



## WEDDIN SHIRE COUNCIL

To Avoid Delay when  
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:  
The General Manager  
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### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 21 APRIL 2011 COMMENCING AT 5.00 PM

14 April 2011

«Name»

«Title»

Dear «Intro»

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 21 APRIL 2011**, commencing at **\*5.00 PM** and your attendance is requested.

**\* Note: Presentation by Phil Diprose at 4.15 pm.**

Yours faithfully

T V LOBB  
GENERAL MANAGER

#### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 17 March 2011  
- Extra Ordinary Mtg 4 April 2011
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
9. MINUTES - Henry Lawson Festival Ctee Mtg, 15/03/11  
- Tourism Ctee Mtg, 12/04/11  
- Heritage Ctee Mtg, 12/04/11  
- Local Traffic Ctee Mtg, 13/04/11  
- Manex Ctee Mtg, 18/04/11  
- Town Works Ctee Mtg, 18/04/11
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

**PRESENT:** The Mayor Cllr M A Simpson in the Chair, Cllrs G B Halls, J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb, M R Crutcher, B R Hinde and G McClelland.  
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

**APOLOGIES:** Nil

**CONFIRMATION OF MINUTES:**

**378** **RESOLVED:** Cllr Hinde and Cllr Atchison that the Minutes of the Ordinary Meeting, held on 17 March 2011 and the Minutes of the Extra – Ordinary Meeting, held on 4 April 2011 taken as read and **CONFIRMED**.

### **QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

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The following requests have been received:-

Nil

### **DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

<b>Councillor</b>	<b>Item No.</b>	<b>Nature of Interest</b>	<b>Type</b>	<b>Left the Room</b>
Cllr McClelland	Director Corporate Services Report Item 5	Real Estate Agent for Sale	Pecuniary	Yes
Cllr Simpson	Director Environmental Services Report B1	Member of Rotary	Non-Pecuniary	No
Cllr Hinde	General Manager's Report Item 1	Councillor Involved	Pecuniary	Yes
Cllr N Hughes	Director Environmental Services Report B1	Member of Rotary	Non-Pecuniary	No

**SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING  
OF THE WEDDIN SHIRE COUNCIL HELD, 21 APRIL 2011.**

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**CORRESPONDENCE**

1. Australian Local Government Association, A3.8.3: Advising that this year's National General Assembly of Local Government (NGA) on 19 to 22 June in Canberra will address the pressing issues for local government under the theme *Growing with our Community – Place, Position, Partnership*

Your council's involvement in the NGA is vital to assist ALGA to maintain the renewed focus on local government and to drive improved outcomes at the national level for local government. A number of important policy motions will be debated at the NGA and it is essential that every council is represented in these debates and is able to have its say.

**RECOMMENDATION:** that Council nominate a delegate for the NGA.

**379** **RESOLVED:** Clr N Hughes and Clr McClelland that Council nominate the Mayor as a delegate for the NGA.

2. State Library of NSW, P2.3.4: Requesting permission to include Weddin Shire Council publications/website in the PANDORA Archive and seeking permission from you to grant us a licence under the Copyright Act 1968, to copy your publications/website into the Archive and to provide public online access to it via the internet. This means that you would grant the Library permission to retain your publications/website in the Archive and to provide public access to it in perpetuity.

If you grant us a copyright licence, the necessary preservation action will be undertaken to keep your publication accessible as hardware and software changes over time.

**RECOMMENDATION:** that the request be approved and the relevant licence granted.

**380** **RESOLVED:** Clr Hinde and Clr McClelland that the request be approved and the relevant licence granted.

3. Yass Valley Council, C2.9.1: Requesting the support for the duplication of the Barton Highway.

The Barton Highway is 52 km long and 33 km of this road remains a single carriageway, it is understood that this is the only section of highway linking the ACT to Melbourne where duplication of carriageway has not been programmed.

I seek your support and ask whether you would be interested in being party to a lobby group forming a delegation to both the State and Federal Governments on this matter.

**RECOMMENDATION:** that Council offer support and consider the delegation.

**381** **RESOLVED:** Clr McClelland and Clr Atchison that Council offer support and decline the delegation.

4. Emergency and Management NSW, A3.18.1: Concerning the NSW Local Government Emergency Management Conference 2 June 2011.

Over the past two years, a comprehensive suite of plans and resources has been developed to assist and support recovery operations, whether they are being run at a local, district or State level.

The NSW Local Government in Emergency Management Conference 2011 will be an opportunity to update councils on these enhanced arrangements, including detailed briefings on the NSW Recovery Plan, the NSW Disaster Assistance Guidelines and Recovery Centre Guidelines.

The conference will run immediately after the Shires Association of NSW Annual Conference 2011 at the Sofitel Sydney Wentworth.

**Referred to Director Engineering**

**Council may send two delegates**

**382** **RESOLVED:** Clr N Hughes and Clr Atchison that the Mayor and Director Engineering be Council's delegates to the NSW Local Government Emergency Management Conference in Sydney on 2 June 2011.

5. Department of Local Government, C2.10.8: Regarding Weddin Shire Council's latest progress report following the Promoting Better Practice Review (PBP) undertaken in June 2007.

I note that overall Council has made satisfactory progress towards implementing the recommendations from the review.

In this regard, Council is no longer required to provide further progress reports on the implementation of any remaining recommendations. Nevertheless, Council should continue to be pro-active in monitoring the on-going requirements in implementing any outstanding recommendations.

I would like to take this opportunity to thank Council for participating in the Promoting Better Practice program and congratulate Council on its achievements to date.

**The Mayor on behalf of Council congratulated and thanked the staff for their efforts in regards to the Promoting Better Practice Review.**

**Noted**

6. Australian Rural Road Group Inc, T3.5.1: Inviting your Council to join the Australian Rural Road Group (ARRG) and, in doing so, join our quest to promote the allocation of additional Federal Government funding towards our rural local roads.

**Copy forwarded to Councillors**

**383** **RESOLVED:** Clr Hinde and Clr Halls that Council join the Australian Rural Road Group (ARRG) at a cost of \$100.

7. Gulgong Heritage Harness Association, C1.4.1: Advising it is again running the Henry Lawson Pilgrimage Drive. This year we are travelling from Gulgong to Grenfell, and will be celebrating our 12<sup>th</sup> successful drive. Distance travelled will be approximately 352 kms.

During this event, we will be taking the opportunity to promote the towns of Gulgong and Grenfell and the Gulgong Henry Lawson Festival, through media and distribution of flyers. Our committee members have been working with the Henry Lawson Festival organisers to ensure a successful street parade and sulky/wagon exhibition.

The committee would like to extend to you, the opportunity to make a donation towards this year's drive (2011).

**Note: 2010 donation - \$1,000**

**384 RESOLVED:** Clr Crutcher and Clr N Hughes that Council donate \$1,000 towards the Henry Lawson Pilgrimage Drive.

8. Bill Twohill, C1.4.16: Concerning a Grenfell 150 year celebration.

I would like to request Council to consider pre-planning for the coming 150 year celebration in 2016 of the first settlement at and around Grenfell in 1866.

My great grandfather settled here with his family in the late 1800s and built the first two hotels in Grenfell.

I would like the celebrations to acknowledge the work of the early settlers in what would have been an unforgiving environment.

**385 RESOLVED:** Clr Crutcher and Clr McClelland that the executive meet with the Historical Society to discuss the matter.

9. Vanessa Gibson, R2.4.19/T3.4.4: Writing in relation to Council's proposal to trial nose in parking in Grenfell.

**Copy forwarded to Councillors**

**386 RESOLVED:** Clr Crutcher and Clr Atchison that the letter be deferred to the General Manager's Report Item No. 10 for consideration.

10. Jan Jones, T3.4.4: Advising I would like to take the opportunity to encourage Council in its plans for trialling nose-in parking. I remember the furore that erupted surrounding the roundabout many years ago and appreciate that the best decisions for the long term future of our town are not always initially the most popular ones.

**387 RESOLVED:** Clr Crutcher and Clr Atchison that the letter be deferred to the General Manager's Report Item No. 10 for consideration.

**388 RESOLVED:** Clr McClelland and Clr N Hughes that the Correspondence be noted except where otherwise resolved.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE  
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 21 APRIL 2011**

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**RECOMMENDATION:**

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

**389**     **RESOLVED:** Clr D Hughes and Clr Halls that the late correspondence be received and dealt with because of the urgency of the matters.

11.     Grenfell RSL Branch, C1.3.26: Advising that at the last meeting the Forbes Street tree planting was again discussed and a unanimous decision was made to replace the missing trees.

It was also agreed that a plaque should be placed at the intersections of Camp and Rose Street to inform the public of the significance of the trees when planted in 1948 by WWII Veterans.

Members of the RSL are keen to complete this project and expect to get underway as soon as possible after ANZAC Day.

**Referred to Director Engineering**

**RECOMMENDATION:** that the proposed plaque be approved.

**390**     **RESOLVED:** Clr Crutcher and Clr Atchison that the proposed plaque be approved.

12.     LGSA, T3.5.1: Concerning the Australian Rural Roads Group (ARRG), which in December 2010 released a discussion paper entitled “Going Nowhere, The Rural Local Roads Crisis and its National Significance and Proposed Reforms”.

For your information, please find attached a copy of a letter recently sent by the LGSA to the ARRG in response to that report.

**Copy of letter forwarded to Councillors**

**Noted**

13.     NSW Rural Fire Service, E1.3.4: Concerning adjusted allocations for the 2010/2011 Rural Fire Fighting Fund (RFFF).

**Copy forwarded to Councillors**

**Note: \$22,191 is currently outstanding.**

**391**     **RESOLVED:** Clr N Hughes and Clr Crutcher that the outstanding amount be paid at the end of June 2011.

14. The Grenfell Henry Lawson Festival of Arts Committee, C1.4.1: Concerning the Henry Lawson fees and charges.

The Henry Lawson Festival Committee had its April Meeting last night. A paper that chronicled the financial planning of the Festival was circulated and discussed by members. This paper is attached for your information and includes supporting documentation.

Following discussion of this paper, it was resolved by members that a delegation of four festival members meet with yourself and three interested Councillors to try and reach a positive outcome for the future viability of the Festival.

**Copy of paper forwarded to Councillors**

- 392** **RESOLVED:** Clr Halls and Clr Atchison that the matter be deferred for consideration with the Henry Lawson Festival Minutes.

15. Grenfell Business Development Committee, T3.4.4: Concerning the pros and cons of nose in parking and requesting a survey of all residents of the shire.

**RECOMMENDATION:** that the matter be considered in conjunction with the General Manager's Report Item 10.

- 393** **RESOLVED:** Clr Hinde and Clr Halls that the matter be considered in conjunction with the General Manager's Report Item 10.

16. Peter Moffitt, T3.4.4/R2.4.19: Concerning parking in Main Street of Grenfell.

Further to my letter of 17 March 2011 I enclose copies of correspondence from Jamieson Foley, Traffic Engineers of Sydney.

In the circumstances I cannot, in all conscience agree that there should be a trial of nose in parking as there is a doubt as to safety. I thus withdraw my support for such a trial at this time, until we can be entirely satisfied there is no more danger to members of the public and motorists of nose in parking rather than rear to kerb parking.

**Note: copy of correspondence displayed on Notice Board.**

**RECOMMENDATION:** that the matter be considered in conjunction with the General Manager's Report Item 10.

- 394** **RESOLVED:** Clr Hinde and Clr Halls that the matter be considered in conjunction with the General Manager's Report Item 10.

- 395** **RESOLVED:** Clr Atchison and Clr Niven that the Late Correspondence be noted except where otherwise resolved.

## **NOTICE OF MOTIONS**

### **1. Fencing Application – 13 East Street, Grenfell, B1.11.3**

Notice is given of the following motions at the April Council Meeting:-

- i) ***“that resolution 350 be rescinded”.***

Signed:                                          Clr Geoff McClelland                      
                       Clr Barry Hinde                      
                       Clr Mark Crutcher                    

**Note:** Resolution 350 is as follows:-

*“that Council:*

- 1. **Refuse** the request to vary the Policy for General Fencing 10.4.2 for the proposed 1.5m high colorbond fence to be located on the Melyra Street frontage,*
- 2. Authorise the General Manager to vary the policy, should the applicant accept to modify the fence, as detailed in the options above.”*

- ii) New Motion (if the motion above is passed):

***“that the application to erect a colorbond fence on the Melyra Street frontage be allowed”.***

Signed:                                          Clr Geoff McClelland                    

### **Comments:**

- 1) Throughout the town there are countless colorbond and iron fences, with street frontage and one as recently as four weeks ago has been erected.
- 2) The Council should be seen to be consistent.

**MOTION:** Clr McClelland and Clr Hinde that resolution 350 be rescinded.

Upon being put to the meeting the motion was **LOST**.

### **DIVISION REQUIRED:**

**Councillors For:** Clrs Halls, Niven, Crutcher, McClelland and Hinde.

**Councillors Against:** Clrs Simpson, D Hughes, N Hughes, Atchison and Lobb.

**The motion was lost on the Mayor’s casting vote.**



14 April 2011

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

**1. Possible Breach of Code of Conduct by Clr Hinde, C2.6.**

I refer to my email or fax message to all councillors on 16 July 2010 in response to comments made by Clr Hinde at the conclusion of the July Council Meeting. The message advised councillors that my staff and I were investigating discrepancies in the garbage collection operations which involved a number of employees.

This investigation concluded with disciplinary action against certain employees and a report to ICAC under section 11 of the Act. The report was accepted by ICAC with an enquiry about any disciplinary action against Clr Hinde. A further report will be forwarded to ICAC on completion of this matter.

That part of the investigation having been completed, I was required to consider whether there had been a possible breach of Council's Code of Conduct by Clr Hinde. Following consideration of the complaint assessment criteria as set down in section 13.1, it was my conclusion that there were sufficient grounds to warrant further investigation and I established a Conduct Review Committee comprised of Mr Barry Jones, Mrs Rosemary Walter and Mr Graham Grimm.

The Conduct Review Committee has concluded its deliberations and forwarded its report on the matter. A copy of this report has been forwarded to Clr Hinde as required under section 12.22 of the Code of Conduct. It is also required that the report be tabled at a meeting of the Council, which will be done at Council's meeting on 21 April 2011. The matter is also required to be included in an annual report to Council under section 12.33 of the Code.

A copy of the Conduct Review Committee's report is being separately forwarded to all councillors.

On receipt of this report, Council's possible actions are set out in sections 12.24 and 12.25 of the Code, as follows:-

*12.24 Before a council can impose a sanction it must make a determination that a councillor ..... has breached the code of conduct.*

*12.25 Where the council finds that a councillor ..... has breached the code, it may decide by resolution to:*

- a) censure the councillor for misbehaviour in accordance with section 440G of the Act*
- b) require the councillor ..... to apologise to any person adversely affected by the breach*
- c) counsel the councillor .....*

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- d) *make public findings of inappropriate conduct*
- e) *prosecute for any breach of law.*

The recommendations of the Conduct Review Committee are as follows:-

1. Clr Hinde apologise to the Weddin Shire Councillors for knowingly and continuously using a service he knew he was not entitled to use,
2. Clr Hinde consider paying Council a monetary amount (determined by the Council) in reparation for the collection service he utilised.
3. Clr Hinde return the Council recycling bin.

For Council's information, the following annual charges were included in the respective Management Plans:-

	<u>2008/09</u>	<u>2009/10</u>
Domestic Waste – Grenfell	\$172	-
Domestic Waste/Recycling – Grenfell	-	\$206
Rural Garbage – Residential	\$20	\$20

### **RECOMMENDATION:**

It is recommended that:-

- i) Council determine whether Clr Hinde has breached the Code of Conduct,
- ii) if so, Council determine what sanction(s) it may wish to apply.

**Note: Section 7.11 of the Code of Conduct states as follows:-**

*“The matter of a report to council from the conduct review committee/reviewer relates to the public duty of a councillor ..... Therefore, there is no requirement for councillors..... to disclose a conflict of interests in such a matter”.*

**Clr Hinde made a public apology to Council for:-**

- i) **utilising a garbage service he was not entitled to**
- ii) **utilising a Weddin Shire Council garbage recycling bin that he was not entitled to.**

**Clr Hinde also advised the bin was delivered to his property by mistake, there could be other residents in a similar situation to him, and that he had already returned the bin.**

**Clr Hinde then left the room, having previously submitted a written declaration of interest.**

**396 RESOLVED:** Clr Niven and Clr McClelland that Council:-

- i) accept the Conduct Review Committee's report that there was a breach of the Code of Conduct
- ii) acknowledge Clr Hinde's apology
- iii) acknowledge the return of the bin
- iv) request Clr Hinde to pay \$100 for utilizing the collection service

**Clr Crutcher requested that his name be recorded as being against the motion.**

**Clr Hinde returned to the room.**

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### **2. Councillor Information Seminars, C2.2.4**

As reported to Council's March Meeting, the Division of Local Government held a Councillor Information Seminar at Molong on 16 March 2011. The seminar was attended by Clrs N Hughes and Lobb, accompanied by the General Manager. Representatives of Cabonne and Parkes Councils also attended.

The main topics of the seminar are briefly summarised as follows:-

- financial reporting
  - new arrangements commence as from 2011/2012,
  - these are intended to be easier for Councillors to understand.
- appointment and oversight of General Managers
  - the Division has issued draft guidelines to assist councils in this area
- update on the Code of Conduct
  - the Division will be reviewing the Model Code in 2011,
  - issues include a common panel of conduct reviewers for several councils, and the appeal or review process.

The greater part of the seminar would not have been new to most Councillors but the question time was informative.

**For Information**

**Noted**

### **3. Integrated Planning and Reporting Principles, A3.4.10**

One of the first steps in developing the Community Strategic Plan is to determine the set of principles which will underpin it.

Two sets suggested in the Division's Integrated Planning and Reporting Manual are:-

- i) the "Social Justice Principles" and
- ii) the "Melbourne Principles"

The Social Justice Principles are prescribed by the Local Government Act and are mandatory. They are summarised as follows in the Manual:-

Equity – there should be fairness in decision making, prioritising and allocation of resources, particularly for those in need. Everyone should have a fair opportunity to participate in the future of the community. The planning process should take particular care to involve and protect the interests of people in vulnerable circumstances.

- Access – all people should have fair access to services, resources and opportunities to improve their quality of life.
- Participation – everyone should have the maximum opportunity to genuinely participate in decisions which affect their lives.
- Rights – equal rights should be established and promoted, with opportunities provided for people from diverse linguistic, cultural and religious backgrounds to participate in community life.

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The Melbourne Principles were devised as part of the United Nations Environment Program. Although they are nominally for cities, they apply equally to smaller communities. They are, in brief summary:-

- Principle 1 - Provide a long-term vision for cities based on: sustainability; intergenerational, social, economic and political equity; and their individuality.
- Principle 2 - Achieve long-term economic and social security
- Principle 3 - Recognise the intrinsic value of biodiversity and natural ecosystems, and protect and restore them.
- Principle 4 - Enable communities to minimise their ecological footprint
- Principle 5 - Build on the characteristics of ecosystems in the development and nurturing of healthy and sustainable cities
- Principle 6 - Recognise and build on the distinctive characteristics of cities, including their human and cultural values, history and natural systems
- Principle 7 - Empower people and foster participation
- Principle 8 - Expand and enable cooperative networks to work towards a common, sustainable future
- Principle 9 - Promote sustainable production and consumption, through appropriate use of environmentally sound technologies and effective demand management
- Principle 10 - Enable continual improvement, based on accountability, transparency and good governance.

### **RECOMMENDATION:**

It is recommended that Council adopt the Social Justice Principles and the Melbourne Principles, as the basis for the Community Strategic Plan.

**397** **RESOLVED:** Cllr Atchison and Cllr Niven that Council adopt the Social Justice Principles and the Melbourne Principles, as the basis for the Community Strategic Plan.

### **4. Integrated Planning and Reporting Communications Strategy, A3.4.10**

Engagement of the community is a crucial part of the development of the 10 year Community Strategic Plan. Successful community consultation will help ensure the quality and ultimate acceptance of the plan by Government and the community.

To this end Council's consultant has prepared a draft Communications Strategy to guide the consultation process. A copy of the draft Strategy is being forwarded to Councillors.

Arrangements have been made for the consultant to present the document to Council prior to the meeting. It is suggested that any questions be raised at that time.

### **RECOMMENDATION:**

It is recommended that the draft Communications Strategy be adopted and made available to the public.

**398** **RESOLVED:** Cllr D Hughes and Cllr Niven that the draft Communications Strategy be adopted and made available to the public.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **5. Essential Energy – Address to Council, C2.8.1**

Regional General Manager of Essential Energy, Mr Chas McPhail, has requested to address Council prior to the July Meeting.

The offer has been accepted under delegated authority but the date may change should Mr McPhail have other commitments.

**For Information**

**Noted**

### **6. Policy for Fees, Expenses and Facilities for Councillors 2011/2012, C2.4.10**

A copy of the 2010/2011 Policy (No. 1.6.5) is included in Councillors' Policy Folders.

Council is required to review its policy for each financial year by the preceding 30 June, so the 2011/2012 policy is due to be considered now. The policy is required to be placed on public exhibition each year even if the changes are minor.

The following changes are proposed for the 2011/2012 policy:-

- adjustment of dates and policy numbers,
- inclusion of the adopted annual fees (following determination of the approved range by the Local Government Remuneration Tribunal),
- increase of capital city accommodation costs from \$300 to \$350 per night.

A copy of the draft policy for 2011/2012 is being forwarded separately to councillors.

#### **RECOMMENDATION:**

It is recommended that the draft Policy for Fees, Expenses and Facilities for Councillors 2011/2012 be placed on public exhibition for the required 28 days once the annual fees have been adopted.

**399** **RESOLVED:** Clr N Hughes and Clr Atchison that the matter be deferred for consideration to the May 2011 Council Meeting.

### **7. Annual Shires Association Conference, A3.18.3**

The 2011 Shires Association Conference will be held in Sydney from 31 May to 1 June 2011.

Council needs to nominate its official delegate for voting purposes. In previous years this has been the Mayor.

For registration purposes it would be appreciated if any other delegates could also be nominated.

#### **RECOMMENDATION:**

It is recommended that:

- (i) Council appoint its official delegate,
- (ii) any other delegates also be appointed.

- 400 **RESOLVED:** Clr Halls and Clr Atchison that:-
- (i) the Mayor be appointed as Council's official delegate for voting purposes,
  - (ii) Clr N Hughes be nominated as a delegate.

### 8. Contributions to SES, E1.5

The LGSA's letter concerning Emergency Services Contributions was tabled at Council's March Meeting (correspondence item 4). Council resolved to submit a late motion to the Shires Conference concerning additional charges over and above the newly introduced levy. The notice of motion has been forwarded for inclusion in the Conference agenda.

In response to further enquiries, the LGSA Legal Officer has since forwarded a legal opinion which can be briefly summarised as follows:-

- councils have to provide suitable facilities for the SES,
- the definition of facilities does not include recurrent expenditure,
- payment for water, gas and electricity is considered to be recurrent expenditure which is covered by the levy.

At the suggestion of the LGSA, a submission has now been forwarded to the SES State Office.

### RECOMMENDATION:

Confirm Action

**Clr Atchison declared a conflict of interest as a member of the SES and stayed in the room.**

- 401 **RESOLVED:** Clr D Hughes and Clr Halls that the action be confirmed.

### 9. Grenfell Doctor Situation, H1.1.2

Previous reports refer.

Council's Executive has recently met twice with the Chair of the Weddin Health Council, Mr Peter Moffitt, to review progress and consider further action.

A further meeting was arranged on 13 April 2011 with Ms Jodi Spencer of Western NSW Local Health Network (WLHN, formerly GWAHS). A representative of the Division of General Practice was unable to attend.

Matters discussed at the meeting are summarised as follows:-

- an Australian trained GP is unlikely,
- overseas trained doctors are required to pass an entrance exam for registration, and to work for a defined period under supervision,
- in Grenfell's case, that supervision would possibly have to come from Cowra,
- Grenfell's classification as a District of Workforce Shortage enables a doctor to bill through Medicare,
- there are many overseas trained doctors driving taxis in Sydney,
- course availability for registration is very limited and has to allow for Australian graduates,

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- there are currently many vacancies in metropolitan Sydney and regional Australia, and qualified GPs are able to shop around to suit themselves,
- current activity is very low.

The option of using a recruitment agency was discussed. The charge for locating a doctor would be \$25,000 - \$30,000 of which Council would be required to pay 70%. Such a doctor may have to be sponsored by Council as an employee with a salary of up to \$300,000 pa, and benefits including free accommodation, a motor vehicle with private use, and generous leave entitlements. Council as the employer would have to staff and manage the practice, and whilst it would receive the Medicare benefits, there is no guarantee that they would cover the costs involved. This arrangement is not favoured.

Recent changes to Visa requirements may mean that a GP could be appointed as a private practitioner, with approval to work as a VMO. This is the preferred option but cannot be guaranteed as a long term answer as:-

- the placement is for a defined period of two or three years,
- the doctor could relocate if he/she finds another sponsor,
- he/she could request to return to the home country at the sponsor's cost.

Other compounding factors are that there is normally a 6 – 8 month delay between location of a doctor and appointment to a position, and that Council will need to provide furnishings and equipment for a surgery if the grant for the Medical Centre is unsuccessful.

The Grenfell position is currently advertised on the websites of WLHN, Division of General Practice and the Rural Doctors Network. These could be supplemented by newspaper or magazine advertising but would probably not be any more effective. As in the past, a doctor will be located eventually but the delay is unknown.

The next step appears to be the engagement of a recruitment agency at a cost to Council of approximately \$20,000. At this stage this funding has not been budgeted for, and it may not be required until 2011/2012. However there is a reserve of \$37,653 for surgery upgrading, and this could be reallocated if required.

Council also needs to consider its current incentives including:-

- provision of and rent for surgery,
- provision of and rent for dwelling,
- maintenance of grounds,
- rent free period,
- provision of vehicle with private use,
- assistance with locums.

### **RECOMMENDATION:**

It is recommended that Council:-

- i) agree to co-engage (with WLHN) a recruitment agency to seek a doctor for private practice and VMO work, and;
- ii) review its incentives for attracting doctors to the shire.

**402**     **RESOLVED:** Clr Crutcher and Clr Hinde that Council agree to co-engage (with WLHN) a recruitment agency to seek a doctor for either private practice and VMO work, or on an employee basis,

**403**     **RESOLVED:** Clr Crutcher and Clr Atchison that delegated authority be granted to the executive to negotiate the following incentives when attracting doctors to the shire:-

- provision of and rent for surgery,
- provision of and rent for dwelling,
- maintenance of grounds,
- rent free period,
- provision of vehicle with private use,
- assistance with locums.

### **10.    Main Street Verandah Posts, H2.7/T3.4.4**

My report to Council's March Meeting refers.

Council resolved at its March Meeting for the estimated cost and duration of a proposed trial of nose-in parking to be advised. As reported in the Director Engineering's report following, the estimated cost of the trial is \$2,500 which can be funded from available grants. As a comparison, the estimated cost of installing bollards in front of each of the 78 posts is \$15,000.

The real issue at question is how to best protect the town's verandah posts without detracting from the heritage qualities of the buildings.

The appearance of Grenfell's Main Street is its biggest asset as a tourist attraction and is the feature which can best be capitalised on into the future to draw people to the town. It is important that this appearance be retained with as much authenticity as possible, because once it is lost, Grenfell becomes just another small town surrounded by several large ones.

There are a number of possible options for the Main Street which were previously reported, and a further option of bracing the posts has been proposed. None of the options is perfect, but the one which seems to offer the best overall solution is nose-in parking.

A change to the parking style will not be supported by the majority of the community, and it is understood there are petitions afoot. A similar response occurred when the Main Street roundabout was first contemplated, and to a lesser extent when Memorial Park was proposed. Whilst Council has to weigh up the objections, it also needs to weigh up the merits of the alternative.

As previously reported, nose-in parking was rated by Austroads as being superior to tail-in parking on 6 of 8 comparisons. It is a form of parking which is common in southern NSW and large parts of Victoria and Queensland, and is the only legal form of angle parking in South Australia. It is in wide use throughout Australia and cannot be described as "dangerous".

A trial of nose-in parking to enable the local community to try it out, is recommended by the regional Police, the Local Traffic Committee and Council's Senior Management Team.



### **RECOMMENDATION:**

It is recommended that Council agree to a trial of nose in parking in Main Street as approved in principle by the Local Traffic Committee.

**404 RESOLVED:** Cllr Niven and Cllr Crutcher that a trial of nose in parking not be approved.

**Cllr Crutcher left the meeting at this point (6.30 pm).**

### **11. Management Plan 2010/2011 – March 2011 Quarterly Report, A3.4**

In accordance with Section 407 of the Local Government Act a review of the annual Management Plan is to be presented each quarter.

Comments on significant matters relating to the principal activities as at 31 March 2011 are as follows:

#### **Part A - Management Plan**

##### **1. Administration**

- a) Management Plan programme for 2010/2011 in progress. Office equipment upgraded. Contractor arranged for electrical and plumbing to be completed first half of 2011. Quotation accepted with air conditioning system which was installed in March.
- b) Annual Report and Annual Statements for 2009/2010 completed and forwarded to Division of Local Government.
- c) Ongoing training arranged by CENTROC as required. Consultative Committee meeting held on 8 March 2011. Annual assessments ratified. Training plan completed for Administration Department.
- d) All plant maintained in good order. Repairs carried out expediently, downtime minimised.
- e) Weekly staff meetings held to program engineering work. Equipment maintained regularly.
- f) New depot – operating well. Beautification ongoing. Remainder of old depot sold.

##### **2. Public Order and Safety**

- a) Attended meetings when scheduled with Rural Fire Service. Equipment maintained as requested by Rural Fire Service. Review of the Service Level Agreement completed as required.
- b) Animal Control Officer actively policing Companion Animals Act and carrying out public education in accordance with Council's Animal Management Plan. Complaints dealt with as received.
- c) Provide assistance to SES as required. LEMC meeting held on 21 February 2011.

##### **3. Health**

- a) Public nuisances attended to as required. Complaints dealt with as received. Inspections being undertaken as required to ensure continuing compliance.
- b) Food premises have been inspected and follow up action is continuing. Complaints dealt with as received. Inspections conducted as required by the Food Act and Food Authority Partnership.
- c) Pool regulations and editorials have been publicised in local media.
- d) Inspections and enforcement for noxious weeds continuing as required.
- e) New Dental surgery planned within proposed medical centre design, replacement dentist to be sought.

## THE GENERAL MANAGER'S ORDINARY REPORT

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- f) Fresh grant application submitted for Medical Centre. Doctors surgeries maintained as required.
- 4. Community Services and Education
  - a) No funding identified for aged housing.
  - b) Funding application for internet course for Seniors Week was successful with five free classes held. Funding also received to show two free movies during Seniors Week.
  - c) Youth on Line facilities continue to operate from the Internet Centre, now reinstated to Community Hub.
  - d) Social Plan elements reported in Part B.
- 5. Housing and Community Amenities
  - a) Development applications processed as received and continuing in accordance with legislative requirements. Heritage Advisory service continuing with bi-monthly meetings of committee, twelve month strategy adopted.
  - b) State of Environment report for 2009/2010 submitted by November 2010. Monitor environment concerns and take appropriate action.
  - c) Efficient domestic kerbside collection services at Grenfell and Greenethorpe with trade (commercial) service in Grenfell. All waste collections occurring as per schedules. Recycling continues to be collected with all being transferred to Cowra, with random bin inspections being undertaken.
  - d) Maintenance of cemeteries continuing.
  - e) Public conveniences maintained satisfactorily.
  - f) Pollution complaints attended to as received.
  - g) Repairs and minor maintenance carried out at Council's residences as required.
  - h) Floodplain Risk Management Study continuing. Regular Integrated Water Cycle Management Strategy Study (Stage 2) meetings occurring. Project Reference Group Meeting occurred on 15 March 2011.
- 6. Sewerage
  - a) Sewer mains breaks and blockages repaired as required. Rehabilitation of mains to be carried out in 2011. Extension of mains as required. Main to be extended along Lawson Drive to new Soccer amenities block and change rooms.
  - b) Soil and water samples analysed and annual report submitted as required.
  - c) All employees accredited for sewer works and mains maintenance. A full review of future operations of the facility has been undertaken, with the life of the plant to be extended until 2030. Upgrade works are to be completed over the next 12 months.
- 7. Recreation and Culture
  - a) Library operating well. New books and equipment being purchased.  
New Art Gallery in operation with volunteer management committee. Good quality exhibitions being well received by the public.  
New conference room in use. Also utilised as cinema with volunteer management committee appointed.
  - b) Tourism and Internet Centre Officers assisting local committees.
  - c) Grenfell and Quandialla Pools closed in March 2011 with a generally slow season due to wet weather. All upgrade works at both pools operated well. Completed repair to the return line at Grenfell Pool. The cleaner has been replaced and an upgrade of the chlorination and filtration at the Quandialla Pool has been completed. Repairs to the Grenfell amenities block to be commenced in the next couple of months.
  - d) Parks and ovals satisfactorily maintained. Taylor Park completed. Vaughn Park completed. Effluent irrigation working well. Inspections and required maintenance completed.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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- e) O'Briens Hill upgrade – Final designs and engineering complete for viewing shelter and amenities. Tenders to be called in the near future.

### **8. Mining, Manufacturing and Construction**

- a) Construction Certificates processed. Staged inspections as per requirement of Act. All critical stage inspections are being conducted as per legislative requirements. All applications assessed to ensure compliance with all legislative requirements. General building advice given as requested. All critical stage inspections being conducted on all building works.

### **9. Transport and Communications**

- a-i) All programmes in progress, Rural Local Roads program to continue. Flood damage works continuing, awaiting for flood damage funding.
- g) Tree planting - minimal trees planted
- i) Streetlighting provided and maintained by Country Energy.

### **10. Economic Affairs**

- a) Caravan Park facilities promoted and maintained. Current operations under review with a facility upgrade proposed for next four years. Amenities block upgrade and structural repairs to occur over the next three months.
- b) Breakfast meetings of Grenfell Business Development Committee (GBDC) attended by Councillors, Senior Staff and Development Officer. Tourist attractions such as the Weddin Mountains being promoted. Installation of sound system at Henry Lawson Bust completed. Open Day/Market Day held on 30 October 2010. Review undertaken during March 2011. Policies adopted by Council to encourage developers.
- c) Bank building residence occupied by Council staff member. Commercial area available for leasing.
- d) Industrial blocks offered for sale as enquiries received. Industrial Estate master plan being prepared and utility costs being ascertained.
- e) New equipment and software purchased for the Internet Centre to provide state-of-the-art equipment and a higher standard of service. Training to continue in new building. Regular Internet Centre columns in local paper making people aware of service available. Photographic printing, computer repairs and sales in progress.
- g) Taxi service operating well. Lease extended for a further twelve months.

### **11. General Purpose Revenues**

- a) Rate notices determined and issued on time. Rating classifications reviewed. Property transfers attended to promptly. Sale of land for overdue rates held on 26 November 2010.
- b) Grant funding constantly being sought. Surplus funds invested to maximise return and preserve capital.

### **Part B - Social Plan**

- a) Suitable range of children's books purchased for the new Library. Maintenance of skatepark ongoing.
- b) Cycleways – publicised in Social Plan.
- c) Taxi lease renewed. IT communications improved with broadband now available in Grenfell.
- d) Dentist equipment relocated to Burrangong Street Surgery. Ongoing consultation with doctors. Assistance provided to Mens Shed.
- e) Letters of welcome issued to all new landowners on arrival.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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- f) Shop accesses being considered for improvement. Disabled toilets in Main Street upgraded and publicised.
- g) Internet Centre has obtained new software for training courses. People from culturally and linguistically diverse backgrounds welcome. Operating well.
- h) Vandalism reported as required. Vandalism cost recorded. Ongoing reporting to Police. Community service workers given meaningful work beneficial to ratepayers when with the Weddin Shire.

**For Information**

**Noted**

**T V LOBB**  
**GENERAL MANAGER**

**405** **RESOLVED:** Clr Atchison and Clr Hinde that except where otherwise dealt with the General Manager's Report be adopted.

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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14 April 2011

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

**1. Statement of Bank Balances as at 31 March 2011:**

Bank Account	
Westpac	<b><u>\$378,562.64</u></b>
Investments	
Westpac	<u>4,500,000.00</u>
<b>Total Investments</b>	<b><u>\$4,500,000.00</u></b>

**CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 March 2011.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

**2. A Summary of Income For The Month of March follows:**

Rates Receipts	83,335.64
Accounts Receivable	52,149.51
Government Grants	-
Agency Collections	28,581.06
Caravan Park Fees	4,988.00
Grenfell Baths Entry Fees	1,118.70
Interest on Investments	29,285.75
Other Income	25,304.79
<b>Total</b>	<b><u>\$224,763.45</u></b>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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### 3. Roads and Other Expenditure 2010/2011:

Following are the up to date maintenance figures as at 31 March 2011.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	513,518	305,115
Grenfell Town Streets Maintenance	167,492	77,261
Village Maintenance - Caragabal	6,000	3,717
Village Maintenance - Greenethorpe	8,690	4,738
Village Maintenance - Quandialla	6,000	7,601
Garbage/Recycling Collection	106,760	82,632
Greenethorpe Collections	8,500	4,593
Trade Waste Collection	23,000	7,818
Grenfell Waste Depot Manning/Plant Hire	105,000	81,037
Tips Working Expenses	29,000	16,664
Grenfell Cemetery Maintenance	15,000	16,986
Grenfell Lawn Cemetery Maintenance	13,000	12,844
Noxious Plants	75,000	43,662
Parks & Gardens	183,460	121,920
Library Expenditure	109,169	68,021
Baths Income	-24,000	19,249
Baths Expenditure	123,976	88,681
Caravan Park Income	-46,000	42,095
Caravan Park Expenditure	66,465	48,020

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

### RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2010/11 State Roads (SH 6)	497,500	220,756
2010/11 National Roads (SH 17)	1,130,512	1,130,512
2010/11 Regional Roads Block Grant	292,000	194,793
2010/2011 REPAIR Program MR237	300,000	17,841
2010/2011 REPAIR Program MR398	300,000	229,695
3 x 3 Program - MR 398	68,000	68,000

2010/2011 Rural Local Roads	VOTE	EXPENDITURE
Reseals	162,000	156,192
Martins Lane	54,000	4,909
Pinnacle Road	91,000	16,235
Driftway Road	248,000	22,545
Grenfell Streets Construction	61,000	6,363
Grenfell Kerb and Gutter	43,000	1,227
Grenfell Streets - Footpaving	17,000	1,090
Warraderry Street Drainage	22,000	2,000
Reconstruct Village Streets	11,000	545
Gravel Resheeting	111,000	124,023
<b>Total</b>	<b>820,000</b>	<b>335,129</b>

2010/2011 Roads to Recovery	VOTE	EXPENDITURE
Gerrybang Road	350,876	152,899
Rural Roads Reseals	100,000	116,351
<b>Total</b>	<b>450,876</b>	<b>269,250</b>

For Information

Noted

#### 4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the March 2011 Council meeting advising of the status of debt recovery in regard to rates and debtors.

The debt recovery process is ongoing and a new round of debt recovery for rates and debtors has commenced with letters of demand currently being sent out to ratepayers and debtors.

For Information

Noted

#### 5. Sale of Land for Unpaid Rates, R1.9

As reported last meeting advice has been received from Councils Solicitors Gordon Garling Moffitt that matters pertaining to the sale are currently being finalised.

The issue that rose with a particular purchaser failing to settle on settlement date is still being pursued. It is anticipated the purchaser now intends to settle on Wednesday, 13 April 2011. Again, at this stage rather than terminate or cancel the sale it may be best to wait to see if settlement occurs on the day mentioned above.

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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If settlement occurs then councils rates clerk will then apportion the monies as appropriate and write the remaining rates off to finalise the matter.

**For Information**

**Clr McClelland previously submitted a written declaration of interest and left the room.**

**Noted**

**Clr McClelland returned to the room.**

### **6. Budget Review, 31 March 2011, A1.6**

The budget review for the period ended 31 March 2011 is now presented for Council adoption with the variations to the original budget summarised.

**RECOMMENDATION:** that the budget review for the period ending 31 March 2011 be adopted as presented including the variations therein.

**406 RESOLVED:** Clr Atchison and Clr Lobb that the budget review for the period ending 31 March 2011 be adopted as presented including the variations therein.

### **7. Budget Review Variances – Administration, A1.6**

Please find detailed below explanations regarding variances in the budget review dated 31 March 2011 for the administration department. The variances that are self-explanatory have not been reported on, however Councillors are certainly able to make enquiries if they have concerns in any area that has not been reported:

- **Transfer from Reserves Wet Well Pump** – additional revenue due to funds being transferred from reserves where previously funded from general revenue.
- **Grenfell Internet Centre** – additional revenue due to increased sales and repairs.

**For Information**

**Noted**

### **8. Grenfell Library, C2.6.29**

Activities by the Librarian over the last month include the following:-

- A successful Seniors Morning Tea was held on Tuesday, 22<sup>nd</sup> March. Feedback was very positive.
- A Magical Seniors Morning is being planned for 9<sup>th</sup> May with a visiting conjuror from Yass and a morning tea to follow.
- The librarian will be absent on long service leave from 25<sup>th</sup> March to 23<sup>rd</sup> April inclusive. Mrs Marguerite Walmsley and Ms Christine Cuddihy will be managing the library during that period.

**For Information**

**Noted**



### **9. Economic Development, C2.6.21**

Council's Economic Development Officer has been involved in the following activities:

- Council's draft Economic Development Strategic Plan review is currently on public exhibition before being formally adopted at the May 2011 Council Meeting. Mr Ian Mackey from Cre8 Growth and Development (who undertook the review) addressed the Grenfell Business Development Committee (GBDC) Special Meeting on 5 April. Part funding may be available for projects identified in the Economic Development Strategic Plan which will be pursued.
- Planning the next GBDC meeting to be held on Thursday 28 April 2011.

**For Information**

**Noted**

**Clr Crutcher returned to the meeting at this point (6.40 pm).**

### **10. Tourism/Promotions, C2.6.2**

Council's Tourism Manager has been involved in the following activities:-

- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire.
- The Weddin Shire Tourism brochures are being distributed to surrounding areas on an ongoing basis.
- Ben Hall Trail brochures continue to be delivered to various outlets.
- Mr Ian Mackey addressed various members of the Tourism Committee regarding tourism issues in the Weddin Shire and the benefits of a virtual Visitor Information Centre (VIC).
- Cobb & Co sign on the Cowra Road upgraded and erected.
- Application for "Enterprising Regions" grant funding in progress to obtain part funding for the O'Briens Hill project.
- The application to become an RV friendly town has been submitted. Development Application to be submitted for Council approval upon agreement from ARTC.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.
- Facilitated the Weddin Mountains National Park guided tour on the 12 March 2011. Eighteen people attended the tour.
- Attended the LGSA Tourism Conference in Sydney from 9 – 11 March 2011.
- The "What's On" newsletter for April/May 2011 has been produced and distributed.
- Pursuing alternative Grenfell bumper sticker designs.
- Planning to attend the Hawkesbury Show from 13 – 15 May to promote the Weddin Shire's attractions and events.

**For Information**

**Noted**

**11. Grenfell Internet Centre, C2.6.28**

Council's Internet Centre Manager has been involved in the following activities:-

- Excellent sales during March.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. An article on "Purchasing Online" to be submitted in due course. They are being well received by the public.
- Window displays addressed and constantly changing.
- A further flyer mail out to households promoting the services available in progress. This strategy previously resulted in improved daily custom.
- Developing websites for various customers.
- Conducted Seniors Week free classes. Very well received.
- Visiting local businesses to discuss services available at the Internet Centre.

**For Information**

**Noted**

**GLENN CARROLL  
DIRECTOR  
CORPORATE SERVICES**

**407**      **RESOLVED:** Cllr D Hughes and Cllr Lobb that except where otherwise dealt with the Director Corporate Services' Report be adopted.

**THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

	<b>STATEMENT OF INTERNAL RESTRICTIONS - GENERAL FUND</b>				
<b>RESERVE</b>	<b>BALANCE AS AT 1/07/2010</b>	<b>TRANSFER TO RESERVES</b>	<b>TRANSFER FROM RESERVES</b>	<b>BALANCE AS AT 31/03/2011</b>	<b>VARIATION</b>
<b>E.L.E.</b>	<b>1,096,885.00</b>		<b>21,836.00</b>	<b>1,075,049.00</b>	<b>21,836.00</b>
<b>OFFICE EQUIPMENT</b>	<b>74,349.00</b>		<b>28,844.00</b>	<b>45,505.00</b>	<b>28,844.00</b>
<b>PLANT</b>	<b>499,309.72</b>			<b>499,309.72</b>	<b>0.00</b>
<b>RURAL/TOWN/VILLAGE FUNDS</b>	<b>21,428.00</b>			<b>21,428.00</b>	<b>0.00</b>
<b>NEW DEPOT</b>	<b>6,683.00</b>			<b>6,683.00</b>	<b>0.00</b>
<b>GRENFELL TIP IMPROVEMENTS</b>	<b>30,553.00</b>		<b>15,289.00</b>	<b>15,264.00</b>	<b>15,289.00</b>
<b>SHIRE WORKS - Internal Loan Repayment</b>	<b>15,981.98</b>			<b>15,981.98</b>	<b>0.00</b>
<b>GRAVEL PIT MAINTENANCE</b>	<b>22,539.80</b>			<b>22,539.80</b>	<b>0.00</b>
<b>RLR PROGRAMME</b>	<b>92,130.00</b>			<b>92,130.00</b>	<b>0.00</b>
<b>RLR PROGRAMME - Advance Payment</b>	<b>550,910.00</b>			<b>550,910.00</b>	<b>0.00</b>
<b>MISCELLANEOUS WORKS</b>	<b>398,321.00</b>		<b>59,996.00</b>	<b>338,325.00</b>	<b>59,996.00</b>
<b>LOCAL DEVELOPMENT ASSISTANCE</b>	<b>81,179.00</b>		<b>500.00</b>	<b>80,679.00</b>	<b>500.00</b>
<b>FUTURE CAPITAL PROJECTS</b>	<b>300,000.00</b>		<b>2,227.00</b>	<b>297,773.00</b>	<b>2,227.00</b>
<b>SUPERANNUATION - DIVISION 'B'</b>	<b>113,622.00</b>			<b>113,622.00</b>	<b>0.00</b>
<b>ECONOMIC DEVELOPMENT FUND</b>	<b>78,789.53</b>			<b>78,789.53</b>	<b>0.00</b>
<b>TOTAL</b>	<b>3,382,681.03</b>	<b>0.00</b>	<b>128,692.00</b>	<b>3,253,989.03</b>	<b>128,692.00</b>

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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### List of Uncompleted Works as at 31 March 2011

	\$
• Grenfell Flood Study	28,098
• Environmental Assistance (Septic Tanks)	6,544
• Heritage Operations - George Street Plan	5,000
• Sloanes Cottage Upgrade	12,984
• Medical Centre Improvements	37,653
• Stormwater Funds	25,598
• Caravan Park – Upgrade Facilities	10,330
• Administration Building – Replace Air Conditioners	2,273
• Consultancy Fee – Policy Formation	20,000
• Administration Building – Repair and Repaint	8,939
• Taylor Park Upgrade	11,784
• Industrial Area – Contingency Survey	5,000
• Industrial Area – Drainage Improvement	10,000
• Consultancy Fee – Asset Valuation	13,000
• Rural Heritage Study	10,000
• Sale of Land Overdue Rates	101
• Housing M & R	6,647
• Town Planning – Prepare LEP	9,522
• Stormwater Drainage – Warraderry Street	30,000
• Grenfell Swimming Pool – OHS	12,070
• Company Dam Upgrade – Surveillance Report	20,000
• Consultancy Fees – Provision for 10 yr Strategic Plan	22,782
• Grenfell Swimming Pool – Amenities Block Investigation	10,000
• Caravan Park Upgrade – Stage 1	20,000
<b>Total</b>	<b><u>\$338,325</u></b>

<b><u>SUMMARY OF VARIANCES TO 31st MARCH 2011</u></b>						
						\$
<b><u>2010/2011 Budget Estimated Result</u></b>						0.00
<b>December Quarterly Result B/F</b>						-75,481.00
<b><u>Additional Revenue /Savings</u></b>						
Sundry Income						558.00
Income from Loans Repaid						2,074.00
Vehicle Lease Back						3,827.00
SES Contribution						1,396.00
Noxious Plants Grant						4,325.00
Tsf from Reserves Wet Well Pump						9,716.00
Tsf from Reserves - Quandialla Pool						102.00
Tourism - Sundry Income						54.00
Grenfell Information Bay Signage						2,387.00
Grenfell Internet Centre Revenue						5,000.00
						29,439.00
<b><u>Additional Expenditure/Costs</u></b>						
Board of Fire Commissioner						1,193.00
Impounding Expenses						1,725.00
SES Working Expenses						1,474.00
Housing M & R						1,473.00
Cemetries M & R						1,986.00
Other Land & Buildings						284.00
Treatment Works - Other Costs						199.00
Library Grants						620.00
Library - Temporary Assistants						8.00
Taxi - Operating Expenses						1,030.00
						9,992.00
<b>Deficit as at 31/03/11</b>						<b>-56,034.00</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

WEDDIN SHIRE COUNCIL		BUDGET REVIEW AS AT 31st MARCH 2011					
		2010/2011 ESTIMATES			AS PER REVIEW		
		Income	Expenses	NET	Income	Expenses	NET
<b><u>Operating Income &amp; Expenditure</u></b>							
Administration - Corporate Services		43,160	1,088,534	(1,045,374)	45,936	1,093,849	(1,047,913)
Administration - Engineering		204,160	968,012	(763,852)	230,208	990,003	(759,795)
Public Order and Safety		73,900	515,665	(441,765)	112,599	558,166	(445,567)
Health		49,700	240,762	(191,062)	55,175	241,912	(186,737)
Community Services and Education		1,750	26,750	(25,000)	1,730	26,730	(25,000)
Housing and Community Amenities		459,543	801,599	(342,056)	461,210	807,916	(346,706)
Sewerage Service		255,824	299,594	(43,770)	256,054	299,879	(43,825)
Recreation and Culture		58,700	761,393	(702,693)	68,239	773,280	(705,041)
Mining, Manufacture & Construction		1,200	23,000	(21,800)	1,200	23,000	(21,800)
Transport and Communication		3,209,376	5,056,225	(1,846,849)	5,311,376	7,187,225	(1,875,849)
Economic Affairs		100,927	309,231	(208,304)	111,258	311,901	(200,643)
General Purpose Revenues		3,375,909	0	3,375,909	3,370,981	0	3,370,981
<b>TOTAL OPERATING BUDGET</b>		<b>7,834,149</b>	<b>10,090,765</b>	<b>(2,256,616)</b>	<b>10,025,966</b>	<b>12,313,861</b>	<b>(2,287,895)</b>
<b><u>Capital Funding &amp; Expenditure</u></b>							
Administration - Corporate Services		110,398	87,033	23,365	125,199	99,760	25,439
Administration - Engineering		0	290,000	(290,000)	0	290,000	(290,000)
Public Order and Safety		380,000	380,000	0	385,512	388,103	(2,591)
Health		0	0	0	0	0	0
Community Services and Education		0	0	0	0	0	0
Housing and Community Amenities		27,231	66,430	(39,199)	42,520	81,719	(39,199)
Sewerage Service		148,000	135,000	13,000	165,150	152,150	13,000
Recreation and Culture		100,200	136,200	(36,000)	140,833	187,071	(46,238)
Mining, Manufacture & Construction		0	0	0	0	0	0
Transport and Communication		1,128,000	1,110,000	18,000	1,128,000	1,110,000	18,000
Economic Affairs		5,000	20,450	(15,450)	5,000	34,450	(29,450)
General Purpose Revenues		0	0	0	0	0	0
<b>TOTAL CAPITAL BUDGET</b>		<b>1,898,829</b>	<b>2,225,113</b>	<b>(326,284)</b>	<b>1,992,214</b>	<b>2,343,253</b>	<b>(351,039)</b>
<b>OPERATING RESULT</b>		<b>9,732,978</b>	<b>12,315,878</b>	<b>(2,582,900)</b>	<b>12,018,180</b>	<b>14,657,114</b>	<b>(2,638,934)</b>
<b>ADD : Total Depreciation</b>			<b>2,582,900</b>	<b>2,582,900</b>		<b>2,582,900</b>	<b>2,582,900</b>
<b>CONSOLIDATED BUDGET RESULT</b>		<b>9,732,978</b>	<b>9,732,978</b>	<b>0</b>	<b>12,018,180</b>	<b>12,074,214</b>	<b>(56,034)</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2011							
ADMINISTRATION		Budget	Variation	Actual	Revised	Revised	Variation
CORPORATE SERVICES		1/7/10	Approved	To Date	Estimate	Budget	Inc-(Dec)
<b>OPERATING REVENUE</b>							
Certificate Fees - Sec. 603	1/350	8,000		4,682	3,318	8,000	
Sundry Income	1/1250	12,000		12,558	0	12,558	558
Lease of Council Property	1/1251	2,400		1,450	950	2,400	
Merchant Service Fee Recovery	1/1252	500		443	57	500	
Tsf from Reserves - Integrated Planning		0		2,218	0	2,218	2,218
Tsf from Reserves - Sale of Land for Overdue Rates		12,000		11,899	101	12,000	
Agency Fee Commission	1/600	8,260		5,376	2,884	8,260	
<b>TOTAL OPERATING REVENUE</b>		<b>43,160</b>	<b>0</b>	<b>38,626</b>	<b>7,310</b>	<b>45,936</b>	<b>2,776</b>
<b>OPERATING EXPENSES</b>							
Administration Buildings M & R	1/2500	7,200		1,664	5,536	7,200	
Furniture M & R	1/2550	1,000		0	1,000	1,000	
Office Equipment M & R	1/2600	45,000		43,483	1,517	45,000	
Map Info - Annual Maintenance & Licence Fee		9,000	692	9,692	0	9,692	
Administration Buildings Cleaning	1/2850	15,000		10,498	4,502	15,000	
Administration Buildings Rates	1/3000	2,190		1,593	597	2,190	
Administration Building Light & Power	1/3050	15,000		8,587	6,413	15,000	
Administration Building Insurance	1/3100	9,500	1,612	11,112	0	11,112	
Depreciation - Buildings,F&F,Office Equipment		88,500		0	88,500	88,500	
Salaries & Allowances	1/3400	507,646		361,748	145,898	507,646	
Travelling	1/3420	16,300		4,434	11,866	16,300	
Accrual of Leave	1/3430	64,463		33,951	30,512	64,463	
Advertising	1/3500	18,500		12,822	5,678	18,500	
Printing & Stationery	1/3510	16,000		12,121	3,879	16,000	
Postages	1/3520	10,800		6,671	4,129	10,800	
Telephone	1/3530	14,300		9,018	5,282	14,300	
Bank Charges	1/3580	6,000		4,741	1,259	6,000	
Valuation Fees	1/3590	18,600	508	19,108	0	19,108	
Integrated Planning Expenses	1/3596	0		2,218	0	2,218	2,218
Audit Fees	1/3600	26,000		0	26,000	26,000	
Legal Expenses	1/3620	12,500		5,919	6,581	12,500	
Sundry Administration Expenses	1/3610	12,000		9,481	2,519	12,000	
Sale of Land for Overdue Rates - Ex-Reserves		12,000		11,899	101	12,000	
Insurance : Fidelity Guarantee	1/3650	860		614	246	860	
Insurance : Misc. Members' Accident	1/3660	9,530		7,844	1,686	9,530	
Insurance : Statutory Liability (Clrs & Staff)	1/3670	7,400		7,343	57	7,400	
Interest on Overdraft	1/3900	500		100	400	500	
Mayoral Allowance	1/4000	20,000		13,520	6,480	20,000	
Members Fees	1/4010	91,500		61,936	29,564	91,500	
Members Travelling & Subsistence	1/4020	6,000		3,369	2,631	6,000	
Delegates Expenses	1/4030	7,800		7,704	96	7,800	
Members Insurances	1/4040	1,960		1,910	50	1,960	
Members Training		2,000		0	2,000	2,000	
Subscription to Shires Association	1/4050	13,985	285	14,270	0	14,270	
Hawkesbury City Council Alliance		2,400		1,372	1,028	2,400	
Miscellaneous Expenses -Donations	1/5600	9,600		8,811	789	9,600	
<b>Operating Expenses</b>		<b>1,101,034</b>	<b>3,097</b>	<b>709,553</b>	<b>396,796</b>	<b>1,106,349</b>	<b>2,218</b>
<b>Less : Contribution by Other Functions</b>		<b>(12,500)</b>		<b>(12,500)</b>	<b>0</b>	<b>(12,500)</b>	
<b>TOTAL OPERATING EXPENSES</b>		<b>1,088,534</b>	<b>3,097</b>	<b>697,053</b>	<b>396,796</b>	<b>1,093,849</b>	<b>2,218</b>
<b>CAPITAL REVENUE</b>							
Internal Loan Repayment -No.2 Grenfell Tip		12,627		0	12,627	12,627	
Internal Loan Repayment -No.3 Grenfell Tip		4,340		0	4,340	4,340	
Transfer from Reserves -Office Equipment		77,033		28,844	48,189	77,033	
Transfer from Reserves - Replace Air Conditioners		0		12,727	0	12,727	12,727
Income from Loans Repaid	1/2302	16,398		18,472	0	18,472	2,074
<b>TOTAL CAPITAL REVENUE</b>		<b>110,398</b>	<b>0</b>	<b>60,043</b>	<b>65,156</b>	<b>125,199</b>	<b>14,801</b>
<b>CAPITAL EXPENSES</b>							
Office/ IT Equipment	1/6400	77,033		28,844	48,189	77,033	
Council Chambers - Repair Retaining Walls		5,000		0	5,000	5,000	
Council Chambers - Replace Airconditioners		5,000		17,727	0	17,727	12,727
<b>TOTAL CAPITAL EXPENSES</b>		<b>87,033</b>	<b>0</b>	<b>46,571</b>	<b>53,189</b>	<b>99,760</b>	<b>12,727</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(1,022,009)</b>	<b>(3,097)</b>	<b>(644,955)</b>	<b>(377,519)</b>	<b>(1,022,474)</b>	<b>2,632</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2011							
ADMINISTRATION		Budget	Variation	Actual	Revised	Revised	Variation
ENGINEERING & WORKS		1/7/10	Approved	To Date	Estimate	Budget	Inc-(Dec)
<b>OPERATING REVENUE</b>							
Private Works	1/2000	120,000		39,580	80,420	120,000	
Apprenticeship Subsidy	1/1350	1,500		1,500	0	1,500	
Diesel Fuel Rebate Grant	1/1351	14,700		0	14,700	14,700	
Sundry Income	1/1900	2,000		0	2,000	2,000	
Sale of Old Materials	1/2100	4,000		1,356	2,644	4,000	
Tsf from Reserves - Employees Leave		0	162	21,836	0	21,836	21,674
Tsf from Reserves - Superannuation		56,500		0	56,500	56,500	
Vehicle Lease Back	1/5908	5,460	385	9,672	0	9,672	3,827
<b>TOTAL OPERATING REVENUE</b>		<b>204,160</b>	<b>547</b>	<b>73,944</b>	<b>156,264</b>	<b>230,208</b>	<b>25,501</b>
<b>OPERATING EXPENSES</b>							
Engineering Staff Salaries	1/5010	379,270		247,271	131,999	379,270	
Engineering Leave Entitlements	1/5040	54,157		30,822	23,335	54,157	
Less : contbn by Domestic Waste M'ment	1/5060	(7,500)		(7,500)	0	(7,500)	
Less : contbn by Sewer Fund	1/5061	(8,000)		(8,000)	0	(8,000)	
Engineering Office Expenses	1/5100	10,000		2,942	7,058	10,000	
Engineering Travel Expenses	1/5450	46,000		45,868	132	46,000	
Depreciation - Buildings,F&F,Equipment		61,000		0	61,000	61,000	
Insurance : Public Liability & Indemnity	1/5200	83,885		83,885	0	83,885	
Private Works	1/5540	112,000		36,450	75,550	112,000	
Works Depot Expenses -South Street	1/5315	132,000		86,729	45,271	132,000	
LESS : charges to works (overheads)	1/5907	(295,000)		(229,719)	(65,281)	(295,000)	
Engineers Other Expenses	1/5460	3,000		800	2,200	3,000	
ELE - Annual Leave	1/5710	80,000		67,352	12,648	80,000	
ELE - Sick Leave	1/5720	40,000	162	47,172	0	47,172	7,010
ELE - Long Service Leave	1/5730	35,000		49,664	0	49,664	14,664
Superannuation	1/5760	420,000		302,847	117,153	420,000	
Public Holidays	1/5770	50,000		24,579	25,421	50,000	
Workers' Compensation	1/5790	60,000		51,409	8,591	60,000	
OHS Requirements	1/5795	27,500		9,494	18,006	27,500	
Accident Pay	1/5780	5,000	155	4,245	910	5,155	
Fringe Benefits Tax	1/5810	8,200		4,766	3,434	8,200	
Staff Training	1/5900	45,000		32,798	12,202	45,000	
LESS : charges to works (oncost)	1/5906	(275,000)		(230,830)	(44,170)	(275,000)	
Plant Running Expenses	1/6010	780,000		606,221	173,779	780,000	
Plant Depreciation		271,000		0	271,000	271,000	
LESS : Plant Hire charged to works	1/1700	(1,150,000)		(904,357)	(245,643)	(1,150,000)	
Sundry Expenses	1/5550	500		0	500	500	
<b>TOTAL OPERATING EXPENSES</b>		<b>968,012</b>	<b>317</b>	<b>354,908</b>	<b>635,095</b>	<b>990,003</b>	<b>21,674</b>
<b>CAPITAL REVENUE</b>							
Transfer from Reserves - Plant Purchases		0		0	0	0	
<b>TOTAL CAPITAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL EXPENSES</b>							
Plant Replacement	1/6500	290,000		118,264	171,736	290,000	
<b>TOTAL CAPITAL EXPENSES</b>		<b>290,000</b>	<b>0</b>	<b>118,264</b>	<b>171,736</b>	<b>290,000</b>	<b>0</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(1,053,852)</b>	<b>230</b>	<b>(399,228)</b>	<b>(650,567)</b>	<b>(1,049,795)</b>	<b>3,827</b>



# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2011							
PUBLIC ORDER & SAFETY		Budget 1/7/10	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
<b>OPERATING REVENUES</b>							
<b>Fire Protection</b>							
Grants & Subsidies	1/7050	68,000	570	68,570	0	68,570	
Sundry Income	1/7300	1,000		0	1,000	1,000	
Tsf from Internal Restrictions - Grenfell Flood Study		0		8,129	0	8,129	8,129
Tsf from External Restrictions - Grenfell Flood Study		0	28,161	30,000	0	30,000	1,839
<b>Animal Control</b>							
Dog Registration Fees	1/7400	3,200		2,906	294	3,200	
Dog Impounding Fees	1/7420	1,600		733	867	1,600	
Livestock Impounding Fees	1/7530	100		0	100	100	
<b>TOTAL OPERATING REVENUE</b>		<b>73,900</b>	<b>28,731</b>	<b>110,338</b>	<b>2,261</b>	<b>112,599</b>	<b>9,968</b>
<b>OPERATING EXPENSES</b>							
<b>Fire Protection</b>							
Board of Fire Commissioners Levy	1/8050	21,350		22,543	0	22,543	1,193
RFS : Fire Fighting Fund Contribution	1/8100	89,565		82,726	6,839	89,565	
Bush Fire Equipment M & R	1/8200	68,000		41,490	26,510	68,000	
Bushfire Expenses - Council Responsibility	1/8210	5,000		2,009	2,991	5,000	
Bush Fire Depreciation		264,600		0	264,600	264,600	
Fire Trail Maintenance	1/8205	3,000		0	3,000	3,000	
<b>Animal Control</b>							
Impounding Expenses	1/8550	32,000		33,725	0	33,725	1,725
Straying Livestock	1/8600	1,000		384	616	1,000	
<b>Emergency Services</b>							
Grenfell Flood Study		0	28,161	38,129	0	38,129	9,968
S.E.S. Working Expenses	1/8930	500	1,376	3,350	0	3,350	1,474
SES Contribution	1/8950	16,650		15,254	0	15,254	(1,396)
S.E.S. Depreciation		14,000		0	14,000	14,000	
<b>TOTAL OPERATING EXPENSES</b>		<b>515,665</b>	<b>29,537</b>	<b>239,610</b>	<b>318,556</b>	<b>558,166</b>	<b>12,964</b>
<b>CAPITAL REVENUE</b>							
Dog Pound Upgrade - Tsf from Reserves		0	5,512	5,512	0	5,512	
Bushfire Equipment	1/7055	380,000		0	380,000	380,000	
<b>TOTAL CAPITAL REVENUE</b>		<b>380,000</b>	<b>5,512</b>	<b>5,512</b>	<b>380,000</b>	<b>385,512</b>	<b>0</b>
<b>CAPITAL EXPENSES</b>							
Dog Pound Upgrade		0	8,103	8,103	0	8,103	
Bushfire Equipment	1/8297	380,000		0	380,000	380,000	
<b>TOTAL CAPITAL EXPENSES</b>		<b>380,000</b>	<b>8,103</b>	<b>8,103</b>	<b>380,000</b>	<b>388,103</b>	<b>0</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(441,765)</b>	<b>(3,397)</b>	<b>(131,863)</b>	<b>(316,295)</b>	<b>(448,158)</b>	<b>(2,996)</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2011							
HEALTH		Budget 1/7/10	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
<b>OPERATING REVENUE</b>							
<b>Fines &amp; Costs</b>							
Licenses & Fees	1/9350	3,000		766	2,234	3,000	
Septic Tank Inspection Fees		10,000		545	9,455	10,000	
Tsf from Reserves - Septic Tank Inspections		5,000		0	5,000	5,000	
<b>Noxious Plants &amp; Environmental Protect.</b>							
Grant	1/9700	21,000		25,325	0	25,325	4,325
Fees & Fines	1/9750	1,000		0	1,000	1,000	
Net Waste Grant - Compost Funding		0	1,150	1,150	0	1,150	
<b>Medical Centres</b>							
Rent	1/9950	9,700		6,230	3,470	9,700	
<b>TOTAL OPERATING REVENUE</b>		<b>49,700</b>	<b>1,150</b>	<b>34,016</b>	<b>21,159</b>	<b>55,175</b>	<b>4,325</b>
<b>OPERATING EXPENDITURE</b>							
Health Department Salaries	1/10210	136,637		99,482	37,155	136,637	
Health Surveyor Travel	1/10220	8,000		4,536	3,464	8,000	
Leave Entitlements	1/10230	16,225		6,603	9,622	16,225	
Environmental Assistance - Septic Tanks	1/10240	15,000		0	15,000	15,000	
Health Office Expenses	1/10250	3,500		1,233	2,267	3,500	
Less : contribution by other functions							
- Building Inspections	1/10283	(20,000)		(20,000)	0	(20,000)	
- Garbage	1/10284	(5,000)		(5,000)	0	(5,000)	
- Sewerage	1/10286	(10,000)		(10,000)	0	(10,000)	
- Town Planning	1/10282	(15,000)		(15,000)	0	(15,000)	
Destruction of Noxious Plants	1/10410	75,000		43,662	31,338	75,000	
Destruction of Noxious Pests	1/10350	2,500		600	1,900	2,500	
Waste Oil Collection Expenses	1/10351	1,000		0	1,000	1,000	
Netwaste Compost Cookoff	1/10353	0	1,150	1,139	11	1,150	
Medical Centre Expenses -Weddin Street	1/10766	5,200		3,403	1,797	5,200	
Medical Centre Expenses - Main Street		5,200		4,754	446	5,200	
Medical Centre Depreciation		22,500		0	22,500	22,500	
<b>TOTAL OPERATING EXPENSES</b>		<b>240,762</b>	<b>1,150</b>	<b>115,412</b>	<b>126,500</b>	<b>241,912</b>	<b>0</b>
<b>CAPITAL REVENUE</b>							
Medical Centre Improvements -Tsf from Reserves		0		0	0	0	
<b>TOTAL CAPITAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL EXPENSES</b>							
Medical Centre Improvements		0		0	0	0	
<b>TOTAL CAPITAL EXPENSES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(191,062)</b>	<b>0</b>	<b>(81,396)</b>	<b>(105,341)</b>	<b>(186,737)</b>	<b>4,325</b>

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2011							
COMMUNITY SERVICES & EDUCATION		Budget 1/7/10	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
<b>OPERATING REVENUE</b>							
<b>Youth Services</b>							
Seniors Week Grant	1/10949	450	50	500	0	500	
Youth Week Grant	1/10950	1,300	(70)	1,230	0	1,230	
<b>TOTAL OPERATING REVENUE</b>		<b>1,750</b>	<b>(20)</b>	<b>1,730</b>	<b>0</b>	<b>1,730</b>	<b>0</b>
<b>OPERATING EXPENSES</b>							
<b>Youth Services</b>							
Seniors Week Expenses	1/11599	450	50	236	264	500	
Youth Week Expenses	1/11600	1,300	(70)	0	1,230	1,230	
Contribution to Library		5,000		5,000	0	5,000	
Contribution to Swimming Pool		10,000		10,000	0	10,000	
Contribution to Sporting Grounds	1/11600	10,000		10,000	0	10,000	
<b>TOTAL OPERATING EXPENSES</b>		<b>26,750</b>	<b>(20)</b>	<b>25,236</b>	<b>1,494</b>	<b>26,730</b>	<b>0</b>
<b>CAPITAL REVENUE</b>							
<b>TOTAL CAPITAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL EXPENSES</b>							
<b>TOTAL CAPITAL EXPENSES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(25,000)</b>	<b>0</b>	<b>(23,506)</b>	<b>(1,494)</b>	<b>(25,000)</b>	<b>0</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2011							
HOUSING & COMMUNITY AMENITIES		Budget 1/7/10	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
<b>OPERATING REVENUE</b>							
<b>Dwellings</b>							
Dwelling Rents	1/12200	12,385		5,483	6,902	12,385	
<b>Town Planning</b>							
Development Application Fees	1/12310	16,000		14,115	1,885	16,000	
Construction Certificate Fees		19,000		18,888	112	19,000	
Planning Certificates	1/12320	7,000		4,415	2,585	7,000	
Subdivision Fees	1/12330	2,500		600	1,900	2,500	
Local Heritage Fund -Grant	1/12250	8,500		0	8,500	8,500	
Local Heritage Advice		3,750		0	3,750	3,750	
Tsf from Reserves - Standard LEP		0	443	478	0	478	35
<b>Garbage Services</b>							
Domestic Waste/Recycling Charges	1/12500	244,658	1,189	245,847	0	245,847	
Commercial Waste/Recycling Collection Charges	1/12700 et al	34,500		34,500	0	34,500	
Other Tip Income - Tip Fees		15,000		11,810	3,190	15,000	
Rural Garbage Levy		30,400		30,293	107	30,400	
Waste Management Sundry Income	1/12650	2,500		0	2,500	2,500	
Tip Recycling Revenue		15,000		9,645	5,355	15,000	
<b>Cemeteries</b>							
Site Fees	1/13600	4,700		1,945	2,755	4,700	
Gravedigging	1/13615	12,700		4,585	8,115	12,700	
Lawn Cemetery	1/13630	29,500		20,195	9,305	29,500	
<b>Sundry</b>							
Waste to Art Grant	1/13799	450		0	450	450	
Sundry Income	1/13800	1,000		432	568	1,000	
<b>TOTAL OPERATING REVENUE</b>		<b>459,543</b>	<b>1,632</b>	<b>403,231</b>	<b>57,979</b>	<b>461,210</b>	<b>35</b>
<b>OPERATING EXPENSES</b>							
<b>Dwellings</b>							
Housing M & R	1/14010	12,000		13,473	0	13,473	1,473
Housing Insurance & Rates	1/14020	5,800		4,647	1,153	5,800	
Housing Depreciation	1/14030	15,300		0	15,300	15,300	
<b>Town Planning</b>							
Salaries (Contribution to Health Salaries)	1/14100	15,000		15,000	0	15,000	
Office Expenses	1/14150	3,000		311	2,689	3,000	
Heritage Operations - Local Building Fund	1/14159	17,000		6,600	10,400	17,000	
Heritage Costs - Advice	1/14156	15,000		8,295	6,705	15,000	
Town Planning - Consultancy Fees	1/14170	12,000		0	12,000	12,000	
Standard LEP Expenses		0	443	478	0	478	35
Sundry Expenses	1/14160	100		0	100	100	
<b>Waste Management</b>							
Administration (Contribution to Admin.)	1/14500	4,000		4,000	0	4,000	
Supervision (Contribution to Health)	1/14510	5,000		5,000	0	5,000	
Supervision (Contribution to Engineering)	1/14520	7,500		7,500	0	7,500	
Garbage/Recycling - Employee Costs	1/14610	48,700		32,946	15,754	48,700	
Leave Entitlements/On Cost Charged	1/14615	19,960		15,710	4,250	19,960	
Garbage/Recycling Vehicle Running Expenses	1/14650	38,100		33,976	4,124	38,100	
Greenethorpe Collections	1/14723	8,500		4,593	3,907	8,500	
Domestic Waste Depreciation	1/14680	14,000		0	14,000	14,000	
Grenfell Depot Manning/Plant Hire		105,000		81,037	23,963	105,000	
Grenfell Depot Maintenance	1/14700	18,000		10,663	7,337	18,000	
Depot (Tip) - Caragabal	1/14710	5,500		2,715	2,785	5,500	
Depot (Tip) - Quandialla	1/14730	5,500		3,286	2,214	5,500	
Interest on Internal Loan -No.2		9,629		0	9,629	9,629	
Interest on Internal Loan -No.3		3,310		0	3,310	3,310	
Recycling Expenses	1/14565	8,000		0	8,000	8,000	
Greenethorpe - Recycling Station		4,000		0	4,000	4,000	
Clean Up Australia Campaign	1/14690	1,000		0	1,000	1,000	
Waste to Art Programme	1/14691	450		0	450	450	
Street Cleaning	1/15000	18,000		4,601	13,399	18,000	
Trade Waste Employee Costs	1/15500	14,000		3,925	10,075	14,000	
Trade Waste Vehicle Running Expenses	1/15510	9,000		3,893	5,107	9,000	

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

HOUSING & COMMUNITY AMENITIES (Continued)		Budget 1/7/10	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
Drainage Assets Depreciation	1/16010	205,500		0	205,500	205,500	
Pollution Control	1/16600	16,000		5,940	10,060	16,000	
<b>Cemeteries</b>							
M & R	1/16800	15,000		16,986	0	16,986	1,986
Lawn Cemetery	1/16830	13,000		12,844	156	13,000	
Grave Digging	1/16815	13,000		4,557	8,443	13,000	
Lawn Cemetery Grave Digging	1/16835	7,000		5,766	1,234	7,000	
Cemeteries Depreciation	1/16850	6,200		0	6,200	6,200	
<b>Sundry</b>							
Public Conveniences	1/17000	72,000		65,761	6,239	72,000	
Public Clock	1/17500	500		108	392	500	
Public Clock Depreciation		50		0	50	50	
Tidy Towns	1/16610	1,000		0	1,000	1,000	
Other Land & Buildings	1/17700	7,000	2,096	9,380	0	9,380	284
State of Environment Report	1/16650	3,000		780	2,220	3,000	
<b>TOTAL OPERATING EXPENSES</b>		<b>801,599</b>	<b>2,539</b>	<b>384,771</b>	<b>423,145</b>	<b>807,916</b>	<b>3,778</b>
<b>CAPITAL REVENUE</b>							
Tsf from Reserves - Grenfell Tip Improvements		0	7,248	15,289	0	15,289	8,041
IWCM Grant - Stage 2		27,231		0	27,231	27,231	
<b>TOTAL CAPITAL REVENUE</b>		<b>27,231</b>	<b>7,248</b>	<b>15,289</b>	<b>27,231</b>	<b>42,520</b>	<b>8,041</b>
<b>CAPITAL EXPENSES</b>							
Grenfell Tip Improvements		0	7,248	15,289	0	15,289	8,041
Transfer to Reserves -Compactor Replacement		10,000		0	10,000	10,000	
IWCM Study - Stage 2		39,463		0	39,463	39,463	
Internal Loan Repayment - No.2 Principal		12,627		0	12,627	12,627	
Internal Loan Repayment - No.3 Principal		4,340		0	4,340	4,340	
<b>TOTAL CAPITAL EXPENSES</b>		<b>66,430</b>	<b>7,248</b>	<b>15,289</b>	<b>66,430</b>	<b>81,719</b>	<b>8,041</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(381,255)</b>	<b>(907)</b>	<b>18,460</b>	<b>(404,365)</b>	<b>(385,905)</b>	<b>(3,743)</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2011							
SEWERAGE SERVICES		Budget 1/7/10	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
<b>OPERATING REVENUE</b>							
Rates	3/81001	244,249	230	244,479	0	244,479	
LESS : Pensioner Rebates	3/81003	(34,000)		(25,618)	(8,382)	(34,000)	
Charges : Non-Ratable Properties	3/81201	15,500		14,894	606	15,500	
Interest on Investments, etc	3/81305	8,000		0	8,000	8,000	
Fees & Fines	3/81740	1,000		568	432	1,000	
Sewer Connection Fees	3/81745	1,875		0	1,875	1,875	
Sundry Income	3/81755	500		0	500	500	
Pensioner Rate Subsidy	3/81820	18,700		15,161	3,539	18,700	
<b>TOTAL OPERATING REVENUE</b>		<b>255,824</b>	<b>230</b>	<b>249,484</b>	<b>6,570</b>	<b>256,054</b>	<b>0</b>
<b>OPERATING EXPENSES</b>							
<b>Management</b>							
Administration (Contribution)	3/82100	8,000		8,000	0	8,000	
Health (Contribution)	3/82200	10,000		10,000	0	10,000	
Engineering (Contribution)	3/82250	8,000		8,000	0	8,000	
<b>Operations</b>							
Treatment Works : Energy Costs	3/82301	6,900		5,356	1,544	6,900	
Treatment Works: Repairs, etc	3/82305	15,200		12,849	2,351	15,200	
Treatment Works : Wages	3/82303	60,808		43,979	16,829	60,808	
Treatment Works : Other Costs	3/82309	4,000	86	4,285	0	4,285	199
Mains : M & R	3/82321	29,000		16,367	12,633	29,000	
Mains : Other Expenses	3/83325	3,000		0	3,000	3,000	
Sewerage System Depreciation	3/83323	125,000		0	125,000	125,000	
<b>Miscellaneous</b>							
Rates	3/83531	4,360		3,451	909	4,360	
Other	3/83571	500		0	500	500	
<b>Employment</b>							
Employee's Leave Entitlement	3/83591	11,126		4,131	6,995	11,126	
Workers' Compensation	3/83594	5,000		0	5,000	5,000	
Superannuation	3/83600	6,200		0	6,200	6,200	
Staff Training	3/83595	2,500		0	2,500	2,500	
<b>TOTAL OPERATING EXPENSES</b>		<b>299,594</b>	<b>86</b>	<b>116,418</b>	<b>183,461</b>	<b>299,879</b>	<b>199</b>
<b>LESS : Depreciation</b>		<b>125,000</b>		<b>0</b>	<b>125,000</b>	<b>125,000</b>	
<b>Net Operating Result</b>		<b>81,230</b>	<b>144</b>	<b>133,066</b>	<b>(51,891)</b>	<b>81,175</b>	<b>(199)</b>
<b>CAPITAL REVENUE</b>							
Sec 64 Developer Charges		28,000		11,200	16,800	28,000	
Transfer from Reserves -Sewer Mains Rehabilitate		100,000		0	100,000	100,000	
Transfer from Reserves -Sewer Treatment Works Upgrade		10,000		0	10,000	10,000	
Transfer from Reserves -Wet Well Water Pump		0		9,716	0	9,716	9,716
Transfer from Reserves -Sludge Pump		0		7,434	0	7,434	7,434
Transfer from Reserves -Sewer Mains Extensions		10,000		0	10,000	10,000	
<b>TOTAL CAPITAL REVENUE</b>		<b>148,000</b>	<b>0</b>	<b>28,350</b>	<b>136,800</b>	<b>165,150</b>	<b>17,150</b>
<b>CAPITAL EXPENSES</b>							
Sewer Mains - Rehabilitate		100,000		0	100,000	100,000	
Sewerage Treatment Works - Provision for Upgrading		10,000		0	10,000	10,000	
IWCM Study - Stage 2		15,000		0	15,000	15,000	
Wet Well Water Pump		0	9,716	9,716	0	9,716	
Sludge Pump		0		7,434	0	7,434	7,434
Sewer Mains Extension	3/84001	10,000		0	10,000	10,000	
<b>TOTAL CAPITAL EXPENSES</b>		<b>135,000</b>	<b>9,716</b>	<b>17,150</b>	<b>135,000</b>	<b>152,150</b>	<b>7,434</b>
<b>Net Capital Result</b>		<b>13,000</b>	<b>(9,716)</b>	<b>11,200</b>	<b>1,800</b>	<b>13,000</b>	<b>9,716</b>
<b>Funds Available to</b>							
<b>Rates &amp; General Revenue</b>		<b>94,230</b>	<b>(9,572)</b>	<b>144,266</b>	<b>(50,091)</b>	<b>94,175</b>	<b>9,517</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2011							
RECREATION & CULTURE		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/10	Approved	To Date	Estimate	Budget	Inc-(Dec)
<b>OPERATING REVENUE</b>							
<b>Library</b>							
Grants/Subsidy	1/20100	19,000		18,380	0	18,380	(620)
User Charges & Fines	1/20200	4,000		1,503	2,497	4,000	
Other	1/20300	700	800	1,500	0	1,500	
<b>Museum</b>							
Sundry Income	1/20750	500		0	500	500	
Art Gallery Income		3,000	1,159	3,631	528	4,159	
Conference Room/Cinema Income		5,000		3,819	1,181	5,000	
<b>Baths</b>							
Baths Fees	1/20801	24,000		19,249	4,751	24,000	
Tsf from Reserves - Grenfell Swimming Pool - Leak Repairs		0	8,200	8,200	0	8,200	
<b>Parks, Gardens &amp; Open Space</b>							
Parks, Gardens & Sporting Grounds	1/20900	2,500		0	2,500	2,500	
<b>TOTAL OPERATING REVENUES</b>		<b>58,700</b>	<b>10,159</b>	<b>56,282</b>	<b>11,957</b>	<b>68,239</b>	<b>(620)</b>
<b>OPERATING EXPENSES</b>							
<b>Library</b>							
Administration (Contribution)	1/23000	500		500	0	500	
Printing, Stationery & Advertising	1/23010	1,500		569	931	1,500	
Telephone & Postage	1/23020	2,600		622	1,978	2,600	
Salaries	1/23050	46,543		35,081	11,462	46,543	
Temporary Assistants	1/23055	3,000		3,008	0	3,008	8
Staff Training		1,500		0	1,500	1,500	
Travel Expenses	1/23060	2,000		129	1,871	2,000	
Leave Entitlements	1/23065	5,526		92	5,434	5,526	
Buildings M & R, Insurance, Rates etc	1/23110	7,300		2,307	4,993	7,300	
Furniture & Fittings M & R	1/23120	2,000		0	2,000	2,000	
Equipment M & R	1/23125	7,000		5,047	1,953	7,000	
Depreciation - Building,Books,Equipment	1/23130	114,500		0	114,500	114,500	
Maintenance of Books	1/23200	1,400		175	1,225	1,400	
Purchase of Periodicals	1/23220	1,500		1,044	456	1,500	
Cleaning Expenses	1/23250	4,000		3,878	122	4,000	
Other	1/23260	2,800		2,395	405	2,800	
<b>Sundry</b>							
Subsidy to Band	1/24500	500		0	500	500	
Community Arts Centre Expenses	1/24502	500		0	500	500	
Arts Out West Expenses		1,838		1,800	38	1,838	
Community Hub M & R,Insurance,Rates,Electricity etc		14,000		11,987	2,013	14,000	
Art Gallery Expenses		3,000		1,674	1,326	3,000	
Conference Room/Cinema Expenses		5,000		2,110	2,890	5,000	
Railway Station Expenses	1/23610	5,000		4,702	298	5,000	
Festival Expenses	1/25000	6,000		842	5,158	6,000	
<b>Museum</b>							
Museum Building M & R, Rates	1/23510	4,700		2,479	2,221	4,700	
Museum Depreciation	1/23530	19,000		0	19,000	19,000	
<b>Swimming Pools</b>							
Wages	1/26000	62,697		44,508	18,189	62,697	
Leave Entitlements		7,579		5,033	2,546	7,579	
Buildings M & R	1/26010	8,700		5,729	2,971	8,700	
Grenfell Swimming Pool - Leak Repairs		42,000	11,879	53,879	0	53,879	
Operating Expenses	1/26025	45,000		33,411	11,589	45,000	
Quandialla Baths Subsidy	1/26100	20,000		20,000	0	20,000	
Depreciation - Buildings,Pools	1/26015	56,000		0	56,000	56,000	
<b>Parks &amp; Gardens</b>							
Expenses	1/27500	175,000		115,317	59,683	175,000	
Employee Leave Entitlements	1/27875	8,460		6,603	1,857	8,460	
Contribution to Library by Community Services		(5,000)		(5,000)	0	(5,000)	
Contribution to Swimming Pool by Community Services		(10,000)		(10,000)	0	(10,000)	
Contribution to Sporting Grounds by Community Services		(10,000)		(10,000)	0	(10,000)	
Depreciation - Buildings,Equipment	1/27900	97,750		0	97,750	97,750	
<b>TOTAL OPERATING EXPENSES</b>		<b>761,393</b>	<b>11,879</b>	<b>339,921</b>	<b>433,359</b>	<b>773,280</b>	<b>8</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2011							
RECREATION & CULTURE		Budget	Variation	Actual	Revised	Revised	Variation
(Continued)		1/7/10	Approved	To Date	Estimate	Budget	Inc-(Dec)
<b>CAPITAL REVENUE</b>							
Local Special Projects Grant	1/20120	5,200	(200)	5,000	0	5,000	
Local Community Infrastructure Program Grant		0	30,000	30,000	0	30,000	
Tsf from Reserves - Taylor Park Upgrade		0	1,174	1,174	0	1,174	
Tsf from Reserves - Grenfell Swimming Pool OHS		0	5,925	9,557	0	9,557	3,632
Tsf from Reserves - Quandialla Swimming Pool Upgrade		0		102	0	102	102
O'Briens Hill (Stage 1) - Toilets Ex-Reserves		95,000		2,227	92,773	95,000	
		<b>100,200</b>	<b>36,899</b>	<b>48,060</b>	<b>92,773</b>	<b>140,833</b>	<b>3,734</b>
<b>CAPITAL EXPENSES</b>							
Library Books Purchase	1/29100	17,000		11,366	5,634	17,000	
Local Special Projects	1/29106	5,200		2,212	2,988	5,200	
Library Equipment Purchase	1/29110	3,000		1,802	1,198	3,000	
Taylor Park Upgrade		0	1,174	1,174	0	1,174	
Local Community Infrastructure Program		0	30,000	12,500	17,500	30,000	
Grenfell Swimming Pool - OHS Upgrade		0	5,925	9,557	0	9,557	3,632
Quandialla Swimming Pool - Liquid Dosing		10,000	3,470	13,470	0	13,470	
Quandialla Swimming Pool - Replace Pool Cleaner		6,000	(837)	5,163	0	5,163	
Quandialla Swimming Pool - Replace Pump		0	4,415	4,415	0	4,415	
Quandialla Swimming Pool - OHS Upgrade		0	3,092	3,092	0	3,092	
O'Briens Hill (Stage 1) - Toilets Ex-Reserves		95,000		2,227	92,773	95,000	
<b>TOTAL CAPITAL EXPENSES</b>		<b>136,200</b>	<b>47,239</b>	<b>66,978</b>	<b>120,093</b>	<b>187,071</b>	<b>3,632</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(738,693)</b>	<b>(12,060)</b>	<b>(302,557)</b>	<b>(448,722)</b>	<b>(751,279)</b>	<b>(526)</b>
PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2011							
MINING, MANUFACTURING & CONSTRUCTION		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/10	Approved	To Date	Estimate	Budget	Inc-(Dec)
<b>OPERATING REVENUE</b>							
Building Certificates	1/30060	1,000		173	827	1,000	
Sundry Income	1/30200	200		0	200	200	
<b>TOTAL OPERATING REVENUES</b>		<b>1,200</b>	<b>0</b>	<b>173</b>	<b>1,027</b>	<b>1,200</b>	<b>0</b>
<b>OPERATING EXPENSES</b>							
Building Control Staff (Contribution)	1/31050	20,000		20,000	0	20,000	
Building Office Expenses	1/31200	3,000		153	2,847	3,000	
<b>TOTAL OPERATING EXPENSES</b>		<b>23,000</b>	<b>0</b>	<b>20,153</b>	<b>2,847</b>	<b>23,000</b>	<b>0</b>
<b>CAPITAL REVENUE</b>							
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL EXPENSES</b>							
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(21,800)</b>	<b>0</b>	<b>(19,980)</b>	<b>(1,820)</b>	<b>(21,800)</b>	<b>0</b>



# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2011							
TRANSPORT & COMMUNICATION		Budget 1/7/10	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
<b>OPERATING REVENUE</b>							
Regional Roads (Block Grant)	1/35410	580,000	12,000	444,000	148,000	592,000	
RLR (FAG Component)-2010/2011	1/83001	820,000		486,412	333,588	820,000	
Roads to Recovery Programme		450,876		350,000	100,876	450,876	
State Highway 6 - M & I	1/35310	547,500		243,195	304,305	547,500	
State Highway 17 - M & I	1/35210	547,500	500,000	1,137,660	59,840	1,197,500	150,000
Repair Program(MR 237)		0		150,000	0	150,000	150,000
Repair Program(MR 398)		160,000		130,000	20,000	150,000	(10,000)
3x3 Council Determined Works	1/35700	68,000		51,000	17,000	68,000	
Flood Damage Funding		0	600,000	0	1,300,000	1,300,000	700,000
Street Lighting Subsidy	1/32100	33,000		0	33,000	33,000	
Sundry Sales(Royalties)	1/49000	2,500		367	2,133	2,500	
<b>TOTAL OPERATING REVENUE</b>		<b>3,209,376</b>	<b>1,112,000</b>	<b>2,992,634</b>	<b>2,318,742</b>	<b>5,311,376</b>	<b>990,000</b>
<b>OPERATING EXPENSES</b>							
Regional Roads (Block Grant)	1/50973	580,000	12,000	339,730	252,270	592,000	
Rural Local Roads (FAG Component)- 2010/2011		820,000		335,132	484,868	820,000	
Roads to Recovery Programme		450,876		312,880	137,996	450,876	
State Highway 6 - M & I	1/50970	497,500		220,756	276,744	497,500	
State Highway 17 - M & I	1/50972	497,500	500,000	1,130,512	16,988	1,147,500	150,000
Repair Program(MR 237)		0		8,920	141,080	150,000	150,000
Repair Program(MR 398)		160,000		134,538	15,462	150,000	(10,000)
3x3 Council Determined Works		68,000		68,000	0	68,000	
Flood Damage - Regional Roads		0	200,000	10,433	389,567	400,000	200,000
Flood Damage - Rural Roads		0	329,000	189,571	539,429	729,000	400,000
Flood Damage - Urban Roads		0	100,000	36,221	163,779	200,000	100,000
Town Streets	1/53110	166,204		77,261	88,943	166,204	
Rural Roads	1/53310	555,645		305,115	250,530	555,645	
Village Streets	1/53110	18,000		16,056	1,944	18,000	
Street Lighting Charges	1/53190	68,000		42,322	25,678	68,000	
Footpaths M & R	1/53140	3,000		2,856	144	3,000	
Car Park Maintenance	1/69000	1,500		1,222	278	1,500	
Depreciation - Roads,Bridges,Footpaths		1,160,000		0	1,160,000	1,160,000	
Tree Planting M & R	1/53170	10,000		6,473	3,527	10,000	
<b>TOTAL OPERATING EXPENSES</b>		<b>5,056,225</b>	<b>1,141,000</b>	<b>3,237,998</b>	<b>3,949,227</b>	<b>7,187,225</b>	<b>990,000</b>
<b>CAPITAL REVENUE</b>							
K & G Contributions	1/34006	20,000		0	20,000	20,000	
Footpath Contribution		8,000		0	8,000	8,000	
Town & Shire Works	1/2303	1,100,000		0	1,100,000	1,100,000	
<b>TOTAL CAPITAL REVENUE</b>		<b>1,128,000</b>	<b>0</b>	<b>0</b>	<b>1,128,000</b>	<b>1,128,000</b>	<b>0</b>
<b>CAPITAL EXPENSES</b>							
Tree Planting Construction	1/63170	10,000		1,758	8,242	10,000	
Town & Shire Works	1/63126	1,100,000		0	1,100,000	1,100,000	
<b>TOTAL CAPITAL EXPENSES</b>		<b>1,110,000</b>	<b>0</b>	<b>1,758</b>	<b>1,108,242</b>	<b>1,110,000</b>	<b>0</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(1,828,849)</b>	<b>(29,000)</b>	<b>(247,122)</b>	<b>(1,610,727)</b>	<b>(1,857,849)</b>	<b>0</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2011							
ECONOMIC AFFAIRS		Budget 1/7/10	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
<b>OPERATING REVENUE</b>							
<b>Caravan Park</b>							
Income	1/70050	46,000		42,095	3,905	46,000	
<b>Tourism &amp; Industry Promotion</b>							
Sundry Income	1/70300	100		154	0	154	54
Sale of Books, etc	1/70310	100		0	100	100	
<b>Other</b>							
Bank Building Rent	1/70750	4,727		3,545	1,182	4,727	
Open Day/Country Week -Transfer From Reserves		5,000		0	5,000	5,000	
Local Development Assistance - Tsf from Reserves		0	500	500	0	500	
Grenfell Information Bay Signage Grant		0	1,250	3,637	0	3,637	2,387
Small Chamber of Commerce Grant		0	1,140	1,140	0	1,140	
Grenfell Internet Centre - Revenue		45,000		47,770	2,230	50,000	5,000
<b>TOTAL OPERATING REVENUE</b>		<b>100,927</b>	<b>2,890</b>	<b>98,841</b>	<b>12,417</b>	<b>111,258</b>	<b>7,441</b>
<b>OPERATING EXPENSES</b>							
<b>Caravan Park</b>							
Wages	1/72000	34,864		32,340	2,524	34,864	
Employee Leave Entitlements	1/72011	4,139		216	3,923	4,139	
Electricity & Gas	1/72050	8,300		5,347	2,953	8,300	
Rates & Insurance	1/72060	5,162		3,341	1,821	5,162	
Working Expenses	1/72040	14,000		6,774	7,226	14,000	
Depreciation - Buildings,Other Structures	1/72030	15,000		0	15,000	15,000	
<b>Tourist &amp; Industry Promotion</b>							
Advertising Advantages of Area	1/72130	17,000		12,594	4,406	17,000	
Contribution to Tourist Association	1/72300	3,000		1,625	1,375	3,000	
Office Expenses	1/72120	1,000		440	560	1,000	
Development/Tourism Officer		57,528		48,039	9,489	57,528	
Leave Entitlements		6,831		0	6,831	6,831	
Tourism - Clerical Assistance		5,000		0	5,000	5,000	
Grenfell Open Day/Market Day		20,000		17,462	2,538	20,000	
Small Chamber of Commerce Workshops		0	1,140	351	789	1,140	
Centroc Contribution		10,307		8,807	1,500	10,307	
Local Development Assistance		0	500	500	0	500	
Grenfell Internet Centre - Expenses		50,000		49,165	835	50,000	
<b>Bank Building</b>							
M&R, Insurance, Rates	1/10760	13,500		6,904	6,596	13,500	
Depreciation	1/10762	33,000		0	33,000	33,000	
<b>Industrial Subdivision</b>							
Rates & Current Costs	1/72601	3,700		3,093	607	3,700	
<b>Other</b>							
Taxi - Operating Expenses	1/70800	6,900		7,930	0	7,930	1,030
<b>TOTAL OPERATING EXPENSES</b>		<b>309,231</b>	<b>1,640</b>	<b>204,928</b>	<b>106,973</b>	<b>311,901</b>	<b>1,030</b>
<b>CAPITAL REVENUE</b>							
Net Income - Sales of Industrial Land	1/70700	5,000		0	5,000	5,000	
		<b>5,000</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>
<b>CAPITAL EXPENSES</b>							
Main Street Promotion - Henry Lawson Festival Plaques		450		0	450	450	
Tourism Signs Upgrade		0	14,000	0	14,000	14,000	
Caravan Park Upgrading - Stage 2		20,000		1,629	18,371	20,000	
<b>TOTAL CAPITAL EXPENSES</b>		<b>20,450</b>	<b>14,000</b>	<b>1,629</b>	<b>32,821</b>	<b>34,450</b>	<b>0</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(223,754)</b>	<b>(12,750)</b>	<b>(107,716)</b>	<b>(122,377)</b>	<b>(230,093)</b>	<b>6,411</b>

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.03.2011							
GENERAL PURPOSE REVENUES		Budget 1/7/10	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
<b>OPERATING REVENUES</b>							
General Rates	1/81001	1,871,170	(4,928)	1,866,242	0	1,866,242	
LESS : Pensioner Rebates	1/81003	(106,000)		(95,476)	(10,524)	(106,000)	
Extra Charges	1/81101	12,500		11,610	890	12,500	
Legal Fees Raised	1/81201	6,000		0	6,000	6,000	
Interest on Investments	1/82020	200,000		189,484	10,516	200,000	
Interest from Internal Loan - No.2		9,629		0	9,629	9,629	
Interest from Internal Loan - No.3		3,310		0	3,310	3,310	
FAG (General Purpose Component)	1/83000	1,321,000		789,684	531,316	1,321,000	
Pension Rate Subsidy	1/83500	58,300		56,506	1,794	58,300	
<b>TOTAL OPERATING REVENUES</b>		<b>3,375,909</b>	<b>(4,928)</b>	<b>2,818,050</b>	<b>552,931</b>	<b>3,370,981</b>	<b>0</b>
<b>OPERATING EXPENSES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL EXPENSES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>3,375,909</b>	<b>(4,928)</b>	<b>2,818,050</b>	<b>552,931</b>	<b>3,370,981</b>	<b>0</b>

14 April 2011

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

**1. Works Report (10 April 2011)**

**1.1 Classified Roads Maintenance**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6           - general maintenance  
              - removed fallen tree (east)  
              - erect new Cobb and Co sign on eastern approach to Grenfell  
              - erect new signs at Caragabal – Quandialla intersection  
              - night inspection conducted on sign reflectivity

SH17          - general maintenance  
              - night inspection conducted on sign reflectivity  
              - gravel patched damaged edges at Marsden  
              - erected flood safety signs

MR398       - general maintenance  
              - sealed 2.2 km of widening  
              - removed Bimbi Bridge side track

MR236       - general maintenance

MR237       - general maintenance  
              - clear table drains

MR239       - general maintenance  
              - remove fallen tree

**1.2 Rural Local Roads Programme**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the last month.

- sealed 2 kms of Gerrybang Road widening and commenced next 2 kms of construction

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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### **1.3 Rural Maintenance**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the last month.

- general maintenance
- flood damage repairs have been carried out on Stanifords Lane, Wilsons Lane, Stock Route, Kangaroooby Road, Chapples Lane, Griffiths Road, Milnes Road, Eualdrie Road, Eves Lane, Campbells Lane, Adams Lane (Gooloogong Road), Adelargo Road, Claney's Road and Round Hill East Road
- Sprayed suckers on various local roads
- trimmed trees and replaced single cell culvert on Gerrybang Road

### **1.4 Urban Maintenance/Construction**

- general maintenance
- completed Alexandra Street flood damage
- swept urban gutters with hired street sweeper
- repaired Rose Street back lane flood damage
- constructed headwalls on North Street storm water pipe
- ground GTA footpaths for trip hazards
- prepared Forbes Street blister for planting
- planted annuals at Rygate Square
- lifted trees on Warraderry Street

**For Information**

**Noted**

## **2. Other Works**

### **2.1 Parks & Ovals Report**

Routine maintenance has been carried out during the last month such as gardening, weeding, mowing and spraying

- general maintenance
- repaired leaking pipe Henry Lawson Oval
- installed a new valve in Henry Lawson Oval water tank

### **2.2 Cemeteries**

The following graves have been prepared from 7 March 2011 to 10 April 2011

Grenfell Lawn	– nil
Grenfell	– 1
Bimbi	– nil
Caragabal	– nil

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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The following maintenance has been carried out during the month

- filled washouts
- cleared drainage
- extended gravel on internal roads
- slashed cemetery area
- removed fallen tree waste
- cleared clay from stockpile and lowered top soil pile for visual effect

### 2.3 Sewer Mains

Six (6) sewer chokes have been attended to during the month.

### 2.4 Private Works

- supplied portable toilets for ratepayer
- supplied a cool room for a ratepayer
- sold crushed gravel to a ratepayer
- constructed an access culvert for a ratepayer
- cleared a sewer block for a ratepayer
- slashed several blocks for ratepayers
- erected a seat donated by an organisation
- sealed drainage area in the storage units in Davies Place

### 2.5 Vandalism

- Urban - jammed cistern at the rest area which filled the holding tank which had to be emptied, \$200
- Vaughn Park extra cleaning, \$100.00

Rural – nil.

**Progressive Cost Urban: \$2,335.00**

**Progressive Cost Rural: \$650.00**

(from 1/7/2010 to date)

**For Information**

**Noted**

## 3. Future Works

### 3.1 Rural

- general maintenance
- continue flood damage repairs
- continue Gerrybang Road widening
- seal MR398
- complete culvert headwalls SH17
- commence MR237 widening

### 3.2 Urban

- general maintenance
- commence Forbes Street kerb and gutter
- complete Railway car park line marking

**For Information**

**Noted**

### 4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected nil breaches.

**For Information**

**Noted**

### 5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 4099	Tip Compactor	Replace motor.
PI 2068	Toyota 4WD (Noxious Weeds Officer)	Replace leaking heater core under dash.
PI 4053	Cat 12G Grader	Major service.
PI 3951	Iveco Tipper	Replace brakes, weld up rear door cracks.
PI 4097	Toro Mower	Repair deck and gearbox.
PI 1105	Nissan X-Trail	Replace air conditioner damaged by a stone (not under warranty).

Quotations are being called for the replacement of PI 1097 (Director Environmental Services) and PI 1098 (Overseer) vehicles and will be reported to the next meeting.

**For Information**

**Noted**

### 6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The draft Road Asset Management plan has been prepared for checking.

**For Information**

**Noted**

### 7. RTA RMCC Contract, R2.54.4

Routine maintenance works on SH6 and SH17 continue.

An attempt will be made to complete the North Weddin rehabilitation project shortly.

Following discussions with Downer EDI, being Council's Bitumen Sealing Contractor, the company commenced the reseals on 23 March 2011. Unfortunately, rain set in and stopped the works. There was also a bitumen supply issue and a wet aggregate issue, which meant that the resealing could not be completed before 31 March 2011. The RTA has given Council an extension of time to complete the works due to the extenuating circumstances.

The RTA has also issued a Work Order for heavy patching on SH6 and SH17, which is to be carried out prior to 30 June 2011.

**For Information**

**Noted**

### 8. Noxious Weed Report – March, C2.6.16

The Noxious Weed Officer has carried out the following works in the month:-

- carried out property inspections,
- general spraying of noxious weeds in the Shire,
- sprayed Sloanes Cottage for noxious weeds

**For Information**

**Noted**

### 9. Sale of Bushfire Tankers, E1.3.11

Director Engineering report to March Council Meeting refers.

The commission and advertising costs for the sale of the two bushfire tankers are as follows:-

<b>Vehicle</b>	<b>Sale Price</b>	<b>Advertising/Commission</b>	<b>Net Proceeds</b>
Brundah Tanker	\$16,500	\$1,004.40	\$15,495.60
Piney Range Tanker	\$15,950	\$970.92	\$14,979.08

All prices include GST.

**For Information**

**Noted**



### 10. Budget Review Variances – Engineering, A1.6

Please find detailed below explanations regarding variances in the budget review dated 31 March 2011 for the engineering department. The variances that are self explanatory have not been reported on, however councillors are certainly able to make enquiries if they have concerns in any area that has not been reported:

#### **Additional Revenue/Savings**

- **Vehicle Lease Back** – additional employee on lease back arrangements (\$3,827.00)
- **SES Contribution** – expenses less than originally anticipated (\$1,396.00)
- **Noxious Weeds Grants** – additional grant monies received which were not originally anticipated.

#### **Additional Expenses/Costs**

- **SES Working Expenses** – expenses not originally budgeted for (Council is currently seeking an opinion form LGSA) (\$1,474.00)
- **Cemetery M & R** – extra works carried out due to good weed growing season (\$1,986.00)

**For Information**

**Clr Atchison declared a conflict of interest as a member of the SES and stayed in the room.**

**Noted**

### 11. Gulgong Heritage Harness Association, C1.4.1

The Gulgong Heritage Harness Association has written to Council seeking approval to conduct this year's annual pilgrimage drive from Gooloogong to Grenfell from 29 May 2011 to 10 June 2011.

The drive will travel along the Gooloogong Road and Grenfell town streets from 9 to 11 June 2011.

**RECOMMENDATION:** that Council approve the Gulgong Heritage Harness Association pilgrimage drive along Gooloogong Road and Grenfell town streets from 9 June 2011 to 11 June 2011.

**408** **RESOLVED:** Clr Atchison and Clr D Hughes that Council approve the Gulgong Heritage Harness Association pilgrimage drive along Gooloogong Road and Grenfell town streets from 9 June 2011 to 11 June 2011.

**12. NSW Rural Fire Services Weddin Senior Management Meeting, E1.3.22**

The Director Engineering attended the Weddin Senior Management Meeting on Wednesday, 23 March 2011. The Mayor was an apology.

The meeting discussed the following:-

- 31 March 2011 - end of bushfire season,
- quarterly review of Service Level Agreement.

**For Information**

**Noted**

**13. Water Bottle Filling Station,**

Letter item 6 to February Council Meeting refers.

The water bottle filling station could be installed at the following locations:-

- a) Memorial Park (replaces the existing bubbler) – in this case the water connection is available but a larger slab may have to be provided.
- b) Main Lawson Oval – there is no bubbler near the grandstand. A water bottle filling station could be provided to the southern side of the grandstand where there is a water connection. A concrete slab would have to be constructed.
- c) Taylor Park – there is currently no bubbler in Taylor Park. A water bottle filling station could be provided near the southern side of the rotunda with a connection and a concrete slab.
- d) Rotary Park – there is currently no bubbler in Rotary Park. A water bottle filling station could be provided near the north eastern corner of the barbeque with a water connection and a concrete slab.

The cost of a connection and a slab is \$500.

It may be more central for people to use the proposed filling station in Memorial Park as it is near the Main Street which is where most people would purchase bottles of water. However, the area of most use would be at Henry Lawson Oval where people bring their own water bottles and would be likely to reuse them.

**RECOMMENDATION:** that the Central Tablelands Water bottle filling station be installed at Henry Lawson Oval.

**409 RESOLVED:** Clr Crutcher and Clr Lobb that Council not install the water bottle filling station.

**Clr Atchison left the meeting at this point (6.54 pm).**

### **14. Main Street Parking, T3.4.4**

Council resolved at its March Meeting that the cost and location of the proposed trial of nose-in parking be ascertained and reported to the next (April) Meeting.

The suggested location of the trial is from Burrangong Street at Schweitzer's Lane to the pedestrian crossing in Main Street, on the southern side only.

The estimated cost of the trial is \$2,500 including signage, linemarking and advertising. Funds for this work are available under the traffic grant provided by the RTA.

A Local Traffic Committee meeting was arranged to confirm the location and duration of the proposed trial and give approval in principle to the proposed traffic changes, should Council decide to go ahead with it. The minutes of this meeting are included in the Business Paper.

**For Information**

**Noted**

### **15. CWBC Joint IWCM Strategy Study, U1.6.12**

Clrs Halls, McClelland, Hinde, N Hughes and the Director Engineering attended the third Central Tablelands Water, Weddin Shire Council, Blayney Shire Council and Cabonne Council (CWBC) Project Reference Group Meeting in Blayney on 15 March 2011 to consider issues raised by the three councils and Central Tablelands Water.

This Council raised concerns with the consultant regarding the proposal method sewerage of Greenethorpe and Quandiella. The consultant offered one solution only to the problem, that is a full Sewerage Treatment Plant for each village without considering a Common Effluent Scheme (CES): which could be very cost effective.

Other members of the group offered examples of CESs in NSW, which the consultant was not aware of.

The consultant has agreed to pursue this option and bring it back to the next meeting.

**For Information**

**Noted**

**W TWOHILL**  
**DIRECTOR ENGINEERING**

**410** **RESOLVED:** Clr Hinde and Clr Niven that except where otherwise dealt with the Director Engineering's Report be adopted.

14 April 2011

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

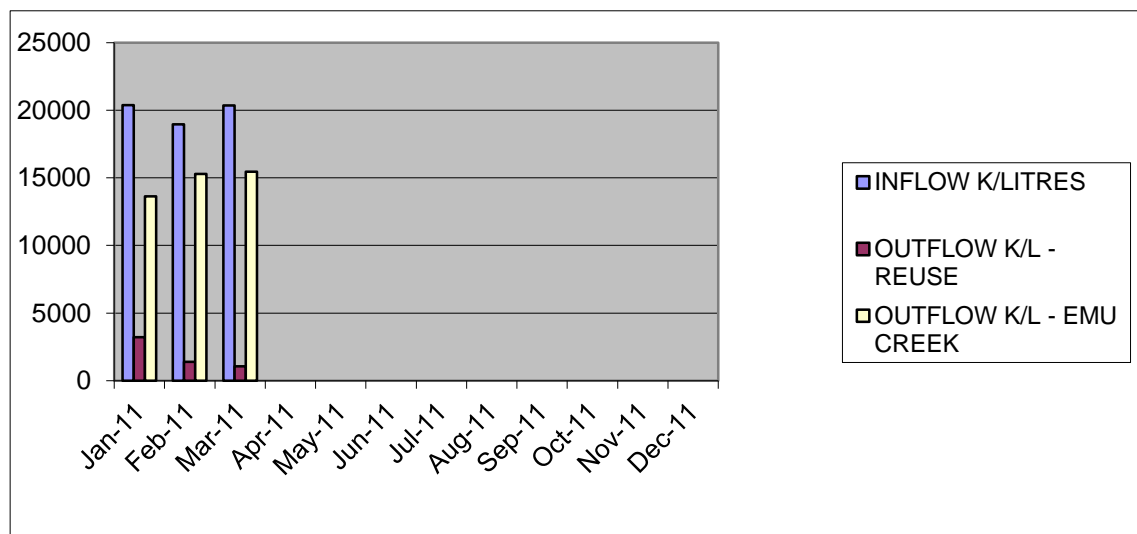
### **A. Public Health and Environmental Matters**

#### **1. Sewerage Treatment Works, S1.1.1**

Total inflow through the Works during March 2011 was 20350 kl with the daily average of 656.45 kl. With outflow for irrigation for reuse being 1055 kl and discharge to Emu Creek being 15451 kl.

The highest daily recording of 700 kl occurred for the 24 hours ending 6.30 am on 5 March 2011 and the lowest of 623 kl for the 24 hours ending 6.30 am on 26 March 2011.

A total rainfall of 92mm was recorded for the month.



**For Council's Information**

**Noted**

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

### **2. Animal Control, A4.4.4**

Animal control activities for March 2011 were:

#### **a. Companion Animals**

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	4 (2 Dogs, 2 Cats)	Animals Destroyed:	2 (Dogs)
Animals Sold:	1 (Cat)	Animals Released:	2 (Dogs)
Animals Surrendered:	1 (Dog)		

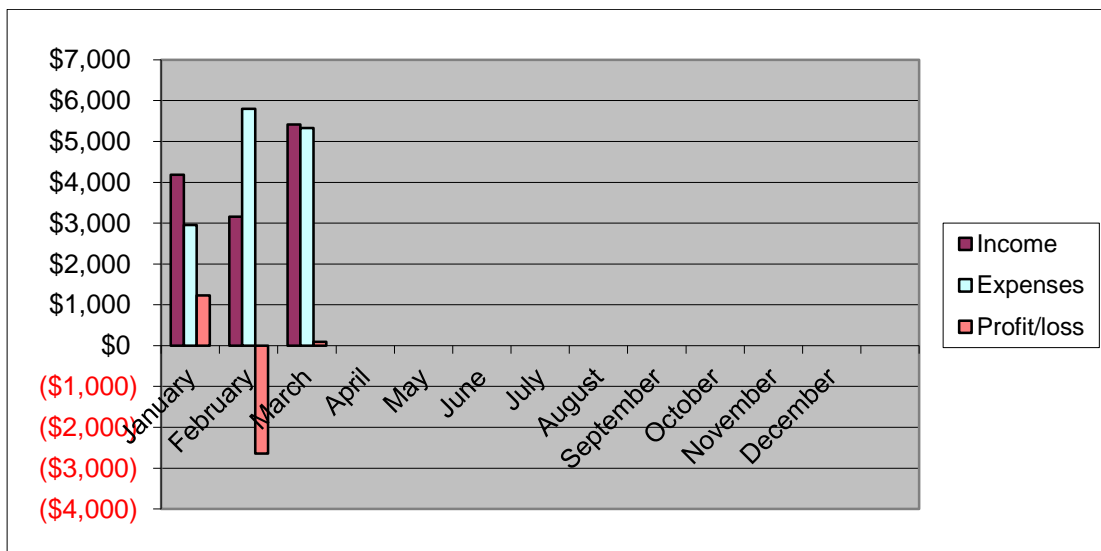
**For Council's Information**

**Noted**

### **3. Caravan Park Operations, P2.3.3**

Income for the month of March 2011 was \$5,416.00 with expenditure of \$5,326.21 resulting in an operational profit of \$89.79 for the month.

There were 195 sites occupied for the month of March 2011.



**For Council's Information**

**Noted**

### **4. Grenfell Swimming Pool, P2.3.1**

#### **MARCH 2011**

**Total Attendance: 1443**

Daily Average: 46

#### **Gate Entries**

Adult 30

Child 51

**School Usage 151**

**Other 125**

#### **Season Ticket Attendance**

Adult 550

Child 536

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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The Grenfell Pool closed on the 1 April 2011.

### **2010/11 SEASON REPORT**

**Total Attendance: 16248**

Daily Average: 93

**Gate Entries**

Adult 817

Child 1228

**School Usage 2950**

**Other 1118**

**Season Ticket Attendance**

Adult 3748

Child 6387

There was only 1 accident at the facility this season and no major incidents.

**For Council's Information**

**Noted**

### **5. Quandialla Swimming Pool, P2.3.2**

**Total Attendance: 641**

Daily Average: 45

Activities held were:

- Quandialla Central School came for sport on Wednesdays & active after school on Tuesdays.
- Quandialla Swimming Club was held on Tuesdays, Wednesdays & Fridays.
- A South-West Invitational Carnival was held on 13th March.
- Aqua exercises were held on Tuesday evenings & Thursday mornings.

The pool closed on the 18 March.

**For Council's Information**

**Noted**

### **6. Natural Resource Management – Wetland Concept Design, E3.9.2**

Council resolved at the May 2010 Ordinary meeting to give in principle support to construction of a man-made wetland on the land identified west of the Sewer Treatment Plant and proceed with the full design and environmental impact study to have the project shelf ready for future funding opportunities.

Further to this, The Water & Carbon Group based in Byron Bay have been engaged to undertake this step in the project. This company has a great deal of experience in designing treatment wetlands for effluent and stormwater discharges and after having looked at the site believe that there is a lot of potential in making this area a recreation area for tourists and local alike.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

---

The stage of the project is full fund by external funds, therefore no budget are required at this stage.

The draft design and associated documentation is expected to be completed in the next few months and will be report to Council once received.

**For Council's Information**

**Noted**

### **7. Sport and Recreation Facility Grant Program, G2.1**

Sport and Recreation a division of Communities NSW have called for applications for funding under the Sport and Recreation Facility Grant Program to increase availability and standard of recreational facilities in NSW.

These grants are open to Local Government on a matching grant basis up to \$200,000.

The grants close on the 15<sup>th</sup> April 2011, so an application has been submitted for the Construction of a new amenity block at Lawson Oval, including spectator viewing and access paths. (Total estimated cost \$100,000)

Should the grants be awarded Council would need to provide matching funding which has not been budgeted at this time and the projects must commence within 6 months of the grant agreement being signed.

**RECOMMENDATION:** that Council confirm the actions taken.

**411 RESOLVED:** Clr McClelland and Clr Hinde that Council confirm the actions taken.

**412 RESOLVED:** Clr Halls and Clr D Hughes that Council adjourn for supper.

**Council adjourned for supper: 7.01 pm**

**Council resumed at: 7.29 pm**

**413 RESOLVED:** Clr McClelland and Clr D Hughes that Council resume.

**Clr Atchison returned to the meeting at this point.**

### **8. Waste & Recycling Services Policy, E3.3.1**

Council resolved at the February 2011 meeting to adopt the Draft Waste & Recycling Services Policy for public exhibition. This policy was advertised for a period of 28 days and all commercial businesses notified.

At the completion of the advertising period no submission had been received, with some 58 businesses returning completed services requests.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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Major features of the policy include:

1. That all the privately owned general waste MGB's be replaced by new Council owned bins, thus ensuring that a reasonable quality of bin is being used.
2. Council will remain the owner of any of the bins with the property owner responsible with maintenance and replacement.
3. All commercial and industrial businesses are to receive and be charged for a waste service.
4. Rural households may nominate to receive a recycling bin, which will be registered against the property and exchanged at the Grenfell Waste depot.
5. Each school will receive a designated number of free recycling bins and collection.

It is proposed that the commercial waste and recycling and the introduction of the rural recycling be implemented in the coming financial year 2011/12 and the replacement of the general MGBs will be deferred until 2012/13 or beyond and be included in future budget considerations.

**RECOMMENDATION:** that Council adopt the Waste & Recycling Services Policy.

**414** **RESOLVED:** Cllr Crutcher and Cllr Atchison that Council adopt the Waste & Recycling Services Policy.



## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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### **B. Planning and Development Matters:**

#### **1. Development Applications**

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

<b>DA NO.</b>	<b>Applicant</b>	<b>Construction</b>	<b>Value (\$)</b>	<b>Address</b>
65/2008	M & J McNickle	Subdivision – For private burial lot	\$0	Lot: 2 DP: 526837 “Nulgarra” Pullabooka Road CARAGABAL NSW 2810
2/2011	Andy’s Design & Drafting	New Dwelling & associated earthworks	\$401,000	Lot: 3 DP: 1134749 O’Brien Street GRENFELL NSW 2810
4/2011	B & Y Shearer	Garage (3 door)	\$27,240	Lot: 5 DP: 1087920 Young Rd (36 Grimshaw Lane) GRENFELL NSW 2810
5/2011	L Brenner	New Dwelling and attached Garage	\$410,000	Lot: 388 DP: 754578 Holy Camp Road GRENFELL NSW 2810

The undermentioned applications were received and determined subject to specified conditions, by the Director Corporate Services under delegated authority from the General Manager:

<b>DA NO.</b>	<b>Applicant</b>	<b>Construction</b>	<b>Value (\$)</b>	<b>Address</b>
10/2011	Grenfell Rotary Club	Community Service Club Sign – Tourist Information	\$5,000	Lot: 477 DP: 754578 Grafton Street GRENFELL NSW 2810
11/2011	Grenfell Rotary Club	Community Service Club Sign – Tourist Information	\$5,000	Lot: 772 DP: 754578 Cowra Road GRENFELL NSW 2810

**For Information**

**Clr Lobb declared a conflict of interest as a Board Member of Rotary and left the room.**

**Clrs Simpson and Clr N Hughes previously submitted written declarations of interest and stayed in the room.**

**Noted**

**Clr Lobb returned to the room.**

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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### **2. Complying Development Applications**

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

<b>CDC NO.</b>	<b>Applicant</b>	<b>Construction</b>	<b>Value (\$)</b>	<b>Address</b>
1/2011	PJN Moffitt	Extend existing Shed & Skillion and Tree Removal	\$4,800	Lot: B DP: 407936 & Lot: 7 Sec: 13 DP: 758473 22 Rose Street GRENFELL NSW 2810
2/2011	K Hargrave	Garage & Awning	\$4,200	Lot: 431 DP: 754578 Manganese Road GRENFELL NSW 2810

**For Council's Information**

**Noted**

### **3. Draft Weddin Local Environmental Plan 2011, T2.1.6**

Advice has been received that the Planning Proposal, being the draft WLEP 2011 and associated maps that was submitted in December 2010 to the Department of Planning in order to obtain a gateway determination, has now been approved.

Public exhibition of the Planning Proposal including the draft LEP must be available to the public for a period of not less than 28 days. Therefore the WLEP 2011 - Community Consultation Strategy as previously adopted will now be enacted.

Once the exhibition period is completed a further report will be tabled for Council.

**For Council's Information**

**Noted**

### **4. Application to Modify Development Consent DA 30/2010 – Increase grain storage silos**

Applicant:	Grenfell Commodities
Owner:	PG & SA Mawhinney
Site:	Lot: 461 & 462 DP: 754578 Grafton Street, Grenfell
Zone:	1(c)(i) - Rural Residential

### **Précis**

The application to modify (Sec 96 of EP& A Act 1979) the previous development consent to increase the storage capacity was lodged on the 9 March 2011 and has been referred to Council for consideration due to the submission/concerns received during the neighbourhood notification period.

Refer to DES report B3 from the November Council meeting for the full report previously considered.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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This report only considers issues directly related to the proposed modification and any associated effects, it does not consider issues previously reported.

The modification is to allow the increase of grain storage by 450 tonnes that will be held in two new grain silos that are to be constructed under the previously approved tower conveyor system.

The application to modify the consent is referred for Council consideration, as objections to the application have been received from the public and the previous determination was made by Council.

Approval of the application to modify the development is recommended.

### **Description of the Proposal**

The proposed modification involves the construction of two new silos and loading area, to be located under the previously approved 13m high tower conveyor system on the eastern end of the southern most shed.

The proposal will result in an increase of potential grain storage by 450 tonnes, therefore taking on the site from 18,500 tonnes to 18,950. This is a total increase of 2.4% to the current capacity and is not considered to be a large quantity on its own.

### **Planning Assessment**

The application to modify (Sec 96 of EP& A Act 1979) has been assessed in accordance with the matters for consideration under section 79C of the Environment Planning and Assessment Act 1979, full assessment is available on request; the key issues of the proposal in this report are for Council's consideration.

### **Planning & Development controls**

*Weddin Local Environmental Plan 2002* – the proposed modification meeting the LEP provisions and existing use provisions as prescribed in Division 10 – Existing uses of the Environment Planning and Assessment Act 1979 are applicable to this application.

The proposed works marginally increase the physical size of the current operation by 2.4% and are consistent with the existing use of the land.

### **Suitability of the development**

The proposed works will result in a reduction in the required manual grain handling that currently takes place on the site.

Trucks will drive under the new tower system, with a new grain delivery and loading area to be placed central to the unit. This system reduces the distance that grain needs to travel and is contained within a sealed electric driven delivery conveyor system, thus reducing both dust and noise.

The roadway to and from the new loading area will require sealing over the fill and gravel base has been compacted, with appropriate conditions to be applied to the modification.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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The construction of the two new silos is consistent with the use of the land and is expected to only have minor visual impact to any of the adjoining properties and is consistent with similar grain storage already on site.

Access to and from the new area will be via the existing roadway, with the unsealed section requiring sealing or alike prior to the area being used. As previously mentioned there is expected to be no increase in traffic volumes as a result of these works.

The accumulative impact of this development is difficult to assess as many of the new works are using improved technology that lessens the environmental impacts. It is however becoming evident that the site may be reaching its maximum storage and handling capabilities, as a direct result of space and traffic movement areas. This should be kept in mind for any further application that is submitted for the site, especially if it involves increased grain storage.

### **Submissions**

At the close of the public notification period one submission was received. The submission raised *concerns* about the following matters (copy forward to Councillors), with comments below:

- *Extra noise pollution (Trucks & machines):*  
There are currently no restrictions to the number of truck movements permitted onsite and this would be difficult to condition. The noise from machines on site are being converted from petrol to electric, thus a reduction in noise is expected.
- *Vermin*  
Baiting currently occurs and this is not specific to this application.
- *Dust pollution from new roadways*  
Access to and from the new area will be via the existing roadway, with the unsealed section requiring sealing and dust suppression treatment to occur until the fill and gravel have stabilised. This will be a specific condition placed upon the consent if granted.
- *Exit & Entry*  
No changes are indicated for these area, thus this matter does not vary by this application.
- *Impact on quality of life due to grain dust.*  
The small increase in addition storage is expected to have little impact on the dust leaving the site, it is however noted that the new storages are all serves via the sealed conveyor system. This is expected to have a reduction in dust generation, thus reducing impacts.
- *Devaluation of Property*  
There is no evidence that properties will be devalued by this application for additional storage.
- *Family health*  
This is a major concern to all parties; however the proposed modification does not have any substantial impact.

### Commentary

The issues raised within the submission have been of a concern of the authors for a long period of time. It is believed that the concerns raised have been considered as above, with most of the concerns being mitigated by condition of subsequent information gained. All concerns will be addressed in writing once the determination has been made.

### Conclusion

Having considered the 79C evaluation as required by the Environment Planning and Assessment Act 1979 and public submission, it is my belief that the proposed relocation of five (5) grain silos and the construction of a 13m high tower conveyor system are consistent with the operation of the existing site and business and are likely to reduce some of the current noise and dust issues being experienced on the site. Therefore it is recommended that the application be conditionally Approved as detailed below.

**RECOMMENDATION:** that the application to modify (Sec 96 of EP& A Act 1979) Development Application 30/2010 to include the construction of two new grain silos at Lots: 461 & 462 DP: 754578, Grafton Street, Grenfell, be conditionally APPROVED subject to the conditions outlined in the draft consent.

**Division required** *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.*

### **1. BUILDING**

- (1) The development shall be carried out in accordance with the plans as submitted with the Development Application and any supporting documentation, as stamped and approved by Council, except as otherwise provided by conditions of this consent.

*Reason: to ensure the development is carried out in accordance with the submitted application as assessed by Council.*

### **2. PRINCIPAL CERTIFYING AUTHORITY**

- (1) A final **Occupation Certificate** must be issued by the Principal Certifying Authority prior to occupation or use of the development. In issuing an occupation certificate, the Principle Certifying Authority must be satisfied that that the requirements of section 109H of the Environmental Planning and Assessment Act 1997 have been satisfied.

*Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979*

- (2) The building works are to be inspected during construction by the Council or by an "Accredited Certifier" (as applicable) and documentary evidence of compliance with the relevant terms of the approval/standards of construction detailed in the Building Code of Australia and Council's established development standards (as listed under Advisory Conditions which form part of this consent), is to be obtained prior to proceeding to the subsequent stages of construction, encompassing not less than the following key stages:-

- (i) **Footings and Concrete Slabs:** *When the footings have been excavated and all steel reinforcement has been placed in position.*
- (ii) **Sub floor bearers and joists:** *Prior to the laying of the floor and when ant caps are in place.*

- (iii) **Structural framework:** When complete, all external walls and roof cladding must be in place prior to inspection. Internal plumbing should be in place and under pressure.
- (iv) **Roof frame:** Prior to the installation of the ceiling lining and eaves soffit lining.
- (v) **Internal House Drainage:** When all internal drainage work is installed and prior to concealment. Drainage should be under water test.
- (vi) **External House Drainage:** When all external drainage work is installed and prior to concealment.
- (vii) **Wet area waterproofing:** prior to lining or laying tiles.
- (viii) **Stormwater Drainage:** When the stormwater and roofwater drainage system has been completed.
- (ix) **Completion:** Upon compliance with all conditions of approval and prior to occupation.

*Note: 48 Hours notice is required prior for all inspections*

*Reason: To comply with the Environmental Planning & Assessment Amendment (Quality of Construction) Act 2003.*

### **3. LIMITATIONS OF THE CONSENT**

- (1) All building work must be carried out in accordance with the provisions of the Environmental Planning and Assessment Act 1979 and the Building Code of Australia.

*Reason: to ensure compliance with the legislation and standards.*

### **4. CONSTRUCTION**

- (1) Before commencement of any work, a sign is required to be erected in a prominent, visible position:
  - stating that unauthorised entry to the work site is not permitted,
  - showing the name of the person in charge of the work site and a telephone number at which that person can be contacted outside working hours, and
  - the house and lot number of the property.

This sign must be removed when the building work has been completed.

*Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979.*

- (2) Prior to any work commencing on the site it is the responsibility of the owner to contact WorkCover Authority in writing in respect to any demolition or use of any crane, hoist, plant or scaffolding.

*Reason: to meet acceptable minimum standards for health and safety.*

**5. HEALTH & SAFETY**

- (1) Work shall be confined to normal working hours, namely 7.00 am to 5.00 pm Monday to Friday, and 7.00 am to 1.00 pm Saturdays. (No work is permitted on Sundays or public holidays).

*Reason: to minimise nuisance to adjoining neighbours.*

**6. SPECIAL**

- (1) The proposed development area and associated roadways must be sealed with concrete or asphalt or another agreed treatment to prevent dust generation during traffic movements around the site. This must be completed within three (3) months conveyor and silos becoming operational, with full dust suppression treatment occurring prior to this time.

*Reason: to reduce the dust problems on the site.*

- (2) The operator is to ensure compliance with the Protection of the Environment Operations Act 1997 and associated regulations at all time, with special attention to dust and noise emissions.

*Reason: to ensure that minimum compliance levels are achieved and to reduce impact on adjoining properties and the environment.*

**Advice to applicant**

The conditions contained within this consent by no way remove the need to comply with any other conditions applied to the site by any previous development consents that may have been issued.

**MOTION:** Cllr Hinde and Cllr Halls that Council meet with the applicant and the objector to discuss the matter.

Motion withdrawn.

- 415 RESOLVED:** Cllr N Hughes and Cllr Atchison that the application to modify (Sec 96 of EP&A Act 1979) Development Application 30/2010 to include the construction of two new grain silos at Lots: 461 & 462 DP: 754578, Grafton Street, Grenfell, be conditionally APPROVED, subject to the above Development Consent conditions.

**DIVISION REQUIRED:**

**Councillors For:** Cllrs Simpson, Halls, Niven, D Hughes, N Hughes, Atchison, Lobb, Crutcher, Hinde and McClelland.

**Councillors Against:** Nil

**5. Development Applications for the Consideration of Council DA 7/2011 – Proposed Commercial building**

Applicant: W Deery  
Owner: T Deery & K Elliot  
Site: Lot: 2 Sec: 2 DP: 7763 Second Street, Quandialla  
Zone: 2(v) – Village

**Precis**

On the 4/3/11 Council received a development application for the construction of a 240m<sup>2</sup> Commercial Building, with false front facade and 5m wide verandah to be used as a (General store).

The development was notified to adjoining and adjacent land owners for a period of 14 days and advertised in the Grenfell Record and Community newsletter as per Council policy, with no submissions being received at the completion of the required period.

The application is referred for Council consideration, as the proposed non-residential development exceeds Delegated Authority of the General Manager.

Approval of the application is recommended.

**DESCRIPTION OF THE PROPOSAL**

The construction of a 12m x 20m (240m<sup>2</sup>) Commercial colorbond shed, with false front facade and 5m wide verandah to be used as a (General store).

Plans of the site and proposed structure will be displayed on at the meeting.

**DESCRIPTION OF THE SITE**

The site is currently an 1100m<sup>2</sup> vacant block that is located between the Quandi Café and the Swimming Pool filtration buildings.

The site is a level block with no notable features. This lot is surrounded by commercial style developments in the street, including the local swimming pool to the north.

The proposed development site is located with the 2(v) – Village zone and is not identified as having any easements of restrictions.

Photos of the site will be displayed on at the meeting.

**PLANNING ASSESSMENT**

The proposal has been assessed in accordance with the matters for consideration under section 79C of the Environmental Planning and Assessment Act 1979. The full assessment is available by request of the Director Environmental Services.

**Weddin LEP 2002**

The proposed shed has been assessed in accordance with development standards and requirements of the Weddin LEP 2002.



### **Permissibly**

The proposed development is permissible under Weddin Local Environmental Plan 2002 subject to development consent from the Council. The establishment of such a development is considered to meet the objectives of the zone and is consistent with existing developments in the location.

### **DCP's or Policies**

*Notification of Development Policy:* the proposed development was advertised and notified in accordance with the policy.

*Building & Development Policy:* this proposal complies with all relevant sections of this policy.

### **Public participation**

Notification was conducted for this development in accordance with Council's Notification policy for an initial period of 14 days in the local news media and also directly notified to all adjoining properties.

### **Public submissions:**

At the completion of the notification period, no written submission had been received.

### **CONCLUSION**

The building is not within a Heritage conservation area and nor are any buildings proposed for listing at this time. The proposed design is sympathetic to many of the buildings within the street and is not expected to detract from the streetscape.

The proposed structure complies with the prescribed standards and objectives of the LEP and associated development controls, based on the information provided with the application and having consideration for all relevant matters of consideration pursuant to section 79c of the EPA Act 1979, approval of the shed is recommended, subject to standard and specific conditions of the consent.

**RECOMMENDATION:** that Development Application 7/2011 for the construction of a 12m x 20m (240m<sup>2</sup>) Commercial colorbond shed, with false front facade and 5m wide verandah (General Store) at Lot: 2 Sec: 2 DP: 7763 Second Street, Quandialla, be APPROVED, subject to the draft Development Consent conditions presented to the 21 April 2011 Council meeting.

**Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.***

### **1. BUILDING**

- (1) The development shall be carried out in accordance with the plans as submitted with the Development Application and any supporting documentation, as stamped and approved by Council, except as otherwise provided by conditions of this consent.

*Reason: to ensure the development is carried out in accordance with the submitted application as assessed by Council.*

### 2. PRINCIPAL CERTIFYING AUTHORITY

- (1) A final **Occupation Certificate** must be issued by the Principal Certifying Authority prior to occupation or use of the development. In issuing an occupation certificate, the Principle Certifying Authority must be satisfied that that the requirements of section 109H of the Environmental Planning and Assessment Act 1997 have been satisfied.

*Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979*

- (2) The building works are to be inspected during construction by the Council or by an “Accredited Certifier” (as applicable) and documentary evidence of compliance with the relevant terms of the approval/standards of construction detailed in the Building Code of Australia and Council’s established development standards (as listed under Advisory Conditions which form part of this consent), is to be obtained prior to proceeding to the subsequent stages of construction, encompassing not less than the following key stages:-

- (x) **Footings and Concrete Slabs:** When the footings have been excavated and all steel reinforcement has been placed in position.
- (xi) **Sub floor bearers and joists:** Prior to the laying of the floor and when ant caps are in place.
- (xii) **Structural framework:** When complete, all external walls and roof cladding must be in place prior to inspection. Internal plumbing should be in place and under pressure.
- (xiii) **Roof frame:** Prior to the installation of the ceiling lining and eaves soffit lining.
- (xiv) **Internal House Drainage:** When all internal drainage work is installed and prior to concealment. Drainage should be under water test.
- (xv) **External House Drainage:** When all external drainage work is installed and prior to concealment.
- (xvi) **Wet area waterproofing:** prior to lining or laying tiles.
- (xvii) **Stormwater Drainage:** When the stormwater and roofwater drainage system has been completed.
- (xviii) **Completion:** Upon compliance with all conditions of approval and prior to occupation.

*Note: 48 Hours notice is required prior for all inspections*

*Reason: To comply with the Environmental Planning & Assessment Amendment (Quality of Construction) Act 2003.*

### 3. LIMITATIONS OF THE CONSENT

- (1) All building work must be carried out in accordance with the provisions of the Environmental Planning and Assessment Act 1979 and the Building Code of Australia.

*Reason: to ensure compliance with the legislation and standards.*

### 4. CONSTRUCTION

- (1) The erection of the building is to be carried out in accordance with the manufacturers specifications.

*Reason: to ensure work is carried out in a good and workmanlike manner to relevant legislation and Standards*

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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- (2) Before commencement of any work, a sign is required to be erected in a prominent, visible position:
- stating that unauthorised entry to the work site is not permitted,
  - showing the name of the person in charge of the work site and a telephone number at which that person can be contacted outside working hours, and
  - the house and lot number of the property.

This sign must be removed when the building work has been completed.

*Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979.*

### **(3) Protection of Public Places**

- (i) If the work involved in the erection or demolition of a building is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or building involves the enclosure of a public place, a hoarding or fence must be erected between the work site and the public place.
- (ii) If necessary, an awning is to be erected, sufficient to prevent any substance from, or in connection with, the work falling into the public place.
- (iii) The work site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place.
- (iv) Any such hoarding, fence or awning is to be removed when the work has been completed.

*Reason: to ensure that public safety is maintained during the construction period.*

## **5. HEALTH & SAFETY**

- (1) Work shall be confined to normal working hours, namely 7.00 am to 5.00 pm Monday to Friday, and 7.00 am to 1.00 pm Saturdays. (No work is permitted on Sundays or public holidays).

*Reason: to minimise nuisance to adjoining neighbours.*

- (2) Provision being made for temporary WC accommodation on site prior to the commencement of building works.

*Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979.*

- (3) The premises are to comply with the relevant provisions of the Food Act 2003, Food Regulations 2004 and Australian Food Safety Standards.

*Reason: to ensure compliance with the relevant legislation*

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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- (4) All goods and materials must be stored wholly within the confines of the building site at all times.

*Reason: to minimise nuisance and reduce risk to the public*

- (v) All food areas must be designed and constructed in accordance with AS 4674-2004 Design, Construction and Fit-Out of Food Premises

*Reason: to ensure compliance with the Food Safety Standards.*

- (6) All plumbing and draining being in accordance with Council's Plumbing and Drainage Code, and to the requirements of NSW Code of Practice for House Drainage. Plumbers and Drainers carrying out the work are to hold a current licence.

*Reason: To protect the health and safety of the occupants.*

### **6. STORMWATER**

- (1) The stormwater being discharged to street gutter.

*Reason: to prevent damage to the building, nuisance, and to comply with the requirements of Part 3.1.2 of the Building Code of Australia.*

### **7. FIRE SAFETY**

- (1) A final fire safety certificate must be issued for the building prior to the issue of an Occupation Certificate. As soon as practicable after a Final Fire Safety Certificate is issued, the owner of the building to which it relates:

- a. must cause a copy of the certificate (together with a copy of the current fire safety schedule) to be given to the Commissioner of New South Wales Fire Brigades; and
- b. must cause a further copy of the certificate (together with a copy of the current fire safety schedule) to be prominently displayed in the building.

- (2) On completion of the proposed building work, the owner shall provide Council with a certificate from a competent person in respect of each Essential Service installed in the building. The owner of the building shall provide Council with a further Certificate (with respect to each Essential Service installed in the building) at least once in every twelve (12) months thereafter.

*Reason: To ensure the compliance with relevant legislation and risk to occupants is minimised.*

### **8. SEWERAGE MANAGEMENT**

- (1) Prior to any sewer drainage works being commenced, full details of the existing septic system must be provided to Council. These details must include a plan showing location of absorption trenches, length and type of trench.

*Reason: to ensure the existing septic system is suitable for any additional loads.*

or

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

- (2) The applicant is required to submit a separate application for the proposed on-site sewerage management facility (see attached application form). Included shall be an accurate site plan, manufacturer's specification and site assessment. The application is to be submitted prior to works commencing on site.

*Reason: to meet requirements of Local Government (Approvals) Amendment (Sewerage Management) Regulations, 1998.*

- (3) All plumbing and drainage work shall be completed in accordance with the NSW Code of Practice or the National Plumbing and Drainage Codes, Australian Standard 3500.1-2003, 3500.2-2003 and 3500.4-2003.

*Reason: to meet acceptable minimum standards for public health and safety.*

- 416** **RESOLVED:** Cllr Lobb and Cllr Halls that Development Application 7/2011 for the construction of a 12m x 20m (240m<sup>2</sup>) Commercial colorbond shed, with false front facade and 5m wide verandah (General Store) at Lot: 2 Sec: 2 DP: 7763 Second Street, Quandialla, be APPROVED, subject to the above Development Consent conditions.

### **DIVISION REQUIRED:**

**Councillors For:** Cllrs Simpson, Halls, Niven, D Hughes, N Hughes, Atchison, Lobb, Crutcher, Hinde and McClelland.

**Councillors Against:** Nil

## **S WILSON** **DIRECTOR ENVIRONMENTAL SERVICES**

- 417** **RESOLVED:** Cllr D Hughes and Cllr Atchison that except where otherwise dealt with the Director Environmental Services' Report be adopted.

A number of issues were raised and discussed. These were;

- A meeting has been arranged at Forbes for Tuesday 15/3/11 at 2.30 pm. to discuss with GWHAS the ongoing problem across the area with hospital issues.
- There are a number of hospitals across the area that are refusing to allow Dr's to treat aged care patients if the Dr does not have VMO rights at that health facility. Although the MPS is a State run facility, the patient has the right of choice of their Dr under Federal Law because there is Federal funding going into these facilities. Jenny is to investigate this further & report back to members.
- Sub-committee has been formed re sponsorship for "Beyond the Range"
- At the Summit on the Mount at Bathurst this year, a Health Forum is to be arranged for the morning of the second day

Clr. R.W.Atchison

Clr. N.W.Hughes

**418**     **RESOLVED:** Clr Atchison and Clr McClelland that the Report on the CENTROC Health Workforce Group Meeting be noted.

**Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on Tuesday 15<sup>th</sup>  
March 2011 at the Grenfell Community Hub at 7.30 pm**

**Welcome:** President Gai Lander welcomed everyone to the meeting.

**Present:** G Lander, D Fennell, A Griffiths, B Johnson, J Niven, M Moffitt, D Yates, E Needham, A Carr, C Brown, G Howell, T Lobb

**Apologies:** G MacDonald, J Hetherington

**Minutes of the previous meeting:** Mary Moffitt advised correction to the minutes as follows: that Short Story judge Mr Tony Moore has an 'e' on his surname. With this correction, minutes were confirmed.  
Moved M Moffitt/C Brown

**Business Arising:**

President Gai asked if anyone had comments on the Getaway coverage. She also advised that she has a DVD of the show that the TV station sent 'for preview only'.

Gai asked that coordinators provide her with a list of sponsors names and addresses. M Moffitt asked about whether letters to VSS donors could be written – are they affected by the new sponsorship policy. Gai advised that she needs names and addresses of all last years' sponsors.

Gregory Bryant will be opening the Festival on Friday night at the Bowling Club.

**Treasurer's Report:**

Presented in Gail's absence. Moved D Yates/J Niven. Carried

**Correspondence In:**

Letter from WSC re: the role of Council's Tourism Officer.

Letter from WSC re: Gulgong ride and Grenfell Showground Trust charges

ArtSpeak – Arts OutWest

Hum Choir – Jude Holdsworth – not coming to Festival in 2011

Me n'Me Mate – Splash Theatre Company

Motion: That correspondence in be received. Moved E Needham/M Moffitt. Carried

Trevor Lobb was asked to speak to the meeting about the letter received from WSC stating that at the February Council meeting a resolution was passed that the Festival committee be requested to liaise with the (Pilgrimage) Drive Committee to discuss the proposed showground charges. President Gai and others reinforced their belief that the Gulgong ride was a committee independent of the Grenfell Henry Lawson Festival committee and the Grenfell Showground Trust should be communicating with them not us. Trevor expressed concern that we communicate with the Gulgong ride committee because 'Council does not want to see the event (that is the Gulgong ride) fold because of poor communications or misunderstandings.'

Motion: that we contact the Grenfell Showground Trust requesting a formal letter from them detailing the costs they are seeking to recover so that we can forward that information on to the Gulgong ride committee and that this process be expedited so that the matter can be dealt with as soon as possible. Moved M Moffitt/J Niven. Carried.

Discussion took place around the letter from WSC re: the role of Council's Tourism Officer. The letter stated that the 'employee's position description contains the following task under key responsibilities and duties: to act as Promotions Officer for the Henry Lawson Festival.'

The committee asked Trevor Lobb to provide it with more information about the duties that are included in the role of Promotions Officer for the Henry Lawson Festival.

#### **Correspondence Out:**

Michael Mandele – statuette order

WSC – letter re use of Art Gallery for Art exhibition

Mr Brad Gordon – Axeman's Association – invitation to Festival

Mr S Karaitiana – invitation to Festival

Canobolas Highland Pipe Band Inc – invitation to Festival

WSC – Acquisitive prize for Art

Grenfell Showground Trust re: charges for use of showground by Gulgong ride

Motion: that correspondence out be endorsed. Moved m Moffitt/D Yates. Carried

#### **Coordinator's Reports:**

Jenn Graham has requested that all coordinators reports be emailed to her by end of the week.

Photography – LJW Solar – will be a major sponsor again. Also Photo Mounts and Albums and RGB Digital Prolab. Total prizemoney over \$4000. Denise has engaged judges from Sydney and Orange. Entries close on 30 May. Judging will be on 5 June at Denise's studio. Venue for exhibition Fabric n'Terior shop.

Motion: that entry fee for Photography increase from \$10 - \$15 for first 4 entries then from \$6 - \$10 for each entry thereafter. Moved D Yates/C Brown. Carried

VSS – Mary reported that emails have been sent to schools & previous entrants. 31 entries received so far. Mary asked about the verse winning entry & short story winning entry being posted on Festival website. We would need to get their specific permission to do so.

Sunday car show – Brian and Alan reported that this Sunday they are having their first meeting re: Festival car show arrangements. They handed out flyers for the Festival car show at the recent Boorowa car show.

Carly – Facebook - has created an event schedule that is linked to the Festival website with the current programme of events. Carly has been responding to lots of queries on Facebook.

Street Activities coordinator – Tanya Silvester has indicated that she would take on this role again in 2011. Gai to confirm this with her.



Street Stalls – Gai looking after this. Particularly interested in regional/local produce and better quality stalls/produce. Gai has spoken with Len Wallace about creating a large board displaying street stall holder locations.

**General business:**

Risk Management Plan - Gai has spoken with Glenda, Mo, Ray and Trevor about draft. Glenda advised that contact numbers need to be updated. Glenda also advised that the way the horses are marshalled has changed and this needs to be updated as well.

Update on marketing and promotional material – Gai presented the advertisements to be included in magazines/posters. Auburn noted that Tourism NSW must approve our promotional material before we can use any of it.

Auburn also raised the issue of sustainability and the need to show that we will be profitable in the long term as a Festival. Auburn suggested that charging an entry fee may be a way to achieve this. A suggested fee would be \$5/head and \$10/family. Perhaps wristbands/cattle tags could be used to indicate those who have paid. We need to put some thought into how this might work – perhaps locals could pre-purchase their entry wristbands at selected outlets before the Festival. If a fee to be charged it should be included in our promotional material and advertised in the local press so that people understand the reasoning behind it.

Motion: that we charge \$5 for individuals and \$10 for families and that the entry fee be included in advertising materials in magazines and in the local press. Also that the executive and Auburn decide upon final wording on advertising posters. Moved E Needham/D Yates. Carried

Auburn to give Denise contact information re: writing to Tourism NSW and inviting them to the Festival.

Gai advised that the Country & Western concert on Saturday night considered at the February meeting has been scrapped – not enough lead time to book performers, problems with accessing the stage, etc.

Kim Deacon would like to do a show on Saturday night – venue Bowling Club or Uniting Church Hall possibly – she is intending to visit Grenfell to check out venues.

Dignitaries to be invited to the Festival: Katrina Hodgkinson, Alby & Gloria Shultz, Fiona Nash.

Denise to write to Patrons to advise them of the changes to the Festival program and the opening/awards night on the Friday night.

Website – the design needs an overhaul. Photographs need updating and our new branding needs to feature in the design.

**Meeting closed:** 10.10 pm

**Next meeting date:** 19 April at 7.30 pm.

**419** **RESOLVED:** Clr Crutcher and Clr N Hughes that the Minutes of the Henry Lawson Festival Committee Meeting be noted with the proposed entry fee charge to the Henry Lawson Festival to be treated as a donation.

**MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING HELD ON TUESDAY 12 APRIL 2011 AT 3.30 PM AT THE COUNCIL CHAMBERS.**

1. **PRESENT:** Clr N. Hughes, Clr C. Lobb, Clr J. Niven, D. Allen, P. Diprose, G. Carroll. A. Carr, J. Hetherington, L. Eastaway, R. Kershaw (observer)

2. **APOLOGY:** Clr G. McClelland

**Resolved:** J. Hetherington/ Clr N Hughes that the apology be accepted.

3. **CONFIRMATION OF MINUTES:**

**Resolved:** Clr Lobb/ D. Allen that the minutes of the 8 February 2011 meeting be adopted.

4. **MATTERS ARISING:**

Lisa advised that the 150<sup>th</sup> celebration of the Escort Rock Robbery proposed at the February meeting for 2012 will instead become a 150<sup>th</sup> celebration of Dan Charters arrest. This has more relevance to Grenfell. The weekend is proposed to be held in August 2012 and could include a visit to Pinnacle, bush poetry, a visit to Dan Charters grave and a dramatic society re-enactment. L Eastaway to pursue and report back to the next meeting.

5. **CORRESPONDENCE:**

**In -** Nil

**Out -** Jessica Kiss -HLHS representative on Tourism subcommittee.

ARTC- Requesting DA for designated area to be signed. Awaiting reply.

6. **GUEST SPEAKER:** R Kershaw addressed the committee in regards to Iandra Castle as a Tourism attraction in the Weddin Shire and advised the following:

- RTA /TASAC regulations prohibiting signs on highways
- Iandra are happy to pay costs for signs on council roads
- Iandra happy with the assistance they receive from council
- Iandra has 6 open days per year at Easter, ANZAC Day, June Long weekend, October Long weekend and to coincide with the Young Cherry Festival and other major weekends in the district.
- Open by arrangement for groups of 30.
- They don't have flyers due to expense.

Glenn on behalf of the committee thanked Mr Kershaw for his informative presentation and advised him that Iandra Castle is currently one of the major attractions in the shire and we will certainly assist him where possible.

**Resolved** J Hetherington /Clr N Hughes that Council assist R Kershaw to produce an Iandra Castle flyer with Mr Kershaw to pay the costs.

## 7. PROJECTS:

- **Grenfell brochure** – stand erected in foyer of Community Hub. Brochure will need reviewing and reprinting later this year.

**Resolved:** D Allen/ L Eastaway that Council submit a grant application to obtain funding to update councils brochure.

- **Weddin Mountains Tours** – Tour on March 12<sup>th</sup> well received with 18 people attending.

**Resolved:** D Allen /L Eastaway that council approach Mr R Loader in regards to running tours on a commercial basis.

- **O'Brien's Hill Status** - design finalised, tender documents being prepared. Grant Funding application for interpretive signage to be submitted under the "Enterprising Regions Program".
- **Bird Trails** – new trail required to replace Yambirra Road.

**Resolved:** Clr C Lobb/ L Eastaway that council develop a new trail near Pinnacle and update the brochure and website.

- **Railway Station Development-** project ongoing.
- **Gold Trail Project** –alternative funding sources being investigated. Gold Trail brochures completed.
- **Gold Fest Festival** - proposed to be held on 1<sup>st</sup> October 2011 in conjunction with the Open Day. Budget and program to be developed.
- **Virtual Visitor Information Centre-** Mr Ian Mackey addressed various members of the tourism committee on 5<sup>th</sup> April. Proposed to utilise virtual touch screen, website and brochures instead of replacing the VIC in the short term.

**Resolved:** Clr N Hughes /Clr J Niven that council pursue the virtual visitor information centre as proposed by Ian Mackey in the short term.

- **Visitor Information Centre (VIC) accreditation** - John Larkin proposed to undertake a diagnostic review. It was decided to allow this project to lapse and pursue the above proposal. Proposal to be considered again in the future as a long term proposal.
- **Website** - availability of grants to upgrade website being investigated.
- **RV Friendly Town accreditation** – awaiting response from ARTC.
- **Tourism Committee Update** - three updates submitted to Grenfell Record.
- **Tourism "Mapping" Exercise** – initial surveys conducted. Three village audits conducted at Bimbi, Greenethorpe and Quandialla.  
On behalf of the Committee Glenn again thanked Phillip and his team for undertaking work that is critical to future Tourism Strategic Planning.
- **Grenfell Bumper Stickers:** New design presented. To be further considered.

**Resolved:** Clr C Lobb /Clr N Hughes that a community competition be run to design a new bumper sticker with \$100 prize money made available.

- **Tourism Signs Upgrade-** \$14000 available, proposed to allocate \$6000 next financial year.

**8. PRIORITISING EVENTS:**

**9. UPCOMING EVENTS:**

Henry Lawson Festival - June 2011  
 Weddin Wanderers walk at Ochre Arch - April 17<sup>th</sup>  
 Weddin Wanderers walk Iandra Castle - 19<sup>th</sup> June 2011  
 Jockey Club Races - August 20<sup>th</sup> 2011  
 Grenfell Open Day/ Gold Fest Festival - October 1<sup>st</sup> 2011  
 Shamrock Hotel Centenary – October 2nd 2011  
 Iandra Castle Open Day – October 2nd 2011

**10. REPORTS:**

Nil

**11. BUSINESS WITH NOTICE:**

Nil

**12. QUESTIONS WITH NOTICE:**

Nil

**13. NEXT MEETING:** 14<sup>th</sup> June 2011

**MEETING CLOSED:** 5.06 pm.

**420 RESOLVED:** Cllr Atchison and Cllr McClelland that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON TUESDAY, 12 APRIL 2011 AT 5.00 PM AT THE COUNCIL CHAMBERS (C2.6.22).**

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1. **PRESENT:** Clrs N Hughes, C Lobb, J Niven, Mr J Hetherington, Mr I Pitt, Mr A Hodgson, Mrs P Livingstone, Mr S Wilson (DES)(Chair), Mrs S Jackson-Stepowski (HA)  
Observers: Mr TV Lobb & Mrs I Holmes

2. **APOLOGIES:** Clr G McClelland and Clr M Simpson

**Resolved:** Clr Niven and Mr Pitt that apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Tuesday, 8 February 2011.

**Resolved:** Clr Lobb and Clr Hughes that the minutes of 8 February 2011 be adopted.

4. **MATTERS ARISING:**

4.1 Grenfell & Village Heritage Studies/Expansion of the Grenfell Heritage Conservation Area  
Mr Wilson (DES) advised that Department of Planning (DoP) has approved the LEP for advertisement/public exhibition and property owners will be notified.

4.2 Brick Maintenance & Re-Pointing Course  
Mr Wilson (DES) advised that there is no current funding and until such time the item will be removed from agenda and monitored.

4.3 Railway Hotel Shed – Structural failure and possible demolition (George Street)  
Mr Wilson (DES) advised that a Notice of Intention was issued and consequently an Order issued to demolish the building.

5. **CORRESPONDENCE:**

5.1 HA Referral Memo – February Visit **Noted**

5.2 HA Referral Memo – “The Red Shed” **Noted**

5.3 HA Referral Memo – 42 Warraderry Street **Noted**

5.4 HA Referral Memo – 4 Weddin Street **Noted**

5.5 HA Referral Memo – 42 Main Street **Noted**

5.6 Funding Offer – Cowra Road Blue Church **Noted**

5.7 Fire & Rescue – New Fire Shed **Noted**  
Mr Wilson (DES) advised that Council had received a copy of plans for the proposed fire shed. The development does not require Council’s consent.

## 6. BUSINESS WITH NOTICE

- 6.1 Payment – Brian Maroney (150/152 Burrangong Street)  
Mr Wilson (DES) advised that part payment was made to Mr Maroney. The remaining grant money (\$350) will be paid when unsatisfactory works are rectified to Council's satisfaction.
- 6.2 Payment – Wentworth Station (Kemp) **Noted**
- 6.3 Payment – Anglican Church **Noted**
- 6.4 Payment – Grenfell Town & District Band  
Mr Wilson (DES) advised that the above have taken up the offer for additional grant funding and have until mid-May to complete works.

**Resolved:** Clr Hughes and Mrs Livingstone that payments be made to Wentworth Station, Anglican Church and Grenfell Town & District Band for completed works.

- 6.5 Grant Funding – N & A York  
Mr Wilson (DES) advised that Mr and Mrs York have declined the funding offer.
- 6.6 Grenfell Lions Club – Picnic Shelter  
Mr Wilson (DES) advised that Council had received a Development application for the above. Due to Council's Heritage requirements the structure will be cost them an additional \$2900 and they are seeking assistance.

**Resolved:** Clr Lobb and Clr Hughes that an offer of \$1575 be made with an additional \$1325 available if works are completed by 30 May 2011.

## 7. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski advised she attended a Timber Course with around 40 people attending the course. The course spoke about rural buildings, damage issues etc.

Mrs Jackson-Stepowski gave a verbal report on her appointments and spoke about drainage, salt damp attacks and maintenance on local buildings.

## 8. QUESTIONS:

Nil

## 9. NEXT MEETING: 7 June 2011 at 5.00 pm

## 10. CLOSURE: There being no further business the meeting closed at 5.57 pm.

**421 RESOLVED:** Clr Lobb and Clr McClelland that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MEETING OF THE WEDDIN LOCAL TRAFFIC COMMITTEE  
MEETING HELD IN THE COUNCIL CHAMBERS AT 10.00 AM ON WEDNESDAY, 13  
APRIL 2011 (C2.6.3)**

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1. **PRESENT:** W Twohill, (Director Engineering), Sgt Daniel Moylan (NSW Police), David Vant (RTA), Jackie Barry (RTA), Doug Freudenstein (Local Member's Representative)

2. **APOLOGIES:** P Smith

**Resolved:** D Vant and W Twohill that the apology be accepted.

3. **MINUTES:**

**Resolved:** D Vant and D Freudenstein that the minutes of the meeting held 5 August 2010 be adopted as read.

4. **MATTERS ARISING**

4.1 **Warraderry Street School Crossing**  
Director Engineering to finalise.

**Noted**

4.2 **AMSAG Car Rally**  
The Committee was concerned that Major Events had approved the event without Local Traffic approval.

**Resolved:** D Freudenstein and W Twohill that a letter be written to Major Events advising the Weddin Local Traffic Committee's concern regarding the approval process.

5. **CORRESPONDENCE**  
Nil

6. **GENERAL BUSINESS**

6.1 **Main Street Parking**  
The Committee considered the proposal of nose-in parking in Main Street, and the presentation to Council by Senior Constable Pat Smith on 17 February 2011.

**Resolved:** D Freudenstein and D Moylan that:-

- i) a trial of six months of nose-in parking in Main Street, from Burrangong Street at Schweitzers Lane to the pedestrian crossing in Main Street, on the southern side only be carried out,
- ii) disabled park outside the doctor's surgery changed to nose-in,
- iii) centre line and edge line be painted on the road for the trial length,
- iv) linemark the parking bays,
- v) no speed humps be placed on the road,
- vi) a plan of the proposal be submitted to RTA and Police for comment prior to the trial being carried out.

**6.2 Gulgong Heritage Harness Association Inc**

The Committee agreed in principle, subject to the Gulgong Heritage Harness Association submitting a Class 3 Special Event template to Council for Police and RTA approval.

Further, the insurance policy is to nominate Weddin Shire Council and Police as interested parties.

**Noted**

**6.3 Henry Lawson Festival**

The Special Event Transport Management Plan is to be submitted to Police and RTA for approval.

**Noted**

**6.4 Open Day – 1 October 2011**

The Special Event Transport Management Plan is to be submitted to Police and RTA for approval.

**Noted**

**6.5 St Josephs School Crossing**

Linemarking to be amended.

**Noted**

**6.6 Caravan Parking**

Refer to RTA for comment.

**Noted**

**6.7 Standards**

Notification that the Austroads documents with the RTA supplements takes over from the old RTA Interim Guide to Signs and Markings.

**Noted**

**7. NEXT MEETING:** To be advised.

**CLOSURE:** There being no further business to discuss the meeting closed 11.20 am.

**422 RESOLVED:** Clr Hinde and Clr Atchison the Minutes of the Weddin Local Traffic Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.



**MINUTES OF THE MANEX MEETING HELD ON MONDAY 18 APRIL 2011 AT 2.30 PM  
(C2.6.10)**

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**Present:** T Lobb, G Carroll, W Twohill and S Wilson.

**Apology:** Nil

**Minutes:**

**Resolved:** G Carroll and W Twohill that the minutes of 14 March 2011 be adopted as circulated.

**General Business:**

**1A Administration**

- (i) Integrated Planning – presentation arranged prior to Council Meeting. Communications Strategy developed. Reported in General Manager's report.
- (ii) Shires Association Conference – reported in General Manager's report.
- (iii) Management Plan 2011/2012 – in progress. Workshop held 28 March 2011. Estimates meeting held 4 April 2011. Draft Management Plan including estimates of income and expenditure to be presented to the May 2011 Council Meeting. General Manager and Directors to address respective fees and charges sections.
- (iv) Fuel Cards – fleet cards working well.
- (v) Protected Disclosures Act, 1994 – act amended and is now called Public Interest Act, 1994. Policies, procedures and templates to be developed to assist public authorities.
- (vi) Request Register – outstanding requests to be attended to. Directors to pursue.

**1B Human Resources**

- (i) Vacancies
  - Engineering – interviews for Plant Foreman, Patching Truck Supervisor/Driver, Patching Truck Driver/Operator and three Labourers held. Appointments currently being made.
  - Environmental – Sewer Operator's position currently being advertised.
- (ii) HR Package – LGSA are proceeding with package after conducting a survey to ascertain intended usage and other requirements. One licence to be purchased.
- (iii) Long Service Leave – regulation amended. Employees, with the consent of Council may take long service leave at half or double pay. This is to reduce Council's liability for untaken long service leave and to provide an incentive for skilled Council employees to remain in the industry.

**2. Public Order and Safety**

- (i) Contribution to SES – legal opinion from LGSA received. Advised that recurrent costs such as electricity and water are covered in Council's levy. Response forwarded to SES headquarters. Awaiting reply.

**3. Health**

- (i) Medical Centre – awaiting advice of grant application. Letter forwarded to Alby Schultz making him aware of Council's application and seeking assistance in ascertaining the status of the application.
- (ii) Options for Doctors – reported in General Manager's report.

**4. Community Services and Education**

Nil

**5. Housing and Community Amenities**

- (i) Verandah Posts – reported in General Manager's report.

6. **Sewerage**
  - (i) Sewer Mains Lining – specifications developed. Quotations to be called.
  - (ii) IWCM Study – meeting held 15 March 2011. Report to be re-written. Further reported in Director Engineering's report.
7. **Recreation and Culture**
  - (i) Art Gallery – new exhibition commenced 19 April 2011.
  - (ii) Cinema – two free movies shown during Seniors Week together with free lunches. Excellent response. Further movie held on 15 April and another movie to be shown 21 April for children during school holidays.
  - (iii) Lawson Festival Proposed Charges – need to be advertised under Sec 610F and in accordance with Sec 705 of the Local Government Act, 1993. Request made to the Henry Lawson Festival Committee to submit proposed fees and charges. Not yet submitted.
8. **Mining Manufacture and Construction**
  - (i) Gravel Pit Agreement – signed agreements being received from landowners. Director Engineering pursuing.
  - (ii) Community Hub – builder requested to undertake various remedial works. Director Environmental Services pursuing.
9. **Transport and Communication**
  - (i) RTA Contract – reported in Director Engineering's report.
  - (ii) Flood Damage – awaiting RTA approval for funding.
  - (iii) Other Programs **Noted**
  - (iv) Rail Branch Lines – consultant undertaking further enquiries. Flood damage eligibility to be confirmed.
10. **Economic Affairs**
  - (i) Economic Development Strategic Plan – presentation to Councillors and public conducted on 17 March and 5 April 2011 respectively. Plan currently on public exhibition.
11. **General Purpose Revenues**
  - (i) Sale of Land – sixteen (16) lots still not finalised. Further reported in Director Corporate Services report.
12. **Alliances**
  - (i) Hawkesbury City Council – Council's Tourism Officer to attend Hawkesbury Show.
  - (ii) Mid Lachlan Alliance – board meeting scheduled to be held at Condobolin on 24 May 2011. May be transferred to 26 May after CENTROC Meeting.
  - (iii) CENTROC – next meeting to be held at Condobolin on 26 May 2011.
13. **Other Matters**

Nil
14. **Job List:** **Noted**

**Next Meeting:** 16 May 2011 at 2.30 pm.

**Closure:** There being no further business the meeting closed at 4.04 pm.

**423 RESOLVED:** Clr N Hughes and Clr Lobb that the Minutes of the Manex Committee Meeting be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,  
18 APRIL 2011 AT 5.00 PM (C2.6.8).**

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Apologies were received from Clrs Simpson, Lobb and Atchison.

As there was no quorum, the meeting was called off.

**Noted**

## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

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### 1. INSPECTIONS AND MEETINGS:

- |               |  |                    |
|---------------|--|--------------------|
| October 2007  | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE).<br>(Initial Meeting Carried Out). | <b>In Progress</b> |
| February 2011 | 2. <u>2011/2012 Management Plan:</u> arrange for workshop 28 March, Extra Ordinary Meeting 4 April (GM).                                   | <b>Carried Out</b> |

### 2. DEFERRED ACTIVITIES:

- |               |  |                    |
|---------------|--|--------------------|
| June 2010     | 1. <u>Public Meeting for Hospital:</u> defer until all efforts are exhausted (GM).   | <b>In Progress</b> |
| August 2010   | 2. <u>Little Athletics:</u> consider the development of an athletics facility at Top Lawson Oval after investigation (DE). | <b>In Progress</b> |
|               | 3. <u>Internal Audit:</u> consider funding after further investigation (DCS).  | <b>In Progress</b> |
| December 2010 | 4. <u>Verandah Posts – Racmejac P/L:</u> Deferred pending referral to Heritage Advisor (DES).                              | <b>In Progress</b> |
| February 2011 | 5. <u>Water Bottle Filling Station:</u> consider suitable locations (DE).  | <b>Carried Out</b> |

## QUESTIONS

**Questions** maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:  
(a) may, through the chairperson, put a question to another councillor, and  
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3) ....., business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:  
(a) a motion is passed to have the business transacted at the meeting, and  
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.  
Such a motion can be moved without notice.*
- (4) ....., only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

Nil

## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

***[s 10A] Which parts of a meeting can be closed to the public?***

**10A**

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

***[s 10C] Notice of likelihood of closure not required in urgent cases***

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

***[s 10D] Grounds for closing part of meeting to be specified***

**10D (1)** ***[Record of grounds for closure]*** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) ***[Details to be specified]*** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
  - (b) the matter that is to be discussed during the closed part of the meeting,
  - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

Nil

Other items may be referred to closed council during the course of the meeting.

**CLOSURE:** There being no further business the meeting closed at 8.03 pm.

Taken as read and confirmed as a true record this day 19 May 2011.

.....General Manager.....Mayor.