



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
The General Manager
Camp Street or P.O. Box 125
GRENFELL NSW 2810

Tel: (02) 6343 1212
Fax: (02) 6343 1203
Email: mail@weddin.nsw.gov.au
website: weddin.local-e.nsw.gov.au
A.B.N. 73 819 323 291

MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 17 MARCH 2011 COMMENCING AT 5.00 PM

10 March 2011

«Name»

«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 17 MARCH 2011**, commencing at ***5.00 PM** and your attendance is requested.

Note: 4.00 pm – Presentation on draft Economic Development Strategy

Yours faithfully

T V LOBB
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 17 February 2011
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Henry Lawson Festival Ctee Mtg, 15/02/11
- Local Emergency Management Ctee Mtg, 21/02/11
- Grenfell Business Development Ctee Mtg, 24/02/11
- Consultative Ctee Mtg, 8/03/11
- Occupational Health and Safety Ctee Mtg, 8/03/11
- Manex Ctee Mtg, 14/03/11
- Town Works Ctee Mtg, 14/03/11
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cllr M A Simpson in the Chair, Cllrs G B Halls, J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb, M R Crutcher, B R Hinde and G McClelland.
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

APOLOGIES: Nil

CONFIRMATION OF MINUTES:

314 **RESOLVED:** Cllr Halls and Cllr D Hughes that the Minutes of the Ordinary Meeting, held on 17 February 2011 taken as read and **CONFIRMED**.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cllr N Hughes	Correspondence Item 2	Member of Rotary	Non-Pecuniary	Yes
Cllr Lobb	Correspondence Item 2	Board Member of Rotary	Pecuniary	Yes
	Correspondence Item 8	Art Co-Ordinator for Henry Lawson Festival Committee	Non-Pecuniary	Yes
Cllr Simpson	Correspondence Item 2	Member of Rotary	Pecuniary	Yes
Cllr McClelland	Director Corporate Services Report Item 5	Real Estate Agent for Sale	Pecuniary	Yes

**SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING
OF THE WEDDIN SHIRE COUNCIL HELD, 17 MARCH 2011.**

CORRESPONDENCE

1. Lifeline Central West, C1.7.8: Advising that Lifeline Central West has been very busy. We have doubled our crisis telephone capacity and trained over 60 new volunteer telephone counsellors. We have also increased our face to face counselling capacity to address the ever increasing frequency of financial stress in the community. Problem gambling continues to be an issue.

Lifeline Central West is an incorporated charity. Like most charities and community groups, it exists financially through the generosity of the community, including Local Government with little support from the State or Federal Governments. I would ask your Council to consider supporting Lifeline Central West.

There is a realisation that the mental health problem in Australia is huge and growing. I have included some statistics on mental health, which I would be happy for you to circulate to your Councillors. The greater the understanding of the issue, the greater the likelihood of addressing the problem.

Copies of statistics forwarded to Councillors

Note: 2010 Donation was \$150

RECOMMENDATION: that Council support Lifeline Central West and donate \$150.

315 RESOLVED: Clr Atchison and Clr N Hughes that Council support Lifeline Central West and donate \$150.

2. Rotary Club of Grenfell Inc, C1.3.6: Advising that, with the support of Council, an application was submitted in the name of the Grenfell Rotary Club under the Community Building Partnerships program, for shade sails over the new playground equipment at Rotary Park.

The Club has been advised by the Premier that a grant of \$19,300 has been approved for this work.

The Grenfell Rotary Club respectfully requests the Council to carry out this work on its behalf.

Note: 1. **The Director Engineering's report to Council's July 2010 Meeting refers.**
 2. **The General Manager declares a pecuniary interest in this matter as an office bearer of the Grenfell Rotary Club.**

RECOMMENDATION: It is recommended that Council agree to undertake the work and provide any shortfall in funds by review.

Clrs Simpson, N Hughes and Lobb previously submitted written declarations of interest and left the room.

316 RESOLVED: Clr Halls and Clr Niven that Clr McClelland take the chair.

- 317 RESOLVED:** Clr Crutcher and Clr Niven that Council agree to undertake the work and provide any shortfall in funds by review.

Clrs Simpson, N Hughes and Lobb returned to the room with Clr Simpson resuming the chair.

3. Division of Local Government, C2.2.4: Advising it will be holding a limited number of additional Councillor Information Seminars – Series II in March 2011, in selected locations.

Nearby venues are:-

- Molong 16 March, 9.30 – 1.00 pm
- Bathurst 17 March, 9.30 – 1.00 pm

Councillors are being separately contacted regarding registration.

Noted

4. LGSA, E1.3.4/E1.5: Concerning the Emergency Services Contributions (for amenities).

Copy forwarded to Councillors

- 318 RESOLVED:** Clr N Hughes and Clr Hinde that a late motion be submitted to the Shires Association Conference in regard to the matter.

5. RTA, R2.54.4/R2.1.14: Referring to your application for prequalification under the National Prequalification System.

I would like to advise that Council has been prequalified as follows:-

R2 (Roadworks) - F5 (\$5M)

Council's experience and resources are considered to warrant classification at R2 rather than the requested R1 level. Council will be required to obtain third party certification of its management systems to retain R2 prequalification after June 2013.

Referred to Director Engineering

Noted

- 319 RESOLVED:** Clr D Hughes and Clr Lobb that the Correspondence be noted except where otherwise resolved.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 17 MARCH 2011**

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

320 **RESOLVED:** Clr Halls and Clr McClelland that the late correspondence be received and dealt with because of the urgency of the matters.

6. NSW Planning, T2.1.9: Concerning Council's letter requesting a Gateway Determination for the Planning Proposal for Weddin LEP 2011.

I am writing to inform you that the Standard Instrument (Local Environmental Plans) Amendment Order 2011 has been made.

As a result of this amendment, the Weddin Local Environment Plan 2011 and land use matrix submitted by Council as part of its Planning Proposal on 16 December 2010 must reflect the amendments of the Order before being placed on public exhibition.

As the Planning Proposal has already been submitted to Gateway for a Determination the Department proposes to make the amendments to both the Plan and matrix on behalf of Council to ensure public exhibition occurs in a timely manner.

If you strongly disagree with any of the proposed amendments please contact the Department of Planning's Dubbo Office as soon as possible.

RECOMMENDATION: that this matter be considered in conjunction with the Director Environmental Services report item B3.

321 **RESOLVED:** Clr Lobb and Clr N Hughes that this matter be considered in conjunction with the Director Environmental Services report item B3.

7. Korea War Veterans Association, C1.3.26: Seeking Councils cooperation in the worthy initiative by erecting a plaque on War memorials in your area to honour all our Korea War Veterans.

Up to the time of writing some 32 plaques have been erected in country towns, thanks to DVAs approval of the grants I applied for. I am hoping to get plaques in all country areas.

RECOMMENDATION: that the matter be referred to the local RSL branch for comment.

322 **RESOLVED:** Clr McClelland and Clr Atchison that the matter be referred to the local RSL branch for comment.

8. The Henry Lawson Festival of Arts, C1.4.1: Writing on behalf of the Grenfell Henry Lawson Festival of Arts Committee to thank you once again for the Council's generous sponsorship of the Festival Art Competition in 2010.

The Committee is seeking your support once again in 2011 by sponsoring the Acquisitive Prize of \$1,500.00.

We appreciate your consideration of this request.

RECOMMENDATION: that Council sponsor the 2011 Acquisitive Prize of \$1,500.00.

Clr Lobb previously submitted a written declaration of interest and left the room.

323 RESOLVED: Clr D Hughes and Clr N Hughes that Council sponsor the 2011 Acquisitive Prize of \$1,500.00.

Clr Lobb returned to the room.

9. Kathleen Smith OAM, R2.4.19/T3.4.4: Advising that having attended the special meeting of Council in February when the matter of Main Street parking was discussed, I was impressed with the address given by Snr, Const. Pat Smith on why we in Grenfell should consider nose in parking.

Over the years I have travelled in country Victoria where nose in parking has been used for many years.

As we claim heritage value in Grenfell, verandah posts are necessary, bollards have been installed in one area of town, and a continuation of this method would be unsightly.

I support the suggestion by Snr. Const. Pat Smith that nose in parking be given a trial in our town of Grenfell.

Noted

10. Peter Moffitt, R2.4.19/T3.4.4: Concerning parking in Main Street Grenfell.

I refer to previous correspondence. As you would be aware I am of the firm view that one of the great attributes of this town is its historical significance, especially to the tourist industry, and any way that can be preserved should be closely examined.

A part of our heritage in Grenfell are the verandah posts and again as Council would be aware, there has been significant damage to these verandah posts, caused by vehicles reversing into them. It is expensive for the landowners to repair the damaged posts.

I note Council is considering nose in parking, which may alleviate potential damage to the verandah posts. After attending Council's meeting last month and hearing the address of Constable Pat Smith I am satisfied there is no more danger to the general public from rear end parking, as opposed to nose in parking.

I have also read with interest yesterday's Grenfell Record.

I respectfully request Council to consider as a trial only, to have nose in parking, and the success or otherwise be assessed by way of a survey, with of course the final decision to be made by Council.

Noted

324 **RESOLVED:** Clr Atchison and Clr Niven that the Late Correspondence be noted except where otherwise resolved.

MAYORAL MINUTE

17 March 2011

Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Natural Gas Pipeline, U1.5.1

An announcement has been made that the natural gas pipeline between Young and Wellington has been given approval to go ahead.

I have contacted the Member for Burrinjuck, Katrina Hodgkinson, seeking her assistance to gain a connection for Grenfell.

In taking up this matter, her office has advised that Harden Council is also seeking connection to the gas pipeline.

For Information

325 **RESOLVED:** Cllr Simpson that the action be confirmed.

M A SIMPSON
MAYOR

10 March 2011

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. 2011/2012 Management Plan, A3.4

As resolved at Council's February Meeting, the first step in the 2011/12 Management Plan process will be a workshop to be held at 6.00 pm on Monday 28 March 2011.

In accordance with the Division's Meeting Practice Note No. 16, the workshop will be an informal meeting conducted by staff to enable Councillors to discuss and ask questions about the list of possible works for 2011/12. The workshop cannot make decisions or determine priorities.

As previously requested, it would be appreciated if Councillors' suggestions for new projects for next year could be submitted in writing by 17 March 2011.

For Information

Noted

2. Mid Lachlan Alliance, C2.9.7

The Mayor and General Manager attended the quarterly meeting of the Mid Lachlan Alliance at Forbes on 22 February 2011. Representatives of Lachlan, Forbes and Parkes Councils were also in attendance.

Matters discussed or determined are summarised as follows:-

- the chair was assumed by the Mayor of Parkes for the next year,
- the Drought subcommittee was renamed the Exceptional Circumstances Recovery Committee,
- State and Federal Ministers are to be lobbied to retain EC,
- professional groups are to be encouraged to meet more regularly, by teleconference if convenient,
- State election candidates are to be queried as to their position on selected projects,
- meetings with the new Ministers to be pursued,
- Local Government Procurement will be giving a presentation at Condobolin on 29 or 30 March,
- a joint submission to be lodged supporting the current exemption permitting Building Surveyors to deal with their own council's projects,
- all four councils have withheld Rural Fire Service payments to the previously agreed figure.

THE GENERAL MANAGER'S ORDINARY REPORT

The next meeting will be held at Condobolin on 24 May 2011.

For Information

Noted

3. One Association Conference, A3.18.1

The Mayor and General Manager attended the One Association Conference organised by the Shires Association in Sydney on 23 February 2011. Nearly every member council was represented, including invited representatives of the Local Government Association.

At a previous Conference in August 2010, 27 principles were framed. These were again discussed and 23 adopted without change.

The other four principles were determined as follows:-

- Membership Categories
 - Ordinary or Associate membership adopted,
- NSW Aboriginal Land Council
 - the nine ALCs will have the option of Ordinary or Associate membership,
- NSW County Councils
 - County Councils will only be eligible for Associate membership
(**Note:** this may change to an option of Ordinary or Associate membership, as for the Aboriginal Land Councils)
- Eligible Voters
 - extended to allow for Administrators where applicable.

A further two principles were adopted, as follows:-

- Zones
 - the Rural/Regional Division to be divided into ten Zones for election purposes,
- Representation
 - Each Zone to elect its Executive Member from within the Zone.

A full copy of all decisions is available if desired.

The President of the Shires Association (Clr Bruce Miller) advised the meeting that the matter may yet take a further year to finalise.

For Information

Noted

4. CENTROC, C2.7.3

The Mayor and General Manager attended the quarterly CENTROC meeting held at Harden on 24 February 2011.

A summary of matters discussed or decided is as follows:-

- adoption of a submission to the RTA on the Long Term Strategic Plan for the Bells Line of Road,
- difficulty in arranging a meeting with the Member for Hume, Alby Schultz,
- with the phasing out of analogue TV, some councils are being pressured to convert towers to digital TV at their cost,
- problems with Central NSW Tourism (CNSWT) involving:-
 - a large payment to the former CEO,
 - funding cutbacks if it remains stand-alone,
 - possible amalgamation with other regional bodies such as Blue Mountains, New England and Outback Tourism,
 - Tourism NSW to be asked to advise the benefits of membership,
- the cost savings programme for purchasing, training, telephone charges and diesel tax rebates, shows an overall saving of almost \$1M for CENTROC, with Weddin's share \$45,229,
- Try a Trade to again be sponsored,
- an anticipated deficit of \$77,765 for 2010/2011,
- negotiations with a contractor to install charge points for electric vehicles through the Central West,
- a decision to hold a two day summit in 2011, with emphasis on building relationships with possible new and existing Ministers.

The next meeting will be held at Condobolin on 26 May 2011.

For Information

[Noted](#)

5. Applications for Industrial Land, P2.5.4

Two industrial blocks (1,000 m²) were offered at no cost as part of the 2009 Grenfell Open Day.

As reported to Council's November 2009 meeting there were two applicants, one for a film studio (William J Scott III) and the other for a panel beating business (Anthony Pritchard-Langham).

Mr Scott did not conclude negotiations. Mr Pritchard-Langham agreed to terms for a larger block but has not signed the contract despite numerous requests by myself and Council's solicitor. As a consequence he was issued with an ultimatum to return the signed contract by 31 January 2011 or the offer would be withdrawn.

Council's solicitor advises that he received no reply to this ultimatum.

RECOMMENDATION:

Confirm Action

326 RESOLVED: [Clr Atchison and Clr N Hughes that the action be confirmed.](#)

THE GENERAL MANAGER'S ORDINARY REPORT

6. Sale of Dalton Street Depot (east), P2.6.1

My report to Council's December 2010 Meeting refers.

Contracts for the sale to David Troth have been signed and exchanged, and settlement is anticipated shortly.

For Information

Noted

7. Use of Burrangong Street Premises, P2.4.8

As previously advised, Dr Varejka vacated the premises prior to Christmas.

In discussions with visiting optometrist Mr Geoff Day, I have agreed to hire him one room for one day per week at the rate of \$55 per week (including GST), so that he may continue his regular consultations to Grenfell.

A second party may also be interested in sharing the same room on a similar basis.

Use of the premises is subject to the requirements of a new doctor, when located.

RECOMMENDATION:

Confirm Action

327 **RESOLVED:** Cllr D Hughes and Cllr Niven that the action be confirmed.

8. Main Street Verandah Posts, H2.7/T3.4.4

In response to a complaint from a local businessman whose verandah posts have been repeatedly damaged by parking vehicles, a number of reports have been commissioned or researched.

Heritage Advisor

A comprehensive report was submitted and considered at the February Meeting of the Heritage Committee. Options discussed included bollards, wheel stops, secondary gutters, widened footpaths, protective frames, parallel parking and nose-in parking. Some questions of legality arose.

The Heritage Advisor noted that Council has adopted a Heritage Strategy which includes the action:-

"to develop a policy on parking in Grenfell Main Street Conservation Area."

The previous Heritage Advisor also reported on:-

"rear-end in parking causing constant yet avoidable destruction of fabric".

The Heritage Advisor's concluding advice was that:-

"Protection of historic building elements from recurrent damage should not only be encouraged, but undertaken".

THE GENERAL MANAGER'S ORDINARY REPORT

Police

Senior Constable Pat Smith addressed councillors prior to the February Council Meeting on the relative merits of the different forms of parking. Parallel parking was largely disregarded because it would have reduced parking availability. A summary of his comments on nose-in parking is as follows:-

- | | |
|------|---|
| Pros | <ul style="list-style-type: none">- easier for the elderly to back into the open street than into a confined space,- would prevent damage to verandahs, shopfronts and vehicles,- maximises parking spaces as drivers can see the marked lines,- enables all cars to park at the correct angle,- reduces exhaust fumes on the footpath and into shops, especially where people are waiting in cars and running the heater or air conditioner,- no projected loads over the footpath from trucks. |
| Cons | <ul style="list-style-type: none">- have to reverse into traffic, view can be obscured,- vehicle entry is further from the kerb,- boot loading is adjacent to traffic,- reluctance of the community to change, |

Senior Constable Smith advised that his colleagues generally favoured nose-in parking, and that many larger towns such as Goulburn, Wagga Wagga and Dubbo have adopted it in their CBDs.

Senior Constable Smith suggested a trial including traffic calming devices to control speed, and lane lines to separate through traffic from parked vehicles.

Austroroads

Austroroads is the association of Australian and New Zealand Road Transport and Traffic authorities, and is comprised of all state/territory authorities, the Federal Department of Infrastructure and Transport, the Australian Local Government Association and the New Zealand Transport Agency. The organisation's purpose includes strategic research, improved practice, promoting consistency and uniformity and providing expert advice in its field.

Austroroads "Guide to Traffic Management" includes section 7.4.2 – Front – to – kerb versus Rear – to- kerb Angle Parking. The paper compares the two forms of parking over the following eight issues:-

- exhaust emission (footpaths and shops),
- loading/unloading vehicles*,
- judgement in a reversing manoeuvre,
- motorist confusion,
- disruption to passing traffic when reversing,
- traffic and cyclist safety*,
- impact with kerb obstructions,
- pedestrian safety.

In all but two comparisons (marked by “*”), nose-in parking was rated as superior.

Comparison of Options

Comments on the identified options for protecting verandah posts are as follows:-

Bollards

- need to be high enough for light trucks,
- need to be visible at night,
- can damage vehicles,
- would be unsightly ,
- would detract from the heritage characteristics of Main Street.

Wheel Stops

- create pedestrian trip hazards,
- need to be located to suit light trucks with longer overhangs,

Secondary Gutters/Widened Footpaths

- need to accommodate drainage,
- considerable cost involved.
- could be done as part of reconstruction of the street,

Protective Frames

- anchorage points a possible problem,
- may detract from heritage buildings.

Parallel Parking

- hardest form of parking,
- would reduce overall parking spaces.

Rear-in Parking

- has a history of causing damage to verandah posts,
- parking tends to be at about 80°, making the manoeuvre more difficult,
- parking bay lines are difficult to see when reversing.

Nose-in Parking

- places verandah posts in direct view of driver,
- parking can be maximised by marking parking bays,
- parking bay lines are easily visible to the driver,
- should be done with lane lines and traffic calming devices to control traffic,
- would not require any other structures for verandah posts,
- would not require major expenditure.

Summary

The most effective, economic and aesthetically pleasing means of protecting the town's verandah posts would be to change to nose-in parking. On the information available, this may also have other advantages as described above.

THE GENERAL MANAGER'S ORDINARY REPORT

The width of Main Street is the same as similar streets in Goulburn, Wagga Wagga and Dubbo, so there is ample room for nose-in or rear-in parking.

RECOMMENDATION:

It is recommended that Council support a trial of nose-in parking in Main Street, as stipulated by the Local Traffic Committee.

328 RESOLVED: Clr N Hughes and Clr Atchison that Council go into a Committee of the Whole to discuss the matter.

329 RESOLVED: Clr Crutcher and Clr Atchison that Council adjourn to conduct an inspection of nose-in parking.

At this point an inspection of nose-in parking was conducted in Camp Street.

330 RESOLVED: Clr Atchison and Clr Hinde that the Committee of the Whole be resumed.

331 RESOLVED: Clr Atchison and Clr N Hughes that Council return to open Council.

332 RESOLVED: Clr Halls and Clr D Hughes that costings and details of the suggested location be reported to the next Council Meeting.

Clr Niven requested that his name be recorded as being against the motion.

9. Integrated Planning and Reporting, A3.4.10

Previous reports refer.

Council's consultant has commenced work on preliminary documentation. On 2 March the consultant and General Manager met with staff at Parkes Council to examine their completed documentation and discuss their procedures, in particular relating to community consultation. Some valuable insights were obtained which will assist the Weddin Plan.

For Information

Noted

10. Grenfell Doctor Situation, H1.1.2

Dr AlBadran has commenced a period of leave and has reportedly arranged for locums, possibly two, to cover his absence.

There have been no recent enquiries from prospective GPs.

For Information

Noted

THE GENERAL MANAGER'S LATE REPORT

RECOMMENDATION:

It is recommended that the following report be received and dealt with because of the urgency of the matters therein.

333 **RESOLVED:** Clr D Hughes and Clr N Hughes that the following report be received and dealt with because of the urgency of the matters therein.

11. Meeting with Member for Burrinjuck, A3.19.2

On 14 February 2011 the Mayor and General Manager joined their counterparts from Boorowa, Cowra, Cootamundra, Harden and Young Councils to meet with Katrina Hodgkinson at Young to discuss matters affecting councils within the electorate.

A summary of matters discussed is as follows:-

- support for the Blayney – Cowra – Demondrille rail line,
- public transport needs,
- road damage, in particular from logging traffic from Oberon to Tumut,
- Police availability,
- the deteriorating standard of Police accommodation in the villages,
- Infrastructure Australia report on water supplies,
- resource sharing and voluntary amalgamations,
- Rural Fire Service contributions,
- rate pegging,
- new LEPs and possible changes in the Department of Planning,
- wind farm developments,
- District Health Councils.

The six councils had a common view on almost every topic, and the discussion was frank and informative.

For Information

Noted

T V LOBB
GENERAL MANAGER

334 **RESOLVED:** Clr Crutcher and Clr N Hughes that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

10 March 2011

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 28 February 2011:

Bank Account	
Westpac	<u>\$403,463.69</u>
Investments	
Westpac	4,500,000.00
LGFS	<u>500,000.00</u>
Total Investments	<u>\$5,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 28 February 2011.

The investments shown above are made with the Local Government Investment Service. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of February follows:

Rates Receipts	303,864.05
Accounts Receivable	86,727.31
Government Grants	722,872.01
Agency Collections	35,065.99
Caravan Park Fees	3,063.00
Grenfell Baths Entry Fees	1,882.10
Interest on Investments	39,408.21
Other Income	12,117.96
Total	<u>\$1,205,000.63</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

3. Roads and Other Expenditure 2010/2011:

Following are the up to date maintenance figures as at 28 February 2011.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	513,518	268,524
Grenfell Town Streets Maintenance	167,492	62,488
Village Maintenance - Caragabal	6,000	3,571
Village Maintenance - Greenethorpe	8,690	2,365
Village Maintenance - Quandialla	6,000	5,154
Garbage/Recycling Collection	106,760	72,126
Greenethorpe Collections	8,500	3,807
Trade Waste Collection	23,000	6,432
Grenfell Waste Depot Manning/Plant Hire	105,000	71,682
Tips Working Expenses	29,000	14,876
Noxious Plants	75,000	35,394
Parks & Gardens	183,460	100,889
Library Expenditure	109,169	57,656
Baths Income	-24,000	18,232
Baths Expenditure	123,976	68,643
Caravan Park Income	-46,000	37,560
Caravan Park Expenditure	66,465	42,694

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2010/11 State Roads (SH 6)	497,500	201,207
2010/11 National Roads (SH 17)	1,102,634	1,102,634
2010/11 Regional Roads Block Grant	292,000	186,942
2010/2011 REPAIR Program MR237	300,000	17,841
2010/2011 REPAIR Program MR398	300,000	195,316
3 x 3 Program - MR 398	68,000	68,000

2010/2011 Rural Local Roads	VOTE	EXPENDITURE
Reseals	162,000	156,192
Martins Lane	54,000	4,909
Pinnacle Road	91,000	16,235
Driftway Road	248,000	22,545
Grenfell Streets Construction	61,000	6,363
Grenfell Kerb and Gutter	43,000	2,454
Grenfell Streets - Footpaving	17,000	1,090
Warraderry Street Drainage	22,000	2,000
Reconstruct Village Streets	11,000	545
Gravel Resheeting	111,000	122,290
Total	820,000	334,623

2010/2011 Roads to Recovery	VOTE	EXPENDITURE
Gerrybang Road	350,876	98,411
Rural Roads Reseals	100,000	116,351
Total	450,876	214,762

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the February 2011 Council meeting advising of the status of debt recovery in regard to rates and debtors.

The debt recovery process is ongoing and a new round of debt recovery for rates and debtors will begin upon the finalisation of the Sale of Land for unpaid rates.

For Information

Noted

5. Sale of Land for Unpaid Rates, R1.9

As reported last meeting advice has been received from Councils Solicitors Gordon Garling Moffitt that matters pertaining to the sale are currently being finalised.

The issue that rose with a particular purchaser failing to settle on settlement date is still being pursued. It is anticipated the purchaser intends to settle on Tuesday 15 March 2011. Again, at this stage rather than terminate or cancel the sale it may be best to wait to see if settlement occurs on the day mentioned above.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

If settlement occurs then councils rates clerk will then apportion the monies as appropriate and write the remaining rates off to finalise the matter.

For Information

Clr McClelland previously submitted a written declaration of interest and left the room.

- 335 RESOLVED:** Clr Niven and Clr Atchison that delegated authority be granted to the General Manager to instruct Council's solicitor to terminate the contracts and forfeit the purchasers' deposits to Council if settlement does not occur in the near future.

Clr McClelland returned to the room.

6. Councils Investments, A1.4

The Division of Local Government have issued a revised Ministerial Investment Order pursuant to Section 625 of the Local Government Act, 1993.

A major change to the investment order stipulates that investments can no longer be deposited with Local Government Financial Services (LGFS). It is understood that the logic behind the decision was that as LGFS has been sold to Local Government Super, LGFS is no longer considered a local government owned enterprise and should therefore not qualify for special inclusion.

Section 625 of the Local Government Act, 1993 and Council's investment policy stipulate that investments must be made in accordance with the Ministerial Investment Order.

Consequently, funds invested with LGFS have been returned to Council and reinvested with Westpac except for \$500,000 which matures on 23 March 2011. Upon maturity this investment will also be returned to Council and reinvested accordingly.

For Information

Noted

7. Open Day/Market Day/Country Week Review, T4.3.7

Reference is made to the November 2010 Council meeting whereby it was resolved to conduct the 2011 Open Day/Market Day "in principle" subject to a full review of the event being conducted by Council.

A comprehensive review which also included Country Week was conducted by Clr McClelland, Clr Niven, Clr Lobb, Clr D Hughes and Clr Atchison, Ms Auburn Carr, the General Manager and the Director Corporate Services together with various community representatives on Friday 5 March 2011.

After reviewing the events the general consensus was that the Open Day should proceed with various changes and that the Market Day be cancelled due to its limited success in past years. In regard to Country Week the general consensus was that Council's attendance at Country Week in 2011 be further considered in light of possible positions on farms that there currently appears to be vacancies for. The Regional Services Manager of the NSW Farmers Association has emailed an enquiry to farmers enquiring if there are any such positions on their farms available. This information is critical in determining whether or not we attend Country Week

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

as the lack of jobs has been our biggest problem on our previous visits to Country Week. If Council resolves not to have the Market Day or attend Country Week in 2011 they could be replaced with a regional TV promotion of the Weddin Shire or a Gold Festival highlighting our gold fields and bushranger history which could co-incide with the Open Day Campaign.

From the review various ways of improving the Open Day were identified and are detailed below:-

Open Day

- in regard to publicity endeavour to ensure interviews are held with high profile people such as Alan Jones, Ray Hadley and our TV coverage to again include A Current Affair if possible.
- encourage further use of the on-line computer facilities for registrations.
- need to encourage people that register to actually attend.
- ensure website is updated regularly.
- ensure facilities are clean and of an acceptable standard.
- have less emphasis on attracting tradespeople and more emphasis on attracting a new business.
- continue to encourage retirees and families with children to relocate to the Weddin Shire.
- Concentrate on the western Sydney area as well as nearby towns whereby people could work there and reside in Grenfell.
- further utilise our schools and low crime rate as selling points.
- target workers with families who are looking to relocate out of Sydney.

The review proved to be very beneficial and recognised that if we are prepared to continually change the Open Day campaigns are well worth persevering with as the potential benefits to the Shire are enormous. The campaigns in the past have been very successful with the key objectives such as increasing our population, attracting new business and raising awareness of our Shire by promoting our lifestyle, location and cheaper housing prices are being achieved in an outstanding manner.

Country Week

Consideration was also given as to whether Council attends the Country and Regional Living Expo (Country Week) to again be conducted at the Rosehill Racecourse from 5-6 August 2011.

The following information is provided to assist in making the decision to attend or not:-

- Country Week's timing allows a perfect lead into our Open Day Campaign.
- Council did not attend Country Week in 2010.
- Of the 35 people registering for the 2009 Open Day five (5) of these people emanated from Country Week.
- The total cost of attending Country Week 2009 was approximately \$8,600.00.
- Prior to 2010 Weddin Shire had been attending Country Week for six (6) years with the total cost being \$47,151.58.
- Lack of employment is a major problem we have previously experienced in endeavouring to convince people to relocate.
- It is understood other Council's in the Mid Lachlan Alliance have maintained their position they took in 2010. Parkes are attending and Forbes are not.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

As previously stated there may be nine jobs available on farms which is currently being verified and if these jobs eventuate it would well be worth our while attending.

However, it was suggested that if we did not attend this years Country Week the money saved could go towards a regional advertising Campaign promoting Grenfell and the Weddin Shire similar to Young's local promotion. The indicative cost of such a promotion for two weeks prior to a major event such as the Open Day is approximately \$25,000. The other alternative as mentioned previously is to have a Gold Festival which would be very beneficial to our local economy. These initiatives could be funded from the savings from Country Week as well as from the Economic Development Fund reserve which currently has a balance of \$78,789.53.

The regional promotion of the local area would certainly appeal to local businesses and could be run to co-incide with the Open Day campaign where local business people will be showcasing their respective businesses. The Western Sydney Market would still be targeted as part of the Open Day promotion and publicity and this would effectively allow us to promote the Weddin Shire on a metropolitan and regional basis. The difficulty would be that if we were to promote ourselves and peoples experience is not what they were led to believe this could have detrimental effect on any future campaigns we undertake.

In this regard the Gold Festival may be a better option for the following reasons:-

- People would primarily be attending Grenfell to attend the Gold Festival.
- It would be an excellent opportunity to "tell the story" of the history of the gold and bushrangers in the Shire similar to what the Henry Lawson Festival weekend does for Henry Lawson.
- It would give local businesses a tremendous boost.
- Visitors particularly people travelling in motorhomes would be attracted to such an event.
- Would assist and enable us to become an integral part of the Gold Trail Project.
- Would allow us to promote the O'Briens Hill Project as well as various sites and walks as well as the Weddin Mountains.

It is envisaged that if this was to eventuate it would be a low key event for the first few years and that we would invite the Historical Society to participate. An itinerary for the day as well as a budget would also have to be developed if Council resolves to proceed with the event.

RECOMMENDATION: that Council:-

- i) proceed with the Open Day Campaign on Saturday 1 October 2011 and approve the draft budget as presented
- ii) endorse the suggested changes to the campaign as detailed above
- iii) cancel the Market Day
- iv) not attend Country Week in 2011 unless the agriculture jobs come to fruition in the next two weeks whereby the decision can be revisited.
- v) proceed with a Grenfell Goldfest Festival on Saturday 1st October 2011 with the activities/itinerary and budget (which is able to be funded from the Economic Development Fund) presented to a future meeting
- vi) that the Main Street be closed between the Forbes Street roundabout and Teston Street on Saturday 1 October 2011
- vii) invite the Historical Society to be part of the arrangements for the Goldfest Festival
- viii) encourage motorhomes as well as other visitors to visit Grenfell on the long weekend to attend the Festival.

- 336 RESOLVED:** Cllr N Hughes and Cllr Atchison that Council:-
- i) proceed with the Open Day Campaign on Saturday 1 October 2011 and approve the draft budget as presented
 - ii) endorse the suggested changes to the campaign as detailed above
 - iii) cancel the Market Day
 - iv) not attend Country Week in 2011 unless the agriculture jobs come to fruition in the next two weeks whereby the decision can be revisited.
 - v) proceed with a Grenfell Goldfest Festival on Saturday 1st October 2011 with the activities/itinerary and budget (which is able to be funded from the Economic Development Fund) presented to a future meeting
 - vi) that the Main Street be closed between the Forbes Street roundabout and Teston Street on Saturday 1 October 2011
 - vii) invite the Historical Society to be part of the arrangements for the Goldfest Festival
 - viii) encourage motorhomes as well as other visitors to visit Grenfell on the long weekend to attend the Festival.

8. Economic Development Strategic Plan Review, T4.5.1

A review of Council's draft Economic Development Strategic Plan was to be held on Friday, 4 March 2011 at the Community Hub.

As not all Councillors were present it was decided to reschedule the review to 4.00 pm on Thursday, 17 March at the Council Chambers prior to the Council Meeting.

Following the review it is planned to place the draft plan on public exhibition prior to its formal adoption at the April 2011 Council Meeting.

The review of the Strategic Plan is vital to ensure we have a very clear strategic direction in regards to Economic Development for the next five years.

RECOMMENDATION: that the draft Economic Development Strategic Plan be placed on public exhibition for 28 days and resubmitted to the April 2011 Council Meeting for formal adoption.

- 337 RESOLVED:** Cllr Atchison and Cllr Crutcher that the draft Economic Development Strategic Plan be placed on public exhibition for 28 days and resubmitted to the May 2011 Council Meeting for formal adoption.

9. New Land Valuations – Rating, R1.6

As reported to the last Council Meeting the new land valuations will come into effect from 1 July 2011 for rating purposes.

There are currently 2718 properties recorded on the Register of Land Values within the Weddin Shire which were previously valued for rating purposes at \$356,294,951 with a base date of 1 July 2006. The new valuations have a base date of 1 July 2010 and have been valued for rating purposes at \$460,191,863 which is an increase of approximately 29% over the 2006 values.

While there were significant increases in land values associated with the 2006 valuation land values with the 2010 valuation have generally remained steady, except for values in the village of Quandialla, which showed slight increases, and Greenethorpe, which fell slightly.

The typical market movements from July 2006 to July 2010 for the various rating categories are detailed below.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

Residential Lands

The residential land market of Grenfell and the outlying villages have shown mixed results with slight increases or decreases in market value since July 2006 depending where the property is.

Ass No.		2006	2010	% ↑↓
13003	Grenfell, Alexandra Street area	\$17,400	\$17,000	2.3 % ↓
18291	Grenfell, Middle Street area	\$28,900	\$33,800	17 % ↑
10413	Caragabal	\$3,360	\$3,020	10 % ↓
8052	Greenethorpe	\$28,500	\$27,800	2 % ↓
4333	Bimbi	\$2,220	\$2,200	1 % ↓
2410	Quandialla	\$4,560	\$4,790	5 % ↑
29735	Huckel Close	\$44,100	\$40,000	9 % ↓
23770	Warraderry Street	\$24,700	\$28,900	17 % ↑
21899	South Street	\$21,400	\$30,000	40 % ↑

Commercial Lands

Ass No.		2006	2010	% ↑
16733	Main Street Grenfell	\$32,000	\$32,000	0 %

Industrial Lands

Industrial development has previously taken an increased profile with sales in the industrial area, and the fact that Council purchased more land for industrial use and are actively encouraging future developers to consider their sites. However, with activity slowing to a degree there has been a nil increase in value levels for land for industrial use.

Ass No.		2006	2010	% ↑
29516	Davies Street area	\$16,800	\$16,800	0 %

Rural Lands

Hobby Farms

Land within the Rural-Residential Zone has also decreased with valuation decreases ranging from 0% - 29%.

Ass No.		Area – (ha)	2006	2010	% ↑↓
13235	Holy Camp Road, Grenfell Area	1.964	\$92,300	\$82,300	11 % ↓
2105	Mid Western Highway, Grenfell	7.057	\$222,000	\$158,000	29 % ↓
1933	McSpaddens Lane, Grenfell	33.75	\$167,000	\$167,000	0 %

Farmland

Ass No.		Area – (ha)	2006	2010	% ↑
1560	Caragabal	1538	\$1,090,000	1,380,000	27 % ↑
8920	Caragabal	364.18	\$322,000	481,000	49 % ↑
4077	Caragabal	670	\$469,000	704,000	50 % ↑
4085	Quandialla	574.7	\$341,000	465,000	36 % ↑
4317	Greenethorpe	245.6	\$495,000	626,000	26 % ↑
4887	Greenethorpe	294	\$543,000	686,000	26 % ↑

Mixed farms have increased from 26% - 50% since the 2006 base date.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

As the various rates in the dollar for each category have not as yet been 'struck' for the next financial year by Council it is difficult at this stage to determine the effect on individual ratepayers rates. Generally if a properties value has increased or decreased by more than the average amount then there will most likely be a corresponding effect on the rates payable.

As stated last meeting if any ratepayer does have concerns with their new valuation it would be best to object now to the Valuation Office as it will be too late when the rate notices are issued in July.

Attached is a graph depicting the 2006 and 2010 valuations which illustrate the fluctuations in land valuations in the Weddin Shire during the past four years.

Cheryl Mumford from the Valuer Generals Office in Orange has advised that a representative from their office is available to address Council in regard to the new valuations if so desired.

For Information

Noted

10. Grenfell Library, C2.6.29

Activities by the Librarian over the last month include the following:-

- The Summer Reading Club concluded on Monday, 28th February, with a very successful and well-attended Awards Afternoon Tea. All participants received certificates and enjoyed entertainment provided by Paul Westman.
A report on the Summer Reading Club has been sent to the State Library for possible inclusion in the next edition of the Public Library news magazine.
- A one year subscription to the Findmypast genealogical database will commence at the beginning of April when the three month free trial period ends. Only one person made use of the third Saturday afternoon opening for family history research in February. The opportunity will be offered again in March.
- A group of mothers has set up a Play Group on Wednesday mornings.
- The Easy books were significantly weeded during the month. Discarded books will be offered to Grenfell PreSchool in the first instance.
- A thank you letter has been sent to Public Libraries NSW – Country, sponsors of our 2010 Marketing Award.
- Arrangements are in hand for the Seniors Morning Tea to be held on Tuesday, 22nd March.
- The librarian will be absent on long service leave from 25th March to 23rd April inclusive. Mrs Marguerite Walmsley and Ms Christine Cuddihy will be managing the library during that period.

For Information

Noted

11. Economic Development, C2.6.21

Council's Economic Development Officer has been involved in the following activities:

- Council's draft Economic Development Strategic Plan review has been received and will be reviewed prior to the March Council Meeting. It will then be placed on public exhibition before being submitted to Council for formal adoption at the April 2010 Council Meeting. Mr Ian Mackey from Cre8 Growth and Development who undertook the review will address the next Grenfell Business Development Committee (GBDC) meeting on 5 April.
- Attended the GBDC meeting held on Thursday 24 February 2011. Well attended.

For Information

Noted

12. Tourism/Promotions, C2.6.2

Council's Tourism Manager has been involved in the following activities:-

- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire.
- The Weddin Shire Tourism brochures are being distributed to surrounding areas on an ongoing basis.
- The Federal Governments TQUAL grant programme has reopened however the Gold Trail Project is not eligible. Alternative funding sources to be investigated. Gold Trail brochure completed.
- Ben Hall Trail brochures continues to be delivered to various outlets.
- John Larkin from Aurora Research in Dubbo will conduct a diagnostic review of Tourism in the Weddin Shire. This review will assist Council in its future Tourism strategic direction. Quote from Mr Larkin obtained. To be pursued.
- Arranging for Mr Ian Mackey to address the next Tourism Committee meeting regarding the benefits of a virtual Visitor Information Centre (VIC).
- Cobb & Co sign on the Cowra Road upgraded. To be erected.
- Application for "Enterprising Regions" grant funding in progress to obtain part funding for the O'Briens Hill project.
- The application to become an RV friendly town has been submitted. Development Application to be submitted for Council approval upon agreement from ARTC.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.
- A tourism brochure stand has been erected at the Community Hub entrance.
- Planning underway for the Weddin Mountains National Park guided tour to be held 12 March 2011.
- Planning to attend the LGSA Tourism Conference in Sydney from 9 – 11 March 2011.

For Information

Noted

13. Grenfell Internet Centre, C2.6.28

Council's Internet Centre Manager has been involved in the following activities:-

- Excellent sales during February.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. An article on "Shopping online v Shopping locally" to be submitted in due course. They are being well received by the public.
- Window displays addressed and constantly changing.
- A flyer mail out to households promoting the services available conducted. Still resulting in improved daily custom. Further mail out being considered.
- Developed websites for various customers.
- Preparation in progress for Seniors Week free classes. \$750 grant funding obtained.
- Visiting local businesses to discuss services available at the Internet Centre.

For Information

Noted

14. Half Yearly Audit, A1.6

Council's auditors Morse Group of Orange have advised they will conduct the half yearly audit on 1 – 2 June 2011.

The half yearly audit report will then be presented to the July 2011 Council Meeting.

For Information

Noted

**GLENN CARROLL
DIRECTOR
CORPORATE SERVICES**

338 **RESOLVED:** Clr Atchison and Clr Niven that except where otherwise dealt with the Director Corporate Services' Report be adopted.

10 March 2011

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (6 March 2011)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

- SH6
 - general maintenance
 - removed tree stumps
 - removed fallen trees
- SH17
 - general maintenance
 - completed heavy patching maintenance
- MR398
 - general maintenance
 - remove fallen trees
 - started next section of widening (Repair Programme)
- MR236
 - general maintenance
- MR237
 - general maintenance
 - remove fallen trees
- MR239
 - general maintenance
 - remove fallen trees

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the last two months.

- started Gerrybang Road widening
- started flood damage repairs on some of the more affected roads

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the last two months.

- general maintenance
- removed fallen trees Holy Camp Road, Stock Route, Manganese Road and Pinnacle Road
- maintenance graded and gravel patched Quondong Road, Dodds Lane, Thompsons Lane, Eualdrie Road, O'Loughlins Road, Bembricks Lane, Gibraltar Rocks Road, Mogogong Road, Major West Road and Yambira Road
- cleared culverts in the Greenethorpe area and Kangaroo Lane, Major West Road, Gambarra Road and Chapples Lane
- repaired causeway on the Stock route
- replaced pipe culvert Gerrybang Road
- slashed Greenethorpe Town area
-

1.4 Urban Maintenance/Construction

- general maintenance
- completed Weddin Street school crossing
- cleaned out table drains on Holy Camp Road
- replaced box culvert Melyra Street
- ground footpaths for trip hazards
- replaced shrubs at the Industrial Block
- removed overhanging tree at the Commonwealth Bank
- sprayed Cedar trees for caterpillars

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the last months such as gardening, weeding, mowing and spraying

- general maintenance
- completed Vaughn Park fence

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

2.2 Cemeteries

The following graves have been prepared from 6 February 2011 to 6 March 2011:-

Grenfell Lawn	– 1
Grenfell	– 1
Bimbi	– nil
Caragabal	– nil

The following maintenance had been carried out during the last month:-

- burnt Grenfell Cemetery for Spiney Burr Grass
- cleared fallen tree Grenfell Cemetery
- slashed Grenfell Cemetery

2.3 Sewer Mains

Three (3) sewer chokes have been attended to during the month.

2.4 Private Works

- sold four loads of gravel to a ratepayer
- constructed two accesses for a ratepayer

2.5 Vandalism

Urban - Nil this month.

Rural – Bimbi signs vandalised. Replacement of signs due to vandalism, \$500.

Progressive Cost Urban: \$2,035.00

Progressive Cost Rural: \$650.00

(from 1/7/2010 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue flood damage repairs
- commence Gerrybang Road widening
- continue MR398 widening
- complete culvert headwalls SH17

3.2 Urban

- general maintenance
- start kerb and gutter set out
- complete Railway car park line marking

For Information

Noted

4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected nil breaches.

The RTA has recently written to the CENTROC Weight of Loads Group advising that it recognises the importance of the functions undertaken by the Weight of Loads Group generally and is prepared to fund the shortfall of \$46,322 for 2010/11 subject to the CENTROC Weight of Loads Group using its best endeavours to recruit additional Councils into the Weight of Loads Group.

Additionally, the RTA noted that the Weight of Loads Group had experienced a reduction in breach income and Council members over the last couple of years, with a projected loss of \$54,008 for the year 2011/12. Accordingly the RTA is prepared to fund this projected loss so that the CENTROC Weight of Loads Group can continue to perform Weight of Load Group related enforcement activities.

This means that the CENTROC Weight of Loads Group will be able to continue to function up to 30 June 2012, but will need to be closely monitored.

For Information

Noted

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
	Workshop Staff	Confined space training carried out.
	Sewerage Treatment Plan	Remove and replace sludge pump.
PI 4059	Backhoe Case 580 Super K	Bushes, air conditioner, repair rear hydraulics.
PI 5106	Trailer Mounted 3" Pump	Carry out repairs.
PI 3944	Toyota Dyna	Repair lights, rubber on shock absorbers.
	Emulsion Tank	Repair sensor.
	All Plant	Registration inspections as required for 2011 registration.
PI 1083	Taxi	Replace front end bushes, springs, shocks, tyres, wheel alignment, lights and door actuator.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

Tenders are being called for the following plant replacement:-

PI 4059 Backhoe – Case 580 Super K
PI 4052 Grader – Caterpillar 12 G
PI 3542 Truck – Mitsubishi 5t Tipper
PI 3933 Low Loader – Rocklea

Arrangements are being made to offer the plant for trade or private sale.

RECOMMENDATION:

Confirm Action

339 RESOLVED: Clr N Hughes and Clr Lobb that the action be confirmed.

6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The draft Asset Management plan has been prepared for checking.

For Information

Noted

7. RTA RMCC Contract, R2.54.4

Routine maintenance works on SH6 and SH17 continue.

A works proposal has been submitted for Heavy Patching on SH6 (flood damage).

Due to the stormwater being in the table drains of the North Weddin rehabilitation project, the batter works and the culvert headwalls cannot be completed.

Following the sealing of the North Weddin project, the RTA carried out roughness tests on both lanes. The results were higher in places than those specified in the Contract for SH17 (significantly higher standard than for SH6) and resulted in quality deductions, totalling \$50,224.92. The reason for these results was the wet weather during construction (which could not be avoided) and SH17 has a higher standard of roughness than SH6.

Roughness tests cannot be carried out prior to sealing due to the sensitivity of the test equipment.

Council did claim an extra \$34,523 for additional costs due to wet weather.

For Information

Noted

8. Noxious Weed Report – February, C2.6.16

The Noxious Weed Officer has carried out the following works in the months:-

- sprayed Bathurst Burr in the Piney Range, Bimbi, Quandialla, Greenethorpe and Bogolong areas,
- sprayed Silverleaf Nightshade in Iandra area,
- sprayed Spiney Burr Grass in the Greenethorpe area,
- met with some landholders about planning for noxious weeds in 2011,
- sent out letters to landholders regarding the next round of inspections in the Greenethorpe area.

For Information

Noted

9. CENTROC Water Utilities Alliance – Technical Committee Meeting, C2.7.30

The Director Engineering attended the Technical Committee Meeting on 25 February 2011 at Cowra.

The Committee was formed to assist CENTROC Councils to complete the Best Practice process for water and sewer. The Committee reports to CENTROC (GMAC).

Several sub committees were formed including the Supervisors and Operators Group, Tender and Assessment Panel, Steering Committee for a CENTROC Regional Resourcing, Monitoring and Training Program. Each of these sub committees reports to the Technical Committee.

For Information

Noted

10. Sale of Bushfire Tankers, E1.3.11

The Director Engineering's report to February Council Meeting refers.

The Brundah and Piney Range tankers were put up for auction on Saturday 26 February 2010, together with a number of other tankers from Parkes, Forbes and Lachlan Shires. The Director Engineering was in attendance.

The Brundah tanker sold for \$15,000 and the Piney Range tanker sold for \$14,500.

These funds are required to be returned to the Rural Fire Service.

For Information

340 **RESOLVED:** Cllr McClelland and Cllr Hinde that Council write to the NSW Rural Fire Service enquiring in regard to the conditions of sale such as commissions and advertising costs.

11. Cemetery Trees, P2.2.1

An assessment by a landscape architect has been carried out on the condition of the large trees at the Grenfell Cemetery.

The assessment has indicated that at least two trees need to be removed.

The other 12 trees are deemed to be safe at this stage as they have not lost their neighbours and rely on each other for strength.

A tree replacement programme is being formulated for the gradual replacement of the large old trees as well as extra trees in the Cemetery. This item will be listed in the estimates for consideration.

For Information

Noted

12. Car Rally, T3.4.13

Despite repeated requests to the organiser to provide details of the car rally so that the executive could consider the rally approval or otherwise, no details were forthcoming by the deadline of Friday 18 February 2011.

During the following week the organiser contacted the Director Engineering and stated that he was postponing the rally to a later date.

For Information

Noted

13. Flood and Storm Event 28 and 29 November 2010, E1.9.3

The flood and storm damage estimate totalling \$1.457M has now been submitted to the RTA for assessment and processing of the grant. A public works damage estimate totalling \$2,548 (75% by public works, 25% by Council) has been submitted.

For Information

Noted

14. Town Footpath Inspection, R2.12.1

The Director Engineering was requested by Helen Denovan (Grenfell Community Health) to participate in a walk along some footpaths in Grenfell to ascertain what improvements could be made to road crossings and footpaths.

This walk was conducted some years ago and as a result, some minor works on the footpaths were carried out.

Present were the Director Engineering, Helen Denovan and Ashley Brooks from Community Health, a representation from Guide Dogs and Jasmine Pipe.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

The walk was along Weddin Street to the Doctor's Surgery, Camp Street to the Post Office, Forbes Street to Main Street and Main Street.

A number of small works was noted for improvements, such as footpath grinding and tree trimming.

The Director Engineering was blind folded and walked along most of Main Street to gain a vision impaired understanding, which was quite interesting.

The improvement works will be carried out in the next few weeks. Generally the footpaths inspected were in good condition with evidence of continual maintenance occurring.

For Information

Noted

15. Naming of Morangarell Road, A2.3

Letter B1 refers.

Council completed the rural numbering in the Shire in 2004, and advised all landholders at that time of their rural address in writing.

The owners of "Ellengowan", 611 Morangarell Road Quandialla, have recently written to the Land and Property Management Authority advising that there is confusion as their address is 611 Euroka Road Quandialla in the White Pages. Council wrote to the owners on 24 June 2004 and advised them that their rural address was 611 Morangarell Road Quandialla.

This Council has named Morangarell Road in Weddin Shire and the continuation of that road in Bland Shire is called Euroka Road.

There is also a Morangarell Road in Bland Shire.

It would appear that Bland Shire had previously named the extension of this Council's Morangarell Road as Morangarell – Quandialla Road and had renamed it Euroka Road by gazettal on 22 September 2002.

The Land and Property Management Authority has recommended that as there is some confusion in the event of emergency services being required, not being able to locate the property, this Council consider renaming Morangarell Road to Euroka Road to maintain continuity of the road name across the local government area boundary.

RECOMMENDATION: that Council:-

- i) agree to change the name from Morangarell Road to Euroka Road, or;
- ii) liaise with Bland Shire to achieve a common name.

341 RESOLVED: Cllr Crutcher and Cllr Atchison that Council agree to change the name from Morangarell Road to Euroka Road.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

342 RESOLVED: Clr Crutcher and Clr N Hughes that Council adjourn for supper.

Council adjourned for supper: **7.00 pm**

Council resumed at: **7.29 pm**

343 RESOLVED: Clr Lobb and Clr Atchison that Council resume.

THE DIRECTOR ENGINEERING'S LATE REPORT

RECOMMENDATION:

It is recommended that the following report be received and dealt with because of the urgency of the matters therein.

- 344** **RESOLVED:** Clr Hinde and Clr Crutcher that the following report be received and dealt with because of the urgency of the matters therein.

16. Integrated Water Cycle Management Strategy Study, U1.6.12

The Director Engineering attended the Project Reference Group Workshop No. 3 together with Clrs N Hughes, McClelland, Halls and Hinde to discuss the list of IWCM options compiled during previous meetings for Weddin, Cabonne, Blayney and Central Tablelands Water.

Concerns were previously raised with the consultant that not all options had been addressed for the sewerage of Greenethorpe and Quandialla. At the meeting the consultant agreed to include the option of a common effluent system for both villages in the final draft, which will be provided for Council's consideration and decision prior to the draft being finalised and reported to the Department of Environmental and Climate Change.

For Information

Noted

W TWOHILL DIRECTOR ENGINEERING

- 345** **RESOLVED:** Clr Niven and Clr McClelland that except where otherwise dealt with the Director Engineering's Report be adopted.

10 March 2011

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

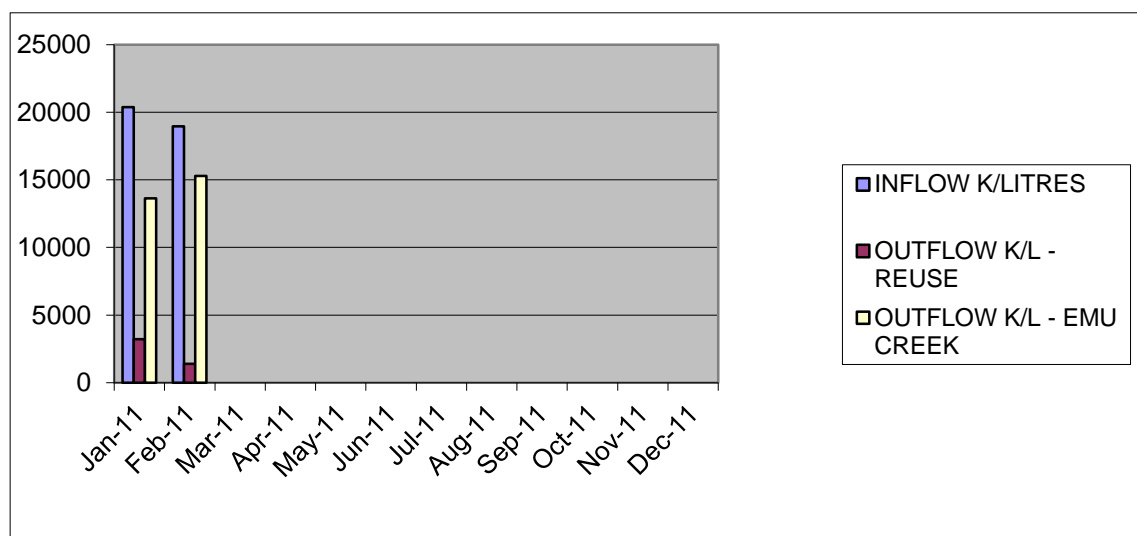
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during February 2011 was 18955 kl with the daily average of 676.96 kl. With outflow for irrigation for reuse being 1385 kl and discharge to Emu Creek being 15285 kl.

The highest daily recording of 860 kl occurred for the 24 hours ending 6.30 am on 6 February 2011 and the lowest of 576 kl for the 24 hours ending 6.30 am on 18 February 2011.

A total rainfall of 100 mm was recorded for the month.



For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

2. Animal Control, A4.4.4

Animal control activities for February 2011 were:

a. Companion Animals

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded then surrendered:	1 (Dog)	Animals Destroyed:	1 (Dog)
Animals Sold:	2	Animals Released:	2 (Dogs)
Animals Surrendered:	0		

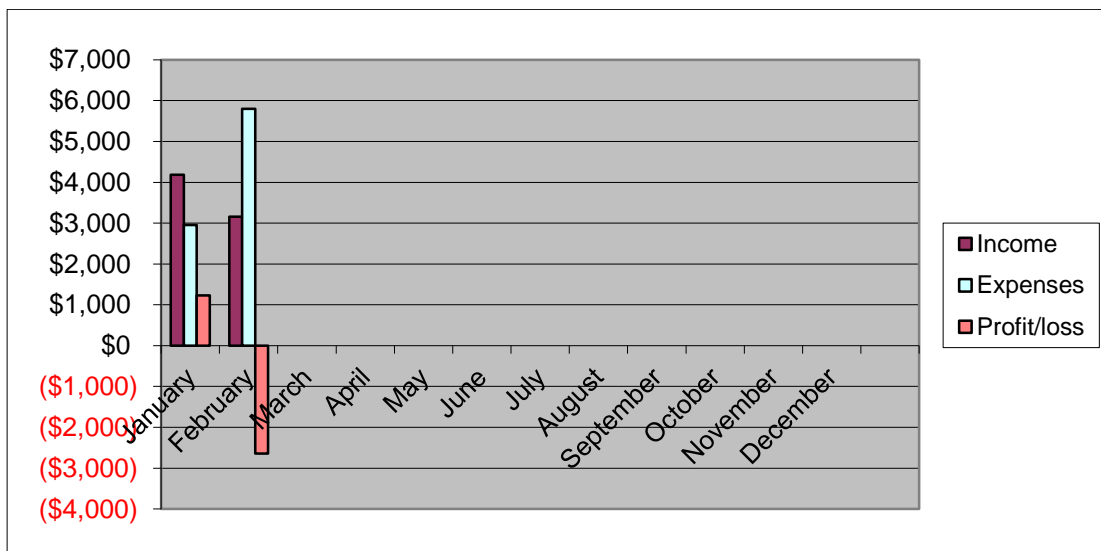
For Council's Information

Noted

3. Caravan Park Operations, P2.3.3

Income for the month of February 2011 was \$3,155.00 with expenditure of \$5,801.63 resulting in an operational loss of \$2,646.63 for the month.

There were 93 sites occupied for the month of February 2011.



For Council's Information

Noted

4. Grenfell Swimming Pool, P2.3.1

Total Attendance: 4165

Daily Average: 149

School Usage 1127

Swimming Club Usage 456

Gate Entries

Adult 139

Child 218

Season Ticket Attendance

Adult 879

Child 1346

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

The month has been very busy with all schools hosting their carnivals and various groups holding activities.

For Council's Information

Noted

5. Quandialla Swimming Pool, P2.3.2

Total Attendance: 1610

Daily Average: 67

The Pool was closed on Mondays for the month of February.

Activities held were:

- Quandialla Central School came for sport on Wednesdays and held a twilight carnival on the 15th.
- Active after school activities were held on Tuesday afternoons.
- Caragabal Public School came on Friday mornings.
- Aqua exercises were held on Tuesday evenings and Friday mornings.
- Lap swimming was held on Tuesday and Thursday mornings.
- Quandi Pool Swim School held lessons on the 19th, 20th, 26th & 27th with 10 students attending.
- Swimming Club continued on Tuesdays, Wednesdays and Fridays.

For Council's Information

Noted

6. Netwaste to Art, E3.3.15

Council is involved in the 2010-2011 community art exhibition and competition called Waste to Art. This initiative of Netwaste is sponsored by Sims Metal.

The local Schools within the Shire have been approached to participate, artworks are to be completed by 31 March with a local competition/presentation to be held 4.30 pm 1 April 2011 at Grenfell HUB, which will then lead into a Regional Exhibition to be held during June 2011 hosted by Grenfell.

Competition Categories will be –

Primary 2D
Primary 3D
Primary Functional

High School 2D
High School 3D
High School Functional

Community 2D
Community 3D
Community Functional

Open 2D
Open 3D
Open Functional

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

Building/Sculpture 2D
Building/Sculpture 3D
Building/Sculpture Functional

For Council's Information

Noted

7. Clean Up Australia Day 2011, E3.3.8

The 2011 Clean Up Australia Day event was held on Sunday 6 March 2011. The event was supported by 22 volunteers, who managed to collect 45 bags of rubbish from a number of areas within Grenfell.

Thanks were given to all that participated, with certificates of thanks provided to all the children, supporting schools and a letter of appreciation has been forwarded to Mrs Pat Soley for volunteering her time to be co-ordinator.

For Council's Information

Noted

8. Netwaste Forum, C2.7.4

On 4 February 2011 I attended the Netwaste Forum in Dubbo. Some of the items discussed are detailed below:

- Regional Contracts – of which Weddin are involved in 6 of the 10 currently running.
- HHW Storage Units – tenders have been called.
- Presentation by DECCW about the government's future direction in relation to waste management.
- Future direction workshop, that reviewed the projects to be run during the 11/12 year.
- A facilitation discussion on the upcoming review of the strategic plan.

If you have any questions or wish to know more please contact the Director.

For Council's Information

Noted

9. NetWaste – Regional Environmental Sustainability Action Plan (ReSAP), E3.7.7

At the November Council meeting it was resolved to adopt the draft Regional environmental Sustainability Action Plan (ReSAP).

The plan was placed on Regional public exhibition, with only a couple submissions being received for minor things which have now been considered by the region. A copy had been previously forwarded and remains substantially unchanged. The final plan will be available for perusal at the meeting.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

The draft plan covers six key environmental areas:

- Water
- Waste
- Planning and Development
- Climate Change and Energy Efficiency
- Community Engagement and Council Culture Change
- Biodiversity and Vegetation

Once all participating Council have formally adopted the plan, information flyers and printed hardcopies of the document will be made available.

RECOMMENDATION: that Council adopt the Regional environmental Sustainability Action Plan (ReSAP).

346 **RESOLVED:** Cllr McClelland and Cllr Halls that Council adopt the Regional environmental Sustainability Action Plan (ReSAP).

10. Quandialla Progress Association – Recycling Grant, E3.3.7

Council resolved at the August 2010 meeting to support and fund the implementation of a recycling compound and collection at Quandialla and Caragabal, which resulted from the Quandialla Progress Association receiving a grant for \$4,255 through Keep Australia Beautiful. The grant was to provide a physical compound in which recycle bins will be placed and a trailer which can be used to transport the bins from Grenfell to Quandialla and back on a regular basis (weekly suggested).

Once the grant was approved a location for the compound was to be investigated, with consideration to all relevant planning and security matters.

The Quandialla Progress Association sent out a community survey to the residents, with some 33 surveys being returned. All returns indicated that they would use the recycling services in an appropriate manner.

The preferred location saw the vote split between the current tip site and a suitable in town location.

Due to the management and insurance implications it is suggested that a Council owned or managed area would be most suitable, with two sites within town being considered suitable.

These being at the:

- southern end of the swimming pool fronting Second Street, or
- eastern side of the Rural Fire Services site.

It is understood that both of the uses of these sites are strongly opposed to any suggestion of their sites being used, for exact reasons that are unknown.

The Caragabal Community Committee has advised that the local business that had shown interest previously has now withdrawn the offer and an alternate public location will need to be identified.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

Having consideration for the timing and survey results, it is suggested that the most appropriate location for the initial establishment would be at both of the village tips. This location will provide security and availability to the service to not only the town people but all tip users.

There are benefits for having the compound in either location, however the tip sites will allow for greater expansion and is less likely to result in contamination problems.

RECOMMENDATION: that Council implement a recycling compound at the Quandialla and Caragabal tips and commence collection once the infrastructure is established.

347 **RESOLVED:** Cllr Niven and Cllr Lobb that Council implement a recycling compound at the Quandialla and Caragabal tips and commence collection once the infrastructure is established.

B. Planning and Development Matters:

1. Development Applications/Complying Developments

There were no Development Applications or Complying Developments determined for the month of February

For Council's Information

Noted

2. Draft Weddin Local Environmental Plan 2011, T2.1.6

The Planning Proposal, including the draft WLEP 2011 and associated maps, were submitted to the Department of Planning (DoP) in order to obtain a gateway determination which will authorise public exhibition of the draft Plan.

It was expected that the determination would occur in February and public exhibition commenced, however the Department of Planning has advised that another Standard Instrument was released on the 25th of February. This means that our draft plan must be amended to include the new changes, many of which are matters this Council previously raised, that are now permitted in the rural areas.

I have meet with Western Regional office of DoP and have gone through the new changes, in which I had to determine whether some of the new items should be made permissible or prohibited. Consideration was given to previous discussions and thoughts of Council and I have attempted to apply the changes consistently with those thoughts. Once the new matrix and alike are released by DoP I will forward to Council for review.

The draft LEP has been awaiting sign-off by Director General, with some minor changes being required by DoP head office. These changes are items which we had requested to be changed in the rural areas.

It is hoped that the Draft Plan will be made within the next month, thus allowing the public exhibition to begin.

For Council's Information

348 **RESOLVED:** Cllr Crutcher and Cllr N Hughes that Council adopt the amendments for the draft LEP resulting from the amended Standard Instrument.

DIVISION REQUIRED:

Councillors For: Cllrs Simpson, Halls, Niven, D Hughes, N Hughes, Atchison, Lobb, Crutcher, Hinde and McClelland.

Councillors Against: Nil

3. NSW Department of Planning – meeting with the Board

On the 2 March 2011, I attended a meeting with the Board of the NSW Department of Planning in Orange. The meeting was attended by Western Region NSW Planning staff, Councillors and staff from Oberon, Cowra, Orange and Blayney Councils.

The Planning Board is comprised of Sam Haddad – Director General, three (3) Deputy Director Generals and two (2) Executive Directors, which represents all of the functional areas of the Department.

The meeting was generally very informal, with the following matters discussed:

- The need for the Department to ensure sustainable growth and proper laws
- A State Coal and Gas strategy and associated soft infrastructure
- Possible change in Government and the effects that may have on planning
- The need for continuing change on the Standard LEP Instrument
- Minimum Rural lot sizes and the need for strategic review

The meeting provided all parties to have honest and frank discussion and was considered to be worthwhile.

For Council's Information

Noted

4. Round 7 – Planning Reform Fund, T2.1.6

As reported to the December General meeting the grant funding application in the Round 7 - Planning Reform Fund was modified to \$75,000 - \$80,000 which would be used for Rural Land Use strategy/study to be undertaken.

Advice has been received that our grant has been transferred to the Local Environmental Plan (LEP) Acceleration Fund, with the following grants being awarded:

- Shared grant with Weddin, Cowra & Forbes Councils for:
 - Planner \$126,000
 - GIS Mapping \$ 22,400
- Rural Lands Use Study (Weddin Shire Council) \$ 75,000
This is deferred until standard LEP is finalised.

Both of the above offers are subject to formal acceptance, with the Crown Solicitor's Office expected to have released the finalised offers by mid – March, at which time the exact term of the offer will be known.

If the offer is not received prior to the March Council meeting, acceptance may be required between meetings hence the need for the recommendation below, which will allow a reasonable offer to be accepted by the Council.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

A further report will be tabled once the full funding conditions and associated arrangements are known.

RECOMMENDATION: that Council acknowledge the grant advice and authorise the General Manager to accept the offer and endorse with Council seal if required.

349 RESOLVED: Cllr N Hughes and Cllr Atchison that Council acknowledge the grant advice and authorise the General Manager to accept the offer and endorse with Council seal if required.

DIVISION REQUIRED:

Councillors For: Cllrs Simpson, Halls, Niven, D Hughes, N Hughes, Atchison, Lobb, Crutcher, Hinde and McClelland.

Councillors Against: Nil

5. Fencing Application – 13 East Street, Grenfell, B1.11.3

History

An application to erect fencing at 13 East Street, Grenfell was lodged on the 24th December 2010.

Approval was issued for the fencing excluding the proposed 1.8 high section proposed along the Melyra Street frontage fails to satisfy the requirements of the Fencing Policy as follows:

- The solid non articulated 1.8m high fence is considered not to be aesthetically suitable in this prominent location.
- The policy requires street frontage fences to be open design.

The applicant was given the opportunity to provide an alternate design for the Melyra Street frontage or provide detailed justification as to why compliance with the policy cannot be achieved.

The applicant has submitted a letter seeking further consideration (copy forwarded to Councillors), therefore requiring Council to consider modifying the current fencing policy.

Consideration

The proposed fence is to be located on the Melyra Street frontage of the property and would be 1.5m high and be approximately 30m long, with no landscaping or articulation.

The *Policy for General Fencing 10.4.2* requires that:

- 6.1 b) All fencing should be aesthetically suitable to the location.
 h) At corner allotments return fencing along the street frontage, side streets or lanes shall be of an open design and shall extend to a point of least impact on line of site for traffic using the intersection.

It is not unreasonable to ensure that private open space is available on corner lots is available, however the lack of opportunity to landscape or reduce the visual impact of this fence as viewed from the public place is not available.

A standard type residential colorbond fence within this location is believed not to be appropriate or consistent with the local area and will detract from the streetscape.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

There are a number of available opportunities to reduce the impact, these could include the following:

- Erect a fence that uses a combination of materials including areas of open design,
- Set the fence back 1m and require landscaping to be undertaken,
- Provide landscaping recesses of 1m deep for at least 50% of the length of the fence.

Variation of the policy in this case would not be recommended, and the suggested options as detailed above be extended to the applicant for further consideration.

RECOMMENDATION: that Council:

1. **Refuse** the request to vary the Policy for General Fencing 10.4.2 for the proposed 1.5m high colorbond fence to be located on the Melyra Street frontage,
2. Authorise the General Manager to vary the policy, should the applicant accept to modify the fence, as detailed in the options above.

MOTION: Cllr Crutcher and Cllr Hinde that the application be accepted.

Motion withdrawn.

350 **RESOLVED:** Cllr N Hughes and Cllr Atchison that Council:

1. **Refuse** the request to vary the Policy for General Fencing 10.4.2 for the proposed 1.5m high colorbond fence to be located on the Melyra Street frontage,
2. Authorise the General Manager to vary the policy, should the applicant accept to modify the fence, as detailed in the options above.

DIVISION REQUIRED:

Councillors For: Cllrs Simpson, D Hughes, N Hughes, Atchison and Lobb.

Councillors Against: Cllrs Halls, Niven, Crutcher, McClelland and Hinde.

The motion was carried on the Mayor's casting vote.

S WILSON

DIRECTOR ENVIRONMENTAL SERVICES

351 **RESOLVED:** Cllr D Hughes and Cllr Niven that except where otherwise dealt with the Director Environmental Services' Report be adopted.

Cllr McClelland left the meeting at this point and did not return.

Delegates' Report - Central Tablelands Water

The following is a précis of the items discussed at the February 2011 meeting of Central Tablelands Water and is submitted for Council's information:

Budget Review Statement to 31 December 2010

The Budget Review Statement (BRS) to the 31st December 2010 reveals an estimated deficit for the year of \$649,294. This revised estimate for the year is a dramatic turnaround from the original budget surplus of \$33,392 and is directly attributed to the decrease in water sales over the past 6 months due to the above average rainfall in the region.

Investments

The value of the CDO investments acquired through Lehman's continue to improve with the total net valuations of the CDO's increasing from \$421,380 at 31 October 2010 to \$445,460 at 31 December 2010. Valuations are now valued at 52.52% of par value. Legal action is continuing.

LGSA – One Association

Following consideration of a report from the General Manager, Council resolved:

That Council endorse the decision of the LGSA One Association Convention with the understanding that County Councils are eligible for Ordinary membership, have equal voting rights on conference motions but are not eligible to vote on Board Membership or be eligible for Board Membership.

Lake Rowlands – Proposed Augmentation

Council considered a report from the General Manager outlining the current position in regards to the progress of the Centroc Water Security Study, and in particular the proposal to augment Lake Rowlands.

Council resolved to write to Centroc seeking a delegation to Federal Minister Simon Crean in support of the RDA funding submission for the Centroc Water Security Study.

Operations

The Operations Manager reported on routine maintenance activities. As well, the Operations Manager reported on the following:

- A 100 metre main extension was installed to supply a residential development in Melyra Street, Grenfell.
- Costs associated with this projects were borne by the developers.

Reservoir Levels

All reservoir levels have been maintained between 50% and 100% capacity.

Lake Rowlands level was at 98% of capacity as at 4 February.

Cr. B Hinde

Cr G McClelland

352 **RESOLVED:** Clr Hinde and Clr N Hughes that the Delegates Report – Central Tablelands Water be noted.

**Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on Tuesday 15th
February 2011 at the Grenfell Community Hub at 7.30 pm**

Welcome: President Gai Lander opened the meeting by welcoming Jenn Graham as the new Publicity Officer. Please note Jenn's email address is bolditch@westserv.net.au

Present: G Lander, M Moffitt, J Graham, A Griffiths, B Johnson, G Howell, J Niven, E Needham, J Hetherington, R Munck, D Yates, T Wood, C Brown, G MacDonald, D Fennell

Apologies: T Matthews, C Lobb, A Carr, Maurice Simpson

Minutes of the previous meeting: were confirmed. Moved DFennell/M Moffitt

Business Arising:

Email from Grenfell Showground Trust discussed again and the motion from the December meeting confirmed that the secretary write to the Trust indicating that it is our committee's understanding that any charges to be levied for electricity, water and gas used by riders in the Gulgong ride should be passed on to the Gulgong ride committee who may then decide to pass those charges on to ride participants. Moved D Fennell/C Brown. Carried

Treasurer's Report:

Executive made decision to re-invest term deposit of \$40K @ 6.2% maturing 14 January 2012.

See attached. Moved G MacDonald/J Hetherington. Carried

Correspondence In:

Artspeak – Arts OutWest – Issue 101 – February 2011

Email from Maurice Simpson re: HUM choir from Windsor

WSC – Street stall dates for 2011

Email – Kim Deacon re: possible performances at the Festival

Email – H.U.M. choir from Windsor

Email – WINTV – Getaway episode filmed at 2010 Festival to air on 24 February.

Motion: That correspondence in be received.

Correspondence Out:

Nil

Coordinator's Reports:

Vacancies – Street activities – no coordinator – Secretary to contact amusement providers re: attending 2011 Festival

Street stalls – Gai Lander co-ordinating until someone found to do the job. She will pay particular attention to standard of stalls, food handling qualifications, insurance. Gai has spoken with Shane Wilson about this – requirements are on our website

Photography - Denise (McClelland) Yates willing to take this on – a venue is a looming problem though.

Carly – has been looking in to FaceBook page insights which give demographic info. About who is hitting our FaceBook page – lots of marketing potential

Raffles – John Niven has given Jenn Graham info

Short story and verse – Mary has secured judges – Tony Moor for Short Story and Margaret Bradstock for Verse. Entry forms are on the website and close on 31 March.

Sunday Car Show – Brian and Alan – entry forms to be posted on our website along with flyer with photos – need to be updated with new branding/logo

Procession – Glenda needs to catch up with Maurice re: procession co-ordinator manual.

General Business:

Gai presented new advertising/promotion material from AdVision. Everyone very impressed with the new look. 8 people need to be photographed as part of our Festival promotion on 21/28 February. Most of cost will be covered by Flagship funding.

Gai reported that the majority of forms have been updated on the website – still a work-in-progress

HLF event manual a work-in-progress – draft sponsorship and negative publicity policies completed – risk management manual a W-I-P

Sponsorship - Gai would like all co-ordinators to give her a list of their sponsors so that she can send all sponsors a sponsorship kit (names and contact details needed please)

Statuettes – one in hand – 3 need to be ordered – Secretary to write to Michael Mandele requesting that statuettes be ready for pick up in May. We would like to be able to display them in the library window in the week or two prior to the Festival.

Accommodation for Gregory Bryan – Festival guest – biography prepared by Mary to be included in Grenfell Record and on website – his itinerary to be finalised

Opening of Festival – idea to move it to Friday night/festival guests/awards and sponsors night – at the Bowling Club – following similar format to last years awards night which was a resounding success

Motion : that the opening of the Festival be conducted on the Friday night of the Festival at the Bowling Club including festival guests and sponsors and presentation of all statuettes to be made at this function. Moved C Brown/M Moffitt. Carried

Idea of outdoor concert in Main Street on Saturday evening (regional artists). Lots of logistics to be considered. Could this include Kim Deacon and/or the H.U.M choir?

Motion: that the secretary write to WSC and ask about extending the closure of Main Street into Saturday evening. Also seeking their advice about regulations regarding alcohol. Moved G MacDonald/E Needham.

Gai to contact Kim Deacon/H.U.M. choir about how they may be able to fit our programme for 2011.

Carly has applied for a quick access \$3K grant through Arts OutWest – funds will be used to get Miles Merrill back and into the schools this year without cost to the schools.

Gai raised the Weddin Shire Art Award and suggested that we approach the Weddin Shire about organising it and selecting a winner. Suggestion that it could be tied in with the Australia Day awards.

Motion: that the secretary write to WSC re: Weddin Shire Art Award becoming part of the Australia Day awards process. Moved M Moffitt/C Brown. Carried

Meeting closed: 9.55 pm

Next meeting date: 15th March at 7.30 pm.

353 **RESOLVED:** Clr Niven and Clr Lobb that the Minutes of the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE
MEETING HELD IN THE COUNCIL CHAMBERS ON MONDAY, 21 FEBRUARY
2011 COMMENCING AT 4.30 PM (E1.1.5)**

1. PRESENT: Bill Twohill (Chair - Weddin Shire Council, LEMO), Ray Cawthorne (State Emergency Service), Karen Hancock (Grenfell Hospital), Michael Madgwick (NSW Police LEOCON), Robert Todd (Ambulance Service NSW), Keith White (Fire and Rescue NSW) and Angus Nielsen (Rural Fire Service MLVT).

2. APOLOGIES: Ashley Holmes, David Sheehan and Mark Blacker.

Resolved: M Madgwick and R Todd that the apologies be accepted.

3. MINUTES:

Resolved: K Hancock and R Cawthorne that the minutes of meeting held on 6 September 2010 be adopted as read.

4. MATTERS ARISING

4.1 Local Displan
To be updated.

Noted

4.2 Natural Disaster Resilience Grants Scheme
New grant opening soon, closing 1 April 2011. Council will resubmit as per the last grant submission.

Noted

5. MEMBERS REPORTS

5.1 Police

- two in Grenfell (three as of end of April)
- one in Caragabal
- Quandialla never to be opened
- Greenethorpe unlikely to be filled but could be transferred to Grenfell.

Noted

5.2 Fire and Rescue NSW

- new name change
- quiet on fire scene
- co-operation with other agencies excellent. Two extra people required

Noted

5.3 Rural Fire Services

- lightning strikes
- planning to burn behind showground
- hazard reduction required in October/November 2011.

Noted

5.4 Hospital

- fire pump now working

Noted

6. OTHER MATTERS

6.1 Draft Recovery Document

First 10 pages (7.3.7) to each member. If ok to next meeting (30 May 2011).

Noted

7. NEXT MEETINGS:

Monday, 30 May 2011

Monday, 5 September 2011

Monday, 28 November 2011

8. CLOSURE: There being no further business to discuss the meeting closed at 5.23 pm.

**W TWOHILL
(LEMO)**

354 RESOLVED: Clr Atchison and Clr N Hughes that the Minutes of the Local Emergency Management Committee Meeting be adopted including the recommendations therein.

**MINUTES OF THE GRENFELL BUSINESS DEVELOPMENT COMMITTEE (GBDC) GENERAL
MEETING HELD THURSDAY 24 FEBRUARY, 2011 AT THE GRENFELL COMMUNITY HUB
BUILDING 7 pm**

PRESENT: Peter Moffitt, Glenn Carroll, Reg Henderson, Dale Thoroughgood, Brian Thoroughgood, Phillip Diprose Barry Hinde, Bill McSpadden, Maria Neill, Denise Galvin, Terry Galvin, Jack Black, Margaret Cuddihy, Ruth Jackson, Daniel Kotel, Geoff McClelland, Auburn Carr.

1. **APOLOGIES** L Wallace, W Holtz, P Stephens, R Galvin.

Resolved: B McSpadden /J Black that the apologies be accepted.

2. **ADOPTION OF MINUTES** - Thursday 4 December, 2008

Resolved: P Moffitt /B McSpadden that the minutes of the meeting held on December 4th 2008 be adopted as presented.

3. **BUSINESS ARISING** - Nil

4. **FINANCIAL STATEMENT**- Nil

5. **CORRESPONDENCE**

- a. **INCOMING** - Nil
- b. **OUTGOING** - Nil

6. **GUEST SPEAKER** R Henderson Business facilitator from BEC Orange addressed the meeting and described the scope of the BEC with regards to taxation, legal and business finance advice, and the OH&S federal mandate. On behalf of the meeting Peter thanked Reg for his presentation and advised that we look forward to working with him in the future.

7. **COUNCIL BUSINESS**

- **Open Day/Market Day** held 30th October 2010 - Open Day and Market Day both currently under review by Council.
- **Henry Lawson Festival**, June 2011 -2011 festival organization is well in hand.
- **Taxi Service** - Operating well. Great local service needs to be supported to stay viable.
- **Broula King Goldmine** -B Hinde reported the mine may have new investors and could commence operations in 6 months.
- **Grenfell Tip upgrade** -An excellent result. B McSpadden suggested the opening hours could be increased.

Resolved: B McSpadden /M Neill that a letter be written to Council requesting the tip to be opened from 8am to allow improved access.

- **Railway Station Development** -Joint project with Council, Grenfell Lions Club and ARTC. About to undergo further improvements.
- **O'Brien's Hill Project** -Upgrade about to commence. Integral part of the Gold Trail. Important to have a major tourist attraction.
- **CTC Services** -Various services such as letterheads, business cards, computer repairs and printing available locally of a good standard.
- **Economic Development Strategic Plan** - to be reviewed at March workshop and submitted to March Council meeting before being placed on public exhibition and formally adopted at the April 2011 council meeting. Ian Mackey invited to speak at next GBDC meeting.
- **Grenfell Doctor Status** - District Work Shortage application for an overseas doctor approved. Advertising for a new doctor currently in progress with the net able to be cast much wider.
- **Main Street Parking** - Police representatives addressed Council at its meeting on Feb 17. Indicated 'nose in parking' was their preference. However, concerns relate to loss of vision when parked next to large vehicles when reversing. It was suggested a survey of the shire be undertaken to ascertain resident's views.

Resolved: B Hinde /J Black that a letter be written to council requesting that a survey of the Shire be undertaken to ascertain if residents are in favour of 'nose in parking' and secondly if residents are in favour of a trial of 'nose in parking'.

- **Library/Art Gallery/Cinema** –Operating very well. The Community Hub brings people into the CBD and there is consequently an opportunity for business promotion and activity. It was suggested each film be 'presented by a local business.' A promotional advertisement could be aired and patrons encouraged to visit the store after the movie or at their own leisure. To be pursued.
- **Community Phone Book** (Yellow Book) – On sale at Murray's Store, IGA and Grenfell Quality Meats.

8. BUSINESS FORUM

Noted

9. GENERAL BUSINESS

- M Neill reported the painting of the Brian Maroney building is of a poor quality and not acceptable to receive council Heritage Funding. Glenn advised that grant funding is not paid until the work is approved. It was suggested M Neill speak with the heritage advisor and Council's Director of Environmental Services.

Resolved: M Neill /J Black that a letter be written to Council drawing attention to the alleged standard of work and requesting that an inspection be undertaken prior to payment of the Heritage Grant.

- B Thoroughgood would like seating, Christmas lights, shade trees and garden beds in lower Main Street to encourage people into the area.

Resolved: B Thoroughgood /D Thoroughgood that a letter be written to Council requesting beatification of the lower end of Main Street including chairs, shade and Christmas lights.

- T Galvin would like increased mowing and spraying at various town areas.

Resolved: T Galvin /D Galvin that a letter be written to Council advising the Cemetery, Town Approaches, South Street depot nature strips and town in general is in need of increased levels of maintenance.

- M Neill enquired how to increase locals shopping in town. R Henderson cited an example of a Progressive Shopping Experience. 12 businesses, 40 participants provided with discount vouchers. D Galvin indicated she supported future shopping days, possibly monthly, all day Saturday with wide publicity in surrounding towns to encourage visitors.

BEC to facilitate networking forum in Grenfell and the implementation of these shopping days. Auburn to pursue.

- P Diprose gave a summary of Council's Integrated planning process culminating in a 10 year Community Strategic Plan, 4 year delivery plan and one year operational plan. Process about to commence.
- D Kotel from the Henry Lawson High School addressed the meeting and is seeking case study businesses for HSC Business Studies students.

Meeting Closed 8.35 pm

NEXT MEETING

Grenfell Community Hub Building 6.30 pm April 28th 2011.

355 RESOLVED: Clr Niven and Clr Atchison that the Minutes of the Grenfell Business Development Committee be noted.

**MINUTES OF THE AWARD RESTRUCTURING CONSULTATIVE COMMITTEE
MEETING HELD ON TUESDAY 8 MARCH 2011 IN THE COMMITTEE ROOM AT
THE 3.00 PM (C2.6.12)**

1. **PRESENT:** G Carroll (Chair), V Carter, D Strange, S Wilson, W Schneider and W Twohill.

2. **APOLOGIES:** Nil

3. **MINUTES:**

Resolved: D Strange and W Twohill that the minutes of the meeting held on 9 November 2010 be adopted as read.

4. **MATTERS ARISING:**

4.1 Induction Manual – in progress.

Noted

4.2. Review of Caravan Park Operations
No further action at this time.

Noted

4.3 Training for Code of Conduct
Remaining employees to be trained as time permits.

Noted

5. **GENERAL BUSINESS:**

5.1 2010 Assessments

Resolved: S Wilson and D Strange that the 2010 assessments be ratified.

5.2 Sewerage Treatment Plant – Re-evaluation
Current position of the Sewerage Treatment Plant is being reviewed with a view to bringing the position in line with most other outdoor employees. To bring back to next committee meeting.

Resolved: S Wilson and D Strange that the change of hours be ratified and WYCOMP reassessment carried out.

5.3 General Manager Secretary
General Manager Secretary has returned, acting General Manager Secretary has returned to Cashier/Customer Service Officer position.

Noted

6. **CORRESPONDENCE**
Nil

7. MATTERS ARISING

- 7.1 Alcohol & Drug Procedure
Policy tabled – Director Engineering to pursue.

Noted

- 7.2 Training – Swab testing
Training - Director Engineering to pursue.

Noted

- 7.3 Training for Award Restructuring
V Carter and D Stange to attend.

Noted

- 8. NEXT MEETING:** Tuesday, 17 July 2011 at 3.00 pm.

- 9. CLOSURE:** There being no further business the meeting closed at 3.28 pm.

356 RESOLVED: Clr Niven and Clr Halls that the minutes of the Award Restructuring Consultative Committee Meeting be noted.

**MINUTES OF THE OCCUPATIONAL HEALTH AND SAFETY COMMITTEE
MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY, 8 MARCH 2011
COMMENCING AT 3.36 PM (C2.6.14)**

1 PRESENT: Messrs M Horne, G Carroll, S Wilson, W Schneider and W Twohill.

2 APOLOGIES: N Baker

Resolved: W Schneider and S Wilson that the apology be accepted.

3 MINUTES:

Resolved: W Schneider and G Carroll that the minutes of the meeting held on 9 November 2011 be adopted.

4 MATTERS ARISING:

4.1 Business Continuity Plan
In progress.

Noted

4.2 Volunteers – training, SWMs
Volunteer policy in progress.

Noted

4.3 CENTROC OH & S Working Party Peer Group Audit – Weddin Shire
Now disbanded. Asbestos Policy to be finalised.

Noted

4.4 Cable Covers
Now purchased.

Noted

4.5 Depot
Spiders spraying - ongoing.

Noted

5. GENERAL BUSINESS:

5.1 STP – OH & S Upgrade
A number of upgrades planned for the future.

Noted

5.2 Plant OHS Improvements
Currently being carried out.

Noted

5.3. Injury Reports

a) Shane Wilson – electric shock in front office computer area.

Improvements included for consideration at the 2011/2012 Estimates meeting.

- b) Glen Gault – splash back into both eyes.

Appropriate body fitting goggles to be used in the future. Patch truck to be cleaned more frequently to prevent an excessive build up of bitumen and stone.

Noted

6. INSPECTIONS:

No inspections carried out but all Council public facilities checked for flood damage.

Noted

7. FUTURE INSPECTIONS:

- Tip – W Schneider/M Horne
- Depot – S Wilson/N Baker
- Community Hub – W Twohill/M Horne
- Sewerage Treatment Works – deferred until after upgrades
- Pool – N Baker/G Carroll

Noted

- 8. NEXT MEETING:** Tuesday, 12 July 2011 at 3.30 pm.

- 9. CLOSURE:** There being no further business the meeting closed at 4.06 pm.

357 **RESOLVED:** Cllr N Hughes and Cllr Crutcher that the minutes of the Occupational Health & Safety Committee Meeting be noted.

**MINUTES OF THE MANEX MEETING HELD ON MONDAY 14 MARCH 2011 AT 3.20 PM
(C2.6.10)**

Present: T Lobb, G Carroll, W Twohill and S Wilson.
Clr Simpson (Observer).

Apology: Nil

Minutes:

Resolved: S Wilson and W Twohill that the minutes of 14 February 2011 be adopted as circulated.

General Business:

1A Administration

- (i) Integrated Planning – General Manager and Phillip Diprose visited Parkes Shire to discuss the process. Valuable insights obtained. Further reported in General Manager's report.
- (ii) Asset Management Plan vs Strategy – asset management plan not required as part of the Integrated Planning process. However, the strategy is required.
- (iii) One Association Conference – reported in General Manager's report.
- (iv) Records Management – different options being considered as part of the 2011/2012 estimates process.
- (v) Management Plan 2011/12 – workshop to be held on Monday 28 March 2011 with the extra-ordinary estimates meeting to be held on Monday 4 April 2011. General Manager currently conducting meetings with Directors prior to estimates workshop and meeting.
- (vi) New Land Valuations – reported in Director Corporate Services report.
- (vii) April Council Meeting – precedes Good Friday.

1B Human Resources

- (i) Vacancies
 - Engineering – Plant Foreman has resigned. Position to be advertised. Patching Truck Supervisor, Driver and three labourers positions currently being advertised.
- (ii) HR Package – funding approved by Council to purchase package. LGSA to undertake a survey to ascertain intended usage and other requirements.

2. Public Order and Safety
Nil

3. Health

- (i) Medical Centre – awaiting advice of grant application.
- (ii) Options for Doctors – reported in General Manager's report.
- (iii) Burrangong Street Surgery – room hired to optometrist. Further reported in General Manager's report.

4. Community Services and Education
Nil

5. Housing and Community Amenities

- (i) Village Recycling – reported in Director Environmental Services report.
- (ii) Verandah Posts – reported in General Manager's report.

Resolved: S Wilson and W Twohill that a trial of nose-in parking be undertaken in consultation with the Traffic Committee as the preferred means of protecting the verandah posts.

6. **Sewerage**
 - (i) Sewer Mains Lining – specifications developed. Quotations to be called.
 - (ii) IWCM Study – meeting with the other three Councils to be held on 15 March 2011. Director Engineering to attend with some councillors.
7. **Recreation and Culture**
 - (i) Art Gallery – new exhibition commenced 25 January 2011.
 - (ii) Cinema – grant funding received to conduct two free movies and lunch during seniors week.
8. **Mining Manufacture and Construction**
 - (i) Gravel Pit Agreement – signed agreements being received from landowners.
9. **Transport and Communication**
 - (i) RTA Contract – Councils prequalification status now \$2M. Further reported in Director Engineering's report.
 - (ii) Flood Damage – reported in Director Engineering's report.
 - (iii) Other Programs **Noted**
 - (iv) Rail Branch Lines – working group met with consultant on 7 February 2011. Consultant undertaking further enquiries. Flood damage eligibility to be confirmed.
10. **Economic Affairs**
 - (i) Economic Development Strategic Plan – to be presented to Councillors at 4.00 pm on 17 March 2011 prior to the Council Meeting. Further reported in Director Corporate Services report.
11. **General Purpose Revenues**
 - (i) Sale of Land – sixteen (16) lots still not finalised. Further reported in Director Corporate Services report.
12. **Alliances**
 - (i) Hawkesbury City Council - their Mayor and General Manager may attend the 2011 Henry Lawson Festival.
 - (ii) Mid Lachlan Alliance – board meeting held at Forbes on 22 February 2011.
 - (iii) CENTROC – reported in General Manager's report.
13. **Other Matters**
 - (i) Director Environmental Services advised a commercial bin survey is being distributed and will give a verbal report at the Council Meeting.
 - (ii) The Mayors comments on the Henry Lawson Festival Risk Management Plan and an overarching Emergency Action Plan.

14. **Job List:**

Noted

Next Meeting: 18 April 2011 at 2.30 pm.

Closure: There being no further business the meeting closed at 4.44 pm.

358 **RESOLVED:** Cllr Atchison to Cllr Crutcher that the minutes of the Manex Committee Meeting be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,
14 MARCH 2011 AT 5.00 PM (C2.6.8).**

1. **PRESENT:** Clrs M Simpson (Chair), G McClelland, M Crutcher, B Hinde, C Lobb and W Atchison,
Messrs T Lobb, G Carroll, W Twohill, S Wilson and A Milne.

2. **APOLOGY:** Nil

3. **CONFIRMATION OF MINUTES:**

Resolved: Clr Lobb and Clr Atchison that the minutes of 14 February 2011 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**

- 5.1 Rotary Club of Grenfell Inc, C1.3.6 (C2):

Clr Simpson declared a conflict of interest as a member of Rotary and left the room.

Clr Lobb declared a conflict of interest as a board member of Rotary and left the room.

Resolved: Clr McClelland and Clr Hinde that Clr Crutcher act as Chairman

Resolved: Clr Atchison and Clr McClelland that Council agree to undertake the work and provide any shortfall in funds by review.

Clrs Simpson and Lobb returned to the room with Clr Simpson resuming the Chair.

6. **REPORTS:**

- 6.1 **General Manager's Report**

Reports on Sale of Dalton Street Depot (east), Use of Burrangong Street Premises, Main Street Verandah Posts and Grenfell Doctor Situation.

Noted

- 6.2 **Director Corporate Services Report**

Report on Town Costings.

Noted

- 6.3 **Director Engineering's Report**

Reports on Works Report, Future Works, Cemetery Trees and Town Footpath Inspection.

Noted

2. Other Works

Resolved: Cllr McClelland and Cllr Atchison that a cemetery inspection be undertaken immediately after this meeting.

Resolved: Cllr McClelland and Cllr Crutcher that a letter be written to the three Grenfell School Principals alerting them to the litter problem at the Skatepark and request they ask students that are users to maintain and take pride in the area.

Resolved: Cllr Lobb and Cllr Atchison that a recent incident where a vehicle was driven through Vaughn Park be reported to the Police.

6.4 Director Environmental Services Report

Reports on Sewerage Treatment Works, Caravan Park, Grenfell Swimming Pool and Fencing Application – 13 East Street Grenfell.

Noted

7. BUSINESS WITH NOTICE

Nil

8. QUESTIONS WITH NOTICE

Nil

9. NEXT MEETING: Monday 18 April 2011 at 5.00 pm.

At this point the Director Engineering introduced Adrian Milne and welcomed him to the meeting.

10. CLOSURE: There being no further business the meeting closed at 5.34 pm.

359 RESOLVED: Cllr Crutcher and Cllr Hinde that the minutes of the Town Works Committee Meeting be adopted including the recommendations therein.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|---------------|--|--------------------|
| October 2007 | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE).
(Initial Meeting Carried Out). | In Progress |
| February 2011 | 2. <u>2011/2012 Management Plan:</u> arrange for workshop 28 March, Extra Ordinary Meeting 4 April (GM). | In Progress |
| | 3. <u>Open Day/Market Day Review:</u> arrange for 4 March (DCS). | Carried out |

2. DEFERRED ACTIVITIES:

- | | | |
|---------------|---|--------------------|
| June 2010 | 1. <u>Public Meeting for Hospital:</u> defer until all efforts are exhausted (GM). | In Progress |
| August 2010 | 2. <u>Little Athletics:</u> consider the development of an athletics facility at Top Lawson Oval after investigation (DE). | In Progress |
| | 3. <u>Internal Audit:</u> consider funding after further investigation (DCS). | In Progress |
| | 4. <u>Recycling Collection – Quandialla & Caragabal:</u> supported in principle pending clarification of details (DES). | Carried Out |
| December 2010 | 5. <u>Verandah Posts – Racmejac P/L:</u> Deferred pending referral to Heritage Advisor (DES). | In Progress |
| February 2011 | 6. <u>Water Bottle Filling Station:</u> consider suitable locations (DE). | In Progress |

QUESTIONS

Questions maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3), business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:
(a) a motion is passed to have the business transacted at the meeting, and
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.
Such a motion can be moved without notice.*
- (4), only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) ***[Details to be specified]*** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

Nil

Other items may be referred to closed council during the course of the meeting.

CLOSURE: There being no further business the meeting closed at 8.21 pm.

Taken as read and confirmed as a true record this day 21 April 2011.

.....General Manager.....Mayor.