



## WEDDIN SHIRE COUNCIL

To Avoid Delay when  
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:  
The General Manager  
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### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 17 MAY 2012 COMMENCING AT 5.00 PM

10 May 2012

«Name»

«Title»

Dear «Intro»

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY, 17 MAY 2012**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB  
GENERAL MANAGER

#### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 19 April 2012
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
9. MINUTES - The Henry Lawson Festival Ctee Mtg, 17/4/12  
- Weddin Local Traffic Ctee Mtg, 14/5/12  
- Manex Ctee Mtg, 14/5/12  
- Noxious Weeds Ctee Mtg, 14/5/12  
- Town Works Ctee Mtg, 14/5/12
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

**PRESENT:** The Mayor Cllr M A Simpson in the Chair, Cllrs G B Halls, J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb, and B R Hinde. General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

**The Mayor on behalf of Council expressed his deepest sympathy to Cllr D Hughes and his family on the recent passing of his sister.**

**LEAVE:** Cllrs G McClelland and M R Crutcher (Res 435)

**APOLOGIES:** Nil

**CONFIRMATION OF MINUTES:**

**RESOLVED:** Cllr Halls and Cllr Atchison that the Minutes of the Ordinary Meeting, held on 19 April 2012 be taken as read and **CONFIRMED**.

### **QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

### **DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

<b>Councillor</b>	<b>Item No.</b>	<b>Nature of Interest</b>	<b>Type</b>	<b>Left the Room</b>
Cllr N Hughes	Director Engineering's Report Item 9	Relative of Applicant	Pecuniary	Yes
Cllr Lobb	General Manager's Report	Wife of General Manager	Pecuniary	Yes
Cllr Hinde	Minutes of the Manex Committee Meeting Item 8 (ii)	Employee of Broula King Gold Mine	Pecuniary	Yes

## **SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 17 MAY 2012**

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### **CORRESPONDENCE**

1. Shires Association of NSW, A3.8.5: Advising that last week the Executive Committees of both Associations each separately took important formal steps for progressing the proposal to establish “One Association” to the next stage, which is to have the proposal submitted to a secret postal ballot of delegates of the members of each Association.

**Copy forwarded to Councillors**

**RECOMMENDATION:** that Council’s voting delegate be determined for the forthcoming secret postal ballot to deal with the matter of One Association, and that their name and personal postal address be forwarded to the Associations to form the Roll of Voters prior to the end of May 2012.

**RESOLVED:** Cllr N Hughes and Cllr Atchison that the Mayor be Council’s voting delegate for the forthcoming secret postal ballot to deal with the matter of One Association, and that his name and personal postal address be forwarded to the Associations to form the Roll of Voters prior to the end of May 2012.

2. Ministry for Police & Emergency Services, A3.6.59: Formally inviting you to the NSW Local Government in Emergency Management Conference 2012, being held by the Ministry for Police and Emergency Services.

This conference will be an important opportunity to discuss a number of issues specific to emergency management including the State Natural Disaster Risk Assessment (2011), financial arrangements and the support available to assist councils with recovery operations.

The conference has been scheduled to run on 7 June 2012 at the Sofitel Sydney Wentworth following this year’s Shires Association of NSW Annual Conference 2012. This conference is provided free of charge to councils.

**RECOMMENDATION:** that the Mayor (and Director Engineering) attend.

**RESOLVED:** Cllr Hnde and Cllr D Hughes that the Mayor (and Director Engineering) attend.

3. Division of Local Government, A3.9.3: Forwarding Circular No. 12-10 concerning the review of the Model Code of Conduct for local Councils.

**Copy forwarded to Councillors for any comments**

**Noted**

4. Division of Local Government, A3.9.3: Forwarding Circular No. 12-12 advising councils and other stakeholders of recent changes to the Local Government Act 1993.

**Copy forwarded to Councillors**

**Noted**

5. Clr D Hughes, C2.11.1: Applying for leave for the June and July ordinary monthly meetings of Council as I will be far away.

**RESOLVED:** Clr Atchison and Clr Niven that the leave be approved as requested.

**RESOLVED:** Clr N Hughes and Clr Lobb that the Correspondence be noted except where otherwise resolved.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE  
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 17 MAY 2012**

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**RECOMMENDATION:**

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

**RESOLVED:** Clr N Hughes and Clr Hinde that the late correspondence be received and dealt with because of the urgency of the matters.

6. Susan Jackson – Stepowski, T5.17/2012: Concerning DA 17/2012 Marsh/Dawson.

The primacy should remain fully on the house and its architectural details any parking structure traditionally and without destroying the spatial relationships and or cause loss of side setbacks.

To compound this situation is the use of solid doors and thereby preventing any views through the structure to the house.

Incremental intrusion into the streetscape by siting structures forward of front building lines of house ie excluding the front verandah, thereby creates intrusion into the overall streetscape.

Further the structure appears overly elongated which would add to the massing, bulk and blocking of views and relationships with the house on this site and integrated with others within the streetscape.

**RECOMMENDATION:** that this report be considered with Director Environmental Services' report item B5.

**RESOLVED:** Clr D Hughes and Clr N Hughes that this report be considered with Director Environmental Services' report item B5.

7. Western Region Academy of Sport, C1.2.1: Regarding Weddin Shire Council's possible contribution to the Academy's operations for 2012/13. I have taken the liberty of enclosing a tax invoice for the amount of \$180.00.

I will forward to you a copy of our 2011 Year Book under separate cover. The Year Book highlights the achievements of WRAS and our athletes. I will also enclose a copy of the 2011/12 highlights for the Weddin Shire Council region and some statistics of interest.

Anne Jones, Mayor of Wellington, is the local government representative on our Board and is available to answer any questions you may have about the Academy.

**Note: the Lawn Bowls section includes six Grenfell residents.**

**RECOMMENDATION:** that a donation of \$180 be approved.

**RESOLVED:** Clr D Hughes and Clr Halls that a donation of \$180 be approved.

8. Gai Lander, A3.4.11: Concerning the draft Community Strategic Plan 2012-2023.

Please find my submission for Council to review Objective No 4 and include the Henry Lawson Festival as a cultural event. This festival has a long history of community involvement and is seen by Tourism NSW as a major annual event in the Central West Region during the June holiday period.

Professional event management is now being used by many rural festivals as a legitimate way of updating and revitalising tired cultural events in order to attract government funding and corporate sponsorship for future development.

As past President of the Festival Committee I have seen first hand how this this event is declining and in need of professional advice and support.

I trust this submission will be given due consideration.

**Copy of submission forwarded to Councillors**

**RECOMMENDATION:** that this letter be considered with General Manager's report item 4.

**RESOLVED:** Clr N Hughes and Clr Atchison that this letter be considered with General Manager's report item 4.

## **NOTICE OF MOTIONS**

### **1. Repair Road from Mid Western Highway to McSpadden's Property**

I hereby give notice of the following motion for Council's next meeting:

*"that the Councillors vote to transfer sufficient money from the various programs of the town areas to repair the road from Mid Western Highway up to the gate entering the former McSpadden house block."*

#### **Supporting Comments:**

This road is not on a surveyed route and serves the radio towers and Betty McSpaddens house.

The amount of money required should be small and the need is great.

The road in its present state could not be used to access the radio towers and Mrs McSpadden has damaged her vehicle trying to drive down to the highway.

Signed: \_\_\_\_\_ Clr Maurice Simpson

#### **Notes by General Manager:**

- i) The access track is within a crown road reserve for the first 350 metres from the Mid Western Highway.
- ii) The remainder of the track (approximately 400 metres) is on private property owned by MJ and DC Valencic (formerly McSpadden).
- iii) Council has maintained this track in the past to provide access to the former radio tower.
- iv) Council can undertake work on private property under section 67 of the Local Government Act provided it charges the approved fee (effectively the cost of the work). If not, the proposed fee is to be determined at an open meeting before the work is carried out.
- v) The work must be reported in detail at the next Council Meeting following completion.
- vi) The work must be included in Council's next annual report.

**RESOLVED:** Clr Simpson and Clr N Hughes that the Councillors vote to transfer sufficient money from the various programs of the town areas to repair the road from Mid Western Highway up to the gate entering the former McSpadden house block.

**RESOLVED:** Clr N Hughes and Clr Atchison that Council approach the Police for a negotiated contribution with works to commence after a four week time limit.

10 May 2012

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

**1. Rail Branch Lines, T3.8.5**

A meeting of the Ministerial Taskforce was held at Cowra on 4 May and was attended by the Mayor and General Manager. Also in attendance was Rachel Johnson, (Deputy Director General of Transport), Justin McGuire (Principal Manager, Freight Regulation), Professor Ian Gray (CSU), Cllr Bill West (Mayor of Cowra), Mr Mike Foster (Economic Development Officer Cowra) and Mr Greg Beileiter (Trade and Investment, Orange).

Matters discussed included:-

- an update on a prior meeting of Mike Foster with Transport for NSW to assess freight volumes,
- the loss of logging freight from Visy,
- possible mining freight,
- the possibility of additional freight with a Class 1 line,
- comparative costs for a Class 3 line (\$29M) and a Class 1 line (\$180M),
- impact of the possible Maldon – Dombarton line.

An important issue raised by Transport for NSW was for councils to consider possible contributions, either financial or otherwise. Suggested undertakings were:-

- mass restrictions on competing roads,
- B-double and HML access to rail heads,
- buffer zones around rail lines in residential areas,
- level crossing problems and possible reductions.

Transport for NSW seems to have accepted the nominated freight volumes and the DDG is to consult with the Minister in the next few weeks for approval to continue with the project.

The next meeting will be held in Harden in approximately six weeks.

**For Information**

**Noted**



## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **2. Australian Rural Road Group, C2.7.31**

In response to a written invitation, Council resolved at its April 2011 meeting to join the Australian Rural Road Group (ARRG) at a cost of \$100. This organisation is an alliance of councils lobbying for new on-going Government funding for the local road network.

Whilst the initial membership cost was a nominal \$100, ARRG has now advised of a revised cost of \$500 for 2011/12.

Council participates annually in the National Local Roads and Transport Congress which includes transport researchers and practitioners as well as politicians and departmental staff from all levels of government, and is considered to be the most effective forum for pursuing road funding.

#### **RECOMMENDATION:**

It is recommended that Council not renew its membership of the Australian Rural Road Group.

**RESOLVED:** Cllr Atchison and Cllr N Hughes that Council not renew its membership of the Australian Rural Road Group.

### **3. Fees for Councillors and Mayors, C2.2.3**

The Local Government Remuneration Tribunal has handed down its 2012 Report and Determination increasing fees payable to councillors and mayors by 2.5% from 1 July 2012.

For Weddin Shire in the "Rural" category, the approved fees are as follows:-

	<u>2012/2013</u>	<u>Current (2011/2012)</u>
Councillor	\$7,740 – 10,220	\$9,970
Mayor (additional)	\$8,220 – 22,310	\$21,770

#### **RECOMMENDATION:**

It is recommended that:-

- i) the fees for 2012/2013 be determined,
- ii) the adopted fees be included in Policy for Fees, Expenses and Facilities for Councillors 2012/2013.

**RESOLVED:** Cllr Hinde and Cllr Halls that:-

- i) the fees for 2012/2013 remain the same as 2011/2012.
- ii) the adopted fees be included in the draft Policy for Fees, Expenses and Facilities for Councillors 2012/2013.

### **4. Community Strategic Plan 2012/2023, A3.4.11**

As resolved at Council's April Meeting, the draft Community Strategic Plan has been placed on exhibition up until 17 May 2012.

At this stage no submissions have been received, but this may change.

Under section 402(6) of the Local Government Act, submissions received must be considered by the Council before the plan is endorsed. All submissions received will be included in a late report on meeting day.

#### **RECOMMENDATION:**

It is recommended that:-

- i) a late report on submissions received be considered and any amendments determined, and
- ii) the draft Community Strategic Plan (as amended if applicable) be endorsed by Council.

#### **RESOLVED: Clr Atchison and Clr Lobb that:-**

- i) Mrs Lander's letter be noted,
- ii) the draft Community Strategic Plan be endorsed by Council with minor administrative amendments.

### **5. Integrated Planning and Reporting Resourcing Strategy, A3.4.12**

The following documents have been prepared as part of Council's Resourcing Strategy under the Integrated Planning and Reporting process:-

- draft Asset Management Policy
- draft Asset Management Strategy
- draft Asset Management Plans for
  - Drainage
  - Parks and Gardens
  - Sewer
  - Building
  - Waste
  - Plant and Equipment
- draft Workforce Management Plan
- draft Long Term Financial Management Plan

Copies of these documents are being separately forwarded by CD.

#### **RECOMMENDATION:**

It is recommended that the draft documents listed above be approved for public exhibition.

**RESOLVED: Clr D Hughes and Clr Atchison that the draft documents listed above be approved for public exhibition.**

### **6. Delivery Program 2012/2016, A3.4.13**

The Delivery Program is a fixed term four year plan to align with the Council electoral cycle. Because of the Local Government election later this year, this first Delivery Program will only operate for one year as the new Council must establish a new program within 12 months of the election.

Information on the Delivery Program is as follows:-

(Local Government Act):-

- details “the principal activities it will undertake to achieve the objectives of the Community Strategic Plan, within the reserves available under the Resourcing Strategy.”

(Planning and Reporting Guidelines):-

- “must include a method of assessment to determine the effectiveness of each principal activity .....

Priorities and activities for the Delivery Program were determined at the workshop on 20 January 2012. Council’s consultant has now prepared a draft Delivery Program incorporating these activities and a copy is being forwarded to Councillors.

The draft Delivery Program must be placed on public exhibition for a period of at least 28 days and submissions received by the Council must be considered by the Council before the Delivery Program is adopted.

### **RECOMMENDATION:**

It is recommended that the draft Delivery Program 2012/2016 be approved for public exhibition.

**RESOLVED:** Cllr Lobb and D Hughes that the draft Delivery Program 2012/2016 be approved for public exhibition.

### **7. Consideration of General Fund Rates for 2012/2013, R1.4**

The maximum permissible rates increase for 2012/2013 is 3.6%. This would raise an additional \$69,200 (approximately) in the General Fund.

The rates catch-up notified by the Department of Local Government for 2012/2013 is minus \$291, which is negligible this year.

### **Review of 2011 Rates**

The following Table 1 compares the valuations, rate yield (income) and the yield to valuation ratio as at the end of 2011/2012.

## THE GENERAL MANAGER'S ORDINARY REPORT

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**Table 1 - 2011/2012 Rates**

<b>Category</b>	<b>Valuation \$ (Ave)</b>	<b>Yield \$ (Ave)</b>	<b>Yield/Val (%)</b>
Grenfell Residential	31,860	496	1.55
Ordinary Residential	84,845	551	0.65
Main Street Business	27,535	825	2.99
Ordinary Business	42,690	1,032	2.42
Bimbi Residential	11,405	166	1.45
Caragabal Residential	6,160	139	2.25
Greenethorpe Residential	14,910	197	1.32
Quandialla Residential	6,770	171	2.52
Farmland	406,665	1,175	0.29
Mining	60,000	3,999	6.67

Comments on the table are:-

- the Yield/Valuation ratio for Ordinary Residential has been adjusted in recent years but is still low,
- the Yield/Valuation ratio for Greenethorpe Residential has been adjusted in recent years but is still well below the other comparable villages.

### **Options for 2012/2013 Rates**

Table 2 (following) gives details for three options for rates for 2012/13: many other options are also possible.

#### **Option 1**

- uniform 3.6% increase over all categories,
- does not address anomalies and can be improved upon.

#### **Option 2**

- continuation of the objectives applied since 2008/2009,
- application of the same increases as for 2011/2012,
- the resulting increase in Farmland is 4.3%.

#### **Option 3**

- based on Option 2,
- a slightly higher increase (2.5%) in Grenfell Residential
- a small increase (2%) in Main Street Business and Ordinary Business,
- a higher increase (7%) for Ordinary Residential and Greenethorpe,
- the resulting increase in Farmland is 3.67%

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **Summary**

Options 2 and 3 continue the action taken by Council over the last several years to progressively address long – standing anomalies without applying excessive increases to any particular category. Option 3 is considered to offer the best overall outcome.

### **RECOMMENDATION:**

It is recommended that the table of rates for inclusion in the draft Operational Plan for 2012/2013 be based on Option 3.

**RESOLVED:** Cllr D Hughes and Cllr Atchison that the table of rates for inclusion in the draft Operational Plan for 2012/2013 be based on Option 3.

Table 2 - Schedule of Rating Options 2012/2013

Category	2011/2012				OPTION 1				OPTION 2				OPTION 3			
	Increase	Base Charge	Ad Valorem	Yield (Actual)	Increase %	Base Charge	Ad Valorem	Yield	Increase	Base Charge	Ad Valorem	Yield	Increase	Base Charge	Ad Valorem	Yield
Grenfell Residential	2.0	240	0.8040	495,625	3.6	250	0.8330	518,465	2.0	245	0.8201	509,300	2.5	246	0.8241	511,590
Ordinary Residential	5.0	200	0.4140	101,440	3.6	210	0.4290	105,610	5.0	210	0.4347	106,500	7.0	215	0.4430	108,720
Main Street Business	0	255	2.0733	61,185	3.6	265	2.1480	63,380	0	255	2.0733	61,115	2.0	260	2.1148	62,330
Ordinary Business	0	250	1.8323	61,300	3.6	260	1.8980	63,150	0	250	428	61,170	2.0	255	1.8690	62,125
Bimbi Residential	0	70	0.8428	2,825	3.6	72	0.8730	2,915	0	70	0.8428	2,825	0	65	0.8871	2,825
Caragabal Residential	0	70	1.1323	8,835	3.6	72	1.1731	9,235	0	70	1.1323	8,945*	0	65	1.1858	8,835
Greenethorpe Residential	5.0	80	0.7837	21,260	3.6	83	0.8120	22,040	5.0	80	0.8497	22,325	7.0	80	0.8761	22,750
Quandialla Residential	0	80	1.3489	13,120	3.6	83	1.3975	13,500	0	80	1.3489	13,020	0	80	1.3489	13,020
Farmland	3.5	190	0.2420	1,152,420	3.6	200	0.2488	1,188,760	4.3	200	0.3013	1,202,005	3.67	200	0.2503	1,194,745
Mining	0	590	5.6815	4,000	3.6	610	5.8860	4,140	0	590	5.6815	4,000	7.0	630	6.3130	4,420
<b>TOTAL</b>	2.9			1,922,000	3.6			1,991,195	3.6			1,991,210	3.6			1,991,360

\* Base rate is too high.

### 8. Consideration of Sewer Fund Rates for 2012/2013, R1.4

The rate peg of 3.6% does not apply to sewer (or water) funds.

In accordance with Council's Strategic Business Plan for Sewer, the annual charge has been increased by \$25.

As reported by the Director Environmental Services to Council's April Meeting (Item A13), the Grenfell Sewerage Scheme performs very well in the operational compliance field but is marked down in the areas of financial return, non-residential charges and trade waste charges. To begin to address these shortfalls as part of achieving best practice, it is proposed to levy a non-residential charge next year at an amount only slightly higher than the residential charge.

A comparison of 2011/2012 and 2012/2013 charges is shown in the following Table 3.

**Table 3 – 2011/2012 and 2012/2013 Sewer Charges**

Rate Name	2011/2012	2012/2013
Sewerage Charges		
- Connected:		
Residential	272	297
Non Residential	-	325
- Unconnected:		
Residential	90	105
Non – Residential	-	108

#### **RECOMMENDATION:**

It is recommended that the sewer charges in Table 3 be included in the draft Operational Plan for 2012/2013.

**RESOLVED:** Cllr Atchison and Cllr Halls that the sewer charges in Table 3 be included in the draft Operational Plan for 2012/2013.

### 9. Draft Operational Plan 2012/2013, A3.4.14

#### a) **Introduction**

2012/13 will be the first time that an Operational Plan is prepared under the new Integrated Planning and Reporting (IPR) requirements.

The contents of an Operational Plan are described in a number of documents:-

(Local Government Act Section 405:)

- “details the activities to be engaged in by the Council during the year as part of the delivery program covering that year”
- “... must include a statement of the council's revenue policy.....”
- “....must be publicly exhibited for at least 28 days....”

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(Local Government Regulation Clause 201:)

- "...includes details of:-
  - Estimated income and expenditure
  - Ordinary rates and special rates
  - Proposed fees and charges
  - Council's proposed pricing methodology
  - Proposed borrowings

(Planning and Reporting Guidelines:)

- 3.13 "...be prepared as a sub-plan of the Delivery Program."
- 3.14 "...must allocate responsibilities for each project, program or activity."
- 3.15 "...must identify suitable measures....."
- 3.16 "...must include a detailed budget for the activities to be undertaken in that year".

(Planning and Reporting Manual:)

- "There is no set format for the Operational Plan, councils are free to develop the format that best suits their existing business systems."

There is sufficient time to place the draft plan (with amendments if any) on public exhibition, then formally adopt it (as amended) at the normal June meeting after consideration of any submissions. A special meeting may be required if a delay occurs.

**For Information**

**Noted**

### **b) Rating System**

The same four prime **categories** of land have been retained for 2012/2013, being:

- farmland
- residential
- mining
- business

Alternatives for rate adjustments and increases are discussed in the preceding reports. The particular option adopted by Council will be incorporated into the Operational Plan.

**For Information**

**Noted**

### **c) 2012/2013 Budget**

Priorities for the budget were determined at Council's Extra-ordinary Meeting on 2 April 2012. A balanced draft budget has been prepared and is being separately forwarded.

All category A projects have been included. However the only category B projects which have been included (apart from two exceptions which are discussed below) were those not requiring additional funding from Council, being:-



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B1	Grenfell Cemetery – tree planting (carryover)	Nil
B2	Quandialla Drainage – construction (FAG)	170,000
B3	Emu Creek Management Plan (grant dependent) with D10 Warraderry Street Drainage Plan (FAG)	*20,000

The category B projects which have missed out on funding are as follows, in order of priority:-

B4	Taylor Park – repair Rotunda (with B3)	10,000
B5	Taylor Park – paint Rotunda	5,000
B6	Administration Building – structural repairs (plus carryover)	10,000
B7	Medical Centre (if no grant) (reserves)	500,000
	Medical Centre (if no grant) (loan repayment)	50,000
B8	Street signs – replace	5,000
B9	Website – upgrade portal	20,000
B10	Council Chambers – new tables	18,000
B11	Council Chambers - replace A/C (provision)	5,000
B12	Heritage Building Fund – increase	*8,500
B13	Mapping – add utilities (water, sewer, etc)	20,000
B14	P&G M&R - additional	40,000
B15	O'Briens Hill (Stage 2 – Tourism)	10,000
B16	Noxious Weeds – extra	20,000
B17	Lawson Park – replace toilet block (no grant)	100,000
B18	Main Street - bead lighting (Council buildings)	5,000
B19	Edward Square – new toilet block	100,000
B20	Town clean up (bulk waste)	10,000

These proposals may be altered by Council if desired but any additions will normally need to be offset by a corresponding reduction.

One discrepancy which has become apparent is the separation of Item A18 – O'Briens Hill (Stage 2 – Heritage Plan) and Item B15 – O'Briens Hill (Stage 2 – Tourism Plan). Clearly these two plans need to be prepared in conjunction with each other, yet only Item A18 has been allocated funding. Please note that Item B15 has been included in the draft budget with funding of \$10,000 proposed from the reserve for Economic Development.

Another matter which has only arisen since the Extra-ordinary Meeting is the provision of furniture for the new doctor's residence. An amount of \$30,000 has been included for this activity, with funding again proposed from the reserve for Economic Development.

Non-capital items of significance which have affected this year's budget include:-

Rural Fire Service Contribution	-	extra \$19,788
Superannuation (ongoing)	-	extra \$70,000
Taxi	-	extra \$25,000
Electricity/Carbon Tax	-	not known

### **RECOMMENDATION:**

It is recommended that the nominated activities and the draft budget be adopted as presented.

**RESOLVED:** Cllr N Hughes and Cllr Lobb that the nominated activities and the draft budget be adopted as presented.

### **d) Licence Fees and Charges 2012/2013**

The draft schedule of fees and charges for the 2012/2013 Operational Plan is being separately forwarded.

Increases have generally been kept to a maximum of 5%, but a number of categories are being reassessed and some new ones have been inserted, as the needs arise.

One matter which Council may wish to consider is the kiosk at Lawson Oval. The kiosk has been provided free of charge to one or other of the sporting bodies and is understood to be a good fundraiser, but Council has to pay the cost of electricity, gas and maintenance. The clubs have assisted with some maintenance at times.

#### **RECOMMENDATION:**

It is recommended that:-

- i) a charge for the Lawson Oval kiosk be considered, and;
- ii) the draft schedule of fees and charges be adopted (as amended).

**MOVED:** Clr Hinde and Clr Niven that a fee for the Lawson Oval kiosk not be charged.

Upon being put to the meeting the motion was **LOST**.

**MOVED:** Clr Atchison that the fee be set for the Lawson Oval kiosk to recoup the actual cost.  
**Withdrawn.**

**MOVED:** Clr D Hughes that a fee of \$50 per full day or \$30 per half day be charged.

Motion lapsed for want of a seconder.

**RESOLVED:** Clr Lobb and Clr D Hughes that an annual fee of \$300 be charged for the Lawson Oval kiosk..

**RESOLVED:** Clr Atchison and Clr Halls that the draft schedule of fees and charges be adopted (as amended).

### **e) Draft Operational Plan 2012/2013**

#### **RECOMMENDATION:**

It is recommended that the draft Operational Plan for 2012/2013 (as amended) including rates, budget, licence fees and charges, be approved for public exhibition.

**RESOLVED:** Clr Atchison and Clr D Hughes that the draft Operational Plan for 2012/2013 (as amended) including rates, budget, licence fees and charges, be approved for public exhibition.

**At this point the General Manager expressed his appreciation to the staff and to consultant Mr P Diprose for their work during the integrated planning process.**

### **10. Organisation Structure, C2.5.1**

The Organisation Structure adopted in 2009 is still applicable and no changes are proposed. A copy is included in the Operational Plan.

#### **RECOMMENDATION:**

It is recommended that the Organisation Structure be confirmed.

**RESOLVED:** Clr N Hughes and Clr D Hughes that the Organisation Structure be confirmed.

### **11. Development Incentive – Bromar Engineering, T4.5.9**

Weekly Correspondence Item B1 refers (Week ending 3 May 2012).

Development Application No. 13/2012 has been submitted by Bromar Engineering for an extension to the existing workshop facility in Grafton Street, at an estimated cost of \$150,000. Under Council's Policy 12.5.3 – Incentives for Expansion of Existing Businesses, the developer is entitled to an in-kind contribution of \$5,000 towards the cost of site works, subject to Council's agreement.

#### **RECOMMENDATION:**

It is recommended that an in-kind contribution of \$5,000 be approved for Bromar Engineering on issue of the development consent.

**RESOLVED:** Clr Atchison and Clr N Hughes that an in-kind contribution of \$5,000 be approved for Bromar Engineering on issue of the development consent.

### **12. Leave Application, P4.10041/P4.10015**

Application is made for annual leave from 2 July to 10 August 2012.

#### **RECOMMENDATION:**

It is recommended that the application for leave be approved.

It is further recommended that Mr Glenn Carroll be appointed as the Acting General Manager with the same delegations from Council as for the General Manager.

**Clr Lobb previously submitted a written declaration of interest and left the room.**

**RESOLVED:** Clr Hinde and Clr Halls that:

- i) the application for leave be approved.
- ii) Mr Glenn Carroll be appointed as the Acting General Manager with the same delegations from Council as for the General Manager.

**Clr Lobb returned to the room.**

## **THE GENERAL MANAGER'S LATE REPORT**

---

### **RECOMMENDATION:**

It is recommended that the following reports be received and dealt with because of the urgency of the matters therein.

**RESOLVED:** Cllr N Hughes and Cllr D Hughes that the following reports be received and dealt with because of the urgency of the matters therein.

### **13. Memorabilia for Jan Lehane, T4.3.1/A3.3.3**

Reports to the October 2011 and February 2012 Meetings refer.

A day of tennis including an initiation program by Tennis Australia was organised by the Grenfell Tennis Club on 28 April. This was followed by a tribute dinner at the Grenfell Bowling Club which was attended by 180 people and was very well received by all. Included in the attendees were former players Ken Rosewall and Dick Crealy whilst an apology was received (by DVD) from radio and TV announcer Alan Jones.

The major part of Jan's memorabilia was able to be displayed on the night and she was very pleased to officially hand it over to Council. The memorabilia has now been safely stored.

Costs for the function have been contained within the approved budget of \$1,000.

**For Information**

**Noted**

**T V LOBB**

**GENERAL MANAGER**

**RESOLVED:** Cllr Atchison and Cllr Halls that except where otherwise dealt with the General Manager's Report be adopted.

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

---

10 May 2012

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

**1. Statement of Bank Balances as at 30 April 2012:**

Bank Account	
Westpac	<b><u>\$323,338.53</u></b>
Investments	
Westpac	<u>5,500,000.00</u>
<b>Total Investments</b>	<b><u>\$5,500,000.00</u></b>

**CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 April 2012.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

**2. A Summary of Income For The Month of April follows:**

Rates Receipts	23,892.13
Accounts Receivable	34,460.75
Government Grants	202,675.00
Agency Collections	8,687.51
Caravan Park Fees	9,268.00
Interest on Investments	7,279.17
Other Income	19,752.79
<b>Total</b>	<b><u>\$306,015.35</u></b>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

---

### 3. Roads and Other Expenditure 2011/2012:

Following are the up to date maintenance figures as at 30 April 2012.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	723,223	356,417
Grenfell Town Streets Maintenance	206,196	96,826
Village Maintenance - Caragabal	7,948	7,639
Village Maintenance - Greenethorpe	9,592	3,500
Village Maintenance - Quandialla	2,782	3,228
Garbage/Recycling Collection	102,880	91,882
Greenethorpe Collections	8,500	5,146
Commercial Waste Collection	29,000	10,121
Grenfell Waste Depot Manning/Plant Hire	105,000	100,284
Tips Working Expenses	29,000	25,572
Grenfell Cemetery Maintenance	27,000	18,774
Grenfell Lawn Cemetery Maintenance	13,500	12,897
Noxious Plants	76,000	51,633
Parks & Gardens	184,872	148,821
Library Expenditure	99,322	75,233
Baths Income	-24,500	20,568
Baths Expenditure	126,829	101,100
Caravan Park Income	-46,000	54,292
Caravan Park Expenditure	67,947	52,436

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

### RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2011/12 State Roads (SH 6)	497,500	433,379
2011/12 National Roads (SH 17)	497,500	226,192
2011/12 Regional Roads Block Grant	309,000	153,097
2011/2012 REPAIR Program MR237	300,000	300,000
2011/2012 REPAIR Program MR398	300,000	18,545
3 x 3 Program - MR 398	68,000	8,088

2011/2012 Rural Local Roads	VOTE	EXPENDITURE
Reseals	168,000	16,504
Martins Lane	110,000	99,411
Pinnacle Road	100,000	22,076
Driftway Road	87,000	8,302
Grenfell Streets Construction	77,000	39,785
Grenfell Kerb and Gutter	28,000	25,747
Grenfell Streets - Footpaving	11,000	15,303
Nowlans Road	157,000	15,580
Reconstruct Village Streets	6,000	436
Gravel Resheeting	110,000	13,626
<b>Total</b>	<b>854,000</b>	<b>256,770</b>

2011/2012 Roads to Recovery	VOTE	EXPENDITURE
Old Young Road	303,876	136,784
Gerrybang Road	47,000	47,000
Rural Roads Reseals	100,000	9,579
<b>Total</b>	<b>450,876</b>	<b>193,363</b>

**For Information**

**Noted**

#### **4. Debt Recovery – Rates and Debtors, A1.7**

Reference is made to the report to the April 2012 Council meeting advising of the status of debt recovery in regard to rates and debtors.

The debt recovery process is in progress with ten (10) liquidated claims or summons' served with judgement date being the 11 April 2012. Further legal action in the form of a writ of execution or a garnishee for ratepayers who have not responded is currently in progress.

**For Information**

**Noted**

### **5. Local Government Elections, C2.1.9**

The Local Government Elections will be held on Saturday 8 September 2012 and preparations have commenced.

Preparation of Non-residential rolls is one of the initial tasks and Council is responsible for their preparation as per Sec 298 of the Local Government Act, 1993. The NSW Electoral Commission (NSWEC) has provided Council with a Non-residential Roll Claim Form to assist claimants with their enrolment.

In order to qualify for enrolment as a non-resident elector a person must be an owner or nominated by the owner or owners of rateable land in the Shire. A person can only be enrolled once in a Local Government area and therefore cannot be on the residential roll and also on the non-residential roll.

The non-residential roll application form will be displayed on Council's website for downloading. Council will receive a computer system to use for direct entry of the non-residential rolls data obtained from the application forms into the electoral roll system by closing date of 30 July 2012.

Further details in regard to the election will be provided at subsequent Council meetings.

**For Information**

**Noted**

### **6. Grenfell Library, C2.8.15**

Activities by the Librarian over the last month included the following:-

- The Summer Reading Club Awards Morning and Afternoon Teas were held on 2<sup>nd</sup> April and were very successful with twenty-five and forty-five attending respectively. Gregory North as guest entertainer was excellent and the Friends of Grenfell Library assisted with catering.
- Updating of the library section on Council's website has continued and some photos uploaded. It is anticipated that the presence of pictorial material may stimulate greater interest.
- As a follow-up to the visit of Mylee Joseph from the State Library at the end of March Insight Informatics has been requested to indicate the feasibility and costs involved in making the library catalogue available on the Internet.
- Regular National Year of Reading events - the weekly NYR News column in the Grenfell Record, a monthly NYR article by a local "reading ambassador", and the unfurling of the NYR logo one "petal" per month in the Community Information window – have continued.
- Planning for the senior PreSchool group to attend the Library on Wednesday, 23<sup>rd</sup> May, to participate in National Simultaneous StoryTime, our NYR event for May.

**For Information**

**Noted**



### **7. Economic Development, C2.8.13**

Council's Economic Development Officer has been involved in the following activities:

- Strategies from the Economic Development Strategic Plan such as business workshops being implemented.
- The final business workshop titled "The importance of an on-line presence" was held on Tuesday 3 April 2012 with eight people attending.
- Arranging for Bruce Buchanan from the BEC in Orange to conduct a session on 16 May in regards to changes to Workcover which commence on 1 July 2012.

**For Information**

**Noted**

### **8. Tourism/Promotions, C2.8.11**

Council's Tourism Officer has been involved in the following activities:-

- Product Development Funding of \$14,240 through Central NSW Tourism for O'Brien's Hill interpretive signage received. Drafting of text for signage commenced.
- The replacement Gold and Grenfell brochure is close to printing. Awaiting Gold Trail Branding. Part of the Product Development Funding project.
- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire. No recent bird groups have visited Weddin Shire. Meeting held in Wagga on 12 April to discuss the possible expansion of the South West Slopes Bird Trails attended by Tourism Officer. The trails are to be expanded to cover a third of NSW. The cost to join will be \$1,000 per Local Government Area.
- The Weddin Shire Tourism brochures have been reprinted and are being distributed to surrounding areas on an ongoing basis. Quote received and confirmed for brochure to be reviewed and updated after branding has been determined. Advertising to be sold to cover costs.
- Grant funding received by the Gold Trail Group through Product Development Funding Program for towns within the Inland tourism capital region. Funding will assist in reactivating the group. Weddin Shire is in the central region and should receive "spin off" benefits. Other shires including Parkes, Bland, Temora and Cabonne have joined the Gold Trail group.
- The application to become an RV friendly town has been submitted. DA process in progress. Department of Planning requirements currently being considered for a 'primitive' camp site.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.
- Review of the Gold Fest Festival held in October 2011 undertaken. To be held again on 27 October 2012. Sponsorship application submitted.
- Assisting with the production of an Iandra Castle flyer.
- Pursuing alternative Grenfell bumper sticker designs.

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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- Attended the Caravan and Camping Show in Rosehill from April 25 -26 to promote the shire to travellers.
- Attended the Hawkesbury show from 27 - 29 April as part of our alliance.

**For Information**

**Noted**

### **9. Grenfell Internet Centre, C2.8.14**

Council's Internet Centre Officer has been involved in the following activities:-

- Strong sales during April. A good customer base being developed which includes businesses, farmers and local residents.
- Tech Talk articles submitted in the Grenfell Record on a regular basis with an article on smart phones recently submitted. The next article will be on on-line scams which are currently being experienced by residents of the Weddin Shire. They are being well received by the public.
- Window displays addressed and constantly changing.
- A flyer mail out to households promoting the services available recently conducted. Resulting in improved daily custom and sales. Planning to conduct another mail out.
- Developing websites for various customers.
- Five free computer classes held during Seniors Week. Classes were all well attended. \$825 (GST Inc) grant funding received. Acquital process completed.
- Visiting local businesses to discuss services available at the Internet Centre.
- Prime TV filmed a story on the services provided to the local community at the Internet Centre which has aired in Orange and will air in Wagga in the near future.

**For Information**

**Noted**

### **10. Half Yearly External Audit, A1.6**

Council's external auditors Morse Group of Orange have forwarded the interim audit report for the year ending 30 June 2012.

The auditors report stated that "our audit confirmed that the financial management procedures and systems have been controlled effectively in a manner relevant to council's structure and resources". However, there were three minor matters of concern which have since been rectified.

The audit report was an excellent result and a credit to all the staff concerned and it certainly typifies the manner in which the staff carry out their duties. The same amount of time and effort will be required to ensure our end of year audit achieves the same result.

The audit report can be perused by Councillors if so desired.

**For Information**

**Noted**

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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### **11. Internal Audit, A1.2.2**

As reported to the April 2012 Council Meeting, Council's Internal Auditor IAB Services have advised they will be conducting the first internal audit from 29 – 31 May 2012.

The first internal audit will focus on reviewing IT Strategies and network security systems/develop Business Continuity Plan as specified in Item No. 1 of the Internal Audit Plan.

The internal auditor will report functionally to the audit committee and administratively to the General Manager before the audit report is submitted to Council for formal adoption.

**For Information**

**Noted**

**GLENN CARROLL**  
**DIRECTOR**  
**CORPORATE SERVICES**

**RESOLVED:** Cllr Hinde and Cllr Niven that except where otherwise dealt with the Director Corporate Services' Report be adopted.

10 May 2012

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

**1. Works Report (10 May 2012)**

**1.1 Classified Roads Maintenance**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

- |       |   |
|-------|---|
| SH6   | - general maintenance<br>- started heavy patching programme and completed<br>- reseal 8.5 km  |
| SH17  | - general maintenance<br>- erected warning signs for rough surface<br>- temporary patching on rough surface<br>- heavy patching on rough surface<br>- reseal 4.5 km |
| MR398 | - general maintenance<br>- reseal 2.0 km  |
| MR236 | - general maintenance   |
| MR237 | - general maintenance<br>- finished gravelling on approx. 2.5 kms of widening<br>- sealed 2.5 km of widening<br>- reseal 1.4 km                                     |
| MR239 | - general maintenance<br>- erected warning signs on rough surface   |

**1.2 Rural Local Roads Programme**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of rural local roads during the last month.

- resealed the Gerrybang Road (1.7 km), Dirftway Road (1.45 km) and Bimbi to Quandialla Road (3.5 km)
- completed placement of relief culverts at Bimbi
- seal of Old Young Road widening (2.0 km)
- continuing Pinnacle widening
- flood damage maintenance on Woodgates Road, Lynches Road, Maddens Lane, Nealons Lane, Gannons Lane, Eves Lane and part of Nowlans Road

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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### 1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of rural roads during the last month.

- general maintenance
- preparation for resealing programme (cleared stockpile sites and covered aggregate)
- replaced pipe culvert on Hazells Road
- removed trees on Grimms Lane and Pinnacle Road
- commence repairs on Eualdrie Road culverts
- repair culvert damage on Napiers Road
- patching on Tyagong Creek Road, Iandra Road, Tyagong Road.

### 1.4 Urban Maintenance/Construction

- general maintenance
- swept street gutters with street sweeper
- swept Greenethorpe and Caragabal Streets
- commenced washing Main Street footpaths
- back filled sewer mains in North Street
- placed North Street footbridge
- reseals around town included Berrys Road, Young Street, Brundah Street, Camp Street, Tyagong Street, Dalton Street, Forbes Street and Brickfield Road
- Commonwealth Bank Town clock has been repaired and working

**For Information**

**Noted**

## 2. Other Works

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the last month such as gardening, weeding, mowing and spraying

- general maintenance
- lifted several trees for site distance
- cleared limbs in Henry Lawson Oval
- planted Annuals

### 2.2 Cemeteries

The following graves have been prepared from 8 April 2012 to 6 May 2012:-

Grenfell Lawn	– 2
Grenfell	– 1
Bimbi	– nil
Caragabal	– nil

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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The following maintenance had been carried out during the last month:-

- slashed Cemetery surrounds
- slashed between the graves
- topped up sunken graves

### **2.3 Sewer Mains**

Two (2) sewer chokes have been attended to during the last month.

### **2.4 Private Works**

- slashed block for ratepayer
- rolled with vibrating drum roller, building site on Quondong Road for ratepayer

### **2.5 Vandalism**

Urban - Nil

Rural - Nil

**Progressive Cost Urban: \$1,225.00**

**Progressive Cost Rural: \$1,930.00**

(from 1/7/2011 to date)

**For Information**

**Noted**

## **3. Future Works**

### **3.1 Rural**

- general maintenance
- continue MR 237 widening
- complete SH17 heavy patching programme
- continue Old Young Road widening
- continue Pinnacle Road widening
- continue flood damage restoration

### **3.2 Urban**

- general maintenance
- Melyra Street kerb and gutter

**For Information**

**Noted**

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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### 4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected five breaches totalling \$3,883.00

**For Information**

**Noted**

**RESOLVED:** Cllr Niven and Cllr Hinde that Council adjourn for supper.

**Council adjourned for supper:** 6.54 pm

**Council resumed at:** 7.21 pm

**RESOLVED:** Cllr Atchison and Cllr Lobb that Council resume.

### 5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance

**For Information**

**Noted**

### 6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The draft Road and Transport Asset Management plan will be advertised in conjunction with the Delivery Programme, Operational Plan and other plans.

**For Information**

**Noted**

### 7. RMS RMCC Contract, R2.54.4

Routine maintenance carried out on SH6 and SH17.

Reseals on SH6 and SH17 is completed.

Heavy patching on SH6 and SH17 is 70% completed.

**For Information**

**Noted**

### 8. Noxious Weed Report – May C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed –African Boxthorn, Bathurst Burr, Johnson Grass, Blackberry
- Areas sprayed – Pullabooka, Wheoga, Bolungerai, Caragabal, Melyra, Wallah Wallah, Weddin, Grenfell Town Area, Bimbi, Bogalong, Yuline, Brundah, Bungalong, Bumbaldry , Coba
- 12 property inspections
- 5 property re-inspections
- Contacted several landholders, regarding control of Noxious Weeds on their property
- Attended LVNWAC meeting with Clr Halls
- Completed yellow card training

**For Information**

**Noted**

### 9. Road Closure Applications, R2.1.4

Council has received advice from Crown Lands that the Minister for Lands proposes to consider the closing of the roads in the following areas:-

- All roads within and adjoining the property of “Hopefield” Quondong Road, Grenfell; within and adjoining the property of Vagone Pty Ltd, Quondong Road, Grenfell; those adjoining northern boundary of the property of Mr R Green, Quondong Road, Grenfell; those within and adjoining the property of Mr TD Curl, Grenfell (File ref: 12/01815)
- All crown roads being within the bounds described as south of Manganese Road, west of Bradley Street, north of Memory Street and east of Abbots Lane in the locality of Grenfell; within and adjoining the property at 27 Abbots Lane, Grenfell (File ref: 12/02101)
- All roads within and adjoining the property of JA Johnson and RR Johnson, Bald Hills Road, Glenelg; within and adjoining the property of “Birangan” 149 Bradfords Lane, Glenelg (File ref: 12/02121)
- All roads within and adjoining the property of “Allendale” Holy Camp Road, Grenfell; within and adjoining the property of “Glenrock” Holy Camp Road, Grenfell (File ref: 12/02130)

The roads will be inspected by the Director Engineering and Ward Councillors prior to the meeting if possible. A copy of all the plans will be available at the meeting.

#### **RECOMMENDATION:**

It is recommended that, subject to satisfactory inspection, Council have no objections to the closing of the above listed roads.

**Clr N Hughes previously submitted a written declaration of interest and left the room.**



**Clr Atchison declared a pecuniary interest as his neighbour is an applicant and left the room.**

**RESOLVED:** Clr Halls and Clr Niven that, subject to satisfactory inspection, Council have no objections to the closing of the above listed roads.

**Clrs N Hughes and Atchison returned to the room.**

**10. Proposed Kerb and Gutter Construction, R2.12.2, R2.4.29, R2.4.21**

The adopted 2011/2012 construction programme refers.

**RECOMMENDATION:** that kerb and gutter works listed below be carried out:-

- Parkes Street (west side) from Emu Creek Lodge northerly for 120 m
- Melyra Street (north side) from Brundah Street to Alexandra Street

and that the owner for the time being of the land on the same side of the road and the adjacent to the work be charged for work of the kerb and gutter an amount to be fixed by Council not exceeding one half of the cost of so much of the work (and any other work incidental thereto) as is opposite and adjacent to the land.

**RESOLVED:** Clr Atchison and Clr Halls that kerb and gutter works listed below be carried out:-

- Parkes Street (west side) from Emu Creek Lodge northerly for 120 m
- Melyra Street (north side) from Brundah Street to Alexandra Street

and that the owner for the time being of the land on the same side of the road and the adjacent to the work be charged for work of the kerb and gutter an amount to be fixed by Council not exceeding one half of the cost of so much of the work (and any other work incidental thereto) as is opposite and adjacent to the land.

**W TWOHILL  
DIRECTOR ENGINEERING**

**RESOLVED:** Clr Hinde and Clr Atchison that except where otherwise dealt with the Director Engineering's Report be adopted.

10 May 2012

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

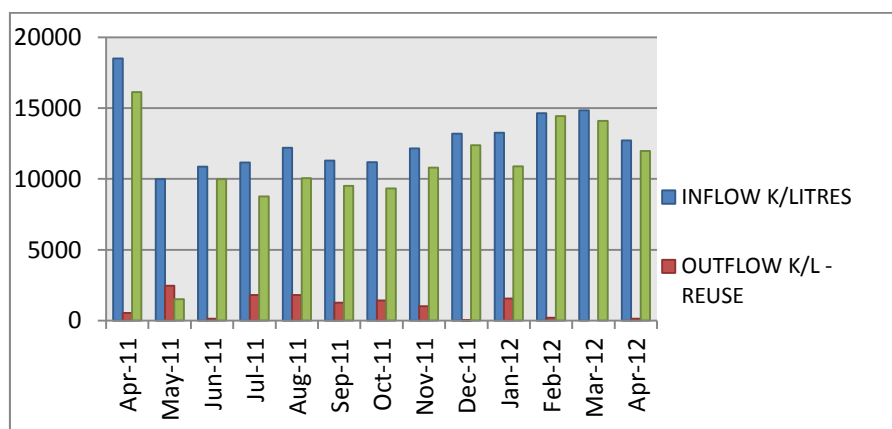
**A. Public Health and Environmental Matters**

**1. Sewerage Treatment Works, S1.1.1**

Total inflow through the Works during April 2012 was 12,724 kl with the daily average of 424.13 kl. With outflow for irrigation for reuse being 132 kl and discharge to Emu Creek being 11,962 kl.

The highest daily recording of 450 kl occurred for the 24 hours ending 6.30 am on 19 April 2012 and the lowest of 400 kl for the 24 hours ending 6.30 am on 26 April 2012.

A total rainfall of 15mm was recorded for the month.



**For Council's Information**

**Noted**

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

### **2. Animal Control, A4.4.4**

Animal control activities for April 2012 were:

#### **a. Companion Animals**

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	6 (1 Dog, 5 Cats)	Animals Destroyed:	4 (2 Dogs, 5 Cats)
Animals Sold:	1 (Dog)	Animals Released:	2 (Dogs)
Animals Surrendered:	2 (Dogs)	Animals Escaped/Stolen:	0

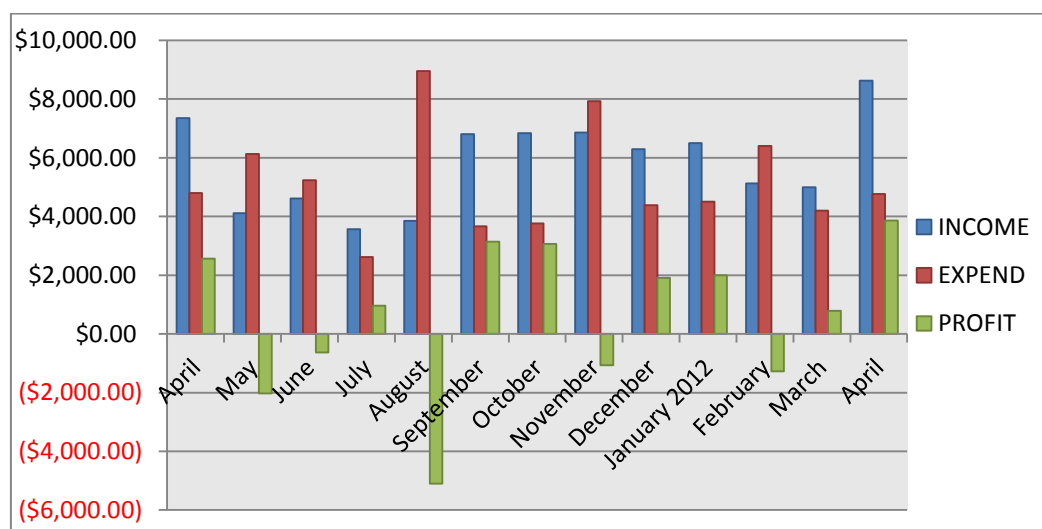
**For Council's Information**

**Noted**

### **3. Caravan Park Operations, P2.3.3**

Income for the month of April 2012 was \$8,631.00 with expenditure of \$4,765.38 resulting in an operational profit of \$3,865.62 for the month.

There were 324 sites occupied for the month of April 2012.



**For Council's Information**

**Noted**

### **4. Netwaste – Waste 2 Art, E3.3.15**

The 2012 Waste 2 Art competition/exhibition was held in Conference/Cinema Room at the Grenfell HUB. The public exhibition was held from Tuesday 1 - Friday 4 May. The presentation was held on Friday 27 April at 4.00pm and was supported by the community members.

There were over 60 entries received for the Waste 2 Art Competition which was supported from St Joseph's Primary, Quandialla Central School and from local community members.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

The presentation was well attended, winners of categories were:

Primary 2D –	Caitlin Nealon
Primary 3D –	Olivia Beasley
Primary Functional -	Connor Day
High School 3D –	Josh Barber
Community 2D –	Pat Verney
Community 3D -	Jason McCue
Open 3D –	Kathleen McCue
Sustainable Building 3D –	Kathleen McCue

These winners now progress to the 2012 Regional Competition held in Forbes Town Hall on the 19 May 2012 (Official Opening) with the exhibition running until 8 June 2012.

The two judges that volunteered their time to select the category winners were: Mrs Chris Lobb and Mrs Pam Livingstone who received a small gift of our appreciation at the Presentation.

**For Council's Information**

**Noted**

### **5. Environmental Development & Allied Professionals (EDAP), P1.2.9**

On the 3<sup>rd</sup> and 4<sup>th</sup> of May 2012 I attended the 63<sup>rd</sup> EDAP, Western Group Regional Conference, which was held at Mt Panorama, Bathurst.

The event was attended by over 140 EDAP members with presentations from many senior representatives from the building, planning and environmental health fields, such as Department of Planning, Building Professionals Board, Environmental Protection Authority and the NSW Food Authority and more.

Items for interest were:

- Issues facing Councils when dealing with contaminated sites/land.
- Benefits and opportunities for mentoring staff within Local Government.
- Environmental Protection Authority discussed ongoing changes and regional issues.
- Things to consider when preparing construction certificate s for large buildings.
- Mining and the effects on Local Government.

I would like to thank Council for the opportunity to attend this conference.

**For Council's Information**

**Noted**

**6. Building Professionals Board (BPB) – Advisory Review, A3.6.55**

On the 2<sup>nd</sup> of May 2012 a Senior Investigator from the BPB attended Council and conducted a review of certifying functions under the Environmental Planning and Assessment Act 1979.

The review involved the review of all relevant forms, document templates, file storage and the audit of a number of building related files, which took some three hours.

The advice received on the day was all areas were generally compliant, with the overall review being satisfactory. Council will be further advised should any formal notification be received.

**For Council's Information**

**Noted**

**7. NSW Heritage Grants Reporting 2011/12, H2.7**

As part of the NSW Heritage Grants program Council must submit a Heritage Strategy and Projects Annual Reports to the Heritage Branch prior to 30 May each year.

This report is prepared by Council's Heritage Advisor and staff and must be adopted by Council prior to the return being submitted to the Heritage Branch, this would generally be passed through the Heritage committee but due to meeting dates this is not possible this year.

The reports are available for Councillors to peruse should you wish prior to the meeting or on the night.

**RECOMMENDATION:** that Council resolve to adopt Weddin Shire Council's Heritage Strategy and Projects Annual Reports 2011-2012.

**RESOLVED:** Clr N Hughes and Clr Lobb that Council adopt Weddin Shire Council's Heritage Strategy and Projects Annual Reports 2011-2012.

**8. Grenfell Dramatic Society – Request For Internal Amenities, P2.3.17**

Council has received a request for the Grenfell Dramatic Society to assist in the installation of internal amenities at the Community Arts Centre.

The new amenities (plan displayed in chambers) are proposed to replace the old 1950's external toilets located to the north of the main building, and will greatly improve the current safety and hygiene concerns as well as improve access to all users.

The total cost of the project is \$23,427 (ex GST), with the Grenfell Dramatic Society and Art & Craft Group proposing to contribute \$17,000 and voluntary labour as required. It is requested that Council contribute the short fall of \$6,427 towards the project.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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This project is considered to be value for money and will provide improved services for all users of the building. The funding request can be covered via existing votes.

**RECOMMENDATION:** that Council:-

1. To support the provision of internal amenities at the Community Arts Centre, and
2. Approve Councils contribution of \$6,427 to be funded via existing votes.

**RESOLVED:** Cllr N Hughes and Cllr Atchison that Council:-

1. support the provision of internal amenities at the Community Arts Centre, and
2. approve Councils contribution of \$6,427 to be funded via existing votes.

## DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

### B. Planning and Development Matters:

#### 1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

DA NO.	Applicant	Construction	Value (\$)	Address
10/2012	GD & L Sinclair	2 x Storage Sheds & Associated Earthworks	\$52,000	Lot: 2 DP: 1142374 164 Quondong Road GRENFELL NSW 2810
11/2012	MG & JA Newton	New Dwelling & Shed	\$110,000	Lot: 6 DP: 874404 775 Major West Road GRENFELL NSW 2810
12/2012	C Livingstone	2 Lot Subdivision	\$20,000	Lot: 4 DP: 815578 Young Road GRENFELL NSW 2810
14/2012	RJ Anderson & A Forde	New Dwelling	\$368,395	Lot: 4 DP: 1072519 60 Quondong Road GRENFELL NSW 2810

**For Council's Information**

**Noted**

#### 2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 9/2012	RL Langley	Extension/Addition to Dwelling	\$95,000	Lot: 1 DP: 180036 575 Iandra Road GREENETHORPE 2809

**For Council's Information**

**Noted**

#### 3. Primary Production Strategy & Rural Settlement Project (Rural Lands Use Study), T2.1.10

As previously resolved by Council the Primary Production Strategy & Rural Settlement Project draft reports have been placed upon public exhibition with submissions being received until 25<sup>th</sup> May 2012. The workshops were held on Monday 7<sup>th</sup> May 2012, with the Council and Government agencies starting at 11am and the public session with a 2pm start.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

The Council and Government agencies workshop was well attended with nearly all Councillors, senior staff and representatives from NSW Planning, Department of Primary Industry, Lachlan CMA and Bland Shire Council.

The presentation given by Booth Associates provided a good overview and stimulated discussion on the current and future land demands within the Shire. At the conclusion of the workshop, there appeared to be a general support for the recommendations of the reports.

The Public workshop was attended by some nine members of the public (excluding staff and Councillors); they were presented with the same presentation. There seemed to be a general acceptance of the reports, with all parties being advised of the option to submit a submission if they had concerns.

At the completion of the consultation phase, all submissions will be considered and the report presented to Council for formal adoption at a future Council meeting.

**For Council's Information**

**Noted**

#### **4. Development Applications for the Consideration of Council DA 13/2012** **– Proposed Additions to existing industrial (Engineering) building**

Applicant:	Bromar Engineering P/L
Owner:	Liebich Investments P/L
Site:	Lot: 71 DP: 1148241 Grafton Street, Grenfell
Zone:	IN1 – General Industrial

#### **Précis**

On the 12 April 2012, Council received a development application for the construction of a 400m<sup>2</sup> additions to the rear of existing industrial (Bromar Engineering) building. The addition will be constructed of similar material to the existing and be of the same form.

The development was notified to adjoining and adjacent land owners for a period of 21 days and advertised in the Grenfell Record and community newsletter as per Council policy, with no submissions being received at the completion of the required period.

The application is referred for Council consideration, as the proposed non-residential development exceeds Delegated Authority of the General Manager.

Approval of the application is recommended.

#### **DESCRIPTION OF THE PROPOSAL**

The construction of a 16m x 25m (400m<sup>2</sup>) colorbond addition to the northern (rear) end of the existing 2840m<sup>2</sup> industrial shed. The addition is to be the same shape and size as the central portion of the shed, with all colours to be similar.

Plans of the site and proposed structure will be displayed on at the meeting.



### **DESCRIPTION OF THE SITE**

The site is currently 2.555 ha and is a level lot with the current building and associated internal roadways and parking areas being located centrally in the eastern side of the property.

The site of the proposed addition is level with no notable features. This area is surrounded by an existing internal roadway which is not proposed to be altered.

The proposed development site is located with the IN1 – General Industrial zone and is not identified as having any easements or restrictions.

Photos of the site will be displayed on at the meeting.

### **PLANNING ASSESSMENT**

The proposal has been assessed in accordance with the matters for consideration under Section 79C of the Environmental Planning and Assessment Act 1979. The full assessment is available by request of the Director Environmental Services.

### **Weddin LEP 2011**

The proposed shed has been assessed in accordance with development standards and requirements of the Weddin LEP 2011.

### **Permissibly**

The proposed additions are permissible under Weddin Local Environmental Plan 2011 subject to development consent from the Council. The expansion of the existing business which is a permitted use within the zone is considered to meet the objectives of the zone and is consistent with existing development in the location.

### **DCP's or Policies**

*Notification of Development Policy:* the proposed development was advertised and notified in accordance with the policy.

*Building & Development Policy:* this proposal complies with all relevant sections of this policy.

### **Public participation**

Notification was conducted for this development in accordance with Council's Notification policy for an initial period of 21 days in the local news media and also directly notified to all adjoining properties.

### ***Public submissions:***

At the completion of the notification period, no written submission had been received.

### **CONCLUSION**

The proposed addition to the existing industrial building complies with the prescribed standards and objectives of the LEP and associated development controls, based on the information provided with the application and having consideration for all relevant matters of consideration pursuant to section 79c of the EPA Act 1979, approval of the shed is recommended, subject to standard and specific conditions of the consent.

**RECOMMENDATION:** that Development Application 13/2012 for the construction of a 400m<sup>2</sup> additions to the rear of existing industrial (Bromar Engineering) building at Lot: 71 DP: 1148241 Grafton Street, Grenfell, be APPROVED, subject to the draft Development Consent conditions presented to the 17 May 2012 Council meeting.

**Division required** *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.*

### **1. BUILDING**

- (1) The development shall be carried out in accordance with the plans as submitted with the Development Application and any supporting documentation, as stamped and approved by Council, except as otherwise provided by conditions of this consent.

*Reason: to ensure the development is carried out in accordance with the submitted application as assessed by Council.*

### **2. PRINCIPAL CERTIFYING AUTHORITY**

- (1) A final **Occupation Certificate** must be issued by the Principal Certifying Authority prior to occupation or use of the development. In issuing an occupation certificate, the Principle Certifying Authority must be satisfied that that the requirements of section 109H of the Environmental Planning and Assessment Act 1997 have been satisfied.

*Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979*

- (2) The building works are to be inspected during construction by the Council or by an "Accredited Certifier" (as applicable) and documentary evidence of compliance with the relevant terms of the approval/standards of construction detailed in the Building Code of Australia and Council's established development standards (as listed under Advisory Conditions which form part of this consent), is to be obtained prior to proceeding to the subsequent stages of construction, encompassing not less than the following key stages:-

- (i) **Footings and Concrete Slabs:** When the footings have been excavated and all steel reinforcement has been placed in position.
- (ii) **Sub floor bearers and joists:** Prior to the laying of the floor and when ant caps are in place.
- (iii) **Structural framework:** When complete, all external walls and roof cladding must be in place prior to inspection. Internal plumbing should be in place and under pressure.
- (iv) **Roof frame:** Prior to the installation of the ceiling lining and eaves soffit lining.
- (v) **Internal House Drainage:** When all internal drainage work is installed and prior to concealment. Drainage should be under water test.
- (vi) **External House Drainage:** When all external drainage work is installed and prior to concealment.
- (vii) **Wet area waterproofing:** prior to lining or laying tiles.
- (viii) **Stormwater Drainage:** When the stormwater and roofwater drainage system has been completed.
- (ix) **Completion:** Upon compliance with all conditions of approval and prior to occupation.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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Note: 48 Hours notice is required prior for all inspections

*Reason: To comply with the Environmental Planning & Assessment Amendment (Quality of Construction) Act 2003.*

### **3. LIMITATIONS OF THE CONSENT**

- (1) All building work must be carried out in accordance with the provisions of the Environmental Planning and Assessment Act 1979 and the Building Code of Australia.

*Reason: to ensure compliance with the legislation and standards.*

### **4. CONSTRUCTION**

- (1) Before commencement of any work, a sign is required to be erected in a prominent, visible position:
  - stating that unauthorised entry to the work site is not permitted,
  - showing the name of the person in charge of the work site and a telephone number at which that person can be contacted outside working hours, and
  - the house and lot number of the property.

This sign must be removed when the building work has been completed.

*Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979.*

### **5. HEALTH & SAFETY**

- (1) Work shall be confined to normal working hours, namely 7.00 am to 5.00 pm Monday to Friday, and 7.00 am to 1.00 pm Saturdays. (No work is permitted on Sundays or public holidays).

*Reason: to minimise nuisance to adjoining neighbours.*

- (2) The emission of sound from the premises shall be controlled at all times so as to not cause unreasonable impact upon nearby owners/occupants.

*Reason: to minimize nuisance to nearby owners/occupants.*

- (3) All outdoor lighting is to be directed away from neighbouring dwellings and street.

*Reason: to minimize nuisance to nearby owners/occupants.*

### **6. AMENITY**

- (1) The site is to be **landscaped** so as to reduce the visual impact from public land. The landscaping is to be established within 6 months of the date of this consent. The landscaping is to be maintained to ensure their growth and protected from livestock. Dead trees are to be replaced within 3 months of dying.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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*Reason: to ensure that the rural landscape and scenic quality of the area is not detrimentally affected and to assist in the reduction of visual impact as a consideration required under the provisions of Section 79C of the Environmental Planning and Assessment Act and the associated Guidelines.*

### **7. STORMWATER**

- (1) The stormwater being discharged to the existing system.

*Reason: to prevent damage to the building, nuisance, and to comply with the requirements of Part 3.1.2 of the Building Code of Australia.*

### **8. FIRE SAFETY**

- (1) A final fire safety certificate must be issued for the building prior to the issue of an Occupation Certificate. As soon as practicable after a Final Fire Safety Certificate is issued, the owner of the building to which it relates:
  - a. must cause a copy of the certificate (together with a copy of the current fire safety schedule) to be given to the Commissioner of New South Wales Fire Brigades; and
  - b. must cause a further copy of the certificate (together with a copy of the current fire safety schedule) to be prominently displayed in the building.
- (2) On completion of the proposed building work, the owner shall provide Council with a certificate from a competent person in respect of each Essential Service installed in the building. The owner of the building shall provide Council with a further Certificate (with respect to each Essential Service installed in the building) at least once in every twelve (12) months thereafter.

*Reason: To ensure the compliance with relevant legislation and risk to occupants is minimised.*

### **9. SEWERAGE MANAGEMENT**

- (1) All plumbing and drainage work shall be completed in accordance with the NSW Code of Practice or the National Plumbing and Drainage Codes, Australian Standard 3500.1-2003, 3500.2-2003 and 3500.4-2003.

*Reason: to meet acceptable minimum standards for public health and safety.*

#### **Advice to applicant**

The conditions contained within this consent by no way remove the need to comply with any other conditions applied to the site by any previous development consents that may have been issued.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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**RESOLVED:** Clr Atchison and Clr Halls that Development Application 13/2012 for the construction of a 400m<sup>2</sup> additions to the rear of existing industrial (Bromar Engineering) building at Lot: 71 DP: 1148241 Grafton Street, Grenfell, be APPROVED, subject to the above conditions.

**Division required** *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.*

**FOR:** Ctrs Simpson, N Hughes, Halls, D Hughes, Atchison, Hinde, Lobb and Niven.

**AGAINST:** Nil

### **5. Development Applications for the Consideration of Council - DA 17/2012 – Garage**

Applicant:	J Marsh
Owner:	R Dawson
Site:	Lot: 1 DP: 305971 6 Young Street, Grenfell
Zone:	R1 – General Residential

#### **Précis**

This application was lodged on the 24<sup>th</sup> April 2012, after the development was found to have been partially erected prior to any consents being granted.

The proposed garage is located in the front of a Heritage listed item and also required a variation to the setback requirements, which then saw the proposal notified to adjoining properties, with no submissions having been received at the time this report was prepared.

#### **Description of the Proposal**

The proposed development involves the placement of a 23.04m<sup>2</sup> (7.2 x 3.2) garage with weatherboard walls and barn style doors and colorbond roof with a height of 2.6m to the gutter.

#### **Description of the Site**

The site is 1012m<sup>2</sup> with an early 1900's single storey weatherboard cottage located centrally and a large newly constructed shed at the rear of the property. The cottage is identified as a Heritage listed item within the Weddin LEP 2011.

The site is impaired by a council sewer main which runs the entire length of the western boundary, in the approximate location to the erected development.

#### **Zoning**

The site is within the R1 – General Residential zone and is listed as a Heritage Item.

#### **Planning Assessment**

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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The proposal has been assessed in accordance with the matters for consideration under section 79C of the Environment Planning and Assessment Act 1979, full assessment is available on request; the key issues considered within this report for Council's consideration are:

1. The request for a variation to Councils setback requirements,
2. Suitability for the development in relation to the heritage item on the site, and
3. Does/will the proposed garage impact on the streetscape?

### **Weddin LEP 2011**

The proposed development has been assessed in accordance with development standards and requirements of the Weddin LEP 2011.

### **Permissibility**

The proposed development is permissible under Weddin Local Environmental Plan 2011 subject to development consent from the Council. The establishment of such a development is required to consider the effects on the heritage significance of the item on the site.

### **DCP's or Policies**

*Building and Development Policy:* the proposed new garage requires a variation, as detailed below.

### Set backs

Clause 2.1 prescribes the required setbacks for any residential style development and it states that: *No structure shall be erected nearer than 6 metres to the front street boundary of the property.* In this application the proposed garage on the Young Street frontage fails to meet the required as it is proposed to be less than 3.4m on the primary frontage.

The applicant has supplied a letter of justification for the required setback variation, with the main points being:

- The garage will be used to house a 4 tonne (primary production) truck,
- No space in the rear yard as the recently erected 96m<sup>2</sup> shed takes up most of the width of the block and the shed is being fully utilised,
- The rear lane would not allow for access to the existing shed as the truck is too long,
- The proposed location would allow for the truck to be driven in and reversed out,
- Inadequate space available between the house and the western boundary and fire separation requirements.

Having considered the letter of justification and the plans submitted, there does not appear to be adequate justification for a variation. The plans as submitted do not give a true representation of the proposal as they are not to scale, with scaled drawings showing that alternate location may be available for this development.

### Heritage

As previously mentioned the cottage on the development site is an item of heritage significance, in addition the properties in the local area are also heritage listed items.

The Weddin LEP 2011, Clause 5.10 Heritage conservation, states the following objects and matters for consideration:

#### **(1) Objectives**

*The objectives of this clause are as follows:*

- (a) to conserve the environmental heritage of Weddin,*
- (b) to conserve the heritage significance of heritage items and heritage conservation areas, including associated fabric, settings and views,*
- (c) to conserve archaeological sites,*
- (d) to conserve Aboriginal objects and Aboriginal places of heritage significance.*

#### **(4) Effect of proposed development on heritage significance**

*The consent authority must, before granting consent under this clause in respect of a heritage item or heritage conservation area, consider the effect of the proposed development on the heritage significance of the item or area concerned.*

The proposed material and general design are considered to be adequate to conserve the heritage significance of the heritage item in the local area. However the major area of concern is the setting and loss of views of the heritage item which will substantially and adversely affect the heritage significance of immediate and surrounding heritage items.

The available views of this property would be detrimentally effected should the garage be allowed to be placed within the desired location, this can be seen even now with the frame erected, without the added impact of cladding.

This application was referred to Councils Heritage Advisor, but due to holidays a reply had not been received at the time this report was prepared.

### Compatibility and Streetscape

The current streetscape sees a generally consistent setback from all primary frontages in the local area which gives the street a character and charm of open space. Placement of such a structure in front of the current and long established building line will affect the balance and consistency of the frontage in the specific site and also have a negative effect of other surrounding properties.

#### **Public participation**

Notification was conducted for this development in accordance with Council's Notification policy for a period of 14 days as prescribed.

At the time this report was prepared no submissions had been received, there were a couple of days remaining before the closing date. Should submissions be received an update will be given at the meeting.

### Commentary

The predicted impact on the local streetscape and heritage should the garage be placed upon the desired location is considered to be unacceptable and will substantially affect the heritage significance of these properties.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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The applicant has prepared a submission that does not truly depict the possible areas available for the structure to be alternately placed, as there is some 16m between the existing cottage and the rear shed. A scaled site plan will be displayed at the meeting, which will demonstrate that alternate locations, with less impact on the heritage and streetscape is available.

One other issue that will need to be considered during the construction assessment for this building, is the fact that the Council sewer main runs the length of the western boundary and it will need to be protected should a structure be built on or near it.

### **Conclusion**

Having considered the 79C evaluation as required by the Environment Planning and Assessment Act 1979 and Weddin Shire Council's planning controls, it is my belief that the proposed garage is not suitable in the proposed location and fails to satisfy the general requirements of the LEP 2011 heritage objectives and building setback requirements.

Therefore it is recommended that the determination of the development application be deferred for 30 days, in which to allow the applicant to submit revised plans showing the garage being placed in an alternate location behind the existing building line.

### **RECOMMENDATION:** that Council to:

1. Refuse the request to vary the 6m primary setback requirement as prescribed in the Building and Development Policy,
2. Defer determination of Development Application 17/2012 for the garage at Lot: 1 DP: 305971 No.6 Young Street, Grenfell for a period of 30 days,
3. Invite the applicant to submit a revised site plan which complies with Council's Building and Development Policy,
4. Approve the General Manager to determine the application after the deferred period specified in (2).

**Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.***

### **RESOLVED:** Cllr Hinde and Cllr N Hughes that Council:

1. Refuse the request to vary the 6m primary setback requirement as prescribed in the Building and Development Policy,
2. Defer determination of Development Application 17/2012 for the garage at Lot: 1 DP: 305971 No.6 Young Street, Grenfell for a period of 30 days,
3. Invite the applicant to submit a revised site plan which complies with Council's Building and Development Policy,
4. Approve the General Manager to determine the application after the deferred period specified in (2).

**Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.***

**FOR:** Cllrs Simpson, N Hughes, Halls, D Hughes, Atchison, Hinde, Lobb and Niven.

**AGAINST:** Nil



## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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**S WILSON**

**DIRECTOR ENVIRONMENTAL SERVICES**

**RESOLVED:** Clr Atchison and Clr Niven that except where otherwise dealt with the Director Environmental Services' Report be adopted.

## **Delegates Report - Central Tablelands Water**

The following is a précis of the items discussed at the April 2012 meeting of Central Tablelands Water (CTW):

### **Integrating Planning & Reporting, incorporating 2012/2013 Operational Plan**

The 2012/2013 draft Operational Plan provides for an increase of 15 cents per kilolitre (8%) in water consumption charges and a \$40.00 increase in the annual availability (or access) charge.

Council has embraced Best Practice Pricing of Local Water Utility services as outlined in the NSW Office of Water Best Practice Management of Water Supply and Sewerage Guidelines.

The Section 64 Developer Charge for 2012/2013 is \$8,732.00 per ET.

The capital contribution charge on existing vacant unconnected land for 2012/2013 is \$3,776.00 per ET.

### **Lake Rowlands Augmentation Proposal**

Council resolved as follows:

1. That Council continue to support Centroc with its endeavours to provide water security for the Central West region.
2. That all future advocacy for the Centroc Water Security Study should be undertaken by Centroc.

### **Flood Damage to Trunk Mains**

On the evening of 1 March 2012, Council suffered severe flood damage to its trunk mains in six (6) locations where the trunk mains traverse a number of creeks and the Belubula River.

Since the evening of 1 March, the areas covered by Grenfell, Gooloogong, Canowindra, Morebel, Eugowra and Peirce's Rural Scheme have been on the Gooloogong Bore supply.

The towns and villages currently being supplied from Gooloogong Bore will remain on that supply until the pipeline at Jack's Creek (near Canowindra) can be permanently restored.

Whilst the local government areas of Blayney, Cabonne and Weddin have all been declared Natural Disaster Areas for the purposes of funding for the restoration of essential services, the General Manager has been advised that local water utilities do not qualify for funding as they are classified as "Trading Undertakings".

Council resolved to endorse the action of the General Manager in his written submissions to the NSW State Government

### **Reservoir Levels**

All reservoir levels have been maintained at or near 100% capacity.

Lake Rowlands level at 1 April was at 97% of capacity.

**Cr. G McClelland**

**Cr. B Hinde**

**RESOLVED:** Clr Hinde and Clr N Hughes that the Delegates Report – Central Tablelands be noted.

**REPORT ON THE BLAYNEY – COWRA – DEMONDRILLE RAIL LINES MEETING  
HELD AT COWRA ON 16 APRIL 2012 AT 11.15 AM**

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**CHAIR:** Cowra Mayor Clr Bill West

**PRESENT:**

Blayney:	Clr Bruce Kingham, Glenn Wilcox
Cowra:	Clr Bill West, Paul Devery, Mike Foster (Project Development)
Harden:	Clr Chris Manchester, Clr Tony Madden, Max Kershaw
Young:	Clr Stuart Freudenstein, Peter Vlatko, Debbie Evans
Weddin:	Clr Mo Simpson, Trevor Lobb (Secretary)

**1. WELCOME**

Mayor of Cowra Bill West welcomed the group and explained the purpose of the meeting, being to update the participating councils on recent meetings of Ministerial Taskforce delegations with government departments and private industry.

**2. TASKFORCE UPDATES**

Clr Simpson have a summary of meetings held in Sydney on 4 and 5 April with NSW Trade and Investment and China Rail.

Mike Foster gave a powerpoint presentation on the technical aspects of these discussions, including possible upgrading of the line and the availability of modern lighter locomotives.

Questions were posed on the minimum length of passing loops, the treatment and number of farm crossings, and the need for an EIS if upgraded.

**3. GENERAL BUSINESS**

- i) **Role of NSW Trade and Investment** – to locate investors and possible operators. Ongoing assistance from the Councils will be required.
- ii) **Role of Transport for NSW** – to manage an Expression of Interest process (with NSW Trade and Investment) for the operation of the line.
- iii) **Role of Councils** – to support the government departments during the pre – negotiation phase. Mayors to meet with prospective operators and investors.
- iv) **Meeting at Port Kembla** – Council representatives to attend in support capacity.
- v) **Local Meetings** – Mayors to meet with any potential operators and investors with due regard for probity.
- vi) **Class 1 Upgrade** – benefits and disadvantages were discussed.
- vii) **Infrastructure Wish List** – possible projects were agreed, as follows:-
  - Triangles at Demondrille and Blayney (Koorawatha?)
  - 900 or 1200 metre passing loops
  - Level crossings and correction of sighting distances
  - Intermodal depots
  - Koorawatha – Greenethorpe – Grenfell lines

**4. RECOMMENDATIONS FROM NSW TRADE AND INVESTMENT**

A number of recommendations from Garry Ferris and Simon Hemli were considered. The recommendations were adopted with amendments as follows:-

- i) That the Councils invite potential investors to visit the Central West to inspect the existing rail lines and meet the Taskforce members, and invite an independent assessment at their expense;
- ii) That the Council members are satisfied with current progress and endorse the reports of the working party to be sent to Transport for NSW and NSW Trade and Investment.
- iii) That Mayor Bill West, Mayor Maurice Simpson and Mike Foster accompany NSW Trade and Investment for continuing discussions with potential investors and report progressively, including to Rachel Johnson, on developments/progress;
- iv) That a letter be forwarded from the Taskforce to Rachel Johnson and Paul Gaynor (Transport of NSW), acknowledging the work in progress;
- v) deleted
- vi) deleted

**5. FUTURE ACTION**

A meeting with Minister for Roads Duncan Gay to be sought during the Shires Conference.

**6. MEDIA RELEASE**

To be prepared by Cowra Shire.

**7. CLOSURE**

There being no further business to discuss the meeting closed at 1.00 pm.

**RESOLVED:** Clr D Hughes and Clr Atchison that the Report on the Blayney – Cowra – Demondrille Rail Lines Meeting be noted.

## **REPORT ON THE ARTS OUTWEST ANNUAL GENERAL MEETING HELD SUNDAY**

**29 APRIL 20012 AT FORBES**

**Attendees:** Members of Arts Out West, Members of Board, Staff members {non voting}

**Minutes of previous AGM** Adopted.

**Chairman's Report:** Copy available to Councillors

**Audited accounts** adopted. Copy available

Board resolution which accepted the audited report:-

- 1) That the Board determine that the Association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.
- 2) That the Board of the Association declare that:
  - a) the financial statements and notes present a true and fair view of the Association's financial position as at 31 December 2011 and its performance for the year ended on that date is in accordance with the accounting policies as described in Note 1 of the financial statements; and
  - b) in the Board's opinion there are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable.
- 3) That the Chair and Treasurer sign the accounts.

### **Appointment of Auditor:**

Resolved that Ken Harris be appointed as Arts Out West Auditor

### **Appointment of Public Officer:**

Resolved that Tracey Callinan be appointed as Public Officer

### **Appointment and election of Members of Board:**

It was resolved that the following be appointed to the Board of Arts OutWest:

Bathurst	Cr Monica Morse
Blayney	Cr Roxanne Reeks
Cabonne	Cr Sharon Wilcox
Cowra	Brian Langer
Forbes	Cr Graham Falconer
Lachlan	Heather Blackley
Lithgow	Suzanne Lollback
Oberon	Fran Charge
Orange	Alan Sisley
Parkes	Liz Matthews
Weddin	Cr Chris Lobb
Wellington	Susanne Williams
CSU	Kate Smith

There being no other business the meeting closed at 3.30 pm.

**CLR LOBB**  
**DELEGATE**

**RESOLVED:** Clr Lobb and Clr Niven that the Report on the Arts OutWest Annual General Meeting be a noted.

## REPORT OF ARTS OUTWEST MEETING HELD TUESDAY 8TH MAY 2012, AT ORANGE REGIONAL ART GALLERY

**Minutes of previous Board Meeting** adopted

**Treasurer's Report** adopted. Copy available to Councillors

**Constitutional Changes:** Copy available to Councillors. Changes to the Constitution were noted and the amended constitution lodged with the Department of Fair Trading.

**Memorandum Of Understanding** with Councils: It is necessary to renew this MOW to take effect on 1st July 2012. Draft copy available to Councillors. Executive Officer to write to each council with proposal and also to attend a meeting of Council and provide a formal presentation

**Arts Out West Strategic Plan:** Strategic Plan for 2013 - 2015 to be discussed at a Strategic Planning meeting at a date to be decided.

Mission statement: to promote, facilitate, advocate and educate for arts and cultural development for the communities of the Central West of NSW

### **General:**

#### **Funding and finances:**

- Acquitted Marramarra grant, Media Skills for Young Consultants grant and ArtStart grant
- Applied to 6 funding bodies for grants
- Received notification of success with funding application for a regional Aboriginal Health prog
- CASP grant - 17 applications requesting \$30,369. Able to provide 10 grants [\$17,387]
- AOW one of 12 organisations in the State invited to apply for disability project funding by Arts NSW

#### **Creative Industries:**

- AFTRS training on Creative Business
- Discussions with National Parks and Wildlife about creating permanent exhibition space for the region's Aboriginal artists
- Ongoing work from Marramarra funded through ArtStart and CASP [an Indigenous Art Exhibition to be held at the Grenfell Gallery in August]

#### **Young People:**

- Summer Film Club held in January in 6 locations {which included Grenfell}
- YAOW website almost ready
- ArtStart projects finished {which included Grenfell}
- Supporting SYN-THESIS

**Performance Appraisal of Executive Officer:** An appraisal of the performance of Tracey was conducted by the Chairman and Secretary. It was agreed that Tracey has been instrumental in the success of AOW over the last two years, and her contribution and efforts were acknowledged.

**Executive Officer's Contract:** The current contract has expired and a new contract to be drawn up. A template for a contract has been provided by Regional Arts NSW - details to be finalised with Tracey and a subcommittee

CLR LOBB  
DELEGATE

**RESOLVED:** Clr Lobb and Clr N Hughes that the Report on the Arts OutWest Meeting be noted.

## **Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on 17<sup>th</sup> April at the Grenfell Community Hub at 7.30 pm.**

**Welcome:** President John Hunter welcomed everyone to the meeting.

**Present:** J. Hunter, D. Fennell, D. Millynn, O. Draffin J. Mitton T. Carroll, C. Brown, A. Carr, A. Griffiths, M Bucknell, J. Hetherington, M. Roper, M. Worthington, B. Johnson, A. Corey, D. Barclay, G. Rolls, M. Moffitt, N. Hughes, V. Hughes, R. Munck, C. Lobb, J. Niven, S. Nealon, J. Heathcote, T. Lobb, J. Kelly, G. Howell, A. Hooper, J. Meier

**Apologies:** C. Matchett, B.Matchett, P. Moffitt, G. England, J. Black, J. Crutcher, M. Carter, D. Carroll, C. Gorman

It was moved by M. Bucknell and seconded by J. Mitton that the apologies be accepted. Carried.

**Minutes:** The minutes from the previous meeting were confirmed.

Moved T. Carroll      Seconded M. Moffitt      Carried.

**Business Arising** None

### **Communication:**

#### **Inwards:**

Artspeak - Arts OutWest - Issue 114, April 2012

WSC - re: lighting, closure of Main Street, procession fencing, etc

WSC - re: Weddin Shire Arts Award

The Lawsonian - March/April 2012, Vol 1, No 8

Email - Paul Brunton - confirming his attendance as a guest of the Festival

Email - Simply Bushed band

Motion "That the inwards communication be received."

Moved C. Brown                      Seconded N. Hughes              Carried

#### **Outwards:**

Cowra & District Band

Young Shire Band

Canobolas Pipe Band

Forbes Town & District Band

THLHS P & C

Grenfell Showground Trust

Mr & Mrs A Wong

Katrina Hodgkinson

Ian Armstrong

Fiona Nash

Local Area Commander Police, Cootamundra

Alby Shultz

Motion "That the outwards communication be endorsed."

Moved M. Bucknell                      Seconded J. Hetherington              Carried

### **Treasurer's Report:**

The treasurer's report was presented by D. Millynn.

Motion "That the treasurer's report be received."

Moved B. Johnson                      Seconded V. Hughes              Carried

## **Coordinator's Reports:**

### **Publicity**

Mardie asked that the co-ordinators give her reports to put in The Record.

### **Promotions**

- Posters and postcards received from the printer. Committee members are welcome to collect postcards from Auburn to send to friends and family.
- Final draft for program to be sent to printer on Thursday.
- Scripts for radio advertising in progress.
- New website working well. Updates made as required.
- Will attend the Caravan and Camping show with corresponding advert in super show magazine.
- Will attend the Hawkesbury Show to distribute programs and promote the festival.

### **Art**

Art Couriers information and contact number emailed to all artists on email list. Contact made by some artists to Courier already.

Some entries for Art Competition have been received

Some Sponsorship money also received

Gaynor England to now sponsor Student Section of Competition {\$100}

Further contact made to Art Judge. Art to be judged from 11am Thursday 7th June.

Official Opening Thursday Night 7pm.

Festival Committee members asked to help by supplying a plate of nibbles. Subscribers letter to be sent

### **Awards Dinner**

- A meeting was held with Brendan McAlister and John Hunter of the Bowling Club. The club has generously offered to cover the costs of food and a ticket may be handed out for one complimentary glass of wine. All further drinks will be at the patrons own cost. The club will arrange supply of wine.
- Cost for the evening will be adults \$10.00 and students \$5.00
- Tickets – Tristan Matthews will print tickets
- Advertising posters to be arranged

N. Hughes moved and M. Bucknell seconded the motion "That a thank you letter be sent to the Bowling Club for their generous offer to cover the cost of food and a glass of wine for the Awards Dinner." Carried

### **Street Activities**

Events locked in:

- James Mossengren-unicyclist
- Gregio the Magician
- Greg Bowerman- blade shearer
- Kids Space-McClintocks office
- Torsion Dancers- Cowra
- Traveaelly Cobb & Co Carriage Rides- Cowra

Previous street entertainment no longer available:

- Bathurst Fire Twirlers
- Mark Thirkell
- Video presentation of Henry Lawson poems
- Forbes Dance School



Contact has been made with Vince Wren and Debra Blundell who do a roving “Colonial Show”, or as preferred something with a Henry Lawson flavour. Recommended by Young Tourism Centre, Vince acts as a “Town Crier” from 9am to 11am roaming the street, promoting the festival, indicating when events are on and location of events. They act as a team interacting with the crowd, can be programmed at stage area, will be part of procession and can do MC work if required.

Predicted Street Entertainment Budget (April) \$3,425.00

(This figure includes Vince Wren and Debra Blundell)

**Shops Booked**

- McClintocks office and awning
- Macret

### **Street Stalls**

At this stage there are 27 stalls on the Saturday, some of them double sites.

There are definitely others to come but their applications have not yet arrived.

There are 14 stalls on the Sunday, again a good number. There are more to come here too. There have been a couple of problems with stallholders approaching business owners direct to have their stalls outside the business premises. However, this has been sorted out and stallholders now realise they need to approach me for any special requests.

I anticipate that the total number of outsider vans for the Saturday will be about 3 or 4 and none for Sunday. I estimate that the number of stalls for Saturday (including double and triple sites) should be about 70 and for Sunday about 25.

### **Procession Marshall**

Glenda and the executive are to sort out the issue of collecting horse dung during the procession.

### **Program**

Judy gave a copy of the program to the president.

### **Queen Competition**

- We have 5 entrants for the Festival Queen Competition.
- I will send a letter out to all entrants outlining their official duties etc.
- Entrants have been asked to contact Peter Soley re: a picture for the paper and as their information becomes available this will be used for a story in the paper.
- J. Mitton will be able to locate the cloaks used for the Queens.

### Entrants

- Vicki McIntyre for Grenfell Public School P&C
- Danielle Schneider for Grenfell Lions Club
- Rachael Eppelstun for Grenfell Rotary Club
- Holly Bowerman for Grenfell IGA
- Courtney Hunter for Lachlan Fertiliser

### Prizes

- Still chasing accommodation for the major prize

### Judging

- Judging will happen on the Saturday prior to the Festival with an informal afternoon tea for all entrants and then a “semi-formal” interview while we are there.
- Would appreciate ideas for judges.

### **Sponsorship**

### **Social Engagement**

Co-ordinators please let Carly know what is happening.

### **Talent Quest**

A sample booklet of rules and a draft of the entry form are to be discussed after the meeting with the president.

### **Indigenous**

Dance group and elder booked. \$250 sponsorship obtained.

### **Concert**

- Tickets adult \$8, children \$5 which includes supper. Tickets will be sold at Louisa's Locker.
- Compare Margaret Carey
- Two front rows will be reserved for official guests and queens.

### **General Business**

#### **(i) Celebration Function**

This will not be going ahead for this year.

#### **(ii) Co-ordinator Files**

Although G. Lander organised a manual with job descriptions for co-ordinators, a file containing some history to be passed on to the following co-ordinator would also be valuable.

**Meeting closed 8.30 pm.**

**Next meeting date:** The next meeting will be held at 7.30 pm on Tuesday 15<sup>th</sup> May at the Community Hub.

**RESOLVED:** Clr N Hughes and Clr D Hughes that the Minutes of the Henry Lawson Festival Committee be noted.

**MINUTES OF THE MEETING OF THE WEDDIN LOCAL TRAFFIC COMMITTEE  
MEETING HELD IN THE COUNCIL CHAMBERS AT 10.00 AM ON MONDAY, 14 MAY  
2012 (C2.6.3)**

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1. **PRESENT:** W Twohill, (Director Engineering), Sgt Michael Madgwick (NSW Police), Jackie Barry (RTA), Doug Freudenstein (Local Member's Representative)

2. **APOLOGIES:** M Simpson (observer).

**Resolved:** W Twohill and D Freudenstein that the apologies be adopted.

3. **MINUTES:**

**Resolved:** M Madgwick and D Freudenstein that the minutes of the meeting held 10 August 2011 be adopted as read.

4. **MATTERS ARISING**

- 4.1 **Warraderry Street School Crossing**  
RMS to investigate crossing.

**Noted**

- 4.2 **Loaders Coaches – Country Link Bus Stop at Bumbaldry**  
Council to check sight distance, tree trimming and take photos and refer to RMS.

**Noted**

- 4.3 **Weddin Mountain Muster 2011**  
Went well.

**Noted**

- 4.4 **Le Tour de Greenethorpe 2011**  
A letter be written to the organisers advising the conditions for the proposed 2012 Le Tour de Greenethorpe.

**Noted**

- 4.5 **MR398 – Speed Zone at Holy Camp Road Intersection**  
Council to write to RMS requesting a reassessment of speed zoning on MR 398 from the Holy Camp Road intersection to the existing 50 km/h sign.

**Noted**

- 4.6 **Caravan Parking Signs in Grenfell**  
Council to write to RMS requesting an upgrade of caravan parking signs on SH6 at the intersections of Burrangong Street, Forbes Street and Rygate Square.

**Noted**

5. **CORRESPONDENCE**

- 5.1 **Loaders Coaches – School Bus Turning Signs**  
An investigation be carried out into the school bus change over location at the existing stockpile site on the Greenethorpe – Bumbaldry Road and refer to RMS.

**Noted**

**5.2 Loaders Coaches – School Bus Stops**

The proprietor be requested to provide details of the designated school bus stops at Bumbaldry and Ministry of Transport approval before the matter can be further considered.

**Noted**

**5.3 Henry Lawson Festival**

The Committee noted the approval from the NSW Police Force.

**Resolved:** M Madgwick and J Barry that the Committee accept the traffic control plans for the 2012 Henry Lawson Festival.

**5.4 E Garwood – School Bus Stops**

The Committee offered no objection subject to a satisfactory assessment of the proposed bus route and bus stop.

**Noted**

**6. GENERAL BUSINESS**

**6.1 March 2012 Floods**

The Committee noted the difficulties encountered in contacting RMS during the flooding of SH17 and SH6.

**Noted**

**7. NEXT MEETING:** To be advised.

**CLOSURE:** There being no further business to discuss the meeting closed 11.46 am.

**RESOLVED:** Clr D Hughes and Clr Atchison that the Minutes of the Weddin Local Traffic Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

## **MINUTES OF THE MANEX MEETING HELD ON MONDAY, 14 MAY 2012 AT 2.00 PM (C2.6.10)**

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**Present:** T Lobb, G Carroll, W Twohill and S Wilson.

**Apology:** Nil

**Minutes:**

**Resolved:** G Carroll and S Wilson that the minutes of 16 May 2012 be adopted as circulated.

### **General Business:**

#### **1A Administration**

- (i) Integrated Planning – submissions for the draft Community Strategic Plan close Thursday 17 May 2012. No submissions received to date. Council required to endorse plan. Draft Resourcing Strategy, Delivery Program and Operational Plan (including Revenue Policy) to be presented to the May 2012 Council Meeting. To be then placed on public exhibition for comment and resubmitted to the June 2012 Council Meeting for formal adoption.

**Clr Simpson entered the meeting at this point as an observer 2.04 pm.**

- (ii) External Audit – completed. Three minor issues identified which have since been rectified.
- (iii) Internal Audit – to be conducted from 29 – 31 May 2012.
- (iv) Local Government Elections – to be held Saturday 8 September 2012. Arrangements commenced.
- (v) Radio Tower Fees – to be resumed. Fees to be charged to respective users.
- (vi) Model Code of Conduct – review in progress. Further reported in General Manager's report.
- (vii) Complaints – system working reasonably well. Directors pursuing.

#### **1B Human Resources**

- (i) Vacancies
  - Wastewater Operator – D McCue appointed.
  - Truck Driver – to be advertised.
  - Ganger – to be advertised.
  - Yardman – to be advertised.
  - Records Officer – to be advertised.
- (ii) Leave – General Manager and the Director Environmental Services will be taking leave in the near future.

#### **2. Public Order and Safety** Nil

#### **3. Health** - (i) Doctors Situation – reported in General Manager's report. - (ii) New Doctor's Residence – in progress. Director Environmental Services pursuing.

#### **4. Community Services and Education** Nil

#### **5. Housing and Community Amenities** - (i) Rural Land Use Study – reported in Director Environmental Services' report.

#### **6. Sewerage** - (i) IWCM Study – awaiting final draft from consultant including possible options for sewerage of villages. Director Engineering and Director Environmental Services pursuing.

**7. Recreation and Culture**

- (i) Art Gallery – new exhibition currently in progress. Henry Lawson Festival Art Exhibition to follow.
- (ii) Cinema – film conducted for CWA Evening Branch on Thursday 10 May 2012. Films to be reactivated after the Henry Lawson Festival.
- (iii) Community Hub – arrangements for weekend bookings currently being considered.
- (iv) O'Briens Hill Upgrade – funding for the Heritage and Tourism plans need to be funded jointly to avoid delays in the project. General Manager has submitted report to May Council Meeting in this regard.
- (v) Bogolong Dam – Director Engineering to meet with Central Tablelands Water staff to ascertain what outstanding licensing requirements or upgrades need to be undertaken before negotiations commence. Director Engineering has arranged the meeting for Monday 21 May 2012.
- (vi) Crown Reserves Trust – meeting arranged immediately after Council meeting.

**8. Mining Manufacture and Construction**

- (i) Gravel Pit Leases – surveys in progress. Negotiations continuing to secure pits.
- (ii) Broula King Mine – progress of development discussed.

**9. Transport and Communication**

- (i) RMS Contract – reported in Director Engineering's report.
- (ii) Flood Damage – reported in Director Engineering's report.
- (iii) Other Programs – noted.
- (iv) Rail Branch Lines – reported in General Manager's report.
- (v) NSW Long Term Transport Master Plan – meeting held on 26 April 2012 and attended by the Mayor and General Manager. Submissions forwarded.

**10. Economic Affairs**

- (i) Industrial Estate – estimates being prepared.
- (ii) Taxi Service – reported in Director Corporate Services' Report.
- (iii) Henry Lawson Festival – arrangements to be put in place eg street closures, garbage, toilet cleaning. Director Engineering to pursue.

**11. General Purpose Revenues**

Nil

**12. Alliances**

- (i) Hawkesbury City Council – no recent meetings.
- (ii) Mid Lachlan Alliance – no recent meetings.
- (iii) CENTROC – board meeting scheduled for 24 May at Crookwell.
- (iv) LGSA – annual Shires Association Conference scheduled for 5 -6 June 2012.

**13. Other Matters**

Nil

**14. Job List Review:**

**Noted**

**Next Meeting:** Monday, 18 June 2012 at 2.30 pm unless otherwise arranged.

**Closure:** There being no further business the meeting closed at 3.44 pm.

**8. Mining Manufacture and Construction**

- (ii) Broula King Mine

**Clr Hinde previously submitted a written declaration of interest and left the room.**

**RESOLVED:** Clr Lobb and Clr Halls that the Minutes of the Manex Committee Meeting be noted.

**Clr Hinde returned to the room**

**MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING TO BE HELD AT  
4.00 PM ON MONDAY 14 MAY 2012, C2.6.13**

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1. **PRESENT:** Ctrs Halls, D Hughes and Atchison.  
Messrs W Twohill (Director Engineering), K Frost (Noxious Weeds Officer) and K Starr.

- 2 **APOLOGY:** Ctrs McClelland and Crutcher.

**Resolved:** Ctr Halls and K Starr that the apologies be accepted.

3. **MINUTES:** 16 April 2012

**Resolved:** Ctr D Hughes and Ctr Halls that the minutes be adopted.

4. **MATTERS ARISING:**

- 4.1 **Weeds Information Night**

**Resolved:** Ctr D Hughes and Ctr Atchison that the Director Engineering and Noxious Weeds Officer formulate an agenda for the Weeds Night.

5. **CORRESPONDENCE:**  
Nil

6. **NOXIOUS WEEDS OFFICERS REPORT:**  
April 2012

**Noted**

7. **NOXIOUS WEEDS BUDGET**  
2011/2012 Vote \$76,000  
Expenditure to 30 April 2012 - \$51,633

**Noted**

8. **BUSINESS WITH NOTICE:**  
Nil

9. **QUESTIONS WITH NOTICE:**  
Nil

**NEXT MEETING:** Monday, 13 August 2012 at 3.30 pm.

**CLOSURE:** There being no further business to discuss the meeting closed at 4.39 pm.

**RESOLVED:** Ctr Atchison and Ctr D Hughes that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,  
14 MAY 2012 AT 5.00 PM (C2.6.8)**

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Apologies were received from Clrs Lobb, Crutcher and McClelland.

As there was no quorum, the meeting was cancelled.

**Noted**



## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

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### 1. INSPECTIONS AND MEETINGS:

- |               |   |
|---------------|---|
| February 2012 | 1. <u>Noxious Weeds</u> : arrange a weeds awareness night in July (DE).<br><b>In Progress</b>                 |
| March 2012    | 2. <u>National General Assembly</u> : Mayor to attend in Canberra 17 – 20 June (M).<br><b>In Progress</b>     |
| April 2012    | 3. <u>Rural Land Use Studies</u> : arrange workshops for 7 May (DES).<br><b>Carried Out</b>                   |
|               | 4. <u>Grenfell Cemetery Maintenance</u> : further meeting to be held in May (DE).<br><b>In Progress</b>       |
|               | 5. <u>Shires Conference</u> : Clr N Hughes and Clr Simpson to attend 5 and 6 June (GM).<br><b>In Progress</b> |

### 2. DEFERRED ACTIVITIES:

- |                |   |
|----------------|---|
| September 2011 | 1. <u>Lawson Oval</u> : Cricket Association proposal to be referred to other users (DE).<br><b>In Progress</b>          |
| November 2011  | 2. <u>Bogolong Dam</u> : investigate, negotiate with Central Tablelands Water (GM).<br><b>In Progress</b>               |
| February 2012  | 3. <u>Noxious Weeds Committee</u> : new Council to consider two additional external members (DE).<br><b>In Progress</b> |
| April 2012     | 4. <u>NSW Long Term Transport Master Plan</u> : submission to be lodged (GM).<br><b>Carried Out</b>                     |
|                | 5. <u>Main Street Master Plan</u> : consider inclusion of heritage building signs (DE/DES).<br><b>In Progress</b>       |
|                | 6. <u>ARTC Interface Agreement</u> : to be further reported (DE).<br><b>In Progress</b>                                 |

## QUESTIONS

**Questions** maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:  
(a) may, through the chairperson, put a question to another councillor, and  
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3) ....., business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:  
(a) a motion is passed to have the business transacted at the meeting, and  
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.  
Such a motion can be moved without notice.*
- (4) ....., only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

***[s 10A] Which parts of a meeting can be closed to the public?***

**10A**

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
- (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
- (b) the personal hardship of any resident or ratepayer,
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed:
- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law,
- (f) matters affecting the security of the council, councillors, council staff or council property,
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

***[s 10C] Notice of likelihood of closure not required in urgent cases***

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
- (i) should not be deferred (because of the urgency of the matter), and
- (ii) should take place in a part of the meeting that is closed to the public.

***[s 10D] Grounds for closing part of meeting to be specified***

**10D (1)** ***[Record of grounds for closure]*** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) ***[Details to be specified]*** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**RESOLVED:** Cllr Atchison and Cllr D Hughes that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

### **REPORT ON CLOSED COUNCIL**

The Mayor read out the following decisions from the Closed Council:

#### **DIRECTOR CORPORATE SERVICES**

##### **1. Taxi Service, T3.6.3**

**Noted**

**RESOLUTION:** that the Director Corporate Services report to Closed Council be adopted.

**CLOSURE:** There being no further business the meeting closed at 8.14 pm.

Taken as read and confirmed as a true record this day 21 June 2012.

..... General Manager.....Mayor