



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 19 APRIL 2012 COMMENCING AT 5.00 PM

12 April 2012

«Name»

«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY, 19 APRIL 2012**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 15 March 2012
- Extra Ordinary Mtg 2 April 2012
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - The Henry Lawson Festival Ctee Mtg, 20/3/12
- Floodplain Ctee Mtg, 27/3/12
- Tourism Ctee Mtg, 10/4/12
- Heritage Ctee Mtg, 10/4/12
- Manex Ctee Mtg, 16/4/12
- Noxious Weeds Ctee Mtg, 16/4/12
- Town Works Ctee Mtg, 16/4/12
- Bushfire Local Matters Ctee Mtg, 17/4/12
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cllr M A Simpson in the Chair, Cllrs G B Halls, J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb, M R Crutcher, B R Hinde and G McClelland.
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

APOLOGIES: Nil

CONFIRMATION OF MINUTES:

408 **RESOLVED:** Cllr Atchison and Cllr Hinde that the Minutes of the Ordinary Meeting, held on 15 March 2012 and the Minutes of the Extra – Ordinary Meeting, held on 2 April 2012 be taken as read and **CONFIRMED**.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cllr Simpson	Director Engineering's Report Item 19	Member of the Returned Soldiers League	Non-Pecuniary Ordinary member	No
Cllr Hinde	Director Environmental Services Report Item B3	Employee of Broula King Gold Mine	Pecuniary	Yes
	Minutes of the Manex Committee Meeting Item 8 (ii)	Employee of Broula King Gold Mine	Pecuniary	No (not discussed)

SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 19 APRIL 2012

CORRESPONDENCE

1. The Grenfell Henry Lawson Festival of Arts, C1.4.1: Seeking your assistance this year over the Festival weekend of 9 – 11 June 2012 toward the following:-
 1. Erecting the lights and bunting in the Main Street for the Festival Week;
 2. Installation of port-a-loos as per last year;
 3. Arranging for the closure of Main Street and the relevant sections of Burrangong Street on Saturday 9 June, and
 4. If possible, the Main Street footpaths and gutters cleaned for the weekend.

The committee appreciates your consideration of this request and your support of the Festival.

RECOMMENDATION: that the requests 1, 2, and 4 be approved subject to availability.

See Town Works Committee Minutes

2. Minister for Local Government, A3.9.3/C2.9.1: Forwarding Circular No M12-01 advising councils of the establishment of an Independent Local Government Review Panel as part of the Destination 2036 initiative.

Copy forwarded to Councillors

Noted

3. Shires Association of NSW, A3.8.2: Forwarding a briefing document relating to the Review Panel.

Copy forwarded to Councillors

Noted

409 **RESOLVED:** Clr N Hughes and Clr Halls that the Correspondence be noted except where otherwise resolved.

12 April 2012

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Grenfell Doctor Situation, H1.1.12

Following an enquiry from Dr Akhiwu, photographs and the floor plan of the new house were forwarded to him by email.

Dr Akhiwu has subsequently contacted the office to express his appreciation for the house, and to advise he will not be shipping his furniture. This means that the house will need to be furnished by Council when completed, with an agreed increase in rental.

Dr Akhiwu advised he has been regularly reading the Grenfell Record on the web, and is very impressed with the community activity in the town. He and his family are very much looking forward to their move, however there may be a further delay as their third child is due in early June.

At this stage he is still awaiting advice about his registration exam.

For Information

Noted

2. Rail Branch Lines, T3.8.5:

Previous reports refer.

As Council is aware, the potential logging freight for Visy has been withdrawn, making the intermodal hub at Cootamundra less likely to proceed. However the equivalent volume of freight has since been exceeded by potential mining and other freight, much of it in the Cowra Shire.

This freight would increase the Benefit: Cost ratio to over one to confirm the line as a viable business proposition.

The Weddin Mayor and Cowra Economic Development Officer attended a series of meetings in Sydney on 4 and 5 April with the Department of Trade and Investment and a potential operator for the line. Also in attendance was Professor Ian Gray from Charles Sturt University Wagga Wagga, a long term supporter of rail. A further meeting is now planned for Port Kembla shortly to discuss freight requirements and consequences for that terminal, including the possible upgrading of the Maldon – Dombarton line.

THE GENERAL MANAGER'S ORDINARY REPORT

A meeting of the five councils is being arranged to discuss progress and take stock of developments. A meeting of the Ministerial Taskforce is also being arranged for the near future.

For Information

Noted

3. Annual Shires Association Conference, A3.18.3

The 2012 Shires Association Conference will be held in Sydney from 4 to 6 June 2012. This may be the last Shires Association Annual Conference.

Council needs to nominate its official delegate for voting purposes. In previous years this has been the Mayor.

For registration and accommodation purposes it would be appreciated if any other delegates could also be nominated.

RECOMMENDATION:

It is recommended that:

- (i) Council appoint its official delegate,
- (ii) any other delegates also be appointed.

410 RESOLVED: Cllr Atchison and Cllr McClelland that:-

- (i) Cllr N Hughtes be appointed as Council's official delegate for voting purposes,
- (ii) Cllr Simpson be nominated as a delegate.

4. Integrated Planning and Reporting, A3.4.10

Work is continuing on the many components of the Integrated Planning and Reporting process to meet the Division of Local Government's deadline of 30 June 2012.

The draft Community Strategic Plan has been received from Council's consultant and a copy is being forwarded to Councillors. This plan can now be approved for public exhibition, following which it may be endorsed by Council. The proposed duration of the plan is 11 years to 2023, which should give the new council the option of adopting it relatively unchanged for the remaining 10 year period if desired.

The 4 year Delivery Programme and the 1 year Operational Plan are being prepared for submission to Council's May Meeting and will be placed on public exhibition with the components of the Resourcing Strategy.

The elements of the Resourcing Strategy are also in various stages of preparation, summarised as follows:-

- i. Asset Management Strategy – draft completed
- ii. Asset Management Policy – draft completed
- iii. Roads and Transport Asset Management Plan – adopted for public exhibition 2 April 2012

THE GENERAL MANAGER'S ORDINARY REPORT

- iv. Asset Management Plans for Drainage, Sewer, Buildings, Waste, Parks and Gardens, and Plant and Equipment – currently being finalised
- v. Workforce Management Plan – draft completed
- vi. Long Term Financial Plan – to be prepared in conjunction with the 2012/2013 Operational Plan and the Delivery Programme

RECOMMENDATION:

It is recommended that the draft Community Strategic Plan for 2012/2013 be approved for public exhibition.

At this point Mr Phil Diprose addressed Council in regards to the draft Community Strategic Plan.

The Mayor thanked Mr Diprose for his informative presentation and work in compiling the draft plan.

411 RESOLVED: Cllr Lobb and Cllr Atchison that the draft Community Strategic Plan for 2012/2013 be approved for public exhibition.

5. Policy for Fees, Expenses and Facilities for Councillors 2012/2013, C2.4.10

A copy of the 2011/2012 Policy (No. 1.6.6) is included in Councillors' Policy Folders.

Council is required to review its policy for each financial year by the preceding 30 June, so the 2012/2013 policy is due to be considered now. The policy is required to be placed on public exhibition each year even if the changes are minor.

The following changes are proposed for the 2012/2013 policy:-

- adjustment of dates and policy numbers,
- inclusion of the adopted annual fees (yet to be determined by Council),
- under 7.3 Provision of Facilities for the Mayor, the addition of the words in bold below:
 - furnished office **with integrated computer for corporate emails,**
 - **mobile telephone linked to computer,**

A full copy of the draft policy for 2012/2013 will be placed on Council's website as part of the exhibition process.

A final copy will be forwarded to councillors following exhibition and adoption.

RECOMMENDATION:

It is recommendation that the draft Policy for Fees, Expenses and Facilities for Councillors 2012/2013 be placed on public exhibition for the required 28 days once the annual fees have been adopted.

412 RESOLVED: Cllr Hinde and Cllr McClelland that the draft Policy for Fees, Expenses and Facilities for Councillors 2012/2013 be placed on public exhibition for the required 28 days once the annual fees have been adopted.

6. Closed Road – MR 239, R2.1.0

The section of Henry Lawson Way between Martins Lane and the Tyagong Hall Road was realigned over 20 years ago, with a section of closed road along its eastern boundary being purchased by GM & DJ Cunningham. The portion of closed road (lot 110 DP 820957) was described as being within the Parish of Tyagong, Shire of Weddin, but Mr Cunningham has now been advised it is more correctly within the Parish of Coolegong, Shire of Young. This makes the lot of 7,444 m² liable for a minimum rate within the Young Shire, which is disproportionate to its value.

Mr Cunningham has requested a resolution from this council (and Young Shire Council) to have the boundary adjusted at this location to “retain” the lot within Weddin Shire. There should be no objection to this request as it formalises the situation up until now.

If the information conveyed to Mr Cunningham is correct, it places into question the location of the shire boundary at this location, including the limit of road maintenance between the two shires. It is proposed to query the decision by the Department of Lands as it is contrary to the old (1944) parish maps.

RECOMMENDATION:

1. It is recommended that Council request the appropriate authority (possibly the Boundaries Commission), to have lot 110 DP 820957 placed within Weddin Shire.
2. Further, it is recommended that the location of the shire boundary be clarified along Henry Lawson Way (MR 239) between Martins Lane and the Tyagong Hall Road.

413 RESOLVED: Clr McClelland and Clr Atchison that:-

1. Council request the appropriate authority (possibly the Boundaries Commission), to have lot 110 DP 820957 placed within Weddin Shire.
2. the location of the shire boundary be clarified along Henry Lawson Way (MR 239) between Martins Lane and the Tyagong Hall Road.

7. NSW Long Term Transport Master Plan, T3.6.1

As advised in Weekly Correspondence for 15 March 2012 (item A2), a discussion paper has been released for comment up until 27 April 2012.

It is proposed to attend an information session on the discussion paper at Orange on 26 April 2012.

It is anticipated it may be in Council's interests to make a submission in the following areas:-

- retention of the highway network,
- identification and preservation of a route for the future Bells Line Expressway.
- reopening of the Blayney – Cowra – Demondrille rail line (including the Greenethorpe spur line),

Other issues may arise from the discussion session and through other councils.

RECOMMENDATION:

It is recommended that a submission be made on the NSW Long Term Transport Master Plan discussion paper.

- 414** **RESOLVED:** Clr Atchison and Clr N Hughes that a submission be made on the NSW Long Term Transport Master Plan discussion paper.

8. Management Plan 2011/2012 – March 2012 Quarterly Report, A3.4

In accordance with Section 407 of the Local Government Act a review of the annual Management Plan is to be presented each quarter.

Comments on significant matters relating to the principal activities as at 31 March 2012 are as follows:

Part A - Management Plan

1. Administration

- a) Management Plan for 2011/2012 in progress. No office equipment purchased. Preparation of Operational, 4 Year Delivery and 10 Year Community Strategic Plan in progress.
Renovations to Council Chambers computer room completed. Furniture to be installed. Foundation stabilisation deferred until additional funds are made available.
Meetings of Mid Lachlan Alliance attended.
- b) Annual Report and Annual Statements for 2010/2011 completed and forwarded to Division of Local Government.
- c) Job Assessments completed by December 2011. Ongoing training arranged by CENTROC as required. Training plan developed for administration department. Consultative Committee meeting held on 7 February 2012.
- d) All plant maintained in good order. Repairs carried out expeditiously, downtime minimised.
- e) Weekly staff meetings held to program engineering work. Equipment upgraded regularly.

2. Public Order and Safety

- a) Attended meetings when scheduled with Rural Fire Service. Equipment maintained as requested by Rural Fire Service. Review of the Service Level Agreement completed as required.
- b) Animal Control Officer actively policing Companion Animals Act and carrying out public education in accordance with Council's Animal Management Plan. Complaints dealt with as received.
- c) Provide assistance to SES as required. One LEMC meeting postponed on 5 March 2012 due to flooding in the Shire.

3. Health

- a) Public nuisances attended to as required. Complaints dealt with as received. Inspections being undertaken as required to ensure continuing compliance.
- b) Food premises being inspected over the first six months of 2012. Complaints dealt with as received. Inspections conducted as required by the Food Act and Food Authority Partnership.
- c) Media campaign conducted prior to the swim season, with additional editorial during season.
- d) Inspections and enforcement for noxious weeds continuing as required.

THE GENERAL MANAGER'S ORDINARY REPORT

- e) Dental equipment stored at Burrangong Street Surgery. Replacement dentist to be sought.
- f) Upgrade works being finished for Burrangong Street surgery. Application for Medical Centre resubmitted. Building works progressing well, with dwelling to be completed within next two months.
- 4. Community Services and Education
 - a) No funding identified for aged housing.
 - b) Funding received for movies to be shown and internet courses to be conducted during Seniors Week.
 - c) Application submitted for annual Youth Week grant for 2012, awaiting payment. Youth on Line facilities continue to operate from the Grenfell Internet Centre, now reinstated to Community Hub.
 - d) Social Plan elements reported in Part B.
- 5. Housing and Community Amenities
 - a) Development applications processed as received and continuing in accordance with legislative requirements. Heritage Advisory service continuing with bi-monthly meetings of committee, twelve month strategy adopted. The 2011/12 heritage building grants have all been issued and works due for completion now being assessed prior to payment.
 - b) State of Environment report for 2010/2011 completed for lodgement in November 2011. Monitor environment concerns and take appropriate action.
 - c) Efficient domestic kerbside collection services at Grenfell and Greenethorpe with trade (commercial) service in Grenfell. All waste collections occurring as per schedules. Recycling continues to be collected with all recyclables being transferred to Cowra. Implementation of the plan continues.
 - d) Maintenance of cemeteries and cemetery records continuing, volunteer assistance sought.
 - e) Public conveniences maintained satisfactorily.
 - f) Pollution complaints attended to as received.
 - g) Repairs and minor maintenance carried out at Council's residences as required.
 - h) Floodplain Committee meeting held on 27 March 2012. Draft Floodplain Risk Management Study and Plan was advertised with five comments received. Committee adopted the Plan with amendments relating to the comments. Integrated Water Cycle Management Strategy Study (Stage 2) completed and awaiting Minister approval. Attended regular CENTROC water utilities and CENTROC Infrastructure Group Meetings.
- 6. Sewerage
 - a) Sewer mains breaks and blockages repaired as required. Extension of mains as required. Outflow complies with EPA requirements.
 - b) Soil and water samples analysed and annual report submitted as required.
 - c) All employees accredited for sewer works and mains maintenance. OH & S upgrade works continue.
- 7. Recreation and Culture
 - a) Library operating very well. New books and equipment being purchased.
 - b) New Art Gallery in operation with volunteer management committee. Good quality exhibitions being well received by the public.
New conference room in use and also utilised as a cinema.
Tourism and Internet Centre Officers assisting local committees.
 - c) Grenfell and Quandialla Pools closed for 2011/2012 swim season. Plan and associated documents to be prepared for tender in late 2012.

THE GENERAL MANAGER'S ORDINARY REPORT

- d) Parks and ovals satisfactorily maintained. Effluent irrigation working well. Inspections and required maintenance completed.
- e) O'Briens Hill upgrade – Stage 1 completed and open to the public.

8. Mining, Manufacturing and Construction

- a) Construction Certificates processed. Staged inspections as per requirement of Act. All critical stage inspections are being conducted as per legislative requirements. All applications assessed to ensure compliance with all legislative requirements. General building advice given as requested. All critical stage inspections being conducted on all building works.

9. Transport and Communications

- a-i) All programmes in progress, Rural Local Roads program temporarily deferred to enable flood damage repairs to be completed on time. 2010 flood damage programme completed. Road damage assessments being carried out following March 2012 floods. Weddin Shire declared a natural disaster on 5 March 2012.
- g) Tree planting – some trees have been replaced.
- i) Streetlighting provided and maintained by Essential Energy.

10. Economic Affairs

- a) Caravan Park facilities promoted and maintained. Continuing facility improvements proposed for next two years.
- b) Council co-operating and liaising with the Weddin Development Committee (WDC). Tourist attractions such as the Weddin Mountains being promoted. The Open Day/Goldfest Festival held on 1 October 2012. Policies adopted by Council to encourage developers.
- c) Bank building residence occupied by Council staff member. Leasing of commercial area to be considered.
- d) Industrial blocks offered for sale as enquiries received. Industrial Estate master plan adopted by Council. Preliminary layout plan prepared to be carried out following Council adoption.
- e) New equipment and software purchased for the Internet Centre which is providing state-of-the-art equipment and a higher standard of service. Training continuing. Regular Internet Centre columns in local paper making people aware of services available. Photographic printing, computer repairs and sales in progress.
- f) Taxi service operating well. New operator currently providing interim services.
- g) Arrangements for 2012 Festival in progress.

11. General Purpose Revenues

- a) Rate notices determined and issued on time. Rating classifications reviewed. Property transfers attended to promptly. Properties sold by Private Treaty as part of the Sale of Land for overdue rates held 26 November 2010 currently being finalised.
- b) Grant funding constantly being sought. Surplus funds invested to maximise return and preserve capital.

Part B - Social Plan

- a) Suitable range of children's books purchased for the new Library. Maintenance of skatepark ongoing. The skatepark is well patronised by young people.
- b) Cycleways – publicised in Social Plan.
- c) Taxi lease currently being negotiated with a new operator. IT communications improved with broadband now available in Grenfell.

THE GENERAL MANAGER'S ORDINARY REPORT

- d) Dentist equipment stored at Burrangong Street Surgery. Ongoing consultation with doctors. New doctor currently being recruited.
Assistance provided to Mens Shed.
- e) Letters of welcome issued to all new landowners on arrival.
- f) Shop accesses being considered for improvement. New Federal legislation only applies to new works and is not for existing buildings.
- g) Internet Centre conducting training courses. People from culturally and linguistically diverse backgrounds welcome. Operating well.
- h) Vandalism reported as required. Vandalism cost recorded. Ongoing reporting to Police. Community service workers given meaningful work beneficial to ratepayers when with the Weddin Shire.

For Information

Noted

T V LOBB
GENERAL MANAGER

415 **RESOLVED:** Clr Crutcher and Clr D Hughes that except where otherwise dealt with the General Manager's Report be adopted.

12 April 2012

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 March 2012:

Bank Account	
Westpac	<u>\$374,591.57</u>
Investments	
Westpac	<u>6,000,000.00</u>
Total Investments	<u>\$6,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 March 2012.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of March follows:

Rates Receipts	74,458.61
Accounts Receivable	29,073.88
Government Grants	157,117.50
Agency Collections	25,734.82
Caravan Park Fees	4,306.00
Grenfell Baths Entry Fees	415.60
Other Income	20,212.20
Total	<u>\$311,318.61</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

3. Roads and Other Expenditure 2011/2012:

Following are the up to date maintenance figures as at 31 March 2012.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	723,223	334,529
Grenfell Town Streets Maintenance	206,196	84,592
Village Maintenance - Caragabal	7,948	7,471
Village Maintenance - Greenethorpe	9,592	3,387
Village Maintenance - Quandialla	2,782	2,661
Garbage/Recycling Collection	102,880	82,292
Greenethorpe Collections	8,500	4,742
Commercial Waste Collection	29,000	9,503
Grenfell Waste Depot Manning/Plant Hire	105,000	90,837
Tips Working Expenses	29,000	24,887
Grenfell Cemetery Maintenance	27,000	16,866
Grenfell Lawn Cemetery Maintenance	13,500	12,570
Noxious Plants	76,000	47,722
Parks & Gardens	184,872	133,005
Library Expenditure	99,322	69,524
Baths Income	-24,500	20,554
Baths Expenditure	126,829	97,968
Caravan Park Income	-46,000	45,867
Caravan Park Expenditure	67,947	47,670

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2011/12 State Roads (SH 6)	497,500	407,705
2011/12 National Roads (SH 17)	497,500	220,172
2011/12 Regional Roads Block Grant	309,000	148,713
2011/2012 REPAIR Program MR237	300,000	300,000
2011/2012 REPAIR Program MR398	300,000	18,545
3 x 3 Program - MR 398	68,000	8,088

2011/2012 Rural Local Roads	VOTE	EXPENDITURE
Reseals	168,000	16,008
Martins Lane	110,000	99,411
Pinnacle Road	100,000	9,000
Driftway Road	87,000	7,830
Grenfell Streets Construction	77,000	39,785
Grenfell Kerb and Gutter	28,000	25,747
Grenfell Streets - Footpaving	11,000	9,143
Nowlans Road	157,000	15,580
Reconstruct Village Streets	6,000	436
Gravel Resheeting	110,000	13,626
Total	854,000	236,566

2011/2012 Roads to Recovery	VOTE	EXPENDITURE
Old Young Road	303,876	73,012
Gerrybang Road	47,000	47,000
Rural Roads Reseals	100,000	9,000
Total	450,876	129,012

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the March 2012 Council meeting advising of the status of debt recovery in regard to rates and debtors.

The debt recovery process is in progress with ten (10) liquidated claims or summons' served with judgement date being the 11 April 2012. Further legal action will be undertaken in the form of a writ of execution or a garnishee from this date for ratepayers who have not responded.

For Information

Noted

5. Sale of Land for Unpaid Rates, R1.9

The sale for land for unpaid rates held on Friday 26 November 2010 at the Grenfell Community Hub has now been finalised.

As Councillors are aware there was an issue with a particular purchaser who failed to settle on settlement date. All but one of these properties have been sold by private treaty which is an excellent result particularly as the majority of these properties have been sold to adjoining landowners. This should ensure that future rates on these properties will most likely be paid. The remaining block can still be sold by private treaty as it was part of the sale of land process. However, any rates that may need to be written off will need to be reported to Council for endorsement.

Proceeds from the sale amounted to \$59,300 and the allocation of these proceeds were processed in accordance with Section 718 of the Local Government Act, 1993. Where the monies received did not satisfy the amount of the debt the remaining balance was written off in accordance with Sec 719 of the Local Government Act, 1993. A total amount of \$56,504.49 was written off for these properties and this was funded from the Provision for Bad and Doubtful Debts account which currently has a credit balance of \$58,406.88.

Where the monies received were surplus to the amount of the debt the surplus amount was refunded to respective ratepayers. A total of \$17,757.52 was refunded.

The above actions will need to be endorsed by Council which will then finalise the matter.

RECOMMENDATION: that Council:-

- i) note the report on the finalisation of the 2010 Sale of Land for Unpaid Rates
- ii) endorse the action in writing off an amount of \$56,504.49
- iii) endorse the action in refunding an amount of \$17,757.52

416 RESOLVED: Clr D Hughes and Clr Halls that Council:-

- i) note the report on the finalisation of the 2010 Sale of Land for Unpaid Rates
- ii) endorse the action in writing off an amount of \$56,504.49
- iii) endorse the action in refunding an amount of \$17,757.52

6. Budget Review, 31 March 2012, A1.6

The budget review for the period ended 31 March 2012 is now presented for Council adoption with the variations to the original budget summarised.

RECOMMENDATION: that the budget review for the period ending 31 March 2012 be adopted as presented including the variations therein.

417 RESOLVED: Clr N Hughes and Clr Atchison that the budget review for the period ending 31 March 2012 be adopted as presented including the variations therein.

7. Budget Review Variances – Administration, A1.6

Please find detailed below explanations regarding variances in the budget review dated 31 March 2012 for the administration department. The variances that are self-explanatory have not been reported on, however Councillors are certainly able to make enquiries if they have concerns in any area that has not been reported:

- **Grenfell Internet Centre** – additional revenue due to increased sales and repairs.
- **Workers Compensation Premium** – additional premium due after wages declaration for the 2010/2011 financial year completed.
- **Taxi – operating expenses** – additional expenditure due to new arrangement.

For Information

Noted

8. Taxi Service, T3.6.3

As Councillors are aware Mr Graham Roderick is currently operating the taxi service on an interim basis.

It is anticipated Mr Roderick will finalise his requirements in the next few weeks whereby the Executive will be able to begin negotiations for the service to be provided on a permanent basis.

For Information

Noted

9. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- The Seniors Morning Tea held on Tuesday, 20th March, was very well received with all attending having a very good morning.
- Regular National Year of Reading events - the weekly NYR News column in the Grenfell Record, a monthly NYR article by a local “reading ambassador”, and the unfurling of the NYR logo one “petal” per month in the Community Information window – have continued.
- Mylee Joseph, Zone Consultant from the State Library, visited on Thursday, 29th March, to inspect the new building and discuss appropriate expenditure of the recently announced Revitalising Regional Libraries grant. The project is expected to be online access to the library’s catalogue and contact has been made with Libero to ascertain feasibility and costs involved.
- Updating information for the library on the Council website including pictures. Weekly updating has commenced.
- Attended the Public Libraries NSW Central West Zone autumn meeting at Canowindra on 30th March. Two company representatives addressed the group, reports were tabled and ebook collections discussed.
- The librarian attended a Community Interagency Meeting on 28th March where relevant information regarding the library service was presented.

For Information

Noted

10. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

- Strategies from the Economic Development Strategic Plan such as business workshops being implemented.
- Third business workshop titled "Development and Commercialising New Products and Services" was held on Tuesday 20 March 2012. Final workshop titled "the importance of an on-line presence" was held on 3 April.
- Two houses have been sold to participants from the 2011 Open Day. A retired couple from Glen Innes are still showing continued interest in relocating to Grenfell.
- Planning to attend the NBN meeting in Wagga on 11 April.
- Attended the Economic Development Officer's Forum in Bathurst on 8 March 2012.
- Attended a workshop on utilising the invest NSW data held in Forbes on 16 March 2012.

For Information

Noted

11. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

- Formal notification of Product Development Funding of \$14,240 through Central NSW Tourism for O'Brien's Hill interpretive signage received.
- The replacement Gold and Grenfell brochure is close to printing. Awaiting Gold Trail Branding. Part of the Product Development Funding project.
- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire. No recent bird groups have visited Weddin Shire. "In principle" support given to a Riverina Bird Group for the restoration of the Lachlan, Murray and Murrumbidgee River Bird Habitats to obtain grant funding. May have future benefits for the Bird Trails of the Weddin Shire. Meeting to be held in Wagga on 12 April to discuss the possible expansion.
- The Weddin Shire Tourism brochures have been reprinted and are being distributed to surrounding areas on an ongoing basis. Quote received and confirmed for brochure to be reviewed and updated after branding has been determined. Advertising to be sold to cover costs.
- \$200,000 grant funding received by the Bird Trail Group through Product Development Funding Program for towns within the Inland tourism region. Meeting to be held 30 April 2012 to discuss the funding and the project. Funding will assist in reactivating the group. Weddin Shire should receive "spin off" benefits.
- The application to become an RV friendly town has been submitted. DA process in progress. Department of Planning requirements currently being considered.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.
- Review of the Gold Fest Festival held in October 2011 undertaken. To be held again on 27 October 2012.
- Attended the LGSA Tourism conference in Gunnedah from March 12-14th. Focussed on the new goal of doubling the value of visitors by 2020.
- Assisting with the production of an Iandra Castle flyer.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

- Pursuing alternative Grenfell bumper sticker designs.
- Planning to attend the Caravan and Camping Show in Rosehill from April 25 -26 to promote the shire to travellers.
- Planning to attend the Hawkesbury show from 27 - 29 April as part of our alliance.

For Information

Noted

12. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

- Strong sales during March due to thunderstorm damage. A good customer base being developed.
- Tech Talk articles submitted in the Grenfell Record on a regular basis with an article on smart phones recently submitted. The next article will be on on-line scams which are currently being experienced by residents of the Weddin Shire. They are being well received by the public.
- Window displays addressed and constantly changing.
- A flyer mail out to households promoting the services available recently conducted. Resulting in improved daily custom and sales. Planning to conduct another mail out.
- Developing websites for various customers.
- Five free computer classes held during Seniors Week. Classes were all well attended.
- Visiting local businesses to discuss services available at the Internet Centre.

For Information

Noted

13. Half Yearly External Audit, A1.6

Council's External Auditors Morse Group attended Council on 11 – 12 April 2012 to conduct the half yearly audit.

The half yearly audit report will be presented to the May 2012 Council Meeting.

For Information

Noted

14. Internal Audit, A1.2.2

Council's Internal Auditor IAB Services have advised they will be conducting the first internal audit from 29 – 31 May 2012.

The first internal audit will focus on reviewing IT Strategies and network security systems/develop Business Continuity Plan as specified in Item No. 1 of the Internal Audit Plan.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

The internal auditor will report functionally to the audit committee and administratively to the General Manager before the audit report is submitted to Council for formal adoption.

For Information

Noted

GLENN CARROLL
DIRECTOR
CORPORATE SERVICES

- 418** **RESOLVED:** Clr McClelland and Clr D Hughes that except where otherwise dealt with the Director Corporate Services' Report be adopted.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

	STATEMENT OF INTERNAL RESTRICTIONS - GENERAL FUND				
RESERVE	BALANCE AS AT 1/07/2011	TRANSFER TO RESERVES	TRANSFER FROM RESERVES	BALANCE AS AT 31/03/2012	VARIATION
E.L.E.	1,072,345.00			1,072,345.00	0.00
OFFICE EQUIPMENT	45,505.00			45,505.00	0.00
PLANT	299,695.37			299,695.37	0.00
RURAL/TOWN/VILLAGE FUNDS	210,231.00			210,231.00	0.00
NEW DEPOT	6,683.00			6,683.00	0.00
GRENFELL TIP IMPROVEMENTS	12,954.61		1,118.00	11,836.61	1,118.00
SHIRE WORKS - Internal Loan Repayment	32,948.98		24,022.00	8,926.98	24,022.00
GRAVEL PIT MAINTENANCE	23,482.80			23,482.80	0.00
RLR PROGRAMME -2009/2010	92,130.00			92,130.00	0.00
RLR PROGRAMME -2010/2011	463,759.00			463,759.00	0.00
RLR PROGRAMME - Advance Payment	578,599.00			578,599.00	0.00
MISCELLANEOUS WORKS	330,948.00	40,000.00	122,817.00	248,131.00	82,817.00
LOCAL DEVELOPMENT ASSISTANCE	80,679.00			80,679.00	0.00
FUTURE CAPITAL PROJECTS	600,000.00		285,117.00	314,883.00	285,117.00
SUPERANNUATION - DIVISION 'B'	113,622.00			113,622.00	0.00
ECONOMIC DEVELOPMENT FUND	78,789.53		35,693.00	43,096.53	35,693.00
TOTAL	4,042,372.29	40,000.00	468,767.00	3,613,605.29	428,767.00

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

List of Uncompleted Works as at 31 March 2012

	\$
• Grenfell Flood Study	6,553
• Environmental Assistance (Septic Tanks)	6,544
• Heritage Operations - George Street Plan	5,000
• Sloanes Cottage Upgrade	12,984
• Stormwater Funds	25,598
• Consultancy Fee – Business Continuity Plan	20,000
• Administration Building – Repair and Repaint	8,939
• Taylor Park Upgrade	321
• Industrial Area – Contingency Survey	5,000
• Industrial Area – Drainage Improvement	10,000
• Consultancy Fee – Asset Valuation	8,000
• Rural Heritage Study	10,000
• Housing M & R	6,647
• Town Planning – Prepare LEP	9,522
• Stormwater Drainage – Warraderry Street	30,000
• Company Dam Upgrade – Surveillance Report	2,000
• Consultancy Fees – Provision for 10 yr Strategic Plan	10,791
• Caravan Park – Upgrade Residence/Provide New Office	20,000
• Grenfell Pool Upgrade – Plans and Specifications	20,000
• Greenethorpe Recycling Station	4,000
• IWCM Study – Stage 2	12,232
• Tourism Signs Upgrade	14,000
Total	<u>\$248,131</u>

SUMMARY OF VARIANCES TO 31st MARCH 2012							
							\$
<u>2011/2012 Budget Estimated Result</u>							0.00
December Quarterly Result B/F							-29,460.00
<u>Additional Revenue /Savings</u>							
Certificate Fees - Sec 603							5,000.00
Merchant Service Fee Recovery							100.00
Noxious PlantsGrant							54.00
Tip Recycling Revenue							10,618.00
Lawn Cemetery Fees							7,086.00
Art Gallery Income							321.00
K & G Contributions							8,435.00
Caravan Park Income							737.00
Grenfell Internet Centre - Revenue							5,000.00
Pension Rate Subsidy							2,929.00
							40,280.00
<u>Additional Expenditure/Costs</u>							
Workers Compensation							10,344.00
Seniors Week Expenses							215.00
Garbage/Recycling Vehicle Expenses							959.00
Public Conveniences							4,995.00
Local Development Assistance							2,613.00
Taxi - Operating Expenses							10,000.00
Main Street Plaques							62.00
							29,188.00
Deficit as at 31/03/12							-18,368.00

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

WEDDIN SHIRE COUNCIL							
BUDGET REVIEW AS AT 31st March 2012							
		2011/2012 ESTIMATES			AS PER REVIEW		
		Income	Expenses	NET	Income	Expenses	NET
<u>Operating Income & Expenditure</u>							
Administration - Corporate Services		33,160	1,097,413	(1,064,253)	82,467	1,142,751	(1,060,284)
Administration - Engineering		211,948	896,268	(684,320)	222,448	916,612	(694,164)
Public Order and Safety		74,900	599,520	(524,620)	107,785	632,905	(525,120)
Health		55,400	250,433	(195,033)	62,357	258,469	(196,112)
Community Services and Education		1,800	26,800	(25,000)	1,730	26,945	(25,215)
Housing and Community Amenities		481,113	857,094	(375,981)	498,817	863,048	(364,231)
Sewerage Service		281,793	300,042	(18,249)	292,036	308,743	(16,707)
Recreation and Culture		76,500	733,277	(656,777)	80,068	756,457	(676,389)
Mining, Manufacture & Construction		1,200	23,000	(21,800)	1,200	23,000	(21,800)
Transport and Communication		3,414,376	5,378,476	(1,964,100)	4,639,362	6,603,462	(1,964,100)
Economic Affairs		105,927	326,153	(220,226)	116,354	349,456	(233,102)
General Purpose Revenues		3,566,783	0	3,566,783	3,569,712	0	3,569,712
TOTAL OPERATING BUDGET		8,304,900	10,488,476	(2,183,576)	9,674,336	11,881,848	(2,207,512)
<u>Capital Funding & Expenditure</u>							
Administration - Corporate Services		51,037	35,000	16,037	51,037	35,000	16,037
Administration - Engineering		0	290,000	(290,000)	0	290,000	(290,000)
Public Order and Safety		390,000	390,000	0	428,334	447,501	(19,167)
Health		800,000	800,000	0	910,984	910,984	0
Community Services and Education		0	0	0	0	0	0
Housing and Community Amenities		40,000	110,965	(70,965)	41,118	112,083	(70,965)
Sewerage Service		184,000	193,000	(9,000)	205,620	197,820	7,800
Recreation and Culture		5,100	40,100	(35,000)	143,707	178,657	(34,950)
Mining, Manufacture & Construction		0	0	0	0	0	0
Transport and Communication		1,128,000	1,110,000	18,000	1,136,435	1,110,000	26,435
Economic Affairs		5,000	46,500	(41,500)	39,403	81,453	(42,050)
General Purpose Revenues		0	0	0	0	0	0
TOTAL CAPITAL BUDGET		2,603,137	3,015,565	(412,428)	2,956,638	3,363,498	(406,860)
OPERATING RESULT		10,908,037	13,504,041	(2,596,004)	12,630,974	15,245,346	(2,614,372)
ADD : Total Depreciation			2,596,004	2,596,004		2,596,004	2,596,004
CONSOLIDATED BUDGET RESULT		10,908,037	10,908,037	0	12,630,974	12,649,342	(18,368)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2012							
ADMINISTRATION		Budget	Variation	Actual	Revised	Revised	Variation
CORPORATE SERVICES		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Certificate Fees - Sec. 603	1/350	8,000		11,416	1,584	13,000	5,000
Sundry Income	1/1250	12,000		4,796	7,204	12,000	
Lease of Council Property	1/1251	2,400		1,193	1,207	2,400	
Merchant Service Fee Recovery	1/1252	500		533	67	600	100
Integrated Planning Grant		0	30,000	30,000	0	30,000	
Tsf from Reserves - Integrated Planning		0	1,630	1,630	0	1,630	
Sale of Land for Overdue Rates - Ex Reserves		0	11,771	9,557	3,020	12,577	806
Tsf from Reserves - HR Package (Policy Consultancy)		2,000		0	2,000	2,000	
Agency Fee Commission	1/600	8,260		5,529	2,731	8,260	
TOTAL OPERATING REVENUE		33,160	43,401	64,654	17,813	82,467	5,906
OPERATING EXPENSES							
Administration Buildings M & R	1/2500	7,300		1,835	5,465	7,300	
Furniture M & R	1/2550	1,000		383	617	1,000	
Office Equipment M & R	1/2600	46,000		44,451	1,549	46,000	
Map Info - Annual Maintenance & Licence Fee		9,700		9,010	690	9,700	
Administration Buildings Cleaning	1/2850	15,000		11,154	3,846	15,000	
Administration Buildings Rates	1/3000	2,240		1,816	424	2,240	
Administration Building Light & Power	1/3050	17,500		6,896	10,604	17,500	
Administration Building Insurance	1/3100	11,500		10,424	1,076	11,500	
Depreciation - Buildings,F&F,Office Equipment		61,750		0	61,750	61,750	
Salaries & Allowances	1/3400	507,039		385,596	121,443	507,039	
Travelling	1/3420	16,500		5,596	10,904	16,500	
Accrual of Leave	1/3430	60,454		29,321	31,133	60,454	
HR Package (Ex-Reserves)		2,000		0	2,000	2,000	
Advertising	1/3500	19,000		11,136	7,864	19,000	
Printing & Stationery	1/3510	16,100		15,851	249	16,100	
Postages	1/3520	10,900		6,821	4,079	10,900	
Telephone	1/3530	14,400		7,358	7,042	14,400	
Bank Charges	1/3580	6,000		5,427	573	6,000	
Valuation Fees	1/3590	19,500	817	20,317	0	20,317	
Integrated Planning Expenses	1/3596	15,000	31,630	40,622	6,008	46,630	
External Audit Fees	1/3600	28,000		0	28,000	28,000	
Internal Audit Fees	1/3605	20,000		10,266	9,734	20,000	
Legal Expenses	1/3620	14,000		4,443	9,557	14,000	
Sundry Administration Expenses	1/3610	12,100		11,529	571	12,100	
Sale of Land for Overdue Rates - Ex-Reserves		0	11,771	12,577	0	12,577	806
Insurance : Fidelity Guarantee	1/3650	860		610	250	860	
Insurance : Misc, Members' Accident	1/3660	9,600	7,500	16,067	1,033	17,100	
Insurance : Statutory Liability (Clrs & Staff)	1/3670	7,500	(7,500)	0	0	0	
Interest on Overdraft	1/3900	500		0	500	500	
Mayoral Allowance	1/4000	20,500		14,513	5,987	20,500	
Members Fees	1/4010	93,000		66,388	26,612	93,000	
Members Travelling & Subsistence	1/4020	6,100		3,682	2,418	6,100	
Delegates Expenses	1/4030	7,900		1,994	5,906	7,900	
Members Insurances	1/4040	2,000		1,999	1	2,000	
Members Training		2,100		0	2,100	2,100	
Subscription to Shires Association	1/4050	14,670	314	14,984	0	14,984	
Hawkesbury City Council Alliance		2,500		0	2,500	2,500	
Miscellaneous Expenses -Donations	1/5600	9,700		4,569	5,131	9,700	
Operating Expenses		1,109,913	44,532	777,635	377,616	1,155,251	806
Less : Contribution by Other Functions		(12,500)		(12,500)	0	(12,500)	
TOTAL OPERATING EXPENSES		1,097,413	44,532	765,135	377,616	1,142,751	806
CAPITAL REVENUE							
Internal Loan Repayment -No.2 Grenfell Tip		13,448		0	13,448	13,448	
Internal Loan Repayment -No.3 Grenfell Tip		4,622		0	4,622	4,622	
Internal Loan Repayment -No.4 Grenfell Tip		2,895		0	2,895	2,895	
Transfer from Reserves -Office Equipment		10,000		0	10,000	10,000	
Income from Loans Repaid	1/2302	20,072		5,818	14,254	20,072	
TOTAL CAPITAL REVENUE		51,037	0	5,818	45,219	51,037	0
CAPITAL EXPENSES							
Office/ IT Equipment	1/6400	10,000		0	10,000	10,000	
Office Equipment - Provision for Replacement		10,000		0	10,000	10,000	
Computer Room - Construction		5,000		2,218	2,782	5,000	
Administration Building - Structural Repairs		10,000		0	10,000	10,000	
TOTAL CAPITAL EXPENSES		35,000	0	2,218	32,782	35,000	0
Funds Available to/(Required from)							
Rates & General Revenue		(1,048,216)	(1,131)	(696,881)	(347,366)	(1,044,247)	5,100

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2012		Budget	Variation	Actual	Revised	Revised	Variation
ADMINISTRATION		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
ENGINEERING & WORKS							
OPERATING REVENUE							
Private Works	1/2000	120,000		121,811	8,189	130,000	10,000
Apprenticeship Subsidy	1/1350	1,500	500	2,000	0	2,000	
Diesel Fuel Rebate Grant	1/1351	15,000		0	15,000	15,000	
Sundry Income	1/1900	2,000		0	2,000	2,000	
Sale of Old Materials	1/2100	4,000		89	3,911	4,000	
Tsf from Reserves - Superannuation		56,500		0	56,500	56,500	
Vehicle Lease Back	1/5908	12,948		12,072	876	12,948	
TOTAL OPERATING REVENUE		211,948	500	135,972	86,476	222,448	10,000
OPERATING EXPENSES							
Engineering Staff Salaries	1/5010	310,442		273,396	37,046	310,442	
Engineering Leave Entitlements	1/5040	46,221		27,547	18,674	46,221	
Less : contbn by Domestic Waste M'ment	1/5060	(7,500)		(7,500)	0	(7,500)	
Less : contbn by Sewer Fund	1/5061	(8,000)		(8,000)	0	(8,000)	
Engineering Office Expenses	1/5100	10,000		3,902	6,098	10,000	
Engineering Travel Expenses	1/5450	47,000		17,726	29,274	47,000	
Depreciation - Buildings,F&F,Equipment		54,320		0	54,320	54,320	
Insurance : Public Liability & Indemnity	1/5200	83,885		83,885	0	83,885	
Private Works	1/5540	112,000		94,460	27,540	122,000	10,000
Works Depot Expenses -South Street	1/5315	135,000		110,340	24,660	135,000	
LESS : charges to works (overheads)	1/5907	(300,000)		(239,394)	(60,606)	(300,000)	
Engineers Other Expenses	1/5460	3,000		482	2,518	3,000	
ELE - Annual Leave	1/5710	80,000		61,269	18,731	80,000	
ELE - Sick Leave	1/5720	48,000		40,236	7,764	48,000	
ELE - Long Service Leave	1/5730	50,000		26,487	23,513	50,000	
Superannuation	1/5760	425,000		288,711	136,289	425,000	
Public Holidays	1/5770	51,000		28,943	22,057	51,000	
Workers' Compensation	1/5790	60,000		70,344	-	70,344	10,344
OHS Requirements	1/5795	28,000		11,741	16,259	28,000	
Accident Pay	1/5780	5,000		0	5,000	5,000	
Fringe Benefits Tax	1/5810	8,400		8,258	142	8,400	
Staff Training	1/5900	46,000		35,814	10,186	46,000	
LESS : charges to works (oncost)	1/5906	(280,000)		(238,293)	(41,707)	(280,000)	
Plant Running Expenses	1/6010	790,000		603,617	186,383	790,000	
Plant Depreciation		258,000		0	258,000	258,000	
LESS : Plant Hire charged to works	1/1700	(1,160,000)		(839,222)	(320,778)	(1,160,000)	
Sundry Expenses	1/5550	500		0	500	500	
TOTAL OPERATING EXPENSES		896,268	0	454,749	461,863	916,612	20,344
CAPITAL REVENUE							
Transfer from Reserves - Plant Purchases		0		0	0	0	
TOTAL CAPITAL REVENUE		0	0	0	0	0	0
CAPITAL EXPENSES							
Plant Replacement	1/6500	290,000		226,441	63,559	290,000	
TOTAL CAPITAL EXPENSES		290,000	0	226,441	63,559	290,000	0
Funds Available to/(Required from)							
Rates & General Revenue		(974,320)	500	(545,218)	(438,946)	(984,164)	(10,344)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2012							
PUBLIC ORDER & SAFETY		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUES							
Fire Protection							
Grants & Subsidies	1/7050	69,000	(500)	68,500	0	68,500	
Sundry Income	1/7300	1,000		0	1,000	1,000	
Grenfell Flood Study Grant		0	20,000	0	20,000	20,000	
Grenfell Flood Study - Tsf from Reserves		0	9,095	13,385	0	13,385	4,290
Animal Control							
Dog Registration Fees	1/7400	3,200		1,535	1,665	3,200	
Dog Impounding Fees	1/7420	1,600		1,562	38	1,600	
Livestock Impounding Fees	1/7530	100		0	100	100	
TOTAL OPERATING REVENUE		74,900	28,595	84,982	22,803	107,785	4,290
OPERATING EXPENSES							
Fire Protection							
Board of Fire Commissioners Levy	1/8050	23,670		22,651	1,019	23,670	
RFS : Fire Fighting Fund Contribution	1/8100	89,500		87,936	1,564	89,500	
Bush Fire Equipment M & R	1/8200	69,000		61,877	7,123	69,000	
Bushfire Expenses - Council Responsibility	1/8210	5,000		2,401	2,599	5,000	
Bush Fire Depreciation		316,850		0	316,850	316,850	
Fire Trail Maintenance	1/8205	3,000		0	3,000	3,000	
Animal Control							
Impounding Expenses	1/8550	38,000		32,871	5,129	38,000	
Straying Livestock	1/8600	1,000		320	680	1,000	
Emergency Services							
Grenfell Flood Study		0	29,095	33,385	0	33,385	4,290
Floodplain Policy		20,000		0	20,000	20,000	
S.E.S. Working Expenses	1/8930	3,500		0	3,500	3,500	
SES Contribution	1/8950	16,000		13,366	2,634	16,000	
S.E.S. Depreciation		14,000		0	14,000	14,000	
TOTAL OPERATING EXPENSES		599,520	29,095	254,807	378,098	632,905	4,290
CAPITAL REVENUE							
Auxillary Disaster Resilience Grant		0	38,334	28,750	9,584	38,334	
Bushfire Equipment	1/7055	390,000		0	390,000	390,000	
TOTAL CAPITAL REVENUE		390,000	38,334	28,750	399,584	428,334	0
CAPITAL EXPENSES							
Emergency Operations Centre Upgrade		0	57,501	49,505	7,996	57,501	
Bushfire Equipment	1/8297	390,000		0	390,000	390,000	
TOTAL CAPITAL EXPENSES		390,000	57,501	49,505	397,996	447,501	0
Funds Available to/(Required from)							
Rates & General Revenue		(524,620)	(19,667)	(190,580)	(353,707)	(544,287)	0

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2012							
HEALTH		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUE							
Fines & Costs							
Licenses & Fees	1/9350	3,000		0	3,000	3,000	
Septic Tank Inspection Fees		10,000		927	9,073	10,000	
Tsf from Reserves - Septic Tank Inspections		5,000		0	5,000	5,000	
Tsf from External Restrictions - Land & Biodiversity Audit		0	6,903	6,903	0	6,903	
Noxious Plants & Environmental Protect.							
Grant	1/9700	26,000		26,054	0	26,054	54
Fees & Fines	1/9750	1,000		0	1,000	1,000	
Medical Centres							
Rent	1/9950	10,400		7,700	2,700	10,400	
TOTAL OPERATING REVENUE		55,400	6,903	41,584	20,773	62,357	54
OPERATING EXPENDITURE							
Health Department Salaries	1/10210	143,619		103,369	40,250	143,619	
Health Surveyor Travel	1/10220	8,500		3,439	5,061	8,500	
Leave Entitlements	1/10230	17,054		5,956	11,098	17,054	
Environmental Assistance - Septic Tanks	1/10240	15,000		0	15,000	15,000	
Health Office Expenses	1/10250	3,600		2,475	1,125	3,600	
Less : contribution by other functions							
- Building Inspections	1/10283	(20,000)		(20,000)	0	(20,000)	
- Garbage	1/10284	(5,000)		(5,000)	0	(5,000)	
- Sewerage	1/10286	(10,000)		(10,000)	0	(10,000)	
- Town Planning	1/10282	(15,000)		(15,000)	0	(15,000)	
Destruction of Noxious Plants	1/10410	76,000		49,233	26,767	76,000	
Land & Biodiversity Audit	1/10430	0	8,036	8,036	0	8,036	
Destruction of Noxious Pests	1/10350	2,500		0	2,500	2,500	
Waste Oil Collection Expenses	1/10351	1,000		0	1,000	1,000	
Medical Centre Expenses -Weddin Street	1/10766	5,300		3,652	1,648	5,300	
Medical Centre Expenses - Main Street		5,300		4,814	486	5,300	
Medical Centre Depreciation		22,560		0	22,560	22,560	
TOTAL OPERATING EXPENSES		250,433	8,036	130,974	127,495	258,469	0
CAPITAL REVENUE							
Medical Centre Upgrade - (Ex-Reserves/Loan)		500,000		0	500,000	500,000	
Tsf from Reserves - Burrangong Street Upgrade		0	49,419	62,777	0	62,777	13,358
Doctors Residence Land - Tsf from Reserves		0	48,207	48,207	0	48,207	
New Residence - Doctor (Ex- Reserves)		300,000		131,688	168,312	300,000	
TOTAL CAPITAL REVENUE		800,000	97,626	242,672	668,312	910,984	13,358
CAPITAL EXPENSES							
Medical Centre Upgrade - (Ex-Reserves/Loan)		500,000		0	500,000	500,000	
Medical Centre Upgrade/Equipment - Burrangong Street		0	49,419	62,777	0	62,777	13,358
Doctors Residence Land - Huckel Close		0	48,207	48,207	0	48,207	
New Residence - Doctor (Ex- Reserves)		300,000		131,688	168,312	300,000	
TOTAL CAPITAL EXPENSES		800,000	97,626	242,672	668,312	910,984	13,358
Funds Available to/(Required from)							
Rates & General Revenue		(195,033)	(1,133)	(89,390)	(106,722)	(196,112)	54

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2012							
COMMUNITY SERVICES & EDUCATION		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUE							
Youth Services							
Seniors Week Grant	1/10949	500		500	0	500	
Youth Week Grant	1/10950	1,300	(70)	1,230	0	1,230	
TOTAL OPERATING REVENUE		1,800	(70)	1,730	0	1,730	0
OPERATING EXPENSES							
Youth Services							
Seniors Week Expenses	1/11599	500		715	0	715	215
Youth Week Expenses	1/11600	1,300	(70)	0	1,230	1,230	
Contribution to Library		5,000		5,000	0	5,000	
Contribution to Swimming Pool		10,000		10,000	0	10,000	
Contribution to Sporting Grounds	1/11600	10,000		10,000	0	10,000	
TOTAL OPERATING EXPENSES		26,800	(70)	25,715	1,230	26,945	215
CAPITAL REVENUE							
TOTAL CAPITAL REVENUE		0	0	0	0	0	0
CAPITAL EXPENSES							
TOTAL CAPITAL EXPENSES		0	0	0	0	0	0
Funds Available to/(Required from)							
Rates & General Revenue		(25,000)	0	(23,985)	(1,230)	(25,215)	(215)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2012							
HOUSING & COMMUNITY AMENITIES		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUE							
Dwellings							
Dwelling Rents	1/12200	12,385		4,727	7,658	12,385	
Town Planning							
Development Application Fees	1/12310	16,000		14,419	1,581	16,000	
Construction Certificate Fees		19,000		14,422	4,578	19,000	
Planning Certificates	1/12320	7,000		6,788	212	7,000	
Subdivision Fees	1/12330	2,500		1,406	1,094	2,500	
Local Heritage Fund -Grant	1/12250	9,000		0	9,000	9,000	
Local Heritage Advice		7,500		0	7,500	7,500	
Garbage Services							
Domestic Waste/Recycling Charges	1/12500	250,948		249,600	1,348	250,948	
Commercial Waste/Recycling Collection Charges	1/12700 et al	44,880		44,831	49	44,880	
Other Tip Income - Tip Fees		15,000		10,864	4,136	15,000	
Rural Garbage Levy		30,350		30,200	150	30,350	
Waste Management Sundry Income	1/12650	2,500		0	2,500	2,500	
Tip Recycling Revenue		15,000		25,618	0	25,618	10,618
Cemeteries							
Site Fees	1/13600	4,800		2,013	2,787	4,800	
Gravedigging	1/13615	12,800		11,644	1,156	12,800	
Lawn Cemetery	1/13630	30,000		37,086	0	37,086	7,086
Sundry							
Waste to Art Grant	1/13799	450		0	450	450	
Sundry Income	1/13800	1,000		318	682	1,000	
TOTAL OPERATING REVENUE		481,113	0	453,936	44,881	498,817	17,704
OPERATING EXPENSES							
Dwellings							
Housing M & R	1/14010	12,500		1,725	10,775	12,500	
Housing Insurance & Rates	1/14020	6,000		4,394	1,606	6,000	
Housing Depreciation	1/14030	13,037		0	13,037	13,037	
Town Planning							
Salaries (Contribution to Health Salaries)	1/14100	15,000		15,000	0	15,000	
Office Expenses	1/14150	3,000		0	3,000	3,000	
Heritage Operations - Local Building Fund	1/14159	18,000		6,000	12,000	18,000	
Heritage Costs - Advice	1/14156	15,000		5,962	9,038	15,000	
Town Planning - Consultancy Fees	1/14170	12,000		4,822	7,178	12,000	
Sundry Expenses	1/14160	100		0	100	100	
Waste Management							
Administration (Contribution to Admin.)	1/14500	4,000		4,000	0	4,000	
Supervision (Contribution to Health)	1/14510	5,000		5,000	0	5,000	
Supervision (Contribution to Engineering)	1/14520	7,500		7,500	0	7,500	
Garbage/Recycling - Employee Costs	1/14610	44,820		29,109	15,711	44,820	
Leave Entitlements/On Cost Charged	1/14615	19,960		16,572	3,388	19,960	
Garbage/Recycling Vehicle Running Expenses	1/14650	38,100		39,059	0	39,059	959
Greenethorpe Collections	1/14723	8,500		4,775	3,725	8,500	
Domestic Waste Depreciation	1/14680	21,519		0	21,519	21,519	
Grenfell Depot Manning/Plant Hire		105,000		90,837	14,163	105,000	
Grenfell Depot Maintenance	1/14700	18,000		16,972	1,028	18,000	
Depot (Tip) - Caragabal	1/14710	5,500		4,464	1,036	5,500	
Depot (Tip) - Quandialla	1/14730	5,500		3,451	2,049	5,500	
Interest on Internal Loan -No.2		8,808		0	8,808	8,808	
Interest on Internal Loan -No.3		3,027		0	3,027	3,027	
Interest on Internal Loan -No.4		2,800		0	2,800	2,800	
Recycling Expenses	1/14565	8,000		1,190	6,810	8,000	
Greenethorpe - Recycling Station		4,000		0	4,000	4,000	
Clean Up Australia Campaign	1/14690	1,000		0	1,000	1,000	
Waste to Art Programme	1/14691	450		0	450	450	
Street Cleaning	1/15000	18,000		2,299	15,701	18,000	
Commercial Waste : Labour Costs	1/15500	17,000		5,785	11,215	17,000	
Commercial Waste : Plant Costs	1/15510	12,000		3,994	8,006	12,000	

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

HOUSING & COMMUNITY AMENITIES (Continued)		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
Drainage Assets Depreciation	1/16010	206,140		0	206,140	206,140	
Pollution Control	1/16600	16,000		5,954	10,046	16,000	
Quandialla Drainage - Feasibility Study		5,000		0	5,000	5,000	
Cemeteries							
M & R	1/16800	17,000		16,866	134	17,000	
M & R Extra		10,000		0	10,000	10,000	
Lawn Cemetery	1/16830	13,500		12,570	930	13,500	
Grave Digging	1/16815	13,500		7,712	1,788	9,500	(4,000)
Lawn Cemetery Grave Digging	1/16835	7,500		10,044	1,456	11,500	4,000
Grenfell Cemetery - Master Plan		10,000		0	10,000	10,000	
Grenfell Cemetery - Tree Maintenance		12,000		0	12,000	12,000	
Cemeteries Depreciation	1/16850	6,295		0	6,295	6,295	
Sundry							
Public Conveniences	1/17000	74,000		78,995	0	78,995	4,995
Public Clock	1/17500	500		296	204	500	
Public Clock Depreciation		38		0	38	38	
Tidy Towns	1/16610	1,000		450	550	1,000	
Other Land & Buildings	1/17700	9,500		3,022	6,478	9,500	
State of Environment Report	1/16650	2,000		840	1,160	2,000	
TOTAL OPERATING EXPENSES		857,094	0	409,659	453,389	863,048	5,954
CAPITAL REVENUE							
Grenfell Tip Improvements - Tsf from Reserves		0	1,118	1,118	0	1,118	
Internal Loans - Commercial Waste & Recycling Bins		40,000		24,022	15,978	40,000	
TOTAL CAPITAL REVENUE		40,000	1,118	25,140	15,978	41,118	0
CAPITAL EXPENSES							
Grenfell Tip Improvements		0	1,118	1,118	0	1,118	
Grenfell Tip - Rework Cells		15,000		0	15,000	15,000	
Purchase MGB's - Commercial Waste & Recycling		40,000		24,022	15,978	40,000	
Main Street Bins		25,000		23,615	1,385	25,000	
Transfer to Reserves -Compactor Replacement		10,000		0	10,000	10,000	
Internal Loan Repayment - No.2 Principal		13,448		0	13,448	13,448	
Internal Loan Repayment - No.3 Principal		4,622		0	4,622	4,622	
Internal Loan Repayment - No.4 Principal		2,895		0	2,895	2,895	
TOTAL CAPITAL EXPENSES		110,965	1,118	48,755	63,328	112,083	0
Funds Available to/(Required from)							
Rates & General Revenue		(446,946)	0	20,662	(455,858)	(435,196)	11,750

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2012							
SEWERAGE SERVICES		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUE							
Rates	3/81001	269,668	1,542	271,210	0	271,210	
LESS : Pensioner Rebates	3/81003	(35,000)		(28,046)	(6,954)	(35,000)	
Charges : Non-Ratable Properties	3/81201	16,000		15,342	658	16,000	
Interest on Investments, etc	3/81305	8,500		0	8,500	8,500	
Fees & Fines	3/81740	1,000		1,007	(7)	1,000	
Sewer Connection Fees	3/81745	1,875		0	1,875	1,875	
Transfer from Reserves - ELE		0		8,701	0	8,701	8,701
Sundry Income	3/81755	500		0	500	500	
Pensioner Rate Subsidy	3/81820	19,250		16,405	2,845	19,250	
TOTAL OPERATING REVENUE		281,793	1,542	284,619	7,417	292,036	8,701
OPERATING EXPENSES							
Management							
Administration (Contribution)	3/82100	8,000		8,000	0	8,000	
Health (Contribution)	3/82200	10,000		10,000	0	10,000	
Engineering (Contribution)	3/82250	8,000		8,000	0	8,000	
Operations							
Treatment Works : Energy Costs	3/82301	7,000		3,764	3,236	7,000	
Treatment Works: Repairs, etc	3/82305	15,300		13,832	1,468	15,300	
Treatment Works : Wages	3/82303	58,044		41,368	16,676	58,044	
Treatment Works : Other Costs	3/82309	4,300		958	3,342	4,300	
Mains : M & R	3/82321	30,000		12,772	17,228	30,000	
Mains : Other Expenses	3/83325	3,000		0	3,000	3,000	
Sewerage System Depreciation	3/83323	130,806		0	130,806	130,806	
Miscellaneous							
Rates	3/83531	4,500		3,222	1,278	4,500	
Other	3/83571	500		0	500	500	
Employment							
Employee's Leave Entitlement	3/83591	6,892		15,593	0	15,593	8,701
Workers' Compensation	3/83594	5,000		0	5,000	5,000	
Superannuation	3/83600	6,200		0	6,200	6,200	
Staff Training	3/83595	2,500		0	2,500	2,500	
TOTAL OPERATING EXPENSES		300,042	0	117,509	191,234	308,743	8,701
LESS : Depreciation		130,806		0	130,806	130,806	
Net Operating Result		112,557	1,542	167,110	(53,011)	114,099	0
CAPITAL REVENUE							
Sec 64 Developer Charges		14,000	16,800	30,800	0	30,800	
Transfer from Reserves -Sewer Mains Rehabilitate		100,000		80,420	19,580	100,000	
Transfer from Reserves - OHS Improvements		60,000		8,632	51,368	60,000	
Transfer from Reserves -Sewer Mains Extensions		10,000	4,820	14,820	0	14,820	
TOTAL CAPITAL REVENUE		184,000	21,620	134,672	70,948	205,620	0
CAPITAL EXPENSES							
Sewer Mains - Rehabilitate		100,000		80,420	19,580	100,000	
Sewerage Treatment Works - Provision for Upgrading		10,000		0	10,000	10,000	
Sewerage Treatment Works - OHS Improvements		60,000		8,632	51,368	60,000	
Sewerage Treatment Works - Review Strategic Plan		13,000		0	13,000	13,000	
Sewer Mains Extension	3/84001	10,000	4,820	14,820	0	14,820	
TOTAL CAPITAL EXPENSES		193,000	4,820	103,872	93,948	197,820	0
Net Capital Result		(9,000)	16,800	30,800	(23,000)	7,800	0
Funds Available to							
Rates & General Revenue		103,557	18,342	197,910	(76,011)	121,899	0

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2012		Budget	Variation	Actual	Revised	Revised	Variation
RECREATION & CULTURE		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Library							
Grants/Subsidy	1/20100	19,500	(553)	18,947	0	18,947	
User Charges & Fines	1/20200	4,000		1,936	2,064	4,000	
Other	1/20300	1,500		0	1,500	1,500	
Transfer from Reserves - Gold Fest Festival		15,000		10,569	4,431	15,000	
Museum							
Sundry Income	1/20750	500		150	350	500	
Art Gallery Income		4,000		4,321	0	4,321	321
Tsf from Reserves - Art Gallery Bald Archie Sponsorship		0	3,800	3,800	0	3,800	
Conference Room/Cinema Income		5,000		2,962	2,038	5,000	
Baths							
Baths Fees	1/20801	24,500		20,568	3,932	24,500	
Parks, Gardens & Open Space							
Parks, Gardens & Sporting Grounds	1/20900	2,500		1,186	1,314	2,500	
TOTAL OPERATING REVENUES		76,500	3,247	64,439	15,629	80,068	321
OPERATING EXPENSES							
Library							
Administration (Contribution)	1/23000	500		500	0	500	
Printing, Stationery & Advertising	1/23010	1,500		129	1,371	1,500	
Telephone & Postage	1/23020	2,700		769	1,931	2,700	
Salaries	1/23050	47,752		39,219	8,533	47,752	
Temporary Assistants	1/23055	3,000		2,800	200	3,000	
Staff Training		1,500		0	1,500	1,500	
Travel Expenses	1/23060	2,000		0	2,000	2,000	
Leave Entitlements	1/23065	5,670		1,575	4,095	5,670	
Furniture & Fittings M & R	1/23120	2,000		0	2,000	2,000	
Equipment M & R	1/23125	7,000		5,530	1,470	7,000	
Depreciation - Building,Books,Equipment	1/23130	118,383		0	118,383	118,383	
Maintenance of Books	1/23200	1,400		110	1,290	1,400	
Purchase of Periodicals	1/23220	1,500		1,160	340	1,500	
Other	1/23260	2,800		1,557	1,243	2,800	
Sundry							
Subsidy to Band	1/24500	500		500	0	500	
Community Arts Centre Expenses	1/24502	500		0	500	500	
Arts Out West Expenses		1,900		1,814	86	1,900	
Community Hub M & R,Insurance,Rates,Electricity etc		17,000	3,000	19,792	208	20,000	
Art Gallery Expenses		3,000	3,800	4,286	2,514	6,800	
Conference Room/Cinema Expenses		5,000	(3,000)	648	1,352	2,000	
Railway Station Expenses	1/23610	5,000		3,213	1,787	5,000	
Festival Expenses	1/25000	6,500		1,687	4,813	6,500	
Gold Fest Festival Expenses		15,000		10,569	4,431	15,000	
Museum							
Museum Building M & R, Rates	1/23510	4,850		1,802	3,048	4,850	
Museum Depreciation	1/23530	19,134		0	19,134	19,134	
Swimming Pools							
Wages	1/26000	64,831		49,379	15,452	64,831	
Leave Entitlements		7,698		1,584	6,114	7,698	
Buildings M & R	1/26010	8,800		2,237	6,563	8,800	
Operating Expenses	1/26025	45,500		44,768	732	45,500	
Grenfell Swimming Pool - Leak Repairs		0	19,380	19,380	0	19,380	
Quandialla Baths Subsidy	1/26100	22,000		22,000	0	22,000	
Depreciation - Buildings,Pools	1/26015	47,458		0	47,458	47,458	
Parks & Gardens							
Expenses	1/27500	176,000		133,859	42,141	176,000	
Employee Leave Entitlements	1/27875	8,872		5,964	2,908	8,872	
Contribution to Library by Community Services		(5,000)		(5,000)	0	(5,000)	
Contribution to Swimming Pool by Community Services		(10,000)		(10,000)	0	(10,000)	
Contribution to Sporting Grounds by Community Services		(10,000)		(10,000)	0	(10,000)	
Depreciation - Buildings,Equipment	1/27900	101,029		0	101,029	101,029	
TOTAL OPERATING EXPENSES		733,277	23,180	351,831	404,626	756,457	0

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2012		Budget	Variation	Actual	Revised	Revised	Variation
RECREATION & CULTURE		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
(Continued)							
CAPITAL REVENUE							
Local Special Projects Grant	1/20120	5,100	50	5,150	0	5,150	
Capital Contribution - Grenfell Rotary Club		0	16,125	16,125	0	16,125	
Local Community Infrastructure - Tsf from Ext/Int Restrictions		0	17,210	17,210	0	17,210	
O'Briens Hill (Stage 1) - Toilets Ex-Reserves		0	101,929	105,222	0	105,222	3,293
		5,100	135,314	143,707	0	143,707	3,293
CAPITAL EXPENSES							
Library Books Purchase	1/29100	17,000		12,356	4,644	17,000	
Local Special Projects	1/29106	5,100		3,440	1,660	5,100	
Library Equipment Purchase	1/29110	3,000		0	3,000	3,000	
Community Hub - Underfloor file shelving		15,000		0	15,000	15,000	
Local Community Infrastructure - Rotary Park Sun Shade		0	16,125	16,125	0	16,125	
Local Community Infrastructure - Rotary Park Sun Shade		0	17,210	17,210	0	17,210	
O'Briens Hill (Stage 1) - Toilets Ex-Reserves		0	101,929	105,222	0	105,222	3,293
TOTAL CAPITAL EXPENSES		40,100	135,264	154,353	24,304	178,657	3,293
Funds Available to/(Required from)							
Rates & General Revenue		(691,777)	(19,883)	(298,038)	(413,301)	(711,339)	321
DIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2012							
MINING, MANUFACTURING & CONSTRUCTION		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Building Certificates	1/30060	1,000		100	900	1,000	
Sundry Income	1/30200	200		0	200	200	
TOTAL OPERATING REVENUES		1,200	0	100	1,100	1,200	0
OPERATING EXPENSES							
Building Control Staff (Contribution)	1/31050	20,000		20,000	0	20,000	
Building Office Expenses	1/31200	3,000		821	2,179	3,000	
TOTAL OPERATING EXPENSES		23,000	0	20,821	2,179	23,000	0
CAPITAL REVENUE		0	0	0	0	0	0
CAPITAL EXPENSES		0	0	0	0	0	0
Funds Available to/(Required from)							
Rates & General Revenue		(21,800)	0	(20,721)	(1,079)	(21,800)	0

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2012							
TRANSPORT & COMMUNICATION		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUE							
Regional Roads (Block Grant)	1/35410	690,000		456,750	233,250	690,000	
RLR (FAG Component)-2011/2012	1/83001	854,000		488,101	365,899	854,000	
Roads to Recovery Programme		450,876		140,892	309,984	450,876	
State Highway 6 - M & I	1/35310	497,500		435,464	62,036	497,500	
State Highway 17 - M & I	1/35210	497,500		435,464	62,036	497,500	
SH Flood Damage Grant Funding - 2012		0		40,800	0	40,800	40,800
Repair Program(MR 237)		160,000		0	150,000	150,000	(10,000)
Repair Program(MR 398)		160,000		120,000	30,000	150,000	(10,000)
3x3 Council Determined Works	1/35700	68,000		51,000	17,000	68,000	
Flood Damage Grant Funding - 2010		0	950,570	786,925	163,645	950,570	
Flood Damage Grant Funding - 2012		0		0	66,257	66,257	66,257
Tsf from Reserves - Rural Roads/Town Streets		0	187,359	0	187,359	187,359	
Street Lighting Subsidy	1/32100	34,000		34,000	0	34,000	
Sundry Sales(Royalties)	1/49000	2,500		1,435	1,065	2,500	
TOTAL OPERATING REVENUE		3,414,376	1,137,929	2,990,831	1,648,531	4,639,362	87,057
OPERATING EXPENSES							
Regional Roads (Block Grant)	1/50973	690,000		298,713	391,287	690,000	
Rural Local Roads (FAG Component)- 2011/2012		854,000		236,566	617,434	854,000	
Roads to Recovery Programme		450,876		129,012	321,864	450,876	
State Highway 6 - M & I	1/50970	497,500		313,938	183,562	497,500	
State Highway 17 - M & I	1/50972	497,500		313,938	183,562	497,500	
Flood Damage - SH 6 2011/2012		0		31,121	0	31,121	31,121
Flood Damage - SH 17 2011/2012		0		9,679	0	9,679	9,679
Repair Program(MR 237)		160,000		150,000	0	150,000	(10,000)
Repair Program(MR 398)		160,000		18,545	131,455	150,000	(10,000)
3x3 Council Determined Works		68,000		8,088	59,912	68,000	
Flood Damage - Regional Roads - 2010/2011		0	46,076	46,076	0	46,076	
Flood Damage - Rural Roads - 2010/2011		0	820,395	849,395	0	849,395	29,000
Flood Damage - Urban Roads - 2010/2011		0	84,099	55,099	0	55,099	(29,000)
Flood Damage - Regional Roads - 2011/2012		0		15,076	0	15,076	15,076
Flood Damage - Rural Roads - 2011/2012		0		48,676	0	48,676	48,676
Flood Damage - Urban Roads - 2011/2012		0		2,505	0	2,505	2,505
Town Streets	1/53110	170,857	35,339	84,592	121,604	206,196	
Rural Roads	1/53310	571,203	152,020	334,529	388,694	723,223	
Village Streets	1/53110	18,000		13,519	4,481	18,000	
Street Lighting Charges	1/53190	70,000		48,088	21,912	70,000	
Footpaths M & R	1/53140	3,000		0	3,000	3,000	
Car Park Maintenance	1/69000	1,500		1,398	102	1,500	
Depreciation - Roads,Bridges,Footpaths		1,156,040		0	1,156,040	1,156,040	
Tree Planting M & R	1/53170	10,000		4,420	5,580	10,000	
TOTAL OPERATING EXPENSES		5,378,476	1,137,929	3,012,973	3,590,489	6,603,462	87,057
CAPITAL REVENUE							
K & G Contributions	1/34006	20,000		28,435	0	28,435	8,435
Footpath Contribution		8,000		0	8,000	8,000	
Town & Shire Works	1/2303	1,100,000		0	1,100,000	1,100,000	
TOTAL CAPITAL REVENUE		1,128,000	0	28,435	1,108,000	1,136,435	8,435
CAPITAL EXPENSES							
Tree Planting Construction	1/63170	10,000		0	10,000	10,000	
Town & Shire Works	1/63126	1,100,000		0	1,100,000	1,100,000	
TOTAL CAPITAL EXPENSES		1,110,000	0	0	1,110,000	1,110,000	0
Funds Available to/(Required from)							
Rates & General Revenue		(1,946,100)	0	6,293	(1,943,958)	(1,937,665)	8,435

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2012							
ECONOMIC AFFAIRS		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUE							
Caravan Park							
Income	1/70050	46,000		46,737	0	46,737	737
Tourism & Industry Promotion							
Sundry Income	1/70300	100		0	100	100	
Sale of Books, etc	1/70310	100		0	100	100	
Other							
Small Chamber Of Commerce Grant	1/70326	0	1,090	1,090	3,600	4,690	3,600
Bank Building Rent	1/70750	4,727		3,636	1,091	4,727	
Open Day -Transfer From Reserves		5,000		0	5,000	5,000	
Grenfell Internet Centre - Revenue		50,000		53,109	1,891	55,000	5,000
TOTAL OPERATING REVENUE		105,927	1,090	104,572	11,782	116,354	9,337
OPERATING EXPENSES							
Caravan Park							
Wages	1/72000	35,868		34,299	1,569	35,868	
Employee Leave Entitlements	1/72011	4,259		1,001	3,258	4,259	
Electricity & Gas	1/72050	8,500		5,174	3,326	8,500	
Rates & Insurance	1/72060	5,320		3,729	1,591	5,320	
Working Expenses	1/72040	14,000		4,306	9,694	14,000	
Depreciation - Buildings,Other Structures	1/72030	15,405		0	15,405	15,405	
Tourist & Industry Promotion							
Advertising Advantages of Area	1/72130	17,000		16,682	318	17,000	
Contribution to Tourist Association	1/72300	3,000		1,625	1,375	3,000	
Office Expenses	1/72120	1,000		0	1,000	1,000	
Development/Tourism Officer		59,023		50,568	8,455	59,023	
Leave Entitlements		7,008		0	7,008	7,008	
Tourism - Clerical Assistance		5,000		0	5,000	5,000	
Grenfell Open Day		16,000		15,478	522	16,000	
Small Chamber Of Commerce Workshops		0	1,090	3,695	995	4,690	3,600
Centroc Contribution		10,820		9,055	1,765	10,820	
Centroc - Joint Initiatives		10,000		0	10,000	10,000	
Centroc - Beyond the Range Project		0	6,000	6,000	0	6,000	
Local Development Assistance		0		2,613	0	2,613	2,613
Grenfell Internet Centre - Expenses		55,000		49,258	5,742	55,000	
Bank Building							
M&R, Insurance, Rates	1/10760	13,900		6,839	7,061	13,900	
Depreciation	1/10762	33,240		0	33,240	33,240	
Industrial Subdivision							
Rates & Current Costs	1/72601	3,810		3,751	59	3,810	
Other							
Taxi - Operating Expenses	1/70800	8,000		8,912	9,088	18,000	10,000
TOTAL OPERATING EXPENSES		326,153	7,090	222,985	126,471	349,456	16,213
CAPITAL REVENUE							
Net Income - Sales of Industrial Land	1/70700	5,000		0	5,000	5,000	
Information Bay Signage Grant		0		14,240	0	14,240	14,240
Caravan Park Upgrading - Tsf from Reserves	1/70700	0	20,163	20,163	0	20,163	
		5,000	20,163	34,403	5,000	39,403	14,240
CAPITAL EXPENSES							
Main Street Promotion - Henry Lawson Festival Plaques		500	488	1,050	0	1,050	62
Information Bay Signage Upgrade		0		0	14,240	14,240	14,240
Tourism Signs Upgrade		6,000		2,626	3,374	6,000	
Industrial Area - Infrastructure		40,000		0	40,000	40,000	
Caravan Park Upgrading - Stage 2		0	20,163	20,163	0	20,163	
TOTAL CAPITAL EXPENSES		46,500	20,651	23,839	57,614	81,453	14,302
Funds Available to/(Required from)							
Rates & General Revenue		(261,726)	(6,488)	(107,849)	(167,303)	(275,152)	(6,938)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2012							
GENERAL PURPOSE REVENUES		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUES							
General Rates	1/81001	1,922,248		1,919,361	2,887	1,922,248	
LESS : Pensioner Rebates	1/81003	(108,000)		(105,712)	(2,288)	(108,000)	
Extra Charges	1/81101	12,500		9,112	3,388	12,500	
Legal Fees Raised	1/81201	6,000		0	6,000	6,000	
Interest on Investments	1/82020	250,000		196,508	53,492	250,000	
Interest from Internal Loan - No.2		8,808		0	8,808	8,808	
Interest from Internal Loan - No.3		3,027		0	3,027	3,027	
Interest from Internal Loan - No.4		2,800		0	2,800	2,800	
FAG (General Purpose Component)	1/83000	1,410,000		782,452	627,548	1,410,000	
Pension Rate Subsidy	1/83500	59,400		62,329	0	62,329	2,929
TOTAL OPERATING REVENUES		3,566,783	0	2,864,050	705,662	3,569,712	2,929
OPERATING EXPENSES							
		0	0	0	0	0	0
CAPITAL REVENUE							
		0	0	0	0	0	0
CAPITAL EXPENSES							
		0	0	0	0	0	0
Funds Available to/(Required from)							
Rates & General Revenue		3,566,783	0	2,864,050	705,662	3,569,712	2,929

12 April 2012

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (8 April 2012)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

- | | |
|-------|---|
| SH6 | <ul style="list-style-type: none">- general maintenance- ongoing flood damage temporary repairs and maintenance- rest area shelter repairs after damage- removed rocks (after they were placed on the roadway near the Blue Church)- widening of 400 metres both sides at the Gambarra Road Intersection. |
| SH17 | <ul style="list-style-type: none">- general maintenance- erected water over road signs to warn motorists of hazard.- re-opened the Highway after flooding receded.- support Traffic Control 24hrs a day for major flooding. |
| MR398 | <ul style="list-style-type: none">- general maintenance- remove fallen tree- repair major flood damage |
| MR236 | <ul style="list-style-type: none">- general maintenance- closed road due to flooding near Forbes- remove fallen trees- repaired major damage |
| MR237 | <ul style="list-style-type: none">- general maintenance- removed fallen trees- repaired major flood damage ongoing- commenced widening of 5 kms (approx.) |
| MR239 | <ul style="list-style-type: none">- general maintenance- repaired flood damaged pavement- attend to diesel spill. |

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of rural local roads during the last month.

- commenced widening of Old Young Road
- constructing relief culverts at Caldwell Street, Bimbi
- started Pinnacle Road widening.

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of rural roads during the last month.

- general maintenance
- removed several fallen trees
- cleared culverts on Holy Camp Road and Kangaroooby Road.
- sprayed roadside of local roads
- completed major flood damage repairs on Roberts Road
- repaired pavement damage
- repaired washes on gravel roads

1.4 Urban Maintenance/Construction

- general maintenance
- poured abutments of North Street bridge (2010 flood damage)
- removed several tree limbs
- started town clock repairs
- cleaned sewer works after flooding
- slashed and trimmed approaches to Grenfell

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the last month such as gardening, weeding, mowing and spraying

- general maintenance
- continued tree lifting
- cleared limbs in Taylor Park

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

2.2 Cemeteries

The following graves have been prepared from 5 March to 8 April 2012

Grenfell Lawn	– 1
Grenfell	– 1
Bimbi	– nil
Caragabal	– nil

The following maintenance had been carried out during the last month:-

- slashed Cemetery surrounds
- sprayed Spiney Burr grass
- topped up sunken graves

2.3 Sewer Mains

Four (4) sewer chokes have been attended to during the last month.

2.4 Private Works

- cut concrete footpath for ratepayer
- camera a sewer choke for a ratepayer
- sold gravel to ratepayer

2.5 Vandalism

Urban - Main Street toilet soiled floor in disabled toilet \$50.00
- remove graffiti from Vaughn Park toilet \$75.00

Progressive Cost Urban: \$1,225.00

Progressive Cost Rural: \$1,930.00

(from 1/7/2011 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue MR 237 widening
- continue Old Young Road widening
- continue Pinnacle Road widening
- complete flood damage assessments
- complete heavy patching programme

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

3.2 Urban

- general maintenance
- complete North Street foot bridge (flood damage 2010)

For Information

Noted

4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected nil breaches.

For Information

Noted

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 4102	Caterpillar 120 M Grader	Carry out repairs to grader vandalised whilst parked at a property on SH17 (insurance claim).
PI 2079	Toyota Tray Top	Repair electric fuel pump fault – subsequently a warranty claim.
PI 4098	Jet Patcher	Repair joystick boom, auger, electrical faults, replace venturi.
PI 4082	Case Roller	Repair radiator and body mounts.
	Pullabooka Fire Truck	Repairs to rear motor (fuel).
PI 4099	Tip Compactor	Repair air conditioner, articulation pins and hydraulic leaks.
PI 4070	Caterpillar 613 Grid Roller	Repair wiring, radiator, bonnet, new starter motor, timing cover, oil leaks.
PI 5226	Traffic Lights	Replace belts, repair fuel leaks.
PI 1083	Ford Taxi	Replaced front brake pads.
PI 3950	Iveco Tipper	Repair brakes, air leaks, oil leaks, fuel leaks, major service.

For Information

Noted

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The draft Road and Transport Asset Management plan will be advertised in conjunction with the Delivery Programme, Operational Plan and other plans.

For Information

Noted

7. RMS RMCC Contract, R2.54.4

Routine maintenance works on SH6 and SH17 continue.

Heavy patching was set back due to the floods and will now be carried out in April prior to the reseals.

For Information

Noted

8. Noxious Weed Report – March C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed –African Boxthorn, Silverleaf Nightshade, Bathurst Burr, Johnson Grass, Blackberry
- Areas sprayed – Pullabooka, Wheoga, Tirranna, Bolunera, Caragabal, Barbingal, Marowrie, Euroka, Grenfell Town Area, Bimbi,
- 72 property inspections
- Contacted several landholders, regarding control of Noxious Weeds on their property.
- Inspected high risk areas such as railway corridors, water courses, highways and travelling stock routes. Also inspected Council owned land and Crown land

For Information

Noted

9. Flood Damage 2012, E1.9.4

Approximately 50% of the flood damage on Shire roads has been assessed at this stage. The assessment will be completed in the next four weeks and submitted to RMS for approval.

A number of badly washed out roads have had temporary repairs carried for safety reasons and access provisions.

For Information

Noted

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

10. CENTROC Weight of Loads Group Meeting, C2.7.16

The Mayor and Adrian Milne attended the CENTROC Weight of Loads Group Meeting in Wellington on 24 February 2012.

The following was discussed:-

- Funding commitment from RMS is dependent on their restructuring that is currently underway. By 1st July, there should be a clearer picture of any funding commitments.
- On the whole, the financial situation, and the future of the group was seen in a positive with the group agreeing to continue operations at this stage.
- Oberon has lost some private funding from some local trucking companies for the maintenance of their local roads (in the order of \$1.5M). The group is going to approach them to see if they could reconsider their involvement with CENTROC Weight of Loads Group.
- Discussion was held about HML routes and non HML routes. How to police, how to educate, no real answers provided. Possibility of "No HML" signs on certain roads was suggested.
- Date of next meeting 7th September, in Orange

For Information

Noted

11. Volunteer Cemetery Maintenance Meeting, P2.2.1

Two volunteers and six church representatives met on 27 March 2012.

There was general discussion about the required maintenance of the Cemetery, excluding the Lawn Cemetery, and Council's possible assistance such as:-

- the provision of whipper snippers, mowers, fuel, spraying equipment, personal protective equipment,
- training
- possible establishment of a Section 355 Committee or listing of the volunteers register.

A number of suggestions were made at the meeting which will be followed up.

The representatives will meet with their respective church group members to discuss these matters.

There will be a further meeting in May.

For Information

Noted

12. Warraderry Street Footpath, R2.12.1

Footpath has been completed in Warraderry Street (west side) from Young Street to Camp Street.

The length of the work was 260 lineal metres, including pram ramp and drainage work.

Footpath notices were issued to residents in accordance with Council's determination and the half share contribution was estimated at \$55.00 per metre including GST based on previous works.

Following the finalising of the work and the assessment of actual costs, the total for the project was \$27,151.50 including GST. The rate per metre incurred was \$104.28 including GST. The half share for the residents is \$52.14 per metre including GST.

RECOMMENDATION: that approval be given to charge out the footpath works to the residents at the rate of \$52.14 per lineal metre including GST and debit notices be issued accordingly.

419 **RESOLVED:** Cllr Atchison and Cllr McClelland that approval be given to charge out the footpath works to the residents at the rate of \$52.14 per lineal metre including GST and debit notices be issued accordingly.

13. Vaughn Park Footpath, R2.12.1

Footpath has been completed in Melyra Street (north side) from Cross Street to Forbes Street – adjoining Vaughn Park.

Original budget allocation for the first 65 linear meters of the path was \$10,000 excluding GST, with no commitment for the remaining 36 linear metres. The quote received from the successful contractor enabled the entire 101 linear metres to be completed using the allocated budget.

Following the finalising of the work and the assessment of actual costs, the rate per metre incurred was \$102.12 including GST. Total cost for the project was \$10,314.11 including GST.

For Information

Noted

14. Manganese Road Trees, R2.10.091

Council's staff have commenced the process of obtaining approval for the removal of two (2) trees on Manganese Road.

It is hoped that the matter can be finalised at the May Council Meeting.

For Information

Noted

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

15. Purchase of Vehicles, P6.1.4

Quotations were called for the replacement of five (5) table tops.

The most cost effective quotations received were as follows:-

• Purchase of Toyota Hilux	\$32,406.49	(Bathurst Toyota)
PI 2073 Hilux trade in	<u>\$11,121.00</u>	
Total cost	<u>\$21,285.49</u>	
• Purchase of Toyota Hilux	\$28,830.00	(Oliver Toyota)
PI 2079 Hilux trade in	<u>\$16,140.00</u>	
Total cost	<u>\$12,690.00</u>	
• Purchase of Toyota Hilux	\$28,830.00	(Oliver Toyota)
PI 2078 Hilux trade in	<u>\$12,140.00</u>	
Total cost	<u>\$16,990.00</u>	
• Purchase of Toyota Hilux	\$32,170.00	(Oliver Toyota)
PI 2077 Hilux trade in	<u>\$15,180.00</u>	
Total cost	<u>\$16,990.00</u>	
• Purchase of Toyota Hilux	\$32,170.00	(Oliver Toyota)
PI 2075 Hilux trade in	<u>\$10,180.00</u>	
Total cost	<u>\$21,990.00</u>	

For Information

Noted

16. Purchase of Vehicles – Low Loader, P6.1.4

Quotations were called and closed on 13 February 2012 for the supply of one (1) new low loader to replace PI 3933.

Four (4) quotations were received as follows:-

1. JP Trailers	\$75,000	plus GST
2. Lusty Colron Industries	\$121,727	plus GST
3. Brentwood Trailers	\$77,500	plus GST
4. Drake Trailers	\$124,499	plus GST

JP Trailers is associated with Rob Pace of Grenfell Tyre and Brake Specialist Pty Ltd. The trailer is proposed to be constructed in Grenfell. JP Trailers is also the lowest quotation.

As the price is within delegation an order has been provided to JP Trailers for the construction of the trailer.

For Information

Noted

17. Australian Rail Track Corporation Interface Agreement, T3.5.6

The Australian Rail Track Corporation has now provided further details of the draft Interface Agreement for rail road crossings. There are quite a lot of details to check in the document.

A report will be submitted to a future Council Meeting.

For Information

Noted

18. Budget Review Variances – Engineering, A1.6

Please find detailed below explanations regarding variances in the budget review dated 31 March 2012 for the engineering department. The variances that are self explanatory have not been reported on, however councillors are certainly able to make enquiries if they have concerns in any area that has not been reported:

Additional Revenue/Savings

- **Lawn Cemetery Fees** – due to additional internments (\$7,086).
- **Kerb and Gutter Contributions** – works completed and accounts raised (\$8,435)

Additional Expenses/Costs

- **Public Conveniences** – toilets cleaned and maintained to a higher standard (\$4,995).

For Information

Noted

19. Forbes Street – Proposed Tree Planting, C1.3.26

Returned Soldiers League letter 14 April 2011 refers.

The Returned Soldiers League wrote to Council requesting that approval be given to place plaques at the Rose Street end and the Camp Street end of the centre island in Forbes Street to inform the public of the significance of the trees planted in 1948 by World War II veterans.

The plaques are now on a concrete plinths ready to be placed when advised by the Returned Soldiers League. The Returned Soldiers League also requested that the trees be replaced.

Discussions have been held with Returned Soldiers League representatives on the preparation of a more detailed plan for the centre islands in Forbes Street between Rose Street and Camp Street.

Council's Consultant Landscape Designer was engaged to prepare two concept plans, one being for retaining some trees and planting additional trees, and the other being to remove all trees and replanting new trees and plants.

The Director Engineering and the Consultant were invited to attend the Returned Soldiers League monthly meeting on Tuesday 10 April 2012 to explain the concept. The Returned Soldiers League were requested to consider the proposals and advise Council of its wishes.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

The Returned Soldiers League may investigate grant options for this work.

A copy of the two concepts will be available for perusal at the meeting.

For Information

Clr Simpson previously submitted a written declaration of interest and stayed in the room.

Noted

20. Review of Local Government Engagement with the NSW Rural Fire Service, A3.8.2

The LGSA have developed a discussion paper in response to the ongoing concerns expressed by the councils in relation to their engagement with the NSW Rural Fire Service.

The LGSA have requested:

- comments on Council's current arrangements with Rural Fire Service,
- Council to identify issues/problems commonly arising,
- Council to highlight current arrangements that are considered effective
- Council to indicate its preferred option for funding the Rural Fire Service, and its operational involvement with the Rural Fire Service.

This has been referred to the Bushfire Local Matters Committee Meeting to be held at 8.00 am on Tuesday 17 April 2012 for consideration.

For Information

Noted

21. The Henry Lawson Festival of Arts Proposed Road Closures, C1.4.1:

Letter Correspondence Item No. 1 refers.

There will be a number of road closures proposed for the June Long Weekend as part of the Henry Lawson Festival of Arts.

These are:

- 7.00 am and 5.00 pm on Saturday 9 June 2012 **Burrangong Street** from Camp to Main Street, **Main Street** from Burrangong Street to Rygate Square, **Short Street** from Melyra Street to Burrangong Street, **George Street** from Forbes Street to Short Street, **George Street** from Dalton Street to Grafton Street and **Forbes Street** from Camp Street to George Street.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

- 8.00 am to 5.00 pm on Saturday 9 June 2012 **Camp Street (SH6)** from Weddin Street to Grafton Street (parking only), **Grafton Street (SH6)** from Camp Street to Brundah Street, **East Street** from Camp Street to Melyra Street, **Melyra Street** from Cross Street to East Street, **Camp Street** from Tyagong Street to Rygate Square, **George Street** from Dalton Street to Rygate Square and **West Street** north of Young Street to Camp Street.

Note: the Mid Western Highway will be closed between Weddin Street and Brundah Street (detour will be available).

- 9.00 am to 12.00 pm on Saturday 9 June 2012 **Alexandra Street** will be closed from North Street to the Showground for the Fun Run.
- 8.30 am to 5.00 pm on Sunday 10 June 2012 **Main Street** from Forbes Street to Rygate Square for Henry Lawson Festival Street activities.

RECOMMENDATION: that Council approve the road closures for the 2012 June Long Weekend as listed above subject to Weddin Local Traffic Committee approval.

- 420** **RESOLVED:** Clr Atchison and Clr N Hughes that Council approve the road closures for the 2012 June Long Weekend as listed above subject to Weddin Local Traffic Committee approval.

W TWOHILL DIRECTOR ENGINEERING

- 421** **RESOLVED:** Clr Halls and Clr D Hughes that except where otherwise dealt with the Director Engineering's Report be adopted.

12 April 2012

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

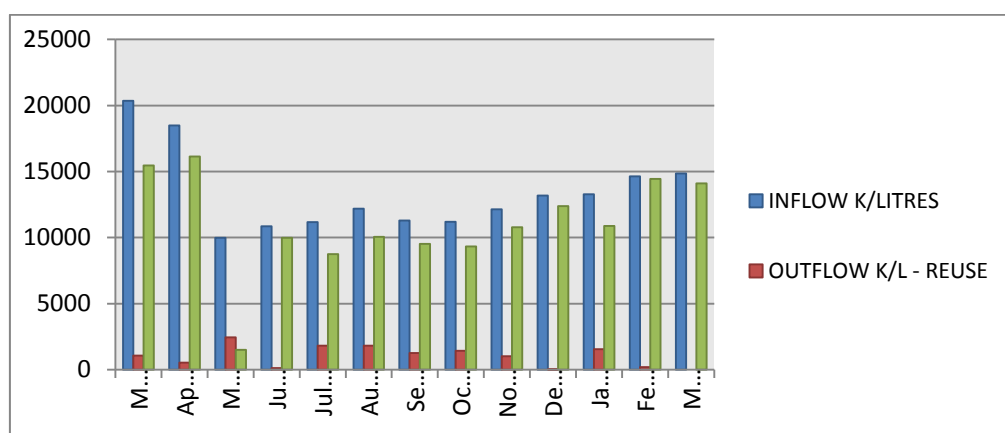
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during March 2012 was 14,846 kl with the daily average of 478.90 kl. With outflow for irrigation for reuse being 0 kl and discharge to Emu Creek being 14,103 kl.

The highest daily recording of 800 kl occurred for the 24 hours ending 6.30 am on 1 March 2012 and the lowest of 338 kl for the 24 hours ending 6.30 am on 27 March 2012.

A total rainfall of 122.5mm was recorded for the month.



For Council's Information

Noted

2. Animal Control, A4.4.4

Animal control activities for March 2012 were:

a. Companion Animals

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	2 (1 Dog, 1 Cat)	Animals Destroyed:	1 (Cat)
Animals Sold:	0	Animals Released:	2 (Dogs)
Animals Surrendered:	0	Animals Escaped/Stolen:	0

For Council's Information

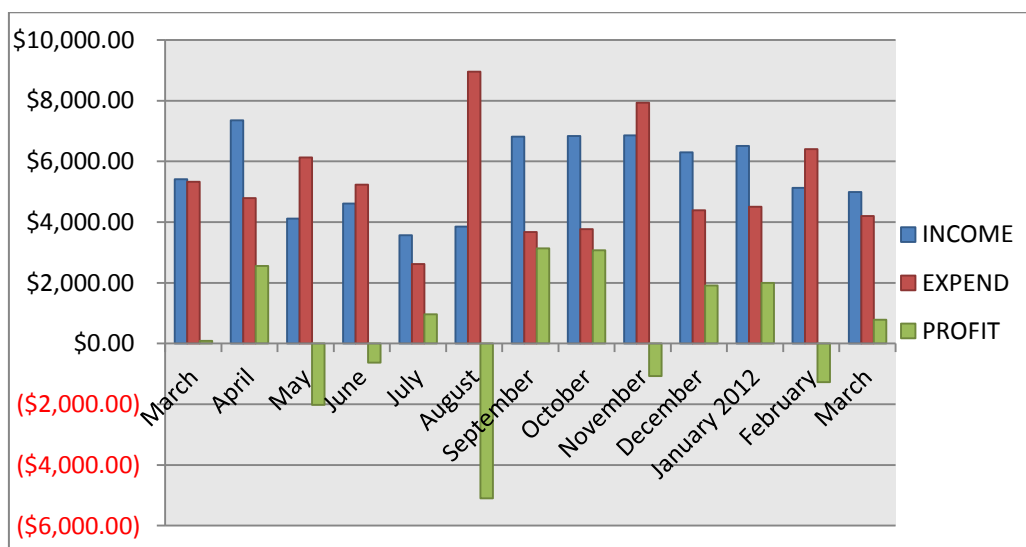
Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

3. Caravan Park Operations, P2.3.3

Income for the month of March 2012 was \$4,991.00 with expenditure of \$4,204.53 resulting in an operational profit of \$786.47 for the month.

There were 194 sites occupied for the month of March 2012.



For Council's Information

Noted

4. Quandialla Swimming Pool, P2.3.2

Total Attendance: 446

Daily Average: 34

March started off to be very quiet time. Due to flooding the pool was closed from 1-3 March. The pool closed on the 18 March 2012 for the season.

Activities for the month were:

- Swimming Club was held on Tuesdays, Wednesdays and Fridays
- Aqua exercises on Tuesdays and Fridays
- Morning laps were on Tuesdays and Thursdays

A family BBQ night was held on Friday 16 March to celebrate the end of season. Swimming Club presented their awards on this night, with the pool committee catering as a fundraiser.

For Council's Information

Noted

5. Grenfell Swimming Pool, P2.3.1

March

Total Attendance:	1400	School Usage:	103
		Other Usage:	303
Daily Average:	36		
Cash Attendance:	20 (Child) 15 (Adult)	Season Ticket Sales:	Adult 1 Pensioner 0 Family 2 Child 0
Season Ticket Attendance:	549 (Child) 410 (Adult)		

March saw a sudden decrease in recreational attendance due to rain and drop in air temperature. Swimming Club finished with a Presentation & BBQ night with over 150 in attendance. Community Health also had a Picnic Luncheon to conclude their season.

The Grenfell Pool closed on the 1st of April 2012 for the season.

2011/12 Season Report

Total Attendance:	15387	School Usage:	2378
		Other Usage:	1383
Daily Average:	94		
Cash Attendance:	545 (Child) 2002 (Adult)	Season Ticket Sales:	Adult 11 Pensioner 4 Family 54 Child 8
Season Ticket Attendance:	6156 (Child) 3958 (Adult)		

The pool opened on the 17 October 2011 and closed on 1 April 2012, the season was quieter than normal for recreational swimming due to inclement weather conditions which reflects in our lower than average attendance numbers.

Swimming Club had a very strong registration and attendance throughout the season.

We offered and had high registrations for all our Learn to swim programs. Our swim school received a Certificate of Appreciation for our support, dedication and commitment made to life saving education to our community from The Royal Lifesaving.

Other community groups utilized the facility quite well with various activities throughout the season.

For Council's Information

Noted

6. Clean Up Australia Day 2012, E3.3.8

The 2012 Clean Up Australia Day event was held on Sunday 11th March 2012. The event was supported by 19 volunteers, who managed to collect 26 bags of rubbish from a number of areas within Grenfell.

Thanks were given to all that participated, and certificates of thanks provided to all the children, supporting schools and a letter of appreciation has been forwarded to Mrs Pat Soley for volunteering her time to be co-ordinator.

For Council's Information

Noted

7. Netwaste to Art, E3.3.15

Council is again involved in the 2012 community art exhibition and competition called Waste to Art. This initiative of NetWaste is sponsored by Sims Metal.

The local Schools within the Shire have been approached to participate, artworks are to be completed by 26th April 2012 with a local competition/presentation to be held 4.00pm Friday 27th April 2012 at Grenfell Community HUB, which will then lead into a Regional Exhibition to be held during June 2012 hosted by Forbes.

Competition Categories will be –

Primary 2D	High School 2D
Primary 3D	High School 3D
Primary Functional	High School Functional
Community 2D	Open 2D
Community 3D	Open 3D
Community Functional	Open Functional
Building/Sculpture 2D	
Building/Sculpture 3D	
Building/Sculpture Functional	

For Council's Information

Noted

8. Budget Review Variances - Environmental, A1.6

Please find detailed below explanations regarding variances in the budget review dated 31 March 2012 for the Environmental Services Department. The variances that are self-explanatory have not been reported on; however Councillors are certainly able to make enquiries if they have concerns in any area that has not been reported:

Additional income

- **Certificate fees** - \$5000 – higher than expected number of certificates requested, as required for sale of properties.
- **Tip recycling revenue** – \$10,618 – increased sale of scrap steel for recycling.

For Council Information

Noted

9. Construction of “Huckel Close – Doctors Residence” CD 6/2011

Works for the construction of a Brick Veneer Dwelling at 8 Huckel Close, Grenfell are now steadily proceeding with the building now locked up.

Internal works will now rapidly progress with hand over expected around midyear.

For Council's Information

Noted

10. Lachlan CMA – Catchment Action Plan, E3.9.2

On the 29th March 2012 the Mayor, General Manager and Director Environmental Services attended a briefing session at Cowra on the Lachlan Catchment Authorities, Catchment Action Plan upgrade.

Matters discussed included:

- Melissa Schrader from Lachlan CMA - provided an introduction to the CAP upgrade including the shift towards the whole of government and whole of community development and implementation.
- Geoff Hudson - Senior Policy NRM LGSA - spoke on how LGSA and DLG see the IPR and CAPs working together to benefit local government .
- Melissa Schrader LCMA - explained the opportunities for local government involvement throughout the development of the CAP upgrade, as well as discussing areas of possible information sharing.

Further information on the LCMA Cap upgrade is available upon request of the Director Environmental Services.

For Council's Information

Noted

11. NetWaste Forum, C2.7.4

On 9th March 2012 the Director Environmental Services attended the NetWaste Forum held in Cowra.

Some of the items discussed are detailed below:

- Waste management training provided by Academy Green.
- Potential implications of waste levy & transportation of waste to non-regulated areas.
- E-Waste 2012 NetWaste regional campaign.
- National TV & Computer Recycling Scheme, workshop to be held in Dubbo 24th April.
- Regional Contracts – of which Weddin are involved in 6 of the 10 currently running.
- Council updates on waste management operations in the regional.

If you have any questions or wish to know more please contact the Director.

For Council's Information

Noted

12. NetWaste Asbestos Information Session, C2.7.4

On 8th March 2012 the Director Environmental Services attended the NetWaste Asbestos Information session held in Cowra.

Some of the speakers and items discussed are detailed below:

- Rosalie Mayo-Ramsay (NSW Workcover)
 - Recent changes to asbestos management in NSW,
 - Work Health & Safety Regulation 2011,
 - Heads of Asbestos Coordination Authorities (HACA),
 - Implications for Local Councils,
 - Role of NSW Workcover.
- Jason Scarborough (NSW EPA) – discussed the role of the EPA when dealing with asbestos.
- Juliet Duffy (Regional Enviroscience) - Role of Occupational Hygienists when dealing with asbestos.
- Council open discussion of asbestos related issues in the region.

It was very clear that all Councils with the NetWaste area are having similar issues when it comes to asbestos management, especially within village areas or unmanned waste facilities.

If you have any questions or wish to know more please contact the Director.

For Council's Information

Noted

13. NSW Office of Water – NSW Performance Report 2010/2011, C2.10.1

The NSW Office of Water has released its annual report giving comparative information on a number of key performance indicators for all local water utilities NSW.

Before considering the figures as shown it is important to understand what the performance marks against. Best Practice involves a triple bottom line (TBL) approach that includes, the social, environmental and economic factors which form together to create the Best-Practice Management module used by the department to assess the performance of water and sewer operations. The key performance indicators of the TBL are as follows:

- Utility Characteristics – number of connections, business planning etc,
- Social (charges/bills) – best practice pricing on all sewer services,
- Social (Health) – population connected to sewer,
- Social (level of service) – complaints,
- Environmental – natural resource management
- Environmental – environmental performance,
- Economic (financial) – return on asset,
- Economic (efficiency) – operational and management costs.

Weddin Shire Council is within group 4 (28 Councils) having 200-1500 properties serviced. The Council has a compliance of 78% with all requirements of Best Practice; this is an improvement of 11% from the previous year. This improvement is as a result of the implementation of development charging and low running costs.

As a general comment, Weddin performs very well in the operational compliance, with the financial return, non-residential and trade waste charging being the areas of lowest score.

A summary of this Council's performance compared with the State median follows, with further details available from the Director Environmental Services.

COMPARATIVE INFORMATION 2010/2011

Key Performance Indicator	Unit	Weddin	Group Median	State Median
Rate per residential assessment	\$	272	465	570
Rate per non-residential assessment	c/kl	0	15 have no charge	115
Operating cost per property	\$	88	150	140
Economic real rate of return	%	-0.8	-0.2	0.9

For Council's Information

Noted

14. Plumbing Reforms in NSW, A2.41

In November 2011, the NSW Parliament passed the *Plumbing and Drainage Act 2011*, which gave effect to the recommendations of the *Reforming arrangements for regulating plumbing and drainage in NSW* report.

The report recommended a number of reforms, including:

- establishing NSW Fair Trading as the single plumbing regulator in NSW, and
- the adoption of the Plumbing Code of Australia as the technical standard for on-site plumbing and drainage work in NSW.

The new legislative framework will be introduced in two phases. From 1 July 2012, all requirements of the Act will commence in full in the Sydney Water Corporation and Hunter Water Corporation operational areas. Part 2, Division 1 of the Act will also commence across NSW, requiring plumbing and drainage work:

- to be carried out only by authorised persons;
- to comply with the Plumbing Code of Australia; and
- to use only authorised (WaterMark) fittings.

From 1 January 2013, the other requirements of the Act will commence in the remainder of NSW and the plumbing regulator will delegate regulatory powers back to local governments, where appropriate.

When the Act commences in each area, plumbers carrying out plumbing and sanitary drainage work will be required undertake several administrative requirements and only use authorised materials and fittings.

The Act establishes a mandatory inspection scheme, similar to those currently provided by network utility operators. Under the scheme, NSW Fair Trading (or the delegated local council) will inspect work for compliance with prescribed codes and standards as appropriate and issue rectification orders for defective work where necessary.

As the scheme commences in each area, the plumbing regulator (NSW Fair Trading or the delegated local council) will:

- receive and store information about work;
- be able to provide information to network utility operators and other relevant persons;
- have powers to exempt a person from certain legislative requirements;
- authorise materials and fittings or recognise authorisations issued by other approval bodies;
- undertake administrative activities such as collecting fees and approving forms; and
- be able to commence legal proceedings, issue penalty notices and seek injunctions to prevent plumbing work or sanitary drainage work which is an immediate risk to health and safety.

These new requirements are not dissimilar to how Weddin Shire operates now, however we will again be answerable to another authority. The requirement for additional and ongoing training has also been flagged.

For Council Information

Noted

15. National Broadband Network (NBN) Briefing Session, U1.1.13

On 11th April 2012 the Director Environmental Services and the Economic Development Officer attended an NBN Fixed Wireless briefing session held in Wagga Wagga.

The session was very informative and provided surety that Weddin Shire will have access to the new high speed broadband system by Mid-2015 at latest, with some areas to be connected by mid-2013.

Relevant information covered:

- 93% of the NBN system will be direct Fibre network. (>1000 premises)
- 7% Fixed Wireless or satellite. (This is believe to be the way Weddin Shire will be serviced)
- NBN discovery truck will be in Young on the 11 May 2012.
- Ericsson has been awarded the contract for the establishment of the Fixed Wireless Network and will in contact with Council in the next month to discuss design and location of new towers.
- Weddin Shire will have a total of three towers, with two existing towers (1 – Optus & 1 – Telstra) to be used and one new monopole to be constructed. The locations of these towers are not yet known.
- Each to tower provides a signal range of 5-7km.
- Properties outside the signal are will have access to the Interim Satellite option.
- Any property to be connected during the rollout will incur no charge for standard installations of any of the system options.
- The NBN must use any available Telstra infrastructure during roll out of the scheme.

Over the coming months more information will became available as the Weddin Shire's system design is undertaken, with further reports to be provided to council.

If you have any questions or wish to know more please contact the Director.

For Council's Information

Noted

16. Community Energy Efficiency Grant – Centroc Application, U1.3.12

Centroc has invited member Councils to submit a joint application for funding to improve energy efficiency within the region via the Federal Governments, Community Energy Efficiency program.

The grants allow for a variety of activities, including but not limited to energy audits, retrofitting buildings with energy efficient lighting, heating and many other activities.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

The invitation to be involved in the joint application has been accepted as Centroc had to prepare the application prior to the Council meeting. Council's application is for the retrofitting of existing lighting to high energy efficient LED units at four of the high lighting demand sites.

The grants are based on a 50-50 ratio with the entire cost of the retrofit project being estimated at \$35,580, with Council's contribution if successful being \$19,290 which will be funded via existing votes.

RECOMMENDATION: that Council:-

1. Confirm action for the submission of Community Energy Efficiency program joint application with Centroc,
2. Acknowledge that if the grant is successful Council's contribution of \$19,290 will be funded via existing votes.

422 RESOLVED: Cllr Crutcher and Cllr Atchison that Council:-

1. Confirm action for the submission of Community Energy Efficiency program joint application with Centroc,
2. Acknowledge that if the grant is successful Council's contribution of \$19,290 will be funded via existing votes.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

DA NO.	Applicant	Construction	Value (\$)	Address
5/2012	HJ Buckley	Extension to Dwelling	\$19,000	Lot: 1 DP: 1095494 20 South Street GRENFELL NSW 2810
7/2012	R & K Hawkey	Change of Use – (Church to Residential)	\$10,000	Lots: 15/16 Sec: C DP: 7915 Caragabal Street CARAGABAL NSW 2810
8/2012	Andys Design & Drafting	New Dwelling	\$100,911	Lot: 16 DP: 964560 & Lot: 1 DP: 1091878 18 George Street GRENFELL NSW 2810

For Council's Information

Noted

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 5/2012	S Johnstone	Shed	\$13,500	Lot: 1034 DP: 754578 81 Quondong Road GRENFELL NSW 2810
CD 6/2012	D Strange	Covered Entertainment Area	\$9,155	Lot: 5 DP: 662532 13 Weddin Street GRENFELL NSW 2810
CD 7/2012	Craftsman Homes Western Slopes	New Dwelling	\$293,960	Lot: 1 DP: 1142374 Brickfield Road GRENFELL NSW 2810
CD 8/2012	W & C White	New Dwelling	\$215,506	Lot: 330 DP: 754578 58 Berrys Road GRENFELL NSW 2810

For Council's Information

Noted

3. Broula King Gold Mine, T5.26/2005

The General Manager and Director Environmental Services attended a meeting at Bumbaldry with a land owner (adjoining the mine), EPA, NSW Minerals and Mine Management to discuss concerns about the mining operations.

Matters discussed included:

- Water Management of site
- TSF key trench
- TSF rock floor
- Risk of acid rock drainage risk of associated copper
- Risk of acid rock spill over or through TSF wall
- Management of expected precipitation during mine life
- Need for dewatering with a full water table and disposal

Council's involvement in the meeting was minimal with the property owners being assured that Council will continue to monitor operations at the mine.

For Council's Information

Clr Hinde previously submitted a written declaration of interest and left the room.

Noted

Clr Hinde returned to the room.

4. Primary Production Strategy & Rural Settlement Project (Rural Lands Use Study), T2.1.10

Council resolved at the March meeting to acknowledge the Primary Production Strategy & Rural Settlement Project initial draft reports and provide comments on the reports to the Director Environmental Services no later than Thursday 29th March 2012.

No comments were received from the Councillors, so it is now appropriate to table the reports (copies previously provided) to the meeting for Council adoption for the purpose of public exhibition as detailed within the previously adopted Community Consultation Strategy.

It is proposed that the plans be placed on exhibition from the 23rd April to 25th May 2012. During the consultation period two workshops will be held on Monday 7th May 2012, the first at 11am for Council and Government agencies, this is expected to take around two hours and will include a light lunch and the other at 2pm for the general public.

At the completion of the consultation phase, all submissions will be considered and the report presented to Council for formal adoption at a future Council meeting.

RECOMMENDATION: that Council:

1. Adopt the Primary Production Strategy & Rural Settlement Project draft reports for the purpose of public exhibition as detailed within the previously adopted Community Consultation Strategy,
2. That the workshops be held on Monday 7th May 2012, with the Council and Government agencies starting at 11 am.

- 423** **RESOLVED:** Cllr McClelland and Cllr Atchison that Council:
1. Adopt the Primary Production Strategy & Rural Settlement Project draft reports for the purpose of public exhibition as detailed within the previously adopted Community Consultation Strategy,
 2. That the workshops be held on Monday 7th May 2012, with the Council and Government agencies starting at 11 am.

S WILSON

DIRECTOR ENVIRONMENTAL SERVICES

- 424** **RESOLVED:** Cllr Atchison and Cllr D Hughes that except where otherwise dealt with the Director Environmental Services' Report be adopted.

REPORT ON TECHNOLOGY IN LOCAL GOVERNMENT SUMMIT 2012 HELD IN SYDNEY ON THE 19 – 20 MARCH 2012

The Mayor attended the Technology in Local Government summit 2012 in Sydney on the 19 – 20 March 2012.

The Australian Technology Park was the venue and this is a remade Eveleigh Railway Workshop.

This venue is worth a visit at any time due to the huge amount of heritage rail equipment and machinery on display.

The keynote address was given by Glyn Evans of the Birmingham City Council in the UK who represents a population of 3 million with a total budget of 5 BILLION pounds.

He spoke frankly when he said less than half of changes make a profit, everything must be run as a business project and not as a IT project or it will fail. Front and back offices are out of date.

David Lynch of Townsville spoke on the roll out of NBN in Townsville and he said it was disappointing that only 60% of premises did connect when NBN went past the door. It will cost a large amount to connect later.

Mark Goldstone of Prospect Council SA spoke on social media, daily news letter, remote attendance at Council meetings and on line voting.

Paul Lahey of Brisbane City Council said that green power has been fully adopted by Council and he felt that it was for political reasons rather than savings but it may be the way to go.

Gary Lupo of Blue Reefs Comms. said that by 2015 there will be four times as many handheld mobiles as desktop computers with 15 billion connected by 2015.

He also mentioned BYOD or bring your own device to work which raised the questions of compliance, compatibility, network access and control of data and who replaces if it is broken at work and a policy on lost data, lost device and who does the service.

Cloud computing dealt with controls and client /server relationships, infrastructure and security and remote disabling. How do you prevent outsiders getting into system and how do you prevent the insiders exporting data.

Many councils are sharing remote facilities with each other with a co-operative cost shown by each council charging only \$1 each per year.

All the above security concerns still need to be addressed.

The Colac-Otway council's Rick Morrow said that his council is short on resources but big on innovation and they need to be with 75% of people on Govt. support and 43% of students leaving in year 10 but somehow they collect 50% of income from rates.

Helen Thompson of the University of Ballarat works with Councils to help set up systems.

It was a very interesting two days, there was no problem keeping up with the technology and the course was more designed not as an IT course but more of a system of managing IT now and in the future.

CLR MA SIMPSON
MAYOR

425 **RESOLVED:** Clr Niven and Clr N Hughes that the Report on Technology in Local Government Summit be adopted.

DELEGATES REPORT ON GRENFELL INTERAGENCY MEETING HELD AT THE GRENFELL BOWLING CLUB ON 14 MARCH 2012

Meeting held at the Bowling Club with reports given by those attending.

Main points as follows:

Kathy Pearce - Grenfell Courthouse/ GAC

- Court has not sat for 12 months, will sit on 19th April.
- All other services continue as usual
- Medicare call centre is operating as part of Centrelink Services.
- Grenfell Court House Births, Deaths & Marriages service is going to Australia Post. Complaints need to be made to Katrina Hodgkinson

Michele Johnson - Weddin Community Services

- Office hours are Mon - Thurs 8.30 am till 3.00 pm, Fri 9 am till 1 pm.
- Access trips to Orange on the 28th March and 18th April
- Access trips to Young via Quandialla 16th March. Access trips are for everyone.
- Volunteers Week Breakfast is being planned for the 17th May 7-9 am.

Rebecca Knight - Grenfell Outreach

- Book Shop & Swap is now operating at the HACC Centre. \$2 to join
- Currently planning Youth trips with Community Transport- funding available.

Tracy Ford - Cowra Special Needs

- Disability Services covering Cowra/Weddin Shires. Contact can be made through Tracy or through ADHC (Ageing Disability & Home Care).
- All enquiries welcome.
- Waiting for funding from Stronger together 3.

Helen Denovan - Grenfell Community Health/ Weddin Day Therapy

- Flu & Pnemovax for people aged over 65 years are available Mon - Thurs 2-3 pm.
- Food for Life Program Term 2 - Quandialla
- Community Health services on a part time basis except nursing which is 7 days per week.
- Tai Chi is at Caragabal, Quandialla and Grenfell
- Weddin Children's Network - International Year of Reading - handed out library bags and information to new kindergarten children at all the surrounding schools.

General Business:

- The feeling of some of the members of the Interagency Committee was that there is a need for the Domestic Violence Committee to commence again.
- A new Social Worker as well as a Women's Health Nurse in Grenfell to start in April
- Interagency Meetings to be held bi-monthly instead of every 3 months.

CLR LOBB
DELEGATE

426 RESOLVED: Clr Lobb and Clr Crutcher that the Delegates Report on Grenfell Interagency Meeting be adopted.

**Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on Tuesday 20th
March 2012 at the Grenfell Community Hub at 7.30 pm**

Welcome: President John Hunter welcomed everyone to the meeting.

Present: T. Wood, J. Hunter, D. Fennell, D. Millynn, O. Draffin J. Mitton T. Carroll, C. Gorman, C. Brown, A. Carr, E. Needham, A. Griffiths, D Yates, M Bucknell, J. Hetherington, G. England, M. Roper, M. Worthington, B. Johnson, A. Corey, D. Barclay, G. Rolls, J. Black, B. Matchett,

Apologies: C. Matchett, M. Moffitt, N. Hughes, V. Hughes, P. Moffitt, J. Niven, J. Meier, A. Hooper, J. Gorman, C. Lobb, T. Lobb, J. Heathcote, J. Crutcher, M. Carter, D. Carroll, P. Livingston, J Kelly
It was moved by C. Gorman and seconded by B. Johnson that the apologies be accepted. Carried

Minutes: The minutes from the previous meeting were confirmed.

Moved T. Carroll

Seconded G. England

Carried.

Business Arising

The presentation of TV Awards will be discussed next festival and not be awarded this year.

Communication:

Inwards:

1. St Joseph's school
2. ArtSpeak (Arts OutWest) Issue 113, March 2012
3. Grenfell Town Band
4. THLHS – P & C

Motion "That the inwards communication be received."

Moved M. Roper

Seconded M. Bucknell

Carried

Outwards:

1. Grenfell Town Band
2. St Joseph's School
3. Peter Mitton
4. Murray Mitton
5. Andy Stevens
6. WSC – bunting, lighting, street cleaning, etc
7. Paul Brunton – email
8. Grenfell Public School
9. Darryl Knapp
10. Grenfell Bowling Club

Motion "That the outwards communication be endorsed."

Moved J. Hetherington

Seconded E. Needham

Carried

Business Arising

- The festival will accept the offer of chairs
- J. Hunter had responded to the issues expressed by St Joseph's Public School.

C. Brown moved and M. Roper seconded the motion "That D. Fennell write an invitation to the following bands to perform at the festival; Cowra and District Band, Young Shire Band, Canobolas Pipe Band and Forbes Town and District Band." Carried

Treasurer's Report:

The treasurer's report was presented by D. Millynn

Motion "That the treasurer's report be received and that accounts listed be approved for payment.

Moved C. Gorman

Seconded E. Needham

Carried

M. Roper moved and A. Corey seconded the motion “That the budget for Street Activities be increased by \$3,000 so that C. Matchett’s total budget is now \$7,000. Carried

Coordinator’s Reports:

Publicity

All is going well.

Promotions

The new web site for HLF was presented before the March meeting with a very favourable response from members of the committee.

Art

Art all in hand

I have typed up and printed the Art Subscriber's letter as well as the tickets ready to be posted early next month.

Have also contacted another Art Courier who will deliver art from Sydney to Grenfell if there are enough artists to make it worth his while

Will need to now contact the artists to inform them.

Porcelain

- Entry forms have been posted to 30 probable exhibitors
- A judge has been secured

Entries, display, collection and judging to be co-ordinated with C Lobb as the display area is shared.

VSS

- Entries in Verse and Short Story are arriving and being processed. So far I have received 16 entries. There is a mixture of previous and new entrants which is good to see.
- Our patron Hilarie Lindsay, who has only missed 2 Festivals since 1966, emailed me with some suggestions for the Festival and in particular the Verse and Short Story competitions. Her ideas have merit and could be considered for the 2013 Festival.
- I have received a number of enquiries regarding some of the rules for Verse and Short Story, particularly for the novice class. I have responded but these inquiries indicate that the rules may be ambiguous and should be reviewed for next year.

Busking

Awards Dinner

- Tickets – currently waiting on a quote.
- Cost – Leanne preparing a quote and will also ask the HLHS hospitality students to assist. Bowling Club will also assist with setting up the auditorium and decorating.
- Wines – will seek local wines from Mulyan, Cowra.
- Programmes – HACCS are happy to do this again.
- There will be four statuettes.
- Everyone pays for the Awards Dinner except official guests.

King/Queen

All going well.

Street Activities

Events locked in are:

- James Mossengren- 10 ft unicyclist and juggler to rove, two sessions morning/afternoon in front of stage, procession
- Gregio the Magician- rove, sessions at kids space, procession, maybe stage area
- Greg Bowerman –blade shearer
- Forbes Dance School
- Kids Space with digital photography, activities for children.
- Fire twirler(s) Bathurst – may do theatre work in Kids Space, perform,

Negotiation continues with Mark Thurell, Young, Bushranger and Museum pieces

John Hunter could report on History of Henry Lawson video- participant from Coonabarabran. I had not received e-mail at time of report.

With increase in budget there will be pursuit of earlier enquiries and committee updated within coming weeks.

Stage area

Grenfell Primary 10am

Forbes Dance School 1030am

Gregio the Great Roving Magician 11am

James Mossengren 1130am

Procession

James Mossengren 2pm

Shop Fronts Booked

Brian Moronhey

Macrete Concrete

McClintocks –awning and office space

Street Stalls

20 entries to date (19/3/12)

- 34 of these comprise 34 for Saturday + 5 at top end of Main St for Steve Karaitiana
- 7 more stalls for Sunday so far and most of the Grenfell business houses will remain open on the Sunday also.
- St Joseph's School would like usual site. Hope to resolve this after their P & F meeting.
- All stall sites are organised and catalogued

Procession

Procession Marshall

Need the updated pages from the coordinators for the Risk management Plan.

Woodchop

Raffle

Prizes for the raffle as listed.-

- 1st \$200- Grocery Hamper donated by IGA Supermarket.
- 2nd Half Dressed Lamb donated by Aston and Joyce Dressed by Lyle Walker Quality Meats
- 3rd Cylinder of gas donated by Kleenheat Gas Co - Local distributors L & J Byrne.
- 4th Cylinder of Gas donated by Kleenheat Gas Co - Local distributors L & J Byrne
- 5th \$50 Fuel Voucher donated by Steve O'Byrne & Family Grenfell Caltex
- 6th \$50 Basket of Goods donated by Grenfell Pharmacy
- 7th Dinner for 2 at Fettle's Restaurant (Valued to \$50) donated by Carol Logan Railway Hotel.
- 8th \$50 Voucher - Mechanical Workshop Service donated by Paul Best of Best Automotive Services.
- 9th \$50 Voucher Quandialla Cafe and Coffee Shop donated by Tracey and Rebecca
- 10th to 20th Lamb Meat Trays (approx 1/4 export quality heavy lamb) donated by John Niven of Weddin Border Leicester Stud) Prepared by Glen and Graham of IGA Butchery

Ticket sales are scheduled to commence Thurs 29th March. Tickets will also be available at Quandialla Cafe.

Concert

The hall is booked.

Marg Carey is right to MC.

The P&C are to confirm they will do supper.

Jan Myers will sell tickets.

Jen Kelly to create the program and tickets. And co-ordinate printing.

Year 12 boys should be available to perform in the second section of our concert - as individuals not school.

Tony Holz has already asked students to assist with lighting and sound.

We will ask students at the high school to assist with ushering and the door.

Tickets will be \$8 Adult, \$5 child, supper included in adult ticket.

Children's Competition

All going well.

Window Dressing

Organisation for this has begun.

Fun Run

Poetry on the Boards

Poetry Slam

Photography

Entry form is finalised.

Program

Need to check on the protocol re flag raising and indigenous welcome.

Talent Quest

- The band Taylor and the Makers are booked.
- Because of so much interest the talent quest will now run throughout the Saturday and people will be able to come and go.
- 9am – 10am workshop with HSC students and younger students.
- Competition will have 2 categories – seniors and juniors with each category having an entry fee of \$15.
- Judges are organised.
- Currently drafting up rules, judging sheet and entry form.
- Dan will be MC.
- Gold coin donation to view the performances. The venue will be the Primary School Hall.

Sponsorship

New Sponsors

Major Sponsor - IGA Australia \$3000.00

Bronze Sponsor – IGA Grenfell \$500

Several others have been approached for major sponsorship but at this stage there has been no reply. There is however genuine interest from one business.

Social Engagement

General Business:

1. Official Luncheon

Mardie will organise the official luncheon and will give details at the next meeting.

2. Membership drive

A membership drive will be run in conjunction with the selling of raffle tickets.

3. The annual problem of collecting horse dung during the procession could be solved by a dung bag. Glenda to be advised of this.

4. M Bucknell moved and M Roper seconded the motion “That A Corey investigate the running of a celebration function/ music event on the Sunday night. Carried”

Meeting closed 9.30 pm

Next meeting date: The next meeting will be held at 7.30 pm on Tuesday 17th April at the Community Hub.

427 **RESOLVED:** Clr N Hughes and Clr Atchison that the Minutes of the Henry Lawson Festival Committee Meeting be noted.

MINUTES OF THE GRENFELL FLOODPLAIN COMMITTEE HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 27 MARCH 2012 COMMENCING AT 8.00 AM (C2.6.27)

1. **Present:** Clrs Simpson, Atchison, Niven, Messrs W Twohill (WSC), S Wilson (WSC), M Nirupan (WSC), S Varathan (Office of the Environment and Heritage), R Cawthorne (SES) and D Sheehan (SES).

2. **Chairman:**

Resolved: Clr Simpson and R Cawthorne that the Director Engineering be Chair.

3. **Apologies:** N Richardson (SES) and Chris Glennon (LCMA).

Resolved: Clr Simpson and Clr Atchison that the apologies be accepted.

4. **Minutes:**

Resolved: Clr Atchison and R Cawthorne that the minutes of the last meeting held on 1 November 2011 be adopted.

5. **Matters Arising:**

- 5.1 **Draft Floodplain Risk Management Study and Plan**

The draft Floodplain Risk Management Study and Plan was exhibited for public comment. A Councillor information workshop was carried out. An information session for affected property owners was also carried out.

6. **Consideration of Public Comments**

The Consultant has written an insertion comment entitled “1.6 Community Consultation” which takes into consideration the five responses from the public.

The committee agreed that the comment should be inserted into the draft document.

Resolved: S Wilson and S Varathan that Council:-

- a) insert the consultant’s comments entitled “1.6 Community Consultation” in to the draft Floodplain Risk Management Study and Plan,
- b) advise the respondents that their submissions were considered and included in the final plan.

7. **Prioritisation of the Recommended Flood Mitigation Measures**

The Committee noted the measures:-

- 1. Implement flood related control
- 2. Flood data to SES
- 3. Implement flood awareness

were being implemented and were priority 1.

Measure 4 - Creek Management Scheme – priority 1

Measure 5 – Improved drainage O’Brien Tributary – priority 1

Measure 6 – Upgrading the O’Brien Tributary Trunk drainage system from upstream Oliver Court to Emu Creek (Feasibility and Concept Design Study) – priority 2

were accepted as the stated priorities.

All other measures be priority 2.

Resolved: S Wilson and Clr Simpson that the consultant's recommended measures and their priorities be adopted.

8. Draft Floodplain Risk Management Study and Plan

Resolved: Clr Atchison and Clr Simpson that the draft Floodplain Risk Management Study and Plan be adopted.

9. Next Meeting: to be advised.

10. Closure: there being no further business to discuss the meeting closed at 8.58 am.

428 **RESOLVED:** Clr Atchison and Clr Niven that the Minutes of the Grenfell Floodplain Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING HELD ON TUESDAY
10th APRIL 2012 AT 3.30 PM AT THE COUNCIL CHAMBERS.**

1. **PRESENT:** Clr M. Simpson, Clr C Lobb, P. Diprose, L. Eastaway, A. Carr, G. Carroll.
D Yates (Observer)

2. **APOLOGY:** Nil

3. **CONFIRMATION OF MINUTES:**

Resolved: L Eastaway /Clr C. Lobb that the minutes of the 7th February 2012 meeting be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**

Inwards: Nil.

Outwards: Nil.

6. **PROJECTS:**

Resolved L Eastaway/P Diprose that Denise Yates be invited to address the meeting in regard to the redesign and reprint of the Grenfell brochure.

- Denise addressed the meeting in regard to the Weddin Shire branding and the redesign and reprint of the Grenfell brochure. Denise and the committee agreed that the branding concept needs to be determined initially. The branding needs to incorporate Grenfell, the Villages, Henry Lawson, Weddin Mountains, gold, bushrangers and heritage. Draft samples of branding to be viewed by committee and agreed upon before brochure is redesigned and printed.

Glenn thanked Denise for her presentation prior to Denise leaving the meeting.

J. Hetherington entered the meeting at this point.

- **Weddin Mountain Tours** – awaiting the development of the simplified matrix style of commercial tour operator licence from NPWS.
- **O'Brien's Hill Status** – State 1 completed and publicised. Funding for interpretive signage confirmed. Draft Gold and Grenfell brochure awaiting confirmation of Gold Trail logo. Funding for a tourism plan for Stage 2 of the project referred to the 2012/2013 estimates process for consideration.
- **Railway Station Development**- Project ongoing as funds permit.
- **Gold Fest** –Review undertaken. To be again held on 27 October 2012 with approved budget. Program to be developed with possible additions including a blacksmith, drawing competitions run through the schools, gold panning and consideration to be given to covering the Main Street with sand.
- **Website** – New arrangement is working well. Updates can be made as required.
- **RV Friendly Town Accreditation** – Company Dam to be investigated as a “primitive” camp site and designated parking area which is a requirement to becoming an RV Friendly Town.

Resolved: Clr M Simpson/P Diprose that Company Dam be investigated as a ‘primitive’ camp site and designated parking area.

- **Tourism Committee ‘Grenfell Record’ Updates** –Up to date with all projects.
- **Tourism "Mapping" Exercise** – Working party recently met with heritage advisor who encouraged the party to group attractions and sites into categories whereby they can be prioritised, developed and promoted to the various market segments eg grey nomads.

Resolved: Clr C Lobb/L Eastaway that funding for Grenfell and Village information signage be applied for should suitable funding become available.

- **Grenfell Bumper Stickers** –quote secured. Awaiting branding.
- **Tourism Signs Upgrade**- In progress. Funding for two signs remains. It was suggested that the O'Brien's Hill sign be replaced and a new caravan park sign on the Young Road be erected. Auburn to investigate and pursue.

7. PRIORITISING EVENTS:

Noted

8. UPCOMING EVENTS:

- Grenfell Picnic Races 21st April
- Jan Lehane Dinner 28th April
- Farm Day May 2012
- Henry Lawson Festival 7th -11th June
- Bald Archie Exhibition at Grenfell Art Gallery 7th- 29th September 2012
- Grenfell Show August 31st and September 1st 2012
- Grenfell Jockey Club Races 22nd September 2012-03-21
- Weddin Mountain Muster 23rd - 29th September
- Grenfell Gold Fest 27th October 2012

Noted

9. REPORTS:

Nil

10. BUSINESS WITH NOTICE:

- P Diprose- NSW #unmapped visit

Resolved: P Diprose/ Clr C Lobb that a letter of thanks be forwarded to Carly Brown for organising the #unmapped visit to Grenfell in March.

- P Diprose - Farm Day – pamphlets to be promoted where appropriate.
- Clr C Lobb - 50 Grenfell information bags have been prepared and will be distributed from the CWA and Real Estate Agents to tourists who may be considering relocating to the Weddin Shire.
- Clr C Lobb - Presented examples of possible information signs for the Grenfell Main Street and villages.
- Clr C Lobb - Sculpture Garden Tourism sign – Auburn advised that the brown tourism signs cannot be erected as the attraction is not open 7 days a week.
- Clr C Lobb - Grenfell Curtain to be promoted where appropriate.

11. QUESTIONS WITH NOTICE:

Nil

12. NEXT MEETING: 12th June 2012

MEETING CLOSED: 5.00 pm.

429 RESOLVED: Clr McClelland and Clr Hinde that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
TUESDAY 10 APRIL 2012 AT 5.00 PM AT THE COUNCIL CHAMBERS (C2.6.22).**

1. **PRESENT:** Clrs M Simpson, C Lobb, Mr J Hetherington, Mr I Pitt, Mr A Hodgson, Mrs P Livingstone, Mr S Wilson (DES)(Chair) and Mrs S Jackson-Stepowski (HA)
Observers: Mr T Lobb (GM) and Mrs I Holmes

2. **APOLOGY:** Clr G McClelland

Resolved: Clr Lobb and Mrs P Livingstone that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** Tuesday, 7 February 2012

Resolved: Clr Lobb and Mr Pitt that the minutes of 7 February 2012 be adopted.

4. **MATTERS ARISING:**

- 4.1 EOI Funding – Heritage DCP’s

Mr Wilson advised that Council has adopted the recommendation regarding funding source.

- 4.2 Lachlan Fertilizers – Signing Painting

Mr Wilson advised that Lachlan Fertilizers accepted advice and painting works have been completed with a good outcome achieved.

- 4.3 DCP – Consultant Selection

Mr Wilson advised that as resolved at the February Meeting, Mrs Jackson-Stepowski will be preparing the Heritage DCP.

- 4.4 NSW Heritage Council

Mr Wilson advised that a letter will be forwarded to the NSW Heritage Council within the next week after confirming details with Mrs Jackson-Stepowski.

5. **CORRESPONDENCE:**

- | | | |
|-----|---|--------------|
| 5.1 | <u>Heritage Referral Memo – Delta Agribusiness (7/2/12)</u> | Noted |
| 5.2 | <u>Heritage Referral Memo – Delta Agribusiness (8/2/12)</u> | Noted |
| 5.3 | <u>Heritage Referral Memo – O’Brien Hill Amenities & Viewing Deck Draft</u> | Noted |
| 5.4 | <u>Heritage Referral Memo – Visit 7-8/2/2012 (8/2/12)</u> | Noted |
| 5.5 | <u>Heritage Referral Memo – Boer War Monument (8/2/12)</u> | Noted |
| 5.6 | <u>Heritage Referral Memo – 31 Grafton Street (20/2/12)</u> | Noted |
| 5.7 | <u>Lachlan Fertilizers – Final Photos (13/2/12)</u> | Noted |
| 5.8 | <u>Heritage Referral Memo – DA 8/2012 (8/3/12)</u> | Noted |

- 5.9 Heritage Referral Memo – O’Brien’s Hill Booklet (16/3/12) **Noted**
- 5.10 Tasmanian Heritage Council – Installing modern services on heritage buildings **Noted**

6. BUSINESS WITH NOTICE

6.1 Grenfell Historic Information Signs

Clr Lobb showed examples of historic information signs which would be beneficial within the villages, and also showed examples of signs for the Main Street buildings.

Resolved: Clr Lobb and Clr Simpson that Main Street building signs be included in Council’s Main Street Master Plan.

6.2 DCP – Heritage Status

Mr Wilson advised that Mrs Jackson-Stepowski has commenced preparation on the Heritage DCP, with some discussions with himself on information and layout. A draft will be prepared for review over the next few months.

6.3 Payments – 26 Grafton Street, 31 Grafton Street and 52 Main Street

Mr Wilson advised that works have been completed and applicants are seeking grant funding payment.

Resolved: Clr Lobb and Clr Simpson that payments be made in full subject to the Heritage Advisor’s approval.

Resolved: Mrs Livingstone and Mr Hetherington that an editorial/supplement be placed in the Grenfell Record to promote heritage and outline local heritage achievements.

6.4 NSW Heritage Office Reports

Mr Wilson advised that due to timing, Council will need to adopt the reports at the May Meeting prior to them being submitted at the end of May. Reports will be submitted to the Heritage Meeting in June.

7. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski gave a verbal report on her meeting with the Tourism Sub-Group Committee, they have gathered information of local Attractions/Events/Facilities and map locations and are looking at compiling it together. Mrs Jackson-Stepowski advised that she will be completing site visits for funding completed works and heritage surveying at Greenethorpe Village and Iron Pot Bridge for the DCP.

8. QUESTIONS:

Nil

9. NEXT MEETING: 12 June 2012 at 5.00 pm

10. CLOSURE: There being no further business the meeting closed at 5.40 pm.

430 RESOLVED: Clr Lobb and Clr N Hughes that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE MANEX MEETING HELD ON MONDAY, 16 APRIL 2012 AT 2.15 PM (C2.6.10)

Present: T Lobb, G Carroll, W Twohill, S Wilson and Clr Simpson (observer).

Apology: Nil

Minutes:

Resolved: W Twohill and S Wilson that the minutes of 12 March 2012 be adopted as circulated.

General Business:

1A Administration

- (i) Integrated Planning – process continuing. Further reported in General Manager's report.
- (ii) Destination 2036 – Outcomes Report – awaiting final action plan. In the meantime the Local Government Review Panel has been the first initiative announced under Destination 2036. The panel will report back to the Minister within 12 – 14 months from the start of the review after extensive consultation.
- (iii) Internal Audit – reported in Director Corporate Services report.
- (iv) Public Interest Disclosure – reports to be submitted. Director Corporate Services to pursue.

1B Human Resources

- (i) Vacancies
 - Loader Operator – appointment made.
 - Truck Driver – to be advertised.
 - Ganger – to be advertised.
 - Wastewater Operator – currently being advertised.

2. Public Order and Safety

Nil

3. Health

- (i) Doctors Situation – reported in General Manager's report.
- (ii) New Doctor's Residence – in progress. Director Environmental Services pursuing.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Grenfell Cemetery – reported in Director Engineering's report.
- (ii) Draft Flood Study Report – Grenfell Floodplain Committee meeting held on 27 March 2012. Minutes of the meeting to be presented to Council Meeting.
- (iii) Rural Land Use Study – reported in Director Environmental Services' report.
- (iv) Development Control Plans (DCPs) – heritage and shire DCPs being developed.

6. Sewerage

- (i) IWCM Study – awaiting final draft from consultant including possible options for sewerage of villages. Director Engineering and Director Environmental Services pursuing.

7. Recreation and Culture

- (i) Art Gallery – new exhibition currently in progress.
- (ii) Cinema – films reactivated. Movie to be run for CWA Evening Branch ladies on 10 May 2012.
- (iii) Grenfell Swimming Pool – funding for upgrade currently being considered as part of the 2012/2013 estimates process.
- (iv) O'Briens Hill Upgrade – funding for the Heritage and Tourism plans need to be funded jointly to avoid delays in the project. General Manager to submit report to May Council Meeting.

- (v) Bogolong Dam – Director Engineering to meet with Central Tablelands Water staff to ascertain if there are any outstanding licensing requirements or upgrades that need to be undertaken before negotiations commence. Director Engineering to arrange meeting.
- 8. Mining Manufacture and Construction**
- (i) Gravel Pit Leases – surveys in progress. Negotiations continuing to secure pits.
 - (ii) Broula King Mine – reported in Director Environmental Services report.
- 9. Transport and Communication**
- (i) RMS Contract – reported in Director Engineering’s report.
 - (ii) Flood Damage – reported in Director Engineering’s report.
 - (iii) Other Programs – noted.
 - (iv) Rail Branch Lines – working party meeting held Monday 16 April 2012. Taskforce meeting scheduled for 4 May 2012. Further reported in General Manager’s report.
 - (v) NSW Long Term Transport Master Plan – meeting scheduled for 26 April 2012. Mayor and General Manager to attend. Further reported in General Manager’s report.
 - (vi) Footpath Occupation and Signage – inspection and approval process to be undertaken in conjunction with food premises inspections. Director Environmental Services to initiate process.
 - (vii) NBN Rollout – reported in Director Environmental Services report.
- 10. Economic Affairs**
- (i) Industrial Estate – estimates being prepared.
 - (ii) Taxi Service – reported in Director Corporate Services’ Report. Late report to be submitted to Council Meeting.
- 11. General Purpose Revenues**
- (i) Sale of Land – reported in Director Corporate Services Report.
- 12. Alliances**
- (i) Hawkesbury City Council – no recent activities. Tourism Officer to attend Hawkesbury Show from 27-29 April 2012.
 - (ii) Mid Lachlan Alliance – no recent meetings.
 - (iii) CENTROC – board meeting scheduled for 24 May at Crookwell.
 - (iv) LGSA – annual Shires Association Conference scheduled for 5 -6 June 2012.
- 13. Other Matters**
- Nil
- 14. Job List Review:** **Noted**

Next Meeting: Monday, 14 May 2012 at 2.30 pm unless otherwise arranged.

Closure: There being no further business the meeting closed at 3.39 pm.

- 8. Mining Manufacture and Construction**
- (ii) Broula King Mine

Clr Hinde previously submitted a written declaration of interest concerning Item 8 (ii) and stayed in the room as the matter was not discussed.

431 RESOLVED: Clr Crutcher and Clr Atchison that the Minutes of the Manex Committee Meeting be noted.

**MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING TO BE HELD AT
4.00 PM ON MONDAY 16 APRIL 2012, C2.6.13**

1. **PRESENT:** Clrs Halls, D Hughes, Atchison and Simpson (observer).
Messrs W Twohill (Director Engineering), K Frost (Noxious Weeds Officer) and
K Starr.

2. **APOLOGY:** Nil

3. **MINUTES:** 13 February 2012

Resolved: Clr Halls and Clr K Starr that the minutes be adopted.

4. **MATTERS ARISING:**

- 4.1 Weeds Information Night

Noted

5. **CORRESPONDENCE:**
Nil

6. **NOXIOUS WEEDS OFFICERS REPORT:**

February 2012
March 2012

Noted

7. **NOXIOUS WEEDS BUDGET**

2011/2012 Vote \$76,000
Expenditure to 31 March \$47,722

Noted

NEXT MEETING: Monday, 14 May 2012 at 3.30 pm.

CLOSURE: There being no further business to discuss the meeting closed at 4.21 pm.

- 432** **RESOLVED:** Clr D Hughes and Clr N Hughes that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,
16 APRIL 2012 AT 5.00 PM (C2.6.8)**

1. **PRESENT:** Clrs Simpson, Atchison, McClelland and Hinde.
Messrs T Lobb, G Carroll, W Twohill and S Wilson.

2. **APOLOGIES:** Clrs Crutcher and Lobb

Resolved: Clr Atchison and Clr Hinde that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:**

Resolved: Clr McClelland and Clr Atchison that the minutes of 12 March 2012 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**

- 5.1 The Grenfell Henry Lawson Festival of Arts, C1.4.1 (C1):

Resolved: Clr Hinde and Clr Atchison that the requests 1 and 2 be approved subject to availability and item 4 be carried out on an as required basis.

6. **REPORTS**

- 6.1 **General Manager's Report**
Report on Grenfell Doctor Situation.

Noted

- 6.2 **Director Corporate Services' Report**
Reports on Town Costings and Taxi Service.

Noted

- 6.3 **Director Engineering's Report**
Reports on Works Report, Other Works, Future Works, Volunteer Cemetery Maintenance Meeting, Warraderry Street Footpath, Vaughn Park Footpath, Manganese Road Trees, The Henry Lawson Festival of Arts Proposed Road Closures.

Noted

Forbes Street – Proposed Tree Planting

Clr Simpson declared a conflict of interest as a member of the Returned Soldiers League and stayed in the room.

Noted

- 6.4 **Director Environmental Services' Report**
Reports on Sewerage Treatment Works, Caravan Park, Grenfell Swimming Pool, Construction of Huckel Close – Doctors Residence and town DAs.

Noted

7. BUSINESS WITH NOTICE:

Nil

8. QUESTIONS:

Nil

NEXT MEETING: Monday, 14 May 2012 at 5.00 pm.

CLOSURE: There being no further business to discuss the meeting closed at 5.26 pm.

433 RESOLVED: Cllr Hinde and Cllr McClelland that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE BUSHFIRE LOCAL MATTERS COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON TUESDAY 17 APRIL 2012 COMMENCING AT 8.00 AM (C2.6.9)

1. **PRESENT:** Clrs Simpson, N Hughes, Hinde and Halls
Messrs T V Lobb (General Manager), W Twohill (Chair - Director Engineering) and K Neville (RFS)

2. **APOLOGIES:** Nil

3. **MINUTES:**

Resolved: Clr Simpson and Clr Halls that the minutes of 13 February 2012 be adopted.

4. **MATTERS ARISING:**

- 4.1 **Revised Estimates**

Ken Neville discussed the two amended Rural Fire Service 2012/2013 estimates options which were tabled. It was noted that stations were not funded in 2011/2012 and may not be funded again in 2012/2013, resulting in a possible further net reduction to Council.

The Committee also noted that the insurance premium for Weddin Shire Council increased from \$14,000 to \$22,000, but the remainder of the estimates were at a minimum.

Resolved: Clr Simpson and Clr Halls that option 2 (reduction of \$60,000 for stations and captains radios \$10,000) be adopted, totalling \$109,288.94 (net).

- 4.2 **Government Radio Network (GRN)**

The Committee noted that the GRN charge was \$68,158.08 and based on a charge for every GRN Rural Fire Service radio in the Shire, even though only a small percentage of radios were actually using GRN. K Neville advised that the four shires were paying a combined \$320,000 pa for GRN charges.

Resolved: Clr Simpson and Clr N Hughes that a late motion be submitted to the Shires Association, with advice to CENTROC, objecting to the exorbitant fees being charged by the Rural Fire Service for the GRN usage even though few of the GRN radios are using the system.

5. **OTHER MATTERS:**

- 5.1 **LGSA Review of Local Government Engagement with the NSW Rural Fire Service (Discussion Paper)**

The Committee considered the discussion paper and made the following comments:-

Option 1 Retract Local Government Operation involvement with the Rural Fire Service – was not practical as the arrangements between Rural Fire Service and Council generally were working well, particularly in the areas of WHS, pre-planning for the fire season, training and equipment replacement.

Option 1A Merging the Two Fire Services – was not an issue as it would not have an effect on Weddin Shire Council.

Option 3 Local Government Recovering Bushfire Responsibility – Local Government to take over responsibilities from the Rural Fire Service is not a practical option.

Option 4 Maintain Status Quo – is not a practical option as it may result in a more unhappy relationship between Rural Fire Service and Local Government.

Of the listed options, Option 2 (Retaining Current Arrangements with Process Improvements) would appear to be the best option as Local Government would have the opportunity to work with Rural Fire Service to develop improvements in the processes currently in operation.

Resolved: Clr M Simpson and Clr N Hughes that the LGSA be advised that Weddin Shire Council preferred option is Option 2, with Council to suggest improvements.

5.2 Broad Based Property Levy (BBPL)
Could be considered in the future.

Noted

6. **NEXT MEETING:** To be advised.

7. **CLOSURE:** There being no further business to discuss the meeting closed at 9.02 am.

434 **RESOLVED:** Clr Atchison and Clr N Hughes that the Minutes of the Bushfire Local Matters Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|---------------|--|--------------------|
| May 2011 | 1. <u>Grenfell Cemetery Maintenance:</u> meeting to be arranged with church representatives (DE). | Carried Out |
| February 2012 | 2. <u>Operational Plan 2012/2013:</u>
a) conduct workshop 26 March (GM).
b) conduct Extra-Ordinary Meeting 2 April (GM). | Carried Out |
| | 3. <u>Noxious Weeds:</u> arrange a weeds awareness night in July (DE). | In Progress |
| March 2012 | 4. <u>National General Assembly:</u> Mayor to attend in Canberra 17 – 20 June (M). | In Progress |

2. DEFERRED ACTIVITIES:

- | | | |
|----------------|--|--------------------|
| September 2011 | 1. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE). | In Progress |
| November 2011 | 2. <u>Bogolong Dam:</u> investigate, negotiate with Central Tablelands Water (GM). | In Progress |
| February 2012 | 3. <u>Noxious Weeds Committee:</u> new Council to consider two additional external members (DE). | In Progress |

QUESTIONS

Questions maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) *A councillor:*
 - (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) *However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) *The councillor must put every such question directly, succinctly, and without argument.*
- (4) *The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3) *....., business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
 - (a) a motion is passed to have the business transacted at the meeting, and*
 - (b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.**Such a motion can be moved without notice.*
- (4) *....., only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

Nil

Other items may be referred to closed council during the course of the meeting.

Clr McClelland and Clr Crutcher requested leave of absence for the May 2012 Council Meeting.

435 RESOLVED: Clr N Hughes and Clr Niven that leave be granted as requested.

CLOSURE: There being no further business the meeting closed at 7.01 pm

Taken as read and confirmed as a true record this day 17 May 2012.

..... General Manager.....Mayor