



To Avoid Delay when
Replying or Telephoning

Please Quote:

All Correspondence to be addressed to:
The General Manager
Camp Street or P.O. Box 125
GRENFELL NSW 2810

Tel: (02) 6343 1212
Fax: (02) 6343 1203
Email: mail@weddin.nsw.gov.au
website: weddin.nsw.gov.au
A.B.N. 73 819 323 291

MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 21 JULY 2016 COMMENCING AT 5.00 PM

14 July 2016

«Name»

«Title»

Dear «Intro»,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 21 JULY, 2016**, commencing at **5.00 PM*** and your attendance is requested.

***Note: Civic Reception for Grace Eppelstun at 3.00 pm.
Stephen Sykes Presentation at 4.00 pm.**

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 16 June 2016
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Sesquicentenary Ctee Mtg, 23/06/2016
- Planning and Development Ctee Mtg, 18/07/2016
- Manex Ctee Mtg, 19/07/2016
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J Niven, G B Halls, A C Griffiths, N W Hughes, J Parlett, C Brown, G McClelland and P H Best.
General Manager (G Carroll), Director Engineering (W Twohill), Director Corporate Services (L Gibson) and Director Environmental Services (B Hayes).

APOLOGY: Nil

CONFIRMATION OF MINUTES:

001 **RESOLVED:** Cr Brown and Cr Parlett that the Minutes of the Ordinary Meeting, held on 16 June 2016 be taken and read as **CONFIRMED**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Nil

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE
WEDDIN SHIRE COUNCIL HELD, 21 JULY 2016.**

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 23/2016.
- A2. Office Of Local Government, C2.10.9: Thank you for your correspondence to the Minister for Local Government, the Hon Paul Toole MP, regarding the Mid Lachlan Alliance's application to the Innovation Fund.
- A3. NSW Government, Fair Trading, A3.6.14/E3.4.9: Free sample testing for loose-fill asbestos is now available to a limited number of homeowners in another 35 Local Government areas (LGAs) in southern NSW.
- A4. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 24/2016.
- A5. The Hon Katrina Hodgkinson MP, G2.11.1: Writing to inform you that you have been successful with your application under the Energise Enterprise Fund (EEF), receiving a grant of \$25,000 for the project Economic Development Strategic Plan.
- A6. Office of Local Government, A3.9.3: Advising in accordance with the NSW Government's election commitment, the companion animals register is being redeveloped to provide a simpler one-step online registration process, and enhanced monitoring and enforcement.
- A7. Department of Human Services, A3.24.4: Advising the Australian Government Department of Human Services accepts the offer of Weddin Shire Council to provide the Access Point Services at Grenfell Internet Centre for the period 1 July 2016 to 30 June 2017.
- A8. Henry Lawson Festival Committee, C1.4.1: Very pleased to announce, that despite the drizzly weather on the Saturday morning of the Festival, the 2016 Henry Lawson Festival of Arts was an outstanding success. The weather was kind to us for the remainder of the weekend and events were well attended, receiving glowing reviews.
- A9. Local Government NSW (LGNSW), A3.8.2: Local Government Act amendments.
- A10. State Cover, A3.11.2: Pleased to announce that StateCover is to distribute a \$6m Mutual Performance Rebate to Members during the financial year ending 30 June 2017.
- A11. Jane Patterson, P2.3.14: Advising I recently had an exhibition with Marjo Carter at the Grenfell Art Gallery. This was a delightful experience.
- A12. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 25/2016.
- A13. Office of Local Government, A3.9.3: Clause 393B of the *Local Government (General) Regulation 2005* limits Councils' ability to exercise some of their functions in the four weeks preceding the date of an ordinary Local Government election (the caretaker period).
- A14. Office of Local Government, A3.9.3: Council officials must not use Council resources, property (including intellectual property), and facilities for the purposes of assisting their

election campaign or the election campaign of others unless the use is lawfully authorised and proper payment is made where appropriate.

- A15. Department of Immigration and Border Protection, A3.3.1: Advising on 26 January 1949 the *Nationality and Citizenship Act 1948* came to effect, creating the new status of ‘Australian citizen’. Since its introduction in 1949 more than five million people have become Australian Citizens at ceremonies.
- A16. Australia Day Council of NSW, C1.5.2: The Australia Day Council of New South Wales invites you to nominate inspirational Australians from your community in the 2017 Australian of the Year Awards.
- A17. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 26/2016.
- A18. Local Government NSW, A3.8.2: Advising the AEC has just declared the results in the following elections with the results as follows:
- Vice president (Rural/Regional) – Cr Lindsay Brown
 - Directors (Metropolitan/Urban) – Cr Christine Forster, Cr Lesly Furneaux-Cook, Cr Paul Hawker, Cr Yvonne Keane and Cr Linda Scott
 - Directors (Rural/Regional) – Cr Ruth Fagan, Cr Alice Glachan, Cr Rod Kendall, Cr Phyllis Miller, Cr Denise Osbourne and Cr Darriea Turley.
- A19. Heart Foundation, C1.1.2: Advising Weddin Shire Council that the annual Heart Foundation Big Heart Doorknock Appeal is being conducted Australia-wide during September 2016.
- A20. The Hon Katrina Hodgkinson MP, P2.3.1: Referring to earlier correspondence regarding funding for the Weddin Aquatic Centre.
- A21. The Hon Stuart Ayres MP, P2.3.1: Referring to your representations of 4 March 2016 and my meeting with representatives from Weddin Shire Council regarding funding to assist with the upgrade to the Grenfell Public Swimming Pool.
- A22. ClubsNSW, P2.3.1: Thank you for your letter in support of Weddin Shire Council’s application for ClubGRANTS Category 3 Funding for the Weddin Aquatic and Fitness Centre.
- A23. Auburn Carr, T4.3.1: Forwarding a letter from Jan Parlett Re: Christmas in winter promotion.
- A24. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 27/2016.
- A25. Office of Local Government, A3.9.3: Advising the NSW Parliament has passed amendments to the *Local Government Act 1993* (the LGA) and the *Election Funding, Expenditure and Disclosures Act 1981* (the Election Funding Act).
- A26. Arts OutWest, C1.3.16: Enclosing a copy of Arts OutWest’s annual report for 2015.
- A27. The Hon Katrina Hodgkinson MP, A3.19.2: Welcoming today’s announcement of a mainstreamed structure for TAFE NSW to reduce overheads, direct more resources to frontline teaching and guarantee TAFE NSW is meeting the training and skills needs of the Cootamundra community.

- A28. Mr Adrian Milne, P4.10232: Forwarding my formal notice of resignation from the Weddin Shire Council, effective 26th August 2016.
- A29. Grenfell “Voices Against Violence” DV Committee, C1.7.12: Writing on behalf of our Committee to invite Council Members onto the Grenfell Violence Committee.
- A30. Katrina Johnstone, P2.3.3: Advising it was mentioned in the Council Notes recently Council is in the process of determining the future of the Grenfell Caravan residence.
- A31. Le Tour De Greenethorpe Committee, T3.4.1: Advising the Le Tour De Greenethorpe committee thank you for your support in 2015.

SECTION B - Matters for Reporting

- B1. NSW Government, Health Western Local Health District, C1.7.12: Advising Grenfell Voices Against Violence Committee are seeking support with road closure for one hour from the Weddin Shire Council for White Ribbon Day on November 25th 2016.
- B2. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra the Hon Katrina Hodgkinson MP has announced the Cootamundra electorate is receiving NSW Government Funding as part of Round Two of Fixing Country Roads, an initiative which removes freight pinch points in regional NSW.
- B3. Intentus Chartered Accountants, A1.2.2: Re: Interim Audit Visit – Year ended 30 June 2016.
- B4. Office of Sport and Recreation, G2.1: Advising the NSW Community Building Partnership program creates more vibrant and inclusive communities by supporting projects that encourage community participation, inclusion and cohesion, and deliver positive social, environmental, inclusive or recreational outcomes.
- B5. David Rumps Architect Pty Ltd, R2.1.6: Draft Management Plan for Henry Lawson Oval Precinct.
- B6. Transport Roads and Maritime Services, T3.4.1: Roads and Maritime Services invites Council to submit project nominations to the NSW Government's 2017/2018 Walking and Cycling Programs.
- B7. NSW Government Planning and Environment, T2.1.9: Writing in response to iPlan Projects submission on behalf of Council received on 14 June 2016 requesting a Gateway determination under section 56 of the *Environmental Planning and Assessment Act 1979* in respect of the planning proposal to provide additional zone R5 Large Lot Residential Land at Grenfell.
- B8. Roads and Maritime Services, T3.4.3: Attaching the approved speed zone review report for Simpson Drive, Grenfell.

002 **RESOLVED:** Cr Hughes and Cr Halls that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. The Hon Katrina Hodgkinson MP, A3.19.2: Advising the Cootamundra electorate is set to benefit from a \$4 million Innovation Fund Program.

The NSW Government initiative aims to support small regional and rural Councils with populations of less than 10,000 people to deliver better services and infrastructure in an innovative way.

Weddin, Forbes, Lachlan and Parkes Shire Councils have been awarded a group project grant of \$400,000 to establish two new programs that are focused on shared services and collaboration including a fitness campaign.

Small regional and rural communities face unique issues challenges and the Innovation Fund recognises that one size does not fit all NSW Councils.

The Innovation Fund further demonstrates the NSW Government's commitment to support rural and regional Councils, helping them provide the services and infrastructure that their local communities need.

Noted

2. Office Of Local Government, A3.9.3: Advising the NSW Government is pleased to announce it will provide \$2 million of one-off grants as part of Round One of the Innovation Fund.

Copy forwarded to Councillors

Noted

3. Grenfell Kart Club Inc, C1.2.5: Advising the Bob Hinde Memorial is to be held on Friday 8 July through to Sunday 10 July.

We would appreciate it if the Council would provide us with 2 portable toilets which we would need to collect on Thursday 7 July and also 12 garbage bins.

We are very thankful for the ongoing support of Weddin Shire Council.

Note: Approval was granted as requested at no charge.

RECOMMENDATION:

Confirm Action

003 **RESOLVED:** Cr Halls and Cr Best that the action be confirmed.

4. Grenfell Historical Society Inc, C1.1.3/C1.3.15: Advising we are going to have an afternoon of Grenfell memories on Sunday 28th August at the Community Hub.

We have booked the conference room and was wondering if Council would waive the cost of the hire of the conference room for us please.

RECOMMENDATION: That the request be granted.

004 RESOLVED: Cr Hughes and Cr Brown that the request be granted.

005 RESOLVED: Cr Best and Cr Parlett that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTION

1. Main Street Parking, C2.8.1

Notice is given of the following motion at the July 2016 Council meeting:-

“that Council addresses the current reverse parking problems we have in the Main Street precinct by:

- Changing the Main Street parking to nose in parking,
- Or changing the parking to a combination of centre parking and parallel parking.”

Signed: Cr A Griffiths

Supporting Comments:

- More accurate parking – one car not taking up 2 or 3 parking spots.
- Main Street is getting busier and effective parking is essential. Tourists and visitors are more comfortable with parallel and nose in parking as this is what happens in most places and most have difficulty reverse parking.
- Safety – we have had numerous situations over the years where cars have mounted the footpaths and reversed into shop fronts eg The Gunyah, Loaded Dog Café, Bakery etc. Fortunately to date no one has been run over or badly injured but it is only a matter of time before we see an elderly pedestrian or child not able to move out of the path of a stray vehicle.
- Health issues – currently we have exhaust fumes directed at diners eating at outside tables and chairs. People often sit in running cars with heating or air con with their exhaust fumes directed at the footpath and pedestrians.
- Ongoing damage:
 - To other vehicles. Parked cars get reversed into.
 - To verandah posts. Currently there are 68 damaged verandah posts in the Main Street showing varying degrees of damage caused by vehicles reversing into them. There are 33 good posts, some of these have been damaged and repainted, most undamaged posts are mainly in areas with bollards and where there is no parking. We have 3 damaged lamp posts and 7 parking sign posts damaged.
 - Many businesses in the Main Street are constantly replacing damaged posts eg GGM replaced a post six months ago and it is again noticeably damaged. When vehicles run into verandah posts the impact can cause structural damage to properties – many of the Main Street properties have historical significance and impacts over time create internal cracking along with external damage.
- We are promoting our town as “Heritage, History, Henry” therefore we need to be making every effort to maintain and protect our verandah posts as these give the streetscape that notable heritage appearance that attracts our tourists and defines our streetscapes as heritage in appearance.

- Changing our parking may encourage business owners to fix damaged posts. Where posts have been removed business owner may invest in returning posts to shop fronts returning them to their former appearance thus creating more of a uniform heritage feel to our Main Street.

Note: Supporting photos attached.

006 **RESOLVED:** Cr Griffiths and Cr Hughes that the Motion be held over until after the 2016 Local Government Elections.

THE GENERAL MANAGER'S REPORT

14 July 2016

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Local Government Reform – Future Direction, C2.10.9

As previously reported Council will have to re-submit our 'Fit for the Future' (FFTF) proposal.

The proposal has to be resubmitted to the Office of Local Government by Friday, 29 July 2016 with Council being advised of the outcome of the re-assessment by 30 September 2016. A Council resolution endorsing the revised proposal will be required prior to its resubmission.

In resubmitting our 'Fit for the Future' proposal it will be very important to be able to demonstrate that we have commenced instigating various actions detailed in our action plan (eg SRV, use of debt) and have dates determined when other actions will be instigated. eg service and organisational reviews, review of Asset Management Plans.

As resolved by Council at the June 2016 Council Meeting a workshop will be conducted at 4.00 pm prior to the Council Meeting to review the proposal and facilitate its resubmission.

RECOMMENDATION: that Council's 'Fit for the Future' reassessment proposal be endorsed and submitted to the Office of Local Government by Friday, 29 July 2016.

007 **RESOLVED:** Cr McClelland and Cr Parlett that Council's 'Fit for the Future' reassessment proposal be endorsed and submitted to the Office of Local Government by Friday, 29 July 2016.

2. Local Government Reform – Innovation Fund, C2.10.9

Council has recently been advised that its joint grant funding application under the NSW Government's \$4m Innovation Fund with Mid Lachlan Alliance Councils Parkes, Forbes and Lachlan was successful which is great news.

The grant funding agreement has been signed on behalf of all Councils and submitted by the due date of 30 June 2016. A brief together with an advertisement has been developed in draft form to appoint a project agent who's role will be to facilitate the tender/quotation process to engage consultants to conduct efficiency/service/organisational reviews and develop and implement policies and procedures to enable Councils to become fiscally responsible.

The grant funding is tremendous as it will provide Councils with the resources required to initiate the reform process which will see real change implemented. This will assist Council to become financially sustainable, improve our performance, systems and governance which will assist us to become and remain 'Fit for the Future'.

RECOMMENDATION:

Confirm Action

008 **RESOLVED:** Cr Brown and Cr Niven that the action be confirmed.

THE GENERAL MANAGER'S REPORT

3. Local Government Reform – Pilot Joint Organisations (JO's), C2.10.9

A Joint Organisation (JO) workshop was held in Orange on Thursday, 7 July 2016 to update Councils in regards to the current status of JO's with Council represented by the Mayor and General Manager.

As previously reported to Council five Joint Organisation (JO) pilots were trialled across New South Wales, as part of the NSW Government's "Fit for the Future" reform package. Centroc was selected as one of the successful JO pilots and the trial period is now finalised. The final model will be decided in late 2016 and legislative work will commence to facilitate the establishment and implementation of JO's in 2017.

The JO's will strengthen the system of Local Government and assist in ensuring the State Governments regional priorities are aligned with Local Governments regional priorities eg Roads and Maritime Services (RMS), Regional Strategic Planning.

For Information

Noted

4. Integrated Planning Process, A3.4.10

The beginning of the new financial year on 1 July 2016 has seen the continuation of Councils Integrated Planning and Reporting (IPR) process.

Council has developed the following plans which are and continue to be effective from 1 July:

- 2013-2023 Community Strategic Plan
- 2013-2017 Delivery Program
- 2016-2017 Operational Plan
- Resourcing Strategy (including the Asset Management Plan (AMP), Long Term Financial Plan (LTFP) and Workforce Plan.)

While Council has developed a strategic direction for a ten year period the 2013-2017 Delivery Program outlines various projects to be undertaken in this four year period. The 2016/2017 Operational Plan details various projects that will be undertaken during this financial year. It is very pleasing to advise that the top three priorities as detailed in the 2013-2017 Delivery Program have been completed or are in progress which is a real credit to Council. These projects are detailed below:

- Grenfell Swimming Pool Development
- Grenfell Medical Centre
- Weddin Shire Visitor Information Centre (VIC)

THE GENERAL MANAGER'S REPORT

It will be critical that we allocate our human, financial and physical resources in an efficient and cost effective manner to ensure we are able to continue to achieve our strategic planning objectives as detailed in our strategic plans.

For Information

Noted

5. Weddin Regional Health Hub Operation, H1.1.7/P2.12.17

Final documents are now being finalised which will facilitate the request for proposals to operate the Weddin Regional Health Hub.

Once the documentation is finalised it is anticipated that proponents will have six weeks to submit their proposals which will allow a final decision to be made August/September 2016.

For Information

Noted

6. Membership of Council Committees, C2.6.1

Council is required to conduct the Mayoral elections at its September meeting. It is usual at this meeting to also re-appoint all committees, (including community representatives) and delegates. Council normally invites community members to nominate (or renominate) for the available positions on its committees which are:

Heritage	- 3 positions
Tourism	- 3 positions
Cinema	- 4 positions
Art Gallery	- 3 positions
Bogolong Dam	- 3 positions

RECOMMENDATION: that applications be invited for the positions of community members on Council committees up until 30 September 2017.

009 RESOLVED: Cr Hughes and Cr Brown that applications be invited for the positions of community members on Council committees up until 30 September 2017.

7. Annual Returns of Disclosure of Interest, C2.2.2

The annual returns are required under the Act to be lodged by 30 September 2016 by all Councillors and other designated persons. Draft forms have been separately forwarded.

The completed returns will be available for inspection by the public.

For Information

Noted

THE GENERAL MANAGER'S REPORT

8. Local Government NSW Annual Conference, A3.18.3

The 2016 Local Government NSW Annual Conference will be held at the WIN Entertainment Centre, Wollongong from the 16 - 18 October 2016.

Council needs to nominate its official delegate for voting purposes. In previous years this has been the Mayor.

For registration and accommodation purposes it would be appreciated if any other delegates could also be nominated.

RECOMMENDATION: that:

- (i) Council appoint and nominate its official delegate for voting purposes,
- (ii) any other delegates also be appointed and nominated,
- (iii) the General Manager be authorised to attend.

010 **RESOLVED:** Cr Hughes and Cr Halls that the Mayor be appointed and nominated as Council's official delegate for voting purposes.

011 **RESOLVED:** Cr Hughes and Cr Halls that the Deputy Mayor be appointed and nominated as a delegate.

012 **RESOLVED:** Cr Hughes and Cr Halls that the General Manager be authorised to attend.

9. Annual Reporting of Contract Conditions for Senior Staff, P4.10015

The General Manager is required by Sec 339 and the Local Government Act, 1993 to report annually to Council on the contractual conditions of senior staff.

The General Manager is the only senior staff member employed by Council as per the Local Government Act, 1993.

A copy of the General Managers contract which is in the form approved by the Director General of the Division of Local Government is available for Councillors perusal if so desired.

RECOMMENDATION: that Council note the report pursuant to Sec 339 of the Local Government Act, 1993 regarding contract conditions for senior staff.

013 **RESOLVED:** Cr Best and Cr Parlett that Council note the report pursuant to Sec 339 of the Local Government Act, 1993 regarding contract conditions for senior staff.

10. Grenfell Sesquicentenary, C1.4.16

The Grenfell Sesquicentenary which is the 150th Anniversary of Grenfell's settlement occurs in 2016.

As Councillors are aware a Sec 355 Committee of Council was formed and is currently operating very effectively. An action plan has been developed with various projects and activities being planned.

THE GENERAL MANAGER'S REPORT

The celebrations will culminate on the October long weekend with celebrations incorporating the 'Come Home to Grenfell' theme.

For Information

Noted

11. Grace Eppelstun – Sydney Royal Easter Showgirl, A3.3.3

A civic reception has been arranged for Grace Eppelstun at 3.00 pm on Thursday, 21 July 2016 followed by afternoon tea at the Council Chambers prior to the July Council meeting.

The civic reception will allow Council to recognise, honour and celebrate Grace's achievement of being the 2016 Sydney Royal Easter Showgirl.

For Information

Noted

12. 2016 Henry Lawson Festival, C1.4.1

The Henry Lawson Festival was held from the 9 – 13 June 2016 and the general consensus was that the festival was excellent with approximately 6,000 people attending which was absolutely magnificent.

The festival executive, committee, coordinators and all of the volunteers should be justifiably proud of their efforts and ultimate achievement of making the festival a great success.

A full review of the festival will be undertaken on Tuesday 16 August 2016 to ensure the 2017 festival is even bigger and better than this year.

The committee is now having a well earned break for a few months before the Annual General Meeting (AGM) in October.

RECOMMENDATION: that Council write to the Henry Lawson Festival (HLF) congratulating and thanking them for their efforts in making the 2016 Henry Lawson Festival a fantastic success.

014 **RESOLVED:** Cr McClelland and Cr Parlett that Council write to the Henry Lawson Festival (HLF) congratulating and thanking them for their efforts in making the 2016 Henry Lawson Festival a fantastic success.

THE GENERAL MANAGER'S REPORT

13. The Henry Lawson Festival Committee - Appreciation Dinner, C1.4.1/C2.6.32

A thank you dinner for the Henry Lawson Festival Committee members and volunteers was held on Friday, 1 July 2016 at the Railway Hotel and was a very enjoyable evening.

President John Hunter thanked everybody for their efforts in making the 59th Henry Lawson Festival a great success and advised he looked forward to another excellent Henry Lawson Festival in 2017.

For Information

Noted

GLENN CARROLL
GENERAL MANAGER

015 **RESOLVED:** Cr Griffiths and Cr Halls that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

14 July 2016

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 30 June 2016:

Bank Account	
Westpac	\$556,544.85
Investments	
Westpac	<u>5,500,000.00</u>
Total Investments	<u>\$5,500,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 June 2016.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of June follows:

Rates Receipts	76,436.13
Credit Union Agency Commission	607.20
Interest on Investments	31,040.54
RMS Works	153,616.65
Heritage Grants	11,415.90
Capital Contribution – Henry Lawson Birth Site Upgrade	20,000.00
Development & Building Application Fees	2,468.00
CTC Income	9,942.95
Caravan Park Income	4,735.00
Other	9,009.01
Total	<u>\$319,271.38</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2015/2016:

Following are the up to date maintenance figures as at 30 June 2016.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	717,479	696,531
Grenfell Town Streets Maintenance	168,722	147,834
Village Maintenance - Caragabal	6,000	5,048
Village Maintenance - Greenethorpe	6,000	10,277
Village Maintenance - Quandialla	6,000	13,817
Garbage / Recycling Collection	129,000	129,920
Quandialla Recycling Station	8,000	4,491
Greenethorpe Collections	8,000	5,903
Commercial Waste Collection	18,000	9,996
Grenfell Waste Depot Manning / Plant Hire	135,000	136,288
Tips Working Expenses	49,000	57,120
Grenfell Tip Green Waste Processing	20,000	13,927
Cemetery Maintenance	69,000	71,453
Cemetery Sites etc. income	(33,000)	(63,114)
Noxious Plants	84,500	72,430
Noxious Plants - Extra	20,000	20,389
Parks & Gardens	206,262	194,221
Library Expenditure	95,053	80,452
Baths Income	(25,000)	(19,780)
Baths Expenditure	134,909	112,859
Caravan Park Income	(57,000)	(69,762)
Caravan Park Expenditure	103,635	80,288

THE DIRECTOR CORPORATE SERVICES' REPORT

RTA GRANT WORKS

Item	Vote	Expenditure
2015/16 State Roads (SH6)	603,180	546,188
2015/16 National Roads (SH17)	809,504	604,783
2015/16 Regional Roads Block Grant	907,584	601,549

2015/16 Rural Local Roads (FAG)	Vote	Expenditure
Reconstruct Village Streets	36,520	0
Quandialla Drainage	151,657	10,015
Greenethorpe - Bumbaldry road	500,000	500,000
Grenfell Medical Centre - K&G & Footpath	142,036	12,036
Grenfell Streets Construction	121,507	5,472
Grenfell Kerb & Gutter	104,545	2,315
Grenfell Streets - Foot paving	37,387	926
Gravel Resheeting	175,984	101,180
Asbestos Mgmt. Plan	6,800	6,748
Memory St/Holy Camp Road Construction	30,000	18,815
Total	1,306,436	657,507

2015/16 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	200,000	213,517
BALLENDENE ROAD (R2R)	345,593	224,857
DRIFTWAY ROAD (R2R)	512,292	614,371
TYAGONG CREEK ROAD (R2R)	221,393	221,393
Total	1,279,278	1,274,138

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity for June is as follows:

Continued liaison with Council's Debt Recovery Firm Outstanding Collections.

3 referred to Outstanding Collection

- 1 no response
- 1 paid in full
- 1 part payment

15 that were previously referred to Outstanding Collections for further action with

- 5 paid in full
- 5 no response
- 3 arrangement
- 2 part payments

6 that were previously referred to Outstanding Collections for further action with

- response – payment due July 16
- 4 paid in full
- 1 response – no payment – referred to Outstanding Collections

4th Instalment reminder letters sent

Continued monitoring of existing payment arrangements, following up with further action where required

Other debt collection activity has been of routine nature

For Information

Noted

5. Insurance Renewals 2016-17, A3.11.1

Quotations were recently received for Council's Insurance Renewals for the 2016/2017 financial year with relevant commentary relating to the individual policies as follows:

Property:

There is surplus capacity in the property market driving pricing reductions so we are not likely to see any significant increased pricing for Local Government property risks in the short term. Although insurers are still selective on certain risks given the natural catastrophe profile, generally Statewide Mutual has been able to follow its mission statement of 'the protection of Members through stable premiums, cost containment and spread of risk'.

This evidenced by the underwriting rates charged to members not increasing since 2009. Increases to contributions have only been subject to any changes in the declared Total Asset Value (TAV).

The Scheme is placed with a number of large local insurers on multiple layers. There is great stability in their support of the Scheme and it has enabled Statewide Mutual to maintain contributions at sustainable and competitive levels.

Rebates are made at the Discretion of the Board and are contingent upon good claim results in each protection period. Generally, a certain amount will be allocated to redistribution among Members apportioned according to the contribution and reduced for any losses sustained. Bonus distributions made to Council, since 2001 total \$54,413.71

Public Liability:

Council is part of a Mutual of 147 Councils and part of a reinsurance placement involving 500 Councils and is provided their liability insurance protection by way of JLT's national liability reinsurance programme which was developed in response to the public liability purchasing crisis of the 1990s.

Member Councils are required to participate in the Continuous Improvement Pathway whereby they agree, with the Statewide Regional Risk Manager to a program of risk management initiatives specific to the individual Council.

THE DIRECTOR CORPORATE SERVICES' REPORT

Rebates are made at the Discretion of the Board and as such reflect the strong emphasis on risk management principles. They are called a Risk Management Incentive Bonus. The Risk Management Incentive Scheme payments provided to Council, since this incentive scheme was introduced in 2004 total \$56,231.11

Councillors' and Officers Liability:

Please note that cover under this Scheme is on a claims made basis. This means that claims or possible claims must be notified to the Scheme during the currency of the cover. Such a wording may not provide indemnity for claims or possible claims notified after the policy expires.

The C&O portfolio has seen a number of large claims in recent years. Some of these have involved high profile ICAC cases while others have involved Code of Conduct enquiries. There has also been an increase in the reported frequency of Employment Practices Liability related matters. These claims and incident reports give underwriters concern that the overall portfolio claims experience may deteriorate and costs escalate.

Statewide has responded to this with the Integrity Management programme aimed at educating senior Council officers to assist with reducing incident frequency.

Further, Statewide Mutual now provides increased protection to members with increases made to indemnity limits provided without any change to the contribution rating factors.

Motor Vehicle:

Claims for the motor portfolio continue to escalate, in fact the Motor Vehicle Scheme has seen a rise in claims costs of around 25% The Scheme has seen an escalation in both frequency and cost, with the average claim cost increasing by 11.7%.

The increased repair costs have a direct impact upon the portfolio premiums and each Member is individually rated to reflect their own claims circumstances and changes in fleet numbers.

One of the significant benefits of the protection wording in place is the aggregate limit placed on deductible payments for any one event and any one period of protection. Some Members have benefited from this cover with savings of up to \$80,000 in one protection period.

An example of this benefit under the Motor Vehicle program occurred where a Member sustained a major loss wherein vast numbers of insured units sustained hail damage during a storm event and the damage to vehicles exceeded the specified unit limit for any one event.

This year Council also took up the option of a Nil Excess for windscreen damage only claims at an additional cost of only \$449.96.

Crime:

As a consequence of the ever changing cyber world, the Board has taken the proactive approach to continue the arrangement whereby the Fidelity/Crime cover includes Security and Privacy Protection (Cyber Liability) continues.

In today's business environment, the likelihood of a data breach is continually escalating. So is the cost. Any council that handles data – whether on employees, customers, suppliers, or business partners – is exposed to potential business costs and lawsuits associated with a breach.

THE DIRECTOR CORPORATE SERVICES' REPORT

Cyber Liability is a coverage which addresses exposures associated with data security and privacy breaches that traditional insurance policies do not cover, either adequately or at all.

Personal Accident:

The premium terms of the policy remain unchanged.

Journey Injury:

Journey cover provides a lump sum benefit due to death or permanent disability or weekly benefits as a result of an accident whilst on their way to and from work.

The renewal terms offered to Council for the 2016-2017 financial year are detailed in the following table:

Class of Insurance	Insurer	2015/2016 Premium (GST Inc)	2016/2017 Premium (GST Inc)	Excess	Interest Protected / Categories / Notes
Public Liability/ Professional Indemnity	Statewide Liability Scheme	103,442.61	105,304.58	\$12,500	All sums for which The Member shall become legally liable to pay by way of compensation in respect of: Death or Personal Injury Loss or Damage to Property caused by an occurrence in connection with the business from (a) Public Liability (b) Products Liability
Councillors and Officers Liability	Statewide Liability Scheme	18,461.50	18,793.80	Varies (\$5,000 to \$25,000) according to event	* Councillors & Officers Liability * Council Reimbursement * Employment Practices Liability * Council Statutory Liability * Council Supplementary Legal Expenses * Council Defamation, Libel & Slander
Personal Accident	ACE Insurance Ltd	2,199.18	2,199.18	Nil unless stated in policy wording	* The Mayor, Chairperson, Elected Members, Councillors, Commissioners * All Employees of the policy holder including accompanying Spouse/Partners &/or Dependent Children * All voluntary workers of the Policyholder * All members of any Committees & Trusts established by the Policyholder * Work Experience Students and Other Persons

THE DIRECTOR CORPORATE SERVICES' REPORT

Class of Insurance	Insurer	2015/2016 Premium (GST Inc)	2016/2017 Premium (GST Inc)	Excess	Interest Protected / Categories / Notes
					* All Employees of the Policyholder engaged in authorised amateur sporting competitions organised by the Policyholder
Journey Injury	CGU Insurance Ltd through Accident & Health Intl Underwriting P/L	1,558.70	1,400.30	14 Days	Employees for travel between place of residence and place of business for the purpose of starting or ending their days work
Property	Statewide Property Mutual	68,726.67	68,726.67	Varies (\$1,000 to \$100,000) according to event	All risks of direct physical loss or damage as defined and limited in the scheme wording, on Real property, Personal Property, Business Interruption at the locations advised to & on file with Statewide Property Mutual
Motor Vehicles	Statewide Motor Vehicle Scheme	33,774.40	34,635.43	Basic excess \$500	All Motor Vehicles & Trailers owned, mortgaged under Hire Purchase Agreement, hired or leased by the Member as declared. New this year - No excess on windscreen only claims
Crime (Previously known as Cyber Liability)	Statewide Fidelity Guarantee Scheme	5,687.21	5,687.21	\$15,000	* Privacy Breach Costs * Digital Asset Replacement Expense * Security & Privacy Liability * Regulatory Proceeding * Business income loss * Cyber extortion threat & reward payments * Internet media liability
Total		233,850.27	236,747.17		

RECOMMENDATION: that Council confirm the actions of the Director of Corporate Services in accepting the Insurance Premium Renewals as listed in the table above for the 2016/2017 financial year.

016 RESOLVED: Cr Niven and Cr Halls that Council confirm the actions of the Director of Corporate Services in accepting the Insurance Premium Renewals as listed in the table above for the 2016/2017 financial year.

6. AASB 124 – Related Party Disclosures, A1.6

In accordance with Australian Accounting Standards Board (AASB) standard No. 124 from 2016/17, local governments (councils) must disclose related party relationships, transactions and outstanding balances, including commitments, in the annual financial statements.

Related parties include Key Management Personnel (KMP), their close family members and any entities that they control or jointly control. Accordingly related parties are likely to include the mayor, councillors, chief executive officers (CEO), senior executives, their close family members and any entities that they control or jointly control.

Who are KMP?

KMP are persons having authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly.

Who are close family members of KMP?

These are family members who may be expected to influence, or be influenced by, that person in their dealings with council and include:

- (a) that person's children and spouse or domestic partner;
- (b) children of that person's spouse or domestic partner; and
- (c) dependants of that person or that person's spouse or domestic partner.

Any transactions with these parties, whether monetary or not, will need to be identified and may need to be disclosed.

This information will be audited as part of the annual external audit and as such from 1 July 2016 each council will need to have systems to identify related parties and capture transactions with them.

Generally, disclosure will only be made where a transaction has occurred between council and a related party of council **and in addition the transaction must be material in nature or size**, when considered individually or collectively.

Reference is made to the attached document - 'Related Party Disclosures Appendices 1-8' which provides further detail. Although this document relates to Local Government Queensland it is informative and the information contained therein is relevant.

Further advice and requests for information will follow.

For Information

Noted

7. Local Government Elections, C2.1.10

Reference is made to the election information made available on Council's website in addition to the information that follows:

Candidate Helpdesk

The NSWEC Candidate Helpdesk is now operational Monday to Friday 9.00am – 5.00pm. Candidate enquiries should be directed to the **Candidate Helpdesk on 1300 088 942** or email to: **nominations@elections.nsw.gov.au**

Candidate Information Seminars

For these elections, candidate information seminars are now 'live' on the NSWEC website **www.votensw.info** 'Planning to be a Candidate' link on the homepage for access by potential candidates. The information seminars will cover a range of topics.

Councillor Nomination Period

Nomination forms and other candidate related forms including the Candidate Handbook are available on the NSWEC website **www.votensw.info** – 'Planning to be a Candidate' link on the homepage.

It is important to note that while nomination forms can be completed now they can only be lodged during the period from **Monday 1 August to 12.00 noon on Wednesday 10 August 2016**.

Important New Laws for Local Council Elections

Important new laws promoting integrity in the Local Government electoral process commenced 1 July 2016. There are three main changes affecting those participating in the upcoming Local Government Elections:

Caps on political donations.

Effective 1 July, the caps are \$5,900 for any political donation for the benefit of a registered party or a group, and \$2,600 for any political donation to an unregistered party, elected member, candidate and third-party campaigner.

Regulation of third-party campaigners.

Individuals and entities that incur more than \$2,000 in electoral communication expenditure during the local government expenditure period for a local Council election must be registered with the NSWEC and appoint an official agent.

Political parties to keep a campaign account.

Political parties that incur electoral expenditure for a Local Council election must keep a campaign account.

Information for Electors

Councils are encouraged to direct questions from members of the public concerning enrolment, voting options or locations of pre-poll venues and polling places to the NSWEC website **www.votensw.info**. They may also call the NSWEC on **1300 135 736**.

For Information

Noted

8. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

A further significant amount of **new stock** was purchased and accessioned during the month to fully utilize the remaining book vote. Central to achieving this was a buying trip to BooksPlus at Bathurst. There was also a **final weeding** of the video stock and most of the audio books on cassette. The adult fiction collection will be weeded in July. As at 30th June total stock items were 13,390, a reduction on the 13,819 of twelve months ago but the State Library have recommended an increased rate of weeding particularly of older stock.

The display of **historic Grenfell photos** remains a popular attraction.

“Knit, Natter and Nibble” will be recommencing on Wednesday, 6th July, and held weekly thereafter throughout July. Brooke Daniels has been approached to once again be our official guest on the last day although her changed broadcasting schedule will necessitate a different timeslot.

Professional storyteller Christopher Johns will be presenting **“The Loaded Dog”** in the Community Hub conference room on Thursday, 7th July, with morning tea to follow.

Kirk Donellan from The Henry Lawson High School did two two-hour blocks of **work experience** in the Library during the month.

Otherwise activities were of a routine nature.

For Information

Noted

9. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Received confirmation of council's successful Energise Enterprise funding application for \$25,000 to develop a new Economic Development Strategic Plan. Organised 4 one on one interviews and 3 group workshops for consultant Stephen Sykes to inform the preparation of the new plan.

Distributed funding opportunities to interested community groups.

Attended June Weddin Development Committee monthly meeting.

For Information

Noted

10. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Attended tourism managers meeting in Bathurst where a presentation from Partica was received outlining how a tourism brochure can be converted into a digital product that can be used as an App on devices.

Submitted TASAC application for retention of the O'Brien's Hill white on brown sign. Outcome to be known mid July.

Prepared minutes for June tourism meeting.

Prepared agenda for July Tourism projects workshop.

Acted as secretary for the Grenfell Henry Lawson Festival. Coordinated Win and Prime TV news coverage, conducted radio interviews on ABC and 2LF, ordered plaques for statuettes, ordered banners for window dressing competition, printed entry forms and people's choice forms for photography, arranged for photography display equipment to be stored under the library, coordinated festival committee dinner, prepared and sent 45 thankyou letters, finalised payment for all promotional activities.

Assisted with official opening of the AVIC.

Recorded community hub bookings, distributed and collected paperwork from clients.

Researched and recorded 3 radio interviews.

Attended sesquicentenary committee meeting, ordered sesquicentenary merchandise.

For Information

Noted

11. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Art & Art Gallery

- Assisted with Henry Lawson Festival exhibition
- Bumped out 'Twofold' exhibition
- Arranged letter of payment for previous exhibitors, Jane Patterson and Marjo Carter for 'Twofold' exhibition
- Made contact with new Gallery exhibitor, 'Kate Kelly; Sister of an Outlaw', and arranged dates and times for delivery of artworks
- Arranged hanging team for new exhibition
- Created name plates, printed and cut them up for new exhibition
- Put together record of sales list for new exhibition
- Designed and sent Gallery exhibition opening invitation to 42 volunteers, art gallery committee, Mayor, GM and other interested parties – email and post
- Designed, printed and delivered posters to local businesses about Gallery opening

THE DIRECTOR CORPORATE SERVICES' REPORT

- Contacted media outlets about Gallery exhibition opening
- Set up and attended exhibition opening
- Sent upcoming exhibition details to Arts Out West for their monthly enewsletter
- Liaised with the next Art Gallery exhibitors for their exhibition 'When Two Worlds Meet – The Ethereal and the Earthly'
- Co-ordinated invitation and RSVP's for Gallery volunteer training with BEC Orange
- Made contact with all upcoming exhibitors (until January 2017) for content for Gallery program
- Attended the Henry Lawson Festival Art & Porcelain Exhibition opening
- Roster amendments- found replacement volunteers
- Arranged professional photography of Community Curtain for use in advertising
- Sent out Subscribers letter for HLF exhibition to Art Gallery Volunteers for Chris Lobb
- Arranged for Tromoy Quilt poster to be laminated and backed for display in Gallery

Tourism

- Updated business listings on Grenfell.org.au
- Added and updated event listings on Grenfell.org.au
- Updated Sesquicentenary information on Grenfell.org.au
- Updated ATDW listings for visitnsw.com.au. Too over ownership of Grenfell Hall listing as requested by operator
- Gathered images to update ATDW listings. Contacted Destination NSW with image upload issues
- Replied to visitor email enquires
- Wrote Facebook posts and scheduled posts
- Introduced a new initiative. It is an email that is sent out to businesses weekly on a Wednesday asking for them to answer a few simple questions that will provide content for the VIC staff to use in conversations
- Finalised landing page for 'Have You Been' campaign on website
- Developed a concept and started CASP grant application for an event in June 2017.
- Contacted interested parties for a letter of support for CASP funding
- Contacted Aurora about Grenfell's App 'n' Go listings

Visitor Information Centre

- Created invitation and sent out invitations for Official VIC opening – post and email
- Organised the VIC Official Opening
- Developed a new incident/accident form as needed for the VIC operations manual
- Greeted visitors at VIC and handled enquiries
- Came in on weekends to show new VIC staff procedures for opening, closing and general operations
- Worked over the Henry Lawson Festival weekend in VIC with another staff member
- Put together 'information folder' for VIC staff
- Put together information sheet for VIC staff about VIC wall imagery
- Had induction with security company and new Fobs. Typed up protocol and sent through to Director of Corporate Services
- Liaised with purchaser of 'Awesome Majesty' (eagles in VIC)

THE DIRECTOR CORPORATE SERVICES' REPORT

The sale of 'Awesome Majesty' was \$25,000, of which Council receives a 20% commission which is \$5,000. I would like to recommend that the commission received for the sale of this item be put aside for an upgrade to the lighting in the Grenfell Art Gallery. The current lighting is not gallery lighting which effects the works displayed in the space.

For museums and galleries one of the benefits of LEDs lighting, beyond the enormous energy cost savings, is mitigation of damaging UltraViolet (UV) light emissions. LEDs reduce concern of deterioration from ultraviolet (UV) rays, because they have virtually no emission in the UV spectrum. LED lights also emit much less infrared (heat) than incandescent/ halogen lamps, also eliminating risk of damage from a rise in temperature.

Due to these factors, and the yellow light that the fluorescent lights throw, we are limiting the number of artist that will hold an exhibition in our gallery. If we are able to improve our lighting quality, then we may be able to attract a higher calibre of exhibitions. It is for this reason I would like to see the commission set aside for this project. I have contacted a company and received a quote from them for this to be achieved. Please see attached.

Henry Lawson Festival

- Worked at the Henry Lawson Festival in the VIC as well as various other responsibilities
- Updated Henry Lawson Festival website content
- Liaised with coordinators for HLF
- Organised and managed VIP sponsors area during street parade
- Collated content from sponsors for Saturday Nights Awards Evening program
- Liaised with Street stall coordinator. Assisted street stall co-ordinator with a walk through of the street
- Met with treasurer regularly
- Upon cancellation of Fun Run made arrangements for the website to be updated and Facebook posts to be made
- Sent further invoices to sponsors and followed up on outstanding payments
- Lesioned with Official Guest and put together a time line of activities she should participate in
- Arranged sponsors board
- Wrote thank you letter to sponsors. Designed appreciation certificate that was sent with letters. Posted letters
- Completed funding report to CSU for VSS funding we received

RECOMMENDATION: that Council use the \$5,000 commission received from the sale of 'Awesome Majesty' to upgrade the Grenfell Art Gallery lighting.

017 **RESOLVED:** Cr Hughes and Cr Parlett that Council use the \$5,000 commission received from the sale of 'Awesome Majesty' to upgrade the Grenfell Art Gallery lighting.

018 **RESOLVED:** Cr Brown and Cr McClelland that:

- i) A letter of thanks be sent to Jan Wallace and the Wallace family, expressing Councils gratitude for the many years in which 'Awesome Majesty', by the late Len Wallace, graced the entrance of the Grenfell Community Hub.
- ii) Council acknowledge the artwork sale significance and recognise Councils ability to further enhance the Grenfell Art Gallery as a reputable Cultural Arts Space.
- iii) Council respectfully acknowledge the Wallace families past and present dedication to the growth and future of Weddin Shire.

12. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

- Conducted services and repairs for 38 residential customers and 4 business customers.
- Sold laptops/computers to 3 residential customers and 1 business customers.
- Sold software, parts and accessories to 53 residential customers and 6 business customers.
- Sold ink and toner cartridges to 21 residential customers and 1 business customers.
- Delivered 2 individual lessons.
- Printed 1 lot of Service Booklets
- Printed 1 lot of newsletters.

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

019 **RESOLVED:** Cr Griffiths and Cr Niven that except where otherwise dealt with the Director Corporate Services' report be adopted.

14 July 2016

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (10 July 2016)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

- | | | |
|-------|---|---|
| SH6 | - | general maintenance |
| | - | cleared fallen trees around Greenethorpe |
| | - | Greenethorpe – Bumbaldry Road intersection – cleared shrubs and trees to improve sight distance |
| SH17 | - | general maintenance |
| | - | started heavy patching (29 patches) (continuing due to wet weather) |
| MR398 | - | general maintenance |
| MR236 | - | general maintenance |
| MR237 | - | general maintenance |
| | - | removed fallen trees |
| MR239 | - | general maintenance |
| | - | slip lane completed and sealed |
| | - | extended pipe culvert |

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- Driftway Road widening continuing
- Ballendene Road widening continuing
- replacing two (2) pipe culverts on Driftway Road
- starting rehabilitation on MR239

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- removed fallen trees on rural roads
- repaired washouts Holy Camp Road, Ballendene Road and Pinnacle Road
- cutting suckers along rural local roads
- gravel patched Lewis Lane, Heathcotes Lane and Wards Lane
- removed fallen trees on Koorawatha Road

1.4 Urban Maintenance/Construction

- general maintenance
- constructed median in Alexandra Street and widened east shoulder
- repaired drainage sump North Street
- removed a fallen tree
- repaired Main Street bollards
- emptied out GTA silt traps

For Information

Noted

2. Other Works

- removed Henry Lawson Festival signs
- planted trees SH6 rest area
- started Quandialla drainage

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- continuing new toilet block construction at Henry Lawson Oval
- tree lifting carried out

2.2 Cemeteries

The following graves have been prepared from: 9 May 2016 to 5 June 2016:-

Grenfell Lawn	—	2
Grenfell	—	Nil
Bimbi	—	1
Caragabal	—	Nil

THE DIRECTOR ENGINEERING'S REPORT

The following maintenance has been carried out in the last month:

- topped up graves
- attached plaques to the Lawn Cemetery
- removed waste soil at Grenfell Cemetery
- lifted trees

2.3 Sewer Mains

Seventeen (17) sewer chokes have been attended to during the last month, none in the relined section. Insituform commenced sewer caterral relining on 4 July 2016.

2.4 Private Works

- line marked Hospital Carpark
- sold gravel to a ratepayer
- cleared a sewer choke for a rate payer

2.5 Village Maintenance

- general maintenance
- lifted trees Greenethorpe

2.6 Vandalism

Urban - Nil

Rural - Nil

Total Cost: \$0.00
Progressive Cost Urban: \$6,800
Progressive Cost Rural: \$0.00
(from 1/7/2015 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- complete heavy patching on Newell Highway
- continue Driftway Road widening
- continue Young Road rehabilitation between Martins Lane and Tyagong Hall Road

THE DIRECTOR ENGINEERING'S REPORT

3.2 Urban

- general maintenance
- toilet construction at Lawson oval
- widen access road and construct cul-de-sac in Industrial land
- Grafton Street and Camp Street (Rygate Square) – New Linemarking (RMS) including Alexandra Street intersection
- complete private works – Lawson Estate Subdivision
- construct new taxi rank outside IGA

For Information

Noted

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
	Sewer Treatment Plant	Fit up UV system for effluent reuse scheme
PI 4070	Cat Grid Roller	replace front brake master cylinder
	RFS Trucks	strip out Forbes (sundry debtors) and Weddin trucks prior to sale
PI 3952	Kenworth Truck	remove and replace components following short circuit and fire behind dash

It is proposed to replace PI 2056 Toyota Hilux tray top which was purchased in 2002 and has travelled 52,000km.

Vehicle replacement PI 1121 replaces PI 1116:

- Toyota Kluger (DE)

Purchase	\$39,610.97
Trade-in Kluger (121,250 km)	\$20,166.00
Total	\$19,445.00

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Heavy patching on SH17 continues, but the wet weather is still causing problems with completing the work.

Planning for the replacement of two culverts on SH6 is currently occurring.

For Information

Noted

6. Noxious Weed Report – June 2016, C2.8.12

The Noxious Weeds Officer has carried out the following works in the last month: -

- Weeds sprayed – African Boxthorn, Scotch thistle, Bridal creeper.
- Areas sprayed – Wheoga, Maudry, Yuline, Bogalong, Bolungerai, Warraderry, Melyra, Wallah Wallah, Brundah, Eualdrie, Yambira and Grenfell town area.
- Currently installing Tr@cer programme for weeds.
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.

For Information

Noted

7. Industrial Area – Naming of Road, R2.1.5

The proposed naming of the road in the Industrial area as 'Phil Aston Place' closed on 22 April 2016.

Clr Brown suggested 'John Phillips Drive'.

No other comments were received.

Once a decision is made on the name of the street, comments are sought from the Geographical Names Road and Department of Lands. If no comments are received then the road name can be gazetted.

RECOMMENDATION: that Council formally adopt the road name for the Industrial Estate as 'Phil Aston Place'.

020 **RESOLVED:** Cr McClelland and Cr Halls that Council formally adopt the road name for the Industrial Estate as 'Phil Aston Place'.

THE DIRECTOR ENGINEERING'S REPORT

8. Endemic Garden – Identification Labels, P2.1.9

Correspondence Item 4 September 2015 Council Meeting refers.

Mr Noel Cartwright has now provided a quotation for the supply of eleven (11) stainless steel garden plaques to replace the old plaques which were installed many years ago and are in poor condition.

It is proposed to mount the plaques on a 45° angle on blank powder coated posts approximately 450 mm high so that they can be easily read.

The estimated cost is as follows:-

11 plaques	\$2,585
Supply and install 11 powder coated posts and mounting plate	<u>\$1,980</u>
Total including GST	<u>\$4,565</u>

As this work has not been considered in the 2016/2017 estimates it is proposed to fund the works at the September Quarterly Budget review.

RECOMMENDATION: that the new plaques be installed at the Endemic Garden at a cost of \$4,565 including GST and be funded as a variance at the September Quarterly Budget review.

021 **RESOLVED:** Cr Parlett and Cr Hughes that the new plaques be installed at the Endemic Garden at a cost of \$4,565 including GST and be funded as a variance at the September Quarterly Budget review.

9. Henry Lawson Oval – Draft Management Plan, P2.1.6

The Draft Plan of Management for Henry Lawson Oval was advertised for public comment, and closed on Wednesday, 13 July 2016.

One comment was received, supporting the plan, projects and improvements proposed in the draft. In this submission it was also proposed that a structure be built to further develop Henry Lawson's birthplace.

This will be considered in the 2017/2018 estimates process.

RECOMMENDATION: that Council adopt the Draft Plan of Management for Henry Lawson Oval.

022 **RESOLVED:** Cr Brown and Cr Best that Council adopt the Draft Plan of Management for Henry Lawson Oval.

10. Henry Lawson Oval Toilet Demolition, T1.6.52, P2.1.6

CBC Innovation Pty Ltd, who are currently constructing the new Henry Lawson Oval toilet block, have expressed interest in removing the existing toilet, which includes the removal of asbestos, decontamination, demolition and removal of the existing facility, at a cost of \$4,120 plus GST.

THE DIRECTOR ENGINEERING'S REPORT

This price does not include gravelling, sealing and returfing of the surrounding area. These works can be carried out by Council staff. As the firm is on site, it is considered that the demolition and removal costs represents good value for money. The expenditure can be covered in the current vote for the toilet.

Tipping fees have not been included in the costs.

RECOMMENDATION: that Council engage CBC Innovation Pty Ltd to remove asbestos, decontaminate, demolish and remove existing toilet facility at Henry Lawson Oval for a total cost of \$4,120 plus GST plus tipping fees.

- 023** **RESOLVED:** Cr Best and Cr Brown that Council engage CBC Innovation Pty Ltd to remove asbestos, decontaminate, demolish and remove existing toilet facility at Henry Lawson Oval for a total cost of \$4,120 plus GST plus tipping fees.

11. White Ribbon Day, C1.7.12

Western NSW Local Health District proposed to conduct a march in Main Street on Friday, 25 November 2016 from Weddin Shire Council to Caltex Service Station and requests the closure of Main Street from 9.30 am to 10.30 am. Approximately 30 – 50 people would be in the march.

In discussion with the Social Worker who is co-ordinating the march, it was advised that the proposed road closure would be logistically difficult to carry out, especially on a Friday.

The Social Worker advised that the march would conclude at the Hub and that it was intended that the march would provide maximum impact for the cause.

It was discussed that it would be safer for the march to commence on the footpath near the Dr Surgery in Burrangong Street and to march on the footpath past the Chemist, and to cross Main Street at the pedestrian crossing and end at the Hub.

The Social Worker felt that this would be a safer option for those attending the march.

The Social Worker also commented that she would consider entering the Henry Lawson Festival Street Parade next year as the road was closed on that day.

RECOMMENDATION: that Council approve the march on White Ribbon Day on Friday, 25 November 2016 on the footpath in Burrangong Street and Main Street from near the Dr Surgery, past the Chemist, across the pedestrian crossing to the Hub.

- 024** **RESOLVED:** Cr Hughes and Cr Griffiths that Council approve the march on White Ribbon Day on Friday, 25 November 2016 on the footpath in Burrangong Street and Main Street from near the Dr Surgery, past the Chemist, across the pedestrian crossing to the Hub.

12. Blacks Bridge Renewal, R2.11.8

Council has received the Project Agreement for the Blacks Bridge Renewal under the Bridges Renewal Program Round Two on Friday, 24 June 2016.

It is proposed to carry out testing under the abutments and piers and to call tenders for the design and construction of the new bridge. Tenders will be considered by Council at the September 2016 Council Meeting.

It is proposed that design and construction will commence in October 2016, with the bridge to be completed in February 2017.

In the interim, an alternative route will be investigated for grain haulage in the 2016 season.

A further report will be submitted to the August 2016 Council Meeting.

For Information

Noted

13. Speed Limit Review – Simpson Drive, R2.10.160

Director Engineering Report Item 13, March 2016 Council Meeting refers.

Council considered the RMS Speed Review of Simpson Drive at the March 2016 Council Meeting and resolved to support the reduction of the speed limit from 100kph to 60kph.

RMS has reconsidered the proposed speed limit reduction and has subsequently changed the reduction back to the default rural speed limit of 100kph.

The reason for the change is based on the low traffic volumes, no reported crash history and the road not being a through route. All members of the Weddin Local Traffic Committee are in agreement with this change.

RECOMMENDATION: That Council:

- a) rescind resolution 413 from the March 2016 Council meeting:
“that Council support the reduction of the speed limit on the 1.28km bitumen section of Simpson Drive from 100kph to 60kph.”
- b) support the speed limit of Simpson Drive, Grenfell between the intersection with Adelargo Road to 1.28km west of Adelargo Road remaining the default rural speed limit of 100kph.
- c) refer the report back to the Weddin Local Traffic Committee for information.

025 RESOLVED: Cr Best and Cr Griffiths that Council:

- a) rescind resolution 413 from the March 2016 Council meeting:
“that Council support the reduction of the speed limit on the 1.28km bitumen section of Simpson Drive from 100kph to 60kph.”
- b) support the speed limit of Simpson Drive, Grenfell between the intersection with Adelargo Road to 1.28km west of Adelargo Road remaining the default rural speed limit of 100kph.
- c) refer the report back to the Weddin Local Traffic Committee for information.

14. Footpath – Henry Lawson Way, R2.12.1

The adopted 2015/2016 construction programme refers.

Council plans to construct a footpath in Henry Lawson Way east side from Lawson Drive to Stan McCabe Drive (215m).

54.4m of this construction is adjacent to privately owned land Lot 1 DP 855481.

RECOMMENDATION: That the footpath works listed below be carried out:

- Henry Lawson Way (east side) from Lawson Drive to Stan McCabe Drive (215m). and that the owner for the time being of the land on the same side of the road and the adjacent to the work be charged for work of the footpath, an amount to be fixed by Council not exceeding one half of the cost of so much of the work (and any other work incidental thereto) as is opposite and adjacent to the land.

026 **RESOLVED:** Cr Halls and Cr Brown that the footpath works listed below be carried out:

- Henry Lawson Way (east side) from Lawson Drive to Stan McCabe Drive (215m). and that the owner for the time being of the land on the same side of the road and the adjacent to the work be charged for work of the footpath, an amount to be fixed by Council not exceeding one half of the cost of so much of the work (and any other work incidental thereto) as is opposite and adjacent to the land.

15. Footpath – Cross Street, R2.12.1

The adopted 2016/2017 construction programmed refers.

Council plans to construct a footpath in Cross Street (west side) from Melyra Street to North Street (185m).

129.4m of the footpath is adjacent to Lot 1 DP 612678, land under the management of Grenfell Bowling Club Ltd.

RECOMMENDATION: That the footpath works listed below be carried out:

- Cross Street (west side) from Melyra Street to Bowling Club entrance (185m) and that the owner for the time being of the land on the same side of the road and the adjacent to the work be charged for work of the footpath an amount to be fixed by Council not exceeding one half of the cost of so much of the work (and any other work incidental thereto) as is opposite and adjacent to the land.

027 **RESOLVED:** Cr McClelland and Cr Hughes that the footpath works listed below be carried out:

- Cross Street (west side) from Melyra Street to the Bowling Club vehicle entrance (185m) and that the owner for the time being of the land on the same side of the road and the adjacent to the work be charged for work of the footpath an amount to be fixed by Council not exceeding one half of the cost of so much of the work (and any other work incidental thereto) as is opposite and adjacent to the land.

16. Fixing Country Roads, R2.75/A3.19.2

Council submitted an application for funding the widening and strengthening of Bewleys Road from the Newell Highway to the Forbes boundary (including the small section of Lows Road) with the funding profile being:

- \$200,000 Council 2016/2017 Financial Assistance Grant.
- \$1,000,000 Fixing Country Roads Round Two.
- \$800,000 Federal Government Heavy Vehicle Safety and Productivity Scheme.

Forbes Shire also submitted an application for funding its section of Wirrinya Road from the Weddin Boundary to the Wirrinya Silos.

The application was grouped together with both Councils proposing to construct their individual sections.

Council has recently been advised that both Councils were successful in obtaining a combined \$2,800,000 funding under the Fixing Country Roads Round Two Program.

Council is waiting for the Federal Government to announce its funding for the project.

In the meantime Council is investigating appropriate gravel supplies for the combined project and is carrying out pavement strength testing.

For Information

Noted

17. Community Building Partnerships Program, G2.18.1

NSW Government has announced another round of Grant funding under the Community Building Partnerships Program.

It is proposed that Council apply for funding to install a Shade Sail over the Play equipment in the Railway Station precinct. Given that the Lion's Club has invested heavily in the precinct, it is suggested that the Lion's Club be invited to deliver this project jointly with Council. Informal discussions have taken place with the Lion's Club President and he is supportive, in principle. It is proposed that Council apply for the funding, and discussions continue with the Lion's Club to arrange "in-kind-support".

Applications close on 22 July 2016.

RECOMMENDATION: that:-

1. Council make an application under Community Building Partnerships Program for the supply and installation of a Shade Sail over the Railway Station Play equipment.
2. Grenfell Lion's Club be invited to participate and the project be delivered jointly.

028 RESOLVED: Cr McClelland and Cr Best that:-

1. Council make an application under Community Building Partnerships Program for the supply and installation of a Shade Sail over the Railway Station Play equipment.
2. Grenfell Lion's Club be invited to participate and the project be delivered jointly.

THE DIRECTOR ENGINEERING'S REPORT

18. Proposed Memorial – Greenethorpe, P2.13.2

A request has been received from the Greenethorpe Soldiers Memorial Hall for approval to erect a new external War Memorial on land in front of the Hall.

Louth Street is currently constructed across land owned by the Anglican Church. If the Church so desired, it could fence the correct boundary which would require Louth Street to be constructed on the true alignment. Louth Street also services the Greenethorpe RFS Shed and would need to be left open for access.

No objection is raised for the Memorial to be constructed within 5m of the boundary of the Hall, which would allow Louth Street to be constructed if necessary.

Alternatively, Council would consider resuming the Church land over Louth Street, so as to allow Louth Street to remain where it is, and to allow the Memorial to be constructed further away from the Hall. This exercise would be costly and drawn out.

The Hall committee has also been advised of the Community Building Partnerships Program which could be a possible funding source for the memorial.

RECOMMENDATION: That Council approve the construction of the new War Memorial to be within 5m of the Greenethorpe Soldiers Memorial Hall boundary.

- 029** **RESOLVED:** Cr Hughes and Cr Parlett that Council approve “in principle” the construction of the new War Memorial to be within 5m of the Greenethorpe Soldiers Memorial Hall boundary.

W TWOHILL DIRECTOR ENGINEERING

- 030** **RESOLVED:** Cr Brown and Cr McClelland that except where otherwise dealt with the Director Engineering's report be adopted.

14 July 2016

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

A. Public Health and Environmental Matters

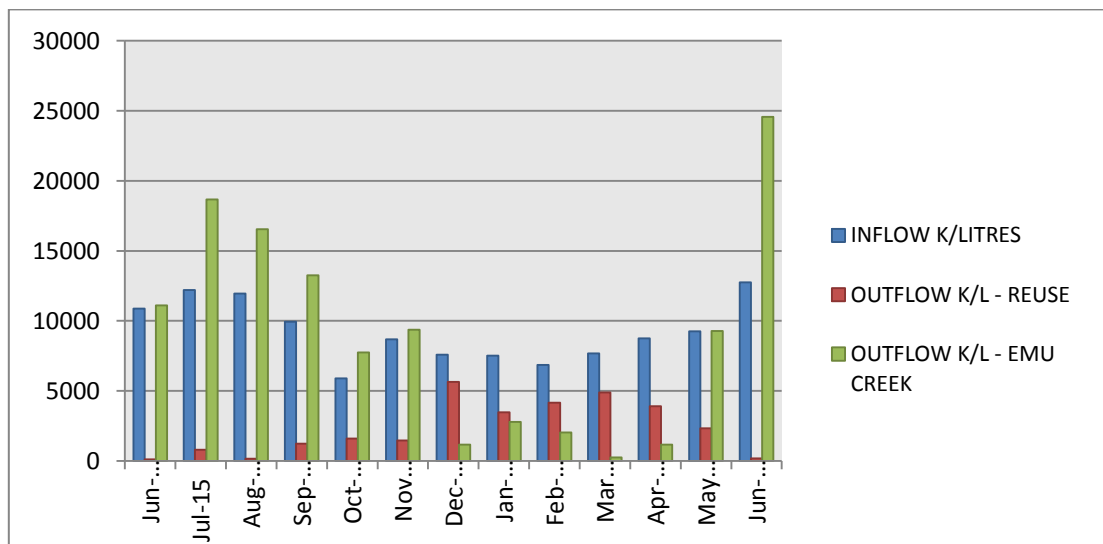
1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during June 2016 was 12760kl with the daily average of 425.33kl. Outflow for irrigation for reuse was 175kl and discharge to Emu 24575.9kl.

The highest daily recording of 650 kl occurred for the 24 hours ending 6.30 am on 22 June 2016 and the lowest of 266 kl for the 24 hours ending 6.30 am on 3 June 2016.

A total rainfall of 175 mm was recorded for the month.

Council's PIRMP has been activated in the month of June due to outflow exceedances with the EPA being advised and appropriate sampling carried out post discharge point. All results are within Councils water discharge requirements under its licence.



For Council's Information

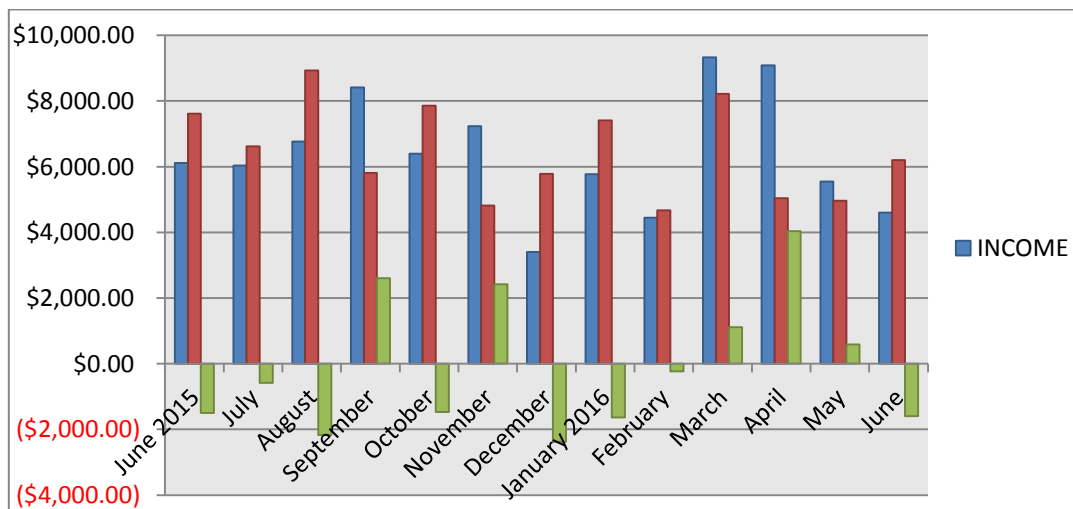
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Caravan Park Operations, P2.3.3

Income for the month of June 2016 was \$4,602.00 with expenditure of \$6,202.29 resulting in an operational loss of \$1,600.29 the month.

There were 146 sites occupied for the month of June 2016.



For Council's Information

Noted

3. Animal Control, A4.4.4

a. Companion Animals

Animals Seized:	8 (Dogs)	Animals Straying:	0
Animals Returned to Owners:	3 (Dogs)	Animals Destroyed:	3
Animals Impounded:	5 (Dogs)	Animals Released:	2 (Dogs)
Animals Sold:	0	Animals Rehomed:	1
Animals Surrendered:	3		

Other activities carried out by the Ranger:

Companion Animals

- Verification of existing microchips, details updated.
- Maintenance and record keeping of activities for impounding facility.
- Reporting of seizure activities to Office Local Government via e-mail spreadsheet.
- Updating existing records on NSW Pet Registry as per required under *NSW Companion Animals Act 1998* legislation.
- Entering new data on NSW Pet Register as per legislative requirements.
- Communication with community re companion animal registrations, off leash area Greenethorpe
- Acting and advising public in accordance with *Local Orders Policy for the keeping of Animals*.
- Scanning of lost animals, investigation of ownership and returning to owners.
- Exercise with microchipping – local implanter
- Reporting to OLG dog attack incidences
- Investigation and finalisation of 4 separate dog attacks

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- Issuing of Penalty Infringement Notice
- Issuing of correspondence "Notice to Register"
- Issuing of barking dog diary
- Communication/assistance with RSPCA

Training undertaken

- NSW Companion Animal Register upgrade. Website training to enable users to effectively navigate and access system (2 sessions).

Media Releases

- 100 flyers distributed Greenethorpe residents – dog offences
- Article published – recycling

Recycling

- Recycling bin checks for contaminated waste
- Correspondence issued re contaminated bins to property owners
-

For Council's Information

Noted

4. Risk-based licensing, S1.1.4

The Environment Protection Authority's (EPA) risk-based licensing system commenced 1 July 2015. Risk-based licensing aims to ensure that all licensees receive an appropriate level of regulation based on the level of risk they pose to human health and the environment. Moving to risk based licensing is an important and positive change to the environmental protection licensing system in NSW.

The EPA has undertaken a risk assessment of the day-to-day operations at Grenfell STP, the pollution incident risk and the environmental management performance associated with your licensed activity. The results of the risk assessment have been used to determine an overall risk level for the licensed activity.

The overall environmental risk level for;
Licence No 1732, issued to Weddin Shire Council, is Level 1.

Based on the day-to-day operations and potential incident risk at the Grenfell STP the following regulatory priority has been determined by the EPA:

Overall regulatory priority	Moderate
------------------------------------	-----------------

Based on environmental management performance the EPA has determined the following environmental management category:

Environmental Management Category	A
--	----------

The results from each of the three components of the risk assessment have been used to determine the environmental risk level for Council's licence.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

For this site, the overall environmental risk level has been determined as:

Overall environmental risk level
Level 1

For Council's Information

Noted

5. Off Leash Area, C2.8.1

Council resolved at its Ordinary Meeting held on 16 June 2016 that:

“the off leash area surrounding Lawson Oval and Top Lawson Oval be removed and signage be installed as required. Alternative areas be investigated”.

Council staff have reviewed possible options for the relocation of the leash provisions and identified the following, taking into account Council ownership/control of the land.

- a) West Street, in the vicinity of Mens Shed
The site is partially leased by Council and maintains some John Holland Rail ownership.
- b) Corner of West Street and South Street, adjoining rail line and Council's depot
The sight is open and borders the rail corridor and West street
- c) Lot 133 DP 1081488, Stan McCabe Drive
This land is currently vacant adjoins the Henry Lawson housing estate and in the vicinity of Lawson Oval.
- d) Campbell Street/Quondong Road, this land adjoins O'Briens Hill
The land is deemed unsuitable due to the presence of previous mining activity
- e) Drainage Reserve at Council's Industrial Estate
The site will be open to Memory Street and Mary Gilmore Way, however set aside for stormwater conveyance
- f) Company Dam Reserve
Deemed as inappropriate as the off leash area could conflict with the camping/parking/bird watching and general recreational use.

The various sites has been assessed and it is considered that the most appropriate is the site located on the corner of South Street and West Street. Council slashes the site and there are no lease issues to overcome. While the site is opposite existing dwellings, any negative impacts are seen as minimal.

RECOMMENDATION: that Council resolve to commence action to declare the land known as Lot 1 DP 126544 South Street for as the replacement off leash area with formal community consultation.

031 **RESOLVED:** Cr Parlett and Cr Best that Council advertise the areas Lot 1 DP 126544 South Street and Lot 133 DP 1081488 Stan McCabe Drive as possible off leash areas for public comment.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
24/2016	Mr JO McClelland	Shed	\$9,000	Lot: 1 Sec: A DP: 6820 37 South Street GRENFELL NSW 2810
25/2016	Mr AS Noble	Shed	\$30,000	Lot: 337 DP: 754578 94 Berrys Road GRENFELL NSW 2810
26/2016	Mr BM Abbott	Shed	\$14,800	Lot: 110 DP: 1081488 30 Stan McCabe Drive GRENFELL NSW 2810
27/2016	Mr MJ Dunlop	2 Bay Garage	\$9,000	Lot: 16 Sec: 32 DP: 758473 35 Tyagong Street GRENFELL NSW 2810

For Council's Information

Noted

2. Grenfell Medical Centre Development, P2.12.17

Council has continued to advance the progress of the development with minor actions occurring in the reporting period.

Council has resent confirmation letters for quotes and will continue to assess quotes for various components and has appointed several sub-contractors. These contractors have being contacted to confirm quotes with specific reference to the amendments to the plans and delayed timeframe.

Additional steel working drawings have been prepared to assist in that portion of the quoting process and have been forwarded to relative parties for consideration and price submission. Council has not received any quotes and is the process of contacting the businesses for responses.

For Council's Information

Noted

3. Weddin Aquatic Centre, P2.3.1

Work has commenced on site with Stage 1 of the subsoil drainage being carried out. The site is being impacted greatly by the weather with continual interruptions due to rain with permanent sump collection area being pumped. The impact of the Stage 1 drainage has allowed the removal of inappropriate foundation material and provided the ability for the introduction of the approved filling material.

Council has completed all demolition with the removal of the concrete slab and associated brickwork of the amenity building.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

The site continues to deliver water ingress issues, that while impacting on delaying of works, formal investigations have been completed and hydraulic designs prepared. This design work has required the development of a secondary drainage system to prevent the pool being affected.

This design, known as Stage 2, was not included in the original contract and as such becomes a variation to the contract. Included in this variation is the fact that the pool will be required to be raised to allow appropriate fall for the collected subsurface water to be directed to the creek. These drainage works are essential for the proper construction of the pool with the ability for ICON to warrantee their work. The inclusion of this work will require a 30 day extension to the building process.

The builder has noted that with the provision of fill, appropriate compaction will be carried out. Council has also been advised that the structural engineer has reviewed the site analysis and water ingress and has redesigned the piers to be 600mm deeper and be reinforced with structural steel in lieu of mass concrete piers.

This arises from the contract being one of "Design and Construct" and Professional Indemnity from the designers of the components.

It was considered at tender assessment and with the inclusion of stage 3 that the appropriate budget would allow for the presence of variations and margins for provisional items. Council carried out initial geotech investigation that did not reveal the extensive ingress of water to the site that only since excavation has revealed.

The extent of the variation including Stage Two drainage and filling with the DGB 20 product is significant; however, the site selected by Council and the ongoing conditions has impacted greatly on the selection of building process and design. This can be seen by the inclusion of the additional Stage 2 of the drainage layer, increase depth of piers and reinforcement required.

The builder has indicated the extent to which his ability to warrantee the final product and maintain a viable development is paramount in the design variations.

The justification for these change are threefold:

- a) Site conditions
- b) Appropriate building techniques
- c) Longevity and sustainability of the development.

The developments first Project Control Group meeting took place on 14/7/16 at which time the following matters were discussed:

- i) Site Management
- ii) Construction program
- iii) Status of filling and compaction works
- iv) Shade sails
- v) Finishes to plant room

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Various components of the program have been accelerated to assist with the timing of the project including the splash pad and program pool. It is hoped that with appropriate weather conditions piercing will commence by 21/7/16. The inclement weather for 21 days in June has provided challenges to the site's continuity regarding building progress.

For Council's Information

Noted

4. Grenfell Amateur Swimming Club, C1.2.8

With the redevelopment of the Weddin Aquatic Centre, and the interruption to the swimming season, Council has been advised by the Grenfell Amateur Swimming Club that it has abandoned its regular Swimming Club program for 2016/17.

Grenfell Swimming Club would like to put a proposal to Weddin Shire Council to conduct "informal" Club nights.

Currently Weddin Shire Council and Grenfell Swimming Club annually sign a Hire Agreement, allowing Grenfell Swimming Club to hire the Grenfell Swimming Pool. Several clauses in this agreement include:

1. The Grenfell Amateur Swimming Club Inc will have exclusive access to the Grenfell Swimming Pool Outdoor Pool from 6.00pm to 9.00pm each Friday night during the outdoor pool season.
2. The Grenfell Amateur Swimming Club is to ensure that all swimmers are registered and insured to the standards required by Swimming NSW.
3. The Grenfell Amateur Swimming Club is to provide a copy of their Public Liability Insurance, minimum \$20 million to the Weddin Shire Council annually.

To conduct the "informal nights", the club makes the following requests:

1. Weddin Shire Council to extend the normal opening hours on Friday nights, to 9pm instead of the normal 6pm, to incorporate Swimming Club nights. With Grenfell Swimming Clubs Affiliation already paid, \$20 million Public Liability is also in place, which should mean that swimmers should be covered for insurance purposes. This request to alter the Pools opening hours would only apply for the 2016/17 season.
2. To waive the clause regarding the swimmers having to be registered with Swimming NSW. This request to waive the clause regarding Swimming NSW membership, would only apply for the 2016/17 season.

The request is considered reasonable with no additional impact on Council's existing public liability. The club also maintains its own public liability.

RECOMMENDATION: that Council:

- 1) Extend the operating hours for the Grenfell Pool for Season 2016/17 on Friday evening from 6pm to 9pm close.
- 2) Waive the requirement for Swimmers to be registered with Swimming NSW.

032 **RESOLVED:** Cr Best and Cr Halls that Council:

- 1) Extend the operating hours for the Grenfell Pool for Season 2016/17 on Friday evening from 6pm to 9pm close.
- 2) Waive the requirement for Swimmers to be registered with Swimming NSW.

5. **Weddin Land Classification, T2.1.9**

Council maintains control of several lots of land that require to be reclassified from Community Land to Operational Land.

The land is identified as follows:

- i) Lot 2 DP 223485, Lot 1 DP 973530 and Lot 10 Section 20 DP 758473
Burrangong Street, GRENFELL
- ii) Lot 1 DP 1155022, Lot 2 DP 1155022, Lot 274 DP 754578, Lot 1 DP 1131763
Memory Street, GRENFELL
- iii) Lot 3 DP 1070941
Mary Gilmore Way, GRENFELL

Public land is defined (in the Dictionary to the Act) to mean any land (including a public reserve) vested in or under the control of the council.

All public land must be classified by council as either “community” or “operational” land pursuant to section 25-26 of the Local Government Act 1993. The main effect of classification is to restrict the alienation and use of the land. “Operational” land has no special restrictions other than those that may apply to any piece of land.

Classification as community land reflects the importance of the land to the community because of its use or special features. Generally, it is land intended for public access and use, or where other restrictions applying to the land create some obligation to maintain public access (such as a trust deed, or dedication under section 94 of the Environmental Planning and Assessment Act 1979). This gives rise to the restrictions in the Act, intended to preserve the qualities of the land.

Community land:

- cannot be sold
- cannot be leased, licenced or any other estate granted over the land for more than 21 years
- must have a plan of management prepared for it.

Public land is classified by one of the following means:

1. by resolution of council, prior to or when the land is acquired; or
2. by a Local Environmental Plan (“LEP”) prepared under the EP&A Act 1979; or
3. by operation of the Local Government Act –
 - a) applies to certain land controlled by council at 1 July 1993, or
 - b) where council has since acquired land and there is no resolution to classify the land;

In order to reclassify these identified lots, Council are required to make an amendment to Local Environmental Plan 2011.

RECOMMENDATION: that Council

- a) Prepare a planning proposal in accordance with section 55(1) of the Environmental Planning and Assessment Act 1979 to reclassify the land from Community Land to Operational Land:
 - i) Lot 2 DP 223485, Lot 1 DP 973530 and Lot 10 Section 20 DP 758473
Burrangong Street, GRENFELL
 - ii) Lot 1 DP 1155022, Lot 2 DP 1155022, Lot 274 DP 754578, Lot 1 DP 1131763
Memory Street, GRENFELL
 - iii) Lot 3 DP 1070941
Mary Gilmore Way, GRENFELL
- b) Forward the planning proposal to the Minister for Planning and Infrastructure in accordance with section 56(1) of the Environmental Planning and Assessment Act 1979.
- c) Request that the local planning making functions in relation to this planning proposal be delegated to Council.

033 **RESOLVED:** Cr Niven and Cr McClelland that Council:

- a) Prepare a planning proposal in accordance with section 55(1) of the Environmental Planning and Assessment Act 1979 to reclassify the land from Community Land to Operational Land:
 - i) Lot 2 DP 223485, Lot 1 DP 973530 and Lot 10 Section 20 DP 758473
Burrangong Street, GRENFELL
 - ii) Lot 1 DP 1155022, Lot 2 DP 1155022, Lot 274 DP 754578, Lot 1 DP 1131763
Memory Street, GRENFELL
 - iii) Lot 3 DP 1070941
Mary Gilmore Way, GRENFELL
- b) Forward the planning proposal to the Minister for Planning and Infrastructure in accordance with section 56(1) of the Environmental Planning and Assessment Act 1979.
- c) Request that the local planning making functions in relation to this planning proposal be delegated to Council.

6. Grenfell Sewer Contributions, DA 28/2016

Council is in receipt of a Development Application 28/2016 for the construction of a new dwelling at the vacant, Lot 5 DP 868388 known as 1D Sullivan Street GRENFELL.

Council has been charging vacant lot charges for provision of sewer and garbage charges.

In conjunction with the consideration of the development application, Council's policy "Grenfell Sewer Contributions Plan (Policy No 7.2.3) has been applied and as such a condition requiring payment of \$3730 prior to issue of construction certificate has been imposed.

The applicant has requested deferral of the fee, declaring hardship concerns and acknowledges payment is required however requesting deferral.

Clause 1.11 of the policy states:

"To fund completion of this work all contributions must be paid as set out in Clause 1.8 above. Consideration will not be given to deferred, staged or periodic payments in order to settle contributions."

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

The clause does not permit Council to take into account any submissions from a proponent regarding deferral payment scheduling or partial payments.

It is important for Council to incorporate this contribution for development and provision for increased impact on aging Council infrastructure and as such this payment will be required. It is noted the applicant is not asking for the payment to be waived.

Council has the following options to determine this request:

- 1) Adhere to policy and require payment be made prior to issue of construction certificate.
- 2) Consider an appropriate process external to the policy to settle contributions.

RECOMMENDATION: that Council adhere to policy and require payment be made prior to issue of construction certificate.

Cr McClelland declared a conflict of interest as a real estate agent and left the room.

034 RESOLVED: Cr Best and Cr Parlett that the issue regarding the payment of the sewer development charge be referred to Councils Policy for Hardship Assistance for consideration. Further, if the request does not comply with the policy, the Grenfell Sewer Contributions Plan be adhered to and payment be required to be made prior to the issue of the construction certificate.

Cr McClelland returned to the room.

7. Weddin Local Environmental Plan, T2.1.9

The *Rural Settlement Project* ('Project') was prepared in 2011/2012 and adopted by Council. It was previously submitted to the NSW Department of Planning & Environment ('DPE') but is not yet endorsed. The Project provided land use strategies for most of the major land uses in Weddin Shire.

An Addendum or Update to the *Rural Settlement Project* – particularly those sections that relate to the large lot residential component of that study including:

- a) Part 2 – Supply and Demand Analysis (particularly Chapters 8-12);
- b) Part 3 – Constraints and Opportunities Analysis for Large Lot Residential (Zone R5) and Village (Zone RU5) Lands (particularly Chapters 3, 4.5 – 4.7, and 6.2).

This Addendum made a number of recommendations for potential amendments to the existing Planning controls for Zone R5 Large Lot Residential lands around the Town of Grenfell.

In 2011 consultants on behalf of the Department of Planning and Environment ('DPE') and Weddin Shire Council ('Council') prepared the *Rural Settlement Project* (October 2012) ('Project') that, amongst other matters, provided a land use strategy for land utilised for large lot residential or 'lifestyle' lot purposes. In the Standard Instrument this type of land use is commonly included in Zone R5 Large Lot Residential.

Council has prepared a review of that land use strategy and update with new or improved information resulting in an updated supply and demand analysis for large lot residential land

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

around the Town of Grenfell. This review is in the form of an *Addendum to the Rural Settlement Project* ('Addendum').

Council resolved, at its Ordinary May Meeting to:

- “a) Endorse the Draft Addendum to the Rural Settlement Project and Draft Planning Proposal prepared in accordance with section 55(1) of the Environmental Planning and Assessment Act 1979 to modify some of the existing zoning boundaries / controls for minimum lot size for **parts** of the existing R5 Large Lot Residential zoned land around the Town of Grenfell.*
- b) Submit the Draft Addendum and Draft Planning Proposal to the Minister for Planning and Environment for a Gateway Determination in accordance with section 56(1) of the Environmental Planning and Assessment Act 1979.*
- c) Request that the local planning making functions in relation to this planning proposal be delegated to Council.*
- d) Place the draft Addendum on public exhibition to seek feedback and consult as required.*
 - e) Publicly exhibit the Planning Proposal and notify and consult in accordance with any Gateway Determination requirements and Council's requirements;*
- f) Authorise the Director and/or General Manager to negotiate minor amendments with DPE (if required) consistent with the intent of the Draft Addendum / PP.”*

Council has been notified that the department has endorsed the Draft Rural Settlement Project and Addendum documentation and directed the draft documentation be placed on public exhibition with appropriate agency consultation for a minimum of 28 days.

Running concurrently with the Project and Addendum is Council's Planning Project that will provide changes to minimum lot sizes within Weddin R5 land within some additional R5 Large Lot Residential Land at Grenfell.

The department has determined the planning proposal can proceed subject to the following conditions:

1. Prior to community consultation being undertaken consultation is required with the NSW Rural Fire Service under Section 56 (2)(d) of the Environmental Planning and Assessment Act 1979 to comply with the requirements of section 17 Direction 4.4 Planning for Bushfire Protection. Council is to forward the NSW Rural Fire Service response to the Department and seek approval to proceed to community consultation.

The NSW Rural Fire Service is to be provided with a copy of the planning proposal, the draft Rural Settlement Project documentation and any relevant supporting material, and given at least 21 days to comment on the planning proposal.

2. Community consultation is required under sections 56(2)(c) and 57 of the Environmental Planning and Assessment Act 1979 as follows:
 - a) the planning proposal must be made publicly available for a minimum of **28 days**; and
 - b) the relevant planning authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in section 5.5.2 of A Guide to Preparing LEPs (Department of Planning & Infrastructure 2013).

3. Consultation is required with the following State Agencies under Section 56 (2)(d) of the Environmental Planning and Assessment Act 1979 and/or to comply with the requirements of relevant section 117 Directions:

- (a) Department of Primary Industries – Water and Agriculture
- (b) Department of Industry – Resources and Energy
- (c) NSW Roads and Maritime Services
- (d) NSW Office of Environment and Heritage

Each public authority is to be provided with a copy of the planning proposal, the draft Rural Settlement Project documentation and any relevant supporting material, and given at least 21 days to comment on the planning proposal.

4. The draft Rural Settlement Project and Addendum documentation is to be placed on public exhibition concurrently with the planning proposal for a minimum of 28 days.
5. A public hearing is not required to be held into the matter by any person or body under section 56(2)(e) of the Environmental Planning and Assessment Act, 1979. This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).
6. Prior to submission of the planning proposal under Section 59 of the Environmental Planning and Assessment Act, the final LEP maps must be prepared and be compliant with the Department's Standard Technical Requirements for Spatial Datasets and Maps' (2015).
7. The timeframe for completing the LEP is to be 12 months from the week following the date of the Gateway determination.

These conditions require initial consultation with NSW Rural Fire Service prior to further community consultation.

RECOMMENDATION: that Council:

- 1) Note the determination of NSW Department of Planning and Environments regarding Council's Draft Rural Settlement Project and associated Planning Proposal.
- 2) Forward Council's Planning Proposal to NSW Rural Fire Service for consultation.
- 3) Upon approval from the Department commence community consultation for 28 days incorporating a community information evening for general public and land owners impacted by proposed changes.

035 RESOLVED: Cr Brown and Cr Best that Council:

- 1) Note the determination of NSW Department of Planning and Environments regarding Council's Draft Rural Settlement Project and associated Planning Proposal.
- 2) Forward Council's Planning Proposal to NSW Rural Fire Service for consultation.
- 3) Upon approval from the Department commence community consultation for 28 days incorporating a community information evening for general public and land owners impacted by proposed changes.

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

- 036** **RESOLVED:** Cr Hughes and Cr Best that except where otherwise dealt with the Director Environmental Service's report be adopted.

MINUTES OF THE GRENFELL SESQUICENTENARY COMMITTEE MEETING HELD ON THURSDAY, 23 JUNE 2016 COMMENCING AT 7.30 PM AT THE COUNCIL CHAMBERS. (C1.4.16)

1. PRESENT: P Moffitt, P Starr, H Moffitt, P Livingston, J Hetherington, L Carroll, J Black, J Mitton, J Parlett, L Thomas, C Brown, A Carr, W Twohill and G Carroll.

2. APOLOGIES: T Robinson, P Grossman, G Nicholl, M Nicholl and K Starr.

Resolved C Brown and H Moffitt that the apologies be accepted.

3. MINUTES: 28 April 2016

Resolved: L Carroll and J Mitton that the minutes of 28 April 2016 be adopted.

4. BUSINESS ARISING:
Nil

5. CORRESPONDENCE:
Inwards

- Bruce Robinson – History of Bimbi Soldiers Book launch.

Resolved: C Brown and J Mitton that approval be granted as requested with the commencement time being 3.30pm on Saturday 1 October, 2016.

Outwards
Nil

Resolved: L Carroll and P Starr that the correspondence be adopted.

6. FINANCIAL STATEMENT

Resolved: P Starr and L Carroll that the financial statement be adopted as presented and all payments be approved.

7. GENERAL BUSINESS:

7.1 Action Plan

The Action Plan was reviewed with the following comments:

- Book launched 7 May 2016 by Geordie Williamson at the Grenfell Country Club. Very successful. Additional 400 books to be printed.

Resolved: J Mitton and P Livingstone that the action be approved.

- Tree Planting – Single tree to be planted.

Resolved: W Twohill and J Parlett that Roma Sinclair be officially invited to turn a sod.

- Monument/Time Capsule – currently being arranged. L Thomas and W Twohill pursuing.
- Beard growing competition – 10 people registered. L Thomas pursuing.
- People to write about Grenfell/Literature – literature and heritage weekend to be organised prior to October if possible. If not it could possibly be incorporated into the Henry Lawson Festival in 2017.

- Large photos of Grenfell - exhibited at the Grenfell Hub in the library on 11 May, 2016. Excellent exhibition.
- Coin Memento – options tabled. W Twohill pursuing.

Resolved: J Hetherington and P Livingstone that the 45mm diameter option be adopted with the coin to be included in a box.

- Large Pin – options tabled. W Twohill pursuing.

Resolved: J Parlett and L Carroll that 100 of each option be purchased.

- Bushdance with a folk band and a barbeque to be held on the Saturday night. November Shorn band booked. Showground hall booked with no hire fee. Liquor Licence to be obtained. P Livingstone and L Carroll pursuing.
- 2016 Grenfell Gold Fest to be merged with Sesquicentenary event, dress up prizes etc. A Carr pursuing.
- Crowd Sourcing

Resolved: H Moffitt and L Carroll that the item be deleted.

- Bus tour on Saturday – G McClelland and L Eastaway arranging.
- Guinea pigs on Sunday – venue will be adjacent to Nowlans' B & B. J Black pursuing.
- Artefacts- display to be held. Security to be considered. S Ryder pursuing.
- Events to be held in Taylor Park on Sunday of the Sesquicentenary long weekend. Draft plan to be developed.
- Anglican Church – enquiry made regarding the availability of the hall as a backup.
- Special guests Marie Bashir and Jan Lehane invited – Marie Bashir accepted. Awaiting reply from Jan Lehane.
- Merchandise – Grenfell scarf currently being considered as well as various other merchandise items tabled.

Resolved: W Twohill and J Black that the mug including the colour as tabled be adopted.

Resolved: C Brown and H Moffitt that a letter of thanks be written to the Grenfell Rugby Club for holding the Rugby Golden Oldies Gala day on Sunday 12 June, 2016.

- Grenfell Special Plant – Grenfell Nursery investigating options.
- Window dressing display/exhibition – to be developed.
- Advertise Sesquicentenary in Sydney Morning Herald and Daily Telegraph in reunion section.
- The opening of the Sesquicentenary long weekend to be held on Saturday of the Sesquicentenary long weekend at 2:00pm at the Railway Station. Civic Reception to be held prior at the Grenfell Bowling Club at 12 noon.
- Combined church service to be held in Taylor Park on the Sunday. Service held 10 April 2016.
Further service to be held 14 August, 2016.
- Street stall to be held 26 and 27 August 2016.
- Greek Weekend – to be arranged.
- Faces in the Street – concept being developed and underway. Third entry being published.
- Visitors book to be developed – in progress.
- Videoing weekend – P Moffitt to pursue.

Resolved: J Parlett and C Brown that a quote to have the weekend professionally filmed be obtained.

- Stalls on Sunday – were considered for Sunday 2 October, 2016.

Resolved: H Moffitt and L Carroll that outside stalls be permitted.

- Toilets on Sunday – Portaloos to be obtained including a disabled toilet.

Resolved: L Thomas and C Brown that the same portaloos with one disabled toilet be sourced for the Sunday as was used for the 2016 Henry Lawson Festival.

7.2 Cornelius O'Brien's Family - will be in Grenfell on the Sunday of the October long weekend.

8. DATE OF NEXT MEETING: Thursday 28 July 2016, 7.30 pm at the Council Chambers.

9. MEETING CLOSED: There being no further business to discuss the meeting closed at 8.51pm.

037 **RESOLVED:** Cr Brown and Cr Parlett that the Minutes of the Grenfell Sesquicentenary Committee Meeting be noted.

MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 18 JULY 2016 COMMENCING AT 4.30 PM (C2.6.11)

- 1. PRESENT:** Crs Liebich (Chair), Niven, Griffiths, Hughes, Parlett, McClelland, Brown and Best.
Messrs G Carroll, W Twohill, B Hayes and L Gibson (observers).

- 2. APOLOGIES:** Cr Halls

Resolved: Cr Hughes and Cr Brown that the apology be accepted.

- 3. MINUTES:** 14 June 2016

Resolved: Cr Griffiths and Cr Parlett that the minutes from 14 June 2016 be adopted.

- 4. MATTERS ARISING:**
Nil

- 5. CORRESPONDENCE:**
Nil

- 6. REPORTS:**

- 6.1 General Manager:**
Nil.

Noted

- 6.2 Corporate Services Department:**
Report on Town Costings and Insurance Renewals.

Noted

- 6.3 Director Engineering:**
Reports on Works, Other Works, Future Works, RMS RMCC Contract, Industrial Area – Naming of Road, Endemic Garden – Identification Labels, Henry Lawson Oval – Draft Management Plan, Henry Lawson Oval Toilet Demolition, White Ribbon Day, Blacks Bridge Renewal, Speed Limit Review – Simpson Drive, Footpath – Henry Lawson Way, Footpath – Cross Street, Fixing Country Roads, Community Building Partnerships Program and Proposed Memorial – Greenethorpe.

Noted

- 6.4 Director Environmental Services:**
Reports on Sewerage Treatment Works, Caravan Park Operations, Animal Control, Risk-Based licensing, Off Leash Area, Grenfell Medical Centre, Weddin Aquatic Centre, Grenfell Amateur Swimming Club, Weddin Land Classification, Weddin Local Environment Plan and Town DAs.

- B6. Grenfell Sewer Contributions – DA 28/2016**

Clr McClelland declared a conflict of interest as a real estate agent, left the room and did not return.

Noted

7. GENERAL BUSINESS:

7.1 Bogolong Dam Status

Director Engineering met with James Canning from RMS and developed signs for boat ramp and picnic area.

Draft Management Plan developed and to be submitted to the next meeting to be held on 4 August 2016 for consideration.

Noted

8. DEVELOPMENT ENQUIRIES

Over the last month Council has had enquiries for development at the following premises:

- | | |
|-------------------------------|--------------------|
| • Alexandra Street | Rural Shed |
| • Iandra Road, Greenethorpe | Hay Shed |
| • Rawson Street, Greenethorpe | Shed |
| • George Street | Shed |
| • Adelargo Road | Swimming Pool |
| • Sullivan Street | Dwelling |
| • Tyagong Street | Double Garage |
| • Stan McCabe Drive | Shed |
| • Berry Road | Shed |
| • North Street | Shed |
| • Main Street | ATM Building |
| • Rose Street | Dwelling Additions |
| • Young Street | Dwelling Additions |

Noted

10. BUSINESS WITH NOTICE

Nil

11. QUESTIONS WITH NOTICE

Nil

12. NEXT MEETING: Monday, 15 August 2016 at 4.30 pm.

13. CLOSED: There being no further business to discuss the meeting closed at 6.04 pm.

038 RESOLVED: Cr McClelland and Cr Niven that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 19 JULY 2016
COMMENCING AT 8.15 AM (C2.6.10)**

Present: Messrs G Carroll, W Twohill, B Hayes and L Gibson.

Apology: Nil

Minutes: of meeting 15 June 2016

Resolved: B Hayes and W Twohill that the minutes from 15 June 2016 be adopted.

General Business:

1A Administration

- (i) NSW Government's – Local Government Reform – Council's 'Fit for the Future' proposal to be resubmitted by Friday, 29 July 2016 with the proposal to be then reassessed. Council to be advised of the outcome of the re-assessment by 30 September 2016.
Innovation Fund grant funding application with Parkes, Forbes and Lachlan Shire Councils successful. Process in progress to appoint a project agent to undertake fiscal responsibility and services review processes.
- (ii) 2016/2017 Operational Plan – in progress. Capital projects to be now instigated.
- (iii) Annual Report – to be forwarded to the Division of Local Government by 30 November 2016. General Manager to pursue.

1B Human Resources

- (i) Vacancies
 - Patch Truck Labourer – to be advertised.
 - Engineering Traineeship – to be readvertised in September/October 2016.
 - Water Cart Operator – to be advertised.
 - Roller Operator – to be advertised.
 - Design Engineer – currently being advertised.
- (ii) Appointments
Nil
- (iii) Local Government (State) Award 2014 – 2.8% increase commenced from 1 July 2016. Salary structure updated.

2. Public Order and Safety

Nil

3. Health

- (i) Grenfell Medical Centre – grant funding application resubmitted under Round 3 of (NSRF). Awaiting outcome.
- (ii) Grenfell Medical Centre Operation – documents currently been prepared to facilitate submission of proposals. General Manager and Director Corporate Services pursuing.
- (iii) Weddin Street Medical Centre – lease prepared in draft form by Council's solicitor. Forwarded to Medical Pathways Pty Ltd for their perusal and agreement. General Manager pursuing.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – possible land rezoning opportunities identified in rural zone (RU1). Process in progress to reduce minimum lot sizes in large lot residential zone (R5). The Minister for Planning and Environment approved a Gateway Determination for the draft addendum and planning proposal. Planning proposal to be publicly exhibited and community consultation to commence after being referred to government agencies.
- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (iii) Emu Creek Storm Management Plan – grant funding of \$255,429 available with Council's contribution being \$42,571 to undertake works as prioritised in Emu Creek Stream Management Plan. Written agreements developed to gain access to private land along Emu Creek and sent to private landowners for signing. Currently receiving responses. Director Engineering pursuing.
- (iv) O'Briens Tributary – preferred schemes to be considered at the next Floodplain committee meeting. Funding to be then sourced.
- (v) Residence Inspections – conducted on Friday, 15 July 2016 by Director Environmental Services. Repairs to be undertaken. Director Environmental Services pursuing.

6. Sewerage

- (i) Smoke Testing – next round of smoke testing to be undertaken upon contract renewal. Director Engineering signed contract and Director Environmental Services pursuing internal compliance. Three properties yet to comply.
- (ii) Sewer Mains Relining – next stage currently being planned based on previous and recent CCTV works.
- (iii) Sewer Main Connections – relining of lateral connections currently being undertaken by Insituform. Director Engineering pursuing.

7. Recreation and Culture

- (i) Art Gallery – “Kate Kelly: Sister of an Outlaw” is the current gallery exhibition and runs until the 31 July 2016.
- (ii) Cinema – movie held in School holidays. Very successful with 60 people in attendance.
- (iii) Henry Lawson Oval Master Plan – plan advertised for public comment. Further reported in Director Engineering report.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering's report.
- (ii) Other Programs – **Noted**
- (iii) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.
- (iv) Engineering Strategic Planning Meetings – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2016/2017. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.
- (v) Bridge Renewal Program Round 2 – agreement signed for Blacks Bridge. Works to commence early 2016/2017. Director Engineering pursuing.
- (vi) Caravan Parking Forbes Street – operating very well. Tree planting to be undertaken in July 2016. Further upgrade works to be undertaken in the 2016/2017 financial year.

10. Economic Affairs

- (i) Industrial Land Sales – four sales currently pending. Linen plans to be forwarded to Lands Titles Office (LTO). Sale process to be initiated upon advice from LTO. Internal roadworks to commence in early 2016/2017.
- (ii) Henry Lawson Festival – debrief session to be held Tuesday, 16 August 2016 at the Community Hub. Annual General Meeting (AGM) to be held Tuesday, 18 October 2016.

11. General Purpose Revenues

Nil

12. Alliances

- (i) Mid Lachlan Alliance – informal meeting held to discuss the Innovation Fund in Orange on Thursday, 7 July 2016.

13. Other Matters

Nil

14. Job List: review

Noted

Next Meeting: Tuesday, 16 August 2016 at 8.15 am.

Closure: There being no further business to discuss the meeting closed at 9.41 am.

039 **RESOLVED:** Cr Hughes and Cr Brown that except where otherwise dealt with the Manex Committee Minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

April 2016 1. Local Government Association: Mayor to attend the National General Assembly of Local Government in Canberra from 19 -22 June 2016 (GM).
Carried Out

June 2016 2. Local Government Reform: arrange workshop to be held at 4.00 pm on Thursday, 21 July 2016 (GM).
Carried Out

2. DEFERRED ACTIVITIES:

April 2012 1. Main Street Master Plan: consider inclusion of heritage building signs (DE/DES).
In Progress

November 2013 2. O'Brien's Tributary – Drainage Improvement: refer matter back to floodplain committee for further consideration and other possible options (DE).
In Progress

February 2014 3. Lawson Oval Master Plan: write to other users to assist in developing master plan (DE).
Carried Out

4. Quandialla Drainage: arrange meeting with Quandialla Progress Association. Resubmit plans to Council (DE).
Carried Out

5. ARTC Road Interface Agreement: awaiting response from LGNSW and John Holland in regards to signing agreement (DE).
In Progress

June 2015 6. RMS: request roundabout to be considered at the end of the Main Street in Grenfell (DE).
In Progress

7. Grenfell Medical Centre Operation: invite a representative from the NSW Rural Doctors Network to address Council (GM).
In Progress

8. Pigeon Control – Main Street: continue to investigate options (DES).
In Progress

November 2015 9. Grenfell Sesquicentenary: arrange civic reception (GM).
In Progress

December 2015 10. Weddin Regional Health Hub: call proposals to engage a Service Provider (GM/DCS).
In Progress

February 2016	11. <u>Blacks Bridge Renewal</u> : write requesting expedition of funding process. Accept the funding offer (DE/GM).	Carried Out
March 2016	12. <u>Roadside Spraying</u> : report to Council with a solution to deal with trees in table drains (DE).	Carried Out
	13. <u>Contaminated Land</u> : place the policy on public exhibition. Resubmit to Council for formal adoption (DES).	In Progress
April 2016	14. <u>Civic Reception</u> : arrange for Grace Eppelstun (GM).	Carried Out
	15. <u>Taxi Rank</u> : relocate to outside IGA (DE).	In Progress
	16. <u>Grenfell Caravan Park</u> : investigate alterations to dwelling and cost of a Manager's office (DES).	In Progress
May 2016	17. <u>Bogolong Dam</u> : meet with Paul Heinrichs at his preferred location (DE).	In Progress
June 2016	18. <u>Memorial Park Flagpole</u> : adjust flagpole (DE).	In Progress
	19. <u>Off Leash Area</u> : remove Lawson Oval area and investigate alternate areas (DES).	In Progress
	20. <u>Short Street Parking Plan</u> : develop plan (DE).	In Progress
	21. <u>Local Government Reform</u> : submit proposal to July 2016 Council Meeting for endorsement (GM/DCS).	In Progress
	22. <u>Plan of Management – Henry Lawson Oval</u> : advertise for public comment (DE).	Carried Out
	23. <u>Lawn Cemetery Seat</u> : purchase and install new seat (DE).	In Progress
	24. <u>Loose Fill Asbestos</u> : advertise free testing opportunities (DES).	Carried Out
	25. <u>Grenfell Waste Depot</u> : call for EOI's for operation of facility (DES).	Carried Out

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)**[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

040 **RESOLVED:** Cr Hughes and Cr Best that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

DIRECTOR ENGINEERING REPORT

1. Weddin Shire Council Investigations, P1.5.3

Reason for confidentiality: staff matter (Section 10A(2)(a))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

DIRECTOR ENGINEERING'S REPORT

1. **Weddin Shire Council Investigations, P1.5.3**

Reason for confidentiality: staff matter (Section 10A(2)(a))

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT

6. **Grenfell Sewer Contributions, DA 28/2016**

Cr McClelland previously declared a conflict of interest as a real estate agent, left the room and did not return.

RESOLVED: Cr Hughes and Cr Griffiths that the report be further considered.

Noted

CLOSURE: There being no further business the meeting closed at 7.19 pm.

Taken as read and confirmed as a true record this day 18 August 2016.

..... General Manager.....Mayor