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## WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:  
The General Manager  
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### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 21 JUNE 2012 COMMENCING AT 5.00 PM

13 June 2012

«Name»

«Title»

Dear «Intro»

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY, 21 JUNE 2012**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB  
GENERAL MANAGER

### B U S I N E S S

1. APOLOGIES - Note: Cllr D Hughes has approved leave of absence (Res No. 439)
2. CONFIRMATION OF MINUTES - Ordinary Mtg 17 May 2012
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
9. MINUTES - The Henry Lawson Festival Ctee Mtg, 15/5/12  
- Crown Reserves Trust Ctee Mtg, 17/5/12  
- Award Restructuring Ctee Mtg, 22/5/12  
- Occupational Health and Safety Ctee Mtg, 22/5/12  
- Local Emergency Management Ctee Mtg, 4/6/12  
- Tourism Ctee Mtg, 12/6/12  
- Heritage Ctee Mtg, 12/6/12  
- Manex Ctee Mtg, 19/6/12  
- Town Works Ctee Mtg, 18/6/12
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

**PRESENT:** The Mayor Cllr M A Simpson in the Chair, Cllrs G B Halls, J C Niven, N W Hughes, C M Lobb, M R Crutcher, B R Hinde and G McClelland. General Manager (T Lobb), Director Corporate Services (G Carroll) and Director Engineering (W Twohill).

**LEAVE:** Cllr D Hughes (Res 439)

**APOLOGY:** Cllr Atchison

485 **RESOLVED:** Cllr Niven and Cllr N Hughes that the apology be accepted.

**CONFIRMATION OF MINUTES:**

486 **RESOLVED:** Cllr Hinde and Cllr Halls that the Minutes of the Ordinary Meeting, held on 17 May 2012 be taken as read and **CONFIRMED**.

**QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

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The following requests have been received:-

Nil

**DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

| Councillor | Item No.   | Nature of Interest                | Type      | Left the Room |
|------------|--|-----------------------------------|-----------|---------------|
| Cllr Lobb  | Closed Council - Mayoral Minute                                    | Wife of General Manager           | Pecuniary | Yes           |
| Cllr Hinde | Minutes of the Local Emergency Management Committee Meeting Item 8 | Employee of Broula King Gold Mine | Pecuniary | Yes           |

## **SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 21 JUNE 2012**

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### **CORRESPONDENCE**

1. Arts OutWest, C1.3.16: Advising Arts OutWest has a current Memorandum of Understanding (MOU) with Weddin Shire Council for the period of 2008-12. We wish to negotiate a new MOU to cover the next period of 2012-15, covering a period commencing 1 July 2012.

We have enclosed the new draft MOU which has very few changes from the previous MOU signed in 2008.

At the May Meeting of the Arts OutWest Committee of Management (or Board) it was resolved that the 2012-15 MOUs offer a single method of calculating the Arts OutWest fee, being:-

|          |                                       |
|----------|---------------------------------------|
| 2012/13: | Rate of 50.7 cents per head (\$1,927) |
| 2013-14  | Rate of 55 cents per head (\$2,090)   |
| 2014-15: | Rate of 60 cents per head (\$2,281)   |
| 2008/12: | Rate of 48 cents per head (\$1,814)   |

We believe that these rates, even with the increases approved by our Board, represent excellent value. In 2011 we have made a conservative calculation that the Weddin council area received Arts OutWest services to the value of \$11,243, a return of 620%. Attached is a separate sheet summarising these services.

Could you please review the draft MOU and let us know if you agree to its signing.

**Note: copy of summary sheet forwarded to Councillors**

**RECOMMENDATION:** that the proposed fees and MOU be accepted.

**487** **RESOLVED:** [Clr Crutcher and Clr Lobb that the proposed fees and MOU be accepted.](#)

2. Parkes Shire Council, T3.8.4: concerning the Melbourne – Brisbane Inland Rail Symposium.

The event will commence with a welcome dinner on Thursday 21 June 2012 followed by the Symposium on Friday 22 June 2012 and the line-up of eminent speakers will ensure the value of the event.

Your attendance at the Symposium would be a great demonstration to our government of the support for this project and accordingly we would welcome your participation.

**RECOMMENDATION:** that Council endorse the registration of the Mayor and General Manager to attend the Symposium in Parkes on the 22 June 2012.

**488** **RESOLVED:** [Clr N Hughes and Clr McClelland that Council endorse the registration of the Mayor and General Manager to attend the Symposium in Parkes on the 22 June 2012.](#)

3. Bland Shire Council, C2.9.4: Advising it is preparing an application to the NSW Country Rugby League to host the 2013 City vs. Country Origin Match.

The purpose of this letter is to seek your Council's support for this major event to be held in West Wyalong next year.

Council has recently invested \$1.5m into new infrastructure and facilities at Ron Crowe Oval and Council views hosting this major rugby league game as an opportunity of recouping some of that investment. There will also be obvious economic benefits to local businesses.

Applications close on 30 June 2012 so your response by Monday 25 June would be gratefully appreciated.

**RECOMMENDATION:** that a letter of support be provided.

**489 RESOLVED:** Cllr McClelland and Cllr Hinde that a letter of support be provided.

4. Weddin Mountain Muster, C1.4.13: Advising that the Weddin Mountain Muster will be running from Monday 24<sup>th</sup> through to the 28<sup>th</sup> of September 2012.

We were wondering if we could please use the Port-a-loo trailer for the week of the Muster. The committee have greatly appreciated your assistance with this matter in previous years, as it has been a very handy source.

**RECOMMENDATION:** that a portable toilet be provided if available.

**490 RESOLVED:** Cllr McClelland and Cllr N Hughes that a portable toilet be provided if available.

5. Division of Local Government, A3.9.3: Advising that the Destination 2036 Action Plan has been released by the Implementation Steering Committee (ISC) following approval by the Minister for Local Government.

The Destination 2036 Action Plan sets out the actions that will be delivered over the coming years to achieve the vision of creating strong communities through partnerships.

**Copy of Action Plan forwarded to Councillors**

**Noted**

6. Division of Local Government, A3.9.3: Forwarding Circular No. 12-17 concerning the maximum interest on overdue rates and charges. In accordance with section 566(3) of the Local Government Act 1993, the Minister for Local Government has determined that the maximum rate of interest payable on overdue rates and charges for the 2012/13 rating year will be 10%.

A notice giving effect to this decision was published in the NSW Government Gazette on 1 June 2012.

**See report by General Manager**

**Noted**

7. Roads and Maritime Services, R2.54.4: Concerning the Council Contract for Roads Maintenance on State Roads and forwarding your Contractor Performance Report for the four monthly period ending 1 April 2012.

**Note: Council was rated as “Good” in all 12 categories, as well as being rated as “suitable for further work”.**

**Noted**

8. Department of Health and Ageing, G2.9.1: Thank you for responding to the above Invitation to Apply for the sixth round of the National Rural and Remote Health Infrastructure Program (NRRHIP) (Medical Centre).

The Department assessed all applications against the selection criteria and unfortunately you were not successful on this occasion.

Should you wish to receive feedback on your application, please contact the NRRHIP team.

**Referred to Director Environmental Services**

**Noted**

9. Electoral Commission NSW, C2.1.9: Providing you with an estimate of the cost of the conduct of your election to be held on 8 September 2012.

The budget estimate is based on our Service Charter. The Service Charter reflects a number of the issues that were raised in the Joint Standing Committee on Electoral Matters Inquiry into the 2008 Local Government Elections including:-

- where possible, in country and region NSW the count of ballot papers to be undertaken at the local level;
- revised staffing for polling places to ensure minimal likelihood of queues;
- consideration of the impact of increased demand on pre-poll voting;
- increasing the number of electors on the NSW roll; and
- the introduction of an Office Manager (substitute Returning Officer) to mitigate the risk if the Returning Officer is unable to perform his or her duties.

The budget estimate for Weddin Shire Council is \$28,162 plus GST. This estimate has been formed with the best available information at this time.

**Referred to Director Corporate Services**

**Noted**

**491 RESOLVED:** Cllr Lobb and Cllr McClelland that the Correspondence be noted except where otherwise resolved.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE  
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 21 JUNE 2012**

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**RECOMMENDATION:**

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

**492**     **RESOLVED:** Clr Lobb and Clr Hinde that the late correspondence be received and dealt with because of the urgency of the matters.

10.     Essential Energy, U1.3.11: A response to the concerns raised by yourself and Councillor Simpson at our meeting on Monday 28 May 2012.

**Copy forwarded to Councillors**

**Noted**

**493**     **RESOLVED:** Clr McClelland and Clr Hinde that the Late Correspondence be noted.

14 June 2012

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

**1. Model Code of Conduct, C2.4.1**

A copy of the draft Model Code of Conduct was forwarded to all councillors on 23 May 2012.

A summary of some of the major changes is as follows:-

- complaints are still to be referred to the General Manager (or the Mayor in the case of the General Manager),
- complaints may be resolved by the General Manager (or the Mayor) by an informal process,
- a member of staff other than the General Manager is to be nominated as the complaints coordinator,
- preliminary assessment of complaints will be undertaken by independent conduct reviewers to be appointed by Council,
- councils will be able to establish their own panels of conduct reviewers or to establish regional panels,
- determination of breaches will be made by the investigator (not the council),
- investigation reports will no longer be dealt with in the public domain, and may be considered in closed council,
- recommendations by the investigator for apologies, publicising, censure or suspension will be referred to Council for consideration,
- where the complainant is a councillor, they must absent themselves from the meeting,
- once the person complained about has completed any oral submissions they must absent themselves from the meeting,
- when the council resolves not to adopt the investigator's recommendation, the complaints coordinator must notify the Division of the council's decision and the reason for it (as minuted).

The changes address many of the complaints about the current system.

**RECOMMENDATION:**

It is recommended that Council advise the Division that it generally supports the amended Model Code of Conduct.

**494**     **RESOLVED:** Cllr Crutcher and Cllr Halls that Council advise the Division that it generally supports the amended Model Code of Conduct.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **2. Streetlight Replacement Proposal, U1.3.11**

On 28 May the Mayor and General Manager met with Mr Steven Ilich, the new Regional General Manager Southern for Essential Energy to be informed about their Energy Efficient Luminaire Program for the replacement of older style streetlights with energy efficient lighting options. Many CENTROC councils have received similar approaches.

The Program offers Council three options, briefly described below:-

#### **Option 1**

- full replacement now
- Council to pay capital costs
- Essential Energy to pay labour costs
- Essential Energy to receive Energy Saving Certificates (ESC)

#### **Option 2**

- as for Option 1, except:-
- Council to pay light replacement labour costs over and above lamp replacement costs
- Council to manage its own ESC process

#### **Option 3**

- as for present system
- Council pays the capital and labour costs of new lights (through increased tariff) when replaced at end of life

Essential Energy has provided cost and savings comparison tables for the three options which need to be considered over a ten year period. A summary of Council's costs under these options is as follows:-

|                  | <b>Option 1</b> | <b>Option 2</b> | <b>Option 3</b> |
|------------------|-----------------|-----------------|-----------------|
| Costs            | -\$55,939       | -\$74,304       | -\$89,612       |
| Savings (1 year) | +\$16,067       | +\$16,067       | Nil             |
| Net (10 year)    | +\$104,731      | +\$86,366       | -\$89,612       |

Other unquantified savings are foreshadowed in network charges and energy usage.

On the basis of the information provided by Essential Energy, the best course of action is Option 1 which requires full funding in the first year. No funds have been voted but funding would have to be provided from road, street and village votes to take advantage of the subsequent savings.

The closing date for acceptance of Essential Energy's offer is 27 June 2012.

#### **RECOMMENDATION:**

It is recommended that Essential Energy's quotation of \$55,939 (incl GST) for Council's streetlighting bulb replacement and energy efficient lamp upgrade (Option 1) be accepted.

**495 RESOLVED:** Cllr Crutcher and Cllr McClelland that Essential Energy's quotation of \$55,939 (incl GST) for Council's streetlighting bulb replacement and energy efficient lamp upgrade (Option 1) be accepted after investigation of possible grants and the audit information being obtained.



## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **3. Rail Branch Lines, T3.8.5**

The Mayor and General Manager took advantage of the recent visit to Sydney for the Shires Conference to arrange meetings over the rail branch lines.

On Monday 4 June, together with the Mayor and General Manager of Cowra Council, we met with representatives of the NSW Business Council (the peak body for the former Chamber of Commerce). The Business Council has many regional members who might benefit from the reopening of the line and they were keen to be informed and offer support for the initiative.

On Tuesday 5 June the Mayors and General Managers of Blayney, Cowra, Harden and Weddin Councils met with the Minister for Roads and Ports, the Hon Duncan Gay and a senior officer in Transport for NSW. The Minister reiterated that the line would not be reopened unless he was satisfied it would be viable, and it appears some of the identified freight volumes are being questioned. The Department's view is that the operator should be appointed on a "take or pay" arrangement which transfers to them the risk of locating and signing up the available freight. It remains to be seen if this will be acceptable to the potential operators.

The Departmental Officer advised that Booz & Co had not been engaged at this stage to recalculate the benefit cost ratio to confirm the line's viability. However Memoranda of Understanding were being prepared for the five councils and would be issued shortly.

A number of other matters were discussed before the meeting was wound up.

#### **RECOMMENDATION:**

It is recommended that the Mayor and General Manager be given delegated authority to negotiate with the other councils (and Transport for NSW if appropriate) over the terms of the proposal MoU.

**496      RESOLVED: Clr N Hughes and Halls that the Mayor and General Manager be given delegated authority to negotiate with the other councils (and Transport for NSW if appropriate) over the terms of the proposal MoU.**

### **4. Shires Association Conference, A3.18.3**

The annual Shires Association Conference was held in Sydney on 5 and 6 June 2012, with over 300 delegates attending. Weddin Shire was represented by the Mayor, Deputy Mayor (as official delegate), General Manager and Director Environmental Services.

Matters of significance raised at the conference were as follows:-

- opening address by President Clr Ray Donald on One Association, cost shifting, rate pegging, review of the Local Government Act, the looming elections and the code of conduct review,
- official opening by the Premier Barry O'Farrell who spoke of the councils' recent flood response, the review of the EP & A Act, the strategic lands policy and sale of assets,
- the presentation of awards, including to Clr Simpson, and the announcement of Tweed Shire as the Bluett Award winner,
- an address by Minister for Local Government Don Page on Destination 2036, the release of the Action Plan, the review of the Local Government Act, infrastructure loans, registration of swimming pools, the new model code of conduct, rate pegging and constitutional recognition,

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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- for and against speakers on the Murray Darling Basin Authority Plan,
- a short address by the Director General of Division Local Government on Destination 2036 and the new model code of conduct,
- an address by the Chair of the Local Government Review Panel, Mr Graham Sansom, on the proposed timetable for his considerations and the need for differing models in different parts of the State. He specifically stated that submissions should be based on evidence,
- a general address by the Minister for Police and Emergency Services Michael Gallacher, accompanied by three departmental heads who were allowed little participation,
- a transport forum with Minister for Transport Gladys Berejiklian and Minister for Roads and Ports Duncan Gay, with most matters subject to the NSW Budget,
- an address by Bill Bristow on Angel Flight.

A total of 90 motions were dealt with by the conference with a further 40 being referred to the Executive (including Weddin's motion objecting to Rural Fire Service requirements for loaned plant). Some of the more controversial outcomes were:-

- a majority decision for operational disengagement with the Rural Fire Service,
- a decision to examine what LHPA functions if any, would be suitable for local government.

Councils will continue to follow these matters with great interest.

**For Information**

**Noted**

### **5. Award for Clr Simpson, C2.2.1**

At the recent Shires Conference Clr Simpson was presented with an Emeritus Mayor Award for having served as Mayor for 13 years: he also received a Certificate of Service for his 17 years as a councillor.

Other nearby councillors to receive similar awards were Clr Paul Braybrooks (Cootamundra), Clr Graham Falcomer (Forbes), Clr Alister Lockhart (Forbes), Clr Bruce Miller (Cowra) and Clr Bruce Kingham (Blayney).

**For Information**

**Noted**

### **6. Grenfell Doctor Situation, H1.1.11**

As previously advised Dr Akhiwu is currently in Australia seeking to expedite his registration process. He has now been advised that his final interview by a professional panel will be conducted on Thursday 21 June.

Dr Akhiwu is still hopeful of a quick visit to Grenfell before he returns home. Tentative travel and accommodation arrangements are being made to facilitate this visit.

All going well, a date for his possible relocation to Grenfell might be determined shortly.

**For Information**

**Noted**

### **7. Policy for Fees, Expenses & Facilities for Councillors 2012/13, C2.4.10**

A copy of the 2011/2012 Policy (No. 1.6.6) is included in Councillors' Policy Folders. At the May Meeting Council resolved to publicly exhibit the draft policy for 2012/13 with minor administrative changes and the inclusion of the 2012/13 fees which are unchanged from 2011/12.

At this stage, no submissions from the public have been received: should a submission be received before the closing date of 15 June, it will need to be considered at the meeting.

A copy of the policy as finally adopted will be forwarded to Councillors after the Meeting.

#### **RECOMMENDATION:**

It is recommended that:

- (i) all submissions from the public be considered, if any,
- (ii) Council consider any amendments,
- (iii) the draft policy for 2012/13 be adopted.

**497** **RESOLVED:** Cllr Lobb and Cllr N Hughes that the draft policy for 2012/13 be adopted.

### **8. Resourcing Strategy 2012/22, A3.4.12**

The draft Resourcing Strategy for 2012/2022 was placed on public exhibition on 18 May 2012 up until 18 June 2012, and submissions from the public were invited.

At the time of writing no submissions have been received. Any submissions received before closing time are required to be considered by Council prior to adoption in accordance with the Local Government Act.

As previously reported, the Resourcing Strategy is comprised of:-

- draft Asset Management Policy
- draft Asset Management Strategy
- draft Asset Management Plans for
  - Drainage
  - Parks and Gardens
  - Sewer
  - Building
  - Waste
  - Plant and Equipment
- draft Workforce Management Plan
- draft Long Term Financial Management Plan

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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Copies of these documents was previously forwarded by CD.

### **RECOMMENDATION:**

It is recommended that:-

- i) any amendments from submissions be here considered, if required, and;
- ii) the Resourcing Strategy for 2012/22 (as amended above) be adopted, including all elements.

**498**     **RESOLVED:** Cllr McClelland and Cllr Lobb that the Resourcing Strategy for 2012/22 be adopted, including all elements.

### **9.     Delivery Program 2012/2016, A3.4.13**

The draft Delivery Program for 2012/2016 was placed on public exhibition on 18 May 2012 up until 18 June 2012 and submissions from the public were invited.

To date no submissions have been received. Any submission received between the time of writing and 18 June 2012 will be required to be considered by Council prior to adoption, in accordance with the Local Government Act.

Council may make alterations to the Program if it so desires, or it may decide to adopt it as advertised.

### **RECOMMENDATIONS:**

- i) It is recommended that any amendments be here considered, if required
- ii) It is further recommended that the Delivery Program for 2012/16 (as amended above) be now adopted.

**499**     **RESOLVED:** Cllr N Hughes and Cllr Halls that the Delivery Program for 2012/16 be now adopted.

### **10.   Operational Plan 2012/2013, A3.4.14**

The draft Operational Plan for 2012/2013 was placed on public exhibition on 18 May 2012 up until 18 June 2012 and submissions from the public were invited.

#### **a)     Submissions and Amendments**

To date no submissions have been received. Any submission received between the time of writing and 18 June 2012 will be required to be considered by Council prior to adoption, in accordance with the Local Government Act.

Council may make alterations to the rates, the budget, the proposed works or the fees and charges if it so desires, or it may decide to adopt the items as advertised.

One change that is required is the insertion of the "Measures" for each of the listed Tasks. These measures are still being developed.

### **RECOMMENDATION**

It is recommended that

- i) any amendments from submissions be here considered, if required, and;
- ii) "Measures" be inserted for each of the listed Tasks, as determined by the General Manager.

- 500**     **RESOLVED:** Clr Crutcher and Clr McClelland that the “Measures” be inserted for each of the listed Tasks, as determined by the General Manager.

**b)     Adoption**

The recommendation below is offered on the premise that the relevant components of the draft Operational Plan are to be adopted in the following report item.

**RECOMMENDATION:**

It is recommended that the draft Operational Plan for 2012/2013 as approved for public exhibition by Council at its meeting held 17 May 2012 and amended as above, be now adopted as the 2012/2013 Operational Plan subject to any further amendments in the following report items.

- 501**     **RESOLVED:** Clr Crutcher and Clr N Hughes that the draft Operational Plan for 2012/2013 as approved for public exhibition by Council at its meeting held 17 May 2012 and amended as above, be now adopted as the 2012/2013 Operational Plan subject to any further amendments in the following report items.

**11.     Making of Rates and Charges**

**(a) General Rate:**

The names and descriptions of the various rate categories are given in Section 8 of the draft Operational Plan.

**RECOMMENDATION:** THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 18 May 2012 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 21 June 2012 IT IS HEREBY RECOMMENDED THAT ordinary general purpose rates be now made for the year 1 July 2012 to 30 June 2013 on the land value of all rateable land in the Shire in accordance with the categories of rates named and defined as in the Operational Plan with the rate name, rate in the \$, base rate, percentage of total yield and rate yield as in the Table following:-

## THE GENERAL MANAGER'S ORDINARY REPORT

| Rate Name                | Ad Valorem Amount<br>Cents in \$ | Base Charge<br>\$ | Base Charge<br>% of Total<br>per category | Rate Yield<br>\$ |
|--------------------------|----------------------------------|-------------------|---|------------------|
| Grenfell Residential     | 0.8241                           | 246               | 48.37                                     | 511,590          |
| Ordinary Residential     | 0.4430                           | 215               | 36.39                                     | 108,720          |
| Main Street Business     | 2.1148                           | 260               | 30.87                                     | 62,330           |
| Ordinary Business        | 1.8690                           | 255               | 24.22                                     | 62,125           |
| Bimbi Residential        | 0.8871                           | 65                | 39.12                                     | 2,825            |
| Caragabal Residential    | 1.1858                           | 65                | 47.09                                     | 8,835            |
| Greenethorpe Residential | 0.8761                           | 80                | 37.99                                     | 22,750           |
| Quandialla Residential   | 1.3489                           | 80                | 46.70                                     | 13,020           |
| Farmland Rate            | 0.2503                           | 200               | 16.45                                     | 1,194,745        |
| Mining                   | 6.3130                           | 630               | 14.26                                     | 4,420            |
| Total                    |                                  |                   |   | 1,991,360        |

### (b) Sewer Rate

**RECOMMENDATION:** THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 18 May 2012 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 21 June 2012 IT IS HEREBY RECOMMENDED THAT Sewerage charges be now made for the year 1 July 2012 to 30 June 2013 on rateable land except land which is more than 75 metres from a sewer of the Council and is not connected to the sewer and land from which sewage could not be discharged into any sewer of the Council charge as in the following table:-

| Rate Name                 | Ad Valorem Amount<br>Cents in \$ | Annual Charge<br>\$ | % of Total Charge | Yield<br>\$ |
|---------------------------|----------------------------------|---------------------|-------------------|-------------|
| Sewerage Charges          |                                  |                     |                   |             |
| - Connected Residential   | Nil                              | 297                 | 84.25%            | 253,935     |
| Non Residential           | Nil                              | 325                 | 11.97%            | 36,075      |
| - Unconnected Residential | Nil                              | 105                 | 3.49%             | 10,534      |
| Non – Residential         | Nil                              | 108                 | 0.29%             | 864         |

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### **c) Sewerage Service Charges**

**RECOMMENDATION:** THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 18 May 2012 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 21 June 2012 IT IS HEREBY RECOMMENDED THAT Sewerage Service charges be now made for the year 1 July 2012 to 30 June 2013 on land which is not rateable to the sewer charge as in the following table:-

#### **Properties not Rateable to the Sewer Charge**

|   | Each Water<br>Closet per<br>annum | Each Urinal<br>Cistern<br>Per annum |
|---|-----------------------------------|-------------------------------------|
| • School lands and lands used as a playground in connection with such school or as the residence of a caretaker, servant or teacher of any such school      | \$55                              | \$48                                |
| • Land which belongs to a religious body and which is occupied and used in connection with any church or other building used or occupied for public worship | \$55                              | \$48                                |
| • Other land  | \$89                              | \$48                                |

### **(d) Waste Management/Recycling Charges:**

**RECOMMENDATION:** THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 18 May 2012 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 21 June 2012 IT IS HEREBY RECOMMENDED THAT waste management/recycling service charges be now made for the year 1 July 2012 to 30 June 2013 for each parcel of rateable land for which the service is available with the charge name, and charge per service as in the following table:-

|  |       |                    |                      |
|--|-------|--------------------|----------------------|
| • Domestic Waste/Recycling - Grenfell: | \$237 | per annum/bin      | (\$3.04 per service) |
| • Domestic Waste - Greenethorpe:       | \$222 | per annum/bin      | (\$8.54 per service) |
| • Commercial Waste/Recycling Grenfell: | \$210 | per annum/bin bulk | (\$2.69 per service) |
| • Vacant Land Charge                   | \$25  |                    |                      |

### **(e) Rural Garbage Charge**

**RECOMMENDATION:** THAT WHEREAS a draft Operational Plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 18 May 2012 AND THAT after taking into consideration any submissions that have been made regarding the draft Operational Plan prepared and exhibited the Council adopted the Operational Plan on 21 June 2012 IT IS HEREBY RECOMMENDED THAT the rural garbage charge be now made for the year 1 July 2012 to 30 June 2013 for each parcel of rateable land not paying a domestic waste charge, with the charge per service as in the following table:-

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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|   | Per annum \$ |
|---|--------------|
| Farmland                                | \$25.00      |
| Ordinary Residential                    | \$25.00      |
| Villages (Caragabal, Bimbi, Quandialla) | \$25.00      |
| Vacant Land Charge - Villages           | \$25.00      |

### **f) Extra Charges:**

The interest on rates and charges that remain unpaid after they are due was left unchanged at 9% pa in the 2012/13 draft Operational Plan.

The Division of Local Government has recently advised that Council may levy an interest charge of 10% for overdue rates and charges in 2012/13.

**RECOMMENDATION:** that interest on rates and charges that remain unpaid after they become due and payable be charged on a daily basis at the rate of 10% per annum for the year 1 July 2012 to 30 June 2013.

**502** **RESOLVED:** Cllr N Hughes and Cllr Niven that the recommendations in items (a) to (f) be adopted.

### **(g) Fixing of Fees and Charges:**

Some alterations and additions are proposed for the Schedule of Fees and Charges.

#### **i) Caravan Park**

A proposal to offer reduced rates for members of the Campervan Motorhome Club of Australia is reported by the Director Corporate Services.

**RECOMMENDATION:** that item 7 of the Director Corporate Services report be here considered.

**503** **RESOLVED:** Cllr Crutcher and Cllr McClelland that item 7 of the Director Corporate Services report be here considered.

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

### **7. RV Friendly Town Accreditation, T4.3.12**

As Councillors may be aware part of the criteria in applying to become an RV Friendly Town is that a designated parking area for motorhomes needs to be established.

Consideration has been recently given to establishing such an area at the Railway Station and Company Dam as a "primitive" campsite. Both these locations require development consent from Council and the cost to comply with the Department of Planning guidelines has proven to be exorbitant and prohibiting Council from advancing the project.

Council representatives recently met with Mr Richard Barwick, General Manager of Campervan and Motorhome Club of Australia, to discuss our predicament.



## **THE GENERAL MANAGER'S ORDINARY REPORT**

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One of the issues in the past was that we were led to believe that the designated parking area had to be free. Mr Barwick however, advised that the club and the members do not expect free camping as a part of the RV Friendly program. This led to the possibility of using the Grenfell Caravan Park as the designated camping area at a reduced cost to Campervan and Motorhome Club of Australia members. Mr Barwick is aware of the Caravan Park and believed that this would be a good option and will meet the RV Friendly program requirements. The location would also satisfy the Department of Planning requirements.

The Caravan Park fees and charges could be altered to allow for Campervan and Motorhome Club of Australia members to be able to stay at the Caravan Park for \$5.00 per night for a non-powered site and \$10 per night for a powered site, upon presentation of their current membership card.

It would be proposed that no generators would be permitted as a method of power supply, as it may interfere with the amenity of other park users. An information sign showing the location of parking areas and the dump point at the Railway Station would be readily accessible.

If Council endorses this proposal the application to become an RV Friendly Town could be resubmitted immediately which would give tourism a tremendous boost in the Weddin Shire.

### **RECOMMENDATION:** that:-

- i) Council endorse the Grenfell Caravan Park as the designated camping area for the RV Friendly Town program subject to compliance with Department of Planning requirements,
- ii) the draft fees and charges within the 2012/2013 Operational Plan for the Grenfell Caravan Park be amended to include rates for Campervan and Motorhome Club of Australia members being \$5 per night for a non-powered site and \$10 per night for a powered site.

### **504      RESOLVED:** Clr Crutcher and Clr Lobb that:-

- i) Council endorse the Grenfell Caravan Park as the designated camping area for the RV Friendly Town program subject to compliance with Department of Planning requirements,
- ii) the draft fees and charges within the 2012/2013 Operational Plan for the Grenfell Caravan Park be amended to include rates for Campervan and Motorhome Club of Australia members being \$5 per night for a non-powered site and \$10 per night for a powered site.

### **505      RESOLVED:** Clr Crutcher and Clr McClelland that Council return to the General Manager's report Item 11(g)(ii).

## **THE GENERAL MANAGER'S REPORT**

### **11 (g)(ii) Grenfell Pool**

The Grenfell Swimming Club has arranged to transfer its electrical connection to Council's system, with agreement to pay the equivalent cost of electricity used (estimated at \$100 pa). This change should be included in the Schedule.

**RECOMMENDATION:** that a charge of \$110 (including GST) be included in the Schedule of Fees and Charges for the Grenfell Swimming Club.

### **506      RESOLVED:** Clr Crutcher and Clr N Hughes that a charge of \$110 (including GST) be included in the Schedule of Fees and Charges for the Grenfell Swimming Club.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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**RECOMMENDATION:** that the list of fees and charges as incorporated in Section 9 of the adopted Operational Plan and as amended above, be now fixed as the fees and charges for the year 1 July 2012 to 30 June 2013.

- 507** **RESOLVED:** Cllr Halls and Cllr Crutcher that the list of fees and charges as incorporated in Section 9 of the adopted Operational Plan and as amended above, be now fixed as the fees and charges for the year 1 July 2012 to 30 June 2013.

**(h) Voting of Expenditure:**

**RECOMMENDATION:** that Council votes for expenditure for the year 1 July 2012 to 30 June 2013 be now approved as the sums itemised in the estimates for the year incorporated in the adopted Operational Plan totalling \$12,185,991.

- 508** **RESOLVED:** Cllr N Hughes and Cllr Halls that Council votes for expenditure for the year 1 July 2012 to 30 June 2013 be now approved as the sums itemised in the estimates for the year incorporated in the adopted Operational Plan totalling \$12,185,991.

**12. Lions Club Merry-Go-Round, C1.3.7**

Council resolved at its September 2002 Meeting that the annual Workcover inspection of the Lions Club Merry-go-Round be carried out by a suitably qualified staff member.

The device's registration was again due on 31 July 2012 and the necessary inspection has been carried out and the certificate completed.

**For Information**

**Noted**

### **RECOMMENDATION:**

It is recommended that the following reports be received and dealt with because of the urgency of the matters therein.

**509** **RESOLVED:** Clr Hinde and Clr N Hughes that the following reports be received and dealt with because of the urgency of the matters therein.

### **13. Industrial Estate – Makcrete Pty Ltd, P2.5.4/T5.16.2010**

An enquiry has been received from Makcrete Pty Ltd concerning the possible sale of their property in the Industrial Estate.

At this stage the development (DA 16/2010) is incomplete in that the office has not been constructed. Advice from Council's solicitor is that Makcrete would not qualify for the \$40,000 incentive under the terms of the contract, until the development is complete.

The incentive contract was prepared to prevent speculation and this has arguably been achieved. However there is also a need to ensure that the approved development is constructed as approved should a sale occur, as a new owner will have no incentive to complete the structure.

At present no occupation certificate has been issued and the owner has no formal approval to use the development. Withholding the occupation certificate until the office is completed may provide a satisfactory safeguard for this situation.

### **RECOMMENDATION:**

It is recommended that:-

- i) Makcrete be advised that an occupation certificate will not be issued until the development is completed as approved, and;
- ii) Makcrete be requested to complete the development so that the incentive payment can be finalised.  
Should item (ii) not be acceptable to Council, it is then recommended that:
- iii) Makcrete be requested to agree to advise any purchaser accordingly by inclusion in the contract of sale, and;
- iv) on receipt of Makcrete's written acceptance of (iii) above, Council agree to grant the incentive payment to Makcrete on sale of the property, should this occur before the five year compliance period.

### **MOTION:** Clr Halls and Clr N Hughes that:-

- i) Makcrete be advised that an occupation certificate will not be issued until the development is completed as approved, and;
- ii) Makcrete be requested to complete the development so that the incentive payment can be finalised.

### **AMENDMENT:** Clr Crutcher and Clr Hinde that:

- i) Makcrete be advised that an occupation certificate will not be issued until the development is completed as approved, and;
- ii) Makcrete be requested to agree to advise any purchaser accordingly by inclusion in the contract of sale, and;
- iii) on receipt of Makcrete's written acceptance of (iii) above, Council agree to grant the incentive payment to Makcrete on sale of the property, should this occur before the five year compliance period.

## **THE GENERAL MANAGER'S LATE REPORT**

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Upon being put to the meeting the amendment was **LOST**.

**510** The **MOTION** was then put to the meeting and **CARRIED**.

### **14. Southern Phone Company, U1.2.5**

Weddin Shire Council is a shareholder of the Southern Phone Company.

A meeting of council shareholders (not attended) was held in Sydney recently to discuss changes to the constitution. Council has since been notified of concern amongst the councils about one of the directors who continues in his position despite being found guilty of corrupt conduct by ICAC, and the inability of the board to discuss directors. Payments to directors was also an issue.

A letter of support for changes to the constitution has been requested, for consideration at a proposed Special General Meeting.

#### **RECOMMENDATION:**

It is recommended that a letter of support be provided, and that the General Manager attend (or nominate a proxy for) a Special General Meeting to discuss the proposed changes.

**511** **RESOLVED:** Clr N Hughes and Clr Niven that a letter of support be provided, and that the General Manager attend (or nominate a proxy for) a Special General Meeting to discuss the proposed changes.

**T V LOBB**

**GENERAL MANAGER**

**512** **RESOLVED:** Clr McClelland and Clr Halls that except where otherwise dealt with the General Manager's Report be adopted.

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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14 June 2012

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

**1. Statement of Bank Balances as at 31 May 2012:**

|                          |                              |
|--------------------------|------------------------------|
| Bank Account             |                              |
| Westpac                  | <b><u>\$590,797.36</u></b>   |
| Investments              |                              |
| Westpac                  | <u>5,500,000.00</u>          |
| <b>Total Investments</b> | <b><u>\$5,500,000.00</u></b> |

**CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 May 2012.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

**2. A Summary of Income For The Month of May follows:**

|                         |                              |
|-------------------------|------------------------------|
| Rates Receipts          | 301,151.20                   |
| Accounts Receivable     | 76,571.22                    |
| Government Grants       | 652,112.55                   |
| Agency Collections      | 57,517.86                    |
| Caravan Park Fees       | 5,173.00                     |
| Interest on Investments | 21,415.07                    |
| Other Income            | 15,879.57                    |
| <b>Total</b>            | <b><u>\$1,129,820.47</u></b> |

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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### 3. Roads and Other Expenditure 2011/2012:

Following are the up to date maintenance figures as at 31 May 2012.

| ITEM                                    | VOTE    | EXPENDITURE |
|---|---------|-------------|
| Rural Roads Maintenance                 | 723,223 | 411,997     |
| Grenfell Town Streets Maintenance       | 206,196 | 121,479     |
| Village Maintenance - Caragabal         | 7,948   | 12,104      |
| Village Maintenance - Greenethorpe      | 9,592   | 7,548       |
| Village Maintenance - Quandialla        | 2,782   | 6,996       |
| Garbage/Recycling Collection            | 102,880 | 104,311     |
| Greenethorpe Collections                | 8,500   | 5,768       |
| Commercial Waste Collection             | 29,000  | 11,096      |
| Grenfell Waste Depot Manning/Plant Hire | 105,000 | 114,524     |
| Tips Working Expenses                   | 29,000  | 27,687      |
| Grenfell Cemetery Maintenance           | 27,000  | 22,661      |
| Grenfell Lawn Cemetery Maintenance      | 13,500  | 13,071      |
| Noxious Plants                          | 76,000  | 57,848      |
| Parks & Gardens                         | 184,872 | 170,299     |
| Library Expenditure                     | 99,322  | 81,987      |
| Baths Income                            | -24,500 | 20,568      |
| Baths Expenditure                       | 126,829 | 111,162     |
| Caravan Park Income                     | -46,000 | 58,995      |
| Caravan Park Expenditure                | 67,947  | 59,599      |

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

### RTA GRANT WORKS

| DESCRIPTION                        | VOTE    | EXPENDITURE |
|------------------------------------|---------|-------------|
| 2011/12 State Roads (SH 6)         | 543,165 | 543,165     |
| 2011/12 National Roads (SH 17)     | 497,500 | 269,241     |
| 2011/12 Regional Roads Block Grant | 309,000 | 161,877     |
| 2011/2012 REPAIR Program MR237     | 300,000 | 300,000     |
| 2011/2012 REPAIR Program MR398     | 300,000 | 20,494      |
| 3 x 3 Program - MR 398             | 68,000  | 11,877      |

| 2011/2012 Rural Local Roads   | VOTE           | EXPENDITURE    |
|-------------------------------|----------------|----------------|
| Reseals                       | 168,000        | 17,147         |
| Martins Lane                  | 110,000        | 99,954         |
| Pinnacle Road                 | 100,000        | 26,726         |
| Driftway Road                 | 87,000         | 8,302          |
| Grenfell Streets Construction | 77,000         | 39,785         |
| Grenfell Kerb and Gutter      | 28,000         | 25,747         |
| Grenfell Streets - Footpaving | 11,000         | 15,303         |
| Nowlans Road                  | 157,000        | 17,367         |
| Reconstruct Village Streets   | 6,000          | 436            |
| Gravel Resheeting             | 110,000        | 13,626         |
| <b>Total</b>                  | <b>854,000</b> | <b>264,393</b> |

| 2011/2012 Roads to Recovery | VOTE           | EXPENDITURE    |
|-----------------------------|----------------|----------------|
| Old Young Road              | 303,876        | 164,402        |
| Gerrybang Road              | 47,000         | 47,000         |
| Rural Roads Reseals         | 100,000        | 14,044         |
| <b>Total</b>                | <b>450,876</b> | <b>225,446</b> |

For Information

Noted

#### 4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the May 2012 Council meeting advising of the status of debt recovery in regard to rates and debtors.

The debt recovery process is in progress with ten (10) liquidated claims or summons' served with judgement date being the 11 April 2012. Six (6) of the ten (10) have responded by paying in full or making arrangements to pay. Further legal action in the form of a writ of execution or a garnishee for ratepayers who have not responded is in progress.

For Information

Noted

### **5. CENTROC Meeting, C2.7.3**

The Mayor and Director Corporate Services attended the quarterly board meeting at Crookwell on 24 May 2012.

A summary of the main matters discussed or decided are as follows:-

- a presentation by Mr Ross O'Shea Regional Co-ordinator of the Department of Premier and Cabinet in regards to assisting the three levels of Government deliver services more efficiently. Mr O'Shea will also act as a "conduit" assisting Local Government authority representatives liaise with various ministers.
- a presentation by Mr J Bacik from Life Education NSW regarding the role that Life Education Vans play in childrens development. Mr Bacik thanked councils for their assistance in towing the Life Education Van through their respective shires and also recognised the support they receive from local organisations such as Rotary and Lions Clubs as they travel around the various regions.
- Council's Mayor Clr Simpson delivered a verbal update on the Blayney – Demondrille rail line.
- Constitutional advice to be provided to Harden Shire regarding their membership withdrawal.
- a letter is to be written to the Hon Duncan Gay seeking to have councils LEP's include appropriate advice if they are effected by the Bells Line of Expressway corridor.
- seeking to have the Hon Duncan Gay table the report on the Bells Line Long Term Strategic Corridor Plan in Parliament and provide advice on the next steps that need to be undertaken.
- continue the advocacy regarding flood damage funding for Local Government authorities including water utilities.
- progress the Beyond the Range project from June 30 utilising existing funds.
- approach Professor Dwyer of Charles Sturt University with a view to establishing a medical school in the region.
- new electricity contract to commence on 1 July 2012 with Origin Energy the successful tenderer for electricity supply and AGL the successful tenderer for streetlighting. Savings on small sites and on street lighting achieved.

The next meeting will be held in Grenfell on 23 August 2012.

**For Information**

**Noted**

### **6. Local Government Elections, C2.1.9**

As previously reported the Local Government Elections will be held on Saturday 8 September 2012 and preparations are underway.

The non-residential roll application form has been displayed on Council's website for downloading and Council will receive a computer system to use for direct entry of the non-residential rolls data obtained from the application forms into the electoral roll system by closing date of 30 July 2012.



## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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Mrs Mary Moffitt has been appointed as the Returning Officer to administer the elections for the Local Government areas of the Young, Cowra, Boorowa and Weddin shires. Mrs Moffitt will be based in Young.

Other information in regard to the election is detailed below:-

- Rolls close Monday 30 July 2012 at 6.00 pm.
- Councillor nominations open on Monday 30 July 2012 and close noon Wednesday 8 August 2012.
- Pre-poll voting commences on Monday 27 August 2012 and closes on Friday 7 September 2012 at 6.00 pm.
- Postal vote applications close Monday 3 September 2012 at 5.00 pm.
- Postal votes close Monday 10 September 2012 at 6.00 pm
- Election Day Saturday 8 September 2012.

Further information will be reported to the July 2012 Council Meeting.

**For Information**

**Noted**

### **7. RV Friendly Town Accreditation, T4.3.12**

As Councillors may be aware part of the criteria in applying to become an RV Friendly Town is that a designated parking area for motorhomes needs to be established.

Consideration has been recently given to establishing such an area at the Railway Station and Company Dam as a “primitive” campsite. Both these locations require development consent from Council and the cost to comply with the Department of Planning guidelines has proven to be exorbitant and prohibiting Council from advancing the project.

Council representatives recently met with Mr Richard Barwick, General Manager of Campervan and Motorhome Club of Australia, to discuss our predicament.

One of the issues in the past was that we were led to believe that the designated parking area had to be free. Mr Barwick however, advised that the club and the members do not expect free camping as a part of the RV Friendly program. This led to the possibility of using the Grenfell Caravan Park as the designated camping area at a reduced cost to Campervan and Motorhome Club of Australia members. Mr Barwick is aware of the Caravan Park and believed that this would be a good option and will meet the RV Friendly program requirements. The location would also satisfy the Department of Planning requirements.

The Caravan Park fees and charges could be altered to allow for Campervan and Motorhome Club of Australia members to be able to stay at the Caravan Park for \$5.00 per night for a non-powered site and \$10 per night for a powered site, upon presentation of their current membership card.

It would be proposed that no generators would be permitted as a method of power supply, as it may interfere with the amenity of other park users. An information sign showing the location of parking areas and the dump point at the Railway Station would be readily accessible.

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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If Council endorses this proposal the application to become an RV Friendly Town could be resubmitted immediately which would give tourism a tremendous boost in the Weddin Shire.

### **RECOMMENDATION:** that:-

- i) Council endorse the Grenfell Caravan Park as the designated camping area for the RV Friendly Town program subject to compliance with Department of Planning requirements,
- ii) the draft fees and charges within the 2012/2013 Operational Plan for the Grenfell Caravan Park be amended to include rates for Campervan and Motorhome Club of Australia members being \$5 per night for a non-powered site and \$10 per night for a powered site.

### **Dealt with under General Manager's report Item 11(g)(i)**

#### **8. Grenfell Library, C2.8.15**

Activities by the Librarian over the last month included the following:-

- Regular National Year of Reading events - the weekly NYR News column in the Grenfell Record, a monthly NYR article by a local "reading ambassador", and the unfurling of the NYR logo one "petal" per month in the Community Information window have continued.
- The senior PreSchool group visited the Library on Wednesday, 23<sup>rd</sup> May, to participate in National Simultaneous StoryTime, our NYR event for May. The children enjoyed themselves and there was good coverage in the local press.
- Entries are now being invited for the National Year of Reading Photographic Competition and an out-of-town judge has been engaged. Ms Jan Richards, Library Manager of Central West Libraries and immediate past president of the Australian Library and Information Association, will speak at one or two sessions on Monday, 17th September on the theme of reading.
- An upgrade of the library's automated system is currently underway. The upgrade includes making the library catalogue available on the Internet via a WEBOPAC, updating backup procedures and renewing anti-virus protection. It is also planned to provide wifi access within the library.
- The remainder of the Revitalizing Regional Libraries funding will be spent on a six-month CD audio book standing order.
- "Knit, Natter and Nibble" will recommence on Wednesday 4<sup>th</sup> July with Brooke Daniels, the 2CR breakfast presenter, returning on 1<sup>st</sup> August for the finale.

**For Information**

**Noted**

#### **9. Economic Development, C2.8.13**

Council's Economic Development Officer has been involved in the following activities:

- Strategies from the Economic Development Strategic Plan such as business workshops being implemented.
- Mr Bruce Buchanan from the BEC in Orange conducted a session on 16 May in regards to changes to Workcover which commence on 1 July 2012. Excellent session.

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

---

- Two houses have now been sold to Open Day participants. A retired couple from Glen Innes still showing continued interest in relocating to Grenfell.
- Planning to attend the next Economic Development Mangers Forum on 12 July 2012.

**For Information**

**Noted**

### **10. Tourism/Promotions, C2.8.11**

Council's Tourism Officer has been involved in the following activities:-

- Product Development Funding of \$14,240 through Central NSW Tourism for O'Brien's Hill interpretive signage received. Drafting of text for signage commenced.
- The replacement Gold and Grenfell brochure is close to printing. Awaiting Gold Trail Branding. Part of the Product Development Funding project.
- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire. No recent bird groups have visited Weddin Shire. Possible expansion of the South West Slopes Bird Trails to cover a third of NSW. The cost to join will be \$1,000 per Local Government Area.
- The Weddin Shire Tourism brochures have been reprinted and are being distributed to surrounding areas on an ongoing basis. Quote received and confirmed for brochure to be reviewed and updated after branding has been determined. Advertising to be sold to cover costs.
- Grant funding received by the Gold Trail Group through Product Development Funding Program for towns within the Inland tourism capital region. Funding will assist in reactivating the group. Further TQUAL grant funding of \$100,000 being sought to progress project.
- The application to become an RV friendly town to be re-submitted. Options for a designated parking area currently being considered.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.
- Gold Fest Festival to be held again on 27 October 2012. Sponsorship application submitted.
- Assisting with the production of an Iandra Castle flyer.
- Pursuing alternative Grenfell bumper sticker designs incorporating Weddin Shire branding.

**For Information**

**Noted**

**11. Grenfell Internet Centre, C2.8.14**

Council's Internet Centre Officer has been involved in the following activities:-

- Strong sales during May. A good customer base being developed which includes businesses, farmers and local residents.
- Tech Talk articles submitted in the Grenfell Record on a regular basis with an article on on-line scams recently submitted. The next article will be on the end of the financial year processes. They are being well received by the public.
- Window displays addressed and constantly changing.
- A flyer mail out to households promoting the services available recently conducted. Resulting in improved daily custom and sales. Planning to conduct another mail out.
- Developing websites for various customers.
- Visiting local businesses to discuss services available at the Internet Centre.
- The Internet Centre will be an advocate for the NBN roll out. Options are wireless or satellite.
- Investigating strategies to entice younger customers back to the centre ie computer games.

**For Information**

**Noted**

**12. Internal Audit, A1.2.2**

Council's Internal Auditor IAB Services conducted the first internal audit on 29 – 31 May 2012.

The draft report has been forwarded to Council and we are currently awaiting the final report. As expected the two main areas of concern were security of data and recovery of data. An action plan for implementation of the recommendations from the report is being developed.

The functional matters from the internal audit report when received will be submitted to the Internal Audit Committee before being submitted to Council for formal adoption. Any operational matters emanating from the report will be forwarded to the General Manager for consideration.

**For Information**

**Noted**

**GLENN CARROLL  
DIRECTOR  
CORPORATE SERVICES**

**513** **RESOLVED:** Clr Lobb and Clr McClelland that except where otherwise dealt with the Director Corporate Services' Report be adopted.

**Clr Crutcher left the meeting at this point.**

14 June 2012

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

**1. Works Report (10 June 2012)**

**1.1 Classified Roads Maintenance**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6           - general maintenance  
              - completed heavy patching programme.  
              - removed dumped tyres and rubbish from stockpile sites  
              - repaired guardrail and reflectors at Caragabal railway crossing  
              - repaired rest area shelter

SH17          - general maintenance  
              - completed heavy patching programme.  
              - replaced worn signage  
              - crack sealed rigid pavement at the Marsden intersection.

MR398       - general maintenance

MR236       - general maintenance

MR237       - general maintenance

MR239       - general maintenance

**1.2 Rural Local Roads Programme**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of rural local roads during the last month.

- started next 1km of widening Old Young Road
- widening of Old Young Road and MR 398 intersection gravel completed
- repaired Heathcotes Lane creek crossing, Holy Camp Road and Millars Road (flood damage)
- started crushing Eppelstun's pit
- blown Eppelstun's pit to win more gravel

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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### 1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of rural roads during the last month.

- general maintenance
- cleared culverts on Koorawatha Road
- maintenance grading was carried out on Martins Lane, Adelargo Road, Clancys Road and Hectors Lane
- repaired gravel pit signage
- cleared stockpile sites after resealing programme
- repaired play equipment at Caragabal

### 1.4 Urban Maintenance/Construction

- general maintenance
- completed North Street footbridge
- prepared town for Henry Lawson Festival
- erected a safety fence at the Main Street Doctors surgery
- erected a bin holder at O'Briens Hill Lookout
- repaired Vaughn Park fence.

**For Information**

**Noted**

**Clr Crutcher returned to the meeting at this point.**

## 2. Other Works

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the last month such as gardening, weeding, mowing and spraying

- general maintenance
- Lifted trees for clearance footpaths
- Prepared parks and ovals for the Festival

### 2.2 Cemeteries

The following graves have been prepared from 7 May 2012 to 10 June 2012:-

|               |       |
|---------------|-------|
| Grenfell Lawn | – 1   |
| Grenfell      | – nil |
| Bimbi         | – nil |
| Caragabal     | – nil |

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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The following maintenance had been carried out during the last month:-

- slashed Cemetery surrounds
- slashed between the graves
- mowed Lawn Cemetery

### **2.3 Sewer Mains**

Two (2) sewer chokes have been attended to during the last month.

### **2.4 Private Works**

- removed a tree for a ratepayer
- removed several tree stumps for a ratepayer

### **2.5 Vandalism**

Urban - graffiti was detected at several locations around town including Taylor Park, Vaughn Park, Rotary Park, Skate Park, Hargraves Building, The Doctors surgery and Library. This amounted to significant cost of removal being \$800.00

Rural - Nil

**Progressive Cost Urban: \$2,025.00**

**Progressive Cost Rural: \$1,930.00**

(from 1/7/2011 to date)

**For Information**

**Noted**

## **3. Future Works**

### **3.1 Rural**

- general maintenance
- repair and complete MR 237 widening
- complete Old Young Road widening
- complete Pinnacle Road widening
- start Driftway Road widening
- commence MR 398 widening

### **3.2 Urban**

- general maintenance
- Melyra Street kerb and gutter

**For Information**

**Noted**

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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### 4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected three breaches totalling \$1,706 plus one (1) prosecution.

**For Information**

**Noted**

### 5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

| Plant No | Plant Item              | Maintenance  |
|----------|-------------------------|--|
|          | General plant           | General maintenance                                  |
| PI 4098  | Jetpatcher              | Major service, replace nozzles, repair cockerel box. |
| PI 3953  | Garbage Truck           | Remove and repair lifter arms.                       |
| PI 3950  | Iveco Truck             | Repair wiring to rear of truck.                      |
| PI 4104  | Mower                   | New spindle bears and belt                           |
| PI 4083  | Dynapac Roller          | Major service  |
|          | Sewerage Treatment Plan | Remove, clean and replace wet well pumps.            |
| PI 3933  | Float                   | Repair brakes, bearings and axles.                   |

**For Information**

**Noted**

### 6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The engineers have not met formally for a number of months.

At this stage the group will meet on a needs basis.

**For Information**

**Noted**

### 7. RMS RMCC Contract, R2.54.4

Routine maintenance carried out on SH6 and SH17.

Flood damage heavy patching on SH6 and SH17 has been completed.

**For Information**

**Noted**



**8. Noxious Weed Report – May C2.8.12**

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed –African Boxthorn, Bathurst Burr, Johnson Grass, Blackberry
- Areas sprayed – Bribbaree, Euroka, Weddin, Grenfell Town Area, Bimbi, Bogolong, Berrendebba, Brundah, Tyagong and Coba
- 67 property inspections
- Contacted several landholders, regarding control of noxious weeds on their property. Also discussed options and plans for control in future.
- Attended Weed Officer Induction training at Camden
- Contacted different groups in regards to speaking at weeds information night.

**For Information**

**Noted**

**9. Flood Damage February 2012, E1.9.4**

A flood damage claim has been submitted to RMS for damage to state, regional and local roads as a result of the February 2012 rain event.

Council will be further advised once the claim is approved.

**For Information**

**Noted**

**10. Gooloogong Road, R2.9**

An assessment was made of the condition of the MR237 Gooloogong Road pavement and new primerseal. It was hoped that some bitumen patching with the patch truck would improve the ride quality of the new work, but the surface was found to be consistently poor and impractical to repair.

A decision was made to rip and re-compact the 2.5 km of new work, and primerseal the section.

The estimated cost to rework and real the road is \$58,000. The work will be funded by the current budget.

**For Information**

**Noted**

### 11. Manganese Road, R2.10.091

Council has received application forms to remove the several nominated trees and is currently preparing an application to remove the trees.

For Information

Noted

### 12. Road Closure Application, R2.1.4

Council has received advice from Crown Lands that the Minister for Lands proposes to consider the closing of the roads in the following areas:-

- All those within the property of “Lynton” Kangaroo Road, Bumbaldry (File ref: 12/03262)
- All those within and adjoining the property at 288 Henry Lawson Way, Grenfell; within and adjoining the property of “Warrunga” 174 Henry Lawson Way, Grenfell (File ref: 12/03296)

The roads will be inspected by the Director Engineering and Ward Councillors prior to the meeting if possible. A copy of all the plans will be available at the meeting.

**RECOMMENDATION:** that subject to satisfactory inspection, Council have no objections to the closing of the above listed roads.

**514** **RESOLVED:** Clr McClelland and Clr Crutcher that subject to satisfactory inspection, Council have no objections to the closing of the above listed roads.

### 13. Naming of Road, R2.1.5

The sealed road off O’Brien Street is currently unnamed and has a new home fronting it. There is a potential for another home to be built facing this unnamed road.

Due to the proximity of the road to the O’Briens Hill gold mine and workings, it is considered that the road be given a name associated with the old mining activities.

Suggestions include:-

- Cornelius Street
- Goldmine Street
- Quartz Street
- Horseworks Street
- Shaft Street
- Sluice Street
- Nugget Street

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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Other Suggestions are:-

- Sloane Street
- Iris Street

As the road does not connect to another road, the road could be called a Close. Once a decision is made on the name of the street, comments are sought from the public and various departments prior to Council submitting the name to the Geographical Names Board and Department of Lands for comment.

**RECOMMENDATION:** that Council select a suitable name for the sealed road off O'Brien Street, with the suggestion that it be named Cornelius Close.

**515 RESOLVED:** Clr Hinde and Clr McClelland that the sealed road off O'Brien Street be named Sloane Street.

### **14. Bogolong Dam, E3.6.4**

The Director Engineering and Nirupan inspected the Central Tablelands Water Bogolong Dam file at the Blayney office on 21 May 2012.

Details of the dam are currently being assessed and a further report will be provided to the July Council Meeting.

**For Information**

**Noted**

**516 RESOLVED:** Clr Crutcher and Clr Niven that Council adjourn for supper.

**Council adjourned for supper: 6.59 pm**

**Council resumed at: 7.29 pm**

**517 RESOLVED:** Clr Lobb and Clr McClelland that Council resume.

### **15. Civenex, P6.1.3**

The Director Engineering and the Plant Foreman attendee the 2012 Civenex at Eastern Creek on Wednesday 16 May 2012.

Specifically, the following plant which are proposed to be replaced in 2012/2013 were inspected:-

- Two road patching trucks
- 18 tonne rollers
- Mowers

Also inspected were 6 – 7 GCM tonne tipping trucks which are approved for replacement in the current program.

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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It is proposed to use the Local Government Procurement process to replace the trucks and the road patching truck. Local Government Procurement have already called tenders for these items of plant. It is simply a matter of specifying the size of machine, and extras and the relevant companies provided their pre-tendered prices. Council then has the opportunity, after inspection, to select the actual machine. In this case Council does not have to go through the advertising process.

**RECOMMENDATION:** that Council use the Local Government Procurement process for the purchase of a road patching machine and the 6 tonne tipping trucks.

**518 RESOLVED:** Cllr Crutcher and Cllr Niven that Council use the Local Government Procurement process for the purchase of a road patching machine and the 6 tonne tipping trucks.

### **16. IPWEA State Conference 2012, P1.2.5**

The Director Engineering attended the 2012 NSW Local Roads Congress on 8 May 2012 and the IPWA State Conference 2012 on 9 May 2012 at Coffs Harbour.

The following topics were discussed at the Local Roads Congress:-

- NSW Long Term Transport Master Plan
- Great Western Highway will be four lanes in its entirety by 2014/2015
- Freight tank to increase substantially, with A – B Doubles and B Triples being trialled on certain routes
- Development of a Roads Communique for submission to the State Government.

At the State Conference, the following topics were discussed:-

- Asset Management in City of Ryde
- Work Health and Safety Act
- Sydney Harbour Bridge Resurfacing Project
- ICAC presentation – contracts, good governance

Further information on the Conference and Congress will be made on request to the Director Engineering.

**For Information**

**Noted**

**17. NSW Local Government in Emergency Management Conference 2012, A3.18.1**

The Mayor and the Director Engineering attended NSW Local Government in Emergency Management Conference 2012 in Sydney on Thursday 7 June 2012.

The following people spoke as follows:-

- Les Tree, CEO, Ministry for Policy and Emergency Services – gave a review on Emergency Services,
- Kathy Burshtein, State Risk Assessment – gave a review of the NSW State Natural Disaster Risk Assessment Process,
- Simon Opper – Strategic Review of Emergency Risk Management,
- Steven Pearce SES – spoke on psycho-social impacts of disaster,
- John Craig, Wagga Wagga Recovery Centre Manager – gave a presentation on the recovery process in Wagga Wagga,
- Rachel Squires – gave an introduction into the various categories of recovery assistance.

**For Information**

**Noted**

**18. Tender – Aggregate, T1.3.5.12**

Tenders are currently being called for the supply of aggregate for the next three years, with an option of extension of another year. Tenders will be submitted to the July Council Meeting.

**RECOMMENDATION:**

Confirm Action

**519**     **RESOLVED:** Clr Halls and Clr Lobb that the action be confirmed.

### **RECOMMENDATION:**

It is recommended that the following report be received and dealt with because of the urgency of the matters therein.

- 520**     **RESOLVED:** Clr Crutcher and Clr Hinde that the following report be received and dealt with because of the urgency of the matters therein.

### **19. Road Closure Applications, R2.1.4**

Council has received advice from Crown Lands that the Minister for Lands proposes to consider the closing of the roads in the following areas:-

- Roads within and adjoining the property of “Coomaloo” 519 Kangaroo Road, Bumbaldry (Ref: 12/03669)
- Roads within the property of 98 Adelargo Road, Grenfell – Application W455229; within and adjoining the property of J & B Newland, Adelargo Road, Grenfell – Application W402059; within the property of M Finn, Adelargo Road Grenfell; (Ref: 12/03704)
- Within the town of Grenfell, Crown roads being west of Henry-Lawson Way, north of (Grenfell) cemetery, east of Mary Gilmore Way, south of Holy Camp Road (Ref: 12/03706)

The roads will be inspected by the Director Engineering and Ward Councillors when possible. A copy of all the plans will be available at the meeting.

### **RECOMMENDATION:**

It is recommended that, subject to satisfactory inspection, Council have no objections to the closing of the above listed roads.

- 521**     **RESOLVED:** Clr Lobb and Clr Crutcher that subject to satisfactory inspection, Council have no objections to the closing of the above listed roads.

- 522**     **RESOLVED:** Clr Hinde and Clr Niven that except where otherwise dealt with the Director Engineering's Report be adopted.

## DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

The General Manager presented the report in the absence of the Director Environmental Services.

14 June 2012

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

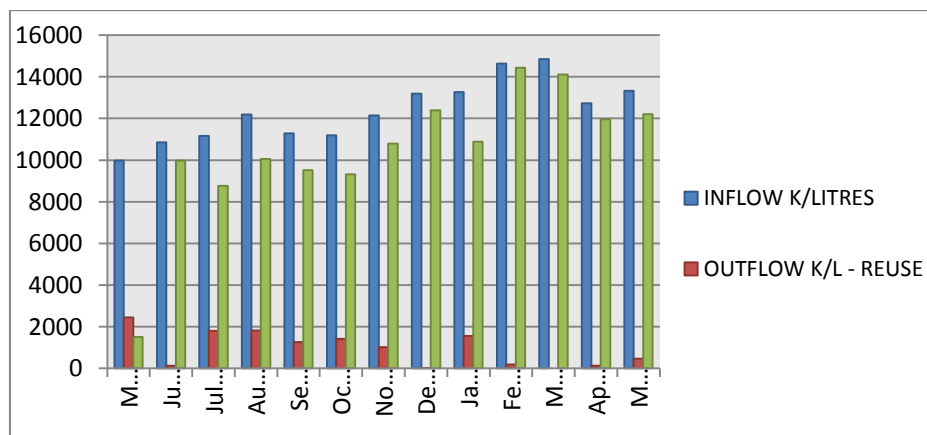
### A. Public Health and Environmental Matters

#### 1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during May 2012 was 13,320 kl with the daily average of 429.67 kl. With outflow for irrigation for reuse being 472 kl and discharge to Emu Creek being 12,206 kl.

The highest daily recording of 515 kl occurred for the 24 hours ending 6.30 am on 24 May 2012 and the lowest of 365 kl for the 24 hours ending 6.30 am on 1 May 2012.

A total rainfall of 36mm was recorded for the month.



For Council's Information

Noted

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

### **2. Animal Control, A4.4.4**

Animal control activities for May 2012 were:

#### **a. Companion Animals**

|                      |                             |                             |                           |
|----------------------|-----------------------------|-----------------------------|---------------------------|
| Animals Seized:      | 0                           | Animals Returned to Owners: | 0                         |
| Animals Impounded:   | 5 (2 Dogs, 2 Cats, 1 Horse) | Animals Destroyed:          | 0                         |
| Animals Sold:        | 1 (Dog)                     | Animals Released:           | 3 (1 Dog, 1 Cat, 1 Horse) |
| Animals Surrendered: | 0                           | Animals Escaped/Stolen:     | 0                         |

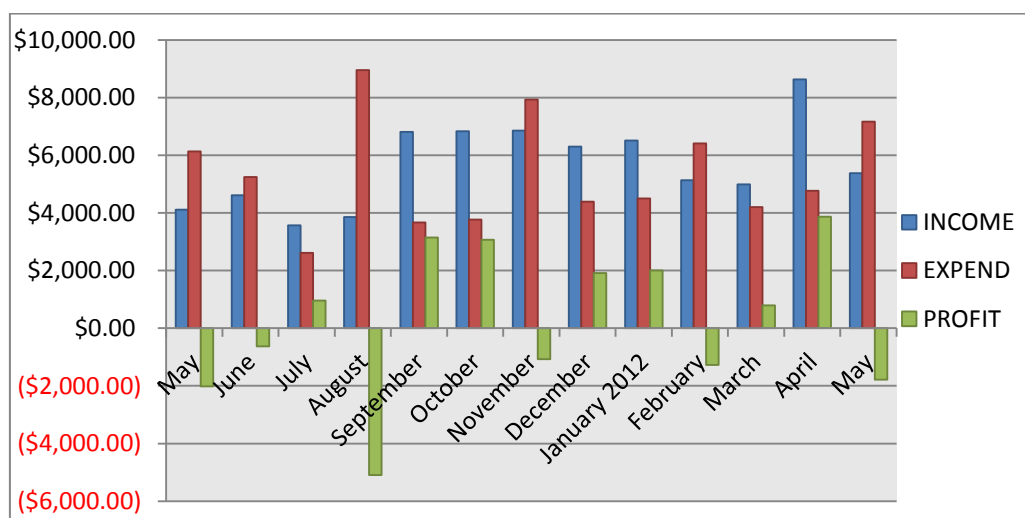
**For Council's Information**

**Noted**

### **3. Caravan Park Operations, P2.3.3**

Income for the month of May 2012 was \$5,381.00 with expenditure of \$7,163.48 resulting in an operational loss of \$1,782.48 for the month.

There were 261 sites occupied for the month of May 2012.



**For Council's Information**

**Noted**

### **4. Planning and Environmental Law Conference, A3.18.1**

The Mayor, Councillor N. Hughes, General Manager and Director Environmental Services attended the Marsden's Law Group, Planning and Environmental Law Conference in Campbelltown on 1 June 2012.

Speakers included the Hon Craig Knowles, Tim Moore (Joint chair of NSW Planning review), Dr Robert Waldersee (Executive Director – Corruption prevention ICAC), John Brogden (Chairman Landcom) and Marsden's Law Group partners and staff.

There was a large audience of Mayors, Councillors, planning staff and private practitioners.



## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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Matters of significance were as follows:

- Update of the review of the planning legislation in NSW
- Conflict of interest in a proposal for an LEP
- Tendering requirements and “extenuating circumstances
- Bias – Can Council determine a DA on its own land
- Issues payments under the Building & Construction Industry Security of Payment Act 1999
- Gifts and benefits – recent ICAC Investigations

The conference always promotes provocative discussion with much of this year’s being broad and mostly relevant to all Councils. Further information and copies of some of the presentations can be obtained from the Director Environmental Services.

**For Council’s Information**

**Noted**

### **5. Netwaste – Waste 2 Art, E3.3.15**

The Regional Official Opening/Exhibition was held at Forbes on Saturday 19<sup>th</sup> May 2012. During the presentation Weddin Shire received two (2) winners and one (1) highly commended. Connor Day was the winner of Primary – 2 Dimensional, Olivia Beasley winner of Primary – 3 Dimensional and Kathleen McCue received a Highly Commended in the category of Sustainable Building/Sculpture - 3 Dimensional.

**For Council’s Information**

**Noted**

### **6. Construction of “Huckel Close – Doctors Residence”, CD 6/2011**

Works for the construction of a Brick Veneer Dwelling at 8 Huckel Close, Grenfell are now nearly practical completion, with the internal works all but completed.

External finishing works will commence shortly with hand over expected around midyear, after which the furnishing works will commence.

**For Council’s Information**

**Noted**

### **7. Request for variation of Local Orders Policy “Keeping of Animals”, A4.4.1**

As a result of a recent complaint and resulting investigation it has come to Council’s attention that a total of nine (9) dogs are being kept at a residential property in Star Street, Grenfell.

An initial letter to the dog owners advising that the policy states that a maximum of two dogs are permitted was sent and has resulted in legal representation. The letter from the solicitor advises that the owners will decline to comply with the policy and requests that the policy be varied.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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As an application for a variation to the policy has been received by Council, no further action will be undertaken until the request for variation has been determined.

All relevant properties are currently being notified about the application and a period of 14 days given in which any submissions can be made. A further report will be submitted at a future meeting to determine the application.

**For Council's Information**

**Noted**

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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### **B. Planning and Development Matters:**

#### **1. Development Applications**

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

| <b>DA NO.</b> | <b>Applicant</b>        | <b>Construction</b>                              | <b>Value (\$)</b> | <b>Address</b>   |
|---------------|-------------------------|--|-------------------|--|
| 15/2012       | Andys Design & Drafting | 2 Storey Dwelling (Barn Style) & detached Garage | \$315,078         | Lot: 2 DP: 1072519<br>56 Quondong Road<br>GRENFELL NSW 2810    |
| 16/2012       | GA & EM Baker           | Shed   | \$10,500          | Lot: 7 DP: 1159150<br>Young Road<br>GRENFELL NSW 2810          |
| 18/2012       | BM & TL Cartwright      | Dwelling with attached carport                   | \$306,090         | Lot: 5 DP: 1072519<br>62 Quondong Road<br>GRENFELL NSW 2810    |
| 19/2012       | PF Thompson & AD Pratt  | Dwelling and detached Garage with guest room     | \$400,000         | Lot: 14 DP: 1063500<br>155 Simpsons Drive<br>GRENFELL NSW 2810 |

**For Council's Information**

**Noted**

#### **2. Primary Production Strategy & Rural Settlement Project (Rural Lands Use Study), T2.1.10**

As previously reported the Primary Production Strategy & Rural Settlement Project draft reports were public exhibited with submissions being received until 25<sup>th</sup> May 2012.

At the close of the submission period a total of Eight (8) submissions had been received. These submissions made comments on both reports and were from Government agencies and Local residents.

All submissions have been forwarded to Booth Associates for consideration and inclusion in the final draft reports, with all submissions to be reported upon to a future Council meeting.

**For Council's Information**

**Noted**

**S WILSON**  
**DIRECTOR ENVIRONMENTAL SERVICES**

**523 RESOLVED:** Clr N Hughes and Clr Niven that except where otherwise dealt with the Director Environmental Services' Report be adopted.

## **REPORT OF THE SIGNING OF THE ANGLICAN AND CATHOLIC COVENANT AT BATHURST ON MAY 24 MAY 2012**

---

As a representative of the Weddin Shire Council I had the pleasure of attending the signing of the covenant between the Anglican and Catholic Diocese of Bathurst on the 24<sup>th</sup> May.

The covenant between the Anglican and Catholic Diocese commits to:

- An annual Ecumenical Service
- A triennial review of the covenant
- A biennial Clergy Day for the two dioceses to come together to reflect on pastoral, social, environmental or theological issues which we face together
- Local services to enliven common witness to our baptism in Jesus Christ and focus on the restoration and growth of relationships between our two communions
- The exploration of possibilities for the sharing of church plant
- Co operation in preparation for Christian marriage
- Co operation in Christian education of children and young people
- Openness to fellowship with other ecclesial communities along the lines of the Covenant;
- Establishment of a committee to implement and oversee this covenant;
- The bishops of the two dioceses regularly meeting to foster their friendship and communion.

The day commenced with a service held at the Catholic Cathedral and then there was a pilgrimage to the Church of England Cathedral. A service was then held in the Church of England Cathedral. Both services were packed to capacity. A very enjoyable day.

CLR N HUGHES  
DELEGATE

**524**     **RESOLVED:** Clr N Hughes and Clr Lobb that the Report on the Signing of the Anglican and Catholic Covenant be adopted.

## **Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on 15<sup>th</sup> May at the Grenfell Community Hub at 7.30 pm.**

**Welcome:** President John Hunter welcomed everyone to the meeting.

**Present:** J Meier, A Hooper, C Gorman, T Wood, B Johnson, L Wallace, J Black, G Rolls, J Niven, V Hughes, N Hughes, D Barclay, A Carr, E Needham, G Howell, J Hetherington, R Munck, C Brown, O Draffin, G England, C Matchett, J Mitton, D Millynn, D Fennell, J Hunter

**Apologies:** M Roper, D Yates, M Moffitt, P Moffitt, J Kelly, J Gorman, A Griffith, A Corey, S Nealon, A Hunter, C Lobb, T Lobb, D Carroll

It was moved by N Hughes and seconded by J Hetherington that the apologies be accepted. Carried.

**Minutes:** The minutes from the previous meeting were confirmed.

Moved J Meier

Seconded J Mitton

Carried.

### **Communication:**

#### **Inwards:**

Arts OutWest - Artspeak - May 2012, No 115

Grenfell Dramatic Society - copy of letter sent to schools re: Recitation Day programme

Dr Hilarie Lindsay - patron

Grenfell Showground Trust re: fun run

Darren Stones - tribute to Carly Brown

Motion "That the inwards communication be received."

Moved D Fennell

Seconded G England

Carried

#### **Outwards:**

Debra Blundell - street performer

Jamey Mossengren - uniproshow

Griego the Great - roving magician

Torsion Dancers

Robert & Marianne Traves

Vince Wren - town crier/street performer

Grenfell Cade Unit - flag raising

Motion "That the outwards communication be endorsed."

Moved J Hetherington

Seconded E Needham

Carried

### **Treasurer's Report:**

The treasurer's report was presented by D Millynn.

Motion "That the treasurer's report be received."

Moved D Millynn

Seconded G England

Carried

### **Coordinator's Reports:**

#### **Promotions**

Webster updates made as required

Festival Window display on show

Attended the Caravan and Camping Super Show at Rose Hill to promote the festival

Attended the Hawkesbury Show to promote the festival

Radio adverts finalised

Programs distributed in Grenfell and surrounding towns

## **Art**

Entry forms arriving and being listed.

Not as many received to date as last year.

Some art work already received and in storage

Numerous phone enquiries re competition and requesting entry forms.

Payments from Art Sponsors received

Payment for Art Subscriptions starting to come in

Door roster for Gallery over the Festival period completed

Official Opening of the Art being organised, with Trevor Lobb as MC for the evening

More publicity needed

'Peoples Choice' to be held again this year with prize money of \$100 for winner of 'Best Painting'

Sponsor for this to be found

Voting slips printed

## **Awards Dinner**

Have collected all but one sponsorship.

Flyers have been laminated and distributed to various businesses

Maria Neill- Grenfell Shoes has tickets and they are now on sale

Good report on the awards evening in the Grenfell Record- thanks to Mardie Bucknell

Will need to meet with other co-ordinators to obtain details of winners so the programme for the night can be finalised. HACC's have indicated they are willing to print the programmes.

Letters to be sent to special guests to advise their tickets will be available at the door.

Arrangements are in hand for assistance at the door on the evening

Special thanks must go to Tristan Matthew for her help and support.

## **Busking**

Could do with more entries

## **Street Activities**

Events locked in for June 9 2012

- James Mossengren- unicyclist
- Greg Bowerman –blade shearer
- Kids Space - Face Painting-Grenfell Pre-School -McClintocks
- Torsion Dancers –Cowra
- Travealy Horse Drawn Carriages – Cowra
- Debra Blundell –street performance
- Julian Bull – roving magician

Previous street entertainment no longer available

- Gregio the Magician – due to illness

Predicted Street Entertainment Budget- May 2012-\$3902.40

(This figure includes Vince Wren, Town Crier, and Colonial Show artist)

## **Street Stalls**

There are 100 stall sites taken on Saturday not including Steve Karaitiana and Jennifer Greenhalgh.

There are 39 stall sites taken on Sunday, all on the footpath to accommodate Car Club.

The variety of food stalls include gozlemes, Turkish grill, German food, Italian pannini, soft serves, donuts, sausage and steak sandwiches, Greek cakes, wood fired pizzas, Portuguese food, nuts, mini Dutch pancakes, Chinese and Malaysian food and Dippin Dots ice-cream.

I have given the treasurer \$4330 so far and there should be another \$1850 making a total of \$6180.

## **Procession Marshall**

Mel, Gordon and I have had a meeting re the parade and everything is on track. As Mel won't be available due to being at University Gordon and I will do as much as we are able to help Mel out before the Festival. Horses to go first in parade and a sufficient gap will be left to the fire truck so it can go to an emergency if required.

Because horses need to be trained to have bags under their tails to collect dung, this year we will need to have 2 clowns with a wheelbarrow scooping up any droppings. Suggestions for whom to get please.

#### **Woodchop**

Everything is in order for the wood chopping, so now we are hoping for a fine day.

#### **Raffle**

The raffle will be drawn on the awards night.

#### **Window Dressing**

There is only one entry at this stage.

#### **Poetry on the Boards/ Poetry Slam**

Entry fee will be \$4 for Poetry on the Boards. A wristband will enable a free return to the Poetry Slam in the afternoon. There will be a gold coin donation entry for the Poetry Slam if no wristband. Red Cross is to cater for both events. HLF to cover initial \$40 and Red Cross to return 10% for the day to HLF. Miles and Candy booking at the public school on the Wednesday. Will need a cash float of \$100.

#### **Photography**

The judging will be on Saturday 2nd June.

#### **Program**

The programs have been printed and distributed.

#### **Queen**

Judging will be on the Thursday before the Art opening. Juanita requested some money for prizes for the winners.

N Hughes moved and A Hooper seconded the motion “That J Meier have a budget of \$600 for prizes for the winners of the Queen competition.” Carried

#### **Talent Quest**

A bit low on entries at the moment, however the band can perform elsewhere on the Saturday if the talent quest only lasts for the morning.

#### **Concert**

The program of acts will be ready by the end of the week. Tickets are available at Louisa’s Locker.

#### **General Business:**

1. The luncheon on Saturday for the official guests will be soup, sandwiches and slice.
2. There was a discussion about the use of the area in front of the stage. It was suggested that a white board be put in front of the stage area so that performances could be listed.
3. There will be an informal get together on Tuesday 29 May at 7.30pm at the Bowling Club for a chance to finalise any last minute issues.

**Meeting closed 9.05pm.**

**Next meeting date:** The next meeting will be held at 7.30pm on Tuesday 17<sup>th</sup> July at the Community Hub.

**525 RESOLVED:** Cllr Crutcher and Cllr Lobb that the Minutes of the Henry Lawson Festival Committee be noted and that a letter of congratulations be forwarded to the Henry Lawson Festival Committee.

**MINUTES OF THE WEDDIN SHIRE COUNCIL CROWN RESERVES TRUST MEETING  
HELD IN THE COUNCIL CHAMBERS, THURSDAY 17 MAY 2012 AT 8.15 PM, P2.8.6**

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**PRESENT:** The Mayor Clr M A Simpson in the Chair, Clrs G B Halls, J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb and B R Hinde. General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

**APOLOGIES:** Clrs McClelland and Crutcher.

**CRT 1 Resolved:** Clr Atchison and Clr D Hughes that the apologies be accepted.

**CONFIRMATION OF MINUTES:**

**CRT 2 Resolved:** Clr Atchison and Clr D Hughes that the Minutes of the Crown Reserves Trust Meeting held on 10 August 2010 be taken as read and confirmed.

**GENERAL MANAGER'S REPORT**

**1. Reserve 77143 – Caragabal, P2.4.12**

**RECOMMENDATION:**

For the Trust's Consideration

**Clr Halls declared a conflict of interest as a Director of the Caragabal Country Golf Club and left the room**

**CRT 3 Resolved:** Clr Atchison and Clr Niven that a contribution of \$818.70 be made to the Caragabal Country Golf Club towards caretaking and maintenance expenses and the contribution be subject to an annual review.

**Clr Halls returned to the room.**

**CLOSURE:** There being no further business to discuss the meeting closed at 8.23 pm.

**526 RESOLVED:** Clr Hinde and Clr Niven that the Minutes of the Crown Reserves Trust Committee Meeting be noted.



**MINUTES OF THE AWARD RESTRUCTURING CONSULTATIVE COMMITTEE  
MEETING HELD ON TUESDAY, 22ND MAY 2012 IN THE COMMITTEE ROOM AT  
THE 3.11 PM (C2.6.12)**

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1. **PRESENT:** G Carroll (Chair), W Schneider, S Wilson and V Carter.

**Resolved:** W Schneider and S Wilson that V Carter act as Secretary in W Twohill's absence.

2. **APOLOGIES:** W Twohill and D Strange.

**Resolved:** W Schneider and V Carter that the apologies be accepted.

Clr Atchison verbally advised he could not attend as an observer.

3. **MINUTES:**

**Resolved:** S Wilson and V Carter that the minutes of the meeting held on 8 February 2012 be adopted as read.

4. **MATTERS ARISING:**

4.1 Training for Code of Conduct

Remaining employees to be trained as time permits.

**Noted**

4.2 Alcohol and Drug Procedure

Awaiting review from Shires Association.

**Noted**

4.3 Training – Swab Testing

Pursue following review of Alcohol and Drug Procedure.

**Noted**

4.4 Training Plan

Proforma placed on Depot noticeboard for staff to fill in. DE to pursue.

**Noted**

4.5 Review of Consultative Committee

In Progress.

**Noted**

4.6 Review of Positions

- Ganger – position to be advertised.
- Roller Driver – DE to review and report.

4.7 Salary Structure

To be reviewed. DCS to pursue.

**Noted**

**5. GENERAL BUSINESS**

**5.1 Induction Manual**

Nearing Completion. Draft manual to be reviewed by all members of the committee before being formally adopted.

**Noted**

**5.2 Consultative Committee - Constitution Amendments**

Working party to reconvene to consider comments from respective parties.

**5.3 Award Increase 3.25% (minimum \$23.00 – full pay period after 1 July 2012)**

**Resolved:** S Wilson and W Schneider that the Award Increase be ratified.

**6. CORRESPONDENCE**

**6.1 USU – Central West (tabled 22 May 2012)**

Submitted changes to draft constitution for consideration.

**7. NEXT MEETING:** Tuesday, 28 August 2012 at 3.00 pm.

**8. CLOSURE:** There being no further business the meeting closed at 3.36 pm.

**527** **RESOLVED:** Clr Crutcher and Clr N Hughes that the Minutes of the Award Restructuring Consultative Committee Meeting be noted.

**MINUTES OF THE OCCUPATIONAL HEALTH AND SAFETY COMMITTEE MEETING  
HELD IN THE COMMITTEE ROOM ON TUESDAY, 22 MAY 2012 COMMENCING AT  
3.40 PM (C2.6.14)**

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1. **PRESENT:** G Carroll, S Wilson, N Baker and D McCue.

**Resolved:** S Wilson and D McCue that N Baker act as secretary for the meeting.

2. **APOLOGY:** D Strange

**Resolved:** D McCue and S Wilson that the apologies be accepted.

3. **MINUTES:**

**Resolved:** N Baker and D McCue that the minutes of the meeting held on 8 February 2012 be adopted.

4. **MATTERS ARISING:**

4.1 Business Continuity Plan

To be incorporated into the Internal Audit.

**Noted**

4.2 Volunteers – training, SWMs

After further consideration, the SWMs and policy will be developed as required.

**Noted**

4.3 CENTROC OH & S Working Party Peer Group Audit – Weddin Shire

Asbestos Policy to be finalised. Director Engineering to pursue.

**Noted**

4.4 Sewerage Treatment Plant

OH & S upgrade in progress.

**Noted**

4.5 Inspections

Inspections of the following have not been completed as yet.

- Depot - to be completed
- Pool – to be carried out following the pool upgrade.

Internet Centre and Tourism Office are part of the Community Hub and are still to be inspected. The step into the Tourism Officers Office to be highlighted with an indicative strip. Director Environmental Services to pursue.

**W Twohill entered the meeting at this point 3.50 pm.**

4.6 Counter Door – Administration Office

The lift up door at the counter currently being upgraded. Director Environmental Services pursuing.

## 5. **GENERAL BUSINESS:**

### 5.1 **Injury Reports**

Warwick Schneider – twisted knee.

**Noted**

Incident Report

Portable Heaters – heater continued to heat once turned off.

**Resolved:** W Twohill and S Wilson that portable heaters be removed from the Council sites once alternate heaters have been installed.

### 5.2 **Inspections**

Nil

### 5.3 **Future Inspections**

- Depot – S Wilson/N Baker
- Community Hub – W Twohill/S Wilson
- Administration Office – D Strange/D McCue

**Noted**

### 5.4 **Work Health and Safety Act 2011**

The new Work Health and Safety Act 2011 is in force from 1 January 2012 with a transition period of 12 months. This Act and Regulations supercedes the previous Occupational Health and Safety Act and Regulations.

The current Green Book, SWMs, Gravel Pit Safety Management Plan and other Council documents will need to be updated to reflect the new Act.

There will also be meetings held with all staff to explain the changes.

**Noted**

### 5.5 **Emergency Trailer**

The emergency trailer is lacking equipment and some equipment not working. Director Engineering to pursue.

**Noted**

### 5.6 **4100 Roller**

Requires maintenance. Director Engineering has attended to this matter.

**Noted**

### 5.7 **SWMs**

SWMs to be reviewed August 2012 (OHS minutes 3 August 2010). Some may require updating. Director Engineering to pursue.

**Noted**

## 6. **CORRESPONDENCE:**

Nil

## 7. **NEXT MEETING:** Tuesday, 28 August 2012 at 3.30 pm.

## 8. **CLOSURE:** There being no further business the meeting closed at 4.18 pm.

**528** **RESOLVED:** Clr Hinde and Clr Lobb that the Minutes of the Occupational Health and Safety Committee Meeting be noted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBERS ON MONDAY, 4 JUNE 2012 COMMENCING AT  
4.30 PM (E1.1.5)**

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- 1. PRESENT:** Bill Twohill (Chair - Weddin Shire Council, LEMO), Michael Madgwick (NSW Police LEOCON), Ray Cawthorne (State Emergency Service), Warren Goodall (NSW Police, DEMO), Keith White (Fire Rescue NSW), Angus Nielsen (NSW Rural Fire Service), Andrew Noble (NSW Ambulance) and Karen Hancock (Grenfell MPS).

- 2. APOLOGIES:** Shane Wilson

**Resolved:** M Madgwick and A Nielsen that the apologies be accepted.

- 3. MINUTES:**

**Resolved:** R Cawthorne and A Nielsen that the minutes of meeting held on 8 November 2011 be adopted as read.

**4. MATTERS ARISING**

- 4.1 Local Displan**  
To be updated.

**Noted**

- 4.2 Natural Disaster Resilience Grants Scheme**  
Electrical connections completed to Emergency Operation Centre, Council Chambers and Sewerage Treatment Plan, overhead projector installed Emergency Operations Centre, tables and chairs delivered to Emergency Operations Centre.

**Noted**

- 4.3 Draft Recovery Document**  
To be included in Local Displan.

**Noted**

- 4.4 Annual Exercise**  
Not carried out. Funding runs out in June 2012. To plan for a future annual exercise at Hospital.

**Noted**

- 4.5 Water Rescue – Static Line Rescue**  
To Rescue Meeting.

**Noted**

- 4.6 Henry Lawson Way – between Grenfell and Bogolong**  
It is named as State Highway 6 and Camp Street and Grafton Street (Grenfell)

**Noted**

**5. MEMBERS REPORTS**

- 5.1 Police**  
- Grenfell – on new person in July

## **5.2 SES**

- training ongoing
- trees over road
- flood March 2012 – provided assistance

## **5.3 Rural Fire Service**

- assisted with flooding

## **5.4 Fire and Rescue NSW**

- another fully trained member now with group
- Fire and Rescue NSW at full strength

## **5.5 Health**

- to attend a meeting to discuss Local Displan matters

## **5.6 Ambulance**

- one person short
- Council to provide street number plan for Grenfell to ambulance

## **6. OTHER MATTERS**

### **6.1 March 2012 Floods**

Bimbi affected badly by last floods.

Bimbi – Quandialla Road cut by Shire at Caldwell Street to let water out of village. Investigate a flood study for Bimbi. Many roads were flooded in the shire.

**Noted**

## **7. WHS ACT AND REGULATIONS**

In operation from 1 January 2012.

## **8. BROULA KING MINE**

LEMO to contact Broula King Mine to arrange a site inspection.

**Noted**

**9. NEXT MEETINGS:** To be held Monday, 24 September 2012 commencing at 4.30 pm

**10. CLOSURE:** There being no further business to discuss the meeting closed at 5.56 pm.

**W TWOHILL  
(LEMO)**

## **8. Broula King Mine**

**Clr Hinde previously submitted a written declaration of interest and left the room.**

**529 RESOLVED:** Clr Crutcher and Clr N Hughes that the Minutes of the Local Emergency Management Committee be adopted including the recommendations therein, except where otherwise resolved.

**Clr Hinde returned to the room.**

**MINUTES OF THE TOURISM COMMITTEE MEETING HELD ON TUESDAY, 12  
JUNE 2012 AT 4.00 PM (C2.6.26)**

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Apologies were received from Clrs Simpson, McClelland, Lobb and John Hetherington.

As there was no quorum, the meeting was cancelled.

**Noted**

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON  
TUESDAY 12 June 2012 at 5.00 PM at the COUNCIL CHAMBERS (C2.6.22).**

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1. **PRESENT:** Clr J Niven, Clr N Hughes, Mr I Pitt, Mr A Hodgson, Mrs P Livingstone, Mr S Wilson (DES)(Chair), Mrs S Jackson-Stepowski (HA) and Clr G McClelland (arrived at 5.15pm)  
Observers: Mr T Lobb (GM) and Mrs I Holmes

2. **APOLOGY:** Clrs M Simpson, C Lobb and Mr J Hetherington

**Resolved:** Mrs Livingstone and Clr Niven that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Tuesday, 10 April 2012

**Resolved:** Clr Niven and Mr Pitt that the minutes of 10 April 2012 be adopted.

4. **MATTERS ARISING:**

- 4.1 NSW Heritage Council

Mr Wilson advised that details have been confirmed with Mrs Jackson-Stepowski and a letter will be forwarded shortly to the NSW Heritage Council.

- 4.2 DCP – Heritage Status

Mr Wilson advised that Mrs Jackson-Stepowski has been working on Heritage DCP. Mrs Jackson-Stepowski advised she will have a draft shortly.

- 4.3 Heritage Editorial – Grenfell Record

Mr Wilson presented a draft copy of the editorial and advised that it is still a work in progress and will be presented to next meeting before being published.

5. **CORRESPONDENCE:**

- 5.1 Heritage Referral Memo –Tourism Subgroup (13/4/12)

**Noted**

- 5.2 Heritage Referral Memo – April Visit (11/4/12)

**Noted**

- 5.3 Heritage Referral Memo – Grants Sign off (13/4/12)

**Noted**

6. **BUSINESS WITH NOTICE**

- 6.1 NSW Heritage Office Reports

Mr Wilson advised that Council adopted the reports at the May Meeting and have been submitted to NSW Heritage Office. Payment has been received.

- 6.2 DA 17/2012 – Marsh

Mr Wilson advised that a DA was received for a garage on a Heritage Item property in front of building line. The DA was reported to Council at their last meeting with a new plan being submitted to Council by the applicant for review.



6.3 Grant Application 2012/13

Mr Wilson advised that the grant applications for the coming year are being currently advertised. Grants closed in July with applications to be assessed at the August meeting.

7. **HERITAGE ADVISORS REPORT**

Mrs Jackson-Stepowski gave a verbal report that she is currently documenting for the DCP Greenethorpe cottages and is looking at the heritage listing starting with the property at 72 East Street.

8. **QUESTIONS:**

Nil

9. **NEXT MEETING:** 7 August 2012 at 5.00pm

10. **CLOSURE:** There being no further business the meeting closed at 5.30pm.

**530 RESOLVED:** Cllr Halls and Cllr Niven that the Minutes of the Heritage Committee Meeting adopted including the recommendations therein, except where otherwise resolved, subject to clarification of the mover for the adoption of the Minutes (item 3).

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,  
18 JUNE 2012 AT 5.00 PM**

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Apologies were received from Cllrs Simpson, Atchison and Lobb.

As there was no quorum, the meeting was called off.

**Noted**

## **MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 19 JUNE 2012 AT 8.30 AM (C2.6.10)**

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**Present:** T Lobb, G Carroll and W Twohill.

**Apology:** S Wilson

**Resolved:** G Carroll and W Twohill that the apology be accepted.

**Minutes:**

**Resolved:** W Twohill and G Carroll that the minutes of 14 May 2012 be adopted as circulated.

### **General Business:**

#### **1A Administration**

- (i) Integrated Planning – draft Resourcing Strategy, Delivery Program and Operational Plan currently on public exhibition. No submissions received to date. Fees and Charges to be amended as reported in General Manager’s report.
- (ii) Internal Audit – reported in Director Corporate Services report.
- (iii) Local Government Elections – reported in Director Corporate Services report.
- (iv) Model Code of Conduct – reported in General Manager’s report.
- (v) Complaints Register – action regarding complaints in progress. System to be monitored.
- (vi) Destination 2036 – action plan released. Five strategic directions identified. Implementation Steering Committee (ISC) will be responsible for overseeing the delivery of the actions.
- (vii) Work Health and Safety Act – changes to affect various organisations. To be reviewed and incorporated into Council’s operations. Director Engineering pursuing.
- (viii) Asset Management – Manex to review progress (from the maturity assessment) on a regular basis.
- (ix) Private Vehicle Reconciliations – completed. New rates have been applied from 1 April 2012.

#### **1B Human Resources**

- (i) Vacancies
  - Truck Driver – applications closed. Interviews to be arranged.
  - Yardman – applications closed. Interviews to be arranged.
  - Records Officer – applications closed. Interviews to be arranged.
  - General Manager’s Secretary – to be advertised on a fixed term basis.
- (ii) Leave – General Manager will be taking leave in the near future. Director Environmental Services currently on leave.

#### **2. Public Order and Safety**

Nil

#### **3. Health**

- (i) Doctors Situation – doctor’s interview to be held Thursday 21 June 2012. Doctor planning to visit Grenfell 22-23 June. Arrangements currently in progress.
- (ii) New Doctor’s Residence – in progress. Director Environmental Services pursuing. Furniture to be purchased.

#### **4. Community Services and Education**

Nil

5. **Housing and Community Amenities**
  - (i) Rural Land Use Study – reported in Director Environmental Services’ report.
6. **Sewerage**
  - (i) IWCM Study – awaiting final draft from consultant including possible options for sewerage of villages. Director Engineering and Director Environmental Services pursuing.
7. **Recreation and Culture**
  - (i) Art Gallery – new exhibition currently in progress.
  - (ii) Cinema – films to be reactivated now the Henry Lawson Festival has been held.
  - (iii) O’Briens Hill Upgrade – funding for the Heritage and Tourism plans included in the draft 2012/2013 estimates. Awaiting confirmation of funding.
  - (iv) Bogolong Dam – Director Engineering met with Central Tablelands Water staff to ascertain what outstanding licensing requirements or upgrades need to be undertaken before negotiations commence. Director Engineering to report to a future Council meeting.
8. **Mining Manufacture and Construction**
  - (i) Gravel Pit Leases – surveys in progress. Negotiations continuing to secure pits.
9. **Transport and Communication**
  - (i) RMS Contract – reported in Director Engineering’s report.
  - (ii) Flood Damage – reported in Director Engineering’s report.
  - (iii) Other Programs – noted.
  - (iv) Rail Branch Lines – reported in General Manager’s report.
  - (v) Streetlight Replacement – reported in General Manager’s Report.
10. **Economic Affairs**
  - (i) Industrial Estate – estimates forwarded to developer.
  - (ii) Taxi Service – agreement signed.
  - (iii) Henry Lawson Festival – very good festival. Arrangements put in place by Council worked very well.
  - (iv) RV Friendly Town Accreditation – reported in Director Corporate Services report.
11. **General Purpose Revenues**

Nil
12. **Alliances**
  - (i) Hawkesbury City Council – no recent meetings.
  - (ii) Mid Lachlan Alliance – no recent meetings.
  - (iii) CENTROC – reported in Director Corporate Services report.
  - (iv) LGSA Conference – reported in General Manager’s report.
13. **Other Matters**
  - (i) Workers Compensation Claim – hearing set down in August 2012 for Statecover to recover funds from a previous claim. Staff may be subpoenaed.

14. **Job List Review:**

**Noted**

**Next Meeting:** Monday, 16 July 2012 at 2.30 pm unless otherwise arranged.

**Closure:** There being no further business the meeting closed at 10.31 am.

**531 RESOLVED:** Cllr Hinde and Cllr Halls that the Minutes of the Manex Committee Meeting be noted.

## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

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### 1. INSPECTIONS AND MEETINGS:

- |               |   |                    |
|---------------|---|--------------------|
| February 2012 | 1. <u>Noxious Weeds</u> : arrange a weeds awareness night in July (DE).                           | <b>In Progress</b> |
| March 2012    | 2. <u>National General Assembly</u> : Mayor to attend in Canberra 17 – 20 June (M).               | <b>Carried Out</b> |
| April 2012    | 3. <u>Grenfell Cemetery Maintenance</u> : further meeting to be held in May (DE).                 | <b>In Progress</b> |
|               | 4. <u>Shires Conference</u> : Clr N Hughes and Clr Simpson to attend 5 and 6 June (GM).           | <b>Carried Out</b> |
| May 2012      | 5. <u>Emergency Management Conference</u> : Mayor and Director Engineering to attend 7 June (DE). | <b>Carried Out</b> |

### 2. DEFERRED ACTIVITIES:

- |                |   |                    |
|----------------|---|--------------------|
| September 2011 | 1. <u>Lawson Oval</u> : Cricket Association proposal to be referred to other users (DE).          | <b>In Progress</b> |
| November 2011  | 2. <u>Bogolong Dam</u> : investigate, negotiate with Central Tablelands Water (GM).               | <b>In Progress</b> |
| February 2012  | 3. <u>Noxious Weeds Committee</u> : new Council to consider two additional external members (DE). | <b>In Progress</b> |
| April 2012     | 4. <u>Main Street Master Plan</u> : consider inclusion of heritage building signs (DE/DES).       | <b>In Progress</b> |
|                | 5. <u>ARTC Interface Agreement</u> : to be further reported (DE).                                 | <b>In Progress</b> |

## **TENDERS**

### **1. CENTROC Electricity Tender, T1.8.7**

Council resolved at its November 2011 Meeting to agree to commit to a new electricity tender for CENTROC councils administered through Local Government Procurement (Resolution No. 199).

Fifteen CENTROC councils and twelve other NSW councils participated. The results of the tender process have now been advised by Local Government Procurement and the successful tenderers are summarised as follows:-

|                 |               |   |                           |
|-----------------|---------------|---|---------------------------|
| Large Sites     | (>160 MWH pa) | - | ERM (36 months)           |
| Small Sites     | (<160 MWH pa) | - | Origin Energy (24 months) |
| Public Lighting |               | - | AGL (36 months)           |

Weddin Shire has no large sites. The pricing from Origin Energy for small sites is an average 6% under the current CENTROC supply tender. When adjusted for the forthcoming Carbon Tax, the overall increase is anticipated to be only 2% to 3%.

Streetlighting electricity has been offered at rates which are estimated to be 12% below current pricing after the addition of the Carbon Tax.

To comply with the tender conditions, acceptances for these tenders were required within three days. Contract documentation was then required to be returned by 15 June. All documentation has been signed and returned as stipulated to ensure Weddin's eligibility to participate.

### **RECOMMENDATION:**

It is recommended that the actions of advising acceptance and signing agreements for the recommended tenderers Origin Energy (small sites) and AGL (public lighting) be confirmed.

**532** **RESOLVED:** Clr Crutcher and Clr N Hughes that the actions of advising acceptance and signing agreements for the recommended tenderers Origin Energy (small sites) and AGL (public lighting) be confirmed.

**T V LOBB**  
**GENERAL MANAGER**

## **2. Hire of Plant – T1/2012**

Tenders closed at 12 noon on 30 May 2012 for the Hire of Plant for 2012/2013. See attached Table.

**RECOMMENDATION:** that approval be given to the acceptance of the tenders received excluding the truck rates for the use of this plant on Council's works where required during 2012/2013 when the rates are most advantageous to Council and the lowest rate not necessarily given priority.

- 533** **RESOLVED:** Cllr Crutcher and Cllr Hinde that approval be given to the acceptance of the tenders received excluding the truck rates for the use of this plant on Council's works where required during 2012/2013 when the rates are most advantageous to Council and the lowest rate not necessarily given priority.

## **3. Maintenance Grading – T2/2012**

Tenders closed at 12 noon on 30 May 2012 for Maintenance Grading.

One (1) tender was received for maintenance grading for 2012/2013. See attached table.

**RECOMMENDATION:** that approval be given to the acceptance of the tender received for maintenance grading when required during 2012/2013 when the rates are most advantageous to Council and the lowest rate not necessarily given priority.

- 534** **RESOLVED:** Cllr N Hughes and Cllr Niven that approval be given to the acceptance of the tender received for maintenance grading when required during 2012/2013.

**W TWOHILL**  
**DIRECTOR ENGINEERING**

**At this point the Director Corporate Services and Director Engineering left the meeting and did not return.**

| HIRE OF PLANT 2012/2013               |     |                   |         | (T1/2012)  |                  |                   |                                | For information of:<br>Director Engineer,<br>Contracts Engineer<br>Works Engineer<br>Overseer |  |
|---------------------------------------|-----|-------------------|---------|--|------------------|-------------------|--------------------------------|---|--|
| SCHEDULE OF OFFERS                    |     |                   |         |  |                  | 8/6/12 JW         |                                |   |  |
| Note that all rates shown include GST |     |                   |         | * OP = operator; if this is N, the quoted rate is for "dry hire" |                  |                   |                                |   |  |
| CONTRACTOR                            | OP* | MAKE & MODEL      | REGO.No | "A"RATE<br>HRLY  | "C"RATE<br>DAILY | "C"RATE<br>WEEKLY | COMMENTS                       |   |  |
| <b>Backhoe</b>                        |     |                   |         |  |                  |                   |                                |   |  |
| Stevens Sand&Gravel                   | Y   | Case 580 SK       | XKV 096 | \$ 80.00   |                  |                   | 300, 450, 600 bucket           |   |  |
| <b>Bobcats</b>                        |     |                   |         |  |                  |                   |                                |   |  |
| Troth Equipment                       | Y   | Toyota 4SDK8      | 35728-C | \$ 75.00   |                  |                   | 1/3 m3 bkt, 4 in 1 bkt         |   |  |
|                                       | N   | Toyota 4SDK8      | 70967-C | \$ 75.00   |                  |                   | ditto                          |   |  |
|                                       | Y   | Road Broom        |         | \$ 75.00   |                  |                   | 6ft broom, hydro power         |   |  |
|                                       | Y   | Posthole Borer    |         | \$ 75.00   |                  |                   | 6", 12", 18", 24" augers       |   |  |
|                                       | Y   | Trench Digger     |         | \$ 75.00   |                  |                   | 8" chain, hydro power          |   |  |
|                                       | Y   | Hoe-attach        |         | \$ 75.00   |                  |                   | 12" & 18" buckets              |   |  |
| Mitton Bros                           | Y   | Case 1845C bobcat | 57227-C | \$ 87.00   |                  |                   | 4 in 1 bucket, borer, trencher |   |  |
| <b>Dozers</b>                         |     |                   |         |  |                  |                   |                                |   |  |
| Mitton Bros                           | Y   | Cat D8N           | 9TC3078 | \$ 265.00  |                  |                   | EROPS, m/s ripper              |   |  |
|                                       | Y   | Cat D9N           | 1JD3078 | \$ 295.00  |                  |                   | EROPS, m/s ripper              |   |  |
|                                       | Y   | Cat D9N           | 1JD2989 | \$ 310.00  |                  |                   | EROPS, m/s ripper              |   |  |



| CONTRACTOR                             | OP | MAKE & MODEL                             | REGO.No    | "A"RATE<br>HRLY                    | "C"RATE<br>DAILY        | "C"RATE<br>WEEKLY | COMMENTS   |
|--|----|--|------------|------------------------------------|-------------------------|-------------------|--|
| <b>Excavator</b>                       |    |  |            |                                    |                         |                   |  |
| Mitton Bros                            | Y  | Hitachi EX220-5                          | 15SP001717 | \$ 170.00                          |                         |                   | quick hitch, various buckets ripper                              |
|  | Y  | Hitachi ZX-350 + hammer                  | 6HK1501007 | \$ 190.00                          | plus \$35/hr for hammer |                   | hammer, various buckets  |
| Troth Equipment                        | Y  | Takeuchi TB153R<br>with hydraulic hammer | TBA        | \$ 88.00<br>\$ 110.00              |                         |                   | all buckets + ripper   |
|  | Y  | IHI 45J                                  | 43215C     | \$ 77.00                           |                         |                   | 300,450,600,1200 mud buckets                                     |
| Alan Brown                             | Y  | Hitachi 22t EX200 excavator              |            | \$ 500.00                          | \$1,100                 | \$5,000           | mud bucket & G P bucket  |
|  |    |  |            | min. first hr,<br>\$160 thereafter |                         |                   |  |
| Kodiak Equipment                       | Y  | Volvo EC330                              |            | \$ 170.00                          |                         | \$3,600           | Transp.additional  |
| (Mudgee)                               | Y  | Volvo EC460                              |            | \$ 190.00                          |                         | \$4,800           | Transp.additional  |
| <b>Graders</b>                         |    |  |            |                                    |                         |                   |  |
| R Nealon                               | Y  | Cat 12G                                  | 72113C     | \$ 115.00                          |                         |                   | rear rippers   |
| Mitton Bros                            | Y  | Cat 140H                                 | 22K8083    | \$ 165.00                          |                         |                   | 14' blade, scarifier, rippers                                    |
| Grenfell Contractors                   | Y  | Cat 140G                                 | 71658C     | \$ 148.50                          |                         |                   | 14' blade, rear rippers, A/C cab, ROPS                           |
|  |    |  |            | shire roadworks only               |                         |                   |  |
| Kodiak Equipment                       | Y  | Volvo G940                               |            | \$ 170.00                          |                         | \$3,800           | Transp.additional  |
| (Mudgee)                               | Y  | Volvo G990                               |            | \$ 220.00                          |                         | \$5,200           | Transp.additional  |
| <b>Loaders - Wheeled &amp; Tracked</b> |    |  |            |                                    |                         |                   |  |
| Mitton Bros                            | Y  | Komatsu WA-380-5                         | A380450643 | \$ 158.00                          |                         |                   | EROPS, 3.2m3 bucket, scales & printer                            |
|  | Y  | Komatsu WA-420                           | 54138      | \$ 168.00                          |                         |                   | EROPS, 3.5m3 bucket, scales & printer                            |
| R Nealon                               | N  | Case 621E                                | 12102C     | \$ 120.00                          |                         |                   | 2 m3 bkt, scales   |
| Grenfell Contractors                   | Y  | Case 721B                                | 60358-C    | \$ 143.00                          |                         |                   | 2.3 m3 bucket, r/rippers, scales                                 |
| WT & GE Mendham                        | Y  | Fiat FL14E traxcavator                   | 70789      | \$ 155.00                          |                         |                   | 2.5 m3 4-in-1 bucket, 3 tyne rippers,<br>load scales, stick rake |

| CONTRACTOR                               | OP | MAKE & MODEL                      | REGO.No | "A"RATE<br>HRLY | "C"RATE<br>DAILY | "C"RATE<br>WEEKLY | COMMENTS                       |
|--|----|-----------------------------------|---------|-----------------|------------------|-------------------|--------------------------------|
| <b><u>Rollers - Drawn</u></b>            |    |                                   |         |                 |                  |                   |                                |
| Mitton Bros                              | N  | Hyster 14t drawn                  |         |                 | not quoted       | not quoted        | drawn grid roller              |
| Grenfell Contractors                     | N  | Hyster 14t drawn                  |         |                 | \$275            |                   | drawn grid roller              |
| <b><u>Rollers - Self-propelled</u></b>   |    |                                   |         |                 |                  |                   |                                |
| Mitton Bros                              | Y  | Hamm 3414                         | H160865 | \$ 110.00       | \$385            | \$1,815           | EROPS, smooth, vib. 15t        |
| Rollers Australia<br>(Orange)            | Y  | >100 rollers - some examples:     |         |                 |                  |                   | <i>Transport is additional</i> |
| Reference only- did<br>not quote this yr |    | Bomag padfoot roller BW214D-3     |         | \$ 122.50       | \$417.45         | \$1,834           | ROPS cabin & air conditioner   |
|  |    | Bomag smooth drum roller BW214D-3 |         | \$ 122.50       | \$417.45         | \$1,834           | ROPS cabin & air conditioner   |
|  |    | Bomag multityred roller BW24R     |         | \$ 122.50       | \$455.40         | \$1,898           | ROPS cabin & air conditioner   |

| CONTRACTOR                     | OP | MAKE & MODEL                 | REGO.No  | "A"RATE<br>HRLY | "C"RATE<br>DAILY | "C"RATE<br>WEEKLY | COMMENTS                                       |         |
|--------------------------------|----|------------------------------|----------|-----------------|------------------|-------------------|--|---------|
| <b>Scrapers</b>                |    |                              |          |                 |                  |                   |  |         |
| Mitton Bros                    | Y  | Caterpillar 615 CII          | 9XG1056  | \$ 249.00       |                  |                   | EROPS 15m3 elevating                           | laser   |
|                                | Y  | Caterpillar 627G             | CEX00299 | \$ 360.00       |                  |                   | 20m3 open twin power                           |         |
| <b>Slashers &amp; Tractors</b> |    |                              |          |                 |                  |                   |  |         |
| Mitton Bros                    | Y  | Case 7110; Jarrett           | TBA      | \$ 98.00        |                  |                   | tractor slasher, A/C cab, 2m cut               |         |
| <b>Tractors</b>                |    |                              |          |                 |                  |                   |  |         |
| Mitton Bros                    | Y  | Case 7110                    | QQQ 801  | not quoted      | not quoted       | not quoted        | a/c cabin, 3PL, h/d drawbar                    |         |
| R Nealon                       | N  | Case MX110                   | 34874C   | \$ 65.00        |                  | air cab           | draw bar to pull cncl roller for maint.grading |         |
| <b>Water Tankers</b>           |    |                              |          |                 |                  |                   |  |         |
| Grenfell Contractors           | Y  | International Acco 1830B     | PSQ 588  | \$ 71.50        |                  |                   | 8,000 L, 3" pump                               |         |
|                                | Y  | International Acco 2250D     | OIL 360  | \$ 90.20        |                  |                   | 12,000 L, 3" pump                              | S66638  |
|                                | Y  | Mack R688 semi tanker        | TWA 605  | \$ 148.50       |                  |                   | 24,000 L, 3" pump                              | F87639  |
| R Nealon                       | N  | Volvo F7                     | AL93UT   | \$ 70.00        |                  |                   | 14,000 L 3" pump                               |         |
|                                | Y  | International 1950C          | AU61ZK   | \$ 70.00        |                  |                   | 10,000 L or 10 m3 gravel truck                 |         |
| Mitton Bros                    | Y  | International 2250D          | UXW 868  | \$ 88.00        |                  |                   | 11,000 L, 3" pump, fan, t                      | 2 units |
| Troth Equipment                | Y  | Mitsubishi FM515 (self-fill) | PIW 720  | \$ 75.00        |                  |                   | 7,000 L  |         |
|                                | Y  | Mitsubishi FM515 (self-fill) | WZJ 764  | \$ 75.00        |                  |                   | 7,000 L  |         |
|                                | Y  | Ford HN80 FV458 (self-fill)  | AH 75 KG | \$ 75.00        |                  |                   | 10,000 L                                       |         |
|                                |    |                              |          | \$ 88.00        |                  |                   | rate for SH17                                  |         |
|                                | Y  | Ford L9000 (self-fill)       | BM 63 WX | \$ 75.00        |                  |                   | 12,000 L                                       |         |
|                                |    |                              |          | \$ 88.00        |                  |                   | rate for SH17                                  |         |

| CONTRACTOR                                 | OP | MAKE & MODEL   | REGO.No    | "A"RATE<br>HRLY                          | "C"RATE<br>DAILY | "C"RATE<br>WEEKLY | COMMENTS                              |
|--|----|--|------------|--|------------------|-------------------|---------------------------------------|
| <b>Miscellaneous</b>                       |    |  |            |  |                  |                   |                                       |
| Mitton Bros                                | Y  | Cat 815B compactor   | 17Z00235   | \$ 180.00                                |                  |                   | soil (not landfill) compactor 2 units |
|  | Y  | Franna 4WD-12 crane  | BP 64 XV   | \$ 180.00                                |                  |                   | 12t pick&carry,fly jib,spreader bar   |
|  | Y  | Komatsu BR350 crusher  | 1151       | \$ 300.00                                |                  |                   | mobile jaw crusher                    |
|  | Y  | Pegson 42425R crusher  | 420167CKSR | \$ 495.00                                |                  |                   | mobile impactor & 2-deck screen       |
| Troth Equipment                            |    | JLG K12 cherry picker  | J23132     | \$44.00                                  | \$240            | \$1,100           |                                       |
| Anthony Wilson                             | Y  | Toyota Landcruiser spray unit  | XUP 514    | \$88.00                                  |                  |                   |                                       |
|  | Y  |  |            |  |                  |                   |                                       |
| Kodiak Equipment                           | Y  | Cat 815F compactor   |            | \$165.00                                 |                  | \$3,600           | transp.addit.                         |
| (Mudgee)                                   | Y  | Cat 825 compactor  |            | \$220.00                                 |                  | \$5,000           | transp.addit.                         |
| Miller's Metals                            |    | Quotations for Crushed Aggregate (quote no.1104 dated 13 May 2011):-   |            |  |                  |                   | NB.This quote does NOT include GST    |
|  |    | Gravel Crushing in various pits Weddin Shire   |            | \$3.50                                   | per tonne        |                   | Establishment fee:                    |
| Information only-<br>did not quote this yr |    | Winning of Gravel by Dozer   |            | \$270.00                                 | per hour         |                   | Nil if over 10,000 tonnes             |
|  |    | Drill & Blast Dry  |            | \$4.20                                   | per BCM          |                   | \$1,500 if under 10,000 tonnes        |
|  |    | Drill & Blast Wet  |            | \$4.50                                   | per BCM          |                   |                                       |
| Richards Sand & Soil (Orange)              | Y  | Finlay C-1540 cone crusher   | TRX1540    | Rate per tonne is approx \$5, \$6 or \$7 |                  |                   |                                       |
|  |    |  | CC0MB93    | plus GST, according to grade             |                  |                   |                                       |
|  |    |  | 707        | of material to be crushed                |                  |                   |                                       |
| Ausco Modular P/L (Seven Hills)            |    | Range of Changerooms, Lunchrooms, Ablutions, Offices, First Aid Units, etc<br>e.g. 6.0 x 3.0m lunchroom c/w AC, sink, miniboiil, large fridge, microwave, 3 tables & 18 stcking chairs<br>for \$92.86/week or \$402.07/month |            |  |                  |                   |                                       |
| PremiAir Services (Parkes et al)           |    | Range of Compressors, Generators, Variable Message Boards, Lighting Towers, etc.<br>at daily rates or weekly rates   |            |  |                  |                   |                                       |
|  |    |  |            |  |                  |                   |                                       |

| CONTRACTOR                              | OP | MAKE & MODEL                     | REGO.No          | "A"RATE<br>HRLY | "C"RATE<br>DAILY    | "C"RATE<br>WEEKLY | COMMENTS                             |               |
|---|----|----------------------------------|------------------|-----------------|---------------------|-------------------|--------------------------------------|---------------|
| <b>Trucks (including gravel trucks)</b> |    |                                  |                  |                 |                     |                   |                                      |               |
| Mitton Bros                             | Y  | Mack CHR 14t rigid tipper        | AG 97 MA         | WSC rates       |                     |                   | retractable tarp                     | 13t payload   |
|   | Y  | Mack CHR 14t rigid tipper        | BF 61 TI         | WSC rates       |                     |                   | retractable tarp                     | 13t payload   |
|   | Y  | Isuzu FVZ rigid tipper           | AG 85 MA         | WSC rates       |                     |                   |                                      | 13t payload   |
|   | Y  | Isuzu NPR 4t tipper              | XKF 957          | WSC rates       |                     |                   |                                      |               |
|   | Y  | Sloan 20t superdog trailer       | W-68571          | WSC rates       |                     |                   | 3-axle dog                           | 20.5t payload |
|   | Y  | Hercules 20t superdog trailer    | S-71932          | WSC rates       |                     |                   | 3-axle dog                           | 19.5t payload |
|   | Y  | Cat 730 AGF dump truck           |                  | \$163.00        |                     |                   | articulated, 30 t                    | 3 units       |
|   | Y  | Kenworth C501 & Drake low loader | YFD803 & P89164  | \$198           |                     |                   | hydr.widening quad axle trailer      |               |
|   | Y  | Kenworth C501 semitipper         | YFD803 & N99209  | WSC rates       |                     |                   | tri-axle chassis tipper, gravel body |               |
|   | Y  | Kenworth T404 & Drake low loader | BJ49NJ & 911-q35 | \$185           |                     |                   | deck widening tri-axle trailer       |               |
| WT & GE Mendham                         | Y  | Volvo NL12 24t tipper            | ZKW 251          | WSC rates       |                     |                   | low loader or tipper                 |               |
|   | Y  | 688 low loader                   | ULF 118          | WSC rates       |                     |                   |                                      |               |
| Troth Equipment                         | Y  | Mitsubishi FM515 8t tipper       | WZJ 764          | \$40.00         | plus \$1 / km       |                   | 12 ft 2-way tail                     |               |
|   | N  | Mitsubishi FM515 8t tipper       | PIW 720          | \$40.00         | plus \$1 / km       |                   | 14 ft 2-way tail                     |               |
|   | Y  | Mitsubishi FV417 15t tipper      | QTQ 946          | \$55.00         | plus \$1.20/km      |                   | fixed cover, 2-way gate              |               |
|   | Y  | Plant trailer                    | F61422           | see truck rates |                     |                   | 8t Beaver with ramps                 |               |
| R Nealon                                | Y  | Inter 1950C 12.5t tipper         | AU 61 ZK         | WSC rates       |                     |                   | 10 m3 tipper                         |               |
| Grenfell Contractors                    | Y  | Mack R688 semi-tipper            | TWA 605          | WSC rates       | trailer rego N42540 |                   | 24 t, 26 ft tipper                   |               |
|   | Y  | Mack R688 low loader             | TWA 605          | \$148.50        | trailer rego K75327 |                   | 43 ft tri-lowloader, hydraulic ramp  |               |
| Allan Davis (Orange)                    | Y  | Hino 13t tipper                  | AA32IT           | WSC rates       | or \$88/hr          |                   |                                      |               |
| S Ballantyne(G'thrp)                    | Y  | White 12.5t rigid tipper         |                  | WSC rates       |                     |                   |                                      |               |
| Kodiak Equipment (Mudgee)               | Y  | Volvo A30E artic dumper          |                  | \$160.00        |                     | \$3,600           |                                      | transp.addit. |
|   | Y  | Volvo A40E artic dumper          |                  | \$200.00        |                     | \$4,800           |                                      | transp.addit. |
| Stevens Sand&Gravel                     | Y  | Iveco 12.5t tipper               | YRK 521          | WSC rates       |                     |                   |                                      |               |
|   | Y  | Iveco tipper + dog trailer 30t   | YRK 521          | WSC rates       |                     |                   |                                      |               |
|   | Y  | Tipper trailer 18t               | H 56587          | WSC rates       |                     |                   |                                      |               |
|   | Y  | Mitsubishi Canter 3t tipper      | FS 149           |                 |                     |                   |                                      |               |
| End of Schedule                         | JW |                                  |                  |                 |                     |                   |                                      |               |

| <b>MAINTENANCE GRADING TENDER T2/2012 (for the year 2012/2013)</b> |                    |                                   |                                     |                             |                                   |                                     |                                   |   |   |
|--|--------------------|-----------------------------------|-------------------------------------|-----------------------------|-----------------------------------|-------------------------------------|-----------------------------------|---|---|
| <b>SCHEDULE OF OFFERS</b>  |                    |                                   |                                     |                             |                                   |                                     |                                   |   |   |
| <b>Description of Work</b>   | <b>Grader only</b> |                                   |                                     | <b>Extra for Water Cart</b> |                                   |                                     | <b>Extra for Roller</b>           |   |   |
| <i>Note: All rates are per km and include GST</i>                  | <b>Nealon</b>      | <b>Flett Earth-moving (Young)</b> | <b>Grenfell Contractors (Jones)</b> | <b>Nealon</b>               | <b>Flett Earth-moving (Young)</b> | <b>Grenfell Contractors (Jones)</b> | <b>Nealon</b><br>(cncl flat drum) | <b>Flett Earth-moving</b><br>(cncl flat drum) | <b>Grenfell Contractors</b><br>(cncl flat drum) |
| <b>Area No.1 (hilly)</b>   |                    |                                   |                                     |                             |                                   |                                     |                                   |   |   |
| Full Grade   | \$ 240.00          | no quote                          | no quote                            | \$ 174.00                   | no quote                          | no quote                            | \$ 180.00                         | no quote                                      | no quote  |
| 3/4 Grade  | \$ 220.00          |                                   |                                     | \$ 156.00                   |                                   |                                     | \$ 155.00                         |   |   |
| Top Grade  | \$ 207.00          |                                   |                                     | \$ 156.00                   |                                   |                                     | \$ 165.00                         |   |   |
| Shoulder Grade (2 sides)   | \$ 161.00          |                                   |                                     | \$ 133.00                   |                                   |                                     | \$ 115.00                         |   |   |
| <b>Area No.2 (undulating)</b>                                      |                    |                                   |                                     |                             |                                   |                                     |                                   |   |   |
| Full Grade   | \$ 223.00          |                                   |                                     | \$ 174.00                   |                                   |                                     | \$ 169.00                         |   |   |
| 3/4 Grade  | \$ 210.00          |                                   |                                     | \$ 156.00                   |                                   |                                     | \$ 145.00                         |   |   |
| Top Grade  | \$ 157.00          |                                   |                                     | \$ 147.00                   |                                   |                                     | \$ 145.00                         |   |   |
| Shoulder Grade (2 sides)   | \$ 161.00          |                                   |                                     | \$ 130.00                   |                                   |                                     | \$ 115.00                         |   |   |
| <b>Area No.3 (flat)</b>  |                    |                                   |                                     |                             |                                   |                                     |                                   |   |   |
| Full Grade   | \$ 216.00          |                                   |                                     | \$ 156.00                   |                                   |                                     | \$ 165.00                         |   |   |
| 3/4 Grade  | \$ 195.00          |                                   |                                     | \$ 146.00                   |                                   |                                     | \$ 145.00                         |   |   |
| Top Grade  | \$ 155.00          |                                   |                                     | \$ 130.00                   |                                   |                                     | \$ 145.00                         |   |   |
| Shoulder Grade (2 sides)   | \$ 156.00          |                                   |                                     | \$ 140.00                   |                                   |                                     | \$ 110.00                         |   |   |
| End of Schedule JW   |                    |                                   |                                     |                             |                                   |                                     |                                   |   |   |

## QUESTIONS

**Questions** maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) *A councillor:*
  - (a) *may, through the chairperson, put a question to another councillor, and*
  - (b) *may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) *However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) *The councillor must put every such question directly, succinctly, and without argument.*
- (4) *The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3) *....., business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
  - (a) *a motion is passed to have the business transacted at the meeting, and*
  - (b) *the business proposed to be brought forward is ruled by the chairperson to be of great urgency.**Such a motion can be moved without notice.*
- (4) *....., only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

Nil

## **CLOSED COUNCIL**

### **THE LOCAL GOVERNMENT ACT**

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

***[s 10A1 Which parts of a meeting can be closed to the public?***

**10A**

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
- (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
- (b) the personal hardship of any resident or ratepayer,
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed:
- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law,
- (f) matters affecting the security of the council, councillors, council staff or council property,
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

***[s 10C] Notice of likelihood of closure not required in urgent cases***

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
- (i) should not be deferred (because of the urgency of the matter), and
- (ii) should take place in a part of the meeting that is closed to the public.

***[s 10D] Grounds for closing part of meeting to be specified***

**10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) ***[Details to be specified]*** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.



**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**535 RESOLVED:** Cllr N Hughes and Cllr Halls that Council form a Closed Council to consider the item listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

### **REPORT ON CLOSED COUNCIL**

The Mayor read out the following decision from the Closed Council:

### **MAYORAL MINUTE**

#### **1. Performance Review - General Manager, P4.10041/3**

**Noted**

**RESOLUTION:** that the Mayoral Minute to Closed Council be adopted.

**CLOSURE:** There being no further business the meeting closed at 8.08 pm.

Taken as read and confirmed as a true record this day 19 July 2012.

..... General Manager.....Mayor