



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
The General Manager
Camp Street or P.O. Box 125
GRENFELL NSW 2810

Tel: (02) 6343 1212
Fax: (02) 6343 1203
Email: mail@weddin.nsw.gov.au
website: weddin.local-e.nsw.gov.au
A.B.N. 73 819 323 291

MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 20 MAY 2010 COMMENCING AT 5.00 PM.

13 May 2010

«Name»

«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 20 May 2010**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 15 April 2010
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTES
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Henry Lawson Festival Ctee Mtg, 20/04/10
- LEMC Ctee Mtg – 04/05/10
- Consultative Ctee Mtg – 05/05/10
- OH&S Ctee Mtg – 05/05/10
- Manex Ctee Mtg, 17/05/10
- Noxious Weeds Ctee Mtg 17/05/10
- Town Works Ctee Mtg, 17/05/10
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

This is page No. 1 of the Minutes of the Ordinary Meeting of Weddin
Shire Council held, 20 May 2010.

.....General ManagerMayor

PRESENT: The Mayor Clr M A Simpson in the Chair, Clrs G B Halls, J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb, M R Crutcher, B R Hinde and G McClelland.
General Manager (T Lobb), Director Corporate Services (G Carroll) and Director Environmental Services (S Wilson).

APOLOGY: Nil

CONFIRMATION OF MINUTES:

476 RESOLVED: Clr Atchison and Clr Crutcher that the Minutes of the Ordinary Meeting, held on 15 April 2010 be taken as read and CONFIRMED.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Clr Simpson	Correspondence Item C1	Emergency Reserve Controller	Non Pecuniary	No Reason: Remote interest only
Clr Simpson	Director Engineering Report Item No. 14	SES Reserve Emergency Controller	Non Pecuniary	No Reason: Remote interest only.
Clr Simpson	Director Environmental Services Report Item No. 8	Chairman of Senior Citizens	Pecuniary	Yes
Clr Atchison	Correspondence Item C1	Member SES	Non Pecuniary	No Reason: Non Executive Position
Clr Atchison	Director Engineering Report Item No. 14	Member SES	Non Pecuniary	No Reason: Non Executive Position
Clr D. Hughes	Director Environmental Services Report Item 8	Member Senior Citizens Committee	Pecuniary	Yes

This is page No. 2 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, 20 May 2010.

.....General ManagerMayor

CORRESPONDENCE

- C1. State Emergency Service NSW, E1.5: Concerning the Local Government Contribution to the NSW State Emergency Service.

For the first time, the NSW State Emergency Service was included in the same contributory funding structure as the NSW Fire Brigades and NSW Rural Fire Service.

The State Government reduced the percentages that Local Government was required to contribute to the NSW Fire Brigades and the Rural Fire Service to 11.7 per cent. Accordingly, the State Government contribution was increased to 14.6 per cent.

This 2009/10 funding system was intended as a transitional arrangement. A new system has now been developed. From 1 July 2010, each local council's contribution to the SES will be calculated on its population base.

In order to minimise disruption to councils' budgetary processes caused by this shift in methodology, which will result in significant variations in some councils' contributions, the new system will be phased in over five years.

Accordingly, in 2010/11 only 20 per cent of the difference between payments calculated using the existing system and the new pro-rata system will be applied.

Clr Simpson and Clr Atchison previously submitted written declarations of interest and stayed in the room.

Noted

- C2. Lachlan Valley Weeds Advisory Committee, C2.7.5: Concerning a Memorandum of Understanding. Under the new Weeds Action Program, it is necessary for all grant funds for weed management to be allocated to one lead agency on behalf of the Lachlan Valley Weeds Advisory Committee (LVWAC).

It is hoped that approximately \$1.6 million in grant funds will be received by members over a 5 year period.

We have developed a Memorandum of Understanding (MoU) to be signed by all members of the LVWAC receiving grant funds through this regional submission.

Note: The MoU is being checked with Council's insurer.

RECOMMENDATION: it is recommended that the MoU be signed on acceptance by Council's insurer.

477 RESOLVED: Clr Crutcher and Clr Atchison that the MoU be signed on acceptance by Council's insurer.

This is page No. 3 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, 20 May 2010.

.....General ManagerMayor

C3. Clr Dennis Hughes, C2.2.6: Applying for leave for the June Council Meeting.

RECOMMENDATION: That the application be approved.

478 RESOLVED: Clr D Hughes and Clr N Hughes that the matter be deferred until after the General Manager's report.

479 RESOLVED: Clr Lobb and Clr Halls that the Correspondence be noted except where otherwise resolved excluding No. 3.

This is page No. 4 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, 20 May 2010.

.....General ManagerMayor

20 May 2010

Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Complaint from Developers, A3.26.6

I refer to the General Manager's report item 7 to Council's Meeting on 18 March 2010, concerning a letter of complaint from developers Peter Mawhinney and Greg Oliver that the General Manager had breached Council's Code of Conduct by misleading Council in a matter in which they had a property development interest.

In assessing this matter under section 13 of the Code of Conduct, I decided that it should be dealt with under the Conduct Review process and I appointed Mr Gerry Holmes as Sole Reviewer for the matter.

Mr Holmes has completed his review and a copy of his report has been forwarded to all Councillors. A copy is also tabled as required under section 12.22 of the Code of Conduct.

Mr Holmes found that the complaint was not upheld for reasons which are set out in his report.

RECOMMENDATION:

It is recommended that the report be adopted.

**CLR M A SIMPSON
MAYOR**

Note: Section 7.11 of the Code of Conduct states as follows:

"The matter of a report to council from the conduct review committee/reviewer relates to the public duty of a councillor or the general manager. Therefore, there is no requirement for councillors or the general manager to disclose a conflict of interests in such a matter"

480 RESOLVED: Clr D Hughes and Clr N Hughes that the report be adopted.

481 RESOLVED: Clr Atchison and Clr D Hughes that a vote of confidence in the General Manager and staff be passed.

This is page No. 5 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, 20 May 2010.

.....General ManagerMayor

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Complaint from Developers, A3.26.6:

I refer to my report item 7 to Council's meeting on 18 March 2010, concerning a complaint from developers Peter Mawhinney and Greg Oliver that Clr Lobb may have twice breached Council's Code of Conduct by

- (i) signing a rescission motion in regard to the Sewer Contributions Plan, and
- (ii) voting on the motion to expel Clr Niven from a part of the February meeting.

In assessing this report under section 13 of the Code of Conduct, I was uncertain that there was evidence of a prima facie breach. However because of the personal factors surrounding this matter I decided that it should be dealt with under the Conduct Review process and I appointed Mr Gerry Holmes as Sole Reviewer for the matter. Mr Holmes is a barrister of the Supreme Court who has had extensive experience in Code of Conduct matters, both lecturing to councils and also representing clients. Mr Holmes was one of three (now four) people accepted by Council as sole reviewers for Conduct Review Committee matters.

Mr Holmes has completed his review and has dismissed both allegations about Clr Lobb for reasons which are set out in his report. A copy of this report will be tabled at the Council Meeting on 20 May 2010 to comply with the requirements of the Code of Conduct. The matter is also required to be included in an annual report to Council under clause 12.33 of the Code.

A copy of Mr Holmes' report is being separately forwarded to all councillors.

RECOMMENDATION: It is recommended that Mr Holmes' report be adopted by Council.

Note: Section 7.11 of the Code of Conduct states as follows:

"The matter of a report to council from the conduct review committee/reviewer relates to the public duty of a councillor or the general manager. Therefore, there is no requirement for councillors or the general manager to disclose a conflict of interests in such a matter"

482 RESOLVED: Clr Crutcher and Clr Atchison that Mr Holmes' report be adopted by Council.

This is page No. 6 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, 20 May 2010.

.....General ManagerMayor

THE GENERAL MANAGER'S ORDINARY REPORT

2. Mayoral Round Table, C2.7.9:

The Mayor and General Manager were invited to attend a Mayoral Round Table at Cootamundra on 30 April 2010. Their counterparts from another 19 Councils also attended.

The meeting was chaired by Mick Veitch MLC who introduced the Hon John Robertson MLC, Minister for Industrial Relations, Commerce, Energy and Public Sector Reform.

Matters addressed by Minister Robertson included:

- the increase in electricity prices,
- available rebates for eligible pensioners,
- the solar power tariff,
- increased competition from the 12 current retailers,
- sponsorship for apprentices.

Matters raised in response to questions included:

- energy rebates apply to electricity only, not gas.
- wind turbines were part of the future solution,
- all generating options including geothermal but excluding nuclear were under consideration,
- wage increases for the public service are limited to 2.5%, offsets have to be negotiated above this point.

The next Mayoral Round Table will be held in Yass on 9 July 2010.

For Information
Noted

3. Rail Branch Lines, T3.8.5:

Previous reports refer.

The Mayors and General Managers of Cowra, Harden, Young and Weddin met immediately following the Mayoral Round Table at Cootamundra on 20 April to discuss a number of matters about the rail branch line. General agreement was reached on:

- the composition of the Steering Committee/Ministerial Taskforce
- the draft terms of reference,
- a possible date for the next meeting with the Minister,
- a possible meeting with the Opposition,
- the draft Communications Strategy.

A submission has since been forwarded to the Minister advising the suggested Taskforce membership and terms of reference, and a meeting has been arranged with the Minister on 2 June 2010 when representatives of the joint councils will be in Sydney for the Shires Conference.

Inter-council contact is continuing by email as and when required.

For Information
Noted

This is page No. 7 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, 20 May 2010.

.....General ManagerMayor

THE GENERAL MANAGER’S ORDINARY REPORT

4. DLG Leaders Briefing,C2.10.7:

The Mayor and General Manager were invited to a Leaders of Local Government Briefing in Sydney on 4 May 2010, organised by the Division of Local Government.

The briefing was intended to be a forum where local government representatives could meet and hear from heads of government departments. Speakers included:

- Hon Barbara Perry, Minister for Local Government
- Hon Linda Burney, Minister for Community Services
- Ross Woodward, CE, DLG
- Susan Calvert, Director, Premiers Department
- Barry Buffier, Deputy DG, Department State & Regional Development & Tourism
- Sam Haddad, DG, Department of Planning
- Mike Allen, CE, Housing NSW
- Rod Stowe, Deputy Commissioner, Fair Trading
- Lisa Corbyn, DG, Department Environment, Climate Change & Water
- James Christian, CE, Aboriginal Affairs
- Peter Collins, Director, RTA

Despite the declared purpose of the briefing, many speakers gave irrelevant addresses on their departments, not their connections with local government. A brief summary of some of the relevant matters is as follows:

- the integrated planning process will take a lot of time,
- Rate pegging won’t apply on completion,
- the Code of Conduct is being reviewed again to reduce misuse,
- mid-term training for councillors is being planned,
- a standard Code of Meeting Practice is being developed,
- notice will still be required for questions,
- there will always be “State significant” developments,
- the average Housing Commission DA takes 260 days,
- action on climate change has strong community support,
- the road classification review is nearing completion.

Mr Woodward proposed a further 2 day forum in August to review the role of local government and prepare a blueprint for the future, using input from councils rather than the government. Whilst he claimed it would not be about amalgamation, it was clear that the key factors would include levels of service, performance, sustainability and economic viability, but not rate pegging or cost shifting.

For Information
Noted

This is page No. 8 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, 20 May 2010.

.....General ManagerMayor

THE GENERAL MANAGER'S ORDINARY REPORT

5. Private Use of Mobile Telephones

The extent of private usage of mobile telephones was discussed at the Manex Committee Meeting on 15 February 2010. All private usage is reimbursed by the employee.

A review of private usage has been carried out over the last 12 months as follows:

Employee	1	\$ 10.80
	2	5.32
	3	5.45
	4	109.20
	5	79.43
	6	90.84
	7	13.07

In most cases, the cost to Council of identifying the private calls and raising the account far outweighs the reimbursement.

It is considered that it would be more economical for Council to waive charges for private calls for up to, say, \$10 per month.

RECOMMENDATION:

It is recommended that Council waive the cost of private calls on mobile telephones for up to \$10 per month.

483 **RESOLVED:** Cllr McClelland and Atchison that Council waive the cost of private calls on mobile telephones for up to \$10 per month.

6. Review of Works Prioritisation, R2.1.0

My report (item 11) to Council's April 2010 Meeting refers.

Council then resolved that Councillors further peruse the report and submit my suggestions to the next meeting. No suggestions have been received.

In the absence of any preferred alternatives it is proposed to continue with the prioritisation as outlined in my April report.

For Information

Noted

7. Address by Country Energy, C2.8.1

Council resolved at its February Meeting to invite the Regional Manager of Country Energy to address it immediately prior to the May Meeting.

Mr McPhail has now advised his inability to attend in May and has requested his address be rescheduled for the June Meeting day.

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Shire Council held, 20 May 2010.

.....General ManagerMayor

THE GENERAL MANAGER'S ORDINARY REPORT

RECOMMENDATION:

It is recommended that Mr McPhail's address be rescheduled for the June Meeting day.

484 **RESOLVED:** Clr Halls and Clr Niven that Mr McPhail's address be rescheduled for the June Meeting day.

8. June Council Meeting, C2.8.1

At the April Meeting Council appointed the Mayor as its delegate to the National General Assembly of Local Government and the Australian Council of Local Government meeting in Canberra between 14 & 18 June 2010.

These meetings coincide with Council's next monthly meeting scheduled for 17 June.

As the Mayor will be absent representing Council, it may wish to consider deferring the June meeting one week until 24 June.

RECOMMENDATION: For Council's consideration.

485 **RESOLVED:** Clr Crutcher and Clr Atchison that the June 2010 Council meeting be deferred until 24 June 2010.

9. Development of Industrial Estate, P2.5.3

In response to my report item 7 to Council's September 2009 Meeting, Council resolved that:

- i) *the preliminary layout plan be adopted in principle, subject to alterations of intersections and cul-de-sacs,*
- ii) *the land price be recalculated to include the cost of development and further reported to Council,*
- iii) *any negotiated prices in the interim include an allowance for the development costs.*

An amended plan has now been prepared showing an altered intersection with South Street. A copy of the plan will be displayed at the meeting.

The estimated cost of the internal road and the creation of 28 unserviced lots is as follows:

land			\$100,000
roadworks & drainage			\$912,000
subdivision	- s64 water	\$226,800	
	- s64 sewer	78,200	
	- survey & legal	56,000	\$305,000
landscaping			40,000
contingencies	(5%)		68,000
GST	(10%)		<u>142,000</u>
		Total	\$1,567,000
saleable land		7ha	
unit rate		\$22.38 per m ²	
	say	\$22.50 per m ² .	

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.....General ManagerMayor

THE GENERAL MANAGER’S ORDINARY REPORT

The cost of servicing the new lots with (possibly underground) power and water mains may increase the overall price to approximately \$30.00 per m².

These estimated prices are in the same order as recent sale prices and are considered reasonable.

RECOMMENDATION: that:

- (i) the amended layout plan be adopted in principle, with details for the intersections, cul-de-sac and landscaping reserve to be determined as development occurs.
- (ii) the price for unserviced land for 2010/2011 be set at \$22.50 per m² including GST.

486 RESOLVED: Clrs Crutcher and Clr N Hughes that:

- (i) the amended layout plan be adopted in principle, with details for the intersections, cul-de-sac and landscaping reserve to be determined as development occurs.
- (ii) the price for unserviced land for 2010/2011 be set at \$22.50 per m² including GST.

10. Fees for Councillors and Mayors, C2.2.3

The Local Government Remuneration Tribunal has handed down its 2010 Report and Determination increasing fees payable to councillors and mayors by 3.0% from 1 July 2010.

For Weddin Shire in the “Rural” category (category 4), the approved fees are as follows:-

	2010/2011	Current (2009/2010)
Councillor	\$7,250 - \$9,570	\$9,290
Mayor	\$7,700 - \$20,890	\$20,280

RECOMMENDATION:

It is recommended that:-

- i) the fees for 2010/2011 be determined,
- ii) the adopted fees be included in Policy for Fees, Expenses and Facilities for Councillors 2010/2011.

487 RESOLVED: Clr Crutcher and Clr Niven that:

- i) the current Mayoral and Councillor fees be maintained for 2010/2011.
- ii) the adopted fees be included in Policy for Fees, Expenses and Facilities for Councillors 2010/2011.

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.....General ManagerMayor

THE GENERAL MANAGER'S ORDINARY REPORT

11. Policy for Fees, Expenses and Facilities for Councillors 2010/2011, C2.4.10

A copy of the amended 2009/2010 Policy (No. 1.6.4) is included in Councillors' Policy Folders.

Council is required to review its policy for each financial year by the preceding 30 June, so the 2010/2011 Policy is due to be considered now. There is no need to place the policy on public exhibition each year if the changes (if any) are minor.

The only essential change is the inclusion of the adopted annual fees for Councillors and the Mayor. However other changes may be made if so desired.

RECOMMENDATION:

It is recommended that the Policy for Fees, Expenses and Facilities for Councillors 2009/2010 (version 1.6.4) be amended by the inclusion of the adopted 2010/2011 fees for Councillors and the Mayor, and adopted as the 2010/2011 Policy.

488 **RESOLVED:** Cllr Atchison and Cllr D Hughes that the Policy for Fees, Expenses and Facilities for Councillors 2009/2010 (version 1.6.4) be amended by the inclusion of the adopted 2010/2011 fees for Councillors and the Mayor, and adopted as the 2010/2011 Policy.

12. Workshop for Policy Review, C2.8.3

Previous reports refer.

The workshop has now been arranged for Monday 17 May 2010 commencing at 5.30 pm. A separate business paper is being forwarded to Councillors.

Outcomes from the workshop will be reported to future meetings.

**For Information
Noted**

13. Consideration of Rates for 2010/2011, R1.4

The maximum permissible rates increase for 2010/2011 is 2.6%. This would raise an additional \$47,200 (approximately).

The rates catch-up notified by the Department of Local Government for 2010/2011 is \$4,118. It is proposed to levy a net average 2.75% increase in rates for 2010/2011, which would raise an additional \$49,930 (approximately).

2009 Review

A review of rate yields was reported to Council's May 2009 Meeting (see my report item 14(b)). The table from that report is reproduced below in simplified form.

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Shire Council held, 20 May 2010.

.....General ManagerMayor

THE GENERAL MANAGER'S ORDINARY REPORT

Category	Valuation (Ave)	Yield (Ave)	Yield/Val (%)
Grenfell Residential	28,745	460	1.60
Ordinary Residential	85,875	470	0.56
Main Street Business	26,555	765	2.88
Ordinary Business	39,780	1,000	2.51
Bimbi Residential	11,270	155	1.38
Caragabal Residential	6,745	130	1.95
Greenethorpe Residential	15,650	150	0.97
Quandialla Residential	6,600	160	2.46
Farmland	311,250	1070	0.34
Mining	0		

Conclusions from the table were as follows:

- the rate yield for the Ordinary Residential category is disproportionately low when compared to Grenfell Residential (0.56 vs 1.60)
- the rate yield for the Ordinary Business category is almost the same as for Main Street Business (2.51 vs 2.88)
- the rate yield for Greenethorpe Residential is far below the other villages (0.97 vs 1.38, 1.95, 2.46)

From this report the following objectives were drawn for 2009/2010 and were reflected in the selected rating option:

- Ordinary Residential – increase rate yield
- Ordinary Business – lesser increase compared to Main Street Business
- Greenethorpe Residential – increase rate yield compared to other villages.

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.....General ManagerMayor

THE GENERAL MANAGER'S ORDINARY REPORT

Options for 2010/2011

The following sheet (Table 1) gives details for two options for rates in 2010/2011 (many other options are possible):

Option 1

- uniform 2.75% increase over all categories,
- does not address the anomalies from the 2009 review and is not recommended.

Option 2

- continuation of objectives from 2009/2010.
- recommended as a reasonable compromise.

General comments on Table 2 are:

- Option 2 has been calculated to have the same Total Yield as Option 1 by adjustment of the Farmland yield (marked “#”).
- the adjustment of the rate yields is a long-term process which may take years.
- a fresh review will be required with every revaluation of the shire.
- the Mining category commenced in 2009/2010 and has a Yield/Valuation ratio of 6.67%.

RECOMMENDATION:

It is recommended that the table of rates for inclusion in the draft Management Plan for 2010/2011 be based on Option 2.

489 RESOLVED: Clr Crutcher and Atchison that the table of rates for inclusion in the draft Management Plan for 2010/2011 be based on Option 2.

14. Draft Management Plan 2010/2011, A3.4.1

The Local Government Act requires the draft plan to be placed on public exhibition for a minimum 28 days before being adopted by Council prior to 30 June 2010. There is only just sufficient time to place the draft plan (with amendments if any) on public exhibition, then formally adopt it (as amended) at the normal June Meeting after consideration of any submissions. A special meeting may be required if problems occur.

The budget for the draft Management Plan is being forwarded separately, with the remaining sections to be made available at the meeting. Comments on some components are as follows:

a) Revenue Policy

The same four prime **categories** of land have been retained for 2010/2011, being:

- farmland
- residential
- mining
- business

Alternatives for rate adjustments and increases are discussed in the preceding report. The particular option adopted by Council will be incorporated into the Management Plan.

**For Information
Noted**

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.....General ManagerMayor

THE GENERAL MANAGER'S ORDINARY REPORT

b) 2010/2011 Budget

Priorities for the budget were determined at Council's Extra-ordinary Meeting on 29 March 2010. A balanced draft budget has been prepared and is being separately forwarded.

At the first attempt it was not possible to fund all the category A projects in full, nor any category B projects requiring additional funding. Accordingly it was again necessary to review the list of projects and examine whether alternative funding sources were available. The following updates and alterations are suggested and have been included in the draft budget:

Admin buildings – light & power	+ \$2,700
Members Travelling	+ \$2,000
Plant Hire Revenue	+ \$40,000
SES Working Expenses	- \$7,300
(offset by new contribution)	
Housing for Doctor (provisional – reserves)	0
IWCM Study – Stage 2 (stormwater)	+ \$4,232
IWCM Study – Stage 2 (sewer)	+ \$5,000
O'Briens Hill (Stage 1)	(\$25,000)
- fund from reserves.	

The suggested changes enable all category A projects to be included as well as a limited number of category B projects as follows:

B1	Doctors surgeries – upgrade (ex reserves)	Nil
B2	Integrated Planning process – provision (c/over)	Nil
B3	Quandialla Pool – replace pool cleaner	6,000
B4	Council Chambers - replace A/C (plus carryover)	5,000
B5	O'Briens Hill (stage 1) - toilets (plus reserves)	25,000
B6	Caravan Park – upgrading (Stage 2)	20,000
B7	Council Chambers – repair retaining walls	5,000

The category B projects which will miss out on funding are as follows:-

B8	P&G M&R - additional	50,000
B9	Computer Room - construct	3,000
B10	Grenfell Sts M&R – additional	60,000
B11	Engineering Salaries – additional	80,000
B12	Quandialla Pool – Repair Drainage	2,500
B13	Grenfell Pool – repair amenities block (plus c/over)	5,000
B14	Mapping – add utilities (water, sewer, etc)	20,000
B15	Industrial area – infrastructure (+ c/over A36)	40,000
B16	Mayoral room	5,000
	Sewer Fund	
B/S1	Sewer Mains – smoke testing connections	10,000
B/S2	Effluent recycling – disinfection and wiring (SBP)	50,000

Note: the carryover components for B13 & B15 are in reserves and are still available when required.

These proposals may be altered by Council if desired but any additions will need to be offset by a corresponding reduction.

This is page No. 15 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, 20 May 2010.

.....General ManagerMayor

RECOMMENDATION:

It is recommended that the draft budget be adopted as presented.

490 RESOLVED: Clr Atchison and Clr N Hughes that the draft budget be adopted as presented.

c) Licence Fees and Charges

The draft schedule of fees and charges for the 2010/2011 Management Plan is being separately forwarded.

Increases have generally been kept to a maximum of 5%, but a number of categories are been reassessed and some new ones have been inserted.

RECOMMENDATION: It is recommended that the draft schedule of fees and charges be adopted as presented.

491 RESOLVED: Clr N Hughes and Clr Lobb that the draft schedule of fees and charges be adopted as presented.

d) Draft Management Plan 2010/2011

RECOMMENDATION:

It is recommended that the draft Management Plan for 2010/2011 (as amended) including rates, budget, licence fees and charges, be approved for public exhibition.

492 RESOLVED: Clr Crutcher and Clr N Hughes that the draft Management Plan for 2010/2011 including rates, budget, licence fees and charges, be approved for public exhibition.

15. Organisation Structure, C2.5.1

The Organisation Structure adopted in 2009 is still applicable and no changes are proposed. A copy is included in the Management Plan.

RECOMMENDATION:

It is recommended that the Organisation Structure be confirmed.

493 RESOLVED: Clr D Hughes and Clr Lobb that the Organisation Structure be confirmed.

The General Manager advised that the Council photograph has been received with smaller photos given to Councillors and Senior Staff.

494 RESOLVED: Clr Niven and N Hughes that except where otherwise dealt with the General Manager's Report be adopted.

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Shire Council held, 20 May 2010.

.....General ManagerMayor

THE GENERAL MANAGER'S ORDINARY REPORT

CORRESPONDENCE (Continued):

At this point Clr D Hughes' application for leave for the June 2010 Council Meeting was considered (Item 3).

Clr D Hughes subsequently requested that his application for leave be withdrawn.

- 495 RESOLVED:** Clr D Hughes and Clr Halls that Clr D Hughes' application for leave for the June 2010 Council meeting be withdrawn.

This is page No. 17 of the Minutes of the Ordinary Meeting of Weddin
Shire Council held, 20 May 2010.

.....General ManagerMayor

Grenfell Residential	3.5	232	0.8469	471,943	2.75	238	0.8702	484,546	2.7	238	0.869
Ordinary Residential	5.0	180	0.3824	93,035	2.75	185	0.3929	95,600	4.0	187	0.397
Main Street Business	3.5	240	2.0773	60,569	2.75	247	2.1344	62,264	2.7	246	2.133
Ordinary Business	2.0	235	1.9745	63,272	2.75	241	2.0288	64,983	2.0	240	2.014
Bimbi Residential	3.5	67	0.8392	2,747	2.75	69	0.8623	2,825	2.7	69	0.863
Caragabal Residential	3.5	67	1.0227	8,684	2.75	69	1.0508	8,933	2.7	69	1.050
Greenethorpe Residential	10.0	70	0.6771	18,551	2.75	72	0.6957	19,068	8.0	72	0.754
Quandialla Residential	3.5	70	1.4838	12,767	2.75	72	1.5246	13,124	2.7	72	1.523
Farmland	3.4	180	0.2986	1,085,626	2.75	185	0.3068	1,115,766	2.65#	185	0.300
Mining	3.5	575	5.5321	3,894	2.75	590	5.6842	4,000	2.7	590	5.683
TOTAL				1,821,088				1,871,170			

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 30 April 2010:

Bank Account	
Westpac	<u>\$139,560.94</u>
Investments	
LGIS	
Total Investments	<u>\$3,500,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 April 2010.

The investments shown above are made with the Local Government Investment Service. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information
[Noted](#)

2. A Summary of Income For The Month of April follows:

Rates Receipts	18,505.60
Accounts Receivable	31,156.04
Government Grants	30,000.00
Agency Collections	11,498.00
Caravan Park Fees	5,262.00
Interest on Investments	2,301.37
Metal Recycling Income	4,193.64
Other Income	12,989.89
Total	<u>\$115,906.54</u>

For Information
[Noted](#)

This is page No. 19 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, 20 May 2010.

.....General ManagerMayor

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**3. Roads and Other Expenditure 2009/2010:**

Following are the up to date maintenance figures as at 30 April 2010.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	541,565	490,661
Grenfell Town Streets Maintenance	161,993	115,677
Village Maintenance - Caragabal	6,000	5,407
Village Maintenance - Greenethorpe	6,000	3,030
Village Maintenance - Quandialla	6,000	7,551
Garbage/Recycling Collection	92,400	63,905
Greenethorpe Collections	8,500	5,562
Trade Waste Collection	23,000	10,102
Grenfell Waste Depot Manning/Plant Hire	84,000	75,314
Tips Working Expenses	29,000	32,956
Noxious Plants	74,000	39,318
Parks & Gardens	178,028	163,169
Library Expenditure	110,755	81,586
Baths Income	-22,000	23,436
Baths Expenditure	106,514	89,065
Caravan Park Income	-32,000	49,890
Caravan Park Expenditure	64,691	53,671

This is page No. 20 of the Minutes of the Ordinary Meeting of Weddin
Shire Council held, 20 May 2010.

.....General ManagerMayor

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**RTA GRANT WORKS**

DESCRIPTION	VOTE	EXPENDITURE
2009/10 State Roads (SH 6)	726,651	726,651
2009/10 National Roads (SH 17)	410,000	183,358
2009/10 Regional Roads Block Grant	425,000	275,034
2009/2010 REPAIR Program MR398	300,000	261,339
3 x 3 Program - MR 398	68,000	8,088

2009/2010 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	22,000	22,941
Reseals	99,000	80,113
Caragabal - Quandialla	33,000	2,970
Gerrybang Road	64,000	69,304
Pinnacle Road	67,000	105,972
Driftway Road	90,000	114,071
Grenfell Streets Construction	39,000	36,851
Grenfell Kerb and Gutter	29,000	12,521
Grenfell Streets - Footpaving	33,000	24,923
Warraderry Street Drainage	111,000	9,990
Reconstruct Village Streets	5,864	527
Taylor Park Playground Equipment	9,000	9,988
Manganese Road Drainage	27,000	32,389
Burrett/Vaughn Streets	5,000	450
Gravel Resheeting	110,000	87,843
Overexpenditure 2008/2009	53,096	53,096
	796,960	663,949

2009/2010 Roads to Recovery	VOTE	EXPENDITURE
Grenfell Reseals	80,000	77,099
Gerrybang Road	122,000	122,639
Rural Roads Reseals	120,000	120,000
Old Young Road	128,876	127,095
Total	450,876	446,833

**For Information
Noted**

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the April 2010 Council Meeting advising of the status of debt recovery in regard to rates and debtors.

As reported to the April Meeting the debt recovery process is ongoing and a new round of debt recovery for both debtors and rates has commenced which is following the same debt recovery process as has previously occurred.

Judgement on five (5) debtors who had not responded to the Statement of Liquidated claims or summonses recently issued has been obtained. Three (3) of these five (5) have subsequently paid or made arrangements to pay. A further nine (9) Statement of Liquidated claims or summonses have also been prepared and served. Of these nine (9), one (1) debtor has paid in full and three (3) have made arrangements. Judgement will now be obtained on the remaining five (5) before proceeding with further legal action.

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Shire Council held, 20 May 2010.

.....General ManagerMayor

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

The sale of land for overdue rates will be conducted in 2010.

For Information
Noted

5. Grenfell Library, C2.6.29

Activities by the Librarian over the last month include the following:-

- A local performer has been identified who is willing to act as special guest at the Summer Reading Club Awards Afternoon Tea to be held in June.
- The second Saturday afternoon opening to allow additional time for family history research on 17 April attracted four people. Mrs Jenny Smith from Cowra acted as visiting "tutor" and the afternoon seemed very successful. The next Saturday afternoon opening will be on 19 June, 2010.
- The librarian is currently on long service leave from 23 April to 17 May 2010. The library is being managed by Mrs Marguerite Walmsley with support from local casuals as required.
- Two new relief staff have undertaken two days of training giving them the skills necessary to relieve the librarian in her absence.

For Information
Noted

6. Economic Development, C2.6.21

Council's Economic Development Manager has been involved in the following activities:

- Council's Economic Development Strategy review is in progress. Ian Mackay from Cre8 Community Growth and Development will complete the draft report by mid-May with the final report to be submitted in June.
- Planning a GBDC session "Marketing without Money" to be held on Thursday 27 May with Samantha Hain as guest speaker. Aussie Host customer service training is also being organised for various businesses late June.
- Attended the Communities in Transition Community Economic Development Conference in Broken Hill from the 4-6 May 2010. The conference proved to be very worthwhile and focussed on the need for community leaders to be involved in improving their towns and the need to capitalise on tourism opportunities.

For Information
Noted

7. Tourism/Promotions, C2.6.2

Council's Tourism Manager has been involved in the following activities:-

- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire. A bird fair will be held at Leeton in September 2010.
- The Weddin Shire Tourism brochures are currently being distributed to surrounding areas.
- Next meeting to discuss the Gold Trail Projects future direction yet to be announced. The application is to be resubmitted.
- Awaiting further information on the "Embrace the Lachlan" tourism proposal.

This is page No. 22 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, 20 May 2010.

.....General ManagerMayor

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

- The Henry Lawson Bust project is progressing with the contractor expected in Grenfell on May 14 to record the poems. The equipment will then be installed.
- "Information Bay" signage from Civic Guide to be ordered. Currently awaiting a draft of the sign back from Civic Guide. The signs to be placed at the Obelisk and Railway Station.
- The "What's On in Grenfell" newsletter for April forwarded to recipients on the mailing list.
- Arrangements to participate with Forbes and Cabonne Shires to establish a Ben Hall Trail underway.
- Attended the Caravan and Camping Show at Rosehill from 21-22 April, with 17,000 people attending on the weekend.
- Attended the Hawkesbury Show as part of our City-Country Alliance with Hawkesbury City Council to promote events in the Shire such as The Henry Lawson Festival. Similar to last year we offered a weekend in Grenfell giveaway up to the value of \$300. One hundred and sixty five (165) names and contact details were collected. Draw to be arranged.
- Advertising schedule for the Henry Lawson Festival finalised.

**For Information
Noted**

8. Grenfell Internet Centre, C2.6.28

Council's Internet Centre Manager has been involved in the following activities:-

- Developing other income streams such as designing and printing funeral service booklets and various cards. Examples to be featured in a window display.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. An article on choosing a website browser to be submitted in due course. They are being well received by the public.
- Window displays addressed and constantly changing. Photos of the Shire in flood will be featured on a power point presentation.
- A new computer game "Age of Empires" has been sourced and loaded on all of the computers. Promotion of the game in progress. A grant funding application has been submitted to source additional computer games.
- A flyer mail out to households promoting the services available conducted. Further mail out being considered.
- Visiting local businesses to discuss services available at the Internet Centre.

**For Information
Noted**

9. Goods and Services Tax (GST) – Council Compliance, A3.20.3

The Division of Local Government requires Council to prepare a Certificate in the approved form as to its opinion on Councils administration of the GST.

The Statement which is to be signed in accordance with a resolution of Council basically states that adequate management systems and internal controls are in place, GST has been paid by Council and that no GST non-compliance events by the Council were identified or raised with the Australian Taxation Office.

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Shire Council held, 20 May 2010.

.....General ManagerMayor

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

Council has adequate management systems and internal controls in place, GST has been paid by Council on a monthly basis and no GST non-compliance events have been identified or raised with the Australian Taxation Office.

The signed certificate will be forwarded to the Division of Local Government who will then provide the advice to the NSW Treasury for confirmation with the Commonwealth Commissioner of Taxation.

RECOMMENDATION: that Council authorise the Mayor, Deputy Mayor, General Manager and Director of Corporate Services to sign the certificate on Council's behalf.

- 496 **RESOLVED:** Clr McClelland and Clr Hinde that Council authorise the Mayor, Deputy Mayor, General Manager and Director of Corporate Services to sign the certificate on Council's behalf.

10. Half Yearly Audit, A1.6

Council's auditors Morse Group of Orange have advised they will be conducting the half yearly audit on Monday 28 and Tuesday 29 June 2010.

The half yearly audit report will then be presented to the July 2010 Council Meeting.

**For Information
Noted**

**GLENN CARROLL
DIRECTOR
CORPORATE SERVICES**

- 497 **RESOLVED:** Clr Atchison and Clr Lobb that except where otherwise dealt with the Director Corporate Services Ordinary Report be adopted.
- 498 **RESOLVED:** Clr Atchison and N Hughes that the Director Environmental Services Ordinary Report be brought forward.

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Shire Council held, 20 May 2010.

.....General ManagerMayor

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

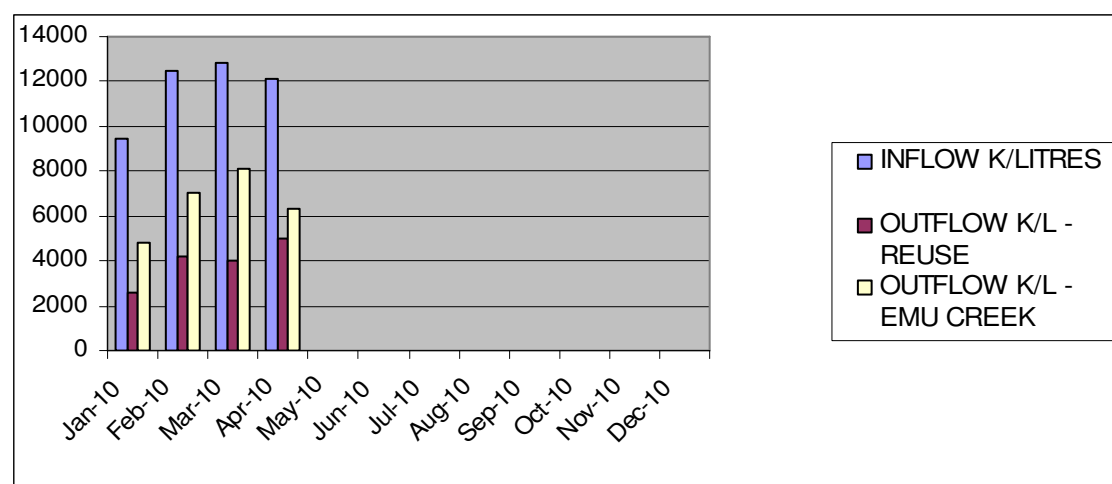
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during April 2010 was 12,126 k/litres with the daily average of 404.20 k/litres. With outflow for irrigation for reuse being 4,959 k/litres and discharge to Emu Creek being 6,326 k/litres.

The highest daily recording of 708 k/litres occurred for the 24 hours ending 6.30 am on 26 April 2010 and the lowest of 308 k/litres for the 24 hours ending 6.30 am on 6 April 2010.

A total rainfall of 60mm was recorded for the month.



For Council's Information
Noted

2. Animal Control, A4.4.4

Animal control activities for April 2010 were:

a. Companion Animals

Animals Impounded:	2 (Dogs)	Animals Destroyed:	1 (Dog)
Animals Sold:	1 (Dog)	Animals Released:	0
Animals Surrendered:	3		

For Council's Information
Noted

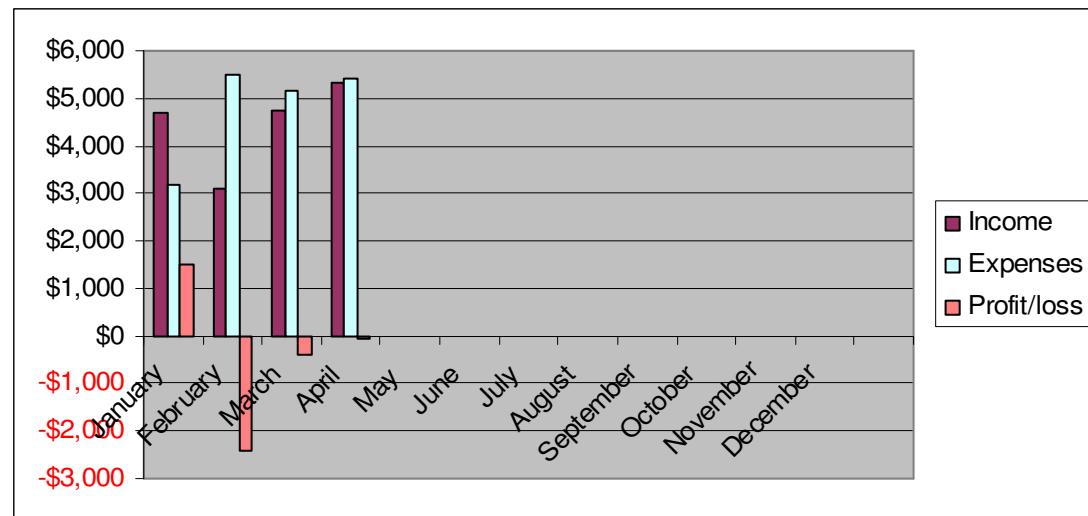
This is page No. 25 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, 20 May 2010.

.....General ManagerMayor

3. Caravan Park Operations, P2.3.3

Income for the month of April 2010 was \$5,345.00 with expenditure of \$5,409.04 resulting in an operational loss of \$64.04 for the month.

There were 153 sites occupied for the month of April 2010.



For Council's Information
Noted

4. Quandialla Swimming Pool, P2.3.2

2009/2010 Season Report

Total Attendance: 5,679
Daily Average: 45

Season Ticket Sales:

Family: 47
Single: 21
Monthly Passes: 9

The Season ran from Sunday 1 November 2009 to 14 March 2010 with a number of activities held:

- Quandialla Swimming Club used the pool on Wednesdays and Fridays.
- Bribbaree Public, Quandialla Central and Caragabal Public School's had sport at the pool.
- Aqua classes were held weekly.
- Sport & Recreation Swimsafe programme was held from 11 – 21 January 2010

The pool committee received a \$4,980 grant from Graincorp in which "Lagune Matting" was purchased to go around 3 sides of the toddler pool.

There were no major accidents or incidents throughout the season.

For Council's Information
Noted

This is page No. 26 of the Minutes of the Ordinary Meeting of Weddin
Shire Council held, 20 May 2010.

.....General ManagerMayor

Grenfell Swimming Pool, P2.3.1

2009/2010 Season Report

Total Attendance: 17,699

Daily Average: 108

Season Ticket Attendance:

Adult: 4374

Child: 6343

Season Ticket Sales:

Adult: 26

Child: 26

Pensioner: 6

Family: 63

School Usage: 3423

Other Usage: 1342

Cash Attendance

Adult: 884

Child: 1333

Overall the season was quite good. The pool blankets were a great investment maintaining water temperature at around 23 degree averages.

Attendance was up by 504 from last season 2008/2009.

Activities for season were:

- Swimming Club (Friday Nights)
- Various Group Users
- School Swimming Carnivals
- Sport & Recreation Swimsafe programmes
- St George Underwater Centre conducted a Scuba Diving Course

There were no major accidents or incidents throughout the season.

For Council's Information

Noted

6. Mid Lachlan Alliance - Environment Professional Sub Committee, C2.9.10

I attended the meeting of the Mid Lachlan Alliance - Environment Professional Sub Committee (Forbes, Lachlan, Parkes & Weddin) held in Condobolin on 9th April 2010.

Matters of importance discussed were:

- Accreditation of Council Building Surveyors
- Plumbing & Drainage Reform
- Heritage Advisor – Joint Appointment (Weddin not involved)
- Standard LEP progress and discussion
- Proposed change to the Public Health Bill

The next meeting is scheduled for 13 August 2010 at Grenfell.

For Council's Information

Noted

This is page No. 27 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, 20 May 2010.

.....General ManagerMayor

7. 2010 National Trust Heritage Festival COUNTRY EVENT, H2.7

Sloane's Cottage Acquisitive Art & Photographic Competition

As part of the 2010 National Trust Heritage Festival COUNTRY EVENT an interpretive/realistic acquisitive art and photographic competition was held, featuring Sloane's Cottage.

The competition was well received by local photographers and artists. Council received 55 photographs and 14 Art entries all of a high standard.

An open day was held on Saturday 17 April at the Cottage displaying all photography and art work with a presentation held at 11am.

The open day saw around 60 people visiting the Cottage.

Prize winners were as follows:

Photography:

1st Place (\$200) – Kathleen McCue

2nd Place (\$100) – Julie Grattan

Highly Commended – Lynell Reeves
- Julie Grattan

Art:

1st Place (\$400) – Julie Grattan

2nd Place (\$100) – Neva Napier

Highly Commended – Kathleen McCue
- Neva Napier

Historic Guided Bus Tour of Grenfell and Environs

A guided bus tour of Grenfell and the environs historic sites, including historic buildings, gold rush sites and Henry Lawson house site, Sloane's Cottage was held on 17 April 2010 at 10am.

The bus tour saw around 12 people participating with Mrs Pam Livingstone as their tour guide.

Greenethorpe Historic Guided Walk

Mr Allan Hodgson gave a guided walk tour of Greenethorpe on the 4 April 2010 at 10am. The walk commenced at Edward Square, surrounded by cottages originally built for workers of GH Greene. The walk went past the Anglican Church (1910) onto Soldiers Memorial Hall and returned south down Northcote Street past the former Bank of NSW to the old "Commercial Centre" to Uniting Church and nearby Pise cottages then to the 100 year Shamrock Hotel.

The walk saw 8 adults and some children participating.

For Council's Information

Noted

8. Drum Muster at Grenfell, E3.3.13

For many years Drum Muster has been managed by Council at the Grenfell Tip. At the time of manning the Waste Depot this service was made available for the contractor should they wish to co-ordinate the activity, with any funds raised to be retained by them.

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.....General ManagerMayor

THE DIRECTOR ENVIRONMENTAL SERVICES ORDINARY REPORT

Carrion Enterprises have deferred the offer of co-ordination of the program in favour of the Grenfell & District Senior Citizens Welfare Committee, who has now manned and co-ordinated one collection which resulted in some 4700 drums being collected. This is in contrast to Council run collection over the past five years which only averaged around 700 drums collected at Grenfell.

In discussions with Drum Muster the collections are generally better supported if they are not directly run by Council as there is a charitable theme if run by a third party with all proceeds going to a charity or not-for-profit type organisation.

For Council's Information

Clr Simpson and Clr D Hughes previously submitted written declarations of interest and left the room.

Clr N Hughes took the chair.

Noted

Clr Simpson and Clr D Hughes returned to the room with Clr Simpson resuming the chair.

9. Environmental Development & Allied Professionals (EDAP), P1.2.9

On the 6 & 7 of May 2010 I attended the 61st EDAP, Western Group Regional Conference, which was held at Forbes.

The presentations included senior representatives from the building, planning and environmental health fields, such as Department of Planning, Building Professionals Board, NSW Fire Brigade, Department of Fair Trading and the NSW Food Authority to name a few.

Items for interest were:

- Accreditation of Council Building Surveyors and the general dissatisfaction about the implemented requirements.
- The Standard LEP template and continuing changes to the template.
- Annual Fire Safety Statements and the fact that the NSW Fire Brigade may take over the process of collection for a period of time, in an attempt to get all records up to date.
- Contaminated land reporting requirements and Underground Storage requirements for new tanks.
- Swimming pool sanitation.

I would like to thank Council for the opportunity to attend this conference.

For Council's Information

Noted

This is page No. 29 of the Minutes of the Ordinary Meeting of Weddin
Shire Council held, 20 May 2010.

.....General ManagerMayor

10. Grenfell Waste Depot – Fees and Charges, E3.3.2

Council resolved at the April meeting that the report on the proposed fees and charges for the Grenfell Waste Depot be deferred to the next Council meeting for further consideration.

Due to the timing of the meeting, the proposed fees have been included within the Draft Management Plan 2010/11 and will need to be considered during that process.

For Council's Information
Noted

11. Department of Planning – Western Region Workshop,

I attended the workshop run by the Department of Planning – Western Region held in Dubbo on 4 May 2010.

The workshop was targeted at the new LEP template preparation and proposed changes. The topics covered were:

- Current status and targets, with only 7 LEP's gazetted and an expectation of all 152 to be completed by mid 2012,
- LEP mapping requirements and the fact that insufficient mapping is currently the major problem with getting plans gazetted. It is estimated that around 30 plans are required for most of the LEP's.
- JRPP's – there has been only been 7 determined since they were commenced in the Western Region, with some 138 DA's notified. The process is being reviewed with the current call up levels expecting to be increased or defined.
- Planning reform funding – round 7 grant applications are to be announced shortly.

At the end of the workshop I had the chance to talk with the regional team and our officer, I expressed my concern that we had not had any funding to this point. This was well received with the Regional Director wishing to visit in the coming weeks and discuss how the Department can assist with the preparation.

For Council's Information
Noted

12. Food Safety, H1.6.1

I attended the Council Food Regulatory Liaison Regional meeting in Forbes on the 5 May 2010.

The first session was dedicated to the introduction of the Food Safety Supervisor (FSS) requirements which will commence in July – August 2010. The FSS provisions will require one person at each premise that prepares Ready to Eat, Potentially Hazardous and Unpackaged foods. These parameters include most retail food shops within the Weddin LGA.

I had indicated that these requirements were pending, hence the training that was conducted late 2009, was tailored to ensure the new qualification would be accepted, this was confirmed at the meeting. Further information will be provided to Council once the new system commences.

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.....General ManagerMayor

THE DIRECTOR ENVIRONMENTAL SERVICES ORDINARY REPORT

The second session covers general food safety issues within the region and involves all Central West Councils and the NSW Food Authority. The following matters were of note:

- Food Authority update on the Food Partnerships,
- NSW Local Council Regulatory Liaison Group Update – State group,
- Standardised inspection forms,
- NSW Food Authority – name and shame register,

There was also general discussion and open forum about the food safety happenings in the central west region.

For Council's Information
Noted

13. Quandialla Progress Association Meeting, C1.3.12

The Quandialla Progress Association submitted a letter to Council, in which a meeting was requested to discuss the fire damaged buildings in Quandialla and the possibility of implementing a recycling provision in the village.

The meeting was arranged and held on the 20 April 2010, with two representatives and Councillor Niven, meeting with the General Manager and myself. During the meeting the following was discussed:

- The committee with the support of Council wanted to apply for grant funding for the establishment of a recycling area at in the Quandialla Village. Initial support has been given and a design and costs provided to be included with the grant application. No commitment has been given to the collection at this time, as it would be all subject to funding consideration should the infrastructure grants be successful.
- A long discussion was held in relation to the fire damaged and dilapidated buildings within Quandialla, with staff explaining the legalities of the process. The Committee took it upon themselves to liaise with owners and community to find a positive outcome for all parties.

The meeting was well received by all parties and is the initial step in what is agreed to be a very complicated and sensitive community issue.

For Council's Information
Noted

**14. Natural Resource Management –
Wetland Feasibility Study/Concept Design, E3.9.2**

Council resolved at the May 2009 Ordinary meeting to enter into a Partnership with the Lachlan Catchment Management Authority and carryout the activities as set out in the Natural Resource Delivery Plan.

The first part of this process was to conduct a Feasibility Study and Wetlands Concept Plan for the Township of Grenfell, to be located on the land west of the Sewer Treatment Plant which has now been completed.

A copy of the executive summary is attached (attachment A14.1) however in short the proposed wetlands has been found to be feasible in the location with the predicted water flows. The site would serve several main functions, which are detailed in (attachment A14.2), the presentation

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Shire Council held, 20 May 2010.

.....General ManagerMayor

slides that I presented to the Lachlan Local Government Reference Group Forum on the 29 April 2010. The full study is available should Councillors wish to peruse the document.

The study identifies the entire construction phase of the wetland and associated tourist facilities would be approximately \$180,000, this can be staged over a number of years should the need arise.

Monies are still available under the original LCMA partnership grant, therefore it would be my recommendation that Council continue with a full design and environmental impact study to have the project in a position of shelf ready should funding opportunities present in the future.

RECOMMENDATION: that Council resolve to:

1. Give in principle support to construction of a man-made wetland on the land identified west of the Sewer treatment plant and,
2. Proceed with the full design and environmental impact study to have the project shelf ready for future funding opportunities.

499 RESOLVED: Clr Crutcher and Clr Atchison that Council:

1. Give in principle support to construction of a man-made wetland on the land identified west of the Sewer treatment plant and,
2. Proceed with the full design and environmental impact study to have the project shelf ready for future funding opportunities.

Director Engineering Mr W Twohill entered the meeting at this point 6.12 pm.

15. NSW Heritage Grants Reporting 2009/10, H2.7

As part of the NSW Heritage Grants program Council must submit a Heritage Strategy Annual Report to the Heritage Branch prior to 30 May each year.

This report is prepared by Council's Heritage Advisor and must be adopted by Council prior to the return being submitted to the Heritage Branch, this would generally be passed through the Heritage committee but due to meeting dates this is not possible this year.

The 10 page report is available for Councillors to peruse should you wish prior to the meeting or on the night.

RECOMMENDATION: that Council resolve to:

1. adopt Weddin Shire council's Heritage Strategy Annual Report 2009-2010.

500 RESOLVED: Clr Atchison and Clr N Hughes that Council:

1. adopt Weddin Shire Council's Heritage Strategy Annual Report 2009-2010.

This is page No. 32 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, 20 May 2010.

.....General ManagerMayor

B. Development Applications – Building Matters:

- 1. The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):**

DA NO.	Applicant	Construction	Value (\$)	Address
7/2010	R & M Gora	Subdivision (Boundary Adjustment)	\$1000	Lots: 1 & 2 DP: 1122689 Yambira Road GRENFELL NSW 2810
8/2010	PJ & VA Mellon	Temporary Building - Tram	\$15,000	Lot: 582 DP: 754578 30 Star Street GRENFELL NSW 2810
9/2010	G Morgan	New Shed & Verandah to existing Dwelling	\$22,100	Lot: 16 DP: 752944 Goodes Lane GRENFELL NSW 2810
11/2010	NG & LA Rickards	Shed	\$8,000	Lot: 9 DP: 1063500 109D Simpson Drive Grenfell Height GRENFELL NSW 2810
12/2010	RR Ricketts	Shed	\$10,000	Lot: 654 DP: 754578 Quondong Road GRENFELL NSW 2810

For Council’s Information
Noted

- 2. The undermentioned applications were received and determined as Complying Development subject to standard conditions.**

CDC NO.	Applicant	Construction	Value (\$)	Address
NIL				

For Council’s Information
Noted

This is page No. 33 of the Minutes of the Ordinary Meeting of Weddin
Shire Council held, 20 May 2010.

.....General ManagerMayor

3. Development Applications for the Consideration of Council
DA 10/2010 – Dwelling and Detached Garage

Applicant:	A. Hooper & J. Bunn
Owner:	A. Hooper & J. Bunn
Site:	Lot: 7 DP: 1072519 Quondong Road, Grenfell
Zone:	2(T) - Township & 1(c)(ii) – Small farm

Précis

This application was lodged on the 27 April 2010 and has been referred to Council for consideration due to the request for a variation under the provisions *State Planning Policy No. 1 – Development Standards* to LEP 2002 – Clause 24 to allow the Dwelling to be constructed upon the 1(c)(ii) small farm portion of the property.

The variation under SEPP 1 and the development application for the dwelling and garage have been recommended for approval.

Description of the Proposal

The proposed development involves the erection of a 337m² single storey brick veneer dwelling and a detached 63m² colorbond garage.

Description of the Site

The site is a vacant parcel of land with an area of 1.063ha, there is a moderate fall on the lot from south to north with no substantial vegetation on the site. Power, water and telephone services are all available on the site and sewer will be management with an onsite treatment system.

Zoning

The site has a dual zoning with approximately 50% being 2(t) township and the other half being zoned 1(c)(ii) small farm. The proposed development is proposed to be located within the 1(c)(ii) small farm portion, which is the higher southern side of the lot. See attachment B3 for a map.

Planning Assessment

The proposal has been assessed in accordance with the matters for consideration under section 79C of the Environment Planning and Assessment Act 1979, full assessment is available on request; the key issues of the proposal in this report are for Council's consideration.

State Planning Policy No. 1 – Development Standards

SEPP 1 provides flexibility in the application of planning controls operating by virtue of development standards in circumstances where strict compliance with those standards would, in any particular case, be unreasonable or unnecessary or tend to hinder the attainment of the objects specified in section 5 (a) (i) and (ii) of the Act.

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.....General ManagerMayor

The objects of this Act are:

(a) to encourage:

- (i) the proper management, development and conservation of natural and artificial resources, including agricultural land, natural areas, forests, minerals, water, cities, towns and villages for the purpose of promoting the social and economic welfare of the community and a better environment,
- (ii) the promotion and co-ordination of the orderly and economic use and development of land,

Claims by applicant

The applicant claims that:

- 1. the 1(c)(ii) small farm portion of the property is not of adequate size for any other purpose that for a dwelling,
- 2. placing the dwelling further down the property restricts the views and use of the lower portion of the land.

LEP 2002 requirements

Clause 10: sets the objectives of the zone and the objective of the 1(c)(ii) small farm zone are:

- (a) to enable small agricultural holdings to accommodate particular lifestyle choices and needs in conjunction with agricultural activities, and
- (b) to ensure that development is carried out in a manner that maintains options for the continued agricultural development of the land within its ecologically sustainable capabilities, and
- (c) to conserve agricultural land by ensuring that it is not unnecessarily converted to non-agricultural purposes, and
- (d) to ensure that any allotments created have sufficient area and arrangements that:
 - (i) enable the provision of an adequate water supply for domestic or agricultural purposes, or both, and
 - (ii) enable effective disposal of all domestic waste, and
 - (iii) do not impact adversely on the water quality of any water catchments, and
- (e) to ensure that development is carried on in a way which is ecologically sustainable and that is sensitive to the environmental characteristics of the land.

Clause 19: outlines that the minimum lot size for a 1(c)(ii) small farm zone is 10 hectares in area.

Clause 24 Dwellings—Zone No 1 (cii)

Consent may be granted to the erection of a dwelling on land within Zone No 1 (cii) only if:

- (a) the land has an area of not less than 10 hectares, or
- (b) the land is an existing holding,
and the sitting of the dwelling is unlikely to inhibit or give rise to complaints about normal farming practices (such as aerial spraying, separation from noxious odours and the like).

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.....General ManagerMayor

Commentary

The 1(c)(ii) small farm zone is only approximately 5200m² which is not suitable for any sustainable agricultural activities and nor will the erection of a dwelling interfere with the current or possible future agricultural use of the land in the local area.

Placement of the dwelling on the 1(c)(ii) small farm zone allows for greater protection from effluent run-offs from the on-site sewerage management system as the tank and associated equipment will be on the downhill side of the dwelling.

The current building setback patterns on both the 1(c)(ii) and 2(t) zones are consistent with the proposed placement of this development, which helps to ensure privacy to adjoining properties personal outdoor amenity areas.

There appears to be no identifiable planning reason to explain why the change of zone was placed through the property, which is not common practice, especially in this location. It would be recommended that during the LEP update that this type of anomaly be reviewed and modified where ever possible.

Conclusion

Having considered the claims from the applicant, objectives of the zone and the SEPP 1 objectives and provisions, I recommend that the variation to LEP 2002 – Clause 24 to allow the Dwelling to be constructed upon the 1(c)(ii) small farm portion of the property be approved.

I believe that the area limited of the 1(c)(ii) land unreasonably restricts the land use for the purpose that it is zoned and the SEPP 1 requirements have been satisfied to support the variation.

RECOMMENDATION: that Council resolve to:

1. APPROVE the *State Planning Policy No. 1 – Development Standards* variation to LEP 2002 – Clause 24 to allow the Dwelling to be constructed upon the 1(c)(ii) small farm portion of the property.
2. That Development Application No 10/2010 - Dwelling and Detached Garage at Lot: 7 DP: 1072519 Quondong Road, Grenfell be APPROVED subject to the conditions outlined in the draft consent.

Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.*

1. BUILDING

- (1) The development shall be carried out in accordance with the plans as submitted with the Development Application and any supporting documentation, as stamped and approved by Council, except as otherwise provided by conditions of this consent.

Reason: to ensure the development is carried out in accordance with the submitted application as assessed by Council.

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.....General ManagerMayor

(2) **(Basix)**

The development is to comply with the Basix Certificate provided. All commitments specified on Certificate number 308646S. shall be confirmed upon the final inspection.

Reason: The development meets the NSW Governments requirements for sustainability and to comply with the Basix Certificate.

2. PRINCIPAL CERTIFYING AUTHORITY

- (1) A final **Occupation Certificate** must be issued by the Principal Certifying Authority prior to occupation or use of the development. In issuing an occupation certificate, the Principle Certifying Authority must be satisfied that that the requirements of section 109H of the Environmental Planning and Assessment Act 1997 have been satisfied.

Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979

- (2) The building works are to be inspected during construction by the Council or by an “Accredited Certifier” (as applicable) and documentary evidence of compliance with the relevant terms of the approval/standards of construction detailed in the Building Code of Australia and Council’s established development standards (as listed under Advisory Conditions which form part of this consent), is to be obtained prior to proceeding to the subsequent stages of construction, encompassing not less than the following key stages:-

- (i) *Footings and Concrete Slabs: When the footings have been excavated and all steel reinforcement has been placed in position.*
- (ii) *Sub floor bearers and joists: Prior to the laying of the floor and when ant caps are in place.*
- (iii) *Structural framework: When complete, all external walls and roof cladding must be in place prior to inspection. Internal plumbing should be in place and under pressure.*
- (iv) *Roof frame: Prior to the installation of the ceiling lining and eaves soffit lining.*
- (v) *Internal House Drainage: When all internal drainage work is installed and prior to concealment. Drainage should be under water test.*
- (vi) *External House Drainage: When all external drainage work is installed and prior to concealment.*
- (vii) *Wet area waterproofing: prior to lining or laying tiles.*
- (viii) *Stormwater Drainage: When the stormwater and roofwater drainage system has been completed.*
- (ix) *Completion: Upon compliance with all conditions of approval and prior to occupation.*

Note: 48 Hours notice is required prior for all inspections

Reason: To comply with the Environmental Planning & Assessment Amendment (Quality of Construction) Act 2003.

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.....General ManagerMayor

3. LIMITATIONS OF THE CONSENT

- (1) All building work must be carried out in accordance with the provisions of the Environmental Planning and Assessment Act 1979 and the Building Code of Australia.

Reason: to ensure compliance with the legislation and standards.

4. EXCAVATION/FILLING/RETAINING WALLS

- (1) All proposed cut and filling shall be adequately retained or battered slopes shall be no steeper than 2:1.

Reason: to comply with the requirements of the Building Code of Australia

- (2) Any proposed filling on the site shall not:
a) encroach onto the adjoining properties and
b) adversely affect the adjoining properties with surface run-off.

Reason: to minimise nuisance to adjoining properties.

5. HEALTH & SAFETY

- (1) Work shall be confined to normal working hours, namely 7.00 am to 5.00 pm Monday to Friday, and 7.00 am to 1.00 pm Saturdays. (No work is permitted on Sundays or public holidays).

Reason: to minimise nuisance to adjoining neighbours.

- (2) The building (Garage) shall not be used or occupied for industrial, commercial or habitable purposes without the prior approval of Council.

Reason: to ensure compliance with the requirements of the Environmental Planning and Assessment Act 1979.

- (3) Provision being made for temporary WC accommodation on site prior to the commencement of building works.

Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979.

- (4) All plumbing and draining being in accordance with Council's Plumbing and Drainage Code, and to the requirements of NSW Code of Practice for House Drainage. Plumbers and Drainers carrying out the work are to hold a current licence.

Reason: To protect the health and safety of the occupants.

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.....General ManagerMayor

6. STORMWATER

- (1) The stormwater is to be discharged at a point not nearer than 3m to any structure and not be directed in such a manner to effect adjoining properties.

Reason: to prevent damage to structures and to comply the requirements of the Building Code of Australia.

7. SITE MANAGEMENT

- (1) Prior to commencing work, erosion and sedimentation control measures are to be put in place to prevent soil movement from the site into natural or constructed drains or watercourses. Measures may include the installation of geofabric fencing, staked straw bale walls located on the contour down-slope of the construction, sediment detention basins, earthen contour banks and the like. Control measures must be maintained until revegetation or landscaping is completed. *Note: Failure to implement soil erosion protection may result in the issue of on the spot fines for offences under the Protection of the Environment Operations Act, 1998.*

Reason: to ensure that any possible soil erosion and runoff is contained on the site to prevent pollution of drainage lines.

- (2) An all weather stabilised access point should be provided to the site to prevent sediment leaving the site as a result of vehicular movement. Vehicular movement should be limited to this single accessway.

Reason: to ensure that any possible soil erosion and runoff is contained on the site to prevent pollution of drainage lines.

8. SEWERAGE MANAGEMENT

- (1) All plumbing and drainage work shall be completed in accordance with the NSW Code of Practice or the National Plumbing and Drainage Codes, Australian Standard 3500.1-2003, 3500.2-2003 and 3500.4-2003.

Reason: to meet acceptable minimum standards for public health and safety.

501 **RESOLVED:** Clr Lobb and Clr Crutcher that Council:

1. APPROVE the *State Planning Policy No. 1 – Development Standards* variation to LEP 2002 – Clause 24 to allow the Dwelling to be constructed upon the 1(c)(ii) small farm portion of the property.
2. APPROVE Development Application No 10/2010 - Dwelling and Detached Garage at Lot: 7 DP: 1072519 Quondong Road, Grenfell subject to the conditions outlined above.

DIVISION REQUIRED:

Councillors For: Clrs Simpson, Halls, Niven, D Hughes, M Crutcher, N Hughes, Atchison, Lobb, Hinde and McClelland,

Councillors Against: Nil

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.....General ManagerMayor

At this point the Director Environmental Services advised Council he is currently investigating a case of unauthorised occupation on a property in the north west of the Shire.

S WILSON

DIRECTOR ENVIRONMENTAL SERVICES

- 502** **RESOLVED:** Clr Atchison and Clr N Hughes that except where otherwise dealt with the Director Environmental Services Ordinary report be adopted.

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.....General ManagerMayor

13 May 2010

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (9 May 2010)

Works Report (9 May 2010)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

- | | | |
|-------|---|---|
| SH6 | - | General maintenance |
| | - | Road side spray for ground vegetation and suckers |
| | - | Repaired hole in Culvert |
| | - | Completed first 1Km of SH6 Rehab, with a prime seal |
| | - | Replace taps Rest area due to wear |
| SH17 | - | General maintenance |
| | - | Started sign replacement on 3 intersections |
| | - | Cleared stockpile sites |
| MR398 | - | General maintenance |
| | - | Removed a stump from Holy Camp intersection |
| MR236 | - | General maintenance |
| MR237 | - | General maintenance |
| MR239 | - | General maintenance |

1.2 Rural Local Roads Programme

Routine maintenance such as slashing and patching has continued on a majority of classified roads during the month.

- Sealed 500m of Gerrybang Road widening

1.3 Rural Maintenance

Routine maintenance such as slashing, patching & guide posting has continued on a majority of classified roads during the month

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.....General ManagerMayor

- General maintenance
- Replaced 2 x 450mm pipe Culverts on Stewarts Road
- Repaired a pipe culvert on Hancock-Flynns Road
- Repaired culvert on Hunter's Road
- Removed dangerous trees on Holy Camp Road
- Removed fallen tree on Schnieders Road
- Patch gravelled Bobelar Lane

1.4 Urban Maintenance/Construction

- General maintenance
- Back filled excavation in Dalton Street emulsion depot after removal of contaminated so
- Removed & replaced uneven footpath slabs in Main Street
- Started Vaughn Park playground equipment upgrade
- Repaired fence to Sloane's Cottage
- Sprayed fence around old emulsion yard
- Sprayed sprinkler heads lawn cemetery
- Sprayed patches Spiny Burr grass cemetery
- Sprayed Culverts/Drains Grenfell town area.
- Sprayed Emu Creek, removed suckers, will consider burning off in places to reduce the potential hazards of further blockages and silting

For Information
Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- General maintenance
- Lifted trees blocking sign vision
- Removed old plantings and rotted tree at Camp Street Roundabout in preparation for new plantings

2.2 Cemeteries

The following graves have been prepared from: 05-04-10 to 09-05-10

-	Grenfell Lawn	-	1
-	Grenfell	-	Nil
-	Bimbi	-	Nil
-	Caragabal	-	Nil

2.3 Sewer Mains

Seven (7) sewer chokes have been attended to during the month.

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.....General ManagerMayor

2.4 Private Works

- Sold gravel to a ratepayer
- Attended sewer choke for a ratepayer

2.5 Vandalism

Replace damage tap Vaughn Park	\$100.00
Toilets blocked with Rubbish Vaughn & Taylor Parks	\$200.00
Taylor park & Main Street Toilets cleaned and repainted to remove graffiti	\$200.00
Repaired pad bolt, replaced padlock & car battery(ignition) at the SH6 rest area BBQ	\$300.0

Total Cost: \$800.00
Progressive Cost Urban: \$6,325.00
Progressive Cost Rural: \$500.00
(from 1/7/2009 to date)

For Information
Noted

3. FUTURE WORKS

3.1 Rural

- General maintenance
- Construct & seal next 2Kms of SH6 Rehab.
- Start construction of Holy Camp B-Double access

3.2 Urban

- General maintenance
- Construct Railway Station access
- Continue Camp Street roundabout

For Information
Noted

4. CENTROC WOLG, C2.7.16:

In the last month the CENTROC WOLG detected two (2) breaches totalling \$1351.00.

For Information
Noted

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.....General ManagerMayor

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance.
PI 4082	Case Roller	Repair electrical fault, replace roller rubbers.
PI 4098	Jetpatcher	Repair wiring fault in auxiliary motor.
PI 4058	Massey Ferguson Tractor (Proline)	Repair diesel leaks, auger and replace o-ring in PTO pump.
	Treatment Works	Renew pump bearings, collars, cones, repack valves.
PI5212	Traffic Lights	Reset Computers
PI 4097	Toro	Replace Deck spindles
PI 395	Iveco Tipper	Repair brakes
PI 4095	John Deere Tractor	Repair short in wiring
	Various Bushfire Trucks	Annual Service

A Toyota Kluger 4 x 2 KX-R has been purchased as the Mayoral vehicle for \$36,141.45 incl. GST.

For Information
Noted

6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The Roads Asset Management Plan is still being prepared. The Fair Value for Roads is nearing completion and will be provided to Council's Auditor for comment prior to finalisation by the due date of 30 June 2010.

For Information
Noted

7. RTA RMCC Contract, R2.54.4

Routine maintenance works on SH6 and SH17 continue.

Stage 1 of the rehabilitation of SH6 (1km east of the "S" bends) has now been completed within budget and specification. The use of the Universal Total Station was an outstanding success and allowed Council to complete the work to the required tolerances efficiently. The unit will be used for the second stage, (2 km section west of "S" bends) which will be commenced on Monday 10 May 2010.

For Information
Noted

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.....General ManagerMayor

8. Noxious Weed Report – April, C2.6.16

The Noxious Weeds Officer has carried out the following works:-

- Spraying SH6 for Boxthorn
- 2 day training seminar Dubbo, on Monitoring, Evaluation, Reporting and Improvement
- Organised Colin Scott, representative of Wagga Turf Management to inspect playing fields and to address the problems of Paspalum growing on the surfaces. The best thing to do is to spray out the ovals in Summer and then topdress and seed but this was a problem as they are always in use. The next action is to keep the surface mown short to stop the Paspalum seeding and spreading. This will keep the problem manageable for a short time.
- Sprayed Bobelar Lane for Bathurst Burr
- Sprayed Matthews Bridge for Silver Leaf Nightshade
- Burnt Blackberry bushes Grenfell Treatment Works
- Inspected private spraying job at Greenethorpe
- Removal tree suckers on the intersection of Barrs Lane with Greenethorpe Road
- Sprayed Brundah Hall Road for Johnsons Grass
- Sprayed Greenethorpe/Wirega Road for Johnsons Grass
- Removal suckers Mogongong Road
- Yambira Road sprayed Boxthorn, Nambura Burr and Bathurst Burr
- Inspected Dodds Lane and Lynchs Lane
- Sprayed Hunters Road for tree suckers and Bathurst Burr
- Sprayed Trigalana Lane for Bathurst Burr
- Sprayed Swinbournes Lane for Bathurst Burr, Silver Leaf Nightshade
- Sprayed and removed suckers for Pullabooka Road
- Inspected Butlers and Deaths Lane
- Sprayed roadside shoulders Caragabal/Quandialla as well as Johnsons Grass
- Organising of next months property inspections.

**For Information
Noted**

9. Car Rally, T3.3

The Australian Motor Sport Action Group Inc (AMSAG) proposes to conduct a car rally on Saturday 15 May 2010 along Adams Lane, Greenethorpe from 11.10am to 3.10 pm and Major West Road from 12.10 pm to 5 pm.

An advertisement has been placed in the local paper and affected residents have been notified by letter.

Police approval has been sought. AMSAG has included Weddin Shire Council in its public liability policy for \$20 million.

Following referral to councillors, approval has been given to AMSAG to conduct the rally.

RECOMMENDATION: Confirm action.

503 RESOLVED: Clr Atchison and Clr N Hughes that the action be confirmed.

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.....General ManagerMayor

10. IWCM Strategy Study, U1.6.10

Director Engineering's report to extra-ordinary meeting 2010 refers.

Council has now received the fee proposal for the joint IWCM Strategic Study, with this Council's share being \$54,463.

It is proposed to fund the Study as follows:-

Probable	Grant 50%	\$27,231
	Sewer Fund	\$15,000
	General Fund	\$12,232
	Total	\$54,463

A submission for funding has already been made.

In view of the late advice, the increased figures have been included in the estimates.

For Information
Noted

11. The Henry Lawson Festival of Arts Proposed Road Closures, C1.4.1:

There will be a number of road closures proposed for the June Long Weekend as part of the Henry Lawson Festival of Arts.

These are:

- 7.00 am to 5.00 pm on Saturday 12 June 2010 **Burrangong Street** from Camp to Main Street, **Main Street** from Burrangong Street to Rygate Square, **Short Street** from Melyra Street to Burrangong Street, **George Street** from Forbes Street to Short Street, **George Street** from Dalton Street to Grafton Street and **Forbes Street** from Camp Street to George Street.
- 8.00 am to 5.00 pm on Saturday 12 June 2010 **Camp Street** from Weddin Street to Grafton Street (parking only), **Grafton Street** from Camp Street to Brundah Street, **East Street** from Camp Street to Melyra Street, **Melyra Street** from Cross Street to East Street, **Camp Street** from Tyagong Street to Rygate Square, **George Street** from Dalton Street to Rygate Square and **West Street** north of Young Street to Rygate Square.
Note: the Mid Western Highway will be closed between Weddin Street and Brundah Street.
- 9.00 am to 12.00 pm on Saturday 12 June 2010 **Alexandra Street** will be closed from North Street to the Showground for the Fun Run.
- 8.30 am to 5.00 pm on Sunday 13 June 2010 **Main Street** from Forbes Street to Rygate Square for Henry Lawson Festival Street activities.

RECOMMENDATION:

That Council approve the road closures for the 2010 June Long Weekend as listed above.

504 **RESOLVED:** Cllr Atchison and Cllr D Hughes that Council approve the road closures for the 2010 June Long Weekend as listed above.

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.....General ManagerMayor

12. Main Street Closure, R2.4.19:

Council proposes to close Main Street between the roundabout at Forbes Street (west leg) and the Railway Hotel on 20 October 2010 as part of the Grenfell Open Day.

RECOMMENDATION: That Council approve the closure of Main Street between the roundabout at Forbes Street (west leg) and the Railway Hotel on Saturday 20 October 2010 from 8.30 am to 4 pm.

505 **RESOLVED:** Clr Lobb and Clr Atchison that Council approve the closure of Main Street between the roundabout at Forbes Street (west leg) and the Railway Hotel on Saturday 20 October 2010 from 8.30 am to 4 pm.

13. Weddin/Camp Street Roundabout, R2.4.40:

A technical meeting was convened at 10 am on Monday 3 May 2010 between the Director Engineering, Clr Chris Lobb, Stephen Howell and Sally Bourne (Sally Bourne Landscapes) to discuss the proposed planting of the roundabout and blisters at the intersection of Weddin Street and Camp Street. Clr Atchison was an apology.

It was agreed that the existing plantings, which had been in since the mid 1990's, were at the end of their lives. It was also agreed that planting annuals was not a cost effective beautification solution.

The consultant tabled a planting proposal for the roundabout which was similar to the roundabout in Main Street.

The committee agreed in principle to the proposal.

The existing plantings in the roundabout and blisters will be removed, pig manure will be introduced into the existing soil, and plants ordered for planting in June/July 2010.

Funding is available for the work.

**For Information
Noted**

14. NSW State Emergency Service, E1.5

As Council would be aware, the SES is now under same funding arrangement as for Rural Fire Service and NSW Fire Brigades, currently 11.7% of the budget applicable to Weddin Shire Council.

Under this funding arrangement, NSW Fire Brigades funds its own operational expenses eg. telephone and electricity costs. Similarly, Council pays the electricity and telephone accounts for RFS, and is then reimbursed by the Rural Fire Service.

Council has assisted the SES by paying the operational expenses eg. electricity, telephone and water costs in the past, but under the new arrangements it would now be appropriate for the SES to take over these costs. Council will continue to pay the land rates as it is the owner of the building.

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.....General ManagerMayor

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

It is proposed that the SES take over the ownership of these accounts as from 1 July 2010. SES will be responsible for operational expenses excluding land rates.

RECOMMENDATION: That Council negotiate with NSW State Emergency Service regarding payment of operational expenses, excluding land rates as from 1 July 2010.

Clr Simpson and Clr Atchison previously submitted written declarations of interest and stayed in the room.

506 RESOLVED: Clr Crutcher and McClelland that Council negotiate with NSW State Emergency Service regarding payment of operational expenses, excluding land rates as from 1 July 2010.

507 RESOLVED: Clr D Hughes and Clr Hinde that Council write to the SES to ascertain their policy on vehicle private usage.

15. Road Closure Application, R2.1.4

The owner of "Lirambenda" has applied to close a road separating Lot 107 and Lot 304 in DP 754586 which is in Weddin Shire Council.

Another road is proposed to be closed in Young Shire.

The road in Weddin Shire has not been used or maintained as a road. This road would not be required by Weddin Shire Council.

RECOMMENDATION:

That Council support the application from the owner of "Lirambenda" for the closure of the road between Lot 107 and Lot 304 in DP 754586.

Clr N Hughes declared a Pecuniary conflict of interest as a relative of the applicant and left the room.

508 RESOLVED: Clr McClelland and Clr Crutcher that Council support the application from the owner of "Lirambenda" for the closure of the road between Lot 107 and Lot 304 in DP 754586.

Clr N Hughes returned to the room.

16. Heavy Vehicle Bypass Intersection Holy Camp Road, R2.10.076

As part of the Heavy Vehicle Bypass improvements at the intersection of Mary Gilmore Way and Holy Camp Road it is intended to undertake a land resumption of 55 m² from lot 326 in DP 754578.

An agreement with the owners for the subdivision of lot 326 has been reached.

It is now proposed that a Development Application be lodged for the subdivision of the lot 326 into 2 lots with the proposed lot 2 being dedicated to the public as road and the proposed lot 1 being residue to the owner.

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.....General ManagerMayor

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

The estimated cost to resume the land is \$3500 which includes purchase, DA fees, survey, registration of plan and solicitors fees.

RECOMMENDATION: that:

1. Council proceed to resume approximately 55 m² of land from lot 326 in DP 754578 with the purchase price of \$138.33.
2. fund total cost of \$3500 from the 2009/10 Block Grant.

509 **RESOLVED:** Clr Hinde and Clr Atchison that:

1. Council proceed to resume approximately 55 m² of land from lot 326 in DP 754578 with the purchase price of \$138.33.
2. fund total cost of \$3500 from the 2009/10 Block Grant.

W TWOHILL
DIRECTOR ENGINEERING

510 **RESOLVED:** Clr Niven and Clr Halls that except where otherwise dealt with the Director Engineering's Ordinary Report be adopted.

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Shire Council held, 20 May 2010.

.....General ManagerMayor

**MINUTES OF THE MEETING OF THE WEDDIN LOCAL TRAFFIC COMMITTEE
MEETING HELD IN THE COUNCIL CHAMBERS AT 10.00 AM ON FRIDAY, 30 APRIL
2010 (C2.6.3)**

1. **PRESENT:** Doug Freudenstein (Local Member's Representative), Bill Twohill, (Director Engineering), David Vant (RTA), Patrick Smith (NSW Police) and Jackie Barry (RTA Observer).

2. **APOLOGIES:** Nil

3. **MINUTES:**

Resolved: D Freudenstein and D Vant that the minutes of the meeting held 2 October 2009 be adopted as read.

4. **MATTERS ARISING**

4.1 **Warraderry Street School Crossing**
Director Engineering to finalise.

Noted

4.2 **Weddin Mountain Muster**
2009 paperwork was very good.

Noted

5. **MATTERS ARISING** Nil

6. **CORRESPONDENCE** Nil

7. **GENERAL BUSINESS**

7.1 **Henry Lawson Festival**
Special Event Template to be filled in for each event.

RESOLVED: P Smith and D Freudenstein that the Committee accept the traffic management Plans for the Henry Lawson Festival subject to the Special Event Templates being filled in for the three events.

7.2 **Open Day 30 October 2010**

RESOLVED: P Smith and D Freudenstein that the Committee accept the Traffic Control plans for the Open Day in October.

7.3 **Iandra Castle Direction Signs**

The Managers of Iandra Castle be advised to make application through *Tourist Attraction Signposting Assessment Committee* for the signs on SH6 and MR239.

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.....General ManagerMayor

No objection raised with respect to the signs on Shire roads.

Noted

7.4 AMSAG Car Rally

Insufficient information tabled for the Committee to comment at this stage. No police or RTA advice received at this stage.

Noted

7.5 Gulgong Heritage Harness Association Inc

The Association to complete template and Council to forward to RTA and Police for conditioning for the section of the drive through Weddin Shire Council only.

Based on previous drives, the Committee offered no objection in principle to the drive.

RESOLVED: D Vant and D Freudenstein that approval in principle be given to the drive through Weddin Shire subject to the Template being completed, RTA and Police approval, insurance details and a traffic management plan be provided.

8. NEXT MEETING: To be advised.

CLOSURE: There being no further business to discuss the meeting closed 11.27 am.

511 **RESOLVED:** Clr Crutcher and Clr Lobb that the Minutes of the Weddin Local Traffic Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

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.....General ManagerMayor

**MINUTES OF CONSULTATIVE COMMITTEE MEETING HELD ON TUESDAY 4
MAY 2010 IN THE COMMITTEE ROOM AT THE 3.00 PM (C2.6.12)**

1. PRESENT: G Carroll, V Carter, M Martens, W Schneider and W Twohill.

2. APOLOGIES: Shane Wilson

Resolved: G Carroll and V Carter that the apology be accepted.

3. MINUTES:

Resolved: G Carroll and W Twohill that the minutes of the meeting held on 11 November 2009 be adopted as read.

4. MATTERS ARISING:

4.1 Induction Manual – in progress.

Noted

4.2 Job Re-evaluation – in progress.

Noted

4.3. Review of Caravan Park
Director Environmental Services to advise.

Noted

4.4 Grenfell Tip
Director Environmental Services to advise.

Noted

4.5 Sewerage Treatment Plant
Position filled on 12 April 2010.

Noted

W Schneider entered the meeting at this point 3.08 pm.

4.6 Training for Code of Conduct
General Manager to facilitate Staff training.
Councillor training completed.

Noted

4.7 Position of Labour/Operator Patching Gang
Currently being readvertised.

Noted

4.8 Position of Administration Officer (Environmental Services)
Position filled.

Noted

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.....General ManagerMayor

5. GENERAL BUSINESS:

5.1 Re-evaluation of Grader Operator.

Policy No. 14.20.1 Salary System states that re-evaluation of job comes into effect after 1 January each subsequent year.
Employee to be advised.

Noted

5.2 Position of Grader Operator

Currently being advertised.

Noted

NEXT MEETING: Tuesday, 3 August 2010 at 3.00 pm.

CLOSURE: There being no further business the meeting closed at 3.28 pm.

512 **RESOLVED:** Clr Crutcher and Clr Hinde that the Minutes of the Consultative Committee Meeting be noted.

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.....General ManagerMayor

**MINUTES OF THE OCCUPATIONAL HEALTH AND SAFETY COMMITTEE MEETING
HELD IN THE COMMITTEE ROOM ON TUESDAY, 4 MAY 2010 COMMENCING AT 3.30 PM
(C2.6.14)**

1 PRESENT: Messrs M Horne (chair), G Carroll, W Schneider, G Eppelstun and W Twohill.

2 APOLOGIES: Shane Wilson.

Resolved: G Carroll and W Schneider that the apology be accepted.

3 MINUTES:

Resolved: G Carroll and W Schneider that the minutes of the meeting held on 10 February 2010 be adopted.

4 MATTERS ARISING

4.1 Evacuation plans

New Depot and Commonwealth Bank to be completed.

Noted

4.2 Business Continuity Plan

In progress.

Noted

4.3 Volunteers – training, SWMs

Volunteer policy.

Noted

4.4 CENTROC OH & S Working Party Peer Group Audit – Weddin Shire

Asbestos Policy to be finalised.

Noted

4.5 Inspections

- Vaughn Park
- Taylor Park
- Rotary Park

Footpaths – Short Street

- Weddin Street

- Camp Street

- Forbes Street

Trip hazards ground.

Noted

4.6 Injury Forms – Aggregate Sealing

State cover advised that Council is liable and unable to claim from other insurance company.

Noted

4.7 Cable Covers

Director Environmental Services to pursue.

Noted

4.8 State Cover Skin Cancer EDI

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.....General ManagerMayor

Report provided by Statecover.
A small number of issues identified and individuals advised to seek their own medical advice.
Noted

4.9 Depot
Spiders to be sprayed.
Director Environmental Services to pursue.
Noted

5. GENERAL BUSINESS
Nil.

6. INJURY REPORTS

6.1 S Howell injured right shoulder. Reported to Statecover.
Noted

7. FUTURE INSPECTIONS

- Tip – Director Environmental Services to advise.
- Depot
- Community Hub
- Sewerage Treatment Works
- Pool
- Council Offices
- Old Commonwealth Bank
- Memorial Park
- Henry Lawson Oval
- Blamey Park
- Edward Square
- Caragabal Park

Noted

8. NEXT MEETING: Tuesday, 3 August 2010 at 3.30 pm.

9. CLOSURE: There being no further business the meeting closed at 4.04 pm.

513 RESOLVED: Clr Atchison and Clr McClelland that the Minutes of the Occupational Health & Safety Committee Meeting be noted.

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.....General ManagerMayor

MINUTES OF THE MANEX MEETING HELD ON MONDAY 17 MAY 2010 AT 2.30 PM (C2.6.10)

Present: T Lobb, G Carroll, S Wilson and Cllr M Simpson (Observer).

Apology: W Twohill.

Resolved: G Carroll and S Wilson that the apology be accepted.

Minutes:

Resolved: S Wilson and G Carroll that the minutes of 12 April 2010 be adopted as circulated.

General Business:

1A Administration

- (i) Integrated Planning – Training courses to be attended. Preliminary programme of implementation to be prepared.
- (ii) 2010/2011 Management Plan – Draft Management Plan including estimates of income and expenditure to be presented to the May 2010 Council Meeting. Fees and Charges included. Rating options for 2010/2011 reported in General Manager's report.
- (iii) ICAC Workshops – attended by Director Engineering in Orange on Wednesday 12 May 2010.
- (iv) Works Prioritisation – reported in General Manager's report.
- (v) GIPA Act – to commence 1 July 2010. Training to be held on 20 May 2010 at Orange. General Manager and Director Corporate Services to attend.

1B Human Resources

- (i) Vacancies
 - Engineering – interviews to be arranged for Patch Truck Operator and Grader Operator.
 - Environmental – Sewer Attendants' position to be advertised in due course.
- (ii) Industrial Claim – hearing in Sydney deferred until 7 June 2010. General Manager and Director Environmental Services to attend.

2. Public Order and Safety

- (i) SES charges – reported in Director Engineering's report.

3. Health

- (i) Medical Centre – grant funding application submitted. Result should be announced at the end of May 2010.
- (ii) Hospital Dispute – awaiting meeting to be arranged by GWAHS. Health Council arranging a meeting with the Doctor this week.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Recycling Collection – ongoing education and bin checks being undertaken. Director Environmental Services pursuing.
- (ii) Grenfell Tip – new charges included in the Fees and Charges section of the Draft Management Plan.
- (iii) Recycling at Quandialla – reported in Director Environmental Services report. Funding will be required by review if grant application is successful.

6. Sewerage

- (i) Strategic Plan Review - currently being undertaken. Director Environmental Services and Director Engineering pursuing.

7. Recreation and Culture

- (i) Art Gallery – current exhibition commenced 4 May 2010 and concludes 29 May 2010.

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.....General ManagerMayor

- (ii) Cinema – CWA conducted movie night. Very successful. Sherlock Holmes scheduled for Wednesday 19 May 2010. Matinee movies currently being shown as evening sessions were unsuccessful.
- (iii) Railway Park - restoration works around the footpath to be completed. Works to seal the access and carpark commenced.
- (iv) Heritage Festival – reported in Director Environmental Services report.

8. Mining Manufacture and Construction
Nil

9. Transport and Communication

- (i) RTA Contract – reported in Director Engineering’s report.
- (ii) Other Programs **Noted**
- (iii) Rail Branch Lines – reported in General Manager’s report.

10. Economic Affairs

- (i) Industrial Estate – reported in General Manager’s report.
- (ii) Economic Development Strategic Plan Review – reported in Director Corporate Services report.

11. General Purpose Revenues
Nil

12. Alliances

- (i) Hawkesbury City Council - Hawkesbury Show attended. Student Exchange and attendance at Hawkesbury School Eisteddfod currently being facilitated. General Manager pursuing.
- (ii) Mid Lachlan Alliance – Management and professional group meetings to be arranged.
- (iii) CENTROC – next meeting to be held at Cowra on Thursday 27 May 2010. The virtual meeting room initiative which has been developed by Centroc to enable member Councils to experience web conferencing to be considered. Designed to save time and travel costs.

13. Other Matters

- (i) Festival arrangements – road and street closures reported in Director Engineerings’ report. Other arrangements to be made eg garbage. Director Engineering to pursue.
- (ii) Community Engagement Course – integrated planning course arranged by Centroc to be held 29-30 June 2010. Consideration to be given to attending.
- (iii) The Mayor advised that garbage bins are required at the Railway Station and at the Henry Lawson Obelisk on the festival weekend.

The Mayor also advised that the next LRTC meeting will be held in Grenfell on Saturday 7 August 2010.

Next Meeting: TBA.

Closure: There being no further business the meeting closed at 3.34 pm

514 RESOLVED: Clr Atchison and Clr Crutcher that the Minutes of the Manex Committee Meeting be noted.

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.....General ManagerMayor

**MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING TO BE HELD AT 4.00 PM ON
MONDAY 17 MAY 2010, C2.6.13**

1. **PRESENT:** Clrs G Halls, W. Atchison, M Crutcher, D Hughes, Mr K Starr,
Observers: Clr M Simpson, Messrs T Lobb and J O'Loughlin.

2. **APOLOGY:** Nil

3. **MINUTES:** 15 February 2010

RESOLVED: Clrs Halls and Atchison that the minutes be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**

5.1 NSW Weeds Action Plan – draft MoU.

Clr McClelland here entered the meeting at 4.07 pm.

RESOLVED: Clr D Hughes and Clr Halls that the MoU be signed on acceptance by Council's insurer.

6. **NOXIOUS WEEDS OFFICERS REPORT**

January 2010 Report (see Director Engineering's report item 8 – February Council Meeting)

February 2010 Report (see Director Engineering's report item 8 – March Council Meeting)

March 2010 Report (see Director Engineering's report item 8 – April Council Meeting)

April 2010 Report (see Director Engineering's report item 8 – May Council Meeting)

Noted

7. **GENERAL BUSINESS:**

7.1 Briars were reported on a property in the Tyagong Ck area (east). Noxious Weeds Officer to include in inspection program.

8. **QUESTIONS:**

K Starr - queried listing of Sifton Bush, Caltrops and Khaki Weed.

RESOLVED: K Starr and Clr Crutcher that Khaki Weed be included in Councils plan of management.

K Starr - enquired whether he could be forwarded copies of the Noxious Weeds Officer's reports.
→ To be arranged.

K Starr - enquired about caltrops at the Railway Station yard.
→ Noxious Weeds Officer advised they had been sprayed.

K Starr - enquired if the weeds pamphlet could be sent to rural properties with the rates notices.
→ to be considered.

Clr D Hughes - enquired about spraying in the railway corridor.
→ARTC have advised they will do themselves.

NEXT MEETING: To be held Monday 16th August 2010 at 4 p.m.

CLOSURE: There being no further business the meeting closed at 4.18 pm.

515 **RESOLVED:** Clr Hinde and Clr McClelland that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein except where otherwise resolved..

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.....General ManagerMayor

MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY, 17 MAY 2010 AT 5.00 PM (C2.6.8).

1. **PRESENT:** Clrs M Simpson (Chair), B Hinde, C Lobb, W Atchison, G McClelland, M Crutcher, Messrs T Lobb, G Carroll, S Wilson and M Nirupan.

2. **APOLOGY:** Nil

3. **CONFIRMATION OF MINUTES:**

Resolved: Clr Hinde and Clr Atchison that the minutes of 15 March 2010 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **REPORTS:**

General Manager's Report:

Report on development of Industrial Estate.

Noted

Director Corporate Services Report:

Report on Roads & Other Expenditures.

Noted

Director Engineering's Report:

Reports on Urban Maintenance, Other Works, Future Works, The Henry Lawson Festival of Arts proposed road closures, Main Street closure, Weddin/Camp Street roundabout and the Heavy Vehicle Bypass intersection Holy Camp Road.

Noted

Director Environmental Services Report

Reports on Sewerage Treatment Works, Caravan Park, Grenfell Swimming Pool, Natural Resource Management – Wetland Feasibility Study/Concept Design and Town Development applications.

Noted

7. **BUSINESS WITH NOTICE**
Nil

8. **QUESTIONS WITH NOTICE**
Nil

Clr McClelland advised that the Commercial Garbage Bins require more frequent emptying
→ Director Environmental Services advised he will liaise with the Director Engineering to address the problem.

Clr Crutcher advised that the decorative lights in Main Street require attention and requested we enquire and obtain a cost of supplying garbage bins in the Main Street similar to Coolamon's
→ Director Engineering to investigate.

9. **NEXT MEETING:** TBA.

10. **CLOSURE:** There being no further business the meeting closed at 5.31pm.

516 **RESOLVED:** Clr McClelland and Clr Atchison that the Minutes of the Town Work Committee Meeting be adopted.

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.....General ManagerMayor

TENDERS

(1) Hire of Plant – T1/2010

Tenders closed at 12 noon on 27 April 2010 for the Hire of Plant for 2010/2011. See attached Table.

RECOMMENDATION: that approval be given to the acceptance of the tenders received excluding the truck rates for the use of this plant on Council's works when required during 2010/2011 when the rates are most advantageous to council and the lowest rate not necessarily given priority.

517 **RESOLVED:** Clr N Hughes and Clr Atchison that approval be given to the acceptance of the tenders received excluding the truck rates for the use of this plant on Council's works when required during 2010/2011 when the rates are most advantageous to council and the lowest rate not necessarily given priority.

2. Maintenance Grading – T2/2010

Tenders closed at 12 noon on 27 April 2010 for Maintenance Grading.

Three (3) tenders were received for maintenance grading for 2010/2011. See attached table.

RECOMMENDATION: : that approval be given to the acceptance of the tenders received for maintenance grading when required during 2010/2011 when the rates are most advantageous to council and the lowest rate not necessarily given priority.

518 **RESOLVED:** Clr D Hughes and Clr Atchison that approval be given to the acceptance of the tenders received for maintenance grading when required during 2010/2011 when the rates are most advantageous to council and the lowest rate not necessarily given priority.

W TWOHILL
DIRECTOR ENGINEERING

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.....General ManagerMayor

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|---------------|--|-------------------------|
| October 2007 | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE). | In Progress |
| December 2009 | 2. <u>Grenfell and Village Heritage Studies:</u> arrange meetings with affected property owners (DES). | In Progress |
| January 2010 | 3. <u>Workshop on Incentives Policies:</u> arrange when all Councillors are available (GM). | Carried Out |
| February 2010 | 4. <u>Country Energy:</u> invite to address May Council Meeting (GM). | Deferred to June |

2. DEFERRED ACTIVITIES:

- | | | |
|------------|--|--------------------|
| April 2010 | 1. <u>Works Prioritisation:</u> report any input from councillors to May Meeting (GM). | Carried Out |
| | 3. <u>Grenfell Works Depot – Fees & Charges:</u> reconsider at May Meeting (DES). | Carried Out |

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.....General ManagerMayor

QUESTIONS WITH NOTICE

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) *A councillor:*
- (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) *However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) *The councillor must put every such question directly, succinctly, and without argument.*
- (4) *The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Note: *Questions may only be asked in relation to business already before the Council. Normal notice is required in all other circumstances. Matters of urgency are to be dealt with under clause 17(3).*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3) , business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:
- (a) a motion is passed to have the business transacted at the meeting, and*
 - (b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.*
- Such a motion can be moved without notice.*
- (1) , only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

Nil

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.....General ManagerMayor

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - © information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

- 10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
 - (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

- 10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - © the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

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.....General ManagerMayor

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

MATTERS FOR CONSIDERATION – CLOSED COUNCIL

Nil

Other items may be referred to closed council during the course of the meeting.

CLOSURE: There being no further business the meeting closed at 6.53 pm.

Taken as read and confirmed as a true record this day 24 June 2010.

.....General Manager.....Mayor.

I hereby certify that I have authorised the use of my signature stamp on pages 1 – 64 of the Minutes, following the formal adoption.

Signed: _____

Date: _____

This is page No. 64 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, 20 May 2010.

.....General ManagerMayor