



To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 15 AUGUST 2013 COMMENCING AT 5.00PM

8 August 2013

Dear Councillor

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 15 AUGUST 2013**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 18 July 2013
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Environmental Services
(e) Delegates
9. MINUTES - Henry Lawson Festival Ctee Mtg, 16/07/13
- Tourism Ctee Mtg, 01/08/13
- Heritage Ctee Mtg, 01/08/13
- Property & Development Ctee Mtg, 09/08/13
- Manex Ctee Mtg, 09/08/13
- Town Works Ctee Mtg, 12/08/13
- Noxious Weeds Ctee Mtg, 14/08/13
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M J Liebich in the Chair, Crs J C Niven, G McClelland, N W Hughes, P H Best, J E Parlett, A C Griffiths and C Brown.
General Manager (G Carroll), and Director Environmental Services (B Hayes).

LEAVE: Cr G Halls (Res 006)

APOLOGY: Nil

CONFIRMATION OF MINUTES:

053 **RESOLVED:** Cr Parlett and Cr Niven that the Minutes of the Ordinary Meeting, held on 18 July 2013 be taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
 - Requests to be accompanied by a copy of any questions.
 - Each speaker to be allowed three minutes.
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The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cr Liebich	Director Engineering Item 8	President Show Society Society -Sub committee	Non-Pecuniary	No

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 15 AUGUST 2013

SECTION A - Matters for Information

A summary of weekly correspondence forwarded to councillors since the last meeting is listed below for record purposes only.

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 28/2013.
- A2. Local Government NSW, A3.8.2: forwarding letter from the Local Government Interim Joint Presidents providing an update on the Constitutional Recognition of Local Government Campaign.
- A3. Office of the Gene Technology Regulator, H1.6.6: Advising on 29 April 2013, the Gene Technology Regulator invited submissions on the consultation version of the Risk Assessment and Risk Management Plan (RARMP) for licence application DIR 120 from Monsanto Australia Ltd (Monsanto).
- A4. Grenfell Outreach Service, C1.3.9: sending out an expression of interest for our Annual Community Organisation, Groups and Services Expo for this coming October.
- A5. Dr Patrick Akhiwu, P2.4.18: thanking the Weddin Shire Council on behalf of my family and myself for extending the rent free period with regards to our stay at House 8 Huckel Close.
- A6. Grenfell Girl Guides, C1.1.3: thanking the Weddin Shire Council for their donation to Grenfell Girl Guides.
- A7. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 29/2013.
- A8. NSW EPA, A3.6.17: Advising the Environment Protection Authority (EPA) has recently released its Compliance Policy which is available at www.epa.nsw.gov.au/legislation/130251epacompl.htm.
- A9. Grenfell Kart Club – Bob Hinde Memorial, C1.1.3: Advising that on behalf of the Grenfell Kart Club, I would sincerely like to thank you for the sponsorship you provided for the Bob Hinde Memorial, held on 29th and 30th June 2013.
- A10. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 30/2013.
- A11. Local Government Review Panel, C2.10.9: Forwarding the research report on Community level Governance by McKinlay Douglas limited which was commissioned jointly by the NSW Independent Local Government Review Panel, the Local Government Association of South Australia and Local Government New Zealand.
- A12. NSW Health, H1.6.1: writing regarding the Public Health Act 2010 and the Public Health Regulation 2012 and advising there are new record keeping requirements for drinking water carters and water utilities that supply drinking water to water carters.
- A13. Environmental Protection Authority, E3.3.9: writing to you in relation to the 2012/13 Local Government Waste and Resource Recovery data.

- A14. Central NSW Tourism, T4.1.6: forwarding a media release announcing the FABULOUS results from the INTA 2013 Gala Awards.
- A15. Seniors Week Grants, G2.55: Advising Ageing, Disability and Home Care (ADHC) is inviting volunteer, local government and community organisations to apply for funding to support their NSW Seniors Week projects.
- A16. Information and Privacy Commission, A3.6.56: Thanking you for the Privacy Management Plan for Weddin Shire Council which we received on 29 May 2013.
- A17. Rodney Rech, T3.4.7: writing to express my disappointment with the council's lack of communication to residents regarding the removal of the "bus stop" at Bumbaldry.
- A18. Walter Forsyth, P2.3.3: writing regarding the Grenfell Caravan Park. We stayed at your park for 2 nights and were very pleased with the standard of accommodation and the facilities which were clean and very accessible.
- A19. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 31/2013.
- A20. NRMA, G2.19.1: Advising the NRMA Motoring & Services (NRMA) will once again be offering road safety grants to support local road safety initiatives.
- A21. Local Government NSW, E3.1.6: Advising last week Red Witchweed (*Striga asiatica*) was found growing in a sugarcane crop, at Mackay, in Queensland.
- A22. Arts OutWest, G2.7.1: Advising the State Government's Country Arts Support Program (CASP) provides small grants to arts and community organisations in regional NSW to run their own local arts projects.
- A23. AW & SA Davies, A3.30.13: regarding Grimm's Road, off the Quandialla Road, Caragabal.
- A24. Water Directorate, U1.6.6: Advising the enclosed Backflow Prevention and Cross Connection Control Guidelines are an update of a previous document prepared and distributed by the Water Directorate in January 2010.
- A25. Department of Primary Industries, A3.6.45: Advising the NSW Weeds Action Program is a NSW Government initiative that has been extremely effective in building partnerships between state and local government and other key stakeholders to address high priority weeds.
- A26. CENTROC, C2.7.3: Advising Parkes Shire Council will be hosting its annual Sustainable Futures day on Thursday 17th October 2013.

SECTION B - Matters for report

- B1. NSW Farmers, T3.6.1: writing to seek your support for the implementation of a grain harvest management scheme in NSW for the harvest period.
- B2. Office of Environment and Heritage, H2.7: writing to advise that the Minister for Heritage, the Hon Robyn Parker MP, has authorised all local councils in NSW to make Interim Heritage Orders (IHOs) under the NSW Heritage Act 1977.
- B3. EPA, T5.26.2005: referring to the modified development application (DA 26/2005) for the Broula King Gold Mine and the public submission made to Weddin Shire Council regarding the application, which were received by the EPA on 24 June and 24 July 2013, respectively.

054 RESOLVED: Cr Niven and Cr Hughes that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. Roads and Maritime Services, R2.51.17: forwarding the Agreement for Block Grant Assistance to Council for Regional Roads 2013/2014.

Clause 6 of the Agreement requires that council submit a signed copy of the Agreement for 2013/2014 to the RMS Regional Manager by 1 September 2013 as a condition of subsequent grant payments.

RECOMMENDATION: that the agreement be signed on behalf of Council and returned to Roads and Maritime Services as requested.

055 **RESOLVED:** Cr Hughes and Cr Best that the agreement be signed on behalf of Council and returned to Roads and Maritime Services as requested.

2. Roads and Maritime Services, R2.51.17: 2013/2014 Regional Roads Repair Program Projects. Advising on approved allocations under the 2013/2014 REPAIR Program.

The following projects has been selected for funding under the program:

MR398 Shoulder widening 51.1-54.1km from Grenfell (HW6) Towards Barmedman. Provide 7m seal width by widening the Shoulders to a width of 1.2m on both sides and sealing the Shoulders to a width of 0.7m on either side.	\$100,000
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This letter is to be taken as a Schedule of Works, authorising works under the Program.

Referred to Director Engineering

Noted

3. NSW Police Force, A3.6.25.1: replying to your letter dated the 27th June 2013 regarding the matter of the police residence at Quandialla.

Copy forwarded to Councillors

Noted

4. Local Government NSW, C2.1.8 Advising that with yesterday's announcement that the Federal election will be held on September 7, the referendum to financially recognise Local Government in the Constitution will no longer proceed alongside the election.

As a result, use of all campaign material should now cease. The Local Government NSW Joint Presidents will shortly write to all Mayors updating them on 'where to from here', including all council contributions towards the campaign and the possibility of a referendum in the future.

Noted

5. Workcover, P1.8.4 Advising WorkCover Authority NSW aims to support economic growth in regional NSW through the provision of advice and assistance directly to business.

This support will build business capability to make workplaces safer and get injured workers safely and efficiently back to suitable work.

WorkCover has developed an initiative that will delivery programmed, proactive, high quality support services to businesses located in remote regional communities across NSW.

Under the initiative, businesses in remote communities will have access to free face to face assistance from WorkCover regarding:

- Work Health and Safety
- Workers Compensation
- Effective Return to Work
- Licensing
- WorkCover's Focus on Industry Projects aimed at helping reduce the occurrence of illness and injury in targeted high risk industries as well as improving overall return to work performance in regional areas.

As part of this initiative, WorkCover is planning on coming to Grenfell on 11th September 2013. We would appreciate the opportunity to locate our WorkCover bus (Mercedes Van) in the main street of Grenfell to provide businesses and members of the public the opportunity to access WorkCover inspectors for face to face assistance and advice.

Referred to Director Engineering

Noted

6. The Grenfell Jockey Club, C1.2.3: Advising the tenth running of the Henry Lawson "Loaded Dog" Handicap is set down for Saturday September 21.

Council has assisted in past years by provision of litter-bins and sponsorship towards an actual race. Would Council consider this or similar assistance for 2013?

Last year the Jockey Club hired from Council their large cool room to use on the day and Council generously reimbursed us the hire charges. The Club is again seeking use of this cool room and checking on its availability?

Any assistance the Council could offer in the charge for the day would be greatly appreciated.

RECOMMENDATION:

For Council's Consideration

056 RESOLVED: Cr Hughes and Cr Best that Council donate \$200 towards a race as well as the cool room and litter bins.

7. Grenfell Rugby Union Club, C1.1.3: Advising that at a recent general meeting the Grenfell Rugby Union Club committee discussed the need to perform minor earthworks and upgrade the current entrance and car park facilities of the ground to rectify the situation of water flowing down over the main ground and the car park, a simple drain or contour system needs to be constructed at the northern end of the ground.

Once this drain is in place the car park and access area needs to be upgraded by a generous covering of gravel.

I am writing to request any help that Council is able to give us towards this project. This help may be in any form, such as labour, helping with earthwork endeavours or carting of gravel.

Thank you for your time and consideration of this matter.

Referred to Director Engineering

RECOMMENDATION:

For Council's Consideration

057 **RESOLVED:** Cr Best and Cr Parlett that Council enquire as to the scope of the proposed works to enable Council to make a decision.

8. Grenfell Kart Club, C1.1.3 writing this letter on behalf of the Grenfell Kart Club, seeking the support of Council for an upcoming go-kart event, to be held on the weekend of 24th and 25th August 2013.

Grenfell Kart Club will be hosting the fourth round of the newly formed Southern Stars Series, which has been a huge success so far this year. If this event continues to gain support, it will become an annual karting event.

The club reasonably expects to attract at least 200 entries, due to the central location of Grenfell. The club is seeking the support of Council in the following manner.

- loaning the Club fifteen (15) wheelie bins for the weekend.
- collect and remove of waste following the meeting (approximately 25 wheelie bins),
- loaning the Club two (2) portaloos, or hiring them at a reduced rate.

Referred to Director Engineering

RECOMMENDATION:

For Council's consideration

058 **RESOLVED:** Cr Best and Cr Parlett that Council:
i) loan the Club fifteen (15) wheelie bins for the weekend.
ii) collect and remove waste following the meeting
iii) loan the Club two (2) portaloos.

9. Grenfell Country Club, C1.3.0: offering Weddin Shire Council the chance to be part of the inaugural Grenfell Sporting Clubs Golf Day, as a sponsor to take place on Sunday 29th September 2013 at the Grenfell Country Club.

This would be a great opportunity for the Council to support sporting clubs throughout Grenfell.

In order to be able to offer Prize money for the winning team, we were hoping that the Weddin Shire Council would be able to sponsor the event with a \$500 donation.

RECOMMENDATION:

For Council's consideration

- 059** **RESOLVED:** Cr McClelland and Cr Niven that Council donate \$200 as a contribution towards the inaugural Sporting Clubs Golf Day.
- 060** **RESOLVED:** Cr Best and Cr Niven that the Correspondence be noted except where otherwise resolved.

THE GENERAL MANAGER'S REPORT

8 August 2013

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Operational Plan 2013/2014, A3.4.14

The draft Operational Plan for 2013/2014 was placed on public exhibition up until 19 June 2013 and adopted at the June Council Meeting.

At this time there were 3 items from the Licences, Fees and Charges (outlined below) that were inadvertently omitted from the adopted version.

(e) Certificate – Section 64 of Nox. Weeds Act 1993 (Notices Outstanding)	\$40.00
(f) Certificate of ownership of land to Solicitor	\$25.00
(g) Certificate - Section 88G, Conveyancing Act	\$30.00

These were subsequently readvertised for the required timeframe and no submissions were received.

RECOMMENDATION:

That the Operational Plan for 2013/2014 as adopted by Council on the 21 June 2013 be amended to include the above items.

061 **RESOLVED:** Cr Hughes and Cr Best that the Operational Plan for 2013/2014 as adopted by Council on the 21 June 2013 be amended to include the above items.

2. Annual Returns of Disclosure of Interest, C2.2.2

The annual returns are required under the Act to be lodged by all Councillors and other designated persons by 30 September 2013.

Draft forms have been separately forwarded. To date, completed returns for the 2012/2013 financial year have been received from:-

Crs Halls, Hughes and Messrs Carroll, Twohill, and Hayes.

The returns once received are available for inspection by the public.

For Information

Noted

3. NSW Local Government Week 2013, C1.4.3

NSW Local Government Week was held from 29 July – 4 August 2013 with their being no theme this year.

THE GENERAL MANAGER'S REPORT

Local Government week affords Councils the opportunity to showcase the range of services provided, the achievements of Councils, the breadth of work undertaken and Councils plans for the future.

For Information

Noted

4. Council Photograph, C2.2.1

It has been customary to have a photograph taken of each council at the beginning of the new term. It is suggested that a photograph be organised prior to one of the next few meetings when all Councillors will be in attendance.

RECOMMENDATION:

That the General Manager arrange for a Council photograph and advise Councillors accordingly.

062 **RESOLVED:** Cr McClelland and Cr Niven that the General Manager arrange for a Council photograph and advise Councillors accordingly.

5. Director Corporate Services position, P1.4.33

As Councillors are aware the position was readvertised and closed on 4 July 2013.

Five applications were received and interviews for the position have been scheduled for Friday 30 August 2013.

Mr Tony Hughes who was previously in the role commenced on Monday 26 July 2013 to undertake the role during the recruitment process.

For Information

Noted

6. Henry Lawson Festival – Tourism Officer Assistance, C1.4.1

Council resolved at the June 2013 Council meeting as follows:

“that Councils executive meet with the Henry Lawson Festival executive to discuss the current assistance provided and possible assistance required to conduct the 2014 Henry Lawson Festival.”

A date was chosen for the meeting however as an attendee was unavailable the meeting had to be rescheduled.

The meeting is now scheduled for Wednesday 28 August 2013 and a further report will be submitted to the September 2013 Council meeting.

For Information

Noted

THE GENERAL MANAGER'S REPORT

7. Grenfell Doctor Situation, H1.1.11

Dr Patrick is continuing his practice in Grenfell on a part time basis as a temporary measure at the Grenfell MPS which is operating very well.

Dr Patrick is attending the MPS on a fortnightly basis and is extremely happy with the current set up of the surgery and the arrangement the health service and Council have put in place.

However, Dr Patrick is very keen to commence his practice on a full time basis from the Burrangong Street surgery which is expected to eventuate in September.

For Information

Noted

8. Weddin Street Surgery – Upgrade Works H1.1.10

Council resolved at the July 2013 Council meeting that a meeting be arranged with Councils Executive and Dr Ishmael to discuss the works required at the Weddin Street Surgery.

A meeting was tentatively arranged for Thursday 1 August however due to the unavailability of an attendee it had to be rescheduled.

We are currently awaiting advice on a suitable date from Dr Ishmael's surgery.

For Information

Noted

9. Special Rate Variation, R1.4

Special Rate Variations allows Councils under provision of the Local Government Act 1993 to increase general rate income above the rate pegging limit. There are two types of special rate variations that Council may apply for:

- a single year variation - Sec 508(2), or
- a multi year variation between two – seven years – Sec 508A

With Council continuing its integrated planning process and adopting its delivery and operational plans effective 1 July 2013 it is an opportune time to consider a special rate variation to assist in funding the following projects:

- Grenfell Medical Centre
- Grenfell Swimming Pool Upgrade
- Grenfell Main Street Upgrade

Councils resourcing strategy which includes Councils Long Term Financial Plan (LTFP) indicated that the above capital projects will be funded in the following ways:

- Loans
- Special Rate Variations
- Interest rate subsidies under the Local Infrastructure Renewal Scheme

THE GENERAL MANAGER'S REPORT

At this stage an indicative figure of 4% increase for a four year period is envisaged however this would need to be determined and reported back to Council for endorsement prior to the submission of the application.

The Special rate variation application to assist in funding our capital projects is now made to the Independent Pricing and Regulatory tribunal (IPART). The application is part of a new direction in regards to Council's financial resources and funding of capital projects. This new direction is necessary to assist Council in ensuring that we are able to become financially sustainable and remain as Weddin Shire Council in the long term.

RECOMMENDATION: That:

- (i) Council authorise the submission of a special rate variation application under Sec 508A of the Local Government Act, 1993.

063 RESOLVED: Cr Hughes and Cr Griffiths that:

- (i) Council authorise the submission of a special rate variation application under Sec 508A of the Local Government Act, 1993.

10. Community Consultation, A3.4.10

Reference is made to my report to the July 2013 Council meeting in regard to community consultation now that the integrated planning documents effective from 1 July 2013 have been endorsed or adopted by Council.

Listed below are possible agenda items for Councils consideration.

Integrated Planning and Reporting

- 2013-2023 Community Strategic Plan
- 2013-2017 Delivery Program
- 2013-2014 Operational Plan

Delivery Program – Capital Projects

- Grenfell Medical Centre
- Grenfell Swimming Pool Upgrade
- Grenfell Main Street Upgrade

2013/2014 Operational Plan

- Activities and works for this financial year

Resourcing Strategy

Long Term Financial Plan -Capital Projects funding

- Loans
- Special rate variations
- Interest rate subsidies under the Local Infrastructure renewal scheme

Asset Management

- Roads Programmes

It is envisaged a session will be held in Grenfell at the Grenfell Bowling Club or Community Hub with all Councillors and Senior Staff present. The sessions in the villages would be held with the Mayor, Senior Staff and Councillors from the particular area we would be attending. Date, time and venues will be determined.

THE GENERAL MANAGER'S REPORT

RECOMMENDATION:

Confirm Action

064 **RESOLVED:** Cr Best and Cr Parlett that the action be confirmed.

11. Local Government NSW Annual Conference, A3.18.3

As reported to the July 2013 Council meeting the 2013 Local Government NSW Annual Conference will be held in Sydney from 1 - 3 October 2013.

Council's Mayor Mark Liebich has been nominated as Councils official delegate for voting purposes.

The Mayor, Deputy Mayor and General Manager have been registered to attend.

For Information

Noted

GLENN CARROLL
GENERAL MANAGER

065 **RESOLVED:** Cr Niven and Cr Brown that except where otherwise dealt with the General Manager's report be adopted.

THE CORPORATE SERVICES' DEPARTMENT REPORT

8 August 2013

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 July 2013:

Bank Account	
Westpac	<u>\$19,727.54</u>
Investments	
Westpac	<u>7,000,000.00</u>
Total Investments	<u>\$7,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 July 2013.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of July follows:

Rates Receipts	32,191.05
Accounts Receivable	62,334.56
Government Grants and Contributions	-
Agency Collections	1,142.38
Caravan Park Fees	4,072.00
Interest on Investments	23,556.17
Sale of Vehicle	12,500.00
Other Income	16,838.22
Total	<u>\$152,634.38</u>

For Information

Noted

THE CORPORATE SERVICES' DEPARTMENT REPORT

3. Roads and Other Expenditure 2012/2013:

Following are the up to date maintenance figures as at 30 June 2013.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	736,683	583,543
Grenfell Town Streets Maintenance	232,286	249,743
Village Maintenance - Caragabal	6,000	6,000
Village Maintenance - Greenethorpe	7,272	5,978
Village Maintenance - Quandialla	6,000	6,000
Garbage/Recycling Collection	105,399	124,297
Greenethorpe Collections	8,500	5,969
Commercial Waste Collection	30,000	11,118
Grenfell Waste Depot Manning/Plant Hire	115,000	124,997
Tips Working Expenses	32,000	31,595
Grenfell Cemetery Maintenance	28,000	21,873
Grenfell Lawn Cemetery Maintenance	14,000	20,593
Noxious Plants	79,000	72,096
Parks & Gardens	185,366	191,603
Library Expenditure	102,341	102,833
Baths Income	25,000	22,493
Baths Expenditure	129,949	122,956
Caravan Park Income	47,000	71,433
Caravan Park Expenditure	70,570	81,787

THE CORPORATE SERVICES' DEPARTMENT REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2012/13 State Roads (SH 6)	696,545	696,545
2012/13 National Roads (SH 17)	2,659,645	2,659,645
2012/13 Regional Roads Block Grant	368,002	368,002
2012/2013 REPAIR Program MR237	300,000	274,691
2012/2013 REPAIR Program MR398	499,629	499,629
3 x 3 Program - MR 398	92,519	92,519

2012/2013 Rural Local Roads	VOTE	EXPENDITURE
Reseals	308,866	279,812
Martins Lane	59,137	0
Pinnacle Road	175,298	71,853
Driftway Road	304,153	255,578
Old Young Road	222,000	143,294
Grenfell Streets Construction	156,272	78,205
Grenfell Kerb and Gutter	54,824	30,624
Grenfell Streets - Footpaving	20,409	909
Nowlans Road	139,633	0
Reconstruct Village Streets	22,019	545
Weddin/Camp/Church Footpaving	30,000	2,727
Quandialla Drainage	180,000	16,363
Gravel Resheeting	200,715	36,979
Total	1,873,326	916,889

2012/2013 Roads to Recovery	VOTE	EXPENDITURE
Martins Lane	411,054	411,054
Rural Roads Reseals	100,000	100,000
Total	511,054	511,054

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the July 2013 Council meeting advising of the status of debt recovery in regard to rates and debtors.

Previous rounds of debt recovery have all been exhausted and a new round will commence this financial year.

The outstanding rates percentage as at 30 June 2013 should be known by the November 2013 Council Meeting.

For Information

Noted

5. Reconciliation of Rate Levies, R1.4

Tabled at the meeting will be the reconciliation of rate levies for the year ended 30 June 2013 and the financial year commencing 1 July 2013.

A resolution of Council is required to formally adopt the reconciliations, to affix the common seal of Council and to authorise the signature of the Mayor, Deputy Mayor and General Manager.

RECOMMENDATION: that Council adopt the Rate Reconciliations as presented, the common seal of Council be affixed and that they be signed by the Mayor, Deputy Mayor and General Manager.

066 **RESOLVED:** Cr Hughes and Cr Niven that Council adopt the Rate Reconciliations as presented, the common seal of Council be affixed and that they be signed by the Mayor, Deputy Mayor and General Manager.

6. Goldfest Festival, T4.3.7

Reference is made to my report to the March 2013 Council meeting whereby it was resolved to conduct the Goldfest on Saturday 26 October 2013. The planning process has commenced for the event and more specific information will be reported to the September 2013 Council meeting.

The Goldfest Festival will again be an excellent opportunity to “Tell the Story” of the history of gold and bushrangers in the Shire as well as allowing us to become an integral part of the Gold Trail Project. The Goldfest will also give local businesses a tremendous boost in these tough economic times.

We will endeavour to source grant funding from the Department of State and Regional Development (DSRD) to assist in offsetting expenses associated in conducting the event.

For Information

Noted

7. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- “Knit, Natter and Nibble” finale was held on 17th July with Brooke Daniels the special guest.
- Online access to the catalogue is now available. Assistance in setting up the parameters for client usage is still being sought. Installation of the shelf ends is almost complete.

For Information

Noted

8. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

- Strategies from the Economic Development Strategic Plan such as conducting business workshops being implemented. Possible topic for next business training breakfast could be "Social Media Options" presented by D A Yates Photography and design. To be pursued.
- Mr Bruce Buchanan from the BEC in Orange indicated he would like to reactivate a Chamber of Commerce in Grenfell or reinvigorate the Weddin Development Committee (WDC). Meeting arranged with business representatives on Thursday 29 August 2013 at the Grenfell Bowling Club.
- The Small Business Bus an initiative of the Small Business Commissioner will now be in Grenfell in August or September, date to be confirmed. The bus will need a prominent position in Main Street (near the sponsor NAB). Information available from this service is directly relevant to business owners and operators and appointments will be available.
- Completed the funding application for Round 5 of the RDA programme for the Grenfell Medical Centre Development. Submitted by due date of 22 July 2013.
- Planning to attend the next Economic Development Officers forum during August in Forbes.
- Council's Economic Development Officer has been nominated as the Weddin representative for the Blayney – Demondrille rail project. This involved a meeting in Sydney on July 18th to finalise the Registration of Interest (ROI) document prior to distribution to interested parties and consortiums. This document will be released by the Minister in August.

For Information

Noted

9. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

- Gold Trail meetings are now being held monthly with the next meeting to be held in Young on 8 August. The full launch of the Gold Trails has been delayed. The official opening of the O'Brien's Hill signage will be held as part of the major launch. The Gold Trails won the Gold Award in the best new Tourism Development category at the NSW Inland Tourism Awards held at Moree on 27 July 2013.
- Statue of Henry Lawson is being pursued by the Festival Committee. Council's Tourism Officer submitted a grant funding application under the Community Building Partnership Program for this project.
- The Weddin Shire Tourism brochure is currently being distributed locally and to surrounding areas and is being well received.
- Grenfell bumper stickers incorporating Weddin Shire Branding are available from the Grenfell Visitors Centre.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.

THE CORPORATE SERVICES' DEPARTMENT REPORT

- Social media sites facebook and twitter are now active to promote events.
www.facebook.com/tourismgrenfell and www.twitter.com/tourismgrenfell
- Commenced arrangements for Goldfest to be held Saturday 26 October 2013.
- Completed and submitted Prime TV Regional Achievement and Community Awards funding application for the Henry Lawson Festival in the Events and Tourism category.
- Continuing to work with the B&B networking group.
- Planning a bus tour of the town and a visit to the local B&B's to assist the CWA volunteers.

For Information

Noted

10. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

- Steady sales during July as well as computer repairs being undertaken. A good customer base being developed which includes businesses, farmers and local residents.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. Recent Article was on iPads, tablets and kindles. Next article to be on Facebook privacy settings. They are being well received by the public.
- Window displays addressed and constantly changing. Two flat screen TV's purchased with funding from the EDU one programme to upgrade window displays and promote the NBN rollout have certainly been of assistance.
- A flyer mail out to households promoting the services available recently conducted to encourage purchases for the end of the financial year. Resulting in improved daily custom and sales.
- A student from the Henry Lawson High School will be hosted on a work experience placement program for one afternoon per week for a term.
- Several commercial printing jobs being undertaken including invitations, business cards and funeral booklets.
- Developing websites for various customers including B&B's.
- Visiting local businesses to discuss services available at the Internet Centre.
- The Internet Centre will be an advocate for the NBN roll out. Options are wireless or satellite. Progress payment of \$1600 to be paid to Council.
- Investigating strategies to entice younger customers back to the centre ie computer games.

For Information

Noted

11. 2012/2013 Financial Statements, External Audit, A1.2

Work on the 2012/2013 Financial Statements has commenced and Council's external auditors Morse Group have indicated they will be attending Council mid October 2013 to conduct the audit.

THE CORPORATE SERVICES' DEPARTMENT REPORT

The audit will entail a comprehensive review of Council's systems and procedures as well as the Financial Statements and associated works.

For Information

Noted

GLENN CARROLL
GENERAL MANAGER

067 **RESOLVED:** Cr McClelland and Cr Best that except where otherwise dealt with the Corporate Services' Department report be adopted.

8 August 2013

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

The General Manager presented the report in the absence of the Director Engineering.

Dear Sir

I wish to report as follows:

1. Works Report (6 August 2013)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6 - general maintenance
 - moved Countrylink bus stop sign

SH17 - general maintenance

MR398 - general maintenance
 - widening continuing

MR236 - general maintenance
 - removed fallen tree

MR237 - general maintenance

MR239 - general maintenance

1.2 Rural Local Roads Programme

- Sealed Murrays Lane
- gravel re-sheeted Mountain Road, Grimms Lane, Barrs Lane, Napiers Lane, Major West Road and Wheatleys Road

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- general maintenance
- maintenance graded Adelargo Road and Round Hill East Road
- repaired a hole in Matchetts Lane
- replaced pipe culverts at in Second street, Quandialla
- repaired a soft section in Gibraltar Rocks Road

THE DIRECTOR ENGINEERING'S REPORT

1.4 Urban Maintenance/Construction

- general maintenance
- continuing construction on 5 back lanes
- poured and back filled Melyra Street culvert headwalls
- completed Emu Creek wing walls at Brundah Street and Alexandra Street
- removed a dangerous limb in Starr Street

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general maintenance
- removed 2 poplars and stumps at Henry Lawson Oval
- repaired fence at Henry Lawson Oval

2.2 Cemeteries

The following graves have been prepared from 8 July 2013 to 4 August 2013:-

Grenfell Lawn	– 1
Grenfell	– nil
Bimbi	– 1 (internment of Ashes)
Caragabal	– 1

The following maintenance has been carried out during the last month:-

- mowing
- topping up graves

2.3 Sewer Mains

Four (4) sewer chokes has been attended to during the last month.

- repaired a pump at the sewer treatment plant

2.4 Private Works

- repaired pot holes for the Warraderry Flats
- sold a ratepayer crushed gravel
- sealed a driveway for a contractor
- hired a roller for a contractor

2.5 Other

- minor swimming pool repairs

THE DIRECTOR ENGINEERING'S REPORT

- Quandialla pool repairs
- repaired water pipe at the Caravan Park
- removed the fence around the old tip compactor shed

2.6 Vandalism

Urban – Nil

Rural –Nil

Total Cost: \$00.00
Final Cost Urban: \$3,605.00 for 2012/2013
Final Cost Rural: \$2,210.00 for 2012/2013
(from 1/7/2012 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- complete gravel sheeting
- complete MR398 widening

3.2 Urban

- general maintenance
- continue back lane construction
- complete Parkes Street road shoulder construction

3.3 Other

- Quandialla pool-routine maintenance and other repairs
- Grenfell pool – routine repairs

For Information

Noted

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 4067	Toyota Forklift	Repair handbrakes
PI 3950	Bushfire trucks	Annual service
PI 4100	Rubber tyred roller	Repair transmission brake

It is proposed to replace several works utes and cars shortly, and to call tenders for the two tippers replacement.

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine Maintenance on SH6 and SH17 continues.

Heavy patching on SH6 and SH17 continues to be planned.

For Information

Noted

6. Noxious Weed Report – July C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed – African Boxthorn, Bridal Creeper, Scotch Thistle, Blackberry, Wild Radish.
- Areas sprayed – Bogalong, Yuline, Maudry, Wheoga, Pullabooka, Birangan, Bolungerai, Brundah, Eualdrie, Coba, Tyagong, Bimbi, Town area.
- Inspected high risk roadsides, TSRs, Council owned land, rail and other high risk sites
- Compiling email list for preparation of Noxious weed information to interested property owners.
- Attended Lachlan Valley Noxious Weeds Advisory Committee at Forbes – display trailer well underway. Hopefully it will be completed by October. Also weed information booklet in final stages.
- ARTC have reviewed the Cootamundra to Parkes line and assessed the diversity and density of weeds. So far good communication between Local Councils and ARTC with email updates and phone calls.
- Weeds Action Program funding report completed.
- Planned property inspections to be carried out in August.

For Information

Noted

7. Grenfell Pool, P2.3.1

The valve has been installed. One 50mm inlet pipe to the pool was replaced and re-grouted into the pool. The pool has been cleaned and is being filled.

The diving firm has been booked for the leak detection works to commence in the week commencing 19 August 2013.

The new pump has been ordered and will be installed when it arrives.

As previously stated, this pump will be able to be utilised in the new pool upgrade.

For Information

Noted

8. Weddin Mountain Muster, C1.4.13

The Weddin Mountain Muster will again be held from Sunday 22 September 2013 to Friday 27 September 2013.

The muster will be referred to the Weddin Local Traffic Committee for comment and conditions. No details are available as yet on the nominated muster routes, but it is assumed that it will be similar to those of last year.

RECOMMENDATION: that Council approve the use of the nominated Council roads for use by the Weddin Mountain Muster from 22 September 2013 to 27 September 2013 subject to the Weddin Local Traffic Committee comments and conditions.

068 **RESOLVED:** Cr McClelland and Cr Brown that Council approve the use of the nominated Council roads for use by the Weddin Mountain Muster from 22 September 2013 to 27 September 2013 subject to the Weddin Local Traffic Committee comments and conditions.

9. Weddin Service Agreement and Senior Management Meeting, E1.3.13

The Mayor and Director Engineering attended the Weddin Senior Management Team and Service Agreement meeting at the Weddin Fire Control Centre on Friday 2 August 2013 at 7.30am.

The following matters were discussed:

- Quarterly Performance Review
- 22,000l Water tank for Bimbi to be purchased with Quandialla tank
- Quandialla Hazard Reduction burn at tip to be carried out in 2013.
- Tree removal at Myee – Director Engineering tabled a report from Geoff Cunningham which indicated that the trees, flora and fauna in the area are threatened species and Council would not get approval to remove the trees. It was suggested that the trees on the southern end of the strip could be looked at for improvements to the strip.
- 2014/2015 Bushfire estimates will be similar to the 2013/2014 estimates
- A single tanker shed to be built at Warraderry
- Caragabal – double tanker shed being considered
- Brigade Response Report for 2012-2013 tabled
- Local exercise at Bimbi planned for 3 September 2013.

Rural Fire Service will provide official minutes in due course.

For Information

Noted

10. 2013 le Tour de Greenethorpe, T3.4.1

Council has received advice that the 2013 le Tour de Greenethorpe will be held on 22 September 2013.

The matter will be referred to the Weddin Local Traffic Committee for comment

RECOMMENDATION: That Council approve the use of the nominated roads for the 2013 le Tour de Greenethorpe.

- 069** **RESOLVED:** Cr Hughes and Cr Best that Council approve the use of the nominated roads for the 2013 le Tour de Greenethorpe.

11. Forbes Street Parking, R2.9.2

The Mayor, General Manager and Director Engineering met with Mr Peter Dearden, Regional Manager Western, Road and Maritime Services and Mr Tony Hendry on Tuesday 30 July 2013 to discuss:

- the proposal to make Forbes Street one way between Camp Street and Main Street;
- to declassify Forbes Street from Camp Street to Melyra Street.
- to reclassify Melyra Street from Forbes Street to Brundah Street and Brundah Street from Melyra Street to Grafton Street.

Mr Dearden advised that as Council has control of Forbes Street, it could consider making Forbes Street one way provided the proposal was referred to the Weddin Local Traffic Committee.

Further, as Melyra Street and Brundah Street was already a B-Double approved route, no action needs to be taken on this route. Reclassification of these roads could be considered by the reclassification panel in due course.

Roads and Maritime Services will assist with the design of the new signage on the route. The matter will be referred to the next meeting of the Weddin Local Traffic Committee when the formal response is received from Roads and Maritime Services.

For Information

- 070** **RESOLVED:** Cr McClelland and Cr Brown that upon receipt of the formal response from the Roads and Maritime Services, Council submit a formal application to reclassify Melyra and Brundah Streets to Regional Road status.

12. Weight of Loads Group. C2.7.16

The Director Engineering attended the CENTROC Weight of Loads Group meeting in Wellington on Thursday 25 July 2013.

Whilst Council is not a member of CENTROC Weight of Loads Group, I felt it advantageous to attend as a visitor and try to recoup some of Council's 2012/2013 membership fees.

The CENTROC Weight of Loads Group officially ceased operating on 30 June 2013. The meeting agreed to sell all of the plant and equipment, follow up the outstanding offences and finalise the Group by December 2013.

A wrap up meeting will be held in Orange in late October 2013 to finalise the disbursement of assets and funds. It is hoped that Council will benefit financially from the action.

For Information

Noted

13. Grenfell Tree lopping – Essential Energy,U1.3.11

The Director Engineering met with Les Driscoll and John Dukes from Essential Energy on Wednesday 7 August 2013 to discuss the recent lopping of the street trees and other trees in Grenfell.

The Director Engineering was advised that the trees had not been cut to the required standard for the last 10 years, but had only been lightly trimmed so that the trees were only just out of the powerlines. This meant that the company had to keep coming back to the same trees regularly to trim them.

As a result of the Victorian fires, Essential Energy was required to cut the trees back to the required standard and engaged Active Tree Services to carry out the works, using correct tree trimming techniques.

I advised them that the work was not advertised and that Council had received numerous complaints about the work. Further, I suggested that Council could advertise information provided by Essential Energy of any future tree lopping in the Weddin Shire in its Grenfell Record column and explain the reasons for the tree lopping, including Essential Energy's contact details.

Essential Energy also advised that the lopped trees would regrow partially on the lopped side and Essential Energy will come back next year to re-lop any regrowth branches. Essential Energy further advised that there will be aerial inspections of the mains in the Weddin Shire soon and I requested that details be provided for inclusion in Council's newsletter for residents information. This work has to be completed by 1 October 2013.

The representatives also provided an updated list of preferred trees under powerlines for placement at Council's front counter, as well as the Essential Energy Vegetation Management Plan for trees which is available on the internet under www.essentialenergy.com.au/content/vegetation-management.

For Information

Noted

14. NSW Grain Harvest Management Scheme 2013/2014, T3.6.1

Transport for NSW (TfNSW) in conjunction with NSW Roads and Maritime Services have developed a Grain Harvest Management Scheme for NSW (GHMS) in response to industry needs for improved productivity and efficiency in the grain transport task.

The inherent difficulties with loading grain given variable grain weights, inconsistent loading conditions, time pressures and inaccurate weighing devices makes it difficult to accurately determine weights of grain trucks loaded on farm. With chain of responsibility legislation, and strict weight limits, farmers are forced to load conservatively. This leads to a large number of truck movements being underweight or overweight creating inefficiencies in the transport chain and more truck movements on our roads.

It will operate on State and Council controlled roads.

- Commencement of the Scheme will take effect on and from 31 August 2013 to 31 May 2014. Following a review, the Scheme may be extended for the 2014/15 and 2015/16 harvest seasons.
- Flexibility of up to 5% over General Mass Limits (GML) for both gross vehicle mass and axle group masses for eligible grain vehicles. Note: the axle mass on the tandem axle group will be capped at Concessional Mass Limits (CML).
- Introduction of an additional 0.5t tolerance on each tri-axle to cater for the potential of mass shifting during transit. Noting the total mass would be limited to that of up to 5% flexibility over GML gross vehicle mass.
- For the 2013/14 season, Scheme Participants are exempted from the requirements of accreditation under the Mass Management Module of the National Heavy Vehicle Accreditation Scheme (NHVAS). For the potential 2014/15 and 2015/16 seasons, participants will be required to have either NHVAS Mass Management accreditation or participating vehicles fitted with certified On-Board Mass (OBM) scales.
- In recognition of 25/6m B-doubles operating under NHVAS accreditation, an additional allowance of 0.8t on the gross vehicle mass applies.
- Participating grain receivers that choose to accept GHMS loads will be required to formally report to RMS and TfNSW. Growers, transport operators and grain received will have a responsibility under the Chain of Responsibility to ensure that vehicles are loaded to a mass that does not exceed the GHMS allowance.
- Vehicles would be afforded three non-compliance occurrences during one season after which they would be removed from the Scheme by RMS for the remainder of the season.
- Mass in excess of the Scheme allowance would be rejected by the receiver. Transport operators/growers may skim the excess mass in situ at receiver sites to avoid dumping in nearby areas. Details of the overloads will be reported to RMS and TfNSW and recorded as a non-compliance strike.
- Vehicles with mass overloads exceeding 10% above GML would be immediately removed from the scheme and face breach action.

The CENTROC Engineers group has considered the proposal and is in agreement in principle with the proposal for 2013/2014 harvest and for TfNSW and RMS to evaluate the scheme in future years.

NSW Farmers Association have written to Council requesting support for the scheme.

RECOMMENDATION: That Council allow the Grain Harvest Management Scheme 2013/2014 to operate in the Weddin Shire.

071 **RESOLVED:** Cr Hughes and Cr Griffiths that Council allow the Grain Harvest Management Scheme 2013/2014 to operate in the Weddin Shire.

15. Regional Water Utilities on Track, C2.7.30

The Director Engineering attended the CENTROC Water Utilities Alliance Regional Water Utilities on Track workshop on 23 – 24 July 2013.

The purpose of the workshop was to prepare ideas for the future local water utilities in the context of Local Government Reform in NSW.

THE DIRECTOR ENGINEERING'S REPORT

Representatives from CENTROC Water Utilities Alliance, Lower Macquarie Water Utilities Alliance, NSW Office of Water, NSW Department of Health, and Orange City Council gave perspectives on future directions.

Wayne Trudgen, Independent Local Government Review Panel gave the Panel's vision for local Water Utilities to merge as County Councils and advised that the Panel had received about 1000 submissions.

CENTROC also engaged a facilitator to assist with action planning for the future delivery of water and sewer services in regional communities. The results will be reported in due course.

For Information

Noted

W TWOHILL
DIRECTOR ENGINEERING

RECOMMENDATION:

It is recommended that the Director Engineering's late report be received and dealt with because of the urgency of the matter.

- 072** **RESOLVED:** Cr Niven and Cr McClelland that the Director Engineering's late report be received and dealt with because of the urgency of the matter.

16. Kerb and Gutter, R2.4.29

Kerb and gutter has been completed in Parkes Street (west side) from North Street, in a northerly direction past 5 Parkes Street.

The length of the work was 120 lineal metres.

Kerb and gutter notices were issued to residents in accordance with Council's determination and the half share contribution was estimated at \$66.00 per metre including GST based on previous works.

Following the finalising of the work and the assessment of actual costs, the rate per metre incurred was \$131.93 or \$65.96 per metre half share including GST.

RECOMMENDATION: that approval be given to charge out the kerb and gutter works to the residents at the rate of \$65.96 per lineal metre including GST and debit notices be issued accordingly.

- 073** **RESOLVED:** Cr McClelland and Cr Brown that approval be given to charge out the kerb and gutter works to the residents at the rate of \$65.96 per lineal metre including GST and debit notices be issued accordingly.

- 074** **RESOLVED:** Cr Niven and Cr Best that except where otherwise dealt with the Director Engineering's report be adopted.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

8 August 2013

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

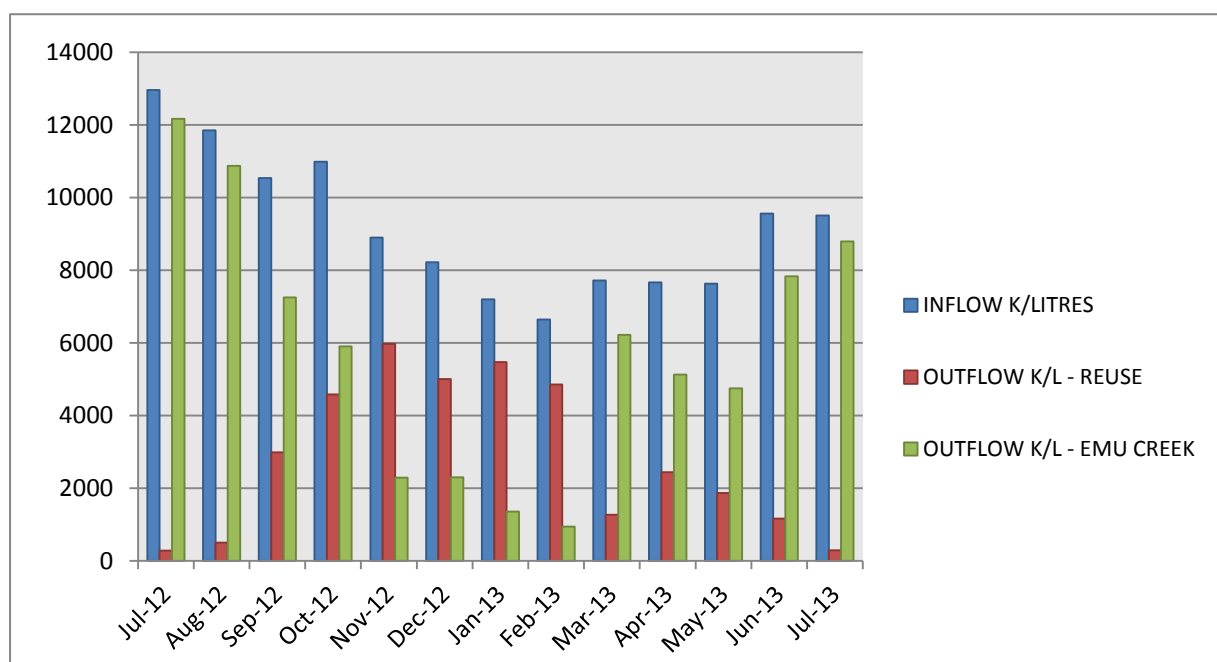
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during July 2013 was 9,506 kl with the daily average of 306.64 kl. Outflow for irrigation for reuse was 285 kl and discharge to Emu Creek 8,791 kl.

The highest daily recording of 606 kl occurred for the 24 hours ending 6.30 am on 20 July 2013 and the lowest of 207 kl for the 24 hours ending 6.30 am on 2 July 2013.

A total rainfall of 55.5 mm was recorded for the month.



For Council's Information

Noted

2. Animal Control, A4.4.4

Animal control activities for July 2013 were:

a. Companion Animals

Animals Seized:	1 (Dog)	Animals Returned to Owners:	0
Animals Impounded:	3 (2 Dogs, 1 horse)	Animals Destroyed:	1 (Dog)
Animals Sold:	0	Animals Released:	3 (2 Dogs, 1 horse)
Animals Surrendered:	1 (Dog)	Animals handed to Rescue Org:	1 (Dog)

For Council's Information

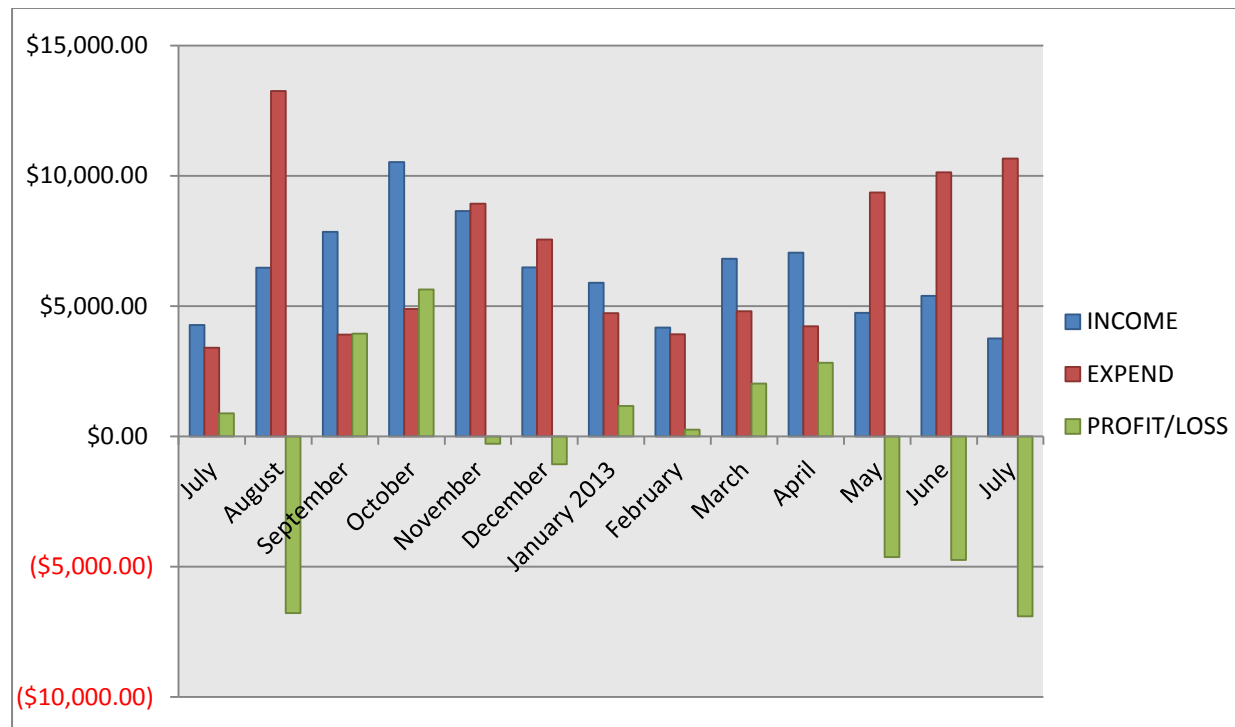
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

3. Caravan Park Operations, P2.3.3

Income for the month of July 2013 was \$3,754.00 with expenditure of \$10,655.02 resulting in an operational loss of \$6,901.02 for the month.

There were 132 sites occupied for the month of July 2013.



For Council's Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
37/2011 – Modification	Mr JM Wright	New Dwelling	\$600,000	Lot: 174 DP: 754580 405 Brundah Hall Road GRENFELL NSW 2810
47/2011 – Modification	Mr MA & Mrs K Pollock	New Dwelling	\$272,735	Lot: 46 DP: 750572 744 Quandialla Road CARAGABAL NSW 2810
19/2012 – Modification	Messrs PF Thompson & AD Pratt	Dwelling & detached Garage with Guest Room	\$400,000	Lot: 14 DP: 1063500 Brundah Parish GRENFELL NSW 2810
11/2013	Mr DW Troth	Shed & Carport	\$15,000	Lot: 1 DP: 534874 64 Warraderry Street GRENFELL NSW 2810
12/2013	Lachlan Fertilizers Rural Pty Ltd	Installation of above ground “T68” self-contained diesel storage tank	\$125,000	Lot: 8 Sec: 1 DP: 758473 14 West Street GRENFELL NSW 2810
14/2013	Mr PB Hamilton	Shed	\$4,000	Lot: 6 Sec: E DP: 6279 6 Northcote Street GREENETHORPE NSW 2809
29/2013	Wattleglen Pty Ltd	Hay Shed	\$15,000	Lot: 211 DP: 754579 Bumbaldry Parish GRENFELL NSW 2810
30/2013	Mr GJ & Mrs NA Randall	Subdivision	\$0	Lots: 162, 163 & 168 DP: 754579 Bumbaldry Parish GRENFELL NSW 2810
32/2013	Mr KJ Schaefer	New Dwelling	\$410,000	Lot: 45 DP: 754583 Coba Parish GRENFELL NSW 2810
33/2013	Grenfell Bowling Club Pty Ltd	Alt/Add to Entry & New Shed	\$43,000	Lot: 1 DP: 612678 Cross Street GRENFELL NSW 2810
34/2013	Mr FW McNickle	Double Garage	\$9,210	Lot: 114 DP: 1081488 2 Huckel Close GRENFELL NSW 2810
36/2013	Mr TW Ryan	Double Garage	\$12,000	Lot: 562 DP: 754578 104 Cowra Road GRENFELL NSW 2810
37/2013	Sumloe Pty Ltd TA Spanline	Verandah Enclosure	\$23,950	Lot: 2 DP: 801070 60 Adelargo Road GRENFELL NSW 2810
38/2013	Wattleglen Pty Ltd	Hay Shed	\$15,000	Lot: 1 DP: 1119871 Bumbaldry Parish GRENFELL NSW 2810
39/2013	Mr WL Smith	Garden/Storage Shed	\$2,785	Lot: 10 DP: 875781 6 Warraderry Street GRENFELL NSW 2810

For Council's Information

Noted

2. Interim Heritage Orders, H2.7

Council has recently been given the powers to make Interim Heritage Orders by State Government.

An Interim Heritage Order is a temporary heritage order made to protect a potential heritage item while a heritage assessment is carried out. The item of Heritage must be under threat of demolition or redevelopment.

The order lasts 6 months unless Council resolves to add the item to its LEP schedule, then 12 months apply.

For Council's Information

Noted

3. Policy for Swimming Pool Barrier Inspections, T2.1.12

In 1992 the Swimming Pools Act was introduced in New South Wales. This legislation required the installation of four-sided child resistant barriers to a prescribed standard to surround private pools in New South Wales.

A comprehensive review of the Act has taken place and as a result the Act has been amended responding to reports from the NSW Child Death Review Team and a range of pool safety advocacy organisations have consistently called for a further strengthening of the Act.

The latest amendments are aimed at increasing safety of very young children around backyard swimming pools and reducing associated drowning and near drowning incidents.

The amendments:

- Require that any property with a swimming pool must be inspected and registered as compliant before that property can be sold or leased.
- Establish a new offence for failing to register a swimming pool (maximum penalty \$2200).
- Require pool owners to self-register free-of-charge on a state wide, online register and certify to the best of their knowledge that their pool barrier complies with the regulations.
- Require councils to develop a locally appropriate and affordable inspection program in consultation with communities.
- Require council to report each year on the number of pools inspected and the level of compliance of pool barriers.
- Require mandatory, periodic inspections of pools associated with tourist and visitor accommodation and unit blocks.
- Pool owners will have 12 months to register and self-certify their pools and comply with current regulations.

As a result of these amendments to the Swimming Pools Act, Council is required to develop and implement a swimming pool barrier inspection program in consultation with its Community by 29 October 2013.

Attached is a copy of the draft document.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

RECOMMENDATION: that Council consider the Draft Policy for Swimming Pool Barrier Inspections and place on public exhibition for 30 Days for community consideration and submission.

075 RESOLVED: Cr Niven and Cr Griffiths that Council consider the Draft Policy for Swimming Pool Barrier Inspections and place on public exhibition for 30 Days for community consideration and submission.

4. *Development Application, DA 26/2005*

DEVELOPMENT PROPOSAL – Modified Development of the Existing Open Cut Gold Mine and Processing Plant pursuant to section 96(2) of the Environmental Planning and Assessment Act 1979.

Purpose

The purpose of this report is to provide the comprehensive consideration and assessment of the following Development Application including supporting documentation in accordance with the relevant matters to be considered as outlined under 79C of the Environmental Planning and Assessment Act 1979, (as amended).

Development Application No: 26/2005

Applicant: Resource Base Limited

**Property: Lots: 204 & 208 DP: 754579 Lot: 15 DP: 13216, Lot: 215 DP: 723436 and Crown Land
Parish of Bumbaldry, County of Monteagle, 2715
Mid Western Highway, Bumbaldry**

Proposal: Modification of the existing consent to incorporate a change in hours of operations, specifically to extend crushing circuit operation hours from 1pm Saturday to 5pm Saturday.

Introduction

This report provides the consideration and assessment of the proposed development in accordance with the Environmental Planning and Assessment Act, 1979 (as amended) prepared for determination of the subject development application.

Background

Council has previously approved Development Application 26/2005 for the land use of an open cut gold mine and processing plant, bores and pipelines and associated infrastructure subject to conditions. The original application was designated development and the site is licenced pursuant to Section 55 of the Protection of the Environment Operations Act 1997, Licence No 12845

The modified development will require the approval of NSW Environmental Protection Authority as the modification involves propose changes to the EPA licence. Weddin Shire Council is the consent authority for the proposed development and the determining authority.

Subject Site

The site is bounded by the Mid-Western Highway and surrounding development comprises adjoining farmland and in close proximity to the location of Bumbaldry.

Proposed Development

The subject development application seeks to modify Development Application 26/2005 to incorporate a change in hours of operations, specifically to extend crushing circuit operation hours from 1pm Saturday to 5pm Saturday.

The applicant provides justification for the proposal with the following:

“Initially the extended break of Easter saw our stockpile of fine crushed ore reduced to a very low level. This position was compounded with the Anzac Day public holiday and since the end of day light savings on 14 April with ever shortening days.

A further complication has been the need to curtail or suspend crushing on days when the prevailing wind has been from the SE. Our closest neighbour (Val and Danny Withers) reside immediately NW of the project site. In addition with shorter days and the potential for atmospheric inversion during the morning and returning late afternoon we are experiencing conditions leading to amplification of noise levels emanating from the activity of the crushing circuit.

Further complications are created under inclement weather conditions with wet ore and the ore is increasing in hardness now that we have mined through the surficial areas and moved into the fresh rock of the ore body proper. Both of these conditions result in lower throughput.

To create greater flexibility with crushing activities and still allow for continued curtailment or suspension as and when conditions require and yet maintain fine ore stockpiles to provide for continued operation of the process circuit while at the same time maintain the shortest project life we seek to extend the Saturday crusher operating time from 1pm to 5pm.”

Statutory Framework

Consideration of the relevant statutory planning controls applicable to the proposed development is provided below:

1. Environmental Planning and Assessment Act, 1979 (as amended)

The Environmental Planning and Assessment Act, 1979 in conjunction with its Regulation 2000 and Model Provisions 1980 establishes the framework for the environmental planning system within NSW. Development requires the relevant development consent from an appropriate determining authority in accordance with the provisions of Part IV of the Act. Weddin Shire Council is the Determining Authority with the EPA being the Approval Authority for the issue of the environmental protection licence.

A Development consent granted under the Environmental Planning and Assessment Act 1979 may be modified on application made pursuant to Section 96 of the Environmental Planning and Assessment Act 1979.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

This application has been assessed under Section 96(2) which is as follows:

Section 96 – Modification of Consents –

(2) *Other modifications*

A consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if:

- (a) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which consent was originally granted and before that consent as originally granted was modified (if at all), and*
 - (b) it has consulted with the relevant Minister, public authority or approval body (within the meaning of Division 5) in respect of a condition imposed as a requirement of a concurrence to the consent or in accordance with the general terms of an approval proposed to be granted by the approval body and that Minister, authority or body has not, within 21 days after being consulted, objected to the modification of that consent, and*
 - (c) it has notified the application in accordance with:*
 - (i) the regulations, if the regulations so require, or*
 - (ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and*
 - (d) it has considered any submissions made concerning the proposed modification within the period prescribed by the regulations or provided by the development control plan, as the case may be.*
- (3) In determining an application for modification of a consent under this section, the consent authority must take into consideration such of the matters referred to in section 79C (1) as are of relevance to the development the subject of the application.*

2. State Environmental Planning Policies

All applicable SEPPS have been taken into account in the assessment of the application

3. Weddin Local Environmental Plan 2011

The Weddin Local Environmental Plan 2011 is the principal local planning instrument applicable to the proposed development upon the subject site.

Council Codes and Development Control Plans
--

Nil

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Consultation in respect of Development Application

Public Exhibition

The development application was placed on public exhibition for 30 days as required. Adjoining property owners of the development site were notified of the proposed development, and an advertisement placed in the Grenfell for the duration of the exhibition period.

Council received 1 submission in respect of the application. A summary of concerns raised and an assessment comment on these concerns is provided below:

SUBMISSION 1

Comment: The impacts of the increase in the hours of operation will produce more noise in the rural area

Assessment response: The concerns raised with existing noise issues will be increased with the extension of the hours of operation.

EPA Referral

In accordance with the requirements of the act the application and adjoining land owners submission was forwarded to the EPA for provision of their general terms of approval. Council received their response in which it was indicated that the authority would not support than extension to the currently approved hours of operation. The EPA has indicated that the activities at the Mine are not currently being undertaken in accordance with the requirements of its EPL and current consent.

Internal Assessment

BCA Assessment

Not applicable

Engineering Assessment

Not applicable

ENVIRONMENTAL ASSESSMENT

Section 79C(1) of the Environmental Planning and Assessment Act, 1979 outlines the statutory requirements to be considered in the determination of a development application. Based on the findings of the Section 79C assessment, site inspection(s) and comments from consultation, the following matters are highlighted as being particularly relevant in the assessment of the proposed development.

79C (1)(a) (i) any Environmental Planning Instrument

Weddin Local Environmental Plan 2011

S79C(1)(a) (ii) any Draft Environmental Planning Instrument that has been publicly exhibited.

Nil

S79C(1)(a) (iii) any Development Control Plan (DCP)

Nil

S79C(1)(a) (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph)

Consideration has been given to the Environmental Planning and Assessment Regulations including Model Provisions.

S79C(1)(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

The increase in the hours of crushing will produce an increase in the noise currently produced from the facility. The location of the facility within the quiet rural environment currently impacts on the amenity of the neighbouring properties both through noise and visual characteristics.

Extending the hours, taking into account the current identified non compliances, would provide further inappropriate impact on these properties.

S79C(1)(d) any Submissions Made in Accordance with this Act or the Regulations

EPA Response

“When the Environmental Impact Assessment (EIS) was assessed by the EPA, consideration was given to the predicted noise levels and the impact such noise levels would have in a quiet rural environment. Taking into consideration those predicted noise levels, it was determined that it was appropriate that operations at the Mine be limited to the hours identified above. It should be noted that the noise prediction modelling was limited to three (3) properties and does not appear to consider noise generated by crushing activities. The EIS does not consider the potential noise impacts at the residence that provided a submission.

Additionally, to mitigate noise levels, the EIS proposed a number of actions including positioning the crushing and processing plant behind the ridge line to maximise topographic shielding. The crusher is currently located above the ridge line and above the height of the noise bund, therefore noise during its operation is not being mitigated.

Since the Mine has been operational, the EPA has received one (1) complaint regarding excessive noise. In response, the EPA has undertaken noise monitoring at that residence for a period of three (3) weeks. The Mine was not notified that such monitoring was being undertaken and it is considered that operations during this period were consistent with “normal” operations. This monitoring found numerous significant, exceedences of the Mines noise limits on a number of days and at varying times. Noise from crushing activities is audible throughout the monitoring and would appear, at this time, to be the main contributor the excessive noise levels.

As activities at the Mine are not currently being undertaken in accordance with the requirements of its EPL and current consent, the EPA will not support an extension to the currently approved hours of operation.”

CONCLUSION

While the proposed increase in the hours of operation are minor in relation to the overall operation of the facility, the submission received and the extent to which the EPA has

indicated non-compliance with the consent and EPL will be amplified should this extension be granted. It is considered that the impact on the amenity of the adjoining rural land uses including rural residences is such that any increase in operations would be considered inappropriate at this time.

It is noted that the EPA have indicated they may give consideration to the proposed extension should the mine commit to implementing all feasible and reasonable noise mitigation measures to reduce noise and when compliance with the EPLs noise limits is achieved.

RECOMMENDATION: that Modified Development Application 26/2005 incorporating a change in hours of operations, specifically to extend crushing circuit operation hours from 1pm Saturday to 5pm Saturday be refused due to:

- 1) The increase in operation hours will have a negative impact on the amenity of the adjoining rural land use in relation to noise.
- 2) The operations of the site are not consistent with the existing approval in relation to plant operation and position. The notification that the EPA will not support changes to the EPL demonstrates non-compliance with current conditions of consent and licencing requirements that form the controls to appropriately deal with environmental impacts such as noise.

MOVED: Cr Niven and Cr Hughes that Modified Development Application 26/2005 incorporating a change in hours of operations, specifically to extend crushing circuit operation hours from 1pm Saturday to 5pm Saturday be refused due to:

- 1) The increase in operation hours will have a negative impact on the amenity of the adjoining rural land use in relation to noise.
- 2) The operations of the site are not consistent with the existing approval in relation to plant operation and position. The notification that the EPA will not support changes to the EPL demonstrates non-compliance with current conditions of consent and licencing requirements that form the controls to appropriately deal with environmental impacts such as noise.

AMENDMENT: Cr Best and Cr Parlett that Council defer the determination of the Development Application so as to allow the applicant the ability to liaise with the EPA regarding compliance issues with their licence.

Upon being put to the meeting the amendment was **CARRIED** and so became the **MOTION**.

076 RESOLVED: Cr Best and Cr Parlett that Council defer the determination of the Development Application so as to allow the applicant the ability to liaise with the EPA regarding compliance issues with their licence.

5. Development Control Plan, T2.1.11

Council in 2011 resolved to adopt its LEP 2011 at this time a comprehensive DCP was not incorporated as part of the review of its planning documents.

A review of Council's development policies is required to provide an assessment as to their current application and effectiveness in helping deliver the development outcomes the Community and Council collectively want.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Aspects of this review have already commenced with work already in draft form, especially relating to Heritage.

The format of the document will be a series of chapters that cover the various areas affecting development. These could include, but not limited to:

- Public consultation
- Heritage
- Demolition
- Urban Residential Development
- Flooding & Flood affected Land
- Large Lot Residential Land
- Industrial Development
- Commercial Development

RECOMMENDATION: that Council resolve to commence the action of Review of its current development controls with a view to develop its Comprehensive Development Control Plan.

077 **RESOLVED:** Cr Best and Cr Brown that Council resolve to commence the action of Review of its current development controls with a view to develop its Comprehensive Development Control Plan.

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

078 **RESOLVED:** Cr Parlett and Cr Niven that except where otherwise dealt with the Director Environmental Services report be adopted.

MINUTES OF THE MONTHLY MEETING OF THE HENRY LAWSON FESTIVAL OF ARTS HELD ON TUESDAY, 16 JULY 2013 AT 7.30 PM

Welcome: President John welcomed everyone to the meeting & thanked all those who had contributed in any way to the successful running of the 2013 Festival.

John asked for one minute's silence as we remembered Gaynor England.

Present: J Mitton, A Hunter, Jenny Hetherington, P Livingstone, Glenn Carroll, Liz Carroll, A Carr, T McMahon, Michele Johnson, Belinda Day, Jenn Graham, Carly Brown, Warwick Simpson, Brian Johnson, Allan Hodgson, W Wheatley, A Griffiths, Terry Carroll, Amanda Brenner, M Moffitt, Gordon Rolls, Maurice Simpson, Glenda Howell, Dani Millynn, Penelope Starr, C Lobb

Apologies: Andrew Hooper, Juanita Meier, Deidre Carroll, Denise Yates

It was moved by J Hetherington and seconded by M Moffitt that the apologies be accepted. Carried.

Minutes: The minutes from the previous meeting were confirmed.

Moved: A Hunter

Seconded : J Mitton

Carried.

Business Arising: Review of 2013 Festival to be transferred to General Business

Communication: A formal letter from Essential Energy declining sponsorship

: From THLHS thanking Festival Committee for waiving the street stall fee & allowing the students to take photos of the Festival. These images can be viewed on the website

: From Gunyah thanking Festival for ensuring that there was no food or drink stall outside their premises & also requesting more seating be made available in the Main St.

: From Tilma Management from 2012 congratulating festival on another successful weekend

: From Weddin Shire requesting a meeting with Committee to discuss the role of the Tourist Development officer in future Festivals

: Arts Out West magazine

Inwards:

Motion "That the inwards communication be received."

Moved : A Carr

Seconded : C Brown

Carried

Outwards: A Carr has started on the extensive list of "Thank you" e-mails & invited those present to add names to the list

Motion "That the outwards communication be endorsed."

Moved : A Carr

Seconded: C Lobb

Carried

Treasurer's Report: Dani presented her comprehensive report & was confident that apart from a few minor outstanding accounts that the 2013 Festival would make a profit of over \$8,000. This was supported by acclamation!

Motion "That the treasurer's report be received."

Moved : D Millynn

Seconded : T Carroll

Carried

Coordinator's Reports:

Publicity: It was noted from speaking to visitors at the Merchandise stall, that the majority of them had learnt about the Festival & its events from the internet.

Art/Porcelain: See Treasurer's report for successful financial details. All entries & sales were up from last year. John Wilson's Landscape 102 was People's Choice, Statuette Winner was Colina Grant – 401 Mangrove Shadows

VSS: Removing the novice categories had reduced the amount of prize money required & had therefore reduced the loss.

Busking: Successful & entertaining...winners could be asked to perform one item at the Awards Dinner if still available.

Awards Dinner: Crowd for the band was disappointing, but it is a Big Day Out! It was suggested that the entertainment {Buskers?} could start before the food. If the announcement of both Festival Queens was delayed until the Awards night it is very likely that a larger crowd would be in attendance.

Street Activities: Very successful. There was non stop entertainment during the day. The bands on the truck kept crowd entertained at top end of Main St

Street Stalls: Gaynor had done a wonderful job of organising & allocating the stalls. Most were selling top of the range goods & there was a great variety of food. Those who stayed for Sunday were again fortunate with the weather.

Procession/ Marshall: Gordon & Glenda were happy with the way things ran. Warwick was concerned that the horses started early but the timing of the opening Ceremony & commencement of Parade is always difficult. Amanda hadn't got an entry from Cobb & Co but they managed to thunder down the street! Bev Coleman had organised the "pooper scoopers" who will be paid ASAP! A job well done. Warwick expressed concern that the cha-cha didn't leave until 7.45.

Woodchop: the event is self supporting in terms of sponsorship & provided great entertainment for the crowd.

Raffle: Bill Rudd has once again managed to sell tickets & products from the street stall to every passer by! Well done, Bill

Children's Competition: the schools need to be advised of the topic at the very beginning of the year so that they can be organised with their entries well before the Festival. The 2013 all Art work was very well displayed in Main ST.

Window Dressing: participating businesses add interest to the Main St & should be commended.

Fun Run: Venue of Country Club will be repeated. Some contestants commented that it was SO cheap!

Poetry on the Boards: There was an excellent roll up of performance poets representing all age groups

Social Engagement: Facebook page "likes" increasing all the time. One unhappy person's message was able to be removed early.

Official Luncheon: Food was excellent & well prepared but unfortunately there were few in attendance. It needs to be ascertained as to who is invited & the guests need to know where & when the luncheon is available.

Guinea Pigs: After a shaky start the Guinea pig race meeting was very successful with gate takings up on previous years. Should feature in 2014.

Car show: Goes from strength to strength. 68 cars were entered with about 100 others on display. A small windscreen sticker in the shape of the moustache has been designed for the cars that attend the Festival. Each year it will be a different colour & is becoming a collector's item!

Next year a truck group will be invited. Entries will be taken on the day rather than on line. Liaison with stall holders is always necessary.

General Business:

There was discussion about the necessity to invite a **Festival guest** early for 2014. Ray Martin is to be approached as soon as possible, with several others on a short list if he is not available.

Festival Theme: with the **Viking** theme such a great success, with floats, schools & in general, a theme for next year was discussed:

Motion: *the theme for 2014 Festival be: My Favourite Film*

Moved: C Lobb

seconded: Bel Day

Carried

Festival Fund Raiser: Amanda Brenner has an idea for a fund raising evening & will investigate dates available at the Bowling Club in February 2014.

Meeting closed: at 9.40

Next meeting date: The next general meeting will be held at 7.30pm on Tuesday, 17th **September** at the Community Hub.

This will also be the Annual General Meeting for the election of Office Bearers for the 2014 Henry Lawson Festival of Arts

GRENFELL HENRY LAWSON FESTIVAL OF ARTS – JUNE 2013 TREASURERS REPORT

Bank Balances:

NAB Term Deposit	\$ 30,000.00
NAB Cheque Account	\$ 48,030.45
Less outstanding cheques	- 20,328.33
Plus outstanding deposits	50.00
Balance as per cashbook	<u>\$ 27,752.12</u>

Reconciliation

Bank balance brought forward	\$ 36,225.45
Plus/(less) profit/(loss)	\$ -8,473.33
Bank balance carried forward	<u>\$ 27,752.12</u>

Accounts to be approved for payment

DA Yates Photography	-	web Hosting June	\$ 55
Steve Baxter	-	procession winner	\$50
Regional Publishers	-	Advertising	\$ 206
Australia Post	-	Art	\$144.18
Grenfell Newsagency	-	Street Procession	\$21.10
The Henry Lawson High School	-	Concert printing	\$46.20
	-	Porcelain printing	\$3.30
D & C Reid	-	Banner erection	\$12.80
	-	Street stall materials	\$7.60
Weddin Shire	-	Stationery	\$34.21
	-	Hub Hire	\$75

079 **RESOLVED:** Cr Griffiths and Cr Niven that the minutes of the Henry Lawson Festival Committee Meeting be noted.

MINUTES OF GRENFELL TOURISM COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON THURSDAY, 6 JUNE 2013 COMMENCING AT 3.30 PM (C2.6.26)

1. **PRESENT:** Clr C. Brown, Clr J. Parlett, Clr J. Niven, P Diprose, D Galvin, A Carr
Observer: Clr M Liebich

2. **APOLOGY:** Clr N Hughes, L Eastaway

Resolved: Clr C Brown /Clr J Parlett that the apologies be accepted.

3. **ELECTION OF CHAIRMAN:**

Resolved: P Diprose/ Clr J Parlett that Clr Brown be elected chair.

4. **CONFIRMATION OF MINUTES:**

Resolved: P Diprose/ Clr J Parlett that the minutes of the 6 June 2013 meeting be adopted.

5. **MATTERS ARISING:**

Nil

Noted

6. **PRESENTATION BY DA YATES PHOTOGRAPHY + DESIGN**

Presentation outlined Social Media Management Services on offer and two levels of service available. A proposal for a new website design and hosting was presented. The website one off cost is \$6314, plus a monthly fee of \$165 and the social media packages were \$462 and \$693 per month.

2.45pm Clr P. Best entered the room

Resolved: Clr J Parlett/ Clr J Niven that DA Yates website proposal be adopted.

Resolved: Clr J Parlett/ P Diprose that package 1 of the social media proposal be adopted for three months whilst website is being built.

Cr McClelland declared a conflict of interest and left the room.

080 RESOLVED: Cr Brown and Cr Parlett that the website and social media proposals be deferred to the 2014/2015 estimates process for consideration.

Cr McClelland returned to the room.

7. **CORRESPONDENCE:**

In: Quotation from DA Yates Photography + Design

Resolved: P Diprose /D Galvin that inwards correspondence be noted.

Out: Nil

Noted

8. **PROJECTS:**

- **Grenfell brochure** – Brochures distributed to various outlets through NSW visitor centre network.
- **Gold Trails-** Project launch yet to be held. Grenfell launch to coincide. Design for ipad wall in Community Hub tabled. Cost \$850.

Resolved: Clr J Parlett/ D Galvin that the backing display for the Gold Trails ipad be purchased.

- **Railway Station Development** –Availability of funding to relocate the turntable from gravel pit to railway station to be investigated.
- **Gold Fest-** To be held Saturday October 26th 2013. Arrangements continuing. Promotion to now commence.
- **Website** –Michael Yates webmaster. Working well.
- **Tourism Committee ‘Grenfell Record’ updates** - articles are up to date.
- **Tourism “Mapping” exercise** - up to date. Awaiting database.
- **Social Media** – Social media plan requires review.

Resolved: Cllr J Parlett/ P Diprose that the social media policy be revised.

- **Central NSW tourism trails-** The ‘while you are here’ promotion by Central NSW aimed at visiting friends and relatives consists of 6 discovery trails featuring Grenfell.

9. PRIORITISING PROJECTS:

- Priorities attached.

Noted

10. UPCOMING EVENTS:

- Grenfell Show August 30th and 31st
- Caragabal Sheep Races September 14th
- Grenfell Jockey Club Races September 21st
- Tour De Greenethorpe September 22nd
- Jones Family Reunion October 3rd & 4th
- Gold Fest October 26th
- Quandialla Centenary Reunion 4-6 October 2014

Noted

11. REPORTS:

Nil

12. BUSINESS WITH NOTICE:

P Diprose- Leveraging RV Friendly Town involvement

P Diprose- Tourism material at the Caravan Park

Noted

13. QUESTIONS WITH NOTICE:

Nil

14. NEXT MEETING: Thursday 3rd October 2013 3.30pm in the Council Meeting Room.

15. MEETING CLOSED: 4.55pm

081 RESOLVED: Cr Hughes and Cr Best that the minutes of the Tourism Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE HERITAGE COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON THURSDAY, 1 AUGUST 2013 COMMENCING AT 5.00 PM (C2.6.22)

1. **PRESENT:** Cllr N Hughes, Cllr J Parlett, Cllr C Brown, Mr I Pitt, Mr B Hayes (DES) and Mrs S Jackson-Stepowski (HA)

Observers: Mrs I Holmes and Cllr M Liebich (Mayor)

2. **APOLOGIES:** Mr A Hodgson, Mr J Hetherington and Mrs P Livingstone

Resolved: Cllr Brown and Mr Pitt that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Tuesday, 6 June 2013

Resolved: Cllr Brown and Mr Pitt that the minutes of 6 June 2013 be adopted.

4. **MATTERS ARISING:**

4.1 NSW Heritage Council

Mr Hayes advised that a letter has been forwarded to Mr Rod Kershaw caretaker of “Iandra Castle” and is waiting for written confirmation.

4.2 DCP – Heritage Status

Mr Hayes advised that a report will be presented to the Council meeting in regard to consolidation of policies to create one DCP.

4.3 Heritage Editorial – Grenfell Record

Mr Hayes presented a draft editorial and advised that it will be placed in the Grenfell Record.

4.4 Building – 30 Main Street

Mr Hayes advised that the matters are still outstanding and will be discussed with the owners.

4.5 Heritage Referral – Demolition by neglect research project

Mr Hayes advised that an email was forwarded to the project officer however no response has been received as yet.

4.6 Grenfell Maternity Cottage

Mr Hayes advised that a letter has been forwarded to the owners requesting consent to register site on the NSW State Heritage Register.

4.7 Heritage Funding – Caragabal Hall

Mr Hayes advised that an appreciation letter was forwarded to the committee members for their recent restoration work to the Hall.

5. CORRESPONDENCE:

- | | | |
|-----|---|--------------|
| 5.1 | <u>Heritage Referral Memo – June Visit</u> | Noted |
| 5.2 | <u>Heritage Referral Memo – 23 Forbes Street</u> | Noted |
| 5.3 | <u>Office of Environment & Heritage – Interim Heritage Orders</u> | Noted |
| 5.4 | <u>Mr TV Lobb</u> | Noted |

6. BUSINESS WITH NOTICE

- 6.1 2013/14 – Grant Funding Allocation
Mr Hayes advised that 2 applications were received and suggested an extension of time for application to be submitted.

Resolved: Cllr Brown and Cllr Parlett that the application period be extended for 4 weeks and reported to the Ordinary Council Meeting in September for allocation of funds.

- 6.2 O'Brien's Hill & Environs Brief
Mr Hayes advised that a brief has been forwarded to 10 consultants for expression of interest.

7. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski gave a verbal report on her activities:

- Site Visit at East Street (George Walker)
- Spoke with new Director Environmental Services
- Inspected tiling work carried out at 64 Main Street (Eppelstun)

Resolved: Cllr Brown and Mr Pitt that an appreciation letter be forwarded to the owners for their recent restoration work to the shopfront.

8. QUESTIONS WITH NOTICE:

Nil

- 9. NEXT MEETING:** Thursday 3 October at 5.00pm

- 10. CLOSURE:** There being no further business the meeting closed at 5.40pm.

082 RESOLVED: Cr Brown and Cr Hughes that the minutes of the Heritage Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD ON FRIDAY, 9 AUGUST 2013 AT 8.30 AM (C2.6.11)

1. Present: Crs Liebich (Chair), McClelland, Hughes, Griffiths and Parlett
Messrs G Carroll, W Twohill, B Hayes (observers)

2. Apologies: Nil

3. Minutes:

Resolved: Cr McClelland and Cr Hughes that the minutes of the 30 September 2008 be adopted.

4. Matters Arising: Nil

5. Charter & Review

Noted

6. General Business

6.1 Medical Centre – Burrangong Street

The following documents were tabled and discussed.

- Draft Design Plans
- DES report – July Council Meeting
- Structural Engineers report
- Enviro West report
- Heritage Officers report

Resolved: Cr Griffiths and Cr Parlett that after consideration of the required remediation works required regarding the fuel tanks, costs to maintain the façade and associated safety issues that subject to Development Application Approval the following occur:

- i) The buildings be demolished
- ii) the fuel tanks be removed
- iii) the site be rehabilitated
- iv) the façade and building on Lot 2 DP 223485 be retained and restored if possible.

Resolved: Cr Hughes and Cr McClelland that:

- i) Design West be re-engaged to design plans for a new Medical Centre building to be in sympathy with the existing buildings incorporating a front verandah
- ii) the architects be requested to take the Heritage Advisors report into consideration.

Resolved: Cr Griffiths and Cr Parlett that the parking issues regarding the loading zone be referred to the traffic committee for their consideration.

6.2 Grenfell Pool Upgrade

Resolved: Cr Hughes and Cr Parlett that a price be ascertained for the cost of a new pool. Further, that following the Divers report a cost on repairing the existing pool be ascertained whereby Council will then decide whether a new pool is installed or the existing pool is upgraded.

6.3 Main Street Upgrade

Funding for the Main Street Upgrade master plans has been made available in the 2012-2013 and 2013-2014 financial years.

Planning process to commence within 6-12 months.

6.4 Bogolong Dam Purchase

Advice received from Central Tablelands Water that there is a water licencing issue currently being resolved with the NSW Office of Water. Contracts to facilitate the purchase by Council can be drawn up upon resolution of the issue.

7. Next Meeting: Wednesday 4 September 2013 at 8.30am

8. Closed: There being no further business to discuss the meeting closed at 9.36am

083 **RESOLVED:** Cr Best and Cr Niven that the next meeting be held on Tuesday 3 September 2013 at 8.30am.

084 **RESOLVED:** Cr Best and Cr Niven that the minutes of the Property and Development Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE MANEX MEETING HELD ON FRIDAY, 9 AUGUST 2013 AT 10.30 AM (C2.6.10)

Present: G Carroll, W Twohill and B Hayes

Apology: Nil

Minutes: W Twohill and B Hayes that the minutes of the meeting held on 16 July 2013 be adopted as circulated.

General Business:

1A Administration

- (i) Policy reviews – Remaining policies to be reviewed and reported to Council.
- (ii) 2013/2014 Operational Plan – in progress. Capital projects to be now instigated.
- (iii) Annual Report – new format to be considered this year. General Manager to pursue.
- (i) Infrastructure Audit Report – recently released. To be reported to Council. Director Engineering to pursue.
- (ii) Records – disposal schedule required. Library underfloor area to be developed as a record storage area. Directors to pursue.
- (iii) Security System – contact details for Administration Building and Community Hub to be updated. Hub Building to be also updated with new passwords. Director Environmental Services pursuing.

1B Human Resources

- (i) Vacancies
 - Labourers positions – three positions. Interviews currently being held.
 - Patchtruck Driver/Operator – two positions. Interviews currently being held.
 - Director Corporate Services – closed 4 July 2013. Five applications received. Interviews to be held Friday 30 August 2013.
- (ii) Appointments
Nil

2. Public Order and Safety Nil

3. Health

- (i) Doctor Situation – reported in General Manager's report.
- (ii) Burrangong Street Surgery – additional works required at surgery before Dr Patrick relocates. Director Environmental Services pursuing.
- (iii) Hargraves Building – considered in Property and Development Committee meeting held 9 August 2013.

4. Community Services and Education Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – awaiting acceptance from Department of Planning. Change to rural land minimum lot size in LEP to be amended when acceptance received.
- (ii) Development Control Plan (DCP) – reported in Director Environmental Services report.
- (iii) Community Energy Efficiency Program (CEEP) Round 1 –energy efficient lights installed in various Council buildings. Energy Efficiency should be now gained resulting in decreased electricity charges.

- (iv) Quandialla Housing Demolition – awaiting expiration of orders recently served. Demolition works to be then undertaken by a licenced company if no response received.
 - (v) EP & A Act Review – white paper produced. Unsatisfactory outcome from Councils perspective.
 - (vi) Emu Creek Easements – legal advice being obtained in regards to obtaining easements over private land along Emu Creek. Director Engineering pursuing.
- 6. Sewerage**
- (i) Smoke Testing – notices sent to landowners where defects were located. They were requested to repair them within 120 days. Director Engineering and Director Environmental Services pursuing.
 - (ii) Strategic Business Plan Review – second draft received. To be reviewed. To be then advertised and reported to Council for formal adoption.
 - (iii) Community Energy Efficiency Program (CEEP) Round 2 – Centroc obtained a \$2m grant to assist Councils to undertake sewer relining and smoke testing. Available to councils on a \$ for \$ basis. Director Engineering to pursue.
- 7. Recreation and Culture**
- (i) Art Gallery – new exhibition in progress.
 - (ii) Cinema – films to be reactivated in September.
 - (iii) Grenfell Swimming Pool – reported in Director Engineering's report.
 - (iv) Bogolong Dam – advice received there is currently a licencing issue with NSW Office of Water to be resolved. Contract for sale can then be prepared. General Manager pursuing.
 - (v) O'Briens Hill Upgrade – brief issued to potential consultants to develop heritage and tourism plans. Responses to be received by 28 August 2013. Plans will enable a grant funding application to be submitted for Stage 2 of the project.
- 8. Mining Manufacture and Construction**
- (i) Gravel Pit Leases – process continuing to secure pits. Requirement for a Development Application or a determination whether they are exempt/complying developments to be ascertained.
- 9. Transport and Communication**
- (i) RMS Contract – reported in Director Engineering's report.
 - (ii) Other Programs – **Noted**
 - (iii) Rail Branch Lines – TfNSW inviting registrations of interest (ROI) from interested operators to restore, operate and maintain the line on a commercially sustainable basis. The ROI will identify a minimum level of commercial interest to support an Expression of Interest (EOI) process.
 - (iv) Caravan Parking Forbes Street – meeting held with RMS. Further reported in Director Engineering's report.
- 10. Economic Affairs**
- (i) Henry Lawson Festival – meeting to be held on Wednesday 28 August 2013 with the Council and Festival executives. Further report to be submitted to the September 2013 Council meeting.
- 11. General Purpose Revenues**
Nil
- 12. Alliances**
- (i) Hawkesbury City Council – proposed visit rescheduled for 5/6 September 2013.
 - (ii) Mid Lachlan Alliance – no recent meetings.
- 13. Other Matters**
Nil

14. **Job List:** review

Noted

Next Meeting: To be Advised

Closure: There being no further business the meeting closed at 11.36 am.

085 RESOLVED: Cr Griffiths and Cr Niven that except where otherwise dealt with the Manex Committee minutes be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,
12 AUGUST 2013 AT 5.00 PM (C2.6.8)**

1. **PRESENT:** Crs Liebich, Parlett, Best, Brown and Niven (observer).
Messr G Carroll

2. **APOLOGY:** Nil

3. **CONFIRMATION OF MINUTES:**

Resolved: Cr Brown and Cr Best that the minutes of 15 July 2013 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **REPORTS**

6.1 **General Manager's Report**
Nil

6.2 **Director Corporate Services' Report**
Reports on Roads and other expenditure.

Noted

Goldfest Festival

Resolved: Cr Brown and Cr Parlett that a letter be forwarded to three local businesses explaining why the event could not be relocated to the Burrangong Street area.

6.3 **Director Engineering's Report**
Reports on Works Report, Other Works, Future Works, Grenfell Pool, Forbes Street Parking and Grenfell tree lopping-Essential Energy.

Noted

6.4 **Director Environmental Services' Report**
Reports on Sewerage Treatment Works, Caravan Park, Animal control and Town DAs.

Noted

7. **BUSINESS WITH NOTICE:**
Nil

8. **QUESTIONS:**
Nil

NEXT MEETING: Monday, 16 September 2013 at 4.30 pm.

CLOSURE: There being no further business to discuss the meeting closed at 5.21 pm.

086 RESOLVED: Cr Niven and Cr Best that the minutes of the Town Works Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD ON
WEDNESDAY, 14 AUGUST 2013 AT 2.00 PM (C2.6.13)**

1. **PRESENT:** Crs Niven, Griffiths and Liebich (observer).
Messrs W Twohill (Director Engineering), and K Starr.

2. **APOLOGY:** Cr Halls, K Frost (Noxious Weeds Officer)

Resolved: Cr Griffiths and K Starr that the apology be accepted.

3. **MINUTES:** 2 May 2013

Resolved: K Starr and Cr Griffiths that the minutes be adopted.

4. **MATTERS ARISING:**

Nil

5. **CORRESPONDENCE:**

- 5.1 **Department of Primary Industries.**

Thanking you for your application under the NSW Weeds Action Program – New Innovative Projects 2013-15. Unfortunately your application was unsuccessful on this occasion.

Noted

6. **NOXIOUS WEEDS OFFICERS REPORTS:**

May 2013 – July 2013

Casual person to be employed in weeds section in September, October, November and December.

Noted

7. **NOXIOUS WEEDS BUDGET**

2012/2013 Vote \$79,000

Expenditure to 30 June 2013 - \$71,542

Noted

8. **BUSINESS WITH NOTICE**

- 8.1 NSW Farmers and Weddin Landcare – be requested to nominate weed infestation areas on a shire map as notified by landholders.

- 8.2 NSW Farmers and Weddin Landcare – written reports to be forwarded to Council for the next Noxious Weeds meetings at least 10 days before meeting.

Noted

9. **QUESTIONS WITH NOTICE**

Nil

NEXT MEETING: Monday, 16 September 2013 at 3.30pm

CLOSURE: There being no further business to discuss the meeting closed at 2.50 pm.

087 **RESOLVED:** Cr Brown and Cr Best that minutes of the Noxious Weeds Committee be adopted including the recommendations therein, except where otherwise resolved.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | | |
|-------------|----|--|--------------------|
| April 2012 | 1. | <u>Grenfell Cemetery Maintenance</u> : further meeting to be held in May (DE). | In Progress |
| July 2013 | 2. | <u>Henry Lawson Festival – Tourism Officer Assistance</u> : arrange meeting with Council and HLF Executives (GM). | In Progress |
| August 2013 | 3. | <u>Essential Energy</u> : meeting with Essential Energy's representative regarding tree lopping concerns in Grenfell (DE). | Carried Out |
| | 4. | <u>Weight of Loads Group</u> : meeting to determine disposal of assets and disbursement of funds (DE). | Carried Out |
| | 5. | <u>Dr Ishmael</u> : meeting to discuss required works at Weddin Street Surgery (GM). | In Progress |
| | 6. | <u>Property and Development Committee</u> : Reactivate Committee. Arrange meeting (GM). | Carried Out |
| | 7. | <u>Peter Dearden RMS</u> : to discuss the Caravan Parking – Forbes Street proposal (GM/DE). | Carried Out |

2. DEFERRED ACTIVITIES:

- | | | | |
|----------------|----|--|--------------------|
| September 2011 | 1. | <u>Lawson Oval</u> : Cricket Association proposal to be referred to other users (DE). | In Progress |
| April 2012 | 2. | <u>Main Street Master Plan</u> : consider inclusion of heritage building signs (DE/DES). | In Progress |
| | 3. | <u>ARTC Interface Agreement</u> : to be further reported (DE). | In Progress |
| | 4. | <u>Caravan Parking Signs</u> : defer until RMS advise re alteration to Main Road 237 (DE). | In Progress |
| February 2013 | 5. | <u>Constitutional Recognition</u> : defer payment pending further advice. (GM). | In Progress |
| August 2013 | 6. | <u>Local Government NSW</u> : Forward most important 3-5 issues affecting Local Government (GM). | Carried Out |

TENDERS

1. Joint CENTROC Tender – Fuel, T1.8.14

Council entered into a CENTROC contract with Hill and Co to supply fuel for 2 years. This contract expired on 30 June 2013.

CENTROC has developed another regional contract for the supply and delivery of fuel.

The panel gave consideration to responses from 4 companies:

- Reliance Petroleum
- Oilsplus
- Park Fuel
- Dib Group

The panel reviewed all tendered responses utilising the APET 360Pro tender evaluation tool and recommended that all organisations be accepted as a part of the panel for fuel supply to council.

The Tender period will be for 2 years with a possible 12 month extension.

RECOMMENDATION: That Council:

1. endorse the selection of Oilsplus, Reliance, Park, and Dib Group as the provider for Council's supply of fuel and to commence negotiations;
2. advise Centroc of its decision and
3. sign the contract documentation under seal if required.

088

RESOLVED: Cr McClelland and Cr Hughes that Council:

1. endorse the selection of Oilsplus, Reliance, Park, and Dib Group as the provider for Council's supply of fuel and to commence negotiations;
2. advise Centroc of its decision and
3. sign the contract documentation under seal if required.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
 - (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) ***[Details to be specified]*** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

Other items may be referred to closed council during the course of the meeting.

CLOSURE: There being no further business the meeting closed at 6.21pm.

Taken as read and confirmed as a true record this day 19 September 2013.

..... General Manager.....Mayor