



To Avoid Delay when
Replying or Telephoning

Please Quote:

WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:
The General Manager
Camp Street or P.O. Box 125
GRENFELL NSW 2810

Tel: (02) 6343 1212
Fax: (02) 6343 1203
Email: mail@weddin.nsw.gov.au
website: weddin.local-e.nsw.gov.au
A.B.N. 73 819 323 291

MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 19 MARCH 2015 COMMENCING AT 5.00 PM

12 March 2015

Dear Councillor,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 19 MARCH 2015**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 19 February 2015
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Grenfell Sesquicentenary Ctee Mtg 12/2/2015
- Henry Lawson Festival Ctee Mtg, 17/2/2015
- Consultative Ctee Mtg, 25/2/2015
- Work, Health and Safety Ctee Mtg, 25/2/2015
- Floodplain Ctee Mtg, 11/3/2015
- Town Works Ctee Mtg, 16/3/2015
- Property & Development Ctee Mtg, 16/3/2015
- Manex Ctee Mtg, 17/3/2015
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J C Niven, A C Griffiths, G B Halls, G McClelland, J Parlett, C Brown and P H Best.
General Manager (G Carroll), Director Engineering (W Twohill) and Director Corporate Services (L Gibson).

APOLOGY: Cr N Hughes

379 **RESOLVED:** Cr Halls and Cr McClelland that the apology be accepted.

CONFIRMATION OF MINUTES:

380 **RESOLVED:** Cr Griffiths and Cr Brown that the Minutes of the Ordinary Meeting, held on 19 February 2015, be taken as read and **CONFIRMED**.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Nil

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 19 MARCH 2015.

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 6/2015.
- A2. The Hon Angus Taylor MP, P2.12.17: Forwarding letter of support for Weddin Shire Council in their application for funding for a medical centre under the *National Stronger Regions Fund*.
- A3. Alynn Pratt, T3.4.6: Advising that some residents regularly drive on Simpson Drive at quite excessive speeds, which even my young builder has commented on with alarm.
- A4. Wendy Condon, P2.3.3: Congratulating the Weddin Shire for their Caravan Park. My husband and some friends stayed at the park for four days.
- A5. NSW Environment Protection Authority (NSW EPA), A3.6.17: Advising the NSW Waste Avoidance and Resource Recovery Strategy 2014-2021 has been adopted and is now available for download from the Environment Protection Authority (EPA) website.
- A6. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 7/2015.
- A7. Hayley Bradley, P2.3.1: Advising I am bitterly disappointed at the Council's decision not to accept tenders for a new pool.
- A8. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 8/2015.
- A9. Office of Environment & Heritage, E2.9.6: Re: Funding under the 2012-2013 Floodplain Management Program. Investigations & Designs for Emu Creek/O'Brien Tributary Drainage Improvements. Revised Grant Offer: \$108,480.
- A10. Office of Environment & Heritage, G2.55: Writing to invite you to submit applications for grants under the NSW Government's Floodplain Management Program for the 2015/2016 funding round.
- A11. Transport Roads & Maritime Services, T3.6.6: Writing to advise you of the renewal of the delegation powers for New South Wales road managers to issue exemptions by permit under the Heavy Vehicle National Law.
- A12. Local Government Remuneration Tribunal, P1.1.10: Advising that the Local Government Remuneration Tribunal (the Tribunal) has commenced its review for the 2015 annual determination.
- A13. Forbes Shire Council, C2.9.5: Advising Council at its February Ordinary Meeting conducted a ballot for Mayor and elected Cr Phyllis Miller Mayor.
- A14. Rotary Club of Grenfell Inc, P2.1.2: Enclosing the Rotary Club's cheque in the amount of \$1,620, being the Club's donation towards the cost of new seating at Rotary Park.
- A15. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 9/2015.

- A16. Electoral Commission NSW, C2.1.5: Conduct of Council Elections by the New South Wales Electoral Commission (NSWEC) – *Local Government Act 1993* (LGA).
- A17. NSW Fire & Rescue NSW, E1.4: Advising the Minister for Police & Emergency Services recently approved the 2014/2015 estimated expenditure for Fire & Rescue NSW (FRNSW).
- A18. NSW Office of Sport & Recreation, G2.1/P2.1.6: Thanking you for your application titled, Construction of a new toilet block at Lawson Oval, for a grant under the 2014/2015 Sport Facility Program administered through Sport and Recreation, a division of the Office of Sport.
- A19. Gordon Garling Moffitt, A3.22.1: Re: Mark McSpadden, Leave Animal Unattended in Public Place, Grenfell Local Court – 19 February 2015.

SECTION B

Matters for Report

- B1. Wayne Lavers, E3.7.1: Advising I would like Council to consider the following proposal.
- B2. State Asphalt Services, T1.3.6.9: Advising on 4 February 2015, SAS issued a payment claim (“the **Payment Claim**”) to Weddin Shire council under the *Building and Construction industry Security of Payment Act* NSW 1999 (“**Act**”).
- B3. Sydney Water, E3.4.6: Advising Sydney Water understands that Weddin Shire Council has discussed concerns relating to Biosolids delivery, storage and land application at a Council meeting attended by one of our contractors. We have operated in this area since the 1990s and we consider Weddin Shire to be an important part of Sydney Water’s Biosolids program.

381 **RESOLVED:** Cr McClelland and Cr Niven that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. Australian Local Government, A3.8.2: Writing to invite you to attend this year's National General Assembly of Local Government (NGA) at the National Convention Centre in Canberra from 14 – 17 June 2015.

Invitations have been extended to the Prime Minister, the Deputy Prime Minister and the Leader of the Opposition to address the sector. We will also be joined by other ministers, shadow ministers and leading public figures presenting keynote addresses, which will help to focus our discussions at the NGA. The theme for this year's NGA is 'Closest to the Community; Local Government in the Federation'.

Your Council's involvement in the NGA is important is assisting ALGA to maintain the Government's engagement with Local Government and to drive improved outcomes for the Local Government sector at the national level.

RECOMMENDATION:

For Council's Consideration

382 **RESOLVED:** Cr Brown and Cr Niven that the Mayor attend the National General Assembly of Local Government (NGA) at the National Convention Centre in Canberra from 14 – 17 June 2015.

2. The Hon. Duncan Gay MLC, Minister for Roads and Transport, A3.6.51: Advising I'm pleased to advise you the following project submitted by Weddin Shire Council under *Fixing Country Roads* will receive funding from the state's dedicated infrastructure fund, *Restart NSW*.

Project	Project Cost (\$)	<i>Fixing Country Roads Funding (\$)</i>	Council Contribution (\$)	<i>Infrastructure NSW qualification</i>
Greenethorpe – Bumbaldry Road Upgrade	2,200,000	1,100,000	1,100,000	None

Fixing Country Roads was introduced to ensure our local and regional road network supports regional producers, growers and businesses. I congratulate Weddin Shire Council for working closely with the local community, industry and the NSW Government.

The NSW Government recognises a strong regional economy is important for a strong NSW and we're committed to supporting regional infrastructure projects which help get goods from 'paddock to port' more efficiently.

RECOMMENDATION: that approval be granted for the Grant Funding deed of agreement to be signed under the seal of Council if necessary.

383 **RESOLVED:** Cr McClelland and Cr Niven that approval be granted for the Grant Funding deed of agreement to be signed under the seal of Council if necessary.

3. Cr John Davis, Mayor of Orange, E3.3.7: Advising Orange City Council has for many years supported the introduction of a state and national container deposit scheme. Local Government NSW, with the support of Councils and other groups, has participated in letter writing and social media campaigns endeavoring to influence the NSW Government's decision on whether to establish a CDS in NSW. It is pleasing to hear of the advancements being made in this area, but as you know we fall behind in comparison to efforts achieved by South Australia and Northern Territory.

Orange City Council resolved at its meeting of 3 February 2015 to request fellow CENTROC Councils to write to various State MP's seeking support for both State and National programs and facilities to be in place that will result in a Container Deposit Scheme for beverage containers.

I look forward to your support for this initiative.

RECOMMENDATION: that Council:-

- i) write to the various State MP's seeking support for both State and National programs and facilities to be in place that will result in a Container Deposit Scheme for beverage containers.
- ii) advised Orange City Council accordingly.

384 **RESOLVED:** Cr Griffiths and Cr Best that Council:-

- i) write to the various State MP's seeking support for both State and National programs and facilities to be in place that will result in a Container Deposit Scheme for beverage containers.
- ii) advised Orange City Council accordingly.

4. Local Land Services Central West, A3.6.65: Referring to your letter of 27 January 2015 requesting that fencing be removed along Burrangong Creek, Bimbi TSR.

Copy forwarded to Councillors

RECOMMENDATION: that an on-site meeting be arranged with representatives from Local Land Services with Cr Niven and the Director Engineering representing Council.

385 **RESOLVED:** Cr Niven and Cr Griffiths that an on-site meeting be arranged with representatives from Local Land Services with Cr Niven and the Director Engineering representing Council.

5. Henry Lawson Festival Committee, C1.4.1: seeking the usual generous assistance of the Weddin Shire Council towards the following:
- The use of the Art Gallery and the Conference Room for the Art Exhibition from May 30th to June 10th;
 - Turning on the coloured lights in the Main Street for the festival week;

- Installation of port-a-loos as per last year;
- Regular emptying of bins in Main Street;
- Regular cleaning and refreshing of toilet paper and hand towel in public toilets;
- Arranging for the closure of the Main Street and the relevant sections of Burrangong Street on Saturday 6th June;
- Main Street footpaths and gutters cleaned for the weekend;
- Health inspections of market stalls selling foods and safety inspections of the children's rides.

Many thanks for our attention to these matters.

RECOMMENDATION: that the requests be approved subject to the approval of the police and traffic committee where required.

386 **RESOLVED:** Cr McClelland and Cr Parlett that the requests be approved subject to the approval of the police and traffic committee where required.

6. The Henry Lawson Festival Committee, C2.6.32: Advising the Henry Lawson Festival of Arts Committee decided to discontinue investigations into the purchase of a stage for use at the 2015 festival.

There are few suitable options available on the market, purchase costs were prohibitive and ongoing costs were difficult to determine.

The committee would like to thank Council for their in principal support of this idea.

At the same meeting the committee decided they would like to see the Henry Lawson birth site, near Lawson Park, renovated to better honour Grenfell's famous son in lead up to the sesquicentenary of his birth in 2017. Possible suggestions include improved landscaping and the incorporation of a bronze plaque featuring Lawson's verse as well as improved signage.

The festival committee would like to invite Council to undertake a joint project to renovate the site before 2017.

RECOMMENDATION: that the Henry Lawson Birth Place Site Upgrade project be referred to the 2015/2016 estimates process for re-consideration and the Henry Lawson Festival Committee be advised accordingly.

387 **RESOLVED:** Cr Best and Cr McClelland that the Henry Lawson Birth Place Site Upgrade project be referred to the 2015/2016 estimates process for re-consideration and the Henry Lawson Festival Committee be advised accordingly.

7. Grenfell Picnic Race Club, C1.1.3: Seeking assistance and approval, on behalf of our Grenfell Picnic Race Club committee for the following:
- Extra bins for race day;
 - 2 x Portable-toilets for race day;
 - Cool room
 - Donation from Weddin Shire Council to pay for Lions Club children's rides.

We would like to again propose that if Council decide to donate the toilets, bins and cool room that we would have 'Proudly supported by Weddin Shire Council' printed in the race books as well as printed signs.

As in the past Weddin Shire Council have also donated money that has been used to pay for the hire of the Lions Club of Grenfell children's rides. We would like to continue this arrangement for 2015 if Council agrees.

We appreciate your previous support and any support you can provide will be welcomed by our volunteer committee.

Note 2014 Donation - \$200

RECOMMENDATION: that the requests be approved and Council donate \$200 towards the hire of the children's rides.

388 **RESOLVED:** Cr Best and Cr Parlett that the requests be approved and Council donate \$200 towards the hire of the children's rides.

8. Grenfell Preschool and Long Daycare Centre, C1.8.5: Advising the Grenfell Preschool and Long Daycare Centre have been holding an Art Exhibition called the Little Picasso Art Show since 2011 at the Grenfell Community Hub.

We have been very grateful of the Weddin Shire Council for allowing us the use of the Conference room for the week for \$30 and are hoping you would allow us the opportunity to do it again. We wanted the community to see how talented the children from the Weddin Shire are as well as give the children the opportunity of having their work displayed in an Art Gallery.

The exhibition would run from Monday 24th August 2015 and finish Friday 28th August.

RECOMMENDATION: that the request be approved and the hire charge be \$30 for the week.

389 **RESOLVED:** Cr Parlett and Cr Griffiths that the request be approved and the hire charge be \$30 for the week.

9. Grenfell Rugby League Football Club Inc, P2.1.6: The Grenfell Goanna's Rugby League Club would like to advise that they will be hosting a Gala Day at Lawson Park on Saturday 21st March 2015 and to assist our club with the smooth running of the day we ask that Council consider providing us with help in the following areas.

Copy forwarded to Councillors

RECOMMENDATION: that the requests be approved and the Grenfell Rugby League Club be advised accordingly.

390 **RESOLVED:** Cr Halls and Cr McClelland that the requests be approved and the Grenfell Rugby League Club be advised accordingly.

10. Cath Sullivan, C1.1.3: Advising on Saturday 14 March ABC Open will be conducting a free video making workshop in Grenfell.

We have targeted high school students in year 7 to 9 to take part in this initiative. The aim is to make a 30 second movie of a moment in their week that shows what they do in the local town. Hopefully the group of approximately eight students will make a movie each and there will be a gala screening of their efforts.

We are looking for the support of Council for this initiative and enquiring if it is possible to waive the hire fee for the Conference Room at the Grenfell Community Hub for this project? One of ABC Open requisites for the workshop is that the venue is free. This would be for the booking on Saturday 14 and for the screening of the student works on a date to be determined.

This is a really positive activity for young people, many of whom have shown their enthusiasm for this concept by being involved in movie making at school. This project should increase their skills in telling their stories about life in rural NSW.

We hope you can support this workshop.

RECOMMENDATION: that approval to waive the hire fees be granted.

391 RESOLVED: Cr McClelland and Cr Niven that approval to waive the hire fees be granted.

11. Arts OutWest, C1.3.16: Writing to request a time for Arts OutWest to present to Council. Where we would welcome the opportunity to present information about our program and where we are going in the future.

The three main areas that we would like to cover in a presentation are:-

- Consultation about our new strategic plan
- Discussion about new MOUs between Arts OutWest and Council
- Proposed new Arts OutWest constitution

Arts OutWest is currently in the process of developing a new strategic plan for the three year period 2016 – 18 and we would like to consult with council about our program.

Arts OutWest's Council MOUs run out this year at the end of June, so we would welcome the chance to talk about new MOUs, what council require of us and the cost going into the next period.

Arts OutWest currently has a representational board with 16 members. Arts NSW (NSW State Government) is our main funder and has expressed an expectation that all regional arts boards should be moving to adopt a skills-based governance model. We would like to discuss the ideas we have for a new constitution that would give Arts OutWest a skills based board.

We would request that Council invite members of the public to attend the presentation and consultation session if possible.

RECOMMENDATION:

For Council's Consideration

392 **RESOLVED:** Cr McClelland and Cr Parlett that a representative from Arts OutWest be invited to address Council prior to the April 2015 Council Meeting.

12. The Henry Lawson High School, P2.1.3: Requesting the use of Taylor Park for a school activity. The proposed activity is part of the 100th ANZAC day celebrations that the school is undertaking.

The School is planning to sell Anzac Biscuits, tea and coffee as well as having some public recitals and presentations by the Students.

The event is planned for Thursday 23rd April, between 9:30 am and 11:30 am.

RECOMMENDATION: that the request be approved subject to a copy of their public liability insurance being provided.

393 **RESOLVED:** Cr McClelland and Cr Best that the request be approved subject to a copy of their public liability insurance being provided.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 19 MARCH
2015**

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

394 **RESOLVED:** Cr Niven and Cr Parlett that the late correspondence be received and dealt with because of the urgency of the matters.

13. Stephen Pereira, Local Lands Officer, A3.6.65: Confirming the date for the get together at Bimbi as 31st March at 10:30am.

NSW RFS, CW Local Land Services, Bimbi residents and Council representatives will be there.

Referred to Director Engineering

Noted

14. Transport Roads & Maritime Services, R2.54.4: Attaching a copy of your Contractor Performance Report for the four monthly period ending 1 December 2014.

This report is part of the requirements of the Roads Maintenance Council Contract for works on roads and bridges on State Roads.

Referred to Director Engineering

Note: Council was rated superior in one category, good in nine categories and acceptable in two categories. Our overall performance was rated as good and we were deemed to be suitable for further works.

Noted

395 **RESOLVED:** Cr Best and Cr Brown that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTION

1. Grenfell Medical Centre, P2.12.17

Notice is given of the following motion at the March 2015 Council Meeting:-

- i) ***“that resolution 363 be rescinded”***

Signed: Cr Paul Best

Note: Resolution 363 is as follows:

“that a single Building Contract be drafted for the proposed Grenfell Medical Centre Development to allow a single tender proposal with the tender specification documents to include a local contractor component to be considered in the tender assessment process.”

As the motion did not comply with Council’s Code of Meeting Practice it was not considered.

Noted

12 March 2015

Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. CENTROC Board Meeting, C2.7.3

The General Manager and I attended the Centroc Board meeting at the Boorowa Ex Services Club on 26 February 2015. I provide the following report for Council's information, along with the draft minutes of the meeting.

Guest speakers - were from Charles Sturt University providing advice on economic modelling of Central NSW. Subsequently the Board resolved to progress the next steps in strategy for regional economic development.

Transport Infrastructure -the Board resolved to remove the Centroc Weight of Loads Group. Over the years there has been a steady decline in member support for this program. Wellington Council managed this group and have provided advice that they no longer resource this service. The Board approved an Advocacy Plan for Transport Infrastructure. Discussion regarding a new regional roads group is underway.

Water Security – A Regional Infrastructure Priority Matrix has been developed by Centroc in conjunction with RDA Central West. It builds on the criteria developed by Infrastructure Australia and Infrastructure NSW to semi-quantitatively rank the infrastructure needs of the region. The Board gave consideration to the priorities for water infrastructure of the region from lists of up to 10 projects from each member council.

The Board also approved an Advocacy Plan for Transport Infrastructure.

On Thursday 19 February a delegation led by the Centroc Chair met with The Minister for Natural Resources, Lands and Water Senior Policy Advisor Warwick Pelly in Sydney, amongst the topics discussed was the dam consultation process, reducing the compliance burden for Councils and organising a meeting post the election for the Minister for Water to review the region's water infrastructure priorities.

Health – The Centroc Health Workforce group held a meeting in Forbes on 12 February. Guest speakers included Mr Stephen Jackson, Acting CEO of Western Medicare Local, Dr Ian Cameron, CEO of NSW Rural Doctors' Network and Dr Estrella Lowe, also from NSW Rural Doctors' Network.

Monday 9 February Centroc met with the Minister for Local Government to discuss various topics, Health infrastructure, was one of the topics and The Minister for Local Government has offered to provide support to the region in its efforts to have federal funding provided specifically for health infrastructure.

On Thursday 19 February the Chair of Centroc led a delegation to meet with the Minister for Health the Hon Jillian Skinner. The Minister undertook to provide advocacy support regarding the need for Local Government to be funded to build infrastructure for health such as doctor's surgeries.

Regional Development – A meeting is being arranged with the advisors to the Hon Barnaby Joyce seeking to proffer the region's position regarding the need for a more integrated effort regarding agriculture. The work being undertaken in collaboration with the State on the Regional Growth Plan includes the development of strategy around agriculture from a land use perspective.

Chair of RDA Central West, Mr Allan McCormack, was warmly congratulated on his appointment and Centroc is reinvigorating its MoU where both organisations are working very well together.

Planning – The region continues its advocacy with regard to the Audit Standards Board and its resource intensive approach to accounting for residual value. The Planners Group are well into developing advice for an Issues Paper to help inform the Regional Growth Plan.

Operational Report – Centroc continues to maintain savings for the Region. Since 14 December 2012 a total net savings of \$2,891,935.00 has been achieved for Councils for the operational support program.

The Chair of Centroc has written thanking the staff working across the region to optimise the use of the Centroc WHS Induction Program.

Centroc has been very active in writing responses to the Australian Energy Regulator regarding Essential Energy's submissions to increase electricity pricing, particularly for street lighting.

Management Plan for 2015/2016 – The Management Plan covering the period of January 2015- December 2016 was adopted along with the budget for the financial year.

For Information

Noted

2. LGNSW's State Election Priorities 2015, C2.1.5

State Election Priorities

On Monday 15 December 2014 Local Government NSW (LGNSW) launched its State Election Priorities 2015. The document outlines a number of significant issues facing NSW councils and LGNSW's proposed solutions. It has also been sent to all political parties contesting the upcoming NSW election in March.

The document outlines Local Government's key priorities under seven key themes:

1. Greater autonomy in governance
2. Autonomy in council revenue raising
3. Fair funding for shared infrastructure and service responsibilities
4. Agreed pathways on voluntary structural reform
5. Mutual positioning on social policy priorities

6. Improved environmental legislation and settings
7. Balanced land use planning.

State Election Priorities 2015 documents and articulates a coherent and integrated program of measures, based on council feedback, which taken together will significantly strengthen the community and NSW Local Government.

LGNSW requested an official response from all political parties contesting the 2015 NSW election by Friday 20 February 2015 and will be publishing these responses online.

LGNSW is seeking the support of Weddin Shire Council for the State Election Priorities 2015 document and participation in the campaign at a local level.

Local Government Reform

While supportive of the reform process, LGNSW, on behalf of its members, is advocating that the NSW Government, State Opposition and other political parties contesting the State Election on 28 March 2015 commit to a policy of 'no forced amalgamations'.

This policy will help ensure that any structural reform takes into account the wishes of councils and their communities, providing residents with the opportunity to have a say on the future of their neighbourhoods.

RECOMMENDATION: that Council:-

- i) endorse LGNSW's State Election Priorities 2015 and seek an official response from its local state member and other candidates contesting the 2015 NSW Election, including their position on the issue of forced Council amalgamations.
- ii) supports LGNSW's 'no forced amalgamations' media campaign through social media, media and any other channels as recommended by the General Manager.

396 RESOLVED: Cr Griffiths and Cr Brown that Council:-

- i) endorse LGNSW's State Election Priorities 2015 and seek an official response from its local state member and other candidates contesting the 2015 NSW Election, including their position on the issue of forced Council amalgamations.
- ii) supports LGNSW's 'no forced amalgamations' media campaign through social media, media and any other channels as recommended by the General Manager.

CLR MARK LIEBICH
MAYOR

12 March 2015

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Local Government Reform – ‘Fit for the Future’ Proposal, C2.10.9

Further to Council resolving at the February 2015 Council Meeting that Council complete the Rural Council proposal – Template 3 in our ‘Fit for the Future’ submission an open discussion day is being planned to be held during April. Other opportunities such as online engagement for the public to have input into the various options available to Council and listed below will also be arranged:

- Resource Sharing
- Shared Administration
- Specialty Services
- Streamlined Governance
- Streamlined planning, reporting and regulation
- Service review

To become ‘Fit for the Future’ Council will have to be able to demonstrate that it is able to meet key elements in regards to the following criteria:

- Scale and Capacity
- Sustainability
- Infrastructure and Service Management
- Efficiency

For example in regards to sustainability Council will need to demonstrate that it will be able to reduce costs to assist in making an operating surplus and become financially sustainable to the point where we can demonstrate a position of ongoing robustness. The option of streamlined governance will be explored together with other options as a way to reduce costs which will include investigating the number of Councillors and Council Meetings. This will be crucial in demonstrating genuine commitment to the Rural Council model. The Rural Council model will require community engagement and in this regard it is proposed to flag the options for governance changes as mentioned above to obtain a better view of community attitudes. Similarly, Council staff will also be consulted in regards to the options of shared administration and specialty services.

Mr Stephen Sykes has developed an action plan to ensure we are able to submit our ‘Fit for the Future’ submission by 30th June, 2015.

The Mayor and myself will be attending the ‘Fit for the Future – Rural Council Bootcamp’ in Sydney on 12 – 13 March 2015 and a late report will be submitted to the Council Meeting.

For Information

Noted

THE GENERAL MANAGER'S REPORT

2. 2015/2016 Operational Plan, A3.4

As resolved at Council's February Meeting, the first step in the 2015/2016 Operational Plan process will be a workshop to be held at 9.00 am on Friday 27 March 2015.

In accordance with the Division's Meeting Practice Note No. 16, the workshop will be an informal meeting conducted by staff to enable Councillors to discuss and ask questions about the list of possible works for 2015/2016. The workshop cannot make decisions or determine priorities.

As previously requested, it would be appreciated if Councillors' suggestions for new projects for next year could be submitted in writing by 13 March 2015.

The Extra Ordinary estimates meeting has been scheduled for Thursday 9 April 2015 at the Council Chambers.

For Information

Noted

3. Rail Branch Lines, T3.8.5

As previously reported the Transport for NSW (TfNSW) Tender Review Panel (TRP) decided that given the complex nature of the issues involved in a number of evaluation criterion areas advice is required from an independent consultant to enable TfNSW to complete the tender evaluation process. The consultant is required to advise TfNSW on the approach to be taken to resolve the issues.

The time impact of this further review by the consultant on the Cowra Lines tender process has been estimated to be around 12 weeks which unfortunately is delaying the process.

The five Mayors of Blayney, Cowra, Harden, Young and Weddin forwarded a joint letter to the Minister for Roads and Ports the Hon Duncan Gay MLC expressing concern with the delay and advising that the Councils and their electorate remain resolute in pursuing the re-opening of the Cowra Rail Lines.

RECOMMENDATION:

Confirm Action

397 RESOLVED: Cr Parlett and Cr Halls that the action be confirmed.

4. Southern Phone Grant Funding Scheme, U1.2.5

The presentation of the Southern Phone Grants held at the Council Chambers on Thursday 26th February, 2015 was excellent.

Southern Phone Company Chairman Mr Bill Hilzinger presented the following organisations with their grants who were all delighted to receive the funding which they advised they certainly appreciated the grant monies which will assist their respective organisations enormously.

THE GENERAL MANAGER'S REPORT

APPLICANT	AMOUNT ALLOCATED
Grenfell Senior Rugby League Club	\$5,500
Grenfell Senior and Junior Rugby Union Club	\$5,500
Caragabal Memorial Hall	\$5,500
Grenfell Kart Club	\$5,500
Grenfell Amateur Swimming Club	\$3,000
TOTAL	\$25,000

Mr Hilzinger advised there are 41 Councils that hold two \$1 shares in Southern Phone with Weddin Shire Council being a shareholder. Weddin Shire recently received \$51,266 including the \$25,000 grant which is a terrific return on our investment.

Mr Hilzinger also advised that there are 98 Southern Phone customers in the Weddin Shire and if this number could be increased this would also increase Council's dividend.

For Information

Noted

5. Southern Phone Telecommunications Service, U1.2.5

A meeting was held with Mr Jeff Ludlow Business Development Manager from Southern Phone on Thursday, 5 March 2015 at the Council Chambers.

Mr Ludlow advised Southern Phone was formed in 2002 to deliver more affordable telecommunications services to the community and to create quality jobs in regional Australia.

The company was funded by the Federal Government using money raised from the sale of Telstra to improve telecommunications services in regional Australia. They provide competitive fixed line, mobile and internet services to over 100,000 regionally based Australian consumers.

Mr Ludlow also advised the following:

- he would like to increase Southern Phone's presence in the Weddin Shire and increase the number of customers which would ultimately increase the dividend payable to Council.
- he would like Council's support to promote Southern Phone to our residents.
- he would like to increase Weddin Shire's involvement with Southern Phone by obtaining Council's business. This would not only assist Southern Phone and Council (by increasing our dividends) it would also send a strong message to the community, who would be then encouraged to also change over to Southern Phone.

My Ludlow also advised Southern Phone has a call centre at Moruya on the South Coast currently employing 135 staff and they are currently planning to establish a new second call centre. To be able to host the second call centre towns would need the following:-

- Stable power source
- State of the Art communications
- Suitable employment pool

THE GENERAL MANAGER'S REPORT

As Weddin Shire would satisfy the above criteria it is planned to submit an Expression of Interest (EOI) to host the second call centre in Grenfell when EOI's are called.

RECOMMENDATION: that Council:-

- i) approve the transferring of Council's business to Southern Phone.
- ii) support Southern Phone by promoting the Company to our residents.
- iii) submit an Expression of Interest (EOI) to host the second call centre in Grenfell when EOI's are called.

398 RESOLVED: Cr Brown and Cr Parlett that Council:-

- i) approve the transferring of Council's business to Southern Phone subject to comparable charges.
- ii) support Southern Phone by promoting the Company to our residents.
- iii) submit an Expression of Interest (EOI) to host the second call centre in Grenfell when EOI's are called.

6. Meeting with Local Federal and State Members, A3.19.2, A3.19.3

The Mayor and myself met with the Hon Angus Taylor MP and the Hon Katrina Hodgkinson MP on Thursday, 19 February 2015 to discuss various issues which included the following:-

- Local Government Reform – State Government policy of no forced amalgamations. Council to submit 'Fit for the Future' proposal by 30th June 2015.
- Medical Centre Grant Funding – outcome should be known by May 2015.
- \$100 million Mobile Coverage Program – competitive selection process currently in progress to allow operators to submit proposals. Location of base stations to be announced in first half of 2015. First base stations to be rolled out in the second half of 2015.
- NBN Rollout – currently in progress in the Hume electorate.
- Federal Government funding for Beazleys Bridge and double Roads to Recovery Funding (R2R) in 2015/2016 was acknowledged.
- Cowra Rail Lines – Ms Hodgkinson advised she is aware the tender process is in progress and advised she is very supportive of the project.
- SH6 – advised Council is not supportive of the name change to Wirrajui Highway. Ms Hodgkinson advised she is aware there is a lot of opposition to it and will relay our concerns to the relevant Minister.
- Expressed Council's disappointment in our unsuccessful grant funding application under the ClubGRANTS Category 3 Programme. Ms Hodgkinson advised she submitted a letter of support and was also very disappointed. It is hoped the next funding round under the programme may also be dedicated to sport and recreation projects whereby our application can be resubmitted.

The meeting covered a range of topics and issues which will certainly benefit the Weddin Shire when they can be brought to fruition.

For Information

Noted

THE GENERAL MANAGER'S REPORT

7. Assets Workshop, A3.4.4

Reference is made to the February report where it was proposed to conduct an Assets Workshop as part of our 'Fit for the Future' proposal to be submitted by 30th June 2015.

Although there are a number of workshops and meetings on at this point in time it is proposed to conduct the Workshop at 9.00 am on Wednesday, 8 April 2015 at the Council Chambers.

RECOMMENDATION:

Confirm Action

399 **RESOLVED:** Cr Brown and Cr McClelland that the action be confirmed.

8. Policy for Fees, Expenses and Facilities for Councillors 2015/2016, C2.4.10

A copy of the 2014/2015 Policy (No.1.6.9) is included in Councillors' Policy Folders.

Council is required to review its policy for each financial year by the preceding 30 June therefore the 2015/2016 policy is due to be considered shortly. The policy is required to be placed on public exhibition each year even if the changes are minor.

An amended draft policy will be submitted to a subsequent council meeting. Once adopted in principle, the draft policy is required to be placed on public exhibition for a minimum of 28 days. This will not take place until the annual fees for Mayors and Councillors have been determined.

RECOMMENDATION: that:

- (i) any amendments to the current policy be determined, and;
- (ii) the draft policy for 2015/2016 be resubmitted to Council for public exhibition,
- (iii) the annual fees for the Mayor and Councillors be inserted when determined by Council.

400 **RESOLVED:** Cr Niven and Cr McClelland that:

- (i) any amendments to the current policy be determined, and;
- (ii) the draft policy for 2015/2016 be resubmitted to Council for public exhibition,
- (iii) the annual fees for the Mayor and Councillors be inserted when determined by Council.

9. Delivery Program – Report to 31 December 2014

Under section 404 of the Local Government Act, Council is required to provide program reports at least every 6 months, with respect to the principal activities detailed in the Delivery Program.

The report to 31 December 2014 is set out below:

ITEM	ACTION	REPORT
SO#1	Strong, Diverse and Resilient Local Economy	
1.1	Strong and progressive agricultural sector	Lobbying continued to reopen the Blayney-Demondrille rail line. Continue to carry out road upgrades under the FAG, R2R, Regional Roads, State Highway and National Highway programme.
1.2	Maximise the Weddin Shire's tourism potential	Report completed considering potential Visitor Information Centre (VIC) locations. Upgrade of Grenfell tourism website underway.

THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
		<p>Application for O'Briens Hill development submitted.</p> <p>Forbes Street caravan parking trial working well.</p> <p>Gold Fest held and continued support provided to the Henry Lawson Festival of the Arts.</p> <p>Support provided to Go-Kart State Titles, Quandialla Centenary Celebrations and other regular community events.</p> <p>Successful Melbourne Cup visit hosted.</p> <p>Review of Caravan Park amenities and cabin accommodation.</p> <p>Industrial Estate sign erected.</p>
1.3	Infrastructure and services to support business activity	<p>Staff made aware of Council's Training & Education Expenses Policy and encouraged to identify training and education opportunities and to consider ongoing skill and career development opportunities.</p> <p>One employee now fourth year apprentice, two employees trained as supervisors, two school based students employed in parks and garden workshop.</p> <p>Recycling at Quandialla being monitored.</p>
1.4	Support existing business & encourage new industries	<p>Continued support provided to the Weddin Development Committee.</p> <p>Potential investors made aware of Council's business incentive policies and information on other incentives such as the relocation grants distributed.</p> <p>Continued liaison with the Central West BEC.</p> <p>Attended the Country NSW Expo with all leads contacted for follow up.</p> <p>Industrial Estate further developed.</p>
1.5	Promote land zoned for development	<p>Industrial Land promoted with 2 lots being sold.</p> <p>Prospectuses distributed to promote the Weddin Shire.</p> <p>Land and incentives promoted at Country NSW Expo.</p>
1.6	Foster partnerships to advance economic activity	<p>NSW Trade and Investment contacted for potential presentations to the Weddin Development Committee.</p> <p>Continued liaison with and support of Central West BEC who conduct regular visit to town.</p> <p>Referrals made to NSW Government business support departments where appropriate.</p> <p>Gold Trials supported.</p>
1.7	Support expanded aged care facilities & services	<p>Councils support of the Local taxi service continued so as to provide a subsidised form of public transport for the community including the aged.</p> <p>IT classes regularly held including free IT classes in Seniors Week.</p> <p>Free movie screened during Seniors Week.</p> <p>Application made for grant to install hearing loop in Community Hub Conference Room.</p> <p>Support provided to numerous community organisations with strong connections to aged community members supporting social cohesion and connections for our elderly community members.</p>
1.8	Support responsible mining	<p>Site meeting with existing mining operations regarding life span and closure and rehabilitation plan.</p>

THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
1.9	Encourage renewable energy development	CEEP grant obtained through CENTROC to upgrade Council buildings lighting and sewer relining and smoke detection.
SO#2	Healthy, safe, and educated community	
2.1	Encourage provision of quality medical facilities	New doctor continues to operate from Main Street Surgery. Plans developed for new Grenfell Medical Centre which will include dental surgery. Special rate variation application submitted to assist in funding the Grenfell Medical Centre. Local GP's being supported with subsidised accommodation and housing.
2.2	Promote and develop health education	No local health courses proposed at this stage.
2.3	Support community transport	Subsidised local taxi service continued providing a form of public transport for community members.
2.4	Support provision of adequate aged care service	Council liaised with Carewest to assist in the promotion of dementia and aged respite services available the residents to the shire. Numerous community organisations with strong links to the elderly supported facilitating social cohesion and connectedness outcomes for the aged. Application for the installation of a hearing loop in the Community Hub Conference room submitted. Council provides Department of Human Services Access Point Services from the Grenfell Internet Centre.
2.5	Maximise public health and safety	Complaints and inspections attended to as appropriate. Home swimming pool inspections program developed and adopted, inspections to commence. RFS SLA completed, RFS meetings attended, assistance given to SES as required. Public toilets maintained. SLA adopted. All meetings attended by delegates and Director Engineering. Co-operation with Local Units s as requested. Cleaning schedule for toilets and street swimming etc adhered to, including for special events. Street lighting operating satisfactorily. No new streetlights installed.
2.6	Support local education institutions	Support provided to all schools within the shire for their presentation days to assist in encouraging educational achievement. Council staff permitted to participate in school student mentoring program to encourage educational achievement. Education and training opportunities for Council staff supported and encouraged. Australia Day academic award continued to recognise academic achievement.
2.7	Provide lifelong learning opportunities	Library resources continually reviewed and updated. Access established to the State Library of NSW online resources via State Library E-Resources initiative. Library supports special event and programs for all ages. IT classes regularly held including free seniors week classes. IT articles submitted to the Grenfell Record, School

THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
		Newsletters etc. and presentations and training conducted for community projects. The Grenfell Internet Centre supports the ongoing development of IT skills in the community.
SO#3	Democratic and engaged community	
3.1	Develop leadership skills in the community	Council staff encouraged and supported to take an active role in the community. Volunteers of community organisations encouraged and supported. Staff participated in Henry Lawson high School mentoring initiative. Staff actively participate in numerous community organisations and by doing so foster the development of community leadership skills.
3.2	Implement the integrated planning and reporting	IP & R documents implemented and reviewed on an ongoing basis. Ongoing liaison with Councils auditor undertaken to ensure Councils accounting practices conform to best practice. Accounting standards are monitored and any new requirements incorporated into Councils procedures.
3.3	Support village progress organisation activities	Annual meetings to be arranged.
3.4	Harness and leverage existing leadership network	WHS advice provided to Art Gallery volunteers regarding egress and emergency action. Information on potential grant funding opportunities distributed to community groups where appropriate. Morning Tea held to thank Art Gallery volunteers. Staff engaged and addressed community organisations where requested eg. CTC provided lessons to Scouts, Economic Development Officer/Tourism Officer address to Rotary etc.
3.5	Community consultation on major decisions	Community groups consulted where appropriate. Community groups are encouraged to provide feedback to and assist Council where relevant. Survey undertaken to gain community input into Council services and satisfaction levels.
3.6	Educate Community on role of Council & Councillors	Weekly column placed in Grenfell Record and website.
3.7	Leverage internet and social media to engage community in local leadership and communication	Website upgrade being undertaken. Regular website, facebook and twitter updates completed on an ongoing basis in addition to consistent Grenfell Record articles.
SO#4	Culturally rich, vibrant and inclusive community	
4.1	Maintain & develop sporting facilities & events	Amenities at Quandialla Pool upgraded as requested. Regularly monitor facilities. No complaints received.
4.2	Maintain & develop recreational facilities & events	Ongoing maintenance at Grenfell Pool. Reserves and all parks mowed and maintained with no complaints. Free usage by schools granted as requested. Skate park maintained in a clean condition. Youth Week grant obtained. Applied for grants for scoreboards/goal posts at Henry Lawson Oval and Rugby Union Oval.

THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
4.3	Maintain & develop cultural & arts facilities & events	Continued support provided to Henry Lawson Festival and the Art Gallery. Gold Fest event held with planning and review undertaken to further enhance this event. Melbourne Cup visit. Support provided to many events including: Go-Kart State Titles, Quandialla Centenary, Weddin Mountain Muster, Grenfell Sesquicentenary, Grenfell Picnic Races.
4.4	Develop strategy for attracting diverse cultures	Prospectus developed and distributed to market the Weddin Shire to a diverse range of prospective residents. NSW Country Week attended and all leads contacted for follow up.
4.5	Encourage sense of community & connectiveness	Community members encouraged to join community and Council committees and groups. Support provided to numerous community groups. Special events held and supported for all age groups and interests. For example children's puppet making workshop, meet the artist nights, events held during seniors week. Community volunteers invited to assist with events where appropriate.
4.6	Implement a social activities planning program	Seniors Weeks IT classes held in addition to regular IT Classes. Taxi service maintained to provide access to a form of public transport. Movie service maintained at Community Hub. Support provided to CareWest advertising their respite services. Conference room made available for quit smoking initiative Quitember, employment agencies also social groups/activities. Access Point Services established in CTC for the Department of Human Services.
SO#5	Cared for natural, agricultural & built environments	
5.1	Implement environmental regs & control in Council operations	DA's being processed in appropriate and timely manner. State of Environment Report completed. Heritage advice applied to applicable DA's. Urban stormwater maintained. Emu Creek maintenance plan formulated. Grenfell sewerage scheme operating well and within statutory limits. Bogolong Dam Management Plan to be developed. Storm water systems maintained satisfactorily. IWCM actions to be carried out as funds become available. Domestic and commercial waste as well as recycling collected as per schedule.
5.2	Encourage waste reduction & recycling	Grenfell, Greenethorpe and Quandialla recycling services operating well. Caragabal services deferred. Program for education for recycling in schools and reminders to residents as to recyclable materials.
5.3	Raise awareness of sustainable practices	No grants available at this stage.
5.4	Improve environmental outcomes of Council operations.	Garbage collection services operating well. Landfills operated as prescribed. Mulching of Greenwaste and construction of new putrescible waste cell undertaken.

THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
		Domestic, commercial waste and recycling carried out satisfactorily including E waste, oils, chemicals and metal/steel recycling programs. Draft improvement plans being developed for Grenfell, Caragabal and Quandialla facilities. Trees planted depending on climatic conditions.
5.5	Inform local ag industry about sustainable practices	Local forums publicised in Council newsletter. Tree planting carried out as season allows.
5.6	Preserve the heritage of built areas	Free Heritage Advisory service provided. Local heritage grants programs administered.
5.7	Preserve broader landscape connectivity for native fauna	Agreement signed with Weddin Native Nursery to supply trees and shrubs. Support given to schools for Tree Day as required. Roadside vegetation study for all roads in Weddin Shire in draft form.
SO#6	Well maintained & improving Shire assets and services	
6.1	Council operations meet reasonable community expectations	Emu Creek Management Plan adopted and O'Briens Tributary drainage improvement being completed. O'Brien's Hill grant applied for. Sewer mains rehabilitation under CENTROC contract. Weddin Shire Council updated Seer Strategic Business Plan (SBP) adopted. Grant opportunities constantly reviewed. Hub building services maintained and operated.
6.2	Maintain & improve Council's transport infrastructure	All drainage and channels in Grenfell and Villages maintained. State, Regional, urban and rural roads, footpaths and drainage structures maintained in good order. Company Dam grounds and facilities maintained. Streetlight faults reported as required. Footpaths maintained as required. Grant submitted for Lawson Oval toilets. Re-evaluation of all road assets in Weddin Shire being carried out.
6.3	Maintain structural assets	All structural assets maintained as funds permit within the relevant asset management plans levels of service. Grenfell, Bimbi and Caragabal Cemeteries maintained to a high level. New Lawn Cemetery beam constructed. Cemetery records maintained.
6.4	Position Weddin Shire as "employer of choice"	Employees encouraged and supported to identify and undertake continuing professional development and training. High level of WHS attained.
6.5	Provide a modern plant fleet	Two new tippers and two dog trailer received. Light vehicles replaced as per policy. Plant maintained to high order.
6.6	Manage classified road on behalf of RMS	State, National and regional roads maintained within RMS standards.
6.7	Participate in, & support, Localising NSW 2021	CENTROC membership maintained and activities well supported. Joint tenders with CENTROC such as CEEP, smoke testing, best practice and road signs tenders undertaken.

THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
6.8	Liaison & partnership with NSW State & federal govts	Liaison with State and Federal Government departments undertaken where appropriate eg. Liaison with RMS in regards to the management of Bogolong Dam, liaison with NSW Medicare Local and NSW Rural Doctors Network regarding planning of proposed Medical Centre, NSW Trade and Investment for potential presenters to Weddin Development Committee, Central NSW Tourism in relation to provision of VIC services etc. Utilise Floodplain grant from Office of Environment and Heritage for Emu Creek Management Plan and O'Briens Tributary Drainage Improvement.

For Information

Noted

THE GENERAL MANAGER'S LATE REPORT

RECOMMENDATION:

It is recommended that the late report be received and dealt with because of the urgency of the matters.

401 **RESOLVED:** Cr Parlett and Cr McClelland that the late report be received and dealt with because of the urgency of the matters.

10. Fit for the Future – Rural Council Bootcamp, C2.10.9

Local Government NSW (LGNSW) conducted a 'Fit for the Future' – Rural Council Bootcamp in Sydney on the 12 – 13 March 2015 and Council was represented by the Mayor and myself.

While the Rural Council template No. 3 has been released the actual definition of what a Rural Council is has not been defined. However, the Local Government Independent Review Panel recommended that a new structural approach be explored which maintains the identity of the community and reduces costs through various options one of which is shared resources. While the Rural Council model not being defined is not ideal, it does give us flexibility and the opportunity to determine our own destiny in submitting our 'Fit for the Future' proposal.

Attendees at the bootcamp were addressed by various speakers on different topics as follows:-

- Sarah Artist – overview of templates.
- Martin Bass – rural council characteristics ie low rate bases
- Dennis Banicevic – financial sustainability – reviewed ratios and key strategies for improving financial performance against the benchmarks.
- Melissa Gibbs – Rural Sustainability Project, Victoria – explained how 38 rural Victoria Councils are working together to obtain scale and capacity, service and infrastructure management, efficiencies and long term financial sustainability.
- Martin Bass – developing improvement action plans to improve our 'fitness' ie resource sharing, streamlined governance and reporting.

The workshop proved to be very worthwhile in allowing us to consider the various options available in submitting our 'Fit for the Future' proposal. In submitting our proposal we will have to demonstrate that we plan to improve our performance against the benchmarks within a reasonable time period, align our strategies and actions with the next cycle of Integrated Planning and Reporting (IPR) over the 2016 – 2020 timeframe and engage with the community and staff in regards to our proposed options.

For Information

Noted

GLENN CARROLL
GENERAL MANAGER

402 **RESOLVED:** Cr Niven and Cr Parlett that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

19 March 2015

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 28 February 2015:

Bank Account	
Westpac	\$232,240.43
Investments	
Westpac	<u>5,500,000.00</u>
Total Investments	<u>\$5,500,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 28 February 2015.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of February follows:

Rates Receipts	393,035.38
Credit Union Agency Commission	607.20
Interest on Investments	5,945.21
Financial Assistance Grant (FAG) Instalment	610,162.00
Southern Phone 2013-14 Dividend	26,266.31
Development & Building Application Fees	2,556.00
CTC Income	4,299.30
Caravan Park Income	3,903.00
Grenfell Baths Entry Fees	2,242.90
Other	17,378.06
Total	<u>\$1,066,395.36</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2014/2015:

Following are the up to date maintenance figures as at 28 February 2015.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	692,505	584,547
Grenfell Town Streets Maintenance	159,137	78,211
Village Maintenance - Caragabal	15,138	11,248
Village Maintenance - Greenethorpe	8,609	4,851
Village Maintenance - Quandialla	18,138	13,003
Garbage / Recycling Collection	120,873	84,987
Quandialla Recycling Station	8,000	3,386
Greenethorpe Collections	8,000	3,391
Commercial Waste Collection	18,000	7,588
Grenfell Waste Depot Manning / Plant Hire	130,000	83,964
Tips Working Expenses	35,000	33,732
Grenfell Tip Green Waste Processing	20,000	520
Grenfell Cemetery Maintenance	29,000	10,522
Grenfell Lawn Cemetery Maintenance	40,000	11,468
Grenfell Lawn Cemetery Sites etc. income	(33,000)	(18,777)
Noxious Plants	84,500	47,568
Noxious Plants - Extra	20,000	18,504
Parks & Gardens	204,262	147,124
Library Expenditure	121,763	51,183
Baths Income	(25,000)	(19,017)
Baths Expenditure	134,050	94,520
Caravan Park Income	(57,000)	(45,462)
Caravan Park Expenditure	98,004	59,993

THE DIRECTOR CORPORATE SERVICES' REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2014/2015 State Roads (SH 6)	737,828	632,340
2014/2015 National Roads (SH 17)	596,880	398,917
2014/2015 Regional Roads Block Grant	737,000	255,597

2014/2015 Rural Local Roads (FAG)	VOTE	EXPENDITURE
LOCAL ROAD RESEALS	264,745	97,111
BALLANDENE ROAD	98,038	153,875
MARTINS LANE	0	0
PINNACLE ROAD	239,397	0
DRIFTWAY ROAD	172,703	0
OLD YOUNG ROAD	17,993	0
GRENFELL STREETS CONSTRUCTION	127,159	0
GRENFELL KERB & GUTTER	82,684	3,662
GRENFELL STREETS - FOOTPAVING	57,669	0
NOWLANS ROAD	217,584	217,584
RECONSTRUCT VILLAGE STREETS	37,715	0
WEDDIN/CAMP/CHURCH FOOTPAVING	200,000	0
QUANDIALLA DRAINAGE	151,657	0
GRAVEL RESHEETING	135,992	112,202
ROADSIDE VEGETATION MGMT PLAN	4,608	0
Total	1,807,946	584,435

2014/2015 Roads to Recovery	VOTE	EXPENDITURE
Pinnacle Road	200,000	297,930
Rural Roads Reseals	100,000	8,086
Driftway Road	150,876	102,952
Total	450,876	306,017

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Updated status of the current batch of assessments referred to the debt collection agency is as follows:

- 8 arrangements
- 26 paid
- 8 pending response/further action
- 1 rent for rates

Other debt collection activity has been of routine nature.

For Information

Noted

5. Tourism Conference Report, T4.3.1

The TPO attended the Local Government Tourism Conference in Bathurst on March 2nd-4th 2015.

The Tourism Conference was a well-attended conference with tourism delegates from the majority of NSW local government areas. The conference was a valuable networking tool and offered the opportunity to see what other councils are doing in the tourism space.

The following information was of particular relevance to our current tourism activities (in particular to the provision of a Visitor Information Centre [VIC]):

Confirmation was received from John Larkin, who manages the VIC accreditation process, that if Grenfell did wish to proceed from July 1st, our accreditation process would be fast tracked to meet this deadline.

“From bricks and mortar, to bricks and clicks”. A great website is very important; however a VIC is necessary to help visitors confirm what they researched online. There is no sign that a VIC can be replaced with a website.

The modern consumer wants a VIC to provide inspiration, professionalism, personality, passion and consistency. Visitor servicing is changing, it is moving away from handing out brochures to inspiring visitors to spend more money. A great VIC will increase visitation, foster repeat visitation, facilitate greater spend and longer stays. A VIC needs to promote great experiences, a range of things to do and great events. We need to better understand our visitor's needs so we do not give them what we think they want, we give them what we know they want. A VIC must sell the region not just the shire. Shire boundaries are irrelevant to visitors.

The value of accreditation: the criteria you meet makes you lift your standard; the network of 170 VIC managers means it is easy to access advice when you need it, the yellow 'i' brand has international recognition. A VIC will be judged by a visitor, they will compare it to the last VIC experience they had. The AVIC network is a way to achieve consistency across the network.

Need to develop a sustainable VIC model. Our VIC must focus on being responsive and versatile. It must focus on visitors and the community. The VIC needs to add value to Council, community and businesses and needs to be considered a business unit, not just a service. We should position the VIC as a community information centre servicing locals, visitors, new residents and potential businesses. The place people go to find out reliable information when there are catastrophic events and road closures; whatever visitors need, the VIC can offer information on it.

50% of travel to regional NSW is visiting friends and relatives (VFR) travellers. VICs must develop a VFR component. Offer inspections days; it helps educate locals about what is in their backyard.

Many small regional towns are publicising their generic heritage and cultural attributes, these are no longer unique.

Grenfell should take advantage of the 'inaccessibility dollar', people with a disability who travel. The Henry Lawson Festival already attracts many disabled people. Consider increasing disabled parking, a portable disabled toilet and designate an area so people in a seated position can see procession floats.

For Information

Noted

6. Visitor Information Centre (VIC) Update, T4.3.1

Currently VIC services are provided by the CWA Craft Shop during the week and the Caltex Service Station on weekends.

As Councillors would be aware the CWA has advised the Craft shop will close to the public at the end of March.

In this regard the Art Gallery volunteers were approached as part of the Grenfell Art Gallery Volunteers' workshop held 2 March 2015 to ask if they would agree to assist in the short term with the provision of a VIC out of the hub building from 1 April 2015. The Art Gallery volunteers not only agreed to support Council in providing this vital resource from the hub during the week but also offered their support in providing this service from the hub building on the weekends.

Noting the recommendations of the Tourism Committee as to the preferred location for the VIC being the Hub Building and given the above support from the Art Gallery Volunteers work is currently being undertaken to move the VIC into the Hub building.

The transition of the VIC into the hub building will occur in two stages:

Stage 1 – April – June:

Renovate the spare office to install a server window, transfer brochure stands and brochures into the hub hallway, Monday to Friday visitor enquires to be handled by Art Gallery volunteers, Arts & Event Officer (noting they currently only work 2 days a week) and Tourism & Promotions Officer. The provision of a VIC from the hub building on weekends and on Mondays (the Art Gallery currently does not open on Mondays) is reliant on being able to fill a roster of volunteers however initial indications are that there is strong support for this from the existing volunteer base. If enough volunteers are unable to be sourced for the weekend roster it will be necessary to continue with the weekend VIC being hosted by the Caltex Service Station.

Stage 2 – June onwards:

There are to be two options for the continued operation of the VIC out of the hub building to be considered as part of the 2015-2016 estimates process:

THE DIRECTOR CORPORATE SERVICES' REPORT

Plan A - Arts & Tourism Officer role is funded 7 days a week so that a paid staff member provides VIC services all week. Again this role would incorporate the current Arts & Event Officer position meaning funding is only required for an additional 5 days a week. This strategy enables the achievement of an accredited VIC. Some additional work to the hub building may also be considered as required. The weekend VIC will still incorporate an Art Gallery volunteer to be rostered on with the paid staff member. More information will be available as part of the estimate process.

Plan B – Arts & Tourism Officer role funded for 5 days a week – Monday to Friday. This role would incorporate the current Arts & Event Officer position meaning funding is only required for an additional 3 days a week. Some additional work to the hub building may also be considered as required. The Weekend VIC is still reliant on filling an Art Gallery volunteer roster or Caltex. More information will be available as part of the estimate process.

For Information

Noted

7. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

The cash awards to junior members for the 2014/5 Summer Reading Club have been distributed. Thirty-nine reading records were returned and publication of submitted book reviews has begun in the Grenfell Record.

Margareta Osborn will be featuring in an author visit on Tuesday, 3rd March, from 12.30 pm in the Hub Conference Room with a light luncheon to follow.

The annual Seniors Morning Tea will be held on Tuesday, 10th March.

The Sydney Puppet Theatre will be making a return visit during Library Week, providing entertainment at the Summer Reading Club Awards Afternoon Tea on Monday, 25th May, a puppet show for all Shire K-4 students on the morning of the 26th and a puppet-making workshop that afternoon after school. Interest in a public puppet show on the Wednesday morning is being canvassed. The visit is being funded out of the 2014/5 Local Priority Projects grant.

A Social Media Policy for the library has been drafted.

All toys were cleaned and sorted.

The task of checking our older holdings on Libraries Australia, the national database, for currency has been completed.

Otherwise activities have been of a routine nature.

For Information

Noted

8. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Distributed agendas and took minutes for the February Weddin Development Committee meeting.

Prepared and sent correspondence as secretary of the WDC. Planning for the 2015 Weddin Business Awards is underway; currently seeking sponsors for the award categories. Launch was held March 3rd, judging will be held April 2nd and awards will be presented on April 18th.

Have secured 2 guest speaker opportunities. Will present opportunities to next Weddin Development Committee meeting.

Distributed funding opportunities to interested community groups.

Attended the February economic development forum in Molong on 17th February. Learnt about the whyleavetown.com promotion. Will present this to the Weddin Development Committee as an alternative to a shop local promotion and a possible future initiative.

For Information

Noted

9. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Worked with Five Hours West on the new tourism website which is nearing completion.

Took Community Hub bookings, distributed and collected paperwork from clients.

Researched and recorded 3 radio interviews, 2 Facebook posts and updated TV screen 4 times.

Acted as secretary for the Henry Lawson Festival Committee. Secured Roy Billing OAM as official guest.

Prepared minutes for February Tourism Committee meeting.

Secured and promoted free Young at Heart Seniors' Film Festival to air during senior's week.

Have promoted the Festival of Small Halls to March Discover CNSW magazine, Cowra Guardian, Young Witness, Forbes Advocate, Grenfell Record, 2LF and 2PK, Prime News, Arts Out West, CNSW Tourism and on the Grenfell Tourism Facebook page. An interview with Angel Owens on ABC radio has been organised for Trish Stephens.

Spoke to Rotary about Gold Fest and invited them to participate in the organisation of an enlarged car display.

Attended two Gold Trails meeting to discuss new website.

Organised quilting exhibition in the art gallery between the end of the 'Conflict and Compassion' ANZAC exhibition and the beginning of the Henry Lawson Festival exhibition.

Collected data on visitor nights from accommodation providers.

Attended February sesquicentenary meeting.

For Information

Noted

10. Arts & Events Officer, C2.8.11

Council's Arts & Events Officer has been involved in the following activities:-

Ongoing work with the Henry Lawson Festival Sponsorship, Street Stalls and general coordination:

- Secured three bronze Festival sponsors
- Completed mail out of the local sponsors
- Coordinated sponsorship with Festival Coordinators
- Developed the 'Friends of Grenfell' FOG fundraising initiative and briefed Web developers

Art Gallery administration and coordination:

- Designed and organised the Art Gallery Volunteer's workshop – attendees, catering and presenters
- Completed Art Gallery Selling forms, and invitations to Gallery Exhibition Opening

For Information

Noted

11. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Conducted services and repairs for 25 residential customers and 5 business customers.

Sold computers and accessories to 49 residential customers and 5 business customers.

Delivered 6 individual lessons and 2 Computer Club group lessons.

THE DIRECTOR CORPORATE SERVICES' REPORT

Printing of 1 lot of Funeral Service Booklets.

Provision of Department of Human Services Access Point Services.

For Information

Noted

LACHLAN GIBSON DIRECTOR CORPORATE SERVICES

403 **RESOLVED:** Cr Brown and Cr Griffiths that except where otherwise dealt with the Director Corporate Services report be adopted.

12 March 2015

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (9 March 2015)

1.1 Classified Roads Maintenance

Routine maintenance such as Slashing, Patching and Guide-posting has continued on a majority of classified roads during the month

SH6 - general maintenance
 - removed fallen trees
 - remove dead kangaroos from road centre
 - repaired table drains to stop erosion and reduce debris on the road surface

SH17 - general maintenance

MR398 - general maintenance
 - repaired table drain to improve drainage from the road

MR236 - general maintenance
 - removed fallen tree

MR237 - general maintenance

MR239 - general maintenance
 - remove fallen trees
 - trim overhanging tree branches

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of classified roads during the month

- complete 1.8 Km widening of Driftway Road
- completed widening and sealing 1.3 Km widening of Pinnacle Road

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- erected new 'T' intersection warning signs Tyagong Hall Road
- repaired bridge surface Gambarra Road
- removed suckers from various roads for sight distance

1.4 Urban Maintenance/Construction

- general maintenance
- repaired trip hazards in Memorial Park
- repaired Main Street footpath trip hazards

For Information

Noted

2. Other Works

- erected flag pole Memorial Park
- cleaned up reseals
- constructed a new concrete cover for the Dramatic Society
- attach a key safe in Council safe for the Hub and created a new key register

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- repaired broken pipe at Henry Lawson Birthplace

2.2 Cemeteries

The following graves have been prepared from: 8 February to 8 March 2015

Grenfell Lawn	–	3
Grenfell	–	Nil
Bimbi	–	1
Caragabal	–	Nil

The following maintenance has been carried out in the last month:

- attached plaques
- mowed lawn cemetery and surrounds
- slashed, mowed and whipper snipped Grenfell Cemetery
- started erecting new row markers

THE DIRECTOR ENGINEERING'S REPORT

2.3 Sewer Mains

Six (6) sewer chokes have been attended to during the last month, none in the relined sections.

2.4 Private Works

- sealed several driveways
- cleared several sewer chokes as requested by plumbers
- removed footpath at The Henry Lawson High School for Essential Energy

2.5 Village Maintenance

Nil

2.6 Vandalism

Urban - Camp Street roundabout (brickwork damage) - \$700
- Camp Street garden (Rosemary bushes run over by vehicle unknown) - \$1,200

Rural – Nil

Total Cost: \$1,900.00

Progressive Cost Urban: \$2,900.00

Progressive Cost Rural: \$2,100.00

(from 1/7/2014 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue Driftway Road widening and strengthening
- MR 398 Gooloogong Road widening and strengthening

3.2 Urban

- general maintenance
- lane construction – between West Street and Wood Street) Following completion of
- road construction Melyra Street (opposite Rifle Range)) Driftway Road or
Gooloogong Road

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PI 3826	Old Garbage Truck	Rebuild motor.
PI 4106	Caterpillar Backhoe	Replace body parts.
PI 3962	Isuzu 4.5 Tonne Tipper	Fitout lights and radio.
PI 3953	Garbage Truck	Replace shock absorbers, steering drag link, cabin tilt arm, fit new PTO unit, clean out debris in transmission and flush transmission.
PI 3958	Western Star Tipper	Replace windscreen (rego), adjust airbags heights.
PI 4094	Case Backhoe	Repair and tension sideshift chain.
	Town Pool	Repair pipe leaks, acid pump repairs, backwash.
PI 3952	Kenworth	Driven to Cowra for annual registration inspection, replace turntable and repair oil leaks.

It is proposed to replace:

- PI. 1099 Toyota Kluger (Director Corporate Services) as this vehicle is five years old and has travelled 75,000 km.
- PI.1110 Toyota Aurion (Contracts Engineer) (115,000 km)
- PI.3249 Toyota Dyna (Parks and Gardens Truck 2000 model)

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

A work order has been issued by RMS for the design of the culverts and supply of the crowns and headwalls for the culvert replacement just east of Murrays Creek.

Phil Standen, RMS Parkes has since advised that he would be available for a meeting in March. A mutual meeting date is being planned.

For Information

Noted

6. Noxious Weed Report – February, C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed –Silverleaf Nightshade, St Johns Wort, Sweet Briar, African Boxthorn, Scotch Thistle, Spiny Burrgrass, Devils Claw, Bathurst Burr, Johnsons Grass, St Barnaby's Thistle, Blue Heliotrope

THE DIRECTOR ENGINEERING'S REPORT

- Areas sprayed – Wallah Wallah, Brundah, Coba, Tyagong, Bungalong, Bumbaldry, Grenfell town area, Yambira, Barbingal, Marowrie, Wheoga, Cudgymunty, Maudry, Bimbi Weddin, Eurabba, Bribaree, Iandra, Waraderry, Melyra, Bolungerai, Euroka, & Yuline
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.
- The extra person employed over the weed growing season has been a success as a lot of ground was inspected and sprayed in a timely manner.
- Lachlan Valley Noxious Plants Advisory Committee at its last meeting was advised that the Weeds Action Plan 2015 – 2020 (WAP1520) funding was finalised with some requirements being changed. The Bio Security Information System (BIS) and mapping guidelines from LLS have been released. WAP1520 to be reviewed in two years.

For Information

Noted

7. Forbes Street Caravan Parking, R2.4.15

The Forbes Street caravan parking is being used by caravans and motorhomes with no issues raised at this stage.

For Information

Noted

8. Manganese Road Drainage, R2.10.091

Director engineering report to the February Meeting Refers.

The Driveway to Lot 4 DP1060910 (89 Manganese Road) was considered the responsibility of the owner.

The Development Consent for this Lot includes the construction and sealing of a driveway at the owners cost.

It may now be appropriate for Council to construct the driveway as a causeway Council's cost (\$1,500) in conjunction with the other two driveways for completion of the works.

RECOMMENDATION: That Council:

- i) remove the small pipe and gravel in the table drain at the driveway of Lot 4 and reform as a gravelled and sealed causeway at Council's cost of \$1,500. Resident to be advised prior to work being carried out.
- ii) approval be granted to remove the trees as detailed above.

404 RESOLVED: Cr Brown and Cr Best that Council:

- i) remove the small pipe and gravel in the table drain at the driveway of Lot 4 and reform as a gravelled and sealed causeway at Council's cost of \$1,500. Resident to be advised prior to work being carried out.
- ii) approve funding for this work and it be sourced from the Town Streets Construction Vote.

RECOMMENDATION:

It is recommended that the late report be received and dealt with because of the urgency of the matters.

- 405** **RESOLVED:** Cr McClelland and Cr Niven that the late report be received and dealt with because of the urgency of the matters.

9. Variation of the NSW Rural Fire Service Estimates 2014/2015, E1.3.4

Ken Neville raised the matter of cladding the Weddin Fire Control Centre, including replacement of windows and some rotten timber, which he estimated to cost \$18,000, at the Weddin Senior Management Team and Service Agreement Committee Meeting held on Tuesday 17 March 2015.

Ken advised the committee that there was approximately \$136,849 allocated for stations this financial year. Ken estimated that approximately \$50,000 was required to complete the Quandialla Station, and \$68,849 to carry forward to complete Caragabal extensions in 2015/2016 (no final design agreed to at this stage).

On this basis, \$18,000 would be available to carry out the upgrade works at the Weddin Fire Control Centre and be completed by 30 June 2015.

RECOMMENDATION: that Council approve the reallocation of \$18,000 from the stations allocation for the upgrade of the Weddin Fire Control Centre.

- 406** **RESOLVED:** Cr Griffiths and Cr Niven that Council approve the reallocation of \$18,000 from the stations allocation for the upgrade of the Weddin Fire Control Centre.

W TWOHILL

DIRECTOR ENGINEERING

- 407** **RESOLVED:** Cr McClelland and Cr Parlett that except where otherwise dealt with the Director Engineering's report be adopted.

12 March 2015

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

The General Manager presented the report in the absence of the Director Environmental Services.

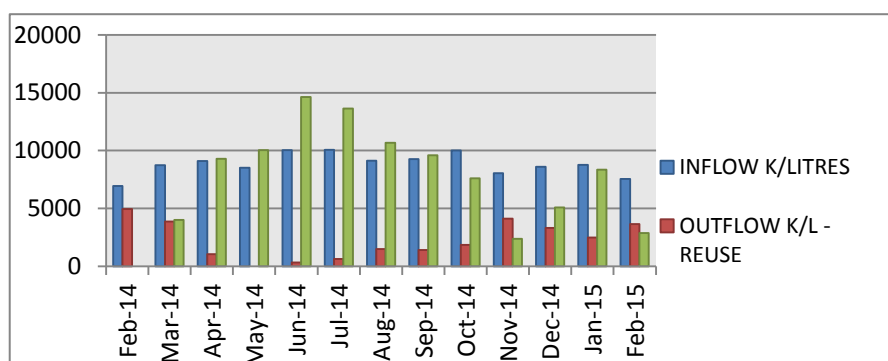
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during February 2015 was 7,551 kl with the daily average of 269.67 kl. Outflow for irrigation for reuse was 3,665 kl and discharge to Emu Creek 2,892 kl.

The highest daily recording of 300 kl occurred for the 24 hours ending 6.30 am on 3 February 2015 and the lowest of 216 kl for the 24 hours ending 6.30 am on 10 February 2015.

A total rainfall of 15 mm was recorded for the month.



For Council's Information

Noted

2. Animal Control, A4.4.4

Animal control activities were:

a. Companion Animals

Animals Seized: 0
Animals Impounded: 2 (Dogs)
Animals Sold: 0
Animals Surrendered: 0

Animals Returned to Owners: 0
Animals Destroyed: 0
Animals Released: 1 (Dog)
Animals handed to Rescue Org: 0

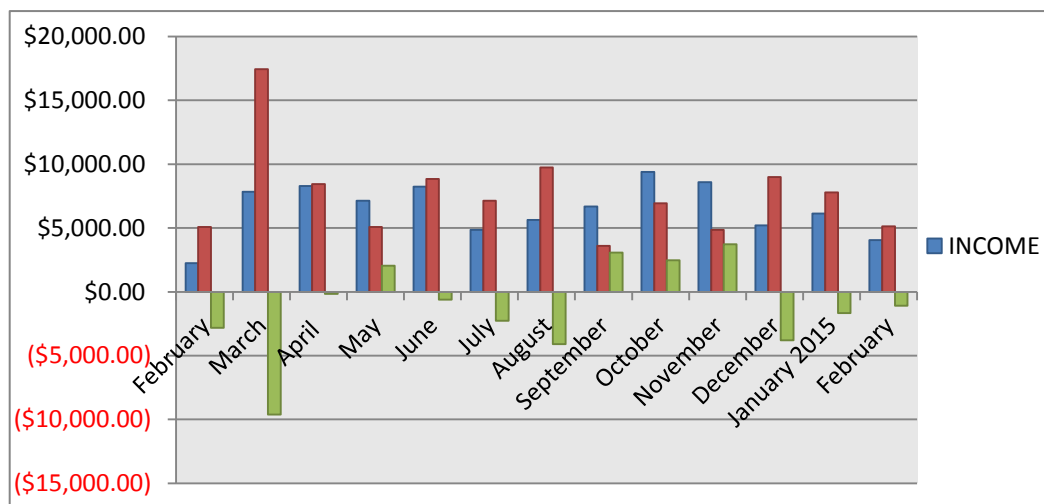
For Council's Information

Noted

3. Caravan Park Operations, P2.3.3

Income for the month of February 2015 was \$4,040.00 with expenditure of \$5,135.67 resulting in an operational loss of \$1,095.67 for the month.

There were 130 sites occupied for the month of February 2015.



For Council's Information

Noted

4. Quandialla Swimming Pool, P2.3.2

Total Attendance: 1206 **Daily Average:** 43

Season Ticket Sales: Nil (Family)
Nil (Single)

Activities during the month of February were:

- Quandialla Central and Caragabal Public held their annual swimming carnival on 4th February
- Swimming lessons continued between 3-6 times a week
- Swimming Club was held on Wednesday and Friday evenings
- Aqua exercises were held 4 times a week
- Quandialla Central School continued with sport once a week
- Grenfell Community Health held Aqua session for staff

For Council's Information

Noted

5. Grenfell Swimming Pool, P2.3.1

Total Attendance:	4360	School Usage:	709
		Other Usage Groups	640
Cash Attendance:	165 (Child) 136 (Adult)	Season Ticket Sales	
		Adult: 0	
		Pensioner: 1	
Season Ticket Attendance:	1497 (Child) 1213 (Adult)	Family: 2	
		Child: 1	

For Council's Information

Noted

6. No Smoking near entrances to or exits from a public building, H1.6.10

Council has received several enquiries regarding smoking in Main Street around shops.

The following advice is provided.

The Smoke-free Environment Act 2000 makes a number of outdoor public places smoke-free. Smoking is banned within 4 metres of a pedestrian entrance to or exit from a public building in NSW. This law is called the '4 metre law'.

The '4 metre law' was delayed for licensed premises and restaurants until 6 July 2015. This delay was allowed to support consistent application of the smoking ban on commercial outdoor dining areas from 6 July 2015.

Smoking is already banned in enclosed areas of public places in NSW. The law extends the smoking ban to cover the area within 4 metres of a pedestrian entrance to or exit from a public building, such as:

- Shopping centres, malls and plazas;
- Schools, colleges and universities;
- Childcare facilities;
- Community centres, halls and places of worship;
- Theatres, cinemas, libraries and galleries;
- Accommodation hotels and motels;
- Professional, trade, commercial and other business premises;
- Fitness centres, bowling alleys and other sporting and recreational facilities; and
- Local, NSW and Federal Government premises.

and from 6 July 2015

- Licensed premises including clubs and hotels;
- Restaurants; and
- Cafes.

The smoke-free law does not apply to someone walking along the footpath while smoking as they pass within 4 metres of an entrance to a public building.

For Council's Information

Noted

7. Clean Up Australia Day 2013, E3.3.8

The 2015 Clean Up Australia Day event was held on Sunday 1st March 2015. The event was supported by 24 volunteers, who managed to collect 37 bags of rubbish from a number of areas within Grenfell. Also this year we had few volunteers clean up along the roadside on the Cnr Pinnacle Road and Piney Range Hall Road.

Thanks were given to all that participated, and a letter of appreciation has been forwarded to Mrs Pat Soley for volunteering her time to be co-ordinator.

For Council's Information

Noted

8. Biosolids Application in the Weddin Shire, E3.4.6

Council has received advice from Sydney Water as to concerns relating to Biosolids delivery, storage and land application in Weddin Shire.

Council resolved at its ordinary meeting 21 August 2014 that:

"Council write to the Environmental Protection agency and request they ensure companies spreading Biosolids are complying with specific guidelines and recommend lime be incorporated into the solids to be spread in the Weddin Shire Council area"

Sydney Water would like the opportunity to meet with Weddin Shire councillors to hear feedback and community concerns about the program, discuss the benefits of the program in your area, explain how they are planning to manage the program in the future including the impacts of Biosolids use on the neighbouring community, and provide an update on Biosolids land application operations.

Australian Native Landscapes (ANL) is planning to commence applying Biosolids to the property "Parkwood" in April 2015. This property is owned by the Fenton family, and is located approximately 12km east of Grenfell. ANL are proposing a visit to this farm on the morning of Tuesday, 31st March (or Wednesday the 1st of April).

Councillors are requested to contact Director Environmental Services if they would be attending so as transport arrangements can be made.

For Council's Information

Noted

B. Planning and Development Matters:**1. Development Applications**

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
50/2014	Mr DJ Simmers	Installation of Diesel Tank	\$19,000	LOT: 1 DP: 352088 83 Camp Street GRENFELL NSW 2810
51/2014	Mr S Dolden	Rural Industry (Grain Handling & Storage Facility)	\$165,000	LOT: 149 DP: 657756 Warraderry Way GRENFELL NSW 2810
4/2015	Mr T & Mrs N Papadimitriou	Awning	\$6,000	LOT: 534 DP: 754578 6 Palmer Street GRENFELL NSW 2810

For Council's Information

Noted

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

409 **RESOLVED:** Cr McClelland and Cr Niven that except where otherwise dealt with the Director Environmental Services' report be adopted.

MINUTES OF THE GRENFELL SESQUICENTENARY COMMITTEE MEETING HELD ON THURSDAY, 12 FEBRUARY 2015 COMMENCING AT 5.30 PM AT THE COUNCIL CHAMBERS. (C1.4.16)

- 1. PRESENT:** G Carroll, J Hetherington, P Grossman, L Thomas, J Black, J Mitton, L Eastaway, W Twohill, P Starr, H Moffitt, L Thomas, C Brown and A Carr.

Resolved: L Eastaway/L Thomas that G Carroll Chair the meeting in P Moffitt's absence.

- 2. APOLOGIES:** L Carroll, P Moffitt, P Livingstone, S Ryder, K Starr

Resolved: C Brown and H Moffitt that the apologies be accepted.

3. MINUTES

Resolved: P Starr and P Grossman that the minutes of 11 December 2014 be adopted.

M Nicoll and G Nicoll entered the meeting at this point 5.32 pm.

- 4. BUSINESS ARISING:**
Nil

5. CORRESPONDENCE:

Inwards

- Nil

Resolved: L Eastaway and P Starr that the late correspondence be accepted.

5.1 Tracey Robinson – resignation from position of publicity officer.

Resolved: J Hetherington and P Starr that T Robinson's resignation as publicity officer be accepted with regret.

Resolved: P Starr and L Thomas that the quote from DA Yates to co-ordinate social media management for the committee be accepted.

Outwards

- Nil

T Robinson entered the meeting at this point 5.41 pm.

6. GENERAL BUSINESS:

The Action Plan was reviewed with the following comments:

- Book in progress- history of old homesteads to be featured in book. Funding/grants to be pursued.
- Tree planting – L Thomas to pursue.
- Monument/Time Capsule – L Thomas and B Twohill to pursue.
- Beard growing competition – L Thomas to pursue.
- People to write about Grenfell – G Nicoll to pursue.

- Large photos of Grenfell

Resolved: P Grossman and C Brown that the quote of \$825.00 from DA Yates be accepted.

- Coin collection – B Twohill pursuing.
- Reinstate turntable

Resolved: L Thomas and L Eastaway that the project be deleted due to cost.

- Bushdance with a folk band and an old fashioned supper to be held on the Saturday night. P Livingstone to pursue.
- 2016 Grenfell Gold Fest to be merged with Sesquicentenary event, dress up prizes etc. A Carr to pursue.
- Bus tour on Saturday – G McClelland and L Eastaway to pursue.
- Iandra – request it to be open Sunday. Completed.
- Guinea pigs at the Railway station on Sunday – J Black to pursue.
- Theme – ‘Come Home to Grenfell’ to be the theme. To be implemented for all major events in 2016 leading up to the celebrations.
- Website to be developed. In progress.
- Logo to be developed. In progress.
- Branding to be developed. In progress.
- Social media to be initiated/developed ie Facebook. To be pursued with M Yates.
- Grants to be pursued where possible. In progress.
- Budget to be developed. In progress.
- Bank account to be opened. Receipt, deposit and cheque books to be obtained.

Resolved: L Eastaway and H Moffitt that an account be opened at Westpac and P Starr, P Moffitt, A Carr and G Carroll as authorised signatories to the Grenfell Sesquicentenary bank account with any two authorised to sign.

- Robert Reeves to be invited to the next meeting. P Moffitt to pursue.
- Letter’s to be written to Angus Taylor MP and Katrina Hodgkinson MP. P Moffitt to pursue.
- Crowd sourcing function to be developed whereby people can donate \$2 or \$5 via a link on our website to go towards expenses associated with the celebration. Target groups to be identified. Arts OutWest to be contacted to provide assistance. In progress.
- An additional book to be developed- Peter Grossman’s book progressing well. To be printed October 2015.

Resolved: C Brown and J Hetherington that authority be granted for P Grossman to publicise his book ‘Walk Through the Past Pictorial’ in association with the Grenfell Sesquicentenary Committee.

- People who have left Grenfell to be invited back- Use reunions column in Telegraph, Herald and possibly Melbourne papers. Write to local schools and sporting groups encouraging them to hold reunions on the October long weekend in 2016. Promote on Facebook. In progress.
- Artefacts- display to be held. Security to be considered. S Ryder pursuing.
- Art Gallery – exhibition to showcase Grenfell History.
- Procession

Resolved: J Hetherington and T Robinson that the procession be deleted.

- Stage Coach Hold Up

Resolved: L Thomas and T Robinson that the stage coach hold up to be deleted.

- Main Day of Activities – it was suggested that Sunday be the main day with activities to be held in Taylor Park.

Resolved: T Robinson and L Eastaway that Sunday be the main day with activities to be held in Taylor Park.

- Literature- in progress. Progressing well.
- Old Days clothing to be highlighted- to be incorporated as part of Goldfest.
- Official Launch- to be at the Australia Day Ceremony in 2016. In progress.
- Special Guests- Peter Moffitt to approach Marie Bashir. Other names to be considered such as Jan Leane. P Moffitt to pursue.
- Calendar of events- in progress.
- Cobb & Co Coach – to be investigated.
- Street Chalk Art – to be further investigated.
- Grenfell Special Plant – to be investigated.
- Merchandise ie Grenfell Scarf – to be investigated.
- Breakfast at O'Brien's Hill – to be considered for the Monday morning.

6.1. Action Plan

Reviewed

6.2 Pioneer Family Displays

In progress

Noted

6.3 Bank Account Signatories

Process in Progress

Noted

6.4 Budget

To be developed.

Noted

7. DATE OF NEXT MEETING: Thursday, 26 March 2015, 5.30 pm at the Council Chambers.

8. MEETING CLOSED: There being no further business to discuss the meeting closed at 7.23 pm.

410 RESOLVED: Cr Brown and Cr Griffiths that the Minutes of the Grenfell Sesquicentenary Committee Meeting be noted.

Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held Tuesday, 17th February at the Grenfell Community Hub at 7.30 pm.

Welcome: President John Hunter welcomed everyone to the first meeting for 2015.

Present: Glenn Carroll, Liz Carroll, Jenny Hetherington, Angela Hunter, Allan Hodgson, Pene Starr, Claire Myers, Danielle Millynn, Diane Donohue, Billo Wheatley, Gordon Rolls, Belinda Day, Carly Brown, Margret Roper, Judy Mitton, Terry Carroll, Auburn Carr, Pam Livingstone, John Hunter

Apologies: Chris Lobb, Michele Johnson, Tamara McMahon, Belinda Cochrane, Glenda Howell **moved** by G Carroll **seconded** by C Myers that the apologies be accepted. **Carried**.

Minutes: The minutes from the previous meeting were confirmed, after Terry Carroll advised that his name had been omitted from the list of those present at the November 2014 meeting.

Moved : C. Brown **Seconded** : A Hunter **Carried**.

Communication: Inwards: from Progress Printing, Kay McDonald, Andrew Galan –Poetry, Lawsonian, C. Brown resigning from Poetry on the boards, Grenfell Bowling Club-use of auditorium, Steve Karaitiaana – stage \$2850, WSC-re stage purchase & \$1500 sponsorship. **Street stall dates: 29th/30th May & 5th/6th June.** Governor General, Noeline Brown, John Rufus puppets, Ian Lindeman –Williams Crossing Bicycle Ride

Motion “That the inwards communication be received.”

Moved : A. Carr **Seconded:** G Carroll **Carried**

Outwards: John Schumann \$3250 plus GST, WSC- stage storage, Governor General, Noeline Brown, Sam Neill, Scott McGregor, Sigrid Thornton, Roy Billing,

Motion “That the outwards communication be endorsed.”

Moved :A Carr **Seconded:** J Mitton **Carried**

Business arising from Communication:

With regret, Carly Brown’s resignation from “Poetry on the Boards” co-ordinator was accepted.

Motion: That Carly be sincerely thanked for her efforts in that position

Moved: Di Donohue **Seconded:** J Hetherington **Carried**

Mark Liebich has a trailer with a cover that he would be happy to let the Festival use as a **stage** on the Saturday

The Festival Guest could be Actor Roy Billing. The Governor General may attend {not known until March}

Ian Lindeman proposed **The Williams Crossing Bike Ride**, with events for children as well. He also offered to donate \$1250 this year towards the cost of running the event/prize money, & more money for the following 2 years

Motion: That Ian be contacted about staging the event on the Sunday of the Festival/and if his club would be able to assist with the organisation

Moved: T Carroll **Seconded:** P Livingstone **Carried**

Allan Hodgson offered to take the proposal to a Greenethorpe hall committee meeting {Tour de Greenethorpe} Locals: Ken Schaefer, Garry Halloran, Steve O’Byrne may be interested as well as enthusiasts from Young. Reg McNamara would be proud!

Discussion about “**Sleuth, Street and Slam**” from Andrew Galan for school/adult poetry workshops 4th/5th May with “Tragic Troubadours” street entertainment 10.30-1.30 Saturday. Bad! Slam! No Biscuit! Versus Henry Lawson, 3.00-6.00 at Albion outdoor area, centred around encouraging local participants. Cost \$3,400 less \$500 from Street entertainment budget. D. Donohue to further investigate.

Treasurer's Report:

Motion "That the treasurer's report be received."

Moved : P Starr

Seconded : L Carroll

Carried

Coordinator's Reports:

Art/Porcelain: Chris Lobb away at Festival time but all in place. Art judge: Brian Langer, Porcelain Judge: Joan Bolton, entry forms & sponsorship organised & arriving, Librarian Anne accepting subscriptions.

M Roper suggested that the cost of entering an Art Work in 2016 Festival be re assessed at the AGM

Motion: that Subscriptions for 2015 be set at \$10 single & \$20 family

Moved: P Livingstone **Seconded:** L Carroll

Carried

Awards Dinner: L Carroll asked for ideas around the theme:"Our Kiwi Mates"

Eg native animals/flowers of Aust & NZ, Anzacs, sheep, Haka, Rugby, Tattoo Art, other ideas please e-mail Auburn.

Busking: This year performers will be acoustic only...1 entry already received

Children's Competition: Art works on the theme: "Our Kiwi Mates"...details sent to district schools

Official Luncheon: usually held at Motel...could it be at Masonic Lodge, where there will be a High Tea cafe. Guests can proceed as part of the procession to Stage??

Photography: Masonic Lodge is venue , courtesy Mark Crutcher. Other attractions may be Stephen Ryder display, Small Motor Club, Child friendly activity. People's choice. Sponsors: Tim & Amy Wood, Colin & Pip Wood, Mardi Bucknell, Adele Hardy, Harvey Norman...others yet to respond.

Entry form is on website. Theme is "Rural Spirit". Entry to view the competition is to be by gold coin. Denise Yates has agreed to judge.

Angela asked for matching pairs of industrial castors for display boards.

Procession: no co-ordinator as yet

Program: Motion: that the program take the same format as last year, with a print run of 4,000.

Moved: P. Livingstone **Seconded:** B Day

Carried

Publicity/ Sponsorship: IGA & Essential Energy have declined, Bendigo Bank & NSW Farmers have pledged \$500 each, discussion about "Friends of Grenfell" donations page...to be clearly for Henry Lawson Festival of Arts [on Festival website]... not to be confused with Sesqui-Centenary fund raising. Promotion via social media & Grenfell Record.

Queen/King competition: T McMahon is sending letters to schools & organisations & to Grenfell Record outlining the terms & conditions for 2015 comp, 1 entry already

Raffle: Bunnings Forbes have donated a BBQ

Social /Media /Engagement: Carly is keen for co-ordinators to send information for posting

Street Activities: Emily Hunter is co-ordinator – looking at Gum Boot tossing, a big event in NZ, Former resident, Cameron Stead - community Art Work..

Street Stalls: Claire has 12 returning stallholders booked, application forms on website, minor changes due to shops opening/ closing Main St

Verse & Short Story Competition: 10 entries in to date, schools advised.

General Business:

Motion: Henry Lawson Festival committee **upgrade the birthplace monument.**

Moved: J Hetherington **Seconded:** P Starr

Carried

Ideas for what needs to be done. Support from Council to be sought, possibility of a grant? If not, use of Festival funds?

A Hunter suggested another “Henry” statue, leaning on a pub window sill...

Keep in mind that **Henry celebrates his 150th birthday in 2017.**

Patrons & life membership list to be addressed at the AGM.

C Brown has prepared profiles of current Patrons, Kath Smith & Hilarie Lindsay

Request from M. Roper for e-mail of constitution in regard to conditions relating to the above positions.

Merchandise is stored under the Library building. A Hunter to investigate costs of metal drink bottles and car fresheners - with Moustache logo!

Angela will be at photography venue & unable to be on Merchandise stall.

Belinda saw need for recognisable “helpers” on the day....Margret suggested HLHS students be approached...identified by Polo Shirts OR badges.

Motion: **A fund raising evening** to be held on 15th May @ \$20 ticket, with a guest speaker & x3 short films: 1964 ABC Documentary, Trooper Campbell, a DOT film

Moved: D Donohue **Seconded:** M Roper

Carried

Meeting closed: 9.25

Next meeting date: The next meeting will be held at 7.30pm on Tuesday 17th March 2015 at the Community Hub.

411 **RESOLVED:** Cr Best and Cr Niven that the Minutes of the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE AWARD RESTRUCTURING CONSULTATIVE COMMITTEE
MEETING HELD ON TUESDAY, 25 FEBRUARY 2015 IN THE COMMITTEE ROOM AT
THE 3.00 PM (C2.6.12)**

1. **PRESENT:** B Hayes (Chair), B Twohill, V Carter, W Schneider, D Anderson and L Gibson.

2. **APOLOGIES:** Nil

3. **MINUTES:**

Resolved: L Gibson and V Carter that the minutes of the meeting held on 25 November 2014 be adopted as read.

4. **MATTERS ARISING:**

4.1 Alcohol and Drug Procedure
To be circulated to members.

Noted

4.2 Review of Positions
Roller Driver – Grid Roller Operator position advertised. Interviews to be carried out.

Noted

4.3 Designated Human Resources (HR) Position
Contacted CENTROC regarding a shared HR Position. They will get back to us.

An HR model is available on Authority – investigating implementation.

Noted

4.4 Plant Assessment Management Position
Will be considered as part of the Fit for the Future proposal.

For Information

5. **GENERAL BUSINESS**
Donna Anderson attended Consultative Committee Training.

Noted

6. **CORRESPONDENCE**
Nil

7. **BUSINESS WITH NOTICE**

7.1 Loss of Jobs

Noted

7.2 Vacant Positions
3 advertised.

Noted

7.3 EEO

Noted

- 7.4 Assessments
Check if policy available. **Noted**
- 7.5 Overtime
Operational matters. **Noted**
- 7.6 Salary System
Comments made in relation to the current systems. Fit for the Future will consider the salary system. **Noted**
- 7.7 Plant Asset Manager **Noted**
8. **ACTION LIST** **Noted**
9. **NEXT MEETING:** Tuesday, 26 May 2015 at 3.00 pm.
11. **CLOSURE:** There being no further business the meeting closed at 3.38 pm.

412 **RESOLVED:** Cr McClelland and Cr Brown that the Minutes of the Award Restructuring Consultative Committee Meeting be noted.

MINUTES OF THE WORK HEALTH AND SAFETY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY, 25 FEBRUARY 2015 COMMENCING AT 3.47 PM (C2.6.14)

1. **PRESENT:** D McCue (Chair), L Gibson, W Twohill, B Hayes and L Logan.

2. **APOLOGY:** N Baker

Resolved: B Twohill and L Gibson that the apology be accepted.

3. **MINUTES:**

Resolved: W Twohill and L Gibson that the minutes of the meeting held on 25 November 2014 be adopted.

4. **MATTERS ARISING:**

4.1 **Business Continuity Plan**

To be incorporated into the Internal Audit. Budget has been allocated to undertake plan.

Noted

4.2 **Volunteer Training**

L Logan and B Twohill to deliver. List of volunteers to be compiled and training carried out.

Noted

4.3 **Administration Office and Depot**

Demonstration training carried out for indoor staff.

Demonstration training to be carried out at the Grenfell Pool, Sewer Treatment Plant, Depot, Quandialla Pool and Library.

Noted

4.4 **External Training**

To be carried out.

Noted

4.5 **Testing and Tagging**

RFS Building, Cemeteries (Lawn), parks and recreation areas, depot.

Noted

5. **GENERAL BUSINESS**

5.1 **Incident/Injury**

Nil

Noted

5.2 **Inspections**

Caragabal and Quandialla Tips – Completed.

Grenfell Cemetery, Bimbi Cemetery, Caragabal Cemetery – Completed.

Noted

5.3 **Future Inspections**

Nil until July 2015.

6. **CORRESPONDENCE:**

Nil

Noted

7. **BUSINESS WITH NOTICE**

Nil

8. **ACTION LIST**

Updated

9. **NEXT MEETING:** Tuesday, 26 May 2015 at 3.45 pm.

10. **CLOSURE:** There being no further business the meeting closed at 4.16 pm.

413 **RESOLVED:** Cr Niven and Cr Halls that the Minutes of the Work Health and Safety Committee Meeting be noted.

MINUTES OF THE GRENFELL FLOODPLAIN COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY, 11 MARCH 2015 COMMENCING AT 8.00 AM (C2.6.27)

1. **Present:** Messrs Bill Twohill (Chair), Glenn Carroll (WSC), Brendan Hayes (WSC), Crs Liebich (Observer), Niven, and Brown, and Bill Atchison (SES)
2. **Apology:** Kris Grbevski (NSW Office of Environment and Heritage), Nicole Richardson (Observer) and David Sheehan (Observer).

Resolved: Cr Niven and B Atchison that the apologies be accepted.

3. **Minutes:**

Resolved: Cr Niven and Cr Brown that the minutes of the last meeting held on 10 December 2014 be adopted.

4. **Matters Arising:**

4.1 **Green Army Grant:**

An investigation has been carried out on using the Green Army to carry out some of the works planned for Emu Creek. The grant closes on 17 March 2015.

Resolved: Cr Brown and Cr Niven that Council prepare the application for the Green Army to carry out planned works in Emu Creek as per the adopted Stream Management Plan for Emu Creek and some of its tributaries.

5 **Variation for O'Brien's Tributary Drainage Improvement:**

Council has been advised by the Office of Environment and Heritage that it has approved the additional funds of \$3,428.57 under the 2012/2013 Floodplain Management Program to complete the investigation of the proposed drainage scheme through Oliver Court Units, with the revised grant being \$108,480.00.

As the project is due to be completed by 30 June 2015 the consultant has been engaged to recommence the study.

Resolved: B Atchison and Cr Niven that the action be confirmed.

6. **Stream Management Plan for Emu Creek and some of its tributaries – Implementation:**

Noted

7a. **Mutual Agreement:**

Mr Peter Moffitt has prepared a draft revised Mutual Agreement (Deed).

Resolved: Cr Niven and B Twohill that Council endorse the mutual agreement (Deed) and write to land owners seeking their concurrence to the mutual agreement (Deed).

7b. **NSW Government's Floodplain Management Program for 2015/2016 Funding Round:**

Council has been formally advised to submit applications for grants under the NSW Government's Floodplain Management Program for the 2015/2016 Funding round.

The program closes on 9 April 2015.

It is proposed to seek funding for stage 4 – implementing actions identified in Council’s Floodplain risk Management Plan for Emu Creek (completed) and the O’Brien Tributary Drainage Improvement (nearing completion).

Resolved: Cr Brown and B Atchison that approval be granted to apply for grant funding under the 2015/2016 Floodplain Management Program.

8. **Questions:** Nil

9. **Next Meeting:** To be advised.

10. **Closure:** there being no further business to discuss the meeting closed at 8.32am.

414 RESOLVED: Cr Niven and Cr Brown that the Minutes of the Grenfell Floodplain Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY 16 MARCH, 2015 COMMENCING AT 4.30 PM (C2.6.8).

1. **PRESENT:** Clrs Liebich (Chair), Parlett, Best and Brown.
Messrs G Carroll, W Twohill and B Hayes (observers)

2. **APOLOGY:** Nil

3. **CONFIRMATION OF MINUTES:** 16 February 2015

Resolved: Clr Brown and Clr Best that the minutes of 16 February 2015 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **REPORTS:**

6.1 **General Manager:**
Nil

Noted

6.2 **Corporate Services Department:**

The General Manager presented the report in the Director Corporate Services absence.

Report on Town Costings.

Noted

6.3 **Director Engineering:**
Reports on Works Report, Other Works and Future Works.

Clr McClelland entered the meeting at this point 4.36 pm.

Reports on Forbes Street Caravan Parking and Manganese Road Drainage.

Noted

6.4 **Director Environmental Services':**
Reports on Sewerage Treatment Works, Caravan Park, Grenfell Swimming Pool, No smoking near entrances to or exits from a public building, Clean Up Australia Day and Town DAs.

Noted

7. **BUSINESS WITH NOTICE:**
Nil

8. **QUESTIONS WITH NOTICE:**
Nil

9. **NEXT MEETING:** Monday, 13 April 2015 at 4.30 pm.

10. **CLOSURE:** There being no further business to discuss the meeting closed at 4.50 pm.

415 RESOLVED: Cr McClelland and Cr Parlett that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 16 MARCH 2015 COMMENCING AT 4.57 PM (C2.6.11)

1. **Present:** Clrs Liebich (Chair), Parlett, Hughes, Griffiths, McClelland, Best and Brown (observer).
Messrs G Carroll, W Twohill and B Hayes (observers)

2. **Apology:** Nil

3. **Minutes:**

Resolved: Clr Parlett and Clr McClelland that the minutes of the 16 February 2015 be adopted.

4. **Matters Arising:**
Nil

5. **General Business:**

5.1 Medical Centre – Burrangong Street

- Remediation works contractors have advised they will be available in April.
- Plans and specifications currently being finalised.
- Workshop to be held on Wednesday 18 March 2015 to discuss plans and tender process.
- Grant funding application under the National Stronger Regions Fund (NSRF) submitted. Outcome should be known in May 2015. Support also available from Arts OutWest for Medical Centre funding. To be investigated.
- Preliminary works can commence upon grant funding being exhausted.
- Construction of footpath to be considered.
- Future operations – information to be obtained in regards to the operation of Medical Centres in surrounding towns. Future operational aspects to be determined.

Noted

5.2 Grenfell Pool Upgrade

- Grant funding application under ClubGRANTS Category 3 Programme to be resubmitted next round subject to it being for sport and recreation projects.
- Plans and specifications to be reviewed to endeavour to find savings.
- Tenders to be recalled September 2015.
- Staged development to be considered.

5.3 Bogolong Dam Purchase

- Operational aspects such as inspections, maintenance and signage being undertaken and arranged.
- Sec 355 Committee established. Inaugural meeting to be arranged.
- Meeting to be then arranged with representatives from RMS and Mr Paul Heinrichs to discuss upgrade requirements, structural issues, risk management, environmental and safety issues regarding various activities.
- Risk Management Plan to be developed.
- Council to then consider future uses of the dam.

Clr Hughes left the meeting at this point 5.30 pm.

6. Development Enquiries

Over the last month Council has had enquiries for development at the following premises:

- | | |
|----------------------------|----------------------------|
| • Lawson Drive | Dwelling/subdivision |
| • Lawson Estate | Subdivision |
| • Grafton Street | Units/flooding heights |
| • Campbell Street | Dwelling/proposed purchase |
| • Young Street | Fencing |
| • Mid Western Hwy | Farm Shed (Exempt) |
| • Melyra Street | Existing Dwelling |
| • Cnr Dagmar & Wood Street | Dwelling/Asbestos Roof |
| • Palmer Street | Awning |
| • Holy Camp Road | Dwelling/Septic |
| • Rawson St, Greenethorpe | New Dwelling |

Noted

7. Next Meeting: Monday, 13 April 2015 at 5.00 pm.

8. Closed: There being no further business to discuss the meeting closed at 5.47 pm.

416 RESOLVED: Cr Griffiths and Cr Parlett that the Minutes of the Property and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 17 MARCH 2015
COMMENCING AT 11.00 AM (C2.6.10)**

Present: Messrs G Carroll, W Twohill, B Hayes and L Gibson

Apology: Nil

Minutes: of meeting 16 February 2015

Resolved: B Hayes and L Gibson that the minutes of 16 February 2015 be adopted.

General Business:

1A Administration

- (i) NSW Government's – "Fit for the Future" Proposal – Council to submit a submission or proposal by 30 June 2015 detailing how Council will be "Fit for the Future". Mayor and General Manager attended a Rural Council Bootcamp in Sydney from 12 – 13 March 2015. Further reported in General Manager's report.
- (ii) Integrated Planning and Reporting (IPR) – six month review of Delivery Plan to be submitted to March Council Meeting.
- (iii) 2015/2016 Operational Plan – workshop to be held on Friday, 27 March 2015 and extra-ordinary meeting to be held on Thursday 9 April 2015 to undertake prioritisation for the annual Operational Plan.
- (iv) Daily Correspondence – to be circulated internally via e-mail to allow the mail to be viewed in a more timely manner. Also allows Directors to view mail if absent from the office.

1B Human Resources

- (i) Vacancies
 - Patch Truck Driver/Operator – appointment made.
 - Ganger – appointment made.
 - Plant Operator – Grid Roller – appointment made.
 - School Based Trainee/Parks and Gardens - to be readvertised.
- (ii) Appointments
 - Patch Truck Driver/Operator – Trevor Reid
 - Ganger – Phillip Rolls
 - Plant Operator – Grid Roller – Corey Clark
- (iii) Annual Assessments - status
 - Administration – completed.
 - Engineering – completed.
 - Environmental – completed.

2. Public Order and Safety

Nil

3. Health

- (i) Grenfell Medical Centre – grant funding application submitted by 30 November 2014 under the National Stronger Regions Fund (NSRF) Programme. Awaiting outcome. Tenders to be then called and preliminary works can commence. Workshop to be held on Wednesday, 18 March 2015 to discuss the plans and tender process.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – possible land rezoning opportunities identified. Community consultation undertaken. Letters written to affected landholders. Positive responses received. Consultant appointed to prepare the planning proposal. Director Environmental Services pursuing.
- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (iii) EP & A Act Review – minor amendments implemented incorporating greater compliance powers ie greater power of entry and increased fines for non-compliance.
- (iv) Emu Creek Storm Management Plan – plan finalised. Grant funding to be now sought together with Council's funds to undertake works as prioritised in plan. Written agreements developed in draft form to gain access to private land along Emu Creek. To be submitted to Council for formal endorsement.
- (v) O'Briens Tributary – consultant engaged to finalise the proposed plan prior to 30 June 2015.

6. Sewerage

- (i) Smoke Testing –properties being re-inspected by Contractor. Repairs currently being undertaken. Director Environmental Services pursuing.

7. Recreation and Culture

- (i) Art Gallery – current exhibition in progress until the 11 April 2015.
- (ii) Cinema – next film to be held 17 March 2015.
- (iii) Henry Lawson Oval Master Plan – plan currently being developed. Director Engineering pursuing.
- (iv) Club Grants Category 3 Funding – grant funding application unsuccessful for the Grenfell Swimming Pool upgrade. To be resubmitted if next round is for sport and recreation projects.
- (v) Grenfell Swimming Pool – operating satisfactorily. Planning to close the pool for the season on Sunday, 29 March 2015.
- (vi) Quandialla Swimming Pool – Pool closed for the season on Sunday, 15 March 2015.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering's report.
- (ii) Other Programs – **Noted**
- (iii) Rail Branch Lines – two tenders evaluated by the tender evaluation panel with a preferred tenderer selected at this stage. However, TfNSW advised there are still potential issues and risks in a number of evaluation areas. Consultant subsequently engaged by TfNSW to complete the process resulting in a delay of approximately 12 weeks. The five Mayors of Blayney, Cowra, Harden, Young and Weddin forwarded a joint letter to the Minister for Roads and Ports the Hon Duncan Gay MLC expressing concern with the delay.
- (iv) Caravan Parking Forbes Street – operating very well. To be reconsidered after 1 July 2015.
- (v) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.

10. Economic Affairs

- (i) Henry Lawson Festival – next meeting to be held on Tuesday, 17 March 2015. Arrangements for Festival in progress.

11. General Purpose Revenues

- (i) Special Rate Variation – application for a Special Rate Variation (SRV) submitted for the 2015/2016 financial year. Outcome should be known by 19 May 2015.

12. Alliances

- (i) Mid Lachlan Alliance – no recent meetings.

13. Other Matters

- (i) Overgrown Blocks – works in progress. Orders being served where there has been no response. Director Engineering and Director Environmental Services pursuing.
- (iii) Village/Roadside Slashing/Spraying – in progress.

14. Job List: review

Noted

Next Meeting: To be advised.

Closure: There being no further business to discuss the meeting closed at 12.15 pm.

417 RESOLVED: Cr Parlett and Cr Griffiths that the Minutes of the Manex Committee Meeting be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|---------------|--|--------------------|
| April 2012 | 1. <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE). | In Progress |
| December 2014 | 2. <u>RMS Contract:</u> arrange meeting with RMS to discuss proposed rehabilitation works on SH17 (DE/GM). | In Progress |
| February 2015 | 3. <u>'Fit for the Future' – Rural Council Workshop:</u> attend with the Mayor on 12-13 March, 2015 (GM). | Carried Out |
| | 4. <u>2015/2016 Operational Plan:</u> estimates Workshop and Extra-Ordinary Meeting to be held (GM). | In Progress |
| | 5. <u>Bogolong Dam Committee:</u> arrange inaugural committee meeting (GM). | In Progress |
| | 6. <u>Assets Workshop:</u> arrange workshop (GM). | In Progress |

2. DEFERRED ACTIVITIES:

- | | | |
|----------------|--|--------------------|
| September 2011 | 1. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE). | In Progress |
| April 2012 | 2. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES). | In Progress |
| November 2013 | 3. <u>O'Brien's Tributary – Drainage Improvement:</u> refer matter back to floodplain committee for further consideration and other possible options (DE). | In Progress |
| February 2014 | 4. <u>Lawson Oval Master Plan:</u> write to other users to assist in developing master plan (DE). | In Progress |
| | 5. <u>Quandialla Drainage:</u> resubmit plans to Council upon receipt of comments from the Quandialla Progress Association (DE). | In Progress |

	6. <u>ARTC Road Interface Agreement</u> : awaiting response from LGNSW and John Holland in regards to signing agreement (DE).	In Progress
July 2014	7. <u>Henry Lawson Statue</u> : advertise and seek comments in regard to security camera (DE).	In Progress
	8. <u>Pigeon Control – Main Street</u> : investigate further options. Funding to be considered in the 2015/2016 estimates process (DES).	In Progress
November 2014	9. <u>Railway Fence</u> : seek John Holland Pty Ltd approval and then remove fence (DE).	Carried Out
	10. <u>Bogolong Dam</u> : invite RMS and Paul Heinrichs to address Council (DE).	In Progress
December 2014	11. <u>Industrial Estate</u> : amend proposed plans (DE/GM).	In Progress
	12. <u>Beazleys Bridge</u> : upgrade works to be held in abeyance until outcome of grant funding application is known (DE).	In Progress
February 2015	13. <u>‘Tyranny of War’ Statue</u> : install at the Grenfell Mens Shed (DE).	In Progress
	14. <u>Waste 2 Art 2015</u> : arrange exhibition at the Community Hub from 20 - 22 May 2015 (DES).	In Progress
	15. <u>Keeping of Animals</u> : defer matter to the March 2015 Council meeting (DES).	In Progress
	16. <u>Community Hub Renovations</u> : to be undertaken in spare office (DES/DCS).	In Progress
	17. <u>Industrial Land Proposal</u> : deferred for further consideration. Site inspection to be arranged (DE).	In Progress

TENDERS

1. CENTROC Tender 8/2011 – Bitumen Emulsion, T1.8.11

Tenders were again called for the supply of bitumen emulsion for a period of two (2) years from 28 February 2105.

Three (3) tenders were received.

The current CENTROC contract for bitumen emulsion supply with Boral Asphalt expired on 28/2/2015.

The CENTROC Supply Management Team assessed tenders and has recommended that the contract be extended for one extra year as it is progressing favourably.

The contract has operated successfully with this Council over the last three years and it is proposed to offer the contract to Bitupave Ltd (Boral Asphalt).

RECOMMENDATION: that:

- a) Council accept the contract with Boral Asphalt for the supply and delivery of bitumen emulsion to the South Street Depot from 1 March 2015 to 28 February 2017.
- b) CENTROC be advised of Council's decision.

418 RESOLVED: Cr McClelland and Cr Halls that:

- a) Council accept the contract with Boral Asphalt for the supply and delivery of bitumen emulsion to the South Street Depot from 1 March 2015 to 28 February 2017.
- b) CENTROC be advised of Council's decision.

2. Sale of old RFS Fleet, E1.3.11

RFS requested Council to advertise for sale:

- 1985 Isuzu JCS 420 Dual Cab 4WD tanker (ex-Caragabal)
- One RFS box trailer

One tender was received for each vehicle.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report will be referred to closed council.

419 RESOLVED: Cr Griffiths and Cr Best that, due to commercial in confidence reasons, the tender prices report will be referred to closed council.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)**[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

420 **RESOLVED:** Cr Parlett and Cr Brown that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

DIRECTOR ENGINEERING REPORT

1. Sale of old RFS Fleet, E1.3.11

Reason for confidentiality: commercial information (Section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

DIRECTOR ENGINEERING REPORT

1. Sale of old RFS Fleet, E1.3.11

Reason for confidentiality: commercial information (Section 10A(2)(d))

RESOLVED: that:

- a) the offer from Carolyn Cameron for the RFS trailer, being \$210, be accepted
- b) the offer from Carolyn Cameron for the purchasing of the Isuzu JCS 420 1985 Dual Cab 4WD Truck not be accepted
- c) the RFS Isuzu JCS 420 1985 Dual Cab 4WD Truck be auctioned.

CLOSURE: There being no further business the meeting closed at 6.59pm.

Taken as read and confirmed as a true record this day 16 April 2015.

..... General Manager.....Mayor