



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 20 OCTOBER 2011 COMMENCING AT 5.00 PM

20 October 2011

«Name»

«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 20 OCTOBER 2011**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
ACTING GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 15 September 2011
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Acting General Manager
(c) Director Corporate Services
(d) Director Engineering
(e) Director Environmental Services
(f) Delegates
10. MINUTES - Tourism Ctee Mtg, 11/10/11
- Heritage Ctee Mtg 11/10/11
- Manex Ctee Mtg, 17/10/11
- Noxious Weeds Ctee Mtg, 17/10/11
- Town Works Ctee Mtg, 17/10/11
11. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
12. TENDERS AND QUOTATIONS
13. QUESTIONS
14. CLOSED COUNCIL
15. REPORT ON CLOSED COUNCIL
16. CLOSURE

PRESENT: The Mayor Cllr M A Simpson in the Chair, Cllrs G B Halls, J C Niven, D W Hughes, N W Hughes, R W Atchison, M R Crutcher, B R Hinde and G McClelland.
Acting General Manager (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

APOLOGIES: Cllr Lobb

141 **RESOLVED:** Cllr Atchison and Cllr Halls that the apology be accepted.

CONFIRMATION OF MINUTES:

142 **RESOLVED:** Cllr D Hughes and Cllr Atchison that the Minutes of the Ordinary Meeting, held on 15 September 2011 be taken as read and **CONFIRMED**.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cllr McClelland	General Manager's Report Item 9	Agent for Applicant	Pecuniary	Yes
	Director Environmental Services Report Item B3	Agent for property in question	Pecuniary	Yes
	Director Environmental Services Report Item B5	Agent for Applicant	Pecuniary	Yes
	Heritage Committee Minutes Item 5.7	Agent for Applicant	Pecuniary	Yes
	Heritage Committee Minutes Item 6.1	Relative of Applicant	Pecuniary	Yes
Cllr Crutcher	Heritage Committee Minutes Item 6.1	Relative of applicant	Pecuniary	Yes

**SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING
OF THE WEDDIN SHIRE COUNCIL HELD, 20 OCTOBER 2011**

CORRESPONDENCE

1. Division of Local Government, A3.9.3: Forwarding Circular No. 11-28 to advise that the Destination 2023 Outcomes Report has now been released, and to also set out the proposed process and timeframe for consultation and preparation of the related Action Plan.

A copy of the Destination 2036 Outcomes Report is attached to this circular. I encourage all councillors and council staff to review and consider this important report. The Implementation Steering Committee will be writing directly to all councillors in this regard.

An Implementation Steering Committee (ISC) has been established to prepare an Action Plan, with a primary focus on the next four years. The Action Plan is to be based on the outcomes from the Destination 2036 workshop.

The ISC is now seeking your views on the following:-

1. Do you support the draft Vision contained in the Outcomes Report?
2. If not what changes would you suggest?
3. What do you believe should be the priorities for the draft Action Plan?

The closing date for comments is close of business, Friday 4 November 2011.

Note: a copy of the circular and attached Outcomes Report has been forwarded to all councillors by email. A paper copy can be provided on request.

See report by Acting General Manager

Noted

2. Department of Regional Australia, Regional Development and Local Government, A3.19.4: Advising that the Australian Government has announced the establishment of an independent Expert Panel on Constitutional Recognition of Local Government. This follows the Government's earlier commitment to hold a referendum on constitutional recognition of local government during the current Parliament or at the next election.

I am interested in your views on recognising local government in the Australian Constitution and invite you to make a written submission. The Expert Panel has prepared a Discussion Paper to promote debate and highlight a number of principal issues and considerations. Submission will close on Monday 4 November 2011.

Note: the discussion paper has been emailed to Councillors

Noted

3. Australian Local Government Association, A3.19.4: Writing to encourage your council to consider making a submission on the Discussion Paper issued by the Expert Panel on the Constitutional Recognition of Local Government. The Expert Panel's Discussion Paper canvasses four options for constitutional change to recognise local government. Submissions from interested parties are sought by 4 November 2011.

I urge your council to make a submission to the Panel, putting your views on the record about constitutional recognition and, if appropriate, your support for any particular option. It is important that all councils take the opportunity to register their support for constitutional change.

Note: the ALGA supports financial recognition of Local Government. Council resolved to support financial recognition at its June 2011 Meeting (Resolution No. 484)

RECOMMENDATION: that Council reaffirm its support for financial recognition of Local Government and advise the Expert Panel accordingly.

143 **RESOLVED:** Clr N Hughes and Clr McClelland that Council reaffirm its support for financial recognition of Local Government and advise the Expert Panel accordingly.

4. The Hon Robyn Parker MP, Minister for the Environment, E2.9.5: Referring to Weddin Shire Council's proposed floodplain management program for the 2011/2012 financial year.

I am pleased to inform you that I am granting Council up to \$20,000 under the Floodplain Risk Management Grants Scheme, as set out below:-

Reference Number	Project
2011-12 FM-0133	Completion of Grenfell Floodplain Management Study – Emu Creek (Grenfell)

Congratulations on your successful application and I wish you every success in your project.

Noted

5. Office of Environment and Heritage, E2.9.5: Referring to the recent letter from the Minister for the Environment offering you funding up to \$20,000 under the 2011/2012 Floodplain Risk Management Grants Scheme.

The offer is subject to you undertaking to meet the balance of funds for the project/s, as outlined in your application/s, and agreeing to the terms set out in the Agreement.

You may accept this offer by signing both copies of the enclosed Agreement.

RECOMMENDATION: that Council accept the offer and advise the Office of Environment and Heritage accordingly.

144 **RESOLVED:** Clr Atchison and Clr Niven that Council accept the offer and advise the Office of Environment and Heritage accordingly.

6. The Hon Greg Pearce MLC, Minister for Finance and Services, E1.9.3: Advising that I have approved Weddin Shire Council's application for assistance under the Natural Disaster Relief Assistance program for restoration of council's eligible assets damaged by the floods of 29 November to 9 December 2010.

Under the State and Commonwealth Government's Natural Disaster Relief and Recovery Arrangements, financial assistance is available to councils to restore council owned assets to their pre-disaster condition.

The Department of Finance and Services, NSW Public Works, has assessed the damage and eligibility of works as outlined in your application. I am pleased to provide Weddin Shire Council with financial assistance of \$1,911.

Note: this grant relates to the fallen tree removal at the Grenfell Cemetery.

RECOMMENDATION: that Council accept the offer and advise the Minister for Finance and Services accordingly.

145 **RESOLVED:** Clr D Hughes and Clr Halls that Council accept the offer and advise the Minister for Finance and Services accordingly.

7. RTA, R2.51.15: Forwarding the agreement for block grant assistance to Council for Regional Roads 2011/2012.

In recognition that the Agreement is being issued later to Councils the date for the signed return of the Agreement has been extended to 30 October 2011.

RECOMMENDATION: that the Agreement be signed on behalf of Council and returned to the RTA.

146 **RESOLVED:** Clr Crutcher and Clr Atchison that the Agreement be signed on behalf of Council and returned to the RTA.

8. Ministry for Police and Emergency Services, E1.9.1: Writing concerning the 2011/2012 Auxiliary Disaster Resilience Grant for the Weddin Shire Emergency Operations Project.

Congratulations on your successful application for funding.

To accept this offer, please return a signed copy of the attached conditions by 13 October 2011.

Note: Council resolved at its July 2011 Meeting to accept the grant and fund its share by future quarterly budget review. Accordingly the agreement has been signed under seal.

RECOMMENDATION:

Confirm Action

147 **RESOLVED:** Clr Hinde and Clr D Hughes that the action be confirmed.

9. Office of Communities, C1.4.8: Youth Week 2012 – Friday 13 April to Sunday 22 April 2012.

Writing to invite your Council to participate in Youth Week 2012 and to offer funding on a dollar for dollar basis up to \$1,230 as a contribution towards the cost of staging local Youth Week activities and events. The level of funding available is based on the number of young people in your local government area.

Youth Week celebrates young people and their contribution to their local communities.

To receive Youth Week funding, please return the signed agreement and contact form by Friday 28 October 2011.

RECOMMENDATION: that the grant be accepted in conjunction with the Henry Lawson High School as in previous years.

- 148 **RESOLVED:** Clr D Hughes and Clr Crutcher that the grant be accepted in conjunction with the Henry Lawson High School as in previous years.

10. CENTROC, C2.7.3: Advising it was resolved that the Councils of CENTROC would support the Take Your Daughter to Work Day initiative.

While participation in the event is at the discretion of each individual council, it is requested that participating councils adhere to the schedule date of 8 November.

The program would be beneficial for girls aged 8 to 18.

RECOMMENDATION: that Council approve and support the initiative where appropriate.

- 149 **RESOLVED:** Clr Crutcher and Clr McClelland that Council approve and support the initiative where appropriate.

11. Orange City Council, E3.1.6: 2011/2012 Noxious Weeds Television Campaign.

Orange City Council is once again seeking your support to be involved in a regional Noxious Weeds advertising campaign to be run in November and December 2011 and January 2012.

A grant of \$15,000 was recently secured from the Central West CMA through their Weeds of National Significance, (WoNS) Incentive Funding to produce and screen three new ads on behalf of the Macquarie and Lachlan Valleys.

Contributions from participating agencies will be:-

- General Purpose Councils - \$400

These contributions will result in each 30 second ad costing approximately \$1-\$2 per contributing agency. The campaign cost for 758 ads to be screened on the three local television stations will be approximately \$16,000 for the 3 months.

If your organisation does not wish to be a part of the campaign please let me know at your earliest convenience.

Referred to Director Engineering and Noxious Weeds Committee

Noted

12. Combined Pensioners and Superannuants Association, H1.7.1: Advising at the meeting of the Combined Pensioners and Superannuants Association the matter of the closing of the Medicare station in the Chemist shop was discussed. It was noted it has also happened in other country towns as well as Grenfell.

With an ageing population and residents without their own transport, we realise this is a great inconvenience for many people, as well as having an adverse effect on the town.

Would you as the Council be able to do anything to bring back this service to the town.

RECOMMENDATION: that Council write to the Federal Member for Hume, the Hon Alby Schultz enquiring as to why the Medicare station at the Grenfell Pharmacy was closed and advise the Combined Pensioners and Superannuants Association accordingly.

150 **RESOLVED:** Clr N Hughes and Clr D Hughes that Council write to the Federal Member for Hume, the Hon Alby Schultz enquiring as to why the Medicare station at the Grenfell Pharmacy was closed and advise the Combined Pensioners and Superannuants Association accordingly.

13. The Grenfell Jockey Club, C1.2.3: Advising it will be conducting its annual Henry Lawson "Loaded Dog" Handicap this Saturday 24 September.

We believe Shire Council has two mobile cool rooms available for hire.

Would the Jockey Club be able to have the use of the larger one for Saturday?

Any assistance the Council could offer in the charge for the day would be greatly appreciated.

Note: the mobile cool room has been hired to the Club in accordance with the annual Fees and Charges ie \$228 plus \$500 deposit.

RECOMMENDATION:

For Council's Consideration

151 **RESOLVED:** Clr Crutcher and Clr Hinde that the fee for the mobile cool room hire and the overpayment be refunded.

152 **RESOLVED:** Clr Atchison and Clr Niven that the Correspondence be noted except where otherwise resolved.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 20 OCTOBER 2011

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

153 **RESOLVED:** Clr Atchison and Clr McClelland that the late correspondence be received and dealt with because of the urgency of the matters.

14. Australian Local Government Association, C2.7.13: Writing to invite you to the 2011 National Local Roads and Transport Congress, the theme of which is Better Roads are Safer Road, in Mount Gambier, South Australia from 16 – 18 November.

Road safety is important to all of us. While there are many causes of road crashes, there is no doubt that one of the best ways to improve road safety is through good roads and the key to good roads is funding.

The ALGA Board will use the Congress to launch local government's campaign to renew Roads to Recovery, the primary source of Federal funding for local roads.

Local Government needs your support at the launch of the Roads to Recovery campaign to send the strongest possible and united message to the Federal Government and the Opposition. The message has to be loud and clear: Roads to Recovery must be continued, made permanent and increased to a level that recognises the shortfall of funding on local roads of \$1.2 billion annually.

RECOMMENDATION: that the Mayor and General Manager be Council representatives at the 2011 National Local Roads and Transport Congress to be held in Mount Gambier, South Australia from 16 – 18 November 2011.

154 **RESOLVED:** Clr D Hughes and Clr Niven that the Mayor and General Manager be Council representatives at the 2011 National Local Roads and Transport Congress to be held in Mount Gambier, South Australia from 16 – 18 November 2011.

15. The Henry Lawson High School, C1.8.3: Advising the Henry Lawson High School's Annual Presentation Day Ceremony will be held on Wednesday 14 December 2011 at 10.00 am.

We are very proud of the long tradition of academic, school citizenship, sporting, leadership and musical excellence of our school.

The school relies almost entirely on the generosity of parents, interested citizens, business houses and other organisations to provide these student awards, and is very appreciative of support given in the past.

If you are able to assist us by making a donation towards this year's function, please send your contribution to the school.

Any assistance in this way will be greatly appreciated.

RECOMMENDATION: that Council donate \$100 to all six schools in the Shire as a contribution towards their annual presentation days.

155 RESOLVED: Clr McClelland and Clr Atchison that Council donate \$100 to all six schools in the Shire as a contribution towards their annual presentation days.

156 RESOLVED: Clr Niven and Clr Halls that the Late Correspondence be noted except where otherwise resolved.

NOTICE OF MOTIONS

1. Memorabilia from Jan O'Neill (Lehane), C2.8.1

I hereby give notice of the following motion for Council's next meeting:

“that Council authorise Cr Nevin Hughes to negotiate with Jan O'Neill (nee Lehane) for the custody and safekeeping of memorabilia on behalf of the Grenfell Community”.

Supporting Comments:

Jan has indicated her desire to donate part of her tennis memorabilia (trophies, photos, etc) to the Grenfell Community.

As one of our greatest sporting icons, it would be fitting if this memorabilia were available to the community through the Council and the Historical Society.

Signed: Clr Nevin Hughes

157 RESOLVED: Clr N Hughes and Clr Crutcher that the Notice of Motion be accepted.

158 RESOLVED: Clr N Hughes and Clr Crutcher that Council authorise Clr N Hughes to negotiate with Jan O'Neill (nee Lehane) for the custody and safekeeping of memorabilia on behalf of the Grenfell Community.

13 October 2011

Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Complaint about General Manager, A3.26.6

I refer to my Mayoral Minute Item 3 to Council's meeting on 16 June 2011, which was ultimately referred to Closed Council. Clr Hinde made a statement in that discussion that the report was not correct as he had not been referring to a matter involving Clr D Hughes' son, but to a matter involving Clr D Hughes' garbage service.

Clr Hinde subsequently wrote to me again on 21 June 2011 stating that his previous complaint had been "wrongly investigated". As with the original complaint, I engaged Mr Paul Crennan as sole reviewer to assess the second complaint.

Mr Crennan's report has been received, advising that he:-

"has declined to make enquiries into the complaint based on the reasoning, inter alia, that there is no evidence of a prima facie breach of the Code of Conduct by the General Manager".

A copy of Mr Crennan's report has been forwarded to all councillors and is now available as a public document.

CLR MA SIMPSON
MAYOR

159 RESOLVED: Clr Simpson that the Mayoral Minute be adopted.

13 October 2011

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Blayney – Cowra – Demondrille Rail Line, T3.8.5

A meeting of the Ministerial Taskforce was held at Cowra on 8 September 2011, attended by the Mayor and General Manager (as observer).

A presentation was made by Booz & Co on their draft final report, and there was prolonged discussion on differences between figures adopted by Booz & Co and those of SAMROM who were commissioned by the five councils to review the draft report. Most of the differences centred around the volume of grain and mining freight, and the economic benefits of a “fit for purpose” line.

The meeting was advised that other councils had recently expressed interest in the line, including Lithgow, Orange and Bathurst.

Discussion also took place on the preferred model for governance, with the council representatives making it clear that local government would not be financially contributing to line operations. The adopted model will have a big influence on the attractiveness of the line to potential operators.

NSW Transport will now commence preparation of a draft working paper which will form the basis for the Taskforce's report to the Minister. It was agreed that this paper would be an autonomous document and would not be bound by the report by Booz & Co.

Further meetings of the Taskforce and the five councils, possibly with the other interested councils, will be held in the coming weeks.

For Information

Noted

2. Police and Community Team Meeting, A3.6.25

A PACT meeting was held at Grenfell on 14 September 2011, and was attended by representatives of Cootamundra, Gundagai, Harden and Young Councils as well as the Mayor and General Manager from Weddin Shire. Police representatives included the Local Area Commander Peter Wanczura and Inspectors Holmes and Tishler.

THE GENERAL MANAGER'S ORDINARY REPORT

Matters discussed included the following:-

- maintenance of Police housing,
- staffing situations
 - Grenfell – fully staffed
 - Caragabal – vacant, expression of interest received,
 - Greenethorpe – appointment made, to include Koorawatha,
 - Quandialla – attended to from Caragabal,
- the Cootamundra Local Area Command was the safest zone in the State,
- Grenfell is one of the safest patrols in the zone,
- crime has decreased in most categories,
- crime statistics for each local government area can be accessed at www.bocsar.nsw.gov.au
- SES volunteers were praised for their quick assistance with several recent vehicular accidents,
- graffiti was not a significant problem across the zone,
- log haulage from Oberon to Tumut was raised as a concern to several councils.

The next PACT meeting will be held in Young on a date to be advised.

For Information

Noted

3. Australia Day Awards, C1.5.2

Council traditionally presents a number of awards at the annual Australia Day ceremony in Grenfell.

Nominations are normally invited during November, and reported to the December Meeting.

The current awards are for:-

Citizen of the Year
Senior Citizen of the Year
Community Service
Emergency Services
Community Event/Organisation of the Year

Selection of the winners can be by the usual committee of Mayor, Deputy Mayor and General Manager, unless otherwise decided.

In recent years the previous Youth Awards have been replaced with a general Achievement Award for each primary and secondary school in the shire. These awards may be for citizenship, community involvement, attitude or general achievement in any field. The Academic Award for best HSC pass for a local student has been retained.

RECOMMENDATION:

It is recommended that:-

- i) nominations be invited for the annual senior awards and HSC Academic Award,
- ii) nominations be invited for the Achievement Award for each primary and secondary school in the shire,
- iii) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.

160 RESOLVED: Cllr Niven and Cllr N Hughes that:-

- i) nominations be invited for the annual senior awards and HSC Academic Award,
- ii) nominations be invited for the Achievement Award for each primary and secondary school in the shire,
- iii) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.

4. Australia Day 2012 Ceremonies, C1.4.2

The Grenfell ceremony will be organised by the appointed Australia Day Committee and will take place in Taylor Park as usual. Catering will be by the local service clubs, the CWA, Cadets and the Historical Society.

In recent years Council has donated \$250 to each of the Greenethorpe, Quandialla and Caragabal Hall committees as a contribution towards Australia Day celebrations in the three villages. It is anticipated that these organisations will again organise the village ceremonies.

RECOMMENDATION:

It is recommended that:-

- i) the arrangements outlined above for Grenfell be confirmed,
- ii) Council offer a donation of \$250 towards the 2012 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla,
- iii) the village organising committees be appointed as section 355 committees of council for this purpose.

161 RESOLVED: Cllr Hinde and Cllr Atchison that:-

- i) the arrangements outlined above for Grenfell be confirmed,
- ii) Council offer a donation of \$250 towards the 2012 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla,
- iii) the village organising committees be appointed as section 355 committees of council for this purpose.

5. Christmas Lights Competition – Grenfell, T4.3.1

Prizes of \$100, \$50 and \$25 have been awarded for the three best Christmas light displays in Grenfell over the last few years, with some prizes being privately sponsored. Loaders Coaches has also donated one or two coaches for the Christmas Lights tour prior to Christmas, with these passengers carrying out the judging.

The competition has been keenly contested and adds to the season's festivities.

RECOMMENDATION:

It is recommended that:-

- i) Council offer prizemoney of \$100, \$50 and \$25 from the town maintenance vote for the three best Christmas light displays in Grenfell, unless otherwise sponsored,
- ii) prizes be presented at the Australia Day ceremony.

162 RESOLVED: Clr N Hughes and Clr McClelland that:-

- i) Council offer prizemoney of \$100, \$50 and \$25 from the town maintenance vote for the three best Christmas light displays in Grenfell, unless otherwise sponsored,
- ii) prizes be presented at the Australia Day ceremony.

6. Christmas Competitions – Villages, T4.3.1

In recent years Council has donated \$100 prizemoney for Christmas competitions to be held in the four villages.

RECOMMENDATION:

It is recommended that:-

- i) Council offer \$100 prizemoney from the village maintenance votes for a Christmas competition in each of the four villages,
- ii) the organising committees be appointed as Section 355 committees of council for this purpose if appropriate,
- iii) the competitions be judged by ward councillors or their delegates,
- iv) prizes be presented at the Australia Day or other local ceremony.

163 RESOLVED: Clr Atchison and Clr Halls that:-

- i) Council offer \$100 prizemoney from the village maintenance votes for a Christmas competition in each of the four villages,
- ii) the organising committees be appointed as Section 355 committees of council for this purpose if appropriate,
- iii) the competitions be judged by ward councillors or their delegates,
- iv) prizes be presented at the Australia Day or other local ceremony.

7. Christmas Arrangements, P1.5.1

- a) The Christmas Function for Councillors, staff and partners in recent years has usually been held on a Thursday in late November or early December to precede a general RDO for staff.

The corresponding date this year would be 1 December 2011.

Last year's function was held at the Bowling Club so this year's will be at the Country Club by rotation.

RECOMMENDATION:

It is recommended that a combined Christmas Function be held on 1 December 2011 at the Grenfell Country Club.

164 RESOLVED: Clr McClelland and Clr Atchison that a combined Christmas Function be held on 1 December 2011 at the Grenfell Country Club.

THE GENERAL MANAGER'S ORDINARY REPORT

- b) Council's offices are normally closed over the Christmas-New Year Period, with office staff granted leave-in-lieu for overtime worked during the year. These days would be 28, 29 and 30 December 2011.

RECOMMENDATION:

It is recommended that the Council offices be closed from 28 to 30 December 2011 (inclusive) and office staff be granted 3 days special leave in lieu of overtime worked.

- 165** **RESOLVED:** Cllr McClelland and Cllr Halls that the Council offices be closed from 28 to 30 December 2011 (inclusive) and office staff be granted 3 days special leave in lieu of overtime worked.

8. Stockpiling of Gravel, E2.3.307

Council resolved at the September Meeting that costings for the removal of gravel from Phillips Pit be reported to the next Council Meeting.

At the time of writing work is still in progress and final costs are not available.

The report will be submitted to the first possible meeting, anticipated to be the November Meeting.

RECOMMENDATION:

It is recommended that the proposed action be confirmed.

- 166** **RESOLVED:** Cllr Halls and Cllr D Hughes that the proposed action be confirmed.

Cllr Crutcher left the meeting at this point.

9. FEG Entertainment – Request for Assistance, T4.5.9

A letter has been received (Correspondence Item B7) on behalf of FEG Entertainment Pty Ltd, requesting Council to forward its promised contribution of \$2,875 towards the water main connection for a development on Berrys Road.

A brief summary of the previous history is as follows:-

- | | | |
|------------------|---|---|
| 19 October 2006 | - | DA 16/2007 approved (with conditions) for a bus storage shed and recording studio. |
| 15 March 2007 | - | Council resolved to contribute \$10,000 as an in-kind investment grant, and invited an application for an employment – based grant (Res No. 523).
Note: the in-kind contribution was used to gravel the access roadway. |
| 15 November 2007 | - | Council resolved to contribute \$2,875 towards the cost of the water main connection (Res No. 276). |

The original development as submitted and approved included housing for the company's fleet of custom tour buses and a state of the art recording studio, with employment for seven full – time employees and seven part – time employees. However the development has not been completed and there is currently some doubt that it will be.

THE GENERAL MANAGER'S ORDINARY REPORT

In the circumstances it is considered preferable that Council's contribution be deferred until the approved development is completed and the anticipated benefits to the public are demonstrated. It is understood that Central Tablelands Water has taken a similar approach.

RECOMMENDATION:

It is recommended that the contribution of \$2,875 be deferred until the approved development is completed and operating.

Clr McClelland previously submitted a written declaration of interest and left the room.

Clr Crutcher returned to the room.

- 167 RESOLVED:** Clr N Hughes and Clr D Hughes that the contribution of \$2,875 be deferred until the approved development is completed and operating.

Clr McClelland returned to the room.

T V LOBB GENERAL MANAGER

- 168 RESOLVED:** Clr Atchison and Clr N Hughes that except where otherwise dealt with the General Manager's Report be adopted.

13 October 2011

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Destination 2036 – Outcomes Report, A3.9.3

As Councillors are aware the Destination 2036 Conference was held in Dubbo on 17-18 August 2011 and Council was represented by the Mayor and Director Corporate Services.

The purpose of the workshop was to create a vision, identify and develop a roadmap to achieve the vision, develop various models for Local Government and to develop a short term action plan.

It was envisaged by 2036, all NSW communities will be healthy and prosperous – led and served by strong, effective and democratically elected local government.

Through leadership, local knowledge and partnerships with community, government and other sectors, we will plan our futures and deliver quality services and infrastructure. We will be recognised, respected and responsible for:

- Upholding the highest ethical standards
- Sound financial management
- Sensitive environmental stewardship
- Meaningful community engagement, advocacy and leadership
- Our adaptability, innovation and learning
- Developing the full potential of our people
- Responding to our diverse cultures and environments
- Creating places that people value

The Division of Local Government has now released the Destination 2036 Outcomes Report and has set the proposed process and time frame for consultation and preparation of the related action plan.

After identifying the challenges and opportunities, participants were asked to identify Directions for the next 1-4 years, 5-10 years and 10+ years. As many sub groups found it difficult within the time available to specify Directions for the 10+ year timeframe, the vision developed was the for the next 1-4 years and for 5-10 years and is detailed below:-

- Defining the roles and responsibilities of the three tiers of Government, through an intergovernmental agreement, MOU or similar formal mechanism, including the “removal of cost shifting”
- Improving relationships between Local and State Government to “create a respectful, honest and professional partnership based upon agreed values”

THE ACTING GENERAL MANAGER'S ORDINARY REPORT

- Reviewing and developing new, stronger models of regional cooperation, including improved partnership arrangements between councils and the sharing of back of house services
- Identifying and implementing alternative models for local governance and service delivery, without a “one size fits all mentality”
- Reviewing rating and revenue raising structures, including removing rate pegging, establishing a “fairer and more realistic share of Federal taxation” and identifying alternative sources of revenue
- Developing new models for infrastructure funding and “addressing the gap between what is needed for asset renewal and replacement and what can be funded”
- Reviewing the Local Government Act
- Increasing the integration of strategic planning between all levels of government
- Increasing the ability and flexibility for councils to undertake land use planning, as well as changes to Section 94 arrangements and, for metropolitan councils, increasing “community confidence in Metro Strategy”
- Defining core local government activities
- Gaining constitutional recognition
- Increasing Federal Assistance Grants
- Managing community expectations
- Sharing staff including General Managers and administrations and addressing the lack of technical and skilled staff, particularly in regional, rural and remote areas
- “Harnessing new technologies” and taking advantage of the National Broadband Network to improve service delivery and capacity, particularly in coastal, rural and remote areas
- Improving access to and monitoring of data, including demographics and data from State Government agencies – “know thyself”

There was broad consensus among representatives that change and reform is needed within the sector to meet changing community needs and to achieve the vision. It was acknowledged that the vision will be achieved through the pursuit of the following strategic initiatives (the “roadmap”).

- The development of a new vision for local government
- Continue to improve the relationship between state and local government, including a review of the intergovernmental agreement
- Commitment to review the legislative framework to ensure that local government can meet the needs and challenges facing communities in the future
- Commitment to clarify the key functions, roles and responsibilities of Councils
- Recognition that a variety of operating models for local government are needed that can be applied in the differing circumstances of remote, regional, rural and Sydney basin Councils, because one size does not fit all.
- The need to develop new funding models to ensure the financial viability of councils
- Strong endorsement to strengthen regional collaboration and resource sharing
- Commitment to improve the process by which voluntary boundary alterations can be accommodated
- Pilot programs with volunteer Councils to test new models

To also assist in achieving the vision an Implementation Steering Committee (ISC) has been established to prepare an Action Plan, with a primary focus on the next four years. The Action Plan is to be based on the outcomes from the Destination 2036 workshop. The ISC will also coordinate the implementation of the Action Plan.

THE ACTING GENERAL MANAGER'S ORDINARY REPORT

Outlined below is the process and draft timeframe that the ISC has agreed upon for developing the Action Plan:

Wed 21st Sept	<i>Destination 2036 Outcomes Report</i> released
21st Sept – 4th Nov	Stakeholders to consider <i>Destination 2036 Outcomes Report</i> ISC to prepare first draft of the Action Plan
Friday 4th Nov	comments on the draft Vision and priorities for the Action Plan are due
7th Nov – 16th Nov	ISC to finalise draft Action Plan
Mon 21st Nov	Draft Action Plan released for consultation
21st Nov – 30th Dec	Consultation on draft Action Plan
Fri 30th Dec	Submissions on the draft Action Plan are due
January	ISC to finalise draft Action Plan
End January	Draft Action Plan presented to the Minister
February 2012 onwards	Staged commencement of work on actions contained in the Action Plan

As elements of the draft vision have now been released for detailed stakeholder consultation the ISC is now seeking Council's views on the following:-

1. Do you support the draft Vision contained in the Outcomes Report?
2. If not what changes would you suggest?
3. What do you believe should be the priorities for the draft Action Plan?

After consultation, the ISC will then finalise the draft Action Plan and release it for further consultation and submissions before submitting it to the Minister for Local Government.

The Conference in the end proved to be very beneficial and it was the first time that various groups met to take a strategic, creative and participating approach to the future direction of Local Government.

RECOMMENDATION: that:-

- i) Council support the draft vision contained in the Destination 2036 - Outcomes Report
- ii) the priorities for the draft action plan be:-
 - i) Developing new models for infrastructure funding and "addressing the gap between what is needed for asset renewal and replacement and what can be funded".
 - ii) Increasing Federal Assistance Grants
 - iii) Reviewing the Local Government Act
 - iv) Defining the roles and responsibilities of the three tiers of Government, through an intergovernmental agreement, MOU or similar formal mechanism, including the "removal of cost shifting"
 - v) Defining core local government activities
 - vi) Gaining constitutional recognition

169 RESOLVED: Cllr Niven and Cllr Atchison that:-

- i) Council support the draft vision contained in the Destination 2036 - Outcomes Report
- ii) the priorities for the draft action plan be:-
 - a) Developing new models for infrastructure funding and “addressing the gap between what is needed for asset renewal and replacement and what can be funded”
 - b) Increasing Federal Assistance Grants
 - c) Reviewing the Local Government Act
 - d) Defining the roles and responsibilities of the three tiers of Government, through an intergovernmental agreement, MOU or similar formal mechanism, including the “removal of cost shifting”
 - e) Defining core local government activities
 - f) Gaining constitutional recognition

2. Management Plan 2011/2012 – September 2011 Quarterly Report, A3.4

In accordance with Section 407 of the Local Government Act a review of the annual Management Plan is to be presented each quarter.

Comments on significant matters relating to the principal activities as at 30 September 2011 are as follows:

Part A - Management Plan

1. Administration

- a) Management Plan including three year programme budget for 2011/2012 in progress. No office equipment purchased. Preparation of Operational, 4 Year Delivery and 10 Year Community Strategic Plan in progress.
Repairs to Council Chambers computer room – works pending the returning of IT staff. Quotations received for foundation stabilisation, options being considered prior to any repairs.
- b) Annual Report and Annual Statements for 2010/2011 in progress.
- c) Job Assessments to be completed by December 2011. Ongoing training arranged by CENTROC as required. Training plan developed for administration department. Consultative Committee meeting held on 12 July 2011. Annual State Wide Mutual Risk Management Conference on 25 – 26 August 2011.
- d) All plant maintained in good order. Repairs carried out expeditiously, downtime minimised.
- e) Weekly staff meetings held to program engineering work. Equipment maintained regularly.

2. Public Order and Safety

- a) Attended meetings when scheduled with Rural Fire Service. Equipment maintained as requested by Rural Fire Service. Review of the Service Level Agreement completed as required.
- b) Animal Control Officer actively policing Companion Animals Act and carrying out public education in accordance with Council's Animal Management Plan. Complaints dealt with as received.
- c) Provide assistance to SES as required. One LEMC meeting held on 5 September 2011. Attended SIMs training 26 July 2011.

THE ACTING GENERAL MANAGER'S ORDINARY REPORT

3. Health

- a) Public nuisances attended to as required. Complaints dealt with as received. Inspections being undertaken as required to ensure continuing compliance.
- b) Food premises have been inspected and follow up action is continuing. Complaints dealt with as received. Inspections conducted as required by the Food Act and Food Authority Partnership.
- c) Media campaign to be conducted prior to the swim season.
- d) Inspections and enforcement for noxious weeds continuing as required. Noxious Weeds Officer replaced.
- e) Dental equipment relocated to Burrangong Street Surgery. Replacement dentist to be sought.
- f) Upgrade works being prepared for Burrangong Street surgery. Application for Medical Centre unsuccessful. To be resubmitted.

4. Community Services and Education

- a) No funding identified for aged housing.
- b) Funding applications for internet course and movie afternoon submitted for Seniors Week.
- c) Youth on Line facilities continue to operate from the Grenfell Internet Centre, now reinstated to Community Hub.
- d) Social Plan elements reported in Part B.

5. Housing and Community Amenities

- a) Development applications processed as received and continuing in accordance with legislative requirements. Heritage Advisory service continuing with bi-monthly meetings of committee, twelve month strategy adopted.
- b) State of Environment report for 2010/2011 prepared by November 2011. Monitor environment concerns and take appropriate action. SOE Report being finalised, ready for submission.
- c) Efficient domestic kerbside collection services at Grenfell and Greenethorpe with trade (commercial) service in Grenfell. All waste collections occurring as per schedules. Recycling continues to be collected with all recyclables being transferred to Cowra. Implementation of the plan continues.
- d) Maintenance of cemeteries continuing.
- e) Public conveniences maintained satisfactorily.
- f) Pollution complaints attended to as received.
- g) Repairs and minor maintenance carried out at Council's residences as required.
- h) Draft Floodplain Risk Management Plan Study received. Floodplain Committee Meeting held 4 August 2011. Regular Integrated Water Cycle Management Strategy Study (Stage 2) meetings occurring. Regular Project Reference Group Meeting occurred. Attended regular CENTROC water utilities and CENTROC Infrastructure Group Meetings.

6. Sewerage

- a) Sewer mains breaks and blockages repaired as required. Quotation called for the rehabilitation of mains to be carried out in 2011/2012. Extension of mains as required. Main to be extended along Lawson Drive to new Soccer amenities block and change rooms. Outflow complies with EPA requirements.
- b) Soil and water samples analysed and annual report submitted as required.
- c) All employees accredited for sewer works and mains maintenance. OH & S upgrade works continue, with remote warning now installed.

THE ACTING GENERAL MANAGER'S ORDINARY REPORT

7. Recreation and Culture

- a) Library operating very well. New books and equipment being purchased.
- b) New Art Gallery in operation with volunteer management committee. Good quality exhibitions being well received by the public.
New conference room in use. Also utilised as a cinema with volunteer management committee. Community representative to be appointed.
Tourism and Internet Centre Officers assisting local committees.
- c) Grenfell and Quandialla Pools preparing to open for 2011/2012 swim season. Water leak repairs continue at Grenfell Pool. Previous grant unsuccessful, awaiting further grants.
- d) Parks and ovals satisfactorily maintained. Shade sail over Rotary Park and play equipment ordered. Effluent irrigation working well. Inspections and required maintenance completed.
- e) O'Briens Hill upgrade – Stage 1 completed and open to the public.

8. Mining, Manufacturing and Construction

- a) Construction Certificates processed. Staged inspections as per requirement of Act. All critical stage inspections are being conducted as per legislative requirements. All applications assessed to ensure compliance with all legislative requirements. General building advice given as requested. All critical stage inspections being conducted on all building works.

9. Transport and Communications

- a-i) All programmes in progress, Rural Local Roads program to continue.
- g) Tree planting – minimal trees planted due to continuing drought.
- i) Streetlighting provided and maintained by Country Energy.

10. Economic Affairs

- a) Caravan Park facilities promoted and maintained. Continuing facility proposed for next two years. Amenities block upgrade completed.
- b) Council co-operating and liaising with the Grenfell Business Development Committee (GBDC). Tourist attractions such as the Weddin Mountains being promoted. Planning and organising the Open Day/Goldfest Festival to be held on 30 October 2011. Policies adopted by Council to encourage developers. Festival plaque for the Main Street ordered.
- c) Bank building residence occupied by Council staff member. Leasing of commercial area to be considered.
- d) Industrial blocks offered for sale as enquiries received. Industrial Estate master plan adopted by Council.
- e) New equipment and software purchased for the Internet Centre which is providing state-of-the-art equipment and a higher standard of service. Training to continue in new building. Regular Internet Centre columns in local paper making people aware of services available. Photographic printing, computer repairs and sales in progress.
- f) Taxi service operating well. Lease extended for a further twelve months.
- g) Arrangements progressing for the plaque to be installed for the 2011 Festival guest. Arrangements for 2012 Festival in progress.

11. General Purpose Revenues

- a) Rate notices determined and issued on time. Rating classifications reviewed. Property transfers attended to promptly. Properties sold by Private Treaty as part of the Sale of Land for overdue rates held 26 November 2010 currently being finalised.
- b) Grant funding constantly being sought. Surplus funds invested to maximise return and preserve capital.

THE ACTING GENERAL MANAGER'S ORDINARY REPORT

Part B - Social Plan

- a) Suitable range of children's books purchased for the new Library. Maintenance of skatepark ongoing.
- b) Cycleways – publicised in Social Plan.
- c) Taxi lease renewed. IT communications improved with broadband now available in Grenfell.
- d) Dentist equipment relocated to Burrangong Street Surgery. Ongoing consultation with doctors. New doctor currently being recruited. Assistance provided to Mens Shed.
- e) Letters of welcome issued to all new landowners on arrival.
- f) Shop accesses being considered for improvement. New Federal legislation being reviewed and considered.
- g) Internet Centre has obtained new software for training courses. People from culturally and linguistically diverse backgrounds welcome. Operating well.
- h) Vandalism reported as required. Vandalism cost recorded. Ongoing reporting to Police. Community service workers given meaningful work beneficial to ratepayers when with the Weddin Shire.

For Information

Noted

GLENN CARROLL
ACTING GENERAL MANAGER

170 **RESOLVED:** Cllr Niven and Cllr D Hughes that except where otherwise dealt with the Acting General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

13 October 2011

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 30 September 2011:

Bank Account	
Westpac	<u>\$211,229.11</u>
Investments	
Westpac	<u>6,000,000.00</u>
Total Investments	<u>\$6,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 September 2011.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of September follows:

Rates Receipts	200,126.92
Accounts Receivable	132,494.72
Government Grants	23,631.00
Agency Collections	6,028.53
Caravan Park Fees	5,785.00
Sec 64 Sewer Capital Contribution	25,200.00
Other Income	13,252.34
Total	<u>\$406,518.51</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

3. Roads and Other Expenditure 2011/2012:

Following are the up to date maintenance figures as at 30 September 2011.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	723,223	111,132
Grenfell Town Streets Maintenance	206,196	20,591
Village Maintenance - Caragabal	7,948	3,385
Village Maintenance - Greenethorpe	9,592	787
Village Maintenance - Quandialla	2,782	169
Garbage/Recycling Collection	102,880	27,154
Greenethorpe Collections	8,500	1,370
Trade Waste Collection	29,000	3,185
Grenfell Waste Depot Manning/Plant Hire	105,000	28,156
Tips Working Expenses	29,000	8,059
Grenfell Cemetery Maintenance	27,000	4,054
Grenfell Lawn Cemetery Maintenance	13,500	2,597
Noxious Plants	76,000	8,625
Parks & Gardens	184,872	36,808
Library Expenditure	99,322	27,882
Baths Income	-24,500	0
Baths Expenditure	126,829	19,728
Caravan Park Income	-46,000	12,054
Caravan Park Expenditure	67,947	15,234

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2011/12 State Roads (SH 6)	497,500	105,008
2011/12 National Roads (SH 17)	497,500	24,336
2011/12 Regional Roads Block Grant	309,000	32,589
2011/2012 REPAIR Program MR237	300,000	167,487
2011/2012 REPAIR Program MR398	300,000	203
3 x 3 Program - MR 398	68,000	0

2011/2012 Rural Local Roads	VOTE	EXPENDITURE
Reseals	168,000	0
Martins Lane	110,000	0
Pinnacle Road	100,000	0
Driftway Road	87,000	0
Grenfell Streets Construction	77,000	19,590
Grenfell Kerb and Gutter	28,000	15,602
Grenfell Streets - Footpaving	11,000	0
Nowlans Road	157,000	0
Reconstruct Village Streets	6,000	0
Gravel Resheeting	110,000	0
Total	854,000	35,192

2011/2012 Roads to Recovery	VOTE	EXPENDITURE
Old Young Road	303,876	0
Gerrybang Road	47,000	46,931
Rural Roads Reseals	100,000	0
Total	450,876	46,931

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the September 2011 Council meeting advising of the status of debt recovery in regard to rates and debtors.

The debt recovery process is ongoing with statements of liquidated claims or summons' being prepared to be served with judgement date 28 days later. Once judgement has been obtained further legal action will be undertaken in the form of a writ of execution or a garnishee.

The outstanding rates percentage as at 30 June 2011 should be known by the day of the Council Meeting.

For Information

Noted

5. Open Day/Grenfell Goldfest Festival T4.3.7

The Weddin Shire Open Day was held on Saturday 1 October in conjunction with the inaugural Grenfell Goldfest Festival. From Councils perspective the Open Day was reasonably successful with approximately 65 people registering for the day and 25 attending.

The number of people attending the Open Day is what we now expect as we have deliberately refocussed our campaign to attract business people, tradespeople, retirees and people that are interested in buying a block of land to build a new home. People that expressed an interest in relocating to the Weddin Shire included an:-

- Electrician
- Nurse
- Builder
- Retirees

The Goldfest Festival went off reasonably well considering the wet weather. While it was wet there was no one too concerned as we certainly needed the beautiful rain which will give our region a tremendous boost. Highlights of the Festival included the Folk Band, Steve and Jane Ryder, Dennis Burns, David Walker and Mark Thurtells magnificent historical collections, John Hetherington's poetry reading and the Car and Machinery displays.

While this was only the first year of the Festival it was very evident that this event has potential and real significance to our shire as the event assists in "telling the story" of the history of the gold and bushrangers in the Weddin Shire. The event can be certainly built upon to be one of the major events on our Tourism Events calendar for the year.

All the people who assisted in organising the event particularly Councils Economic Development/Tourism Officer Auburn Carr and Lisa Eastaway who provided assistance prior to the events have been thanked. Other thankyou's have been issued to the exhibitors, businesses, organisations, individuals and Councillors who participated in the day.

Council's Economic Development Officer is now pursuing all the people interested in relocating to the Weddin Shire and a full review of the day will be undertaken and presented to Council in early 2012.

RECOMMENDATION: that:-

- i) that a full review of the 2011 Open Day/Goldfest Festival be conducted and submitted to the March 2012 Council Meeting together with final costings for 2011.
- ii) that Council adopt the attached list of registered participants in the 2011 Open Day Campaign as the people eligible to obtain certain concessions which were offered by Council in the Open Day package. Further, that if participants are subsequently approved by the executive to receive concessions since the Open Day weekend they also be submitted to Council for adoption.

171 RESOLVED: Clr Atchison and Clr N Hughes that:-

- i) a full review of the 2011 Open Day/Goldfest Festival be conducted and submitted to the March 2012 Council Meeting together with final costings for 2011.
- ii) Council adopt the attached list of registered participants in the 2011 Open Day Campaign as the people eligible to obtain certain concessions which were offered by Council in the Open Day package. Further, that if participants are subsequently approved by the executive to receive concessions since the Open Day weekend they also be submitted to Council for adoption.

6. Preparation of Financial Statements, A1.6

In preparing the 2010/2011 Financial Reports Section 413(2)(c) of the Local Government Act 1993 requires Council to prepare a statement in the approved form as to its opinion on the general purpose financial reports.

The Statement basically states that the accounts have been prepared in accordance with the Australia Accounting Standards and present fairly Council's financial position and operating result for the year.

RECOMMENDATION: that Council endorse the Mayor, Deputy Mayor, General Manager and Director of Corporate Services to sign the statement on Council's behalf.

172 RESOLVED: Clr Niven and Clr D Hughes that Council endorse the Mayor, Deputy Mayor, General Manager and Director of Corporate Services to sign the statement on Council's behalf.

7. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- Submitted an entry to the 2011 Public Library Marketing Awards.
- Organised the replacement of the glass in the library display cabinet which was funded by The Friends of Grenfell Library.
- The Kindergarten classes from Grenfell Public School visited on 6th September for a general introduction to the Library. Most local children from Year 2 down have visited the library over the last two months.
- Planning to attend the New South Wales Public Libraries Central West Zone Spring Meeting at Bourke at the end of October.

For Information

Noted

8. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

- Strategies from the Economic Development Strategic Plan being implemented.
- Arranging Business Workshops emanating from the successful grant application.
- Awaiting outcome of grant application submitted emanating from the Economic Development Strategic Plan Review for tourism marketing (including a new website, Weddin Shire Brochure and a Virtual Visitor Information Centre).
- Open Day conducted on 1 October 2011. Sixty five (65) people registered for the day with twenty five (25) actually attending. The \$7,000 Regional Relocation grant offered by the State Government was incorporated into the promotion. Interested people now being pursued.
- Planning to attend the next Economic Development Officer's Forum in Cowra on 25 October 2011.

For Information

Noted

9. Tourism/Promotions, C2.8.11

Council's Tourism Manager has been involved in the following activities:-

- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire. Invitations to be followed up now for spring time visits.
- The Weddin Shire Tourism brochures are being distributed to surrounding areas on an ongoing basis.
- Ben Hall Trail brochures continue to be delivered to various outlets.
- A Gold Trail brochure has been delivered and is being well received. Now proposed to rename the trail to the NSW Gold Trail and still endeavouring to obtain corporate funding.
- Application for "Enterprising Regions" grant funding to obtain part funding for the O'Briens Hill interpretative signage submitted. Awaiting outcome. Should be notified during October.
- The application to become an RV friendly town has been submitted. Development Application to be now submitted to Council for approval as agreement to sign the DA has been formally received from ARTC.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.
- Grenfell Goldfest Festival held in conjunction with the Open Day on 1 October 2011. Various groups attended including National Trust groups, Historical Societies, Car Clubs, Old Time Dancing groups, etc from the region. Cobb & Co Coach and Lachlan Living History Group Re-enactment went very well. Best dressed in period costume competitions held for various categories. Various historical collection displays conducted. Event has potential and significance to the Weddin Shire.
- Application for flagship funding for the Henry Lawson Festival in progress.
- Funding application for Christmas Lights competition submitted to Essential Energy. Successful with sponsorship of \$300 confirmed.
- Registration submitted for 2012 Australia Day Ambassador. Awaiting notification.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

- Assisting with the production of an Iandra Castle flyer.
- Pursuing alternative Grenfell bumper sticker designs.

For Information

Noted

10. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Manager has been involved in the following activities:-

- Excellent sales during August with a good customer base being developed.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. An article on operating systems published recently. They are being well received by the public.
- Window displays addressed and constantly changing.
- A flyer mail out to households promoting the services available recently conducted. Anticipated this strategy will again result in improved daily custom and sales.
- Developing websites for various customers.
- Visiting local businesses to discuss services available at the Internet Centre.

For Information

Noted

11. 2010/2011 Financial Statements, A1.6

The 2010/2011 Financial Statements are in the process of being completed and it is anticipated they will be audited by Council's Auditors Morse Group of Orange from 26-28 October 2011.

As reported last meeting following receipt of the auditors report a date has to be fixed for the presentation of the audited financial statements together with the auditor's report to the public.

Public notice of this date must be given and the date fixed for the meeting must be at least seven days after advertising but not more than five weeks after the auditors reports are submitted to Council.

It is anticipated that a formal presentation of the accounts will be made by Council's auditors at the November 2011 Council meeting.

For Information

173 **RESOLVED:** Clr Hinde and Clr N Hughes that the presentation of the financial statements be conducted at 4.30 pm on 21 November 2011.

GLENN CARROLL
DIRECTOR
CORPORATE SERVICES

174 **RESOLVED:** Clr McClelland and Clr Niven that except where otherwise dealt with the Director Corporate Services' Report be adopted.

13 October 2011

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (2 October 2011)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6 - general maintenance
 - commenced 3 km widening near Driftway Road intersection (last section of narrow pavement on SH6)

SH17 - general maintenance
 - replaced minor signs

MR398 - general maintenance

MR236 - general maintenance

MR237 - general maintenance
 - sealed 1.5kms of widening

MR239 - general maintenance

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of rural local roads during the last month.

- flood damage has been completed on Old Young Road, Mogongong Road, Lynchs Road, Napiers Road, Eurabba Road, Berrendebba Road, Bembricks Road, Brundah Hall Road, Lewis Lane, Gerrybang Road and Back Piney Range Road (culvert pipes)
- sealed 2 kms Martins Lane

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of rural roads during the last month.

- general maintenance
- completed crushing Mathews Pit
- removed three trees in Bimbi
- repainted memorial seat at Bimbi Park
- slashing various road shoulders
- local contractor engaged to spray road shoulders

1.4 Urban Maintenance/Construction

- general maintenance
- removed three trees Forbes Street, two in Wood Street with all stumps being ground
- poured and backfilled kerb and gutter Brundah, Camp and Tygong Streets

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the last month such as gardening, weeding, mowing and spraying

- general maintenance
- repaired timber fence on O'Briens Hill
- lifted trees Rotary Park
- removed fallen limbs Henry Lawson Oval

2.2 Cemeteries

The following graves have been prepared from 5 September to 9 October 2011

Grenfell Lawn	– 6
Grenfell	– nil
Bimbi	– 2
Caragabal	– nil

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

The following maintenance had been carried out during the last month:-

- slashed Cemetery
- extra mowing carried out due to the good growing season
- remove two large pines from Grenfell Cemetery as per the Arborist's recommendations
- extra maintenance conducted at Grenfell Cemetery (Oleander pruning, planted grass)

2.3 Sewer Mains

Two (2) sewer chokes have been attended to during the month.

2.4 Private Works

- slashed a block for a ratepayer
- sold uncrushed gravel to a ratepayer
- hired the Jetpatcher and crew to Temora Shire Council

2.5 Vandalism

Urban - SH6 rest area walls soiled and rubbish thrown about, clean up \$90.00

Rural - MR239 Rubbish dumped \$500.00

Quandialla toilet wall damaged \$60.00

Progressive Cost Urban: \$740.00

Progressive Cost Rural: \$1,760.00

(from 1/7/2011 to date)

2.6 Other

- remove one tree at Grenfell Pool
- cleared drainage pipes at Grenfell Pool
- repairs conducted at Grenfell Pool
- delivered new commercial recycling and commercial putrescible bins

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue flood damage repairs
- continue Martins Lane widening including flood damage
- commence Millars Lane bridge reconstruction (flood damage)

3.2 Urban

- general maintenance
- complete Brundah/Camp/Tyagong Streets kerb and gutter, backfill and shoulder construction

For Information

Noted

4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected nil breaches

For Information

Noted

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 3933	Low Loader	Replace axle bearing.
PI 5213	Strongwelds Fuel Trailer	Repair brakes and guards.
PI 4095	John Deere Tractor	Repair fuel system.
PI 3244	Toyota Dyna	Repair lights and dents.
PI 4098	Isuzu Jetpatcher	General repairs to auger, venturi, turn pipe.
PI 5203	MTD Mower (Caragabal)	Replace belts, pulleys, shrouds.
PI 4102	Cat 120 M Grader	Replace front wheel bearings

It is proposed to replace the Director Engineering's vehicle which has travelled 69,000 km.

For Information

Noted

6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The draft Road Asset Management plan has been prepared for checking.

For Information

Noted

7. **RTA RMCC Contract, R2.54.4**

Routine maintenance works on SH6 and SH17 continue.

A Work Order has been provided by the RTA for the widening of the last section of the Mid Western Highway through Weddin Shire at Driftway Road.

This widening work has commenced.

Heavy patching is planned for SH6 shortly.

For Information

Noted

8. **Noxious Weed Report – September C2.8.12**

The Noxious Weeds Officer has carried out the following works in the month:-

- Successfully completed Stage 1 Legal Certificate
- 19 property inspections carried out
- Weeds sprayed – African Boxthorn, Wild Radish, St John's Wort, Scotch/Illyrian Thistle, Prickly Pear, Dodder & Blackberry
- Areas sprayed – Bimbi, Bumbaldry, Pullabooka, Caragabal, Quandialla, Melyra and Pinnacle

For Information

Noted

9. **Flood Damage, R2.70.2**

Council continues to carry out flood damage repairs on roads as follows:-

State Roads	- completed
Regional Roads	- 20% completed
Local Roads	- 53% completed

For Information

Noted

10. Road Closure Applications, R2.1.4

Council has received advice from Crown Lands that the Minister for Lands proposes to consider the closing of the roads in the following areas:-

- a) All crown roads within and adjoining the property of "Netherleigh" RMB 865 Henry Lawson Way, Grenfell; those within and adjoining the property of "Eureka" via Henry Lawson Way, Grenfell; those within and adjoining the property of "Coorawong" RMB 335 Newmans Lane, Grenfell (File ref: 11/09517)
- b) All those within and adjoining the property of "Primrose" RMB 1270 Henry Lawson Way, Grenfell; those within and adjoining the property of "Weerona" RMB 1130 Henry Lawson Way, Grenfell (File ref: 11/09626)
- c) All those within and adjoining the property of "Inglevale" RMB 700 Gerrybang Road, Grenfell; within and adjoining the property of "Elambone" RMB 702 Gerrybang Road, Grenfell (File ref: 11/09551)
- d) All those in the area within, adjoining and east of the property of "Rothsay" Bimbi-Quandialla Road (Quandialla – Bimbi Road), Quandialla and west of Barmedman-Grenfell Road (Mary Gilmore Way) and within and north of property "Round Hill" RMB 253 Round Hill East Road, Bribbaree and within, adjoining and west of the property at RMB 177 Wards Lane, Quandialla (File ref 11/10452)
- e) All those within, adjoining and east of the property "Caragabal Station" RMB 5571 Mid Western Highway, Caragabal and south of the Mid Western Highway and west of Gibraltar Rocks Road and within, adjoining and north of "Neverome" RMB 340 Gibraltar Rocks Road, Caragabal (File ref: 11/10740)
- f) All those within and adjoining the property "Myamyn" RMB 2349 Gooloogong Road, Warraderry; within and adjoining the property of "Glenroy" Gooloogong Road, Warraderry; within and adjoining the property of "Westfield" RMB 454 New Forbes Road, Warraderry; within and adjoining the property of "Wattle Villa" Gooloogong Road, Warraderry; within and adjoining the property of "Aroma" McDonalds Lane, Grenfell; within and adjoining the property of "Wongabel" Adelargo Road, Warraderry, within and adjoining the property of "Mountain Valley" RMB 2380 Adelargo Road, Warraderry (File ref: 11/10596)
- g) All those north of Bribbaree Creek and east of Bribbaree-Wirrip road (Morans Road) and east of Barmedman-Grenfell Road (Mary Gilmore Way) and south of Bimbi Thuddungra Road and adjoining and west of and adjoining property RMB 109 Bimbi Thuddungra Road and adjoining and west of property Yalambi, McCallums Lane, Bribbaree (File ref: 11/10789)
- h) Those within and adjoining property at RMB 1870 Adelargo Road, Warraderry; those within and adjoining property at RMB 1500 Adelargo Rd, Grenfell; those within and adjoining property of Redhill at RMB 1124 Adelargo Road, Grenfell (File ref: 11/10926)
- i) Those within and west of the property of Tupelo Lodge at RMB 1 Grafton Street, Grenfell and south of Mid Western Highway, Grenfell and west of Bradley Street, Grenfell and north of Manganese Road, Grenfell and (File ref: 11/11003)
- j) All those west of the property of Kelso, RMB 1004 Battery Hill Road, Warrinya; and south of the property of Kywong, RMB 5978 Newell Highway, Weelong; and east of Newell Highway; and within, adjoining and north of the property of Wyalong Rural Investments Pty Ltd on Bewleys Road, Warrinya (File ref: 11/11042)

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

The roads have been inspected and, with the exception of several roads on Plans (c) and (h), have not been used or maintained as a road. These roads would not be used by Weddin Shire Council. Copies of the plans will be available at the meeting.

With respect to Plan (c), the property “Inglevale” and “Elambone” could be affected by the closure of the access road to both properties.

Council should object to the closure of the road accessing “Inglevale” and “Elambone” unless the Authority makes satisfactory arrangements with the affected owners.

With respect to Plan (h), Peaks Creek Road is proposed to be closed. Council maintains this road which is a Council Road, and should object to the closure.

Also with respect to plan (h), the western section of the Yambira State Forest would be land locked if the proposed road closures occur. Council should object to closure of the road accessing the Yambira State Forest, unless satisfactory access arrangements are made with State Forest.

RECOMMENDATION: that Council:-

- i) object to the closure of the access road to the property of “Inglevale” RMB 700 Gerrybang Road, Grenfell, and “Elambone” RMB 702 Gerrybang Road, Grenfell unless the Authority makes satisfactory access arrangements with the affected landholders,
- ii) object to the closure of Peaks Creek Road as this is a constructed Council road,
- iii) object to the closure of the access road to Yambira State Forest (western section) unless satisfactory access arrangements with State Forests,
- iv) have no objections to the closure of the remainder of the above listed roads.

175 RESOLVED: Cllr McClelland and Cllr Atchison that Council:-

- i) object to the closure of the access road to the property of “Inglevale” RMB 700 Gerrybang Road, Grenfell, and “Elambone” RMB 702 Gerrybang Road, Grenfell unless the Authority makes satisfactory access arrangements with the affected landholders,
- ii) object to the closure of Peaks Creek Road as this is a constructed Council road,
- iii) object to the closure of the access road to Yambira State Forest (western section) unless satisfactory access arrangements with State Forests,
- iv) have no objection to the closure of the remainder of the above listed roads subject to the Director Engineering liaising with the respective Ward Councillors prior to advising the Crown Lands Department.

11. NSW Rural Fire Service – Schedule 3, E1.3.8

Letter No. B1 refers.

Council has previously resolved to sign the NSW Rural Fire Service Level Agreement for the period 1 September 2009 to 30 June 2014.

The 2011/2012 Mid Lachlan Valley Team Business Plan was tabled at the last Service Agreement Liaison Committee Meeting and a resolution was carried to request Council to formally adopt the document as Schedule 3 of the Service Agreement for 2011/2012. This document is similar to those adopted by Council previously.

RECOMMENDATION: that Council adopt Schedule 3 of the Service Agreement for 2011/2012.

176 **RESOLVED:** Clr N Hughes and Clr McClelland that Council adopt Schedule 3 of the Service Agreement for 2011/2012.

12. Little Athletics, P2.1.6/C1.2.10

Letter No. B2 refers.

The Grenfell Junior Soccer Club Inc has written to Council and expressed support for the Grenfell Little Athletics Club's proposal to provide an athletic field on Top Lawson Oval. The Club also wishes to be involved in the planning of the layout.

The Club also made some suggestions on changes to the layout, and advised that the existing kitchen facilities is planned to be used for storage of Grenfell Junior Soccer Club's equipment. The Athletic Club could arrange to use the new canteen.

Follow up letters have been written to the Grenfell Junior Cricket Club and Grenfell Junior Rugby League Club requesting comments on the proposals as no replies to previous letters have been received to date.

For Information

Noted

13. Proposed Seat – Lawn Cemetery, P2.2.2

Letter No. B3 refers.

A request has been received from Margaret Bezer, daughter of Bob and Verlie Eve, requesting approval for the placement of a seat at the Grenfell Lawn Cemetery. Mrs Bezer proposes to locate the seat on the south western end of the Cemetery. This location would not be functional as it will interfere with the future grave digging for the last beam which is yet to be constructed.

An alternate location could be adjacent to the existing seat donated by the Return Soldiers League.

RECOMMENDATION:

For Council's Consideration

- 177 **RESOLVED:** Clr McClelland and Clr Atchison that approval be granted for the placement of the seat in the bottom north east corner of the Lawn Cemetery subject to no second internment being available in the adjacent grave.

14. 2011/2012 Roads to Recovery Programme

Council resolved at the last Estimates Meeting the 2011/2012 Roads to Recovery Programme which includes reseals and the Old Young Road widening.

It was noted at that time that no funds would be required to complete the widening of Gerrybang Road. However, due to difficulties encountered with subgrades at the northern end of the job, an extra \$47,000 was spent to complete the works. It is proposed to reduce the allocation on Old Young Road by \$47,000 to cover this variation.

RECOMMENDATION: that Council approve the variation of the allocation for the Roads to Recovery Programme for 2011/2012 as follows:-

- increase Gerrybang Road widening shoulders and reseals - \$47,000
- decrease Old Young Road widening shoulders and reseals - \$47,000, (amended total \$303,896)
- reseals \$100,000 to remain the same.

- 178 **RESOLVED:** Clr N Hughes and Clr Atchison that Council approve the variation of the allocation for the Roads to Recovery Programme for 2011/2012 as follows:-
- increase Gerrybang Road widening shoulders and reseals - \$47,000
 - decrease Old Young Road widening shoulders and reseals - \$47,000, (amended total \$303,896)
 - reseals \$100,000 to remain the same.

15. Streetlight – Bimbi, U1.3.11

Council has received a request from a resident in Caldwell Street, Bimbi for the provision of a streetlight.

Essential Energy has now provided a quotation as follows:-

Installation of a new 70 watt streetlight and bracket to an existing pole \$2,861.31 including GST

Energy costs will be available at the meeting.

RECOMMENDATION:

For Council's Consideration

- 179 **RESOLVED:** Clr Niven and Clr Halls that the matter be deferred for further consideration.

16. 2011 RTA Regional Consultative Committee Meeting, T3.5.4

The Director Engineering and the Mayor attended the annual RTA Regional Consultative Committee Meeting in Dubbo on 12 October 2011.

A number of matters were discussed:-

- RTA to become Roads and Maritime Services as from 1 November 2011,
- ARTC rail agreement still not agreed to by the RTA,
- REPAIR projects to be submitted by the end of November,
- 74 State Road's bridges still not compliant for HML,
- 2011/2012 works programme for western region tabled, including rehabilitation works on SH17 in Weddin Shire,
- RTA to follow up on bitumen quality issues.

For Information

Noted

**W TWOHILL
DIRECTOR ENGINEERING**

- 180** **RESOLVED:** Clr Hinde and Clr Halls that except where otherwise dealt with the Director Engineering's Report be adopted.

13 October 2011

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

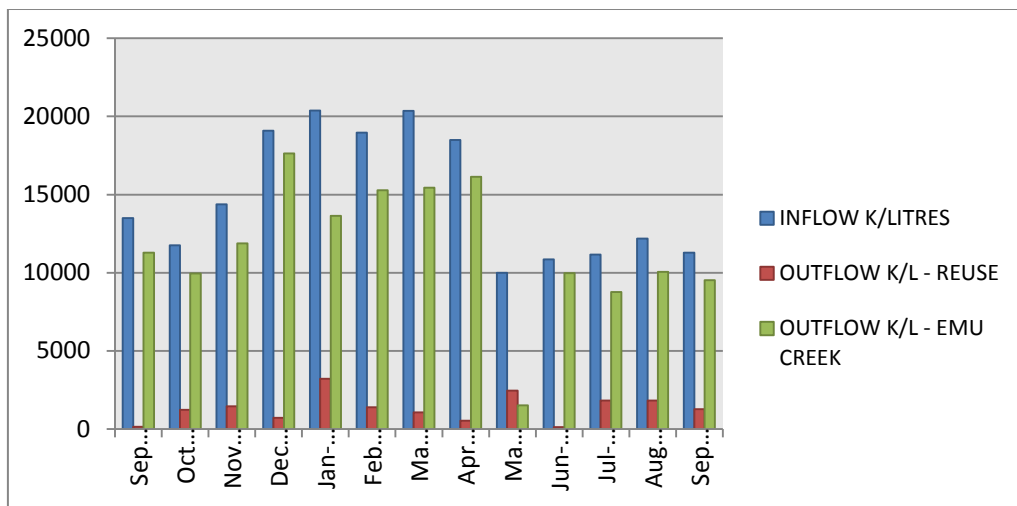
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during September 2011 was 11,285 kl with the daily average of 376.16 kl. With outflow for irrigation for reuse being 1,262 kl and discharge to Emu Creek being 9,521 kl.

The highest daily recording of 440 kl occurred for the 24 hours ending 6.30 am on 30 September 2011 and the lowest of 347 kl for the 24 hours ending 6.30 am on 6 September 2011.

A total rainfall of 30.5mm was recorded for the month.



For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

2. Animal Control, A4.4.4

Animal control activities for September 2011 were:

a. Companion Animals

Animals Seized:	0	Animals Returned to Owners:	1 (Dog)
Animals Impounded:	5 (Dogs)	Animals Destroyed:	0
Animals Sold:	1 (Dog)	Animals Released:	4 (3 Dogs, 1 Cat)
Animals Surrendered:		Animals to Org. for Rehoming:	

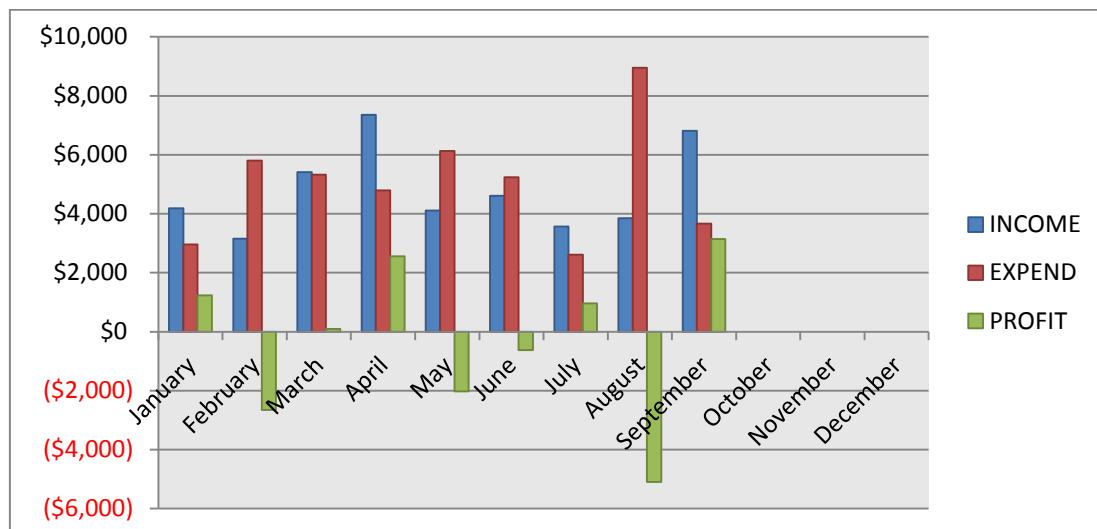
For Council's Information

Noted

3. Caravan Park Operations, P2.3.3

Income for the month of September 2011 was \$6,810.00 with expenditure of \$3,670.37 resulting in an operational profit of \$3,139.63 for the month.

There were 262 sites occupied for the month of September 2011.



For Council's Information

Noted

4. Quandialla Swimming Pool, P2.3.2

Initial startup of plant and equipment has been undertaken with all appearing to run well at this stage.

The pool is scheduled to open in early November, depending on temperatures and weather.

For Council's Information

Noted

5. Grenfell Swimming Pool, P2.3.1

As reported to the September Council meeting, any leaks that now occur in the pool can be assumed to be coming from the scum gutter area, which will require a great deal of work to rectify.

Once the pool was filled water loss continued and further repair works were undertaken to ensure the drainage system was not the cause. Whilst the excavation was open it was clear that notable water was coming from the back of the scum gutter, the exact location was unable to be located.

Although this water leak could not be located a reuse system for the lost water has been installed as an interim measure. A full review of all available improvement options will need to be prepared for Councils consideration in the future.

The Pool was scheduled to open on Monday 10th October 2011, but due to the cold weather this was deferred until the 17th October.

For Council's Information

Noted

6. Sustainable Lifestyle Expo, E3.7.7

Council resolved at the May 2011 meeting to support the Sustainable Lifestyle Expo in Grenfell in October 2011. However despite the best efforts of Council staff and the Bland Creek Catchment Committee (BCCC), the event had to be cancelled as a result of a lack of local and regional business interest.

The loss of this event is disappointing, as it would have been a great opportunity for the local business to showcase what they had to offer. It is not expected that this event will be offered to our area for another four years.

For Council's Information

Noted

7. O'Brien's Hill – Stage 1 Viewing Deck and Amenities, H2.8.2

Clover Hill Carpentry & Building have now completed the viewing deck and amenities at O'Brien's Hill, with Council now adding furniture and completing the minor earth and access works.

The facility was opened for public use prior to the October long weekend, with a very positive response at this stage.

For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

DA NO.	Applicant	Construction	Value (\$)	Address
32/2011	Miss K Neill	Change of Use – Beauty Salon	\$0	Lot: 3 DP: 580237 40 Main Street GRENFELL NSW 2810
33/2011	Mr G Hancock	Double Garage	\$10,500	Lot: B DP: 368775 33 Wood Street GRENFELL NSW 2810
34/2011	Mr TA Brenner	Garage	\$11,900	Lot: 799 DP: 754578 Brundah Parish GRENFELL NSW 2810
35/2011	Mr SC McFarlane	New Dwelling	\$190,000	Lot: 5 DP: 1113505 10 Lawson Drive GRENFELL NSW 2810

For Council's Information

Noted

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 13/2011	Ms M Burns	Shed	\$11,800	Lot: 102 DP: 733487 17 Warraderry Street GRENFELL NSW 2810
CD 14/2011	Mr R Small & Ms S McAvoy	Extension to existing Shed	\$14,500	Lot: 319 DP: 754578 319 Mary Gilmore Way GRENFELL NSW 2810

For Council's Information

Noted

3. DA 2/2011 – New dwelling and Associated Earthworks

Applicant:	Andys Design & Drafting
Owner:	Newcastle Commodities
Site:	Lot: 3 DP: 1134749 O'Brien Street, Grenfell

Further to the Director Environmental Services report B3 tabled at the September Council meeting.

The Notice of Intention to issue Order. 15 as prescribed under the provision of Section 121B of the Environmental Planning & Assessment Act 1979, requiring the works to comply with the development consent was issued. This notice allows the applicant twenty eight days in which to make representation to Council, as to why the Order should not be issued.

Representation was made by way of a letter from Gordon Garling Moffitt Lawyers (copy forwarded to Councillors) requesting precise details as to the areas of non-compliance. A reply to this correspondence has been returned, in which the opportunity for a site meeting with Mr. Moffitt, Andy's Design & Drafting and the Director Environmental Services has been offered.

No information contained in the representation gives reasons or justification as to why the Order as previously resolved should not be issued, so the proposed Order will be issued as previously resolved by Council.

For Council's Information

Clr McClelland previously submitted a written declaration of interest and left the room.

Noted

Clr McClelland returned to the room.

4. Planning System Review, A3.6.57

The Director Environmental Services attended the first consultation workshop for the review of the planning system which was held in Parkes on the 23rd September 2011.

The session was chaired by former NSW Environment Minister and current Land and Environment Commissioner Tim Moore and former NSW Minister Ron Dyer and was attended by a total of 11 people which represented three Council areas.

The purpose of the session was for Stage One of the review 'listening and scoping' stage led by the panel. The purpose of this stage was to identify the key outcomes and principles for a new planning system. At the conclusion of this stage, the panel will provide a report to the Minister for Planning and Infrastructure which will be publicly available.

The participants of the workshop raised a number of general concerns on the current planning legislation, many which have been raised or are relevant to Weddin Shire Council.

The review of the planning legislation will take approximately 18 months and be divided into three stages:

1. A listening and scoping stage – to identify the key outcomes and principles for a new planning system (4 months).
2. The preparation of Green Paper – outlining options in regard to the future planning system and the basis of a legislative scheme (6 months).
3. A White Paper – setting out the Government's new framework for the NSW Planning System, including the draft legislation (8 months).

Many more workshops and reports will occur over the next 18 months.

For Council's Information

Noted

5. Draft Weddin Local Environmental Plan 2011, T2.1.6

During the finalisation process of the Draft Weddin LEP 2011, the Department of Planning have advised that the Heritage Branch – Office of Environment & Heritage have raised concern about the removal of the Grenfell Masonic Lodge as being listed as a building of local heritage significance (schedule 5, draft item I70). Copy of the letter has been forward to Councillors.

The Heritage Branch states that where a submission to remove a Heritage item is received, the Council must consider whether the submission is justified. This decision should be the heritage significance that is appropriately informed by an assessment and recommendations of a suitably qualified heritage professional.

The letter identifies that no suitably qualified heritage professional provided supporting assessments for the removal of the item and it was removed against the recommendation and advice given in the Director Environmental Services report B3 to the June 2011 ordinary meeting.

The Heritage Branch recommends that the Grenfell Masonic Lodge remain a listed item of heritage significance within Schedule 5 of the draft Weddin LEP 2011.

The Department of Planning (DoP) state that the Heritage Branch is supportive of its removal but only if Council can adequately justify its removal through assessing whether the item no longer displays or evidences the characteristics for which the item was originally assessed as having heritage significance.

DoP request that Council provide further information as soon as possible in relation to justifying the removal of heritage item (No.I70) from the draft Weddin LEP 2011.

The recommendation to retain the Grenfell Masonic Lodge as a heritage listed item was endorsed by the Heritage Committee and recommended by the Director Environmental Services.

In conclusion the Council has been given an opportunity to provide justification for the previous decision (Resolution No: 496) and advise the Department of Planning. Failure to provide reasonable justification may result in the item being placed back into the heritage listings.

Clr McClelland previously submitted a written declaration of interest and left the room.

- Clr McClelland returned to the room.**

Upon being put to the meeting the motion was **LOST**.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

- 184** **RESOLVED:** Clr McClelland and Clr Hinde that the Policy for General Fencing be deferred for consideration to the November 2011 Council Meeting. Further, that Councillors be reissued with a copy of the policy and written submissions from Councillors be forwarded to the Director Environmental Services prior to the next Council meeting.

S WILSON

DIRECTOR ENVIRONMENTAL SERVICES

- 185** **RESOLVED:** Clr Atchison and Clr McClelland that except where otherwise dealt with the Director Environmental Services' Report be adopted.

**MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING HELD ON TUESDAY
11th OCTOBER 2011 AT 3.30 PM AT THE COUNCIL CHAMBERS**

1. **PRESENT:** Clr J. Niven, Clr G. McClelland, J. Hetherington, P. Diprose, A. Carr, G. Carroll.

2. **APOLOGY:** Clr N. Hughes, Clr C Lobb, L. Eastaway

Resolved: Clr G. McClelland/Clr J. Niven that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:**

Resolved: Clr J. Niven/ J Hetherington that the minutes of the 9th August 2011 meeting be adopted.

4. **MATTERS ARISING:**

Nil

5. **CORRESPONDENCE:**

Inwards:

- Phil Diprose – Quote for map in CWA shop.
Quote accepted. Auburn to liaise with the CWA over the installation of the map.

Resolved: P Diprose /J Hetherington that the quote for \$350 (GST inc) be accepted and that we liaise with the CWA in regards to the placement of the map.

- Michael Irons ARTC- DA submission approval
DA to now be submitted.

Outwards: NIL

6. **PROJECTS:**

- **Grenfell brochure** –Awaiting funding outcome. A small print run has been completed with approximately 1000 brochures remaining.
- **Weddin Mountains Tours** – National Parks charge commercial operators an annual fee of \$250 plus \$4.60 per adult who attends the National Park. The expense is prohibiting bus companies from developing commercial tours at Weddin Mountains National Park.

Resolved: J Hetherington/ Clr J. Niven that Council write to NSW National Parks and Wildlife Service to object to the uniform state wide charge and request the fee for Weddin Shire be waived.

- **O'Brien's Hill Status** – Viewing platform complete. Awaiting funding outcome for interpretive signage.
- **Railway Station Development-** project ongoing as funds permit.
- **Gold Fest** -A success despite the weather. A date later in October to be considered in future years.
- **Website** – Michael Yates webmaster. New arrangement is working well. Updates can be made as required.
- **RV Friendly Town accreditation** –DA to be now submitted to Council for consideration.
- **Tourism Committee 'Grenfell Record' Updates** –Up to date. Another update will be submitted in the coming months.
- **Tourism "Mapping" Exercise** – Final interview completed. Next working group meeting to compile the data is to be organised.

- **Grenfell Bumper Stickers:** Awaiting funding outcome on branding of Grenfell.
- **Tourism Signs Upgrade-** \$20000 available. Engineering department is currently replacing the Tourism Signs throughout the shire.

7. PRIORITISING EVENTS:

Noted

8. UPCOMING EVENTS:

- Grenfell Geranium and Garden Club Open Garden- October 15th and 16th 2011
- Wallangreen Sculpture Garden- October 15th and 16th
- Presbyterian Church Flower Show and Market- October 22nd 2011
- Grenfell Picnic Races- 21st April 2012

9. REPORTS:

Nil

10. BUSINESS WITH NOTICE:

Nil

11. QUESTIONS WITH NOTICE:

Nil

12. NEXT MEETING: 13th December 2011

MEETING CLOSED: 4.25 pm.

186 RESOLVED: Clr N Hughes and Clr McClelland that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
TUESDAY 11 October 2011 at 5.00 PM at the COUNCIL CHAMBERS (C2.6.22).**

1. **PRESENT:** Clr J Niven, Mr J Hetherington, Mr I Pitt, Mr A Hodgson, Mrs P Livingstone, Mr S Wilson (DES) (Chair) and Mrs S Jackson-Stepowski (HA)
Observer: Mrs I Holmes

2. **APOLOGIES:** Clr G McClelland and Clr C Lobb

Resolved: Mrs Livingstone and Mr Pitt that apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Tuesday, 9 August 2011

Resolved: Mrs Livingstone and Mr Hetherington that the minutes of 12 April 2011 be adopted.

4. **MATTERS ARISING:**

- 4.1 2011/12 Grant Applications
Mr Wilson advised that all funding offers/agreements were finalised. Bimbi Post Office received their offer/agreement at a later date as Council resolved that the trees were deemed as dangerous and removed them.

- 4.2 Main Street – Bin Enclosures
Mr Wilson advised that the bin enclosures were approved by Council.

5. **CORRESPONDENCE:**

- 5.1 HA Referral Memo – August Visit **Noted**
- 5.2 National Trust Heritage Festival
After discussion it was decided that Seaton's Farm could be a possible event to register. Mr Wilson to contact National Parks and Wildlife to discuss possibility.
- 5.3 Funding Acceptance – 31 Grafton Street **Noted**
- 5.4 Funding Acceptance – 4 Weddin Street **Noted**
- 5.5 Funding Acceptance – 26 Grafton Street **Noted**
- 5.6 Funding Acceptance – Grenfell Christian Bookshop **Noted**
- 5.7 Heritage Office – Heritage Listing (Masonic Lodge) **Noted**
Mr Wilson advised that the draft LEP 2011 process has raised concern about the removal of the Grenfell Masonic Lodge. The Heritage Branch recommends that the Masonic Lodge remains listed unless Council can adequately justify its removal.
- 5.8 Memorial Tree Drive – Bimbi **Noted**

Resolved: Mrs Livingstone and Clr Niven that Council investigate an appropriate landscape memorial to remember ex-services people of Bimbi.

- 5.9 HA Referral Memo – 97-99 Main Street **Noted**
- 5.10 Funding Acceptance – 97-99 Main Street **Noted**

5.11 EOI Funding – Heritage DCP’s

Mr Wilson advised that when the draft Weddin LEP is gazetted an extensive Development Control Plan needs to be completed within 6 months, and will need to include a section on heritage.

Resolved: Cllr Niven and Mr Hetherington that Council lodge an expression of interest for the Heritage Development Control Plan funding and if a grant is successful that funding is sourced from an unutilised fund such as Sloane’s Cottage.

6. BUSINESS WITH NOTICE

6.1 Grant Application – DA Yates Photography

Resolved: Mr Hetherington and Mr Pitt that the application is acknowledged, however currently there is no funding available and will advise applicant if any funding becomes available early next year.

6.2 O’Briens Hill

Mr Wilson advised that the viewing deck and amenities has now been completed and open to public.

7. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski gave a verbal report on her recent activities and seminars she has attended.

8. QUESTIONS:

Nil

9. NEXT MEETING: 6 December 2011 at 5.00 pm

10. CLOSURE: There being no further business the meeting closed at 6.20 pm.

Clr McClelland previously submitted a written declaration of interest and left the room.

Clr Crutcher previously submitted a written declaration of interest and left the room.

187 RESOLVED: Cllr Atchison and Cllr Niven that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

Clrs McClelland and Crutcher returned to the room.

**MINUTES OF THE MANEX MEETING HELD ON MONDAY, 17 OCTOBER 2011 AT
1.30 PM (C2.6.10)**

Present: G Carroll, W Twohill, S Wilson and Clr M Simpson (observer).

Apology: T Lobb

Resolved: W Twohill and S Wilson that the apology be accepted.

Minutes:

Resolved: S Wilson and W Twohill that the minutes of 12 September 2011 be adopted as circulated.

General Business:

1A Administration

- (i) Integrated Planning – process ongoing. Awaiting report by consultant.
- (ii) Asset and Financial Management – Jeff Roorda from IPWEA to attend Council 24 - 25 October 2011 to set up Asset and Financial Management systems required for integrated planning process. To be funded by a grant of \$30,000 from the reform fund. Director Engineering and Director Environmental Services attended training in Griffith. Director Corporate Services to attend training in Wagga.
- (iii) 2010/2011 Annual Financial Statements – in progress. To be audited 26-28 October 2011. It is anticipated formal presentation of accounts by Council's auditor will be conducted at the November 2011 Council Meeting.
- (iv) 2010/2011 Annual Report – in progress. To be completed and submitted to the Division by 30 November 2011. General Manager and Directors pursuing.
- (v) Destination 2036 – Outcomes Report – reported in Acting General Manager's report.

1B Human Resources

- (i) Vacancies
 - Engineering – Plant Mechanic, Driver/Operator - Patch Truck and three Labourers currently being advertised.
- (ii) Directors Performance Reviews – Director Engineering performance assessment completed. To be reported to Council.

2. Public Order and Safety

Nil

3. Health

- (i) Doctors Situation – settlement for land occurred on 11 October 2011. Arrangements ongoing.
- (ii) New Doctor's House – reported in Director Environmental Services' tender report.
- (iii) New Medical Centre Grant Funding – round 6 now open for the submission of funding applications. Council application to be resubmitted utilising a company to review the application before submission.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Grenfell Cemetery – church groups representatives have been invited to a meeting. Awaiting responses. Director Engineering pursuing.

6. **Sewerage**
 - (i) IWCM Study – awaiting final draft from consultant including possible options for sewerage of villages. Director Engineering and Director Environmental Services pursuing.
7. **Recreation and Culture**
 - (i) Art Gallery – new exhibition commenced.
 - (ii) Cinema – films reactivated.
 - (iii) Grenfell Swimming Pool – opened 17 October 2011. Leakage repair works completed resulting in reduced leakage. Further report to be submitted to Council in due course.
 - (iv) O'Briens Hill Project – Stage 1 completed. Further reported in Director Environmental Services report.
8. **Mining Manufacture and Construction**
 - (i) Gravel Pit Leases – agreement received from Council's solicitors. Negotiations continuing to secure pits.
9. **Transport and Communication**
 - (i) RTA Contract – reported in Director Engineering's report.
 - (ii) Flood Damage – reported in Director Engineering's report.
 - (iii) Other Programs – noted.
 - (iv) Rail Branch Lines – next meeting scheduled for Friday 28 October 2011 at Blayney. The Ministerial Taskforce is scheduled to meet in Cowra on Monday 31 October to deliver its findings in regard to the reopening of the Blayney-Demondrille and Greenethorpe to Koorawatha rail lines.
10. **Economic Affairs**
 - (i) Open Day/Goldfest Festival – reported in Director Corporate Services report.
11. **General Purpose Revenues**
 - (i) Sale of Land – sales by private treaty nearing completion.
12. **Alliances**
 - (i) Hawkesbury City Council – staff still interacting with Hawkesbury staff. Mayor advised he invited representatives from Hawkesbury City Council to attend the next rail meeting.
 - (ii) Mid Lachlan Alliance – next meeting scheduled to be held in Grenfell on 22 November 2011.
 - (iii) CENTROC – next meeting to be held at Oberon on 24 November 2011.
13. **Other Matters**

Nil
14. **Job List Review:** **Noted**

Next Meeting: Monday, 14 November 2011 at 2.30 pm.

Closure: There being no further business the meeting closed at 2.33 pm.

188 **RESOLVED:** Cllr Halls and Cllr Niven that the Minutes of the Manex Committee Meeting be noted.

**MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING TO BE HELD AT
3.30 PM ON MONDAY 17 OCTOBER 2011, C2.6.13**

1. **PRESENT:** Clrs Halls, D Hughes, McClelland and Simpson (observer).
Messrs W Twohill (Director Engineering), K Frost (Noxious Weeds Officer) and
K Starr.

- 2 **APOLOGY:** Clr Crutcher

Resolved: Clr McClelland and Clr Halls that the apology be accepted.

3. **MINUTES:** 16 May 2011

Resolved: Clr McClelland and Clr D Hughes that the minutes be adopted.

4. **MATTERS ARISING:**

- 4.1 Weeds Information Nights – deferred for consideration at the next meeting (February 2012)

Noted

5. **CORRESPONDENCE:**

- 5.1 Orange City Council, E3.1.6

The Committee considered the 2011/2012 Noxious Weeds TV Campaign and felt that the program should run from August to October in the western area.

Resolved: Clr D Hughes and Clr McClelland that Council participate in the programme for 2011/2012 but advise that the programme should start in August for the western area.

6. **NOXIOUS WEEDS OFFICERS REPORT:**

May 2011 Report
June 2011 Report
July 2011 Report
August 2011 Report
September 2011 Report

Noted

NEXT MEETING: Monday, 13 February 2012 at 3.30 pm.

CLOSURE: There being no further business to discuss the meeting closed at 4.16 pm.

- 189 **RESOLVED:** Clr D Hughes and Clr McClelland that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,
17 OCTOBER 2011 AT 5.00 PM (C2.6.8)**

Apologies were received from Cllrs Lobb, Crutcher and Atchison.

As there was no quorum, the meeting was cancelled.

Noted

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|--------------|--|--------------------|
| October 2007 | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE).
(Initial Meeting Carried Out). | In Progress |
| May 2011 | 2. <u>Grenfell Cemetery Maintenance:</u> meeting to be arranged with church representatives (DE). | In Progress |
| August 2011 | 3. <u>National Local Roads and Transport Congress:</u> Mayor and staff member to attend (Mt Gambier) 16 – 18 November 2011 (DE). | In Progress |

2. DEFERRED ACTIVITIES:

- | | | |
|----------------|---|--------------------|
| May 2011 | 1. <u>Medical Centre:</u> resubmit grant application with assistance from Ochre Health (DES). | In Progress |
| July 2011 | 2. <u>Fundraiser for Beyond Blue:</u> details to be ascertained (DCS). | In Progress |
| | 3. <u>Council Elections:</u> report to be prepared on conduct of elections (DCS). | In Progress |
| | 4. <u>Little Athletics:</u> Top Lawson Oval users to be consulted (DE). | In Progress |
| September 2011 | 5. <u>Cinema Committee:</u> readvertise (DCS). | Carried Out |
| | 6. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE). | In Progress |
| | 7. <u>Alcohol Free Zones:</u> reconsider after public exhibition (DES). | Carried Out |
| | 8. <u>Policy for Fencing General:</u> reconsider after public exhibition (DES). | Carried Out |
| | 9. <u>Number of Councillors:</u> reconsider after public exhibition (GM). | In Progress |

TENDERS

1. Construction of Huckel Close – Doctors Residence – T6/2011

Tenders closed at 4.00 pm on 7th of October 2011 for the construction of a Brick Veneer dwelling at Lot 117 No. 8 Huckel Close, Grenfell NSW. At the close of the tender period a total of six tenders were received.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report will be referred to closed council.

190 **RESOLVED:** Cllr Atchison and Cllr N Hughes that due to commercial in confidence reasons, the tender prices report be referred to closed council.

QUESTIONS

Questions maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3), business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:
(a) a motion is passed to have the business transacted at the meeting, and
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.
Such a motion can be moved without notice.*
- (4), only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) ***[Details to be specified]*** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

191 RESOLVED: Cllr Atchison and Cllr Crutcher that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

REPORT ON CLOSED COUNCIL

The Mayor read out the following resolution from the Closed Council:

DIRECTOR ENVIRONMENTAL SERVICES' REPORT

1. Construction of Huckel Close – Doctors Residence – T6/2011

RESOLUTION: that Council:-

1. Accept the tender from Hotondo Homes (SR & LN Gilmore) for the construction of a Brick Veneer dwelling at Lot 117 No. 8 Huckel Close, Grenfell NSW.
2. Authorise the General Manager to sign the contract under Council seal.
3. Additional funds be allocated at the next quarterly financial budget review from the future capital projects from Councils internal reserves.

CLOSURE: There being no further business the meeting closed at 7.57 pm.

Taken as read and confirmed as a true record this day 21 November 2011.

..... General Manager.....Mayor