



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
The General Manager
Camp Street or P.O. Box 125
GRENFELL NSW 2810

Tel: (02) 6343 1212
Fax: (02) 6343 1203
Email: mail@weddin.nsw.gov.au
website: weddin.local-e.nsw.gov.au
A.B.N. 73 819 323 291

MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 16 AUGUST 2012 COMMENCING AT 5.00PM

9 August 2012

«Name»

«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY, 16 AUGUST 2012**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
ACTING GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 19 July 2012
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Acting General Manager
(c) Director Corporate Services
(d) Director Engineering
(e) Director Environmental Services
(f) Delegates
9. MINUTES - Henry Lawson Festival Ctee Mtg, 17/7/12
- Tourism Ctee Mtg, 07/08/12
- Heritage Ctee Mtg, 07/08/12
- Local Traffic Ctee Mtg, 09/8/12
- Town Works Ctee Mtg, 13/8/12
- Manex Ctee, Mtg, 15/8/12
- Noxious Weeds Ctee Mtg, 15/8/12
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cllr M A Simpson in the Chair, Cllrs G B Halls, J C Niven, N W Hughes, R W Atchison, C M Lobb, M R Crutcher and B R Hinde . General Manager (T Lobb), Director Corporate Services (G Carroll) and Director Engineering (W Twohill).

APOLOGIES: Cllrs D W Hughes and G McClelland

036 **RESOLVED:** Cllr Atchison and Cllr Lobb that the apologies be accepted.

CONFIRMATION OF MINUTES:

037 **RESOLVED:** Cllr Halls and Cllr N Hughes that the Minutes of the Ordinary Meeting, held on 19 July 2012 be taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cllr Simpson	Correspondence Item 7	Life Member	Non-Pecuniary Ordinary Member	No
Cllr Lobb	Mayors Report Closed Council	Related to General Manager	Pecuniary	Yes
Cllr Atchison	Director Engineering's Report Item 13	Member of SES	Non-Pecuniary Ordinary Member	No

SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 16 AUGUST 2012

CORRESPONDENCE

1. RMS, E1.9.4: Weddin Shire Council: Restoration of storm damage March 2012 event – Local Roads.

Advising that in response to Council's request for assistance as submitted and assessed, I am pleased to confirm that a grant of:

- \$818,023 for Local Roads is available to assist with restoration and
- \$98,933 for Regional Roads is available to assist with restoration.

Please find enclosed the Schedule of Works:

- Local Roads - \$847,023 Project No. A/09964/IC
- Regional Roads - \$98,933 Project No. A/09963/IC

The schedule of works for local roads is inclusive of Council's \$29,000 contribution with the Roads and Maritime Services (RMS) contribution being \$818,023.

The work should be completed before March 31, 2013.

Your acceptance of this grant at your earliest convenience is appreciated.

RECOMMENDATION: that the grant be accepted as requested.

038 RESOLVED: Cllr Atchison and Cllr N Hughes that the grant be accepted as requested.

2. RMS, R2.51.16: 2012/2013 Regional Roads REPAIR Program Projects

Advising on approved allocations under the 2012/2013 REPAIR Program.

The following projects have been selected for funding under the program:

MR237 Widen and seal shoulders to 1.05m on both sides, 24.8-29.8km from Melyra Street, Grenfell towards Gooloogong	\$150,000
MR398 Widen road to 7m seal width, widen shoulder to width of 1.2m on both sides and seal shoulders to 0.7m on both sides, 46.1 – 51.1km from Mid Western Highway towards Barmedman.	\$150,000

This letter is to be taken as a Schedule of Works, authorising works under the Program.

Referred to Director Engineering

Noted

3. Department of Premier and Cabinet (Local Government), C2.2.4: Advising the Division will be running a series of Councillor Workshops across NSW following the local government elections in September.

Copy forwarded to Councillors.

Noted

4. The Grenfell Jockey Club (Inc), C1.2.3: Advising the ninth running of the Henry Lawson "Loaded Dog" Handicap is set down for Saturday September 22.

Council has assisted in past years by provision of litter-bins and sponsorship towards an actual race. Would Council continue this or similar assistance for 2012?

Last year the Jockey Club hired from Council their large cool room to use on the day and Council generously reimbursed us the hire charges.

The club is again seeking use of this cool room and checking on its availability? Any assistance Council could offer in the charge for the day would be greatly appreciated.

Note: 2011 race sponsorship - \$200.

RECOMMENDATION:

For Council's Consideration.

039 RESOLVED: Cllr Halls and Cllr Lobb that council donate \$200 towards a race and provide the cool room and litter bins as requested.

5. Probus Club of Grenfell Inc, C1.3.0: Referring to the recent discussions relative to this Club's planned Regional Friendship Day, to be held on Monday, 20th May 2013.

Copy forwarded to Councillors.

RECOMMENDATION: that Council assistance be provided as requested where possible.

040 RESOLVED: Cllr Atchison and Cllr Lobb that Council assistance be provided as requested where possible.

6. Netwaste, E3.3.12: Contract extension and price variation to the NetWaste Collection of Scrap Metal Contract.

Advising that the above mentioned contract with Sims Metal Management (SMM) has been extended for a final twelve (12) month term, now expiring on 26 August 2013.

Additionally, SMM have revised their pricing for the collection of scrap metal for Councils in the NetWaste region with the rebate for the August – October 2012 quarter at \$125 + GST per tonne.

The review of the rebate from the previous \$145 + GST per tonne is due to a number of factors including a fall in global scrap prices and increase in the Waste & Environment Levy payable in the regulated area, which impacts on disposal of residual material. The revised rebate still remains above the contract floor price.

The rebate will continue to be reviewed with values to reflect overall commodity prices.

Referred to Director Environmental Services

Noted

7. Grenfell P.A.H. &I. Association Inc, C1.3.19: Advising the Show Committee is preparing for the Grenfell Show to be held on Friday 31 August and Saturday 1 September, 2012.

We are offering you another invaluable opportunity to become part of our annual show. There are three levels of sponsorship;

GOLD SPONSOR - \$250

SILVER SPONSOR - \$150

BRONZE SPONSOR - \$100

Note: Council was a Gold Sponsor in 2011.

RECOMMENDATION

For Council's Consideration.

Clr Simpson previously submitted a written declaration of interest and stayed in the room.

041 RESOLVED: Clr N Hughes and Clr Hinde that Council become a gold sponsor at a cost of \$250.

8. Life Education Australia, C1.7.4: Thanking you for the opportunity to speak at the CENTROC meeting on Thursday 24 May 2012.

Life Education has worked closely with many Councils and we are grateful for the support we have received, particularly in the area of towing our Mobile Learning Centres within the Council area.

We're also finding parents in some areas are really struggling to meet the Parent Fee, so I am wondering if Council would be able to provide \$2 per child.

Note: Life Education advised there are 322 students involved within the Weddin Shire.

RECOMMENDATION

For Council's Consideration.

042 RESOLVED: Clr Crutcher and Clr Lobb that the request be declined.

9. Cancer Care Western NSW, H1.7.13: Advising Cancer Care Western NSW built the accommodation which was opened in October 2011.

Our organisation consists of volunteers who raised public moneys to build the support centre which provides self catering accommodation for 14 patients to date and their carer.

With an increase in diagnosis of cancer and the introduction of the 2nd linac early next year, we are now fundraising to build a further eight ensuite rooms to accommodate the most vulnerable in our region.

I would like to obtain a letter from you to support any application for possible funding in the near future.

Your assistance would be appreciated.

RECOMMENDATION: that a letter of support be forwarded as requested.

043 RESOLVED: Clr Crutcher and Clr Atchison that a letter of support be forwarded as requested.

10. Greenethorpe Soldiers Memorial Hall, P2.13.2: Advising the Soldiers Memorial Hall Committee would like to inquire as to Council's interest and ability in advising and assisting with the refurbishment of Greenethorpe's only publicly accessible toilets.

Copy forwarded to Councillors

RECOMMENDATION: that the request for financial assistance be deferred to the 2013/2014 estimates process for consideration. Further, the request for staff assistance be referred to the General Manager for consideration.

044 RESOLVED: Clr Lobb and Clr Crutcher that the request for financial assistance be deferred to the 2013/2014 estimates process for consideration. Further, the request for staff assistance be referred to the General Manager for consideration.

11. Greenethorpe Soldiers Memorial Hall, C1.4.2: Advising the Greenethorpe community has begun a new initiative to celebrate Australia Day annually with a Community Cricket match being played. It was very well attended this year with over 100 locals enjoying the crickets, atmosphere and the BBQ.

Could Council contribute to the spraying and/ slashing costs of ensuring that the old showground and oval was usable each year?

Thank you for your consideration of this matter.

RECOMMENDATION:

For Council's Consideration

045 RESOLVED: Clr Crutcher and Clr Atchison that the request be approved.

12. Western NSW Local Health District, H1.1.11: Advising the Western NSW Local Health District (LHD) is continuing its efforts to recruit a Doctor for Grenfell, following the disappointing news that Dr Patrick Akhiwu will not be able to work in the town.

Copy forwarded to Councillors

Note: A meeting involving the Western NSW Local Health District, Local Health Council and Council's Executive is being organised for Tuesday 14 August to discuss the matter.

Noted

13. Local Government Shires Association, A3.8.2: Advising members of the Local Government and Shires Associations of NSW (LGSA) have overwhelmingly voted 'YES' to form a single, united Association to represent the views and policies of Local Government in NSW.

The Shires Association of NSW has voted 59 – 13 in favour, with the Local Government Association of NSW voting 161 – 53 in favour of forming a single Association.

Copy forwarded to Councillors

Note: See Acting General Manager report item number 2.

Noted

046 RESOLVED: Clr Hinde and Clr Niven that the Correspondence be noted except where otherwise resolved.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 16 AUGUST 2012**

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

047 **RESOLVED:** Clr Atchison and Clr Halls that the late correspondence be received and dealt with because of the urgency of the matters.

14. Greenethorpe Memorial Hall Association, T3.4.1/C1.1.3: Advising it will again be holding the le Tour de Greenethorpe Bike Ride and family fun day this year.

This event aims to showcase our town and provide an opportunity to promote healthy living and active communities. It also doubles as the major fundraising activity for the year to enable the hall to function as the vital town hub that it is.

Sponsorship partners are being sought to contribute \$200 each to the advertising costs, insurance and running costs on the day.

RECOMMENDATION:

For Council's Consideration

048 **RESOLVED:** Clr Crutcher and Clr N Hughes that Council contribute \$200 as requested.

15. RMS, A3.6.61: Advising during May 2012 the Council of Australian Governments (COAG) approved the National Transport Commission's proposal of a nationally consistent framework for modular B-triple operations with the framework to be implemented by 1 October 2012.

Roads and Maritime Services would like to invite you or your representative to a presentation about improving access for higher productivity vehicles (HPVs) in the Central West Region of NSW. The presentation will take approximately two hours and there will be a short question and answer period to follow.

- When: Tuesday 28th August 2012
- Where: Forbes Services Club Function Room, 41 – 43 Templar Street, Forbes
- Time: 11:00am
- RSVP: 20th August 2012

Referred to Director Engineering

RECOMMENDATION: that the Mayor be Council's representative to attend the above presentation.

049 **RESOLVED:** Clr Atchison and Clr Halls that the Mayor be Council's representative to attend the above presentation.

16. Hon. Katrina Hodgkinson, H1.1.11: Forwarding a media release announcing that Dr Patrick Akhiwu will practice at Grenfell as a General Practitioner.

Note: media release read in full by the General Manager.

Noted

050

RESOLVED: Cllr Hinde and Cllr Niven that the Late Correspondence be noted except where otherwise resolved.



9 August 2012

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Council Meeting Dates, C2.8.1:

As councillors are aware, the local government elections will be held on 8 September 2012.

The September Council meeting falls on 20 September 2012.

The September meeting would include the election of the Mayor, Council committees and community representatives for the ensuing year.

The dates of the election and the first scheduled meeting should give sufficient time for the minimum notice stipulated in the Code of Meeting Practice after the declaration of the poll. Accordingly it should not be necessary to defer the September meeting.

For Information

- 051** **RESOLVED:** Cllr Atchison and Cllr N Hughes that delegated authority be granted to the Mayor and General Manager to defer the September 2012 council meeting if necessary.

T V LOBB
GENERAL MANAGER

- 052** **RESOLVED:** Cllr Niven and Cllr Hinde that except where otherwise dealt with the General Manager's Report be adopted.

9 August 2012

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Annual Returns of Disclosure of Interest, C2.2.2

The annual returns are required under the Act to be lodged by 30 September 2012 by all Councillors and other designated persons.

Draft forms have been separately forwarded. To date, completed returns for the 2011/2012 financial year have been received from:-

Clrs Halls, N Hughes, Simpson, Niven, Atchison, Hinde and Messrs Twohill, Wilson, and Carroll.

The returns once received are available for inspection by the public.

For Information

Noted

2. One Association, A3.8.5

The issue of the Amalgamation of the Local Government Association of NSW and Shires Association was previously reported to the December 2011 Council meeting where the report was noted.

Council's Mayor Clr Simpson was previously nominated as Council's voting delegate. As the ballot paper had to be submitted by Tuesday 7 August correspondence outlining the proposal and the Yes and No cases was forwarded to Councillors for consideration.

Seven (7) responses were received back from Councillors with five (5) voting yes and two (2) no.

Consequently, the ballot paper approving the amalgamation was submitted to the Australian Electoral Commission by the due date.

RECOMMENDATION:

Confirm Action

053 **RESOLVED:** Clr Lobb and Clr Atchison that the action be confirmed.

3. NSW Local Government Week 2012

NSW Local Government Week will be held from 13-19 August 2012 with the theme being "Local Knowledge, Local Services, Local Communities".

Local Government week affords Councils the opportunity to showcase the range of services provided, the achievements of Councils, the breadth of work undertaken and Councils plans for the future.

For Information

Noted

GLENN CARROLL
ACTING GENERAL MANAGER

- 054** **RESOLVED:** Cllr N Hughes and Cllr Niven that except where otherwise dealt with the Acting General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

9 August 2012

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 July 2012:

Bank Account	
Westpac	<u>\$663,798.38</u>
Investments	
Westpac	<u>6,500,000.00</u>
Total Investments	<u>\$6,500,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 July 2012.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of July follows:

Rates Receipts	22,700.71
Accounts Receivable	37,020.38
Government Grants	421,575.00
Agency Collections	13,104.95
Caravan Park Fees	4,625.00
Interest on Investments	18,662.19
Other Income	19,463.20
Total	<u>\$537,151.43</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

3. Roads and Other Expenditure 2011/2012:

Following are the up to date maintenance figures as at 30 June 2012.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	723,223	516,804
Grenfell Town Streets Maintenance	206,196	130,188
Village Maintenance - Caragabal	7,948	12,104
Village Maintenance - Greenethorpe	9,592	8,320
Village Maintenance - Quandialla	2,782	7,538
Garbage/Recycling Collection	102,880	113,608
Greenethorpe Collections	8,500	6,308
Commercial Waste Collection	29,000	12,349
Grenfell Waste Depot Manning/Plant Hire	105,000	125,800
Tips Working Expenses	29,000	30,271
Grenfell Cemetery Maintenance	27,000	24,605
Grenfell Lawn Cemetery Maintenance	13,500	13,450
Noxious Plants	76,000	63,444
Parks & Gardens	184,872	181,007
Library Expenditure	99,322	95,417
Baths Income	-24,500	20,568
Baths Expenditure	126,829	112,434
Caravan Park Income	-46,000	64,610
Caravan Park Expenditure	67,947	66,658

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2011/12 State Roads (SH 6)	999,914	999,914
2011/12 National Roads (SH 17)	674,344	674,344
2011/12 Regional Roads Block Grant	309,000	249,144
2011/2012 REPAIR Program MR237	531,816	439,728
2011/2012 REPAIR Program MR398	300,000	100,370
3 x 3 Program - MR 398	68,000	43,480

2011/2012 Rural Local Roads	VOTE	EXPENDITURE
Reseals	168,000	51,563
Martins Lane	110,000	99,954
Pinnacle Road	100,000	32,467
Driftway Road	87,000	8,302
Grenfell Streets Construction	77,000	39,785
Grenfell Kerb and Gutter	28,000	27,154
Grenfell Streets - Footpaving	11,000	15,303
Nowlans Road	157,000	17,367
Reconstruct Village Streets	6,000	436
Gravel Resheeting	110,000	13,626
Total	854,000	305,957

2011/2012 Roads to Recovery	VOTE	EXPENDITURE
Old Young Road	303,876	303,876
Gerrybang Road	47,000	47,000
Rural Roads Reseals	100,000	100,000
Total	450,876	450,876

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the July 2012 Council meeting advising of the status of debt recovery in regard to rates and debtors.

It was reported that the debt recovery process was in progress with ten (10) liquidated claims or summons' served with seven (7) of these ten (10) having responded by paying in full or making arrangements to pay.

Further legal action in the form of a writ of execution or a garnishee for one (1) ratepayer who has not responded is in progress. Previous attempts to take legal action against the other two (2) ratepayers have come back to Council as a "Non Service" as they were unable to be located. These two rate accounts have now been referred to the next Sale of Land for overdue rates.

For Information

Noted

5. Reconciliation of Rate Levies, R1.4

Tabled at the meeting will be the reconciliation of rate levies for the year ended 30 June 2012 and the financial year commencing 1 July 2013.

A resolution of Council is required to formally adopt the reconciliations, to affix the common seal of Council and to authorise the signature of the Mayor, Deputy Mayor and General Manager.

RECOMMENDATION: that Council adopt the Rate Reconciliations as presented, the common seal of Council be affixed and that they be signed by the Mayor, Deputy Mayor and General Manager.

055 **RESOLVED:** Clr Hinde and Clr Atchison that Council adopt the Rate Reconciliations as presented, the common seal of Council be affixed and that they be signed by the Mayor, Deputy Mayor and General Manager.

6. Local Government Elections, C2.1.9

Arrangements for the Local Government Elections to be held on Saturday 8 September 2012 are continuing.

Councillor nominations for the Elections closed at 12 noon Wednesday 8 August with twenty three (23) nominations received.

The ballot was officially conducted that afternoon with the ballot paper listed on the following website for Councillors information www.elections.nsw.gov.au

Other information is detailed below:

- Rolls closed Monday 30 July 2012.
- Prepoll voting will be conducted from the Council Chambers from Monday 27 August – Friday 7 September 2012.
- Postal vote applications open Monday 3 September and close 7 September 2012.

The 2012 Local Government Election will see substantial changes in the Weddin Shire with the abolition of the Ward system and Councillor numbers reverting back to nine from the ten that currently exist. The changes which have been ratified by the Electoral Commission will see voters giving consideration to voting for all candidates on the list which is vastly different to voting only for candidates in their respective wards. Both changes are quite significant and it will be interesting to see if they have an effect in the next few years.

Council is in caretaker mode effective from Friday 10 August until Saturday 8 September 2012 to ensure that major decisions are not made which would limit the actions of the incoming Council.

For Information

Noted

7. Open Day/Grenfell Goldfest Festival, T4.3.7

Reference is made to my report to the March 2012 Council meeting whereby it was resolved to conduct the Open Day/Grenfell Goldfest on Saturday 27 October 2012. The planning process has commenced for both events and more specific information will be reported to the September 2012 Council meeting.

The Open Day is designed to increase our population and attract new business while the 2nd Grenfell Goldfest Festival will be an excellent opportunity to “Tell the Story” of the history of gold and bushrangers in the Shire as well as allowing us to become an integral part of the Gold Trail Project. The Goldfest will also give local businesses a tremendous boost in these tough economic times.

We will endeavour to source grant funding from the Department of State and Regional Development (DSRD) to assist in offsetting expenses associated in conducting the event.

For Information

Noted

8. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- The upgrade of the library’s automated system is in progress.
- The finale of “Knit, Natter and Nibble” was held on Wednesday 1st August with Brooke Daniels, the 2CR breakfast presenter as special guest. 638 squares including nine completed wraps were sent away. A great effort by all involved.
- Regular National Year of Reading events - the weekly NYR News column in the Grenfell Record, a monthly NYR article by a local “reading ambassador”, and the unfurling of the NYR logo one “petal” per month in the Community Information window – have continued. Three people submitted entries for the NYR Photography Competition. The photos will be judged on 6th August.
- A letter of thanks was forwarded to Ms Tracey Owen and Ms Rebekah Huxtable, retiring lessees of the Quandialla Café, for hosting the Deposit Station in 2011/12. The lease has been taken over by Mrs Marlene McAlister and she has indicated her willingness to continue with the deposit station.

For Information

Noted

9. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

- Strategies from the Economic Development Strategic Plan such as conducting business workshops being implemented. Breakfast Seminar to be held 9 August titled "Budget for the New Financial Year".
- Mr Bruce Buchanan from the BEC in Orange is conducting a training course with nine (9) sessions titled "Certificate 4 in OHS" at the Grenfell Bowling Club.
- Attended the Economic Development Managers Forum on 12 July 2012.
- Commenced planning for the Open Day to be held on Saturday 27 October 2012.
- ANZ seeds of renewal funding being applied for to produce a business and residential prospectus for Grenfell.

For Information

Noted

10. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

- Weddin Shire Branding options finalised. Other projects now being finalised.
- Product Development Funding of \$14,240 through Central NSW Tourism for O'Brien's Hill interpretive signage received. Drafting of text for signage commenced. Gold Trail Branding and logo developed. Signs are now being produced.
- The replacement Gold and Grenfell brochure is close to printing utilising Gold Trail Branding and Logo. Part of the Product Development Funding project.
- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire. No recent bird groups have visited Weddin Shire. Possible expansion of the South West Slopes Bird Trails to cover a third of NSW. The cost to join will be \$1,000 per Local Government Area. Tourism Officer to pursue.
- The Weddin Shire Tourism brochures have been reprinted and are being distributed to surrounding areas on an ongoing basis. Quote received and confirmed for brochure to be reviewed and updated now that branding has been determined. Advertising to be sold to cover costs.
- Further TQUAL grant funding of \$100,000 being sought to progress Gold Trail project. The group has been incorporated as a necessary step to receive funding and are now known as Gold Trails NSW Incorporated
- The application to become an RV friendly town re-submitted and approved. Signs to be erected.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.
- Gold Fest Festival to be held again on 27 October 2012. Sponsorship application submitted. Awaiting outcome. Blacksmith and Leather work demonstrations booked.
- Pursuing alternative Grenfell bumper sticker designs. Currently being developed incorporating Weddin Shire Branding.
- a B & B networking session was held on 23 July. Excellent session. Next session to be held 8 October.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

- Submitted Prime TV Regional Achievement and Community Awards funding application for “Community of the Year under 15,000” and Events and Tourism Awards (The Henry Lawson Festival) categories. Awaiting outcome.
- Promotion of Bald Archy exhibition to be held in September commenced.

For Information

Noted

11. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

- Strong sales during July. A good customer base being developed which includes businesses, farmers and local residents.
- Tech Talk articles submitted in the Grenfell Record on a regular basis with an article on the end of the financial year recently submitted. The next article will be on E-mail. They are being well received by the public.
- Window displays addressed and constantly changing.
- A flyer mail out to households promoting the services available recently conducted. Resulting in improved daily custom and sales.
- Several commercial printing jobs being undertaken including funeral booklets.
- Developing websites for various customers.
- Visiting local businesses to discuss services available at the Internet Centre.
- The Internet Centre will be an advocate for the NBN roll out. Options are wireless or satellite.
- Investigating strategies to entice younger customers back to the centre ie computer games.

For Information

Noted

12. 2011/2012 Financial Statements, External Audit, A1.2

Work on the 2011/2012 Financial Statements has commenced and Council's external auditors Morse Group have indicated they will be attending Council mid October 2012 to conduct the audit.

The audit will entail a comprehensive review of Council's systems and procedures as well as the Financial Statements and associated works.

For Information

Noted

GLENN CARROLL
DIRECTOR
CORPORATE SERVICES

056 **RESOLVED:** Cllr Atchison and Cllr Halls that except where otherwise dealt with the Director Corporate Services' Report be adopted.

9 August 2012

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (5 August 2012)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6 - general maintenance
 - replace minor signs
 - final seal on heavy patching primer seals

SH17 - general maintenance
 - marked out future heavy patching
 - replaced minor signs

MR398 - general maintenance
 - removed overhanging tree limbs
 - removed a dangerous dead tree
 - started 1.5kms of widening

MR236 - general maintenance
 - line marked to the boundary

MR237 - general maintenance
 - stabilized and sealed 1.5kms of heavy patching
 - sealed 2.5kms of widening
 - started next 1.5kms of widening

MR239 - general maintenance
 - line marked to near the boundary (excluding proposed construction area for 2012)

1.2 Rural Local Roads Programme

Routine maintenance such as Slashing, Patching & Guide Posting has continued on a majority of rural roads during the month.

- prepare 1km of widening for sealing on Pinnacle Road
- preparing 1km of widening for sealing on the Old Young Road
- commenced widening of Driftway Road Northerly from A.Kelly's gateway.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

1.3 Rural Maintenance

Routine maintenance such as Slashing, Patching & Guide Posting has continued on a majority of classified roads during the month.

- general maintenance
- repaired culvert head wall on Pullabooka Road
- repaired faded signage in Greenethorpe

1.4 Urban Maintenance/Construction

- general maintenance
- lifted trees in Tyagong Street & Melyra Street
- poured kerb & gutter in Melyra Street (opposite units and north side from Alexander Street to Brundah Street).

1.5 Flood Damage March 2012

- flood damage has been carried out on the following roads being – Arramagong Road, McCanns Road, Hamptons Lane, Martins Lane, Gibraltar Rocks Road, Gerrybang Road, Barrs Lane, Hazels Road, Dunkleys Lane & Greenethorpe-Wirega Road.

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance

2.2 Cemeteries

The following graves have been prepared from 8 July 2012 to 5 August 2012:-

Grenfell Lawn	– 3
Grenfell	– 1
Bimbi	– nil
Caragabal	– nil

The following maintenance had been carried out during the last month:-

- general mowing and whipper snipping
- grass seeding to kill out unwanted weeds

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

2.3 Sewer Mains

Three (3) sewer chokes have been attended to during the last month.

2.4 Private Works

- sold 2 loads of gravel to a rate payer
- sold 6 loads of gravel to a rate payer
- rolled a driveway for a rate payer
- hired the garbage truck and operator to Cowra Council for 1 day

2.5 Vandalism

Urban - Vaughn Park toilets burnt paper & smashed bottles cleaned & removed
smoke stains \$75.00
Skate Park - broken glass clean up \$50.00

Rural - Caragabal toilet privacy screen lattice kicked off repaired & replaced
\$150.00

Total Cost: \$275.00

Progressive Cost Urban: \$240.00

Progressive Cost Rural: \$150.00

(from 1/7/2012 to date)

2.6 Other

- inspected trees with a consultant at various future job sites
- Bogolong reserve access road – graded road

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- complete and seal 5.5 kms of road works on MR237
- seal 1 km of widening on Pinnacle Road
- complete and seal 1 km of widening on Old Young Road
- continuing MR398 widening
- continue Driftway Road widening and strengthening

3.2 Urban

- general maintenance
- complete Melyra Street kerb and gutter and road shoulder construction and seal
- set out new Lawn cemetery beam
- commence planning for new lawn cemetery

For Information

Noted

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected nil breaches.

For Information

Noted

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 4094	Case 580SLE Backhoe	Repair hydraulic leaks
PI 4102	Caterpillar 120M Grader	Replace circle bushes and shims, transmission and clutch repairs. A frame bushes.
PI 4100	BOMAG BW20	Remove wheels and brakes, replace dash and gauges
PI 4098	Isuzu Jetpatcher	Replace boom stone hose, replace rear auger junction box, remove and replace air valves and plumbing.
PI 3953	Garbage Truck	Warranty repairs and replace both banjos. Replace brakes.
PI 4070	Cat 613 grid roller	Repair Hydraulic leaks
PI 4082	Case Vibromax S/P smooth drum	Replace braces on air cleaner, hydraulic oil cooler, repair radiator.

Following consultation with the General Manager and the Mayor, the General Manager's vehicle was replaced with a Toyota Kluger at a cost of \$39,369.24. The General Manager's current vehicle was retained as the spare vehicle, and the current spare vehicle, Toyota Aurion BC77AA (102,076 km) was traded (trade in price \$11,000).

For Information

Noted

6. RMS RMCC Contract, R2.54.4

Routine maintenance carried out on SH6 and SH17.

For Information

Noted

7. **Noxious Weed Report – July C2.8.12**

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed –African Boxthorn, Bridal Creeper, Scotch Thistle, Prickly Pear
- Areas sprayed – Yuline, Brundah, Bungalong, Grenfell town area, Bolungerai, Wheoga, Barbingal, Pullabooka, Caragabal, Berrigan, Tirrana & Marsden
- 3 property inspections
- 1 property re-inspection
- Biological control – transferred Bridal Creeper rust & leaf hoppers to other bio control free areas
- Received certificate in Maintain biological cultures & Release biological agents
- Assist with weeds information night which was, according to feedback, very informative and well presented.
- Booked the community hub & Railway hotel for lunch for LVNWC meeting being held on 1st August
- Weeds Action Program year 2 funding report updated & sent to Regional Project Officer, Lachlan Valley Weeds Advisory Committee.

For Information

Noted

8. **Flood damage March 2012, E1.9.4**

Work has begun in earnest on repair work on local roads and regional roads, following the official Schedule of works received from Roads and Maritime Services.

For Information

Noted

9. **Weeds Information Night – 17.7.2012 E3.1.6**

Council hosted a weeds information night at the Council Chambers on Tuesday 17 July 2012 at 7pm.

The purpose of the meeting was to raise awareness of noxious weeds and other significant weeds in our Shire and the role of Council in controlling these weeds.

A number of invited speakers presented topics as follows:

- Chair Harvey Matthews - Introduction
- Bill Twohill – Weddin Shire Council perspective on weed control (classes of weeds, Council funding, duties of Council's Noxious Weeds Officer and the Weddin Shire Council Noxious Weeds Committee, the inspectorial process).
- James Ingrey, Agronomist, Lachlan Fertiliser – Weeds in Weddin Shire and the chemicals available.
- Kim Rogers, LHPA – Role within the Shire and TSRS.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

- Dr Stephen Johnson, Weed Ecologist, Department of Primary Industries – spoke on Noxious Weeds Act 1993,
- Graham Grimm, local property owner – spoke on times to spray, the need for better chemicals and his farm weed experience over many years.
- Peter Gray, Noxious weeds advisor, Department of Primary Industries – spoke on integrated control, need to stop new weeds spreading, intention of Noxious Weeds Act to protect private property.

41 People, including speakers, attended the meeting which concluded at 9:32pm. The meeting was very informative and gave the attendees a snapshot of Noxious weed issues in Weddin Shire.

For Information

Noted

10. Weddin Service Agreement and Senior Management Meeting, E1.3.22

The Mayor and the Director Engineering attended the Wedding Service Agreement and Senior Management meeting at the Weddin Fire Control Centre on Friday 20.7.2012 at 8am.

The meeting discussed the following:

- Quarterly performance review
- Financial review
- RFS/Council relationship
- Group Captain reports – slashing and spraying roadsides shortly.
- Incident reports
- WHS Act

Ken Neville will provide official minutes in due course.

For Information

Noted

11. 2012 le Tour de Greenethorpe, T3.4.1

Council has received advice that the 2012 le Tour de Greenethorpe will be held on 16 September 2012.

The matter will be referred to the Weddin Local Traffic Committee for comment.

RECOMMENDATION: That Council approve the use of the nominated roads for the 2012 le Tour de Greenethorpe.

057 **RESOLVED:** Clr Atchison and Clr Crutcher that Council approve the use of the nominated roads for the 2012 le Tour de Greenethorpe.

12. Subpoena – 2003 Accident, P5.12.18

Mr Mark Hewen and the Director Engineering were subpoenaed by Statecovers' legal representatives, Turks Legal, to attend the hearing of the John Dumbrell case at the District Court in Sydney on the 6th August 2012 for up to four days.

Both Mark and I attended the Queens Counsel's rooms on Sunday 5 August 2012 for a pre-Court conference and on Monday 6 August 2012. I was required on Tuesday 7 August 2012 and was excused on Tuesday afternoon. Other parties were also called up to attend Court. The matter was resolved at 1pm on Wednesday 8 August 2012.

The reason for the matter was Council's Insurer was claiming damages against the other parties (driver who hit Mr Dumbrell) insurer.

For Information

Noted

13. State Emergency Services Strategic Disaster Readiness Package, E1.5

The acting General Manager, Mayor and Director Engineering met with Nichole Richardson, Deputy Region Controller, State Emergency Services on 26 July 2012 in the Committee Room to discuss proposed changes to the ownership and management of the State Emergency Services Operational Vehicle Fleet in Weddin Shire.

As Council is in caretaker mode, the matter will be reported to the September meeting.

For Information

Clr Atchison previously submitted a written declaration of interest and stayed in the room.

Noted

14. Manganese Road, R2.10.091

The application to remove the two (2) yellow box trees in Manganese Road has been referred to NSW Office of Environment and Heritage for approval.

For Information

Noted

**W TWOHILL
DIRECTOR ENGINEERING**

058 **RESOLVED:** Clr N Hughes and Clr Niven that except where otherwise dealt with the Director Engineering's Report be adopted.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

The General Manager presented the report in the absence of the Director Environmental Services

9 August 2012

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

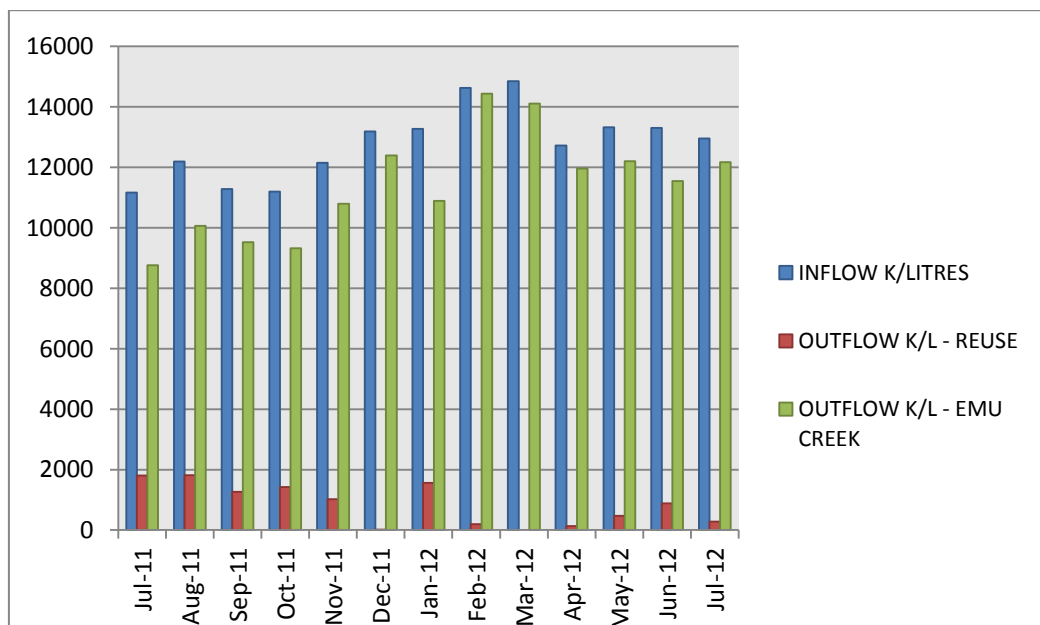
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during July 2012 was 12,957 kl with the daily average of 417.96 kl. With outflow for irrigation for reuse being 280 kl and discharge to Emu Creek being 12,169 kl.

The highest daily recording of 581 kl occurred for the 24 hours ending 6.30 am on 12 July 2012 and the lowest of 325 kl for the 24 hours ending 6.30 am on 18 July 2012.

A total rainfall of 55mm was recorded for the month.



For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

2. Animal Control, A4.4.4

Animal control activities for July 2012 were:

a. Companion Animals

Animals Seized:	0	Animals Returned to Owners:	1 (Dog)
Animals Impounded:	1 (Dog)	Animals Destroyed:	1 (Dog)
Animals Sold:	0	Animals Released:	1 (Dog)
Animals Surrendered:	1 (Dog)	Animals Rehousing Trial:	0

b. Australian Institute of Local Government Rangers Inc - Annual Conference

Allison Knowles attended the Annual Conference on Wednesday 25th and Thursday 26th July held at Rydges Convention Centre at Rose Hill.

The information sessions were on various topics such as: Legal requirements for serving Orders and Notices, Corruption in the workplace, Swimming Pool Act, EPA, Greyhound Muzzling Exemption laws, Dog Behaviour, Barking Dogs, Stock on Roads and a District Court Case regarding Dangerous Dogs and destruction orders.

Overall the two day's that Allison attended were highly informative.

During the conference Mark Jeffrey, who represented the RSPCA gave a few of the Rangers a Certificate of Appreciation for their support to the RSPCA. Allison was one of the lucky recipients.

For Council's Information

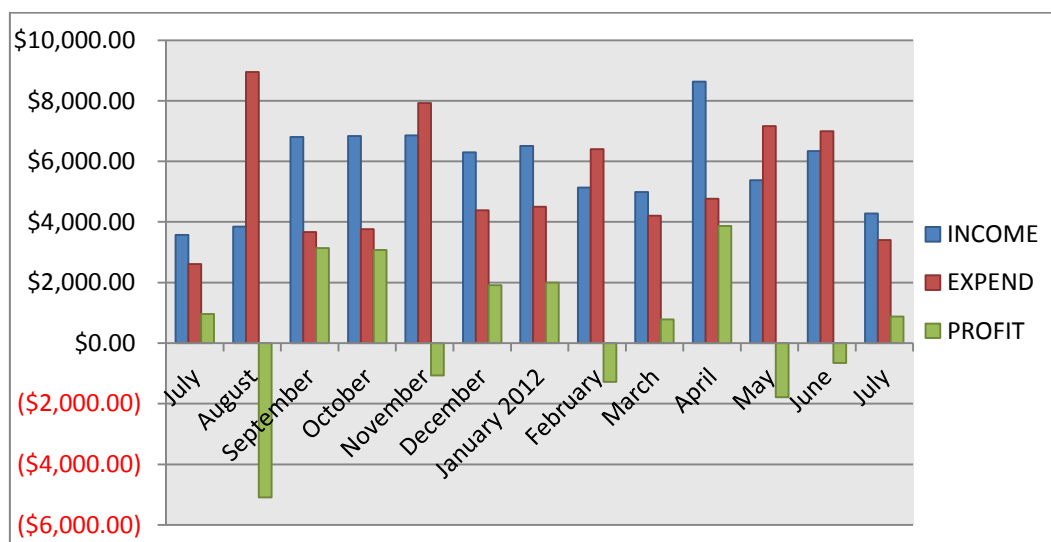
Noted

3. Caravan Park Operations, P2.3.3

Income for the month of July 2012 was \$4,277.00 with expenditure of \$3,398.60 resulting in an operational profit of \$878.40 for the month.

There were 177 sites occupied for the month of July 2012.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL



For Council's Information

Noted

4. Public Health Regulation, H1.6.1

The Public Health Act 2010 and the Public Health Regulation 2012 will commence on 1 September 2012.

The provisions relating to certain areas of the Act and Regulation will commence at a later date.

This includes:

- Most operating requirements for public swimming pools and spa pools, which will commence on 1 March 2013; and
- The requirement for drinking water suppliers to have quality assurance programs, which will commence on 1 September 2014.

The new Regulation replaces the following:

- Public Health (Swimming Pools & Spa Pools) Regulation 2000
- Public Health (Microbial Control) Regulation 2000
- Public Health (General) Regulation 2002
- Public Health (Disposal of Bodies) Regulation 2002
- Public Health (Skin Penetration) Regulation 2000

The changes to the Act and associated Regulation will not result in any noticeable changes to operations within the Weddin Shire. The Act and the Regulation can be viewed online at:

www.legislation.nsw.gov.au or by contacting the Director Environmental Services.

For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the Acting General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

DA NO.	Applicant	Construction	Value (\$)	Address
21/2012	RJ Temme	New Dwelling	\$150,000	Lot 2 DP 863012 768 Kangaroo Road BUMBALDRY 2794
22/2012	C Harding	Front Verandah with roof	\$10,000	Lot 5 DP 566345 24 Sullivan Street GRENFELL NSW 2810
23/2012	PAC Carpentry & Joinery P/L	New Deck/Pergola & replace existing carport	\$45,000	Lot 10 Sec 23 DP 758473 1 Bogalong Street GRENFELL NSW 2810

For Council's Information

Noted

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 12/2012	CM & TA McMahon	Replace existing Garage with a new Double Garage	\$4,800	Lot 1 DP 356216 26 Forbes Street GRENFELL NSW 2810
CD 14/2012	D Robinson	Internal Alterations	\$17,000	Lot 518 DP 754578 189 Holy Camp Road GRENFELL NSW 2810
CD 15/2012	C Cooper	New Shed	\$7,100	Lot 1 DP 1095494 20 South Street GRENFELL NSW 2810

For Council's Information

Noted

3. Primary Production Strategy & Rural Settlement Project (Rural Lands Use Study), T2.1.10

The Primary Production Strategy & Rural Settlement Project reports are being finalised by Booth Associates.

There has been a delay in the completion as Booth Associates have been liaising with some of the State Agencies to try and ensure that the reports will be able to satisfy the planning requirements should Council wish to change the minimum lot sizes or alike in the future. The final reports will be presented to the new Council and it may be required for an information workshop to ensure all Councillors understand the reports, prior to adoption.

For Council's Information

Noted

4. Planning System Review, A3.6.57

The NSW Planning and Infrastructure Minister Mr Brad Hazzard has released the next stage of the planning system review, being the green paper and independent panel report.

Mr Brad Hazzard states, "The NSW Government is creating a planning system for the 21st century. A planning system focused on the public interest. A planning system that places people and their choices at the heart of planning decisions about their future".

The Green Paper – *A New Planning System for New South Wales* outlines the Government's vision for planning in NSW. The release of the Green Paper is a key milestone in the overall process of delivering the new planning system and follows on from the comprehensive work done by the Independent Planning Review headed by the Hon. Tim Moore and the Hon. Ron Dyer.

Both are available online at www.haveyoursay.nsw.gov.au/newplanningsystem. The Green Paper is on public exhibition until Friday, 14 September (and Council's feedback on the Independent Report is also welcome).

Copies of the press release and frequently asked questions have been separately forwarded to Councillors. Submission can be either made via the Director Environmental Services by Friday 7th September 2012 or directly to Planning Review.

Staff are still reviewing the documents and if believed warranted a submission will be prepared and forwarded to the review.

The next stage of the review will be the issuing of a White Paper and Draft Exposure Bill in late 2012.

For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

5. Minister for Planning & Infrastructure forum, T2.3

On the 17th July 2012 the Director Environmental Services attended a forum at Dubbo with the speakers being Minister for Planning & Infrastructure the Hon Brad Hazzard and Director General of the Department Planning Sam Haddad.

The forum provided an opportunity to listen to both the Minister and the Director General speak on planning issues and gave an opportunity to ask them questions.

Points of interest included:

Minister for Planning & Infrastructure the Hon Brad Hazzard

- Government and the Planning system is now more transparent than ever before,
- EP & A Act review, green paper released, with final adoption expected in March 2013.
- The nearly 70 State Environmental Planning policies will be replaced with 10 -12 policies which will be enabled via the new EP & A Act.
- Government will encourage the elected Councillors to reduce their involvement in the development approval approves process and suggest that more attention should be focused on the strategic planning areas.

Director General Department of Planning Sam Haddad

- Strategic Planning is the future priority and direction for all planning within NSW.
- Minimum lot size issues throughout the State have been caused due to a lack of good strategic planning across all of Government.
- Cultural change is going to occur through the Planning Department and entire system, with a can do attitude and outcome focus.

The forum was well attended for representatives from most Council's within the Western region.

For Council's Information

Noted

S WILSON

DIRECTOR ENVIRONMENTAL SERVICES

059 **RESOLVED:** Clr Hinde and Clr Niven that except where otherwise dealt with the Director Environmental Services' Report be adopted.

Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on 17th July 2012 at the Grenfell Community Hub at 7.30pm.

Welcome: President John Hunter welcomed everyone to the meeting and commended and thanked everyone who helped put on the festival.

Present: J Hunter, D Fennell, D Millyn, O Draffin, J Hetherington, J Mitton, A Carr, M Moffitt, T Carroll, B Dykoff, V Hughes, G Rolls, A Hunter, D Knapp

Apologies: C Matchett, B Matchett, M Carter, M Bucknell, G Howell, P Moffitt, D Carroll, N Hughes, C Gorman, C Brown, J Meier, A Hooper

It was moved by J Mitton and seconded by T Carroll that the apologies be accepted. Carried.

Minutes: The minutes from the previous meeting were confirmed.

Moved J Hetherington

Seconded V Hughes

Carried

Communication:

Inwards:

The Lawsonian No 9 May/June 2012

Tim Slade – thank you re: VSS competition

WSC – congratulatory letter

Rosalie Dale – re: photography competition suggestions

ArtSpeak - Issue 117 July 2012

ArtSpeak – Issue 116 June 2012

Bruce Buchanan - Central West Business Enterprise Centre – congratulations

Motion “That the inwards communication be received.”

Moved D Fennell

Seconded M Moffitt

Carried

Outwards

Thank you letters: Dick Smith, Carol Jones (Grenfell Motel), WSC, Reid’s Hardware, Aston & Joyce, McClintocks, Albion Hotel, DA Yates Photography & Design, Fran Laver, Royal Hotel, Jan Parlett, Martina Dykhoff, Grenfell Pharmacy, Dale & Brian Thorogood, IGA, Ambulance Service NSW, MacKrete, Mike’s Menswear,

Thank you and invitation to thank you function – SES/RFS

Refund and letter to Mrs A Wong

Motion “That the outwards communication be endorsed.”

Moved J Mitton

Seconded T Carroll

Carried

Treasurer’s Report:

Motion “That the treasurer’s report be received.”

Moved D Millyn

Seconded G Rolls

Carried

Coordinator’s Reports:

Promotions

Auburn gave a comprehensive report on the statistics of visitors to the festival.

V Hughes moved and T Carroll seconded the motion “That A Carr apply for next year’s Regional Flagship Event Funding for the festival.” Carried

Street Activities

See Attachment 1

Procession

Woodchop

See Attachment 2

Queen Competition

T Carroll moved and M Moffitt seconded the motion “That the total amount of funds raised by the queens be published in the local paper.” Carried

General Business:

1. Statue

An email was received via the Weddin Shire Council regarding the donation of a statue of Henry Lawson. The Festival committee would be required to pay for the materials but the time necessary for moulding, sculpting and creative ideas would be donated. After some discussion it was decided that a decision needs to be made when more committee members are present

J Mitton moved and T Carroll seconded the motion “That A Carr follow up this offer to find out more details re price and to ascertain if there is a cut off date for making a final decision.” Carried

2. Website update

The website was designed so that it could be continually updated and also to be user friendly. Josh at IT centre or a community member could volunteer to do these updates. M and D Yates have submitted a quote to continue updating the website.

3. As P Hudson has put an enormous amount of time as well as money on printing letter heads, programmes and more than eighty thank you letters it was suggested that she be given some money to help cover these expenses.

D Millyn moved and D Fennell seconded the motion “That a cheque for \$500 is given to P Hudson to reimburse her for costs she has incurred through working on festival related matters.” Carried

Meeting closed 9.00pm

Next meeting date: The next meeting will be held at 7.30pm on Tuesday 16th October at the Community Hub. This will be the AGM to be followed by an ordinary meeting.

060 **RESOLVED:** Clr Lobb and Clr Atchison that the Minutes of the Henry Lawson Festival Committee be noted.

**MINUTES OF THE TOURISM COMMITTEE MEETING HELD ON TUESDAY, 7
AUGUST 2012 AT 4.00 PM (C2.6.26)**

Apologies were received from Cllrs Simpson, McClelland and Lobb.

As there was no quorum, the meeting was cancelled.

Noted

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
TUESDAY 7 August 2012 at 5.00 PM at the COUNCIL CHAMBERS (C2.6.22).**

1. **PRESENT:** Clr N Hughes, Clr M Simpson, Mr I Pitt, Mr A Hodgson, Mr J Hetherington, Mrs P Livingstone, Mr S Wilson (DES)(Chair) and Mrs S Jackson-Stepowski (HA)
Observer: Mrs I Holmes

2. **APOLOGIES:** Clrs C Lobb and G McClelland

Resolved: Clr Hughes and Mr Pitt that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Tuesday, 12 June 2012

Resolved: Clr Hughes and Mr Pitt that the minutes of 12 June 2012 be adopted.

4. **MATTERS ARISING:**

4.1 NSW Heritage Council

Mr Wilson advised that a letter will be forwarded shortly to the NSW Heritage Council.

4.2 DCP – Heritage Status

Mr Wilson advised that Mrs Jackson-Stepowski prepared a Draft Heritage DCP. Mr Wilson advised that the draft will be presented to the next meeting.

4.3 Heritage Editorial – Grenfell Record

Mr Wilson advised that it is still a work in progress and will be presented to next meeting before being published.

4.4 DA 17/2012 – Marsh

Mr Wilson advised that the application has been approved as the development was adequately modified.

5. **CORRESPONDENCE:**

5.1 Heritage Referral Memo – Iandra Stained Glass Windows

Noted

5.2 Heritage Referral Memo – Who’s Been Sleeping in My House?

Noted

(Forward to Iandra Castle’s Owner & Caretaker for information)

5.3 Heritage Referral Memo – Empty Spaces

Noted

Resolved: Clr Simpson & Clr Hughes to forward referral to the Grenfell Business Development Committee for their consideration.

5.4 Heritage Fund Application – 3 Chapple Street, Greenethorpe (B & J McKee)

Noted

- 5.5 Heritage Fund Application – 65 Camp Street, Grenfell (PAH&I Show Office) **Noted**

Clr Simpson declared an interest as he is a committee member of the Trust and stayed in the room.

- 5.6 Heritage Fund Application – Grenfell Street, Bimbi (Bimbi Post Office) **Noted**

- 5.7 Heritage Fund Application – Re-erection of Headstone CM Nowlan **Noted**

- 5.8 Heritage Fund Application – 64 Main Street, Grenfell (S & J Eppelstun) **Noted**

- 5.9 Heritage Fund Application – Caragabal Memorial Hall **Noted**

- 5.10 Heritage Fund Application – Greenethorpe Soldiers Memorial Hall **Noted**

Mr Hodgson declared an interest as he is a committee member of the Hall and stayed in the room.

- 5.11 Heritage Fund Application – 20 Young Street, Grenfell (J Ryan) **Noted**

6. BUSINESS WITH NOTICE

6.1 Grant Application 2012/13

Clr Simpson left the room at 5.19pm after he declared an interest and returned 5.21pm after discussions were had. Mr Wilson presented to the Committee a table (separately forwarded to Councillors) for endorsement with 7 out of 8 suggested allocations being their requested amount.

Resolved: Clr Hughes and Mr Hetherington that the table as presented which excludes No. 8 be endorsed.

7. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski gave a verbal report on her activities:

- Discussed Heritage Application with Mr Wilson (DES)
- Visiting Fire Building Site (Armstrong's – Main Street)
- Looking at houses within the DCP

8. QUESTIONS:

- 8.1 Mrs Livingstone - 30 Main Street (next to Thrifty Link Hardware). Building has Salt & Rising Damp issues, can we advise owner of Heritage Funding? Is it also possible to encourage "Window Dressing" (perhaps information on history of building)?

Resolved: Mrs Livingstone and Clr Simpson to write to all parties involved advising about the concerns raised regarding the dilapidated brickwork, possible solutions and beautifying the shop window.

9. NEXT MEETING: 9 October 2012 at 5.00pm

10. CLOSURE: There being no further business the meeting closed at 5.40pm.

061 RESOLVED: Clr N Hughes and Clr Halls that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**WEDDIN HERITAGE ASSISTANCE PROGRAM
APPLICATIONS 2012 - 2013**

	APPLICANT	PROPERTY ADDRESS			PROPOSAL	COSTS					
	Name	St No.	Street/Road or Property Name	Town	Description	Est. Total Cost	Grant Request	Grant Subject to	Assessed Score	Suggested Grant Approval	% Of Grant Request
1	PAH&I Show Office (HCA)	65	Camp Street	Grenfell	Painting – Interior & Exterior	\$5,500	\$2,750.00			\$2,750.00	100
2	B & J McKee (Heritage I16)	3	Chapple Street	Greenethorpe	Painting – Roof, Exterior, fence and carport	\$1,973	\$986.50	Colours must be approved		\$986.50	100
3	J Ryan (Heritage I86)	20	Young Street	Grenfell	Tighten Loose Iron & Painting of roof	\$3,000	\$1,500.00	Colours must be approved		\$1,500.00	100
4	Bimbi Post Office (Heritage I1)		Grenfell Street	Bimbi	Replace fascia boards, guttering & downpipes (galvanised)	\$4,040	\$2,020.00	Same Conditions as per previous year		\$2,020.00	100
5	J Eppelstun (Urban HCA)	64	Main Street	Grenfell	Remove the existing section of roof and gutter and replace with Gal Corri, gutter and edge roll. Painting façade above shop, all metal support rafters, down pips, side of rood and fascia. Repair and replace some tiling at front of shop	\$6,395	\$3,197.50	Quad ex brackets etc		\$3,197.50	100
6	Caragabal Memorial Hall (Heritage I5)		Wyalong Road	Caragabal	Repair water damage with guttering. Replace ceiling & wall lining. Repair side doors or replace as money allows. Acquire a wooden window that has been removed by vandals.	\$10,000	\$5,000.00	Subject to quote		\$5,000.00	100
7	Greenethorpe Soldiers Memorial Hall (Heritage I23)		Louth Street	Greenethorpe	Replace – damaged guttering, damaged barge boards and gable end. Paint barge board, gable end & exit door. Replace missing lintels, broken eave, repair kitchen roof, refit northern exit door, re-mortar low bricks north wall	\$4,989	\$2,494.00	Colours must be approved		\$2,494.00	100
8	M Nowlan		Grenfell Cemetery		Re-erect headstone 1872 of Catherine Mary Nowlan (nee Markham) in Grenfell Cemetery	\$1,000?	\$500?			Nil due to family still living	-
9											
					TOTALS	\$36,897	\$18,448.00			\$17,948.00 GST INC	

Criteria: As per Heritage Office Template

**MINUTES OF THE MEETING OF THE WEDDIN LOCAL TRAFFIC COMMITTEE
MEETING HELD IN THE COUNCIL CHAMBERS AT 10.09 AM ON THURSDAY, 9
AUGUST 2012 (C2.6.3)**

1. **PRESENT:** W Twohill, (Director Engineering), Sgt Michael Madgwick (NSW Police), Jackie Barry (RTA), Doug Freudenstein (Local Member's Representative)

2. **APOLOGIES:** Nil

3. **MINUTES:**

Resolved: M Madgwick and D Freudenstein that the minutes of the meeting held 14 May 2012 be adopted as read.

4. **MATTERS ARISING**

4.1 **Warraderry Street School Crossing**
RMS to investigate crossing.

Noted

4.2 **Loaders Coaches – Country Link Bus Stop at Bumbaldry**
Council to check sight distance, tree trimming and take photos and refer to RMS.

Noted

4.3 **MR398 – Speed Zone at Holy Camp Road Intersection**
Council to write to RMS requesting a reassessment of speed zoning on MR 398 from the Holy Camp Road intersection to the existing 50 km/h sign.

Noted

4.4 **Caravan Parking Signs in Grenfell**
Council has written to RMS requesting an upgrade of caravan parking signs on SH6 at the intersections of Burrangong Street, Forbes Street and Rygate Square.

Noted

4.5 **Loaders Coaches – School Bus Turning Signs**
An investigation be carried out into the school bus change over location at the existing stockpile site on the Greenethorpe – Bumbaldry Road and refer to RMS.

Noted

4.6 **Loaders Coaches – School Bus Stops**
The proprietor be requested to provide details of the designated school bus stops at Bumbaldry and Ministry of Transport approval before the matter can be further considered.

Noted

4.7 **Henry Lawson Festival**
Concern was raised regarding the pack up time and opening of the Main Street when the Street stalls were still operating or closing up. Sergeant Madgwick and Director Engineering to address a Henry Lawson Festival Committee meeting to discuss the problems. The road closures operated satisfactorily.

Noted

5. **CORRESPONDENCE**

Nil

6. **GENERAL BUSINESS**

6.1 **le Tour de Greenethorpe 16 September 2012**

The Committee offered no objection subject to the conditions imposed by the Roads and Maritime Services and Police.

Noted

6.2 **Grenfell Goldfest 27 October 2012**

The Committee offered no objection subject to the conditions imposed by the Roads and Maritime Services and Police.

Noted

6.3 **Weddin Mountain Muster 24 September – 28 September 2012**

The Committee offered no objection subject to the conditions imposed by the Roads and Maritime Services and Police.

Noted

7. **NEXT MEETING:** 5 September 2012, 10am.

CLOSURE: There being no further business to discuss the meeting closed 10:50 am.

062 **RESOLVED:** Clr Crutcher and Clr Atchison that that the Minutes of the Weddin Local Traffic Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY, 13
AUGUST 2012 AT 5.00 PM**

Apologies were received from Cllrs McClelland, Atchison and Lobb.

As there was no quorum, the meeting was cancelled.

Noted

MINUTES OF THE MANEX MEETING HELD ON WEDNESDAY, 15 AUGUST 2012 AT 11.00 AM (C2.6.10)

Present: T Lobb, G Carroll, W Twohill and S Wilson

Apology: Nil

Minutes:

Resolved: G Carroll and S Wilson that the minutes of 16 July 2012 be adopted as circulated.

General Business:

1A Administration

- (i) 2012/2013 Operational Plan – in progress. Capital projects to be now instigated.
- (ii) NSW Local Government Review – in progress. Independent Review Panel to meet in Orange on 16 August 2012. Mayor and General Manager to attend.
- (iii) Internal Audit – meeting to be arranged after the election. The report and action plan for the Internal Audit plan's Item number 1 to be endorsed before being submitted to Council for formal adoption.
- (iv) Local Government Elections – reported in Director Corporate Services' report. Issues regarding caretaker mode discussed.
- (v) Work Health and Safety Act – changes to be incorporated into Council's operations. Training course commenced at the Grenfell Bowling Club on Wednesday 18 July 2012.
- (vi) Mobile Telephones – usage to be reviewed. Director Engineering and Director Environmental Services to pursue.
- (vii) Maturity Assessment Report – to be reviewed and responded to.

1B Human Resources

- (i) Vacancies
 - Labourer – interviews held. Applicants currently being assessed.
- (ii) Appointments
 - M.Collier – appointed Driver/Operator Patching Truck.
 - B.Dewar – appointed Ganger.
 - L.Brett – appointed GM Secretary. Fixed Term Position.

2. Public Order and Safety

Nil

3. Health

- (i) Doctor Situation – press release in meeting correspondence. Meeting to be held 15 August with Western NSW Local Health District, Local Health Council and Council's Executive to discuss our future direction.
- (ii) New Doctor's Residence – completed. Waiting to purchase furniture. To be listed in Council's insurance portfolio. Director Corporate Services and Director Environmental Services to pursue.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – reported in Director Environmental Services’ report.
- (ii) Makcrete – meeting held Wednesday 15 August 2012. Application to modify DA to be submitted. Matter can then be finalised.
- (iii) EP & A Act Review – green paper released. Reported in Director Environmental Services’ report.

6. Sewerage

- (i) IWCM Study – awaiting final draft from consultant including possible options for sewerage of villages. Director Engineering and Director Environmental Services pursuing.

7. Recreation and Culture

- (i) Art Gallery – new exhibition currently in progress. Arrangements for Bald Archy exhibition commenced.
- (ii) Cinema – movies to be reactivated on Thursday 23 August 2012.
- (iii) O’Briens Hill Upgrade – heritage and tourism plans funding approved. To be now undertaken.
- (iv) Bogolong Dam – to be reported to the September 2012 Council meeting after caretaker period.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – surveys in progress. Negotiations continuing to secure pits. A Pit recently secured.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering’s report.
- (ii) Flood Damage – reported in Director Engineering’s report.
- (iii) Other Programs – noted.
- (iv) Rail Branch Lines – draft MOU being prepared. Meeting to be held 16 August 2012 after CENTROC meeting.

10. Economic Affairs

Nil

11. General Purpose Revenues

Nil

12. Alliances

- (i) Hawkesbury City Council – no recent activities.
- (ii) Mid Lachlan Alliance – no recent meetings.
- (iii) CENTROC – meeting scheduled for 16 August 2012 in Orange.

13. Other Matters

Nil

14. Job List Review:

Noted

Next Meeting: Monday, 17 September 2012 at 2.30 pm unless otherwise arranged.

Closure: There being no further business the meeting closed at 12.14 pm.

063 RESOLVED: Clr Hinde and Clr N Hughes that the Minutes of the Manex Committee Meeting be noted.

**MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD ON
WEDNESDAY, 15 AUGUST 2012 AT 3.30 PM (C2.6.3)**

Present: Clr Halls, W Twohill (Director Engineering), K Frost (Noxious Weeds Officer),
and K. Starr

As there was no quorum, the meeting was cancelled.

Noted

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|------------|--|--------------------|
| April 2012 | 1. <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE). | In Progress |
| July 2012 | 2. <u>SES:</u> Meeting to be held with SES controller (AGM/DE). | Carried Out |

2. DEFERRED ACTIVITIES:

- | | | |
|----------------|--|--------------------|
| September 2011 | 1. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE). | In Progress |
| November 2011 | 2. <u>Bogolong Dam:</u> investigate, negotiate with Central Tablelands Water (GM). | In Progress |
| February 2012 | 3. <u>Noxious Weeds Committee:</u> new Council to consider two additional external members (DE). | In Progress |
| April 2012 | 4. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES). | In Progress |
| | 5. <u>ARTC Interface Agreement:</u> to be further reported (DE). | In Progress |
| | 6. <u>Naming of Road:</u> implement process for “Sloane Street” (DE). | In Progress |
| July 2012 | 7. <u>Local Government Review Panel:</u> consultation to be held in Orange 16 August 2012 (GM). | Carried Out |

QUESTIONS

Questions maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3), business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:
(a) a motion is passed to have the business transacted at the meeting, and
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.
Such a motion can be moved without notice.*
- (4), only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

NIL

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) ***[Details to be specified]*** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: that Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Other items may be referred to closed council during the course of the meeting.

064 RESOLVED: Cllr Halls and Cllr Niven that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

The Director Corporate Services and Director Engineering left the meeting at this point and did not return.

Cllr Lobb having previously declared a pecuniary interest also left the room.

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

MAYORAL MINUTE

1. General Manager – Review of Performance Agreement, P4.10041/3

RESOLUTION: that the General Manager's Performance Review be adopted and the remuneration package be increase by a further 0.75% as from 1 July 2012.

CLOSURE: There being no further business the meeting closed at 6.35pm.

Taken as read and confirmed as a true record this day 20 September 2012.

..... General Manager.....Mayor