



To Avoid Delay when  
Replying or Telephoning

Please Quote:

All Correspondence to be addressed to:  
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A.B.N. 73 819 323 291

## MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 15 DECEMBER 2016 COMMENCING AT 8.00 AM

8 December 2016

«Name»

«Title»

Dear «Intro»,

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 15 DECEMBER, 2016**, commencing at **8.00 AM** and your attendance is requested.

Yours faithfully

GLENN CARROLL  
GENERAL MANAGER

### BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 17 November 2016
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. PRESENTATION – Mr Stephen Sykes
6. CORRESPONDENCE (As per Precis attached)
7. MOTIONS WITH NOTICE
8. MAYORAL MINUTE
9. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
10. MINUTES - Consultative Ctee Mtg, 22/11/2016  
- Work Health & Safety Ctee Mtg, 22/11/2016  
- Art Gallery Ctee Mtg, 01/12/2016  
- Tourism Ctee Mtg, 01/12/2016  
- Heritage Ctee Mtg, 01/12/2016  
- Floodplain Ctee Mtg, 08/12/2016  
- Planning & Development Ctee Mtg, 12/12/2016  
- Australia Day Ctee Mtg, 13/12/2016  
- Manex Mtg, 13/12/2016
11. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
12. TENDERS AND QUOTATIONS
13. QUESTIONS
14. CLOSED COUNCIL
15. REPORT ON CLOSED COUNCIL
16. CLOSURE

**The Mayor congratulated Councillors, staff and Mr Stephen Sykes on the recent announcement that Council is now ‘Fit for the Future’.**

**PRESENT:** The Mayor Cr M Liebich in the Chair, Crs J Niven, C Brown, P H Best, S McKellar, C Bembrick, P Diprose, J Parlett and S O’Byrne.  
General Manager (G Carroll), Director Engineering (W Twohill), Director Environmental Services (Brendan Hayes) and Director Corporate Services (L Gibson).

**APOLOGY:** Nil

**CONFIRMATION OF MINUTES:**

**257** **RESOLVED:** Cr Parlett and Cr Bembrick that the Minutes of the Ordinary Meeting, held on 17 November 2016 be taken and read as **CONFIRMED**

### **QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

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The following requests have been received:-

Nil

### **DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

<b>Councillor</b>	<b>Item No.</b>	<b>Nature of Interest</b>	<b>Type</b>	<b>Left the Room</b>
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Nil

**At this point Mr Stephen Sykes delivered a presentation to Council in regards to the following:**

- Data in regards to Council priorities and various services**
- New Medical Centre Operation**
- Local Government Reform – FFTE Status**
- Innovation Fund Status**
- Grant Funding – Medical Centre BBRF**
- Grant Funding – Weddin Aquatic Centre EOI**
- Integrated Planning – Community Strategic Plan Review**
  - Develop 2017-2021 Delivery Program**
  - Community Consultation Process**
- Economic Development Strategy**

**The Mayor thanked Mr Sykes for his informative presentation.**

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF  
THE WEDDIN SHIRE COUNCIL HELD, 15 DECEMBER 2016.**

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**SECTION A -       Matters for information**

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 45/2016.
- A2. Clancy Exploration, E2.2: Writing regarding exploration licence tenement EL8302 which partly resides in Weddin Shire Council area and is held by Clancy Exploration Ltd ABN 65 105 578 756.
- A3. Central Tablelands Water, U1.6.7: Listed below are Council's meeting dates and venues for your information.
- A4. Sandra Death, T3.4.2/C1.8.10: writing on behalf of Caragabal Primary School P&C Committee in my capacity as Secretary, and as a concerned parent and member of the Caragabal community.
- A5. NSW/ACT Young Achiever Awards, C1.5.1: Advising the NSW/ACT Young Achiever Awards are now open and I write to seek your support to help promote the "call for nominations".
- A6. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 46/2016.
- A7. Local Government NSW, A3.8.2: The Baird Government's Council amalgamation process has become more shambolic, with concerns some communities may not see a return of local democracy before 2020.
- A8. Office of Local Government, A3.9.3: Advising the NSW Government is seeking to clarify the timing of electoral cycles given the 'pending' status of a number of merger proposals as a consequence of legal action taken by Councils covered by these protocols.
- A9. The Treasury, E1.5: Advising the Government is committed to introducing the Emergency Services Property Levy (ESPL) from 1 July 2017.
- A10. The Hon Sarah Mitchell MLC, Parliamentary Secretary for Regional and Rural Health, H1.1.7: Thank you for your correspondence to the Minister for Health, the Hon Jillian Skinner MP, regarding medical services in the Weddin Shire.
- A11. Office of Environment and Heritage, A3.6.63: Advising on 17 November, 2016 the NSW Parliament passed the Biodiversity Conservation Bill and Local Land Services Amendment Bill.
- A12. Mrs Mavis Stein, T2.1.10: With reference to the proposal to amend the Local Environment Plan 2011 (Amendment 2).
- A13. Lisa and Warren Schaefer, T2.1.10: Commenting favourably with regard to the proposed amendments to Weddin Local Environment Plan 2011 (Amendment 2), which provides additional zone R5 large lot residential land and proposed a rural settlement plan for the future.

- A14. Caragabal Public School, C1.8.10: Thank you for your contribution to our presentation evening.
- A15. Glenn Carroll, General Manager Weddin Shire Council, P4.10015: Reference: Contract of employment – request for reappointment.
- A16. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 47/2016.
- A17. Office of Local Government, A3.9.3: Advising the recent amendments to the *Local Government Act 1993* (the Act) provide for a model code of meeting practice (model meeting code) to be prescribed by regulation.
- A18. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra Katrina Hodgkinson has announced \$102,000 for 15 projects across the electorate under the NSW Government’s Heritage Grants.
- A19. Office of Local Government, A3.9.3: Advising the NSW Government has released the Final Report of Mr Michael Lambert’s *Independent Review of Swimming Pool Regulation*, along with its response.
- A20. WaterNSW, Water Resource Plans, A3.6.45: Advising since Friday 1 July 2016, most operational activities related to rural customer interactions are now provided by WaterNSW, including management of groundwater, unregulated and regulated water.
- A21. Grenfell RSL Sub-Branch, C1.3.26: The Grenfell RSL Sub-Branch advises Council that they wish to adopt the recommendation of Councillor Best in relation to the third flag pole at Memorial Park.
- A22. The Hon Katrina Hodgkinson MP, A3.19.2: Referring to earlier correspondence regarding the medical services provided to the town of Grenfell.
- A23. Department of Industry, A3.6.52: As you may be aware, on 9 November 2016 the NSW Parliament passed the Crown Land Management Bill 2016.
- A24. Local Government NSW, A3.8.2: Advising the imposition of a 1.5% rate peg for 2017/2018 will push NSW Councils further behind the financial eight-ball, the sector’s peak body Local Government NSW (LGNSW) said today.
- A25. Local Government NSW, A3.8.2: Advising the Independent Pricing Regulatory Tribunal (IPART) today announced a 1.5% cap on increases in rate income.
- A26. Local Government Remuneration Tribunal, P1.1.10: Writing to advise that the Local Government Remuneration Tribunal has commenced its review for the 2017 annual determination.
- A27. Grenfell Public School, C1.1.3: On behalf of the school community of Grenfell Public School we would like to thank you for your generous donation towards our 2016 School Presentation Awards.
- A28. Grenfell Public School, C1.1.3: Thank you very much for subsidising the travel for our students for our term 4 Swimsafe Program to Quandialla.

- A29. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 48/2016.
- A30. Planning and Environment, T2.3.1: Writing in response to Council's enquiry received on 16 November 2016 regarding the proposed rezoning of Lot 72 DP 1148241, 1D North Street, Grenfell, from zone IN1 General Industrial to zone R1 General Residential.
- A31. Arts Development and Investment, G2.7.1: Thank you for your application for Regional Capital funding.
- A32. George Cochrane, R2.10.123: Writing to express my grateful thanks for the effort of Council and staff for the work completed on Peaks Creek Road.

## **SECTION B**

## **Matters for Report**

- B1. John Pearce for Chris' Bakery, E3.3.1: Submitting a request for the relocation of the rubbish bin near Chris' Bakery. If you could move it further along to the South East so we can accommodate another table and two chairs.
- B2. Henry Lawson Festival Committee, C1.4.1: Advising the Henry Lawson Festival Committee has recently resolved to hold a fundraising 'Festival Queens Twilight Ball' on February 4<sup>th</sup> 2017. The event will help celebrate 2017 as the 60<sup>th</sup> consecutive Henry Lawson Festival as well as 150 years since Henry Lawson's birth in Grenfell.
- B3. Department of Industry, R2.1.4: Advising the Minister for Lands and Water proposes to consider the closing of the roads as indicated by black hatch on orange fill, orange, yellow or black hatch on yellow fill on the attached diagram.
- B4. Department of Industry, Lands, R2.1.4: The Minister for Lands and Water proposed to consider the closing of the roads as indicated by black hatch on orange fill, orange, yellow or black hatch on yellow fill on the attached diagram.
- B5. Henry Lawson Festival, C1.4.1: Advising the Henry Lawson Festival Committee would like to hold a fundraiser in Taylor Park on February 4, 2017 titled the Festival Queens Twilight Ball.
- B6. Weddin Development Committee, C2.6.33: Advising the Weddin Development Committee recently held a Business Engagement Evening with local businesses coming together to discuss our Committee's focus points for the next 12 months.
- B7. Roads and Maritime Services (RMS), R2.11.2: Advising Roads and Maritime Services is proposing to replace the timber bridge at Lignum Creek, 5km east of Marsden on the Mid Western Highway (HW6) with a new concrete plank structure.
- B8. The Hon Duncan Gay MLC, R2.70.3: Advising flood ravaged communities across the State will be provided further funding relief of \$11.5 million from the NSW Government to Councils to fix local roads devastated by floodwater. This is in addition to the \$13 million in funding relief announced on 6 October 2016.
- B9. The Hon Katrina Hodgkinson MP, A3.19.2: Advising Member for Cootamundra Katrina Hodgkinson has welcomed the announcement of additional funding for the Weddin Local Government area to fix local roads destroyed by heavy rain and flooding.

**258**      **RESOLVED:** Cr Diprose and Cr O'Byrne that Correspondence sections A and B be noted.

## **SECTION C - Matters for consideration**

1. The Hon Paul Toole MP, C2.10.9: Thanking Weddin Shire Council for submitting its reassessment proposal under the July 2016 *Fit for the Future* reassessment program.

**Copy forwarded to Councillors**

**For Information**

**259** **RESOLVED:** Cr Best and Cr Parlett that Council seek assurance from the Minister for Local Government the Hon Paul Toole MP, that in the event of the amalgamation of Orange, Blayney and Cabonne Councils, Central Tablelands Water (CTW) retains equal voting representation for the newly formed Council and Weddin Shire Council.

2. The Hon Katrina Hodgkinson MP, A3.19.2: Weddin Shire Council is now eligible to apply for low-cost loans to unlock vital local infrastructure after a reassessment of their performance found them to be fit for the future, Member for Cootamundra Katrina Hodgkinson announced today.

**Copy forwarded to Councillors**

**For Information**

**Noted**

3. Building Better Regions Fund (BBRF), G2.11.1/H1.1.7: The BBRF will run over four years from 2016/2017 to 2019/2020 and will only be available in rural, regional and remote communities excluding major capital cities.

The program will also be divided into 2 different streams:

- **Infrastructure Projects Stream** – (\$20,000-\$10 million) to fund projects which involve the construction or upgrade of infrastructure
- **Community Investments Stream** – (\$5,000-\$10 million) to fund projects which involve community building activities including but not limited to, new or expanded local events, strategic regional plans, and leadership and capability activities.

**Note: Council has previously resolved to submit a grant funding application.**

**Copy forwarded to Councillors**

**For Information**

**Noted**

4. NSW Government, Sport and Recreation, G2.1: Thank you for your recent Expression of Interest to the 2016/2017 Sport and Recreation Infrastructure Grants Program.

I am pleased to inform you that your organisation's Expression of Interest has been well received to the 2016/2017 Sport and Recreation Infrastructure Grants Program and you are invited to submit a full application to the round.



Applications will open Monday 16 January, 2107 and close Friday 10 February, 2017.

**For Information**

**Noted**

5. Roads and Maritime Services (RMS), R2.51.20: Advising the 2016/2017 REPAIR Program allocations have been approved.

The following project has been selected for funding under the program:

*P.0020353.20 - \$121,474*

*MR239 Pavement rehabilitation, 18.0-18.3km and 19.2-20.5km from Grenfell (Camp Street) towards Young. Provide lime stabilisation to a depth of 200mm and a 50mm gravel overlay. Provide primer sealing with 10mm and 5mm scatter coat.*

This letter is to be taken as a Schedule of Works, authorising works under the Program.

**Referred to Director Engineering**

**For Information**

**Noted**

6. Orange City Council, C2.7.5: Advising the Minister for Primary Industries has approved funding of \$684,364 for 2016/2017 for the Central West Weeds Action Program 2015/2020.

Funding of \$19,950.77 has been allocated to your organisation.

If you accept this offer of funding, please forward a tax invoice for \$19,950.77.

**Note: The funding has been accepted.**

**RECOMMENDATION:**

Confirm Action

**260 RESOLVED:** Cr Best and Cr Bembrick that the action be confirmed.

7. Australian Red Cross Blood Service, H1.7.1: Advising we are currently planning mobile blood service visits for 2017 and would like to book Grenfell for the proposed dates.

**Visit 1.** Thursday 9 February, 2017

**Visit 2.** Thursday 11 May, 2017

**Visit 3.** Thursday 10 August, 2017

**Visit 4.** Thursday 9 November, 2017

**RECOMMENDATION:** that approval be granted as requested subject to a copy of their Public Liability Policy being provided.

**261**     **RESOLVED:** Cr Brown and Cr O’Byrne that approval be granted as requested subject to a copy of their Public Liability Policy being provided.

8.     Henry Lawson Festival Committee, C1.1.3: Advising the Festival Committee is once again organising the Henry Lawson Festival of Arts to take place on the weekend of 8<sup>th</sup> – 12<sup>th</sup> June 2017.

This letter is a request seeking the usual generous assistance of the Weddin Shire Council towards the following:

1.     Sponsorship of \$1500 for the acquisitive prize in the art competition.
2.     Allocation of street stall dates in May and June 2017 to allow the promotion of the 2017 Henry Lawson Festival.
3.     The use of the Art Gallery and the Conference Room for the Art Exhibition.
4.     Turing on the coloured lights in the Main Street for the festival week.
5.     Installation and maintenance of port-a-loos as per past year
6.     Regular emptying of bins in Main Street
7.     Regularly cleaning and refreshing of toilet paper and hand towel in public toilets.
8.     Arranging for the closure of the Main Street and other necessary street on Saturday 10<sup>th</sup> June.
9.     Main Street footpaths and gutters cleaned for the weekend.
10.    Health Inspections of market stalls selling foods and safety inspection of the children’s rides.

**RECOMMENDATION:** that Council donate \$1,500 towards the acquisitive art prize as requested and approve the other requests listed above.

**262**     **RESOLVED:** Cr Parlett and Cr Diprose that Council donate \$1,500 towards the acquisitive art prize as requested and approve the other requests listed above.

9.     Grenfell Association of Churches, R2.1.3: Advising it was with appreciation when I read upcoming events advertised in Council’s programme that “the carols in the park’ was included.

This year it will be conducted from approximately 6.30pm until 9.30pm, with setting up some time prior (weather permitting).

Would Council staff disable the swings for Saturday evening and leave the power box unlocked please.

The participating churches insurance policies will be forwarded to your office when they are at hand.

**Note:** As the event is scheduled for 10 December, 2016 approval was granted.

**RECOMMENDATION:**

Confirm Action

**263**     **RESOLVED:** Cr O’Byrne and Cr Niven that the action be confirmed.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE  
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 15  
DECEMBER 2016**

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**RECOMMENDATION:** that the late correspondence be received and dealt with because of the urgency of the matters.

**264** **RESOLVED:** Cr Best and Cr Niven that the late correspondence be received and dealt with because of the urgency of the matters.

10. Road and Maritime Services, R2.51.20: Attaching in duplicate the Agreement for Block Grant Assistance to Council for Regional Roads 2016/2017.

The Block Grant allocation for Weddin Shire Council for 2016/2017 will be \$764,000. This is based on the 2015/2016 allocation for Weddin Shire Council with an allowance for indexation.

It is requested that Council sign and return both copies of the Agreement by 1 January 2017.

**RECOMMENDATION:** that the agreement be signed on behalf of Council and returned to the Roads and Maritime Services (RMS) as requested.

**265** **RESOLVED:** Cr Bembrick and Cr Diprose that the agreement be signed on behalf of Council and returned to the Roads and Maritime Services (RMS) as requested.

**266** **RESOLVED:** Cr Brown and Cr McKellar that the Correspondence be noted except where otherwise resolved.

## **NOTICE OF MOTION**

### **1. Waste Depot Fire Precautions, C2.8.1**

I hereby give notice of the following motion at the December 2016 Council Meeting:

“that Council investigates the provision of water to the waste depot for fire fighting purposes.”

Signed: \_\_\_\_\_ Cr Paul Best

**267**     **RESOLVED:** Cr Best and Cr McKellar that Council investigate the provision of water to the waste depot for fire fighting purposes.

### **2. Correspondence Item A19, C2.8.1/R2.70.3**

I hereby give notice of the following motion at the December 2016 Council Meeting:

“that Council discuss letter A19 from the October Council Meeting.”

Signed: \_\_\_\_\_ Cr Paul Best

**Note: A copy of the letter is attached for Councillors’ information.**

**268**     **RESOLVED:** Cr Best and Cr Niven that Council discuss letter A19 from the October Council Meeting.

**269**     **RESOLVED:** Cr Best and Cr Bembrick that the Director of Engineering prepare a report in regards to the matter and submit the report to Council.

### **3. Community Support Method, C2.8.1**

I hereby give notice of the following motion at the December 2016 Council Meeting:

“that Council investigates a new method for the provision of community support.”

Signed: \_\_\_\_\_ Cr Paul Best

**270**     **RESOLVED:** Cr Best and Cr Brown that Council investigate a new method for the provision of community financial support and a funding policy be developed.

8 December 2016

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

### **1. Local Government Reform – Future Direction, C2.10.9**

As Councillors are aware Councils 'Fit for the Future' (FFTF) proposal was resubmitted to the Office of Local Government by the due date of Friday, 29 July 2016.

The Minister for Local Government the Hon Paul Toole MP advised Council on Tuesday, 8 December 2016 that Councils proposal was assessed against the financial sustainability criteria and associated bench marks and we were found to be 'fit' which is great news.

Council has implemented a number of strategies to ensure we would be financially sustainable such as the implementation of a Special Rate Variation (SRV), revaluation and review of our road assets and in particular their useful lives which effectively resulted in a reduction in our depreciation expense as well as implementing other strategies to increase income and reduce expenditure. Council was also instrumental in the Mid Lachlan Alliance receiving \$400k under the Innovation Fund to enable us to become fiscally responsible and undertake two service reviews.

The result is a tremendous achievement and is a credit to Council, staff and in particular Mr Stephen Sykes who has provided advice, his expertise and direction to Council during this very challenging and difficult time.

While we have avoided amalgamations and are now deemed 'Fit for the Future' we are under no illusions that we are immune from the reform process as the process is ongoing. We will have to embrace change to remain financially sustainable in the future and remain as an independent Council.

**For Information**

**Noted**

### **2. Local Government Reform – Innovation Fund, C2.10.9**

Reference is made to the report to the November 2016 Council meeting in regards to the above whereby it was reported that grant funding has been approved under the Innovation Fund for two projects as follows:

1. To deliver a Fiscal Responsibility Action Plan (FRAP) ensuring that each of the Councils adopt sound financial principles, are fiscally responsible and meet the NSW Government's Financially sustainable requirements, particularly in regard to submitted FFTF proposals and the new legislation set out in the recent Local Government Act, 1993 amendments. The outcome of this will assist the Government in determining challenges and opportunities for smaller Councils that are capable of being implemented in other organisations.

## THE GENERAL MANAGER'S REPORT

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A gap analysis will be required to be undertaken to determine what needs to be done at each Council to enable us all to become fiscally responsible.

2. Complete two comprehensive efficiency and service reviews on two of the Council's largest recurrent operational programmes being Roads Infrastructure Maintenance and Parks and Gardens Infrastructure Maintenance.

The Director Corporate Services and I attended a Mid Lachlan Alliance meeting in Sydney on Wednesday 7 December, 2016 held together with representatives from the Auditor General's Department and the Division of Local Government to ensure that prior to commencing we are all on the same page and going in the one direction to achieve the desired agreeable outcomes. This action will need to be confirmed.

Representatives from the Auditor General's Department advised they will be conducting financial and performance audits on Councils so it will be imperative that our asset management and financial systems are in place to enable us to provide quality services to our ratepayers in an efficient and cost effective manner.

Representatives from the Division of Local Government advised they expect Councils 'Fit for the Future' (FFTF) action plans, which incorporate the above two projects, will be delivered and that the four organisations will become stronger, more resilient and be able to take advantage of any opportunities that avail themselves to the Councils.

A brief will now be prepared by the Project Agent in collaboration with Mr Alan McCormack to facilitate the tender process associated with the two projects and Mr Stephen Sykes will be in attendance at the Council meeting to address Council in this regard.

### **RECOMMENDATION:**

Confirm Action

**271**     **RESOLVED:** Cr Brown and Cr McKellar that the action be confirmed.

### **3.     Weddin Regional Health Hub Operation, H1.1.7/P2.12.17**

Proposals to operate the Weddin Regional Health Hub closed on Thursday 20 October, 2016.

The proposal/s are currently being evaluated and Mr Stephen Sykes plans to address Council at the December 2016 Council Meeting in this regard.

A further report has been included in the Closed Council section.

**For Information**

**Noted**

### **4.     Australia Day Awards, C1.5.2**

My report to Council's October meeting refers.

The following nominations have been received:-

## THE GENERAL MANAGER'S REPORT

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### Nomination for Awards:

Category	Nominee
Citizen of the Year	John Hunter Jasmine Pipe Michelle Rohan
Senior Citizen of the Year	Jenny Hetherington Pene Starr Hugh Moffitt Anne Gault Margaret Cuddihy
Community Event/Organisation of the Year	Grenfell Sesquicentenary Committee Meet and Greek Weekend Grenfell Lions Club Grenfell PAH&I Association
Community Achievement Award	Grenfell Lions Club
Youth Achievement Awards	Polly Napier Lucas McAlister Niamh Mitton Anthony Moore Lily Holmes

Winners of the various awards will be determined by the nominated selection committee and will be announced at the Australia Day ceremony in Grenfell. Some awards may be presented at village ceremonies where these are held.

Council has also previously resolved to authorise the selection committee to award “Community Achievement Awards” in any category.

**For Information**

**Noted**

### **5. Integrated Planning and Reporting, A3.4.13**

Councils 2013/2023 Community Strategic Plan is required to be reviewed within twelve months of an election.

The Community Plan was prepared following extensive consultation with the local communities right across the shire. Council does not determine this plan, only endorses it, so a new council is unable to amend it.

The 2017/2021 Delivery Program is required to be developed prior to 1 July 2017. The Delivery Program is a fixed term four year plan which aligns with the Council electoral cycle. The Delivery Program is required to be reviewed every year prior to the operational plan being adopted by Council.

Information on the Delivery Program is as follows:-

(Local Government Act):-

- details “the principal activities it will undertake to achieve the objectives of the Community Strategic Plan, within the reserves available under the Resourcing Strategy.”

## THE GENERAL MANAGER'S REPORT

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(Planning and Reporting Guidelines):-

- “must include a method of assessment to determine the effectiveness of each principal activity .....

The Delivery Program is required to meet the general requirements of the Local Government Act, 1993 in that it is a four year plan that describes the principal activities and actions Council will undertake to achieve the objectives of the 2013-2023 Community Strategic Plan as well as outlining the resourcing options available to fund these projects and activities.

To review the 2013/2023 Community Strategic Plan and to commence the development of the 2017/2021 Delivery Program it is proposed to conduct a workshop on Friday 3 February, 2017 and engage Mr Stephen Sykes to facilitate the process.

**RECOMMENDATION:** that:

- i) a workshop be conducted to review the 2013/2023 Community Strategic Plan and to commence the development of the 2017/2021 Delivery Program on Friday 3 February, 2017.
- ii) Mr Stephen Sykes be engaged to facilitate the process.

**272** **RESOLVED:** Cr Diprose and Cr O’Byrne that:

- i) a workshop be conducted to review the 2013/2023 Community Strategic Plan and to commence the development of the 2017/2021 Delivery Program on Friday 3 February, 2017.
- ii) Mr Stephen Sykes be engaged to facilitate the process.

### **6. Procedure for review of Council’s Policies, C2.4.15**

Under Part 3 of the Local Government Act, Council may prepare draft local policies for **approvals** and draft local policies for **orders**.

These draft local policies can be adopted by Council by following the prescribed procedure. Under section 165(4), local policies are automatically revoked 12 months after an election: this means that all such policies require to be reviewed and re-adopted by September 2017.

In addition to local policies for approvals and orders, Council has many other internal policies for the direction and assistance of staff: it is considered good practice that these policies also be reviewed by the new council, but do not require public exhibition.

To achieve a review of all policies by the due date, it is proposed to nominate a bracket of policies each month for comment by councillors. The policies will then be reviewed in the light of any comments received, then submitted to Council for exhibition (if required) and adoption.

**RECOMMENDATION:** It is recommended that the proposed procedure for review of Council’s policies be adopted in principle.

**273** **RESOLVED:** Cr Brown and Cr McKellar that the proposed procedure for review of Council’s policies be adopted in principle.



## THE GENERAL MANAGER'S REPORT

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### 7. Review of Council's Policies – Governance, C2.4.15

It is proposed to review the following policies which are included in the "Governance" section of the policy index:

- 15.3.3 Statement of Values
- 15.4.3 Statement of Business Ethics
- 15.6.2 Customer Service Charter
- 15.7.2 Internal Audit
- 16.1.1 Equal Employment Opportunity Management Plan

Copies of these policies are available on Councillors' iPads and also their policy registers.

Councillors are invited to submit comments on any or all of these policies, to assist with the review process.

#### **RECOMMENDATION:**

It is recommended that Councillors submit written comments on the listed policies by Friday 3 February, 2017.

**274** **RESOLVED:** Cr Best and Cr Diprose that Councillors submit written comments on the listed policies by Friday 3 February, 2017.

### 8. Julie Finn Retirement, P4.10023

Mrs Julie Finn has formally advised she is retiring on the 1 January 2017.

Mrs Finn has been employed by Council for over forty years and has been a very dedicated and loyal employee who has performed her duties in an outstanding manner.

It is proposed to write to Mrs Finn thanking her for her contribution to Weddin Shire Council over many years.

It is also proposed to invite Mrs Finn and her husband to morning tea and lunch on the Council meeting day whereby a presentation will be made.

#### **RECOMMENDATION:**

Confirm Action

**275** **RESOLVED:** Cr Parlett and Cr O'Byrne that the action be confirmed.

### 9. Council Christmas Party, P1.5.1

The Council Christmas Party was held on Thursday, 1 December 2016 and was well attended by Councillors, senior staff, retired employees and committee members.

Nevin Hughes was recognised for his many years of service to Weddin Shire Council and a presentation was made by the Mayor on behalf of Council. Unfortunately, Alan Griffiths was unable to attend the Christmas party and it is now planned to conduct a presentation to Alan for his service to Council at a later date as he is unable to attend the December Council meeting.

## THE GENERAL MANAGER'S REPORT

---

The Christmas Party was very enjoyable with retired employees and committee members very appreciative of being recognised by Council for the outstanding work they have done and are doing for Council.

**For Information**

**Noted**

### **10. January Council Meeting, C2.8.1**

For various reasons a January Council Meeting was not held in past years. Whilst this places a small amount of additional work on the February meeting, it has not been a major problem.

Under the Local Government Act 1993, Council is required to meet at least ten times a year. Cancelling the January Meeting will not conflict with the Act.

**RECOMMENDATION:** that Council cancel the ordinary monthly meeting for January 2017.

**276** **RESOLVED:** Cr Best and Cr Bembrick that Council cancel the ordinary monthly meeting for January 2017.

**Cr McKellar requested that his name be recorded as being against the motion.**

### **11. Leave Application, P4.10015/P4.10059**

Application is made for leave from 16 – 20 January 2017.

**RECOMMENDATION:** that:-

- i) the application for leave be approved.
- ii) Mr Brendan Hayes be appointed as the Acting General Manager with the same delegations from Council as for the General Manager.

**277** **RESOLVED:** Cr Diprose and Cr O'Byrne that:-

- i) the application for leave be approved.
- ii) Mr Brendan Hayes be appointed as the Acting General Manager with the same delegations from Council as for the General Manager.

### **12. The Henry Lawson Festival Committee, C2.6.32**

The Annual General Meeting of the Henry Lawson Festival Committee was held on Tuesday 18 October 2016.

As the Committee is now a Sec 355 Committee of Council the audited financial statements for the period ending 31 August 2016 are attached for Councillors information.

**For Information**

**Noted**

## THE GENERAL MANAGER'S REPORT

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### 13. Season's Greetings

On behalf of the Directors and staff I would like to take this opportunity to wish all Councillors and their families a Merry Christmas and a Happy New Year.

**For Information**

**Noted**

**GLENN CARROLL**  
**GENERAL MANAGER**

**278**     **RESOLVED:** Cr Parlett and Cr O'Byrne that except where otherwise dealt with the General Manager's Report be adopted.

**279**     **RESOLVED:** Cr Brown and Cr Diprose that Council break for morning tea 10.02 am.

**280**     **RESOLVED:** Cr O'Byrne and Cr Niven that the meeting resume 10.25 am.

## THE DIRECTOR CORPORATE SERVICES' REPORT

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8 December 2016

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

**1. Statement of Bank Balances as at 30 November 2016:**

Bank Account	
Westpac	<b>\$4,515,189.39</b>
Investments	
Westpac	<u>3,500,000.00</u>
<b>Total Investments</b>	<b><u>\$3,500,000.00</u></b>

**CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 November 2016.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

**2. A Summary of Income for The Month of November follows:**

Rates Receipts	458,997.94
Credit Union Agency Commission	607.20
Service NSW Agency Monthly Fee	3,033.80
Interest on Investments	5,520.00
FAG Instalment	598,234.25
Roads to Recovery Instalment	877,355.00
RMS Works	12,250.00
Diesel Fuel Rebate	9,278.36
Development & Building Application Fees	5,788.00
CTC Income	5,131.55
Scrap Metal Recycling Income	6,518.86
Sec 64 Contributions	44,760.00
Caravan Park Income	5,434.00
Other	9,237.53
<b>Total</b>	<b><u>\$2,042,146.49</u></b>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' REPORT

---

### **3. Roads and Other Expenditure 2016/2017:**

Following are the up to date maintenance figures as at 30 November 2016.

<b>Item</b>	<b>Vote</b>	<b>Expenditure</b>
Rural Roads Maintenance	652,498	301,570
Grenfell Town Streets Maintenance	190,605	88,939
Village Maintenance - Caragabal	6,000	1,402
Village Maintenance - Greenethorpe	6,000	4,518
Village Maintenance - Quandialla	6,000	6,229
Garbage / Recycling Collection	130,000	63,167
Quandialla Recycling Station	8,000	3,137
Greenethorpe Collections	8,000	2,297
Commercial Waste Collection	18,000	5,107
Grenfell Waste Depot Manning / Plant Hire	135,000	52,122
Tips Working Expenses	63,000	16,651
Grenfell Tip Green Waste Processing	20,000	0
Cemetery Maintenance & Operating Expenditure	69,000	29,949
Cemetery Sites etc. income	(49,000)	(21,805)
Noxious Plants	84,500	29,649
Noxious Plants - Extra	20,000	5,720
Parks & Gardens	218,262	80,250
Library Expenditure	98,900	36,868
Baths Income	(25,000)	0
Baths Expenditure	174,000	31,742
Caravan Park Income	(65,000)	(25,293)
Caravan Park Expenditure	110,300	34,787

## THE DIRECTOR CORPORATE SERVICES' REPORT

<b>RTA Grant Works</b>		
<b>Item</b>	<b>Vote</b>	<b>Expenditure</b>
2016/17 State Roads (SH6)	177,413	247,706
2016/17 National Roads (SH17)	308,909	451,396
2016/17 Regional Roads Block Grant	791,000	287,086

<b>2016/17 Rural Local Roads (FAG)</b>	<b>Vote</b>	<b>Expenditure</b>
GREENETHORPE BUMBALDRY ROAD	191,202	0
BLACKS BRIDGE	464,347	16,535
GRAVEL RESHEETING	28,524	0
GRENFELL STREETS - FOOTPAVING	55,722	0
SUCKER REMOVAL/SHOULDER GRADING/SPRAYING	21,852	0
FORBES STREET BEAUTIFICATION	95,055	39,745
INDUSTRIAL AREA SUB DIVISION ROAD CONSTRUCTION	43,703	0
QUANDIALLA FOOTPATHS RECONSTRUCTION	43,703	0
Total	<b>944,107</b>	<b>56,280</b>

<b>2016/17 Roads to Recovery</b>	<b>Vote</b>	<b>Expenditure</b>
RESEALS (R2R)	352,353	100,328
GRAVEL RESHEETING	100,000	1,164
KEITHS LANE	300,000	118,753
BEWLEYS ROAD	200,000	11,176
GREENETHORPE BUMBALDRY ROAD	425,000	92,820
HEAVY PATCHING - PINNACLE & DRIFTWAY ROAD	100,000	0
Total	<b>1,477,353</b>	<b>324,240</b>

<b>Item</b>	<b>Vote</b>	<b>Expenditure</b>
Flood Damage – Regional Roads	0	52,056
Flood Damage – Urban Roads	0	157
Flood Damage – Rural Roads	0	84,302

**For Information**

- 281 RESOLVED:** Cr Parlett and Cr Diprose that authority be granted to the General Manager in consultation with the Director Environmental Services to arrange a bus service to the Quandialla pool for shire residents during the school holiday period.

#### **4. Debt Recovery – Rates and Debtors, A1.7**

Debt recovery activity for November is as follows:

Continued liaison with Council's Debt Recovery Firm Outstanding Collections.

Continued monitoring of existing payment arrangements, following up with further action where required.

1 new arrangement made.

1 month Legal action reminder letters sent.

Other debt collection activity has been of routine nature.

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' REPORT

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### 5. Rates Notice Consolidation – Letter No. 2984, R1.2

Reference is made to the attached report and associated information.

**RECOMMENDATION:** that Council:

- i. Advise shire residents...:  
The Valuation of Land Act provides for adjoining parcels of land to be included in the one valuation where they are owned by the same person, and where no part is leased. This will also have the effect of consolidating parcels of land for Council rating purposes. Any residents wanting more information should contact Property NSW who manages enquires for the Valuer General by:  
Calling – 1800 110 038  
Emailing – [valuationenquiry@valuergeneral.nsw.gov.au](mailto:valuationenquiry@valuergeneral.nsw.gov.au)  
Writing to – Property NSW  
PO Box 745  
Bathurst NSW 2795  
Visit – <http://www.valuergeneral.nsw.gov.au/>
- ii. Advise Mr Keith Davies of Council's consideration this matter and the resolution of Council.

### 282 **RESOLVED:** Cr Diprose and Cr McKellar that Council:

- i. Advise shire residents...:  
The Valuation of Land Act provides for adjoining parcels of land to be included in the one valuation where they are owned by the same person, and where no part is leased. This will also have the effect of consolidating parcels of land for Council rating purposes. Any residents wanting more information should contact Property NSW who manages enquires for the Valuer General by:  
Calling – 1800 110 038  
Emailing – [valuationenquiry@valuergeneral.nsw.gov.au](mailto:valuationenquiry@valuergeneral.nsw.gov.au)  
Writing to – Property NSW  
PO Box 745  
Bathurst NSW 2795  
Visit – <http://www.valuergeneral.nsw.gov.au/>
- ii. Advise Mr Keith Davies of Council's consideration of this matter and the resolution of Council.

### 6. Council Internal Reserves Review, A1.6

With the 2015/2016 Financial Statements completed we are now able to advise the balance of Councils reserves as at 30 June 2016 as follows:

Year	Total Cash Balance \$'000	Internal Restrictions \$'000	External Restrictions \$'000	Balance Unrestricted Cash \$'000
2016	6,007	3,933	813	1,261
2015	5,303	4,250	694	359

## THE DIRECTOR CORPORATE SERVICES' REPORT

2014	<b>6,209</b>	4,574	727	908
2013	<b>7,994</b>	5,834	546	1,614
2012	<b>7,379</b>	6,375	771	233
2011	<b>5,763</b>	4,042	816	905

A breakdown of the Internal Reserves are as follows:

<b>Reserve</b>	<b>Balance as at 30/06/16</b>
E.L.E.	500,000.00
OFFICE/IT EQUIPMENT	94,080.00
PLANT	104,122.00
RURAL/TOWN/VILLAGE FUNDS	42,450.00
GRAVEL PIT MAINTENANCE	32,869.57
2015/16 FAG RLR PROGRAMME C/OVER	644,334.00
WARRADERRY STREET DRAINAGE	142,130.00
MISCELLANEOUS WORKS (SPLIT AS FOLLOWS)	371,391.00
LOCAL DEVELOPMENT ASSISTANCE	41,702.00
ECONOMIC DEVELOPMENT FUND	68,344.00
GRENFELL MEDICAL CENTRE BURRANGONG ST	1,891,709.01
<b>TOTAL</b>	<b>3,933,131.58</b>
Miscellaneous Works:	
Consultancy Fee - Business Continuity Plan	20,000.00
Consultancy Fee - Asset Valuation	8,000.00
Rural Heritage Study	10,000.00
Caravan Park - Upgrade Residence / Provide new office	65,000.00
Admin Building - Structural Repairs	10,000.00
Grenfell Cemetery Tree Maintenance	12,000.00
Quandialla Pool - Upgrade Amenities	20,000.00
Internal Audit Fees	10,000.00
Industrial Area - Gravel Road & Fencing	50,000.00
Weddin St Surgery Upgrade	5,689.00
Bogolong Dam Management	20,000.00
St Signs (Replace with Theme)	5,000.00
Taylor Park - Provision to Replace Toilet Block	40,000.00
Rugby Union Oval - Scoreboard/Goal Posts	10,000.00
Grenfell Floodplain Maintenance	43,000.00
Forbes St Caravan Parking	13,496.00
Henry Lawson Birthsite Upgrade	10,000.00
Improvement Programs - Quandt & Caragabal Tips	15,000.00
Economic Development Strategy Renewal	4,206.00

**For Information**

**Noted**



### 7. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

The **2016/17 Local Priority Project/s** grant will be spent on setting up an extra computer specifically for children, with Magic Desktop software loaded, a database of children's games and activities which has proved popular at some other libraries. Cost of this is estimated at \$3,525. The remaining \$1,500 will be spent on additional audio books in CD and MP3 formats.

Master sheets have been prepared and copies made ready for the **2016/17 Summer Reading Club**, which will follow the format of previous years. The Club will run from 13th December to 28th January. The theme this year is "Heroes and Villains".

The **Seniors Morning Tea** will be held in Seniors Week next year, on Tuesday, 7th March.

From 11th November the library was managed by Ms Christine Cuddihy as the **librarian** was absent **on annual leave**.

Otherwise activities were of a routine nature.

**For Information**

**Noted**

### 8. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

The Why Leave Town 'Go Grenfell' card scheme has been renewed for another 12 months. There is a promotion in the lead up to Christmas with a \$200 card being given away at the Combined Service Clubs Christmas Carnival.

Distributed funding opportunities to interested community groups. Prepared media release on Volunteers Grant which is a tremendous opportunity for local clubs.

Worked with Stephen Sykes to revise the Economic Development strategic plan. Distributed plan to councillors and stakeholders and arranged for plan to be put on public display. To date we have received no submissions.

**RECOMMENDATION:** that Council adopt the Economic Development Strategic Plan

**283** **RESOLVED:** Cr Brown and Cr Parlett that Council adopt the Economic Development Strategic Plan.

### 9. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Staffed the Grenfell Accredited Visitor Information Centre as required.

Prepared agenda for December tourism committee meeting and distributed to committee members.

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

---

Acted as secretary for the Henry Lawson Festival committee including correspondence. Assisted Twilight Ball coordinator.

Recorded Community Hub bookings, distributed and collected paperwork from clients.

Researched and recorded 4 radio interviews.

Attended 2 November Festival Executive meetings.

Developed and distributed a brief for a new Grenfell visitor guide and attended to related enquires.

Revised draft membership document for Grenfell Tourism to encourage a collaborative approach to tourism in the shire.

Liaised with Elite Energy in relation to the Grenfell Active Festival including liaison regarding a revision to the date of the Grenfell Active Festival in 2017 due to busy events calendar in the region.

Assisted with Central NSW Tourism media visit to the region to promote being 'open for business' after the recent flood event.

Prepared arming procedure for Hub security.

Prepared Australia Day agenda, minutes and correspondence. Completed stage 2 of the Ambassador application process.

Attended Gold Trails AGM and accepted nomination for executive committee.

Attended Central NSW Tourism AGM and tourism managers meeting to discuss the future of Central NSW Tourism, the final stage of the Unearthed Campaign and the value of online booking for accommodation.

Assisted with promotion of the Meet and Greek weekend.

Coordinated and promoted the Christmas display competitions including communication with sponsors and judges and coordination of prizemoney for Grenfell and village competitions.

Organised Australia Day payments for villages.

Undertook groundwork TASAC application for retention of Company Dam white on brown sign including site visit and preliminary research. Application will not proceed due to the cost of upgrades required to meet with TASAC approval.

Commenced research for TASAC application to retain the Main Street white on brown sign.

Organised collaborative marketing opportunity in Young visitor guide.

**For Information**

**Noted**

### 10. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

#### **Art & Art Gallery**

- Arranged letter of payment for previous exhibitor
- Arranged bump out of exhibition 'Shades of Light' by Roslyn Elms and Elaine Dowd
- Arranged bump in of 'Grenfell Community Arts & Craft Group' exhibition
- Organised letters of payment to Roslyn Elms and Elaine Dowd
- Organised and assisted hanging team for exhibition and Councils HLF acquisitions
- Sent event details to Arts Outwest for their newsletter
- Arranged replacement volunteers when rostered volunteers were not available
- Finalised 2017 exhibitors. Requested information on their exhibitions for program
- Designed and sent Gallery exhibition opening invitation to 42 volunteers, art gallery committee, Mayor, GM and other interested parties – email and post
- Accepted quote for dust board above community curtain
- Helped arrange Racing Fashion exhibition that was on for 4 days in the Hub hallway
- Prepared report for Gallery meeting and action plan
- Sent out second draft and finalised volunteer roster for January to May 2017. Asked for volunteers to confirm their December/January rostered shifts
- Designed and delivered gallery exhibition poster to businesses
- Ran volunteer Christmas thank you morning tea in conjunction with exhibition morning tea

#### **Tourism**

- Updated business listings on Grenfell.org.au
- Added and updated event listings on Grenfell.org.au
- Updated Sesquicentenary information on Grenfell.org.au
- Updated ATDW listings for visitnsw.com.au and created new listings – in addition I also arranged for slide show images to be updated and images throughout Grenfell info
- Managed Facebook account
- Managed Instagram account
- Sent out visitor guides to VIC's
- Requested visitor guides and event programs as released
- Sent information to Deidre Carrol for Wednesday radio segment
- Collated information for Weddin Mountains slot in Young visitor guide
- Meet & Greet promotions – Facebook posts, delivered posters to businesses around town
- Sent design of Railway Station sign to sign writers
- Attended alcohol and other drug training
- Passed on sport and recreation grant details to Country Club and Grenfell Kart Club
- Upon receiving notification of successful CASP funding for the Weddin Workshop Weekend completed and forwarded required paperwork to Regional Arts NSW
- Sent emails to potential workshop facilitators about Weddin Workshop Weekend
- Contacted Bowling Club to obtain their flyer with upcoming events to list events on our website
- Liaised with Iandra Castle to develop new flyer
- Contacted website manager to fix calendar glitch
- Arranged for operators to drop in more flyers for car club mail out
- Researched website designs for potential B&B websites that offer online bookings
- Compiled a list of prospective designers and printers for new visitor guide
- Held stall at Breakfast Table markets

### Visitor Information Centre

- Greeted visitors at VIC and handled enquiries
- Sent weekly email requesting information from business in the Shire about their availability, offers, news etc. and collated the replies
- Organised staff and their weekend tasks. Replied to their enquiries
- Obtained quotes for souvenirs
- Made changes to museum flyer as requested by museum
- Sent out weekly email to surrounding VIC's outlining our weekend's events
- Created staff roster for 2017
- Assisted with the movie in the community hub
- Worked with Quandialla Candle co, Noel Cartwright and a graphic designer on a new Grenfell souvenir
- Organised red carpet day for the Saturday of the Meet & Greek

### Henry Lawson Festival

- Managed Facebook account
- Made contact with potential 2017 Official Guest – liaised with their management
- Added porcelain and art entry forms to website
- Liaised with Art Co-ordinator about bumping in and out dates

**For Information**

**Noted**

### 11. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Conducted services and repairs for 38 residential customers and 5 business customers.

Sold software, parts and accessories to 32 residential customers and 6 business customers.

Sold ink and toner cartridges to 32 residential customers.

Delivered 1 individual lessons.

Printing of booklets for Remembrance Day service.

**For Information**

**Noted**

**LACHLAN GIBSON**

**DIRECTOR CORPORATE SERVICES**

**284** **RESOLVED:** Cr O'Byrne and Cr Niven that except where otherwise dealt with the Director Corporate Services' report be adopted.

8 December 2016

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

## **1. Works Report 4 December 2016**

### **1.1 Classified Roads Maintenance**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

SH6            -        general maintenance  
                 -        heavy patching flood repair commenced

SH17          -        general maintenance

MR398        -        general maintenance  
                 -        heavy patching flood repairs

MR236        -        general maintenance

MR237        -        general maintenance  
                 -        heavy patching flood repairs

MR239        -        general maintenance  
                 -        heavy patching flood repairs

### **1.2 Rural Local Roads Programme**

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- flood repairs on various roads

### **1.3 Rural Maintenance**

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- flood repairs

## THE DIRECTOR ENGINEERING'S REPORT

---

### 1.4 Urban Maintenance/Construction

- general maintenance
- resealed Henry Lawson Festival plaques
- placed 2 new Henry Lawson Festival plaques
- replaced culvert in West Street

For Information

Noted

## 2. Other Works

- Fire breaks in Bimbi, Quandialla and Caragabal areas
- Erected new name plaques at Endemic Garden
- Assisted in erection of new furniture in Service NSW office

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- cleaned grey water tanks in various locations

### 2.2 Cemeteries

The following graves have been prepared from: 7 November 2016 to 5 December 2016:-

Grenfell Lawn	–	3
Grenfell	–	Nil
Bimbi	–	Nil
Caragabal	–	Nil
Private property	-	1

The following maintenance has been carried out in the last month:

- topped up graves
- mowed Lawn Cemetery

### 2.3 Sewer Mains

Two (2) sewer chokes have been attended to during the last month, none in the relined section. Insituform continuing to carry out lateral relining.

### 2.4 Private Works

Nil

### 2.5 Village Maintenance

Nil

## THE DIRECTOR ENGINEERING'S REPORT

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### 2.6 Vandalism

Urban - Nil

Rural - Nil

**Total Cost: \$0.00**

**Progressive Cost Urban: \$1,450.00**

**Progressive Cost Rural: \$0.00**

(from 1/7/2016 to date)

**For Information  
Noted**

### 3. Future Works

#### 3.1 Rural

- general maintenance
- continue Greenethorpe – Bumbaldry Road upgrade (Stage 2)
- continue repairs to flood damaged roads
- commence Warraderry Grain entrance works (subject to ground conditions)
- village maintenance

#### 3.2 Urban

- general maintenance
- continue Forbes Street beautification
- complete toilet construction Henry Lawson Oval
- widen and complete road access and cul-de-sac in Industrial area
- complete Lawson Estate private works
- complete Alexandra Street intersection

**For Information  
Noted**

### 4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PI 3953	Garbage Truck	Repairs to electricals, hydraulics, 16000 hr service
PI 3958	Western Star Truck	Replace PTO, transmission repairs, wiring repairs
PI 4109	Smooth Drum Roller	Fit roller shells
PI 5322	Graveley Zero Turn Mower	Rebuild motor
PI 5301	Quandialla Mower	Service
	Quandialla Pool	Repair chlorine and acid pumps

**For Information  
Noted**

## **THE DIRECTOR ENGINEERING'S REPORT**

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### **5. RMS RMCC Contract, R2.54.4**

Routine maintenance on SH6 and SH17 continues.

Flood damage repairs and planned heavy patching on SH6 commenced on Monday 28 November, 2016. There are 140 patches which are being stabilised and sealed over a 3 week period. This will conclude the flood damage works on SH6 and SH17.

The planned reseals on SH6 will take place in the new year.

**For Information**

**Noted**

### **6. Noxious Weed Report – October, C2.8.12**

The Noxious Weeds Officer has carried out the following works in the last month:-

- Weeds sprayed – African Boxthorn, Sweet Briar, Bridal Creeper, Wild Radish, Blackberry, St Johns Wort
- Areas sprayed – Berrigan, Tirranna, Pullabooka, Caragabal, Barbingal, Wheoga, Bolungerai, Yuline, Bogalong, Melyra, Brundah, Yambira, Bungalong, Bumbaldry, Coba, Tyagong, Wallah Wallah, Warraderry, Eualdrie, Weddin, Bimbi & Grenfell town area
- Chartis Technology - Roam program – Uploads for DPI began in early November & will continue monthly.
- High presence of weeds within the Shire with early flowering and growth with some species increased workload. The extra person is working satisfactorily especially with the high influx of weeds.
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites

**For Information**

**Noted**

### **7. Newell Highway Flooding Forum, R2.70.1**

The Director Engineering attended the forum at West Wyalong on Monday 5 December, 2016 to discuss the effect on Councils during the closure of the Newell Highway due to flooding from 22 September 2016 until 4 November 2016 (43 days). The closure also occurred over the school holidays and long weekend which is normally one of the busiest periods for the businesses on the Newell Highway.

The closure of the Newell Highway has had major impacts to the State and National economy with initially the detour around the flooded section being 350 kilometres and adding an extra three and half hours to the journey. The Newell Highway traffic, including heavy trucks were diverted onto state, regional and local roads and towns that were not designed for this kind of volume and weight.

At a recent Newell Highway Task Force (NHTF) Committee Meeting held in Dubbo it was resolved that a report be prepared to present to the Federal Government for funding to flood proof the Newell Highway between West Wyalong and Forbes.



## THE DIRECTOR ENGINEERING'S REPORT

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The NHTF has engaged the National Institute of Economic and Industry Research Pty Ltd (NIEIR) <http://nieir.com.au> to prepare the report and the NHTF has also met with a number of the transport associations to supply data and support the report.

Executive Director, National Institute of Economic and Industry Research Pty Ltd, Mr Peter Brain gave an overview of the report and outcomes.

Primary producers, Council representatives and businesses each gave an overview of the effect of the closure of the Newell Highway on their operations or Council areas.

A detailed report on the effect on roads in Weddin Shire, the number of resources redirected to the road closures and urgent repairs on Weddin Shire roads, and the subsequent loss of repairs to other local roads was provided to the meeting which hopefully the Consultant will take into account.

It will be interesting to see what will transpire from the final report to the Government.

**For Information**

**Noted**

### **8. Flood Damage 2016, R2.70.3**

Whilst Council has not been formally advised of the flood damage claim for 2016, a Works Programme for flood damage repairs has been prepared by Council Staff.

Following Council being flood declared, an application was made for flood damage on its shire roads for \$1.9 million. RMS has advised that Weddin Shire was the first to provide a flood damage assessment, first to be inspected and that our spreadsheet format was provided to other Councils as a good example of a flood damage claim. RMS carried out a detailed examination of the claim. The works under the claim must be completed by 30 June 2018 with a possible extension of 6 months.

The Works Programme is available as an attachment in the Councillors iPads.

**For Information**

**Noted**

### **9. \$1 Million Additional Funding for Weddin Shire Roads, R2.70.3**

An additional \$1 million has been allocated for funding for improvements to flood affected roads as follows:

- Any uncompleted works from the original Flood Damage works program.
- Two (2) tenders to be called for the following improvements:
  - a) Quandong Road/Dodds Lane
    - Barkers Road
    - Bald Hills Road
    - Adelargo Road
  - b) Mogongong Road
    - Arramagong Road

## THE DIRECTOR ENGINEERING'S REPORT

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### Stock Route Road

- Tenders called for the upgrade of the Keewong Creek crossing on Yambira Road. These extra works will be designed to minimise the risk of the same damage occurring during the next flood event.
- Tenders to be called for winning and crushing sufficient gravel for the flood damage repair works and the upgrade works.
- Replace culvert over Caragabal Creek on Gibraltar Rocks Road.

All tenders will be presented to the February 2017 Council Meeting.

**RECOMMENDATION:** that Council allocate \$1 million for funding for Weddin Shire Council roads as follows:

- a) Any uncompleted works from the original Flood Damage works program.
- b) Call tenders for the following road improvements:
  - Quandong Road/Dodds Lane
  - Barkers Road
  - Bald Hills Road
  - Adelargo Road
  - Mogongong Road
  - Arramagong Road
  - Stock Route Road
- c) Call tenders for the upgrade of Keewong Creek crossing on Yambira Road.
- d) Call tenders for winning and crushing of gravel in various pits.
- e) Replace culvert over Caragabal Gibraltar Rocks Road.

**285** **RESOLVED:** Cr Diprose and Cr McKellar that Council allocate \$1 million for funding for Weddin Shire Council roads as follows:

- a) Any uncompleted works from the original Flood Damage works program.
- b) Call tenders for the following road improvements:
  - Quandong Road/Dodds Lane
  - Barkers Road
  - Bald Hills Road
  - Adelargo Road
  - Mogongong Road
  - Arramagong Road
  - Stock Route Road
- c) Call tenders for the upgrade of Keewong Creek crossing on Yambira Road.
- d) Call tenders for winning and crushing of gravel in various pits.
- e) Replace culvert over Caragabal Gibraltar Rocks Road.

### **10. Replacement of Lignum Creek Bridge, R2.11.2**

Roads and Maritime Services (RMS) have advised that the Lignum Creek timber bridge will be replaced by RMS with a new concrete plank structure.

## THE DIRECTOR ENGINEERING'S REPORT

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Council has been requested to carry out repair works to the bypass track, tree removal, fencing and hardstand pad repairs under RMS work orders in March 2017.

The bridge is planned to be constructed in the second half of 2017.

**For Information**

**Noted**

### **11. National Local Roads and Transport Congress 2016, A3.8.3**

Cr Paul Best and the Director Engineering attended the National Local Roads and Transport Congress 2016 at Toowoomba from 9 – 11 November 2016.

The following issues were discussed:

- Opening address, David O'Loughlin – ALGA President: Advised the Merits of Councillors talking to Federal Ministers about projects (current or future) in their Council areas.  
Councils need to work to make Roads to Recovery permanent and doubled.
- Mayor Peter Petty – Tenterfield Shire: Spoke on local collaboration with other shires on road construction.
- John Zannes – Forbes Shire: Spoke on Centroc Regional Road Planning.
- Nicole Spencer – Department of Infrastructure and Transport: Spoke on road pricing.
- Simon Taylor, ARTC: Spoke Inland Rail Melbourne – Brisbane (\$10.5 billion over 10 years).
- Darren Chester MP: Spoke on Federal road funding.
- Anthony Albanese MP: Also spoke on Federal road funding.
- Panel Session: Discussed inland rail, transport costs, must have good asset management plans, government need political will to fund projects, Council must showcase their achievements Asia is Australian's biggest produce purchases and efficiencies must be found to improve the freight chain.

Over all Cr Best and I found the conference to be most beneficial, including the networking.

**For Information**

**Noted**

### **12. Rotary Community Project, C1.3.6**

The Director Engineering and Nirupan met with Margaret Bradshaw Jones and Ray Smith on 6 December, 2016 to discuss the possible provision of street numbers to those residences in Grenfell which do not have physical street numbers.

Rotary Club of Grenfell proposes to advertise the project for response and that it will be free of charge to residents. Rotary will then advise Council of the next steps.

**For Information**

**Noted**

### **13. Replacement of Roller, T6/2016**

It is proposed to replace PI 4100 which was traded for the new Smooth Drum Roller. Council currently has one (1) multi tyred roller.

This will negate the need to hire a roller, except for break down reasons.

This purchase was not nominated in the 2016/2017 Plant Replacement Programme but is now required for flood damage and other works. It is not proposed to replace the garbage truck at this stage as it is operating satisfactorily with regular maintenance.

**RECOMMENDATION:** that Council call tenders for an 18 Tonne Multi Tyred Roller and that the Plant Replacement Program be amended accordingly.

**286** **RESOLVED:** Cr Best and Cr Bembrick that Council call tenders for an 18 Tonne Multi Tyred Roller and that the Plant Replacement Program be amended accordingly.

### **14. Festival Queens Twilight Ball, C1.4.1**

The Henry Lawson Festival Committee has requested that Church Street between Camp Street and Middle Street, and Middle Street between Weddin Street and Church Street be closed to traffic so as to allow safety for pedestrians attending the Festival Queens Twilight Ball in Taylor Park on 4 February 2017.

No objection is received to the proposed closures subject to approval from the Weddin Local Traffic Committee.

The Committee has also requested approval to hold the Ball in Taylor Park on 4 February 2017. No objection is raised to the holding of the Ball in Taylor Park subject to no tent pegs or posts are driven into the park due to the presence of underground power and watering systems.

**RECOMMENDATION:** That Council:

- a) Approve the Henry Lawson Festival Committee holding the Festival Queens Twilight Ball in Taylor Park on 4 February 2017 subject to no tent pegs or posts are driven into the park due to the presence of underground power and watering systems.
- b) Approve the closure of Church Street (Camp Street to Middle Street) and Middle Street (Weddin Street to Church Street) subject to approval from the Weddin Local Traffic Committee.

**287** **RESOLVED:** Cr Parlett and Cr Bembrick that Council:

- a) Approve the Henry Lawson Festival Committee holding the Festival Queens Twilight Ball in Taylor Park on 4 February 2017 subject to no tent pegs or posts are driven into the park due to the presence of underground power and watering systems.
- b) Approve the closure of Middle Street (Weddin Street to Church Street) subject to approval from the Weddin Local Traffic Committee.
- c) Provide port-a-loos, barrier mesh and bins as requested.

### **15. Weddin Development Committee, C2.6.33**

The Weddin Development Committee wrote to Council offering support for concrete bumpers/wheel stops to be investigated for Main Street.

## THE DIRECTOR ENGINEERING'S REPORT

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**RECOMMENDATION:** that Council advise the Weddin Development Committee that the provision of wheel stops/concrete bumpers will be considered as part of the Main Street upgrade project.

- 288 **RESOLVED:** Cr Diprose and Cr Brown that Council advise the Weddin Development Committee that the provision of wheel stops/concrete bumpers will be considered as part of the Main Street upgrade project.

### 16. Road Closure Application, R2.1.4

Council has received advice from Department of Primary Industries that the Minister for Lands proposes to consider the closing of public roads listed in Schedule 1 as follows:-

- Crown Road at Grenfell, bounded by Dalton, Melyra, Forbes and George Street (File Ref: 16/09097, Cluster 574617).

A Council sewer main is located along the full length of the road. The main will have to be protected from any future building construction.

The road has been inspected by the Director Engineering. Councillors may inspect the road where possible. No objection is offered to the closure of road in Schedule 1.

**RECOMMENDATION:** that Council offer no objection to the closure of Crown Road at Grenfell, bounded by Dalton, Melyra, Forbes and George Street (File Ref: 16/09097, Cluster 574617), subject to the creation of an easement 3m wide over the sewer main.

- 289 **RESOLVED:** Cr Brown and Cr McKellar that Council offer no objection to the closure of Crown Road at Grenfell, bounded by Dalton, Melyra, Forbes and George Street (File Ref: 16/09097, Cluster 574617), subject to the creation of an easement 3m wide over the sewer main.

### 17. Road Closure Application, R2.1.4

Council has received advice from Department of Primary Industries that the Minister for Lands proposes to consider the closing of public roads listed in Schedule 1 as follows:-

- All those within and adjoining property RMB 7198 Mary Gilmore Way, Grenfell and south of Tyagong Creek and west of property RMB 55 Old Forbes Road, Grenfell and within and west of property RMB 179 Carters Lane, Kikiamah and within property RMB 1066 Blayneys Road, Kikiamah and within and adjoin property RMB 1230 Blayneys Road, Kikiamah and adjoining property RMB 796 Ashville School Road, Kikiamah (File ref: 11/09021).

The roads have been inspected by the Director Engineering. Councillors may inspect the roads where possible. No objection is offered to the closure of roads in Schedule 1.

**RECOMMENDATION:** that Council offer no objection to the closure of All those within and adjoining property RMB 7198 Mary Gilmore Way, Grenfell and south of Tyagong Creek and west of property RMB 55 Old Forbes Road, Grenfell and within and west of property RMB 179 Carters Lane, Kikiamah and within property RMB 1066 Blayneys Road, Kikiamah and within

## **THE DIRECTOR ENGINEERING'S REPORT**

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and adjoin property RMB 1230 Blayneys Road, Kikiamah and adjoining property RMB 796 Ashville School Road, Kikiamah (File ref: 11/09021).

- 290**     **RESOLVED:** Cr Diprose and Cr McKellar that Council offer no objection to the closure of All those within and adjoining property RMB 7198 Mary Gilmore Way, Grenfell and south of Tyagong Creek and west of property RMB 55 Old Forbes Road, Grenfell and within and west of property RMB 179 Carters Lane, Kikiamah and within property RMB 1066 Blayneys Road, Kikiamah and within and adjoin property RMB 1230 Blayneys Road, Kikiamah and adjoining property RMB 796 Ashville School Road, Kikiamah (File ref: 11/09021).

**WILLIAM TWOHILL**  
**DIRECTOR ENGINEERING**

- 291**     **RESOLVED:** Cr Brown and Cr Diprose that except where otherwise dealt with the Director Engineering's report be adopted.

8 December 2016

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

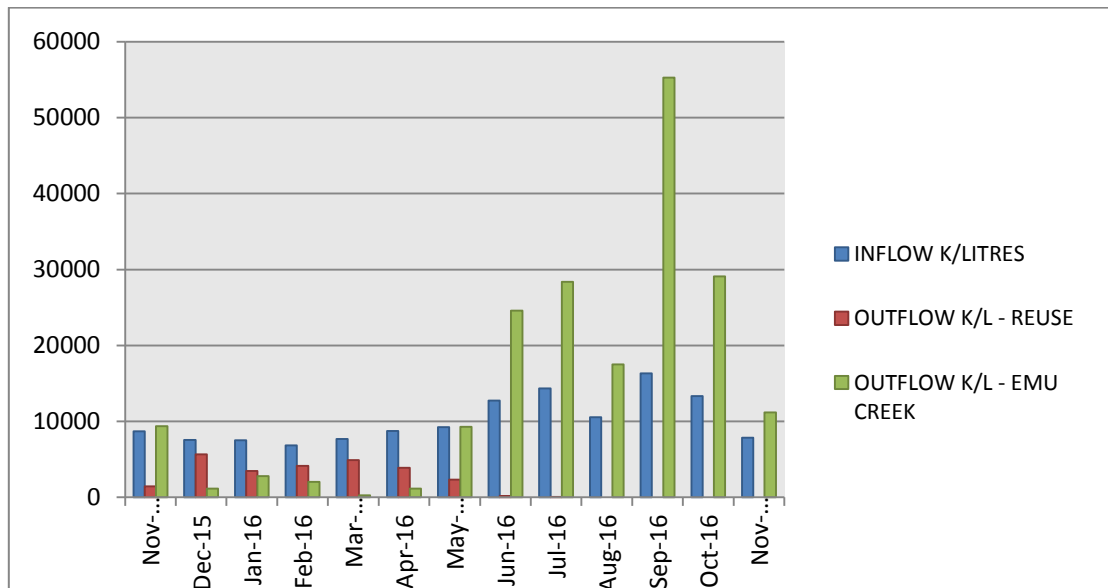
## A. Public Health and Environmental Matters

### 1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during November 2016 was 7,846 kl with the daily average of 261.53 kl. Outflow for irrigation for reuse was 0 kl and discharge to Emu 11193.9 kl.

The highest daily recording of 327 kl occurred for the 24 hours ending 6.30 am on 12 November 2016 and the lowest of 215 kl for the 24 hours ending 6.30 am on 29 November 2016.

A total rainfall of 35 mm was recorded for the month.



For Council's Information

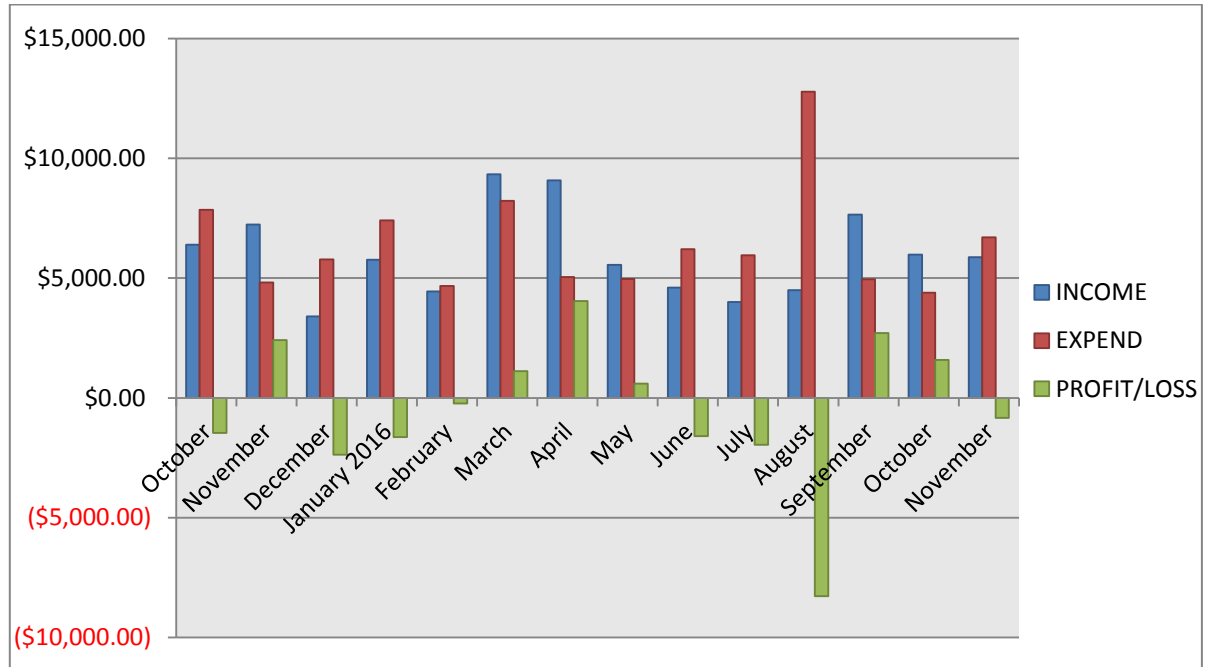
Noted

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### 2. Caravan Park Operations, P2.3.3

Income for the month of November 2016 was \$5,870.00 with expenditure of \$6,705.13 resulting in an operational loss of \$835.10 the month.

There were 166 sites occupied for the month of November 2016.



For Council's Information

Noted

### 3. Animal Control, A4.4.4

#### a. Companion Animals

Animals Impounded :	1	Animals Destroyed:	0
Animals Straying/Returned to Owners immediately:	2	Animals Released:	0
Animals Sold:	0	Animals Rehomed:	1
Animals Surrendered:	0		

#### Other activities carried out by the Ranger:

##### Companion Animals

- Verification of existing microchips, details updated.
- Maintenance and record keeping of activities for impounding facility.
- Reporting of seizure activities to Office Local Government via e-mail spreadsheet.
- Updating existing records on NSW Pet Registry as per required under *NSW Companion Animals Act 1998* legislation.
- Entering new data on NSW Pet Register as per legislative requirements.
- Communication with community re compliance with CAA Legislation
- Show cause correspondence issued – non compliance
- Notices to Register companion animal issued (4)



## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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- Acting and advising public in accordance with Companion Animals Act.
- Scanning of lost animals, investigation of ownership and returning to owners.
- Communication with public regarding Local Orders For the Keeping of Animals Policy (horses)

### Media Releases

- Article prepared and photograph taken for Grenfell Record regarding “National Recycling Week”
- Recycling information sheets distributed Grenfell township

### Environmental – Overgrown Blocks

Notices of Intentions carried over from **October** yet to comply (Director Engineering List) **3**

Permission received in November for RFS to conduct control burning **2**

Permission received in November for Council to slash block **1**

### Overgrown block Complaints lodged to Environmental Dept – Notices of Intention issued carried over from October 2016

Stan McCabe Drive (1 parcel). Full compliance met.

Sullivan Street - (1 parcel). Partial compliance. Correspondence issued to whipper snip and/or spray around boundary.

Talbot Street Quandialla - (1 parcel). Full compliance met.

Third Street Quandialla – (1 parcel). Full compliance met.

NOI'S issued to property owners in Grenfell **7**

Compliance met **6**

### Notices of Intentions issued for overgrown blocks in November 2016

NOI'S issued to property owners **29**

Compliance met **7**

Property owners yet to comply – Grenfell (6 blocks, 4 owners)  
Quandialla (16 blocks, 5 owners)

### Recycling

- Recycling bin checks for contaminated waste, correspondence issued to property owners.
- Correspondence issued re contaminated bins to property owners.

**For Council's Information**

**Noted**

### 4. Quandialla Swimming Pool, P2.3.2

The pool opened on the 28<sup>th</sup> of October. After discussions throughout the winter it was resolved to extend opening hours with an aim to encourage Grenfell residents to visit the Quandialla pool while the Grenfell pool is still under construction.

The season began very slowly with cool, unpleasant weather. There has been an anecdotal increase in visitors from Grenfell area. The Quandialla Swimming Club has also increased swimming registrations.

Councils Pool Manager has been working as Lifeguard to assist in the extra hours of operation. Quandialla's policies, procedures are being upgraded to comply with appropriate Standards.

Patron numbers during November (and the 3 days of October) amounted to 1760, which is an average of 57 patrons through a day. This number was well above average as we have had four schools involved in the intensive swimming programs. Quandialla Public, Caragabal Public, Grenfell Public (still in progress) and Bribbaree Public enjoyed 10 sessions each of Swimming and Survival techniques.

To date there has been 33 Family Season Passes, 9 Single Passes and 6 Aqua Class Passes acquired for this season.

Swimming Club is running every Wednesday and Friday evening. Aqua Fitness is held 3 times a week. We are holding a monthly swim school during the two middle weekends. There are two Squad sessions (different to club) per week. ActiveFarmers@Quandialla held an introductory morning late November.

**For Council's Information**

**Noted**

### 5. Taylor Park, C1.4.1

Council is in receipt of a request from the Henry Lawson Festival Committee to hold a function in Taylor Park. This function is proposed to have alcohol available, and as the park is designated within an Alcohol Free Zone, Council need to consider suspension of the restriction for the event period.

**RECOMMENDATION:** That Council suspend the Alcohol Free Zone restrictions on Taylor Park for the period 12.00pm (4/2/2017) to 2am (5/2/2017) to support the Festival Queens Twilight Ball subject to Licencing requirements of Department of Liquor Racing & Gaming.

**292** **RESOLVED:** Cr O'Byrne and Cr Best that Council suspend the Alcohol Free Zone restrictions on Taylor Park for the period 12.00pm (4/2/2017) to 2am (5/2/2017) to support the Festival Queens Twilight Ball subject to Licencing requirements of Department of Liquor Racing & Gaming.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### **B. Planning and Development Matters:**

#### **1. Development Applications**

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
48/2016	Mr CE & Mrs RL Booth	Garage with Awning	\$36,000	LOT: 4 SEC: 9 DP: 758473 30 West Street GRENFELL NSW 2810
49/2016	Andys Design & Drafting	Shed/Vet Practice/Animal Boarding Facility	\$150,000	LOT: 1 DP: 1155022 Memory Street GENFELL NSW 2810
50/2016	Mr Scott Mellross	Shed	\$19,200	LOT: 11 DP: 1186800 35 Grimshaw Lane GRENFELL NSW 2810
52/2016	Mr AR Chegwyn	Replace Garage & Side Fence	\$17,000	LOT: A DP: 337337 35 Rose Street GRENFELL NSW 2810
53/2016	Mr JW Bucknell	Extention/Additions to Dwelling	\$150,000	LOT: 3 DP: 1107650 954 Gerrybang Road GRENFELL NSW 2810
54/2016	Mr Scott Mellross	Shed	\$18,500	LOT: 3 DP: 1108721 Henry Lawson Way GRENFELL NSW 2810

**For Council's Information**

**Noted**

#### **2. Weddin Aquatic Centre, P2.3.1**

The program of concrete pours continues with the base of the main pool completed. The concrete shell including the walls and balance tank of the 50m pool will be completed by Christmas break. It was proposed to water test over the Christmas break however after discussions with the builder and engineer it was resolved that the structure should be allowed to cure appropriately prior to loading and water testing.

The tiling has been set to commence after the Christmas break and will take up to 12 weeks.

Progress has been made in the following areas;

- Swimming Club has provided input in relation to starting blocks and lane ropes.
- Shade Structures have been redesigned and the amendments are considered satisfactory
- Lighting design has been approved
- Electrical and hydraulic designs are still in discussion.

**For Council's Information**

**Noted**

### 3. Draft Rural Settlement Project, T2.1.10

The *Rural Settlement Project* ('Project') was prepared in 2011/2012 and adopted by Council. It was previously submitted to the NSW Department of Planning & Environment ('DPE') but is not yet endorsed. The Project provided land use strategies for most of the major residential land uses in Weddin Shire.

Council prepared a review of that land use strategy and update with new or improved information resulting in an updated supply and demand analysis for large lot residential land around the Town of Grenfell. This review is in the form of an *Addendum to the Rural Settlement Project* ('Addendum'). This Addendum made a number of recommendations for potential amendments to the existing Planning controls for Zone R5 Large Lot Residential lands around the Town of Grenfell.

Council resolved, at its Ordinary May 2016 Meeting to:

- "a) Endorse the Draft Addendum to the Rural Settlement Project and Draft Planning Proposal prepared in accordance with section 55(1) of the Environmental Planning and Assessment Act 1979 to modify some of the existing zoning boundaries / controls for minimum lot size for parts of the existing R5 Large Lot Residential zoned land around the Town of Grenfell.*
- b) Submit the Draft Addendum and Draft Planning Proposal to the Minister for Planning and Environment for a Gateway Determination in accordance with section 56(1) of the Environmental Planning and Assessment Act 1979.*
- c) Request that the local planning making functions in relation to this planning proposal be delegated to Council.*
- d) Place the draft Addendum on public exhibition to seek feedback and consult as required.*
- e) Publicly exhibit the Planning Proposal and notify and consult in accordance with any Gateway Determination requirements and Council's requirements;*
- f) Authorise the Director and/or General Manager to negotiate minor amendments with DPE (if required) consistent with the intent of the Draft Addendum / PP."*

The department has provided in principle endorsement of the Draft Rural Settlement Project and Addendum documentation and directed the draft documentation be placed on public exhibition with appropriate agency consultation for a minimum of 28 days.

Running concurrently with the Addendum is Council's Planning Project to provide changes to minimum lot sizes within Weddin R5 land within some additional R5 Large Lot Residential Land at Grenfell.

The department determined the planning proposal to proceed subject to several conditions relating to consultation with state agencies and public exhibition.

All consultation with the agencies has been completed in conjunction with the public exhibition. Council also provided a community workshop for all the effected landowners to raise issues with the proposal. Council has received several responses supporting the proposed changes with general agency support subject to standard government policy direction.

**RECOMMENDATION:** That Council:

- 1) Adopt the draft Addendum and request endorsement of the entire Rural Settlement Strategy (incorporating the Addendum) from Department of Planning and Environment.
- 2) Adopt the Planning Proposal to amend the Weddin Local Environment Plan 2011 (Amendment 2) to provide additional Zone R5 Large Lot Residential land and change Minimum lot sizes within the R5 Zone and forward the proposal to Parliamentary Counsel.
- 3) Prepare mapping to amend the Minimum Sized Lot mapping within Weddin LEP 2011 relating to the planning proposal.
- 4) Seek agreement of the Departments Secretary (Delegate) to comply with the requirements of relevant Section 117 Directions.

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**RESOLVED:** Cr Best and Cr McKellar that Council:

- 1) Adopt the draft Addendum and request endorsement of the entire Rural Settlement Strategy (incorporating the Addendum) from Department of Planning and Environment.
- 2) Adopt the Planning Proposal to amend the Weddin Local Environment Plan 2011 (Amendment 2) to provide additional Zone R5 Large Lot Residential land and change Minimum lot sizes within the R5 Zone and forward the proposal to Parliamentary Counsel.
- 3) Prepare mapping to amend the Minimum Sized Lot mapping within Weddin LEP 2011 relating to the planning proposal.
- 4) Seek agreement of the Departments Secretary (Delegate) to comply with the requirements of relevant Section 117 Directions.

**4. Primary Production Strategy, T2.1.10**

In 2012 Council adopted the *Booth Associates (October 2012) Primary Production Strategy* ('2012 Strategy'). Subsequently, in December 2013 there was a resolution of Weddin Shire Council to pursue potential amendments to planning controls affecting development in rural areas of the Shire including, but not limited to, minimum lot size (MLS) for subdivision.

**(1) Resolution of Ordinary Meeting of Weddin Shire Council - 19 December 2013:**

**264 RESOLVED:** *Cr Griffiths and Cr Parlett that:*

- i) the minimum lot size for rural land be 250 hectares and Council prepare a planning proposal for the introduction of flexible model clauses that allow Council to consider reducing the minimum size allotment from 250 hectares to 40 hectares to bring Council in line with neighbouring shires for the purpose of agriculture and construction of a dwelling in appropriate circumstances.*

The 2012 Strategy is yet to be endorsed by the NSW Government (due to issues with the 2012 Strategy) and as a result the Council resolution is yet to be implemented. This Addendum seeks to address outstanding requirements to enable these things to occur.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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Department of Planning-Environment (DPE) stated that Council had a number of options to progress the Draft Strategy as follows:

- a) Put forward a comprehensive strategy to support Council's preferred position of a blanket MLS across the LGA at 250 hectares as per Council's resolution in 2014;
- b) Wait for the DPE Agricultural Land Study mapping to be completed (maintaining status quo for now);
- c) Consider a split MLS between the east and west of the LGA, acknowledging the difference in agricultural capability in the LGA;
- d) Negotiate an agreed MLS with Department of Primary Industries – Agriculture (DPI), and undertake an ongoing review (within a reasonable agreed time frame) on the success of that MLS, as well as opportunities for varying MLS throughout the local government area.;
- e) There is also the opportunity for Council to insert the boundary adjustment, intensive agriculture and any other model clauses through the planning proposal process.

The report seeks to update the *Booth Associates (October 2012) Primary Production Strategy* ('2012 Strategy') and makes the following key recommendations relating to amendments to planning controls contained in *Weddin Local Environmental Plan 2011* ('LEP2011').

The existing MLS for Zone RU1 Primary Production in LEP2011 is 400ha. The Addendum recommends that the MLS in Zone RU1 is reduced to 300ha. This amends the recommendations in the 2012 Strategy that originally recommended 250ha. If this amendment is adopted / endorsed, this will require amendment to the Lot Size Maps ('LSZ Maps') across the Shire on all lands in Zone RU1 Primary Production (effectively all MLS maps).

In addition, this Addendum suggests a variety of amendments that have arisen since the introduction of LEP2011 resulting from an evolution of the Standard LEP Instrument.

These potentially include introductions of the following new clauses:

- a) Boundary adjustments in Zone RU1 – The potential to adjust boundaries between rural lots without the creation of a new dwelling entitlement;
- b) Intensive agriculture in Zone RU1 – The potential to apply for intensive agriculture and a dwelling below the MLS to a minimum of 100ha where certain controls are met;
- c) Development near zone boundaries (range of urban and rural zones) – Providing the potential for flexibility for land in close proximity to another specified zone to adopt some of the permissible land uses from that adjacent zone.

### **RECOMMENDATION:** That Council:

- "a) Endorse the Draft Addendum to the Primary Production Strategy and Draft Planning Proposal prepared in accordance with section 55(1) of the Environmental Planning and Assessment Act 1979 to modify controls for minimum lot size for the existing RU1 Primary Production zoned land in the Weddin Shire.*
- b) Submit the Draft Addendum and Draft Planning Proposal to the Minister for Planning and Environment for a Gateway Determination in accordance with section 56(1) of the Environmental Planning and Assessment Act 1979.*

- c) *Request that the local planning making functions in relation to this planning proposal be delegated to Council.*
- d) *Place the draft Addendum on public exhibition to seek feedback and consult as required.*
- e) *Publicly exhibit the Planning Proposal and notify and consult in accordance with any Gateway Determination requirements and Council's requirements;*
- f) *Delegate authority to the General Manager to negotiate minor amendments with DPE (if required) in consultation with the Director Environmental Services, consistent with the intent of the Draft Addendum / PP."*

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**RESOLVED:** Cr McKellar and Cr Diprose that Council:

- "a) Endorse the Draft Addendum to the Primary Production Strategy and Draft Planning Proposal prepared in accordance with section 55(1) of the Environmental Planning and Assessment Act 1979 to modify controls for minimum lot size for the existing RU1 Primary Production zoned land in the Weddin Shire.*
- b) Submit the Draft Addendum and Draft Planning Proposal to the Minister for Planning and Environment for a Gateway Determination in accordance with section 56(1) of the Environmental Planning and Assessment Act 1979.*
- c) Request that the local planning making functions in relation to this planning proposal be delegated to Council.*
- d) Place the draft Addendum on public exhibition to seek feedback and consult as required.*
- e) Publicly exhibit the Planning Proposal and notify and consult in accordance with any Gateway Determination requirements and Council's requirements;*
- f) Delegate authority to the General Manager to negotiate minor amendments with DPE (if required) in consultation with the Director Environmental Services, consistent with the intent of the Draft Addendum / PP."*

## **5. Grenfell Sewerage Treatment Plant Redevelopment, S1.1.5**

Council has prepared the brief for the investigation stage of the development and will be put out for quotes shortly. As per the suggested schedule it is envisaged that the investigation stage will take 6 months and will be project managed with the assistance of an external project manager.

Council recently met with Department of Primary Industry-Water and Environmental Protection Agency for facilitate coordination of licensing and approvals through the state agencies.

<b>Stage</b>	<b>Outputs</b>	<b>Indicative time</b>
Investigation (AKA Options report)	<ul style="list-style-type: none"> <li>• Determining capacity (including staging if applicable) and process requirements (influent and effluent)</li> <li>• Assessing options for site, process, hydraulics and other design parameters (including recommendations)</li> <li>• Preliminary cost estimates</li> <li>• Preliminary implementation timetable</li> </ul>	6 months
Decision (Council)	Select option(s) – recommended in investigation or change.	Depending of council
Concept design	Development of the selected option to a concept level: Site layout, hydraulic profile, process design, control	7 months

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

	philosophy. Updated cost estimates and program. The concept design includes about 10 drawings + report.	
Environmental assessment	Can be done in parallel with the concept design. If on the existing site, probably REF. A new site may trigger EIS.	9 months
Detailed design	Detailed drawings and specification, control narrative (AKA functional specification)	9 months
Construction	May include the detailed design (ie D&C contract)	14 months
Commissioning	Getting the plant working and training staff. Often done by the contractor, but if not D&C may be better done by the designer.	3 months
Consultation	Providing information to the community and stakeholders, keeping the community informed on stages, decisions etc.	Throughout the project

**For Council's Information**

**295** **RESOLVED:** Cr Parlett and Cr Diprose that Council call tenders for the investigation stage.

**6. Grenfell Medical Centre Development, P2.12.17**

Council has determined to reapply for funding in 2017 for the development. Council will inform all contractors regarding the delay and formalise the subcontract agreements when confirmation

**For Council's Information**

**Noted**

B J HAYES

**DIRECTOR ENVIRONMENTAL SERVICES**

**296** **RESOLVED:** Cr Brown and Cr O'Byrne that except where otherwise dealt with the Director Environmental Service's report be adopted.



**MINUTES OF THE AWARD RESTRUCTURING CONSULTATIVE COMMITTEE MEETING  
HELD ON TUESDAY, 22 NOVEMBER 2016 IN THE COMMITTEE ROOM AT 3.00 PM (C2.6.12)**

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1. **PRESENT:** B Hayes (Chair), B Twohill, L Gibson, D Anderson, V Carter

2. **APOLOGIES:**  
Brett Biddle

3. **MINUTES:**

**Resolved:** L Gibson and V Carter that the minutes of the meeting held on 23 August 2016 be adopted as read.

4. **MATTERS ARISING:**

Nil

5. **GENERAL BUSINESS**  
Nil

6. **CORRESPONDENCE**  
Nil

7. **BUSINESS WITH NOTICE**

7.1 Drug and alcohol training and education – Thursday 24 November 2016

The Committee heard that training would be carried out on 24/11/16. Also that V Carter and B Biddle had completed the training for the post incident testing regime within the policy. The definition of incident within the policy will require review and will require reasonable test. All testing units and testing packs need to be registered for storage and confirm calibration and in date use. All units to be kept in Council safe.

7.2 Award increase 1 July 2016

It was noted by the committee that Award increases for employees became effective first pay period after 1 July 2016.

7.3 Upcoming staff assessments

The committee noted the upcoming staff assessments and Directors and relevant supervisors to complete for inclusions in New Year

7.4 Award Negotiations

General update was given by the chair as to the current award negotiations and ongoing log of claims

8. **ACTION LIST**

9. **NEXT MEETING:** Tuesday, 21 February 2017 at 3.00 pm.

11. **CLOSURE:** There being no further business the meeting closed at 3.45pm.

**297** **RESOLVED:** Cr Best and Cr Bembrick that the Minutes of the Award Restructuring Consultative Committee Meeting be noted.

**MINUTES OF THE WORK HEALTH AND SAFETY COMMITTEE MEETING HELD IN  
THE COMMITTEE ROOM ON TUESDAY, 22 NOVEMBER 2016 COMMENCING AT  
3:45PM (C2.6.14)**

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As apologies were received from D Anderson, N Baker and L Logan, there was no quorum and the meeting was not held.

**Noted**

**MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD  
THURSDAY 1 DECEMBER, 2016 AT THE COUNCIL CHAMBERS COMMENCING AT 8.30  
AM (C2.6.35)**

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**1. PRESENT:** H Moffitt, M Moffitt, Cr Niven, Cr Parlett, Cr Brown, C Myers and G Carroll.

**2. APOLOGY:** W Crampton

**Resolved:** H Moffitt and M Moffitt that the apology be accepted.

**3. MINUTES:** 6 October 2016

**Resolved:** H Moffitt and Cr Brown that the minutes of the meeting held on 6 October 2016 be adopted.

**4. MATTERS ARISING:**  
Nil

**5. CORRESPONDENCE:**

**Inwards** - Nil

**Outwards** - Thank you letters - C Lobb, J Bolton, A & D Griffiths and C Brown.

**Resolved:** C Myers and Cr Parlett that the correspondence be adopted.

**6. ART GALLERY – CO-ORDINATORS REPORT:**

**Resolved:** C Myers and Cr Parlett that the Art Gallery Co-ordinators report be adopted as presented.

**7. ART GALLERY – FINANCIAL STATEMENT:**

**Resolved:** Cr Brown and H Moffitt that the Art Gallery Financial Statement be adopted as presented.

**8. NEW PROJECTS:**

- New Interpretive board for the curtain
- Adaptable display panels
- Develop flyer to list names of acquisitive prize winners
- Bus tours/day trips

**Resolved:** Cr Brown and M Moffitt that we adopt the above ideas as new projects to be included in the action plan.

**9. GENERAL BUSINESS:**

9.1 - Action Plan

9.2 – Expression of Interest (EOI) Form

**Noted**

**Resolved:** C Myers and Cr Parlett that the EOI form be deleted with exhibitions to be included in the Art Gallery by invitation.

**10. NEXT MEETING:** Thursday 2 February, 2017 at 8.30 am at the Council Chambers.

**11. MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.31am.

**298 RESOLVED:** Cr Parlett and Cr Niven that the Minutes of the Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING HELD ON THURSDAY 1ST DECEMBER 2016 AT 3PM AT THE COUNCIL CHAMBERS**

1. **PRESENT:** Clr J. Parlett, Clr S. O'Byrne, Clr C. Brown, L Gibson, C. McCann, A. Carr.
2. **APOLOGY:** Clr P Best, W Crampton, C Logan.

**Resolved:** Clr S O'Byrne/ Clr J Parlett that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** 6th October 2016

**Resolved:** C McCann/ Clr C Brown that the minutes of the 6th October 2016 meeting be confirmed.

4. **MATTERS ARISING:**

Amend Tourism Committee charter  
Amend Staff appointments to committee  
All outwards correspondence was sent

5. **CORRESPONDENCE:**

In: TASAC- Railway Station  
Bruce Devonport  
Railway Station Feedback

Out: Grenfell Men's Shed  
Grenfell Lions Club  
CENTROC  
Cowra Shire Council  
Cowra Tourism Corporation  
Carmel Roach  
RMS

**Noted**

6. **TOURISM STRATEGIC PLAN- PRIORITISING PROJECTS**

	<u>Objective 1</u>	<u>Double overnight visitor expenditure by 2020</u>			
Priority	Projects	Context	Target Consumer Segment	Responsibility	Estimated Cost
1	Encourage Improved Accommodation	Organise workshops with guest speakers on the benefits of running a B&B or Farm stay. Support the Accommodation Providers Networking Group.	Short breaks, Over 55's, NSW Family, Accessible.	Council & TPO	
2	Event Establishment	Aiming to establish one major event each month including Reggie McNamara cycling race, farmers markets. Months that need events – February, May, July, August, November	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Community, TPO & Tsm Committee	\$10,000
3	Develop packages for visitors	Encourage the development of collaborative packages for visitors by operators.	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Community, TPO & Tsm Committee	
4	Special Interest Tours and packages	Target sporting groups, clubs, organisations, schools, social groups, bowls clubs, caravan and motorhome owners.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's,	TPO, Tourism Committee	
5	Maintain the Standard of the AVIC.	Continue to operate a level 2 VIC that meets accreditation requirements.	Caravan & camping, Culture & Heritage, Nature, Short breaks,	Community, TPO & Tsm Committee	

			Over 55's, NSW Family.		
6	Online bookings for tourism operators.	Training and promotion for the uptake of online bookings for tourism operators.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	
7	Railway Station precinct including turntable & crane	Enhance the Railway Station precinct as a rest stop, with turntable relocated from gravel pit to Railway Station.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	\$200000
8	Accredited Visitor Centre	Once operating, the centre would be listed with other accredited visitor centres. Train local residents as tour guides for town tours and trips to villages and the Weddin Mountains.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family, Accessible.	Council, TPO & Tourism Committee	80000
	<b>Objective 2</b>	<b>Creation of a better visitor experience</b>			
1	Develop a DMP for Weddin featuring data collection	Prepare a Destination Management Plan for Weddin that includes a research component	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Council, Community, TPO & Tsm Committee	
2	Shire wide signage study and concept plan	Undertake a stocktake of existing tourism related signs, undertake a needs analysis and prioritise these needs. Use this study as a basis for possible funding applications.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO & Tsm Committee	
3	Main Street Beautification	Including shop windows and empty shop signage.	Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Tsm Committee	
4	Self-guided tours/ drives	Promote self-guided walks and drive tours, including Main Street walks and heritage tours. Use brochures websites and target Canberra day trippers.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
	<b>Objective 3</b>	<b>Attract &amp; enhance product and events</b>			
1	Henry Lawson Birthsite redevelopment	Ideally project will be completed by June 2017, which will mark 150 years since Henry Lawson's birth.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, TPO & Tourism Committee, HLFC.	
2	Stan McCabe Development	Famous cricketer Stan McCabe was born in Grenfell We could draw on his tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over 55's	Community & Tourism Committee	\$84,000 plus installation
3	Jan Lehane Development	Tennis player Jan Lehane was born in Grenfell We could draw on her tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	\$10,000
4	Reggie McNamara	Life size bronze interactive statue of Reggie in a bike riding position.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	
5	Weddin Mountain Promotion	Promote camping, bush walking bird watching and Seaton's Farm.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
6	Assist with the development of workshop weekends	Provide encouragement and support to the operators in Grenfell developing a program of workshops weekends ie gardening, art, photography, quilting, metal sculpture.	Culture & Heritage, Short breaks, Over 55's.	Community, TPO & Tsm Committee	
7	Installation of consistent signage shire wide	Develop funding application to install all signage identified during the signage needs analysis.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Council, TPO & Tsm Committee	
8	Weddin Mountains based professionally run event- sporting/ horse-riding/ 4x4 etc.	Negotiate with National Parks over broadening the conditions of use of the Weddin Mountains National park and then promoting these new uses to appropriate user groups.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee, Council	
9	O'Brien's Hill Project	Development is planned for O'Brien's Mine, an historic disused mining site. Plans have been drawn and approved by council. Waiting for a suitable funding to reopen. If approved council will need to match the grant \$ for \$.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family,	Council & TPO	\$200,000 first stage
	<b>Objective 4</b>	<b>Building community awareness and participation</b>			
1	Work closely with regional groups ie car clubs	Develop good relationships with local and regional groups: Probus, Car Clubs etc to facilitate club visits to Grenfell.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's.	Community, TPO	

2	Support VFR via regular community communication and invitations to the AVIC.	Develop community support devices to encourage the VFR market ie rates notice inserts, social media platforms, training on how to improve local photography for social media	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO	
3	Backyard Champions campaign	Educate locals on things to see and do when they have VFR	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO	
4	Gateway/Entry signage	Develop funding application to install unique and inspirational entrance to town signage	Caravan & camping, Short breaks, Over 55's, NSW Family.	Council, Tourism Committee & TPO	
	<b>Objective 5</b>	<b>Establish strong industry ties in the region</b>			
1	Develop relationships with Forbes/ Cowra/ Young AVICs that lead to referrals.	Conduct famils and consider training with staff from surrounding AVICs to strengthen relationships leading to greater numbers of recommendations.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO	
2	Grow the perception of Grenfell in the minds of caravan and motorhome owners	Develop facilities that attract and retain caravan and motorhome users. Promote Forbes Street parking.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's.	Council, Community, TPO & Tsm Committee	
3	Develop a Tourism Operators networking group	Encourage the expansion of the B&B group to become a Tourism Operators networking group.	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO	
4	Participate in all appropriate regional tourism campaigns	Participate in all appropriate Central NSW Tourism campaigns what offer measurable benefit to the Weddin Shire	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Community, TPO & Tsm Committee	

Discussion was had over the need for the Henry Lawson birth site upgrade to be completed before the Henry Lawson Festival in June 2017.

**Resolved:** Clr C Brown/ Clr J Parlett that Council clarify the planned completion date for the Henry Lawson birth site redevelopment and if it cannot be completed internally by June 2017 that an external contractor be considered.

**7. UPCOMING EVENTS:** visit [www.grenfell.org.au/attractions/events](http://www.grenfell.org.au/attractions/events)

- Arts & Craft Group - Gallery Exhibition until 8<sup>th</sup> January
- Grenfell Kart Club Christmas Meet 3rd December
- THLHS P&C and Community Quilt Collective Sowing Day 3<sup>rd</sup> December
- Carols in the Park 10<sup>th</sup> December
- Combined Services Club Christmas Carnival 16<sup>th</sup> December
- Grenfell Music Club - Concert 17th December
- 'Indigo Blue' - Grenfell Art Gallery Exhibition 10 January - 19 February
- Australia Day Ceremony 26<sup>th</sup> January
- Festival Queens Twilight Ball February 4<sup>th</sup>
- THLHS P&C and Community Quilt Collective Sowing Day 18<sup>th</sup> February
- Grenfell Rodeo 25th March
- Grenfell Picnic Races 8<sup>th</sup> April
- Grenfell Henry Lawson Festival 8-12<sup>th</sup> June
- Weddin Workshop Weekend 17th June
- Grenfell Rugby Club's 50th Anniversary Celebrations 8<sup>th</sup> July
- Grenfell Show 1<sup>st</sup> -2<sup>nd</sup> September
- Grenfell Jockey Club Races 16 September
- Weddin Mountain Muster 24-29<sup>th</sup> September
- Grenfell Active Festival 18th & 19th November

**8. BUSINESS WITH NOTICE:**

Clr C Brown- Installation of Christmas lights & decorations in Main Street would assist the town to look more festive. A Christmas tree with fairy lights could be installed in the Forbes Street roundabout, power to be investigated. The existing coloured lights should be turned on immediately, and similar coloured lights should be extended into lower Main Street. These lights could be used year round.

**Resolved:** Clr C Brown/ C McCann that Council develops costings for purchase and installation of coloured lights in lower Main Street and that council write to the Weddin Development Committee and request that they consider partnering with Council to champion this project.

**9. QUESTIONS WITH NOTICE:**

Nil

**10. NEXT MEETING:** Thursday 2nd February 2017 3pm at the Council Chambers

**11. CLOSURE:** 3.48pm

**299**      **RESOLVED:** Cr O'Byrne and Cr McKellar that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON  
THURSDAY 1 December 2016 at 4.30 pm at the COUNCIL CHAMBERS (C2.6.22).**

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1. **PRESENT:** Mr B Hayes (DES/Chair), Mrs S Jackson-Stepowski (Heritage Advisor), Clr J Parlett, Clr P Diprose, Clr C Brown, Mr I Pitt (Historical Society), Mrs D Yates, Mr J Hetherington (Arrived 5pm), Mrs I Holmes (Observer) and Mayor M Liebich (Observer)

2. **APOLOGIES:** Mr W Crampton

**Resolved:** Clr Parlett and Mr Pitt that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 6 October 2016

**Resolved:** Clr Diprose and Mrs Yates that the minutes 6 October be adopted.

4. **CONFLICTS OF INTEREST:**

Nil

5. **MATTERS ARISING:**

5.1 Medical Centre Historic Reference Panels

Mr Hayes advised that the Heritage Advisor has been working on the information for the panels. The Heritage Advisor has spoken with Carol Hargrave and Trevor Hargrave. Sue spoke about possible design products, suggested Edge Glass. The Heritage Advisor will compile a visual image of panels. Mr Hayes will forward to Committee Members for feedback before the February meeting.

5.2 NSW Heritage Grants 2016/17

The Heritage Advisor has reviewed building colour schemes for grants and will discuss with applicants.

5.3 HNM Activation Grants 2016/17

Mr Hayes advised that Council has received no response. Heritage Advisor will make enquiries.

5.6 Strategic Plan Development for direction of Heritage

Mr Hayes discussed the Workshop held on 22<sup>nd</sup> November and outcomes:

- i) Heritage Action Plan
- ii) Heritage Promotion (such as Heritage Corner), every 2 months with Committee input. Mr Hayes to discuss with the Grenfell Record Editor.
- iii) Heritage Booklet for Owners/Purchasers.
  - Heritage Advisor to provide template.
- iv) Building Plaques
  - Heritage Advisor to provide a basic template. Mr Hayes will forward to Committee Members for feedback before February Heritage Meeting.

6. **CORRESPONDENCE:**

Nil



**7. BUSINESS WITH NOTICE:**

Nil

**8. HERITAGE ADVISORS REPORT**

Heritage Advisor gave verbal report:

- Spoke with Auburn re registering Lawson Birth Place on Heritage State Register.
- Heritage Festival in April. Auburn asked if Sue would do a Heritage Main Street Walk on the building elements.
- Book nominations, Open January 2017.
- Working with Auburn on Brown Signs content
- Spoke about Anzacs of Greece Marble. (Add to Marker List)

**9. QUESTIONS WITH NOTICE:**

Nil

**10. NEXT MEETING:** Thursday 2 February 2017 at 4.30pm.

**11. CLOSURE:** There being no further business the meeting closed at 5.30 pm.

**300 RESOLVED:** Cr Brown and Cr Diprose that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE GRENFELL FLOODPLAIN COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON THURSDAY, 8 DECEMBER 2016 COMMENCING AT 9.10 AM (C2.6.27)**

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1. **Present:** Messrs Bill Twohill (Chair), M Nirupan, Brendan Hayes, Kris Grbevski (NSW Office of Environment and Heritage), Crs Niven and Brown.

2. **Apology:** Glenn Carroll

**Resolved:** Cr Niven and Cr Brown that the apology be accepted.

3. **Minutes:**

**Resolved:** Cr Niven and B Hayes that the minutes of the last meeting held on 7 September 2016 be adopted.

4. **Matters Arising:** Nil

5. **Stream Management Plan for Emu Creek and some of its tributaries**

A meeting was conversed on 3 November, 2016 with Peter Moffitt, Mayor Cr Liebich, Cr Brown and those residents who had not signed the agreement. Not all residents turned up. However, seven (7) residents did sign the agreement leaving thirteen (13) unsigned agreements.

**Resolved:** Cr Brown and Cr Niven that those residents who have not signed the agreement be contacted personally, with a follow up letter if necessary advising that the majority of residents have signed the agreement, and that works cannot commence until all have signed.

If there is no response to the letter, Council could consider compulsory acquisition.

6. **O'Brien's Tributary Drainage Improvement:**

The committee considered the adopted Working Paper and noted the ground testing on the east side of Brickfield Road and Lot 41 O'Brien Street, but felt that extra testing should be carried out on Lot 1396 DP 754578 west of Brickfield Road to determine if any mineshafts were in the area. This area may reduce the cost of downstream works.

Kris Grbevski phoned Scott Button from Lyall & Associates to ask why the east side of Brickfield Road was chosen for the detention basin. Scott Button advised that the western side of Brickfield Road was not selected due to the possibility of mineshafts in the area.

**Resolved:** Cr Brown and Cr Niven that:

- a) Lot 1396 DP 754578 (western side of Brickfield Road) be tested as an alternative site for a detention basin.
- b) Grant funding for testing be sought from the Office of Environment and Heritage.

7. **Correspondence:** Nil

8. **Questions:** Nil

9. **Next Meeting:** To be advised.

10. **Closure:** there being no further business to discuss the meeting closed at 10.51am.

**301 RESOLVED:** Cr O'Byrne and Cr Best that the Minutes of the Floodplain Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 12 DECEMBER 2016 COMMENCING AT 4.30 PM (C2.6.11)**

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- 1. PRESENT:** Crs Niven, Parlett, Brown, O'Byrne, McKellar, Bembrick and Diprose.  
Messrs G Carroll, W Twohill and B Hayes (observers).

**Resolved:** Cr Brown and Cr Bembrick that Cr Niven be the acting chairperson in the absence of the Mayor and Deputy Mayor.

- 2. APOLOGIES:** Crs Liebich, Best

**Resolved:** Cr McKellar and Cr Diprose that the apologies be accepted.

- 3. MINUTES:** 14 November 2016

**Resolved:** Cr Brown and Cr Parlett that the minutes from the 14 November 2016 be adopted.

- 4. MATTERS ARISING:**  
Nil

- 5. CORRESPONDENCE:**  
Nil

- 6. REPORTS:**

- 6.1 General Manager:**  
Report on Integrated Planning and Reporting.

**Noted**

- 6.2 Corporate Services Department:**

**The General Manager presented the report in the absence of the Director Corporate Services.**

Report on Town Costings.

**Noted**

- 6.3 Director Engineering:**  
Reports on Works, Other Works, Future Works, Plant, RMS RMCC Contract, Newell Highway Flooding Forum, Flood Damage, \$1 Million Additional Funding for Weddin Shire Roads, Replacement of Lignum Creek Bridge, Rotary Community Project, Festival Queens Twilight Ball and Weddin Development Committee.

**Noted**

- 6.4 Director Environmental Services:**  
Reports on Sewerage Treatment Works, Caravan Park Operations, Animal Control, Quandialla Swimming Pool, Taylor Park, Town DA's, Weddin Aquatic Centre, Draft Rural Settlement Project, Primary Production Strategy, Grenfell Sewerage Treatment Plant Redevelopment and Grenfell Medical Centre Development.

**Noted**

- 7. GENERAL BUSINESS:**  
Nil

## 8. DEVELOPMENT ENQUIRIES

Over the last month Council has had enquiries for development at the following premises:

- |                     |  |
|---------------------|--|
| • Manganese Road    | Subdivision Enquiry                    |
| • Tyagong Parish    | Private Burial Lot                     |
| • Sullivan Street   | Swimming Pool Enquiry                  |
| • Quandialla        | Silos/Graincorp                        |
| • Bradley Street    | Subdivision                            |
| • Main Street       | Proposed Coffee Shop Enquiry           |
| • Yambira Parish    | Transportable Dwelling                 |
| • Lawson Estate     | Proposed New Dwelling & Shed           |
| • Holy Camp Road    | Proposed Shed                          |
| • Mary Gilmore Way  | Hay Shed Enquiry                       |
| • East Street       | Proposed Carport                       |
| • North Street      | Permissibility of Units Enquiry        |
| • Holy Camp Road    | Permissibility of Dual Occupancy       |
| • Brundah Street    | Permissibility of Dual Occ/Subdivision |
| • Henry Lawson Way  | Subdivision                            |
| • Gooloogong Road   | Dwelling                               |
| • Bimbi             | Sudivision                             |
| • Warraderry Street | Garage                                 |
| • Quandialla        | Subdivision                            |

**Noted**

## 10. BUSINESS WITH NOTICE

Nil

## 11. QUESTIONS WITH NOTICE

Nil

**12. NEXT MEETING:** Monday, 13 February 2017 at 4.30 pm.

**13. CLOSED:** There being no further business to discuss the meeting closed at 5:42pm.

**302 RESOLVED:** Cr Diprose and Cr Niven that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**Minutes of the Weddin Shire Council Australia Day Committee Meeting Held Tuesday 13th  
December 2016, 9am in the Council Meeting Room**

1. **Present:** E Baker, L Mason, K Engelsman, I Pitt, A Carr.

2. **Apologies:** Nil

2. **Confirmation of Minutes** November 15th 2016

**Resolved:** K Engelsman/ I Pitt that the minutes of November 15th 2016 be confirmed.

4. **Correspondence**

In:

Chris Lobb- acceptance  
Andrew Hooper- acceptance  
Ross Craven- accepted  
Town Band- accepted  
John Hetherington- accepted  
Stage 2 Ambassador program  
Stage 3 Ambassador allocation

Out:

Stage 2 Ambassador program  
John Hetherington  
Andrew Hooper  
Shannon Best  
Peter Mitton  
Chris Lobb  
Ross Craven  
Mayor Mark Liebich  
Town Band

**Noted**

5. **Program for 2017**

- Set up - Historical Society to provide flag, bunting and award table. Lions to provide BBQ. Rotary to provide chairs and tables. Cadets to provide power cords for urn, Auburn to provide tablecloth.
- Theme- 'Australia Day - Everyone, Everywhere' is the national theme and will be used for the Grenfell ceremony.
- Ceremony
  - Master of Ceremonies –Andrew Hooper has accepted.
  - Ambassador- Luke Adams a 3 time Olympic race walker has been allocated.
  - Award Nominees- to be handled by Weddin Shire Council.
  - National Anthem – Shannon Best to be confirmed.
  - Flag raising- Cadets to raise flag.
  - Prayer of thanks- Ross Craven has accepted
- Entertainment
  - Music – Town Band has accepted. No other entertainment to be sourced.
  - Poetry –John Hetherington accepted
  - Children's Competition- R Sinclair to provide prizes from the Grenfell Newsagency. Chris Lobb will supervise. Ambassadors companion to be invited to judge. The theme will be drawing their favorite invention from the last 150 years.

- Catering
  - BBQ- Lions
  - Damper- CWA Night Branch will provide
  - Tea, coffee and cold drinks- Cadets

6. **General Business**

- Indigenous Acknowledgment of Country- Terry Carroll to be invited.
- Peter Mitton to be followed up to confirm PA system availability.
- K Engelsman has organised Soldiers Memorial Hall (cnr Middle St & Church St) wet weather venue and lectern.
- L Mason will provide short flagpole for wet weather venue.
- If January 26<sup>th</sup> is wet G Carroll will make the decision at 7am to move to the Soldiers Memorial Hall.
- B Twohill to be reminded about Taylor Park maintenance- bins, power box, chain over driveway etc.
- Ceremony to be promoted now the ambassador has been confirmed. School newsletter, poster, social media.

7. **Next Meeting** January 10<sup>th</sup> 2017 9am in the Council Meeting Room.

Meeting closed at 9.15am

**303** **RESOLVED:** Cr Brown and Cr O'Byrne that the Minutes of the Australia Day Committee Meeting be noted.

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 13 DECEMBER 2016  
COMMENCING AT 8.15 AM (C2.6.10)**

As apologies were received from Lachlan Gibson and Brendan Hayes, thus there was no quorum, the meeting was not held.

**Noted**

## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

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### 1. INSPECTIONS AND MEETINGS:

September 2016                      1.    Australian Local Government Association: Deputy Mayor and Director Engineering to attend the 2016 Local Roads and Transport Congress at Toowoomba from 9-11 November, 2016.

**Carried Out**

October 2016                      2.    Transport and Maritime Services: Mayor and Director Engineering to attend Regional Consultative Committee Meeting at Dubbo on 1 November, 2016.

**Carried Out**

### 2. DEFERRED ACTIVITIES:

April 2012                      1.    Main Street Master Plan: consider inclusion of heritage building signs (DE/DES).

**In Progress**

November 2013                      2.    O'Brien's Tributary – Drainage Improvement: refer matter back to floodplain committee for further consideration and other possible options (DE).

**In Progress**

February 2014                      3.    ARTC Road Interface Agreement: awaiting response from LGNSW and John Holland in regards to signing agreement (DE).

**In Progress**

June 2015                      4.    RMS: request roundabout to be considered at the end of the Main Street in Grenfell (DE).

**In Progress**

5.    Pigeon Control – Main Street: continue to investigate options (DES).

**In Progress**

April 2016                      6.    Grenfell Caravan Park: investigate alterations to dwelling and cost of a Manager's office (DES).

**In Progress**

May 2016                      7.    Bogolong Dam: meet with Paul Heinrichs at his preferred location (DE).

**In Progress**

June 2016                      8.    Memorial Park Flagpole: adjust flagpole (DE).

**In Progress**

9.    Short Street Parking Plan: develop plan (DE).

**In Progress**

10. Lawn Cemetery Seat: purchase and install new seat (DE).

**In Progress**



July 2016

11. Endemic Garden: install new plaques (DE).  
**In Progress**
12. Weddin Land Classification: prepare planning proposals (DES).  
**In Progress**
13. Weddin Local Environment Plan: forward planning proposal to Rural Fire Service for comment. Commence community consultation (DES).  
**Carried Out**

August 2016

14. Policy for Planting of Vegetation along Kerbsides: develop policy (DE/GM).  
**In Progress**
15. Fencing Bimbi State Forest: request fencing to be replaced (DE).  
**In Progress**
16. Weddin Aquatic Centre: resubmit grant funding application (GM/DCS).  
**In Progress**

October 2016

17. National Stronger Regions Fund: re-submit grant funding application under the Better Building Regions Fund (BBRF) (GM/DCS).  
**In Progress**
18. Forbes Street Parking: undertake as per amended plan (DE).  
**In Progress**
19. Henry Lawson Birth Site Upgrade: undertake as per amended plan (DE).  
**In Progress**

November 2016

20. Grenfell Town Band: consider subsidy increase in 2017/2018 estimate process (DCS).  
**In Progress**
21. December Council Meeting: advertise change of time (GM).  
**Carried Out**
22. Council Photograph: Arrange for February 2017 prior to Council Meeting at 4:30pm (GM).  
**In Progress**
23. Grenfell Sewerage Treatment Plant Redevelopment: engage WaterOz Pty Ltd to prepare a brief for the investigation phase.  
**In Progress**

## **QUESTIONS**

**Questions** may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
  - (a) may, through the chairperson, put a question to another councillor, and*
  - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

*[s 10A] Which parts of a meeting can be closed to the public?*

#### **10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

*[s 10C] Notice of likelihood of closure not required in urgent cases*

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

*[s 10D] Grounds for closing part of meeting to be specified*

**10D (1)****[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**304** **RESOLVED:** Cr Brown and Cr Best that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

## **MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

### **GENERAL MANAGERS REPORT**

1. **Grenfell Health Hub – Operation proposals, H1.1.7**  
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

### **DIRECTOR ENGINEERING REPORT**

1. **Sale of Ex FRS Rural Fire Service Tankers, E1.3.11**  
Reason for confidentiality: commercial information (Section 10A(2)(d))

307      **RESOLVED:** Cr Brown and Cr O’Byrne that the meeting return to open Council.

**REPORT ON CLOSED COUNCIL**

The Mayor read out the following decisions from the Closed Council

**GENERAL MANAGERS REPORT**

1.      **Grenfell Health Hub – Operation proposals, H1.1.7**  
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

**RESOLVED:** hat the General Manager in consultation with Mr Stephen Sykes and Mr Lachlan Gibson be authorised to negotiate with any appropriate party and report back to Council upon the commencement of the Weddin Regional Health Hub construction.

**DIRECTOR ENGINEERING REPORT**

1.      **Sale of Ex FRS Rural Fire Service Tankers, E1.3.11**  
Reason for confidentiality: commercial information (Section 10A(2)(d))

**RESOLVED:** that the following ex RFS Tankers quotations be accepted.

1. Glenelg Rural Fire Service Truck:	Clive Johnson and Co	- \$12,500
2. Warraderry Rural Fire Service Truck:	Warwick Simpson	- \$14,277
3. Bimbi Rural Fire Service Truck:	Grimm Partnership	- \$12,100
4. Eualdrie Rural Fire Service Truck:	Rod Kershaw/Mark Bryant	- \$14,500
5. Caragabal Rural Fire Service Truck:	Tony Pollock	- \$7,000
6. Greenethorpe Rural Fire Service Truck:	Chris Wills	- \$18,000

**CLOSURE:** There being no further business the meeting closed at 12.26pm.

Taken as read and confirmed as a true record this day 16 February 2017.

..... General Manager.....Mayor