



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 19 DECEMBER 2013 COMMENCING AT 8.30 AM

Dear Councillors

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 19 DECEMBER 2013**, commencing at **8.30 AM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 21 November 2013
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Environmental Services
(e) Delegates
9. MINUTES - The Henry Lawson Festival Ctee Mtg & AGM 19/11/13
- Local Emergency Management Ctee Mtg 25/11/13
- Award Restructuring Consultative Ctee Mtg 26/11/13
- Work Health & Safety Ctee Mtg 26/11/13
- Tourism Ctee Mtg 5/12/13
- Heritage Ctee Mtg 5/12/13
- Manex Ctee Mtg 16/12/13
- Noxious Weeds Ctee Mtg 16/12/13
- Town Works Ctee Mtg 16/12/13
- Property and Development Ctee Mtg 16/12/13
- Australia Day Ctee Mtg 17/12/13
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J C Niven, G B Halls, N W Hughes, G McClelland, J E Parlett, A C Griffiths, C Brown and P H Best.
General Manager (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (B Hayes)

APOLOGIES: Nil

CONFIRMATION OF MINUTES:

246 **RESOLVED:** Cr Griffiths and Cr Halls that the Minutes of the Ordinary Meeting, held on 21 November 2013 be taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cr Hughes	DES report item B3	Self Interest	Pecuniary	Yes

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 19 DECEMBER 2013

SECTION A - Matters for Information

A summary of weekly correspondence forwarded to councillors since the last meeting is listed below for record purposes only.

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 46/2013.
- A2. Transport for NSW, T3.4.2: The State Government's recent announcement that will see the delivery of school zone flashing lights to all schools in NSW.
- A3. Premier & Cabinet, A3.9.3: Advising the Companion Animals Amendment Act 2013 will commence on 18 November 2013.
- A4. RAS Foundation, G2.15: The RAS Foundation, through its Community Futures Grant, is giving young people (under the age of 35) who live in rural and regional NSW the chance to secure up to \$25,000 to deliver a new and innovative community project.
- A5. Harvey Matthews, C1.1.3: Thank you to the Weddin Shire on behalf of the Glenelg Brigade for the expedient response at last evenings fire in the Ooma Creek, north west of town.
- A6. Environment Protection Authority (EPA), A3.6.17: Advising the (EPA) has completed a compliance audit program to determine the extent to which licenses are complying with the legislative requirements relating to PIRMPs.
- A7. Premier & Cabinet, A3.9.3: Advising the Division of Local Government, with local government sector representatives, has commenced work on a new Local Government Performance Measurement Framework.
- A8. Lachlan Valley Weeds Advisory Committee, G2.3: Advising the Minister for Primary Industries has announced the fourth round of funding for the Weeds Action Program, approving the Lachlan Regional Weed Management Project for 2013/2014.
- A9. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 47/2013.
- A10. NSW Department of Premier and Cabinet, A3.6.54: Advising in accordance with section 429 of the *Local Government Act 1993* all Councils were requested to complete and submit to the Division of Local Government a Rating Return for 2013/14.
- A11. Local Government NSW, A3.8.2: Advising Local Government NSW recently commissioned ARTD Consultants to find out what Councils are already doing in relation to disability planning.
- A12. Henry Lawson Festival Committee, C1.6.9: Writing on behalf of the President of the Henry Lawson Festival Committee in relation to the positioning of the Henry Lawson Statue.

- A13. Cowra Information & Neighbourhood Centre Inc, T4.3.7: Advising on behalf of the Grenfell Outreach Service and all participating organisations, I would like to thank the Council for the opportunity to be involved in the Gold Fest on October 26th 2013.
- A14. Local Government NSW, A2.9.1: Forwarding Weekly Circular numbered 48/2013.
- A15. Electorate Office Burrinjuck, A3.19.2: announced that local government, community groups and industry in the local area can now apply to share in \$33.9 million of funding over the next four years to improve recycling, combat illegal dumping and reduce waste going to landfill.
- A16. Melbourne Brisbane Inland Rail Alliance (MBIRA), T3.8.4: advised that a High Level Implementation Group will be created to fast track the Melbourne to Brisbane Inland Railway.
- A17. NSW Environmental Trust, A3.6.63: Advising of changes to the NSW Environmental Trust's Emergency Pollution and Orphan Waste Clean-Up Program (EPOWCUP) and the introduction of the new Illegally Dumped Asbestos Clean-Up Program (IDACUP).
- A18. Statewide Mutual, A3.11.2: Forwarding herewith, on behalf of the Board of Management, is Statewide's Annual Report for the Financial Year ending 30 June 2013, covering the Liability, Property and Fidelity Guarantee Schemes.
- A19. Caragabal Public School, C1.8.10: Thanking you for your recent contribution of \$100.00 towards the Caragabal Public School's Presentation night.
- A20. TAFE NSW Western Institute, C1.8.7: Writing to thank you for your ongoing support of our initiative, TAFE Western Connect and to share with you some of its success.
- A21. Georgianna Simpson, Western NSW Local Health District, H1.6.1: Advising that the Grenfell Multipurpose Health Service has received enhanced funding to install an Automatic Dispensing Machine Child Deterrent and sharps disposal bin.
- A22. Margaret Whitty, C1.1.3: Advising the staff cleaning the footpaths on Saturday morning in the Main Street need to be congratulated on the good job that they have done.
- A23. Local Government NSW, A2.9.1: Forwarding Weekly Circular numbered 49/2013.
- A24. Local Government (IPART), A3.6.64: Advising the Independent Pricing and Regulatory Tribunal (IPART) has determined that Council's general income may be increased by 2.3% under section 506 of the *Local Government Act 1993* for the rating year commencing 1 July 2014.
- A25. NSW Rural Fire Service, E1.3.4: Acknowledging receipt of Council's letter concerning the NSW Rural Fire Fighting Fund allocations.
- A26. Katrina Hodgkinson MP, E1.3.4: Thanking you for your letter dated 28 November 2013 concerning 2013/2014 Allocations – NSW Rural Fire Fighting Fund.
- A27. Fire and Rescue NSW, E1.4: Advising the Minister for Police & Emergency Services recently approved the 2013/2014 estimated expenditure for Fire & Rescue NSW (FRNSW).

- A28. Essential Energy, U1.3.11: Advising Essential Energy amended their construction standards regarding the location of street light columns.

SECTION B - Matters for report

- B1. Dorothy Lamkin, P2.12.17: Presenting a submission in regard to the Grenfell Medical Centre Development.
- B2. NSW Government Planning & Infrastructure, T2.1.10: Referring to a meeting between yourself, the Director Environmental Services, Mr Brendan Hayes, Department Officer Mr Wayne Garnsey and myself on Thursday 7 November 2013.

247 **RESOLVED:** Cr Best and Cr Niven that Correspondence Sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. Jennifer McCue., C1.2.1: Writing on behalf of the South Western Appaloosa & All Breeds Performance Club Inc. and advising we have booked the Grenfell Showground through the Showground Trust for the 8th December 2013 to run All Breed Performance Horse Shows. The Committee requests the possible use of four rubbish bins (otto bins).

We also would like to thank the Weddin Shire Council for the use of bunting and poles etc on the 3rd November and wish to confirm the use of them again for the 8th of December event.

Note: the request was granted as requested.

RECOMMENDATION:

Confirm action

248 RESOLVED: Cr Brown and Cr Hughes that the action be confirmed.

2. Local Government NSW, A3.8.2:
Attaching an important letter President Keith Rhoades AFSM regarding Local Land Services Board of Chairs' Response to IPART Draft Report *Review of Funding Framework for Local Land Services (LLS)*.

A copy of the LLS Board of Chairs response is also attached.

Copy forwarded to Councillors

RECOMMENDATION: that a submission be forwarded objecting to recommendations made in the LLS Board of chairs response.

Note: As submissions close 20 December any input from Councillors would be appreciated by Wednesday 18 December.

249 RESOLVED: Cr Best and Cr Hughes that a submission be forwarded objecting to recommendations made in the LLS Board of chairs response.

3. Barry O'Farrell MP, Premier, C1.6.9: Writing to advise you and offer my congratulations on your organisation's successful application for the Henry Lawson Festival statue and associated site works in the 2013 NSW Government's Community Building Partnership (CBP) program. The CBP program demonstrates the NSW Government's commitment to renovating infrastructure and strengthening our local environment and communities.

A Draft contract offer will be forwarded to you by the end of January for funding of \$10,000.

I wish you every success with your project which I am sure will provide improved local infrastructure for the benefit of your community.

RECOMMENDATION: that the grant be formally accepted and approval to forward the grant funding to the Henry Lawson Festival Committee be granted.

250 **RESOLVED:** Cr Best and Cr Parlett that the grant be formally accepted and approval to forward the grant funding to the Henry Lawson Festival Committee be granted.

4. The Hon Warren Truss MP, G2.11.5: writing to confirm the Coalition Government's decision to fund uncontracted projects from Rounds Two, Three and Four of the former Regional Development Australia Fund (RDAF).

These projects will be funded out of the Coalition Government's new Community Development Grants Programme, which will invest in additional \$342 million in infrastructure projects across regional Australia.

The new Government will not fund projects announced by the former Government in Rounds Five and Five B of the RDAF. These projects were election commitments of the former government announced during the election campaign or just before. They were to be funded by the Minerals Resource Rent Tax (MRRT), but as the MRRT did not raise significant funds these projects were unfunded.

The Government has committed to establish a new National Stronger Regions Fund from 2015. This new Fund will support priority infrastructure in regional Australia and may be a source of funding for projects not funded in Rounds Five and Five B of the RDAF.

The Government understands the importance of infrastructure projects to local communities, and we are committed to working with proponents and communities to ensure that they are delivered in a timely manner.

Noted

5. Electorate Office of Burrinjuck, A3.19.2: Advising as you may have already been told frost damage is not covered by the Natural Disaster Relief and Recovery Arrangements (NDRRA).

I have enclosed a DPI flyer for your use and dissemination.

Copy forwarded to Councillors

Noted

6. Electorate Office of Burrinjuck, A3.19.2: NSW Minister for Primary Industries, Katrina Hodgkinson, is encouraging frost-affected farmers in the South West of the State to attend local meetings to learn about services available to assist them.

Copy forwarded to Councillors

Noted

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 19 DECEMBER
2013**

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

- 251** **RESOLVED:** Cr Parlett and Cr Griffiths that the late correspondence be received and dealt with because of the urgency of the matters.

7. Cowra Shire Council, T3.8.5: Attaching a copy of the joint letter to the Minister for Roads re: Blayney – Demondrille and Koorawatha – Greenethorpe rail lines.

Copy forwarded to Councillors

RECOMMENDATION: that Council authorise representatives to attend the meeting with the Minister if required.

- 252** **RESOLVED:** Cr Best and Cr Brown that Council authorise representatives to attend the meeting with the Minister if required.

- 253** **RESOLVED:** Cr Niven and Cr Griffiths that the Correspondence be noted except where otherwise resolved.

12 December 2013

Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. CENTROC Board Meeting and Annual General Meeting, C2.7.3

The General Manager and I attended both the General and Annual General Centroc Board meetings in Young on Thursday, 28 November 2013 and I now provide the following report for Council's information. Formal meeting minutes will be provided in due course.

Speakers in attendance at the General Meeting were:

1. Cr B Miller, Vice President, Local Government NSW LGNSW and
2. Cr P Miller, Senior Executive, LGNSW responsible for Planning.

Both being Councillors in the Centroc area, they provided an update on the progression of the new LGNSW Board. Advice was also provided on key areas of interest to Centroc members for example Local Government Reform and Planning Legislation reform.

There was discussion raising concerns on the Local Government reform process, particularly that the relevant reports are yet to be made public. Concerns were also expressed regarding the relationship between the State and Local Government where the Intergovernmental Agreement to Guide NSW State-Local Government Relations on Strategic Partnerships was not living up to expectations.

Crs B and P Miller were thanked for their offer to attend future Board meetings and provide a conduit between Centroc and LGNSW.

The balance of discussion at the Board meeting

The Board meeting considered reports against its Management Plan including the following:

Transport Infrastructure – members resolved to advocate local government wide permits for grader trailing where the existing regulations are prohibitive for road works in this region.

Further, regarding correspondence received from the Orana Regional Organisation of Councils (OROC) the Board resolved to progress advocacy conjointly for the Bells Line through the two ROCs.

Water Infrastructure - the substantial activity of the Centroc Water Utilities' Alliance in demonstrating the Local Government is the structure of choice for delivering secure quality water supplies and sewage services was noted. The Board resolved to pursue funding options for the region for water storages from the \$40m set aside in NSW for water infrastructure.

MAYORAL MINUTE

Health – it was noted with dismay that the launch of the new 24hour helicopter service was being delayed, the Board resolved to seek assurances regarding a time line.

Advice was provided regarding the progression of meetings around the region with the development of content to be used for marketing and promotional purposes to attract health workforce as part of the Beyond the Range campaign.

Cowra is seeking regional support to have residents living in hostels or nursing homes being able to access Home and Community Care Transport.

Member Council operational support - noting the substantial amount of activity being undertaken collaboratively in support of member operations. This includes net savings to members under these programs since December 14 2009 are \$2.25m.

The Board also reviewed the website upgrade Centroc is to launch in the near future under the auspices of the Executive.

A Centroc Management Plan report providing direction to the next year's activities was also provided where the Board resolved a steady approach to activities in the context of local government reform. Existing resources are to be redirected to support Councils in energy, particularly electricity management.

Weddin, Oberon, Central West Libraries and Orange all raised matters of regional interest, these being-

- Container Deposit Legislation;
- Encouraging women in Local Government;
- Improved funding for Council Libraries; and
- Having the recent DLG practice guidelines for Code of Conduct Reviewers changed as it is too onerous.

Advice from the AGM

At the AGM the Board elected the following as the Centroc Executive:

- Cr Ken Keith as Chair
- Cr B West as Deputy Chair
- Cr P Miller as immediate past chair
- Cr J Davies Centroc Executive Member
- Cr M Morse Centroc Executive Member
- Cr M Statham Centroc Executive Member
- Mr K Boyd Secretary/Treasurer and Chair of GMAC
- Messers Sherley, Bailey, Styles, Devery and Steffen forming the balance of the Executive.

It was noted that anomalies in the Centroc Constitution need tidying up as part of the annual constitutional review. A report will be received by the Board in February.

MAYORAL MINUTE

Dates for Centroc Board meetings for 2014 are:

Board Date	Meeting of	Time	Host
Thursday 27 February	Board	9:30 for 10am	Bathurst
Thursday 29 May	Board	9:30 for 10am	Parliament House Macquarie St
Thursday 28 August*	Board	9:30 for 10am	Blayney
Thursday 27 November*	Board	9:30 for 10am	Boorowa

There is likely to be a Board meeting in Canberra at Parliament House being co-ordinated through the Hon John Cobb's Office in the second half of the year and dates will need to be amended accordingly.

Councillors can expect a copy of the Centroc Annual report including the financial statements if they have not already received it.

These and the Centroc business papers are available on the Centroc website at centroc.com.au or via Centroc staff through the General Manager.

There is a lot of valuable collaborative activity going on in the Centroc region and I commend this report to you.

For Information

Noted

CR M J LIEBICH
MAYOR

12 December 2013

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Comparative Information on NSW Local Government 2011/2012, C2.10.1

The Division of Local Government has released the Comparative Information on NSW Local Government Councils for the 2011/12 financial year in a new format. This new-look publication is a step towards a new framework and set of consistent, meaningful indicators that show how well Councils are performing across a range of activities and in the delivery of services.

Councils have significant responsibility and autonomy in providing services for their communities. It is important that these services meet the needs of the local community and are provided effectively, efficiently and equitably.

Since July 2012, all NSW councils have been operating under the Integrated Planning and Reporting framework. This framework has opened the way for councils to better identify and plan for funding priorities and service levels in consultation with their community.

This new look Comparative Report is a step towards the development of a set of measures that show how well local councils are performing across a range of activities and the delivery of services. The acknowledgement of further work to develop new local government performance measurement framework and indicators means that the data reported will also change in future editions.

Detailed tables illustrating Weddin Shire Council's performance are separately forwarded for Councillors information. Council income from Rates is varied in comparison to the group average while we perform very well in the areas of the unrestricted current ratio and various expenditure areas.

The full report is available on the Department's website at www.dlg.nsw.gov.au

For Information

Noted

THE GENERAL MANAGER'S REPORT

2. Australia Day Awards, C1.5.2

My report to Councils October meeting refers.

The following nominations have been received:-

Nomination for Awards:

Category	Nominee
Citizen of the Year	Jan Myers
	Michelle Johnson
Senior Citizen of the Year	Eunice Clarke
	Elaine Hocking
	Don Macgillicuddy
	Betty McSpadden
	Ivy Macgillicuddy
Community Achievement	Eunice Clarke
	Don Macgillicuddy
	Ivy Macgillicuddy
Community Event/Organisation of the Year	Nil
Youth Achievement Awards	Stirling Taylor
	Emma Dixon
	Clare Hunt

Winners of the various awards will be determined by the nominated selection committee and will be announced at the Australia Day ceremony in Grenfell. Some awards may be presented at village ceremonies where these are held.

While there were no nominations in the Community Event/Organisation of the Year category Council has previously resolved to authorise the selection committee to award "Community Achievement Awards" in any category.

For Information

Noted

3. Grenfell Doctor Situation, H1.1.11

Approval for Dr Akhiwu to practice full time in Grenfell and attend the Grenfell MPS as a VMO appears to be getting closer.

Advice received from Western NSW Local Health is that Dr Akhiwu is increasing his time at the Grenfell MPS and it is anticipated he will be able to practice full time from the Main Street Surgery in January 2014.

This will be a significant day for health care in the Weddin Shire and it will also be a great relief to the many individuals and organisations who have worked together very well to achieve this excellent result.

For Information

Noted

THE GENERAL MANAGER'S REPORT

4. Weddin Street Surgery – Upgrade Works, H1.1.10

Council previously resolved that a further meeting be arranged with Council's Executive and Dr Ishmael to discuss the works required at the Weddin Street Surgery.

The Mayor and myself met again with Dr Ishmael on Tuesday 3 December with the following discussed:-

- Dr Ishmael was less enthusiastic in regards to the new Medical Centre as he advised he and his family are currently very happy with the Weddin Street setup.
- Dr Ishmael suggested that consideration be given to assistance being provided to assist him with his records storage. This will be further considered and discussed by Dr Ishmael and Council's Executive at our next meeting.

Dr Ishmael was very appreciative that the meeting was held and it was agreed that we would meet again to discuss the proposed works and any other issues that may arise.

For Information

Noted

5. Rail Branch Lines, T3.8.5

Previous reports refer.

Transport for NSW (TfNSW) conducted presentations and briefing sessions in Young on Thursday and Friday the 21/22 November 2013 for three of the proponents who submitted Registration Of Interests (ROI's) to restore, operate, and maintain the railway lines from Blayney to Demondrille and Koorawtha to Greenethorpe.

Council was represented on the first day by the Mayor and General Manager with Councils Economic Development Officer who is part of the working group attending the second day.

The proponents were given the opportunity to present their proposal to members of the assessment panel who were also able to obtain further information to assist them in their deliberations.

TfNSW have now forwarded the ROI's to the Hon Duncan Gay Minister for Roads and Ports who will decide if the process will advance to the next stage whereby Expressions of Interest

(EOI's) may be called. The rail group is currently seeking a meeting with the Minister prior to this decision being made.

For Information

Noted

6. Citizenship Ceremony, A3.3.1

A citizenship ceremony for Mr Michael Roe was carried out by the Mayor in conjunction with the General Manager on Tuesday, 26 November 2013. The ceremony was attended by family members and invoked a delighted response from the new citizen.

For Information

Noted

7. Council Christmas Party, P1.5.1

The Council Christmas Party was held on Saturday 30 November, 2013 and was well attended by Councillors, senior staff, retired employees and committee members.

The new format appeared to work very well with retired employees and committee members very appreciative of being recognised by Council for the outstanding work they have done and are doing for Council.

For Information

Noted

8. Council Photograph, C2.2.1

As reported to the September 2013 Council meeting it was planned to have photographs taken of the current Council.

The photographs were taken prior to the October 2013 Council meeting and have now been received.

It is proposed to place the larger photo in the Council Chambers foyer and the smaller photo of Councillors in the Community Hub Foyer.

RECOMMENDATION:

Confirm proposed action.

254 **RESOLVED:** Cr Brown and Cr Parlett that the proposed action be confirmed.

9. January Council Meeting, C2.8.1

For various reasons a January Council Meeting was not held in 2011 and 2012. Whilst this places a small amount of additional work on the February meeting, it has not been a major problem.

Under the Local Government Act 1993, Council is required to meet at least ten times a year. Cancelling the January Meeting will not conflict with the Act.

RECOMMENDATION: that Council cancel the ordinary monthly meeting for January 2014.

255 **RESOLVED:** Cr Halls and Cr Best that Council cancel the ordinary monthly meeting for January 2014.

THE GENERAL MANAGER'S REPORT

10. Season's Greetings

On behalf of the Directors and staff I would like to take this opportunity to wish all Councillors and their families a Merry Christmas and a Happy New Year.

For Information

Noted

THE GENERAL MANAGER'S LATE REPORT

RECOMMENDATION:

It is recommended that the General Manager's late report be received and dealt with because of the urgency of the matter.

- 256** **RESOLVED:** Cr Griffiths and Cr Niven that the General Manager's late report be received and dealt with because of the urgency of the matter.

11. Leave Application, P4.10015/P4.10059

Application is made for leave from 15 – 20 January 2014.

RECOMMENDATION: that:-

- i) the application for leave be approved.
- ii) Mr William Twohill be appointed as the Acting General Manager with the same delegations from Council as for the General Manager.

- 257** **RESOLVED:** Cr Halls and Cr Parlett that:-
- i) the application for leave be approved.
 - ii) Mr William Twohill be appointed as the Acting General Manager with the same delegations from Council as for the General Manager.

GLENN CARROLL
GENERAL MANAGER

- 258** **RESOLVED:** Cr Hughes and Cr Parlett that except where otherwise dealt with the General Manager's report be adopted.

THE CORPORATE SERVICES' DEPARTMENT REPORT

12 December 2013

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 30 November 2013:

Bank Account	
Westpac	<u>\$588,053.46</u>
Investments	
Westpac	<u>7,000,000.00</u>
Total Investments	<u>\$7,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 November 2013.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of November follows:

Rates Receipts	344,031.84
Accounts Receivable	116,312.58
Government Grants and Contributions	844,483.13
Agency Collections	612.20
Grenfell Baths Entry Fees	7,168.60
Interest on Investments	47,763.83
Caravan Park Fees	6,478.00
Other Income	21,460.80
Total	<u>\$1,388,310.98</u>

For Information

Noted

THE CORPORATE SERVICES' DEPARTMENT REPORT

3. Roads and Other Expenditure 2013/2014:

Following are the up to date maintenance figures as at 30 November 2013.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	765,006	257,474
Grenfell Town Streets Maintenance	165,568	81,089
Village Maintenance - Caragabal	4,551	1,730
Village Maintenance - Greenethorpe	7,525	1,060
Village Maintenance - Quandialla	3,542	3,311
Garbage/Recycling Collection	107,152	50,263
Greenethorpe Collections	8,500	2,063
Commercial Waste Collection	31,000	4,859
Grenfell Waste Depot Manning/Plant Hire	125,000	55,665
Tips Working Expenses	32,000	30,850
Grenfell Cemetery Maintenance	29,000	4,547
Grenfell Lawn Cemetery Maintenance	14,000	6,901
Noxious Plants	82,000	35,527
Noxious Plants – Extra	20,000	10,219
Parks & Gardens	188,262	106,222
Library Expenditure	105,172	34,416
Baths Income	25,000	12,431
Baths Expenditure	132,616	69,345
Caravan Park Income	57,000	29,085
Caravan Park Expenditure	79,449	41,738

THE CORPORATE SERVICES' DEPARTMENT REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2013/2014 State Roads (SH 6)	805,658	182,700
2013/2014 National Roads (SH 17)	1,605,638	269,384
2013/2014 Regional Roads Block Grant	556,000	67,194
2013/2014 REPAIR Program MR398	200,000	67,454
3 x 3 Program - MR 398	68,000	0

2013/2014 Rural Local Roads	VOTE	EXPENDITURE
Reseals	215,606	366
Ballendene Road	89,776	0
Martins Lane	59,137	0
Pinnacle Road	231,529	3,054
Driftway Road	160,193	195,254
Old Young Road	78,706	0
Grenfell Streets Construction	153,697	107,979
Grenfell Kerb and Gutter	51,584	450
Grenfell Streets - Footpaving	41,381	0
Nowlans Road	139,633	0
Reconstruct Village Streets	26,856	0
Weddin/Camp/Church Footpaving	192,156	0
Quandialla Drainage	284,946	2,999
Gravel Resheeting	124,089	99,656
Total	1,888,837	409,758

2013/2014 Roads to Recovery	VOTE	EXPENDITURE
Pinnacle Road	350,876	0
Rural Roads Reseals	100,000	0
Total	450,876	0

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the November 2013 Council meeting advising of the status of debt recovery in regard to rates and debtors.

As reported the debt recovery process for the previous round has been exhausted and a new round has commenced with initial letters sent to debtors.

It is proposed to continue the process after the Christmas period.

For Information

Noted

5. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- Preparations are in hand for the 2013/2014 Summer Reading Club with letters sent to all Shire schools, stationery for the reading kits prepared and printed. An invitation has been sent to the local police station for a guest speaker as the theme this year is "investigation". Children's activities have been announced for the week 6-10th January, 2014.
- Travelling five-panel exhibitions relating to the life and legacy of Australian writer Miles Franklin and Fred Hollows/ the Fred Hollows Foundation were on display in the library during the month and attracted some interest, particularly the Miles Franklin exhibition. The Fred Hollows Foundation has chosen the photo from our blog for inclusion on their website.
- A Management Plan for 2014 has been prepared and the Collection Development Policy updated.
- The librarian was interviewed on 2CR on Wednesday, 27th November, as part of the "Library Corner" segment on the ABC local morning programme.
- The librarian attended the Central West Zone meeting of Public Libraries NSW at Dubbo on 1st November. Reports from the State Library and PLNSW were tabled, current office bearers re-elected unopposed, the revised Central West Zone Constitution accepted, and an update given on the "Books on Prescription" project.
- A visit by the Sydney Puppet Theatre to be funded from the 2013/2014 Local Priority Projects grant has been arranged for Library Week in May 2014 in conjunction with the Lachlan Shire Library at Condobolin. It is anticipated that there will be a performance for infants and junior primary children from the two local schools. A shorter performance as entertainment at the Summer Reading Club Awards Afternoon Tea and possibly a puppet-making workshop will be offered on a cost-recovery basis if there is sufficient interest.

For Information

Noted

6. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

- Strategies from the Economic Development Strategic Plan such as conducting business workshops will be implemented bi-monthly in 2014. Possible topic for next business training breakfast could be "Social Media Options" presented by D A Yates Photography and design. Currently being pursued.
- The BEC visited Grenfell on November 3 to conduct a business development committee meeting in Grenfell. The BEC chaired the meeting and provided the secretariat services. A business awards program will be conducted in March 2014, a local shopping promotion in July and a Christmas street party in December.

THE CORPORATE SERVICES' DEPARTMENT REPORT

- General Manager proposing to accept D A Yates/Sarah Clifton quote for \$16,575.93 (GST Inc) to produce a business and residential prospectus (10,000 copies) to assist new business people and residents.
- Attended the presentations and briefings by the three proponents who submitted Registrations of Interest (ROI's) in regards to the rail branch lines at Young on November 22, 2013.

For Information

Cr McClelland declared a conflict of interest as his daughter submitted a quotation and left the room.

Noted

Cr McClelland returned to the room.

7. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

- Gold Trail meetings are now being held monthly with the next meeting to be advised. The full launch of the Gold Trails has been delayed. Mr Trevor Lobb has accepted the Tourism Committees invitation to become a member of the gold trails committee as a community representative. Goldtrails was unsuccessful in the New Tourism Development Category of the NSW State Tourism Awards.
- Statue of Henry Lawson is finalised and awaiting final payment prior to transport. Final cost \$29,000 (GST Exc). Grant funding application under the Community Building Partnership Program was successful.
- The Weddin Shire Tourism brochure is currently being distributed locally and to surrounding areas and is being well received.
- Grenfell bumper stickers incorporating Weddin Shire Branding are available from the Grenfell Visitors Centre.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.
- Social media sites facebook and twitter are now active to promote events. www.facebook.com/tourismgrenfell and www.twitter.com/tourismgrenfell
- Short term alternative Visitor Information Centre operating from the Caltex. A new brochure stand purchased from the Men's Shed. An afternoon tea for craft shop volunteers has been organised for 13 February, 2014.
- An application for the Flagship Funding has been submitted for the Henry Lawson Festival. We will know in January if we have been successful.
- The B&B Networking Group have created a table with contact details to assist with recommendations. The group will produce a flyer that can be included with family function invitations.
- The tourism and heritage plans for stage two at O'Brien's Hill are continuing with David Scobie Architects undertaking the project. A meeting with the advisory group was held on November 8, 2013. The draft plans will be submitted to future Tourism and Heritage Meetings when they are available.
- Planning a bus tour of the town and a visit to the local B&B's to assist the CWA volunteers.

For Information

Noted

8. Arts and Culture Officer, C2.6.43

Council's Arts and Culture Officer has been involved in the following activities:

- Designed marketing plan and media schedule for the Regional Flagship Event Funding application for the 2014 Henry Lawson Festival.
- Updated the HLF event manual with consistent coordinator role descriptions timelines and refreshed the Negative Publicity Policy.
- Appointed the sponsorship co-ordinator and promotions co-ordinator on the festival committee.
- Created a sponsorship prospectus for the 2014 HLF and a list of potential local and out of town sponsors. Approached IGA in regards to sponsoring the festival. Awaiting response.
- Added /updated the 2014 HLF details to event websites that offered free listings.
- Assisted with promotion of the 2014 Gold Fest on event websites and caravanning forums and organised Gold Fest interviews with TV and radio stations.
- Advised local tourism providers on document design and social media strategy.

For Information

Noted

9. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

- Steady sales during November as well as computer repairs being undertaken. A good customer base being developed which includes businesses, farmers and local residents.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. Recent Article was on spam, phishing and malware. They are being well received by the public.
- Window displays addressed and constantly changing. Two flat screen TV's purchased with funding from the EDU one programme to upgrade window displays and promote the NBN rollout have certainly been of assistance.
- Several commercial printing jobs being undertaken including invitations, business cards and funeral booklets.
- Developing websites for various customers including B&B's.
- Visiting local businesses to discuss services available at the Internet Centre.
- Investigating strategies to entice younger customers back to the centre ie computer games.

For Information

Noted

THE CORPORATE SERVICES' DEPARTMENT REPORT

10. The Henry Lawson Festival Financial Statements, C2.6.32

The Annual General Meeting of the Henry Lawson Festival Committee was held on Tuesday 19 November 2013.

As the Committee is now a Sec 355 Committee of Council the audited financial statements for the period ending 31 August 2013 are separately forwarded for Councillors information.

For Information

Noted

GLENN CARROLL
GENERAL MANAGER

259 **RESOLVED:** Cr Niven and Cr Best that except where otherwise dealt with the Corporate Services report be adopted.

12 December 2013

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (8 December 2013)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6 - general maintenance
 - placed rock barriers to stop trucks from entering picnic area at the rest area
 - complete reseals
 - remove fallen trees

SH17 - general maintenance

MR398 - general maintenance

MR236 - general maintenance

MR237 - general maintenance
 - remove fallen trees

MR239 - general maintenance
 - remove fallen trees

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- completed Driftway Road widening
- started Pinnacle Road widening
- completed minor widening on Morans Road

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- general maintenance
- repairs to Beasleys Bridge
- cleared Quondong Road shrubs for sight distance
- sealed Heathcote Lane causeway to reduce damage during floods
- re-sheeted Heathcote Lane
- maintenance graded Eurabba Lane, Nowlans Road, Kangaroo Road, Major West Road, Quondong Road, Yambira Road, Muncks Lane, Woodgates Road and McAllisters Road

1.4 Urban Maintenance/Construction

- general maintenance
- sealed back lane between Melyra Street and North Street
- constructed a traffic island in Melyra Street
- ground footpath trips
- lift various trees

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general maintenance

2.2 Cemeteries

The following graves have been prepared from 4 November 2013 to 8 December 2013

Grenfell Lawn	–	Nil
Grenfell	–	Nil
Bimbi	–	Nil
Caragabal	–	Nil

The following maintenance has been carried out in the last month:

- topped up graves
- mowed and wiper-snipped around graves
- sprayed for Spiny Burrgrass

THE DIRECTOR ENGINEERING'S REPORT

2.3 Sewer Mains

- Two (2) sewer choke has been attended to during the last month.
- constructed outflow monitor at the sewer works

2.4 Private Works

- slashed blocks for several rate payers
- hired equipment to SAS for sealing contractors

2.5 Other

- replaced coloured bulbs in Main Street
- cleaned Main Street footpath
- cleared around Bimbi Fire Station
- constructed new cell at the tip
- constructed gravel pad for Quandialla recycling

2.6 Vandalism

Urban	- Taylor Park toilet door damaged	\$450.00
Rural		Nil

Total Cost: \$450.00
Progressive Cost Urban: \$4,625.00
Progressive Cost Rural: \$4,410.00
(from 1/7/2013 to date)

2.7 Damage to Infrastructure

- MR398 – 16 lengths of guardrail destroyed
- Main Street Roundabout – bricks broken
- Rose Street – Sign

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continuing Pinnacle Road widening
- Maintenance grading

THE DIRECTOR ENGINEERING'S REPORT

3.2 Urban

- general maintenance

For Information

Noted

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PL.1113	Toyota Kluger	Fit out
PL.5145	Compressor	Repair brakes, wiring, leaks
PL.4083	Dynapac self-propelled roller	Repairs to Air Conditioner and fan
	Grenfell Pool	Removed backwash pump and manually backwashed with Air Compressor
PL.4107	Isuzu Ausroads Patch Truck	Major service
PL.4053	Cat 12H Grader	New hydraulic hose, coolant hoses
PL.4101	Volvo Loader	Remove, service and replace radiator

The following vehicles have been replaced:

• Toyota Kluger	\$39,490	(Watson Toyota)
Less PI01105 Nissan X-Trail trade in (A. Milne)	<u>\$15,000</u>	
Net Cost	\$24,490	
• Toyota Aurion	\$27,169	(Bathurst Toyota)
Less PI.1100 Toyota Aurion (Nirupan)	<u>\$11,911</u>	
Net Cost	\$15,258	
• Holden Commodore	\$35,822	(Frank Spice Forbes)
Less PI.1101 Toyota Aurion (General Manager)	<u>\$11,000</u>	
Net cost	\$24,822	
• Toyota Kluger	\$38,849	(Bathurst Toyota)
Less PI.1108 Toyota Aurion (Director Engineering)	<u>\$13,611</u>	
Net Cost	\$25,238	

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine Maintenance on SH6 and SH17 continues.

The reseals on SH6 have been completed and the small reseals on SH17 have been completed.

The SH6 rehabilitation works at Porters Mount Road is scheduled to commence in February 2014.

For Information

Noted

6. Noxious Weed Report – November, C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed –African Boxthorn, St Johns Wort, Scotch Thistle, Blackberry, Wild Radish, Sweet Briar, Spiny Burrgrass
- Areas sprayed – Iandra, Bungalong, Cudgymaguntry, Bumbaldry, Yambira, Tyagong, Coba, Brundah, Bogalong, Maudry, Yuline, Wheoga, Pullabooka, Tirranna, Marsden, Trigalana, Berrigan, Minijary, Caragabal, Barbingal, Bolungerai, Bimbi
- Inspected high risk roadsides, TSRs, Council owned land, Rail and other high risk sites.
- Bio control –St Johns Wort Chrysolina beetle transferred to other infestations. There is an increase in beetles with excellent results in some infestations. Article about Chrysolina beetles placed in The Grenfell Record
- Followed up on maps and phone calls supplied by Committee members
- 3 Property re inspections carried out during this month.
- Conducted a new mapping presentation with surrounding council weed officers as guests. Presentation went well.
- Extra person to assist the Noxious Weeds Officer has provided great results with a lot more ground being covered. We have received favourable comments from the public have been received on areas treated.
- Greenethorpe – Grenfell rail line and yards sprayed by John Holland contractor.

For Information

Noted

7. School Based Traineeships, P1.3.9

Interviews were conducted with three (3) year 10 students at the Henry Lawson High School for a school based traineeship in Automotive Heavy Vehicle (Mechanical) for 2014 and 2015 to replace Curtis Johnson who will complete his traineeship at the end of this year.

Jadien Scott-Burns has been offered the traineeship and will join Michael Walker who will be in his second year of Horticulture in 2014.

This is a great program for young students to gain the first year of an apprenticeship whilst still at school.

For Information

Noted

8. Draft Strategic Business Plan for Sewer, S1.4.6

The NSW Public Works was commissioned to update Council's 2006 Strategic Business Plan for Sewer as part of CENTROC's regional plan to have every member Council compliant with best practice.

Workshops were conducted in April 2013 to address the various issues associated with the Plan, the proposed sewer rate increases for the next 30 years, the amended 30 year Capital Works Program and the construction of the new Sewer Treatment Plan in 2028/2029 with a loan at that time of \$1.9 million in today's dollars.

It is proposed to place the draft Strategic Business Plan on public exhibition for 28 days and seek comments from the public. The plan will be resubmitted to Council for formal adoption.

RECOMMENDATION: that Council place the draft Strategic Business Plan for Sewerage Services on public exhibition for a period of 28 days.

260 **RESOLVED:** Cr Best and Cr McClelland that Council place the draft Strategic Business Plan for Sewerage Services on public exhibition for a period of 28 days.

9. Local Government Infrastructure Audit, A3.6.54

In June 2013 Council received the Local Government Infrastructure Audit from the State Government.

The management of assets and in particular infrastructure assets is an extremely important component of a Council's function.

This is recognised by the NSW Government in the actions of the NSW 2021 State Plan. One of the actions was to carry out this Infrastructure Audit of NSW Councils.

THE DIRECTOR ENGINEERING'S REPORT

The Key objectives of the Audit are to:

1. Provide information in relation to the infrastructure backlog in NSW
2. Assess the reliability of the information provided by Councils to determine the backlog
3. Identify trends in infrastructure needs by area and asset type
4. Identify current infrastructure risk exposure

The Integrated Planning and Reporting framework was implemented between 2009 and 2012 and seeks to promote strong communities through partnerships and effective planning. The framework requires all councils in NSW to have asset management planning in place that is integrated with the long term financial planning and strategic direction of Council.

This Audit was conducted using a survey of Councils' infrastructure management processes and practices, historical financial information and through visits to a number of Councils.

The following comments are made on the audit of this Council:

Asset Maturity Assessment

- Council has achieved the core level scoring for 8 tasks (Strategic Plan, Annual Budget, Annual Report, Asset Management Policy, Asset Management Strategy, Asset Management Plans, Governance and Level of Service) out of 11. The remaining 3 tasks being Data and Systems, Skills and Process and Evaluation have been partially completed and it is proposed to finalise these in 2014.

In light of the above, the report shows that this Council is operating reasonably well, with a small amount of improvement to be made.

For Information

Noted

10. Grenfell Pool, P2.3.1

The Grenfell Pool continues to operate satisfactorily, although still with water loss of 15,000 – 20,000 litres per day after recycling.

The very old pool air backwash pump failed on Monday, 11 December 2013. The pump had no information on it and a replacement pump could not be sourced. A replacement water pump has now been purchased and is being commissioned shortly.

On Sunday, 1 December 2013 one electrical phase dropped out which caused the main pump to stop. The pool was closed for the day and it was ascertained that an underground short had occurred in the old wiring between the metre box and the ladies change room. A temporary rewire was carried out to bypass the breakage.

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

11. 2013 National Local Roads and Transport Congress, A3.8.3

The Deputy Mayor and the Director Engineering attended the 2013 National Local Roads and Transport Congress in Alice Springs in The Northern Territory from 12 – 14 November 2013. A number of topics were discussed.

- The Hon Warren Truss MP
 - Roads to Recovery extended to 30/6/2019, Black Spot funding extended to 30/6/2019, Bridge Renewal Programme funding available, 500 rest areas to be constructed in the next three years.
 - First and last Mile – Difficulties with getting large transport trucks into factories etc on a local roads.
- Andrew Hyles, Department of Infrastructure and Regional Development – National Heavy Vehicle regulation to start in early 2014.
- Heavy Vehicle charging and investment reform – currently these charges are not going back to Local Grant.
- Jeff Roorda – 12% of all transport Infrastructure is in poor condition. Many Councils have too much infrastructure to maintain and renew from rates and charges.

The congress allowed both of us to speak to other people about common problems and gave us contacts to follow up.

Further details may be obtained from the Director Engineering and Deputy Mayor.

For Information

Noted

12. Roads to Recovery, A3.8.3

The current Roads to Recovery Programme extends for 5 years from 1/7/2009 to 30/6/2014. The budget per financial year is \$450,876.

Over the life of the programme, Council has overspent to 30/6/2013 \$18,991. As this year is the last year of the Programme, it is proposed to reduce the current budget by this amount to \$431,885.

Council resolved at its 2013/2014 estimates meeting the Roads to Recovery proposal as follows:

- | | |
|--|------------------|
| • Pinnacle Road – strengthen and widen shoulders | \$350,876 |
| • Reseals – Rural Roads | <u>\$100,000</u> |
| | \$450,876 |

It is proposed to vary this program as follows:

- | | |
|--|------------------|
| • Pinnacle Road – strengthen and widen shoulders | \$331,885 |
| • Reseals – Rural Roads | <u>\$100,000</u> |
| | \$431,885 |

THE DIRECTOR ENGINEERING'S REPORT

RECOMMENDATION: That Council revise the 2013/2014 Roads to Recovery Programme as follows:

- Pinnacle Road – strengthen and widen shoulders \$331,885
- Reseals – Rural Roads \$100,000
- \$431,885

261 **RESOLVED:** Cr Halls and Cr Niven that Council revise the 2013/2014 Roads to Recovery Programme as follows:

- Pinnacle Road – strengthen and widen shoulders \$331,885
- Reseals – Rural Roads \$100,000
- \$431,885

W TWOHILL **DIRECTOR ENGINEERING**

262 **RESOLVED:** Cr Brown and Cr Halls that except where otherwise dealt with the Director Engineering's report be adopted.

12 December 2013

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

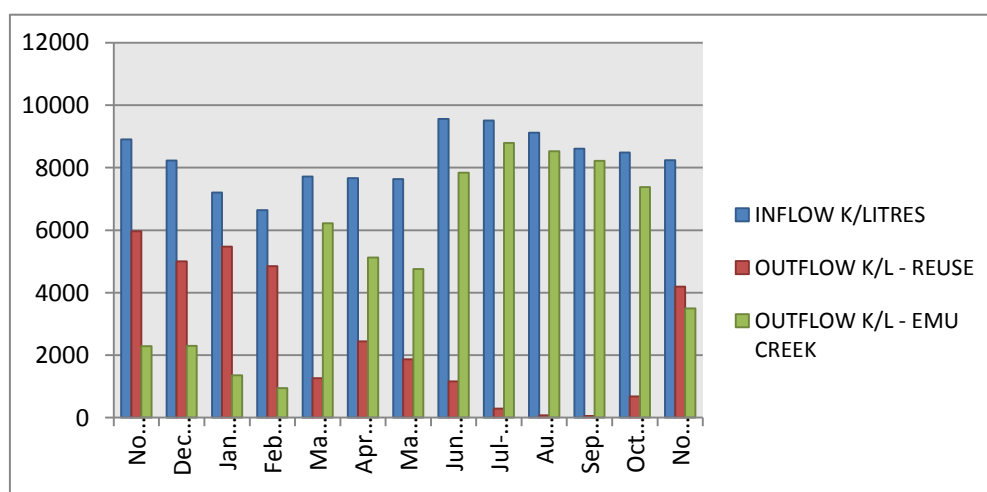
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during November 2013 was 8,234 kl with the daily average of 274.46 kl. Outflow for irrigation for reuse was 681 kl and discharge to Emu Creek 3,493 kl.

The highest daily recording of 474 kl occurred for the 24 hours ending 6.30 am on 18 November 2013 and the lowest of 236 kl for the 24 hours ending 6.30 am on 29 November 2013.

A total rainfall of 27 mm was recorded for the month.



For Council's Information

Noted

2. Animal Control, A4.4.4

Animal control activities for November 2013 were:

a. Companion Animals

Animals Seized: 5 (Dogs)
Animals Impounded: 0
Animals Sold: 0
Animals Surrendered: 0

Animals Returned to Owners: 0
Animals Destroyed: 0
Animals Released: 3 (Dogs)
Animals handed to Rescue Org: 0

For Council's Information

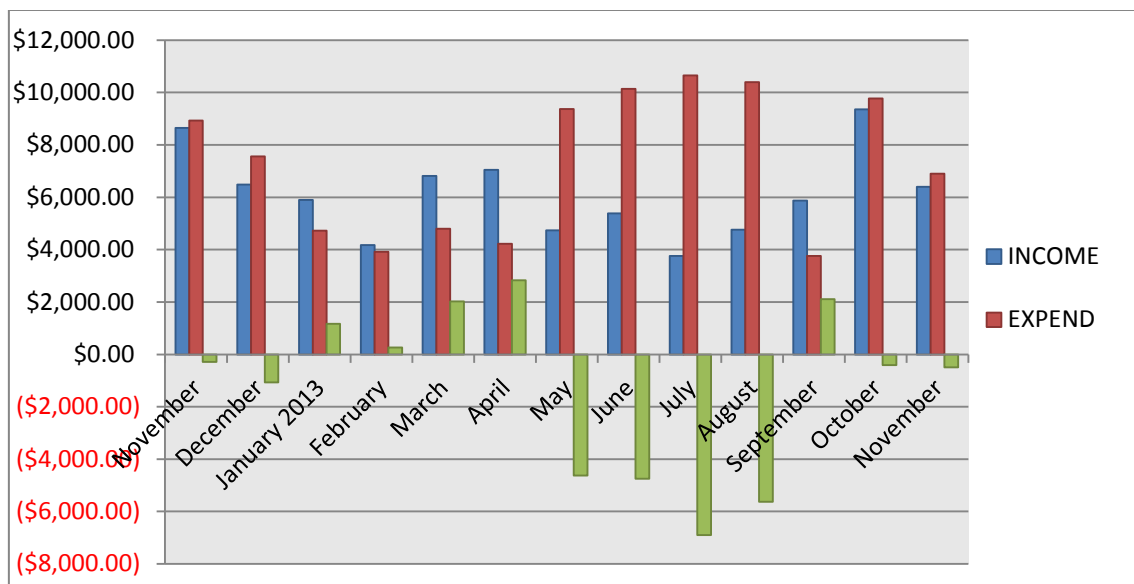
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

3. Caravan Park Operations, P2.3.3

Income for the month of November 2013 was \$6,403.00 with expenditure of \$6,901.34 resulting in an operational loss of \$498.34 for the month.

There were 222 sites occupied for the month of November 2013.



For Council's Information

Noted

4. Quandialla Swimming Pool, P2.3.2

Total Attendance: 1096

Daily Average: 40

Season Ticket Sales: 28 (Family)
8 (Single)

The Quandialla Swimming Pool opened for the season on the 1st November. The grounds are looking refreshed after an off season of painting, removal of light poles and repairs to buildings.

The changeable weather of November made for some very busy days and some extremely quiet days. The pool was opened Tuesdays through to Sunday for November.

Swimming Club started the season with a "Go Swim" day on the 2nd November.

Activities during the month were:

- Training was held on Wednesday and Friday evenings.
- Lap Swimming was held on Tuesday and Thursday mornings.
- Aqua exercises were held on Friday mornings.
- Quandialla Central School came for sport on Wednesday afternoons and for "Active After School" on the 27th & 28th.
- Caragabal Public School came for "Active After School" on Monday and Friday afternoons.

For Council's Information

Noted

5. Grenfell Swimming Pool, P2.3.1

Total Attendance:	3129	School Usage:	579
		Other Usage Groups	373
Daily Average:	104	Season Ticket Sales	
		Adult 4	
Cash Attendance:	221 (Child)	Pensioner 2	
	80 (Adult)	Family 28	
		Child 7	
Season Ticket Attendance:	1318 (Child)		
	558 (Adult)		

- Swimming Club is very strong this season with a 130 swimmers
- Gentle exercise classes have also commenced being conducted by Community Health
- St Joseph's School commenced a 10 day Swim & Survive programme on 18 November 2013 with 50 students

For Council's Information

Noted

6. Companion Animals Amendment Act 2013

Council is advised that the *Companion Animals Amendment Act 2013* (the Act) came into force on Monday 18 November. The purpose of the Act is to promote responsible pet ownership and enhance community safety.

Amendments to the *Companion Animals Act 1998* include:

- Significant increase to council powers and penalties to enforce lifetime cat and dog registration to address low registration rates and promote responsible pet ownership.
- New power for councils to declare a dog as 'menacing', with appropriate controls, to better deal with dogs that are aggressive, and have the potential to attack, but that do not meet the threshold to be declared 'dangerous'.
- New power for councils to immediately seize a dog for the purpose of microchipping and registration for which a notice of intention has been issued to declare the dog as menacing, dangerous and restricted so the dog can be traced.
- New power for councils to seize and destroy dangerous dogs where control requirements are breached one time only, and to seize and destroy menacing dogs where control requirements are breached twice within 12 months.

The following key changes to the *Companion Animals Regulation 2008* commenced on Monday 18 November:

- Removal of exemption that previously allowed recognised breeders to sell unmicrochipped companion animals to pet stores.

For Council's Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
28/2012	Fr R Thompson	Subdivision	\$0	Lot: 14 Sec: 12 DP: 758473 Young Street GRENFELL NSW 2810
42/2012 – Modified	Mr CL Latham	Internal Alterations	\$41,451	Lots: 4&5 Sec: D DP: 7915 Caragabal Street CARAGABAL NSW 2810
26/2013	Mr A Whitechurch	New Dwelling	\$270,000	Lot: 123 DP: 1081488 17 Huckel Close GRENFELL NSW 2810
55/2013	Mr R Hawkey	Shed	\$30,000	Lot: 15 Sec: C DP: 7915 Caragabal Street CARAGABAL NSW 2810
56/2013	Mr GC Brenner	Shed	\$23,000	Lot: 736 DP: 754578 56 Derribong Lane GRENFELL NSW 2810
57/2013	Mr TA Brenner	New Dwelling	\$270,000	Lot: 799 DP: 754578 Mid Western Hwy GRENFELL NSW 2810
62/2013	Mr JP Wade & Ms JA Underwood	Swimming Pool	\$18000	Lot: 246 DP: 754583 380 Gerrybang Road GRENFELL NSW 2810
63/2013	Mr M S Squires	Shed Dwelling	\$25,000	Lot: 7 DP: 1063500 109B Simpsons Drive GRENFELL NSW 2810

For Council's Information

Noted

2. Development Application, DA 26/2005

At its Ordinary Meeting held on 15 August 2013 Council resolved to “defer the determination of the application so as to allow the applicant the ability to liaise with the EPA regarding compliance issues with their licence”.

Council has not been notified by either the applicant or EPA as to any progression of the issues.

It is appropriate that Council now determine the application. Due to no changes being advised, is recommended that Council resolve to refuse the amendment in accordance with the original recommendation.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

DEVELOPMENT PROPOSAL – Modified Development of the Existing Open Cut Gold Mine and Processing Plant pursuant to section 96(2) of the Environmental Planning and Assessment Act 1979.

Purpose

The purpose of this report is to provide the comprehensive consideration and assessment of the following Development Application including supporting documentation in accordance with the relevant matters to be considered as outlined under 79C of the Environmental Planning and Assessment Act 1979, (as amended).

Development Application No: 26/2005

Applicant: Resource Base Limited

Property: Lots: 204 & 208 DP: 754579 Lot: 15 DP: 13216, Lot: 215 DP: 723436 and Crown Land

Parish of Bumbaldry, County of Monteagle, 2715

Mid Western Highway, Bumbaldry

Proposal: Modification of the existing consent to incorporate a change in hours of operations, specifically to extend crushing circuit operation hours from 1pm Saturday to 5pm Saturday.

Introduction

This report provides the consideration and assessment of the proposed development in accordance with the Environmental Planning and Assessment Act, 1979 (as amended) prepared for determination of the subject development application.

Background

Council has previously approved Development Application 26/2005 for the land use of an open cut gold mine and processing plant, bores and pipelines and associated infrastructure subject to conditions. The original application was designated development and the site is licenced pursuant to Section 55 of the Protection of the Environment Operations Act 1997, Licence No 12845

The modified development will require the approval of NSW Environmental Protection Authority as the modification involves propose changes to the EPA licence. Weddin Shire Council is the consent authority for the proposed development and the determining authority.

Subject Site

The site is bounded by the Mid-Western Highway and surrounding development comprises adjoining farmland and in close proximity to the location of Bumbaldry.

Proposed Development

The subject development application seeks to modify Development Application 26/2005 to incorporate a change in hours of operations, specifically to extend crushing circuit operation hours from 1pm Saturday to 5pm Saturday.

The applicant provides justification for the proposal with the following:

“Initially the extended break of Easter saw our stockpile of fine crushed ore reduced to a very low level. This position was compounded with the Anzac Day public holiday and since the end of day light savings on 14 April with ever shortening days.

A further complication has been the need to curtail or suspend crushing on days when the prevailing wind has been from the SE. Our closest neighbour (Val and Danny Withers) reside immediately NW of the project site. In addition with shorter days and the potential for atmospheric inversion during the morning and returning late afternoon we are experiencing conditions leading to amplification of noise levels emanating from the activity of the crushing circuit.

Further complications are created under inclement weather conditions with wet ore and the ore is increasing in hardness now that we have mined through the surficial areas and moved into the fresh rock of the ore body proper. Both of these conditions result in lower throughput.

To create greater flexibility with crushing activities and still allow for continued curtailment or suspension as and when conditions require and yet maintain fine ore stockpiles to provide for continued operation of the process circuit while at the same time maintain the shortest project life we seek to extend the Saturday crusher operating time from 1pm to 5pm.”

Statutory Framework

Consideration of the relevant statutory planning controls applicable to the proposed development is provided below:

1. Environmental Planning and Assessment Act, 1979 (as amended)

The Environmental Planning and Assessment Act, 1979 in conjunction with its Regulation 2000 and Model Provisions 1980 establishes the framework for the environmental planning system within NSW.

Development requires the relevant development consent from an appropriate determining authority in accordance with the provisions of Part IV of the Act. Weddin Shire Council is the Determining Authority with the EPA being the Approval Authority for the issue of the environmental protection licence.

A Development consent granted under the Environmental Planning and Assessment Act 1979 may be modified on application made pursuant to Section 96 of the Environmental Planning and Assessment Act 1979.

This application has been assessed under Section 96(2) which is as follows:

Section 96 – Modification of Consents –

(2) Other modifications

A consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if:

- (a) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which consent was originally granted and before that consent as originally granted was modified (if at all), and*
 - (b) it has consulted with the relevant Minister, public authority or approval body (within the meaning of Division 5) in respect of a condition imposed as a requirement of a concurrence to the consent or in accordance with the general terms of an approval proposed to be granted by the approval body and that Minister, authority or body has not, within 21 days after being consulted, objected to the modification of that consent, and*
 - (c) it has notified the application in accordance with:*
 - (i) the regulations, if the regulations so require, or*
 - (ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and*
 - (d) it has considered any submissions made concerning the proposed modification within the period prescribed by the regulations or provided by the development control plan, as the case may be.*
- (3) In determining an application for modification of a consent under this section, the consent authority must take into consideration such of the matters referred to in section 79C (1) as are of relevance to the development the subject of the application.*

2. State Environmental Planning Policies

All applicable SEPPS have been taken into account in the assessment of the application

3. Weddin Local Environmental Plan 2011

The Weddin Local Environmental Plan 2011 is the principal local planning instrument applicable to the proposed development upon the subject site.

Council Codes and Development Control Plans
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Nil

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Consultation in respect of Development Application

Public Exhibition

The development application was placed on public exhibition for 30 days as required. Adjoining property owners of the development site were notified of the proposed development, and an advertisement placed in the Grenfell for the duration of the exhibition period.

Council received 1 submission in respect of the application. A summary of concerns raised and an assessment comment on these concerns is provided below:

SUBMISSION 1

Comment: The impacts of the increase in the hours of operation will produce more noise in the rural area

Assessment response: The concerns raised with existing noise issues will be increased with the extension of the hours of operation.

EPA Referral

In accordance with the requirements of the act the application and adjoining land owners submission was forwarded to the EPA for provision of their general terms of approval. Council received their response in which it was indicated that the authority would not support than extension to the currently approved hours of operation. The EPA has indicated that the activities at the Mine are not currently being undertaken in accordance with the requirements of its EPL and current consent.

Internal Assessment

BCA Assessment

Not applicable

Engineering Assessment

Not applicable

ENVIRONMENTAL ASSESSMENT

Section 79C(1) of the Environmental Planning and Assessment Act, 1979 outlines the statutory requirements to be considered in the determination of a development application. Based on the findings of the Section 79C assessment, site inspection(s) and comments from consultation, the following matters are highlighted as being particularly relevant in the assessment of the proposed development.

79C (1)(a) (i) any Environmental Planning Instrument

Weddin Local Environmental Plan 2011

S79C(1)(a) (ii) any Draft Environmental Planning Instrument that has been publicly exhibited.

Nil

S79C(1)(a) (iii) any Development Control Plan (DCP)

Nil

S79C(1)(a) (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph)

Consideration has been given to the Environmental Planning and Assessment Regulations including Model Provisions.

S79C(1)(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

The increase in the hours of crushing will produce an increase in the noise currently produced from the facility. The location of the facility within the quiet rural environment currently impacts on the amenity of the neighbouring properties both through noise and visual characteristics.

Extending the hours, taking into account the current identified non compliances, would provide further inappropriate impact on these properties.

S79C(1)(d) any Submissions Made in Accordance with this Act or the Regulations

EPA Response

“When the Environmental Impact Assessment (EIS) was assessed by the EPA, consideration was given to the predicted noise levels and the impact such noise levels would have in a quiet rural environment. Taking into consideration those predicted noise levels, it was determined that it was appropriate that operations at the Mine be limited to the hours identified above. It should be noted that the noise prediction modelling was limited to three (3) properties and does not appear to consider noise generated by crushing activities. The EIS does not consider the potential noise impacts at the residence that provided a submission.

Additionally, to mitigate noise levels, the EIS proposed a number of actions including positioning the crushing and processing plant behind the ridge line to maximise topographic shielding. The crusher is currently located above the ridge line and above the height of the noise bund, therefore noise during its operation is not being mitigated.

Since the Mine has been operational, the EPA has received one (1) complaint regarding excessive noise. In response, the EPA has undertaken noise monitoring at that residence for a period of three (3) weeks. The Mine was not notified that such monitoring was being undertaken and it is considered that operations during this period were consistent with “normal” operations. This monitoring found numerous significant, exceedences of the Mines noise limits on a number of days and at varying times. Noise from crushing activities is audible throughout the monitoring and would appear, at this time, to be the main contributor the excessive noise levels.

As activities at the Mine are not currently being undertaken in accordance with the requirements of its EPL and current consent, the EPA will not support an extension to the currently approved hours of operation.”

CONCLUSION

While the proposed increase in the hours of operation are minor in relation to the overall operation of the facility, the submission received and the extent to which the EPA has indicated non-compliance with the consent and EPL will be amplified should this extension be granted. It is considered that the impact on the amenity of the adjoining rural land uses including rural residences is such that any increase in operations would be considered inappropriate at this time.

It is noted that the EPA have indicated they may give consideration to the proposed extension should the mine commit to implementing all feasible and reasonable noise mitigation measures to reduce noise and when compliance with the EPLs noise limits is achieved.

RECOMMENDATION: that Modified Development Application 26/2005 incorporating a change in hours of operations, specifically to extend crushing circuit operation hours from 1pm Saturday to 5pm Saturday be refused due to:

- 1) The increase in operation hours will have a negative impact on the amenity of the adjoining rural land use in relation to noise.
- 2) The operations of the site are not consistent with the existing approval in relation to plant operation and position. The notification that the EPA will not support changes to the EPL demonstrates non-compliance with current conditions of consent and licencing requirements that form the controls to appropriately deal with environmental impacts such as noise.

263 RESOLVED: Cr Niven and Cr Brown that Modified Development Application 26/2005 incorporating a change in hours of operations, specifically to extend crushing circuit operation hours from 1pm Saturday to 5pm Saturday be refused due to:

- 1) The increase in operation hours will have a negative impact on the amenity of the adjoining rural land use in relation to noise.
- 2) The operations of the site are not consistent with the existing approval in relation to plant operation and position. The notification that the EPA will not support changes to the EPL demonstrates non-compliance with current conditions of consent and licencing requirements that form the controls to appropriately deal with environmental impacts such as noise.

3. Weddin Primary Production Strategy and Rural Settlement Supply & Demand Analysis, T2.1.10

A meeting took place with Council's General Manager, Director Environmental Services and Planning & Infrastructures' Regional Director and Department Officer on 7 November 2013 to discuss the status of the abovementioned strategies.

In the meeting the Planning & Infrastructure Officers indicated the following:

"In relation to the draft Weddin Primary Production Strategy I wish to advise the following:

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- *A thorough assessment of the strategy work has been undertaken and there is concern with the recommendation that the minimum lot size for dwellings on rural land be reduced from 400 ha 250 ha across the local government area. Furthermore NSW Trade and Investment – Primary Industries do not support the minimum lot size reduction and this is an outstanding agency issue.*
- *As discussed additional flexibility for development of rural land may be achieved through a range of model clauses that are now available to Council. Examples of these clauses are attached for Council's consideration – Subdivision for permissible uses, Subdivision for purposes of intensive livestock agriculture or intensive plant agriculture and boundary adjustment clauses."*

Should Council wish to include additional clauses to amend the Weddin LEP 2011 then a Planning Proposal will be required. The Department will work with Council should it wish to pursue this outcome."

The meeting was positive with appropriate and viable outcomes proposed by representatives from Planning and Infrastructure. Advice was received that consideration of model LEP clauses allowing flexibility for Council to consider merit based applications for reduced lot sizes, while maintaining a sustainable, workable rural lot size is recommended. Under these clauses Council will maintain its 400 hectare minimum lot size but have the flexibility, where applicable, to reduce this to 250 hectares.

Careful consideration will need to be given to the circumstances regarding the application, of these clauses. Examples of when these clauses could be used is when considering land uses such as intensive livestock, agriculture or intensive plant agriculture.

In relation to the draft Rural Settlement Supply and Demand Analysis the department is supportive of this work.

Council identified that some of areas zoned for Large Lot living previously zoned 1 (ci) – rural residential should be reassessed. This would take the form of an addendum to the RSSDA work already carried out.

The identification of inappropriate large lot living areas and those being replaced with appropriately located areas is also recommended.

RECOMMENDATION: That Council:

- 1) Maintain its 400 hectare minimum lot size for rural land and prepare a planning proposal for the introduction of flexible model clauses that allow Council to consider reducing the minimum size allotment from 400 hectares to 250 hectares for the purpose of agriculture and construction of a dwelling in appropriate circumstances.
- 2) Identify land currently zoned for large lot living that may be considered inappropriate and identify new areas for inclusion in Councils preparation for an addendum to its Draft Rural Settlement Supply & Demand Analysis.

Cr Hughes previously submitted a written declaration of interest and left the room.

- 264 RESOLVED:** Cr Griffiths and Cr Parlett that:
- i) the minimum lot size for rural land be 250 hectares and Council prepare a planning proposal for the introduction of flexible model clauses that allow Council to consider reducing the minimum size allotment from 250 hectares to 40 hectares to bring Council in line with neighbouring shires for the purpose of agriculture and construction of a dwelling in appropriate circumstances.

Cr Hughes returned to the room.

- 265 RESOLVED:** Cr Brown and Cr Best that Council:
- i) identify land currently zoned for large lot living that may be considered inappropriate and identify new areas for inclusion in Councils preparation for an addendum to its Draft Rural Settlement Supply & Demand Analysis.

RESOLVED: Cr Best and Cr Hughes that the council meeting adjourn for morning tea.

Council adjourned for morning tea: 10.30 am

Council resumed at: 10.57 am

- 266 RESOLVED:** Cr McClelland and Cr Niven that the council meeting resume

4. Development Application DA 60/2013, Demolition of Existing Buildings and Erection of a Medical Centre, Lot 1 DP 973530, Lot 10 Sec 20 DP 758473 and partial demolition and alteration and additions to building on Lot 2 DP 223485 with consolidation of lots.

Introduction

Demolition of Existing Buildings and Erection of a Medical Centre, Lot 1 DP 973530, Lot 10 Sec 20 DP 758473 and partial demolition and alteration and additions to building on Lot 2 DP 223485 with consolidation of lots.

The application is reported to Council for determination given that the application is Advertised Development under *Section 79A of the Environmental Planning & Assessment Act 1979*, as it is classified as a category 1 remediation work, under *State Environmental Planning Policy No.55 (Remediation of Land)*, as it involves remediation work in a heritage conservation area.

Description of Site

The site is made up of three (3) lots including Lot 10 Sect 20 DP758473, Lot 1 DP973530 & Lot 2 DP223485, known as 156 Burrangong Street, Grenfell. The site is defined by Burrangong Street to the west, George Street to the east and Short Street to the south. The site area is approximately 630m².

At the southern end of Lot 10 is a brick building that was a former motor dealer and workshop and agricultural retail shop. There are two (2) 10,000 underground storage tanks on Lot 10 that were used as part of the former motor dealer and workshop. At the northern end of Lot 10 is a timber building with corrugated roof and on Lot 2 is a brick building that is paired with the adjacent butcher's shop (not part of the site).

Description of Proposal

The application seeks development consent for the following:

- Demolition of the existing buildings on the site except for the façade of the retail shop on Lot 2 and the brick party wall to the Butcher Shop;
- Decommissioning of the underground storage tanks in the former motor dealer and workshop building and remediation of the site;
- Construction of a medical centre with five (5) consulting rooms, a dental surgery, a treatment / minor operations room, a practice nurse, reception and medical records storage, staff lunch room, and a meeting room / library with six (6) staff car spaces on-site;
- Construction of a shop on Lot 2 that reuses the existing façade facing Burrangong Street and retains the 'pair' of buildings associated with the adjacent butcher's shop. Note: The future use of this 'shop' is subject to a further development application;
- Consolidation (subdivision) of the three (3) lots into a single lot; and
- Works ancillary to all of the above types of development including earthworks, vegetation clearing, site remediation (if required), works associated with sediment and erosion control, and works associated with construction of utilities and infrastructure etc.

Environmental Impact Statement

In determining a Development Application, a consent authority is to take into consideration such of the matters as are of relevance to the development in accordance with Section 79C(1) of the Environmental Planning and Assessment Act 1979. The following section provides an evaluation of the relevant Section 79C Matters for Consideration for DA60/2013:

S79C(1)(a)(i) Any Environmental Planning Instrument

Weddin Local Environmental Plan 2011

Zoning and Permissibility:

Lot 10 Sect 20 DP758473, Lot 1 DP973530 & Lot 2 DP223485, 156 Burrangong Street, Grenfell are zoned B2 Local Centre under Weddin Local Environmental Plan 2011. The proposed development is permissible with development consent as per the land use definitions as outlined in the Weddin Local Environmental Plan 2011, they include:

*A **medical centre** means 'premises that are used for the purpose of providing health services (including preventative care, diagnosis, medical or surgical treatment, counselling or alternative therapies) to out-patients only, where such services are principally provided by health care professionals. It may include the ancillary provision of other health services'.
Note: Medical centres are a type of health services facility.*

*A **shop** means premises that sell merchandise such as groceries, personal care products, clothing, music, homewares, stationery, electrical goods or the like or that hire any such merchandise, and includes a neighbourhood shop, but does not include food and drink premises or restricted premises. **Note:** The future use of this 'shop' is subject to a further development application.*

Objectives of the B2 Local Centre zone:

In considering whether or not to grant consent to the proposed development, Clause 2.3 of Weddin Local Environmental Plan 2011 provides that Council shall have regard to whether the carrying out of the development is consistent with the objectives of the zone within which the development is proposed to be carried out.

The objectives of the B2 Local Centre zone are:

- To provide a range of retail, business, entertainment and community uses that serve the needs of people who live in, work in and visit the local area.
- To encourage employment opportunities in accessible locations.
- To maximise public transport patronage and encourage walking and cycling.

The proposed development is consistent with the zone objectives as it is a business and community use that will serve the needs of people who live in, work in and visit the local area and its location in the main business street will encourage employment opportunities in accessible locations and encourage walking and cycling.

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Clause 4.1 Minimum Subdivision Lot Size

On the Lot Size Map (LSZ_008A), there is no minimum lot size for subdivision within the prescribed zone. Therefore, any lot size can result from the proposed consolidation as long as it is appropriate and efficient to meet the intended use as a medical centre. This is demonstrated by the proposed layout and floor plans of the proposed development. A condition of consent will apply to ensure that the allotments are consolidated into one (1) allotment.

Clause 5.10 Heritage Conservation

On the Heritage Map (HER_008A)) and in Schedule 5 of the Weddin Local Environmental Plan 2011 the site is not a listed heritage item or on the State Register, nor are there any heritage items shown on surrounding sites within a distance where the proposed development is likely to impact in any way. However, the site is within the Heritage Conservation Area C2 – Grenfell Conservation Area.

Clause 5.10(4) requires Council to consider the effect of the proposed development on the heritage significance on the surrounding area. Clause 5.10(5), requires a heritage management document to be carried out which would consider the requirements outlined in Clause 5.10(4). Accordingly, Council's Heritage Advisor provided heritage comments, which forms part of this application and constitutes as a heritage assessment in accordance with this provision.

In addition, the Heritage Advisor provided further comments during the advertising period which included conditions, which will apply to this application.

Clause 6.6 Essential Services

The site is located in the main street of Grenfell with access to Council's local road network, sewer and water mains, stormwater system, and electricity and telecommunications from local providers. The proposed development will be connected to all of these services and they are considered to be sufficient to support the proposed development.

Clause 6.7 Earthworks

Clause 6.7 (3) states:

Before granting development consent for earthworks, the consent authority must consider the following matters:

- a) the likely disruption of, or any detrimental effect on, existing drainage patterns and soil stability in the locality,*

As this involves only filling existing voids to restore natural ground levels as well as minor ancillary earthworks they will not disrupt or have a detrimental effect on the existing drainage patterns or soil stability.

- b) the effect of the proposed development on the likely future use or redevelopment of the land,*

As this involves only filling existing voids to restore natural ground levels as well as minor ancillary earthworks they will not disrupt or have a detrimental effect the future use or redevelopment of the land.

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c) *the quality of the fill or the soil to be excavated, or both,*

A condition will apply ensuring that any contaminated soils found in removal of the tanks will be taken to an approved waste facility.

d) *the effect of the proposed development on the existing and likely amenity of adjoining properties,*

As this involves only filling existing voids to restore natural ground levels as well as minor ancillary earthworks they will not disrupt or have a detrimental effect on the likely amenity of adjoining properties.

e) *the source of any fill material and the destination of any excavated material,*

A condition will apply ensuring that any fill imported to the site is clean fill and compacted to a suitable level for the development.

f) *the likelihood of disturbing relics,*

There is unlikely to be any disturbance to relics as the site is on the main commercial street of Grenfell and would have experienced significant disturbance previously.

g) *the proximity to and potential for adverse impacts on any watercourse, drinking water catchment or environmentally sensitive area.*

As this involves only filling existing voids to restore natural ground levels as well as minor ancillary earthworks they will not disrupt or have a detrimental effect on nearby watercourses.

State Environmental Planning Policies

The following State Environmental Planning Policies are considered relevant to Council's consideration:

State Environmental Planning Policy (SEPP) No 55 - Remediation of Land

State Environmental Planning Policy No. 55 - Remediation of Land applies to all land and aims to provide for a State-wide planning approach to the remediation of contaminated land.

The previous use of the site was a former motor dealer and workshop and agricultural retail shop. There are two (2), 10,000 underground storage tanks that were used as part of the former motor dealer and workshop. Therefore, a Site Investigation Report was undertaken by Envirowest and submitted with this application.

The Soil Investigation Report states that there is potential for contamination from the two (2) underground storage tanks and that these should be decommissioned and removed. These works constitute a Category 1 remediation work – work needing consent in accordance with Clause 9 of the SEPP No 55 – Remediation of Land because they are to be carried out in an area of heritage conservation under Weddin Local Environmental Plan 2011. As a result, the consent authority must not refuse development consent unless the authority is satisfied that there would be a more significant risk of harm to human health or some other aspect of the environment from the carrying out of the work than in the absence of the work. It is not expected that the remediation of the site will have any impacts on adjacent properties or ground water systems.

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Under Clause 13(2) of the SEPP it states that a category 1 remediation work is identified as advertised development and the period of advertising is 30 days.

Accordingly, the application seeks approval to conduct these works and any ancillary removal and disposal of contaminated structures and soil. Conditions will apply to ensure that the work is completed to an appropriate standard in accordance with this Policy and the Site Investigation Report.

State Environmental Planning Policy (SEPP) No 64 – Advertising and Signage

State Environmental Planning Policy No.64 – Advertising & Signage applies to all land and aims to provide for a State – wide planning approach to ensure that advertising and signage is compatible with the desired amenity and visual character of an area, provides effective communication in suitable locations, and is of high quality design and finish.

Clause 8 of SEPP 64 outlines that the consent authority cannot grant consent to an application to display signage unless it is satisfied that the signage is consistent with the objectives and has satisfied the assessment criteria specified in Schedule 1 of the SEPP.

Schedule 1 Assessment Criteria

1 Character of the area

The proposed advertising sign is compatible with the existing and future character of the area due to the proposed sign being of similar scale to existing signage within the surrounding area.

2 Special areas

The proposed advertising sign does not detract from the amenity or visual quality of any environmentally sensitive areas, heritage areas, natural or other conservation areas, open space areas, waterways, rural landscapes or residential areas.

3 Views and vistas

The proposed advertising sign does not obscure or compromise any adjoining or adjacent views and vistas due to the location and design of the proposed sign.

4 Streetscape, setting or landscape

The proposed advertising sign is an appropriate scale and form for the streetscape as it is of similar design to existing signs within the surrounding area.

5 Site and building

The proposed advertising sign is compatible with the scale and proportion of the site and is located in a position that is appropriate for the layout of the site.

6 Associated devices and logos with advertisements and advertising structures

Not applicable to this application.

7 Illumination

Not applicable to this application.

8 Safety

The proposed development advertising sign will not impact on public safety due to the location and design of the proposed sign.

S79C(1)(a)(ii) Any draft Environmental Planning Instrument

There are no draft Environmental Planning Instruments that apply to the development.

S79C(1)(a)(iii) Any Development Control Plan (DCP)

Development Control Plan – Grenfell & Environs

This DCP was originally intended to support the Interim Development Order ('IDO') No.1 and provides some controls relating to appropriate locations for land uses. These clauses have been superseded by the commencement of Weddin Local Environmental Plan 2011 and no provisions of a DCP may be inconsistent with or seek to address matters that are dealt within in Weddin Local Environmental Plan 2011 – including zoning of land and permissible land uses and minimum lot size.

Section 6 Village Commercial

The proposed development complies with the provisions outlined in this section.

Section 14 Flood Prone Land

Subsequent Weddin Local Environmental Plan 2011 mapping demonstrates the site is just outside land that is in the Flood Planning Area.

Section 15 Heritage Matters

Heritage mapping and provisions are covered by Weddin Local Environmental Plan 2011 and are addressed throughout this report.

Policy for Building & Development

The proposal is required to comply with the Building Code of Australia. Applicants are not required to indicate compliance at the Development Application stage however full compliance must be shown at Construction Certificate stage prior to the issue of a Construction Certificate by the Principal Certifying Authority. Conditions of consent could be placed on any consent as a guide for the applicant in obtaining compliance with the BCA.

Clause 6.1 Toilet Facilities

A condition of consent will apply to ensure that the site shall have temporary or permanent toilet facilities accessible to tradesmen at all times while working at the site.

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Clause 6.2 Signage

A condition of consent will apply to ensure that signage stating the builder's name, builders licence number, address, telephone number, as well as any other signs required by legislation, the WorkCover Authority or any other legal entity are to be erected at appropriate locations at, within or about the construction site.

Clause 6.4 Landscaping

This provision is not achievable due to the proposed development built to the property boundary, which is primarily the built form along Burrangong Street.

Clause 6.5 Demolition

This application seeks approval for the demolition of the existing buildings on the site except for the façade of the retail shop on Lot 2 and the brick party wall to the Butcher Shop;

Clause 6.6 Stormwater Control

The majority of stormwater is to come from roof collection which will drain to George Street. A condition of consent will apply that requires George Street to be upgraded with kerb and guttering to maintain stormwater.

Clause 6.11 Boundary setbacks for residential flats, town houses, commercial, industrial or other types of constructions

The proposed setbacks are considered appropriate due to the location of the existing buildings on the site and the surrounding locality having similar setbacks.

Clause 6.12 Supply of Services

Existing services are connected to the site. Conditions of consent will apply to ensure that the services are connected to an appropriate standard.

Clause 6.13 Access

There is only one (1) vehicle access point to the proposed development and this is by direct access from George Street. A condition will apply ensuring the access point is constructed to Council's standard.

Policy for Notification of Development

This policy applies to the carrying out of public notification and advertising for development in Weddin Shire. Under Part 2 – Commercial and Industrial Development (Clause 6.5) all proposed new commercial developments are to be advertised for a period of at least 21 calendar days from the date of advertisement and adjoining properties should be notified in writing.

However, the *SEPP No 55 - Remediation of Land* extends the advertising period to a minimum of 30 days. Therefore, the proposed development has been advertised for a 30 day period in the local newspaper and adjoining properties notified in writing.

S79C(1)(a)(iia) Any Planning Agreement

There is no planning agreement that has been entered into under Section 93F of the Environmental Planning and Assessment Act 1979 by the applicant in relation to the development proposal. Similarly, the applicant has not volunteered to enter into a draft planning agreement for the development proposal.

S79C(1)(a)(iv) The Environmental Planning & Assessment Regulations

Section 79C(1)(a)(iv) requires the Council to also consider Clauses 92, 93, 94 and 94A of the Environmental Planning and Assessment Regulation. The following provides an assessment of the relevant clauses of the Regulation:

- Clause 92 – The Government Coastal Policy does not apply to Weddin Shire and therefore Clause 92(1)(a) and (b) are not applicable to this development proposal. The proposal does involve demolition of a building and therefore the requirements of AS 2601 will apply in accordance with Clause 92(2).
- Clause 93 – The proposal does not involve the change of a building use for an existing building, or the use of an existing building as a place of public entertainment and therefore the requirement to consider fire safety and structural adequacy of buildings in accordance with Clause 93 is unnecessary.
- Clause 94 – The proposal does not involve the rebuilding, alteration, enlargement or extension of an existing building or place of public entertainment and therefore the requirement to consider the upgrading of buildings into total or partial conformity with the Building Code of Australia.
- Clause 94A – The proposal does not involve the erection of a temporary structure and therefore the requirements to consider fire safety and structural adequacy is unnecessary.

S79C(1)(b) The Likely Impacts of the Development

Section 79(C)(1)(b) requires the Council to consider the likely impacts of the development, including environmental impacts on both the natural and built environments as well as the social and economic impacts in the locality. The following provides an assessment of the likely impacts of the development:

Context and Setting

The site is on the main Street of Grenfell and is defined by Burrangong Street to the west, George Street to the east and Short Street to the south. The site area is approximately 630m².

The surrounding buildings along Burrangong Street are commercial and retail development, with residential development to the east of the site (across George Street) and to the south is a park and war memorial.

Access, Transport and Traffic

Existing traffic access is via three (3) layback crossings, located off Burrangong Street, which are proposed to be removed.

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One (1) vehicle access point is proposed via access from George Street to the six (6) under covered car parking spaces located in the north – east of the site. A condition will apply to ensure that the access is constructed to Council's standard. Off street car parking for visitors to the site will be on Burrangong Street, which is considered appropriate for the proposed development.

Kerb and guttering along George Street is proposed to be constructed to ensure the management of stormwater from the site. A condition of consent will apply.

Public Domain

No adverse impacts on public land are anticipated.

Utilities

The site is located in the main street of Grenfell with access to Council's local road network, sewer and water mains, stormwater system, and electricity and telecommunications from local providers. The proposed development will be connected to all of these services and they are considered to be sufficient to support the proposed development. Conditions of consent will apply to ensure that utilities are connected to the site.

Heritage

Council's Heritage Advisor provided heritage comments prior to the lodgement of the application which constitutes as a heritage assessment. In addition, further comments were provided during the advertising period which included conditions, which will apply to this application.

A copy of the Heritage Advisors comments is attached to this report (Attached 1).

Water

Water supply is available for connection to the site. Stormwater can be accommodated within Council's street drainage system, which required upgrading, a condition of consent will apply.

Soils

Conditions will apply to ensure that the remediation of the site, works associated with sediment and erosion control be completed to an appropriate standard in accordance with the SEPP No 55 – Remediation of Land and the Site Investigation Report.

Air and Microclimate

Limited amounts of dust may be created during the construction phase of the development. The development will not have any ongoing negative impacts on air or microclimate.

Flora and Fauna

The site does not contain any significant vegetation.

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Waste

As outlined in the Statement of Environmental Effects, waste will be produced at several stages during the proposed development including demolition, site remediation, construction, and operation of the medical centre. Conditions will apply ensuring that waste will be appropriately disposed of during each stage of the development.

Energy

A Section J Report will be undertaken on the proposed buildings and will be submitted with the Construction Certificate application. A condition of consent will apply.

Noise and Vibration

Standard conditions of consent relating to construction hours are recommended.

The estimated hours of operation will be 7am to 7pm Monday to Friday and 8am to 5pm on Saturday; therefore, no ongoing noise issues are anticipated in association with the proposed use of the site.

Natural Hazards

The site is not identified as being flood prone or bushfire prone.

Technological Hazards

At the southern end of Lot 10 is a brick building that used to be a former motor dealer and workshop and agricultural retail store. There are two (2) 10,000 underground storage tanks on Lot 10 that were used as part of the former motor dealer and workshop.

A Site Reclassification Report, completed by Envirowest, outlined that the two (2) tanks still contain a mix of fuel and water therefore; they require be pumping out, decommissioning and removing. Conditions will apply ensuring that the work is completed to an appropriate standard in accordance with this SEPP No 55 – Remediation of Land and the Site Investigation Report

Safety, Security and Crime Prevention

The proposed development does not present any unsatisfactory security or crime risks.

Social and Economic Impact on the Locality

There are no identified unsatisfactory social or economic impacts associated with the proposal. The proposed medical centre and shop are assessed to be appropriate in given the business zoning of the land, the availability of infrastructure and services and the character of existing development in the locality.

Site Design and Internal Design

Site and internal design has been prepared with regard to the heritage significance of the surrounding locality in conjunction with the community and Council's Heritage Advisor.

Construction

The proposed buildings are assessed as being capable of complying with the Building Code of Australia. Standard building and construction conditions regarding hours of construction and waste management will apply.

Cumulative Impacts

No unsatisfactory cumulative impacts are identified. The proposal is unlikely to impact negatively on the streetscape or on adjoining properties.

S79C(1)(c) The Suitability of the Site for the Development

It is assessed that the site is suitable for the development, with no identified site constraints that would justify the refusal or request for amendment of the proposal. Conditions of consent will apply to the remediation of the site, including the demolition of the existing buildings. The proposal is consistent with commercial and community land use in the locality.

S79C(1)(d) Any Submissions Received

Public Consultation

The subject Development Application was advertised in the Grenfell Record from the 12 November 2013 until 12 December 2013 and notified to adjoining owners in writing from 12 November 2013 until 12 December 2013, in accordance with *State Environmental Planning Policy No.55 (Remediation of Land)*. Three (3) submissions were received regarding the proposed development. The main issues raised in the submissions followed by an assessment comment are included as follows:

- **Concerns from Adjoining Owner attached to the Proposed Shop (Butcher Shop)**

Assessment Comment: The adjoining owner of the Butcher Shop, which is attached to the proposed shop, has concerns regarding the building elements that are shared between the two (2) buildings. The owner has requested that Council make available the survey plan and plans of the proposed development to enable discussions about the buildings. Council will discuss these issues with the owner prior and during the construction phase.

- **Letter from Medicare Local – Western NSW**

Assessment Comment: Council referred the application to Medicare Local – Western NSW for comment. The comments received refer to operational issues for the medical centre. Accordingly, the document will form part of the tender documentation when Council undertakes this process.

- **West Front Wall**

Assessment Comment: The submission requests that the western front wall have three (3) main arches. The application and this submission was referred to Council's Heritage Advisor for comment and it was confirmed that the design of the proposal is considered to satisfy the heritage significance of the building.

- **Short Street Wall**

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Assessment Comment: The submission requests that the south eastern wall have an arch and small heritage windows. The application and this submission was referred to Council's Heritage Advisor for comment and it was confirmed that five (5) blind windows which will add to the heritage significance of the building and soften the wall which addresses Short Street and viewed when entering the main street of Grenfell. A condition of consent will apply.

- **Veranda Posts**

Assessment Comment: The submission requests that the veranda posts be timber in finish. As per the plans, the veranda posts are timber in finish and are new materials.

- **George Street**

Assessment Comment: The submission outlines that the proposed footpath along George Street is too narrow. The application was internally referred to the Engineering Department and the proposed footpath is considered appropriate.

- **Reuse of Bricks and Materials**

Assessment Comment: The submission requests that the existing bricks are reused within the proposed development. Council is considering the reuse of the bricks where appropriate. A condition of consent will apply.

- **Request for Existing Bricks**

Assessment Comment: The submission requests that the Walton Family have three (3) bricks from the existing buildings due to the family having a strong history with the site. Council would be more than happy to provide this to the Walton Family.

- **Unloading Zone**

Assessment Comment: The submission outlines that the loading zone is unsafe. The application was internally referred to the Engineering Department and the proposed loading zone is considered appropriate.

S79C(1)(d) The Public Interest

Community Interest

There are no wider community interest issues or requirements of concern identified in association with this development. It is assessed that the proposal serves the public interest by enabling the construction of a medical centre and shop that will service the Grenfell community.

Conclusion

The development application proposes Demolition of Existing Buildings and Erection of a Medical Centre, Lot 1 DP 973530, Lot 10 Sec 20 DP 758473 and partial demolition and alteration and additions to building on Lot 2 DP 223485 with consolidation of lots, 156 Burrangong Street, Grenfell. The application was lodged with Council on 12 November 2013 by Applicant Weddin Shire Council.

The application was supported by a Statement of Environmental Effects and development plans prepared by iPlan Projects and Design West which provide sufficient information to allow assessment of the proposal.

The proposed development has been assessed to be consistent with the requirements of Weddin Local Environmental Plan 2011 relating to development in the zone and is consistent with existing land-use activities of the locality.

The development application was advertised in the local newspaper and notified to adjoining land owners for a period of 30 days in accordance with the *State Environmental Planning Policy No.55 (Remediation of Land)*. Three (3) objections were received following the advertising process and are addressed in this report.

Having considered the documentation supplied by the applicant, the findings of site inspection(s) and the comments made from consultation, it is assessed that the impacts of the proposal and the likely environmental interactions between the proposed development and the environment are such that Council should not refuse the development application. Accordingly, a recommendation of conditional approval is listed in the recommendation.

RECOMMENDATION: that Development Application DA 60/2013, Demolition of Existing Buildings and Erection of a Medical Centre, Lot 1 DP 973530, Lot 10 Sec 20 DP 758473 and partial demolition and alteration and additions to building on Lot 2 DP 223485 with consolidation of lots, Grenfell be approved subject to the following conditions:

267 RESOLVED: Cr Parlett and Cr Best that Development Application DA 60/2013, Demolition of Existing Buildings and Erection of a Medical Centre, Lot 1 DP 973530, Lot 10 Sec 20 DP 758473 and partial demolition and alteration and additions to building on Lot 2 DP 223485 with consolidation of lots, Grenfell be approved subject to the following conditions as amended with the inclusion of the condition regarding hours of operation.

Cr Griffiths commended the Director Environmental Services on the excellent work he has done in submitting the Development Application to Council.

STATUTORY

REASON: Statutory requirement and public interest.

1. Development is to take place in accordance with the attached stamped plans (DA No 60/2013), documentation submitted with the application and subject to the conditions below, to ensure the development is consistent with Council's consent.
Note: Any alterations to the approved Development Application plans must be clearly identified with the application for a Construction Certificate. The Principal Certifying Authority (PCA) for the project may request an application for modification of this consent or a new application in the event that changes to the approved plans are subsequently made.
2. Prior to commencement of any works, a Construction Certificate is to be obtained and where Council is not the PCA, a copy is submitted to Council.
3. The applicant is advised that the Construction Certificate plans and specification must comply with the provisions of the Building Code of Australia (BCA). In this regard, the development consent plans do not show compliance with the deemed-to-satisfy provisions of the BCA, including:
 - a) Part B1 - Structural provisions
 - b) Part C1 - Fire resistance and stability
 - c) Part C2 - Compartmentation and separation
 - d) Part C3 - Protection of openings
 - e) Clause C3.2&C3.4 - Protection of openings in external walls
 - f) Part D1 - Provisions for escape
 - g) Clause D1.2 - Number of exits required
 - h) Clause D1.4 - Exit travel distances
 - i) Clause D1.5 - Distance between alternative exits
 - j) Part D2 - Construction of exits
 - k) Part D3 - Access for people with disabilities
 - l) Clause D3.5 - Car parking for people with disabilities
 - m) Part E1 - Firefighting equipment
 - n) Part E2 - Smoke Hazard Management
 - o) Part E4 - Emergency lighting, exit signs & warning systems
 - p) Part F1 - Damp and weatherproofing
 - q) Part F2 - Sanitary and other facilities
 - r) Part F3 - Room sizes
 - s) Part F4 - Light and ventilation
 - t) Part F5 - Sound Transmission and Insulation
 - u) Section G - Ancillary Provisions
 - v) Section J - Energy efficiency

Details of compliance with the relevant provisions of the Building Code of Australia and conditions of development consent are to be provided in the plans and specifications for the construction certificate. You are advised to ensure that the development is not inconsistent with Council's consent and if necessary consult with Council's Building Certification Services or your accredited certifier prior to submitting your construction certificate application to enable these matters to be addressed accordingly.

4. The developer is to provide a clearly visible sign to the site stating:
 - a) Unauthorised entry is prohibited;
 - b) Builders name and licence number; or owner builders permit number;
 - c) Street number or lot number;
 - d) Contact telephone number/after-hours number;
 - e) Identification of Principal Certifying Authority.
5. Toilet facilities must be available or provided at the work site before works begin and must be maintained until the works are completed at a ratio of one toilet, plus one additional toilet for every 20 persons employed at the site.
Each toilet must:
 - i. be a standard flushing toilet connected to a public sewer, or
 - ii. have an on-site effluent disposal system approved under the Local Government Act 1993, or
 - iii. be a temporary chemical closet approved under the Local Government Act 1993.
6. All rubbish and debris associated with the development, including that which can be windblown, must be contained on site in a suitable container at all times. The container shall be erected on the development site prior to work commencing. Materials, sheds or machinery to be used in association with the development must be stored and stacked wholly within the worksite unless otherwise approved by Council.
Note 1: No rubbish or debris associated with the development will be placed or permitted to be placed on any adjoining public reserve, footway or road. Note 2: Offenders are liable for prosecution without further warning.
7. That Lot 10 Sect 20 DP758473, Lot 1 DP973530 & Lot 2 DP223485 is consolidated into one (1) allotment prior to the use of the building or the issue of an Occupation Certificate.

SITE REMEDIATION

REASON: Statutory requirement and public safety.

8. Where Council is nominated as the Principal Certifying Authority the applicant is to submit the following information prior to the issue of the Construction Certificate:
 - i.) A soil report from a suitably qualified person indicating the soil classification of the site.
9. Prior to the commencement of any demolition, a detailed site contamination investigation must be undertaken by an independent appropriately qualified environmental consultant in order to provide information on land and ground water contamination and migration in relation to past and current activities and uses that may have occurred on the site. The report is to assess the nature, extent and degree of contamination upon the land. The detailed site contamination report must be sufficiently detailed and be submitted to and accepted by Council's Director of Environmental Services prior to any demolition commencing:

- a) Should the Detailed Site Investigation Report identify that the land is contaminated and the land requires remedial works to meet the relevant criteria in the National Environment Protection (Assessment of Site Contamination) Measure (NEPM) 1999, the following matters must be complied with:-

- i) A Remediation Action Plan (RAP) is required to be prepared and be submitted to Council prior to commencing remediation works. This RAP is to include procedures for the following:
 - Validation sampling and analysis;
 - Prevention of cross contamination and migration or release of contaminants;
 - Site management planning;
- ii) Remediation works shall be carried out in accordance with the requirements of the Contaminated Land Management Act 1997, environmental planning instruments applying to the site, appropriate guidelines and the Protection of the Environment Operations Act 1997.
- iii) Fill importation to the site is to be monitored and classified for remediation of the site or a person with his qualifications. Only 'Virgin Excavated Natural Material' (VENM) is to be imported to the site, as defined within the NSW EPA 'Environmental Guidelines; Assessment, Classification and management of Liquid and Non-Liquid Wastes. 1999'.
- iv) The works shall not give rise to environmental pollution or public nuisance or, result in an offence under the Protection of the Environment Operations Act 1997 or NSW Occupational Health & Safety Act (2000) & Regulations (2001).

10. The site must be remediated in accordance with the Contaminated Land Management Act 1997 and the National Environment Protection (Assessment of Site Contamination) Measure (NEPM) 1999 and details of compliance are to be provided to Council from a suitably qualified Environmental Consultant upon completion of the remediation works.

11. Site remediation must be carried out in accordance with the following general requirements (as applicable):

- a) Remediation works shall be carried out in accordance with the requirements of the Contaminated Land Management Act 1997, environmental planning instruments applying to the site, guidelines made or approved by the NSW Department of Environment and Conservation (formerly EPA) and the NSW Department of Infrastructure Planning & Natural Resources (formerly Planning NSW), Randwick City Council's Contaminated Land Policy 1999 and the Protection of the Environment Operations Act 1997.
- b) Site Audit Report is to be submitted to Council which confirms that the land has been remediated and the site is suitable for the intended development and use and satisfies the relevant criteria in the National Environment Protection (Assessment of Site Contamination) Measure 1999.
- c) The remediation of the site including ground water must fully comply with all relevant Commonwealth and State Legislation, Regulations and Standards.

- d) Any variations to the proposed remediation works or remediation action plan a written statement is to be provided to the Council by the Site Auditor prior to the commencement of such works, which confirms the approval of the amended remediation action plan / works, and**
- e) Underground tanks shall be removed in accordance with relevant NSW DEC/EPA Guidelines; Australian Institute of Petroleum's (AIP) Code of Practice for the Design, Installation and Operation of Underground Petroleum Storage Systems (CP4-1998); and WorkCover NSW requirements. In the event of conflict between AIP Code of Practice and WorkCover requirements the latter shall prevail.**
- f) Any odours from excavated materials shall be mitigated by the use of an odour suppressant, and shall not give rise to an offensive odour as defined in the Protection of the Environment Operations Act 1997. Stockpiles shall also be covered and dampened down to reduce odour and dust impacts.**
- g) All trucks and service vehicles leaving the site shall go through a suitably constructed on site truck wash down area, to ensure no tracking of material occurs from the site onto roads adjoining the site. Details are to be submitted to Council in the Site Management Plan.**
- h) Prior to the commencement and throughout the duration of the remediation and demolition works adequate sediment and stormwater control measures shall be in place and maintained on site at all times. Sediment laden stormwater shall be controlled.**
- i) Remediation work shall be conducted within the following hours:**
 - Monday to Friday 7am – 6pm**
 - Saturday 8am – 5pm**
 - No work permitted on Sundays or Public Holidays**
- j) A sign displaying the contact details of the remediation contractor (and the site manager if different to remediation contractor) shall be displayed on the site adjacent to the site access. This sign shall be displayed throughout the duration of the remediation works.**
- k) Any new information which comes to light during remediation, demolition or construction works which has the potential to alter previous conclusions about site contamination shall be notified to the Council.**

12. A Validation Report shall be prepared by a suitably qualified Environmental Consultant and be submitted to Council upon completion of the remedial works. The Validation report shall be prepared in accordance with relevant NSW Department of Environment and Conservation guidelines including

- Description and documentation of all works performed;**
- Results of validation testing and monitoring;**
- Validation results of any imported fill onto the site;**
- Confirmation and justification as to the suitability of the site for the proposed use**
- The works shall not give rise to environmental pollution or public nuisance or, result in an offence under the Protection of the Environment Operations Act 1997 or NSW Occupational Health & Safety Act (2000) & Regulations (2001).**

13. Hazardous or intractable wastes arising from the demolition, excavation and remediation process being removed and disposed of in accordance with the requirements of WorkCover NSW and the Environment Protection Authority, and with the provisions of:

- **New South Wales Occupational Health and Safety Act, 2000;**
- **The Occupational Health and Safety (Hazardous Substances) Regulation 2001;**
- **The Occupational Health and Safety (Asbestos Removal Work) Regulation 2001;**
- **Protection Of the Environment Operations Act 1997 (NSW) and**
- **Environment Protection Authority's Environmental Guidelines; Assessment, Classification and Management of Liquid and Non Liquid Wastes (1999).**

DEMOLITION

REASON: Statutory requirement and public interest.

14. All demolition work is to be carried out in accordance with the provisions of AS2601 - The Demolition of Structures.

15. The demolition of buildings and the removal, storage, handling and disposal of building materials must be carried out in accordance with the relevant requirements of WorkCover NSW, Occupational Health and Safety Act 2000, Occupational Health and Safety (Hazardous Substances) Regulation 2001, Occupational Health and Safety (Asbestos Removal Work) Regulation 2001, WorkCover NSW Code of Practice for the Safe Removal of Asbestos, Australian Standard 2601 (2001) – Demolition of Structures and the Protection of the Environment Operations Act 1997 and Protection of the Environment Operations (Waste) Regulation 1996.

16. A Site Demolition Work Plan must be prepared for the development in accordance with Australian Standard AS2601-2001, Demolition of Structures. The Work Plan must include the following information (as applicable):

- **The name, address, contact details and licence number of the Demolisher /Asbestos Removal Contractor;**
- **Details of hazardous materials (including asbestos);**
- **Method/s of demolition (including removal of any asbestos);**
- **Measures and processes to be implemented to ensure the health & safety of workers and community;**
- **Measures to be implemented to minimise any airborne dust and asbestos;**
- **Methods and location of disposal of any hazardous materials;**
- **Other relevant details, measures and requirements to be implemented;**
- **Date the demolition works will commence;**
- **General site management, site security, barriers, traffic management and signage hazard identification and control, worker health & safety, work zones and decontamination procedures;**
- **Prevention of cross contamination;**
- **Site drainage and dewatering;**
- **Air and water quality monitoring;**
- **Disposal of hazardous wastes;**

- Contingency plans and incident reporting, and
 - Details of provisions for monitoring implementation of remediation works including details of the person/consultant responsible.
17. The Demolition Work Plan must be submitted to Council before commencing any demolition works. A copy of the Demolition Work Plan must also be maintained on site and be made available to Council officers upon request. Note it is the responsibility of the persons undertaking demolition work to obtain the relevant WorkCover licences and permits.
18. Any building/demolition works involving asbestos products are to be carried out in accordance with WorkCover New South Wales requirements, guidelines and codes of practice.
19. Except with the written approval of Council's Director of Environmental Services all demolition and associated site works (including site deliveries) must only be carried out between the hours of 7.00am to 5.00pm on Monday to Friday inclusive and (except as detailed below) between 8.00am to 6.00pm on Saturdays.
20. All building, demolition and associated site works are strictly prohibited on Sundays, and Public Holidays.
21. During demolition dust emissions must be minimised, so as not to result in a nuisance to nearby activities or result in a potential pollution incident.
22. Adequate dust control measures must be provided to the site prior to the works commencing and the measures and practices must be maintained throughout the demolition, excavation and construction process, to the satisfaction of Council.
23. Dust control measures and practices may include:-
- Provision of geotextile fabric to all perimeter site fencing (attached on the prevailing wind side of the site fencing).
 - Covering of stockpiles of sand, soil and excavated material with adequately secured tarpaulins or plastic sheeting.
 - Installation of a water sprinkling system or provision hoses or the like.
 - Regular watering-down of all loose materials and stockpiles of sand, soil and excavated material.
 - Minimisation/relocation of stockpiles of materials, to minimise potential for disturbance by prevailing winds.
 - Revegetation of disturbed areas.
24. Public safety must be maintained at all times and public access to the site and materials and equipment on the site is to be restricted, when work is not in progress or the site is unoccupied.
25. The roadway, footpath and nature strip must be maintained in a good, safe condition and free from any obstructions, materials, soils or debris at all times. Any damage caused to the road, footway or nature strip must be repaired immediately, to the satisfaction of Council.

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- 26. A temporary safety fence is to be provided to protect the public, located to the perimeter of the site Temporary fences are to have a minimum height of 1.8 metres and be constructed of cyclone wire fencing, with geotextile fabric attached to the inside of the fence to provide dust control, or other material approved by Council.**
- 27. Temporary site fences are to be structurally adequate, safe and be constructed in a professional manner and the use of poor quality materials or steel reinforcement mesh as fencing is not permissible.**
- 28. The public safety provisions and temporary fences must be in place prior to the commencement of any demolition, and be maintained throughout the process if it is proposed to locate any site fencing, hoardings or amenities upon any part of the footpath, nature strip or any public place, the written consent from Council's Building Services section must be obtained beforehand and detailed plans are to be submitted to Council for consideration.**
- 29. That consideration is given to recycled materials and if appropriate Council provide materials of the existing buildings to the Grenfell Museum for display or the development of an interpretation area in the building development.**
- 30. That a Dilapidation Report be completed by a suitably qualified persons on the existing Butcher Shop and proposed Shop prior to the issue of a Construction Certificate. The report shall incorporate photographic and structural record of the buildings with a copy to be forwarded to owners of the buildings for verification and acceptance.**

ENVIRONMENTAL

REASON: Statutory requirement and public interest.

- 31. Erosion and sediment control measures are to be established prior to commencement of construction and maintained to prevent silt and sediment escaping the site or producing erosion.**
- 32. Construction or demolition that is audible in any dwelling on an adjoining lot may only be carried out between 7.00 am and 6.00 pm on Monday to Friday, and 8am to 5pm on Saturdays. No construction or demolition is to be carried out at any time on a Sunday or a public holiday. *Note: The principal contractor shall be responsible to instruct and control their sub-contractors regarding the hours of work.***
- 33. The applicant will ensure that all machinery and traffic movement areas are continually watered when in use in order to prevent raised dust from becoming a nuisance to neighbouring properties.**
- 34. All waste associated with the construction works is to be appropriately collected, stored and disposed of at an approved waste facility.**

ENGINEERING

REASON: Statutory requirement and public interest.

35. The applicant is to prepare and implement a Traffic Management Plan that provides necessary direction to traffic or pedestrian movement through or past the work site. The Traffic Management Plan is to be prepared by a suitably qualified person in accordance with the provisions of the relevant Australian Standards and is to be submitted to Council for approval PRIOR to its implementation.
36. That kerb and guttering be constructed in George Street in consultation with Council's Heritage Advisor and Council's Engineering Department prior to use of the buildings or issue of an Occupation Certificate
37. That a concrete footpath be constructed in George Street in consultation with Council's Heritage Advisor and Council's Engineering Department prior to use of the buildings or issue of an Occupation Certificate.
38. That the three (3) existing crossovers located along Burrangong Street be removed and replaced with kerb and guttering prior to use of the buildings or issue of an Occupation Certificate.
39. Trade waste material is not to be discharged into Council's sewerage system and/or stormwater system, without first obtaining written approval under Section 68 of the Local Government Act 1993 from Council. The conditions of the approval are to be complied with in all respects. *Note: This may necessitate the installation of an approved trade waste system including approved tanks, pits, sumps and arrestors.*
40. That the site be connected to Council's reticulated sewer system in George Street at the applicants cost.
41. That the site is connected to reticulated water, electricity and telecommunication services at the applicants cost.
42. That the stormwater be directed to George and Burrangong Streets.

HERITAGE ADVISOR

REASON: Statutory requirement and public interest.

The developer is to have regard for the recommendations of Council's Heritage Advisor, as follows:

43. An archival recording is to be submitted and agreed by Council's Heritage Advisor prior to any works commencing on the sites and issuing of a Remediation or Construction Certificates.
44. The heritage archival recording is to be made according to the NSW Heritage Manual Guidelines, and to include black and white and colour photography, black & white blow-ups and various media contact sheets, all printed on acid-free paper, and colour transparencies. Digital media also to be included with clearly labelled software programme and e-version. All media, together with various medium photo location plans and indexes, negative-slide-prints sleeves, scaled existing building plans, all relevant reports, etc., are all to be housed in an acid and dust free folder, with a protective outer jacket.

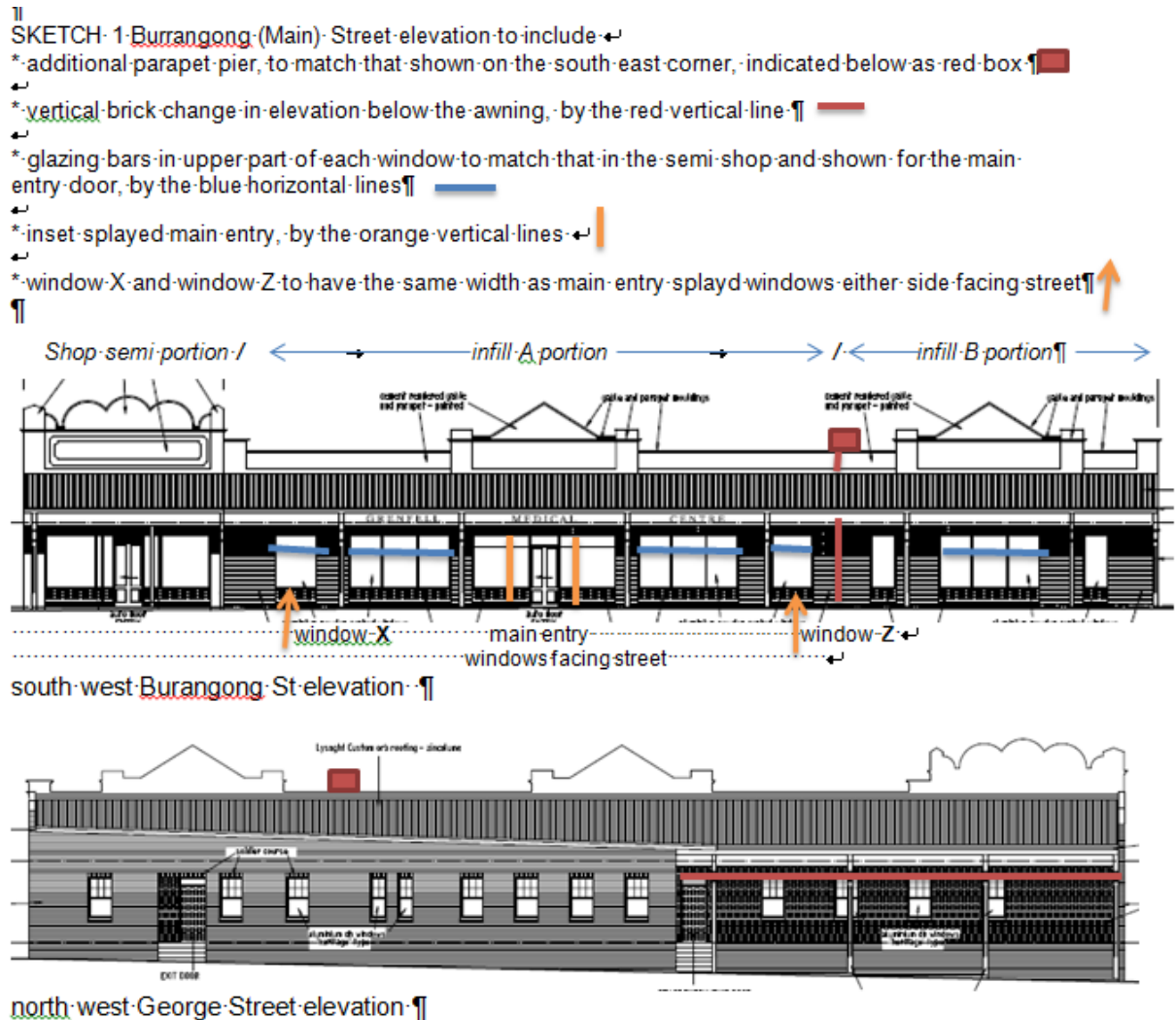
45. The Archival Recording master copy is to be accessioned into the Council's local studies library and a second colour copy given to the Grenfell Historical Society.

NOTE: the Archival Recording is to include:

- **Industrial heritage elements and relationships in each of the three structures, both internal and externally within the immediate and wider setting and contexts;**
 - **Technical construction technique details and their context, and.**
 - **The Remediation Report: corner building is a purposed built service garage, with recorded three petrol bowers and tanks, and still in-situ service pits. Its floor level is below that of Main Street and includes service pits and bowser caps. The sought removal of hydro-carbons would have irreversible impact on the historic garage.**
 - **The Remediation Report will require a comprehensive site and environs history and chronology.**
 - **Various other professional reports undertaken since the site was acquired by Weddin Shire Council, and copies of all Council reports and minutes.**
- 46. All windows and their frames are to be fitted into the inside masonry skin and not flush with the finished external walling. External mouldings to be included on the sample board.**
- 47. Introduced brick string courses on duo chrome bricks and decorative brickwork on the upper walls and use of duo chrome brickwork for sill and soldier brickwork, and both these to be flush and in-plane with external wall. Introduce a vertical inset in the brickwork as shown on (see sketch 1) and include another pillar to the parapet in infill portion B (see sketch 1).**
- 48. Burrangong Street elevation windows infill glazing units are to include an upper glazing horizontal bar in each window, the same as shown for the windows either side of the main entry, as shown on sketch 1. The two single glass panels, marked X and Y in infill portion A on Sketch 1, are to have the same width proportions as the street facing panels in the modified splayd main entry. Windows on Burrangong Street elevation are to remain 'active' in the streetscape irrespective on an internal use. Climatic, privacy and security treatments to be internal. Window tinting will not be approved.**

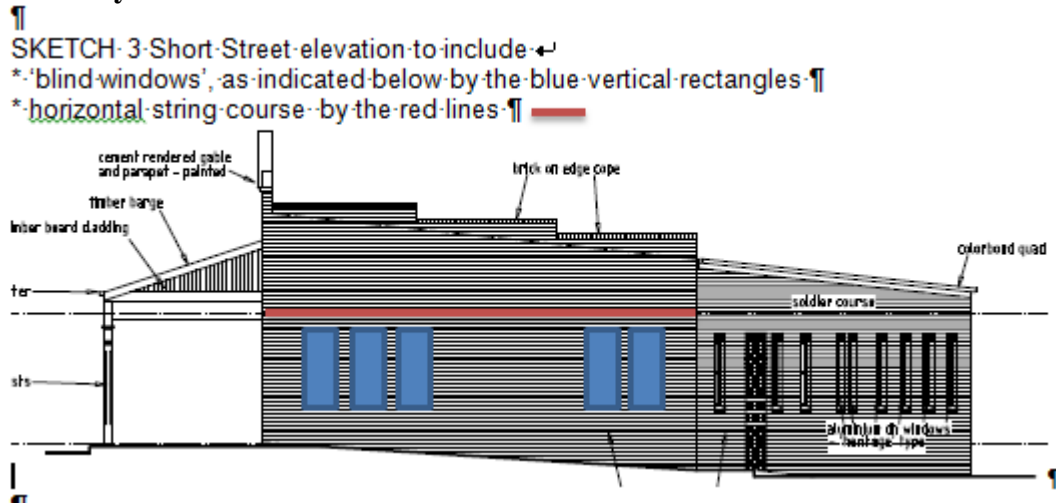
49. Burrangong Street elevation brickwork, introduce a vertical inset in the brickwork as shown on (see sketch 1) and include another pillar to the parapet in infill portion B (see sketch 1).

Note: All reference to inset splayed main-entry be deleted.



50. Burrangong Street elevation verandah is use traditional timber dimensions, simple profiles and detailing, and a sample to be included in the sample board. The verandah is to be self-supporting.
51. George Street veranda (over the car parking spaces) to continue as part of the main roof with appropriate sized bulkhead to George Street elevation.
52. George Street elevation windows brickwork is to be flushed with the finished external façade, including the vertical soldier course above and bull-nosed sill bricks, and with no above windows horizontal string course.
53. George Street elevation windows' upper sashes to use plain glass sheets, or simple 'vertical cross' glazing bars.

54. Short Street (south-east) elevation is to include 'blind windows', each having traditional single vertical proportions and arranged in two asymmetrical groupings of three (3) Burrangong St end and two (2) George Street end (see sketch). The 'blind windows' are to include the same flush sills and vertical soldier header brickwork as the George Street elevation fenestrations. The 'blind windows' maybe incorporated into the site Interpretation Plan (see sketch 3). Above the 'blind windows' a horizontal string brick course is to be introduced using the duo chrome secondary brick colour the same as used for the sill and soldier courses.



55. All works specification for the semi shop building are to clearly require:
- Only soft mortars to be in and/or adjoining original fabric of the semi shop, including any new or introduced brickwork and connections with the adjoining infill;
 - Impervious joint/s to be inserted between original and all new work: and
 - The original shop space to retain its timber floor boards and sub structure.
56. All materials and colours to be shown on a sample board, such but not exclusively to those listed, and the sample board agreed with Council's Heritage Advisor prior to the issuing of a Construction Certificate.
57. Façade brick colour and texture are to be similar to that as existing in the semi attached shop. Mottle, speckled or light coloured bricks will not be approved.
58. Other external surfaces colours and textures (including renders, panels and the like) to be in-keeping with the textures and colour pallet suitable commensurate of the late Victorian and early 20th century streetscapes of Grenfell.
59. Fenestrations materials: It is strongly advised timber to be used for the fenestrations.
If power-coated metal persists for the windows and doors, sections must be fine slim line profiles and proportions with well-crafted mitred corners. Bulky or chunky sections will not be approved.
60. Car park surface, material, colour and road drainage: are to be included on the sample board. Bright white or stencilled materials and finishes will not be approved.

61. Roof claddings to be corrugated profile metal throughout, including all verandahs and behind a parapet, and Roof cladding to be plain galvanised metal, with underneath heat and acoustic insulation. Zinalume and a coloured 'colorbond' will not be approved, and All roof drainage to be in the same material throughout, and Drainage elements to only use old fashioned' quad profile gutters with external brackets, round down pipes and spreaders, and verandah barge rolls. Square and bulky sections or other than as specified will not be approved.

62. All premises identification and signage is only to be on the awning fascia and/or below awning level. Signage of any sort is not to dominate any of the building's elevation. No more than 20% of the Burrangong Street glazing is to be used for any form of signage.

63. Site interpretation Plan is to be submitted and agreed by Council's Heritage Advisor prior to issuing of a Construction Certificate.

The Interpretation Plan is to include:-

- **Static and other forms of communication devices and methods;**
- **How it interfaces with Council's Tourism Plan; and**
- **Site histories of the *Hargraves Motor Garage*, the George Street timber house and shop, and the semi attached brick shop.**

NOTE: see also south east (Short St) elevation above

64. All pavement plaques within the construction zone are to be protected throughout all works. If potential for damage, the plaques to be removed prior to any works commencing, the long term survival and management of the plaques is to be agreed with Council's Heritage Advisor prior to any work commencing on the site.

65. Prior to issuing an Occupation Certificate, Weddin Shire Council as owner of the pavement and the plaques, confirms the subject plaques remain, re-instated and be in good condition, and

66. Prior to any works commencing on the site the petrol caps are to be removed and placed in a safe repository, such as accessioned into the collection of the Grenfell History Museum.

67. If an 'relic' or 'object' is revealed during any works, works must cease immediately, and an historic archaeologist report be undertaken and permits be obtained.

68. It is to be agreed with Council's Engineer and Heritage Advisor, and materials and finishes included on the sample board for the George Street Kerb and Gutter.

69. Sustainability factors eg blinds, glazing treatment are to be integrated into the design process and any such externalities are disguised from views within the building design.

70. The applicant shall provide engineers details and certification regarding the works required for the protection of the paired semi building during demolition and appropriate construction techniques and controls during reconstruction.

- 71. Provision shall be made for the storage of waste and waste receptacles on site and included in plans for the construction certificate.**
- 72. Consideration be given to the awning design taking into account the position of existing light poles and street lighting.**
- 73. The hours of operation of the Medical Centre shall be: 7am – 8pm Monday – Friday, 8am – 5pm Saturday and no operation Sunday.**

ADVISORY NOTES

Telstra Corporation Limited

Note 1: Dial Before You Dig

Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to prevent damage to third party assets please contact Dial Before You Dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures. (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial Before You Dig service in advance of any construction or panning activities.

Note 2: Telecommunications Act 1997 (Commonwealth)

Telstra (and its authorised contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: Telstra's Network Integrity Team on Phone Number 1800 810 443.

That the entire series of Grenfell pavement plaques be:-

- A. Entered onto the Weddin Shire Council Asset Register as single item, with a sub-item list for each individual plaque, its exact location, specific details and a picture image.*
- B. Be included in the Weddin Shire Council Cultural Plan (Note: this is an indicated requirement under the pending package of planning legislative changes).*
- C. Be included in the Grenfell Tourist Plan.*

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

268 **RESOLVED:** Cr Brown and Cr Hughes that except where otherwise dealt with the Director Environmental Services report be adopted.

MINUTES OF THE ANNUAL GENERAL MEETING OF THE GRENFELL HENRY LAWSON FESTIVAL OF ARTS HELD ON TUESDAY, 19 NOVEMBER 2013 AT 7.30PM

Welcome: President John Hunter welcomed everyone to the meeting and thanked them for their attendance.

Present: Claire Myers, Liz Carroll, Glenn Carroll, Diane Donohue, Michele Johnson, Tamara McMahon, Juanita Meier, Cathy Gilbert, Deidre Carroll, Terry Carroll, Glenda Howell, Gordon Rolls, John Fittler, Penelope Starr, Judy Mitton, Amy Milne, Gai Lander, Jack Black, Dani Millynn, John Hunter, Pam Livingstone, Auburn Carr

Apologies:

Moved by D Carroll Seconded by T. Carroll that the apologies be accepted. Carried.

Minutes: The minutes from the previous Annual General Meeting from 2012 were confirmed.

Moved: T Carroll, Seconded : A. Carr. Carried.

President's Report:

The President's report was read by John Hunter. John thanked committee members/co-ordinators for their efforts, that combined with good weather & good attendance made the 2013 Festival such a success.

He praised Weddin Shire Council for allowing Auburn to take on the Secretary's role & commended the appointment of Claire Myers as Arts & Cultural Officer.

The "Viking" theme was inspirational for the procession.

He thanked the schools, service clubs & the entire local community for their support.

John mentioned how much Gaynor England will be missed by the HLF committee & Grenfell as a whole.

The funding of a bronze statue of Henry Lawson meant depletion of Festival funds but it is hoped the statue will significantly add to the Grenfell streetscape.

He concluded by asking all involved to help promote community spirit.

Moved: J Hunter Seconded: T Carroll that the President's report be accepted. Carried

Treasurer's Report:

Dani Millyn gave a detailed Treasurer's report. She stated that an operating surplus of \$8164 was generated but a deposit of \$13,750 was paid for a statue of Henry Lawson. There is \$30,000 invested in a term deposit & \$26,721 left in a working a/c. The balance of payment on the statue of \$18,150 will be due later in the year. Dani thanked T.Carroll for auditing the books.

Motion "That the treasurer's report be received."

Moved : D Millynn Seconded: D Carroll. Carried

Election of Office Bearers: President John Hunter declared all positions vacant & asked Glenn Carroll to take the chair for the elections.

<u>Position</u>	<u>Name</u>	<u>Nominated / Seconded</u>
President:	John Hunter	P Livingstone/ T. Carroll
Vice President:	Glenn Carroll	D Millynn/ J Hunter
Secretary/Publicity:	Auburn Carr	D.Carroll/T Carroll
Minutes Secretary:	Pam Livingstone	A Carr/ D. Carroll
Treasurer:	Dani Millynn	D. Carroll/ T.Carroll
Assistant Treasurer:	Penelope Starr	D Millynn/T Carroll
Promotions:	Claire Myers	P. Livingstone/ T.Carroll
Honorary Auditor:	Terry Carroll	J Hunter/ P Livingstone

Festival Patrons:	Hilarie Lindsay	T Carroll/D Carroll
	Kathleen Smith	T Carroll/D Carroll

<u>Coordinators:</u>	<u>Name</u>	<u>Nominated/ Seconded</u>
Art/Porcelain:	Chris Lobb	D Carroll/T Carroll
Photography:	Vacant	
Verse & Short Story:	Di Donahue	J Hunter/A Carr
Awards Dinner:	Liz Carroll	D Millynn/J Hunter
Busking:	Belinda Day	P Livingstone/D Millynn
Street Activities:	Amanda Brenner/Cathy Gilbert	A Carr/ P Starr
Street Stalls:	Vacant	
Procession:	Bev Coleman	J Hunter/D Carroll
Procession Marshall:	Gordon Rolls/Glenda Howell	P. Starr/J Hunter
Woodchop:	Deidre Carroll	D Millynn/T Carroll
Raffle:	Bill Rudd/John Niven	D Millynn/T Carroll
Children's Competition:	Jenny Hetherington	A Carr/J Hunter
Window Dressing:	Joan Eppelstun	D Carroll/J Hunter
Fun Run:	Peter Moffitt	D Millynn/T Carroll
Poetry on the Boards:	Carly Brown	A Carr/J Hunter
Program:	Judy Mitton	P Starr/D Carroll
Sponsorship:	Claire Myers	A Carr/D Millynn
Social Engagement:	Carly Brown	J Hunter/P Livingstone
Sunday Morning/Poetry & Damper:	John Fittler	P Starr/T Carroll
Concert:	Andrew Hooper/Jennifer Kelly	D Carroll/J Hunter
Indigenous Welcome:	Terry Carroll	D Millynn/D Carroll
King/Queen Competition:	T McMahon/M/Johnson	P Starr/A Carr
Official Luncheon:	Judy Mitton	P.Livingstone/J Hunter

Subscriptions: Moved: T Carroll, Seconded: P.Livingstone that the annual subscription be \$2.00.
Carried

Signatories: Moved: T Carroll, Seconded: P Starr that the President, Secretary, Minutes Secretary & Treasurer be able to sign cheques on behalf of the HL Festival with any two of the above signatures needed on each Chq. Carried

Meeting closed : 8.25pm

269 RESOLVED: Cr Hughes and Cr Niven that except where otherwise dealt with the Henry Lawson Festival Committee Annual General Meeting Minutes be noted.

MINUTES OF THE HENRY LAWSON FESTIVAL COMMITTEE HELD AT THE COMMUNITY HUB ON TUESDAY, 19 NOVEMBER 2013 COMMENCING AT 7.30 PM FOLLOWING THE ANNUAL GENERAL MEETING.

Welcome: Newly elected President John Hunter welcomed old & new members and expressed his appreciation for those who had taken up positions on committee, or as co-ordinators.

Present: Claire Myers, Liz Carroll, Glenn Carroll, Diane Donohue, Michele Johnson, Tamara McMahon, Deidre Carroll, Terry Carroll, Glenda Howell, Gordon Rolls, John Fittler, Penelope Starr, Judy Mitton, Jack Black, Amy Milne, Cathy Gilbert, Dani Millynn, John Hunter, Pam Livingstone, Auburn Carr

Apologies: Juanita Meier, Andrew Hooper, John Gorman, Belinda Day, Jenny Hetherington, Peter Mitton, Peter Soley

It was moved : J Mitton seconded : G Howell that the apologies be accepted. Carried.

Minutes: The minutes from the previous meeting were confirmed.

Moved : T Carroll, Seconded: Carly Brown, Carried.

Communication:

Inwards:

- Weddin Health Council requesting that the Grenfell MPS be a beneficiary of the 2014 Festival.

Moved: J Mitton Seconded: G Carroll that WHC be advised that their committee put forward a Festival King/Queen/ Star & raise their own funds for a dementia unit, as the HL FEST itself is the sole beneficiary. Carried

- Information from prospective entertainers, the Lawsonian, Essential Energy was tabled

Moved: C Brown Seconded: C Gilbert that discussion arising about a quilting & millinery sale/exhibition be deferred until the next meeting.

Motion "That the inwards communication be received."

Moved : A Carr, Seconded : C Brown, Carried

Outwards:

- Correspondence about the H L Statue

Motion "That the outwards communication be endorsed."

Moved : A Carr, Seconded: D Carroll, Carried

General Business:

- The 2014 Festival Theme is to be "At the Movies"

- Festival Guest: Ray Martin, Ita Buttrose & Tom Burlinson had Declined nomination

- Mark Grentell, producer of a newly released Australian movie "Backyard Ashes", filmed at Wagga is to be approached, re being 2014 Festival Guest.

- Henry Lawson Bronze Statue is currently in China being cast.

Moved: T Carroll, Seconded: G Rolls that a letter be sent to Weddin Shire Council asking where the statue is to be sited when it comes home to Grenfell. Carried

- Claire Myers, who is working on Monday & Tuesday each week as the Arts & Cultural Officer of the Weddin Shire, has prepared position descriptions for festival co-ordinators, so that they know what their duties are.

- Discussion re the Website & the Awards Dinner was deferred until the next meeting.

Meeting closed 9.15pm

Next meeting: To be held on Tuesday, 18th February, 2014

270 **RESOLVED:** Cr Hughes and Cr Brown that except where otherwise dealt with the Henry Lawson Festival Committee Meeting Minutes be noted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS ON MONDAY, 25 NOVEMBER 2013
COMMENCING AT 4.30 PM**

- 1. PRESENT:** Bill Twohill (Chair - Weddin Shire Council, LEMO), Michael Madgwick (NSW Police LEOCON), Keith White (Fire Rescue NSW), Ray Cawthorne (State Emergency Services), Andrew Noble (NSW Ambulance), David Sheehan (Alternate SES Representative), Angus Neilson (Rural Fire Service)

- 2. APOLOGIES:** Warren Goodall

Resolved: A Neilson and A Noble that the apology be accepted

- 3. MINUTES:**

Resolved: M Madgwick and K White that the minutes of meeting held on 20 September 2013 be adopted as read.

- 4. MATTERS ARISING**

- 4.1 Local Displan**

To be updated when new pro-forma is available (Oct)

Noted

- 4.2 Draft Recovery Document**

To be included in Local Displan.

Noted

- 4.3 Bimbi**

Investigate a Flood study for Bimbi. Floor levels of houses to be taken as a starting point.

Noted

- 5. CORRESPONDENCE**

Nil

- 6. MEMBERS REPORTS**

- 6.1 Police**

- nothing to report

- 6.2 Fire and Rescue NSW**

- new Fire Station operational

- 6.3 NSW Ambulance**

- new staff member to be appointed (total 5)

- 6.4 SES**

- four call outs (minor)

- training

- first aid training

- 6.5 RFS**

- number of small fires (normal level)

7. **EOC**
Ready to go.

Noted

8. **NEXT MEETINGS:** To be held Tuesday 4 February 2014 commencing at 4.30 pm

9. **CLOSURE:** There being no further business to discuss the meeting closed at 5.08 pm.

W TWOHILL
(LEMO)

- 271** **RESOLVED:** Cr Halls and Cr Griffiths that the Minutes of the Local Emergency Management Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE AWARD RESTRUCTURING CONSULTATIVE COMMITTEE MEETING
HELD ON TUESDAY, 26 NOVEMBER 2013 IN THE COMMITTEE ROOM AT THE 3.00 PM
(C2.6.12)**

1. **PRESENT:** G Carroll (Chair), W Twohill, B Hayes and V Carter.

2. **APOLOGIES:** Nil

3. **MINUTES:**

Resolved: V Carter and B Hayes that the minutes of the meeting held on 8 October 2013 be adopted as read.

4. **MATTERS ARISING:**

4.1 **Training for Code of Conduct**

Amended Code of Conduct training to be carried out for all staff.

Noted

4.2 **Alcohol and Drug Procedure & swab testing**

3.04pm Warwick Schneider and Donna Anderson arrived.

Draft procedure for Alcohol and Other Drugs policy – tabled.

To be reconsidered at next meeting.

Noted

4.3 **Review of Positions**

- Roller Driver – Director Engineering to review and report.

Noted

4.4 **Christmas Party 2013**

Depot Christmas party, Friday 20 December 2013.

Indoor staff, Tuesday 24 December 2013.

It is proposed to consider combining the two parties in future years.

Noted

4.5 **Assessments**

2013 assessments to be carried out in December 2013.

Noted

5. **GENERAL BUSINESS**

Nil

6. **CORRESPONDENCE**

Nil

7. **BUSINESS WITH NOTICE**

Nil

8. **ACTION LIST**

Updated

Noted

9. **NEXT MEETING:** Tuesday, 25 February 2013 at 3.00 pm.

10. **CLOSURE:** There being no further business the meeting closed at 3.35 pm.

272 **RESOLVED:** Cr Griffiths and Cr McClelland that the Minutes of the Award Restructuring Consultative Committee Meeting be noted.

MINUTES OF THE WORK HEALTH AND SAFETY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY, 26 NOVEMBER 2013 COMMENCING AT 3.40 PM (C2.6.14)

1. **PRESENT:** G Carroll, W Twohill, B Hayes, D McCue and N Baker

2. **APOLOGY:** Nil

3. **MINUTES:**

Resolved: G Carroll and B Hayes that the minutes of the meeting held on 8 October 2013 be adopted.

4. **MATTERS ARISING:**

4.1 Business Continuity Plan

To be incorporated into the Internal Audit. Budget has been allocated to undertake plan.

Noted

4.2 Volunteers

Further quotations to be obtained

Noted

4.3 Sewerage Treatment Plant

Screens and Sluice to be completed.

Noted

4.4 Inspections

- Depot – completed
- CTC – completed
- Administration Office – completed

Directors to be advised.

Administration Office - all electrical cords tested

- Training for fire extinguishes

Depot

- Training for fire extinguishes

3.50 pm Leanne Logan arrived

Grenfell Pool - Completed

Quandialla Pool - Completed

Caravan Park - Completed

4.5 Risk Assessment- testing and tagging of electrical equipment

To be incorporated into Microsoft outlook – Directors to monitor

Resolved: G Carroll and B Hayes that tagging and testing of electrical equipment be incorporated into Microsoft Outlook with the Directors to monitor.

5. INJURY/INCIDENT REPORTS

5.1 Depot - Plant No. 5298

Sign required – apply park brake when parked.

5.2 Plant No. 2081

Ute hit a kangaroo at 3am on a callout to SH17 and broke the grill.

6. FUTURE INSPECTIONS

Sewerage Treatment Works – B Hayes/L Logan

7. CORRESPONDENCE:

Nil

8. BUSINESS WITH NOTICE

Nil

9. ACTION LIST

Updated

10. NEXT MEETING: Tuesday, 25 February 2014 at 3.30 pm.

11. CLOSURE: There being no further business the meeting closed at 4.16 pm.

273 **RESOLVED:** Cr Niven and Cr Parlett that the Minutes of the Work Health and Safety Committee Meeting be noted.

MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING HELD ON THURSDAY 5TH DECEMBER 2013 AT 3.30 pm AT THE COUNCIL CHAMBERS.

1. **PRESENT:** Clr M. Liebich, Clr J. Parlett, Clr C. Brown, P. Diprose, J. Hetherington, A. Carr, G. Carroll.

OBSERVERS: M. Taylor, R. Maslin, C. Maslin

2. **APOLOGIES:** Clr N. Hughes, M. Aspin

Resolved: Clr J Parlett / P Diprose that the apologies be accepted.

3. **ELECTION OF CHAIRMAN:**

Resolved: Clr J Parlett /Clr C Brown that G Carroll be elected as acting chair.

4. **CONFIRMATION OF MINUTES:**

Resolved: Clr C Brown/ P Diprose that the minutes of the 3rd October 2013 meeting be adopted.

5. **MATTERS ARISING:**

- Cowra Tourism Corporation Model- report to be presented to February Tourism Meeting. To include description of funding models in smaller towns such as Boorowa, Mudgee, Gulgong, Coolamon and Harden.

3.35pm Clr P Best entered the meeting.

Resolved: Clr C Brown /P Diprose that Council approach Central NSW Tourism for assistance in how to fund a small Visitor Information Centre (VIC).

- Sign for Caravan Park- has been ordered.
- Council outdoor staff to be congratulated on the neat appearances on the entrances to town.

6. **WEDDIN MOUNTAIN MUSTER FORUM**

Megan Taylor, Rebecca Maslin and Charles Maslin addressed the meeting in regard to the following:

- Advised they are a subcommittee of the Grenfell Show Society and they raise \$25,000 annually for Grenfell Show Society.
- This year's muster grew from 100 to 120 riders. This is the maximum limit.
- 60 riders return every year and treat it as an annual holiday. Returning riders are given priority.
- No need to advertise as there is a waiting list.
- People travel from QLD, north coast, Victorian border and Sydney.
- Main limitation is the size of the committee as need one committee rider for each 10 participants. Not all members ride, some involved with cooking, cleaning, towing portable toilets.
- More bins from council would be of assistance.
- Provision of /emptying of bins by Council is appreciated.
- Showers need upgrading, will happen for 2014 muster.
- Access to land for new trail rides would be appreciated. Must start and finish at the showgrounds.

- Many riders bring non riding partners. A program to be organised by council for the non riding partners ie Iandra Castle, Ochre Arch Farm Tour, guided tour of Grenfell etc.
- Feedback from riders is they are very pleased with the event and 'do not change anything'.

Glenn thanked the muster representatives for attending and commended them on an excellent tourism event for the Weddin Shire.

7. **CORRESPONDENCE:**

In: Kathy Parker- Visitor Information Centre relocation
Kath & Wayne Holz- Visitor Information Centre relocation

Out: Art Gallery volunteers- Visitor Information Centre relocation
Trevor Lobb- Gold Trails community representative
Caltex Service Station- formal letter of Visitor Information Centre offer
Weddin Mountain Muster Committee- representative to address tourism meeting
Response to Kathy Parker
Response to Kath & Wayne Holz

Noted

8. **PROJECTS:**

- Visitor Information Centre weekend service -
 - currently at Caltex Service Station on a temporary basis.
 - very good response received from Art Gallery volunteers to run VIC on weekends from the Community Hub.
 - after trial period VIC should be relocated to the Community Hub.
 - art gallery committee and volunteers to be advised accordingly.
 - training to be arranged for volunteers.
 - it was requested that the frost be removed from windows as a safety measure for volunteers.
 - a TV screen to replace the whiteboard and paper notices could be installed in the community noticeboard window to promote the CWA craft shop as the weekday VIC, as well as activities, attractions and events within the shire.

Resolved: Clr C Brown /Clr J Parlett that after the 6 month trial period at the Caltex, the weekend VIC be relocated to the Community Hub Building in 2014. Further, that the Art Gallery Committee and volunteers be notified and training provided for volunteers.

Resolved: Clr C Brown / Clr J Parlett that the biggest possible TV screen up to \$1000 be purchased immediately for the community noticeboard window to promote weekend tourism and be funded from the Tourism vote.

Resolved: Clr J Parlett /P Diprose that the frosting stickers from the art gallery windows be removed immediately as a security measure for the volunteers.

- Gold Trails- Unsuccessful in NSW Tourism Awards.

Resolved: Clr J Parlett/ Clr C Brown that a letter be forwarded to Trevor Lobb thanking him for agreeing to join the Gold Trails committee as a community representative.

- Railway Station Development –location of the turntable to be investigated. Turntable to be stored until suitable funding is secured. Men's Shed is happy to assist with the project.
- Gold Fest- very good event. Review to be held in March, 2014.

- Website –Michael Yates webmaster- up to date.
- Tourism Committee ‘Grenfell Record’ updates – articles are up to date.
- Tourism “Mapping” exercise –awaiting database.
- Social Media – commenced using twitter in conjunction with facebook.
- Central NSW tourism trails- up to date.

9. PRIORITISING PROJECTS:

- Priorities attached.

Resolved: P Diprose /Clr J Parlett that Robert Reeves be invited to speak at the next meeting to discuss the Quandialla Centenary celebration.

10. UPCOMING EVENTS:

- Combined Service Clubs Christmas Fete 20th December 2013
- Grenfell Picnic Races 19th April 2014
- Henry Lawson Pilgrimage Drive departs 24th May 2014
- Henry Lawson Festival 5-9 June 2014
- Quandialla Centenary Reunion, 4-6 October 2014
- Go Kart State Championships TBC September 29- October 6th 2014
- Dodge Car Club National Meet- 13th October 2014

Noted

11. REPORTS:

Nil

12. BUSINESS WITH NOTICE:

Nil

13. QUESTIONS WITH NOTICE:

Nil

14. NEXT MEETING: Thursday 6th February 2014 3.30pm at the Council Chambers.

15. MEETING CLOSED: There being no further business to discuss the meeting closed at 4.55 pm

274 **RESOLVED:** Cr Brown and Cr Parlett that the Minutes of the Tourism Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON THURSDAY 5
DECEMBER 2013 AT 5.00 pm AT THE COUNCIL CHAMBERS (C2.6.22).**

1. **PRESENT:** Clr M Liebich, Clr J Parlett, Clr C Brown, Mr I Pitt, Mr J Hetherington, Mrs P Livingstone and Mrs S Jackson-Stepowski (HA)

Observers: Mrs I Holmes and Mr G Carroll

ELECTION OF CHAIR:

Resolved: Clr Brown and Clr Parlett that Election of Chair be held over to the next Heritage Meeting.

Resolved: Clr Parlett and Mrs Livingstone that Mr Hetherington to act as chair for this meeting.

2. **APOLOGIES:** Clr N Hughes and Mr B Hayes (DES).

Resolved: Mrs Livingstone and Mr Pitt that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 3 October 2013

Resolved: Clr Brown and Clr Parlett that the minutes of 3 October 2013 be adopted.

4. **MATTERS ARISING:**

4.1 NSW Heritage Council

Mrs Holmes advised that a letter will now be forwarded requesting a rural meeting to be held within the shire.

Noted

4.2 DCP – Heritage Status

Mrs Holmes advised that the DCP is still required to be completed.

Noted

4.3 Building – 30 Main Street

Mrs Holmes advised that the matters are still outstanding and will be discussed with the owners.

Noted

4.4 Grenfell Maternity Cottage

Mrs Holmes advised that a letter has been forwarded to the owners requesting consent to register site on the NSW State Heritage Register however no reply has been received.

Noted

4.5 2013/14 – Grant Funding Allocation

Mrs Holmes advised that all funding agreements have been received, with some still needing to provide colour schemes.

Noted

4.6 O'Brien's Hill & Environs Brief

Mrs Holmes advised that a group meeting was held at Council on the 8 November 2013 with Mr David Scobie regarding progress of the project. Update to be given at February heritage meeting.

Resolved: Clr Brown and Clr Parlett that representative's names at the O'Brien's Hill & Environs Brief meetings be acknowledge in future heritage minutes.

4.7 Cemeteries & Crematoria Bill 2013 Draft

At the last meeting it was resolved to forward a copy to the Historical Society for comment. The Draft closed for comments on 20 September 2013 and was not forwarded as a result. Mrs Jackson-Stepowski advised that she feels a submission should still be forwarded.

Resolved: Clr Brown and Mrs Livingstone that a submission be forwarded to Trade & Investments – Crown Lands.

4.8 Asset Register

Heritage assets including War Memorials to be added to the Asset Register at the next assets valuation.

Noted

5. CORRESPONDENCE:

5.1 Heritage Referral Memo – 104 George Street

Noted

5.2 Heritage Referral Memo – 15 Bogalong Street

Noted

5.3 Heritage Referral Memo – October Visit

Noted

6. BUSINESS WITH NOTICE

Nil

7. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski gave a verbal report on her activities:

- Site Visit at 104 George Street, looked at the owner's progress
- Site Visit at the Dramatic Society on Friday
- Spoke with Mr Twohill (DE) regarding George Street Kerbs/DA Conditions

8. QUESTIONS WITH NOTICE:

Nil

9. NEXT MEETING: Thursday 6 February 2014 at 5.00pm

10. CLOSURE: There being no further business the meeting closed at 5.50pm.

275 **RESOLVED:** Cr Brown and Cr Parlett that the Minutes of the Heritage Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF MANEX MEETING HELD ON MONDAY, 16 DECEMBER 2013 AT 2.00 PM (C2.6.10)

Present: Messrs G Carroll, W Twohill and B Hayes.

Apology: Nil

Minutes: of meeting 19 November 2013

Resolved: B Hayes and W Twohill that the minutes of the 19 November 2013 be adopted.

General Business:

1A Administration

- (i) Policy reviews – remaining policies to be reviewed.
- (ii) Infrastructure Audit Report – recently released. Reported in Director Engineering's report.
- (iii) Records – library underfloor area developed as a record storage area. Excellent result.
- (iv) Christmas Closedown – arrangements to be made for respective Departments. Emergency call out list to be compiled and distributed to Councillors and Senior Staff. Director Engineering to pursue.
- (v) January Council Meeting – consideration to be given to cancelling the January 2013 Council Meeting. Further reported in General Manager's report.
- (vi) Ratepegging – an increase of 2.3% for the 2014/2015 financial year announced by IPART. Sewerage and garbage charges to be calculated on the same basis as previous years.

1B Human Resources

- (i) Vacancies
 - Patchtruck Operator/Labourer
- (ii) Appointments
 - School Based Trainee Mechanic – Jadein Scott-Burns

2. Public Order and Safety

Nil

3. Health

- (i) Doctor Situation – Dr Akhiwu continuing two days a week from the Main Street surgery. Reported in General Manager's report.
- (ii) Burrangong Street Surgery – additional works required at surgery to allow Dr Patrick to operate effectively completed except for the installation of blinds. Director Environmental Services pursuing.
- (iii) Hargraves Building – DA to be submitted to Council Meeting for Council consideration. Director Environmental Services pursuing.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – meeting held on Thursday 7 November with representatives from Department of Planning, General Manager and Director Environmental Services. Letter received from Department of Planning with a possible alternative and possible land rezoning opportunities. Reported in Director Environmental Services report.
- (ii) Development Control Plan (DCP) – assistance from Town Planner we are currently utilising required to develop DCP. Project commenced.
- (iii) Quandialla Housing Demolition – demolition works undertaken by a licenced company on 27 and 28 November 2013. Excellent result.
- (iv) Quandialla Recycling Depot – currently constructing a crushed gravel pad to house 6 – 8 bins. Trailer constructed to transport bins. Awaiting delivery. Director Environmental Services pursuing.
- (v) EP & A Act Review – Minister has agreed to various amendments to the white paper which will be debated in Parliament again in 2014.
- (vi) Emu Creek Easements – Director Engineering liaising with Council's solicitor in regards to obtaining easements over private land along Emu Creek.

6. Sewerage

- (i) Smoke Testing – landowners granted an additional 120 days to undertake repairs where defects were located. Director Engineering pursuing.
- (ii) Strategic Business Plan Review – second draft reviewed and being submitted to Council. To be placed on public exhibition and resubmitted to Council for formal adoption.
- (iii) Community Energy Efficiency Program (CEEP) Round 2 – Centroc obtained a \$2m grant to assist Councils to undertake sewer relining and smoke testing. Available to councils on a \$ for \$ basis. Director Engineering pursuing.

7. Recreation and Culture

- (i) Art Gallery – exhibition recently finished.
- (ii) Cinema – films to be reactivated in the New Year.
- (iii) Grenfell Swimming Pool – reported in Director Engineering's report.
- (iv) Bogolong Dam – a licencing issue with NSW Office of Water still being sorted out. General Manager pursued and currently awaiting a reply from the General Manager of Central Tablelands Water who has advised he is pursuing. Contract for sale can be then prepared.
- (v) O'Briens Hill Upgrade – David Scobie Architects preparing heritage and tourism plans. Draft plans to be then submitted to Tourism and Heritage Meetings for consideration. The plans will enable a grant funding application to be submitted for Stage 2 of the project.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering's report.
- (ii) Other Programs – **Noted**
- (iii) Rail Branch Lines – TfNSW conducted presentations and briefing sessions in Young on 21/22 November, 2013. Expressions of Interest (EOI) process which is the next stage may then commence subject to the Minister's approval.
- (iv) Caravan Parking Forbes Street – three plans selected by Council. Public exhibition of the plans and a community consultation session to be undertaken in the New Year. Options to be then submitted to Council for their consideration and determination.

10. Economic Affairs

- (i) Henry Lawson Festival – annual General Meeting held Tuesday 19 November, 2013.
- (ii) Henry Lawson Statue – grant funding of \$10,000 received. Festival committee pursuing statue.
- (iii) Dentist – prospective dentist to be advised a dentist will be able to be accommodated in the new Grenfell Medical Centre. Grant funding options for equipment being considered.

11. General Purpose Revenues

- (i) Special Rate Variation – application process for a Special Rate Variation for 2014/2015 commenced. To be submitted by 24 February, 2014.
- (ii) Interest Rate Subsidy – application submitted under the Local Government Infrastructure Renewal Scheme.

12. Alliances

- (i) Hawkesbury City Council – arrangements for representatives from Hawkesbury City Council to attend the 2014 Henry Lawson Festival in progress. General Manager pursuing.
- (ii) Mid Lachlan Alliance – no recent meetings.
- (iii) Centroc – meeting held 28 November 2013 in Young.

13. Other Matters

- (i) Overgrown Blocks - approvals to slash blocks being received. Works in progress. Orders being served where there has been no response. Director Engineering and Director Environmental Services pursuing.
- (ii) Roadside Slashing – in progress.

14. Job List: review

Noted

Next Meeting: To be Advised

Closure: There being no further business to discuss the meeting closed at 3.09 pm

276 **RESOLVED:** Cr Griffiths and Cr Best that except where otherwise dealt with the Manex Committee Minutes be noted.

MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD ON MONDAY, 16 DECEMBER 2013 AT 3.30 PM (C2.6.13)

1. **PRESENT:** Clrs Niven, Griffiths and Halls
W Twohill (Director Engineering), K Frost (Noxious Weeds Officer),
K Starr (Weddin Landcare) and H Matthews (NSW Farmers Assoc.).

- 2 **APOLOGY:** Nil

3. **MINUTES:** 14 October 2013

Resolved: Clr Niven and H Matthews that the minutes be adopted.

4. **MATTERS ARISING:**

- 4.1 Weddin Landcare
Letter written to Weddin Landcare requesting further information.

Noted

- 4.2 Charter for Noxious Weeds Committee
Council resolved to accept the Charter for the Noxious Weeds Committee.

Noted

- 4.3 Report on Noxious Weeds Declaration for NSW Order 30
Risk assessments completed and referred to DPI.

Noted

5. **CORRESPONDENCE:**
Nil

6. **NOXIOUS WEEDS OFFICERS REPORTS:**

October 2013 Report
November 2013 Report

Noted

3.44 pm Clr Liebich attended.

New Noxious trailer could be displayed at the Henry Lawson Festival and the Grenfell Show.

The Grenfell to Koorawatha rail line has been sprayed by Contractor.

Resolved: Clr Griffiths and H Matthews that Council thank John Holland for the wonderful work carried out on the recent spraying of the Grenfell to Koorawatha rail line

7. **NOXIOUS WEEDS BUDGET**
2013/2014 Vote - \$82,000
Expenditure to 30 November 2013 - \$35,527
2013/2014 Noxious Plants Extra Vote - \$20,000
Expenditure to 30 November 2013 - \$10,219

Noted

8. **BUSINESS WITH NOTICE**

Nil

9. **QUESTIONS WITH NOTICE**

Nil

NEXT MEETING: Monday, 17 February 2014 at 3.30 pm

CLOSURE: There being no further business to discuss the meeting closed at 4.18 pm.

277 **RESOLVED:** Cr Griffiths and Cr Niven that Minutes of the Noxious Weeds Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY, 16 DECEMBER 2013 AT 4.30 PM (C2.6.8).

1. **PRESENT:** Clrs Liebich, McClelland, Parlett, Best and Brown.
Messr G Carroll, W Twohill and B Hayes.

2. **APOLOGY:** Nil

3. **CONFIRMATION OF MINUTES:** 18 November 2013

Resolved: Clr Brown and Clr McClelland that the Minutes of 18 November 2013 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
1. Nil

6. **REPORTS:**

6.1 **General Manager:**
Reports on Grenfell Doctor Situation and Weddin Street Surgery – Upgrade Works.

Noted

6.2 **Director Corporate Services:**
Report on Town Costings.

Noted

6.3 **Director Engineering:**
Reports on Works Report, Other Works, Future Works, Draft Strategic Business Plan for Sewer and Grenfell Pool

Noted

6.4 **Environmental Services' Department:**
Reports on Sewerage Treatment Works, Caravan Park, Animal Control, Companion Animals Amendment Act 2013 and town DAs.

Noted

7. **BUSINESS WITH NOTICE**
Nil

8. **QUESTIONS WITH NOTICE**
Nil

9. **NEXT MEETING:** Monday, 17 February, 2014 at 4.30 pm

10. **CLOSURE:** There being no further business to discuss the meeting closed at 5.29 pm.

278 **RESOLVED:** Cr Parlett and Cr Brown that the Minutes of the Town Works Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD
ON MONDAY 16 DECEMBER 2013 COMMENCING AT 5.30 PM**

1. **Present:** Clrs Liebich (Chair), Parlett, Griffiths, Best and Brown (observer).
Messrs G Carroll, W Twohill and B Hayes (observers)

2. **Apologies:** Clr Hughes

Resolved: Clr Parlett and Clr Griffiths that the apology be accepted.

Clr McClelland entered the room at this point 5.32

3. **Minutes:**

Resolved: Clr Griffiths and Clr McClelland that the minutes of the 18 November, 2013 be adopted.

4. **Matters Arising:**
Nil

5. **General Business:**

5.1 **Medical Centre – Burrangong Street**

Development Application (DA) to be submitted to December Council Meeting for consideration.

5.2 **Grenfell Pool Upgrade**

Noted

5.3 **Main Street Upgrade - Plans**

Noted

5.4 **Bogolong Dam Purchase**

Resolved: Clr Griffiths and Clr McClelland that a meeting be arranged with Weddin Shire Council's Mayor and General Manager, Central Tablelands Water Chairman and General Manager and a representative from NSW Water to discuss the licencing issue.

6. **Next Meeting:** Monday, 17 February, 2014 at 5.00 pm

7. **Closed:** There being no further business to discuss the meeting closed at 6.03 pm

279 RESOLVED: Cr Parlett and Cr McClelland that the Minutes of the Property and Development Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE WEDDIN SHIRE AUSTRALIA DAY COMMITTEE MEETING HELD ON TUESDAY 17TH DECEMBER 2013 AT 9AM AT THE COUNCIL CHAMBERS

1. **Present:** Ian Pitt, Keith Engelsman, Lorraine Mason, Roma Sinclair, Esma Baker, Auburn Carr

2. **Apologies**

3. **Confirmation of Minutes** November 19th 2013

Resolved: R Sinclair/ I Pitt that the minutes of November 19th 2013 be adopted.

4. **Correspondence**

In: Australia Day Ambassador allocated- Noeline Brown, Oriel Draffin, Peter Stephens, Rob Newton, Chris Lobb, Grenfell Public School, Henry Lawson High School

Out: Oriel Draffin, John Hetherington, Peter Stephens, Chris Lobb, Rob Newton, Grenfell Public School, Henry Lawson High School, Grenfell Town Band, Peter Mitton, Elly & Hannah Oliver

5. **Program for 2014**

- **Set up** -Historical Society - flags, bunting, award table, Lions to provide chairs and tables, CWA to provide damper, Cadets to provide hot and cold drinks, Rotary to provide BBQ,.
- **Theme** *'Let's say thanks for our way of life'*
- **Ceremony**
 - Master of Ceremonies –Peter Stephens accepted
 - Awards –Nominations have closed, Council to organise
 - National Anthem – Public School and High School both declined as ceremony is during school holidays, awaiting response from Elly and Hannah Oliver
 - Flag raising- Guides declined and Cadets accepted
 - Prayer of thanks- Rob Newton accepted
- **Entertainment**
 - Music - Public School and High School both declined as ceremony is during school holidays, awaiting response from Elly and Hannah Oliver
 - Poetry –awaiting response from John Hetherington
 - Children's Competition- Chris Lobb has agreed to organize competition, Roma has provided prizes, Chris will require paper, textas etc for the artwork.
- **Catering**
 - BBQ- Rotary
 - Damper/Tea & Coffee -CWA

6. **General Business**

- PA system- awaiting response from Peter Mitton
- Investigate whether a band would play for 15 minutes at the end of the ceremony?
- Keith Engelsman to organise lectern from the Anglican Church
- Keith Engelsman to organize Soldiers Memorial Hall (on the corner of Middle Street and Church Street) for wet weather back up venue.
- If January 26th is wet Glenn Carroll will make the decision at 7am to move to the Soldiers Memorial Hall.
- Accommodation has been booked at the Calico Duck B&B for the ambassador.
- Ambassadors partner will be asked to judge the children's competition.

Meeting closed at 9.15 am

Next Meeting January 21st 2014

280 **RESOLVED:** Cr Brown and Cr Niven that except where otherwise dealt with the Australia Day Committee minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

April 2012	1. <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE).	In Progress
September 2013	2. <u>Weight of Loads Group:</u> meeting in Orange to determine disposal of assets and disbursement of funds (DE).	In Progress
October 2013	3. <u>Dr Ishmael:</u> arrange further meeting (GM).	Carried Out
November 2013	4. <u>December Council Meeting:</u> advertise change of commencement time (GM)	Carried Out

2. DEFERRED ACTIVITIES:

September 2011	1. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE).	In Progress
April 2012	2. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES).	In Progress
	3. <u>ARTC Interface Agreement:</u> to be further reported (DE).	In Progress
October 2013	4. <u>Caravan Parking Signs:</u> defer until Forbes Street proposal determined (DE).	In Progress
November 2013	5. <u>Grenfell Goldfest:</u> review to be conducted and reported to the March 2014 Council Meeting (DCS).	In Progress
	6. <u>Iris Gardens:</u> advertise for volunteers to maintain gardens (DE).	Carried Out
	7. <u>Lane upgrade Quandialla:</u> gravel the laneway (DE).	In Progress
	8. <u>Forbes Street Caravan Parking options:</u> proceed with public exhibition of the three preferred plans and arrange a community consultation session. (GM/DE)	In Progress
	9. <u>O'Brien's Tributary – Drainage Improvement:</u> refer matter back to floodplain committee for further consideration and other possible options (DE).	In Progress

TENDERS

1. CENTROC Tender 8/2011 – Bitumen Emulsion, T1.8.11

The current CENTROC contract for bitumen emulsion supply with Boral Asphalt expires on 28/2/2014, with an option to extend for a further 12 months.

The CENTROC Supply Management Team has assessed the overall operation of the Contract and has recommended that the contract be extended for one extra year as it is progressing favourably.

The contract has operated successfully with this Council over the last two years and it is proposed to extend the contract from 1/3/2014 to 28/2/2015.

RECOMMENDATION: that:

- a) Council extend the current contract with Boral Asphalt for the supply and delivery of bitumen emulsion to the South Street Depot from 1/3/2014 to 28/2/2015.
- b) CENTROC be advised of Council's decision.

281 RESOLVED: Cr Hughes and Cr Griffiths that:

- a) Council extend the current contract with Boral Asphalt for the supply and delivery of bitumen emulsion to the South Street Depot from 1/3/2014 to 28/2/2015.
- b) CENTROC be advised of Council's decision.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
 - (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

At this point the General Manager, Director Engineering and Director Environmental Services left the meeting with the Director Engineering and Director Environmental Services not returning.

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

- 10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
 - (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

- 10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

282 RESOLVED: Cr Best and Cr Halls that Council form a Closed Council to consider the item listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

MAYORAL MINUTE

- 1. General Manager – Review of Performance Agreement, P4.10015.4**
Reason for confidentiality: staff matter (Section 10A(2)(a))

Other items may be referred to closed council during the course of the meeting.

RECOMMENDATION:

It is recommended that the Mayoral Minute late report in Closed Council be received and dealt with because of the urgency of the matter.

- 283 **RESOLVED:** Cr Niven and Cr Halls that the Mayoral Minute late report in Closed Council be received and dealt with because of the urgency of the matter.

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

MAYORAL MINUTE

1. **General Manager – Review of Performance Agreement, P4.10015.4**
Reason for confidentiality: staff matter (Section 10A(2)(a))

RESOLVED: that the action be confirmed.

CLOSURE: There being no further business the meeting closed at 12.01 pm.

Taken as read and confirmed as a true record this day

..... General Manager.....Mayor