



To Avoid Delay when  
Replying or Telephoning

Please Quote:

## WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:  
The General Manager  
Camp Street or P.O. Box 125  
GRENFELL NSW 2810

Tel: (02) 6343 1212  
Fax: (02) 6343 1203  
Email: [mail@weddin.nsw.gov.au](mailto:mail@weddin.nsw.gov.au)  
website: [weddin.local-e.nsw.gov.au](http://weddin.local-e.nsw.gov.au)  
A.B.N. 73 819 323 291

### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 20 AUGUST 2015 COMMENCING AT 5.00 PM

13 August 2015

Dear Councillor,

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 20 AUGUST 2015**, commencing at **5.00 PM** and your attendance is requested.

**Note: Mr Robert Strickland from NSW Medicare Local will address Council at 3.30 pm prior to the meeting.**

Yours faithfully

GLENN CARROLL  
GENERAL MANAGER

#### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 16 July 2015
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
7. MINUTES - Henry Lawson Festival Ctee Mtg, 21/7/2015  
- Grenfell Sesquicentenary Ctee Mtg 30/7/2015  
- Local Emergency Management Ctee Mtg, 4/8/2015  
- Art Gallery Ctee Mtg, 6/8/2015  
- Tourism Ctee Mtg, 6/8/2015  
- Heritage Ctee Mtg, 6/8/2015  
- Town Works Ctee Mtg, 17/8/2015  
- Property & Development Ctee Mtg, 17/8/2015  
- Manex Ctee Mtg, 18/8/2015
8. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
9. QUESTIONS
10. CLOSED COUNCIL
11. REPORT ON CLOSED COUNCIL
12. CLOSURE

**PRESENT:** The Mayor Cr M Liebich in the Chair, Crs J C Niven, G B Halls, N W Hughes, J Parlett, G McClelland, A C Griffiths, C Brown and P H Best. General Manager (G Carroll), Director Engineering (W Twohill), Director Environmental Services (B Hayes) and Director Corporate Services (L Gibson)

**APOLOGY:** Nil

**CONFIRMATION OF MINUTES:**

**033** **RESOLVED:** Cr Griffiths and Cr Parlett that the Minutes of the Ordinary Meeting, held on Thursday, 16 July 2015 be taken as read and **CONFIRMED.**

### **QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

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The following requests have been received:-

William Morrow, Chairperson – Grenfell Food Hall Working Group, T2.3.1/C2.8.1: Requesting the opportunity to speak briefly to Council on this matter.

**Copy forwarded to Councillors – see Correspondence item 9.**

**At this point Mr Morrow addressed Council in regard to the Grenfell Food Hall Working Group.**

**Noted**

### **DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

<b>Councillor</b>	<b>Item No.</b>	<b>Nature of Interest</b>	<b>Type</b>	<b>Left the Room</b>
Cr M Liebich	Correspondence Item 4	President of the Show Society	Pecuniary	Yes
	Director Engineering Report Item 12	President of the Show Society	Pecuniary	Yes

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE  
WEDDIN SHIRE COUNCIL HELD, 20 AUGUST 2015.**

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**SECTION A - Matters for information**

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 27/2015.
- A2. The Hon Paul Toole MP, C2.10.9: Thanking you for your letter regarding the 'Fit for the Future' process and the Independent Pricing and Regulatory Tribunal's (IPART) decisions on Special Rate Variations.
- A3. NSW Farmers Association – Grenfell Branch, A3.19.1: Advising the NSW Farmers Grenfell District Council requests the Shire Council make a submission to the Australian Electoral Commission (AEC) against the redistribution that would see Weddin moved from the Hume electorate.
- A4. CENTROC, C2.10.9: Forwarding the latest JO update for circulation to your Mayor, Councillors, and other interested stakeholders.
- A5. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 28/2015.
- A6. John Penrose, R2.10.091: Thanking Council for the Drainage Improvements that have recently been completed on Manganese Road.
- A7. NSW Roads and Maritime Services, T3.4.2: Advising that the Traffic Route Lighting Subsidy Scheme (TRLSS) payment to your Council for 2014/2015 will be \$35,000.
- A8. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 29/2015.
- A9. Sims Metal Management, E3.3.12: Regarding Netwaste Contract for Collection & Recycling of Scrap Metal.
- A10. Brent Ray, P2.5.4: Advising we accept Council's offer regarding our purchase of the block in the Grenfell Industrial Estate.
- A11. NSW Food Authority, H1.6.8: Advising the NSW Food Authority is taking action to reduce red tape and remove duplicative requirements for retail food businesses.
- A12. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 30/2015.
- A13. NSW Building Professionals Board, P4.10237: Referring to Mr Brendan Hayes' application for renewal of your certificate of accreditation under the *Building Professionals Act 2005* (BP Act).
- A14. NSW Roads and Maritime Services, T3.6.1: Advising Roads and Maritime Services is pleased to announce the release of the NSW Grain Harvest Management Scheme October – December 2014 harvest period report.
- A15. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 31/2015.

- A16. The Hon Angus Taylor MP, A3.19.3: Advising Caragabal district residents will receive improved mobile phone coverage from new mobile phone towers to be built at nearby Manna Mountain and Jemalong.
- A17. Southern Phone Company Ltd., H1.2.5: Advising following the great success of last year's inaugural program, the second year of the Southern Phone Grants Scheme has arrived with some changes to the program this year.
- A18. The Hon Katrina Hodgkinson MP, A3.19.2: Advising the Grenfell Historical Society will receive \$2,100 towards the publication *Historic Homes of the Weddin Shire*.
- A19. Joan Bolton, C1.1.1: Writing to request permission from Council to sketch and print some cards with Grenfell buildings featured.
- A20. Young Shire Council, C2.9.3: On behalf of Young Shire Council it is with much regret that I advise you of the sudden passing of Councillor John McGregor.
- A21. Centroc, C2.7.3: Forwarding July, 2015 Newsletter.
- A22. Arts OutWest, C1.3.16: Advising the Country Arts Support Program (CASP) is small grants for small locally initiated arts projects.

## **SECTION B**

### **Matters for Report**

- B1. NSW Roads and Maritime Services, A3.6.61: Advising this financial year Roads and Maritime Services received a bulk allocation of funds in the Traffic Efficiency Infrastructure budget for distribution to Western Region Councils.
- B2. Intentus Chartered Accountants, A1.2.2: Advising as part of our statutory audit for the year ended 30 June, 2015, we advise having completed our first interim review of Council's operations.
- B3. Mark & Kerrie Troth, T5.20/2015: Regarding DA 20/2015, in reference to the letter dated 16<sup>th</sup> July, 2015, we are reasonably satisfied with the waste being removed from the site.
- B4. Department of Infrastructure and Regional Development, R2.56: Advising from 2014/2015 to 2018/2019 the Government will provide \$3.2 billion under the Roads to Recovery programme.
- B5. NSW Environmental Protection Authority (EPA), G2.14.1: Writing to encourage Weddin Shire Council to take advantage of the latest round of funding available for you to introduce kerbside collections for food and/or garden waste for your residents.
- B6. Sam Allen, T3.4.1: Submitting our 2015 Le Tour application.
- B7. Weddin Geranium & Garden Club, C1.3.28: Advising the Weddin Geranium & Garden Club is an incorporated body, which for several years has been able to obtain insurance cover by way of membership of Garden Clubs Australia, a state-wide body for Clubs like ours.

**034**     **RESOLVED:** Cr McClelland and Cr Brown that Correspondence sections A and B be noted.

## **SECTION C - Matters for consideration**

A précis of correspondence to be considered at the meeting is as follows:

1. NSW Roads and Maritime Services, R2.54.4: Attached is a copy of your Contractor Performance Report for the four monthly period ending 1 April, 2015.

This report is part of the requirements of the Roads Maintenance Council Contract for works on roads and bridges on State Roads.

**Note: Council was rated as good in 9 categories, acceptable in 3 with overall performance rated good and deemed suitable for further work.**

**Noted**

2. Central West Local Land Services, A3.6.65/C2.8.1: Referring to your letter dated 1 July, 2015 requesting a meeting regarding the fence at Bimbi.

**Copy forwarded to Councillors**

**035 RESOLVED:** Cr Niven and Cr McClelland that Council write to the Central West Local Land Services Board noting their refusal to remove the fence and advise that from Council's perspective the community concerns relating to bushfire, flooding and stock movements have not been adequately addressed and the issue remains unresolved.

3. NSW Government, The Treasury, A3.6.51: Confirming that on behalf of the Treasurer of NSW, I have executed the Restart NSW Funding Deed which was approved by Weddin Shire Council.

The \$1,100,000 in Restart funding is designed to fund the Greenethorpe-Bumbaldry Road Upgrade project (Fixing Country Roads Program) in accordance with the Deed.

The NSW Government looks forward to working with you in supporting your local area.

**Noted**

4. Grenfell P.A.H & I Association Inc., C1.4.6/C1.3.19: Advising we have a small working Steam Roller attending our annual show this year.

As it is a Registered Vehicle the owner is willing to drive his roller down the Main Street for advertising purposes for the show.

The owner of the Roller guarantees that there will be no damage to the road surface and we hereby apply for that permission.

**RECOMMENDATION:** that Council grant permission as requested subject to the owner confirming in writing that:

- i) the vehicle is registered.
- ii) there will be no damage to the road surface.
- iii) if there is any damage he will accept liability and repair the road.

**Cr Liebich previously submitted a written declaration of interest and left the room.**

**Cr Niven took the chair.**

**036 RESOLVED:** Cr Brown and Cr Hughes that Council grant permission as requested subject to the owner confirming in writing that:

- i) the vehicle is registered.
- ii) there will be no damage to the road surface.
- iii) if there is any damage he will accept liability and repair the road.

**Cr Liebich returned to the room and resumed the chair.**

5. Grenfell Community Health, C1.1.3/C1.8.3: Advising each year trained facilitators run a program for Year 10 students, both female and male called LoveBites. The program provides education on Domestic Violence and Sexual Abuse.

We are seeking financial support from the Weddin Shire Council to assist with the implementation of the 2015 LoveBites program. The funding will assist with purchasing the resources required to facilitate the program such as canvases for painting, paints, brushes plus additional resources for the day. The cost to achieve this goal will be approximately \$300.00. Any contribution from the Weddin Shire Council will be greatly appreciated.

Weddin Shire Council previously supported the program (2014). This support was greatly appreciated as it assisted us with the development of the LoveBites kits.

Thank you for your consideration with this request.

**Note: 2014 Contribution - \$200.00**

**RECOMMENDATION:**

For Council's Consideration

**037 RESOLVED:** Cr Hughes and Cr Best that Council donate \$200.00 to the 2015 LoveBites program.

6. Australian Local Government Association, A3.8.3: Writing to invite you to register for the Australian Local Government Association (ALGA) 2015 Local Roads and Transport Congress, to be held in Ballarat, Victoria from 17 – 19 November.

The Roads Congresses have historically built a reputation for influencing significant change, with this year's likely to be the last before the expected 2016 Federal Election.

A key aim of this year's Roads Congress is to highlight the importance of Federal funding to local government in overcoming road and infrastructure challenges.

Your Council's attendance at this year's Congress shows your support for the work that ALGA and your state and territory association is doing to secure better funding for local government roads and infrastructure.

I look forward to seeing you in Ballarat in November.

**RECOMMENDATION:** that the Mayor and Director Engineering be Council's representatives at the 2015 Local Roads and Transport Congress to be held in Ballarat, Victoria from 17 – 19 November, 2015.

**038** **RESOLVED:** Cr Griffiths and Cr McClelland that the Deputy Mayor and Director Engineering be Council's representatives at the 2015 Local Roads and Transport Congress to be held in Ballarat, Victoria from 17 – 19 November, 2015.

7. Weddin Geranium & Garden Club, P2.3.15: Advising the Weddin Geranium & Garden Club will be holding their annual Open Gardens on Saturday 10<sup>th</sup> and Sunday 11<sup>th</sup> October, 2015.

In the past we have utilised the CWA Tourist Information Centre as the port of call for visitors from out of town to collect the relevant brochures and information needed to visit each open garden in Grenfell on that weekend, and to direct them to other places of interest in town.

As the Hub is presently the Information Centre, we are seeking permission from Council to have the hallway open on those days so we can set up a table in the hallway near the tourist information brochures.

**RECOMMENDATION:** that the request be approved and the Weddin Geranium & Garden Club be advised accordingly.

**039** **RESOLVED:** Cr McClelland and Cr Parlett that the request be approved and the Weddin Geranium & Garden Club be advised accordingly.

8. NSW Roads and Maritime Services, T3.5.4: Advising the next meeting of the Regional Consultative Committee (RCC) is to be held on Wednesday 9 September, 2015 at the Dubbo Zoo (Savannah Function Centre), Obley Road, Dubbo.

Please ensure your Council is represented by one elected representative and one or two senior technical staff members.

**RECOMMENDATION:** that the Mayor and Director Engineering be Council representatives at the Regional Consultative Committee meeting at Dubbo on 9 September, 2015.

**040** **RESOLVED:** Cr Halls and Cr Hughes that the Mayor and Director Engineering be Council representatives at the Regional Consultative Committee meeting at Dubbo on 9 September, 2015.

9. William Morrow, Chairperson – Grenfell Food Hall Working Group, T2.3.1/C2.8.1: Advising a small but enthusiastic working group has been formed in Grenfell desiring to establish a Food Hall in our town.

**Copy forwarded to Councillors**

**RECOMMENDATION:** that Council:

- i) give "in principle" support to the establishment of the Grenfell Food Hall;
- ii) request the Hon Katrina Hodgkinson MP review TAFE's decision; and
- iii) bring the matter to the attention of the Hon John Barilaro MP as requested.



**041 RESOLVED:** Cr Hughes and Cr Brown that Council:

- i) give “in principle” support to the establishment of the Grenfell Food Hall;
- ii) request the Hon Katrina Hodgkinson MP review TAFE’s decision; and
- iii) bring the matter to the attention of the Hon John Barilaro MP as requested.

10. Gunyah Craft Shop Inc., C1.1.3: Advising that the Gunyah Craft Shop Inc. being a not-for-profit business are asking if you will once again this year consider a rebate on our Council rates.

Thank you for your consideration.

**RECOMMENDATION:** that the request be approved as per Council’s policy.

**042 RESOLVED:** Cr McClelland and Cr Parlett that the request be approved as per Council’s policy.

**043 RESOLVED:** Cr Brown and Cr Niven that the Correspondence be noted except where otherwise resolved.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

**RECOMMENDATION:** that the Director Environmental Services' Report be brought forward and dealt with at this point.

**044 RESOLVED:** Cr Brown and Cr Niven that the Director Environmental Services' Report be brought forward and dealt with at this point.

13 August 2015

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

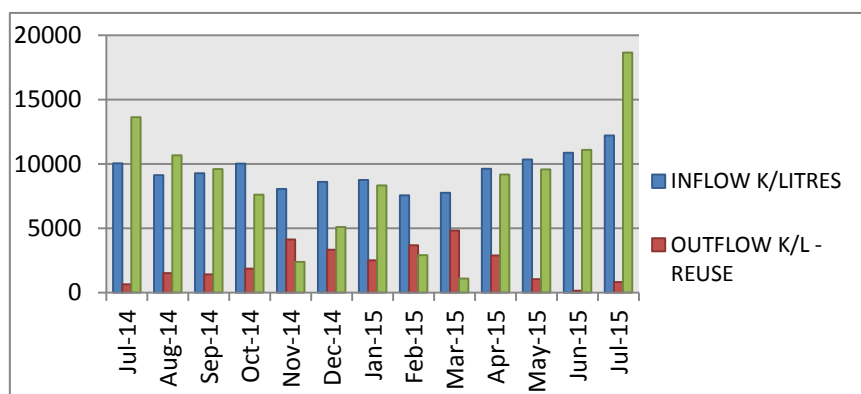
### A. Public Health and Environmental Matters

#### 1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during July 2015 was 12,210 kl with the daily average of 393.87 kl. Outflow for irrigation for reuse was 809 kl and discharge to Emu Creek 18669.6 kl.

The highest daily recording of 640 kl occurred for the 24 hours ending 6.30 am on 17 July 2015 and the lowest of 254 kl for the 24 hours ending 6.30 am on 2 July 2015.

A total rainfall of 129 mm was recorded for the month.



For Council's Information

Noted

#### 2. Animal Control, A4.4.4

Animal control activities were:

##### a. Companion Animals

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	1 (Dog)	Animals Destroyed:	0
Animals Sold:	0	Animals Released:	1 (Dog)
Animals Surrendered:	0	Animals handed to Rescue Org:	0

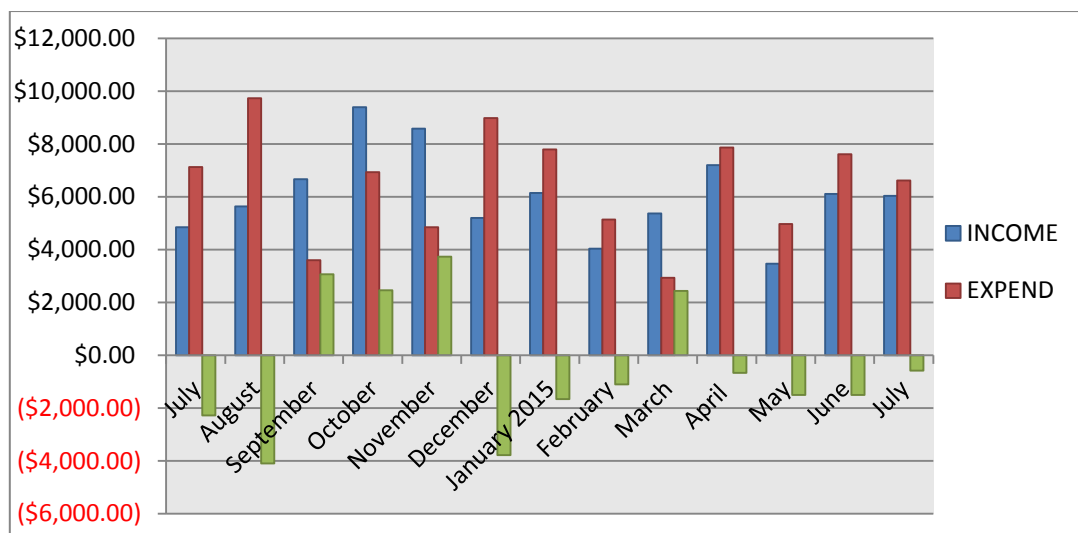
For Council's Information

Noted

### 3. Caravan Park Operations, P2.3.3

Income for the month of July 2015 was \$6,040.00 with expenditure of \$6,618.19 resulting in an operational loss of \$578.19 the month.

There were 173 sites occupied for the month of July 2015.



For Council's Information

Noted

### 4. NSW Government Grant - Grenfell Sewerage, G2.14.1

Council has received notification that NSW Government has announced \$110 million in Restart NSW funding for the regional infrastructure projects to go towards clearing the backlog of projects in country towns affected by ongoing water quality and sewerage problems.

The eligible projects to apply for Restart NSW funding as part of this initiative are those previously remaining in the Country Towns Water Supply and Sewerage Scheme, which includes:

#### Weddin Shire Council Sewerage Project

This project was identified in the original program in 1994 but did not receive funding.

There are 71 projects that have been identified as eligible for lodgement of an expression of interest.

Council has investigated the submission requirements and will need the assistance of an external consultant to complete the document. Relative cost estimates for this work have been identified as approximately \$14,000.

With the timeframes and complexities involved in the submission Council has requested HydroScience Consulting to complete this work looking for submission by 31 August 2015.

### RECOMMENDATION:

Confirm Action

045 **RESOLVED:** Cr Parlett and Cr Brown that the action be confirmed.

### 5. **Notification for Retail Food Business Made Easy, H1.6**

The NSW Food Authority is removing duplicative reporting requirements; from September 2015 retail food businesses will only need to provide their business details to local Councils.

#### **Changes to notification**

The Food Authority recognise that business details supplied by retail food businesses to Councils meet the Food Authority's statutory requirement and notification outcome intended under the national Food Standards Code and *Food Act 2003*.

As a result, retail food businesses will no longer be required to notify details to the Food Authority. This change will benefit retail food businesses where food safety is overseen by their local Council, such as restaurants, cafes, supermarkets, child-minders and mobile and temporary food vendors. These businesses now only need to give their business details once — to their local Council.

Licensed food businesses are deemed to have provided their notification details when they submit a completed application for a licence.

Unlicensed, non-retail food businesses, including wholesalers and manufacturers, will continue to notify the Food Authority.

#### **Notification requirements**

All food businesses must notify their local Council before they begin to trade.

Notification includes advising your Council of your business name, contact details, location(s), owner details and information indicating the nature of your food business.

Councils receive this type of information through applications for services, permits and approvals, and through registrations to pay rates. Retail food businesses providing this information to Council are deemed to have met the requirement to notify.

#### **More information**

If you have any questions about this advice or require further information, contact the Food Authority via:

- 1300 552 406
- [contact@foodauthority.nsw.gov.au](mailto:contact@foodauthority.nsw.gov.au)
- [www.foodauthority.nsw.gov.au](http://www.foodauthority.nsw.gov.au)

**RECOMMENDATION:** that Council notify all food premises of new requirements with return notification form for Council's/Food Authority Records.

**046 RESOLVED:** Cr Halls and Cr McClelland that Council notify all food premises of new requirements with return notification form for Council's/Food Authority Records.

**RECOMMENDATION:** that the Director Environmental Services' late report be received and dealt with because of the urgency of the matters.

**047 RESOLVED:** Cr Niven and Cr Brown that the Director Environmental Services' late report be received and dealt with because of the urgency of the matters.

### **6. Alcohol Free Zones (H1.6.9)**

Council resolved at the September 2011 meeting to re-establish alcohol free zones within Grenfell. Under the Local Government Act at that time these zones could only be for a period of four years at which ends on the 30<sup>th</sup> September 2015. To ensure adequate time for the required public consultation the council must determine if these zones are to be re-established in accordance with Section 644 of the Local Government Act 1993.

The Act allows for these zones to operate for a maximum period of four years, therefore the period for which the re-established alcohol free zones will run will be from 1 October 2015 to 30 September 2019.

Parks with alcohol prohibitions will remain as they are legislated under a separate section of the Act and do not expire.

It is proposed that the following areas be re-established as alcohol free zones at all times:

- Main Street from the intersection of Camp and Grafton Streets including Rygate Square to Burrangong Street, **excluding** the pedestrian footway under the projecting verandah on the western end of the premises known as the Railway Hotel, between Main Street and George Street Grenfell
- Burrangong Street from Main Street to Weddin Street
- Weddin Street from Burrangong Street to Camp Street
- George Street from Grafton Street to Short Street
- Forbes Street from Camp Street to George Street
- Teston Street from Main Street to George Street
- Nash Street footway from Main Street to George Street
- Short Street from Burrangong Street to George Street
- Unnamed footway/ lane running south from Dalton Street between George Street and Main Street

The following area is proposed to be an alcohol free zone between the hours of 10pm and 9am:

- the pedestrian footway under the projecting verandah on the western end of the premises known as the Railway Hotel, between Main Street and George Street Grenfell.

The following area is proposed be re-established as alcohol free zones at all times:

- Cross Street from North Street to Melyra Street
- Forbes Street from George Street to North Street
- Melyra Street from Cross Street to Forbes Street

**RECOMMENDATION:** that:-

- i) the proposal to re-establish Alcohol Free Zones be advertised and exhibited in accordance with the Local Government Act 1993 and Ministerial Guidelines on Alcohol Free Zones and public comment be invited,
- ii) all interested parties as listed in the aforementioned Guidelines be advised of the proposal.

**048** **RESOLVED:** Cr Best and Cr Halls that:-

- i) the proposal to re-establish Alcohol Free Zones be advertised and exhibited in accordance with the Local Government Act 1993 and Ministerial Guidelines on Alcohol Free Zones and public comment be invited,
- ii) all interested parties as listed in the aforementioned Guidelines be advised of the proposal.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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### **B. Planning and Development Matters:**

#### **1. Development Applications**

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
9/2015	Mr L Abbott & Mr IA Walker	Subdivision	\$0	Lot: 1296 DP: 754578 224 Adelargo Road GRENFELL NSW 2810
26/2015	Mr M Liebich	Addition to Commercial Premises	\$100,000	Lot: 71 DP: 1148241 Grafton Street GRENFELL NSW 2810
27/2015	Mrs JL Loveridge	New Shed	\$19,400	Lot: 1 DP: 801070 "Hillview" 5272 Mid Western Highway GRENFELL NSW 2810

#### **For Council's Information**

**Cr Liebich declared a conflict of interest in DA 26/2015 as the applicant and as the matter was not discussed stayed in the room.**

**Noted**

#### **2. Grenfell Medical Centre Development, P2.12.17**

Council has continued to advance the progress of the development with substantial actions occurring in the reporting period.

These are as follows:

- Site testing for asbestos fragments has been carried out with all fragments removed and Council is waiting on full validation of the site.
- The petrol tanks were located, all fluid (mainly water) was removed and the tanks removed and disposed of by contractor.
- Soil testing has been carried out and validation has been provided for the tank area.
- Other pipe works has been located that suggests additional tanks on the footpath area.

An inspection of the paired semi-detached building has revealed that the eastern exterior wall and party wall are in a dilapidated state. Rectification works are required to be carried out on the party wall to ensure the integrity of the building. These works will occur in conjunction with Council's Structural Engineers advice, plans and certification. A notice to rectify the wall has been served on Council and adjoining owner and work has commenced.

Council has received a response from its Expression of Interest for the Onsite Supervisors position. Mr John Anderson has been appointed to the position.

Council has received amended plans and specifications for the changes requested by Council.

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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Council has been advised that a standard contract has been prepared in a draft format for the various works and will be provided shortly.

The request for quotes has been advanced with a full list of local contractors with the capacity to carry out works collated.

The requests for quotes will commence Monday 17 August 2015 with concentration on major components first.

**For Council's Information**

**Noted**

### **3. Weddin Aquatic Centre, P2.3.1**

Council resolved at its Ordinary May 2015 Council Meeting to develop the aquatic centre in stages being:

Stage 1 – 50m pool, plant and concourse

Stage 2 – Amenities

Stage 3 – Splash Pad and Program Pool

It is still Council's intention to go to tender in late September/October with an 8 week process looking to assess and recommend determination at Special Council Meeting in late January/early February 2016.

Council has also resolved to demolish the shell and concourse outside the tender process and handover the cleared site to the builder. This action needs to be sourced through an external demolition contract with Council's participation in the transport component.

The use of the existing overall design needs to be confirmed that it can be staged.

Work has been carried out internally and on site to verify the extent of the Stage 1 works and their interaction with the remainder of the site.

1) Review of existing proposal for the ability to be staged as follows:

Stage 1 – 50m pool, plant and concourse

Stage 2 – Amenities

Stage 3 – Splash Pad and Program Pool

2) The review of existing Schedule 3 for inclusion in tender process and amended to service Stage 1 requirements is currently being carried out.

3) Review of the specification for the pool construction, concourse, plant and plant room and is currently being carried out.

It is still Council's intention to decommission the existing pump and filtration system. This will require the development of a temporary system to service the existing toddler's pool.

Council solicitor has been contracted and requested to assist in preparation of the appropriate contract and tender documents.

**For Council's Information**

**Noted**



### **4. Development Application – 20/2015, Hillside 179 Wirrimah Road Wirrimah**

#### **Purpose**

The purpose of this report is to provide the comprehensive consideration and assessment of the following Development Application including supporting documentation in accordance with the relevant matters to be considered as outlined under 79C of the Environmental Planning and Assessment Act 1979, (as amended).

<b>Application No:</b>	<b>20/2015</b>
<b>Applicant:</b>	<b>Daniel and Christine Relyea</b>
<b>Property:</b>	<b>Lots 132 DP 754592</b>
<b>Proposal:</b>	<b>Poultry Farming and Operation of Processing Unit (Onsite/Mobile)</b>

#### **Introduction**

The development application as lodged comprises the following information:

- Site Plan
- Photos of mobile processing unit
- Statement of Environmental Effects

This report provides the consideration and assessment of the proposed development in accordance with the Environmental Planning and Assessment Act, 1979 (as amended) prepared for determination of the subject development application.

#### **Background**

The subject site comprises two lots of land located in a rural environment. The site is used for the production of free range products including poultry, eggs and pigs. The applicant has used the site for intensive poultry production previously and has had to utilize metropolitan processing.

This practise of offsite processing is becoming untenable and wishes to carry out the processing on site. This will require the licencing from the Food Authority.

#### **Subject Site**

The subject site comprises the allotments listed as follows:

Lot 132/133 DP 754592

The total site area comprises approximately 100 hectares

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

The site is bounded by the Wirrimah road to the south, Scenic Road to the east and rural properties to the north and West. Dwelling houses are located within 500m of the site

Surrounding development comprises general rural land incorporating extensive farming incorporating general cropping and grazing with some smaller rural residential lots to the east (in Young Shire) and small amount of intensive farming directly to the west.

The subject site slopes from the east and north to Wirrimah Road.

The development site is located to the centre of the lot with the poultry growing area located to the north east.



### Proposed Development

The subject development application seeks to carry out processing of seven week old poultry on site utilising a converting shipping container.

The poultry is bought on site at 1 day old and is housed in mobile shaded units approximately 7m x 7m x 1.2 m high. The units are moved 3 to 4 metres daily allowing the birds to have green pick and leaving a minimal build of poultry litter on the previously used site. This allows for regeneration of the area the birds have been on. Both supplementary food and water are provided.

The processing unit is a converted shipping container that has been fitted out to allow processing to occur. The construction and fit out of the unit is controlled by the NSW food Authority. The weight of birds processed will be approximately 55 tonne per year with a maximum accommodation of 2500. The processing will take place up to 5 days per week with all workers being provided from the family . There will be an additional 10 vehicle movements per week.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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The applicant is also requesting permission for the unit to be mobile and be used outside the boundaries of the property

### Statutory Framework

Consideration of the relevant statutory planning controls applicable to the proposed development is provided below:

#### 1. Environmental Planning and Assessment Act, 1979 (as amended)

The Environmental Planning and Assessment Act, 1979 in conjunction with its Regulation 2000 and Model Provisions 1980 establishes the framework for the environmental planning system within NSW

Development requires the relevant development consent from an appropriate determining authority in accordance with the provisions of Part IV of the Act.

The subject development application has been lodged as a local Development

The activities on site are under thresholds for integrated and designated development.

Livestock intensive industries

- (1) Feedlots that accommodate in a confinement area and rear or fatten (wholly or substantially) on prepared or manufactured feed, more than 1,000 head of cattle, 4,000 sheep or 400 horses (excluding facilities for drought or similar emergency relief).
- (2) Dairies that accommodate more than 800 head of cattle for the purposes of milk production.
- (3) Piggeries:
  - (a) that accommodate more than 200 pigs or 20 breeding sows and are located:
    - (i) within 100 metres of a natural waterbody or wetland, or
    - (ii) in an area of high watertable, highly permeable soils or acid sulphate, sodic or saline soils, or
    - (iii) on land that slopes at more than 6 degrees to the horizontal, or
    - (iv) within a drinking water catchment, or
    - (v) on a floodplain, or
    - (vi) within 5 kilometres of a residential zone and, in the opinion of the consent authority, having regard to topography and local meteorological conditions, are likely to significantly affect the amenity of the neighbourhood by reason of noise, odour, dust, traffic or waste, or
  - (b) that accommodate more than 2,000 pigs or 200 breeding sows.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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- (4) Poultry farms for the commercial production of birds (such as domestic fowls, turkeys, ducks, geese, game birds and emus), whether as meat birds, layers or breeders and whether as free range or shedded birds:
- (a) that accommodate more than 250,000 birds, or
  - (b) that are located:
    - (i) within 100 metres of a natural waterbody or wetland, or
    - (ii) within a drinking water catchment, or
    - (iii) within 500 metres of another poultry farm, or
    - (iv) within 500 metres of a residential zone or 150 metres of a dwelling not associated with the development and, in the opinion of the consent authority, having regard to topography and local meteorological conditions, are likely to significantly affect the amenity of the neighbourhood by reason of noise, odour, dust, lights, traffic or waste.
- (5) Saleyards having an annual throughput of:
- (a) more than 50,000 head of cattle, or
  - (b) more than 200,000 animals of any type (including cattle),  
for the purposes of sale, auction or exchange or transportation by road, rail or ship.

### 22 Livestock processing industries

Livestock processing industries (being industries for the commercial production of products derived from the slaughter of animals or the processing of skins or wool of animals):

- (a) that slaughter animals (including poultry) with an intended processing capacity of more than 3,000 kilograms live weight per day, or
- (b) that manufacture products derived from the slaughter of animals, including:
  - (i) tanneries or fellmongeries, or
  - (ii) rendering or fat extraction plants with an intended production capacity of more than 200 tonnes per year of tallow, fat or their derivatives or proteinaceous matter, or
  - (iii) plants with an intended production capacity of more than 5,000 tonnes per year of products (including hides, adhesives, pet feed, gelatine, fertiliser or meat products), or

- (c) that scour, top, carbonise or otherwise process greasy wool or fleeces with an intended production capacity of more than 200 tonnes per year, or
- (d) that are located:
  - (i) within 100 metres of a natural waterbody or wetland, or
  - (ii) in an area of high watertable or highly permeable soils or acid sulphate, sodic or saline soils, or
  - (iii) on land that slopes at more than 6 degrees to the horizontal, or
  - (iv) within a drinking water catchment, or
  - (v) on a floodplain, or
  - (vi) within 5 kilometres of a residential zone and, in the opinion of the consent authority, having regard to topography and local meteorological conditions, are likely to significantly affect the amenity of the neighbourhood by reason of noise, odour, dust, lights, traffic or waste.

### Protection of the Environment Operations Act 1997 No 156

#### Schedule 1 Scheduled activities

**Note.** Parts 1 and 2 of this Schedule list the activities that are scheduled activities for the purposes of this Act (see sections 48 and 49). Part 3 defines various words and expressions that are used in Parts 1 and 2.

#### 2 Agricultural processing

- (1) This clause applies to the following activities:

**dairy processing**, meaning the processing of dairy produce as part of the production of milk, evaporated or condensed milk, buttermilk, cream, cheese, butter, ice-cream or similar products.

**general agricultural processing**, meaning the processing of agricultural produce (otherwise than as part of the manufacture of beer, wine, spirits, vinegar, acetic acid or similar products), but excluding:

- (a) dairy processing and grape processing, and
- (b) the processing of agricultural produce by means of mobile processing operations.

**grape processing**, meaning the processing of grapes (otherwise than by distilling) as part of the manufacture of wine, spirits, vinegar, acetic acid or similar products.

- (2) Each activity referred to in Column 1 of the Table to this clause is declared to be a scheduled activity if it meets the criteria set out in Column 2 of that Table.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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(3) In this clause:

***agricultural produce*** includes seeds, fruit, vegetables and other plant material, but excludes dairy produce and grapes.

***process*** includes crush, juice, grind, gin, mill, separate, wash, sort, coat, roll, press, steam, flake, comb, homogenise and pasteurise.

### Table

Column 1 Activity	Column 2 Criteria
dairy processing	capacity to process more than 30 megalitres of dairy produce per year
general agricultural processing	capacity to process more than 30,000 tonnes of agricultural produce per year
grape processing	capacity to process more than 30,000 tonnes of grapes per year

## 2. State Environmental Planning Policies

## 3. Weddin Local Environmental Plan 2011

The Weddin Local Environmental Plan 2011 is the principal local planning instrument applicable to the proposed development upon the subject site. The site is zoned for land use purposes as RU1 Primary Production and acknowledges the intensive agriculture and livestock processing as permissible uses. The use complies with the Objectives of the Zone.

### Zone RU1 Primary Production

#### 1 Objectives of zone

- To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.
- To encourage diversity in primary industry enterprises and systems appropriate for the area.
- To minimise the fragmentation and alienation of resource lands.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.

#### 2 Permitted without consent

Environmental protection works; Extensive agriculture; Home-based child care; Home occupations

### 3 Permitted with consent

Agriculture; Air transport facilities; Airstrips; Animal boarding or training establishments; Boat launching ramps; Boat sheds; Building identification signs; Business identification signs; Camping grounds; Caravan parks; Cellar door premises; Cemeteries; Community facilities; Correctional centres; Depots; Dwelling houses; Eco-tourist facilities; Environmental facilities; Extractive industries; Farm buildings; Forestry; Freight transport facilities; Heavy industrial storage establishments; Heavy industries; Helipads; Highway service centres; Home businesses; Home industries; Home occupations (sex services); Industrial training facilities; Information and education facilities; Intensive livestock agriculture; Intensive plant agriculture; Jetties; Landscaping material supplies; Mooring pens; Moorings; Open cut mining; Recreation areas; Recreation facilities (major); Recreation facilities (outdoor); Research stations; Roads; Roadside stalls; Rural industries; Rural supplies; Rural workers' dwellings; Secondary dwellings; Sewerage systems; Tourist and visitor accommodation; Veterinary hospitals; Water recreation structures; Water supply systems

### 4 Prohibited

Serviced apartments; Any other development not specified in item 2 or 3

**intensive livestock agriculture** means the keeping or breeding, for commercial purposes, of cattle, poultry, pigs, goats, horses or other livestock that are fed wholly or substantially on externally-sourced feed, and includes any of the following:

- (a) dairies (restricted),
- (b) feedlots,
- (c) piggeries,
- (d) poultry farms, but does not include extensive agriculture, aquaculture or the operation of facilities for drought or similar emergency relief.

**livestock processing industry** means a building or place used for the commercial production of products derived from the slaughter of animals (including poultry) or the processing of skins or wool of animals, derived principally from surrounding districts, and includes abattoirs, knackeries, tanneries, woolscours and rendering plants.

*Note. Livestock processing industries are a type of rural industry—see the definition of that term in this Dictionary*

**rural industry** means the handling, treating, production, processing, storage or packing of animal or plant agricultural products for commercial purposes, and includes any of the following:

- (a) agricultural produce industries,
- (b) livestock processing industries,
- (c) composting facilities and works (including the production of mushroom substrate),
- (d) sawmill or log processing works,





### ENVIRONMENTAL ASSESSMENT

Section 79C(1) of the Environmental Planning and Assessment Act, 1979 outlines the statutory requirements to be considered in the determination of a development application. Based on the findings of the Section 79C assessment, site inspection(s) and comments from consultation, the following matters are highlighted as being particularly relevant in the assessment of the proposed development.

#### **79C (1)(a) (i) any Environmental Planning Instrument**

The use is consistent with the objectives of the zone

#### **S79C(1)(a) (ii) any Draft Environmental Planning Instrument that has been publicly exhibited.**

Nil

#### **S79C(1)(a) (iii) any Development Control Plan (DCP)**

Detailed consideration of relevant Council Codes and Development Control Plans was provided earlier in this report. The following matters are identified as being particularly relevant to the assessment of the proposed development.

Notification complied with

#### **S79C(1)(a) (iiia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F**

The applicant has not offered, nor is it necessary for the applicant to enter into any form of planning agreement to accommodate the proposed development.

#### **S79C(1)(a) (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph)**

Consideration has been given to the Environmental Planning and Assessment Regulations including Model Provisions. Nothing in the Regulations or Model Provisions prevents assessment and approval of the subject application.

#### **S79C(1)(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality**

The potential environmental impacts of the proposed development upon the both the natural and built environment and social and economic impacts warrant specific detailed consideration. These matters have been specifically considered below.

#### **Environmental Impacts – Natural**

The subject site is located in a rural landscape. Within the notification period 4 submissions were received regarding potential issues of odour from the proposed composting of processing waste. This matter has been addressed through off-site disposal of processing waste.

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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The matters of noise impact has been considered and addressed through the containment of the birds within appropriate mobile facilities and number limitation.

### **Environmental Impacts – Built Environment**

The development site is located on sealed roads with appropriate vehicular access.

A traffic impact assessment has been carried out and it is considered that there will be minimal impact on the adjoining road infrastructure

### **Social and Economic Impacts**

It is considered that appropriate practices are in place to reduce any social impacts and the business will be positive for the area

### **S79C(1)(c) the Suitability of the Site for the Development**

It is considered that the site is suitable for the proposed use

### **S79C(1)(d) any Submissions Made in Accordance with this Act or the Regulations**

Submissions have been assessed and considered. Additional information and changes of waste disposal have addressed submission points however conditions of consent will assist in the control of the site

### **S79C(1)(e) the Public Interest**

It is considered the development is within the public interest.

<b>CONCLUSION</b>
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This development application for the keeping of poultry and mobile processing has been assessed in accordance with the provisions of all appropriate legislation.

The approval sought by the applicant is in accordance with the provisions of permitted consent and generally satisfy the objectives of the Weddin Shire Council Local Environmental Plan 2011 and Development Control Plan 2014

The applicant has provided extensive information regarding the activities and processes on site. In direct response to concerns raised by adjoining neighbours proposed waste disposal techniques were changed to have all the processing waste removed from the site to alleviate any odour issues. The containment of all waste within the processing unit in sealed containers until removal appropriately reduces and spill or odour issues. It is considered appropriate that all waste is removed as soon as practicable after processing and conditions developed to confirm this. The hours of operation are considered appropriate with minimal traffic impacts.

The unique housing of the birds allows appropriate protection to the birds while allowing a sustainable use and reuse of the growing/grazing area. This also reduces extensive build-up of poultry litter reducing odour concerns.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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It is considered appropriate that a Plan of management be prepared for onsite use that can be used for offsite activities. In addition an inspection and reporting regime of bi annual terms should be incorporated to provide confirmation of approved activities and control of environmental factors.

The activities are considered appropriate for the site and recommend council approve the application subject to conditions.

**RECOMMENDATION:** that the application be approved subject to the following conditions:-

**Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.***

### 1. MANDATORY GENERAL

- (1) Development is to take place in accordance with the attached stamped plans (Ref No. P1), Documentation submitted with the application and subject to the conditions below, to ensure the development is consistent with Council's consent.

*NOTE: Any alterations to the approved development application plans must be clearly identified **WITH THE APPLICATION FOR A CONSTRUCTION CERTIFICATE.** The Principal Certifying Authority (PCA) for the project may request an application for modification of this consent or a new application in the event that changes to the approved plans are subsequently made.*

*Reason: Statutory requirement and Public interest*

- (2) The applicant is to submit to Council, at least two (2) days prior to the commencement of any works, a notice of commencement of building or subdivision works and Appointment of Principal Certifying Authority.

*Reason: Public interest*

- (3) Toilet Facilities
- a. Toilet facilities must be available or provided at the work site before works begin and must be maintained until the works are completed at a ratio of one toilet plus one additional toilet for every 20 persons employed at the site.
  - b. Each toilet must:
    - i. be a standard flushing toilet connected to a public sewer, or
    - ii. have an on-site effluent disposal system approved under the Local Government Act 1993, or
    - iii. be a temporary chemical closet approved under the Local Government Act 1993.

*Reason: Statutory requirement*

- (4) A final Occupation Certificate must be issued by the Principal Certifying Authority prior to occupation or use of the development. In issuing an occupation certificate, the Principle Certifying Authority must be satisfied that that the requirements of section 109H of the Environmental Planning and Assessment Act 1997 have been satisfied.

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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*Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979*

- (5) The building works are to be inspected during construction by the Council or by an "Accredited Certifier" (as applicable) and documentary evidence of compliance with the relevant terms of the approval/standards of construction detailed in the Building Code of Australia and Council's established development standards (as listed under Advisory Conditions which form part of this consent), is to be obtained prior to proceeding to the subsequent stages of construction, encompassing not less than the following key stages:-
- (i) Completion: Upon compliance with all conditions of approval and prior to occupation.

Note: 48 Hours notice is required prior for all inspections

*Reason: To comply with the Environmental Planning & Assessment Amendment (Quality of Construction) Act 2003.*

### **2. WATER SUPPLY, SEWAGE & STORM WATER DRAINAGE WORK**

- (1) All Plumbing and Drainage works are to be carried out in accordance with Australian Standard 3500 – Plumbing and Drainage. It is noted that all plumbing and drainage work must be inspected by Council prior to backfilling.

*Reason: to ensure compliance with Australian Standard 3500 – Plumbing and Drainage.*

### **3. POEO**

- (1) The proposed use of the premises and the operation of all plant and equipment shall not give rise to an 'offensive noise' as defined in the Protection of the Environment Operations Act 1997 and Regulations.

*Reason: to ensure that noise emissions from the development satisfy legislative requirements and maintain reasonable levels of amenity to the area:*

- (2) In this regard, the operation of the premises and plant and equipment shall not give rise to a sound pressure level at any affected premises that exceeds the background (LA90), 15 min noise level, measured in the absence of the noise source/s under consideration by more than 5dB(A). The source noise level shall be assessed as an LAeq, 15 min and adjusted in accordance with the NSW Environmental Protection Authority's Industrial Noise Policy 2000 and Environmental Noise Control Manual (sleep disturbance).

*Reason: to ensure that noise emissions from the development satisfy legislative requirements and maintain reasonable levels of amenity to the area:*

### 4. FOOD PREMISES

- (1) To enable assessment for compliance with the Food Act 2003, Food Standards Code and Regulations, detailed plans and specifications for the food preparation are to be submitted to Council for approval prior to issue of construction certificate. Construction and fit out are to be in accordance with the minimum requirements of the relevant Australian standards.

*Reason: Statutory requirement and Public interest*

### 5. PLANNING GENERAL

- (1) The loading and unloading of all vehicles must be done entirely within the property and not upon the road reserve or footpath.

*Reason: Public interest*

- (2) The development shall only be conducted from 7am – 5pm, 5 days a week.

*Reason: Statutory requirement and Public interest*

### 6. BCA

- (1) The applicant is advised that the development consent plans do not indicate compliance with the deemed-to-satisfy provisions of the Building Code of Australia and compliance may necessitate variations to the development consent plans. In this regard, any variations which alter the configuration, size, for layout or design of the building, may necessitate an amendment to the development consent (or a new development application), and Council's Building Surveyor or an Accredited Certifier should be consulted prior to the lodgement of an application for a Construction Certificate.
- (2) The applicant is advised that the Construction Certificate plans and specification must comply with the provisions of the Building Code of Australia (BCA).

In this regard, the development consent plans do not show compliance with the deemed-to-satisfy provisions of the BCA, including:

- a) Part D1 - Provisions for escape
- b) Part E1 - Fire fighting equipment

Details of compliance with the relevant provisions of the Building Code of Australia and conditions of development consent are to be provided in the plans and specifications for the construction certificate.

You are advised to ensure that the development is not inconsistent with Council's consent and if necessary consult with Council's Building Certification Services or your accredited certifier prior to submitting your construction certificate application to enable these matters to be addressed accordingly.

### 7. MISCELLANEOUS

- (1) If the proposed development cannot be connected to a potable water supply then the applicant must demonstrate that the drinking water supplied to the premises will consistently meet the Australian Drinking Water Guidelines 2011 and any subsequent amendments to the Guidelines.

*Reason: to meet the Australian Drinking Water Guidelines 2011*

- (2) An appropriate drinking water management system, in compliance with NSW Health requirements and the Public Health Act 2010 and Regulation 2012 is to be provided.

*Reason: to comply with NSW Health requirements and the Public Health Act 2010 and Regulation 2012.*

- (3) Maximum number of birds on site at any one time shall be 2500.
- (4) The applicant shall develop a management plan incorporating the condition of approval to assist with onsite and offsite use. This plan will incorporate a biannual reporting to be submitted to Council to confirm activities on site.
- (5) All processing waste shall be stored in sealed containers within the processing unit and removed to a licenced abattoirs as soon as practicable after each processing activity. No waste can be disposed of or treated on site.
- (6) Council shall be provided with a copy of the licence for the processing unit from The Food Authority NSW.
- (7) The mobile holding units shall be maintained in the designated approved growing area. Should relocation be required the applicant shall contact Council for consultation and approval.

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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**049 RESOLVED:** Cr Hughes and Cr Halls that condition 5(2) be amended to read:

“The processing shall only be conducted from 7.00am to 5:00pm 5 days a week during winter/autumn/spring months and extended to 4:00am to 11.00pm 5 days a week during the summer months due to heat conditions affecting the processing activity.”

**050 RESOLVED:** Cr Halls and Cr Hughes that the application be approved subject to the above conditions as amended.

**Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.***

**FOR:** Crs M Liebich, J C Niven, A C Griffiths, G B Halls, N W Hughes, J Parlett, C Brown, G McClelland and P H Best.

**AGAINST:** Nil

**BRENDAN HAYES**

**DIRECTOR ENVIRONMENTAL SERVICES**

**051 RESOLVED:** Cr Parlett and Cr Niven that except where otherwise dealt with the Director Environmental Services' report be adopted.

**At this point the Director Environmental Services' left the meeting and did not return.**

13 August 2015

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

**1. Annual Returns of Disclosure of Interest, C2.2.2**

The annual returns are required under the Act to be lodged by all Councillors and other designated persons by 30 September, 2015.

Draft forms have been separately forwarded. To date, completed returns for the 2014/2015 financial year have been received from:-

Crs Griffiths, McClelland, Hughes, Halls, Brown, Parlett and Messrs Carroll, Gibson, Hayes and Twohill.

The returns once received are available for inspection by the public.

**For Information**

**Noted**

**2. NSW Local Government Week 2015, C1.4.3**

NSW Local Government Week was held from 3 August – 9 August 2015.

Local Government week affords Councils the opportunity to showcase the range of services provided, the achievements of Councils, the breadth of work undertaken and Councils plans for the future.

**For Information**

**Noted**

**3. Grenfell Medical Centre Operation, H1.1.7/P2.12.17**

Reference is made to the report to the June Council Meeting in regard to the proposal to obtain direction in regards to the future operation of the Grenfell Medical Centre.

Mr Robert Strickland Director Western NSW Medicare Local was subsequently contacted and has agreed to address Council in regards to the above.

Mr Strickland will address Council at 3.30 pm on Thursday, 20 August 2015 prior to the August Council Meeting.

**For Information**



## THE GENERAL MANAGER'S REPORT

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- 052** **RESOLVED:** Cr Hughes and Cr Parlett that Council further investigate service provider options for the future operation of the Grenfell Medical Centre and a report be submitted back to a future workshop.

### **4. Local Government NSW Annual Conference, A3.18.3**

As reported to the July 2015 Council meeting the 2015 Local Government NSW Annual Conference will be held in Sydney from 11 - 13 October 2015.

Council's Mayor Cr Mark Liebich has been nominated as Councils official delegate for voting purposes.

The Mayor, Deputy Mayor and General Manager have been registered to attend.

**For Information**

**Noted**

### **5. Leave Application, P4.10015/P4.10059/P4.10237**

Application is made for leave from the 14 September 2015 to 2 October 2015.

It is proposed Mr Brendan Hayes be appointed as Acting General Manager for the first week however as he is also then taking leave after this period, it is proposed that Mr Bill Twohill be appointed for the remainder of the leave period.

Mr Lachlan Gibson was offered the position for a week however was unable to accept the offer as he is currently undertaking the end of year financial statements process.

#### **RECOMMENDATION:** that:-

- i) the application for leave be approved.
- ii) Mr Brendan Hayes be appointed as the Acting General Manager with the same delegations from Council as for the General Manager for the period 14 September 2015 to 18 September 2015.
- iii) Mr Bill Twohill be appointed as the Acting General Manager with the same delegations from Council as for the General Manager for the period 19 September 2015 to 2 October 2015.

- 053** **RESOLVED:** Cr Parlett and Cr Best that:-

- i) the application for leave be approved.
- ii) Mr Brendan Hayes be appointed as the Acting General Manager with the same delegations from Council as for the General Manager for the period 14 September 2015 to 18 September 2015.
- iii) Mr Bill Twohill be appointed as the Acting General Manager with the same delegations from Council as for the General Manager for the period 19 September 2015 to 2 October 2015.

**GLENN CARROLL**  
**GENERAL MANAGER**

- 054** **RESOLVED:** Cr Niven and Cr McClelland that except where otherwise dealt with the General Manager's report be adopted.

## THE DIRECTOR CORPORATE SERVICES' REPORT

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13 August 2015

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

### 1. Statement of Bank Balances as at 31 July 2015:

Bank Account	
Westpac	\$238,525.23
Investments	
Westpac	<u>6,000,000.00</u>
<b>Total Investments</b>	<b><u>\$6,000,000.00</u></b>

### CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 July 2015.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

### 2. A Summary of Income for The Month of July follows:

Rates Receipts	41,634.52
Credit Union Agency Commission	607.20
Interest on Investments	7,700.69
RMS Works	424,027.64
Block Grant 2015-16 1 <sup>st</sup> Instalment	188,000.00
2014-15 Traffic Route Lighting Subsidy	35,000.00
Development & Building Application Fees	530.00
CTC Income	5,365.60
CTC Access Point Service Income	5,137.82
Caravan Park Income	6,009.00
Other	4,035.24
<b>Total</b>	<b><u>\$718,047.71</u></b>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' REPORT

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### 3. Roads and Other Expenditure:

Following are the up to date maintenance figures as at 30 June 2015.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	692,505	739,811
Grenfell Town Streets Maintenance	159,137	158,792
Village Maintenance - Caragabal	15,138	13,613
Village Maintenance - Greenethorpe	8,609	12,841
Village Maintenance - Quandialla	18,138	16,351
Garbage / Recycling Collection	120,873	131,969
Quandialla Recycling Station	8,000	5,160
Greenethorpe Collections	8,000	5,325
Commercial Waste Collection	18,000	11,354
Grenfell Waste Depot Manning / Plant Hire	130,000	132,555
Tips Working Expenses	48,000	71,446
Grenfell Tip Green Waste Processing	20,000	15,928
Grenfell Cemetery Maintenance	29,000	24,229
Grenfell Lawn Cemetery Maintenance	40,000	42,426
Grenfell Lawn Cemetery Sites etc. income	(33,000)	(34,077)
Noxious Plants	84,500	79,806
Noxious Plants - Extra	20,000	23,849
Parks & Gardens	204,262	238,990
Library Expenditure	121,763	76,420
Baths Income	(25,000)	(19,760)
Baths Expenditure	134,050	129,644
Caravan Park Income	(57,000)	(66,143)
Caravan Park Expenditure	98,004	86,100

## THE DIRECTOR CORPORATE SERVICES' REPORT

### RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2014/2015 State Roads (SH 6)	1,092,501	1,033,079
2014/2015 National Roads (SH 17)	752,212	532,361
2014/2015 Regional Roads Block Grant	557,000	415,924

2014/2015 Rural Local Roads (FAG)	VOTE	EXPENDITURE
LOCAL ROAD RESEALS	210,470	198,788
BALLANDENE ROAD	117,751	117,751
MARTINS LANE	0	0
PINNACLE ROAD	239,397	168,228
DRIFTWAY ROAD	192,794	192,794
OLD YOUNG ROAD	17,993	0
GRENFELL STREETS CONSTRUCTION	127,159	61,273
GRENFELL KERB & GUTTER	82,684	3,662
GRENFELL STREETS - FOOTPAVING	57,669	29,416
NOWLANS ROAD	217,584	217,584
RECONSTRUCT VILLAGE STREETS	37,715	0
WEDDIN/CAMP/CHURCH FOOTPAVING	200,000	0
QUANDIALLA DRAINAGE	151,657	0
GRAVEL RESHEETING	135,992	133,123
ROADSIDE VEGETATION MGMT PLAN	4,608	8,800
<b>Total</b>	<b>1,793,474</b>	<b>1,122,618</b>

2014/2015 Roads to Recovery	VOTE	EXPENDITURE
Pinnacle Road	200,000	200,000
Rural Roads Reseals	100,000	100,000
Driftway Road	150,876	150,876
<b>Total</b>	<b>450,876</b>	<b>450,876</b>

For Information

Noted

### 4. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity for June is as follows:

- 6 traces have been performed by Outstanding Collections with 1 additional result which now means all 6 rate payers have been located. As a result – 3 new payment arrangements, 2 pending arrangements or payment and 1 referred for further action.
- Batch of 14 that were referred to debt collection agency – response as follows - 10 paid in full, 1 arrangement, 2 pending response and 1 referred for further action.
- Batch of 23 that were referred to debt collection agency – response as follows - 16 paid in full, 1 continuing arrangements, 1 new arrangements, 1 sold with rates recovered as part of the sale process, 1 pending response/further action, 1 pending payment arrangement and 2 referred for further action.
- Further 3 referred to debt collection agency – response as follows – 1 response – pending arrangement and 2 no response to date – pending further action
- Continued liaison with Council's Debt Recovery Firm Outstanding Collections, monitoring payment arrangements, and following up with further action where required.

Other debt collection activity has been of routine nature.

**For Information**

**Noted**

### 5. Reconciliation of Rate Levies, R1.4

Tabled at the meeting will be the reconciliation of rate levies for the year ended 30 June 2015 and the financial year commencing 1 July 2015.

A resolution of Council is required to formally adopt the reconciliations, to affix the common seal of Council and to authorise the signature of the Mayor, Deputy Mayor and General Manager

**RECOMMENDATION:** that Council adopt the Rate Reconciliations as presented, the common seal of Council be affixed and that they be signed by the Mayor, Deputy Mayor and General Manager.

**055** **RESOLVED:** Cr McClelland and Cr Hughes that Council adopt the Rate Reconciliations as presented, the common seal of Council be affixed and that they be signed by the Mayor, Deputy Mayor and General Manager.

### 6. New Land Valuations - Rating, R1.6

Reference is made to the attached Valuer General's information regarding land values. As Councillors would be aware new land valuations came into effect for the 2015-16 year with Notices of Valuation issued in early 2015.

The total land value of the Weddin LGA was approximately \$491 million as at 1 July 2014. This is an overall increase from the total land value of approximately \$461 million determined as at 1 July 2010.

## THE DIRECTOR CORPORATE SERVICES' REPORT

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In the four years since Notices of Valuation were last issued in the Weddin LGA residential land values within Grenfell have generally shown a slight decrease, however Lawson Estate decreased moderately.

Village land values have experienced variable trends. The villages of Bimbi and Quandialla have shown a slight decrease, Caragabal saw a strong decrease and in Greenethorpe land values generally remained steady.

Rural residential and hobby farm land values have generally been steady since 1 July 2010.

However a slight increase has been evident for hobby farm land values in some localised pockets at Quandialla, Bimbi and Caragabal. Hobby farms on Quondong Road on the fringe of Grenfell have seen moderate decreases in land values.

Commercial and industrial land values have generally been steady.

Rural land values have shown variable trends, those situated in the western half of the LGA have generally shown a slight increase. Superior mixed farming land including the Glenelg and Greenethorpe areas has generally shown a strong increase. Rural land values in the rest of the LGA remained steady.

**For Information**

**Noted**

### **7. Interim Audit, A1.6**

Council's external auditors Intentus Chartered Accountants have completed their interim review of Council's operations after visiting the Council Chambers on 17<sup>th</sup> & 18<sup>th</sup> June 2015.

The auditor's report stated that: *"Generally, our audit confirmed that the financial management procedures and systems have been controlled effectively in a manner relevant to Council's structure and resources."*

There were no major deficiencies identified in our internal controls and only one minor matter reported. It is pleasing to see our internal controls are working effectively. The audit report is a good result and a credit to Council staff as it reflects the manner in which they perform their duties.

**For Information**

**Noted**

### **8. Sewer Charges, R1.2**

Council has received a request to review the application of a connected sewer charge to a vacant block of land and also review the previous year's charges paid.

#### Facts:

- Vacant block of land that previously had a dwelling (The dwelling was demolished some time ago and certainly hasn't existed during the current owners period of ownership with the block purchased in 2003)
- The connected sewer charge is currently being applied given the block previously had a sewer connection and the connection is available for use
- Whilst the connection is available for use it is not currently being used

- Council has previously considered a request to adjust the connected sewer charge on another vacant block with the charge adjusted to the unconnected fee for the current year (2013) and applied to future years. It would appear that at the time there was no request to review past fees with the dwelling demolished on this block in 2004.
- If the unconnected sewer charge is applied and the block is developed in the future, current practice is for a sewer capital contribution fee to be charged. In this regard consideration needs to be given to the upgrade of the existing very old system to service the impact of the new user. For indicative purposes the capital contribution fee charge in 2015 is \$3,730. For information the objectives of the sewer capital contribution plan are:
  - Enable Council to require contributions toward the provision of sewerage infrastructure needs in Grenfell which creates a demand for those facilities.
  - Enable Council to recoup funds, which it has spent in the provision of public infrastructure in anticipation of development.
  - Ensure that adequate public infrastructure is provided for, as part of any new development.
  - Provide a comprehensive strategy for the assessment, collection, expenditure, accounting and review of contributions on an equitable basis.
  - Provide developers with clear guidance as to the contributions payable for sewerage infrastructure.

Consideration needs to be given to the precedent this decision will set in relation to the treatment of charges where there is developed block reverting to a vacant block.

### **Options:**

#### Sewer Charge:

- Apply the unconnected sewerage charge in future and retrospectively. This would mean the refund of approximately \$2,036 of past charges
- Apply the unconnected sewerage charge prospectively for the current and future years.
- Continue to apply the connected sewer charge given it is available for use.

#### Sewer Capital Contribution:

- If the unconnected sewer charge is applied, charge the sewer capital contribution fee at the time of future development
- Waive the sewer capital contribution fee at the time of future development

### **RECOMMENDATION:**

For Council's Consideration

**056** **RESOLVED:** Cr McClelland and Cr Niven that Council advise the rate payer of the capital contribution fee that may apply if the unconnected sewer fee is applied and a report be submitted back to Council.

### 9. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- The State Library has suggested that subscribing to the ZINIO e-magazine database might be a better alternative than an e-book subscription and this option will be further investigated. The librarian is now able to demonstrate access to the State Library's e-book collection but no-one has accepted her offer to do so.
- "Knit, Natter and Nibble" re-commenced on 8th July and will conclude on 5th August. Generally the response has been muted this year although a creditable amount of squares will be sent away.
- The 2013/14 Public Library Statistics have been published and show that the library continues to perform well on a per capita basis. Of the 102 public libraries included in the survey Grenfell was ranked 40 for per capita expenditure on library materials (28 in 2012/13), 63 for overall library expenditure (22), 15 for library material per capita (13), 33 for acquisitions (21), 21 for discards (the higher the ranking the fresher the collections – 30 last year) but disappointingly only 88 for circulation (74).
- Junior members were invited to display a piece of LEGO in the library but none took up the challenge.
- Late in the month the library was presented with the generous donation of over fifty audio books on CD left after the winding up of the Southern Scene library supply company. This has doubled our collection of junior audio books on CD and added greatly to our nonfiction audio books.

**For Information**

**Noted**

### 10. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

- Prepared minutes for July 7th Weddin Development Committee and agenda for August 4th Weddin Development Committee meetings. Prepared correspondence as secretary of WDC including letter of support for Town Band funding application.
- Pursued the implementation of the Why Leave Town economic development initiative.
- Organised guest speak David Young from Workcover to attend August WDC meeting.
- Organised guest Speaker Vicki Seccombe - NSW Business Chamber to attend September WDC meeting.
- Met with editor of Discover Magazine and Michael Yates to negotiate a rate for the WDC for an ongoing Grenfell feature. Price per advert is very reasonable. There is strong interest from the local business community. The feature will include accommodation listing, events calendar and editorial each month on a different event/ attraction or reason to visit. Aiming to start feature in the September edition to coincide with Gold Fest feature.
- Distributed funding opportunities to community groups.
- Promoted postponement of public meeting on energy efficiency on August 4th at the Bowling Club. New date yet to be determined.



## THE DIRECTOR CORPORATE SERVICES' REPORT

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- Assisted with Christmas in Winter promotion.
- Met with one community member over possible sporting infrastructure development.

**For Information**

**Noted**

### **11. Tourism/Promotions, C2.8.11**

Council's Tourism Officer has been involved in the following activities:-

- Submitted application for Accredited Visitor Information Centre. Commenced VIC strategic plan. Advice has been received that this application has been successful.
- Prepared agenda for July Henry Lawson Festival meeting. Prepared letter of support for Town Band funding application.
- Prepared agenda for August Tourism meeting
- Submitted Foundation for Regional and Rural Renewal Culture, Arts, Tourism & Community Heritage (CATCH) application for Henry Lawson's birth site upgrade.
- Assisted with hanging of 't.Arts Gallery on Tour Exhibition' art exhibition.
- Confirmed program for Gold Fest on September 26th
- Designed and organised tourism rates notice flyers.
- Prepared Art Gallery coordinator report.
- Actioned Art Gallery Committee minutes including sourcing of quotes.
- Attended Sesquicentenary meeting and addressed action items i.e. logo, branding, website envelopes, merchandise quotes, banner quotes.
- Took community hub bookings, distributed and collected paperwork from clients.
- Researched and recorded 4 radio interviews, 7 Facebook posts and updated TV screen 4 times.

**For Information**

**Noted**

### **12. Arts & Events Officer, C2.8.11**

Council's Arts & Events Officer has been involved in the following activities:-

- Mailed remaining Festival sponsor thank you letters
- Started inquiries re exhibitors for 2016
- Wrote and sent Tourism 'Mailchimp' mailout for August/Sept
- Organised the changeover of Art Exhibitions – volunteers, lists, materials for 11 artists
- Prepared the posters, labels, media and components of the t.Arts on Tour exhibition
- Organised the opening morning tea and floor talk
- Liaison work re securing future exhibitions (i.e. Bald Archies)
- Prepared a FB-based proposal for the 'Arts Trail' concept

**For Information**

**Noted**

### **13. Grenfell Internet Centre, C2.8.14**

Council's Internet Centre Officer has been involved in the following activities:-

- Conducted services and repairs for 39 residential customers and 6 business customers.
- Sold laptops/computers to 2 residential customers and 1 business customers.
- Sold software, parts and accessories to 46 residential customers and 12 business customers.
- Sold ink and toner cartridges to 23 residential customers and 12 business customers.
- Delivered 5 individual lessons.
- Ran 4 Computer Club group lessons covering 'backing up files', 'Copy and Paste', and 'using a password manager'. Lessons continue to have regular attendees.
- Printed 2 lots of newsletters, 3 lots of service booklets, and 1 lot of invitations.
- Obtained a new cartridge and toner recycling box from Planet Ark to replace the service no longer offered by Calidad.

**For Information**

**Noted**

### **LACHLAN GIBSON DIRECTOR CORPORATE SERVICES**

**057**      **RESOLVED:** Cr McClelland and Cr Niven that except where otherwise dealt with the Director Corporate Services' report be adopted.

13 August 2015

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

### **1. Works Report (9 August 2015)**

#### **1.1 Classified Roads Maintenance**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

- |       |  |
|-------|--|
| SH6   | <ul style="list-style-type: none"><li>- general maintenance</li><li>- attended car accident 14 km from Grenfell supplied traffic control</li><li>- resealed 1.5 km with emulsion enrichment</li><li>- widen road edges for segment marker numbers to be stencilled on roadway</li><li>- repaired tap and replaced bollards at rest area</li><li>- repaired major bitumen defects caused by wet weather</li></ul> |
| SH17  | <ul style="list-style-type: none"><li>- general maintenance</li><li>- three sections of guardrail damaged by unknown vehicles</li><li>- supply traffic control for caravan rollover</li><li>- repair major bitumen defects caused by wet weather</li></ul>   |
| MR398 | <ul style="list-style-type: none"><li>- general maintenance</li><li>- repair/replace small signs</li><li>- remove suckers for sight distance</li></ul>   |
| MR236 | <ul style="list-style-type: none"><li>- general maintenance</li><li>- remove suckers for sight distance</li></ul>  |
| MR237 | <ul style="list-style-type: none"><li>- general maintenance</li><li>- continue widening to the boundary</li><li>- completed crushing in Mendham's pit</li></ul>  |
| MR239 | <ul style="list-style-type: none"><li>- general maintenance</li></ul>  |

## THE DIRECTOR ENGINEERING'S REPORT

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### 1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- poured headstocks, placed planks and constructed approach slabs on Beasley's Bridge
- reconstructed side track twice after heavy rain at Beasleys Bridge
- re-sheeted 1 km on Wheatleys Road
- started stabilizing Tyagong Creek Road (Roads to Recovery funding)

### 1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- removed a tree on Dunkleys Lane
- maintenance graded approximately 3 kms Adelargo Road, and Rumbles Lane

### 1.4 Urban Maintenance/Construction

- general maintenance
- removed Christmas in July signs
- widened a gateway on Manganese Road as part of drainage improvement works
- remove one dead tree in South Street and one full of wood grubs in Short Street

**For Information**

**Noted**

## 2. Other Works

- conducted Grader and Chainsaw training
- repaired dog pound
- raised cell wall at Grenfell Tip

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance

## THE DIRECTOR ENGINEERING'S REPORT

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### 2.2 Cemeteries

The following graves have been prepared from: 5 July 2015 to 9 August 2015:-

Grenfell Lawn	–	3
Grenfell	–	3
Bimbi	–	Nil
Caragabal	–	Nil

The following maintenance has been carried out in the last month:

- top up graves
- repair lawn after funerals
- mow and trim cemetery area
- trees damaged by vandalism have been ordered

### 2.3 Sewer Mains

Fourteen (14) sewer chokes have been attended to during the last month, none in the relined sections.

Raised 2 sewer manholes from square to round lids as part of stormwater infiltration reduction programme.

### 2.4 Private Works

- replaced a driveway for a ratepayer
- sold load of crushed gravel to a ratepayer
- cleared a sewer choke for Caragabal County Club
- supplied machinery for earthworks at the Showground

### 2.5 Village Maintenance

- general maintenance
- pushed Caragabal and Quandialla Tips

### 2.6 Vandalism

Urban - Nil

Rural - Nil

**Total Cost: \$0.00**

**Progressive Cost Urban: \$0.00**

**Progressive Cost Rural: \$0.00**

(from 1/7/2015 to date)

**For Information**

**Noted**

## THE DIRECTOR ENGINEERING'S REPORT

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### 3. Future Works

#### 3.1 Rural

- general maintenance
- complete Tyagong Creek Road heavy patching
- start Greenethorpe-Bumbaldry Road project
- complete Beasleys Bridge construction
- continue maintenance grading
- maintenance grade and gravel resheeting Adelargo Road

#### 3.2 Urban

- general maintenance

#### 3.3 Villages

- general maintenance

**For Information**

**058** **RESOLVED:** Cr McClelland and Cr Hughes that Council investigate a kerbside pickup service and a report be submitted back to Council.

### 4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PI 4094	CAT Backhoe	Repair sideshift
	Various Bushfire Trucks	Annual services
PI 4103	New Holland Tractor	Repair engine oil leak
PI 4105	CAT 120M Grader (N. Hookings)	Adjust circle, rams

It is proposed to call tenders to replace:

PI 4082	Case Smooth Drum Roller
PI 4100	Bomag BW20 Multi-Tyred Roller (to be retained by Council if trade-in price is low)

with two 18 – 20 T Smooth Drum Rollers (one new and one low hour second hand) and to replace PI 3249 Toyota Dyna (Parks and Gardens) with a new 4.5 T Tipping Truck as per the plant replacement program.

**For Information**

**Noted**

## **THE DIRECTOR ENGINEERING'S REPORT**

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### **5. RMS RMCC Contract, R2.54.4**

Routine maintenance on SH6 and SH17 continues.

Preliminary planning for the 2015/16 heavy patching and reseal works is being carried out.

Tree trimming on SH6 is being scoped.

Segment number to be stencilled on side of roadway.

**For Information**

**Noted**

### **6. Noxious Weed Report – July, C2.8.12**

The Noxious Weeds Officer has carried out the following works in the last month:-

- Weeds sprayed – Bridal creeper, Prickly Pear, Scotch Thistle, Wild Radish, African Boxthorn
- Training – Chainsaw level 1
- Areas sprayed – Yuline, Brundah, Bungalong, Grenfell town area, Bolungerai, Wheoga, Barbingal, Pullabooka, Caragabal, Berrigan, Tirrana & Marsden
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.
- Weed Action Plan – reporting for 2014-2015
- Bio control - Bridal Creeper rust transfer.

It is proposed to advertise the Labourer – Noxious Weeds casual position in the next few weeks.

**For Information**

**Noted**

### **7. 2015/2016 Roads to Recovery Programme, R2.56**

Council adopted the 2015/2016 Roads to Recovery Programme based on the value of the programme being double that of 2014/2015.

Council has recently been advised that the programme for 2015/2016 has been increased by a further \$383,685.

Tyagong Creek Road has been failing over a number of years in some locations and the recent rain events have exasperated the problem, with immediate rehabilitation being required for safety reasons.

Work commenced on Monday 3 August, 2015.

## THE DIRECTOR ENGINEERING'S REPORT

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It is proposed to allocate \$200,000 from the extra funds towards this necessary work and to allocate the remaining \$183,685 to the Driftway Road widening and strengthening program.

**RECOMMENDATION:** that Council:

- i) confirm the allocation of \$200,000 from the extra 2015/2016 Roads to Recovery funds for the rehabilitation work on Tyagong Creek Road.
- ii) allocate \$183,685 to the Driftway Road widening and strengthening program.

**059 RESOLVED:** Cr Halls and Cr Hughes that Council:

- i) confirm the allocation of \$200,000 from the extra 2015/2016 Roads to Recovery funds for the rehabilitation work on Tyagong Creek Road.
- ii) allocate \$183,685 to the Driftway Road widening and strengthening program.

### **8. 2016/2017 Roads to Recovery Programme, R2.56**

Council was recently advised that the 2016/2017 Roads to Recovery Programme, which was noted at Estimates to be \$447,796, is to be increased to \$1,477,353 (\$1,029,557 increase) with the remaining years reverting to \$447,796.

The allocation of the 2016/2017 Roads to Recovery Funding will be considered at the 2016 Estimates meeting.

**For Information**

**Noted**

### **9. 2015 Grenfell Goldfest, T4.3.7**

The Grenfell Goldfest is planned for 26 September 2015 and will require Council approval to close Main Street from Teston Street to the roundabout in Forbes Street.

Main Street between Forbes Street and near Camp Street will also be closed for the car show and will also require Council approval.

The matter will be referred to the Weddin Local Traffic Committee for comment and conditions.

The static old engine display will also be located on the grassy island just west of the Railway Hotel.

**RECOMMENDATION:** that Council approve:

- i) the closure of Main Street between Teston Street and the Forbes Street roundabout from 9.00 am to 3.30 pm on 26 September 2015.
- ii) the closure of Main Street between Forbes Street and near Camp Street for the car show from 9.00 am to 3.30 pm on 26 September 2015.
- iii) the use of the grassy island just west of the Railway Hotel for the static old engine display.

**060 RESOLVED:** Cr Brown and Cr McClelland that Council approve:

- i) the closure of Main Street between Teston Street and the Forbes Street roundabout from 9.00 am to 3.30 pm on 26 September 2015.
- ii) the closure of Main Street between Forbes Street and near Camp Street for the car show from 9.00 am to 3.30 pm on 26 September 2015.
- iii) the use of the grassy island just west of the Railway Hotel for the static old engine display.



## THE DIRECTOR ENGINEERING'S REPORT

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### 10. Naming of Schweitzer Lane, R2.4.90/R2.1.5

Director Engineering report to May 2015 Council Meeting refers.

The Naming of the lane as Schweitzer Lane between Burrangong Street and Forbes Street was advertised for comment and closed on Wednesday, 24 June 2015.

Two comments were received, both of which were supportive of the formalizing of the naming of the lane.

The name can now be submitted to the Geographical Names Board and the Department of Lands for comment.

**For Information**

**Noted**

### 11. Town Street Tree Inspection, E3.5.2

As part of Council's continued improvement program for the management of street trees in Grenfell and in accordance with agreed StateCover Best Practice for Public Liability Risk Management, Council engaged a Level 5 Arborist to assess the condition of a number of street trees, park trees and Cemetery trees.

The recommendations include removing or pruning trees on a priority basis.

These works will be carried out as resources become available.

It is to be noted that there are two large trees to be removed at the Grenfell Cemetery, one on the southern side of the main entrance and the other approximately 30 metres south of this tree.

There are also a number of trees to be removed in Council's Parks.

All the removed trees are to be replaced with suitable species.

Copy of report is available on iPads.

A further report will be submitted on funding options prior to the works being carried out.

**RECOMMENDATION:** that Council endorse the Arborist's report to remove or trim the nominated trees.

**061** **RESOLVED:** Cr Brown and Cr Hughes that Council endorse the Arborist's report to remove or trim the nominated trees.

### **12. Weddin Mountain Muster, C1.4.13**

The Weddin Mountain Muster will again be held from Sunday 20 September 2015 through to 25 September 2015.

The matter will be referred to the Weddin Local Traffic Committee for comment and conditions.

**RECOMMENDATION:** that Council approve the use of the nominated Council roads for use by the Weddin Mountain Muster from 20 to 25 September 2015 subject to the Weddin Local Traffic Committee comments and conditions.

**Cr Liebich previously submitted a written declaration of interest and left the room.**

**Cr Niven took the chair.**

- 062** **RESOLVED:** Cr Hughes and Cr Best that Council approve the use of the nominated Council roads for use by the Weddin Mountain Muster from 20 to 25 September 2015 subject to the Weddin Local Traffic Committee comments and conditions.

**Cr Liebich returned to the room and resumed the chair.**

### **13. Le Tour de Greenethorpe, T3.4.1**

An application has been received from the Greenethorpe Hall Committee for approval to hold the Le Tour de Greenethorpe on 20 September 2015 including some road closures.

No objection is raised subject to conditions imposed by the Weddin Local Traffic Committee.

A request has also been made for the loan of barricades and signs for the event.

**RECOMMENDATION:** that:-

- i) Council approve the use of the nominated roads for use by Le Tour de Greenethorpe subject to the Weddin Local Traffic Committee comments and conditions.
- ii) the provision of barricades and signs be approved as requested.

- 063** **RESOLVED:** Cr Hughes and Cr Brown that:-
- i) Council approve the use of the nominated roads for use by Le Tour de Greenethorpe subject to the Weddin Local Traffic Committee comments and conditions.
  - ii) the provision of barricades and signs be approved as requested.

### **14. Beazleys Bridge, R2.10.14/R2.11.8**

The concrete bridge beams were placed on the concrete abutments and the approach slabs were poured on Tuesday, 4 August 2015.

Final grouting and backfilling was completed.

The bridge was opened to traffic on Thursday 13 August, 2015.

**For Information**

**Noted**

### **15. Forbes Street Caravan Parking, R2.4.15:**

The 12 month Forbes Street Caravan Parking trial has now been completed. As previously advised, it has been difficult to objectively assess the trial.

However, visual assessments over the twelve months have indicated that the new parking has been well patronized by both visitors and locals, with the parking working very well.

The caravan and motor home parking also increased in usage during school holidays and between seasons when the grey nomads were travelling.

During the early stages of the trial, there were several suggestions provided which were either investigated or enacted e.g. shortening of the centre parking at the Melyra Street end for sight distance reasons, repainting over the old longitudinal lines.

Council has recently prepared an application for the Grenfell Hub to be an accredited Visitor Information Centre (VIC). The application has included in essential criteria the fact that there is adequate caravan and motorhome parking very close to the VIC.

It is now proposed to advertise that the 12 month trial is completed and seek comments on the proposal prior to Council formally adopting the parking arrangements and other items on the original plan. It will also be referred to the Weddin Local Traffic Committee for its consideration.

**RECOMMENDATION:** that Council seek public comment on the 12 month parking trial in Forbes Street between Camp Street and Melyra Street.

**064** **RESOLVED:** Cr Parlett and Cr Brown that a plan be developed for the Forbes Street Caravan Parking and a report be submitted back to Council.

### **16. Restart NSW Funding Deed, R2.75**

Council has recently been advised that the project funding deed for the Greenethorpe-Bumbaldry Road has now been signed.

It is proposed to now advise the residents in the Greenethorpe area of the proposed works and commence works in late August or September, 2015.

The work will commence in Greenethorpe at the wheat bunkers.

**For Information**

**Noted**

### **17. Central Tablelands Water – Draft Strategic Business Plan, U1.6.7**

On Wednesday 29 July, 2015 Acting Director Engineering, Clr Griffiths and Clr McClelland attended a workshop in Blayney. The workshop presented the draft Strategic Business Plan for Central Tablelands Water in accordance with their Integrated Planning and Reporting requirements.

## THE DIRECTOR ENGINEERING'S REPORT

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The key items of infrastructure to be completed in the near future include:-

- Upgrade to the Water Main between Gooloogong and Grenfell (42km) 2015-2018
- Orange to Carcoar Pipeline (joint CTW and Orange City Council Project) 2015-2019
- Modernisation of Blayney Water Filtration Plant 2014-2016
- Upgrade of Lake Rowlands to satisfy NSW Dam Safety Requirements.

Other key items that were discussed include:-

- Long term there are plans for the construction of Cranky Rock Dam (or other location) which would enable capacity within Carcoar Dam to be freed up for drinking water, and remove the need to increase Lake Rowlands capacity.
- Developer charges for water connections were discussed and it was suggested that the cost is stifling development. The cost was independently set by a consultant to reflect the full cost of service provision. Presently, there is no plan to reduce this cost.

**For Information**

**Noted**

### **18. Rural Fire Service – Weddin Senior Management & Service Agreement Committee Meeting, E1.3.22**

On Friday 24 July, 2015 Acting Director Engineering, with Clr Liebich and Clr Niven, attended the Weddin Senior Management Team and Service Agreement Committee Meeting. The meeting discussed recent Rural Fire Service activities and plans for the coming fire season.

Key items of discussion included:-

- Completion of Quandialla Fire Shed construction and fit out.
- Replacement of 22,000 water tank at Bimbi
- Actions to reduce likelihood of control burns escaping
- Actions to reduce smoke and likelihood of escapes from stubble pile burns.
- Water levels are generally good across the Shire; however some dams in the southern area of the Shire are yet to fill.

**For Information**

**Noted**

### **19. 2015/2016 West Traffic Efficiency Infrastructure Funding, A3.6.61**

Roads and Maritime Services has invited Council to nominate small projects which improve safety and efficiency and which can be designed, built and invoiced before 26 February, 2016.

Some of the projects could include:

- T intersection improvements ( signs and markings)
- Signage
- School bus laybacks
- Removal of traffic domes if approved

The projects must be nominated by Friday 28 August, 2015.

## THE DIRECTOR ENGINEERING'S REPORT

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Please advise the Director Engineering of any small projects so that they can be included in the list. The funding is 50:50.

**RECOMMENDATION:** that Council nominate small road projects to Roads and Maritime Services for funding under the 2015/2016 West Traffic Efficiency Infrastructure Program.

**065** **RESOLVED:** Cr Brown and Cr Best that Council nominate small road projects to Roads and Maritime Services for funding under the 2015/2016 West Traffic Efficiency Infrastructure Program.

### **20. Proposed Tourism Sign 'Gallery' in Cross Street, B1.11.2**

Letter 1068, Correspondence Item B7 at the May 2015 Council meeting refers.

A request was received for approval to erect a tourism sign "Gallery" near the Cross Street sign pointing towards the Patina Gallery, Grenfell on the Gooloogong Road.

The Tourism Attraction Signposting Assessment Committee (TASAC) assesses tourism signs on classified roads to ensure that the signage is consistent and accurate for tourist attractions across the region and the owner has been given information on how to go through the process.

**For Information**

**Noted**

### **21. Grenfell Industrial Estate, P2.5.4**

Director Engineering report February 2015 Council meeting item 8 refers.

It is proposed to have an on-site meeting at the Grenfell Industrial Estate on Thursday 27 August, 2015 at 8:00am to discuss:

- Road layout
- Drainage considerations
- Future lot layout
- Dam
- Other matters

**RECOMMENDATION:** that Council meet at 8:00am on Thursday 27 August, 2015 on-site at the Grenfell Industrial Estate to discuss subdivision matters.

**066** **RESOLVED:** Cr Hughes and Cr Parlett that Council meet at 8:00 am on Thursday 27 August, 2015 on-site at the Grenfell Industrial Estate to discuss subdivision matters.

## **THE DIRECTOR ENGINEERING'S REPORT**

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### **22. Tree Removal in Berrys Road, E3.5.4**

The owner of Lot 20 Berrys Road (McClintock) has requested that the large box tree near the existing shed be removed so that access gates can be erected in that vicinity.

As this tree may have some significance, an arborist will be inspecting this tree and other trees on Wednesday 19 August, 2015 to assess the structural integrity of the tree.

**For Information**

**067** **RESOLVED:** Cr Halls and Cr Niven that Council approve the removal of the tree subject to the Arborist's report confirming the tree is unsafe.

### **23. Burrangong Street – Traffic Control, R2.4.6**

As Council would be aware, there is now a several month timeframe between the demolition of the Hargraves building and the commencement of the construction of the Grenfell Medical Centre.

It is proposed to move the man-proof fence back towards the boundary and open up the footpath for pedestrian traffic, and to remove the barrier mesh to allow parking to occur outside the building site. The roadworks ahead signs will also be removed in the interim.

George Street was temporarily closed during the site preparation works and is now reopened.

George Street will be required to be closed during various construction stages.

The current traffic control and man-proof fence will be reinstalled prior to the commencement of the construction works.

**For Information**

**Noted**

**WILLIAM TWOHILL**  
**DIRECTOR ENGINEERING**

**068** **RESOLVED:** Cr McClelland and Cr Brown that except where otherwise dealt with the Director Engineering's report be adopted.

## **LATE REPORT ON THE ARTS OUTWEST BOARD MEETING HELD ON TUESDAY, 11 AUGUST 2015 AT THE BATHURST COUNCIL CHAMBERS.**

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**RECOMMENDATION:** that the Delegate's late report be received and dealt with because of the urgency of the matters.

**069** **RESOLVED:** Cr Hughes and Cr Parlett that the Delegate's late report be received and dealt with because of the urgency of the matters.

On Tuesday 11 August, 2015 I represented Council as its Delegate at the Arts OutWest Board meeting in Bathurst.

Key areas to note:

### Changes to the four Priority Areas in the Arts OutWest Strategic Plan.

From:

- a. Arts Health
- b. Aboriginal Arts Development
- c. Creative Industries
- d. Young People

To:

- a. Aboriginal Arts Development
- b. Arts and Health
- c. Cultural Tourism
- d. Lifelong Learning in the Arts

### CASP Applications are Open

- The Country Arts Support Program (CASP) provides small grants for small locally initiated arts projects. Apply for up to \$3000.
- Funding is for: projects happening January-December 2016.
- What the funding can be spent on: the main focus of CASP is for artist's fees and expenses.
- Applications close October 1, 2015

### Constitutional Changes for Arts OutWest

Regional Arts NSW Advisory Council Report indicated to Arts OutWest that there would be a strong emphasis that there is an increasing expectation to move to a skills based board.

The August meeting of Arts OutWest tabled the following from the Executive Officers Report:

"It was suggested that a sub-committee be formed to work on constitutional change and developing the model for a skills based board.

Currently the discussion has been on the proposed mix and two tier structure (see below). This needs further discussion as well as consideration of issues such as timeframe, how to transition from one structure to another, the process to attract and appoint skilled board members, length of position and sunset clauses, ensuring a geographic spread.

With focus in the following areas:

1. Finance
2. Legal
3. Arts,
4. Business and Marketing
5. HR
6. Fundraising
7. Community
8. Local Government
9. Aboriginal

In addition to the Board, Arts OutWest would have a Consultative Group with a representative from each of the Councils and CSU and ideally made up of senior people from each organisation. They would meet annually or bi-annually to help set strategic directions for Arts OutWest."

**Note: Wellington Council decided to pull out of Arts OutWest and no longer contribute. The decision was made for financial reasons and the need to respond to the 'Fit For the Future' Local Government Reform.**

Whilst there is little doubt that Weddin Shire Arts groups and organisations already greatly benefit from Council's membership with Arts OutWest, it is important to try to engage all arts organisations and encourage the use of the services provided by Arts OutWest.

To this aim it would be advantageous for Council to encourage all Weddin Shire Arts groups by:

- Publishing a refresher in the Council News about what Arts OutWest do and Council's connection with them
- Utilising the new Public Notices feature on Council's new Website to send out the Arts OutWest 'What's On' as well as to call for entries from artists and organisations
- Having some information permanently listed on our WSC website

CLR BROWN  
DELEGATE

**070**     **RESOLVED:** Cr Brown and Cr McClelland that the delegates report be noted.



**Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts  
held on Tuesday, 21<sup>st</sup> July 2015 at the Grenfell Community Hub at 7.30 pm.**

**Welcome:** Vice president, Glenn Carroll welcomed members of the committee to the meeting

**Present:** Jenny Hetherington, Chris Lobb, Judy Mitton, Michele Johnson, Glenn Carroll, Claire Myers, Carly Brown, John & Betty Fittler, Terry Carroll, Auburn Carr, Pam Livingstone, Pene Starr

**Apologies:** Tamara McMahon, Liz Carroll, Lachlan Gibson, Angela & John Hunter, Gordon Rolls, Di Donohue, Belinda Day

It was moved P Livingstone seconded J Hetherington that the apologies be accepted. Carried.

**Minutes:** The minutes from the previous meeting were confirmed.

Moved: C Myers Seconded : P Livingstone Carried.

**Business Arising: nil**

**Communication:**

**Inwards:** FRRR grant (\$1780 towards the “Sleuth, Street & Slam” poetry street entertainment that Di Donohue had applied for), congratulatory letter from WSC, Hospital Auxiliary thank you for Festival, Anthony Lambides- donation of book & DVD. Copies of Lawsonian

Motion “That the inwards communication be received.”

Moved : C Myers Seconded : C Lobb Carried

**Outwards:** Thank you letters sent to sponsors, patrons, guests & other supporters. Andre McCarthy, Bill Rudd, Bob Jackman, Bowling Club, Country Club, Community Transport, J & B Fittler, Hilarie Lindsay, Kath Smith, Juanita Meier, Hugh Moffitt, Michael & Murray Mitton, Maurice Simpson, Pam Livingstone, Peter Mitton, Roy Billing, RFS, SES, WSC

Get well cards were sent to Deidre & Terry Carroll

Motion “That the outwards communication be endorsed.”

Moved : C Myers Seconded: C Lobb Carried

**Treasurer’s Report: Most co-ordinators were able to be on budget or less.**

**As a result, the Festival will make a profit, even with some a/cs remaining.**

Motion “That the treasurer’s report be received.”

Moved : P Starr Seconded C Brown Carried

with acclamation for the outstanding work done by the Treasurer!

**Coordinator’s Reports:**

**Art/ Porcelain:** C Lobb thanked P Starr & J Mitton for their efforts during her absence. People’s Choice was won jointly by Bev Lappan & Kathleen McCue.

Colina Grant – Statuette for “Mark”. Festival received \$1492 commission on sales of Painting, sculptures & porcelain. Income from door takings, Subscriptions, Sponsorship, entry fees & sales: \$11,481. Expenditure for art & porcelain prize money, Statuette, judges gift came to \$7,153.30. Total profit : \$6,078.30.

**Children’s Competition:** The display in shop windows looked really good & filled available spaces.

**King/Queen competition:** In the vicinity of \$31,000 was raised from our very generous town. The difference between the highest charity raisers was only \$357.

Moved: C Brown Seconded : C Lobb that a document outlining the guidelines pertaining to the staging of the King/Queen competition eg fund raising start & finishing times, be prepared for the Business Arising section of the next meeting & entered in the Events Manual Carried

**Program:** 4,000 were printed at Wagga...seemed to be a reasonable number, good format

**Publicity/ Promotions:** Moved: C Brown    Seconded: P Livingstone

***That the cost of having a Festival Message on the Billboard situated at the western edge of town, & possibly also the billboard between Cowra & Grenfell be investigated***    Carried

Discussion about the fading mural on the wall of the old Craft shop , adjacent to the Albion Hotel. Cannot be restored...would have to be re-created. Success of the murals at Eugowra which are painted for nothing by an arts group.

As it appeared that nearby towns were supporting the Festival by bringing a bus it was

Moved: C Lobb    Seconded: J Mitton ***that Probus groups from the area be invited to attend.***  
Carried

**Social Media:** facebook page extremely successful & is being followed by Regional Arts NSW & Australia. Also the competitions are attracting entries from a culturally diverse group of people.

**Street Stalls:** Some 20 stalls were cancelled just before the Saturday...due to breakdowns, illness...some have forfeited their deposit, others have requested to roll it over until next year. There seemed to be a problem with the powered sites, so it was agreed that if x3 phase is required that stall holders bring their own.

**Woodchop:** Terry Carroll apologised for the non-event, but thought that it could be re-instated if the prize money was more attractive.

Moved: P Starr    Seconded: T Carroll ***that the woodchop event be treated as “Street Entertainment”& as part of that budget would double the prize money.***    Carried

**General Business: Official Guest for 2016**

***Committee members were asked to think about a former Grenfell resident who has been successful who could be invited to “COME HOME TO GRENFELL” [as Festival guest]***

***Theme: the theme for the Sesqui-Centenary to be launched at Australia Day next January & celebrated on the Sunday of the long weekend in October, 2016 is: ‘COME HOME TO GRENFELL’.***

**Does the committee want to use this as Festival theme?**

The inadequate toilet situation in the area of the hub was raised. It might be time for a mobile toilet block to be hired, possibly situated at the rear of Royal Hotel.

**Meeting closed: 8.40 pm**

**Next meeting date:** The next meeting and AGM will be held at 7.30pm on Tuesday, 20<sup>th</sup> October, 2015 at the Community Hub.

**071    RESOLVED:** Cr Brown and Cr Niven that the Minutes of the Grenfell Henry Lawson Festival of Arts Committee Meeting be noted.

**MINUTES OF THE GRENFELL SESQUICENTENARY COMMITTEE MEETING HELD ON THURSDAY, 30 JULY 2015 COMMENCING AT 7.30 PM AT THE COUNCIL CHAMBERS. (C1.4.16)**

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**1. PRESENT:** G Carroll, J Hetherington, J Parlett, L Thomas, C Brown, P Starr, L Carroll, P Grossman, J Niven, H Moffitt, P Livingstone, W Crampton, J Black, T Robinson, A Carr and A Milne.

**2. APOLOGIES:** P Moffitt, G Nicoll, M Nicoll, W Twohill and K Starr.

**Resolved:** P Grossman and H Moffitt that the apologies be accepted.

**3. MINUTES**

**Resolved:** J Parlett and H Moffitt that the minutes of 18 June, 2015 be adopted.

**4. BUSINESS ARISING:**  
Nil

**5. CORRESPONDENCE:**

**Inwards**

5.1 – Grenfell Sesquicentenary Events Planning and Invitations (copy attached)

**Resolved:** C Brown and P Livingstone that the draft letter be sent out as amended.

**Outwards**

- Nil

**6. FINANCIAL STATEMENT**

**Resolved:** P Starr and L Carroll that the financial statement be adopted as presented.

**7. GENERAL BUSINESS:**

**7.1 Action Plan**

The Action Plan was reviewed with the following comments:

- Book in progress- 68 old homesteads to be featured in the book at this stage. Quotes being obtained from printers. Funding/grants being pursued. Royal Australian Historical Society to be contacted to source a grant. Forward selling of book to be considered.
- Tree planting – to be further investigated. Roma Sinclair to be invited to plant the tree. To be reported back next month.

**Resolved:** L Thomas and C Brown that Roma Sinclair be invited to plant the tree.

- Monument/Time Capsule – L Thomas and B Twohill pursuing.
- Beard growing competition – to be launched on Australia Day 2016. L Thomas pursuing.
- People to write about Grenfell – G Nicoll pursuing.
- Large photos of Grenfell – P Grossman pursuing.
- Bushdance with a folk band and an old fashioned supper to be held on the Saturday night. November Shorn band booked. Showground booked. Liquor Licence to be obtained. P Livingstone pursuing.

- 2016 Grenfell Gold Fest to be merged with Sesquicentenary event, dress up prizes etc. A Carr pursuing.
- Bus tour on Saturday – G McClelland and L Eastaway arranging.
- Guinea pigs on Sunday – venue and time to be determined. J Black pursuing.
- Theme – ‘Come Home to Grenfell’ to be the theme. To be implemented for all major events in 2016 leading up to the celebrations. The committee to write to all community groups requesting they relate any events they have in 2016 to the Sesquicentenary celebrations and include the event in the calendar of events planner. Also encourage clubs and groups to think of 2016 as a full year of celebrations.
- Website to be developed.

**Resolved:** L Thomas and P Starr that option 1 be accepted at a cost of \$850.

- Logo developed and confirmed.
- Branding developed.
- Social media proposal was accepted at a cost of \$110/ month for 12 months. To be pursued with M Yates.

**Resolved:** C Brown and P Starr that \$1000 be allocated to social media in the budget.

- Grants to be pursued where possible. In progress.
- Budget to be developed. In progress.
- Official invitation to be written to Angus Taylor MP, Katrina Hodgkinson MP and Senator Fiona Nash. P Moffitt to pursue.
- Crowd sourcing function to be developed whereby people can donate \$2 or \$5 via a link on our website to go towards expenses associated with the celebration. Target groups to be identified. Arts OutWest to be contacted to provide assistance. In progress.
- An additional book to be developed- Peter Grossman’s book progressing well. To be printed late 2015.
- People who have left Grenfell to be invited back- Use reunions column in Telegraph, Herald and possibly Melbourne papers. Write to local schools and sporting groups encouraging them to hold reunions on the October long weekend in 2016. Promote on Facebook. In progress.
- Artefacts- display to be held. Security to be considered. S Ryder pursuing.
- Art Gallery – exhibition to showcase Grenfell History.
- Main Day of Activities – Sunday to be the main day with activities to be held in Taylor Park. Anglican Church’s spare block available for use.
- Literature- in progress. Progressing well.
- Old Days clothing to be highlighted- to be incorporated as part of Goldfest.
- Official Launch- to be at the Australia Day Ceremony in 2016. In progress.
- Special Guests- Peter Moffitt to approach Marie Bashir. Other names to be considered such as Jan Leane. P Moffitt to pursue.
- Calendar of events - draft calendar tabled.
- Cobb & Co Coach – booked for the whole weekend.
- Merchandise ie Grenfell Scarf – ideas to be circulated amongst committee members.
- Banners for entrance to town – to be investigated.
- Banners for Main Street – to be investigated.
- Pull up banners – to be investigated.

**Resolved:** C Brown and L Thomas that quotes for entrance to town banners, Main Street banners and pull up banners be obtained.

- Grenfell Special Plant – to be investigated.
- Breakfast at O'Brien's Hill – being considered for the Monday morning. To be further developed.
- Window Dressing Display – to be developed.

8. **DATE OF NEXT MEETING:** Thursday, 24 September 2015, 7.30 pm at the Council Chambers.

9. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.21 pm.

**072** **RESOLVED:** Cr Parlett and Cr Hughes that the Minutes of the Grenfell Sesquicentenary Committee Meeting be noted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 4 AUGUST 2015 COMMENCING  
AT 4.30 PM (E1.1.5)**

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- 1. PRESENT:** Bill Twohill (LEMO, Chair - Weddin Shire Council), Warren Goodall (REMO), Michael Madgwick (NSW Police LEOCON), Craig Johnson (Fire & Rescue NSW), Bill Atchison (State Emergency Service), Andrew Noble (NSW Ambulance), Karen Hancock (NSW Western Local Health), Angus Nielsen (Rural Fire Service), Brendan Hayes (Weddin Shire Council, Public Health), Mark Hughes (Observer - Fire & Rescue NSW), Maurice Simpson (Observer - State Emergency Service), J Hood (Observer - Fire & Rescue NSW), Ray Smythe (Observer - NSW Ambulance) and Adrian Milne (Observer - Weddin Shire Council).

- 2. APOLOGIES:** Steven Hayes and David Sheehan.

**Resolved:** A Nielson and C Johnson that the apologies be accepted.

- 3. MINUTES:**

**Resolved:** A Noble and C Johnson that the minutes of meeting held on 5 May 2015 be adopted as read.

- 4. MATTERS ARISING**

- 4.1 Weddin EMPLAN**

To be completed.

**Noted**

- 4.2 Draft Recovery Plan**

To be included in EMPLAN.

**Noted**

- 4.3 Hydra Exercise “AEOLUS”**

Exercise was very beneficial for those who attended.

**Noted**

- 5. GENERAL BUSINESS**

- 5.1 Presentation by Warren Goodall on EMOS**

EMOS (Emergency Management Operations System) is a cloud-based program for emergency management in an Emergency Operations Centre.

EMOS Phase 1 – completed.

EMOS Phase 2 – by Christmas 2015.

EMOS Phase 3 – at end of 2016.

**Noted**

- 5.2 Weddin EMPLAN**

Special meeting to be convened on Wednesday 9 September, 2015 at 9:00am to prepare the draft Weddin EMPLAN.

**Noted**

- 6. CORRESPONDENCE** Nil

## **7. MEMBERS REPORT**

### **7.1 Police – at full strength.**

### **7.2 Fire & Rescue NSW**

- attended 1 house fire.
- assisted ambulance.
- incidents controller training (red helmets).

### **7.3 SES**

- attended 2 storm jobs
- attended 1 flood.
- assisted 1 road crash incident – co-operation with all services was excellent.
- assisted 1 police incident.

### **7.4 Ambulance**

- 1 person now replaced.
- 1 person injured.
- attended several vehicle crashes.

### **7.5 Rural Fire Service**

- attended car crashes
- bushfire season – too early to predict.

### **7.6 NSW Health**

- chemical decontamination – list of chemicals – Fire & Rescue NSW can decontaminate.

## **9. NEXT MEETINGS: - Tuesday 3 November, 2015 at 4:30pm.**

## **10. CLOSURE: There being no further business to discuss the meeting closed at 6:07pm.**

**W TWOHILL  
(LEMO)**

**073 RESOLVED:** Cr Griffiths and Cr Halls that the Minutes of the Local Emergency Management Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD  
THURSDAY 6 AUGUST, 2015 AT THE COUNCIL CHAMBERS COMMENCING AT  
8.30 AM (C2.6.35)**

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**1. PRESENT:** Mary Moffitt, Lisa Schaefer, Cr Alan Griffiths, Cr Carly Brown, Cr Jan Parlett, Hugh Moffitt, Auburn Carr and Glenn Carroll.

**2. APOLOGY:** Nil

**3. MINUTES:**

**Resolved:** L Schaefer and H Moffitt that the minutes of the meeting held 18 June 2015 be adopted.

**4. MATTERS ARISING**

**4.1 Future operation of Art Gallery** – currently being operated with internal staff assistance. Funding available for the Arts and Tourism Officer's position. Position to be advertised in due course. Volunteers assistance acknowledged.

**4.2 Norwegian Quilt** – costings to develop a booklet and information sheet/permanent story board on the history of the Norwegian Quilt obtained and detailed below:-

500 Booklets	\$2003
Information Sheet	\$176
Story Board	\$203

**Resolved:** Cr J Parlett and Cr C Brown that the Committee accept the quote for an Information Sheet and Story Board at a cost of \$379.

- Ideas to develop the connection between Gai Lander and the original quilters to be further considered.

**5. CORRESPONDENCE:**

**Inwards** - Maureen Locke-Maclean – 'Indigo Blue – Down Under'

**Resolved:** Cr J Parlett and Cr A Griffiths that the Committee approach Keryl McCann to ascertain if it is feasible to conduct a workshop and advise Maureen Locke-Maclean accordingly.

**Outwards** Nil

**Resolved:** M Moffitt and H Moffitt that the Correspondence be adopted as presented.

**6. ART GALLERY – CO-ORDINATORS REPORT**

**Resolved:** H Moffitt and L Schaefer that fifty (50) name plate holders be purchased at a cost of \$165.00.

**Resolved:** Cr Griffiths and Cr Brown that the frosting on the glass doors and walls be removed and replaced by the new logo on the Art Gallery entrance doors and angle glass with consideration to be given to the installation of safety strips on the glass walls.

**Resolved:** Cr Brown and M Moffitt that the Art Gallery Co-ordinators report be adopted as presented.



## **7. ART GALLERY – FINANCIAL STATEMENT**

**Resolved:** H Moffitt and L Schaefer that the Art Gallery Financial Statement be adopted as presented.

## **8. GENERAL BUSINESS**

**8.1 Action List** – currently being developed. To be presented at the next Art Gallery Committee Meeting.

**8.2 Volunteer Thank You Morning Tea** – held 24 July, 2015. Went very well and was well attended.

**8.3 New Volunteers** – Currently being engaged. Further training to be arranged.

**10. NEXT MEETING:** Thursday, 8 October, 2015 at 8.30 am at the Council Chambers.

**11. MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.46 am.

**074 RESOLVED:** Cr Brown and Cr Parlett that the Minutes of the Grenfell Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING HELD ON THURSDAY 6th AUGUST 2015 AT 3.30PM AT THE COUNCIL CHAMBERS**

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1. **PRESENT:** Clr N. Hughes, Clr G. McClelland, Clr J. Parlett, Clr C. Brown, M. Aspin, P. Diprose, W. Crampton, L. Gibson, A. Carr.

2. **APOLOGY:** Nil

3. **CONFIRMATION OF MINUTES:** 28<sup>th</sup> May 2015

Mention 'Jan Lehane and Stan McCabe' when referencing Stan McCabe.

Include 'crane' when mentioning railway turntable.

Include 'Art Gallery exhibitions to be included in calendar of events.'

**Resolved:** Clr N Hughes/ Clr C Brown that subject to amendment, the minutes of the 28<sup>th</sup> May 2015 meeting be confirmed.

4. **MATTERS ARISING:**

Unveiling of plaque on the Len Wallace sculpture will take place on 14<sup>th</sup> November 2015. His Excellency General The Honourable Sir Peter Cosgrove AK, MC to be invited to open the sculpture. Tim Fischer to be invited if Peter Cosgrove declines.

5. **CORRESPONDENCE:**

**In:** Nil

**Out:** Lions Club- VIC

Third employee who assisted with the Len Wallace sculpture installation.

Adrian Milne- railway turntable

Promotional photography offer to:-

Show Society  
Sheep Races  
Jockey Club  
Le Tour De Greenethorpe  
Weddin Mountain Muster  
Dramatic Society  
Quick Shears  
Lions Market Days  
Grenfell Art Gallery  
Grenfell Museum  
Chrysler Museum  
Golf Club  
Netball Club  
Cricket Club  
Bowling Club  
Rugby Union  
Rugby League

Additional letters of offer to be send to Soccer Club, Rotary, Men's Shed, Nursery, Red Cross, RSL, Cubs, Weddin Wanderers.

## 6. **PROJECTS:**

- Visitor Information Centre- application for accredited VIC has been submitted. Application to be circulated. New role to be advertised in October. Yellow 'i' signage to be installed once accreditation confirmed. Themed areas in the hub, brochure display system featuring individual plastic holders and QR codes were discussed. Relationship with neighbouring towns to be developed. Lack of brochure storage in the hub may be an issue. Provision of a booking service would be beneficial.

**Resolved:** P Diprose/ M Aspin that themed areas in the hub are explored.

**Resolved:** P Diprose/ M Aspin that proposed wall display system is explored.

**Resolved:** P Diprose/ M Aspin that individual holder's compatible with the display system are explored.

- Gold Fest- program coming together, promotion has commenced.
- Website –working well.
- Tourism “Mapping” exercise- on hold.
- Social Media – averaging 2 posts per week. Unearth campaign is giving us many shares. Professional photography will assist this.
- Central NSW Tourism update- Unearth Central NSW Campaign- A 4 day media tour is commencing in the region on August 10<sup>th</sup> with a focus on gold mining and bushrangers. Journalist is staying at Grenfell Hall on Tuesday night. Insights are being sent weekly.
- Gold Trails- new website will be launched in mid August.
- Central NSW Tourism Destination Management Plan- will be distributed to members for comment. DMP is currently being reviewed.
- Discover Beautiful Grenfell Gardening Workshop- online form will not be established on [www.grenfell.org.au](http://www.grenfell.org.au), however promotion will be provided and the concept encouraged. Organising committee will be encouraged to use Grenfell Internet Centre to establish independent online booking system.

**Resolved:** Clr C Brown/ Clr N Hughes that a letter is written congratulating the Discover Beautiful Grenfell Workshop Committee on their initiative to promote Grenfell and suggesting they use the Grenfell Internet Centre for their online requirements.

## 7. **PRIORITISING PROJECTS:**

**Noted**

## 8. **UPCOMING EVENTS:**

- 't.arts Gallery On Tour' Art Gallery Exhibition until 12th September
- Grenfell Show 4-5<sup>th</sup> September
- Go Karts September 4-6<sup>th</sup>
- Caragabal Sheep Races September 12<sup>th</sup>

- ‘Moods Of The Riverina’ Art Gallery Exhibition 16<sup>th</sup> September – 24<sup>th</sup> October
- Discover Beautiful Grenfell Gardening workshop 16&17th September
- Jockey Club Races 19<sup>th</sup> September
- Tour De Greenethorpe 20<sup>th</sup> September
- Weddin Mountain Muster 21-25 September
- Gold Fest September 26<sup>th</sup>
- ‘Grenfell Art and Craft Group’ Art gallery Exhibition 28th October – 16th December
- Len Wallace Sculpture Unveiling November 14th 2015
- Grenfell’s Sesquicentenary October 1<sup>st</sup>-3<sup>rd</sup> 2016
- Henry Lawson Sesquicentenary June 2017

The Blue Church will celebrate 100 years in its current location in June 2016.

**9. REPORTS:**

Nil

**10. BUSINESS WITH NOTICE:**

M Aspin -Reggie McNamara- more should be made of this connection. Consider a race, interactive statue, promotion of his achievements on the website and in the paper. Research on Reggie to be sourced from Bruce Robinson. Consider turning the railway line into a bike path. Consider developing trails for cycling tours. All famous sports people from Grenfell should have more information on the website. Reggie McNamara to be a new project on the agenda.

J Parlett- Unearth Campaign-the publicity and media visit is not the value the committee expected, we would have received the publicity regardless of our \$3000 contribution. Committee expected greater occupancy and more money being spent locally. This has not happened. In future more communication with operators should take place prior to committing to campaigns.

Discover magazine- The WDC has negotiated a deal directly on behalf of the local business community. All business have the opportunity to participate in the feature.

**11. QUESTIONS WITH NOTICE:**

Nil

**12. NEXT MEETING: Thursday 1st October 2015 3.30 pm at the Council Chambers**

**13. CLOSURE: 5 pm**

**075 RESOLVED:** Cr Hughes and Cr Parlett that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE HERITAGE COMMITTEE MEETING HELD ON THURSDAY 6  
AUGUST 2015 AT 5.00 PM AT THE COUNCIL CHAMBERS (C2.6.22).**

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1. **PRESENT:** Clr J Parlett, Clr C Brown, Clr N Hughes, Mrs P Livingstone, Mr M Aspin, Mr I Pitt, Mr J Hetherington, Mr B Hayes (DES), Mrs S Jackson-Stepowski (HA) and Mrs I Holmes (Observer)

2. **APOLOGIES:** Nil

3. **CONFIRMATION OF MINUTES:**

**Resolved:** Clr J Parlett and P Livingstone that the minutes of the meeting held on Thursday 28 May, 2015 be adopted.

4. **MATTERS ARISING:**

4.1 NSW Heritage Council

Mr Hayes advised that Council has received no correspondence.

**Noted**

4.2 Advertising for Local Heritage Grants 2015/16

Mr Hayes advised that the 2015/2016 LHG were advertised in the Grenfell Record and on Council's website with 5 Applications being received.

**Noted**

4.3 Criteria for Inclusions in Inventory of Weddin Memorials

Mrs Jackson-Stepowski spoke in detail about a memo she prepared – Record of Markers of Local Events, Persons, Associations and Structures.

**Noted**

5. **CORRESPONDENCE:**

5.1 2015 Heritage Festival (Conflict & Compassion), Clr N Hughes

**Noted**

6. **BUSINESS WITH NOTICE:**

6.1 2015/16 Heritage Funding Allocation

Mr Hayes advised that both he and Mrs Jackson-Stepowski have reviewed the 5 applications received. Three of these applications require further information.

**Resolved:** Clr C Brown and M Aspin that 58 Main Street (Schaefer) and 52 Main Street (Christian Bookshop) be allocated funds and that the remaining 3 applications be supported in principle subject to further information on work to be completed such as colours, quotes and approval.

7. **HERITAGE ADVISORS REPORT**

Mrs Jackson-Stepowski gave a verbal report on:

- Reviewed Heritage Funding Applications
- Lawson/Patterson play in Sydney
- Trophy Guns in WWI
- Speaking with TAFE regarding trade courses
- National Trust Heritage Festival to be held next year – not sure of theme

**8. QUESTIONS WITH NOTICE:**

Clr Hughes advised that the Blue Church on Cowra Road will celebrate 100yrs next June.

**Noted**

**9. NEXT MEETING:** Thursday 1 October, 2015 at 5.00pm

**10. CLOSURE:** There being no further business the meeting closed at 5.45 pm.

**076 RESOLVED:** Cr Niven and Cr Hughes that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY 17 AUGUST, 2015 AT 4.30 PM (C2.6.8).**

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1. **PRESENT:** Clrs Niven (Chair), Parlett and Brown.  
Messrs G Carroll, W Twohill, B Hayes and L Gibson (observers).

2. **APOLOGY:** Clrs Liebich, McClelland and Best

**Resolved:** Clr Parlett and Clr Brown that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** 13 July 2015

**Resolved:** Clr Brown and Clr Parlett that the minutes of 13 July 2015 be adopted.

4. **MATTERS ARISING:**  
Nil

5. **CORRESPONDENCE:**  
Nil

6. **REPORTS:**

- 6.1 **General Manager:**  
Nil

**Noted**

- 6.2 **Corporate Services Department:**  
Report on Town Costings.

**Noted**

**Clr Griffiths entered the meeting as an observer at this point 4.34 pm.**

- 6.3 **Director Engineering:**  
Reports on Works Report, Other Works, Future Works, 2015 Grenfell Goldfest, Naming of Schweitzer Lane, Town Street Tree Inspection, Forbes Street Caravan Parking, 2015/2016 West Traffic Efficiency Infrastructure Funding, Proposed Tourism Sign 'Gallery' in Cross Street, Grenfell Industrial Estate, Tree Removal in Berrys Road and Burrangong Street – Traffic Control.

**Noted**

- 6.4 **Director Environmental Services:**  
Reports on Sewerage Treatment Works, Animal Control, Caravan Park Operations, NSW Government Grant – Grenfell Sewerage, Notification for Retail Food Business Made Easy, Grenfell Medical Centre Development, Weddin Aquatic Centre and Town DAs.

**Noted**

**Clr Hughes entered the meeting as an observer at this point 4.54 pm.**

7. **BUSINESS WITH NOTICE:**  
Nil

8. **QUESTIONS WITH NOTICE:**  
Nil

9. **NEXT MEETING:** Monday, 14 September 2015 at 4.30 pm.

10. **CLOSURE:** There being no further business to discuss the meeting closed at 4.56 pm

**077** **RESOLVED:** Cr Griffiths and Cr Parlett that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 17 AUGUST 2015 COMMENCING AT 5.00 PM (C2.6.11)**

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1. **Present:** Clrs Niven (Chair), Parlett, Griffiths, Hughes and Brown (observer).  
Messrs G Carroll, W Twohill, B Hayes and L Gibson.

2. **Apology:** Clrs Liebich, McClelland and Best.

**Resolved:** Clr Hughes and Clr Parlett that the apologies be accepted.

3. **Minutes:**

**Resolved:** Clr Griffiths and Clr Hughes that the minutes of the 13 July 2015 be adopted.

4. **Matters Arising:**  
Nil

5. **General Business:**

**5.1 Medical Centre – Burrangong Street**

- Demolition works completed. Debris removed. Rehabilitation works in progress. Structural Engineer to attend site to inspect.
- Structural Engineer will also be on-site at various stages to certify works.
- Quotations being obtained for various components and contracts being developed.
- Architects to assist with contract management.
- John Anderson appointed as On-Site Supervisor.
- Grant funding application under the National Stronger Regions Fund (NSRF) in Round 2 submitted.
- Future operations – currently being considered.
- Construction of footpath to be considered.

**Noted**

**5.2 Grenfell Pool Development**

- Tenders to be recalled September 2015 for Stage 1. Funding to be sourced.
- Plans and specifications being reviewed to endeavour to find savings.
- Grant funding application under ClubGRANTS Category 3 Programme to be resubmitted next round subject to it being for sport and recreation projects.
- Quotes to be obtained for demolition works independent of contract. Council to assist where possible.

**5.3 Bogolong Dam Development**

- Operational aspects such as inspections, maintenance and signage being undertaken and arranged.
- Sec 355 Committee established. Inaugural meeting to be arranged for 3 September 2015.
- Meeting to be arranged with representatives from RMS and Mr Paul Heinrichs on-site to discuss upgrade requirements, structural issues, risk management, environmental and safety issues regarding various activities.
- Risk Management Plan to be developed.
- Council to then consider future uses of the dam.

**Noted**



**6. Development Enquiries**

Over the last month Council has had enquiries for development at the following premises:

- |                                |                                    |
|--------------------------------|------------------------------------|
| • Brundah Street (3 enquiries) | Zoning, use etc                    |
| • East Street                  | Zoning, use etc                    |
| • Warraderry Street            | Fencing                            |
| • West street                  | Silo                               |
| • North Street                 | Fire damaged Building              |
| • Star Street                  | Garage                             |
| • Cowra Road                   | Shed                               |
| • Claney's Road                | Subdivision                        |
| • Gooloogong Road              | Use                                |
| • Manganese Road               | Subdivision/Dwelling/Home Business |

**Noted**

7. **Next Meeting:** Monday, 14 September 2015 at 5.00 pm.

8. **Closed:** There being no further business to discuss the meeting closed at 5.24 pm.

**078 RESOLVED:** Cr Hughes and Cr Griffiths that the Minutes of the Property and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 18 AUGUST 2015 COMMENCING AT 8.15 AM (C2.6.10)**

**Present:** Messrs G Carroll, W Twohill, B Hayes and L Gibson.

**Apology:** Nil

**Minutes:** of meeting 14 July 2015

**Resolved:** L Gibson and B Hayes that the minutes from 14 July 2015 be adopted.

**General Business:**

**1A Administration**

- (i) NSW Government's – "Fit for the Future" Proposal – Council's submission forwarded to IPART by 30 June 2015 detailing plans on how Council will be "Fit for the Future". IPART to assess 144 submissions and then report to the Minister for Local Government by 16 October, 2015. Minister will then respond in due course.
- (ii) 2015/2016 Operational Plan – in progress. Capital projects now being instigated.
- (iii) 2014/2015 Annual Report – to be forwarded to the Division of Local Government by 30 November 2015. General Manager pursuing.

**1B Human Resources**

- (i) Vacancies
  - Patch Truck Labourer – to be advertised.
  - Noxious Weeds Labourer – temporary position to be advertised.
- (ii) Appointments
  - Lifeguard positions – temporary/casual employees from last year re-appointed.

**2. Public Order and Safety**

Nil

**3. Health**

- (i) Grenfell Medical Centre – site preparation works and remediation works in progress. Contracts for specific components of the project being developed. Quotations/tenders to be then called. Grant funding application submitted under Round 2 of (NSRF). Awaiting outcome.
- (ii) Grenfell Medical Centre Operation – currently being considered. Further reported in General Manager's report.

**4. Community Services and Education**

Nil

**5. Housing and Community Amenities**

- (i) Rural Land Use Study – possible land rezoning opportunities identified in rural zone (RU1). Consideration to be given to reducing minimum lot sizes in large lot residential zone (R5). Consultant appointed to prepare the planning proposal. Director Environmental Services pursuing.
- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (iii) Emu Creek Storm Management Plan – grant funding to be now sought together with Council's funds to undertake works as prioritised in plan. Written agreements developed to gain access to private land along Emu Creek and sent to private landowners for signing. Currently receiving responses. Director Engineering pursuing.
- (iv) O'Briens Tributary – consultant finalised the proposed plan. Public consultation process completed. No comments received. Preferred schemes to be considered at the next Floodplain committee meeting. Funding to be then sourced.

6. **Sewerage**
  - (i) Smoke Testing – three properties to be re-inspected by Contractor. Internal repairs to be undertaken. Next round of smoke testing to be undertaken upon contract renewal. Director Engineering pursuing contract renewal and Director Environmental Services pursuing internal compliance.
7. **Recreation and Culture**
  - (i) Art Gallery – new exhibition in progress until the 12 September 2015.
  - (ii) Cinema – “The Water Diviner” film to be screened on Wednesday, 19 August 2015. Next film currently being organised.
  - (iii) Henry Lawson Oval Master Plan – plan currently being developed. Director Engineering pursuing.
  - (iv) Club Grants Category 3 Funding – grant funding application to be resubmitted for the Grenfell Swimming Pool upgrade if next round is for sport and recreation projects.
8. **Mining Manufacture and Construction**
  - (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.
9. **Transport and Communication**
  - (i) RMS Contract – reported in Director Engineering’s report.
  - (ii) Other Programs – **Noted**
  - (iii) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.
  - (iv) Engineering Strategic Planning Meetings – initial meeting to be held on Tuesday 18 August, 2015 to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2015/2016. DCS to be involved in regard to funding sources for projects.
10. **Economic Affairs**
  - (i) Henry Lawson Festival – debrief session held on Tuesday, 21 July 2015 at the Community Hub. Annual General Meeting (AGM) to be held 20 October, 2015.
  - (ii) Industrial Land Sales – two sales currently proposed.
11. **General Purpose Revenues**

Nil
12. **Alliances**
  - (i) Mid Lachlan Alliance – no recent meetings.
  - (ii) CENTROC –meeting held at Parliament House, Canberra on 12 August 2015.
13. **Other Matters**

Nil
14. **Job List:** review

**Noted**

**Next Meeting:** Tuesday, 15 September 2015 at 8.15 am.

**Closure:** There being no further business to discuss the meeting closed at 9.53 am.

**079 RESOLVED:** Cr Brown and Cr Parlett that the Minutes of the Manex Meeting be noted.

## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

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### 1. INSPECTIONS AND MEETINGS:

- |               |  |                    |
|---------------|--|--------------------|
| April 2012    | 1. <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE). | <b>In Progress</b> |
| February 2015 | 2. <u>Bogolong Dam Committee:</u> arrange inaugural committee meeting (GM).      | <b>In Progress</b> |
| June 2015     | 3. <u>Local Land Services:</u> arrange meeting to discuss removal of fence (GM). | <b>Carried Out</b> |

### 2. DEFERRED ACTIVITIES:

- |                |  |                    |
|----------------|--|--------------------|
| September 2011 | 1. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE).  | <b>In Progress</b> |
| April 2012     | 2. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES).   | <b>In Progress</b> |
| November 2013  | 3. <u>O'Brien's Tributary – Drainage Improvement:</u> refer matter back to floodplain committee for further consideration and other possible options (DE). | <b>In Progress</b> |
| February 2014  | 4. <u>Lawson Oval Master Plan:</u> write to other users to assist in developing master plan (DE).  | <b>In Progress</b> |
|                | 5. <u>Quandialla Drainage:</u> arrange meeting with Quandialla Progress Association. Resubmit plans to Council (DE).                                       | <b>In Progress</b> |
|                | 6. <u>ARTC Road Interface Agreement:</u> awaiting response from LGNSW and John Holland in regards to signing agreement (DE).                               | <b>In Progress</b> |
| July 2014      | 7. <u>Henry Lawson Statue:</u> advertise and seek comments in regard to security camera (DE).  | <b>In Progress</b> |
|                | 8. <u>Bogolong Dam:</u> invite RMS and Paul Heinrichs to address Council (DE).   | <b>In Progress</b> |

December 2014	9. <u>Beazleys Bridge</u> : upgrade works to be held in abeyance until outcome of grant funding application is known (DE). <b>Carried Out</b>
February 2015	10. <u>Industrial Land Proposal</u> : deferred for further consideration. Site inspection to be arranged (DE). <b>In Progress</b>
May 2015	11. <u>Australian Government Black Spot Program</u> : arrange for grant funding agreement to be signed (DE). <b>In Progress</b>
	12. <u>Forbes Street Caravan Parking</u> : submit report to Council after expiration of trial period (DE). <b>In Progress</b>
June 2015	13. <u>RMS</u> : request roundabout to be considered at the end of the Main Street in Grenfell (ADE). <b>In Progress</b>
	14. <u>Grenfell Medical Centre Operation</u> : invite representatives from NSW Rural Doctors Network to address Council (GM). <b>In Progress</b>
	15. <u>Pigeon Control – Main Street</u> : continue to investigate options (DES). <b>In Progress</b>
July 2015	16. <u>Construction Insurance</u> : take out insurance for Medical Centre construction (DCS). <b>In Progress</b>
	17. <u>Community Building Partnership Programme</u> : submit grant funding application (DE). <b>In Progress</b>
	18. <u>Using Poultry Litter on Pastures</u> : develop guidelines and report to Council (DES). <b>In Progress</b>

## **QUESTIONS**

**Questions** may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
  - (a) may, through the chairperson, put a question to another councillor, and
  - (b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

### **Clr Griffiths**

Is it possible to have a reserved parking spot for the B & B No. 8 and Dr Patrick Akhiwu at the Main Street Surgery or are we setting precedence for other businesses?

**Noted**

## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

*[s 10A] Which parts of a meeting can be closed to the public?*

#### **10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

*[s 10C] Notice of likelihood of closure not required in urgent cases*

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

*[s 10D] Grounds for closing part of meeting to be specified*

**10D (1)****[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**080** **RESOLVED:** Cr Hughes and Cr Niven that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

### **MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

#### **MAYORAL MINUTE**

1. **General Manager – Review of Performance Agreement, P4.10015**  
Reason for confidentiality: staff matter (Section 10A(2)(a))

#### **GENERAL MANAGER’S REPORT**

1. **Grenfell Industrial Estate – Purchase, P2.5.4**  
Reason for confidentiality: commercial information (section 10A(2)(d))
2. **Performance Review – Director Engineering, P4.10059/3**  
Reason for confidentiality: staff matter (Section 10A(2)(a))
3. **Performance Review – Director Environmental Services, P4.10237**  
Reason for confidentiality: staff matter (Section 10A(2)(a))
4. **Performance Review – Director Corporate Services, P4.10240**  
Reason for confidentiality: staff matter (Section 10A(2)(a))



## **REPORT ON CLOSED COUNCIL**

The Mayor read out the following decisions from the Closed Council

### **MAYORAL MINUTE**

1. **General Manager – Review of Performance Agreement, P4.10015**

Reason for confidentiality: staff matter (Section 10A(2)(a))

**RESOLVED:** that the Performance Review be adopted and the proposed action be confirmed.

### **GENERAL MANAGER'S REPORT**

1. **Grenfell Industrial Estate – Purchase, P2.5.4**

Reason for confidentiality: commercial information (section 10A(2)(d))

**RESOLVED:** that the proposed action be confirmed.

2. **Performance Review – Director Engineering, P4.10059/3**

Reason for confidentiality: staff matter (Section 10A(2)(a))

**Noted**

3. **Performance Review – Director Environmental Services, P4.10237**

Reason for confidentiality: staff matter (Section 10A(2)(a))

**Noted**

4. **Performance Review – Director Corporate Services, P4.10240**

Reason for confidentiality: staff matter (Section 10A(2)(a))

**Noted**

**CLOSURE:** There being no further business the meeting closed at 7:49pm.

Taken as read and confirmed as a true record this day 17 September 2015.

..... General Manager.....Mayor