



To Avoid Delay when
Replying or Telephoning

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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 16 JUNE 2016 COMMENCING AT 5.00 PM

9 June 2016

Dear Sir/Madam

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 16 JUNE, 2016**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 19 May 2016
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Henry Lawson Festival Ctee Mtg, 17/05/16
- Consultative Ctee Mtg, 24/05/16
- Work Health and Safety Ctee Mtg, 24/05/16
- Art Gallery Ctee Mtg, 2/06/16
- Tourism Ctee Mtg, 2/06/16
- Heritage Ctee Mtg 2/6/2016
- Bogolong Dam Ctee Mtg, 9/06/16
- Planning and Development Ctee Mtg, 14/06/2016
- Manex Ctee Mtg, 15/06/2016
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J Niven, G B Halls, A C Griffiths, N W Hughes, C Brown and P H Best.
General Manager (G Carroll), Director Engineering (W Twohill), Director Corporate Services (L Gibson) and Director Environmental Services (B Hayes).

APOLOGY: Cr J Parlett

548 **RESOLVED:** Cr Hughes and Cr Halls that the apology be accepted.

CONFIRMATION OF MINUTES:

549 **RESOLVED:** Cr Halls and Cr Brown that the Minutes of the Ordinary Meeting, held on 19 May 2016 be taken and read as **CONFIRMED**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Nil				

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE
WEDDIN SHIRE COUNCIL HELD, 16 JUNE 2016.**

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 19/2016.
- A2. Health Western NSW Local Health District, H2.7: Writing regarding the painting of buildings at Grenfell MPS and proposal for colour selection.
- A3. Local Government NSW, A3.8.2: The democratically-elected councillors unceremoniously sacked by Local Government Minister Paul Toole today have every reason to feel betrayed but the whole sector should focus on ensuring the speedy return of genuine grassroots representation.
- A4. Local Government NSW, C2.10.9: Following the Premier's and Minister's media conference, this afternoon the website www.strongcouncils.nsw.gov.au went live. It contains the full list of merged councils, merger proposals pending, and merger proposals not proceeding, together with associated documents.
- A5. Local Government NSW, C2.10.9: Proclamations have been uploaded to the publicly – available NSW legislation website and show that 19 amalgamations are proceeding.
- A6. Clancy Exploration Limited, E2.2: As required by section 34 of the tenement licence conditions under the NSW Mining Act 1992 I am writing to inform you of the existence of exploration licence tenement EL8302 which resides in Weddin Shire Council area and is held by Clancy Exploration Ltd ABN 65 105 578 756.
- A7. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 20/2016.
- A8. Office of Environment and Heritage, E2.9.4: Funding under the 2012/2013 Floodplain Management Program Investigations and Design for Emu Creek/O'Brien Tributary Drainage Improvement. Grant Offer \$121,590.
- Referring to Correspondence from Council submitted on 19 January 2016 and revised on 12 May 2016, seeking additional funding and an extension to the funding term for the above project.
- A9. RMS, U1.4.1: Writing to notify you that the Traffic Route Lighting Subsidy Scheme (TRLSS) payment to your Council for 2015/16 will be \$35,000.
- A10. Service NSW, A3.24.4: Advising the Service NSW Agency Agreement to expire on 30 June 2017 has been executed by Service NSW and your copy of the agreement is enclosed.
- A11. NSW EPA, S1.1.4: Referring to a recent administrative audit undertaken by the NSW Environment Protection Authority (EPA) on 18 May 2016 that focused on the administrative requirements of all environmental protection licence holders under the Protection of the Environment Operations Act 1997 (the POEO Act) and specifically, environment protection licence 1732 (the licence) for the Grenfell Sewerage Treatment Plan.

- A12. Department of Social Services, G2.7.1: Advising I am pleased to offer your organisation funding (the Grant) as set out below:-
- A13. Cowra Model Aircraft Club, E3.6.4: Advising we have been discussing your Councils plans for the intended recreational use of the Bogolong Dam with our Vice President and member of your township Joe Borg. Joe tells us the dam would be most suited for flying model aircraft equipped to take off and land on water.
- A14. Grenfell Cricket Club, P2.1.6: Referring to Draft Plan of Management – Henry Lawson Oval and forwarding our comments and proposed ideas.
- A15. Ann Vicary, A3.30.16/23: Thanking you for the great job on Peak Creek Road.
- A16. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 21/2016.
- A17. Department of Primary Industries, R2.1.4: Reference is made to road closure application for Crown roads at Grenfell and Bumbaldry south of Mid Western Highway, in the vicinity of Brundah Hall Road, within and adjoining the property North Brundah.
- A18. Grenfell Junior Soccer Club Inc, P2.1.6: Firstly congratulations on the Draft Plan of Management for the Henry Lawson Oval.
- A19. Grenfell Junior Rugby League, P2.1.6: In regards to the Draft Plan of Management – Henry Lawson Oval.
- A20. Grenfell Rugby League Football Club Inc, P2.1.6: Forwarding Grenfell Rugby League Football Club Inc priority works list for the Draft Plan of Management – Henry Lawson Oval.
- A21. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 22/2016.
- A22. Weddin Development Committee, C1.1.3/C2.6.33: Writing to you on behalf of the Weddin Development Committee to thank the Weddin Shire Council for your generous sponsorship of the 2016 Weddin Business Awards.
- A23. Weddin Development Committee, C2.6.33/P2.3.12: Advising at our recent Weddin Development Committee meeting our members discussed the current camping area at the Grenfell Railway Station.
- A24. Transport Roads and Maritime Services, T3.4.7: Roads and Maritime Services is pleased to confirm that funding has been approved of delivery of the below listed projects by Council in 2015/2016 as part of the Traffic Efficiency Infrastructure Program.
- A25. NSW Environment Protection Authority (EPA), A3.6.17: Writing to inform you of the NSW Environment Protection Authority's new lead safety program.
- A26. Grenfell Rugby Union Club Inc, C1.2.4/C1.1.3: Writing on behalf of the Grenfell Rugby Union Club to thank you for your recent rate rebate.

SECTION B - Matters for Reporting

- B1. Grenfell Garden Club, C1.3.28: Advising the Grenfell Garden Club held its monthly meeting last Tuesday and discussed the allocation of funds which were raised at its 2015 Open Gardens.
- B2. RMS, T3.6.1: Acknowledging and thanking your Council for your involvement in the NSW Grain Harvest Management Scheme (the Scheme) and I encourage all Councils to continue their participation in the Scheme.
- B3. NSW Government Roads and Transport Services, R2.51.20: Advising the project proposals for 2016/2017 REPAIR program have now been assessed.
- B4. NSW Rural Fire Service, E1.3.4: Advising the *Rural Fires Act 1997* (the Act) establishes a contributory scheme to meet the annual estimated expenditure of the Rural Fire Fighting Fund (RFFF).
- B5. Transport Roads and Maritime Services, T3.7.3: Roads and Maritime Services is inviting all Councils to nominate new projects for the 2017/2018 Australian Government Black Spot Program and the New South Wales Safer Roads Program.
- B6. NSW Government, Fair Trading, A3.6.14: The NSW Government is implementing a financial assistance and support program for homeowners affected by loose-fill asbestos.

550 RESOLVED: Cr Niven and Cr Hughes that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

Cr McClelland entered the meeting at this point 5:02pm.

1. RMS, R2.54.4: Forwarding a copy of your Contractor Performance Report for the four monthly period ending 1 April 2016.

This report is part of requirements of the Road Maintenance Council Contract for works on roads and bridges on State Roads.

Note: Council was rated as good in 4 categories, acceptable in 8 with overall performance rated acceptable and deemed suitable for further work.

Noted

2. Grenfell Association of Churches, P2.1.3: Advising the Association of Churches would like to book the use of Taylor Park for the Annual Carols in the Park on Saturday, 10 December 2016.

RECOMMENDATION: that approval be granted subject to a copy of their public liability policy being provided.

551 RESOLVED: Cr Halls and Cr Hughes that approval be granted subject to a copy of their public liability policy being provided.

3. Henry Lawson Festival Committee, C2.6.32: Advising at the May Henry Lawson Festival Meeting the committee resolved to contribute \$20,000 towards the redevelopment of the Henry Lawson Birthsite.

It is expected that the design implemented will transform the site into a tourism attraction worthy of Australia's greatest poet. The committee encourages the completion of the project by the 2017 festival, which will mark 150 years since Lawson's birth. The festival wishes to be kept up to date with regular progress reports however understands it will be a Council managed project.

The Grenfell Henry Lawson Festival Committee is committed to preserving the legacy of Henry Lawson and the promotion of Grenfell.

RECOMMENDATION: that a letter of thanks be forwarded to the Henry Lawson Festival Committee for their contribution.

552 RESOLVED: Cr McClelland and Cr Griffiths that a letter of thanks be forwarded to the Henry Lawson Festival Committee for their contribution.

553 RESOLVED: Cr Griffiths and Cr McClelland that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTION

1. Flagpole at Memorial Park, C2.8.1

Notice is given of the following motion at the June 2016 Council meeting:-

“that Council makes repairs to the height of the northern most flagpole in Memorial park to correspond with other poles. To be done before April next year”.

Signed: Cr Paul Best

Comments:

554 **RESOLVED:** Cr Best and Cr Brown that Council makes repairs to the height of the northern most flagpole in Memorial park to correspond with other poles. To be done before April next year.

2. Off the Leash area, C2.8.1

Notice is given of the following motion at the June 2016 Council meeting:-

“that the off leash area surrounding Lawson Oval and Top Lawson Oval be removed and signage be installed as required. Alternative areas be investigated.”

Signed: Cr Paul Best

Comments:

555 **RESOLVED:** Cr Best and Cr Hughes that the off leash area surrounding Lawson Oval and Top Lawson Oval be removed and signage be installed as required. Alternative areas be investigated.

3. Parking Plan for Short Street, P2.12.17

Notice is given of the following motion at the June 2016 Council meeting:-

“that Council Develop a parking plan for Short Street for Medical Centre parking, also a possible quick drop off point on the Southern end of the Medical Centre.”

Signed: Cr Mark Liebich

Comments:

556 **RESOLVED:** Cr Liebich and Cr Hughes that Council Develop a parking plan for Short Street for Medical Centre parking, also a possible quick drop off point on the Southern end of the Medical Centre.

Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows:

1. Centroc Board Meeting, C2.7.3

The General Manager and I recently attended the Centroc Board meeting at Parliament House Sydney held on 12 May 2016. The Centroc Executive also met prior to the Board the previous day.

Member for Bathurst and Minister for Local Government The Hon Paul Toole, assisted with organising the Parliament visit. With the Cabinet meeting on the Local Government amalgamations in the morning and the official announcement by the Premier at 12.30pm, some Ministers were unable to address the Board. However, we were fortunate to hear from the following Ministers:

- The Hon Jillian Skinner, Minister for Health;
- Senior advisors to the Hon Duncan Gay, Minister for Roads, Maritime and Freight, Mr Andrew Huckel and Ms Emma Higginson;
- The Hon Andrew Constance, Minister for Transport and Infrastructure; The Hon Niall Blair, Minister for Lands and Water and Primary Industries; and
- Executive Director of Planning and Design, to the Hon Robert Stokes, Minister for Planning, Mr Halvard Dalheim.

Prior and Post Board meetings, the Chair, Cr Bill West, met with:

- The Hon Paul Green – Christian Democratic Party;
- The Hon Robert Brown, MLC & The Hon Robert Borsak, MLC – Shooters and Fishers Party;
- The Hon Niall Blair MLC, Minister for Primary Industries, Minister for Lands and Water;
- The Hon Mick Veitch, MLC, Shadow Minister for Primary Industries, Shadow Minister for Lands and Water, and Shadow Minister for Western NSW;
- The Hon Duncan Gay – Minister for Roads, Maritime and Freight;
- The Hon Sarah Mitchell – Parliamentary Secretary for Rural and Regional Health and Western NSW; and
- Mr Chris Hall, Chief of Staff, Ms Anna Reed, Policy Adviser, to The Hon Stuart Ayers, MP Minister for Trade, Tourism and Major Events and Sport.

The following report in regards to various portfolios is provided below:

Transport Infrastructure – Centroc Members resolved to provide \$50k to kick start the implementation of the Centroc Road Transport Technical Committee Business Plan.

The Hon Duncan Gay, Minister for Roads, Maritime and Freight confirmed that the Bells Line Corridor should be secured by the end of the year.

MAYORAL MINUTE

Water Security – Centroc will lodge a submission to the Legislative Council inquiry into augmentation of water supply for rural and regional NSW. In preparation for the submission, an invitation will be sent to the Chair of the Legislative Committee no 5 to visit the region to hear about the work this region is doing in strategic regional water planning.

Parkes, Forbes and Central Tablelands Water (CTW) members met with the Hon Niall Blair MLC, Minister for Primary Industries, and Minister for Lands and Water on 11 May. At this meeting the following key items were raised with him;

- Regional Priority Infrastructure Plan and
- Parkes-Forbes-CTW pipeline project.

Health – Advice will be provided to the Board on strategies to remove the barrier to rural health workforce.

The Board have requested the Department of Premier and Cabinet to coordinate a meeting with key stakeholders including Primary Health Network, and Western NSW Local Health District with a view of scoping the collaborative opportunity of alignment between health precincts and integrated health care.

Minister Jillian Skinner addressed the Centroc Board and the main topics raised were;

- Regional Health Workforce;
- Regional Health Infrastructure, particularly issues around car parking at a number of hospitals in the region; and
- Growing our own Health workforce.

Regional Development – Central NSW Tourism, Chair, Mr Norm Mann, and Executive Officer Ms Lucy White addressed the Centroc Board on the success of the current model and approach. Attendees were keen to see the current successes of this region included in any new regional tourism organisation structures.

Planning – A response to the Regional Plan is due Mid June. As this is such a short turn around, Centroc will be seeking an extension to allow a better response.

A submission will be lodged by Centroc to IPART on the review of the Local Government rating system.

Operational – Centroc Staff continue to maintain savings for the Region. Over 5000 courses have been completed since the online training system began in 2012, and over 1000 employees have been trained in 2015/2016 for various courses, with over \$150,000 in savings achieved for this financial year.

Financial – the anticipated profit at 30 June 2016 is \$35,755 against a budgeted profit of \$5,470. This profit has increased due to the LGP rebate received and the increase in income from the training services.

For Information

CLR M LIEBICH
MAYOR

557 **RESOLVED:** Cr Liebich and Cr McClelland that except where otherwise dealt with the Mayoral Minute be adopted.

9 June 2016

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Local Government Reform, C2.10.9

Thursday, 12 May 2016 was a significant day for Local Government in NSW with the NSW Premier the Hon Mike Baird MP and the Minister for Local Government the Hon Paul Toole MP announcing a number of Council mergers with nineteen (19) new Councils created.

The mergers are part of the State Governments Local Governments reform process. The announcement also revealed that there are a number of merger proposals pending subject to the decision of the courts as well as various proposals not proceeding. It is anticipated that further announcements which do not include Weddin Shire will be made in due course. Mergers that may be of interest include:-

- Hilltops Council – Young, Boorowa and Harden Shire Councils
- Gundagai Council – Cootamundra and Gundagai Shire Councils
- Federation Council – Corowa and Urana Shire Councils
- Western Plains Regional Council – Dubbo and Wellington Councils

It was also announced that Local Government Elections for the new Councils will be held in September 2017 with administrators appointed in the interim period. Interim General Managers and Deputy General Managers have been appointed for the interim period while local committees are being established to serve the interests of their communities until the election in 2017.

While it is fantastic that we are still operating as Weddin Shire Council we are certainly not immune from the reform process. The process is ongoing whereby we will have to embrace change to remain financially sustainable in the future and remain as an independent Council.

For Information

Noted

2. Local Government Reform – Future Direction, C2.10.9

As previously reported Council will have to re-submit our 'Fit for the Future' (FFTF) proposal.

A pre-assessment workshop was held in Sydney on Tuesday 7, June 2016 and Council was represented by the Director Corporate Services, Mr Stephen Sykes and myself. The workshop was to provide information on the reassessment process and to discuss and share strategies that could be included in the proposals to assist Councils to become and remain 'Fit for the Future'.

THE GENERAL MANAGER'S REPORT

There were many varied Councils represented - large and small, regional and metropolitan and it was interesting to see that while there were some specific challenges being faced by individual Council's there were also common challenges faced by the majority of Councils in attendance regardless of their individual Council characteristics. A failure to meet the sustainability criteria and in particular the Operating Performance Ratio was a common challenge and accordingly an area of focus.

Strategies discussed to help Councils to meet this ratio included accurate measurement of depreciation (leading to a decrease in this operational expenditure item given currently overstated depreciation), conduct of service level reviews (adjusting service provision to achieve sustainability and to allow ongoing community engagement/dialogue to inform community expectations), asset rationalisation (disposing of assets not efficiently utilised in satisfying strategic service delivery objectives), improved asset management planning (accurately measuring of asset management data to make well informed strategic asset management decisions to achieve sustainability outcomes), Special Rate Variations and new or increased income streams (including the accurate estimate income assumptions used in estimates and consideration of increased fees and charges).

At this stage the proposal has to be resubmitted to the Office of Local Government by Friday, 15 July 2016 with Council being advised of the outcome of the re-assessment by 30 September 2016. A Council resolution endorsing the revised proposal will be required prior to its resubmission. However, at the workshop it was recognised that the 15 July due date will require Councils to have to conduct extra-ordinary meetings and we were advised that consideration will be given to deferring the due date until possibly the 29 July 2016 with details to be confirmed in due course.

In what was a vital advocacy and engagement opportunity Council representatives took the chance to engage with the Office of Local Government staff and advocate a positive position in relation to the future of the Weddin Shire and our ability to achieve 'Fit' status. In particular we advocated our recent innovation fund application as evidence of the way in which we have embraced the reform process to improve as an organisation and achieve sustainability. It is hoped this will have a positive impact on not only our innovation fund application but also our FFTF re assessment application. It was pleasing to see several references made to our innovation fund project by the workshop facilitator and OLG staff during the workshop.

In regards to the NSW Governments \$4 million Innovation Fund and Councils joint grant funding application with Mid Lachlan Alliance Councils Parkes, Forbes and Lachlan Shires, we are currently awaiting the outcome and should be notified in the near future.

RECOMMENDATION: that:

- i) a workshop be held at 4.00 pm on Thursday 21 July, 2016 to discuss the final proposal.
- ii) Councils final 'Fit for the Future' proposal be submitted to the July 2016 Council meeting for endorsement prior to its resubmission, subject to the closing date for submissions being deferred.

558 RESOLVED: Cr Niven and Cr Best that:

- i) a workshop be held at 4.00 pm on Thursday 21 July, 2016 to discuss the final proposal if the due date is deferred. If the due date is not deferred a workshop be held prior to 15 July, 2016.
- ii) Councils final 'Fit for the Future' proposal be submitted to the July 2016 Council meeting for endorsement if the due date is deferred. If the due date is not deferred an Extra-Ordinary meeting be held prior to 15 July, 2016.

3. Weddin Regional Health Hub Operation, H1.1.7/P2.12.17

Final documents are now being developed which will facilitate the request for proposals to operate the Weddin Regional Health Hub.

Once the documentation is finalised it is anticipated that proponents will have six weeks to submit their proposals which will allow a final decision to be made August/September 2016.

For Information

Noted

4. Policy for Fees, Expenses & Facilities for Councillors 2016/2017, C2.4.10

Council resolved at its March 2016 meeting as follows:

(Resolution 404) "that:

- i) *any amendments to the current policy be determined, and;*
- ii) *the draft policy for 2016/2017 be resubmitted to Council for public exhibition,*
- iii) *the annual fees for the Mayor and Councillors be inserted when determined by Council."*

The draft policy for 2016/2017 (No. 1.6.11) was resubmitted to Councils May meeting whereby Council resolved to place the draft policy including the annual fees for the Mayor and Councillors on public exhibition for the 28 day period up until Thursday, 16 June 2016.

At this stage, no submissions from the public have been received. Should a submission be received before the closing date, it will need to be considered at the meeting.

RECOMMENDATION: that:

- i) all submissions from the public be considered , if any,
- ii) Council consider any amendments,
- iii) the draft policy number 1.6.11 for 2016/2017 be adopted.

559 RESOLVED: Cr Halls and Cr Hughes that:

- i) all submissions from the public be considered , if any,
- ii) Council consider any amendments,
- iii) the draft policy number 1.6.11 for 2016/2017 be adopted.

THE GENERAL MANAGER'S REPORT

5. **Integrated Planning – Resourcing Strategy, A3.4.10**

The updated draft Resourcing Strategy for 2013/2023 was placed on public exhibition on 20 May 2016 up until 16 June 2016, and submissions from the public were invited.

At the time of writing no submissions have been received. Any submissions received before closing time are required to be considered by Council prior to adoption in accordance with the Local Government Act, 1993.

As previously reported, the Resourcing Strategy is comprised of:-

- Asset Management Strategy
- Asset Management Plans for
 - Drainage
 - Parks and Gardens
 - Sewer
 - Building
 - Roads and Transport
 - Waste
 - Plant and Equipment
- Workforce Management Plan
- Long Term Financial Management Plan

RECOMMENDATION: that:-

- i) any amendments from submissions be here considered, if required, and;
- ii) the updated Resourcing Strategy for 2013/2023 be adopted.

560 **RESOLVED:** Cr McClelland and Cr Griffiths that:-

- i) any amendments from submissions be here considered, if required, and;
- ii) the updated Resourcing Strategy for 2013/2023 be adopted.

6. **Delivery Program 2013/2017, A3.4.13**

The updated draft Delivery Program for 2013/2017 is currently on public exhibition up until 16 June 2016 and submissions from the public are being invited.

To date no submissions have been received. Any submission received between the time of writing and 16 June 2016 will be required to be considered by Council prior to adoption, in accordance with the Local Government Act, 1993.

RECOMMENDATION: that:

- i) if required, any amendments be here considered.
- ii) the updated Delivery Program for 2013/2017 be adopted.

561 **RESOLVED:** Cr Hughes and Cr Griffiths that:

- i) if required, any amendments be here considered.
- ii) the updated Delivery Program for 2013/2017 be adopted.

THE GENERAL MANAGER'S REPORT

7. **Operational Plan 2016/2017, A3.4.14**

The draft Operational Plan for 2016/2017 was placed on public exhibition up until 16 June 2016 and submissions from the public are being invited.

a) **Submissions and Amendments**

To date no submissions have been received. Any submission received between the time of writing and 16 June 2016 will be required to be considered by Council prior to adoption, in accordance with the Local Government Act, 1993.

Council may make alterations to the rates, the budget, the proposed works or the fees and charges if it so desires, or it may decide to adopt the items as advertised.

RECOMMENDATION: that if required, any amendments from submissions be here considered.

Noted

b) **Adoption**

Listed below are a series of recommendations culminating in the adoption of the 2016/2017 Operational Plan.

Noted

c) **Interest on Overdue Rates and Charges:**

An interest rate of 8.0% per annum is proposed on overdue rates and charges as permitted under the Local Government Act, 1993.

RECOMMENDATION: that interest on rates and charges that remain unpaid after they become due and payable be charged on a daily basis at the rate of 8.0% per annum for the year 1 July 2016 to 30 June 2017.

562 **RESOLVED:** Cr McClelland and Cr Halls that interest on rates and charges that remain unpaid after they become due and payable be charged on a daily basis at the rate of 8.0% per annum for the year 1 July 2016 to 30 June 2017.

d) **Fixing of Fees and Charges:**

Council has included fees and charges as permitted under the Local Government Act, 1993.

RECOMMENDATION: that the list of fees and charges as incorporated in Section 10 of the Operational Plan be now fixed as the fees and charges for the year 1 July 2016 to 30 June 2017.

563 **RESOLVED:** Cr Hughes and Cr Brown that the list of fees and charges as incorporated in Section 10 of the Operational Plan be now fixed as the fees and charges for the year 1 July 2016 to 30 June 2017.

THE GENERAL MANAGER'S REPORT

e) **Operational Plan Adoption**

RECOMMENDATION: that the draft Operational Plan for 2016/2017 as approved for public exhibition by Council at its meeting held 19 May 2016, be now adopted as the 2016/2017 Operational Plan.

564 **RESOLVED:** Cr Best and Cr Griffiths that the draft Operational Plan for 2016/2017 as approved for public exhibition by Council at its meeting held 19 May 2016, be now adopted as the 2016/2017 Operational Plan.

f) **Voting of expenditure**

RECOMMENDATION: that Council votes for expenditure for the year 1 July 2016 to 30 June 2017 be now approved as the sums itemised in the estimates for the year incorporated in the adopted Operational Plan totalling \$11,100,000.

565 **RESOLVED:** Cr McClelland and Cr Griffiths that Council votes for expenditure for the year 1 July 2016 to 30 June 2017 be now approved as the sums itemised in the estimates for the year incorporated in the adopted Operational Plan totalling \$11,100,000.

8. **Making of Rates and Charges**

a) **General Rate:**

The names and descriptions of the various rate categories are given in Section 9 of the draft Operational Plan.

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 20 May 2016 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 16 June 2016 IT IS HEREBY RECOMMENDED THAT ordinary general purpose rates be now made for the year 1 July 2016 to 30 June 2017 on the land value of all rateable land in the Shire in accordance with the categories of rates named and defined as in the Operational Plan with the rate name, rate in the \$, base rate, percentage of total yield and rate yield as in the Table following:-

THE GENERAL MANAGER'S REPORT

Rate Name	Ad Valorem Amount Cents in \$	Base Charge \$	Base Charge % of Total per category	Rate Yield \$
Grenfell Residential	1.0735	292	48.15	612,190
Ordinary Residential	0.5710	278	37.00	144,377
Main Street Business	2.4898	302	30.55	72,107
Ordinary Business	2.3187	300	23.12	73,872
Bimbi Residential	1.0613	74	40.87	3,252
Caragabal Residential	2.0086	74	45.76	9,842
Greenethorpe Residential	1.2744	98	35.81	29,692
Quandialla Residential	1.7095	91	46.54	15,048
Farmland Rate	0.2767	241	16.86	1,441,059
Mining	8.2283	822	14.27	5,759
Total				2,407,198

b) Sewer Rate

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 20 May 2016 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 16 June 2016 IT IS HEREBY RECOMMENDED THAT Sewerage charges be now made for the year 1 July 2016 to 30 June 2017 on rateable land except land which is more than 75 metres from a sewer of the Council and is not connected to the sewer and land from which sewage could not be discharged into any sewer of the Council charge as in the following table:-

Rate Name	Ad Valorem Amount Cents in \$	Annual Charge \$	% of Total Charge	Yield \$
Sewerage Charges				
Connected				
Residential	Nil	512	84.68%	442,368
Non Residential	Nil	561	11.81%	61,710
Unconnected				
Residential	Nil	181	3.26%	17,014
Non – Residential	Nil	184	0.25%	1,288

THE GENERAL MANAGER'S REPORT

c) Sewerage Service Charges

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 20 May 2016 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 16 June 2016 IT IS HEREBY RECOMMENDED THAT Sewerage Service charges be now made for the year 1 July 2016 to 30 June 2017 on land which is not rateable to the sewer charge as in the following table:-

Properties not Rateable to the Sewer Charge

	Each Water Closet per annum	Each Urinal Cistern Per annum
• School lands and lands used as a playground in connection with such school or as the residence of a caretaker, servant or teacher of any such school	\$71	\$61
• Land which belongs to a religious body and which is occupied and used in connection with any church or other building used or occupied for public worship	\$71	\$61
• Other land	\$111	\$61

d) Waste Management/Recycling Charges:

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 20 May 2016 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 16 June 2016 IT IS HEREBY RECOMMENDED THAT waste management/recycling service charges be now made for the year 1 July 2016 to 30 June 2017 for each parcel of rateable land for which the service is available with the charge name, and charge per service as in the following table:-

• Domestic Waste/Recycling - Grenfell:	\$275	per annum/bin	(\$3.52 per service)
• Domestic Waste - Greenethorpe:	\$250	per annum/bin	(\$9.62 per service)
• Commercial Waste/Recycling Grenfell:	\$247	per annum/bin bulk	(\$3.17 per service)
• Vacant Land Charge	\$25		

THE GENERAL MANAGER'S REPORT

e) **Rural Garbage Charge**

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 20 May 2016 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 16 June 2016 IT IS HEREBY RECOMMENDED THAT the rural garbage charge be now made for the year 1 July 2016 to 30 June 2017 for each parcel of rateable land not paying a domestic waste charge, with the charge per service as in the following table:-

	Per annum
Farmland	\$25.00
Ordinary Residential	\$25.00
Villages (Caragabal, Bimbi, Quandialla)	\$25.00
Vacant Land Charge - Villages	\$25.00

566 **RESOLVED:** Cr McClelland and Cr Niven that the recommendations in items from (a) to (e) be adopted.

9. **Historic Homes of the Weddin Shire Book Launch, C1.4.16**

The launch of the Historic Homes of the Weddin Shire book was held on Saturday, 7th May 2016 at the Grenfell Country Club with over 200 people in attendance.

Special guest Mr Geordie Williamson, chief literary critic of the Australian newspaper, gave an address that was certainly very interesting as he detailed stories of growing up in the town and on the family property 'Myee'.

It was a wonderful effort by all involved in researching and writing their stories over the last 18 months. The book was embraced by the local community with over 70 homes featuring. The book is a very good project in the lead up to Grenfell's Sesquicentenary celebrations to be held in October, 2016.

It was an excellent evening and a credit to Jenny Hetherington, Hugh Moffitt and Pene Starr who all worked diligently and tirelessly as well as giving their time freely to see the culmination of this exciting project.

For Information

Noted

10. **Grenfell Food Hall, C1.3.0**

Grenfell now has its very own Food Hall similar to our neighbouring towns which is great news. Grenfell Food Hall was officially opened on Friday 6th May 2016 with Kathleen Smith OAM graciously cutting a ribbon to signify the commencement of a new community service.

The Food Hall has been set up to cater specifically for our community needs. Run by volunteers, managed by Grenfell Uniting Church and operating out of the Anglican Church Hall in Middle Street every Friday 9.00 am to 11.00 am it opened with great community support and attendance.

THE GENERAL MANAGER'S REPORT

The Food Hall has already become a meeting place with customers happily connecting with others over a cup of tea or coffee whilst their selection of groceries are being packed. As customers can buy some of their weekly groceries for \$10 they will have more money to spend in town on additional groceries and services. The Food Hall provides transport for those who may need assistance getting to the venue with an added transport bonus offered providing a shopping circuit to Main Street businesses encouraging everyone to “Shop Local”.

The establishment of the Food Hall is an excellent achievement which will certainly assist many people in the Weddin Shire.

For Information

Noted

11. Alliance with Hawkesbury City Council, C2.7.26

Council has previously hosted special guests at the Henry Lawson Festival from Hawkesbury City Council.

Council's City-Country alliance with Hawkesbury City Council has seen a number of trips occur between the two Councils and these visits have further enhanced the relationship.

Unfortunately, representatives from Hawkesbury City Council have advised that this year due to time constraints they will be unable to attend.

For Information

Noted

GLENN CARROLL
GENERAL MANAGER

567 **RESOLVED:** Cr Brown and Cr Niven that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

9 June 2016

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 May 2016:

Bank Account	
Westpac	\$1,356,588.41
Investments	
Westpac	<u>5,500,000.00</u>
Total Investments	<u>\$5,500,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 May 2016.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of May follows:

Rates Receipts	446,801.28
Credit Union Agency Commission	607.20
Interest on Investments	8,728.76
FAG Grant Instalment	301,291.25
Roads to Recovery Instalment	582,234.00
RMS Blackspot Funding	30,000.00
Traffic Route Lighting Subsidy	35,000.00
Development & Building Application Fees	4,578.00
CTC Income	5,559.15
Caravan Park Income	6,623.00
Other	9,306.69
Total	<u>\$1,430,729.33</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure:

Following are the up to date maintenance figures as at 31 May 2016.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	717,479	604,885
Grenfell Town Streets Maintenance	168,722	122,098
Village Maintenance - Caragabal	6,000	4,771
Village Maintenance - Greenethorpe	6,000	8,570
Village Maintenance - Quandialla	6,000	12,863
Garbage / Recycling Collection	129,000	113,573
Quandialla Recycling Station	8,000	3,993
Greenethorpe Collections	8,000	5,228
Commercial Waste Collection	18,000	8,619
Grenfell Waste Depot Manning / Plant Hire	135,000	120,802
Tips Working Expenses	49,000	53,967
Grenfell Tip Green Waste Processing	20,000	13,927
Grenfell Cemetery Maintenance	69,000	62,799
Grenfell Lawn Cemetery Sites etc. income	(33,000)	(60,732)
Noxious Plants	84,500	65,941
Noxious Plants - Extra	20,000	19,051
Parks & Gardens	206,262	166,783
Library Expenditure	95,053	72,848
Baths Income	(25,000)	(19,780)
Baths Expenditure	134,909	107,412
Caravan Park Income	(57,000)	(65,457)
Caravan Park Expenditure	103,635	73,129

RTA GRANT WORKS

Item	Vote	Expenditure
2015/16 State Roads (SH6)	587,393	532,422
2015/16 National Roads (SH17)	685,639	441,339
2015/16 Regional Roads Block Grant	907,584	579,194

2015/16 Rural Local Roads (FAG)	Vote	Expenditure
Reconstruct Village Streets	36,520	0
Quandialla Drainage	151,657	0
Greenethorpe - Bumbaldry road	500,000	500,000
Grenfell Medical Centre - K&G & Footpath	142,036	12,036
Grenfell Streets Construction	121,507	5,472
Grenfell Kerb & Gutter	104,545	2,315
Grenfell Streets - Foot paving	37,387	926
Gravel Resheeting	175,984	96,384
Asbestos Mgmt Plan	6,800	6,748
Memory St/Holy Camp Road Construction	30,000	18,815
Total	1,306,436	642,695

2015/16 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	200,000	213,517
BALLENDENE ROAD (R2R)	345,593	205,877
DRIFTWAY ROAD (R2R)	512,292	419,351
TYAGONG CREEK ROAD (R2R)	221,393	221,393
Total	1,279,278	1,060,139

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity for May has been as follows:

15 that were previously referred to Outstanding Collections for further action with

- 5 paid in full
- 5 no response
- 2 arrangement
- 2 part payments
- 1 referred back to Debt Collector

6 that were previously referred to Outstanding Collections for further action with

- 1 no response
- 4 paid in full
- 1 response – no payment – referred to Outstanding Collections

Continued monitoring of existing payment arrangements, following up with further action where required

Continued liaison with Council's Debt Recovery Firm Outstanding Collections.

For Information

Noted

5. Local Government Elections, C2.1.10

Council has been working closely with our Client Liaison Officer to assist in determining the location of the Returning Officer's office, pre-poll venues and polling places.

For the three Councils that make up the Cowra Region the Returning Office has been established in Cowra at 137 Kendal Street.

The Council chambers have been booked as a pre poll venue commencing on Monday 29 August to Friday 2 September and Monday 5 September to Friday 9 September 2016. The Monday to Friday pre-poll hours of operation will be the same as the Council normal operating hours. There will be no late night pre-poll voting, with the only exception being that pre-poll voting will close at 6:00pm on Friday 9 September 2016.

Council may start to receive enquiries from potential candidates regarding election-related matters. It is important that consistent and clear messages are provided and that any individuals or groups who are considering nominating as a candidate/group of candidates know their funding, disclosure and compliance obligations. The relevant information for candidates and groups can be found on the NSW Electoral Commission (NSWEC) event website (www.votensw.info) or can be discussed via their call centre on 1300 135 736.

Candidates and groups are required to register for the election with the NSWEC and appoint a person as official agent before accepting political donations or incurring electoral expenditure. Registration and agent appointment forms are available from www.votensw.info

The NSWEC is responsible for regulating the political donations and election campaign expenditure of parties, groups, candidates and others. There are strict legal requirements that all parties, groups and candidates must follow when dealing with their election campaign finances. Parties, groups and candidates wishing to seek further information about candidate and group registration, appointment of an official agent or election campaign finances are advised to contact the Funding, Disclosure and Compliance Branch of the NSWEC on 1300 022 011 or email fdc@elections.nsw.gov.au

Information regarding the election including the Election Calendar, Candidate Handbook, Candidate Information Presentation and Nomination Forms will be available on the www.votensw.info website from mid-June 2016.

The community hub has also been booked for a proposed Candidate Briefing session on 27 July 2016 to be conducted by Local Government NSW. The NSWEC will also be pre-recording Candidate Briefing sessions and loading them onto their website later this month.

THE DIRECTOR CORPORATE SERVICES' REPORT

In the meantime, if there are any enquiries about candidate nominations or other election processes they should be directed to 1300 135 736. Potential candidates can also write to the NSWEC and they have advised that they will respond in writing to these enquiries.

The NSWEC will establish a Candidate Helpdesk which will be operational throughout the entire election period. Candidate enquiries should be directed to the Candidate Helpdesk on 1300 088 942 from mid-June 2016.

Candidate nominations open on Monday 1 August and close at 12:00 noon on Wednesday 10 August 2016.

Each Council is again responsible for preparing their non-residential rolls (NRR). The NSWEC will be providing Councils with a generic template that Councils can provide to their non-residents for completion. It is anticipated the template will be available in early June 2016.

The NSWEC will again be providing a web-based system for the entry of the General Manager approved NRR applicants/lists and for the subsequent confirmation of the NRR enrolees by the NSWEC. Further details will be provided later in June. The NRR deadline is 6.00pm on Monday 1 August 2016.

For Information

Noted

6. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

Ms Philippa Scarfe, **State Library Zone Consultant**, visited the library on 6th May as part of the State Library's new assessment and compliance visitation program and will be providing a written report on her visit to Council. She was complimentary about the appearance of the library.

The **exhibition of historic Grenfell photos** curated by Peter Grossman was officially opened in the library on Wednesday, 11th May, and morning tea provided for those attending. The exhibition will remain in the library until October with the exception of the Henry Lawson Festival weekend.

Legal Aid presented a general **information session** on Family Life and the Law on Wednesday, 18th May, as part of Law Week with a dozen people attending.

Three events were held during Library Week. The **Summer Reading Club Awards Afternoon Tea** on Monday, 23rd May, attracted around fifty people who enjoyed entertainment by Paul Westman, watched the presentation of award and participation certificates and partook of afternoon tea courtesy of the Friends of Grenfell Library. Nine residents from the **MPS visited** on Tuesday, 24th, to view the historic Grenfell photos and enjoy morning tea. Seventeen students from the Star Room at Grenfell Preschool visited on Wednesday, 25th, for **National Simultaneous StoryTime** to listen to the set story and complete related craft activities. All events were extensively reported in the local newspaper and on social media.

THE DIRECTOR CORPORATE SERVICES' REPORT

While there was no official function to launch the Zone **“Books on Prescription”** project on Friday, 27th May, the official launch day, the books were displayed and information about the project published in the Grenfell Record and on the library blog. The librarian attended a one-day training seminar in Dubbo on 5th May prior to the launching of the project.

A significant quantity of **new stock** was received during the month including twenty Books on Prescription titles funded by the Zone and eighty large print paperbacks bought at half price under a special discount offer. An order for a dozen new magazine subscriptions funded from the Local Priority Projects grant was transferred to a different supplier after supply issues and the magazines have now begun to arrive.

A new **Newsletter** was published at the end of the month.

Otherwise activities were of a routine nature.

For Information

Noted

7. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Go Grenfell Card has been working well. There has been \$9,255 loaded onto the cards and \$6,003 has been redeemed. The cards are being used in 29 of the 49 registered stores.

Distributed funding opportunities to interested community groups.

Organised a 15 second weekend shopping TV advert that commenced airing when the visitor centre opened in mid-May. Photography was commissioned to feature in the advert. The photography shoot took place in local shops, using local models. Campaign is airing in the Wagga, Dubbo and Orange regions on TV shows that attract our target market for visitors such as Pat Callanan's 4x4 Adventures, The Living Room, What's Up Down Under etc.

Attended May Weddin Development Committee monthly meeting and researched promotional opportunities for Grenfell as requested. Received confirmation that the Volunteer Grants 2015 application for acquisition of a laptop and printer for the WDC Secretary was successful.

For Information

Noted

8. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Assisted with Henry Lawson Festival planning including paid promotional activities. Prepared agenda for May monthly meeting. Actioned May minutes. Sourced and ordered window display placegetter banners, acted as collection point for photography entries, printed entry forms and float numbers for procession coordinators, prepared volunteer meal vouchers for SES and RFS volunteers, prepared presidents official opening schedule, confirmed names and numbers of festival guests for awards dinner and concert coordinators, sourced profiles and photographs of special guests, sourced profile on patron Hilarie Lindsay for inclusion on website and awards dinner program, coordinated patron's transport to and from Grenfell, secured professional imagery of final queen candidate, distributed festival programs to Main Street businesses, sourced procession transport for official guests, arranged time and date of judging of the photography exhibition, designed and printed window competition entry form.

Prepared minutes for June tourism meeting.

Recorded community hub bookings, distributed and collected paperwork from clients.

Researched and recorded 4 radio interviews and updated Visitor Centre TV screen 3 times.

Distributed tourism brochures to surrounding visitor centres.

Completed and returned letter of offer for the Volunteer Grants 2015 for training for the art gallery Volunteers. This customer service and sales training will be completed by Bruce Buchanan in the Business Enterprise Centre in Orange in late June.

Attended Aurora training for all visitor centre staff.

For Information

Noted

9. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Art & Art Gallery

- Sent upcoming exhibition details to Arts Out West for their monthly newsletter
- Made contact with the next two Art Gallery exhibitors. Sent the paperwork, discussed timelines and sent details on gallery space
- Organised and ran an information morning tea for all art gallery volunteers to discuss changes to operations with VIC now open
- Gathered quote for new art gallery a frame sign
- Co-ordinators report for Art Gallery Committee Meeting and updated Action Plan
- Contacted current exhibitors to let them know of art sales
- Banking of art gallery sales
- Bumped out Twofold exhibition

Tourism

- Sent information pack about Grenfell to Coraki Public School as requested via email
- Updated visitnsw listings
- Gathered images to update visitnsw listings
- Liaised with company for TV ad design. Sent drop box links and various images to them for use
- Replied to visitor email enquires
- Forwarded on War Memorial grant funding information to Don Forsyth
- Put together content for new shopping landing page on Grenfell.org.au website to tie in with new TV campaign.
- Added and updated event listings on Grenfell.org.au
- Wrote facebook posts and scheduled posts

Visitor Information Centre

- Contacted Bill Twohill about VIC highway signage
- Contact RMS about VIC road signage. Met with Marty from RMS
- Oversaw electrical work for new VIC
- Oversaw installation of outside signage
- Oversaw installation of VIC wall imagery
- Held information morning with new VIC staff members
- Liaised with UBD for map changes and updates
- Met with contractors regarding VIC imagery development and fitout
- Artwork approved for souvenirs
- Organised and attended VIC staff training day
- Organised and ran familiarisation day with new staff members visiting local attractions, accommodation landmarks etc
- Organised new staff uniform
- Setup VIC including desk space. Sorted through old gallery documents from desk
- Setup souvenir stand
- Arranged VIC staff key with Bill Twohill
- Arranged modifications to new VIC desk
- Moved all the documents from office computer to VIC computer
- Moved all emails from office computer to VIC computer
- Meeting with electrician to look at lighting in VIC
- Worked on VIC operations manual
- Worked with Michael and Josh to fix email problem
- Gathered quotes for staff badges
- Finalised staff roster until January 2017
- Created invite for Official VIC Opening
- Continued with drafted Operations Manual
- Reported to Aurora on our progress for opening
- Greeted visitors at new VIC and handled enquiries
- Came in on weekends to show new VIC staff procedures for opening, closing and general operations

Henry Lawson Festival

- Attended Henry Lawson Festival meeting
- Updated Henry Lawson Festival sponsorship database
- Updated Henry Lawson Festival website content
- Followed up sponsorship
- Liaised with coordinators for HLF program details and sponsors
- Complied HLF program
- Invoiced sponsors
- Liaised with company for TV ad design
- Designed anthology cover
- Sent subscribers letter to gallery volunteers to art coordinator
- Dealt with software access issues to ads manager from our Tourism account to get copies of May invoices
- Liaised with Street stall coordinator. Received and gathered applications for Street stalls and street parade entries
- Met with treasurer regularly

For Information

Noted

10. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Conducted services and repairs for 38 residential customers and 7 business customers.

Sold laptops/computers to 1 residential customer.

Sold software, parts and accessories to 44 residential customers and 7 business customers.

Sold ink and toner cartridges to 20 residential customers 1 business customers.

Delivered 3 individual lessons.

Printed 4 lots of Service Booklets.

For Information

Noted

LACHLAN GIBSON **DIRECTOR CORPORATE SERVICES**

568 **RESOLVED:** Cr McClelland and Cr Hughes that except where otherwise dealt with the Director Corporate Services' report be adopted.

9 June 2016

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (5 June 2016)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

SH6	-	general maintenance
SH17	-	general maintenance
	-	started heavy patching (29 patches)
MR398	-	general maintenance
MR236	-	general maintenance
MR237	-	general maintenance
MR239	-	general maintenance
	-	started rehabilitation and slip lane

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- sealed 2.6 km Driftway Road widening
- started next 600 metres of Driftway Road widening
- started the next 700 metres of Ballendene Road widening
- patched gravel Adelargo Road and Wirega Road
- replacing two (2) pipe culverts on Driftway Road

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- removed fallen trees on rural roads
- repaired washouts on Alexandra Street and Manganese Road
- maintenance graded Hancock-Flynns Road, Hancock-Williams Road, McSpaddens Lane and Manganese Road
- removed dangerous trees on Dodds Lane

1.4 Urban Maintenance/Construction

- general maintenance
- cleaning Main Street footpaths prior to Henry Lawson Festival
- repaired and painted Community Hub walls
- removed dangerous limbs at Henry Lawson Oval
- repaired two (2) water pipes at Henry Lawson Oval

For Information

Noted

2. Other Works

- erected Henry Lawson Festival signs
- erected new scoreboard at Henry Lawson Oval
- repair tip boundary fence
- removed builders waste at Grenfell Tip
- started Walshs lane rehabilitation

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- continuing new toilet block construction at Henry Lawson Oval
- tree lifting carried out

2.2 Cemeteries

The following graves have been prepared from: 9 May 2016 to 5 June 2016:-

Grenfell Lawn	–	3
Grenfell	–	2
Bimbi	–	1
Caragabal	–	Nil

THE DIRECTOR ENGINEERING'S REPORT

The following maintenance has been carried out in the last month:

- topped up graves
- attached plaques to the Lawn Cemetery
- sprayed and mowed

2.3 Sewer Mains

Eight (8) sewer chokes have been attended to during the last month, none in the relined section.

2.4 Private Works

- sealed Hospital Carpark
- sold gravel to a ratepayer
- cleared a sewer choke for a rate payer

2.5 Village Maintenance

- general maintenance

2.6 Vandalism

Urban - Nil

Rural - Nil

Total Cost: \$0.00
Progressive Cost Urban: \$6,800
Progressive Cost Rural: \$0.00
(from 1/7/2015 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- complete heavy patching on Newell Highway
- continue Driftway Road widening
- commence Young Road rehabilitation between Martins Lane and Tyagong Hall Road
- Maintenance grade Greenethorpe area

THE DIRECTOR ENGINEERING'S REPORT

3.2 Urban

- general maintenance
- toilet construction at Lawson oval
- widen access road and construct cul-de-sac in Industrial land
- Grafton Street and Camp Street (Rygate Square) – New Linemarking (RMS) including Alexandra Street intersection
- complete private works – Lawson Estate Subdivision
- street sweeping in Grenfell prior to Henry Lawson Festival

For Information

Noted

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PI 4106	Cat 432E Backhoe	Major Service
BFO 8394	Bushfire Truck	Strip BFO Ensignia and radios/lights prior to sale.
PI 3955	Isuzu Truck FRRR 500 Long	Replace exhaust system (recall)
PI 4107	Isuzu Patrol Truck	Replace exhaust system (recall)
PI 4104	Bad Boy Mower	Replace right hand drive motor, service, repair electrics
PI 3962	Isuzu NPR (Highway) Truck	45,000km service
PI 4098	Isuzu Watercart	Finalise spray applications
PI 3953	Garbage Truck	Service
PI 3957	Western Star Tipper	80,000km service

It is proposed to replace PI 2086 Toyota Hilux Extra Cab which has travelled 181,253km.

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Heavy patching on SH17 commenced on 31 May 2016. Minor work orders are being completed prior to 30 June 2016.

For Information

Noted

6. Noxious Weed Report – April 2016, C2.8.12

The Noxious Weeds Officer has carried out the following works in the last month: -

- Weeds sprayed – African Boxthorn, Scotch thistle, Prickly Pear, Johnson grass,
- Areas sprayed – Wheoga, Maudry, Yuline, Eualdrie, Brundah, Bimbi, Weddin, Marsden, Berrigan, Caragabal, Pullabooka & Grenfell town area.
- 10th May – Nygan - Noxious Weeds Officer attended combined Lachlan and Macquarie Noxious Plants Advisory Committee meeting.
- Went through priority & high risk weed lists. Discussed key questions and answers on Biosecurity act.
- Possible bridging legal course to be run prior to Biosecurity act commencing. Also training in mapping, software & other associated computer & GIS (geographic information system) software.
- 11th May – Dubbo – Director Engineering and Noxious Weeds Officer attended Central West Regional Weeds Committee meeting – went through priority & high risk weed lists. These lists will replace Weddin Shire's declared noxious weed list. Weddin will only have regional weed list once Biosecurity Act commences in 2017.
- BIS (Biosecurity Information System) – all WAP partners are required by NSW DPI to be uploading weeds data by August 2016.
- Mandatory documents completed – high risk pathways and sites management plan, list of high risk weeds, incursion plan, rapid response plan, regional inspection plan & communication strategy. These documents were either completed by RPO (regional project officer) on behalf of LVNPAC or individually by each Council. A lot of effort is required to comply with the requirements for such a small grant.
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.

For Information

Noted

7. Grain Harvest Management Scheme, T3.6.1

Council has participated in the Grain Harvest Management Scheme for a number of years, with no negative comments being received. The current scheme expires on 30 June 2016.

Roads and Maritime Services has worked with Transport for NSW, the Grain Harvest Management Scheme Consultative Committee and the National Heavy Vehicle Regulator to amend and extend this Scheme.

The new scheme will contain the following changes:

- The expiry of the Notice will be extended for 5 years with an expiry date of 30 June 2021
- Schedule 1 has been removed and replaced with a link to the legally enforceable Scheme network published on the Roads and Maritime website
- 2 additional vehicle codes (reflecting 2 configurations) have been included in the eligible vehicle list:
 - Code 4 – 5 axle Semitrailer
 - Code 49 – 3 axle truck with 5 axle dog trailer and 4 axle dog trailer

THE DIRECTOR ENGINEERING'S REPORT

As in previous years, Council still has the power to deny the use of certain categories of vehicles on its roads if it is deemed unsuitable, such as narrow roads, poor alignment, thin pavements, intersection defects etc.

RECOMMENDATION: That Council participate in the New South Wales Class 3 Grain Harvest Management Scheme Exemption Notice 2016 until 30 June 2021.

569 **RESOLVED:** Cr Hughes and Cr Halls that Council participate in the New South Wales Class 3 Grain Harvest Management Scheme Exemption Notice 2016 until 30 June 2021.

8. Draft Management Plan for Henry Lawson Oval, P2.1.6

Council wrote to the users of Henry Lawson Oval, advising that a Draft Management Plan for Henry Lawson Oval had been completed, and requesting comments on the Draft.

Four (4) clubs responded with various suggestions which have been included, where possible, in the Priority Works List.

Generally, the 4 clubs are in agreement with the Draft.

It is now proposed to advertise the Draft for public comment prior to Council considering the Draft for adoption.

The draft plan and amended priority list are available on iPads.

RECOMMENDATION: That Council advertise the Draft Management Plan for Henry Lawson Oval for public comment.

570 **RESOLVED:** Cr McClelland and Cr Griffiths that Council advertise the Draft Management Plan for Henry Lawson Oval for public comment.

9. Bushfire Management Committee, E1.3.8

The Director Engineering attended the 6 monthly Bushfire Management Committee meeting in Forbes on 23 May 2016. Crs Liebich and Hughes were apologies.

The following matters were discussed:

- Shingle Fire trail on Weddin Mountain to be declassified as it is a narrow dead end fire trail and is dangerous.
- Hazard reduction:-
 - a) grading of fire trails behind Grenfell Tip
 - b) top pf Brundah Street
 - c) Quandialla
- Heavy plant register – new regulations which are less onerous than previously.
- Councils could request extra funding for hazard reduction if necessary in 2017/2018.
- Bimbi to be grazed in September, large pepper tree removal to occur.

RFS will provide official minutes in due course.

For Information

Noted

10. Rural Fire Service Heavy Plant Register, E1.3.8

Following the Bushfire Management Committee Meeting at Forbes on 23 May 2016, I was advised by a member of Rural Fire Service (RFS) that the onerous standards of the original RFS Heavy Plant Register had been relaxed so as to make it easier for Councils to be able to offer plant services during fires and be able to claim the costs.

There is now no requirement to have numbers painted on vehicles. The operator(s) are now to be under the supervision of a Council supervisor, not RFS personnel, and this supervisor can claim costs as part of the plant hire charge.

However, the operator(s) and supervisor will still have to have bushfire awareness training.

Council's plant generally complies with the requirements of the Heavy Plant Operations, such as flashing lights, ROPS, fire extinguishers, UHF radios, etc.

It is now proposed to prepare a list of appropriate Council plant, trucks, utilities, water cart and coolrooms for use, if requested by RFS for fires in the Weddin Shire, and develop appropriate hire rates for the plant and personnel.

RECOMMENDATION: That Council submit a list of Council's heavy plant including unit rates to the Rural Fire Service for use in fires in Weddin Shire.

571 **RESOLVED:** Cr Hughes and Cr Niven that Council submit a list of Council's heavy plant including unit rates to the Rural Fire Service for use in fires in Weddin Shire.

11. Grenfell Garden Club – Seat at New Lawn Cemetery, C1.3.28

The Grenfell Garden Club has offered \$1,000 towards the cost of the purchase and installation of a seat and concrete slab (estimated cost \$2,200) in the new Lawn Cemetery.

As this proposal is not budgeted for in 2016/2017 funding could be sourced out of the new Tree Vote for the Lawn Cemetery, if Council so desires.

RECOMMENDATION:

For Council's consideration

572 **RESOLVED:** Cr Halls and Cr McClelland that Council:

- i) approve the purchase and installation of a seat in the new Lawn Cemetery with funding to be sourced from the new tree Vote for the Lawn Cemetery.
- ii) write a letter of appreciation to the Garden Club for their contribution.

12. New Contract for Supply and Delivery of Bulk Fuel, T1.8.22

Centroc recently undertook a Request for Quotation/Tender (RFX) process for the supply and delivery of bulk fuel for the period of 1 July 2017 to 30 June 2019 (with an option of a further 12 month extension).

The RFX was for the supply and delivery of bulk fuel and fuel cards, however this contract is just for bulk fuel as fuel cards are still in the process of clarifications and will be a separate contract.

Four (4) providers are placed on a panel for the supply and delivery of bulk fuel to participating member councils as follows:

- Ocwen Energy t/a Lowes Petroleum Service
- Oilsplus Holdings Australia
- Park Pty Ltd, and
- United Petroleum

The commencement date of these contracts is 1 July 2016.

Council's ULP tank capacity is 30,000L and the diesel tank is also 30,000L.

The following comments are made in the tenderer's requirements:

- Park – Weddin must take a full tanker of greater than 30,000L of diesel and ULP.
- United – Minimum total quantities per delivery is 44,000L of diesel and ULP.

Council may not be in a position to accept these quantities, depending on quantities in the tanks at the time.

Lowes and Oilsplus would appear to be able to do a "milk run", meaning that they fill Weddin's tanks and travel to the next Council to drop the remainder.

The pricing for diesel (including winter mix) and ULP is in line with surrounding Councils.

RECOMMENDATION: That Council:

1. endorse the selection of Oilsplus Holdings Australia and Lowes Petroleum Services as the providers for Council's supply of fuel and to commence negotiations;
2. endorse the selection of Park and United as the providers for Council's supply of fuel and to commence negotiations, depending on deliverable quantities;
3. advise Centroc of its decision and
4. sign the contract documentation under seal if required.

573 RESOLVED: Cr Brown and Cr Hughes that Council:

1. endorse the selection of Oilsplus Holdings Australia and Lowes Petroleum Services as the providers for Council's supply of fuel and to commence negotiations;
2. endorse the selection of Park and United as the providers for Council's supply of fuel and to commence negotiations, depending on deliverable quantities;
3. advise Centroc of its decision and
4. sign the contract documentation under seal if required.

13. Nominations for Australian Government Blackspot Program and NSW Safer Roads Program, T3.7.3

Roads and Maritime Services are inviting nominations for new projects for the 2017/2018 Australian Government Blackspot Program and New South Wales Safer Roads Program.

It is proposed to nominate improvements to the eastern approach to Hunts Bridge on SH6, including the possible widening of the bridge, so as to improve the safety for motorists.

Nominations are to target pedestrian crashes, motorcycle crashes, crashes on rural curves in high speed zones (over 80km/h) and fatigue-related crashes.

As nominations for the projects must be in by 29 July 2016, Councillors are invited to advise the Director Engineering of any other projects which could be submitted under the guidelines.

For Information

- 574** **RESOLVED:** Cr Hughes and Cr McClelland that Council:
- i) write to Roads and Maritime Services (RMS) advising Council has rated Hunts Bridge on SH6 as a high priority and request their support for the proposal.
 - ii) nominate improvements to the eastern approach to Hunts Bridge on SH6 as a new project for the 2017/2018 Australian Government Blackspot Program and New South Wales Safer Roads Program.

W TWOHILL
DIRECTOR ENGINEERING

- 575** **RESOLVED:** Cr Griffiths and Cr McClelland that except where otherwise dealt with the Director Engineering's report be adopted.

9 June 2016

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

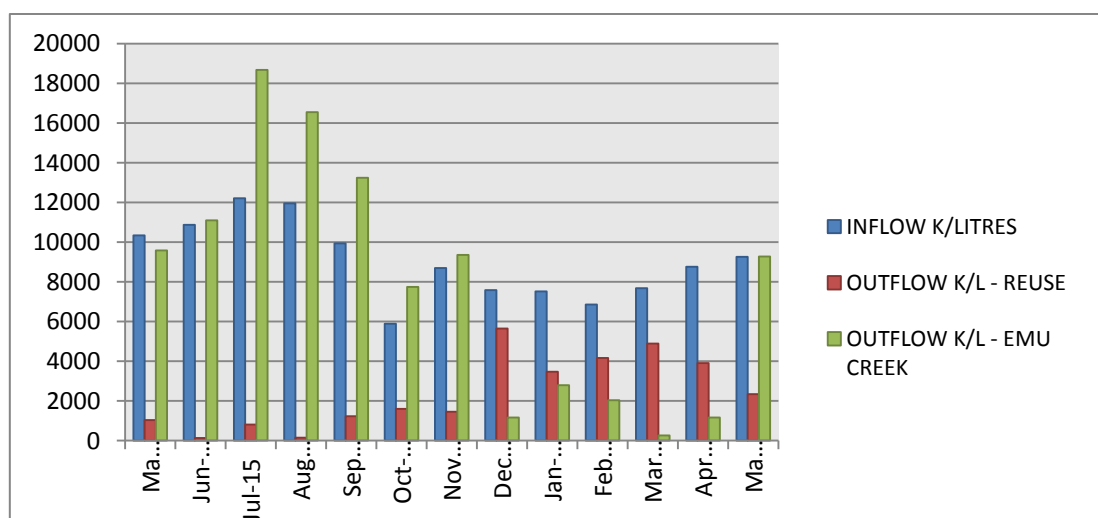
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during May 2016 was 9252kl with the daily average of 298.45kl. Outflow for irrigation for reuse was 2335kl and discharge to Emu 9270kl.

The highest daily recording of 395 kl occurred for the 24 hours ending 6.30 am on 10 May 2016 and the lowest of 233 kl for the 24 hours ending 6.30 am on 6 May 2016.

A total rainfall of 97 mm was recorded for the month.



For Council's Information

Noted

2. Animal Control, A4.4.4

a. Companion Animals

Animals Seized: 1 (Dog)
Animals Impounded: 1 (Dog)
Animals Sold: 0
Animals Surrendered: 0
Animals Straying: 0

Animals Returned to Owners: 0
Animals Destroyed: 0
Animals Released: 2 (Dogs)
Animals Rehomed: 0

Other activities carried out by the Ranger:

Companion Animals

- Verification of existing microchips, details updated.
- Maintenance and record keeping of activities for impounding facility.
- Reporting of seizure activities to Office Local Government via e-mail spreadsheet.
- Updating existing records on NSW Pet Registry as per required under *NSW Companion Animals Act 1998* legislation.
- Entering new data on NSW Pet Register as per legislative requirements.
- Communication with community re companion animal registrations, off leash area Greenethorpe
- Acting and advising public in accordance with *Local Orders Policy for the keeping of Animals*.
- Scanning of lost animals, investigation of ownership and returning to owners.
- Exercise with microchipping – local implanter
- Reporting to OLG dog attack incidences
- Inspection of compliance – Dangerous Dog collar and signs
- Communication with approved Breed/temperament assessors.

Training undertaken

- 2 day Authorised Officers training course (obtaining statements, issuing notices, interviewing techniques, preparing brief of evidence for court proceedings).

Media Releases

- 100 flyers distributed Quandialla residents – dog offences
- Definition of dog attack under Companion Animals Act 1998 legislation – article published Grenfell Record, responsible dog ownership.

Recycling

- Recycling bin checks for contaminated waste
- Correspondence issued re contaminated bins to property owners.

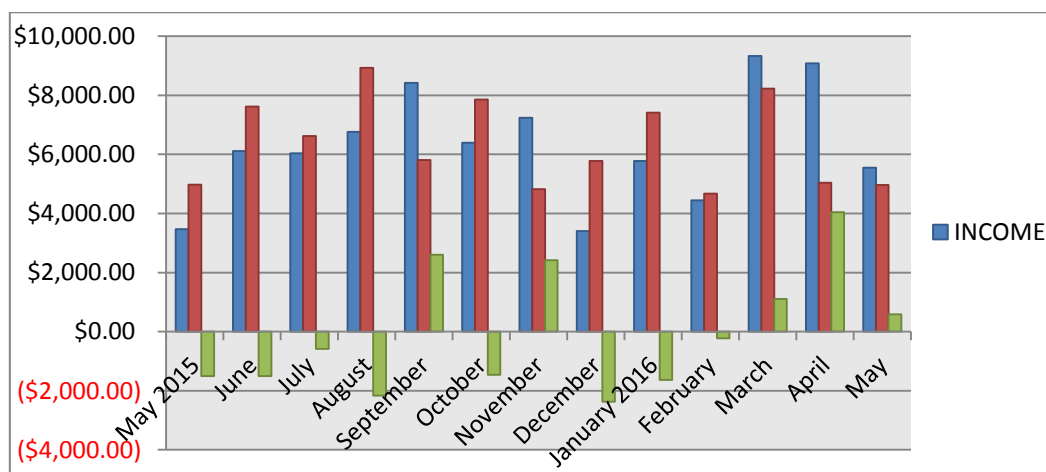
For Council's Information

Noted

3. Caravan Park Operations, P2.3.3

Income for the month of May 2016 was \$5,551.00 with expenditure of \$4,959.66 resulting in an operational profit of \$591.34 the month.

There were 150 sites occupied for the month of May 2016.



For Council's Information

Noted

4. Food Premises Inspections, H1.6.7

In conjunction with Council's Partnership with NSW Food Authority, annual inspections of premises registered as food premises within the Weddin Shire have been completed.

Council has completed 20 inspections and found generally satisfactory compliance.

Several establishments require reinspection and these will be carried out shortly to confirm compliance with requirements for Food Safety Supervisors confirmation and practical food handling practises.

In addition to the inspections of permanent food premises, Council has carried out 30 inspections of temporary food premises involved in the Grenfell Show and Henry Lawson Festival.

These temporary premises maintain a high level of compliance.

For Council's Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
22/2016	Mr PA Hampton	Garage	\$10,000	LOT: 1 DP: 392932 4 Dagmar Street GRENFELL NSW 2810
23/2016	Mr MK Betcher	Storage Shed	\$8,625	LOT: 15 SEC: 6 DP: 758473 35 East Street GRENFELL NSW 2810

For Council's Information

Noted

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 2/2016	Mr RS McLelland	Swimming Pool	\$40,000	LOT: 1 DP: 934531 1049 Eualdrie Road GRENFELL NSW 2810

For Council's Information

Noted

3. Grenfell Medical Centre Development, P2.12.17

Council has continued to advance the progress of the development with minor actions occurring in the reporting period.

Council has resent confirmation letters for quotes and will continue to assess quotes for various components and has appointed several sub-contractors. These contractors have been contacted to confirm quotes with specific reference to the amendments to the plans and delayed timeframe.

Additional steel working drawings have been prepared to assist in that portion of the quoting process and have been forwarded to relative parties for consideration and price submission. Council is waiting responses from these contractors.

For Council's Information

Noted

4. Weddin Aquatic Centre, P2.3.1

Work has commenced on site with Stage 1 of the subsoil drainage being carried out. The site is being impacted greatly by the weather with continual interruptions due to rain with temporary sump collection area being pumped daily.

Council has completed all demolition with the removal of the concrete slab and associated brickwork of the amenity building.

For Council's Information

Noted

5. Loose-fill asbestos in NSW homes, A3.6.14

The NSW Government is implementing a financial assistance and support program for homeowners affected by loose-fill asbestos.

Loose-fill asbestos is raw crushed asbestos, which in the 1960s and 70s was installed in NSW residential properties as insulation.

Homeowners of properties that test positive for loose-fill asbestos will have the option to either sell their house and land, or house only, to the Government at market value, as if the property was not affected by loose-fill asbestos. Additionally, there are financial assistance and support options available to affected homeowners. A PwC report identified 26 local government areas believed to contain properties with loose-fill asbestos. Since that time, two additional LGAs have been identified.

Weddin Shire Council was not identified as an area where loose-fill asbestos was known to be installed, however due to significant proposed changes to a range of legislation, Fair Trading believes it prudent to expand the free testing program into all Southern NSW LGAs.

As such, Fair Trading will now offer up to 100 free tests to homeowners of pre-1980 homes, in LGA's that were not included in the initial tranche. For the purposes of the Program, LGAs as at the 29 June 2015 (the date the Program was announced) will continue to be used.

As free sample testing closes on **1 August 2016**, Fair Trading would like to work with Council to inform homeowners of this important offer. As part of this work, Fair Trading would seek information from Council about properties registered for testing. This would include the name/s of the property owner/s and whether home on the property was built prior to 1980.

It is critical that homeowners act on the opportunity for free sample testing now as the NSW Government is proposing new laws to protect the community from unknowingly purchasing a property that contains loose-fill asbestos.

Under these proposed laws, when selling a property, a homeowner would be obligated to confirm in the contract of sale if the property:

- contains loose-fill asbestos; or
- is free of loose-fill asbestos.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

If a homeowner does not comply with these laws they risk significant financial loss and potential legal action.

Laws have been introduced to establish a publicly available Loose-fill Asbestos Insulation Register (the Register). The purpose of the Register is to enable emergency services, tradespeople and Councils to know whether a particular property is affected by loose-fill asbestos insulation. Knowing that a property is affected by loose-fill asbestos will assist members of the wider community to be informed about any risks associated with a specific property and to take any appropriate safety measures. The Register will identify NSW premises where the presence of loose-fill asbestos insulation has been confirmed. Please note that the Register will contain address details only; names of owners or occupants will not be publicly available.

Legislation has also been developed to establish mandatory labelling of confirmed loose-fill asbestos insulation affected properties to ensure the health and safety of emergency service workers, tradespeople, maintenance workers and service providers.

These new laws commenced on 27 May 2016 and the Register became available on 30 May.

NSW Fair Trading will contact local council in writing when an affected property in their local government area (LGA) is added to the Register. Council will be provided with the property's address to enable council to efficiently and accurately update records in respect of the affected property, in particular the relevant section 149 Certificate.

When NSW Fair Trading is satisfied that an affected premises is demolished and the land on which the premises were erected is remediated, NSW Fair Trading will remove the property address from the Register. At this point, NSW Fair Trading will advise the relevant Council, in writing, that a property in their LGA has been removed from the Register. This will be a trigger to update records accordingly.

RECOMMENDATION: that Council advertise the availability of the registration for up to 100 free testing opportunities with the Department Fair Trading for Houses built prior to 1980 with loose filled asbestos insulation.

576 **RESOLVED:** Cr McClelland and Cr Best that Council advertise the availability of the registration for up to 100 free testing opportunities with the Department Fair Trading for Houses built prior to 1980 with loose filled asbestos insulation.

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

577 **RESOLVED:** Cr Brown and Cr Hughes that except where otherwise dealt with the Director Environmental Service's report be adopted.

Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on Tuesday, 17th May, 2016 at the Grenfell Community Hub at 7.30 pm.

1 Welcome: from vice President Glenn Carroll

2 Present: Glenn & Liz Carroll, Jenny Hetherington, Angela Hunter, Claire Myers, Karen Brenner, Robyn Munck, Andrea Ladlow, Glenda Howell, Sally Jackman, Judy Mitton, Pam Brind, Lachie Martens, Betty & John Fittler, Auburn Carr, Pam Livingstone, Hugh Moffitt, Chris Lobb, Jeanne Montgomery, Alan Griffiths, Pene Starr

3 Apologies: Terry & Deidre Carroll, Gordon Rolls, Michele Johnson, John Hunter, Andrew Hooper

Resolved: *H. Moffitt/C Myers that the apologies be accepted.*

4 Minutes: 19th April, 2016:

Resolved: *L Carroll/ C Lobb that the minutes of 19th April 2016 be adopted.*

5 Business Arising:

6 Communication:

Inwards: *Katrina Hodgkinson will not be attending*

Anne Gault: Thursday, 7th July invitation to a performance of The Loaded Dog

Resolved: *A Griffiths/ J Hetherington that the inwards communication be received.*

Outwards: To Emily Hunter & Grace Eppelstun inviting them to the official Luncheon, the procession & the Awards evening as special guests.

To Bill Twohill re toilets

To Michael McCormack inviting him to the festival as potential new member for Riverina

Resolved: *A Griffiths/J Hetherington that the outwards communication be endorsed.*

Business Arising from Communication:

It was brought to the attention of the meeting that Tanya Radnedge{Chuckie Engelsman} is a national champion in her field of Carriage Driving & should also be invited to the Festival as a special guest.

7 Treasurer's Report: Cheque a/c has \$28,068.16, Term deposit \$54,000

Resolved: *P Starr/H Moffitt that the treasurer's report be received.*

Treasurer asked that co-ordinators contact her before the Festival to organise cash or prize money & to present any dockets or invoices as soon as possible in the week after

8 Coordinator's Reports:

Art/Porcelain: Chris: Entries are coming in. Judges, Ann Morton,[art] & Heather Kiely, [porcelain] will be given gifts. Next year judges will be paid.

Awards Dinner: Liz: Danny Kotel is compere. Tickets on sale soon at Maria's shoes @ \$25 adults & \$20 students. 7.00 for 7.15 start

Busking: Robyn : assisted by Andrea Ladlow has only a couple of entries so far. Prizemoney \$400 for 1st, \$200 for 2nd & \$150 for 3rd plus trophies is on offer. Some power is available & may have to be shared. Buskers need to have some Australian content

Chairs: Keith Starr & Craig Millynn will organise with GPS

Children's Competition: Art competition with "Historic Buildings of your town" will be collected Friday week for judging & display.

Concert: Tickets available soon from Louisa's Locker. Andrew needs names for front row guests

Fun Run: will be run electronically

Grenfell Car Club: Karen/Alan: Trophies ordered, request stalls only on footpath, number of cars needed for special guests

Official Luncheon: \$400 quote accepted. Numbers to be finalised

Opening: Flag raising...cadets, Anthem...Belinda Day...Welcome to Country ..Terry Carroll

Poetry on the Boards: Lachie has booked the garden area of the Criterion for the performance of poetry from 2.45pm- non competitive

Photography: Angela : Entries have started to come in. Denise Yates is judge.

Program: Judy & Claire: expected from Wagga printers tomorrow.

Raffle: Bill Rudd has already sold \$1,000 worth

Social Engagement/Publicity: Claire : May edition of Discover magazine has great coverage. TV Prime Wagga & Orange ads begin week after next. Paid posts have gained many "likes"

Street Activities: Pam: Milo the clown, balloons, Cowra Dancers, belly dancer, Geoffrey Graham, Cobb & Co, carriages, steam engine, Alan Cashel all confirmed.

Street Stalls: Jeanne: 62 stalls with 9 to pay. Site allocation is to be done tomorrow.

Resolved: *Claire/Chris that \$320 booking fee from Spuddy Buddy be returned as a gesture of good will*

Poetry & Damper: Betty & John have organised helpers.

Procession: Hugh has only a couple of entries. A letter from Gary Baker, urging safety in path of steam engine.

SES: Glenda: has helpers coming from Young. Helpers needed for Gordon. Henry's head currently housed in SES will go to Council Depot after Festival

King/Queen Competition: Grace Amery is Rotary entrant

Window competition: Joan Eppelstun has it in hand

Woodchop will be demonstration only

Verse & Short Story: Sally: 361 entries received, many from schools & interstate. Statuette winners organised

9 General Business:

Henry Lawson Birthsite renovation: WSC has. \$10,000 allocated for 2016 & \$40,000 for 2017

Resolved: *J Hetherington/ C Lobb that \$20,000 be made available to complete the project by 2017 Festival*

Meeting closed: 8.30

10 Next meeting date: 7.30 pm on Tuesday, 19th July, 2016 ...De-brief!

578 RESOLVED: Cr Hughes and Cr Griffiths that the Minutes from the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE AWARD RESTRUCTURING CONSULTATIVE COMMITTEE
MEETING HELD ON TUESDAY, 24 MAY 2016 IN THE COMMITTEE ROOM AT 3.00
PM (C2.6.12)**

1. **PRESENT:** B Hayes (Chair), B Twohill, L Gibson, W Schneider, D Anderson, V Carter and B Biddle (Observer)

2. **APOLOGIES:**
Nil

3. **MINUTES:**

Resolved: L Gibson and W Schneider that the minutes of the meeting held on 23 February 2016 be adopted as read.

4. **MATTERS ARISING:**
Nil

5. **GENERAL BUSINESS**

5.1 **USU Representative of Consultative Committee**
Committee were notified W Schneider is no longer USU representative of Consultative Committee and is being replaced by Brett Biddle. Training will be arranged for Brett. Chair thanked W Schneider for his participation and input to committee.

6. **CORRESPONDENCE**
Nil

7. **BUSINESS WITH NOTICE**

7.1 **Drug and Alcohol Policy and Procedure**
Committee noted that Policy/Procedure to be left as 2 documents and returned to next meeting for consideration.

Resolved: B Twohill and L Gibson

7.2 **Constitution – Review**
The constitution and charter forwarded to members for consideration and return to next meeting for election actions.

Resolved: B Twohill and D Anderson

7.3 **Training Education – Policy Review**
The training plan was discussed with emphasis on employment review WHS driving and CPD driving training requirements. Considered appropriate at this stage.

Resolved: L Gibson and W Schneider that the breakup of training expenditure be detailed within operation plan.

8. **ACTION LIST**

General Manager to action.

Designated Human Resources position

- Incorporated in Organisational Structure in Fit for the Future.

Noted

9. **NEXT MEETING:** Tuesday, 23 August 2016 at 3.00 pm.

11. **CLOSURE:** There being no further business the meeting closed at 3.40pm.

579 **RESOLVED:** Cr McClelland and Cr Brown that the Minutes of the Award Restructuring Consultative Committee Meeting be noted.

MINUTES OF THE WORK HEALTH AND SAFETY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY, 24 MAY 2016 COMMENCING AT 3:45PM (C2.6.14)

1. **PRESENT:** B Hayes , L Gibson, L Logan, D Anderson, N Baker, B Twohill.

2. **APPOINTMENT OF CHAIR:** B Hayes

Resolved: B Twohill and L Logan that Brendan Hayes be appointed as Chair.

3. **APOLOGY:** Nil

4. **MINUTES:**

Resolved: N Baker and L Logan that the minutes of the meeting held on 23 February 2016 be adopted.

5. **MATTERS ARISING:**

5.1 **Grenfell Community Hub**

The committee considered the purchase of back to base duress fobs for employees working at the Hub by themselves on weekends and considered the proposed purchase as appropriate from a safety point of view. Point of contact to be determined.

Resolved: B Twohill and L Gibson that back to base duress fobs for employees working at the Hub by themselves on weekends be purchased.

6. **GENERAL BUSINESS**

6.1 **Injury/Incident**

- **Grid Roller** – brakes failed at low speed and bumped into traffic lights. No damage to either vehicle.

Noted

6.2 **Inspections**

Henry Lawson Oval (DES/D McCue) – Not completed

Haysen Park (DES) – Not Completed

Caragabal Sports Ground (DES) – Completed

SH6 Rest Area (N Baker/L Logan) – Not Completed

Depot (DES/D McCue) – Not Completed

Main Office (L Logan/D McCue) – Not Completed

Hub/CTC/EDO (N Baker/L Logan) – Not completed

Sewerage Treatment Works (DES/DE) - Completed

Caravan Park (DES/D McCue) - Completed

Grenfell Cemetery (N Baker/DE) - Completed

Bimbi Cemetery (N Baker/DE) - Completed

Caragabal Cemetery (DES) – Not Completed

Grenfell Tip (DES/D McCue) – Not completed

Quandialla Tip (DES) - Completed

Caragabal Tip (DES) - Completed

Greenethorpe Recycling Centre (DE/DCS) - Completed

Quandialla Recycling Centre (DES) - Completed

To be completed by next meeting.

Noted

6.3 Future Inspections

Henry Lawson Oval (DES/D McCue) – Not completed
Haysen Park (DES) – Not Completed
SH6 Rest Area (N Baker/L Logan) – Not Completed
Depot (DES/D McCue) – Not Completed
Main Office (L Logan/D McCue) – Not Completed
Hub/CTC/EDO (N Baker/L Logan) – Not completed
Caragabal Cemetery (DES) – Not Completed
Grenfell Tip (DES/D McCue) – Not completed

Noted

7. **CORRESPONDENCE:**

D McCue – Advising that he was resigning from the committee as of 31 March 2016.

Resolved: B Twohill and L Gibson that a letter be written to David McCue thanking him for his input.

8. **BUSINESS WITH NOTICE**

Nil

Noted

9. **ACTION LIST**

9.1 Training – WHS and SWMS – by each Director

9.2 Return to Work Program – the committee resolved to adopt the Return to Work Program.

Resolved: L Logan and N Baker that the Return to Work Program be adopted.

10. **NEXT MEETING:** Tuesday, 23 August 2016 at 3.45 pm.

11. **CLOSURE:** There being no further business the meeting closed at 4.37 pm.

580 **RESOLVED:** Cr Hughes and Cr Niven that the Minutes of the Work Health and Safety Committee Meeting be noted.

MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD THURSDAY 2 JUNE, 2016 AT THE COUNCIL CHAMBERS COMMENCING AT 8.30 AM (C2.6.35)

1. PRESENT: H Moffitt, Cr Griffiths, M Moffitt, A Carr, C Myers and G Carroll.

2. APOLOGY: W Crampton

Resolved: H Moffitt and M Moffitt that the apology be accepted.

3. MINUTES:

Resolved: C Myers and M Moffitt that the minutes of the meeting held on 7 April 2016 be adopted.

4. MATTERS ARISING:
Nil

5. CORRESPONDENCE:

Inwards - -Department of Social Services – Letter of offer for grant funding. Grant has been accepted.

Resolved: M Moffitt and H Moffitt that the action be confirmed.

Resolved: H Moffitt and M Moffitt that the Orange BEC be engaged to conduct the volunteer training.

Outwards - Nil

Resolved: Cr Griffiths and C Myers that the correspondence be noted accept where otherwise resolved.

6. ART GALLERY – CO-ORDINATORS REPORT:

Cr Brown entered the room at this point 8.41am.

Cr Parlett entered the room at this point 8.44am.

Resolved: Cr Griffiths and H Moffitt that the Art Gallery Co-ordinator's Report be adopted as presented.

7. ART GALLERY – FINANCIAL STATEMENT:

Resolved: Cr Brown and Cr Parlett that the Art Gallery Financial Statement be adopted as presented.

8. GENERAL BUSINESS:

8.1 - Action Plan

Noted

8.2 - Volunteers Training

Noted

8.3 – Volunteers Morning Tea – 27/5/2016.

Noted

Resolved: Cr Griffiths and M Moffitt that the late general business be accepted because of the urgency of the matters.

8.4 – Art Gallery Sign – to be upgraded.

Resolved: Cr Parlett and H Moffitt that approval be granted to upgrade the sign at a cost of \$187 (GST Inc).

8.5 – Volunteers – application received. Further information to be sought.

Noted

9. NEXT MEETING: Thursday 4 August, 2016 at 8.30 am at the Council Chambers.

10. MEETING CLOSED: There being no further business to discuss the meeting closed at 9:16 am.

581 RESOLVED: Cr Brown and Cr Hughes that the Minutes of the Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING
HELD ON THURSDAY 2ND JUNE 2016 AT 3.30PM AT THE COUNCIL CHAMBERS**

1. **PRESENT:** Clr J. Parlett, Clr C. Brown, Clr N Hughes, Clr G McClelland, C. Logan, L. Gibson, C. Myers, A. Carr.

2. **APOLOGY:** W. Crampton

Resolved: Clr G McClelland /Clr J Parlett that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** 7th April 2016

Resolved: Clr C Brown/ C Logan that the minutes of the 7th April 2016 meeting be confirmed.

4. **MATTERS ARISING:**

Nil

5. **CORRESPONDENCE**

In: Phil Diprose- resignation

Resolved: Clr C Brown/ Clr N Hughes that the resignation is accepted with regret and that a letter is sent to express appreciation to Phil for his valuable contribution to the tourism committee, acknowledging his input towards implementing an AVIC in Grenfell and wishing him well with his future endeavours.

Out: Phil Diprose- Mapping exercise
Andrew Fisher- Grenfell Record masthead

Resolved: Clr G McClelland /Clr C Brown that the late correspondence be endorsed.

TASAC- response

6. **ACTIVE PROJECTS:** Strategic Plan Priorities attached

Lachlan outlined the trial of a new meeting agenda to assist the committee to achieve its strategic objectives.

Discussion was had over pursuing the development of the Railway Station precinct as a strategic project.

Resolved: Clr N Hughes/ Clr G McClelland that a workshop for tourism priorities be held in July prior to the next tourism meeting.

Resolved: Clr J Parlett/ Clr N Hughes that council write to the Grenfell Lions Club and investigate their interest in supporting Council in moving the railway turntable and crane to the Railway Station Precinct.

- Accredited Visitor Information Centre- Recruitment of weekend staff has occurred with Nicole Oddy, Keryl McCann, Kirstie Armstrong and Casey Bowerman appointed. Training and a full day familiarisation tour throughout the shire has been undertaken by all visitor centre staff to most accommodation providers, Iandra Castle, Ochre Arch, Weddin Mountains National Park, O'Brien's Hill, Lawson Birthplace, dump point, Men's Shed, Company Dam, George Street, Wallangreen Sculpture Garden and Patina Gallery. Imagery,

built-ins, merchandise, EFTPOS and improved hallway lighting have been coordinated. Signage outside of the Community Hub Building has been installed. The Visitor Centre opened on 17th May and has been operating 7 days a week. The art gallery is also open 7 days a week. A tv campaign has commenced promoting Grenfell being open for business 7 days a week. AVIC highway signage has been ordered through the Director Engineering. An official opening of the AVIC will be held on June 10th. Congestion in the hallway when groups are using the conference room may necessitate moving catering tables into the conference room. Lachlan acknowledged Claire and Auburn for their efforts in establishing the AVIC.

- Reggie McNamara Event Establishment- A deed has been prepared and provided to Elite Energy for signing, to outline the agreement between Elite Energy and Council and specifying the conditions of council's funding. Elite Energy is planning numerous running and cycling events as part of the Grenfell Festival of Fitness on March 25th and 26th 2017. Event promotion will begin once the contract is signed and the event confirmed. Entry conditions for Cycling NSW members will be clarified.
- Social Media – A social media policy will be developed based on a Centroc template and social media training for staff and councillors will be sourced through a Centroc recommended training provider. Adoption of a policy and completion of training will ensure all staff and councillors contribute positively to the towns promotion on social media. Quotes will be passed on to council for further action.
- Central NSW Tourism Update- Awaiting the outcome of the ministerial review into RTOs. Until the future of RTOs and the funding /structural model is known, the CNSWT board does not feel it appropriate to undertake a recruitment process, although an interim administration assistant may be appointed. Lucy White is continuing to work part time for CNSWT. CNSWT presented the results of the 2015 Unearth campaign to Centroc. In the 2015 campaign Weddin's \$3000 investment turned into \$42,000 worth of public relations, and return on investment was 14:1. Regional results from the 2015 Unearth campaign are very good with the ROI being calculated at 528% on the \$178,000 investment by DNSW. The 2015 campaign included 12 media visits, 55,000 website visits, 5,500 Facebook likers, 1665 Instagram followers, articles in major metro publications and online including: Concrete Playground, Mindfood, Sydney Morning Herald, Traveller magazine, Saturday Daily Telegraph, Outthere magazine and niche blogs with large audiences such as Ytravel.

Noted

- Central NSW Tourism Destination Management Plan- All Tourism Managers within the Central RTO have supplied feedback on the top 3 priorities within each DMP objective. The DMP is now finalised and awaiting adoption by the CNSWT board. This project can now be removed from the tourism agenda.

Noted

7. UPCOMING EVENTS: visit www.grenfell.org.au/atractions/events

- Go Karts Club Day 5th June
- Henry Lawson Festival 9-13th June
- Golden Oldies Rugby 12th June
- Kate Kelly Sister of An Outlaw gallery exhibition 17th June- 30th July
- Grenfell Music Club Concert 25th June
- Bob Hinde Memorial Go Kart racing July 9th and 10th
- Go Kart Club Day 14th August
- Grenfell Show 2-3rd September
- Caragabal Sheep Races 10th September
- Jockey Club Races 17th September
- Weddin Wanderers Sesquicentenary Walk 18th September
- Tour de Greenethorpe 25th September
- Weddin Mountain Muster 25-30th September
- Grenfell's Sesquicentenary 1st-3rd October
- Historic Open Gardens 1-2nd October
- Rural Youth/ Young Farmer reunion 8th October
- Grenfell Music Club Concert 15th October
- Lions Market Day 23rd October
- Go Kart Club Day 23rd October
- Go Kart Christmas Meet 3rd December
- Grenfell Music Club Concert 17th December
- Henry Lawson Sesquicentenary June 2017

8. BUSINESS WITH NOTICE:

Nil

9. QUESTIONS WITH NOTICE:

Nil

10. NEXT MEETING: Thursday 4th August 2016 3.30pm at the Council Chambers

11. CLOSURE: 4.10pm

582 **RESOLVED:** Cr McClelland and Cr Griffiths that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
THURSDAY 2 June 2016 at 5.00 pm at the COUNCIL CHAMBERS (C2.6.22).**

ELECTION OF CHAIR:

Mrs Isabel Holmes was nominated as a temporary chairperson for the meeting in Mr Hayes absence.

Resolved: Clr Brown and Clr Parlett that Mrs Holmes to chair this meeting.

1. **PRESENT:** Clr J Parlett, Clr N Hughes, Clr C Brown, Mrs I Holmes and Ms Sandra Hughes (Historical Society).
2. **APOLOGIES:** Mr B Hayes (DES/Chair), Mrs S Jackson-Stepowski (Heritage Advisor) and Mrs D Yates

Resolved: Clr N Hughes and Clr C Brown that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 7 April 2016

Resolved: Clr Parlett and Clr Brown that the minutes 7 April 2016 be adopted.

4. **CONFLICTS OF INTEREST:**

Nil

5. **MATTERS ARISING:**

- 5.1 Medical Centre Historic Reference Panels

Mrs Holmes advised that they are still a work in progress. Mrs Jackson will discuss at the next meeting.

- 5.2 Continuation of funding for Heritage Service and Local Grants

Mrs Holmes advised that Council has received responses from relevant Departments. Mr Hayes has applied for Local Grant and Heritage Advisors funding for the 2016/17 year.

- 5.3 Painting of Grenfell MPS

Mrs Holmes advised that we are still waiting for suggested colour scheme from the Grenfell Hospital.

- 5.4 Heritage Funding Sign-Off

Mrs Holmes advised that Mrs Jackson signed off on all completed works at her April visit and that payments were made to - 10 Weddin Street (Jones), Christian Bookshop and Presbyterian Church.

Resolved: Clr Hughes and Clr Brown that action is confirmed.

- 5.5 Council Website – Marker Template

Mrs Holmes advised that information about the program and the marker template was placed on Council's website.

6. CORRESPONDENCE:

- | | | |
|-----|--|--------------|
| 6.1 | <u>Heritage Referral Memo – April 2016</u> | Noted |
| 6.2 | <u>Heritage Referral Memo – Grenfell Hospital (Sullivan St frontage)</u> | Noted |
| 6.3 | <u>Marker 48 – Caragabal Honour Rolls</u> | Noted |
| 6.4 | <u>Marker 49 – Presbyterian Church</u> | Noted |
| 6.5 | <u>Marker 50 – J Channon – Rotary Plaque</u> | Noted |
| 6.6 | <u>Marker 51 – Showground Gates and Plaque</u> | Noted |
| 6.7 | <u>Marker 52 – Showground Pavilion</u> | Noted |
| 6.8 | <u>Marker 53 – Railway PWD 1901 Window</u> | Noted |
| 6.9 | <u>Marker 54 – Grenfell Primary School Bell tower</u> | Noted |

7. BUSINESS WITH NOTICE:

7.1 NSW Heritage Grants – Final Report

Mrs Holmes advised that the final report was submitted to the Heritage Office.

7.2 NSW Heritage Grants 2016/17

Mrs Holmes advised that funding was applied for the year.

Resolved: Cllr Hughes and Cllr Brown that funding be advertised in Grenfell Record, Council News, Website and Facebook. Grant applications received to be submitted to the August meeting for funding allocation.

7.3 HNM Activation Grants 2016/17

Mrs Holmes advised of Katrina Hodgkinson MP Media Release 19/4/16 in regard to grant. Henry Lawson's Birth place is the nominated project and an application will be submitted before closing on Monday 27 June 2016.

8. HERITAGE ADVISORS REPORT

Nil

9. QUESTIONS WITH NOTICE:

Nil

10. NEXT MEETING: Thursday 4 August 2016 at 5.00pm.

11. CLOSURE: There being no further business the meeting closed at 5.39pm.

583 RESOLVED: Cr Brown and Cr Hughes that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE BOGOLONG DAM COMMITTEE MEETING HELD THURSDAY 9 JUNE, 2016 AT THE COUNCIL CHAMBERS COMMENCING AT 8.00 AM (C2.6.44)

1. **PRESENT:** Cr Liebich, Cr Halls, D Nealon, R Grimm, G Carroll and W Twohill

2. **APOLOGY:** J Fennell

Resolved: Cr Halls and R Grimm that the apology be accepted.

3. **MINUTES:** 3 September 2016

Resolved: G Carroll and D Nealon that the Minutes from 3 September 2016 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **GENERAL BUSINESS:**

6.1 Survey of Bogolong Dam tabled – plan be adopted as tabled subject to site inspection.

Resolved: R Grimm and G Halls that the agreement with Mr J Fennell to ‘crash graze’ Bogolong Dam be extended to 31 December 2016. Further, that sheep are to be moved if works commences, with a minimum of 24 hours notice given by Council.

6.2 Public Works – to be contacted.
NSW Roads and Maritime Services – report tabled.

Resolved: G Halls and R Grimm that a Bogolong Dam Management Plan Sign be developed.

Mr Paul Heinrichs - meeting to occur at a later date.

Noted

6.3 Bogolong Dam Rehabilitation.

Resolved: Cr Halls and D Nealon that the boundary fencing material be supplied and erected on the new adjustment.

Resolved: Cr Halls and D Nealon that R Grimm approach fencing companies to supply materials at a reduced cost.

Resolved: R Grimm and D Nealon that a ‘Buy a Steel Post’ scheme for Bogolong Dam boundary fence be implemented.

Resolved: G Carroll and D Nealon that a Master Plan be developed for the entire site, including the proposed access road, car park and boat ramp, and for the passive area on the southern side of the dam.

7. **NEXT MEETING:** Thursday 4 August, at 8.00am.

8. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 9:11am.

584 RESOLVED: Cr Halls and Cr Brown that the Minutes of the Bogolong Dam Committee meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 14 JUNE 2016 COMMENCING AT 4.30 PM (C2.6.11)

1. PRESENT: Crs Liebich (Chair), Niven, Parlett, McClelland, Brown and Best.
Messrs G Carroll, W Twohill and L Gibson (observers).

2. APOLOGIES: Crs Halls, Griffiths and Hughes.

Resolved: Cr McClelland and Cr Brown that the apologies be accepted.

3. MINUTES: 16 May 2016

Resolved: Cr McClelland and Cr Niven that the minutes from 16 May 2016 be adopted.

4. MATTERS ARISING:
Nil

5. CORRESPONDENCE:
Nil

6. REPORTS:

6.1 General Manager:
Report on Weddin Regional Health Hub Operation.

Noted

The Director Environmental Services entered the meeting at this point 4.34pm.

6.2 Corporate Services Department:
Report on Town Costings.

Noted

The Director Corporate Services left the meeting at this point and did not return 4.39pm.

6.3 Director Engineering:
Reports on Works, Other Works, Future Works, RMS RMCC Contract, Grain Harvest Management Scheme, Draft Management Plan for Henry Lawson Oval, Bushfire Management Committee, Rural Fire Service Heavy Plant Register, Grenfell Garden Club – Seat at New Lawn Cemetery, New Contract for Supply and Delivery of Bulk Fuel and Nominations for Australian Government Blackspot Program and NSW Safer Roads Program.

Noted

6.4 Director Environmental Services:
Reports on Sewerage Treatment Works, Animal Control, Caravan Park Operations, Food Premises Inspections, Grenfell Medical Centre Development, Weddin Aquatic Centre, Loose-fill asbestos in NSW homes and Town DAs.

Noted

7. GENERAL BUSINESS:

7.1 Bogolong Dam Status

Noted

8. DEVELOPMENT ENQUIRIES

Over the last month Council has had enquiries for development at the following premises:

• Wyalong Street, Caragabal	Fencing Enquiry
• Church Street	Fencing Enquiry
• Henry Lawson Way	Rural Shed
• Bumbaldry	Rural Shed
• Sullivan Street	Proposed Dwelling
• Main Street	Roof Inspection
• Beazleys Lane	Internal Alts Dwelling
• Rose Street	Fencing Enquiry
• Walsh's Lane/Huckel Close	Subdivision
• Rose Street	Shed
• South Street	Shed/DA
• Eualdrie Road	Pool
• Third Street, Quandialla	Shed
• Yambira Road	Dwelling
• North Street	Dwelling/Sewer

Noted

10. BUSINESS WITH NOTICE

Nil

11. QUESTIONS WITH NOTICE

Nil

12. NEXT MEETING: Monday, 18 July at 4.30 pm.

13. CLOSED: There being no further business to discuss the meeting closed at 5.32 pm.

585 RESOLVED: Cr McClelland and Cr Brown that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON WEDNESDAY, 15 JUNE 2016
COMMENCING AT 8.30AM (C2.6.10)**

Present: Messrs G Carroll, W Twohill, B Hayes and L Gibson.

Apology: Nil

Minutes: of meeting 17 May 2016

Resolved: B Twohill and L Gibson that the minutes from 17 May 2016 be adopted.

General Business:

1A Administration

- (i) NSW Government's – Local Government Reform – Council's 'Fit for the Future' proposal to be resubmitted in July 2016 with the proposal to be then reassessed. Guidelines released. Workshop attended by General Manager, Director Corporate Services and Stephen Sykes in Sydney on Tuesday, 7 June 2016. Grant funding application submitted under the \$4m Innovation Fund with Parkes, Forbes and Lachlan Shire Councils. Awaiting outcome.
- (ii) Integrated Planning and Reporting (IPR) – 2013/2017 Delivery Program and 2016/2017 Operational Plan (including revenue policy) placed on public exhibition for comment until 16 June 2016. No comments received to date. To be resubmitted to the June 2016 Council meeting for formal adoption.
- (iii) Resourcing Strategy - Asset Management Plan (AMP) and Long Term Financial Plan (LTFP) placed on public exhibition for comment. To be resubmitted to the June 2016 Council meeting for formal adoption.

1B Human Resources

- (i) Vacancies
 - Patch Truck Labourer – to be advertised.
 - Engineering Traineeship – 24 applications received. Interviews to be arranged.
- (ii) Appointments
 - Truck Driver – Trevor Reid appointed.
 - Labourer General – Sharon Eppelstun appointed.
- (iii) Local Government Superannuation – employees contributions remaining at 9.5% from 1 July 2016 for another five (5) years.
- (iv) Local Government (State) Award 2014 – 2.8% increase proposed from 1 July 2016. Salary structure to be updated.

2. Public Order and Safety

Nil

3. Health

- (i) Grenfell Medical Centre – grant funding application resubmitted under Round 3 of (NSRF). Awaiting outcome.
- (ii) Grenfell Medical Centre Operation – documents currently been prepared to facilitate submission of proposals. General Manager and Director Corporate Services pursuing.

- (iii) Weddin Street Medical Centre – lease prepared in draft form by Council’s solicitor. Forwarded to Medical Pathways Pty Ltd for their perusal and agreement. General Manager pursuing.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – possible land rezoning opportunities identified in rural zone (RU1). Consideration is being given to reducing minimum lot sizes in large lot residential zone (R5). Draft addendum and planning proposal to be submitted to the Minister for Planning and Environment for a Gateway Determination. Planning proposal to be then publicly exhibited and community consultation will then commence.
- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (iii) Emu Creek Storm Management Plan – grant funding of \$255,429 available with Council’s contribution being \$42,571 to undertake works as prioritised in Emu Creek Stream Management Plan. Written agreements developed to gain access to private land along Emu Creek and sent to private landowners for signing. Currently receiving responses. Director Engineering pursuing.
- (iv) O’Briens Tributary – preferred schemes to be considered at the next Floodplain committee meeting. Funding to be then sourced.

6. Sewerage

- (i) Smoke Testing – next round of smoke testing to be undertaken upon contract renewal. Director Engineering signed contract and Director Environmental Services pursuing internal compliance. Three properties yet to comply.
- (ii) Sewer Mains Relining – next stage currently being planned based on previous and recent CCTV works.

7. Recreation and Culture

- (i) Art Gallery – “‘Kate Kelly: Sister of an Outlaw’ is the next gallery exhibition and runs until the 31 July 2016.
- (ii) Cinema – next movie to be held in School holidays.
- (iii) Henry Lawson Oval Master Plan – comments from organisations that use the facility sought. Plan to be advertised for public comments. Director Engineering pursuing.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering’s report.
- (ii) Other Programs – **Noted**
- (iii) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.
- (iv) Engineering Strategic Planning Meetings – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2016/2017. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.
- (v) Bridge Renewal Program Round 2 – grant funding application successful for Blacks Bridge. Weight /speed limits advertised and sign posted. Agreement to be signed upon receipt. Works to commence early 2016/2017. Director Engineering pursuing.

- (vi) Caravan Parking Forbes Street – operating very well. Tree planting to be undertaken prior to 30 June 2016. Further upgrade works to be undertaken in the 2016/2017 financial year.

10. Economic Affairs

- (i) Industrial Land Sales – four sales currently pending. Linen plans forwarded to Lands Titles Office (LTO). Sale process to be initiated upon advice from LTO. Internal roadworks to commence in early 2016/2017.
- (ii) Henry Lawson Festival – held 9 - 13 June 2016. Outstanding success. Debrief session to be held Tuesday, 19 July 2016 at the Community Hub.

11. General Purpose Revenues

Nil

12. Alliances

- (i) Mid Lachlan Alliance – no recent meetings. Meeting to be arranged after the Innovation Funding is announced if we are successful.
- (ii) CENTROC - meeting held at Parliament House, Sydney on 12 May 2016. Further reported in Mayoral Minute.

13. Other Matters

Nil

14. Job List: review

Noted

Next Meeting: Tuesday, 19 July 2016 at 8.15 am.

Closure: There being no further business to discuss the meeting closed at 10.16 am.

586 **RESOLVED:** Cr Griffiths and Cr McClelland that except where otherwise dealt with the Manex Committee Minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

April 2016 1. Local Government Association: Mayor to attend the National General Assembly of Local Government in Canberra from 19 - 22 June 2016 (GM).

In Progress

May 2016 2. Arts Out West: Cr Brown to attend meeting at Orange on 29 May, 2016 (GM).

Carried Out

3. Local Government Reform: General Manager and Director Corporate Services to attend workshop in Sydney on 7 June, 2016 (GM/DCS).

Carried Out

2. DEFERRED ACTIVITIES:

April 2012 1. Main Street Master Plan: consider inclusion of heritage building signs (DE/DES).

In Progress

November 2013 2. O'Brien's Tributary – Drainage Improvement: refer matter back to floodplain committee for further consideration and other possible options (DE).

In Progress

February 2014 3. Lawson Oval Master Plan: write to other users to assist in developing master plan (DE).

In Progress

4. Quandialla Drainage: arrange meeting with Quandialla Progress Association. Resubmit plans to Council (DE).

In Progress

5. ARTC Road Interface Agreement: awaiting response from LGNSW and John Holland in regards to signing agreement (DE).

In Progress

June 2015 6. RMS: request roundabout to be considered at the end of the Main Street in Grenfell (DE).

In Progress

7. Grenfell Medical Centre Operation: invite a representative from the NSW Rural Doctors Network to address Council (GM).

In Progress

8. Pigeon Control – Main Street: continue to investigate options (DES).

In Progress

November 2015	9. <u>Grenfell Sesquicentenary</u> : arrange civic reception (GM). In Progress
December 2015	10. <u>Weddin Regional Health Hub</u> : call proposals to engage a Service Provider (GM/DCS). In Progress
February 2016	11. <u>Blacks Bridge Renewal</u> : write requesting expedition of funding process. Accept the funding offer (DE/GM). In Progress
	12. <u>Taylor Park Toilets</u> : repair and repaint (DE). Carried Out
March 2016	13. <u>Roadside Spraying</u> : report to Council with a solution to deal with trees in table drains (DE). In Progress
	14. <u>Contaminated Land</u> : place the policy on public exhibition. Resubmit to Council for formal adoption (DES). In Progress
	15. <u>Weddin Aquatic Centre</u> : execute contract (DES/GM). Carried Out
April 2016	16. <u>Civic Reception</u> : arrange for Grace Eppelstun (GM). In Progress
	17. <u>Taxi Rank</u> : relocate to outside IGA (DE). In Progress
	18. <u>Plan of Management – Henry Lawson Oval</u> : seek comments on draft plan (DE). Carried Out
	19. <u>Grenfell Caravan Park</u> : investigate alterations to dwelling and cost of a Manager's office (DES). In Progress
May 2016	20. <u>Fees for Councillors and Mayor</u> : place on public exhibition and resubmit to June Council Meeting for formal adoption (GM). Carried Out
	21. <u>Weddin Local Environmental Plan</u> : submit draft addendum and planning proposal to Minister for Planning and Environment (DES). Carried Out
	22. <u>Bogolong Dam</u> : meet with Paul Heinrichs at his preferred location (DE). In Progress

TENDERS

1. Hire of Plant – T2/2016

Tenders closed at 10am, 9 June 2016 for the Hire of Plant for 2016/2017. See attached Table.

RECOMMENDATION: that approval be given to the acceptance of the tenders received excluding the truck rates for the use of this plant on Council's works where required during 2016/2017 when the rates are most advantageous to Council and the lowest rate not necessarily given priority.

587 **RESOLVED:** Cr Halls and Cr Hughes that approval be given to the acceptance of the tenders received excluding the truck rates for the use of this plant on Council's works where required during 2016/2017 when the rates are most advantageous to Council and the lowest rate not necessarily given priority.

2. Maintenance Grading – T3/2016

Tenders closed at 10am, 9 June 2016 for Maintenance Grading for 2016/2017.

Two (2) tenders were received for maintenance grading for 2016/2017. See attached table.

RECOMMENDATION: that approval be given to the acceptance of the tender received for maintenance grading when required during 2016/2017 when the rates are most advantageous to Council and the lowest rate not necessarily given priority.

588 **RESOLVED:** Cr Halls and Cr McClelland that approval be given to the acceptance of the tender received for maintenance grading when required during 2016/2017 when the rates are most advantageous to Council and the lowest rate not necessarily given priority.

		HIRE OF PLANT 2016/2017		(T2/2016)				For information of:
								Director Engineering
		SCHEDULE OF OFFERS					9/06/2016 AH	Contracts Engineer
								Works Engineer
								Overseer
<i>Note that all rates shown include GST</i>				* OP = operator; if this is N, the quoted rate is for "dry hire"				
CONTRACTOR	OP*	MAKE & MODEL	REGO.No	"A"RATE HRLY	"C"RATE DAILY	"C"RATE WEEKLY		COMMENTS
Bobcats								
Dugs Bobcat & Tipper Hire (Wayne Kohnen)	Y	Toyota 45DK8	31965D	\$ 90.00				Road Broom, Post Hole Borer, Trecher
Kennards Hire (Orange)		(See Kennards Hire catalogue page 11)						Transport is additional
	N	Bobcat S70	(various)		\$ 178.80	\$ 822.48		(varies attachment at additional cost;
	N	Bobcat S510	(various)		\$ 198.88	\$ 959.60		broom, auger, forks)
	N	Bobcat S740	(various)		\$ 209.92	\$ 1,012.86		
Coates Shire		(See Coates Hire catalogue page 13)						Transport is additional
	N	Skid Steer Loader			\$ 176.00			(varies attachment at additional cost)
Dozers								
Mitton Bros	Y	Cat D9T	TWC00203	\$ 310.00				EROPS M/S RIPPER
	Y	Cat D9N	IJD3018	\$ 295.00				EROPS M/S RIPPER
	Y	Cat D8N	9TC3078	\$ 265.00				EROPS M/S RIPPER
Mtrix Agriculture	N	CAT D8T	J8B01189		\$ 690.00	\$ 3,450.00		SU/Tilt Blade & Multi Shank Rippers
	N	CAT D7H	2RG05592		\$ 450.00	\$ 2,250.00		SU Blade & Multi Shank Rippers
Graders								
R Nealon	Y	Cat 12H	25160D	\$ 130.00				Rear rippers attachment
Mitton Bros	Y	Cat 140H	2ZK8083	\$ 165.00				14' Blade, Laser Equipment
Grenfell Contractors	Y	Cat 140-G	71658C	\$ 154.00				14' Blade, R/Rippers, A/C
Earth Plant Hire	Y	Caterpillar 2008, 12H	49065D	\$ 150.00		\$2,500		

CONTRACTOR	OP	MAKE & MODEL	REGO.No	"A"RATE HRLY	"C"RATE DAILY	"C"RATE WEEKLY	COMMENTS
Excavator							
Mitton Bros	Y	Hitachi ZX-350H	6HK1501007	\$ 190.00			
		Hitachi ZX-350H + Hammer	HCMV1800L	\$ 35.00			(Attachment for Hitachi ZX-350H)
	Y	Hitachi EX-220	1551001717	\$ 170.00			
Dugs Bobcat&Tippe	Y	Hyundai 357-9	31972D	\$ 90.00			300mm, 450mm & 600mm Buckets
Kennards Hire		(See Kennards Hire catalogue page 9)					Transport is additional
(Orange)	N	Kubota KX01 84 (1.8T)	(various)		\$ 132.00	\$ 643.56	(varies attachment at additional cost;
	N	Kubota K913SH (3.5T)	(various)		\$ 200.00	\$ 975.00	hammer, auger,)
	N	Kubota U554G (5.5T)	(various)		\$ 168.00	\$ 779.00	
Coates Shire		(See Coates Hire catalogue page 11-12)					Transport is additional
	N	Excavator 1.5-1.8T			\$ 154.00		(varies attachment at additional cost;
	N	Excavator 11T			\$ 330.00		hammer, auger,)
	N	Excavator 30T			\$ 605.00		
Loaders - Wheeled & Tracked							
Mitton Bros	Y	Komatsu WA-380-5	50643	\$ 154.00			3.2m3 Bucket, Scales & Printer
	Y	Komatus WA-420-3	54138	\$ 154.00			3.5m3 Bucket, Scales & Printer
	Y	Cat 950H	4293	\$ 175.00			3.5 m3 Bucket
R Nealon	Y	Case 612E	12102C	\$ 140.00			
Grenfell Contractors	Y	Case 721-B	60358C	\$ 154.00			2.5 m3 Bucket, R/Rippers, A/C
WT & GE Mendham	Y	Traxcavator Fiat FL14E	70789	\$ 185.00			2.5 M3 Bucket Load scales, Rippers
Earth Plant Hire	Y	Caterpillar 2008, 963D		\$ 190.00		\$2,500	
Coates Shire		(See Coates Hire catalogue page 13)					Transport is additional
	N	Wheel Loader 1.5 -2.5m3 Bucket Capacity			\$ 385.00		(varies attachment at additional cost)
	N	Wheel Loader 2.8 -3.8m3 Bucket Capacity			\$ 412.64		
Stevens Sand&Grav	Y	Active AL938LE		\$ 110.00			2.2 m3 Bucket (town use only)

CONTRACTOR	OP	MAKE & MODEL	REGO.No	"A"RATE HRLY	"C"RATE DAILY	"C"RATE WEEKLY	COMMENTS
Rollers - Drawn							
R Nealon	N	Smooth Drum Pacific V12D			\$ 100.00		
Grenfell Contractors	N	Grid Hyster 14T		\$ 407.00			
Rollers - Self-propelled							
Mitton Bros	Y	HAMM 3414	H160865	\$ 110.00	\$350	\$1,550	15T Smooth Drum
	Y	Multipac SSR180	12YZ1118050	\$ 120.00	\$390	\$1,740	18T Pad Foot
Rollers Australia (Orange)	Y	>100 rollers - some examples:					<i>Transport is additional</i>
		Bomag Pad Foot/Smooth	BW216DH-4	132.5	\$462	\$2,035	(16-17.5T) ROPS cabin & air conditioner
		Bomag Pad Foot/Smooth	BW219PDH-3	145.5	\$363	\$1,760	(19-20.5T) ROPS cabin & air conditioner
		Bomag Pad Foot Roller	BW211PD-4	\$ 122.50	\$ 275.00	\$ 1,300.00	(12.5-13.5T) ROPS cabin & air conditioner
		Bomag Smooth Drum Roller	BW214DH-4	\$ 122.50	\$ 363.00	\$ 1,595.00	(13.5-15.5T) ROPS cabin & air conditioner
		Bomag Multi Tyred Roller	BW24R	\$ 122.50	\$ 385.00	\$ 1,595.00	(14-24T) ROPS cabin & air conditioner
		Volvo Double Drum Roller	DD24		\$ 220.00	\$ 1,001.00	(2.5T)
Kennards Hire (Orange)		(See Kennards Hire catalogue page 5)					<i>Transport is additional</i>
	N	Smooth Double Drum			\$ 125.00	\$ 537.50	(2.5T)
	N	Smooth Single Drum			\$ 315.00	\$ 1,575.00	(14T) Pad Foot Shells
	N	Smooth Single Drum			\$ 168.00	\$ 779.00	(7T)
Greatwood Pty Ltd t/a TG Hire (Orange)	N	Bomag Pad Foot BW-216PD	46407D		\$ 220.00	\$ 990.00	(16-18T) UHF/ROPS/Radio/Air/Cabin
	N	Ammann Multi Tyre AP-240	44591D		\$ 220.00	\$ 990.00	(14-24T) UHF/ROPS/Radio/Air/Cabin
	N	Bomag Smooth Drum BW-211	44590D		\$ 220.00	\$ 990.00	(12-14T) Pad Foot Shells " "
	N	Bomag Smooth Drum BW-216	42215D		\$ 220.00	\$ 990.00	(16-18T) Pad Foot Shells " "
Coates Shire		(See Coates Hire catalogue page 9-10)					<i>Transport is additional</i>
	N	Single Smooth Drum 5-8T			\$ 209.00		
	N	Single Smooth Drum 25T			\$ 275.00		
	N	Single Pad Foot 3-4T			\$ 241.59		
	N	Single Pad Foot 21T			\$ 275.00		
Conplant		(See Conplant complete list)					<i>Transport is additional</i>
	N	Smooth Drum Ammann AS70D	SV20802	\$ 23.38	\$ 187.00	\$ 935.00	
	N	MULTIPAC VV2510D	105978-0001	\$ 66.69	\$ 533.50	\$ 2,667.50	Smooth Drum
	N	Pad Foot MIKASA	B1058	\$ 35.06	\$ 280.50	\$ 1,402.50	
	N	Pad Foot Ammann	107101/0417	\$ 26.81	\$ 214.50	\$ 1,072.50	

CONTRACTOR	OP	MAKE & MODEL	REGO.No	"A"RATE HRLY	"C"RATE DAILY	"C"RATE WEEKLY	COMMENTS
Scrapers							
Mitton Bros	Y	Cat 615C	9XGIO56	\$ 249.00			15 m3 Elevating
	Y	Cat 627G	CEXOO299	\$ 360.00			20 m3 Open Twin Power
Tractors							
R Nealon	N	Case MX110	34874C	\$ 80.00			Pull Roller attachment
Water Tankers							
Grenfell Contractors	Y	International ACCO 1830B	PSQ-588	\$ 77.00			8,000 L 3" Pump
	Y	International ACCO 2250D	BR93DZ	\$ 92.40			12,000 L 3" Pump
R Nealon	Y	Volvo F7		\$ 80.00			12,000 L
Mitton Bros	Y	Ford 9000	VBN-736	\$ 88.00			11,000L
	Y	International 2250D	UXW-868	\$ 88.00			11,000L
Troth Equipment	Y	Ford L9000	BM 63 WX	\$ 100.00			12,000 L
	Y	Ford HN 80	AH 75 KG	\$ 100.00			10,000 L
Greatwood Pty Ltd	Y	Scania P8282A	AM69MM	\$ 110.00			15,000 L
t/a TG Hire (Orange)	Y	Sterling LT7500	BV99LI	\$ 110.00			15,000 L
Earth Plant Hire	Y	Hino/AGM 1999, FMU	CD60LU	\$ 90.00		\$2,500	
	Y	Freightliner 2005, CL112	CH98KH	\$ 90.00		\$2,500	
Miscellaneous							
Greatwood Pty Ltd	N	Bartco BTLC100 Solar Signs	W85272			\$ 640.00	
t/a TG Hire (Orange)			W85273				
Earth Plant Hire	Y	Bulk Tanker Fowler, 2000	Z64160			\$1,500	
	Y	Bulk Tanker Kockum, 1998	TA14NU			\$1,500	
	Y	Bulk Tanker Barker, 2004	TA13NU			\$1,500	
Stabilcorp Pty Ltd	Y	Shoulder Master SM1500	SM1501	\$ 170.00	\$ 792.00	\$3,960	Skid Steer Shoudler Paver Attachment
Mitton Bros	Y	Compactor Cat 815B	17200235	\$ 165.00			EROPS Soil Compactor
	Y	Crane Franna 4WD-12	BP64XV	\$ 180.00			FLY JIB Spreader Bar 12T
	Y	Crusher Komatsu BR-350	1151	\$ 300.00			Mobile Jaw Crusher
	Y	Crusher Pegson 42425R	420167CKSR	\$ 495.00			Mobile Impactor & 2-Deck Screen
	Y	Screen Kleeman MS15Z		\$ 290.00			2 Deck Screen
		Temp Fence Panels		\$2 /Per. Panel/Per. Week		(200 Available)	

CONTRACTOR	OP	MAKE & MODEL	REGO.No	"A"RATE HRLY	"C"RATE DAILY	"C"RATE WEEKLY	COMMENTS
Miscellaneous (continued)							
PremiAir Hire	N	Data Signs			\$ 66.00	\$385	Arrow Boards, Advisory Speed Signs, etc
(depot in Parkes)	N	Portable Traffic Lights			\$ 110.00	\$660	
	N	Portable Light Tower			\$ 82.50	\$412.5	4000W Directional Light
	N	Portable Light Tower			\$ 132.00	\$605.0	Balloon or Barrel Light
	N	Trailer Mounted Generator			\$ 132.00	\$605.0	10kVA
	N	Trailer Mounted Generator			\$ 176.00	\$792.0	20kVA
	N	Trailer Mounted Generator			\$ 247.50	\$1,100.0	37kVA
	N	Portable Air Compressor			\$ 165.00	\$742.5	185 cfm/8 bar
	N	Portable Air Compressor			\$ 198.00	\$891	260 cfm/8 bar
Universal Mobile	Y	Holden 10M N/LIFT	BJ65JW	\$ 171.00	\$ 357.00	\$1,210	INSULATED SPRING LOCKS
Tower Hire	Y	MITS. 12M N/LIFT	BY89MT	\$ 176.00	\$ 412.00	\$1,485	TORSION BAR HV INSULATED
(Cherry Pickers)	Y	HINO 14M V/LIFT	ZGD117	\$ 187.00	\$ 605.00	\$1,815	TELESCOPIC INSULATED
(A Rate includes an	Y	MITS. 16M SNORKEL	AA85EM	\$ 187.00	\$ 605.00	\$1,815	F/ARROW INSULATED
operator C Rate	Y	Volvo 19R/Gary	BY77HZ	\$ 204.00	\$ 687.00	\$2,420	HYD. TOOL LINES
excludes operator)	Y	Isuzu 24M GMJ	AD05AV	\$ 204.00	\$ 715.00	\$2,750	FLASHING ARROW
	Y	Inter. 32M S/PRO	XVS564	\$ 270.00	\$ 770.00	\$2,750	FLY JIB
	Y	M/CEDES 35M BRONTO	BM82ZH	\$ 281.00			TELESCOPIC HYD. TOOL LINES
	Y	Nissan 43M AICHI	QWZ079	\$ 286.00			TELESCOPIC HYD. TOOL LINES
Central West Hydro	Y	Hino FGIJ Hydro Vac Truck	CE09FL	\$ 150.00			(Council to provide suitable tipping point at
Vac Services							their cost)
Kennards Hire		(See Kennards Hire 70-page catalogue with a great variety of rental items)					
Coates Hire		(See Coates Hire 64-page catalogue with a great variety of rental items)					
Toxfree		Drain Cleaning Combination Unit DCS			\$ 3,960.00		Jetting, Vacuum, Non Destructive Digging
		Jetting Unit Hino			\$ 3,052.50		Draincleaning, Jetting
		CCTV Unit Toyota			\$ 2,695.00		CCTV Inspection

CONTRACTOR	OP	MAKE & MODEL	REGO.No	"A"RATE HRLY	"C"RATE DAILY	"C"RATE WEEKLY	COMMENTS
Trucks (including gravel trucks)							
Mitton Bros	Y	Artic Cat 730	AGFO1294	\$ 160.00			30T Articulated
	Y	Lowloader Drake & Kenworth	P89164	\$ 185.00			
	Y	Mack CH Tipper	AG97MA	WSC rates			13.5T
	Y	Kenworth Semi Tipper	BJ49N5	WSC rates			27T
	Y	Mack Truck and Dog	BZ80RO	WSC rates			33.5T
WT & GE Mendham	Y	Volvo NL12 24T Tipper	ZKW251	WSC Rates			
Dugs Bobcat&Tipper	Y	Mitsubishi FM515	WZJ764	\$60/hr + 1.2/km			Tipper 8T
Troth Equipment	Y	Ford L9000 Tipper 12 t	BM 63 WK	\$60/hr + 1.4/km			10 m3 body + cover; swing tailgate
	Y	Ford HN 80 Tipper 12 t	AH 75 KG	\$60/hr + 1.4/km			10 m3 body + cover; swing tailgate
R Nealon	Y	International 1950C Tipper	AU61ZK	WSC rates			10 m3 tipper
Grenfell Contractors	Y	P/Mover Ford LTL 9000	CA87XP	\$ 143.00			(only P/Mover)
	Y	Ford LTL9000 semi-tipper	N-42540	\$77/hr + 1.87/km			24T, 26 ft tipper
	Y	Ford LTL9000 low-loader	Z-99154	\$ 165.00			25T low-loader, hydraulic ramp
Stabilisers and Spreaders							
THE Mining Pty Ltd	Y	Stabiliser Caterpillar RM300	1DOT171	\$ 350.00	\$ 1,200.00	\$ 5,000.00	
	Y	Stabiliser Caterpillar RM500	19675C	\$ 380.00	\$ 1,500.00	\$ 6,250.00	
	Y	Spreader Iveco Truck 2350G	1EX0822	\$ 145.00	\$ 900.00	\$ 4,050.00	
Earth Plant Hire	Y	Stabilise Caterpillar 2006, RM 300 058630		\$ 400.00		\$ 6,000.00	
	Y	Stabilise Caterpillar 2001, RM 300 482590		\$ 400.00		\$ 6,000.00	
	Y	Stabilise Caterpillar 2005, RM 300 490640		\$ 400.00		\$ 6,000.00	
	Y	Stabilise Caterpillar 2007, RM 500 36001		\$ 420.00		\$ 6,250.00	
	Y	Stabilise Caterpillar 2010, RM 500 490700		\$ 420.00		\$ 6,250.00	
	Y	Spreader Volvo 1999, Flocor	CA09TR	\$ 190.00		\$ 3,000.00	
	Y	Spreader International 2007	CF15DJ	\$ 190.00		\$ 3,000.00	
	Y	Spreader International 1997	CH35BH	\$ 190.00		\$ 3,000.00	
Downer EDI Works Pty Ltd	Y	Stabiliser Wirtgen WR2400		\$ 467.50			
	Y	Stabiliser Wirtgen WR2000		\$ 467.50			
	Y	Spreader Streumaster Iveco		\$ 199.38			
	Y	Spreader Streumaster Mitsubishi		\$ 199.38		\$ 6,250.00	
	Y	Spreader Flocon/Volvo		\$ 199.38		\$ 6,250.00	
	Y	Spreader Flocon/Mitsubishi		\$ 199.38		\$ 3,000.00	
	Y	Spreader Flocon/Grant		\$ 199.38		\$ 3,000.00	
				70			

MAINTENANCE GRADING TENDER T3/2016 FOR YEAR 2016/2017												
SCHEDULE OF OFFERS												
Description of Work	Grader only				Extra for Water Cart				Extra for Roller			
<i>Note: All rates are per km and include GST</i>	Earth Plant Hire	R.A. NEALON			Earth Plant Hire	R.A. NEALON			Earth Plant Hire	R.A. NEALON		
Area No.1 (hilly)												
Full Grade	\$ 600.00	\$ 240.00			\$ 360.00	\$ 174.00			\$ 480.00	\$ 180.00		
3/4 Grade	\$ 500.00	\$ 220.00			\$ 300.00	\$ 156.00			\$ 400.00	\$ 155.00		
Top Grade	\$ 429.00	\$ 207.00			\$ 257.00	\$ 156.00			\$ 343.00	\$ 155.00		
Shoulder Grade (2 sides)	\$ 300.00	\$ 161.00			\$ 180.00	\$ 133.00			\$ 240.00	\$ 115.00		
Area No.2 (undulating)												
Full Grade	\$ 500.00	\$ 223.00			\$ 300.00	\$ 174.00			\$ 400.00	\$ 169.00		
3/4 Grade	\$ 429.00	\$ 210.00			\$ 257.00	\$ 156.00			\$ 343.00	\$ 145.00		
Top Grade	\$ 429.00	\$ 157.00			\$ 257.00	\$ 141.00			\$ 343.00	\$ 145.00		
Shoulder Grade (2 sides)	\$ 273.00	\$ 161.00			\$ 164.00	\$ 130.00			\$ 218.00	\$ 115.00		
Area No.3 (flat)												
Full Grade	\$ 375.00	\$ 216.00			\$ 225.00	\$ 161.00			\$ 300.00	\$ 165.00		
3/4 Grade	\$ 400.00	\$ 200.00			\$ 240.00	\$ 151.00			\$ 320.00	\$ 145.00		
Top Grade	\$ 400.00	\$ 155.00			\$ 240.00	\$ 135.00			\$ 320.00	\$ 145.00		
Shoulder Grade (2 sides)	\$ 250.00	\$ 150.00			\$ 150.00	\$ 145.00			\$ 200.00	\$ 110.00		
<i>End of Schedule AH</i>												

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
 - (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)**[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

589 **RESOLVED:** Cr Griffiths and Cr Best that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

MAYORAL MINUTE

1. **General Manager –Performance Review, P4.10015**
Reason for confidentiality: staff matter (Section 10A(2)(a))

DIRECTOR ENVIRONMENTAL SERVICES' REPORT

1. **Grenfell Waste Depot, E3.3.2**
Reason for confidentiality: commercial information (section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

MAYORAL MINUTE

1. **General Manager –Performance Review, P4.10015**
Reason for confidentiality: staff matter (Section 10A(2)(a))

RESOLVED: that the action be confirmed.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT

1. **Grenfell Waste Depot, E3.3.2**
Reason for confidentiality: commercial information (section 10A(2)(d))

RESOLVED: that Council call for Expressions of Interest for the Management of Operations of Councils Waste Disposal Facility at Grenfell.

CLOSURE: There being no further business the meeting closed at 7.04pm.

Taken as read and confirmed as a true record this day 21 July 2016.

..... General Manager.....Mayor