



## WEDDIN SHIRE COUNCIL

To Avoid Delay when  
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:  
The General Manager  
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A.B.N. 73 819 323 291

### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY 21 OCTOBER 2010 COMMENCING AT 5.00 PM.

14 October 2010

«Name»

«Title»

Dear «Intro»

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 21 OCTOBER 2010**, commencing at **5.00 PM\*** and your attendance is requested.

\* **Note:** 4.00 pm – presentation by Jenny Bennett, Executive Officer CENTROC.

Yours faithfully

T V LOBB  
GENERAL MANAGER

### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 16 September 2010
4. QUESTIONS FROM THE PUBLIC
5. DECLARATIONS OF INTEREST
6. CORRESPONDENCE (As per Precis attached)
7. MOTIONS WITH NOTICE
8. MAYORAL MINUTE
9. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
10. MINUTES - Tourism Ctee Mtg 12/10/10  
- Heritage Ctee Mtg 12/10/10  
- Manex Ctee Mtg, 15/10/10  
- Noxious Weeds Ctee Mtg 18/10/10  
- Town Works Ctee Mtg, 18/10/10
11. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
12. TENDERS AND QUOTATIONS
13. QUESTIONS
14. CLOSED COUNCIL
15. REPORT ON CLOSED COUNCIL
16. CLOSURE

**PRESENT:** The Mayor Cllr M A Simpson in the Chair, Cllrs G B Halls, J C Niven, D W Hughes, N W Hughes, R W Atchison, B R Hinde and G McClelland. Acting General Manager (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

**APOLOGY:** Cllr Crutcher

**133 RESOLVED:** Cllr McClelland and Cllr Halls that the apology be accepted.

**Note:** Cllr Lobb had leave of Absence Resolution No. 099.

**CONFIRMATION OF MINUTES:**

**134 RESOLVED:** Cllr Atchison and Cllr D Hughes that the Minutes of the Ordinary Meeting held 16 September 2010 be taken as read and **CONFIRMED**.

**QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

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The following requests have been received:-

**Nil**

**DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

<b>Councillor</b>	<b>Item No.</b>	<b>Nature of Interest</b>	<b>Type</b>	<b>Left the Room</b>
Cllr Simpson	Correspondence Item 6	Ordinary Member of Rotary Club	Pecuniary	Yes
	Late Correspondence Item 1	Ordinary Member of RSL	Non-Pecuniary	No <b><u>Reason:</u></b> No real concern
Cllr N Hughes	Correspondence Item 6	Member /P.D.G. of Rotary	Pecuniary	Yes
Cllr Niven	Correspondence Item 5	Personal application	Non-Pecuniary	Yes
Cllr McClelland	Director Corporate Services Report Item 5	Real Estate Agent	Pecuniary	Yes

## **SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 21 OCTOBER 2010.**

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### **CORRESPONDENCE**

1. The Hon Tony Kelly MLC Minister for Planning, T2.1.9: Writing to advise you of a significant new initiative from the NSW Government to assist your council to deliver its Standard Instrument LEP.

A suite of measures were announced in the recent NSW State Government 2011-2012 Budget, as part of a \$44 Million Comprehensive Housing Supply Strategy. One of the measures is a Local Environmental Plan Acceleration Fund. This fund will provide \$10 million over a two year period to assist with the accelerated delivery of LEPs.

At this stage the Acceleration Fund will be available to assist councils in a number of key areas.

In addition to the above, the Department may also consider providing funding and/or resources to councils which have commenced but not yet completed the strategic work necessary to underpin a Standard Instrument LEP. In these instances, the Department may agree to a staged LEP delivery program with an initial conversion LEP followed by a Planning Proposal to amend the LEP to reflect that strategic work.

**Referred to Director Environmental Services.**

**Noted**

2. Forbes Shire Council, C2.9.5/C1.1.3: Concerning Council's invitation to attend the official opening of the new state of the art sheep yards and first sale scheduled Tuesday 19 October 2010.

Council would like to advise that as part of the official proceedings, Council has chosen to offer the proceeds of the first sale to the Forbes branch of Can Assist. Accordingly, you may also choose to bring along your cheque book as there will be opportunities for all Councils to contribute to your local shire CanAssist branch.

Once again, Council would be delighted if you could join with us on this monumental occasion.

**Note: confirming action may be necessary.**

**135 RESOLVED:** **Clr Atchison and Clr Niven that the actions in purchasing sheep to the value of \$500 be endorsed. Further the proceeds be donated to the local Can Assist branch.**

3. Spinal Cord Injuries Australia, C1.7.7: Writing to you to obtain your support for an Access committee Network to be coordinated by Spinal Cord Injuries Australia (SCIA).

SCIA is a member-based social enterprise formed in 1967 and, as an organisation, our objectives are twofold; we provide support to people with a disability to remain actively involved in personal, social and vocational activities, and we assist in the elimination of barriers that prevent social inclusion for people with a disability.

We have noticed that Weddin Shire Council does not have a specific access committee at present and understand that this may not currently be on your agenda. However, if someone within the Council is interested in access issues then we would be delighted to have them join the network.

**136 RESOLVED:** Clr N Hughes and Clr Atchison that the letter be noted and further information be sought.

4. Youth Week 2011, C1.4.8: Writing to invite your Council to participate in Youth Week 2011 being held from Friday 1 to Sunday 10 April 2011. Funding is available on a dollar for dollar basis as a contribution towards the cost of staging local Youth Week activities and events.

\$1,230 is available to your Council towards the cost of staging Youth Week 2011 in the Weddin Shire local government area.

To receive Youth Week funding, please return the signed agreement and contact form by Friday, 5 November 2010.

**RECOMMENDATION:** that the grant be accepted in conjunction with The Henry Lawson High School as in previous years.

**137 RESOLVED:** Clr D Hughes and Clr Hinde that the grant be accepted in conjunction with The Henry Lawson High School as in previous years.

5. Clr John Niven, C2.2.6: Applying for leave of absence from the Council Meeting 18 November.

**RECOMMENDATION:** For Councillors consideration.

**Clr Niven previously submitted a written declaration of interest and left the room.**

**138 RESOLVED:** Clr N Hughes and Clr Halls that leave of absence be granted as requested.

**Clr Niven returned to the room.**

6. Rotary Club of Grenfell Inc., P2.1.2: Enclosing cheques to the value of \$15,000 to go towards the new playground equipment in Rotary Park.

These payments are in addition to the previous contribution of \$5,000 forwarded in June 2010, which means that Rotary has now contributed \$10,000 from its own funds to match the \$10,000 grant as well as approximately 250 man-hours of labour.

The Rotary Club is pleased to have been able to assist Council with this significant improvement of the town's facilities.

**The General Manager declares a pecuniary interest in this matter as a Office Bearer .**

**Clr Simpson and Clr N Hughes previously submitted written declarations of interest and left the room.**

**139 RESOLVED:** Clr Hinde and Clr Halls that Clr McClelland be appointed as Chairperson.

**140 RESOLVED:** Clr Halls and Clr Niven that Council write to the Grenfell Rotary Club congratulating and thanking them for undertaking the project.

Clr Simpson and Clr N Hughes returned to the room with Clr Simpson resuming the Chair.

**141 RESOLVED:** Clr McClelland and Clr N Hughes that the Correspondence be noted except where otherwise resolved.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 21 OCTOBER 2010**

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**RECOMMENDATION:**

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

**142**     **RESOLVED:** Clr Niven and Clr McClelland that Late Correspondence be received and dealt with because of the urgency of the matters.

7.     Returned and Services League of Australia, Grenfell Sub-Branch, P2.2.1: Concerning the erection of seat in Grenfell Cemetery.

The Grenfell RSL wishes to place a bench seat in the vicinity of the new Lawn Cemetery.

The seat would be the same as those currently placed at Memorial Park, and in several other locations around town. We plan to have a small plaque placed on the seat indicating it was donated by the RSL and the Galvin family in honour of the Late Leo Galvin.

We will meet all costs and ask for your approval to place the seat in the desired location.

**RECOMMENDATION:** that the offer be accepted and staff liaise with the RSL regarding the form of the seat.

**Clr Simpson previously submitted a written declaration of interest and stayed in the room.**

**143**     **RESOLVED:** Clr McClelland and Clr Hinde that the offer be accepted and staff liaise with the RSL regarding the form of the seat.

14 October 2010

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

**1. Lease of Industrial Estate, P2.4.9**

As previously reported to Council's July Meeting, applications were invited for the lease of the industrial estate.

One offer was received, from Mr P T Galvin, in the amount of \$550 including GST.

The offer has been accepted and the lease agreement signed for a 5 year term.

**For Information**

**Noted**

**2. Presentation by CENTROC, C2.7.3**

Jenny Bennett, Executive Officer of CENTROC, has made arrangements to address Councillors at 4.00 pm prior to the October Meeting, on the annual round-up and health.

The address will provide councillors with the opportunity to ask questions and learn more about the purpose and value of CENTROC.

**For Information**

**144** **RESOLVED:** Clr N Hughes and Clr Atchison that a letter of thanks be forwarded to Jenny Bennett for her informative presentation.

**3. Annual Return of Disclosure of Interest, C2.2.2**

Earlier reports refer.

A completed return for 2009/2010 has been received from Clr Crutcher. Returns have now been submitted by all Councillors and designated staff members.

The returns are available for inspection by the public.

**For Information**

**Noted**

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **4. Australia Day Awards, C1.5.2**

Council traditionally presents a number of awards at the annual Australia Day ceremony.

Nominations are normally invited during November, and reported to the December Meeting.

The current awards are for:-

Citizen of the Year  
Senior Citizen of the Year  
Community Service  
Emergency Services  
Community Event/Organisation of the Year

Selection of the winners can be by the usual committee of Mayor, Deputy Mayor and General Manager, unless otherwise decided.

Following consultation with the various school Principals, the Youth Awards for Junior Citizen of the Year, Academic Achievement, Citizenship and Creative/Performing Arts have been dispensed with and replaced with a general Achievement Award for each primary and secondary school in the shire. These awards may be for citizenship, community involvement, attitude or general achievement in any field. The Academic Award for best HSC pass for a local student was retained.

### **RECOMMENDATION:**

It is recommended that:-

- i) nominations be invited for the annual senior awards,
- ii) nominations be invited for the Achievement Award for each primary and secondary school in the shire,
- iii) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.

### **145 RESOLVED: Cllr McClelland and Cllr Halls that:-**

- i) nominations be invited for the annual senior awards,
- ii) nominations be invited for the Achievement Award for each primary and secondary school in the shire,
- iii) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.

### **5. Australia Day Ceremonies – Villages, C1.4.2**

In recent years Council has donated \$250 to each of the Greenethorpe, Quandialla and Caragabal Hall committees as a contribution towards Australia Day celebrations in the three villages. No contribution has been made in Grenfell.

It is anticipated that a local organisation in each village may again organise a ceremony.

### **RECOMMENDATION:**

It is recommended that:-

- i) Council offer a donation of \$250 towards the 2011 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla,

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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- ii) the organising committees be appointed as section 355 committees of council for this purpose.

**146 RESOLVED:** Clr Atchison and Clr D Hughes that:-

- i) Council offer a donation of \$250 towards the 2011 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla,
- ii) the organising committees be appointed as section 355 committees of council for this purpose.

**6. Christmas Lights Competition – Grenfell, T4.3.1**

Prizes of \$100, \$50 and \$25 have been awarded for the three best Christmas light displays in Grenfell over the last few years, with some prizes being privately sponsored. Loaders Coaches has also donated one or two coaches for the Christmas Lights tour prior to Christmas, with these passengers carrying out the judging.

The competition has been keenly contested and adds to the season's festivities.

**RECOMMENDATION:**

It is recommended that:-

- i) Council offer prizemoney of \$100, \$50 and \$25 from the town maintenance vote for the three best Christmas light displays in Grenfell, unless otherwise sponsored,
- ii) prizes be presented at the Australia Day ceremony.

**147 RESOLVED:** Clr McClelland and Clr Niven that:-

- i) Council offer prizemoney of \$100, \$50 and \$25 from the town maintenance vote for the three best Christmas light displays in Grenfell, unless otherwise sponsored,
- ii) prizes be presented at the Australia Day ceremony.

**7. Christmas Competitions – Villages, T4.3.1**

In recent years Council has donated \$100 prizemoney for Christmas competitions to be held in the four villages.

**RECOMMENDATION:**

It is recommended that:-

- i) Council offer \$100 prizemoney from the village maintenance votes for a Christmas competition in each of the four villages,
- ii) the organising committees be appointed as Section 355 committees of council for this purpose if appropriate,
- iii) the competitions be judged by ward councillors or their delegates,
- iv) prizes be presented at the Australia Day or other local ceremony.

**148 RESOLVED:** Clr Atchison and Clr Hinde that:-

- i) Council offer \$100 prizemoney from the village maintenance votes for a Christmas competition in each of the four villages,
- ii) the organising committees be appointed as Section 355 committees of council for this purpose if appropriate,
- iii) the competitions be judged by ward councillors or their delegates,
- iv) prizes be presented at the Australia Day or other local ceremony.

## THE GENERAL MANAGER'S ORDINARY REPORT

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### 8. Christmas Arrangements, P1.5.1

- a) The Christmas Function for Councillors, staff and partners in recent years has usually been held on a Thursday in late November or early December to precede a general RDO for staff.

The corresponding date this year would be 2 December 2010.

Last year's function was held at the Country Club so this year's will be at the Bowling Club by rotation.

#### **RECOMMENDATION:**

It is recommended that a combined Christmas Function be held on 2 December 2010 at the Grenfell Bowling Club.

- 149 **RESOLVED:** Cllr Hinde and McClelland that a combined Christmas Function be held on 2 December 2010 at the Grenfell Bowling Club.

- b) Council's offices are normally closed over the Christmas-New Year Period, with office staff granted leave-in-lieu for overtime worked during the year. These days would be 29, 30 and 31 December 2010.

#### **RECOMMENDATION:**

It is recommended that the Council offices be closed from 27 December 2009 to 3 January 2010 (inclusive) and office staff be granted 3 days special leave in lieu of overtime worked.

- 150 **RESOLVED:** Cllr Hinde and Cllr McClelland that the Council offices be closed from 27 December 2009 to 3 January 2010 (inclusive) and office staff be granted 3 days special leave in lieu of overtime worked.

### 9. Utilisation of RTA Bonus, A3.4

Council resolved at its August Meeting that the RTA bonus be transferred to general revenue for the time being.

Council subsequently resolved at its September Meeting that Councillors prepare a list of possible projects to be considered at a future meeting.

The following projects have already been suggested by councillors:

- (a) Heritage building fund
- (b) Tourist sign replacement
- (c) Gravel resheeting (shire roads)

Council may also wish to consider some of the unfunded projects in Category B from the Extraordinary Estimates Meeting on 29 March 2010. These were, in order of priority:

B8	P&G M&R - additional	50,000
B9	Computer Room - construct	3,000

## THE GENERAL MANAGER'S ORDINARY REPORT

B10	Grenfell Sts M&R – additional	60,000
B11	Engineering Salaries – additional	80,000
B12	Quandialla Pool – Repair Drainage	2,500
B13	Grenfell Pool – repair amenities block (plus c/over)	5,000
B14	Mapping – add utilities (water, sewer, etc)	20,000
B15	Industrial area – infrastructure (+ c/over A36)	40,000
B16	Mayoral room	5,000

Councillors may wish to nominate other projects as well. As a suggestion, these could include the following:

- Main Street bin replacement
- Internal auditor
- Third Street drainage (Quandialla)

### **RECOMMENDATION:**

It is recommended that:

- (i) Councillors advise the General Manager of any additional projects for consideration, and;
- (ii) Council determine the date for consideration of the report.

### **151 RESOLVED:** Cllr Hinde and Cllr McClelland that:

- (i) Councillors advise the General Manager of any additional projects for consideration, and;
- (ii) the report be submitted to the November 2010 Council Meeting for consideration..

### **10. Lease of Weddin St Premises, P2.4.3**

My report (Item 5) to Council's September Meeting refers.

Dr Al Badran has been advised of Council's decision and a meeting requested to negotiate the terms. After some difficulty a meeting was set but the doctor advised he was unable to keep it.

Arrangements for a new meeting are currently in hand and a late report will be submitted to the meeting.

**For Information.**

**Noted**

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **11. Management Plan 2010/2011 – September 2010 Quarterly Report, A3.4**

In accordance with Section 407 of the Local Government Act a review of the annual Management Plan is to be presented each quarter.

Comments on significant matters relating to the principal activities as at 30 September 2010 are as follows:

#### **Part A - Management Plan**

##### **1. Administration**

- a) Management Plan including three year programme budget for 2010/2011 in progress. No office equipment purchased.  
Council Chambers repairs - Structural repairs to be undertaken prior to painting.  
Replace air conditioner – Updated quotations being sought prior to works being undertaken. To be completed prior to December 2010.
- b) Annual Report and Annual Statements for 2009/2010 in progress.
- c) Job Assessments to be completed by December 2010. Ongoing training arranged by CENTROC as required. Training plan developed for administration department. Consultative Committee meeting held on 3 August 2010. Risk Management ongoing.
- d) All plant maintained in good order. Repairs carried out expeditiously, downtime minimised.
- e) Weekly staff meetings held to program engineering work. Equipment maintained regularly.

##### **2. Public Order and Safety**

- a) Attended meetings when scheduled with Rural Fire Service as required. Equipment maintained as requested by Rural Fire Service.
- b) Animal Control Officer actively policing Companion Animals Act and carrying out public education in accordance with Council's Animal Management Plan. Complaints dealt with as received.
- c) Provide assistance to SES as required. One LEMC meeting held on 6 September 2010.

##### **3. Health**

- a) Public nuisances attended to as required. Complaints dealt with as received. Inspections being undertaken as required to ensure continuing compliance.
- b) Complaints dealt with as received. Inspections conducted as required by the Food Act and Food Authority Partnership.
- c) Pool regulations and editorials have been publicised in local media, prior to swim season.
- d) Inspections and enforcement for noxious weeds continuing.
- e) Dental equipment relocated to Burrangong Street Surgery. Replacement dentist to be sought.
- f) Doctors surgeries maintained as required. Application for Medical Centre unsuccessful and has been resubmitted.

##### **4. Community Services and Education**

- a) No funding identified for aged housing.
- b) Funding applications for internet course and movie afternoon submitted for Seniors Week.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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- c) Youth on Line facilities continue to operate from the Grenfell Internet Centre, now reinstated to Community Hub.
- d) Social Plan elements reported in Part B.

### **5. Housing and Community Amenities**

- a) Development applications processed as received and continuing in accordance with legislative requirements. Heritage Advisory service continuing with bi-monthly meetings of committee, twelve month strategy adopted. Village heritage studies adopted with community meetings scheduled.  
Local Building funds – 10/11 Grants awarded, with works commencing.
- b) State of Environment report for 2009/2010 continuing.  
Monitor environment concerns and take appropriate action. SOE Report being finalised, ready for submission..
- c) Efficient domestic kerbside collection services at Grenfell and Greenethorpe with trade (commercial) service in Grenfell. All waste collections occurring as per schedules. Recycling continues to be collected with all being transferred to Cowra.
- d) Maintenance of cemeteries continuing. All graves excluding the general cemetery have been verified in the field. Funeral Director to check new Catholic and new Anglican sections with Council staff.
- e) Public conveniences maintained satisfactorily.
- f) Pollution complaints attended to as received.
- g) Repairs and minor maintenance carried out at Council's residences as required.
- h) State Government and Council funding available to commence the Floodplain Risk Management Study. Floodplain Committee met and adopted brief for advertising. Council adopted Committee recommendation to appoint Lyall and Associates as the Consultant. Floodplain Study commenced. IWCM Study (Stage 2) commenced 27 July 2010. Warraderry Street drainage to be completed following Flood Study.

### **6. Sewerage**

- a) Sewer mains breaks and blockages repaired as required.
- b) Soil and water samples analysed as required under license.
- c) All employees accredited for sewer works and mains maintenance. OH & S upgrade works continue, with remote warning now installed.

### **7. Recreation and Culture**

- a) Library operating very well. New books and equipment being purchased.  
New Art Gallery in operation with volunteer management committee. Good quality exhibitions being well received by the public.  
New conference room in use. Also utilised as a cinema with volunteer management committee appointed.
- b) Tourism and Internet Centre Officers assisting local committees.
- c) Grenfell & Quandialla Pools preparing to open for 2010/2011 swim season. New chlorinator and associated equipment installed at Quandialla. Order made for new cleaner unit. Grant unsuccessful at this time.
- d) Parks and ovals satisfactorily maintained. Taylor Park playground equipment operating very well and beautification and electric barbecue installed. Inspections and required maintenance completed as required.
- e) O'Briens Hill upgrade – Plans and costings prepared for viewing shelter and amenities (Stage 1). Final designs and engineering being undertaken..

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **8. Mining, Manufacturing and Construction**

- a) Construction Certificates processed. Staged inspections as per requirement of Act. All critical stage inspections are being conducted as per legislative requirements. All applications assessed to ensure compliance with all legislative requirements. General building advice given as requested. All critical stage inspections being conducted on all building works.

### **9. Transport and Communications**

- a-i) All programmes in progress, Rural Local Roads program to continue.
- g) Tree planting – minimal trees planted due to continuing drought.
- i) Streetlighting provided and maintained by Country Energy.

### **10. Economic Affairs**

- a) Caravan Park facilities promoted and maintained. Current operations under review with a facility upgrade proposed for next three years. Amenities block upgrade to be shortly undertaken.
- b) Breakfast meetings of Grenfell Business Development Committee (GBDC) attended by Councillors, Senior Staff and Development Officer. Tourist attractions such as the Weddin Mountains being promoted. Installation of sound system of Henry Lawson Bust completed. Open Day/Market Day held on 30 October 2010. Policies adopted by Council to encourage developers.
- c) Bank building residence occupied by Council staff member. Leasing of commercial area to be considered.
- d) Industrial blocks offered for sale as enquiries received. Industrial Estate master plan adopted by Council.
- e) New equipment and software purchased for the Internet Centre which is providing state-of-the-art equipment and a higher standard of service. Training to continue in new building. Regular Internet Centre columns in local paper making people aware of services available. Photographic printing, computer repairs and sales in progress.
- f) Taxi service operating well. Lease extended for a further twelve months.
- g) Arrangements progressing for the plaque to be installed for the 2010 Festival guest. Arrangements for 2011 Festival in progress.

### **11. General Purpose Revenues**

- a) Rate notices determined and issued on time. Rating classifications reviewed. Property transfers attended to promptly. Arrangements for Sale of Land for overdue rates to be held 26 November 2010 in progress.
- b) Grant funding constantly being sought. Surplus funds invested to maximise return and preserve capital.

## **Part B - Social Plan**

- a) Suitable range of children's books purchased for the new Library. Maintenance of skatepark ongoing.
- b) Cycleways – publicised in Social Plan.
- c) Taxi lease renewed. IT communications improved with broadband now available in Grenfell.
- d) Dentist equipment relocated to Burrangong Street Surgery. Ongoing consultation with doctors. Assistance provided to Mens Shed.
- e) Letters of welcome issued to all new landowners on arrival.
- f) Shop accesses being considered for improvement. New Federal legislation being reviewed and considered.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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- g) Internet Centre has obtained new software for training courses. People from culturally and linguistically diverse backgrounds welcome. Operating well.
- h) Vandalism reported as required. Vandalism cost recorded. Ongoing reporting to Police. Community service workers given meaningful work beneficial to ratepayers when with the Weddin Shire.

**Noted**

**T V LOBB**  
**GENERAL MANAGER**

**152**     **RESOLVED:** Cllr Atchison and Cllr N Hughes that except where otherwise dealt with the General Manager's Report be adopted.

14 October 2010

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

**1. Statement of Bank Balances as at 30 September 2010:**

Bank Account	
Westpac	<b><u>\$234,421.95</u></b>
Investments	
LGFS	
<b>Total Investments</b>	<b><u>\$4,500,000.00</u></b>

**CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 September 2010.

The investments shown above are made with the Local Government Financial Service. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

**2. A Summary of Income For The Month of September follows:**

Rates Receipts	159,656.92
Accounts Receivable	59,139.25
Government Grants	285,589.18
Agency Collections	10,942.99
Caravan Park Fees	5,499.00
Capital contribution – Grenfell Rotary Club	15,000.00
Interest on Investments	38,069.18
Other Income	11,801.90
<b>Total</b>	<b><u>\$585,698.42</u></b>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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### 3. Roads and Other Expenditure 2010/2011:

Following are the up to date maintenance figures as at 30 September 2010.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	513,518	128,244
Grenfell Town Streets Maintenance	167,492	26,963
Village Maintenance - Caragabal	6,000	2,003
Village Maintenance - Greenethorpe	8,690	1,709
Village Maintenance - Quandialla	6,000	1,778
Garbage/Recycling Collection	106,760	26,281
Greenethorpe Collections	8,500	1,126
Trade Waste Collection	23,000	2,516
Grenfell Waste Depot Manning/Plant Hire	105,000	24,270
Tips Working Expenses	29,000	7,895
Noxious Plants	75,000	15,954
Parks & Gardens	183,460	38,915
Library Expenditure	109,169	23,461
Baths Income	-24,000	0
Baths Expenditure	123,976	15,057
Caravan Park Income	-46,000	14,143
Caravan Park Expenditure	66,465	15,400

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

### RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2010/11 State Roads (SH 6)	497,500	74,994
2010/11 National Roads (SH 17)	497,500	129,879
2010/11 Regional Roads Block Grant	292,000	170,709
2010/2011 REPAIR Program MR237	300,000	0
2010/2011 REPAIR Program MR398	300,000	1,861
3 x 3 Program - MR 398	68,000	0

2010/2011 Rural Local Roads	VOTE	EXPENDITURE
Reseals	162,000	0
Martins Lane	54,000	0
Pinnacle Road	108,000	6,417
Driftway Road	248,000	0
Grenfell Streets Construction	70,000	0
Grenfell Kerb and Gutter	27,000	0
Grenfell Streets - Footpaving	12,000	0
Warraderry Street Drainage	22,000	0
Reconstruct Village Streets	6,000	0
Gravel Resheeting	111,000	5,100
<b>Total</b>	<b>820,000</b>	<b>11,517</b>

2010/2011 Roads to Recovery	VOTE	EXPENDITURE
Gerrybang Road	350,876	12,621
Rural Roads Reseals	100,000	831
<b>Total</b>	<b>450,876</b>	<b>13,452</b>

For Information

Noted

#### 4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the September 2010 Council Meeting advising of the status of debt recovery in regard to rates and debtors.

The debt recovery process is ongoing and a new round of debt recovery for rates will begin in the near future while a new round for debtors has commenced.

The outstanding rates percentage as at 30<sup>th</sup> June 2010 should be known by the time of the Council Meeting.

For Information

Noted

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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### **5. Sale of Land for Overdue Rates, R1.9**

Reference is made to the report to the September 2010 Council Meeting in regard to the sale of land for overdue rates to be held at the Grenfell Community Hub on Friday, 26 November 2010 at 10.30 am.

Title searches have been obtained and the owners have all been notified in writing of Councils intentions to sell their land for overdue rates. Council Staff are currently continuing with the arrangements and the sale details have been placed on Council's website.

A final report together with the final list for the sale will be submitted to the November 2010 Council Meeting.

**For Information**

**Clr McClelland previously submitted a written declaration of interest and left the room.**

**Noted**

**Clr McClelland returned to the room.**

### **6. Open Day/Market Day, T4.3.7**

The Weddin Shire Open Day/Market Day has been scheduled for Saturday 30 October 2010 and arrangements are well underway.

The proposed changes to the day as reported to and approved by Council are currently being implemented. The customer service promotion and the voucher draw are creating a lot of interest and will hopefully again give the day a tremendous boost.

Council's Economic Development Manager, Ms Auburn Carr is currently contacting local organisations and Councillors seeking participation and assistance on the day.

**For Information**

**Noted**

### **7. Grenfell Library**

Activities by the Librarian over the last month include the following:-

- Attended a one-day "Dealing with Clients with a Mental Illness" workshop at Parkes on Monday, 6<sup>th</sup> September.
- Two further PreSchool StoryTime sessions were offered during the month. Numbers attending remain low but the more activity-based approach used by the new presenter is proving popular.
- The Public Library Statistics 2008/09 has been received. Per capita rankings for this library for key performance indicators include 28<sup>th</sup> for library expenditure (55<sup>th</sup> in 2007/8), 47<sup>th</sup> for expenditure on library stock (31<sup>st</sup>), 13<sup>th</sup> for number of stock items (15<sup>th</sup>), 34<sup>th</sup> for acquisitions (28<sup>th</sup>), 80<sup>th</sup> for discards (21<sup>st</sup>), 85<sup>th</sup> for stock turnover (85<sup>th</sup>) and 62<sup>nd</sup> for circulation (63<sup>rd</sup>).

**For Information**

**Noted**

### **8. Economic Development, C2.6.21**

Council's Economic Development Manager has been involved in the following activities:

- Council's Economic Development Strategy review has been received and forwarded to Greg Beiliter from the DSRD for review prior to it being submitted to Council for adoption.
- Preparations for Open Day/Market Day are in progress with arrangements as reported to the September 2010 Council meeting being put in place. The advertising campaign is about to begin and interviews with various media outlets are being arranged ie Alan Jones.
- Grenfell hosted the EDO forum on 14 September 2010 at the Grenfell Community Hub. Very successful.

**For Information**

**Noted**

### **9. Tourism/Promotions, C2.6.2**

Council's Tourism Manager has been involved in the following activities:-

- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire. Council's Tourism Officer attended the Bird Fair at Leeton on 18 September 2010. Very beneficial. A bird group from the NSW Field Ornithology Club visited Grenfell on the October long weekend.
- The Weddin Shire Tourism brochures are being distributed to surrounding areas on an ongoing basis.
- The funding application for the Gold Trail Project is to be resubmitted when the programme re-opens. Gold trail brochure to be developed. Articles submitted in the NRMA Open Road and Australian Caravan and RV Magazines.
- Ben Hall Trail brochures have been delivered to various outlets. Articles submitted in the NRMA Open Road and Australian Caravan and RV Magazines.
- The Grenfell Henry Lawson Festival of Arts application for the Prime TV Regional Achievement awards for the community and event of the year was unsuccessful. Flagship Funding grant application submitted.
- John Larkin from Aurora Research in Dubbo will conduct a diagnostic review of Tourism in the Weddin Shire when the Economic Development Strategic Plan (which has Tourism implications) has been adopted by Council. This review will assist Council in its future Tourism strategic direction.
- A counter has been installed at the CWA craft centre and volunteers are now recording visitor numbers.

**For Information**

**Noted**

### **10. Grenfell Internet Centre, C2.6.28**

Council's Internet Centre Manager has been involved in the following activities:-

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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- Developing other income streams such as designing and printing funeral service booklets and various cards. Examples to be featured in a window display.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. An article on Facebook recently submitted. They are being well received by the public.
- Window displays addressed and constantly changing.
- Promotion of the second computer game "Need For Speed Shift" is in progress via an article in the Grenfell Record and a window display. Further purchase of games currently being investigated.
- A flyer mail out to households promoting the services available conducted. Further mail out being considered.
- Developing websites for various customers.
- Visiting local businesses to discuss services available at the Internet Centre.

**For Information**

**Noted**

### **11. 2009/2010 Financial Statements, A1.6**

The 2009/2010 Financial Statements are in the process of being completed and it is anticipated they will be audited by Council's Auditors Morse Group of Orange from 20-22 October 2010.

As reported last meeting following receipt of the auditors report a date has to be fixed for the presentation of the audited financial statements together with the auditor's report to the public.

Public notice of this date must be given and the date fixed for the meeting must be at least seven days after advertising but not more than five weeks after the auditors reports are submitted to Council.

It is anticipated that a formal presentation of the accounts will be made by Council's auditors at the November 2010 Council meeting. Council's auditor Mr John O'Malley also conducts presentations on the same day at Forbes and Orange Councils. To allow Mr O'Malley to attend all three (3) Councils on the one day Council has in the past commenced the November Meeting at 8.00 am. Council may consider doing the same this year to allow all the presentations to take place or may wish to vary the commencement time.

Mr O'Malley had morning tea with Council previously before attending Forbes Shire to conduct their presentation in the afternoon. He then went back to Orange to conduct their presentation during the evening.

**RECOMMENDATION:** that the ordinary November 2010 Council meeting commence at 8.30 am to allow a formal presentation of the Financial Statements to be made by Council's auditor.

**Noted**

**GLENN CARROLL**  
**DIRECTOR CORPORATE SERVICES**

**153 RESOLVED:** Cllr Niven and Cllr McClelland that except where otherwise dealt with the Director Corporate Services' Ordinary Report be adopted.

14 October 2010

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

**1. Works Report (10 October 2010)**

**1.1 Classified Roads Maintenance**

Routine maintenance such as Slashing, Patching and Guide-posting has continued on a majority of classified roads during the month.

SH6 - General maintenance  
- removed fallen trees from roadway  
- sprayed roadside

SH17 - General maintenance  
- completed heavy patching

MR 398 - General maintenance  
- removed fallen trees after storm  
- resealed section of road in resealing programme

MR 236 – General maintenance  
- removed debris from road after storm

MR 237 - General maintenance  
- removed storm debris  
- resealed section of road in resealing programme

MR 239 - General maintenance

**1.2 Rural Local Roads Programme**

Routine maintenance such as Slashing, Patching and guide posting has continued on a majority of classified roads during the month.

- Completed Holy Camp intersection construction and a seal.

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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### **1.3 Rural Maintenance**

Routine maintenance such as Slashing, Patching and guide posting has continued on a majority of rural roads during the month.

- General maintenance
- Maintenance graded Napiers, Reeves and Halls Roads
- Removed storm debri on various local roads
- Crushing Simpsons pit is in progress
- Cleared stock pile sites for resealing aggregate
- Resealed various local roads in the resealing programme.

### **1.4 Urban Maintenance/Construction**

- General maintenance
- repaired rails on O'Briens Hill
- relayed pavers in Main Street
- replaced stormwater culvert in Forbes Street
- sprayed Grenfell Cemetery surrounds
- sprayed Grenfell Swimming Pool with Kambah
- sprayed front of depot and rail line North Street
- sprayed footpath in North Street
- sucker removal Quondong Road
- sprayed O'Briens Hill for blue thistle
- sprayed Grenfell town area south Street at treatment works
- sprayed St Johns Wort, Bridal Creeper in Alexandra Street
- burnt creek out in Burke Street for fire control
- sprayed Grenfell town area George Street, contacted ARTC Rail about spraying coradoor through Grenfell for St Johns Wort.
- sprayed railway line Grenfell town area for St Johns Wort

**For Information**

**Noted**

## **2. Other Works**

### **2.1 Parks & Ovals Report**

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- General maintenance
- Removed dead trees Endemic Garden
- Removed tree roots Memorial Park
- Lifted several trees for sight distance

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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### 2.2 Cemeteries

The following graves have been prepared to 10 October 2010:

Grenfell Lawn	-	1
Grenfell	-	Nil
Bimbi	-	Nil
Caragabal	-	Nil

### 2.3 Sewer Mains

Nine (9) sewer chokes have been attended to during the month.

### 2.4 Private Works

- Buried a horse for a ratepayer
- cleared a sewer choke for a ratepayer
- painted a carpark for the public school

### 2.5 Vandalism

- Vaughn Park toilet seats and graffiti \$170.00

**Total Cost: \$170.00**

**Progressive Cost Urban: \$995**

**Progressive Cost Rural: \$0**

(from 1/7/10)

**For Information**

**Noted**

## 3. Future Works

### 3.1 Rural

- General Maintenance
- commencement of 1 km rehabilitation on Newell Highway
- maintenance grade/gravelling various Shire roads prior to harvest.
- linemark and erect signs at Holy Camp Road/MR398.

### 3.2 Urban

- General Maintenance
- Vaughn Park – erect fence
- complete linemarking and beautification at Railway Carpark
- erect shade cloth in Taylor Park at Vaughn Park

**For Information**

**Noted**

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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### 4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected One (1) breach totalling \$1031.00.

**For Information**

**Noted**

### 5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PI 4096	Multipac VP2400 Roller	Remove & replace motor and gearbox – replace clutch, flex plates & drive plates.
BFO 0860	RFS Ute	Repair electrical fault
BFO 3605	Headquarters Tanker	Repair brakes
PI 4102	Cat 120M Grader	Replace wear plates in circle drive.

**For Information**

**Noted**

### 6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The draft Road Asset Management Plan has been prepared for checking.

**For Information**

**Noted**

### 7. RTA RMCC Contract, R2.54.4

Routine maintenance works on SH6 and SH17 continue.

Council has completed the heavy patching on SH17, with linemarking to be carried out. The project was completed on time and within budget.

A Work Order in the amount of \$895,797 has been received from the RTA for the rehabilitation project on North Weddin (SH17). The work is proposed to commence on Monday 18 October 2010 and is expected to take 6-8 weeks. This is a sizeable project and will have to take priority over other Shire works.

**For Information**

**Noted**

### **8. Noxious Weed Report – September, C2.6.16**

The Noxious Weeds Officer has carried out the following works:-

- Sprayed shoulders on SH6, SH17, Regional Roads and Local sealed roads around Greenethorpe, Pullabooka, Piney Range, Quandialla, Glenelg, Monteagle and Bumbaldry.
- Sprayed Greenethorpe township
- Prepared report for travelling stock routes to Group co-ordinator.

**For Information**

**Noted**

### **9. Road Closure Application R2.1.4:**

The owners of “Belbowrie” (Pinnacle Road) have applied to close a Road on their property.

The status of this road is part Council Public Road (west end) and part Crown Public Road (east end).

In relation to the Council Public Road south of Lot 91, DP 752944, this road appears to service one residence and property and thus would not be required as a public road by Weddin Shire Council. This road has been formed and gravelled by Weddin Shire Council. However, the Authority could make satisfactory arrangements with the relevant landholders to convert this section of the road to private ownership.

The eastern end of the Crown Public Road has been inspected and has not been used or maintained as a road. This road would not be required by Weddin Shire Council.

**RECOMMENDATION:** That Council:

- a) support the application from the owners of “Belbowrie” (Pinnacle Road) for the closure of the Crown Public Road south of Lot 91 and west of Lot 92 DP 752944.
- b) object to the closure of the Council public road south of Lot 91, DP 752944 unless the Authority makes satisfactory arrangements with the affected landholders.

**154** **RESOLVED:** Clr Halls and Clr Niven that the matter be deferred to the November 2010 Council meeting for further consideration and liaison with the landusers.

### **10. Road Closure Application R2.1.4:**

The owners of “Ochre Arch” (Goodes Lane) have applied to close a Crown Public Road on their property.

The road has been inspected and has not been used or maintained as a road. This road would not be required by Weddin Shire Council. A copy of the plan will be available at the meeting.

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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**RECOMMENDATION:** That Council support the application from the owners of “Ochre Arch” (Goodes Lane) for the closure of the Crown Public Road on the eastern side of Lot 60, DP 752944.

- 155** **RESOLVED:** Clr McClelland and Clr N Hughes that Council support the application from the owners of “Ochre Arch” (Goodes Lane) for the closure of the Crown Public Road on the eastern side of Lot 60, DP 752944.

### **11. Road Closure Application R2.1.4:**

The owners of “Tabor” (Mortray Road) has applied to close a Crown Public Road on their property.

The road has been inspected and has not been used or maintained as a road. This road would not be required by Weddin Shire Council. A copy of the plan will be available at the meeting.

**RECOMMENDATION:** That Council support the application from the owner of “Tabor” (Mortray Road) for the closure of the Crown Public Road on the eastern side of Lot 34, DP 752944.

- 156** **RESOLVED:** Clr Halls and Clr Atchison that Council support the application from the owner of “Tabor” (Mortray Road) for the closure of the Crown Public Road on the eastern side of Lot 34, DP 752944.

### **12. Street Bin Surrounds, R2.4.19**

Director Engineering's Report to June Council Meeting refers.

Susan Jackson-Stepowski, Council's Heritage Officer, has recently confirmed the preliminary design and a suggested colour scheme for the proposed street bin surrounds.

The Mens Shed have advised that they did contact Bromar Engineering with a proposal for Bromar to carry out the steel work and the Mens Shed to supply and fit the timber slats to the proposed street bin surrounds. The Mens Shed have now advised that they are now not prepared to price the timber component of the job.

Bromar Engineering was then requested to provide a price for the surrounds in entirety. Based on a production run of 12 surrounds (for tooling purposes), the price per surround is \$1500 plus GST. Installation by Council would be a cost of \$200 each.

Bromar Engineering also advised that they could not commence work on the construction before January 2011.

As advised previously, the cost to purchase a non-local manufactured street bin surround is about \$2,600 each, with installation costs of \$200 each, totalling \$2,800.

**For Information**

**Noted**

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

### 13. Weddin Street Pedestrian & School Crossing

Director Engineering's Item 13 August Council Meeting refers.

The removal of the pedestrian crossing and the retention of the school crossing in Weddin Street outside the Catholic School was advertised for written comment and closed on 8 September 2010.

No comments were received. This matter has been previously approved by the Weddin Local Traffic Committee.

**RECOMMENDATION:** That Council request RTA to delete the pedestrian crossing facility in Weddin Street outside the Catholic School and to update the school crossing to current standards.

**157 RESOLVED:** Clr Hinde and Clr Atchison that Council request the RTA to delete the pedestrian crossing facility in Weddin Street outside the Catholic School and to update the school crossing to current standards.

### 14. Revision of 2010/2011 Rural Local Roads Grant (FAG), R2.52.1

It is proposed to revise the 2010/2011 rural Local Roads Grant budgets where applicable to address underexpenditure in the 2009/2010 programme.

The following comments are made:

- Caragabal-Quandialla Road (vote \$33,000 – spent \$3,308) – reseal work completed using Roads to Recovery Funding.
- Pinnacle Road – budget to be reduced in 2010/2011 programme to reflect the 2009/2010 overexpenditure.
- Warraderry Street drainage – deferred until after the Flood Study completed, balance transferred to reserves.
- Reconstruct village streets - \$5,000 underspent to be included in 2010/2011 program.
- Gravel resheeting – programme completed for 2009/2010.
- Grenfell Streets construction – reduced by \$9,000 to reflect the 2009/2010 overexpenditure.
- Grenfell Kerb & Gutter - \$16,000 underspent to be included in the 2010/2011 program.
- Grenfell footpaving - \$5,000 underspent to be included in the 2010/2011 program.

A further report on the proposed revision of the Kerb and Gutter, road construction and footpath construction programmes will be submitted to the next Town Works Committee.

**RECOMMENDATION:** that Council:

- (a) Finalise the 2009/2010 Rural Local Roads (FAG) Programme
- (b) adopt the amended 2010/2011 Works Programme for the Rural Local Roads Program (FAG).

Proposals & Location	Estimate	Approved 2010/11	Recommended 2010/11
1) General Maintenance		Nil	Nil
2) Edge patching & routine patching.		Nil	Nil
3) Reseals		\$150,000	\$150,000
4) Caragabal/Quandialla Rd, widen, shoulders & seal	\$65,000/km	Completed	Completed
5) Old Young Rd - widen shoulders and reseal 6.5 km	\$75,000/km		
6) Gambara Road	\$65,000/km	Completed	Completed
7) New Forbes Rd – reconstruct selected substandard locations	\$45,000/km		
8) Bewleys Rd - widen strengthen and reseal 12.5 km (1)	\$35,000/km		

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

9) Gerrybang Rd - widen, shoulders and reseal 8.8 km	\$65,000/km	Completed using R2R Funding	Completed using R2R Funding
10) Back Piney Range Rd - widen, shoulders & reseal 13.5 km	\$65,000/km		
11) Nowlans Road - form gravel and seal - from Gannons to caves turnoff 4 km	\$100,000/km	Nil	Nil
12) Ballendene Rd - widen, shoulders and reseal 7 km (2)	\$75,000/km		
13) Martins Ln – widen, shoulders & reseal)	\$70,000/km	\$50,000	\$50,000
14) Lynchs Road	\$60,000/km		
15) Tyagong Hall Road - widen, shoulders and reseal 5 km	\$60,000/km		
16) Pinnacle Rd from MR No 236 widen, shoulders and reseal	\$75,000/km	\$100,000	\$83,000
17) Gravel resheeting on shire needs basis.		\$100,000	\$100,000
19) Driftway Road	\$100,000/km	\$230,000	\$230,000
20) Grenfell Streets construction*		\$65,000	\$56,000
21) Grenfell kerb and gutter*		\$25,000	\$41,000
22) Grenfell Streets – footpaving		\$10,000	\$15,000
23) Village Streets - reconstruction		\$5,000	\$10,000
24) Warraderry Street – drainage	\$100,000	\$20,000	\$20,000
25) Weddin/Camp/Church Street - replace footpath			
<b>Overheads</b>	<b>8.5%</b>	\$65,000	\$65,000
<b>Sub Total</b>		\$820,000	\$820,000

### 158 **RESOLVED:** Clr Halls and Clr Atchison that Council:

- (a) Finalise the 2009/2010 Rural Local Roads (FAG) Programme
- (b) adopt the amended 2010/2011 Works Programme for the Rural Local Roads Program (FAG) as presented above.

## **W TWOHILL** **DIRECTOR ENGINEERING**

### 159 **RESOLVED:** Clr N Hughes and Clr Niven that except where otherwise dealt with the Director Engineering's Ordinary Report be adopted.

14 October 2010

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

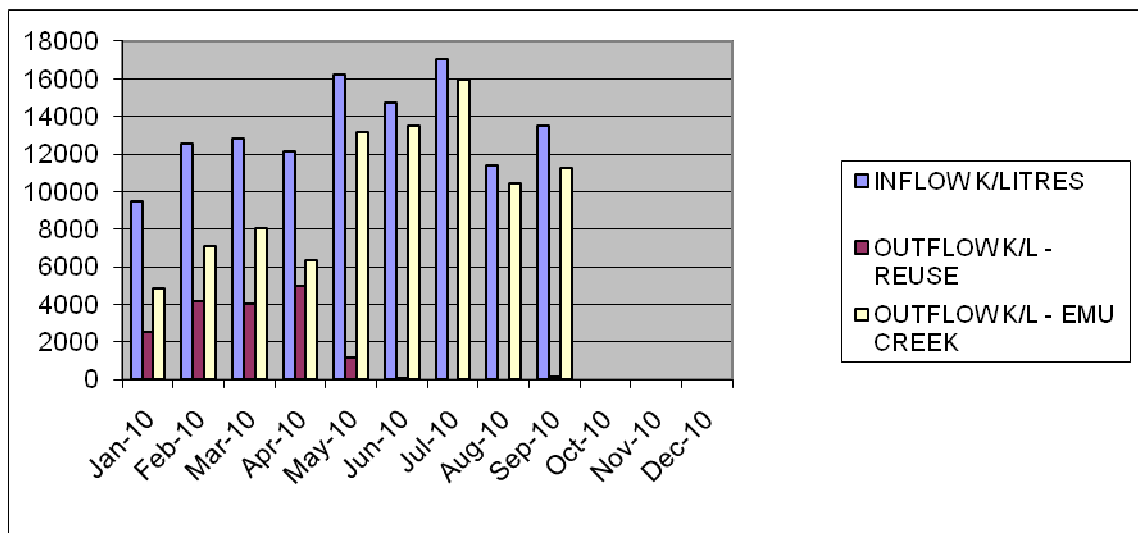
## A. Public Health and Environmental Matters

### 1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during September 2010 was 13,500 k/litres with the daily average of 450 k/litres. With outflow for irrigation for reuse being 142 k/litres and discharge to Emu Creek being 11,279 k/litres.

The highest daily recording of 715 k/litres occurred for the 24 hours ending 6.30 am on 11 September 2010 and the lowest of 347 k/litres for the 24 hours ending 6.30 am on 2 September 2010.

A total rainfall of 79.5mm was recorded for the month.



For Council's Information

Noted

## THE DIRECTOR ENVIRONMENTAL SERVICES' ORDINARY REPORT

### 2. Animal Control, A4.4.4

Animal control activities for September 2010 were:

#### a. Companion Animals

Animals Seized:	0	Animals Returned to Owners:	1 Dog
Animals Impounded:	4 (3 Dogs) (1 Cat)	Animals Destroyed:	0
Animals Sold:	0	Animals Released:	3 Dogs
Animals Surrendered:	0		

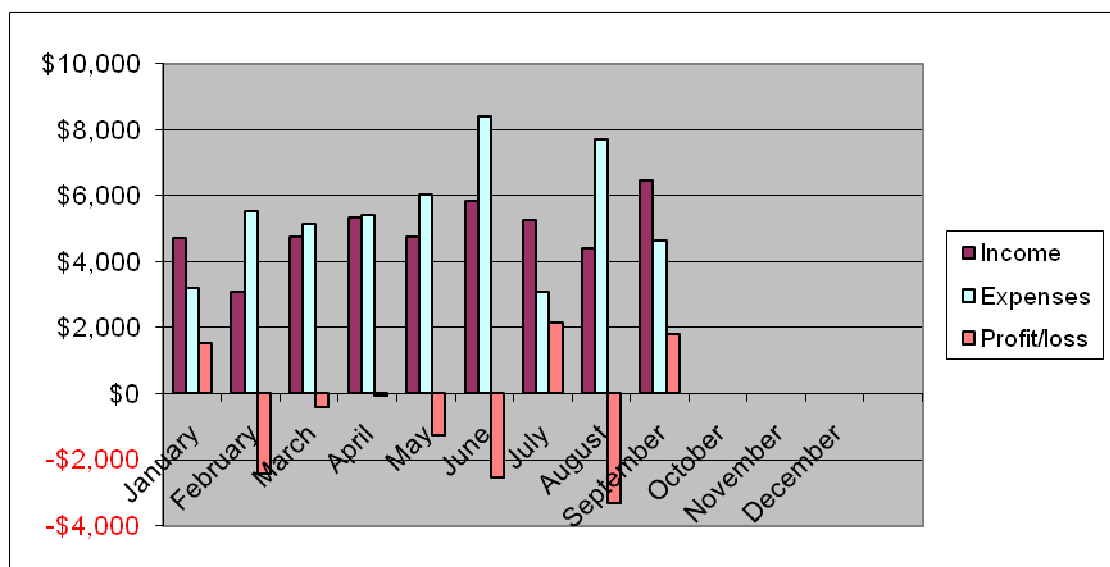
For Council's Information

Noted

### 3. Caravan Park Operations, P2.3.3

Income for the month of September 2010 was \$6,444.00 with expenditure of \$4,624.17 resulting in an operational profit of \$1,819.83 for the month.

There were 241 sites occupied for the month of September 2010.



For Council's Information

Noted

### 4. Quandialla Swimming Pool, P2.3.2

Works have been undertaken at the Quandialla Pool in an effort to improve the water quality and operator safety as budgeted in this year's vote. These works have included the installation of liquid chlorine tanks and dosing equipment and the purchase of an automatic pool cleaner.

During the detailed planning of these works it became clear that the existing sand filter tanks required a major upgrade, this would have needed all new filter media, replacement of a number of heavily corroded valves and accessories, plus the installation of many OH&S improvements. The estimated costs of these works were around \$18,000 - \$20,000. After consultation with a couple of specialist pool companies, it was decided that the best filtration solution for this pool would be a multi-cartridge filtration system, which was quoted at \$9,909 fully installed and commissioned. This work was authorised and the new system has now been installed. Photos will be available for perusal at the meeting. These works have been funded via the reallocation of funds from the OH&S improvements, savings on the conversion from gas to liquid chlorine.

The pool is scheduled to open in early November, depending on temperatures.

**RECOMMENDATION:** that:-

1. Council confirm action to upgrade the filtration system at the Quandialla Pool, and
2. approve the re-allocation of funds as detailed.

**160      RESOLVED:** Cllr Halls and Cllr Niven that:-

1. Council confirm action to upgrade the filtration system at the Quandialla Pool, and
2. approve the re-allocation of funds as detailed.

**5.      Grenfell Swimming Pool, P2.3.1**

Preparations for the upcoming swimming 2010/11 season are nearly complete, with most works now completed and the new equipment working well.

As previously reported and budgeted the 300mm return water line on the eastern side of the pool has now been replaced. Once the existing piping was exposed, it became very clear as to why the pool was leaking to the degree that it was. Many of the old tapping bands had rusted away or the rubbers perished, the welds (soft solder) on the 50mm copper pipes had failed. See board in chambers for a small collection of photos taken during the works.

I am pleased to advise that the works were completed on time and to budget and testing of the system has shown that there are no leaks on the pressure side of the system. However, initial monitoring has raised some concern about a possible water leakage problem on the western side of the pool within the drainage system, with some investigations now being conducted.

The opening of the Grenfell Swimming Pool will be on Monday 18<sup>th</sup> October.

**For Council's Information**

**Noted**

**6.      Mid Lachlan Alliance - Environment Professional Sub Committee, C2.9.7**

I attended the meeting of the Mid Lachlan Alliance - Environment Professional Sub Committee (Forbes, Lachlan, Parkes & Weddin) held in Grenfell on 24 September. Matters of importance discussed were:

- Accreditation of Council Building Surveyors,
- The need for a common approach to asbestos related matters,
- NSW Housing Codes and associated forms,
- Standard LEP implementation,
- Possible accreditation requirements for all persons preparing architectural plans,
- Food Regulation Partnership (Scores on Doors)

The next meeting is scheduled for 2 December 2010 at Forbes.

**For Council's Information**

**Noted**

### **7. Heritage Public Meetings, H2.4.1/H2.4.5**

As Council is aware four public meetings were held to provide information to those parties who have an interest in properties that have been identified as possible items for heritage listing.

These meeting involved a short presentation and open discussion.

Meetings were held over a two day period being 12 & 13 October at Grenfell, Greenethorpe, Quandialla and Caragabal with a total number of 114 community members attending.

**For Council's Information**

**Noted**

### **8. Food Safety Supervisors, H1.6.1**

As previously identified in food safety reports, the NSW Food Authority is preparing to implement new food safety requirements. The new requirements require certain hospitality and retail food service businesses to have at least one person to have the mandatory food handler training and be nominated as the Food Safety Supervisor (FSS). Businesses will have until 1 October 2011 to appoint a trained FSS and notify Council of who their FSS is.

All of the food business in the Council area have been advised of these new requirements and been provided the relevant information.

**For Council's Information**

**Noted**

### **9. Department of Planning – Western Region Forum, A3.6.36**

I attended the workshop run by the Department of Planning – Western Region held in Griffith on 17 September 2010.

The forum was attended by a number of Executive Directors from the Department of Planning based in Sydney and covered many of the current issues.

## **THE DIRECTOR ENVIRONMENTAL SERVICES' ORDINARY REPORT**

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The topics covered were:

- Environmental Planning & Assessment Regulation review and public exhibition of the proposed changes,
- JRPP's – there has been only been seven developments determined since they were commenced in the Western Region with a value of \$56,000,000, and all have been determined as per the officers recommendation,
- Planning Reform Funding – Round 7, this will be targeted at strategic work once Council have completed their Standard LEP's,
- LEP acceleration program – State Government has injected an additional \$10,000,000 into getting Council New LEP's completed, with the department being very supportive of strategic studies being done at a later stage and the new plans modified via the Gateway system if required.
- Continuous Professional Development training requirements for all Council Accredited Certifiers, a minimum of two BPB courses per year and required approved external training.
- Rural Housing Code SEPP – expected to be released towards the end of 2010.

**For Council's Information**

**Noted**

### **10. Standard Local Environmental Plan, T2.1.6**

As Council resolved at the September Council meeting, the offer from NSW Planning for their conditional assistance was accepted and the work to convert the existing Local Environmental Plan, with no substantial changes or alteration has commenced.

The Western Regional office of the Department of Planning has started drafting the LEP and associated documentation, with a detailed timeline prepared for the process. A copy of the timeline will be available at the meeting for perusal.

It is hoped to have the draft Local Environmental Plan and associated mapping complete for adoption prior to the December 2010 Council meeting, with a view to have the entire process completed by the end of July 2011.

At this stage staff are working closely with the Department of Planning to ensure all information is accurate, there will be a need in the future for Council to review the documentation prior to the draft being finalised.

Formal advice has been given to the Department of Planning that Weddin Shire Council is committed to be a part of the LEP acceleration program and that full assistance is required to ensure the timelines are met.

**For Council's Information**

**Noted**

## THE DIRECTOR ENVIRONMENTAL SERVICES' ORDINARY REPORT

### 11. Round 7 – Planning reform fund, T2.1.6

As a result of the indications given by Council over the past months to undertake a Rural Land Use strategy/study, we have submitted an application for \$128,000 in grant funding in the Round 7 - Planning Reform Fund grants as offered by the Department of Planning.

If successful this money will allow Council to engage an appropriate consultant to undertake a study of the rural lands to determine how they can be best planned for in the future.

This application needed to be submitted prior to the 13<sup>th</sup> October, hence the reason that it was not referred to council prior to the application being lodged.

**RECOMMENDATION:** that: Council confirm the action as taken.

**161 RESOLVED:** Clr Atchison and Clr N Hughes that the action taken be confirmed.

At this point the Director Environmental Services gave a verbal update on the legal proceedings associated with the Scrubby Plains unauthorised development. A further report will be submitted to the November 2010 Council Meeting.

### **B. Development Applications – Building Matters:**

- 1. The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):**

DA NO.	Applicant	Construction	Value (\$)	Address
26/2010	New Age Home Improvements PL	Additions to Dwelling (Granny Flat)	\$130,000	LOT: 38 DP: 750580 Arramagong Street BIMBI NSW 2810
25/2010	A Yule	New Shed	\$10,000	LOT: 1 DP: 520994 22 Warraderry Street GRENFELL NSW 2810
24/2010	BJ O'Connor	New Dwelling & Temp Occupancy of Site	\$280,000	LOT: 5 DP: 855481 40 Henry Lawson Way GRENFELL NSW 2810
18/2010	C McAlister	New Dwelling	\$100,000	LOT: 100 DP: 750576 "Redmyres" 119 Hanstock's Lane QUANDIALLA NSW 2721

**For Council's Information**

**Noted**

## **THE DIRECTOR ENVIRONMENTAL SERVICES' ORDINARY REPORT**

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2. The undermentioned applications were received and determined as Complying Development subject to standard conditions.

<b>CDC NO.</b>	<b>Applicant</b>	<b>Construction</b>	<b>Value (\$)</b>	<b>Address</b>
CD 10/2010	Clover Hill & Carpentry Building	Alterations to Dwelling	\$37,905	LOT: 30 DP: 754578 4459 Cowra Road GRENFELL NSW 2810

For Council's Information

Noted

### **S WILSON** **DIRECTOR ENVIRONMENTAL SERVICES**

- 162 **RESOLVED:** Clr Hinde and Clr McClelland that except where otherwise dealt with the Director Environmental Services' Ordinary Report be adopted.

**Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on Tuesday 21st September 2010 at the Grenfell Community Hub at 7.30 pm**

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**Welcome:** President Gai Lander welcomed everyone to the meeting

**Present:** R Munck, E Needham, M Moffitt, G Howell, J Niven, J Hetherington, A Griffiths, C Brown, T Matthews

**Apologies:** Maurice Simpson, Merle Simpson, Nevin Hughes, Denise Fennell, Glenn Carroll

**Minutes of the previous meeting:** were confirmed. Moved J Hetherington/ T Matthews. Carried

**Business Arising:**

Ratify Coordinators Recommendations: - all recommendations were satisfied as being practical and realistic. It was confirmed that the Coordinators Recommendations as per minutes of meeting be ratified. Moved M Moffitt/J Hetherington. Carried

Flagship Funding Application: Gai advised the meeting that our expression of interest application has been accepted. She noted the challenge of completing the job and recognized Auburns hours of work and dedication to this application. Only 7 applications in NSW have been accepted to continue to the next stage. Angela Pearce contacted Gai and advised that she is unable to assist us with our branding and graphic design. She recommended another Graphic Artist for us to contact, Michael Axarion from Wagga who could fulfill our requirements. Gai will contact him regarding Festival branding and he will put together a proposal for us to peruse. Committee discussed the need to put together a 'position statement' and a 'scope' with our themes, objectives and requirements for the branding.

Jenny Hetherington publicly made thanks to Auburn and Gai for their time and effort in completing the funding application on behalf of the HLF Committee.

Working group for policies on external attractions/negative publicity/sponsorship: It was moved that this be deferred until the next meeting (October). C Brown/ E Needham. Carried

**Treasurer's Report:** No Treasurer in attendance, no report.

**Correspondence:** Nil

**Coordinators reports:** these were collected, with some still to come in.

**General Business**

- Allan Griffiths, the Grenfell Car Club President addressed the committee meeting. He discussed their funding arrangements, how it is a non profit organization and more of a social gathering. The Car Club has the Sunday event at the Festival in lower Main Street and how they offer prizes and trophies based on minimal funding and sponsorship. They believe the 2010 Car Club exhibition on Sunday was the best they have ever had and would like to work with the HL Festival Committee to maintain this momentum. He said

there was a need for us all to cooperate and communicate together and requested we give them full access to the street, with stalls and coffee carts being on the sidewalk only. He also advised that the Sunday event attracted a lot of people to town who not only attended the Car Club exhibition but also the other attractions going on around town for that weekend. It was confirmed that the Car Club would try to send a representative to the HL Festival meetings so that communication could be maintained and we would all work together to create a successful Sunday Event on the Long Weekend.

Committee and Allan also discussed the issues of “charging a fee” on attractions (eg: stall holders, helicopter, out of town attractions) to participate in the weekend events, and the need to have a firm Festival Policy on this- eg; the \$ amount to charge, who to charge etc.

- Guest Speaker: Bruce Buchanan, Business Enterprise Centre, Orange, addressed the committee and enthusiastically and comprehensively gave suggestions on:
  - Branding: the need to have a consistent professional image, he provided samples and ideas on creating promotional material, cost saving measures (such as templates, and partially printed forms/letterhead/brochures etc)
  - Sponsorship: we need to be consistent in our approach, have very clear guidelines of sponsorship offerings (eg: Gold, Silver, Platinum), charging locals as compared to out of town sponsors, putting together a ‘package’ based on our profile and be sure sponsor logos do not overpower our logo etc. Follow up with Certificates of Appreciation, consider different ‘thank you’ themes, possibility of a “festival bag” for sponsors to participate in (eg: financial members get to put their free promotional material in the bag etc), recycling the pull-up banners.
  - Advertising: how can we target the different groups (age and interest) of people attending the Festival, but still target “everyone”
  - Bruce also offered advice on other suggestions such as using one of Henry Lawson’s poems as part of a slogan or catchcry for our logo or for promotional material; the possibility of offering an alternate programs each year so that the Festival is not the same series of events every year.
  - Gai thanked Bruce for his valuable and useful input to our meeting. Bruce advised that he would be happy to have further discussions with the Festival Committee on branding and promotion.
- MSFC Festival Fundraiser: Gai read out an email received from Jenny Smith on the progress of the MSFC visit to Grenfell. Gai advised that Joanne Simpson from THLHS will run the canteen for the evening, tickets are selling slowly but hopefully in the week prior to the event more tickets will be sold, billets being organized etc.
- Special thanks were made to Glenda Howell for attending the meeting with the possibility of her joining the Committee.

**Next meeting will also be the AGM:** Tuesday 19th October at 7.30pm at The Hub.  
Meeting closed at 9.10 pm.

**163 RESOLVED:** Cllr McClelland and Cllr Halls that the Minutes of the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING HELD ON TUESDAY 12 OCTOBER 2010 AT 4PM AT THE COUNCIL CHAMBERS.**

**Present:** Clr Simpson, Clr N Hughes, Clr Lobb, Clr McClelland, Clr Niven, J. Hetherington, P. Diprose, A. Carr, G. Carroll.

**1. Apology:** D. Allen

**Resolved:** Clr Niven/ Clr N Hughes that the apology be accepted.

At this point Glenn welcomed Phillip Diprose to his first meeting, congratulated him on his appointment and wished him all the very best in his endeavours.

**2. Adoption of Minutes:**

**Resolved:** Clr N Hughes/ Clr Lobb that the minutes of the 12 August 2010 meeting be adopted.

**3. Business Arising:** - Nil

**4. Correspondence:**

**In** Nil

**Out** Nil

**Noted**

**5. Projects:**

- **Grenfell brochure** – being distributed to surrounding areas. Excellent feedback.
- **Weddin Mountains Tours** – the National Parks new ranger has been appointed and will act as a tour guide when available. One month notice required. Date in March 2011 to be selected for tour. Auburn to pursue.
- **O'Brien's Hill Status** – master plan to be displayed. Funding could possibly be available but not for the Toilet Block. Project works now able to commence.
- **Bird Routes** - bird watching groups are being invited to the Weddin Shire with a group from the Central Coast visiting on the October Long Weekend. Tourism officer attended Bird Fair at Leeton in September. Review of bird routes to be held in due course.
- **Railway Station Development** – works completed. Excellent result.
- **Gold Trail Project** – regional grant funding application for \$500,000 unsuccessful. Application to be resubmitted. In the meantime a gold trail brochure is being developed promoting the trail. The Gold Trail has been expanded to include Sydney and Canberra which may assist in the funding application. Auburn to attend next Gold Trail Meeting.

- **Ben Hall Trail Project** – brochure developed depicting the Grenfell Historical Museum, Ben Halls Cave and Mt Wheoga. Very good outcome. Trail to now be further promoted.
- **Visitor Information Centre (VIC) accreditation** – Mr John Larkin has proposed to undertake a diagnostic review of Tourism in the Weddin Shire when the Economic Development Strategic Review has been adopted by Council. Grant funding may be available for the review. The review will assist Council in its future Tourism strategic direction.

**Resolved:** Clr Lobb/ Clr N. Hughes that the Diagnostic Review be undertaken at the appropriate time with funding of \$5000 approved which is to be sourced from the Economic Development Reserve.

- **RV Friendly Town accreditation** – requirements for accreditation ascertained and tabled.

**Resolved:** Clr McClelland/ Clr Simpson that Council make application to become an RV Friendly Town.

- **Information Bay Signage** – erected at the Railway Station and Henry Lawson Obelisk. Excellent result.
- **Website** – attractions and events to be promoted utilising the [www.grenfell.org.au](http://www.grenfell.org.au) site.

## **6. Prioritising Events:**

**Noted**

## **7. Upcoming Events:**

- Weddin Mountain Muster – 26/9/10-1/10/10
- Open Day/ Market Day – 30/10/10

**Noted**

## **8. General Business:**

- Auburn advised a quote of \$1551 has been received to upgrade the Cobb & Co entrance sign on the Cowra Rd.

**Resolved:** Clr Niven/ Clr Lobb that the quote be accepted with the sign to be framed.

- Auburn tabled tourism maps in a pad form which could be tailored to suit the Weddin Shire. To be resubmitted to the next meeting for further consideration.
- John advised that the South West Merino Field day was recently held at Iandra Castle. Excellent day.
- John advised the Iandra Castle should be further promoted particularly the fact that it is in the Weddin Shire. Auburn to pursue.

**Resolved:** Clr Simpson/ Clr N. Hughes that Rod Kershaw be contacted with a view to further promoting Iandra Castle.

- John advised that the litter and bins at various rest stops require attention.

**Resolved:** Clr McClelland/ J. Hetherington that the litter and bins at the various rest stops be attended to.

- Clr Lobb advised that the Grenfell Curtain in the Art Gallery is a major attraction and should be further promoted. Auburn to pursue.
- Clr N. Hughes advised that caravan parking is again a problem and needs to be addressed.

**Next Meeting:** 7 December 2010

Meeting Closed: 5.04 pm

8. [General Business](#)  
[Caravan Parking & Signage](#)

**164 RESOLVED:** Clr N Hughes and Clr Halls that the matter be referred to the next Traffic Committee meeting for consideration.

**165 RESOLVED:** Clr N Hughes and Clr McClelland that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON TUESDAY 12 OCTOBER 2010 AT 5.10 PM AT THE COUNCIL CHAMBERS (C2.6.22).**

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1. **PRESENT:** Clrs Clr M Simpson, N Hughes, G McClelland, C Lobb, J Niven  
Mr S Wilson (DES)(Chair), Mrs S Jackson-Stepowski (HA), Mr A Hodgson  
Mr J Hetherington & Mrs P Livingstone  
Observers: Mr TV Lobb, Mrs I Holmes & Mr Graeme Schneider

**Resolved:** Clr Simpson and Clr G McClelland that Mr Schneider be allowed to observe meeting.

Committee accepted Mr Wilson (DES) to continue to chair meetings.

2. **APOLOGIES:** Mr I Pitt

**Resolved:** Clr Lobb and Clr Hughes that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** Tuesday, 10 August 2010.

**Resolved:** Clr Lobb and Mr Hetherington that the minutes of 12 October 2010 be adopted.

4. **MATTERS ARISING:**

4.1 Grenfell Heritage Study/Expansion of the Grenfell Heritage Conservation Area

Mr Wilson (DES) advised that owners of properties either within the proposed precincts or with high to very significance where notified in writing. Public information meetings were conducted in Grenfell (67 in attendance) and Greenethorpe (19 in attendance) today with Quandialla and Caragabal tomorrow (13/10/10).

4.2 Brick Maintenance & Re-Pointing Course

Mr Wilson (DES) advised we will keep trying for funding.

4.3 Village Studies

As discussed above in 4.1

4.4 Grant Applications

Letters of offer were sent out with the majority accepting funding offer. Mr G Halloran (\$1400) and Mr W Holz (\$2000) declined as they are not in a position at this stage. Monies held over for possible future distribution.

4.5 Grant Application – SJ Russell

Mr Wilson (DES) advised that Mr Russell has been advised that we require quotes to assess his application.

5. **CORRESPONDENCE:**

5.1 Funding Acceptance – Anglican Church **Noted**

5.2 Funding Acceptance – Grenfell Gunyah Craft Shop Inc **Noted**

5.3 Funding Acceptance – Cowra Road Blue Church **Noted**

- 5.4 Funding Acceptance – R & P Holland **Noted**
- 5.5 Funding Acceptance – T & S Ryan **Noted**
- 5.6 Funding Acceptance – BR Maroney **Noted**
- 5.7 Funding Acceptance – N & A York **Noted**
- 5.8 Funding Acceptance – M Kemp & L Nowlan-Kemp **Noted**
- 5.9 Funding Acceptance – Grenfell Town & District Band **Noted**
- 5.10 HA Report – Australian Garden History Society **Noted**
- 5.11 HA Report – “Arramagong West” C Glanville **Noted**

## **6. GENERAL BUSINESS**

- 6.1 Funding Payment – T & S Ryan  
Mr Wilson advised that Mr & Mrs Ryan have completed project works.

**Resolved:** Cllr Lobb and Cllr Hughes that payment be made to T & S Ryan for \$400.

## **7. HERITAGE ADVISORS REPORT**

Mrs Jackson-Stepowski (HA) gave a verbal report:

- Information has been given to Mr Twohill (DE) in regard to street furniture/bins
- Had an appointment with Mr S Nowlan (3 Middle Street)
- Had an appointment with Mr T Skinner in regard to Gunyah Craft Shop paint scheme.
- Spoke to Mr Skinner in regard to colour scheme for Maroney’s Shop.
- Spoke about the recent Garden Weekend held on 25-26 September 2010, thanked Pam Livingstone, Hugh Moffitt and Jenny Hetherington for organising the weekend.
- Spoke about public meetings

**Resolved:** Cllr Simpson and Cllr Hughes that appreciation letters be forwarded to organisers and locals who opened their gardens for viewing.

## **8. QUESTIONS: Nil**

## **9. NEXT MEETING: 7 December 2010 at 5.00pm**

## **10. CLOSURE: There being no further business the meeting closed at 5.35pm.**

**166** **RESOLVED:** Cllr Atchison and Cllr N Hughes that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

MINUTES OF THE NOXIOUS WEEDS COMMITTEE HELD IN THE COUNCIL CHAMBERS AT  
4 PM ON MONDAY 18 OCTOBER 2010

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1. **PRESENT:** W Twohill (Director Engineering) and Clrs D Hughes, W Atchison,  
G McClelland, K Starr and J O'Loughlin.

2. **APOLOGY:** Clrs Crutcher and Halls.

**RESOLVED:** K Starr and Clr D Hughes that the apologies be accepted.

3. **MINUTES:**

**RESOLVED:** K Starr and Clr D Hughes that the Minutes of 13 September 2010 be adopted.

4. **MATTERS ARISING:**  
Nil.

5. **CORRESPONDENCE:**

Lachlan Valley Weeds Advisory Committee: Forwarding a full and true copy of the completed memorandum of understanding for all Lachlan Regional Weed Management Project participants.

**Noted**

6. **NOXIOUS WEED OFFICERS REPORTS:**

September 2010 Report (see Director Engineering's report item 8 – September Council Meeting)

**Noted**

7. **GENERAL BUSINESS:**

a) Scotch Thistle – landholders to spray.  
Notice could go into Grenfell Record.

**Noted**

b) Inspections  
Block inspections to be recommenced in the new year.

**Noted**

8. **NEXT MEETING:** Monday 14 February 2011.

9. **CLOSURE:** There being no further business the meeting closed at 4.14 pm.

167 **RESOLVED:** Clr D Hughes and Clr Niven that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

168 **RESOLVED:** Clr Halls and Clr Niven that Council adjourn for supper at 6.49 pm.

169 **RESOLVED:** Clr Atchison and Clr D Hughes that Council resume at 7.17 pm.

**MINUTES OF THE MANEX MEETING HELD ON FRIDAY 15 OCTOBER 2010 AT 9.00 AM (C2.6.10)**

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**Present:** T Lobb, G Carroll and S Wilson

**Apology:** W Twohill

**Resolved:** S Wilson and G Carroll that the apology be accepted.

**Minutes:**

**Resolved:** G Carroll and S Wilson that the minutes of 13 September 2010 be adopted as circulated.

**General Business:**

**1A Administration**

- (i) Integrated Planning – preliminary schedule of implementation and action list developed by General Manager. Action on Workforce Plan and LEP commenced. Further training courses to be attended. Assistance may be available through Mid-Lachlan Alliance. General Manager and Directors pursuing.
- (ii) Fuel Cards – received and operational.
- (iii) Annual Report – to be completed and submitted to the Department by 30 November 2010 together with Supplementary State of Environment report. General Manager and Directors pursuing.
- (iv) November Meeting – change of starting time proposed in Director Corporate Services report to suit auditor.

**1B Human Resources**

- (i) Vacancies:
  - Engineering – Quandialla Village Maintenance Operator and Engineering Assistant/Design Engineer – appointed.
  - Environmental - Sewer Attendants' position to be advertised in due course.
- (ii) Local Government State Award 2010 – draft award nearing completion. New Salary Structure to be developed and ratified by consultative committee. Director Corporate Services to pursue.

**2. Public Order and Safety**

Nil.

**3. Health**

- (i) Medical Centre – grant funding application resubmitted. Director Environmental Services pursuing.
- (ii) Hospital Dispute – endeavouring to arrange a meeting with the doctor. Late report may need to be submitted by Acting General Manager.

**4. Community Services and Education**

Nil

**5. Housing and Community Amenities**

- (i) LEP & Mapping - meeting held with Department of Planning on 14 October 2010. Further information to be provided in Director Environmental Services' report.
- (ii) Quandialla and Caragabal Recycling – currently receiving responses. Report to be submitted to the November Council Meeting.
- (iii) Locusts – Director Engineering to make enquiries in preparation for a possible plague.
- (iv) Grenfell Tip – reported in Director Environmental Services' report.
- (v) Garbage Bins – garbage bins have been transferred to landowners which are their responsibility. Recycling bins are currently Councils. Needs to be a uniform policy developed. Director Environmental Services to further consider.

**6. Strategic Plan Review**

- (i) Strategic Plan Review -process in progress however currently on hold as advice received the review can be undertaken in conjunction with the IWCM strategy study. Director Environmental Services and Director Engineering pursuing.

**7. Recreation and Culture**

- (i) Art Gallery – new exhibition to open 19 October 2010.
- (ii) Cinema – next film to be screened on Friday 29 October 2010.
- (iii) O'Briens Hill – awaiting certification of plan from structural engineer. Final design to be submitted to November Council Meeting. Grant funding not available for Stage 1 however may be available for future stages. Director Environmental Services and Director Corporate Services pursuing.

**8. Mining Manufacture and Construction**

- (i) Gravel pits – new draft agreement being prepared.

**9. Transport and Communication**

- (i) RTA Contract – reported in Director Engineerings' report.
- (ii) Other Programs: Noted.
- (iii) Rail Branch Lines – Ministerial taskforce meeting to be held on 5 November at Cowra. Expressions of interest from consultants expected to be considered at this meeting.

**10. Economic Affairs**

- (i) Open Day – reported in Director Corporate Services' report.

**11. General Purpose Revenues**

Nil

**12. Alliances**

- (i) Hawkesbury City Council - Mayor attended civic reception for a Japanese Mayor. Director Environmental Services to attend Hawkesbury on 25/26 October 2010.
- (ii) Mid Lachlan Alliance – recent meetings held for Engineering & Environmental groups.
- (iii) CENTROC – CEO Jenny Bennett to address Council prior to the Council’s meeting at 4.00 pm.

**13. Other Matters**

- (i) Grenfell Weather Station – contractor engaged. Site relocated to the property of the contractor in Manganese Road.

**14. Job List:**

**Received**

Next Meeting: Monday, 15 November 2010, 2.30 pm

Closure: There being no further business the meeting closed at 10.39 am.

**170**      **RESOLVED:** Cllr Hinde and Cllr Niven that the Minutes of the Manex Committee Meeting be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY  
18 OCTOBER 2010 AT 5.00 PM**

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**As there was no quorum, no meeting occurred.**

**Noted**

## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

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### 1. INSPECTIONS AND MEETINGS:

- |                |    |   |                    |
|----------------|----|---|--------------------|
| October 2007   | 1. | <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE).<br>(Initial Meeting Carried Out). | <b>In Progress</b> |
| December 2009  | 2. | <u>Grenfell and Village Heritage Studies:</u> arrange meetings with affected property owners (DES).                                     | <b>Carried Out</b> |
| July 2010      | 3. | <u>VMO situation:</u> arrange Extra-ordinary meeting if appropriate (Mayor/GM).   | <b>In Progress</b> |
| August 2010    | 4. | <u>ALGA National Local Road Congress:</u> Mayor and Director Engineering to attend (DE).  | <b>Carried Out</b> |
| September 2010 | 5. | <u>Broula King Mine:</u> Executive to meet with Mr Fraser (request forwarded 24/9/10 – GM)  | <b>In Progress</b> |

### 1. DEFERRED ACTIVITIES:

- |                |    |  |                    |
|----------------|----|--|--------------------|
| June 2010      | 1. | <u>Public Meeting for Hospital:</u> defer until all efforts are exhausted (GM).  | <b>In Progress</b> |
| August 2010    | 2. | <u>Little Athletics:</u> consider the development of an athletics facility at Top Lawson Oval after investigation (DE).  | <b>In Progress</b> |
|                | 3. | <u>Blamey Park:</u> consider contribution to plaque after liaison with QPA (DE).   | <b>In Progress</b> |
|                | 4. | <u>Internal Audit:</u> consider funding after further investigation (DCS).   | <b>In Progress</b> |
|                | 5. | <u>Recycling Collection – Quandialla &amp; Caragabal:</u> supported in principle pending clarification of details (DES). | <b>In Progress</b> |
| September 2010 | 6. | <u>RTA Bonus:</u> Councillors to prepare a list of possible projects to be considered at a future meeting (GM).          | <b>In Progress</b> |

## **TENDERS**

### **Grenfell Waste Depot Operations Tender, T1.6.31**

The initial arrangements at the Waste Depot are nearing the end, therefore re-tendering of the operations was required. The new contract is for a period of Three (3) year, with an option to extend for a further three (3) years.

Tenders were called on Wednesday 1 September with advertisements being placed in the required print media, with seven (7) parties requesting a tender pack for the Grenfell Waste Depot Operations. A Pre-tender meeting was conducted onsite on Wednesday 22 September 2010 and the tenders closed on Wednesday 6 October 2010, which resulted in tender submissions from the following companies, being two (2) in total:

<b><u>Tenders</u></b>	<b><u>Cost \$ p/a (inc GST)</u></b>
Carrion Enterprises P/L	\$ 131,000
A.B Stockley Holdings P/L	\$ 277,400

Tender submissions were evaluated based on common criteria, including:

- Tender Price/s
- Experience in relating to and working within the waste area.
- Evidence of capacity and experience in meeting Contract requirements
- Capability to provide backup service and resources
- Innovative submissions and/or ancillary opportunities for the Council

As can be seen from above the two tenders varied substantially in cost, but were both conforming tenders.

It is the recommendation that the Contract be awarded to Carrion Enterprises P/L for the following reasons:

- Carrion Enterprises P/L detailed experience in working with councils, which has been demonstrated by their performance of operating the Waste Depot since the new arrangement were implemented 12 months ago.
- Carrion Enterprises P/L has a current workforce that will provide adequate and reliable staffing at the waste depot at all times as required, with additional staff available should the need arise.
- They detailed the plant that was to be permanently located on the site, which will be used to create and maintain storage areas.
- In addition Carrion Enterprises P/L proposes to create a number of new waste storage bays and aim to reuse, recycle or value add to the waste streams entering the waste depot.
- Carrion Enterprises P/L has also proven to represent Council and present themselves in professional manner and have value-added to the existing arrangement over the past year.

The tender process and evaluation of tender submissions has been undertaken in accordance with the requirements of Local Government Act 1993 and the Local Government (General) Regulation 2005.

The resulting Contract is for an initial period of three (3) years, with the possibility of one extension period of three years.

**RECOMMENDATION:** that Council: -

1. award the Contract for the Operations of the Grenfell Waste Depot to Carrion Enterprises P/L in the amount of \$131,00 per annum (inc GST), with annual CPI adjustment, and
2. execute the Contract documents under seal.

**171      RESOLVED:** Cllr N Hughes and Cllr Atchison that Council: -

1. award the Contract for the Operations of the Grenfell Waste Depot to Carrion Enterprises P/L in the amount of \$131,00 per annum (inc GST), with annual CPI adjustment, and
2. execute the Contract documents under seal.

**S WILSON**  
**DIRECTOR ENVIRONMENTAL SERVICES**

## QUESTIONS

**Questions** maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) *A councillor:*
- (a) may, through the chairperson, put a question to another councillor, and*
  - (b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) *However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) *The councillor must put every such question directly, succinctly, and without argument.*
- (4) *The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3) *....., business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
- (a) a motion is passed to have the business transacted at the meeting, and*
  - (b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.*
- Such a motion can be moved without notice.*
- (4) *....., only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

**Nil**

## **CLOSED COUNCIL**

### **THE LOCAL GOVERNMENT ACT**

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

***[s 10A1 Which parts of a meeting can be closed to the public?***

**10A**

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

***[s 10C] Notice of likelihood of closure not required in urgent cases***

- 10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
  - (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
    - (i) should not be deferred (because of the urgency of the matter), and
    - (ii) should take place in a part of the meeting that is closed to the public.

***[s 10D] Grounds for closing part of meeting to be specified***

- 10D (1)*****[Record of grounds for closure]*** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) ***[Details to be specified]*** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
  - (b) the matter that is to be discussed during the closed part of the meeting,
  - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

Nil

Other items may be referred to closed council during the course of the meeting.

**CLOSURE:** There being no further business the meeting closed at 7.34 pm.

Taken as read and confirmed as a true record this day 18 November 2010.

.....Acting General Manager .....Mayor.