



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 19 MAY 2011 COMMENCING AT 5.00 PM

12 May 2011

«Name»

«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 19 MAY 2011**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 21 April 2011
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Henry Lawson Festival Ctee Mtg, 19/04/11
- Noxious Weeds Ctee Mtg, 16/05/11
- Manex Ctee Mtg, 16/05/11
- Town Works Ctee Mtg, 16/05/11
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cllr M A Simpson in the Chair, Cllrs G B Halls, J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb, B R Hinde and G McClelland.
General Manager (T Lobb), Director Corporate Services (G Carroll) and Director Environmental Services (S Wilson).

APOLOGIES: Nil

CONFIRMATION OF MINUTES:

424 **RESOLVED:** Cllr Halls and Cllr Lobb that the Minutes of the Ordinary Meeting, held on 21 April 2011 taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cllr McClelland	Director Corporate Services Report Item 5	Real Estate Agent for Sale	Pecuniary	Yes
Cllr Simpson	Correspondence Item 5	Committee Member	Pecuniary	Yes
Cllr D Hughes	Correspondence Item 5	Committee Member	Pecuniary	Yes
Cllr Lobb	Closed Council - Mayoral Minute	Wife of General Manager	Pecuniary	Yes

**SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING
OF THE WEDDIN SHIRE COUNCIL HELD, 19 MAY 2011.**

CORRESPONDENCE

1. Western Region Academy of Sport, C1.1.3: Regarding Weddin Shire Council's possible contribution to the Academy's operations for 2011/12. Councils usually contribute 5c per capita to the Academy annually. We are very appreciative of this contribution as it allows us to ensure quality sports development for the regions many talented athletes and coaches. I have taken the liberty of enclosing a tax invoice for the amount of \$180.

Anne Jones, Mayor of Wellington, is the local government representative on our Board and is available to answer any questions you may have about the Academy.

Note: 2010 donation was \$180.00

RECOMMENDATION: that Council donate \$180 for 2011/12.

425 RESOLVED: Clr N Hughes and Clr D Hughes that Council donate \$180 for 2011/12.

2. Grenfell Business Development Committee, R2.4.19: Concerning the beautification of the lower end of Main Street.

The members agreed the addition of shade trees, garden beds, seating and the extension of the Christmas lights would be of benefit.

Note: this work would be included as part of the proposed Main Street upgrading when funds permit.

RECOMMENDATION: that the Grenfell Business Development Committee be so advised.

426 RESOLVED: Clr Lobb and Clr Atchison that the Grenfell Business Development Committee be so advised.

Clr Crutcher entered the meeting at this point 5.04 pm.

3. Henry Lawson Festival Committee, C2.6.32: Concerning threats of violence against members of the Henry Lawson Festival Committee.

Copy forwarded to Councillors

Note: a reply has been forwarded assuring members of Council's support in the event of any illegal action.

RECOMMENDATION: confirm action.

427 RESOLVED: Clr Atchison and Clr McClelland that the action be confirmed.

4. Henry Lawson Festival Committee, C1.4.1: Concerning the Henry Lawson Festival of Arts to take place on the weekend of 11th – 13th June 2011 and seeking the usual generous assistance of the Weddin Shire Council towards the following:
1. Erecting the lights and bunting in the Main Street for the festival week;
 2. Installation of port-a-loos as per last year;
 3. Arranging for the closure of the Main Street and the relevant sections of Burrangong Street on Saturday, 12th June; and
 4. If possible, the Main Street footpaths and gutters cleaned for the weekend.

RECOMMENDATION: that assistance be granted as requested subject to the approval of the Police and the Local Traffic Committee.

428 **RESOLVED:** Clr Hinde and Clr D Hughes that assistance be granted as requested subject to the approval of the Police and the Local Traffic Committee.

The Director Engineering entered the meeting at this point 5.06 pm.

5. Grenfell and District Senior Citizens Welfare Committee, C1.3.3: Concerning kerb and gutter construction in Forbes Street.

The Grenfell Senior Citizens is a voluntary organisation looking after units for the aged people of Grenfell and District.

We were wondering if the Weddin Shire Council would consider waiving the costs of the construction in Forbes Street.

Note: estimated contribution \$1,666.

Clr Simpson and Clr D Hughes previously submitted written declarations and left the room.

Deputy Mayor Clr N Hughes took the Chair.

429 **RESOLVED:** Clr Hinde and Clr Atchison that Council waive 50% of the contribution.

Clr Simpson and Clr D Hughes returned to the room with Clr Simpson resuming the Chair.

6. Mardie Bucknell, C1.1.3: Concerning a fundraiser for Westmead Children's Hospital.

A number of friends and myself are conducting, with Westmead Children's Hospital's acknowledgement, a fundraiser at Huntington Park on 15 May 2011.

All costs for the morning tea will be met by we volunteers and any donations or money raised from the raffle will go to the Westmead Hospital.

One of the costs will be the hire of a Port-a-loo from Council.

I am writing to ask if Council would be prepared to forego the hire fee for the toilet as a donation to the fundraiser.

Note: hire fee is \$115.

- 430** **RESOLVED:** Clr McClelland and Clr Atchison that the hire fee be waived as a donation to the fundraiser.
- 431** **RESOLVED:** Clr Atchison and Clr Niven that the Correspondence be noted except where otherwise resolved.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 19 MAY 2011**

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

- 432** **RESOLVED:** Clr Halls and Clr D Hughes that the late correspondence be received and dealt with because of the urgency of the matters.

7. Grenfell Pharmacy, R2.4.19: Forwarding a letter from their insurance claims assessor which he has asked to be sent on to Council.

“Confirmation is provided that I act for Guild Insurance Ltd in the assessment/adjustment of your claim for damage to a verandah post. Quite clearly the post was struck by a vehicle. This occurred overnight 9/10 May 2011.

Verandah posts and the awnings that they support are obviously a very elegant part of the streetscape however both the Company and I are concerned that they are not afforded any protection.

It is with interest that I note the hotels have bollards at strategic positions and it is therefore difficult to understand why Council is not prepared to reduce its legal liability at other vulnerable locations, for example your pharmacy.

In conclusion I urge you to inform Council of your insurer’s concerns. That will at least lessen your level of responsibility should there be an unfortunate event in the future.”

Note: s142 of the Roads Act 1993 places responsibility for maintenance of structures on or over roads on the person with the right to the structure.

RECOMMENDATION: that the Grenfell Pharmacy be advised of its responsibility and the outcome of the Director Environmental Services’ report item 6.

- 433** **RESOLVED:** Clr Crutcher and Clr D Hughes that the Grenfell Pharmacy be advised of its responsibility and the outcome of the Director Environmental Services’ report item 6.

8. SES, Lachlan Region, E1.5: Concerning the reappointment of volunteer SES Controller.

We have recently commenced a “Volunteer Controller Performance Review” on the current Local Controller for the Grenfell Unit, Ray Cawthorne and have found that he is carrying out his duties in managing the Grenfell unit in a satisfactory manner.

I therefore intend to recommend, with the support of Council his reappointment to the Commissioner of the NSW State Emergency Service for a period of two years commencing on 1st August 2011.

I would appreciate a letter confirming the support of Weddin Shire Council for the above appointment.

RECOMMENDATION: that Mr Cawthorne’s reappointment be supported.

Clr Atchison declared a conflict of interest as a member of the SES (not significant - member only) and stayed in the room.

434 RESOLVED: Clr Hinde and Clr McClelland that Mr Cawthorne's reappointment be supported.

9. Peter Soley, H1.1.2: Forwarding a précis on the public meeting held at the Hub regarding the health crisis on 18 May 2011.

Copy forwarded to Councillors

RECOMMENDATION: that this matter be considered with the General Manager's late report, and the chairman be subsequently advised of Council's decision.

435 RESOLVED: Clr N Hughes and Clr Atchison that this matter be considered with the General Manager's late report, and the chairman be subsequently advised of Council's decision.

436 RESOLVED: Clr Atchison and Clr Niven that the Late Correspondence be noted except where otherwise resolved.

NOTICE OF MOTIONS

1. Policy for Fencing, C2.8.1

I hereby give notice of my intention to move the following motion at the May Council Meeting:-

“that the Fencing Policy be reviewed”.

Supporting Comment:

- consistency needs to be addressed.

Signed: _____ Clr Geoff McClelland

437 RESOLVED: Clr McClelland and Clr Halls that the Fencing Policy be reviewed.

12 May 2011

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Grenfell Doctor Situation, H1.1.2

Previous reports refer, in particular my report to Council's April 2011 Meeting which gave details of various options for doctors including those typically sourced by recruitment agencies.

A further option has now come to light through Lachlan Shire which involves the management of the surgery by a commercial practice manager who would be responsible for locating suitable doctors and carrying out all tasks associated with the practice. This arrangement seems to offer many advantages over the other new options. A schedule comparing the main considerations of the various options follows.

Arrangements are being made for the Executive to meet with representatives of a commercial practice manager who may be interested in setting up in Grenfell. A late report of this meeting will be presented to the Council Meeting.

The joint advertisement with WLHN (formerly GWAHS) has been updated for their website and the Division of General Practice has been similarly notified.

Preliminary discussions have been held with WLHN regarding the engagement of recruitment agencies. Finalisation of these arrangements have been deferred pending discussions with the commercial practice manager.

For Information

Noted

THE GENERAL MANAGER'S ORDINARY REPORT

COMPARISON OF OPTIONS – ENGAGEMENT OF DOCTOR

Considerations		1	2	3	4
Type		Private	Recruitment Agency		Practice Manager
Doctor	- nature	independent	independent	Council employee	PM employee
	- salary	-	-	min \$350,000*	-
	- extras (10%)	-	-	\$35,000	-
	- leave (6 weeks pa)	-	-	(\$40,000)	-
	- superannuation (9%)	-	-	\$35,000	-
	- relief (\$1,500 per day)	-	-	\$45,000	-
Surgery	- practice manager	doctor	doctor	council	commercial co
	- cost	Nil	Nil	\$10,000 (est)	TBA*
	- rent	\$100 per week	\$100 per week	Nil	Nil
	- receptionist	-	-	\$47,000	-
	- practice nurse	-	-	\$15,000	-
	- training	-	-	\$2,000	-
	- relief	-	-	\$7,000	-
	- superannuation	-	-	\$6,000	-
	- retaining costs	-	-	\$20,000	-
	- medical insurance	-	-	NK*	-
	- upgrading	\$20,000 (Year 1)	\$20,000 (Year 1)	\$20,000 (Year 1)	\$20,000 (Year 1)
	- maintenance	\$5,000 pa	\$5,000 pa	\$5,000 pa	\$5,000 pa
Benefits	- dwelling	Yes (free)	Yes (free)	Yes (free)	Yes (free)
	- vehicle	No	No	No	No
	- rental holiday	\$1,200 (Year 1)	\$1,200 (Year 1)	No	No
	- locum assistance	No	No	\$5,000	No
	- incentives (various)	No	Negotiable*	Negotiable*	Negotiable*
Approvals	- Department Immigration	Held	Required	Required	Held
	- College of General Practitioners	Held	Required (min 8 mths)	Required (min 8 mths)	Held
	- WLHN (VMO)	Required (2 wks)	Required (2 wks)	Required (2 wks)	Required (2 wks)
Budgeting	- Medicare payments	to doctor	to doctor	to council	to manager
	- Estimated income	\$4,000	\$4,000	NK	Nil
	- Estimated costs	\$5,000	min \$5,000*	min \$562,000*	min \$5,000*

2. Review of Health Infrastructure,

a) Medical Centre, (H1.1.7)

Council has recently been advised that the latest application for Federal funding has been unsuccessful. Whilst this project was listed as item A13, the same project but without grant funding was listed as item B5. This is high enough to proceed and both options have been included in the draft budget for 2011/2012.

As reported to the Council Workshop on 28 March 2011, the cost of the project can be reduced from \$500,000 to approximately \$320,000 by excluding the addition and fit out of the dental suite.

Funding for item B5 could be provided from a loan or reserves.

b) Dwelling (P2.12.14)

Provision for one dwelling for a doctor is included in the draft budget for 2011/12 (item A18). It is likely that a second dwelling may also be required. As for the Medical Centre, funding could be provided from a loan or reserves.

This item is considered the most important immediate need and should be commenced as soon as possible because of the anticipated six months tender and construction time.

c) Burrangong Street Surgery (P2.12.9)

The surgery has been emptied and requires furnishings and all equipment for a doctor. There may also be a need for internal upgrading to maintain accreditation. There is at present an amount of \$37,653 in reserves for upgrading this surgery, unless it is reallocated for other work.

The Burrangong Street surgery will be required as soon as a doctor is located and any necessary work will be arranged in conjunction with the doctor.

d) Weddin Street Surgery, (P2.12.4)

This surgery is attached to a residence and is currently utilised by Dr Al Badran. This is also the proposed site for the Medical Centre and it will be necessary to provide alternative accommodation for the family and an alternative surgery during the course of the work (possibly the old bank).

e) Priorities

The Executive has arranged to meet with a commercial practice manager who may be interested in setting up in Grenfell. The priorities for the above works may be adjusted as a result of this meeting, except as below:-

RECOMMENDATION:

It is recommended that:-

- i) the Executive be given delegated authority to seek a house or a block of land for a house for a doctor,
- ii) approval be given to invite tenders for a dwelling if land is purchased,
- iii) funding be allocated from the reserve for Future Capital Improvements.

438 RESOLVED: Cllr Atchison and Cllr Crutcher that:-

- i) the Executive be given delegated authority to seek a house or a block of land for a house for a doctor,
- ii) approval be given to invite tenders for a dwelling if land is purchased,
- iii) funding be allocated from the reserve for Future Capital Improvements.

3. Fees for Councillors and Mayors, C2.2.3

The Local Government Remuneration Tribunal has handed down its 2011 Report and Determination increasing fees payable to councillors and mayors by 4.2% from 1 July 2011.

For Weddin Shire in the "Rural" category, the approved fees are as follows:-

	<u>2011/2012</u>	<u>Current (2010/2011)</u>
Councillor	\$7,550 - \$9,970	\$9,290
Mayor (additional)	\$8,020 - \$21,770	\$20,280

RECOMMENDATION:

It is recommended that:-

- i) the fees for 2011/2012 be determined,
- ii) the adopted fees be included in Policy for Fees, Expenses and Facilities for Councillors 2011/2012.

439 RESOLVED: Cllr Niven and Cllr McClelland that:

- i) the Mayor and Councillors fees for 2011/2012 be set at the maximum amount,
- ii) the adopted fees be included in Policy for Fees, Expenses and Facilities for Councillors 2011/2012.

4. Policy for Fees, Expenses and Facilities for Councillors 2011/2012, C2.4.10

This report was deferred at the April 2011 Meeting pending the determination of the Local Government Remuneration Tribunal and is here resubmitted for decision.

A copy of the 2010/2011 Policy (No. 1.6.5) is included in Councillors' Policy Folders.

Council is required to review its policy for each financial year by the preceding 30 June, so the 2011/2012 policy is due to be considered now. The policy is required to be placed on public exhibition each year even if the changes are minor.

The following changes are proposed for the 2011/2012 policy:-

- adjustment of dates and policy numbers,
- inclusion of the adopted annual fees,
- increase of capital city accommodation costs from \$300 to \$350 per night.

Other changes may be made if desired.

RECOMMENDATION:

It is recommendation that the draft Policy for Fees, Expenses and Facilities for Councillors 2011/2012 be placed on public exhibition for the required 28 days.

440 RESOLVED: Cllr McClelland and Cllr N Hughes that the draft Policy for Fees, Expenses and Facilities for Councillors 2011/2012 be placed on public exhibition for the required 28 days.

5. Consideration of Rates for 2011/2012, R1.4

The maximum permissible rates increase for 2011/2012 is 2.8%. This would raise an additional \$52,285 (approximately).

The rates catch-up notified by the Department of Local Government for 2011/2012 is \$632. It is proposed to levy an increase of approximately 2.9% in rates for 2011/2012, which would raise a total of approximately \$1,922,000.

Review of 2010 Rates

The following Table 1 compares the valuations, rate yield (income) and the yield to valuation ratio as at the end of 2010/2011.

Table 1 - 2010/2011 Rates

Category	Valuation (Ave)	Yield (Ave)	Yield/Val (%)
Grenfell Residential	28,845	488	1.69
Ordinary Residential	85,710	528	0.62
Main Street Business	27,225	827	3.04
Ordinary Business	38,815	1,021	2.63
Bimbi Residential	11,270	166	1.47
Caragabal Residential	6,815	140	2.05
Greenethorpe Residential	15,300	187	1.22
Quandialla Residential	6,605	173	2.62
Farmland	309,904	1,135	0.37
Mining	60,000	3,999	6.67

Comments on the table are:-

- the Yield/Valuation ratio for Ordinary Residential has been adjusted in recent years but is still low,
- the Yield/Valuation ratio for Greenethorpe Residential has been adjusted in recent years but is still well below the other villages.

Affect of Revaluations

As Council is aware, new valuations come into force for 2011/2012. A comparison of the 2010/2011 and 2011/2012 valuations is given in the following Table 2:

Table 2 – Comparison of Valuations

Category	Valuation (\$M)		Increase (%)
	2010/11	2011/12	
Grenfell Residential	28.67	31.97	11.5
Ordinary Residential	15.68	15.66	(-0.2)
Main Street Business	2.01	2.04	1.3
Ordinary Business	2.33	2.53	8.5
Bimbi Residential	0.19	0.19	1.2
Caragabal Residential	0.43	0.39	(-9.0)
Greenethorpe Residential	1.65	1.61	(-2.6)
Quandialla Residential	0.50	0.52	4.0
Farmland	304.01	399.18	31.3
Mining	0.06	0.06	0
TOTAL	355.55	454.16	27.7

Comments on the table are:-

- the overall valuations have increased by 27.7% over the last four years,
- most of this increase has occurred in Farmland (31.3%), Grenfell Residential (11.5%) and Ordinary Business (8.5%),
- some Village valuations have increased and some have decreased.

Options for 2011/2012 Rates

Table 3 (following) gives details for two options for rates for 2011/12: many other options are also possible.

Option 1

- uniform 2.9% increase over all categories,
- does not address anomalies.

Option 2

- continuation of objectives from 2008/209 being raising Ordinary Residential (5%) and Greenethorpe (5%),
- reflecting the new valuation increases by raising Grenfell Residential (2%) and Farmland (3.5%).
- the increase in valuations for Ordinary Business has helped rectify the comparison with Main Street Business.

THE GENERAL MANAGER'S ORDINARY REPORT

Table 3 - Schedule of Rating Options 2011/2012

Category	2010/2011				OPTION 1				OPTION 2			
	Increase	Base Charge	Ad Valorem	Yield (Actual)	Increase	Base Charge	Ad Valorem	Yield	Increase	Base Charge	Ad Valorem	Yield
Grenfell Residential	2.7	238	0.8697	485,916	2.9	245	0.8025	500,115	2.0	240	0.8040	495,625
Ordinary Residential	4.0	187	0.3977	96,602	2.9	200	0.4012	99,435	5.0	200	0.4140	101,440
Main Street Business	2.7	246	2.1334	61,183	2.9	255	2.1608	62,970	0	255	2.0733	61,185
Ordinary Business	2.0	240	2.0140	61,301	2.9	250	1.9033	63,095	0	250	1.8323	61,300
Bimbi Residential	2.7	69	0.8618	2,824	2.9	70	0.8846	2,905	0	70	0.8428	2,825
Caragabal Residential	2.7	69	1.0503	8,856	2.9	70	1.2036	9,115	0	70	1.1323	8,835
Greenethorpe Residential	8.0	72	0.7545	20,245	2.9	80	0.7576	20,840	5.0	80	0.7837	21,260
Quandialla Residential	2.7	72	1.5238	13,120	2.9	80	1.4226	13,505	0	80	1.3489	13,120
Farmland	2.65	185	0.3065	1,113,297	2.9	190	0.2404	1,146,030	3.5	190	0.2420	1,152,420
Mining	2.7	590	5.6815	3,999	2.9	600	5.8600	4,115	0	590	5.6815	4,000
TOTAL				1,867,343	2.9			1,922,000	2.9			1,922,000

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Option 2 continues the action taken by Council over the last several years and is progressively addressing long-standing anomalies without applying excessive increases to any particular category. It is considered to offer the best overall outcome.

RECOMMENDATION:

It is recommended that the table of rates for inclusion in the draft Management Plan for 2011/2012 be based on Option 2.

MOTION: Clr Niven and Clr Halls that the table of rates for inclusion in the draft Management Plan for 2011/2012 be based on Option 1.

Upon being put to the meeting the motion was **LOST**.

441 RESOLVED: Clr McClelland and Clr Atchison that the table of rates for inclusion in the draft Management Plan for 2011/2012 be based on Option 2.

6. Draft Management Plan 2011/2012, A3.4.1

The Local Government Act requires the draft plan to be placed on public exhibition for a minimum 28 days before being adopted by Council prior to 30 June 2011. There is only just sufficient time to place the draft plan (with amendments if any) on public exhibition, then formally adopt it (as amended) at the normal June Meeting after consideration of any submissions. A special meeting may be required if a problem occurs.

The budget for the draft Management Plan is being forwarded separately, with the remaining sections to be made available at the meeting. Comments on some components are as follows:

a) Revenue Policy

The same four prime **categories** of land have been retained for 2010/2011, being:

- farmland
- residential
- mining
- business

Alternatives for rate adjustments and increases are discussed in the preceding report. The particular option adopted by Council will be incorporated into the Management Plan.

For Information

Noted

b) 2011/2012 Budget

Priorities for the budget were determined at Council's Extra-ordinary Meeting on 4 April 2011. A balanced draft budget has been prepared and is being separately forwarded.

All category A projects have been included as well as a limited number of category B projects as follows:-

THE GENERAL MANAGER'S ORDINARY REPORT

B1	Doctors surgeries – renovations (ex reserves)	Nil
B2	Cemeteries M & R – extra	10,000
B3	Administration Building – structural repairs	10,000
B4	Grenfell Cemetery – tree planting	12,000
B5	Medical Centre (if no grant) (loan or reserves)	500,000
B6	Grenfell Cemetery – master plan	10,000
B7	Quandialla Drainage – feasibility study	5,000
B8	Main Street bins – replace	25,000
B9	Tourism signs – replace (plus carryover)	6,000

The category B projects which have missed out on funding are as follows, in order of priority:-

B10	Main/George Street master plan	50,000
B11	P&G M&R - additional	40,000
B12	Quandialla Pool – Repair Drainage	2,500
B13	Grenfell Pool – repair amenities block	5,000
B14	Noxious Weeds – extra	20,000
B15	Street signs – replace	5,000
B16	Grenfell Pool – new seating	10,000
B17	Council Chambers - replace A/C (provision)	5,000
B18	Lawson Park – replace toilet block (grant dependent)	*40,000
B19	Grenfell Pool - disabled facilities (hoist) (grant dependent)	*7,500
B20	Emergency Operations Centre – upgrading (grant dependent)	*19,300
B21	Mapping – add utilities (water, sewer, etc)	20,000
B22	Council Chambers – new tables	18,000
B23	Caravan Park – separate residence,/provide new office	20,000
B24	Lawson Park – replace toilet block (no grant)	100,000
B25	Mayoral room	5,000
B26	Emergency Operations Center – upgrading (no grant)	57,900
B27	Grenfell Pool - disabled facilities (hoist) (no grant)	15,000
	<u>Sewer Fund</u>	
B/S1	Sewer Mains – smoke testing connections	10,000
B/S2	Effluent recycling – disinfection and wiring (SBP)	50,000

These proposals may be altered by Council if desired but any additions will need to be offset by a corresponding reduction.

RECOMMENDATION:

It is recommended that the draft budget be adopted as presented.

442 RESOLVED: Cllr Crutcher and Cllr N Hughes that the draft budget be adopted as presented.

c) **Licence Fees and Charges 2011/2012**

The draft schedule of fees and charges for the 2011/2012 Management Plan is being separately forwarded.

Increases have generally been kept to a maximum of 5%, but a number of categories are being reassessed and some new ones have been inserted, including provision for the Lawson Festival fees and charges.

RECOMMENDATION:

It is recommended that the draft schedule of fees and charges be adopted as presented.

- 443** **RESOLVED:** Cllr Atchison and Cllr D Hughes that the draft schedule of fees and charges be adopted as presented.

d) **Draft Management Plan 2011/2012**

RECOMMENDATION:

It is recommended that the draft Management Plan for 2011/2012 (as amended) including rates, budget, licence fees and charges, be approved for public exhibition.

- 444** **RESOLVED:** Cllr D Hughes and Cllr Atchison that the draft Management Plan for 2011/2012 (as amended) including rates, budget, licence fees and charges, be approved for public exhibition.

7. **Organisation Structure, C2.5.1**

The Organisation Structure adopted in 2009 is still applicable and no changes are proposed. A copy is included in the Management Plan.

RECOMMENDATION:

It is recommended that the Organisation Structure be confirmed.

- 445** **RESOLVED:** Cllr N Hughes and Cllr Niven that the Organisation Structure be confirmed.

RECOMMENDATION:

It is recommended that the following report be received and dealt with because of the urgency of the matters therein.

446 **RESOLVED:** Clr Lobb and Clr Atchison that the following report be received and dealt with because of the urgency of the matters therein.

8. Grenfell Doctor Situation, H1.1.2

The Mayor, Deputy Mayor, General Manager and Mr Peter Moffitt, Chair of the Weddin Health Council, met twice with Dr Meldrum the CEO and part owner of Ochre Health on 19 May 2011. Ochre Health provides medical services in 12 rural Australian towns, mainly in western NSW, and also has a recruitment arm for GPs and locums.

The company originated from Bourke and includes Condobolin in its centres. The General Manager of Lachlan Shire has advised that the introduction of Ochre Health to the shire is proving successful and has improved the continuity of GP placements as doctors are replaced soon after they leave.

Dr Meldrum spent several hours in Grenfell, visiting the Council Chambers, Hospital and Dr AlBadran. Whilst some of his comments were confidential, other comments were as follows:-

- Council should not have to contribute towards the recruitment of VMOs,
- Council's first need is to obtain from WLHN a commitment to reinstate and fund the previous 24/7 arrangement with two GPs as VMOs,
- on agreement to this commitment, WLHN can then seek expressions of interest from practice managers like Ochre Health, to provide the hospital service,
- this process will need to be concurrent with negotiations with Council for use of the surgery, accommodation etc,
- Council's grant application for the medical centre was supported but would benefit by including a training component,
- utilisation of a practice manager would assist in establishing a training stream,
- Ochre Health would be happy to review and comment on Council's next application prior to submission,
- the first placement could take up to six months.

At the conclusion of the meetings the members of the Executive and Mr Moffitt agreed that the engagement of a commercial practice manager like Ochre Health offered the best long term prospects for the town. Whilst the overall costs may be higher than private practitioners, this cost would probably be outweighed by other factors such as speedier replacements, assured locums and minimal involvement in the practice.

RECOMMENDATION:

It is recommended that:-

- i) Council adopt the commercial practice manager arrangement as its preferred option,
- ii) the Executive seek an immediate meeting with the Regional Manager WLHN to pursue agreement to the recruitment and funding of a 24/7 arrangement for two VMOs at Grenfell Hospital/MPS and to seek expressions of interest from practice managers such as Ochre Health,
- iii) if unsuccessful, the Executive liaise with the Local Member for Burrinjuck for an urgent meeting with the Minister for Health,
- iv) Council submit another application for medical centre funding with assistance from Ochre Health,
- v) interim arrangements be made to utilise the Burrangong Street surgery in the short term.

447 **RESOLVED:** Cllr Crutcher and Cllr Atchison that:-

- i) Council adopt the commercial practice manager arrangement as its preferred option,
- ii) the Executive seek an immediate meeting with the Regional Manager WLHN to pursue agreement to the recruitment and funding of a 24/7 arrangement for two VMOs at Grenfell Hospital/MPS and to seek expressions of interest from practice managers such as Ochre Health,
- iii) if unsuccessful, the Executive liaise with the Local Member for Burrinjuck for an urgent meeting with the Minister for Health,
- iv) Council submit another application for medical centre funding with assistance from Ochre Health,
- v) interim arrangements be made to utilise the Burrangong Street surgery in the short term.

T V LOBB

GENERAL MANAGER

448 **RESOLVED:** Cllr N Hughes and Cllr Niven that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

12 May 2011

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 30 April 2011:

Bank Account	
Westpac	<u>\$414,554.35</u>
Investments	
Westpac	<u>4,500,000.00</u>
Total Investments	<u>\$4,500,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 April 2011.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of April follows:

Rates Receipts	26,900.86
Accounts Receivable	57,578.51
Government Grants	-
Agency Collections	12,671.74
Caravan Park Fees	7,319.00
Grenfell Baths Entry Fees	345.40
Sale of Land Proceeds	18,000.00
Workers Compensation Reimbursement	3,930.30
Other Income	14,379.28
Total	<u>\$141,125.09</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

3. Roads and Other Expenditure 2010/2011:

Following are the up to date maintenance figures as at 30 April 2011.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	513,518	321,438
Grenfell Town Streets Maintenance	167,492	89,310
Village Maintenance - Caragabal	6,000	3,781
Village Maintenance - Greenethorpe	8,690	4,738
Village Maintenance - Quandialla	6,000	8,112
Garbage/Recycling Collection	106,760	91,283
Greenethorpe Collections	8,500	4,851
Trade Waste Collection	23,000	8,713
Grenfell Waste Depot Manning/Plant Hire	105,000	90,451
Tips Working Expenses	29,000	17,413
Grenfell Cemetery Maintenance	15,000	18,456
Grenfell Lawn Cemetery Maintenance	13,000	14,446
Noxious Plants	75,000	49,100
Parks & Gardens	183,460	139,117
Library Expenditure	109,169	72,946
Baths Income	-24,000	19,563
Baths Expenditure	123,976	91,578
Caravan Park Income	-46,000	49,405
Caravan Park Expenditure	66,465	52,815

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2010/11 State Roads (SH 6)	497,500	233,525
2010/11 National Roads (SH 17)	1,138,548	1,138,548
2010/11 Regional Roads Block Grant	292,000	198,842
2010/2011 REPAIR Program MR237	300,000	17,841
2010/2011 REPAIR Program MR398	300,000	300,000
3 x 3 Program - MR 398	68,000	68,000

2010/2011 Rural Local Roads	VOTE	EXPENDITURE
Reseals	162,000	156,192
Martins Lane	54,000	4,909
Pinnacle Road	91,000	16,235
Driftway Road	248,000	22,545
Grenfell Streets Construction	61,000	6,363
Grenfell Kerb and Gutter	43,000	1,227
Grenfell Streets - Footpaving	17,000	1,090
Warraderry Street Drainage	22,000	2,000
Reconstruct Village Streets	11,000	545
Gravel Resheeting	111,000	124,023
Total	820,000	335,129

2010/2011 Roads to Recovery	VOTE	EXPENDITURE
Gerrybang Road	350,876	219,971
Rural Roads Reseals	100,000	116,351
Total	450,876	336,322

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the April 2011 Council meeting advising of the status of debt recovery in regard to rates and debtors.

The debt recovery process is ongoing and a new round of debt recovery for rates and debtors is continuing. Letters of demand have been sent out to ratepayers and debtors.

For ratepayers who have not responded, a statement of liquidated claim or summons will be served with judgement date 28 days later. Once judgement has been obtained further legal action will be undertaken in the form of a writ of execution or a garnishee.

For Information

Noted

5. Sale of Land for Unpaid Rates, R1.9

As reported last meeting Councils Solicitors Gordon Garling Moffitt are currently finalising matters pertaining to the sale.

The issue that rose with a particular purchaser failing to settle on settlement date is still ongoing. As the purchaser has not settled the General Manager intends to instruct Council's Solicitor to terminate the contracts and forfeit the purchasers deposits to Council. Council's Solicitor has also advised the properties can still be sold by private treaty with the sale price to be negotiated upon. The properties will be listed with both local real estate agents.

Council's rates clerk will now apportion the monies as appropriate and write the remaining rates off to finalise the matter.

For Information

Clr McClelland previously submitted a written declaration of interest and left the room.

Noted

Clr McClelland returned to the room.

6. Economic Development Strategic Plan Review, T4.5.1

Reference is made to the March 2011 Council Meeting whereby it was resolved to place the plan on public exhibition for comment and resubmit to the May 2011 Council Meeting for formal adoption.

A presentation introducing the reviewed plan was delivered prior to the March Council Meeting and a further presentation was delivered by Mr Ian Mackey from Cre8 Growth and Development (who undertook the review) during the exhibition period. At the close of the exhibition period there were no submissions received.

The review of the strategic plan was vital in ensuring we have a very clear strategic direction in regards to economic development for the next five years.

RECOMMENDATION: that the draft Economic Development Strategic Plan be formally adopted.

449 RESOLVED: Clr Atchison and Clr D Hughes that the draft Economic Development Strategic Plan be formally adopted.

7. Grenfell Goldfest Festival, T4.3.7

Reference is made to the March 2010 Council Meeting whereby it was resolved to proceed with the Grenfell Goldfest Festival on Saturday 1 October 2011 with the activities/itinerary and budget (which is able to be funded from the Economic Development fund reserve) presented to a future meeting.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

The activities/itinerary will be developed and presented to a future meeting while listed below is a proposed draft budget.

<u>Expenditure</u>	
Advertising	\$7,000.00
Gold Brochure	\$1,350.00
Entertainment	\$4,150.00
Clerical Assistance	\$1,500.00
Miscellaneous	<u>\$1,000.00</u>
	<u>\$15,000.00</u>

The festival will be an excellent opportunity to “Tell the Story” of the history of gold and bushrangers in the shire while assisting us to become an integral part of the Gold Trail Project, promote the O’Brien’s Hill area as well as giving local businesses a tremendous boost.

RECOMMENDATION: that the draft Grenfell Goldfest budget be adopted as presented with funding to be sourced from the Economic Development Fund reserve.

450 **RESOLVED:** Clr N Hughes and Clr Lobb that the draft Grenfell Goldfest budget be adopted as presented with funding to be sourced from the Economic Development Fund reserve.

8. Goods and Services Tax (GST) – Council Compliance, A3.20.3

The Division of Local Government requires Council to prepare a Certificate in the approved form as to its opinion on Councils administration of the GST.

The Statement which is to be signed in accordance with a resolution of Council basically states that adequate management systems and internal controls are in place, GST has been paid by Council and that no GST non-compliance events by the Council were identified or raised with the Australian Taxation Office.

Council has adequate management systems and internal controls in place, GST has been paid by Council on a monthly basis and no GST non-compliance events have been identified or raised with the Australian Taxation Office.

The signed certificate will be forwarded to the Division of Local Government who will then provide the advice to the NSW Treasury for confirmation with the Commonwealth Commissioner of Taxation.

RECOMMENDATION: that Council authorise the Mayor, Deputy Mayor, General Manager and Director of Corporate Services to sign the certificate on Council’s behalf.

451 **RESOLVED:** Clr Hinde and Clr Crutcher that Council authorise the Mayor, Deputy Mayor, General Manager and Director of Corporate Services to sign the certificate on Council’s behalf.

9. Grenfell Library, C2.6.29

Activities by the Librarian over the last month include the following:-

- Assisted in presenting a very successful Words from the Dust writing workshop conducted by the Central West Writers Centre on 4th and 5th May 2011.
- A Magical Seniors Morning is being planned for 9th May with a visiting conjuror from Yass and a morning tea to follow.
- A report on the Summer Reading Club including two photos was published in the April edition of Public Library News (copy on noticeboard).
- Insight Informatics suppliers of the Libero library system have advised that they will no longer support version 5 of Libero after 30th June 2011. Our system will need to be upgraded to version 6.
- The librarian is planning to attend the Public Libraries NSW Central West Zone Meeting at Bourke on 2nd and 3rd June 2011.

For Information

Noted

10. Economic Development, C2.6.21

Council's Economic Development Officer has been involved in the following activities:

- Council's draft Economic Development Strategic Plan review has been completed and will be submitted to Council for formal adoption at the May 2011 Council Meeting. Mr Ian Mackey from Cre8 Growth and Development (who undertook the review) addressed the Grenfell Business Development Committee (GBDC) Special Meeting on 5 April. Part funding may be available for projects identified in the Economic Development Strategic Plan which is being pursued.
- Planning the next GBDC meeting to be held on Thursday 26 May 2011.
- Two grant applications are currently in progress emanating from the Economic Development Strategic Plan Review. The first is an Enterprising Regions grant for tourism marketing (including a new website, Grenfell Brochure and a Virtual Visitor Information Centre) and the second is for business development.

For Information

Noted

11. Tourism/Promotions, C2.6.2

Council's Tourism Manager has been involved in the following activities:-

- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire.
- The Weddin Shire Tourism brochures are being distributed to surrounding areas on an ongoing basis.
- Ben Hall Trail brochures continue to be delivered to various outlets.
- Application for "Enterprising Regions" grant funding in progress to obtain part funding for the O'Briens Hill interpretative signage.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

- The application to become an RV friendly town has been submitted. Development Application to be submitted for Council approval upon agreement from ARTC.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.
- Pursuing alternative Grenfell bumper sticker designs.
- Assisting with the production of an Iandra Castle flyer.
- Henry Lawson Festival promotion.
- Grenfell Goldfest Festival arrangements commenced. A band and entertainment tentatively booked. The date will be 1 October 2011. Various groups will be invited including National Trust groups, Historical Societies, Car Clubs, Old Time Dancing groups, etc from the region.
- Visitation to the Craft Shop Information Centre detailed below:-

Average Daily Visitation	
August 2010	38.7
September 2010	36.1
October 2010	55.5
November 2010	46.4
December 2010	34.8
January 2011	32.8
February 2011	36.7
March 2011	46.4
April 2011	33.5
- Planning to attend the Hawkesbury Show from 13 – 15 May to promote the Weddin Shire's attractions and events.

For Information

Noted

12. Grenfell Internet Centre, C2.6.28

Council's Internet Centre Manager has been involved in the following activities:-

- Excellent sales during April.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. An article on "Purchasing Online" to be submitted in due course. They are being well received by the public.
- Window displays addressed and constantly changing.
- A further flyer mail out to households promoting the services available in progress. This strategy previously resulted in improved daily custom.
- Developing websites for various customers.
- Telstra Connected Seniors Grant Funding Application submitted.
- Conducted Seniors Week free classes. Very well received.
- Visiting local businesses to discuss services available at the Internet Centre.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

13. Half Yearly Audit, A1.6

Council's auditors Morse Group of Orange have advised they will be conducting the half yearly audit on Wednesday 1 and Thursday 2 June 2011.

The half yearly audit report will then be presented to the July 2011 Council Meeting.

For Information

Noted

**GLENN CARROLL
DIRECTOR
CORPORATE SERVICES**

452 **RESOLVED:** Cllr Halls and Cllr Atchison that except where otherwise dealt with the Director Corporate Services' Report be adopted.

12 May 2011

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (8 May 2011)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

- SH6 - general maintenance
 - removed dead trees in the rest area
- SH17 - general maintenance
 - commenced heavy patching programme
- MR398 - general maintenance
 - sealed 1.4 km of widening
- MR236 - general maintenance
- MR237 - general maintenance
- MR239 - general maintenance

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the last month.

- shaping and gravelling next 2 kms of Gerrybang Road widening
- continued flood damage programme

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the last month.

- general maintenance
- maintenance grading and flood damage repairs have been carried out on Peaks Creek Road, Adelargo Road, Arramagong Road, McCanns Lane, Beasleys Lane and Butlers Lane
- constructed pipe culvert on Adelargo Road.

1.4 Urban Maintenance/Construction

- general maintenance
- re-establish footpaths around the administration building after retaining wall repair(Administration M & R Vote)

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the last month such as gardening, weeding, mowing and spraying

- general maintenance
repaired step lights in Memorial Park
- replaced claret ashes on O'Briens Hill with native trees
- remove a dead tree in Grafton Street

2.2 Cemeteries

The following graves have been prepared from 10 April 2011 to 8 May 2011.

Grenfell Lawn	– 2
Grenfell	– 2
Bimbi	– nil
Caragabal	– nil

The following maintenance had been carried out during the last month:-

- spread topsoil and gravelled some internal roads in the Grenfell Cemetery

2.3 Sewer Mains

Six (6) sewer chokes have been attended to during the month.

2.4 Private Works

- cleared a sewer block for a ratepayer

2.5 Vandalism

- Urban - pulled toilet roll holder from Main Street toilet, \$100.00
- broken glass and rubbish in the Vaughn Park toilet, \$100.00

Rural – nil.

Progressive Cost Urban: \$2,535.00

Progressive Cost Rural: \$650.00

(from 1/7/2010 to date)

For Information
Noted

3. Future Works

3.1 Rural

- general maintenance
- continue flood damage repairs
- continue Gerrybang Road widening
- start SH17 heavy patching

3.2 Urban

- general maintenance
- continue Forbes Street kerb and gutter

For Information
Noted

4. **CENTROC Weight of Loads Group, C2.7.16**

In the last month the CENTROC Weight of Loads Group detected two (2) breaches totalling \$2,062.00

For Information
Noted

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 4098	Isuzu Jet Patcher	Repairs to hopper, auger and pump valves.
PI 4070	Cat Grid Roller	Replace seat, repair door, battery box, wipers and cooling system leaks.
PI 4099	Tip Compactor	New exhaust, blade pins and bushes, interior trim replacement.

For Information

Noted

6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The draft Road Asset Management plan has been prepared for checking.

For Information

Noted

7. RTA RMCC Contract, R2.54.4

Routine maintenance works on SH6 and SH17 continue.

An attempt will again be made to complete the North Weddin rehabilitation project shortly.

The reseals of SH6 have now been completed, with the linemarking still to be completed.

Major heavy patching works has commenced on SH17. This work is an extra to the RTA planned works for 2010/2011 and must be completed by 30 June 2011. The total value of this work is approximately \$465,000.

There will be some heavy patching to be carried out on SH6 in conjunction with the SH17 works which is part of the flood damage claim (totalling \$265,000). There is also a heavy patch at Bogolong to be carried out, totalling \$35,000.

For Information

Noted

8. Noxious Weed Report – April, C2.6.16

The Noxious Weed Officer has carried out the following works in the month:-

- Property inspections in the Bumbaldry and Greenethorpe area
- Spraying of Bathurst burrs on roadsides
- Spraying of blackberries in the Bumbaldry area
- Spraying of blue thistles O'Briens Hill

For Information

Noted

9. 2011 Grenfell Open Day, T4.3.7

The Open Day is planned for 1 October 2011 and will require Council approval to close Main Street from Teston Street to the roundabout in Forbes Street.

RECOMMENDATION: that Council approve the closure of Main Street between Teston Street and the Forbes Street roundabout from 9.00 am to 3.00 pm on 1 October 2011.

453 **RESOLVED:** Clr N Hughes and Clr Lobb that Council approve the closure of Main Street between Teston Street and the Forbes Street roundabout from 9.00 am to 3.00 pm on 1 October 2011.

10. The Henry Lawson Festival of Arts Proposed Road Closures, C1.4.1:

There will be a number of road closures proposed for the June Long Weekend as part of the Henry Lawson Festival of Arts.

These are:

- 7.00 am and 5.00 pm on Saturday 11 June 2011 **Burrangong Street** from Camp to Main Street, **Main Street** from Burrangong Street to Rygate Square, **Short Street** from Melyra Street to Burrangong Street, **George Street** from Forbes Street to Short Street, **George Street** from Dalton Street to Grafton Street and **Forbes Street** from Camp Street to George Street.
- 8.00 am to 5.00 pm on Saturday 11 June 2011 **Camp Street (SH6)** from Weddin Street to Grafton Street (parking only), **Grafton Street (SH6)** from Camp Street to Brundah Street, **East Street** from Camp Street to Melyra Street, **Melyra Street** from Cross Street to East Street, **Camp Street** from Tyagong Street to Rygate Square, **George Street** from Dalton Street to Rygate Square and **West Street** north of Young Street to Rygate Square.
Note: the Mid Western Highway will be closed between Weddin Street and Brundah Street.
- 9.00 am to 12.00 pm on Saturday 11 June 2011 **Alexandra Street** will be closed from North Street to the Showground for the Fun Run.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

- 8.30 am to 5.00 pm on Sunday 12 June 2011 **Main Street** from Forbes Street to Rygate Square for Henry Lawson Festival Street activities.

RECOMMENDATION: that Council approve the road closures for the 2011 June Long Weekend as listed above.

454 RESOLVED: Clr Atchison and Clr Hinde that Council approve the road closures for the 2011 June Long Weekend as listed above.

11. Flood and Storm Event 28 – 29 November 2010, E1.9.3

The RTA has recently approved the flood damage claim as follows:-

Classified Roads	\$322,656
Local Roads	<u>\$1,273,249</u>
	<u>\$1,595,905</u>

Work is progressing onto repair works which are to be completed by 31 December 2011.

For Information

Noted

12. Quandialla Drainage, C1.3.12

A letter has been received from the Quandialla Progress Association requesting drainage works to be carried out in various streets in Quandialla to reduce water ponding in those streets.

This item (feasibility study) has been considered in the Extra – Ordinary Meeting (item D25) as a new project, and has been included in the draft budget. Following approval the study will be programmed for 2011/2012.

The Quandialla Progress Association will be advised accordingly.

For Information

Noted

13. Goodes Lane – Encroachment, R2.10.058

A registered Surveyor Mr K Lupis, has advised Council that during a land survey for a subdivision carried out by his firm along Goodes Lane, it was found that part of the constructed Goodes Lane stands wholly within the bounds of Lot 2 in DP 559894.

It may be appropriate for Council to rectify the situation with the subdivider's consent, and to negotiate the purchase of some land from the current owners of Lot 2 in DP 5598974.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

RECOMMENDATION: that Council:-

- i) purchase approximately 0.4 ha of land from the owner of Lot 2 in DP 559894 (and engage Surveyor K Lupis to carry out the necessary survey with the subdivider's consent).
- ii) delegate to the Ward Councillors and the General Manager to negotiate the purchase of land with the landowner.

455 **RESOLVED:** Clr Crutcher and D Hughes that Council:-

- i) purchase approximately 0.4 ha of land from the owner of Lot 2 in DP 559894 (and engage Surveyor K Lupis to carry out the necessary survey with the subdivider's consent).
- ii) delegate to the General Manager to negotiate the purchase of land with the landowner.

14. Purchase of Vehicle, P6.1.4

Quotations were called for the replacement of PI 1098 Toyota Aurion (Overseer) from a number of firms (Nissan X-Trail, Holden Commodore, Toyota Aurion, Holden Captiva).

The most cost effective quotation received was from Bathurst Toyota.

Purchase of Toyota Aurion	\$29,993.33
Less trade – in Holden Ute	<u>\$18,222.00</u>
Total Cost	<u>\$11,771.33</u>

For Information

Noted

W TWOHILL
DIRECTOR ENGINEERING

456 **RESOLVED:** Clr Crutcher and Clr Niven that except where otherwise dealt with the Director Engineering's Report be adopted.

14 April 2011

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

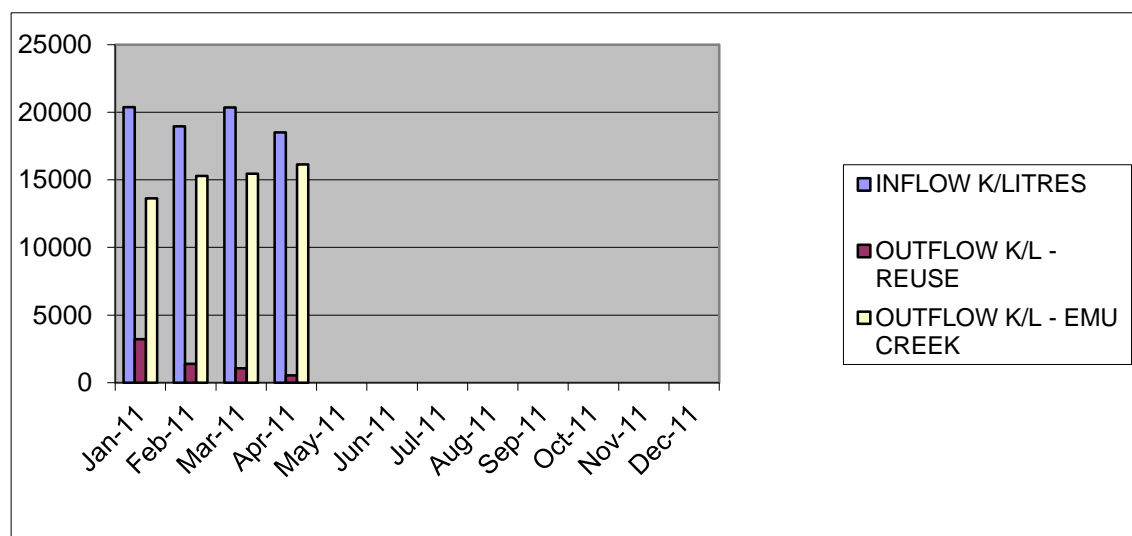
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during April 2011 was 18501 kl with the daily average of 616.70 kl. With outflow for irrigation for reuse being 535 kl and discharge to Emu Creek being 16136 kl.

The highest daily recording of 664 kl occurred for the 24 hours ending 6.30 am on 10 April 2011 and the lowest of 530 kl for the 24 hours ending 6.30 am on 24 April 2011.

A total rainfall of 25mm was recorded for the month.



For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

2. Animal Control, A4.4.4

Animal control activities for April 2011 were:

a. Companion Animals

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	4 (3 Dogs, 1 Cat)	Animals Destroyed:	2 (Dogs)
Animals Sold:	0	Animals Released:	1 (Dog)
Animals Surrendered:	0		

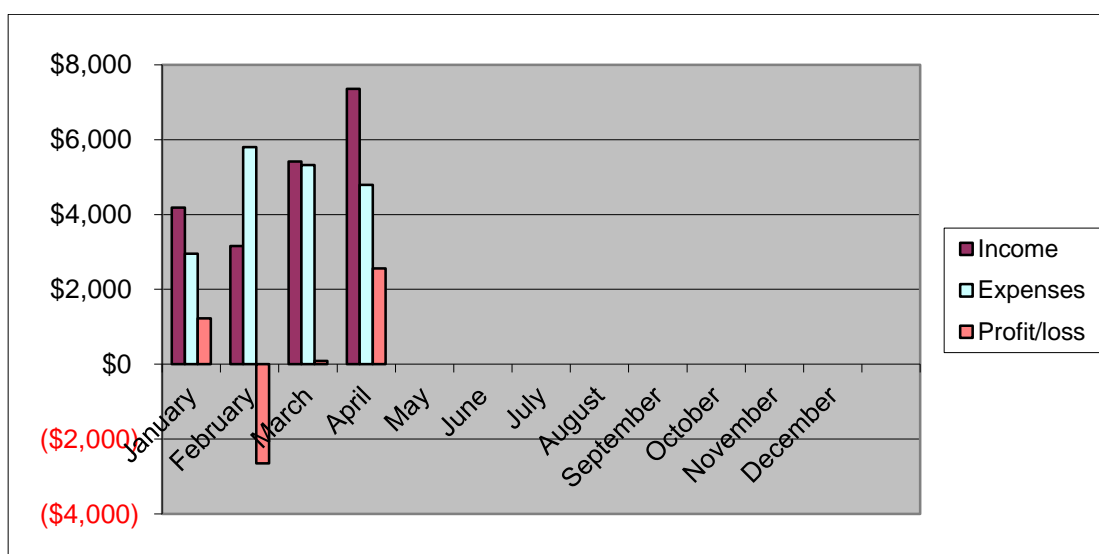
For Council's Information

Noted

3. Caravan Park Operations, P2.3.3

Income for the month of April 2011 was \$7,355.00 with expenditure of \$4,795.07 resulting in an operational profit of \$2,559.93 for the month.

There were 267 sites occupied for the month of April 2011.



For Council's Information

Noted

4. Netwaste – Waste 2 Art, E3.3.15

The 2011 Waste 2 Art competition/exhibition was held in Conference/Cinema Room at the Grenfell HUB. The public exhibition was held from Monday 4 April to Thursday 7 April. The presentation was held on Friday 1 April at 4.30 pm and was again well supported by the Community Members.

There were over 100 entries received for the Waste 2 Art Competition which was supported from St Joseph's Primary, Grenfell Public School, Quandialla Central School, Caragabal Public School, Henry Lawson High School and from local Community members.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

The presentation was well attended, winners of categories were:

Primary 2D –	Henry Best
Primary 3D –	Hamish Napier
Primary Functional -	Isabelle Holz
High School 3D –	Curtis Schaefer
High School Functional –	9/10 Industrial Class – Henry Lawson High School
Community 2D –	Emma Amery
Community Functional –	Denis Hughes
Open 3D –	Len Wallace
Sustainable Building 3D –	9/10 Industrial Class – Henry Lawson High School
Sustainable Building Functional –	Len Wallace

These winners now progress to the 2011 Regional Competition held in Grenfell on the 25 June 2011 (Official Opening) with the exhibition running for 2 weeks.

The three judges that volunteered their time to select the category winners were: Mrs Chris Lobb, Mrs Pat Soley and Mr Len Wallace all received a small gift of our appreciation at the Presentation.

For Council's Information

Noted

5. National Rural & Remote Health Infrastructure Program: Round Five, G2.9.1

As Council is aware we have been awaiting to hear the result of our second attempt at getting grant funding for the creation of a Medical Centre at the Weddin Street surgery.

Advice has now been received that our application was had been assessed and was unsuccessful on this occasion. There will be a round six to be released later this year (likely to be in the last quarter).

I have booked a feedback session which will be via telephone prior to the Council meeting, so a verbal update will be given at that time.

For Council's Information

Noted

6. Main Street Verandah Posts, H2.7

Council resolved at the April Meeting not to continue with a trial of nose-in parking, so alternate options for protection of the verandah posts within the Main Street area need to be considered.

It appears that the only solutions now available to Council are physical engineering type barriers, which could include bollards, wheel stops, secondary gutters, widened footpaths, protective frames/sleeves.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

I believe that following issues need to be determined;

- The posts that are being damaged are generally very old and the structural integrity of the posts without vehicle interference is questionable, and should be replaced with sympathetic correctly secured posts. If the posts are replaced properly with structural footings the expected damage if hit by a slow moving vehicle will be reduced.
- What engineered protection is most appropriate to ensure that the Heritage characteristics of the Main Street are retained?

The best method of repair and protection for the verandah posts will involve the replacement of any posts that are not structurally adequate to ensure protection from up-lift and an appropriately designed and installed bollard. This will ensure that both the verandahs structural integrity is ensured and protect the post from any further impact damage, as well as retaining a consistent sympathetic way of protecting the heritage character of the streetscape.

To ensure that all parties understand the requirements and to assist with consistency it is recommended that a standard drawing be adopted for any business that wishes to repair and/or install bollards in front of their building.

RECOMMENDATION: That Council adopt the Standard Drawing: VP-001 dated May 2011 as the standard method for the protection of verandah posts within the Main Street.

457 **RESOLVED:** Clr N Hughes and Clr Atchison that Council adopt the Standard Drawing without bollards for verandah posts within the Main Street.

7. Sustainable Lifestyle Expo, E3.7.7

Council has been approached by the Bland Creek Catchment Committee (BCCC) to hold a Sustainable Lifestyle Expo later in 2011. This expo has been running for the past three years at Temora, Young and West Wyalong, with 2011 being Weddin Shires opportunity to hold the event.

The BCCC invites all local business to be involved and demonstrate, promote and sell their sustainable lifestyle type products, which can range from tractor to make-up with no cost to the stall holders. Opportunity can also be extended to outside companies, especially if local acceptance is low.

Council's involvement required is generally expected to be a small in-kind contribution and support with local advertising. Grant funding to assist the event may be possible. The majority of the organisation will be done by the BCCC, including trying to obtain a donated lucky gate prize for the event.

It is suggested that Saturday 8th October 2011 at the Railway precinct may be best suited at this time.

RECOMMENDATION: That Council resolve to support the Sustainable Lifestyle Expo in Grenfell in October 2011.

458 **RESOLVED:** Clr N Hughes and Clr Atchison that Clrs Halls and Niven be Council delegates to the Bland Creek Catchment Committee (BCCC).

459 **RESOLVED:** Clr Niven and Clr McClelland that Council support the Sustainable Lifestyle Expo in Grenfell in October 2011.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

DA NO.	Applicant	Construction	Value (\$)	Address
11/2006 Modified	GL Halloran	Extension/Addition to Dwelling	\$0	Lot: 53 DP: 829604 42 Warraderry Street GRENFELL NSW 2810
6/2011	J Wood	Carport	\$3,500	Lot: 583 DP: 754578 32 Star Street GRENFELL NSW 2810
8/2011	AJ & MJ Stein	Subdivision – Consolidation into 3 lots	\$0	Lots: 7&13 DP: 112286, Lot: 3 DP: 112289, Lot: 1 DP: 130683, Lots: 1-4 DP: 13070, Lots: 656-663 DP: 130710, Lots: 908,909,912,913,914,915 DP: 754578 & Lot: 1045 DP: 754578 Brundah Parish GRENFELL NSW 2810
9/2011	Grenfell Lions Club Inc	Picnic Shelter	\$8,000	Lot: 13 Sec: 31 DP: 758473 West Street GRENFELL NSW 2810
12/2011	WG & BA Perrott	Subdivision – 2 Lots	\$0	Lot: 478 DP: 754578
13/2011	AJ & HA Smith	Subdivision – 2 Lots	\$0	Lot: 36 DP: 752943 & Lot: 115 DP: 1008136
15/2011	AJ & FL Galvin	New Dwelling	\$210,800	Lot: 1 DP: 1137302 51 Manganese Road GRENFELL NSW 2810
16/2011	J Hetherington	Change of Use (Farm Shed – Engineering Workshop)	\$0	Lot: 121 DP: 752929 “Bogolgong” 972 Henry Lawson Way GRENFELL NSW 2810

For Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
3/2011	T & J Skinner	Garage	\$6,500	Lot: 1 DP: 965493 14 South Street GRENFELL NSW 2810
4/2011	A Coopers Constructions	Deck	\$4,500	Lot: 3 DP: 263310 3 Makins Street GRENFELL NSW 2810

For Council's Information

Noted

3. Local Development Performance, C2.10.1

The Department of Planning has released the Local Development Performance Monitoring Report 2009/2010, which compares development assessment statistics for all councils in NSW.

The following table gives a comparison of Weddin Council's performance with the average for councils in the same classification group (Group 9). Weddin generally performs well in most measures.

Performance Indicator	Unit	Weddin	Group 9 Average
DAs Determined	No.	43	49
- alternations and additions	%	35	22
- single new dwelling	%	9	15
- commercial/retail/office	%	12	11
Determination Time (mean net)	Days	16	24
Value of DA's determined	\$	4.0m	3.6m
Determination body - council	%	23.3	14.7
- staff	%	76.7	85.2
DAs per staff member	No.	43	49
Full time staff	No.	1	2
Complying Development Certificates	No.	18	18
Determination Time (Median)	Days	7	8
Construction Certificates	No.	34	32
Occupation Certificate	No.	32	21

Weddin Shire is listed in the top ten performing Councils for DA (mean gross) determination times in the State.

For Council's Information

460 **RESOLVED:** Cllr Atchison and Cllr Lobb that the Environmental staff be congratulated and the media be advised of the report.

4. Draft Weddin Local Environmental Plan 2011, T2.1.6

Public exhibition of the Planning Proposal including the draft LEP 2011 commenced on the Friday 29th April 2011 and will conclude Monday 30th May 2011, as required under the WLEP 2011 - Community Consultation Strategy.

Two public information sessions were conducted on the Wednesday 11 May 2011 at 2pm and 6pm in the Grenfell Community Hub, the attendance for these sessions were 13 and 6 people respectively. The numbers were disappointing, but expected.

A number of questions were raised during the information sessions, but there seemed to be a general acceptance of the new standard instrument.

Once the exhibition period is completed a further report will be tabled for Council.

For Council's Information

Noted

5. O'Briens Hill – Stage 1 Viewing Deck and Amenities, H2.8.2

The development application was lodged for Stage 1 of the O'Brien's Hill - viewing deck and amenities. The application was advertised and notified to neighbouring properties, after the advertising period one (1) submission was received. Concerns were in relation to the possible loss of privacy on the house you are to build.

To ensure that the application process was transparent, the Development Application was referred to an adjoining Council for assessment and recommendation.

Council received advice that the proposed development was permitted without consent under Clause 65 of the State Planning Policy (Infrastructure) 2007, and the Development Application should be withdrawn. This advice has been accepted and the Development Application was withdrawn.

Consideration was still given to the concerns raised in the submission and as a result of the separation of buildings (some 120m) and the design and location of the private open space areas of the proposed dwelling, impacts are considered to be minimal. Therefore no alternates are proposed for the viewing deck and amenities. This advice has been given to the objecting parties.

Quotations have now been called for this project with a further report to be presented to a future meeting.

For Council's Information

Noted

S WILSON

DIRECTOR ENVIRONMENTAL SERVICES

461 **RESOLVED:** Cllr Atchison and Cllr Hinde that except where otherwise dealt with the Director Environmental Services' Report be adopted.

462 **RESOLVED:** Clr Crutcher and Clr Niven that Council adjourn for supper.

Council adjourned for supper: 7.08 pm
Council resumed at: 7.35 pm

463 **RESOLVED:** Clr Crutcher and Clr McClelland that Council resume.

REPORT ON THE PACT MEETING HELD ON WEDNESDAY, 11 MAY 2011 AT COOTAMUNDRA

The Mayor attended a PACT Meeting held on Wednesday, 11 May 2011 at Cootamundra.

The matters discussed are summarized below:-

- It is strongly suggested that the Alcohol Free Zone signs are checked to see if they are current. It is not the amount of the penalty that counts but the fact that it allows Police to move persons away from an area.
- Does the Henry Lawson Festival have a waiver against Alcohol Free Zones.
- The Police are intending to crack down on the drivers who leave motor vehicles unlocked. Action at Harden has produced an instant angry response from persons who have been booked.
- The Police would like to see late closing of pubs and clubs brought back to a much earlier time but the political will is really not there from councils or politicians and the Police steer clear of political involvement.
- The problem of Police housing in small villages is going to greatly affect our rural areas. There is not enough money made available to keep the housing at a modern standard and the older less modern homes and stations are being left vacant. The Police say that they can service small villages from the larger centres.
- Police will take action if they observe persons smoking in cars containing children.
- Police were pleased that the Grenfell Show Ground Trust has now banned ALL 18 year birthday parties due to insurance and security difficulties.
- The knock back of nose in parking at Young and Grenfell was reported.
- Stock on roads signs will be strictly enforced by all Police.
- There have been reports that persons who phone Police after hours are becoming frustrated with the system and the Police say " please keep up the reporting even if it is only considered minor as information often leads to bigger things"
- The Quandialla Progress Association was commended for their information. The Police say " report-report -report"
- There are no apparent difficulties with the set up for the Henry Lawson Festival for 2011.
- The frustration of the owners of vintage cars who are not allowed to drive in the parade without some form of registration was noted but the requirement still stands.

CLR MA SIMPSON
DELEGATE

464 **RESOLVED:** Clr D Hughes and Clr Hinde that the Report on the PACT Meeting be noted.

Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on Tuesday 19 April 2011 at the Grenfell Community Hub at 7.30 pm

Welcome: Gai Lander welcomed everyone to the meeting.

Present: T Matthews, M Moffitt, C Brown, D Yates, E Needham, T Wood, A Griffiths, B Wheatley, J Graham, A Carr, P Livingstone, Jenny Hetherington, G Lander, D Fennell

Apologies: M Simpson, M Simpson, G, McDonald, B Johnson

Confirmation of previous minutes:

- Amendment: Auburn Carr advised that she would like a change made to the wording in the minutes of the previous meeting to be:
General Business: Auburn raised the issue of sustainability and need to show that the Festival is profitable: "Auburn advised that a condition of the flagship funding we received is that we charge an entry fee to the Festival."

Moved Auburn Carr/Jen Graham

Business Arising from Minutes:

- List of sponsors/names and addresses – differentiation between sponsorship, donation and support clarified. Country Energy sponsorship form was presented and discussed.
- Gregory Bryant- He will arrive on the Friday, leave the Monday, open the Festival on Friday night and make a 15 minute presentation about his trip, present statuettes. Gai raised the issue of the need for a contract for the Festival guest to pin down issues such as accommodation costs, engagements over the weekend, etc
- Gulgong Ride – Showground Trust have advised that they have spoken with and written to Gulgong ride committee and there appear to be no concerns about their plan to charge the ride for use of electricity, etc at showground
- Role of Council's Tourism/HLF Promotions Officer – Letter read to the meeting from WSC outlining the roles and responsibilities/duties of the Officer. Trevor Lobb arrived at the meeting while this letter was being read and advised that he was not able to stay at the meeting for long and requested that he be able to speak to the meeting about fees and charges. President Gai stated that the meeting had a full agenda and she had information to present to the meeting that was relevant to the issue. Trevor left the meeting at this stage.

- **Treasurer's Report:** Treasurer was absent, presented by Gai Lander and passed around meeting.

Moved: 'That the Treasurers report be adopted' – Denise Yates, Seconded: Elaine Needham

Correspondence In:

Letter from WSC re: the role of Council's Tourism and Promotions Officer.

Letter from WSC re: approval for use of Community Hub for Art Exhibition

Letter from WSC re: Acquisitive Prize sponsorship of \$1500.00

ArtSpeak – Arts OutWest

The Lawsonian – Vol 1 No 2 March/April 2011

Canobolas Highland Pipeband Inc. Orange – will be attending Festival

Email from Essential Energy requesting completion of their Sponsorship Application Form

CASP letter re: funding requirements – media/publicity consent for students, etc

- Moved: 'That the incoming correspondence be received' – Mary Moffitt/Jen Graham

Correspondence Out:

Young Antique Motor Club – to attend Festival

Central West Credit Union – Window Dressing Competition

Civica

Country Energy – woodchop sponsorship

CWA Grenfell branch – art sponsorship

Rural Press – art sponsorship

Grenfell Lions Club – art sponsorship

Grenfell Teachers Assoc – art sponsorship

Rotary Club of Grenfell – art sponsorship

A Capra – art sponsorship

Roma Sinclair – art sponsorship

Grenfell Town and District Band

Moved: 'That the outgoing correspondence be endorsed' – Carly Brown/Jenny Hetherington

Coordinators reports:

- Jenny Hetherington
- Pam Livingstone – porcelain art
- Auburn Carr – new Festival postcards will be sent out with rate notices
- Jen Graham (requested that all reports for the Festival Focus be forwarded to her Friday for inclusion in the Grenfell Record)
- Denise Yates –entry forms have been sent out – thanks to Tim and Amy Wood for their help – Denise showed us the photography entry format – all entries will be received on a white matt backing board – Denise asked if OK to twitter the photography competition – consensus was that this was a good idea - she will also help Carly with setting up the Festival with a twitter account – good for communication etc.
- Carly Brown – has secured \$2980 CASP funding (Congratulations from the Committee)for Miles Merrill who is also bringing Bravo Child with him. Working with Children Protection forms to be completed, Jeffrey Graham unable to MC Poetry on the Boards –Bob MacMillan, Carly's father prepared to do this at a reduced fee of \$130 – Committee happy to proceed with this.

- Facebook links and negative publicity discussion – Carly is working on some guidelines re: posting comments on our FaceBook page
- Mary Moffitt – 141 entries received, down on last year. \$1149 in fees received to date. Mary has written to Rotary to request a \$1000 donation to the Festival Verse and Short Story competitions.
- Tristen Matthews – discussion on across the board policy for ‘complimentary’ tickets to Awards presentation evening, discussion on the Catering at the Bowling Club (menu suggestions) – unfortunately do not have THLHS food technology students to provide food, but can provide waiters/waitresses, tickets to be for sale at Louisas Locker (Tristen to ask Jan Myers)
- Car Club – entry forms are on our website for the Sunday car show and also on FaceBook page

General Business

- Negative Publicity Policy: - Gai Lander to be the spokesperson for this (all issues to be referred to her).
- Update on marketing & promotional material – on display at meeting – excellent
- Festival Survey – Gai Lander to investigate the cost of \$750 towards having the surveys analysed after the Festival
 - Moved: ‘That Gai Lander investigate the cost and process’ Carly Brown, Seconded Pam Livingstone.
- Kim Deacon Show ‘The Loves of Henry Lawson’ performing in Uniting Church Hall Grenfell, 8 pm Saturday 11 June 2011.
- Stage/quote: Gai advised that she has investigated through Mac Hire (Orange) the price of hiring a stage and canopy \$1244 plus \$99 (canopy)
 - Moved: ‘The committee accept this quote and go ahead with the hiring for June Long weekend’ Jen Graham Seconded Denise Yates
- Festival information booth: Gai advised that S Lander & Co will donate an information booth to the HLF Committee, and that Len Wallace is creating an information booth “screen” for street stallholders to see their location. This will be in front of the NAB. Thanks to Gai Lander for this donation of information booth.
- Home Stay Program – presented by Pam Livingstone, investigated through Parkes and Elvis festival, to be initiated this year and up and running fully for 2012.
- HL Fees and charges – tabled documents from Gai Lander regarding communications with Glenn Carroll and Trevor Lobb, issues of Council accepting this, the advertising in the camping magazines, negative publicity from Grenfell townspeople, letters in the local paper -
 - Moved: “HLF write a letter to the Weddin Shire Council regarding the matter of fees and charges, including the tabled documents (from HLF) and that there be a possibility of meeting with a delegation of Councillors and delegation of HLF members prior to the Council meeting” Elaine Needham Seconded Pam Livingstone
 - Wrist bands – discussion regarding ordering these for 2011 Festival: Moved “The Committee order \$1000 worth of wristbands for the 2011 Festival” Mary Moffitt, Seconded Denise Yates
- Gai concluded by thanking Committee for their support to date.

Next meeting will be 17 May 2011, 7.30 pm at The Hub.

Meeting closed at 10.30 pm.

**MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING TO BE HELD AT
4.00 PM ON MONDAY 16 MAY 2011, C2.6.13**

1. **PRESENT:** Clrs Halls, Crutcher, D Hughes and McClelland
Messrs W Twohill (Director Engineering), J O'Loughlin (Noxious Weeds
Officer) and K Starr.

- 2 **APOLOGY:** Clr Atchison

Resolved: K Starr and Clr Crutcher that the apology be accepted.

3. **MINUTES:** 14 February 2011

Resolved: Clr Halls and Clr D Hughes that the minutes be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **NOXIOUS WEEDS OFFICERS REPORT:**

February 2011 Report
March 2011 Report
April 2011 Report

Noted

7. **MATTERS ARISING**
The Committee considered a weeds information night in July for farmers. The meeting is intended to provide farmers with up to date information on controlling of noxious weeds. Ag Bureau and relevant agricultural suppliers will be requested to attend.

Resolved: Clr D Hughes and Clr G McClelland that a weeds information night be held in July.

NEXT MEETING: Tuesday, 14 June 2011 at 4.00 pm.

CLOSURE: There being no further business to discuss the meeting closed at 4.35 pm.

466 **RESOLVED:** Clr D Hughes and Clr N Hughes that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE MANEX MEETING HELD ON MONDAY 16 MAY 2011 AT 2.00 PM (C2.6.10)

Present: T Lobb, G Carroll, W Twohill and S Wilson.

Apology: Nil

Minutes:

Resolved: W Twohill and S Wilson that the minutes of 18 April 2011 be adopted as circulated.

General Business:

1A Administration

- (i) Integrated Planning – community consultation in progress as stipulated in Council's Communication Strategy. Letter to be forwarded to ratepayers advising of the process and consultation sessions. General Manager and Directors pursuing.
- (ii) Shires Association Conference – Council's delegates nominated and bookings made.
- (iii) 2011/2012 Management Plan – draft Management Plan including estimates of income and expenditure to be presented to the May 2011 Council Meeting. Fess and charges included. Rating options for 2011/2012 reported in General Manager's report. To be placed on public exhibition for comment and resubmitted to the June 2011 Council Meeting for formal adoption.
- (iv) Request Register – improvement in outstanding requests. Directors pursuing.
- (v) Vehicle Replacement – review of policy in progress. To be submitted to a future meeting for formal adoption.
- (vi) Gas Heaters – administration heaters to be relocated.

1B Human Resources

- (i) Vacancies
 - Engineering – appointments made for Plant Foreman, Patching Truck Supervisor/Driver, Patching Truck Driver/Operator and three Labourers. Mechanic and Ganger positions to be now advertised.
 - Environmental – interviews for Sewer Operator's position to be held next week. Relief Pool and Caravan Park attendants position to be now considered.
- (ii) HR Package – licence ordered and e-mail address created. Password operated.
- (iii) Skilled Based Traineeship – in progress. Student engaged one day per week in Engineering Department. Director Engineering monitoring.

2. Public Order and Safety

Nil

3. Health

- (i) Medical Centre – grant application unsuccessful. New funding round to open late 2011.
- (ii) Options for Doctors – reported in General Manager's report.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Fencing Policy – notice of motion submitted to Council Meeting for consideration.
- (ii) Sustainable Lifestyle Expo – reported in Director Environmental Services' report.

6. **Sewerage**
 - (i) Sewer Mains Lining – specifications developed. Quotations being called.
 - (ii) IWCM Study – discussions with consultant continuing regarding possible options for sewerage of villages. Director Engineering and Director Environmental Services pursuing.
7. **Recreation and Culture**
 - (i) Art Gallery – new exhibition currently running. Arrangements for the Henry Lawson Festival Art Exhibition in progress.
 - (ii) Cinema – films continue to be shown on a regular basis.
 - (iii) Lawson Festival Charges – proposed entry fee charge now deemed to be a donation. Letter written to Festival offering support for various incidents that recently occurred and requesting that the fees and charges for the 2012 Festival be submitted to Council early to allow advertising.
 - (iv) Community Hub – builder attended the hub to undertake various remedial works. Director Environmental Services pursuing.
8. **Mining Manufacture and Construction**
 - (i) Gravel Pit Agreement – signed agreements being received from landowners. Director Engineering pursuing.
9. **Transport and Communication**
 - (i) RTA Contract – reported in Director Engineering's report.
 - (ii) Flood Damage – funding approval received from RTA. Works in progress.
 - (iii) Other Programs **Noted**
 - (iv) Rail Branch Lines – consultant undertaking further enquiries. Flood damage eligibility to be confirmed.
10. **Economic Affairs**
 - (i) Economic Development Strategic Plan – reported in Director Corporate Services report.
 - (ii) Goldfest Festival – reported in Director Corporate Services report.
11. **General Purpose Revenues**
 - (i) Sale of Land – Council's solicitor instructed to terminate contracts as previously resolved by Council. Further reported in Director Corporate Services report.
12. **Alliances**
 - (i) Hawkesbury City Council – Economic Development Officer attended the Hawkesbury Show from the 13 – 15 May 2011 to promote various events in the Weddin Shire. Excellent promotion.
 - (ii) CENTROC – next meeting to be held at Condobolin on 26 May 2011.
 - (iii) Mid Lachlan Alliance – board meeting scheduled for 26 May 2011 after CENTROC Meeting.
13. **Other Matters**

Nil
14. **Job List:** **Noted**

Next Meeting: Tuesday 14 June 2011 at 2.30 pm.

Closure: There being no further business the meeting closed at 3.49 pm.

467 **RESOLVED:** Cllr McClelland and Cllr Atchison that the Minutes of the Manex Committee Meeting be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,
16 MAY 2011 AT 5.00 PM (C2.6.8)**

- 1. PRESENT:** Clrs McClelland, Hinde, Atchison and Crutcher.
Messrs T Lobb, G Carroll, W Twohill and S Wilson.

Resolved: Clr McClelland and Clr Atchison that Clr Hinde act as the Chair.

- 2. APOLOGIES:** Clrs Simpson and Clr Lobb.

Resolved: Clr McClelland and Clr Crutcher that the apologies be accepted.

- 3. CONFIRMATION OF MINUTES:**

Resolved: Clr McClelland and Clr Crutcher that the minutes of 14 March 2011 be adopted.

- 4. MATTERS ARISING:**
Nil

- 5. CORRESPONDENCE:**

- 5.1 Jan Jones, R2.12.1 (A27):**

Motion: Clr McClelland and Clr Crutcher that the Melyra Street footpath be adopted for 2011/2012, and Cross Street be considered for 2012/2013.

Motion withdrawn pending estimates.

Noted

- 5.2 Grenfell Business Development Committee, R2.4.19 (C2):**

Note: this work would be included as part of the proposed Main Street upgrading when funds permit.

Resolved: Clr McClelland and Clr Atchison that the Grenfell Business Development Committee be so advised.

- 5.3 Grenfell and District Senior Citizens Welfare Committee, C1.3.3 (C4):**

Noted

- 6. REPORTS**

- 6.1 General Manager's Report**
Nil

Noted

- 6.2 Director Corporate Services' Report**
Report on Town Costings and Grenfell Goldfest Festival.

Noted

6.3 Director Engineering's Report

Reports on Works Report, Other Works, Future Works, 2011 Grenfell Open Day and The Henry Lawson Festival of Arts proposed road closures.

Noted

6.4 Director Environmental Services' Report

Reports on Sewerage Treatment Works, Caravan Park, Animal Control, Main Street Verandah Posts, Sustainable Lifestyle Expo, O'Briens Hill – Stage 1 Viewing Deck Amenities and Town DAs.

A proposed standard drawing for verandah post anchorages and bollards was tabled.

Noted

7. BUSINESS WITH NOTICE:

Nil

8. QUESTIONS:

Nil

NEXT MEETING: Tuesday, 14 June 2011 at 5.00 pm.

CLOSURE: There being no further business to discuss the meeting closed at 5.30 pm.

468 RESOLVED: Clr Crutcher and Clr Atchison that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein and the Melyra Street footpath from Forbes to Cross Street become the priority for the 2011/2012 footpath construction programme.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | |
|--------------|--|
| October 2007 | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE).
(Initial Meeting Carried Out). |
|--------------|--|

In Progress

2. DEFERRED ACTIVITIES:

- | | |
|-----------|--|
| June 2010 | 1. <u>Public Meeting for Hospital:</u> defer until all efforts are exhausted (GM). |
|-----------|--|

Carried Out

- | | |
|-------------|--|
| August 2010 | 2. <u>Little Athletics:</u> consider the development of an athletics facility at Top Lawson Oval after investigation (DE). |
|-------------|--|

In Progress

- | | |
|--|---|
| | 3. <u>Internal Audit:</u> consider funding after further investigation (DCS). |
|--|---|

Carried Out

- | | |
|---------------|---|
| December 2010 | 4. <u>Verandah Posts – Racmejac P/L:</u> Deferred pending referral to Heritage Advisor (DES). |
|---------------|---|

Carried Out

- | | |
|------------|---|
| April 2011 | 5. <u>Policy for Fees, Expenses and Facilities for Councillors 2011/2012:</u> resubmit to May Meeting after decision of Remuneration Tribunal (GM). |
|------------|---|

Carried Out

TENDERS

1. Joint CENTROC Tender - Fuel, T1.8.10

The CENTROC Supply Management Team and the General Managers resolved to develop a regional fuel contract as the State Contract does not always provide the best price for fuel.

The Division of Local Government have provided direction that Council must purchase fuel from a contract as the total annual amount spent is greater than \$150,000. This can be done through the State contract which is typically well over the pricing that can be obtained locally.

The CENTROC Supply Management Team of depot and other procurement staff from the region have sought advice from the Division of Local Government seeking to purchase fuel off contract where prices are below those on the State Contract. The Division of Local Government declined this request.

The Request for Tender (RFT) was managed under the auspices of the CENTROC Supply Management Team.

Three companies responded as follows:-

- Reliance Petroleum
- Hill & Co
- Oils Plus (non-complying tender)

The panel reviewed all tendered responses and recommended that both Reliance Petroleum and Hill & Co be on the panel of providers for fuel to CENTROC members to engage in a contract. This advice was provided to the General Managers of CENTROC on 28 April 2011.

The tendered prices for Weddin Shire Council (per annum) are as follows:

	Diesel	ULP
Hill & Co	\$195,600	\$80,000
Reliance Petroleum	\$200,000	\$81,200

As the process included a RFT, under the Local Government Act 1993, a Council resolution is required to accept this tender.

Subsequent to Council resolving to accept this tender, contractual arrangement will be undertaken.

Based on pricing quoted in the RFT process, it is commended that Council enter into a contract with Hill & Co.

The tender is for two years with an optional extension of 12 months.

RECOMMENDATION: that Council:-

- i) endorse the selection of Hill & Co for Council's fuel supplier,
- ii) advise CENTROC of its decision.
- iii) sign the contract documentation under seal if required.

469 **RESOLVED:** Clr N Hughes and Clr Crutcher that Council:-

- i) endorse the selection of Hill & Co for Council's fuel supplier,
- ii) advise CENTROC of its decision.
- iii) sign the contract documentation under seal if required.

2. Tender T1/2011, T1.6.35, T1.6.36, T1.6.37

Tenders were called for the replacement of:-

- PI 4052 Cat 12G Grader
- PI 4059 Case 580 Super K Backhoe
- PI 3542 Mitsubishi Tipping Truck

Tenders closed on 12 April 2011.

In relation to the grader and backhoe, an inspection will be made at the CIVENEX Field Day on 18 and 19 May 2011 and a further report will be provided to the June Council Meeting.

Only one truck replacement tender was received, with several offers to purchase outright, and several tenders to supply the tipping body only.

It is proposed to recall tenders for the truck replacement, and consider the other tenders accordingly.

RECOMMENDATION: that Council recall tenders for the replacement of PI 3542 Tipping Truck.

470 **RESOLVED:** Cllr N Hughes and Cllr Atchison that Council recall tenders for the replacement of PI 3542 Tipping Truck.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3), business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:
(a) a motion is passed to have the business transacted at the meeting, and
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.
Such a motion can be moved without notice.*
- (4), only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) ***[Details to be specified]*** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

471 RESOLVED: Cllr D Hughes and Cllr Halls that Council form a Closed Council to consider the items listed below AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

At this point the Director Corporate Services, Director Engineering and Director Environmental Services left the meeting and did not return.

REPORT FROM CLOSED COUNCIL

The Mayor read out the following resolution from the Closed Council:

MAYORAL MINUTE

1. Performance Review – General Manager, P4.10041

RESOLUTION: that Council adopt the format of the Mayor, Deputy Mayor and a Councillor of the employee's choice, for the annual performance reviews of the General Manager.

CLOSURE: There being no further business the meeting closed at 8.00 pm

Taken as read and confirmed as a true record this day 16 June 2011.

.....General Manager.....Mayor