



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 21 NOVEMBER 2013 COMMENCING AT 5.00 PM

Dear Councillors

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 21 NOVEMBER 2013**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 17 October 2013
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. AUDITORS PRESENTATION – 2012/2013 Annual Financial Statements
6. CORRESPONDENCE (As per Precis attached)
7. MOTIONS WITH NOTICE
8. MAYORAL MINUTE
9. REPORTS:(a)General Manager
(b)Corporate Services
(c)Director Engineering
(d)Director Environmental Services
(e)Delegates
10. MINUTES - Town Works Ctee Mtg 18/11/2013
- Property and Development Ctee Mtg, 18/11/2013
- Manex Ctee Mtg 19/11/2013
- Australia Day Ctee Mtg 19/11/2013
11. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
12. TENDERS AND QUOTATIONS
13. QUESTIONS
14. CLOSED COUNCIL
15. REPORT ON CLOSED COUNCIL
16. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J C Niven, G B Halls, N W Hughes, G McClelland, J E Parlett, A C Griffiths, C Brown and P H Best.
General Manager (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (B Hayes)

APOLOGIES: Nil

CONFIRMATION OF MINUTES:

206 **RESOLVED:** Cr Parlett and Cr Niven that the Minutes of the Ordinary Meeting, held on 17 October 2013 be taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Nil

At this point the Mayor welcomed Mr John O’Malley from Intentus Chartered Accountants who delivered a presentation in regards to the 2012/2013 Financial Statements.

The Mayor on behalf of Council thanked Mr O’Malley for his comprehensive presentation and also thanked the staff for their efforts in completing the annual financial statements.

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 21 NOVEMBER 2013

SECTION A - Matters for Information

A summary of weekly correspondence forwarded to councillors since the last meeting is listed below for record purposes only.

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 41/2013.
- A2. Premier and Cabinet, Division of Local Government, A4.4.7/A3.6.54: Advising Companion Animals Register data indicates that a number of restricted dogs in your local government area are not lifetime registered, which is a control requirement for such dogs.
- A3. Planning and Infrastructure, A3.6.57: Enclosing copies of the recent announcement by the NSW Government on the implementation of initiatives under the Strategic Regional Land Use Policy.
- A4. Country Women's Association of NSW, Grenfell Branch, C1.1.3/C1.3.4: Thanking the Weddin Shire Council very much for the rate donation of \$372.88.
- A5. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 42/2013.
- A6. Department of Health, Office of the Gene Technology Regulator, H1.6.6: Advising I have received a licence application (DIR 124) from Monsanto Australia LTD (Monsanto) for the commercial release of genetically modified (GM) cotton into the environment.
- A7. NSW Department of Planning and Infrastructure, T2.5: Advising the NSW Government is inviting feedback on proposed changes to create better planning outcomes for existing shooting ranges.
- A8. NSW Local Government Grants Commission, A3.6.4: attaching a detailed summary of the 2013-14 grant calculations for Weddin Shire Council
- A9. Statewide Mutual, A3.11.2: Enclosing herewith a cheque in the amount of \$790.01 which represents a refund of Council's contributions to the Fidelity Guarantee Scheme for the 2012/2013 Year.
- A10. Southern Phone, U1.2.5: Advising the dividend that will be paid to your Council this year for your \$2 shareholding will be \$24,443.40. The payment will be made next February.
- A11. Kathleen and Wayne Holz, T4.3.1: Re: Caltex Service Station. I do not believe this is an appropriate venue for the information centre for a number of reasons.
- A12. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 43/2013.
- A13. MSM Milling, T3.4.1: Writing to inform your council about a charity bike ride that will travel through your local government area in March next year.

- A14. NSW/ACT Regional Achievement and Community Awards, C1.5.1: the winners in this year's NSW/ACT Regional Achievement and Community Awards for 2013.
- A15. Greenethorpe Soldiers Memorial Hall Committee, C1.3.0/P2.13.2: Thanking Council for its previous interest in and support for the Hall and the Committee's work here in Greenethorpe.
- A16. Bill Thompson, Chairperson, NERRCS., A3.6.45: Re: Frost Damage. Attaching correspondence in relation to the above matter.
- A17. The Hon Don Page, Minister for Local Government, A3.9.3: Advising the NSW Government is requesting Councils not to issue fines to pool owners for failing to register on the free of charge Swimming Pool Register by the 29 October 2013 deadline.
- A18. Allen Stien, H1.1.7: Advising I was not able to attend the meeting last night to discuss the layout of the new Medical Centre.
- A19. StateCover Mutual Limited, A3.11.2: Enclosing the Notice and Explanatory Memorandum for the 2013 StateCover Annual General Meeting.
- A20. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 44/2013.
- A21. Kathy Parker, T4.3.6: I am writing regarding the Tourist Information centre at the Caltex service station.
- A22. NSW Environment Protection Authority (EPA), A3.6.17: Releasing the Draft Waste Avoidance and Recovery Strategy 2013-21 (the draft Strategy).
- A23. The Henry Lawson High School, C1.8.3/C1.1.3: Thanking you for your generous donation of \$100.00 towards our Presentation Day for 2013.
- A24. Intentus Chartered Accountants, A1.2.2: Advising we have completed our audit of the Council's financial statements for the period ended 30 June 2013.
- A25. StateCover Mutual Limited, A3.11.2: Advising that this year's assessment has confirmed that current capital and future projections are adequate to meet StateCover's regulatory obligations and future liabilities.
- A26. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 45/2013.
- A27. St Joseph's School, C1.1.3: Would you please convey to Council our thanks for the continued support of the end of year awards.
- A28. NSW Electoral Commission, C2.1.9: Advising that the New South Wales Electoral Commission's Report on the Local Government Elections 2012 is available on our website.
- A29. NSW Environmental Protection Authority (EPA), G2.14.1: Announced the first significant tranche of grant funding under the *Waste Less, Recycle More* initiative.

- A30. LGNSW, A3.8.2: Writing to bring you up to date on the situation concerning the report of the Independent Local Government Review Panel.
- A31. Department of Health, H1.6.6: Advising the Gene Technology Regulator invited submissions on the consultation version of the Risk Assessment and Risk Management Plan (RARMP) for licence application DIR 123 from Nuseed Pty Ltd (Nuseed).

SECTION B - Matters for report

- B1. NSW Department of Primary Industries, A3.6.45: Advising Order 30 is now out for public consultation and as you know your own areas best and I encourage individual LGAs to submit their own comments.
- B2. Transpacific Industries Group Ltd, E3.4.6: Providing Weddin Shire Council with an update of Transpacific's biosolids management operations and information about the use of biosolids at properties within the council areas.
- B3. Quandialla Progression Association, C1.3.12: Forwarding questions concerning the progress being made with projects in Quandialla.
- B4. Mr Allen and Mrs Gloria Stien, C1.3.11: Replying to your letter regarding the future of the Iris Garden in O'Brien Street.

207 **RESOLVED:** Cr Brown and Cr Hughes that Correspondence Section A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. Grenfell Association of Churches, P2.1.3: Advising the Grenfell Association of Churches is organising “Carols in the Park” for Saturday 14 December 2013 from 6.30 to 9.30 pm.

We are again seeking Council’s permission to utilise the facilities of Taylor Park for this event.

RECOMMENDATION: that the request be approved subject to the provision of a copy of their public liability policy.

208 **RESOLVED:** Cr McClelland and Cr Niven that the request be approved subject to the provision of a copy of their public liability policy.

2. NSW Rural Fire Service, E1.3.4: Advising the Minister for Police and Emergency Services, the Honourable Michael Gallacher MLC, has recently approved allocations for the 2013-14 Rural Fire Fighting Fund. The Rural Fire Fighting Fund for 2013-14 is \$284.2m.

As in previous years, payments to Council for reimbursable items will be made towards the end of the second quarter provided Council has made all Rural Fire Fighting Fund contributions.

Note: Councils 2013/2014 estimates indicated that the reimbursement to Council would be \$71,491. The actual reimbursement to Council is \$53,819. The actual net cost to Council will now be \$124,091 and Council budgeted \$110,000.

Noted

3. NSW Rural Fire Service, E1.3.4: Referring to your enquiry in regards to Councils reimbursement from the NSW Rural Fire Service.

The 2013-14 Rural Fire Fighting Fund was allocated to maximise equipment provided to Brigades. This approach was applied consistently across the State and has included an adjusted apportionment of the ‘Reimbursable Item’ allocation for Councils.

This was undertaken to meet as many requests for the provision of fire fighting equipment to Brigades as possible in line with Councils.

The NSW Rural Fire Service will continue to work with Councils and Brigades to maximise equipment allocations in future years.

209 **RESOLVED:** Cr Hughes and Cr Parlett that Council object:

- i) to the decrease in the ‘Reimbursable Item’ allocation to Council from the Rural Fire Service.
- ii) to Council only being advised of the decrease upon receipt of the 2013-2014 funding allocations.

4. Grenfell Picnic Race Club, C1.2.3: Advising the Grenfell Picnic Race Club is holding a fundraising event on 22 February 2014, in lead up to the annual picnic Race Day in April 2014. The committee is planning a sunset cocktail evening in the Great Gatsby/1920's theme to be held at the race grounds.

In the past Council has kindly contributed by supplying the Club with use of a cool room and also several garbage bins. The committee request Council's permission again for supply of this cool room and bins.

Thank you in anticipation of your support.

RECOMMENDATION: that Council donate the use of the cool room and several garbage bins as requested.

210 **RESOLVED:** Cr Halls and Cr Best that Council donate the use of the cool room and several garbage bins as requested.

5. Bill Thompson, Chairperson, NERRCS., A3.6.45: Re: Frost Damage. Attaching correspondence in relation to the above matter.

Copy forwarded to Councillors

RECOMMENDATION: that:

- i) Council write to the Hon Katrina Hodgkinson MP Minister for Primary Industries and enquire if the Weddin Shire area has been disaster declared and if there is any assistance available to affected rural residents.
- ii) If there is assistance available it be requested that it be administered in an efficient manner to facilitate claims from eligible applicants.

211 **RESOLVED:** Cr Brown and Cr McClelland that:

- i) Council write to the Hon Katrina Hodgkinson MP Minister for Primary Industries and enquire if the Weddin Shire area has been disaster declared and if there is any assistance available to affected rural residents.
- ii) If there is assistance available it be requested that it be administered in an efficient manner to facilitate claims from eligible applicants.

6. Grenfell Lions Club Inc, C1.1.1/C1.3.7: Advising the above Committee has set aside Friday 20 December for this year's carnival.

We seek approval from Council to conduct the carnival in Vaughn Park as in previous years from 6 pm to 10 pm.

We also seek Council's assistance in providing extra Otto bins, barricades to block off the park side of Melyra Street to accommodate the SES vehicle etc and could the toilet facilities remain open till 10 pm.

Thanking you in anticipation.

Referred to Director Engineering

RECOMMENDATION: that approval and assistance be granted as requested and the Grenfell Lions Club be advised accordingly.

212 **RESOLVED:** Cr Niven and Cr Best that approval and assistance be granted as requested and the Grenfell Lions Club be advised accordingly.

7. Angus Taylor MP, T4.1.13: Referring to your letter of 30 September 2103. Thank you for your kind words of congratulations.

In regards to your recent RDA funding application, I am generally aware of the previous RDA funding program, but I have no specific knowledge or records of prior funding applications or correspondence.

The coalition's general position with respect to RDA funding is that while the coalition will honour any pre-existing commitments made through the RDA program, in respect of which there was a contract in place, the RDA funding was unlikely to be available under a continued Labor government and will not continue in the way that you have come to know it.

Over the next one to two years the coalition will instead roll out a \$1 billion fund to support regional areas. This fund is not dependent on revenue from a failed tax, but it is fully funded out of consolidated revenue. We will spend \$200 million a year over five fixed years on this new national fund for regions. It will be used for social and economic infrastructure in regions with high unemployment. I am confident this will include many needy communities in the Hume electorate.

In the next few weeks I will be in touch with each of the 12 Hume mayors and/or general managers. I am hoping to organize a meeting with you before Christmas, so that we can re-acquaint and I can get a good understanding of your priorities and plans and the ways in which I might be able to assist now and in the future.

Noted

8. The Hon Brad Hazzard MP, A3.6.57: Writing to you in regard to the important changes that have been made to the Planning Bill 2013, which the NSW Government will introduce into Parliament over the coming weeks.

The new planning system is based on three principles:

- Everyone gets a say
- Certainty in the planning process
- Local planning for local communities.

Many of these changes return greater planning powers to local councils and communities:

- Councils to modify statewide codes
- Councils to determine where code assessable development will apply, outside growth areas
- Scrapping the 80 per cent target for streamlined assessment
- Councils having majority representation on the new Subregional Planning Boards.

For the first time NSW will have a planning system that puts the community first, is easy to use, efficient, transparent and gives residents, through their Councils, the right to be involved 'up-front' in strategic planning for their areas.

Referred to Director Environmental Services

Noted

9. Roads and Maritime Services (RMS), T3.4.3: Advising Council that Roads and Maritime Services (RMS) intends to conduct a speed zone review of Mary Gilmore Way from 50 metres northeast of Arramagong Street, Bimbi to 215 metres south of Grenfell Street, Bimbi.

Council is invited to participate in the speed zone review process specifically in:

- Taking part in the site inspection and collection of field data
- Commenting on the draft speed zone review report

The speed zone review will be conducted in accordance with the NSW Speed Zoning Guidelines which provide guidance to ensure a consistent application of speed zones throughout NSW, providing an appropriate balance between mobility, road safety and community concerns in accordance with the speed zone policy.

Should Council wish to take part in the speed zone review please nominate the Council officer. Should Council not wish to participate, RMS will proceed with review and contact you again when the draft report has been prepared.

Referred to Director Engineering

Noted

10. Roads and Maritime Services (RMS), T3.4.3: Advising council Roads and Maritime Services (RMS) intends to conduct a speed zone review of the length of Murrays Lane, Berrys Lane between Holy Camp Road and Murrays Lane, Quandong Road between Brickfield Road and Deribong Lane, Mary Gilmore Way between Berrys Lane and Holy Camp Way.

Council is invited to participate in the speed zone review process specifically in:

- Taking part in the site inspection and collection of field data
- Commenting on the draft speed zone review report

The speed zone review will be conducted in accordance with the NSW Speed Zoning Guidelines which provide guidance to ensure a consistent application of speed zones throughout NSW, providing an appropriate balance between mobility, road safety and community concerns in accordance with the speed zone review policy.

Should Council wish to take part in the speed zone review please nominate the Council Officer. Should Council not wish to participate, RMS will proceed with the review and contact you again when the draft report has been prepared.

Referred to Director Engineering

Noted

11. Hawkesbury City Council, C1.4.1: Replying regarding the recent visit by the Mayor, Cllr Kim Ford and myself. Both Cllr Ford and I thank you once again for your hospitality and agree that the visit was a success and reinforced the importance of the alliance between our Councils.

Thank you also for the invitation to join Council for the Henry Lawson Festival in 2014. We accept your invitation and look forward to visiting Weddin Shire once again, especially for such a special and significant event.

Thank you once again.

Noted

12. NSW State Emergency Service (SES), E1.5: Advising in the 2013 Australian Council of State and Territory Emergency Services (ACSES) has chosen to adopt a National Day of thanks to recognise SES volunteers from all over Australia who proudly don their orange overalls and selflessly help their communities during floods, storms and other emergencies.

In the spirit of imitation being the sincerest form of flattery, Wear Orange Wednesday (WOW Day) will be held on November 13. WOW Day provides the community with the opportunity to recognise the dedication and commitment of some 40,000 SES volunteers across Australia.

Over the past few years the New South Wales Parliament has joined in the recognition by wearing orange ties and scarves in State Parliament on WOW Day.

In 2013, the Lachlan Region of the NSW SES is asking Mayor's within our Region to recognise the selflessness of our State's 10,000 (200 from Lachlan Region) volunteers by donning a tie and wearing it on Wednesday November 13.

Thank you for your ongoing support of the volunteers of the NSW SES Lachlan Region.

Noted

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 21 NOVEMBER 2013

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

- 213** **RESOLVED:** Cr Niven and Cr Parlett that the late correspondence be received and dealt with because of the urgency of the matters.

13. The Hon Katrina Hodgkinson MP, Member for Burrinjuck, A3.19.2: The Electoral Redistribution Commissioners have recently announced the boundaries that will apply at the next state election that will be held on 28 March 2015.

As a result of this redistribution the electoral district of Burrinjuck has been disestablished with its eastern portion moved into the district of Goulburn and the western portion moved to the newly named electoral district of Cootamundra.

However, with the Burrinjuck electorate being almost equally divided on a geographical basis, an area difference of only three percent, I have to give serious consideration for which of the two electorates I shall stand at the 2015 NSW State Election. Before I make this decision I am consulting widely in my existing and possible new constituencies, to seek their views about their future State Parliamentary representation.

I would be very grateful to receive Council's considered advice on this matter.

RECOMMENDATION:

For Council's Consideration

- 214** **RESOLVED:** Cr McClelland and Cr Halls that Ms Hodgkinson be encouraged to stand in the electoral district of Cootamundra at the 2015 NSW State Election.

14. WBC Strategic Alliance, C2.9.1: The WBC Alliance Shared Services Project's aim is to develop a mechanism for the delivery of a range of services or functions to member councils and others on a fee for service basis.

Copy forwarded to Councillors

RECOMMENDATION:

For Council's Consideration

- 215** **RESOLVED:** Cr McClelland and Cr Best that Council decline the offer and advise Council is intending to take a different strategic approach to gaining efficiencies and economies of scale.

15. Quandialla Progress Association, C1.3.12: Writing once again on behalf of the Quandialla Progress Association regarding a letter which was sent to Mr and Mrs John Priestly in response to their letter regarding the conditions imposed on Mr Dan Marshall's development application DA 17/2013.

Copy forwarded to Councillors

Referred to Director Engineering

RECOMMENDATION: that the letter be deferred to the Director Engineering's report item No. 12 for consideration.

216 **RESOLVED:** Cr Hughes and Cr McClelland that the letter be deferred to the Director Engineering's report item No. 12 for consideration.

16. John and Sue Priestly, DA 17/2013: Re: Marshall – gravelling upgrade of lane past his properties at his own expense.

Copy forwarded to Councillors

Referred to Director Engineering

RECOMMENDATION: that the letter be deferred to the Director Engineering's report item No. 12 for consideration.

217 **RESOLVED:** Cr Brown and Cr Parlett that the letter be deferred to the Director Engineering's report item No. 12 for consideration.

218 **RESOLVED:** Cr Best and Cr Halls that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTIONS

1. Maintain Lane to Accommodate Development Application, C2.8.1

I hereby give notice of the following motion for Council's next meeting:

"that Council maintain the Lane behind the Bland Hotel to a standard to accommodate the Development Application by Dan Marshall concerning a recovery business."

Signed: _____ Cr John Niven

_____ Cr Paul Best

Supporting Comments:

- i) Public lane used by others, Telecom and whoever, who do not maintain the road.

General Manager's Comments:

- ii) The Director Engineering has reported this matter and it can be discussed there if Councillors so desire.

219 **RESOLVED:** Cr Niven and Cr Best that the Notice of Motion be deferred to the Director Engineering's report item No. 12 for consideration.

2. Widening Driftway Road, C2.8.1

I hereby give notice of the following motion for Council's next meeting:

"that widening on the Driftway Road now proceed from the southern end starting at the Bimbi Quandialla Road"

Signed: _____ Cr John Niven

_____ Cr Paul Best

Supporting Comments:

- i) The worst section from Allen Kelly's gate through the cross roads has been completed.

220 **RESOLVED:** Cr Niven and Cr Best that widening on the Driftway Road now proceed from the southern end starting at the Bimbi Quandialla Road.

14 November 2013

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Community Engagement Session – Grenfell Medical Centre, H1.1.7

The Community Engagement Session held at the Grenfell Bowling Club on Tuesday 29 October was very successful with approximately 30 – 40 people attending.

There was a lot of anticipation, excitement and emotion in the room as Council's Mayor and Senior Staff delivered presentations in regards to the plans for the new Grenfell Medical Centre. The presentations primarily were in regards to the following:-

- **Integrated Planning and Reporting Process (IPR)** – the community was advised that after extensive community consultation undertaken by Mr Phil Diprose the Medical Centre was identified as a top priority in the 2013 – 2023 Community Strategic Plan. They were also advised that Council prioritised the project in its 2013 – 2017 Delivery Program and its 2013 – 2014 Operational Plan.
- **Grenfell Medical Centre Funding** – it was explained that the project will be funded in the following ways:-
 - Loan
 - Special Rate Variations
 - Interest Rate Subsidies under the Local Infrastructure Renewal Scheme.

In regards to the Special Rate Variations the average rates of surrounding Councils were compared and displayed on the screen and are as follows:-

Residential	Cowra	\$402
	Forbes	\$626
	Young	\$484
	Weddin	\$363
Business	Cowra	\$2408
	Forbes	\$2341
	Young	\$2348
	Weddin	\$917
Farmland	Cowra	\$1344
	Forbes	\$1966
	Young	\$1753
	Weddin	\$1106

The results clearly demonstrated the following:-

- Weddin Shire rates are way too low compared to other shires and if we are to remain financially sustainable or viable in the long term we have to apply for special rate variations.

THE GENERAL MANAGER'S REPORT

- To avoid amalgamations we have to prove we are financially sustainable in the long term and if we are unable to do this and we are amalgamated then there will be an immediate and significant increase in our rates anyway.

The community was nearly unanimous in support of Council applying for a special rate variation which was very reassuring.

- **Draft Plans** – were displayed on the screen illustrating a state of the art Medical Centre that will allow us to recruit and retain General Practitioners (GP's) as well as servicing the needs of our residents.

It was explained that due to the intrusive nature of the works required to remove the underground fuel tanks together with the associated remediation works the current building would have to be demolished. With the extensive nature of the remediation works required it would be too expensive to ensure the building was structurally sound to then be able to ensure or guarantee public safety.

It is planned to include the requirement for a pictorial history of the building to be kept as a Development Application condition of consent as well as the requirement to keep examples of building materials if appropriate. It was also explained that the new building would be in keeping with the design of other heritage buildings in the Main Street.

In regards to a timeframe for the Medical Centre Construction attendees were advised that subject to Development Application approval the dates will be as follows:

- Draft plans public exhibition concludes - 8 November 2013
- Development Application advertised – 13 November 2013
- Tenders for construction – called February 2014
- Construction works to commence 1 July 2014.

In regard to the remediation works attendees were also advised that the following dates will apply, again subject to Development Application approval:-

- Quotations for remediation works – February 2014
- Works to commence – March/April 2014

It is planned the site will be cleared in anticipation of the commencement of construction works.

- **Traffic/Parking** - it was explained that various issues such as the current loading zone have been discussed by the Local Traffic Committee with a proposal to relocate the loading zone. With the proposed relocation of the loading zone there should be ample parking in front of the building and surrounding areas.

The Community Engagement Session was excellent considering this was a new initiative. It reinforced how imperative it is that we are all heading in the same direction and that the Community are with us on this exciting journey.

For Information

Noted

THE GENERAL MANAGER'S REPORT

2. Annual Report 2012/2013, C2.3.1

The 2012/2013 Annual Report is required to be submitted to the Department of Local Government by 30 November 2013.

The report has been finalised in draft form and a copy will be on display at the Council meeting as well as being forwarded to Councillors. A copy of the final Annual Report will be provided to Councillors after adoption.

The supplementary State of Environment Report has been prepared as an Appendix to the Annual Report.

The Financial Statements for 2012/2013 have also been prepared as an Appendix.

Copies of the State of Environment Report and the Annual Statements will be available on request.

RECOMMENDATION: that the Annual Report for 2012/2013 including the State of Environment Report be adopted, with the Annual Statements to be separately considered.

221 **RESOLVED:** Cr McClelland and Cr Hughes that the Annual Report for 2012/2013 including the State of Environment Report be adopted, with the Annual Statements to be separately considered.

3. Rail Branch Lines, T3.8.5/T3.5.2

Transport for NSW (TfNSW) recently received four Registrations of Interest (ROI'S) from interested parties to restore, operate and maintain the railway lines from Blayney to Demondrille and Koorawatha to Greenethorpe.

In the next two weeks TfNSW intends to conduct briefing sessions in Young whereby the four proponents will be given the opportunity to present, explain and answer any questions pertaining to their ROI. As a prelude to the sessions Mr Terry Brady, General Manager of Country Regional Contracts will conduct a presentation on the Country Regional Networks and the issues associated with low volume lines. TfNSW may also provide an update on various issues that impact on Councils.

These presentations and briefing sessions will be critical in determining whether the process is advanced to the next stage whereby Expressions of Interest (EOI) may be called.

For Information

Noted

4. Lachlan Regional Transport Committee Trip, T3.5.2

The Lachlan Regional Transport Committee (LRTC) have also been very supportive and active in the efforts to have the railway lines re-opened.

The LRTC organised a trip to Wollongong on Saturday 9 November 2013 to meet with Wollongong City Council and other LRTC members to advocate the need to send more freight to Port Kembla and open various railway lines including the Blayney – Demondrille line. The group which included Grenfell representatives Mayor Mark Liebich, Cllr Paul Best, Maurice Simpson, Dennis Hughes and John Hetherington were given a tour of the Port Kembla port which gave them a greater understanding of the operational aspects of the facility.

Professor Ian Gray delivered a presentation on the economic benefits of the proposal to reopen the Blayney – Demondrille rail line while various other speakers spoke passionately on the need for rail and how the rail line could operate successfully if it was re-opened.

The LRTC were encouraged to become more politically active in advancing their rail proposals and continue to work with the five regional Councils to achieve our objective of having these rail lines re-opened.

For Information

Noted

5. Grenfell Fire Brigade Station Official Opening, E1.4

The official opening of the upgraded Grenfell Fire Brigade Station was held on Thursday 7 November 2013 and Council was represented by Mayor Mark Liebich and Design Engineer Mr Adrian Milne.

The upgrade has seen the refurbishment of the existing facilities as well as the construction of a new enlarged engine bay and training facilities.

The state-of-the-art facilities will certainly assist the Fire Brigade volunteers to continue to provide an excellent service to our community.

For Information

Noted

6. Grenfell Doctor Situation, H1.1.44

As reported to the October Council Meeting Dr Akhiwu is continuing his practice two days a week from the Main Street surgery under the supervision of a visiting locum medical doctor.

Dr Akhiwu has also been spending one day per fortnight at the Grenfell MPS with Dr Gray which has been very beneficial to him. This latest development is a significant advancement in having Dr Akhiwu practice full time from the Main Street surgery. However, at this stage it is not yet known when this will occur.

In regards to the lease of the residence it was previously resolved that the rental for the residence be deferred and reconsidered once the doctor commences full time practice in Grenfell.

THE GENERAL MANAGER'S REPORT

In view of this previous recommendation it is proposed that the lease fee on the Main Street surgery be also deferred and reconsidered once the doctor commences full time practice in Grenfell.

RECOMMENDATION:

Confirm Action

222 **RESOLVED:** Cr McClelland and Cr Best that the action be confirmed.

7. Weddin Street Surgery, H1.1.10

As previously advised Dr Ishmael has been requested to advise when he is available to meet again and we are currently awaiting his advice.

In the meantime arrangements for a new phone system for his surgery are currently in progress as the old one broke down and is not repairable. The phone system will be funded from the \$10,000 Weddin Street Medical Centre Upgrade Vote allocated in the 2013/2014 budget.

It is planned that when we meet again with Dr Ishmael discussions will take place in regards to other upgrade works that are required.

For Information

Noted

8. Director Corporate Services Position, P1.4.157

Applications for the above position closed on Thursday 24 October 2013 with four applicants being selected for an interview.

Interviews were held on Friday 1 November 2013 with Mr Lachlan Gibson the successful applicant. Mr Gibson will officially commence duties on Monday 13 January 2014.

Mr Tony Hughes has indicated he is prepared to continue on an intermittent basis in the meantime.

For Information

Noted

9. Rental of Council Residence, P2.12.14

Mr Gibson has advised that he does not require the Council residence at 58 Warraderry Street, Grenfell.

In this regard the house has been offered to Mr Nirupan Mylvaganam who has accepted the offer.

Mr Mylvaganam is planning to relocate to the residence on Friday 22 November, 2013.

RECOMMENDATION:

Confirm Action

223 **RESOLVED:** Cr Hughes and Cr Brown that the action be confirmed.

THE GENERAL MANAGER'S REPORT

10. Member for Hume Hon Angus Taylor MP visit, A3.19.3

The new Member for Hume the Hon Angus Taylor MP visited Grenfell on Thursday 7 November 2013 and met with the Mayor Cllr Mark Liebich and myself.

Various issues were discussed which included the following:-

- Discontinuance of the Regional Development Fund Programme.
- Council's Integrated Planning process including the Community Strategic Plan and Council's priorities in the 2013 - 2017 Delivery Programme and 2013 - 2014 Operational Plan.

An inspection of the new Grenfell Medical Centre site was also undertaken.

It was an excellent meeting and Mr Taylor was very impressed with Council's future strategic direction and advised he looked forward to working with Council in the future.

For Information

Noted

11. December Council Meeting, C2.8.1

In recent years Council has held the December meeting in the morning to enable those councillors involved in harvesting to make best use of the day.

Commencement of the meeting in the morning would also allow Council staff to complete their administrative requirements emanating from the Council meeting as there is limited time available after the meeting prior to the office closing on Christmas Eve.

If the meeting commenced at 8.30 am it should be concluded by approximately 10.30 - 11.30 am which would allow time for the above activities to be undertaken.

RECOMMENDATION:

For Council's consideration

224 **RESOLVED:** Cr McClelland and Cr Hughes that the December 2013 Council meeting commence at 8.30am.

GLENN CARROLL
GENERAL MANAGER

225 **RESOLVED:** Cr Niven and Cr Halls that except where otherwise dealt with the General Manager's report be adopted.

THE CORPORATE SERVICES' DEPARTMENT REPORT

14 November 2013

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 October 2013:

Bank Account	
Westpac	<u>\$201,433.27</u>
Investments	
Westpac	<u>7,000,000.00</u>
Total Investments	<u>\$7,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 October 2013.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of October follows:

Rates Receipts	27,520.22
Accounts Receivable	25,504.91
Government Grants and Contributions	199,100.00
Agency Collections	647.20
Grenfell Baths Entry Fees	5,426.20
Interest on Investments	5,116.71
Caravan Park Fees	8,004.00
Other Income	22,695.79
Total	<u>\$294,015.03</u>

For Information

Noted

THE CORPORATE SERVICES' DEPARTMENT REPORT

3. Roads and Other Expenditure 2013/2014:

Following are the up to date maintenance figures as at 31 October 2013.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	765,006	153,834
Grenfell Town Streets Maintenance	165,568	58,769
Village Maintenance - Caragabal	4,551	1,284
Village Maintenance - Greenethorpe	7,525	355
Village Maintenance - Quandialla	3,542	3,311
Garbage/Recycling Collection	107,152	39,023
Greenethorpe Collections	8,500	1,404
Commercial Waste Collection	31,000	3,789
Grenfell Waste Depot Manning/Plant Hire	125,000	40,385
Tips Working Expenses	32,000	20,459
Grenfell Cemetery Maintenance	29,000	3,626
Grenfell Lawn Cemetery Maintenance	14,000	5,674
Noxious Plants	82,000	28,639
Noxious Plants – Extra	20,000	1,232
Parks & Gardens	188,262	80,396
Library Expenditure	105,172	28,335
Baths Income	25,000	4,933
Baths Expenditure	132,616	45,964
Caravan Park Income	57,000	20,925
Caravan Park Expenditure	79,449	34,348

THE CORPORATE SERVICES' DEPARTMENT REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2013/2014 State Roads (SH 6)	805,658	214,634
2013/2014 National Roads (SH 17)	1,605,638	138,363
2013/2014 Regional Roads Block Grant	556,000	56,975
2013/2014 REPAIR Program MR398	200,000	29,602
3 x 3 Program - MR 398	68,000	0

2013/2014 Rural Local Roads	VOTE	EXPENDITURE
Reseals	186,552	366
Ballendene Road	89,776	0
Pinnacle Road	128,084	0
Driftway Road	111,618	166,956
Grenfell Streets Construction	75,630	105,116
Grenfell Kerb and Gutter	27,384	450
Grenfell Streets - Footpaving	21,881	0
Reconstruct Village Streets	5,382	0
Weddin/Camp/Church Footpaving	164,883	0
Gravel Resheeting	124,089	99,656
Total	935,279	372,544

2013/2014 Roads to Recovery	VOTE	EXPENDITURE
Pinnacle Road	350,876	0
Rural Roads Reseals	100,000	0
Total	450,876	0

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the October 2013 Council meeting advising of the status of debt recovery in regard to rates and debtors.

As reported the debt recovery process for the previous round has been exhausted and a new round will commence in due course.

The outstanding rates percentage as at 30 June 2013 was 9.5% (2012: 9.1%).

For Information

Noted

5. **Quarterly Budget Review Statement (QBRs) – 30 September 2013, A1.6**

The QBRs is a new financial reporting system that presents a summary of Councils financial position at the end of each quarter of the financial year.

The QBRs consists of the following statements:

1. Responsible Accounting Officers Statement
2. Income and Expenditure Budget Review Statement
3. Income and Expenditure Budget Review Statement by function
4. Capital Budget Review Statement
5. Cash and Investments Budget Review Statement
6. Contracts and other expenses Budget Review Statement

The QBRs is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of each quarter
- Provide explanations for major variations
- Enable the responsible accounting officer (RAO) to indicate if council will be in a satisfactory financial position at the end of the financial year.

The QBRs is prepared strictly on an accrued accounting basis and in a format that is consistent with the Annual Financial Statements.

RECOMMENDATION: that the Quarterly Budget Review Statement to the 30th September 2013 be adopted as presented.

226 **RESOLVED:** Cr Griffiths and Cr Niven that the Quarterly Budget Review Statement to the 30th September 2013 be adopted.

6. **Internal Audit Services, A1.2.2**

Central NSW Councils (Centroc) has previously had a regional internal audit contract with IAB. As this current contract is approaching expiry, the Regional Centroc Executive have resolved to develop another regional contract for internal audit services.

The Centroc Request for Tender (RFT) for Internal Audit Services was managed under the auspices of the Centroc Regional Directors of Corporate Services.

The panel gave consideration to responses from 7 companies and these are detailed below:

- O'Connor Marsden & Associates Pty Ltd
- Twomeys National Audit
- BDO East Coast Partnership
- Grant Thornton Australia
- IAB Services
- Shephard Shambira

The panel reviewed all tendered responses utilising the APET 360Pro tender evaluation tool and recommended that Grant Thornton Australia be the preferred provider of internal audit services. Members of Centroc's Regional Directors of Corporate Services and Centroc's

THE CORPORATE SERVICES' DEPARTMENT REPORT

Executive have overseen the selection of the best organisation for Council to enter into a contract with for the supply of internal audit services.

In this regard it is recommended that Council approve Centroc to enter into a 3 year contract (with a possible 12 month extension) with Grant Thornton Australia.

RECOMMENDATION: that:

- i) Council endorse the selection of Grant Thornton Australia as the provider for Council's internal audit services and advise Centroc accordingly.

227 **RESOLVED:** Cr Brown and Cr Niven that Council endorse the selection of Grant Thornton Australia as the provider for Council's internal audit services and advise Centroc accordingly.

7. Grenfell Goldfest, T4.3.7

The third annual Goldfest was held Saturday the 26 October, 2013 and proved to be an excellent day.

In near perfect weather conditions the day commenced at 8:00 am with a poets breakfast at O'Briens Hill featuring Frank Daniel which drew a very good crowd. Councils Mayor Cr Mark Liebich officially opened the viewing platform and gold trail signage at O'Briens Hill before festivities reverted back to the Main Street where various exhibitions and entertainment were in progress.

Highlights of the festival included the Folk Band, dancers, Cobb & Co Coach, bush furniture maker, a re-enactment which was very well received and the blacksmith display. Steve and Jane Ryder, Denis Burns, David Walker and Mark Thurtalls magnificent historical collections were also a highlight and proved very popular along with Frank Daniel's, Frank Freudenstein's and John Hetherington's poetry reading.

While this was only the third year of the Goldfest it was very evident that this event has potential and real significance to our shire as the event assists in "telling the story" of the history of the gold and bushrangers in the Weddin Shire. The event is improving every year and can be certainly built upon to be one of the major events on our Tourism calendar.

There were a lot of people who assisted in organising the event particularly Councils Economic Development /Tourism Officer Auburn Carr, Arts and Cultural Officer Claire Myers and Lisa Eastaway who provided assistance on the day of the event. Also the participation and assistance from the exhibitors, businesses, organisations, individuals and Councillors was very much appreciated.

A full review of the day will be undertaken and presented to Council in early 2014 for Councils information. The review will also assist in planning for the 2014 Goldfest to try to build on the momentum we have been gaining.

RECOMMENDATION: that a full review of the 2013 Grenfell Goldfest be conducted and submitted to the March 2014 Council Meeting together with final costings for 2013.

228 **RESOLVED:** Cr Best and Cr Griffiths that a full review of the 2013 Grenfell Goldfest be conducted and submitted to the March 2014 Council Meeting together with final costings for 2013.

8. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- A travelling five-panel exhibition relating to the life and legacy of Australian writer Miles Franklin arrived late in October. A similarly-structured exhibition relating to Fred Hollows and the Fred Hollows Foundation is scheduled to arrive mid-November.
- The library had a stall in the main street as part of the COGS Expo at GoldFest on 26th October, 2013.
- A modest inhouse display recognising Young Carers' Week (14-19th October) was mounted using resources supplied by Carers Australia.
- The 2013/14 Local Priority Project/s grant will be expended on additional audio books in CD and MP3 formats and securing a puppeteer or other children's entertainer for the Summer Reading Club.

For Information

Noted

9. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

- Strategies from the Economic Development Strategic Plan such as conducting business workshops being implemented. Possible topic for next business training breakfast could be "Social Media Options" presented by D A Yates Photography and design. Currently being pursued.
- The BEC visited Grenfell again on November 3 to conduct a business development committee meeting in Grenfell.
- The BEC chaired the meeting and provided the secretariat services. The first goal of the group is to introduce a business awards program. It is likely the program will be conducted in March 2014.
- Attending to various business enquiries.
- Planning to develop a business and residential prospectus to assist new business people and residents.
- Planning to attend the next Economic Development Officers forum at Parkes in December.

For Information

Noted

10. **Tourism/Promotions, C2.8.11**

Council's Tourism Officer has been involved in the following activities:-

- Gold Trail meetings are now being held monthly with the next meeting to be advised. The full launch of the Gold Trails has been delayed. The official opening of the O'Brien's Hill signage was held on October 26 in conjunction with the Grenfell Goldfest. Goldtrails is a finalist in the New Tourism Development Category of the NSW State Tourism Awards. Results will be announced on 28 November 2013.
- Statue of Henry Lawson is being pursued by the Festival Committee. Submitted a grant funding application under the Community Building Partnership Program for this project. Outcome will be known in December 2013.
- The Weddin Shire Tourism brochure is currently being distributed locally and to surrounding areas and is being well received.
- Grenfell bumper stickers incorporating Weddin Shire Branding are available from the Grenfell Visitors Centre.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.
- Social media sites facebook and twitter are now active to promote events. www.facebook.com/tourismgrenfell and www.twitter.com/tourismgrenfell
- Grenfell Goldfest was held on Saturday 26 October 2013. Advertising and promotion was very good. Excellent event. Attendances down due to the bush fires in the Blue Mountains.
- CWA craft shop ceased opening on weekends after October 27. Short term alternative Visitor Information Centre will be available in the Caltex. A new brochure stand will be purchased from the Men's Shed and a bus tour training session was held on 4 November. An afternoon tea for craft shop volunteers has been organised for 13 February, 2014.
- An Expression of Interest under the Flagship Funding Programme has been submitted for the Henry Lawson Festival. We will know in December if we have been selected to submit the full application.
- The B&B Networking Group have created a table with contact details to assist with recommendations. The group will produce a flyer that can be included with family function invitations.
- The tourism and heritage plans for stage two at O'Brien's Hill are continuing with David Scobie Architects undertaking the project. A meeting with the advisory group was recently held. The draft plans will be submitted to future Tourism and Heritage Meetings when they are available.
- A two page feature was published on 12 October in the Daily Telegraph's Best Weekend insert featuring the Gold Fest, Henry Lawson Festival, Weddin Mountains, Ochre Arch, O'Brien's Hill, Art Gallery, Grenfell Museum, and Lawson's birthplace. This was a very positive feature for Grenfell.

THE CORPORATE SERVICES' DEPARTMENT REPORT

- Chris Warren from an organisation called the 'International Centre for Responsible Tourism' wrote a feature on the Henry Lawson Festival to present at the 'World Travels Market' conference in London. The festival has been used to illustrate how tourism is used to conserve heritage.
- Planning a bus tour of the town and a visit to the local B&B's to assist the CWA volunteers.

For Information

Noted

11. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

- Steady sales during October as well as computer repairs being undertaken. A good customer base being developed which includes businesses, farmers and local residents.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. Recent Article was on facebook security. The next article will be on spam, phishing and malware. They are being well received by the public.
- Window displays addressed and constantly changing. Two flat screen TV's purchased with funding from the EDU one programme to upgrade window displays and promote the NBN rollout have certainly been of assistance.
- Several commercial printing jobs being undertaken including invitations, business cards and funeral booklets.
- Developing websites for various customers including B&B's.
- Visiting local businesses to discuss services available at the Internet Centre.
- Investigating strategies to entice younger customers back to the centre ie computer games.

For Information

Noted

12. 2012/2013 Financial Statements, A1.6

The 2012/2013 Financial Statements have been completed and audited with the reports sent to the Division of Local Government. A copy of the audit report is being forwarded separately for Councillors information with a copy of the Annual Statements being tabled at the meeting.

Section 418 of the Local Government Act (1993) requires that as soon as practical after Council receives a copy of the audit report it must fix a date for the meeting at which it proposes to present its audited financial reports together with the audit report to the public. Furthermore, Council must give notice of the date fixed. The Financial Statements have been advertised in the Grenfell Record with the date of the presentation to the public being 21 November 2013.

THE CORPORATE SERVICES' DEPARTMENT REPORT

Mr John O'Malley of Morse Group will be in attendance at the meeting to deliver a presentation in regard to the reports and answer any queries Councillors may have.

RECOMMENDATION: that Council formally adopt the Auditors Report and present the 2012/2013 Financial Statements to the public.

- 229** **RESOLVED:** Cr Hughes and Cr Parlett that Council formally adopt the Auditors Report and present the 2012/2013 Financial Statements to the public.

GLENN CARROLL
GENERAL MANAGER

- 230** **RESOLVED:** Cr Niven and Cr Best that except where otherwise dealt with the Corporate Services' report be adopted.

Quarterly Budget Review Statement – 30 September 2013

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Weddin Shire Council for the quarter ended 30/9/13 indicates that Council's projected financial position at 30/6/14 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.



Signed: _____

date: 14/11/2013

Responsible Accounting Officer
Weddin Shire Council

THE CORPORATE SERVICES' DEPARTMENT REPORT

Weddin Shire Council

Budget review for the quarter ended - 30th September 2013

Income & Expenses

	ORIGINAL Budget 1/07/2013 (000's)	Revotes	REVISED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED year end Result 30/06/2014 (000's)	ACTUAL YTD (000's)
Income						
<i>Rates and Annual Charges</i>	2,477		2,477	6	2,483	2,477
<i>User Charges and Fees</i>	3,471		3,471		3,471	330
<i>Interest and Investment Revenue</i>	342		342	1	343	67
<i>Other Revenues</i>	964		964	20	984	53
<i>Grants & Contributions - Operating</i>	3,845		3,845	1	3,846	466
<i>Grants and Contributions - Capital</i>	847		847		847	46
<i>- Contributions (S94)</i>	0		0		0	0
<i>Net gain from the disposal of assets</i>	0		0		0	0
<i>Share of interests in joint ventures</i>	0		0		0	0
Total Income from continuing operations	11,946	0	11,946	28	11,974	3,439
Expenses						
<i>Employee costs</i>	3,820	18	3,838	167	4,005	679
<i>Borrowing Costs</i>	0		0		0	
<i>Materials & Contracts</i>	3,451	45	3,496	5	3,501	727
<i>Depreciation</i>	3,618		3,618		3,618	886
<i>Legal Costs</i>	0		0		0	
<i>Consultants</i>	0		0		0	
<i>Other Expenses</i>	250	120	370	5	375	338
<i>Interest and Investment Losses</i>	0		0		0	0
<i>Net Loss from Disposal of Assets</i>	0		0		0	0
<i>Share of interests in joint ventures</i>	0		0		0	0
Total Expenses from continuing operations	11,139	183	11,322	177	11,499	2,630
Net Operating Result from continuing operations	807	(183)	624	(149)	475	809
Net Operating Result before capital items	(40)	(183)	(223)	(149)	(372)	763

Weddin Shire Council

Budget review for the quarter ended - 30th September 2013

Income & Expenses

	ORIGINAL Budget 1/07/2013 (000's)	Revotes	REVISED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED year end Result 30/06/2014 (000's)	ACTUAL YTD (000's)
Income						
<i>Administration</i>	4,441		4,441		4,441	2,154
<i>Public Order & Safety</i>	490		490		490	1
<i>Health</i>	6		6	20	26	23
<i>Community Services & Education</i>	52		52		52	
<i>Housing & Community Amenities</i>	502		502	4	506	417
<i>Water Supplies</i>	0		0		0	
<i>Sewer Services</i>	416		416	3	419	357
<i>Recreation and Culture</i>	65		65		65	1
<i>Mining, Manufacturing & Construction</i>	1		1		1	1
<i>Transport and Communication</i>	5,629		5,629		5,629	207
<i>Economic Affairs</i>	344		344	1	345	278
Total Income	11,946	0	11,946	28	11,974	3,439
Expenses						
<i>Administration</i>	2,211	8	2,219	173	2,392	883
<i>Public Order & Safety</i>	523		523		523	190
<i>Health</i>	305		305	1	306	70
<i>Community Services & Education</i>	34		34		34	
<i>Housing & Community Amenities</i>	1,090	22	1,112		1,112	260
<i>Water Supplies</i>	0		0		0	
<i>Sewer Services</i>	265		265		265	64
<i>Recreation and Culture</i>	797		797		797	210
<i>Mining, Manufacturing & Construction</i>	23		23		23	
<i>Transport and Communication</i>	4,393	133	4,526		4,526	696
<i>Economic Affairs</i>	1,498	20	1,518	3	1,521	257
Total Expenses	11,139	183	11,322	177	11,499	2,630

THE CORPORATE SERVICES' DEPARTMENT REPORT

Weddin Shire Council

Budget review for the quarter ended - 30th September 2013

Capital Budget

	ORIGINAL Budget 1/07/2012 (000's)	Revotes	Approved Changes		REVISSED Budget (000's)	Recommend change for Resolutio (000's)	PROJECTED year end Result 30/06/2013 (000's)	ACTUAL YTD (000's)
			Sept	Dec				
			Review (000's)	Review (000's)				
Capital Funding								
Rates and other untied funding	0				0		0	
Capital Grants & Contributions	180				180		180	37
Internal Restrictions								
- renewals	820				820		820	85
- new assets	1,520				1520		1520	322
External Restrictions	180				180		180	40
Other Capital Funding Sources	0				0		0	60
Income from sale of assets								
- plant and equipment	60				60		60	0
- land and buildings	0				0		0	0
Total Capital Funding	2760	0	0	0	2760	0	2760	544
Capital Expenditure								
New Assets								
- Plant and Equipment	290				290		290	82
- Land and Buildings	0				0		0	0
- IT Equipment	60				60		60	6
Renewals (Replacement)								
- Plant and Equipment	0				0		0	0
- Land and Buildings	0				0		0	0
- Roads, Bridges, Footpaths	1,700				1700		1700	304
- Recreation and Culture	450				450		450	29
- Sewerage	210				210		210	12
- Other	50				50		50	11
Loan Repayments (principal)	0				0		0	
Total Capital Expenditure	2,760	-	-	-	2,760	-	2,760	444

Weddin Shire Council

Budget review for the quarter ended - 30th September 2013

Cash & Investments

	ORIGINAL Budget 1/07/2013 (000's)	Revotes	REVISED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED year end Result 30/06/2014 (000's)	ACTUAL YTD (000's)
Unrestricted	3,623		3,623	(1)	3,622	1,627
Externally restricted			0		0	
<i>RTA Contributions</i>	0		0		0	
<i>Developer contributions</i>	0		0		0	
<i>Domestic waste management</i>	0		0		0	
<i>Special Rates</i>	0		0		0	
<i>Sewerage Services</i>	417		417	14	431	368
<i>Special purpose grants</i>	19		19		19	15
Total Externally restricted	436	0	436	14	450	383
Internally restricted						
<i>Employee Leave entitlements</i>	1,248		1,248	(147)	1,101	1,207
<i>Replacement of Plant and Vehicles</i>	0		0		0	
<i>Future Capital Projects</i>	667		667	(16)	651	1,650
<i>Local Development Assistance</i>	32		32		32	32
<i>Town and Shire Works</i>	2,586		2,586		2,586	2,814
<i>Superannuation</i>	57		57		57	57
Total Internally restricted	4,590	0	4,590	(163)	4,427	5,760
Total Restricted	5,026	0	5,026	(149)	4,877	6,143
Total cash and investments	8,649	0	8,649	(150)	8,499	7,770
Available cash	3,623	0	3,623	(1)	3,622	1,627

PART A - Contracts Listing

Weddin Shire Council

Budget review for the quarter ended – 30th September 2013

Contracts

Contractor	Contract detail & purpose	Contract value	Commencement date	Duration of contract	Budgeted (Y/N)
There were no contracts entered into during the quarter.					

THE CORPORATE SERVICES' DEPARTMENT REPORT

PART B - Consultancy and Legal expenses

Weddin Shire Council

Budget review for the quarter ended – 30th September 2013

Consultancy and Legal expenses

Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies	16	Y
Legal Fees	0	

14 November 2013

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (10 November 2013)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

- | | |
|-------|---|
| SH6 | - general maintenance
- seal heavy patches
- cleared stockpile sites
- remove fallen trees |
| SH17 | - general maintenance
- repair causeway with hotmix
- seal heavy patches |
| MR398 | - general maintenance |
| MR236 | - general maintenance
- removed fallen tree |
| MR237 | - general maintenance |
| MR239 | - general maintenance
- slashed edges |

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- Continued widening of Driftway Road.

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- general maintenance
- repaired Trigalana Lane
- maintenance graded Gilbralter Rocks Road, Taylors Road, Quandialla Streets, Hanstocks Lane, McNamaras Road, Stockroute, Horror Stretch, Baas Lane, Millers Lane & Porters Mount Road.
- remove a tree on the Eualdrie Road
- constructed two pipe culverts on Driftway Road

1.4 Urban Maintenance/Construction

- general maintenance
- remove broken railing from O'Briens Hill parking area
- lift sewer manholes in the back lanes
- lifted trees in Weddin Street and Forbes Street
- tree planting carried out in Vaughn Park, Bradley Street, Rose Street, Wood Street and Henry Lawson Drive
- tidied up Grenfell welcome signs

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general maintenance
- repaired valve in irrigation tank in Taylor Park

2.2 Cemeteries

The following graves have been prepared from 6 October 2013 to 4 November 2013

Grenfell Lawn	—	2
Grenfell	—	2
Bimbi	—	Nil
Caragabal	—	Nil

The following maintenance has been carried out in the last month:

- topped up graves
- remove weeds around graves

2.3 Sewer Mains

- ## 2.4 Private Works

- ## 2.5 Other

- ## 2.6 Vandalism

Urban	- damage to rest area privacy screen	\$250.00
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Rural Nil

Total Cost:	\$250.00
Progressive Cost Urban:	\$4,175.00
Progressive Cost Rural:	\$4,410.00
(from 1/7/2012 to date)	

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- complete Driftway Road widening
- commence Pinnacle Road widening
- Maintenance grading

3.2 Urban

- general maintenance
- Reconstruct median strip Melyra Street
- Repair damaged sewer boundary trap

3.3 Other

- Quandialla Pool - pre-season routine maintenance

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
	Bushfire Trucks and Trailers	Continue annual services and Registration checks.
PI 4053	Cat 12H Grader	Hydraulic hose replacement.
PI 2072	Toyota Traytop	Strip out for replacement
PI 2080	Toyota Dual Cab	Strip out for replacement
PI 2092	Toyota Traytop	Fit out
PI 2093	Toyota Dual Cab	Fit out
PI 3951	Iveco Tipper	Repair wiring issues.
PI 4083	Dynapac Self Propelled Roller	Remove and replace solenoids
PI 4082	Case Self Propelled Roller	Repair hydraulics
PI 4099	Tip Compactor	Replace head gasket

The following vehicles have been replaced:

• Toyota Hilux Single Cab	\$23,650	(Watson Toyota)
Less PI 2070 Toyota Hilux Trade-in	<u>\$9,500</u>	
Net cost	\$14,150	
• Toyota Hilux Dual Cab	\$27,830	(Watson Toyota)
Less PI 2074 Toyota Hilux Trade-in	<u>\$10,000</u>	
Net cost	\$17,830	
• Toyota Hilux Dual Cab	\$27,830	(Watson Toyota)
Less PI 2081 Toyota Hilux Trade-in	<u>\$10,000</u>	
Net Cost	\$17,830	
• Toyota Hilux Dual Cab Tipper	\$31,778.99	(Bathurst Toyota)
Less PI 2080 Toyota Hilux Trade-in	<u>\$16,820</u>	
Net Cost	\$14,958.99	
• Toyota Hilux Single Cab	\$21,973.64	(Cowra Toyota)
Less PI 2072 Toyota Hilux Trade-in	<u>\$8,580</u>	
Net Cost	\$13,393.64	

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

5. RMS RMCC Contract, R2.54.4

Routine Maintenance on SH6 and SH17 continues.

Heavy patching on SH6 and SH17 has been completed.

The reseals on SH6 and SH17 are still planned to commence in December 2013.

Downer EDI replaced the non-conforming asphaltic concrete at its own cost on Thursday 31 October 2013 and Friday 1 November 2013.

For Information

Noted

6. Noxious Weed Report – October, C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed –African Boxthorn, St Johns Wort, Scotch Thistle, Blackberry, Wild Radish, Sweet Briar
- Areas sprayed – Weddin, Bimbi, Euroka, Bogalong, Eualdrie, Bolungerai, Brundah, Bungalong, Bumbaldry, Melyra, Warraderry, Yuline, Wheoga, Coba, Cudgymaguntry, Iandra
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.
- Bio control –St Johns Wort beetle transfer to other infestations. The Chrysolina beetle population has increased with excellent results in some infestations. An article about Chrysolina has been prepared for the Grenfell Record.
- The Noxious Weeds Officer spent one day on the Noxious Weeds display stand at the Orange Field Days and answered many questions from the public. The new noxious weeds trailer was set up on display.
- Lachlan Valley Noxious Weeds Committee meeting was held in Parkes on 16 October 2013 and was attended by Council's Noxious Weeds Officer and Cllr Halls.
- Followed up on weed incursions as detailed on maps supplied by committee members.
- Four Property inspections carried out during this month. Two re - inspection. One 18 notice

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

7. Financial Assistance Grants 2012/2013 and 2013/2014, G2.50.1

It is proposed to reallocate the 2013/2014 Financial Assistance Grants Programme to include the unspent funds from the 2012/2013 FAG programme and to finalise the 2012/2013 programme as follows:-

Rural Local Roads Project	2012/2013 RLR	2013/2014 VOTE	2013/2014 REVISED BUDGET
Local Road Reseals	29,054	186,552	215,606
Ballendene Road		89,776	89,776
Martins Lane	59,137		59,137
Pinnacle Road	103,445	128,084	231,529
Driftway Road	48,575	111,618	160,193
Old Young Road	78,706		78,706
Grenfell Street s Construction	78,067	75,630	153,697
Grenfell Kerb and Gutter	24,200	27,384	51,584
Grenfell Streets – Footpaving	19,500	21,881	41,381
Nowlans Road	139,633		139,633
Reconstruct Village Streets	21,474	5,382	26,856
Weddin/Camp/Church Footpaving	27,273	164,883	192,156
Quandialla Drainage	163,637		163,637
Gravel Resheeting	163,736	121,210	284,946
Total	956,437	932,400	1,888,837

RECOMMENDATION: that Council:-

- i) transfer the balance of the 2012/2013 Financial Assistance Grant from reserves into the 2013/2014 Financial Assistance Grant as follows:-

Rural Local Roads Project	2013/2014 REVISED BUDGET
Local Road Reseals	215,606
Ballendene Road	89,776
Martins Lane	59,137
Pinnacle Road	231,529
Driftway Road	160,193
Old Young Road	78,706
Grenfell Street s Construction	153,697
Grenfell Kerb and Gutter	51,584
Grenfell Streets – Footpaving	41,381
Nowlans Road	139,633
Reconstruct Village Streets	26,856
Weddin/Camp/Church Footpaving	192,156
Quandialla Drainage	163,637
Gravel Resheeting	284,946
Total	1,888,837

- ii) finalise the 2012/2013 FAG Programme.

231 RESOLVED: Cr Halls and Cr Niven that Council:-

- i) Transfer the balance of the 2012/2013 Financial Assistance Grant from reserves into the 203/2014 Financial Assistance Grant as tabled.
- ii) finalise the FAG Programme.

8. O'Brien Tributary – Drainage Improvement, E2.9.6

Council's consultant, the Office of Environment and Heritage representative and Council staff met informally to discuss the consultant's work to date. It was suggested that Council approach the owners of 30 Warraderry Street to gauge their thoughts on a possible acquisition of 30 Warraderry Street for or the purpose of draining overland stormwater and the provision of a stormwater pipe. Funding of the acquisition would be sourced from grant funding

RECOMMENDATION: that a meeting be arranged with the owners of 30 Warraderry Street regarding possible acquisition of their property for stormwater purposes.

Noted

9. Grenfell Pool, P2.3.1

The Grenfell Pool opened for the 2013/2014 season on 23 October 2013 with all chemical levels and pump operation being satisfactory.

On Saturday 2 November 2013 at about 11.30 am a large amount of muddy water entered the pool from the discharge point in lane 2 in the deep end. This continued for about 20 minutes before it finally stopped. The discharge valve was closed at the time and that section of pipe was not flowing.

The pipe was video camered on 20 July 2011 where it was found to be heavily rusted and the camera was unable to travel through the pipe under the pool.

This section of pipe was unable to be renewed at that time as it was under the pool at the deep end. The situation will be monitored.

For Information

Noted

10. Partnership Agreement with SES, E1.5

State Emergency Service (SES) has requested that Weddin Shire enter into a Partnership Agreement with SES which will clarify the roles and responsibility of both parties, specifically in relation to NSW SES unit operating costs and building infrastructure.

As Council owns the land and building, it is responsible for the upkeep of the building, insurances, alterations, improvements and repairs.

SES is responsible for the direct costs such as water and sewerage services, electricity, gas and building periodic maintenance (fire extinguishers etc).

THE DIRECTOR ENGINEERING'S REPORT

RECOMMENDATION: that Council sign the Partnership Agreement with SES.

232 **RESOLVED:** Cr McClelland and Cr Niven that Council sign the Partnership Agreement with SES.

11. Iris Gardens, C1.3.11

Mr and Mrs Stien have since written back to Council advising that they can no longer look after the Iris Garden and requesting that Council take over full control, or allow the gardens to revert to grass as in Rygate Square.

Further, if the gardens were reverted to grass, the 'Iris Garden' sign on the Mid Western Highway should be removed.

Council should now consider what option should be pursued for the future of the Iris Gardens.

RECOMMENDATION:

For Councils consideration.

233 **RESOLVED:** Cr Best and Cr Parlett that Council advertise for interested residents to maintain the Iris Gardens on a voluntary basis.

12. Lane Upgrade – Quandialla, DA 17/2013, R2.7.9

The following condition for the improvement to the lane is as follows:

- The laneway will be upgraded to a gravel standard of 50mm thick, 4 metres wide from Bland Road to the entrance of the site at the applicant's cost.

Whilst Council provides a minimum standard of construction of its roads and lanes to accommodate regular usage, it is considered appropriate that a minor upgrade should be applied due to the increase in traffic numbers and vehicle sizes utilising the lane in conjunction with the other businesses. This would entail about three loads of gravel at an estimated cost of \$1,000.

For Information

234 **RESOLVED:** Cr Griffiths and Cr Parlett that:

- i) Council gravel the laneway in conjunction with gravelling the recycling depot pad.
- ii) Funding be sourced from the Rural Roads maintenance vote.
- iii) The condition be removed from the Development Application conditions of consent.

13. Forbes Street – Options, R2.4.15:

Six options have been developed for Forbes Street. Comments on each of the options are as follows:

Option 1 - 30° Median Parking

- 10 parking spaces available, only 11m in length
- Restricted turning circle for Schweitzers Lane
- Sizable area for pedestrian movement
- Large area for tourist and landscaping development

Option 2 - Parallel Median Parking – One Way

- 8 parking spaces available, up to 32m in length
- Potential safety concern for vehicles exiting median parking
- Additional width in traffic lanes
- Reduced area for pedestrian movement around parked vehicles
- Large area for tourist and landscaping development

Option 3 - Parallel Median Parking – Two Way

- 12 parking spaces available, up to 41m in length
- Potential safety concern for vehicles exiting median parking
- Traffic calming required to reduce speed of through traffic
- Least disturbance to local traffic and residence
- Additional width in traffic lanes
- Reduced area for pedestrian movement around parked vehicles
- Minimal area for tourist and landscaping improvements

Option 4 - 15° Median Parking

- 5 parking spaces available, 20.5m in length
- Restricted turning circle for Schweitzers Lane
- Ease of parking for long vehicles
- Sizable area for pedestrian movement
- Large area for tourist and landscaping development

Option 5 - 20° Median Parking with additional turning areas

- 5 parking spaces available, 15m in length
- Ease of parking for long vehicles
- Large area for pedestrian movement
- Large area for tourist and landscaping development

Option 6 – Status quo to remain

- Alternative site to be investigated such as develop parking near Band Hall in George Street

THE DIRECTOR ENGINEERING'S REPORT

The six options have been scored and ranked against each other using a weighted criterion. A summary of this scoring method and ranking of the options are shown in the below table.

However, social implications have not been considered in ranking determination.

RECOMMENDATION: that Council select 3 options for Forbes Street caravan parking and proceed with public exhibition of the plan and a public consultation session be arranged.

- 235** **RESOLVED:** Cr McClelland and Cr Brown that plan No. 3 be selected as an option for Forbes Street caravan parking and Council proceed with public exhibition of the plan as well as a community consultation session being arranged.
- 236** **RESOLVED:** Cr Best and Cr Griffiths that plan No. 4 be selected as an option for Forbes Street caravan parking and Council proceed with public exhibition of the plan as well as a community consultation session being arranged.
- 237** **RESOLVED:** Cr Griffiths and Cr Parlett that plan No. 5 be selected as an option for Forbes Street caravan parking and Council proceed with public exhibition of the plan as well as a community consultation session being arranged.

W TWOHILL DIRECTOR ENGINEERING

- 238** **RESOLVED:** Cr Griffiths and Cr Parlett that except where otherwise dealt with the Director Engineering's report be adopted.

THE DIRECTOR ENGINEERING'S REPORT

Summary of Scoring and Ranking of Options:

	Parking		Pedestrian		Traffic Movement		Landscape Area		Tourist Area		Total	Rank
	Size & Space of parking created		Safety, Movement & facilities for pedestrians		Traffic disturbance Safety & Movement		Landscape Area		Seat placement & Tourist space created			
	35%		20%		20%		5%		20%			
Option	Score out of 10	Weighted score 35%	Score out of 10	Weighted score 20%	Score out of 10	Weighted score 20%	Score out of 10	Weighted score 5%	Score out of 10	Weighted score 20%	/100	1 - 6
1) 30° median	4	14	7	14	4	8	6	3	7	14	53	6
2) Parallel median One way	5	17.5	6	12	6	12	6	3	7	14	59	4
3) Parallel median Two way	6	21	5	10	8	16	1	1	3	6	54	5
4) 15° median	7	24.5	7	14	8	16	6	3	7	14	72	3
5) 20° median with additional islands	7	24.5	8	16	8	16	8	4	7	14	75	1
6) Base	10	35	5	10	10	20	3	2	3	6	73	2

14 November 2013

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

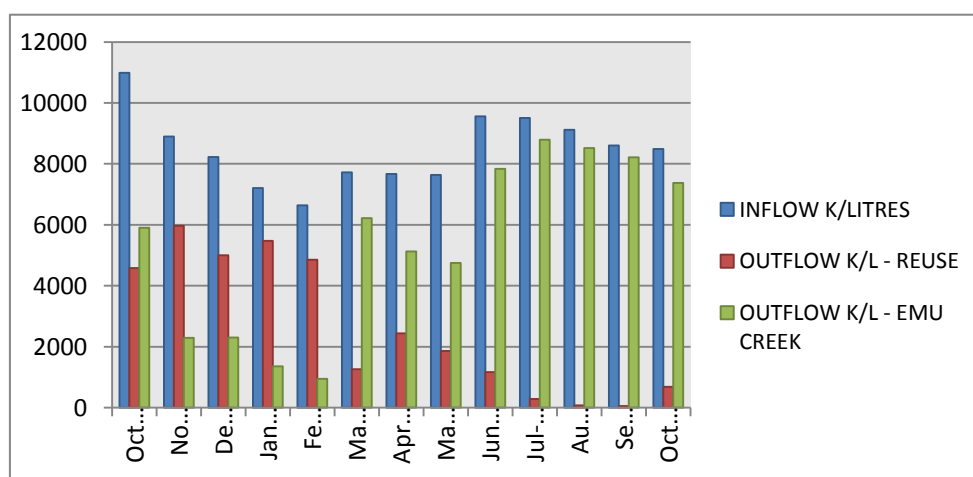
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during October 2013 was 8,486 kl with the daily average of 273.74 kl. Outflow for irrigation for reuse was 681 kl and discharge to Emu Creek 7,379 kl.

The highest daily recording of 297 kl occurred for the 24 hours ending 6.30 am on 30 October 2013 and the lowest of 249 kl for the 24 hours ending 6.30 am on 31 October 2013.

A total rainfall of 19.5 mm was recorded for the month.



For Council's Information

Noted

2. Animal Control, A4.4.4

Animal control activities for October 2013 were:

a. Companion Animals

Animals Seized: 0
Animals Impounded: 3 (Dogs)
Animals Sold: 1 (Dog)
Animals Surrendered: 1 (Dog)

Animals Returned to Owners: 0
Animals Destroyed: 2 (1 Dog, 1 Cat)
Animals Released: 2 (Dogs)
Animals handed to Rescue Org: 0

For Council's Information

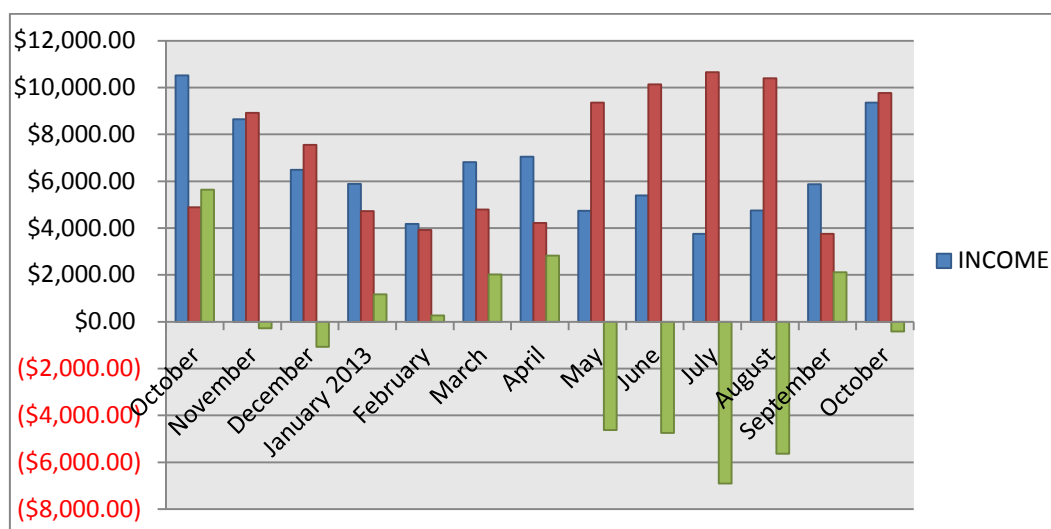
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

3. Caravan Park Operations, P2.3.3

Income for the month of October 2013 was \$9,362.00 with expenditure of \$9,775.80 resulting in an operational loss of \$413.80 for the month.

There were 310 sites occupied for the month of October 2013.



For Council's Information

Noted

4. Works/Progress at Quandialla, C1.3.12

Council is in receipt of representations made on behalf of the Quandialla Progress Association regarding several ongoing matters in the village.

The following updates are provided for Councils information:

a) Fire Damaged Buildings

Council has engaged a contractor to remove the fire damaged buildings and clean the sites and have been advised the works are scheduled to be completed by 22 November 2013.

b) Quandialla Recycling Depot

Council is in the process designing and constructing a granite pad and vehicular access on the approved site. The depot will incorporate posts and chains for bin security and house 6-8 bins. Council has also had constructed an appropriate trailer for the cartage of the bins. This trailer requires registration and Council is in the process of having this organised.

The service will commence once these arrangements are completed.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

c) General tidiness of vacant blocks

Council has issued five notices of intention to Serve Orders for Overgrown vegetation to be removed.

Also Council Officers have spoken to several land owners regarding the state of their buildings, overgrown vegetation and septic tank issues.

For Council's Information

Noted

5. Household Chemical Collection, E3.3.14

In conjunction with Netwaste, Council carried out a household Chemical Collection at Grenfell Waste Depot facility. Residences of Grenfell were invited to bring their unwanted household chemicals for collection and removal.

A total of 1500kg was collected incorporating 700 kg paint, 100 kg batteries, 400 kg gas cylinders and 300 kg pesticides.

This amount of product is significant and is now no longer at resident's houses and will be excluded from the general household waste stream in Grenfell.

For Council's Information

Noted

6. NSW Swimming Pool Register, T2.1.12

Council has been advised from the State Government that due to the number of pools requiring registration, an extension until the 19 November 2013 for residents to comply with registration requirements has been provided.

For Council's Information

Noted

7. 26 Forbes Street Grenfell, E3.5.4

Council is in receipt of an application to remove a white cedar tree at 26 Forbes Street Grenfell.

The premises is identified as a heritage item under Schedule 5 of Councils LEP 2011.

The white cedar tree is a mature species. It is located in the rear of the property in close proximity to a garage and to the fence line of the adjoining property.

The applicant has advised they wish to erect a new dividing fence that would be impacted by the tree. In addition, the nature of the tree is such that it has extensive seed pods that create issues with blocked guttering, pedestrian safety and general nuisance.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

The adjoining neighbour has written to Council requesting the tree not be removed due to its age, provision of shade and history in the area.

Council's Policy 5.1.2 for Tree Preservation outlines the procedures/guidelines for consideration of the application.

After consideration of Council's Policy and adjoining owner's representations it is recommended that the tree be allowed to be removed subject to appropriate replacement species.

RECOMMENDATION: That Council approve the removal of the white cedar tree located at 26 Forbes Street subject to replacement by an advanced appropriate species and located in consultation with the owner.

239 **RESOLVED:** Cr Best and Cr McClelland that Council approve the removal of the white cedar tree located at 26 Forbes Street subject to replacement by an advanced appropriate species and located in consultation with the owner.

Cr Brown requested that her name be recorded as being against the motion.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
51/2013	Grenfell Kart Club Inc	Demolition of existing scales shed and erect new scales shed & erect roof over the outgrid	\$60,000	LOT: 219 DP: 752939 Henry Lawson Way GRENFELL NSW 2810
53/2013	Mr CM McMahon	Subdivision – 3 Lots	\$0	LOT: 1 DP: 1103123 74 Manganese Road GRENFELL NSW 2810
54/2013	Mr EJ Curran	New Shed	\$8,597	LOT: 6 SEC: 39 DP: 758473 22 South Street GRENFELL NSW 2810
58/2013	Mr TC Wood	Swimming Pool	\$40,000	LOT: 1 DP: 523253 “Garrawilla” 31 New Forbes Road GRENFELL NSW 2810

For Council's Information

Noted

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 1/2013	Shafinaz Alam C/- Daly International	40m NBN Fixed wireless Facility	\$190,000	LOT: 11 DP: 1037042 148 Morans Road BRIBBAREE NSW 2594

For Council's Information

Noted

B J HAYES
DIRECTOR ENVIRONMENTAL SERVICES

240 **RESOLVED:** Cr Hughes and Cr Parlett that except where otherwise dealt with the Director of Environmental Services be adopted.

REPORT ON ARTS OUTWEST BOARD MEETING HELD IN MOLONG ON TUESDAY 5 NOVEMBER 2013 COMMENCING AT 5.00 PM

On the 5 November 2013 Weddin Shire Council's representative Clr Brown attended the Arts Outwest Board Meeting held at the Jayes Gallery in Molong along with many representatives from neighbouring Councils. The following items were discussed:-

- CASP (Country Arts Support Program) grant application has been received from the Weddin Shire. Applicant was received from **Quandialla** - Weddin Shire.
- **Project:** Centenary Quilt. **Contact:** Marlene Taylor.
- The Country Arts Support Program (CASP) provides small grants to arts and community organisations in regional NSW for short term, locally initiated projects. 23 applications were received. Around \$45,000 was applied for and we had a pool to distribute of just under \$19,000.
- The Country Arts Support Program of Regional Arts NSW is funded by the NSW Government through Arts NSW.
- Results will be announced by NSW state ministers in each electorate (or the Minister for the Arts) by the end of 2013.
- A separate funding inquiry was also received from Greenethorpe.
- Executive Officer's Report April to June 2013 which was adopted.
- Funding that Arts Outwest have:-
 - Applied to - nil
 - Received - nil
 - Unsuccessful
 - Arts NSW: Regional Partnerships
 - Arts NSW Young People
 - FRRR CATCH
 - Australia Post (Crafting the Lachlan)
 - PPCA (UK, Kim Deacon)
 - FRRR Heywire
- **Arts and Health** – Arts and Health Program Coordinator has been approached about managing an arts and health program as part of the re-development at Forbes and Parkes hospitals.
- University of Western Sydney is interested in funding a project with trainee doctors in Bathurst.
- **Arts Outwest Goals** include:-
 - Goal 1:** To develop strategic partnerships with other regional and arts organisations.
 - 1: Provide advice and assistance to organisations and individuals about arts development, funding and resources.
 - a. Increased contact with individuals, groups and organisations, councils, agencies.
 - b. Quandialla Centenary Committee Listed.
 - c. Henry Lawson Festival not listed (To amend).
 - Goal 2:** To increase audiences and participation in arts and cultural activities in the region
- A total of 1704 (included some ex-area) event listings on database at October 25, 2013 which include 30 for the Weddin Shire.
- Events promoted via website, radio (see below), Artspeak newsletter, social media (see below), Fairfax Arts Sunday feature.
- A total of 3425 of Radio promotions at the end September 2013 included 45 for the Weddin Shire. This also included items for Orana Arts and Outback, Arts in ABC, ABC Central West, 2MCE, 2EL, 2GZ, 2PK, Binjang (Wellington), 2BS.

CLR CARLY BROWN
DELEGATE

241 **RESOLVED:** Cr Parlett and Cr Best that the Arts Out West Board Meeting report be Noted.

MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY, 18 NOVEMBER 2013 AT 4.30 PM (C2.6.8).

1. **PRESENT:** Clrs Liebich, McClelland and Brown.
Messr G Carroll, W Twohill, B Hayes and A Milne (observers).

2. **APOLOGY:** Clr Parlett

Resolved: Clr Brown and Clr McClelland that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** 14 October 2013.

Resolved: Clr McClelland and Clr Brown that the Minutes of 14 October 2013 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **REPORTS:**

- 6.1 **General Manager:**
Nil

Noted

- 6.2 **Director Corporate Services:**
Reports on Town Costings and Grenfell Goldfest.

Noted

- 6.3 **Director Engineering:**
Reports on Works Report, Other Works, Future Works, Financial Assistance Grants 2012/2013 and 2013/2014, Grenfell Pool, Iris Gardens and Forbes Street – Options.

Noted

8. **O'Brien Tributary – Drainage Improvement**

Resolved: Clr McClelland and Clr Brown that the matter be referred back to the Floodplain Committee for further consideration and other possible options.

- 6.4 **Environmental Services' Department:**
Reports on Sewerage Treatment Works, Caravan Park, Animal Control, Household Chemical Collection, NSW Swimming Pool Register, 26 Forbes Street Grenfell and town DAs.

Noted

7. **BUSINESS WITH NOTICE**
Nil

8. **QUESTIONS WITH NOTICE**
Nil

9. **NEXT MEETING:** Monday, 16 December 2013 at 4.30 pm

10. **CLOSURE:** There being no further business to discuss the meeting closed at 5.18 pm.

242 RESOLVED: Cr Brown and Cr McClelland that the Minutes of the Town Works Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD
ON MONDAY 18 NOVEMBER 2013 COMMENCING AT 5.19 PM**

1. **Present:** Clrs Liebich (Chair), Hughes, McClelland, Griffiths and Brown (observer).
Messrs G Carroll, W Twohill and B Hayes (observers)

2. **Apologies:** Clr Parlett

Resolved: Clr Hughes and Clr Griffiths that the apology be accepted.

3. **Minutes:**

Resolved: Clr McClelland and Clr Hughes that the minutes of the 14 October 2013 be adopted.

4. **Matters Arising:**
Nil

5. **General Business:**

5.1 **Medical Centre – Burrangong Street**

Development Application (DA) submitted. On public exhibition until 6 December, 2013.
DA to be assessed by an external consultant and reported to Council.

5.2 **Grenfell Pool Upgrade**

Letters forwarded to community and sporting groups seeking feedback in regards to their
requirements for the new pool upgrade.

5.3 **Main Street Upgrade - Plans**

Noted

5.4 **Bogolong Dam Purchase**

Noted

6. **Next Meeting:** To be advised.

7. **Closed:** There being no further business to discuss the meeting closed at 5.51 pm

243 **RESOLVED:** Cr Hughes and Cr Griffiths that the Minutes of the Property and Development
Committee be adopted including the recommendations therein, except where otherwise
resolved.

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 19 NOVEMBER 2013 AT 8.00 AM
(C2.6.10)**

Present: Messrs G Carroll, W Twohill and B Hayes.

Apology: Nil

Minutes: of meeting 15 October 2013.

Resolved: B Hayes and W Twohill that that the minutes of the 15 October 2013 be adopted.

General Business:

1A Administration

- (i) Policy reviews – remaining policies to be reviewed.
- (ii) 2012/2013 Annual Report – completed in draft form. To be submitted to Council for formal adoption and then submitted to the Division of Local Government by 30 November 2013. General Manager to pursue.
- (iii) 2012/2013 Financial Statements – completed and forwarded to the Division of Local Government by the required timeframe. Council's auditor to deliver a presentation in regards to the financial reports at the November Council Meeting.
- (iv) Infrastructure Audit Report – recently released. To be reported to Council. Director Engineering to pursue.
- (v) Records – library underfloor area being developed as a record storage area. Directors pursuing.
- (vi) Christmas Closedown – arrangements to be made for respective Departments. Directors to pursue.

1B Human Resources

- (i) Vacancies
 - Patchtruck Operator/Labourer – to be advertised after New Year
- (ii) Appointments
 - L Gibson – Director Corporate Services

2. Public Order and Safety

Nil

3. Health

- (i) Doctor Situation – Dr Patrick continuing two days a week from the Main Street surgery. Reported in General Manager's report.
- (ii) Burrangong Street Surgery – additional works required at surgery nearing completion. Director Environmental Services pursuing.
- (iii) Hargraves Building – Community engagement session held. DA currently being advertised. Director Environmental Services pursuing.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – General Manager and Director Environmental Services held a meeting on Thursday 7 November with representatives from Department of Planning. Letter to be forwarded to Council with a possible alternative. Director Environmental Services to then report to Council.
- (ii) Development Control Plan (DCP) – assistance from Town Planner we are currently utilising required to develop DCP. Process commenced.

- (iii) Quandialla Housing Demolition – demolition works to be undertaken by a licenced company with works scheduled to be completed by 22 November 2013. Director Environmental Services pursuing.
- (iv) Quandialla Recycling Depot – currently designing and constructing a granite pad to house 6 – 8 bins. Trailer being constructed to transport bins. Director Environmental Services pursuing.
- (v) EP & A Act Review – Minister has agreed to various amendments to the white paper which has delayed the legislation being submitted to Parliament.
- (vi) Emu Creek Easements – Director Engineering liaising with Council's solicitor in regards to obtaining easements over private land along Emu Creek.

6. Sewerage

- (i) Smoke Testing – notices sent to landowners where defects were located. Notices expire on 29 November 2013. Planned to grant landowners a further 80 days to repair defects. Director Engineering pursuing.
- (ii) Strategic Business Plan Review – second draft received. To be reviewed. To be then advertised and reported to Council for formal adoption.
- (iii) Community Energy Efficiency Program (CEEP) Round 2 – Centroc obtained a \$2m grant to assist Councils to undertake sewer relining and smoke testing. Available to councils on a \$ for \$ basis. Director Engineering to pursue.

7. Recreation and Culture

- (i) Art Gallery – new exhibition in progress.
- (ii) Cinema – films reactivated on Thursday 31 October, 2013. Next film to be held Tuesday, 26 November, 2013.
- (iii) Grenfell Swimming Pool – reported in Director Engineering's report.
- (iv) Bogolong Dam – a licencing issue with NSW Office of Water still being sorted out. General Manager pursued and currently awaiting a reply from the General Manager of Central Tablelands Water. Contract for sale can be then prepared.
- (v) O'Briens Hill Upgrade – David Scobie Architects preparing heritage and tourism plans. Draft plans to be then submitted to Tourism and Heritage Meetings for consideration. The plans will enable a grant funding application to be submitted for Stage 2 of the project.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering's report.
- (ii) Other Programs – **Noted**
- (iii) Rail Branch Lines – TfNSW received four (4) registrations of interest (ROI) from interested operators to restore, operate and maintain the lines on a commercially sustainable basis. Presentations and briefing session to be held in Young on 21/22 November, 2013. Expressions of Interest (EOI) process which is the next stage may then commence.
- (iv) Caravan Parking Forbes Street – six (6) draft plans developed for Council consideration. Public consultation to be then undertaken.

10. Economic Affairs

- (i) Henry Lawson Festival – annual General Meeting postponed to Tuesday 19 November, 2013.
- (ii) Grenfell Goldfest – held Saturday 26 October 2013. Further reported in the Corporate Services report.
- (iii) Dentist – prospective dentist to be advised provision is being made in the new Grenfell Medical Centre for dental rooms. Grant funding options for equipment being considered.

11. General Purpose Revenues

- (i) Special Rate Variation – 2013 Special Rate Variation Guidelines received. General Manager held teleconference with IPART representatives on Friday 15 November, 2013. Application to IPART to be submitted.
- (ii) Interest Rate Subsidy Application – currently being applied for under the Local Infrastructure Renewal Scheme. Application to be submitted by 31st December, 2013.

12. Alliances

- (i) Hawkesbury City Council – Hawkesbury City Council accepted invitation to attend the 2014 Henry Lawson Festival. Arrangements to be made. General Manager to pursue.
- (ii) Mid Lachlan Alliance – no recent meetings.

13. Other Matters

- (i) Overgrown Blocks - approvals to slash blocks being received. Works in progress. Orders being served where there has been no response. Director Engineering and Director Environmental Services pursuing.
- (ii) Roadside Slashing – in progress subject to weather conditions.

14. Job List: review

Noted

Next Meeting: To be Advised

Closure: There being no further business to discuss the meeting closed at 9.49 am

244 **RESOLVED:** Cr Hughes and Cr Halls that except where otherwise dealt with the Manex Committee Minutes be noted.

**MINUTES OF THE AUSTRALIA DAY COMMITTEE MEETING HELD ON TUESDAY,
19 NOVEMBER 2013 AT 9.00 AM (C2.6.34)**

1. **Present:** Roma Sinclair, Esma Baker, Ian Pitt, Keith Engelsman, Lorraine Mason, Auburn Carr

2. **Apologies:** Oriel Draffin

Resolved: R Sinclair/ E Baker that the apology be accepted.

3. **Confirmation of minutes**

Resolved: K Engelsman/ R Sinclair that the minutes of the meeting held on the 15th January 2013 be adopted.

4. **Correspondence**

In: Australia Day Committee-Introduction, Marketing & Communication

Out: Ambassador application stage 1

5. **Program for 2014**

- **Set up-** Historical Society to provide flags, bunting, award tables, Lions to provide chairs and tables, CWA to provide damper, Cadets to provide hot and cold drinks, Rotary to provide BBQ, Guides to provide flag raising.
- **Theme-** *'Let's say thanks for our way of life'* to be adopted as ceremony theme.
- **Ceremony**
 - Master of Ceremonies - Peter Stephens, Margaret Carey, Danny Joyce to be approached in that order.
 - Ambassador –Yet to be allocated.
 - Award Nominees- Council to organise.
 - National Anthem- Grenfell Public School choir, Henry Lawson High School choir, Elly Oliver, Stephanie Moffitt, Jennifer and Ben Kelly to be approached in that order.
 - Flag raising- Guides to be approached. Town band to play anthem.
 - Prayer of thanks- Rob Newton (AOG), Salvation Army, David Walker, Thurston Skinner, Kym Whitechurch, Margaret Knight to be approached in that order.
- **Entertainment**
 - Music- Grenfell Town Band to be approached for pre ceremony entertainment. Public school marimba band and Lawson Shire Band to be approach in in that order for entertainment during ceremony.
 - Poetry - John Hetherington and Carly Brown to be approached in that order.
 - Children's Competition- Chris Lobb, Jill Hodgson and Pam Livingstone to be approached in that order to coordinate children's competition. To be judged by ambassadors companion, Beth Taylor or Kath Smith in that order. Theme of the competition will be *'my favorite toy'*. Roma to provide prizes.
- **Catering**
 - BBQ- Rotary.
 - Damper- CWA
 - Drinks, Tea & Coffee- Cadets

6. General Business

- Keith Engelsman to organize Soldiers Memorial Hall (on the corner of Middle Street and Church Street) for wet weather back up venue.
- If January 26th is wet Glenn Carroll will make the decision at 7am to move to the Soldiers Memorial Hall.
- A transportable flagpole and flag will be required in case of wet weather, Ian Pitt to provide.
- Ian Pitt to arrange the Taylor Park flagpole rope
- Keith Engelsman to organise lectern from the Anglican Church
- Peter Mitton to be contacted about providing the PA
- Bill Twohill to be contacted about extra bins, removal of the chain from driveway, sprinklers and power.

7. Next Meeting Tuesday 17 December, 2013 at 9.00 am

8. Meeting Closed at 9.33 am

245 RESOLVED: Cr Niven and Cr Best that except where otherwise dealt with the Australia Day Committee Minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|----------------|--|--------------------|
| April 2012 | 1. <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE). | In Progress |
| September 2013 | 2. <u>Weight of Loads Group:</u> meeting in Orange to determine disposal of assets and disbursement of funds (DE). | In Progress |
| October 2013 | 3. <u>Dr Ishmael:</u> arrange further meeting (GM). | In Progress |
| November 2013 | 4. <u>The Hon Angus Taylor MP:</u> arrange meeting to discuss Federal Grant for Grenfell Medical Centre (GM). | Carried Out |
| | 5. <u>2013 National Local Roads and Transport Congress:</u> attend from 12 – 14 November, 2013 (DE). | Carried Out |

2. DEFERRED ACTIVITIES:

- | | | |
|----------------|---|--------------------|
| September 2011 | 1. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE). | In Progress |
| April 2012 | 2. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES). | In Progress |
| | 3. <u>ARTC Interface Agreement:</u> to be further reported (DE). | In Progress |
| September 2013 | 4. <u>Community Consultation:</u> arrange session in Grenfell (GM) | Carried Out |
| October 2013 | 5. <u>Caravan Parking Signs:</u> defer until Forbes Street proposal determined (DE). | In Progress |
| November 2013 | 6. <u>Iris Gardens:</u> defer for consideration to November Council Meeting and a letter be written to Mr and Mrs Stein seeking their opinion and suggestions. (DE) | Carried Out |

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
 - (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)***[Record of grounds for closure]*** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) ***[Details to be specified]*** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

Other items may be referred to closed council during the course of the meeting.

CLOSURE: There being no further business the meeting closed at 7.00 pm.

Taken as read and confirmed as a true record this day 19 December 2013.

..... General Manager.....Mayor