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## WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:  
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### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 20 MARCH 2014 COMMENCING AT 5.00 PM.

Dear Councillor

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 20 MARCH 2014**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL  
GENERAL MANAGER

#### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 20 February 2014
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
9. MINUTES - Henry Lawson Festival, 18/02/14  
- Consultative Ctee Mtg, 25/02/14  
- Work, Health and Safety Ctee Mtg, 25/02/14  
- Local Traffic Ctee Mtg, 5/03/14  
- Floodplain Ctee Mtg, 13/03/14  
- Noxious Weeds Ctee Mtg, 17/03/14  
- Town Works Ctee Mtg, 17/03/14  
- Property & Development Ctee Mtg, 17/03/14  
- Manex Ctee Mtg, 18/03/14
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

**PRESENT:** The Mayor Cr M Liebich in the Chair, Crs J C Niven, G B Halls, N W Hughes, G McClelland, J E Parlett, A C Griffiths, C Brown and P H Best.  
General Manager (G Carroll), Director Corporate Services (L Gibson), Director Engineering (W Twohill) and Director Environmental Services (B Hayes)

**APOLOGIES:** Nil

**CONFIRMATION OF MINUTES:**

**337** **RESOLVED:** Cr McClelland and Cr Best that the Minutes of the Ordinary Meeting, held on 20 February 2014 be taken as read and **CONFIRMED.**

### **QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

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The following requests have been received:-

Nil

### **DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

<b>Councillor</b>	<b>Item No.</b>	<b>Nature of Interest</b>	<b>Type</b>	<b>Left the Room</b>
Cr McClelland	Late Correspondence Item 12	Request from Picnic Race Club –Daughter is the President	Pecuniary	Yes
Cr Parlett	Correspondence Item 7	Member of B&B Group	Pecuniary	Yes

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE  
WEDDIN SHIRE COUNCIL HELD, 20 MARCH 2014**

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**SECTION A -       Matters for Information**

A summary of weekly correspondence forwarded to councillors since the last meeting is listed below for record purposes only.

- A1. Local Government NSW, A2.9.1: Forwarding Weekly Circular numbered 6/2014.
- A2. Roads and Maritime Services, G2.55: Advising transport for NSW has recently announced changes to the Local Government Road Safety Program (LGRSP) commencing in 2014/2015.
- A3. CENTROC, C2.7.3: Enclosing the 2012/2013 Annual Report.
- A4. Jeff Stein, Senior Economic Development & Tourism Officer, Bland Shire Council, T4.1.6: Advising that the Gold Trails committee are proposing to have the official launch of the Gold Trails at NSW Parliament House on Wednesday 5 March, 2014 at 4.30pm.
- A5. NSW Government Planning and Infrastructure, A3.6.57: Advising a range of amendments to the *State Environment Planning Policy (Exempt and Complying Development Codes)* will commence on 22 February 2014.
- A6. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 7/2014.
- A7. Keith Rhoades, President Local Government NSW, A3.8.2: writing to confirm the Leaders' Forums that LGNSW will be holding to discuss and receive comment on the recommendations of the Independent Local Government Review Panel's Report.
- A8. NSW Government, Ministerial Circular, A3.9.3: Advising the NSW Government is providing a significant opportunity for Councils to secure grant funding in the first round of more than \$85 million across two programs designed to help increase recycling and reduce materials going to landfill.
- A9. Department of Premier and Cabinet, A3.6.54: Advising as of Monday 24 February 2014, the Division of Local Government, Department of Premier and Cabinet have become the Office of Local Government.
- A10. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 8/2014.
- A11. Cowra Council, C2.9.2: Advising Council, at its Ordinary Meeting held on 24 February 2014, resolved to place the draft Cowra Shire Council Development Control Plan 2014 (draft DCP) on public exhibition until 7 April 2014.
- A12. Office of Communities Sport & Recreation, A3.6.2: Advising that the next round of the Sport and Recreation Participation and Facility Program will open on 3 March 2014.
- A13. Department of Health, H1.6.6: Advising I have received a licence application (DIR 127) from Monsanto Australia Ltd (Monsanto) for the commercial release of genetically modified (GM) canola into the environment.

- A14. Local Government NSW, A3.9.1: Forwarded Weekly Circular numbered 9/2014.
- A15. Office of Environment and Heritage, E2.9.5: writing to invite you to submit applications for grants under the NSW Government's Floodplain Management program for the 2014/2015 funding round.
- A16. Department of Primary Industries, G2.55: Advising applications for funding from the Recreational Fishing Trusts, including fishing clubs and organisations, universities, Councils, community groups and individuals are now being invited.

**SECTION B - Matters for report**

- B1. Chris Ablett, Ablex Pty Ltd, T2.3.1: Advising notice is given in accordance with Section 13A of the Mining Act 1992 and Clause 15 of the Mining Regulation 2010 that Exploration Licence Application No 4976 for Group 1, Metallic Minerals, has been lodged with the Department of Trade and Investment.

**338**      **RESOLVED:** Cr Hughes and Cr Brown that Correspondence Sections A and B be noted.

## **SECTION C - Matters for consideration**

A précis of correspondence to be considered at the meeting is as follows:

1. Australia Local Government Association, A3.8.3: writing to invite you to attend this year's National General Assembly of Local Government (NGA) in Canberra from 15 – 18 June.

The theme for this year's NGA is '*Getting Down to Business*'. There is no more relevant an issue for government across Australia at the moment.

Your Council's involvement in the NGA is vital to assist ALGA to maintain the renewed focus on local government and to drive improved outcomes for local government at the national level.

### **RECOMMENDATION:**

For Councils consideration

- 339** **RESOLVED:** Cr Hughes and Cr Best that the Mayor be Councils representative at the National General Assembly of Local Government (NGA) in Canberra from 15 - 18 June, 2014.

2. Greenethorpe P & C, P2.1.30: writing on behalf of all Greenethorpe families to request the construction of a shade sail or other form of sun protection over the play equipment in Edward Square Park, Greenethorpe.

The park is very popular and is used almost daily by local children but its use is restricted by the weather, particularly during the summer heat.

The majority of play equipment in parks in the Weddin Shire have protective shade sails or covers over them. There is also a genuine need for such protection for the children of Greenethorpe. Some provision for drinking water in the park would also be an asset to the community during the hotter months.

**RECOMMENDATION:** that the requests be referred to the 2014/2015 estimates process for consideration and an application for grant funding be considered when there is a suitable program available.

- 340** **RESOLVED:** Cr Parlett and Cr Best that the requests be referred to the 2014/2015 estimates process for consideration and an application for grant funding be considered when there is a suitable program available.

3. Henry Lawson Festival Committee, C1.4.1: writing on behalf of the Grenfell Henry Lawson Festival of Arts committee to ask Council to waive the hire fee of the Community Hub Building.

The committee feels that as the festival is held for the benefit of the Weddin Shire as a whole, that Council then charging the committee to hold meetings is not keeping with Councils overall support of the festival.

We appreciate your consideration of this request.

### **RECOMMENDATION:**

For Council's consideration

**341      RESOLVED: Cr Griffiths and Cr Parlett that the hire fee be waived as requested.**

4.      The Hon Katrina Hodgkinson MP, A3.6.45: writing regarding the current drought conditions across NSW.

**Copy forwarded to Councillors**

**Noted**

5.      Angus Taylor MP, A3.19.3: Advising today's announced drought relief package will assist people in the short term who are facing really difficult circumstances.

**Copy forwarded to Councillors**

**Noted**

6.      Young and Boorowa Councils, C2.10.9: Writing to inform you of the process that Boorowa and Young Councils have been undertaking in addressing the current review of Local Government across NSW.

Offering Council the opportunity to consider being part of the project.

**Copy forwarded to Councillors**

**RECOMMENDATION:** that the offer be declined and Young and Boorowa Councils be advised that Council is intending to await the Ministers response to the Local Government Review Panels Final Report before determining Councils strategic direction and approach to gaining further efficiencies and economies of scale in the future.

**342      RESOLVED: Cr Hughes and Cr Parlett that the offer be declined and Young and Boorowa Councils be advised that Council is intending to await the Ministers response to the Local Government Review Panels Final Report before determining Councils strategic direction and approach to gaining further efficiencies and economies of scale in the future.**

7.      Grenfell B & B Networking Group, T4.3.1: Advising the Grenfell B&B networking group is an informal alliance between all of the B&B owners in Grenfell. We meet monthly and work together to promote Grenfell and our businesses.

We have undertaken a number of small projects including a B&B information table which had been distributed to the CWA Craft Shop and accommodation providers in Grenfell. In addition we have undertaken site visits to each other's properties so we are better able to make recommendations to visitors.

The group identified a gap in the marketing of accommodation in Grenfell and has commissioned a 1000 x print run of a graphically designed DL sized accommodation rack card. This will be made available to organisations and residents to include in wedding, birthday and function invitations. The rack card lists all accommodation providers in Grenfell including hotels, motels and Council's Caravan Park.

In addition we have commissioned a 1.5m tall accommodation listing banner, based on the rack card design. This will be displayed in the window of the CWA Craft Shop so visitors to town who arrive when the VIC is closed are still able to contact accommodation providers and stay the night in Grenfell. The cost of the rack card is \$507.00 and the cost of the banner is \$228.14.

Our group would like to ask Council to support the tourism industry in Grenfell by contributing to the cost of the banner and or the rack cards.

**RECOMMENDATION:**

For Council's Consideration

**Cr Parlett previously submitted a written declaration of interest and left the room.**

**MOVED:** Cr Griffiths and Cr Niven that Council donate \$100 towards the cost of the banner and the rack cards.

Upon being put to the meeting the motion was LOST.

**342      RESOLVED:** Cr Halls and Cr Brown that Council donate \$300 towards the cost of the banner and the rack cards.

**Cr Parlett returned to the room.**

8.      National Servicemen's Association of Australia, C1.3.26: Advising the members of the South West Slopes Sub-Branch of the National Servicemen's Association of Australia are seeking approval to place a National Servicemen's Memorial Plaque at the Grenfell Cenotaph.

If approval is granted, our Sub-Branch will then liaise with the executive committee of the Grenfell RSL Sub-Branch and discuss the size and the location for the plaque at the cenotaph.

Also could you please advise us as to whether a development application is required by us.

We look forward to your reply.

**Referred to Director Engineering, Director Environmental Services and Town Works Committee**

**343      RESOLVED:** Cr McClelland and Cr Halls that the request be approved subject to no objection from the Grenfell RSL Sub-branch.

9.      Katrina Hodgkinson MP, G2.55 Advising Local organisations are being invited to bid for grants of between \$500,000 and \$2 million for new facilities and infrastructure.

In this funding round, \$12 million is available for major 'shovel ready' infrastructure projects whose development or enhancement will increase participation in sport and recreation and encourage healthy lifestyles. A second funding round will be launched in late 2014 that will include health and community infrastructure projects.

The sort of projects the committee is hoping to support include development and enhancement of swimming pools, sports ground facilities, a community skate park or BMX course, courts for ball sports, children's play areas, community gyms and cycle ways within a public recreation area. It is important that projects are of a high quality, accessible, well used and effectively managed.

Money for the Fund comes from a tax on gaming machine income from the State's largest registered clubs.

If you consider your project fits within our parameters, to submit an Expression of Interest in applying for a ClubGRANTS Fund Category 3 grant by Friday 4 April, 2014. Application forms must be submitted by the following Thursday, 10 April 2014.

You can learn more about the project and commence your application process by going to [www.olgr.nsw.gov.au/ClubGRANTSCategory3](http://www.olgr.nsw.gov.au/ClubGRANTSCategory3)

**RECOMMENDATION:**

For Council's Consideration

**344 RESOLVED:** Cr Parlett and Cr Niven that Council:

- i) approve the submission of a grant funding application under the ClubGRANTS Fund category 3 programme for the Grenfell swimming pool upgrade.
- ii) approve the submission of a Development Application with the notification period under the notification of Development Policy reduced to 14 days for the development.
- iii) endorse the development of the plans and specifications.
- iv) endorse the engagement of Sarah Clifton to submit the grant funding application on Councils behalf.



## **SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 20 MARCH 2014**

### **RECOMMENDATION:**

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

**345**     **RESOLVED:** Cr Hughes and Cr Griffiths that the late correspondence be received and dealt with because of the urgency of the matters.

10.     MSM Milling, T3.4.1: Writing to inform your Council about a charity bike ride that will travel through your local government area in March next year.

The 2014 Mill 2 Mill Charity Bike Ride will feature from March 25<sup>th</sup> and involve up to 60 riders travelling from Nowra to Manildra, via inland areas such as Goulburn, Forbes and Parkes.

At this stage, the ride will be staged over four days and travel through your shire on Day 3 March 21.

**Note:** The RMS and Police have advised they have no objections subject to compliance with conditions previously issued by the State Planning unit, Major Events and Incidents groups.

**Director Engineering has granted approval subject to compliance with conditions previously issued by the State Planning unit, Major Events and Incidents groups.**

### **RECOMMENDATION:**

Confirm Action

**346**     **RESOLVED:** Cr Niven and Cr Hughes that the action be confirmed.

11.     Sally Bourne, C1.6.9: Attaching report for placement of Henry Lawson Statue.

**Copy forwarded to Councillors**

**Noted**

12.     Denise Yates, Grenfell Picnic Race Club, C1.2.3: seeking assistance and approval, on behalf of our Grenfell Picnic Race Club committee for the following:

1.     Extra bins for race day
2.     2 x Portal-toilets for race day
3.     Cool room
4.     Donation from Weddin Shire Council to pay for Lion Club children's rides

We would like to again propose that if Council decide to donate the toilets, bins and cool room that we would have "Proudly supported by Weddin Shire Council" printed in the race books as well as printed signs on the toilets to say "Proudly donated by Weddin Shire Council".

As in the past Weddin Shire Council have also donated money that has been used to pay for the hire of the Lions Club of Grenfell children's rides. We would like to continue this arrangement for 2014 in Council agrees.

We appreciate your previous support and any support you can provide is welcomed to our volunteer committee.

**Note: 2013 Donation - \$200**

**RECOMMENDATION:** that the requests be approved and Council donate \$200 towards the hire of the children's rides.

**Cr McClelland previously submitted a written declaration of interest and left the room.**

**347 RESOLVED:** Cr Parlett and Cr Brown that the requests be approved and Council donate \$200 towards the hire of the children's rides.

**Cr McClelland returned to the room.**

**348 RESOLVED:** Cr Best and Cr Niven that the Correspondence be noted except where otherwise resolved.

## NOTICE OF MOTIONS

### 1. Henry Lawson Statue, C1.6.9

Notice is given of the following motions at the March 2014 Council Meeting:-

- i) *“that resolution 313 be rescinded”.*

Signed: \_\_\_\_\_  
Cr Carly Brown  
\_\_\_\_\_  
Cr Geoff McClelland  
\_\_\_\_\_  
Cr Alan Griffiths

**Note: Resolution 313 is as follows:-**

*“that the Henry Lawson statue be placed facing a north westerly direction on a coloured concrete plinth 150mm high.”*

**349 RESOLVED:** Cr Brown and Cr McClelland that resolution 313 be rescinded.

- ii) **New Motions (if the motion above is passed):**

- i) *“ that Council choose draft number 2 (with the clock behind) as the site for the Henry Lawson Statue.*  
ii) *that the Director of Engineering use a bluestone base for the statue as opposed to painted concrete.”*

**350 RESOLVED:** Cr Brown and Cr Niven that:

- i) Council choose draft number 2 (with the clock behind) as the site for the Henry Lawson Statue.  
ii) the Director of Engineering arrange to have the hedge trimmed down to 400mm and position the statue on a plinth in an earthy charcoal colour in a shade lighter than the statue.

Signed: \_\_\_\_\_  
Cr Carly Brown

### **Comments:**

- The Tourism Committee Resolved on Thursday February 6th 2014 in Item 10 - Projects: that option 2 showcasing the clock tower be adopted as the preferred option for the installation of the Henry Lawson Statue.
- The Community Building Partnership Grant application is in keeping with option 2.
- Council Resolution No. 313 was known to Council for just over 1.5 hours and the Director of Engineering had not scored the four options.
- Resolution No. 313 is considered not to be safe for the public taking photos of the statue.

13 March 2014

Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

**1. CENTROC Board Meeting, C2.7.3**

The General Manager I attended the CENTROC Board meeting at Mount Panorama in Bathurst and I now provide the following report for Council's information. Draft meeting minutes are available upon request.

Speakers in attendance meeting were:

1. Mr Roger Stephan, CEO of Hunter Councils providing advice on their model of collaboration between Councils and
2. Mr Norm Mann (Chair) and Ms Lucy White (CEO) providing advice on the growing success of Central NSW Tourism.

There was significant discussion regarding water security in the region and Local Government reforms.

**Water Security**

Given the activity by State Water and the Hon John Cobb in the region, there is an opportunity to ensure that the water security of our urban communities is reviewed and assured. The Board has resolved to ramp up its advocacy in this space and to seek advice on a review of the CENTROC Water Security Study.

**Local Government Reforms**

The draft response to the reports by the Independent Local Government Review Panel and the Local Government Acts Taskforce is available on request where the resolution is in the attached draft minutes. In general while the Board finds merit in a number of the initiatives slated for reform, they are not supportive of any **mandatory** structural reform, be it amalgamations, Rural Councils or Councils of Mayors. The Board is open to reform that leads to better regional procurement and an improved relation with the State such that Regional Actions Plans are more reflective of local priorities as reflected in Community Service Plans.

The Board were also very concerned that much of the reform is compliance based and resource hungry and will lead to Local Councils being process rich and outcomes poor.

The Board meeting considered reports against its Management Plan. Reports are available by contacting Ms J Bennett, Executive Officer of CENTROC, 0428 690 935.

**Transport Infrastructure** – Council should note that there will be a workshop in the region in the near future providing advice on the Office of Local Government’s review of Special Schedule 7.

**Health** – Advice was provided regarding the progression of meetings around the region with the development of content to be used for marketing and promotional purposes to attract health professionals as part of the Beyond the Range campaign.

**Member Council operational support** - noting the substantial amount of activity being undertaken collaboratively in support of member operations. This includes net savings to members under these programs since December 14 2009 of \$2.29m.

A CENTROC Management Plan report providing direction to the next year’s activities was also approved where the Board resolved a steady approach to activities in the context of local government reform. Existing resource is to be redirected to supporting Councils in energy, particularly electricity management.

The Board were also advised that a meeting at Parliament House in Canberra will be held 26 August. This is being co-ordinated through the Hon John Cobb’s office. The next Board meeting of CENTROC will be in Parliament House, Macquarie St. This is being co-ordinated through Andrew Gee, Member for Orange’s office.

Councillors have been provided with copies of the Annual Report from CENTROC for 2012/2013. Alternatively, please go to the CENTROC website where the CENTROC business papers are also available - [centroc.com.au](http://centroc.com.au)

I think you can see from the above that there is a lot of valuable collaborative activity going on in this region, and I commend this report to you for noting.

CLR MJ LIEBICH  
MAYOR

**351      RESOLVED:** Cr Brown and Cr Parlett that the report be noted.

13 March 2014

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

**1. 2014/2015 Operational Plan, A3.4**

As resolved at Council's February Meeting, the first step in the 2014/2015 Operational Plan process will be a workshop to be held at 5.00 pm on Monday 31 March 2014.

In accordance with the Division's Meeting Practice Note No. 16, the workshop will be an informal meeting conducted by staff to enable Councillors to discuss and ask questions about the list of possible works for 2014/2015. The workshop cannot make decisions or determine priorities.

As previously requested, it would be appreciated if Councillors' suggestions for new projects for next year could be submitted in writing by 14 March 2014.

The Extra Ordinary estimates meeting has been scheduled for Thursday 10 April at the Council Chambers.

**For Information**

**Noted**

**2. Grenfell Doctor Situation, H1.1.11**

Dr Patrick Akhiwu has been operating full time since Monday 3 February, 2014 from the Main Street Surgery and providing VMO services to the Grenfell MPS.

As a result of Dr Akhiwu providing VMO services to the Grenfell MPS it has allowed the re-opening of the hospital section which is very pleasing. Dr Akhiwu has advised that he is very pleased with his setup and the arrangements that have been put in place to enable him to practice on a full time basis in Grenfell.

The lease for the residence and surgery is still currently being developed and will be effective from 3 February, 2014.

**For Information**

**Noted**

## **THE GENERAL MANAGER'S REPORT**

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### **3. Local Government Independent Review Panel's Final Report, C2.10.9**

As reported to the February 2013 Council Meeting the NSW Independent Local Government Review Panel's final report has been released and recieved by Council.

As resolved by Council an Extra – Ordinary Council meeting will be held on Thursday 27 March 2014 at the Council Chambers to review the final report and develop an alternate solution for Weddin Shire Council.

The due date for submissions has been extended to Friday 4 April, 2014 with LGNSW holding a series of forums throughout NSW in March with Council representatives to attend the Bathurst Forum on Monday 24 March, 2014.

**For Information**

**Noted**

### **4. Rail Branch Lines, T3.8.5**

As previously reported Transport for NSW (TfNSW) has forwarded the ROI's to the Hon Duncan Gay Minister for Roads and Ports who has now approved the calling of open tenders for the line.

The calling of tenders is expected within the next few months and is a significant step in the right direction to having the lines re-opened.

A meeting with the Minister and Council's Mayor's and General Manager's is currently being arranged to be held prior to the tenders being called.

**For Information**

**Noted**

### **5. Grenfell's Sesquicentenary, C1.4.16**

As reported to the February 2014 Council Meeting the Grenfell Sesquicentenary which is the 150<sup>th</sup> Anniversary of Grenfell's settlement will occur in 2016.

An advertisement has recently been placed in the Grenfell Record seeking expressions of interest from community members who would like to be part of the organising committee. Seven expressions of interest have been previously received from community members to be part of the committee. At this point in time there have been no new expressions of interest received.

A subsequent report will be submitted to the April 2014 Council Meeting formalising the committee as a Sec 355 Committee of Council.

**For Information**

**Noted**

### **6. Policy for Fees, Expenses and Facilities for Councillors 2014/2015, C2.4.10**

A copy of the 2013/14 Policy (No.1.6.8) is included in Councillors' Policy Folders.

Council is required to review its policy for each financial year by the preceding 30 June therefore the 2014/2015 policy is due to be considered shortly. The policy is required to be placed on public exhibition each year even if the changes are minor.

An amended draft policy will be submitted to a subsequent council meeting. Once adopted in principle, the draft policy is required to be placed on public exhibition for a minimum of 28 days. This will not take place until the annual fees for Mayors and Councillors have been determined.

#### **RECOMMENDATION:** that:

- (i) any amendments to the current policy be determined, and;
- (ii) the draft policy for 2014/2015 be resubmitted to Council for public exhibition,
- (iii) the annual fees for the Mayor and Councillors be inserted when determined by Council.

#### **352 RESOLVED:** Cr Best and Cr McClelland that:

- (i) any amendments to the current policy be determined, and;
- (ii) the draft policy for 2014/2015 be resubmitted to Council for public exhibition,
- (iii) the annual fees for the Mayor and Councillors be inserted when determined by Council.



## THE GENERAL MANAGER'S REPORT

### 7. Delivery Program – Report to 31 December 2013

Under section 404 of the Local Government Act, Council is required to provide program reports at least every 6 months, with respect to the principal activities detailed in the Delivery Program.

The report to 31 December 2013 is set out below:

ITEM	ACTION	REPORT
SO#1	<b>Strong, Diverse and Resilient Local Economy</b>	
1.1	Strong and progressive agricultural sector	Lobbying continued to reopen the Blayney-Demondrille rail line. Continue to carry out road upgrades under the FAG, R2R, Regional Roads, State Highway and National Highway programme.
1.2	Maximise the Weddin Shire's tourism potential	Ongoing development of O'Briens Hill historical site. Ongoing research and consultation into establishment of an accredited VIC. Development of a business and residential prospectus to assist in marketing the Weddin Shire. Review of mapping for inclusion in tourist information documentation.
1.3	Infrastructure and services to support business activity	Distribute and advertise information on grant funding opportunities. Prepare master plan for upgrade of Main Street and George Street. One employee studying at TAFE, 2 employees training as supervisors, 2 school based students employed in parks and garden workshop. Drainage improvements at Quandialla progressing.
1.4	Support existing business & encourage new industries	Awaiting DOP's approval of rural land use study. Quotations provided for industrial land. Breakfast Seminars held to assist local businesses. Industrial Estate being further developed with plans for internal works and a new sign. Potential investors made aware of Councils incentives policies. Supported the implementation of the inaugural Weddin Business Awards. Liaised with Central West BEC.
1.5	Promote land zoned for development	Industrial land promoted to potential new businesses. Incentives regularly reviewed. Prospectuses being developed to assist in marketing Weddin Shire to prospective new business.
1.6	Foster partnerships to advance economic activity	Potential new business people are referred to Council staff and the NSW Trade & Investment for assistance. Participated in Gold Trails. Ongoing liaison with Central West (BEC). Referrals made to NSW Trade and Investment where appropriate.
1.7	Support expanded aged care facilities & services	Council supports the development of aged care units. Council supports Seniors Week by conducting free IT Classes as well as screening a free movie.
1.8	Support responsible mining	Site meeting with existing mining operations regarding life span.
1.9	Encourage renewable energy development	CEEP grant obtained through CENTROC to upgrade Council buildings lighting.

## THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
<b>SO#2</b>	<b>Healthy, safe, and educated community</b>	
2.1	Encourage provision of quality medical facilities	New doctor commenced full time in February 2014. Main Street Surgery upgraded and new house constructed. Plans being developed for new Grenfell Medical Centre. Interest rate subsidy and a special rate variation application submitted to assist in funding for Grenfell Medical Centre. Development Application approved for new Medical Centre.
2.2	Promote and develop health education	No local health courses proposed at this stage.
2.3	Support community transport	Council is providing a Taxi Service which is well patronised as well as co-operating with Community Transport in providing transport for our aged.
2.4	Support provision of adequate aged care service	Council provides "in kind" support for the development of aged care units.
2.5	Maximise public health and safety	Complaints and inspections attended to as appropriate. Home swimming pool inspections program developed and adopted. RFS SLA completed, RFS meetings attended, assistance given to SES as required. Public toilets maintained. SLA adopted. All meetings attended by delegates and Director Engineering. Co-operation with Local Units s requested. Cleaning schedule adhered to, including for special events. Street lighting operating satisfactorily. No new streetlights installed.
2.6	Support local education institutions	Australia Day Academic Award presented to Henry Knowles. Council makes an annual donation to all Schools in the Shire for their presentation days. 2 school based traineeships awarded (Parks and Gardens and Workshop)
2.7	Provide lifelong learning opportunities	Grenfell Library maintained with books regularly updated, housebound service provided and deposit stations available in villages. Grenfell Internet Centre providing a quality service to customers. Seniors week IT classes to be provided.
<b>SO#3</b>	<b>Democratic and engaged community</b>	
3.1	Develop leadership skills in the community	Volunteers of community organisations encouraged and supported. Council staff encouraged to take an active role in the community.
3.2	Implement the integrated planning and reporting	Reviews of CSP & DP completed. IP & R documents implemented and reviewed on an ongoing basis. Effective IT system implemented to undertake financial and accounting functions. New software opportunities investigated.
3.3	Support village progress organisation activities	Rural works committee met in Quandialla. Other annual meetings to be arranged.

## THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
3.4	Harness and leverage existing leadership network	Community groups addressed on request. Organisations such as CWA addressed regularly to assist in their capacity as volunteers. Community engagement session held in regards to new Medical Centre on 29 October 2013. Information on potential grant funding opportunities distributed to relevant organisations. Morning tea held to thank CWA volunteers. Letters of appreciation sent to Art Gallery volunteers.
3.5	Community consultation on major decisions	Rural groups identified for rural land use study. Various community groups consulted during the Integrated Planning process. Community meeting regarding Medical Centre Development held.
3.6	Educate Community on role of Council & Councillors	Weekly column placed in Grenfell Record and website.
<b>SO#4</b>	<b>Culturally rich, vibrant and inclusive community</b>	
4.1	Maintain & develop sporting facilities & events	Amenities at Quandialla Pool upgraded as requested. Regularly monitor facilities. No complaints received.
4.2	Maintain & develop recreational facilities & events	Grenfell pool inlet pipes and pump replaced. Pool losses reduced. Reserves and all parks mowed and maintained with no complaints. Free usage by schools granted as requested. Skate park maintained in a clean condition.
4.3	Maintain & develop cultural & arts facilities & events	The Henry Lawson Festival is supported with financial and human resources to assist in the conduct of the event. Art Gallery operating very well.
4.4	Develop strategy for attracting diverse cultures	New residents are sent an introductory letter upon arrival to make them feel welcome as well as being introduced to various groups and activities.
4.5	Encourage sense of community & connectiveness	Community members encouraged to join Community and Council committees.
4.6	Implement a social activities planning program	Seniors week IT classes to be held. Movie service maintained in town at Community Hub. Taxi service maintained. Medical Centre development progressing.
<b>SO#5</b>	<b>Cared for natural, agricultural &amp; built environments</b>	
5.1	Implement environmental regs & control in Council operations	DA's being processed in appropriate and timely manner. State of Environment Report completed. Heritage advice applied to applicable DA's. Urban stormwater maintained. Emu Creek maintenance plan being formulated. Grenfell sewerage scheme operating well and within statutory limits. Bogolong Dam Management Plan to be developed. Storm water systems maintained satisfactorily. IWCM actions to be carried out as funds become available. Domestic and commercial waste as well as recycling collected as per schedule. Trees planted depending on climatic conditions.
5.2	Encourage waste reduction & recycling	Grenfell & Greenethorpe recycling services operating well. Quandialla currently being developed. Caragabal services deferred.
5.3	Raise awareness of sustainable practices	No grants available at this stage.

## THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
5.4	Improve environmental outcomes of Council operations.	Garbage collection services operating well. Landfills operated as prescribed. Mulching of Greenwaste and construction of new putrescible waste cell undertaken. Domestic, commercial waste and recycling carried out satisfactorily including E waste, oils, chemicals and metal/steel recycling programs.
5.5	Inform local ag industry about sustainable practices	Local forums publicised in Council newsletter. Tree planting carried out as season allows.
5.6	Preserve the heritage of built areas	Free Heritage Advisory service provided. Local heritage grants programs administered.
5.7	Preserve broader landscape connectivity for native fauna	Agreement signed with Weddin Native Nursery to supply trees and shrubs.
<b>SO#6</b>	<b>Well maintained &amp; improving Shire assets and services</b>	
6.1	Council operations meet reasonable community expectations	Public facilities operating well including Grenfell Community Hub. Nil complaints received. Public parks in Grenfell and villages maintained. Grant for Emu Creek Management Plan and O'Briens Tributary drainage improvement obtained. Sewerage system upgraded and maintained regularly and meets minimum service level requirements. No sewer mains rehabilitation (awaiting CENTROC contract). Weddin Shire Council updated Sewer Strategic Business Plan (SBP) being prepared. All drainage and channels in Grenfell and villages maintained. Emu creek flood study development progressing.
6.2	Maintain & improve Council's transport infrastructure	State, Regional, urban and rural roads and footpaths maintained in good order. Flood damage programmes completed.
6.3	Maintain structural assets	All structural assets maintained as funds permit within the relevant asset management plans levels of service.
6.4	Position Weddin Shire as "employer of choice"	Council staff provided with State of the Art IT equipment. Nil complaints received. Training provided to employees as required.
6.5	Provide a modern plant fleet	New patch truck received. Light vehicles replaced as per policy. Plant maintained to high order.
6.6	Manage classified road on behalf of RMS	State, National and regional roads maintained within RMS standards.
6.7	Participate in, & support, Localising NSW 2021	CENTROC membership maintained and activities well supported. Joint tenders with CENTROC such as CEEP, smoke testing, best practice, road signs tenders undertaken.
6.8	Liaison & partnership with NSW State & federal govts	Ongoing liaison with government departments. Obtained Floodplain grant from Office of Environment and Heritage for Emu Creek management plan and O'Briens Tributary Drainage Improvement.

**For Information**

**Noted**

## **THE GENERAL MANAGER'S REPORT**

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**GLENN CARROLL**  
**GENERAL MANAGER**

**353**     **RESOLVED:** Cr McClelland and Cr Brown that except where otherwise dealt with the General Manager's report be adopted.

## THE DIRECTOR CORPORATE SERVICES' REPORT

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13 March 2014

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

**1. Statement of Bank Balances as at 28<sup>th</sup> February 2014:**

Bank Account	
Westpac	\$536,127.37
Investments	
Westpac	<u>7,000,000.00</u>
<b>Total Investments</b>	<b><u>\$7,000,000.00</u></b>

**CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 28<sup>th</sup> February 2014.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

**2. A Summary of Income for the Month of February follows:**

Rates Receipts	332,372.04
Accounts Receivable	32,041.03
Government Grants	514,617.14
Agency Collections	12,532.19
Caravan Park Fees	2,935.00
Interest on Investments	12,816.99
Southern Phone Dividend	24,443.40
Grenfell Baths Entry Fees	2,370.90
Other Income	23,606.20
<b>Total</b>	<b><u>\$957,734.89</u></b>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' REPORT

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### 3. Roads and Other Expenditure 2013/2014:

Following are the up to date maintenance figures as at 28<sup>th</sup> February 2014.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	765,006	407,314
Grenfell Town Streets Maintenance	165,568	113,527
Village Maintenance - Caragabal	4,551	3,517
Village Maintenance - Greenethorpe	7,525	1,778
Village Maintenance - Quandialla	3,542	3,658
Garbage/Recycling Collection	107,152	80,130
Greenethorpe Collections	8,500	4,370
Commercial Waste Collection	31,000	6,506
Grenfell Waste Depot Manning/Plant Hire	125,000	85,748
Tips Working Expenses	32,000	36,428
Grenfell Cemetery Maintenance	29,000	6,006
Grenfell Lawn Cemetery Maintenance	14,000	9,818
Noxious Plants	82,000	51,752
Noxious Plants Extra	20,000	20,986
Parks & Gardens	188,262	155,467
Library Expenditure	105,172	53,975
Baths Income	25,000	21,866
Baths Expenditure	132,616	134,989
Caravan Park Income	57,000	38,695
Caravan Park Expenditure	79,449	60,111

**RTA GRANT WORKS**

<b>DESCRIPTION</b>	<b>VOTE</b>	<b>EXPENDITURE</b>
2013/2014 State Roads (SH 6)	805,658	585,049
2013/2014 National Roads (SH 17)	1,605,638	296,747
2013/2014 Regional Roads Block Grant	556,000	152,201
2013/2014 REPAIR Program MR398	200,000	46,939
3 x 3 Program - MR 398	68,000	68,000

<b>2013/2014 Rural Local Roads</b>	<b>VOTE</b>	<b>EXPENDITURE</b>
LOCAL ROAD RESEALS	215,606	9,834
BALLANDENE ROAD	89,776	0
MARTINS LANE	59,137	0
PINNACLE ROAD	231,529	22,016
DRIFTWAY ROAD	160,193	207,355
OLD YOUNG ROAD	78,706	0
GRENFELL STREETS CONSTRUCTION	153,697	107,979
GRENFELL KERB & GUTTER	51,584	828
GRENFELL STREETS - FOOTPAVING	41,381	0
NOWLANS ROAD	118,025	0
RECONSTRUCT VILLAGE STREETS	26,856	0
WEDDIN/CAMP/CHURCH FOOTPAVING	192,156	0
QUANDIALLA DRAINAGE	163,637	0
GRAVEL RESHEETING	284,946	214,806
ROADSIDE VEGETATION MGMT PLAN	21,608	0
<b>Total</b>	<b>1,888,837</b>	<b>562,818</b>

<b>2013/2014 Roads to Recovery</b>	<b>VOTE</b>	<b>EXPENDITURE</b>
Pinnacle Road	331,885	103,619
Rural Roads Reseals	100,000	0
<b>Total</b>	<b>431,885</b>	<b>103,619</b>

**For Information**

**Noted**

**4. Debt Recovery – Rates and Debtors, A1.7**

Reference is made to the report to the February 2014 Council meeting advising of the status of debt recovery in regard to rates and debtors.

The debtor recovery process is ongoing with a satisfactory response to letters sent out.

Research is also being done into alternatives to the current debtor collection methods with a view to improving the percentage of outstanding rates and charges.

**For Information**

**Noted**



### 5. Taxi Service, T3.6.3

The current tax rental agreement is due to terminate on the 27<sup>th</sup> May 2014. However at this time, unless at least 30 days' notice is given by either party the agreement continues as a periodic lease from month to month at the same rent on the same terms and conditions. Either party may then terminate the lease on giving the other party 30 days written notice.

Graham has confirmed he is happy with the current arrangement and is prepared to continue the agreement as a periodic lease on a month by month basis. This is the intended course of action.

### RECOMMENDATION:

Confirm Action

**354**     **RESOLVED:** Cr Hughes and Cr Best that the action be confirmed.

### 6. Grenfell Gold Fest Review, T4.3.7

A review of the 2013 Gold Fest was undertaken on Tuesday 25<sup>th</sup> February 2014. The general view expressed was that Gold Fest should be held for one more year before cancelling if crowds don't improve.

Unfortunately the 2013 event was impacted by bushfires around Sydney with Sydney residents advised to limit all non-essential travel. It is anticipated without this impact and with improvements to the festival crowd numbers can increase. It was identified that local attendance at the event was limited hence planning for the next Gold Fest to focus on increasing local participation and support.

Ways of improving the event were identified as detailed below:

- School band and choir be invited to participate; if children are involved parents will attend.
- Fill empty shop windows with children's art; if children are involved parents will attend.
- Apply for Essential Energy sponsorship
- Have more street stalls including food stalls i.e. flapjacks
- Offer food stalls to local clubs before other food stalls are invited, i.e. CWA or Rugby Club to have camp oven stew and damper food stall
- Put a street banner across Main Street or in the Main Street roundabout
- Find out where Temora sourced their Christmas tree base from
- Get a local band to perform such as Lawson Shire to involve younger people
- Margaret Thorncraft from Harden to visit the week before Gold Fest to hire costumes.
- Have Sharon Fensom make a peekaboo board for photos in 'costume'
- Hold planning meeting in April, invite Weddin Development Committee, businesses and community to give feedback on proposed
- Outline how businesses can be involved
- Increase focus on bushranger Ben Hall
- Approach Denise Yates to do a photo booth for families in costume
  - Retain costume and window dressing competitions for people and business owners
  - Approach Sarah Clifton's farmers market to be involved
  - Shift date to September 27<sup>th</sup> to take advantage of Muster and Go Kart visitors

- Compress the program and only run the Gold Fest from 10am to 2pm
- Reduce focus on dancers and re-enactment as these are no longer unique now many towns have Gold Trail themed events. Our unique point should be hands on activities and trades from the gold rush era, i.e. wheelwright, blacksmith, etc. where children under 12 in particular can participate.

**For Information**

**Noted**

### **7. Revised Long Term Financial Plan 2013-2023, A3.4.4**

During the course of applying for the Special Rate Variation (SRV) as previously resolved the Independent Pricing and Regulatory Tribunal (IPART) who assesses the applications advised us to amend our Long Term Financial Plan (LTFP). The format of the SRV has been adjusted from that originally forecast hence IPART have advised us to amend the LTFP to better support the SRV application in its current form and to enable assessment of the impact of the SRV on council's financial position.

The revised LTFP has been forwarded separately for council's information.

**RECOMMENDATION:** that council adopt the revised Long Term Financial Plan 2013-2023.

**355** **RESOLVED:** Cr McClelland and Cr Brown that council adopt the revised Long Term Financial Plan 2013-2023.

### **8. Grenfell Library, C2.8.15**

Activities by the Librarian over the last month included the following:-

- The annual Seniors Morning Tea is to be held on Tuesday 11<sup>th</sup> March this year following the traditional format. There has been the usual word-of-mouth, flyer and radio promotion and it is hoped this year that more 'younger' seniors might attend. Entertainment will be provided by John Hetherington, John Willems and the Year 12 T.H.L.H.S. music students.
- Cash prizes for junior members meeting the reading challenge are currently being distributed. All participants returning reading records will be invited to the Summer Reading Club Awards Afternoon Tea on 22nd May and receive certificates. The book reviews are currently being published one per week in the Grenfell Record as part of the Library Lines column.
- Expressions of interest have been sought for participation in a children's puppet-making workshop. The planned performances by the Sydney Puppet Theatre are funded from the 2013/14 Local Priority Projects grant.
- There was substantial weeding of the video collections during the month.

- The library blog continues to be updated and a new Newsletter has been published.
- Otherwise activities have been of a routine nature.

**For Information**

**Noted**

### **9. Economic Development, C2.8.13**

Council's Economic Development Officer has been involved in the following activities:

- Strategies from Economic Development Strategic Plan being implemented. Business breakfasts will recommence bimonthly providing good speakers can be sourced.
- The Weddin Development Committee meeting was held on March 4th at 6.30pm in the Bowling Club. The next meeting will be on April 1st. The awards evening will be April 5th at the Bowling Club followed by a debrief meeting on April 15th. There are 14 categories and all sponsors have been secured. All nominations have been received and judging forms have been distributed. Judging will be held on March 20th. The group will also hold a local shopping promotion in July and a Christmas street party in December. A local shopping promotion may be held in conjunction with the go kart race in October.
- Development of the Grenfell Business prospectus to assist with business and residential relocations is progressing. Initial meeting has been held with Sarah and a draft is expected by mid-March. Michael Yates required the content by April to guarantee meeting the June deadline for delivery to enable inclusion of the prospectuses in the go kart info packs.
- Country and Regional Living Expo will be held in Sydney Olympic Park on the 2nd and 3rd of August. Cost of a small stall is approximately \$2,200. Peter Bailey visited Grenfell on February 13th.
- Attended the Economic Development Forum in Parkes on February 14th.
- EDO will be attending a 'meeting procedure and minute taking' workshop run by CENTROC on March 13th in Orange.

**For Information**

**Noted**

### **10. Tourism/Promotions, C2.8.11**

Council's Tourism Officer has been involved in the following activities:-

- Planning for the Henry Lawson Festival continues. Mark Grentell from Backyard Ashes has accepted the offer for the 2014 festival guest. The Henry Lawson Festival committee will meet next on March 18th. All positions except for photography are filled. The film Backyard Ashes is available on DVD in April. A screening of this film is planned for the Grenfell cinema.
- The Gold Trails meeting was held on February 6th at Cowra. The full launch of the Gold Trails was proposed for 5th of March in Parliament House but was postponed due to lack of numbers. Gold Trails was unsuccessful in the New Tourism Development category of the NSW State Tourism Awards.

- An afternoon tea for CWA craft shop volunteers was held on February 20th 2014. Phil Diprose attended to give information on Ochre Arch. 17 CWA volunteers attended.
- Attended a meeting in relation to Visitor Information Centre's on the 4<sup>th</sup> March with delegates from Central NSW tourism in attendance. This meeting provided valuable insights into establishing a VIC and the benefits of doing so.
- The Weddin Shire Tourism brochures are distributed to surrounding areas on an ongoing basis. Positive feedback has been received in relation to the new brochure.
- The LGNSW Tourism Conference will be held from Monday 10 - Wednesday 12 March 2014 at the Crown Plaza Hunter Valley.
- Facebook and twitter accounts are active and being updated regularly. Twice weekly Facebook updates are being made about events during peak seasons and once a week updates during off peak season.
- Liaised with the B&B Networking Group who have created a table with contact details to assist with accommodation recommendations. The group will produce a DL flyer that can be included with family function invitations. The B&B group met on March 5th and final feedback on the flyer was provided.
- Liaised and provided ongoing assistance to the Go Kart committee. Updated mapping is being organised and eating out guides are also being sourced for inclusion in info bags for the June, September and October events.
- Art Gallery roster prepared until April 12th. Exhibition change over held on Saturday March 1st. A new program of exhibitions for the coming 6 months is to be prepared.

Gold Fest review was held on was on 4th March 2014 in the Hub. Proposed 2014 date is September 27th to take advantage of the Weddin Mountain Muster and the Go Kart crowds. The focus will be on everyday trades from the Gold Fields such as blacksmiths, wheelwrights, leather work etc. with less focus on celebration activities such as dancing.

**For Information**

**Noted**

### **11. Arts and Culture Officer, C2.6.43**

Council's Arts and Culture Officer has been involved in the following activities:

- Assisted with Weddin Business Development Meetings – sent out reminders, and prepared agendas.
- Sent out letters to 2013 Henry Lawson Festival (HLF) sponsors asking for sponsorship again in 2014.
- Updated listings on visitnsw.com.au
- Booked advertising and provided content for the Australian Bush Poets Association bi-monthly magazine calling for signups.
- Sent out more HLF stall holder application forms. Received and recorded returned stall holder booking forms.
- Contacted IGA about considering the major sponsorship of the HLF.
- Followed up business awards sponsors.

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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- Assisted in the ongoing management of the Art Gallery. Updated the list of Art Gallery Volunteers with postal addresses for mail outs.
- Drafted social media guidelines for WSC and HLF. Developed a document on how different forms of social media should be used.
- Delivered entry forms to businesses for the business awards
- Assisted in the ongoing preparations for the HLF. Attended the HLF meeting
- Updated the Weddin Shire 'Dining Out Guide'
- Collated content for the Gold Trails page on the grenfell.org website

**For Information**

**Noted**

### **12. Grenfell Internet Centre, C2.8.14**

Council's Internet Centre Officer has been involved in the following activities:-

- Steady sales were achieved during February. A good customer base developed across businesses, farmers and residents.
- Tech Tips article submitted to the Grenfell Record on a regular basis. It is proposed to include articles in school newsletters as new way of marketing the CTC.
- Window displays addressed and constantly changing. Specials are updated each week.
- Commercial printing jobs undertaken as required.
- Preparations have been completed for the seniors week IT training sessions. Sessions to be held as follows:
  - Monday 17<sup>th</sup>, 10am to midday, Emailing with a tablet PC
  - Tuesday 18<sup>th</sup>, 10am to midday, Working with files
  - Wednesday 19<sup>th</sup>, 10am to midday, Using Dropbox to store files in the cloud
  - Thursday 20<sup>th</sup>, 10am to midday, Facebook Privacy
  - Friday 21<sup>st</sup>, 10am to midday, Computer Basics

**For Information**

**Noted**

**LACHLAN GIBSON**  
**DIRECTOR CORPORATE SERVICES**

**356**     **RESOLVED:** Cr Best and Cr Parlett that except where otherwise dealt with the Director Corporate Services' report be adopted.

13 March 2014

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

### **1. Works Report (9 March 2014)**

#### **1.1 Classified Roads Maintenance**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6           - general maintenance  
              - started Porters Mount rehabilitation  
              - repaired bitumen bleeding  
              - removed fallen tree (East)  
              - inspect culverts for repairs  
              - repair timber railing at the rest area

SH17         - general maintenance

MR398       - general maintenance  
              - removed fallen tree

MR236       - general maintenance

MR237       - general maintenance

MR239       - general maintenance

#### **1.2 Rural Local Roads Programme**

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- Gravel re-sheeted 1.5 kms of Adams Lane, Goodes Lane, Beasleys Lane, Moores Lane, Chapples Lane and Quandialla back lanes

#### **1.3 Rural Maintenance**

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- general maintenance
- removed several trees on various roads
- won and crushed 10,000 t of gravel in Galvins Pit
- Cleared culverts on McAlisters Lane

## THE DIRECTOR ENGINEERING'S REPORT

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### 1.4 Urban Maintenance/Construction

- general maintenance
- painted Main Street benches

**For Information**

**Noted**

## 2. Other Works

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general maintenance
- installed new timers at Rotary Park and Hargraves blister
- replace baby swing at Vaughn Park

### 2.2 Cemeteries

The following graves have been prepared from 9 February 2014 to 9 March 2014

Grenfell Lawn	–	1
Grenfell	–	Nil
Bimbi	–	3
Caragabal	–	Nil

The following maintenance has been carried out in the last month:

- topped up graves
- mowed lawn cemetery and surrounds
- removed shrubs from Columbarium because of root damage to garden bed
- placed lawn cemetery plaques

### 2.3 Sewer Mains

Four (4) sewer choke has been attended to during the last two months.

### 2.4 Private Works

Nil

### 2.5 Village Maintenance

- general maintenance

## THE DIRECTOR ENGINEERING'S REPORT

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### 2.6 Other

- repaired step at the ladies toilet in the Caravan Park
- erected a shire sign in the laundry at the Caravan Park
- erected Probus sign
- administration building maintenance

### 2.7 Vandalism

Urban

Nil

Rural

Nil

**Total Cost:** Nil  
**Progressive Cost Urban:** \$4,775.00  
**Progressive Cost Rural:** \$4,410.00  
(from 1/7/2013 to date)

**For Information**

**Noted**

## 3. Future Works

### 3.1 Rural

- general maintenance
- continue gravel resheeting
- commence gravel crushing in Simpsons Pit
- continue rehabilitation (Porters Mount) on SH6
- complete Quandialla recycling station
- commence shire road reseals

### 3.2 Urban

- general maintenance
- continue Alexandra Street kerb and gutter

**For Information**

**Noted**



## THE DIRECTOR ENGINEERING'S REPORT

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### 4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
	All plant	Annual registration checks for March registration.
PI 4096	Multipac VP2400 Roller	Differential rebuild.
	Grenfell Pool	Clear blockage in main pump.
BFo 2229	Rural Fire Service Truck	Remove and replace rear wheel brake cylinders. Remove and repair rear pump.

For Information

Noted

### 5. RMS RMCC Contract, R2.54.4

Routine Maintenance on SH6 and SH17 continues.

The SH6 rehabilitation works west of Porters Mount Road continues. It is planned to seal the work in several week's time.

For Information

Noted

### 6. Noxious Weed Report – February, C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed –Bathurst Burr, St Johns Wort, Scotch Thistle, Blackberry, Sweet Briar, Spiny Burrgrass, Blue Heliotrope, Devils Claw, Silver leaf nightshade, Johnson Grass
- Areas sprayed – Wallah Wallah, Brundah, Coba, Tyagong, Bungalong, Bumbaldry, Grenfell town area, Yambira, Barbingal, Marowrie, Wheoga, Cudgymunty, Maudry, Bimbi Weddin, Eurabba, Bribaree, Iandra, Waraderry, Melyra, Bolungerai, Euroka, and Yuline
- Inspected high risk roadsides, TSRs, Council owned land, Rail and other high risk sites.
- 19 property inspections – resulting in 2 re- inspections

For Information

Noted

## THE DIRECTOR ENGINEERING'S REPORT

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### 7. Draft Weddin Shire Council Strategic Business Plan, S1.4.6

As part of a CENTROC group tender, NSW Public Works prepared the draft updated Weddin Shire Council Strategic Business Plan for Sewerage Services 2013.

The draft was advertised for comments which closed on Wednesday, 5 March 2014.

No comments were received.

**RECOMMENDATION:** that Council adopt the Weddin Shire Council Strategic Business Plan for Sewerage Services.

**357** **RESOLVED:** Cr Brown and Cr McClelland that Council adopt the Weddin Shire Council Strategic Business plan for Sewerage Services.

### 8. Quandialla Drainage, E2.9.3

An amended plan has been prepared for the drainage of Second Street and Third Street using 375 mm spigot and socket rubber ringed pipes and pits to drain the stormwater at the low points. At the lowest pit in each street, an electric submersible pump will convey the last of the water via a 50 mm poly pipe to Margaret Street, which will then flow by gravity in the gutter to the Sports Ground end.

The estimated cost of the proposed works is as follows:

- Poly and electrical conduit	\$3,000
- Pumps and valve	\$3,500
- Stormwater pits and grates	\$17,000
- Stormwater pipes	\$30,000
- Installation – Council(4weeks)	\$35,000
- Installation – Electrical	\$5,000
<b>Total</b>	<b>\$93,500 (Ex GST)</b>

It is noted that the low points in Margaret Street will remain undrained.

A plan of the amended proposal is on the notice board and on the iPads. The Quandialla Progress Association will also be given a copy of the amended plan.

**For Information**

**Noted**

## **THE DIRECTOR ENGINEERING'S REPORT**

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### **9. Grenfell Pool, P2.3.1**

The Grenfell Pool continues to operate reasonably well and generally within the health standards.

It is proposed to close the pool for the season on Sunday, 30 March 2014 as has been done in previous years.

**For Information**

**Noted**

**W TWOHILL**  
**DIRECTOR ENGINEERING**

**358**      **RESOLVED:** Cr Best and Cr Hughes that except where otherwise dealt with the Director Engineering report be adopted.

13 March 2014

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

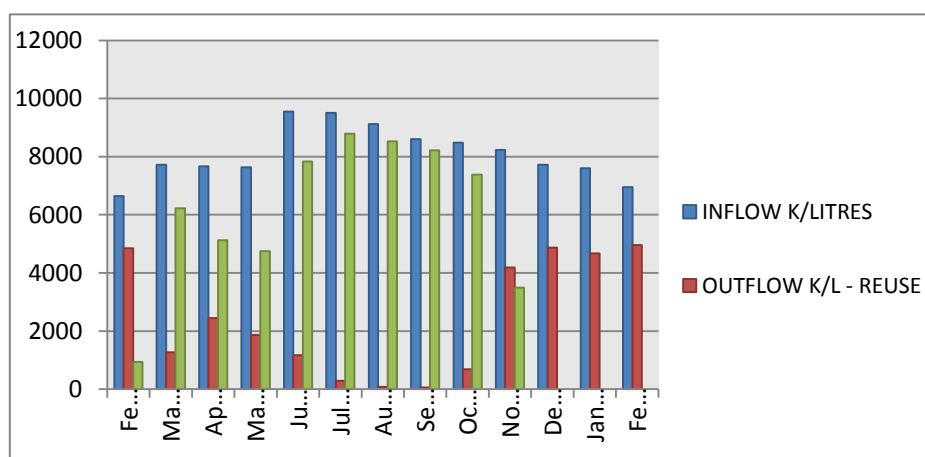
## A. Public Health and Environmental Matters

### 1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during February 2014 was 6,957 kl with the daily average of 248.46 kl. Outflow for irrigation for reuse was 4,963kl and discharge to Emu Creek 0 kl.

The highest daily recording of 298 kl occurred for the 24 hours ending 6.30 am on 27 February 2014 and the lowest of 197 kl for the 24 hours ending 6.30 am on 12 February 2014.

A total rainfall of 29.5 mm was recorded for the month.



For Council's Information

Noted

### 2. Animal Control, A4.4.4

Animal control activities were:

#### a. Companion Animals

Animals Seized: 0  
Animals Impounded: 1 (Dog)  
Animals Sold: 0  
Animals Surrendered: 0

Animals Returned to Owners: 0  
Animals Destroyed: 0  
Animals Released: 1 (Dog)  
Animals handed to Rescue Org: 0

For Council's Information

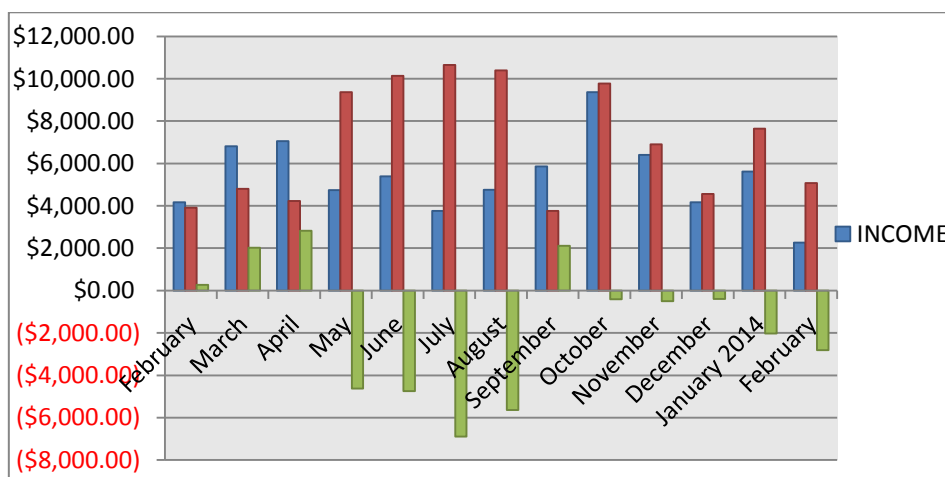
Noted

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### 3. Caravan Park Operations, P2.3.3

Income for the month of February 2014 was \$2,258.00 with expenditure of \$5,070.36 resulting in an operational loss of \$2,812.36 for the month.

There were 66 sites occupied for the month of February 2014.



For Council's Information

Noted

### 4. Quandialla Swimming Pool, P2.3.2

Total Attendance: 1096

Daily Average: 43

Activities during the February were:

- Swimming Club was held on Wednesday and Friday evenings
- Aqua exercises were held on Friday mornings
- Lap swimming was held on Tuesday and Thursday mornings

For Council's Information

Noted

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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### **5. Grenfell Swimming Pool, P2.3.1**

<b>Total Attendance:</b>	<b>4872</b>	<b>School Usage:</b>	<b>599</b>
		<b>Other Usage Groups</b>	<b>999</b>
<b>Daily Average:</b>	<b>174</b>	<b>Season Ticket Sales</b>	
		Adult: 2	
		Pensioner: 0	
<b>Cash Attendance:</b>	276 (Child)	Family: 1	
	170 (Adult)	Child: 1	
<b>Season Ticket Attendance:</b>	1693 (Child)		
	1135 (Adult)		

**For Council's Information**

**Noted**

### **6. Companion Animals Short Course, A4.4.1**

Council's Animal Control Officer attended a one day short course on Wednesday 12 February at Kiama Leagues Club. The course was conducted by The Australian Institute of Local Government Rangers Inc, with Mr Steve Larson being the Lecturer.

The short course covered the whole amended Companion Animals Act legislation which includes the new "menacing dog" legislation that has been recently added to the Act.

The Animal Control Officer found the course hugely beneficial as issues were discussed and clarified where the correct meaning of some sections of the amended Act could easily be misunderstood.

**For Council's Information**

**Noted**

### **7. Clean Up Australia Day 2013, E3.3.8**

The 2014 Clean Up Australia Day event was held on Sunday 2nd March 2014. The event was supported by 36 volunteers, who managed to collect 45 bags of rubbish from a number of areas within Grenfell.

Thanks were given to all that participated, and a letter of appreciation has been forwarded to Mrs Pat Soley for volunteering her time to be co-ordinator.

**For Council's Information**

**Noted**

### **8. Lot 2 Glasson Street Quandialla, A4.4.3.3**

Council has been dealing with several companion animal issues in the Village of Quandialla.

On Friday 29 November 2013 2 dogs, 1 Staffie x Bulldog Mic No 98200035682643 and 1 Bulldog Mic No 977200008235817, escaped their property at Lot 2 Glasson Street Quandialla and travelled to 31 Talbot Street Quandialla and proceeded to push through a fence and attack a pig.

Registered owners of dogs Amanda Daley and Jeffrey Lahay. Dogs were seized with police in attendance. The dogs were impounded at Weddin Shire Council's Impounding facility and held until the following occurred:

1. Council was satisfied that adequate repairs were undertaken to the fencing of the property to ensure that the 2 offending dogs could be kept secure on the property.
2. That the female brindle staffie was registered before release in accordance with the Companion Animals Act 1998 legislation.

Show cause letter was delivered by hand give to Jeffrey Lahay on Wednesday 4<sup>th</sup> December 2013 to give reason as to why Council should not issue an Intention to declare the dogs dangerous.

Infringement notices (x2) were issued for \$220.00 for owner not prevent dog escaping.

Works were completed at the residence and the animals released. No further action was taken regarding the dangerous dog declaration.

Council has received several complaints recently that the animals are once again roaming and showing aggression to pedestrians and other animals. Several attempts have been made, both personally and in writing to assist the owners in understanding their responsibilities.

Council has issued a show cause on the owners as to why the animals shouldn't be declared dangerous.

A response has been received from Ms Daley stating:

*"she is still only a puppy and wanting to play so I believe people have misunderstood her. Minnie jumps my fence and I am unable to rebuild it as I rent through a real estate and don't own the property."*

In taking into account the representations of the owners of the animals, it is considered appropriate that due to the inability to control the animals and possible public injury, both animals should be declared dangerous.

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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**RECOMMENDATION:** that the companion animals being, 1 Staffie x Bulldog Mic No. 98200035682643 and 1 Bulldog Mic No 977200008235817, be declared as Dangerous Dogs pursuant to Section 34 of the Companion Animals Act 1998.

**359** **RESOLVED:** Cr Halls and Cr Best that the companion animals being, 1 Staffie x Bulldog Mic No. 98200035682643 and 1 Bulldog Mic No 977200008235817, be declared as Dangerous Dogs pursuant to Section 34 of the Companion Animals Act 1998.



## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### B. Planning and Development Matters:

#### 1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
35/2012 Modified	Walsh & Rose Super Fund	Modified – Multi Unit Dwelling	\$637,500	LOT: 5 SEC: 42 DP: 758473 72 East Street GRENFELL NSW 2810
2/2014	Image Building Group QLD PL	New Dwelling	\$261,000	LOT: 25 DP: 224968 West Street GRENFELL NSW 2810
5/2014	R Walsh	New Dwelling & Garage	\$300,000	LOT: 362 DP: 754578 16 O'Brien Street GRENFELL NSW 2810
6/2014	N O'Brien	Shed	\$11,000	LOT: 1 DP: 364179 43 Wood Street GRENFELL NSW 2810
7/2014	JA Montgomery	Deck & Shed Extension	\$3,000	LOT: 12 SEC: 44 DP: 758473 33 Melyra Street GRENFELL NSW 2810
12/2014	Clare Park PL	Storage Shed	\$75,000	LOT: 1 DP: 878797 19 Gerrybang Road GRENFELL NSW 2810

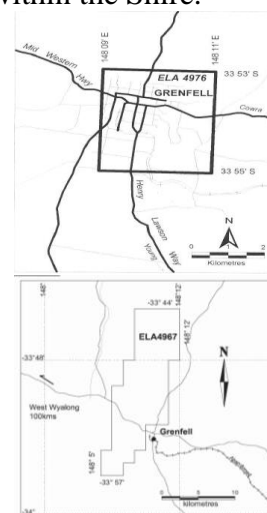
**For Council's Information**

**Noted**

#### 2. Exploration Licence Application, T2.3.1

Council has been notified of two applications for Exploration Licences within the Shire.

- Exploration Licence Application No 4976 for Group 1, Metallic Minerals, has been lodged with the Department of Trade and Investment, Regional Infrastructure and Services (DTIRIS) by Commissioners Gold Limited, ACN 115 845 942 over an area of about 11 km<sup>2</sup>.
- Exploration Licence Application No 4967 for Group 1, Metallic Minerals, has been lodged with the Department of Trade and Investment, Regional Infrastructure and Services (DTIRIS) by OCHRE RESOURCES PTY LTD, ABN 51 112 833 351, over an area of 50 units/ 142.6 km<sup>2</sup> which is located about immediately to the North and West of Grenfell.



The procedure for licence consideration and determination can take up to 6 months, with final determination being advised to Council in writing.

**For Council's Information**

**Noted**

### 3. Weddin Local Environmental Plan 2011, T2.1.9

The Weddin Local Environmental Plan 2011 was made on 5 December 2011. During the use of the LEP 2011 an error has been identified in Clause 4.2B regarding the erection of dwelling houses on land in certain rural and environmental protection zones.

In order to correct this error an amendment to the LEP 2011 is required and therefore a planning proposal must be proposed. The amendment is considered to be of a minor nature and as such, will be expected.

#### **Planning Proposal**

Clause 4.2B(3) to LEP 2011 states:

- (3) Development consent must not be granted for the erection of a dwelling house on land in a zone to which this clause applies, and on which no dwelling house has been erected, unless the land is:

It is proposed to delete the portion “and on which no dwelling house has been erected”.

The alteration of the wording will remove any conflict in interpretation and application of the clause and assist Council in determining approvals for dwelling houses on rural land.

Planning NSW have provided the wording for the new clause and note that this is a standard wording in all new LEP's made recently.

#### **RECOMMENDATION:** that Council:

- a) Prepare a planning proposal in accordance with section 55(1) of the Environmental Planning and Assessment Act 1979 to alter wording on the Weddin Local Environmental Plan 2011. Clause 4.2B(3) – Erection of dwelling houses on land in certain rural and environmental protection zones.
- b) Forward the planning proposal to the Minister for Planning and Infrastructure in accordance with section 56(1) of the Environmental Planning and Assessment Act 1979.
- c) Request that the local planning making functions in relation to this planning proposal be delegated to Council.

#### **360 RESOLVED:** Cr McClelland and Cr Best that Council:

- a) Prepare a planning proposal in accordance with section 55(1) of the Environmental Planning and Assessment Act 1979 to alter wording on the Weddin Local Environmental Plan 2011. Clause 4.2B(3) – Erection of dwelling houses on land in certain rural and environmental protection zones.
- b) Forward the planning proposal to the Minister for Planning and Infrastructure in accordance with section 56(1) of the Environmental Planning and Assessment Act 1979.
- c) Request that the local planning making functions in relation to this planning proposal be delegated to Council.

### **RECOMMENDATION:**

It is recommended that the Director Environmental Services' late report be received and dealt with because of the urgency of the matter.

- 361**     **RESOLVED:** Cr Parlett and Cr Brown that the Director Environmental Services' late report be received and dealt with because of the urgency of the matter.

### **4.     Grenfell Medical Centre – Quotations for Plan Preparation, P2.12.17**

A report on the cost of plan preparation for the Grenfell Medical Centre was considered at Council's meeting of 14 February 2014. A price of \$100,950.00 was received from Design West Architects, Cowra.

Council resolved at its meeting to request a second quote.

A quote has been received from Havenhand Mather Architects, Bathurst and a figure of \$90,640.00 has been provided.

In conjunction with this quote Design West Architects have provided an amended quote of \$86,950.00.

**RECOMMENDATION:** that Council accept the quote from Design West Architects for plans/specification preparation at the cost of \$86,950.00

- 362**     **RESOLVED:** Cr Best and Cr McClelland that Council accept the quote from Design West Architects for plans/specification preparation at the cost of \$86,950.00

**B J HAYES**

**DIRECTOR ENVIRONMENTAL SERVICES**

- 363**     **RESOLVED:** Cr Hughes and Cr Best that except where otherwise dealt with the Director Environmental Services report be adopted.



Motion: That a copy of the minutes be sent to the bank to enable access to on-line viewing of the Henry Lawson Festival a/c. Also that Penelope Starr be listed as an additional signatory to the a/c.

Moved: Di Donohue    Seconded: Lachlan Gibson

Carried

**Publicity/ Promotions:** Any avenues of free publicity will be accessed eg 2LF Saturday mornings, Madeleine's Grenfell report, 2CR Arts Outwest, Sunday with Macca, magazines eg Senior, Lawsonian, NRMA

Motion: That an itemised advertising "Wish List" be compiled by Auburn & Claire to be presented to the next meeting with a view to extend the budget.

Moved: Carly Brown    Seconded: Glenn Carroll

Carried

**Art/ Porcelain:** *Chris Lobb* has entry forms, judges, venues all in hand.

**VSS:** *Di Donahue* has 4 judges, entry forms on line, entry fee of \$15 for adults can be paid by Direct Deposit {school children free}, *Di* is going to visit local schools in person to promote local entries.

**Busking:** *Belinda* is working on a similar format to last year/ will liaise with Lachlan about busking sites.

**Awards Dinner:** *Liz Carroll:* Evening to commence at 6.00 at Bowling Club, \$20 per adult, \$10 per child with finger food, auditorium to be vacated by 8.15, when BC will commence free entertainment/both Charity & Festival Queen to be announced/power point presentation of sponsors/ Claire to organise & collect sponsorship/*Di Donohue* is going to invite VSS judges to attend Festival & dinner .

**Street Activities:** *Cathy Gilbert & Amanda Brenner* feathered friends, stilt walkers are booked/also music truck/possibly Cobb & Co/

Motion: that BIG AIR SCHOOL be booked for the weekend.

Moved: Glenn Carroll    Seconded : Carly Brown

Carried

For \$8,800 they will perform in Main St all day Saturday, participate in the procession & conduct a 4 hour workshop on Sunday at the skate park. They provide their own insurance/ accommodation/equipment. As their target group is 5-17year olds it will be a "Youth Event". Sponsorship for their attendance will be sought from youth organisations in town.

**Street Stalls:** *Lachlan Gibson*/letters have been sent to all former stall holders, locals/cost:\$50 Saturday only, \$60 weekend/12 replies already, application forms available on website/ the Men's Shed is up grading the map of stall sites for \$300

**Procession Marshall:** *Gordon Rolls*/ there will be no horses this year as the Ride will finish in Gulgong this year.

**Children's Competition:** *Jenny Hetherington*/as this year is Recitations for school students, the competition for Stages 2 & 3 is Poetry on the topic "SPORT", for Stage 1, an item of Art work about Sport....this ties in with "Backyard Ashes" movie theme

**Poetry on the Boards:**

Motion: Geoffrey Graham be invited to the Festival for a fee of \$750

Moved: Dani Millynn    Seconded: Glenn Carroll

Carried

Geoffrey becomes Henry Lawson, mingles with the crowd, will be in the procession, will MC Poetry on the boards

**Queen Competition:** *Michele Johnson/Tamara McMahon*/have letters ready to go out to organisations regarding entrants/a judge ready/ are seeking the crowns & capes used previously. If a business house enters a Queen, they can nominate a charity or The Festival as beneficiary.{100% Money raised is given to Festival who retains 15%, returning 85% to organisation} Entrants will be given a "package" outlining their Festival "duties". Would co-ordinators please advise when & where they would like candidates to be present. Official crowning of both Charity & Festival Queen will take place at the Awards Dinner on the Saturday night.

**Official Luncheon:** *Judy Mitton*/co-ordinators please advise who needs to be invited to the luncheon eg Queen candidates, official guests, prize winners, judges. They will be given an official invitation/ticket advising time & venue.

**Safety Co-ordinator:** *Glenn Carroll*/will liaise with David Sheehan/ Ray Cawthorne

Motion: the co-ordinators reports be accepted

Moved: Carly Brown      Seconded: Lachlan Gibson      Carried

**General Business:** Screening of “Backyard Ashes”:

Motion: As the movie becomes available on DVD on April 2<sup>nd</sup>, that both the Bowling Club & the Country club be approached re hosting a screening

Moved: Carly Brown      Seconded: Dani Millynn      Carried

**Naming of Statue:**

Re publicity surrounding Statue of Henry Lawson, we need to incorporate the word “Grenfell”

Motion: that the statue be named “Said Grenfell to my Spirit” & a media launch be organised a fortnight before the Festival.

Moved: Dani Millynn      Seconded: Claire Myers      Carried

**Statuettes:**

The traditional bronze statuettes “The Drover’s wife” by Michael Mandel at a cost of \$880 each will be awarded for winning entries in Art, Verse & Short Story

**Meeting closed: 9.30**

**Next meeting date:** The next meeting will be held at 7.30 pm on Tuesday 18<sup>th</sup> March at the Community Hub.

**364**      **RESOLVED:** Cr McClelland and Cr Hughes that the minutes of the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE AWARD RESTRUCTURING CONSULTATIVE COMMITTEE  
MEETING HELD ON TUESDAY, 25 FEBRUARY 2014 IN THE COMMITTEE ROOM AT  
THE 3.00 PM (C2.6.12)**

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1. **PRESENT:** B Twohill, B Hayes, V Carter, W Schneider, D Anderson and L Gibson

2. **APOLOGIES:** Nil

3. **ELECTION OF CHAIR:** Brendan Hayes

**Resolved:** V Carter/B Twohill that Brendan Hayes be elected as chair

4. **MINUTES:**

**Resolved:** V Carter and B Twohill that the minutes of the meeting held on 26 November 2013 be adopted as read.

5. **MATTERS ARISING:**

5.1 **Training for Code of Conduct**

Amended Code of Conduct training to be carried out for all staff.

**Noted**

5.2 **Alcohol and Drug Procedure & swab testing**

Draft policy for Alcohol and Other Drugs – tabled.

**Resolved:** V Carter/W Schneider that the policy for Alcohol and Other Drugs be adopted.

Testing Regime to be considered at next meeting – B Twohill/W Schneider

5.3 **Review of Positions**

- Roller Driver – DE to review and report.

**Noted**

5.4 **Christmas Party 2013**

Depot Christmas party went well

Indoor staff – some staff were on leave

It is proposed to consider combining the two parties in future years.

**Noted**

5.5 **Assessments**

2013 assessments to next meeting

**Noted**

6. **GENERAL BUSINESS**

Nil

7. **CORRESPONDENCE**

Nil

8. **BUSINESS WITH NOTICE**

Nil

9. **ACTION LIST**

Updated

**Noted**

10. **NEXT MEETING:** Tuesday, 27 May 2014 at 3.00 pm.

11. **CLOSURE:** There being no further business the meeting closed at 3.51 pm.

**365** **RESOLVED:** Cr Best and Cr Griffiths that the Minutes of the Award Restructuring Consultative Committee Meeting be noted.

**MINUTES OF THE WORK HEALTH AND SAFETY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY, 25 FEBRUARY 2014 COMMENCING AT 3.53 PM (C2.6.14)**

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1. **PRESENT:** D McCue (Chair), L Gibson, B Twohill, B Hayes and N Baker

2. **APOLOGY:** Leann Logan

**Resolved:** L Gibson/N Baker that the apology be accepted.

3. **MINUTES:**

**Resolved:** B Hayes and N Baker that the minutes of the meeting held on 26 November 2013 be adopted.

4. **MATTERS ARISING:**

4.1 **Business Continuity Plan**

To be incorporated into the Internal Audit. Budget has been allocated to undertake plan.

**Noted**

4.2 **Volunteers**

Further quotations to be obtained

**Noted**

4.3 **Sewerage Treatment Plant**

Screens and Sluice completed

**Noted**

4.4 **Administration Office and Depot**

Training for use of fire extinguishers to be carried out

**Noted**

4.5 **Plant No. 5298**

Sign 'Apply Park Brake' attached

**Noted**

5. **GENERAL BUSINESS**

5.1 **Incident/Injury**

The accident on Pinnacle Road on 6 February, 2014 was discussed. It was noted that improvements would have to be made in the signing off procedures prior to roadwork signs being taken down. An external person to be engaged to assist Council staff in improvements to the traffic control procedure.

5.2 **Inspections**

**Sewerage Treatment Works** - by 28 March 2014 - B Hayes/L Logan

**Cemeteries** – B Hayes/ D McCue

5.3 **Future Inspections**

Director Engineering to prepare a list of inspection sites and to be incorporated into Microsoft Outlook.

6. **CORRESPONDENCE:**

Nil

7. **BUSINESS WITH NOTICE**

Nil

8. **ACTION LIST**

Updated

9. **NEXT MEETING:** Tuesday, 27 May 2014 at 3.30 pm.

11. **CLOSURE:** There being no further business the meeting closed at 4.24 pm.

**366 RESOLVED:** Cr Brown and Cr McClelland that the Minutes of the Work Health and Safety Committee Meeting be noted.



**MINUTES OF THE MEETING OF THE WEDDIN LOCAL TRAFFIC COMMITTEE  
MEETING HELD IN THE COMMITTEE ROOM AT 10.00 AM ON WEDNESDAY, 5  
MARCH 2014 (C2.6.3)**

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1. **PRESENT:** W Twohill, (Director Engineering), Sgt Michael Madgwick (NSW Police), Jackie Barry (RMS) and Maurice Simpson (Local Member's Representative)

2. **APOLOGIES:** Nil

3. **MINUTES:**

**Resolved:** J Barry and M Simpson that the minutes of the meeting held 4 September 2013 be adopted as read.

4. **MATTERS ARISING**

4.1 **Warraderry Street School Crossing**  
Signs to be changed to fluoro.

**Noted**

4.2 **SH6 School Bus Interchange**  
Working well.  
Country Link also relocated to this site.

**Noted**

4.3 **SH6 – Rygate Square**  
RMS to investigate improvements to the intersection.

**Noted**

4.4 **Gold Fest 2013**  
Operated well.

**Noted**

4.5 **Weddin Mountain Muster**  
Operated well.

**Noted**

4.6 **Le Tour de Greenethorpe**  
The Committee offered no objection subject to the conditions imposed by the RMS and Police.

**Noted**

4.7 **Berrys Lane and Murrays Lane**  
Speed limits to be assessed.

**Noted**

4.8 **Bimbi Review**  
To be assessed

**Noted**

4.9 **Quondong Road**  
To be assessed

**Noted**

**5. CORRESPONDENCE**

**5.1 Henry Lawson Festival**

The committee offers no objection to the proposed closures subject to approval from Council, Police and RMS.

**Noted**

**5.2 Quondong Road – New Bus Stop**

A letter be sent to the operator requesting details of the proposed school bus stop.

**Noted**

**5.3 Hospital Car Parking**

The committee noted that a VMO was at the Hospital and there was a need for, say, four (4) “Hospital Outpatient Parking” reserved on the Camp Street end of the 90° parking bays in Sullivan Street as a trial.

**Resolved:** M Madgwick and W Twohill that letters be written to the Hospital advising the proposed trial.

**5.4 Gulgong Harness Association Inc**

The committee offers no objection to the proposed pilgrimage as per previous years.

**Noted**

**5.5 Quandialla 2014 Centenary**

The committee offers no objection to the proposed closures of Main Street (Second Street) between Bland Road and Margaret Street, and Margaret Street between Morangarell Road and Third Street on Sunday, 5 October 2014, subject to a Traffic Control Plan being developed.

**6. GENERAL BUSINESS:**

**6.1 Forbes Street - proposed parking between Camp Street and Melyra Street**

The committee offered no objection to the proposed subject to satisfactory swept turning paths for vehicles and lane width and parking bays meeting Australian standards.

The committee to consider the final engineering drawings prior to construction.

**6.2 MSM Milling – Mill 2 Mill Cycle ride**

Insufficient details for the committee to provide a comment. Further details to be sought.

**Noted**

**6.3 Grenfell Kart Club – 2014 NSW State Go Kart Championships**

The committee noted that the first three (3) kart events would probably not require any traffic control other than possibly turning traffic signs and ‘Special Event’ signs for traffic from Forbes on MR236.

With respect to the main event on 2 -5 October 2014 the committee agreed that SH6, MR236 and the Stock Route would be reduced to 40kph permanently over the days with, approval from RMS. Further, the organisers to provide numbers of participants/vehicles for each day and a car parking plan.

No parking to be adjacent to Mid Western Highway or MR236.

It would be preferable to confine the parking to the Kart track side.

**7. NEXT MEETING: Date to be advised**

**CLOSURE:** There being no further business to discuss the meeting closed at 12.25pm.

**367 RESOLVED:** Cr Hughes and Cr Best that the Minutes of the Local Traffic Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE GRENFELL FLOODPLAIN COMMITTEE HELD IN THE COUNCIL CHAMBERS ON THURSDAY, 13 MARCH 2014 COMMENCING AT 8.00 AM (C2.6.27)**

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1. **Present:** Messrs Glenn Carroll (WSC) William Twohill (WSC), Brendan Hayes (WSC), Mylvaganam Nirupan (observer) (WSC), Adrian Milne (observer) (WSC), Clr M Liebich, Clr Hughes, Clr Brown, Clr McClelland (Observer), Siva Varathan (Office of the Environment and Heritage), Paul Geurtsen and Laura Torrible.

2. **Chairman:**

**Resolved:** Clr Hughes and Clr Brown that the Director Engineering be Chair.

3. **Apology:** Nil

4. **Minutes:**

**Resolved:** Clr Hughes and S Varathan that the minutes of the last meeting held on 10 September 2013 be adopted.

5. **Matters Arising:** Nil

6. **Emu Creek Easements:**

The estimated cost of the easement is \$80 - \$100k. Easements are the preferred option. However grant funding from the Office of Environment and Heritage is doubtful. Written agreements may be a more effective option as it is a collective flooding issue.

**Noted**

7. **Variation to Funding:**

Funding variations totalling \$2911 for the preparation of the Emu Creek Stream Management Plan and the O'Brien Tributary drainage improvement investigation and design plan were tabled.

**Resolved:** Clr Hughes and Clr Brown that Council approve the funding over expenditure of \$2911.

8. **IPR Emu Creek Consultation – Presentation**

Laura Torrible from IRPEC (IRP Environmental Consultants) and Paul Geurtsen (Sub consultant) gave a power point presentation on the draft.

- Consultative approach: Weddin Shire Council, Emu Creek community, Aboriginal Land Council, NSW Office of Water, Department of Primary Industries (Fisheries), Lachlan Catchment Management Authority and Office of Environment and Heritage were consulted by the Consultant during the preparation of this draft Plan.
- Consultation Results:
  - Emu Creek study area is not Key Fish Habitat as mapped by DPI
  - No culturally significant sites identified on the AHIMS database or by the cultural officer who did a quick site survey

**9.31am Clr McClelland left the room.**

- Mid Lachlan Vegetation Management Plan no longer plays a role in vegetation management in the area
- Self-approval of the REF for the proposed works in the draft Plan is required prior to the commencement of any works by Weddin Shire Council under EPA Act 1979.
- Geomorphology: - bank scouring and/or slumping, bed incision, site of bed sedimentation and site of partial channel blockage were considered.
- Vegetation Assessment was carried out.
- Creek Geometry: The creek geometry is digitised using the survey carried out along the creek.
- Management Options for study area:
  - Options: Management opportunities were identified for Star Gully, Company Dam Overflow and for Emu Creek
  - Issues discussed for short, medium and long term works.
  - As committee members suggested, a table containing priority locations, activities (works) and costing in the amended draft will be added.

**9.58am Clr Hughes left the room.**

**9.     Questions:** Nil

**10.   Next Meeting:** to be advised.

**11.   Closure:** there being no further business to discuss the meeting closed at 10.05am.

**368     RESOLVED:** Cr Brown and Cr McClelland that the Minutes of the Floodplain Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD ON MONDAY,  
17 MARCH 2014 AT 3.30 PM (C2.6.13)**

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1. **PRESENT:** Clrs Niven, Griffiths, Halls, Brown (observer), M Liebich (observer)  
W Twohill (Director Engineering), K Starr (Weddin Landcare) and H  
Matthews (NSW Farmers Assoc.).

2. **APOLOGY:** Nil

3. **MINUTES:** 17 February 2014

**Resolved:** Clr Niven and Clr Halls that the minutes be adopted.

4. **MATTERS ARISING:**

- 4.1 Weddin Landcare

Two letters written to Weddin Landcare with no reply to date.

**Noted**

**K Frost (Noxious Weeds Officer) entered the meeting at this point 3.36 pm.**

5. **CORRESPONDENCE:**

- 5.1 Natural Resources Commission – Review of Weed Management in NSW (Draft Report)

The Committee agreed to attend the public meetings to obtain further information and reconvene at 4.00 pm on Monday 31 May 2014 to discuss the outcomes.

6. **NOXIOUS WEEDS OFFICERS REPORT:**

February 2014 Report

**Noted**

7. **NOXIOUS WEEDS BUDGET**

2013/2014 Vote - \$82,000

Expenditure to 28 February 2014 - \$51,752

2013/2014 Noxious Plants Extra Vote - \$20,000

Expenditure to 28 February 2014 - \$20,985

8. **BUSINESS WITH NOTICE**

Nil

9. **QUESTIONS WITH NOTICE**

Nil

**NEXT MEETING:** Monday, 31 March 2014 at 4.00 pm

**CLOSURE:** There being no further business to discuss the meeting closed at 4.08 pm.

**369** **RESOLVED:** Cr Halls and Cr Griffiths that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON  
MONDAY, 17 MARCH 2014 AT 4.35 PM (C2.6.8).**

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1. **PRESENT:** Clrs Liebich, McClelland, Brown and Best.  
Messrs G Carroll and L Gibson

2. **APOLOGIES:** Nil

3. **CONFIRMATION OF MINUTES:** 19 February 2014

**Resolved:** Clr McClelland and Clr Griffiths that the Minutes of 19 February 2014 be adopted.

4. **MATTERS ARISING:**  
Nil

5. **CORRESPONDENCE:**

5.1 National Servicemen's Association of Australia, C1.3.26 (C8):

**Noted**

6. **REPORTS:**

6.1 **General Manager:**  
Report on Grenfell Doctor Situation.

**Noted**

6.2 **Director Corporate Services:**  
Report on Town Costings.

**Noted**

Clr Parlett entered the meeting at this point 4.46 pm.

6.3 **Director Engineering:**

**Noted**

6.4 **Environmental Services' Department:**

**Noted**

7. **BUSINESS WITH NOTICE**  
Nil

8. **QUESTIONS WITH NOTICE**  
Nil

9. **NEXT MEETING:** Monday, 14 April 2014 at 4.30 pm.

10. **CLOSURE:** There being no further business to discuss the meeting closed at 4.49 pm.

**370** **RESOLVED:** Cr McClelland and Cr Best that the minutes of the Town Works Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD  
ON MONDAY, 17 MARCH 2014 COMMENCING AT 5.00 PM (C2.6.11)**

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1. **Present:** Clrs Liebich (Chair), McClelland, Parlett, Best, Griffiths and Brown (observer).  
Messrs G Carroll, W Twohill and L Gibson (observers)

2. **Apologies:** Clr Hughes

**Resolved:** Clr McClelland and Clr Best that the apology be accepted.

3. **Minutes:**

**Resolved:** Clr Griffiths and Clr Best that the minutes of the 19 February 2014 be adopted.

4. **Matters Arising:**  
Nil

5. **General Business:**

**5.1 Medical Centre – Burrangong Street**

- Advice received a Federal Government grant for the construction of medical centres is about to be announced and Council may be eligible.

**Resolved:** Clr Best and Clr Griffiths that the grant funding programme be investigated for Council's eligibility when it is announced.

**5.2 Grenfell Pool Upgrade**

- Advice received a State Government grant for the construction of sporting facilities now available. Projects have to be "shovel ready" ie plans and specifications developed, DA approved. Advice received the funding programme will be available again in the future. Process to upgrade the Grenfell Swimming Pool to be fast tracked.

**Noted**

**5.3 Bogolong Dam Purchase**

- Advice received that the transfer was held up because of issues with the water licence. Central Tablelands Water advised they will keep the licence for town supply. Sale can now proceed.
- Various operational issues were also discussed.

**Resolved:** Clr Griffiths and Clr Parlett that a meeting be arranged with the Bogolong Aquatic Club to discuss the operation of Bogolong dam.

6. **Next Meeting:** Monday, 14 April 2014 at 5.00 pm.

7. **Closed:** There being no further business to discuss the meeting closed at 5.33 pm.

**371 RESOLVED:** Cr Griffiths and Cr Parlett that the Minutes of the Property and Development Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF MANEX MEETING HELD ON TUESDAY, 18 MARCH 2014 AT 8.00 AM  
(C2.6.10)**

**Present:** Messrs G Carroll, W Twohill and L Gibson

**Apology:** B Hayes

**Resolved:** W Twohill and L Gibson that the apology be accepted.

**Minutes:** of meeting 18 February 2014

**Resolved:** L Gibson and W Twohill that the minutes of 18 February be adopted.

**General Business:**

**1A Administration**

- (i) Policy reviews – remaining policies to be reviewed.
- (ii) Delivery Plan – six monthly review for 2013/2014 financial year to be submitted to the March Council Meeting.
- (iii) Local Government Review – Independent Review Panel have released final report. Extra – ordinary meeting to be held Thursday 27 March to discuss the final report and formulate a response. Further reported in General Manager's report.
- (iv) 2014/2015 Operational Plan – workshop to be held Monday 31 March 2014 and extra – ordinary meeting to be held on Thursday 10 April 2014 to undertake prioritisation for the annual operational plan.

**1B Human Resources**

- (i) Vacancies  
Nil
- (ii) Appointments
  - Patchtruck Operator/Labourer – Trevor Reid appointed.

**2. Public Order and Safety**

Nil

**3. Health**

- (i) Doctor Situation – lease for surgery and residence currently being developed to be effective from 3 February 2014. General Manager pursuing.
- (ii) Main Street Surgery – additional works nearing completion at the surgery.
- (iii) Grenfell Medical Centre – quotes received for demolition works and remediation works. Second quote requested for plans and specifications. Awaiting reply. Federal Government grant may be available. To be investigated when programme released. Further reported in Director Environmental Services report.

**4. Community Services and Education**

Nil



## **5. Housing and Community Amenities**

- (i) Rural Land Use Study – letter forwarded to Department of Planning advising of Council's resolution from December 2013 Council Meeting. Awaiting response. Possible land rezoning opportunities to be identified. Director Environmental Services to pursue.
- (ii) Development Control Plan (DCP) – Town Planner currently providing assistance to develop DCP. Draft in final stages of completion. Director Environmental Services pursuing.
- (iii) Quandialla Recycling Depot – completed. Working on commencement date. Letter drop to be carried out prior to commencement.
- (v) EP & A Act Review – Minister has agreed to various amendments to the white paper which will be debated in Parliament again in 2014.
- (vi) Emu Creek Easements – Director Engineering liaising with Council's solicitor and consultant in regards to obtaining easements over private land or written agreements to gain access to this land along Emu Creek.

## **6. Sewerage**

- (i) Smoke Testing – landowners granted an additional 120 days to undertake repairs where defects were located. Director Engineering pursuing.
- (ii) Strategic Business Plan Review – draft plan being resubmitted to Council for formal adoption.
- (iii) Community Energy Efficiency Program (CEEP) Round 2 – Centroc obtained a \$2m grant to assist Councils to undertake sewer relining and smoke testing. Available to councils on a \$ for \$ basis. Director Engineering to pursue.

## **7. Recreation and Culture**

- (i) Art Gallery – new exhibition currently in progress. Expressions of interest currently being called for an Art Gallery co-ordinator.
- (ii) Cinema – film held Monday 17 March 2014 for Seniors Week.
- (iii) Grenfell Swimming Pool – operating satisfactorily. Planning to close the Pool Sunday 30 March 2014.
- (iv) Bogolong Dam – a licencing issue with NSW Office of Water being sorted out. General Manager of Central Tablelands Water has advised sale can occur independent of this issue. Contract for sale can now be prepared.
- (v) O'Briens Hill Upgrade – draft plans and costings received. To be forwarded to Heritage and Tourism Committees for comment. Public exhibition to be arranged before being submitted to Council for formal adoption.

## **8. Mining Manufacture and Construction**

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

## **9. Transport and Communication**

- (i) RMS Contract – reported in Director Engineering's report.
- (ii) Other Programs – **Noted**
- (iii) Rail Branch Lines – TfNSW to now call open tenders. Progressing well in the right direction.
- (iv) Caravan Parking Forbes Street – public exhibition of the plan currently in progress.

**10. Economic Affairs**

- (i) Henry Lawson Festival – next meeting to be held on Tuesday 18 March, 2014. Arrangements for festival in progress.
- (ii) Henry Lawson Statue – notice of motion to rescind previous motion regarding placement of statue to be considered by Council.
- (iii) Dentist – prospective dentist to be advised a dentist will be able to be accommodated in the new Grenfell Medical Centre. Grant funding options for equipment being considered.

**11. General Purpose Revenues**

- (i) Special Rate Variation – application for a Special Rate Variation for 2014/2015 submitted. Outcome should be known by May/June.
- (ii) Interest Rate Subsidy – application submitted under the Local Government Infrastructure Renewal Scheme. Outcome should be known by May/June.

**12. Alliances**

- (i) Hawkesbury City Council – arrangements for representatives from Hawkesbury City Council to attend the 2014 Henry Lawson Festival in progress. General Manager pursuing.
- (ii) Mid Lachlan Alliance – no recent meetings.
- (iii) Centroc – meeting held 27 February 2014 in Bathurst.

**13. Other Matters**

- (i) Overgrown Blocks - works still in progress. Orders being served where there has been no response. 8 notices issued at Caragabal. Director Engineering and Director Environmental Services pursuing.
- (ii) Roadside Slashing/Spraying – in progress as allowed.

**14. Job List:** review

**Noted**

**Next Meeting:** To be Advised.

**Closure:** There being no further business to discuss the meeting closed at 9.31 am.

**372** **RESOLVED:** Cr Brown and Cr Hughes that except where otherwise dealt with the Manex Committee Minutes be noted.

## **LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.**

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### **1. INSPECTIONS AND MEETINGS:**

- |               |  |                    |
|---------------|--|--------------------|
| April 2012    | 1. <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE).                             | <b>In Progress</b> |
| February 2014 | 2. <u>Swimming Pool Inspection:</u> an inspection of West Wyalong Swimming Pool be held (GM).                | <b>In Progress</b> |
|               | 3. <u>Swimming Pool Inspection:</u> an inspection of Canowindra Swimming Pool be held (GM).                  | <b>In Progress</b> |
|               | 4. <u>Financial/Economic Development Workshop:</u> to be conducted (GM).                                     | <b>Carried Out</b> |
|               | 5. <u>Local Government Independent Review Panels Final Report:</u> Extra – ordinary meeting to be held (GM). | <b>In Progress</b> |
|               | 6. <u>2014/2015 Operational Plan:</u> estimates workshop and Extra-ordinary meeting to be held (GM).         | <b>In Progress</b> |

### **2. DEFERRED ACTIVITIES:**

- |                |   |                    |
|----------------|---|--------------------|
| September 2011 | 1. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE).                   | <b>In Progress</b> |
| April 2012     | 2. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES).                | <b>In Progress</b> |
| October 2013   | 3. <u>Caravan Parking Signs:</u> defer until Forbes Street proposal determined (DE).                      | <b>In Progress</b> |
| November 2013  | 4. <u>Grenfell Goldfest:</u> review to be conducted and reported to the March 2014 Council Meeting (DCS). | <b>Carried Out</b> |
|                | 5. <u>Lane upgrade Quandialla:</u> gravel the laneway (DE).   | <b>Carried Out</b> |

- |               |     |  |                    |
|---------------|-----|--|--------------------|
|               | 6.  | <u>O'Brien's Tributary – Drainage Improvement</u> : refer matter back to floodplain committee for further consideration and other possible options (DE).     | <b>In Progress</b> |
| December 2013 | 7.  | <u>Draft Strategic Business Plan for Sewer</u> : place on public exhibition for 28 days. Resubmit to Council for formal adoption. (DE).                      | <b>Carried Out</b> |
|               | 8.  | <u>Weddin Primary Production Strategy</u> : arrange inspection to identify appropriate and inappropriate large lot living land (DES).                        | <b>In Progress</b> |
| February 2014 | 9.  | <u>Forbes Street Caravan Parking options</u> : proceed with public exhibition of the preferred plan. To be resubmitted to Council for formal adoption. (DE). | <b>In Progress</b> |
|               | 10. | <u>Lawson Oval Master Plan</u> : write to other users to assist in developing master plan (DE).  | <b>In Progress</b> |
|               | 11. | <u>Quandialla Drainage</u> : redraft plans and resubmit to Council. Plans to be forwarded to the Quandialla Progress Association for comment (DE).           | <b>In Progress</b> |
|               | 12. | <u>Grenfell Medical Centre</u> : obtain another quote for the development of plans and specifications (DES).   | <b>Carried Out</b> |
|               | 13. | <u>ARTC Road Interface Agreement</u> : awaiting response from LGNSW and John Holland in regards to signing agreement (DE).                                   | <b>In Progress</b> |
|               | 14. | <u>Grenfell Sesquicentenary</u> : advertise for Expressions of Interest from community members to join the committee (GM).                                   | <b>In Progress</b> |
|               | 15. | <u>Plastic Shopping Bags</u> : investigate feasibility of having Weddin Shire a plastic bag free shire (DES).  | <b>In Progress</b> |
|               | 16. | <u>Accredited Visitor Information Centre (VIC)</u> : workshop to be held 4 March 2014 (DCS).   | <b>Carried Out</b> |

## **TENDERS**

### **1. Tender T2/2014 Supply and Delivery of two (2) Tipping Trucks, T1.3.5.14**

Tenders closed 10.00am on Thursday 13 February, 2014 for the supply and delivery of two (2) new bogie drive 6x4 tipping trucks capable of hauling superdogs, including trade-ins to replace Council's two Iveco Tippers ZBU128 and ZB406.

**RECOMMENDATION:** that, due to commercial in confidence reasons, the tender prices report will be referred to closed council.

**373** **RESOLVED:** Cr Hughes and Cr Halls that, due to commercial in confidence reasons, the tender prices report will be referred to closed council.

## QUESTIONS

**Questions** may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:  
    (a) may, through the chairperson, put a question to another councillor, and  
    (b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

## **CLOSED COUNCIL**

### **THE LOCAL GOVERNMENT ACT**

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

***[s 10A1 Which parts of a meeting can be closed to the public?***

**10A**

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

***[s 10C] Notice of likelihood of closure not required in urgent cases***

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

***[s 10D] Grounds for closing part of meeting to be specified***

**10D (1)*****[Record of grounds for closure]*** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) ***[Details to be specified]*** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**374** **RESOLVED:** Cr Hughes and Cr Halls that Council form a Closed Council to consider the item listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

### **MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

#### **DIRECTOR ENGINEERING REPORT**

1. **Tender T2/2014 Supply and Delivery of two (2) Tipping Trucks, T1.3.5.14**  
Reason for confidentiality – commercial information (Section 10A(2)(d))

Other items may be referred to closed council during the course of the meeting.



## **REPORT ON CLOSED COUNCIL**

The Mayor read out the following decisions from the Closed Council:

### **DIRECTOR ENGINEERING REPORT**

1. **Tender T2/2014 Supply and Delivery of two (2) Tipping Trucks, T1.3.5.14**  
Reason for confidentiality – commercial information (Section 10A(2)(d))

**RESOLVED:** that Council:

- a) accept the tender from Hartwig Trucks for the supply and delivery of two (2) Western Star F/S2 Day Cab Tipper 6 x 4 Tipping Trucks with Nixon bodies at a cost of \$235,939.00 each including GST.
- b) accept the quotation from Wagga Trucks for the purchase of Council's Iveco Trucks ZBU-128 for \$52,622.00 including GST and ZBU-406 for \$52,622.00 including GST following delivery of the new trucks.
- c) the purchase be funded from the truck replacement reserves of \$264,000.00 and the balance from the plant fund as previously approved.

**CLOSURE:** There being no further business the meeting closed at 6.41 pm.

Taken as read and confirmed as a true record this day 17 April 2014.

..... General Manager.....Mayor