



To Avoid Delay when
Replying or Telephoning

Please Quote:

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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 18 AUGUST 2016 COMMENCING AT 5.00 PM

11 August 2016

Dear Councillor

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 18 AUGUST, 2016**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 21 July 2016
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Sesquicentenary Ctee Mtg, 28/07/2016
- Local Traffic Ctee Mtg, 2/08/16
- Local Emergency Management Ctee Mtg, 2/08/16
- Bogolong Dam Ctee Mtg, 4/08/16
- Art Gallery Ctee Mtg, 4/08/16
- Tourism Ctee Mtg, 4/08/16
- Heritage Ctee Mtg, 4/08/16
- Planning and Development Ctee Mtg, 15/08/2016
- Manex Ctee Mtg, 16/08/2016
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J Niven, G B Halls, A C Griffiths, N W Hughes, J Parlett, C Brown, G McClelland and P H Best.
General Manager (G Carroll), Director Engineering (W Twohill), Director Corporate Services (L Gibson) and Director Environmental Services (B Hayes).

At this point the Mayor Cr Liebich acknowledged that this would be Cr McClelland and Cr Halls last meeting, thanked them for their contribution to Council and wished them all the very best for the future.

The Mayor also acknowledged that this is the last meeting in the current term of Council, acknowledged the achievements over the last four years and thanked and congratulated Council and Staff.

APOLOGY: Nil

CONFIRMATION OF MINUTES:

042 **RESOLVED:** Cr Hughes and Cr Halls that the Minutes of the Ordinary Meeting, held on 21 July 2016 be taken and read as **CONFIRMED**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cr M Liebich	DES Report Item B4	Relative of Letter Writer	Pecuniary	Yes

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE
WEDDIN SHIRE COUNCIL HELD, 18 AUGUST 2016.**

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 28/2016.
- A2. Phillip Diprose, C2.2.1: Writing regarding the Deputy Mayor's letter published in Friday's edition of the Grenfell Record.
- A3. Tourist Attraction Signposting Assessment Committee, T4.3.1: Thank you for your application to the Tourist Attraction Signposting Assessment Committee (TASAC) regarding "white on brown" tourist attraction signposting for O'Briens Hill Historic Gold Mine, which is located off the Mid-Western Highway in Grenfell.
- A4. Michael McCormack MP, H1.1.7: Writing in relation to your letter of 17 May 2016 regarding the Weddin Regional Health Hub.
- A5. Department of Industry, A3.6.45: Advising of a new Aboriginal Land Claim lodged within your Local Government Area.
- A6. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 29/2016.
- A7. Mikla Lewis, Weddin Landcare, E3.6.4: Writing to you regarding the Bogolong Dam project, which was discussed at our last Weddin Landcare Steering Committee Meeting.
- A8. Department of Family and Community Services, A3.6.1: Advising the Department of Family and Community Services (FACS) is reshaping how our districts are led and supported.
- A9. Ms Anne Gault, P4.10058: Tendering my resignation from the Grenfell Public Library operative from 4th October, 2016, or earlier if that is more convenient to my successor.
- A10. Department of Primary Industries (DPI), A3.6.48: Advising DPI Water has historically provided its assistance to Local Water Utilities (LWU) to help them undertake their surveillance, monitoring and inspection activities to ensure that they meet the Dams Safety Committee's (DSC's) requirements under the *Dams Safety Act 1978* (1978 Act).
- A11. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 30/2016.
- A12. NSW Government, Fire & Rescue, E1.4: Advising the Minister for Emergency Services recently approved the 2016/2017 estimated expenditure for Fire & Rescue NSW (FRNSW).
- A13. Australian Bureau of Statistics, A3.7.4: Tuesday, 9 August 2016 is Census night.
- A14. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 31/2016.

- A15. Essential Energy, U1.3.11: Advising that John Cleland has been appointed as Chief Executive Officer (CEO) of Essential Energy, effective from 18 July 2016. Gary Humphreys, who has been Acting CEO since January 2016, will remain with the business as Deputy CEO.
- A16. NSW Government, Building Professionals Board, P4.10237: Referring to Brendan Hayes application for renewal of your certificate of accreditation under the *Building Professionals Act 2005 (BP Act)*.
- A17. The Hon Katrina Hodgkinson MP, A3.19.2: Advising State Parliament was in recess during July with attention on Canberra and the Federal election which has seen the Coalition Government returned to form the 45th Parliament.
- A18. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra, Katrina Hodgkinson is urging Councils in the Cootamundra electorate to apply for funding as part of the Fixing Country Truck Washes program.

SECTION B - Matters for Reporting

- B1. Mr Joshua Liebich, T2.3.1: Writing to you regarding a rezoning decision that was made by Council in 2011.
- B2. Sharon and Mitchell Forsyth, T5.74/2007: Advising in regards to the above mentioned application I and my son are opposed to this application.
- B3. Wattleglen Pty Ltd, R2.1.0: Requesting approval to place 100mm conduit under Greenethorpe-Bumbaldary Road 5.450km south of Mid-Western Highway.
- B4. June Iddon re: Le Tour de Greenethorpe, T3.4.1: As discussed with yourself and Deann from RMS below are proposed additions.
- B5. Optus, U1.2.4: We are writing on behalf of Optus, to inform you of a proposal to upgrade a mobile phone base station at the above address.

043 RESOLVED: Cr Brown and Cr Griffiths that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. Local Government NSW, A3.8.2: Councils were recently advised that the Local Government New South Wales Board approved an application made by Cowra Shire Council for legal assistance to defend an appeal matter under the LGNSW Legal Assistance Policy and Guidelines. The LGNSW Board considered that this matter to be of importance to all Local Governments throughout NSW as the appeal relates to the interpretation of Councils' powers under the Local Government Act NSW (the Act) and Councils' ability to rely on the Act to issue notices and orders where animal welfare issues are not covered by other laws.

The Land and Environment Court has agreed that Councils should be able to issue orders under section 124 of the Act and the judgment can be viewed via that Court's website – the citation is McCudden V Cowra Shire Council (2016) NSWLEC 14.

Financial contributions are now being sought from Councils as the Land and Environment Court has resolved this matter and the costs of the proceedings have been determined.

You are reminded that there is no obligation for a Council to provide assistance.

Note: Council's required contribution \$266.57

RECOMMENDATION:

For Council's Consideration

044 RESOLVED: Cr Hughes and Cr Niven that support be granted as requested.

2. NSW Rural Fire Service, E1.3.1: Conducting a series of Local Government Forums across the state to allow effective collaboration and communication with Local Government. These forums will provide a great opportunity for both Council and the NSW Rural Fire Service to discuss matters of mutual interest with District, Regional and Service Management.

Whilst the forums are envisioned to be an open forum of free discussion, the NSW Rural Fire Service will also cover items including but not limited to, the following:-

- 2015/16 Season Overview
- 2016/17 Pre-season Overview
- 2016/17 State Government Budget (NSW RFS related)
- New Rural Fire Fighting Fund allocation model
- Local Government Amalgamations and effects on the (NSW RFS)

I encourage your attendance and look forward to catching up with you at the upcoming forums.

RECOMMENDATION: that the Mayor, Deputy Mayor and Director Engineering be authorised to attend the forum at Dubbo on Tuesday, 20 September 2016.

045 RESOLVED: Cr McClelland and Cr Parlett that the Mayor, Deputy Mayor and Director Engineering be authorised to attend the forum at Dubbo on Tuesday, 20 September 2016.

3. Loader's Coaches Pty Ltd, T3.4.4: Requesting permission to access and reserve the parking area situated in front of the NAB down to the roundabout (approximately 16 – 18 m length) on the 1st September from 1pm to 4pm. We have been approached by a Coach company to co-host a display/showing in the area on this date to allow members of the public to look at and obtain further information regarding their packages and services.

RECOMMENDATION: that approval be granted as requested subject to a copy of their public liability policy being obtained.

046 **RESOLVED:** Cr Brown and Cr Halls that approval be granted as requested subject to a copy of their public liability policy being obtained.

4. Weddin Mountain Muster, C1.4.13: Advising this year's Weddin Mountain Muster will run from Sunday 25th September through to Friday 30th September. The event has 110 registered riders.

As done in previous years, the committee are requesting the use of the Port-a-loo for the week of the muster. We greatly appreciate your assistance with this matter.

We would also like to request the use of Council Wheelie Bins at the showground for the week of the muster, and also the collection of the rubbish during the week and at the end of the event.

Your assistance with these matters would be greatly appreciated.

RECOMMENDATION: that assistance be provided as requested at no charge.

047 **RESOLVED:** Cr Hughes and Cr Parlett that assistance be provided as requested at no charge.

5. Livestock and Bulk Carriers (L&BCA), T3.6.6: Writing to invite you to join Duncan Gay, NSW Minister for Roads, Maritime and Freight, and representatives from Roads and Maritime Services (RMS), Transport for NSW (TfNSW) and the National Heavy Vehicle Regulator (NHVR) for an important heavy vehicle forum:

Date: Friday 16 September 2016

Time: 10am – 2pm

Venue: Temora Ex-Servicemans Club, 130 Baker Street Temora NSW

Councils hold responsibility for much of the infrastructure that is critical to the rural freight task that underpins our rural industries.

The L&BCA heavy vehicle forum brings together rural freight task stakeholders to discuss challenges, opportunities for funding and important heavy vehicle productivity schemes.

RECOMMENDATION:

For Councils Consideration

048 **RESOLVED:** Cr Hughes and Cr Best that the Mayor and Director Engineering be authorised to attend the Heavy Vehicle forum at Temora on Friday, 16 September 2016.

6. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra The Hon Katrina Hodgkinson MP welcoming the announcement of \$6.5 million in funding for two projects in her electorate as part of the State Government's \$15 million Fixing Country Rail pilot program.

Copy forwarded to Councillors

Noted

7. Grenfell Cricket Club, P2.1.6: Advising the Grenfell Cricket Club would like to apply for permission to use Top Lawson Park.

The Cricket Club would be using the ground on Saturdays during the 2016/2017 cricket season between 8 October 2016 and 30 March 2017 for games. Also the Club would be using the Cricket pitches and practice nets on Wednesday afternoons for training with juniors and seniors from August 2016 to March 2017.

Copies of the draws will be sent as soon as they are finished.

RECOMMENDATION: that permission be granted as requested subject to a copy of their public liability policy being obtained.

049 **RESOLVED:** Cr Best and Cr Brown that permission be granted as requested subject to a copy of their public liability policy being obtained.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 18 AUGUST 2016

RECOMMENDATION: that the late correspondence be received and dealt with because of the urgency of the matters.

050 **RESOLVED:** Cr Niven and Cr Griffiths that the late correspondence be received and dealt with because of the urgency of the matters.

8. Caragabal Country Golf Club, C1.2.9: Advising the 2016 Caragabal Sheep Races will be held on the 10 September. The Caragabal Country Golf Club would like to request the use of the Weddin Shire Council cool room and 10 rolls of barrier mesh for the event.

If it is possible to hire the cool room and barrier mesh, a member of the Club could pick it up from Grenfell on Thursday, 8 September and return it on Monday, 12 September.

The Caragabal Country Golf Club is always very appreciative of all the assistance it receives from the Weddin Shire Council and surrounding Community.

Thank you for considering this request.

RECOMMENDATION: that the requests be approved at no charge.

051 **RESOLVED:** Cr Niven and Cr Best that the requests be approved at no charge.

9. Gunyah Craft Shop, C1.1.3: Being a not for profit business are asking if you will once again this year consider a rebate on our Council rates.

Thank you for this consideration.

RECOMMENDATION: that the request be approved as per Council's policy.

052 **RESOLVED:** Cr Hughes and Cr Halls that the request be approved as per Council's policy.

10. Grenfell Sesquicentenary, C1.4.16: Requesting that Council consider running a Red Carpet Open Day, to be held in the Visitor Information Centre on the October long weekend.

The Sesquicentenary committee's 'Come Home to Grenfell' target audience is Weddin Shire residents, visiting friends and relatives and other visitors to the shire, which would be the perfect market to showcase the new VIC.

The committee also feels the VIC is the best starting point for visitors to obtain information and tailor made for the best possible experience for the Sesquicentenary visitors.

It would be appreciated if you could advise the committee if Council would be interested in holding a Red Carpet Event.

RECOMMENDATION: that Council hold a Red Carpet Open Day in the Visitor Information Centre on the October 2016 long weekend.

- 053** **RESOLVED:** Cr Hughes and Cr Brown that Council hold a Red Carpet Open Day in the Visitor Information Centre on the October 2016 long weekend.
- 054** **RESOLVED:** Cr Griffiths and Cr Niven that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTION

1. Policy for Planting of Vegetation along Kerbsides, C2.8.1

Notice is given of the following motion at the August 2016 Council meeting:-

“that Council develop a policy for the Planting of Vegetation along Kerbsides.”

Signed: Cr Paul Best

Comments: To stop inappropriate tree planting along areas where footpaths will be installed and to stop large trees from being planted below power lines.

055 **RESOLVED:** Cr Best and Cr Parlett that Council develop a policy for the Planting of Vegetation along Kerbsides.

2. Fencing – Bimbi State Forest, C2.8.1

Notice is given of the following motion at the August 2016 Council meeting:-

“that Council writes to the National Parks and Wildlife or other appropriate body and requests that the fencing between the Bimbi State forest and Mary Gilmore Way be replaced as a matter of urgency, and Kangaroo exclusion fencing be used if possible.”

Signed: Cr Paul Best

Comments:

- the fencing is nonexistent in some places
- a large number of vehicles have accidents in the stretch with wildlife
- the current leasees have tried to have the fencing done with no response from the Government
- it allows stock travelling along the road to enter the forest.

056 **RESOLVED:** Cr Best and Cr Niven that Council write to the National Parks and Wildlife or other appropriate body and requests that the fencing between the Bimbi State forest and Mary Gilmore Way be replaced as a matter of urgency, and Kangaroo exclusion fencing be used if possible.

THE GENERAL MANAGER'S REPORT

11 August 2016

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Local Government Reform – Future Direction, C2.10.9

Councils 'Fit for the Future' (FFTF) proposal was resubmitted to the Office of Local Government by the due date of Friday, 29 July 2016.

It is anticipated Council will be advised of the outcome of the reassessment by 30 September 2016.

A copy of the resubmission is available on Council's website: <http://www.weddin.nsw.gov.au>

For Information

Noted

2. Local Government Reform – Innovation Fund, C2.10.9

As Councillors are aware Council was recently successful in its joint grant funding application under the NSW Government's \$4m Innovation Fund with Mid Lachlan Alliance Councils Parkes, Forbes and Lachlan.

A brief together with an advertisement was developed to appoint a project agent who's role will be to facilitate the tender/quotation process to engage consultants to conduct efficiency/service/organisational/IT reviews and develop and implement policies and procedures to enable Councils to become fiscally responsible which will be a requirement of the amended Local Government Act, 1993.

Expressions of Interest (EOI's) are currently being called to appoint a Project Agent and close on Friday, 19 August 2016.

For Information

Noted

3. Weddin Regional Health Hub Operation, H1.1.7/P2.12.17

Final documents have been finalised which will facilitate the request for proposals to operate the Weddin Regional Health Hub.

The documents have been forwarded to the proponents who will have six weeks to submit their proposals which will allow a final decision to be made October 2016.

For Information

Noted

THE GENERAL MANAGER'S REPORT

4. Annual Returns of Disclosure of Interest, C2.2.2

The annual returns are required under the Act to be lodged by all Councillors and other designated persons by 30 September, 2016.

Draft forms have been separately forwarded. To date, completed returns for the 2015/2016 financial year have been received from:-

Crs Liebich, Niven, McClelland, Brown, Griffiths, Hughes, Parlett, Best and Messrs Carroll, Gibson, Hayes and Twohill.

The returns once received are available for inspection by the public.

For Information

Noted

5. Weddin Aquatic Centre Redevelopment - Funding, P2.3.1

Councils Mayor Cr Liebich and myself attended a meeting at Parliament House, Sydney on Thursday 4 August, 2016 with The Hon Katrina Hodgkinson MP and Mr Anthony Ball CEO of Clubs NSW in regards to funding for Stage 2 of the above project.

The meeting which was arranged by Ms Hodgkinson afforded Council the opportunity to table our plans for the project and discuss the importance of the project to our community. Mr Ball was very impressed with the project, particularly as we have commenced Stage 1 and 3 and are committing major financial resources to the project ourselves.

Ms Hodgkinson and Mr Ball encouraged Council to re-apply for the next round of ClubGrants Category 3 funding which should be open in October/November 2016.

The meeting was very worthwhile as it afforded us the opportunity to advocate on behalf of Council and advise how important the project is to the local community as well as advising the need for additional financial resources.

RECOMMENDATION: that Council approve the submission of a grant funding application under the next round of ClubGrants Category 3 funding for Stage 2 of the Weddin Aquatic Centre Redevelopment.

057 **RESOLVED:** Cr Parlett and Cr Brown that Council approve the submission of a grant funding application under the next round of ClubGrants Category 3 funding for Stage 2 of the Weddin Aquatic Centre Redevelopment.

6. Policy for Alcohol and Other Drugs , C2.4.15

The draft policy for Alcohol and Other Drugs has been developed and is now presented for Council adoption.

Once the policy is adopted by Council, it is proposed to conduct education and training in regards to the policy for Councillors and staff.

THE GENERAL MANAGER'S REPORT

RECOMMENDATION: That Council adopt the draft Policy for Alcohol and Other Drugs as tabled.

058 **RESOLVED:** Cr McClelland and Cr Halls that Council adopt the draft Policy for Alcohol and Other Drugs as tabled.

7. Procedure for Alcohol and Other Drugs Policy, C2.4.15

The draft Procedure for Alcohol and Other Drugs Policy has been developed and is now presented for Council adoption.

Once the procedure is adopted by Council, it is proposed to conduct education and training in regards to the procedure for Councillors and staff.

It will then be necessary to engage a company to conduct the testing process as well as training two employees to be able to conduct Post Reportable Incident testing.

RECOMMENDATION: That Council adopt the draft Procedure for Alcohol and Other Drugs Policy as tabled.

059 **RESOLVED:** Cr Niven and Cr Brown that Council adopt the draft Procedure for Alcohol and Other Drugs Policy as tabled.

8. NSW Local Government Week 2016, C1.4.3

NSW Local Government Week was held from 1 August – 7 August 2016.

Local Government week affords Councils the opportunity to showcase the range of services provided, the achievements of Councils, the breadth of work undertaken and Councils plans for the future.

For Information

Noted

9. Local Government NSW Annual Conference, A3.18.3

As reported to the July 2016 Council meeting the 2016 Local Government NSW Annual Conference will be held in Wollongong from 16 - 18 October 2016.

Council's Mayor Cr Mark Liebich has been nominated as Councils official delegate for voting purposes.

The Mayor, Deputy Mayor and General Manager have been registered to attend.

For Information

Noted

THE GENERAL MANAGER'S REPORT

10. September 2016 Meeting Date, C2.8.1:

As councillors are aware, the Local Government Elections will be held on Saturday, 10 September 2016.

The September Council meeting is scheduled to be held on Thursday, 15 September 2016.

As there will be insufficient time for the minimum notice stipulated in the Code of Meeting Practice after the declaration of the poll it is proposed to defer the September Council Meeting to Thursday 22 September, 2016.

RECOMMENDATION: that the September 2016 Council Meeting be deferred to Thursday 22 September, 2016 and the change be advertised accordingly.

060 **RESOLVED:** Cr McClelland and Cr Griffiths that the September 2016 Council Meeting be deferred to Thursday 22 September, 2016 and the change be advertised accordingly.

THE GENERAL MANAGER'S LATE REPORT

RECOMMENDATION: that the General Manager's late report be received and dealt with because of the urgency of the matters.

061 RESOLVED: Cr Brown and Cr Griffiths that the General Manager's late report be received and dealt with because of the urgency of the matters.

11. Community Strategic Plan – End of Term Report, A3.4.11

New South Wales Councils are required to include in their Annual Report in the year in which an Ordinary Election is held an End of Term Report as per s428(2) of the Local Government Act, 1993.

The End of Term Report is a report on the outgoing Council's achievements in implementing the Community Strategic Plan over the previous four years. As with the Annual Report the End of Term Report is a key point of accountability between a council and the community it represents. It is therefore not a report to the Office of Local Government or the NSW Government it is a report to the community.

Unlike the Council's Annual Report which reports on the progress of the Council's 4-year Delivery Plan and Annual Operational Plan achievements, the End of Term Report is a report on the implementation and more importantly the effectiveness of the Community Strategic Plan Weddin Shire 2013 - 2023 in achieving its social, environmental, economic and civic leadership objectives.

The End of Term Report is a snap shot of the Council's performance in the past 4-years against Weddin Shire 2013 - 2023 Headline / Key Performance Indicators. It also includes for each strategic outcome a brief report on the actions taken by Council and our communities that contribute to Weddin Shire 2013 - 2023 strategic outcomes, the vision and the preferred futures of our local communities.

The End of Term Report is detailed below.

ITEM	STRATEGY	REPORT
SO#1	Strong, Diverse and Resilient Local Economy	
1.1	Strong and progressive agricultural sector	Lobbying continued to reopen the Blayney-Demondrille rail line.\$5m granted for the Maimuru to Demondrille section of the line. Continue to carry out road upgrades under the FAG, R2R, Regional Roads, State Highway and National Highway programme and Fixing Country Roads to support agriculture.
1.2	Maximise the Weddin Shire's tourism potential	Established accredited VIC in hub building. Continued supporting local events including but not limited to Henry Lawson Festival, Gold Fest, Grenfell Sesquicentenary, Race days etc. Continued active involvement in Gold Trails including contribution to upgrade of Gold Trails website and ongoing support provided by Internet Officer to Gold Trails. Planning and negotiations carried out for the establishment of "Grenfell Festival of Fitness" event. Active social media presence maintained with regular updates. Participation in Central NSW unearthed campaign and co-ordinated workshop with tourism providers to maximise outcomes from this campaign. Industrial Estate land promoted resulting in sales. Forbes Street caravan parking currently being implemented to attract

THE GENERAL MANAGER'S LATE REPORT

ITEM	STRATEGY	REPORT
		caravaners. Applications for Local Heritage Grants and Heritage Advisor Grants submitted.
1.3	Infrastructure and services to support business activity	Meetings held with TAFE to discuss training possibilities. TAFE programs promoted internally to staff and to wider community. Support provided to staff members to undertake training via the training and expenses policy. One employee trained as a horticulturist, two employees trained as supervisors, two school based students employed in parks and garden and workshop. Recycling at Quandialla being monitored and working well.
1.4	Support existing business & encourage new industries	Weddin Development Committee supported and support provided to implementation of 'Go Grenfell' shopping cards. Continued liaison with and support of Central West BEC. Potential investors made aware of Council's incentive policies and opportunities. Council's economic development strategic plan currently being reviewed. Industrial Estate being further developed.
1.5	Promote land zoned for development	Industrial land promoted. Prospectuses distributed to promote the Weddin Shire.
1.6	Foster partnerships to advance economic activity	Weddin Development Committee supported to conduct Weddin Business Awards. Networks maintained with surrounding shires in order to leverage these partnerships to the benefit of our shire. Continued liaison with and support of Central West BEC.
1.7	Support expanded aged care facilities & services	New contractor for the local Taxi Service engaged to maintain a subsidised form of public transport for the community including the aged. IT classes maintained including free classes in Seniors Week. Support provided to numerous community organisations with strong connections to aged community members supporting social cohesion and connections for our elderly community members. Library village deposit stations and house bound service maintained. Seniors resources maintained at the library. Department of Human Services Access Point operated out of Grenfell Internet Centre.
1.8	Support responsible mining	Site meeting with existing mining operations regarding life span and closure and rehabilitation plan.
1.9	Encourage renewable energy development	CEEP grant obtained through CENTROC for sewer relining and smoke detection. DA packs including renewable advice.
SO#2	Healthy, safe, and educated community	
2.1	Encourage provision of quality medical facilities	Plans developed for new Grenfell Medical Centre which will include GP's, visiting specialists and a dental surgery. Work undertaken to prepare and release an Expression of Interest for the management of the new Medical Centre to maximise outcomes of this facility. New doctor continues to operate from Main Street Surgery. Local GP's being supported with subsidised accommodation and housing.
2.2	Promote and develop health education	Health education conducted in conjunction with Health agencies.
2.3	Support community transport	Subsidised local taxi service maintained. Advertising and negotiations undertaken to establish a new provider to maintain this service.
2.4	Support provision of adequate aged care service	Support provided to numerous community organisations with strong connections to aged community members supporting social

THE GENERAL MANAGER'S LATE REPORT

ITEM	STRATEGY	REPORT
		cohesion and connections for our elderly community members. House bound library service maintained as well as village deposit stations. Seniors resources maintained at the library.
2.5	Maximise public health and safety	Complaints and inspections attended to as appropriate. Home swimming pool inspections program developed and adopted, inspections to commence. RFS SLA completed, RFS meetings attended, assistance given to SES as required. Public toilets maintained. SLA adopted. All meetings attended by delegates and Director Engineering. Co-operation with Local Units s as requested. Cleaning schedule for toilets and street cleaning etc adhered to, including for special events. Street lighting operating satisfactorily.
2.6	Support local education institutions	Support provided to all schools within the shire for their presentation days to assist in encouraging educational achievement. Education and training opportunities for Council staff supported and encouraged. Australia Day academic award presented to recognise academic achievement.
2.7	Provide lifelong learning opportunities	Library resources continually reviewed and updated. Access maintained to the State Library of NSW online resources via State Library E-Resources. Library supports special event and programs for all ages. The Grenfell Internet Centre supports the ongoing development of IT skills in the community. IT classes regularly held including free seniors week classes. IT articles submitted to the Grenfell Record, School Newsletters etc. and presentations and training conducted for community projects. TAFE courses advertised internally and to wider community to support ongoing provision of TAFE services in Grenfell.
SO#3	Democratic and engaged community	
3.1	Develop leadership skills in the community	Council staff encouraged and supported to take an active role in the community. Volunteers of community organisations encouraged and supported. Staff actively participate in numerous community organisations and by doing so foster the development of community leadership skills.
3.2	Implement the integrated planning and reporting	IP & R documents implemented and reviewed on an ongoing basis. Ongoing liaison with Councils auditor undertaken to ensure Councils accounting practices conform to best practice. Accounting standards are monitored and any new requirements incorporated into Councils procedures.
3.3	Support village progress organisation activities	Supported by various Councillors on an on-going basis.
3.4	Harness and leverage existing leadership network	Information on grant funding opportunities distributed to community groups. Community networks leveraged to inform and subsequently support Council's 'Fit for the Future' submission. Ongoing support provided to community groups and their initiatives. eg the "Go Grenfell" shopping cards project.
3.5	Community consultation on major decisions	Community groups consulted where appropriate e.g Local Government reform public meeting. Community groups are encouraged to provide feedback to and assist Council where relevant eg. Local Government reform survey.

THE GENERAL MANAGER'S LATE REPORT

ITEM	STRATEGY	REPORT
		Survey undertaken and public meeting held to inform Council's "Fit for the Future" submission. Council policies and projects advertised publically for feedback and comment. Community members welcomed to address Council. Social media and website presence maintained to engage with and inform the community.
3.6	Educate Community on role of Council & Councillors	Weekly newsletter placed in Grenfell Record and website. Website and social media presence in addition to weekly newsletter.
3.7	Leverage internet and social media to engage community in local leadership and communication	Regular updates made via website and other social media platforms such as facebook and twitter to engage and inform the community. Survey Monkey surveys undertaken to inform the Council planning and decision making process. Regular website, facebook and twitter updates completed on an ongoing basis in addition to consistent Grenfell Record articles.
SO#4	Culturally rich, vibrant and inclusive community	
4.1	Maintain & develop sporting facilities & events	Master Plan adopted by Council for Henry Lawson Oval. Amenities at Quandialla Pool upgraded as requested. Facilities regularly maintained.
4.2	Maintain & develop recreational facilities & events	Redevelopment of Grenfell Swimming Pool commenced. Reserves and all parks mowed and maintained with no complaints. Free usage by schools granted as requested. Skate park maintained in a clean condition. Youth Week grant obtained. Scoreboards/goal posts and new toilet block completed at Henry Lawson Oval.
4.3	Maintain & develop cultural & arts facilities & events	Arts and Tourism Officer appointed. Gold Fest event organised and held. Support provided to Henry Lawson Festival and Art Gallery. Planning and negotiations undertaken for the establishment of a new sporting tourism event. Numerous events supported financially as well as with promotional support.
4.4	Develop strategy for attracting diverse cultures	Prospectus developed and distributed to market the Weddin Shire to a diverse range of prospective residents.
4.5	Encourage sense of community & connectiveness	Community members encouraged to join community and Council committees and groups. Support provided to numerous community groups. Special events held and supported for all age groups and interests. Community volunteers invited to assist with events where appropriate. Staff encouraged to be actively involved in community groups.
4.6	Implement a social activities planning program	Seniors Weeks IT classes held in addition to regular IT Classes. Taxi service maintained to provide access to a form of public transport. Cinema service maintained at Community Hub. Conference room made available for employment agencies and social groups/activities. Access Point Services established in CTC for the Department of Human Services.
SO#5	Cared for natural, agricultural & built environments	
5.1	Implement environmental regs & control in Council operations	DA's being processed in appropriate and timely manner. State of Environment Report completed. Heritage advice applied to applicable DA's. Urban stormwater maintained. Emu Creek maintenance plan adopted. Grenfell sewerage scheme operating well and within statutory limits.

THE GENERAL MANAGER'S LATE REPORT

ITEM	STRATEGY	REPORT
		Bogolong Dam Management Plan currently being developed. Storm water systems maintained satisfactorily. IWCM actions to be carried out as funds become available. Domestic and commercial waste as well as recycling collected as per schedule.
5.2	Encourage waste reduction & recycling	Grenfell, Greenethorpe and Quandialla recycling services implemented and operating very well. Program for education for recycling in schools and reminders to residents as to recyclable materials conducted.
5.3	Raise awareness of sustainable practices	Environmental education undertaken.
5.4	Improve environmental outcomes of Council operations.	Garbage collection services operating well. Landfills operated as prescribed. Mulching of Greenwaste and construction of new putrescible waste cell undertaken. Domestic, commercial waste and recycling carried out satisfactorily including E waste, oils, chemicals and metal/steel recycling programs. Improvement plans being developed for Grenfell, Caragabal and Quandialla facilities. Trees planting programmes undertaken.
5.5	Inform local ag industry about sustainable practices	Local forums publicised in Council newsletter. Tree planting carried out.
5.6	Preserve the heritage of built areas	Free Heritage Advisory service provided. Local heritage grants programs administered.
5.7	Preserve broader landscape connectivity for native fauna	Support given to schools for Tree Days. Roadside vegetation study for all roads in Weddin Shire completed.
SO#6	Well maintained & improving Shire assets and services	
6.1	Council operations meet reasonable community expectations	Hub building services operated and maintained. Property/rating maintained up to date. All rates notices issued on time. Emu Creek Management Plan adopted and O'Briens Tributary drainage improvement being completed. Grant opportunities constantly reviewed. Hub building services maintained and operated.
6.2	Maintain & improve Council's transport infrastructure	All drainage and channels in Grenfell and Villages maintained. State, Regional, urban and rural roads, footpaths and drainage structures upgraded and maintained in good order. Company Dam grounds and facilities maintained. Footpaths upgraded and maintained. Re-evaluation of all road assets in Weddin Shire being carried out on an ongoing basis.
6.3	Maintain structural assets	All structural assets maintained as funds permit within the relevant asset management plans levels of service. Beasleys Bridge upgraded. Grant funding received to upgrade Blacks Bridge. Grant funding application submitted to upgrade the Grenfell Sewerage Treatment Works.
6.4	Position Weddin Shire as "employer of choice"	Employees encouraged and supported to identify and undertake continuing professional development and training. High level of WHS attained.
6.5	Provide a modern plant fleet	Plant purchased to maintained high standard. Purchased patch truck, two western star trucks and two tipping super dog trailers to increase efficiencies.
6.6	Manage classified road on behalf of RMS	State, National and regional roads maintained within RMS standards.
6.7	Participate in, & support, Localising NSW 2021	Centroc membership maintained and activities supported where relevant to our Shire, including JO pilot planning and development, community infrastructure prioritisation matrix development, joint tenders and joint initiatives. Sewer mains upgraded. Joint tenders with CENTROC such as smoke testing, best practice and road signs tenders undertaken.

THE GENERAL MANAGER'S LATE REPORT

ITEM	STRATEGY	REPORT
6.8	Liaison & partnership with NSW State & federal govts	<p>Continued liaison with key health sector stakeholders for the planning of the new Medical Centre.</p> <p>Liaison with and participation in Central NSW Tourism initiatives.</p> <p>Liaison with political representatives regarding the 'Fit for the Future' process and Council's submission informed by the community's wishes.</p> <p>Successful in receiving grant funding of \$400,000 under the State Government's Innovation Fund in conjunction with Parkes, Forbes and Lachlan Shires.</p> <p>Continued lobbying efforts in regard to Weddin Shire Council activities, grant submissions, capital projects with all levels of government.</p> <p>Liaison with State and Federal Government departments undertaken where appropriate eg. Liaison with RMS in regards to the management of SH Contracts and Bogolong Dam, liaison with NSW Medicare Local and NSW Rural Doctors Network regarding planning of proposed new Medical Centre, NSW Trade and Investment for potential presenters to Weddin Development Committee, Central NSW Tourism in relation to provision of VIC services etc.</p> <p>Utilise Floodplain grant from Office of Environment and Heritage for Emu Creek Management Plan and O'Briens Tributary Drainage Improvement.</p>

RECOMMENDATION: that Council adopt the End of Term Report as presented and include it as an attachment to the 2015/2016 Annual Report.

062 **RESOLVED:** Cr Hughes and Cr Parlett that Council adopt the End of Term Report as presented and include it as an attachment to the 2015/2016 Annual Report.

At this point the General Manager on behalf of the staff thanked and congratulated Cr McClelland and Halls for their contribution to the Weddin Shire over many years and wished them all the very best for the future.

Cr Halls responded advising Council has achieved a great deal in his time on Council and wished Council and staff all the best for the future.

Cr McClelland responded and detailed the major achievements by Council during his time on Council and wished Council and staff all the very best for the future.

GLENN CARROLL
GENERAL MANAGER

063 **RESOLVED:** Cr Brown and Cr Niven that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

11 August 2016

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 July 2016:

Bank Account	
Westpac	-\$166,384.80
Investments	
Westpac	<u>5,250,000.00</u>
Total Investments	<u>\$5,250,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 July 2016.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of July follows:

Rates Receipts	33,303.33
Credit Union Agency Commission	607.20
Interest on Investments	881.58
Development & Building Application Fees	3,430.00
CTC Income	8,351.55
Access Point Service Income	5,252.52
Caravan Park Income	4,154.00
Other	6,452.07
Total	<u>\$62,432.25</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2015/2016:

Following are the up to date maintenance figures as at 30 June 2016.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	717,479	695,095
Grenfell Town Streets Maintenance	168,722	147,330
Village Maintenance - Caragabal	6,000	5,048
Village Maintenance - Greenethorpe	6,000	10,277
Village Maintenance - Quandialla	6,000	13,793
Garbage / Recycling Collection	129,000	132,866
Quandialla Recycling Station	8,000	4,491
Greenethorpe Collections	8,000	5,903
Commercial Waste Collection	18,000	9,911
Grenfell Waste Depot Manning / Plant Hire	135,000	136,288
Tips Working Expenses	49,000	57,019
Grenfell Tip Green Waste Processing	20,000	13,927
Cemetery Maintenance	69,000	71,453
Cemetery Sites etc. income	(33,000)	(63,114)
Noxious Plants	84,500	80,263
Noxious Plants - Extra	20,000	20,389
Parks & Gardens	206,262	192,014
Library Expenditure	95,053	80,638
Baths Income	(25,000)	(19,780)
Baths Expenditure	134,909	113,154
Caravan Park Income	(57,000)	(69,762)
Caravan Park Expenditure	103,635	80,488

RTA GRANT WORKS

Item	Vote	Expenditure
2015/16 State Roads (SH6)	603,180	607,242
2015/16 National Roads (SH17)	809,504	704,399
2015/16 Regional Roads Block Grant	907,584	603,838

2015/16 Rural Local Roads (FAG)	Vote	Expenditure
Reconstruct Village Streets	36,520	0
Quandialla Drainage	151,657	14,610
Greenethorpe - Bumbaldry road	500,000	500,000
Grenfell Medical Centre - K&G & Footpath	142,036	12,036
Grenfell Streets Construction	121,507	5,472
Grenfell Kerb & Gutter	104,545	2,315
Grenfell Streets - Foot paving	37,387	926
Gravel Resheeting	175,984	101,180
Asbestos Mgmt. Plan	6,800	6,748
Memory St/Holy Camp Road Construction	30,000	18,815
Total	1,306,436	662,102

2015/16 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	200,000	213,517
BALLENDENE ROAD (R2R)	345,593	224,857
DRIFTWAY ROAD (R2R)	512,292	617,571
TYAGONG CREEK ROAD (R2R)	221,393	221,393
Total	1,279,278	1,277,338

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity for July is as follows:

Continued liaison with Council's Debt Recovery Firm Outstanding Collections.

3 referred to Outstanding Collection

- 1 no response – referred for further action
- 1 paid in full
- 1 part payment

15 that were previously referred to Outstanding Collections for further action with

- 5 paid in full
- 5 no response – referred for further action
- 3 arrangement
- 2 part payments

6 that were previously referred to Outstanding Collections for further action with

- 5 paid in full
- 1 response – no payment – referred for further action

Continued monitoring of existing payment arrangements, 3 new arrangements made with follow up with further action where required

Other debt collection activity has been of routine nature

For Information

Noted

5. Reconciliation of Rate Levies, R1.4

Attached to the business paper are the reconciliation of rate levies for the year ended 30 June 2016 and the financial year commencing 1 July 2016.

A resolution of Council is required to formally adopt the reconciliations, to affix the common seal of Council and to authorise the signature of the Mayor, Deputy Mayor and General Manager

RECOMMENDATION: that Council adopt the Rate Reconciliations as presented, the common seal of Council be affixed and that they be signed by the Mayor, Deputy Mayor and General Manager.

064 RESOLVED: Cr Hughes and Cr Parlett that Council adopt the Rate Reconciliations as presented, the common seal of Council be affixed and that they be signed by the Mayor, Deputy Mayor and General Manager.

6. Local Government Elections, C2.1.10

Arrangements for the Local Government Elections to be held on Saturday, 10 September 2016 are continuing.

Nominations closed at 12.00 noon on Wednesday 10 August 2016 with 14 nominations received.

The list of candidates whose nominations have been received and accepted can be found by clicking on the 'Nominated Candidates' link which appears in the bottom left hand corner of the www.votensw.info website.

The draw to determine the order of candidates and/or groups on the ballot paper will be held at each Returning Officer's office at 4.00pm, Wednesday 10 August 2016. Candidates, registered political parties, media, council staff and members of the public are welcome to witness the ballot paper draw.

Following the conduct of the ballot paper draw, the order of the candidates/groups appearing on the website will be reordered to reflect the ballot paper draw.

Electors are now able to apply for a postal vote either online, over the phone or download a postal vote application form from www.votensw.info under the 'Early Voting Options' link.

Applications for a postal vote must be received by the NSWEC Electoral Commission no later than 5.00pm on Monday 5 September 2016.

Councils are required to assume a "caretaker" role during election periods to ensure that major decisions are not made which would limit the actions of an incoming council. The caretaker period for the September 2016 ordinary local government elections commences on Friday, 12 August 2016 and ends on Saturday, 10 September 2016.

For Information

Noted

7. Interim Audit, A1.6

Council's external auditors Intentus Chartered Accountants have completed their interim review of council's operations after visiting the council chambers on 5th & 6 May 2016.

The auditor's report stated that: *"Generally, our audit confirmed that the financial management procedures and systems have been controlled effectively in a manner relevant to Council's structure and resources."*

There were no major deficiencies identified in our internal controls with four minor matters noted. These matters have been addressed with steps taken to further improve the internal control environment.

The audit report is a good result and a credit to council staff.

For Information

Noted

8. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

“**Knit, Natter and Nibble**” was held on the four Wednesday mornings in July, and attracted a small but enthusiastic attendance. At the time of reporting 528 square equivalents had been received. Brooke Daniels was unable to make her traditional guest appearance due to illness. There was positive coverage in the Grenfell Record and a good response to the Facebook posts.

Professional storyteller Christopher Johns presented an excellent interpretation of “**The Loaded Dog**” on Thursday, 7th July, to a small but appreciative crowd. Special guests were residents from the MPS and they enjoyed both the performance and the morning tea which followed.

A vigorous round of **weeding of all print collections** has commenced and this will be ongoing through August. There has been a general ‘tidying up’ of the database with removal of records without holdings and the like.

The library’s **automated system will be upgraded** to the most recent version on 5th September on a dial-in basis.

End-of-financial-year statistics included 13,813 items circulated (14,829 in 2014/15), 1,277 acquired (1,064) and 1,707 discarded (1,482).

Compiled a **newsletter** for distribution.

Otherwise activities were of a routine nature.

For Information

Noted

9. Economic Development, C2.8.13

Council’s Economic Development Officer has been involved in the following activities:

Grenfell Go Card has been working well. There has been \$10,085 loaded onto the cards and \$6,525 has been redeemed. The cards are being used in 28 of the 49 registered stores.

Organised 5 group workshops involving 23 business people for consultant Stephen Sykes to inform the preparation of the new Economic Development Strategic Plan.

Distributed funding opportunities to interested community groups.

Attended July Weddin Development Committee monthly meeting.

Applied for Round 3 of the Energise Enterprise Murray Darling Basin Regional Economic Diversification Program, for a series of workshops in Grenfell to improve skills capacity of business owners within the Weddin Shire.

Implemented the Grenfell Counts campaign to encourage participation in the 2016 Census. This included the development of a mail out, an article in the Grenfell Record, mention in GMs column and a Facebook post on Grenfell Tourism and the Weddin Shire Council page.

Attended the ED forum in Forbes on July 12 and learnt about the census changes that informed the Grenfell Counts campaign.

For Information

Noted

10. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Provided feedback on the new Destination Network implemented by Destination NSW.

Prepared rates notice insert

Staffed the Grenfell Accredited Visitor Information Centre as required.

Prepared agenda for August tourism committee meeting.

Prepared minutes for July Tourism projects workshop.

Acquitted the 2015 Small Grants for Rural Communities funding application for the Sleuth, Street and Slam - Poetry Infusion for the Henry Lawson Festival.

Prepared Tourism Strategic Plan.

Recorded community hub bookings, distributed and collected paperwork from clients.

Researched and recorded 3 radio interviews.

Attended July sesquicentenary committee meeting.

Promoted Sesquicentenary in Daily Telegraph In Search column.

For Information

Noted

11. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Art & Art Gallery

- Arranged pickup of Len Wallace's sold sculpture 'Awesome Majesty'
- Arranged letter of payment for Jan Wallace for the sale of Len Wallace's sculpture
- Made contact with new Gallery exhibitors, 'When Two Worlds Meet – The Ethereal and the Earthly' by Kim Bagot-Hiller and Kim Heath
 - arranged dates and times for delivery of artworks
 - arranged paperwork
- Arranged hanging team for new exhibition
- Created name plates, printed and cut them up for new exhibition
- Put together record of sales list for new exhibition

THE DIRECTOR CORPORATE SERVICES' REPORT

- Designed and sent Gallery exhibition opening invitation to 42 volunteers, art gallery committee, Mayor, GM and other interested parties – email and post
- Designed, printed and delivered posters for new exhibition
- Contacted media outlets about Gallery exhibition opening
- Sent upcoming exhibition details to Arts OutWest for their monthly enewsletter
- Liaised with the next two Art Gallery exhibitors for their exhibition 'Our Heritage, Our History' by Chris Lobb and 'Shades of Light' by Roslyn Elm & Elaine Dowd
- Put together exhibition program for July to February and sent to print
- Roster amendments- found replacement volunteers
- Sent out draft volunteer roster
- Finalised and send out August to December volunteer roster
- Attended a free art grant writing workshop in Orange
- Set exhibition dates for 2017 exhibitions
- Researched lighting options and obtained quotes to update lighting in Gallery with commission made from sale of 'Awesome Majesty'
- Wrote Art Gallery report for June/July

Tourism

- Updated business listings on Grenfell.org.au
- Added and updated event listings on Grenfell.org.au
- Updated Sesquicentenary information on Grenfell.org.au
- Updated ATDW listings for visitnsw.com.au and created new listings
- Wrote Council report for June
- Replied to visitor email enquires
- Wrote Facebook posts and scheduled posts
- Once again requested AppnGo update be made to include Weddin Shire listings
- Followed up letters of support for CASP funding
- Finalised and submitted CASP grant application for an event in June 2017
- Contacted media outlets for TV advertising quotes
- Modified visitor centre front counter statistics data recording sheet to be in line with what we are required to report on to Aurora
- Passed on grant opportunity information to museum
- Weekly staff meeting with Director of Corporate Services
- Updated Grenfell's CMCA listing (Campervan & Motorhome Club of Australia)
- Researched TXA for accommodation providers
- Put together 25 visitor packs for a car club visiting Grenfell
- Arranged access to grenfell.org.au google analytics to gather statistics required for Aurora report
- Looked into a possible event for Sesquicentenary weekend to try and draw younger people home for the weekend
- Worked on tourism strategic plan
- Arranged for Grenfell TVC to be re-CADed and sent through to Win and Prime stations for August – December airing
- Reported visitnsw.com.au listing errors to Destination NSW

Visitor Information Centre

- Greeted visitors at VIC and handled enquiries
- Update the weekend staff information and to-do folder – this is updated weekly with new asks and information for them

THE DIRECTOR CORPORATE SERVICES' REPORT

- Continued with weekly email requesting information from business in the Shire about their availability, offers, news etc.
- Ordered more souvenirs
- Managed movie in cinema held during school holidays
- Ordered staff name badges
- Ordered a custom stamp of the tourism logo to be used on brown bags etc. for VIC merchandise
- Looked into possibly movie options for upcoming screenings at hub

Henry Lawson Festival

- Updated website with results for all competitions
- Arranged update of logo with 2017 dates

For Information

Noted

12. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Conducted services and repairs for 47 residential customers and 3 business customers.

Sold laptops/computers to 2 residential customers and 3 business customers.

Sold software, parts and accessories to 50 residential customers and 9 business customers.

Sold ink and toner cartridges to 20 residential customers and 4 business customers.

Delivered 2 individual lessons.

Print 1 lot of Service Booklets.

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

065 **RESOLVED:** Cr Hughes and Cr Best that except where otherwise dealt with the Director Corporate Services' report be adopted.

11 August 2016

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (7 August 2016)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

- | | | |
|-------|---|---|
| SH6 | - | general maintenance |
| | - | cleared fallen trees around Greenethorpe |
| | - | Greenethorpe – Bumbaldry Road intersection – cleared shrubs and trees to improve sight distance |
| SH17 | - | general maintenance |
| | - | extra maintenance due to wet weather |
| MR398 | - | general maintenance |
| | - | removed fallen trees after storm |
| | - | cut suckers in tabledrains and for sight distance |
| MR236 | - | general maintenance |
| MR237 | - | general maintenance |
| | - | removed fallen trees after storm |
| MR239 | - | general maintenance |
| | - | removed fallen trees after storm |

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- Driftway Road widening continuing
- Ballendene Road widening continuing
- replacing two (2) pipe culverts on Driftway Road
- started rehabilitation on MR239
- taken core samples for Blacks Bridge

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- removed fallen trees on rural roads after storm
- cutting suckers along rural local roads
- extra maintenance needed on all roads – patching, drainage and signs

1.4 Urban Maintenance/Construction

- general maintenance
- Alexandra Street widened east shoulder and sealed
- repaired drainage sump North Street
- started Forbes Street medians and tree planting
- repaired toilets at Company Dam
- re-fitted gate at Henry Lawson Oval

For Information

Noted

066 **RESOLVED:** Cr Hughes and Cr Parlett that Council adjourn the meeting to attend the Vietnam Veterans Service for the anniversary of the Battle of Long Tan at Memorial Park.

067 **RESOLVED:** Cr Hughes and Cr Parlett that Council resume the meeting.

2. Other Works

- erected permanent posts for banners at town entrance
- Quandialla drainage continuing
- Medical Centre construction site building screen

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- continuing new toilet block construction at Henry Lawson Oval
- tree lifting carried out

2.2 Cemeteries

The following graves have been prepared from: 11 July 2016 to 7 August 2016:-

Grenfell Lawn	–	1
Grenfell	–	1
Bimbi	–	Nil
Caragabal	–	Nil

THE DIRECTOR ENGINEERING'S REPORT

The following maintenance has been carried out in the last month:

- topped up graves
- attached plaques to the Lawn Cemetery

2.3 Sewer Mains

Eleven (11) sewer chokes have been attended to during the last month, none in the relined section. Insituform commenced sewer caterral relining on 4 July 2016.

2.4 Private Works

- sold gravel to a ratepayer
- cleared a sewer choke for a rate payer

2.5 Village Maintenance

- general maintenance

2.6 Vandalism

Urban - Nil

Rural - Nil

Total Cost: \$0.00
Progressive Cost Urban: \$6,800
Progressive Cost Rural: \$0.00
(from 1/7/2015 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- complete heavy patching on Newell Highway
- continue Driftway Road widening (subject to wet conditions)
- continue Young Road rehabilitation between Martins Lane and Tyagong Hall Road
- commence Greenethorpe – Bumbaldry Road upgrade
- continue Quandialla drainage construction
- continue Ballendene Road widening (subject to wet conditions)

THE DIRECTOR ENGINEERING'S REPORT

3.2 Urban

- general maintenance
- Forbes Street beautifications
- Toilet construction Lawson Oval
- Widen access road and construction of cul-de-sac in Industrial Land
- Complete Lawson Estate private works
- Construct taxi rank in Main Street
- Grenfell Sesquicentenary - prepare holes for tree, place concrete surround for time capsule, place rock, order tree
- Complete Alexandra Street works

For Information

Noted

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
	Sewer Treatment Plant	Fit up UV system for effluent reuse scheme
PI 3953	Garbage Truck	Repair hydraulics, calibration, adjust bin grab rubber strips
	Emulsion Tank	Remove pump for repairs
PI 3952	Kenworth Prime Mover	Replace burnt wiring, calibrate
PI 4107	Patch Truck	Replace rear auger, electrical repairs
PI 4070	Cat 613 B Grid Roller	Cleared fuel blockage
PI 3960	Superdog	Renewed air bag studs
PI 1121	Toyota Kluger (DE)	Fit out

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Heavy patching is continuing on SH17, but has been delayed by rain.

Work Orders for guardrail repair work and culvert repairs are forthcoming.

A Work Order is being prepared for the new SH6 signage in Grenfell, including frangible posts.

For Information

Noted

6. Noxious Weed Report – July 2016, C2.8.12

The Noxious Weeds Officer has carried out the following works in the last month: -

- Weeds sprayed – African Boxthorn, Scotch thistle, Bridal creeper
- Areas sprayed – Yuline, Brundah, Bungalong, Maudry, Wheoga, Bolungerai, Wheoga, Barbingal, Pullabooka, Caragabal, Berrigan, Tirrana, Marsden & Grenfell town area
- Tr@cer mapping program has been withdrawn. Looking at alternatives to meet the Bio security Information System (BIS)
- Attended CWRWC (Central West Regional Weeds Committee) meeting at Dubbo to work on regions priority weeds list & updates on the BIS
- Attended LVNPAC (Lachlan Valley Noxious Plants Advisory Committee) at Parkes
- Biological control – rust & leaf hopper transfer to other areas
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.

For Information

Noted

7. Weddin Senior Management Team and Service Level Agreement Committee Meeting, E1.3.22

The Deputy Mayor and the Director Engineering attended the Weddin Senior Management and Service Level Agreement Committee meeting at the Weddin Fire Control Centre on Thursday, 28 July 2016 at 8.00 am.

The following matters were discussed:-

- Quarterly Performance Review
- Council to supply NSW Rural Fire Service with annual pink slips, including for plated vehicles
- Next station to be constructed at Mr H Matthews' property
- Vehicle safety checks – start up checks of bushfire tankers to be carried out every three months by volunteers, and results sent to NSW Rural Fire Service
- Group Officer Elections – completed
- Amendment to Rural Fire Fighting Fund Allocation Methodology – Ken Neville explained the changes which will significantly affect the budget of Weddin Shire Council, possibly by as much as an extra \$40,000 pa. Further, there will be no VASS reimbursement this year. A meeting is currently being arranged with Mr Ken Neville to discuss these proposed changes
- Group Officer Reports – verbally given
- WHS Quarterly returns – completed

NSW Rural Fire Service will supply official minutes in due course.

For Information

Noted

8. Disposal of Bushfire Tankers, E1.3.11

Council has been given approval to dispose of the following Rural Fire Service tankers:-

- BF07343 Glenelg 7
- BF07344 Warraderry 7
- BF04400 Bimbi 7
- BF04412 Eualdrie 7
- BF00274 Caragabal 1
- BF00882 Greenethorpe

It is proposed to advertise the vehicles locally and in the Western and Southern Magazine for sale.

For Information

Noted

9. 2016/2017 Works Program, R2.3

The 2016/2017 Works Program has been prepared.

A hard copy is on the notice board and a soft copy is available in the iPads.

For Information

Noted

10. Blacks Bridge, R2.11.8

Tenders have been called for Blacks Bridge design and construction, and will be presented to the September Council Meeting for consideration.

Separate quotations will be called for the demolition and removal of the old bridge.

Investigations are continuing into alternate routes for grain haulage in 2016.

For Information

Noted

11. Grenfell Sesquicentenary – proposed road closures, C1.4.16

It is proposed to close:

- Middle Street between Weddin Street and Church Street, and
- Church Street from Middle Street to the northern boundary of Taylor Park and the Post Office house on Sunday 2 October 2016 from 8.00am to 4.00pm for the Grenfell Sesquicentenary celebrations in Taylor Park.

RECOMMENDATION: That Council authorise the closure of:

- Middle Street between Weddin Street and Church Street, and
- Church Street from Middle Street to the northern boundary of Taylor Park and the Post Office house on Sunday 2 October 2016 from 8.00am to 4.00pm for the Grenfell Sesquicentenary celebrations in Taylor Park.

068 **RESOLVED:** Cr McClelland Cr Griffiths that Council authorise the closure of:

- Middle Street between Weddin Street and Church Street, and
- Church Street from Middle Street to the northern boundary of Taylor Park and the Post Office house on Sunday 2 October 2016 from 8.00am to 4.00pm for the Grenfell Sesquicentenary celebrations in Taylor Park.

12. Greenethorpe – Bumbaldary Road – conduit, R2.1.0

A request has been received from a ratepayer to place a 100mm diameter conduit under Greenethorpe – Bumbaldary Road 5.45km south of the Mid-Western Highway.

This section of the road will be widened and strengthened in the 2016/2017 Fixing Country Roads Programme.

No objection is raised to the laying of a 100mm diameter conduit in which a smaller diameter water pipe will be inserted, subject to the following conditions:

- The conduit is to be a minimum 10m long, minimum 6mm wall thickness, 600mm cover including under table drain, sand backfill around pipe, trench compacted to 95%.
- The water pipe is to be 50mm diameter rural grade pipe under the road.
- Further, the conduit be laid in conjunction with Council's road works in the area and under Council's traffic control plan.

RECOMMENDATION: That Council offer no objection to the ratepayer laying a 100mm diameter conduit and rural grade pipe under Greenethorpe – Bumbaldary Road 5.45km south from the Mid-Western Highway subject to conditions.

069 **RESOLVED:** Cr Hughes and Cr Brown that Council offer no objection to the ratepayer laying a 100mm diameter conduit and rural grade pipe under Greenethorpe – Bumbaldary Road 5.45km south from the Mid-Western Highway subject to conditions.

13. RMS – 2017/2018 Walking and Cycling Programs, T3.4.1

Letter B6 to the July 2016 Council Meeting refers.

Council has been invited to submit a project for the NSW Government 2017/2018 Walking and Cycling Programs by 9 September, 2016.

It is proposed to seek funding for an Active Transport Plan for Weddin Shire Council which will provide a strategy for visitors, residents, cyclists, walkers and gopher users to use footpaths and roads in Grenfell more conveniently, safely and more enjoyable.

THE DIRECTOR ENGINEERING'S REPORT

The Plan will provide detailed strategies, priorities and estimates of cost for various works to be carried out in the future. The Plan will also provide shovel – ready projects which can be used in future funding programs.

Villages could also be included in the Plan if required.

The estimated cost to prepare the Plan is \$45,000 based on other Council Plans, and will be funded, if successful, on a 75:25 basis.

If successful, Council could fund its share in the 2017/2018 Financial Assistance Grant Programme.

RECOMMENDATION: that Council submit a project nomination to Roads and Maritime for an Active Transport Plan for Weddin Shire Council.

070 **RESOLVED:** Cr Brown and Cr Parlett that Council submit a project nomination to Roads and Maritime for an Active Transport Plan for Weddin Shire Council.

W TWOHILL DIRECTOR ENGINEERING

RESOLVED: Cr Griffiths and Cr Hughes that except where otherwise dealt with the Director Engineering's report be adopted.

11 August 2016

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

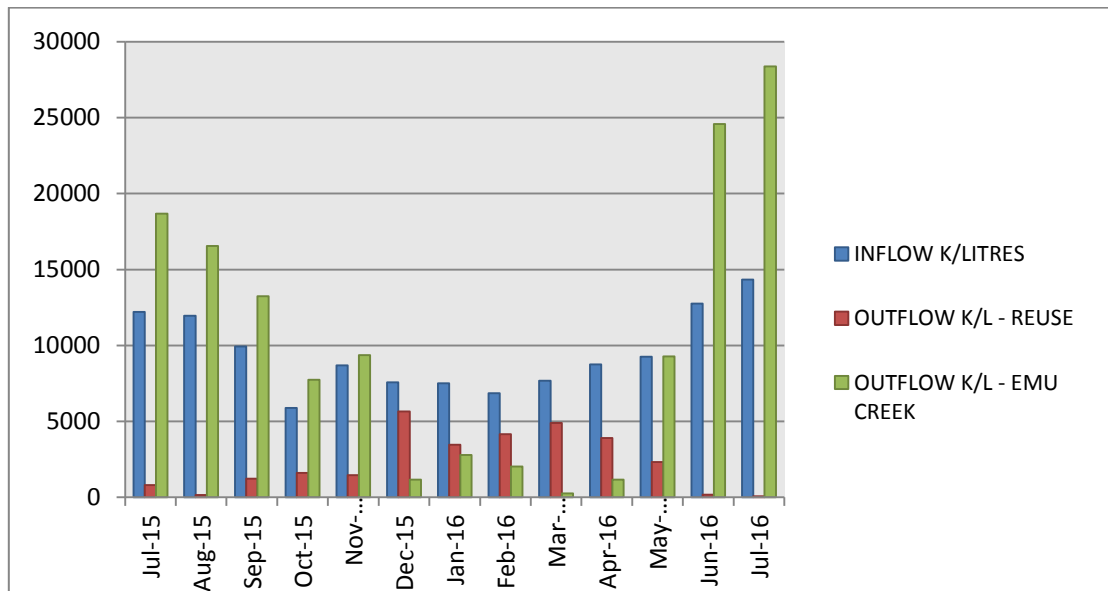
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during July 2016 was 14,329.5kl with the daily average of 462.24kl. Outflow for irrigation for reuse was 77kl and discharge to Emu 28,362.15kl.

The highest daily recording of 595 kl occurred for the 24 hours ending 6.30 am on 9 July 2016 and the lowest of 360 kl for the 24 hours ending 6.30 am on 15 July 2016.

A total rainfall of 119.5 mm was recorded for the month.



For Council's Information

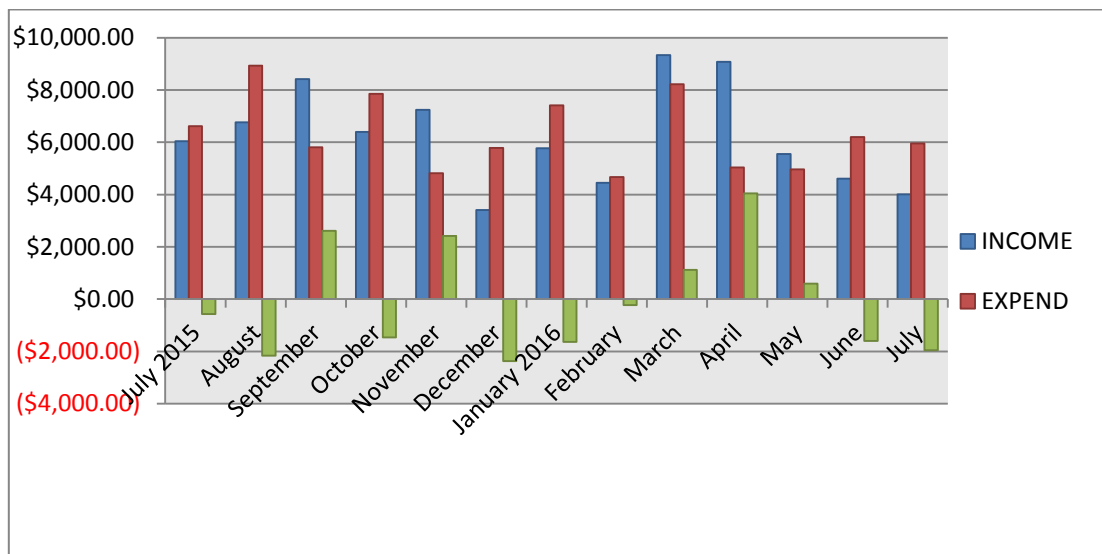
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Caravan Park Operations, P2.3.3

Income for the month of July 2016 was \$4,006.00 with expenditure of \$5,959.27 resulting in an operational loss of \$1953.27 the month.

There were 110 sites occupied for the month of July 2016.



For Council's Information

Noted

3. Animal Control, A4.4.4

a. Companion Animals

Animals Seized:	0	Animals Straying:	2
Animals Returned to Owners:	2 (Dogs)	Animals Destroyed:	0
Animals Impounded:	3 (Dogs)	Animals Released:	3 (Dogs)
Animals Sold:	0	Animals Rehomed:	2
Animals Surrendered:	0		

Other activities carried out by the Ranger:

Companion Animals

- Verification of existing microchips, details updated.
- Maintenance and record keeping of activities for impounding facility.
- Reporting of seizure activities to Office Local Government via e-mail spreadsheet.
- Updating existing records on NSW Pet Registry as per required under *NSW Companion Animals Act 1998* legislation.
- Entering new data on NSW Pet Register as per legislative requirements.
- Communication with community re companion animal legislation
- Acting and advising public in accordance with *Local Orders Policy for the keeping of Animals*.
- Scanning of lost animals, investigation of ownership and returning to owners.
- Exercise with microchipping – local implanter
- Issuing of correspondence “show cause failure to comply”
- Communication/assistance with RSPCA

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Australian Institute Local Government Rangers

- Attended the AILGR 3 day Annual Conference on the 26, 27 & 28 July at Rydges Parramatta.

Media Releases

- Article published – recycling

Recycling

- Recycling bin checks for contaminated waste.
- Correspondence issued re contaminated bins to property owners.

For Council's Information

Noted

4. Grenfell Waste Depot, E3.3.2

Council resolved at its Ordinary May 2016 meeting to:

“Call for expressions of interest for the Management of Operations of Council's Waste Disposal Facility at Grenfell”.

As a result of Council's advertising, it received 4 Expressions of Interest. The interested parties were:

- i) A Hazell & D Nealon
- ii) P Markham & T Whitty
- iii) I & B Jones
- iv) Calvani Haulage

Council's options are to proceed to invited tender or go to public tender.

It is considered a public tender would provide the widest range of options with the four interested parties provided with the suite of documents.

RECOMMENDATION: That Council advertise for an Open Tender for the Contract for the Operations of the Grenfell Waste Depot for a 3 week period.

071 **RESOLVED:** Cr Halls and Cr Niven that Council advertise for an Open Tender for the Contract for the Operations of the Grenfell Waste Depot for a 3 week period.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
28/2016	Mrs L Heatley	Dwelling	\$80,000	LOT: 5 DP: 868388 1D Sullivan Street GRENFELL NSW 2810
29/2016	Mr GF & Mrs CM Bragg	Swimming Pool	\$33,500	LOT: 70 DP: 48435 1759 Adelargo Road GRENFELL NSW 2810
30/2016	Mr DA Brien	Hay Shed	\$30,000	LOT: 1 DP: 606709 'Lone Pine' 199 Iandra Road GREENETHORPE NSW 2809
32/2016	Mr GJ Oliver	Shed	\$8,000	LOTS: 4A, 4B, 4G, 5, 5A, 5B & 6 SEC: 18 DP: 758473 78 George Street GRENFELL NSW 2810

For Council's Information

Noted

2. Grenfell Medical Centre Development, P2.12.17

Council has continued to advance the progress of the development with minor actions occurring in the reporting period.

Council has resent confirmation letters for quotes and will continue to assess quotes for various components and has appointed several sub-contractors. These contractors have being contacted to confirm quotes with specific reference to the amendments to the plans and delayed timeframe.

Additional steel working drawings have been prepared to assist in that portion of the quoting process and have been forwarded to relative parties for consideration and price submission. Council has received quotes for this component.

For Council's Information

Noted

3. Weddin Aquatic Centre, P2.3.1

The Project Control Group meeting took place on 11/8/16 at which time the following matters were discussed:

- i) Site Management
- ii) Construction program
- iii) Status of filling and compaction works
- iv) Shade sails
- v) Finishes to plant room
- vi) Extent of piercing

- vii) Discovery of previous plant piping and septic tank
- viii) Lighting design and position
- ix) Access to existing facilities

The builder has noted that with the provision of fill, appropriate compaction will be carried out. Council has also been advised that the structural engineer has reviewed the site analysis and water ingress and has redesigned the piers to be 600mm deeper and be reinforced with structural steel in lieu of mass concrete piers. It is noted that the site works have continued to permit the completion of the piling for the main pool area and substantial completion of the splash pad, program pool and plant room with the main pool piling completed by 13/8/16.

It is programmed for Stage 2 of the drainage to be commenced 15/8/16 and blinding slab to be formed and prepared after completion of the drainage.

The presence of old infrastructure noted for demolition on previous approvals has required additional excavation and redesign of pier positions and slabs.

For Council's Information

Noted

4. LOT 72 DP 1148241 – 1D North Street, Grenfell, T2.3.1

Council is in receipt of a request from Mr JM Liebich to rezone a portion of land in North Street.

The land was previously zoned Town (T) under Council's 2002 Local Environmental Plan.

When the 2011 Local Environmental Plan was made, the zoning was changed to IN1 General Industrial. The owner has indicated his desire to develop the land as residential lots.

Council notes that an individual planning proposal would be required to be prepared by the proponent for this rezoning.

Council has resolved to complete a comprehensive review of its existing 2011 Local Environmental Plan and this matter can be addressed at this time.

RECOMMENDATION: Council note the request for rezoning of Lot 72 DP 1148241 North Street and include it in consideration for change of land use zone in Council's Comprehensive Review of Weddin LEP 2011.

The Mayor Cr Liebich previously submitted a written declaration of interest and left the room.

The Deputy Mayor Cr Niven took the Chair.

072 RESOLVED: Cr McClelland and Cr Parlett that Council request the NSW Planning Department to rezone Lot 72 DP 1148241, North Street from Industrial to Residential after it was incorrectly changed to Industrial in the review of the Weddin LEP in 2011.

Cr Liebich returned to the room and resumed the Chair.

5. Charity Bike Ride, P2.3.3/C1.8.2

Council is in receipt of a request from Mr Andrew Hooper Principal of Grenfell Public School to use Council's facilities, specifically its shower block at its Caravan Park, in conjunction with a charity bike ride, with overnight accommodation being provided at the school on the night of 27th September 2016.

The ride is in support of the construction of a secondary school in Tanzania, and will involve approximately 40 riders.

While not staying at the caravan park, the use of Councils showers is considered an appropriate way in which to support the charity function.

RECOMMENDATION: That Council allow the use of the shower block for participants at the Grenfell Caravan Park in conjunction with the Katoke Secondary School Charity Bike Ride.

073 **RESOLVED:** Cr Hughes and Cr McClelland that Council allow the use of the shower block for participants at the Grenfell Caravan Park in conjunction with the Katoke Secondary School Charity Bike Ride.

6. Grenfell Caravan Park, P2.3.3

Council has previously resolved to investigate the conversion of the existing transportable dwelling on site, currently used as a Manager's office, for the purpose of an additional accommodation option at the park. Any use for this purpose then requires the provision of office facilities for the park manager.

The following actions are considered appropriate for the conversion process:

- a) Construction of access ramp to front door
- b) Removal of internal wall separating dwelling from existing Managers Office
- c) Installation of hardwired smoke detectors

The proposal also requires the building to be fitted out with appropriate furnishing, electrical appliances and household goods for occupation.

This reuse then requires the construction/placement of a Manager's Office in the park. An appropriate area located at the front of the park has been identified.

This building will require basic electrical supply, telephone and computer connection, plumbing connection and heating & cooling.

The other option is to seal the access door between the dwelling and the office, maintain the office in its position and install an access Ramp and Sliding door to the dwelling giving access to the lounge area.

It is noted the following estimates have been provided:

1) Fitout of dwelling for residential purposes	\$25,000
2) Removal of separating wall to Managers Office	\$ 1,000
3) Construction of ramp	\$ 4,000
4) Removal of door between office and residence	\$ 1,500

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- 5) Construction and fitout of Independent Manager's Office
(approx. 4m x 5m) \$20,000
(Incorporates - Heating/Cooling
- IT Services
- Plumbing/water supply
- Fully lined
- Weatherboard Construction
- Phone Line
- Fitout/Joinery)

It is considered inappropriate for the Managers office to be located within the building being used by persons using the accommodation and should be located separately. Also there is no provision for amenities within this small area.

RECOMMENDATION: That Council develop plans and call for quotes for:

- 1) Construction of Independent Managers Office
- 2) Alterations to existing residence and incorporating removal of wall and construction of ramp.

074 **RESOLVED:** Cr Halls and Cr Hughes that Council develop plans and call for quotes for:

- 1) Construction of Independent Managers Office
- 2) Alterations to existing residence and incorporating removal of wall and construction of ramp.

7. Grenfell Museum, P2.12.8

Council has received several enquiries from the management of the Museum regarding the investigations of water leaks in the roof at the rear section and entrance to the building.

Council has carried out inspections of the problem areas and has identified the following:

- 1) Rusted and compromised box gutter in the rear section (requires replacing)
- 2) Failed flashing over entrance area

Council has been provided with a costing to complete both works. This amount is approximately \$9,000.

Council has budgeted \$5,200 for total maintenance/repair votes and insurances for financial year 2016/17.

RECOMMENDATION: Council provide additional funding to the Museum M&R vote of \$9000 to allow for guttering and roof maintenance works to be carried out.

075 **RESOLVED:** Cr Hughes and Cr Parlett that Council provide additional funding to the Museum M&R vote of \$9000 to allow for guttering and roof maintenance works to be carried out.

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

076 **RESOLVED:** Cr Niven and Cr Griffiths that except where otherwise dealt with the Director Environmental Service's report be adopted.

MINUTES OF THE GRENFELL SESQUICENTENARY COMMITTEE MEETING HELD ON THURSDAY, 28 JULY 2016 COMMENCING AT 7.30 PM AT THE COUNCIL CHAMBERS. (C1.4.16)

1. PRESENT: P Moffitt, P Starr, H Moffitt, P Livingstone, J Hetherington, L Carroll, J Black, J Parlett, L Thomas, C Brown, A Carr, W Twohill and G Carroll.

2. APOLOGIES: J Mitton, P Grossman, G Nicoll, M Nicoll and K Starr.

Resolved: B Twohill and J Hetherington that the apologies be accepted.

3. MINUTES: 23 June 2016

Resolved: C Brown and L Thomas that the minutes of 23 June 2016 be adopted.

4. BUSINESS ARISING:
Nil

5. NOTICE OF MOTION: – Red Carpet Day

Resolved: C Brown and H Moffitt that the Sesquicentenary Committee write to Weddin Shire Council and request that Council consider running a Red Carpet Open Day, to be held in the Visitor Information Centre on the October long weekend.

6. CORRESPONDENCE:

Inwards

- Professor The Honourable Dame Marie Bashir AD CVO – Responding to invitation

Resolved: C Brown and J Parlett the letter be received with regret and an appropriate response be forwarded to The Honourable Dame Marie Bashir AD CVO.

- Phil Moore – PA system and music for Taylor Park

Resolved: P Livingstone and L Carroll that the offer be accepted and the committees gratitude for the gesture be extended.

Outwards

Nil

7. FINANCIAL STATEMENT

Resolved: P Starr and H Moffitt that the financial statement be adopted as presented and all payments be approved.

8. GENERAL BUSINESS:

8.1 Action Plan

The Action Plan was reviewed with the following comments:

- Additional 400 books printed to be sold. J Hetherington, H Moffitt and P Starr have been invited to the Royal Australian Historical Conference in Wollongong to undertake a power point presentation in regards to the book and have also been afforded the opportunity to sell the books.
- Tree Planting – Single tree to be planted.
- Monument/Time Capsule – currently being arranged. L Thomas and W Twohill pursuing.
- Beard growing competition – in progress. L Thomas pursuing.
- People to write about Grenfell/Literature.

Resolved: P Livingstone and P Starr that the item be deleted.

- Coin Memento – ordered and should arrive in 6 weeks.
- Large Pin – ordered and should arrive in 6 weeks.

- Bushdance with a folk band and a barbeque to be held on the Saturday night. November Shorn band booked. Showground hall booked with no hire fee. Liquor Licence to be obtained. P Livingstone and L Carroll pursuing.

Resolved: L Carroll and P Starr that the tickets for admission be \$50 for a family, \$25 for an adult and \$20 for a concession.

Resolved: J Parlett and P Livingstone that a liquor licence application be lodged with Council with G McClelland as the licensee.

Resolved: P Starr and L Carroll that the Weddin Mountain Muster Committee be authorised to pay in bulk for their riders to attend.

- 2016 Grenfell Gold Fest to be merged with Sesquicentenary event, dress up prizes etc. A Carr pursuing.
- Bus tour on Saturday – G McClelland and L Eastaway arranging.
- Guinea pigs on Sunday – commencing at 11.00am. Venue will be adjacent to Nowlans' B & B. J Black pursuing.
- Artefacts- display to be held. Security to be considered. S Ryder pursuing.
- Events to be held in Taylor Park on Sunday of the Sesquicentenary long weekend. Draft plan to be developed.

Resolved: C Brown and P Livingstone that the Grenfell Pre School be invited to consider developing a Kids Corner, this might include face painting and other family friendly activities.

Resolved: C Brown and H Moffitt that a letter be sent to the Town Band inviting them to perform.

- Special guests Marie Bashir and Jan Leane invited – Marie Bashir unable to attend. Awaiting reply from Jan Leane.
- Merchandise – Grenfell scarf currently being considered as well as various other merchandise items.
- Shirts – to be ordered. L Carroll pursuing.
- Grenfell Special Plant – Grenfell Nursery investigating options.
- Window dressing display/exhibition – to be developed.
- Advertise Sesquicentenary in Sydney Morning Herald, Daily Telegraph, Herald Sun and Canberra Times in reunion section.
- The opening of the Sesquicentenary long weekend to be held on Saturday of the Sesquicentenary long weekend at 2:00pm at the Railway Station. Civic Reception to be held prior at the Grenfell Bowling Club at 12 noon.
- Combined church service to be held in Taylor Park on the Sunday. Service held 10 April 2016. Further service to be held 14 August, 2016.
- Street stall

Resolved: L Thomas and L Carroll that the street stall be cancelled.

- Greek Weekend – currently being arranged.

Resolved: P Livingstone and J Parlett that the Greek Weekend be held 19 November, 2016.

- Faces in the Street – concept being developed and underway. Third entry being published. Excellent concept.
- Visitors book to be developed – in progress.
- Videoing weekend – quote to be obtained from professional company. A Carr to pursue.

9. DATE OF NEXT MEETING: Thursday 25 August 2016, 7.30 pm at the Council Chambers.

10. MEETING CLOSED: There being no further business to discuss the meeting closed at 9.21pm.

077 RESOLVED: Cr Brown and Cr Griffiths that the Minutes of the Grenfell Sesquicentenary Committee Meeting be noted.

**MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD
THURSDAY 4 AUGUST, 2016 AT THE COUNCIL CHAMBERS COMMENCING AT
8.30 AM (C2.6.35)**

Resolved: J Parlett and M Moffitt that as the chairman, G Carroll, was absent that A Griffiths be elected as chairman for this meeting.

1. **PRESENT:** H Moffitt, Cr Griffiths, M Moffitt, Cr Parlett, Cr Brown, W Crampton, and C Myers.

2. **APOLOGY:** G Carroll

Resolved: M Moffitt and H Moffitt that the apology be accepted.

3. **MINUTES:**

Resolved: C Brown and W Crampton that the minutes of the meeting held on 2 June 2016 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**

Inwards - Nil

Outwards - Nil

6. **ART GALLERY – CO-ORDINATORS REPORT:**

Resolved: C Myers and W Crampton that the Art Gallery Co-ordinator's Report be adopted as presented.

7. **ART GALLERY – FINANCIAL STATEMENT:**

Resolved: H Moffitt and W Crampton that the Art Gallery Financial Statement be adopted as presented.

8. **GENERAL BUSINESS:**

8.1 - Action Plan

Noted

8.2 - Tromoy Quilt and Story Board

Resolved: C Brown and M Moffitt that a letter of thanks be written to Gai Lander formally thanking her and acknowledging the completion of the project with appreciation of her efforts and her continued liaisons with the Norway quilting group.

Resolved: M Moffitt and J Parlett that a launch for the Tromoy Quilt display be held on Tuesday 16 August, 2016 at 10am in the same format as exhibition openings.

8.3 - Purchase new CD's

Discussion was held and it was decided that it was up to the individual volunteer if they liked to have music playing.

General business without notice

Resolved: M Moffitt and H Moffitt that Council be approached to consider a temporary display of Council's acquisitions in the Conference Room at the hub that would form an additional attraction for the hub. At least until such time that the Medical Centre is built and a decision is made about their relocation there.

9. NEXT MEETING: Thursday 6 October, 2016 at 8.30 am at the Council Chambers.

10. MEETING CLOSED: There being no further business to discuss the meeting closed at 9.25am.

078 RESOLVED: Cr Niven and Cr Hughes that the Minutes of the Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE WEDDIN LOCAL TRAFFIC COMMITTEE MEETING HELD IN THE COMMITTEE ROOM AT 10.00 AM ON TUESDAY, 2 AUGUST 2016 (C2.6.3)

1. **PRESENT:** W Twohill (Director Engineering), M Madgwick (NSW Police), S Grierson (RMS - Observer), Maurice Simpson (Local Member's Representative) and Deanne Freeman (RMS)

2. **APOLOGIES:** Nil

3. **MINUTES:** 4 February 2016

Resolved: that the minutes of the meeting held 4 February 2016 be adopted as read.

4. **MATTERS ARISING**

4.1 **Warraderry Street School Crossing**
Signs upgrade completed.

Noted

4.2 **Bridge over Brundah Creek (Hunts Bridge)**

Application lodged for Blackspot Funding. Road Safety Audit by RMS was suggested.

Noted

4.3 **Active Transport Plan for Weddin Shire Council**

Opened for nominations again.

Noted

4.4 **Rygate Square Intersection**

To be incorporated in Active Transport Plan.

Noted

4.5 **Special Events**

Package to be prepared and sent to co-ordinators.

- Go Kart Club Day 14th August
- Tour de Greenethorpe 25th September
- Weddin Mountain Muster 25-30th September
- Grenfell's Sesquicentenary 1st-3rd October
- Go Kart Club Day 23rd October
- Go Kart Christmas Meet 3rd December
- Henry Lawson Sesquicentenary June 2017

Noted

5. **CORRESPONDENCE**

5.1 **Reggie McNamara Themed Cycling Race**

All details to next Local Traffic Committee by 2 November 2016.

Noted

5.2 **Grenfell Sesquicentenary**

Resolved: M Simpson and M Madgwick that the road closure be approved subject to the Traffic Control Plan being reviewed and recommended for approval – documents can be sent electronically for approval.

5.3 Weddin Mountain Muster

Traffic Control Plan to be authorised. To be sent to Luke Hodges (RMS).

Resolved: D Freeman and M Madgwick that the event be approved subject to the Traffic Control Plan being signed by an authorised person and event approved by RMS.

5.4 Le Tour de Greenethorpe

The committee noted that:-

- The traffic controllers were not authorised.
- An invitation be provided to the conveyor to meet with members of the traffic committee to assist the event organiser through the approval process.
- Traffic Control Plan be provided.
- Public Liability Insurance be provided with Weddin Shire Council noted as an interested party, and the insurance to specifically cover the event.

Noted

5.5 Camp Quality Tractor Trek

Up to date Public Liability Insurance to be provided.

Event to be sent to Luke Hodges (RMS) for approval.

Resolved: that the Camp Quality Tractor Trek be approved subject to the Public Liability Insurance being supplied and the event approved by RMS.

5.6 Main Street Taxi Rank

After consultation with the community and Council, Council agreed to relocate the taxi rank to outside IGA.

Resolved: that the Taxi Rank be relocated to outside the IGA in Main Street.

6. GENERAL BUSINESS:

6.1 Simpson Drive

RMS reconsidered the proposed speed limit reduction and which subsequently changed the reduction back to the default rural speed limit of 100 km/h.

The reason for the change is based on the low traffic volumes, no reported crash history and the road not being a through route.

For Information

6.2 'No Stopping' Zones Outside Caltex Service Station

- a) RMS to provide a photo of a painted blister as an example for use in Camp Street outside the Caltex Service Station between the two driveways. Subject to electronic approval by Committee, the blister be painted and a media campaign be instigated.
- b) the 'No Stopping' zone outside the Caltex Service Station in Main Street, be reviewed and a report prepared for the next traffic committee.

7. NEXT MEETING: Wednesday, 2 November 2016.

8. CLOSURE: There being no further business to discuss the meeting closed at 11:48 am.

079 RESOLVED: Cr Halls and Cr Best that the Minutes of the Local Traffic Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 2 AUGUST 2016 COMMENCING
AT 4.30 PM (E1.1.5)**

1. PRESENT: Bill Twohill (LEMO, Chair - Weddin Shire Council), Jodie Marshall (REMO), Michael Madgwick (LEOCON), Craig Johnson (Fire & Rescue NSW), Mark Hughes (Fire & Rescue NSW), Bill Atchison (State Emergency Service), Maurice Simpson (State Emergency Service – Transport, Observer), Bruce Fitzpatrick (Fire & Rescue NSW), Peter Keppie (Fire & Rescue NSW) Angus Nielsen (Rural Fire Service), Karen Hancock (NSW Health) and Brendan Hayes (Weddin Shire Council).

2. APOLOGIES: David Sheehan, Nicole Richardson and Trish Malone.

Resolved: M Madgwick and J Marshall that the apologies be accepted.

3. MINUTES:

Resolved: B Atchison and M Madgwick that the minutes of meeting held on 3 May 2016 be adopted as read.

4. MATTERS ARISING

4.1 Weddin EMPLAN

To be completed by December 2016 if possible.

Noted

Bruce Fitzpatrick – Fire and Rescue NSW Duty Commander Goulbourn (replaces Jeremy Hood) entered the meeting at 4.36pm.

Karen Hancock and Angus Nielsen entered the meeting at 4.37pm

4.2 SES Draft Consequence Management Guide –

Resolved: B Atchison and A Nielsen that the SES Draft Consequence Management Guide to be adopted subject to the addition of vulnerable facilities in Grenfell being added.

5. GENERAL BUSINESS

Nil

6. CORRESPONDENCE

Nil

7. MEMBERS REPORT

7.1 Police

- Caragabal – vacant to be filled.
- Alternate LEOCON Sgt Paul Colefax.

7.2 SES

- attended 4 tree jobs
- 11 requests for assistance
- training – industrial rescue
- 8 State Rescue Board accredited
- If roads are to be closed due to storm events, Council to advise Lachlan Region by text

Craig Johnson entered the meeting at 4.51pm.

7.3 Rural Fire Service

- normal training and maintenance, including tankers

7.4 Fire & Rescue NSW

- 8 callouts
- 2 members down
- recruitment campaign throughout NSW
- Road rescue training

7.5 Western NSW Health District

- Emergency Plan for facility being worked on

8. REMO – JODIE MARSHALL

- EMPLAN by December 2016
- Exercise in Grenfell next year.
- State road closures due to floods – Jodie to pass on to State Emergency Management Committee

9. NEXT MEETINGS: - Tuesday 1 November, 2016 at 4:30pm or Tuesday 25 October, 2016.

10. CLOSURE: There being no further business to discuss the meeting closed at 5:06 pm.

**W TWOHILL
(LEMO)**

080 RESOLVED: Cr Hughes and Cr Niven that the Minutes of the Local Emergency Management Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING HELD ON THURSDAY 4TH AUGUST 2016 AT 3.30 PM AT THE COUNCIL CHAMBERS

1. **PRESENT:** Clr J. Parlett, Clr N Hughes, Clr G McClelland, Clr C. Brown, W. Crampton, L. Gibson, C. Myers, A. Carr.

Observers: Terry Carroll, Keith Engelsman, Rod Harveyson.

2. **APOLOGY:** Clr. P Best, C. Logan.

Resolved: Clr N Hughes /Clr G McClelland that the apologies be accepted.

Resolved: Clr G McClelland / Clr J Parlett that the Railway Station Precinct discussion be moved forward on the agenda.

L Gibson welcomed the Lions Club representatives to the meeting and thanked them for their time.

W. Crampton entered the room at 3.31pm

Clr C. Brown entered the room at 3.33pm

3. **RAILWAY STATION PRECINCT DISCUSSION WITH LIONS CLUB:**

Lions Club representatives outlined the plan previously prepared by Council. The plan included a miniature railway, which has been approved by ARTC and council, steel has been purchased for the tracks but insurance concerns mean this has not been constructed. If it was constructed Lions would not run the train. A rose garden in the shape of the word lions is also outlined in the plan. The plan will be circulated to the committee. CCTV cameras have recently been installed. 6 new steel and timber picnic tables are about to be installed. Depending on the outcome of a funding application a shade sail may be installed over the playground. Lions would like to install showers in existing toilet block, input to be sourced from Brendan Hayes. Investigating a café opening in the station building. Great promotion of the site is received from Wikicamps. Nevin confirmed that Grenfell is very lucky to have such an active Lions Club and stressed the importance of open lines of communication to keep all parties informed of any developments to the site.

Resolved: Clr J Parlett/ Clr N Hughes that a review and further development of the plan be undertaken with input from the Lions club and other interested parties, with the final plan advertised for public comment.

4. **CONFIRMATION OF MINUTES:** 2nd June 2016

Resolved: Clr C Brown/ Clr G McClelland that the minutes of the 2nd June 2016 meeting be confirmed.

5. **MATTERS ARISING:**

Social Media training- 3 quotes have been sourced through Centroc. Training will be implemented for new councillors in September as part of their code of conduct training.

6. **CORRESPONDENCE**

In: Andrew Fisher – Fairfax
TASAC- O'Brien's Hill approval

Out: Phil Diprose- thankyou
Lions Club

Noted

7. TOURISM STRATEGIC PLAN- PRIORITISING PROJECTS

Projects identified at the July workshop were prioritised for each objective.

	<u>Objective 1</u>	<u>Double overnight visitor expenditure by 2020</u>			
Priority	Projects	Context	Target Consumer Segment	Responsibility	Estimated Cost
1	Encourage Improved accommodation	Organise workshops with guest speakers on the benefits of running a B&B or Farm stay. Support the Accommodation Providers Networking Group.	Short breaks, Over 55's, NSW Family, Accessible.	Council & TPO	
2	Event Establishment	Aiming to establish one major event each month including Reggie McNamara cycling race, farmers markets. Months that need events – February, May, July, August, November	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Community, TPO & Tsm Committee	\$10,000
3	Develop packages for visitors	Encourage the development of collaborative packages for visitors by operators.	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Community, TPO & Tsm Committee	
4	Special Interest Tours and packages	Target sporting groups, clubs, organisations, schools, social groups, bowls clubs, caravan and motorhome owners.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's,	TPO, Tourism Committee	
5	Maintain the Standard of the AVIC.	Continue to operate a level 2 VIC that meets accreditation requirements.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	
6	Develop relationships with surrounding AVIC's.	Conduct famils and consider training with staff from surrounding AVICs to strengthen relationships leading to greater numbers of recommendations.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	
7	Online bookings for tourism operators.	Training and promotion for the uptake of online bookings for tourism operators.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	
8	Railway Station precinct	Enhance the Railway Station precinct as a rest stop.	Caravan & camping, , Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	\$200000
9	Target Caravan & Motor home user groups	Promote short term parking in Forbes Street	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, accessible.	Council, TPO	\$5000
10	Weddin Mountain Promotion	Promote camping, bush walking bird watching and Seaton's Farm.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
11	Accredited Visitor Centre	Once operating, the centre would be listed with other accredited visitor centres. Train local residents as tour guides for town tours and trips to villages and the Weddin Mountains.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family, Accessible.	Council, TPO & Tourism Committee	80000
	<u>Objective 2</u>	<u>Creation of a better visitor experience</u>			
1	Henry Lawson Birthsite redevelopment	Ideally project will be completed by June 2017, which will mark 150 years since Henry Lawson's birth.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, TPO & Tourism Committee, HLFC.	
2	Stan McCabe Development	Famous cricketer Stan McCabe was born in Grenfell We could draw on his tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	\$84,000 plus installation
3	Jan Lehane Development	Tennis player Jan Lehane was born in Grenfell We could draw on her tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	\$10,000
4	Reggie McNamara	Life size bronze interactive statue of Reggie in a bike riding position.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	

5	Develop a DMP for Weddin featuring data collection	Prepare a Destination Management Plan for Weddin that includes a research component	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Council, Community, TPO & Tsm Committee	
6	Weddin Mountain Promotion	Promote camping, bush walking bird watching and Seaton's Farm.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
7	Special Interest Tours and packages	Target sporting groups, clubs, organisations, schools, social groups, bowls clubs, caravan and motorhome owners.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's,	TPO, Tourism Committee	
8	Shire wide signage study and concept plan	Undertake a stocktake of existing tourism related signs, undertake a needs analysis and prioritise these needs. Use this study as a basis for possible funding applications.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO & Tsm Committee	
9	4x4 club events in the Weddin Mountains National Park	Negotiate with National Parks over broadening the conditions of use of the Weddin Mountains National park and then promoting these new uses to appropriate user groups.	Caravan & camping, Culture & Heritage, Short breaks, NSW Family.	Community, TPO & Tsm Committee	
10	Railway Turntable including crane	To be restored and relocated from the gravel pit to the Railway Station	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family,	Council & TPO	
11	Encourage Improved accommodation	Organise workshops with guest speakers on the benefits of running a B&B or Farm stay. Support the B&B network.	Short breaks, Over 55's, NSW Family, Accessible.	Council & TPO	
12	Main Street Beautification	Including shop windows and empty shop signage.	Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Tsm Committee	
13	O'Brien's Hill Project	Development is planned for O'Brien's Mine, an historic disused mining site. Plans have been drawn and approved by council. Waiting for a suitable funding to reopen. If approved council will need to match the grant \$ for \$.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family,	Council & TPO	\$200,000 first stage
14	Self guided tours: drives	Promote self-guided walks and drive tours, including Main Street walks and heritage tours. Use brochures websites and target Canberra day trippers.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
15	Accredited Visitor Centre	Once operating, the centre would be listed with other accredited visitor centres. Train local residents as tour guides for town tours and trips to villages and the Weddin Mountains.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family, Accessible.	Council, TPO & Tourism Committee	
	Objective 3	Attract & enhance product and events			
1	Henry Lawson Birthsite redevelopment	Ideally project will be completed by June 2017, which will mark 150 years since Henry Lawson's birth.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, TPO & Tourism Committee, HLFC.	
2	Stan McCabe Development	Famous cricketer Stan McCabe was born in Grenfell We could draw on his tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over 55's	Community & Tourism Committee	\$84,000 plus installation
3	Jan Lehane Development	Tennis player Jan Lehane was born in Grenfell We could draw on her tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	\$10,000
4	Reggie McNamara	Life size bronze interactive statue of Reggie in a bike riding position.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	
5	Event Establishment	Aiming to establish one major event each month including Reggie McNamara cycling race, farmers markets. Months that need events – Feb, March, May, July, August, November	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Community, TPO & Tsm Committee	\$10,000
6	Weddin Mountain Promotion	Promote camping, bush walking bird watching and Seaton's Farm.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
7	Assist with the development of workshop weekends	Provide encouragement and support to the operators in Grenfell developing a program of workshops weekends ie gardening, art, photography, quilting, metal sculpture.	Culture & Heritage, Short breaks, Over 55's.	Community, TPO & Tsm Committee	

8	Installation of consistent signage shire wide	Develop funding application to install all signage identified during the signage needs analysis.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Council, TPO & Tsm Committee	
9	Weddin Mountains based professionally run event- sporting/ horse-riding/ 4x4 etc.	Negotiate with National Parks over broadening the conditions of use of the Weddin Mountains National park and then promoting these new uses to appropriate user groups.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee, Council	
10	Railway Turntable including crane	To be restored relocated from the gravel pit to the Railway Station	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family,	Council & TPO	
11	Encourage Improved accommodation	Organise workshops with guest speakers on the benefits of running a B&B or Farm stay. Support the B&B network.	Short breaks, Over 55's, NSW Family, Accessible.	Council & TPO	
12	Main Street Beautification	Including shop windows and empty shop signage.	Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Tsm Committee	
13	O'Brien's Hill Project	Development is planned for O'Brien's Mine, an historic disused mining site. Plans have been drawn and approved by council. Waiting for a suitable funding to reopen. If approved council will need to match the grant \$ for \$.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family,	Council & TPO	\$200,000 first stage
	Objective 4	Building community awareness and participation			
1	Work closely with regional groups ie car clubs	Develop good relationships with local and regional groups: Probus, Car Clubs etc to facilitate club visits to Grenfell.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's.	Community, TPO	
2	Support VFR via regular community communication and invitations to the AVIC.	Develop community support devices to encourage the VFR market ie rates notice inserts, social media platforms, training on how to improve local photography for social media	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO	
3	Backyard Champions campaign	Educate locals on things to see and do when they have VFR	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO	
4	Gateway/Entry signage	Develop funding application to install unique and inspirational entrance to town signage	Caravan & camping, Short breaks, Over 55's, NSW Family,	Council, Tourism Committee & TPO	
5	Accredited Visitor Centre	The centre is listed with other accredited visitor centres. Train local residents as tour guides for town tours and trips to villages and the Weddin Mountains.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family, Accessible.	Council, TPO & Tourism Committee	
	Objective 5	Establish strong industry ties in the region			
1	Develop relationships with Forbes/ Cowra/ Young AVICs that lead to referrals.	Conduct famils and consider training with staff from surrounding AVICs to strengthen relationships leading to greater numbers of recommendations.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO	
2	Grow the perception of Grenfell in the minds of caravan and motorhome owners	Develop facilities that attract and retain caravan and motorhome users.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's.	Council, Community, TPO & Tsm Committee	
3	Develop a Tourism Operators networking group	Encourage the expansion of the B&B group to become a Tourism Operators networking group.	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO	
4	Special interest Tours and packages	Target sporting groups, clubs, organisations, schools, social groups, bowls clubs, caravan and motor home owners.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's,	TPO, Tourism Committee	
5	Participate in all appropriate regional tourism campaigns	Participate in all appropriate Central NSW Tourism campaigns what offer measurable benefit to the Weddin Shire	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Community, TPO & Tsm Committee	

8. TOURISM STRATEGIC PLAN:

Resolved: Cllr C Brown /Cllr G McClelland that subject to amendments to the list of prioritised projects, the Weddin Shire Council Tourism Strategic Plan is adopted in principle and be advertised for public consultation.

9. UPCOMING EVENTS: visit www.grenfell.org.au/attractions/events

- 'When Two Worlds Meet - The Ethereal and the Earthly' - Gallery Exhibition 2 Aug - 11 Sep
- Backyard Fruit Tree Care & Pruning Workshops 7th August
- Grenfell Kart Club Race Day 14 August
- Presbyterian Sesquicentenary Service 14th August
- Men's & Women's NSW Sand & Grass Greens Championship 20 – 21st August
- 2016 Grenfell Showgirl Dinner 27 August
- A film afternoon of Grenfell Memories 28 August
- Grenfell Show 2 - 3 September
- Agfarm Caragabal Sheep Races 10 September
- 'Our Heritage, Our History' - Grenfell Art Gallery Exhibition 14 September - 9 October
- Grenfell Jockey Club Races 17 September
- HLHS Class of 1996 Reunion 17th September
- Weddin Wanderers Walk 18 September
- Weddin Mountain Muster 25 - 30 September
- 7th Annual Tour de Greenethorpe 25 September
- Grenfell Sesquicentenary Celebration 1 - 2 October
- Heritage Home Gardens 1 -2 October 2016
- Henry Lawson High School class of 2006 Reunion 2 October
- Iandra Castle Open Day 2 October 2016
- Junior Farmer / Rural Youth Reunion 8 October
- 'Shades of Light' - Grenfell Art Gallery Exhibition 11 October - 20 November
- Grenfell Music Club - Concert 15 October
- Lions Market Day 23rd October
- Grenfell Kart Club Race Day 22 - 23 October
- Grenfell Community Arts & Craft Group - Gallery Exhibition 22 November -8 January
- Breakfast table farmers Market- 27th November
- Grenfell Kart Club Christmas Meet 3 December
- Grenfell Music Club - Concert 17 December
- 'Indigo Blue' - Grenfell Art Gallery Exhibition 10 January - Sunday, 19 February
- Grenfell Festival of Fitness March 18th & 19th 2017
- Grenfell Rodeo 18th March 2017 (TBC)
- Grenfell Picnic Races 8th April
- Grenfell Henry Lawson Festival 8-12th June 2017
- Henry Lawson Sesquicentenary June 2017
- Grenfell Jockey Club Races 16 September

10. BUSINESS WITH NOTICE:

Nil

11. QUESTIONS WITH NOTICE:

Nil

Lachlan acknowledged the current community representatives for their contribution to the committee in the last 12 months. Lachlan went on to acknowledge the councillors and wished those standing at the election good luck, and thanked those who were concluding their service, in particular Geoff who has served for 33 years.

Discussion was had over changing the meeting start time to 3 pm, so the visitor centre staff member could return to the hub when the gallery closes at 4 pm.

12. NEXT MEETING: Thursday 6th October 2016 3 pm at the Council Chambers

13. CLOSURE: 4.27 pm

081 RESOLVED: Cr Hughes and Cr Brown that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
THURSDAY 4 August 2016 at 5.00 pm at the COUNCIL CHAMBERS (C2.6.22).**

1. **PRESENT:** Clr J Parlett, Clr N Hughes, Clr C Brown, Mr J Hetherington, Mr I Pitt (Historical Society), Mrs D Yates, Mr B Hayes (DES/Chair), Mrs S Jackson-Stepowski (Heritage Advisor) and Mrs I Holmes (Observer).

2. **APOLOGIES:** Mrs P Livingstone

Resolved: Clr N Hughes and Clr C Brown that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 2 June 2016

Resolved: Clr Brown and Clr Hughes that the minutes 2 June 2016 be adopted.

4. **CONFLICTS OF INTEREST:**

Nil

5. **MATTERS ARISING:**

- 5.1 Medical Centre Historic Reference Panels

The Heritage Advisor presented the Meeting with a draft copy of her suggested Panels. The panels were: 1 Hargraves Building, 2 Grenfell Motors, 3 Transport & Agricultural, 4 Mechanical Garages & Filling services and 5 George Street Timber Cottage. Any comments are to be forwarded to the Heritage Advisor via Mr Hayes for consideration.

- 5.2 Painting of Grenfell MPS

Mr Hayes advised the Committee that he had an onsite meeting with the Hospital Maintenance Staff and spoke about the suggested colour scheme for the Hospital. The determination that matching existing heritage green, cream and maroon shades was accepted.

- 5.3 NSW Heritage Grants 2016/17

Mr Hayes advised that the advertisement has been placed into the Grenfell Record as of 5th August, together with an article on past projects. The grants will also be placed on Council's Website and Facebook page. Applications close 9 September 2016.

- 5.4 HNM Activation Grants 2016/17

Mr Hayes advised that the funding submission was completed for the redevelopment of the Henry Lawson Monument Area and Council is still waiting for a response.

6. **CORRESPONDENCE:**

- 6.1 Grenfell Rural Youth Reunion

Mr Hayes advised that Council had a request to re-produce, through photograph/screen print, the Federation Mural featured on the wall of the Grenfell Motel.

Resolved: Mrs Yates and Mr Hetherington that the Committee has no objection for the reproduction of the Federation Mural solely for the Grenfell Rural Youth Reunion dinner on 8th October 2016 subject to no commercial gain, and that the Proprietor of Grenfell Motel has no objections.

7. BUSINESS WITH NOTICE:

7.1 Heritage Markers – Application of use

Mrs Yates asked what was the original purpose of the markers being gathered. Mrs Yates suggested a few ideas that the markers could be used as such as a Booklet, Map, Interactive messages, Geocaching. A lengthy discussion was held amongst Committee.

Resolved: Mrs Yates and Cllr Hughes that the Heritage continue to develop the markers and the data set and that they are supplied to the Tourism Officer with the above suggestions.

7.2 Strategic Plan Development for direction of Heritage

Mrs Yates enquired about the direction of the Committee and that she would like to see a Strategic Plan and Action plan developed to have certain goals to achieve each year. Mr Hayes advised that in 2014 a 2014/2017 Strategic Plan was developed and submitted to the Heritage Office and will be reviewed next year. An action plan was discussed and would form part of ongoing planning.

Resolved: Mrs Yates and Cllr Brown that the Tourism Strategic Plan and Priority List be forwarded to Heritage Committee members and that members submit 3 actions that they would like to be considered to Mrs Holmes by 22nd September 2016.

8. HERITAGE ADVISORS REPORT

The Heritage Advisors gave a verbal report on:

- Site Visit – 18 Young Street
- Has been working on Interpretation Panels
- UK Colouring Book, Buildings/Cottages, Cultural Landscapes
- Spoke about possibly nominating the “Historic Homes of the Weddin Shire” book for an award
- Jenny Hetherington is speaking at the Royal Australian Historical Association Conference in Wollongong.

9. QUESTIONS WITH NOTICE:

Nil

10. NEXT MEETING: Thursday 6 October 2016 at 5.00pm.

11. CLOSURE: There being no further business the meeting closed at 6.30 pm.

082 RESOLVED: Cr Parlett and Cr McClelland that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 15 AUGUST 2016 COMMENCING AT 4.30 PM (C2.6.11)

- 1. PRESENT:** Crs Liebich (Chair), Niven, Hughes, Parlett, McClelland, Brown and Halls.
Messrs G Carroll, B Hayes and L Gibson (observers).

At this point the Mayor Cr Liebich thanked Cr McClelland and Cr Halls for their contribution to the Committee.

- 2. APOLOGIES:** Cr Griffiths

Resolved: Cr McClelland and Cr Parlett that the apology be accepted.

- 3. MINUTES:** 18 July 2016

Resolved: Cr Brown and Cr Hughes that the minutes from 18 July 2016 be adopted.

- 4. MATTERS ARISING:**
Nil

- 5. CORRESPONDENCE:**
Nil

- 6. REPORTS:**

- 6.1 General Manager:**
Report on Weddin Aquatic Centre Redevelopment – Funding.

Noted

- 6.2 Corporate Services Department:**
Report on Town Costings.

Noted

- 6.3 Director Engineering:**
Nil

Noted

- 6.4 Director Environmental Services:**
Reports on Sewerage Treatment Works, Caravan Park Operations, Animal Control, Grenfell Waste Depot, Grenfell Medical Centre Development, Weddin Aquatic Centre, Charity Bike Ride, Grenfell Caravan Park, Grenfell Museum and Town DAs.

B4. Lot 72 DP 1148241 – 1D North Street Grenfell

Cr Liebich declared a conflict of interest as the letter writer is a relative and left the room.

Cr Niven took the Chair.

Cr Best entered the room at this point 4.56.

Noted

Cr Liebich returned to the room and resumed the Chair.

7. GENERAL BUSINESS:

7.1 Bogolong Dam Status

Noted

8. DEVELOPMENT ENQUIRIES

Over the last month Council has had enquiries for development at the following premises:

- | | |
|-----------------------------|--|
| • George Street (Band Hall) | Additions |
| • Warraderry Street | Proposed Subdivision & 5 Multi Dwelling Houses |
| • Burrett Street | Retaining Wall/Water Issues |
| • Simpson Drive | Bushfire Prone Changes |
| • Second Street, Quandialla | Change of Land Use |
| • Makin Street | Dwelling Compliance Issues |
| • Young Street | Fence |
| • Vaughn Street | Garage |
| • Tyagong Street | Carport |
| • Henry Lawson Way | Building Envelope |
| • Wyalong Street, Caragabal | Asbestos, Demolition work |

Noted

10. BUSINESS WITH NOTICE

Nil

11. QUESTIONS WITH NOTICE

Nil

12. NEXT MEETING: Monday, 19 September 2016 at 4.30 pm.

13. CLOSED: There being no further business to discuss the meeting closed at 5.40 pm.

083 RESOLVED: Cr Brown and Cr Parlett that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 16 AUGUST 2016
COMMENCING AT 8.15 AM (C2.6.10)**

Present: Messrs G Carroll, W Twohill, B Hayes and L Gibson.

Apology: Nil

Minutes: of meeting 19 July 2016

Resolved: W Twohill and L Gibson that the minutes from 19 July 2016 be adopted.

General Business:

1A Administration

- (i) NSW Government's – Local Government Reform – Council's 'Fit for the Future' proposal resubmitted by Friday, 29 July 2016 with the proposal to be reassessed. Council to be advised of the outcome of the re-assessment by 30 September 2016. Innovation Fund grant funding application with Parkes, Forbes and Lachlan Shire Councils successful. Process in progress to appoint a project agent to undertake fiscal responsibility and services review processes.
- (ii) 2016/2017 Operational Plan – in progress. Capital projects to be now instigated.
- (iii) Annual Report – to be forwarded to the Division of Local Government by 30 November 2016. End of Term report to be completed and submitted with the Annual Report. General Manager to pursue.

1B Human Resources

- (i) Vacancies
 - Patch Truck Labourer – to be advertised.
 - Engineering Traineeship – to be readvertised in September/October 2016.
 - Water Cart Operator – to be advertised.
 - Roller Operator – to be advertised.
 - Design Engineer – five (5) applications received. Interviews to be arranged.
 - Village Maintenance Operator Greenethorpe – four (4) applications received. Interviews currently being arranged.
- (ii) Appointments
Nil

2. Public Order and Safety

Nil

3. Health

- (i) Grenfell Medical Centre – grant funding application resubmitted under Round 3 of (NSRF). Awaiting outcome.
- (ii) Grenfell Medical Centre Operation – documents prepared and currently being forwarded to proponents to facilitate submission of proposals. General Manager and Director Corporate Services pursuing.
- (iii) Weddin Street Medical Centre – lease prepared in draft form by Council's solicitor. Forwarded to Medical Pathways Pty Ltd for their perusal and agreement. Awaiting reply. General Manager pursuing.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – possible land rezoning opportunities identified in rural zone (RU1). Process in progress to reduce minimum lot sizes in large lot residential zone (R5). The Minister for Planning and Environment approved a Gateway Determination for the draft addendum and planning proposal. Planning proposal to be publicly exhibited and community consultation to commence after being referred to government agencies.
- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (iii) Emu Creek Storm Management Plan – grant funding of \$255,429 available with Council's contribution being \$42,571 to undertake works as prioritised in Emu Creek Stream Management Plan. Written agreements developed to gain access to private land along Emu Creek and sent to private landowners for signing. Currently receiving responses. Director Engineering pursuing.
- (iv) O'Briens Tributary – preferred schemes to be considered at the next Floodplain committee meeting. Funding to be then sourced.

6. Sewerage

- (i) Smoke Testing – next round of smoke testing to be undertaken upon contract renewal. Director Engineering signed contract and Director Environmental Services pursuing internal compliance. Three properties yet to comply.
- (ii) Sewer Mains Relining – next stage currently being planned based on previous and recent CCTV works.
- (iii) Sewer Main Connections – relining of lateral connections currently being undertaken by Insituform. Director Engineering pursuing.

7. Recreation and Culture

- (i) Art Gallery – 'Two Worlds Meet' by Kim Heath and Kim Bagot – Hiller is currently on display from the 2 August until 11 September 2016.
- (ii) Cinema – next movie 'Joy' to be held on Wednesday, 31 August 2016.
- (iii) Henry Lawson Oval Master Plan – plan adopted. Works priorities and associated funding to be considered. Director Engineering to pursue.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering's report.
- (ii) Other Programs –. **Noted**
- (iii) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.
- (iv) Engineering Strategic Planning Meetings – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2016/2017. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.
- (v) Bridge Renewal Program Round 2 – works to commence in October 2016 on the construction of Blacks Bridge. Director Engineering pursuing.
- (vi) Caravan Parking Forbes Street – upgrade works commenced. Director Engineering pursuing.

10. Economic Affairs

- (i) Industrial Land – four sales currently pending. Linen plans to be forwarded to Lands Titles Office (LTO). Sale process to be initiated upon advice from LTO. Internal roadworks to commence in October 2016.

- (ii) Henry Lawson Festival – debrief session to be held Tuesday, 16 August 2016 at the Community Hub. Annual General Meeting (AGM) to be held Tuesday, 18 October 2016.

11. General Purpose Revenues

Nil

12. Alliances

- (i) Mid Lachlan Alliance – meeting to be arranged to appoint Project Agent for Innovation Fund program.

13. Other Matters

Nil

14. Job List: review

Noted

Next Meeting: Tuesday, 20 September 2016 at 8.15 am.

Closure: There being no further business to discuss the meeting closed at 9.24 am.

084 RESOLVED: Cr Hughes and Cr Brown that except where otherwise dealt with the Manex Committee Minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

2. DEFERRED ACTIVITIES:

April 2012	1. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES). In Progress
November 2013	2. <u>O'Brien's Tributary – Drainage Improvement:</u> refer matter back to floodplain committee for further consideration and other possible options (DE). In Progress
February 2014	3. <u>ARTC Road Interface Agreement:</u> awaiting response from LGNSW and John Holland in regards to signing agreement (DE). In Progress
June 2015	4. <u>RMS:</u> request roundabout to be considered at the end of the Main Street in Grenfell (DE). In Progress
	5. <u>Grenfell Medical Centre Operation:</u> invite a representative from the NSW Rural Doctors Network to address Council (GM). In Progress
	6. <u>Pigeon Control – Main Street:</u> continue to investigate options (DES). In Progress
November 2015	7. <u>Grenfell Sesquicentenary:</u> arrange civic reception (GM). In Progress
December 2015	8. <u>Weddin Regional Health Hub:</u> call proposals to engage a Service Provider (GM/DCS). Carried Out
March 2016	9. <u>Contaminated Land:</u> place the policy on public exhibition. Resubmit to Council for formal adoption (DES). In Progress
April 2016	10. <u>Taxi Rank:</u> relocate to outside IGA (DE). In Progress
	11. <u>Grenfell Caravan Park:</u> investigate alterations to dwelling and cost of a Manager's office (DES). In Progress

May 2016	12. <u>Bogolong Dam</u> : meet with Paul Heinrichs at his preferred location (DE).	In Progress
June 2016	13. <u>Memorial Park Flagpole</u> : adjust flagpole (DE).	In Progress
	14. <u>Off Leash Area</u> : advertise two areas (DES).	Carried Out
	15. <u>Short Street Parking Plan</u> : develop plan (DE).	In Progress
	16. <u>Local Government Reform</u> : submit proposal to July 2016 Council Meeting for endorsement (GM/DCS).	Carried Out
	17. <u>Lawn Cemetery Seat</u> : purchase and install new seat (DE).	In Progress
July 2016	18. <u>Local Government Reform – Innovation Fund</u> : develop brief and advertise for a Project Agent (GM/DCS).	Carried Out
	19. <u>Endemic Garden</u> : install new plaques (DE).	In Progress
	20. <u>Community Building Partnership Program</u> : submit grant funding application for shade sail at Railway Station (DE).	Carried Out
	21. <u>Weddin Land Classification</u> : prepare planning proposals (DES).	In Progress
	22. <u>Weddin Local Environment Plan</u> : forward planning proposal to Rural Fire Service for comment. Commence community consultation (DES).	In Progress

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
 - (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) *the discussion of any matters listed in subclause (2), or*
 - (b) *the receipt or discussion of any of the information so listed.*
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) *personnel matters concerning particular individuals (other than councillors),*
 - (b) *the personal hardship of any resident or ratepayer,*
 - (c) *information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,*
 - (d) *commercial information of a confidential nature that would, if disclosed:*
 - (i) *prejudice the commercial position of the person who supplied it, or*
 - (ii) *confer a commercial advantage on a competitor of the council, or*
 - (iii) *reveal a trade secret,*
 - (e) *information that would, if disclosed, prejudice the maintenance of law,*
 - (f) *matters affecting the security of the council, councillors, council staff or council property,*
 - (g) *advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege*
 - (h) *information concerning the nature and location of a place or an item of Aboriginal significance on community land.*
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C

- Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) *it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and*
 - (b) *the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:*
 - (i) *should not be deferred (because of the urgency of the matter), and*
 - (ii) *should take place in a part of the meeting that is closed to the public.*

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) ***[Details to be specified]*** The grounds must specify the following:
- (a) *the relevant provision of section 10A(2),*
 - (b) *the matter that is to be discussed during the closed part of the meeting,*
 - (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

085 RESOLVED: Cr Best and Cr McClelland that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

MAYORAL MINUTE

1. **General Manager – Review of Performance Agreement, P4.10015**
Reason for confidentiality: staff matter (Section 10A(2)(a))

CONFIDENTIAL – FORWARDED SEPARATELY TO COUNCILLORS BY EMAIL

GENERAL MANAGER’S REPORT

1. **Performance Review – Director Engineering, P4.10059/3**
Reason for confidentiality: staff matter (Section 10A(2)(a))
2. **Performance Review – Director Environmental Services, P4.10237**
Reason for confidentiality: staff matter (Section 10A(2)(a))
3. **Performance Review – Director Corporate Services, P4.10240**
Reason for confidentiality: staff matter (Section 10A(2)(a))

CONFIDENTIAL – FORWARDED SEPARATELY TO COUNCILLORS BY EMAIL

DIRECTOR ENVIRONMENTAL SERVICES’ REPORT

1. **NetWaste Tender for Collection and Disposal of Used Motor Oil, E3.3.12**
Reason for confidentiality: commercial information (section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council

MAYORAL MINUTE

1. General Manager – Review of Performance Agreement, P4.10015

Reason for confidentiality: staff matter (Section 10A(2)(a))

RESOLVED: that the Performance Review be adopted and the proposed action be confirmed.

GENERAL MANAGER'S REPORT

1. Performance Review – Director Engineering, P4.10059/3

Reason for confidentiality: staff matter (Section 10A(2)(a))

Noted

2. Performance Review – Director Environmental Services, P4.10237

Reason for confidentiality: staff matter (Section 10A(2)(a))

Noted

3. Performance Review – Director Corporate Services, P4.10240

Reason for confidentiality: staff matter (Section 10A(2)(a))

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT

1. NetWaste Tender for Collection and Disposal of Used Motor Oil, E3.3.12

Reason for confidentiality: commercial information (section 10A(2)(d))

RESOLVED: that Council:

- i. Accept the tender submitted by Cleanaway dated 6 October 2015 for the initial two (2) year term and sign the required contract documentation under Council seal if required.
- ii. Note the resolution regarding this tender remains confidential to the Council and NetWaste until all Councils have confirmed their acceptance or otherwise and an acceptance notice and all tenderers have been informed of the outcome.

CLOSURE: There being no further business the meeting closed at 8.03pm.

Taken as read and confirmed as a true record this day 22 September 2016.

..... General Manager.....Mayor