



To Avoid Delay when
Replying or Telephoning

Please Quote:

WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:
The General Manager
Camp Street or P.O. Box 125
GRENFELL NSW 2810

Tel: (02) 6343 1212
Fax: (02) 6343 1203
Email: mail@weddin.nsw.gov.au
website: weddin.local-e.nsw.gov.au
A.B.N. 73 819 323 291

MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 18 SEPTEMBER 2014 COMMENCING AT 5.00 PM

11 September 2014

«Name»

«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 18 SEPTEMBER 2014**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 21 August 2014
3. ELECTIONS – Mayor, Deputy Mayor, Delegates and Committees
4. QUESTIONS FROM THE PUBLIC
5. DECLARATIONS OF INTEREST
6. CORRESPONDENCE (As per Precis attached)
7. MOTIONS WITH NOTICE
8. MAYORAL MINUTE
9. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
10. MINUTES - Consultative Ctee Mtg, 26/08/2014
- Work, Health and Safety Ctee Mtg, 26/08/2014
- Grenfell Sesquicentenary Ctee Mtg, 28/08/2014
- Noxious Weeds Ctee Mtg, 15/09/2014
- Town Works Ctee Mtg, 15/09/2014
- Property & Development Ctee Mtg, 15/09/2014
- Manex Ctee Mtg, 16/09/2014
11. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
12. TENDERS AND QUOTATIONS
13. QUESTIONS
14. CLOSED COUNCIL
15. REPORT ON CLOSED COUNCIL
16. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J C Niven, G B Halls, N W Hughes, G McClelland, J E Parlett and P H Best.
General Manager (G Carroll), Director Engineering (W Twohill), Director Corporate Services (L Gibson) and Director Environmental Services (B Hayes)

APOLOGY: Cr A C Griffiths

111 **RESOLVED:** Cr Hughes and Cr McClelland that the apology be accepted.

CONFIRMATION OF MINUTES:

112 **RESOLVED:** Cr Halls and Cr Niven that the Minutes of the Ordinary Meeting, held on 21 August 2014 be taken as read and **CONFIRMED.**

GENERAL MANAGER'S REPORT FOR ANNUAL ELECTIONS OF MAYOR, DELEGATES AND COMMITTEES

The Mayor & Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

1. Order of Business

In accordance with the Local Government Act, the election by Councillors of the Mayor (and Deputy Mayor) is to be held during the month of September. Appointments of delegates and committee members are also usually made at this time.

In accordance with Council's Code of Meeting Practice, the elections are the first item of business.

For Information

Noted

2. Election of Mayor and Deputy Mayor, C2.1.3

Information to assist Councillors is as follows:-

- the former Mayor retains his role until a successor is elected, and he may preside at the meeting until this time;
- it is suggested that the first item of business after determining the method of voting, be the election of the Mayor;
- the Mayoral Allowance has been fixed at \$23,440 pa (Councillor \$10,740 pa) for 2014/2015.
- the General Manager is the Returning Officer (as nominated in the Act).
- a nomination is to be made in writing by two or more Councillors (one of whom may be the nominee): suitable forms have been forwarded with the Business Paper;
- the nominee must indicate his consent to the nomination in writing;
- nominations should be handed to the Returning Officer preferably before the meeting commences;
- where only one Councillor is nominated, the Councillor is elected;
- where there is more than one candidate the election is to proceed by ballot;
- the Council must resolve that the election proceed by either preferential ballot, ordinary ballot or open voting;
- the election procedure for the Deputy Mayor is the same as for the Mayor.

RECOMMENDATION: that the elections for Mayor and Deputy Mayor be determined by ordinary ballot as usual.

113 **RESOLVED:** Cr Niven and Cr McClelland that the elections for Mayor and Deputy Mayor be determined by ordinary ballot as usual.

The current Mayor Cr Liebich vacated the chair for the elections with the General Manager acting as the Returning Officer.

3. Election of Mayor:

The written nominations are dealt with as above.

As there was only one nomination for the position of Mayor, that being Cr Liebich the General Manager declared Cr Liebich duly elected as Mayor unopposed.

Mayor Cr Liebich resumed the chair and thanked Council for their support during the past twelve months and advised he looked forward to continuing to work with Council.

4. Election of Deputy Mayor:

The written nominations are dealt with as above.

As there was only one nomination for the position of Deputy Mayor, that being Cr Niven the General Manager declared Cr Niven duly elected as Deputy Mayor unopposed.

The Mayor Cr Liebich congratulated Cr Niven on behalf of Council.

Cr Niven thanked Council and advised he will continue to give the Mayor and Council his full support.

5. Election of Delegates:

At this point the Mayor advised that there has been two late committee nominations received one being for the Art Gallery Committee and one for the Cinema Committee which Council may wish to consider.

- 114 RESOLVED:** Cr Parlett and Cr McClelland that the late nominations for the Art Gallery and Cinema Committees be considered.

Under the Local Government Act Council may only delegate to the General Manager. Where a staff member* is to be selected as a delegate, the appointment should be for the “General Manager or delegate(s)”.

(a) Arts OutWest, C1.3.16

Delegate:	Cr Brown
Comment:	Meets quarterly, usually in Bathurst.

RECOMMENDATION:

It is recommended that Council’s delegate be determined.

- 115 RESOLVED:** Cr Hughes and Cr Parlett that Cr Brown be appointed.

(b) **Bland Creek Catchment Committee, E3.9.4**

Delegate: Cr Niven
Comment: Meets as required.

RECOMMENDATION:

It is recommended that Council's delegate be appointed.

116 RESOLVED: Cr McClelland and Cr Halls that Cr Niven be appointed.

(c) **CENTROC (Central West Regional Organisation of Councils), C2.7.3**

Delegates: Mayor, General Manager (alternate – Deputy Mayor)
Comment: Meets quarterly. An important example of local government cooperation. Delegates are one elected and one staff member.

RECOMMENDATION:

It is recommended that the Mayor and General Manager be appointed.

117 RESOLVED: Cr Hughes and Cr Halls that the Mayor and General Manager be appointed.

(d) **CENTROC Health Workforce Group, H1.7.12**

Delegates: Crs Hughes, Parlett
Comment: Meets quarterly to discuss health and doctor related matters with health personnel and other councils.

RECOMMENDATION:

It is recommended that Council's delegates be appointed.

118 RESOLVED: Cr Best and Cr Niven that Cr Hughes and Cr Parlett be appointed.

(e) **Inter-Agency Health, C1.3.9**

Delegate: Cr Parlett
Comment: Meets quarterly or intermittently.

RECOMMENDATION:

It is recommended that Council's delegate be appointed.

119 RESOLVED: Cr Hughes and Cr McClelland that Cr Parlett be appointed.

Cr Brown entered the meeting at this point. 5.07pm

(f) Joint Council Rail Alliance, T3.8.5

Delegates: Mayor and General Manager
Comment: Working with the Councils of Blayney, Cowra, Harden and Young to re-open the Blayney – Cowra – Demondrille rail line.

RECOMMENDATION:

It is recommended that Council's delegates be appointed.

120 RESOLVED: Cr Niven and Cr McClelland that the Mayor and General Manager be appointed.

(g) Lachlan CMA Local Government Reference Group, E3.9.2

Delegates: Cr Niven, General Manager (Director Environmental Services*)
Comment: Established by Lachlan Catchment Management Authority with one elected and one technical representative. Meets 2 – 3 times per year.

RECOMMENDATION:

It is recommended that Council's delegate be appointed with the General Manager (or delegate) as the staff member.

121 RESOLVED: Cr Hughes and Cr Parlett that Cr Niven, General Manager (or delegate) be appointed.

(h) Lachlan Regional Transport Committee, T3.5.2

Delegates: Crs Halls, Best
Comment: Meets quarterly on Saturdays at centres throughout the region. Rail reopening is a priority.

RECOMMENDATION:

It is recommended that Council's two delegates be appointed.

122 RESOLVED: Cr Hughes and Cr Parlett that Crs Halls and Best be appointed.

(i) Lachlan Valley Noxious Plants Advisory Committee, C2.7.5

Delegate: Cr Halls
Comment: Meets twice a year, with other Councils and some Government Authorities.

RECOMMENDATION:

It is recommended that Council's delegate be appointed.

123 RESOLVED: Cr Niven and Cr McClelland that Cr Halls be appointed.

(j) **Local Emergency Management Committee, E1.1.6**

Delegate: General Manager (Director of Engineering*)
Comment: Established by State Emergency Management Committee. The Director Engineering has been appointed as the Local Emergency Management Officer and Chair of the LEMC although some legislative changes are currently occurring.

RECOMMENDATION:

It is recommended that the General Manager (or delegate) be re-appointed as the LEMO and chair of the LEMC.

124 **RESOLVED:** Cr Hughes and Cr Brown that the General Manager (or delegate) be re-appointed as the LEMO and chair of the LEMC.

(k) **Local Traffic Committee, C2.6.3**

Delegate: General Manager (Director Engineering*)
Other members: Police, RTA, Local Member's representative.
Comment: Established by RTA. Meets as required, generally quarterly.

RECOMMENDATION:

It is recommended that the General Manager (or delegate) be re-appointed.

125 **RESOLVED:** Cr Niven and Cr Best that the General Manager (or delegate) be re-appointed.

(l) **Mid Lachlan Alliance (Forbes, Parkes, Lachlan, Weddin), C2.9.7**

Delegates: Mayor, Deputy Mayor and General Manager
(alternates permissible).
Comment: Meets quarterly. This Alliance has been valuable to Council.

RECOMMENDATION:

It is recommended that Council's delegates be appointed.

126 **RESOLVED:** Cr Best and Cr McClelland that the Mayor, Deputy Mayor and General Manager be appointed.

(m) **Mid Lachlan Valley Team Bushfire Management Committee, E1.3.8**

Delegates: Cr Halls, General Manager (Director Engineering*)
Comment: Established by Rural Fire Service. Meets two or three times a year with representatives of Rural Lands Protection Board, Country Energy, SRA, Department Bushfire Services, NPWS, Department Land and Water Conservation, Weddin Bush Fire Service and other bodies. Representative Rural Fire Service acts as Executive Officer. Combined committee with Forbes, Parkes and Lachlan Councils.

RECOMMENDATION:

It is recommended that the Council delegate be appointed with the General Manager (or delegate) as the staff member.

127 **RESOLVED:** Cr Best and Cr Brown that Cr Hughes, General Manager (or delegate) be appointed.

(n) NetWaste, C2.7.4

Delegate: General Manager (Director Environmental Services*)
Comment: Meets at venues around the region with other council environmental officers. Joint waste tenders have been successfully arranged.

RECOMMENDATION:

It is recommended that the General Manager (or delegate) be re-appointed.

128 **RESOLVED:** Cr Niven and Cr Best that the General Manager (or delegate) be re-appointed.

(o) Weddin Landcare Committee, E3.7.5

Delegate: Cr Niven (alternative - Cr Griffiths)
Comment: Meets as required.

RECOMMENDATION:

It is recommended that Council's delegates be appointed.

129 **RESOLVED:** Cr Hughes and Cr Best that Cr Niven be appointed with Cr Griffiths appointed as the alternate delegate.

(p) Weddin Rural Fire Service Captains Meeting, E1.3.13

Delegates: Cr Hughes, General Manager (Director of Engineering*)
Comment: Meets two or three times a year as arranged by Rural Fire Service.

RECOMMENDATION:

It is recommended that Council's delegates be appointed with the General Manager (or delegate) as the staff member.

130 **RESOLVED:** Cr Halls and Cr Brown that Cr Hughes and the General Manager (or delegate) be appointed.

(q) Weddin Rural Fire Service Senior Management Team, E1.3.22

Delegates: Mayor and Deputy Mayor, General Manager (Director of Engineering*)
Comment: Established by Rural Fire Service. Meets once or twice a year to consider local resources.

RECOMMENDATION:

It is recommended that Council's delegates be appointed with the General Manager (or delegate) as the staff member.

131 **RESOLVED:** Cr Best and Cr Brown that the Mayor, Deputy Mayor and the General Manager (or delegate) be appointed.

(r) **Police and Community Team (PACT), A3.6.25.3**

Delegates: Mayor, Deputy Mayor and General Manager

Comment: Meets quarterly to discuss regional and local policing matters.

RECOMMENDATION:

It is recommended that Councils delegates be appointed with the General Manager (or delegate) as the staff member.

132 **RESOLVED:** Cr Best and Cr Brown that the Mayor, Deputy Mayor and the General Manager (or delegate) be appointed.

6. Appointment of Council Committee Members (under Clause 260 of the Local Government Act)

For Council committees of which all the members are councillors, the Mayor has the right to attend as a member, and to chair if he so desires. In addition, any councillor may attend these committee meetings as an observer. These arrangements do not apply to committees with staff or community members.

Charters stipulating memberships have been adopted by Council for all committees. A maximum of four councillors is suggested for all committees.

(a) Council Property & Development Committee, C2.6.11

Structure: Mayor and five councillors.

Current appointees: Crs Liebich, McClelland, Parlett, Griffiths, Best and Hughes

Comment: This committee covers all assets such as offices, residences, library, depot etc and economic development.
This committee has played an important role in the past and has recently been reactivated.

RECOMMENDATION:

It is recommended that the Council Members be appointed.

133 **RESOLVED:** Cr McClelland and Cr Niven that Crs Liebich, McClelland, Parlett, Griffiths, Best and Hughes be appointed.

(b) Town Works Committee, C2.6.8

Structure: Mayor and four Councillors

Current appointees: Crs Liebich, McClelland, Best, Brown and Parlett

Comment: Meets monthly to deal with Grenfell matters prior to the Council Meeting. General Manager and Directors also attend.

RECOMMENDATION:

It is recommended that the Council Members be appointed.

134 **RESOLVED:** Cr Hughes and Cr McClelland that Crs Liebich, McClelland, Best, Brown and Parlett be appointed.

(c) **Rural Works Committee C2.6.1**

Structure: Mayor and four Councillors
Current Appointees: Crs Liebich, Niven, Halls, Hughes and Griffiths.
Comment: Meetings held as required to determine the annual non – grant programmes for roadworks in the villages and rural areas, subject to endorsement by Council.

RECOMMENDATION:

It is recommended that the Council Members be appointed.

135 **RESOLVED:** Cr Halls and Cr Brown that Crs Liebich, Niven, Halls, Hughes and Griffiths be appointed.

7. Appointment of Advisory Committee Members (under Section 355 of Local Government Act)

The following committees contain representatives of external agencies or community representatives. Councillor and community representatives need to be determined.

(a) **Bush Fire Local Matters Committee, C2.6.17**

Structure: 3 Councillors, 2 staff and Rural Fire Service representative.
Current appointees: Crs Hughes, Halls and Griffiths, General Manager, Director Engineering* and representative Rural Fire Service.
Comment: Meets as required to consider brigade requests, equipment allocations and grant programmes.
Note: The same staff members are being re-appointed by the General Manager.

RECOMMENDATION:

It is recommended that the Council members be appointed.

136 **RESOLVED:** Cr Parlett and Cr Niven that Crs Halls, Hughes and Griffiths be appointed.

(b) **Floodplain Committee, C2.6.38**

Structure: 3 councillors, 3 staff* and 5 agency representatives
Current appointees: Crs Brown, Niven and Hughes
General Manager, Director Environmental Services*, Director Engineering*.
Representatives Catchment Management Board, State Emergency Service, Department of Planning, Grenfell Landcare Group, Office of Environment and Heritage.
Comment: Meets as required to review consultancy.
Note: The same staff members are being re-appointed by the General Manager.

RECOMMENDATION:

It is recommended that the Council members be appointed.

137 **RESOLVED:** Cr McClelland and Cr Parlett that Crs Brown, Niven and Hughes be appointed.

(c) **Heritage Committee, C2.6.22**

Structure:	3 councillors, 1 staff* 1 representative Historical Society, 3 community representatives Heritage Advisor (non-voting)
Current appointees:	Crs Brown, Hughes and Parlett Director Environmental Services* 1 representative Historical Society (I Pitt) Pam Livingstone, J Hetherington, Heritage Advisor.
Nominations:	Pam Livingstone, John Hetherington, Mark Aspin
Comment:	This committee meets on a bi-monthly basis, to coincide with the visit of the Heritage Advisor.
Note:	The same staff member is being re-appointed by the General Manager.

RECOMMENDATION:

It is recommended that:-

- i) the Council members be appointed,
- ii) the community members be appointed.

138 RESOLVED: Cr Niven and Cr Hughes that:

- i) Crs Brown, Hughes and Parlett be appointed,
- ii) Pam Livingstone, John Hetherington and Mark Aspin be appointed as the community representatives.

(d) **Internal Audit Committee, A1.2.2**

Structure:	1 councillor, 2 independent representatives (1 with financial expertise).
Current Appointees:	Cr Halls (Cr Hughes – alternate), Mr Ted Pickwell (chair), Ms Danni Millynn.
Comment:	Meetings are attended by the Internal Auditor and possibly the External Auditor (non-voting). The Chief Financial Officer (Director Corporate Services) should attend all meetings, as may the General Manager (non-voting). This committee commenced in 2012 and it would be advantageous to re-appoint the same independent community members for continuity.

RECOMMENDATION:

It is recommended that:-

- i) the Council member (and alternate) be appointed,
- ii) Mr Pickwell and Ms Millynn be reappointed as the independent community members.

139 RESOLVED: Cr Best and Cr McClelland that:

- i) Cr Halls be appointed with Cr Hughes appointed as the alternate delegate
- ii) Mr Pickwell and Ms Millynn be reappointed as the independent community members.

(e) Noxious Weeds Committee, C2.6.13

Structure:	3 Councillors, 2 Staff, 1 representative NSW Farmers Assoc. 1 representative Weddin Landcare Group.
Current appointees:	Crs Griffiths, Niven, Halls, Director Engineering, Noxious Weeds Officer, Mr K Starr (Weddin Landcare Group), and Mr H Matthews (NSW Farmers Assoc.)
Comment:	Meets monthly or as required.
Note:	The staff members will be re-appointed by the General Manager.

RECOMMENDATION:

It is recommended that the Council members be appointed.

140 RESOLVED: Cr Hughes and Cr Parlett that Crs Halls, Niven and Griffiths be appointed.

(f) Tourism Committee, C2.6.26

Structure:	5 councillors, 2 staff, 3 community representatives, 1 village representative (optional)
Current Appointees:	Crs Parlett, Hughes, Brown, Best and McClelland Director Corporate Services and TPO*, Mr J Hetherington, Mr P Diprose, Mr M Aspin
Nominations:	John Hetherington, Phillip Diprose, Mark Aspin, Warwick Crampton, Mardie Bucknell, Gai Lander
Comment:	This committee meets on a bi-monthly basis to coincide with the Heritage Committee.
Note:	The staff members will be appointed by the General Manager. There were no nominations for a village representative.

RECOMMENDATION:

It is recommended that:-

- i) the Council members be appointed,
- ii) the community members be appointed.

As there were six (6) nominations for community representatives an election was held with Phillip Diprose, Warwick Crampton and Mark Aspin elected.

141 RESOLVED: Cr McClelland and Cr Halls that:

- i) Crs Parlett, Hughes, Brown, Best and McClelland be appointed
- ii) Phillip Diprose, Warwick Crampton and Mark Aspin be appointed as community representatives.

(g) Art Gallery Committee, C2.6.35

Structure:	3 councillors, 3 community members, 1 staff*
Current appointees:	Crs Parlett, Brown and Griffiths General Manager Mr H Moffitt, Mrs L Schaefer and Mrs M Moffitt
Nominations:	Hugh Moffitt, Lisa Schaefer, Gai Lander, Mary Moffitt
Comment:	This committee meets on a bi-monthly basis on the same day as the Tourism and Heritage meetings.

RECOMMENDATION:

It is recommended that:-

- i) the Council members be appointed,
- ii) the community members be appointed.
- iii) the General Manager be appointed.

As there were four (4) nominations for community representatives an election was held with Mrs M Moffitt, Mr H Moffitt and Mrs L Schaefer being elected.

142 RESOLVED: Cr Hughes and Cr Halls that:

- i) Crs Parlett, Brown and Griffiths be appointed
- ii) Mrs M Moffitt, Mr H Moffitt and L Schaefer be appointed as community members
- iii) the General Manager be appointed.

8. Appointment of Operational Committees (under Section 355 of the Local Government Act)

On advice from the Division of Local Government, operational committees report to the General Manager and should not include councillors as members. These committees deal with operational matters only. Minutes of meetings are referred to council meetings for information, not for adoption.

Appointments to the following committees are being made under delegated authority where applicable:

(a) Australia Day Committee, C2.6.34

Structure:	1 staff* and representatives of Historical Society, CWA, Rotary Club, Lions Club, Cadets.
Current appointees:	Council – TPO*, Other representatives as nominated by clubs.
Comment:	Meets as required to organise the annual Australia Day ceremony and activities.
Note:	The same staff member is being re-appointed by the General Manager.

(b) Caragabal Recreation Ground Committee, C2.6.40

Structure:	s.355 committee with a separate constitution.
Membership:	Financial members in accordance with constitution.
Comment:	Functions as an independent committee.

(c) Caragabal Water Supply Committee, U1.6.11

Structure: s.355 committee under a separate constitution (under preparation).
Purpose: to provide raw water supply for garden use to residents of Caragabal.
Membership: Financial members in accordance with the constitution.
Comment: Functions as an independent committee under historical arrangements.

(d) Cinema Management Committee, C2.6.36

Structure: up to 4 community members, 1 staff*
Current appointees: Mrs J Hodgson
Staff – Director Corporate Services*
Nominations: Jill Hodgson, Tracey Robinson
Comment: Meets as required to organise showings at the Cinema.
Note: Jill Hodgson, Tracey Robinson and the staff member will be appointed by the General Manager

(e) Conduct Review Committee, C2.6.37

Structure: sole reviewer, or minimum 3 appointees, from approved pools
Current appointees: appointed as and when required
Pool of sole reviewers: Messrs Gerry Holmes, David Clarke, Gary Byrne, Paul Crennan.
Pool of panel members: As above, and also:-
Mesdames Alicia Hendy, Rosemary Walter, Messrs Doug Freudenstien, Graham Grimm, Ted Franks, Barry Jones (senior), Keith Engelsman.
Comment: Appointed by General Manager from the approved pools as required. Changes to the Code of Conduct may replace these members with a regional panel.

143 RESOLVED: Cr Niven and Cr Best that:

- i) the approved pool of sole reviewers be David Clarke, Gary Byrne and Paul Crennan.
- ii) the approved pool of panel members be as above, and also Mesdames Alicia Hendy, Rosemary Walter, Messrs Doug Freudenstien, Graham Grimm, Ted Franks, Barry Jones (senior) and Keith Engelsman.

(f) Consultative Committee, C2.6.12

Structure: 1 employer representative (staff)
5 employee representatives (DEPA 1, LGEA 1, USU 3,)
Previous appointees: employer – Director Corporate Services*
DEPA – Director Environmental Services
LGEA – Director Engineering
USU – W Schneider, D Anderson and V Carter
Comment: Required by Local Government (State) Award 2014. Meets 3-4 times per year.
Note: The employer representative will be appointed by the General Manager.

(g) Work, Health & Safety Committee, C2.6.14

Structure: 3 employer representatives (staff),
3 employee representatives (staff).
Previous appointees: employer – Director Corporate Services*, Director Engineering*,
Director Environmental Services*
employee - N Baker, L Logan, D McCue.
Comment: Required under the new Work Health and Safety Act. Meets three
or four times per year.
Note: The same employer representatives are being re-appointed by the
General Manager.

(h) Lawson Festival Committee, C2.6.32

Structure: s.355 committee with separate constitution (adopted January 2006).
Membership: Financial members in accordance with constitution.
Comment: Functions as an independent committee under the approved
constitution.

(i) Manex Committee, C2.6.10

Structure: 4 staff members*.
Current appointees: General Manager and all 3 Directors.
Comment: Meets monthly to review the Operational Plan, consider corporate
and organisational matters affecting all departments and advise
Council where appropriate.
Note: The four staff members are being re-appointed by the General
Manager.

(j) Quandialla Pool Committee, C2.6.39

Structure: s.355 committee with separate constitution.
Membership: Financial members in accordance with constitution.
Comment: Functions as an independent committee under the approved
constitution, with appropriate delegations from the General
Manager.

(k) Grenfell Sesquicentenary Committee, C1.4.16

Structure: s.355 committee
Membership: Various community members.
Comment: Functions to organise the Grenfell Sesquicentenary celebrations
in October 2016.

(l) Quandialla Centenary Committee, C1.3.12

Structure: s.355 committee
Membership: Various community members
Comment: Functions to organise the Quandialla Centenary celebrations in
October 2014.

RECOMMENDATION:

It is recommended that the General Manager's actions be confirmed.

144 **RESOLVED:** Cr Brown and Cr Parlett that the General Manager's actions be confirmed.

9. Community Organisations as Section 355 Committees or agents:

Organisations: Grenfell Historical Society (for Grenfell Museum)
 Grenfell Rotary Club (for Rotary Park, Rest Area)

New committees: Nil

Comments: - the Grenfell Historical Society and Grenfell Rotary Club are incorporated bodies and are not covered under Council's insurances. The appointment as Sec 355 committee allows Council to delegate various functions to the organisations in regards to their areas of respective responsibilities.

RECOMMENDATION: it is recommended that the following community organisations be reappointed under Section 355 of the Local Government Act, to act as Council's agents for the general purposes as stated:

- i) Grenfell Historical Society - to operate, manage and maintain the Grenfell Museum
- ii) Grenfell Rotary Club - to assist with the provision and maintenance of equipment and facilities at Rotary Park and the Grafton Street Rest Area.

145 **RESOLVED:** Cr McClelland and Cr Niven that the following community organisations be reappointed under Section 355 of the Local Government Act, to act as Council's agents for the general purposes as stated:

- i) Grenfell Historical Society - to operate, manage and maintain the Grenfell Museum
- ii) Grenfell Rotary Club - to assist with the provision and maintenance of equipment and facilities at Rotary Park and the Grafton Street Rest Area.

10. Nomination of Voluntary Workers, C1.3.0

RECOMMENDATION: it is recommended that the following individuals, or members of the following organisations, be authorised as voluntary workers for approved projects and Council's insurance policies be so noted:

Caragabal Tidy Village Committee
Grenfell Tidy Towns Committee
Greenethorpe Tidy Towns Committee
Quandialla Tidy Towns Committee
Bimbi Tidy Towns Committee
Quandialla Progress Association
Greenethorpe Hall Committee
Endemic Garden Committee
Quandialla Pool Committee
Grenfell Historical Society
Caragabal Recreation Ground Committee
Grenfell Rotary Club
Grenfell Lions Club
Caragabal Promotions Group

Grenfell Urban Landcare Group
Friends of Grenfell Library
Mens Shed Committee
Art Gallery Committee and Volunteers
Cinema Committee and Volunteers
Caragabal Water Committee and Volunteers
Grenfell Sesquicentenary Committee
Quandialla Centenary Committee
Iris Garden Volunteers

- 146** **RESOLVED:** Cr Halls and Cr Niven recommended that the following individuals, or members of the following organisations, be authorised as voluntary workers for approved projects and Council's insurance policies be so noted:

Caragabal Tidy Village Committee
Grenfell Tidy Towns Committee
Greenethorpe Tidy Towns Committee
Quandialla Tidy Towns Committee
Bimbi Tidy Towns Committee
Quandialla Progress Association
Greenethorpe Hall Committee
Endemic Garden Committee
Quandialla Pool Committee
Grenfell Historical Society
Caragabal Recreation Ground Committee
Grenfell Rotary Club
Grenfell Lions Club
Caragabal Promotions Group
Grenfell Urban Landcare Group
Friends of Grenfell Library
Mens Shed Committee
Art Gallery Committee and Volunteers
Cinema Committee and Volunteers
Caragabal Water Committee and Volunteers
Grenfell Sesquicentenary Committee
Quandialla Centenary Committee
Iris Garden Volunteers

11. Weddin Shire Council Crown Reserves Trust, P2.8.6

The Weddin Shire Council Crown Reserves Trust is comprised of all the members of the Council but is established under the Crown Lands Act, not the Local Government Act.

Council is responsible for a number of crown reserves spread around the shire, several of which are leased to members of the public for periods of one year, usually from 1 October to 30 September. Longer leases are held by the Grenfell Country Club and the Caragabal Country Golf Club, under formal arrangements approved by the Minister for Lands.

Rentals collected for these leases are applied to the maintenance of reserves.

From time to time it will be necessary to arrange a meeting of the Trust. These meetings are usually quite short and have been held immediately following a monthly Council Meeting.

For Information

Noted

GLENN CARROLL
GENERAL MANAGER

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cr Mark Liebich	Correspondence Item C3	President of the Show Society	Pecuniary	Yes
Cr Geoff McClelland	DES Report Items 4 and 5	Owns portion of land discussed	Pecuniary	Yes
Cr Graeme Halls	DES B1 DA/30/2014	Owner of Property	Pecuniary	Yes

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE
WEDDIN SHIRE COUNCIL HELD, 18 SEPTEMBER 2014.**

SECTION A - Matters for Information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 31/2014.
- A2. Roy Nash, Grenfell Salvation Army, R2.4.15: Advising I am acting Corps Sargent Major of the Grenfell Salvation Army, in Forbes Street Grenfell. I read in the local paper of your decision to a trial of centre street parking in Forbes Street for caravans.
- A3. NSW Government, Transport for NSW, T3.4.2: Advising that Transport for NSW has released the rollout schedule for the NSW Government's school zone flashing lights program and is attached for your records.
- A4. NSW Government, Ministerial Circular, A3.9.3: Advising the office of the Minister for Local Government, the Hon Paul Toole MP, will be relocating from its current location at Governor Macquarie Tower.
- A5. Department of Communications, U1.2.1: Thanking you for forwarding correspondence regarding potential in-kind co-contributions that may be available under the Government's Mobile Black Spot Programme.
- A6. Peter Dearden, Regional Manager, Western – Parkes, RMS, A3.6.61: Advising I am soon to retire with my last day of work being 12 September 2014.
- A7. Quandialla Central School, E3.3.7: The students and staff at Quandialla Central School would like to thank you for making the Quandialla Recycling Depot available for our School and Community.
- A8. Rodney Clapham, P4.20131: Tendering my resignation as Caragabal town maintenance employee from the Weddin Shire Council due to ill health as of 14 August 2014.
- A9. Local Government Grants Commission, G2.50.1: Advising that the NSW Minister for Local Government, the Hon Paul Toole MP and the Deputy Prime Minister and Minister for Infrastructure and Regional Development, the Hon Warren Truss MP, have approved the Grants Commission's recommendations for the 2014-2015 financial assistance grants.
- A10. Arts OutWest, C1.3.16: Advising the Country Arts Support Program (CASP) is small grants for small locally initiated arts projects up to \$3,000 for a project in your community.
- A11. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 32/2014.
- A12. Jeremy and Madeline D'Ombain, E3.5.1: Wish to seek approval to plant three more trees along Melyra Street and two more along East Street.
- A13. Jamie Lawson, Event Director, T4.3.1: Advising the Great Endeavour event will be travelling through your council area with the dates listed below.

- A14. NSW Office of Local Government, A3.9.3: Advising the NSW Government has committed \$900,000 over 3 years to the Responsible Pet Ownership Grants Program. (2014-2015 through to 2016-2017).
- A15. Weddin Mountain Muster Committee, C1.4.13: Forwarding a courtesy letter to let you know the Weddin Mountain Muster, based in Grenfell, will be commencing on Monday 22 of September and finish on Friday the 26th September 2014.
- A16. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 33/2014.
- A17. Gordon Garling Moffitt, H1.10.1, Re: your lease to Wild to provide Chiropractor services. Enclosing a copy of the signed Lease dated 19 August 2014.
- A18. NSW Environmental Protection Authority (EPA), A3.6.17: Writing to advise you about changes to the *Protection of the Environment Operations (General) Regulation 2009* to strengthen environmental penalties.
- A19. Forbes Shire Council, C2.9.5: Advising that the elections for Mayor and Deputy Mayor of Forbes were held on Monday 1 September at 5pm and the results are as follows.
- A20. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 34/2014.
- A21. Mike Baird MP, Premier of NSW, C2.10.9: NSW Premier Mike Baird and Minister for Local Government Paul Toole today announced record funding of up to \$1billion to ensure NSW has strong, modern Councils to deliver the housing, jobs and local infrastructure people need.
- A22. Local Government NSW, C2.10.9: Advising we welcome the NSW Government's announcement today in response to the Independent Local Government Review Panel's recommendations.
- A23. NSW Government, Department of Primary Industries, G2.3: Advising there is now over \$1 million available for innovative projects addressing high priority weeds in NSW.
- A24. Local Government NSW, E3.1.6: Advising Red Guide Posts are being installed along roadsides throughout the Riverina and Central Western NSW (by weed officers) to identify known locations of high risk noxious weeds.
- A25. NSW Government, Natural Resources Commission, E3.7.1: Thanking you for your contribution to the NRC's review of weed management in NSW.
- A26. NSW Scientific Committee, E3.7.8: Advising the inclusion of Coolac-Tumut Serpentine Shrubby Woodland in the NSW South Western Slopes and South Eastern Highlands Bioregions as an Endangered Ecological Community in Part 3 of Schedule 1 of the Act.
- A27. NSW Government, Office of Sport & Recreation, G2.1/P2.1.6: Thank you for your application for project, installation of new goal posts and scoreboard at Henry Lawson Oval for a grant under the 2014/2015 Participation and Facility Program administered through Sport and Recreation.
- A28. Brian Bembrick, P2.2.1: Advising on my visit to the Grenfell Show on the 30th August, I called in on the Grenfell cemetery.

- A29. Carol Whyte, C1.1.3: Thanking you for having the sign in Vaughn park fixed – Carols great grandfather was Robert Vaughn and she has been after this for some time.
- A30. Lithgow City Council, C2.9.1: Advising at last night's Ordinary Meeting of Lithgow City Council, Councillor Maree Statham was re-elected as Mayor and Councillor Ray Thompson was re-elected as Deputy Mayor.

SECTION B - Matters for report

- B1. NSW Government, Trade and Investment, Office of Liquor, Gaming and Racing, G2.55: Advising Expressions of Interest for the 2014/2015 ClubGRANTS Category 3 funding round are now open.

147 **RESOLVED:** Cr Brown and Cr Niven that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. The Hon Paul Toole MP, C2.10.9: Advising this morning the Premier and I announced funding of up to \$1billion for Local Government in NSW, to strengthen communities and ensure Councils are Fit for the Future.

Copy forwarded to Councillors

Note: The Fit for the Future package is available at:
<http://www.fitforthefuture.nsw.gov.au/>

148 RESOLVED: Cr Hughes and Cr Parlett that Council invite the Minister for Local Government the Hon Paul Toole MP to Grenfell to address Council and advise the member for Burrinjuck the Hon Katrina Hodgkinson MP accordingly.

2. Local Government NSW, C2.10.9: Forwarding initial briefing on NSW Government's response to the Independent Local Government Review Panel's *Revitalising Local Government*.

Copy forwarded to Councillors

Noted

3. Grenfell P.A.H & I Association Inc, C1.1.3: Advising after a very successful and enjoyable event in 2013, the Grenfell Show Committee is preparing for the Show to be held Friday 29 August and Saturday 30 August 2014.

We are offering you another opportunity to become part of our annual show and once again there are three levels of sponsorship being offered.

The levels are as follows:

GOLD SPONSORS: For this a donation of \$250

SILVER SPONSORS: For this a donation of \$150

BRONZE SPONSORS: For this a donation of \$100

Note: As the letter was received after the August Council Meeting it was agreed that Council would be a gold sponsor as in previous years.

RECOMMENDATION:

Confirm Action

The Mayor Cr Liebich previously submitted a written declaration of interest and left the room.

The Deputy Mayor Cr Niven took the chair.

149 RESOLVED: Cr McClelland and Cr Hughes that the action be confirmed.

The Mayor Cr Liebich returned to the room and resumed the chair.

4. Grenfell Rifle Club, C1.1.3: Advising that the Grenfell Rifle Club continues to shoot at the Grenfell Rifle Range and the club hopes that as a small local non-profit organisation meeting many running expenses, Council may consider some relief of the annual rates burden.

Thanking you for your consideration of our request.

RECOMMENDATION: that the request be approved as per Council policy.

150 RESOLVED: Cr McClelland and Cr Best that the request be approved as per Council policy.

5. Amanda Livingstone, P2.1.6: Writing to be granted permission to use the Henry Lawson Oval.

I will be based back at Grenfell from the 27 September and will be running Bootcamps and personal training sessions and I was hoping to use Henry Lawson Oval as the main location.

I am a tertiary educated Exercise Scientist registered with Fitness Australia and hold my own Public Liability Insurance and a copy of this is attached.

RECOMMENDATIONS:

For Council's consideration

151 RESOLVED: Cr McClelland and Cr Hughes that permission be granted as requested at no charge.

6. NSW Government, Transport Roads & Maritime Services, R2.54.4: Forwarding a copy of your Contractor Performance report for the four monthly period ending 1 August 2014.

This report is part of the requirements of the Roads and Maintenance Council Contract (RMCC) for works on roads and bridges on State Roads.

Note: Council was rated as good in 9 key areas and acceptable in 2 areas. Council's overall performance was rated as good and Council was deemed to be suitable for further work.

Referred to Director Engineering

Noted

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 18 SEPTEMBER 2014

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

152 **RESOLVED:** Cr Best and Cr Brown that the late correspondence be received and dealt with because of the urgency of the matters.

7. Elly Schiller, Grenfell Community Health, H1.7.17: Advising each year trained facilitators run a program for year 10 students, both female and male called LoveBites. The LoveBites program provides education on Domestic Violence and Sexual Abuse.

We are seeking financial support from the Weddin Shire Council to assist with the implementation of the 2014 LoveBites program.

The cost to achieve this goal will be approximately \$800 and any contribution from Weddin Shire Council will be greatly appreciated.

Thankyou for your consideration with this request.

RECOMMENDATION:

For Council's consideration

153 **RESOLVED:** Cr Brown and Cr Niven that:

- i) delegated authority be granted to the General Manager to discuss the program with the Principal of the Henry Lawson High School
- ii) if there is deemed to be value in the program Council donate \$200.

8. Gai Lander, C1.3.26: Submitting a proposal to Council for approval, re the establishment of an Anzac Centenary Garden by the Weddin Community Native Nursery.

Copy forwarded to Councillors

Referred to Director Engineering's Report Item 11

Noted

154 **RESOLVED:** Cr McClelland and Cr Niven that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTION

1. Grenfell Community Health Building, H1.7.1

Notice is given of the following motion at the September 2014 Council Meeting:-

- i). *“that Council donate earthworks to repair the visitors entrance into the Grenfell Community Health building. Approximately 75m by 6m wide.”*

Signed: Cr Paul Best

Cr Nevin Hughes

Comments:

- Even though the road is not under Council control, a large number of residences use this facility and this small outlay may help to continue the use of this centre.
- The centre carries out a large number of services such as wound clinic, podiatry, audiometry for children, diabetic educator, women's health, physiotherapy, mental health etc.

155 **RESOLVED:** Cr Best and Cr Hughes that Council donate crushed gravel and the use of a bobcat to repair the visitors entrance into the Grenfell Community Health building approximately 75m by 6m wide.

THE GENERAL MANAGER'S REPORT

11 September 2014

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Annual Returns of Disclosure of Interest, C2.2.2

The annual returns are required under the Act to be lodged by all Councillors and other designated persons by 30 September, 2014.

Draft forms have been separately forwarded. To date, completed returns for the 2013/2014 financial year have been received from:-

Crs Niven, Griffiths, McClelland, Parlett, Hughes, Brown, and Messrs Carroll, Twohill, Hayes, Gibson and Lobb.

The returns once received are available for inspection by the public.

For Information

Noted

2. Grenfell Doctor Lease, H1.1.11

As Councillors are aware Dr Patrick Akhiwu has been operating full time since Monday 3 February, 2014 from the Main Street Surgery and providing VMO services to the Grenfell MPS.

Dr Akhiwu has had meetings with Council's solicitor Mr Peter Moffitt and myself to finalise a couple of minor issues which will allow the lease to be signed effective from 3 February, 2014.

For Information

Noted

3. Weddin Street Surgery – Upgrade Works, H1.1.10

Council previously resolved that a meeting be arranged with Council's representatives and Dr Ishmael to discuss various issues and in particular the works required at the Weddin Street Surgery.

Various attempts were made to conduct a meeting on Wednesday and Thursday 10 and 11 September, however due to the unavailability of various attendees on both days the meeting has had to be postponed.

We are currently awaiting Dr Ishmael's office to contact us with an alternative date and time.

For Information

Noted

4. Grenfell Chiropractor Services, H1.10.1

As previously reported Dr Adam Wild from Aligned Health and Wellbeing is currently being engaged to provide Chiropractor Services in Grenfell.

Dr Wild will conduct his business from the old Commonwealth Bank building initially two days per week from Tuesday 7 October 2014 with his goal to eventually provide Chiropractor Services full time in Grenfell.

Dr Wild previously met with myself and the Director Environmental Services in Grenfell to discuss various issues and confirm arrangements for the commencement of his business. Issues such as signage and the cleaning of the carpets and building are currently being addressed.

The lease has been prepared by Council's solicitor and signed by Mr Wild and the Mayor and General Manager on Council's behalf.

For Information

Noted

5. Quandialla Centenary 2014, C1.3.12

The arrangements for the Quandialla Centenary celebration to be held on the October 2014 long weekend are well underway.

The Director Engineering has attended to various issues as previously discussed with Mr Robert Reeves.

Council has previously resolved to support the event where possible which will hopefully assist in the outstanding success of the event.

For Information

Noted

6. Sam Myers – Australian Rugby Representative, A3.3.3

As previously reported Mr Sam Myers has recently represented Australia in the HSBC Sevens World Cup in South Africa and then went on to play for Australia in the USA, New Zealand, Japan, Hong Kong, Scotland and England Tournaments with great success.

Sam also represented Australia at the recent Commonwealth Games held in Glasgow which is also a fantastic achievement.

To recognise Sam's achievement Council has previously resolved that a civic reception for Sam be held to honour and celebrate his achievements upon his return to Australia.

It was proposed to hold the function at the Grenfell Country Club on Friday 17 October, 2014. However, as there are numerous events on at this time of the year it is now proposed to hold the civic reception, followed by afternoon tea at 3.00pm on Thursday, 16 October 2014 at the Council Chambers prior to the October Council meeting.

THE GENERAL MANAGER'S REPORT

The civic reception will allow Council to recognise, honour and celebrate Sam's achievements.

RECOMMENDATION:

Confirm Proposed Action

- 156** **RESOLVED:** Cr McClelland and Cr Halls that the action be confirmed.

GLENN CARROLL
GENERAL MANAGER

- 157** **RESOLVED:** Cr Parlett and Cr McClelland that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

11 September 2014

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 August 2014:

Bank Account	
Westpac	\$648,371.73
Investments	
Westpac	<u>5,500,000.00</u>
Total Investments	<u>\$5,500,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 August 2014.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of August follows:

Rates Receipts	948,848.32
Accounts Receivable	96,459.63
Credit Union Agency Commission	607.20
Interest on Investments	34,983.29
FAG Grant Quarterly Instalment	610,457.75
Workers Comp. Insurance Rebate	10,742.46
CTC Income	3,021.85
Caravan Park Income	3,616.00
Other	10,364.16
Total	<u>\$1,719,100.66</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2013/2014:

Following are the maintenance figures as at 30th June 2014.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	765,006	723,440
Grenfell Town Streets Maintenance	165,568	193,666
Village Maintenance - Caragabal	4,551	7,638
Village Maintenance - Greenethorpe	7,525	5,054
Village Maintenance - Quandialla	3,542	8,963
Garbage/Recycling Collection	107,152	121,981
Greenethorpe Collections	8,500	6,017
Commercial Waste Collection	31,000	10,712
Grenfell Waste Depot Manning/Plant Hire	125,000	132,722
Tips Working Expenses	32,000	49,347
Grenfell Tip Green Waste Processing	20,000	13,494
Grenfell Cemetery Maintenance	29,000	7,551
Grenfell Lawn Cemetery Maintenance	14,000	21,057
Grenfell Lawn Cemetery Sites etc. Income	(30,500)	(40,077)
Noxious Plants	82,000	82,977
Noxious Plants Extra	20,000	20,986
Parks & Gardens	188,262	249,336
Library Expenditure	105,172	75,893
Baths Income	(25,000)	(23,918)
Baths Expenditure	132,616	161,343
Baths – Leakage Repairs	0	22,660
Caravan Park Income	(57,000)	(66,251)
Caravan Park Expenditure	79,449	106,271

THE DIRECTOR CORPORATE SERVICES' REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2013/2014 State Roads (SH 6)	805,658	1,306,755
2013/2014 National Roads (SH 17)	1,605,638	464,614
2013/2014 Regional Roads Block Grant	556,000	501,032
2013/2014 REPAIR Program MR398	200,000	181,805
3 x 3 Program - MR 398	68,000	68,000

2013/2014 Rural Local Roads	VOTE	EXPENDITURE
LOCAL ROAD RESEALS	215,606	168,036
BALLANDENE ROAD	89,776	87,295
MARTINS LANE	59,137	55,214
PINNACLE ROAD	231,529	32,879
DRIFTWAY ROAD	160,193	208,345
OLD YOUNG ROAD	78,706	14,713
GRENFELL STREETS CONSTRUCTION	153,697	107,979
GRENFELL KERB & GUTTER	51,584	1,476
GRENFELL STREETS - FOOTPAVING	41,381	0
NOWLANS ROAD	118,025	857
RECONSTRUCT VILLAGE STREETS	26,856	0
WEDDIN/CAMP/CHURCH FOOTPAVING	192,156	0
QUANDIALLA DRAINAGE	163,637	355
GRAVEL RESHEETING	284,946	290,118
ROADSIDE VEGETATION MGMT PLAN	21,608	17,000
Total	1,888,837	967,267

2013/2014 Roads to Recovery	VOTE	EXPENDITURE
Pinnacle Road	331,885	331,885
Rural Roads Reseals	100,000	100,000
Total	431,885	431,885

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

RURAL/TOWN/VILLAGE EXPENDITURE AND CARRY-OVER WORKS 2013/2014

Item	2013/2014 Vote	2013/14 Exps	Surplus	Deficit	2014/15 Vote	Carry- Over	2014/15 Revised
Rural Roads	765,006	723,440	41,566		625,939	41,566	667,505
Grenfell Town Streets Maintenance	165,568	193,666		28,098	187,235	-28,098	159,137
Caragabal Village M&R	4,551	7,638		3,087	6,138		6,138
Greenethorpe Village M&R	7,525	5,054	2,471		6,138	2,471	8,609
Quandialla Village M&R	3,542	8,963		5,421	6,138		6,138
Total	946,192	938,761	44,037	36,606	831,588	15,939	847,527

THE DIRECTOR CORPORATE SERVICES' REPORT

4. Roads and Other Expenditure 2014/2015:

Following are the up to date maintenance figures as at 31 August 2014.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	667,505	161,709
Grenfell Town Streets Maintenance	159,137	15,964
Village Maintenance - Caragabal	6,138	1,317
Village Maintenance - Greenethorpe	8,609	751
Village Maintenance - Quandialla	6,138	4,246
Garbage / Recycling Collection	120,873	20,212
Greenethorpe Collections	8,000	943
Commercial Waste Collection	18,000	2,259
Grenfell Waste Depot Manning / Plant Hire	130,000	17,641
Tips Working Expenses	35,000	7,544
Grenfell Tip Green Waste Processing	20,000	0
Grenfell Cemetery Maintenance	29,000	2,607
Grenfell Lawn Cemetery Maintenance	40,000	1,725
Grenfell Lawn Cemetery Sites etc income	(33,000)	0
Noxious Plants	84,500	7,126
Noxious Plants - Extra	20,000	0
Parks & Gardens	204,262	48,041
Library Expenditure	121,763	16,219
Baths Income	(25,000)	0
Baths Expenditure	134,050	5,263
Caravan Park Income	(57,000)	(7,560)
Caravan Park Expenditure	98,004	20,239

THE DIRECTOR CORPORATE SERVICES' REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2014/2015 State Roads (SH 6)	425,000	79,271
2014/2015 National Roads (SH 17)	425,000	16,240
2014/2015 Regional Roads Block Grant	745,000	30,259

2014/2015 Rural Local Roads	VOTE	EXPENDITURE
LOCAL ROAD RESEALS	217,175	0
BALLANDENE ROAD	95,557	6,279
MARTINS LANE	0	0
PINNACLE ROAD	141,164	0
DRIFTWAY ROAD	108,588	0
OLD YOUNG ROAD	0	0
GRENFELL STREETS CONSTRUCTION	81,441	0
GRENFELL KERB & GUTTER	32,576	0
GRENFELL STREETS - FOOTPAVING	16,288	0
NOWLANS ROAD	0	106,824
RECONSTRUCT VILLAGE STREETS	10,859	0
WEDDIN/CAMP/CHURCH FOOTPAVING	116,189	0
QUANDIALLA DRAINAGE	0	0
GRAVEL RESHEETING	141,164	0
ROADSIDE VEGETATION MGMT PLAN	0	0
Total	961,000	113,103

2014/2015 Roads to Recovery	VOTE	EXPENDITURE
Pinnacle Road	200,000	137,251
Rural Roads Reseals	100,000	0
Driftway Road	150,876	0
Total	450,876	137,251

For Information

Noted

5. Debt Recovery – Rates and Debtors, A1.7

Given the favourable response to the original referral 43 new assessments have been referred to the debt collection agency.

Of the 8 initially referred to the debt collection agency:

- 4 arrangements to pay were entered
- 2 have paid in full
- 1 advice of sale has been received. Council will recover outstanding rates as part of the sale
- 1 statement of claim – with response pending

THE DIRECTOR CORPORATE SERVICES' REPORT

Also during the month 6 new payment arrangements were agreed to. There are 22 active payment arrangements with a further 6 requests arrangements awaiting a response.

For Information

Noted

6. Hardship Policy, R1.1

The Independent Pricing and Regulatory Tribunal (IPART) in providing feedback to Council's 2014/2015 Special Rate Variation Application noted the lack of a Hardship Policy.

A Hardship Policy formalises the procedures relating to cases of Financial Hardship and by doing so provides a process for the appropriate assessment of all financial hardship applications. It is designed to provide assistance to ratepayers who are experiencing genuine difficulties with the payment of their rates and charges and is an important consideration to assist those who may be impacted by any proposed special rate variation.

In response to this feedback a Draft Hardship Policy and associated application form is circulated for Council's consideration.

RECOMMENDATION: that Council adopt and implement the hardship policy

158 **RESOLVED:** Cr Hughes and Cr McClelland that Council adopt and implement the hardship policy.

7. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

Approximately two hundred inactive memberships were deleted during the month – not borrowed for more than two years, known to be deceased or have left the district.

A life story writing workshop is being offered on Tuesday, 30th September, with visiting presenter Graham Gibson. To date four people have registered but promotion is ongoing.

An article about Library Week celebrations in Grenfell was included in the latest Public Library News magazine published by the State Library.

The 2013/14 NSW Public Library Statistics are currently being compiled.

Joshua Dawes from the Internet Centre is currently working to re-establish wi-fi access in the library. Joshua is also organising the online sale of surplus library computer equipment on the basis of 30% commission for a straight sale and 50% if he has to prepare the item for sale (e.g. clear the hard drive).

Otherwise activities have been of a routine nature.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

8. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Distributed agendas and took minutes for the Weddin Development Committee meeting on August 5th. Sent correspondence as secretary of the WDC.

Organised and attended Country NSW Expo.

Distributed funding opportunities to interested community groups.

Attended an Economic Development Strategic Planning workshop in Young on August 29th.

For Information

Noted

9. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Finalised program of Gold Fest: re-enactments, gold panning, artefact display, live music, historic talks, guided tour, demonstration of old fashioned trades, vintage vehicles. Finalised Gold Fest marketing and publicity plan: Western Magazine, Grenfell Record, 2LF, 2PK, 2CH, facebook, ABC radio and Arts Out West.

Finalised program for Emirates Melbourne Cup visit on September 10th. The Cup will visit all schools in Grenfell, Ben Hall's Cave for picnic lunch with the village schools, drive length of Main Street in a horse drawn carriage and dinner at the Railway Hotel with guest speaker race caller Bryan Martin OAM and Dr Andrew Lemon horse racing historian.

Organised Prime Television visit to Grenfell for Melbourne Cup footage.

Arranged for lead in stories on all tourism events in Grenfell for the coming month- Weddin Mountain Muster, Go Karts, Sheep Races, Jockey Club Races, Tour De Greenethorpe, Gold Fest, Native Nursery, Quandialla Centenary and Open Gardens.

Attended sesquicentenary Meeting on August 28th.

Negotiated a tourism display at the showgrounds during the Weddin Mountain Muster.

Took Community Hub bookings, distributed and collected paperwork from clients.

Researched and recorded 4 radio interviews, 9 Facebook and twitter posts and updated the community tv screen 5 times.

Submitted an Expression of Interest for Regional Flagship Events funding for the 2015 Henry Lawson Festival.

Attended the Tourism committee meeting on August 14th to redefine tourism priorities.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

10. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Conducted services and repairs for 26 residential customers and 7 business customers.

Sold computers and accessories to 47 residential customers and 17 business customers.

Delivered 6 individual lessons and 4 Seniors Computer Club group lessons.

Delivered access to Centrelink and Medicare services for 1 resident.

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

- 159** **RESOLVED:** Cr McClelland and Cr Niven that except where otherwise dealt with the Director Corporate Services' report be adopted.

11 September 2014

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (7 September 2014)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

- | | | |
|-------|---|--|
| SH6 | - | general maintenance |
| | - | crack sealing has been carried out |
| | - | tree trimming has been carried out where necessary |
| | - | all culverts have been inspected |
| SH17 | - | general maintenance |
| | - | all culverts have been inspected |
| | - | road side spraying has been carried out |
| MR398 | - | general maintenance |
| MR236 | - | general maintenance |
| MR237 | - | general maintenance |
| MR239 | - | general maintenance |

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of Council roads during the month

- carting road base to Nowlans Road for the next 2 kms of widening
- cleared 2 km Pinnacle Road for widening
- shaping 2 kms of Bimbi – Caragabal Road (southern end) prior to gravel sheeting

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of Council roads during the month

- general maintenance
- maintenance graded Swinbournes Road, Muncks Lane, Stewarts Road, Taroona Lane, Grimms Lane, Penfolds Lane, Trigalana Lane, Abbots Lane & Memory Street
- Replaced culverts on Newtons Road and Kangaroooby Road

THE DIRECTOR ENGINEERING'S REPORT

- repaired second culvert on Pinnacle Road
- cleared out culverts on Pinnacle Road, Mortray Road and Goodes Lane
- cleared suckers for sight distance at Barrs Lane

1.4 Urban Maintenance/Construction

- general maintenance
- repaired stormwater pipes in Forbes Street
- replacement of dead street trees

For Information

Noted

2. Other Works

- delivered Life Education Van to St Joseph, Caragabal and Quandialla Schools
- removed trees in Forbes Street to prepare for Caravan Parking trial
- erected signage and road marking on Forbes Street to open up for caravan parking

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- Tree lifting is in progress

2.2 Cemeteries

The following graves have been prepared from: 10 August 2014 to 7 September 2014

Grenfell Lawn	–	1
Grenfell	–	1
Bimbi	–	Nil
Caragabal	–	Nil

The following maintenance has been carried out in the last month:

- topped up graves
- mowed Lawn Cemetery
- mowed Bimbi Cemetery
- mowed and whipper snipped Grenfell General Cemetery

2.3 Sewer Mains

Four (4) sewer chokes have been attended to during the last month. None of these were in the relined sections of the sewer mains.

THE DIRECTOR ENGINEERING'S REPORT

2.4 Private Works

- slashed town block for a ratepayer

2.5 Village Maintenance

- mowed Greenethorpe town area

2.6 Other

- supplied garbage bins to Go Kart races and the Woodbridge Cup League grand final
- supplied cool-room for the Kart races

2.7 Vandalism

Urban – Nil

Rural – Nil

Total Cost: \$0.00

Progressive Cost Urban: \$300.00

Progressive Cost Rural: \$800.00

(from 1/7/2014 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue widening Pinnacle Road
- continue widening Nowlans Road and Bimbi – Caragabal Road (subject to weather)

3.2 Urban

- general maintenance
- Cemetery beam construction
- kerb and gutter construction

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PI 4106	Cat Backhoe	Major service
PI 4082	Case Smooth Drum Roller	Repair fuel leaks
PI 3957 PI 3958	Western Star Trucks	First service under warranty in Wagga Wagga
PI 4101	Volvo loader	Replace transmission oil line
PI 3953	Garbage Truck	Repair brakes, repairs to bin lifter, wiring repairs, major service
PI 4069	Ford 3000 Caragabal	Repairs to hydraulic pump
PI 3826	Old Garbage Truck	Removed blown motor
PI 4104	Bad Boy Mower	Repair deck switch
PI 4053	Cat 12H Grader	Replace worn pins in rams

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Preliminary planning for the 2014 reseals works and heavy patching is continuing.

Replacement of a large culvert on SH6E is being planned.

For Information

Noted

6. Noxious Weed Report – August, C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed –African Boxthorn, Bridal Creeper, Scotch Thistle, Blackberry, Wild Radish
- Areas sprayed – Yuline, Maudry, Wheoga, Bolungerai, Barbingal, Caragabal, Berendebba, Euroka, Bimbi, Eurabba, Bribaree, Weddin, Grenfell town area
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.
- Bio control – Leaf Hopper & Rust collection & transfer to other Bridal Creeper infestations.
- 22 Property inspections carried out during this month
- Attended Lachlan & Macquarie valley noxious weeds meetings

For Information

Noted

7. Iris Gardens, C1.3.11

Following the August Council meeting a member of the public met with the Director Engineering and advised that she was carrying out the weeding, fertilizing and watering of the Iris Gardens this year, with Parks and Gardens staff carrying out the mowing and weed removal.

She explained that she would continue to carry out the works and would advise if her circumstances changed. The person is currently seeking assistance from other members of the public.

Mr Stien was very happy with the current arrangements.

For Information

Noted

8. CEEP2 – Sewer Relining, T1.8.15

Insituform commenced cleaning, camera work and relining of the CEEP2 nominated sewer mains in Grenfell on Monday 25 August 2014 (total length 2722m).

The CEEP2 program is planned to be completed by the end of September 2014.

The firm plans to then complete the Shire component of the relining program.

For Information

Noted

9. Forbes Street Caravan Parking, R2.4.15

The Forbes Street proposed caravan parking layout from Camp Street to Melyra Street has now essentially been completed with several signs still to be supplied and erected.

The trial has now commenced with vehicles and caravans using the centre parking and other vehicles using the parallel parking along the kerbside.

As there are no parameters to gauge the trial by, it is suggested that an adhoc visual assessment be used initially.

In order to increase the new caravan parking facilities usage in the Grenfell CBD, it is proposed to place advertisements in relevant caravanning magazines.

For Information

Noted

10. NSW StateWide Mutual Risk Management Conference, A3.11.3

The Director Engineering attended the NSW Statewide Mutual Risk Management Conference in Sydney on 28 and 29 August 2014.

The following topics were covered:

- ICAC proceedings – Operation JAREK caused reputational damage to some Councils.
- Pool Supervision – Managing risks by carrying out pool deadwater assessments.
- AS3100 – used to manage risk
- Managing blue-green algae in dams.
- Fraud and Fidelity risk – Must be vigilant in checking for signs, use Code of Conduct.
- Maintaining business continuity through implementing building fire prevention techniques.
- Top 5 claims for 2013-2014 trips, environmental damage.

For Information

Noted

THE DIRECTOR ENGINEERING'S LATE REPORT

RECOMMENDATION:

It is recommended that the Director Engineering's late report be received and dealt with because of the urgency of the matter.

- 160** **RESOLVED:** Cr McClelland and Cr Best that the Director Engineering's late report be received and dealt with because of the urgency of the matter.

11. Grenfell Anzac Centenary, E3.7.1

Late Correspondence Item 8 refers.

The Weddin Community Native Nursery has requested approval to establish a 6m x 6m Anzac Centenary Garden and a sculpture by Len Wallace just below the brick shed in the Grenfell Cemetery.

After inspecting the proposal site it would not be appropriate for such a garden to be at the Cemetery.

It would be more appropriate for the Weddin Community Native Nursery to refer the placement of the sculpture to the Mens Shed and the Anzac Centenary Garden to the Grenfell RSL for their consideration.

RECOMMENDATION: that Council:

- a) not agree to the Weddin Community Native Nursery's proposal to establish an Anzac Centenary Garden at the Grenfell Cemetery
- b) advise the Weddin Community Native Nursery to refer the Anzac Centenary Garden proposal to the Grenfell RSL and the placing of the sculpture to the Grenfell Mens Shed for their consideration.

- 161** **RESOLVED:** Cr Hughes and Cr McClelland that Council:
- a) not agree to the Weddin Community Native Nursery's proposal to establish an Anzac Centenary Garden at the Grenfell Cemetery
 - b) advise the Weddin Community Native Nursery to refer the Anzac Centenary Garden proposal to the Grenfell RSL for their consideration.

W TWOHILL
DIRECTOR ENGINEERING

- 162** **RESOLVED:** Cr Niven and Cr McClelland that except where otherwise dealt with the Director Engineering's report be adopted.

11 September 2014

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

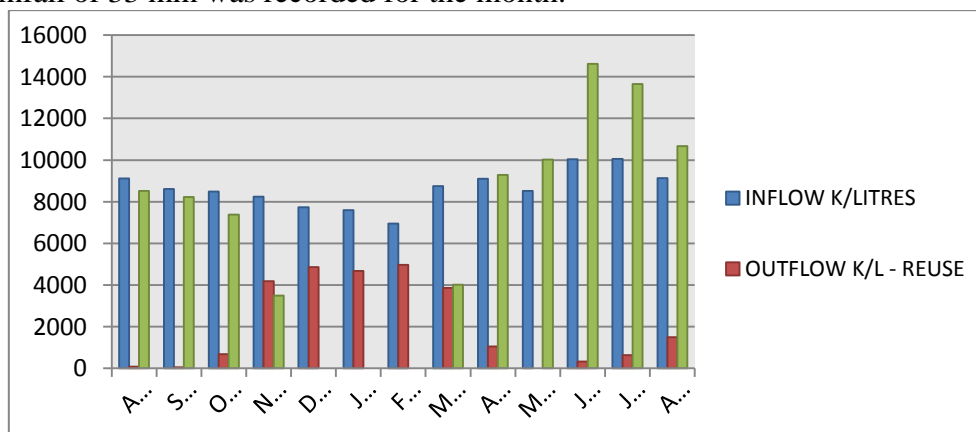
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during August 2014 was 9,127 kl with the daily average of 294.41kl. Outflow for irrigation for reuse was 1,495 kl and discharge to Emu Creek 10,662.25 kl.

The highest daily recording of 414 kl occurred for the 24 hours ending 6.30 am on 19 August 2014 and the lowest of 254 kl for the 24 hours ending 6.30 am on 15 August 2014.

A total rainfall of 33 mm was recorded for the month.



For Information

Noted

2. Animal Control, A4.4.4

Animal control activities were:

a. Companion Animals

Animals Seized: 4 (Dogs)
(3 Private Property, 1 Failure to Comply Dangerous Dog requirements)
Animals Impounded: 1 (Dog)
Animals Sold: 0
Animals Surrendered: 4 (Dogs)
Animals handed to Rescue Org: 4 (Dogs)

Animals Returned to Owners: 2 (Dogs)
Animals Destroyed: 0
Animals Released: 2 (Dogs)
Animals Stolen from Facility: 1 (Dog)

For Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

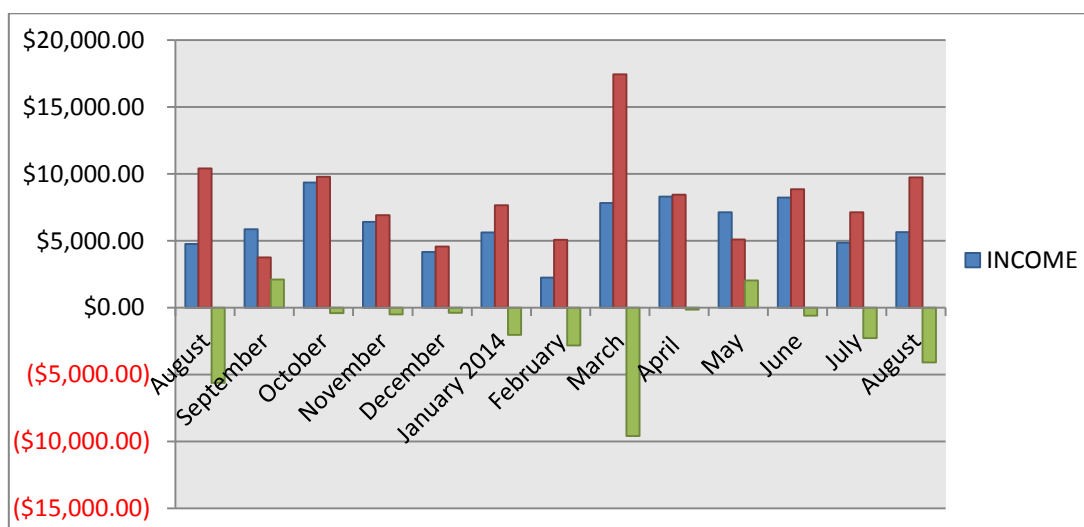
3. Caravan Park Operations, P2.3.3

Income for the month of August 2014 was \$5,641.00 with expenditure of \$9,738.21 resulting in an operational loss of \$4,097.21 for the month.

There were 192 sites occupied for the month of August 2014.

Council have been advised that a letter of congratulations has been submitted to the Wanderer Magazine, the official monthly publication of the Campervan and Motorhome Club of Australian.

The letter congratulates the caretakers for their helpful demeanour, the park on its amenities and cleanliness and promotes the Henry Lawson Festival and Grenfell generally as friendly and generous country town that is a must for the travellers to visit.



For Information

Noted

4. Loose Filled Asbestos Investigation,

Weddin Shire council has had several enquiries regarding the issue of loose filled asbestos in ceiling areas of dwellings in our shire.

The NSW Government has announced an independent investigation to help determine the number of premises in NSW that may contain loose-filled asbestos ceiling insulation.

A free testing service will be offered to residents in 16 local government areas, for any suspected loose-fill asbestos from homes built prior to 1980, for a 12 month period.

At this stage Weddin Council is not one of these local government areas.

On the 21/8/12 Council requested the following from Workcover NSW to assist Council in answering enquiries;

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

1. What were the criteria for the inclusion on the list of 16 Councils for free testing/monitoring?
2. Will the program be extended and if so a request be made to include Weddin Shire in that extended program due to its proximity and level of enquiries.

Workcover advised that at this stage Weddin Council is not one of these local government areas due to there being no positive loose fill asbestos insulation findings or anecdotal evidence to indicate that loose fill asbestos insulation has been installed in the Weddin Shire.

If residents are concerned about whether their property contains loose fill asbestos insulation they will need to contact a licensed asbestos assessor from www.workcover.nsw.gov.au to collect a sample and have it analysed by a NATA accredited laboratory.

If the sample returns positive as loose fill asbestos insulation, the sampling cost will be refunded and the Weddin local government area will be included in the eligibility listing.

For Information

Noted

5. Household Chemical Cleanout, E3.3.14

Netwaste, the NSW Environmental Protection Authority (EPA) and local Councils are working together to provide a safe and easy disposal service for unwanted or out-of- date chemicals at home.

This is a free service for the safe disposal of a range of common household chemicals, many of which could cause harm if not disposed of correctly.

Chemicals accepted during cleanout are:

- Paint & paint related products (strippers, thinners, varnish etc)
- Pesticides, herbicides and poisons
- Solvents and household cleaners
- Household batteries (not lead acid)
- Gas bottles
- Fire Extinguishers
- Pool chemicals
- Acids and alkalis; hobby chemicals (eg. Photography chemicals)
- Fluorescent tubes and smoke detectors
- Pharmaceuticals

Up to 20kg/litres will be accepted FREE – this service is for household quantities only and is not available to businesses or for commercial quantities.

Collection will take place at the Grenfell Waste Depot on Tuesday 28th October 2014 between 8am – 11am.

For Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

Cr Halls previously declared a written declaration of interest and left the room.

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
30/2014	Mr GB Halls	New Shed	\$40,000	Lot: 76 DP: 752937 "Ben Nevis" 669 Balleendeen Road GRENFELL NSW 2810
31/2014	Mr M Harris	New Shed	\$9,000	Lot: 2 Sec: J DP: 6279 St James Street GREENETHORPE 2809
32/2014	Mr DP & Mrs PE Baker	New Garage, Patio and Fence	\$15,000	Lot: B DP: 383782 21 Dagmar Street GRENFELL NSW 2810

For Information

Cr Halls returned to the room.

Noted

2. Weddin Aquatic Centre Redevelopment, P2.3.1

Following Council's workshop advice has been received regarding the staged design of the redevelopment of the Centre. Three plans have been received in accordance with the staged process.

Copies attached (Attachments B2 1-4) and market estimates on costings on each stage are being sought.

It is envisaged the expressions of interest will be sought in September with staged budget figures available prior to the October council meeting.

This will allow the calling for tenders for the selected stage as adopted by council.

1. Stage 1 Masterplan – illustrating the proposed 50m new pool with ramp and associated concourse extent + new plant room + balance tank and backwash tank locations.
2. Stage 1a Masterplan – illustrating the new amenities and possible club room as part of the first build.
3. Stage 2 Masterplan – illustrating the remaining works to be completed including amenities, club room, entry/control/kiosk, splash' program pool, shade structures and remaining concourses and fences.

Each of these 3 Masterplans will be accompanied by an Opinion of Cost Breakdown.

For Information

Noted

3. ClubGRANTS Category 3, G2.55

Council has been advised that the next round of Club GRANTS Category 3 Grant funding has been opened.

Expressions of Interest for 2014/15 ClubGRANTS Category 3 grants were invited from organisations seeking between \$100,000 and \$500,000 to build or upgrade sport, recreational and cultural facilities that respond to community need. Projects that can demonstrate particular benefits for disadvantaged communities will be highly regarded.

The program has incorporated the submission of Expressions of Interest after which successful applicants will be invited to submit a full application. The EOI closed on the 15 September 2014.

This process is seen as improvement and formed part of Council's submission regarding the last round of funding.

An expression of interest application has been submitted and Council is awaiting the outcome. It is envisaged that should we be successful in the EOI stage that a full application would be made for \$500,000 (maximum available) and used in the construction cost of the new pool.

RECOMMENDATION: Confirm Action & for Council's Information

163 **RESOLVED:** Cr Hughes and Cr Parlett that the action be confirmed.

4. Weddin Shire Council Comprehensive Development Control Plan (DCP), T2.1.11

On Thursday 21 August 2014 to support the development of Weddin Shire Council Comprehensive Development Control Plan, Councillors and staff took part in a workshop to introduce the draft document and provide feedback on its content.

The workshop included an overview of the Legislative requirements and overall purpose of a DCP. An important concept for understanding was the document is based on the premise of Council's requirements being served by the Objectives of the document and underpinned with appropriate Development Standards.

The Objectives state what Council is trying to achieve in its promotion of development, with each objective supported by Development Standards which outline the preferred method (how) of achieving the objective.

In addition the ability for variation to the development standards was endorsed, with the appropriate detailed justification provided for Council to assess any proposal variation. This provision was requested to be repeated in every chapter.

Special consideration was given to the discussion of services for new Subdivision of Land.

Concerns were raised as to the provision of services for lots created by way of approved subdivision.

It is considered appropriate that servicing of lots is a matter to be dealt with at subdivision stage. The extent of servicing relies on the type and nature of the subdivision.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

It is considered appropriate that subdivision certificates not be released until all services are provided however with rural subdivision service agreements may be accepted.

The question of the provision of infrastructure such as kerb and guttering, vehicular access and the like will be applied as conditions of consent and dealt with by referral to Council's Engineer.

It is considered that an additional chapter guiding Village development be incorporated in the document. This will mirror the controls regarding residential development and addresses the issue of septic disposal on what can be sometimes smaller blocks.

In accordance with the provisions of the Environmental Planning and Assessment Act and Regulations:

- (1) Following the preparation of a draft development control plan, the council:
 - (a) must give public notice in a local newspaper of the places, dates and times for inspection of the draft plan,
 - (b) must publicly exhibit at the places, on the dates and during the times set out in the notice:
 - (i) a copy of the draft plan, and
 - (ii) a copy of any relevant local environmental plan or deemed environmental planning instrument, and
 - (c) must specify in the notice the period during which submissions about the draft plan may be made to the council (which must include the period during which the plan is being publicly exhibited).
- (2) A draft development control plan must be publicly exhibited for at least 28 days.

Copies of the draft development control plan, and of any relevant local environmental plan or deemed environmental planning instrument, are to be made available to interested persons, either free of charge or on payment of reasonable copying charges.

Any person may make written submissions to the council about the draft development control plan during the relevant submission period.

RECOMMENDATION: that Council place the Draft Weddin Shire Council Development Control Plan on Public Exhibition for 28 days and the plan be resubmitted to the November 2014 Council meeting for formal adoption.

Cr McClelland previously declared a written conflict of interest and left the room for items 4 and 5.

164 RESOLVED: Cr Brown and Cr Parlett that a foreword be added to the Draft Weddin Shire Council Development Control Plan prior to being placed on Public Exhibition.

165 RESOLVED: Cr Brown and Cr Best that Council place the Draft Weddin Shire Council Development Control Plan on Public Exhibition for 28 days and the plan be resubmitted to the November 2014 Council meeting for formal adoption.

5. Weddin Shire Council – Rural Settlement Study, T2.1.10

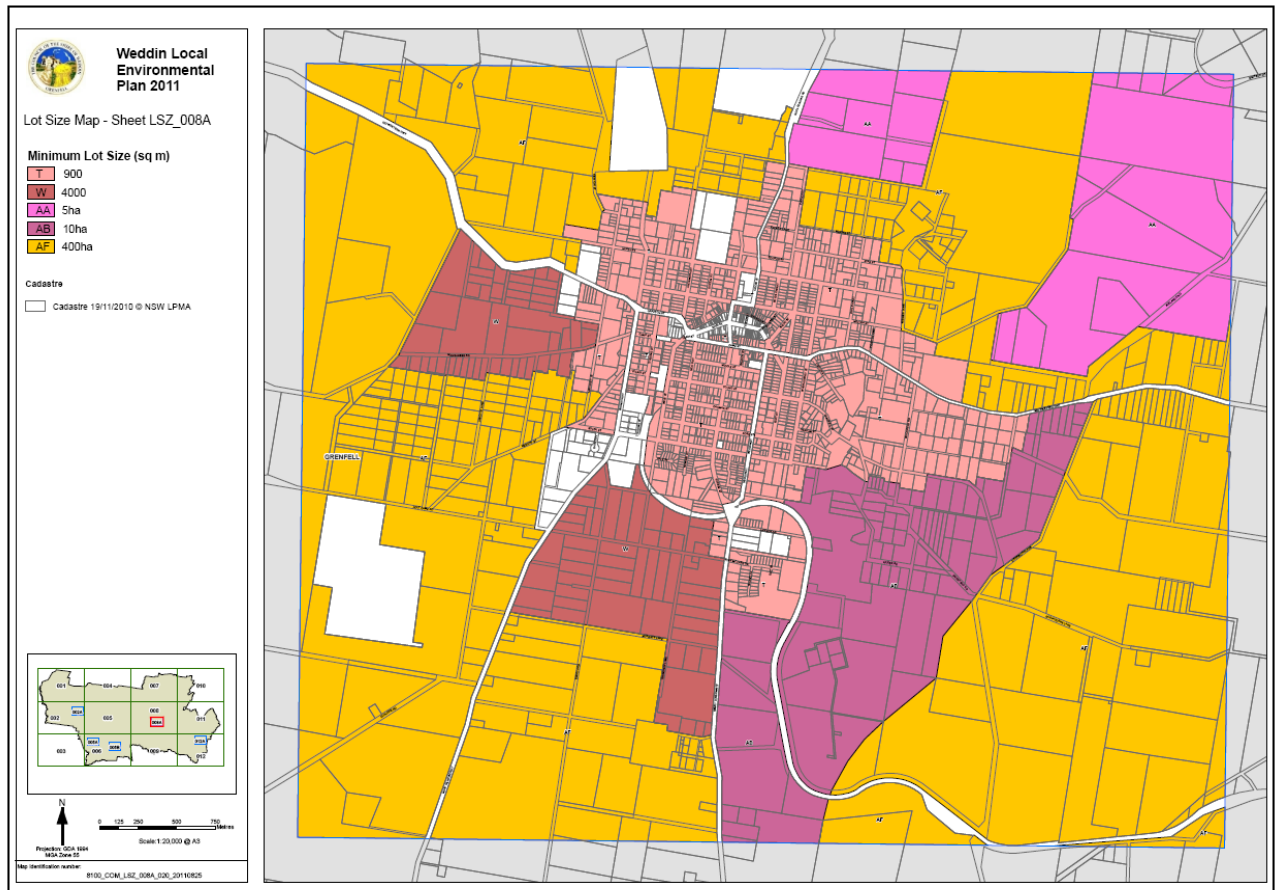
Council has resolved to commence a review of its existing Large Lot Residential (R5) zoned land with a specific view to assess existing R5 zoned land and identify possible extension areas.

This review leads to the ability for Council to add, as an addendum to its existing Rural Settlement Strategy, recognition of new tracks of land not previously considered in its plan.

Weddin Shire currently maintains several parcels of Large Lot Residential Land, zoned R5, with varying minimum lot sizes.

These are generally identified as follows:

- i) Adelargo Road (East/West/Simpson Drive (Min Lot Size 5 hec)
- ii) Gooloogong Road (5 hec)
- iii) Henry Lawson Way (East) to Quondong Road (10 hec)
- iv) Henry Lawson Way (West) to Mary Gilmore Way (4000m²)
- v) Manganese Road (North) to Mid Western Hwy (4000m²)



Councillors and staff undertook an inspection of the aforementioned parcels for identification, clarification and assessment as to their viability and usability.

The outcome of the inspection indicated that while some land identified may be marginal in its development potential, removing the ability for property owners to intensify their land use should be discouraged.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

The capacity for existing parcels on the eastern side of Henry Lawson Way that currently are restricted to 10 hectare was discussed and an option would be to request a decrease in the minimum lot size to 1 hectare.

The development of additional R5 land to the south between Henry Lawson Way and Mary Gilmore Way was supported with the extension of existing 4000m² lots with a graduation to 5 to 10 hectare lots to give appropriate buffers to adjoining rural land.

The various development areas and recommendations are indicated below

- i) Adelargo Road (East/West/Simpson Drive (Min Lot Size 5 hec). There are several portions in this area that were identified as marginal and may never be developed. Concerns were raised relating to rezoning. Action pending
- ii) Gooloogong Road (5 hec). There are several portions in this area that were identified as marginal and may never be developed. Concerns were raised relating to rezoning. Action pending
- iii) Henry Lawson Way (East) to Quondong Road (10 hec). The capacity for existing parcels on the eastern side of Henry Lawson Way that currently are restricted to 10 hectare was discussed and an option would be to request a decrease in the minimum lot size to 1 hectare. Action supported
- iv) Henry Lawson Way (West) to Mary Gilmore Way (4000m²). The development of additional R5 land to the south between Henry Lawson Way and Mary Gilmore Way was supported with the extension of existing 4000m² lots with a graduation to 5 to 10 hectare lots to give appropriate buffers to adjoining rural land. Action supported.
- v) Manganese Road (North) to Mid-Western Hwy (4000m²). The development of this area is supported at 4000m² should be maintained. There were suggestions the area should be expanded to the south. The development of additional lands to the south is not supported due to the siting of the land in close proximity to rural and industrial land uses, flood liability and conflict with Councils sewer treatment plant.

The process to allow Council to proceed is as follows:

- a) Consultation with land owners in those areas identified for change to lot size and marginal development potential.
- b) Assess the feedback from the consultation process to gauge owner's issues on any changes to Lot Sizes/Rezoning.
- c) Identify actions (ie expansion rezoning, change in minimum size allotments) for land use areas to commence Planning Proposal.
- e) Planning Proposal developed and added as an addendum to existing Rural Settlement Strategy

RECOMMENDATION: that Council commence its consultation process with land owners in all the R5 zones regarding changes to minimum lot sizes, additional R5 zoned land, and development of marginal R5 land.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- 166** **RESOLVED:** Cr Best and Cr Parlett that Council commence its consultation process with land owners in all the R5 zones regarding changes to minimum lot sizes, additional R5 zoned land, and development of marginal R5 land.

Cr McClelland returned to the room.

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

- 167** **RESOLVED:** Cr Hughes and Cr Brown that except where otherwise dealt with the Director Environmental Services' report be adopted.

**MINUTES OF THE AWARD RESTRUCTURING CONSULTATIVE COMMITTEE MEETING
HELD ON TUESDAY, 26 AUGUST 2014 IN THE COMMITTEE ROOM AT THE 3.00 PM (C2.6.12)**

1. **PRESENT:** B Twohill, B Hayes (Chair), V Carter, W Schneider, D Anderson and L Gibson

2. **APOLOGIES:** Nil

3. **MINUTES:**

Resolved: V Carter and L Gibson that the minutes of the meeting held on 27 May 2014 be adopted as read.

4. **MATTERS ARISING:**

4.1 **Alcohol and Drug Procedure**

Contractors are included in definition procedure of 'employee' for policy, but rehabilitation requirements to be passed onto the contractor's employer.

Vicki Carter could be considered for the other indoor testing person.

4.2 **Review of Positions**

- Roller Driver – Grid Roller Operator position to be advertised shortly.

Noted

5. **GENERAL BUSINESS**

a) Award 2.6% from 1 July 2014.

Noted

b) Health and Wellbeing – clause 24 Local Government State Award 2014.

Advice to be provided by Local Government Association, USU, LGEA and DEPA.

Noted

6. **CORRESPONDENCE**

Nil

7. **BUSINESS WITH NOTICE**

7.1 **Patch Truck Position**

To be placed on depot notice board.

7.2 **Training – General**

To be identified at annual review.

Directors to be advised of training required.

7.3 **SH17 – Future Works**

Award provision to be applied with respect to impact of job losses in Weddin Shire.

Noted

8. **ACTION LIST**

Updated

Noted

10. **NEXT MEETING:** Tuesday, 25 November 2014 at 3.00 pm.

11. **CLOSURE:** There being no further business the meeting closed at 3.40 pm.

168 RESOLVED: Cr Hughes and Cr Halls that the Minutes of the Award Restructuring Consultative Committee Meeting be noted.

MINUTES OF THE WORK HEALTH AND SAFETY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY, 26 AUGUST 2014 COMMENCING AT 3.45 PM (C2.6.14)

1. **PRESENT:** D McCue (Chair), L Gibson, L Logan, N Baker, B Twohill, and Cr Brown (observer).

2. **APOLOGY:** Nil

3. **MINUTES:**

Resolved: L Logan and N Baker that the minutes of the meeting held on 27 May 2014 be adopted.

4. **MATTERS ARISING:**

4.1 Business Continuity Plan

To be incorporated into the Internal Audit. Budget has been allocated to undertake plan.

Noted

4.2 Volunteer Training

L Logan and B Twohill to deliver. List of volunteers to be compiled and training carried out.

Noted

4.3 Administration Office and Depot

Training for use of fire extinguishers to be carried out. Brendan Hayes to complete training.

Noted

4.4 External Training

To be carried out.

Noted

4.5 Testing and Tagging

Each Director to sign off and refer to this committee.

Noted

4.6 Grenfell Waste Depot

Appropriate cover and fencing completed.

Noted

5. **GENERAL BUSINESS**

5.1 Incident/Injury

Burning sensation in lower stomach.

Noted

5.2 Inspections

The following inspections were carried out by B Hayes with recommendations being referred to the appropriate director:-

- Company Dam
- Arboretum
- Memorial Park
- Goodsell Park
- Proctor Park

The following inspections were carried out by N Baker and L Logan with recommendations being referred to the appropriate Director:-

- SH6 Rest Area
- Hayson Square
- Caragabal Park
- Caragabal Sports Ground

The following inspections were carried out by A Milne with recommendations being referred to the appropriate Director:-

- Taylor
- Vaughn
- Rotary Park
- Caragabal Park
- Blaymeyer Park
- Edwards Square
- Railway Park

Sewerage Treatment Works - Completed

Grenfell Cemetery – Completed

Noted

5.3 Future Inspections

L Logan, B Twohill and D McCue to inspect the Quandialla pool and the Grenfell pool on 30 September 2014.

6. **CORRESPONDENCE:**
Nil

7. **BUSINESS WITH NOTICE**

7.1 Art Gallery

The Tourism Committee raised the issue of the frosting on the glass at the Art Gallery.

The committee felt that there were no clearly identified Work Health and Safety issues with the frosting on the glass.

Noted

8 **ACTION LIST**
Updated

9. **NEXT MEETING:** Tuesday, 25 November 2014 at 3.30 pm.

10. **CLOSURE:** There being no further business the meeting closed at 4.27pm.

169 **RESOLVED:** Cr McClelland and Cr Niven that the Minutes of the Work Health and Safety Committee Meeting be noted.

MINUTES OF THE GRENFELL SESQUICENTENARY COMMITTEE MEETING HELD ON THURSDAY, 28 AUGUST 2014 COMMENCING AT 5.30 PM AT THE COUNCIL CHAMBERS. (C1.4.16)

- 1. PRESENT:** Jack Black, Jenny Hetherington, Hugh Moffitt, Judy Mitton, Lisa Eastaway, Tracey Robinson, Lloyd Thomas, Ian Pitt, Cr Geoff McClelland, Auburn Carr, Geoff Nicoll, Margery Nicoll, Stephen Ryder, Peter Grossman, Liz Carroll and Glenn Carroll.

Glenn welcomed G Nicoll, M Nicoll, S Ryder and P Grossman to the meeting and advised they would like to join the committee.

Resolved: L Eastaway and L Thomas that Geoff Nicoll, Margery Nicoll, Stephen Ryder and Peter Grossman be added to the Grenfell Sesquicentenary Committee.

- 2. APOLOGIES:** P Moffitt and B Twohill

Resolved: L Thomas and L Carroll that the apologies be accepted.

3. MINUTES

Resolved: L Eastaway and H Moffitt that the minutes of 26 June 2014 be adopted.

Pam Livingstone entered the meeting at this point.

4. BUSINESS ARISING:

- 2013 Narrandera Sesquicentenary Celebrations – possible visit to Narrandera to be further considered.
- Website – to be developed after theme determined.
- 1966 Programme and Newspaper – circulate to all committee members.

5. CORRESPONDENCE:

- M Nicoll – submitted interest in her and Geoff joining the committee
- L Thomas – submitted the following ideas to be further investigated:
 - Tree planting – single tree
 - Monument
 - Beard growing competition
 - People to write about Grenfell
 - Large photos of Grenfell - past and present

Noted

Cr Carly Brown entered the meeting at this point.

6. GENERAL BUSINESS:

It was stipulated that at this point in time we are ‘brain storming’ or collecting ideas to be considered and prioritised by the committee. The ideas that gain approval will then be placed on a Calendar of Events Planner for action once they are prioritised with committee members allocated various tasks to be undertaken. In the future an action list will be developed and distributed after each meeting.

The following further items were put forward by the committee members in addition to previous items that could be developed for the celebrations:

- Grants to be pursued
- Book - sponsorship of each page to be possibly considered
- Old fashioned ball with a folk band and an old fashioned supper to be held on the Friday night
- Link up with the Grenfell Gold Fest, dress up prizes etc
- Bus tour on Saturday
- Old fashioned picnic at O'Briens Hill
- Horses to be involved with activities where possible
- Iandra – request it to be open Sunday
- Guinea pigs at the Railway station on Sunday
- Calendar of Events Planner to be developed to facilitate 'Central Planning'
- Theme to be developed/determined. To be implemented for all major events in 2016 leading up to the celebrations
- Branding to be then developed
- Website to then be developed
- Social media to be initiated/developed ie Facebook
- Budget to be developed ie income/expenditure
- Bank A/C to be opened. Receipt, deposit and cheque books to be obtained.
- Crowd sourcing function to be developed whereby people can donate \$2 or \$5 via a link on our website to go towards expenses associated with the celebration. Target groups to be identified. Arts OutWest to be contacted to provide assistance.
- An additional book being developed – 'Walk through the past - Grenfell during the early years.' with various photographs of years gone by.
- People who have left Grenfell to be invited back.

Cr McClelland left the meeting at this point and did not return.

- Artefacts display to be held – Security to be considered
- Art Gallery exhibition – to be an exhibition showcasing Grenfell History
- Procession – to be held Saturday down the Main Street and finish at the Showground.
- Theme – ideas put forward - "Looking forward/ Looking back", "Coming home to Grenfell"
- Old days uniform/clothing etc to be highlighted
- Stage hold up to be considered
- Official launch of the 2016 Sesquicentenary celebrations to be considered
- Special Guest to be considered

7. DATE OF NEXT MEETING: Thursday, 30 October 2014, 5.30 pm at the Council Chambers.

8. MEETING CLOSED: There being no further business to discuss the meeting closed at 6.59 pm.

170 RESOLVED: Cr McClelland and Cr Parlett that the Minutes of the Grenfell Sesquicentenary Committee Meeting be noted.

MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON MONDAY, 15 SEPTEMBER 2014 COMMENCING AT 3.30 PM (C2.6.13)

1. **PRESENT:** Clrs Niven and Halls, W Twohill, K Frost (Noxious Weeds Officer) and K Starr (Weddin Landcare).

2 **APOLOGY:** Clr Griffiths and H Matthews

Resolved: Clr Halls and K Starr that the apologies be accepted.

3. **MINUTES:** 18 August 2014

Resolved: Clr Griffiths and K Starr that the Minutes of 18 August 2014 be adopted.

4. **MATTERS ARISING:**

4.1 **Noxious Weeds Trailer**

The Noxious Weeds Trailer was manned at the 2014 Grenfell Show with little interest from the public. The committee to reconsider the use of the trailer at the show next year. However, the use of the trailer did contribute to the advertising of weeds in Weddin Shire.

5. **CORRESPONDENCE:**

5.1 **NSW Government, Department of Primary Industries, G2.3:**
Refer to Lachlan Valley Weeds Advisory Committee.

Noted

5.2 **Local Government NSW, E3.1.6:**
Red guide posts installation programme is being instigated in the State.

Noted

6. **NOXIOUS WEEDS OFFICERS REPORT:**
August 2014 Report

Noted

7. **NOXIOUS WEEDS BUDGET**

2014/2015 Vote - \$82,000
Expenditure to 31 August 2014 - \$7,126
2014/2015 Noxious Plants Extra Vote - \$20,000
Expenditure to 31 August 2014 - Nil

Noted

8. **BUSINESS WITH NOTICE**
Nil

9. **QUESTIONS WITH NOTICE**
Nil

NEXT MEETING: Monday, 13 October 2014 at 3.30 pm

CLOSURE: There being no further business to discuss the meeting closed at 4.03 pm.

171

RESOLVED: Cr Halls and Cr Hughes that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**THE MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON
MONDAY 15 SEPTEMBER, 2014 COMMENCING AT 4.30 PM (C2.6.8).**

1. **PRESENT:** Clrs Liebich (Chair), Best, Parlett and Brown.
Messrs Carroll, Twohill, Hayes and Gibson (observers).

2. **APOLOGY:** Clr McClelland

Resolved: Clr Brown and Clr Best that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** 18 August 2014

Resolved: Clr Brown and Clr Parlett that the minutes of 18 August 2014 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **REPORTS:**

- 6.1 **General Manager:**

Report on Weddin Street Surgery – Upgrade Works.

Noted

- 6.2 **Corporate Services Department:**

Report on Town Costings for 2013/2014 and 2014/2015.

Noted

- 6.3 **Director Engineering:**

Reports on Works Report, Other Works, Future Works, Iris Gardens, CEEP2 – Sewer Relining, Forbes Street Caravan Parking.

Noted

- 6.4 **Director Environmental Services’:**

Reports on Sewerage Treatment Works, Caravan Park, Loose Filled Asbestos Investigations, Household Chemical Cleanout, Weddin Aquatic Centre Redevelopment, Weddin Shire Council Comprehensive Development Control Plan (DCP), ClubGRANTS Category 3, Weddin Shire Council – Rural Settlement Study and Town DA’s

Noted

7. **BUSINESS WITH NOTICE**
Nil

8. **QUESTIONS WITH NOTICE**

- 8.1 **Cr Brown – Replacing the leaking gutters on the Weddin Street Surgery**
The Director Environmental Services advised the work has been completed.

- 8.2 **Cr Carly Brown – Meeting with Dr Al Badran**

The General Manager advised we are awaiting a reply from Dr Al Badran to advise a suitable date for a meeting.

9. **NEXT MEETING:** Monday, 13 October 2014 at 4.30 pm.

10. **CLOSURE:** There being no further business to discuss the meeting closed at 5.26 pm.

6.3 Director Engineering Report - Iris Gardens

172 RESOLVED: Cr Hughes and Cr Halls that Council accept the volunteers offer to maintain the Iris Gardens with Council to continue to provide assistance with mowing and weed removal.

173 RESOLVED: Cr Niven and Cr Brown that the minutes of the Town Works Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD
ON MONDAY, 15 SEPTEMBER 2014 COMMENCING AT 5.30 PM (C2.6.11)**

As apologies were received from Cllrs McClelland, Hughes and Griffiths a quorum could not be achieved and the meeting was not held.

Noted

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 16 SEPTEMBER 2014
COMMENCING AT 8.15 AM (C2.6.10)**

Present: Messrs G Carroll, W Twohill, B Hayes and L Gibson

Minutes: of meeting 19 August 2014

Resolved: B Hayes and L Gibson that the minutes of the 19 August 2014 be adopted.

General Business:

1A Administration

- (i) Policy reviews – remaining policies to be reviewed.
- (ii) 2013/2014 Annual Financial Statements – to be forwarded to Division of Local Government by 7 November 2014. Director Corporate Services pursuing.
- (iii) 2013/2014 Annual Report – to be completed and forwarded to Division of Local Government by 30 November 2014. General Manager pursuing.
- (iv) NSW Government's – "Fit for the Future" Proposal – response received. No forced amalgamations. Council to submit a submission or proposal by 30 June 2015 detailing how Council will be "Fit for the Future". Various financial incentives available to amalgamate. Rural Council option as part of a Regional Joint Organisation (RJO) available for shires with population less than 10,000 people. Workshops to be held in the region to provide further information.

1B Human Resources

- (i) Vacancies
 - Patch Truck Driver/Operator – to be re-advertised.
 - Noxious Weeds Assistant (casual) – currently being advertised.
 - Pool Attendant (casual) – currently being advertised.
- (ii) Appointments
 - Arts and Events Officer – D Donohue appointed.

2. Public Order and Safety

Nil

3. Health

- (i) Doctor Situation – Dr Akhiwu held a further meeting with Council's Solicitor on Thursday, 11 September to clarify two issues. Upon Dr Akhiwu signing the lease the Mayor and General Manager to then also sign the lease effective from 3 February 2014.
- (ii) Grenfell Medical Centre – final plans completed and received. Awaiting possible grant funding programme to be announced prior to a grant funding application being submitted. Tenders to be then called and preliminary works can commence. Consideration to be given to approaching our local Federal Member the Hon Angus Taylor MP in regards to receiving a direct grant.

Resolved: W Twohill and B Hayes that Council approach the Federal Member for Hume, the Hon Angus Taylor MP in regards to receiving a direct grant.

- (iii) Chiropractor – Dr Wild to commence 7 October 2014. Arrangements currently being finalised.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – possible land rezoning opportunities identified. Further reported in Director Environmental Services report.
- (ii) Development Control Plan (DCP) – workshop held 21 August 2014. Draft DCP to be placed on public exhibition for comment. Director Environmental Services to resubmit plan to November Council Meeting for formal adoption.
- (iii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (v) EP & A Act Review – Minister has agreed to various amendments to the white paper which will be debated in Parliament again in 2014.
- (vi) Emu Creek Storm Management Plan – draft study finalised. Placed on public exhibition seeking comments. No comments received. To be resubmitted to the next Floodplain Meeting for endorsement prior to being submitted to Council for formal adoption.
Director Engineering liaising with Council's solicitor and consultant in regards to obtaining written agreements to gain access to private land along Emu Creek. .

6. Sewerage

- (i) Smoke Testing – properties re-inspected by Contractor. Repairs currently being undertaken. Director Environmental Services pursuing.
- (ii) Community Energy Efficiency Program (CEEP) Round 2 – Centroc obtained a \$2m grant to assist Councils to undertake sewer relining and smoke testing. Available to councils on a \$ for \$ basis. Contractor currently undertaking works. Director Engineering pursuing.

7. Recreation and Culture

- (i) Art Gallery – current exhibition in progress until the 5 October 2014.
- (ii) Cinema – next film to be held Thursday, 25 September 2014.
- (iii) O'Briens Hill Upgrade Draft Plans – consultant currently considering comments from Heritage Advisor. To be submitted to a future Heritage meeting before being resubmitted to Council for formal adoption.
- (iv) Henry Lawson Oval Master Plan – plan currently being developed.
- (v) Bogolong Dam Purchase – awaiting settlement date.
- (vi) Club Grants Category 3 Funding – two EOI's submitted by closing date of Monday, 15 September 2014 for the Grenfell Swimming Pool upgrade.
- (vii) Grenfell Swimming Pool – opening date being considered.
- (viii) Quandialla Swimming Pool – planning to be opened by October long weekend for Centenary celebrations.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering's report.
- (ii) Other Programs – **Noted**
- (iii) Rail Branch Lines – two tenders currently being evaluated by the tender evaluation panel.
- (iv) Caravan Parking Forbes Street – trial currently being instigated. To be then reconsidered after 1 July 2015.
- (v) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.

10. Economic Affairs

- (i) Industrial Land Sales – awaiting settlement dates for two (2) sales.

11. General Purpose Revenues

- (i) Special Rate Variation – planning to re-submit application for a Special Rate Variation (SRV) for the 2015/2016 financial year. Community consultation plan to be reassessed and further developed.
- (ii) Interest Rate Subsidy – application submitted under the Local Government Infrastructure Renewal Scheme. Outcome should be known mid-September 2014.

12. Alliances

- (i) Mid Lachlan Alliance – no recent meetings.
- (ii) Centroc – next meeting to be held at Blayney in November 2014.

13. Other Matters

- (i) Community Building Partnership Programme 2014 – application submitted. Awaiting outcome.

14. Job List: review

Noted

Next Meeting: To be Advised.

Closure: There being no further business to discuss the meeting closed at 10.04 am.

3 Health

(ii) Grenfell Medical Centre

174 RESOLVED: Cr McClelland and Cr Hughes that Council approach the Federal Member for Hume, the Hon Angus Taylor MP in regards to receiving a direct grant.

175 RESOLVED: Cr McClelland and Cr Parlett that except where otherwise dealt with the Manex Committee Minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

April 2012 1. Grenfell Cemetery Maintenance: further meeting to be held in May (DE).

In Progress

2. The Hon Angus Taylor MP: arrange meeting to discuss various health grant funding opportunities at the appropriate time (GM).

In Progress

August 2014 3. Dr Ishmael: arrange meeting to discuss upgrade works (GM).

In Progress

2. DEFERRED ACTIVITIES:

September 2011 1. Lawson Oval: Cricket Association proposal to be referred to other users (DE).

In Progress

April 2012 2. Main Street Master Plan: consider inclusion of heritage building signs (DE/DES).

In Progress

October 2013 3. Caravan Parking Signs: defer until Forbes Street proposal determined (DE).

In Progress

November 2013 4. O'Brien's Tributary – Drainage Improvement: refer matter back to floodplain committee for further consideration and other possible options (DE).

In Progress

February 2014 5. Lawson Oval Master Plan: write to other users to assist in developing master plan (DE).

In Progress

6. Quandialla Drainage: resubmit plans to Council upon receipt of comments from the Quandialla Progress Association (DE).

In Progress

7. ARTC Road Interface Agreement: awaiting response from LGNSW and John Holland in regards to signing agreement (DE).

In Progress

April 2014 8. O'Briens Hill - Tourism Interpretation and Asset Management Plan: place on public exhibition for comment. Resubmit to Council for formal adoption (DES).

In Progress

- | | | |
|-------------|--|--------------------|
| June 2014 | 9. <u>Special Rate Variation Application:</u> reapply at appropriate time (DCS/GM). | In Progress |
| July 2014 | 10. <u>Sam Myers – Civic Reception:</u> arrange reception to be held in October 2014 (GM). | In Progress |
| | 11. <u>Henry Lawson Statue:</u> advertise and seek comments in regard to security camera (DE). | In Progress |
| | 12. <u>Pigeon Control – Main Street:</u> investigate further options. Funding to be considered in the 2015/2016 estimates process (DES). | In Progress |
| | 13. <u>Draft Stream Management Plan – Emu Creek:</u> place on public exhibition for comment and resubmit to the next Floodplain Committee meeting for endorsement before being submitted to Council for formal adoption. | In Progress |
| August 2014 | 14. <u>Memorial Park – Flagpole:</u> purchase and erect flagpole (DE). | In Progress |

TENDERS

1. Gravel winning and crushing – request for quotation

Quotations closed on 2 September 2014, for the winning and crushing of gravel from 3 gravel pits for various road works around the shire as follows:

- Matthews Pit, 15,000 tonnes;
- Mendhams Pits 10,000 tonnes;
- Galvins Pit 5,000 tonnes.

Quotations were sought from 3 suitably qualified companies - Mittons Brothers, Millers Metals and Calvani Crushing

RECOMMENDATION: that, due to commercial in confidence reasons, the quotation prices report will be referred to closed council.

176 **RESOLVED:** Cr Brown and Cr Hughes that, due to commercial in confidence reasons, the quotation prices report will be referred to closed council.

2. Tender T7/2014 – Bituminous Surfacing

Tenders closed at 4pm on Tuesday 2 September, 2014 for bitumen surfacing of roads at various locations within the Weddin Shire for 3 years, commencing on 1 January 2015.

Five (5) tenders were received and were all conforming.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report will be referred to closed council.

177 **RESOLVED:** Cr Best and Cr Niven that, due to commercial in confidence reasons, the tender prices report will be referred to closed council.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
 - (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)**[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

178 **RESOLVED:** Cr Best and Cr McClelland that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

DIRECTOR ENGINEERING REPORT

1. **Diesel Investigation, P2.6.4**
Reason for confidentiality: personnel matter (Section 10A(2)(a))
2. **Gravel winning and crushing – request for quotation**
Reason for confidentiality: commercial information (Section 10A(2)(d))
3. **Tender T7/2014 – Bituminous Surfacing**
Reason for confidentiality: commercial information (Section 10A(2)(d))

DIRECTOR ENVIRONMENTAL SERVICES' REPORT

1. **NetWaste Tender F1159 – Tender for Processing of Garden Organics and Wood and Timber, T1.9.2**
Reason for confidentiality: commercial information (Section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

DIRECTOR ENGINEERING REPORT

1. **Diesel Investigation, P2.6.4**

Reason for confidentiality: personnel matter (Section 10A(2)(a))

Noted

2. **Gravel winning and crushing – request for quotation**

Reason for confidentiality: commercial information (Section 10A(2)(d))

RESOLVED: that the quotation from Mitton Brothers be accepted at a price of \$147,840 (GST Inc).

3. **Tender T7/2014 – Bituminous Surfacing**

Reason for confidentiality: commercial information (Section 10A(2)(d))

RESOLVED: that Council accept the tender from Boral Asphalt Pty Ltd for the bitumen resurfacing of roads at various locations within the Weddin Shire from 1 January 2015 until 31 December 2017 at a tendered price of \$2,458,377.00 (excluding GST).

DIRECTOR ENVIRONMENTAL SERVICES' REPORT

1. **NetWaste Tender F1159 – Tender for Processing of Garden Organics and Wood and Timber, T1.9.2**

Reason for confidentiality: commercial information (Section 10A(2)(d))

RESOLVED: that in relation to the report NetWaste Tender F1159 – Tender for Processing of Garden Organics and Wood and Timber that:-

- The Contract be awarded to Davis Earthmoving and Quarrying Pty Ltd
- Council confirm its involvement in the Contract through NetWaste and execute the Contract documents as appropriate.

CLOSURE: There being no further business the meeting closed at 7.43 pm.

Taken as read and confirmed as a true record this day 16 October 2014.

..... General Manager.....Mayor