



To Avoid Delay when  
Replying or Telephoning

Please Quote:

All Correspondence to be addressed to:  
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A.B.N. 73 819 323 291

## **MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 19 NOVEMBER 2015 COMMENCING AT 8:00 AM**

12 November 2015

Dear Councillor,

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 19 NOVEMBER, 2015**, commencing at **\*8:00AM** and your attendance is requested.

**Note: Council's Auditor Mr John O'Malley from Intentus Pty Ltd will conduct a presentation in regards to the 2014/2015 financial statements at 10:00am.**

Yours faithfully

GLENN CARROLL  
GENERAL MANAGER

### BUSINESS

1. APOLOGIES – Leave of Absence - Cllr J Niven (Res No.180)
2. CONFIRMATION OF MINUTES - Ordinary Mtg 15 October 2015  
- Extra-Ordinary Mtg 23 October 2015  
- Extra-Ordinary Mtg 16 November 2015  
- Extra-Ordinary Mtg 17 November 2015
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
9. MINUTES - Local Emergency Management Ctee Mtg, 13/10/15  
- Festival Annual General Mtg, 20/10/15  
- Festival Ctee Mtg, 20/10/15  
- Floodplain Ctee Mtg 28/10/15  
- Sesquicentenary Ctee Mtg, 29/10/15  
- Town Works Ctee Mtg, 16/11/15  
- Property & Development Ctee Mtg, 16/11/15  
- Manex Ctee Mtg, 17/11/15
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

**PRESENT:** The Mayor Cr M Liebich in the Chair, Crs A C Griffiths, G B Halls, N W Hughes, G McClelland, J Parlett, C Brown and P H Best.  
General Manager (G Carroll), Acting Director Engineering (A Milne), Director Corporate Services (L Gibson) and Director Environmental Services (B Hayes).

**APOLOGY:** Cr J Niven

**215** **RESOLVED:** Cr Griffiths and Cr Parlett that the apology be accepted.

**CONFIRMATION OF MINUTES:**

**216** **RESOLVED:** Cr Halls and Cr Hughes that the Minutes of the Ordinary Meeting, held on 15 October 2015, be taken and read as **CONFIRMED**.

**217** **RESOLVED:** Cr Halls and Cr Hughes that the Minutes of the Extra-Ordinary Meeting, held on 23 October 2015, be taken and read as **CONFIRMED**.

**218** **RESOLVED:** Cr Halls and Cr Hughes that the Minutes of the Extra-Ordinary Meeting, held 16 November 2015, be taken and read as **CONFIRMED**.

**219** **RESOLVED:** Cr Halls and Cr Hughes that the Minutes of the Extra-Ordinary Meeting, held 17 November 2015, be taken as read and **CONFIRMED**.

**QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

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The following requests have been received:-

Nil

**DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Nil

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE  
WEDDIN SHIRE COUNCIL HELD, 19 NOVEMBER 2015.**

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**SECTION A -       Matters for information**

- A1.    Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 40/2015.
- A2.    NSW Environment Protection Authority, A3.6.17: Advising the Environment Protection Authority (EPA) has just launched 'RIDonline', a state-wide illegal dumping database.
- A3.    Local Government NSW, A3.9.2: LGNSW President Keith Rhoades AFSM stating the Minister accuses local government of greed.
- A4.    Jennifer Graham, T4.3.8: Advising Weddin Shire Council could capitalise by making Company dam a major tourist attraction for the area.
- A5.    NSW State Emergency Service, E1.5: Confirming the appointment of Mr William Atchison to the role of Local Controller for Weddin Local Government Area.
- A6.    NSW Rural Fire Service, E1.3.8: Advising the BFMC meeting is being held this Wednesday, 14 October 2015 at 10:00am at the Forbes Fire Control Centre.
- A7.    NSW Rural Fire Service, E1.3.22: Advising the Weddin SMT meeting is being held this Friday, 16 October 2015 at 8:00am at the Grenfell Fire Control Centre.
- A8.    Local Government NSW, A3.8.2: Advising the Local Government NSW Annual Conference has called NSW Premier Mike Baird to appoint a Minister for Rural and Regional NSW.
- A9.    Natasha Pertout, T3.4.7: Requesting written advice regarding the road conditions on Arramagong Road (Birchs Lane).
- A10.   Central NSW Councils, H1.7.12: Advising Minister Fiona Nash will be launching 'Beyond the Range Health Recruitment' campaign – website, social media and Council toolkit – in Forbes on Wednesday 4 November, 2015.
- A11.   The Hon. Katrina Hodgkinson MP, A3.19.2: Advising grants of between \$5,000 and \$5 million to reduce food and organic garden waste going to land fill are now open to businesses, government bodies, and not-for-profit organisations.
- A12.   The Hon. Katrina Hodgkinson MP, A3.19.2: Reminding women in the Cootamundra electorate they have two weeks to apply for the 2016 Rural Industries Research and Development Corporation Rural Women's Award, which closes Friday 30 October, 2015.
- A13.   The Henry Lawson High School, C1.1.3/C1.8.3: Thanking you for your generous donation of \$100 towards our Presentation Day for 2015.
- A14.   Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 41/2015.

- A15. NSW Environment Protection Authority, A3.6.17: Writing to inform you that the NSW Environment Protection Authority (EPA) is undertaking a review of the Protection of the *Environment Operations (Noise Control) Regulation 2008*.
- A16. Joan Bolton OAM, T2.3.1: Thanking you for permission to use sketches of some of your building for my cards.
- A17. Ian Scott, U1.1.13: Providing you with an update regarding the deployment of the National Broadband Network following the release of our three year rollout plan.
- A18. NSW Roads and Maritime Services, T3.4.3: Advising a speed zone review has recently been conducted on Berrys Road and Murrays Lane, Grenfell.
- A19. NSW Roads and Maritime Services, R2.54.4: Thanking you for your letter requesting Roads and Maritime Services assurance that Weddin Shire Council be involved in all works carried out on the Newell Highway that are within the Shire of Weddin boundary.
- A20. Hawkesbury City Council, C2.9.1: Sending congratulations to you Cr Mark Liebich, on your re-election as Mayor of Weddin Shire Council.
- A21. Shellharbour City Council, C2.9.1: Congratulating Cr Liebich on his appointment as Mayor of Weddin Shire Council.
- A22. NSW Office of Local Government, A3.9.3: Advising the NSW Government has released the Independent Pricing and Regulatory Tribunal (IPART) Assessment of Council 'Fit for the Future' Proposals report.
- A23. Local Government NSW, C2.10.9: Attaching a media release plus a fact sheet from LGNSW in response to IPART's Assessment of Council 'Fit for the Future' proposals.
- A24. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 42/2015.
- A25. Central Tablelands Water, U1.6.7: Advising that at the Central Tablelands Water (CTW) County Council Meeting held 21 October 2015, the Chairman and Deputy Chairman elections were held.
- A26. The Hon. Angus Taylor MP, G2.18.1: Thanking you for your recent project proposal submitted to the Federal Government's new Stronger Communities Programme (SCP).
- A27. Macquarie and Lachlan Valley Weeds Advisory Committees, C2.7.5/G2.3: Attaching your new WAP1520 worksheet.
- A28. NSW Government Premier & Cabinet, C2.10.9: Advising the Premier and the Minister for Local Government have written to your Mayor about the Independent Pricing and Regulatory Tribunal's (IPART) assessment of your Council's 'Fit for the Future' submission.
- A29. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 43/2015.
- A30. General Purpose Standing Committee, C2.10.9: Announcing the release of the General Purpose Standing Committee No. 6 Report 1 title "*Local Government in New South Wales*".

- A31. Local Land Services, A3.6.65: Advising Local Land Services has extended the consultation process on the draft State NSW Travelling Stock Reserve (TSR) Planning Framework until 4 December, 2015.
- A32. NSW Office of Local Government, A3.9.3: Advising the *Companion Animals Amendment (Registration Fees) Regulation 2015* commenced on 29 October, 2015.
- A33. Southern Phone Company, U1.2.5: Advising 2014/2015 was another successful year for Southern Phone Company.
- A34. NSW Department of Primary Industries – Land, A3.6.45: Advising the Government initiated a comprehensive review into the management of Crown land across New South Wales.
- A35. Lachlan Valley Weeds Advisory Committee, C2.7.5: Advising at a recent meeting of the Lachlan Valley Weeds Advisory Committee, a report was received of imported weeds namely Parthenium and Kochia being present in the Bland Shire area.
- A36. NSW Planning and Environment, A2.6.57: Thanking you and your colleagues at Weddin Shire Council for participating in the Electronic Housing Code (EHC) and Application Tracking (AT) Project.
- A37. The Hon. Katrina Hodgkinson MP, A3.19.2: Advising the second round of Fixing Country Roads is open and a further \$50 million is available to Councils to help repair Council owned roads and bridges.
- A38. Grenfell RSL Sub-Branch, C1.3.26: Advising Council that we will be conducting a Remembrance Day Service at Memorial Park on Wednesday 11 November, 2015.
- A39. Greenethorpe Public School, C1.8.9/C1.1.3: Advising it is time to begin planning to recognise our students' achievements at our Annual Presentation Day which is to be held on Monday 14 December, 2015 at 10:00am at the Soldiers Memorial Hall.
- A40. The Hon. Katrina Hodgkinson MP, A3.19.2: Advising the Hon. Katrina Hodgkinson MP has again confirmed that she will support all Councils in her electorate of Cootamundra that have proven themselves economically viable and sustainable in their respective bids to be 'Fit for the Future'.
- A41. Local Government NSW, A3.8.2: Advising NSW Parliamentary Secretary the Hon. Katrina Hodgkinson MP must be congratulated for opposing forced amalgamations, but appears to have been misinformed about the 'rural model' for local Councils.
- A42. Local Government NSW, A3.8.2: Advising Local Government Minister the Hon. Paul Toole MP must immediately rule out speculation he is considering stripping Rural Councils of their powers by resurrecting a discredited and unworkable plan taken off the table in April.
- A43. The Hon. Paul Toole MP, C2.10.9: Writing in regards to the issue of the Rural Council model, following the recent publication of the Independent Pricing and Regulatory Tribunal Assessment of Councils' 'Fit for the Future' proposals.
- A44. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 44/2015.

- A45. Caragabal Public School, C1.8.10: Advising Caragabal Public School will be holding their annual Presentation and concert on Thursday evening 10 December, 2015 in the Caragabal Community Hall.
- A46. The Hon. Katrina Hodgkinson MP, A3.19.2: Supporting the NSW Government's move to help speed up building projects in the Cootamundra electorate.
- A47. Central NSW Councils, C2.10.9: Forwarding the final version of the Emerging Directions Paper as requested.
- A48. NSW Roads and Maritime Services, R2.11.5: Thanking you for your letter requesting a road safety assessment at Hunts Bridge on the Mid Western Highway.
- A49. Bland Shire Council, C2.10.9: Advising Bland Shire Council has resolved unanimously to oppose any forced amalgamation and to remain as a stand alone Council.
- A50. The Hon. Paul Toole MP, C2.10.9: Thanking you for your continued engagement on the Government's 'Fit for the Future' reforms.

**SECTION B****Matters for Report**

- B1. Grenfell Touch Association, C1.2.1/P2.1.6: Writing in relation to an account received by the Grenfell Touch Association for \$535.00 being for Lawson Oval fees 2014/2015.
- B2. Intentus Chartered Accountants, A1.2.2: Advising we have completed our audit of the Council's financial statements for the period ended 30 June, 2015.
- B3. Transport for NSW, A3.6.51: Advising Fixing Country Roads Round 2 is now open and you are invited to apply for a share of \$50 million in funding.

**220**      **RESOLVED:** Cr Brown and Cr Parlett that Correspondence sections A and B be noted

## **SECTION C - Matters for consideration**

A précis of correspondence to be considered at the meeting is as follows:

1. NSW Roads and Maritime Services, R2.51.19: Attaching the duplicate Agreement for Block Grant Assistance to Council for Regional Roads 2015-2016.

Further to previous correspondence, I am writing to notify you that the Block Grant allocation for your Council for 2015-2016 will be \$750,000. This is based on Council's 2014-2015 allocation with an allowance for indexation.

It is requested that Council sign and return both copies of the Agreement by 1 December 2015.

**RECOMMENDATION:** that the Agreement be signed on behalf of Council and returned to Roads and Maritime Services (RMS) as requested.

**221** **RESOLVED:** Cr Halls and Cr Griffiths that the Agreement be signed on behalf of Council and returned to Roads and Maritime Services (RMS) as requested.

2. NSW Roads and Maritime Services, A3.6.61: Advising Roads and Maritime Services is pleased to confirm that funding has been approved for delivery of the below listed projects by Council in 2015-2016 as part of the Traffic Efficiency Infrastructure Program.

**Copy forwarded to Councillors**

**Note:** as the funding had to be accepted by 31 October the funding acceptance form was signed and returned.

**RECOMMENDATION:**

Confirm Action

**222** **RESOLVED:** Cr Best and Cr Griffiths that the action be confirmed.

3. Henry Lawson Festival Committee, C2.6.32/C1.1.3: Advising in previous years the Weddin Shire Council has generously offered the Henry Lawson Festival of Arts Committee \$1500 sponsorship towards the Acquisitive Open Traditional Art Competition.

In 2016 the Henry Lawson Festival will be held for the 58<sup>th</sup> consecutive year. It is the most important weekend of the year to the Grenfell economy with crowds of up to 8000 people converging on Grenfell on the Saturday.

I am writing to ask Weddin Shire Council to consider the same generous offer of sponsorship as was made at the 2015 Festival.

**RECOMMENDATION:**

For Council's Consideration

**223** **RESOLVED:** Cr Hughes and Cr Halls that Council donate \$1,500 sponsorship towards the Acquisitive Open Traditional Art Competition.



4. Grenfell Sesquicentenary Committee, C1.4.16: Proposed visit to Grenfell by Professor the Honorable Dame Marie Bashir for the Sesquicentenary Celebrations – October long weekend 2016.

Enclosing for your information copies of the following:-

- My letter of 16 October 2015 to Professor the Honorable Dame Marie Bashir;
- Letter of 23 October 2015 from Professor the Honorable Dame Marie Bashir.

Although it is a long way ahead and who knows what the future holds, I would be grateful if Council would consider sometime over the October long weekend 2016 holding some type of function such as a reception for Professor Dame Marie Bashir and Sir Nicholas Shehadie however Council might have some other thoughts as to the best way of honouring their visit.

Please let me know your suggestions.

**RECOMMENDATION:**

For Council's Consideration

**224** **RESOLVED:** Cr Hughes and Cr Parlett that a civic reception be arranged.

5. Grenfell Sesquicentenary Committee, C2.4.16: Advising at the Sesquicentenary Committee Meeting on 17<sup>th</sup> September 2015 it was noted by the committee that the current Taylor Park toilets are in a poor state of repair and are inaccessible to the elderly, the infirm and parents with young children in strollers. It would be appreciated if the toilets could be renovated prior to the celebrations (especially over the 2016 October long weekend).

While the focus of residents and visitors will be on Taylor Park during the sesquicentenary year, the rear of the Council building will be highly visible and the Committee thus respectfully requests that the rear of the Council building receive further maintenance as its currently looks to be "untidy".

I look forward to hearing from you.

**Referred to Director Engineering and Town Works Committee**

**225** **RESOLVED:** Cr Brown and Cr Parlett that Council seek quotations for the upgrade and renewal of the Taylor Park toilets and a report be submitted back to the next Council meeting for consideration.

6. Grenfell Rugby Union Club Inc., C1.2.4/C1.1.3: Writing to request a contribution towards our annual rates, which we have recently paid.

At a recent meeting it was also requested that the domestic waste fee be removed and refunded. This service is not utilised as there is no resident at this address to put the bins out for collection and to return to the premises after collection. We deliver our rubbish to the waste facility on the weekends where we are also charged.

On behalf of the club and committee I would like to thank you for your consideration in these important matters.

**RECOMMENDATION:** that:-

- i) the request for the rates refund be approved as per Council policy.
- ii) the request for the removal and refunding of the domestic waste fee be declined as under Sec 496 of the Local Government Act, 1993 Council must levy an annual charge where the service is available.
- iii) the Grenfell Rugby Union Club be advised accordingly.

**226 RESOLVED:** Cr Best and Cr Halls that:-

- i) the request for the rates refund be approved as per Council policy.
- ii) the request for the removal and refunding of the domestic waste fee be declined as under Sec 496 of the Local Government Act, 1993 Council must levy an annual charge where the service is available.
- iii) the Grenfell Rugby Union Club be advised accordingly.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE  
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 19 NOVEMBER  
2015**

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**RECOMMENDATION:** that the late correspondence be received and dealt with because of the urgency of the matters.

**227**     **RESOLVED:** Cr Hughes and Cr Griffiths that the late correspondence be received and dealt with because of the urgency of the matters.

7.     Therese Smith, E3.5.4: Advising it is with great disappointment that once again I am writing to you regarding the imminent destruction of remnant and endemic trees in our community, a majestic and magnificent Yellow Box tree in Berrys Lane, Grenfell which has stood the test of time, being removed to make way for industry without compromise, validation or discussion.

**Copy forwarded to Councillors**

8.     Mikla Lewis, Wayne Lavers & Coral White E3.5.4: Advising we are writing to request that Council reconsider the destruction of the Yellow Box (*Eucalyptus melliodora*) tree in Berrys Lane on the property owned by McClintock and Co. Pty Ltd.

**Copy forwarded to Councillors**

**228**     **RESOLVED:** Cr Brown and Cr Parlett that in regards to correspondence items 7 and 8 Council review its Tree Preservation and Removal Policy and submit it back to Council for formal adoption.

**229**     **RESOLVED:** Cr Best and Cr Brown that the Correspondence be noted except where otherwise resolved.

## **NOTICE OF MOTION**

**1. Planning and Development Committee, C2.6.42/C2.6.8/C2.6.11/C2.8.1:**

Notice is given of the following motion at the November 2015 Council Meeting:-

- i) *“that the Town Works, Rural Works and Property and Development Committees be disbanded and that a new Committee be formed called the Planning and Development Committee which would include all Councillors and Directors as Committee members. The Planning and Development Committee would meet monthly at a time to be decided.”*

Signed: \_\_\_\_\_ Cr Paul Best

**230** **RESOLVED:** Cr Best and Cr Hughes that the Town Works, Rural Works and Property and Development Committees be disbanded and that a new Committee be formed called the Planning and Development Committee which would include all Councillors and Directors as Committee members. The Planning and Development Committee would meet monthly at a time to be decided.

12 November 2015

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

**1. Office of Local Government – ‘Fit for the Future’ Proposal, C2.10.9**

As Councillors are aware Council's 'Fit for the Future' submission, Rural Council Proposal – Template 3 was submitted to the Independent Pricing and Regulatory Tribunal (IPART) on Friday 26 June, 2015.

The submission was assessed by IPART with the results of the review released on 20 October 2015 whereby Council was deemed to be 'unfit'. This in itself is quite extraordinary particularly as IPART had the confidence to approve a Special Rate Variation (SRV) in February 2015 to assist Council to become 'Fit for the Future'.

Nevertheless, an extra-ordinary meeting of Council was held on Friday, 23 October 2015 where Council resolved to prepare an options paper and reconvene to further consider our position. A Council Workshop was subsequently held on Monday, 2 November 2015 to consider our options with the option to stand alone as a Rural Council the preferred option.

A further extra-ordinary meeting is scheduled for Monday, 16 November 2015 to consider the results of the recent survey conducted and determine a response to the IPART report due to be forwarded to the State Government by 18 November 2015.

A meeting has been arranged with the Minister for Local Government the Hon Paul Toole MP and the Member for Cootamundra the Hon Katrina Hodgkinson MP on Tuesday, 17 November 2015 in Sydney to discuss Local Government Reform. It is proposed that the Mayor and I attend to advise Council's direction as determined at next Monday's extra-ordinary Council Meeting.

**RECOMMENDATION:**

Confirm Action

- 231**     **RESOLVED:** Cr Best and Cr Parlett that Council encourage Centroc to advocate for the State Government to adopt the recommendations of the Upper House Inquiry.
- 232**     **RESOLVED:** Cr Hughes and Cr McClelland that the action be confirmed.

## THE GENERAL MANAGER'S REPORT

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### **2. Mid Lachlan Alliance Meeting – IPART Report, C2.10.9**

A Mid Lachlan Alliance meeting involving Parkes, Forbes, Lachlan and Weddin Shire Councils was held on Tuesday 27 October, 2015 in Forbes to discuss the recently released IPART Report regarding Councils' 'Fit for the Future' proposals.

The group had a very agreeable and open discussion that tested the findings of the IPART Report with the consensus of the meeting being that the time available before November 18, 2015 deadline for responses be used to seek feedback from our communities.

All four Councils were previously in a position where their communities wanted to stand alone in the future. To ascertain if this is still the current view each representative took back the idea of conducting a survey to ensure the final submission is consistent with the views of the community. This survey will allow the Councils to see if their communities' attitudes have changed towards standing alone, particularly with the latest incentives that have been announced if amalgamations are to take place.

All Councils agreed that the views of their communities are very important and the survey will give community members the chance to submit their feedback regarding standing alone or merging with another Council.

It is very important that Council takes a very rational, consultative and considered approach in our response to the IPART report due to be forwarded to the State Government by 18 November, 2015.

**For Information**

**Noted**

### **3. General Purpose Standing Committee's Report, C2.10.9**

The General Purpose Standing Committee's report on Local Government in New South Wales and in particular Local Government Reform was released on Thursday 29 October, 2015 with some very interesting recommendations some of which are detailed below:

1. That the NSW Government commit to a policy of no forced amalgamations of local Councils, except in circumstances where it can be established that a Council is severely financially unsustainable to the point of bankruptcy or unable to maintain an acceptable level of service provision.
2. That the Premier and NSW Government withdraw the statements that 71 per cent on Councils in metropolitan Sydney and 56 per cent of regional Councils are 'unfit'.
3. That the Minister for Local Government work co-operatively with the NSW local government sector to petition the Australian Government to reserve its decision to freeze the indexation of Financial Assistance Grants.
4. That the Minister for Local Government work so-operatively with the local government sector to petition the Australian Government to seek redistribute Financial Assistance Grants in order to direct additional funding to Councils with the greatest needs, provided Councils with the capacity to raise additional local revenue are able to do so.
5. That the NSW Government eschews future cost shifting and commits to providing adequate funding to local government for any new services, assets or regulatory functions that it devolves to local Councils.

## THE GENERAL MANAGER'S REPORT

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6. That the Office of Local Government, in consultation with the Audit Office of New South Wales and local government representatives, develop guidelines to ensure greater consistency across Councils in the treatment of assets, including:
- A depreciation methodology that more closely correlates with the actual condition of deterioration and considers the Councils' priorities for the condition of the infrastructure
  - Quantifying the useful life of an asset
  - Determining the realistic residual values of assets
  - The componentisation of assets.

While there were a total of seventeen (17) recommendations if the government adopted the six (6) recommendations listed above this would certainly assist Councils to be 'Fit for the Future' without the need for structural reform.

The government is required to respond to the recommendations within six months.

**For Information**

**Noted**

### **4. Annual Report 2014/2015, C2.3.1**

The 2014/2015 Annual Report is required to be submitted to the Department of Local Government by 30 November 2015.

The report has been finalised in draft form and a copy will be on display at the Council meeting as well as being forwarded to Councillors. A copy of the final Annual Report will be provided to Councillors after adoption.

The supplementary State of Environment Report has been prepared as an Appendix to the Annual Report.

The Financial Statements for 2014/2015 have also been prepared as an Appendix.

Copies of the State of Environment Report and the Annual Statements will be available on request.

**RECOMMENDATION:** that the Annual Report for 2014/2015 including the State of Environment Report be adopted, with the Annual Statements to be separately considered.

**233** **RESOLVED:** Cr McClelland and Cr Halls that the Annual Report for 2014/2015 including the State of Environment Report be adopted, with the Annual Statements to be separately considered.

### **5. Grenfell Health Operation, H1.1.7/P2.12.17**

As previously reported to Council consideration is currently being given to the future operation of Grenfell Health.

A draft business plan has been developed and adopted by Council. Discussions were held with our local doctors, Western area health services, headspace and other medical practitioners i.e. chiropractor, dentist, podiatrist during the process to seek their input and ensure they have a thorough understanding of the models proposed in the business plan.

The process to engage a Service Provider is currently in progress. Expressions of Interest (EOI's) will be then called for medical practitioners to operate from Grenfell Health.

**For Information**

**Noted**

### **6. Proposed Federal Election Boundaries for NSW, C2.1.5**

The redistribution Committee for New South Wales has released proposed boundaries for federal electoral divisions in New South Wales which has been included as an attachment to this report.

The proposal to include the Weddin Shire in Riverina is not satisfactory particularly for the following reasons:-

- Weddin Shire has been in the middle of a number of Federal boundary adjustments in recent years. Weddin Shire moved from the federal seat of Parkes to Calare electorate in 2006/2007 and then 2009/2010, from the Calare to Hume electorate. Since then we have seen the retirement of Alby Schultz in the 2013 election with Angus Taylor replacing him. If the proposal to change the boundary is to proceed the Shire will have seen in the last 10 years, three different electorates and four different MP's in that time. This has and will make it extraordinary difficult for residents to have continuity in representation.
- Since Mr Taylor's appointment he has made an extraordinary effort to meet local residents, familiarise himself with the local region's challenges and identify further opportunities and work with residents. If the proposed electoral boundary changes are to proceed all of this time and effort will have been wasted and the Weddin Shire residents will again have to familiarise themselves with a new MP.
- The Weddin Shire is located in the Central West area and virtually has no affiliation with the Riverina making the proposal certainly inappropriate in terms of location.

As the objections had to be lodged by Friday, 13 November 2015 an objection was submitted on the above basis which will require Council's confirmation of action.

### **RECOMMENDATION:**

Confirm Action

**234 RESOLVED:** Cr McClelland and Cr Best that the action be confirmed.



## THE GENERAL MANAGER'S REPORT

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### 7. **December Council Meeting, C2.8.1**

Councillors are reminded that it was previously resolved that the December Meeting be a morning/day meeting.

Commencement of the meeting in the morning will allow Councillors still involved in harvesting to make best use of the day. It will also allow Council staff to complete their administrative requirements emanating from the Council meeting prior to the office closing on Christmas Eve.

The meeting will commence at 8.00 am on the 17 December, 2015 and the change will be advertised accordingly.

**For Information**

**Noted**

**GLENN CARROLL**  
**GENERAL MANAGER**

**235** **RESOLVED:** Cr Hughes and Cr Brown that except where otherwise dealt with the General Manager's Report be adopted.

## THE DIRECTOR CORPORATE SERVICES' REPORT

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12 November 2015

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

### 1. Statement of Bank Balances as at 31 October 2015

Bank Account	
Westpac	<b>\$537,279.31</b>
Investments	
Westpac	<u>5,750,000.00</u>
<b>Total Investments</b>	<b><u>\$5,750,000.00</u></b>

### CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 October 2015.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

### 2. A Summary of Income for The Month of October follows

Rates Receipts	82,063.44
Credit Union Agency Commission	607.20
Interest on Investments	8,261.09
Block Grant Instalment	187,000.00
RMS Works	209,915.27
Diesel Fuel Rebate	8,042.51
Development & Building Application Fees	2,852.00
CTC Income	6,008.55
Caravan Park Income	7,002.00
Swimming Pool Entrance Charges	7,302.00
Other	7,140.73
<b>Total</b>	<b><u>\$526,194.79</u></b>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' REPORT

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### 3. Roads and Other Expenditure

Following are the up to date maintenance figures as at 31 October 2015.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	517,479	251,937
Grenfell Town Streets Maintenance	168,722	41,611
Village Maintenance - Caragabal	6,000	2,385
Village Maintenance - Greenethorpe	6,000	1,289
Village Maintenance - Quandialla	6,000	3,056
Garbage / Recycling Collection	129,000	39,480
Quandialla Recycling Station	8,000	1,451
Greenethorpe Collections	8,000	1,840
Commercial Waste Collection	18,000	3,632
Grenfell Waste Depot Manning / Plant Hire	135,000	43,163
Tips Working Expenses	49,000	17,253
Grenfell Tip Green Waste Processing	20,000	0
Grenfell Cemetery Maintenance	39,000	6,494
Grenfell Lawn Cemetery Maintenance	30,000	20,652
Grenfell Lawn Cemetery Sites etc. income	(33,000)	(16,850)
Noxious Plants	84,500	19,286
Noxious Plants - Extra	20,000	0
Parks & Gardens	206,262	57,202
Library Expenditure	95,053	30,813
Baths Income	(25,000)	(6,638)
Baths Expenditure	134,909	26,864
Caravan Park Income	(57,000)	(25,002)
Caravan Park Expenditure	103,635	29,401

**RTA GRANT WORKS**

<b>Item</b>	<b>Vote</b>	<b>Expenditure</b>
2015/16 State Roads (SH6)	169,230	141,273
2015/16 National Roads (SH17)	112,353	105,179
2015/16 Regional Roads Block Grant	768,000	141,541

<b>2015/16 Rural Local Roads (FAG)</b>	<b>Vote</b>	<b>Expenditure</b>
Greenethorpe - Bumbaldry road	546,291	69,728
Grenfell Medical Centre - K&G & Footpath	142,036	0
Grenfell Streets Construction	64,579	139
Grenfell Kerb & Gutter	27,315	0
Grenfell Streets - Foot paving	10,926	0
Gravel Resheeting	152,961	22,711
<b>Total</b>	<b>944,107</b>	<b>92,579</b>

<b>2015/16 Roads to Recovery</b>	<b>Vote</b>	<b>Expenditure</b>
RESEALS (R2R)	200,000	0
BALLENDENE ROAD (R2R)	345,593	0
DRIFTWAY ROAD (R2R)	533,685	0
TYAGONG CREEK ROAD (R2R)	200,000	198,760
<b>Total</b>	<b>1,279,278</b>	<b>198,760</b>

**For Information**

**Noted**

**4. Debt Recovery – Rates and Debtors, A1.7**

Debt recovery activity for October has been of a routine nature and is as follows:

- Continued liaison with Council's Debt Recovery Firm Outstanding Collections.
- Continued monitoring of existing payment arrangements, establishment of 3 arrangements and following up with further action where required
- General reminder letters sent
- 14 day reminder letters sent
- 1 month demand letters sent

**For Information**

**Noted**

### 5. Quarterly Budget Review Statement (QBRS) – 30 September 2015, A1.6

The QBRS is a financial reporting system that presents a summary of Councils financial position at the end of each quarter of the financial year.

The QBRS consists of the following statements:

1. Responsible Accounting Officers Statement
2. Income and Expenditure Budget Review Statement – By Type
3. Income and Expenditure Budget Review Statement - By Activity
4. Capital Budget Review Statement
5. Cash and Investments Budget Review Statement
6. Contracts and other expenses Budget Review Statement

The QBRS is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of each quarter
- Provide explanations for major variations
- Enable the responsible accounting officer (RAO) to indicate if council will be in a satisfactory financial position at the end of the financial year.

**RECOMMENDATION:** that the Quarterly Budget Review Statement to the 30 September 2015 be adopted as presented.

**236** **RESOLVED:** Cr Parlett and Cr Brown that the Quarterly Budget Review Statement to the 30 September 2015 be adopted as presented.

### 6. Gold Fest, T4.3.1

Gold Fest was a successful day with estimated crowds of 700 people in attendance. The weather was sunny with no sign of rain. The crowd began building from 9am, the advertised start time and stayed until the advertised finish time of 1pm.

#### **Date Selection**

This year September 26th was the same date as the Cowra Sakura Matsuri Festival, Bathex at Bathurst and a bottle show in Dubbo. This influenced our crowd numbers, with the crowd down slightly on 2014. The crowd we did have actively participated in the program. Spring is a busy time in the region and it seems inevitable that any date will clash with other regional events. It's important to ensure clashing events are not marketed to a similar crowd.

#### **Program**

The Art Gallery staff greeted over 100 visitors on the day. In future years more volunteers may need to be rostered on.

The artefact display was popular with many people spending considerable time in the conference room. People who couldn't view the exhibition all in one session returned at a later time to finish viewing the display.

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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The historic talks in the library by bushranger historians Peter Bradley, Craig Bratby and John Donohoe and the rail talk by Lawrance Ryan were popular with around 60 people attending each session. The combination of the artefact display and the historic talks added an authenticity to the Gold Fest program where people could not only be entertained but also educated and engage with the event on a serious level.

The demonstrations in Main Street proved popular with the blacksmith, sign writer and the saddler drawing good crowds. The bush furniture maker while returning for the 5th year remained popular throughout the day. The wheelwright withdrew at the last minute which was an unfortunate loss from the program.

The re-enactments remain a real drawcard and although not historically accurate fulfil an important role on the event's program.

This year the addition of the Dinosaur Car Club was popular. This club were delighted to be involved and are keen to participate in future events. A second car club from West Wyalong also attended.

The petting zoo proved popular with young and old, and the blade shearing had a solid crowd for each shearing. The addition of animals to the program attracts people and encourages interaction.

Musicians provided a great atmosphere around the pedestrian crossing but sound did not travel well down Main Street. May need to reconsider the musicians acting as MC.

### **Marketing**

The range of advertising and publicity and the way the Gold Fest was marketed this year worked very well. There was targeted marketing that entered the Sydney region with the majority regional marketing within a day trip of Grenfell. At this stage Gold Fest is a local and regional event and is not developed sufficiently to be marketed widely to Sydney.

### **Attendees**

There were few locals at this event, with proportionally more out of town visitors observed. Of the locals who did attend, many seemed to have an enjoyable day.

### **Feedback Received**

Feedback from the community and participants has been positive with the majority happy to be involved in future years.

**For Information**

**Noted**

### 7. **Grenfell Library, C2.8.15**

Activities by the Librarian over the last month included the following:-

- After several months investigating options regarding e-magazine and e-book collections including input from State Library consultants it has been decided that the population and funding base of this library is insufficient to support such collections. It is recommended that this year's Local Priority Project grant funding be used for additional magazine subscriptions, continued purchasing of audio books in CD and MP3 formats, and reserve funding for author visits/other guest presenters. (NB this grant funding has not as yet been received.)
- The CDROM collection has been closed due to the operating systems involved being outdated, and all items discarded.
- The Procedures Manual has been finalized.
- A travelling exhibition relating to the 'great Aussie meat pie' will be on display throughout November.
- The public access computer is now functioning satisfactorily. It is hoped that upgrading to Windows 10 will end the current issues with Facebook.
- The librarian attended the Public Libraries NSW Central West Zone spring meeting at Orange on Friday, 30th October. A well-attended meeting listened to a presentation on E-smart libraries, returned the existing executive, noted the anticipated launch of the Books on Prescription project early next year and heard reports from the Public Libraries NSW Chairman, the State Library and member libraries from across the Zone.

Otherwise activities were of a routine nature.

**For Information**

**Noted**

### 8. **Economic Development, C2.8.13**

Council's Economic Development Officer has been involved in the following activities:

- Prepared minutes for Weddin Development Committee AGM.
- Coordinated 37 businesses to join the Go Grenfell local shopping card promotion. Activation took place on 31 October. The Go Grenfell card is to be launched in early November.
- Researched content (events calendar & imagery) for Weddin Development Committee feature in Discover Magazine.
- Distributed funding opportunities to interested community groups.

**For Information**

**Noted**

### 9. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

- Prepared and actioned minutes for October tourism meeting.
- Coordinated meeting between tourism operators and Lucy White from Central NSW Tourism to discuss 2016 Unearth Campaign.
- Prepared and sent letter of thanks to all Gold Fest participants.
- Actioned Art Gallery Committee minutes including sourcing of quotes for frosting removal. Coordinated hanging of new 'Grenfell Art and Craft Group' art exhibition and bump out of Moods of the Riverina exhibition. Prepared paperwork for new exhibition including nameplates and art lists and marketing material including media release and posters. Prepared letter of payment for Moods of the Riverina exhibition. Distributed rosters as required.
- Sourced quotes for presenting to sesquicentenary meeting.
- Took community hub bookings, distributed and collected paperwork from clients.
- Researched and recorded 3 radio interviews, 5 Facebook posts and updated TV screen 5 times.
- Prepared and distributed Henry Lawson festival AGM and October monthly meeting agendas. Refreshed HLF Business Plan and Manual. Submitted Regional Flagship Events Funding application for HLF.
- Continued to liaise with a sporting event company over the development of a Reggie McNamara themed cycling race and a Henry Lawson themed half marathon running race. Proposed attendance at the event would be 450 cyclists and 550 runners. This event could conservatively bring \$167,000 to the town. (Current Central NSW visitor expenditure is \$167/ trip). Company is working closely with local traffic committee to determine if Grenfell is a viable town in which to base this race event. Event currently being proposed for March 2017.
- Distributed tourism brochures to surrounding visitor centres.
- Prepared and distributed Australia Day committee meeting agenda.
- Prepared agenda for November B&B meeting.
- Prepared rates notice insert.

**For Information**

**Noted**



**10. Grenfell Internet Centre, C2.8.14**

Council's Internet Centre Officer has been involved in the following activities:-

- Conducted services and repairs for 34 residential customers and 3 business customers.
- Sold laptops/computers to 1 residential customers.
- Sold software, parts and accessories to 53 residential customers and 4 business customers.
- Sold ink and toner cartridges to 27 residential customers.
- Delivered 5 individual lessons.
- Ran Computer Club group lessons covering Windows Media Player, Google Image search, and a recap on Cut, Copy and Paste.
- 1 Article submitted to the Grenfell Record covering 'Protecting Yourself Online'
- Ongoing development of procedures manual and also business plan for CTC
- Resolved critical flaw in Gold Trails' website which was causing Internet Explorer to crash when opened on Windows 10.

**For Information**

**Noted**

**237 RESOLVED:** Cr Hughes and Cr Best that Item 11 be deferred until after the Auditors Presentation.

**LACHLAN GIBSON**  
**DIRECTOR CORPORATE SERVICES**

12 November 2015

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

**Mr Adrian Milne presented the report in the Director Engineering's absence.**

I wish to report as follows:

### **1. Works Report (8 November 2015)**

#### **1.1 Classified Roads Maintenance**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

- |       |   |
|-------|---|
| SH6   | - general maintenance<br>- heavy patching has been completed<br>- repaired guardrail  |
| SH17  | - general maintenance<br>- extra road maintenance required due to wet weather<br>- sprayed under guardrails for weeds<br>- attended a fatal accident<br>- heavy patching has been completed<br>- repaired guardrail |
| MR398 | - general maintenance<br>- started Blackspot rehabilitation at Dick's Bridge including removal of trees for site distance and sealed first side of rehabilitation   |
| MR236 | - general maintenance<br>- repaired/straighten road signs<br>- slashed intersection at Mid Western Highway  |
| MR237 | - general maintenance<br>- removed a fallen tree  |
| MR239 | - general maintenance<br>- slashed roadside   |

#### **1.2 Rural Local Roads Programme**

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- prepared first km of Greenethorpe rehabilitation for sealing
- replaced causeway culverts in Greenethorpe on Greenethorpe-Koorawatha Road

## THE DIRECTOR ENGINEERING'S REPORT

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### 1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- maintenance graded Stewarts Road, Hunters Road, Swinbourne Lane, Caragabal Forrest Road, Gibraltar Rocks Road, Porters Mount Road, Taylors Road, Lynches Lane, Quondong Road and Lynches Road
- slashed sprayed local rural roads
- removed trees Beasleys Lane, Bimbi-Thuddungra Road, Iandra Road, Bembricks Lane and Mogogong road
- repaired washout on Barkers Road

### 1.4 Urban Maintenance/Construction

- general maintenance
- raised stormwater pits in back lanes
- slashed approaches to town

**For Information**

**Noted**

## 2. Other Works

- repaired pool shade cloth
- erected tag plates at Grenfell, Quandialla & Caragabal tips
- opening Bogolong Dam valve
- removed old seat from Taylor Park
- cleared and top dressed an area at the Sewerage Treatment Works so it can be mowed
- repaired toilet at the pool

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- lifted trees
- remove fallen tree at Lawson Oval
- repaired vandalised fence at Vaughn Park

## THE DIRECTOR ENGINEERING'S REPORT

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### 2.2 Cemeteries

The following graves have been prepared from: 5 October 2015 to 8 November 2015:-

Grenfell Lawn	–	2
Grenfell	–	1 internment of ashes
Bimbi	–	Nil
Caragabal	–	Nil

The following maintenance has been carried out in the last month:

- Topped up sunken graves
- Continued with row markers
- Repaired damaged beam in the Lawn Cemetery (bumped with backhoe)

### 2.3 Sewer Mains

Five (5) sewer choke has been attended to during the last month, none in the relined section.

### 2.4 Private Works

- sold gravel to a rate payer
- slashed town blocks
- constructed culvert access for a ratepayer

### 2.5 Village Maintenance

- general maintenance

### 2.6 Vandalism

Urban - Damaged to Library window \$1,500  
- Damaged to street signs \$1,500

Rural - Nil

**Total Cost: \$3,000**

**Progressive Cost Urban: \$5,000**

**Progressive Cost Rural: \$0.00**

(from 1/7/2015 to date)

**For Information**

**Noted**

## 3. Future Works

### 3.1 Rural

- general maintenance
- continue Greenethorpe-Bumbaldry Road project
- continue maintenance grading
- continue Blackspot Rehabilitation MR 398

## THE DIRECTOR ENGINEERING'S REPORT

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### 3.2 Urban

- general maintenance
- remove silent cop markers
- repair kerb and gutter Short Street

### 3.3 Villages

- general maintenance

**For Information**

**Noted**

## 4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
BFO 0373	Bushfire Truck	Rekit brake treadle value.
PI 4105	Cat 120M Grader	2750 hour service.
PI 4053	Cat 12H Grader	Major service.
PI 3957	Western Star	50,000 km major service.
PI 3958	Western Star	50,000 km major service.
PI 4107	Patch Truck	Repair hydraulic oil leaks, new windscreen.
	Grenfell Pool	Assist with annual start up, weekly backwash.
BFO 1328	Bushfire Truck	Replace failed wiring.
PI 4096	Multipac VP 2400 Roller	Repair electrical problems.
PI 3953	Garbage Truck	145,000 hour major service.
PI 4070	Grid Roller	Repair handbrake, repair door frame, clean out fuel system.
PI 4103	New Holland Tractor	Repair hydraulics, repair air condition leaks.

**For Information**

**Noted**

## 5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Heavy patching on SH17 and SH6 has been completed successfully with very good results.

Reseal works on SH6 and S17 is planned to commence on Monday, 16 November 2015.

**For Information**

**Noted**

### 6. Noxious Weed Report – October, C2.8.12

The Noxious Weeds Officer has carried out the following works in the last month:-

- Weeds sprayed – Bridal creeper, Prickly Pear, Wild Radish, African Boxthorn, Sweet Briar, St Johns Wort
- Areas sprayed Brundah, Coba, Tyagong, Bungalong, Cudgymaguntry, Walla Walla, Melyra, Warraderry, Bolungerai
- Attended 18<sup>th</sup> NSW weed conference at Cooma
- Attended Australian National Field days –manned the weed stand with other surrounding council weed staff. 155 came into weed stand for advice & information on a broad selection of weeds.
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.

**For Information**

**Noted**

### 7. The 18<sup>th</sup> NSW Weeds Conference 2015, C2.6.13

The Noxious Weeds Officer attended the 18<sup>th</sup> NSW Weeds conference 2015 held at Cooma from 12 – 16 October. Presentations of interest as follows.

- Andy Sheppard – CSIRO – 100 years of continually successful weed biological control in Australia.
- Dr Andrew Sanger – DPI - Changes in the weed world.
- Michael Micheltore – DPI - Applying rational regulation. Changing Noxious Weeds Act and NSW Biosecurity Act.
- Jane Frances – DPI –NSW Invasive species plan 2015-2022
- Brett Miners – DPI – NSW weeds review implantation with local land services .
- Mary Malin – DPI - Overview of the biosecurity information system (BIS).
- Stephen Johnson – DPI - Managing weeds for conservation of biodiversity in NSW.
- Louise Morin - CSIRO – Using pathogens to biologically control environmental weeds.
- Josh Biddle – New England Weeds Authority – The use of unmanned aerial vehicles in regional weed inspection & surveillance programs.
- Dr Patria Wait – LLS – Noxious weeds effects on livestock.
- Mallika Robinson – University of NSW –Smart phones as environmental awareness raising devices.
- Lis Arundell - MV/LVWAC & Stephen Johnson – DPI – relationship between geomorphology and weeds.

This conference was attended by over 200 delegates from all over NSW. This conference is an excellent chance to build up contacts throughout the weed industry. There was plenty of information for the future and where weeds are headed and how technology will play an important part. The Biosecurity Bill 2015 was a hot topic as this will be progressively introduced and replace the Noxious Weed Act. Another popular topic forming partnerships and working with others like DPI, LLS, Landcare & other voluntary groups.

**For Information**

**Noted**

## **THE DIRECTOR ENGINEERING'S REPORT**

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### **8. Volunteer WH&S Training, C2.6.14**

The Director Engineering conducted Work Health & Safety Volunteer Training, with the assistance of Leann Logan, at the Grenfell Hub on Wednesday 28 October, 2015.

Twelve (12) volunteers attended the training, which gave the volunteers a basic understanding of how the Council manages risks, conduct and WH&S issues for volunteers.

**For Information**

**Noted**

### **9. Roadworks on Holy Camp Road and Memory Street, R2.10.076/R2.4.22**

As part of the sale of Lot 280 DP 754578 there was a request to widen Holy Camp Road between MR 398 Mary Gilmore Way and Memory Street, and the construction of Memory Street from Holy Camp Road northerly for approximately 100m, which will allow B-Double access to the entrance to Lot 280.

The estimated cost to carry out the works is \$30,000 and it is proposed to fund the works with the amended 2015/2016 FAG programme which will be reported to the December Council meeting.

#### **RECOMMENDATION:**

Confirm Action

**238 RESOLVED:** Cr Hughes and Cr Griffiths that the action be confirmed.

### **10. Emu Creek – Agreement and Proposed Works, C2.6.27**

An on-site informal meeting in Bradley Street was requested by residents in the area to discuss the proposed works in Emu Creek and the Agreement and was conducted on Tuesday 3 November, 2015 at 9:00am.

Thirteen interested residents attended the meeting with the Director Engineering and M Nirupan.

Cr McClelland also attended the meeting.

The Director Engineering outlined the proposal to carry out the first three prioritised works from Tyagong Street to below Memory Street, as adopted by Council, and the request for grant funding from Office of the Environment and Heritage to carry out the works.

The Director Engineering also advised that the proposed works would have to be carried out over a number of years so as to minimise erosion in Emu Creek. The proposed works would allow Emu Creek to improve performance hydraulically.

There was some discussion about the removal of some willow trees between Tyagong Street and Bradley Street. This action is in priority 3 and will be investigated for tree trimming as a higher priority whilst the casuarinas are growing.

## THE DIRECTOR ENGINEERING'S REPORT

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The residents also advised that they would be agreeable to signing the Agreement if it was for a shorter timeframe, such as 5 years. The Director Engineering agreed to a shorter time period, with the proviso that a new agreement could be sent out at say 4.5 years for another 5 year extension.

Some of the residents were not happy with the wording in the Agreement which minimised Council's flood liability. This wording will be investigated.

Concerns have been raised with pollution from some commercial premises. These will be investigated in due course.

**For Information**

**Noted**

### **11. NSW Rural Fire Service Weddin Senior Management & Service Agreement Committee Meeting, E1.3.22**

On 16<sup>th</sup> October 2015, Adrian Milne and Cllr Niven attended the Weddin Senior Management Team and Service Agreement Committee Meeting. The meeting discussed recent Rural Fire Service activities and plans for the coming fire season.

Key items of discussion include:-

- Planning for the construction of a new Double Bay Fire Shed at Caragabal (with the deletion of amenities as requested by Captain).
- Update on Procedures for announcing "Stop Harvest Notices" during Severe and Extreme Fire Danger conditions, as well as "Start Harvest Notices".
- Reminder of Procedures for issuing of Permits for control burns and an update of requirements for stubble pile burn Permits.
- Fuel loads around Bimbi Village, Quandialla Village and Quandialla Tip and were raised.
- Water levels are generally good across the Shire.
- Shayne Cunningham and David Robinson have stepped down as Group Captains. They were formally thanked for their service and presented with a commemorative award.

**For Information**

**239** **RESOLVED:** Cr Best and Cr Hughes that Council seek clarification on the procedure for 'Stop Harvest Notices' and that it be then advertised in the Grenfell Record.

**240** **RESOLVED:** Cr Hughes and Cr Parlett that Council write to retiring Group Captains Shayne Cunningham and David Robinson thanking them for their service.



## THE DIRECTOR ENGINEERING'S REPORT

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### 12. NSW Rural Fire Service Mid Lachlan Valley Bushfire Management Committee Meeting, E1.3.8

On 14<sup>th</sup> October 2015, Adrian Milne attended the 6 monthly meeting of the Mid Lachlan Valley Bushfire Management Committee at the Forbes Fire Control Centre. The meeting discussed recent Rural Fire Service activities and plans for the coming fire season.

Key items of discussion include:-

- Weddin has submitted the Hazard reduction works programme for this bushfire season. The standard of the submission was commended, and shall be made available to other Councils to improve their submissions if requested.
- Fuel loads around Bimbi was raised as a concern. RFS highlighted the need to graze the fenced area to reduce fuel loads. LLS indicated that a mob of cattle are travelling towards Bimbi and Quandialla to reduce fuel loads.
- Councils were all encouraged to register vehicles on the RFS Heavy Plant register. This will allow their use and payments to Councils in the event of a fire.
- Crown Lands are engaging a Contractor to complete upgrade works to fire trails around Company Dam.
- Concerns were raised about the condition of the some fire trails through the Weddin Mountains. Clarification to be provided to National Parks and NSW Forestry.
- New Weekly Bulletins and forecasts on the RFS website were demonstrated.

**For Information**

**Noted**

### 13. Proposed Kerbside Collection, E3.3.1

Approximately seventy (70) letters were sent to pensioners in Grenfell who may not have access to a vehicle and a trailer to convey larger more bulky items to the tip.

Twenty four (24) responses were received. Of these, ten (10) respondents had nothing to collect. The remainder included mattresses (2), chairs, desks and electrical appliances.

The estimated cost to pick up and dispose these items is as follows:

Disposal costs (2 mattresses)	\$70.00
Labour and plant	<u>\$1,500.00</u>
<b>Total</b>	<b><u>\$1,570.00</u></b>

As this work has not been budgeted for in 2015/2016, Council will need to determine whether it wishes to include the works or consider the matter at the 2016/2017 estimates.

### RECOMMENDATION:

For Council's Consideration

**241 RESOLVED:** Cr McClelland and Cr Hughes that Council:

- i) Pick up and dispose of the items listed above.
- ii) Fund the works with the Grenfell Town Streets vote.

## **THE DIRECTOR ENGINEERING'S REPORT**

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### **14. Tenders T5/2015 – Replacement of PI 3249 Toyota Dyna 2t Tipper (Parks and Gardens), T1.6.46**

Tenders have been called for the replacement of PI 3249 Toyota Dyna which was purchased in August 2000 and has travelled 149,000 km.

Tenders close on Monday, 16 November 2015 and a late tender report will be submitted to the November Council Meeting.

**For Information**

**Noted**

### **15. IPWEA – Fit for Purpose State Conference 2015, P1.2.5**

The Director Engineering attended the IPWEA – Fit for Purpose State Conference in Terrigal from 14 – 16 October 2015.

Key points to come out of the conference were:-

- Office of Local Government to issue guidelines and workshops for Specials Schedule 7,
- Michael McQueen – how to prepare for the future,
- Road/Rail Interface Agreement – not many Councils have signed up due to too many unanswered questions in the Agreement,
- Cowra Shire – project planning,
- Josh Devitt – explained a new model for Civil Engineering education through Charles Sturt University, Bathurst,
- Hugh Harmstorff, CEO IPART – stated that he handed the ‘Fit for the Future’ findings from IPART to the Minister that morning (16 October 2015). He stated that IPART did not provide recommendations but only provided advice to NSW Government on whether a Council meets the criteria.

I am happy to answer any questions from the conference.

**For Information**

**Noted**

### **16. CCTV Condition Assessment, S1.2.6**

Sewer Services Pty Ltd were commissioned to carry out cleaning and CCTV in Council's sewer mains.

607 metres of 381 mm sewer main and 2,086 metres of 150 mm sewer main were inspected from 4 November to 7 November 2015.

The results of this inspection will be used to determine the future sewer relining programme.

**For Information**

**Noted**

### **17. Grenfell Touch Association, P2.1.6**

The Grenfell Touch Association has advised that it did not use Lawson Oval in 2014/2015 and, as such, is not required pay the annual fee of \$535.00.

**RECOMMENDATION:** that the fee for Grenfell Touch Association being \$535.00 for 2014/2015 be waived as there was no competition in that year.

**242** **RESOLVED:** Cr McClelland and Cr Brown that the fee for Grenfell Touch Association being \$535.00 for 2014/2015 be waived as there was no competition in that year.

### **18. Joint CENTROC Tender – Fuel, T1.8.22**

The joint CENTROC Fuel Tender is due to expire on 30 June 2016.

CENTROC is starting to prepare a new contract for tender, which will commence on 1 July 2016. Fuel cards will be included in the tender as the State Government contract for purchase of fuel for fleet vehicles using fuel cards was ending in late 2015.

The joint CENTROC fuel tender has operated very well in the past with no problems being experienced.

**RECOMMENDATION:** that Council agree to participate in a new regional fuel contract including fuel cards, starting from 1 July 2016 for a two year period, with an option of a 12 month extension.

**243** **RESOLVED:** Cr Best and Cr Halls that Council agree to participate in a new regional fuel contract including fuel cards, starting from 1 July 2016 for a two year period, with an option of a 12 month extension.

### **19. Forbes Street Caravan Parking, R2.4.15**

The Forbes Street caravan parking is being well used, and is likely to continue during the holidays.

The concept plans are still being developed and it is likely that they will be available for the December Council Meeting.

**For Information**

**Noted**

### **20. Fixing Country Roads – Round 2, A3.6.51**

Fixing Country Roads Round 2 is now open and expressions of interest will close on 11 December 2015.

In order to fund the Greenethorpe – Bumbaldry Road upgrade under Fixing Country Roads Round 1, Council allocated \$500,000 in the 2015/2016 FAG and plans to allocate \$600,000 in the 2016/2017 FAG to cover the 50:50 funding for the project over two years.

## **THE DIRECTOR ENGINEERING'S REPORT**

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With these two major expenditures, the FAGs are reasonably stretched for this year and next year.

Council did provide an expression of interest for the upgrade of Bewleys Road under the same programme, but was not successful.

In discussions held with Transport for NSW, it appears that as Bewleys Road was earmarked as a 'missing link' road for the B-Double transport of grain from the Lake Cowal area and along Bewleys Road to the Wirrinya Silos (road B-Double approved in Forbes Shire), I advised that Council may be able to contribute say 10% of the funds (say \$200,000 in a \$2M project to widen and strength 10.6 km of road).

The Department advised that a National Heavy Vehicle Funding Programme was likely to be announced on 1 December 2015 and Council could apply for these funds as a top up to reach 50%, to match the 50% from Fixing Country Roads Round 2.

It is likely that Fixing Country Roads Round 2 funding will not be required until 2016/2017, which will allow Council to fund the project out of the 2016/2017 FAG.

**RECOMMENDATION:** that Council prepare an Expression of Interest for the upgrade of Bewleys Road to B-Double status as a 'missing link' for its full length under the Fixing Country Roads Round 2 Programme with a 10:1 Council contribution of \$200,000.

- 244** **RESOLVED:** Cr Halls and Cr Best that Council prepare an Expression of Interest for the upgrade of Bewleys Road to B-Double status as a 'missing link' for its full length under the Fixing Country Roads Round 2 Programme with a 10:1 Council contribution of \$200,000.

### **WILLIAM TWOHILL** **DIRECTOR ENGINEERING**

- 245** **RESOLVED:** Cr McClelland and Cr Halls that except where otherwise dealt with the Director Engineering's report be adopted.

12 November 2015

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

**A. Public Health and Environmental Matters**

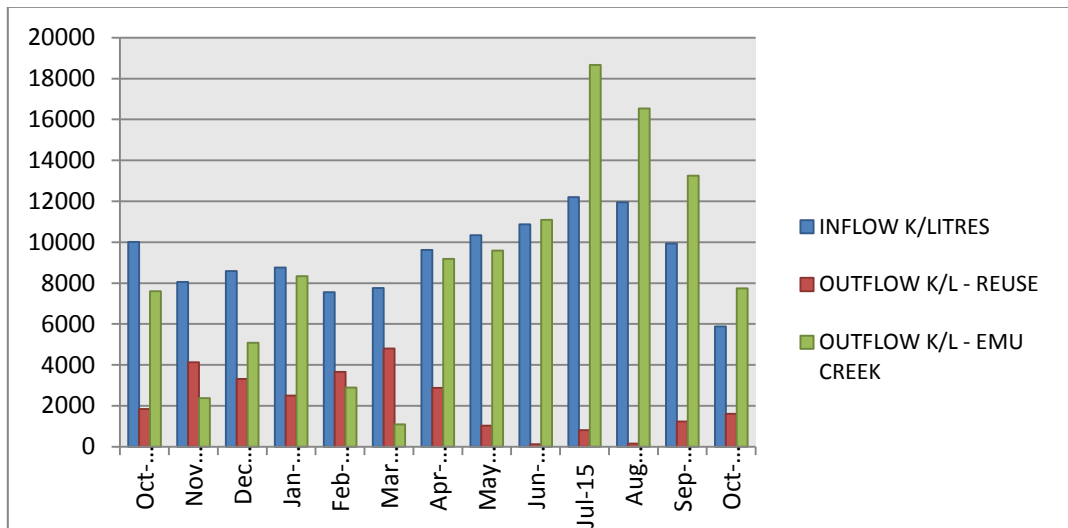
**1. Sewerage Treatment Works, S1.1.1**

Total inflow through the Works during October 2015 was 5,889 kl with the daily average of 189.96 kl. Outflow for irrigation for reuse was 1,607 kl and discharge to Emu Creek 7,443 kl.

Between 22 October and 30 October the inflow meter was unable to be reset due to a power outage therefore the inflow was unable to be recorded during this period showing a lower than normal inflow.

The highest daily recording of 284 kl occurred for the 24 hours ending 6.30 am on 31 October 2015 and the lowest of 243 kl for the 24 hours ending 6.30 am on 17 October 2015.

A total rainfall of 36mm was recorded for the month.



**For Council's Information**

**Noted**

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### 2. Animal Control, A4.4.4

Animal control activities for September were:

#### a. Companion Animals

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	11 (X Bred Lambs)	Animals Destroyed:	2 (Dogs)
Animals Sold:	0	Animals Released:	11 (X Bred Lambs)
Animals Surrendered:	2 (Dogs)	Animals handed to Rescue Org:	0

Animal control activities for October were:

#### a. Companion Animals

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	1	Animals Destroyed:	0
Animals Sold:	0	Animals Released:	1
Animals Surrendered:	1 (Dog)	Animals handed to Rescue Org:	2 (Dogs)

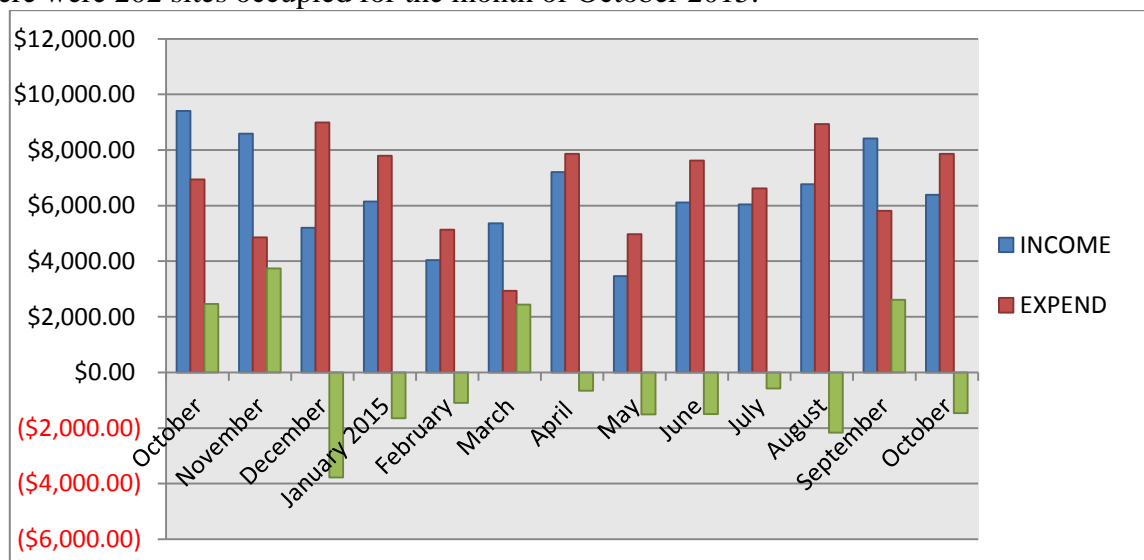
For Council's Information

Noted

### 3. Caravan Park Operations, P2.3.3

Income for the month of October 2015 was \$6,392.00 with expenditure of \$7,857.69 resulting in an operational loss of \$1,465.69 the month.

There were 202 sites occupied for the month of October 2015.



For Council's Information

Noted

### 4. Grenfell Swimming Pool, P2.3.1

The pool opened for the 2015/2016 season on the 12<sup>th</sup> October 2015

<b>Total Attendance:</b>	<b>1063</b>	<b>School Usage:</b>	39
		<b>Other Usage:</b>	200
<b>Cash Attendance:</b>	153 (Child) 52 (Adult)	<b>Season Ticket Sales</b>	
		Adult:	7
<b>Season Ticket Attendance:</b>	425 (Child) 194 (Adult)	Pensioner:	6
		Family:	32
		Child:	16

Activities for the month:

- Grenfell Amateur Swimming Club commenced on Friday 16<sup>th</sup> October 2015
- Squad training is held on Monday, Wednesdays and Saturdays

**For Council's Information**

**Noted**

### 5. NetWaste, E3.3.12

Local waste management group NetWaste is celebrating its 20<sup>th</sup> birthday by recognising the milestones it has achieved to work with member Councils and raise the profile of waste management within the NetWaste Region.

NetWaste was established in 1995 to provide collaborative approaches to waste and resource management.

It consists of 27 member Councils which cover more than 40% of the state. During the past two decades, the focus of the group has evolved considerably to now deliver targeted waste projects, education and community engagement programs as well as member Council assistance.

The initial aim of NetWaste was to ensure essential waste service requirements were met for residents and to deliver service efficiencies via regional waste management contracts.

Collaboration between neighbouring regional and rural Councils to reduce the costs of waste management and establish share facilities has been a great success for NetWaste.

Waste management costs per unit are naturally greater for rural and regional residents than for their metropolitan counterparts, because of the significant travel distances and low population density.

Councils get access to the alliance network established to help overcome some of these issues. Joint contracting has seen significant savings for Councils including partnerships between Councils like Gilgandra and Bogan, Cowra and Weddin for kerbside recycling processing and has seen affordable options offered to residents.

**For Council's Information**

**Noted**

### **6. 44 Chapple Street, Greenethorpe (Lot 1 Sec E DP 6279), E3.4.3**

Council has been in receipt of several complaints regarding the state of the dwelling and overgrown nature of the lawn/garden at the abovementioned premises. It was determined the dwelling required no action however the state of the vegetation required direction. Council's actions in relation to the overgrown vegetation are set out below:

- i) Inspected property 3/6/2015
- ii) Notice of Intention to Serve an Order 3/6/2015 (no response)
- iii) Order issued 20/7/2015 (non-compliance with order)
- iv) Show Cause as to why Council should not prosecute for non-compliance issued 25/8/2015 (no response)
- v) Penalty Infringement Notice issued

The site continues to be unkempt and is in a dangerous and unhealthy state, namely as a harbourage for vermin and snakes in addition to a fire danger.

**RECOMMENDATION:** that Council carry out works on the site to reduce the health and fire impacts of the overgrown vegetation.

**246** **RESOLVED:** Cr Brown and Cr Hughes that Council carry out works on the site to reduce the health and fire impacts of the overgrown vegetation.

### **7. Biosolids Application, E3.4.6**

Council has been notified on 4 November 2015 by Australian Native Landscapes Pty Ltd that they intend to have a delivery and application of Biosolids at two properties within the Shire.

These properties are:

- i) Elambone – Gerrybang Road, Grenfell (Mr Rodney Wright)
- ii) Fairview & East Kurrajong, Iandra Road, Greenethorpe (Mr Mark Bryant)

It is proposed to commence the deliveries in December 2015 with a 3 week delivery program, with spreading and incorporation of the product over the 2 weeks. The stockpiles will be located in relevant paddocks.

The provider has stated there will be no spreading of product from 21 December 2015 until after 1 January 2016. The spreading process has regularly produced odour issues.

An emergency contact number is provided, with the EPA also available through its 131 555 Environmental Line for complaints. Adjoining neighbours have been notified by mail.

The Environmental Guidelines for the Use and Disposal of Biosolids Products requires the product to be stored on site for no longer than 30 days and once spread, incorporated into the soil within 36 hours.

This is a vital activity to assist with odour especially over the Christmas period.



**RECOMMENDATION:** that Council receive and note the notification from ANL regarding Biosolids activities in Weddin Shire and seek confirmation by way of undertaking that:

- i) Biosolids will not be stored on site for a period of greater than 30 days.
- ii) All biosolid products incorporated into soil within 36 hours of spreading.
- iii) Appropriate bunding of storage areas.
- iv) No spreading between 21 December 2015 and 1 January 2016 inclusive.
- v) Any change to these dates that Council be notified immediately.

**247 RESOLVED:** Cr McClelland and Cr Griffiths that Council receive and note the notification from ANL regarding Biosolids activities in Weddin Shire and seek confirmation by way of undertaking that:

- i) Biosolids will not be stored on site for a period of greater than 30 days.
- ii) All biosolid products incorporated into soil within 36 hours of spreading.
- iii) Appropriate bunding of storage areas.
- iv) No spreading between 21 December 2015 and 1 January 2016 inclusive.
- v) Any change to these dates that Council be notified immediately.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### B. Planning and Development Matters:

#### 1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
37/2015	Mr DA & Mrs K Brien	Extension/Addition to Dwelling	\$188,000	Lot: 1 DP: 606709 199 Iandra Road GREENETHORPE 2809
38/2015	Mr MB Shortis & Ms MC Carey	New Dwelling & Shed with Temporary Workers Accommodation	\$200,000	Lot: 2 DP: 1185065 Adelargo Road GRENFELL NSW 2810
40/2015	Mr JJ Borg	Carport	\$5,000	Lot: 52 DP: 826319 19 Tyagong Street GRENFELL NSW 2810
41/2015	Mr SL & Mrs LJ Hewitt	New Dwelling & Shed	\$213,000	Lot: 359 DP: 826319 Holy Camp Road GRENFELL NSW 2810
45/2015	Mrs JL Loveridge	Inground Swimming Pool	\$28,000	Lot: 1 DP: 801070 5272 Mid Western Highway GRENFELL NSW 2810
46/2015	Mr BM & Mrs TL Cartwright	Inground Swimming Pool	\$30,000	Lot: 5 DP: 1072519 62 Quondong Road GRENFELL NSW 2810
47/2015	Mr TJ Commins	Demolish old Shed & build new Double Garage	\$8,600	Lot: A DP: 110589 68 Camp Street GRENFELL NSW 2810

**For Council's Information**

**Noted**

#### 2. Changes to Notification of Complying Development, A3.6.57

The NSW Government has amended the *Environmental Planning and Assessment Regulation 2000* to reduce the notification requirements for complying developments in rural and regional areas of NSW.

These changes mean that neighbours to application for small developments in rural and regional areas that are approved by a Council or private certifier will no longer be required to be notified 14 days prior to developments being approved.

Notification requirements were originally introduced a few years ago as a means of informing neighbours of proposed complying developments, but unlike development application they do not include any right of comment. As a result, the notification policy has been difficult to administer by Council and certifiers and is now being removed.

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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The long standing arrangement for neighbours to be notified two days before construction work begins has been retained.

**For Council's Information**

**Noted**

### **3. Grenfell Medical Centre Development, P2.12.17**

Council has continued to advance the progress of the development with substantial actions occurring in the reporting period.

Council's engineer has provided details of "Diaphragm Brace" to be installed, in lieu of external raking shores, to stabilize the front façade and return walls to allow final demolition and commencement to work for slab and service preparation.

Council has received several quotes for various components and will appoint sub-contractors shortly.

**For Council's Information**

**Noted**

### **4. Grain Handling Facilities, DA 44/2015 & DA 29/2015**

By way of information to Council, two recent development applications have been determined for the approval for the use of grain handling facilities.

These are:

- i) DA 29/2015  
Lot 2 DP 819405, West Street GRENFELL  
Owner – Off Track Investments PL
- ii) DA 44/2015  
Lot 1 DP 819405, Cnr South & Brundah Street GRENFELL  
Owner – PG Mawhinney

Both facilities were previously operated by Graincorp and have now been purchased and will operate privately.

The facilities operation is consistent with the previous use and consistent with Council's Policy 12.6.3 for Retention of Grain Handling Facilities in Grenfell. The Development applications carry several conditions of approval that deal with traffic, dust, noise and operational issues. Council has the ability to ensure compliance with determined operational conditions through its consent.

**For Council's Information**

**Noted**

### 5. Owner Builder Permits, A3.6.14

For Council's information an owner-builder is an individual authorised to do owner-builder work under a permit issued by NSW Fair Trading.

Owner-builder work is any work (including supervision and coordination) involved in the construction of, or alteration, repairs or additions to, a dwelling:

- where the reasonable market cost (including labour and materials) exceeds \$10,000 (**increased from \$5,000**), and
- which relates to a single dwelling-house or a secondary dwelling:
  - that requires development consent under Part 4 of the Environmental Planning and Assessment Act 1979, or
  - that is a complying development within the meaning of the Act.

An owner-builder permit is not needed where:

- the market value (labour and materials) of the residential building work is less than \$10,000 (**increased from \$5,000**)
- the work does not require development consent.

To be eligible for an owner-builder permit, the development approval must be in respect of a single dwelling-house or a secondary dwelling.

To get an owner-builder permit, you must lodge a completed owner-builder permit application in person at a Service NSW centre.

When lodging an application form the owner **must** also attach copies of the following documents, together with proof of identity requirements and the owner-building permit application fee:

- *evidence of ownership or a registered lease with Land and Property Information*
- *development consent (development application (DA) approval or complying development certificate (CDC) approval) from a certifying authority (council or private certifier) for the subject building site*
- *a current general construction induction training card (within the meaning of the Work Health and Safety Regulation 2011), also referred to as WorkCover Whitecard or a WorkCover Statement of Training*
- *if the work is over \$20,000 (increased from \$12,000) in value, evidence that you have met the owner-builder education requirement.*

**For Council's Information**

**Noted**

### 6. Weddin Aquatic Centre, P2.3.1

Council resolved at its Ordinary May 2015 Council Meeting to develop the aquatic centre in stages being:

- Stage 1 – 50m pool, plant and concourse
- Stage 2 – Amenities
- Stage 3 – Splash Pad and Program Pool

Council has commenced the tender process with the Tender opening on 23 October 2015 and open for 8 weeks until 18 December 2015.

A prospective tenderer inspection is set down for 13 November 2015 at 11.00am at the existing facility.

Council will be calling for quotes shortly for the demolition process.

Once the tender is completed, the submissions will be assessed with a report forwarded to the Extra Ordinary Council Meeting set down for Friday 29<sup>th</sup> January 2016 for Council's consideration.

**RECOMMENDATION:** that Council call an Extra Ordinary Council Meeting for Friday 29<sup>th</sup> January 2016 at 9.00am to consider the tenders for Grenfell Aquatic Centre Redevelopment.

**248** **RESOLVED:** Cr Hughes and Cr Parlett that Council call an Extra Ordinary Council Meeting for Friday 29<sup>th</sup> January 2016 at 9.00am to consider the tenders for Grenfell Aquatic Centre Redevelopment.

### 7. Grenfell Men's Shed, T2.3.1

Council is in receipt of a Development Application for the relocation of a timber mill from its location in Star Street to Railway land under control and care of Council.

The application proposes the mill to be a static display with appropriate fencing and security provided. Council's Heritage Advisor has reviewed the existing and proposed sites and concurs with the position and supports the project.

As the land is under the control of Council, it needs to determine its consent to lodge the application.

**RECOMMENDATION:** that Council:

- i) Authorise the submission of formal development application from the Men's Shed, Grenfell for the relocation of Star Street Mill to the land adjacent to the existing Men's Shed (as set out on attached plan).
- ii) Refund all development application fees as a donation to Men's Shed Grenfell

**249** **RESOLVED:** Cr Brown and Cr Parlett that Council:

- i) Authorise the submission of formal development application from the Men's Shed, Grenfell for the relocation of Star Street Mill to the land adjacent to the existing Men's Shed (as set out on attached plan).
- ii) Refund all development application fees as a donation to Men's Shed Grenfell

### **8. Lot 149 DP 657756 – Warraderry Way Grenfell, DA 51/2014**

Council has previously approved Development Application 51/2014 for the use of the abovementioned lot for the purpose of a Rural Industry (Grain Handling and Storage Facility) subject to conditions.

Several of these conditions related to road works to be carried out on Warraderry Way as per recommendations from the Roads & Maritime Services and Sect 138 Roads Act Approval from Cowra Council.

It has been noted that these works have not been completed in accordance with the aforementioned conditions.

The applicant has contacted RMS to seek clarification as to rescheduling works for next year with an amended traffic control procedure to assist with safe access in this year's harvest. While the road works are in Cowra Shire the works form part of Weddin Shire Council's approval and it is Weddin's role to determine the appropriate action in relation to the non-compliance with the consent conditions.

*The extent of the works is as follows:*

- (1) Prior to works commencing in Warraderry Way road reserve, the applicant must obtain a permit issued under Section 138 of the Roads Act 1993 from Cowra Shire Council, consenting to the construction of the driveway crossing and associated intersection treatment.*
- (2) Safe Intersection Sight Distance (SISD) as specified in Austroads Guide to Road Design Part 4A and relevant Roads and Maritime Supplements is to be provided in both directions at the vehicular access point servicing the facility from Warraderry Way. For a 100 km/h speed zone the minimum SISD is 250 metres.*
- (3) A basic right (BAR) turn treatment as shown in Figure 7.5 of the Austroads Guide to Road Design: Part 4A (copy enclosed) is to be provided in Warraderry Way at the access to facility. The widened shoulder is to be sealed and built for a 100km/h speed environment to provide a reasonable level of safety for traffic turning right into the facility and allow following traffic an area to pass the turning vehicle on the left hand side.*
- (4) A basic left (BAL) turn treatment as shown in Figure 8.2 of the Austroads Guide to Road Design: Part 4A (copy enclosed) is to be provided at the access to the facility. The BAL is to be sealed and built for a 100km/h speed environment.*
- (5) The vehicular access is to be sealed a minimum of 30 metres from the edge of the south bound travel land in Warraderry Way, match existing road levels and not interfere with existing road drainage.*
- (6) To provide suitable storage capacity for the largest class of vehicle accessing the facility, any gate, grid or similar structure installed in the access is to be setback thirty (30) metres from the edge of the road in Warraderry Way.*

- (7) *Size B 'Trucks' (W5-22) signs are to be provided to the left of the approaching lane of Warraderry Way, 250 metres either side of the access. The signs shall be erected in consultation with Cowra Shire Council.*
- (8) *Advertising and directional signage, traffic control cones and night lighting currently positioned/erected on Warraderry Way is a traffic hazard and is to be removed immediately. Any signage directing drivers to the facility is to be in accordance with Roads and Maritime Services' Service Signposting document and in consultation with Cowra Shire Council.*

The applicant put the following request to RMS:

“East Coast Stock Feeds needs your assistance to resolve a temporary access issue relating to our grain terminal at Warraderry Way, Grenfell.

Unfortunately, the Company's aim to organise a contractor to undertake the necessary road works to comply with the consent has not been able to be achieved prior to the 2015/2016 summer harvest. Despite going out to market in March 2015, the company has only recently obtained quotations and commitments to complete the required road access works.

Given the harvest will soon commence in the Grenfell / Gooloogong district, East Coast Stock Feeds have decided that it would be too hazardous to commence road access works onto the Warraderry Way at this stage.

The Company proposes to utilise the existing access, along with traffic signage required in accordance with the consent to manage traffic generated from the grain terminal during the 2015/2016 harvest. As you are aware this access was constructed by the company in late 2013 to high standards to provide access for semi-trailers, truck and dog trailers and B-doubles into the grain terminal premises from Warraderry Way. Good sight distance is available at this access intersection and traffic signage has been used effectively to alert motorists of truck turning movements at this section of Warraderry Way. The road intersection proved robust and safe over the 2013/14 summer harvest with zero traffic incidents.

Of course, the use of the existing access onto Warraderry Way would only be an interim measure and East Coast Stock Feeds are committed to resolving the access issues onto the Warraderry Way as soon as it is safe and practical to do so. At this stage it is estimated that road intersection works should be delayed until March 2016 to suit contractor timeframes and allow road works to be carried out under quieter road traffic conditions.

East Coast Stock Feeds would be willing to undertake additional traffic signage to make the existing road access onto Warraderry Way as safe as possible, but would be guided by any comments received from RMS, Cowra Shire Council or Weddin Shire Council in this regard.”

RMS response indicated that the recommendations as set out in the consent are deemed appropriate and should be implemented.

Council's options in relation to achieving compliance include the following:

- 1) Issue Penalty Infringement Notice for non-compliance with an approval, and or
- 2) Issue Notice of Intention to Serve an Order seeking compliance with conditions within certain timeframe and/or

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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- 3) Issue Notice of Intention to Service an Order directing cease use of premises until compliance is achieved
- 4) Injunctive proceedings in the Land & Environment Court.

### **RECOMMENDATION:** that Council issue:

- 1) A Penalty Infringement Notice for non-compliance with an approval
- 2) A Notice of Intention to cease the use of the premises for the Rural Industry (Grain Handling Facility) until full compliance with conditions of Development consent has been achieved. A period of 14 days will be given to respond to the Notice of Intention with the proposed order to be complied with immediately.

### **250** **RESOLVED:** Cr Brown and Cr Halls that:

- 1) Council issue a Penalty Infringement Notice for non-compliance with an approval
- 2) Council issue a Notice of Intention to cease the use of the premises for the Rural Industry (Grain Handling Facility) until full compliance with conditions of Development consent has been achieved. A period of 14 days will be given to respond to the Notice of Intention with the proposed order to be complied with immediately.
- 3) the Mayor and General Manager be granted delegated authority to review any submission and determine the order process in consultation with the Director Environmental Services.

**BRENDAN HAYES**

**DIRECTOR ENVIRONMENTAL SERVICES**

### **251** **RESOLVED:** Cr Griffiths and Cr McClelland that except where otherwise dealt with the Director Environmental Services' report be adopted.



**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 13 OCTOBER 2015  
COMMENCING AT 4.30 PM (E1.1.5)**

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1. **PRESENT:** Bill Twohill (LEMO, Chair - Weddin Shire Council), Warren Goodall (REMO), Brendan Sirol (NSW Police LEOCON), Craig Johnson (Fire & Rescue NSW), Bill Atchison (State Emergency Service), Andrew Noble (NSW Ambulance), Karen Hancock (NSW Western Local Health), Angus Nielsen (Rural Fire Service), Maurice Simpson (Observer - State Emergency Service), J Hood (Observer - Fire & Rescue NSW) and Terry Eaton (Observer – John Holland Rail).

**The Committee congratulated Bill Atchison on his appointment as Local Controller for the SES.**

2. **APOLOGIES:** Michael Madgwick, Mark Hughes and David Sheehan.

**Resolved:** A Nielson and B Atchison that the apologies be accepted.

3. **PRESENTATION:** Terry Eaton – John Holland Rail Safety Officer for Rail gave an overview of emergency management of the main operational lines – Greenethorpe rail.
- Fire – if direct risk, will carry out vegetation control and weed control.
  - Level crossing – will make safe. Council can work up to 15m from the line without approval.

4. **MINUTES:**

**Resolved:** B Atchison and A Nielson that the minutes of meeting held on 4 August 2015 be adopted as read.

5. **MATTERS ARISING**

5.1 **Weddin EMPLAN**

Meeting went well. Warren Goodall to supply Young EMPLAN.

**Noted**

5.2 **Draft Recovery Plan**

To be completed.

**Noted**

6. **GENERAL BUSINESS**

6.1 **NSW Rural Fire Service – Bush Fire Danger Period Memorandum**

2015/2016 Bush Fire Danger Period and pre-emptive Section 44 bushfire emergency.

**Noted**

7. **CORRESPONDENCE** Nil

## **8. MEMBERS REPORT**

**8.1 Police** – one person to start at Cargabal.

**8.2 Fire & Rescue NSW**

- up to strength
- annual plant inspections completed

**8.3 SES**

- attended 3 storm jobs
- attended 7hr road crash rescue training

**8.4 Ambulance - Nil**

**8.5 Rural Fire Service**

- attended Ambulance assists
- more road accident rescue training required
- Steve Hayes appointed as Zone Commander Region South

**8.6 NSW Health**

- in house emergency response plan being received

**8.7 Warren Goodall**

- EMOS phase 1 to be completed. Bill to send links to management department. Put in contacts.
- relieving/covering Illawarra/South Coast. Paul Lloyd is primary contact for us in the interim.

**9. NEXT MEETINGS:** - Tuesday 2 February, 2016 at 4:30pm.

**10. CLOSURE:** There being no further business to discuss the meeting closed at 5:12pm.

**W TWOHILL  
(LEMO)**

**252 RESOLVED:** Cr Hughes and Cr McClelland that the Minutes of the Local Emergency Management Committee be adopted including the recommendations therein, except where otherwise resolved.

# THE GRENFELL HENRY LAWSON FESTIVAL ANNUAL GENERAL MEETING MINUTES

**Tuesday, 20 October, 2015 at the Grenfell Community Hub commencing at 7.30pm**

**John Hunter welcomed everyone to the meeting**

**Present:** Jenny Hetherington, Chris Lobb, Liz and Glenn Carroll, Auburn Carr John Hunter, Angela Hunter, Mark Liebich, John Niven, Claire Myers, Judy Mitton, Trevor Lobb, Gordon Rolls, John Fittler, Betty Fittler, Pene Starr, Pam Livingstone,

**Apologies:** Glenda Howell, Carly Brown, Lachlan Gibson, Dani Millynn Michelle Johnson, Alan Griffiths

**Moved: G Carroll, Seconded J Mitton that the apologies be accepted. Carried**

The Minutes of the Annual General Meeting held Tuesday, 21<sup>st</sup> October, 2014 were confirmed.

**Moved: A Hunter, Seconded L Carroll Carried**

**President's Report:** After four years as President, John Hunter tendered his resignation. He stated that it had been an honour to work with all the members and he was grateful for the friendships that had resulted. He wished the committee every success in the future.

**Treasurer's Report:** Pene Starr thanked everyone for their assistance in generating such a good net profit of \$9,666. Comprehensive statements of Actuals to Budget for 2015 were circulated. Expenditure overall had been reduced. Profits made were from Art, Civic Reception, Concert, Fun Run, Poetry(\$1700 grant), King/Queen, site fees. \$1400 sponsorship for Wood chop (carried over to 2016).

Pene thanked Terry Carroll for auditing the books.

**Moved: P Livingstone, Seconded: L Carroll that the Treasurer's report be received. Carried**

**G Carroll, seconded J Hunter, moved a vote of thanks to Pene for the many hours of work involved as Treasurer, followed by a round of applause.**

<b>Election of Office Bearers</b>	<b>Nominated</b>	<b>Seconded</b>	<b>Carried</b>
<b>M Liebich in chair</b>			
<b>President</b> <b>Trevor Lobb</b>	P Starr	G Carroll	√
<b>Vice Presidents</b> <b>G Carroll</b> <b>J Hunter</b>	T Lobb	P Starr	√
<b>Secretary</b> <b>A Carr</b>	C Lobb	P Livingstone	√
<b>Minutes Secretary</b> <b>P Livingstone</b>	J Mitton	J Hetherington	√
<b>Treasurer</b> <b>P Starr</b>	C Lobb	L Carroll	√
<b>Publicity Officer</b> <b>A Carr</b>	P Livingstone	J Hunter	√
<b>Promotions</b> <b>A Carr</b>	C Lobb	A Hunter	√
<b>Honorary Auditor</b> <b>T Carroll</b>	G Carroll	P Starr	√

<b>Festival Patrons</b> <b>Kath Smith</b> <b>Hilarie Lindsay</b>	P Livingstone	J Hetherington	√
<b>Art/ Porcelain</b> <b>C Lobb</b>	P Starr	J Mitton	√
<b>Awards Dinner</b> <b>L Carroll</b>	P Livingstone	J Hunter	√
<b>Busking</b> <b>B Day</b>	C Myers	A Hunter	√
<b>Children's Competitions</b> <b>J Hetherington</b>	C Lobb	A Carr	√
<b>Fun run</b> <b>P Moffitt</b>	A Hunter	P Starr	√
<b>Indigenous Welcome</b> <b>T Carroll</b>	L Carroll	P Starr	√
<b>King/Queen</b> <b>M Johnson</b>	C Lobb	L Carroll	√
<b>Official Luncheon</b> <b>J Mitton</b> <b>A Hunter</b>	C Myers	L Carroll	√
<b>Photography</b> <b>A Hunter</b>	G Carroll	P Starr	√
<b>Poetry on the Boards/slam</b> <b>Di Donahue</b>	A Carr	J Hunter	√
<b>Procession</b> <b>TBA</b>			
<b>ProcessionMarshall</b> <b>G Rolls</b> <b>G Howell</b>	L Carroll	J Hetherington	√
<b>Program</b> <b>J Mitton</b> <b>C Myers</b>	A Carr	L Carroll	√
<b>Raffle</b> <b>B Fittler</b> <b>J Niven</b>	G Carroll	L Carroll	√
<b>Social Engagement</b> <b>Carly Brown</b>	A Carr	J Hunter	√
<b>Sponsorship</b> <b>Tourism/Arts Officer</b>			
<b>Street Activities</b> <b>TBA</b>			
<b>Street Stalls</b> <b>TBA</b>			
<b>Verse &amp; Short Stories</b> <b>D Donahue</b>	C Myers	A Hunter	√
<b>Window Dressing</b> <b>J Eppelstun</b>	C Myers	J Hunter	√
<b>Wood Chop</b> <b>Deidre Carroll</b>	G Carroll	L Carroll	√
<b>Sunday Morning Poetry &amp; Dampier</b> <b>Betty &amp; John Fittler</b>	J Hunter	P Starr	√

<b>Sunday Car Show contact</b>	Alan Griffiths	Billo Wheatley	
<b>Guinea Pig Races contact</b>	Jack Black		

**M Liebich thanked all those who agreed to take on positions & handed the meeting over to Trevor Lobb.**

**Subscriptions:**

**Moved: P Starr, Seconded: G Carroll that subscriptions remain at \$2.00**

**Signatories:**

**Moved: P Starr, Seconded: A Hunter that the signatories be any 2 of :-  
President, Secretary, Minutes Secretary, Treasurer**

**Life Memberships:** The constitution would have to be changed for these to be awarded.

**Moved: J Niven, Seconded: C Lobb that Appreciation/Recognition/Long Service Awards be made to current or past committee members.**

**This award could be presented at the Awards Dinner & also that an ARTS AWARD can be re-activated if the current committee desires.**

**The meeting closed at 8.30 pm**

**253      [RESOLVED: Cr Halls and Cr Brown that the Minutes of the Henry Lawson Festival Committee Annual General Meeting be noted.](#)**

## **Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on Tuesday, 20<sup>th</sup> October, 2015 at the Grenfell Community Hub at 8.30 pm.**

**Welcome:** President Trevor Lobb welcomed everyone to the meeting.

**Present:** J Hetherington, C Lobb, A Carr, L Carroll, G Carroll, J Hunter, A Hunter, M Liebich, J Niven, C Myers, J Mitton, G Rolls, J Fittler, B Fittler, P Starr, P Livingstone

**Apologies:** G Howell, C Brown, L Gibson, D Millynn, M Johnson, A Griffiths

Moved: A Hunter Seconded: J Niven, that the apologies be accepted. Carried.

**Minutes:** The minutes from the previous meeting were confirmed.

Moved: G Carroll

Seconded: C Lobb

Carried.

### **Communication:**

**Inwards:** Busybird Publishing, Michael Mandelc- invoice, John Hunter-resignation, Mark Tanish-Henry Lawson musical, Lachlan Gibson-street stall resignation, Sesqui-Centenary Committee-event planning invitation, Regional Achievement & Community awards-unsuccessful, FRRR-unsuccessful Lawson Birthsite application, Christopher John-proposal, Car Club sponsorship, Oooh Road Signs-billboard advertising

**Outwards:** Denise Yates- thank you, Bowling Club- 2016 sponsorship

Motion "That the outwards communication be endorsed."

And "That the inwards communication be received."

### **Business Arising from Correspondence:**

Moved: A Carr

Seconded: C Myers

Carried

### **Business Arising from Correspondence:**

Nil

### **Treasurer's Report for September:**

The total equity is \$63,998.85 made up of National Bank Term Deposit \$35,000 and National Bank Cheque a/c \$28,998.85

Motion "That the treasurer's report be received."

Moved: P Starr

Seconded: J Hunter

Carried

### **General Business: Official Guest for 2016 Festival:**

The need for advertising of the Festival at the town entrances was noted with C Lobb to investigate further.

Names submitted: Kate Grenville- author, Doug Walters - cricketer

### **Theme for 2016 Festival:**

using 150<sup>th</sup> "Coming Home to Grenfell", goldrush, pioneering days, early Australian settlement. Henry Lawson Birthsite renovation – quote accepted by executive

Moved: A Carr, Seconded: J Hunter **that Katriona Glanville's quote of \$1210 be accepted and that she be invited to submit her designs to the next meeting.** Carried

**Meeting closed at 8.54pm**

**Next meeting date:** The next meeting will be held at 7.30 pm on Tuesday, 17<sup>th</sup> November, at the Community Hub.

**254** **RESOLVED:** Cr Hughes and Cr Griffiths that the Minutes of the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE GRENFELL FLOODPLAIN COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY 28 OCTOBER 2015 COMMENCING AT 8:02 AM (C2.6.27)**

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1. **Present:** Messrs Bill Twohill (Chair), Glenn Carroll (WSC), M Nirupan (Observer), Brendan Hayes (Observer), Kris Grbevski (NSW Office of Environment and Heritage), Bill Atchison (SES), Crs Niven and Brown.

2. **Apology:** Nichole Richardson (Observer)

**Resolved:** Cr Brown and B Atchison that the apologies be accepted.

3. **Minutes:**

**Resolved:** Cr Brown and G Carroll that the minutes of the last meeting held on 28 May 2015 be adopted.

4. **Matters Arising:**

4.1 **Mutual Agreement:**

Meeting to be arranged with residents in the Bradley Street and Memory Street area to discuss.

**Noted**

5. **O'Brien's Tributary Drainage Improvement:**

The Committee considered the preferred options as detailed in the Director Engineering report to the October 2015 Council meeting and the Director Engineering report to the Committee and resolved as follows:

**Resolved:** B Atchison and Cr Niven that the Committee:

- a) obtain costings for locating the mineshaft positions in Lot 41.
- b) take photos of the proposed easements and Lot 41 and of the proposed location of the retention basin upstream of Brickfield Road.
- c) investigate if grant funding is available for testing for the proposed retention basin.

6. **Correspondence:** Nil

7. **Questions:** Nil

8. **Next Meeting:** To be advised.

9. **Closure:** there being no further business to discuss the meeting closed at 9:17 am.

**255 RESOLVED:** Cr Griffiths and Cr Brown that the Minutes of the Grenfell Floodplain Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE GRENFELL SESQUICENTENARY COMMITTEE MEETING HELD ON THURSDAY, 29 OCTOBER 2015 COMMENCING AT 7.30 PM AT THE COUNCIL CHAMBERS. (C1.4.16)**

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**1. PRESENT:** P Moffitt, L Thomas, J Mitton, P Starr, P Grossman, G Nicoll, M Nicoll, J Parlett, H Moffitt, W Twohill, L Carroll, W Morrow, D Kotel, A Carr and G Carroll.

**2. APOLOGIES:** P Livingstone, J Hetherington, K Starr and L Eastaway.

**Resolved:** H Moffitt and P Starr that the apologies be accepted.

**3. MINUTES**

**Resolved:** P Grossman and L Thomas that the minutes of 24 September, 2015 be adopted.

**4. BUSINESS ARISING:**  
Nil

**5. CORRESPONDENCE:**

**Inwards**

5.1 - P Moffitt advised that the Honourable Dame Marie Bashir AD CVO has accepted the invitation to be the Official Guest.

**Outwards**

Nil

**Resolved:** L Carroll and P Starr that the correspondence be adopted as presented.

**6. FINANCIAL STATEMENT**

**Resolved:** P Starr and L Thomas that the financial statement be adopted as presented.

**7. GENERAL BUSINESS:**

**7.1 Action Plan**

The Action Plan was reviewed with the following comments:

- Book in progress- 70 old homesteads to be featured in the book at this stage. Quotes being obtained from printers. Funding/grants being pursued. Royal Australian Historical Society grant of \$2,100 was received. Forward selling of book to be considered. Book to be launched in August 2016.
- Large photos of Grenfell completed and to be placed in the Grenfell Hub. P Grossman will sponsor the photo exhibition.
- Bushdance with a folk band and an old fashioned supper to be held on the Saturday night. November Shorn band booked. Showground booked. Liquor Licence to be obtained. P Livingstone and L Carroll pursuing.
- Iandra Castle – agreed to be open during the Sesquicentenary long weekend in October
- 2016 Grenfell Gold Fest to be merged with Sesquicentenary event, dress up prizes etc. A Carr pursuing.
- Bus tour on Saturday – G McClelland and L Eastaway arranging.
- Guinea pigs on Sunday – venue will be adjacent to Nowlans' B & B. To be held after plaque unveiling at Railway Station. J Black pursuing.



- Theme – ‘Come Home to Grenfell’ to be the theme. To be implemented for all major events in 2016 leading up to the celebrations. The committee has written to all community groups requesting they relate any events they have in 2016 to the Sesquicentenary celebrations and include the event in the calendar of events planner. Also encouraged clubs and groups to think of 2016 as a full year of celebrations.
- D Kotel advised the Grenfell Picnic Races will be held on the 16 April, 2016 and will incorporate the theme “Come home to Grenfell”.
- Additional book developed by Peter Grossman – to be launched on 30 January 2016 at 7:00pm at the Exchange Hotel.

**Resolved:** J Mitton and H Moffitt that a free book be included in the Christmas raffle.

- Artefacts- display to be held. Security to be considered. S Ryder pursuing.
- Art Gallery – exhibition to showcase Grenfell History.
- Advertise Sesquicentenary in Sydney Morning Herald and Daily Telegraph in reunion section.
- Special guests Marie Bashir and Jan Leane invited – Marie Bashir accepted. Awaiting reply from Jan Leane.
- Merchandise – ideas circulated amongst committee members.
- Banners for entrance to town – \$300 each
- Banners for Main Street – \$2,931

**Resolved:** H Moffitt and L Thomas that the Committee write to the Henry Lawson Festival Committee requesting they purchase the banners.

- Grenfell Special Plant – Grenfell Nursery investigating options.

**Resolved:** L Carroll and G Nicoll that the Breakfast at O’Briens Hill be cancelled.

- Events to be held in Taylor Park on Sunday of the Sesquicentenary long weekend e.g. guinea pigs.
- The opening of the Sesquicentenary long weekend to be held on Saturday of the Sesquicentenary long weekend at 2:00pm at the Railway Station.
- Winery Tour to be held 6 February, 2016.
- Combined church service to be held in Taylor Park on the Sunday.

**Resolved:** W Twohill and P Grossman that the combined church service be held in Taylor Park on Sunday 2 October, 2016 at 9:00am.

**8. DATE OF NEXT MEETING:** Thursday, 26 November 2015, 7.30 pm at the Council Chambers.

**9. MEETING CLOSED:** There being no further business to discuss the meeting closed at 8:49pm.

**256 RESOLVED:** Cr Hughes and Cr Parlett that the Minutes of the Grenfell Sesquicentenary Committee Meeting be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING TO BE HELD ON  
MONDAY 16 NOVEMBER, 2015 AT 4.30 PM (C2.6.8).**

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As apologies were received from Ctrs Liebich, McClelland and Best, there was no quorum, the meeting was not held.

**Noted**

**MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD  
ON MONDAY, 16 NOVEMBER 2015 COMMENCING AT 5.00 PM (C2.6.11)**

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As apologies were received from Ctrs Liebich, Hughes, Best and McClelland. As there was no quorum, the meeting was not held.

**Noted**

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 17 NOVEMBER 2015**  
**COMMENCING AT 8.15 AM (C2.6.10)**

As apologies were received from Glenn Carroll and Bill Twohill, there was no quorum, the meeting was not held.

**Noted**

## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

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### 1. INSPECTIONS AND MEETINGS:

April 2012                      1.    Grenfell Cemetery Maintenance: further meeting to be held in May (DE).

**In Progress**

August 2015                      2.    Sewer Charges: advise ratepayer and report back to Council (DCS).

**In Progress**

### 2. DEFERRED ACTIVITIES:

September 2011                      1.    Lawson Oval: Cricket Association proposal to be referred to other users (DE).

**In Progress**

April 2012                      2.    Main Street Master Plan: consider inclusion of heritage building signs (DE/DES).

**In Progress**

November 2013                      3.    O'Brien's Tributary – Drainage Improvement: refer matter back to floodplain committee for further consideration and other possible options (DE).

**In Progress**

February 2014                      4.    Lawson Oval Master Plan: write to other users to assist in developing master plan (DE).

**In Progress**

5.    Quandialla Drainage: arrange meeting with Quandialla Progress Association. Resubmit plans to Council (DE).

**In Progress**

6.    ARTC Road Interface Agreement: awaiting response from LGNSW and John Holland in regards to signing agreement (DE).

**In Progress**

July 2014                      7.    Henry Lawson Statue: advertise and seek comments in regard to security camera (DE).

**In Progress**

8.    Bogolong Dam: invite RMS and Paul Heinrichs to address Council (DE).

**In Progress**

May 2015                      9.    Forbes Street Caravan Parking: submit report to Council after expiration of trial period (DE).

**In Progress**

June 2015	10. <u>RMS:</u> request roundabout to be considered at the end of the Main Street in Grenfell (ADE).	<b>In Progress</b>
	11. <u>Grenfell Medical Centre Operation:</u> invite a representative from the NSW Rural Doctors Network to address Council (GM).	<b>In Progress</b>
	12. <u>Pigeon Control – Main Street:</u> continue to investigate options (DES).	<b>In Progress</b>
July 2015	13. <u>Using Poultry Litter on Pastures:</u> develop guidelines and report to Council (DES).	<b>In Progress</b>
August 2015	14. <u>Forbes Street Caravan Parking:</u> develop plan and report back to Council (DE).	<b>In Progress</b>
October 2015	15. <u>Weddin Regional Health Hub:</u> call Expressions of Interest to engage a service provider (GM).	<b>In Progress</b>
	16. <u>Household Chemical Collection:</u> arrange and conduct collection (DES).	<b>Carried Out</b>
	17. <u>Weddin Aquatic Centre:</u> recall tenders for Stage 1 (DES).	<b>Carried Out</b>

## **TENDERS**

### **1. Quotations – Gravel Winning and Crushing, T1.6.50**

Council has recently called quotations for winning and crushing of 10,000T of gravel each in Simpson's Pit and Matthew's Pit.

**RECOMMENDATION:** that, due to commercial in confidence reasons, the tender prices report be referred to closed Council.

**257** **RESOLVED:** Cr Halls and Cr Griffiths that, due to commercial in confidence reasons, the tender prices report be referred to closed Council.

**RECOMMENDATION:** that the late tender report be received and dealt with because of the urgency of the matters.

**258** **RESOLVED:** Cr Halls and Cr Griffiths that the late tender report be received and dealt with because of the urgency of the matters.

### **2. Tender T5/2015 – Purchase One (1) Single Cab Bench Seat (4T) Tipping Truck**

Tenders closed at 12 noon on 16 November, 2015 for the purchase of one (1) Single Cab Bench Seat (4T) Tipping Truck.

One (1) tender was received.

**RECOMMENDATION:** that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

**259** **RESOLVED:** Cr Halls and Cr Griffiths that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

## **QUESTIONS**

**Questions** may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
  - (a) may, through the chairperson, put a question to another councillor, and*
  - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil



## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

*[s 10A] Which parts of a meeting can be closed to the public?*

#### **10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

*[s 10C] Notice of likelihood of closure not required in urgent cases*

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

*[s 10D] Grounds for closing part of meeting to be specified*

**10D (1)****[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**260** **RESOLVED:** Cr Hughes and Cr McClelland that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

### **MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

#### **GENERAL MANAGER'S REPORT**

1. **Grenfell Industrial Estate – Purchase, P2.5.4**  
Reason for confidentiality: commercial information (Section 10A(2)(d))

#### **DIRECTOR ENGINEERING REPORT**

1. **Quotations – Gravel Winning and Crushing, T1.6.50**  
Reason for confidentiality: commercial information (Section 10A(2)(d))
2. **Tender T5/2015 – Purchase One (1) Single Cab Bench Seat (4T) Tipping Truck**  
Reason for confidentiality – commercial information (Section 10A(2)(d))

## **REPORT ON CLOSED COUNCIL**

The Mayor read out the following decisions from the Closed Council:

### **GENERAL MANAGER'S REPORT**

**1. Grenfell Industrial Estate – Purchase, P2.5.4**

Reason for confidentiality: commercial information (Section 10A(2)(d))

**RESOLVED:** that the proposed action be confirmed.

### **DIRECTOR ENGINEERING REPORT**

**1. Quotations – Gravel Winning and Crushing, T1.6.50**

Reason for confidentiality: commercial information (Section 10A(2)(d))

**RESOLVED:** that Council accept the quotation from Mitton Brothers for the winning and crushing or 10,000T of gravel each in Simpson's Pit and Matthew's Pit.

**2. Tender T5/2015 – Purchase One (1) Single Cab Bench Seat (4T) Tipping Truck**

Reason for confidentiality – commercial information (Section 10A(2)(d))

**RESOLVED:** that the report be deferred to the December Council Meeting for further consideration.

**265 RESOLVED:** Cr Hughes and Cr Best that the Council meeting adjourn for morning tea.

**Council adjourned for morning tea: 10.10 am**

**The Mayor Cr Liebich and Cr Halls left the meeting at this point and did not return.**

**Council resumed at: 10.36 am**

**266 RESOLVED:** Cr Parlett and Cr Griffiths that the Council meeting resume and Cr Hughes take the chair in the Mayor's and Deputy Mayor's absence.

**Cr Hughes took the chair in the Mayor's absence.**

## **AUDITORS PRESENTATION:**

At this point Cr Hughes welcomed Mr John O'Malley from Intentus Chartered Accountants Pty Ltd who delivered a presentation in regards to the 2014/2015 Financial Statements.

Cr Hughes on behalf of Council thanked Mr O'Malley for his comprehensive presentation and also thanked the staff for their efforts in completing the 2014/2015 Annual Financial Statements.

The General Manager also thanked Mr O'Malley for his presentation and thanked the staff for their outstanding efforts in completing the 2014/2015 Annual Financial Statements which was very much appreciated.

- 267 **RESOLVED:** Cr Best and Cr Brown that Item 11 of the Director Corporate Services' Report be here considered.

## **DIRECTOR CORPORATE SERVICES REPORT – CONTINUED**

### **11. 2014/2015 Financial Statements, A1.6**

The 2014/2015 Financial Statements have been completed and audited with the reports sent to the Division of Local Government. A copy of the audit report has been forwarded separately for Councillors information with a copy of the Annual Statements being tabled at the meeting.

Section 418 of the Local Government Act (1993) requires that as soon as practical after Council receives a copy of the audit report it must fix a date for the meeting at which it proposes to present its audited financial reports together with the audit report to the public. Furthermore, Council must give notice of the date fixed. The Financial Statements have been advertised in the Grenfell Record with the date of the presentation to the public being 19 November 2015.

Mr John O'Malley of Intentus Chartered Accountants will be in attendance at the meeting to deliver a presentation in regard to the reports and answer any queries Councillors may have.

**RECOMMENDATION:** that Council formally adopt the Auditors Report and present the 2014/2015 Financial Statements to the public.

- 268 **RESOLVED:** Cr McClelland and Cr Parlett that Council formally adopt the Auditors Report and present the 2014/2015 Financial Statements to the public.
- 269 **RESOLVED:** Cr McClelland and Cr Griffiths that except where otherwise dealt with the Director Corporate Services report be adopted.

**CLOSURE:** There being no further business the meeting closed at 11:14 am.

Taken as read and confirmed as a true record this day 17 December 2015.

..... General Manager.....Mayor