, base rate, percentage of total yield and rate yield as in the Table following:-

493 RESOLVED: Cr McKellar and Cr Diprose THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 18 May 2018 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 21 June 2018 IT IS HEREBY RECOMMENDED THAT ordinary general purpose rates be now made for the year 1 July 2018 to 30 June 2019 on the land value of all rateable land in the Shire in accordance with the categories of rates named and defined as in the Operational Plan with the rate name, rate in the \$, base rate, percentage of total yield and rate yield as in the Table following:-

Rate Name	Ad Valorem Amount Cents in \$	Base Charge \$	Base Charge % of Total per category	Rate Yield \$
Grenfell Residential	1.2168	334	48.15%	700,896
Ordinary Residential	0.6051	319	37.00%	165,297
Main Street Business	2.9250	345	30.55%	82,556
Ordinary Business	2.3370	343	23.12%	84,576
Bimbi Residential	1.3495	85	40.87%	3,723
Caragabal Residential	2.1631	85	45.76%	11,269
Greenethorpe Residential	1.4125	113	35.81%	33,995
Quandialla Residential	1.9326	104	46.54%	17,228
Farmland Rate	0.2421	276	16.59%	1,649,868
Mining	7.2466	941	14.27%	6,593
Total				2,756,001

THE GENERAL MANAGERS' REPORT

b) Sewer Rate

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 18 May 2018 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 21 June 2018 IT IS HEREBY RECOMMENDED THAT Sewerage charges be now made for the year 1 July 2018 to 30 June 2019 on rateable land except land which is more than 75 metres from a sewer of the Council and is not connected to the sewer and land from which sewage could not be discharged into any sewer of the Council charge as in the following table:-

494 RESOLVED: Cr McKellar and Cr Diprose THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 18 May 2018 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 21 June 2018 IT IS HEREBY RECOMMENDED THAT Sewerage charges be now made for the year 1 July 2018 to 30 June 2019 on rateable land except land which is more than 75 metres from a sewer of the Council and is not connected to the sewer and land from which sewage could not be discharged into any sewer of the Council charge as in the following table:-

Rate Name	Ad Valorem Amount Cents in \$	Annual Charge \$	% of Total Charge	Yield \$
Sewerage Charges				
- Connected				
Residential	Nil	512	85.04%	445,440
Non Residential	Nil	561	11.67%	61,149
- Unconnected				
Residential	Nil	181	3.04%	15,928
Non – Residential	Nil	184	0.25%	1,288

c) Sewerage Service Charges

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 18 May 2018 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 21 June 2018 IT IS HEREBY RECOMMENDED THAT Sewerage Service charges be now made for the year 1 July 2018 to 30 June 2019 on land which is not rateable to the sewer charge as in the following table:-

495 RESOLVED: Cr McKellar and Cr Diprose THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper

THE GENERAL MANAGERS' REPORT

on 18 May 2018 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 21 June 2018 IT IS HEREBY RECOMMENDED THAT Sewerage Service charges be now made for the year 1 July 2018 to 30 June 2019 on land which is not rateable to the sewer charge as in the following table:-

Properties not Rateable to the Sewer Charge

	Each Water Closet per annum	Each Urinal Cistern Per annum
• School lands and lands used as a playground in connection with such school or as the residence of a caretaker, servant or teacher of any such school	\$75	\$65
• Land which belongs to a religious body and which is occupied and used in connection with any church or other building used or occupied for public worship	\$75	\$65
• Other land	\$115	\$65

d) Waste Management/Recycling Charges:

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 18 May 2018 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 21 June 2018 IT IS HEREBY RECOMMENDED THAT waste management/recycling service charges be now made for the year 1 July 2018 to 30 June 2019 for each parcel of rateable land for which the service is available with the charge name, and charge per service as in the following table:-

496 RESOLVED: Cr McKellar and Cr Diprose THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 18 May 2018 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 21 June 2018 IT IS HEREBY RECOMMENDED THAT waste management/recycling service charges be now made for the year 1 July 2018 to 30 June 2019 for each parcel of rateable land for which the service is available with the charge name, and charge per service as in the following table:-

- | | | | |
|--|-------|--------------------|-----------------------|
| • Domestic Waste/Recycling - Grenfell: | \$292 | per annum/bin | (\$3.74 per service) |
| • Domestic Waste - Greenethorpe: | \$262 | per annum/bin | (\$10.08 per service) |
| • Commercial Waste/Recycling Grenfell: | \$265 | per annum/bin bulk | (\$3.40 per service) |
| • Rural Garbage Charge | \$25 | | |
| • Vacant Land Charge | \$25 | | |

e) Rural Garbage Charge

THE GENERAL MANAGERS' REPORT

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 18 May 2018 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 21 June 2018 IT IS HEREBY RECOMMENDED THAT the rural garbage charge be now made for the year 1 July 2018 to 30 June 2019 for each parcel of rateable land not paying a domestic waste charge, with the charge per service as in the following table:-

- 497 RESOLVED:** Cr McKellar and Cr Diprose THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 18 May 2018 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 21 June 2018 IT IS HEREBY RECOMMENDED THAT the rural garbage charge be now made for the year 1 July 2018 to 30 June 2019 for each parcel of rateable land not paying a domestic waste charge, with the charge per service as in the following table:-

	Per annum
Farmland	\$25.00
Ordinary Residential	\$25.00
Villages (Caragabal, Bimbi, Quandialla)	\$25.00
Vacant Land Charge - Villages	\$25.00

11. Alliance with Hawkesbury City Council, C2.7.26

Council has previously hosted special guests at the Henry Lawson Festival from Hawkesbury City Council.

Council's City-Country alliance with Hawkesbury City Council has seen a number of trips occur between the two Councils and these visits have further enhanced the relationship.

Unfortunately, representatives from Hawkesbury City Council advised that this year due to time constraints they were unable to attend.

**For Information
Noted**

**GLENN CARROLL
GENERAL MANAGER**

- 498 RESOLVED:** Cr O'Byrne and Cr McKellar that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

14 June 2018

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 May 2018:

Bank Account	
Westpac	\$619,752.90
Investments	
CBA	<u>6,000,000.00</u>
Total Investments	<u>\$6,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 May 2018.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information
Noted

2. Statement of Loan Balances as at 31 May 2018:

Loans	
ANZ Loan No...43092	1,942,589.94
ANZ Loan No...43084	<u>1,952,335.76</u>
Total Loans	<u>\$3,894,925.70</u>

For Information
Noted

3. A Summary of Income for The Month of May follows:

Rates Receipts	470,924.75
Credit Union Agency Commission	607.20
Service NSW Agency Commission	4,829.38
Interest on Investments	19,392.88
Paid Parental Leave Payments	5,560.00
FAG Grant Instalment	313,321.25
RMS Works	171,796.47

THE DIRECTOR CORPORATE SERVICES' REPORT

Library Grant	44,727.00
Development & Building Application Fees	10,959.10
CTC Income	6,092.15
Caravan Park Income	4,395.44
Scrap Metal Recycling	15,227.41
Other	16,767.61
Total	<u>\$1,084,600.64</u>

For Information
Noted

4. Roads and Other Expenditure 2017/2018:

Following are the up to date maintenance figures as at 31 May 2018.

Item	Vote	Expenditure
Rural Roads Maintenance	680,731	717,318
Grenfell Town Streets Maintenance	207,090	175,471
Village Maintenance - Caragabal	6,000	4,421
Village Maintenance - Greenethorpe	6,000	12,967
Village Maintenance - Quandialla	6,000	10,668
Garbage / Recycling Collection	130,000	134,055
Quandialla Recycling Station	8,000	3,742
Greenethorpe Recycling Station	6,000	320
Greenethorpe Collections	8,000	6,364
Commercial Waste Collection	18,000	11,355
Grenfell Waste Depot Manning / Plant Hire	135,000	114,326
Tips Working Expenses	66,000	63,897
Grenfell Tip Green Waste Processing	20,000	1,391
Cemetery Maintenance & Operating Expenditure	69,000	66,411
Cemetery Sites etc. income	(49,000)	(49,634)
Noxious Plants	84,500	70,753
Noxious Plants - Extra	20,000	6,283
Parks & Gardens	218,262	238,756
Library Expenditure	100,480	95,749
Baths Income	(25,000)	(40,158)
Baths Expenditure	174,000	161,397
Caravan Park Income	(65,000)	(64,841)
Caravan Park Expenditure	110,300	85,256

RTA Grant Works		
Item	Vote	Expenditure
2017/18 State Roads (SH6)	777,386	777,386
2017/18 National Roads (SH17)	371,260	371,260
2017/18 Regional Roads Block Grant	778,000	482,255
Repair Program - MR239 Pavement Rehab	162,507	68,485

THE DIRECTOR CORPORATE SERVICES' REPORT

Active Transport Plan	34,000	34,150
Bewleys Road - HVSP Grant	800,000	0
Bewleys Rd - Fixing Country Roads	1,000,000	256,372

2017/18 Rural Local Roads (FAG)	Vote	Expenditure
RECONSTRUCT VILLAGE STREETS (16/17 C/Over)	36,520	3,930
QUANDIALLA DRAINAGE (16/17 C/Over)	105,001	17,563
GRENFELL MEDICAL CENTRE - K&G & FOOTPATH (16/17 C/Over)	130,000	0
GRENFELL STREETS CONSTRUCTION (16/17 C/Over)	108,495	0
GRENFELL KERB & GUTTER (16/17 C/Over)	102,231	0
MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (16/17 C/Over)	11,237	0
GREENETHORPE BUMBALDRY ROAD (16/17 C/Over)	160,083	137,581
BLACKS BRIDGE (16/17 C/Over)	3,609	3,609
ACTIVE TRANSPORT PLAN	19,750	19,750
CARAGABAL PARK UPGRADE	16,725	0
CARAGABAL PARK SHADE SAIL	17,094	0
GRAVEL RESHEETING (16/17 C/Over)	(0)	0
GRENFELL STREETS - FOOTPAVING (16/17 C/Over)	86,054	0
SUCKER REMOVAL/SHOULDER GRADING/SPRAYING (16/17 C/Over)	15,754	0
QUANDIALLA FOOTPATHS RECONSTRUCTION (16/17 C/Over)	38,896	26,185
INDUSTRIAL AREA ROAD	139,348	76,266
Total	990,797	284,884

2017/18 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	229,017	176,986
KEITHS LANE	163,756	258,588
BEWLEYS ROAD	200,000	200,000
CARAGABAL - PULLABOOKA	202,820	131,997
HEAVY PATCHING - PINNACLE & DRIFTWAY ROAD	100,000	256,317
Total	895,593	1,023,888
Item	Vote	Expenditure
Flood Damage Untied Funding	1,000,000	1,000,000
Flood Damage - Regional Roads	409,502	409,502
Flood Damage - Rural Roads	985,059	985,059

For Information
Noted

5. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity is as follows:

1 arrangements made

8 referred to Outstanding Collection

- 3 no responses
- 1 part payment
- 1 arrangement
- 3 paid in full

2 referred to Outstanding Collections

- 1 arrangement made
- 1 part payment

1 month demand letters sent

- 6 payments received

Continued monitoring of existing arrangements, following up with further action where required.

Continued liaison with Council's Debt Recovery Firm and other debt collection activity of routine nature.

For Information
Noted

6. Department of Human Services – Access Point Services, A3.6.1/P2.3.16

After the Department of Human Services (Human Services) arrangement for the provision of Access Point Services with the Grenfell Court House ceased in 2014 the Community Technology Centre (CTC) stepped in to fill this void and allow the continuation of access to these services in Grenfell.

Access Points provide free self service facilities for customers to conduct their business with the Department of Human Services (Centrelink/Medicare/Child support).

There is a dedicated internet enabled computer (provided and maintained by Human Services) for customers to access digital services.

This arrangement has operated successfully since the 2014-15 financial year with little impact on the normal functions of the CTC and is **another great example of where Council is collaboratively working with other government departments to deliver services to our community which might otherwise be lost.**

The Department of Human Services has invited us to again provide these services for the 2018-2019 financial year.

THE DIRECTOR CORPORATE SERVICES' REPORT

Given the successful operation of these services during previous years the General Manager signed the offer under his delegation.

RECOMMENDATION: that Council confirm action.

499 RESOLVED: Cr Diprose and Cr O'Byrne that the action be confirmed.

7. Related Party Transactions, A1.6

Weddin Shire Council's Financial Statements must contain disclosures necessary to comply with the Australian Accounting Standard AASB 124 - Related Party Disclosures. The objective of this accounting standard is to ensure Council's transactions with related parties are properly disclosed, thereby ensuring transparency in these dealings and their effect on Council's financial reports. These disclosures draw attention to the possibility that Council's financial position and profit or loss may have been affected by the existence of related parties and by transactions and outstanding balances, including commitments, with such parties.

Related parties include Key Management Personnel (KMP), their close family members and any entities that they control or jointly control. Accordingly related parties are likely to include the mayor, councillors, senior staff and directors, their close family members and any entities that they control or jointly control.

Any transactions with these parties, whether monetary or not, will need to be identified and then assessed as to whether they require disclosure.

This process and information will be audited as part of the annual external audit and as such council needs to have systems to identify related parties and capture transactions with them.

Councillors and senior staff are requested to complete, sign and return the disclosure form provided to them at the Council meeting.

**For Information
Noted**

8. NSW Public Libraries Association – Council Delegate, P2.3.5

NSWPLA is the peak body for public libraries in NSW which exists to - advocate effectively, initiate partnerships, champion the public library cause, build trust and support, provide relevant information, foster cooperation and collaboration and to strengthen the public library network.

As a member of the Central West Zone of the NSW Public Libraries Association (NSWPLA) Council have previously been invited to appoint a NSWPLA councillor delegate to ensure that the political aspect of the Association is both understood and strengthened.

The Central West Zone typically meets half yearly at locations throughout the zone (next meeting is in Mudgee). Voting is done by Council appointed delegates and not the Library Managers. Currently there are approximately 2 – 3 of the 14 Councils within the zone with an appointed delegate.

The NSWPLA executive has requested advice as to whether:

THE DIRECTOR CORPORATE SERVICES' REPORT

- Council has/will appoint a NSWPLA Councillor delegate, and if so who that Councillor is?
- Council has not appointed a NSWPLA Councillor delegate and does not intend to do so?

For Councils that determine that no NSWPLA Councillor delegate will be appointed, NSWPLA information will be sent to the General Manager.

RECOMMENDATION: for Council's consideration.

- 500 RESOLVED:** Cr Parlett and Cr Bembrick that:
- i) Council nominate a delegate
 - ii) Cr Diprose be nominated as Councils NSWPLA delegate.

9. Financial Assistance Grant (FAG), G2.50.1

Council has been advised that the advance payment instalment of approximately half of the 2018-19 financial assistance grant payments is expected to be made to local authorities in June 2018.

The advance payment of approximately 50% of FAG allocation will impact on Councils KPI's as part of the financial reporting process. This impact is particularly important to note when the "in advance" tap gets turned off and Councils have to report a 50% drop in their FAG allocation.

**For Information
Noted**

10. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:

Weeding program continues with the Adult fiction, Nonfiction, Large Print and the stack section.

The membership weeding program has continued. Those who have not borrowed in the past three years are being withdrawn from the system. This is a standard library practice.

A regular Friday afternoon of board games and Lego is being held every fortnight during the school term. A great turnout of kids for the first couple of sessions.

The fourth Tech Savvy Senior computer classes have been held. We are fully booked out for the entire series of classes.

Preschool story time has continued with great success.

Attended the Share It Conference at the NLA in Canberra. An interesting day where I learnt to think outside the box in regard to the types of collections.

Law Week was a success. With the team from GGM conducting law talks in the Library on How the Personal Properties Securities Register (PPSR) will affect you in your everyday life, Wills, Powers of Attorney and Enduring Guardians and Criminal law/Police powers.

Facilitated the Friend of the Grenfell Library to cater for the Arts OutWest AGM visit which was a great success. It was great to meet so many of the members from across the Central West.

Library Week was another great event with a numerous local families attending the National Simultaneous Story time on the Wednesday making up part of the 1.53million participants. The Biggest Morning Tea on the Thursday raised \$200. The week ended with a good bunch of families attending the Board games & Lego session.

Otherwise activities were of a routine nature.

For Information
Noted

11. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Assisted in Drafting a vision statement for the Regional Economic Development Strategy (REDS) for our Functional Economic Region (FER). Sourced and provided imagery for inclusion in the REDS. Reviewed the DRAFT REDS.

Assisted in finalising DRAFT EOI to the Growing Local Economies Fund for review.

Liaised with technology provider and local residents regarding connectivity technology available to boost connectivity in the shire.

Submitted business details to DNSW for Agri-tourism Consultation workshops.

For Information
Noted

12. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Submitted weekly events to Central West Tourism for their weekly events roundup. Liaised with Central West Tourism re calendar of major events. Sourced local attractions for information to submit to Central West Tourism.

Contacted Campervan & Motorhome Club of Australia (CMCA) to provide details of Grenfell events.

Submitted events for Daily Telegraph school holiday guide.

Weddin Workshop Month – event management for workshops to be held in July.

Met with Noel Cartwright to discuss Endemic Garden signage

Henry Lawson Festival:

- Marketing - Facebook – managed account, boosted posts, updated website, arranged TV interviews, weekly Grenfell Record information and advert, radio interviews, program mail out to surrounding VIC's

- Official guest, special guest (Steph Cooke and Deputy Prime minister Michael McCormack) and Patron management
- General event management, including co-ordinator support, risk management enquiries with Statewide
- Organised and attended Street Parade meeting with SES, RFS, Ambulance, NSW Police, Director Engineering, Acting Overseer, Festival President & Street Parade Coordinator

**For Information
Noted**

13. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Art Gallery

- Assisted Art Gallery volunteers
- Organised replacement volunteers throughout the month when rostered volunteers were not available.
- Filled in as a replacement volunteer (in my time)
- 'Shared Observations' Exhibition
 - Liaised with the Artists, Guests and Purchasers
 - Exhibition stocktake
 - Record of Sales during Exhibition
 - Bumping out Exhibition
 - phone calls to artists confirming collection times
 - phone calls, emails to purchasers collecting art works
 - assisted with packing up artwork
 - marking off artwork with artists
 - draft letters of payment to artists (x3) for their Record of Sales during the exhibition
- Phone calls collecting details for the 'Commonality' Exhibition held after the Festival exhibition.
- 'Art of Ageing' Exhibition (2019) - Investigated costing for exhibition insurance during transit as this is not covered by the existing insurance policy
- Recording Gallery statistics

Visitor Information Centre

- Weekly email to businesses regarding 'What's on in Grenfell' and collated return information from businesses for the week-end VIC staff
- Monthly statistics collated and sent to The Tourism Group
- Distributed email to Arts OutWest Art & Cultural events for What's on in June.

Henry Lawson Festival

- Assisting with the Festival program booklet
- Contacted Grenfell Accommodation providers regarding availability during the Festival
- Sourced banner art design and received final approval, ordered banners, coordinated banner to be hung with outdoor staff.
- Assisted with the receipt of art entries for the Festival Art and Porcelain Exhibition
- Assisted with the Annual Art Gallery Subscriptions
- Assisted Art co-ordinators during their Festival Exhibition set up

- Assisted various Festival Co-ordinators with editing, printing, trimming
- General Co-ordinator support including provision of requested information for blog posts, Facebook, website etc., queen information to paper with images, organised judge for window competition.
- **Street Entertainment/Busking** - Requested quotes and invoices, booked performers, collected working with children checks and insurance forms, answered enquiry about insurance, liaised with amusement ride owners and allocated locations
- **Quilt Exhibition** - Coordinated program, Booked venue, Sourced entries, Sourced prizes, Advertised via social media, coordinated volunteer roster
- **Street Stalls** – Answered enquires, received applications, sourced insurance, allocated sites for Saturday and Sunday, co-ordinated payment, visited all Main Street businesses requesting long weekend opening time

For Information
Noted

14. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Sales and Services

- Conducted computer services and repairs for 26 residential clients and 2 business clients
- Replaced 4 mobile phone screens
- Sold laptops/computers to 1 residential clients and 2 business clients
- Sold ESET Internet Security to 7 residential clients and 1 business client
- Sold software, parts, and accessories to 17 residential clients and 4 business clients
- Sold ink and toner cartridges to 23 residential clients
- Internet Café used by 49 clients for internet access and printing

Computer Tuition

- Delivered 1 individual lessons.

Printing

- Printing of Grenfell Rodeo Flyer

Human Services Access Point

- Assist human services clients with access point usage

Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Hillbilly Customs Website
- Regular Monthly Maintenance to Grenfell Rugby Club Website
- Create Email and Setup Hosting for Warrigal Park

Technology Centre Maintenance

- Installation of software patches Windows workstations
- Decline superseded updates (WSUS) – Server Clean-up
- Plugin updates, and content management software updates (Website)
- Vulnerability and Malware scan (Website)

THE DIRECTOR CORPORATE SERVICES' REPORT

- Installation of patches (Backup System)
- Installation of patches (Test & Internal Wiki)
- Publish blog posts on following subjects:
 - Twitter Passwords Found in Internal Log Files -
<https://www.grenfellinternetcentre.com.au/twitter-passwords-found-internal-logs/>
- Perform Search Engine Optimisation tasks
- www.grenfellinternetcentre.com.au visited 153 times by 142 Users
- Blog Posts Shared on Facebook, Twitter, and Google Plus

Google Summary

- 210 people saw Grenfell Internet Centre via Google Search
- 109 people saw Grenfell Internet Centre on Google Maps
- 11 people found Grenfell Internet Centre on Google and called your business

Support of Other Council Departments

- Provide Tech Support to Tourism & Economic Development, & Library
- Installation of software patches (Library)
- Decline superseded updates (WSUS) – Server Clean-up (Library)
- Updates to Website (Library)
- Configure iiNet BizPhone Community Hub
- NBN Migration

**For Information
Noted**

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

501 RESOLVED: Cr Brown and Cr McKellar that except where otherwise dealt with the Director Corporate Services' report be adopted.

14 June 2018

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Works Report (1st May 2018 to 31st May 2018)

1.1 Highways - Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

- | | | |
|---------------------------|---|---|
| SH6 (Mid-Western Highway) | - | general maintenance |
| | - | Lignum Culvert upgrade completed |
| | - | Installation of new segment markers under RMAP continuing |
| | - | Slashing and spraying program commenced |
| | | Brundah Rehab Services Locating - Completed |
| SH17 (Newell Highway) | - | Slashing and spraying program commenced |

1.2 Regional Roads - Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

- | | | |
|--|---|---------------------|
| MR398 (Mary Gilmore Way) | - | general maintenance |
| MR236 (Henry Lawson Way) | - | general maintenance |
| MR237(Gooloogong Road) | - | general maintenance |
| MR239 (Henry Lawson Way
/ Young Road) | - | general maintenance |

1.3 Rural Local Roads - Capital Works

- Culvert extensions on Bewleys Rd continuing
- Bewleys Rd construction continuing
- Culvert replacements on Bewleys Rd continuing
- Goodes Ln and Barrs Ln maintenance grading
- Slashing program completed
- Roadside spraying program commenced

THE DIRECTOR ENGINEERING REPORT

1.4 Rural Local Roads - Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance

1.5 Urban Area - Capital and Maintenance Works

- general maintenance
- Medical Centre construction continuing
- Street sweeping commenced
- Footpath fixed between Spannerman and Beaurepairs
- Slashing program completed
- Henry Lawson Festival preparations continuing

For Information
Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- Emu Creek rehabilitation continuing
- Taylor park seats refurbished
- Trees raised and trimmed various locations

2.2 Cemeteries

The following graves have been prepared from; 01 May 2018 to 31 May 2018

Grenfell Lawn	—	1
Grenfell	—	1
Bimbi	—	Nil
Caragabal	—	Nil
Private property	—	Nil

The following maintenance has been carried out in the last month:

- general maintenance
- topped up graves
- cemetery beam construction continuing

THE DIRECTOR ENGINEERING REPORT

2.3 Sewer Mains

Sixteen (16) sewer chokes have been attended to during the last month, none in the relined sections.

2.4 Private Works

- Gravel delivered to a ratepayer
- Two driveways with pipe culvert have been completed to cater the entrance at 8 Phil Aston Place in the Industrial Estate.

2.5 Village Area - Capital and Maintenance Works

- general maintenance
- Quandialla footpath construction continuing
- Trees trimmed Caragabal

2.6 Vandalism

Urban - Nil

Rural - Nil

Progressive Cost Urban: \$0.00

Progressive Cost Rural: \$0.00

For Information

Noted

3. Future Works (01.06.2018 onwards)

3.1 Highways

- North Marsden Rehab to be fitted with Raised Pavement Markers.
- Segment markers getting replaced with steel yellow Duraposts
- Heavy patching to be scoped post JPA in reseal areas
- Tree trimming to be scoped post JPA
- VMS board installation at SH06 (Lignum Creek Bridge) subject to the Work Order of RMS.

3.2 Regional Roads

- general maintenance
- resealing program completed
- Slashing and spraying program completed

3.3 Rural

- general maintenance
- continue Bewleys Road Upgrade Works
- Sealing of completed works on Bewleys Rd to commence
- Maintenance grading
- Martins Ln/Young Rd intersection to be widened

3.4 Urban and Village

- general maintenance
- Emu Creek rehabilitation to continue

THE DIRECTOR ENGINEERING REPORT

- Quandialla drainage program to continue
- Quandialla footpath construction to continue
- Quandialla kerb and gutter replacement to commence

For Information
Noted

4. RMS RMCC Contract, R2.54.4

Greenethorpe Bumbaldry road intersection upgrade is in the planning stages and will be carried out in 2018/19.

Brundah School Rehabilitation (3.5km x full width 100mm overlay)

Council is waiting for RMS approval.

For Information
Noted

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month: -

S.NO	Plant no	Name of Plant	Description of works
1	3952	Kentworth Prime Mover	Assist in condition repairs, Onsite repair at tip and store repairs
2	4094	Case Backhoe	Hydraulic valve repair/replacement, Exhaust system and major hydraulic repair
3	3960	3 Axle Tipping Superdog Trailer	Repair blown tampon, blown airbag, roadside repair
4	4106	Caterpillar Back hoe / Loader	Repair service per schedule and replace steering rack-rod
5	3964	Water cart	Fit new water pump
6	4105	Caterpillar Grader	Circle overhaul, turning bearing, and general services
7	3953	International ACCO 2350G Garbage truck	Aircon compressor repair, hydraulic and oil leak repairs
8	1107	Toyota Aurion	Full break overhaul, frond end overhaul
9	4053	Caterpillar Grader	Repair steering and other services
10	2096	Nissan Nivara	Full service, fit airbag and power supply
11	4108	Multipack drum roller	Full service, fit new starter motor

For Information
Noted

THE DIRECTOR ENGINEERING REPORT

6. Roads to Recovery, R2.56

The works in progress as of 31st of May 2018 is as follows:

Work Location	Budger for 2017/2018	Revised Proposed Expenditure	Comple te	Start Works	Complete Works	Funding Type	Exp to Date	Forecast Exp Next Period	Remarks
Greenethorpe-Bumbaldry Road, Rural Road - Chainage 10.85 km to 11.7 km measured from start point 0.0	\$ 25,976.00	\$ 25,976.00	No	May-18	May-18		\$ -	\$ 25,976.00	
Greenethorpe-Koorawatha Road, Rural Road - Chainage 0.000 km to 0.900 km measured from start point 0	\$ 29,338.00	\$ 29,338.00	Yes	Nov-17	Nov-17		\$ 29,338.00	\$ -	Completed
Dritway Road, Rural Road - Chainage 12.690 km to 15.270 km measured from start point 0.000km at Mid-	\$ 73,589.00	\$ 73,589.00	Yes	Nov-17	Nov-17		\$ 73,589.00	\$ -	Completed
Dritway Road, Rural Road - Chainage 15.670 km to 16.350 km measured from start point 0.000km at Mid-	\$ 19,395.00	\$ 19,395.00	Yes	Nov-17	Nov-17		\$ 19,395.00	\$ -	Completed
Ballendene Road, Rural Road - Chainage 4.790 km to 7.620 km measured from start point 0.000km at Mid	\$ 80,719.00	\$ 80,719.00	Yes	Nov-17	Nov-17		\$ 80,719.00	\$ -	Completed
Subtotal	\$ 229,017.00	\$ 229,017.00					\$ 203,041.00	\$ 25,976.00	
Keiths Lane, Rural Road - Chainage 0km to 1.825km measured from start point 0.000km at Sandy Creek R	\$ 163,756.00	\$ 233,272.00	Yes	Jul-17	Oct-17		\$ 233,272.00	\$ -	Completed
Subtotal	\$ 163,756.00	\$ 233,272.00					\$ 233,272.00		
Bewleys Road, Rural Road - Chainage 0km to 9.750km measured from start point 0.000km at Newell Highw	\$ 200,000.00	\$ 200,000.00	No	Feb-18	Dec-18	JF	\$ -	\$ 200,000.00	
Subtotal	\$ 200,000.00	\$ 200,000.00					\$ -	\$ 200,000.00	
Caragabal-Pullabooka Road, Rural Road - Chainage 0.000 km to 5.600 km measured from start point 0.00	\$ 202,820.00	\$ 202,820.00	No	Feb-18	Apr-18		\$ 131,997.00	\$ 70,823.00	
Subtotal	\$ 202,820.00	\$ 202,820.00					\$ 131,997.00	\$ 70,823.00	
Driftway Road, Rural Road - Chainage 1.825km to 3.140km measured from start point 0.000km at Bimbi-Q	\$ 44,350.00	\$ 90,000.00	Yes	Sep-17	Nov-17		\$ 90,000.00	\$ -	Completed
Pinnacle Road, Rural Road - Chainage 11.770km to 12.530km measured from start point 0.000km at Henry	\$ 25,650.00	\$ 50,137.00	Yes	Jul-17	Aug-17		\$ 50,137.00	\$ -	Completed
Pinnacle Road, Rural Road - Chainage 13.200km to 14.090km measured from start point 0.000km at Henry	\$ 30,000.00	\$ 73,000.00	Yes	Aug-17	Oct-17		\$ 73,000.00	\$ -	Completed
Subtotal	\$ 100,000.00	\$ 213,137.00					\$ 213,137.00		
TOTAL	\$ 895,593.00	\$1,078,246.00					\$ 781,447.00	\$ 296,799.00	

For Information
Noted

7. Policy for Inspection of Roads and Inspection, Evaluation and Maintenance of Footpaths, C2.6.5

The Policy was placed on public exhibition for 28 days in February 2018 and did not receive any comments on the draft policy.

RECOMMENDATION:

That the draft policy be adopted.

The General Manager and Director Environmental Services left the room at this point 5.05pm.

The General Manager returned to the room 5.06pm.

502 RESOLVED: Cr Brown and Cr McKellar that the draft policy be adopted as amended.

8. Spelling correction of Hardeman's Lane, R2.10.072

Council wrote to landowners on Hardeman Lane requesting their opinion on the proposed changes of name.

THE DIRECTOR ENGINEERING REPORT

Two responses were received as follows: -

- One response requests the reason for the change. In the response, it also has been questioned that is the change due to misspelt originally?
- The name should be changed to Hardman's Lane.

RECOMMENDATION:

For Council's Consideration.

The Director Environmental Services returned to the room 5.07pm.

MOVED: Cr Diprose and Cr Parlett that Council change the name to Hardman's Lane subject to the applicant paying all costs.

Upon being put to the meeting the motion was LOST.

9. Stronger Communities Programme- Round 4, A3.19.3

The Australian Government has announced \$22.5 million for round four (4) of the Stronger Communities Programme (SCP) in the 2018/2019 budget. The Round four will provide grants between \$2,500 and \$20,000 for every electorate.

The programme's intended outcomes are to improve or update public facility which can help boost tourism, local volunteerism or build a stronger local community. The programme will be opened soon.

It is proposed that Council apply for funding to upgrade the Memorial Park in Grenfell. The activities involved are;

Installation of bollard and chain barrier in open area between memorial park and the Armstrong court (from the end of existing last bollard and a building located east of Memorial park and Camp Street).

The estimated cost for the project is \$7,000

RECOMMENDATION:

that Council make an application under the Stronger Communities Programme- Round 4 to upgrade the barrier between memorial park and Armstrong Court.

503 RESOLVED: Cr Brown and Cr Parlett that Council make an application under the Stronger Communities Programme- Round 4 to upgrade the barrier between memorial park and Armstrong Court.

10. Community building partnerships 2018 Program, G2.55

The NSW Government has announced Community building partnerships 2018 Program.

The Programme has been designed to deliver positive social, environmental and recreational outcomes.

THE DIRECTOR ENGINEERING REPORT

The programme will fund small capital projects and will contribute up to 50% of eligible project costs.

The average grant awarded is around \$20,000.

It is proposed that Council apply for funding to finalise the Caragabal Park project in Caragabal. The activities involved are;

- A safety perimeter fence on two sides
- Restoration work to existing concrete seating shelters.
- New facilities including a picnic setting, bin and water tap

The estimated cost for the project is \$19,200

Applications close on Friday 15 June 2018 at 5:00 pm.

Note: Application has been lodged as the closing date is on Friday 15 June 2018 at 5:00 pm.

RECOMMENDATION:

Confirm Action

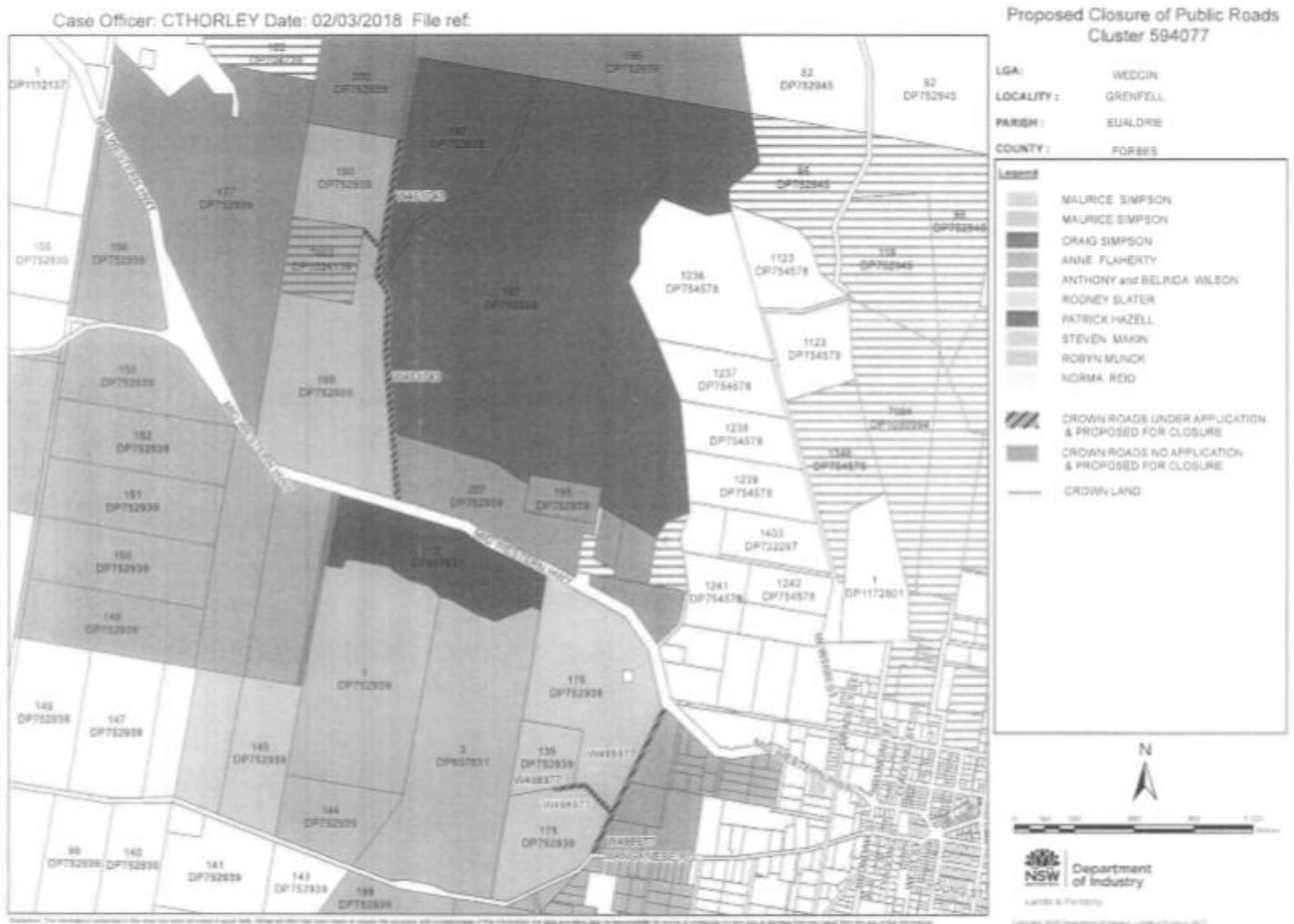
504 RESOLVED: Cr Diprose and Cr McKellar that the action be confirmed.

11. Proposed Closure of Public Roads Cluster 594077

Council has received a request for comments regarding the closure and sale of Crown roads from Department of Industry.

The details have been shown in the attached map.

THE DIRECTOR ENGINEERING REPORT



No objections in closing three (3) of the roads.

However, it is proposed that Council object the proposed closing of the Crown Road between Mid-Western Highway and Manganese Road as the property owners do not have any other access except this Crown Road.

RECOMMENDATION: that Council object to the proposed closing of the Crown Road between Mid-Western Highway and Manganese Road as the property owners do not have any other access except this Crown Road.

505 RESOLVED: Cr Brown and Cr Bembrick that Council object to the proposed closing of the Crown Road between Mid-Western Highway and Manganese Road as the property owners do not have any other access except this Crown Road.

12. Weddin Active Transport Plan, T3.4.15

The Weddin Active Transport Plan has been developed by consulting with different communities within the Weddin shire Council and as per RMS guidelines. The Plan (Ref. attachment) has been completed based on the community's feedback.

RECOMMENDATION:

That the Active Transport Plan be adopted.

506 RESOLVED: Cr O’Byrne and Cr Bembrick that the Active Transport Plan be adopted.

13. 24/7 Toilet Facility, P2.3.10

There are ten (10) public toilets in the Grenfell area. Four out of ten are open all hours but a distance from the Main street is a constraint. After looking at all options, the Public toilets in the hub has been considered a best option to open 24/7 to facilitate the public on a trial basis.

RECOMMENDATION: that Council approve the toilet in Hub building for public use 24/7 on trial basis for at least six (6) months.

507 RESOLVED: Cr McKellar and Cr Parlett that Council approve the toilet in Hub building for public use 24/7 on trial basis for at least six (6) months.

RAJU RANJIT
DIRECTOR ENGINEERING

508 RESOLVED: Cr Bembrick and Cr Niven that except where otherwise dealt with the Director Engineering's report be adopted.

14 June 2018

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

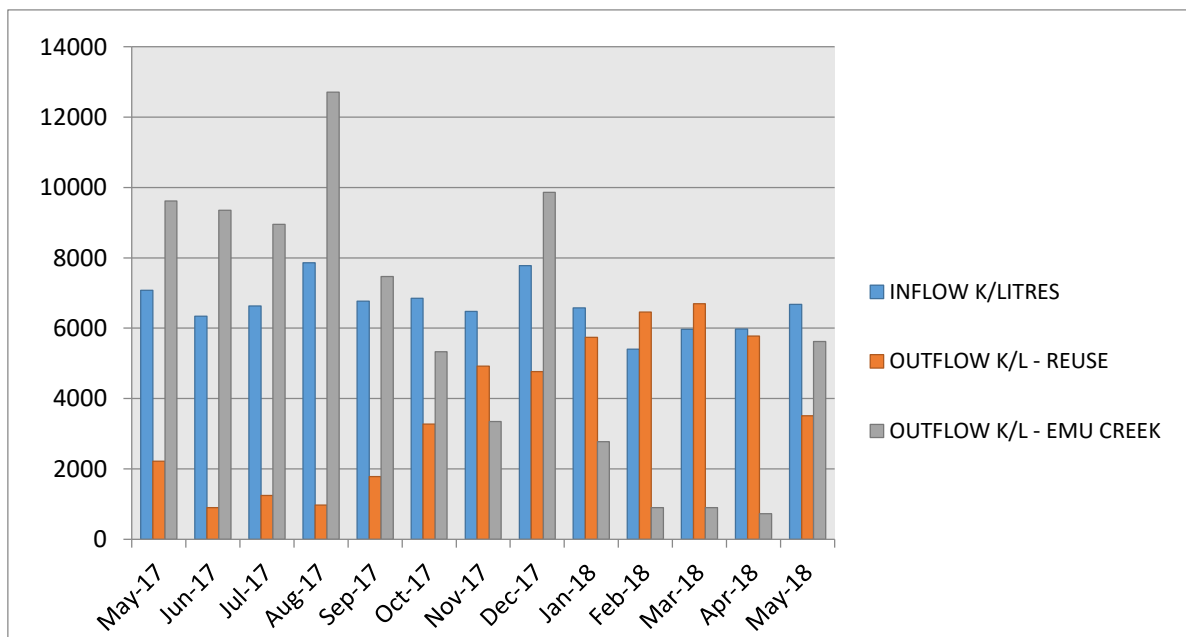
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during May 2018 was 5,973 kl with the daily average of 215.25 kl. Outflow for irrigation for reuse was 3,508 kl and discharge to Emu Creek 5,620.2 kl.

The highest daily recording of 339 kl occurred for the 24 hours ending 6.30 am on 12 May 2018 and the lowest of 193 kl for the 24 hours ending 6.30 am on 18 May 2018.

A total rainfall of 57 mm was recorded for the month.



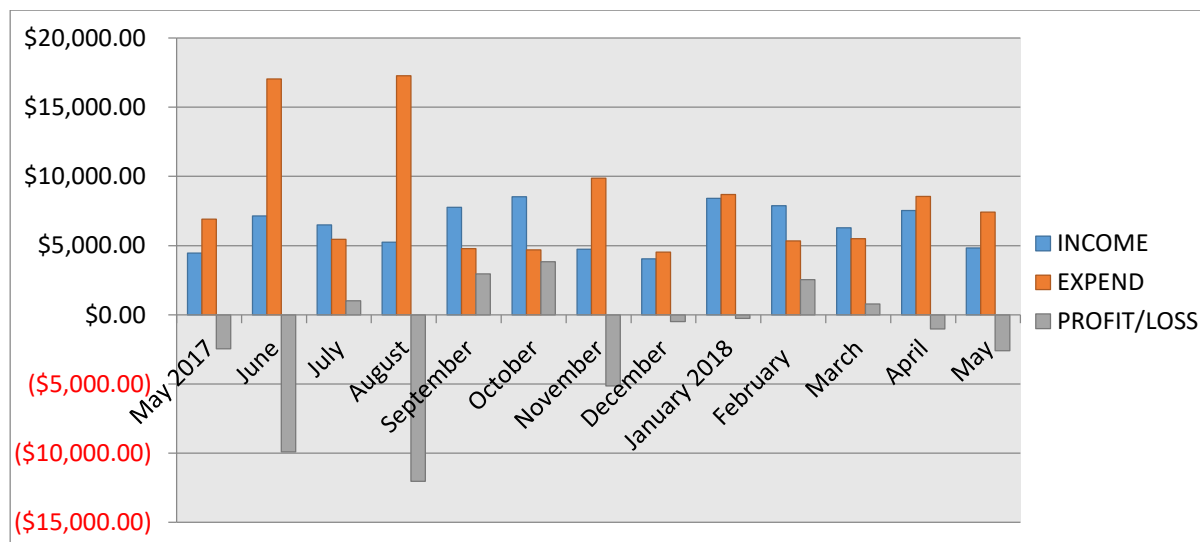
For Council's Information
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Caravan Park Operations, P2.3.3

Income for the month of May 2018 was \$4,835.00 with expenditure of \$7,425.92 resulting in an operational loss of \$2,590.92 the month.

There were 107 sites occupied for the month of May 2018.



For Council's Information
Noted

3. Animal Control, A4.4.4

a. Companion Animals

Animals Seized & Impounded :	0	Animals Destroyed:	0
Animals Straying/Returned to Owners immediately:	0	Animals Released:	2
Animals Straying and Impounded:	2	Animals Rehomed:	0
Animals Surrendered:	0	Animals Sold:	0

Other Activities:

Companion Animals

Contemporaneous notetaking

- Statement preparation
- Incident Report to OLG – Dog Attack Incident No. A18047057
- 4 x stray dog correspondence issued
- 8 x “Notices to Register” correspondence issued
- 1 x Penalty Infringement Notice issued – straying dog
- 2 x barking dog correspondence issued
- 1 x “Notice of Intention” – Declare Dog to be Menacing correspondence issued
- 2 x “show cause” correspondence issued
- 1 verification of microchip correspondence issued
- 1 x straying stock correspondence issued

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- 1 x straying horse correspondence issued
- Animal control monthly report
- Communication with DOGS NSW, Dogs online
- Pound duties
- OLG Dog and Cat Seizure Reporting – NSW OLG database.
- Hiring, collection and record keeping of animal traps.
- Maintenance and record keeping of activities for impounding facility
- Updating existing records on the NSW Pet Registry as per required under NSW Companion Animals Act legislation.
- Entering new data on NSW Pet Registry as per legislative requirements
- Registration check cross reference
- Entering records on Council authority
- Acting and advising public in accordance with Companion Animals Act/Regulation
- Contemporaneous note taking
- Verification of microchip/registration status
- OLG Financial Report (registrations – March, April)
- Exercise and Functions under Companion Animals Act
- Communication with Grenfell Police and Caragabal Police

Stock callouts

- Stray pony –North Street – owner informed pony contained
- Stray cattle – Bimbi area – owner on site - contained cattle on private property
- Request from LLS Ranger – 200 head cattle check – Keiths Lane

Environmental

- Correspondence issued – illegal dumping of rubbish – Caragabal Tip
- Patrols of hot spot dumping areas – Company Dam and rest areas
- Initial investigation/enquiry regarding generation of dust from fertilizer being loaded/unloaded – Caragabal

Overgrown blocks – Vacant Land

- Inspection of vacant land – Grenfell, Greenethorpe, Quandialla & Caragabal. Condition recorded. To monitor (NOI's)

Recycling

- Recycling bin checks for contaminated waste, correspondence issued to property owners.
- Recycling bins delivered to new dwellings
- 2 x Recycling fact sheets delivered – Grenfell residents

Advertising

- Off leash Areas – offences under CAA Act
- Backyard Burning – EPA Editorial

For Council's Information
Noted

4. Application to keep 4 Dogs at 27 Rose Street Grenfell, A4.4.2

Council is in receipt of an application from the owner of the property 27 Rose Street, Grenfell requesting approval to keep 4 canine companion animals at the aforementioned address.

The application has arisen in response to an extensive number of complaints regarding the keeping of animals at the property and noise from barking.

Council's Ranger, Director and Police have all been called to the site to deal with complaints.

In accordance with Council's Policy for the Keeping of Animals (No. 2.2.6) the document identifies 2 companion animals as the limit to be kept on site with the ability for Council to consider a greater number.

Council notified adjoining neighbours and received 3 objections to the proposal. Council was also in receipt of 1 comment having no objection to the proposal. It is concluded that due to the number of substantiated complaints regarding barking it is appropriate to restrict the number of animals kept on the property.

RECOMMENDATION: that Council issue a Notice of Intention pursuant to Section 124 Order No 18 Local Government Act 1993 directing the owner of the property to restrict the keeping of canine companion animals to a maximum number of 2.

509 RESOLVED: Cr Parlett and Cr Brown that Council issue a Notice of Intention pursuant to Section 124 Order No 18 Local Government Act 1993 directing the owner of the property to restrict the keeping of canine companion animals to a maximum number of 2.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
27/2018	Mr EA Turner	New Dwelling & Decommission existing Dwelling	\$410,390	LOT: 26 DP: 664427 "Boxvale" Marsden Road GRENFELL NSW 2810
29/2018	Mr SD Baker	New Dwelling	\$617,500	LOT: 13 DP: 1229401 & LOT: 113 DP: 1081488 1-3 Guy Crescent GRENFELL NSW 2810

For Council's Information
Noted

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
NIL				

For Council's Information
Noted

3. Construction Certificates

The undermentioned applications were received and determined under delegation:

CC NO.	Applicant	Construction	Address
43/216	Andy's Design & Drafting	Retaining Wall	LOTS: 1-6 SEC: 35 DP: 758473 & LOT: 1 DP: 539199 Brundah Street GRENFELL NSW 2810
16/2018	Mr DB & Mrs ML Harris	Shed with Amenities	LOT: 241 DP: 754578 Manganese Road GRENFELL NSW 2810
19/2018	Andy's Design & Drafting	Dwelling/Shed	LOT: 10 DP: 1229401 15 Walshs Lane GRENFELL NSW 2810
21/2018	Mr S Mellross	Replace steel work and sheets on existing shed	LOT: 12 SEC: 2 DP: 7763 22 Third Street QUANDIALLA NSW 2721
27/2018	Mr EA Turner	New Dwelling	LOT: 26 DP: 664427 "Boxvale" Marsden Road GRENFELL NSW 2810
29/2018	Mr SD Baker	New Dwelling	LOT: 13 DP: 1229401 &

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

			LOT: 113 DP: 1081488 1-3 Guy Crescent GRENFELL NSW 2810
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For Council's Information

Noted

4. Grenfell Sewerage Treatment Plant (STP) Upgrades, S1.1.5

Council is in the process of final review of the Concept Design and commenced review of the REF. A HAZOP and Risk Analysis workshop for the project will be carried out on Thursday 21 June 2018 with Council's Consultant and Agency attendance for input around the project with specific reference to the Recycled Water Management Scheme. The Recycled Water Management Plan required to support Council's application pursuant to Section 60 Local Government Act to operate the recycled system has been commenced and will form part of the discussions at the meeting.

At the conclusion of the concept design phase Council will commence the process of the procurement of appropriate consultant in developing the detailed design stage.

For Council's Information

Noted

5. Grenfell Medical Centre, P2.12.1

Building activities continue on site with additional structural framework for the carport and internal timber framework being completed. Extensive brickwork has been completed with the external façade and above awning features being completed with roofing to be placed shortly.

Council has carried out investigation relating to floor finishes, joinery and furniture. The immediate future works to be carried out will include the internal fit out of plumbing services and completion of frame work.

For Council's Information

Noted

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

510 RESOLVED: Cr McKellar and Cr Niven that except where otherwise dealt with the Director Environmental Service's report be adopted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 29 MAY 2018 COMMENCING
AT 4.30 PM (E1.1.5)**

- 1. PRESENT:** Raju Ranjit (Chair - Weddin Shire Council),
Michael Madgwick (LEOCON),
Jodie Marshall (REMO)
Angus Neilsen (Rural Fire Service)
Mark Hughes (Fire and Rescue, NSW)
David Sheehan (State Emergency Service)
Craig Johnson (Fire & Rescue NSW),
Andrew Noble (NSW Ambulance),
Bruce Fitzpatrick (Fire & Rescue NSW),

2. APOLOGIES:

Trish Malone (State Emergency Service),
Karen Hancock (Health)
Brendan Haynes (WSC-Public Health)

Resolved: Michael Madgwick and A Nielsen that the apologies be accepted.

Absent: Maurice Simpson (Observer – State Emergency Services)

3. MINUTES:

Resolved: David Sheehan and M Madgwick that the minutes of meeting held on 27 February 2018 be adopted as read.

4. MATTERS ARISING
Nil

5. GENERAL BUSINESS

SES briefed about the meeting held in Bimbi. The meeting was about the flooding issues. The meeting was attended by 19 local residents, SES, Council (3 councillors and Director Engineering).

Council also explained re: Status of Flooding grant application. It has been mentioned that the application was only for flood modelling and risk management plan at this stage.

Council has been requested by the members for a copy of EMPLAN.

6. CORRESPONDENCE
Nil

7. MEMBERS REPORT

7.1 Police
All good

7.2 NSW Ambulance
Construction of a New station in Grenfell has been confirmed.

7.3 Fire & Rescue NSW

- 308 Statin Grenfell attended at total of 10 incidents responses
- 2 incidents were related to fire or Explosions
- 5 incidents were related to rescue calls
- 2 incidents were related to Hazmat

7.4 SES

- 3 incidents occurred

7.5 Health Nil

7.6 Council All good

7.7 RFS Nil

8. NEXT MEETINGS: Tuesday, 28 August 2018 @ 4:30 PM

10. CLOSURE: There being no further business to discuss the meeting closed at 4:54 pm.

R RANJIT **(WEDDIN SHIRE COUNCIL)**

- 511 RESOLVED:** Cr Brown and Cr McKellar that the Minutes of the Local Emergency Management Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY, 5 JUNE 2018, COMMENCING AT 5:00 PM (C2.6.13)

1. **PRESENT:** Kellie Frost (Noxious Weed Officer- Weddin Shire Council),
Clr John Niven (Weddin Shire Council)
Raju Ranjit (Chair- Weddin Shire Council)
Clr. Paul Best (Weddin Shire Council)
Clr. Stuart McKellar (Weddin Shire Council)
Keith Starr (Landcare- Grenfell)
James Ingrey (Agronomist- Grenfell),
Clr Mark Liebich (Mayor – Weddin Shire Council),
Dr. Pete Turner (Team Leader invasive species -Policy and Programs – DPI) and
Ms. Jodie Lawler (Central West Regional Project Officer – LLS Dubbo)

- 2 **APOLOGY:** Ms. Tina Smart (Forbes Shire Council) and Kane Davison (Parks Shire Council)

Resolved: Cr Niven and Kellie Frost that the apologies be accepted.

3. **MINUTES:** 3 April 2018

Resolved: Cr Niven and Keith Starr that the Minutes of 3 April 2018 be adopted.

4. **PRESENTATION:**

Dr. Pete Turner presented a weed management. He explained about the Council's obligation under the Biosecurity Act 2015, section 371.

5. **MATTERS ARISING:**

Discussions on weeds in Weddin Shire took place. Discussed about the Weddin Shire Council's a new weeds plan with assistance with DPI. Discussed about a training another Authorised officer- weeds.

Harvey Matthews arrived at 5.35pm.

Discussed about Australasian Weeds Conference in Manly, NSW on 9th to 12th September 2018.

Resolved: Clr Niven and Cr McKellar that Kellie Frost and Harvey Matthews to attend the conference

Discussed about a Promoting Compliance and Public Awareness training in September 2018. The cost will be paid by LLS and training will be for General managers, Directors, managers and weeds officers. Registration has been done for Raju Ranjit, Brett Biddle and Kellie Frost to attend the meeting.

6. **CORRESPONDENCE:**

Regional Project officer emailed out re: funding for priority weeds signage – Coolatai grass (Ref. attached photos). Article about the Coolatai grass from Weeds officer will be

advertised in Local paper after approval from the Weeds Committee. Two signs will be installed on road sides to promote awareness and report outbreaks.



Discussed the results of the Weddin land care survey.

Resolved:

- To develop a new weeds plan with assistance with DPI. Processes will be involved are updating the existing policy and work shop. Advised to discuss in August Meeting.
- To confirm the action of weeds officer to nominate coolatite grass as weed of significance for Weddin Shire.

Moved: Harvey Matthew

Seconded: Clr. Paul Best and Clr. John Niven

7. NOXIOUS WEEDS OFFICERS REPORT:

April 2018

May 2018

Noted

8. NOXIOUS WEEDS BUDGET

2017/2018 Vote - \$ 84,500

Expenditure to 30th May 2018 - \$ 77,035

2017/2018 Noxious Plants Extra Vote - \$ 20,000

Expenditure of Noxious Plants Extra to 30th May 2018 - \$ 6,283

Noted

9. BUSINESS WITH NOTICE

Biosecurity Act 2015

Committee has advised that the Biosecurity Act 2015 is new for everyone and is required to keep this item as an active until the end of June 2018.

10. QUESTIONS WITH NOTICE

Harvey Matthew suggested James Ingrey to join the weeds committee. Mayor Mark Liebich advised to the committee that the matter will be discussed in September 2018 council meeting.

11. NEXT MEETINGS:

Day	Date	Month	Year	Time	Venue
Tuesday	7	August	2018	5:00 PM	Council Chambers
Tuesday	2	October	2018	5:00 PM	Council Chambers
Tuesday	4	December	2018	5:00 PM	Council Chambers

12. CLOSURE: There being no further business to discuss the meeting closed at 6:45 pm.

- 512 RESOLVED:** Cr Brown and Cr McKellar that Council amend the Charter to increase the number of members to include an additional community representative.
- 513 RESOLVED:** Cr McKellar and Cr Niven that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING
HELD THURSDAY 7 JUNE 2018 AT THE COUNCIL CHAMBERS
COMMENCING AT 8.35 AM (C2.6.35)**

1. **PRESENT:** Cr Niven, Cr Parlett, Cr Brown, M. Moffitt and G. Carroll

2. **APOLOGIES:** W. Crampton and H. Moffitt

Resolved: Cr Niven and M. Moffitt that the apologies be accepted.

3. **MINUTES:** 5 April 2018

Resolved: Cr Brown and Cr Parlett that the minutes of the meeting held on 5 April 2018 be adopted.

4. **DECLARATIONS OF INTEREST:**
Nil

5. **MATTERS ARISING:**
Nil

6. **CORRESPONDENCE:**
Inwards

- Volunteer application forms – received from Lucy Nowlan-Kemp, Carol Hargrave, Cheryl Watt.

Noted

Outwards

- Grenfell Garden Club

Noted

C. Myers entered the meeting at this point 8.47am.

7. **ART GALLERY – CO-ORDINATORS REPORT:**

Resolved: M. Moffitt and Cr Parlett that the Art Gallery Co-ordinators report be adopted as presented.

8. **ART GALLERY – FINANCIAL STATEMENT:**

Resolved: Cr Brown and Cr Parlett that the Art Gallery Financial Statement be adopted as presented.

9. **NEW PROJECTS:**
Nil

Noted

10. **GENERAL BUSINESS:**
10.1 – Action Plan

Noted

10.2 – Arts OutWest AGM

Noted

10.3 – Art Gallery purchases payment – the current payment system to remain in place.

10.4 – Volunteer application forms – received from Lucy Nowlan-Kemp, Carol Hargrave, Cheryl Watt.

Resolved: M. Moffitt and Cr Niven that the volunteer applications from Lucy Nowlan-Kemp,

Carol Hargrave and Cheryl Watt be accepted.

11. **NEXT MEETING:** Thursday 2 August 2018 at 8.30am at the Council Chambers.

12. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.14am.

514 **RESOLVED:** Cr Parlett and Cr Brown that the Minutes of the Grenfell Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING
HELD ON THURSDAY 7th JUNE 2018 AT 3PM AT THE COUNCIL CHAMBERS**

NOTE: For this and future meetings, please enter via stairs near the Camp Street roundabout.

1. **PRESENT:** L Gibson, Clr J Parlett, Clr C Brown, Clr S O'Byrne, C McCann.

Observer: Clr J Niven

2. **APOLOGY:** C Logan, W Crampton

Resolved: Clr S O'Byrne / Clr C Brown that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** 5th April 2018

Resolved: Clr J Parlett / Clr C Brown that the minutes of the 5th April 2018 meeting be confirmed.

4. **MATTERS ARISING:**

5. **CORRESPONDENCE:**

3.07pm - Clr P Best entered the meeting.

In: Robyn Gillespie – Town feedback & Endemic Garden
Peter & Elizabeth McKee – The very tidy town feedback
ONE ROAD Great Australian Road Trips Television Series

Resolved: Clr J Parlett / Clr C Brown that we connect with surrounding VIC's about joint proposal & to investigate costings.

Mark Greeves – Signage feedback
Margaret Nowlan Jones – Bird Trails signage at Bimbi

Resolved: Clr C Brown / Clr S O'Byrne that a review of Bird Trail signage be undertaken with the vision of Bimbi to be included.

Out: Noel Cartwright – Endemic Garden

Resolved: Clr J Parlett / Clr C Brown that Noels signage be adopted, remove outdated white existing signage and investigate the cost of replacement with suitable signage and alternative location.

CMCA – event details submitted

Clr S OByrne / Clr P Best that the late correspondence be accepted.

Late Correspondence: Golf NSW - 2018 NSW Sand/Grass Greens Championship

Resolved: Clr C Brown / Clr J Parlett that Golf NSW be referred to the Community Project Support Policy & contact be made with the Country Club to find out the benefit of previous years events and encourage them to submit a report to support the above application from Golf NSW.

Resolved: Clr C Brown / Clr J Parlett that the correspondence be accepted

6. TOURISM STRATEGIC PLAN- PRIORITISING PROJECTS

	<u>Objective 1</u>	<u>Double overnight visitor expenditure by 2020</u>			
Priority	Projects	Context	Target Consumer Segment	Responsibility	Estimated Cost
1	Encourage Improved Accommodation	Organise workshops with guest speakers on the benefits of running a B&B or Farm stay. Support the Accommodation Providers Networking Group.	Short breaks, Over 55's, NSW Family, Accessible.	Council & TPO	
2	Event Establishment	Aiming to establish one major event each month including Reggie McNamara cycling race, farmers markets, bird watching event. Months that need events – February, May, July, August, November	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Community, TPO & Tsm Committee	\$10,000
3	Develop packages for visitors	Encourage the development of collaborative packages for visitors by operators.	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Community, TPO & Tsm Committee	
4	Special Interest Tours and packages	Target sporting groups, clubs, organisations, schools, social groups, bowls clubs, caravan and motorhome owners.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's,	TPO, Tourism Committee	
5	Maintain the Standard of the AVIC.	Continue to operate a level 2 VIC that meets accreditation requirements.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	
6	Online bookings for tourism operators.	Training and promotion for the uptake of online bookings for tourism operators.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	
7	Railway Station precinct including turntable & crane	Enhance the Railway Station precinct as a rest stop, with turntable relocated from gravel pit to Railway Station and track converted to cycling rail trail.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	\$200000
8	Accredited Visitor Centre	Once operating, the centre would be listed with other accredited visitor centres. Train local residents as tour guides for town tours and trips to villages and the Weddin Mountains.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family, Accessible.	Council, TPO & Tourism Committee	80000
	<u>Objective 2</u>	<u>Creation of a better visitor experience</u>			
1	Develop a DMP for Weddin featuring data collection	Prepare a Destination Management Plan for Weddin that includes a research component	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Council, Community, TPO & Tsm Committee	
2	Shire wide signage study and concept plan	Undertake a stocktake of existing tourism related signs, undertake a needs analysis and prioritise these needs. Use this study as a basis for possible funding applications.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO & Tsm Committee	
3	Main Street Beautification	Including shop windows and empty shop signage.	Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Tsm Committee	
4	Self-guided tours/drives	Promote self-guided walks and drive tours, including Main Street walks and heritage tours. Use brochures websites and target Canberra day trippers.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
	<u>Objective 3</u>	<u>Attract & enhance product and events</u>			
1	Henry Lawson Birthsite signage	Review of signage to be completed	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, TPO & Tourism Committee, HLFC.	
2	Stan McCabe Development	Famous cricketer Stan McCabe was born in Grenfell We could draw on his tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over 55's	Community & Tourism Committee	\$84,000 plus installation
3	Jan Lehane Development	Tennis player Jan Lehane was born in Grenfell We could draw on her tourism potential by establishing a monument or some kind of memorabilia. Proposed Gilli & Marc collaboration.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	\$10,000

4	Reggie McNamara	Life size bronze interactive statue of Reggie in a bike riding position.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	
5	Weddin Mountain Promotion	Promote camping, bush walking bird watching and Seaton's Farm.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
6	Assist with the development of workshop weekends	Provide encouragement and support to the operators in Grenfell developing a program of workshops weekends ie gardening, art, photography, quilting, metal sculpture.	Culture & Heritage, Short breaks, Over 55's.	Community, TPO & Tsm Committee	
7	Installation of consistent signage shire wide	Develop funding application to install all signage identified during the signage needs analysis.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Council, TPO & Tsm Committee	
8	Weddin Mountains based professionally run event- sporting/ horse-riding/ 4x4 etc.	Negotiate with National Parks over broadening the conditions of use of the Weddin Mountains National park and then promoting these new uses to appropriate user groups.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee, Council	
9	O'Brien's Hill Project	Development is planned for O'Brien's Mine, an historic disused mining site. Plans have been drawn and approved by council. Waiting for a suitable funding to reopen. If approved council will need to match the grant \$ for \$.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family,	Council & TPO	\$200,000 first stage
	Objective 4	Building community awareness and participation			
1	Work closely with regional groups ie car clubs	Develop good relationships with local and regional groups: Probus, Car Clubs etc to facilitate club visits to Grenfell.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's.	Community, TPO	
2	Support VFR via regular community communication and invitations to the AVIC.	Develop community support devices to encourage the VFR market ie rates notice inserts, social media platforms, training on how to improve local photography for social media	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO	
3	Backyard Champions campaign	Educate locals on things to see and do when they have VFR	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO	
4	Gateway/Entry signage	Develop funding application to install unique and inspirational entrance to town signage	Caravan & camping, Short breaks, Over 55's, NSW Family,	Council, Tourism Committee & TPO	
	Objective 5	Establish strong industry ties in the region			
1	Develop relationships with Forbes/ Cowra/ Young AVICs that lead to referrals.	Conduct famils and consider training with staff from surrounding AVICs to strengthen relationships leading to greater numbers of recommendations.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO	
2	Grow the perception of Grenfell in the minds of caravan and motorhome owners	Develop facilities that attract and retain caravan and motorhome users. Promote Forbes Street parking.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's.	Council, Community, TPO & Tsm Committee	
3	Develop a Tourism Operators networking group	Encourage the expansion of the B&B group to become a Tourism Operators networking group.	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO	
4	Participate in all appropriate regional tourism campaigns	Participate in all appropriate Centroc Tourism Group campaigns that offer measurable benefit to the Weddin Shire. Draft Destination Network Country & Outback DMP is available.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Community, TPO & Tsm Committee	

7. **REPORTS:**

8. **UPCOMING EVENTS:** visit www.grenfell.org.au/attractions/events

- May Gibbs Display in the Grenfell Library- 19 January – 2 February
- Community Arts & Craft Group- Grenfell Art Gallery Exhibition 16 January - 25 February
- Swimming Carnival 10 February
- Woodland Plains - Grenfell Art Gallery Exhibition - 27 February
- Grenfell Tennis Centre Quiz Night - 1 March

- Small Business Bus -14 March
- Grenfell Speed Shear- 31 March
- Grenfell Picnic Races- 14 April
- Millinery Workshop 21 April
- Weddin Business Awards 28th April
- Shared Observations - Grenfell Art Gallery Exhibition 17 April - 1 June
- 2018 Weddin Business Awards- April 28
- Grenfell Rodeo- 26 May
- Henry Lawson Festival of Arts- 7 - 11 June
- Commonality Grenfell Art Gallery Exhibition - 13 June - 22 July
- Art and Science: The Nature of Documentation- Grenfell Art Gallery Exhibition- 24 Jul- 2 Sep
- Annual Anglican Church Fete -28 July

9. BUSINESS WITH NOTICE:

10. QUESTIONS WITH NOTICE:

11. NEXT MEETING: Thursday 2nd August 2018 3pm at the Council Chambers

12. Closure: 4.17pm

515 RESOLVED: Cr O’Byrne and Cr McKellar that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
THURSDAY 7 June 2018 at 4.30 pm at the COUNCIL CHAMBERS (C2.6.22).**

1. **PRESENT:** Mr B Hayes (DES/Chair), Clr P Diprose, Clr C Brown, Clr J Parlett, Mrs D Yates, Mr J Hetherington, Mr I Pitt (Historical Society) and Observers: Mrs I Holmes and Clr J Niven

2. **APOLOGIES:** Mr W Crampton and Mrs S Jackson-Stepowski (Heritage Advisor)

Resolved: Clr Diprose and Clr Brown that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 8 February 2018

Resolved: Clr Diprose and Mrs Yates that the minutes 8 February 2018 be adopted.

4. **CONFLICTS OF INTEREST:**

Mr Hayes advised that Five Hours West (Denise Yates) has an interest in 5.1. Mrs Yates will stay in the room during discussion.

5. **MATTERS ARISING:**

5.1 Medical Centre Historic Reference Panels

Mr Hayes advised that Five Hours West (Denise Yates) have been working on the panels. Pictures from the Historical Society have provided. The Heritage Advisor is still working on the text. Draft designs will be shown at the next meeting.

5.2 Strategic Plan Development for direction of Heritage

Mr Hayes discussed the following outcomes:

- i) **Heritage Promotion** – Completed grant funded projects will be placed into the Grenfell Record shortly. Discussion on that the Heritage Advisor give consideration to spring walk using interpretive signs in consultation with the Tourism Officer.

Resolved: Clr Brown and Clr Parlett that the Heritage Advisor consult with the Tourism Officer prior to the spring walk.

- ii) **Heritage Booklet for Owners/Purchasers** – No further progress to date.

- iii) **Building Plaques** – Mr Hayes advised that he is still discussing with the Heritage Advisor the font/wording.

5.3 2018 Heritage Festival – Theme of “My Culture My Story”

Mr Hayes advised that the Heritage Advisor completed a walk in April. The Heritage Advisor spoke about the “Banks and Hotels in the Main Street– architectural details”. The walk was well supported by the community. Thanks were given to Grenfell Furniture, CJ Anderson & Co., IGA and Grenfell Record. Gold coin donation to the Grenfell Historical Society.

5.4 Letter to Bushell's re Coffee Sign

Mr Hayes advised that the Heritage Advisor has written a letter to Fresh Food Services PL in Concord seeking assistance to preserve the glass painting. No reply has been received to date.

5.5 Heritage Grant Progress

The funded projects have been completed, with 2 being withdrawn during the time. The left over funding was approved for the façade painting to the IGA Building.

Resolved: Mr Hetherington and Clr Diprose that the 2018/19 grant funding application be advertised in the Grenfell Record, Facebook and Council's website.

6. CORRESPONDENCE:

6.1	HA Visit Report – October 2017	Noted
6.2	HA Visit Report – February 2018	Noted
6.3	HA Visit Report – April 2018	Noted
6.4	HA Memo – 74 Manganese Road	Noted
6.5	HA Memo – Bimbi War Memorial “Avenue of Trees”	Noted

7. BUSINESS WITH NOTICE:

7.1 Heritage Office – Grant Funding Claim

Mr Hayes advised that the Reports were submitted to the Heritage Office for funding finalisation.

Noted

7.2 Bimbi War Memorial “Avenue of Trees”

A lengthy discussion was had with some comments made below-

- Grenfell's Forbes St has red flowering gums (1st WW)
- Need trees that require minimal maintenance
- Need trees that are suitable for the climate – drought and wet/flood conditions, possibly assist with drainage
- Western side has power lines
- 8 trees may be suitable to represent the loss of 24 soldiers
- Consultation with Community Nursery
- Possible plaque placed under tree with a soldier's name (Done in Cowra Shire)

Resolved: Clr Diprose and Mr Hetherington that consultation be made with the Director Engineering regarding the positioning, type, number of trees and that a plan be developed.

Resolved: Clr Brown and Clr Parlett that Mr Hayes forward the HA Memo dated 10/04/2018 to the Economic Development Officer regarding research and recommendations regarding any proposed signage at Bimbi and refer back to the Heritage Committee.

8. HERITAGE ADVISORS REPORT
Nil

9. QUESTIONS WITH NOTICE:
Nil

10. NEXT MEETING: Thursday 2 August 2018 at 4.30pm.

11. CLOSURE: There being no further business the meeting closed at 5.25pm.

516 RESOLVED: Cr Brown and Cr Diprose that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD
ON MONDAY, 18 JUNE 2018 COMMENCING AT 4.36 PM (C2.6.11)**

1. **PRESENT:** Crs Best, Niven, Parlett, Bembrick, Diprose, Brown, McKellar and O'Byrne.
Messrs G Carroll, R Ranjit, B Hayes and L Gibson (observers).

2. **APOLOGY:** Cr Liebich

Resolved: Cr Brown and Cr O'Byrne that the apology be accepted.

3. **MINUTES:** 16 April 2018

Resolved: Cr Brown and Cr Niven that the minutes from the 14 May 2018 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **REPORTS:**

6.1 General Manager:

Regional Growth Fund, Weddin Wellness Plan, A Better Community Strategy (ABC's), Sustainable Best Value Policy, Local Government Reform – Improvement Plan, Integrated Planning – Resourcing Strategy, Delivery Program 2017/2021, Operational Plan 2018/2019 and Making of Rates and Charges.

Noted

6.2 Corporate Services Department:

Roads and Other Expenditure 2017/2018, Debt Recovery – Rates and Debtors and Department of Human Services – Access Point Service.

Noted

6.3 Director Engineering:

Works Report, Other Works, Future Works, RMS RMCC Contract, Plant Report, Roads to Recovery, Policy for Inspection of Roads and Inspection, Evaluation and Maintenance of Footpaths, Spelling correction of Hardeman's Lane, Stronger Communities Programme-Round 4, Community building partnerships 2018 Program, Proposed Closure of Public Roads, Weddin Active Transport Plan and 24/7 Toilet Facility.

Noted

6.4 Director Environmental Services:

Sewerage Treatment Works, Caravan Park Operations, Animal Control, Application to keep 4 Dogs, Complying Development Applications, Construction Certificates,

Cr Best left the meeting at this point 5.29pm

Cr Best returned 5.31pm

Grenfell Sewerage Treatment Plant (STP) Upgrades, Grenfell Medical Centre and Town DA's.

Noted

7. GENERAL BUSINESS:

Nil

8. DEVELOPMENT ENQUIRIES

Over the last month Council has had enquiries for development at the following premises:

- Greenethorpe Shed enquiry
- George Street Carport x 2
- Caragabal Carport
- Star Street DA Modification
- Marsden Road New Dwelling
- Bradley Street New Dwelling
- Stan McCabe Drive Garage
- Henry Lawson Way Dwelling
- Henry Lawson Way Subdivision
- Berry Road Commercial Addition
- Bradley Street Subdivision

Noted

10. BUSINESS WITH NOTICE

Nil

11. QUESTIONS WITH NOTICE

Nil

12. NEXT MEETING: Monday, 16 July 2018 at 4.30 pm.

13. CLOSED: There being no further business to discuss the meeting closed at 5.55pm.

517 RESOLVED: Cr Parlett and Cr Brown that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING HELD ON TUESDAY, 19 JUNE 2018 COMMENCING AT 8.25AM (C2.6.10)

Present: Messrs G Carroll, R Ranjit, L Gibson and B Hayes.

Apology: Nil

Minutes: of meeting 15 May 2018.

Resolved: R Ranjit and B Hayes that the minutes from 15 May 2018 be adopted.

Theme	Item	Notes	Lead
People	Learning & development	i) <u>Traffic Control/Signage</u> – process implemented to ensure signage inspected on a regular basis. Training held. Director Engineering pursuing.	DE
	Resource planning	i) <u>Integrated Planning and Reporting (IPR)</u> – 2017/2021 Delivery Program and 2018/2019 Operational Plan (including revenue policy) placed on public exhibition for comment until Thursday 14 June, 2018. No comments received.	All
		ii) <u>Resourcing Strategy</u> – Asset Management Plans and Long Term Financial Plan developed in draft form. New Improvement Plan included together with Dashboards. To be presented to June 2018 Council meeting for formal adoption.	GM
		iii) <u>RMS Contract</u> – reported in Director Engineering’s report.	DE
		iv) <u>Other Programs</u> –	DE
		v) <u>Engineering Strategic Planning Meetings</u> – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2017/2018. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.	DE
	Recruitment	i) <u>Creditors Clerk</u> – Interviews held Monday 18 June, 2018. Appointment currently being made.	DCS
	Appointments	i) <u>Design Engineer -</u> Sujan Dhital appointed on a casual temporary basis.	DE
	Health & Wellbeing	i) <u>Grenfell Medical Centre</u> – Construction works in progress. Very good progress being made.	DES
		ii) <u>New Ambulance Station</u> – advice received that Grenfell will be receiving a new Ambulance Station under the Rural Ambulance Infrastructure Reconfiguration (RAIR) programme. Planning in progress. Proposed site currently being determined.	GM/ DES

Resources	Finance	<p>i) <u>Grant Funding Applications</u> – Council contribution required to be identified prior to application being submitted.</p> <p>ii) <u>Local Government Superannuation</u> – employees’ contributions remaining at 9.5% from 1 July 2018 for another three (3) years.</p> <p>iii) <u>Local Government (State) Award 2017</u> – 2.5% increase proposed from 1 July 2018. Salary structure to be updated.</p>	<p>All</p> <p>All</p> <p>All</p>
	Information		
	Assets	<p>i) <u>Quandialla Recycling Depot</u> – operating very well. Director Engineering monitoring.</p> <p>ii) <u>Smoke Testing</u> – next round of smoke testing to be undertaken under a Centroc contract. Director Environmental Services pursuing internal compliance. Three properties yet to comply.</p> <p>iii) <u>Sewer Mains Relining</u> – next stage to be undertaken in 2018/2019 under a Centroc contract based on previous and recent CCTV works.</p> <p>iv) <u>Sewerage Treatment Works Upgrade</u> – Stage 2 commenced with concept design and REF being undertaken. Director Environmental Services pursuing.</p> <p>v) <u>Gibraltar Rocks Road Bridge Culvert</u> – grant funding application submitted under Fixing Country Roads program. Awaiting outcome. Works to be undertaken in 2018/2019.</p> <p>vi) <u>O’Briens Tributary</u> – preferred schemes currently being investigated by Floodplain committee. Funding to be then sourced.</p> <p>vii) <u>Industrial Land</u> – four sales completed. Three others currently in progress. Planning for 3 phase power currently in progress. Internal works in progress.</p> <p>viii) <u>Cemetery Beam</u> – currently in progress.</p> <p>ix) <u>Quandialla Pool Upgrade</u> – a debrief meeting to be held with the pool manager to determine upgrade works required.</p> <p>x) <u>Quandialla Drainage</u> – stage 2 in progress.</p> <p>xi) <u>Quandialla Footpath Upgrade</u> – in progress.</p> <p>xii) <u>Grenfell Main Street Upgrade</u> – funding obtained under Round 1 of the SCCF. Additional funding currently being sourced.</p>	<p>DE</p> <p>DE/ DES</p> <p>DE</p> <p>DES</p> <p>DE</p> <p>DE</p> <p>GM/DE/ DES</p> <p>DE</p> <p>DES</p> <p>DE</p> <p>DE</p> <p>DE</p>

	Investment		
Systems	Governance	i) <u>Local Government Reform – Improvement Plan</u> – new plan developed as part of new Resourcing Strategy.	All
	Compliance	i) <u>Rural Land Use Study</u> – boundary adjustment, intensive agricultural and permissibility within a certain distance of certain zone boundaries clauses made in the LEP. Project completed. ii) <u>Emu Creek Storm Management Plan</u> – works continuing. iii) <u>Organisational Review</u> – to be undertaken in the 2018/2019 financial year. iv) <u>Systems Review</u> – ledger restructure to be undertaken in the 2018/2019 financial year. v) <u>Local Environment Plan (LEP) Review</u> – to be undertaken in the 2018/2019 financial year.	DES DE GM DCS DES
	Risk	i) <u>Building Profession Board (BPB)</u> – compliance reporting systems regarding building inspections to be implemented by 1 July 2018.	DES
Communication and Engagement	Communication plan		
	Staff engagement - Organisational Engagement Team (OET)	Recommendations: <ul style="list-style-type: none"> Investigate Depot becoming “Smoke free zone” Store system review All store purchases to be made through storeman/yardman 	DE DCS DE
	Community and stakeholder engagement	Community Engagement Strategy to be developed.	All
Summary of actions	Actions from meeting <ul style="list-style-type: none"> Task assignment Delegation to OET 	Attend as allocated. GM and Directors to delegate where applicable.	All All
Communication	Communication plan from meeting – what; who; when; how?	GM and Directors to communicate with staff where applicable.	All
Forward planning	Next agenda Recurring items Non-recurring items	Next Meeting: Tuesday, 17 July 2018 at 8.15 am. Closed: 9.59pm	

518 RESOLVED: Cr Niven and Cr Parlett that the Minutes of the Organisational Leadership Team (OLT) Committee Meeting be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|------------|--|--------------------|
| March 2018 | 1. <u>LRTC Meeting</u> : to be held 19 May 2018 at the Grenfell Bowling Club with Council represented by the Mayor (GM). | Carried Out |
| April 2018 | 2. <u>Arts OutWest (AOW)</u> : Council representatives Mayor Cr Liebich and Cr Brown to attend AOW AGM on 20 May, 2018 (GM). | Carried Out |
| May 2018 | 3. <u>National General Assembly of Local Government (NGA)</u> : Deputy Mayor to possibly attend (GM). | Delete |
| | 4. <u>Public Meeting Le Tour de Greenethorpe</u> : arrange meeting to discuss the event (DE). | In Progress |

2. DEFERRED ACTIVITIES:

- | | | |
|---------------|---|--------------------|
| April 2012 | 1. <u>Main Street Master Plan</u> : consider inclusion of heritage building signs (DE/DES). | In Progress |
| November 2013 | 2. <u>O'Brien's Tributary – Drainage Improvement</u> : refer matter back to floodplain committee for further consideration and other possible options (DE). | In Progress |
| June 2015 | 3. <u>RMS</u> : develop plans for a roundabout at the end of the Main Street in Grenfell and refer the proposal to RMS for their consideration (DE). | In Progress |
| | 4. <u>Pigeon Control – Main Street</u> : continue to investigate options (DES). | In Progress |
| April 2016 | 5. <u>Grenfell Caravan Park</u> : investigate alterations to dwelling and cost of a Manager's office (DES). | In Progress |
| August 2016 | 6. <u>Policy for Planting of Vegetation along Kerbsides</u> : develop policy (DE/GM). | In Progress |
| November 2016 | 7. <u>NBN Fibre to the Premises</u> : make representations to ensure Industrial land vacant lots have access to NBN. Advocate for upgrade to the exchange to facilitate fibre to the premises (DES/GM). | In Progress |

December 2016	8. <u>Waste Depot Fire Precautions</u> : investigate provision of water for firefighting purposes (DES).	In Progress
July 2017	9. <u>Short Street Parking</u> : review parking layout (DE).	In Progress
September 2017	10. <u>Council Property Inspections</u> : request design for replacing of timber at the Lawson Oval grandstand (DES).	In Progress
	11. <u>Council Property Inspections</u> : attend to provision of new subsurface drainage at Quandialla pool (DES).	In Progress
October 2017	12. <u>Future Health Needs of the Weddin Shire</u> : undertake study. Arrange meeting to discuss future health needs of the Weddin Shire (GM).	In Progress
	13. <u>24 Hour Toilet Facility in Grenfell</u> : to be investigated (DE).	Carried Out
November 2017	14. <u>Bus Shelter</u> : submit grant funding application (DE).	In Progress
December 2017	15. <u>Weddin Shire Internet Connectivity Project</u> : submit grant funding application and develop advocacy plan (DCS/GM).	In Progress
February 2018	16. <u>Hardeman Lane</u> : advertise and write to land owners seeking comment (DE)	Carried Out
March 2018	17. <u>Proposed NAB Closure</u> : write to banking royal commission (GM).	In Progress
April 2018	18. <u>Local Government Reform – Innovation Fund</u> : submit report to Council on a revised Resourcing Strategy including a revised Improvement Plan (GM).	Carried Out
	19. <u>Sustainable Best Value Policy</u> : place on public exhibition for comment. Resubmit to June Council meeting for formal adoption (GM).	Carried Out
	20. <u>Regional Growth Fund</u> : submit grant funding applications under the SCCF Round 2 and RSIF. Submit EOI under Growing Local Economies Fund (GM/DCS).	In Progress

21. Bike Path in Weddin Street: remove the bike path (DE).

In Progress

22. Sale of Goods and Equipment: arrange sale by auction (DE).

In Progress

23. Rural Tips: install padlocks, surveillance cameras and provide Fob keys for residents utilising Quandialla and Caragabal tips (DES).

In Progress

May 2018

24. Service NSW Agency Agreement: sign agency agreement on Councils behalf (DCS/GM).

Carried Out

25. Bimbi War Memorial 'Avenue of Trees': refer proposal to Heritage Committee for further consideration and report back to Council (DE).

In Progress

519 RESOLVED: Cr Niven and Cr McKellar that Council amend the reporting of the Inspections, Meetings and Deferred Activities to an Action Plan format.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
 - (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)**[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

520 RESOLVED: Cr Bembrick and Cr O’Byrne that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

MAYORAL MINUTE

1. **General Manager –Performance Review, P4.10015**
Reason for confidentiality: staff matter (Section 10A(2)(a))

DIRECTOR ENGINEERING REPORT

1. **T2/2018 for Hired Plant and Minor Works on a Casual Basis 2018/2019**
Reason for confidentiality: commercial information (section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council

GENERAL MANAGER'S REPORT

1. **General Manager –Performance Review, P4.10015**
Reason for confidentiality: staff matter (Section 10A(2)(a))

524 RESOLVED: that the action be confirmed.

DIRECTOR ENGINEERING REPORT

1. **T2/2018 for Hired Plant and Minor Works on a Casual Basis 2018/2019**
Reason for confidentiality: commercial information (section 10A(2)(d))

525 RESOLVED: that approval be given to the acceptance of the tenders received for the use of this plant on Council's works where required during 2018/2019 where the rates are most advantageous to Council and the lowest rate not necessarily given priority.

CLOSURE: There being no further business the meeting closed at 6.03pm.

Taken as read and confirmed as a true record this day 19 July 2018.

..... General Manager.....Mayor