



## WEDDIN SHIRE COUNCIL

To Avoid Delay when  
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:  
The General Manager  
Camp Street or P.O. Box 125  
GRENFELL NSW 2810

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A.B.N. 73 819 323 291

### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 17 APRIL 2014 COMMENCING AT 5.00 PM.

Dear Councillor

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 17 APRIL 2014**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL  
GENERAL MANAGER

#### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES
  - Ordinary Mtg 20 March 2014
  - Extra-ordinary Mtg 27 March 2014
  - Extra-ordinary Mtg 10 April 2014
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
  - (b) Director Corporate Services
  - (c) Director Engineering
  - (d) Director Environmental Services
  - (e) Delegates
9. MINUTES
  - Henry Lawson Festival, 18/03/14
  - Noxious Weeds Ctee Mtg, 31/03/14
  - Bushfire Local Matters Ctee Mtg, 2/04/14
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11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

**PRESENT:** The Mayor Cr M Liebich in the Chair, Crs J C Niven, G B Halls, N W Hughes, G McClelland, J E Parlett, A C Griffiths, C Brown and P H Best.  
General Manager (G Carroll), Director Corporate Services (L Gibson), Director Engineering (W Twohill) and Director Environmental Services (B Hayes)

**APOLOGIES:** Nil

**CONFIRMATION OF MINUTES:**

**404** **RESOLVED:** Cr Halls and Cr Parlett that the Minutes of the Ordinary Meeting, held on 20 March 2014 be taken as read and **CONFIRMED**.

**405** **RESOLVED:** Cr Griffiths and Cr McClelland that the Minutes of the Extra Ordinary Meeting held on 27 March 2014 be taken as read and **CONFIRMED**.

**406** **RESOLVED:** Cr Hughes and Cr Parlett that the Minutes of the Extra Ordinary Meeting held on 10 April 2014 be taken as read and **CONFIRMED**.

**QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

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The following requests have been received:-

Nil

**DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Nil

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE  
WEDDIN SHIRE COUNCIL HELD, 17 APRIL 2014.**

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**SECTION A -       Matters for Information**

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 10/2014.
- A2. George Cochrane, R2.10.123: writing to express my sincere thanks to Council for the recent work in rebuilding a bridge over a minor creek on Peaks Creek Road.
- A3. Jardine Lloyd Thompson Pty Ltd, A3.11.2: Advising we are pleased to provide Council with the attached cheque following the calculation of the Claims Experience Discount (CED) which applies to your Motor Vehicle policy.
- A4. Mardie Bucknell, P2.3.14: noting there has been considerable controversy over the frosting on the Art Gallery windows and a decision was made by Council to remove it.
- A5. Department of Health, H1.6.6: Advising on 18 October 2013, I issued a Notification of Application for licence application DIR 124 from Monsanto Australia Ltd (Monsanto). The licence application is for the commercial release of two types of GM cotton.
- A6. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 11/2014.
- A7. Department of Primary Industries, A2.9/E3.1.6: Advising Biosecurity NSW has been involved in the development of new biosecurity legislation which will ultimately replace several existing Acts.
- A8. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 12/2014.
- A9. Office of Local Government, A3.9.3: Advising provisions that require a property with a swimming pool to have a certificate of compliance before it can be sold or leased will now commence on 29 April 2015.
- A10. Office of Local Government, A3.9.3: Advising a practice note has been developed to assist councils when applying the section 22 exemption provisions of the Swimming Pools Act 1992.
- A11. Peter Kelliher, E2.2.1: Advising that we will be conducting a routine blast at the Broula King open cut mine in Bumbaldry on Thursday April 3 subject to suitable weather conditions.
- A12. Local Government NSW, A3.9.1: Forwarding weekly circular numbered 13/2014.
- A13. National Families Week, A3.6.1: Advising you and your organisation are invited to celebrate National Families Week.
- A14. The Hon. Katrina Hodgkinson MP, C2.10.9: Thanking you for your recent correspondence in which you express your concerns about the Local Government Independent Review.
- A15. Office of Local Government, A3.9.3: NSW Councillor and Candidate report 2012.

## **SECTION B - Matters for report**

- B1. Graham Roderick, T3.6.3: Advising after reviewing the Weddin Shire Council plans for the restructure of Forbes Street, I noticed that the allocation of a taxi rank has been designated on the western side of Forbes Street adjoining the new bus stop.
- B2. Trevor Lobb, R2.4.15: Advising I have inspected the preliminary drawings for the Forbes Street parking proposal and was pleased to see that the suggestion of one-way traffic has been dropped. However as a caravan user myself for over 35 years I can see a number of issues which will need to be thought through for this site.
- B3. Gale Mendham, R2.4.15: Advising I am a ratepayer and also the Manager of Number Eight Quality Accommodation situated at 8 Forbes Street and would like to make the following comments relating to the proposed changes and draft plan.
- B4. Alison Mendham, R2.4.15: writing regarding the Forbes Street Parking proposal – parallel median parking option – two way 104FSP, with particular reference to Forbes Street between Camp Street and Main Street.
- B5. Terry and Deidre Carroll, R2.4.15: Forwarding comments on the “Proposed Caravan Parking in Forbes Street”.
- B6. Cr John Niven, E2.9.3: re: Quandialla drainage. Advising it is my opinion that the residual water is the problem.
- B7. Quandialla Progress Association, C1.3.12: Advising at our last meeting on Wednesday the 26<sup>th</sup> March the amended plans for the proposed stormwater drainage in Second and Third Street were discussed.
- B8. Temeika Rolls, P2.1.6: writing in relation to an account received by Grenfell Touch Association for \$495.00 being for Lawson Oval Fees 2012/2013.

**407**      **RESOLVED:** Cr Niven and Cr Best that Correspondence Sections A and B be noted.

## **SECTION C - Matters for consideration**

A précis of correspondence to be considered at the meeting is as follows:

1. Henry Lawson Festival Committee, C1.4.1: Writing on behalf of the Grenfell Henry Lawson Festival of Arts Committee to ask Council whether the committee can again erect the festival themed street banners along Grenfell's Main Street.

Ideally we would like to ensure these banners are in place before the official opening of the statue, so would appreciate if you can also confirm when the statue will be unveiled.

We appreciate your consideration of this request and look forward to a reply at your earliest convenience.

**RECOMMENDATION:** that the request regarding the erection of street banners be approved and the official opening of the statue be held on a date between 19 – 23 May, 2014.

**408** **RESOLVED:** Cr Griffiths and Cr McClelland that the request regarding the erection of street banners be approved and the official opening of the statue be held on Wednesday 21 May, 2014 at 2.00 pm.

2. Henry Lawson Festival Committee, C1.4.1/C1.1.3: Advising it is felt in the past there has been a void in the entertainment for the youth attending the Henry Lawson Festival and this year the co-ordinators would like to fill the void.

The 2014 co-ordinators, Amanda Brenner and Kathy Gilbert, have approached Big Air School who delivered scooter, skate, bmx and parkour events to skateparks around Australia. Their Skatepark Events are conducted professionally and include demo shows, clinics/workshops, competitions, prizes and a live DJ. They encourage participation and youth engagement, while also teaching the participants skate park etiquette and basic road rules.

The demonstration includes 3 – 4 shows on the Saturday and clinics/workshops on Sunday. They will also provide and award prizes to competition winners and those participants with a 'winning attitude'.

We strongly believe this would be a fantastic addition to the 2014 program and so to help fund this youth component we are seeking donations.

**RECOMMENDATION:**

For Council's Consideration

**409** **RESOLVED:** Cr Griffiths and Cr Hughes that Council donate \$2,000 to the Henry Lawson Festival Committee as a contribution towards the expenses associated with the Big Air School demonstration.

3. Home – Start National Inc, P2.1.1: The Grenfell Outreach Service, Home-Start Cowra, Canowindra and Weddin and CINC – Cowra Family Support Service are planning the Autumn Fun 4 Families BBQ on Wednesday 23 April 2014, from 10 am to 2 pm and would like to use Vaughn Park as the venue for the event.

The Autumn Fun 4 Families BBQ is a free community event, which aims to let families know about the community groups, services and activities available to children and families in Grenfell.

**Note: a copy of their Public Liability Policy has been provided.**

**RECOMMENDATION:** that the request be approved.

**410 RESOLVED:** Cr Best and Cr Brown that the request be approved.

4. Western Region Academy of Sport, C1.2.1: writing regarding Weddin Shire Councils 2014/2015 possible contribution to the Western Region Academy of Sport's (WRAS) operations.

We are very appreciative of this contribution as it allows us to ensure quality sports development for the region's many talented athletes and coaches. I have taken the liberty of enclosing a tax invoice for the amount of \$190.00.

On behalf of the Board and athletes of WRAS, I thank you for your past contributions and look forward to your ongoing support.

**Note: 2013 Donation was \$180**

**RECOMMENDATION:** that Council donate \$190 to the Western Region Academy of Sport as requested.

**411 RESOLVED:** Cr Halls and Cr McClelland that Council donate \$190 to the Western Region Academy of Sport as requested.

5. Jaqi Pascoe, A3.30.14: Requesting Council remove the two large oleander bushes on the grass verge in front of my property at 23 Brundah Street, Grenfell.

**Referred to Director Engineering and Town Works Committee**

**Noted**

6. Janette Keough, A3.30.14/28: Voicing my concern regarding the gum trees growing in the Rugby League oval on the Young side of the grandstand.

I am worried that the trees or branches may fall onto people/children while they are playing and attending sporting activities held at the oval. I am also concerned that they may fall onto my house.

I would appreciate it if the trees could be removed for the safety of all concerned.

**Referred to Director Engineering and Town Works Committee**

**Noted**

7. Lisa Brown, E3.3.1: Advising we have been approached if the tip/council would be willing or able to provide rubbish and recycle bins to the showground for a regional girl guide camp. There will be about 200 people arriving on Friday 2/5/14 and leaving on Sunday 4/5/14.

They also need to know if there would be any cost involved.

**Referred to the Director Engineering**

**RECOMMENDATION:** that the rubbish and recycle bins be provided as requested at no charge.

**412** **RESOLVED:** Cr Brown and Cr Parlett that the rubbish and recycle bins be provided as requested at no charge.

8. Western NSW Local Health District, H1.1.11: Advising the Weddin Health Council has recently resolved that I write and thank you most sincerely for the co-operation and assistance in assisting Dr Patrick Akhiwu in his transition to the consultation rooms in Grenfell.

Council's assistance has been of great benefit to the residents of Grenfell and the Weddin Shire and I thank you most sincerely.

**Noted**

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE  
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 17 APRIL 2014**

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**RECOMMENDATION:**

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

- 413**     **RESOLVED:** Cr McClelland and Cr Niven that the late correspondence be received and dealt with because of the urgency of the matters.

9.     Amanda Bishop, P2.1.3: Advising my fiancé Peter Mason and I are looking to get married on Saturday the 24<sup>th</sup> of May and we would like to use the rotunda/Gazebo in Taylor Park.

**RECOMMENDATION:** that approval be granted subject to the provision of their public liability policy.

- 414**     **RESOLVED:** Cr Halls and Cr Griffiths that approval be granted subject to the provision of their public liability policy.

10.     The Grenfell Henry Lawson Festival of Arts Committee, C1.4.1: writing on behalf of the Grenfell Henry Lawson Festival Committee to request Council assistance with installation of the festival themed street banners along Grenfell's Main Street.

Ideally we would like to ensure these banners are in place before the official opening of the statue on May 21<sup>st</sup>.

We appreciate your consideration of this request.

**RECOMMENDATION:** that assistance be provided as requested.

- 415**     **RESOLVED:** Cr McClelland and Cr Hughes that assistance be provided as requested.

- 416**     **RESOLVED:** Cr Griffiths and Cr Best that the Correspondence be noted except where otherwise resolved.



10 April 2014

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

**1. 2014/2015 Operational Plan, A3.4**

An estimates workshop was held on Monday 31 March 2014 and an extra-ordinary meeting was held on Thursday 10 April 2014 to determine priorities and funding for various projects and to facilitate the development of the draft 2014/2015 Operational Plan.

The draft Operational Plan will now be presented to the May 2014 Council meeting before being placed on public exhibition and presented to the June 2014 Council Meeting for formal adoption.

**For Information**

**Noted**

**2. Local Government Review Panels Final Report, C2.10.9**

Council's submission in regards to the Local Government Review Panels Final Report has been forwarded to the Division of Local Government by the due date of 4 April 2014.

The submission was amended to include various suggestions from Councillors and the final document directly addressed Council's concerns. It was clearly articulated that Council's preference was to stand alone and object to proposed amalgamations, Regional Joint Organisations (RJO's) and Rural Councils. The submission also included Council's proposal to form Regional Alliance of Councils (RAC's) as an alternative solution to the panels proposals.

A copy has also been forwarded to the Member for Burrinjuck the Hon Katrina Hodgkinson and the President of LGNSW Mr Keith Rhoades for their information.

We will now need to await the Minister's response to the independent review panels final report as well as his response to Council's submission including our alternative solution.

**RECOMMENDATION:**

Confirm Action

**417**     **RESOLVED:** Cr Niven and Cr Hughes that the action be confirmed.

### **3. Rail Branch Lines, T3.8.5**

The Hon Duncan Gay Minister for Roads and Ports has now approved the calling of open tenders for the restoration, operation and maintenance of the Demondrille to Blayney and Koorawatha to Greenethorpe rail lines.

Transport for NSW (TfNSW) conducted a briefing session in Cowra on Tuesday 8 April 2014 attended by the Mayor and myself to discuss the tender process and provide an update to the five Councils.

Key facts regarding the Cowra Lines were discussed as detailed below:-

- There are 177.6 km of Class 3 lines – Blayney to Demondrille
- 21.3 km of Class 5 lines – Koorawatha to Greenethorpe
- 115 level crossings
- 17 bridges
- 1 tunnel

In mid-2013, TfNSW and the five Councils signed a Memorandum of Understanding to develop a sustainable and integrated road and rail freight model for the region.

A Registration of Interest (ROI) process conducted in late 2013 identified that there was market interest in the Cowra Lines from suitably qualified and experienced private sector proponents. As a result, the NSW Government has moved to hold an 'open tender' for the Cowra Lines.

TfNSW released the Cowra Lines Request for Tender (RFT) on 24 March 2014 on the NSW eTendering website. The (RFT) invites interested private sector proponents to submit tenders on how they propose to restore, operate and maintain the Cowra Lines. It proposes an innovative, market-based model under which the private sector would fund the Cowra Lines and manage the risk of the investment. This approach will also ensure there is sustainable demand for freight on the lines.

Tenders close at 2 pm on Friday, 25 July, 2014.

**For Information**

**Noted**

### **4. Grenfell's Sesquicentenary, C1.4.16**

As reported to the March 2014 Council Meeting the Grenfell Sesquicentenary which is the 150<sup>th</sup> Anniversary of Grenfell's settlement will occur in 2016.

An advertisement was recently placed in the Grenfell Record formally seeking expressions of interest from community members who would like to be part of the organising committee. Fifteen expressions of interest have been received from community members to be part of the committee which will now all be accepted. The Grenfell Historical Society have also offered their assistance which is very much appreciated.

The committee will need to be formalised as a Sec 355 Committee of Council. To be a Sec 355 Committee of Council the committee must have a specific Council purpose or function. The organisation of a major event would satisfy this criteria. Upon the committee being formalised by Council the inaugural committee meeting will be arranged.

## THE GENERAL MANAGER'S REPORT

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**RECOMMENDATION:** that Council approve the Grenfell Sesquicentenary Committee as a Sec 355 Committee of Council.

- 418** **RESOLVED:** Cr Parlett and Cr McClelland that Council approve the Grenfell Sesquicentenary Committee as a Sec 355 Committee of Council.

### **5. Weddin Business Awards, C2.6.33**

The Weddin Business Awards were held on Saturday 5 April, 2014 at the Grenfell Bowling Club and were an outstanding success.

All of the businesses that won the various categories were congratulated and acknowledged. Particular acknowledgement was given to the Business of the year winner D A Yates Photography and Design.

The awards which were certainly embraced by the local business sector will certainly encourage and motivate local businesses to strive for excellence in their respective businesses in the future. It was an excellent evening and a credit to Mr Bruce Buchanan from the Orange BEC, Mr Peter Moffitt Chairman of the Weddin Development Committee, various committee members and Councils Economic Development Officer Auburn Carr who all worked tirelessly to bring this tremendous initiative to fruition.

**RECOMMENDATION:** that Council write to Mr Bruce Buchanan and the Weddin Development Committee congratulating them on the outstanding success of the Weddin Business Awards and thank them for their efforts in bringing this tremendous initiative to fruition.

- 419** **RESOLVED:** Cr Brown and Cr Hughes that Council write to Mr Bruce Buchanan and the Weddin Development Committee congratulating them on the outstanding success of the Weddin Business Awards and thank them for their efforts in bringing this tremendous initiative to fruition.

### **6. Picnic Day, P1.2.2/P1.5.1**

The United Services Union has applied to hold the union picnic day on Wednesday, 23 April 2014, as provided under the Local Government (State) Award 2010.

Arrangements will be made for various outdoor staff to be available if required. Arrangements will also be made with employees to roster the administration staff so that the main office remains open.

Accordingly the Office, Internet Centre and the Library will remain open.

**For Information**

**Noted**

## **THE GENERAL MANAGER'S REPORT**

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### **7. Council Meeting Dates, C2.8.1**

Cr Liebich has advised he will be unavailable for the June and July Council Meetings as currently scheduled.

As it would be preferable for the Mayor to be able to attend these meetings it is proposed to change the meeting dates as follows:-

June Council Meeting - Wednesday, 18 June 2014 at 8.30 am  
July Council Meeting - Thursday, 24 July 2014 at 5.00 pm.

If approved by Council appropriate advertising will be arranged.

### **RECOMMENDATION:**

Confirm Proposed Action

**420**     **RESOLVED:** Cr McClelland and Cr Brown that the proposed action be confirmed.

**GLENN CARROLL**  
**GENERAL MANAGER**

**421**     **RESOLVED:** Cr Niven and Cr McClelland that except where otherwise dealt with the General Manager's report be adopted.

## THE DIRECTOR CORPORATE SERVICES' REPORT

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10 April 2014

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

**1. Statement of Bank Balances as at 31 March 2014:**

Bank Account	
Westpac	<b>\$325,281.28</b>
Investments	
Westpac	<u>6,500,000.00</u>
<b>Total Investments</b>	<b><u>\$6,500,000.00</u></b>

**CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 March 2014.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

**2. A Summary of Income For The Month of March follows:**

Rates Receipts	76,312.90
Accounts Receivable	44,568.52
Government Grants -	103,903.00
Agency Collections	607.20
Caravan Park Fees	7,900.60
Interest on Investments	30,128.22
Grenfell Baths Entry Fees	528.80
Other Income	14,228.14
<b>Total</b>	<b><u>\$278,177.38</u></b>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' REPORT

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### 3. Roads and Other Expenditure 2013/2014:

Following are the up to date maintenance figures as at 31<sup>st</sup> March 2014.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	765,006	502,627
Grenfell Town Streets Maintenance	165,568	127,876
Village Maintenance - Caragabal	4,551	4,837
Village Maintenance - Greenethorpe	7,525	3,365
Village Maintenance - Quandialla	3,542	4,864
Garbage/Recycling Collection	107,152	89,919
Greenethorpe Collections	8,500	4,612
Commercial Waste Collection	31,000	7,452
Grenfell Waste Depot Manning/Plant Hire	125,000	95,798
Tips Working Expenses	32,000	39,383
Grenfell Cemetery Maintenance	29,000	6,206
Grenfell Lawn Cemetery Maintenance	14,000	16,400
Noxious Plants	82,000	56,555
Noxious Plants Extra	20,000	20,986
Parks & Gardens	188,262	180,719
Library Expenditure	105,172	58,790
Baths Income	25,000	22,347
Baths Expenditure	132,616	144,372
Caravan Park Income	57,000	45,877
Caravan Park Expenditure	79,449	77,543

**RTA GRANT WORKS**

<b>DESCRIPTION</b>	<b>VOTE</b>	<b>EXPENDITURE</b>
2013/2014 State Roads (SH 6)	805,658	726,408
2013/2014 National Roads (SH 17)	1,605,638	308,322
2013/2014 Regional Roads Block Grant	556,000	189,852
2013/2014 REPAIR Program MR398	200,000	60,820
3 x 3 Program - MR 398	68,000	68,000

<b>2013/2014 Rural Local Roads</b>	<b>VOTE</b>	<b>EXPENDITURE</b>
LOCAL ROAD RESEALS	215,606	38,516
BALLANDENE ROAD	89,776	0
MARTINS LANE	59,137	0
PINNACLE ROAD	231,529	0
DRIFTWAY ROAD	160,193	208,345
OLD YOUNG ROAD	78,706	0
GRENFELL STREETS CONSTRUCTION	153,697	107,979
GRENFELL KERB & GUTTER	51,584	828
GRENFELL STREETS - FOOTPAVING	41,381	0
NOWLANS ROAD	118,025	0
RECONSTRUCT VILLAGE STREETS	26,856	0
WEDDIN/CAMP/CHURCH FOOTPAVING	192,156	0
QUANDIALLA DRAINAGE	163,637	0
GRAVEL RESHEETING	284,946	265,846
ROADSIDE VEGETATION MGMT PLAN	21,608	0
<b>Total</b>	<b>1,888,837</b>	<b>621,514</b>

<b>2013/2014 Roads to Recovery</b>	<b>VOTE</b>	<b>EXPENDITURE</b>
Pinnacle Road	331,885	216,570
Rural Roads Reseals	100,000	0
<b>Total</b>	<b>431,885</b>	<b>216,570</b>

**For Information**

**Noted**

**4. Debt Recovery – Rates and Debtors, A1.7**

We have met with and engaged the debtor collection agency 'Outstanding Collections'. Initial letters have been sent to ratepayers who have been referred to the debt collection agency. Council have been set up and provided with a log in to their internet based system to follow progress with these outstanding debts.

Outstanding payments not referred to the debtor collection agency have been followed up as per normal procedures with several payment arrangements agreed to.

**For Information**

**Noted**

### 5. Quarterly Budget Review Statement (QBRs) – 31 March 2014

The QBRs is a new financial reporting system that presents a summary of Councils financial position at the end of each quarter of the financial year.

The QBRs consists of the following statements:

1. Responsible Accounting Officers Statement
2. Income and Expenditure Budget Review Statement
3. Income and Expenditure Budget Review Statement by function
4. Capital Budget Review Statement
5. Cash and Investments Budget Review Statement
6. Contracts and other expenses Budget Review Statement

The QBRs is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of each quarter
- Provide explanations for major variations
- Enable the responsible accounting officer (RAO) to indicate if council will be in a satisfactory financial position at the end of the financial year.

The QBRs is prepared strictly on an accrued accounting basis and in a format that is consistent with the Annual Financial Statements.

**RECOMMENDATION:** that the Quarterly Budget Review Statement to the 31<sup>st</sup> March 2014 be adopted as presented.

**422** **RESOLVED:** Cr McClelland and Cr Niven that the Quarterly Budget Review Statement to the 31<sup>st</sup> March 2014 be adopted as presented.

### 6. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- A **Facebook** page has been established in an attempt to improve communication particularly with younger members of the community and also to enhance the image of the library as a modern and innovative institution. Site statistics indicate one hundred people viewed one post in the first week.
- Attendance was down at the annual **Seniors Morning Tea** on 11<sup>th</sup> March (around forty-five) but it proceeded smoothly and was voted an enjoyable morning by those present.
- Fifteen children have nominated for the **children's puppet-making workshop** on 23<sup>rd</sup> May, the minimum number required for the workshop to go ahead. The Friends of Grenfell Library have agreed to subsidize children attending at the rate of \$10 for the first child and \$12 for other children from the same family



- It is planned to have an informal **Afternoon Tea with an Author** on 19<sup>th</sup> May as an introduction to Library Week. Mrs Elizabeth Fensham, awarded Australian children's author, has agreed to attend and talk about the process of writing some of her books, with the Friends of Grenfell Library catering for afternoon tea. Promotion has begun.
- There was substantial **weeding** of the **junior nonfiction, romance and young adult fiction collections** during the month and light weeding of the Easy books. The junior books have been offered to local schools.
- A replacement **library printer** has been purchased but has yet to be installed.
- Exchanges with both **Deposit Stations** exchanges took place during the month. Mrs Margaret Spratt has taken over from Mrs Geraldine Brown in organizing the changeovers at Quandialla and the librarian went out to Quandi on Monday, 31<sup>st</sup> March, to meet the new Café owner and assist Margaret with the first stock changeover.
- Otherwise activities have been of a routine nature.

**For Information**

**Noted**

### **7. Economic Development, C2.8.13**

Council's Economic Development Officer has been involved in the following activities:

- The Weddin Development Committee has met regularly through March and April in preparation for the inaugural Weddin Business Awards which were held 5<sup>th</sup> April. The night was a success with 160 people attending and media coverage on ABC radio, 2LF, and Prime TV. There has been plenty of positive feedback in relation to the business awards and a debrief will be held to collate all feedback and consider the future of the awards.
- Liaising with Sarah Clifton who has been preparing a draft of the business and relocation prospectus with the draft expected to be finalized soon. Michael Yates requires the final content by April to guarantee meeting the June deadline for delivery.
- Attended the 'meeting procedure and minute taking' workshop run by CENTROC on March 13th in Orange.

**For Information**

**Noted**

### 8. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

- Facebook ([www.facebook.com/tourismgrenfell](http://www.facebook.com/tourismgrenfell)) and twitter ([www.twitter.com/tourismgrenfell](http://www.twitter.com/tourismgrenfell)) accounts are active with once weekly posts.
- Ongoing management and co-ordination of the Art Gallery. The Art Gallery roster has been prepared until June 28<sup>th</sup>. An exhibition changeover is to be held on April 12<sup>th</sup> with the new exhibition by the local art group.
- Map has been installed at the Caravan Park.
- A TV screen has been installed in the Community Hub Window to help promote local events and information. The on screen presentation is to be updated regularly.
- Visitation to the Craft Shop increased slightly in March 2014 compared to the previous year.
- Attended the LGNSW Tourism Conference at Cessnock. Refer to the report attached.
- As requested in relation to surrounding shire's VIC's please note the following information:
  - Cowra receives 115,000 visitors annually with average spend of \$139. 60,000 visitors attend the Cowra VIC annually.
  - Bland receives 68,000 visitors annually with an average spend of \$147. The Bland VIC is in their library, they do not collect visitor data.
  - Forbes receives 63,000 visitors annually with an average spend of \$139. 15,122 visitors attend the Forbes VIC annually.
  - Young receives 63,000 visitors annually with an average spend of \$134. 16,000 visitors attend the Young VIC annually.
  - Parkes receives 111,000 visitors annually at an average spend of \$139. 22,541 visitors attend the Parkes VIC annually.
  - Temora receives 47,000 visitors annually at an average spend of \$147. 18,000 visitors attend the Temora VIC annually.

**For Information**

**Noted**

### 9. Arts and Culture Officer, C2.6.43

Council's Arts and Culture Officer has been involved in the following activities:

- Assisted with Weddin Business Development Meetings – sent out reminders, and prepared agendas.
- Updated listings on visitnsw.com.au
- Designed an ad for the Australian Bush Poets Association bi-monthly magazine
- Sent out more stall holder application forms and contacted last year's stall holders to gauge interest in this year's festival. Received and recorded returned stall holder booking forms. Liaised with stall holders.
- Sent out, received and recorded 2014 HLF sponsorship forms.

## THE DIRECTOR CORPORATE SERVICES' REPORT

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- Attended the HLF meeting.
- Sent letters to council, Lions, Rotary and Weddin Community Services asking for donations for youth event at the HLF.
- Applied to NRMA Community grants funding program for youth component at the HLF
- Presented a proposal to the Henry Lawson Festival committee for media. With the feedback from the meeting completed a restructured budget for marketing and have begun booking radio and TV advertising.
- Sent out the Kart Clubs calendar of events for 2014 to local businesses via email and also hand delivered to the businesses in the main street.
- Designed a flyer for the kart club regarding accommodation still being available in Grenfell for them to hand out at meets.
- Contacted Arts Outwest with HLF Art information and updates
- Updated free listing on gaander.com for the bird trail
- Applied for funding for Gold Fest from Essential Energy
- Collated information to update HLF website
- Sent out HLF March minutes and treasure report to committee
- Liaised with Amanda Brenner re: Big Air School at HLF and their requirements.
- Followed up getting a copy of the 2011 Photography winner's print.
- Applied to host the 2014 Emirates Melbourne Cup on its journey around the state.

**For Information**

**Noted**

### 10. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

- Steady sales during March. A good customer base has been developed with community now aware of and engaging the services offered by the CTC.
- Several sets of funeral service booklets have been printed.
- As previously reported 5 free training sessions were held in Seniors Week, March 17-21<sup>st</sup> 2014 supported by a grant of \$750 plus GST from CTC Association. These sessions were well received by those who attended.
- A Seniors Computer Club has been running every Tuesday since mid-March with two classes of 8 people. A great service to the Weddin Shire.
- Other activities have been of a routine nature.

**For Information**

**Noted**

**LACHLAN GIBSON**  
**DIRECTOR CORPORATE SERVICES**

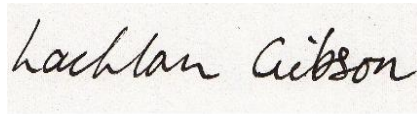
**423**     **RESOLVED:** Cr Hughes and Cr Niven that except where otherwise dealt with the Director Corporate Services' report be adopted.

**Quarterly Budget Review Statement – 31 March 2014**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Weddin Shire Council for the quarter ended 31/03/14 indicates that Council's projected financial position at 30/6/14 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: \_\_\_\_\_



Date: 10/04/14

Responsible Accounting Officer  
Weddin Shire Council

# THE DIRECTOR CORPORATE SERVICES' REPORT

## Weddin Shire Council

### Budget review for the quarter ended – 31<sup>st</sup> March 2014

#### Income & Expenses

	ORIGINAL			Recommended changes for Council Resolution	PROJECTED year end Result 30/06/2014	ACTUAL YTD
	Budget 1/07/2013 (000's)	Revotes	REVISED Budget (000's)	(000's)	(000's)	(000's)
Income						
Rates and Annual Charges	2,477	191	2,668	5	2,673	2,671
User Charges and Fees	3,471	(1,973)	1,498	306	1,804	1,370
Interest and Investment Revenue	342	(59)	283		283	191
Other Revenues	964	(857)	107	64	171	154
Grants & Contributions - Operating	3,845	(906)	2,939	1	2,940	1,877
Grants and Contributions - Capital	847	855	1,702		1,702	126
- Contributions (S94)	0		0		0	0
Net gain from the disposal of assets	0	5	5	38	43	39
Share of interests in joint ventures	0		0		0	0
Total Income from continuing operations	11,946	(2,744)	9,202	414	9,616	6,428
Expenses						
Employee costs	3,820	255	4,075	20	4,095	1,640
Borrowing Costs	0		0		0	
Materials & Contracts	3,451	(581)	2,870	292	3,162	3,352
Depreciation	3,618	(75)	3,543		3,543	2,657
Legal Costs	0		0		0	
Consultants	0		0		0	
Other Expenses	250	414	664	14	678	545
Interest and Investment Losses	0		0		0	0
Net Loss from Disposal of Assets	0		0		0	0
Share of interests in joint ventures	0		0		0	0
Total Expenses from continuing operations	11,139	13	11,152	326	11,478	8,194
Net Operating Result from continuing operations	807	(2,757)	(1,950)	88	(1,862)	(1,766)
Net Operating Result before capital items	(40)	(3,612)	(3,652)	88	(3,564)	(1,892)

## Weddin Shire Council

### Budget review for the quarter ended - 31<sup>st</sup> March 2014

#### Income & Expenses

	ORIGINAL			Recommended	PROJECTED	
	Budget	Revotes	REVISED	changes	year end	ACTUAL
	1/07/2013		Budget	for Council	Result	YTD
	(000's)		(000's)	Resolution	30/06/2014	(000's)
<b>Income</b>						
<i>Administration</i>	4,441	(469)	3,972	93	4,065	3,288
<i>Public Order &amp; Safety</i>	490	(74)	416		416	64
<i>Health</i>	6	77	83	5	83	62
<i>Community Services &amp; Education</i>	52	(50)	2		2	1
<i>Housing &amp; Community Amenities</i>	502	30	532	12	544	489
<i>Water Supplies</i>	0		0		0	
<i>Sewer Services</i>	416	(20)	396	2	398	376
<i>Recreation and Culture</i>	65	5	70		70	52
<i>Mining, Manufacturing &amp; Construction</i>	1		1		1	1
<i>Transport and Communication</i>	5,629	(3,079)	2,550		2,550	899
<i>Economic Affairs</i>	344	836	1,180	307	1,487	1,196
<b>Total Income</b>	<b>11,946</b>	<b>(2,744)</b>	<b>9,202</b>	<b>419</b>	<b>9,616</b>	<b>6,428</b>
<b>Expenses</b>						
<i>Administration</i>	2,211	181	2,404	30	2,434	1,965
<i>Public Order &amp; Safety</i>	523		523	21	544	428
<i>Health</i>	305	1	327		327	201
<i>Community Services &amp; Education</i>	34	(7)	27		27	26
<i>Housing &amp; Community Amenities</i>	1,090	33	1,148	5	1,153	811
<i>Water Supplies</i>	0		0		0	0
<i>Sewer Services</i>	265		267	2	265	173
<i>Recreation and Culture</i>	797	8	854	26	880	694
<i>Mining, Manufacturing &amp; Construction</i>	23		23		23	21
<i>Transport and Communication</i>	4,393	(286)	4,088	22	4,110	2,542
<i>Economic Affairs</i>	1,498	(7)	1,491	224	1,715	1,333
<b>Total Expenses</b>	<b>11,139</b>	<b>(77)</b>	<b>11,152</b>	<b>330</b>	<b>11,478</b>	<b>8,194</b>

# THE DIRECTOR CORPORATE SERVICES' REPORT

## Weddin Shire Council

Budget review for the quarter ended - 31<sup>st</sup> March

### Capital Budget

	ORIGINAL		Approved Changes		Recommended	PROJECTED		
	Budget	Revotes	Sept	Dec	for	year end	Result	ACTUAL
	1/07/2013		Review	Review	Budget	Resolution	30/06/2013	YTD
	(000's)		(000's)	(000's)	(000's)	(000's)	(000's)	(000's)
<b>Capital Funding</b>								
Rates and other untied funding	0				0		0	
Capital Grants & Contributions	180				180		180	125
Internal Restrictions								
- renewals	820				820		820	157
- new assets	1,520				1,520		1,520	956
External Restrictions	180				180		180	67
Other Capital Funding Sources	0				0		0	0
Income from sale of assets								
- plant and equipment	60				60		60	39
- land and buildings	0				0		0	0
<b>Total Capital Funding</b>	<b>2,760</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,760</b>	<b>0</b>	<b>2,760</b>	<b>1,344</b>
<b>Capital Expenditure</b>								
<i>New Assets</i>								
- Plant and Equipment	290				290		290	172
- Land and Buildings	0				0		0	0
- IT Equipment	60				60		60	6
<i>Renewals (Replacement)</i>								
- Plant and Equipment	0				0		0	0
- Land and Buildings	0				0		0	139
- Roads, Bridges, Footpaths	1,700				1,700		1,700	766
- Recreation and Culture	450				450		450	49
- Sewerage	210				210		210	12
- Other	50				50		50	48
Loan Repayments (principal)	0				0		0	
<b>Total Capital Expenditure</b>	<b>2,760</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,760</b>	<b>-</b>	<b>2,760</b>	<b>1,192</b>

Weddin Shire Council

Budget review for the quarter ended - 31<sup>st</sup> March 2014

Cash & Investments

	ORIGINAL Budget 1/07/2013 (000's)	Revotes	REVISED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED year end Result 30/06/2014 (000's)	ACTUAL YTD (000's)
<b>Unrestricted</b>	<b>3,623</b>		<b>3,623</b>		<b>3,623</b>	<b>1,847</b>
<b>Externally restricted</b>			<b>0</b>		<b>0</b>	
<i>RTA Contributions</i>	0		<b>0</b>		<b>0</b>	
<i>Developer contributions</i>	0		<b>0</b>		<b>0</b>	
<i>Domestic waste management</i>	0		<b>0</b>		<b>0</b>	
<i>Special Rates</i>	0		<b>0</b>		<b>0</b>	
<i>Sewerage Services</i>	417	(47)	<b>370</b>	(7)	<b>363</b>	490
<i>Special purpose grants</i>	19	(4)	<b>15</b>		<b>15</b>	15
<b>Total Externally restricted</b>	<b>436</b>	<b>(51)</b>	<b>385</b>	<b>(7)</b>	<b>378</b>	<b>505</b>
<b>Internally restricted</b>						
<i>Employee Leave entitlements</i>	1,248	(147)	<b>1,101</b>		<b>1,101</b>	1,101
<i>Replacement of Plant and Vehicles</i>	0		<b>0</b>		<b>0</b>	0
<i>Future Capital Projects</i>	667	(24)	<b>643</b>	<b>(40)</b>	<b>603</b>	1,693
<i>Local Development Assistance</i>	32		<b>32</b>		<b>32</b>	41
<i>Town and Shire Works</i>	2,586	(1,090)	<b>1,496</b>	<b>(36)</b>	<b>1,460</b>	1,581
<i>Superannuation</i>	57		<b>57</b>		<b>57</b>	57
<b>Total Internally restricted</b>	<b>4,590</b>	<b>(1,261)</b>	<b>3,329</b>	<b>(76)</b>	<b>3,253</b>	<b>4,473</b>
<b>Total Restricted</b>	<b>5,026</b>	<b>(1,312)</b>	<b>3,714</b>	<b>(83)</b>	<b>3,631</b>	<b>4,978</b>
<b>Total cash and investments</b>	<b>8,649</b>	<b>(1,312)</b>	<b>7,337</b>	<b>(83)</b>	<b>7,254</b>	<b>6,825</b>
<b>Available cash</b>	<b>3,623</b>		<b>3,623</b>		<b>3,623</b>	<b>1,847</b>



**PART A - Contracts Listing**

**Weddin Shire Council**

**Budget review for the quarter ended – 31<sup>st</sup> March 2014**

**Contracts**

Contractor	Contract detail & purpose	Contract value	Commencement date	Duration of contract	Budgeted (Y/N)
There were no contracts entered into during the quarter.					

## THE DIRECTOR CORPORATE SERVICES' REPORT

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### PART B - Consultancy and Legal expenses

#### Weddin Shire Council

Budget review for the quarter ended – 31<sup>st</sup> March 2014

#### Consultancy and Legal expenses

Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies	<u>37</u>	<u>Y</u>
Legal Fees	<u>2</u>	<u></u>

10 April 2014

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

### **1. Works Report (6 April 2014)**

#### **1.1 Classified Roads Maintenance**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

- |       |  |
|-------|--|
| SH6   | - general maintenance<br>- Porters Mount rehabilitation completed<br>- re-work of shoulders and patches<br>- two culverts repaired<br>- major slashing and spraying has commenced<br>- new barbeque backing plate at SH6 rest area |
| SH17  | - general maintenance<br>- shoves cleared and sealed   |
| MR398 | - general maintenance<br>- guardrail replaced<br>- reseal completed<br>- two heavy patches sealed and completed  |
| MR236 | - general maintenance<br>- heavy patches sealed and completed  |
| MR237 | - general maintenance<br>- removed fallen tree<br>- reseal completed   |
| MR239 | - general maintenance<br>- fallen tree removed<br>- dangerous trees and overhanging limbs removed  |

#### **1.2 Rural Local Roads Programme**

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- maintenance grading of Hancock – Williams Road and Arramagong Road
- reseals completed Pinnacle Road, Old Young Road, Driftway Road and Bimbi – Thuddungra Road

## THE DIRECTOR ENGINEERING'S REPORT

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### 1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- general maintenance
- removed several trees on various roads
- Galvins Pit gravel crushed
- culverts cleaned on Nowlans Road, Grimms Lane, Maddens Lane and Gibraltar Rocks Road
- 2 km Pinnacle Road widening commenced
- 1.3 km Ballendene Road widening commenced
- culvert inspections on Bald Hills Road, New Forbes Road and Pinnacle Road

### 1.4 Urban Maintenance/Construction

- general maintenance
- cleared loose gravel on various intersections

**For Information**

**Noted**

## 2. Other Works

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general maintenance

### 2.2 Cemeteries

The following graves have been prepared from 9 March 2014 to 6 April

Grenfell Lawn	–	2
Grenfell	–	Nil
Bimbi	–	Nil
Caragabal	–	Nil

The following maintenance has been carried out in the last month:

- topped up graves
- mowed lawn cemetery and surrounds
- placed lawn cemetery plaques

### 2.3 Sewer Mains

Eight (8) sewer chokes have been attended to during the last month.

## THE DIRECTOR ENGINEERING'S REPORT

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### 2.4 Private Works

- one driveway re-sealed

### 2.5 Village Maintenance

- general maintenance

### 2.6 Other

- administration building maintenance - sewer
- Commonwealth Bank building maintenance
- installed TV at Community Hub
- Quandialla recycling completed and bins for Quandialla recycling delivered

### 2.7 Vandalism

Urban Nil

Rural Nil

**Total Cost:** Nil  
**Progressive Cost Urban:** \$4,775.00  
**Progressive Cost Rural:** \$4,410.00  
(from 1/7/2013 to date)

**For Information**

**Noted**

## 3. Future Works

### 3.1 Rural

- general maintenance
- continue widening Pinnacle Road
- continue widening Ballendean Road
- continue gravel resheeting
- continue maintenance grading
- spraying/slashing road edges
- repair culverts on SH6

### 3.2 Urban

- general maintenance
- continue Alexandra Street kerb and gutter

**For Information**

**Noted**

## THE DIRECTOR ENGINEERING'S REPORT

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### 4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 4096	Multipac VP2400 Roller	Repair differential, brakes, electrical.
PI 4070	Cat 613 Grid Roller	Major service, repair blown hydraulic hose.
PI 3951	Iveco Truck	Remove and replace belt tensioner.
PI 3953	Garbage Truck	Replaced exhaust manifold gasket, tyres, oil leaks.
PI 4083	Dynapac Roller	Repair electrical fault.
PI 4107	Patch Truck	Major service, replace stone hose.

**For Information**

**Noted**

### 5. RMS RMCC Contract, R2.54.4

Routine Maintenance on SH6 and SH17 continues.

The SH6 rehabilitation works west of Porters Mount Road has been primer sealed.

Several sections of the road showed higher than normal roughness which will have to be addressed.

**For Information**

**Noted**

### 6. Noxious Weed Report – February, C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed –Bathurst Burr, Blackberry, Devils Claw, Silver leaf nightshade, Johnson Grass
- Areas sprayed – Walla Walla, Yambira, Bumbaldry, Bungalong, Brundah, Melyra & Warraderry
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.
- 110 property inspections – resulting in 15 re- inspections
- Attended weed draft management review at Cowra
- Prepared submission on “Weeds – Time to get serious” which has been forwarded to the Natural Resources Commission.

**For Information**

**Noted**

### 7. **Forbes Street – Proposed Parking, R2.4.15**

The Forbes Street proposed parking between Camp Street and Melyra Street was advertised for comment and closed on 26 March 2014.

Five written submissions were received as follows:-

**a) Terry Carroll**

- Whole plan unnecessary and a waste of money.
- Main point to focus caravan and motorhome parking at the Railway precinct, including Countrylink bus stop.
- Walk from Railway Precinct to Burrangong Street provides a gentle stroll past all of the shops and is seen to provide a positive tourist visit to Grenfell.

**b) Trevor Lobb**

- Pleased to see that the suggestion of one-way traffic has been dropped.
- The grade of the road is too steep to enable caravan fridges to operate reliably.
- Grey water may become a public health concern.
- Safety for passengers and people entering or leaving in the centre parking area, vehicles could be compromised.
- Safety concerns for drivers manoeuvring their vans.
- Reduction of streetscape appearance.
- Higher kerb height an issue for opening of doors
- Council's objective for van parking is admirable but may not be achieved with this proposal. The ideal location for caravan parking is a sealed level area with shade trees and drive-through sites, where grey water can be tolerated or disposed of.

**c) Gale Mendham**

- Large vehicle parking in the central median detracts from the character of the town.
- Questions raised on tree removal and access to the lane.
- Pets could be an issue.
- Comments on driver behaviour.
- Cycleway is deleted.
- Twelve month trial suggested and revisit the plan.
- Remove a number of trees
- Larger vehicles be encouraged to park behind Band Hall and Railway Station.
- Bus stop to remain in Main Street with business owners to park behind their shops.

**d) Alison Mendham**

- Were Austroads and Australian Standards used – yes.
- Was provision made to provide end clearance and preserve sight distances and manoeuvring paths for traffic – yes.
- Raised concerns about landscapes.
- Concerned about kerbside parking and verandah posts, and loss of cycleway.
- Possible effect on the running of a business.

## THE DIRECTOR ENGINEERING'S REPORT

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- Staged and monitored trial with some adjustments such as moving the bus stop to Melyra Street adjacent to the carpark.
- e) **Graham Roderick**
  - The proposal to relocate the taxi rank to the western side of Forbes Street.

The relocation is for the temporary taxi stand, and not for the permanent stand.

To sum up, general concerns were about grade, safety, health and landscaping.

Council will now have to consider the submissions in its deliberations regarding implementation of the plans.

### **RECOMMENDATION:**

For Council's Consideration

#### **424 RESOLVED:** Cr McClelland and Cr Griffiths that:-

- i) the plan be implement on a twelve month trial basis with the plan to be then reconsidered.
- ii) approval be granted for any trees to be removed if necessary.

### **8. Quandialla Drainage, E2.9.3**

The Director Engineering met Marlene Taylor, David Smith, Bevan McAlister, Dan Marshall, Robert Reeves and Clr John Niven in Quandialla on Monday 31 March 2014 to discuss:-

- a) proposed relocation of the Quandialla entrance sign on the Bland Road and Morangarell Road approaches and
- b) the proposed drainage works in Second Street and Third Street, Quandialla.

The proposed relocation sites of the two entrance signs were marked on the road pavement.

Council will relocate the signs when the Quandialla Progress Association advises Council if it is satisfied with the new locations.

The proposal to drain storm water in Second Street to Third Street was discussed in detail on site. An inspection of the water in the gutters in Second Street and Third Street was also carried out. The Quandialla Progress Association will comment on the proposal when it next meets.

Bevan McAlister advised the meeting that a pool drainage pipe was laid many year ago under Blamey Park and extended easterly under the railway line.

It is now obsolete, and it may be possible to use it for stormwater drainage in the Blamey Park area of Second Street and Bland Road. Bevan will investigate the pipe for its possible use.



## THE DIRECTOR ENGINEERING'S REPORT

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Clr Niven offered a number of comments and provided photos in relation to the proposal, which will be considered in formulating the final plan. A further response will be submitted to Council following receipt of comments from the Quandialla Progress Association.

**For Information**

**Noted**

### **9. Caragabal Public School – Letter of Support, C1.8.10/T3.4.1**

The Principal of the Caragabal Public School has written to Council requesting a letter of support for an application for funding, under the Rural Australia Program REAPing Rewards, for a bicycle training facility at the Caragabal Public School.

A preliminary bicycle track layout was drafted and given to the Principal. As the submission closed on 21 March 2014 a letter of support for the funding program has been forwarded to the school.

#### **RECOMMENDATION:**

Confirm Action

**425** **RESOLVED:** Cr Halls and Cr Best that the action be confirmed.

### **10. Grenfell Touch Association, P2.1.6**

The Grenfell Touch Association has advised that it did not use Lawson Oval in 2012/2013 and, as such, is not required pay the annual fee of \$495.00.

**RECOMMENDATION:** that the fee for Grenfell Touch Association being \$495.00 for 2012/2013 be waived as there was no competition in that year.

**426** **RESOLVED:** Cr Brown and Cr Parlett that the fee for Grenfell Touch Association being \$495.00 for 2012/2013 be waived as there was no competition in that year.

## THE DIRECTOR ENGINEERING'S LATE REPORT

### **RECOMMENDATION:**

It is recommended that the Director Engineering's late report be received and dealt with because of the urgency of the matter.

**427 RESOLVED:** Cr McClelland and Cr Parlett that the Director Engineering's late report be received and dealt with because of the urgency of the matter.

### **11. Proposed construction schedules for Grenfell 2014/2015 and onwards,**

The Town Works Committee considered the proposed construction schedule for kerb and guttering, roadworks and footpath construction in Grenfell for 2014/2015 and resolved that:

*"Council adopt Items 1 to 6 as the 2014/2015 Works Programme for kerb and guttering, roadworks and footpath works with item 6 to be amended and note the remainder of the proposals for future programmes."*

The following future kerb and gutter, road shoulder and footpath programme for Grenfell, as amended, is proposed as follows, subject to available funds:

Rank	Description of Works	Street	Kerb & Guttering	Footpath
1.	Melyra Street south side between Tyagong Street and Brundah Street (107m kerb and gutter and 2m shoulder)	\$14,000	\$15,000	
2.	South Street outside Sepot (90m kerb and gutter and 2m shoulder))	\$4,000	\$15,000	
3.	Melyra Street east end past Rifle Range, 300 m	\$9,600		
4.	Lane between North and Melyra Streets (East / Bogalong St ) 200 m x 4 m	\$9,600		
5.	Lane between Rose and South Streets (Wood/West Streets) 120 m x 4 m	\$6,000		
6.	Melyra Street northside from Warraderry Street to Sullivan street			\$37,500
7.	Brundah Street east side from existing kerb and gutter to Grafton Street (27m and 2m shoulder)	\$3,000		\$34,100
8.	North Street (south side) from East Street to Bogolong Street (98 metres kerb and gutter – 98m x 2m)	\$2,500	\$12,500	
9.	North Street (south side) from lane behind Clarice Johnson carpark to Bogolong Street ( 58 metres kerb and gutter – 58m x 2m shoulder)	\$2,500	\$7,300	
10.	North Street (South Side) between Dalton and Alexandra Streets (100m kerb and gutter 3m shoulder)	\$3,600	\$13,000	
11.	Palmer Street (south side) from Gooloogong Road to Parkes Street (210 metres kerb and gutter 210m x 2m)	\$4,500	\$26,000	
12.	Fitches Lane (west side) frontage to No. 52 Melyra Street and Melyra Street (north side) frontage to No. 52 Melyra Street	\$3,500	\$16,900	
13.	Tyagong Street south of North Street to Emu Creek 7 m x 80 m	\$8,400		
14.	Lane off Young Street northerly to Emu Creek (Tyagong/MR 398) 145 m x 4 m	\$7,000		
15.	Lane off Young Street southerly to Grenfell (Tyagong/MR 398) 120 m x 4 m	\$5,800		
16.	Rose Street (North side) between Wood and West Streets (110m Kerb and Gutter, 3m shoulder)	\$4,000	\$14,600	
17.	Rose Street (South side) between Wood and West Streets (110m Kerb and Gutter, 3m shoulder)	\$4,000	\$14,600	
18.	North Street (South Side) between Tyagong and Alexandra Streets (100m kerb and gutter 3m shoulder)	\$5,800	\$21,200	
19.	Melyra Street south side between Tyagong Street and Brundah Street (107m Kerb and Gutter)		\$15,000	
20.	Cross Street west side from Melyra Street to vehicular entrance to Bowling Club (1.2m wide footpath 190m)			\$28,500

## THE DIRECTOR ENGINEERING'S LATE REPORT

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Available funds for 2014/2015 are as follows:-

- |                                |   |
|--------------------------------|---|
| • Grenfell Street Construction | \$75,000                                |
| • Grenfell Kerb and Gutter     | \$30,000 Council Funds (Total \$60,000) |
| • Grenfell Footpath            | \$15,000 Council Funds (Total \$30,000) |

The estimated construction expenditure for 2014/2015 is as follows:-

- |                             |          |
|-----------------------------|----------|
| • Town Streets Construction | \$44,000 |
| • Kerb and Gutter           | \$30,000 |
| • Footpath construction     | \$16,500 |

It is proposed to fund the extra works from the footpath reserves.

**RECOMMENDATION:** that Council:

- a) Adopt Items 1 to 6 as the 2014/2015 Works Programme for kerb and guttering, roadworks and footpath works and note the remainder of the proposals for future programmes.
- b) Fund the extra works from the footpath reserves.

- 428** **RESOLVED:** Cr McClelland and Cr Parlett that Council:
- a) Adopt Items 1 to 6 as the 2014/2015 Works Programme for kerb and guttering, roadworks and footpath works and note the remainder of the proposals for future programmes.
  - b) Fund the extra works from the footpath reserves.

### **12. The Henry Lawson Festival of Arts Proposed Road Closures, C1.4.1:**

There will be a number of road closures proposed for the June Long Weekend as part of the Henry Lawson Festival of Arts.

These are:

- 7.00 am and 5.00 pm on Saturday 7 June 2014 **Burrangong Street** from Camp to Main Street, **Main Street** from Burrangong Street to Rygate Square, **Short Street** from Melyra Street to Burrangong Street, **George Street** from Forbes Street to Short Street, **George Street** from Dalton Street to Grafton Street and **Forbes Street** from Camp Street to George Street.
  - 8.00 am to 5.00 pm on Saturday 7 June 2014 **Camp Street (SH6)** from Weddin Street to Grafton Street (parking only), **Grafton Street (SH6)** from Camp Street to Brundah Street, **East Street** from Camp Street to Melyra Street, **Melyra Street** from Cross Street to East Street, **Camp Street** from Tyagong Street to Rygate Square, **George Street** from Dalton Street to Rygate Square and **West Street** north of Young Street to Camp Street.
- Note: the Mid Western Highway will be closed between Weddin Street and Brundah Street (detour will be available).**

## **THE DIRECTOR ENGINEERING'S LATE REPORT**

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- 9.00 am to 12.00 pm on Saturday 7 June 2014 **Alexandra Street** will be closed from North Street to the Showground for the Fun Run.
- 8.30 am to 5.00 pm on Sunday 8 June 2014 **Main Street** from Forbes Street to Rygate Square for Henry Lawson Festival Street activities.

**Note: The Weddin Local Traffic Committee has previously approved the 2014 closures.**

**RECOMMENDATION:** that Council approve the road closures for the 2014 June Long Weekend as listed above.

**429**      **RESOLVED:** Cr Hughes and Cr McClelland that Council approve the road closures for the 2014 June Long Weekend as listed above.

### **W TWOHILL DIRECTOR ENGINEERING**

**430**      **RESOLVED:** Cr Brown and Cr Best that except where otherwise dealt with the Director Engineering's report be adopted.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

10 April 2014

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

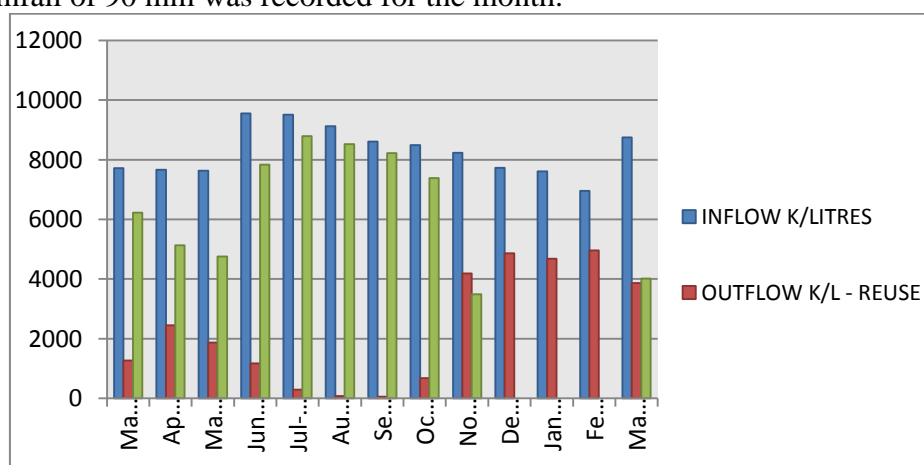
### A. Public Health and Environmental Matters

#### 1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during March 2014 was 8,744 kl with the daily average of 282.06 kl. Outflow for irrigation for reuse was 3,867kl and discharge to Emu Creek 4,016.3kl.

The highest daily recording of 421 kl occurred for the 24 hours ending 6.30 am on 29 March 2014 and the lowest of 228 kl for the 24 hours ending 6.30 am on 14 March 2014.

A total rainfall of 90 mm was recorded for the month.



For Council's Information

Noted

#### 2. Animal Control, A4.4.4

Animal control activities were:

##### a. Companion Animals

Animals Seized: 0  
Animals Impounded: 1 (Dog)  
Animals Sold: 0  
Animals Surrendered: 4 (Dogs)

Animals Returned to Owners: 1 (Dog)  
Animals Destroyed: 3 (Dogs)  
Animals Released: 1 (Dog)  
Animals handed to Rescue Org: 1 (Dog)

For Council's Information

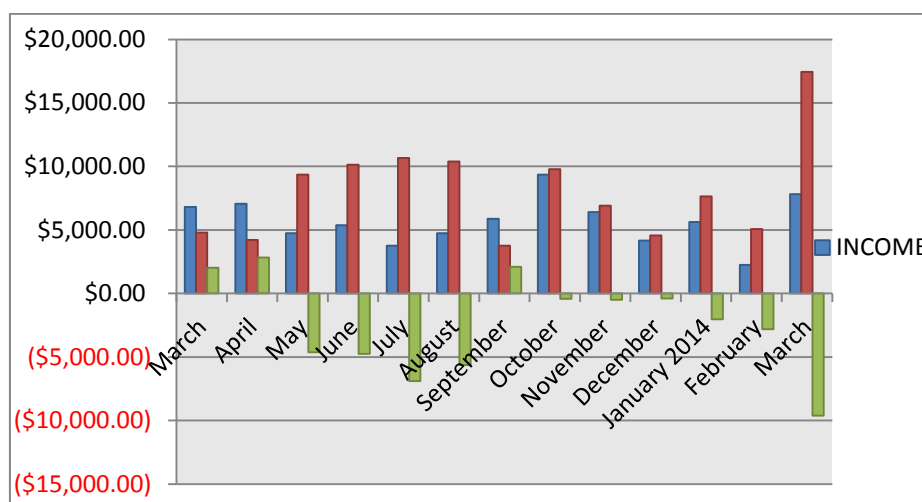
Noted

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### 3. Caravan Park Operations, P2.3.3

Income for the month of March 2014 was \$7,828.60 with expenditure of \$17,432.52 resulting in an operational loss of \$9,603.92 for the month.

There were 201 sites occupied for the month of March 2014.



For Council's Information

Noted

### 4. Quandialla Swimming Pool, P2.3.2

**Total Attendance:** 472

**Daily Average:** 33

Activities during the March were:

- Swimming Club was held on Wednesday and Friday evenings
- Southwest Swimming Carnival was held on the 9<sup>th</sup> March
- Aqua exercises were held on Friday mornings
- Quandialla Central School had sport on Monday afternoons and for Active After School on Wednesday and Thursday afternoons.

For Council's Information

Noted

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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### 5. Grenfell Swimming Pool, P2.3.1

<b>Total Attendance:</b>	<b>2986</b>	<b>School Usage:</b>	283
		<b>Other Usage Groups</b>	603

**Daily Average:** 99

**Season Ticket Sales**

Adult: 0

Pensioner: 0

**Cash Attendance:** 74 (Child)  
43 (Adult)

Family: 0

Child: 1

**Season Ticket Attendance:** 1137 (Child)  
846 (Adult)

**2013/2014 Season Report**

<b>Total Attendance:</b>	<b>32337</b>	<b>School Usage:</b>	4343
		<b>Other Usage Groups</b>	3306

**Daily Average:** 204

**Season Ticket Sales**

Adult: 21

Pensioner: 5

**Cash Attendance:** 2394 (Child)  
1638 (Adult)

Family: 63

Child: 18

**Season Ticket Attendance:** 13022 (Child)  
7634 (Adult)

**For Council's Information**

**Noted**

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### **B. Planning and Development Matters:**

#### **1. Development Applications**

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
8/2014	Andys Design & Drafting	Entertainment Courtyard	\$25,000	Lots: 1, 2 & 3 DP: 1089059 102 Main Street GRENFELL NSW 2810
9/2014	Richens Building	Concrete Ramp with Steel Constructed Handrail	\$11,000	LOT: 3 SEC: 45 DP: 758473 Short Street GRENFELL NSW 2810
10/2014	Mr GE Heath	Shed	\$7,000	LOT: 13 DP: 1054961 42 Camp Street GRENFELL NSW 2810

**For Council's Information**

**Noted**

#### **2. Grenfell Medical Centre - Burrangong Street, P2.12.17**

Council, at its ordinary March meeting resolved to:

*“ accept the quote from Design West Architects for plan/specification preparation.”*

A meeting was held with the Architects on Tuesday 8<sup>th</sup> April which included clarification of aspects of the consent and process going forward.

Design West have been requested to contact Dr Patrick and representatives from Medicare Local for further input in the layout and fixture component of the development for inclusion in specification preparation.

**For Council's Information**

**Noted**

#### **3. Weddin Aquatic Centre, P2.3.1**

Council, at its ordinary March meeting resolved to:

- “i) approve the submission of a grant funding application under the ClubGRANTS Fund category 3 programme for the Grenfell swimming pool upgrade.*
- ii) approve the submission of a Development Application with the notification period under the notification of Development Policy reduced to 14 days for the development.*
- iii) endorse the development of the plans and specifications.*
- iv) endorse the engagement of Sarah Clifton to submit the grant funding application on Councils behalf.”*



## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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By way of information, Sarah Clifton has completed the application for Grant funding under the ClubGRANTS programme, in conjunction with development of plans for the centre. (Attachment B.3)

Council will be advised of the outcome of the grant funding application in the coming months.

**For Council's Information**

**Noted**

### **4. Development Application, DA 11/2014**

#### **ASSESSMENT REPORT**

<b>Purpose</b>
----------------

The purpose of this report is to provide the comprehensive consideration and assessment of the following Development Application including supporting documentation in accordance with the relevant matters to be considered as outlined under 79C of the Environmental Planning and Assessment Act 1979, (as amended).

#### **Application No: Development Application 11/2014**

**Applicant:** S and T Walker

**Property:** "Whyworry" Cowra Road Bumbaldry  
Lot 121 DP 754579

**Proposal:** Breeding Establishment - Dogs

<b>Introduction</b>
---------------------

The development application as lodged comprises the following information:

- Statement of Environmental Effects
- Site and Location Plan

This report provides the consideration and assessment of the proposed development in accordance with the Environmental Planning and Assessment Act, 1979 (as amended) prepared for determination of the subject development application.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### Subject Site

The subject site comprises several allotments of land being Lots 117, 118, 119 and 121 of DP 754759 and is zoned RU1 Primary Production and in accordance with Councils Land Use table the proposed use is permissible development with consent. The total site area comprises approximately 2 hectares.

The site is bounded by rural land to the west, north and east and has frontage to the Mid Western Highway to the south.

The surrounding development comprises small rural holdings within the place known as Bumbaldry with several dwellings in proximity.

The closest dwelling is located within 90 m of the proposed development.

The subject site slopes from West to East and to the creek located to the north. Much of the natural vegetation has been cleared however several stands of trees remain on the eastern boundary.

Located on the subject site is a dwelling several outbuildings, a set of kennels and large enclosed dog exercise area.

The applicant has indicated they are currently using the premises for breeding dogs and was unaware development consent was required for this use. There are currently 5 breeding animals on the site with the 3 additional companion animals.

### Proposed Development

The subject development application seeks approval for the use of the premises for a Breeding Establishment for dogs.

The proposal requests the establishment and approval to keep 10 dogs on the premises.

This incorporates 5 permanent breeding animals, 3 companion animals and the provisions for 2 additional breeding animals to be brought onto the site on a temporary basis for servicing.

Approval is sought for the keeping of 3 companion animals required by Councils policy.

### Statutory Framework

Consideration of the relevant statutory planning controls applicable to the proposed development is provided below:

#### **1. Environmental Planning and Assessment Act, 1979 (as amended)**

The Environmental Planning and Assessment Act, 1979 in conjunction with its Regulation 2000 and Model Provisions 1980 establishes the framework for the environmental planning system within NSW

Development requires the relevant development consent from an appropriate determining authority in accordance with the provisions of Part IV of the Act.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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The subject development application has been lodged as a Local Development.

**1. State Environmental Planning Policies**

All appropriate SEPP's will be considered

**2. Weddin Local Environmental Plan 2011**

The Weddin Local Environmental Plan 2011 is the principal local planning instrument applicable to the proposed development upon the subject site.

<b>Council Codes and Development Control Plans</b>
--

Weddin Shire Council Policy Number 2.2.5 – Policy for Keeping of Animals

<b>Consultation in respect of Development Application</b>
---

### **Public Exhibition**

The development application was placed on public exhibition for 21 days in conjunction with Councils Notification Policy, immediately adjoining property owners of the development site were notified of the proposed development, and an advertisement placed in the Grenfell for the duration of the exhibition period.

Council received 1 submission in respect of the application. A summary of concerns raised and an assessment comment on these concerns is provided below:

### **SUBMISSION 1**

**Comment:** An adjoining neighbour has made several complaints regarding the noise of barking from the dogs kept on the premises.

*Assessment response: Council has addressed the complaints by investigation and direction to the owners. Further directions will form part of any approval conditions.*

<b>ENVIRONMENTAL ASSESSMENT</b>
---------------------------------

Section 79C(1) of the Environmental Planning and Assessment Act, 1979 outlines the statutory requirements to be considered in the determination of a development application.

The proposal has been assessed in accordance with the provisions and matters for consideration under Section 79c of the Environmental Planning and Assessment Act 1979.

Council has taken into account the relevant provisions of all relevant Environmental Planning Instruments including appropriate SEPP's and Weddin Shire Local Environmental Plan 2011.

There are no Draft EPI's or DCP's relevant to the site or development.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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Consideration has been given to the Environmental Planning and Assessment Regulations including Model Provisions. Nothing in the Regulations or Model Provisions prevents assessment and approval of the subject application.

The proposed development raises several issues, in particular noise impacts on adjoining neighbours.

Several substantial complaints have been received from an adjoining neighbour (Dwelling approximately 270m from the kennel areas)

These complaints have been addressed by inspection and investigation confirming practices of noise control by “barking dog collars”, active intervention from the owners, and proper supervision when owners are absent.

As part of the public consultation Council interviewed an adjoining neighbour who had made several submissions regarding the noise from the site. The adjoining neighbour requested his previous complaints from his submission to the application.

It is considered that the imposition of conditions regarding noise attenuation be imposed to address these concerns and reduce the noise levels to an appropriate and acceptable level.

The aspects of removal of waste, construction of kennels and general operation of the facility are addressed in the application and are considered satisfactory and any approval should incorporate compliance with NSW Industry & Investment – Animal Welfare Code of Practice – Breeding dogs and cats.

The formal approval of the facility will direct the owner to incorporate practices to assist in reducing the impact of the development on the adjoining neighbours.

<b>CONCLUSION</b>
-------------------

**RECOMMENDATION:** that Council determine to approve Development Application 11/2014 for the Operation of a Dog Breeding Establishment subject to the following conditions:

### 1. BUILDING

- (1) The development shall be carried out in accordance with the plans as submitted with the Development Application and any supporting documentation, as stamped and approved by Council, except as otherwise provided by conditions of this consent.

*Reason: to ensure the development is carried out in accordance with the submitted application as assessed by Council.*

### 2. SITE MANAGEMENT

- (1) The applicant must provide an adequate receptacle to store all waste generated by the development pending disposal. The receptacle must be regularly emptied and waste must not be allowed to lie or accumulate on the property other than in the receptacle.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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Consideration should be given to the source separation of recyclable and reusable materials.

*Reason: to ensure that any possible soil erosion and runoff is contained on the site to prevent pollution of drainage lines.*

(2) **Provide Vehicle Access**

Stabilised all-weather vehicular access must be provided from the road to the dwelling in accordance with AS2890.

*Reason: to ensure safe and continuous vehicle access to and from the property.*

### 3. OTHER

- (1) The Applicant shall install an appropriate solid 1800mm high fencing to the western boundary to screen the kennel and exercise area.
- (2) The applicant is directed to the requirements of the NSW Government Industry & Investment - Animal Welfare Code of Practice for Breeding Dogs and Cats with a view to incorporating the procedures into the facility.
- (3) The operation of the Dog breeding establishment shall be limited to a maximum of 5 permanent breeding animals. The approval will allow up to 2 visiting animals per year for a period of no more than 2 weeks over the annual period.
- (4) The applicant shall provide barking attenuation collars for all dogs and shall be used when owners are absent from the property or to assist with alleviating barking occurrences.
- (5) The applicant is advised that Council notes the keeping of 3 companion animals and has no objection subject to no increase in the number of companion animals.
- (6) The applicant shall develop a management plan for the operation of the facility incorporating but not restricted to the following:
  - a) Noise and Barking control
  - b) Waste storage and removal
  - c) Kennel Construction
  - d) Visiting Animal restrictions
- (7) That the operation of the facility be restricted to 6 months trial period and that the Director Environmental Services report to Council to confirm compliance with conditions regarding operating requirements and restrictions.

After that time, Council may consider the extension or deletion of the trial period and conditions attached to that period.

- (8) The applicant be directed to submit an application for a Building Certificate pursuant to Section 149 (d) EP&A Act 1979 regarding the outbuildings erected on the property without prior consent of Council.

- (9) The proposed use of the premises shall not give rise to an “offensive noise” as defined in the Protection of the Environment Operations Act 1997.



**Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.***

- 431 RESOLVED:** Cr Hughes and Cr Brown that Council approve Development Application 11/2014 for the Operation of a Dog Breeding Establishment subject to the above conditions.

**Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.***

### **DIVISION REQUIRED:**

**Councillors For:** Crs Liebich, Niven, Halls, Hughes, McClelland, Parlett, Griffiths, Brown and Best.

**Councillors Against:** Nil

### **5. O'Briens Hill – Tourism Interpretation & Asset Management Plan, H2.8.2**

Council is in receipt of the Draft Plan for O'Briens Hill – Tourism Interpretation and Asset Management Plan prepared by David Scobie Architects.

The plan has been forwarded to both Tourism and Heritage Committees with both providing support for the document.

Council now needs to resolve to place this draft on public exhibition for 28 days and call for submissions. Once these submissions have been considered, the final document will return to Council for formal adoption. (Attachment B.5)

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

---

**RECOMMENDATION:** that Council place on public exhibition the “O’Briens Hill – Tourism Interpretation and Asset Management Plan” for 28 days seeking public submissions.

- 432**     **RESOLVED:** Cr Parlett and Cr Brown that Council place on public exhibition the “O’Briens Hill – Tourism Interpretation and Asset Management Plan” for 28 days seeking public submissions.

**B J HAYES**

**DIRECTOR ENVIRONMENTAL SERVICES**

- 433**     **RESOLVED:** Cr Brown and Cr Niven that except where otherwise dealt with the Director Environmental Services report be adopted.

## **Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on Tuesday, 18<sup>th</sup> March at the Grenfell Community Hub at 7.30 pm.**

**Welcome:** President John Hunter thanked people for their attendance.

**Present:** Glenn Carroll, Liz Carroll, Carly Brown, Angela Hunter, Gordon Rolls, Philip Walmsley, Geoff Earl, Chris Lobb, Tamara McMahon, Michele Johnson, Claire Myers, Terry Carroll, Dani Millynn, Penny Starr, John Hunter, Pam Livingstone, R. Ashby

**Apologies:** Auburn Carr, Belinda Day, Amanda Brenner, Jenny Hetherington, Lachlan Gibson, Di Donohue, Mark Liebich, Deidre Carroll, Judy Mitton

It was moved M Johnson      seconded by Claire Myers      Carried.

**Minutes:** The minutes from the previous meeting were confirmed.

Moved: Glenn Carroll      Seconded: Liz Carroll      Carried.

**Business Arising:** Decline the offer of Valley FM Community radio  
Treasurers have access to on-line viewing of bank statements.

### **Communication:**

**Inwards:** THLHS seeking letter of support for new curtains for the hall.

Glenn Carroll offered to write the letter of support from Weddin Shire Council & Festival committee.

Moved: Carly Brown      Seconded: Michele Johnson      Carried

Weddin Shire Council: \$1500 cheque for acquisitive Art Prize

Main St maintenance for festival weekend

allowing use of Art Gallery & Conference room

Grenfell Men's Shed : Opening immediately after the procession until 5.00

Wallangreen will be open during the Festival weekend

SPLASH theatre "The Loaded Dog" performance be declined

Books: "A Stranger on the Darling" no more required

Invitation to be represented at the Hawkesbury Show declined

Torsion dancers from Cowra be invited to be part of the program

Gary Barker is offering his Steam Roller to be part of the Festival, then for it to be stored in Grenfell until featuring at the Grenfell Show

Motion: That the Festival write to the show committee and offer to contribute half of the expenses involved in having the Steam Roller at both venues.

Moved: Carly Brown      Seconded: Dani Millynn      Carried

Motion "That the inwards communication be received."

Moved: Carly Brown      Seconded: Dani Millynn      Carried

### **Outwards:**

Acceptance of Geoffrey W Graham's festival attendance at cost of \$750

Grenfell Bowling Club & Grenfell Country Club inviting them to screen "Backyard Ashes" {no replies}

Gillie & Marc { Statue sculptors } requesting information about repairs

Motion "That the outwards communication be endorsed."

Moved: Dani Millynn      Seconded: Penny Starr      Carried

### **Treasurer's Report:**

Motion "That the treasurer's report be received."

Moved: Dani Millynn      Seconded: Liz Carroll      Carried



### **Coordinator's Reports:**

**Publicity/Promotions:** Claire outlined proposed budget : **TV** Production \$1122, distribution to Orange/Dubbo market \$4426. **Radio:** 2CA Canberra \$1287, 2LF/Roccy FM \$1800 {this amount of advertising will entitle us to have 2LF live broadcast on the day} **Program:** a professionally produced program will cost \$2500

**Motion:** That this budget be adopted

**Moved:** Glenn Carroll **Seconded:** Carly Brown

**Carried**

**Sponsorship:** for BIG AIR School youth event being sought from McDonalds, NAB, Weddin Shire, Rotary & Lions

**Art /Porcelain:** Sponsorship money mostly in/Entry forms sent, some received & recorded. Publicity has been sent to The Grenfell Record but not yet published

**Awards Dinner:** Danny Joyce is to compere

**Street Stalls:** Booking fees coming in. The Men's Shed will have the revised Photo Board completed for \$300

**Procession:** application forms will be available in April

**Procession Marshall:** Gordon Rolls advised that only Short St needs to be closed for the floats to assemble. He will liaise with Bill Twohill

**Raffle:** Twenty prizes have been sourced & tickets will go on sale soon

**Window Dressing:** Theme is to be "My favourite Movie"

**Poetry on the Boards/ Social Engagement:** Website, facebook functioning well

**Photography:** There will be no photography competition this year, as a co-ordinator could not be found

**Queen Competition:** Clubs & schools have been invited to enter with 3 definite entries so far. Judges have been sourced & Hugh Moffitt's garden booked for the judging. Candidates will be asked to present themselves at the Concert.

### **General Business:**

Lisa Bernard at Weddin Shire Council will be approached re screening of "Backyard Ashes" twice - afternoon & evening

The name of Lawson's poem "said Grenfell to my Spirit" can be used-copyright expires 70 years after the author's death

The lack of seating in Main st is to be addressed by requesting THLHS chairs

The date for the launch of the statue is to be in early May. A letter will be sent to Council requesting permission to erect the street banners before the launch.

"Welcome to Country" performer is booked.

Merchandise is available from last year. Next meeting could look at more items eg magnets, tea towels, beanies. A competition for Best Dressed Film Star could be organised if a judge could be found.

There is a possibility that Polocrosse could feature at the Showground on Sunday & Monday.

Statuettes for Verse, Short Story & Art competitions have been ordered from Michael Mandelc

**Meeting closed: 9.10 pm**

**Next meeting date:** The next meeting will be held at 7.30 pm on Tuesday at the Community Hub.

**434 RESOLVED:** Cr Hughes and Cr Niven that the minutes of the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON MONDAY, 31 MARCH 2014 AT 4.00 PM (C2.6.13)**

---

1. **PRESENT:** Clrs Niven and Halls,  
W Twohill (Director Engineering), K Frost (Noxious Weeds Officer), K Starr  
(Weddin Landcare) and H Matthews (NSW Farmers Assoc.).

2. **APOLOGY:** Nil

3. **MINUTES:** 17 March 2014

**Resolved:** Clr Halls and H Matthews that the minutes be adopted.

4. **MATTERS ARISING:**  
Nil

**Clr Griffiths entered the meeting at this point 4.05 pm.**

5. **CORRESPONDENCE:**

- 5.1 **Natural Resources Commission – Review of Weed Management in NSW (Draft Report)**

The Committee noted that the Director Engineering, Noxious Weeds Officer, H Matthews and K Starr attended the public meetings organised by NSW Government Natural Resources Commission. The discussion centred around the property weed status certification scheme. The fact that the Local Land Services were wanting Councils to carry out more works with no extra funding, inspecting land and issuing certificates every five years, including prior to property being sold. If Councils could not comply, funding for inspectorial works would be transferred to Local Land Services.

The Committee considered a draft submission from the Lachlan Valley Committee members.

**Resolved:** Clr Niven and H Matthews that Council endorse the draft submission from the Lachlan Valley Committee members and include in its submission to Natural Resources Commission that time for issuing notices should be streamlined.

6. **BUSINESS WITH NOTICE**  
Nil

7. **QUESTIONS WITH NOTICE**  
Nil

**NEXT MEETING:** Monday, 12 May 2014 at 3.30 pm.

**CLOSURE:** There being no further business to discuss the meeting closed at 4.47 pm.

**435** **RESOLVED:** Cr Halls and Cr Griffiths that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved

**MINUTES OF THE BUSHFIRE LOCAL MATTERS COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY 2 APRIL 2014 COMMENCING AT 8.00 AM (C2.6.9)**

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1. **PRESENT:** Crs Halls, Griffiths, Niven and Hughes  
Messrs Glenn Carroll (General Manager), W Twohill (Chair - Director Engineering) and K Neville (RFS)

**Resolved:** Cr Griffiths and Halls that the Director Engineering be elected as Chair.

2. **APOLOGIES:** Nil

3. **MINUTES:**

**Resolved:** Cr Niven and Cr Halls that the minutes of 7 February 2013 be adopted.

4. **MATTERS ARISING:**

**Cr Liebich attended the meeting 8.05am**

- 4.1 **Revised Estimates 2014/2015**

The Bushfire Local Matters Committee resolved to accept the 2013/2014 Rural Fire Fighting estimates and refer the estimates to Council. Council resolved to adopt the estimates at its 2013 extra ordinary meeting, as part of a balanced budget.

The costs as adopted by Council were submitted by Rural Fire Service, however, when the allocation was received there was an extra \$15,000 due to a reduction in the reimbursement of the VASS charges.

The estimates may change again this year as a result of the Volunteers and Statewide Support (VASS) reimbursement.

**Noted**

5. **WEDDIN SHIRE 2014/2015 RURAL FIRE FIGHTING FUND ESTIMATES**

The committee considered the options presented by Ken Neville. The committee noted that the group vehicle at the Weddin Fire Fighting Committee was being replaced at no cost to Council.

**Resolved:** Cr Halls and Cr Griffiths that Council adopt option 3 with the addition of the Caragabal tanker shed at \$50,000 with a total contribution of \$135,753.

**Resolved:** Cr Hughes and Cr Halls that RFS supply a spreadsheet showing last 15 years of tankers and shed replacements compared to actual allocations.

**Resolved:** Cr Griffiths and Cr Halls that the Group Captains be requested to advise if there are any tankers or group vehicles not housed in sheds.

6. **NEXT MEETING:** To be advised.

7. **CLOSURE:** There being no further business to discuss the meeting closed at 9.30 am.

**436** **RESOLVED:** Cr Hughes and Cr Halls that the minutes of the Bushfire Local Matters Committee Meeting be noted.

**MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING HELD ON THURSDAY 3rd APRIL 2014 AT 3.30PM AT THE COUNCIL CHAMBERS**

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1. **PRESENT:** Clr M. Liebich, Clr. G. McClelland, Clr C. Brown, Clr J Parlett, P. Diprose, J. Hetherington, L. Gibson, A. Carr. **Observer:** B. Hayes

2. **APOLOGY:** Clr N. Hughes, Clr P. Best, M Aspin

**Resolved:** Clr C Brown/ Clr J Parlett that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** 6th February 2014

**Resolved:** Clr G McClelland/ P Diprose that the minutes of the 6th February 2014 meeting be adopted.

4. **MATTERS ARISING:**

- Clr C. Brown- Congratulated Council on the installation of the TV screen in the window of the Community Hub Building.
- J. Hetherington - enquired as to the status of the Henry Lawson Statue positioning.

Clr M Liebich confirmed the position recommended by the February Tourism Meeting was adopted.

5. **CORRESPONDENCE:**

In: Mardie Bucknell  
B&B Networking Group

**Noted**

Out: Art Gallery volunteers- Frosting

**Resolved:** Clr C Brown / Clr J Parlett that all matters involving the art gallery window frosting be deferred to the next meeting.

6. **PROJECTS:**

- O'Brien's Hill Development- Brendan Hayes. A heritage and tourism plan of O'Brien's Hill has been prepared. The proposed first stage includes most suggested tourism infrastructure and will cost \$330,000. This project could be eligible for matching funding.

3.55pm B. Hayes left the room.

**Resolved:** Clr J Parlett/ J Hetherington that the O'Brien's Hill strategy is recommend for adoption.

- Gold Trails- \$3000 won in State Your Case competition at the Tourism Conference.
- Railway Station Development - Turntable to be stored until funding is secured to relocate it.
- Gold Fest- A planning meeting will be held in April. 2014 Gold Fest may be the last.
- Website –A new website is dependent on funding.
- Tourism Committee 'Grenfell Record' updates – New article to mention map at Caravan Park and tv. Guidelines to be devised for community notices for optimal display on tv.
- Tourism "Mapping" exercise –Recordings of Dot and Ron Lampkin commenting on Grenfell Main Street buildings. Consider giving original recordings to the museum. New map of Grenfell and Weddin Shire to be circulated for feedback.
- Social Media – weekly posts are being made to facebook and twitter.
- Central NSW tourism trails- progressing steadily.
- Visitor Information Centre- CWA Craft Shop retains the VIC Monday- Friday. The Caltex has the VIC on weekends. CWA may reassess their future commitments after 1<sup>st</sup> July 2014.

**Resolved:** P Diprose/Clr J Parlett that a morning tea be held to thank art gallery volunteers.

**Resolved:** Clr J Parlett/ Clr M Liebich that a formal meeting with art gallery volunteers be held after the closing date of the Art Gallery position.

**7. PRIORITISING PROJECTS:**

- Priorities Attached.

Consider establishing a working group to prepare strategy for become an accredited VIC in next 12 months.

**8. UPCOMING EVENTS:**

- Grenfell Picnic Races 19<sup>th</sup> April 2014
- Iandra Castle Open Day April 20<sup>th</sup>
- Regional Girl Guide Gathering 2-4 May 2014
- Go Kart Race May 4th 2014
- Go Kart Race May 24 & 25 2014
- Grenfell to Gulgong Horse Drive May 24<sup>th</sup>
- Henry Lawson Festival 5-9 June 2014
- Go Kart Race June 28 & 29 2014
- Go Kart Race August 3rd 2014
- Grenfell Show August 29<sup>th</sup> & 30
- Go Kart Race September 6 & 7 2014
- Grenfell Jockey Club Races September
- Caragabal Sheep Races September
- Tour De Greenethorpe September
- Bird Watching Survey September 27th 2014
- Weddin Mountain Muster September 22<sup>nd</sup> - 26<sup>th</sup>
- Grenfell Gold Fest September 27<sup>th</sup>
- Quandialla Centenary Reunion, 4-6 October 2014
- Go Kart State Championships October 2-5th 2014
- Dodge Car Club National Meet- 13<sup>th</sup> October 2014
- Go Kart Race December 6 & 7 2014
- ANZAC Centenary 2015
- Grenfell's Sesquicentenary 2016

**Noted**

**9. REPORTS:**

Nil

**10. BUSINESS WITH NOTICE:**

P. Diprose- Grenfell Art Gallery

**Noted**

Clr C Brown- Commonwealth Bank Signage. The eastern wall of the Commonwealth Bank provides an opportunity to promote Grenfell in photos of the Henry Lawson statue.

**Resolved:** Clr C Brown/ J Hetherington that quotes for a burgundy Grenfell logo be investigated for the eastern wall of the Commonwealth Bank Building

Clr C Brown – Ben Halls Cave signage. The Weddin Mountains National Park sign on Nowlands Road does not mention Ben Halls Cave, confusing some visitors.

**Resolved:** Clr C Brown/ Clr J Parlett that council investigates the purchase of a new sign for Nowlands Road mentioning Ben Halls Cave.

**11. QUESTIONS WITH NOTICE: Nil**

**12. NEXT MEETING: Thursday 5th June 2014 3.30pm at the Council Chambers**

**13. CLOSURE: 5.05pm**

**437 RESOLVED:** Cr Parlett and Cr Niven that the minutes of the Tourism Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON  
THURSDAY 3 April 2014 at 5.00 pm at the COUNCIL CHAMBERS (C2.6.22).**

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1. **PRESENT:** Clr M Liebich, Clr J Parlett, Clr C Brown, Mr I Pitt, Mr J Hetherington,  
Mrs P Livingstone, Mrs S Jackson-Stepowski (HA), Brendan Hayes (DES)(Chair)  
Observer: Mrs I Holmes

2. **APOLOGIES:** Clr Hughes

**Resolved:** Mr Pitt & Mrs Livingstone that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 6 February 2014

**Resolved:** Clr Brown and Mrs Livingstone that the minutes of 6 February 2014 be adopted.

4. **MATTERS ARISING:**

4.1 NSW Heritage Council

Mr Hayes advised that no response has been received from Cowra Shire in regard to the NSW Heritage Council rural meeting.

**Noted**

4.2 DCP – Heritage Status

Mr Hayes advised that he received a few comments from Committee members and that the Heritage DCP will form a part of Council's Development Control Plan (DCP).

**Noted**

4.3 Grenfell Maternity Cottage

Mr Hayes advised that no response has been received from the various organisations and will follow up.

**Noted**

4.4 O'Brien's Hill & Environs Brief

Mr Hayes gave a brief overview of the plans and recommendations. Committee endorsed the plans and supports the draft to be placed on exhibition for 28 days.

**Noted**

4.5 Brickwork Conservation Workshops

Mr Hayes advised that he contacted Deakin about the cost of the workshop. No official letters were sent out to Bricklayers.

5. **CORRESPONDENCE:**

5.1 Heritage Referral Memo – February Visit

**Noted**

6. **BUSINESS WITH NOTICE**

6.1 2013/2014 Grant payments

Mr Hayes advised that majority of the works have been completed and that the Heritage Advisor will be inspecting during her visit for signoff.

**Resolved:** Mrs Livingstone and Clr Brown that subject to Heritage Advisor's inspection that payments be made.

**7. HERITAGE ADVISORS REPORT**

Mrs Jackson-Stepowski gave a verbal report on her activities:

- Will be attending a meeting this Thursday regarding Commemoration War Memorials
- Has completed a couple of grant work inspections and will visit a few more in the morning.

**8. QUESTIONS WITH NOTICE:**

- 8.1 Could shop owners be approached about replacing newspaper from window displays to something more suitable?

Mr Hayes to follow up with shop owners.

- 8.2 Could local proprietors be encouraged to display the date of their building to give visitors & locals a sense of the age of the town?

Council's Heritage Advisor to provide samples of buildings with dates at the next meeting.

- 9. NEXT MEETING:** Thursday 5 June 2014 at 5.00pm

- 10. CLOSURE:** There being no further business the meeting closed at 5.50pm.

**438 RESOLVED:** Cr Brown and Cr Parlett that the Minutes of the Heritage Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,  
14 APRIL 2014 AT 4.30 PM (C2.6.8).**

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1. **PRESENT:** Clrs Liebich (Chair), McClelland, Parlett and Brown.  
Messrs G Carroll, W Twohill, L Gibson and B Hayes (observers).

2. **APOLOGIES:** Nil

3. **CONFIRMATION OF MINUTES:** 17 March 2014

**Resolved:** Clr McClelland and Clr Brown that the Minutes of 17 March 2014 be adopted.

4. **MATTERS ARISING:**  
Nil

5. **CORRESPONDENCE:**

- 5.1 Jaqi Pascoe, A3.30.14 (C5):

**Resolved:** Clr McClelland and Clr Brown that the trees be left as they currently are. Further, that the letter writer be advised that they have been trimmed and will be maintained in the future.

- 5.2 Janette Keough, A3.30.14/28 (C6):

**Resolved:** Clr Brown and Clr Parlett that Council advise that the trees will be placed on the list for inspection by an arborist when they next attend Grenfell.

6. **REPORTS:**

- 6.1 **General Manager:**  
Nil

**Noted**

- 6.2 **Director Corporate Services:**  
Report on Town Costings.

**Noted**

- 6.3 **Director Engineering:**  
Reports on Works Report, Other Works, Future Works, Forbes Street – Proposed Parking.

**Noted**

**Proposed Construction Schedules for Grenfell – 2014/2015 Onwards**

**Resolved:** Clr McClelland and Clr Brown that Council adopt Items 1 to 6 as the 2014/2015 Works Programme for kerb and guttering, roadworks and footpath works with item 6 to be amended and note the remainder of the proposals for future programmes.

- 6.4 **Environmental Services' Department:**  
Reports on Sewerage Treatment Works, Caravan Park Operations, Grenfell Swimming Pool, Grenfell Medical Centre, Weddin Aquatic Centre, O'Briens Hill – Tourism Interpretation and Asset Management Plan and Town DA's.

**Noted**



7. **BUSINESS WITH NOTICE**

Nil

8. **QUESTIONS WITH NOTICE**

Nil

9. **NEXT MEETING:** Monday, 12 May 2014 at 4.30 pm.

10. **CLOSURE:** There being no further business to discuss the meeting closed at 5.00 pm.

**439** **RESOLVED:** Cr Parlett and Cr Niven that the minutes of the Town Works Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 14 APRIL 2014 COMMENCING AT 5.00 PM (C2.6.11)**

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1. **Present:** Clrs Liebich (Chair), McClelland, Parlett, Griffiths, Hughes and Brown (observer).  
Messrs G Carroll, W Twohill, B Hayes and L Gibson (observers)

2. **Apologies:** Nil

3. **Minutes:**

**Resolved:** Clr McClelland and Clr Parlett that the minutes of the 17 March 2014 be adopted.

4. **Matters Arising:**  
Nil

5. **General Business:**

**5.1 Medical Centre – Burrangong Street**

- Architects currently finalising plans and specifications. Dr Akhiwu to meet with architects to peruse plans.
- Awaiting announcement of possible Federal Government grant funding.

**Noted**

**5.2 Grenfell Pool Upgrade**

- Grant funding application submitted. Excellent team effort from Councillors, staff and consultant to achieve this result.
- Member for Burrinjuck the Hon Katrina Hodgkinson to be invited to Grenfell to inspect the current pool and plans and specifications for the new pool. We will also seek her support for our project.

**Noted**

**5.3 Bogolong Dam Purchase**

- Sale proceeding from Central Tablelands Water to Council.
- Meeting held with Robert Grimm from the Bogolong Aquatic Club to discuss various issues regarding ownership, use and risk management issues associated with the dam.
- Further meeting to be held whereby Mr Peter Moffitt will be invited to attend.

**Noted**

6. **Next Meeting:** Monday, 12 May 2014 at 5.00 pm.

7. **Closed:** There being no further business to discuss the meeting closed at 5.34 pm.

**450 RESOLVED:** Cr McClelland and Cr Hughes that the Minutes of the Property and Development Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF MANEX MEETING HELD ON TUESDAY, 15 APRIL 2014 AT 8.15 AM (C2.6.10)**

**Present:** Messrs G Carroll, W Twohill, B Hayes and L Gibson

**Apology:** Nil

**Minutes:** of meeting 18 March 2014

**Resolved:** L Gibson and W Twohill that the minutes of the 18 March 2014 be adopted.

**General Business:**

**1A Administration**

- (i) Policy reviews – remaining policies to be reviewed.
- (ii) Local Government Review – extra – ordinary meeting held Thursday 27 March to discuss the final report and formulate a response. Council's submission forwarded to the Office of Local Government by due date.
- (iii) 2014/2015 Operational Plan – workshop held Monday 31 March 2014 and extra – ordinary meeting held on Thursday 10 April 2014 to undertake prioritisation for the annual operational plan. Operational Plan to be submitted to May 2014 Council Meeting in draft form. General Manager and Directors pursuing.

**1B Human Resources**

- (i) Vacancies  
Nil
- (ii) Appointments  
Nil
- (iii) Annual Picnic Day – reported in General Manager's report. Directors to make arrangements for their respective departments.

**2. Public Order and Safety**

Nil

**3. Health**

- (i) Doctor Situation – lease for surgery and residence currently being developed to be effective from 3 February 2014. General Manager pursuing.
- (ii) Main Street Surgery – additional works at surgery being finalised.
- (iii) Grenfell Medical Centre – reported in Director Environmental Services report.

**4. Community Services and Education**

Nil

**5. Housing and Community Amenities**

- (i) Rural Land Use Study – letter forwarded to Department of Planning advising of Council's resolution from December 2013 Council Meeting. Awaiting response. Possible land rezoning opportunities identified and will be reported to the May 2014 Council Meeting. Director Environmental Services pursuing.
- (ii) Development Control Plan (DCP) – Town Planner currently providing assistance to develop DCP. Draft in final stages of completion. Director Environmental Services pursuing.

- (iii) Quandialla Recycling Depot – commenced Monday, 7 April 2014. Letter drop carried out prior to commencement. Director Engineering currently monitoring.
- (v) EP & A Act Review – Minister has agreed to various amendments to the white paper which will be debated in Parliament again in 2014.
- (vi) Emu Creek Storm Management Plan – draft study currently being finalised. Director Engineering liaising with Council’s solicitor and consultant in regards to obtaining written agreements to gain access to this land along Emu Creek.

## **6. Sewerage**

- (i) Smoke Testing – landowners advised that the additional 120 days to undertake repairs where defects were located has expired. To be inspected by Contractor. Director Engineering pursuing.
- (ii) Strategic Business Plan Review – draft plan formally adopted by Council.
- (iii) Community Energy Efficiency Program (CEEP) Round 2 – Centroc obtained a \$2m grant to assist Councils to undertake sewer relining and smoke testing. Available to councils on a \$ for \$ basis. Director Engineering to pursue.

## **7. Recreation and Culture**

- (i) Art Gallery – new exhibition currently in progress. Expressions of interest currently being re-called for an Art Gallery co-ordinator.
- (ii) Cinema – next film “Backyard Ashes” to be held Thursday, 24 April 2014.
- (iii) Grenfell Swimming Pool – Pool closed 31 March 2014.
- (iv) Bogolong Dam – a licencing issue with NSW Office of Water sorted out and General Manager of Central Tablelands Water has advised sale can now occur. Contract for sale now being prepared.
- (v) O’Briens Hill Upgrade Draft Plans - forwarded to Heritage and Tourism Committees for comment. To be submitted to Council for approval to place the plans on public exhibition before being re-submitted to Council for formal adoption.

## **8. Mining Manufacture and Construction**

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

## **9. Transport and Communication**

- (i) RMS Contract – reported in Director Engineering’s report.
- (ii) Other Programs – **Noted**
- (iii) Rail Branch Lines – TfNSW now calling open tenders. Further reported in General Manager’s report.
- (iv) Caravan Parking Forbes Street – draft plan advertised for public comment. Five submissions received. Further reported in Director Engineering’s report.

## **10. Economic Affairs**

- (i) Henry Lawson Festival – to be held 6 – 9 June 2014. Directors to ensure arrangements in place for their respective departments.
- (ii) Henry Lawson Statue – official launch of statue to be held between 19 – 23 May 2014. Exact date dependant on local State Member. To be determined.
- (iii) Dentist – prospective dentist advised of the current status of the Grenfell Medical Centre. Dentist replied and advised the timing may be perfect and he is looking forward to serving the Grenfell community in the future. Grant funding options for equipment being considered.

**11. General Purpose Revenues**

- (i) Special Rate Variation – application for a Special Rate Variation for 2014/2015 submitted. Outcome should be known by June 2014.
- (ii) Interest Rate Subsidy – application submitted under the Local Government Infrastructure Renewal Scheme. Outcome should be known by June 2014.

**12. Alliances**

- (i) Hawkesbury City Council – arrangements for representatives from Hawkesbury City Council to attend the 2014 Henry Lawson Festival in progress. General Manager pursuing.
- (ii) Mid Lachlan Alliance – no recent meetings.
- (iii) Centroc – next meeting to be held in May 2014 at Parliament House.

**13. Other Matters**

- (i) Roadside Slashing/Spraying – in progress as required.

**14. Job List:** review

**Noted**

**Next Meeting:** To be Advised.

**Closure:** There being no further business to discuss the meeting closed at 9.23 am.

**451** **RESOLVED:** Cr Niven and Cr Parlett that except where otherwise dealt with the Manex Committee Minutes be noted.

## **LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.**

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### **1. INSPECTIONS AND MEETINGS:**

- |               |  |
|---------------|--|
| April 2012    | 1. <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE).<br><b>In Progress</b>                             |
| February 2014 | 2. <u>Swimming Pool Inspection:</u> an inspection of West Wyalong Swimming Pool be held (GM).<br><b>Carried Out</b>                |
|               | 3. <u>Swimming Pool Inspection:</u> an inspection of Canowindra Swimming Pool be held (GM).<br><b>Carried Out</b>                  |
|               | 4. <u>Local Government Independent Review Panels Final Report:</u> Extra – ordinary meeting to be held (GM).<br><b>Carried Out</b> |
|               | 5. <u>2014/2015 Operational Plan:</u> estimates workshop and Extra-ordinary meeting to be held (GM).<br><b>Carried Out</b>         |
| March 2014    | 6. <u>Bogolong Aquatic Club:</u> to discuss operation of Bogolong Dam (GM)<br><b>Carried Out</b>                                   |

### **2. DEFERRED ACTIVITIES:**

- |                |  |
|----------------|--|
| September 2011 | 1. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE).<br><b>In Progress</b>  |
| April 2012     | 2. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES).<br><b>In Progress</b>   |
| October 2013   | 3. <u>Caravan Parking Signs:</u> defer until Forbes Street proposal determined (DE).<br><b>In Progress</b>   |
| November 2013  | 4. <u>O'Brien's Tributary – Drainage Improvement:</u> refer matter back to floodplain committee for further consideration and other possible options (DE).<br><b>In Progress</b> |

December 2013

5. Draft Strategic Business Plan for Sewer: place on public exhibition for 28 days. Resubmit to Council for formal adoption. (DE).

**Carried Out**

6. Weddin Primary Production Strategy: arrange inspection to identify appropriate and inappropriate large lot living land (DES).

**Carried Out**

February 2014

7. Forbes Street Caravan Parking options: proceed with public exhibition of the preferred plan. To be resubmitted to Council for formal adoption. (DE).

**Carried Out**

8. Lawson Oval Master Plan: write to other users to assist in developing master plan (DE).

**In Progress**

9. Quandialla Drainage: redraft plans and resubmit to Council. Plans to be forwarded to the Quandialla Progress Association for comment (DE).

**In Progress**

10. ARTC Road Interface Agreement: awaiting response from LGNSW and John Holland in regards to signing agreement (DE).

**In Progress**

11. Grenfell Sesquicentenary: advertise for Expressions of Interest from community members to join the committee (GM).

**Carried Out**

12. Plastic Shopping Bags: investigate feasibility of having Weddin Shire a plastic bag free shire (DES).

**In Progress**

13. Local Government Independent Review Panels Final Report: forward submission (GM)

**Carried Out**

## QUESTIONS

**Questions** may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:  
(a) may, through the chairperson, put a question to another councillor, and  
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil



## **CLOSED COUNCIL**

### **THE LOCAL GOVERNMENT ACT**

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

***[s 10A1 Which parts of a meeting can be closed to the public?***

**10A**

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

***[s 10C] Notice of likelihood of closure not required in urgent cases***

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

***[s 10D] Grounds for closing part of meeting to be specified***

**10D (1)*****[Record of grounds for closure]*** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) ***[Details to be specified]*** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**452** **RESOLVED:** Cr Hughes and Cr Halls that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

### **MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

#### **GENERAL MANAGER'S REPORT**

1. **Dr Akhiwu - Lease, H1.1.2/H1.1.11**  
Reason for confidentiality: personnel matter (Section 10A(2)(a))
2. **Grenfell Industrial Estate – purchase, P2.5.4**  
Reason for confidentiality: personnel matter (Section 10A(2)(a))
3. **Grenfell Industrial Estate, P2.5.4**  
Reason for confidentiality: personnel matter (Section 10A(2)(a))

## **REPORT ON CLOSED COUNCIL**

The Mayor read out the following decisions from the Closed Council:

### **GENERAL MANAGER'S REPORT**

**1. Dr Akhiwu - Lease, H1.1.2/H1.1.11**

Reason for confidentiality: personnel matter (Section 10A(2)(a))

**RESOLVED:** that Council grant delegated authority to the Mayor and General Manager to sign the lease with the above conditions included, effective from the 3 February, 2014 with the lease to be executed under the seal of Council if required.

**2. Grenfell Industrial Estate – purchase, P2.5.4**

Reason for confidentiality: personnel matter (Section 10A(2)(a))

**RESOLVED:** that the proposed action be confirmed.

**3. Grenfell Industrial Estate, P2.5.4**

Reason for confidentiality: personnel matter (Section 10A(2)(a))

**RESOLVED:** that Council approve the submission of a Development Application to facilitate the subdivision of the remaining land at the Grenfell Industrial Estate.

**CLOSURE:** There being no further business the meeting closed at 7.01 pm.

Taken as read and confirmed as a true record this day 15 May 2014.

..... General Manager.....Mayor