



To Avoid Delay when
Replying or Telephoning

Please Quote:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 17 DECEMBER 2015 COMMENCING AT 8:00 AM

10 December 2015

Dear Councillors,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 17 DECEMBER, 2015**, commencing at ***8:00AM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 19 November 2015
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Australia Day Ctee, 17/11/2015
- Henry Lawson Festival Ctee Mtg, 17/11/2015
- Consultative Ctee Mtg, 24/11/2015
- Work Health Safety Ctee Mtg, 24/11/2015
- Sesquicentenary Ctee Mtg, 26/11/2015
- Art Gallery Ctee Mtg, 3/12/15
- Tourism Ctee Mtg, 3/12/2015
- Heritage Ctee Mtg, 3/12/2015
- Town Works Ctee Mtg, 14/12/15
- Property & Development Ctee Mtg, 14/12/15
- Manex Ctee Mtg, 15/12/15
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J Niven, A C Griffiths, G B Halls, N W Hughes, G McClelland, J Parlett, C Brown and P H Best.
General Manager (G Carroll), Director Engineering (W Twohill), Director Corporate Services (L Gibson) and Director Environmental Services (B Hayes).

APOLOGY: Nil

CONFIRMATION OF MINUTES:

270 **RESOLVED:** Cr Hughes and Cr McClelland that the Minutes of the Ordinary Meeting, held on 19 November 2015, be taken and read as **CONFIRMED**.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Mikla Lewis, E3.5.4: Requesting permission to speak to Council regarding the removal of the Yellow Box tree in Berry's Lane.

At this point Ms Lewis addressed Council in regard to the removal of the Yellow Box Tree in Berry's Lane.

Noted

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

| Councillor | Item No. | Nature of Interest | Type | Left the Room |
|-------------------|------------------------------------|---|---------------|----------------------|
| Cr M Liebich | Director Engineering Report Item 8 | Participated in a TV commercial for the applicants firm on a voluntary basis. | Non-Pecuniary | No |

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 17 DECEMBER 2015.

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 45/2015.
- A2. NSW Legislative Council, C2.10.9: Writing regarding a letter from the Premier and the Minister for Local Government dated 11 November, 2015.
- A3. The Hon. Duncan Gay MLC, T3.8.5: Providing you with information on the potential capital and maintenance costs that would be required to bring the Cowra Lines back into operation.
- A4. Western NSW Primary Health Network, H1.7.1: Advising as of 1 July, 2015 Primary Health Network's (PHNs) took over the primary functions of Medicare Locals.
- A5. Cliff Elridge, C2.10.9: Advising I am totally opposed to any interference to the Weddin Council from outside influences.
- A6. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 46/2015.
- A7. Central West Local Land Services, A3.6.65: Advising the NSW Natural Resources Commission's review of weed management in NSW made recommendations regarding the formation of eleven Regional Weed Committees (RWC).
- A8. Local Government NSW, A3.8.2: Advising with the passage of the Government's deadline for voluntary amalgamation proposals it's timely to look at the next steps for the sector.
- A9. Department of Health – Office of the Gene Technology Regulator, H1.6.6: Advising I issued a Notification of Application for license application DIR 138 and sought your advice on matters relevant to the preparation of a Risk Assessment and Risk Management Plan (RARMP) for this application.
- A10. Peter Stephens - St Joseph's Catholic School, C1.8.4: Acknowledging and thanking the Weddin Shire Council for their donation towards expenses associated with our end of year Presentation of Awards evening.
- A11. The Hon. Katrina Hodgkinson MP, A3.19.2: Congratulating the Weddin Shire Council for progressing through the Expressions of Interest (EOI) stage for the NSW Government's ClubGRANTS Category 3 funding program.
- A12. Jennifer Graham, C2.6.26: Advising the brochure, "Bird Trails of the Weddin Shire" lists approximately 239 bird species which can be found in the Weddin Shire.
- A13. Grenfell Bowling Club Ltd, E2.9.6: Advising at a recent meeting of the Board of the Grenfell Bowling Club a discussion took place on the topic of Emu Creek.
- A14. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 47/2015.

- A15. Quandialla Central School, C1.8.8: Advising on behalf of Quandialla Central School, I would like to invite you to attend and present awards at this year's School Presentation Ceremony.
- A16. The Hon. Katrina Hodgkinson MP, G2.1: Advising the *Local Sport Grant Program* is now open for applications until 11 February 2016.
- A17. The Hon. Katrina Hodgkinson MP, A3.19.2: Advising the NSW Government is determined to improve the lives of people living with mental illness.
- A18. Grenfell B&B Networking Group, T4.3.1: Advising the Grenfell B&B Networking Group is an informal alliance between all B&B owners in Grenfell.
- A19. Anne Allen, C2.10.9: Bringing my opposition to the proposed amalgamation plan for our local Council to your notice.
- A20. Alynn Pratt, C2.10.9: Forwarding Katrina's reply to my anti-amalgamation lobbying.
- A21. Australian Red Cross – Grenfell Sub-Branch, C1.1.2: Writing to advise Council that *Red Cross Calling* will again be held in March, 2016.
- A22. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 48/2015.
- A23. NSW Government – Office of Environment & Heritage, E2.9.6: Referring to Weddin Shire Council's application requesting financial assistance under the 2015/2016 Floodplain Management Program.
- A24. Wayne Frazer, P2.5.4: Agreeing to the terms of purchase of industrial land.
- A25. Local Government NSW, A3.8.2: Advising the potential political cost of any decision to force Council amalgamations is becoming very clear.
- A26. Local Government NSW, A3.8.2: Advising the hits just keep on coming for Local Government in NSW, following the announcement of a 1.8% rate cap.
- A27. The Henry Lawson High School, C1.8.3: Advising a cordial invitation is extended to the Mayor Cr Mark Liebich and Mrs Liebich to our annual Presentation Day ceremony on Wednesday 16 December, 2015 commencing at 11:00am.
- A28. Central NSW Councils, C2.7.3: Enclosing a letter to your Councillors and 1 copy of the 2015 Centroc Annual Report.

SECTION B

Matters for Report

- B1. Mellisa Bowers (nee Good), R2.10.058: Referring to the public notice regarding the proposed renaming of Goodes Lane.
- B2. Craig Wilkes, R2.10.058: Writing to support the proposal to rename Goodes Lane to the correct spelling of the Good family who resided in the area.
- B3. Paul Good, R2.10.058: Advising I was very excited to hear that the name change of Goodes Lane.
- B4. WaterNSW, P2.1.7: Advising WaterNSW's Dams Engineers (Paul Heinrichs and Nathaniel Selladurai) carried out an inspection of Council's Company Dam.
- B5. Mark D. McCrone, E3.5.4: Advising a tree on the eastern shoulder of Berrys Road, Grenfell was inspected by the undersigned (on Monday November 30, 2015).
- B6. Jennifer Graham, E3.5.4: Voicing my objection to the removal of the established Yellow Box tree in Berrys Road.
- B7. Australian Local Government Association, A3.8.3: Advising the Australian Local Government Association (ALGA) convened the highly successful 2015 Local Roads and Transport Congress in Ballarat.
- B8. Col Horsley, E3.5.4: Advising I have just bought a house at 4 Brundah Street, Grenfell and there are 4 large trees on the Council strip out the front of the house.
- B9. East Coast Stockfeeds Pty Ltd, T5.51.2014: Referring to your notice regarding a proposed order to cease using the East Coast Stockfeeds Grain Terminal at Gooloogong.
- B10. Mark D. McCrone, E3.5.4: Attaching our report as requested.
- B11. Pip Wood, E3.5.4: Advising once again, I write about a tree!
- B12. Jenny McNickle, E3.5.4: Regarding the Berry's Road Tree in response to your notice in the Grenfell Record.
- B13. Weddin Tree Advisory Group, E3.5.4: Advising on behalf of the community's Weddin Tree Advisory Group we are writing in regards to Weddin Shire Council's 'Policy for Tree Preservation and Removal'
- B14. Weddin Tree Advisory Group, E3.5.4: Writing with regard to the proposal to remove an endangered remnant Yellow Box tree situated on Council land on the verge adjacent to a business on Berry's Road.

271 **RESOLVED:** Cr Griffiths and Cr McClelland that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. NSW Rural Fire Service, E1.3.4: Advising the Minister for Emergency Services, the Honourable David Elliott MP, has recently approved allocations for the 2015-2016 Rural Fire Fighting Fund.

The Rural Fire Fighting Fund for 2015-16 is \$314.6 million.

As in previous years, payments to Council for reimbursable items will be made towards the end of the second quarter provided Council has made all Rural Fire Fighting Fund contributions.

Note: Weddin Shire Council's net contribution \$148,406.

272 RESOLVED: Cr Halls and Cr Parlett that Council pay only a 1.8% increase on Council's 2014/2015 contribution.

2. St Joseph's Parents and Friends, T4.3.1: Advising the St Joseph's P & F would like to inform you that we have once again successfully secured a place on the Autumn tour of Festival of Small Halls. This will be a fantastic opportunity for the Grenfell community to come together and celebrate music and the arts.

This event will take place in early April 2016.

The P & F have been in planning mode for some time now and are requesting assistance in the more practical areas of event management and marketing. We are extremely thankful to the Weddin Shire for their support in March 2015. Areas that we will be requiring assistance with are refuse, loan of cool room and Main Street lights to be switched on for the visiting tour party.

I look forward to your response as we move forward in our planning process.

RECOMMENDATION: that assistance be provided as requested.

273 RESOLVED: Cr Hughes and Cr Brown that assistance be provided as requested.

3. Sarah Clifton and Gaby Capra, C1.1.3: The "Breakfast Table" event requesting whether Council could supply some extra garbage bins to this Sunday's Breakfast Table, as they have previously. This month's Breakfast Table will be held at the Grenfell Country Club from 8.00 am until 12.00 pm on Sunday, 29 November 2015. We would be very grateful if they could have four extra recycling bins and two normal bins delivered to the Golf Club prior to the event.

Thanking you in advance.

Note: As the event was conducted on 29 November 2015 approval was granted as requested.

RECOMMENDATION:

Confirm Action

274 RESOLVED: Cr Parlett and Cr McClelland that the action be confirmed.

4. National Stronger Regions Fund, G2.9.2: Thanking you for your application for funding under Round Two of the National Stronger Regions Fund (NSRF).

Copy forwarded to Councillors

Note: Feedback is currently being obtained.

275 RESOLVED: Cr Brown and Cr Best that Council write to the Hon. Angus Taylor MP, the Hon. Michael McCormack MP, the Hon. Warren Truss MP and the Hon. Sussan Ley MP advising that based on feedback received in regard to our grant funding application under the NSRF there appears to have been an incorrect assumption made when assessing our application.

276 RESOLVED: Cr Halls and Cr Hughes that Council in its letter to the aforementioned politicians express its disappointment that our application for funding under the National Stronger Regions Fund Round 2 was unsuccessful.

277 RESOLVED: Cr Hughes and Cr Parlett that Council publicise the feedback it received regarding its grant funding application under the National Stronger Regions Fund Round 2.

MOVED: Cr Griffiths and Cr McClelland that Council begin construction of the Weddin Regional Health Hub.

Upon being put to the meeting the motion was **LOST**.

278 RESOLVED: Cr Best and Cr Hughes that Council resubmit its grant funding application under the National Stronger Regions Fund (NSRF) Round 3 in March 2016.

5. Clr A Griffiths, C2.2.6: Applying for Leave of Absence from the February 2016 Council Meeting.

RECOMMENDATION: that approval be granted as requested.

279 RESOLVED: Cr Niven and Cr Halls that approval be granted as requested.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 17 DECEMBER 2015

RECOMMENDATION: that the late correspondence be received and dealt with because of the urgency of the matters.

280 **RESOLVED:** Cr Best and Cr Niven that the late correspondence be received and dealt with because of the urgency of the matters.

6. Soil C Quest 2031 Management Team, C1.1.3: Soil C Quest 2031 is a dedicated scientific task force with a specific agenda to fast track the research and development of a Soil Carbon Inoculum Package (SCIP) designed to rapidly and securely increase soil carbon in agricultural soils, whilst also increasing plant water use efficiency.

Copy forwarded to Councillors

RECOMMENDATION:

For Council's Consideration

281 **RESOLVED:** Cr Best and Cr Niven that the request be declined and the letter writer be advised accordingly.

7. Grenfell Lions Club, P2.1.1: Advising the above committee has set aside Friday, 18 December 2015 for this year's carnival.

We seek approval from Council to conduct the carnival in Vaughn Park as in previous years. The time involved would be between 6.00 pm to 10.00 pm.

We also seek Council's assistance in providing extra otto bins as well as barricades to block off the park side of Melyra Street to accommodate the SES vehicle etc.

Could we also ask that the toilet facilities remain open till 10.00 pm.

Thanking you in anticipation.

RECOMMENDATION: that approval and assistance be granted as requested and the Grenfell Lions Club be advised accordingly.

282 **RESOLVED:** Cr Best and Cr Niven that approval and assistance be granted as requested and the Grenfell Lions Club be advised accordingly.

283 **RESOLVED:** Cr Hughes and Cr McClelland that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTION

1. Council Property Inspections, C2.8.1/P2.12.7:

Notice is given of the following motion at the December 2015 Council Meeting:-

- i) *“that Council undertake annual inspections of its leased and rented properties.”*

Signed: Cr Alan Griffiths

284 **RESOLVED:** Cr Griffiths and Cr Parlett that Council undertake annual inspections of its leased and rented properties.

THE GENERAL MANAGER'S REPORT

10 December 2015

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Local Government Reform, C2.10.9

As Councillors are aware Council's response to the IPART report was forwarded to the State Government by 18 November 2015.

At this point in time we are currently awaiting a response from the Minister for Local Government the Hon. Paul Toole MP which is expected prior to the end of the year.

For Information

Noted

2. Local Government Reform – Pilot Joint Organisation (JO), C2.10.9

As previously reported to Council the five Joint Organisation (JO) pilots were to be trialled across New South Wales, as part of the NSW Government's "Fit for the Future" reform package.

Centroc was selected as one of the successful JO pilots and the trial period is now finalised. The final report on the Centroc pilot is now included as an attachment for Councillors' information.

Centroc Executive Office Ms Jenny Bennett together with Centroc Chair Mr Bill West will attend the December Council Meeting to discuss the final report and answer any questions Councillors may have.

For Information

Noted

3. CENTROC Annual General Meeting and Board Meeting, C2.7.3

The General and Annual Centroc Board meetings were held in Molong on Thursday, 26 November 2015 and the following report is now provided for Council's information.

Centroc Annual General Meeting

At the Annual General Meeting the following members were elected as the Centroc Executive:-

- Cr Bill West, Mayor of Cowra was re-elected as Chair.
- Cr Gary Rush, Mayor of Bathurst was re-elected as Deputy Chair.

THE GENERAL MANAGER'S REPORT

- Executive members are Cr M Statham, Mayor of Lithgow, Cr K Keith, Mayor of Parkes, Cr Phyllis Miller, Mayor of Forbes, Cr John Medcalf Mayor of Lachlan and Cr John Davis Mayor of Orange. Their respective General Managers form the General Manager Executive.
- Delegates were elected to various bodies such as the Bells Line Expressway Group and the Western Regional Sports Academy.

Cr West directed attention to the Annual Report which shows a growing amount of activity being undertaken by Centroc. He will be writing to all Councillors providing further advice on both the Annual Report and the Joint Organisation Pilot.

Centroc Board Meeting

Matters discussed and resolved at the Board meeting included:-

Presentation - Ms Alison Morgan, Senior Co-ordinator for the Department of Premier and Cabinet provided advice about her role and its fit with Joint Organisations.

SEGRA Conference – In October the Chair attended the Sustainable Economic Growth for Regional Australia (SEGRA) Conference. Communities across Australia confront similar challenges to ours in Central NSW but they tackle them differently.

Transport Infrastructure –On October 6 the Chair met with Fiona Simson, NRMA Board Member for Regional NSW and Wal Setkiewicz, Senior Economic Adviser NRMA Motoring Services. The NRMA provided advice that they are keen to see collaborative work on prioritisation across the State.

Directors of Infrastructure/Engineering as well as Council Roads Engineers, met on the Regional Road Freight Transport in Orange on 27 October. The meeting was very successful with nine councils represented. A resolution of the meeting was to establish an ongoing team with a structure similar to that of REROC's successful Transport Group.

Water Security – A meeting was held in Blayney on 13 November with David Harris, CEO Water NSW, Andrew George, Executive Manager Strategic Engineering and Dan Berry, Manager Basin Planning. A tour of the proposed dam site also took place. State Members, Mr Andrew Gee and Ms Katrina Hodgkinson were notified of the meeting.

Health – Follow up continues in advocating to the Federal Government regarding the Funding for Beyond the Range, Funding for health and medical infrastructure for councils. Support is also being sought for Procedural General Practitioners and medical training positions in Central NSW. The Board will also undertake further advocacy for the (PGPPP) Prevocational General Practice Placements Program.

Telecommunications - Given the relative inflexibility of NBN on amending its roll-out program to better suit Centroc members, the Board resolved to reprioritise Telecommunications as a subset of Regional Development.

Regional Development –An Agriculture scoping meeting with an industry expert was held in Forbes on 10 November. The objective of this work is to identify what role, if any, Local Government has in supporting agriculture.

Planning - Everything has being done to optimise the Central West Regional Plan (the Plan). Centroc, working in collaboration with RDACW has had carriage of the Infrastructure Issues Paper.

THE GENERAL MANAGER'S REPORT

JO Pilot – A meeting with Minister for Local Government, Paul Toole was held 2 November, with Deputy Chair Cr Gary Rush and Ms J Bennett and the Chair. Key messages from the meeting were:

- Extra resources for the Department of Premier and Cabinet will not be needed when legislation brings the State to the table on intergovernmental collaboration to do the requisite planning etc.
- JO will be able to procure on behalf of members and the Minister would like written follow up.
- JO and Rural Councils – the Minister indicated that at this time he is not interested in this model and will not revisit it for 12 months.

Member Council operational support – There has been a substantial amount of ongoing activity being undertaken collaboratively in support of member operations. This includes:

- net savings to members under these programs since December 14 2009 of \$2.9m;
- an insurance review;
- a review of the way we collaboratively procure electricity;
- a growing number of regional contracts eg fuel suppliers, telecommunications;
- demonstrating that Local Government delivers best practice in providing quality secure water supply and sewerage services;
- tailoring training needs to members including growing the number of courses that offer cost effective compliance through the award online training service;
- providing advice to the screen industry; and
- substantive grant funding.

There is a lot of valuable collaborative activity occurring in this region which is certainly benefiting all member Councils.

For Information

Noted

4. Community Infrastructure Priorities, C2.7.3

Centroc has previously completed Regional Plans for Transport and Water and is currently undertaking a Community Infrastructure Plan for the region.

Centroc CEO Ms Jenny Bennett will address Council on Thursday, 17 December 2015 in regards to the purpose and current status of the infrastructure plan and answer any questions Councillors may have.

Ms Bennett will then work with interested Councillors and senior staff to prioritise infrastructure projects for the Weddin Shire to be included in the plan.

For Information

285 **RESOLVED:** Cr Hughes and Cr Parlett that Council request Centroc to advocate on its behalf for Weddin Shire Council infrastructure projects.

THE GENERAL MANAGER'S REPORT

5. Weddin Regional Health Hub Operation, H1.1.7/P2.12.17

As previously reported to Council consideration is currently being given to the future operation of the Weddin Regional Health Hub.

A draft business plan has been developed and adopted by Council. Discussions were held with our local doctors, Western area health services, headspace and other medical practitioners i.e. chiropractor, dentist, podiatrist during the process to seek their input and ensure they have a thorough understanding of the models proposed in the business plan.

The process to engage a Service Provider is currently in progress. Expressions of Interest (EOI's) will be then called for medical practitioners to operate from the Weddin Regional Health Hub.

For Information

286 **RESOLVED:** Cr Best and Cr Niven that Council call tenders to engage a Service Provider utilising the selective tendering method as per 166(b) of the Local Government (General) regulation 2005.

6. Australia Day Awards, C1.5.2

My report to Council's October meeting refers.

The following nominations have been received:-

Nomination for Awards:

| Category | Nominee |
|--|---|
| Citizen of the Year | Garth England Dennis Hughes John Hunter Terry Carroll |
| Senior Citizen of the Year | Garth England John Hunter Terry Carroll Noel Cartwright |
| Community Event/Organisation of the Year | Grenfell Picnic Races Grenfell Show Weddin Mountain Muster Unveiling of Len Wallace Memorial Sculpture |
| Community Achievement Award | Julie Wood Joy Wood |
| Youth Achievement Awards | Maryanne Wright Emily Amey Clare Hunt Rori Durham Anna Hunt Henry Best |

THE GENERAL MANAGER'S REPORT

Winners of the various awards will be determined by the nominated selection committee and will be announced at the Australia Day ceremony in Grenfell. Some awards may be presented at village ceremonies where these are held.

Council has also previously resolved to authorise the selection committee to award "Community Achievement Awards" in any category.

For Information

Noted

7. Southern Phone Grant Funding Scheme, U1.2.5

The Southern Phone Grants Scheme was advertised and closed on Tuesday 1 December 2015 with five (5) applications received which are detailed below together with the proposed grant funding allocations.

Table 1:

| APPLICANT | AMOUNT ALLOCATED | REASON |
|-------------------------------------|---------------------|--|
| Grenfell Senior Rugby League | 5,000 | Lawson Oval – new scoreboard and goal posts. |
| Grenfell Junior Rugby League | 5,000 | Lawson Oval – new scoreboard and goal posts. |
| Grenfell Rugby Union Club | 7,500 | Carpark upgrade. |
| Grenfell Country Club Tennis Centre | 5,000 | Outdoor furniture. |
| Quandialla Pool Committee | 2,500 | Upgrade Diving Blocks |

If Council adopts the above table as presented Council will then have to forward a grant funding submission to Southern Phone.

RECOMMENDATION: that:-

- i) Table 1 be adopted as presented.
- ii) a grant funding application be submitted to Southern Phone under the 2015/2016 Southern Phone Grant Scheme as per Table 1.

287 **RESOLVED:** Cr Brown and Cr Best that:-

- i) Table 1 be adopted as presented.
- ii) a grant funding application be submitted to Southern Phone under the 2015/2016 Southern Phone Grant Scheme as per Table 1.

8. Grenfell Taxi Service, T3.6.3

As Councillors are aware Expressions of Interest (EOI) to operate the Grenfell Taxi Service were re-advertised and close on Friday, 11 December 2015.

A late report will be submitted to the Council meeting for Councillors consideration.

For Information

Noted

THE GENERAL MANAGER'S REPORT

9. Council Christmas Party, P1.5.1

The Council Christmas Party was held on Saturday, 5 December 2015 and was well attended by Councillors, senior staff, retired employees and committee members.

The Christmas Party was very enjoyable with retired employees and committee members very appreciative of being recognised by Council for the outstanding work they have done and are doing for Council.

For Information

Noted

10. January Council Meeting, C2.8.1

For various reasons a January Council Meeting was not held in past years. Whilst this places a small amount of additional work on the February meeting, it has not been a major problem.

Under the Local Government Act 1993, Council is required to meet at least ten times a year. Cancelling the January Meeting will not conflict with the Act.

RECOMMENDATION: that Council cancel the ordinary monthly meeting for January 2016.

288 **RESOLVED:** Cr Hughes and Cr Griffiths that Council cancel the ordinary monthly meeting for January 2016.

11. Leave Application, P4.10015/P4.10059

Application is made for leave from 18 – 22 January 2016.

RECOMMENDATION: that:-

- i) the application for leave be approved.
- ii) Mr Brendan Hayes be appointed as the Acting General Manager with the same delegations from Council as for the General Manager.

289 **RESOLVED:** Cr Halls and Cr Hughes that:-

- i) the application for leave be approved.
- ii) Mr Brendan Hayes be appointed as the Acting General Manager with the same delegations from Council as for the General Manager.

12. Season's Greetings

On behalf of the Directors and staff I would like to take this opportunity to wish all Councillors and their families a Merry Christmas and a Happy New Year.

For Information

Noted

GLENN CARROLL
GENERAL MANAGER

290 **RESOLVED:** Cr Niven and Cr Parlett that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

10 December 2015

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 30 November 2015:

| | |
|--------------------------|-------------------------------|
| Bank Account | |
| Westpac | \$ 715,953.60 |
| Investments | |
| Westpac | <u>6,250,000.00</u> |
| Total Investments | <u>\$ 6,250,000.00</u> |

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 November 2015.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of November follows:

| | |
|---|-------------------------------|
| Rates Receipts | 430,566.61 |
| Credit Union Agency Commission | 607.20 |
| Interest on Investments | 6,566.02 |
| FAG Grant Instalment | 301,291.25 |
| Roads to Recovery Instalment | 250,000.00 |
| RMS Works | 260,179.15 |
| Flood Grant | 16,028.57 |
| Development & Building Application Fees | 3,540.00 |
| CTC Income | 4,356.50 |
| Caravan Park Income | 7,823.00 |
| Swimming Pool Entrance Charges | 6,286.50 |
| Other | <u>5,768.95</u> |
| Total | <u>\$ 1,293,013.75</u> |

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure:

Following are the up to date maintenance figures as at 30 November 2015.

| ITEM | VOTE | EXPENDITURE |
|---|----------|-------------|
| Rural Roads Maintenance | 517,479 | 277,841 |
| Grenfell Town Streets Maintenance | 168,722 | 50,673 |
| Village Maintenance - Caragabal | 6,000 | 3,070 |
| Village Maintenance - Greenethorpe | 6,000 | 3,263 |
| Village Maintenance - Quandialla | 6,000 | 4,211 |
| Garbage / Recycling Collection | 129,000 | 49,444 |
| Quandialla Recycling Station | 8,000 | 1,534 |
| Greenethorpe Collections | 8,000 | 2,300 |
| Commercial Waste Collection | 18,000 | 4,517 |
| Grenfell Waste Depot Manning / Plant Hire | 135,000 | 53,644 |
| Tips Working Expenses | 49,000 | 28,324 |
| Grenfell Tip Green Waste Processing | 20,000 | 0 |
| Grenfell Cemetery Maintenance | 39,000 | 8,679 |
| Grenfell Lawn Cemetery Maintenance | 30,000 | 24,003 |
| Grenfell Lawn Cemetery Sites etc. income | (33,000) | (20,732) |
| Noxious Plants | 84,500 | 29,076 |
| Noxious Plants - Extra | 20,000 | 628 |
| Parks & Gardens | 206,262 | 72,563 |
| Library Expenditure | 95,053 | 35,906 |
| Baths Income | (25,000) | (13,141) |
| Baths Expenditure | 134,909 | 42,113 |
| Caravan Park Income | (57,000) | (31,326) |
| Caravan Park Expenditure | 103,635 | 34,221 |

RTA GRANT WORKS

| Item | Vote | Expenditure |
|------------------------------------|-------------|--------------------|
| 2015/16 State Roads (SH6) | 189,710 | 167,224 |
| 2015/16 National Roads (SH17) | 328,399 | 177,698 |
| 2015/16 Regional Roads Block Grant | 768,000 | 148,285 |

| 2015/16 Rural Local Roads (FAG) | Vote | Expenditure |
|--|----------------|--------------------|
| Greenethorpe - Bumbaldry Road | 546,291 | 204,262 |
| Grenfell Medical Centre - K&G & Footpath | 142,036 | 0 |
| Grenfell Streets Construction | 64,579 | 139 |
| Grenfell Kerb & Gutter | 27,315 | 0 |
| Grenfell Streets - Foot paving | 10,926 | 0 |
| Gravel Resheeting | 152,961 | 22,711 |
| Total | 944,107 | 227,112 |

| 2015/16 Roads to Recovery | Vote | Expenditure |
|----------------------------------|------------------|--------------------|
| RESEALS (R2R) | 200,000 | 0 |
| BALLENDENE ROAD (R2R) | 345,593 | 0 |
| DRIFTWAY ROAD (R2R) | 533,685 | 0 |
| TYAGONG CREEK ROAD (R2R) | 200,000 | 199,393 |
| Total | 1,279,278 | 199,393 |

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity for November has been ongoing and is as follows:

- Continued liaison with Council's Debt Recovery Firm Outstanding Collections.
- Continued monitoring of existing payment arrangements and following up with further action where required
- Establishment of 2 new payment arrangements
- 21 assessments referred to Debt Collection agency for further action with the following results to date:
 - 8 paid in full
 - 1 response pending payment
 - 1 part payment

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

5. Council Internal Reserves Review, A1.6

With the 2014/2015 Financial Statements completed we are now able to advise the balance of Council's reserves as at 30 June 2015 as follows:

| Year | Total Cash Balance \$'000 | Internal Restrictions \$'000 | External Restrictions \$'000 | Balance Unrestricted Cash \$'000 |
|------|---------------------------|------------------------------|------------------------------|----------------------------------|
| 2015 | 5,303 | 4,250 | 694 | 359 |
| 2014 | 6,209 | 4,574 | 727 | 908 |
| 2013 | 7,994 | 5,834 | 546 | 1,614 |
| 2012 | 7,379 | 6,375 | 771 | 233 |
| 2011 | 5,763 | 4,042 | 816 | 905 |
| 2010 | 4,051 | 3,383 | 567 | 101 |

A review of Council's reserves has been carried out by senior staff.

During the review the opportunity was taken to revise the internal reserves and list of uncompleted works with the proposed transfers to/from reserves detailed below:

| RESERVE DESCRIPTION | BALANCE AS AT 1/07/2015 | TRANSFER TO RESERVES | TRANSFER FROM RESERVES | BALANCE AFTER REVIEW |
|---|-------------------------|----------------------|------------------------|----------------------|
| E.L.E. | 1,000,000.00 | | 500,000.00 | 500,000.00 |
| OFFICE/IT EQUIPMENT | 44,080.00 | | | 44,080.00 |
| PLANT | 206,338.00 | | | 206,338.00 |
| RURAL/TOWN/VILLAGE FUNDS | 3,312.00 | | | 3,312.00 |
| GRAVEL PIT MAINTENANCE | 30,458.09 | | | 30,458.09 |
| 2014/15 FAG RLR PROGRAMME C/Over | 562,328.73 | | | 562,328.73 |
| 2014/15 BLOCK GRANT C/Over | 139,583.99 | | | 139,583.99 |
| 2014/15 REPAIR PROGRAM C/Over | 94,288.79 | | | 94,288.79 |
| WARRADERRY STREET DRAINAGE | 142,130.00 | | | 142,130.00 |
| Consultancy Fee - Business Continuity Plan | 20,000.00 | | | 20,000.00 |
| Consultancy Fee - Asset Valuation | 8,000.00 | | | 8,000.00 |
| Rural Heritage Study | 10,000.00 | | | 10,000.00 |
| Caravan Park - Upgrade Residence / Provide new office | 50,000.00 | | | 50,000.00 |
| Admin Building - Structural Repairs | 10,000.00 | | | 10,000.00 |
| Grenfell Cemetery Tree Maintenance | 12,000.00 | | | 12,000.00 |
| Quandialla Pool - Upgrade Amenities | 20,000.00 | | | 20,000.00 |
| Internal Audit Fees | 10,000.00 | | | 10,000.00 |

THE DIRECTOR CORPORATE SERVICES' REPORT

| | | | | |
|---|---------------------|----------------------|-------------------|---------------------|
| Industrial Area - Gravel Road & Fencing | 20,000.00 | | | 20,000.00 |
| Weddin St Surgery Upgrade | 6,000.00 | | | 6,000.00 |
| Bogolong Dam Management | 20,000.00 | | 0.00 | 20,000.00 |
| St Signs (Replace with Theme) | 5,000.00 | | | 5,000.00 |
| Taylor Park - Provision to Replace Toilet Block | 20,000.00 | | | 20,000.00 |
| Henry Lawson Oval - Scoreboard/ Goal Posts | 10,000.00 | | | 10,000.00 |
| Rugby Union Oval - Scoreboard/Goal Posts | 10,000.00 | | | 10,000.00 |
| Grenfell Floodplain Maintenance | 25,000.00 | | | 25,000.00 |
| Greenethorpe Edward Square Works | 10,044.00 | | 10,044.00 | 0.00 |
| MISCELLANEOUS WORKS | 266,044.00 | | 10,044.00 | 261,753.00 |
| LOCAL DEVELOPMENT ASSISTANCE | 41,702.00 | | | 41,702.00 |
| ECONOMIC DEVELOPMENT FUND | 43,344.00 | | | 43,344.00 |
| FUTURE CAPITAL PROJECTS | 104,140.00 | | 41,640.00 | 62,500.00 |
| GRENFELL MAIN STREET UPGRADE | 0.00 | | | 0.00 |
| GRENFELL SWIMMING POOL UPGRADE | 866,537.00 | | 800,000.00 | 66,537.00 |
| GRENFELL MEDICAL CENTRE BURRANGONG ST | 705,730.00 | 1,343,643.01 | | 2,090,233.01 |
| TOTAL | 4,250,016.60 | 1,343,643.01* | 1,351,684* | 4,241,975.61 |

*Difference in the transfers from amount and the amount being reallocated to the Medical Centre is as a result of 2015-16 capital project expenditure funded out of 2014-15 carry over funds.

RECOMMENDATION: that Council approve the transfers to and from reserves as presented.

291 RESOLVED: Cr Parlett and Cr McClelland that Council approve the transfers to and from reserves as presented.

6. Capital Projects - Loan Funding, A1.5

As a consequence of the outcome of Council's 'Fit for the Future' (FFTF) proposal we are currently not able to access the NSW Treasury Corporation (TCorp) borrowing facility. This unfortunate outcome of the FFTF process is rather ironic as those Councils who would arguably most benefit from the TCorp borrowing facility in order to address sustainability issues are now excluded from it.

It is now necessary for Council to seek approval for loan facilities from appropriate lending institutions in accordance with our operational plan in order to fund the Medical Centre and Pool upgrade capital projects.

RECOMMENDATION: that negotiations be carried out with appropriate lending institutions regarding establishment of loan facilities with proposals to be resubmitted to Council for formal approval.

292 RESOLVED: Cr Best and Cr Hughes that negotiations be carried out with appropriate lending institutions regarding establishment of loan facilities with proposals to be resubmitted to Council for formal approval.

7. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- A **travelling exhibition** relating to the 'great Aussie meat pie' has been on display throughout most of November – it will be returned in mid-December. Simple weekly competitions based on the exhibition have been conducted with meat pie vouchers to Chris's Bakery offered as prizes, but little interest has been shown.
- Preparations for the annual **Summer Reading Club** have commenced. Reading kits will be available from 15th December.
- The **Public Libraries Statistical Return** was submitted during the month. The statistics form the basis of the per capita public library KPI statistics published each year. Some results for Grenfell for the 2014/5 financial year were: number of registered borrowers 916 (1,066 the previous year), total circulation 14,829 (14,112 so a slight increase), total stock holdings 13,819 (13,489), total acquisitions 1,064 (948) and total discards 1,482 (1,372).
- Fifteen new twelve-month magazine subscriptions have been set up, funded from the **2015/16 Local Priority Project/s grant**. The remaining funds will be used to continue purchasing audio books in CD and MP3 formats with a portion reserved for funding author visits and/or workshop presentations if the opportunity arises.
- Mrs Patty Chapple has replaced Mrs Jill Barr, at least for a trial period, in managing the stock exchanges from the **Greenethorpe Library Deposit Station**.

Otherwise activities were of a routine nature.

For Information

Noted

8. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

- Prepared promotional materials for the launch of the Go Grenfell card which occurred on 13 November. Promoted Go Grenfell card competition to be drawn on December 18th. This important economic development initiative is aimed at keeping money in the local economy. To date approximately 40 cards have been used. Numerous cards have been used for local raffles and fund raising initiatives.
- Researched and collated calendar of events for the Weddin Development Committee feature in Discover Magazine.
- Distributed funding opportunities to community groups.
- Attended economic development forum. Identified an opportunity to advocate for the potential fast tracking of the NBN connection which will be actioned in due course.
- Identified a possible source of funding for the review of the economic development strategy which will be pursued.

For Information

Noted

9. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

- Prepared agenda for December tourism meeting.
- Coordinated Art Gallery volunteer dinner.
- Prepared gallery program for 2016 of 10 exhibitions featuring a variety of media including pottery, sculpture and porcelain.
- Took community hub bookings, distributed and collected paperwork from clients.
- Researched and recorded 4 radio interviews, 7 Facebook posts and updated community noticeboard TV screen 4 times.
- Prepared and distributed Henry Lawson Festival November monthly meeting agendas.
- Met with landscape architect Catriona Glanville over the new plan for the Henry Lawson birth site.
- Continued to liaise with a sporting event company over the development of a Reggie McNamara themed cycling race and a Henry Lawson themed half marathon running race. Proposed attendance at the event would be 450 cyclists and 550 runners with a multiplier of 2.4. This event could conservatively bring \$400,800 into the local economy. (Current Central NSW visitor expenditure is \$167/ trip). The company is working closely with the local traffic committee to determine if Grenfell is a suitable location to base this race. The proposed date for this event is March 2017. Representatives will be in Grenfell in early January to meet with local authorities.
- Distributed tourism brochures to surrounding visitor centres.
- Prepared and distributed Australia Day committee meeting agenda. Actioned November Australia Day Minutes.
- Attended gold trails AGM. Accepted role on the executive.
- Attended Central NSW Tourism session on new Destination Management Plan and lobbied for the retention of gold mining in the revised plan.
- Actioned items from sesquicentenary meeting minutes including ordering promotional flags and banners.

For Information

Noted

Cr McClelland left the room at this point.

10. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

- Conducted services and repairs for 32 residential customers 1 business customers.
- Sold laptops/computers to 2 residential customers and 1 business customers.
- Sold software, parts and accessories to 47 residential customers and 10 business customers.
- Sold ink and toner cartridges to 8 residential customers 7 business customers.
- Delivered 1 individual lessons.
- Printed 3 lots of service booklets.
- Continued the development of a procedures manual and business plan.
- Ran Computer Club group lessons on Windows 10 Recap, scanning files and links with VirusTotal.com. Classes have concluded for the year and will begin early 2016.

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

293 **RESOLVED:** Cr Brown and Cr Griffiths that except where otherwise dealt with the Director Corporate Services' report be adopted.

10 December 2015

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (6 December 2015)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

SH6 - general maintenance
 - resealing has been completed
 - line marking has been reinstated
 - removed a fallen tree
 - attended an oil spill & truck fire
 - repaired brickwork in the roundabout

SH17 - general maintenance
 - resealing has been completed
 - line marking has been reinstated
 - extra maintenance required on the road surface due to the recent wet weather

MR398 - general maintenance
 - completed Blackspot upgrade at Dick's Bridge

MR236 - general maintenance

MR237 - general maintenance

MR239 - general maintenance

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- sealed first km of Greenethorpe – Koorawatha rehabilitation
- started next 2 kms of Greenethorpe – Bumbaldry Road rehabilitation
- started 100 m of widening of Memory Street, and Holy Camp Road
- erected Beasleys Bridge signs
- erected several traffic facilities signs at various locations as part of RMS grants.

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- maintenance graded Stock Route, Abbotts Lane, fire breaks around the Grenfell Tip and Company Dam
- Bogolong Dam outlet maintenance
- clear Pinnacle Road drainage
- remove trees Adelargo Road, Gerrybang Road and Bradfords Lane
- cleared a grain spill on the Caragabal-Quandialla Road.

1.4 Urban Maintenance/Construction

- general maintenance
- repaired old signs in the Grenfell town area
- erected fluoro signs at Schools
- removed five silent cops in Melyra Street, Short Street and Forbes Street.

For Information

Noted

2. Other Works

- cleared medical centre site
- placed Henry Lawson Festival plaque in footpath - Grenfell
- removed and replaced a plaque in the Lawn Cemetery
- repaired the roundabout in Main Street
- cleaned emulsion tank at the depot
- raised sewer manholes in Dalton Street, West Street and Wood Street.

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- watering of street trees has been undertaken
- ongoing lifting of trees continuing
- hedge trimming has been carried out

THE DIRECTOR ENGINEERING'S REPORT

2.2 Cemeteries

The following graves have been prepared from: 8 November 2015 to 6 December:-

| | | |
|---------------|---|-----|
| Grenfell Lawn | – | 2 |
| Grenfell | – | 1 |
| Bimbi | – | Nil |
| Caragabal | – | 1 |

The following maintenance has been carried out in the last month:

- Topped up sunken graves
- Continued with row markers

2.3 Sewer Mains

Six (6) sewer choke has been attended to during the last month, none in the relined section.

2.4 Private Works

- sold gravel to a rate payer

2.5 Village Maintenance

- general maintenance

2.6 Vandalism

Urban - Damaged to two roundabouts \$1,800

Rural - Nil

Total Cost: \$1,800

Progressive Cost Urban: \$6,800

Progressive Cost Rural: \$0.00

(from 1/7/2015 to date)

For Information

Noted

Cr McClelland returned to the room at this point.

3. Future Works

3.1 Rural

- general maintenance
- continue Greenethorpe-Bumbaldry Road project
- commence Blackspot MR 239

THE DIRECTOR ENGINEERING'S REPORT

3.2 Urban

- general maintenance
- complete widening of Memory Street
- complete Short Street kerb and gutter

3.3 Villages

- general maintenance

For Information

294 **RESOLVED:** Cr McClelland and Cr Best that the Director Engineering investigate the status in regards to proposed changes to Forbes and Melyra Streets B-Double routes and report back to Council.

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

| Plant No | Plant Item | Maintenance |
|----------|----------------------------|---|
| | General Plant | General Maintenance |
| PI 3960 | Superdog | Replace damaged airbags (under warranty). Replaced al mild steel bolts with high tensile bolts. |
| PI 4107 | Isuzu Patch Truck | Remove blockages. |
| | 25,000 litre Emulsion Tank | Clean out broken bitumen from tank using contractors. |
| PI 4103 | New Holland Tractor | Repaired air conditioner. |
| PI 3953 | Garbage Truck | Replaced radiator, repaired air conditioner. |
| BFO 3924 | Bushfire Truck | Annual service. |
| PI 3952 | Kenworth Truck | Repair air leaks. |
| PI 4070 | Cat Grid Roller | Repaired fuel leak in secondary tank, repair cabin door. |
| PI 3959 | Superdog | Replaced damaged airbags (under warranty). Replaced mild steel bolts with high tensile bolts. |
| PI 3826 | Old Garbage Truck | Replace PTO solenoid. |

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Reseals on SH6 and SH7 were completed satisfactorily.

At the last regular RMS monthly meeting, Council was informed that no major projects have been listed by RMS for Weddin Shire Council for the new year.

The north Marsden rehabilitation project (approximately 2.64 km) is proposed to commence in March 2016 by Dubbo RMS. RMS to advise Dubbo that Council has resources to carry out some works if required.

For Information

Noted

6. Noxious Weed Report – November, C2.8.12

The Noxious Weeds Officer has carried out the following works in the last month:-

- Weeds sprayed – Bridal creeper, Prickly Pear, Wild Radish, African Boxthorn, Sweet Briar, St Johns Wort, Silver Leaf Nightshade, Blue Heliotrope, Spiny Burrgrass, Bathurst Burr
- Areas sprayed – Trigalana, Marsden, Berrigan, Tiranna, Caragabal, Pullabooka, Wheoga, Barbingal, Bolungerai, Yuline, Bogalong, Melyra, Walla Walla, Warraderry, Brundah, Yambira, Bungalong, Bumbaldry
- Hosted Lachlan Valley Noxious Plants Advisory Committee meeting on 4th November 2015.
- Reapplied for WAP funding due to the 24% decrease in funding.
- Inspected high risk roadsides
- The Noxious Weeds Labourer commenced duties on a casual basis on Monday, 2 November 2015. The casual position is allowing an increased area to be covered and is also receiving favourable comments.

For Information

Noted

7. Draft Amended Policy for Tree Preservation and Removal (Policy No. 5.1.4), E3.5.4

The draft amended Policy for Tree Preservation and Removal (Policy No. 5.1.4) was advertised for comments and closed on 10 December 2015.

The Policy contains amendments that relate to trees in the public domain only.

One (1) comment was received.

In light of the comment received on the proposed Draft Tree Preservation Policy it is proposed to defer the consideration of the policy until February 2016.

For Information

Noted

8. Berrys Road Tree, E3.5.4

Council received a request to remove a Yellow Box tree outside McClintocks property in Berrys Road. The request was advertised for written comment for seven days, closing on Wednesday, 9 December 2015. Four (4) objections were received and forwarded to Councillors.

In considering the request and objections Section 88 of the Roads Act 1993 states as follows:-

“A roads authority may, despite any other Act or law to the contrary, remove or lop any tree or other vegetation that is on or overhanging a public road if, in its opinion, it is necessary to do so for the purpose of carrying out road work or removing a traffic hazard.”

The tree has also been assessed by two Arborists and written reports have been circulated.

The first Arborist report indicates that the tree has structural defects and removal of the tree is recommended.

The second Arborist report indicates that the tree is at an advanced age and will be detrimentally impacted by changes to its surroundings brought on by an intensification of land use. The removal of the tree is considered the most sensible long term management strategy.

The current Tree Preservation and Removal Policy states:

“The owner of any land, or any person with the consent in writing of that owner, may without the consent of the Council, carry out the work of cutting down, pruning or removing a tree where the tree is:

- 1) growing within the area of a proposed public work approved by the Council*
- 2) dying or dead and/ or which has become an imminent danger to human life, buildings or other property. Documentation in the form of photos, written reports from appropriately qualified persons such as SES Controller, horticulturalist, arborist and the like to be submitted to Council to certify that the immediate removal of the tree was the only option. Such documentation is to be submitted to Council as soon as practicable after the removal of the tree.”*

Council previously resolved to remove the tree in August 2015 and based on Section 8 of the Roads Act, the Arborists' reports indicating that the tree has structural defects and as a consequence is unsafe and the above section of Council's policy it is recommended that the resolution stand.

It is proposed to replace the tree with a number of advanced appropriate species of tree.

For Information

The Mayor previously submitted a written declaration of interest and stayed in the room.

Noted

9. National Local Roads and Transport Congress, A3.8.3

Clr Niven and the Director Engineering attended the National Local Roads and Transport Congress in Ballarat from 17 to 19 November 2015.

The following speakers presented at the Congress:-

- Troy Pickard (ALGA President) welcomed the delegates
- Phillip Davies, Chief Executive, Infrastructure Australia, spoke on the national freight task increasing with population and congestion, and the challenges in paying for infrastructure maintenance and upgrade.
- The Hon. Warren Truss MP spoke on the various Bridges and Blackspot programs as well as the Roads to Recovery Program which will continue for the next 2 years with possible permanent funding legislation.
- Julie Briggs, REROC, spoke on the REROC regional road plan
- Sal Petrocitto, CEO NHVR, spoke on improvements to the Heavy Vehicle permit process over the last 12 months.
- Ian Duncan, Mike Brady and Leanne Seddon spoke on boosting national freight movement productivity.
- Jeff Roorda, JRA, launched the State of the Assets Report.
- Jessica Hall, Deputy of Infrastructure and Regional Development – 30 million people in Australia by 2030, and freight task doubles.
- The Hon. Anthony Albanese MP – spoke on the Opposition's positive approach to helping Council's with its transport and Last Mile problems, and how he's passionate about Local Government having a direct link with the community.

A media release communique was prepared for release.

For Information

295 **RESOLVED:** Cr Halls and Cr Hughes that Council write to NSW Roads and Maritime Services enquiring why Road Trains were utilising Bewleys Road during harvest.

10. Naming of Goodes Lane, R2.10.058

Council has received 7 responses in relation to the proposed changing of the spelling of Goodes Lane to Goods Lane.

The responses are summarised as follows:

- 3 relatives advising that the spelling of Goodes Lane should be Goods Lane
- Phillip Diprose – supporting the name change
- Garth England – if such a change is deemed necessary, it should be for historical reasons renamed back to Wilga Lane by which name it was known before becoming Goodes Lane
- Mrs Dorothy Lamkin – the name should be Wilga Lane
- Mr Col Minogue – the name should be Edith Rumble Drive because his mother used to walk down that road to school at Quondong in the early days

In light of the above, it is suggested that if the lane name is to be changed, it should revert back to Goods Lane.

RECOMMENDATION: that Council:-

- a) adopt the name change from Goodes Lane to Goods Lane.
- b) advertise the proposed name change.
- c) submit the name change to the Geographical Names Board and the Department of Lands for comment.

MOVED: Cr Brown that Council:-

- a) adopt the name change from Goodes Lane to Goods Lane.
- b) advertise the proposed name change.
- c) submit the name change to the Geographical Names Board and the Department of Lands for comment.

Motion lapsed for want of a seconder.

- 296** **RESOLVED:** Cr Hughes and Cr Halls that Council write to landowners on Goodes Lane and request their opinion on the proposed change of name.

11. Company Dam – Intermediate Surveillance Inspection Report, P2.1.7

WaterNSW Dams Engineers and the Director Engineering inspected Company Dam.

Several areas of concern were raised being:

- A tree was removed from the left hand end of the wall and some scouring occurred.
- The fuse plug to be checked to ensure cementing has not taken place.

These minor items will be repaired.

There are a number of other minor outstanding recommendations including the installation of telemetry.

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

12. Financial Assistance Grants 2014/2015 and 2015/2016, G2.50.1

It is proposed to reallocate the 2015/2016 Financial Assistance Grants Programme to include the unspent funds from the 2014/2015 FAG programme and to finalise the 2014/2015 programme as follows:-

| Rural Local Roads Project | Budget 2015-16 | 2014-15 Carry Overs | Reallocations | Revised 2015-16 Budget |
|---|-----------------------|----------------------------|----------------------|-------------------------------|
| LOCAL ROAD RESEALS | | (12,207.79) | 12,207.79 | 0.00 |
| BALLENDENE ROAD | | (10,511.28) | 10,511.28 | 0.00 |
| MARTINS LANE | | 0.00 | | 0.00 |
| PINNACLE ROAD | | 55,641.70 | (55,641.70) | 0.00 |
| DRIFTWAY ROAD | | (11,944.63) | 11,944.63 | 0.00 |
| OLD YOUNG ROAD | | 17,993.46 | (17,993.46) | 0.00 |
| GRENFELL STREETS CONSTRUCTION | 64,579.19 | 56,927.65 | | 121,506.84 |
| GRENFELL KERB & GUTTER | 27,314.53 | 77,230.56 | | 104,545.09 |
| GRENFELL STREETS - FOOTPAVING | 10,925.81 | 26,461.37 | | 37,387.18 |
| NOWLANS ROAD | | 0.00 | | 0.00 |
| RECONSTRUCT VILLAGE STREETS | | 36,520.30 | | 36,520.30 |
| WEDDIN/CAMP/CHURCH FOOTPAVING | | 187,219.24 | (187,219.24) | 0.00 |
| QUANDIALLA DRAINAGE | | 151,657.00 | | 151,657.00 |
| GRAVEL RESHEETING | 152,961.36 | (12,658.85) | 35,681.26 | 175,983.77 |
| ROADSIDE VEGETATION MGMT PLAN | | 0.00 | | 0.00 |
| GREENETHORPE BUMBALDRY ROAD | 546,290.56 | 0.00 | (46,290.56) | 500,000.00 |
| GRENFELL MEDICAL CENTRE - KERB & GUTTER, FOOTPAVING ETC | 142,035.55 | 0.00 | | 142,035.55 |
| ASBESTOS MANAGEMENT PLAN | 0.00 | | 6,800.00 | 6,800.00 |
| MEMORY ST/HOLY CAMP RD CONSTRUCTION | 0.00 | | 30,000.00 | 30,000.00 |
| RURAL ROAD MAINTENANCE | 0.00 | | 200,000.00 | 200,000.00 |
| TOTAL | 944,107.00 | 562,328.73 | | 1,506,435.73 |

Comments:

- It is proposed to fund the over expenditure for Local Roads Reseals, Ballendene Road, Pinnacle Road, Driftway Road and Gravel Resheeting as part of the revision.
- It is proposed to reallocate \$17,993.46 from Old Young Road, \$187,219.24 from Weddin/Camp/Church Street Foot Paving to fund the over expenditure in a) above.
- It is proposed to reduce the Greenethorpe-Bumbaldry Road budget to \$500,000.
- It is proposed to include the 2015/2016 Asbestos Management Plan Preparation - \$6,800
- It is proposed to allocate \$30,000 for the Holy Camp Road/Memory Street Road Construction.
- It is proposed to allocate \$200,000 for Rural Road Maintenance.

THE DIRECTOR ENGINEERING'S REPORT

RECOMMENDATION: that Council:-

- i) transfer the balance of the 2014/2015 Financial Assistance Grant from reserves into the 2015/2016 Financial Assistance Grant as follows:-

| Rural Local Roads Project | Revised 2015-16 Budget |
|---|-------------------------------|
| LOCAL ROAD RESEALS | 0.00 |
| BALLENDENE ROAD | 0.00 |
| MARTINS LANE | 0.00 |
| PINNACLE ROAD | 0.00 |
| DRIFTWAY ROAD | 0.00 |
| OLD YOUNG ROAD | 0.00 |
| GRENFELL STREETS CONSTRUCTION | 121,506.84 |
| GRENFELL KERB & GUTTER | 104,545.09 |
| GRENFELL STREETS - FOOTPAVING | 37,387.18 |
| NOWLANS ROAD | 0.00 |
| RECONSTRUCT VILLAGE STREETS | 36,520.30 |
| WEDDIN/CAMP/CHURCH FOOTPAVING | 0.00 |
| QUANDIALLA DRAINAGE | 151,657.00 |
| GRAVEL RESHEETING | 175,983.77 |
| ROADSIDE VEGETATION MGMT PLAN | 0.00 |
| GREENETHORPE BUMBALDRY ROAD | 500,000.00 |
| GRENFELL MEDICAL CENTRE - KERB & GUTTER, FOOTPAVING ETC | 142,035.55 |
| ASBESTOS MANAGEMENT PLAN | 6,800.00 |
| MEMORY ST/HOLY CAMP RD CONSTRUCTION | 30,000.00 |
| RURAL ROAD MAINTENANCE | 200,000.00 |
| TOTAL | 1,506,435.73 |

- ii) finalise the 2014/2015 FAG Programme.

297 **RESOLVED:** Cr Halls and Cr Parlett that Council:-

- i) transfer the balance of the 2014/2015 Financial Assistance Grant from reserves into the 2015/2016 Financial Assistance Grant as follows:-

| Rural Local Roads Project | Revised 2015-16 Budget |
|---|-------------------------------|
| LOCAL ROAD RESEALS | 0.00 |
| BALLENDENE ROAD | 0.00 |
| MARTINS LANE | 0.00 |
| PINNACLE ROAD | 0.00 |
| DRIFTWAY ROAD | 0.00 |
| OLD YOUNG ROAD | 0.00 |
| GRENFELL STREETS CONSTRUCTION | 121,506.84 |
| GRENFELL KERB & GUTTER | 104,545.09 |
| GRENFELL STREETS - FOOTPAVING | 37,387.18 |
| NOWLANS ROAD | 0.00 |
| RECONSTRUCT VILLAGE STREETS | 36,520.30 |
| WEDDIN/CAMP/CHURCH FOOTPAVING | 0.00 |
| QUANDIALLA DRAINAGE | 151,657.00 |
| GRAVEL RESHEETING | 175,983.77 |
| ROADSIDE VEGETATION MGMT PLAN | 0.00 |
| GREENETHORPE BUMBALDRY ROAD | 500,000.00 |
| GRENFELL MEDICAL CENTRE - KERB & GUTTER, FOOTPAVING ETC | 142,035.55 |
| ASBESTOS MANAGEMENT PLAN | 6,800.00 |
| MEMORY ST/HOLY CAMP RD CONSTRUCTION | 30,000.00 |
| RURAL ROAD MAINTENANCE | 200,000.00 |
| TOTAL | 1,506,435.73 |

- ii) finalise the 2014/2015 FAG Programme.

13. Henry Lawson Oval – Toilet Block, P2.1.6

Council engaged Design West Architecture to design the new toilet block at Henry Lawson Oval. Preliminary plans have been prepared and a meeting was held with representatives from Grenfell Rugby League to discuss the proposal.

Comments on the plans have been forwarded to Design West for amendment. When the plans and specifications are finalised, it is proposed to call quotations for the construction which will commence after 19 March, 2016 with a completion date of 30 June, 2016. The final plans will be circulated to Councillors for comment prior to tenders being called.

Council will arrange to demolish the existing toilet in readiness for the new block placement.

Quotations will be submitted to the February Council meeting.

For Information

Noted

14. **Forbes Street Caravan Parking and Beautification Plans, R2.4.15**

Sally Bourne was engaged to provide two (2) concept plans for the proposed beautification of Forbes Street between Camp Street and Melyra Street as follows:

Option 1 – exotic plantings:

- Tree - Pyrus Capital: Feature deciduous tree to provide height and scale. Narrow in habit makes it ideal for restricted areas around car parks. Maturity height 11m x 3m diameter. Its narrow width makes it an ideal choice considering power lines along Forbes Street. Extremely hardy and proven in locality, drought and cold tolerant.
- Shrub – Nandina domestica ‘Blush’: Colourful red foliage and self-hedging so ideal for low maintenance mass plantings. Vibrant colour 9 months of year. Height 60cm x width 60cm. Looks best in substantial mass plantings to provide impact. Hardy and proven in locality, drought and cold tolerant.
- Groundcover – Option of Juniperus Sabina or Red flowering pigface:
 - Juniperous Sabina: low growing, hardy, blue to green foliage and no flowers. Relatively slow growing so minimal maintenance pruning.
 - Red flowering pigface: vibrant colour throughout the year, extremely hardy, drought tolerant.

Option 2 – native plantings:

- Tree - Pyrus Capital: Feature deciduous tree to provide height and scale. Narrow in habit makes it ideal for restricted areas around car parks. Maturity height 11m x 3m diameter. Its narrow width makes it an ideal choice considering power lines along Forbes Street. Extremely hardy and proven in locality, drought and cold tolerant.
- Native Grass – Lomandra ‘Tanika’: Requires no pruning so ideal for low maintenance mass plantings. Fine textured green foliage. Height 60cm x width 60cm. Looks best in substantial mass plantings to provide impact. Hardy and proven in locality, drought and cold tolerant.
- Groundcover – Westringia ‘Mundi’: Lovely blue grey foliage with small white flowers. Tough and low maintenance. Height 40cm x 1.5m diameter. Proven in locality, drought and cold tolerant.

The following comments are made on the plan:

- Gardens have been extended to the kerb and gutter, which will make it difficult for passengers to alight. The gardens should be relocated to between the footpath and the fence line to allow maintenance and pedestrian usage from a safety point of view to occur between the kerb and the footpath.
- Forbes Street at Melyra Street – kerb island to be constructed where the parking was reduced and planted out.
- Forbes Street at Main Street – both approaches – kerb island to be constructed and planted out.
- Forbes Street at Camp Street – both approaches – kerb island to be constructed and planted out.
- Tree planting – along centre of Forbes Street – extra tree to be provided near Melyra Street for symmetry.

THE DIRECTOR ENGINEERING'S REPORT

- Centre gardens to be constructed so as to not to reduce the existing parking lengths.
- Forbes Street footpath east side from Main Street to Camp Street – proposal to construct a strip garden along the kerb and gutter. It may be more appropriate to construct the garden along the fence line and keep the footpath clear for passengers alighting from a vehicle. It should be noted that the footpath was paved with asphalt in the early 2000's.

RECOMMENDATION: that Council determine the type and planting layout.

298 **RESOLVED:** Cr Hughes and Cr Best that the amended plan with a visual design layout be resubmitted to the January Extra-Ordinary Council Meeting for consideration.

WILLIAM TWOHILL DIRECTOR ENGINEERING

299 **RESOLVED:** Cr Griffiths and Cr Best that except where otherwise dealt with the Director Engineering's report be adopted.

10 December 2015

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

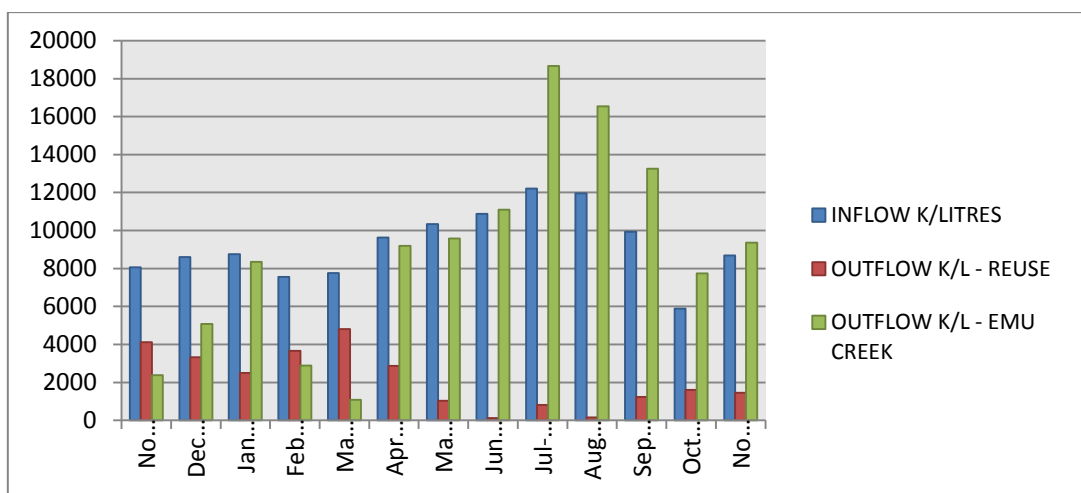
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during November 2015 was 8,689kl with the daily average of 289.6 kl. Outflow for irrigation for reuse was 1,454 kl and discharge to Emu Creek 9,359.7 kl.

The highest daily recording of 398 kl occurred for the 24 hours ending 6.30 am on 5 November 2015 and the lowest of 240 kl for the 24 hours ending 6.30 am on 21 November 2015.

A total rainfall of 66mm was recorded for the month.



For Council's Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Animal Control, A4.4.4

Animal control activities for November were:

a. Companion Animals

| | | | |
|----------------------|-------------------|-----------------------------|---------|
| Animals Seized: | 7 (6 Dogs, 1 Cat) | Animals Returned to Owners: | 1 (Dog) |
| Animals Impounded: | 7 (6 Dogs, 1 Cat) | Animals Destroyed: | 1 (Cat) |
| Animals Sold: | 1 | Animals Released: | 6 |
| Animals Surrendered: | 3 (Dogs) | Animals Rehomed: | 1 (Dog) |

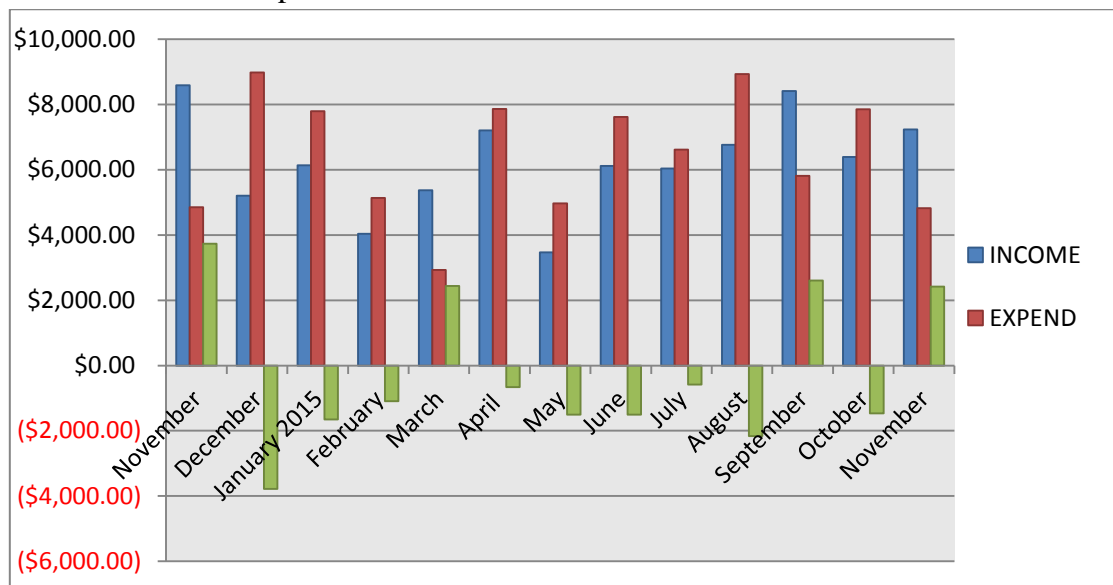
For Council's Information

Noted

3. Caravan Park Operations, P2.3.3

Income for the month of November 2015 was \$7,239.00 with expenditure of \$4,820.56 resulting in an operational profit of \$2,418.44 the month.

There were 201 sites occupied for the month of November 2015.



For Council's Information

300 RESOLVED: Cr Best and Cr Griffiths that a review of the Caravan Park be undertaken prior to the 2016/2017 estimates process.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

4. Grenfell Swimming Pool, P2.3.1

| | | | |
|----------------------------------|--------------|----------------------------|------|
| Total Attendance: | 4246 | School Usage: | 1291 |
| Daily Average: | 141 | Other Usage: | 278 |
| Cash Attendance: | 130 (Child) | Season Ticket Sales | |
| | 97 (Adult) | Adult: | 7 |
| | | Pensioner: | 9 |
| Season Ticket Attendance: | 1694 (Child) | Family: | 13 |
| | 756 (Adult) | Child: | 5 |

Activities for the month:

- Grenfell Amateur Swimming Club – Friday Nights
- Squad training is held on Monday, Wednesdays and Saturdays
- St Joseph's Primary School – Swim Survive
- Caragabal Primary School – Swim Survive
- Grenfell Primary School – Swim Survive
- HLHS Work Experience Student

For Council's Information

Noted

5. Quandialla Swimming Pool, P2.3.1

The pool opened for the 2015/16 season on the 1 November 2015

Total Attendance: 1339

Season Ticket Sales

Adult: 6
Family: 34

Activities for the month:

- Quandialla Public School - Intensive Swimming Program
- Swimming Club held Wednesday and Friday evenings
- Private swimming lessons (2 x Austswim qualified girls)
- Aqua Fitness Classes
- Sunday afternoons – Volleyball practice games

For Council's Information

Noted

6. Metal Recycling, E3.3.7

Council has participated in a very successful NetWaste co-ordinated contract for the steel collection and recycling from its Grenfell facility over the last 8 years with up to \$16,000 coming back to Council as a benefit.

Council has been advised, however, that due to the continuing price reduction in recycled steel, the costs of collection and recovery are only being covered by the price of the product and no income will be forthcoming for Council at this time. This situation may change on the rise in price of steel.

For Council's Information

Noted

301 RESOLVED: Cr Hughes and Cr Griffiths that Council adjourn the meeting for morning tea.

Council adjourned for morning tea: 9.56 am

Council resumed at: 10.26 am

302 RESOLVED: Cr Hughes and Cr Halls that the Council meeting resume.

CENTROC PRESENTATION:

At this point the Mayor welcomed Cr Bill West and Ms Jenny Bennett from Centroc who delivered a presentation in regards to the Joint Organisation (JO) Pilot and the Regional Infrastructure Matrix.

The Mayor on behalf of Council thanked Cr West and Ms Bennett for their comprehensive presentation.

7. Sewer Treatment Plant, S1.1.1

In response to the requirements of Department of Primary Industries – Water, Council in 2012/13 resolved to provide \$50,000 funds for the purchase and installation of a chlorination unit for the reused effluent used to irrigate public areas.

It is noted as part of the annual report over the last 3 years the Department have stated:

“Council should be chlorinating (or disinfecting) the reused effluent in public areas to ensure appropriate disinfection is occurring”

The reused water is used for irrigation on Council Parks.

It is noted both, Chlorination Units and Ultra Violet disinfection units were investigated and after consideration the UV unit was chosen and purchased for \$31,000.

The chlorination unit required additional plant such as storage tank, dosing pump and offered several issues relating to Work Health and Safety at the site. The purchase price was equivalent to the UV unit but with ongoing maintenance, chemical storage and ordering.

The UV unit will only require the replacement of UV tubes every 12 to 18 months.

For Council's Information

Noted

8. Sewer Treatment Plant, S1.1.1

Council's plant has been operating well and although extensive ingress of stormwater and associated particulate (excluding gravel/sand) occurs, the operation and output continues to be satisfactory.

The abrasive nature of many particulates has impacted greatly on the pumps within all areas. As such, extensive repairs are required to the units. These repairs involve beak/impeller replacement and are costed in the vicinity of \$10,000. The vote of Sewer Treatment Plant M&R will require to be amended to accommodate these essential repairs.

RECOMMENDATION: that vote 1/82305 be increased from \$16,000 to \$26,000 to cover proposed pump repairs and funding sought from Sewer Fund Reserves.

303 RESOLVED: Cr Brown and Cr Griffiths that vote 1/82305 be increased from \$16,000 to \$26,000 to cover proposed pump repairs and funding sought from Sewer Fund Reserves.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

| DA NO. | Applicant | Construction | Value (\$) | Address |
|---------|---------------------|---|------------|---|
| 39/2015 | Miss G Eedy | Change of use - Establish Dog Breeding Facility | \$30,000 | Lot: 1 DP: 1107650 700 Gerrybang Road GRENFELL NSW 2810 |
| 42/2015 | Mr R E Prince | Dwelling and Shed | \$80,000 | Lot: 1 DP: 1063500 249 Adelargo Road GRENFELL NSW 2810 |
| 48/2015 | Mrs L G Harveyson | Spanline Patio | \$11,750 | Lot: 2 DP: 382754 38 East Street GRENFELL NSW 2810 |
| 49/2015 | Mr J & Mrs C Gorman | Double Garage | \$4,900 | Lot: 1306 DP: 754578 38 Rose Street GRENFELL NSW 2810 |

For Council's Information

Noted

2. Weddin Aquatic Centre, P2.3.1

Council resolved at its Ordinary May 2015 Council Meeting to develop the aquatic centre in stages being:

- Stage 1 – 50m pool, plant and concourse
- Stage 2 – Amenities
- Stage 3 – Splash Pad and Program Pool

Council has commenced the tender process with the Tender opening on 23 October 2015 and open for 8 weeks until 18 December 2015.

A prospective tenderer inspection was carried out on 13 November 2015 at 11.00am at the existing facility with 4 interested parties.

Council has sent six requests for quotes for the demolition process, with one site visit carried out.

Once the tender is completed, the submissions will be assessed with a report forwarded to Extra Ordinary Council Meeting set down for Friday 29th January 2016 for Council's consideration.

For Council's Information

304 RESOLVED: Cr Hughes and Cr Parlett that Council investigate the cost of a contractor versus an hourly rate for an excavator to undertake the demolition process.

3. Grenfell Medical Centre Development, P2.12.17

Council has continued to advance the progress of the development with substantial actions occurring in the reporting period.

The “Diaphragm Brace” has been installed and now the final demolition and commencement to work for slab and service preparation.

Council continues to assess quotes for various components and has appointed several sub-contractors.

Council is reviewing the position of the dentist facilities with the suggestion from Community Health that provision be made for two dental surgeries that would allow a viable commercial practice. Council’s architects are working on proposals.

Additional steel working drawings have been prepared to assist in that portion of the quoting process.

For Council’s Information

Noted

4. LOT 361 & 362 DP 227664 – Main Street Grenfell, DA 59/2013

Council has approved the redevelopment of the building at the abovementioned for previous use as café/restaurant subject to conditions.

The only outstanding matter relates to signage. Council’s Heritage Advisor and the owner of the premises have been in communication regarding this aspect of the development.

There has been positive and constructive communication regarding the font and position of the sign however, Council’s Heritage Advisor is recommending the colour be changed.

The applicant has proposed a strong “orange” to be in keeping with his décor and internal colour scheme. Council’s Heritage Advisor has recommended a more “muted orange”.

Examples of the colour and position of the proposed signage are being prepared and will be available for Council’s consideration.

RECOMMENDATION: that Council support the use of the “muted orange” for the Mingle on Main signage as recommended by Council’s Heritage Advisor.

Cr McClelland declared a conflict of interest as his son in law designed the logo and left the room.

305 RESOLVED: Cr Brown and Cr Parlett that Council support the use of the pantone 7417C as the colour for the Mingle on Main signage.

Cr McClelland returned to the room.

5. LOT 149 DP 657756 – Warraderry Way Grenfell, DA 51/2014

Council has previously approved Development Application 51/2014 for the use of the abovementioned lot for the purpose of a Rural Industry (Grain Handling and Storage Facility) subject to conditions.

Several of these conditions related to road works to be carried out on Warraderry Way as per recommendations from the Roads & Maritime Services and Sect 138 Roads Act Approval from Cowra Council.

It has been noted that these works have not been completed in accordance with the aforementioned conditions.

Council resolved at its November Ordinary Council Meeting to:

“RESOLVED: Cr Brown and Cr Halls that:

- 1) Council issue a Penalty Infringement Notice for non-compliance with an approval*
- 2) Council issue a Notice of Intention to cease the use of the premises for the Rural Industry (Grain Handling Facility) until full compliance with conditions of Development consent has been achieved. A period of 14 days will be given to respond to the Notice of Intention with the proposed order to be complied with immediately.*
- 3) The Mayor and General Manager be granted delegated authority to review any submission and determine the order process in consultation with the Director Environmental Services”.*

Council received the following response from East Coast Stockfeeds Pty Ltd:

“I refer to your notice dated 23 November 2015 regarding a proposed order to cease using the East Coast Stockfeeds Grain Terminal at Gooloogong due to non-compliance with conditions requiring road works and site access to be completed in accordance with Weddin Shire Council’s Development Consent 51/2014 granted on 10 February 2015.

East Coast Stock Feeds (ECSF) respectfully asks that Council not issue the proposed order to cease use of the premises, for the following reasons:

- The ECSF Grain Terminal at Gooloogong provides vital services to the agricultural sector in the Gooloogong and Grenfell area.*
- The summer harvest is underway and to cease grain receipt and storage services at the Gooloogong Grain Terminal would cause significant disruption of grain receipt operation, as well as the harvesting operations of many local farmers who are now relying on the grain terminal remaining open throughout the summer harvest.*
- ECSF has complied with all conditions of Development Consent No 51/2014 other than the road and access conditions.*
- The Company’s aim to comply with the road and access conditions, by organising Cowra Shire Council to undertake the necessary road works, has unfortunately not been able to be achieved prior to the 2015/16 summer harvest. Despite formally requesting a quotation from Cowra Shire Council in March 2015 and then making numerous follow-up telephone calls and attending a meeting at Cowra with the appropriate engineers, ECSF has only recently obtained quotations and commitments to complete the required road access works. When we finally received the quotation in late September we were advised they could not begin the required work until March 2016.*

- *As an interim measure only, ECSF proposes to utilise the existing access to manage traffic generated from the grain terminal during the 2015/16 harvest. This access was constructed by the company in late 2013 to high standards to provide access for semi-trailers, truck and dog trailers and B-doubles into the grain terminal premises from Warraderry Way. Good sight distance is available at this access intersection and traffic signage has been used effectively to alert motorists of truck turning movements at this section of Warraderry Way. The road intersection proved robust and safe over the 2013/14 summer harvest with zero traffic incidents.*
- *Traffic signage has been installed in accordance with the conditions of consent. ECSF would welcome a representative from Weddin Shire Council to inspect the current site access and recommend any further signage to maximise safety to the site, prior to works beginning early 2016.*

ECSF are finalising quotations for the required road works and will be in a position to award the contract to construct the required road and intersection works by the end of 2015. Having discussed the timeframes for undertaking works with available contractors, we envisage ECSF will be in a position to commence road and intersection works following the summer harvest and no later than March 2016.

As a sign of good faith and intention to undertake the required road and intersection works, ECSF are willing to deposit the sum of \$30,000 in favour of Weddin Shire Council. This deposit would be held as security until commencement of construction works”.

It is considered, subject to Council's Director of Engineering attending the site to identify any safety issues that the site may continue to operate, subject to work commencing prior to 1/3/15. Should this not occur the security deposit will be forfeited.

RECOMMENDATION: that Council:

- Note timeframes for works at facility.
- Postpone the Service of any Order to cease use of the premises until 1/4/16 subject to appropriate and safe operation as confirmed by Council's Director of Engineering.
- Accept the road and intersection works security deposit.

306 **RESOLVED:** Cr Hughes and Cr Halls that Council:

- Note timeframes for works at facility.
- Postpone the Service of any Order to cease use of the premises until 1/4/16 subject to appropriate and safe operation as confirmed by Council's Director of Engineering.
- Accept the road and intersection works security deposit.

BRENDAN HAYES
DIRECTOR ENVIRONMENTAL SERVICES

307 **RESOLVED:** Cr Halls and Cr Brown that except where otherwise dealt with the Director Environmental Services' report be adopted.

Minutes of the Weddin Shire Council Australia Day Committee Meeting Held Tuesday 17th November 2015, 9am in the Council Meeting Room

1. **Present:** L Mason, R Sinclair, E Baker, K Engelsman, A Carr.

2. **Apologies:** I Pitt.

Resolved: R Sinclair/ E Baker that the apologies be accepted.

2. **Confirmation of Minutes** January 13th 2015

Resolved: R Sinclair/ E Baker that subject to a date correction, the minutes of January 13th 2015 be adopted.

4. Correspondence

In: Australia Day Committee-Introduction, Marketing & Communication

Out: Ambassador application stage 1

Program for 2016

- Set up - Historical Society to provide flag, bunting and award table. Lions to provide chairs and tables
- Theme- The Sesquicentenary year will be launched at the Australia Day ceremony. It would be fitting for the theme to be the Sesquicentenary theme 'come home to Grenfell'.

Resolved: R Sinclair/ E Baker that the ambassador process is discontinued and a local ambassador is secured to reflect the Sesquicentenary theme.

- Ceremony
 - Master of Ceremonies –Geoff Nicoll/ Peter Moffitt to be approached in that order.
 - Awards –Nominations to be handled by Weddin Shire Council.
 - National Anthem – David Knapp/ Phillip Diprose to be approached in that order.
 - Flag raising- Cadets to raise flag.
 - Prayer of thanks- Rob Newton to be approached.
- Entertainment
 - Music – Town Band to be approached for music prior to ceremony. No other entertainment to be sourced to ensure ceremony length remains unchanged while allowing time for the Sesquicentenary launch.
 - Poetry –John Hetherington to be invited. 'How lucky we are to live in Australia' to be his theme.
 - Children's Competition- R Sinclair to provide prizes. Kathleen McCue invited to prepare designs for children to color in. Three designs suitable for each age group, featuring native animals to be pursued.
- Catering
 - BBQ- Rotary
 - Damper- CWA Night Branch will be asked to continue this tradition.
 - Tea, coffee and cold drinks- Cadets

5. General Business

- Peter Mitton to be approached about PA system.
 - K Engelsman to organise Soldiers Memorial Hall (cnr Middle St & Church St) wet weather venue.
 - L Mason to chase up short flagpole for wet weather venue.
 - If January 26th is wet G Carroll will make the decision at 7am to move to the Soldiers Memorial Hall.
 - B Twohill to be reminded about Taylor Park maintenance- bins, power box, chain over driveway etc.
-
- **Next Meeting** December 15th 2015 9am in the Council Meeting Room.

Meeting closed at 9.35am

308 RESOLVED: Cr McClelland and Cr Brown that the Minutes of the Australia Day Committee Meeting be noted.

**Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts
held on Tuesday, 24th November 2015 at the Grenfell Community Hub at
7.30pm.**

Welcome: President Trevor welcomed everyone to the meeting & thanked them for attending.

Present: *Penelope Starr, Chris Lobb, Judy Mitton, Jenny Hetherington, Glenn & Liz Carroll, Lachie Martens, Di Donohue, Angela Hunter, Auburn Carr, Trevor Lobb, Pam Livingstone*

Apologies: *Gordon Rolls, Glenda Howell, Terry & Deidre Carroll, Paige Wood, Dani & Craig Millynn, John & Betty Fittler, John Hunter, Claire Myers, Carly Brown*

Moved: *C Lobb* **Seconded:** *G Carroll* that the apologies be accepted. Carried.

Minutes: The minutes from the previous meeting were confirmed.

Moved: *G Carroll* **Seconded:** *C Lobb* Carried.

Business Arising: *G Carroll, on behalf of the Weddin Shire Council, thanked the Committee for postponing the November meeting so that a public meeting could be held re Local Council amalgamations.*

Communication:

Inwards: from Grenfell Bowling Club: sponsorship of \$500.

From Sesqui Centenary committee re banners

Certificate from Regional Achievement Awards acknowledging entry

WDC- shop local card

Motion "That the inwards communication be received."

Outwards: Young Collector Club attendance

Lions sponsorship request

Motion "That the outwards communication be endorsed."

Moved: *J Hetherington* **Seconded:** *J Mitton* Carried

Business Arising from Communication:

Motion: That the Festival Committee purchase banners for the Main St & three large banners for the town entrances to advertise the Sesqui Centenary celebrations in 2016 at a cost of \$4131.

Moved: *P Livingstone* **Seconded:** *L Carroll* Carried; 2 members were opposed.

Motion: That the Weddin Development Committee's "Go Grenfell" shop local card be awarded to Festival competition winners who would have previously received cash

Moved: *G Carroll* **Seconded:** *D Donohue* Carried

Treasurer's Report: A detailed report was previously circulated. The Treasurer also reported that \$24,000 had been transferred from the working a/c to a 3 month Term Deposit.

Motion "That the treasurer's report be received and the funds transfer be confirmed."

Moved: *P Starr* **Seconded:** *L Carroll* Carried

Coordinator's Reports:

Art/ Porcelain: **Motion:** Conditions of entry remain the same, with an entry fee of \$2 per item of Porcelain with 6 open sections.

Moved: *C Lobb* **Seconded:** *P Starr* Carried

Motion: That Art entry fee be \$10 per item.

Moved: *C Lobb* **Seconded:** *J Hetherington* Carried

Awards Dinner: Liz has booked the Bowling Club

Busking: Belinda Day not available to co-ordinate

Concert: Andrew Hooper & Jennifer Kelly to co-ordinate

Fun Run: Peter Moffitt investigating auto-timing...cost :\$2,000

King/Queen competition: Michelle Johnson to co-ordinate with helper

Official Luncheon: Angela confirmed availability of Masonic Lodge with Monica as caterer.
Quote to be obtained.

Photography: Entry fee to remain at \$15 with photos to be e-mailed, & all reduced to standard size & frame. Winner to receive Statuette.

Poetry : Motion: That Lachie Martens be co-ordinator of this section.

Nominated: *D Donohue*

Seconded: *A Hunter*

Carried

Procession: Motion: That Hugh Moffitt be co-ordinator of this section.

Nominated: *P Starr*

Seconded: *L Carroll*

Carried

Publicity/Promotions: Motion: That Michael Yates quote of \$990 for website refresh be accepted, with half to be paid immediately, as well as the monthly web hosting fee of \$55.

Moved: *A Carr*

Seconded: *D Donohue*

Carried

Street Activities: Motion: That Pam Brind be co-ordinator of this section.

Nominated: *C Lobb*

Seconded: *J Mitton*

Carried

Street Stalls: Wendy Anderson has indicated that she might be able to help. Claire Myers, Peter & Pat Soley to be approached.

Sponsorship: New Tourism/Arts officer

Window Dressing: Joan Eppelstun to be confirmed

Woodchop: The amount of Prize Money necessary to attract this Street Activity to be investigated.

VSS: Di Donohue accepted nomination for this position

Moved: D Donohue Seconded: J Hetherington That the entry fees & prize money remain the same as last year, with the cost of the Anthology to be determined.

Carried

General Business: The Official Guest for 2016 was discussed; with Michael Clarke, cricketer, Michelle Payne, Melbourne Cup winning Jockey, entertainer Scott Cam, actor from 1915, Scott McGregor being suggested.

Motion:

That the **Theme for the 2016 Festival** be: **THE ROARING DAYS;**

A TRIP THROUGH THE DECADES

Moved: L Martens

Seconded: D Donohue

Carried

Motion:

That 2016 executive be delegated to act on important matters that arise before February meeting.

Moved: G Carroll

Seconded: D Donohue

Carried

Motion:

That Dani Millynn be appointed as assistant Treasurer

Nominated: P Starr

Seconded: D Donohue

Carried

Motion:

That Di Donohue be named as signatory with read only access to accounts, in order to check payment of entry fees & prize money for Verse & Short Story.

Moved: A Hunter

Seconded: Di Donohue

Carried

Motion:

That Permanent Signage, advertising the Henry Lawson Festival on three sites, on the three main town entrances be further investigated.

Moved: P Starr

Seconded: J Mitton

Carried

Catriona Glanville's plan was on display. It will be referred to the Heritage Adviser and the Heritage Committee for consideration

Motion:

That the Henry Lawson birthsite renovation concept plan -[quote accepted by executive] be adopted in principle & implemented by June 2017.

Moved: G Carroll

Seconded : C Lobb

Carried

Meeting closed : 9.10 pm

Next meeting date: 7.30pm on Tuesday 16th February, 2016.

309 **RESOLVED:** Cr Halls and Cr Niven that the Minutes of the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE AWARD RESTRUCTURING CONSULTATIVE COMMITTEE
MEETING HELD ON TUESDAY, 24 NOVEMBER 2015 IN THE COMMITTEE ROOM AT
3.00 PM (C2.6.12)**

1. **PRESENT:** B Hayes (Chair), B Twohill, L Gibson, V Carter, W Schneider, and D Anderson

2. **APOLOGIES:** Nil

3. **MINUTES:**

Resolved: V Carter and W Schneider that the minutes of the meeting held on 25 August 2015 be adopted as read.

4. **MATTERS ARISING:**

4.1 Alcohol and Drug Procedure
Future information to be provided.

Noted

4.2 Designated Human Resources (HR) Position
Will progress with the 'Fit for the Future' reform.
CENTROC will consider.

Noted

5. **GENERAL BUSINESS**
Nil

6. **CORRESPONDENCE**
Nil

7. **BUSINESS WITH NOTICE**

7.1 SH6/17 Highway Grader Operators Pay Rate

Noted

7.2 Highway Ganger Job Redesign
Previously adopted by Committee.

Noted

7.3 Overtime/Call out Roster

Resolved: W Schneider and D Anderson that a list be provided for call out roster.

7.4 Training

Resolved: L Gibson and W Schneider that Council consider setting aside an increased training budget to assist employees to upskill their training for the future.

7.5 Sick Leave – Accrual
Covered by Clause 31 of the Award.

Noted

7.6 RDO

Noted

7.7 Sick Leave – can it be paid out
No.

Noted

Resolved: L Gibson and V Carter that the late Business with Notice be accepted.

7.9 General Manager Secretary

Resolved: V Carter and L Gibson that the three day week shared position of the General Manager's Secretary to be advertised, be ratified.

7.10 Arts and Tourism Officer

The job description and offer to be ratified.

Resolved: L Gibson and V Carter that the Committee has no objection to advertising the position of Arts and Tourism Officer.

8. ACTION LIST

General Manager to action.

Designated Human Resources position – Fit for the Future.

9. NEXT MEETING: Tuesday, 23 February 2015 at 3.00 pm.

11. CLOSURE: There being no further business the meeting closed at 3:49 pm.

310 **RESOLVED:** Cr McClelland and Cr Griffiths that the Minutes of the Award Restructuring Consultative Committee Meeting be noted.

MINUTES OF THE WORK HEALTH AND SAFETY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY, 24 NOVEMBER 2015 COMMENCING AT 3:54PM (C2.6.14)

1. **PRESENT:** B Hayes (Chair), D McCue, N Baker, W Twohill and L Gibson.

2. **APOLOGY:** L Logan

Resolved: N Baker and D McCue that the apologies be accepted.

3. **MINUTES:**

Resolved: B Hayes and W Twohill that the minutes of the meeting held on 25 August 2015 be adopted.

4. **MATTERS ARISING:**

4.1 Business Continuity Plan

To be incorporated into the Internal Audit. Budget has been allocated to undertake plan.

Noted

4.2 Volunteer Training

Completed on 28 October, 2015.

Noted

4.3 Administration Office and Depot Fire Extinguisher Training

Indoor, Grenfell Pool and Sewer Treatment Plant staff training completed.
Depot, Library and Quandialla Pool staff training to be completed.

Noted

4.4 External Training

To be carried out.

Noted

4.5 Testing and Tagging

Cemeteries (lawn), parks and recreation areas, depot ongoing.

Noted

4.6 SWMS

To be reviewed for consistency

Noted

4.7 Future Inspections

Henry Lawson Oval (DES/D McCue)
Haysen Park (DES)
Caragabal Sports Ground (DES)
SH6 Rest Area (N Baker/L Logan)
Depot (DES/D McCue)
Main Office (L Logan/D McCue)
Hub/CTC/EDO (N Baker/L Logan)
Sewerage Treatment Works (DES/DE)
Caravan Park (DES/D McCue)
Grenfell Cemetery (N Baker/DE)
Bimbi Cemetery (N Baker/DE)
Caragabal Cemetery (DES)

Grenfell Tip (DES/D McCue)
Quandialla Tip (DES)
Greenethorpe Recycling Centre (DE/DCS)
Quandialla Recycling Centre (DES)

Noted

5. GENERAL BUSINESS

5.1 Injury/Incident

W Schneider – John Deere Tractor Window – broken by twine and nail on edge of road whilst slashing

Noted

5.2 Inspections

Nil

Noted

6. CORRESPONDENCE:

Nil

Noted

7. BUSINESS WITH NOTICE

7.1 Return to Work Program – to be considered at next meeting.

Noted

8 ACTION LIST

As noted.

9. NEXT MEETING: Tuesday, 23 February 2016 at 3.45 pm.

10. CLOSURE: There being no further business the meeting closed at 4.19 pm.

311 **RESOLVED:** Cr Niven and Cr Halls that the Minutes of the Work Health and Safety Committee Meeting be noted.

MINUTES OF THE GRENFELL SESQUICENTENARY COMMITTEE MEETING HELD ON THURSDAY, 26 NOVEMBER 2015 COMMENCING AT 7.30 PM AT THE COUNCIL CHAMBERS. (C1.4.16)

- 1. PRESENT:** P Moffitt, J Mitton, P Starr, J Parlett, H Moffitt, L Carroll, D Kotel, A Carr, P Livingston, J Hetherington and G Carroll.
- 2. APOLOGIES:** P Grossman, L Thomas, W Twohill, G Nicoll, M Nicoll, K Starr, L Eastaway

Resolved: L Carroll and H Moffitt that the apologies be accepted.

3. MINUTES

Resolved: P Starr and J Hetherington that the minutes of 29 October, 2015 be adopted.

4. BUSINESS ARISING:
Nil

5. CORRESPONDENCE:

Inwards

- 5.1 - The Honourable Dame Marie Bashir AD CVO - accepting the invitation to be the Official Guest.

Outwards

- 5.2 – The Honourable Dame Marie Bashir AD CVO
- 5.3 – Weddin Shire Council – Council is obtaining a quote for a new toilet block and cost of an upgrade.
- 5.4 – The Hon. Katrina Hodgkinson MP
- 5.5 – The Hon. Angus Taylor MP
- 5.6 – Jan O’Neill
- 5.7 – Henry Lawson Festival Committee – the Committee was advised verbally that on Tuesday evening the Henry Lawson Festival Committee resolved to purchase the banners.

Resolved: P Starr and P Livingston that the late correspondence be received and dealt with because of the urgency of the matters.

- 5.8 - Australia Day Committee
- 5.9 - Henry Lawson Festival Committee

Resolved: H Moffitt and P Livingston that a letter of thanks be forwarded to the Henry Lawson Festival Committee for the very kind gesture in purchasing the banners.

- 5.10 -Fiona Nash

Resolved: H Moffitt and L Carroll that the correspondence be adopted as presented except where otherwise resolved.

6. FINANCIAL STATEMENT

Resolved: P Starr and J Parlett that the financial statement be adopted as presented.

7. GENERAL BUSINESS:

7.1 Action Plan

The Action Plan was reviewed with the following comments:

- Book in progress- 70 old homesteads to be featured in the book at this stage. Quotes obtained from printers. Funding/grants being pursued. Royal Australian Historical Society grant of \$2,100 was received. Forward selling of book to be considered. Book to be launched in May 2016 by Geordie Williamson. Cost of book - \$80. Gift voucher being arranged.

Resolved: P Starr and P Livingston that the cost of the book be \$80.

Resolved: P Starr and H Moffitt that the Committee accept the quote from CanPrint to print 400 books at \$13,607.

Resolved: L Carroll and H Moffitt that the launch of the book be held in May, 2016 and that Geordie Williamson be invited to launch the book.

- Large photos of Grenfell completed and to be placed in the Grenfell Hub. P Grossman will sponsor the photo exhibition.
- Bushdance with a folk band and a barbeque to be held on the Saturday night. November Shorn band booked. Showground hall booked with no hire fee. Liquor Licence to be obtained. P Livingstone and L Carroll pursuing.

Resolved: P Livingston and L Carroll that the Committee write to the Grenfell Showground Trust thanking them for their kind gesture in waiving the Showground hall hire fee.

- Iandra Castle – agreed to be open during the Sesquicentenary long weekend in October
- 2016 Grenfell Gold Fest to be merged with Sesquicentenary event, dress up prizes etc. A Carr pursuing.
- Bus tour on Saturday – G McClelland and L Eastaway arranging.
- Guinea pigs on Sunday – venue will be adjacent to Nowlans' B & B. To be held after plaque unveiling at Railway Station. J Black pursuing.
- Theme – 'Come Home to Grenfell' to be the theme. To be implemented for all major events in 2016 leading up to the celebrations. The committee has written to all community groups requesting they relate any events they have in 2016 to the Sesquicentenary celebrations and include the event in the calendar of events planner. Also encouraged clubs and groups to think of 2016 as a full year of celebrations.
- D Kotel advised the Grenfell Picnic Races will be held on the 16 April, 2016 and will incorporate the theme "Come home to Grenfell".
- Additional book developed by Peter Grossman – to be launched on 30 January 2016 at 7:00pm at the Exchange Hotel.
- Artefacts- display to be held. Security to be considered. S Ryder pursuing.
- Art Gallery – exhibition to showcase Grenfell History.
- Advertise Sesquicentenary in Sydney Morning Herald and Daily Telegraph in reunion section.
- Special guests Marie Bashir and Jan Leane invited – Marie Bashir accepted. Awaiting reply from Jan Leane.
- Merchandise – ideas circulated amongst committee members.
- Banners for entrance to town – \$300 each
- Banners for Main Street – \$2,931
- Grenfell Special Plant – Grenfell Nursery investigating options.

- Events to be held in Taylor Park on Sunday of the Sesquicentenary long weekend e.g. guinea pigs. Draft plan tabled. To be developed.
- The opening of the Sesquicentenary long weekend to be held on Saturday of the Sesquicentenary long weekend at 2:00pm at the Railway Station.
- Winery Tour to be held 6 February, 2016.
- Combined church service to be held in Taylor Park on the Sunday.
- Street stall to be held in August 2016.

Resolved: L Carroll and J Mitton that the Committee write to Council requesting a street stall date in August 2016.

Resolved: P Starr and P Livingston that the subcommittee structure proposal be deleted.

8. DATE OF NEXT MEETING: Thursday 25 February 2016, 7.30 pm at the Council Chambers.

9. MEETING CLOSED: There being no further business to discuss the meeting closed at 8:46pm.

312 RESOLVED: Cr Griffiths and Cr Niven that the Minutes of the Grenfell Sesquicentenary Committee Meeting be noted.

**MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD
THURSDAY 3 DECEMBER, 2015 AT THE COUNCIL CHAMBERS COMMENCING
AT 8.30 AM (C2.6.35)**

1. PRESENT: Crs J Parlett and C Brown, W Crampton, H Moffitt, A Carr and G Carroll.

2. APOLOGY: M Moffitt

Resolved: Cr C Brown and W Crampton that the apology be accepted.

3. ELECTION OF CHAIRPERSON

Resolved: Cr J Parlett and H Moffitt that Glenn Carroll be elected Chairperson.

4. MINUTES:

Resolved: W Crampton and Cr J Parlett that the minutes of the meeting held on 1 October 2015 be adopted.

5. MATTERS ARISING
Nil

6. CORRESPONDENCE:

Inwards Nil

Cr A Griffiths entered the meeting at this point 8:32am.

Outwards - Director Environmental Services
- Gai Lander
- Lisa Schaefer

Resolved: H Moffitt and Cr J Parlett that the correspondence be adopted as presented except where otherwise resolved.

7. ART GALLERY – CO-ORDINATORS REPORT

Resolved: W Crampton and H Moffitt that the proposed program as presented be adopted.

H Moffitt left the room at this point 8:37am.

H Moffitt returned to the room at this point 8:39am.

H Moffitt left the room at this point 8:43am.

H Moffitt returned to the room at this point 8:44am.

Resolved: Cr A Griffiths and H Moffitt that the Committee accept the quote from Label Everything to remove the frosting initially from the door as a preliminary action.

Resolved: Cr C Brown and Cr J Parlett that the exhibitor form be amended to clarify the bump-in bump-out procedure.

Resolved: Cr C Brown and Cr A Griffiths that Sonia Groen's Art Gallery volunteer application be accepted.

Resolved: H Moffitt and Cr A Griffiths that the Art Gallery Co-ordinator's Report be adopted as presented.

8. ART GALLERY – FINANCIAL STATEMENT

Resolved: Cr A Griffiths and H Moffitt that the Art Gallery Financial Statement be adopted as presented.

9. GENERAL BUSINESS

9.1 Arts and Tourism Officer Position – ten applications received. Interviews to be arranged prior to the end of the year. Envisaged new person will commence 1 February, 2016.

9.2 Action Plan – currently being developed.

10. NEXT MEETING: Thursday 4 February, 2016 at 8.30am at the Council Chambers

11. MEETING CLOSED: There being no further business to discuss the meeting closed at 9:32am.

313 RESOLVED: Cr Brown and Cr Parlett that the Minutes of the Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING HELD ON THURSDAY 3 DECEMBER 2015 AT 3.30PM AT THE COUNCIL CHAMBERS

1. **PRESENT:** Clr G. McClelland, Clr J. Parlett, Clr C. Brown, Clr N Hughes, P. Diprose, W. Crampton, L. Gibson and A. Carr.

Observer: T. Lobb.

2. **APOLOGY:** C. Logan

Resolved: W Crampton/ Clr C Brown that the apology be accepted.

3.32pm Clr M Liebich entered the room.

Resolved: P Diprose / W Crampton that the guest speaker be invited to present prior to the confirmation on minutes.

3. **GUEST SPEAKER:** Trevor Lobb addressed the committee and demonstrated the new Gold Trails website. Gold Trails is an incorporated body comprising 19 tourism managers representing 19 local councils in the Central, Riverina and Inland regions and its purpose is to promote visitation to regional NSW. The new website was funded by five councils who contributed \$1000 for premium listings and 12 councils who contributed \$500 for standard listings. The website targets tourism in addition to gold, such as heritage, indigenous, national parks etc. The Grenfell Internet Centre is maintaining the website. All tourism managers responsible for content. A stage two to the website with self-planned itineraries is proposed for 2016.

Lachlan thanked Trevor for his informative presentation.

4. **CONFIRMATION OF MINUTES:** 1st October 2015

Clr N Hughes to be included as an apology on the 1st October 2015 minutes.

Resolved: Clr J Parlett/ P Diprose that subject to amendment, minutes of the 1st October 2015 meeting be confirmed.

5. **MATTERS ARISING:**

Unveiling of Len Wallace sculpture and monument was held on 14th November 2015 by Katrina Hodgkinson and was a great success with a good crowd in attendance.

Lachlan thanked Phil for his efforts with the project.

Resolved: P Diprose/ Clr C Brown that a letter of thanks is sent to Jan Wallace and the Wallace family thanking them for donating the sculpture.

6. **CORRESPONDENCE:**

In: Chrysler Car Museum -Photography offer.
Jenn Graham- Bird Trails

A letter to be written to Jenn Graham thanking her for her letter and stating that her feedback will be incorporated into future strategic planning.

Resolved: Clr N Hughes / Clr G McClelland that the late correspondence be accepted.

B&B Networking Committee –Unearth campaign

A letter to be written to the B&B group encouraging the proposed twilight event and thanking them for their feedback on the 2015 Unearth Campaign, their support for the 2016 campaign and suggested contribution.

Resolved: Clr N Hughes / Clr G McClelland that a letter is written to the B&B group thanking them for their letter, encouraging their twilight event and stating the Unearth contribution in 2016 will be \$3000.

Out: Trevor Lobb- Gold Trails
Mark Aspin- Thanks
Bill Twohill- Traffic committee
Lucy White- Invitation

Resolved: Clr C Brown/ Clr G McClelland that the correspondence is endorsed.

7. PROJECTS:

4.15pm Clr G McClelland declared an interest and left the meeting.

- Visitor Information Centre- The position has been advertised and applications have been received. Interviews will be held in December with the start date to be negotiated with the successful applicant. Clr Brown reminded the meeting of the timeframe regarding the arts and tourism position that was advised to the October meeting.
A quote for \$3254 has been received to develop storage inside the spare office. A quote of \$7772.65 has been received to develop the hallway into an inspirational and informative area for visitors with approximately 6 themes. The design will be on a ‘wall paper’ product and will turn the space into a ‘Grenfell experience’. A design of the actual images will be prepared and a second quote for the hallway design will be secured. A total price including the brochure display system, the brochure storage and the hallway design to be presented to the February meeting. Consider moving the desk from the Art Gallery into the hallway to make a more inviting visitor space.
- Gold Fest- This year Gold Fest had attendance of approximately 700 people. The date was crowded with events in Cowra, Bathurst and Dubbo affecting crowd numbers. Proportionally less was spent on marketing this year as the costs of demonstrations and displays has increased. There are already many gold themed events in the region; the market may be saturated.

Resolved: Clr C Brown / Clr J Parlett that Gold Fest is reviewed formally in early 2016.

- Tourism “Mapping” exercise – a map of Grenfell to be developed using data collected from the mapping exercise. Map to be available from the AVIC early in the New Year, a vital piece of marketing.
- Social Media – Facebook posts are being made at approximately two per week. Paid Sesquicentenary posts are being made by Five Hours West on the same page. Posts are being scheduled to not overlap.
- Central NSW Tourism Update- Unearth Central NSW Campaign 2015 & 2016.
A meeting was held between operators and Lucy White on 29th October. Operators were receptive to the proposed campaign. Weddin Shire Council has committed \$3000 to the 2016 Unearth campaign. Future of Central NSW Tourism as an RTO is uncertain and may be subject to boundary changes. Lucy White has resigned from the organisation and will not be replaced until the RTOs future is known.
- Central NSW Tourism Destination Management Plan. The DMP is currently being reviewed by an independent consultant in consultation with Tourism Managers and Destination NSW. The draft DMP will be circulated to operators for feedback in early December.

- Reggie McNamara- A two day endurance sporting weekend featuring a Reggie McNamara themed cycling race and Henry Lawson themed half marathon is flagged for March 2017. The event has been discussed with Cycling NSW and Cycling ACT to ensure the event fits on their calendar and will have points to attract maximum competitor numbers. In addition fun participative events are proposed to maximise attendance including a colour run (running through corn-starch powder coloured with natural food dyes) as well as a RUNDIES a charity event where participants run in underwear/ onesies / boxers. It is proposed that the event involve camping at the showgrounds in a tent city. Indicative competitor numbers are 450 cyclist and 550 runners with a multiplier of 2.4. Given current data on visitor spend is \$167/visit, this event can conservatively bring \$400800 to the local economy. If successful this event has the potential to become an annual event. The organising company is seeking in kind support and cash sponsorship of \$15000, a budget similar to Gold Fest. Representatives from the organisation will be in Grenfell on January 6/7/8 2016 to meet with local authorities.

Resolved: W Crampton/ P Diprose that an operational budget for the sporting event weekend is considered as part of the 2016/2017 estimates process.

Resolved: Clr J Parlett / W Crampton that relevant representatives from council are invited to a meeting in January with the bike race representatives.

8. **PRIORITISING PROJECTS:**

Nil

9. **UPCOMING EVENTS:**

- Grenfell Arts and Craft Group Exhibition until 16th December
- Grenfell Kart Club Christmas Meet 5th - 6th December
- Christmas Carols 12th December
- Christmas Carnival 18th December
- 'Aussie Icons' gallery exhibition 19th Jan- 29th Feb
- Australia Day 26th January
- 'A walk though the past' book launch 30th January
- Boree Cup Cricket 30th January
- Iandra Castle Open Day 27th March
- 'A Journey Less Ordinary' gallery exhibition 1st March-18th April
- Festival of Small Halls 3rd April
- Grenfell Picnic Races 16th April
- Iandra Castle Open Day 24th April
- Weddin Business Awards 30th April
- Henry Lawson Festival 9-13th June
- Blue Church Centenary June 2016
- Grenfell Show 2-3rd September
- Caragabal Sheep Races 10th September
- Jockey Club Races 17th September
- Weddin Wanderers 18th September
- Tour de Greenethorpe 25th September
- Weddin Mountain Muster 25-30 September
- Grenfell's Sesquicentenary 1st-3rd October
- Open Gardens 1-2nd October
- Henry Lawson Sesquicentenary June 2017

10. REPORTS:

Nil

11. BUSINESS WITH NOTICE:

Grenfell Men's Shed are working on a new project to install a sawmill.

12. QUESTIONS WITH NOTICE:

Nil

13. NEXT MEETING: Thursday 4th February 2016 3.30pm at the Council Chambers

14. CLOSURE: 4.58pm

314 **RESOLVED:** Cr Parlett and Cr McClelland that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON THURSDAY 3
DECEMBER 2015 AT 5.00 PM AT THE COUNCIL CHAMBERS (C2.6.22).**

ELECTION OF CHAIR:

Resolved: Clr Brown and Clr Hughes that Mr Brendan Hayes (DES) be elected as Chair.

Resolved: Clr Brown and Clr Hughes that Mr Trevor Lobb (President - Henry Lawson Festival Committee) be allowed to address the meeting in item 6.1.

1. **PRESENT:** Clr J Parlett, Clr N Hughes, Clr C Brown, Mrs P Livingstone, Mr J Hetherington, Mrs D Yates, Mr I Pitt, Mr B Hayes (DES/Chair), Mrs S Jackson-Stepowski (HA) and Mrs I Holmes (Observer)

2. **APOLOGIES:**

Nil

3. **CONFIRMATION OF MINUTES:** Thursday, 1 October 2015

Resolved: Clr Brown and Mrs D Yates that the minutes 1 October 2015 be adopted.

Resolved: Clr Parlett and Clr Hughes that item 6.1 be brought forward for discussion.

6.1 Henry Lawson Birth Monument Plan

Mr Lobb presented to the meeting a concept plan drawn by Mrs Catriona Glanville and spoke on various matters regarding the plan such as:

- BBQ Roof
- Log Barriers
- Tree Planting
- Possible Interpretive Plaques
- Parking/Vehicle access
- Walking path
- Possible state monument register nomination
- Looking at a possible completion date of June 2017

Resolved: Clr Hughes and Mr Hetherington that the committee support the plan in principle and that appropriate referrals be forwarded to relevant departments for their comments.

4. **MATTERS ARISING:**

4.1 NSW Heritage Council

Mr Hayes advised no further correspondence has been received and that the item be removed from agenda.

4.2 2015/16 Heritage Funding Allocation

Mrs Holmes advised that payment for 58 Main Street (Schaefer) has been made. Colours for 52 Main Street (Christian Bookshop) was agreed upon and the agreement has been signed for commencement for works. Funding for 10 Weddin Street is getting finalised with agreement sent out early next week. Presbyterian Church agreement will also be forward next week to applicant.

4.3 Medical Centre Historical Reference Panels
Mrs Jackson is still researching and will present at February meeting.

4.4 Grenfell Motel – Multi Media Ownership
Mr Hayes advised that he is still looking into the matter.

4.5 Masters of Heritage Management Course – Uni Students
Mrs Jackson has not received a response as yet.

5. CORRESPONDENCE:

5.1 Heritage Referral Memo – Dated 19/9/15 “Mingle on Main” **Noted**

5.2 Heritage Referral Memo – Date 2/10/15 – “Mingle on Main” **Noted**

5.3 Weddin Inventory of Memorials – PAH & I **Noted**

5.4 Weddin Inventory of Memorials – Discovery of Gold by Cornelius O’Brien **Noted**

5.5 Weddin Inventory of Memorials – WSC Plaques **Noted**

5.6 Weddin Inventory of Memorials – Mile Post **Noted**

5.7 Weddin Inventory of Memorials – Grenfell Historical Museum Plaques **Noted**

5.8 Weddin Inventory of Memorials – CWA Plaque **Noted**

5.9 Weddin Inventory of Memorials – Hill & Halls Timber Yard Office Parapet Sign **Noted**

5.10 Weddin Inventory of Memorials – Taylor Park Rotunda Plaque **Noted**

5.11 Weddin Inventory of Memorials – TAFE Plaque **Noted**

5.12 Weddin Inventory of Memorials – Taylor Park Pioneer Monument **Noted**

5.13 Weddin Inventory of Memorials – St Joseph’s Church Plaques **Noted**

6. BUSINESS WITH NOTICE:

6.1 Henry Lawson Birth Monument Plan
Discussed Above

6.2 2016 National Trust Heritage Festival (Discovery and Rediscoveries)
Mr Hayes discussed the festival and possible activities. Mrs Jackson advised the “Historic Homesteads of the Weddin Shire” book will be launched by Geordie Williamson on 7 May 2016.

Resolved: Cllr Brown and Mrs Yates that the sesquicentenary committee be contacted for activities around April.

6.3 Urban Conservation Area – Paint Schemes
A lengthy general discussion was held between the Committee members on the matter.

Resolved: Cllr Brown and Cllr Hughes if no consensus between Council’s Director Environmental Services/Heritage Advisor and the owner that the paint scheme be decided at a monthly council meeting.

6.4 Mingle on Main – Signage

Mr Hayes advised that discussions have taken place over the last couple of months between himself, the Heritage Advisor and the Owner on shop parapet signage.

Resolved: Cllr Parlett and Mrs Yates that Council determine the signage subject to a comparison provided for a colour design style be submitted by owner and the Heritage Advisor's recommended colour design.

6.5 Acknowledgment Letter – M Aspin

Mr Hayes advised a letter has been forward to Mr Aspin.

6.6 Local Heritage Places 2016-17 Application

Mr Hayes advised that an application has been submitted for next year's funding.

6.7 Local Heritage Advisor 2016-17 Application

Mr Hayes advised that an application had been submitted for next year's funding.

7. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski gave a verbal report on:

- Spoke with Auburn (Tourism Officer), Mr Lobb (President - Henry Lawson Festival) and Mr Hayes regarding the proposed concept landscape plan for the Henry Lawson Birth Monument.
- Meeting with Mr Marsh regarding a new business in lower Main Street.
- Spoke about "Heritage Near Me" funding.
- Finalising funding for 10 Weddin Street and Presbyterian Church.

8. QUESTIONS WITH NOTICE:

Nil

9. NEXT MEETING: Thursday 4 February 2016 at 5.00pm

10. CLOSURE: There being no further business the meeting closed at 6.30pm.

315 RESOLVED: Cr Hughes and Cr Niven that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY 14 DECEMBER, 2015 AT 4.30 PM (C2.6.8).

1. **PRESENT:** Ctrs Liebich (Chair), Parlett, Brown, Best and Griffiths (observer).
2. **APOLOGY:** Ctr McClelland
3. **CONFIRMATION OF MINUTES:** 13 September 2015

Resolved: Ctr Brown and Ctr Parlett that the Minutes from 13 September 2015 be adopted.

4. **MATTERS ARISING:**
Nil
5. **CORRESPONDENCE:**
Nil
6. **REPORTS:**

- 6.1 **General Manager:**
Report on Grenfell Taxi Service.

Resolved: Ctr Brown and Ctr Parlett that consideration be given to transferring the taxi rank to the first carpark to the east of the pedestrian crossing on the southern or northern side.

- 6.2 **Corporate Services Department:**
Report on Town Costings.

- 6.3 **Director Engineering:**
Reports on Works Report, Other Works, Future Works, Draft Amended Policy for Tree Preservation and Removal (Policy No. 5.1.4), Company Dam – Intermediate Surveillance Inspection Report, Financial Assistance Grants 2014/2015 and 2015/2016, Henry Lawson Oval – Toilet Block.

Clr Hughes entered the meeting as an observer at this point 4.57 pm.

8. Berrys Road Tree

The Mayor declared a non-pecuniary conflict of interest as he appeared in a TV commercial for the applicants firm on a voluntary basis and stayed in the room.

Resolved: Ctr Parlett and Ctr Brown that three appropriate trees be planted for every tree removed at the appropriate time and advice be sought from the Weddin Tree Group.

- 6.4 **Director Environmental Services:**
Reports on Sewerage Treatment Works, Animal Control, Caravan Park Operations, Grenfell Swimming Pool, Sewer Treatment Plant, Weddin Aquatic Centre, Grenfell Medical Centre Development, Lot 361 & 362 DP 227664 Main Street Grenfell DA 59/2013 and Town DAs.

7. **BUSINESS WITH NOTICE:**

Nil

8. **QUESTIONS WITH NOTICE:**

Nil

9. **NEXT MEETING:** Monday, 15 February 2016 commencing at 4.30 pm.

10. **CLOSURE:** There being no further business to discuss the meeting closed at 5.44 pm.

316 **RESOLVED:** Cr Best and Cr Brown that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 14 DECEMBER 2015 COMMENCING AT 5.45 PM (C2.6.11)

1. **Present:** Clrs Liebich (Chair), Parlett, Hughes, Griffiths, Best and Brown (observer).
Messrs G Carroll, W Twohill, B Hayes and L Gibson.

2. **Apology:** Clr McClelland

Resolved: Clr Hughes and Griffiths that the apology be accepted.

3. **Minutes:**

Resolved: Clr Best and Clr Parlett that the minutes of the 14 September 2015 be adopted.

4. **Matters Arising:**
Nil

5. **General Business:**

5.1 Medical Centre – Burrangong Street

- Rehabilitation works in progress. Structural Engineer to attend site to inspect.
- Structural Engineer will also certify works.
- Quotations being obtained for various components and contracts being developed.
- Architects to assist with contract management.
- John Anderson appointed as On-Site Supervisor.
- Grant funding application under the National Stronger Regions Fund (NSRF) in Round 2 unsuccessful. Council to determine if we commence immediately or reapply under Round 3.
- Future operations – currently being considered.
- Construction of footpath to be considered.

Noted

5.2 Grenfell Pool Development

- Tenders recalled for Stage 1 and close Friday, 18 December 2015. Funding to be sourced.
- Grant funding application under ClubGRANTS Category 3 Programme submitted.
- Quotes being obtained for demolition works independent of contract. Council to assist where possible.

5.3 Bogolong Dam Development

- Operational aspects such as inspections, maintenance and signage being undertaken and arranged.
- Sec 355 Committee established. Inaugural meeting held 3 September 2015.
- Meeting to be arranged with representatives from RMS and Mr Paul Heinrichs on-site to discuss upgrade requirements, structural issues, risk management, water surface management, environmental and safety issues regarding various activities.
- Risk Management Plan to be developed.
- Council to then consider future uses of the dam.
- Legal access and boundary identification require consideration.
- Survey work to be undertaken.
- Ancillary works to be undertaken prior to 31 December 2016.

Noted

6. **Development Enquiries**

Over the last month Council has had enquiries for development at the following premises:

- | | |
|------------------|-----------------------|
| • Manganese Road | Swimming Pool |
| • Wood Street | Fencing |
| • Forbes Street | Fencing |
| • Main Street | Bakery |
| • West Street | Garage |
| • Wood Street | Addition |
| • Rose Street | Shed |
| • Bradley Street | Subdivision |
| • Sale Street | Dwelling |
| • Dalton Street | Shed |
| • Star Street | Pool |
| • Grimshaw Lane | Dwelling |
| • Caragabal | Residential Occupancy |

Noted

7. **Next Meeting:** Monday, 15 February 2016 at 5.00 pm.

8. **Closed:** There being no further business to discuss the meeting closed at 6.20 pm.

317 **RESOLVED:** Cr Hughes and Cr Niven that the Minutes of the Property and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 15 DECEMBER 2015
COMMENCING AT 8.15 AM (C2.6.10)

Present: Messrs G Carroll, W Twohill, B Hayes and L Gibson.

Minutes: of meeting 13 October 2015

Resolved: W Twohill and L Gibson that the minutes from 13 October 2015 be adopted.

General Business:

1A Administration

- (i) NSW Government's – Local Government Reform – Council currently awaiting a response from the Minister for Local Government the Hon Paul Toole MP. Response expected prior to the end of the year. Further reported in General Manager's report.
- (ii) Christmas Closedown – arrangements to be made for respective departments. Emergency call out list to be compiled and distributed to Councillors and Senior Staff. Director Engineering to pursue.
- (iii) January Council Meeting – consideration to be given to cancelling the January 2016 Council Meeting. Proposed to hold an Extra-Ordinary Meeting on Friday 29 January 2016 to deal with the Swimming Pool Tenders and other matters.

1B Human Resources

- (i) Vacancies
 - Patch Truck Labourer – to be advertised.
 - Parks and Gardens Apprenticeship – current apprentice finishes 19 February 2016. New apprenticeship to be advertised.
 - School Based Traineeship Parks and Gardens – awaiting response from school.
 - School Based Traineeship Heavy Vehicle (Mechanical) – awaiting response from school.
 - Plant Operator – Roller Driver – currently being advertised. Closes Wednesday, 23 December 2015.
 - Arts and Tourism Officer – ten (10) applications received. Interviews to be held Wednesday, 23 December 2015.
 - General Manager's Secretary – currently being advertised on a permanent/part time basis. Closes Wednesday, 23 December 2015.
- (ii) Appointments
 - Adam Donnelly – appointed and will commence on 21 December 2015 on a casual basis as a Noxious Weeds Labourer.
- (iii) Annual Assessments
 - Administration – in progress.
 - Engineering – in progress.
 - Environmental – in progress.

2. Public Order and Safety
Nil

3. Health

- (i) Grenfell Medical Centre – Contracts for specific components of the project being developed. Quotations being obtained for major components. Grant funding application submitted under Round 2 of (NSRF) unsuccessful. Council to determine if we proceed immediately or reapply for grant funding under Round 3 of the NSRF.

- (ii) Grenfell Medical Centre Operation – currently being considered. Further reported in General Manager’s report.
- 4. Community Services and Education**
Nil
- 5. Housing and Community Amenities**
- (i) Rural Land Use Study – possible land rezoning opportunities identified in rural zone (RU1). Consideration to be given to reducing minimum lot sizes in large lot residential zone (R5). Consultant appointed to prepare the planning proposal. Director Environmental Services pursuing.
 - (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
 - (iii) Emu Creek Storm Management Plan – grant funding to undertake works as prioritised in plan unsuccessful. To be resubmitted. Written agreements developed to gain access to private land along Emu Creek and sent to private landowners for signing. Currently receiving responses. Director Engineering pursuing.
 - (iv) O’Briens Tributary – preferred schemes to be considered at the next Floodplain committee meeting. Funding to be then sourced.
- 6. Sewerage**
- (i) Smoke Testing – next round of smoke testing to be undertaken upon contract renewal. Director Engineering signed contract and Director Environmental Services pursuing internal compliance.
- 7. Recreation and Culture**
- (i) Art Gallery – “Grenfell Arts and Craft Group” is the current gallery exhibition and runs until the 16 December. Next exhibition to be conducted in January 2016.
 - (ii) Cinema – in recess over the Christmas period. Movies to be reactivated in 2016.
 - (iii) Henry Lawson Oval Master Plan – plan currently being developed. Director Engineering pursuing.
 - (iv) Club Grants Category 3 Funding – grant funding application has been submitted for the Grenfell Swimming Pool upgrade. Awaiting outcome.
- 8. Mining Manufacture and Construction**
- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.
- 9. Transport and Communication**
- (i) RMS Contract – reported in Director Engineering’s report.
 - (ii) Other Programs –. **Noted**
 - (iii) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.
 - (iv) Engineering Strategic Planning Meetings –held frequently to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2015/2016. Director Corporate Services and Director Environmental Services to be involved in regards to funding sources for projects, development application referrals and general development issues.
 - (v) Taxi Operator – late report to Council to be submitted by General Manager.
- 10. Economic Affairs**
- (i) Industrial Land Sales – two sales currently proposed. Subdivision of land in progress prior to the sale process being initiated.
- 11. General Purpose Revenues**
Nil

12. Alliances

- (i) Mid Lachlan Alliance – no recent meetings.

13. Other Matters

- (i) Overgrown Blocks – approvals to slash blocks being received. Works in progress.
- (ii) Village/Roadside Slashing/Spraying – in progress.

14. Job List: review

Noted

Next Meeting: Tuesday, 16 February 2016 at 8.15 am.

Closure: There being no further business to discuss the meeting closed at 9.29 am.

318 **RESOLVED:** Cr Halls and Cr Griffiths that the Minutes of the Manex Committee Meeting be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|---------------|---|--------------------|
| April 2012 | 1. <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE). | In Progress |
| August 2015 | 2. <u>Sewer Charges:</u> advise ratepayer and report back to Council (DCS). | In Progress |
| November 2015 | 3. <u>Grenfell Aquatic Centre:</u> call extra-ordinary meeting on 29 January 2016 to consider tenders (DES/GM). | In Progress |

2. DEFERRED ACTIVITIES:

- | | | |
|----------------|--|--------------------|
| September 2011 | 1. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE). | In Progress |
| April 2012 | 2. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES). | In Progress |
| November 2013 | 3. <u>O'Brien's Tributary – Drainage Improvement:</u> refer matter back to floodplain committee for further consideration and other possible options (DE). | In Progress |
| February 2014 | 4. <u>Lawson Oval Master Plan:</u> write to other users to assist in developing master plan (DE). | In Progress |
| | 5. <u>Quandialla Drainage:</u> arrange meeting with Quandialla Progress Association. Resubmit plans to Council (DE). | In Progress |
| | 6. <u>ARTC Road Interface Agreement:</u> awaiting response from LGNSW and John Holland in regards to signing agreement (DE). | In Progress |
| July 2014 | 7. <u>Henry Lawson Statue:</u> advertise and seek comments in regard to security camera (DE). | In Progress |
| | 8. <u>Bogolong Dam:</u> invite RMS and Paul Heinrichs to address Council (DE). | In Progress |
| May 2015 | 9. <u>Forbes Street Caravan Parking:</u> submit report to Council after expiration of trial period (DE). | In Progress |

| | | |
|---------------|---|--------------------|
| June 2015 | 10. <u>RMS:</u> request roundabout to be considered at the end of the Main Street in Grenfell (ADE). | In Progress |
| | 11. <u>Grenfell Medical Centre Operation:</u> invite a representative from the NSW Rural Doctors Network to address Council (GM). | In Progress |
| | 12. <u>Pigeon Control – Main Street:</u> continue to investigate options (DES). | In Progress |
| July 2015 | 13. <u>Using Poultry Litter on Pastures:</u> develop guidelines and report to Council (DES). | In Progress |
| August 2015 | 14. <u>Forbes Street Caravan Parking:</u> develop concept plan and report back to December Council Meeting (DE). | In Progress |
| October 2015 | 15. <u>Weddin Regional Health Hub:</u> call Expressions of Interest to engage a service provider (GM/DCS). | In Progress |
| November 2015 | 16. <u>Grenfell Sesquicentenary:</u> arrange civic reception (GM). | In Progress |
| | 17. <u>Taylor Park Toilets:</u> seek quotations for upgrade and renewal and report back to Council (DE). | In Progress |
| | 18. <u>Planning and Development Committee:</u> establish for February 2016 (GM). | In Progress |
| | 19. <u>Roadworks Holy Camp Road/Memory Street:</u> report on funding to December Meeting (DE). | Carried Out |
| | 20. <u>NSW Rural Fire Service:</u> seek clarification on procedure for “Stop Harvest Notices” and advertise (DE). | Carried Out |
| | 21. <u>Proposed Kerbside Collection:</u> conduct collection (DE). | Carried Out |
| | 22. <u>Fixing Country Roads:</u> prepare EOI for upgrade of Bewleys Road to B-double standard (DE). | In Progress |
| | 23. <u>44 Chapple Street, Greenethorpe:</u> carry out works to reduce overgrown vegetation (DES/DE). | In Progress |

TENDERS

1. Tender T6/2015 Supply and Delivery of Sealing Aggregate, T1.3.5.15

Tenders closed 10:30am on Tuesday 8 December, 2015 for the supply and delivery of sealing aggregate for bitumen sealing works to various stockpile sites within the Weddin Shire for the period of one (1) year to 21 February, 2017 with the possible extension of one (1) year.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report be deferred to closed Council.

319 **RESOLVED:** Cr McClelland and Cr Hughes that, due to commercial in confidence reasons, the tender prices report be deferred to closed Council.

2. Tender T7/2015 – Purchase One (1) Single Cab Bench Seat (4T) Tipping Truck

Tenders closed at 10.00 am on Wednesday 9 December, 2015 for the supply and delivery of one (1) new 4t Tipping Truck with toolboxes, including Council's trade-in Toyota Dyna registration WRY 568.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report be deferred to closed Council.

320 **RESOLVED:** Cr McClelland and Cr Hughes that, due to commercial in confidence reasons, the tender prices report be deferred to closed Council.

3. Quotations – Gravel Winning and Crushing, T1.6.47

Council has recently called quotations for winning and crushing of 15,000T of gravel in Brundah School Pit.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report be deferred to closed Council.

321 **RESOLVED:** Cr McClelland and Cr Hughes that, due to commercial in confidence reasons, the tender prices report be deferred to closed Council.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)**[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

322 **RESOLVED:** Cr Best and Cr Griffiths that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

DIRECTOR ENGINEERING REPORT

1. **Tender T6/2015 Supply and Delivery of Sealing Aggregate, T1.3.5.15**
Reason for confidentiality: commercial information (Section 10A(2)(d))
2. **Tender T7/2015 – Purchase One (1) Single Cab Bench Seat (4T) Tipping Truck**
Reason for confidentiality: commercial information (Section 10A(2)(d))
3. **Quotations – Gravel Winning and Crushing, T1.6.47**
Reason for confidentiality: commercial information (Section 10A(2)(d))

GENERAL MANAGER'S LATE REPORT

1. **Taxi Service, T3.6.3**
Reason for confidentiality: commercial advantage (sec 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

DIRECTOR ENGINEERING REPORT

1. Tender T6/2015 Supply and Delivery of Sealing Aggregate, T1.3.5.15

Reason for confidentiality: commercial information (Section 10A(2)(d))

RESOLVED: that Council accept the tender from Miller Metals for the supply of sealing aggregate to various locations within the Weddin Shire to 21 February, 2017 with the possible extension of one (1) year at a tendered price of \$540,355 (inc GST) p.a.

2. Tender T7/2015 – Purchase One (1) Single Cab Bench Seat (4T) Tipping Truck

Reason for confidentiality: commercial information (Section 10A(2)(d))

RESOLVED: that Council:-

- i) accept the tender from Tracserv Pty Ltd for the supply and delivery of one (1) new 2015 Isuzu NPR factory tipper at a cost of \$53,500 including GST, less trade in Toyota Dyna WRY 568 \$6,000 including GST, totalling \$47,500 including GST,
- ii) fund the purchase from the Plant Fund as previously approved.

3. Quotations – Gravel Winning and Crushing, T1.6.47

Reason for confidentiality: commercial information (Section 10A(2)(d))

RESOLVED: that Council accept the quotation from Calvani Crushing.

GENERAL MANAGER'S LATE REPORT

1. Taxi Service, T3.6.3

Reason for confidentiality: commercial advantage (sec 10A(2)(d))

RESOLVED: that Mr Paul Van Der Made be appointed Weddin Shire Council Taxi Operator for a three year period effective from Monday 21 December 2015 based on the terms and conditions as reported with an option to renew by agreement between both parties.

CLOSURE: There being no further business the meeting closed at 12:30pm

Taken as read and confirmed as a true record this day 18 February 2016.

..... General Manager.....Mayor