



To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

WEDDIN SHIRE COUNCIL

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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD FRIDAY, 21 JUNE 2013 COMMENCING AT 8.00AM

13 June 2013

Dear Councillor

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 20 JUNE 2013**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES
 - Ordinary Mtg 16 May 2013
 - Extra-ordinary Mtg 30 May 2013
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
 - (b) Director Corporate Services
 - (c) Director Engineering
 - (d) Environmental Services
 - (e) Delegates
9. MINUTES
 - Henry Lawson Festival Ctee Mtg, 21/05/13
 - Tourism Ctee Mtg, 06/06/13
 - Heritage Ctee Mtg, 06/06/13
 - Manex Ctee Mtg, 17/06/13
 - Town Works Ctee Mtg, 17/06/13
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cllr M J Liebich in the Chair, Cllrs J C Niven, G B Halls, G McClelland, N W Hughes, A C Griffiths, P H Best, and C Brown.
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill), Director Environmental Services (B Hayes) and General Manager's Secretary (L Baker).

528 **RESOLVED:** Cr Hughes and Cr Best that the action in deferring the ordinary Council meeting from the 20 June 2013 to the 21 June 2013 be confirmed.

Cr Parlett entered the meeting at this point. 8.01am

At this point a minutes silence was held in memory of Lawson Festival Committee member Mrs Gaynor England who recently passed away.

At this point the General Manager offered Council's condolences to the Mayor on the recent loss of his father in law.

APOLOGY: Nil

CONFIRMATION OF MINUTES:

529 **RESOLVED:** Cr Brown and Cr Halls that the Minutes of the Ordinary Meeting, held on 16 May 2013 and the Extra-ordinary meeting held on 30 May 2013 be taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
 - Requests to be accompanied by a copy of any questions.
 - Each speaker to be allowed three minutes.
-

The following requests have been received:-

George Cochrane, C1.4.5: requesting permission to make a short address to council, the topic to be the matter referred to in the attached letter.

Copy forwarded to Councillors – See Correspondence item 8

530 RESOLVED: Cr Parlett and Cr Griffiths that Mr Cochrane be permitted to address Council for 6 minutes.

At this point Mr George Cochrane addressed Council in regard to the Shire holding a dignified commemoration of the 100th anniversary of the outbreak of the First World War.

Mr Cochrane requested Council to consider:

- (i) supporting an application for grant funding to transfer various relics to Australia,**
- (ii) having a display of the relics in Grenfell.**

The Mayor thanked Mr Cochrane for his presentation and advised we would discuss the request in correspondence.

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
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CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 20 JUNE 2013

SECTION A - Matters for Information

A summary of weekly correspondence forwarded to councillors since the last meeting is listed below for record purposes only.

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 19/2013.
- A2. Blayney Shire Council, C2.10.9: forwarding a position paper on Local Government Reform Heads of consideration.
- A3. Regional Achievement and Community Awards, C1.5.1: Advising nominations are open again in the 2013 NSW/ACT Regional Achievement and Community Awards.
- A4. State Training Services, P4.20266: Advising that your application to establish a school based traineeship for Michael Walker has been approved.
- A5. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 20/2013.
- A6. Division of Local Government, A3.9.3: reminding council officials (council staff and councillors) of their obligations in relation to the use of council resources in the lead up to the 2013 Federal election.
- A7. Hon Katrina Hodgkinson, P2.3.5: referring to earlier correspondence regarding the reform of the funding system for New South Wales public libraries.
- A8. NBN Co, U1.1.13: Concerning the installation of an NBN Fixed Wireless Facility at 148 Morans (Wirrup) Rd, Bribbaree.
- A9. Heart Foundation, C1.1.2: Advising that the Heart Foundation Big Heart Appeal is being conducted Australia-wide during September 2013 and we are planning a Doorknock collection in your area between Sunday 1 September and Monday 30 September.
- A10. Henry Lawson Festival, C1.4.1: Advising it is once again organising the Henry Lawson Festival of Arts to take place on the weekend of 8th-10th June 2013.
- A11. CENTROC, C2.7.3: forwarding the Centroc Newsletter for May 2013.
- A12. Gordon Garling Moffitt, P2.12.17: Re: Weddin Shire Council purchase from ATPP LTD Property: Burrangong Street, Grenfell.
- A13. Western NSW Local Health Network, H1.7.17: inviting council staff, the mayor and councillors to our celebration of the Weddin Day Therapy 10 year Anniversary on Wednesday 29th May 2013 at the Uniting Church Hall.
- A14.
- A15. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 21/2013.
- A16. Minister for Local Government, A3.9.3: forwarding Circular No. M13-04 advising that the NSW Government has acted to ensure that councils can continue using Closed Circuit Television (CCTV) camera systems for the purposes of assisting local police prevent crime in public spaces.

- A17. Catchment Management Authority, E3.7.8: advising it has granted a Property Vegetation Plan (PVP), which authorises the clearing of native vegetation, to Wyalong Rural Investments Pty Limited on 'Kentucky' (Trigalana).
- A18. Catchment Management Authority, E3.7.8: advising it has granted a Property Vegetation Plan (PVP), which authorises the clearing of native vegetation, to Wyalong Rural Investments Pty Limited on 'Timberscombe' (Berrigan).
- A19. Catchment Management Authority, E3.7.8: advising it has granted a Property Vegetation Plan (PVP), which authorises the clearing of native vegetation, to Wyalong Rural Investments Pty Limited on 'Warangla West' (Trigalana).
- A20. CENTROC, U1.3.12: advising that the Centroc Water Utilities Alliance has been successful in winning a \$2.2M grant through the Community Energy Efficiency Programme Round 2 for its "Nexus between Energy & Water" project.
- A21. RMS, A3.6.24: Advising it is implementing a new alpha-numeric road numbering system in NSW.
- A22. Jason Bendeich, C2.10.9: concerning possible amalgamations.
- A23. Australian Red Cross, C1.3.0: Advising the blood donor mobile will be in Grenfell on Thursday 20 June.
- A24. Lord Mayor of Sydney, C2.10.9: concerning the Local Government (Early Intervention) Bill.
- A25. RMS, C1.4.1: concerning the 2013 Henry Lawson Festival Events and advising it grants a permit under Division 4 Section 144 of the Road Act 1993 for this event.
- A26. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 22/2013.
- A27. Local Government NSW, A3.8.2: Advising that, as a result of representations and pressure from your Association, the Government has agreed to defer the Local Government Amendment (Early Intervention) Bill 2013 until 18th or 19th June 2013.
- A28. Local Government NSW, A2.2: forwarding a letter from the Joint Presidents of Local Government NSW concerning the Local Government (Early Intervention) Bill 2013.
- A29. Local Government NSW, A3.8.2: forwarding an urgent letter from the Presidents concerning the Constitutional Recognition Referendum.
- A30. NSW Trade and Investment, T5.23.2013: concerning an application for a new race control tower and advising that the Minister for Regional Infrastructure and Services, as owner of the land, has granted landowner's consent to Mr Craig Sargent, President, Grenfell Kart Club Inc. for the lodging of a development application.
- A31. Department of Primary Industries, A3.6.45: Concerning an audit of road crossings acting as barriers to fish passage.
- A32. Local Land Services, A3.6.65: Announcing a number of key decisions which pave the way for the development of Local Land Services.

- A33. Gordon, Garling, Moffitt, P2.12.17: re: Weddin Shire Council purchase from ATPP PTY LTD Property: Burrangong Street, Grenfell.
- A34. Nation Building Black Spot program, T3.7.3: Advising Roads and Maritime Services (RMS) is now inviting all Councils to identify and nominate new conforming projects for the 2014-2015 program and to forward their submissions to the NSW Black Spot Consultative Panel.
- A35. Probus Club of Grenfell, C1.1.3: Advising that on behalf of the members of the Probus Club of Grenfell Inc. we wish to thank you, for your generous contributions for our recent Friendship Day.
- A36. Lachlan Regional Transport Committee, T3.5.2: forwarding a reminder that the next ordinary meeting of the Lachlan Regional Transport Committee Inc will be held on Saturday 15th June 2013 at the Community Hub, Grenfell, commencing at 9.30am for a 10.00am start.
- A37. Australia Day Council, C1.5.2: Advising that nominations for the Australian of the Year Awards 2014 are now open.
- A38. Geographical Names Board of NSW, C1.5.2: Announcing that the draft NSW Naming Policy has been released for comment from 28 May until 14 June 2013.
- A39. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 23/2013.
- A40. Department of Premier and Cabinet, A3.9.3: forwarding circular No.13-26 advising the release of local government infrastructure audit report.
- A41. Western NSW Local Health District, H2.8.2: forwarding a proposal for the development of a community walking track. Community Health, in service partnership with Rotary and Weddin Shire Council, are seeking to develop a community walking track at the site of the O'Brien's Hill Lookout and surrounding crown lands.
- A42. Department of Primary Industries, A3.6.45: Thanking you for your application under the NSW Weeds Action Program – New Innovative Projects 2013-15.
- A43. Parkes Shire Council, T3.6.1: forwarding a media statement from the Hon Anthony Albanese advising a \$1.5 million to upgrade Parkes Airport.
- A44. Interagency, C1.3.9: forwarding minutes from the Grenfell Interagency and 'Voices Against Violence' Meetings held on Wednesday 10th April.
- A45. John & Sue Priestley, A3.30.13: expressing disappointment with the job done recently on the culvert at the northern end of Second Street.
- A46. Pinnacle Guinea Pig Race Club, C1.1.3/C1.4.1: thanking you for your valuable time and input you gave the club.

SECTION B - Matters for report

- B1. Weddin Landcare,: requesting Weddin Shire Council to consider and respond to the following.

For Information

531 RESOLVED: Cr Brown and Cr Best that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. Local Government NSW, A3.8.2: forwarding our annual subscription invoice in the amount of \$18,180.52.

We again have endeavoured to restrict the increase to a manageable level, with this year's subscription rising by 3.4%.

The attached invoice includes charges for your council's membership as well as Austroads and the General Managers Remuneration Report.

RECOMMENDATION: that Council's membership be renewed.

532 **RESOLVED:** Cr Hughes and Cr Parlett that that Council's membership be renewed.

2. Local Government NSW, A3.8.2.2: advising the inaugural conference will be held at the Sydney Town Hall from 1 – 3 October 2013.

The Association would now like to receive input from Councils to guide the content of the business sessions. Councils are requested to identify the most important 3-5 issues which they believe are causing concern to the Council and/or the local community and provide these details to the Association prior to Friday 19 July 2013. The Association will review all responses received and then identify the top 3 – 5 issues as identified overall by member councils. These issues will then be put to the Conference for debate and deliberation as part of the business sessions.

In addition to identifying an issue, Councils are encouraged to suggest an appropriate solution by including either a motion which could be considered by the Conference or notes which might guide the delegates to an agreed position.

RECOMMENDATION: that Councillors submit suggestions by 30 June for consideration at the July meeting.

533 **RESOLVED:** Cr Niven and Cr McClelland that Councillors submit suggestions by 30 June for consideration at the July meeting.

3. Local Government NSW, A3.8.2 concerning a contribution to Legal Assistance. The Association recently wrote to your Council outlining the successful application for legal assistance by Mid-Western Regional Council.

The Association's Board considered that this matter is of importance to all local government especially taking into consideration the recent Coal Seam Gas issues that have occurred throughout the State.

Your financial contribution is now sought in this matter. Please find attached an invoice with your contribution amount of \$1,801.87

RECOMMENDATION:

for Council's consideration

534 **RESOLVED:** Cr Niven and Cr McClelland that Council contribute the amount of \$1,801.87 as requested.

4. Parkes Shire Council, T3.8.4/C2.9.1: concerning the commitment needed to drive the completion of the Melbourne to Brisbane Inland Railway.

Copy forwarded to Councillors

RECOMMENDATION:

for Council's consideration

535 RESOLVED: Cr Hughes and Cr Halls that Council send a letter of support to Parkes Shire Council regarding the Melbourne to Brisbane Inland Railway.

5. Grenfell Rifle Club, C1.1.3: concerning the Grenfell Rifle Range in Melyra Street.

Copy forwarded to Councillors

Note: the estimated volume is 2cu.m. costing \$240.

RECOMMENDATION: that Council donate the amount of the disposal charge to the Grenfell Rifle Club.

536 RESOLVED: Cr Halls and Cr Brown that Council donate the amount of the disposal charge to the Grenfell Rifle Club.

6. Grenfell Girl Guides Support Group, C1.1.2 writing to ascertain if we may be able to apply for funding to put towards some planned projects/activities for 2013 from the Weddin Shire Council.

This year we have a project in mind to supply proper seating/storage to be built in around the Patrol corners and one straight unit built near the kitchen. These would provide the badly needed secure storage and also allow for proper seating for the Guides and visitors to the Guide Hall.

Note: the total project cost is \$1,300

RECOMMENDATION:

for Council's consideration

537 RESOLVED: Cr Hughes and Cr Best that Council donate \$250 towards the Girl Guides project as specified above.

7. Grenfell Lions Club, P2.1.10: thanking the Weddin Shire Council for their assistance in completing the installation of the playground equipment at the historic Railway Station Complex. The project is now completed.

The club has had very favourable reports already from the public on how it has enhanced the Railway Complex with toilet, covered barbecue facilities and now the playground area.

May we suggest, if you are seeking somewhere to position the proposed Henry Lawson Statue, that it would blend in beautifully on the grassed area somewhere near the Time Capsule.

Perhaps Council may even consider repositioning the old railway turntable (which I believe has come back into Council's care) at the end of the line where it ends before Camp Street.

The Club feels that both these actions would add to the appeal of the area as a tourist attraction.

538 **RESOLVED:** Cr Parlett and Cr Best that the matter of repositioning of the old turntable be deferred for consideration to the Town Works Committee meeting minutes.

8. George Cochrane, C1.4.5: requesting permission to make a short address to council, the topic to be the matter referred to in the attached letter.

Copy forwarded to Councillors

Note: Mr Cochrane's request has been approved in accordance with Council's approved conditions

RECOMMENDATION:

for Council's consideration

539 **RESOLVED:** Cr Hughes and Cr Best that Council agree "in principle" to supporting Mr Cochrane's requests outlined in his address to Council.

9. Returned and Services League, C1.3.26: Proposing to begin an upgrade of the Forbes Street Memorial grove. At a meeting on site Monday 20th May a decision was made to approach Council in regards to obtaining and positioning two large rocks, one at each end of the grove to attach plaques. The plaques are in Weddin Shire Council possession.

We need to know the size of rocks permitted and seek your assistance as to the placement. It is the RSL's intention to plant new trees in the existing gaps. One existing tree is termite infested and we seek your help to remove it. We also seek Council assistance to dig approximately 18 holes for new trees.

RECOMMENDATION: that assistance be provided as requested.

540 **RESOLVED:** Cr McClelland and Cr Parlett that assistance be provided as requested.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 21 JUNE 2013**

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

541 **RESOLVED:** Cr McClelland and Cr Hughes that the late correspondence be received and dealt with because of the urgency of the matters.

10. Katrina Hodgkinson, C2.1.5: concerning the NSW Electoral Boundaries Redistribution. The NSW Electoral District Commissioners have today released the proposed boundaries of the NSW Electoral Districts that will take effect at the next State Election to be held in March 2015.

Under their proposal the name of the Burrinjuck electorate is changed to Cootamundra and the electorate will move significantly westward.

The proposal moves the local government areas of Upper Lachlan, Boorowa and Yass Valley to the electoral district of Goulburn.

The part of the Blayney Shire around Lyndhurst will move into the Bathurst electoral district.

The electoral district of Murrumbidgee is proposed to be abolished with the western boundary of the renamed Cootamundra district moving to incorporate the local government areas of Bland, Junee, Coolamon and Narrandera.

For Information

Noted

11. SES, E1.5: concerning the Controller reappointment. A requirement under the State Emergency Service Act 1989 is that all controllers be appointed/reappointed for a maximum two year period commencing 1st August each odd year.

Under these guidelines the reappointment process for Ray Cawthorne the Weddin Shire Local Controller has commenced.

I now write to you to seek confirmation of the council's continued support for his reappointment to this position.

RECOMMENDATION: that Council support Mr Cawthorne's reappointment as Local Controller.

542 **RESOLVED:** Cr Brown and Cr Hughes that Council support Mr Cawthorne's reappointment as Local Controller.

12. Maurice Simpson, T3.5.2: concerning the meeting of the LRTC in the Community Hub at Grenfell, I wish to pass on my thanks from the Committee for an excellent hosting of this important event.

The venue was excellent and the meal provided was presented in a professional fashion. Please accept our thanks to you and Chris personally and pass on our thanks to the Friends of the Library under Anne Gault who made the day so successful.

The interest shown by Mayors Liebich and West was much appreciated by the gathering and the above mentioned Mayors do deserve special thanks for making the day so successful.

For Information

Noted

13. Transport for NSW, T3.8.5: forwarding the Memorandum of Understanding for the Development of an Integrated Freight Infrastructure Model for the Cowra region.

Referred to General Manager

For Information

Noted

14. Gordon Garling Moffitt, P2.12.17: concerning your purchase from ATPP PTY LTD of their Property: Burrangong Street, Grenfell.

We confirm settlement of this matter was effected today Monday, 17 June 2013 and advise that Title documents to the property have been sent to the Department of Land and Property Information for registration of the Transfer.

For Information

Noted

543 **RESOLVED:** Cr McClelland and Cr Niven that Correspondence be noted except where otherwise resolved.

13 June 2013

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. LRTC Forum, T3.5.2

Crs Liebich, Best and Griffiths and the General Manager attended the rail forum at Blayney on 10 May 2013, organised by the Lachlan Regional Transport Committee. Also in attendance were representatives of other central western councils, state and Federal transport departments, rail organisations and Charles Sturt University which was the major sponsor.

Presentations were given by:

- Associate Professor Ian Gray, CSU
- Ed Zsombor, Director Rail Services, Saskatchewan, Canada,
- Don Figliomeni, CEO, Port Kembla Port Corporation
- Brian Nye, CEO, Australasian Railway Association
- Frank Lander, Senior Policy Officer, Department of Transport, Victoria

Much of the forum focussed on the work of the five councils on the Blayney – Demondrille line. It was obvious that this project has attracted broad interest within and without New South Wales.

Useful discussions were held with both the State and Federal transport representatives, in pursuing the expression of interest and future grant opportunities.

The forum was well organised and well attended and demonstrated a high level of support for the reopening of the line.

RECOMMENDATION:

It is recommended that a letter of appreciation be forwarded to the LRTC.

544 RESOLVED: Cr Griffiths and Cr Best that a letter of appreciation be forwarded to the LRTC.

2. Review of Policy for Private Use of Vehicles, C2.4.7

Council's policy for private use of vehicles was adopted in October 2001 and has not been updated since.

Council resolved at its May 2013 meeting in Closed Council:

(Resolution 517): "that Council's policy for private vehicle use be modified to allow employees to contribute the calculated pre-tax amount on a post-tax basis, where this is also to Council's advantage in reducing FBT."

Council previously resolved in July 2011 as follows:

THE GENERAL MANAGER'S REPORT

(Resolution 040): "that Council's policy for private vehicle use be amended to limit the employees contribution for FBT, to the amount calculated by the pre-budget formula"

The original policy has been reviewed in the light of these two resolutions and a new draft policy (number 14.23.1) prepared. This draft is available on Councillors iPads.

RECOMMENDATION:

It is recommended that draft policy no.14.23.1 for private use of vehicles be adopted.

545 RESOLVED: Cr Hughes and Cr McClelland that draft policy no.14.23.1 for private use of vehicles be adopted.

3. Adoption of Tree Preservation Policy (C2.4.15)

Following my report item 7 to Council's December 2012, the following policy was placed on public exhibition up until 30 May 2013:

- Policy 5.1.3 – Tree Preservation and Removal (updated)

No submissions from the public were received.

RECOMMENDATION:

It is recommended that the draft policy for Tree Preservation and Removal (number 5.1.3) be adopted.

546 RESOLVED: Cr Best and Cr McClelland that the draft policy for Tree Preservation and Removal (number 5.1.3) be adopted.

4. Adoption of Council's HR Policies, C2.4.15

My report item 10 to Council's May 2013 meeting refers. No comments were received from Councillors.

New drafts have been prepared for the listed policies with only minor changes.

The new drafts have been included in Councillor's iPad Policy Register under "Draft Policies".

RECOMMENDATION:

It is recommended that the following draft policies be adopted:

14.2.3	Statements of Liability
14.12.2	CCTV Workplace Surveillance
14.13.3	Telephone Reimbursement
14.14.3	Opening Tenders and Quotations
14.15.3	Training and Education Expenses
14.16.2	Staff Recruitment and Selection
14.18.2	Equal Employment Opportunity
14.20.3	Salary System
14.21.2	Resolution of Grievances
14.22.3	Public Interest Disclosure

547 **RESOLVED:** Cr Halls and Cr Griffiths that the following draft policies be adopted:

14.2.3	Statements of Liability
14.12.2	CCTV Workplace Surveillance
14.13.3	Telephone Reimbursement
14.14.3	Opening Tenders and Quotations
14.15.3	Training and Education Expenses
14.16.2	Staff Recruitment and Selection
14.18.2	Equal Employment Opportunity
14.20.3	Salary System
14.21.2	Resolution of Grievances
14.22.3	Public Interest Disclosure

5. Policy for Fees, Expenses & Facilities for Councillors 2013/14, C2.4.10

Council resolved at its March 2013 meeting as follows:

(Resolution 373) “ that:

- (i) *the suggested amendments to the current policy be included, and;*
- (ii) *the draft policy for 2013/2014 be adopted for public exhibition,*
- (iii) *the annual fees for the mayor and councillors be inserted when determined by Council.*

The annual fees for the Mayor and councillors were adopted at Council’s May meeting and the draft policy No 1.6.8 duly placed on public exhibition for the 28 day period up until 19 June 2013 (see also councillors’ iPads)

At this stage, no submissions from the public have been received: should a submission be received before the closing date, it will need to be considered at the meeting.

RECOMMENDATION:

It is recommend that:

- (i) all submissions from the public be considered, if any,
- (ii) Council consider any amendments,
- (iii) the draft policy number 1.6.8 for 2013/2014 be adopted.

548 **RESOLVED:** Cr McClelland and Cr Best that the draft policy number 1.6.8 for Councillors Fees, Expenses and Facilities 2013/2014 be adopted.

6. Adoption of Sewer Contribution Plan (Policy 7.2.3), S1.4.10

My report item 20 to Council’s May Meeting refers.

The draft policy was placed on public exhibition up until 19 June 2013. At the time of writing no submissions have been received.

The accompanying map was found to require revision and an amended map has been prepared. In conjunction with this, it is proposed to alter the first paragraph of section 1.4 – Application to read:

“This plan applies to all land within the boundaries of the Grenfell sewered area as shown on Figure 1, and to any new areas proposed to be connected to the sewer”.

RECOMMENDATION:

THE GENERAL MANAGER'S REPORT

It is recommended that:

- (i) the amended map (Figure 1) be substituted.
- (ii) Section 1.4 (Application) be amended as described above,
- (iii) all submissions be considered, if any, and any further amendments determined, and;
- (iv) the draft Sewer Contribution Plan (Policy No 7.2.3) be adopted (as amended).

549 **RESOLVED:** Cr Niven and Cr Hughes that:

- (i) the amended map (Figure 1) be substituted.
- (ii) Section 1.4 (Application) be amended as described above,
- (iii) the draft Sewer Contribution Plan (Policy No 7.2.3) be adopted (as amended).

7. Review of Policies, C2.4.15

The program of reviewing Council's policies has brought several to light which have not previously been included in the policy index, and these will continue to be reviewed and updated as time permits.

The following draft policies have been prepared for review with minimal changes:

- number 5.8.1 – Policy for Heritage Restoration (adopted February 2007)
- number 14.25.1 – Policy for Loss of Drivers licence (adopted March 2000)
- number 14.26.1 – Policy for Child Protection (adopted November 2002)

The updated draft policies have been forwarded to the Policy Register on Councillors iPads.

RECOMMENDATION:

It is recommended that Councillors submit written comments on the listed policies by 28 June 2013.

550 **RESOLVED:** Cr Griffiths and Cr Parlett that Councillors submit written comments on the listed policies by 28 June 2013.

8. PACT Meeting, A3.6.25.3

The Mayor and General Manager attended a meeting of the Police and Community Team (PACT) at Grenfell on 6 June 2013. In addition to the Local Area Commander and several other Police Officers, there were representatives of Cootamundra, Harden, Tumut and Young Councils.

Matters discussed included:

- Presentations on the use of CCTV cameras in Young and Temora
- Petrol station theft is increasing
- Police residences are continuing to deteriorate
- An establishment in Young has rated 6th in the state for assaults
- Young Council is considering its own (internet) newspaper to counteract bad publicity
- Weddin Shire stations are performing well and are fully staffed.

The next PACT meeting will be in Harden in October.

For Information

551 **RESOLVED:** Cr Halls and Cr Best that a letter be forwarded to the Police requesting they upgrade or sell the police residence in Quandialla.

THE GENERAL MANAGER'S REPORT

9. Adoption of Management Plans for Companion Animals and Community Lands, C2.4.15

My report item 10 to Council's March meeting refers.

Two of the listed draft policies required public exhibition, being:

- Document 16.6.1 – Local Companion Animals Management Plan (previously 3.1.1)
- Document 16.7.1 – Management Plan for Community Lands (previously 8.1.1)

The draft policies were placed on public exhibition until 23 May 2013 with no submissions from the public being received.

RECOMMENDATION:

It is recommended that draft documents:

- 16.6.1 – Local Companion Animals Management Plan, and
- 16.7.1 – Management Plan for Community Lands

be adopted.

552 RESOLVED: Cr McClelland and Cr Brown that draft documents:

- 16.6.1 – Local Companion Animals Management Plan, and
- 16.7.1 – Management Plan for Community Lands

be adopted.

10. Review of former OHS Policies, C2.4.15

There are a number of policies which were prepared under the previous OHS legislation which need to be reviewed and possibly updated to comply with the current WHS legislation. These are:

- Code of Safety Practice
- Safety Helmets
- Eye Protection
- Safety Vests
- Safety footwear
- Ear/hearing protection
- Rehabilitation*
- Sun protection
- Smoke free areas*

Of these policies, all but the two marked “*” have been included within Council's WHS Management Plan which was adopted by Council on 20 December 2012, and can be deleted.

Draft copies of the policies for Rehabilitation (number 14.9.1) and Smoke Free Areas (number 14.11.1) have been forwarded to the Policy Register in Councillors iPads.

RECOMMENDATION:

It is recommended that:

- (i) the draft policies for Rehabilitation (number 14.9.1) and Smoke Free Areas (number 14.11.1) be referred to Council's WHS Committee and;
- (ii) the other policies as listed above be deleted.

553 RESOLVED: Cr Hughes and Cr McClelland that:

- (i) the draft policies for Rehabilitation (number 14.9.1) and Smoke Free Areas (number 14.11.1) be referred to Council's WHS Committee and;
- (ii) the other policies as listed above be deleted.

THE GENERAL MANAGER'S REPORT

11. CENTROC Meeting at Parliament House, C2.7.3

On 23 May the Mayor and General Manager attended the inaugural CENTROC meeting at Parliament House, Sydney. Also in attendance were MPs Andrew Gee (Orange), Troy Grant (Dubbo) and Paul Toole (Bathurst), and Mr Keith Rhodes, co-President of Local Government NSW.

A brief summary of the speakers and their main points is as follows:

Hon Andrew Stoner, Deputy Premier

- Restart NSW – 30% to regional NSW
- Great Western Highway funding increased
- Bells Line of Expressway being considered
- includes Bridges for the Bush.

Hon Chris Hartcher, Minister for Resources and Energy

- electricity has risen 80% in recent years
- price should fall in 2014/15
- 35 % of NSW economy is mining
- 90% of electricity generation is by coal
- 5% of gas is consumed locally
- price may triple in 2-4 years,
- coal seam gas may assist.

Hon Jillian Skinner, Minister for Health

- 24 hour helicopter service to Orange supported
- in principle support for CSU medical school

Hon Duncan Gay, Minister for Roads and Ports

- funding increased for rural regional roads
- new passing lanes for Newell Highway
- an announcement to be made shortly on the Bells line of Expressway
- contestability of regional highway works deferred
- last mile problems being considered

Hon Don Page, Minister for Local Government

- repeated “no forced amalgamations”
- changes to procurement for CENTROC supported
- Panel’s recommendations for 3% levy on rate pegging on the table.
- Code of conduct changes supported

Hon George Souris, Minister for Tourism and the Arts

- funding being provided for regional tourism over 3 years

Hon Brad Hazzard, Minister for Planning and Infrastructure

- Department is keen to work with Local Government
- White paper currently on exhibition

Hon Katrina Hodgkinson, Minister for Primary Industries

- recommendations for Local Land Services under consideration (since announced)

THE GENERAL MANAGER'S REPORT

- no current funds for the CTWSS program

Hon Kevin Humphries, Minister for Mental Health and Western NSW

- funding proposed for west of the Great Dividing Range
- support for inland rail project through Parkes

Hon Gladys Berijiklian, Minister for Transport

- rural bus services being renegotiated
- rail heritage being considered
- Zig Zag railway may recommence

The Ministerial sessions were quite interesting and useful, and it was certainly of great benefit coming to Parliament House and being able to hold talks with so many Ministers on the same day.

Other matters dealt with during CENTROC's normal business session were:

- CENTROC's CEEP 2 application for sewer relining and smoke testing had been successful,
- Lack of phone capacity was affecting businesses in some towns,
- The Melbourne to Brisbane, inland rail project could halve freight costs
- An update on the Blayney to Demondrille rail line

The next meeting will be in Young on 22 August 2013.

**For Information
Noted**

12. Reform of Local Government, C2.10.9

The Independent Local Government Review panel conducted a workshop at Parkes on 4 June 2013 which was attended by Crs Liebich, Niven, Parlett, Griffiths, Best, Halls and Brown, the General Manager, the Director Corporate Services, the Director Engineering and the Director Environmental Services. Most other councils in the Central West were also represented.

A comprehensive presentation was given by Panel Member Mr Glenn Inglis on their preliminary report. A summary of some of the comments made is as follows:

- the final report is now due in the third week of September,
- the Panel is awaiting a report on revenue streams
- mergers have to be voluntary
- referrals to the Panel included consideration of water and sewer
- the formula for FAGs needs tweaking
- rate pegging should be abolished
- red tape being reviewed
- grouping of councils into regions is required
- amalgamations are not the panacea

The presentation was followed by a period of questions from the councils. It was clear that most councils have concerns about the report for one reason or another, and few of these concerns were allayed by the answers given.

THE GENERAL MANAGER'S REPORT

Council held an Extra-ordinary meeting on 30 May to consider the preliminary report by the Independent Local Government Review Panel. Submissions on this report close 28 June 2013.

A draft submission is being prepared based on the matters reported and raised at the Extra-ordinary meeting. A copy of the draft submission will be forwarded to Councillors prior to the meeting.

RECOMMENDATION:

It is recommended that any amendments to the draft submission be determined and it then be forwarded to the Panel by the due date.

554 **RESOLVED:** Cr Parlett and Cr Brown that any suggested changes to the draft submission be submitted to the General Manager by Monday 24 June 2013.

555 **RESOLVED:** Cr Parlett and Cr Best that any suggested amendments be reviewed by the Mayor and General Manager before the submission is forwarded to the Panel by the due date.

13. Grenfell Doctor Situation, H1.1.11

Previous reports refer.

It is understood that Dr Akhiwu has completed the requirement for a month's full time supervised practice and options for his part-time practice in Grenfell are now being negotiated by the Area Health Service. At this stage it is uncertain when this may begin.

Liaison with the doctor and Health Department personnel is continuing to keep abreast of events.

**For Information
Noted**

14. Lease of Residence – 8 Huckel Close, P2.4.18

A negotiated condition of the draft lease was for nil rent payments for the first three months to enable the doctor to establish his practice. This has yet to occur and the time period has elapsed.

RECOMMENDATION:

It is recommended that the rental for the residence be deferred for the time being and reconsidered once the doctor commences full time practice in Grenfell.

556 **RESOLVED:** Cr McClelland and Cr Best that the rental for the residence be deferred for the time being and reconsidered once the doctor commences full time practice in Grenfell.

15. Alliance with Hawkesbury City Council, C2.7.26

The Mayor and General Manager of Hawkesbury City Council have planned a visit to Grenfell on Thursday 27 June, departing for Cabonne Shire on the 28th.

It is proposed to hold an informal dinner in the evening, and all councillors are welcome to attend.

The alliance with Hawkesbury Council began in 2008 and has resulted in exchange visits by councillors, staff and the Heritage Committee.

THE GENERAL MANAGER'S REPORT

This visit will be the first interaction for over a year, and it is considered a good initiative for council to continue with as opportunities arise.

Councillors interested in attending the dinner are requested to advise the General Manager accordingly.

For Information
Noted

16. Memorandum of Understanding – Rail Group, T3.8.5

Previous reports refer.

The final wording of the draft MOU has been agreed to by the five councils and Transport for NSW so advised.

It is understood that the draft MOU has recently been approved by the Minister's office and has now been forwarded for signing by the Director General. An update may be possible by the Council Meeting.

At a recent meeting of all member councils, it was agreed that the Cowra General Manager would take over as the Secretariat from 1 July 2013.

Council's EDO has been nominated for the Project Team which will develop the Expression of Interest documents.

For Information
Noted

17. Community Strategic Plan 2013/2023, A3.4.11

As resolved at Council's May Meeting, the draft Community Strategic Plan has been placed on exhibition up until 19 June 2013.

At this stage no submissions from the public have been received.

Under section 402(6) of the Local Government Act, submissions received must be considered by the Council before the plan is endorsed. Any submissions received will be included in a late report on meeting day.

RECOMMENDATION:

It is recommended that:-

- i) a late report on submissions received be considered if applicable and any amendments determined, and;
- ii) the draft Community Strategic Plan for 2013/2023 (as amended) be endorsed by Council.

557 **RESOLVED:** Cr Best and Cr Niven that the draft Community Strategic Plan for 2013/2023 (as amended) be endorsed by Council.

18. Resourcing Strategy 2013/23, A3.4.12

The draft Resourcing Strategy for 2013/2023 was placed on public exhibition up until 19 June 2013, and submissions from the public were invited.

THE GENERAL MANAGER'S REPORT

At the time of writing no submissions have been received. Any submissions received before closing time are required to be considered by Council prior to adoption in accordance with the Local Government Act.

As previously reported, the Resourcing Strategy is comprised of:-

- draft Asset Management Strategy
- draft Asset Management Plans for
 - Drainage
 - Parks and Gardens
 - Sewer
 - Building
 - Roads and Transport
 - Waste
 - Plant and Equipment
- draft Workforce Management Plan
- draft Long Term Financial Management Plan

Copies of these documents were previously forwarded to Councillors' iPads.

RECOMMENDATION:

It is recommended that:-

- i) any amendments from submissions be here considered, if required, and;
- ii) the Resourcing Strategy for 2013/23 (as amended above) be adopted, including all elements.

558 **RESOLVED:** Cr McClelland and Cr Brown that the Resourcing Strategy for 2013/23 be adopted, including all elements.

19. Delivery Program 2013/2017, A3.4.13

The draft Delivery Program for 2013/2017 was placed on public exhibition up until 19 June 2013 and submissions from the public were invited.

To date no submissions have been received. Any submission received between the time of writing and 19 June 2013 will be required to be considered by Council prior to adoption, in accordance with the Local Government Act.

RECOMMENDATIONS:

- i) It is recommended that any amendments be here considered, if required
- ii) It is further recommended that the Delivery Program for 2013/17 (as amended above) be now adopted.

559 **RESOLVED:** Cr Hughes and Cr Parlett that the Delivery Program for 2013/17 be now adopted.

THE GENERAL MANAGER'S REPORT

20. Operational Plan 2013/2014, A3.4.14

The draft Operational Plan for 2013/2014 was placed on public exhibition up until 19 June 2013 and submissions from the public were invited.

a) Submissions and Amendments

To date no submissions have been received. Any submission received between the time of writing and 19 June 2013 will be required to be considered by Council prior to adoption, in accordance with the Local Government Act.

Council may make alterations to the rates, the budget, the proposed works or the fees and charges if it so desires, or it may decide to adopt the items as advertised.

RECOMMENDATION

It is recommended that any amendments from submissions be here considered, if required.

Noted

b) Adoption

The recommendation below is offered on the premise that the relevant components of the draft Operational Plan are to be adopted in the following report items.

RECOMMENDATION:

It is recommended that the draft Operational Plan for 2013/2014 as approved for public exhibition by Council at its meeting held 16 May 2013 and amended as above, be now adopted as the 2013/2014 Operational Plan subject to any further amendments in the following report items.

560 **RESOLVED:** Cr McClelland and Cr Best that the draft Operational Plan for 2013/2014 as approved for public exhibition by Council at its meeting held 16 May 2013, be now adopted as the 2013/2014 Operational Plan subject to any further amendments in the following report items.

21. Making of Rates and Charges

(a) General Rate:

The names and descriptions of the various rate categories are given in Section 8 of the draft Operational Plan.

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 22 May 2013 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 20 June 2013 IT IS HEREBY RECOMMENDED THAT ordinary general purpose rates be now made for the year 1 July 2013 to 30 June 2014 on the land value of all rateable land in the Shire in accordance with the categories of rates named and defined as in the Operational Plan with the rate name, rate in the \$, base rate, percentage of total yield and rate yield as in the Table following:-

THE GENERAL MANAGER'S REPORT

Rate Name	Ad Valorem Amount Cents in \$	Base Charge \$	Base Charge % of Total per category	Rate Yield \$
Grenfell Residential	0.8452	252	48.25	526,430
Ordinary Residential	0.4741	230	36.48	116,022
Main Street Business	2.1578	265	31.04	64,027
Ordinary Business	1.9066	260	23.48	64,211
Bimbi Residential	0.8871	65	40.96	2,856
Caragabal Residential	1.1858	65	47.09	8,835
Greenethorpe Residential	0.9749	80	35.50	24,340
Quandialla Residential	1.3489	80	46.70	13,021
Farmland Rate	0.2598	207	16.43	1,240,955
Mining	6.7538	675	14.28	4,727
Total				2,065,424

(b) Sewer Rate

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 22 May 2013 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 20 June 2013 IT IS HEREBY RECOMMENDED THAT Sewerage charges be now made for the year 1 July 2013 to 30 June 2014 on rateable land except land which is more than 75 metres from a sewer of the Council and is not connected to the sewer and land from which sewage could not be discharged into any sewer of the Council charge as in the following table:-

Rate Name	Ad Valorem Amount Cents in \$	Annual Charge \$	% of Total Charge	Yield \$
Sewerage Charges				
- Connected Residential	Nil	356	84.47%	307,228
Non Residential	Nil	390	12.12%	44,070
- Unconnected Residential	Nil	126	3.20%	11,656
Non – Residential	Nil	129	0.21%	774

THE GENERAL MANAGER'S REPORT

c) Sewerage Service Charges

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 22 May 2013 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 20 June 2013 IT IS HEREBY RECOMMENDED THAT Sewerage Service charges be now made for the year 1 July 2013 to 30 June 2014 on land which is not rateable to the sewer charge as in the following table:-

Properties not Rateable to the Sewer Charge

	Each Water Closet per annum	Each Urinal Cistern Per annum
• School lands and lands used as a playground in connection with such school or as the residence of a caretaker, servant or teacher of any such school	\$57	\$50
• Land which belongs to a religious body and which is occupied and used in connection with any church or other building used or occupied for public worship	\$57	\$50
• Other land	\$91	\$50

(d) Waste Management/Recycling Charges:

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 22 May 2013 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 20 June 2013 IT IS HEREBY RECOMMENDED THAT waste management/recycling service charges be now made for the year 1 July 2013 to 30 June 2014 for each parcel of rateable land for which the service is available with the charge name, and charge per service as in the following table:-

- | | | | |
|--|-------|--------------------|----------------------|
| • Domestic Waste/Recycling - Grenfell: | \$247 | per annum/bin | (\$3.17 per service) |
| • Domestic Waste - Greenethorpe: | \$232 | per annum/bin | (\$8.92 per service) |
| • Commercial Waste/Recycling Grenfell: | \$220 | per annum/bin bulk | (\$2.82 per service) |
| • Vacant Land Charge | \$25 | | |

(e) Rural Garbage Charge

RECOMMENDATION: THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 22 May 2013 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 20 June 2013 IT IS HEREBY RECOMMENDED THAT the rural garbage charge be now made for

THE GENERAL MANAGER'S REPORT

the year 1 July 2013 to 30 June 2014 for each parcel of rateable land not paying a domestic waste charge, with the charge per service as in the following table:-

	Per annum \$
Farmland	\$25.00
Ordinary Residential	\$25.00
Villages (Caragabal, Bimbi, Quandialla)	\$25.00
Vacant Land Charge - Villages	\$25.00

f) Interest on Overdue Rates and Charges:

The Division of Local Government has advised that Council may levy an interest charge of 9% for overdue rates and charges in 2013/14.

RECOMMENDATION: that interest on rates and charges that remain unpaid after they become due and payable be charged on a daily basis at the rate of 9% per annum for the year 1 July 2013 to 30 June 2014.

(g) Fixing of Fees and Charges:

Councillor's attention is drawn to the proposed fee for the Henry Lawson Oval kiosk at \$350pa.

Power usage for this facility far exceeds this fee and a staged increase has been implemented.

RECOMMENDATION: that the list of fees and charges as incorporated in Section 9 of the adopted Operational Plan be now fixed as the fees and charges for the year 1 July 2013 to 30 June 2014.

h) Voting of expenditure

RECOMMENDATION: that Council votes for expenditure for the year 1 July 2013 to 30 June 2014 be now approved as the sums itemised in the estimates for the year incorporated in the adopted Operational Plan totalling \$14,207,681.

561 **RESOLVED:** Cr Hughes and Cr Niven that the recommendations in items (a) to (h) be adopted, with the date of adoption in items (a) to (e) being altered to 21 June 2013.

T V LOBB
GENERAL MANAGER

562 **RESOLVED:** Cr Brown and Cr Best that except where otherwise dealt with the General Manager's report be adopted.

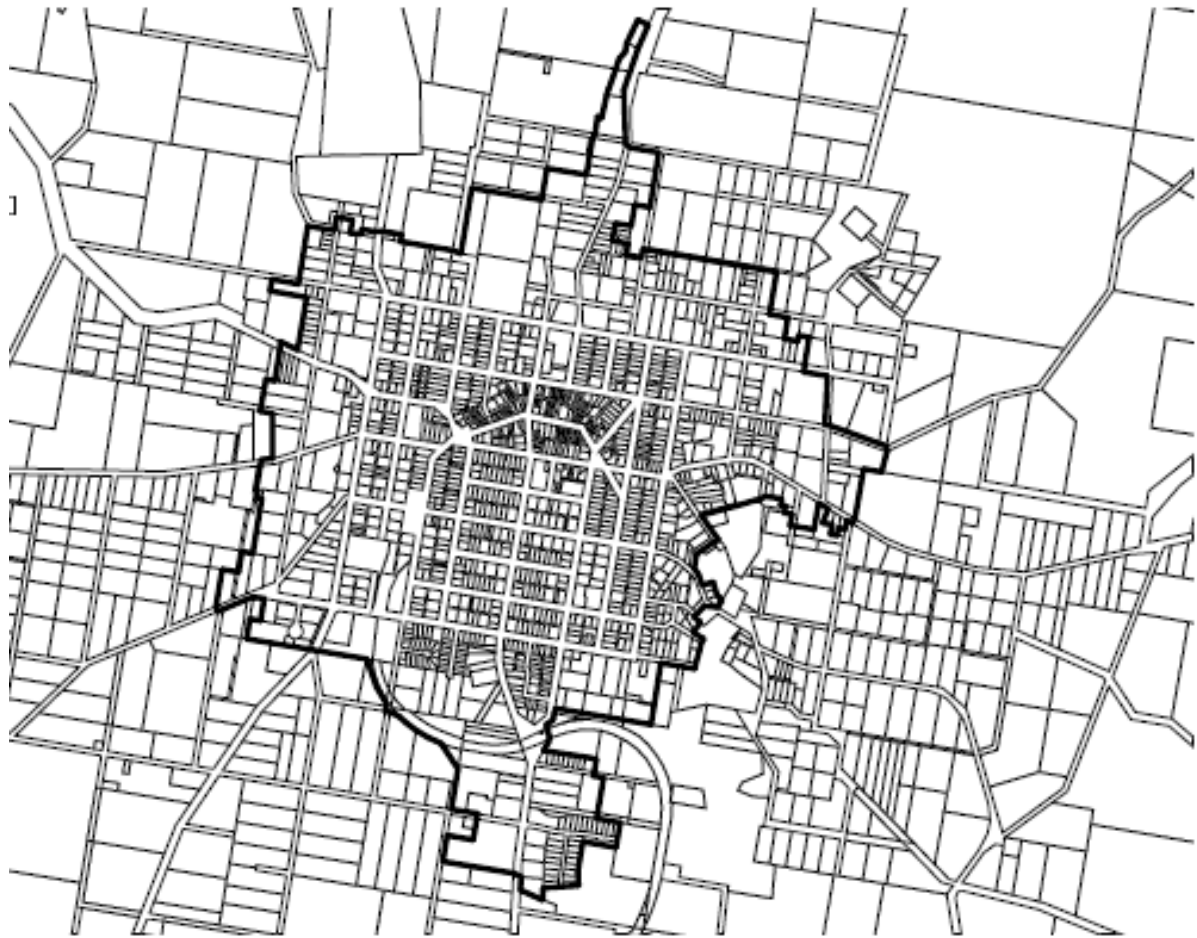


Figure 1

13 June 2013

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 May 2013:

Bank Account	
Westpac	<u>\$181,634.43</u>
Investments	
Westpac	<u>7,000,000.00</u>
Total Investments	<u>\$7,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 May 2013.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information
Noted

2. A Summary of Income For The Month of May follows:

Rates Receipts	337,358.00
Accounts Receivable	54,209.98
Government Grants and Contributions	1,962,464.10
Agency Collections	6,324.27
Caravan Park Fees	4,328.00
Interest on Investments	31,605.20
Other Income	13,868.17
Total	<u>\$2,410,157.72</u>

For Information
Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2012/2013:

Following are the up to date maintenance figures as at 31 May 2013.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	736,683	668,326
Grenfell Town Streets Maintenance	232,286	206,423
Village Maintenance - Caragabal	6,000	6,000
Village Maintenance - Greenethorpe	7,272	5,447
Village Maintenance - Quandialla	6,000	6,000
Garbage/Recycling Collection	105,399	115,039
Greenethorpe Collections	8,500	5,338
Commercial Waste Collection	30,000	10,167
Grenfell Waste Depot Manning/Plant Hire	115,000	115,375
Tips Working Expenses	32,000	39,712
Grenfell Cemetery Maintenance	28,000	23,046
Grenfell Lawn Cemetery Maintenance	14,000	16,042
Noxious Plants	79,000	66,289
Parks & Gardens	185,366	162,900
Library Expenditure	102,341	93,717
Baths Income	25,000	22,493
Baths Expenditure	129,949	117,620
Caravan Park Income	47,000	67,401
Caravan Park Expenditure	70,570	71,585

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2012/13 State Roads (SH 6)	673,233	673,233
2012/13 National Roads (SH 17)	2,649,056	2,649,056
2012/13 Regional Roads Block Grant	368,002	368,002
2012/2013 REPAIR Program MR237	300,000	176,310
2012/2013 REPAIR Program MR398	499,629	499,629
3 x 3 Program - MR 398	92,519	92,519

2012/2013 Rural Local Roads	VOTE	EXPENDITURE
Reseals	308,866	98,292
Martins Lane	59,137	0
Pinnacle Road	175,298	71,853
Driftway Road	304,153	255,578
Old Young Road	222,000	143,294
Grenfell Streets Construction	156,272	25,329
Grenfell Kerb and Gutter	54,824	29,023
Grenfell Streets - Footpaving	20,409	909
Nowlans Road	139,633	0
Reconstruct Village Streets	22,019	545
Weddin/Camp/Church Footpaving	30,000	2,727
Quandialla Drainage	180,000	16,363
Gravel Resheeting	200,715	11,709
Total	1,873,326	655,622

2012/2013 Roads to Recovery	VOTE	EXPENDITURE
Martins Lane	411,054	301,233
Rural Roads Reseals	100,000	100,000
Total	511,054	401,233

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the May 2013 Council meeting advising of the status of debt recovery in regard to rates and debtors.

Further legal action was undertaken for the six (6) ratepayers who did not respond to a recent statement of claim or summons. Four have since responded and further legal action was undertaken for the two who did not. Judgement was obtained and a writ of execution issued for each debtor. After these writs are finalised this round of debt recovery will be exhausted.

A new round of debt recovery was also instigated with six (6) statements of claims issued. Further legal action was undertaken for the three (3) ratepayers who did not respond. One paid in full, one part paid and there was no response from the last debtor. This round of debt recovery is also exhausted and a new round will commence in July 2013.

For Information

Noted

5. Henry Lawson Festival – Tourism Officer Assistance, C1.4.1

The 2013 Henry Lawson Festival was held between 6-10 June 2013 and was an outstanding success.

The festival was very successful given that there was concern due to the lack of volunteers and in particular a secretary which was subsequently filled by Councils Tourism Officer Ms Auburn Carr. This additional assistance was approved by Council at the December 2012 Council meeting after the General Manager met with the Festival Executive. Forwarded separately is a list of all the tasks undertaken by the Tourism Officer in 2013.

As can be seen the list of additional duties performed by the Tourism Office is quite extensive. It is another 'in kind' contribution by Council that would be over and above Councils budget for the Festival which was \$6,600. In conducting the additional duties the Tourism Officer is also not able to conduct her own duties which is not ideal.

The nature of the volunteer is changing in that more people are now working and there is a general lack of volunteers in most country towns. This, together with the fact that our existing volunteers are ageing will no doubt still see the problem exist in 2014.

It is proposed to take a pro-active approach to the issue and arrange Councils executive to meet with the Henry Lawson Festival Executive to discuss this dilemma, the additional assistance provided by Council and other possible ways Council may assist in conducting the 2014 Henry Lawson Festival.

RECOMMENDATION: that Councils executive meet with the Henry Lawson Festival executive to discuss the current assistance provided and possible assistance required to conduct the 2014 Henry Lawson Festival.

563 **RESOLVED:** Cr Hughes and Cr Best that Councils executive meet with the Henry Lawson Festival executive to discuss the current assistance provided and possible assistance required to conduct the 2014 Henry Lawson Festival.

6. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- held the Summer Reading Club Awards Afternoon Tea on Monday 6th May which was very successful. Approximately fifty people attended and Gregory North proved a very popular entertainer.
- the senior PreSchool group visited on 22nd May for National Simultaneous StoryTime which was also very successful.
- Three presenters have been booked for the Family History Research Seminar on Saturday, 29th June with nineteen registrations to date.
- A solo performer one-act play has been booked for Monday 30th September in association with the Young Library. Promotion has commenced.
- "Knit, Natter and Nibble" for 2013 will commence on Wednesday, 12th June and run for six weeks. Brooke Daniels from 2CR is again attending the finale on 17th July.
- Online access to the catalogue is now available and assistance in setting up the parameters for client usage is being sought. The shelf ends have still to be erected.

- Weeding of various books and CDROM collection was undertaken during the month.

For Information

Noted

7. **Economic Development, C2.8.13**

Council's Economic Development Officer has been involved in the following activities:

- Strategies from the Economic Development Strategic Plan such as conducting business workshops being implemented. A business training breakfast titled "Moving from good intentions to good results – putting goals into place and developing an action plan to bring them to fruition" was held on 28 May at the Grenfell Bowling Club with Mr Bruce Buchanan. Nine (9) business people attended.
- Mr Bruce Buchanan from the BEC in Orange has completed the training course titled "Certificate 4 in OHS".
- The Small Business Bus an initiative of the Small Business Commissioner will be in Grenfell in July, date to be confirmed. The bus will need a prominent position in Main Street (near the sponsor NAB). Information available from this service is directly relevant to business owners and operators and appointments will be available.
- Planning to attend the next Economic Development Forum to be held in Cowra on June 26th.

For Information

Noted

8. **Tourism/Promotions, C2.8.11**

Council's Tourism Officer has been involved in the following activities:-

- Gold Trail meetings are now being held monthly with the next meeting on 4 July in Grenfell. Grenfell has been allocated a Gold Trails ipad which has been installed in the Community Hub Building. The full launch of the Gold Trails has been delayed. The official opening of the O'Brien's Hill signage will be held as part of the major launch. Three (3) additional Gold Trails signs have been funded for Grenfell from Gold Trail reserves and have been erected. The topics are Henry Lawson, ore stamper and Consols mine shaft.
- Statue of Henry Lawson is being pursued by the Festival Committee.
- The Weddin Shire Tourism brochure is currently being distributed locally and to surrounding areas and is being well received.
- Grenfell bumper stickers incorporating Weddin Shire Branding are available from the Grenfell Visitors Centre.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.
- Assisted the Probus club with promotion of their Regional Friendship day held on 20 May, 2013. Very successful day.
- The tourism officer was appointed as the festival secretary for the 2013 festival as well as continuing with normal festival advertising responsibilities.

- Social media site facebook is now active to promote events. Three facebook posts have been made. www.facebook.com/tourismgrenfell
- Continuing to work with the B&B networking group.
- Planning a bus tour of the town and a visit to the local B&B's to assist the CWA volunteers.

For Information

Noted

9. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

- Steady sales during May as well as computer repairs being undertaken. A good customer base being developed which includes businesses, farmers and local residents.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. Recent Article was on iPads, tablets and kindles. Next article to be on software updates. They are being well received by the public.
- Window displays addressed and constantly changing. Two flat screen TV's purchased with funding from the EDU one programme to upgrade window displays and promote the NBN rollout have certainly been of assistance.
- A flyer mail out to households promoting the services available recently conducted. Resulting in improved daily custom and sales.
- Several commercial printing jobs being undertaken including invitations, business cards and funeral booklets.
- Developing websites for various customers including B&B's.
- Visiting local businesses to discuss services available at the Internet Centre.
- The Internet Centre will be an advocate for the NBN roll out. Options are wireless or satellite. Progress payment of \$1600 to be paid to Council.
- Investigating strategies to entice younger customers back to the centre ie computer games.

For Information

Noted

10. Half Yearly Audit, A1.6

Council's external auditors Morse Group of Orange conducted the half yearly audit from 22-24 May 2013.

The half yearly audit report will be formally presented to the July 2013 Council meeting.

For Information

Noted

**GLENN CARROLL
DIRECTOR
CORPORATE SERVICES**

564 **RESOLVED:** Cr McClelland and Cr Griffiths that except where otherwise dealt with the Director Corporate Services report be adopted.

13 June 2013

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (9 June 2013)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6 - general maintenance

SH17 - general maintenance
- Kiobah line marking, guideposting & signage have been completed

MR398 - general maintenance
- sealed 1.2km widening
- started and completed next 2km of widening
- cleared edges for next 1.5kms

MR236 - general maintenance

MR237 - general maintenance

MR239 - general maintenance

1.2 Rural Local Roads Programme

- Completed Martins Lane rehabilitation
- Started Murrays Lane widening and gravelling (tree clearing and shaping)

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- General Maintenance
- Company Dam, ongoing maintenance on the wall
- Maintenance graded Arramagong road, McCanns lane, Mountain Road/Nowlans Road & Boundary road

1.4 Urban Maintenance/Construction

- general maintenance has been carried out
- cleaned footpaths Main Street for the Henry Lawson Festival

THE DIRECTOR ENGINEERING'S REPORT

- set up, poured and completed Park Street kerb and gutter
- replaced Main Street coloured light bulbs
- repairs to Main Street Doctor's surgery
- set up and retrieved Henry Lawson Festival traffic control signs, toilets, toilet cleaning, procession mesh barricades.
- conducted street sweeping
- lifted trees in back lanes
- lifted trees in various streets and town approaches
- planted blisters and gardens with annuals

1.5 Flood Damage March 2012

- repaired causeway on Bradfords Lane

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general maintenance
- tidied up all parks and streets

2.2 Cemeteries

The following graves have been prepared from 6 May 2013 to 9 June 2013:-

Grenfell Lawn	– 6
Grenfell	– 1
Bimbi	– nil
Caragabal	– nil

The following maintenance has been carried out during the last month:-

- completed irrigation for new lawn cemetery
- back filled sunken graves
- lifted trees
- replaced plaque (requested by relatives)
- mowed lawn cemetery

2.3 Sewer Mains

Three (3) sewer chokes has been attended to during the last month.

2.4 Private Works

- constructed and sealed an access for a ratepayer
- hired patch truck to Temora Shire

THE DIRECTOR ENGINEERING'S REPORT

- supplied 6 loads of gravel to ratepayer
- sealed access for a ratepayer
- hired tipper to a ratepayer
- sewer choke cleared for a ratepayer
- graded fence line for Gun club

2.5 Other

- Put up festival banners
- Council Chambers and Rotunda – Uretek were engaged to strengthen the foundations along the Camp Street frontage and Museum frontage of the Engineering Department, and the eastern and western side of the Rotunda, and to raise and strengthen the walls.
This is a continuation of previous work on the Council Chambers. All walls did move, and remediation works on the internal walls will be carried out as funds permit.

2.6 Vandalism

Urban –Nil

Rural –Nil

Total Cost: \$0.00
Progressive Cost Urban: \$2,905.00
Progressive Cost Rural: \$2,210.00
(from 1/7/2012 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue widening MR398
- recommence Driftway Road widening
- continue Murrays lane widening
- Rework 500m on SH17

3.2 Urban

- general maintenance
- repair Brundah Street and Alexandra Street wing walls
- widen culvert in Melyra Street
- construct back lanes in Grenfell
- complete Parkes Street road shoulder construction

3.3 Other

- Quandialla Pool routine maintenance, and other repairs

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 3952	Kenworth Prime Mover	Repaired oil leaks, coolant leaks, sensors, remove and replace intercooler
PI 3951	Iveco tipper	Rewired tail lights & replaced mud flaps
PI 3954	Garbage tip semi tipper	Repaired hydraulic oil leaks
PI 4099	Tip compactor	Wash down engine, removed radiator, repaired radiator and replace
PI 3950	Iveco Tipper	Service relay valve, remove and replace left hand brake booster, service brakes, grease truck. Gearbox remove and replace, chassis mounts, repair airtanks.
PI 4102	Cat120M grader	Repair oil leaks

Council purchased a Toyota Kluger for \$38,898 incl GST from Bathurst Toyota and traded the Nissan X-Trail (PI 1106) for \$18,211 for the Director Environmental Services position.

Council also purchased a second hand 4 year old garbage truck compactor from Dubbo City Council for \$10,000 incl GST to replace the existing 10 year old rusting body, including the upgraded lifting arm and circuitry.

This upgrade is significantly cheaper than the purchase of a new unit.

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine Maintenance on SH6 and SH17 continues.

RMS carried out roughness testing on the full length of the Kiobah job following the completion of the sealing works. Approximately 500m of the north bound lane (southern end of the job) gave unsatisfactory roughness results due to the nature of the DGB, the higher traffic loads and the sweeping of the pavement prior to placing of the primer seal. This section will have to be reworked at a cost of approximately \$30,000. This work will be carried out in conjunction with planned heavy patching this year and will reduce the rework cost to Council significantly.

The rework cost was previously factored into the contract price as work on the Newell Highway such as this is a known high risk job due to the high traffic volumes, low subgrade strength values and the high RMS construction standards.

Several sections of hotmix gave high roughness readings. The contractor has since replaced the substandard sections at no cost to Council.

For Information

Noted

6. Noxious Weed Report – May C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed – African Boxthorn, Sweet Briar, Bathurst Burr, Blackberry, Blue Heliotrope, Long Tail Feather Grass, Bridal Creeper, Wild Radish.
- Areas sprayed – Grenfell town area, Tyagong, Iandra, Brundah, Melyra, Warraderry, Wallah Wallah, Bungalong, Yambira, Bumbaldry, Coba, Yuline, Wheoga, Caragabal, Minijary, Marsden.
- 18 property inspections
- Inspected high risk roadsides, TSRs, Council owned land, rail and other high risk sites
- Attended innovative weed management seminar at Parkes

For Information

Noted

7. Flood Damage March 2012, E1.9.4

Council continues to carry out flood damage repairs on roads as follows:

- State Roads – completed
- Regional Roads – completed
- Local Roads – 98% completed

For Information

Noted

8. Grenfell Pool, P2.3.1

On 6 June 2013, John Dangerfield from Simplex Aquatics was engaged to inspect the pool. He commented positively on the work carried out to date and suggested that we engage a dive firm to inspect the pool for leaks using specialist equipment. The dive firm is not available until August. This work is planned to be carried out after the pool is emptied, cleaned, refilled and fired up.

In the meantime, an isolating valve and associated pipework has been ordered and will be installed at the existing join between the old and new inlet pipes into the pool in the next several weeks. Also quotations are being sought for the new pump and suction line which will be installed prior to the emptying of the pool. Other routine maintenance works are also being carried out.

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

9. Emu Creek – proposed easements, C2.6.27

Grenfell Floodplain Committee meeting 17 April 2013 and 1 May 2013 refers.

A suggestion was made by the Department of the Environment and Heritage that Council should consider obtaining easements over the sections of Emu Creek which are under private ownership and are part of the Emu Creek Stream Management Plan.

The easements in favour of Council will allow Council to obtain the necessary approvals to carry out works on Emu Creek subject to approval of the landholders.

RECOMMENDATION: That Council obtain easements over the sections of Emu Creek which are under private ownership and are part of the Emu Creek Stream Management Plan.

565 **RESOLVED:** Cr McClelland and Cr Hughes that Council obtain easements over the sections of Emu Creek which are under private ownership and are part of the Emu Creek Stream Management Plan.

10. The Solar Energy Exchange Initiative (SEXI), U1.12.50

Matt Parmeter has written to Council asking for support in principle to the SEXI proposal. The proposal seeks a voluntary alliance of 31 Councils (some CENTROC Councils, Western Division Councils of NSW, OROC, and some other Councils) to request \$200m of Federal Government funds to install solar powered facilities across NSW. The alliance is to be known as the SEXI Group of Councils.

It is understood that no funding is required from this Council. The proposal was considered at the CENTROC Executive meeting held in Orange on 18 April 2013 where it was resolved as follows:

“send a letter of support from Centroc for in principle support of the SEXI proposal and the development of a solar energy industry in the region.”

On this basis, no objection is offered to the proposal.

RECOMMENDATION: That Council write a letter of in-principle support for the SEXI proposal and the development of a solar energy industry in Weddin Shire.

566 **RESOLVED:** Cr Hughes and Cr Halls that Council write a letter of in-principle support for the SEXI proposal and the development of a solar energy industry in Weddin Shire.

11. Pesticide Use Notification Plan, A3.6.40

Director Engineering report to March 2013 Council meeting refers.

The draft Pesticide Use Notification Plan has been advertised for public consideration for forty (40) days, and closed on 30 May 2013.

No comments were received on the draft Plan.

THE DIRECTOR ENGINEERING'S REPORT

It is proposed to publish the Plan in the Government Gazette. It will also be placed on the Council website and a hard copy made available on the front desk and library.

The Plan is required to be reviewed every three years.

RECOMMENDATION: That Council adopt the three (3) years Pesticide Use Notification Plan and publish the Plan in the Government Gazette.

567 **RESOLVED:** Cr McClelland and Cr Brown that Council adopt the three (3) years Pesticide Use Notification Plan and publish the Plan in the Government Gazette.

12. Proposed addition to Garbage scavenging area, E3.3.1

Director Engineering report to April Council meeting refers.

The proposed extension of the garbage scavenging area on the eastern side of Grenfell was advertised and closed on 29 May 2013. (see Figure 1 attached)

No comments were received.

RECOMMENDATION: That Council extend the garbage service (as per figure 1) to include:

- a) along Quondong Road from Brickfield Road to Derribong Lane
- b) from along Derribong Lane from Quondong Road to SH6
- c) along SH6 from Derribong Lane to Brickfield Road

568 **RESOLVED:** Cr Hughes and Cr Best that Council extend the garbage service (as per figure 1) to include:

- a) along Quondong Road from Brickfield Road to Derribong Lane
- b) from along Derribong Lane from Quondong Road to SH6
- c) along SH6 from Derribong Lane to Brickfield Road

13. Mayoral Vehicle, P4.10041.3

The Mayor has indicated that the Mayoral Vehicle will not be required at this stage. Accordingly it is proposed to reallocate this vehicle to the new Director Corporate Services.

RECOMMENDATION: That the Mayoral Vehicle be reallocated to the new Director Corporate Services position.

569 **RESOLVED:** Cr McClelland and Cr Best that the Mayoral Vehicle be reallocated to the new Director Corporate Services position.

14. Smoke Testing Investigation, S1.2.6

“All About Pipes” has carried out smoke testing inspections in 196 properties in Grenfell Town area between 20.03.2013 and 28.03.2013. While 42 properties are identified as non-defective, 154 properties were found to be defective. Council will send defect notices to those property owners, advising the owners to rectify the defects and allowing 120 days for rectification from the date of the defect notice. Non compliance may attract a penalty infringement notice of 20 units.

THE DIRECTOR ENGINEERING'S REPORT

RECOMMENDATION: that the action be confirmed

570 **RESOLVED:** Cr Brown and Cr Parlett that the action be confirmed and that the community be informed via the Grenfell Record.

15. Bushfire Management Committee Meeting, E3.1.8

The Mayor and Director Engineering attended the Bushfire Management Committee meeting held at the Forbes Fire Control Centre on Wednesday 29 May 2013.

The following matters were discussed:

- Heavy Plant register (engineers from Forbes, Parkes, Lachlan and Weddin to discuss proposal on 19 July 2013.)
- Transfield Services has become ARTC again – now proposing to grade 2 cuts from toe of Ballast on the Stockinbingal – Parkes Line for fire mitigation.
John Holland has not proposed to carry out fire mitigation works on the Koorawatha – Grenfell line as yet. A letter to be sent from the Committee to John Holland voicing its concerns generally about lack of maintenance on spur lines.
- Hazard reduction at Caragabal – ready to burn western and southern side
- Bald Hills Road – minor works to be carried out at creek so as to allow access to RFS vehicles in the event of a fire. To be carried out later in 2013.
- Eurabba State Forest – track around perimeter graded by Shire was very good for the 2012/2013 fire season.
- Neighbourhood Safer Places – Taylor Park, Vaughn Park and Greenethorpe Public School now removed from list.
- Extra funding of \$30,000 will be available again in 2013/2014 for fire mitigation works in the Shire. As in previous years an official set of minutes will be provided by RFS in due course.

For Information

Noted

16. Railway Station Playground Equipment, T2.3.1

The new playground equipment at the Railway Station has been reinspected in conjunction with the perimeter fence and is within the specification for playground equipment. The geotextile and soft fall and has been supplied and installed.

For Information

Noted

17. Bridge Inspections, R2.11.5

Local Government Engineering Services was engaged to carry out Level 2 Bridge inspections and Higher Mass Limit Capacity assessments on 4 concrete bridges and one steel structure in

THE DIRECTOR ENGINEERING'S REPORT

Weddin Shire. Level 2 bridge inspections are carried out with bridge inspection procedures and conducted by an experienced bridge inspector. This level of inspection has not been carried out before.

The following bridges were inspected and the results are as follows:

- Hunters Bridge (MR239) – some minor repairs required. The bridge has sufficient capacity to sustain HML loads.
- Nags Head Bridge (MR236) – some minor repairs required. However, there are problems in the design that do not allow the bridge to perform with the degree of safety required by the codes up to the ultimate load level, and the bridge capacity cannot be confirmed. The joints in the decks have been designed and built in a manner that is not acceptable for a heavily trafficked road and damage to one of the pier joints confirms this is the case. There is a clear deficiency in the deck strength for Heavy Load Platform loading, and HLP loads should not be permitted on the bridge. However the bridge appears to be sufficiently strong in all its elements to carry HML loadings.
- Finnigan Pinch Bridge (Old Young Road) – Some minor repairs required. Whilst the bridge was designed at a time when loads were lighter than the current highway loadings, the bridge has enough capacity to support HML loadings.
- Postlethwaite Bridge (Old Young Road) – Minor repairs required. This bridge has sufficient capacity to sustain HML Loads.
- Euroka Bridge over Burrangong Creek on Morangarell Road – This is a steel corrugated pipe structure and was listed for a condition assessment. It was found to be in reasonable condition; with some maintenance required. It was assessed as capable of carrying all types of HML loading.

The information listed above will be used as part of any future requests for HML use on the above roads.

For Information

Noted

18. Road repair from Mid Western Highway to McSpadden's property,E2.6.1

Notice of Motion to May 2012 Council Meeting refers.

Council received a request to carry out maintenance work on an access track serving private property and the former radio tower at Council's cost. Portion of the track is within a Crown road and the remainder is on private property.

Council resolved as follows:

(Resolution 445) that the Councillors vote to transfer sufficient money from the various programs of the town areas to repair the road from Mid Western Highway up to the gate entering the former McSpadden house block.

(Resolution 446) that Council approach the Police for a negotiated contribution with works to commence after a four week time limit.

Under section 67 of the Local Government Act, Council can undertake work on private property provided it charges the approved fee (effectively the cost of the work), or determines

THE DIRECTOR ENGINEERING'S REPORT

the proposed fee and the work is reported in detail at Council's next meeting, and included in the annual report.

The actual work carried out is as follows:

Supply of 58 tonne of Gravel	\$1,508
Form road, spread and roll gravel	<u>\$442.50</u>
	\$1,950.50

This work was funded from the town streets maintenance vote.

For Information

Noted

W TWOHILL **DIRECTOR ENGINEERING**

- 571** **RESOLVED:** Cr McClelland and Cr Best that except where otherwise dealt with the Director Engineering's report be adopted.

2013 Scavenging Area Extension



WEDDIN SHIRE COUNCIL
Amended Plan April 2013

Legend
— Proposed New Area



Figure 1

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

13 June 2013

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

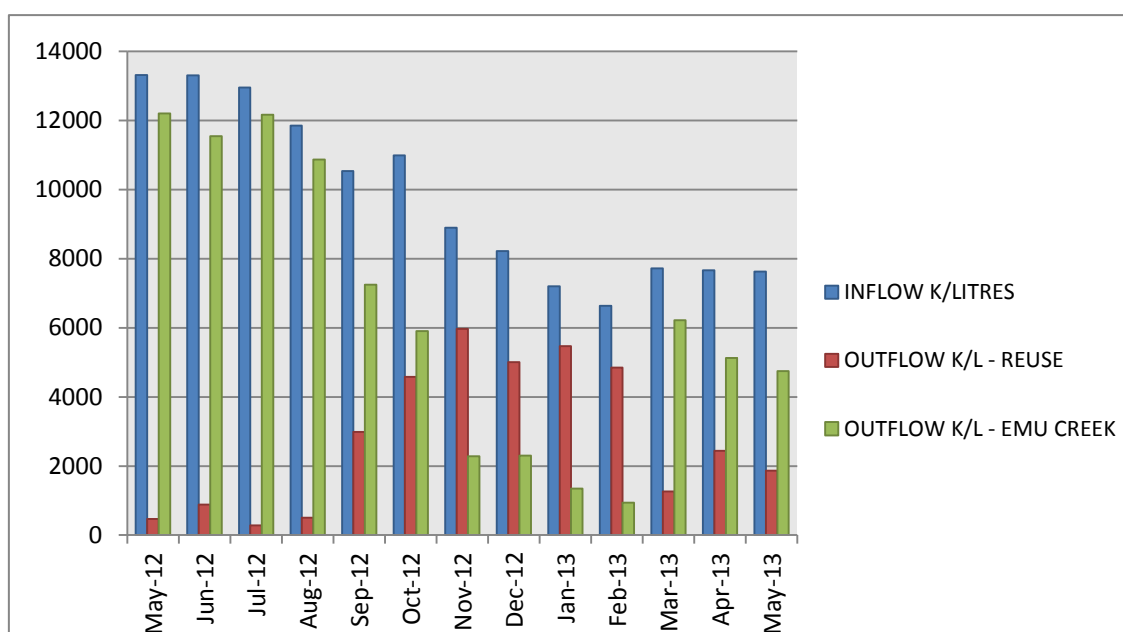
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during May 2013 was 7,632 kl with the daily average of 246.19 kl. Outflow for irrigation for reuse was 1,863 kl and discharge to Emu Creek 4,752 kl.

The highest daily recording of 486 kl occurred for the 24 hours ending 6.30 am on 4 May 2013 and the lowest of 112 kl for the 24 hours ending 6.30 am on 19 May 2013.

A total rainfall of 31 mm was recorded for the month.



For Council's Information

Noted

2. Animal Control, A4.4.4

Animal control activities for May 2013 were:

a. Companion Animals

Animals Seized: 5 (Dogs)
Animals Impounded: 0
Animals Sold: 0
Animals Surrendered: 1 (Dog)

Animals Returned to Owners: 5
Animals Destroyed: 1
Animals Released: 1 (Dog)
Animals handed to Rescue Org: 0

For Council's Information

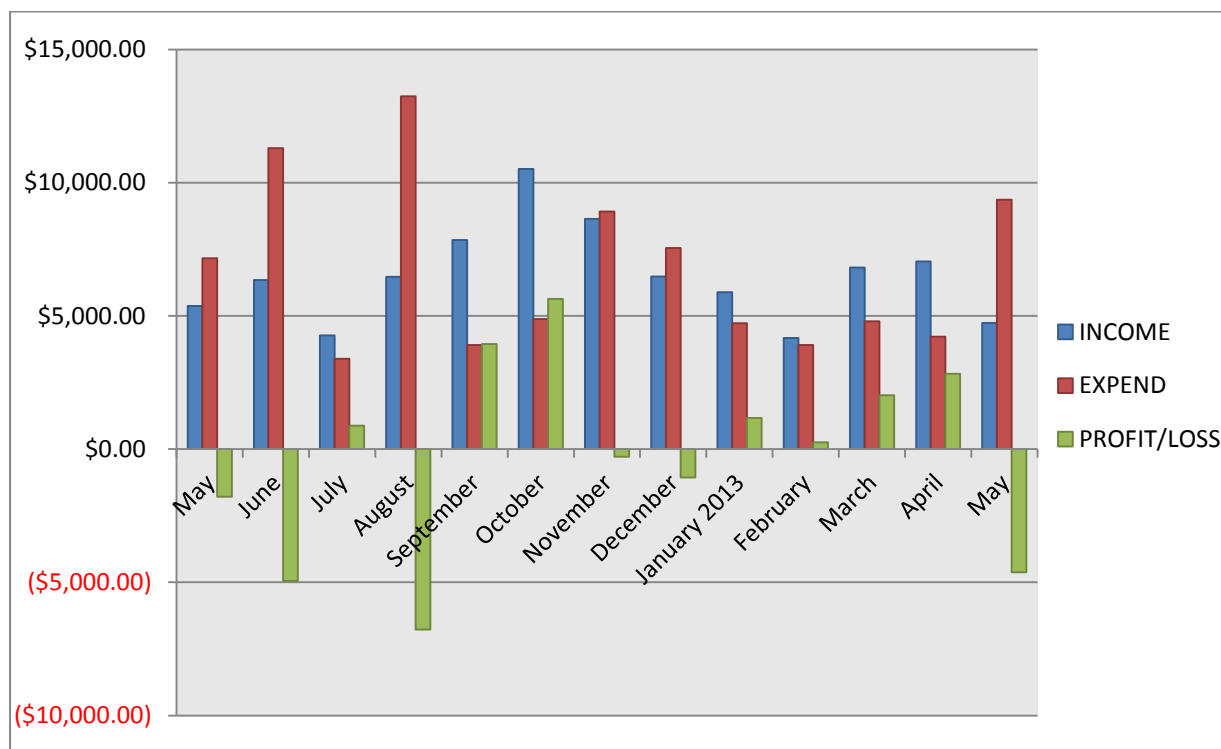
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

3. Caravan Park Operations, P2.3.3

Income for the month of May 2013 was \$4,736.00 with expenditure of \$9,363.15 resulting in an operational loss of \$4,627.15 for the month.

There were 160 sites occupied for the month of May 2013.



For Council's Information

Noted

4. Application for Liquor Licence – The Loaded Dog Café, H1.4.2

Council has been notified that the owners of the Loaded Dog Café have applied for a Liquor - On Premises Licence with the Office of Liquor, Gaming and Racing.

The application was referred to Council for comment and council notes no separate development application was required.

Due to upcoming expiration of the application, Council's General Manager took the following action:

1. Notify all councillors for comment.
2. If no objections were received, to sign the application and seek confirmation at the June Council meeting.
3. If an objection received, refer it to the Mayor and attend as agreed with possible referral to the June Council meeting.

The Council is advised that no submissions from Councillors were received, and as such the application has been noted with no objections and forwarded to Liquor, Gaming and Racing.

RECOMMENDATION: That Council note and concur with action.

5. Netwaste Forum, C2.7.4

I attended the Netwaste Forum held in Parkes on the 31 May 2013 hosted by Parkes Shire Council. The agenda incorporated Regional Contracts updates, review of the Strategic Plan, ongoing project updates and presentations from The Environmental Protection Authority and several commercial providers. The group and forum continues to provide support for the member councils through regional contracts and ongoing support for local projects.

For Council's Information
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
24/2013	RJ Hazell	Rainwater tank	\$2,199	Lot: 42 DP: 793922 4 Campbell Street GRENFELL NSW 2810
6/2013	B & T Cartwright	Storage Shed & Shade Sail	\$17,000	Lot: 5 DP: 1072519 62 Quondong Road GRENFELL NSW 2810
7/2013	Super Young 2LF Pty Ltd	Telecommunication Facility	\$25,000	Lot: 1103 DP: 754578 Young Road GRENFELL NSW 2810
23/2013	Grenfell Kart Club Inc	Secretary Office/Race Control Tower	\$20,000	Lot: 219 DP: 752939 Henry Lawson Way GRENFELL NSW 2810
28/2013	Grenfell SES	New Shed	\$30,000	Lot: 4 SEC: 15 DP: 758473 Dalton Street GRENFELL NSW 2810

For Council's Information

Noted

2. New Planning System for NSW, A2.15

On the 29 May 2013 I attended a workshop in Dubbo hosted by NSW Planning as an introduction to the White Paper that has been released regarding the state governments review of the planning system.

The NSW Government released the White Paper and draft Exposure Bill on 16 April 2013, seeking public feedback.

The White Paper outlines what the NSW Government is referring to as the five key "transformative changes" to the planning system in NSW.

These are; Delivery Culture, Community Participation, Strategic Focus, Streamlined Approvals and Provision of Infrastructure.

The review proposes a redirection of the planning laws to a more strategic approach with the expansion of exempt, complying and code development providing avenues for improved approval times. The paper also addresses issues raised regarding building certification.

NSW Planning Policies

The NSW Planning Policies will be the equivalent to the current State Environmental Planning Policies (SEPP's).

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Regional Growth Plan

Plans will be developed across the state so that all areas are covered by a Regional Growth Plan.

Local Plan

The key document for local government will be the Local Plan. The Local Plan will incorporate all planning provisions that apply to the Local Government Area, including strategies, planning controls, development guides and contributions, all in one document.

Streamlined approvals

The NSW Government has identified through the White Paper that 80% of all development approvals in NSW will be either complying development or code assessment development within five years of the new planning legislation beginning.

The NSW Government proposes a system of five development assessment tracks, increasing the types of exempt and complying development, introducing a new category called code assessment, and tightening assessment timeframes for merit assessment.

Provision of Infrastructure

The NSW Government will be preparing a NSW Infrastructure Planning Policy. The Policy will seek to ensure Regional Growth Plans include plans for infrastructure to support infill and greenfield housing and employment growth.

Building Regulation and Certification

The White Paper also addresses building regulation and certification provisions.

For Council's Information

- 573** **RESOLVED:** Cr Parlett and Cr Brown that Council submit an objection to our local state member in regards to the proposed changes to public consultation whereby residents will lose the right to object to Development proposals.

3. Development Application 18/2013 – Proposed Deconstruction of existing shed and Construct New Shed, 3 Silos and Structures, DA 18/2013

Applicant:	Mr P Mawhinney
Owner:	Mr PG & Mrs SA Mawhinney
Site:	Lot: 1159 DP: 754578, Grafton Street, Grenfell
Zone:	IN1 – General Industrial

Council is waiting for a response from the Roads and Maritime Services and if available will be presented to Council as a late report.

For Council's Information

Noted

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

- 574** **RESOLVED:** Cr Best and Cr Brown that except where otherwise dealt with the Director Environmental Services report be adopted.

Cr McClelland here requested leave of absence for the July 2013 Council meeting.

575 RESOLVED: Cr Niven and Cr Griffiths that Cr McClellands request for leave for the July 2013 Council meeting be granted.

Cr McClelland left the room at this point (10.04am) and did not return to the meeting.

MINUTES OF THE MONTHLY MEETING OF THE HENRY LAWSON FESTIVAL OF ARTS HELD ON TUESDAY, 21 MAY 2013 AT 7.30 PM

Welcome: President John thanked everyone for coming to the last official meeting before the 2013 Festival, extending a special welcome to Liz Carroll & Bev Coleman.

Present: Bev Coleman, Jenny Hetherington, Glenda Howell, Elaine Needham, Liz Carroll, J Mitton, M Moffitt, Gaynor England, Carly Brown, G Rolls, T Lobb, J Black, Angela Hunter, Belinda Day, Amanda Brenner, Terry Carroll, D Millynn, A Carr, J Hunter, P Livingstone

Apologies: P Moffitt, J & B Fittler, Chris Lobb, J Meier, J Niven

It was moved by C Brown seconded by M Moffitt that the apologies be accepted.
Carried.

Minutes: The minutes from the previous meeting were confirmed.

Moved: C Brown Seconded: J Hetherington Carried.

G Rolls requested that he receive the minutes through the mail system.

Business Arising: **“Rain on the Mountain” publicity has been addressed through an article in the Grenfell Record. The Bowling Club is going to feature the band in their newsletter.*

**Risk management plan in relation to the horses in the procession has been addressed. Fiona {Simpson} Starr, who is a qualified vet, will be in attendance.*

Henry Lawson book was referred to General Business.

Communication:

Inwards: Fiona Nash & Ian Armstrong are unable to attend the Festival.

Arts Out West, Cherry Capital Newsletter

Chris Coleman, ABC broadcaster & his wife will be Official Guest

Motion “That the inwards communication be received.”

Moved A Carr Seconded M Moffitt Carried

Outwards: Weddin Shire Council: portaloos, bins, toilets, coloured lights etc

Kath Smith & Hilarie Lindsay...patrons

Warwick Simpson & David Sheehan...safety officers

Cadets: flag raising

IGA: finalisation of sponsorship

Ray Cawthorne: Henry’s Head, tarps, stairs, flagpole, fire extinguisher at damper

Motion: “That the outwards communication be endorsed.”

Moved: A Carr Seconded: M Moffitt Carried

Treasurer’s Report:

Motion : “That the treasurer’s report be received.”

Moved : D Millynn Seconded :G England Carried

Coordinator’s Reports:

Publicity: *Advertising is to commence at Prime, Sydney, Canberra*

Program will be available on Friday from Young

Art /Porcelain: *Sponsorship from C&N Hargrave & Gibson & Co confirmed.*

Liaise with porcelain & art judges as to what day will suit for the judging

Entries arriving along with HLHS student works. Catalogue being

Compiled. 150 Subscription letters sent...\$15 family, \$8 single

Tickets printed. Door roster compiled & volunteers contacted

Opening night organised...committee asked to bring a plate.

VSS: *Chqs sent to judges. 8 winners will be in attendance.*

Carmel Lillis will accept her statuette. Connor Day will recite his poem

Busking: *12 entries received to date, trophies for 1st, 2nd & 3rd being engraved*

Awards Dinner: *Tickets available from Maria's shoe shop @ \$15. Liz Carroll taking co-ordinator's role from Verona Hughes. J Meier to be asked about power pt presentation, especially relating to sponsors*

Street Activities: *Performers are all booked, Grenfell Soccer Club is helping with setting up & taking down chairs. Phil beer, local carrier is providing two trucks for the day.*

Street Stalls: *103 sites are booked on Saturday, 50 sites on Sunday*

Procession: *Bev Coleman is co-ordinating. Entry forms have been sent to the usual entrants & to the business houses. Street performers will give their entry forms to Amanda to deliver. The horses & carriages in the Gulgong to Grenfell ride will be first. Pooper scoopers are being organised. Only when the street is clear & clean, will the rest of the parade commence.*

Procession Marshall: *Glenda will have 3 or 4 volunteers.*

It was suggested that each co-ordinator should be e-mailed a copy of their own risk management document.

Woodchop: *Terry advised the application for sponsorship from Essential Energy had been unsuccessful, but they had been offered some new prize money.*

Raffle: *no report*

Children's Competition: *Entries are being judged. Vouchers from Grenfell Newsagency available for winning work. Art will be displayed in shop windows from Monday 3rd June until Monday 10th June. The entries received in the banner competition will also be displayed.*

Window Dressing: *no response as yet.*

Fun Run: *Peter has liaised with the Country Club with registration being at 9.30 & commencing at 10.00. there is to be a 4km & an 8km run using the perimeter of the Golf Course, John wood's paddock & fire trails*

Poetry on the Boards: *Paint Place sponsorship received & Uniting Church has waived the fee for Hall hire*

Program: *Checked & in print*

Social Engagement: *Festival Page is going well with 658 "likes". Banners, merchandise & Vikings theme popular.*

Official Luncheon: *organised*

Queen Competition: *Judges have been arranged, judging to be at Hugh Moffitt's on 1st June. Personality Queen to be announced at Concert, Charity queen at Awards night. Flowers have been ordered.*

Moustache Competiton: *Competitors can register with Angela at the Merchandise stall on Saturday, winners announced in the afternoon. Local hairdresser might be organised to do a "Shave".*

Guinea pig Races: *The committee organising the Guinea pig races has decided that they are unable to conduct the usual meeting on the Sunday of the long weekend.*

General Business: **Banners are flying up & down Main St thanks to Terry Carroll. Weddin Shire Council paid half the cost. A spare banner with their winning design is to be given to Greenethorpe Public School.*

**Official Guest, Chris Coleman & his wife will arrive mid morning. Staying at "Strayleaves" overnight. Chris is the Afternoon Show broadcaster 2.00 -4.00 on ABC radio.*

**Henry Lawson Statue: will be cast overseas which will involve freight cost of \$4,000. Artists will be contacted to draw up a new contract, quoting all costs plus insurance before deposit is paid. Total completed cost will be around \$31,000. Delivery date will be 8 months approx from deposit date.*

** Merchandise: Stubby holders to retail @\$10 & calico bags @\$5.00 – items should sell well – approx 100% mark up*

**"Henry Lawson, A Stranger on the Darling"*

Motion: *A box of 24 books with the title {as above} be purchased from author Robyn Lee Burrows @ \$10 per book plus \$1.00 p& p to retail on the merchandise stall @\$20*

Moved: *P Livingstone* **Seconded:** *J Hetherington*

Carried

****"Where Dead Men Lie"***

Motion: *that 30 copies of this video, written as a stage play by Henry Lawson with stage movements & lighting also designed by Henry, be purchased to retail for \$20 at the merchandise stall.*

Moved: *C Brown* **Seconded:** *E Needham*

Carried

****Final Arrangements***

All committee/co-ordinators & interested persons are invited to an informal meeting at the Grenfell Bowling Club on Tuesday, 28th May at 7.30

Meeting closed : 9.10 pm

Next meeting date: The next monthly meeting will be held at 7.30pm on Tuesday, 16th July at the Community Hub.

576 RESOLVED: *Cr Niven and Cr Halls that the minutes of the Henry Lawson Festival Committee Meeting be noted.*

MINUTES OF GRENFELL TOURISM COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON THURSDAY, 6 JUNE 2013 COMMENCING AT 3.30 PM (C2.6.26)

1. **PRESENT:** Clr Niven, Clr Hughes, L Eastaway, P Diprose, D Galvin, A Carr, G Carroll.

2. **APOLOGY:** Nil

3. **CONFIRMATION OF MINUTES:**

Resolved: L Eastaway/ P Diprose that the minutes of the 4th April 2013 meeting be adopted.

4. **MATTERS ARISING:**

P Diprose- Driftway School Reunion. Attended by 120 people. Excellent celebration.

3.35pm Clr Brown entered the room

5. **CORRESPONDENCE:**

In: NIL

Out: NIL

Noted

6. **PROJECTS:**

- **Grenfell brochure** – Brochures distributed to various outlets through NSW visitor centre network.

3.40pm Clr Parlett entered the room

- **Gold Trails-** project launch to be held in July. Grenfell launch to coincide. Design for ipad wall in Community Hub to be presented to next meeting. More Grenfell coverage on Gold Trails facebook page to be pursued.
- **Railway Station Development** – progressing well. Water tank and whereabouts of the turntable to be investigated.
- **Gold Fest-** will be held in upper Main Street on Saturday October 26th 2013. To be pursued after Festival.
- **Website** –new web address possibly Grenfell.com or Grenfell.com.au to be investigated.
- **Tourism Committee ‘Grenfell Record’ updates-** articles are up to date.
- **Tourism “Mapping” exercise** –up to date. Awaiting database.
- **Social Media** – more publicity of Grenfell facebook page required.

Resolved: L Eastaway/ J Parlett that DA Yates Photography + Design be invited to address the next tourism meeting on a strategy and cost to promote tourism via social media as well as a possible website development.

- **Big Tree Competition** – project cancelled due to extenuating circumstances.

7. **PRIORITISING PROJECTS:**

Priorities Attached.

Noted

8. UPCOMING EVENTS:

- Henry Lawson Festival June 8-10th
- Iandra Castle Open Day June 9th
- Grenfell Show August 30th and 31st
- Caragabal Sheep Races September 14th
- Grenfell Jockey Club Races September 21st
- Tour De Greenethorpe September date TBA
- Gold Fest October 26th
- Quandialla Centenary Reunion 4-6 October 2014

Noted

9. REPORTS:

Nil

10. BUSINESS WITH NOTICE:

Nil

11. QUESTIONS WITH NOTICE:

Nil

12. NEXT MEETING: Thursday 1st August 2013 2.30pm at the Community Hub Building.

13. CLOSURE: 4.36pm

577 **RESOLVED:** Cr Brown and Cr Hughes that the minutes of the Tourism Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE HERITAGE COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON THURSDAY, 6 JUNE 2013 COMMENCING AT 5.00 PM (C2.6.22)

1. **PRESENT:** Clr N Hughes, Clr J Parlett, Clr C Brown, Mr I Pitt, Mr A Hodgson, Mr J Hetherington, Mrs P Livingstone, Mr B Hayes (DES) and Mrs S Jackson-Stepowski (HA)
Observers: Mr TV Lobb (GM), Mrs I Holmes and Clr M Liebich (Mayor)

2. **APOLOGIES:** Nil

3. **CONFIRMATION OF MINUTES:** Tuesday, 4 April 2013

Resolved: Clr Brown and Mrs Livingstone that the minutes of 4 April 2013 be adopted.

4. **MATTERS ARISING:**

4.1 NSW Heritage Council

Mrs Holmes advised that she has spoken to Mr Rod Kershaw caretaker of “Iandra Castle” and he has verbally supported the NSW Heritage Council holding a meeting at the property. A formal letter will now be forwarded to owners for confirmation.

4.2 DCP – Heritage Status

Yet to be reviewed by staff and presented to the meeting.

4.3 Heritage Editorial – Grenfell Record

Still pending due to the absence of a Director Environmental Services.

Resolved: Clr Brown and Mrs Parlett that the editorial be done in conjunction with the advertisement of the 2013/14 grant applications.

4.4 Building – 30 Main Street

Mrs Holmes advised that now having a Director Environmental Services the owner of the property will be notified to discuss matters.

4.5 Heritage Referral – Demolition by neglect research project

No correspondence has been received as yet, will follow up before next meeting.

4.6 Grenfell Maternity Cottage

Mrs Holmes advised to register for the State Heritage Register will require owners consent.

Resolved: Clr Brown and Mrs Livingstone that owners be requested to advise consent to register site on the NSW State Heritage Register.

4.7 Heritage Funding – Caragabal Hall

Mrs Holmes advised that the original application was carried out and the revised application as anticipated at last meeting was not submitted.

Resolved: Mr Hetherington and Clr Parlett that an appreciation letter be forwarded to the committee members for their recent restoration work to the Hall.

4.8 68 George Street

Mrs Holmes advised that a good outcome had been achieved through discussions with the owners, builder and staff.

5. CORRESPONDENCE:

5.1 Heritage Referral Memo – April Visit

Noted

5.2 Heritage Referral Memo – 68 George Street

Noted

5.3 Heritage Referral Memo – Proposed Grenfell Health Centre

Noted

6. BUSINESS WITH NOTICE

6.1 Annual Reports to Heritage Office

Resolved: Mr Hetherington and Mr Pitt that the annual reports as submitted to the Heritage Office be adopted and action confirmed.

6.2 Heritage Funding – Salvation Army

Mrs Holmes advised that Committee members were notified on 23 April 2013.

Resolved: Clr Brown and Mrs Livingstone that action be confirmed with funding of \$986.50 being allocated to the Salvation Army.

6.3 Heritage Funding – Old Bimbi Post Office

Mrs Holmes advised that due to costs that the work was not carried out and applicants intend on applying next funding round.

7. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski gave a verbal report on her activities:

- Site Visit at C & K Bembrick's house in Forbes Street
- Spoke with new Director Environmental Services
- Would like to work with Tourism Committee/O'Brien's Hill
- Look at possible sites for NSW Heritage Council to see State Items

8. QUESTIONS WITH NOTICE:

Nil

9. NEXT MEETING: Thursday 1 August at 5.00pm

10. CLOSURE: There being no further business the meeting closed at 5.45pm

578 RESOLVED: Cr Brown and Cr Parlett that the minutes of the Heritage Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE MANEX MEETING HELD ON MONDAY, 17 JUNE 2013 AT 2.30 PM (C2.6.10)

Present: T Lobb, G Carroll, W Twohill and B Hayes

Apology: Nil

Minutes:

Resolved: W Twohill and G Carroll that the minutes of 13 May 2013 be adopted as circulated.

General Business:

1A Administration

- (i) Policy Reviews – further draft policies reported in General Manager’s report. Remaining policies referred to Directors. To be submitted to the August 2013 Council meeting for formal adoption. General Manager currently working on a procurement policy.
- (ii) Integrated Planning & Reporting (IPR) – draft Community Strategic Plan (CSP), Delivery Program, Operational Plan and Resourcing Strategy (including Asset Management Plan (AMP) and Long Term Financial Plan (LTFP)) currently on public exhibition. No submissions received to date. CSP to be endorsed by Council at the June Council meeting with the other documents to be formally adopted.
- (iii) Local Government Reform – submission in regards to the Local Government Review Panels preliminary report prepared in draft form and forwarded to councillors. To be submitted to the June Council meeting and then forwarded to the review panel by 28th June 2013.
- (iv) Local Government NSW – 2013/14 membership fees reported to Council. Annual conference to be held from 1-3 October 2013.
- (v) Rural Works Committee – action list developed and discussed by General Manager and Directors. Directors to action.
- (vi) Annual Report – new format to be considered this year. Incoming General Manager to pursue.
- (vii) Infrastructure Audit Report – recently released. To be submitted to Council for information. General Manager and Directors to pursue.
- (viii) Complaints – review of list to be undertaken. General Manager and Directors to pursue.
- (ix) Records – disposal schedule required. Library underfloor area to be developed as a record storage area. Director Corporate Services and Director Environmental Services to pursue.
- (x) Security System – to be updated with new passwords. Security company to be contacted. Director Corporate Services and Director Environmental Services to pursue.

1B Human Resources

- (i) Vacancies
 - Labourers positions – three positions to be advertised.
 - Director Corporate Services – currently being re-advertised.
- (ii) Appointments

Nil
- (iii) Local Government Superannuation – employers contribution to increase to 9.25% from 1 July 2013.
- (iv) Local Government (State) Award 2010 – 3.25% increase from 1st July 2013. Salary Structure to be updated.

2. Public Order and Safety

Nil

3. Health

- (i) Doctor Situation – reported in General Manager’s report.
- (ii) Burrangong Street Surgery – Additional works required at surgery such as the installation of the IT system and lights upgrade. If Council becomes the license holder of the software we can maintain ownership of the records.
- (iii) Hargraves Building – Settlement occurred 17 June 2013. Structural Engineer to attend on Tuesday 18 June 2013 to assess building. Enviro West representative to attend in approximately two weeks to assess the fuel tanks and possible contamination. Director Environmental Services pursuing.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – awaiting acceptance from Department of Planning. Change to rural land minimum lot size in LEP to be amended when acceptance received.
- (ii) Development Control assistance – town Planner from Blayney providing assistance.
- (iii) Community Energy Efficiency Program (CEEP) Round 1 – part funding obtained by Centroc under this programme to install energy efficient lights in various Council buildings. Director Engineering and Director Environmental Services pursuing.

6. Sewerage

- (i) Smoke testing – reported in Director Engineering’s report.
- (ii) Strategic Business Plan Review – currently in progress. To be advertised and reported to council for formal adoption.
- (iii) Community Energy Efficiency Program (CEEP) Round 2 – Centroc obtained a \$2m grant to assist Councils to undertake sewer relining and smoke testing. Available to councils on a \$ for \$ basis. Director Engineering to pursue.

7. Recreation and Culture

- (i) Art Gallery – new exhibition in progress after Henry Lawson Festival exhibition.
- (ii) Cinema – the film “Argo” to be held 27 June 2013.
- (iii) Grenfell Swimming Pool – reported in Director Engineering’s report.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Requirement for a Development Application or a determination whether they are exempt/complying developments to be ascertained.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering’s report.
- (ii) Flood Damage – reported in Director Engineering’s report.
- (iii) Other Programs – **Noted**
- (iv) Rail Branch Lines – reported in General Manager’s report.
- (vi) Bridge Testing –conducted on Regional and Rural Roads for Higher Mass Limits. (HML). Further reported in Director Engineering’s report.

10. Economic Affairs

- (i) Henry Lawson Festival – excellent Festival. Arrangements put in place by Council worked very well. Additional Council assistance reported in Director Corporate Services report.

11. General Purpose Revenues

Nil

12. Alliances

- (i) Hawkesbury City Council – their Mayor and General Manager to visit Grenfell on 27 June 2013. Dinner to be arranged. General Manager to pursue.
- (ii) Mid Lachlan Alliance – no recent meetings.
- (iii) CENTROC - meeting held 24 May 2013 at Parliament House. Reported in General Manager's report.

13. Other Matters

- (i) Builders & Green Waste – burning off at the Grenfell tip to be undertaken. Approval previously obtained from EPA. Neighbours to be notified.

14. Job List Review:

Noted

Next Meeting: To be advised.

Closure: There being no further business the meeting closed at 4.34 pm.

579 **RESOLVED:** Cr Best and Cr Hughes that except where otherwise dealt with the Manex Committee minutes be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,
17 JUNE 2013 AT 5.00 PM (C2.6.8)**

1. **PRESENT:** Crs McClelland, Parlett and Best.
Messrs T Lobb, G Carroll, W Twohill and B Hayes

2. **APOLOGY:** Cr Liebich

Resolved: Cr Parlett and Cr Best that the apology be accepted.

3. **CONFIRMATION OF MINUTES:**

Resolved: Cr Best and Cr Parlett that the minutes of 13 May 2013 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**

C7. Grenfell Lions Club, P2.1.10: thanking the Weddin Shire Council for their assistance in completing the installation of the playground equipment at the historic Railway Station Complex. The project is now completed.

The club has had very favourable reports already from the public on how it has enhanced the Railway Complex with toilet, covered barbecue facilities and now the playground area.

May we suggest, if you are seeking somewhere to position the proposed Henry Lawson Statue, that it would blend in beautifully on the grassed area somewhere near the Time Capsule.

Perhaps Council may even consider repositioning the old railway turntable (which I believe has come back into Council's care) at the end of the line where it ends before Camp Street.

The Club feels that both these actions would add to the appeal of the area as a tourist attraction.

Resolved: Cr Parlett and Cr Best that the repositioning of the old railway turntable project be listed for consideration at the 2014/2015 estimates process.

6. **REPORTS**

6.1 **General Manager's Report**

Reports on Grenfell Doctor Situation and Lease of Residence – 8 Huckel Close.

Noted

6.2 **Director Corporate Services' Report**

Reports on Roads and other expenditure.

Noted

6.3 **Director Engineering's Report**

Reports on Works Report, Other Works, Future Works, Grenfell Pool, Pesticide Use Notification Plan, Garbage Scavenging Area, Smoke Testing Investigation, and Railway Station Playground Equipment.

Noted

6.4 **Director Environmental Services' Report**

Reports on Sewerage Treatment Works, Caravan Park, Animal control, Liquor Licence – Loaded Dog and Town DAs.

Noted

7. BUSINESS WITH NOTICE:

- (i) **Iris Garden** – Director Engineering to report to the July 2013 Council meeting in regards to a plan and a cost to maintain the area.
- (ii) **Telstra Structure** – old Public telephone box in front of the post office.

Resolved: Cr Parlett and Cr Best that council write to Telstra and advise that the structure is unsightly and request they either repair or remove it.

8. QUESTIONS:

Nil

NEXT MEETING: Monday, 15 July 2013 at 5.00 pm.

CLOSURE: There being no further business to discuss the meeting closed at 5.45 pm.

580 RESOLVED: Cr Niven and Cr Griffiths that the minutes of the Town Works Committee be adopted including the recommendations therein, except where otherwise resolved

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|---------------|----|--|
| April 2012 | 1. | <u>Grenfell Cemetery Maintenance</u> : further meeting to be held in May (DE).
In Progress |
| February 2013 | 2. | <u>Local Government Review Panel</u> : arrange Extra-ordinary Meeting to consider preliminary report (GM).
Carried Out |
| March 2013 | 3. | <u>National General Assembly</u> : nominate Mayor for 16-19 June (GM).
Carried Out |
| June 2013 | 4. | <u>Local Government Review Panel</u> : register all councillors for workshop at Parkes on 4 June (GM).
Carried Out |
| | 5. | <u>Planning Session</u> : Mayor and General Manger to attend at Dubbo 27 May (GM).
Not Attended |
| | 6. | <u>Local Government Review Panel</u> : arrange Extra-ordinary meeting for 30 May (GM)
Carried Out |

2. DEFERRED ACTIVITIES:

- | | | |
|----------------|-----|---|
| September 2011 | 1. | <u>Lawson Oval</u> : Cricket Association proposal to be referred to other users (DE).
In Progress |
| April 2012 | 2. | <u>Main Street Master Plan</u> : consider inclusion of heritage building signs (DE/DES).
In Progress |
| | 3. | <u>ARTC Interface Agreement</u> : to be further reported (DE).
In Progress |
| December 2012 | 4. | <u>Draft Policy for Tree Preservation</u> : to be reconsidered after public exhibition. (GM)
Carried Out |
| | 5. | <u>Caravan Parking Signs</u> : defer until RMS advise re alteration to Main Road 237 (DE)
In Progress |
| February 2013 | 6. | <u>Constitutional Recognition</u> : defer payment pending further advice. (DCS)
In Progress |
| March 2013 | 7. | <u>Parking at Hospital</u> : refer to hospital for comment before consideration by Council (GM).
In Progress |
| | 8. | <u>Goldfest</u> : consider street closures at future meeting (DCS/DE).
In Progress |
| | 9. | <u>Pesticide Use Plan</u> : reconsider after public exhibition. (DE)
Carried Out |
| | 10. | <u>Policy for Councillor Fees</u> : reconsider after annual fees are proclaimed and public exhibition (GM).
Carried Out |
| April 2013 | 11. | <u>Draft Management Plan for Companion Animals & Community Land</u> : reconsider after public exhibition (DES/DE/GM).
Carried Out |
| | 12. | <u>Extension of Scavenging Area</u> : resubmit after public exhibition (DE).
Carried Out |
| June 2013 | 13. | <u>IPR Draft Plans</u> : resubmit after public exhibition (GM)
Carried Out |
| | 14. | <u>Sewer Contribution Plan</u> : resubmit after public exhibition (GM)
Carried Out |

TENDERS

1. Hire of Plant – T1/2013

Tenders closed at 12 noon on 29 May 2013 for the Hire of Plant for 2013/2014. See attached Table.

RECOMMENDATION: that approval be given to the acceptance of the tenders received excluding the truck rates for the use of this plant on Council's works where required during 2013/2014 when the rates are most advantageous to Council and the lowest rate not necessarily given priority.

581 **RESOLVED:** Cr Hughes and Cr Best that approval be given to the acceptance of the tenders received excluding the truck rates for the use of this plant on Council's works where required during 2013/2014 when the rates are most advantageous to Council and the lowest rate not necessarily given priority.

2. Maintenance Grading – T2/2013

Tenders closed at 12 noon on 29 May 2013 for Maintenance Grading for 2013/2014.

One (1) tender was received for maintenance grading for 2013/2014. See attached table.

RECOMMENDATION: that approval be given to the acceptance of the tender received for maintenance grading when required during 2013/2014 when the rates are most advantageous to Council and the lowest rate not necessarily given priority.

582 **RESOLVED:** Cr Hughes and Cr Niven that approval be given to the acceptance of the tender received for maintenance grading when required during 2013/2014 when the rates are most advantageous to Council and the lowest rate not necessarily given priority.

		HIRE OF PLANT 2013/2014		(T1/2013)					For information of:
		SCHEDULE OF OFFERS							Director Engineer
								13/6/13	Contracts Engineer
									Works Engineer
									Overseer
		Note that all rates shown include GST			* OP = operator; if this is N, the quoted rate is for "dry hire"				
CONTRACTOR	OP*	MAKE & MODEL	REGO.No	"A"RATE HRLY	"C"RATE DAILY	"C"RATE WEEKLY		COMMENTS	
Backhoe									
Stevens Sand&Gravel	Y	Case 580 SK	XKV 096	\$ 88.00				300, 450, 600 bucket	
Maxhire Pty Ltd		Cat 428			\$495.00	\$2,013		extended hoe, depth 5.9m, max.cap.3t	
		Cat 432			\$522.50	\$2,090			
Bobcats									
Troth Equipment	Y	Toyota 4SDK8	35728-C	\$ 80.00				1/3 m3 bkt, 4 in 1 bkt	
	N	Toyota 4SDK8	70967-C	\$ 80.00				ditto	
	Y	Road Broom		\$ 80.00				6ft broom, hydro power	
	Y	Posthole Borer		\$ 80.00				6", 12", 18", 24" augers	
	Y	Trench Digger		\$ 80.00				8" chain, hydro power	
	Y	Hoe-attach		\$ 80.00				12" & 18" buckets	
Mitton Bros	Y	Case 1845C bobcat	57227-C	no quote				4 in 1 bucket, borer, trencher	
Dozers									
Mitton Bros	Y	Cat D8N	9TC3078	\$ 265.00				EROPS, m/s ripper	
	Y	Cat D9N	1JD3078	\$ 295.00				EROPS, m/s ripper	
	Y	Cat D9N	1JD2989	\$ 310.00				EROPS, m/s ripper	
Maxhire Pty Ltd		Cat D6R			\$1,095	\$4,180			
		ranging up to							
		Cat D11N			\$2,472	\$10,857			

CONTRACTOR	OP	MAKE & MODEL	REGO.No	"A"RATE HRLY	"C"RATE DAILY	"C"RATE WEEKLY		COMMENTS	
Excavator									
Mitton Bros	Y	Hitachi EX220-5	15SP001717	\$ 170.00				quick hitch, various buckets	ripper
	Y	Hitachi ZX-350 + hammer	6HK1501007	\$ 190.00	plus \$35/hr for hammer			hammer, various buckets	
Troth Equipment	Y	Takeuchi TB153R	TBA	\$ 95.00				all buckets + ripper	
	Y	with hydraulic hammer		\$ 85.00					
		IHI 45J	43215C					300,450,600,1200 mud buckets	
Maxhire Pty Ltd		Cat 307 - 7.5 t			\$495	\$2,057			
		ranging up to							
		Cat 385 - 89 t			\$2,079.00	\$8,720			
Stockley Excavations	Y	Hitachi 35t excavator EX350H		\$ 190.00	\$1,520.00	\$7,600		buckets, ripper, grabs	
Graders									
R Nealon	Y	Cat 12G	72113C	\$ 120.00				rear rippers	
Stockley Excavations	Y	Cat 12H	TBA	\$ 175.00	\$1,400	\$6,650		rear rippers	
Mitton Bros	Y	Cat 140H	22K8083	\$ 165.00				14' blade, scarifier, rippers	
Grenfell Contractors	Y	Cat 140G	71658C	\$ 148.50				14' blade, rear rippers, A/C cab, ROPS	
					shire roadworks only				
Maxhire Pty Ltd		Cat 140H			\$869	\$3,377		4.24m blade	
		Cat 16H			\$1,271	\$5,544		4.87m blade	
Loaders - Wheeled & Tracked									
Mitton Bros	Y	Komatsu WA-380-5	A380450643	\$ 154.00				EROPS, 3.2m3 bucket, scales & printer	
	Y	Komatsu WA-420	54138	\$ 154.00				EROPS, 3.5m3 bucket, scales & printer	
R Nealon	N	Case 621E	12102C	\$ 130.00				2 m3 bkt, scales	
Grenfell Contractors	Y	Case 721B	60358-C	\$ 143.00				2.3 m3 bucket, r/rippers, scales	
WT & GE Mendham	Y	Fiat FL14E traxcavator	70789	\$ 180.00				2.5 m3 4-in-1 bucket, 3 tyne rippers, load scales, stick rake	

CONTRACTOR	OP	MAKE & MODEL	REGO.No	"A"RATE HRLY	"C"RATE DAILY	"C"RATE WEEKLY	COMMENTS
Rollers - Drawn							
Mitton Bros	N	Hyster 14t drawn			not quoted	not quoted	drawn grid roller
Grenfell Contractors	N	Hyster 14t drawn			\$275		drawn grid roller
Rollers - Self-propelled							
Mitton Bros	Y	Hamm 3414	H160865	\$ 110.00	\$385	\$1,815	EROPS, smooth, vib. 15t
Rollers Australia (Orange)	Y	>100 rollers - some examples:					Transport is additional
		Bomag padfoot roller BW211PD-4		\$ 122.50	\$363.00	\$1,595	ROPS cabin & air conditioner
		Bomag smooth drum roller BW214DH-4		\$ 122.50	\$407.00	\$1,925	ROPS cabin & air conditioner
		Bomag multityred roller BW24R		\$ 122.50	\$440.00	\$2,050	ROPS cabin & air conditioner
Maxhire Pty Ltd		various rollers ranging from 1.5t to 17t including:					
		Single smooth drum roller CatCS-533 - 11t			\$311.85	\$1,194	
Earth Plant Hire Pty Ltd Orange	Y	Some 30 rollers, mainly Bomag, e.g.					
		Bomag padfoot roller BW211PD-4	12.5t - 14t	\$385.00	\$1,650		
		Bomag padfoot roller BW219D4	19t - 20.5t	\$462.00	\$2,090		
Sherrin Rentals	Y	See Sherrin's catalogue for large range of rollers (and some other plant) at dry hire rates including Monthly dry hire per day					
CONTRACTOR	OP	MAKE & MODEL	REGO.No	"A"RATE HRLY	"C"RATE DAILY	"C"RATE WEEKLY	COMMENTS
Scrapers							
Mitton Bros	Y	Caterpillar 615 CII	9XG1056	\$ 249.00			EROPS 15m3 elevating laser
	Y	Caterpillar 627G	CEX00299	\$ 360.00			20m3 open twin power
Slashers & Tractors							
Mitton Bros	Y	Case 7110; Jarrett	TBA	no quote			tractor slasher, A/C cab, 2m cut
Tractors							
Mitton Bros	Y	Case 7110	QQQ 801	not quoted	not quoted	not quoted	a/c cabin, 3PL, h/d drawbar
R Nealon	N	Case MX110	34874C	\$ 70.00		air cab	draw bar to pull cncl roller for maint.grading
Water Tankers							
Grenfell Contractors	Y	International Acco 1830B	PSQ 588	\$ 74.80			8,000 L, 3" pump
	Y	International Acco 2250D	BR 93 DZ	\$ 90.20			12,000 L, 3" pump S66638
	Y	Mack R688 semi tanker	TWA 605	\$ 148.50			24,000 L, 3" pump F87639
R Nealon	Y	Volvo F7	BS 39 EZ	\$ 75.00			13,000 L 3" pump
Mitton Bros	Y	International 2250D	UXW 868	\$ 88.00			11,000 L, 3" pump, fan, t 2 units
Troth Equipment	Y	Mitsubishi FM515 (self-fill)	PIW 720	\$ 80.00			7,000 L
	Y	Mitsubishi FM515 (self-fill)	WZJ 764	\$ 80.00			7,000 L
	Y	Ford HN80 FV458 (self-fill)	AH 75 KG	\$ 90.00			10,000 L
				\$ 99.00			rate for SH17
	Y	Ford L9000 (self-fill)	BM 63 WX	\$ 90.00			12,000 L
				\$ 99.00			rate for SH17
	Y	Mitsubishi FM557 (self-fill)	BR 83 DZ	\$ 80.00			9,000 L
CONTRACTOR	OP	MAKE & MODEL	REGO.No	"A"RATE HRLY	"C"RATE DAILY	"C"RATE WEEKLY	COMMENTS
Miscellaneous							
Mitton Bros	Y	Cat 815B compactor	17Z00235	\$ 165.00			soil (not landfill) compactor 2 units
	Y	Franna 4WD-12 crane	BP 64 XV	\$ 180.00			12t pick&carry, fly jib, spreader bar
	Y	Komatsu BR350 crusher	1151	\$ 300.00			mobile jaw crusher
	Y	Pegson 42425R crusher	420167CKSR	\$ 495.00			mobile impactor & 2-deck screen
Troth Equipment		JLG K12 cherry picker	J23132	\$44.00	\$240	\$1,100	not available at present - to be replaced
Anthony Wilson	Y	Toyota Landcruiser spray unit	UK2526	\$110.00			roadside boomspray
Universal Mobile Tower, Wetherill Park	Y	Cherry Picker Rodeo 10m lift	BP 71 AW	\$158.00	\$350.00	\$1,750	smallest in the fleet of 10
	Y	Cherry Picker Nissan 43m lift	QW207	\$306.00			largest in the fleet of 10
Maxhire Pty Ltd		See Maxhires Schedule of Rental Rates for misc items including: air compressors, compaction plates, generators, concrete mixers, light towers, pumps, welders, plant trailers					
Accurate Asphalt & Road Repairs Pty Ltd Redhead, NSW	Y	Bomag MPH122 Stabilizer	31081		\$ 3,300.00		
	Y	DAF FADCF85 spreader truck	XLRAD85...		\$ 2,200.00		
		Establishment fee (per visit) = \$6,600.00 Consumables - teeth \$10.45 each, blocks \$66.00 each					
Downer EDI Works P/L	Y	Stabiliser Wirtgen WR2500 (and 4 more)			\$ 3,950.00		
		Spreader (5 off) various makes			\$ 2,950.00		
		Spreader and Stabiliser Same Shift Hire			\$ 5,050.00		offered in conjunction with conforming tender submis
Coateshire	Y	See Coates' 72-page book with extensive listings of plant items					

CONTRACTOR	OP	MAKE & MODEL	REGO.No	"A"RATE HRLY	"C"RATE DAILY	"C"RATE WEEKLY		COMMENTS	
Trucks (including gravel trucks)									
Mitton Bros	Y	Mack CHR 14t rigid tipper	AG 97 MA	WSC rates				retractable tarp	13t payload
	Y	Mack CHR 14t rigid tipper	BF 61 TI	WSC rates				retractable tarp	13t payload
	Y	Isuzu FVZ rigid tipper	AG 85 MA	WSC rates					13t payload
	Y	Isuzu NPR 4t tipper	XKF 957	WSC rates					
	Y	Sloan 20t superdog trailer	W-68571	WSC rates				3-axle dog	20.5t payload
	Y	Hercules 20t superdog trailer	S-71932	WSC rates				3-axle dog	19.5t payload
	Y	Cat 730 AGF dump truck	AGF01294	\$160.00				articulated, 30 t	3 units
	Y	Kenworth C501 & Drake low loader	YFD803 & P89164	\$198				hydr.widening quad axle trailer	
	Y	Kenworth C501 semitipper	YFD803 & N99209	WSC rates				tri-axle chassis tipper, gravel body	
	Y	Kenworth T404 & Drake low loader	BJ49NJ & 911-q35	\$185				deck widening tri-axle trailer	
WT & GE Mendham	Y	Volvo NL12 24t tipper	ZKW 251	WSC rates				low loader or tipper	
	Y	688 low loader	ULF 118	WSC rates					
Troth Equipment	Y	Mitsubishi FM515 8t tipper	WZJ 764	\$50.00	plus \$1.20/km			5 m3 body	
	Y	Mitsubishi FM515 8t tipper	PIW 720	\$50.00	plus \$1.20/km			5 m3 body	
	Y	Mitsubishi FM557	BR 83 DZ	\$50.00	plus \$1.20/km			18 ft tray top	
	Y	Ford HN80 tipper	AH 75 KG	\$60.00	plus \$1.40/km			10 m3 body + cover; swing tailgate	
	Y	Ford L9000 tipper	BM 63 WK	\$60.00	plus \$1.40/km			10 m3 body + cover; swing tailgate	
	Y	Plant trailer	F61422	see truck rates				8t Beaver with ramps	
R Nealon	Y	Inter 1950C 12.5t tipper	AU 61 ZK	WSC rates				10 m3 tipper	
Grenfell Contractors	Y	Mack R688 semi-tipper	TWA 605	WSC rates	trailer rego N42540			24 t, 26 ft tipper	
	Y	Mack R688 low loader	TWA 605	\$154.00	trailer rego K75327			43 ft tri-lowloader, hydraulic ramp	
Strong's Transport	Y	Ford LN9000 12t tipper	AV 51 PP	WSC rates				28t with trailer	
S Ballantyne(G'thrp)	Y	White 12.5t rigid tipper		WSC rates					
Stockley Excavations	Y	Kenworth truck and dog	TBA	\$190.00	\$1,520	\$7,600		dog trailer 3-axle	
Stevens Sand&Gravel	Y	Iveco 12.5t tipper	YRK 521	WSC rates					
	Y	Iveco tipper + dog trailer 30t	YRK 521	WSC rates					
	Y	Tipper trailer 18t	H 56587	WSC rates					
	Y	Mitsubishi Canter 3t tipper	FS 149						

MAINTENANCE GRADING TENDER T2/2013 FOR YEAR 2013-2014												
SCHEDULE OF OFFERS												
Description of Work	Grader only				Extra for Water Cart				Extra for Roller			
Note: All rates are per km and include GST	Nealon	Mallee Earthworks (Swan Hill Vic)	Kerway Asphaltting (Mulgrave)	Global Contracting (Seymour, Vic)	Nealon	Mallee Earthworks (Swan Hill Vic)	K A	Global Contracting (Seymour, Vic)	Nealon (cncl flat drum)	Mallee Earthworks (Swan Hill Vic)	K A	Global Contracting (Seymour, (cncl flat drum)
Area No.1 (hilly)												
Full Grade	\$ 245.00	\$ 466.00	\$1,600.00	\$ 1,570.00	\$ 180.00	\$ 333.00	no	\$ 1,320.00	\$ 185.00	\$ 333.00	no	\$ 1,009.00
3/4 Grade	\$ 225.00	\$ 233.00	\$ 942.00	\$ 1,260.00	\$ 161.00	\$ 166.00	qte	\$ 1,060.00	\$ 160.00	\$ 166.00	qte	\$ 880.00
Top Grade	\$ 212.00	\$ 175.00	\$ 800.00	\$ 950.00	\$ 161.00	\$ 125.00		\$ 790.00	\$ 160.00	\$ 125.00		\$ 670.00
Shoulder Grade (2 sides)	\$ 165.00	\$ 233.00	\$ 800.00	\$ 760.00	\$ 138.00	\$ 166.00		\$ 630.00	\$ 120.00	\$ 166.00		\$ 650.00
Area No.2 (undulating)												
Full Grade	\$ 228.00	\$ 466.00	\$1,006.00	\$ 1,570.00	\$ 180.00	\$ 333.00		\$ 1,320.00	\$ 174.00	\$ 333.00		\$ 1,009.00
3/4 Grade	\$ 215.00	\$ 233.00	\$ 800.00	\$ 1,260.00	\$ 160.00	\$ 166.00		\$ 1,060.00	\$ 151.00	\$ 166.00		\$ 880.00
Top Grade	\$ 162.00	\$ 175.00	\$ 696.00	\$ 950.00	\$ 152.00	\$ 125.00		\$ 790.00	\$ 151.00	\$ 125.00		\$ 670.00
Shoulder Grade (2 sides)	\$ 165.00	\$ 233.00	\$ 640.00	\$ 760.00	\$ 135.00	\$ 166.00		\$ 630.00	\$ 120.00	\$ 166.00		\$ 650.00
Area No.3 (flat)												
Full Grade	\$ 220.00	\$ 466.00	\$ 800.00	\$ 1,570.00	\$ 161.00	\$ 333.00		\$ 1,320.00	\$ 170.00	\$ 333.00		\$ 1,009.00
3/4 Grade	\$ 200.00	\$ 233.00	\$ 696.00	\$ 1,260.00	\$ 151.00	\$ 166.00		\$ 1,060.00	\$ 150.00	\$ 166.00		\$ 880.00
Top Grade	\$ 160.00	\$ 175.00	\$ 616.00	\$ 950.00	\$ 135.00	\$ 125.00		\$ 790.00	\$ 150.00	\$ 125.00		\$ 670.00
Shoulder Grade (2 sides)	\$ 161.00	\$ 233.00	\$ 533.00	\$ 760.00	\$ 145.00	\$ 166.00		\$ 630.00	\$ 115.00	\$ 166.00		\$ 650.00

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)***[Record of grounds for closure]*** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) ***[Details to be specified]*** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

583 **RESOLVED:** Cr Niven and Cr Brown that Council form a Closed Council to consider the item listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

DIRECTOR ENVIRONMENTAL SERVICES REPORT

1. **Netwaste Tender – for Collection of Scrap Metal for Councils in the NetWaste Region, T1.9.1**
Reason for confidentiality: commercial information (Section 10A(2)(d))

GENERAL MANAGER’S REPORT

1. **Performance Review – Director Engineering, P4.10059/3**
Reason for confidentiality: personnel matter (Section 10A(2)(a))
2. **Performance Review – Director Corporate Services, P4.10015/3**
Reason for confidentiality: personnel matter (Section 10A(2)(a))

MAYORAL MINUTE

1. **General Manager’s Vehicle**
Reason for confidentiality: personnel matter (Section 10A(2)(a))

Other items may be referred to closed council during the course of the meeting.

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

DIRECTOR ENVIRONMENTAL SERVICES REPORT

1. **Netwaste Tender – for Collection of Scrap Metal for Councils in the NetWaste Region, T1.9.1**
Reason for confidentiality: commercial information (Section 10A(2)(d))

RESOLUTION: that in relation to the report NetWaste Tender – Tender for Collection of Scrap Metal for Councils in the NetWaste Region:

- The Contract be awarded to Sims Metal Management.
- That Council confirm its involvement in the Contract and execute the Contract documents as appropriate.

GENERAL MANAGER’S REPORT

1. **Performance Review – Director Engineering, P4.10059/3**
Reason for confidentiality: personnel matter (Section 10A(2)(a))
2. **Performance Review – Director Corporate Services, P4.10015/3**
Reason for confidentiality: personnel matter (Section 10A(2)(a))

Noted

Noted

MAYORAL MINUTE

1. **General Manager’s Vehicle**
Reason for confidentiality: personnel matter (Section 10A(2)(a))

RESOLUTION: that the action be confirmed.

CLOSURE: There being no further business the meeting closed at 10.20am

Taken as read and confirmed as a true record this day 18 July 2013.

..... General Manager.....Mayor