



To Avoid Delay when
Replying or Telephoning

Please Quote:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 16 FEBRUARY 2017 COMMENCING AT 5.00 PM

9 February 2017

Dear Councillor,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 16 FEBRUARY, 2017**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 15 December 2016
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - LEMC Mtg, 31/01/2017
- Art Gallery Ctee Mtg, 02/02/2017
- Tourism Ctee Mtg, 02/02/2017
- Heritage Ctee Mtg, 02/02/2017
- Planning & Development Ctee Mtg, 13/02/2017
- Manex Mtg, 14/02/2017
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J Niven, C Brown, S McKellar, C Bembrick, P Diprose, J Parlett and S O'Byrne.
General Manager (G Carroll), Director Engineering (W Twohill) and Director Corporate Services (L Gibson).

APOLOGY: Nil

CONFIRMATION OF MINUTES:

308 **RESOLVED:** Cr O'Byrne and Cr Brown that the Minutes of the Ordinary Meeting, held on 15 December 2016 be taken and read as **CONFIRMED**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute "question time" be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cr Brown	C6	Member of Committee	Non-Pecuniary	Yes
	C8	President of the Henry Lawson High School P&C	Non-Pecuniary	Yes

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
THE WEDDIN SHIRE COUNCIL HELD, 16 FEBRUARY 2017.**

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 49/2016.
- A2. Audit Office of NSW, A1.2: Advising the Auditor General wrote to all Councils on 7 October to introduce herself and seek feedback on current auditing arrangements.
- A3. NSW Rural Fire Service, E1.3.4: The NSW Rural Fire Service revised the methodology for estimation of expenditure of the NSW Rural Fire Fighting Fund (RFFF) across Rural Fire Districts in 2016/2017.
- A4. State Cover, A3.11.2: StateCover strongly promotes injury prevention through effective WHS practices and payment of the incentive is dependent of Council's 2016/2017 premium renewal with SateCover and completion of three Key Performances Indicators (KPIs) as follows:
- A5. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra Katrina Hodgkinson has announced Grenfell is set to receive funding under the 2016 Community Building Partnerships (CBP) program.
- A6. Environment NSW, G2.2.5: Advising I regret to inform you that your application for funding through the Heritage Activation Grant program was unsuccessful.
- A7. Western NSW Local Health District, T3.4.4: Thank you for your recent letter advising of Council's decision to move the loading zone at the MPS in Sullivan Street, and convert the existing loading zone to an Emergency Vehicles Only zone.
- A8. Australian Native Landscapes Pty Ltd, E3.4.6: Advising as part of the Partnership Program that Australian Native Landscapes (ANL) has with Rodney Wright on the property "Elambone" on Gerrybang Road west of Greenethorpe, the delivery and application of dewatered Biosolids from various Sydney Treatment Plants is scheduled to commence to this property in December 2016.
- A9. Grenfell Lion Club Inc, P2.3.12: Reference: Railway Station Precinct – Strategic Plan. We wish to advise that the Grenfell Lions Club plans for the Railway Station Precinct area are as follows.
- A10. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 50/2016.
- A11. Office of Local Government, A3.9.3: Advising in 2015, all Councils prepared an Improvement Plan to demonstrate how they would become *Fit for the Future*.
- A12. Office of Local Government, C2.10.7: In response to the results of a recent survey by the Office of Local Government (OLG), a series of workshops have been scheduled to be held early next year to support Councils to complete their next suite of Integrated Planning and Reporting (IP&R) documents.
- A13. Office of Local Government, A3.9.3: Advising the NSW Parliament passed amendments to the *Local Government Act 1993* (the LGA) in the *Local Government Amendment (Governance and Planning) Act 2016*.

- A14. StateCover, A3.11.2: Advising StateCover is distributing a \$6m Mutual Performance Rebate to Members during the financial year ending 30 June 2017.
- A15. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra Katrina Hodgkinson is pleased to announce both Grenfell and Narrandera will have brand new, state-of-the-art Connected Learning Centres (CLCs) as part of TAFE NSW's investment in regional NSW.
- A16. Mr Ian Brothers, R2.10.012: Writing regarding the eastern end of Barkers Road which has had severe water damage.
- A17. St Joseph's School, C1.1.3: On behalf of St Joseph's School Community I wish to acknowledge and thank the Weddin Shire Council for their donation towards expenses associated with our end of year presentation of awards evening.
- A18. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 1/2017.
- A19. Gordon Garling Moffitt, P2.5.4: Re: Your sale to Alan Sharrock Pty Ltd, Property: 2 Phil Aston Place, Grenfell.
- A20. Office of Sport, G2.1: The NSW Government today announced a new Regional NSW Event Fund, with up to \$1.6 million available to developing a range of sporting, cultural, arts and culinary festivals and events across the next four years.
- A21. Office of Local Government, A3.9.3: Advising the recent Phase 1 amendments to the *Local Government Act 1993* (the Act) have seen the inclusion in the prescribed role of Councillors under section 232 a responsibility "*to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of Councillor*".
- A22. Office of Local Government, T2.1.12: Advising with the holiday season nearly upon us, I would like to take this opportunity to remind Council of the importance of their swimming pool inspection programs.
- A23. Office of the Mayor, Cowra Council, C2.6.26: Advising I note your letter dated 10 November 2016 in relation to the Weddin Shire Council Tourism Committee meeting held in October 2016.
- A24. Tourism Attraction Signposting Assessment Committee, T4.3.1: Referring to recent photographic evidence you provided to demonstrate that an interpretive plaque has been installed at the site of a Historic Railway Station, which is located off West Street in Grenfell.
- A25. Australian Government Department of Health, G2.9.2/H1.1.7: Thank you for your correspondence of 5 October 2016 to the NSW Minister for Health, the Hon Jillian Skinner MP, regarding the closure of the medical services in the Weddin Shire, NSW.
- A26. The Hon Michael McCormack MP, A3.19.3: Writing in relation to the Coalition Government's recent announcement of the Building Better Regions Fund (BBRF).
- A27. Kate Johnson, Principal Quandialla Public School, C1.8.8: Advising the students and staff of Quandialla Public School wish to thank you very much for your kind donation towards our 2016 Presentation Day.

- A28. Office of Local Government, A3.9.3: Advising as announced in May 2016, the Government is exhibiting draft amendments to the *Environmental Planning and Assessment Act 1979* (EP&A Act).
- A29. Local Government NSW, A3.8.2: Advising today the NSW Minister for Planning released a package outlining proposals to update the Environmental Planning and Assessment Act (EP&A Act).
- A30. Australian Native Landscapes Pty Ltd, E3.4.6: Advising as part of the Partnership Program that Australian Native Landscapes (ANL) has with Mark Bryant on the property “Fairview” on Iandra Road, near Greenethorpe, the delivery and application of dewatered Bisolids from various Sydney Treatment Plants is scheduled to commence to the block known as ‘East Kurrajong’ in February 2017.
- A31. Nichola Baker, P4.10033: Writing to advise I will be resigning from the position of General Manager’s Secretary as from 31 January, 2017.
- A32. Southern Phone, U1.2.5: The Southern Phone Grants Program was a successful two year program that has now concluded. It was an initiative activated in 2014 to deliver additional support to our shareholder communities.
- A33. Grenfell Rodeo Club Inc, C1.2.1/C1.1.3: We would like to thank you for your donation of \$1,000 to go towards building of two bucking chutes for the rodeo.
- A34. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra Katrina Hodgkinson said the NSW Aboriginal Regional Arts Fund is for projects in remote and regional NSW that encourage Aboriginal people to explore and express their cultural identities. For more information www.arts.nsw.gov.au
- A35. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra Katrina Hodgkinson has urged community groups, Councils, businesses and organisations to apply for a grant up to \$250,000 for projects to boost local safety. For more information visit : www.crimprevention.nsw.gov.au
- A36. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 2/2017.
- A37. The Hon Michael McCormack MP, A3.19.3: The National’s Member for Riverina and Minister for Small Business Michael McCormack has lent his voice to the campaign and confirmed his continued support for a medical centre in Grenfell.
- A38. Local Government NSW, A3.8.2: Deputy Premier John Barilaro’s announcement today that the National Party would not support forced Council amalgamations in regional NSW is very welcome news.
- A39. The Henry Lawson Festival Committee, C1.1.3/C1.4.1: Writing on behalf of the Henry Lawson Festival of Arts to acknowledge receipt of and to thank Weddin Shire Council for their contribution of \$1,500 for the 2017 event.
- A40. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 3/2017.
- A41. Local Government NSW, A3.8.2: NSW Premier, Gladys Berejiklian has announced the following Cabinet Ministers.

- A42. Local Government NSW, A3.8.2: Local Government NSW (LGNSW) has welcomed reports about the Berejiklian/Barilaro Government ceasing forced Council amalgamations – and restoring local democracy by giving the residents of already merged Councils a vote on whether to de-amalgamate.
- A43. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 4/2017.
- A44. Office of Environment and Heritage, G2.14.1: Advising Grant funding \$1 million is now available as the NSW Environmental Trust Research program opens for expressions of interest.
- A45. Sydney Water, E3.4.6: Advising Sydney Water produces 180,000 tonnes of biosolids annually, which are used in agriculture, forestry, land and mine rehabilitation and composting.
- A46. Local Lands Services Central West, A3.6.65: Referring to your letter of 12 December 2016, to the Hon Niall Blair MLC, Minister for Primary Industries, Minister for Lands and Water, concerning the fence that Central West Local Land Services installed on Bimbi travelling stock reserve (TSR).
- A47. Golf NSW, C1.4.5: Thank you for your time yesterday to meet with Peter, Andrew and myself to discuss the 2017 NSW Men's Sand Grass Greens Championship.
- A48. Weddin Development Committee, P2.3.1: Writing on behalf of Weddin Development Committee to provide a Statement of Support for the upgrade of the Weddin Aquatic Centre in Grenfell.
- A49. Weddin Health Council, P2.3.1: Writing on behalf of the Weddin Health Council to provide a Statement of Support for the upgrade of the Weddin Aquatic Centre in Grenfell.
- A50. Grenfell Sesquicentenary Committee, C1.4.16: Advising I have had discussions this weeks with Pene Starr and as you are aware the Committee wishes to finalise all its activities and pay any surplus funds to the Council to be set aside in a trust account to be applied towards a lasting significant asset for the Shire.

SECTION B

Matters for Report

- B1. Essential Energy, U1.3.11: Advising as part of Essential Energy's routine streetlight maintenance activities, our contractors will shortly commence a bulk lamp replacement program in your Council area to support public lighting performance and reliability.
- B2. Lendlease, U1.1.13: Advising nbn Co LTD (nbn) is a licensed telecommunications carrier and is currently overseeing the upgrade of Australia's telecommunications network (the nbn™ network).
- B3. Christine Simpson, T2.55.2016: Advising I would like to make comment on the Development Application by Grenfell Commodities, 1A and/or B Grafton Street.
- B4. Stephen Wood, T5.55.2016: Replying to the development application from Mr P Mawhinney for a proposed deconstruction of existing shed/construct new shed lodged on 28 October 2016.
- B5. Steven and Karen Makin, T5.55.2016: Advising regarding DA – 55/2016 we feel the need to strongly object to this development.
- B6. Ian Ryder, T5.55.2016: Advising I am writing to you in regard to the letter I received from Council concerning Development Application 55/2016.
- B7. Philip and Judith Taylor, T5.55.2016: Advising we the undersigned are lodging an objection to the above DA – 55/2016.
- B8. WC and FL Dunn, T5.55.2016: Advising we are raising our concerns on the proposal of a new shed to be built on the site.
- B9. Dennis Simpson, T5.55.2016: Re: DA 55/2016. My main concern from this proposed development will be the undoubted increase in pollution – both air and noise.
- B10. WM Drady, T5.55.2016: Submitting my objection to the above proposal – DA 55/2016.
- B11. Department of Industry, R2.1.4: Advising the Minister for Lands and Water proposes to consider the closing of the roads as indicated by black hatch on orange fill, orange, yellow or black hatch on yellow fill on the attached diagram.
- B12. BreastScreen NSW, C1.7.12: Can you please advise if Council are able to transport the BrestScreen Mobile van once again from Canowindra to Grenfell on or around the 3rd May.
- B13. Roads and Maritime Services, R2.70.3: Re: Weddin Shire Council – Restoration of Flood Damage 30 August 2016 Event. Regional Roads and Local Roads Project.

309 RESOLVED: Cr Diprose and Cr McKellar that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

1. NSW Roads and Maritime Services, R2.70.3: Writing to thank Council for the comprehensive and well managed response to impacts on the State Road network as a result of the flooding event that occurred during September and October 2016.

The feedback I received was that your staff provided a professional and timely service in collaboration with Roads and Maritime Services' operational staff which greatly assisted with providing the best possible outcomes to the travelling public.

In particular, I would ask you to pass on my appreciation to Mr Jim Montgomery who went above and beyond in his efforts, often in very challenging circumstances.

Council's efforts during this flood event are a great example of how we can work together effectively to provide a great customer service.

For Information

Noted

2. NSW Roads and Maritime Services, R2.54.4: Forwarding a copy of your Contractor Performance Report for the four monthly period ending 1 December, 2016.

This report is part of requirements of the Road Maintenance Council Contract for works on roads and bridges on State Roads.

Note: Council was rated acceptable in 6 categories, good in 5 categories with overall performance acceptable and Council deemed suitable for further work.

For Information

Noted

Cr Best entered the meeting at this point 5.03pm.

3. Grenfell Rifle Club, C1.1.3: Advising it seems there has been a rifle club in Grenfell from the late 1800's. The 'new' rifle range in Melyra Street has been in use since January 1955 when it was opened, replacing one beside Company Dam.

Presently there are 11 members of Grenfell Rifle Club who continue long range shooting fortnightly in the afternoon.

As with many sporting bodies, members of both these bodies undertake maintenance work voluntarily but Grenfell Rifle Club is finding a challenge in meeting rising costs such as electricity and State Government Department of Lands licence fees which are beyond its control.

Writing to ask that, should Council still be offering some donations to Shire sporting bodies, that the Rifle Club might again be favoured. I am writing to ask whether Council might consider an application for the 2016/2017 Financial Year as well as the 2015/2016 Financial Year.

Thanking Council for considering these requests and, irrespective of the outcome, extend an invitation to all members of Council and Staff to come along and join the Club on one of the few military rifle ranges left in NSW.

RECOMMENDATION:

For Council's Consideration

310 **RESOLVED:** Cr Brown and Cr Niven that Council donate 25% of the 2016/2017 rates as per Council's Policy and advise the Grenfell Rifle Club accordingly.

4. Grenfell Community Health, C1.1.3/H1.7.5: Writing to seek financial support from the Weddin Shire Council to assist with the implementation of a Weddin Day Therapy Art Program for residents over 65 years of age in the Weddin Shire. The funding will assist with the cost of the art teacher purchasing the resources required to facilitate the program such as canvases for painting, paints and brushes, also additional resources for the day.

The aim of the program will be to encourage community members to challenge and enhance physical and mental wellbeing by taking part in an activity that is new to them.

Evidence has shown activities including art programs promote healthy ageing. The program will give the disadvantaged in our community the opportunity to participate in a program which normally they may not be able to afford.

We are requesting a one-off grant of \$200.

This contribution from the Weddin Shire Council would be greatly appreciated.

RECOMMENDATION:

For Council's Consideration

311 **RESOLVED:** Cr Bembrick and Cr Parlett that Council donate \$200 towards the implementation of a Weddin Day Therapy Art Program.

5. Grenfell Rugby League Football Club Inc, P2.1.6: Writing on behalf of the Grenfell Rugby League Football Club seeking permission to use Lawson Oval for the 2017 Woodbridge Cup season.

At this stage training will be held on Tuesday and Friday evenings with game days to be Sundays, with the odd Saturday game in the draw.

The Woodbridge Cup are yet to finalise the draw and a copy will be forwarded to Council once received.

RECOMMENDATION: that approval be granted as requested subject to the provision of a copy of their public liability policy.

312 **RESOLVED:** Cr O'Byrne and Cr Bembrick that approval be granted as requested subject to the provision of a copy of their public liability policy.

6. Grenfell Sesquicentenary Committee, C1.4.16: Referring to my letter to you of 22 December 2016 and note that I have since had discussions with the Mayor and yourself and that Council suggests as follows:

Copy forwarded to Councillors

RECOMMENDATION: that:

- i) Council accept the Historic Homes of the Weddin Shire books at nil consideration.
- ii) Council sell the books at market price with a 20% commission as per the VIC's operating manual.
- iii) the net sale of proceeds be paid into a Sesquicentenary trust account held by Council.
- iv) Council accept the net funds of approximately \$10,500 to be held in the above mentioned trust fund.
- v) after two (2) years Council in consideration with the current Sesquicentenary Committee Executive and the community decide on the construction of a suitable memento acknowledging the Grenfell Sesquicentenary to be funded from the trust fund.
- vi) Council thank the Sesquicentenary Committee for their generous offer and congratulate them on the outstanding success of the event.

Cr Brown previously submitted a written declaration of interest and left the room.

Cr Parlett declared a conflict of interest as a committee member and stayed in the room.

The General Manager and Director Engineering declared conflicts of interests as committee members and stayed in the room.

313 RESOLVED: Cr Niven and Cr McKellar that:

- i) Council accept the Historic Homes of the Weddin Shire books at nil consideration.
- ii) Council sell the books at market price with a 20% commission as per the VIC's operating manual.
- iii) the net sale proceeds be paid into a Sesquicentenary trust account held by Council.
- iv) Council accept the net funds of approximately \$10,500 to be held in the above mentioned trust fund.
- v) after two (2) years or when the sales are finalised, Council in consideration with the current Sesquicentenary Committee Executive and the community decide on the construction of a suitable memento acknowledging the Grenfell Sesquicentenary to be funded from the trust fund.
- vi) Council thank the Sesquicentenary Committee for their generous offer and congratulate them on the outstanding success of the event.

Cr Brown returned to the room.

7. Business Bus, T4.1.11: Writing on behalf of the Business Bus to organise site approvals to bring the Business Bus to the below locations:

- Grenfell – 13th March 2017 – Main Street, outside the NAB.

The bus would be on site from 8.30am to 3.30pm and would be operational from 9am to 3pm. As per previous Bus visits to the area, we would require the following information from Council once locations have been agreed upon:

- Written approval that the bus is approved to visit the agreed upon location
- A map which outlines exactly where the bus is approved to be
- Any direction the bus may need to park in this location
- Confirmation that this area will be sectioned off on the day for the bus' arrival
- A contact for the day.

I am hoping to confirm the approval as early as possible.

Thank you for your time.

RECOMMENDATION: that approval be granted as requested subject to a copy of their Public Liability Insurance being provided.

314 **RESOLVED:** Cr Diprose and Cr Bembrick that approval be granted as requested subject to a copy of their Public Liability Insurance being provided.

8. The Henry Lawson High School, C1.1.3: Advising due to the reconstruction of the Grenfell swimming pool, the Henry Lawson High School's swimming carnival will be held at the Young Aquatic Centre on Friday 17 February, 2017.

Copy forwarded to Councillors

RECOMMENDATION: that Council donate \$1,000 towards the Henry Lawson High School's expenses associated with their annual swimming carnival to be funded from the Grenfell swimming pool vote.

Cr Brown previously submitted a written declaration of interest and left the room.

315 **RESOLVED:** Cr Diprose and Cr O'Byrne that Council donate \$1,000 towards the Henry Lawson High School's expenses associated with their annual swimming carnival to be funded from the Grenfell swimming pool vote.

Cr Brown returned to the room.

9. Grenfell Eels Junior Cricket Club Inc., P2.1.6: Advising we herewith apply again for the usage of both Top Lawson Oval and practice nets on Thursday from 4.00pm to 6.00pm along with Lawson Oval for game day being Saturday mornings.

RECOMMENDATION: that approval be granted as requested subject to:

- i) a copy of their Public Liability Policy being obtained.
- ii) an agreement between the two junior cricket teams being made regarding usage of grounds.

316 **RESOLVED:** Cr Bembrick and Cr O'Byrne that approval be granted for the 2017/2018 cricket season as requested subject to:

- i) a copy of their Public Liability Policy being obtained.
- ii) an agreement between the two junior cricket teams being made regarding usage of grounds.

317 **RESOLVED:** Cr O'Byrne and Cr Diprose that the Correspondence be noted except where otherwise resolved.

9 February 2017

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Australia Day Celebrations, C1.5.2

Australia Day celebrations were held on Thursday, 26 January, 2017 at Taylor Park in glorious weather conditions with a very good crowd in attendance.

The Australia Day Special Guest Luke Adams was very well received by the crowd and MC Andrew Hooper carried out his duties in a very articulate and efficient manner.

Winners of the main awards are detailed below:

- | | |
|--|--|
| • Citizen of the Year | - John Hunter |
| • Senior Citizen of the Year | - Jenny Hetherington |
| • Community Event/Organisation of the Year | - The Grenfell Sesquicentenary Committee |
| • Community Achievement | - Jasmine Pipe |
| | - Michelle Rohan |
| | - Pene Starr |
| | - Hugh Moffitt |
| | - Anne Gault |
| | - Margaret Cuddihy |
| | - The Meet and Greek Weekend |
| | - The Grenfell Lions Club |
| | - The Grenfell PAH&I Association |
| | - Peter Grossmam |
| | - Ian Pitt |

Winners of the Greenethorpe awards were as follows:

- Greenethorpe Citizen of the Year – David Watt
- Greenethorpe Junior Citizen of the Year/student award – Anthony Moore

Winners of the student awards were as follows:

- | | |
|--|-------------------|
| • Best pass in Higher School Certificate | - Clare Hunt |
| • Henry Lawson High School | - Clare Hunt |
| • St Joseph's Primary School | - Lily Holmes |
| • Grenfell Public School | - Niamh Mitton |
| • Quandialla Central School | - Lucas McAlister |
| • Caragabal Public School | - Polly Napier |

The award winners from Caragabal, Greenethorpe and Quandialla were presented with their awards at the village ceremonies respectively.

THE GENERAL MANAGER'S REPORT

It was wonderful to recognise, acknowledge and reward our residents who give freely of their time to volunteer in our community which is very much part of the Australian way of life.

All of the award winners were congratulated and thanked for their contribution to the Weddin Shire Community during 2016.

For Information

Noted

2. Local Government Reform – Future Direction, C2.10.9

As Councillors are aware the former Minister for Local Government the Hon Paul Toole MP recently advised Council that Council's 'Fit for the Future' (FFTF) proposal was assessed against the financial sustainability criteria and associated bench marks and we were found to be 'Fit for the Future'.

Council implemented a number of strategies to ensure we would be financially sustainable such as the implementation of a Special Rate Variation (SRV), revaluation and review of our road assets and in particular their useful lives which effectively resulted in a reduction in our depreciation expense as well as implementing other strategies to increase income and reduce expenditure. Council was also instrumental in the Mid Lachlan Alliance receiving \$400k under the Innovation Fund to enable us to become fiscally responsible and undertake two service reviews.

While we have avoided amalgamations and are now deemed 'Fit for the Future' we are under no illusions that we are immune from the reform process as the process is ongoing. We will have to embrace change to remain financially sustainable in the future and remain as an independent Council.

A major component of Council's 'Fit for the Future' proposal is the Improvement Action Plan which is detailed below:

Improvement Action Plan

Actions	Milestones
1. Implementation approved SRV - to achieve a more robust revenue base.	Commenced 1 July 2015. To be progressively implemented over 4 years as approved.
2. Undertake collaborative Mid Lachlan Alliance 'Fitness Campaign' – Using a project agent the collaborative project will embed the fiscal responsibility principles into the organisation and undertake service reviews. These actions will facilitate increased strategic capacity to positively impact the organisations long term sustainability and ensure our structure is 'fit for purpose'.	To be implemented as per approved FFTF innovation fund grant.
3. Review of Asset Management Plans and Asset Classes - Revalue infrastructure including assessment of useful lives after conducting condition assessments and then use this information to inform a review of Asset Management Plans (AMPs) and be articulated into the IP&R as part of an asset preservation strategy. The 'Fitness Campaign' will help link service level to depreciation policy and impact AMPs.	To be conducted annually in accordance with OLG guidelines. Note - Roads and Drainage impacts included in 2015-16 financials. Buildings assets class will be completed in the 2016-17 financial year.

THE GENERAL MANAGER'S REPORT

4. Make strategic use of debt and comply with SRV approval - Utilise debt funding to facilitate building Grenfell Health (Medical Centre) and Grenfell Pool renewal.	Loan funding approved in relation to the Grenfell Pool upgrade with loan funds drawn down in the 2016/2017 financial year.
5. Achieve cost saving and efficiency gains – Innovation fund project and also ongoing Implementation of FFTF strategies - for example progressively implement findings of procurement road-mapping program to increase the organisations procurement capability.	Innovation fund financial sustainability fitness project to be implemented as per approved innovation fund project and other FFTF strategies implemented on an ongoing basis.

It will be imperative that the Improvement Action Plan continues to be implemented as well as other strategies to increase efficiencies and income as well as reducing expenditure such as review of asset management and financial systems and processes, work force planning, fees and charges and procurement processes.

For Information

Noted

3. Local Government Reform – Innovation Fund, C2.10.9

As Councillors are aware grant funding has been approved under the Innovation Fund for two projects as follows:

1. To deliver a Fiscal Responsibility Action Plan (FRAP) ensuring that each of the Councils adopt sound financial principles, are fiscally responsible and meet the NSW Government's Financially sustainable requirements, particularly in regard to submitted FFTF proposals and the new legislation set out in the recent Local Government Act, 1993 amendments. The outcome of this will assist the Government in determining challenges and opportunities for smaller Councils that are capable of being implemented in other organisations.
A gap analysis will be required to be undertaken to determine what needs to be done at each Council to enable us all to become fiscally responsible.
2. Complete two comprehensive efficiency and service reviews on two of the Council's largest recurrent operational programmes being Roads Infrastructure Maintenance and Parks and Gardens Infrastructure Maintenance.

As previously advised the Director Corporate Services and I attended a Mid Lachlan Alliance meeting in Sydney on Wednesday 7 December, 2016 held together with representatives from the Auditor General's Department and the Division of Local Government to ensure that prior to commencing we are all on the same page and going in the one direction to achieve the desired agreeable outcomes.

Also as previously advised representatives from the Auditor General's Department advised they will be conducting financial and performance audits on Councils so it will be imperative that our asset management and financial systems are in place to enable us to provide quality services to our ratepayers in an efficient and cost effective manner.

Representatives from the Division of Local Government have also previously advised they expect Councils 'Fit for the Future' (FTTF) action plans, which incorporate the above two projects, will be delivered and that the four organisations will become stronger, more resilient and be able to take advantage of any opportunities that avail themselves to the Councils.

THE GENERAL MANAGER'S REPORT

A meeting was held in Parkes on Monday 23 January, 2017 to endorse the Request for Tender (RFT) Documentation for the Fiscal Responsibility Action Plan (FRAP) and the Service Review Action Plan (SRAP). The FRAP and the SRAP were also endorsed as the base documents for tender responses through an Interactive Tender Process (ITP). The tender will be advertised in the first week of March 2017 through Tenderlink.

An innovation fund progress report was also submitted to the Office of Local Government by the due date of 31 January, 2017.

For Information

Noted

4. Integrated Planning and Reporting (IPR) Workshop, A3.4.11/A3.4.12

A workshop was held at the Council Chambers on 3 February 2017 to initiate the review of the Community Strategic Plan (CSP) and the development of the 2017-2021 Delivery Plan (DP).

The workshop was facilitated by Council's consultant Stephen Sykes. A summary of the main points discussed is as follows:

Community Strategic Plan (CSP) 2013/2023

- The CSP for 2013/2023 is required to be reviewed and endorsed by Council.
- The existing priorities were confirmed with additional ideas raised.
- A score analysis was also conducted which is used to identify a range of opportunities and constraints in preparing the ten year CSP taking into consideration strengths, constraints, opportunities, risks and expectations.
- It is proposed to conduct community consultation by way of a digital workshop (attached for Councillors' information) which is a new way of consulting with our community. Information from this digital workshop will be provided to Councillors for comment before being crafted into a survey seeking community input by way of a Community Panel. The Community Panel will be established based on a sample that is most representative of the Weddin community. The issues that will be included in the community panel survey will relate to broad areas, but include questions and explanations of – effective customer service levels as well as addressing possible efficiencies.

The survey results will be utilized to review the Community Strategic Plan (CSP) before it is placed on public exhibition for comment.

RECOMMENDATION:

Confirm Proposed Action

318 RESOLVED: Cr Parlett and Cr Brown that the proposed action be confirmed.

5. Delivery Plan, 2017/2021, A3.4.13

The workshop held on 3 February, 2017 also initiated the development of the 2017/2021 Delivery Plan which will need to be adopted by Council. A summary of the main points discussed is as follows:

THE GENERAL MANAGER'S REPORT

Delivery Plan (DP) 2017/2021

- The existing priorities were confirmed with additional ideas raised
- 'Fit for the Future' (FFTF) actions will have to be incorporated into Council's IPR process

The survey results will assist in informing the development of the draft Delivery Plan before it is placed on public exhibition for comment.

For Information

Noted

6. 2017/2018 Operational Plan, A3.4

The annual draft Operational Plan will be presented to Council's May Meeting (18th) and submitted for adoption at Council's June Meeting (15th).

It has been previous practice to hold a workshop and an Extra-Ordinary Council Meeting in late March/early April to commence the prioritising for the annual plan. At this stage it is proposed to follow the same process as follows:

- Nomination of new projects – 10 March
- Workshop – 30 March (Chambers)
- Extra-ordinary Meeting – 10 April (Chambers)

RECOMMENDATION: that:-

- i) the following dates be adopted for the 2017/2018 Operational Plan:
10 March – closing date for new projects
30 March – workshop (5.00 pm)
10 April – Extra-ordinary meeting for priorities (5.00 pm)

319 **RESOLVED:** Cr Best and Cr O'Byrne that:-

- i) the following dates be adopted for the 2017/2018 Operational Plan:
10 March – closing date for new projects
30 March – workshop (5.00 pm)
10 April – Extra-ordinary meeting for priorities (5.00 pm)

7. Review of Council Policies – Governance, C2.4.15

My report item 7 to Council's December 2016 meeting refers.

Comments on the five listed policies were received and new drafts have been prepared which required minor changes only. The minor changes are detailed below:

- 15.3.4 – Statement of Values – reference to Council making informed decisions
- 15.4.4 – Statement of Business Ethics – no comments
- 15.6.3 – Customer Service Charter – reference to informing customers
- 15.7.3 – Internal Audit – no comments
- 16.1.2 – Equal Employment Opportunity Management Plan – reference to listing to undertake background checks under recruitment

These drafts have been amended where required and are included in Councillors iPad Policy Register as "Draft Policies".

THE GENERAL MANAGER'S REPORT

RECOMMENDATION:

It is recommended that the following draft policies be adopted:

- 15.3.4 – Statement of Values
- 15.4.4 – Statement of Business Ethics
- 15.6.3 – Customer Service Charter
- 15.7.3 – Internal Audit
- 16.1.2 – Equal Employment Opportunity Management Plan

320 RESOLVED: Cr Brown and Cr Best that the following draft policies be adopted:

- 15.3.4 – Statement of Values
- 15.4.4 – Statement of Business Ethics
- 15.6.3 – Customer Service Charter
- 15.7.3 – Internal Audit
- 16.1.2 – Equal Employment Opportunity Management Plan

8. Review of Council's Policies – Administration, Public Order and Safety, C2.4.15

It is proposed to review the following policies which are included in two further sections of the policy index:

Administration		
1.2.3	Street Stalls	(21/3/2013)
1.4.4	Legal Action for Outstanding Debts	(21/3/2013)
1.5.2	Enforcement	(21/3/2013)
1.6.11	Fees, Expenses and Facilities for Councillors	(16/06/2016)
	2016/2017	
1.8.5	Purchase and Replacement of Motor Vehicles	(21/03/2013)
1.9.4	Undertaking Private Works	(21/03/2013)
1.10.4	Records Management	(21/03/2013)
1.13.2	Credit Card Use	(21/03/2013)
1.14.2	Email Communications with Council	(21/03/2013)
1.15.2	Information Services Usage	(21/03/2013)
1.16.2	Communication & Consultation	(21/03/2013)
1.17.2	Investment	(21/03/2013)
1.18.2	Asset Management	(21/03/2013)
1.19.1	Policy for Gathering Information	(20/12/2012)
1.20.1	Policy for Hardship Assistance	(18/9/2014)
1.21.1	Policy for Taking Photographs in the Grenfell	(21/08/2014)
	Art Gallery	
1.22.1	Rates and Charges Pensioner Rebate	(25/06/2015)
1.23.1	Procurement	(16/7/2015)
1.24.1	Local Preference	(16/7/2015)
Public Order and Safety		
2.2.5	Keeping of Animals	(21/03/2013)
2.3.2	Travelling Stock in Grenfell	(21/03/2013)

Copies of these policies are available on Councillors' iPads and also their policy registers.

Councillors are invited to submit comments on any or all of these policies, to assist with the review process. Updated drafts will be presented for consideration at the March meeting.

THE GENERAL MANAGER'S REPORT

RECOMMENDATION:

It is recommended that Councillors submit written comments on the listed policies by 3 March, 2017.

- 321** **RESOLVED:** Cr Diprose and Cr Bembrick that Councillors submit written comments on the listed policies by 3 March, 2017.

9. Weddin Shire Health Services Meeting, H1.7.1

A meeting was held with Western NSW Local Health district representatives Scott McLachlan, Pauline Rowston and Lindsey Gough on Thursday 12 January, 2017 at the Council Chambers with Council represented by the Mayor and myself. The following matters were discussed:

- Health services generally in the Weddin Shire
- Health service gaps in the Weddin Shire
- New Medical Centre
- Need and benefits of telehealth facilities in rural areas
- We were advised that there are no plans to expand the Grenfell MPS at this stage, however it was recognized that in the future it may need to be expanded to provide additional services and beds to enable local people to be cared for in their local community. It is understood that the local Grenfell Health Council led by Mr Peter Moffitt are currently pursuing this, and it may assist if we can offer Council support. It would also be very beneficial if the expansion could include a dementia unit.
- Support available from Dr Estrella Lowe, Dr Ros Bullock and the Western NSW Primary Health Network.

The meeting was very productive and will certainly assist in keeping the communication lines open in the future between Council and the health representatives.

RECOMMENDATION: that Council:

- i) write to the Weddin Health Council offering support and encouragement in their endeavours to expand the Grenfell MPS.
- ii) request that a dementia unit be included in any expansion of the Grenfell MPS.

- 322** **RESOLVED:** Cr Brown and Cr Parlett that Council:
- i) write to the Weddin Health Council offering support and encouragement in their endeavours to expand the Grenfell MPS.
 - ii) request that a dementia unit be included in any expansion of the Grenfell MPS.

- 323** **RESOLVED:** Cr Parlett and Cr O'Byrne that Council request the Weddin Health Committee write to the Western Local Health District to request a study be completed to identify aged care needs in the Weddin Shire.

10. Council Photograph, C2.2.1

As Councillors are aware it was planned to have a photograph taken of the current Council prior to the February Council meeting.

However, due to the unavailability of the photographer it is proposed to defer this matter to precede the March meeting at 4:30pm.

THE GENERAL MANAGER'S REPORT

Gentlemen are reminded it would be appreciated if they could please wear a jacket.

RECOMMENDATION:

Confirm Proposed Action

324 **RESOLVED:** Cr Brown and Cr Diprose that the proposed action be confirmed.

GLENN CARROLL
GENERAL MANAGER

325 **RESOLVED:** Cr Best and Cr O'Byrne that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

9 December 2016

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 January 2017:

Bank Account	
Westpac	\$1,046,598.00
Investments	
CBA	7,750,000.00
Westpac	<u>1,000,000.00</u>
Total Investments	<u>\$8,750,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 January 2017.

The investments shown above are made with CBA & Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of January follows:

Rates Receipts	50,796.62
Credit Union Agency Commission	607.20
Service NSW Agency Monthly Fee	4,767.40
Interest on Investments	3,506.85
Block Grant Instalment	191,465.00
RMS Works	126,622.03
Diesel Fuel Rebate	13,317.57
CTC Income	2,303.60
Scrap Metal Recycling Income	6,518.86
Caravan Park Income	7,481.00
Other	7,808.93
Total	<u>\$408,676.20</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2016/2017:

Following are the up to date maintenance figures as at 31 January 2017.

Item	Vote	Expenditure
Rural Roads Maintenance	652,498	356,934
Grenfell Town Streets Maintenance	190,605	122,534
Village Maintenance - Caragabal	6,000	7,037
Village Maintenance - Greenethorpe	6,000	5,622
Village Maintenance - Quandialla	6,000	7,320
Garbage / Recycling Collection	130,000	85,659
Quandialla Recycling Station	8,000	5,160
Greenethorpe Collections	8,000	3,509
Commercial Waste Collection	18,000	6,098
Grenfell Waste Depot Manning / Plant Hire	135,000	70,388
Tips Working Expenses	63,000	21,744
Grenfell Tip Green Waste Processing	20,000	0
Cemetery Maintenance & Operating Expenditure	69,000	36,352
Cemetery Sites etc. income	(49,000)	(26,705)
Noxious Plants	84,500	38,622
Noxious Plants - Extra	20,000	10,777
Parks & Gardens	218,262	124,768
Library Expenditure	98,900	49,462
Baths Income	(25,000)	0
Baths Expenditure	174,000	48,288
Caravan Park Income	(65,000)	(35,642)
Caravan Park Expenditure	110,300	51,292

THE DIRECTOR CORPORATE SERVICES' REPORT

RTA Grant Works		
Item	Vote	Expenditure
2015/16 State Roads (SH6)	339,209	740,048
2016/17 National Roads (SH17)	837,030	523,187
2016/17 Regional Roads Block Grant	791,000	375,411
Repair Program - MR239 Pavement Rehab	121,474	0

2016/17 Rural Local Roads (FAG)	Vote	Expenditure
RECONSTRUCT VILLAGE STREETS (15/16 C/Over)	36,520	0
QUANDIALLA DRAINAGE (15/16 C/Over)	137,047	32,046
GRENFELL MEDICAL CENTRE - K&G & FOOTPATH (15/16 C/Over)	130,000	0
GRENFELL STREETS CONSTRUCTION (15/16 C/Over)	116,035	0
GRENFELL KERB & GUTTER (15/16 C/Over)	102,231	0
MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (15/16 C/Over)	11,237	0
GREENETHORPE BUMBALDRY ROAD	191,202	0
BLACKS BRIDGE	464,347	18,161
GRAVEL RESHEETING	103,327	0
GRENFELL STREETS - FOOTPAVING	92,183	0
SUCKER REMOVAL/SHOULDER GRADING/SPRAYING	21,852	0
FORBES STREET BEAUTIFICATION	95,055	39,745
INDUSTRIAL AREA SUB DIVISION ROAD CONSTRUCTION	43,703	0
QUANDIALLA FOOTPATHS RECONSTRUCTION	43,703	0
Total	1,588,441	89,952

2016/17 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	352,353	199,529
GRAVEL RESHEETING	100,000	1,164
KEITHS LANE	300,000	86,707
BEWLEYS ROAD	200,000	11,176
GREENETHORPE BUMBALDRY ROAD	425,000	273,846
HEAVY PATCHING - PINNACLE & DRIFTWAY ROAD	100,000	0
Total	1,477,353	572,422

Item	Vote	Expenditure
Flood Damage Untied Funding	1,000,000	0
Flood Damage – Regional Roads	0	52,491
Flood Damage – Rural Roads	0	185,864

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity for January is as follows:

18 further assessments referred to Outstanding Collections.

12 that were referred to Outstanding Collection

- 2 no response
- 4 paid in full
- 2 arrangements
- 4 part payments

2nd Instalment reminder notices issued.

1 new arrangement made.

Continued monitoring of existing payment arrangements, following up with further action where required

Other debt collection activity of a routine nature.

For Information

Noted

5. Quarterly Budget Review Statement (QBRS) – December 2016, A1.6

The QBRS is a financial reporting system that presents a summary of Councils financial position at the end of each quarter of the financial year.

The QBRS consists of the following statements:

1. Responsible Accounting Officers Statement
2. Income and Expenditure Budget Review Statement – By Type
3. Income and Expenditure Budget Review Statement - By Activity
4. Capital Budget Review Statement
5. Cash and Investments Budget Review Statement
6. Contracts and other expenses Budget Review Statement

The QBRS is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of each quarter
- Provide explanations for major variations
- Enable the responsible accounting officer (RAO) to indicate if council will be in a satisfactory financial position at the end of the financial year.

RECOMMENDATION: that the December 2016 Quarterly Budget Review Statement be adopted as presented.

326 RESOLVED: Cr Diprose and Cr Bembrick that the December 2016 Quarterly Budget Review Statement be adopted as presented.

THE DIRECTOR CORPORATE SERVICES' REPORT

6. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

The annual **Summer Reading Club** is drawing to a close with returned kits being accepted until 4th February. The Sydney Puppet Theatre has been booked as special guest entertainer for the Awards event in Library Week in May.

The **Sydney Puppet Theatre** will present a puppet Show for all younger Shire school children as part of their Library Week visit and interest in a puppet-making workshop and/or public performance is being tested.

The traditional **Seniors Morning Tea** will be held in Seniors Week this year, on 7th March. Promotion of this event has commenced.

The library has committed to participation in the regional **Skywriters Project** which involves a series of writing workshops commencing in March under the auspices of the Big Skies Collaboration and Regional Arts NSW.

Planning for the **children's computer with Magic Desktop software** is underway and it is anticipated the project will be completed by Library Week. The computer will be located near the library entrance replacing the community display cabinet which will be moved into storage.

The **2016 Annual Report** and a Management Plan for 2017 have been compiled. A new Library Newsletter has also been published.

The **picture books** were **weeded** during the month and it is planned to weed the toys next.

Otherwise activities were of a routine nature

For Information

Noted

7. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Go Grenfell Card has been working well. There was a promotion in the lead up to Christmas with a \$200 card being given away at the Australia Day ceremony. As a result of this promotion, \$3,140 was loaded during December and \$2,017 was redeemed during December. This promotion was a great success with several times the average months total loaded in December. There has been a total of \$15,385 loaded onto the cards and \$10,697 has been redeemed. The cards are being used in 30 of the 49 registered stores.

Distributed funding opportunities to interested community groups.

Worked with Stephen Sykes to finalise the Economic Development Strategic Plan. Submitted the acquittal for this Energise Enterprise project.

Commenced planning a workshop series to be delivered under round 3 of the Energise Enterprise fund. These sessions will focus on themes identified in the economic development strategic plan.

THE DIRECTOR CORPORATE SERVICES' REPORT

These workshops will be delivered during March – May with the project acquittal submitted by the end of June. The first session is March 8th with Gary Cattran from Main Street Australia. Submitted contract for Back to Business Week funding of \$5,000. A breakfast workshop has been scheduled for March 2nd. The BEC will deliver an 'Income Streams to grow your business' session focused on the smaller issues identified in the economic development strategic plan including social media, online selling/ paypal and weekend trading.

Attended CENTROC grant funding workshop.

For Information

Noted

8. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Staffed the Grenfell Accredited Visitor Information Centre as required.

Prepared minutes and correspondence for the December tourism meeting. Sought quotes for coloured lighting in Main Street. Prepared agenda for February tourism committee meeting and distributed to committee members.

Acted as secretary for the Henry Lawson Festival (HLF) committee including correspondence, preparation of briefs for commercial photography and new 60th Festival logo design. Assisted Twilight Ball coordinator. Prepared draft wording for 11 plaques at the Lawson birth site. Submitted application for Small Grants for Rural Communities for a popup marquee for the festival. Attended an HLF Executive meeting.

Recorded Community Hub bookings, distributed and collected paperwork from clients.

Researched and recorded 4 radio interviews.

Undertook assessment of submissions for the new visitor guide, checked references and sought clarification when required. Confirmed publisher of the new Grenfell visitor guide. Notified unsuccessful applicants and provided feedback where requested. Produced wording for advertising prospectus and provided concept plan for new brochure.

Liaised with Elite Energy over revision of the date of the Grenfell Active Festival online. Secured signed contact confirming the date of August 5th and 6th for the event.

Prepared Australia Day agenda, minutes and correspondence for December and January meetings. Completed final stages of the Ambassador process. Coordinated ceremony. Assisted with mayor's script for the ceremony. Arranged gift for the ambassador. Hosted the ambassador on his visit and arranged payment of associated invoices. Arranged for Australia Day funding to be distributed to the villages.

Finalised the Christmas Display competitions including judging, production of certificates and presentation of prizes for Grenfell and the villages.

Researched and designed tourism rates notice insert.

Provided information to Central NSW tourism as requested for the Unearth campaign.

Assisted with bump out and bump in of gallery exhibition.

For Information

Noted

9. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Art & Art Gallery

- Arranged bump out of 'Grenfell Community Arts & Craft Group' exhibition
- Arranged letters of payment to artists from 'Grenfell Community Arts & Craft Group' exhibition for sold artworks
- Arranged bump in for 'Indigo Blue' exhibition. Arranged for WSC outdoor staff member to assist with hanging of exhibition from ceiling
- Created name plates for exhibition
- Sent event details to Arts Outwest for their enewsletter
- Arranged replacement volunteers when rostered volunteers were not available
- Sent reminder about exhibition opening volunteers, art gallery committee, Mayor, GM and other interested parties – email and post
- Designed gallery exhibition poster to be displayed in businesses
- Chased details from artists required for program for 2017
- Designed program and arranged printing
- Wrote and sent get well/thanking of you cards to three gallery volunteers
- Sent information to Dramatic Society about available grant
- Contacted various artists about exhibiting in 2018
- Submitted gallery report and action plan
- Arranged for statistics to be broken up into days of week

Tourism

- Updated business listings on Grenfell.org.au
- Added and updated event listings on Grenfell.org.au
- Updated ATDW listings for visitnsw.com.au
- Wrote Council report for December
- Emailed stakeholders to update details of the Grenfell Active Festival's date
 - Arranged for old article about Grenfell Active Festival to be removed from Grenfell Record website as it is appearing in search engine results and confusing the public
 - Asked Destination NSW to fix hyperlinks that appear in search results with incorrect information and/or links
 - Contacted numerous clubs who had added it to their calendars to change the date of the event on their websites
- Manage Facebook account
- Manage Instagram account
- Sent out visitor guides to VIC's as requested
- Sent information to Deidre Carrol for Wednesday radio segment
- Assisted with review of tenders for producing new Grenfell Visitor Guide
- Liaised with Anne about Skywriters project event
- Contacted Margery Nicoll about Weddin Workshop Weekend and their Literacy workshop idea
- Liaised with Iandra Castle to develop new flyer
- Updated TV screen slide show in front window

THE DIRECTOR CORPORATE SERVICES' REPORT

- Updated Grenfell, New South Wales and Henry Lawson Festival Wikipedia listings
- Put together 5 images and text for Screen Central to use about Grenfell
- Gathered quote for ebook
- Put together information about Australia day activities around the shire
- Answered operators concerns about email from New South Wales Tourism
- Contacted workshop facilitators asking for details for their workshops on the Weddin Workshop Weekend

Visitor Information Centre

- Greeted visitors at VIC and handled enquiries (walk in, phone and email)
 - Assisted with numerous Parkes Elvis Festival enquiries and tourists coming through from this event
- Sent weekly email requesting information from businesses in the Shire about their availability, news etc. and collated the replies
- Organised staff and their weekend tasks. Replied to their enquiries
- Ordered more souvenirs
- Ordered more visitor guides for the ones we had run out of stock
- Sent out weekly email to surrounding VIC's outlining our weekend's events
- Arranged for Ben Hall sculpture to be brought from Jan Wallace's garden to hub hallway where eagles were
- Arranged for MPS to finish watching the Grenfell history DVD in cinema
- Spoke with new Café owner to get details of cafe

Henry Lawson Festival

- Managed Facebook account
- Liaised with management for 2017 Official guest management
- Promoted Festival Queen Twilight Ball
- Updated website
- Added entry forms to website for Art, Porcelain and VSS
- Contacted 2016 Street Stall coordinator for street stall things so we could begin getting organised for 2017
- Followed up with NSW Channel Manager for Mojo Power about sponsorship prospectus sent in Dec
- Updated sponsorship database and amended letters ready to be sent out
- Created 2017 VSS entry form for coordinator
- Liaised with Art Gallery Co-coordinator about exhibition opening

For Information

Noted

At this point the Director Environmental Services Mr Brendan Hayes entered the meeting 6.24pm.

10. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Conducted services and repairs for 25 residential customers and 2 business customers.

Sold laptops/computers to 2 business customers.

THE DIRECTOR CORPORATE SERVICES' REPORT

Sold software, parts and accessories to 16 residential.

Sold ink and toner cartridges to 15 residential customers.

Delivered 1 individual lesson.

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

327 **RESOLVED:** Cr O'Byrne and Cr Bembrick that except where otherwise dealt with the Director Corporate Services' report be adopted.

9 February 2017

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report 5 February 2017

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

- | | | |
|-------|---|---------------------------------------|
| SH6 | - | general maintenance |
| | - | heavy patching flood repair completed |
| | - | removed several fallen trees |
| | - | repaired culvert headwalls |
| SH17 | - | general maintenance |
| MR398 | - | general maintenance |
| | - | heavy patching flood repairs ongoing |
| | - | removes several fallen trees |
| MR236 | - | general maintenance |
| | - | Removed fallen tree |
| MR237 | - | general maintenance |
| | - | heavy patching flood repairs ongoing |
| | - | removed fallen trees |
| MR239 | - | general maintenance |
| | - | heavy patching flood repairs ongoing |

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- flood repairs on various roads ongoing
- carrying out gravel resheeting in various locations

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- flood repairs
- maintenance grading continuing
- built side track on Gibraltar Rocks Road

1.4 Urban Maintenance/Construction

- general maintenance
- repaired collapsed pipe in West Street
- erected Christmas flags in Main Street
- erected new parking signs at hospital
- relocated bin at bakery
- erected Medical Centre fence
- carried out repairs to town clock
- checked admin drainage system
- Painted over graffiti

For Information

Noted

2. Other Works

- removed trees in Industrial Estate
- organised road closures for Twilight Festival Ball in Taylor Park
- supplied and erected hangers for Art Gallery exhibition
- erected signs for Blacks Bridge replacement

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- lopped dead tree in Rotary Park
- lifted street trees in various locations

2.2 Cemeteries

The following graves have been prepared from: 4 December 2016 to 5 February 2017:-

Grenfell Lawn	–	2
Grenfell	–	Nil

THE DIRECTOR ENGINEERING'S REPORT

Bimbi	–	1
Caragabal	–	Nil
Private property	-	1

The following maintenance has been carried out in the last month:

- general maintenance
- topped up graves
- mowed Lawn Cemetery

2.3 Sewer Mains

Six (6) sewer chokes have been attended to during the last month, none in the relined section. Insituform completed lateral relining.

2.4 Private Works

- commenced entrance to Warraderry grain facility
- sold gravel to ratepayers
- installed entrance culvert for ratepayer

2.5 Village Maintenance

Nil

2.6 Vandalism

Urban - graffiti **\$700.00**

Rural - Nil

Total Cost: \$700.00

Progressive Cost Urban: \$2,150.00

Progressive Cost Rural: \$0.00

(from 1/7/2016 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue Greenethorpe – Bumbaldry Road upgrade (Stage 2)
- continue repairs to flood damaged roads
- complete Warraderry Grain entrance (private works)
- continue Keiths Lane widening and sealing
- village maintenance

THE DIRECTOR ENGINEERING'S REPORT

3.2 Urban

- general maintenance
- continue Forbes Street beautification
- complete Henry Lawson Oval toilet footpath paved access
- widen and complete road access and cul-de-sac in Industrial area

For Information

Noted

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PI 3952	Kenworth Prime Mover	Replace motor, replace faulty fuel injector
	All registered plant	Rego inspections and repairs
PI 4070	Cat Grid Roller	Repair fuel blockage
BFO 2229	RFS Truck	Motor repairs
PI 4083	Dynapac Roller	A/C repairs, replace drum rubbers

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

The planned 2016/2017 reseals on SH6 have been completed.

Two culverts have been repaired on SH6.

A Work Order has been prepared for the preliminary side track works and stockpile site upgrade for the Lignum Creek bridge replacement. Work Orders have been approved for tree removal/trimming, fencing and old bridge timber removal. Works are planned to commence on Monday 20 February, 2017.

For Information

Noted

6. Noxious Weed Report – January, C2.8.12

The Noxious Weeds Officer has carried out the following works in the last month:-

- Weeds sprayed - African Boxthorn, Sweet Briar, Devils Claw, Blackberry, St Johns wort, Blue Heliotrope, Johnson Grass, Bathurst Burr & Silverleaf nightshade
- Areas sprayed – Bimbi, Bribaree, Euroka, Eurabba, Berendebba, Barbingal, Caragabal, Marowrie, Weddin, Eualdrie, Bolungerai, Tyagong & Grenfell town area
- The extra person is working out well

THE DIRECTOR ENGINEERING'S REPORT

- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.

For Information

Noted

7. 2017 Gravel Crushing Tenders, T1.6.62/T1.6.63

A late tender for gravel crushing in Simpson's Pit and Brundah School Pit will be submitted to the February Council meeting.

For Information

Noted

8. NSW Transport RMS – Flood Damage, R2.70.3

Council has recently received confirmation of flood damage grants from RMS as follows:

Regional Roads	\$ 614,558
Local Roads restoration (including Council's contribution of \$29,000)	\$ 1,553,462

It is noted that the original claim was for \$1.9m leaving a shortfall of \$358,000 to be funded from the \$1 million extra grant.

These grants are a fixed upper limit, hence any over-expenditure will not be recognised for restoration work. The work should be completed no later than 30 June, 2018, as agreed with Council. Due to the extent of damages of this flood event, the RMS payments will be spread over two financial years (2016/2017 and 2017/2018).

A copy of the Schedule of Works is in the iPads.

RECOMMENDATION: that Council formally accept the flood damage grants of:

Regional Roads	\$ 614,558
Local Roads restoration (including Council's contribution of \$29,000)	\$ 1,553,462

328 **RESOLVED:** Cr Bembrick and Cr Parlett that Council formally accept the flood damage grants of:

Regional Roads	\$ 614,558
Local Roads restoration (including Council's contribution of \$29,000)	\$ 1,553,462

9. Blacks Bridge, R2.11.3

The Contractor commenced the removal of the old bridge on 17 January, 2017.

Piles have been precast and piling commenced on 3 February, 2017.

THE DIRECTOR ENGINEERING'S REPORT

4 super T-beams have been cast out of 8. Headstocks and headwalls are currently being precast.

Weekly meetings with the Contractor are held to ensure the project is compliant and timely.

For Information

Noted

10. Amended Works Programme – Flood Damage, R2.70.3

Amended Works Programmes for Local and Regional Flood Damage repairs have been placed on Councillors' iPads and on the noticeboard.

A further report on the allocation of the extra \$1 million for funding for Weddin Shire Council roads will be submitted to Council once all quotes and tenders are received.

For Information

Noted

11. Notice of Motion to December Council Meeting, Correspondence Item A19, C2.8.1/R2.70.3

An investigation of the recent stormwater drainage problem in Warraderry Street at North Street and No.4 East Street has revealed that there is a low point in the foot path outside No.1 Warraderry Street, and a natural low point to the west and into the lane.

The inlet into the 450mm diameter stormwater pipe was partially blocked, and an unregistered car was parked near the kerb and gutter, causing a build-up of stormwater along the kerb outside No.1 Warraderry Street, and a consequent overtopping of the kerb, which then flowed down the low point. This stormwater flowed to the lane and through No.4 East Street.

The capacity of the existing 450mm diameter pipe, based on a 1:50 year storm event, is sufficient to carry the stormwater.

It is proposed to:

- a) remove the abandoned car
- b) fill the low point of the footpath at No.1 Warraderry Street
- c) clear the outlet of the 450mm diameter pipe in North Street.

For Information

329 **RESOLVED:** Cr O'Byrne and Cr Best that the proposed action be confirmed.

12. Road Closure Application, R2.1.4

Council has received advice from Department of Primary Industries that the Minister for Lands and Water proposes to consider the closing of public roads listed in Schedule 1 as follows:

- Crown roads within and adjoining the property at 392 Iandra Road, Monteagle. (File Ref: 16/10263).

THE DIRECTOR ENGINEERING'S REPORT

Note: most of the roads in Schedule 1 are in Hilltops Council area. See Attachment – DE Report Item 12 in iPads.

The roads have been inspected by the Director Engineering. No objection is offered to the closure of roads in Schedule 1 in Weddin Shire.

RECOMMENDATION: that Council offer no objection to the closing of public roads listed in Schedule 1 as follows:

- Crown roads within and adjoining the property at 392 Iandra Road, Monteagle. (File Ref: 16/10263).

330 **RESOLVED:** Cr Best and Cr Bembrick that Council offer no objection to the closing of public roads listed in Schedule 1 as follows:

- Crown roads within and adjoining the property at 392 Iandra Road, Monteagle. (File Ref: 16/10263).

13. Breastscreen Mobile Van, C1.7.12

A request has been received from Breastscreen Greater Western to move the mobile van from Canowindra to Grenfell on 3 May, 2017.

Council has moved the van in previous years.

RECOMMENDATION: that Council approved the moving of the Breastscreen Van from Canowindra to Grenfell on 3 May, 2017.

331 **RESOLVED:** Cr Brown and Cr Parlett that Council approved the moving of the Breastscreen Van from Canowindra to Grenfell on 3 May, 2017.

14. Henry Lawson Oval Toilet, P2.1.6

The old toilet was removed on 25 January 2017. The area is being established as grass.

The entrance to the toilets will be gravelled and sealed.

The bricklayer cleaned the internal and external brickwork. Unfortunately, the stainless steel fittings were damaged with rust forming on the surfaces. He endeavoured to remove the rust and staining but the surfaces are now scratched.

A further report will be submitted showing the final costings.

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

15. Essential Energy Bulk Lamp Replacement, U1.3.11

Details are currently being obtained on the proposal and a detailed report will be presented to the March 2017 Council Meeting.

For Information

Noted

16. Greenethorpe le Tour de Greenethorpe, T3.4.1

A request has been received from le Tour de Greenethorpe for Council to fund the Stop/Slow training of 15 Greenethorpe volunteers so as to comply with the Traffic Control Plans for the annual le Tour de Greenethorpe.

The estimated cost for the training is \$3,000 including GST.

RECOMMENDATION: that Council train 15 Greenethorpe volunteers in Stop/Slow operation at an estimated cost of \$3,000 and fund the training from the Rural Roads vote.

332 **RESOLVED:** Cr O'Byrne and Cr McKellar that Council train 15 Greenethorpe volunteers in Stop/Slow operation at an estimated cost of \$3,000 and fund the training from the Rural Roads vote.

WILLIAM TWOHILL
DIRECTOR ENGINEERING

333 **RESOLVED:** Cr Diprose and Cr O'Byrne that except where otherwise dealt with the Director Engineering's report be adopted.

Cr Diprose left the room at this point 6.57pm.

9 February 2017

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

December 2016

Total inflow through the Works during December 2016 was 7,257 kl with the daily average of 234.09 kl. Outflow for irrigation for reuse was 653 kl and discharge to Emu 9,357.7 kl.

The highest daily recording of 408 kl occurred for the 24 hours ending 6.30 am on 17 December 2016 and the lowest of 198 kl for the 24 hours ending 6.30 am on 14 December 2016.

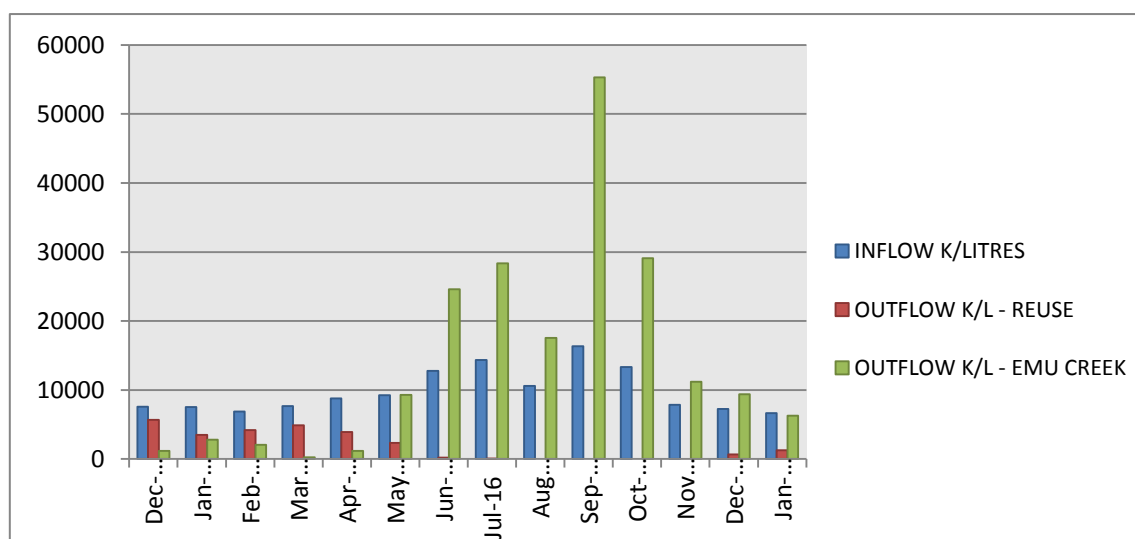
A total rainfall of 83 mm was recorded for the month.

January 2017

Total inflow through the Works during January 2017 was 6,636 kl with the daily average of 214.06 kl. Outflow for irrigation for reuse was 1254 kl and discharge to Emu 6,292.6 kl.

The highest daily recording of 276 kl occurred for the 24 hours ending 6.30 am on 21 January 2017 and the lowest of 192 kl for the 24 hours ending 6.30 am on 13 January 2017.

A total rainfall of 29 mm was recorded for the month.



THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Council is advised that the UV filtration system for treatment of effluent reuse for irrigation has been installed and commissioned.

The system is now supplying an improved product to the recreation areas in the town and assisting with water reliance on the potable supply.

Consideration of this unit will be taken into account in the planning of new STP.

For Council's Information

Noted

Cr Diprose returned to the room 6.58pm.

2. Caravan Park Operations, P2.3.3

December 2016

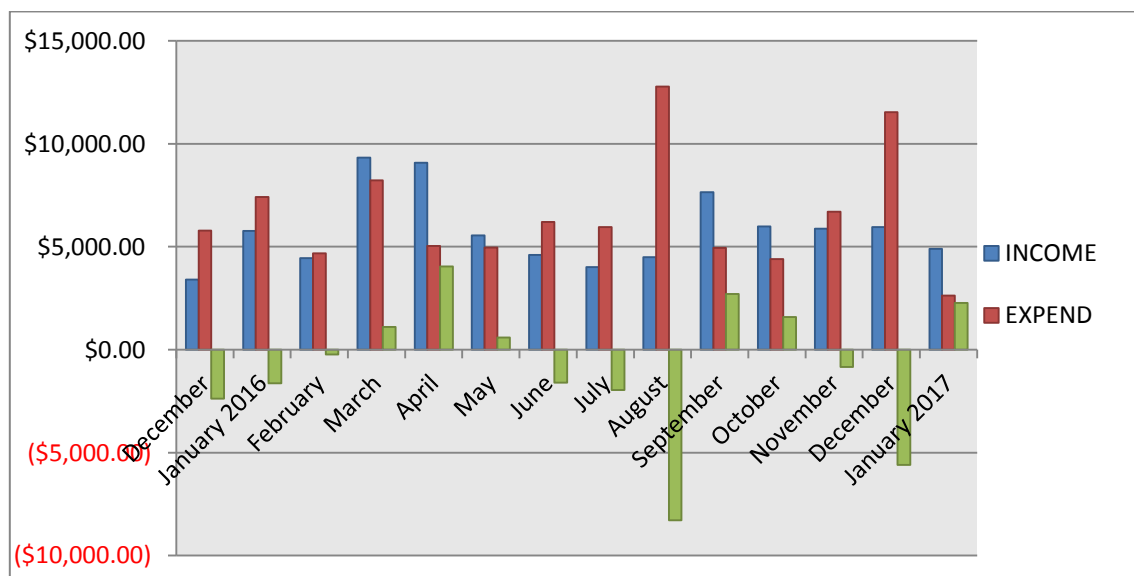
Income for the month of December 2016 was \$5,949.00 with expenditure of \$11,539.65 resulting in an operational loss of \$5,590.65 the month.

There were 134 sites occupied for the month of December 2016.

January 2017

Income for the month of January 2017 was \$4,903.00 with expenditure of \$2,626.89 resulting in an operational profit of \$2,276.11 the month.

There were 113 sites occupied for the month of January 2017.



For Council's Information

Noted

3. Animal Control, A4.4.4

a. Companion Animals – December 2016

Animals Impounded :	1	Animals Destroyed:	0
Animals Straying/Returned to		Animals Released:	0
Owners immediately:	1		
Animals Seized and Impounded:	2	Animals Rehomed:	2
Animals Surrendered:	0		

Other activities carried out by the Ranger:

Companion Animals

- Verification of existing microchips, details updated.
- 1 “Show cause” issued – non-compliance to register.
- Communication with new animal rescue organisation – Rural Pound Aid.
- Seizure 3 dogs, impounded.
- Seizure and possession notices issued.
- Rehoming of 1 male impounded Border Collie.

Stock

3 callouts for stray horses – all owners identified, animals returned to owners.

1 callout for straying mob of sheep. Owner identified, sheep contained private property.

Compliance met – NOI'S Issued Overgrown blocks

Compliance met Quandialla	13
Yet to comply	4(1 owner)
Grenfell – compliance met	1
Grenfell	4 outstanding
Orders issued – Grenfell	1
Penalty Infringement Notices issued – non compliance with Order (Star Street Grenfell)	1

Recycling

- Recycling bin checks for contaminated waste, correspondence issued to property owners.

Advertising

- Article placed Grenfell Record “what can go in the recycling bin”.
- 2LF announcement “lost and found” impounded dog, Grenfell Record article and photo, facebook entry.
- Grenfell Record article – Pets and Christmas.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

January 2017

Animals Impounded :	1	Animals Destroyed:	0
Animals Straying/Returned to		Animals Released:	4
Owners immediately:	3		
Animals Seized and Impounded:	1	Animals Rehomed:	0
Animals Surrendered:	0		

Other Activities:

Companion Animals

- Reporting of seizure activities to Office Local Government via e-mail spreadsheet.
- Updating existing records on the NSW Pet Registry as per required under NSW Companion Animals Act legislation.
- Entering new data on NSW Pet Registry as per legislative requirements.
- Seizure 1 dog, impounded.
- Seizure notice issued
- Interview with person in charge of menacing dog and inspection of menacing dog enclosure.
- Compliance inspection – menacing dog control requirements.
- 1 show cause issued – non-compliance control requirements declared menacing dog.
- 2 “Notices to register” issued.
- 5 stray dog letters issued.
- 1 cat rescue co-ordinated with Grenfell Fire Brigade Captain Craig Johnson – Grenfell Museum ledge.

Stock

- 1 letter issued – straying horse.
- Stray sheep – owner identified and sheep contained private property.

Compliance met – NoI's and Orders issued overgrown blocks

Compliance met – Quandialla	4
Outstanding	0
NoI's issued January – Grenfell	4
Compliance met - (January)	3
Outstanding	1
Orders issued – Grenfell	1
Partial compliance met – carried over from December.	2
Compliance met– carried over from December.	1
NoI's issued – Bimbi	7
Compliance met	7
Outstanding	0

Recycling

- Recycling bin checks for contaminated waste, correspondence issued to property owners

Advertising

- Article printed Grenfell Record – “Dogs Die in Hot Cars”.
- Letterbox drop village of Greenethorpe – recycling do's and don'ts.

For Council's Information

Noted

4. Quandialla Swimming Pool, P2.3.2

December 2016

Throughout December there were 1708 patrons use the pool/facility, an average of 55.10 people a day.

A number of family, single and Aqua class season tickets were purchased.

Activities held were:

- Swimming club was held every Wednesday and Friday with an extra clinic on a Sunday.
- A Swim School was held on the middle two weekends of December, with enrolments from the local Quandialla, Caragabal and Grenfell areas.
- Aqua Fitness is held three times a week.
- Quandialla Public School came for a Christmas party on the last week of term four 2016. Unfortunately, Bribbaree Public and the Grenfell Scouts had to cancel Christmas parties due to inclement weather that particular week.

The pool kiosk was broken into early in December, with a small sum of cash taken and the Photometer water test kit. Quandialla have been able to borrow Grenfell pools test kit for this season. This will have to be addressed as soon as possible.

There was a drain malfunction in the ladies changeroom, with water overflowing through the floor drainage pipe. Actizyme was used down most drains. The problem has been minimised.

January 2017

Throughout January there were 2035 patrons use the pool / facility, an average of 65.65 people a day.

Activities held were:

- Quandialla swimming club held an invitational twilight carnival which was a huge success.
- Club continues with Wednesday and Friday evenings and a number of Sunday clinics as well.
- Aqua Fitness is running four times a week.
- Australia Day was very quiet.

The new filter cartridges arrived early in January.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Council has organised several free weekend bus runs, including Australia Day for Grenfell residents to take advantage of the Quandialla pool. The use of the service has been very limited and will be discontinued after the weekend of the 12th February 2017.

For Council's Information

Noted

5. Sewerage Treatment Works, S1.1.1

Council has commenced the action of providing man proof fencing to the sewer treatment plant in Memory Street.

The first stage along Memory Street has been completed and Council is in a position to complete the next stage to the southern boundary.

The position of the fence has been chosen so as to reduce the impact on any trees in the process of construction. The line will be approximately 2m from the existing fence line.



For Council's Information

Noted

6. Clean Up Australia Day 2017, E3.3.8

The 2017 Clean Up Australia Day event will be held on Sunday 5th March 2017. The site will be Company's Dam, Newton Road this year between the hours 8am – 10.30am.

Other Clean Up Days are: Schools – Friday 3rd March 2017
Business – Tuesday 28th February 2017

Clean Up Australia Day is the perfect opportunity for everyone to come together and help clean up our local parks and waterways and think about how we can reduce our impact on the environment.

For Council's Information

Noted

7. Grenfell Sewer Treatment Plant Renewal, S1.1.5

Council has continued its progress for the STP Renewal program with the calling of tenders for the investigation stage.

At closing of the tender date, 13 submissions were received and the assessment process has commenced. The process involves a panel assessment in accordance with an adopted Evaluation Methodology and associated assessment template. The assessment process will take several weeks.

It is envisaged that the successful tender price will be under \$100,000 and to assist in the appropriate and timely appointment of the contractor, Council is requested to resolve to permit the General Manager to determine the successful submission.

RECOMMENDATION: that Council delegate authority to the General Manager to determine the successful tenderer for the Investigation Stage of the Grenfell Sewer Plant Renewal Project, in consultation with the Director of Environmental Services and consistent with Council's Assessment Panel.

334 **RESOLVED:** Cr Best and Cr Bembrick that Council delegate authority to the General Manager to determine the successful tenderer for the Investigation Stage of the Grenfell Sewer Plant Renewal Project, in consultation with the Director of Environmental Services and consistent with Council's Assessment Panel.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

December 2016

DA NO.	Applicant	Construction	Value (\$)	Address
38/2015 - Mod	Mr MB Shortis & Ms MC Carey	Shed with Temporary Workers Accommodation	\$100,000	LOT: 2 DP: 1185065 1004 Adelargo Road GRENFELL NSW 2810
56/2016	Mr TJ & Mrs LE Wood	Replace & Extend Front Verandah, Extend Back Verandah	\$4,000	LOT: 1 SEC: 32 DP: 758473 34 Brundah Street GRENFELL NSW 2810
57/2016	Mr ME Simmons	Transportable Dwelling	\$45,000	LOT: 11 DP: 1171193 Yambira Road GRENFELL NSW 2810
58/2016	Mr AS Robinson	Private Burial Lot (Private Cemetery)	\$0	LOT: 23 DP: 754604 'Arramagong East' GRENFELL NSW 2810
59/2016	Andys Design & Drafting	New Dwelling & Shed	\$280,000	LOT: 109 DP: 1081488 28 Stan McCabe Drive GRENFELL NSW 2810
60/2016	Mr LI Brenner	Shed	\$19,000	LOT: 388 DP: 754578 15 Holy Camp Road GRENFELL NSW 2810
61/2016	Mr DG Robinson	Carport	\$2,500	LOT: 2 DP: 634385 16 East Street GRENFELL NSW 2810
62/2016	Mrs Karen Loader	Swimming Pool	\$1,500	LOT: 1 DP: 964457 1 Sullivan Street GRENFELL NSW 2810

January 2017

DA NO.	Applicant	Construction	Value (\$)	Address
63/2016	Mr JN Hunt	Shed	\$20,090	LOT: 36 DP: 754610 "Mountain View" Cowra Road GRENFELL NSW 2810
64/2016	Mrs D Yates	External Shop Alterations	\$8,000	LOT: 1 DP: 956006 42 Main Street GRENFELL NSW 2810
65/2016	Mr S Brown	Dwelling/Shed	\$50,000	LOT: 1 DP: 1053881 Brundah Parish GRENFELL NSW 2810
66/2016	Ms Alison Van Der Linden C/- Graincorp Limited	Construct 2 x 1,500t Grain bins & 2 x 100t Garner bins with Rail Loading Infrastructure	\$5,300,000	LOT: 20 DP: 1021581 Euroka Parish QUANDIALLA NSW 2721
67/2016	Mr M & Mrs M Neil	Shed	\$11,000	LOT: 29 DP: 1063500 122 Simpsons Drive GRENFELL NSW 2810
68/2016	Mr WM Kohnen	Carport	\$3,000	LOT: 2 DP: 510071 23 Young Street GRENFELL NSW 2810

For Council's Information

Noted

2. Development Application, DA 55/2016

Council is in receipt of Development Application 55/2016 for the demolition of existing silo and construction of a new milling plant building at Grafton Street commercial premises.

As part of required consultation the application was forwarded to Roads and Maritime Authority for concurrence and conditions. The department has requested further information and meetings have taken place with the applicant to discuss these matters, as well as Building Code compliance and operational matters within the facility.

Once the additional information has been received, Council will forward it to RMS and provide further assessment of the application.

For Council's Information

Noted

3. Weddin Aquatic Centre, P2.3.1

The project has advanced to the completion of concrete pouring and hydraulic testing of the 50m pool. The testing was carried out and revealed no issues requiring rectification. The balance tanks will now be treated and tiling on the 50m pool will commence on satisfactory inspection from the design architect and engineer.

Formwork will commence on the program pool, splash pad and plantroom with several concrete pours scheduled in the coming weeks.

Additional safety barriers will be required to be installed to assist in the fall risk around the accessible ramps and on the splash pad area.

In relation to the Amenities project, Council has been made aware of a restriction placed on the Club grants funding program with funding availability (if successful) occurring on 1 August 2017. This has only come to light since the opening of the formal application process.

This makes the construction timetable only 13 weeks prior to opening for 2017/18 season in early October 2017. This creates issues that may impact on the usability of the completed water bodies.

To ensure the swimming facility is available for the 2017/18 season it would be appropriate to install temporary facilities for the 2017/18 period to allow for an entire swimming season to be available.

It is reiterated that the swimming pools, splash pad and associated plantroom and storage areas will be completed for the 2017/18 season.

The construction of the new facilities would then occur (funding reliant) in April 2018.

For Council's Information

Noted

4. Grenfell Medical Centre Development, P2.12.17

Council has determined to reapply for funding in 2017 for the development. Council will inform all contractors regarding the delay and formalise the subcontract agreements when confirmation of funding and commencement date has been notified.

For Council's Information

Noted

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

- 335** **RESOLVED:** Cr O'Byrne and Cr Niven that except where otherwise dealt with the Director Environmental Service's report be adopted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 31 JANUARY 2017
COMMENCING AT 4.38 PM (E1.1.5)**

1. PRESENT: Bill Twohill (LEMO, Chair - Weddin Shire Council), Jodie Marshall (REMO), Michael Madgwick (LEOCON), Andrew Noble (NSW Ambulance), Craig Johnson (Fire & Rescue NSW), Mark Hughes (Fire & Rescue NSW), Inspector Luke Unsworth (Fire & Rescue NSW), Bill Atchison (State Emergency Service), Angus Neilsen (Rural Fire Service), Superintendent Chris Schilt (NSW Police) and Maurice Simpson (Observer – State Emergency Services).

2. APOLOGIES: Steve Hayes and Bruce Fitzpatrick.

Resolved: M Madgwick and A Noble that the apologies be accepted.

3. MINUTES:

Resolved: M Madgwick and M Hughes that the minutes of meeting held on 1 November 2016 be adopted as read.

4. MATTERS ARISING

4.1 Weddin EMPLAN

To be completed shortly.

Noted

4.2 REMO – Jodie Marshall

Exercise to be held in the cooler months.

Noted

5. GENERAL BUSINESS

Nil

6. CORRESPONDENCE

Nil

7. MEMBERS REPORT

7.1 Police

- Superintendent Chris Schilt (Cootamundra) – up to full strength.

7.2 Fire & Rescue NSW

- 10 jobs

- 9 members, 1 extra member being trained.

7.3 RFS

- Active but relatively small fires.

- Hot February and March.

7.4 NSW Ambulance

- full complement of staff

7.5 SES

- 2 road crash rescues

- 3 trees

- 5 training of staff – SRB credited

8. REMO – JODIE MARSHALL

- Paul and Jodie – Introduction to Emergency Management course and Emergency Operations Centre concepts, Grenfell Bowling Club 30 and 31 May, 2017.

9. NEXT MEETINGS: Tuesday 30 May, 2017 at 4:30pm.

10. CLOSURE: There being no further business to discuss the meeting closed at 5:03 pm.

**W TWOHILL
(LEMO)**

336 RESOLVED: Cr Niven and Cr Bembrick that the Minutes of the Local Emergency Management Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD
THURSDAY 2 FEBRUARY 2017 AT THE COUNCIL CHAMBERS COMMENCING AT
8.30 AM (C2.6.35)**

1. PRESENT: H Moffitt, M Moffitt, Cr Niven, Cr Parlett, Cr Brown, W Crampton, C Myers and G Carroll.

2. APOLOGY: Nil

3. MINUTES: 1 December 2016

Resolved: Cr Brown and H Moffitt that the minutes of the meeting held on 1 December 2016 be adopted.

4. MATTERS ARISING:
Nil

5. CORRESPONDENCE:

Inwards - Nil

Outwards - Get well cards to Wendy Johnson, Judy Mitton, Shirley Hilton and Susan Robertson.

Resolved: W Crampton and M Moffitt that the correspondence be adopted.

Cr Parlett entered the meeting at this point 8.34am.

6. ART GALLERY – CO-ORDINATORS REPORT:

Resolved: C Myers and W Crampton that the Art Gallery Co-ordinators report be adopted as presented.

7. ART GALLERY – FINANCIAL STATEMENT:

Resolved: H Moffitt and Cr Brown that the Art Gallery Financial Statement be adopted as presented.

8. NEW PROJECTS: - Portrait Competition

Resolved: W Crampton and Cr Parlett that the above idea be adopted as a new project and be included in the action plan.

Resolved: Cr Brown and Cr Parlett that Sarah Gurich from the Bathurst Regional Art Gallery be invited to the Grenfell Art Gallery to collaborate and investigate ways of working together.

9. GENERAL BUSINESS:

9.1 - Action Plan

Noted

9.2 - Report of gallery statistics broken up into days of week (refer to action plan)

Noted

10. NEXT MEETING: Thursday 6 April, 2017 at 8.30am at the Council Chambers.

11. MEETING CLOSED: There being no further business to discuss the meeting closed at 9.04am.

337 RESOLVED: Cr Brown and Cr McKellar that the Minutes of the Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING
HELD ON THURSDAY 2ND FEBRUARY 2016 AT 3PM AT THE COUNCIL CHAMBERS**

1. **PRESENT:** Clr J. Parlett, Clr S. O'Byrne, Clr C. Brown, C Logan, W Crampton, L Gibson, C. McCann, A. Carr.
2. **APOLOGY:** Nil
3. **CONFIRMATION OF MINUTES:** 1st December 2016

Resolved: Clr C Brown/ Clr J Parlett that the minutes of the 1st December 2016 meeting be confirmed.

4. **MATTERS ARISING:**

We are yet to receive a response from the Men's Shed relating to the previous outward correspondence. To be pursued.

5. **CORRESPONDENCE:**

In: TASAC- Railway Station eligibility
CENTROC- Response
Cowra Shire Council- Response
Lions – Railway Station

Resolved: Clr C Brown /C Logan that the late correspondence be endorsed.

Golf NSW- Sponsorship request

Resolved: Clr J Parlett /Clr S O'Byrne that council seek further information on the event from Golf NSW.

Out: WSC- Lawson birth site

3.20pm W Crampton entered the room.

6. **TOURISM STRATEGIC PLAN- PRIORITISING PROJECTS**

	<u>Objective 1</u>	<u>Double overnight visitor expenditure by 2020</u>			
Priority	Projects	Context	Target Consumer Segment	Responsibility	Estimated Cost
1	Encourage Improved Accommodation	Organise workshops with guest speakers on the benefits of running a B&B or Farm stay. Support the Accommodation Providers Networking Group.	Short breaks, Over 55's, NSW Family, Accessible.	Council & TPO	
2	Event Establishment	Aiming to establish one major event each month including Reggie McNamara cycling race, farmers markets. Months that need events – February, May, July, August, November	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Community, TPO & Tsm Committee	\$10,000
3	Develop packages for visitors	Encourage the development of collaborative packages for visitors by operators.	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Community, TPO & Tsm Committee	
4	Special Interest Tours and packages	Target sporting groups, clubs, organisations, schools, social groups, bowls clubs, caravan and motorhome owners.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's,	TPO, Tourism Committee	
5	Maintain the Standard of the AVIC.	Continue to operate a level 2 VIC that meets accreditation requirements.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW	Community, TPO & Tsm Committee	

			Family.		
6	Online bookings for tourism operators.	Training and promotion for the uptake of online bookings for tourism operators.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	
7	Railway Station precinct including turntable & crane	Enhance the Railway Station precinct as a rest stop, with turntable relocated from gravel pit to Railway Station.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	\$200000
8	Accredited Visitor Centre	Once operating, the centre would be listed with other accredited visitor centres. Train local residents as tour guides for town tours and trips to villages and the Weddin Mountains.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family, Accessible.	Council, TPO & Tourism Committee	80000
	Objective 2	Creation of a better visitor experience			
1	Develop a DMP for Weddin featuring data collection	Prepare a Destination Management Plan for Weddin that includes a research component	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Council, Community, TPO & Tsm Committee	
2	Shire wide signage study and concept plan	Undertake a stocktake of existing tourism related signs, undertake a needs analysis and prioritise these needs. Use this study as a basis for possible funding applications.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO & Tsm Committee	
3	Main Street Beautification	Including shop windows and empty shop signage.	Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Tsm Committee	
4	Self-guided tours/drives	Promote self-guided walks and drive tours, including Main Street walks and heritage tours. Use brochures websites and target Canberra day trippers.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
	Objective 3	Attract & enhance product and events			
1	Henry Lawson Birthsite redevelopment	Ideally project will be completed by June 2017, which will mark 150 years since Henry Lawson's birth.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, TPO & Tourism Committee, HLFC.	
2	Stan McCabe Development	Famous cricketer Stan McCabe was born in Grenfell We could draw on his tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over 55's	Community & Tourism Committee	\$84,000 plus installation
3	Jan Lehane Development	Tennis player Jan Lehane was born in Grenfell We could draw on her tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	\$10,000
4	Reggie McNamara	Life size bronze interactive statue of Reggie in a bike riding position.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	
5	Weddin Mountain Promotion	Promote camping, bush walking bird watching and Seaton's Farm.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
6	Assist with the development of workshop weekends	Provide encouragement and support to the operators in Grenfell developing a program of workshops weekends ie gardening, art, photography, quilting, metal sculpture.	Culture & Heritage, Short breaks, Over 55's.	Community, TPO & Tsm Committee	
7	Installation of consistent signage shire wide	Develop funding application to install all signage identified during the signage needs analysis.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Council, TPO & Tsm Committee	
8	Weddin Mountains based professionally run event- sporting/ horse-riding/ 4x4 etc.	Negotiate with National Parks over broadening the conditions of use of the Weddin Mountains National park and then promoting these new uses to appropriate user groups.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee, Council	
9	O'Brien's Hill Project	Development is planned for O'Brien's Mine, an historic disused mining site. Plans have been drawn and approved by council. Waiting for a suitable funding to reopen. If approved council will need to match the grant \$ for \$.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family,	Council & TPO	\$200,000 first stage
	Objective 4	Building community awareness and participation			
1	Work closely with regional groups ie car clubs	Develop good relationships with local and regional groups: Probus, Car Clubs etc to facilitate club visits to Grenfell.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's.	Community, TPO	

2	Support VFR via regular community communication and invitations to the AVIC.	Develop community support devices to encourage the VFR market ie rates notice inserts, social media platforms, training on how to improve local photography for social media	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO	
3	Backyard Champions campaign	Educate locals on things to see and do when they have VFR	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO	
4	Gateway/Entry signage	Develop funding application to install unique and inspirational entrance to town signage	Caravan & camping, Short breaks, Over 55's, NSW Family,	Council, Tourism Committee & TPO	
	Objective 5	Establish strong industry ties in the region			
1	Develop relationships with Forbes/ Cowra/ Young AVICs that lead to referrals.	Conduct famils and consider training with staff from surrounding AVICs to strengthen relationships leading to greater numbers of recommendations.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO	
2	Grow the perception of Grenfell in the minds of caravan and motorhome owners	Develop facilities that attract and retain caravan and motorhome users. Promote Forbes Street parking.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's.	Council, Community, TPO & Tsm Committee	
3	Develop a Tourism Operators networking group	Encourage the expansion of the B&B group to become a Tourism Operators networking group.	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO	
4	Participate in all appropriate regional tourism campaigns	Participate in all appropriate Central NSW Tourism campaigns what offer measurable benefit to the Weddin Shire	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Community, TPO & Tsm Committee	

7. **UPCOMING EVENTS:** visit www.grenfell.org.au/attractions/events

- 'Indigo Blue' - Grenfell Art Gallery Exhibition until 26th February
- Festival Queens Twilight Ball February 4th
- Steven Spellmaster 11th February
- THLHS P&C and Community Quilt Collective Sowing Day 18th February
- Grenfell Kart Club Race Day 26th February
- Into the Forest - Grenfell Art Gallery Exhibition 28th February – 17th April
- Poker Run 4th March
- An Evening with John Schumann and Friends 10th March
- Grenfell Rodeo 25th March
- Grenfell Kart Club Race Day 2nd April
- Grenfell Picnic Races 8th April
- Hargrave family Reunion 8th April
- Iandra Castle Open Day 16th April
- Painting From Nature - The Central West Art Gallery Exhibition 19th April – 1st June
- Iandra Castle Open Day 23rd April
- Sportsman Hall of Fame Official Opening 29th April
- Grenfell Kart Club Race Day 4th June
- Grenfell Henry Lawson Festival 8-12th June
- Iandra Castle Open Day 11th June
- Weddin Workshop Weekend 17th June
- Reflections - Grenfell Art Gallery Exhibition 20th June – 30th July
- Grenfell Rugby Club's 50th Anniversary Celebrations 8th July
- Grenfell Kart Club Bob Hinde Memorial Festival of Kids 15th- 17th July
- Kangaroo Valley - Grenfell Art Gallery Exhibition 1st August – 10th September
- Grenfell Active Festival 5th - 6th August
- Grenfell Kart Club August Club Race Day 13th August
- Grenfell Show 1st -2nd September
- Grenfell Jockey Club Races 16th September

- Weddin Mountain Muster 24th-29th September
- HLHS reunion 30th September
- Grenfell Public School 150th Celebrations 14th October
- Grenfell Kart Club - Southern Star Series – 28th-29th October
- Grenfell Kart Club Christmas Meeting 3rd December

8. BUSINESS WITH NOTICE:

Nil

9. QUESTIONS WITH NOTICE:

Nil

10. NEXT MEETING: Thursday 6th April 2017 3pm at the Council Chambers

11. CLOSURE: 3.36pm

338 **RESOLVED:** Cr Bembrick and Cr O’Byrne that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
THURSDAY 2 February 2017 at 4.30 pm at the COUNCIL CHAMBERS (C2.6.22).**

1. **PRESENT:** Mr B Hayes (DES/Chair), Mrs S Jackson-Stepowski (Heritage Advisor), Clr J Parlett, Clr P Diprose (Arrived 4.40pm), Clr C Brown, Mr W Crampton, Mrs D Yates, Mr J Hetherington and Mrs I Holmes (Observer)

2. **APOLOGIES:** Mr I Pitt (Historical Society)

Resolved: Clr Parlett and Mrs Yates that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 1 December 2016

Resolved: Clr Brown and Mrs Yates that the minutes 1 December be adopted.

4. **CONFLICTS OF INTEREST:**

Nil

5. **MATTERS ARISING:**

5.1 Medical Centre Historic Reference Panels

Mr Hayes advised that the Heritage Advisor has prepared a draft for panels and will be forwarded to the Committee for comment.

5.2 NSW Heritage Grants 2016/17

Colours agreed with applicants. Mr Hayes advised that 2017/18 funding applications have been submitted and we are currently waiting for confirmation.

5.3 HNM Activation Grants 2016/17

Mr Hayes advised that Council was unsuccessful in their application.

5.4 Strategic Plan Development for direction of Heritage

Mr Hayes discussed the following outcomes:

i) **Heritage Action Plan –**

Mr Hayes advised that an action plan has now been prepared and will form part of the minutes.

ii) **Heritage Promotion –**

Mr Hayes advised that he has had discussions with the Grenfell Record Editor and the first article will be late February.

iii) **Heritage Booklet for Owners/Purchasers –**

Mr Hayes discussed the Heritage Advisors draft “Weddin House Style No 1”. Mrs Jackson advised that it was taken from Pip Giovanelli’s study which identifies 4 typical house styles. The Committee’s comments have been taken into account. Mrs Yates suggested adding the recent publication – “Weddin Shire Historical Homes” to bottom of page for reference.

iv) **Building Plaques -**

Mr Hayes discussed the Heritage Advisor's draft. Some discussion took place. Plaques to be circular in shape echoing Tourism branding, deep maroon colour, 150mm diameter, front Minion Pro or PT Sans. The positioning on the shopfront will be negotiated with Heritage Advisor. Obtain a quote on 100mm diameter for price comparison.

Resolved: Cllr Diprose and Mrs Yates that on receiving a price for plaques and design that Shop Owners are to be consulted regarding their interest in purchasing and displaying the plaque.

5.5 Heritage Main Street Walk (Heritage Festival)

Mr Hayes advised that a walk of the Main Street will be done by the Mrs Jackson. Mrs Jackson spoke about the details of the walk:

- To be held on Saturday 8 April, starting at 10am, approx. 30 people
- Start from Medical Centre and end at the Railway Station
- Look at details such as tiles etc
- Has gained permission from the Grenfell Record Editor to look at printing machinery on the walk through back access. Descriptions and purpose of machinery will be attached for participant's information.
- Contacted High School and a few children will be helping on the day - handing out brochures etc

The Committee suggested to:

- Advise Auburn/Claire for adding to their Calendars
- Advertise as a day trip with races in the afternoon
- Gold coin donation

6. CORRESPONDENCE:

6.1 Marker 62 – Grenfell Greek Plaque

Resolved: Cllr Parlett and Mr Crampton that the Heritage Committee supports the placing of the plaque in the Visitors Information Centre.

6.2	<u>Heritage Referral Memo – Historical Main St Plaque template</u>	Noted
6.3	<u>Heritage Advisors Visit Report – December 2016</u>	Noted
6.4	<u>Weddin House Style No 1</u>	Noted

7. BUSINESS WITH NOTICE:

Nil

8. HERITAGE ADVISORS REPORT

Heritage Advisor gave verbal report:

- Spoke with Auburn re Markers – Opening of HUB
- Spoke with Lance and Nancy Logan re “Peppercorn Cottage” Hilder Road
- NBN works for Post Office
- The 2 books recently published will be nominated for a Heritage Award before due date
- Will be attending a site visit at Iandra Castle tomorrow

9. QUESTIONS WITH NOTICE:

Nil

10. NEXT MEETING: Thursday 6 April 2017 at 4.30pm.

11. CLOSURE: There being no further business the meeting closed at 5.30 pm.

HERITAGE COMMITTEE MEETING – 2 FEBRUARY 2017 - ACTION PLAN

Item	Action	By	Date Completed
Feb 5.4 (i)	<u>Heritage Action Plan</u>	DES/Isabel	02/02/2017
Feb 5.4 (ii)	<u>Heritage Promotion</u>	DES/Isabel	
Feb 5.4 (iii)	<u>Heritage Booklet</u>	DES/Isabel	
Feb 5.4 (iv)	<u>Building Plaques</u>	DES/HA/Isabel	
Feb 5.5	<u>Heritage Main Street Walk (Heritage Festival)</u>	DES/HA/Isabel	

339 RESOLVED: Cr Brown and Cr Diprose that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 13 FEBRUARY 2017 COMMENCING AT 4.30 PM (C2.6.11)

1. PRESENT: Crs Liebich, Niven, Parlett, O'Byrne,
Messrs G Carroll, W Twohill, B Hayes and L Gibson (observers).

2. APOLOGIES: Crs McKellar and Bembrick.

Resolved: Cr O'Byrne and Cr Niven that the apologies be accepted.

3. MINUTES: 12 December 2016

Resolved: Cr O'Byrne and Cr Niven that the minutes from the 12 December 2016 be adopted.

4. MATTERS ARISING:
Nil

5. CORRESPONDENCE:
Nil

6. REPORTS:

At this point Cr Best and Cr Diprose entered the meeting 4.32pm.

6.1 General Manager:
Report on Weddin Shire Health services meeting.

Noted

At this point Cr Brown entered the meeting 4.34pm.

6.2 Corporate Services Department:
Report on Town Costings.

Noted

6.3 Director Engineering:
Reports on Works, Other Works, Future Works, Plant, RMS RMCC Contract, NSW Transport RMS – Flood Damage, Notice of Motion to December Council Meeting (drainage problem in Warraderry Street), Breastscreen Mobile Van, Henry Lawson Oval Toilet, Essential Energy Bulk Lamp Replacement.

Noted

6.4 Director Environmental Services:
Reports on Sewerage Treatment Works, Caravan Park Operations, Animal Control, Quandialla Swimming Pool, Sewerage Treatment Works, Clean Up Australia Day 2017, Grenfell Sewer Treatment Plant Renewal Town DA's, Development Application - DA 55/2016, Weddin Aquatic Centre, Grenfell Medical Centre Development.

Noted

7. GENERAL BUSINESS:
Nil

8. DEVELOPMENT ENQUIRIES

Over the last month Council has had enquiries for development at the following premises:

• Main Street	Shop Alterations
• Tyagong Street	Proposed Dwelling
• Camp Street	Change of Use/Alt to Shop Front
• Huckel Close	Shed
• Young Street	Carport
• Simpson Drive	Shed
• Melyra Street	Dwelling/Shed
• Cowra Road	Farm Shed
• Star Street	Alterations/Additions to Dwelling
• Second St, Quandialla	Granny Flat
• West Street	Dwelling Enquiry
• Sale Street	Dwelling Enquiry
• Manganese Road	Flag Pole
• Grimshaw Lane	Retaining Wall
• Alexandra Street	Subdivision/Granny Flat Permissibility
• Grafton Street	Commercial Building
• Nash Street	Fence
• Manganese Road	Dwelling
• Bradley Street	Dwelling

Noted

10. BUSINESS WITH NOTICE

Nil

11. QUESTIONS WITH NOTICE

Nil

12. NEXT MEETING: Monday, 13 March 2017 at 4.30 pm.

13. CLOSED: There being no further business to discuss the meeting closed at 5:51pm.

340 RESOLVED: Cr Niven and Cr Brown that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 14 FEBRUARY 2017
COMMENCING AT 8.15AM (C2.6.10)**

Present: Messrs G Carroll, W Twohill, B Hayes and L Gibson.

Apology: Nil

Minutes: of meeting 16 November 2016

Resolved: W Twohill and L Gibson that the minutes from 16 November 2016 be adopted.

General Business:

1A Administration

- (i) NSW Government's – Local Government Reform – Council's 'Fit for the Future' proposal resubmitted with the Council advised we are now 'Fit for the Future' (FFTF). FFTF action plan to be further implemented.
Innovation Fund grant funding application with Parkes, Forbes and Lachlan Shire Councils successful. Project agent appointed to undertake fiscal responsibility and service review processes which is a requirement of the FFTF action plan. Tenders currently being called to undertake processes.
- (ii) Integrated Planning and Reporting (IPR) – reported in General Manager's report.
- (iii) 2017/2018 Operational Plan – workshop and extra-ordinary meeting to be held to commence prioritising for the annual plan.

1B Human Resources

- (i) Vacancies
 - Patch Truck Labourer – to be advertised.
 - School Based Trainee – no interest for Mechanic's position. To be deferred until 2018.
 - Roller Operator – to be readvertised.
 - Director Engineering – currently being advertised.
 - General Managers Secretary – currently being considered.
- (ii) Appointments
 - Creditors Clerk position – Linda Stevens appointed. To commence Monday 20 February, 2017.
- (iii) Annual Assessments
 - Administration – completed.
 - Engineering – completed.
 - Environmental – completed.

2. Public Order and Safety

Nil

3. Health

- (i) Grenfell Medical Centre – grant funding application to be resubmitted under the Building Better Regions Fund (BBRF) by 28 February, 2017. In progress.
- (ii) Weddin Street Medical Centre – new doctor commenced Monday 9 January, 2017. Operating very well.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – possible land rezoning opportunities identified in rural zone (RU1). RU1 reduction of minimum lot size is currently with the Minister for Planning and Environment for gateway determination.
Process in progress to reduce minimum lot sizes in large lot residential zone (R5). The Minister for Planning and Environment approved a Gateway Determination for the draft addendum and planning proposal. Planning proposal publicly exhibited and community consultation held on 22 November 2016 at the Community Hub. Consultation closed 7 December 2016. No comments received. Planning proposal to be now implemented.
- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (iii) Emu Creek Storm Management Plan – written agreements developed to gain access to private land along Emu Creek and sent to private landowners for signing. Currently receiving responses. Director Engineering pursuing.
- (iv) O'Briens Tributary – preferred schemes being considered by Floodplain committee. Funding to be then sourced.
- (v) Community War Memorial Fund – grant funding application submitted. Awaiting outcome.

6. Sewerage

- (i) Smoke Testing – next round of smoke testing to be undertaken upon contract renewal. Director Engineering signed contract and Director Environmental Services pursuing internal compliance. Three properties yet to comply.
- (ii) Sewer Mains Relining – next stage currently being planned based on previous and recent CCTV works for 2017.
- (iii) Sewer Main Connections – relining of lateral connections completed by Insituform. Director Engineering to submit report to Council.
- (iv) Sewerage Treatment Works Upgrade – tenders currently being called for the investigation stage. Director Environmental Services and Director Engineering pursuing.

7. Recreation and Culture

- (i) Art Gallery – 'Indigo Blue' is on display until 26th February, 2017.
- (ii) Cinema – next movie to be determined.
- (iii) Henry Lawson Oval Master Plan – plan adopted. Further work priorities and associated funding to be considered as part of the 2017/2018 estimates process. Director Engineering to pursue.
- (iv) ClubGrants Category 3 Funding – grant funding application submitted on 10 February, 2017.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering's report.
- (ii) Other Programs –. **Noted**
- (iii) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.
- (iv) Engineering Strategic Planning Meetings – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2016/2017. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.

- (v) Bridge Renewal Program Round 2 – Blacks Bridge construction commenced as scheduled in January 2017 with preliminary works undertaken and upgrade works in progress. Director Engineering pursuing.
- (vi) Caravan Parking Forbes Street – remediation works commenced. Director Engineering pursuing.
- (vii) Quandialla Drainage – stage 1 completed. Stage 2 to commence in early 2017. Director Engineering pursuing.

10. Economic Affairs

- (i) Industrial Land – one sale completed. Three others currently in progress. Internal preliminary works commenced.
- (ii) Henry Lawson Festival - next meeting to be held on Tuesday, 21 February 2017. Arrangements for Festival in progress.
- (iii) Henry Lawson Birthplace Upgrade – scheduled to commence in March 2017. Director Engineering pursuing.

11. General Purpose Revenues

Nil

12. Alliances

- (i) Mid Lachlan Alliance – project agent appointed for Innovation Fund program. Fiscal Responsibility Action Plan (FRAP) to be developed together with the Service Review Action Plan (SRAP) as the base documents for the tender process. Tenders to be called in the first week of March 2017 through tenderlink. Stephen Sykes in collaboration with Alan McCormack pursuing.

13. Other Matters

- (i) Overgrown Blocks – letters seeking approval to slash blocks sent. Replies being received. Works in progress.
- (ii) Village/Roadside Slashing/Spraying – completed.
- (iii) Drug and Alcohol Testing – undertaken by an external company on Monday 6 February, 2017. Further testing to be undertaken.

14. Job List: review

Noted

Next Meeting: Tuesday, 14 March 2017 at 8.15 am.

Closure: There being no further business to discuss the meeting closed at 9.51am.

341 RESOLVED: Cr Bembrick and Cr Niven that except where otherwise dealt with the Manex Committee Minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

December 2016 1. Integrated Planning and Reporting (IPR): conduct workshop on 3 February, 2017 (GM).
Carried Out

2. DEFERRED ACTIVITIES:

April 2012 1. Main Street Master Plan: consider inclusion of heritage building signs (DE/DES).
In Progress

November 2013 2. O'Brien's Tributary – Drainage Improvement: refer matter back to floodplain committee for further consideration and other possible options (DE).
In Progress

February 2014 3. ARTC Road Interface Agreement: awaiting response from LGNSW and John Holland in regards to signing agreement (DE).
In Progress

June 2015 4. RMS: request roundabout to be considered at the end of the Main Street in Grenfell (DE).
In Progress

5. Pigeon Control – Main Street: continue to investigate options (DES).
In Progress

April 2016 6. Grenfell Caravan Park: investigate alterations to dwelling and cost of a Manager's office (DES).
In Progress

May 2016 7. Bogolong Dam: meet with Paul Heinrichs at his preferred location (DE).
In Progress

June 2016 8. Memorial Park Flagpole: adjust flagpole (DE).
In Progress

9. Short Street Parking Plan: develop plan (DE).
In Progress

10. Lawn Cemetery Seat: purchase and install new seat (DE).
In Progress

July 2016 11. Endemic Garden: install new plaques (DE).
In Progress

12. Weddin Land Classification: prepare planning proposals (DES).
In Progress

August 2016	13. <u>Policy for Planting of Vegetation along Kerbsides:</u> develop policy (DE/GM). In Progress
	14. <u>Fencing Bimbi State Forest:</u> request fencing to be replaced (DE). In Progress
	15. <u>Weddin Aquatic Centre:</u> resubmit grant funding application (GM/DCS). Carried Out
October 2016	16. <u>National Stronger Regions Fund:</u> re-submit grant funding application under the Better Building Regions Fund (BBRF) (GM/DCS). In Progress
	17. <u>Forbes Street Parking Plan:</u> undertake as per amended plan (DE). In Progress
	18. <u>Henry Lawson Birth Site Upgrade:</u> undertake as per plan (DE). In Progress
November 2016	19. <u>Grenfell Town Band:</u> consider subsidy increase in 2017/2018 estimate process (DCS). In Progress
	20. <u>Council Photograph:</u> Arrange for February 2017 prior to Council Meeting at 4:30pm (GM). In Progress
	21. <u>Grenfell Sewerage Treatment Plant Redevelopment:</u> engage WaterOz Pty Ltd to prepare a brief for the investigation phase. Carried Out
December 2016	22. <u>Waste Depot Fire Precautions:</u> investigate provision of water for firefighting purposes (DES). In Progress
	23. <u>East Street Flooding:</u> submit report to Council (DE). Carried Out
	24. <u>Community Support Method:</u> investigate new method and develop funding policy (DCS/GM). In Progress
	25. <u>January Council Meeting:</u> advertise cancellation (GM). Carried Out
	26. <u>Quandialla Pool Bus Service:</u> arrange during school holiday period (DES). Carried Out

27. Rate Notice Consolidation: advise Shire residents in regards to consolidation of rate notices (DCS).

In Progress

28. Grenfell Sewerage Treatment Plant Redevelopment: call tenders for the investigation stage (DES).

Carried Out

TENDERS

1. CENTROC Tender 8/2011 – Bitumen Emulsion, T1.8.11

Tenders were called for the supply of bitumen emulsion for a period of two (2) years from 28 February 2017.

Three (3) tenders were received.

The current CENTROC contract for bitumen emulsion supply with Boral Asphalt expires on 28/2/2017.

The CENTROC Supply Management Team assessed tenders and has recommended that the contract be extended for one extra year as it is progressing favourably.

The contract has operated successfully with this Council since 2004 and it is proposed to offer the contract to Boral Asphalt.

RECOMMENDATION: that:

- a) Council accept the extension of the contract with Boral Asphalt for the supply and delivery of bitumen emulsion to the South Street Depot from 1 March 2017 to 28 February 2018.
- b) CENTROC be advised of Council's decision.

342 RESOLVED: Cr O'Byrne and Cr Diprose that:

- c) Council accept the extension of the contract with Boral Asphalt for the supply and delivery of bitumen emulsion to the South Street Depot from 1 March 2017 to 28 February 2018.
- d) CENTROC be advised of Council's decision.

2. Tender T6/2016, 21-24 T Multi Tyred Roller, T1.6.62

Reason for confidentiality: commercial information (Section 10A(2)(d))

Tenders closed at 10am on Wednesday 1 February, 2017 using Local Government Procurement, for the supply and delivery of one (1) 21-24 T (fully ballasted) Pneumatic Multi-Tyred Roller to replace second hand PI 4100 Bomaz BW20 Rubber Tyred Roller (previously traded in).

Five (5) tenders were received.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

343 RESOLVED: Cr Brown and Cr Best that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

3. Tender T7/2016 – Winning and Crushing of Gravel, T1.6.59

Reason for confidentiality: commercial information (section 10A(2)(d))

Tenders closed at 10.00 am on Wednesday 1 February, 2017 for the winning and crushing of gravel in three (3) pits as follows:

Matthews Pit	20,000T
Claphams Pit	5,000T
Mendhams Pit	5,000T

Five (5) tenders were received.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

344 **RESOLVED:** Cr Brown and Cr Best that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

4. Tender T8/2016 – Gravel Resheeting, T1.6.60

Reason for confidentiality: commercial information (section 10A(2)(d))

Tenders closed at 10.00 am on Wednesday 1 February, 2017 for the gravel resheeting of various flood damaged roads.

Three (3) tenders were received.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

345 **RESOLVED:** Cr Brown and Cr Best that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

5. Tender T9/2016 – Gravel Resheeting, T1.6.61

Reason for confidentiality: commercial information (section 10A(2)(d))

Tenders closed at 10.00 am on Wednesday 1 February, 2017 for the gravel resheeting of various flood damaged roads.

Four (4) tenders were received.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

346 **RESOLVED:** Cr Brown and Cr Best that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)**[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

347 **RESOLVED:** Cr Niven and Cr Parlett that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

DIRECTOR ENGINEERING'S REPORT

1. **Tender T6/2016, 21-24 T Multi Tyred Roller, T1.6.62**
Reason for confidentiality: commercial information (Section 10A(2)(d))
2. **Tender T7/2016 – Winning and Crushing of Gravel, T1.6.59**
Reason for confidentiality: commercial information (section 10A(2)(d))
3. **Tender T8/2016 – Gravel Resheeting, T1.6.60**
Reason for confidentiality: commercial information (section 10A(2)(d))
4. **Tender T9/2016 – Gravel Resheeting, T1.6.61**
Reason for confidentiality: commercial information (section 10A(2)(d))

DIRECTOR ENGINEERING LATE REPORT

5. **Quotations – Gravel Winning and Crushing, T2/2017, T1.6.62**
Reason for confidentiality: commercial information (section 10A(2)(d))
6. **Quotations – Gravel Winning and Crushing, T3/2017, T1.6.63**
Reason for confidentiality: commercial information (section 10A(2)(d))

GENERAL MANAGER'S LATE REPORT

1. **Grenfell Industrial Estate – Purchase, P2.5.4**
Reason for confidentiality: commercial information (section 10A(2)(d))

357 **RESOLVED:** Cr Brown and Cr Bembrick that the meeting return to open Council.

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council

1. Tender T6/2016, 21-24 T Multi Tyred Roller, T1.6.62

Reason for confidentiality: commercial information (Section 10A(2)(d))

RESOLVED: that Council:

- a) Accept the tender from G.C.M Agencies Pty Ltd for the supply and delivery of one (1) only Multipac 542H (fully ballasted) Pneumatic Multi-tyred Roller at a cost of \$148,500.00 (Including GST).
- b) Fund the purchase from the Plant Fund as previously approved.

2. Tender T7/2016 – Winning and Crushing of Gravel, T1.6.59

Reason for confidentiality: commercial information (section 10A(2)(d))

RESOLVED: that Council:

- a) accept the tender from Mitton Bros for winning and crushing of gravel in the following pits:

Matthews Pit	\$109,560
Claphams Pit	\$29,975
Mendhams Pit	\$34,925
- b) fund the gravel crushing from the 30 August, 2016 flood damage event grant and the \$1million additional funding for Weddin Shire Roads.

3. Tender T8/2016 – Gravel Resheeting, T1.6.60

Reason for confidentiality: commercial information (section 10A(2)(d))

RESOLVED: that Council:

- a) accept the tender from Mitton Bros for gravel resheeting of Quondong Road, Barkers Road (North), Bald Hills Road and Adelargo Road for \$227,186.30.
- b) fund the gravel resheeting from the 30 August, 2016 flood damage event grant and the \$1million additional funding for Weddin Shire Roads.

4. Tender T9/2016 – Gravel Resheeting, T1.6.61

Reason for confidentiality: commercial information (section 10A(2)(d))

RESOLVED: that Council:

- a) accept the tender from R.A. Nealon for gravel resheeting of Mogongong Road, Arramagong Road and Stock Route Road for \$58,850.
- b) fund the gravel resheeting from the 30 August, 2016 flood damage event grant and the \$1million additional funding for Weddin Shire Roads.

DIRECTOR ENGINEERING'S LATE REPORT

5. Quotations – Gravel Winning and Crushing, T2/2017, T1.6.62

Reason for confidentiality: commercial information (section 10A(2)(d))

RESOLVED: that Council accept the quotation from Mitton Bros Pty Ltd for the winning and crushing of 15,000T of gravel in Simpson's Pit at a cost of \$5.45/T +GST.

6. Quotations – Gravel Winning and Crushing, T3/2017, T1.6.63

Reason for confidentiality: commercial information (section 10A(2)(d))

RESOLVED: that Council accept the quotation from Mitton Bros Pty Ltd for the crushing of 10,000T of gravel in Brundah School Pit at a cost of \$3.45/T + GST.

GENERAL MANAGER'S LATE REPORT

1. Grenfell Industrial Estate – Purchase, P2.5.4

Reason for confidentiality: commercial information (section 10A(2)(d))

RESOLVED: that the action be confirmed.

CLOSURE: There being no further business the meeting closed at 7.40pm.

Taken as read and confirmed as a true record this day 16 March 2017.

..... General Manager.....Mayor