



To Avoid Delay when  
Replying or Telephoning

Please Quote:

## WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:  
The General Manager  
Camp Street or P.O. Box 125  
GRENFELL NSW 2810

Tel: (02) 6343 1212  
Fax: (02) 6343 1203  
Email: [mail@weddin.nsw.gov.au](mailto:mail@weddin.nsw.gov.au)  
website: [weddin.local-e.nsw.gov.au](http://weddin.local-e.nsw.gov.au)  
A.B.N. 73 819 323 291

### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 24 JULY 2014 COMMENCING AT 5.00 PM.

17 July 2014

Dear Councillor

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 24 JULY 2014**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL  
GENERAL MANAGER

#### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 18 June 2014
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
9. MINUTES - Inaugural Grenfell Sesquicentenary Ctee Mtg, 26/6/2014  
- Art Gallery Volunteers Mtg, 27/6/2014  
- Floodplain Ctee Mtg, 10/7/2014  
- Henry Lawson Festival Ctee Mtg, 15/7/2014  
- Town Works Ctee Mtg, 21/7/2014  
- Property & Development Ctee Mtg, 21/7/2014  
- Manex Ctee Mtg, 22/7/2014
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

**PRESENT:** The Mayor Cr M Liebich in the Chair, Crs J C Niven, G B Halls, N W Hughes, G McClelland, J E Parlett, A C Griffiths, C Brown and P H Best.  
General Manager (G Carroll), Director Corporate Services (L Gibson), Director Engineering (W Twohill) and Director Environmental Services (B Hayes)

**APOLOGIES:** Nil

**CONFIRMATION OF MINUTES:**

**001** **RESOLVED:** Cr Hughes and Cr McClelland that the Minutes of the Ordinary Meeting, held on 18 June 2014 be taken as read and **CONFIRMED**.

### **QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

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The following requests have been received:-

Nil

### **DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

<b>Councillor</b>	<b>Item No.</b>	<b>Nature of Interest</b>	<b>Type</b>	<b>Left the Room</b>
Cr Liebich	Correspondence Item's 14 and 18	President of Show Society	Pecuniary	Yes

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE  
WEDDIN SHIRE COUNCIL HELD, 24 JULY 2014.**

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**SECTION A -       Matters for Information**

- A1.    Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 22/2014.
- A2.    Office of Local Government, A3.9.3: Councils are reminded to ensure the effective management by owners of dangerous, menacing and restricted dogs, using the legislative provisions of the *Companion Animals Act 1998* (the Act) and information contained on the Companion Animal Register.
- A3.    Keith and Pene Starr, E3.4.6: writing to you in regards to the delivery, storage and spreading of Bio Solids by Australian Native Landscapes (ANL) on a neighbouring property to our place of residence.
- A4.    NSW Environment Protection Authority (EPA), A3.6.17: referring to your correspondence in relation to the draft *Protection of the Environment Operations (Waste) Regulation 2014*.
- A5.    Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 23/2014.
- A6.    Tony Perry, General Manager CTW, U1.6.7: informing you that Council has appointed Mr Gavin Rhodes to replace me as General Manager of Central Tablelands Water County Council commencing in that position on 11 August, 2014.
- A7.    Trade & Investment Crown Lands, A3.6.58: Advising the processing and administration of applications for Council road closures is currently managed by NSW Trade & Investment, Crown Lands under delegation and the *Roads Act 1993*.
- A8.    Australian Government, Department of Communications, U1.10.1: Advising as the final step in Australia's successful move to digital-only TV, some TV channels will be changing frequencies.
- A9.    Local Government NSW, P1.1.1: Councils are advised that the Industrial Relations Commission of New South Wales has today ratified a new *Local Government (State) Award 2014* ("2014 Award").
- A10.   Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 22/2014.
- A11.   Australian Government Department of Health, H1.6.6: Advising on 19 March 2014, the Gene Technology Regulator (the Regulator) invited submissions on the consultation version of the Risk Assessment and Risk Management Plan (RARMP) for licence application DIR 124 from Monsanto Australia Ltd (Monsanto).
- A12.   NSW Government Education & Communities, E3.5.1: Advising the Department of Education and Communities – Asset management Directorate is undertaking a review of trees within the grounds of all schools within NSW.
- A13.   NSW Government Office of Local Government, A3.9.3: Advising from 1 July 2014 cat and dog lifetime registration fees will increase in line with the Consumer Price Index, as recommended by the Companion Animals Taskforce.

- A14. Medicare Local Western NSW, H1.7.14: The WML Allied Health Team would like to offer you the opportunity to comment on the WML Allied Health Team Draft Service Delivery Plan 2014 – 2015.
- A15. NSW Government, Transport Roads and Maritime Services, R2.7.2: Re: Traffic Route Lighting Subsidy Scheme (TRLSS) Payment for 2013-2014.
- A16. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 25/2014.
- A17. NSW Government, A3.9.3: Advising the NSW Government is providing \$100,000 through the Waste Less Recycle More Initiative to once again support the Garage Sale Trail, a day of garage sales being held across Australia on 25 October 2014.
- A18. Local Government Grants Commission, A3.6.4: Advising on behalf of the Grants Commission I would like to thank Council for the co-operation, assistance and hospitality extended to us during our recent visit.
- A19. Department of Family and Community Services, A3.6.7: Writing regarding the Going Home Staying Home (GHS) reforms within your Local Government Area.
- A20. Parkes Forbes Homelessness and Housing Support Service – the preferred provider for this service is Centacare – Wilcannia Forbes
- A21. NSW Rural Fire Service, E1.3.1: The former Minister for Police and Emergency Services has announced that the NSW Government had introduced legislative amendments to assist homeowners to manage bushfire risks on their properties in an environmentally responsible manner.
- A22. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 26/2014.
- A23. RMS, T3.7.3: Referring to the recent correspondence sent to Council inviting submissions for Black Spot funding for the 2015/16 financial year. RMS recognises that Councils should ideally have a more active role in preparing and planning their own submissions and is now offering to assist Council by training staff in preparing these submissions.
- A24. Cowra Council, C2.9.2: Advising notice is hereby given that Cowra Shire Council, as Consent Authority under the Environmental Planning Assessment Act 1979, has received an application to modify its Development Consent No. 14/2007 for the Broula Magnetite and Limestone Mine on Part Lot 168 DP42954, Lot 115 DP752932 and Lot 1 DP 1044550, 1940 Mid Western Highway and 73 Tallarook Road, Cowra.
- A25. Keep NSW Beautiful, E3.4.5: advising Keep NSW Beautiful's yearly council membership is up for renewal and inviting Weddin Shire Council to take out membership in 2014/2015.

**SECTION B - Matters for report**

- B1. NSW Rural Fire Service, E1.3.11: Reference is made to your request of 8<sup>th</sup> May 2013 requesting Commissioners approval to dispose of the following items from the Weddin Council area:
- B2. Small National Infrastructure Programmes Team, R2.11.5: Thanking you for registering in the Bridges Renewal Programme.
- B3. Angus Taylor MP, T3.7.3: writing to encourage Weddin Shire Council to apply for funding under the national *Black Spot Programme* which has been made more accessible for regional communities.
- B4. Transport for NSW, A3.6.51: Advising as part of the NSW 2014-2015 Budget, the NSW Government reserved \$37.5 million from Restart NSW to “Fixing Council Roads – Local Roads and Bridges”, a critical State Government funding initiative aimed to help fix local roads and bridges.
- B5. NSW Government Planning and Environment, A3.6.57: The NSW Government is planning for the future of NSW.
- B6. Sam Allen, T3.4.1: Forwarding our 2014 Le Tour de Greenthorpe application.

**For Information**

**002**      **RESOLVED:** Cr Brown and Cr Best that Correspondence Sections A and B be noted.

## **SECTION C - Matters for consideration**

A précis of correspondence to be considered at the meeting is as follows:

1. Department of Communications, U1.2.1: Advising the locations of Bumbaldry, Glenelg and Grenfell within the Weddin Shire LGA are areas reported to date to have poor or no mobile coverage.

This database will be shared with potential applicants (Mobile network operators and infrastructure providers) to assist them in preparing their programme funding proposals.

**Noted**

2. CENTROC, C2.7.3: writing regarding the \$100m Mobile Coverage Program and the ways in which local Government can best position itself in regards to having locations in their LGA selected in the tender process.

### **Copy forwarded to Councillors**

**RECOMMENDATION:** that Council write to the Mobile Coverage Program and advise:

- i) the black spot mobile coverage areas in the Weddin Shire.
- ii) that while a cash contribution is not recommended Council may be able to assist in the following ways:
  - Provide leasehold tenure for a site for a base station at zero or concessional cost
  - Provide civic works at zero or concessional cost such as bulldozing access roads
  - Provide access to existing tower eg. RFS, SES
  - Provide a connection to an existing power source

**Cr McClelland left the room 5.05 pm.**

**003 RESOLVED:** Cr Brown and Cr Parlett that Council write to the Mobile Coverage Program and advise:

- i) the black spot mobile coverage areas in the Weddin Shire.
- ii) that while a cash contribution is not recommended Council may be able to assist in the following ways:
  - Provide leasehold tenure for a site for a base station at zero or concessional cost
  - Provide civic works at zero or concessional cost such as bulldozing access roads
  - Provide access to existing tower eg. RFS, SES
  - Provide a connection to an existing power source

**RECOMMENDATION:** that a copy of the letter be forwarded to the Federal Member for Hume the Hon Angus Taylor MP.

**004 RESOLVED:** Cr Brown and Cr Parlett that a copy of the letter be forwarded to the Federal Member for Hume the Hon Angus Taylor MP.

**RECOMMENDATION:** that Council advise CENTROC where the Mobile Black Spots are in the Weddin Shire, the ways Council may be able to assist and request they advocate on Councils behalf as part of a regional offering.

**005 RESOLVED:** Cr Brown and Cr Parlett that Council advise CENTROC where the Mobile Black Spots are in the Weddin Shire, the ways Council may be able to assist and request they advocate on Councils behalf as part of a regional offering.

**Cr McClelland returned to the room 5.06 pm.**

3. Local Government NSW, A3.8.2: advising of the actions taken by LGNSW in response to the damaging cuts to Local Government funding announced in the 2014-15 Federal Budget. The specific budget measures I refer to are:

- The freezing of Commonwealth Financial Assistance Grants (FAGs) for the next three years (2014/15 to 2016/17).
- The discontinuation of the National Partnership Agreement on Certain Concessions for Pensioner Concession Card and Senior Card Holders that is likely to flow through to Council as increased costs for providing Pensioner Rate Rebates.
- Cuts to Family Day Care funding.

I have written directly to the Prime Minister and the Treasurer urging them to reconsider these cuts. A separate letter has been sent to all NSW Federal Members of Parliament asking them to support LGNSW in opposing these cuts.

This matter is also being dealt with at the national level by the Australian Local Government Association (ALGA). ALGA and LGNSW strongly supported the urgency motions put to the recent National General Assembly (NGA).

The battle to restore FAGs and redress the other cuts affecting Local Government will be long and hard. It will be necessary for Local Government nationally to work together in a coordinated strategic manner. I urge all Councils to get behind this vital effort.

**Noted**

4. The Hon Angus Taylor MP, A3.19.3: writing to outline the expanded opportunities in the Federal Budget for infrastructure projects in the Weddin Shire Council.

Targeted infrastructure programs over the forward estimates include the *Stronger Regions Fund* starting in 2015-2016, *Roads to Recovery*, the *Black Spot Programme* and the *Bridges to Renewal Programme*.

While I understand the concerns that have been raised on the pausing of the indexation for Financial Assistance Grants, I am keen to emphasise the substantial offsets available to local government in this Budget.

## BUDGET IMPACT - KEY PROGRAMS

\$ millions

	14/15	15/16	16/17	17/18	TOTAL
FAGS Indexation	-96	-200	-307	-321	-924
New Funding Stronger Regions Fund		200	200	200	600
Roads to Recovery		350			350
Black Spots		100	100		200
Bridges Renewal	60	60	60	60	240

These programs illustrate the Federal Government's strong commitment to supporting rural and regional infrastructure.

I look forward to working closely with Council to bring important projects and job growth to the Grenfell district.

### 006 **RESOLVED:** Cr Hughes and Cr Parlett that:-

- i) Council write to the Federal Member for Hume the Hon. Angus Taylor MP requesting the government maintain indexation of the FAG Grant.
- ii) Weddin Shire Council request to be part of the working group including Harden, Boorowa, Cowra and Young Shire Councils to examine the formula used to distribute the FAG Grant.

5. Local Government NSW, A3.8.2: Advising Local Government NSW (LGNSW) has major concerns about the current round of Regulatory Proposals being submitted to the Australian Energy Regulator (AER) by electricity distributors for the period 2014-2019. We are particularly shocked by the extent of the proposed cost increase being proposed by Essential Energy for the provision of street lighting.

Essential Energy provides street lighting services to over 100 councils and is proposing an average increase of 64% for 2014/2015-2015/2016. Increases proposed for individual Council's ranges up to 123% with several others facing increases of in excess of 100%.

LGNSW is currently consulting with councils, ROCs and industry experts on this matter to determine the most effective way to challenge these proposals.



6. CENTROC, A3.8.2: advising we understand that General Managers are receiving requests from the media in regards to the Essential Energy Street Lighting Proposal before the AER.

We are currently negotiating to access advice regionally though this is taking some time. Concurrently, we are negotiating with other ROCs and LGNSW on the best strategy for submission/submissions which will need to be developed by using expert consulting support.

We are receiving quotes and will provide further advice in due course.

**RECOMMENDATION:** that Council support Centroc and LGNSW in forwarding a submission objecting to Essential Energy's Street Lighting Proposal.

**007** **RESOLVED:** Cr Brown and Cr Best that Council support Centroc and LGNSW in forwarding a submission objecting to Essential Energy's Street Lighting Proposal.

7. Roads and Maritime Services, T3.4.3: Advising the field inspections were undertaken for Mary Gilmore Way, Berrys Lane, Murrays Lane and Quondong Road at Grenfell on 17 June 2014.

I expect the draft Speed Zone Reviews to be completed by 18 August and provided to Council for comment. Subject to the recommendations of those reports I anticipate the Speed Zone Reviews to be finalised by the end of September 2014.

**Noted**

8. ANZ, C2.6.33: Thanking your for you letter of 16 May 2014 regarding the opening hours of the ANZ branch at Grenfell.

We recently had to make the decision to change our days of trade to three days a week in our Grenfell branch, which was effective from 19 May. This decision was due to staffing issues, after a banker recently resigned.

We examined transaction volumes per day to determine which days our customers prefer to bank at Grenfell and found that most transactions occurred on Mondays, Thursdays and Fridays. Less than 50 transactions per day occurred on Tuesdays and Wednesdays.

The Grenfell branch was already operating under reduced trading hours for the last two and a half years due to a significant reduction in foot traffic. The annual number of transactions at the Grenfell branch has fallen more than 40 per cent since 2007.

While there is a change in trading days from five down to three, there is no change in operating hours which remain the same at 26 hours per week. Grenfell's new trading hours are 9.30am to 4.00pm Monday and Thursday, and 9.30am to 5.00pm on Friday.

Customers can also bank with us online at anz.com, via our mobile banking app 'goMoney' or through our call centre on 13 13 14.

We regret any inconvenience this decision may cause.

**Noted**

9. Trade & Investment Office of Liquor, Gaming & Racing, G2.55: Referring to your application to the 2013/2014 ClubGRANTS Fund Category 3 funding round.

The Office of Liquor, Gaming & Racing received more than 180 applications for this round. All applications were assessed by the ClubGRANTS Fund Committee in accordance with the criteria outlined in the 2013/2014 *ClubGRANTS Category 3 Application Guidelines*.

The quality and range of grant requests was impressive and, as a result, the funding round was highly competitive.

I therefore regret to advise you that your application for **Redevelopment of Weddin Shire Aquatic Centre** was unsuccessful.

Thank you for your interest in the program.

**Noted**

10. Leanne Perry, ClubGRANTS Category 3 Programme, P2.3.1: Thanking you for your feedback regarding the 2013/2014 funding round which will be useful in improving the process for future rounds.

As discussed I have provided some feedback below.

The 2013/2014 funding round was an extremely competitive grant round, we received 182 applications. There is approximately \$12 million available in this round and we have only been able to fund 10 projects.

Applications were assessed by the ClubGRANTS Fund Committee using the criteria outlined in the ClubGRANTS Category 3 Application guidelines.

Overall allocations were of a high quality however those applications that were able to demonstrate a broad reach across the community and engage with a number of the target groups (inc Indigenous, multicultural, disadvantaged) outlined in the application guidelines tended to be more competitive.

As the application round was very competitive multipurpose facilities that provided access to multiple sport and recreational activities were also likely to be more competitive as generally they could demonstrate greater reach to different sectors of the community.

Some specific comments relating to your application indicated that limited detail was provided in the project plan, project design, risk management and sustainability of the project. Successful projects were able to provide greater detail in these areas within their application.

I hope this feedback is helpful.

**Note: Ms Perry was advised that:**

- i) it would be best to have only one funding round per year to increase available funding,**
- ii) expressions of interest should be initially called with organisations then invited to submit a grant funding application if they meet the grant funding criteria. This would save a lot of time and resources for the 172 organisations that did not receive funding.**

**Noted**

11. Hawkesbury City Council, C2.7.23: Writing to thank you once again for your generous hospitality during the recent visit to Grenfell by myself and the Acting General Manager, Laurie Misfud.

It was great to visit your beautiful Shire once more and Laurie and I really enjoyed the Henry Lawson Festival. I can tell that the community genuinely revel in the activities being held around the town and it was good to see such a large attendance at the Festival on the Saturday.

I have spoken to the General Manager, Peter Jackson about our attendance again next year and hopefully, we can visit for a bit longer to take in more of the Festival.

I wish you all the best and hope that we can meet up soon.

**Noted**

12. Gordon Garling Moffitt, E3.6.4: Enclosing for approval documents relating to the Bogolong Dam purchase from Central Tablelands Water and if approved for execution, the following:-

1. Contract for Sale of Land – please sign on the annexure page where indicated, and then both initial every other page, also where indicated.
2. Transfer – please sign where indicated

We look forward to receiving the signed Contract and Transfer.

**RECOMMENDATION:** that the Contract of Sale of Land and the transfer be signed under the seal of Council if necessary.

**008 RESOLVED:** Cr Halls and Cr Best that the Contract of Sale of Land and the transfer be signed under the seal of Council if necessary.

13. Quandialla Centenary Committee, C1.3.12: writing on behalf of the Quandialla Centenary Committee regarding the Development Application for their “Fettlers and Settlers Wall”. The wall will celebrate the families who settled, built and served the community and district and will have numerous dedication plaques attached. It will also be used to commemorate local servicemen who have been deployed in more recent times.

This wall is to be built for the Quandialla Centenary Celebrations being held during the October long weekend 2014 and is to be situated in the park area beside the Quandialla Soldiers Memorial Hall, facing Margaret Street.

This project is seen as very important to our centenary celebrations by all those involved and families are already making enquiries about commemorative plaques. We trust that Council will support us in our endeavours and consider waiving the fees for the DA.

**Note: Fees estimated to be approximately \$390.**

**RECOMMENDATION:** that the DA fees be waived as requested.

**009 RESOLVED:** Cr Halls and Cr Niven that the DA fees be waived as requested.

14. Weddin Mountain Muster Committee, C1.4.13: Advising this year's Weddin Mountain Muster will run from Sunday 21<sup>st</sup> September through to Friday 26<sup>th</sup> September 2014. The event has 110 registered riders.

The committee is requesting the use of the Port-a-loo for the week of the muster. We greatly appreciate your assistance in this matter, as it is a very handy resource.

We would like to request the use of Wheelie Bins at the showground for the week of the muster, and also the collection of the rubbish during the week and at the end of the event.

Your assistance with these matters would be greatly appreciated.

**RECOMMENDATION:** that assistance be provided as requested.

**The Mayor Cr Liebich previously submitted a written declaration of interest and left the room.**

**The Deputy Mayor Cr Niven took the chair.**

**010 RESOLVED:** Cr Hughes and Cr Parlett that assistance be provided as requested.

**The Mayor Cr Liebich returned to the room and resumed the chair.**

15. The Grenfell RSL, C1.3.26: Advising the Grenfell RSL Sub-Branch is at present planning for the 2015 Centenary of the landing of Gallipoli Cove by Australian and New Zealand forces (ANZAC).

Part of the service to be conducted on that very unique and historic day is the singing of the New Zealand national anthem at both the Dawn Service and the 11am Service.

The New Zealand anthem would not be appropriate without the New Zealand flag and flag pole. We consider that there is ample room at the Cenotaph for the provision of an additional flag pole. We are quite happy to purchase and erect it ourselves but consider the provision of such an important addition should be left with Council.

**Referred to Director Engineering and Town Works Committee**

**Noted**

16. Grenfell Christian Bookshop, C1.1.3: Writing to you on behalf of the Grenfell Christian Bookshop Incorporated to ask if Weddin Shire Council could see its way to providing a rebate on our 2014/2015 shire rates.

The Christian Bookshop has been a part of Main Street for over 35 years and, like other businesses, has been finding it difficult to meet costs over the last few years.

Weddin Shire Council has generously provided rates rebates in the past, for which we are very grateful, and we hope that a rebate will be possible this year.

**RECOMMENDATION:** that the request be approved as per Councils policy.

**011** **RESOLVED:** Cr Brown and Cr McClelland that the request be approved as per Council's policy.

17. The Grenfell Racecourse Trust, C1.2.1: Writing to advise Council that the Grenfell Racecourse Trust have negotiated a deal with the Young Polocrosse Club to conduct meetings at the Grenfell Racecourse.

The first carnival is scheduled for Saturday 19<sup>th</sup> and Sunday 20<sup>th</sup> July.

We have a small problem with the entrance which Mr Twohill has inspected and we consider a couple of loads of gravel could be a short term remedy.

There are plans in progress to have a carnival reintroduced as an attraction for the 2015 Henry Lawson Festival.

**Director Engineers Note: Gravel provided to temporarily fix the entrance. Ten (10) bins were also verbally requested for the weekend which has been approved.**

**RECOMMENDATION:**

Confirm Action

**Cr McClelland declared a conflict of interest as Treasurer of the Race Course Trust and left the room.**

**012** **RESOLVED:** Cr Hughes and Cr Niven that the action be confirmed.

**Cr McClelland returned to the room.**

18. Grenfell P.A.H & I Association Inc., C1.3.9: Writing to you on behalf of the Grenfell P.A.H & I Association in regards to the temporary use of twenty wheelie bins required for this years Grenfell Show.

This would be kindly appreciated.

**RECOMMENDATION:** that the request be approved.

**The Mayor Cr Liebich previously submitted a written declaration of interest and left the room.**

**The Deputy Mayor Cr Niven took the chair.**

**013 RESOLVED:** Cr Halls and Cr Parlett that the request be approved.

**The Mayor Cr Liebich returned to the room and resumed the chair.**

19. The Henry Lawson Festival of Arts Committee, C2.6.32/C1.4.1: Writing of behalf of the Grenfell Henry Lawson festival of Arts Committee to thank Weddin Shire Council for their ongoing support of the festival.

Without Councils wide ranging financial and in kind support the festival would not be possible.

The festival this year was a wonderful success and the committee is only too aware of the contributions made behind the scenes that make this success possible.

**Noted**

**014 RESOLVED:** Cr Niven and Cr McClelland that the Correspondence be noted except where otherwise resolved.

## **NOTICE OF MOTIONS**

### **1. Line Marking – Grafton Street and Alexandra Street Intersection, C2.8.1**

I hereby give notice of the following motion for Council's next meeting:

- i) *“that the Traffic Management Committee investigate the road line marking at the intersection of Grafton Street and Alexandra Street.”*

Signed: Cr Nevin Hughes

#### **Comments:**

A number of near misses have occurred following vehicles turning into Alexandra Street from the Highway near Peter Mellon's yard. This is a result of these vehicles turning into the wrong lane and into the path of oncoming traffic.

**015**     **RESOLVED:** Cr Hughes and Cr Parlett that the Traffic Management Committee investigate the road line marking at the intersection of Grafton Street and Alexandra Street.

### **2. Brundah Creek Bridge, C2.8.1**

I hereby give notice of the following motion for Council's next meeting:

- i) *“that the RMS investigate traffic safety issues in relation to the Brundah Creek Bridge on the Mid Western Highway, Grenfell as a matter of urgency.”*

Signed: Cr Nevin Hughes

#### **Comments:**

Due to increased traffic use by B-Doubles of this particular area of the Mid Western Highway I believe the current approaches, driver visibility and the width of the bridge are dangerous to motorists. I also seek the support of the engineering department and the Council in general.

**016**     **RESOLVED:** Cr Hughes and Cr McClelland that the RMS investigate traffic safety issues in relation to the Brundah Creek Bridge on the Mid Western Highway, Grenfell as a matter of urgency.

17 July 2014

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

### **1. Membership of Council Committees, C2.6.1**

Council is required to conduct the Mayoral elections at its September meeting. It is usual at this meeting to also re-appoint all committees, (including community representatives) and delegates. Council normally invites community members to nominate (or renominate) for the available positions on its committees which are:

Heritage	- 3 positions
Tourism	- 4 positions
Cinema	- 4 positions
Art Gallery	- 3 positions

### **RECOMMENDATION:**

That applications be invited for the positions of community members on Council committees up until 30 September 2015.

**017** **RESOLVED:** Cr Niven and Cr Best that applications be invited for the positions of community members on Council committees up until 30 September 2015.

### **2. Annual Returns of Disclosure of Interest, C2.2.2**

The annual returns are required under the Act to be lodged by 30 September 2014 by all Councillors and other designated persons. Draft forms have been separately forwarded.

The completed returns will be available for inspection by the public.

**For Information**

**Noted**

### **3. Local Government NSW Annual Conference, A3.18.3**

The 2014 Local Government NSW Annual Conference will be held in Coffs Harbour from the 19 - 21 October 2014.

Council needs to nominate its official delegate for voting purposes. In previous years this has been the Mayor.



## **THE GENERAL MANAGER'S REPORT**

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For registration and accommodation purposes it would be appreciated if any other delegates could also be nominated.

### **RECOMMENDATION:**

It is recommended that:

- (i) Council appoint and nominate its official delegate for voting purposes,
- (ii) any other delegates also be appointed and nominated,
- (iii) the General Manager be authorised to attend.

**018     RESOLVED:** Cr Hughes and Cr Niven that Cr Liebich be appointed and nominated as Council's official delegate for voting purposes.

**019     RESOLVED:** Cr McClelland and Cr Brown that Cr Niven be appointed and nominated as a delegate.

**020     RESOLVED:** Cr McClelland and Cr Parlett that the General Manager be authorised to attend.

### **4.     Local Government NSW, A3.8.22**

Reference is made to recent correspondence from LGNSW whereby the association requested input and the identification of the most important issues affecting Council and the local community for the business sessions to be held at the Local Government NSW conference.

LGNSW requested Councils identify issues or motions relating to the following overall categories:

1. Industrial relations and employment
2. Economic
3. Environmental
4. Governance/Civic leadership
5. Social Policy

The association also requested that Council suggest an appropriate solution by either a motion or notes which may guide the delegates to an agreed decision. Possible issues and solutions are detailed below:

## THE GENERAL MANAGER'S REPORT

**Table 1:**

Category	Issue	Solution
<b>Governance/ Civic Leadership</b>	<b>1. Local Government Reform - amalgamations</b>	Enable Councils to stand alone by developing Regional Strategic Councils through ROC's or Regional Alliance Councils (RAC's) with neighbouring Councils to be administered by Local Government NSW. Resource sharing, bulk purchasing and training are initiatives that could be undertaken by these new bodies.
<b>Governance/ Civic Leadership</b>	<b>2. Regionalisation of Local Government</b>	If regionalisation is to occur ensure regions are based on centres with populations of approximately 10,000 and not 30-60,000 as this would have disastrous consequences for Councils such as Weddin Shire.
<b>Economic</b>	<b>3. Long Term Financial Sustainability</b>	Simplify the process for Council to apply for special rate variations. Continue the interest rate subsidy scheme. Enable Rural councils to obtain a greater share of the Financial Assistance Grant (FAG). Enable Councils to receive a share of the GST. Review depreciation process as depreciation is causing Councils to record operating losses in their operating statements which is being used to "paint" Councils as being inefficient and unviable. Councils are not able to fund this depreciation as our revenue raising capacity is restricted.
<b>Economic</b>	<b>4. Asset Management/Service Provision</b>	Encourage resource sharing ie sealing contractors and plant to tackle infrastructure backlog. Provide additional direct funding to Councils for service provision ie increase FAG funding or share of the GST.
<b>Environmental</b>	<b>5. Unfunded Mandates/Cost Shifting</b>	Grant Local Government Authorities additional financial resources to fund these requirements being unfairly placed on them.

The issues and solutions are required to be submitted to Local Government NSW by Friday 1 August 2014.

**RECOMMENDATION:** that the issues and solutions as detailed in Table 1 be submitted to Local Government NSW for consideration at the Local Government NSW annual conference.

**021 RESOLVED:** Cr McClelland and Cr Niven that the issues and solutions as detailed in Table 1 be submitted to Local Government NSW for consideration at the Local Government NSW annual conference.

### 5. Integrated Planning Process, A3.4.10

The beginning of the new financial year on 1 July 2014 has seen the continuation of Councils integrated planning process.

Council has developed the following plans which are and continue to be effective from 1 July:

- 2013-2023 Community Strategic Plan
- 2013-2017 Delivery Program
- 2014-2015 Operational Plan
- Resourcing Strategy (including the Asset Management Plan (AMP), Long Term Financial Plan (LTFP) and workforce plan.)

While Council has developed a strategic direction for a ten year period the 2013-2017 Delivery Program outlines various projects to be undertaken in this four year period.

The 2014/2015 Operational Plan stipulates that the following projects will be undertaken:

- Grenfell Medical Centre
- Grenfell Swimming Pool Upgrade

In regard to the two projects mentioned above to be undertaken in the 2014/2015 financial year the current status is as follows:

**Grenfell Medical Centre** – final draft plans have been received from the architects and adopted by Council. Quotations have been received and accepted for site preparation works.

Advice has been received from our Federal Member for Hume the Hon Angus Taylor MP of possible Federal Government Infrastructure Grants becoming available to assist in funding the Medical Centre project. When the Federal Budget is finalised Mr Taylor proposes to meet with the Federal Health Minister to discuss available funding. It is proposed to then meet with Mr Taylor to discuss possible grant funding prior to a grant funding application being submitted.

Unfortunately, these grants are not retrospective which basically means if we wish to apply for grant funding we cannot commence works until all of the grant funding avenues have been exhausted.

**Grenfell Swimming Pool Upgrade** - concept plans have been developed and were forwarded to five consultants for a quotation to prepare formal plans, specifications and tender documents for the design and construction of the pool, as well as providing assistance with the tender process. A consultant has been engaged which has been further reported in the Director Environmental Services report.

Unfortunately, Councils application for grant funding under the ClubGRANTS Category 3 Programme was unsuccessful which was very disappointing. Council will now have to reconsider how we fund the upgrade which possibly could be by utilising our internal reserves and borrowings. If the upgrade commences March/April 2015 as planned we are fortunate that we will be able to split the funding over two financial years. This means we could utilise our own funds in 2014/2015 and loan funds would not be required until the 2015/2016 financial year.

## THE GENERAL MANAGER'S REPORT

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In regards to the Tender process, as the tender prices are only valid for 90 days Council would have to call tenders in September 2014 and consider them at the December 2014 Council Meeting. This will also mean construction would have to commence mid-March 2015 to ensure the tender prices are still valid.

However, as previously indicated the funding and tender process will need to be reconsidered by Council and once this is determined Council will need to resolve to call tenders to progress the project and ultimately achieve our strategic objective of upgrading the Grenfell Swimming Pool.

A further report will be submitted to Council prior to the tenders being called together with another report in regards to the funding of the project.

**022**     **RESOLVED:** Cr Parlett and Cr Brown that Council contact the Australian National University (ANU), Wollongong University, Medicare Local, Forbes Shire Council and the Federal Member for Hume, the Hon. Angus Taylor requesting information on commencing Medical/Health training partnerships.

**023**     **RESOLVED:** Cr Hughes and Cr Parlett that Forbes Shire Council be invited to Council to conduct a presentation in regards to their Medical/Health training partnership with Wollongong University.

### **6.     NSW Local Government Grants Commission Presentation, A3.6.4**

The NSW Local Government Grants Commission met with Council and Senior Staff on Thursday 26<sup>th</sup> June, 2014 in regards to the calculation of Councils Financial Assistance Grant (FAG) allocations and also advised the following:

- As the 2014/2015 Federal Budget is still being finalised the exact amount the Grants Commission is able to divide up in an equitable and objective manner has not as yet been determined. However, the 2013/2014 FAG Grant allocation Australia wide was \$2.276 billion with NSW being allocated \$708 million. Weddin Shire received approximately \$2.4 million with the General purpose component \$1.486 million and the Local Roads component \$938,000.
- If the current proposal to introduce an “indexation freeze” on the FAG Grants for the next three years is passed then the amount Council received in 2013/2014 is the amount we can expect in the 2014/2015 financial year.
- Once the total grant allocation is determined the Grants Commission will make recommendations on the allocation of grants to the NSW Minister for Local Government. If accepted the recommendations are referred to the Commonwealth Minister for Regional Australia, Local Government and Territories for the grant funding to be released to Local Government Authorities.
- The total grant is “untied” meaning Council is able to allocate the grant where it sees fit. The grant is based on two key National principles being Horizontal Equalisation (Council’s relative position in terms of revenue capacity and expenditure needs) and Effort Neutrality which effectively means Council grants shouldn’t be influenced by its policy decisions.

## THE GENERAL MANAGER'S REPORT

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- An interesting statistic is the FAG's grant as a percentage of commonwealth revenue. In 1991 – 1992 the FAG Grant was 1.1% of Commonwealth revenue and in 2014/2015 it is estimated it will be 0.6%. This combined with the proposed "indexation freeze" is very concerning for Local Government authorities and will not assist Council in its aim of becoming financially sustainable in the long term.
- A letter has been written to our local Federal Member for Hume the Hon Angus Taylor MP requesting the "indexation freeze" proposal be reviewed to assist Council to become financially sustainable in the long term and enable us to continue to provide services at the current level.

It was an excellent meeting and an opportunity for Councillors and staff to gain an understanding of how these grants are calculated. It also afforded us the opportunity to advise the grants commission of various issues affecting local government and why the FAG Grants is critical to Councils ongoing long term financial sustainability.

**For Information**

**Noted**

### **7. Annual Reporting of Contract Conditions for Senior Staff, P4.10015**

The General Manager is required by Sec 339 and the Local Government Act, 1993 to report annually to Council on the contractual conditions of senior staff.

The General Manager is the only senior staff member employed by Council as per the Local Government Act, 1993.

A copy of the General Managers contract which is in the form approved by the Director General of the Division of Local Government is available for Councillors perusal if so desired.

**RECOMMENDATION:** that Council note the report pursuant to Sec 339 of the Local Government Act, 1993 regarding contract conditions for senior staff.

**024** **RESOLVED:** Cr Griffiths and Cr McClelland that Council note the report pursuant to Sec 339 of the Local Government Act, 1993 regarding contract conditions for senior staff.

### **8. Angus Taylor MP – Information Forum**

The Hon Angus Taylor MP has recently advised forums have been arranged for Cowra and also Grenfell for Seniors/pensioners to address the misinformation/confusion surrounding the 2014 Budget. Invitations are being sent out to people from his office and it has also been advertised in the Grenfell Record. The details are as below:

**Date:** Thursday 24 July 2014  
**Venue:** Grenfell Uniting Church Hall  
**Time:** 1.30pm – 2.00pm start  
**Agenda:** Angus to address followed by Q&A

## THE GENERAL MANAGER'S REPORT

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The Mayor and General Manager will be attending and if any Councillors would like to attend please advise Nichola or Katherine who will register you for the forum.

**For Information**

**Noted**

### **9. Grenfell Sesquicentenary Committee - Inaugural Meeting, C1.4.16**

The inaugural meeting of the Grenfell Sesquicentenary Committee was held on Thursday 26 June, 2014 at the Council Chambers with the executive elected as follows:

- Chairman – Peter Moffitt
- Secretary/Treasurer – Glenn Carroll
- Publicity Officer – Tracey Robinson

Eleven other people who also expressed an interest in joining the committee attended the meeting and included Jack Black, Jenny Hetherington, Hugh Moffitt, Judy Mitton, Lisa Eastaway, Lloyd Thomas, Cr Carly Brown, Bill Twohill, Cr Geoff McClelland, Auburn Carr, Liz Carroll with Pam Livingstone an apology.

It was resolved that the proposed date for the celebrations be the October 2016 long weekend. There were a number of ideas put forward by committee members that could be developed for the celebrations. These ideas will be further investigated and reported back to the next meeting. A copy of the program and the Grenfell Record newspaper from the 1966 celebrations were tabled which created a lot of interest amongst the committee members.

The next meeting will be held at 5.30pm on Thursday 28 August, 2014 at the Council Chambers.

**For Information**

**Noted**

### **10. Meeting with Art Gallery Volunteers, C2.6.35**

A meeting was held on Friday 27 June, 2014 at the Community Hub with the Art Gallery Volunteers to discuss the future operational aspects of the Art Gallery and it was very successful.

Council was represented by Crs Parlett and Brown, the General Manager, Director Corporate Services and Tourism Officer.

Cr Carly Brown who commenced as the new Art Gallery Co-ordinator on 1 July, 2014 was introduced and advised she looked forward to working with the Art Gallery committee and volunteers.

The volunteers were all very enthusiastic and were very keen to maintain the very high standard that has been set at the Art Gallery. While the volunteers were advised Council is very appreciative of what they do, it was pleasing to hear from the volunteers that they certainly enjoy their time at the Gallery, particularly meeting new people from many different parts of Australia.

## THE GENERAL MANAGER'S REPORT

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The volunteers advised they would like to see more volunteers join and this was promoted in the weekly news column recently. The volunteers were also advised that advertising for three (3) community representatives for the Art Gallery Committee is currently in progress.

A delicious morning tea supplied by Anne Gault and the Friends of the Grenfell Library (FOGL) was served after the meeting which was very much appreciated.

**For Information**

**Noted**

### **11. Art Gallery Committee, C2.6.35**

Nominations for three (3) community representatives for the above committee closed at 4.00pm on Wednesday 16 July, 2014 with three nominations received.

Lisa Schaefer, Hugh Moffitt and Mary Moffitt were nominated for the committee who would all be excellent community representatives.

**RECOMMENDATION:** that Lisa Schaefer, Hugh Moffitt and Mary Moffitt be appointed to the Art Gallery Committee as community representatives.

**025** **RESOLVED:** Cr Hughes and Cr Best that Lisa Schaefer, Hugh Moffitt and Mary Moffitt be appointed to the Art Gallery Committee as community representatives.

### **12. Peter Moffitt OAM, A3.23.1**

Mr Peter Moffitt has been awarded an Order of Australia Medal (OAM) in the 2014 Queens Birthday Honours list for services to the Weddin Shire Community.

Peter has provided legal services in Grenfell for over thirty years and specialises in wills and succession planning, especially for farming families. He has also has significant expertise in the area of property law and conveyancing ranging from residential and rural conveyancing through to complex commercial matters including Local Government issues. Peter has also been Councils solicitor during this time and has given excellent service to Council.

Peter is also very much involved in the Grenfell Community being Chair of the Weddin Health Council and Weddin Business Development Committee, Rotary (a Paul Harris Fellow), and honorary Solicitor for practically every non-profit organisation in Grenfell.

The OAM was very well deserved and was awarded to a person who has devoted a large part of his life to the local business sector and the Weddin Shire community.

**RECOMMENDATION:** that Council write to Mr Moffitt congratulating him on being awarded an Order of Australia Medal (OAM) and thank him for his years of service to Weddin Shire Council, the local business sector and the Weddin Shire Community.

**026** **RESOLVED:** Cr Brown and Cr McClelland that Council write to Mr Moffitt congratulating him on being awarded an Order of Australia Medal (OAM) and thank him for his years of service to Weddin Shire Council, the local business sector and the Weddin Shire Community.

### **13. Sam Myers – Australian Rugby Representative, A3.3.3**

Mr Sam Myers has recently represented Australia in the HSBC Sevens World Cup in South Africa and then went on to play for Australia in the USA, New Zealand, Japan, Hong Kong, Scotland and England Tournaments with great success.

Sam has now been selected to play for Australia at the Commonwealth Games in Glasgow commencing on the 18<sup>th</sup> July, 2014 which is also a fantastic achievement.

To recognise Sam's achievement, it is proposed that a civic reception for Sam be held to honour and celebrate his achievements upon his return to Australia.

At this stage it is proposed to hold the function at the Grenfell Country Club towards the end of October if approved by Council.

**RECOMMENDATION:** that a Civic Reception for Mr Sam Myers be held at the Grenfell Country Club on a date to be determined to recognise and honour his achievements.

**027** **RESOLVED:** Cr Hughes and Cr Parlett that a Civic Reception for Mr Sam Myers be held at the Grenfell Country Club on a date to be determined to recognise and honour his achievements.

### **14. 2014 Henry Lawson Festival, C1.4.1**

The Henry Lawson Festival was held from the 5 – 9 June 2014 and the general consensus was that the festival was one of the best ever with approximately 9,000 people attending which was absolutely magnificent.

The festival executive, committee, coordinators and all of the volunteers should be justifiably proud of their efforts and ultimate achievement of making the festival a great success.

A full review of the festival was undertaken on Tuesday 15 July 2014 to ensure the 2015 festival is even bigger and better than this year.

The committee is now having a well earned break for a couple of months before the Annual General Meeting (AGM) in October.

**RECOMMENDATION:** that Council write to the Henry Lawson Festival (HLF) congratulating and thanking them for their efforts in making the 2014 Henry Lawson Festival a fantastic success.

**028** **RESOLVED:** Cr Best and Cr Parlett that Council write to the Henry Lawson Festival (HLF) congratulating and thanking them for their efforts in making the 2014 Henry Lawson Festival a fantastic success.



## THE GENERAL MANAGER'S REPORT

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### 15. **The Henry Lawson Festival Committee - Appreciation Dinner, C1.4.1/C2.6.32**

A thank you dinner for the Henry Lawson Festival Committee members and volunteers was held Friday, 4 July 2014 at the Grenfell Country Club and was a very enjoyable evening.

President John Hunter thanked everybody for their efforts in making the 57<sup>th</sup> Henry Lawson Festival a great success and advised he looked forward to another excellent Henry Lawson Festival in 2015.

**For Information**

**Noted**

**GLENN CARROLL**  
**GENERAL MANAGER**

**029**     **RESOLVED:** Cr McClelland and Cr Niven that except where otherwise dealt with the General Manager's report be adopted.

17 July 2014

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

**1. Statement of Bank Balances as at 30th June 2014:**

Bank Account	
Westpac	<b>\$756,748.50</b>
Investments	
Westpac	<u>\$5,500,000.00</u>
<b>Total Investments</b>	<b><u>\$5,500,000.00</u></b>

**CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 April 2014.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

**2. A Summary of Income for The Month of June follows:**

Rates Receipts	110,599.27
Accounts Receivable	177,032.69
Recycle Metal	12,843.60
RMS Income	81,421.63
Building & Development Application Fees	10,997.70
Agency Collections	607.20
Caravan Park Fees	9,510.00
Interest on Investments	8,670.68
CTC Income	3,085.00
Other Income	14,604.24
<b>Total</b>	<b><u>\$429,372.01</u></b>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' REPORT

### 3. Roads and Other Expenditure 2014/2015:

Following are the up to date maintenance figures as at 30<sup>th</sup> June 2014.

ITEM	VOTE	EXPENDITURE	NOTES
Rural Roads Maintenance	765,006	689,628	
Grenfell Town Streets Maintenance	165,568	186,939	Extra trees had to be removed from a risk point of view. Some seals are aged & required extra patching due to wet weather.
Village Maintenance - Caragabal	4,551	7,496	
Village Maintenance - Greenethorpe	7,525	5,054	
Village Maintenance - Quandialla	3,542	8,390	
Garbage/Recycling Collection	107,152	123,201	
Greenethorpe Collections	8,500	6,017	
Commercial Waste Collection	31,000	10,712	
Grenfell Waste Depot Manning/Plant Hire	125,000	132,722	
Tips Working Expenses	32,000	49,416	
Grenfell Tip Green Waste Processing	20,000	13,494	
Grenfell Cemetery Maintenance	29,000	7,551	
Grenfell Lawn Cemetery Maintenance	14,000	20,629	Most internments are now in the lawn cemetery (approx. 70%). Income is also above budget (Refer below)
Grenfell Lawn Cemetery Sites etc. Income	30,500	40,077	Refer expense item above
Noxious Plants	82,000	71,219	
Noxious Plants Extra	20,000	20,986	
Parks & Gardens	188,262	248,428	Light globes replaced, R&M done to building & guttering, replacement of shower fittings, tree trimming, white ant treatment all completed at Henry Lawson Oval. New park signs erected as required by Statewide as park of risk management. Pump replaced at Taylor Park.
Library Expenditure	105,172	75,824	
Baths Income	25,000	23,918	
Baths Expenditure	132,616	161,332	
Baths – Leakage Repairs	0	22,660	
Caravan Park Income	57,000	66,251	
Caravan Park Expenditure	79,449	106,213	

**RTA GRANT WORKS**

<b>DESCRIPTION</b>	<b>VOTE</b>	<b>EXPENDITURE</b>
2013/2014 State Roads (SH 6)	805,658	1,160,801
2013/2014 National Roads (SH 17)	1,605,638	417,498
2013/2014 Regional Roads Block Grant	556,000	498,555
2013/2014 REPAIR Program MR398	200,000	181,805
3 x 3 Program - MR 398	68,000	68,000

<b>2013/2014 Rural Local Roads</b>	<b>VOTE</b>	<b>EXPENDITURE</b>
LOCAL ROAD RESEALS	215,606	168,036
BALLANDENE ROAD	89,776	86,453
MARTINS LANE	59,137	55,214
PINNACLE ROAD	231,529	50,139
DRIFTWAY ROAD	160,193	208,345
OLD YOUNG ROAD	78,706	14,713
GRENFELL STREETS CONSTRUCTION	153,697	107,979
GRENFELL KERB & GUTTER	51,584	1,476
GRENFELL STREETS - FOOTPAVING	41,381	0
NOWLANS ROAD	118,025	0
RECONSTRUCT VILLAGE STREETS	26,856	0
WEDDIN/CAMP/CHURCH FOOTPAVING	192,156	0
QUANDIALLA DRAINAGE	163,637	355
GRAVEL RESHEETING	284,946	289,846
ROADSIDE VEGETATION MGMT PLAN	21,608	0
<b>Total</b>	<b>1,888,837</b>	<b>982,555</b>

<b>2013/2014 Roads to Recovery</b>	<b>VOTE</b>	<b>EXPENDITURE</b>
Pinnacle Road	331,885	313,955
Rural Roads Reseals	100,000	100,000
<b>Total</b>	<b>431,885</b>	<b>413,955</b>

**For Information**

**Noted**

**4. Debt Recovery – Rates and Debtors, A1.7**

Debt recovery action is ongoing with 11 new payment arrangements commenced in the last month. It is pleasing to note several ratepayers who had previously ceased communication with council have renewed communication.

Given the positive response to previous referrals made to the debt collection agency a new batch of 30 ratepayers has been selected for referral.

The outstanding rates percentage as at 30 June 2014 should be known by the November 2014 Council Meeting.

**For Information**

**Noted**

### 5. Insurance Renewals 2014/2015 A3.11.1

Quotations were recently received for Council's Insurance Renewals for the 2014/2015 financial year.

The Mutual schemes in which Council participates are generally working effectively as they are returning bonuses to Council as well as keeping premiums to a reasonable level.

#### Liability:

Council is part of a Mutual of 147 councils and part of a reinsurance placement involving 500 Councils which was developed due to the public liability purchasing crisis of the 1990's. The majority of insurers/reinsurers continue to place exclusions under their treaties for the writing of local government liability risks.

The mutual scheme has worked well for council with contributions only increasing by 1.667% in the past 5 years. Council has also received Risk Management Incentive Scheme payments totalling \$45,256.76 since the incentive scheme was introduced in 2004-2005. The board's discretion to pay claims not strictly covered by the wording is also a substantial benefit of the scheme.

#### Property:

There is surplus capacity in the property market driving pricing reductions for general insurance in most industries however there is not likely to be any significant increased capacity for local government property risks in the short term - insurers are still selective on the risks given the natural catastrophe profile.

Despite this, the rates for property insurance have not increased since 2009 but have only been subject to changes in the declared Total Asset Value.

Again the board's discretion to pay claims not strictly covered by the wording is a substantial benefit of the scheme to council. Rebates which are contingent upon a good claim result in each protection period have totalled \$46,189.76 since 2001.

#### Motor Vehicle:

Claims for the Motor Vehicle portfolio have continued to escalate. The average cost of claims has also increased from \$3,760 in 2007 to \$6,700 in 2013. Despite this motor vehicle renewal terms have been kept relatively stable.

Under the terms of the Motor Vehicle Policy council is eligible for a Claims Experience Discount (CED) which rewards Members with a satisfactory claims result. The indicative CED council will receive for the 2013-2014 year is \$3,293 + GST.

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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### Councillors & Officers Liability:

The Councillors & Officers wording (reinsured through Zurich) is a product specifically designed to cover the exposures particular to Local Government. It is not simply a rebadged Directors & Officers insurance policy but rather it is an evolved cover providing substantial support to Council's through the numerous difficult & unique situations a council encounters.

Claims have increased significantly in the last 12 months with the cost of claims in 2013 more than double the two previous years combined.

Despite the worsening claims trend the bargaining strength of Statewide and the substantial reinsurance offering in the market the scheme has been successful in maintaining the base premium rate for the next protection period. Increases in premium are the result of an increase in total revenue &/or total staff or the Member has incurred claims during the past 5 years.

### Fidelity Guarantee:

Contributions to the Fidelity Guarantee Mutual have been stable for 3 consecutive years and have only risen by 3.25% since 2010. Substantial rebates have been made including the refund of the entire years contribution for 2012/2013.

### Council Security and Privacy Protection Policy (Cyber Liability):

Globally, businesses and governments are ever reliant upon cyber technologies such as cloud computing, online banking and social networks. In parallel with this increased reliance is the rate of change for new technology. In this environment the likelihood of a data breach is continually escalating. Cyber Liability is an insurance policy which addresses exposures associated with data security and privacy breaches that traditional insurance policies do not cover either adequately or at all.

### Members Accident/Corporate Travel:

The premium terms remain unchanged with only policy changes which have generally increased the scope of cover or benefit amounts effective from 30<sup>th</sup> June 2014.

Renewal terms offered to Council for the 2014/2015 financial year are detailed in Table 1:

## THE DIRECTOR CORPORATE SERVICES' REPORT

**Table 1:**

Class of Insurance	Insurer	2013/2014 Premium (GST Inc)	2014/2015 Premium (GST Inc)	Excess	Interest Protected/Categories
Public Liability/ Professional Indemnity	Statewide Mutual	98,747.00	101,018.18	\$12,500	All sums for which The Member shall become legally liable to pay by way of compensation in respect of: Death or Personal Injury Loss or Damage to Property caused by an occurrence in connection with the business from (a) Public Liability (b) Products Liability
Fidelity Guarantee	Statewide Mutual	737.21	737.21	1% of claim with minimum of \$500	Direct financial loss sustained in connection with act/acts of employee dishonesty
Councillors and Officers Liability	Zurich	18,452.15	18,011.21	Varies (\$5,000 to \$25,000) according to event	* Councillors & Officers Liability * Council Reimbursement * Employment Practices Liability * Council Statutory Liability * Council Supplementary Legal Expenses * Council Defamation, Libel & Slander
Members Accident	ACE Insurance Ltd	2,199.18	2,199.18	Nil unless stated in policy wording	* The Mayor, Chairperson, Elected Members, Councillors, Commissioners * All Employees of the policy holder including accompanying Spouse/Partners &/or Dependent Children * All voluntary workers of the Policyholder * All members of any Committees & Trusts established by the Policyholder * Work Experience Students and Other Persons * All Employees of the Policyholder engaged in authorised amateur sporting competitions organised by the Policyholder
Property	Statewide Mutual	66,537.91	67,208.67	Varies (\$1,000 to \$100,000) according to event	All risks of direct physical loss or damage as defined and limited in the scheme wording, on Real property, Personal Property, Business Interruption at the locations advised to & on file with Statewide Property Mutual
Motor Vehicles	Statewide Mutual	37,818.44	32,952.26	Basic excess \$500	All Motor Vehicles & Trailers owned, mortgaged under Hire Purchase Agreement, hired or leased by the Member as declared.
Cyber Liability	Zurich	5,087.50	5,637.50	\$15,000	* Privacy Breach Costs * Digital Asset Replacement Expense * Security & Privacy Liability * Regulatory Proceeding * Business income loss * Cyber extortion threat & reward payments * Internet media liability
<b>Total</b>		229,579.39	227,764.21		

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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**RECOMMENDATION:** that Council endorse the actions of the Director of Corporate Services in accepting the Insurance Premium Renewals as listed in Table 1 for the 2014/2015 financial year.

**030 RESOLVED:** Cr Halls and Cr Hughes that Council endorse the actions of the Director of Corporate Services in accepting the Insurance Premium Renewals as listed in Table 1 for the 2014/2015 financial year.

### **6. Grenfell Library, C2.8.15**

Activities by the Librarian over the last month included the following:-

- The remaining adult nonfiction was weeded during the month and the reference section will be weeded in July. A portion of the previously weeded junior nonfiction was accepted by a local school and the remainder taken to the recycling depot at Young.
- A travelling exhibition, "Flashback: 160 years of Australian fashion photography", circulated by the State Library was on display in the library for almost three weeks and created significant interest.
- "Knit, Natter and Nibble" will re-commence on 2<sup>nd</sup> July.
- The library's Facebook page continues to be popular with photos now being added.
- The librarian was absent for the first half of the month on long service leave. In her absence the library was managed by Mrs Trish Stephens.
- Otherwise activities have been of a routine nature.

**For Information**

**Noted**

### **7. Economic Development, C2.8.13**

Council's Economic Development Officer has been involved in the following activities:

- Continued involvement with the Weddin Development Committee (WDC) including attendance at a breakfast networking session in July. Numbers at the breakfast networking session were down on normal attendance so it is planned to return to evening meetings. The group decided to discontinue with the loosely planned July shop local promotion. The next meeting will be August 5th at the Railway Hotel.
- Ongoing organization and assistance provided to the Central NSW Business Enterprise Centre (BEC) in running a strategic business planning course for members of the business community. A graduation for the students of the Strategic Planning course run by Central NSW Business Enterprise Centre (BEC) will be held on July 15th at 6pm at Grenfell Hall.
- Continued liason with Sarah Clifton and Michael Yates regarding the content and layout of the business and relocation prospects. The prospectus is on track to be received from the printer by the end of July in time for the Country NSW Expo.
- Planning for the Country NSW Expo. A site for the Country NSW Expo on August 2 & 3 at Olympic Park has been booked. People attending are Michael Yates, Geoff McClelland, Graham Eppelstun and Auburn Carr. Accommodation has been booked walking distance from the expo. Displays for the stand have been organised and school and real estate agents have been contacted to provide information to distribute.



## THE DIRECTOR CORPORATE SERVICES' REPORT

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- Applied for the Foundation for Rural & Regional Renewal (FRRR) Culture, Arts, Tourism & Community Heritage (CATCH) grant to install signs in the Weddin Mountains National park promoting Grenfell. Outcome will be known by September.

For Information

Noted

### 8. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

- Assisting with the update of Facebook ([www.facebook.com/tourismgrenfell](http://www.facebook.com/tourismgrenfell)) and twitter ([www.twitter.com/tourismgrenfell](http://www.twitter.com/tourismgrenfell)) accounts.
- Management of the Art Gallery prior to new coordinator starting. Exhibition changeover took place on June 14<sup>th</sup>. Assisted in preparing information to assist the new Art Gallery coordinator. The new 'Diversity' exhibition features artists from West Wyalong; Lisa Dangerfield, Elaine Marshall and Claire Wishart. There have been a number of sales from the new exhibition.
- Continued planning for Gold Fest with entertainers booked. Essential Energy is a confirmed Gold Fest sponsor, for \$500. Rotary have extended an invitation to speak on Gold Fest at their August 20<sup>th</sup> meeting.
- Attendance at a morning tea held on June 27<sup>th</sup> in the Community Hub Building to explain the new art gallery arrangements with the volunteers.
- Visitation to the Craft Shop decreased in June 2014 compared to the previous year.
- Compiling an application for Arts & Cultural New Projects funding for Architects of Air- a walk through light show.
- Planning and coordination for the upcoming Melbourne Cup visit. Met with Terry & Dedrie Carroll who offered their assistance in coordinating the cup visit. All schools in the shire have been invited to view the cup. It is planned to have a picnic lunch at Ben Halls cave and a dinner with participation from both Lions and Rotary.

For Information

Noted

### 9. Arts and Culture Officer, C2.6.43

Council's Arts and Culture Officer has been involved in the following activities:

- Updated listings on visitnsw.com.au
- Emailed and called stall holders to confirm their attendance.
- Emailed 2014 stall holders with important stall information for the festival
- Sent out more stall holder application forms. Received and recorded returned stall holder booking forms.
- Marked out all the street stalls in Main Street
- Onsite all day Saturday for the Henry Lawson Festival
- Onsite Sunday morning for the Henry Lawson Festival

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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- Allocated street stalls and prepared image board of Main Street for stall holders
- Designed and had printed the sponsor Thank you board that appeared in Main Street
- Amended the HLF manual and sent it to all of the coordinators for feedback
- Prepared a list of food stall holders for Isabel and Brendan so they could check the stalls at the festival
- Tidied up stall holder database for 2015
- Updated the 2014 stall holder booking form for 2015
- Prepared a report for the HLF wrap up meeting covering media, stalls, sponsorship and general feedback I had received from the public
- July/August Grenfell Tourism Newsletter
- Sourced quotes and put together the Gold Fest media schedule
- Gathered event information to update grenfell.org event calendar

Councils Arts & Culture Officer – Claire Myers finished working with council on the 30<sup>th</sup> June 2014. I would like to acknowledge positive impact Claire had on the Weddin Shire whilst undertaking her role and wish her the best of luck.

**For Information**

**Noted**

### **10. Grenfell Internet Centre, C2.8.14**

Council's Internet Centre Officer has been involved in the following activities:-

- Steady sales during June.
- Printing of several sets of funeral service booklets.
- Seniors Computer Club classes.
- An end of financial year flyer was delivered to all rural addresses in the lead up to the end of financial year.
- The Internet Centre will be the temporary Access Service from July 1<sup>st</sup> delivering access to Centrelink and Medicare services. This is a free service to the community; the Internet Centre will invoice the Department of Human Services. The Department of Human Services will be advertising for a suitable provider to provide these services on an ongoing basis.

**For Information**

**Noted**

**LACHLAN GIBSON**  
**DIRECTOR CORPORATE SERVICES**

**031** **RESOLVED:** Cr Best and Cr Parlett that except where otherwise dealt with the Director Corporate Services' report be adopted.

17 July 2014

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

### **1. Works Report (6 July 2014)**

#### **1.1 Classified Roads Maintenance**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6            -        general maintenance  
                 -        replaced guardrail at three sites with ET 2000 terminal ends  
                 -        clearing of table-drains for better water flow  
                 -        laid concrete for base of new culverts  
                 -        supplied traffic control for a car accident  
                 -        cleared stockpile sites at Adelargo Road and Porters Mount Road

SH17           -        general maintenance

MR398          -        general maintenance

MR236          -        general maintenance

MR237          -        general maintenance

MR239          -        general maintenance

#### **1.2 Rural Local Roads Programme**

Routine maintenance such as slashing, patching & guide posting has continued on a majority of Council roads during the month

- Pinnacle Road sealed 2 kms of widening
- started next 2 kms of widening on Pinnacle Road
- started clearing 2 kms of Nowlans Road to prepare for widening

#### **1.3 Rural Maintenance**

Routine maintenance such as slashing, patching & guide posting has continued on a majority of Council roads during the month

- general maintenance
- painted bench seats at Quandialla
- maintenance graded Hancock-Flynns Road, Woodgates Lane and Matchetts Lane

## THE DIRECTOR ENGINEERING'S REPORT

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- re-sheeted Thompsons Lane
- patch gravelled Major West Road

### 1.4 Urban Maintenance/Construction

- general maintenance
- footpath grinding carried out to remove trips.

**For Information**

**Noted**

## 2. Other Works

- prepared, erected and removed signage for the Henry Lawson Festival
- painted Taylor Park Rotunda

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- removed dying trees in Brickfield Road and Wood Street
- ground stumps in Wood Street, Sale Street and Brickfield Road
- repaired and painted park seats

### 2.2 Cemeteries

The following graves have been prepared from: 8 June 2014 to 6 July 2014

Grenfell Lawn	–	1
Grenfell	–	1
Bimbi	–	Nil
Caragabal	–	Nil

The following maintenance has been carried out in the last month:

- topped up graves
- remove excavated soil

### 2.3 Sewer Mains

Five (5) sewer chokes have been attended to during the last month.

None were in the relined parts of the system.

### 2.4 Private Works Nil

### 2.5 Village Maintenance Nil

## THE DIRECTOR ENGINEERING'S REPORT

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2.6 Other  
Nil

2.7 Vandalism

Urban – Nil

Rural – Nil

**Total Cost:** Nil

**Final Cost Urban to 30 June 2014:** \$4,925.00

**Final Cost Rural to 30 June 2014 :** \$4,410.00

(from 1/7/2013 to date)

**For Information**

**Noted**

### 3. Future Works

3.1 Rural

- general maintenance
- continue widening Pinnacle Road
- continue widening Nowlans Road and Bimbi – Caragabal Road (subject to weather)

3.2 Urban

- general maintenance
- Cemetery beam construction

**For Information**

**Noted**

### 4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PI 3957	New Western Star Truck	Lower exhaust intake stacks, decals etc
PI 3958	New Western Star Truck	Lower exhaust intake stacks, decals etc
	RFS Trucks	Complete pre-season services, regos etc
PI 3953	Garbage Truck	Replace actuators on lifting arm, replace handpiece
PI 3956	Low Loader	75,000km service
PI 4094	Case Backhoe	New muffler, exhaust

Tender have been called for the supply of two (2) dog trailers, which close on 5 August 2014.

## THE DIRECTOR ENGINEERING'S REPORT

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Quotations have been received for the replacement of two (2) cockerel spreaders. The lowest conforming quotation was \$29,800.10 each, totalling \$59, 600.20. As the approved allocation in the 2014/2015 Plant fund was \$40,000, it is proposed to defer the replacement of one of the Toyota Dynas (budget \$60,000) so as to cover the increased expenditure.

### **RECOMMENDATION:**

Confirm Action

**032 RESOLVED:** Cr Griffiths and Cr Halls that the action be confirmed.

#### **5. RMS RMCC Contract, R2.54.4**

Routine maintenance on SH6 and SH17 continues.

Preliminary planning for the 2014 heavy patching and reseal works is being carried out.

Guardrail replacement has been carried out on SH6.

For Information

Noted

#### **6. Noxious Weed Report – June, C2.8.12**

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed – Bridal creeper, Prickly Pear, Scotch Thistle, blackberry, African Boxthorn
- Areas sprayed – Trigilana, Marsden, Tirranna, Pullabooka, Wallah Wallah, Yambira, Bungalong, Bumbaldry, Brundah, Yuline, Maudry
- Bio control-transfer Bridal Creeper rust
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.
- 3 property re-inspections
- Publicity – Lachlan Valley Noxious Weeds Committee Weed trailer was manned by NSW Farmers representatives at the Henry Lawson Festival.
- More than three quarters of the shire properties have now been inspected for weeds.

The Noxious Weeds Officer also attended the Lachlan Valley Weeds Advisory Committee Meeting in Cowra on 9 July 2014. Clr Halls was an apology. The following matters were discussed:-

- Red guide post projects – statewide media coverage in September.
- Weeds Action Program 2 – possible.

For Information

Noted

### 7. Disposal of Rural Fire Service items.

Approval has been received from Rural Fire Service to dispose of four (4) old tanker trailers and the 1981 Caragabal Isuzu truck.

It is proposed to advertise these items locally and regionally when the items are ready for sale.

In the past there was a combined sale at Forbes but these are no longer held.

**RECOMMENDATION:** that Council offer for sale:

- BFO – 3622
- BFO – 6080
- BFO – 6811
- BFO – 6812
- BFO - 0274

### 033 **RESOLVED:** Cr Halls and Cr Griffiths that Council offer for sale:

- BFO – 3622
- BFO – 6080
- BFO – 6811
- BFO – 6812
- BFO - 0274

### 8. Heavy Vehicle Safety and Productivity Program (Round 4), T3.6.7

Council proposes to apply for Commonwealth Government funding under the Heavy Vehicle Safety and Productivity Program for the:

- upgrade of SH6/Greenethorpe – Bumbaldry Road intersection, with RMS to be requested to fund 50% of the project.
- upgrade of the old rest area at Marsden as a heavy vehicle rest area with RMS to fund 50% of the project.

Proposals must be submitted by Thursday 28 August 2014.

**RECOMMENDATION:** that Council:

- i) Submit a proposal under the Heavy Vehicle Safety and Productivity Program for the upgrading of SH6/Greenethorpe – Bumbaldry Road intersection with a co-contribution from RMS.
- ii) Submit a proposal under the Heavy Vehicle Safety and Productivity Program for the provision of a rest area on SH17 at Marsden with a co-contribution from RMS.

### 034 **RESOLVED:** Cr Halls and Cr Hughes that Council:

- i) Submit a proposal under the Heavy Vehicle Safety and Productivity Program for the upgrading of SH6/Greenethorpe – Bumbaldry Road intersection with a co-contribution from RMS.
- ii) Submit a proposal under the Heavy Vehicle Safety and Productivity Program for the provision of a rest area on SH17 at Marsden with a co-contribution from RMS.

## THE DIRECTOR ENGINEERING'S REPORT

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### 9. **Bridges Renewal Program, R2.11.8**

Letter B2 refers.

Council proposes to apply for Commonwealth Government funding for the replacement of the timber bridges on:-

- Beazleys Lane
- Gambarra Road

with concrete bridges under the Department of Infrastructure and Regional Development Bridges Renewal Programme, on a design and construct basis or on a modular basis.

Details are currently being determined with the closing date being 28 August 2014.

**RECOMMENDATION:** that Council apply for funding for the replacement of the timber bridges on Beazleys Lane and Gambarra Road under the Bridges Renewal Programme.

**035** **RESOLVED:** Cr McClelland and Cr Brown that Council apply for funding for the replacement of the timber bridges on Beazleys Lane and Gambarra Road under the Bridges Renewal Programme.

### 10. **Black Spot Funding 2015-2017, T3.7.3**

The closing date for the Commonwealth Government's Black Spot Funding is 29 August 2014.

The Director Engineering will be attending a Black Spot Funding workshop in Parkes on Monday 21 July 2014 to obtain a better understanding of the requirements for successful bidding for Black Spot funding.

Further information will be provided at the meeting.

**RECOMMENDATION:** that Council seek Black Spot Funding for the Mary Gilmore Way in the area of Dick's Bridge as identified by the Director Engineering.

**036** **RESOLVED:** Cr Brown and Cr Hughes that Council apply for Black Spot Funding for the Mary Gilmore Way specifically in the area of Dick's Bridge.

### 11. **Transport for NSW – Fixing Country Roads, A3.6.51**

The Director Engineering attended a meeting in Parkes on Tuesday 15 July 2014 with Transport for NSW to listen to an update on funding of \$37.5m under the State Government's Fixing Country Roads (FCR) programme.

The aim of this programme is to improve freight productivity on local roads on a priority basis. Whilst there is no requirement for matching funding, the meeting was advised that projects with co-funding from Council would be considered for funding more favourably than with no co-funding component.



## THE DIRECTOR ENGINEERING'S REPORT

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There are at least two (2) roads which could fall under this category, being:

- Greenethorpe – Bumbaldry Road (movement of grain by road from the Greenethorpe silos to SH6 and easterly)
- Bewleys Road (upgrade to B-Double standard to allow grain from Lake Cowal area to be transported to the Wirrinya silos)

Other roads could also be considered for the programme. An expression of interest must be submitted by Monday 4 August 2014.

**RECOMMENDATION:** that Council submit an expression of interest under the State Government's Fixing Country Roads program for the upgrade of Greenethorpe – Bumbaldry Road and Bewleys Road to B- Double standard with Council to contribute 50% of funds.

**037** **RESOLVED:** Cr Halls and Cr McClelland that Council submit an expression of interest under the State Government's Fixing Country Roads program for the upgrade of Greenethorpe – Bumbaldry Road and Bewleys Road to B-Double standard with Council to contribute 50% of funds.

### **12. CCTV (camera) at Henry Lawson Statue, C1.6.9**

There are a number of steps to be taken prior to the establishment of a CCTV (fixed camera) at the Henry Lawson Statue in Main Street, as recommended by the National Community Crime Prevention Programme.

The steps are not onerous, but comply with due process. These include:-

- an analysis of crime in the area,
- establish whether a camera is the best option
- establish clear objectives such as to prevent vandalism,
- involve local Police,
- involve community consultation as part of the process,
- stipulate that the camera is not monitored unless required,
- stipulate that only the statue will be monitored.

**RECOMMENDATION:** that Council advertise that it proposes to monitor the Henry Lawson Statue using a fixed unmonitored camera and seeking comments on the proposal.

**038** **RESOLVED:** Cr Hughes and Cr Best that Council advertise that it proposes to monitor the Henry Lawson Statue using a fixed unmonitored camera and seeking comments on the proposal.

### **13. Le Tour de Greenethorpe, T3.4.1**

An application has been received from the Greenethorpe Hall Committee for approval to hold the Le Tour de Greenethorpe on 21 September 2014, including some road closures.

No objection is raised subject to conditions imposed by the Weddin Local Traffic Committee.

## **THE DIRECTOR ENGINEERING'S REPORT**

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A request has also been made for the loan of barricades and signs for the event.

**RECOMMENDATION:** that:

- i) the application be referred to the Weddin Local Traffic Committee for comment and conditions.
- ii) the provision of barricades and signs be approved as requested.

**039** **RESOLVED:** Cr Hughes and Cr Griffiths that:

- i) the application be approved subject to any conditions applied after referral to the Weddin Local Traffic Committee.
- ii) the provision of barricades and signs be approved as requested.

**W TWOHILL**  
**DIRECTOR ENGINEERING**

**040** **RESOLVED:** Cr Brown and Cr McClelland that except where otherwise dealt with the Director Engineering's report be adopted.

17 July 2014

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

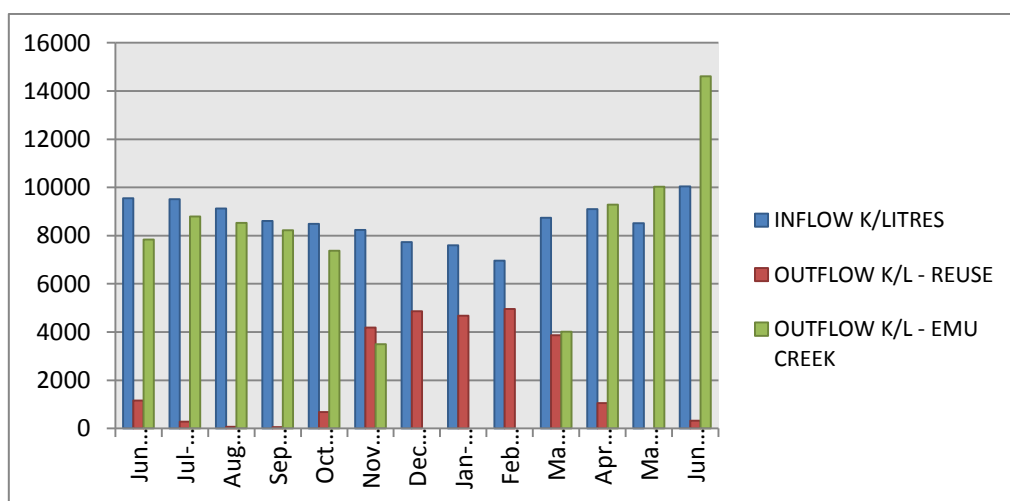
**A. Public Health and Environmental Matters**

**1. Sewerage Treatment Works, S1.1.1**

Total inflow through the Works during June 2014 was 10,038 kl with the daily average of 334.6kl. Outflow for irrigation for reuse was 328 kl and discharge to Emu Creek 14,615.5 kl.

The highest daily recording of 470 kl occurred for the 24 hours ending 6.30 am on 2 June 2014 and the lowest of 265 kl for the 24 hours ending 6.30 am on 13 June 2014.

A total rainfall of 96 mm was recorded for the month.



For Information

Noted

**2. Animal Control, A4.4.4**

Animal control activities were:

**a. Companion Animals**

Animals Seized: 0  
Animals Impounded: 2 (Dogs)  
Animals Sold: 0  
Animals Surrendered: 1 (Dog)

Animals Returned to Owners: 0  
Animals Destroyed: 0  
Animals Released: 1 (Dog)  
Animals handed to Rescue Org: 1

(Note: Dog was microchipped & desexed. Handed to Young Ranger for rehoming/small dog rescue)

For Information

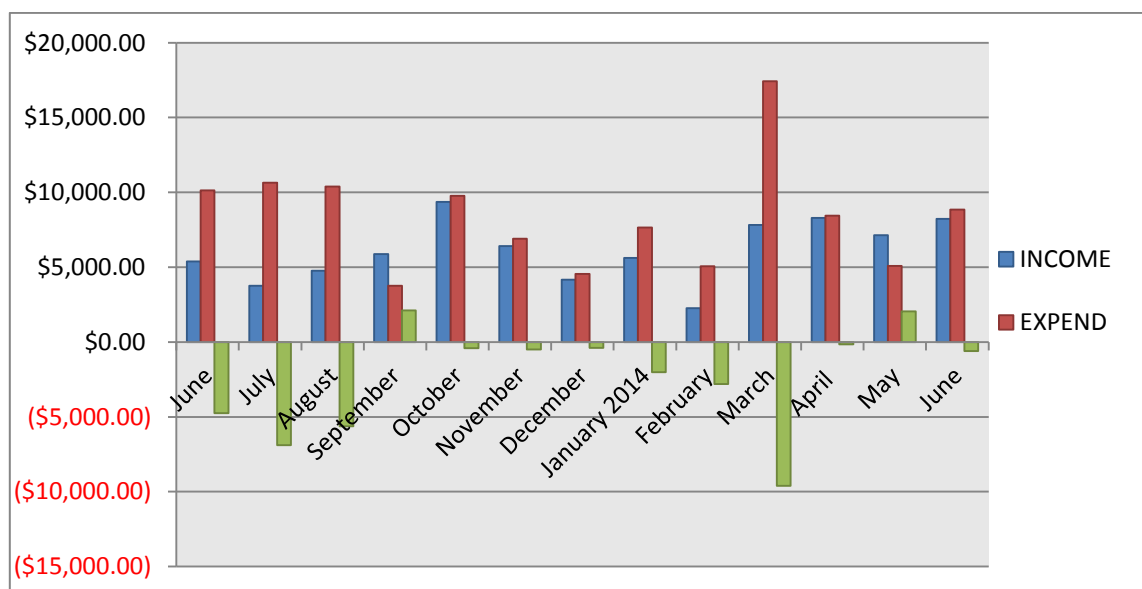
Noted

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### 3. Caravan Park Operations, P2.3.3

Income for the month of June 2014 was \$8,235.00 with expenditure of \$8,841.80 resulting in an operational loss of \$606.80 for the month.

There were 335 sites occupied for the month of June 2014.



For Information

Noted

### 4. EPA Options Paper that Considers the Introduction of the Section 88 Waste and Environment Levy to the Non-Regulated Area, E3.3.1

Weddin Shire Council has prepared a response to the EPA's Options Paper that considers the introduction of the Section 88 Waste and Environment levy to the non-regulated area and in doing so has evaluated the four options proposed in the Options Paper and concluded that any introduction of the levy would likely have significant negative impacts on local communities.

The purpose of the response was to provide the EPA with an understanding as to the effects that a waste levy may have on the local communities and to encourage Government to closely evaluate the potential benefits against the likely negative social, financial and environmental impacts that would apply should a levy be introduced to the non-regulated area.

Weddin Shire Council is not opposed to Government's ambitions for increased resource recovery and improved environmental performance but there are alternatives in achieving these goals without the need to introduce a waste levy into the non-regulated area. Council has made major gains in waste diversion over recent years and will continue to pursue further improvements in the manner in which waste is managed in the Weddin Shire. A measured approach will ensure Council's vision for waste reduction is balanced by the community's aspirations and capacity to pay and not be subject to a broad based levy that takes no account of Weddin Shire's specific and challenging circumstances.

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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The response examines the points of difference between Weddin Shire and its counterparts on the coastal strip and identifies the social, financial and environmental impacts should a waste levy be introduced into the non-regulated area. The response included recommendations that would support rural and regional communities whilst achieving Government's environmental goals.

It is noted that the Options Paper is evasive in declaring the quantum of any levy that could be imposed on the non-regulated area and elects to use hypothetical figures of \$5 and \$10 to extrapolate the potential impacts and benefits. There is no indication in the Options Paper of potential increases in the levy as was introduced to the Regional Regulated Area (RRA) in 2009. It is therefore difficult to accurately determine the financial and economic implications should a levy be introduced. Equally, each option presented would have varying impacts, ranging from no impact should option 1 be adopted (not expanding the levy) to significant impact should option 2 be adopted (extending the levy across NSW).

Council currently landfills approximately 3500 tonnes of waste per annum, and if the levy were introduced and ultimately reached \$40 per tonne, then the annual payment for the levy to Government would be \$140,000. Some money may be returned to Council in the form of competitive grants, such as the current Waste Less Recycle More program but much would be lost to consolidated revenue.

Council's submission contained the following recommendations –

- (a) Option 1 (not expanding of the levy) is adopted by Government
- (b) The social, financial and environmental impacts of a waste levy are taken into account when assessing the introduction of a levy
- (c) Cost benefit and the communities' capacity to pay are considered as primary factors in any determination of the expansion of the waste levy
- (d) "Unique issues" confronting western Councils are acknowledged by Government
- (e) The EPA to acknowledge inaccuracies expressed in the Options Paper

**For Information**

**Noted**

### **5. Response to the EPA's Regulatory Impact Statement (Consultation) for Proposed Protection of the Environment Operations (Waste) Regulation 2014, E3.3.1**

Weddin Shire Council has prepared this response to the EPA's Regulatory Impact Statement (Consultation) for Proposed Protection of the Environment Operations (Waste) Regulation because of the far reaching impacts the proposed changes to the (Waste) Regulations are likely to cause to the manner in which Council provides waste management services to its communities and to the costs of providing these services.

Government is undertaking stakeholder consultation on proposed changes to two passages of legislation in parallel, that is, the (Waste) Regulation and the Extension of the Waste Levy (Section 88). For the non-regulated area of NSW, there is an interconnectivity of the effects of proposed changes to both pieces of legislation whereby any introduction of the levy to the non-regulated area will have a multiplier effect for operators of waste facilities should the proposed changes to the (Waste) Regulations be introduced. Should the Waste Levy not be extended to the non-regulated area, then the implications with the (Waste) Regulations will not be so

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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pronounced. This point needs to be clearly understood by government and by those stakeholders most likely to be affected by the proposed changes.

The following requirements will result for operators of landfills (particularly applies to small rural landfills) not required to pay the levy under Section 88 –

- (a) Provide annual returns to the EPA
- (b) Provide details of the site location, name and address of the occupier
- (c) Confirm landfilling is a lawful activity and being used in accordance with permissibility
- (d) At least once per week all waste to be covered with VENM to a depth of 0.15 m
- (e) Odour, dust, mud and noise management
- (f) Avoid discharges from the landfill site causing water pollution
- (g) Secure the site against uncontrolled public access
- (h) Minimise the risk of fire at the landfill site
- (i) Provide and maintain suitable plant and equipment
- (j) Do not have to meet benchmark techniques, but achieve best practice
- (k) It is unknown whether WLRM will include contributions to the cost of transitioning to transfer stations

The submission made the following recommendation – to amend the proposed legislation to reflect:

- (a) The NetWaste region (of which Weddin is a part) be exempted from the provisions of the (Waste) Regulations proposed for “Land Pollution Offence”
- (b) The EPA to work in partnership with the NetWaste region (of which Weddin is a part) to address landfill risk on a case by case basis.
- (c) The EPA to provide funding assistance in the delivery of agreed actions.

**For Information**

**Noted**

### **6. Cinema/Conference Room, P2.3.5**

Council has had a request to consider the installation of a hearing loop within the cinema/conference room to assist those with hearing aids to achieve a better quality of sound in the cinema experience.

An inspection and quote was requested to allow Council to assess the costs relating to this installation. The price received was in the vicinity of \$5,000.

**RECOMMENDATION:** that Council consider the installation of the Hearing Loop System for the Cinema/ Conference Room in the 2015/16 Budget.

**041** **RESOLVED:** Cr Brown and Cr Best that Council consider the installation of the Hearing Loop System for the Cinema/Conference Room in the 2015/2016 Budget.

**7. Pigeon Control in Main Street, P2.12.3**

Council has had several enquiries regarding the issue of pigeon control, particularly in the Main Street.

In response to these requests and particularly in relation to the ongoing maintenance issues caused by pigeons to Council buildings, Council sought advice on appropriate control measures.

On inspection of Council's building (Old Commonwealth Bank Building) was carried out by Coolamon Pest Control Pty Ltd.

The proposal to treat the building and install control spikes on the entire building is in the \$20,000. It should be noted that Council has previously spent \$4000 on replacement of guttering that deteriorated due to pigeon droppings.

**RECOMMENDATION:** that Council continues to investigate further options regarding pigeon control on its buildings and consider these actions in the 2015/16 Budget.

**042**     **RESOLVED:** Cr Brown and Cr Best that Council continues to investigate further options regarding pigeon control on its buildings and consider these actions in the 2015/16 Budget.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### **B. Planning and Development Matters:**

#### **1. Development Applications**

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
19/2014	Mrs L Heatley	Shed	\$10,000	Lot: 5 DP: 868388 Sullivan Street GRENFELL NSW 2810
20/2014	Mrs LJ Schiemer	Dwelling Alterations – Garage to Bedroom	\$4,000	Lot: 71 DP: 738105 50A Warraderry Street GRENFELL NSW 2810
21/2014	Mr DW & Mrs MA Troth	Awning	\$4,990	Lot: 1 DP: 534874 64 Warraderry Street GRENFELL NSW 2810
23/2014	Mr SA Holz	New Dwelling	\$270,175	Lot: 51 DP: 1009851 PO Box 181 GRENFELL NSW 2810
24/2014	Mr PJ Rolls & Miss M Ray	New Dwelling	\$199,281	Lot: 561 DP: 754578 63 Melyra Street GRENFELL NSW 2810
26/2014	Mr GW Baker	Awning	\$4,900	Lot: 1 DP: 601242 30 Brundah Street GRENFELL NSW 2810
27/2014	M & M Building Pty Ltd	Carport	\$3,800	Lot: 13 DP: 818868 100 Cowra Road GRENFELL NSW 2810

**For Information**

**Noted**

#### **2. Grenfell Aquatic Centre, P2.3.1**

As part of the redevelopment of the swimming pool centre Council invited submissions from 6 Consultants to assist council in the production of concept plans(in line with Councils in-house developed),the production of Tender documents and assistance in tender assessment.

**Due to time constraints for the development and the rescheduling of Council meeting to later in July, Councillors were requested to review this report and provide comments in relation to the recommendation with a view to appointing the recommended consultant by 7<sup>th</sup> July 2014. Comments were received from one Councillor.**

The consultants were requested to develop a master plan to redevelop its existing swimming pool. Council required the following services to progress this project:

- Development of master plan for the Grenfell Pool, which involves development of an integrated swimming complex, containing:
  - i. Demolition of existing pool and buildings
  - ii. 50m outdoor pool and associated plant
  - iii. Children's wet play area and program pool
  - iv. Associated amenities, offices, kiosk and administrative areas



## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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The consultant's scope includes:

- a) Refine design concept provided incorporating water treatment plant space required after identification of plant design according to the NSW Ministry of Health Guideline Document, accessible amenities and other provisions, workability of control and kiosk/staff zone. Consultant must keep council project team fully informed and must gain consensus on major elements including the type of plant suggested.
- b) Pool Water Treatment identified and designed and specified fully as a detailed performance based design. The consultant team must have a specialist filtration designer to carry out this component.
- c) Consultant team to include electrical consultant to assess the power feed to site and its capacity – and to assess the design load of new equipment/power & lighting (including light poles for night activities).
- d) Provide a specification for all architectural elements including finishes and extent of, pool finishes and fixtures.
- e) Write and compile a tender document using AS 4000 - 1997 as the formal contract – including all returnable schedules, a detailed schedule of price breakdown, scope of work by contractor, refined drawings and finishes specification for buildings and pools, plant design and specification.
- f) Assist Council with evaluation of tenders from contractors.
- g) Provide Contract Administration during construction – generally one visit per month, provide design & detail clarifications during construction to ensure project is completed and assist council with progress payment assessments, defects inspection at end of construction, defects inspections at end of Defects Liability Period.

It was considered that preliminary investigations would be carried out by Council and included in construction design drawings:

- Survey
- Geotech report & test holes to building areas. (This report will be submitted to all builders entering the tender for their structural engineers to design building footings and pool structures)
- Hazardous materials report – asbestos identification for demolition works
- Services in ground – position & identification on survey

It has been advised that the development be will be carried out under the provisions of State Environmental Planning Policy (Infrastructure) 2007 which does not require Council to submit formal development application or construction certificate.

Council requires these consultancy works to be completed by 15/9/14.

In responding the consultants were to provide:

- i. Details of capacity to provide the above services and meet the required timeline
- ii. References from clients
- iii. A schedule of charges for services
- iv. Details of current professional indemnity and workers comp insurance
- v. Proven experience of successful delivery of similar value for money projects in Country NSW.
- vi. Referees feedback in terms of design outcome, value for money, and ability to work in a team environment with the client.
- vii. Quality & experience of sub consultants.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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- viii. Detailed understanding of the commission and what is required to provide a good tight tender outcome for the construction contract.
- ix. \$10,000,000 Professional Indemnity Insurance, \$20,000,000 Public Liability Insurance, Certificate of Currency for Workers Comp.
- x. Other standard WHS schedules required to be issued by Local Government.

Quotations were received by Council up until 5pm Friday 20 June 2014 at which time Council had received 4 four Submissions.

The firms making the submissions and quotes are:

- |  |                 |
|--|-----------------|
| 1. Geoff Ninnies Fong and Partners   | \$225,000 + GST |
| 2. Pool Link<br>(this quote is only for initial plan development and fails to address the extent of the brief) | \$14000 + GST   |
| 3. NBRIS and Partners  | \$119,348 +GST  |
| 4. Facility Design Group   | \$132,000 + GST |

Note: Copies of the entire submissions are available on request.

**In reviewing the quotes, the two lowest are well within the considered 5 -10 % range of plan and document production on a major project. Considering compliance with Councils requirement's set out in the Brief it was recommended that Council accept the quote from Facility Design Group.**

**While it is appreciated that it is not the lowest figure, the experience and knowledge set out in the submission, in conjunction with their rural council pool redevelopment experience and appreciation of Council's budget constraints and timetables, leads to this recommendation.**

Council has advised Facility Design Group of acceptance of their quote and is seeking concurrence and confirmation of action.

### Confirmation of Action

**043** **RESOLVED:** Cr Parlett and Cr Niven that the action be confirmed.

### 3. Draft Regions for Growth Planning NSW, T2.3.1

Council has been advised that in conjunction with 2014 NSW Statewide Profile, draft Regions for Growth Planning have been developed.

The development of these regions is based on analysis of evidence relevant to strategic planning.

This includes:

- Spatial patterns of population growth and migration
- Relationships between major regional centres and neighbouring communities
- The cross-border influence of adjacent regions in other states and territories
- Shared economic, social and environmental opportunities and challenges
- Current and long-standing working relationships between neighbouring local government areas, and
- Information and evidence from the Independent Local Government Review Panel

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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The document proposes 10 Regional Growth Plans with Weddin Shire being located within the Central West and Orana region.

The Region consists of the local government areas of Bathurst, Blayney, Bogan, Cabonne, Coonamble, Cowra, Dubbo, Forbes, Gilgandra, Lachlan, Lithgow, Mid Western, Narromine, Oberon, Orange, Parkes, Warren, Warrumbungle, Weddin and Wellington.

It is noted that these local governments' inclusions align with the proposed Regional Joint Organisations from the NSW Independent Local Government Review Panel and the Central West and Central Tablelands Local Land Service regions.

Comments on the proposed regions are being received up to 25 July 2014.

**For Information**

**Noted**

### **4. Weddin Shire Council Development Control Plan, T2.1.11**

Council staff has almost completed the first draft of Council's Comprehensive DCP to sit with Council's Local Environmental Plan 2011.

It is at this time that consideration of a workshop for Councillors is appropriate.

This workshop will assist Councillors with an understanding of the legislative status of the document and controls Council would like to see to assist growth and development in the Shire.

**RECOMMENDATION:** That a Councillor workshop be organised to consider the Draft Weddin Shire Council Development Control Plan for the 1<sup>st</sup> August 2014 at 10am.

**044** **RESOLVED:** Cr Best and Cr Brown that a Councillor workshop be organised to consider the Draft Weddin Shire Council Development Control Plan for 21<sup>st</sup> August 2014 at 3.30pm.

**B J HAYES**  
**DIRECTOR ENVIRONMENTAL SERVICES**

**045** **RESOLVED:** Cr Best and Cr McClelland that except where otherwise dealt with the Director Environmental Services' report be adopted.

**MINUTES OF THE INAUGURAL GRENFELL SESQUICENTENARY COMMITTEE MEETING HELD ON THURSDAY, 26 JUNE 2014 COMMENCING AT 5.30 PM AT THE COUNCIL CHAMBERS. (C1.4.16)**

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**1. PRESENT:** Jack Black, Jenny Hetherington, Hugh Moffitt, Judy Mitton, Lisa Eastaway, Tracey Robinson, Lloyd Thomas, Cr Carly Brown, Bill Twohill, Peter Moffitt, Cr Geoff McClelland, Auburn Carr, Liz Carroll and Glenn Carroll.

**2. APOLOGIES:** Pam Livingstone

**Resolved:** J Black and H Moffitt that the apology be accepted.

**3. ELECTION OF CHAIRPERSON:**

**Resolved:** L Carroll and L Eastaway that Peter Moffitt be elected Chair.

**4. ELECTION OF SECRETARY/TREASURER:**

**Resolved:** Cr C Brown and L Thomas that Glenn Carroll be elected Secretary/Treasurer.

**5. ELECTION OF PUBLICITY OFFICER:**

**Resolved:** G Carroll and J Mitton that Tracey Robinson be elected Publicity Officer.

**6. GENERAL BUSINESS:**

**6.1 Sec 355 Committee of Council**

- Council has adopted the committee as a Sec 355 Committee of Council and the committee is covered under Council's Public Liability Insurance Policy.

**Resolved:** J Hetherington and J Black that the actions be acknowledged and endorsed.

**6.2 Date for Celebrations**

- It was proposed that the date for the celebrations be the long weekend in October 2016 with the organisers of the lead up events encouraged to conduct their events in the sesquicentenary theme ie Australia Day.

**Resolved:** B Twohill and Cr Brown that the celebrations be held on the October 2016 long weekend.

**6.3 Extent of Celebrations**

- It is envisaged that it will be a big weekend of celebrations.

**6.4 Council's allocation of \$10,000 in the 2014/2015 Operational Plan**

- To assist with expenses associated with organising the event.

#### 6.5 2013 Narrandera Sesquicentenary Celebrations

- See [www.narrandera150.com.au](http://www.narrandera150.com.au) for further details.
- Consideration to be given to visiting Narrandera to obtain information and ideas in regards to their celebrations.

#### 6.6 Website – Promotion/Advertising

- To be developed.

#### 6.7 Rudy Kistler Chalk Art

- Artist to be contacted to ascertain if she is available to be part of the celebrations on the long weekend and able to develop a concept for the weekend.
- Arts Out West CASP grant could possibly be available.

**Resolved:** Cr Brown and L Thomas that the artist be contacted to ascertain if she is available to be part of the celebrations, able to develop a concept and the CASP grant be investigated.

### 7. **GENERAL BUSINESS:**

- The following ideas were put forward by committee members that could be developed for the celebrations:-
  - Book
  - Coin collection
  - Re-instate turntable at Railway Station
  - Grenfell curtain promotion
  - Brochure
  - Time Capsule
- The program and newspaper from the 1966 Celebrations were tabled.

**Resolved:** L Eastaway and L Carroll that a copy of the program and newspaper be circulated for committee members information.

**8. DATE OF NEXT MEETING:** Thursday, 28 August 2014, 5.30pm at the Council Chambers.

**9. MEETING CLOSED:** There being no further business to discuss the meeting closed at 6.21pm.

**046 RESOLVED:** Cr McClelland and Cr Brown hat the minutes of the Inaugural Grenfell Sesquicentenary Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MEETING WITH ART GALLERY VOLUNTEERS TO DISCUSS THE FUTURE OPERATIONAL ASPECTS OF THE ART GALLERY, HELD 9.00AM FRIDAY 27 JUNE, 2014 AT THE GRENFELL COMMUNITY HUB.**

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**PRESENT:** Mary Hunter, John Skelton, Mary Moffitt, Di Griffiths, Desiree Bottelier, Hugh Moffitt, Jenny Hetherington, Cr Jan Parlett, Judy Mitton, Cr Carly Brown, Lachlan Gibson, Auburn Carr and Glenn Carroll.

**APOLOGIES:** Pam Livingstone, Mardie Bucknell, Reet Wheeldon, Justin Armstrong, Pip Wood, Warwick Crampton, Judy Spedding, Beth Taylor, Chris Lobb and Liz Troth.

**RESOLVED:** A Carr and J Hetherington that the apologies be accepted.

**1. INTRODUCE NEW VOLUNTARY ART GALLERY CO-ORDINATOR:**

- Cr Carly Brown was introduced as the new Art Gallery Co-ordinator to commence 1 July 2014. Carly thanked everybody for attending and advised she looked forward to working with the Art Gallery Committee and volunteers.
- L Gibson briefly summarised the Art Gallery Co-ordinator's role.

**2. ART GALLERY COMMITTEE RESTRUCTURE:**

- Current status is an Operational Committee. The committee has been altered to a Sec 355 Strategic (Planning) Policy Development Committee of Council to obtain increased Council and community involvement.
- Committee Structure
  - 3 Councillors – Crs Parlett, Brown and Griffiths
  - 3 Community representatives (currently being advertised)
  - General Manager or delegate – General Manager
- Art Gallery Co-ordinator reports to the Art Gallery Committee. Art Gallery Committee reports to Council.

**3. ARTS AND EVENTS OFFICER:**

- will be advertised in July
- casual 2 days per week
- work with Art Gallery co-ordinator (Arts) and Tourism Officer (Events)
- reports to Director Corporate Services and General Manager

**4. WEEKEND TOURISM VIC:**

- CWA volunteers previously advised they could no longer provide Visitor Information Centre (VIC) services on weekends.
- currently undertaken by CWA weekdays and the Caltex Service Station on weekends.
- planning to transfer the weekend VIC to the Community Hub in due course with assistance from Art Gallery volunteers.

**5. GENERAL BUSINESS:**

- The volunteers were advised Council is very appreciative of their assistance and they were thanked for giving freely of their time to assist in providing a very valuable tourist attraction for the Weddin Shire.

- The volunteers advised they enjoy their time at the Art Gallery particularly meeting new people from many different parts of Australia.
- The volunteers requested that we encourage other members of the public to volunteer to increase volunteer numbers.

**6. MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.56 am.

**047 RESOLVED:** Cr Brown and Cr Parlett that the Minutes of the meeting held with the Art Gallery Volunteers be noted.

**MINUTES OF THE GRENFELL FLOODPLAIN COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON THURSDAY, 10 JULY 2014 COMMENCING AT 8.00 AM (C2.6.27)**

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1. **Present:** Messrs Glenn Carroll (WSC), William Twohill (WSC), Brendan Hayes (WSC), Mylvaganam Nirupan (observer) (WSC), Clr Hughes, Siva Varathan (Office of Environment and Heritage), and Ray Cawthorne (SES).

2. **Apology:** Nichole Richardson

**Resolved:** G Carroll and R Cawthorne that the apology be accepted.

3. **Minutes:**

**Resolved:** B Hayes and Cr N Hughes that the minutes of the last meeting held on 13 March 2014 be adopted.

4. **Matters Arising:** Nil

5. **Variation Request:**

The consultant has requested a variation for the further investigation (including hydraulic analysis) of the proposed drainage scheme through the Oliver Court units, including the preparation of additional plans and the holding of a public information session.

The committee:

- was advised that the consultant had provided an analysis of drainage over the existing easements in Oliver Court and on land south of Oliver Court, but had not analysed the proposal through Oliver Court. Council was not in favour of extra land acquisition.
- felt that it would be opportune to request a variation of \$20,000 from the Office of Environment and Heritage to cover any other unseen variations.
- noted that Council's contribution was 1 in 6 and this contribution could be funded from external restrictions.
- noted that the retention basin will be further investigated as part of the design and construction of the works, which will be funded as part of the next stage of the project.

**Resolved:** G Carroll and Cr N Hughes that the variation of \$20,000 be approved and sought from the Office of Environment and Heritage.

6. **Draft Stream Management Plan for Emu Creek and some of its tributaries:**

The committee:

- considered the Draft Plan and prioritised programmes of works including some costings.
- noted that Council has allocated \$25,000 in the 2014/2015 budget for works to be carried out on public land based on priority 1 works, with works on private land to be carried out after approval is given by landowners.
- raised concerns that priority 1 works were upstream instead of downstream, but were advised that much of downstream work requires further investigation and detailed design so as not to cause further erosion and degradation of the creek.

**Resolved:** G Carroll and Cr N Hughes that the Draft Stream Management Plan for Emu Creek and some of its tributaries, including the table of proposed works as prioritised, be placed on public display for comment and resubmitted to the next Floodplain Committee meeting for endorsement, prior to being submitted to Council for formal adoption.



7. **Mutual Agreement**

Draft agreement received and being reviewed.  
To be referred to the next Floodplain Committee meeting.

**Noted**

8. **Questions:** Nil

9. **Next Meeting:** to be advised.

10. **Closure:** there being no further business to discuss the meeting closed at 8.58am.

**048 RESOLVED:** Cr Hughes and Cr McClelland that the Minutes of the Floodplain Committee Meeting be adopted including the recommendations therein, except where otherwise resolved and it be noted that Cr Brown did not receive notice of the meeting and consequently did not attend.

**MINUTES OF THE MONTHLY MEETING OF THE GRENFELL HENRY LAWSON FESTIVAL OF ARTS COMMITTEE, HELD ON TUESDAY 15 JULY, 2014 AT THE GRENFELL COMMUNITY HUB AT 7.30PM, (C2.6.32)**

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**Present:** Jenny Hetherington, John Hunter, Dani Millynn, Pene Starr, Glenn Carroll, Liz Carroll, Betty Fittler, John Fittler, Lachlan Gibson, Carly Brown, Billo Wheatley, Tamara McMahon, Michele Johnson, Belinda Day, Angel Hunter, Di Donahue, Terry Carroll, Auburn Carr.

**Apologies:** Andrew Hooper, Pam Livingstone, Judy Mitton, Deidre Carroll.

**Resolved:** Jenny Hetherington/ Betty Fittler that the apologies be accepted.

**Confirmation of Minutes:**

**Resolved:** Jenny Hetherington/ Betty Fittler that minutes of the May 20<sup>th</sup> 2014 meeting be adopted.

**Business Arising:**

Nil

**Communication:**

**Inwards:** Mark Grentell, Ian Armstrong, Peter Moffitt, Ben Purdie

**Resolved:** Pene Starr/ Terry Carroll that the festival write to Ben Purdie requesting more information on the proposed rodeo.

**Resolved:** Belinda Day/ Michele Johnson that the inwards communication be received.

**Outwards:**

Albion Hotel, Grenfell Allpower, Art of Espresso, Grenfell Arts and Crafts, Aston and Joyce, Wal Barker, Best Auto, Bill Rudd, Bob Jackman, Grenfell Bowling Club, Karen Brenner, Bromar, Byrne Plumbing, Caltex, Terry Carroll, Chris Lobb, CJ Andersons, Community Transport, Grenfell Country Club, Cowra Freight, Criterion, Crowes Curtains, CWA, CWCU, DAYates, Essential Energy, Fairfax, John Fittler, Gary Day, Gordon Garling Moffitt, Gibson & Co, Grenfell Public School, Grenfell Commodities, Grenfell Contractors, Grenfell Gifts and Homewares, Makrete, Grenfell Quality Meats, Grenfell Record, Pinnacle Guineapig Race Committee, Hancock haulage, Happy Inn, Hardies Garage, Neville Hargrave, Jenny Hetherington, Hillarie Lindsay, Henry Lawson High School, Hugh Moffitt, IGA, Jarrod Martens, Joan Bolton, Kath Smith, Alan Knight, Lachlan Fertiliser, Lions, Mark Grentell, McClintocks, Peter Mellon, Metcash, Craig Millynn, Mo Simpson, Grenfell Motel, Murray Mitton, Murray Walker, Marjory Nicoll, John Niven, Nixon's Engineering, Norman Horne, Oliver's Hardware, Peter Moffitt, Pam Holland, Pam Livingstone, Peter Mitton, Pharmacy, Railway Hotel, Mary Ray, RFS, Roma Sinclair, Rotary, Stuart Schneider, SES, ThriftyLink, Grenfell Town Band, Vanessa Kleinschmidt, Jan wallace, Weddin Shire Council, Mrs Wong, Pip Wood, Young Antique Motor Club.

Belinda Day and Tamara McMahon asked for further letters to be written to Main Street shops and judges of the queen competition.

**Resolved:** Belinda Day/ Michele Johnson that the outwards communication be endorsed.

**Treasurer's Report:**

**Resolved:** Dani Millynn/ Liz Carroll that the treasurers report be received.

**Coordinator Reports:**

**Publicity/ Promotions /Sponsorship:** all publicity finalised, most invoices have been paid.

**Art/ Porcelain:** 1026 people through the door with the majority on Saturday. People's Choice winner was 'The Drover' by Ted Lewis. Statuette winner was 'Chance of Rain, White Cliffs' by David Lake. There were \$7410 of sales and the festival made \$1482 commission.

**VSS:** Competition finalised before the festival weekend. Some prize winners cheques still to be presented. Adult entries down, school entries up, posting of anthologies needs refinement.

**Busking:** Generally ran well on the day. The busking coordinator need to work more closely with the street stall coordinator in future years to refine positioning of buskers and management of noise. Consider keeping it an acoustic competition next year. This year's trophy's inadvertently had Henrys Head rather than the festival logo.

**Awards Reception:** 115 attended. Announcing of the 2 queens was a highlight on the night. The room was very tastefully decorated. If future it would be best to arrange for the venue to allow the auditorium to remain decorated until the next day, as it too much work to pack down the room on the night. Consider stating later than 6pm and finishing later than 8pm. A band after the awards reception does not work.

**Official Luncheon:** all ran well on the day.

**Concert:** ran very well using local talent. Profit of \$1585 was made. 273 people attended

**Street Activities:** ran very well on the day, Feathered Friends was a highlight.

**Street Stalls:** Very successful. Claire Myers continuation was considerable. 86 stall on Saturday, 21 on Sunday. The position requires 2 coordinators in future years. A feedback form will be distributed shortly. In future years main street shop owners will be surveys to find out which empty shops will be operating on the day to prevent stalls going in front of operating shops. Will redo Main Street map to make the images larger.

**Procession /Procession Marshall:** Write to the pooper scooper people and thank them. Fantastic result, it worked well the way floats stopped in front of the stage while they were announced. Precession needs to start on time, not 5 minutes early.

**Welcome to Country:** well receive on the day

**Woodchop:** A large crowd of spectators at all heats and finals. A very well run event. Entrants came from Katoomba, Lithgow, Rylstone, Bathurst, Carcoar, Woodstock, Gilgandra, Wallerawang and Old Bowenfels.

**Raffle:** very profitable event at the festival.

**Children's Competition:** Consider discontinue alternating art and writing as art is more popular with teachers and looks best in Main Street. Well run event. Next year's theme is art.

**Window Dressing:** well run event.

**Fun Run:** More entries than ever. A popular event bringing people from out of town.

**Poetry on the Boards:** Well run event. Consider library as new venue.

**Social Media/Social Engagement:** Couldn't upload images to facebook on the day as mobile phone system was choked. 20000 people saw facebook advertising, reasonable to assume this lead to the 2000 person increase in visitation.

**Program:** high quality publication, very popular.

**Queen Competition:** excellent to announce both queens on one night. The awards reception looked professional. Next festival queens will be called for before Christmas so there is more time to fundraise. Consider a competition for young girls, possibly festival princess.

**Car Show** fewer entries, but same number of cars in the street. Sunday was a very busy.

**Poetry & Damper:** dirt near fence at Lawson Park need refreshing as its becoming too ashy and difficult to dig a hole. Sheep yard panels round fires worked well as safety barriers.

**Merchandise:** sales broke even with cost of beanies. Begin selling items earlier next year.

### **General Business:**

**Storage of Festival merchandise** – consider storing it under the Library.

**Festival Guest-** consider an ABC personality to commemorate 50 years since a documentary, Sam Myers Commonwealth Games athlete, John Schuman has album called Lawson.

**Festival Theme-** Bohemian/ steam punk. To be discussed at next meeting.

**Merchandise-** consider enamel mugs/caps.

**Lifetime Members-** Acknowledging committee members who have given years of service.

**2015 Awards Reception.** Would prefer to hold reception in a venue that does not demand that it be removed immediately on the night. Discuss with new coordinator after AGM.

**Creation of policy-** committee endorsement to be discussed further after the AGM.

**Re-location of Poetry on the Boards-** To be discussed after the AGM when the art and Poetry on the Boards coordinators can liaise.

**Photography Competition-** Coordinator to be sought at AGM

**Cost of posting anthologies-** Difficult to predict. Need to liaise with Post Office and build cost of postage into purchase price so the festival is not caught out.

**Stage-** Investigate price of stages.

**Chairs** -very popular with visitors, consider the cost of purchasing the festival's own chairs.

**Public Toilets-** line-up inevitable, few complaints about cleanliness.

**Meeting Closed** 8.50pm

**Next meeting** October 21<sup>st</sup> 2014 7.30pm in the Community Hub Building

**049**      **RESOLVED:** Cr Brown and Cr Niven that the minutes of the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY 21 JULY, 2014 COMMENCING AT 4.30 PM (C2.6.8).**

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1. **PRESENT:** Clrs Liebich (Chair), Best and Brown,  
Messrs G Carroll and L Gibson (observers).

2. **APOLOGY:** Clr McClelland

**Resolved:** Clr Best and Clr Brown that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** 16 June 2014

**Resolved:** Clr Brown and Clr Liebich that the Minutes of 16 June 2014 be adopted.

4. **MATTERS ARISING:**  
Nil

**Clr Parlett entered the meeting at this point 4.31 pm.**

5. **CORRESPONDENCE:**

5.1 **The Grenfell RSL, C1.3.26 (C15):**

**Resolved:** Clr Parlett and Clr Best that:-

- i) the RSL be requested to obtain costings with a view to purchasing the additional flag pole with Council to provide assistance in regards to the erection and location of the pole.
- ii) Council advise the Grenfell RSL of the availability of a possible FRRR Small Community grant funding programme and provide assistance with the submission of the grant funding application.

6. **REPORTS:**

6.1 **General Manager:**  
Report on Integrated Planning Process.

**Noted**

6.2 **Corporate Services Department:**  
Report on Town Costings.

**Noted**

6.3 **Director Engineering:**  
Nil

**Noted**

6.4 **Director Environmental Services':**  
Nil

**Noted**

7. **BUSINESS WITH NOTICE**  
Nil

8. **QUESTIONS WITH NOTICE**  
Nil

9. **NEXT MEETING:** Monday, 18 August 2014 at 4.30 pm

10. **CLOSURE:** There being no further business to discuss the meeting closed at 4.52 pm.

5. **CORRESPONDENCE:**

5.1 The Grenfell RSL, C1.3.26 (C15):

050 **RESOLVED:** Cr McClelland and Cr Hughes that a quote be obtained for the purchase and erection of the flag pole and the Director Engineering report back to Council.

051 **RESOLVED:** Cr Griffiths and Cr Best that the minutes of the Town Works Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 21 JULY 2014 COMMENCING AT 5.00 PM (C2.6.11)**

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1. **Present:** Clrs Liebich (Chair), Parlett, Hughes, Griffiths. Best and Brown (observer).  
Messrs G Carroll and L Gibson (observers)

2. **Apology:** Clr McClelland

**Resolved:** Clr Best and Clr Hughes that the apology be accepted.

3. **Minutes:**

**Resolved:** Clr Parlett and Clr Griffiths that the minutes of the 16 June 2014 be adopted.

4. **Matters Arising:**  
Nil

5. **General Business:**

**5.1 Medical Centre – Burrangong Street**

- Final draft plans received and adopted by Council.
- Currently pursuing Federal Government grant funding.
- Grants are not retrospective ie we cannot commence works until grant funding exhausted.
- Preliminary works can then commence.
- Tenders to be then called.

**5.2 Grenfell Pool Upgrade**

- Grant funding application unsuccessful.
- Plans sent to five consultants for a quotation to prepare plans, specifications and tender documents for the design and construction of the pool as well as providing assistance with the tender process. Quotation from Facility Design Group accepted and submitted to Council for confirmation.
- Plan to call tenders September 2014.
- Reports on the tender process and funding to be submitted to Council prior to tenders being called.
- Construction to commence mid March 2015.

**Noted**

**5.3 Bogolong Dam Purchase**

- Contract for sale and transfer presented to the Council Meeting for approval to execute.
- Operational aspects such as inspections, maintenance and signage to be considered upon purchase.
- Meeting to be arranged with representatives from RMS to discuss risk management, safety issues and requirements for various activities.
- Council to then consider future use of the dam.

**Noted**

6. **Next Meeting:** Monday, 18 August 2014 at 5.00 pm.

7. **Closed:** There being no further business to discuss the meeting closed at 5.42 pm.

**052 RESOLVED:** Cr Griffiths and Cr Best that the Minutes of the Property and Development Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 22 JULY 2014  
COMMENCING AT 8.10 AM (C2.6.10)**

**Present:** Messrs G Carroll, W Twohill and L Gibson

**Apology:** B Hayes

**Resolved:** W Twohill and L Gibson that the apology be accepted.

**Minutes:** of meeting 17 June 2014

**Resolved:** L Gibson and W Twohill that the Minutes of the 17 June 2014 be adopted.

**General Business:**

**1A Administration**

- (i) Policy reviews – remaining policies to be reviewed.
- (ii) 2014/2015 Operational Plan – in progress. Capital projects to be now instigated.
- (iii) Annual Report – to be forwarded to Division of Local Government by 30 November 2014. General Manager to pursue.

**1B Human Resources**

- (i) Vacancies
  - Patch Truck Driver/Operator – interviews held. To be re-advertised.
  - Arts and Events Officer – to be advertised.
- (ii) Appointments  
Nil
- (iii) Local Government (State) Award 2014 – 2.6% increase commenced from 1 July 2014. Salary structure updated.

**2. Public Order and Safety**

Nil

**3. Health**

- (i) Doctor Situation – lease for surgery and residence received in draft form from Council's Solicitor and forwarded to Dr Akhiwu for signing. To be effective from 3 February 2014. General Manager pursuing.
- (ii) Grenfell Medical Centre – final plans completed and received. Awaiting possible grant funding programme to be announced prior to a grant funding application being submitted. Tenders to be then called.
- (iii) Chiropractor – draft lease forwarded to Dr Wild for perusal and approval. To operate from Commonwealth Bank building commencing in August, 2014.

**4. Community Services and Education**

Nil

**5. Housing and Community Amenities**

- (i) Rural Land Use Study – possible land rezoning opportunities identified and considered at a workshop on Friday 13 June 2014. Director Environmental Services to arrange bus tour of various sites and resubmit report to Council.
- (ii) Development Control Plan (DCP) – Town Planner currently providing assistance to develop DCP. Draft in final stages of completion. Workshop proposed for 1 August 2014. Director Environmental Services pursuing.



- (iii) Quandialla Recycling Depot – operating well. Director Engineering currently monitoring.
  - (iv) EP & A Act Review – Minister has agreed to various amendments to the white paper which will be debated in Parliament again in 2014.
  - (v) Emu Creek Storm Management Plan – draft study finalised. To be placed on public exhibition before being resubmitted to the next Floodplain Meeting for endorsement prior to being submitted to Council for formal adoption.
- Director Engineering liaising with Council's solicitor and consultant in regards to obtaining written agreements to gain access to private land along Emu Creek. Works can commence on public land and then private land when written agreements received, utilising the funds allocated in the 2014/2015 budget.

## **6. Sewerage**

- (i) Smoke Testing – properties re-inspected by Contractor. Repairs currently being undertaken. Director Environmental Services pursuing.
- (ii) Community Energy Efficiency Program (CEEP) Round 2 – Centroc obtained a \$2m grant to assist Councils to undertake sewer relining and smoke testing. Available to councils on a \$ for \$ basis. A contractor has been engaged by CENTROC on a regional basis. Works to commence in September in Grenfell. Director Engineering pursuing.

## **7. Recreation and Culture**

- (i) Art Gallery – new exhibition in progress from 22 July 2014.
- (ii) Cinema – films to be reactivated in August.
- (iii) O'Briens Hill Upgrade Draft Plans – public exhibition period closed. Comments received from Council's Heritage Advisor. Plans sent back to consultant to address. To be submitted to a future Council meeting for formal adoption.
- (iv) Henry Lawson Oval Master Plan – letters written to other users requesting input. Responses being received. Plan being developed.
- (v) Bogolong Dam Purchase – contract of sale and transfer to be presented to the Council Meeting for approval to execute.

## **8. Mining Manufacture and Construction**

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

## **9. Transport and Communication**

- (i) RMS Contract – reported in Director Engineering's report.
- (ii) Other Programs – **Noted**
- (iii) Rail Branch Lines – tenders close 2.00 pm Friday, 25 July 2014.
- (iv) Caravan Parking Forbes Street – approved by Council on a 12 month trial basis. To be instigated from 1 July 2014. To be then reconsidered after 1 July 2015.
- (v) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.

## **10. Economic Affairs**

- (i) Henry Lawson Festival – debrief session held Tuesday 15 July 2014 at the Community Hub. Annual General Meeting (AGM) to be held 21 October, 2014.
- (ii) Industrial Land Sales – offers accepted by two (2) purchasers. Sales proceeding.

**11. General Purpose Revenues**

- (i) Special Rate Variation – planning to re-submit application for a Special Rate Variation (SRV) for the 2015/2016 financial year. Community consultation plan to be reassessed and further developed.
- (ii) Interest Rate Subsidy – application submitted under the Local Government Infrastructure Renewal Scheme. Outcome should be known in the near future.

**12. Alliances**

- (i) Mid Lachlan Alliance – no recent meetings.
- (ii) Centroc – next meeting to be held at Parliament House in Canberra in August 2014.

**13. Other Matters**

- (i) Community Building Partnership Programme 2014 – grant funding application submitted to NSW Government to provide shade sails and bubbler for Edward Square in Greenethorpe. Applications closed 18 July 2014.

**14. Job List:** review

**Noted**

**Next Meeting:** To be advised.

**Closure:** There being no further business to discuss the meeting closed at 9.56 am.

**053** **RESOLVED:** Cr Halls and Cr Griffiths that except where otherwise dealt with the Manex Committee Minutes be noted.

## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

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### 1. INSPECTIONS AND MEETINGS:

- |            |  |                    |
|------------|--|--------------------|
| April 2012 | 1. <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE).   | <b>In Progress</b> |
| April 2014 | 2. <u>Grenfell Sesquicentenary:</u> arrange inaugural meeting of committee (GM).   | <b>Carried Out</b> |
| June 2014  | 3. <u>Local Government Grants Commission:</u> arrange meeting (GM).  | <b>Carried Out</b> |
|            | 4. <u>The Hon Angus Taylor MP:</u> arrange meeting to discuss various health grant funding opportunities at the appropriate time (GM). | <b>In Progress</b> |

### 2. DEFERRED ACTIVITIES:

- |                |  |                    |
|----------------|--|--------------------|
| September 2011 | 1. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE).  | <b>In Progress</b> |
| April 2012     | 2. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES).   | <b>In Progress</b> |
| October 2013   | 3. <u>Caravan Parking Signs:</u> defer until Forbes Street proposal determined (DE).   | <b>In Progress</b> |
| November 2013  | 4. <u>O'Brien's Tributary – Drainage Improvement:</u> refer matter back to floodplain committee for further consideration and other possible options (DE). | <b>In Progress</b> |
| February 2014  | 5. <u>Lawson Oval Master Plan:</u> write to other users to assist in developing master plan (DE).  | <b>In Progress</b> |
|                | 6. <u>Quandialla Drainage:</u> resubmit plans to Council upon receipt of comments from the Quandialla Progress Association (DE).                           | <b>In Progress</b> |
|                | 7. <u>ARTC Road Interface Agreement:</u> awaiting response from LGNSW and John Holland in regards to signing agreement (DE).                               | <b>In Progress</b> |

	8. <u>Plastic Shopping Bags</u> : investigate feasibility of having Weddin Shire a plastic bag free shire (DES).	<b>In Progress</b>
April 2014	9. <u>O'Briens Hill - Tourism Interpretation and Asset Management Plan</u> : place on public exhibition for comment. Resubmit to Council for formal adoption (DES).	<b>In Progress</b>
	10. <u>Art Gallery</u> : arrange thank you morning tea for volunteers (GM/DCS).	<b>Carried Out</b>
May 2014	11. <u>Country NSW Expo</u> : participate in Expo to be held 2 – 3 August, 2014 (DCS).	<b>In Progress</b>
	12. <u>NSW Waste Levy</u> : forward submission (DES).	<b>Carried Out</b>
June 2014	13. <u>LEP 2011 – Identification of Large Lot Residential Land</u> : arrange bus tour (DES).	<b>In Progress</b>
	14. <u>Special Rate Variation Application</u> : reapply at appropriate time (DCS/GM).	<b>In Progress</b>
	15. <u>Henry Lawson Statue</u> : investigate installation of security camera (DE).	<b>Carried Out</b>

## **QUESTIONS**

**Questions** may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:  
(a) may, through the chairperson, put a question to another councillor, and  
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

*[s 10A] Which parts of a meeting can be closed to the public?*

#### **10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

*[s 10C] Notice of likelihood of closure not required in urgent cases*

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

*[s 10D] Grounds for closing part of meeting to be specified*

**10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**054** **RESOLVED:** Cr Halls and Cr Niven that Council form a Closed Council to consider the item listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

### **MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

#### **GENERAL MANAGER'S REPORT**

1. **Grenfell Industrial Estate – Purchase, P2.5.4**  
Reason for confidentiality: personnel matter (Section 10A(2)(a))

## **REPORT ON CLOSED COUNCIL**

The Mayor read out the following decisions from the Closed Council:

### **GENERAL MANAGER'S REPORT**

1. **Grenfell Industrial Estate – Purchase, P2.5.4**  
Reason for confidentiality: personnel matter (Section 10A(2)(a))

**RESOLVED:** that the action be confirmed.

**CLOSURE:** There being no further business the meeting closed at 7.03 pm.

Taken as read and confirmed as a true record this day 21 August 2014.

..... General Manager.....Mayor