



To Avoid Delay when
Replying or Telephoning

Please Quote:

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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 20 APRIL 2017 COMMENCING AT 5.00 PM

13 April 2017

Dear Councillor,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 20 APRIL, 2017**, commencing at **5.00 PM** and your attendance is requested.

Note: Mr Stephen Sykes to address Council at 4.00pm in regards to Integrated Planning and the Innovation Fund Program.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 16 March 2017
- Extra-Ordinary Mtg 10 April 2017
3. QUESTIONS FROM THE PUBLIC
- Mr Peter Spedding to address Council in regards to the Country Education Foundation of Australia.
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Sesquicentenary Ctee Mtg 9/03/2017
- Art Gallery Ctee Mtg, 06/04/2107
- Tourism Ctee Mtg 06/04/2017
- Heritage Ctee Mtg 06/04/2017
- Planning & Development Ctee Mtg, 18/04//2017
- Manex Mtg, 19/04/2017
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs P Best, J Niven, C Brown, S McKellar, C Bembrick, P Diprose, J Parlett and S O’Byrne.
General Manager (G Carroll), Director Engineering (W Twohill), Director Environmental Services (B Hayes) and Director Corporate Services (L Gibson).

APOLOGY: Nil

CONFIRMATION OF MINUTES:

421 **RESOLVED:** Cr Parlett and Cr Bembrick that the Minutes of the Ordinary Meeting, held on 16 March 2017 be taken and read as **CONFIRMED**

422 **RESOLVED:** Cr Parlett and Cr Bembrick that the Minutes of the Extra-Ordinary Meeting, held on 10 April 2017 be taken and read as **CONFIRMED**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Mr Peter Spedding to address Council regarding the Grenfell branch of Country Education Foundation of Australia.

At this point Mr Peter Spedding addressed Council in regard to the Grenfell branch of Country Education Foundation of Australia.

The Mayor thanked Mr Spedding for his informative presentation.

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Nil

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
THE WEDDIN SHIRE COUNCIL HELD, 20 APRIL 2017.**

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 9/2017.
- A2. Boral Asphalt, T1.8.11: Confirming your request for the extension of the supply and delivery of bitumen emulsion tender S3_2014 to your Council has been accepted by Boral asphalt.
- A3. Local Government NSW, A3.8.2: Advising this week the Treasurer, the Hon Dominic Perrottet MP, tabled legislation in the NSW Parliament to establish the Fire and Emergency Services Levy (FESL – formerly the Emergency Services Property Levy or ESPL), to be collected by Councils alongside Council rates from 1 July 2017.
- A4. Robert King Crawford, H2.7: Advising it may not be of interest but I was born in Grenfell, in 1927 and since have accomplished 160 world and Australian firsts in the Arts.
- A5. The Hon Katrina Hodgkinson MP, A3.19.2: Local community and government organisations are being encouraged to apply for funding for environment and tourism projects under the NSW Government's new \$300 million *Regional Growth – Environment and Tourism Fund*.
- A6. Electoral Commission NSW, C2.1.10: Advising the NSW Electoral Commission (NSWEC) has released its Report on the conduct of the 2016 Local Government Elections.
- A7. Office of Environment and Heritage, E2.9.6: Referring to your correspondence dated 17 February 2017, which was emailed to the Grants Unit outlining plans to utilise \$17,105 of Council money for an investigation of mine activities in paddocks downstream of Brickfield Road.
- A8. Veteran's Affairs (Premier & Cabinet), G2.55: Writing regarding your application on behalf of the Weddin Shire Council to the NSW Community War Memorials Fund.
- A9. Office of Environment and Heritage, G2.14.1: Writing to invite you to submit applications for grants under the NSW Government's Floodplain Management Program for the 2017-18 funding round.
- A10. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 10/2017.
- A11. Roads and Maritime Services, R2.72: Writing to notify you that the Traffic Route Lighting Subsidy Scheme (TRLSS) payment to your Council for 2016/2017 will be \$35,000.

- A12. The Hon Michael McCormack MP, A3.19.3: The National's Federal Member for Riverina and Minister for Small Business Michael McCormack is encouraging not-for-profit community organisations to apply for funding through the Community Heritage Grants Program.
- A13. Grenfell Rodeo Club Inc, C1.2.1/C1.1.3: The Grenfell Rodeo Committee thank you greatly for your sponsorship and support for our first rodeo.
- A14. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 11/2017.
- A15. Central West Local Land Services, A3.6.65: Advising today the Primary Industries Minister Niall Blair announced the placement of Chairs and Local Board members to the eleven Local Land Services regions.
- A16. Rural Financial Counselling Service, C1.7.8: Advising the Rural Financial Counselling Service, funded by the State and Federal Governments, provides commercial farms and rural businesses experiencing financial difficulty with unbiased, independent, expert, confidential support – to determine the way forward for their operation.
- A17. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra Katrina Hodgkinson has announced \$50,000 in NSW Government funding for sporting projects across the electorate as part of the 2016/17 Local Sport Grant Program.
- A18. The Hon Katrina Hodgkinson MP, A3.19.2: Organisers of new and emerging regional events being held between July and December this year are encouraged to apply for the NSW Government's 2017 Incubator Event Fund, with round two applications now open.
- A19. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra Katrina Hodgkinson has congratulated recipients of the 2017 NSW Seniors Local Achievement Awards.
- A20. The Hon Katrina Hodgkinson MP, A3.19.2: The announcement of 45 new chairs and local board members across the state for Local Land Services (LLS) brings new opportunities for community connections and local input.
- A21. Office of Local Government, A3.9.3: The Auditor-General of NSW was given the mandate to conduct performance audits of a council, or the sector, as part of the Phase 1 amendments to the *Local Government Act 1993*.
- A22. Local Government NSW, A3.8.2: Metropolitan Councils challenging forced amalgamations have been given new hope after the NSW Court of Appeal today effectively overturned the NSW Government's bid to merge Ku-ring-gai and Hornsby Councils.
- A23. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 12/2017.
- A24. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 13/2017.

- A25. North Sydney Council, A3.8.2: Advising at its meeting of 24 October 2016 Council resolved to resign from financial membership of LGNSW.
- A26. CareWest, C1.3.0: Please be informed that CareWest Ltd as of April 1st 2017 will be rebranded as LiveBetter Services Ltd trading as LiveBetter Community Services.
- A27. Regional Development Australia Central West, T4.1.13: Providing you with updated advice regarding work recently undertaken by Regional Development Australia (RDA) Central West in relation to telecommunication priorities.
- A28. Bruce Robinson, H2.6.1: Advising on behalf of Margaret-Nowlan-Jones and myself I wish to sincerely thank you and the members of the Weddin Shire Council for your support in securing the grant from the Department of Veterans Affairs that enabled us to write and publish the book “BIMBI AND DISTRICT ANZACS”.
- A29. Anne Gault, P4.10058: Writing to advise Council of my impending retirement, effective from Monday, 31 July 2017.
- A30. Steve Cations, C1.4.1: Writing to Council on behalf of the tractor pull committee to request approval from Weddin Shire Council to hold a Vintage Tractor Pull, to be held on the Grenfell Railway Station grounds, on Sunday 11th June, 2017.
- A31. LGNSW, A3.8.2: The NSW Government has announced that all Councils that were or are still pending amalgamation will go to elections on 9 September 2017 alongside those who were amalgamated last year.
- A32. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra the Hon Katrina Hodgkinson MP has announced a new NSW Ambulance station for the Grenfell Community, with planning scheduled to begin shortly.

SECTION B Matters for Report

- B1. Quandialla Swimming Pool, P2.3.2: Advising the Quandialla Swimming Pool Committee request \$30,000 funding from the Weddin Shire Council for running costs for the 2017/1018 season.
- B2. The Hon Michael McCormack MP, A3.19.3: Advising Councils throughout the Riverina and Central West now have the chance to fix local bridges in poor condition with help of direct funding from the Federal Government.

423 **RESOLVED:** Cr Bembrick and Cr McKellar that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

1. Australian Local Government Association, A3.8.3

Inviting you and your Council colleagues to attend this year's National General Assembly of Local Government (NGA) in Canberra from 18-21 June.

This year's theme, *Building Tomorrow's Communities*, goes to the heart of the role of Local Government in modern Australia.

The Minister for Local Government and Territories, Senator the hon Fiona Nash and the Assistant Minister for Cities and Digital Transformations, the Hon Angus Taylor MP will address the NG. I have also invited the Prime Minister, the Leader of the Opposition and the Leader of the Australian Greens to participate.

Our keynote speaker is political commentator and journalist Laura Tingle, Laura has reported politics from the Canberra press gallery for almost thirty years and will provide unmissable insights into the national political landscape and what's driving the major political parties.

I encourage you and your Council colleagues to attend the NGA.

RECOMMENDATION:

For Council's consideration

424 **RESOLVED:** Cr Niven and Cr McKellar that the Mayor and a second delegate to be determined attend the National General Assembly of Local Government (NGA) in Canberra from 18-21 June, 2017.

2. Western Region Academy of Sport, C1.2.1

Writing to you regarding Council's 2017/2018 possible contribution to the Western Region Academy of Sport's (WRAS) operations.

We are very appreciative of this contribution as it allows us to ensure quality sports development for the region's many talented athletes and coaches. I have taken the liberty of enclosing a tax invoice for the amount of \$200.00.

On behalf of the Board and athletes of WRAS, I thank you for your past contributions and look forward to your ongoing support.

Note: 2016 Donation \$198.00

RECOMMENDATION: that Councils 2017/2018 contribution of \$200 be approved.

425 **RESOLVED:** Cr Brown and Cr Bembrick that Councils 2017/2018 contribution of \$200 be approved.

3. Country Education Foundation of Australia, C1.6.1

Please find enclosed a cheque for \$30 being payment for the use of the Grenfell Community Hub by newly formed Grenfell Country Education Fund.

Copy forwarded to Councillors

RECOMMENDATION:

For Council's consideration

- 426 RESOLVED:** Cr McKellar and Cr Parlett that Council donate \$500 to the Country Education Foundation of Australia.

Cr Diprose requested that his name be recorded as being against the motion.

4. Grenfell RSL Sub-Branch, C1.3.26

The Grenfell RSL Sub-Branch wishes to advise Council that they we will be conducting ANZAC Services at Memorial Park on Tuesday the 25th April, 2017.

The commemorations will commence as usual: Dawn Service at 6am and the main service at 11am. The March will commence at 10.45am from the front of old McClintocks.

We look forward to Council's assistance with Memorial Park and associated traffic supervision.

RECOMMENDATION: that assistance be provided as requested.

- 427 RESOLVED:** Cr O'Byrne and Cr Brown that assistance be provided as requested.

5. Grenfell Junior Rugby League, P2.1.6

Grenfell Junior Rugby League Club, would like to request permission from the Weddin Shire Council for the use of the Henry Lawson Oval, and its facilities for the purpose of training and home games for the 2017 Group X1 season which commenced last Saturday 1 April 2017.

On behalf of Grenfell Junior Rugby League, we would like to thank the Weddin Shire Council for their ongoing support.

Note: As the season has already commenced approval was granted as requested subject to a copy of their public liability policy being provided.

RECOMMENDATION:

Confirm Action

- 428 RESOLVED:** Cr Bembrick and Cr O'Byrne that the action be confirmed.

6. 1st Grenfell Cub Scout, C1.1.3

We have recently paid the following fees to the Weddin Shire Council for the 2016 year:

\$247 Commercial Waste
\$394 Sewer Charges
\$641 Total

As you are aware the 1st Grenfell Cubs is a non-profit Community organisation which currently has 10 cubs and a small committee of parents and helpers.

Our main revenue comes from fund raising and is used to cover the maintenance and costs of the Scout Hall and to help with activities run for the cubs.

It would be of great assistance to the group if you would consider a reduction or subsidisation in the cost of the charges applied and any assistance would be appreciated.

RECOMMENDATION: that the request be approved as per Council policy and Grenfell Cubs be advised accordingly.

Cr Best declared a conflict of interest as President of the Grenfell Scout Club and left the room.

429 RESOLVED: Cr Parlett and Cr McKellar that the request be approved as per Council policy and Grenfell Cubs be advised accordingly.

Cr Best returned to the room.

430 RESOLVED: Cr Best and Cr Bembrick that the Correspondence be noted except where otherwise resolved.

13 April 2017

Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. CENTROC Board Meeting, C2.7.3

The General Manager and I attended the Centroc Board meeting at the Forbes Services Club on Thursday 23 February 2017. The meeting was hosted by Forbes Shire Council.

I provide the following report for Council's information.

Transport Infrastructure - The Board resolved to ramp up advocacy for the Bells Line Corridor including reference to the escalating costs over time as North West Sydney continues to develop.

To progress this, meetings are being coordinated with key Federal and State Ministers and members including the newly appointed Minister for Roads, Maritime and Freight The Hon Melinda Pavey.

Water Security - There has been a significant amount of happening in and around progressing new storage in the Lachlan catchment.

Centroc under the auspices of the Executive will send correspondence to WaterNSW detailing the region's urban water security demands based on most recent studies.

A pre-consultation teleconference convened by WaterNSW was held with Centroc representatives. The purpose of the meeting was to update WaterNSW on Centroc's water security work. in particular, work undertaken on the outcomes of the Centroc Water Security Study.

The Board welcomed Cr David Somervaille, Chair of Central Tablelands Water, as the Portfolio Mayor for Water.

Health - A review of the Beyond the Range (BTR) program was provided. Marketing for the BTR has been primarily through social media, with good engagement. Members from each council are encouraged to engage in the social media to be effective.

The Board resolved to offer support and undertake activity to ensure the potential of the Murray Darling Basin Medical School is realised in Central NSW.

A meeting with the Chair of Centroc and the newly appointed Minister for Health the Hon Brad Hazard is currently being organised. The Member for Calare Andrew Gee has been active in this regard and the Chair is seeking to meet with him as soon as possible.

Regional Development -Peter McMillan Executive Officer of Regional Development Australia

MAYORAL MINUTE

Central West (RDACW) updated members on activities. RDACW have been asked to identify black spots in the region and provide feedback.

Ian Scott from NBN will be asked to present to the next Board meeting.

Mr Ashley Albury newly appointed Director of DPC Greater Western NSW, was welcomed. Mr Albury gave members an update on additional portfolios that now fall under DPC.

Tourism- Board members discussed the future model for the Central NSW Tourism Board and welcomed CNSVVT Board member, and Cabonne Councillor, Cr Ian Davison who gave an update on 3 potential options under development for regional tourism into the future.

Planning - A Regional response to the Planning Legislation changes will be lodged, developed with feedback from the Centroc Planners Group.

A meeting with the Chair of Centroc and the newly appointed Minister for local government, Ms Gabrielle Upton is currently being organised to ascertain the NSW Government's appetite for progressing Joint Organisations.

Management Plan and Policy - The Board discussed the member fee structure, as per the indicative schedule provided, further options will be prepared for the May meeting.

Operational - On the back of recent savings of \$155Kpa on diesel procurement. the Board resolved to write to Mid Western Regional Council referring to recent correspondence seeking advice on operational membership noting the value proposition and existing engagement.

There is a lot of valuable collaborative activity continuing to go on through this challenging reform of Local Government and Centroc members should be congratulated for their collaborative efforts for better outcomes for the region.

The next Centroc Board meeting will be in Parliament House on 25 May 2017.

For Information

Noted

CLR MARK LIEBICH
MAYOR

431 RESOLVED: Cr Best and Cr Brown that except where otherwise dealt with Mayoral Minute be adopted.

13 April 2017

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Local Government Reform – Improvement Action Plan (IAP), C2.10.9

As previously reported a major component of Council's 'Fit for the Future' proposal is the Improvement Action Plan.

The Improvement Action Plan continues to be implemented with other strategies to increase efficiencies and income as well as reducing expenditure such as review of asset management and financial systems and processes, work force planning, fees and charges and procurement processes currently being considered.

The actions in the action plan and other strategies are being incorporated into Council's Integrated Planning and Reporting (IP&R) process for the required funding and resources to be provided to allow Council to "work on the business" to ensure Weddin Shire Council remains 'Fit for the Future.'

There is strong Community support for Council to retain its independence and remain a standalone entity into the future. Given this desire for Council to secure its future and remain standalone it is vital for Council to work on improving its systems and capabilities in order to meet its regulatory and reporting requirements.

For Information

Noted

2. Local Government Reform – Innovation Fund, C2.10.9

As Councillors are aware grant funding has been approved under the Innovation Fund for two projects as follows:

1. To deliver a Fiscal Responsibility Action Plan (FRAP) ensuring that each of the Councils adopt sound financial principles, are fiscally responsible and meet the NSW Government's Financially sustainable requirements, particularly in regard to submitted FFTF proposals and the new legislation set out in the recent Local Government Act, 1993 amendments. The outcome of this will assist the Government in determining challenges and opportunities for smaller Councils that are capable of being implemented in other organisations.
A gap analysis will be required to be undertaken to determine what needs to be done at each Council to enable us all to become fiscally responsible.
2. Complete two comprehensive efficiency and service reviews on two of the Council's largest recurrent operational programmes being Roads Infrastructure Maintenance and Parks and Gardens Infrastructure Maintenance.

THE GENERAL MANAGER'S REPORT

Tenders to conduct the two projects closed on Monday 10 April, 2017 with six (6) tenders received. The tenders are currently being assessed and a late report in closed council will be submitted for Council's consideration.

For Information

Noted

3. 2017/2018 Operational Plan, A3.4

An estimates workshop was held on Thursday, 30 March 2017 and an extra-ordinary meeting was held on Monday 10 April 2017 to determine priorities and funding for various projects and to facilitate the development of the draft 2017/2018 Operational Plan.

The draft Operational Plan will now be presented to the May 2017 Council meeting before being placed on public exhibition and presented to the June 2017 Council Meeting for formal adoption.

For Information

Noted

4. Review of Council Policies – Administration, C2.4.15

My report item 9 to Council's March 2017 meeting refers.

Comments on the below policy were received and a new draft has been prepared which required various changes. The changes are included in section g) of the policy under Media relations.

The draft has been amended and is included in Councillors iPad Policy Register as a Draft Policy.

1.16.3 Communication and Consultation

RECOMMENDATION:

It is recommended that the following draft policy be adopted:

1.16.3 Communication and Consultation

432 RESOLVED: Cr Niven and Cr O'Byrne that the following draft policy be adopted:

1.16.3 Communication and Consultation

5. Review of Council Policies – Health, Housing and Community Amenities, C2.4.15

My report item 10 to Council's March 2017 meeting refers.

Comments on the ten (10) listed policies were received and new drafts have been prepared which required minor changes only. The minor changes are detailed below:

These drafts have been amended where required and are included in Councillors iPad Policy Register as "Draft Policies".

THE GENERAL MANAGER'S REPORT

- 3.2.3 **No Smoking – Public Places and Council Owned Land** – no comments.
- 3.5.6 **Management of Noxious Weeds on Private Property** – no comments.
- 3.6.2 **Weeds Inspection Programme** – no comments.
- 5.1.5 **Tree Preservation, Removal & Replacement Planting** – no comments.
- 5.4.4 **Footpath, Restaurants and Street Trading** – replace the word ‘hawking’ with selling.
Include reference to Street Stall Policy.
- 5.5.3 **Cemetery Operations Plan** – no comments.
- 5.6.3 **Waste and Recycling Service** – no comments.
- 5.7.2 **Management of Asbestos** – no comments.
- 5.8.2 **Heritage Restoration** – no comments.
- 5.9.2 **Contaminated Land** – no comments.

RECOMMENDATION:

It is recommended that the following draft policies be adopted:

3.2.3	No Smoking – Public Places and Council Owned Land
3.5.6	Management of Noxious Weeds on Private Property
3.6.2	Weeds Inspection Programme
5.1.5	Tree Preservation, Removal & Replacement Planting
5.4.4	Footpath, Restaurants and Street Trading
5.5.3	Cemetery Operations Plan
5.6.3	Waste and Recycling Service
5.7.2	Management of Asbestos
5.8.2	Heritage Restoration
5.9.2	Contaminated Land

433 RESOLVED: Cr Brown and Cr Diprose that the following draft policies be adopted:

3.2.3	No Smoking – Public Places and Council Owned Land
3.5.6	Management of Noxious Weeds on Private Property
3.6.2	Weeds Inspection Programme
5.1.5	Tree Preservation, Removal & Replacement Planting
5.4.4	Footpath, Restaurants and Street Trading
5.5.3	Cemetery Operations Plan
5.6.3	Waste and Recycling Service
5.7.2	Management of Asbestos
5.8.2	Heritage Restoration
5.9.2	Contaminated Land

6. Review of Council's Policies – Sewerage, Parks, Signage, C2.4.15

It is proposed to review the following policies which are included in two further sections of the policy index:

7.1.4	Sewer Extensions and Connections	18/04/2013	Sept 2017
7.2.3	Grenfell Sewer Contributions Plan	20/06/2013	Sept 2017
7.4.3	On-Site Sewage Management	18/04/2013	Sept 2017
8.3.6	Use of Parks, Reserves and Sporting Grounds	18/04/2013	Sept 2017
8.4.1	Policy for Signage as Remote Supervision	20/12/2012	Sept 2017

Copies of these policies are available on Councillors' iPads and also their policy registers.

THE GENERAL MANAGER'S REPORT

Councillors are invited to submit comments on any or all of these policies, to assist with the review process. Updated drafts will be presented for consideration at the May meeting.

RECOMMENDATION:

It is recommended that Councillors submit written comments on the listed policies by 5 May 2017.

- 434** **RESOLVED:** Cr Niven and Cr Bembrick that Councillors submit written comments on the listed policies by 5 May 2017.

7. Picnic Day, P1.2.2/P1.5.1

The United Services Union applied to hold the union picnic day on Monday 24 April, 2017 as provided under the Local Government (State) Award 2014 which was approved.

Arrangements will be made for various outdoor staff to be available if required. Arrangements will also be made with employees to roster the administration staff so that the main office remains open.

Accordingly the Office, Internet Centre and the Library will operate as normal.

For Information

Noted

GLENN CARROLL
GENERAL MANAGER

- 435** **RESOLVED:** Cr Niven and Cr Parlett that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

13 April 2017

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 March 2017:

Bank Account	
Westpac	\$ 522,094.50
Investments	
CBA	<u>8,750,000.00</u>
Total Investments	<u>\$8,750,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 March 2017.

The investments shown above are made with CBA & Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of March follows:

Rates Receipts	120,394.06
Credit Union Agency Commission	607.20
Service NSW Agency Monthly Fee	4,767.40
Interest on Investments	17,405.40
Roads to Recovery Instalment	200,000.00
RMS Flood Damage Payment	790,176.53
CTC Income	8,543.40
Murray Darling Basin Economic Development Grant	13,750.00
Development & Building Application Fees	7,361.25
Caravan Park Income	5,862.00
Other	9,996.64
Total	<u>\$1,178,863.88</u>

For Information

Noted

3. Roads and Other Expenditure 2016/2017:

Following are the up to date maintenance figures as at 28 February 2017.

Item	Vote	Expenditure
Rural Roads Maintenance	652,498	504,174
Grenfell Town Streets Maintenance	190,605	184,856
Village Maintenance - Caragabal	6,000	8,081
Village Maintenance - Greenethorpe	6,000	9,381
Village Maintenance - Quandialla	6,000	8,560
Garbage / Recycling Collection	130,000	106,583
Quandialla Recycling Station	8,000	5,877
Greenethorpe Collections	8,000	4,386
Commercial Waste Collection	18,000	8,121
Grenfell Waste Depot Manning / Plant Hire	135,000	88,278
Tips Working Expenses	63,000	42,211
Grenfell Tip Green Waste Processing	20,000	0
Cemetery Maintenance & Operating Expenditure	69,000	59,614
Cemetery Sites etc. income	(49,000)	(42,447)
Noxious Plants	84,500	47,683
Noxious Plants - Extra	20,000	19,408
Parks & Gardens	218,262	183,686
Library Expenditure	98,900	62,723
Baths Income	(25,000)	0
Baths Expenditure	174,000	71,266
Caravan Park Income	(65,000)	(44,945)
Caravan Park Expenditure	110,300	63,671

THE DIRECTOR CORPORATE SERVICES' REPORT

RTA Grant Works		
Item	Vote	Expenditure
2015/16 State Roads (SH6)	1,169,038	1,396,273
2016/17 National Roads (SH17)	837,030	526,084
2016/17 Regional Roads Block Grant	791,000	656,102
Repair Program - MR239 Pavement Rehab	121,474	0

2016/17 Rural Local Roads (FAG)	Vote	Expenditure
RECONSTRUCT VILLAGE STREETS (15/16 C/Over)	36,520	0
QUANDIALLA DRAINAGE (15/16 C/Over)	137,047	32,046
GRENFELL MEDICAL CENTRE - K&G & FOOTPATH (15/16 C/Over)	130,000	0
GRENFELL STREETS CONSTRUCTION (15/16 C/Over)	116,035	0
GRENFELL KERB & GUTTER (15/16 C/Over)	102,231	0
MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (15/16 C/Over)	11,237	0
GREENETHORPE BUMBALDRY ROAD	191,202	0
BLACKS BRIDGE	464,347	418,636
GRAVEL RESHEETING	103,327	0
GRENFELL STREETS - FOOTPAVING	92,183	6,129
SUCKER REMOVAL/SHOULDER GRADING/SPRAYING	21,852	5,704
FORBES STREET BEAUTIFICATION	95,055	65,513
INDUSTRIAL AREA SUB DIVISION ROAD CONSTRUCTION	43,703	26,818
QUANDIALLA FOOTPATHS RECONSTRUCTION	43,703	1,807
Total	1,588,441	556,654

2016/17 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	352,353	311,431
GRAVEL RESHEETING	100,000	44,229
KEITHS LANE	300,000	207,425
BEWLEYS ROAD	200,000	33,176
GREENETHORPE BUMBALDRY ROAD	425,000	425,000
HEAVY PATCHING - PINNACLE & DRIFTWAY ROAD	100,000	11,000
Total	1,477,353	1,032,261

Item	Vote	Expenditure
Flood Damage Untied Funding	1,000,000	0
Flood Damage – Regional Roads	614,558	52,491
Flood Damage – Rural Roads	1,524,462	364,323

For Information

Noted

4. **Debt Recovery – Rates and Debtors, A1.7**

Debt recovery activity is as follows:

Continued liaison with Council's Debt Recovery Firm

18 Assessments referred to Outstanding Collections

- 9 Paid
- 2 Response – referred further action
- 3 No response – referred further action
- 4 Arrangement

2 new referrals to Outstanding Collections

Continued monitoring of existing payment arrangements, following up with further action where required

Other debt collection activity of a routine nature.

For Information

Noted

5. **Grenfell Library, C2.8.15**

Activities by the Librarian over the last month included the following:-

The traditional **Seniors Morning Tea** was held on 7th March, and was a success with twice as many people attending as last year and all entertainers praised. A lengthy report with pictures was published on the library blog with a link from our Facebook page.

The local **Skywriters Project launch** was held in the Library on Monday, 20th March. Eight people attended with three apologies which is on par with the response across the other libraries involved. Reaction was positive. Another meeting with the convenor will be held later in the year.

A local **Young Mothers Group visited** the Library on Friday, 24th March.

The **children's computer with Magic Desktop software** has been purchased, the benchtop and cabling installed and the software is currently being loaded. Stools to match the existing children's stools have been ordered. The community display cabinet is currently stored in the Hub Conference Room.

A small but quality biographical **display relating to Henry Lawson** has been staged in the library by Chris Lobb and is already attracting considerable interest. There is a substantial amount of pictorial material, biographical information and quotes from Lawson himself.

The **remaining audio books on cassette** were **weeded** during the month to provide room for the ever-expanding audio book on CD/MP3 collections.

The librarian attended the autumn **meeting** of the NSW Public Libraries **Central West Zone** at Parkes on Friday, 3rd March. Reports were received on various Zone projects and training plans with the main practical outcome a general commitment by all to notify adjacent libraries of visiting authors, workshop presenters and the like so that more than one library can utilize them.

With the position of Shire Librarian now officially advertised preparations continue for an optimum handover with the **rationalisation and tidying of resources** in the library office. It is hoped that some shelving might be installed in the underfloor storage area so that that area might also be tidied.

The **'hand' chairs and children's stools** have been **professionally cleaned** and the 'hand' chairs put into storage for the time being in an attempt to encourage adults to sit on the lounge rather than them.

Otherwise activities were of a routine nature.

For Information

Noted

6. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Go Grenfell Card update: \$445 was loaded during March and \$521 was redeemed. There has been a total of \$16,387 loaded onto the cards and \$12,275 has been redeemed. The cards are being used in 31 of the 49 registered stores.

Distributed funding opportunities to interested community groups.

Attended both March Weddin Development Committee meetings and resumed the role of secretary.

Commenced delivering the workshop series under round 3 of the Energise Enterprise fund. These sessions will focus on themes identified in the economic development strategic plan. These workshops are being delivered regularly until May. The first session was on March 8th with Gary Cattran from Main Street Australia. It ran from 6-8pm in the Community Hub Building and was attended by 8 business owners. Commenced promotion of the April 3rd workshop via development of flyers distributed electrically, via WDC co-promotion and personal invitation during a street walk. Developed flyers for 'Product Bundling and Packaging', 'Branding Farm Produce' and 'Agricultural Clustering'. Remaining workshops are:

- April 3rd- Online Booking of Accommodation, presenter is Liz Ward from Digital Coaching International
- April 27th- Product Bundling and Package, presenter is Charlotte Prouse from Destination Marketing Store.
- April 28th- Branding Farm Produce, presenter is Charlotte Prouse from Destination Marketing Store.
- May 17th- "Let's Get Digital" session 1, presenter is Simone Eyles from Workings Spaces HQ.
- May 25th- Agricultural Clustering, guest speakers are Ann Aldersey and Peter Stock from Limestone Coast Red Meat Cluster.
- May 31st- "Let's Get Digital" session 2, presenter is Simone Eyles, from Workings Spaces HQ.

THE DIRECTOR CORPORATE SERVICES' REPORT

These workshops have been scheduled to ensure they do not clash with the 3 workshops Business HQ (previously the BEC) will run in Grenfell on the first Wednesday of March, April and May. Organised Business HQ, to deliver the Back to Business Week breakfast session on March 2nd. The theme was 'Developing Business Strategies for 2017' focused on the smaller issues identified in the economic development strategic plan including social media, online selling/ paypal and weekend trading and was attended by 12 business owners. Completed and submitted Back to Business Week funding acquittal.

Promoted the attendance of the Small Business Bus in Grenfell on March 13th.

Updated business directory on Grenfell website to reflect recent changes.

For Information

Noted

7. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Staffed the Grenfell Accredited Visitor Information Centre as required.

Prepared and distributed agenda for the April tourism meeting.

Prepared report for March council meeting on variability between online accommodation searches and online accommodation bookings.

Acted as secretary for the Henry Lawson Festival committee. Prepared and distributed March agenda. Attended March committee meeting. Prepared and distributed correspondence. Took telephone and email enquiries relating to Henry Lawson Festival application forms. Distributed entry forms via email and post in response to enquiries. Prepared marketing for Discover Magazine and Grenfell Record and coordinated the design of festival posters and adverts.

Prepared content for April Discover Magazine feature as requested by WDC.

Recorded Community Hub bookings, distributed and collected paperwork from clients. Shifted chairs, tables and whiteboard as required. Locked building after hours as required.

Researched and recorded 3 radio interviews.

Liaised with advertisers in the new Grenfell visitor guide to reach approval on all 38 adverts. Finalised advertising imagery, content, and contact details for the designer. Provided feedback on concepts for new visitor guide.

Provided information to Central NSW Tourism as requested for the Unearth Campaign.

Prepared Heritage Near Me funding application for Main Street and George Street including sourcing of quotations, letters of support and preparation of project plan.

Prepared April rates notice insert.

THE DIRECTOR CORPORATE SERVICES' REPORT

Liaised with TASAC over progress of Henry Lawson birth site and Main Street white on brown sign applications.

Attended March Sesquicentenary Committee meeting.

Appointed as sole point of contact between sesquicentenary committee and the documentary producer. Coordinated all documentary feedback from the Sesquicentenary committee including sourcing of still images of all sesquicentenary events. Liaised with producer over feedback on draft documentary.

Arranged planning meeting between WSC and Elite Energy for April 3rd in the lead up to the event on August 5th and 6th.

Replaced toilet paper in public toilets as required.

Researched and provided information for heritage award application on Historic Homes of the Weddin Shire book as requested by DES.

Sourced signage to promote Weddin Shire Council at the Grenfell Rodeo.

Coordinated cleaning of the conference room chairs.

Liaised with Weddin Development Committee and Meet and Greet committee over Destination NSW Incubator Funding opportunity.

Sourced additional information on the Everythere App for self-guided walks in preparation for April tourism meeting.

For Information

Noted

8. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Art & Art Gallery

- Arranged bump out of 'Indigo Blue' exhibition. Arranged for WSC outdoor staff member to assist with getting pieces hanging from ceiling
- Arranged letters of payment to artist, Maureen Locke-Maclean for sold artworks. There were 4 artworks sold.
- Arranged bump in for 'Into the Forest' exhibition
- Gathered 'Into the Forest' exhibition information from artists
- Created name plates for exhibition
- Sent event details to Arts Outwest for their enewsletter
- Arranged replacement volunteers when rostered volunteers were not available
- Designed and sent invitation to opening to volunteers, art gallery committee, Mayor, GM and other interested parties – email and post
- Hosted exhibition opening
- Designed gallery exhibition poster to be displayed in businesses
- Continued planning for 2018 exhibitions
- Prepared report and action plan for Gallery meeting
- Provided image and text for ad in visitor guide for art gallery

THE DIRECTOR CORPORATE SERVICES' REPORT

- Tried contacting Sylvia about Community Curtin interpretive board
- Organised with VIC staff and sent coach/bus company mailout about the Gallery encouraging them to stop off in Grenfell.
- Contacted Discover Magazine to see if they would have room for an article in May edition

Tourism

- Updated business listings on Grenfell.org.au
- Added and updated event listings on Grenfell.org.au
- Added and updated ATDW listings for visitnsw.com.au
- Wrote February Council report
- Manage Facebook account
- Manage Instagram account
- Collected the business ads booking forms and payments for new visitor guide
- Researched and created Henry Lawson Facts for Facebook posts
- Sent information to Iandra Castle about Australian Heritage Festival to have their open days listed
- Liaised workshop facilitators asking for details for their workshops on the Weddin Workshop Weekend
- Contacted various locations in Grenfell to gather details about the possibility of workshops being held in their venue.
- Updated front window TV slide and posters displayed
- Replied to Parkes VIC enquiry about Sesquicentenary attraction
- Proofed and made suggestions for Visitor guide draft design
- Looked into Accommodation book now option on the visitnsw.com website
- Wrote letter of support for Weddin Mountains National Park Plan of Management draft amendment for horse riding. Also sent link to draft amendment to Weddin Mountain Muster Committee secretary
- Submitted starry night image to ABC open star gazing program

Visitor Information Centre

- Greeted visitors at VIC and handled enquiries (walk in, phone and email)
- Sent weekly email requesting information from business in the Shire about their availability, news etc. and collated the replies
- Organised staff and their weekend tasks. Replied to their enquiries
- Ordered more visitor guides for the towns we had run out of.
- Sent out our brochures to VIC's as requested
- Sent out weekly email to surrounding VIC's outlining our weekend's events
- Ordered more Jute bags
- Finalised design/content of Iandra Castle flyer
- Looked into ways of temporarily marking locations on Map behind VIC desk
- Passed on complaints about toilets at Company Dam to Overseer

Henry Lawson Festival

- Managed Facebook account
- Updated website and arranged other updates with John Webb
- Recorded sponsorship replies
- Contacted and confirmed all events with organisers and businesses for program
- Updated website with confirmed sponsors as necessary
- Send sponsorship invoices as requested
- Chased sponsorship

THE DIRECTOR CORPORATE SERVICES' REPORT

- Applied for CSU grant for SSV competition
- Updated street parade entry form for 2017
- Accepted TV advertising quotes from Prime and Southern Cross Aus.
- Accepted quote for TV commercial design
- Sent through content for TV ad and script and revised draft script for TV commercial
- Booked portaloos
- Sent press releases to Tara Moss's agent for approval
- Chased list of sponsors for wood chop and car show
- Gathered opening hours for dining out for program
- Gathered entertainment details from hotels and clubs for program
- Participated in Prime TV interview
- Sent Awards Night co-ordinator profile and image of Tara Moss
- Followed up Bunnings Forbes request for donation of BBQ and vouchers for raffle
- Sent out more stall application forms
- Received and recorded stall application forms. Replied to applicants who had sent forms and enquiries. Requested further information from some stall applications received.
- Confirmed with director Engineering location of Taxi rank and port a loo location
- Requested approval to use Tara's name and image in TV, program and posters
- Liaised with Tara Moss's publisher about selling books at Henry Lawson Festival
- Collated information for 2017 program
- Met with street entertainment co-ordinator to discuss 2017 entertainment
- Responded to general Festival enquiries
- Spoke with Car Club representatives about stall locations on the Sunday of the festival during car show. Agreed to use shady footpath side for stalls
- Wrote proposal for RM Williams to sponsor 2017 Festival. Arranged photo of Mayor and Henry Lawson in RM Williams gear inviting them as a sponsor

For Information

Noted

9. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Sales and Services

- Conducted computer services and repairs for 30 residential and 5 business customers
- Replaced 4 mobile phone screens
- Sold laptops/computers to 4 residential customers and 2 business customers
- Sold ESET Internet Security to 6 residential customers
- Sold software, parts, and accessories to 34 residential customers and 5 business customers
- Sold ink and toner cartridges to 22 residential customers
- Internet Café used by 59 clients for internet access and printing

Computer Tuition

- Delivered 2 individual lessons.

Printing

- Bulk A3 Colour Printing Railway Station Flyer – Tourism
- Bulk A4 Colour Printing – Bird Brochures – Tourism

Human Services Access Point

- Assist human services clients with access point usage

Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Hillbilly Customs Website
- Updates to Weddin Mountain Muster Website
- Updates to James Cottage B&B Website
- Updates to Grenfell Men's Shed Website

Technology Centre Maintenance

- Installation of software patches Windows workstations
- Declined superseded updates Server 2016 (WSUS) – Server Clean-up
- Installation of patches, plugin updates, and content management software updates (Webserver)
- Vulnerability scan (Webserver)
- Installation of patches (Backup System)
- Installation of patches (Test & Internal Wiki)

Publish blog posts on following subjects:

- uBlock Origin (Block Unwanted Ads)
<https://www.grenfellinternetcentre.com.au/ublock-origin/>
- Netflix Survey Scam
<https://www.grenfellinternetcentre.com.au/netflix-survey-scam/>
- BPAY Secure Document Leads to Malware
<https://www.grenfellinternetcentre.com.au/bpay-secure-document/>
- Windows Updates March 2017
<https://www.grenfellinternetcentre.com.au/windows-updates-march-2017/>
- NAB Phishing Scam
<https://www.grenfellinternetcentre.com.au/nab-phishing-scam/>
- Update your iDevices to ios 10.3
<https://www.grenfellinternetcentre.com.au/update-your-idevices-to-ios-10-3/>
- Performed Search Engine Optimisation tasks
- www.grenfellinternetcentre.com.au visited 224 times by 131 Users
- Blog Posts Shared on Facebook, Twitter, and Google Plus

Google Summary

- 72 people saw Grenfell Internet Centre via Google Search
- 26 people saw Grenfell Internet Centre on Google Maps
- 3 people found Grenfell Internet Centre on Google and called your business

Support of Other Council Departments

- Provide Tech Support to Tourism & Economic Development, & Library
- Installation of software patches (Library)
- Decline superseded updates Server 2008R2 (WSUS) – Server Clean-up (Library)

THE DIRECTOR CORPORATE SERVICES' REPORT

- Updates to Website x 4 (Library)
- Renew ESET Internet Security for Server and Workstations (Library)

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

436 RESOLVED: Cr O'Byrne and Cr Bembrick that except where otherwise dealt with the Director Corporate Services' report be adopted.

13 April 2017

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report 6 March 2017

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

SH6	-	general maintenance
	-	removed several fallen trees
SH17	-	general maintenance
MR398	-	general maintenance
	-	heavy patching flood repairs ongoing
	-	removed fallen tree
MR236	-	general maintenance
MR237	-	general maintenance
	-	removed fallen trees
MR239	-	general maintenance
	-	removed fallen trees

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- flood repairs on various roads ongoing
- carrying out gravel resheeting in various locations
- continue widening and sealing of Keiths Lane
- continue Greenethorpe-Bumbaldry Road Rehabilitation – completed construction of three causeways, one remaining
- commenced approaches to Blacks Bridge
- repaired side track on Gibraltar Rocks Road

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- maintenance grading continuing at various locations

1.4 Urban Maintenance/Construction

- general maintenance
- sealed roadway at Henry Lawson Oval
- removed concrete blisters from Forbes Street
- commenced access road construction to Industrial Estate
- repaired fence around mine shaft on O'Brien's Hill

For Information

Noted

2. Other Works

- installed plaques and plinth at Railway Station for the Sesquicentenary time capsule and tree
- erected tourist information signs

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- moved three trees and installed watering system in Forbes Street

2.2 Cemeteries

The following graves have been prepared from: 6 March 2017 to 9 April 2017:-

Grenfell Lawn	—	3
Grenfell	—	1
Bimbi	—	1
Caragabal	—	Nil
Private property	—	Nil

The following maintenance has been carried out in the last month:

- general maintenance
- topped up graves
- mowed Lawn Cemetery
- installed slab and donated chair at Lawn Cemetery
- slashed Bimbi Cemetery

THE DIRECTOR ENGINEERING'S REPORT

2.3 Sewer Mains

Five (5) sewer chokes have been attended to during the last month, none in the relined sections.

2.4 Private Works

- sold gravel to ratepayers
- hired Council CCTV camera to investigate sewer choke for ratepayer
- hired the Patch Truck to Forbes Shire Council

2.5 Village Maintenance

- general maintenance

2.6 Vandalism

Urban - toilet damage **\$1,800.00**

Rural - Nil

Total Cost: **\$1,800**
Progressive Cost Urban: **\$5,350.00**
Progressive Cost Rural: **\$0.00**
(from 1/7/2016 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue Greenethorpe – Bumbaldry Road upgrade (Stage 2)
- continue repairs to flood damaged roads
- commenced Quandialla Second Street drainage
- complete Lignum Creek side track
- complete Warraderry Grain entrance

3.2 Urban

- general maintenance
- continue Forbes Street beautification
- continue Henry Lawson Birthplace construction

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PL4102	Cat 120M grader	Fit up Trimble and base
PI.3958	Western Star truck	Inspected tipper ram leak – to be replaced in due course
PI.4053	Cat 120M grader	Replaced fore and aft ram hose
PI.4095	Multipack VP2400 roller	Replaced coolant leak
PI.4071	Roller CASE W152	Diesel leaks, replace engine mounts
PI.3955	Isuzu Truck	Replaced front springs, shock absorbers, straighten I beam and reset king pins

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Lignum Creek bypass construction is nearing completion.

A work order for heavy patching on SH17 has been issued for completion prior to 30 June 2017.

For Information

Noted

6. Noxious Weed Report – March 2017, C2.8.12

The Noxious Weeds Officer has carried out the following works in the last month:-

- Weeds sprayed – Sweet Briar, Devils Claw, Johnson Grass, St Barnabys Thistle, Bathurst Burr, Silverleaf nightshade, Johnson Grass & Spiny Burrgrass
- Areas sprayed – Marsden, Trigalana, Berrigan, Minijary, Caragabal, Berendebba, Euroka, Eurabba, Bimbi, Bribaree, Weddin, Coba, Bungalong, Cudgymaguntry, Bumbaldry, Brundah & Grenfell town area
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.
- Property inspections will commence in April & will be the first private property inspections to be performed & recorded on the Roam mapping program.
- Training will begin in April for weed officers to transition between the old Act (Noxious Weeds Act 1993) to the new Act (NSW Biosecurity Act 2015). Training will be a combination of Elearning & face to face sessions in May. This training will need to be completed as the minimum requirement for appointment of an Authorised Officer under the new Act.

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

7. Naming of Bogolong Dam Road, E3.6.4

Council advertised the proposal to name the access road to Bogolong Dam as Bogolong Dam Road.

No comments were received.

RECOMMENDATION: that Council adopt the naming of the road to Bogolong Dam as Bogolong Dam Road.

437 **RESOLVED:** Cr Diprose and Cr Parlett that Council adopt the naming of the road to Bogolong Dam as Bogolong Dam Road.

8. Blacks Bridge, R2.11.3

Blacks Bridge construction has been completed.

The approaches are to be sealed Wednesday 12 April, 2017. Approach guardrails erected. The bridge will be opened to traffic after Wednesday 12 April, 2017.

The official opening is currently being planned.

For Information

Noted

9. Weddin Senior Management Team/Service Agreement Meeting, E1.3.22

The Director Engineering, Mayor and Cr McKellar attended the Weddin Senior Management Team/Service Agreement meeting at Ben Halls Cave on 16 March 2017.

The following matters were discussed:

- 2016/2017 fire season review
- Permits – suspend when grassland fire danger rating is above 35.
- New Tankers – Emu Creek Cat 1, Greenethorpe Cat 7 and Caragabal Cat 7.
- No stations to be constructed next year
- Council does not now have to sign off on the estimates with the new arrangements. The 2017/2018 Bush Fire estimates will be out in July/August 2017.

Ken Neville will provide an indication of Council's contribution shortly.

An inspection of fire trails through the Weddin Mountains was offered after the meeting but no one from Council attended due to other commitments.

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

10. **Bridges Renewal Programme Round 3, A3.19.3**

The third round of funding under the Bridges Renewal Programme is now open.

It is proposed to seek funding for the replacement of the Gibraltar Rocks Road bridge culvert (approx. \$250,000) which is now closed to traffic. A side track is in use.

RECOMMENDATION: that Council apply for funding for the replacement of Gibraltar Rocks Road bridge culvert under the Bridges Renewal Program Round 3.

438 RESOLVED: Cr Parlett and Cr Best that Council apply for funding for the replacement of Gibraltar Rocks Road bridge culvert under the Bridges Renewal Program Round 3.

11. **Forbes Street Beautification, R2.4.15**

Kerb works commenced on 11.4.17, and will be completed over the next two to three weeks.

Water has been connected to the gardens below Main Street, and water will be connected to the gardens between Camp Street and Main Street before Easter.

An amended planting schedule will be sought once the kerbs are in place and referred to Council for further consideration.

It is proposed to carry out the reseal of Forbes Street in the warmer months of 2017 so as to minimise seal problems.

For Information

Noted

12. **Phil Aston Place, P2.5.3**

The Industrial area new subdivision roadworks commenced on 4.4.17. Poor subgrade was encountered in the vicinity of the area and the cul-de-sac and dam requiring further excavation prior to extra gravel being placed.

It is hoped that the road works will be completed in early May 2017.

For Information

Noted

13. **Henry Lawson Birthplace, C2.6.32**

Work commenced on the removal of trees, sprinklers, shrubs etc on the 4.4.17.

A bobcat commenced the excavation of the gardens and footpath on 11.4.17. The footpath and topsoil will then be completed.

Most plants have been sourced and planting will commence in late April, with the project completion to be mid to late May 2017.

For Information

Noted

14. **Flood Damage, C2.70.3**

The following badly damaged roads have been repaired to a trafficable state under flood damage:

- Urgent repairs during flood event
- Stewarts Road
- Stock Route Road
- Barkers Road
- Holy Camp Road
- Goodes Lane
- Arramagong Road
- Schneiders Lane
- Hancock-Williams Lane
- Lynchs Road
- Eves Lane
- Gap Road
- Hectors Road
- Lynchs Lane
- Woodgates Road
- Hancock-Williams Road

The work was undertaken by Council staff and contractors.

Total expenditure to date \$382,000.

Further works as detailed in the RMS claim will be carried out in the next 14 months.

For Information

Noted

THE DIRECTOR ENGINEERING'S LATE REPORT

RECOMMENDATION: that the Director Engineering's late report be received and dealt with because of the urgency of the matter.

- 439 RESOVLED:** Cr Brown and Cr Niven that the Director Engineering's late report be received and dealt with because of the urgency of the matter.

15. Vintage Tractor Pull, C1.4.1

The Tractor Pull Committee have requested to hold a Vintage Tractor Pull at the Grenfell Railway Station grounds on Sunday 11 June, 2017.

The land upon which the tractor pull is proposed, being west of the railway line, is under ARTC control and the committee will need ARTC approval to hold the event on their land.

The Tractor Pull Committee will be advised accordingly.

For Information

- 440 RESOLVED:** Cr McKellar and Cr O'Byrne that Council:
- i) write a letter to the committee indicating their support
 - ii) advise the committee the land upon which the tractor pull is proposed is under ARTC control and the committee will need ARTC approval to hold the event on their land.

WILLIAM TWOHILL
DIRECTOR ENGINEERING

- 441 RESOLVED:** Cr Niven and Cr Brown that except where otherwise dealt with the Director Engineering's report be adopted.

13 April 2017

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

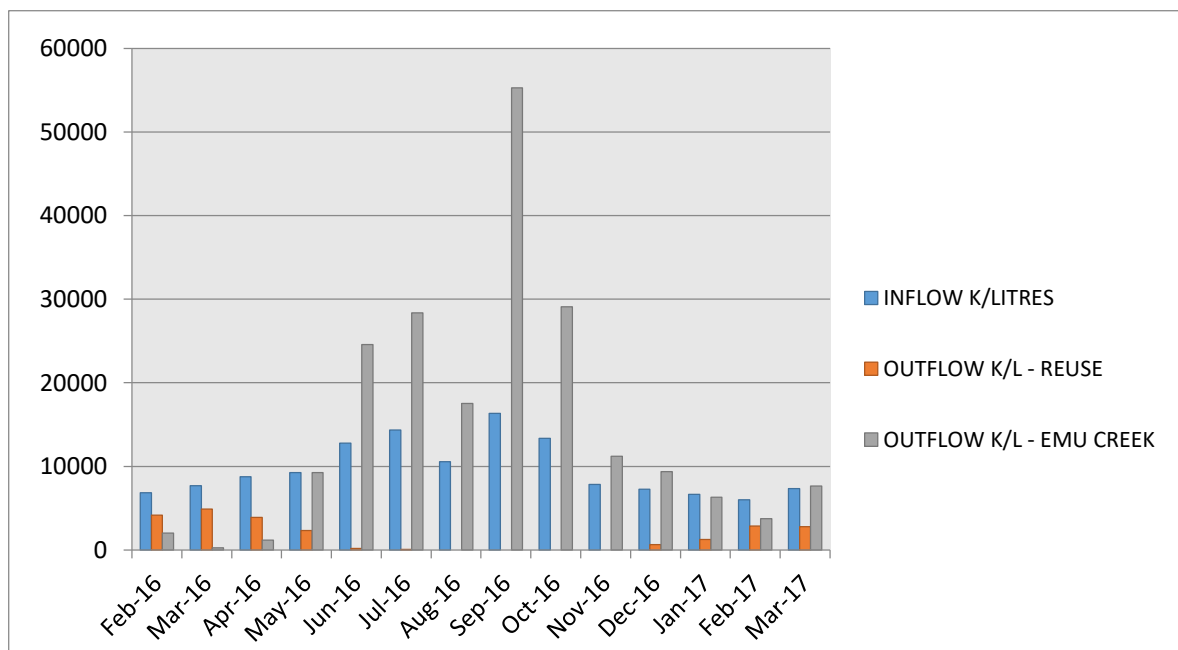
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during March 2017 was 7,357 kl with the daily average of 237.32 kl. Outflow for irrigation for reuse was 2,777 kl and discharge to Emu 7,650.1 kl.

The highest daily recording of 477 kl occurred for the 24 hours ending 6.30 am on 27 March 2017 and the lowest of 206 kl for the 24 hours ending 6.30 am on 4 March 2017.

A total rainfall of 103 mm was recorded for the month.



For Council's Information

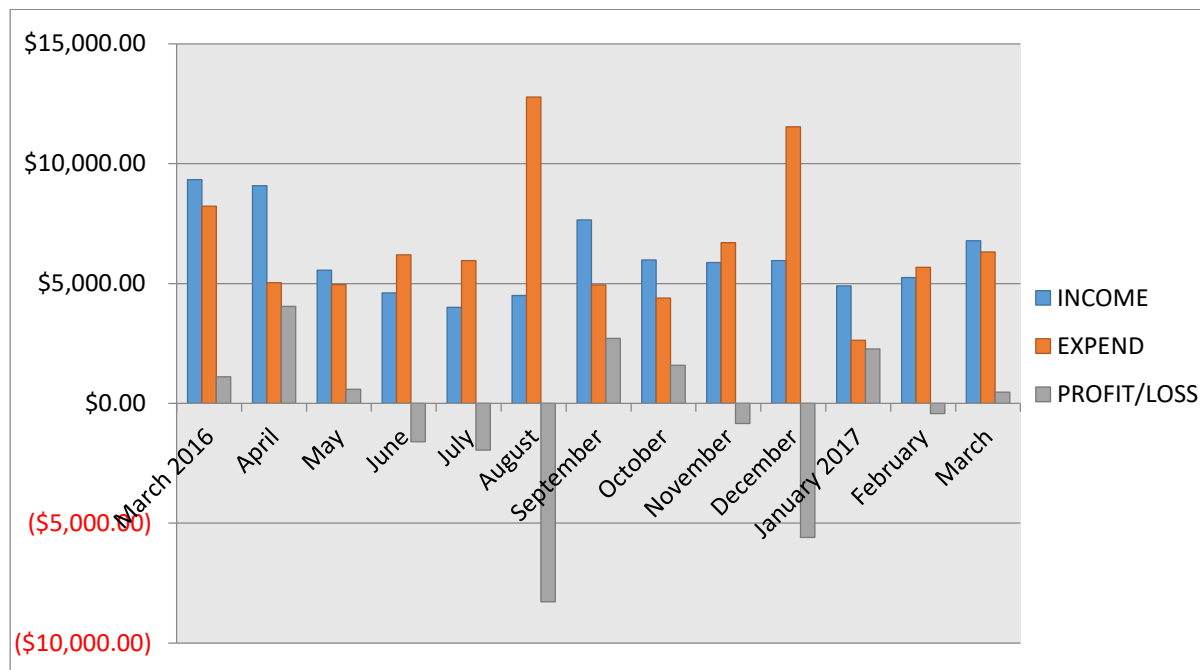
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Caravan Park Operations, P2.3.3

Income for the month of March 2017 was \$6,788.00 with expenditure of \$6,320.81 resulting in an operational profit of \$467.19 the month.

There were 123 sites occupied for the month of March 2017.



For Council's Information

Noted

3. Animal Control, A4.4.4

a. Companion Animals

Animals Impounded :	2	Animals Destroyed:	0
Animals Straying/Returned to Owners immediately:	0	Animals Released:	2
Animals Seized and Impounded:	0	Animals Rehomed:	0
Animals Surrendered:	0		

Companion Animals

- Verification of existing microchips, details updated.
- Maintenance and record keeping of activities for impounding facility.
- Reporting of seizure activities to Office Local Government via e-mail spreadsheet.
- Updating existing records on the NSW Pet Registry as per required under NSW Companion Animals Act legislation.
- Entering new data on NSW Pet Registry as per legislative requirements.
- Communication with community re action that may be taken regarding dogs attacking livestock.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- Acting and advising public in accordance with Companion Animals and impounding Acts.
- Contemporaneous note taking.
- 2 show causes issued – non-compliance registration (dog).
- 3 show causes issued – straying dog – action pending
- 1 possession notice issued.
- 1 alleged dog attack reported. Investigation, proofs, statements, action taken
- Communication with public regarding Local Orders Policy for the keeping of Animals.

Unattended/abandoned vehicles

- 1 unregistered vehicle removed from Warraderry Street after written notice served - hand delivered 2/3/17.

Advertising

- Article printed Grenfell Record – Successful rehoming retired Greyhound
- Article printed Grenfell Record – Backyard burning – POEO Legislation and regulations

Training

- Drug and Alcohol 1-day training course Wagga Wagga

For Council's Information

Noted

4. Grenfell Sewer Treatment Plant Renewal, S1.1.5

Council has progressed the investigation stage of the project with initial project plan and risk assessment being prepared. This has been carried out in conjunction with Mott MacDonald, Project Manager and Council Officers.

Additional data is being obtained relating to inflows to assist with recommendations for design and type of plant. Survey works have also been completed with the MCA meeting set down for early June with consultants and staff.

For Council's Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
5/2017	Mr CP & Mrs M Moore	Change of Use – Café	\$6,000	LOT: 2 SEC: 4 DP: 758473 43 Camp Street GRENFELL NSW 2810
7/2017	Mrs VJ Hazelton	Subdivision	\$0	LOT: 2 DP: 754578 Manganese Road GRENFELL NSW 2810
8/2017	Ms K Burn	Shed	\$19,000	LOT: 2 DP: 520994 24 Warraderry Street GRENFELL NSW 2810
10/2017	Ms TK Smith	Earthworks	\$9,000	LOT: 2 DP: 1200092 212 Gooloogong Road GRENFELL NSW 2810
11/2017	Mr MR Abbott	Shed	\$28,500	LOT: 338 DP: 754578 106 Berry's Lane GRENFELL NSW 2810
12/2017	Andys Design & Drafting	New Dwelling	\$375,300	LOT: 3 DP: 1108721 Henry Lawson Way GRENFELL NSW 2810
13/2017	Mrs LC Roberts	Double Garage with Awning	\$16,500	LOT: 1076 DP: 754578 76 Gooloogong Road GRENFELL NSW 2810

For Council's Information

Noted

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 1/2017	Mr AJ & Mrs JD Green	Swimming Pool	\$24,000	LOT: 2 DP: 103070 17 Parkes Street GRENFELL NSW 2810

For Council's Information

Noted

3. 28 Bradley Street Grenfell, A4.4.1

Council is in receipt of a request from the owner of the abovementioned premises to keep two horses on site. The proposal is to maintain the keeping of a regular animal in conjunction with a Miniature/Shetland breed as a companion pony. The house is within the residential zoned land.

Council's Policy for the Keeping of Animals No 2.2.6 outlines the objectives around and sets the requirements for the keeping of horses in the shire. The size of the premises permits the keeping

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

of a single animal. The application proposes a second animal. The policy sets out specific conditions that an animal can be kept under and would form part of the conditions should Council approve the for the keeping of two horses.

In addition, the policy and NSW Local Government (Orders) Regulation are consistent in allowing the keeping of a horse no closer than 9m from a dwelling.

In conjunction with the application, Council notified the adjoining neighbours and received 1 submission. The summary of the submission states that site is not big enough for the animal, fencing is inadequate and disposal of manure not managed.

An inspection of the property revealed the site to be maintained appropriately with no stockpiles evident or odour excessive. The fence between the properties incorporates a 1m high rural fence with an electric fence located on the applicant's side to stop the animal from impacting on the adjoining property. The stables and horse yard s are greater than 9 m from any dwelling.

It is considered the site is appropriate for the keeping of 1 large and 1 miniature horse subject to the conditions within the policy and conditional approval should reflect the size and nature of the animals and exemption provisions.

RECOMMENDATION: That Council permit the keeping of two horses, being 1 large horse and 1 miniature horse at the premises 28 Bradley Street, Grenfell subject to conditions as set out in Appendix 4 of Council's Policy for Keeping of Animals 2.2.6.

442 **RESOLVED:** Cr Parlett and Cr O'Byrne that Council permit the keeping of two horses, being 1 large horse and 1 miniature horse at the premises 28 Bradley Street, Grenfell subject to conditions as set out in Appendix 4 of Council's Policy for Keeping of Animals 2.2.6. In addition, the applicant will assist in the control of the horses around the dividing fence to the adjoining property to the south of the subject site.

4. Weddin Aquatic Centre, P2.3.1

Activities on the site have been extensive over the last month with the following actions occurring:

- i) Tiling of 50m pool almost completed
- ii) Walls poured for program pool
- iii) Slab poured for splash pad, storage shed, and plant room.
- iv) Installation of pipework for water reticulation to pools and plant room
- v) Installation of drainage to Emu creek

It has been noted that the reuse of the existing accessible facility would be via a ramp with handrails due to raising the level of the pool. A redesign has been requested to reduce the size of the male and female change rooms to accommodate a new accessible facility within the new amenities building. This will eliminate the need for ramps and handrails and provide a contemporary standard compliant unisex facility.

For Council's Information

Noted

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

443 **RESOLVED:** Cr Diprose and Cr McKellar that except where otherwise dealt with the Director Environmental Service's report be adopted.

**MINUTES OF THE GRENFELL SESQUICENTENARY COMMITTEE MEETING
HELD ON THURSDAY, 9 MARCH 2017 COMMENCING AT 7.30 PM AT THE
COUNCIL CHAMBERS. (C1.4.16)**

1. **PRESENT:** P Moffitt, H Moffitt, J Hetherington, L Carroll, P Livingstone, P Grossman, J Parlett, L Thomas, P Starr, M Nicoll, G Nicoll, A Carr, and G Carroll.

2. **APOLOGY:** T Robinson, J Mitton, W Twohill, K Starr and J Black.

Resolved: H Moffitt and J Hetherington that the apologies be accepted.

3. **MINUTES:** 27 October 2016

Resolved: P Grossman and L Carroll that the minutes from 27 October 2016 be adopted.

4. **BUSINESS ARISING:**
Nil

5. **CORRESPONDENCE:**

Inwards

- Weddin Shire Council – Congratulations on the success of the event
- Weddin Shire Council – ‘Historic Homes of Weddin Shire’ books and other matters

Outwards

- Weddin Shire Council – ‘Historic Homes of Weddin Shire’ books and other matters

Resolved: H Moffitt and P Livingstone that the correspondence be adopted as presented.

6. **FINANCIAL STATEMENT:**

Resolved: P Starr and L Carroll that the financial statement be adopted.

J Parlett advised that the Meet and Greek weekend accounts have now been finalised with a balance of \$3,047.00.

7. **GENERAL BUSINESS:** - Railway Station Plaques – to be amended
- Street Banners – proposed remaining banners to be sold.

Resolved: J Parlett and P Grossman that the banners be sold for \$20 (GST Inc) with the funds to be transferred to the Sesquicentenary Trust Account.

- Thank you dinner – to be held Friday 28 April, 2017 at the Railway Hotel.
- Video – master copy of video to be obtained to facilitate review.

Resolved: G Nicoll and P Livingstone that Tracey Sorrenson be requested to provide a master copy of the video for review.

Peter extended his thanks and gratitude to all the committee members for their efforts in making the Grenfell Sesquicentenary celebrations an outstanding success.

8. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 8.05pm.

444 RESOLVED: Cr Niven and Cr Bembrick that the Minutes of the Grenfell Sesquicentenary Committee Meeting be noted.

**MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD
THURSDAY 6 APRIL 2017 AT THE COUNCIL CHAMBERS COMMENCING AT
8.30 AM (C2.6.35)**

1. PRESENT: H Moffitt, Cr Niven, Cr Parlett, Cr Brown, C Myers and G Carroll.

2. APOLOGY: W Crampton and M Moffitt

Resolved: H Moffitt and Cr Brown that the apologies be accepted.

3. MINUTES: 2 February 2017

Resolved: Cr Brown and C Myers that the minutes of the meeting held on 2 February 2017 be adopted.

4. MATTERS ARISING:
Nil

5. CORRESPONDENCE:

Inwards

- Cowra Regional Art Gallery - Exhibition Brochures
- Museums and Galleries of NSW – 2017 Fellowship and Mentorship Program

Resolved: Cr Parlett and Cr Brown that consideration be given to a future exhibition opening being held in the evening on a trial basis.

Outwards - Nil

Resolved: H Moffitt and Cr Parlett that the correspondence be adopted.

6. ART GALLERY – CO-ORDINATORS REPORT:

Resolved: C Myers and Cr Brown that the Art Gallery Co-ordinators report be adopted as presented.

7. ART GALLERY – FINANCIAL STATEMENT:

Resolved: H Moffitt and Cr Niven that the Art Gallery Financial Statement be adopted as presented.

8. NEW PROJECTS: Nil

9. GENERAL BUSINESS:
9.1 - Action Plan

Noted

10. NEXT MEETING: Thursday 1 June, 2017 at 8.30am at the Council Chambers.

11. MEETING CLOSED: There being no further business to discuss the meeting closed at 9.06am.

445 RESOLVED: Cr Brown and Cr O'Byrne that the Minutes of the Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING
HELD ON THURSDAY 6TH APRIL 2017 AT 3PM AT THE COUNCIL CHAMBERS**

1. **PRESENT:** Clr J. Parlett, Clr S. O'Byrne, Clr C. Brown, C Logan, W Crampton, L Gibson, C. McCann, A. Carr.
2. **APOLOGY:** Nil
3. **CONFIRMATION OF MINUTES:** 2nd February 2017

Resolved: Clr C Brown/ C Logan that the minutes of the 2nd February 2017 meeting be confirmed.

4. **MATTERS ARISING:** Nil
5. **CORRESPONDENCE:**

In: Golf NSW- provision of extra information

Golf NSW provided information that addresses all questions asked by Council. The Saturday evening dinner will be in Grenfell, and the \$2500 plus GST sponsorship will only be paid if the event proceeds in 2017. Discussion was had over the extent to which the Grenfell economy would benefit from this event.

Resolved: Clr S O'Byrne/ W Crampton that Council support the Golf NSW event to the value of \$2500 plus GST on the conditions that 1) there is an opportunity to market Grenfell accommodation to event attendees, 2) Council to receive specific information post the event from Golf NSW and also request that we are able to undertake a participant survey 3) funding to be sourced out of the economic development reserve.

Stuart Kidd- Everywhere App

Out: Golf NSW- request for information
National Parks and Wildlife Service- Horse riding in WMNP

Noted

6. TOURISM STRATEGIC PLAN- PRIORITISING PROJECTS

	<u>Objective 1</u>	<u>Double overnight visitor expenditure by 2020</u>			
Priority	Projects	Context	Target Consumer Segment	Responsibility	Estimated Cost
1	Encourage Improved Accommodation	Organise workshops with guest speakers on the benefits of running a B&B or Farm stay. Support the Accommodation Providers Networking Group.	Short breaks, Over 55's, NSW Family, Accessible.	Council & TPO	
2	Event Establishment	Aiming to establish one major event each month including Reggie McNamara cycling race, farmers markets. Months that need events – February, May, July, August, November	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Community, TPO & Tsm Committee	\$10,000
3	Develop packages for visitors	Encourage the development of collaborative packages for visitors by operators.	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Community, TPO & Tsm Committee	

4	Special Interest Tours and packages	Target sporting groups, clubs, organisations, schools, social groups, bowls clubs, caravan and motorhome owners.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's,	TPO, Tourism Committee	
5	Maintain the Standard of the AVIC.	Continue to operate a level 2 VIC that meets accreditation requirements.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	
6	Online bookings for tourism operators.	Training and promotion for the uptake of online bookings for tourism operators.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	
7	Railway Station precinct including turntable & crane	Enhance the Railway Station precinct as a rest stop, with turntable relocated from gravel pit to Railway Station.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	\$200000
8	Accredited Visitor Centre	Once operating, the centre would be listed with other accredited visitor centres. Train local residents as tour guides for town tours and trips to villages and the Weddin Mountains.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family, Accessible.	Council, TPO & Tourism Committee	80000
	Objective 2	Creation of a better visitor experience			
1	Develop a DMP for Weddin featuring data collection	Prepare a Destination Management Plan for Weddin that includes a research component	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Council, Community, TPO & Tsm Committee	
2	Shire wide signage study and concept plan	Undertake a stocktake of existing tourism related signs, undertake a needs analysis and prioritise these needs. Use this study as a basis for possible funding applications.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO & Tsm Committee	
3	Main Street Beautification	Including shop windows and empty shop signage.	Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Tsm Committee	
4	Self-guided tours/drives	Promote self-guided walks and drive tours, including Main Street walks and heritage tours. Use brochures websites and target Canberra day trippers.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
	Objective 3	Attract & enhance product and events			
1	Henry Lawson Birthsite redevelopment	Ideally project will be completed by June 2017, which will mark 150 years since Henry Lawson's birth.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, TPO & Tourism Committee, HLFC.	
2	Stan McCabe Development	Famous cricketer Stan McCabe was born in Grenfell We could draw on his tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over 55's	Community & Tourism Committee	\$84,000 plus installation
3	Jan Lehane Development	Tennis player Jan Lehane was born in Grenfell We could draw on her tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	\$10,000
4	Reggie McNamara	Life size bronze interactive statue of Reggie in a bike riding position.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	
5	Weddin Mountain Promotion	Promote camping, bush walking bird watching and Seaton's Farm.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
6	Assist with the development of workshop weekends	Provide encouragement and support to the operators in Grenfell developing a program of workshops weekends ie gardening, art, photography, quilting, metal sculpture.	Culture & Heritage, Short breaks, Over 55's.	Community, TPO & Tsm Committee	
7	Installation of consistent signage shire wide	Develop funding application to install all signage identified during the signage needs analysis.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Council, TPO & Tsm Committee	
8	Weddin Mountains based professionally run event- sporting/ horse-riding/ 4x4 etc.	Negotiate with National Parks over broadening the conditions of use of the Weddin Mountains National park and then promoting these new uses to appropriate user groups.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee, Council	

9	O'Brien's Hill Project	Development is planned for O'Brien's Mine, an historic disused mining site. Plans have been drawn and approved by council. Waiting for a suitable funding to reopen. If approved council will need to match the grant \$ for \$.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family,	Council & TPO	\$200,000 first stage
	Objective 4	Building community awareness and participation			
1	Work closely with regional groups ie car clubs	Develop good relationships with local and regional groups: Probus, Car Clubs etc to facilitate club visits to Grenfell.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's.	Community, TPO	
2	Support VFR via regular community communication and invitations to the AVIC.	Develop community support devices to encourage the VFR market ie rates notice inserts, social media platforms, training on how to improve local photography for social media	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO	
3	Backyard Champions campaign	Educate locals on things to see and do when they have VFR	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO	
4	Gateway/Entry signage	Develop funding application to install unique and inspirational entrance to town signage	Caravan & camping, Short breaks, Over 55's, NSW Family,	Council, Tourism Committee & TPO	
	Objective 5	Establish strong industry ties in the region			
1	Develop relationships with Forbes/ Cowra/ Young AVICs that lead to referrals.	Conduct famils and consider training with staff from surrounding AVICs to strengthen relationships leading to greater numbers of recommendations.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO	
2	Grow the perception of Grenfell in the minds of caravan and motorhome owners	Develop facilities that attract and retain caravan and motorhome users. Promote Forbes Street parking.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's.	Council, Community, TPO & Tsm Committee	
3	Develop a Tourism Operators networking group	Encourage the expansion of the B&B group to become a Tourism Operators networking group.	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO	
4	Participate in all appropriate regional tourism campaigns	Participate in all appropriate Central NSW Tourism campaigns what offer measurable benefit to the Weddin Shire	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Community, TPO & Tsm Committee	

In recent months the Visitor Centre has received complaints about visitors becoming lost on walking trails in the Weddin Mountains National Park due to poorly maintained walking trail signage.

Resolved: Clr J Parlett /W Crampton that Council write to National Parks and Wildlife Service requesting signage of walking trials be improved in the Weddin Mountains National Park and offering to work collaboratively to achieve this.

Discussion was had over the success of the Grenfell Rodeo held on March 25th. An excellent crowd attended the event and reports have been positive.

Resolved: Clr C Brown/ Clr J Parlett that a letter of congratulations is sent to the Grenfell Rodeo Committee on an outstanding new event in the Weddin Shire.

7. **REPORTS:**

Grenfell Online Accommodation Bookings - A report outlining variability between online searches and online bookings for accommodation available in Grenfell was tabled. A workshop on the benefits of online booking was recently held for tourism providers. As a result, there has be a small number of operators who have agreed to expand their online offer, enhancing Grenfell presence online.

Noted

8. UPCOMING EVENTS: visit www.grenfell.org.au/attractions/events

- Into the Forest - Grenfell Art Gallery Exhibition until 17th April
- Wallangreen Sculpture Garden – Open Day 6th April
- Grenfell Picnic Races 8th April
- Easter Fair – 9th April
- Grenfell Cinema The Legend of Ben Hall 12th April
- Iandra Castle Open Day 16th April
- Painting From Nature - The Central West Art Gallery Exhibition 19th April – 1st June
- Grenfell Cinema Trolls 19th April
- Trivia Night 22nd April
- Iandra Castle Open Day 23rd April
- Sportsman Hall of Fame Official Opening 29th April
- Grenfell Speed Shear 6th May
- Drag Yourself Along Burlesque Ball 20th May
- Grenfell Kart Club Race Day 4th June
- Grenfell Henry Lawson Festival 8-12th June
- Iandra Castle Open Day 11th June
- Grenfell Rugby Club Golden Oldie Rugby Game 11th June
- Weddin Workshop Weekend 17th June
- Reflections - Grenfell Art Gallery Exhibition 20th June – 30th July
- Grenfell Rugby Club's 50th Anniversary Celebrations 8th July
- Grenfell Kart Club Bob Hinde Memorial Festival of Kids 15th- 17th July
- Kangaroo Valley - Grenfell Art Gallery Exhibition 1st August – 10th September
- Grenfell Active Festival 5th - 6th August
- Grenfell Kart Club August Club Race Day 13th August
- Grenfell Show 1st -2nd September
- Caragabal Sheep Races 9th September
- Grenfell Jockey Club Races 23rd September
- Le Tour De Greenethorpe 24th September
- Weddin Mountain Muster 24th-29th September
- Business Under The Stars 7th October
- Grenfell Public School 150th Celebrations 14th October
- Grenfell Kart Club - Southern Star Series – 28th-29th October
- Grenfell Kart Club Christmas Meeting 3rd December

9. BUSINESS WITH NOTICE:

Nil

10. QUESTIONS WITH NOTICE:

Nil

11. NEXT MEETING: Thursday 1st June 2017 3pm at the Council Chambers

12. CLOSURE: 3.45pm

5. CORRESPONDENCE:

In: Golf NSW- provision of extra information

- 446 Resolved:** Cr Parlett and Cr Bembrick that Council support the Golf NSW event to the value of \$2,500 plus GST on the conditions that 1) there is an opportunity to market Grenfell to event attendees, 2) Council to receive specific information post the event from Golf NSW and also request that we are able to undertake a participant survey 3) funding to be sourced out of the economic development reserve.
- 447 RESOLVED:** Cr O’Byrne and Cr Brown that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
THURSDAY 6 April 2017 at 4.30 pm at the COUNCIL CHAMBERS (C2.6.22).**

1. **PRESENT:** Mr B Hayes (DES/Chair), Mrs S Jackson-Stepowski (Heritage Advisor), Clr J Parlett, Clr P Diprose, Clr C Brown, Mr W Crampton, Mr I Pitt (Historical Society), Mr J Hetherington and Mrs I Holmes (Observer)

2. **APOLOGIES:** Mrs D Yates

Resolved: Mr Crampton and Clr Parlett that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 2 February 2017

Resolved: Clr Diprose and Clr Brown that the minutes 2 February 2017 be adopted.

4. **CONFLICTS OF INTEREST:**

Nil

5. **MATTERS ARISING:**

5.1 Medical Centre Historic Reference Panels

Mr Hayes advised that a draft for panels and will be forwarded to the Committee for comment.

5.2 NSW Heritage Grants 2016/17

Mr Hayes advised that works have been completed for Grenfell Shoes and receipts submitted.

General discussions were had regarding the Henry Lawson Birth Monument project with the view that if there is left over heritage funding that it could be used to support the project.

Resolved: Clr Diprose and Mr Hetherington that subject to site inspection approval from the Heritage Advisor that payment be made to Grenfell Shoes.

5.3 Strategic Plan Development for direction of Heritage

Mr Hayes discussed the following outcomes:

i) **Heritage Promotion –**

Mr Hayes advised that the first article of Heritage Corner was published in the Grenfell Record in early March.

ii) **Heritage Booklet for Owners/Purchasers –**

Mr Hayes advised that it will be a work in progress throughout the year.

iv) **Building Plaques -**

Mr Hayes presented two pictures of plaques as resolved from last meeting. First one being 100mm diameter and the second 150mm diameter. Price approx. \$350.00. Wording to be discussed with Heritage Advisor. After

discussions it was decided that the 150mm diameter plaque would be more visible.

5.4 Heritage Main Street Walk (Heritage Festival)

Mrs Jackson spoke about the details of the walk:

- To be held on Saturday 8 April, starting at 10am, approx. 30 people
- Start from Medical Centre
- Advertised on Facebook, Heritage Corner and flyers handed to shops today
- Look at details such as tiles etc
- Descriptions and purpose of printing machinery will be attached for participant's information at the Grenfell Record.
- Contacted High School to ask if children could help on the day, handing out brochures etc – no response received to date.

5.5 Nomination for Heritage Award – Books

Mr Hayes advised he had spoken to Peter Moffitt regarding seeking Hugh Moffitt, Jenny Hetherington and Pene Starr's interest in attending the Awards Dinner on 28 April 2017 in Sydney.

6. CORRESPONDENCE:

6.1 Heritage Advisors Visit Report – February 2016

Noted

6.2 Heritage Near Me – Letter of Support

Noted

The Heritage Advisor spoke briefly about the letter of support for the Tourism's Officers application for 6 Brown Signs for the Main Street.

7. BUSINESS WITH NOTICE:

8. HERITAGE ADVISORS REPORT

Heritage Advisor gave verbal report:

- Spoke with James Rowe from Greenethorpe regarding Share Farm Cottage plans
- Spoke with Lynda Brenner regarding painting the Old Bakery in Burrangong Street
- Had an onsite meeting with the Men's Shed
- Has been working on the Heritage Main Street Walk - handouts, brochures etc
- Spoke about working with Iandra to complete an Impact Statement which will be submitted to the Heritage Office for the DA approval for a large machinery shed.

9. QUESTIONS WITH NOTICE:

Nil

10. NEXT MEETING: Thursday 1 June 2017 at 4.30pm.

11. CLOSURE: There being no further business the meeting closed at 5.20 pm.

HERITAGE COMMITTEE MEETING – 6 April 2017 - ACTION PLAN

Item	Action	By	Date Completed
Apr 5.1	<u>Medical Centre Historical Reference Panels</u>	DES/HA/Isabel	
Apr 5.3 (i)	<u>Heritage Promotion</u>	DES/Isabel	On going
Apr 5.3 (ii)	<u>Heritage Booklet</u>	DES/Isabel	On going
Apr 5.3 (iii)	<u>Building Plaques</u>	DES/HA/Isabel	
Apr 5.4	<u>Heritage Main Street Walk (Heritage Festival)</u>	DES/HA/Isabel	

448 RESOLVED: Cr Diprose and Cr Brown that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON
TUESDAY, 18 APRIL 2017 COMMENCING AT 4.30 PM (C2.6.11)**

1. PRESENT: Crs Liebich, Diprose, McKellar, Parlett, Niven, O’Byrne and Brown.
Messrs G Carroll, W Twohill, B Hayes and L Gibson (observers).

2. APOLOGIES: Cr Best

Resolved: Crs Niven and O’Byrne that the apology be accepted.

3. MINUTES: 13 March 2017.

Resolved: Cr Parlett and Cr Brown that the minutes from the 13 March 2017 be adopted.

4. MATTERS ARISING:
Nil

5. CORRESPONDENCE:
Nil

6. REPORTS:

6.1 General Manager:
Report on 2017/2018 Operational Plan.

Noted

6.2 Corporate Services Department:
Report on Roads and Other Expenditure 2016/2017.

Noted

6.3 Director Engineering:
Reports on Works, Other Works, Future Works, Naming of Bogolong Dam Road, Blacks Bridge, Weddin Senior Management Team/Service Agreement Meeting, Bridges Renewal Programme Round 3, Forbes Street Beautification, Phil Aston Place, Henry Lawson Birthplace and Flood Damage.

Noted

Cr Bembrick entered the room at this point 5.09pm.

6.4 Director Environmental Services:
Reports on Sewerage Treatment Works, Caravan Park Operations, Animal Control, Grenfell Sewer Treatment Plant Renewal, Weddin Aquatic Centre, Town DA’s.

Noted

7. GENERAL BUSINESS:
Nil

8. DEVELOPMENT ENQUIRIES

Over the last month Council has had enquiries for development at the following premises:

- | | |
|--------------------|---|
| • Major West Road | Change of Use – Shed to Dwelling |
| • Greenethorpe | Subdivision permissibility |
| • Greenethorpe | 2 nd Dwelling permissibility |
| • Gooloogong Road | Shed |
| • Henry Lawson Way | Swimming Pool |
| • O'Brien Street | Dwelling |

Noted

10. BUSINESS WITH NOTICE

Nil

11. QUESTIONS WITH NOTICE

Nil

12. NEXT MEETING: Monday, 15 May 2017 at 4.30 pm.

13. CLOSED: There being no further business to discuss the meeting closed at 6.35pm.

449 RESOLVED: Cr Parlett and Cr McKellar that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE MANEX MEETING HELD ON WEDNESDAY, 19 APRIL 2017
COMMENCING AT 8.30AM (C2.6.10)

Present: Messrs G Carroll, W Twohill, B Hayes and L Gibson.

Apology: Nil

Minutes: of meeting 14 March 2017.

Resolved: L Gibson and B Hayes that the minutes from 14 March 2017 be adopted.

General Business:

1A Administration

- (i) NSW Government's – Local Government Reform – Council's 'Fit for the Future' (FFTF) action plan to be further implemented. GM and Directors pursuing. Innovation Fund programme continuing. Tenders called through Tenderlink to undertake fiscal responsibility and service review processes which is a requirement of the FFTF action plan. Six (6) tenders received. Tender report to be considered in Closed Council.
- (ii) 2017/2018 Operational Plan – workshop held on Thursday, 30 March 2017 and extra-ordinary meeting held on Monday, 10 April 2017 to undertake prioritisation for the annual Operational Plan. Draft Operational Plan to be submitted to the May 2017 Council Meeting. General Manager and Directors pursuing.

1B Human Resources

- (i) Vacancies
 - Patch Truck Labourer – to be advertised.
 - Roller Operators – one position to be readvertised. One position to be advertised.
 - Truck Driver – to be advertised.
 - Labourer – to be advertised.
- (ii) Appointments
Nil
- (iii) Annual Picnic Day – to be held on Monday 24 April 2017. Further reported in GM's report.

2. Public Order and Safety

- (i) Emergency Services Property Levy (ESPL) – to be implemented from 1 July 2017 to replace the Emergency Services Levy (ESL). All property owners will contribute as the levy will be included in council rate notices. Director Corporate Services and General Manager pursuing.

3. Health

- (i) Grenfell Medical Centre – grant funding application resubmitted under the Building Better Regions Fund (BBRF). Awaiting outcome.
- (ii) New Ambulance Station – advice received from Katrina Hodgkinson MP that Grenfell will be receiving a new Ambulance Station under the Rural Ambulance Infrastructure Reconfiguration (RAIR) programme. Planning scheduled to begin shortly.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – possible land rezoning opportunities identified in rural zone (RU1). Response received from Minister for Planning and Environment advising the reduction of minimum lot size is not justified in a strategic context. Advice as to reducing the minimum lot size being sought.
Process in progress to reduce minimum lot sizes in large lot residential zone (R5). The Minister for Planning and Environment approved a Gateway Determination for the draft addendum and planning proposal. Draft maps received and planning proposal to be now implemented. LEP to be updated after advice received from parliamentary counsel.
- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (iii) Emu Creek Storm Management Plan – written agreements developed to gain access to private land along Emu Creek and sent to private landowners for signing. Currently receiving responses. Director Engineering pursuing.
- (iv) O'Briens Tributary – preferred schemes being considered by Floodplain committee. Funding to be then sourced.

6. Sewerage

- (i) Smoke Testing – next round of smoke testing to be undertaken upon contract renewal. Director Engineering signed contract and Director Environmental Services pursuing internal compliance. Three properties yet to comply.
- (ii) Sewer Mains Relining – next stage currently being planned based on previous and recent CCTV works for 2017.
- (iii) Sewer Main Connections – relining of lateral connections completed by Insituform. Director Engineering to submit report to Council.
- (iv) Sewerage Treatment Works Upgrade – investigation stage in progress. Envisaged this stage will take six (6) months to complete. Director Environmental Services and Director Engineering pursuing.

7. Recreation and Culture

- (i) Art Gallery – ‘Painting from Nature – the Central West’ is on display from 19 April, 2017.
- (ii) Cinema – the children’s movie “Trolls” to be held on 19th April at 2pm.
- (iii) Henry Lawson Oval Master Plan – plan adopted. Further work priorities and associated funding to be considered. Director Engineering to pursue.
- (iv) ClubGrants Category 3 Funding – grant funding application submitted on 10 February, 2017. Awaiting outcome.
- (v) Quandialla Swimming Pool – closed on Saturday 25 March 2017.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering’s report.
- (ii) Other Programs –. **Noted**
- (iii) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.
- (iv) Engineering Strategic Planning Meetings – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2016/2017. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.
- (v) Bridge Renewal Program Round 2 – Blacks Bridge completed. Official opening being arranged. Director Engineering pursuing.

- (vi) Bridge Renewal Program Round 3 – funding application to be submitted for the replacement of the Gibraltar Rocks Road bridge culvert. Director Engineering to pursue.
- (vii) Caravan Parking Forbes Street – works in progress. Director Engineering pursuing.
- (viii) Quandialla Drainage – stage 1 completed. Stage 2 to commence in May 2017. Director Engineering pursuing.

10. Economic Affairs

- (i) Industrial Land – two sales completed. Four others currently in progress. Internal preliminary works in progress.
- (ii) Henry Lawson Festival - next meeting to be held on Tuesday, 16 May 2017. Arrangements for Festival in progress.
- (iii) Henry Lawson Birthplace Upgrade – works commenced. Director Engineering pursuing.

11. General Purpose Revenues

Nil

12. Alliances

- (i) Mid Lachlan Alliance – previously reported that tenders called through Tenderlink for the Fiscal Responsibility Action Plan (FRAP) and the Service Review Action Plan (SRAP) to be undertaken. Stephen Sykes in collaboration with Alan McCormack pursuing.

13. Other Matters

- (i) Drug and Alcohol Testing – undertaken by an external company on Monday 6 February, 2017. Further testing to be undertaken.

14. Job List: review

Noted

Next Meeting: Tuesday, 16 May 2017 at 8.15 am.

Closure: There being no further business to discuss the meeting closed at 9.49 am.

450 RESOLVED: Cr Bembrick and Cr Brown that except where otherwise dealt with the Manex Committee Minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|---------------|--|--------------------|
| February 2017 | 1. <u>2017/2018 Operational Plan:</u> arrange workshop to be held at 9.30 am Thursday, 30 March 2017 (GM). | Carried Out |
| | 2. <u>2017/2018 Operational Plan:</u> arrange extra – ordinary estimates meeting to be held at 5.00 pm Monday, 10 April 2017 (GM). | Carried Out |
| March 2017 | 3. <u>New SES Truck:</u> arrange demonstration prior to April Council Meeting (DE). | Carried Out |

2. DEFERRED ACTIVITIES:

- | | | |
|---------------|--|--------------------|
| April 2012 | 1. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES). | In Progress |
| November 2013 | 2. <u>O'Brien's Tributary – Drainage Improvement:</u> refer matter back to floodplain committee for further consideration and other possible options (DE). | In Progress |
| February 2014 | 3. <u>ARTC Road Interface Agreement:</u> awaiting response from LGNSW and John Holland in regards to signing agreement (DE). | In Progress |
| June 2015 | 4. <u>RMS:</u> request roundabout to be considered at the end of the Main Street in Grenfell (DE). | In Progress |
| | 5. <u>Pigeon Control – Main Street:</u> continue to investigate options (DES). | In Progress |
| April 2016 | 6. <u>Grenfell Caravan Park:</u> investigate alterations to dwelling and cost of a Manager's office (DES). | In Progress |
| June 2016 | 7. <u>Memorial Park Flagpole:</u> purchase and install new flagpole (DE). | In Progress |
| | 8. <u>Short Street Parking Plan:</u> develop plan (DE). | In Progress |
| | 9. <u>Lawn Cemetery Seat:</u> purchase and install new seat (DE). | Carried Out |

July 2016	10. <u>Endemic Garden</u> : install new plaques (DE).	Carried Out
	11. <u>Weddin Land Classification</u> : prepare planning proposals (DES).	In Progress
August 2016	12. <u>Policy for Planting of Vegetation along Kerbsides</u> : develop policy (DE/GM).	In Progress
October 2016	13. <u>Forbes Street Parking Plan</u> : undertake as per amended plan (DE).	In Progress
	14. <u>Henry Lawson Birth Site Upgrade</u> : undertake as per plan (DE).	In Progress
November 2016	15. <u>Grenfell Town Band</u> : consider subsidy increase in 2017/2018 estimate process (DCS).	In Progress
December 2016	16. <u>Waste Depot Fire Precautions</u> : investigate provision of water for firefighting purposes (DES).	In Progress
	17. <u>Community Support Method</u> : investigate new method and develop funding policy (DCS/GM).	In Progress
February 2017	18. <u>Breastscreen Mobile Van</u> : transfer from Canowindra to Grenfell on 3 May 2017 (DE).	In Progress
March 2017	19. <u>Blacks Bridge</u> : arrange official opening (DE).	In Progress

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
 - (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)**[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

451 RESOLVED: Cr Diprose and Cr Bembrick that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

GENERAL MANAGER'S REPORT

1. **Grenfell Industrial Estate – Purchase, P2.5.4**
Reason for confidentiality: commercial information (section 10A(2)(d))
2. **Grenfell Industrial Estate Development, P2.5.4**
Reason for confidentiality: commercial information (section 10A(2)(d))
3. **Local Government Reform – Tenders for Innovation Fund Projects, C2.10.2**
Reason for confidentiality: commercial information (section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council

GENERAL MANAGER'S REPORT

1. Grenfell Industrial Estate – Purchase, P2.5.4

Reason for confidentiality: commercial information (section 10A(2)(d))

457 RESOLVED: that the proposed action be confirmed.

2. Grenfell Industrial Estate Development, P2.5.4

Reason for confidentiality: commercial information (section 10A(2)(d))

458 RESOLVED: that the proposed action be confirmed.

3. Local Government Reform – Tenders for Innovation Fund Projects, C2.10.2

Reason for confidentiality: commercial information (section 10A(2)(d))

459 RESOLVED: that in relation to General Manager's Report "Tender - Mid Lachlan Alliance Fit for the Future Fitness Campaign", Council as the Lead Council for the Mid Lachlan Alliance:

1. Accept the Tender from Common Thread Consulting Pty Ltd as the preferred contractor to undertake the Mid Lachlan Alliance Fit for the Future 'Fitness Campaign';
2. Authorize the Weddin Shire Council General Manager by delegation the power to negotiate the provision of the CIVICA component provided by Common Thread Consulting Pty Ltd in such a form that it can be utilised as part of future funding requests with CIVICA as a partner;
3. Approve the Terms Sheet as attached to form the performance basis of the contract in conjunction with the Tender submission from Common Thread Consulting Pty Ltd;
4. Advise the unsuccessful Tenderers and provide appropriate debriefing comments as requested;
5. Advise the NSW Office of Local Government and the respective MLA Councils' of this Tender approval.

CLOSURE: There being no further business the meeting closed at 6.56pm.

Taken as read and confirmed as a true record this day 18 May 2017.

..... General Manager.....Mayor